



# **INFORMATION BULLETIN**

Accompanying the  
Ordinary Meeting of Council Agenda

20 February 2020

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## COUNCIL INFORMATION BULLETIN

20 February 2020

(REF: D2019/18609)

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## **1.1 REGISTER OF COUNCIL RESOLUTIONS 2019**

**REFERENCE: D2020/00308**

### **PURPOSE OF REPORT**

The purpose of this report is to present to Council a list of Council resolutions for the calendar year and update Council on their progress.

### **KEY POINT(S)**

- Historical review of Council's decisions throughout a calendar year.
- Enable current and new Councillors to review previous decisions made.

### **SOURCE OF REPORT**

Chief Financial Officer

### **BACKGROUND**

One of the characteristics often associated with transparency in local government is to keep Council and members of the public informed. This can be achieved by providing knowledge regarding Council resolutions in a useful manner and readily accessible manner. As a local government, the EMRC will actively seek methods to do its business in a transparent and accountable manner where everyone can see what is happening.

With this in mind, the EMRC seeks to build the faith of its stakeholders and build trust with those we serve in the community.

### **REPORT**

The attachment provides a list of Council resolutions made during the calendar year to improve transparency and accountability. It is intended that the register is reported back to Council at each ordinary meeting of Council going forward.

### **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 3 - Good Governance

- 3.3 To provide responsible and accountable governance and management of the EMRC

### **FINANCIAL IMPLICATIONS**

As reported.

### **SUSTAINABILITY IMPLICATIONS**

The implementation of Council's resolutions were exercised in accordance with Council's direction for the benefit and sustainability of the EMRC and Perth's Eastern Region.



*Item 1.1 continued*

**MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} As reported
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

**ATTACHMENT(S)**

Register of Council Resolutions 2019 (Ref: D2020/01525)

**COUNCIL RESOLUTIONS REGISTER 2019**

DATE		RESOLUTIONS	STATUS
1.	5 DECEMBER 2019	<b>7 APPLICATION FOR LEAVE OF ABSENCE</b> <b>7.1 CRS LESLEY BOYD, MEL CONGERTON AND GIORGIA JOHNSON - LEAVE OF ABSENCE</b> THAT COUNCIL APPROVE APPLICATIONS FOR LEAVE OF ABSENCE FOR CR BOYD FROM 25 DECEMBER 2019 TO 15 JANUARY 2020 INCLUSIVE, CR CONGERTON FROM 15 FEBRUARY 2020 TO 29 FEBRUARY 2020 INCLUSIVE, AND CR JOHNSON FROM 16 DECEMBER 2019 TO 24 DECEMBER 2019 INCLUSIVE.	NOTED
2.	5 DECEMBER 2019	<b>9. CONFIRMATION OF MINUTES OF PREVIOUS MEETING</b> <b>9.1 MINUTES OF SPECIAL MEETING OF COUNCIL HELD ON 17 OCTOBER 2019</b> THAT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 17 OCTOBER 2019 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	NOTED
3.	5 DECEMBER 2019	<b>9.2 MINUTES OF SPECIAL MEETING OF COUNCIL HELD ON 4 NOVEMBER 2019</b> THAT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 4 NOVEMBER 2019 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	NOTED
4.	5 DECEMBER 2019	<b>14.1 EMRC CONTINUES TO BUILD VALUE FOR THE EASTERN REGION (D2019/17837)</b> THAT COUNCIL DEFER ITEM 14.1 TO ALLOW FOR A BRIEFING A SESSION TO MEMBERS OF THE EMRC COUNCIL AT THE EARLIEST OPPORTUNITY IN JANUARY 2020.	COMPLETED
5.	5 DECEMBER 2019	<b>14.2 LIST OF ACCOUNTS PAID DURING THE MONTHS OF SEPTEMBER AND OCTOBER 2019 (D2019/14741)</b> THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR SEPTEMBER AND OCTOBER 2019 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i> , FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$24,472,820.32.	NOTED
6.	5 DECEMBER 2019	<b>14.3 FINANCIAL REPORT FOR PERIOD ENDED 31 AUGUST 2019 (D2019/14740)</b> THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 AUGUST 2019.	NOTED
7.	5 DECEMBER 2019	<b>14.4 FINANCIAL REPORT FOR PERIOD ENDED 30 SEPTEMBER 2019 (D2019/15973)</b> THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 SEPTEMBER 2019.	NOTED
8.	5 DECEMBER 2019	<b>14.5 FINANCIAL REPORT FOR PERIOD ENDED 31 OCTOBER 2019 (D2019/17567)</b> THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 OCTOBER 2019.	NOTED

DATE		RESOLUTIONS	STATUS
9.	5 DECEMBER 2019	<p><b>14.6 PURCHASE OF A TROMMEL FOR RED HILL WASTE MANAGEMENT FACILITY (D2019/15722)</b></p> <p>THAT COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.42 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> DELEGATES TO THE CEO THE AUTHORITY AND POWER TO ENTER INTO A SALE OF GOODS AGREEMENT WITH THE CITY OF COCKBURN FOR THE PURCHASE OF A SECOND HAND EDGE TRT 622 TROMMEL AND EDGE 622 – 20 MM MESH SCREEN FOR \$290,000 EX GST FROM THE CITY OF COCKBURN.</p>	COMPLETED
10.	5 DECEMBER 2019	<p><b>14.7 EMRC ANNUAL REPORT 2018/2019 (D2019/17127)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.54 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, ACCEPTS THE DRAFT EMRC ANNUAL REPORT 2018/2019 AND THE STATEMENTS THEREIN FORMING THE ATTACHMENT TO THIS REPORT.</li> <li>2. LOCAL PUBLIC NOTICE BE GIVEN, IN ACCORDANCE WITH SECTION 5.55 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, OF THE AVAILABILITY OF EMRC'S ANNUAL REPORT 2018/2019.</li> </ol>	COMPLETED
11.	5 DECEMBER 2019	<p><b>14.8 PURCHASE OF EXCAVATORS, RED HILL WASTE MANAGEMENT FACILITY (D2019/17574)</b></p> <p>THAT COUNCIL ACCEPT:</p> <ol style="list-style-type: none"> <li>1. THE QUOTATIONS FOR THE SUPPLY AND DELIVERY TO THE RED HILL WASTE MANAGEMENT FACILITY OF ONE (1) 14 TONNE SUMITOMO SH145X-6 EXCAVATOR INCLUDING AN EXTENDED THREE (3) YEAR/6,000 HOUR EXTENDED WARRANTY AND ONE (1) 36.6 – 37.5 TONNE SUMITOMO SH370LHD-6 EXCAVATOR INCLUDING AN EXTENDED THREE (3) YEAR/6,000 HOUR EXTENDED WARRANTY, SUBMITTED BY BT EQUIPMENT PTY LTD T/A TUTT BRYANT EQUIPMENT, FOR THE SUM OF \$227,000 (EX GST) AND \$355,500 (EX GST) RESPECTIVELY.</li> <li>2. THE OFFER TO UNDERTAKE A FIXED PRICE PREVENTATIVE MAINTENANCE AGREEMENT FOR THE SUMITOMO SH145X-6 EXCAVATOR TO BE LOCATED AT THE RED HILL WASTE MANAGEMENT FACILITY FOR A THREE (3) YEAR/6,000 HOUR PERIOD SUBMITTED BY BT EQUIPMENT PTY LTD T/A TUTT BRYANT EQUIPMENT AT A COST OF \$3.55/OPERATING HOUR (EX GST) SUBJECT TO ANNUAL CPI ADJUSTMENTS.</li> <li>3. THE OFFER TO UNDERTAKE A FIXED PRICE PREVENTATIVE MAINTENANCE AGREEMENT FOR THE SUMITOMO SH370LHD-6 EXCAVATOR TO BE LOCATED AT THE RED HILL WASTE MANAGEMENT FACILITY FOR A THREE (3) YEAR/6,000 HOUR PERIOD SUBMITTED BY BT EQUIPMENT PTY LTD T/A TUTT BRYANT EQUIPMENT AT A COST OF \$5.53/OPERATING HOUR (EX GST) SUBJECT TO ANNUAL CPI ADJUSTMENTS.</li> </ol>	COMPLETED
12.	5 DECEMBER 2019	<p><b>14.9 INTERIM ARRANGEMENT TO OPERATE BAYWASTE TRANSFER STATION (D2019/17750)</b></p> <p>THAT COUNCIL BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH S.5.42(1) OF THE <i>LOCAL GOVERNMENT ACT 1995</i> AUTHORISE THE CEO TO ENTER INTO AN AGREEMENT WITH THE CITY OF BAYSWATER TO OPERATE THE CITY OF BAYSWATER'S BAYWASTE TRANSFER STATION AT 271 COLLIER ROAD, MORLEY WA 6062 ON A COST PLUS BASIS, FOR A PERIOD UP TO 30 JUNE 2020 OR AN EARLIER PERIOD AS DEEMED APPROPRIATE BY THE CEO.</p>	IN PROGRESS
13.	5 DECEMBER 2019	<p><b>14.10 CONTAINER DEPOSIT SCHEME (CDS) UPDATE (D2019/17833)</b></p> <p>THAT COUNCIL NOTES THE POSSIBLE REQUIREMENT FOR A SPECIAL COUNCIL MEETING IN DECEMBER 2019 TO APPROVE A BUSINESS PLAN AND CAPITAL EXPENDITURE FOR THE IMPLEMENTATION OF A PROJECT TO REPURPOSE THE HAZELMERE COMMERCIAL &amp; INDUSTRIAL WASTE SORTING PLANT TO BE A PROCESSING PROVIDER UNDER THE CONTAINER DEPOSIT SCHEME AND ALSO A REFUND POINT/AGGREGATION POINT.</p>	NOTED

DATE	RESOLUTIONS	STATUS
14. 5 DECEMBER 2019	<p><b>14.11 MAKING OF THE EASTERN METROPOLITAN REGIONAL COUNCIL WASTE LOCAL LAW 2019 (D2019/17329)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 3.12 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> AND SECTION 61 OF THE <i>WASTE AVOIDANCE AND RESOURCE RECOVERY ACT 2007</i> MAKE THE EMRC WASTE MANAGEMENT FACILITIES LOCAL LAW 2019, FORMING THE ATTACHMENT TO THIS REPORT.</li> <li>2. LOCAL PUBLIC NOTICE OF THE GAZETTED EMRC WASTE MANAGEMENT FACILITIES LOCAL LAW 2019 BE GIVEN.</li> <li>3. THE EMRC WASTE MANAGEMENT FACILITIES LOCAL LAW 2019 AND SUPPORTING DOCUMENTS BE SENT TO THE JOINT STANDING COMMITTEE ON DELEGATED LEGISLATION WITHIN 10 WORKING DAYS OF THEIR GAZETTAL IN THE WA GOVERNMENT GAZETTE AND A COPY OF THE WASTE LOCAL LAW BE PROVIDED TO THE MINISTER FOR LOCAL GOVERNMENT AND DWER.</li> </ol>	COMPLETED
15. 5 DECEMBER 2019	<p><b>14.12 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2019/17159)</b></p> <p>THAT COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 5 DECEMBER 2019 ORDINARY MEETING OF COUNCIL AGENDA.</p>	NOTED
16. 5 DECEMBER 2019	<p><b>15 REPORTS OF COMMITTEES</b></p> <p><b>15.3 WASTE ADVISORY COMMITTEE MEETING HELD 21 NOVEMBER 2019</b></p> <p><b>12.1 TENDER RFT2019-003 GARDEN MAINTENANCE AND ENVIRONMENTAL SERVICES (D2019/17939)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL AWARD TENDER RFT2019-003 FOR THE PROVISION OF GARDEN MAINTENANCE AND ENVIRONMENTAL SERVICES TO ENVIRONMENTAL INDUSTRIES PTY LTD FOR A THREE (3) YEAR PERIOD, WITH AN OPTION TO EXTEND FOR TWO (2) SINGLE YEAR EXTENSIONS SUBJECT TO SATISFACTORY PERFORMANCE, AS PER THE TENDERED SCHEDULE OF RATES.</li> <li>2. THE CONTRACT RATES FOR TENDER RFT2019-003 BE ADJUSTED ANNUALLY USING THE CONSUMER PRICE INDEX FOR PERTH AT THE ANNIVERSARY OF THE CONTRACT.</li> <li>3. COUNCIL AUTHORISE THE CEO TO ENTER INTO A CONTRACT, ON BEHALF OF THE EMRC, WITH ENVIRONMENTAL INDUSTRIES PTY LTD IN ACCORDANCE WITH THE TENDER SUBMITTED, AND THE TENDERED SCHEDULE OF RATES, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED BETWEEN THE CEO AND ENVIRONMENTAL INDUSTRIES PTY LTD.</li> <li>4. THE IDENTITY OF THE SUCCESSFUL TENDERER BE REDACTED FOR LEGAL REASONS AND REMAIN CONFIDENTIAL UNTIL SUCH TIME THAT THE RESULTANT CONTRACT HAS BEEN FORMED.</li> </ol>	COMPLETED

DATE	RESOLUTIONS	STATUS
17. 5 DECEMBER 2019	<p><b>12.2 TENDER RFT2019-006 MOBILE AERATED FLOOR SYSTEM (D2019/17938)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL SELECTS SPARTEL PTY LTD AS THE PREFERRED TENDERER FOR TENDER RFT2019-006 – DESIGN, SUPPLY, INSTALL AND MAINTAIN A MOBILE AERATED FLOOR SYSTEM IN ACCORDANCE WITH THE PRICING SCHEDULE OUTLINED IN THE RECOMMENDATION REPORT.</li> <li>2. THE CEO BE AUTHORISED ON BEHALF OF THE EMRC TO ENTER INTO NEGOTIATIONS WITH THE PREFERRED TENDERER AND TO ENTER INTO A CONTRACT WITH PREFERRED TENDERER IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED ON BETWEEN THE CEO AND THE PREFERRED TENDERER.</li> <li>3. COUNCIL AUTHORISE A 10% CONTINGENCY BASED ON THE TENDERED PRICE FOR ANY CONTRACT VARIATIONS THAT MAY ARISE FOR TENDER RFT2019-006.</li> <li>4. THE IDENTITY OF THE SUCCESSFUL TENDERER BE REDACTED FOR LEGAL REASONS AND REMAIN CONFIDENTIAL UNTIL SUCH TIME THAT THE RESULTANT CONTRACT HAS BEEN FORMED.</li> <li>5. THE EMRC OBTAIN SECURITY TO COVER ANY UPFRONT PAYMENT REQUIRED.</li> </ol>	AWARDED
18. 5 DECEMBER 2019	<p><b>12.3 EXEMPTION FROM TENDER REGULATIONS FOR A SUPPLIER (D2019/17941)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL ACKNOWLEDGES THAT BECAUSE OF THE UNIQUE NATURE OF THE PRODUCT SUPPLIED BY REMBIND PTY LTD, IT HAS GOOD REASON TO BELIEVE THERE IS UNLIKELY TO BE ANY OTHER SUPPLIER WHO CAN PROVIDE A SIMILAR PRODUCT TO COMPLETE REMEDIATION WORKS REQUIRED.</li> <li>2. IN ACCORDANCE WITH R.11(2)(F) OF THE <i>LOCAL GOVERNMENT (FUNCTIONS AND GENERAL) REGULATIONS 1996</i> THAT TENDERS NOT BE INVITED ON THIS OCCASION.</li> </ol>	NOTED
19. 5 DECEMBER 2019	<p><b>15.4 AUDIT COMMITTEE MEETING HELD 21 NOVEMBER 2019</b></p> <p><b>12.1 ANNUAL FINANCIAL REPORT AND AUDIT REPORT FOR YEAR ENDED 30 JUNE 2019 (D2019/17903)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL ADOPTS THE AUDITED ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2019 AND THE INDEPENDENT AUDITOR'S REPORT ON THAT ANNUAL FINANCIAL REPORT FORMING ATTACHMENT 1 OF THIS REPORT.</li> <li>2. COUNCIL NOTES THE CONTENTS OF THE AUDIT COMPLETION REPORT TO THE AUDIT COMMITTEE FOR THE YEAR ENDED 30 JUNE 2019 FORMING ATTACHMENT 2 OF THIS REPORT INCLUDING MINOR CHANGES TO PAGES 13, 20 AND 36.</li> <li>3. IN ACCORDANCE WITH REGULATION 51(2) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, A COPY OF THE 2018/2019 ANNUAL FINANCIAL REPORT BE SUBMITTED TO THE DEPARTMENTAL CEO, DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES, WITHIN 30 DAYS OF THE RECEIPT BY THE EMRC'S CEO OF THE AUDITOR'S REPORT ON THAT FINANCIAL REPORT.</li> </ol>	COMPLETED
20. 5 DECEMBER 2019	<p><b>15.5 CHIEF EXECUTIVE OFFICER ADVISORY COMMITTEE MEETING HELD 26 NOVEMBER 2019</b></p> <p><b>12.1 REGIONAL SERVICES PROJECT FUNDING SUMMARY 2020/2021 (D2019/17869)</b></p> <p>THAT COUNCIL NOTES THE PROGRAMS/PROJECTS AND FUNDING COMMITMENTS OUTLINED IN THE REGIONAL SERVICES PROJECT FUNDING SUMMARY FOR 2020/2021, FORMING THE ATTACHMENT TO THIS REPORT, WHICH WILL FORM THE BASIS OF DISCUSSION WITH MEMBER COUNCIL CEOS.</p>	NOTED
21. 5 DECEMBER 2019	<p><b>12.2 REGIONAL ROAD SAFETY PLAN (D2019/17871)</b></p> <p>THAT COUNCIL ENDORSES THE RECOMMENDATION SUBJECT TO THE CHANGES IDENTIFIED IN THE DRAFT EMRC REGIONAL ROAD SAFETY PLAN.</p>	COMPLETED



	DATE	RESOLUTIONS	STATUS
22.	5 DECEMBER 2019	<p><b>12.3 STRATEGIC REVIEW REQUEST FOR TENDER ENDORSEMENT (D2019/17873)</b>            THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>1. ENDORSES THE RFT2019-005 – EMRC STRATEGIC REVIEW AS AMENDED.</li> <li>2. AUTHORISES THE CEO TO PROGRESS THE RFT2019-005 – EMRC STRATEGIC REVIEW AND INVITE TENDERS ON ITS BEHALF.</li> <li>3. INSTRUCTS THE CEO TO MANAGE THE STRATEGIC REVIEW AND PROVIDE AN UPDATE BIMONTHLY TO COUNCIL DURING THIS PROCESS.</li> </ol>	IN PROGRESS
23.	5 DECEMBER 2019	<p><b>19 CONFIDENTIAL MATTERS WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC</b>  <b>19.1 ITEM 15.2 OF THE WASTE ADVISORY COMMITTEE MINUTES - 21 NOVEMBER 2019 - LEASE OF THE BAYWASTE SITE (D2019/17636)</b>            THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL AUTHORISE THE CEO TO ENTER INTO NEGOTIATIONS WITH THE CITY OF BAYSWATER REGARDING THE LEASE OF THE BAYWASTE TRANSFER STATION LOCATED AT 271 COLLIER ROAD, MORLEY AND REPORT BACK TO COUNCIL.</li> <li>2. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	IN PROGRESS
24.	5 DECEMBER 2019	<p><b>19.2 ITEM 14.1 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MINUTES - 1 OCTOBER 2019 - CHIEF EXECUTIVE OFFICER PROBATIONARY REVIEW (D2019/17636)</b>            THAT:</p> <ol style="list-style-type: none"> <li>1. CONFIRMS THE APPOINTMENT OF PRAPTI MEHTA AS THE CONSULTANT TO ASSIST THE COMMITTEE IN REVIEWING THE PERFORMANCE OF THE CHIEF EXECUTIVE OFFICER DURING HIS PROBATIONARY PERIOD.</li> <li>2. THE COMMITTEE APPROVES THE CEO PROBATIONARY REVIEW FORM PROVIDED BY THE CONSULTANT.</li> <li>3. APPROVES THE PROCESS TO BE UNDERTAKEN IN RELATION TO THE CEO PROBATIONARY REVIEW.</li> <li>4. THAT THE COMMITTEE RECEIVES THE KEY PERFORMANCE INDICATOR TIMEFRAMES AS OUTLINED IN SCHEDULE 3 OF THE CHIEF EXECUTIVE OFFICER'S EMPLOYMENT CONTRACT AS AMENDED IN CONJUNCTION WITH THE CHIEF EXECUTIVE OFFICER.</li> <li>5. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	COMPLETED
25.	5 DECEMBER 2019	<p><b>19.3 ITEM 14.1 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MINUTES - 17 OCTOBER 2019 - CHIEF EXECUTIVE OFFICER PROBATIONARY REVIEW (D2019/17366)</b>            THAT:</p> <ol style="list-style-type: none"> <li>1. THE COMMITTEE RECEIVES THE REPORT OF THE CONSULTANT, PRAPTI MEHTA AND ADOPTS THE FINDINGS OF THE CHIEF EXECUTIVE OFFICER PROBATIONARY PERIOD ASSESSMENT.</li> <li>2. THE COMMITTEE AUTHORISES THE CHAIRMAN OF THE CHIEF EXECUTIVE OFFICERS PERFORMANCE REVIEW COMMITTEE TO ADVISE THE CHIEF EXECUTIVE OFFICER OF THE OUTCOME OF THE PROBATIONARY PERIOD ASSESSMENT.</li> <li>3. THE COMMITTEE RECOMMENDS THAT THE COUNCIL AMENDS THE CEO'S KEY PERFORMANCE INDICATORS AND THEIR ASSOCIATED TIMEFRAMES IN THE TERMS SET OUT IN THE ATTACHMENT.</li> <li>4. THE COMMITTEE NOTES AND REFERS TO THE COUNCIL THE REQUESTS MADE BY THE CHIEF EXECUTIVE OFFICER IN RELATION TO:               <ol style="list-style-type: none"> <li>A) INCREASING THE TOTAL REMUNERATION VALUE TO THE MAXIMUM OF THE SALARIES AND ALLOWANCES TRIBUNAL BAND 2 CLASSIFICATION LEVEL.</li> <li>B) THE REQUEST FOR A FLEXIBLE WORKING ARRANGEMENT TO BE AGREED AND INCORPORATED INTO THE CHIEF EXECUTIVE OFFICER'S EMPLOYMENT AGREEMENT.</li> </ol> </li> <li>5. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CHIEF EXECUTIVE OFFICER.</li> </ol>	COMPLETED

DATE	RESOLUTIONS	STATUS																
26. 5 DECEMBER 2019	<p><b>19.4 CHIEF EXECUTIVE OFFICER PROBATIONARY REVIEW (D2019/13846)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. THE COUNCIL ENDORSES THE PERMANENT APPOINTMENT AS PER THE TERMS OF THE EMPLOYMENT CONTRACT OF MARCUS GEISLER AS THE CHIEF EXECUTIVE OFFICER OF THE EMRC.</li> <li>2. THE COUNCIL AUTHORISES THE CHAIRMAN OF THE EMRC TO ADVISE THE CHIEF EXECUTIVE OFFICER IN WRITING OF HIS PERMANENT APPOINTMENT TO THE ROLE.</li> <li>3. THE COUNCIL ENDORSES THE AMENDMENTS TO THE CEO'S KEY PERFORMANCE INDICATORS AND THEIR ASSOCIATED TIMEFRAMES IN THE TERMS SET OUT IN THE ATTACHMENT AS AGREED WITH THE CEO.</li> <li>4. THE COUNCIL CONSIDERS THE REQUESTS MADE BY THE CHIEF EXECUTIVE OFFICER IN RELATION TO:               <ol style="list-style-type: none"> <li>A) INCREASING THE TOTAL REMUNERATION VALUE TO THE MAXIMUM OF THE SALARIES AND ALLOWANCES TRIBUNAL BAND 2 CLASSIFICATION LEVEL.</li> <li>B) THE REQUEST FOR A FLEXIBLE WORKING ARRANGEMENT TO BE AGREED AND INCORPORATED INTO THE CHIEF EXECUTIVE OFFICER'S EMPLOYMENT AGREEMENT.</li> </ol> </li> <li>5. AUTHORISES THE CHAIR OF THE EMRC TO VARY AND EXECUTE AMENDMENTS TO THE EMPLOYMENT CONTRACT TO FACILITATE AMENDMENTS TO THE SCHEDULE 3 OF THE EMPLOYMENT AGREEMENT – KEY PERFORMANCE INDICATORS.</li> </ol>	COMPLETED																
27. 4 NOVEMBER 2019	<p><b>5.1 APPOINTMENT OF MEMBERS TO THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE (D2019/14638)</b></p> <p>THAT BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.10 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>:</p> <ol style="list-style-type: none"> <li>1. THE CHIEF EXECUTIVE OFFICER OF EACH PARTICIPANT COUNCIL AND THE EMRC BE RE-APPOINTED TO THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE.</li> <li>2. THE FOLLOWING OFFICERS BE APPOINTED AS DEPUTY MEMBERS ON THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE:               <table border="0" data-bbox="548 874 1478 1228" style="margin-left: 40px;"> <thead> <tr> <th style="text-align: left;"><u>PARTICIPANT LOCAL GOVERNMENT</u></th> <th style="text-align: left;"><u>DEPUTY CEOAC MEMBER (OCCUPANT)</u></th> </tr> </thead> <tbody> <tr> <td>TOWN OF BASSENDEAN</td> <td>ACTING CEO</td> </tr> <tr> <td>CITY OF BAYSWATER</td> <td>DIRECTOR WORKS AND INFRASTRUCTURE</td> </tr> <tr> <td>CITY OF BELMONT</td> <td>ACTING CEO</td> </tr> <tr> <td>CITY OF KALAMUNDA</td> <td>ACTING CEO</td> </tr> <tr> <td>SHIRE OF MUNDARING</td> <td>ACTING CEO</td> </tr> <tr> <td>CITY OF SWAN</td> <td>ACTING CEO</td> </tr> <tr> <td>EMRC</td> <td>ACTING CEO</td> </tr> </tbody> </table> </li> </ol>	<u>PARTICIPANT LOCAL GOVERNMENT</u>	<u>DEPUTY CEOAC MEMBER (OCCUPANT)</u>	TOWN OF BASSENDEAN	ACTING CEO	CITY OF BAYSWATER	DIRECTOR WORKS AND INFRASTRUCTURE	CITY OF BELMONT	ACTING CEO	CITY OF KALAMUNDA	ACTING CEO	SHIRE OF MUNDARING	ACTING CEO	CITY OF SWAN	ACTING CEO	EMRC	ACTING CEO	ACTIONED
<u>PARTICIPANT LOCAL GOVERNMENT</u>	<u>DEPUTY CEOAC MEMBER (OCCUPANT)</u>																	
TOWN OF BASSENDEAN	ACTING CEO																	
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28. 4 NOVEMBER 2019	<p><b>5.2 APPOINTMENT OF MEMBERS TO THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE (CEOPRC)</b>  <b>REFERENCE: D2019/14639</b></p> <p>THAT BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.10 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> THE FOLLOWING COUNCILLORS BE APPOINTED TO THE CHIEF EXECUTIVE OFFICER PERFORMANCE COMMITTEE:</p> <table border="0"> <tr> <td><u>PARTICIPANT LOCAL GOVERNMENT</u></td> <td><u>COUNCIL MEMBER</u></td> </tr> <tr> <td>TOWN OF BASSENDEAN</td> <td>CR WILSON</td> </tr> <tr> <td>CITY OF BAYSWATER</td> <td>CR CLARKE</td> </tr> <tr> <td>CITY OF BELMONT</td> <td>CR POWELL</td> </tr> <tr> <td>CITY OF KALAMUNDA</td> <td>CR O'CONNOR</td> </tr> <tr> <td>SHIRE OF MUNDARING</td> <td>CR DAW</td> </tr> <tr> <td>CITY OF SWAN</td> <td>CR CONGERTON</td> </tr> </table>	<u>PARTICIPANT LOCAL GOVERNMENT</u>	<u>COUNCIL MEMBER</u>	TOWN OF BASSENDEAN	CR WILSON	CITY OF BAYSWATER	CR CLARKE	CITY OF BELMONT	CR POWELL	CITY OF KALAMUNDA	CR O'CONNOR	SHIRE OF MUNDARING	CR DAW	CITY OF SWAN	CR CONGERTON	ACTIONED														
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29. 4 NOVEMBER 2019	<p><b>5.3 APPOINTMENT OF MEMBERS TO THE AUDIT COMMITTEE (AC) (D2019/14640)</b></p> <p>THAT BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.10 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>:</p> <p>1. THE FOLLOWING COUNCILLORS BE APPOINTED AS MEMBERS TO THE AUDIT COMMITTEE:</p> <table border="0"> <tr> <td><u>PARTICIPANT LOCAL GOVERNMENT</u></td> <td><u>COUNCIL MEMBER</u></td> </tr> <tr> <td>TOWN OF BASSENDEAN</td> <td>CR HAMILTON</td> </tr> <tr> <td>CITY OF BAYSWATER</td> <td>CR CLARKE</td> </tr> <tr> <td>CITY OF BELMONT</td> <td>CR POWELL</td> </tr> <tr> <td>CITY OF KALAMUNDA</td> <td>CR BOYD</td> </tr> <tr> <td>SHIRE OF MUNDARING</td> <td>CR JEANS</td> </tr> <tr> <td>CITY OF SWAN</td> <td>CR CONGERTON</td> </tr> </table> <p>2. THE FOLLOWING COUNCILLORS BE APPOINTED AS DEPUTY MEMBERS TO THE AUDIT COMMITTEE:</p> <table border="0"> <tr> <td><u>PARTICIPANT LOCAL GOVERNMENT</u></td> <td><u>DEPUTY COUNCIL MEMBER</u></td> </tr> <tr> <td>TOWN OF BASSENDEAN</td> <td>CR WILSON</td> </tr> <tr> <td>CITY OF BAYSWATER</td> <td>CR JOHNSON</td> </tr> <tr> <td>CITY OF BELMONT</td> <td>CR WOLFF</td> </tr> <tr> <td>CITY OF KALAMUNDA</td> <td>CR O'CONNOR</td> </tr> <tr> <td>SHIRE OF MUNDARING</td> <td>CR DAW</td> </tr> <tr> <td>CITY OF SWAN</td> <td>CR ZANNINO</td> </tr> </table>	<u>PARTICIPANT LOCAL GOVERNMENT</u>	<u>COUNCIL MEMBER</u>	TOWN OF BASSENDEAN	CR HAMILTON	CITY OF BAYSWATER	CR CLARKE	CITY OF BELMONT	CR POWELL	CITY OF KALAMUNDA	CR BOYD	SHIRE OF MUNDARING	CR JEANS	CITY OF SWAN	CR CONGERTON	<u>PARTICIPANT LOCAL GOVERNMENT</u>	<u>DEPUTY COUNCIL MEMBER</u>	TOWN OF BASSENDEAN	CR WILSON	CITY OF BAYSWATER	CR JOHNSON	CITY OF BELMONT	CR WOLFF	CITY OF KALAMUNDA	CR O'CONNOR	SHIRE OF MUNDARING	CR DAW	CITY OF SWAN	CR ZANNINO	ACTIONED
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30.	DATE	RESOLUTIONS	STATUS																																										
	4 NOVEMBER 2019	<p><b>5.4 APPOINTMENT OF MEMBERS TO THE WASTE ADVISORY COMMITTEE (WAC) (D2019/14643)</b>            THAT BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.10 OF THE LOCAL GOVERNMENT ACT 1995:</p> <p>1. THE FOLLOWING COUNCILLORS AND OFFICERS BE APPOINTED TO THE WASTE ADVISORY COMMITTEE:</p> <table border="0"> <thead> <tr> <th><u>PARTICIPANT LOCAL GOVERNMENT/EMRC</u></th> <th><u>COUNCILLOR MEMBER</u></th> <th><u>OFFICER MEMBER</u></th> </tr> </thead> <tbody> <tr> <td>TOWN OF BASSENDEAN</td> <td>CR HAMILTON</td> <td>EXECUTIVE MANAGER INFRASTRUCTURE</td> </tr> <tr> <td>CITY OF BAYSWATER</td> <td>CR JOHNSON</td> <td>DIRECTOR WORKS &amp; INFRASTRUCTURE</td> </tr> <tr> <td>CITY OF BELMONT</td> <td>CR WOLFF</td> <td>DIRECTOR INFRASTRUCTURE SERVICES</td> </tr> <tr> <td>CITY OF KALAMUNDA</td> <td>CR O'CONNOR</td> <td>DIRECTOR ASSET SERVICES</td> </tr> <tr> <td>SHIRE OF MUNDARING</td> <td>CR JEANS</td> <td>DIRECTOR INFRASTRUCTURE SERVICES</td> </tr> <tr> <td>CITY OF SWAN EMRC</td> <td>CR CONGERTON</td> <td>EXECUTIVE MANAGER OPERATIONS CHIEF EXECUTIVE OFFICER</td> </tr> </tbody> </table> <p>2. THE FOLLOWING COUNCILLORS AND OFFICERS BE APPOINTED AS DEPUTY MEMBERS TO THE WASTE ADVISORY COMMITTEE:</p> <table border="0"> <thead> <tr> <th><u>PARTICIPANT LOCAL GOVERNMENT</u></th> <th><u>DEPUTY COUNCILLOR MEMBER</u></th> <th><u>DEPUTY OFFICER MEMBER</u></th> </tr> </thead> <tbody> <tr> <td>TOWN OF BASSENDEAN</td> <td>CR WILSON</td> <td>RECYCLING &amp; WASTE COORDINATOR</td> </tr> <tr> <td>CITY OF BAYSWATER</td> <td>CR CLARKE</td> <td>MANAGER ENVIRONMENTAL HEALTH</td> </tr> <tr> <td>CITY OF BELMONT</td> <td>CR POWELL</td> <td>MANAGER WORKS</td> </tr> <tr> <td>CITY OF KALAMUNDA</td> <td>CR BOYD</td> <td>MANAGER ASSET &amp; WASTE OPERATIONS</td> </tr> <tr> <td>SHIRE OF MUNDARING</td> <td>CR DAW</td> <td>CO-ORDINATOR WASTE &amp; FLEET</td> </tr> <tr> <td>CITY OF SWAN</td> <td>CR ZANNINO</td> <td>MANAGER FLEET &amp; WASTE SERVICES</td> </tr> </tbody> </table>	<u>PARTICIPANT LOCAL GOVERNMENT/EMRC</u>	<u>COUNCILLOR MEMBER</u>	<u>OFFICER MEMBER</u>	TOWN OF BASSENDEAN	CR HAMILTON	EXECUTIVE MANAGER INFRASTRUCTURE	CITY OF BAYSWATER	CR JOHNSON	DIRECTOR WORKS & INFRASTRUCTURE	CITY OF BELMONT	CR WOLFF	DIRECTOR INFRASTRUCTURE SERVICES	CITY OF KALAMUNDA	CR O'CONNOR	DIRECTOR ASSET SERVICES	SHIRE OF MUNDARING	CR JEANS	DIRECTOR INFRASTRUCTURE SERVICES	CITY OF SWAN EMRC	CR CONGERTON	EXECUTIVE MANAGER OPERATIONS CHIEF EXECUTIVE OFFICER	<u>PARTICIPANT LOCAL GOVERNMENT</u>	<u>DEPUTY COUNCILLOR MEMBER</u>	<u>DEPUTY OFFICER MEMBER</u>	TOWN OF BASSENDEAN	CR WILSON	RECYCLING & WASTE COORDINATOR	CITY OF BAYSWATER	CR CLARKE	MANAGER ENVIRONMENTAL HEALTH	CITY OF BELMONT	CR POWELL	MANAGER WORKS	CITY OF KALAMUNDA	CR BOYD	MANAGER ASSET & WASTE OPERATIONS	SHIRE OF MUNDARING	CR DAW	CO-ORDINATOR WASTE & FLEET	CITY OF SWAN	CR ZANNINO	MANAGER FLEET & WASTE SERVICES	<b>ACTIONED</b>
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DATE	RESOLUTIONS	STATUS
31. 4 NOVEMBER 2019	<b>5.5 APPOINTMENT OF MEMBERS TO THE INVESTMENT COMMITTEE (IC) (D2019/14641)</b> THAT BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.10 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> , CRS POWELL, JOHNSON, BOYD, ZANNINO AND WILSON, BE APPOINTED AS MEMBERS TO THE INVESTMENT COMMITTEE.	ACTIONED
32. 4 NOVEMBER 2019	<b>5.6 APPOINTMENT OF MEMBER DELEGATE AND MEMBER DEPUTY DELEGATE TO THE MUNICIPAL WASTE ADVISORY COUNCIL (MWAC) (D2019/14644)</b> THAT: 1. CR JOHNSON BE THE MEMBER DELEGATE TO THE MUNICIPAL WASTE ADVISORY COUNCIL AND CR HAMILTON BE THE DEPUTY MEMBER DELEGATE TO THE MUNICIPAL WASTE ADVISORY COUNCIL. 2. THE CHIEF EXECUTIVE OFFICER (CEO) BE THE OFFICER DELEGATE TO THE MUNICIPAL WASTE ADVISORY COUNCIL AND THAT THE DIRECTOR WASTE SERVICES BE THE DEPUTY OFFICER DELEGATE TO THE MUNICIPAL WASTE ADVISORY COUNCIL.	ACTIONED
33. 17 OCTOBER 2019	<b>10.1 TENDER RFT2019-002 MOBILE AERATED FLOOR SYSTEM (D2019/15333)</b> THAT: 1. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH R.10 OF THE <i>LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996</i> , REVOKE THE PREVIOUS COUNCIL RESOLUTION TO AWARD TENDER RFT2019-002 – DESIGN, SUPPLY, INSTALL AND MAINTAIN A MOBILE AERATED FLOOR SYSTEM TO SPARTEL PTY LTD. 2. COUNCIL IN ACCORDANCE WITH R. 18(5) OF THE <i>LOCAL GOVERNMENT (FUNCTIONS AND GENERAL) REGULATIONS 1996</i> , DECLINE TO ACCEPT ANY TENDER UNDER RFT 2019-002. 3. COUNCIL REAFFIRMS ITS COMMITMENT TO THE DELIVERY OF AN INTERIM FOGO PROCESSING FACILITY AT THE RED HILL WASTE MANAGEMENT FACILITY AND NOTES THAT THE CEO, ACTING UNDER DELEGATED AUTHORITY AND IN ACCORDANCE WITH THE PREVIOUS RESOLUTIONS AND THE EMRC FOGO STRATEGY, WILL RECOMMENCE A TENDER PROCESS. 4. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.	ACTIONED
34. 19 SEPTEMBER 2019	<b>14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF AUGUST 2019 (D2019/13601)</b> THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR AUGUST 2019 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i> , FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$10,855,894.53.	NOTED
35. 19 SEPTEMBER 2019	<b>14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 JULY 2019 (D2019/12666)</b> THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 JULY 2019.	NOTED
36. 19 SEPTEMBER 2019	<b>14.3 SPECIAL MEETING OF COUNCIL 4 NOVEMBER 2019 (D2019/11194)</b> THAT: 1. COUNCIL, IN ACCORDANCE WITH SECTION 5.4 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> , APPROVES A SPECIAL MEETING OF COUNCIL TO BE HELD ON MONDAY 4 NOVEMBER 2019 FOR THE PURPOSE OF ELECTING A CHAIRMAN AND DEPUTY CHAIRMAN, AND TO APPOINT MEMBERS AND DEPUTY MEMBERS TO COMMITTEES. 2. NOTICE OF THE MEETING BE GIVEN IN ACCORDANCE WITH R.12 OF THE <i>LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996</i> .	ACTIONED

DATE		RESOLUTIONS	STATUS
37.	19 SEPTEMBER 2019	<p><b>14.4 DRAFT FOOD ORGANICS AND GARDEN ORGANICS (FOGO) RECOVERY STRATEGY (D2019/13754)</b></p> <p>THAT COUNCIL ENDORSES THE DRAFT FOOD ORGANICS AND GARDEN ORGANICS (FOGO) RECOVERY STRATEGY SUBJECT TO THE LAST DOT POINT UNDER 'PRINCIPLES' ON PAGE 9 BEING AMENDED TO STATE "THE FUNDING OF BINS, CADDIES AND INITIAL EDUCATION/PRODUCT MARKETING FOR MEMBER COUNCILS WILL BE FUNDED THROUGH THE SECONDARY WASTE RESERVE."</p>	<b>ACTIONED</b>
38.	19 SEPTEMBER 2019	<p><b>11.1 TENDER RFT2019-002 MOBILE AERATED FLOOR SYSTEM (D2019/12658 (WAC) – D2019/14019)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL AWARD TENDER RFT2019-002 – DESIGN, SUPPLY, INSTALL AND MAINTAIN A MOBILE AERATED FLOOR SYSTEM TO SPARTEL PTY LTD FOR \$534,400.00 (EX GST) BASED ON THEIR TENDER FOR THE MAFS AS PER THE ATTACHED SCHEDULE INCLUDING RATES FOR THE MAINTENANCE AND ESTIMATED SPARE PARTS COSTS OVER A FIVE (5) YEAR PERIOD.</li> <li>2. THE CEO BE AUTHORISED ON BEHALF OF THE EMRC TO ENTER INTO A CONTRACT WITH SPARTEL PTY LTD IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED ON BETWEEN THE CEO AND SPARTEL PTY LTD.</li> <li>3. COUNCIL AUTHORISE A 10% CONTINGENCY BASED ON THE TENDERED PRICE FOR ANY CONTRACT VARIATIONS THAT MAY ARISE FOR TENDER RFT2019-002.</li> </ol>	<b>REVOKED PER 17/10/2019 RESOLUTION</b>
39.	19 SEPTEMBER 2019	<p><b>11.2 WASTE MANAGEMENT COMMUNITY REFERENCE GROUP MEMBERSHIP RECRUITMENT (D2019/12670 (WAC) – D2019/14020)</b></p> <p>THAT COUNCIL ENDORSE THE NOMINATIONS OF THE FOLLOWING COMMUNITY MEMBERS FOR A TWO (2) YEAR TERM EXPIRING ON 31 AUGUST 2021:</p> <ul style="list-style-type: none"> <li>• MS GINA OGILVIE;</li> <li>• MR NICK SIBBEL;</li> <li>• MS KRISTY WALDEN;</li> <li>• MS ROBYN WALSH;</li> <li>• MS JODI GARDENER;</li> <li>• MS BELINDA HENDERSON; AND</li> <li>• MR ALAN WICKS.</li> </ul>	<b>ACTIONED</b>
40.	19 SEPTEMBER 2019	<p><b>11.3 FOGO STUDY TOUR – AUGUST 2019 (D2019/12674 (WAC) – D2019/14021)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. THE REPORT BE RECEIVED.</li> <li>2. THE FINDINGS OF THE FOGO STUDY TOUR BE USED TO INFORM THE FUTURE DEVELOPMENT OF A LONG TERM FOGO STRATEGY AT THE RED HILL WASTE MANAGEMENT FACILITY.</li> </ol>	<b>NOTED</b>

DATE	RESOLUTIONS	STATUS
41. 19 SEPTEMBER 2019	<p><b>11.4 DRAFT FOOD ORGANICS AND GARDEN ORGANICS (FOGO) WASTE STRATEGY (D2019/12734 (WAC) – D2019/14022)</b></p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>1. NOTES THE DRAFT FOOD ORGANICS AND GARDEN ORGANICS (FOGO) WASTE STRATEGY.</li> <li>2. ENDORSES THE PROPOSED OUTCOME OF HAVING A LONG TERM OR PERMANENT FOGO TREATMENT FACILITY FOR THE REGION OPERATING BY JULY 2022.</li> <li>3. REQUESTS THAT THE DRAFT FOGO WASTE STRATEGY BE FURTHER DEVELOPED IN CONSULTATION WITH MEMBER COUNCIL STAFF AND BE PRESENTED TO COUNCIL FOR ENDORSEMENT.</li> <li>4. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 6.8(1)(B) OF THE LOCAL GOVERNMENT ACT 1995, AUTHORISES AN ALLOCATED BUDGET OF \$500,000 TO BE UTILISED FROM THE SECONDARY WASTE RESERVE TO IMPLEMENT ELEMENTS OF THE FOGO STRATEGY, INCLUDING BUT NOT NECESSARILY LIMITED, TO PRELIMINARY WORK SUCH AS VARIOUS MODELLING AND TENDER PREPARATIONS.</li> </ol>	IN PROGRESS
42. 19 SEPTEMBER 2019	<p><b>11.5 PURCHASE OF A TRACK LOADER (D2019/13308 (WAC) – D2019/14023)</b></p> <p>THAT COUNCIL ACCEPT:</p> <ol style="list-style-type: none"> <li>1. THE QUOTATION FOR THE SUPPLY AND DELIVERY TO THE RED HILL WASTE MANAGEMENT FACILITY OF ONE (1) CATERPILLAR 973K TRACK LOADER INCLUDING AN EXTENDED FIVE (5) YEAR/8,000 HOUR EXTENDED WARRANTY, SUBMITTED BY WESTRAC PTY LTD, FOR THE SUM OF \$763,000 (EX GST).</li> <li>2. THE OFFER TO UNDERTAKE A FIXED PRICE PREVENTATIVE MAINTENANCE AGREEMENT FOR THE CATERPILLAR 973K TRACK LOADER TO BE LOCATED AT THE RED HILL WASTE MANAGEMENT FACILITY FOR A FIVE (5) YEAR/8,000 HOUR PERIOD SUBMITTED BY WESTRAC PTY LTD AT A COST OF \$8.83/OPERATING HOUR (EX GST) SUBJECT TO BI-ANNUAL ADJUSTMENTS IN JANUARY AND JULY OF EACH YEAR BASED ON CATERPILLAR'S BI-ANNUAL PRICE REVIEW FOR PARTS AND WESTRAC'S ANNUAL LABOUR RATE REVIEW.</li> </ol>	COMPLETED
43. 19 SEPTEMBER 2019	<p><b>19.1 HAZELMERE WOOD WASTE TO ENERGY PLANT UPDATE (D2019/10941 (WAC) - D2019/13752)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL DELEGATES AUTHORITY TO THE CHIEF EXECUTIVE OFFICER TO ISSUE, AND TO INSTRUCT EMRC'S LAWYERS TO ISSUE, ANY DEFAULT NOTICES THAT MAY BE REQUIRED PURSUANT TO ANY OF THE AGREEMENTS BETWEEN ANERGY AUSTRALIA PTY LTD AND THE EMRC.</li> <li>2. COUNCIL AUTHORISE THE CHIEF EXECUTIVE OFFICER TO ENTER INTO THE DEED OF VARIATION WITH ANERGY AUSTRALIA PTY LTD TO THE VALUE SPECIFIED IN THE DEED IF ANERGY PTY LTD SETTLES THE DEBT OWED TO CALLIDUS AND THE PETITION IS WITHDRAWN.</li> <li>3. COUNCIL, AUTHORISE THE CHIEF EXECUTIVE OFFICER TO ENTER INTO AN IP LICENSE DEED WITH ANERGY PTE LTD FOR A LICENCE TO THE INTELLECTUAL PROPERTY ASSOCIATED WITH THE DESIGN, OPERATION AND MAINTENANCE OF THE HAZELMERE WOOD WASTE TO ENERGY PLANT.</li> <li>4. COUNCIL REQUESTS A FURTHER REPORT TO BE PREPARED AND PRESENTED TO COUNCIL AT A FUTURE MEETING OF COUNCIL.</li> <li>5. COUNCIL REQUEST THE CEO COMMENCE DISCUSSIONS FOR A ROYALTY AGREEMENT.</li> <li>6. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	IN PROGRESS

DATE	RESOLUTIONS	STATUS
44. 19 SEPTEMBER 2019	<p><b>19.2 HAZELMERE WOODWASTE TO ENERGY PLANT, SUPERINTENDENT ROLE (D2019/13875)</b></p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>1. ACKNOWLEDGES THAT BECAUSE OF MONADELPHOUS ENGINEERING ASSOCIATES PTY LTD EXISTING INVOLVEMENT AND EXPERIENCE, IT HAS GOOD REASON TO BELIEVE THERE IS UNLIKELY TO BE ANY OTHER SUPPLIER WHO CAN PROVIDE A SIMILAR VALUE FOR MONEY OUTCOME TO COMPLETE THE REQUIREMENTS OF THE CONTRACT SUPERINTENDENT FOR THE HAZELMERE WOOD WASTE TO ENERGY PROJECT.</li> <li>2. NOTES THE ADDITIONAL EXPENDITURE OF CONSULTING FEES TO THE VALUE INDICATED IN THE REPORT, REQUIRED TO COMPLETE THE SUPERINTENDING OF THE CONTRACT BY MONADELPHOUS ENGINEERING ASSOCIATES PTY LTD, TO BE FUNDED FROM THE SECONDARY WASTE RESERVE.</li> </ol>	IN PROGRESS
45. 19 SEPTEMBER 2019	<p><b>19.3 RESOURCE RECOVERY FACILITY UPDATE (D2019/12681 (WAC) – D2019/13753)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. THE REPORT BE RECEIVED.</li> <li>2. THE REPORT AND ATTACHMENT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	NOTED
46. 22 AUGUST 2019	<p><b>7.1 CR MELISSA MYKYTIUK - LEAVE OF ABSENCE</b></p> <p>THAT COUNCIL APPROVE APPLICATION FOR LEAVE OF ABSENCE FOR CR MYKYTIUK FROM 2 SEPTEMBER 2019 TO 6 OCTOBER 2019 INCLUSIVE.</p>	NOTED
47. 22 AUGUST 2019	<p><b>9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 20 JUNE 2019</b></p> <p>THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 20 JUNE 2019 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	NOTED
48. 22 AUGUST 2019	<p><b>9.2 MINUTES OF SPECIAL MEETING OF COUNCIL HELD ON 27 JUNE 2019</b></p> <p>THAT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 27 JUNE 2019 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	NOTED
49. 22 AUGUST 2019	<p><b>14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF JUNE AND JULY 2019(D2019/08985)</b></p> <p>THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR JUNE AND JULY 2019 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$29,906,960.60.</p>	NOTED
50. 22 AUGUST 2019	<p><b>14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 MAY 2019 (D2019/08984)</b></p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 MAY 2019.</p>	NOTED
51. 22 AUGUST 2019	<p><b>14.3 FINANCIAL REPORT FOR PERIOD ENDED 30 JUNE 2019 (D2019/10163)</b></p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 JUNE 2019.</p>	NOTED



DATE		RESOLUTIONS	STATUS
52.	22 AUGUST 2019	<p><b>14.4 CLOSURE OF EMRC FACILITIES FOR THE CHRISTMAS/NEW YEAR PERIOD 2019/2020 (D2019/10163)</b></p> <p>THAT COUNCIL APPROVES:</p> <ol style="list-style-type: none"> <li>1. THE EMRC ADMINISTRATION OFFICE BEING CLOSED FROM 5PM TUESDAY 24 DECEMBER 2019 AND ON EACH DAY THEREAFTER UNTIL IT RE-OPENS ON THURSDAY 2 JANUARY 2020.</li> <li>2. THE HAZELMERE RESOURCE RECOVERY PARK BEING CLOSED FROM 3PM TUESDAY 24 DECEMBER 2019 AND ON EACH DAY THEREAFTER UNTIL IT RE-OPENS ON THURSDAY 2 JANUARY 2020, SUBJECT TO AN ASSESSMENT OF OPERATIONAL REQUIREMENTS CLOSER TO THE CHRISTMAS AND NEW YEAR PERIOD.</li> <li>3. THE RED HILL WASTE MANAGEMENT FACILITY BEING CLOSED ON CHRISTMAS DAY (WEDNESDAY 25 DECEMBER 2019) AND NEW YEAR'S DAY (WEDNESDAY 1 JANUARY 2020).</li> <li>4. THE MATHIESON ROAD TRANSFER STATION (SHIRE OF MUNDARING) BEING CLOSED ON BOXING DAY (THURSDAY 25 DECEMBER 2019) ONLY.</li> </ol>	COMPLETED
53.	22 AUGUST 2019	<p><b>14.3 COMMITTEE MEMBERSHIP – CHANGE OF MEMBER (D2019/10965)</b></p> <p>THAT COUNCIL BY ABSOLUTE MAJORITY:</p> <ol style="list-style-type: none"> <li>1. IN ACCORDANCE WITH SECTION 5.11(2)(B) OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, CANCELS THE APPOINTMENTS OF THE DIRECTOR OPERATIONAL SERVICES AND MANAGER ASSET SERVICES FROM THE TOWN OF BASSENDEAN AS MEMBER AND DEPUTY MEMBER TO THE WASTE ADVISORY COMMITTEE RESPECTIVELY.</li> <li>2. IN ACCORDANCE WITH SECTION 5.10 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, APPOINTS THE EXECUTIVE MANAGER INFRASTRUCTURE, TOWN OF BASSENDEAN, AS A MEMBER ON THE WASTE ADVISORY COMMITTEE.</li> <li>3. IN ACCORDANCE WITH SECTION 5.10 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, APPOINTS THE WASTE AND RECYCLING COORDINATOR, TOWN OF BASSENDEAN, AS A DEPUTY MEMBER ON THE WASTE ADVISORY COMMITTEE.</li> </ol>	ACTIONED
54.	22 AUGUST 2019	<p><b>14.6 ITEMS CONTAINED IN THE INFORMATION BULLETIN</b></p> <p>THAT COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 22 AUGUST 2019 ORDINARY MEETING OF COUNCIL AGENDA.</p>	NOTED
55.	22 AUGUST 2019	<p><b>11.1 DEVELOPMENT OF A REGIONAL YOUTH FORUM (D2019/10984 (CEOAC) – D2019/11915)</b></p> <p>THAT COUNCIL PROVIDES IN PRINCIPLE SUPPORT FOR THE DEVELOPMENT OF A ZERO 2 HERO MENTAL HEALTH AND LEADERSHIP EVENT FOR MEMBER COUNCIL YOUTH OFFICERS AND LOCAL REPRESENTATIVES FROM LOCAL YOUTH ADVISORY COUNCILS.</p>	IN PROGRESS
56.	22 AUGUST 2019	<p><b>11.2 MEETING DATES FOR 2020 (D2019/11017 (CEOAC) – D2019/11973)</b></p> <p>THAT COUNCIL ADOPTS THE ORDINARY COUNCIL MEETING AND COMMITTEE MEETING DATES, TIMES AND PLACES FOR 2020 AS OUTLINED IN THE REPORT AND NOTICE BE GIVEN IN ACCORDANCE WITH R.12 OF THE <i>LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996</i>.</p>	COMPLETED

DATE		RESOLUTIONS	STATUS
57.	22 AUGUST 2019	<p><b>11.2 TENDER RFT2019-001 STAGE 14 LANDFILL CELL CONSTRUCTION (D2019/11119 (WAC) – D2019/12123)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL AWARD TENDER RFT2019-001 – STAGE 14 LANDFILL CELL CONSTRUCTION TO WBHO INFRASTRUCTURE PTY LTD FOR \$3,216,081.65 (EX GST) BASED ON A SCHEDULE OF RATES.</li> <li>2. THE CEO BE AUTHORISED ON BEHALF OF THE EMRC TO ENTER INTO A CONTRACT WITH WBHO INFRASTRUCTURE PTY LTD IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED ON BETWEEN THE CEO AND WBHO INFRASTRUCTURE PTY LTD.</li> <li>3. COUNCIL AUTHORISE A 20% CONTINGENCY, BASED ON THE TENDERED PRICE SCHEDULE FOR ANY CONTRACT VARIATIONS THAT MAY ARISE FOR TENDER RFT2019-001.</li> </ol>	IN PROGRESS
58.	22 AUGUST 2019	<p><b>11.2 CONTAINER DEPOSIT SCHEME – REFUND POINT OPERATOR(S) (D2019/11386 (WAC) – D2019/12124)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL AFFIRMS THE CONTAINER DEPOSIT SCHEME OPERATIONS AS A “CONTINUING PROJECT” AS IDENTIFIED IN THE ESTABLISHMENT AGREEMENT.</li> <li>2. COUNCIL AGREES FOR THE EMRC TO TAKE THE LEAD ON BEHALF OF THE MEMBER COUNCILS TO COORDINATE THE PREPARATION OF A REGIONAL REFUND POINT APPLICATION(S), FOR SUBMITTING TO THE WA RETURN RECYCLE RENEW LIMITED (WARRRL) PRIOR TO 27 SEPTEMBER 2019.</li> <li>3. THE EMRC MEMBER COUNCILS, PRIOR TO 15 SEPTEMBER 2019, RESOLVE TO SUPPORT AND COMMIT TO THE EMRC TO TAKE THE LEAD ON BEHALF OF MEMBER COUNCILS TO COORDINATE THE PREPARATION OF A REGIONAL REFUND POINT APPLICATION(S), FOR SUBMITTING TO THE WARRRL.</li> <li>4. COUNCIL ALLOCATES AN AMOUNT OF UP TO \$25,000 (EX GST) FROM THE SECONDARY WASTE RESERVE TO FUND THE COST OF A CONSULTANT TO PREPARE THE APPLICATION(S).</li> </ol>	COMPLETED
59.	22 AUGUST 2019	<p><b>11.3 WASTE &amp; RECYCLE 2019 CONFERENCE - SEPTEMBER 2019 (D2019/10950 (WAC) – D2019/12125)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCILLORS AND OFFICERS NOTE THE DATES OF 25 - 27 SEPTEMBER 2019 FOR THE WA WASTE &amp; RECYCLE 2019 CONFERENCE.</li> <li>2. INTERESTED COUNCILLOR(S) BE AUTHORISED TO ATTEND THE WA WASTE &amp; RECYCLE 2019 CONFERENCE.</li> <li>3. TWO (2) PLACES TO THE WA WASTE &amp; RECYCLE 2019 CONFERENCE BE OFFERED TO THE WASTE MANAGEMENT COMMUNITY REFERENCE GROUP (WMCRG) IN THE EVENT THAT SOME MEMBERS MAY WISH TO ATTEND.</li> </ol>	COMPLETED
60.	22 AUGUST 2019	<p><b>19.1 STRATEGIC REVIEW (D2019/11134)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL ENDORSES A STRATEGIC REVIEW OF THE EMRC.</li> <li>2. THE TERMS OF REFERENCE FOR THE STRATEGIC REVIEW IS TO INCLUDE, BUT NOT NECESSARILY BE LIMITED TO, SERVICE PROVISION, FACILITIES, INFRASTRUCTURE, PROJECTS, ACTIVITIES, FUNDING AND CONTRACTS.</li> <li>3. THE TERMS OF REFERENCE AND THE REVIEW BE DEVELOPED IN CONSULTATION WITH THE CEOAC, MEMBER COUNCIL STAFF AND COUNCILLORS.</li> <li>4. COUNCIL BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 6.8(1)(B) OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, AUTHORISES EXPENDITURE UP TO THE AMOUNT SPECIFIED IN THE REPORT FOR A STRATEGIC REVIEW.</li> <li>5. THE REPORT REMAINS CONFIDENTIAL AND TO BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	IN PROGRESS

DATE		RESOLUTIONS	STATUS
61.	22 AUGUST 2019	<p><b>19.2 BIN AUDIT (D2019/12247)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL ENDORSES THE REQUIREMENT FOR A WASTE AUDIT OF MEMBER COUNCILS PRIOR TO THE IMPLEMENTATION OF A FOOD ORGANICS AND GARDEN ORGANICS (FOGO) COLLECTION SYSTEM.</li> <li>2. LOCATIONS OF THE BIN AUDITS TO BE DETERMINED IN CONSULTATION WITH MEMBER COUNCILS.</li> <li>3. THE AUDIT TO INCLUDE COUNTING AND CLASSIFYING DATA ON CDS MATERIALS.</li> <li>4. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 6.8(1)(B) OF THE LOCAL GOVERNMENT ACT 1995 AUTHORISES AN EXPENDITURE UP TO THE AMOUNT SPECIFIED IN THE REPORT FOR A WASTE AUDIT.</li> </ol>	<b>ACTIONED</b>
62.	22 AUGUST 2019	<p><b>19.3 CEO LEAVE APPROVAL AUTHORITY (D2019/11274)</b></p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>1. GRANTS AUTHORITY TO THE CHAIRMAN TO APPROVE ANY LEAVE REQUEST FROM THE CHIEF EXECUTIVE OFFICER ON ITS BEHALF.</li> <li>2. GRANTS AUTHORITY TO THE DEPUTY CHAIRMAN TO APPROVE ANY LEAVE REQUEST FROM THE CHIEF EXECUTIVE OFFICER ON ITS BEHALF, IN THE CIRCUMSTANCES THE CHAIRMAN IS UNAVAILABLE.</li> </ol>	<b>NOTED</b>
63.	22 AUGUST 2019	<p><b>19.4 DELEGATION OF AUTHORITY TO THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE (CEOPRC) (D2019/11320)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL DETERMINES THAT THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE IS THE REVIEWER FOR PROBATIONARY REVIEW OF THE CHIEF EXECUTIVE OFFICER.</li> <li>2. COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.16 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, DELEGATES AUTHORITY, TO THE CHIEF EXECUTIVE PERFORMANCE REVIEW COMMITTEE, TO UNDERTAKE THE PROBATIONARY REVIEW OF THE CHIEF EXECUTIVE OFFICER AND ACTION ON THE OUTCOMES OF THAT REVIEW.</li> </ol>	<b>IN PROGRESS</b>
<b>NO JULY 2019 COUNCIL MEETING</b>			
64.	27 JUNE 2019	<p><b>19.1 REQUEST FOR TENDER 2016-005 - RESOURCE RECOVERY FACILITY (D2019/08734)</b></p> <p>THAT</p> <ol style="list-style-type: none"> <li>1. COUNCIL NOTES THE CONTRACTOR'S ADVICE THAT FINANCIAL CLOSE FOR THE EAST ROCKINGHAM RESOURCE RECOVERY FACILITY (RRF) PROJECT WILL NOT BE REACHED BY 30 JUNE 2019 AS SPECIFIED IN THE WASTE SUPPLY AGREEMENT.</li> <li>2. COUNCIL ADOPTS OPTION 5 AS CONTAINED IN THE BODY OF THE REPORT AND ADVISES THE CONTRACTOR ACCORDINGLY.</li> </ol>	<b>COMPLETED</b>

DATE		RESOLUTIONS	STATUS
65.	6 JUNE 2019	<p><b>10.1 CONTRACT OF CHIEF EXECUTIVE OFFICER (D2019/08137)</b></p> <p>THAT</p> <ol style="list-style-type: none"> <li>1. COUNCIL NOTE MODIFICATIONS TO THE CHIEF EXECUTIVE OFFICER CONTRACT OF EMPLOYMENT PROPOSED BY THE PREFERRED CANDIDATE SHOWN AT ATTACHMENT THREE TO THIS REPORT.</li> <li>2. COUNCIL BY ABSOLUTE MAJORITY AGREE TO AMEND THE CHIEF EXECUTIVE OFFICER CONTRACT OF EMPLOYMENT "CLAUSE 2.3 – PROBATIONARY PERIOD" TO PROVIDE FOR A MAXIMUM OF 6 MONTHS' PROBATION IN TOTAL.</li> <li>3. COUNCIL BY ABSOLUTE MAJORITY AGREE TO AMEND THE CHIEF EXECUTIVE OFFICER CONTRACT OF EMPLOYMENT "CLAUSE 5.1- REMUNERATION PACKAGE – GENERAL PROVISIONS" TO INCLUDE AN ADDITIONAL CLAUSE (D) WHICH REQUIRES THE CHIEF EXECUTIVE OFFICER TO USE THEIR OWN PRIVATE VEHICLE FOR BUSINESS USE INCLUSIVE OF ALL OPERATING COSTS.</li> <li>4. COUNCIL BY ABSOLUTE MAJORITY AGREE TO DELETE THE CHIEF EXECUTIVE OFFICER CONTRACT OF EMPLOYMENT "CLAUSE 5.3 – MOTOR VEHICLE".</li> <li>5. COUNCIL BY ABSOLUTE MAJORITY AGREE TO AMEND THE CHIEF EXECUTIVE OFFICER CONTRACT OF EMPLOYMENT "CLAUSE 9.2 – ANNUAL LEAVE" TO PROVIDE AN ENTITLEMENT TO SIX (6) WEEKS PAID ANNUAL LEAVE EACH YEAR.</li> <li>6. COUNCIL BY ABSOLUTE MAJORITY AGREE TO AMEND THE CHIEF EXECUTIVE OFFICER CONTRACT OF EMPLOYMENT "CLAUSE 11.3(3)(A) – TERMINATION BY THE EMRC AT WILL" TO PROVIDE AN AMOUNT EQUAL TO 12 MONTHS' PAYMENT OF THE REMUNERATION PACKAGE</li> <li>7. COUNCIL NOTE THAT SCHEDULE 2 OF THE CONTRACT OF EMPLOYMENT WILL BE UPDATED BASED ON ANY MODIFICATIONS TO THE CONTRACT OF EMPLOYMENT.</li> <li>8. COUNCIL REQUESTS THE CHAIRMAN CR MCDONNELL OR HIS DELEGATE CR O'CONNOR, WITH THE ASSISTANCE OF CONSULTANT GEOFF BLADES, TO FINALISE CONTRACT NEGOTIATIONS WITH THE PREFERRED CANDIDATE.</li> </ol>	COMPLETE
66.	20 JUNE 2019	<p><b>11.1 INTERNAL AUDIT REPORT – 2019 PROGRAMME (D2019/07474 (AC) – D2019/08509)</b></p> <p>THAT COUNCIL NOTES THE 2019 INTERNAL AUDIT REPORTS FORMING ATTACHMENTS 1 TO 4 TO THIS REPORT.</p>	COMPLETE
67.	20 JUNE 2019	<p><b>11.2 REVIEW OF FINANCIAL MANAGEMENT SYSTEMS AND PROCEDURES (D2019/07475 (AC) – D2019/08511)</b></p> <p>THAT COUNCIL, IN ACCORDANCE WITH REGULATION 5(2)(C) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, RECEIVES THE REVIEW OF THE APPROPRIATENESS AND EFFECTIVENESS OF THE FINANCIAL MANAGEMENT SYSTEMS AND PROCEDURES.</p>	NOTED
68.	20 JUNE 2019	<p><b>11.3 DRAFT CORPORATE BUSINESS PLAN 2019/2020 TO 2023/2024 (D2019/05551 (AC) – D2019/08512)</b></p> <p>THAT</p> <ol style="list-style-type: none"> <li>1. COUNCIL BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH R.19DA(6) OF THE <i>LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996</i>, ADOPT THE CORPORATE BUSINESS PLAN 2019/2020 TO 2023/2024 AS AMENDED FORMING AN ATTACHMENT TO THIS REPORT.</li> <li>2. LOCAL PUBLIC NOTICE OF THE ADOPTION OF THE CORPORATE BUSINESS PLAN 2019/2020 TO 2023/2024 BE GIVEN IN ACCORDANCE WITH R.19D OF THE <i>LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996</i>.</li> </ol>	COMPLETE

DATE		RESOLUTIONS	STATUS
69.	20 JUNE 2019	<p><b>11.4 EASTERN METROPOLITAN REGIONAL COUNCIL (EMRC) 2019/2020 DRAFT ANNUAL BUDGET (D2019/05552 (AC) – D2019/08513)</b></p> <p>THAT</p> <ol style="list-style-type: none"> <li>1. COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 6.2(1) OF THE <i>LOCAL GOVERNMENT ACT 1995</i> AND <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, ADOPTS THE EMRC 2019/2020 ANNUAL BUDGET AND SUPPORTING SCHEDULES WHICH HAVE BEEN PREPARED IN COMPLIANCE WITH THE AUSTRALIAN ACCOUNTING STANDARDS.</li> <li>2. FOR THE 2019/2020 FINANCIAL YEAR A MATERIAL VARIANCE PERCENTAGE OF 10% OF THE APPROPRIATE BASE, OR A DOLLAR VALUE OF \$20,000, WHICHEVER IS THE GREATER, BE ADOPTED FOR REPORTING VARIANCES IN THE STATEMENTS OF FINANCIAL ACTIVITY.</li> <li>3. IN ACCORDANCE WITH REGULATION 33 OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, A COPY OF THE 2019/2020 ANNUAL BUDGET BE SUBMITTED TO THE DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES, WITHIN 30 DAYS OF ITS ADOPTION BY COUNCIL.</li> </ol>	COMPLETE
70.	20 JUNE 2019	<p><b>14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF MAY 2019 (D2019/08059)</b></p> <p>THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR MAY 2019 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$29,602,954.47.</p>	NOTED
71.	20 JUNE 2019	<p><b>14.2 FINANCIAL REPORT FOR PERIOD ENDED 30 APRIL 2019 (D2019/08060)</b></p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 APRIL 2019.</p>	NOTED
72.	20 JUNE 2019	<p><b>14.1 DISABILITY ACCESS AND INCLUSION PLAN REPORT FOR 2018/2019 (D2019/08312)</b></p> <p>THAT</p> <ol style="list-style-type: none"> <li>1. ENDORSES THE PROGRESS UPDATE FOR 2018/2019 AGAINST EMRC'S DISABILITY ACCESS AND INCLUSION PLAN 2018/2019 TO 2022/2023 FORMING AN ATTACHMENT TO THIS REPORT.</li> <li>2. REQUESTS THE ACTING CHIEF EXECUTIVE OFFICER TO SUBMIT THE PROGRESS UPDATE FOR 2018/2019 AGAINST THE EMRC'S DISABILITY ACCESS AND INCLUSION PLAN 2018/2019 TO 2022/2023 TO THE MINISTER FOR DISABILITY SERVICES BY 1 JULY 2019.</li> </ol>	COMPLETE

DATE		RESOLUTIONS	STATUS
73.	20 JUNE 2019	<p><b>14.4 RESOURCE RECOVERY STUDY TOUR (D2019/08548)</b></p> <p>THAT</p> <ol style="list-style-type: none"> <li>1. COUNCIL APPROVE A STUDY TOUR TO EASTERN STATES FOOD ORGANICS AND GARDEN ORGANICS (FOGO) PROCESSING AND COMPOSTING FACILITIES IN AUGUST 2019, DETAILS AND TIMING OF WHICH ARE STILL TO BE CONFIRMED. THE STUDY TOUR DELEGATION TO COMPRISE OF RELEVANT EMRC OFFICERS AND NOMINATED WASTE ADVISORY COMMITTEE MEMBERS, SUBJECT TO THEIR AVAILABILITY.</li> <li>2. WASTE ADVISORY COMMITTEE COUNCILLOR(S) POWELL, MCKENNA, LAVELL, MCDONNELL OR DELEGATE BE AUTHORISED TO ATTEND THE STUDY TOUR OF FACILITIES.</li> <li>3. WASTE ADVISORY COMMITTEE OFFICER(S) DOUG PEARSON, DIRECTOR WORKS AND INFRASTRUCTURE, CITY OF BAYSWATER; STEVE MORRISON, MANAGER WORKS, CITY OF BELMONT; CHRIS THOMPSON, MANAGER ASSET &amp; WASTE OPERATIONS, CITY OF KALAMUNDA; ROGER HARIPERSAD, REGIONAL WASTE COLLECTION SERVICE (RWCS) STEERING GROUP, SHIRE OF MUNDARING; COLIN PUMPHREY, MANAGER FLEET &amp; WASTE SERVICES, CITY OF SWAN OR DELEGATE BE AUTHORISED TO ATTEND.</li> </ol>	COMPLETE
74.	20 JUNE 2019	<p><b>11.1 PURCHASE OF A TWENTY (20) TONNE WHEEL LOADER (D2019/07247 (WAC) – D2019/08618)</b></p> <p>THAT</p> <ol style="list-style-type: none"> <li>1. THE QUOTATION FOR THE SUPPLY AND DELIVERY TO RED HILL WASTE MANAGEMENT FACILITY OF ONE (1) HITACHI ZW250-5 WHEEL LOADER INCLUDING AN EXTENDED 5 YEAR/8,000 HOUR WARRANTY, SUBMITTED BY HITACHI CONSTRUCTION MACHINERY AUSTRALIA, FOR THE SUM OF \$383,702 (EX. GST).</li> <li>2. THE OFFER TO UNDERTAKE THE REPAIR AND MAINTENANCE AGREEMENT FOR THE HITACHI ZW250-5 WHEEL LOADER TO BE LOCATED AT THE RED HILL WASTE MANAGEMENT FACILITY FOR A FIVE (5) YEAR/8,000 HOUR PERIOD SUBMITTED BY HITACHI CONSTRUCTION MACHINERY AUSTRALIA AT A COST OF \$6.01/OPERATING HOUR (EX. GST).</li> </ol>	COMPLETE
75.	20 JUNE 2019	<p><b>11.2 WASTE MANAGEMENT COMMUNITY REFERENCE GROUP MEMBERSHIP AND TERMS OF REFERENCE (D2019/07414 (WAC) – D2019/08621)</b></p> <ol style="list-style-type: none"> <li>1. WRITE TO MS RUTH KENDALL THE DEPUTY CHAIRMAN ACKNOWLEDGING HER SERVICE ON THE WMCRG SINCE ITS INCEPTION.</li> <li>2. ENDORSE THE RENOMINATION OF THE FOLLOWING WMCRG MEMBERS FOR A TWO (2) YEAR TERM EXPIRING ON 31 AUGUST 2021 AND ACKNOWLEDGE THEIR CONTINUING SUPPORT. <ul style="list-style-type: none"> <li>• MS DIANNE KATSCHERIAN (CHAIRMAN);</li> <li>• MR ANTHONY FOWLER;</li> <li>• MS BELINDA HAMILTON;</li> <li>• MS CARMEL LUCK;</li> <li>• MR EDWIN DELL;</li> <li>• MR MALCOLM BARKER;</li> <li>• MR MARK SIMPSON; AND</li> <li>• MR RAY LEWIS.</li> </ul> </li> <li>3. ACCEPT THE AMENDED TERMS OF REFERENCE AND ROLES OF MEMBERS AND OFFICERS FORMING (ATTACHMENT 2) TO THIS REPORT.</li> <li>4. ADVERTISE FOR EXPRESSIONS OF INTEREST FOR ADDITIONAL MEMBERSHIP IN THE WMCRG.</li> </ol>	COMPLETE

4	DATE	RESOLUTIONS	STATUS
76.	20 JUNE 2019	<b>11.3 AORA 2019 ANNUAL CONFERENCE HELD 1 – 3 MAY 2019 (D2019/07423 (WAC) – D2019/08619)</b> THAT THE REPORT BE RECEIVED.	NOTED
77.	23 MAY 2019	<b>11.1 'REFLECT' RECONCILIATION ACTION PLAN 2019 – 2020 (D2019/04329 (CEOAC) – D2019/05554)</b> THAT COUNCIL 1. ENDORSES THE EMRC 'REFLECT' RECONCILIATION ACTION PLAN 2019-2020, FORMING THE ATTACHMENT TO THIS REPORT. 2. SUBMITS TO RECONCILIATION AUSTRALIA FOR ITS FINAL APPROVAL. 3. LIST FOR CONSIDERATION AN AMOUNT OF \$25,000 IN THE 2019/2020 OPERATIONAL BUDGET.	COMPLETE
78.	23 MAY 2019	<b>19.1 ITEM 14.1 OF THE CHIEF EXECUTIVE OFFICER RECRUITMENT COMMITTEE MINUTES – CHIEF EXECUTIVE OFFICER DRAFT CONTRACT OF EMPLOYMENT (D2019/04618 (CEORC) - D2019/05329)</b> 1. COUNCIL APPROVES THE DRAFT CONTRACT OF EMPLOYMENT FOR THE CHIEF EXECUTIVE OFFICER FORMING ATTACHMENT 3 TO THIS REPORT. 2. THAT STAFF PRESENT OPTIONS IN RELATION TO THE PROCUREMENT OF A SUSTAINABLE VEHICLE FOR THE CHIEF EXECUTIVE OFFICER. 3. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND DEPUTY CHAIRMAN.	COMPLETE
79.	23 MAY 2019	<b>19.2 ITEM 14.1 OF THE CHIEF EXECUTIVE OFFICER RECRUITMENT COMMITTEE MINUTES – CHIEF EXECUTIVE OFFICER RECRUITMENT – SHORLIST OF CANDIDATES (D2019/06196 (CEORC) – D2019/06851)</b> THAT COUNCIL NOTE THAT THE CHIEF EXECUTIVE OFFICER RECRUITMENT COMMITTEE HELD INTERVIEWS WITH CANDIDATES FOR THE ROLE OF CHIEF EXECUTIVE OFFICER ON 20 MAY 2019.	NOTED
80.	23 MAY 2019	<b>14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF MARCH AND APRIL 2019 (D2019/04928)</b> THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR MARCH AND APRIL 2019 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i> , FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$26,682,333.74.	NOTED
81.	23 MAY 2019	<b>14.2 FINANCIAL REPORT FOR PERIOD ENDED 28 FEBRUARY 2019 (D2019/04929)</b> THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 28 FEBRUARY 2019.	COMPLETE
82.	23 MAY 2019	<b>14.3 FINANCIAL REPORT FOR PERIOD ENDED 31 MARCH 2019 (D2019/06588)</b> THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 MARCH 2019.	COMPLETE

DATE		RESOLUTIONS	STATUS
83.	23 MAY 2019	<b>14.4 REVIEW OF POLICY 3.1 - ANNUAL FINANCIAL REPORTING POLICY (D2019/06915)</b> THAT THE REVISED EMRC POLICY 3.1 ANNUAL FINANCIAL REPORTING POLICY FORMING ATTACHMENT 2 TO THIS REPORT BE ADOPTED BY COUNCIL.	COMPLETE
84.	23 MAY 2019	<b>12.1 REVIEW OF SECONDARY WASTE DISPOSAL CHARGE (D2019/06104 (WAC) – D2019/07296)</b> THAT COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH S.6.16(1) THE <i>LOCAL GOVERNMENT ACT 1995</i> , ADOPTS THE SECONDARY WASTE CHARGE RATE OF \$38.00/TONNE (EX GST) ON EACH TONNE OF MEMBER COUNCIL WASTE FOR 2019/2020 AND THE SECONDARY WASTE CHARGE IS TO BE HELD AT THIS LEVEL UNTIL FURTHER CONSIDERATION.	COMPLETE
85.	23 MAY 2019	<b>12.2 UPDATE ON PROCESSING OF FOOD ORGANICS AND GARDEN ORGANICS (FOGO) WASTE, RED HILL WASTE MANAGEMENT FACILITY (D2019/06110 (WAC) – D2019/07297)</b> THAT COUNCIL RECEIVES THE REPORT.	NOTED
86.	23 MAY 2019	<b>12.3 2019 AUSTRALIAN LANDFILL AND TRANSFER STATIONS CONFERENCE (D2019/06381 (WAC) – D2019/07305)</b> THAT THE REPORT BE RECEIVED.	NOTED
87.	21 MARCH 2019	<b>11.1 HALF YEAR BUDGET REVIEW 2018/2019 (D2019/03161 (AC) – D2019/04150)</b> THAT COUNCIL, BY AN ABSOLUTE MAJORITY IN ACCORDANCE WITH THE PROVISIONS OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996 R.33A</i> , ADOPTS THE REVIEW OF THE 2018/2019 BUDGET AND APPROVES ITS SUBMISSION TO THE DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES WITHIN 30 DAYS.	COMPLETE
88.	21 MARCH 2019	<b>11.2 COMPLIANCE AUDIT RETURN 2018 (D2019/03162 (AC) – D2019/04151)</b> THAT COUNCIL ADOPTS THE DRAFT COMPLIANCE AUDIT RETURN 2018, FORMING AN ATTACHMENT TO THIS REPORT, THAT IT BE CERTIFIED BY THE CHAIRMAN AND CHIEF EXECUTIVE OFFICER AND SUBMITTED TO THE DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES BY 31 MARCH 2019.	COMPLETE
89.	21 MARCH 2019	<b>19.1 UPDATE ON THE REVIEW OF THE ESTABLISHMENT AGREEMENT OF THE EMRC (D2019/03943)</b> THAT COUNCIL NOTES THE RESPONSES PROVIDED BY THE CEOAC IN RELATION TO THE QUESTIONS RAISED AT THE 19 JULY 2018 WORKSHOP.	NOTED
90.	21 MARCH 2019	<b>19.2 LIQUID WASTE PROJECT, RED HILL WASTE MANAGEMENT FACILITY (D2019/04021)</b> THAT <ol style="list-style-type: none"> <li>1. THE BUSINESS PLAN FOR THE PROPOSED LIQUID WASTE PROJECT AT THE RED HILL WASTE MANAGEMENT FACILITY ATTACHED TO THIS REPORT BE ENDORSED.</li> <li>2. COUNCIL ACKNOWLEDGE THAT THE LIQUID WASTE PROJECT IS A CONTINUING PROJECT AND SERVICE UNDER THE EMRC ESTABLISHMENT AGREEMENT.</li> <li>3. IN THE FIRST STAGE OF THE PROJECT, ACCEPTANCE OF LIQUID WASTES WILL BE RESTRICTED TO CATEGORIES CLASSIFIED AS NON-DANGEROUS GOODS IN ACCORDANCE WITH THE AUSTRALIAN DANGEROUS GOODS CODE.</li> <li>4. ANY FURTHER STAGES OF THE PROJECT WILL COME BACK TO COUNCIL FOR FURTHER ENDORSEMENT.</li> <li>5. THE REPORT AND ATTACHMENT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	IN PROGRESS



DATE		RESOLUTIONS	STATUS
91.	21 MARCH 2019	<p><b>19.3 CHIEF EXECUTIVE OFFICER RECRUITMENT- POSITION DESCRIPTION, REMUNERATION PACKAGE AND ADVERTISING PROCESS (DD2019/03959)</b></p> <p>THAT</p> <ol style="list-style-type: none"> <li>1. COUNCIL ENDORSE THE DRAFT POSITION DESCRIPTION FOR THE POSITION OF CHIEF EXECUTIVE OFFICER FORMING ATTACHMENT 1 OF THIS REPORT.</li> <li>2. COUNCIL APPROVE THE TOTAL REWARD PACKAGE FOR THE CHIEF EXECUTIVE OFFICER POSITION BEING SET IN THE RANGE OF \$260,000 TO \$300,000 PER ANNUM.</li> <li>3. COUNCIL ENDORSE THE DRAFT ADVERTISEMENT FOR THE CHIEF EXECUTIVE OFFICER POSITION FORMING ATTACHMENT 2 OF THIS REPORT.</li> <li>4. COUNCIL NOTE THE DRAFT ADVERTISEMENT FOR THE POSITION OF CHIEF EXECUTIVE OFFICER WILL BE PLACED IN THE 'WEST AUSTRALIAN' NEWSPAPER, AND OTHER MEDIA WITH APPLICATIONS FOR THE ROLE CLOSING ON MONDAY 22 APRIL 2019 AT 5.00PM WST.</li> </ol>	COMPLETE
92.	21 MARCH 2019	<p><b>14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF JANUARY AND FEBRUARY 2019 (D2019/03380)</b></p> <p>THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR JANUARY AND FEBRUARY PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$23,006,488.29</p>	NOTED
93.	21 MARCH 2019	<p><b>14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 JANUARY 2019 (D2019/02874)</b></p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 JANUARY 2019.</p>	COMPLETE
94.	21 MARCH 2019	<p><b>14.5 MAKING OF THE EASTERN METROPOLITAN REGIONAL COUNCIL WASTE LOCAL LAW 2019 (D2019/04029)</b></p> <ol style="list-style-type: none"> <li>1. COUNCIL ADVERTISES THE PROPOSED <i>EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2019</i>, FORMING ATTACHMENT 1 TO THIS REPORT.</li> <li>2. COUNCIL REQUESTS THE CHIEF EXECUTIVE OFFICER FORWARD A COPY OF THE PROPOSED <i>EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2019</i> TO THE MINISTER FOR LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES AND DIRECTOR GENERAL OF THE DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION.</li> <li>3. THE CHIEF EXECUTIVE OFFICER PREPARE A FURTHER REPORT AT THE CONCLUSION OF THE PUBLIC ADVERTISING PERIOD TO ENABLE THE COUNCIL TO CONSIDER ANY SUBMISSIONS MADE.</li> </ol>	COMPLETE
95.	21 MARCH 2019	<p><b>14.4 WASTE ADVISORY GROUP COMMITTEE (D2019/03379)</b></p> <p>THAT COUNCIL</p> <ol style="list-style-type: none"> <li>1. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 5.8 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> ESTABLISHES A WASTE ADVISORY COMMITTEE, WITH TERMS OF REFERENCE AS CONTAINED WITHIN THE ATTACHMENT OF THIS REPORT.</li> <li>2. DISBAND THE TECHNICAL ADVISORY COMMITTEE AND THE RESOURCE RECOVERY COMMITTEE.</li> <li>3. ADOPTS THE WASTE ADVISORY COMMITTEE MEETING DATES, TIMES AND PLACES FOR THE REST OF 2019 CALENDAR YEAR AS OUTLINED IN THE REPORT.</li> </ol>	COMPLETE

DATE		RESOLUTIONS	STATUS																																													
96.	21 MARCH 2019	<p><b>14.5 APPOINTMENT OF MEMBERS TO THE WASTE ADVISORY COMMITTEE (D2019/03849)</b></p> <p>THAT BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.10 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>:</p> <p>1. THE FOLLOWING COUNCILLORS AND OFFICERS BE APPOINTED TO THE WASTE ADVISORY COMMITTEE:</p> <table border="0"> <thead> <tr> <th><u>PARTICIPANT LOCAL GOVERNMENT</u></th> <th><u>COUNCILLOR MEMBER</u></th> <th><u>OFFICER MEMBER</u></th> </tr> </thead> <tbody> <tr> <td>TOWN OF BASSENDEAN</td> <td>CR MYKYTIUK</td> <td>DIRECTOR OPERATIONAL SERVICES</td> </tr> <tr> <td>CITY OF BAYSWATER</td> <td>CR MCKENNA</td> <td>DIRECTOR WORKS AND INFRASTRUCTURE</td> </tr> <tr> <td>CITY OF BELMONT</td> <td>CR WOLFF</td> <td>DIRECTOR INFRASTRUCTURE SERVICES</td> </tr> <tr> <td>CITY OF KALAMUNDA</td> <td>CR O'CONNOR</td> <td>DIRECTOR ASSET SERVICES</td> </tr> <tr> <td>SHIRE OF MUNDARING</td> <td>CR LAVELL</td> <td>DIRECTOR INFRASTRUCTURE SERVICES</td> </tr> <tr> <td>CITY OF SWAN</td> <td>CR MCDONNELL</td> <td>EXECUTIVE MANAGER OPERATIONS</td> </tr> <tr> <td>EMRC</td> <td></td> <td>CHIEF EXECUTIVE OFFICER</td> </tr> </tbody> </table> <p>2. THE FOLLOWING COUNCILLORS AND OFFICERS BE APPOINTED AS DEPUTY MEMBERS TO THE RESOURCE RECOVERY COMMITTEE:</p> <table border="0"> <thead> <tr> <th><u>PARTICIPANT LOCAL GOVERNMENT</u></th> <th><u>DEPUTY COUNCILLOR MEMBER</u></th> <th><u>DEPUTY OFFICER MEMBER</u></th> </tr> </thead> <tbody> <tr> <td>TOWN OF BASSENDEAN</td> <td>CR WILSON</td> <td>MANAGER ASSET SERVICES</td> </tr> <tr> <td>CITY OF BAYSWATER</td> <td>CR PALMER</td> <td>MANAGER ENVIRONMENTAL HEALTH SERVICES</td> </tr> <tr> <td>CITY OF BELMONT</td> <td>CR POWELL</td> <td>MANAGER WORKS</td> </tr> <tr> <td>CITY OF KALAMUNDA</td> <td>CR STALLARD</td> <td>MANAGER ASSET &amp; WASTE OPERATIONS</td> </tr> <tr> <td>SHIRE OF MUNDARING</td> <td>CR DAW</td> <td>MANAGER DESIGN SERVICES</td> </tr> <tr> <td>CITY OF SWAN</td> <td>CR KOVALEVS</td> <td>MANAGER FLEET &amp; WASTE SERVICES</td> </tr> </tbody> </table>	<u>PARTICIPANT LOCAL GOVERNMENT</u>	<u>COUNCILLOR MEMBER</u>	<u>OFFICER MEMBER</u>	TOWN OF BASSENDEAN	CR MYKYTIUK	DIRECTOR OPERATIONAL SERVICES	CITY OF BAYSWATER	CR MCKENNA	DIRECTOR WORKS AND INFRASTRUCTURE	CITY OF BELMONT	CR WOLFF	DIRECTOR INFRASTRUCTURE SERVICES	CITY OF KALAMUNDA	CR O'CONNOR	DIRECTOR ASSET SERVICES	SHIRE OF MUNDARING	CR LAVELL	DIRECTOR INFRASTRUCTURE SERVICES	CITY OF SWAN	CR MCDONNELL	EXECUTIVE MANAGER OPERATIONS	EMRC		CHIEF EXECUTIVE OFFICER	<u>PARTICIPANT LOCAL GOVERNMENT</u>	<u>DEPUTY COUNCILLOR MEMBER</u>	<u>DEPUTY OFFICER MEMBER</u>	TOWN OF BASSENDEAN	CR WILSON	MANAGER ASSET SERVICES	CITY OF BAYSWATER	CR PALMER	MANAGER ENVIRONMENTAL HEALTH SERVICES	CITY OF BELMONT	CR POWELL	MANAGER WORKS	CITY OF KALAMUNDA	CR STALLARD	MANAGER ASSET & WASTE OPERATIONS	SHIRE OF MUNDARING	CR DAW	MANAGER DESIGN SERVICES	CITY OF SWAN	CR KOVALEVS	MANAGER FLEET & WASTE SERVICES	COMPLETE
<u>PARTICIPANT LOCAL GOVERNMENT</u>	<u>COUNCILLOR MEMBER</u>	<u>OFFICER MEMBER</u>																																														
TOWN OF BASSENDEAN	CR MYKYTIUK	DIRECTOR OPERATIONAL SERVICES																																														
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97.	21 MARCH 2019	<p><b>14.5 REVIEW OF THE MEETING AGENDA / MINUTES – CONFIDENTIAL ITEMS POLICY (D2019/03460)</b></p> <p>THAT THE REVISED EMRC POLICY 1.5 MEETING AGENDA / MINUTES – CONFIDENTIAL ITEMS POLICY FORMING ATTACHMENT 3 TO THIS REPORT BE ADOPTED BY COUNCIL.</p>	COMPLETE																																													
98.	21 MARCH 2019	<p><b>14.9 EMRC STAKEHOLDER NETWORKING EVENTS (D2019/03936)</b></p> <p>THAT COUNCIL NOT PROCEED WITH THE EMRC STAKEHOLDER NETWORKING EVENT IN THE CURRENT FORMAT IN 2019 BUT CONSIDERS HOSTING RELEVANT EVENTS, AS PRESENTED TO COUNCIL FROM TIME TO TIME, WHICH HAVE A PARTICULAR FOCUS OR CAUSE FOR CELEBRATION.</p>	NOTED																																													

DATE		RESOLUTIONS	STATUS
99.	21 MARCH 2019	<p><b>11.1 PROCESSING OF FOOD ORGANICS AND GARDEN ORGANICS (FOGO) WASTE, RED HILL WASTE MANAGEMENT FACILITY (D2019/02984 (RRC) – D2019/04263)</b></p> <p>THAT</p> <ol style="list-style-type: none"> <li>1. THE EMRC BEGIN THE PROCESS OF DEVELOPING A LONG-TERM FOOD ORGANIC &amp; GARDEN ORGANIC (FOGO) STRATEGY INCLUDING, IF REQUIRED, SEEKING EXPRESSIONS OF INTEREST FOR THE APPROPRIATE TECHNOLOGY TO IMPLEMENT LONG-TERM FOGO PROCESSING SOLUTIONS TO CATER FOR ALL MEMBER COUNCIL WASTE STREAMS.</li> <li>2. IN THE INTERIM, THE EMRC PROCEEDS WITH THE PROCUREMENT PROCESS AND LICENCE APPROVAL FOR THE ADDITION OF A TRIAL MOBILE AERATOR FLOOR (MAF) COMPOSTING SYSTEM FOR THE PROCESSING OF UP TO 10,000 TPA OF FOGO WASTE AT THE RED HILL WASTE MANAGEMENT FACILITY.</li> <li>3. APPROVES THE EXPENDITURE OF UP TO \$400,000 EX GST FOR THE PURCHASE AND INSTALLATION OF A SUITABLE MAF SYSTEM, INCLUDING HARDSTAND INSTALLATION AND THAT THE FUNDS BE ALLOCATED FROM THE SECONDARY WASTE RESERVE.</li> <li>4. NOTES THAT INTERIM ARRANGEMENTS ARE AVAILABLE WITH SEVERAL THIRD PARTY PROCESSORS OF FOGO WASTE IF THE INSTALLATION OF A PROCESSING FACILITY OR THE LICENCE APPROVAL IS DELAYED FOR WHATEVER REASON BEYOND PLANNED START DATES FOR FOGO COLLECTIONS BY MEMBER COUNCILS.</li> <li>5. ADVISE THE TOWN OF BASSENDEAN AND THE CITY OF BAYSWATER OF THE COUNCIL RESOLUTION AND AUTHORISE THE CEO TO ENTER INTO NEGOTIATIONS WITH THESE MEMBER COUNCILS FOR A SUITABLE PROCESSING ARRANGEMENT.</li> <li>6. SEEK FUNDING SUPPORT FROM THE WASTE AUTHORITY FOR THE FOGO TRIAL AT THE RED HILL WASTE MANAGEMENT FACILITY.</li> <li>7. THAT THE EMRC EXPLORE ALL MARKETING OPPORTUNITIES FOR THE COMPOST PRODUCT DURING THE FOGO TRIAL PERIOD.</li> </ol>	<b>ACTIONED</b>
100	21 MARCH 2019	<p><b>11.2 CONTAINER DEPOSIT SCHEME (CDS) (D2019/03267 (RRC) – D2019/04264)</b></p> <p>THAT THE INFORMATION IS RECEIVED.</p>	<b>NOTED</b>
101	21 MARCH 2019	<p><b>11.1 TENDER 2018-012 - PROVISION OF GREEN WASTE SHREDDING AND TRANSPORT SERVICES (D2019/02197 (TAC)-D2019/04209)</b></p> <ol style="list-style-type: none"> <li>1. COUNCIL AWARD TENDER 2018-012 FOR THE PROVISION OF GREEN WASTE SHREDDING AND TRANSPORT SERVICES TO CRANESWEST (WA) PTY LTD TRADING AS WESTERN TREE RECYCLERS FOR A THREE (3) YEAR PERIOD COMMENCING 1 APRIL 2019, WITH AN OPTION TO EXTEND FOR TWO (2) ONE (1) YEAR EXTENSIONS SUBJECT TO SATISFACTORY PERFORMANCE, AS PER THE ATTACHED SCHEDULE OF RATES.</li> <li>2. COUNCIL AUTHORISE THE CEO TO ENTER INTO A CONTRACT, ON BEHALF OF THE EMRC, WITH CRANESWEST (WA) PTY LTD IN ACCORDANCE WITH THE TENDER SUBMITTED, AND THE ATTACHED SCHEDULE OF RATES, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED BETWEEN THE CEO AND CRANESWEST (WA) PTY LTD.</li> <li>3. THE CONTRACT RATES FOR TENDER 2018-012 ARE ADJUSTED ANNUALLY AT THE ANNIVERSARY OF THE CONTRACT USING THE CONSUMER PRICE INDEX FOR PERTH OVER THE PREVIOUS TWELVE MONTHS.</li> </ol>	<b>AWARDED</b>
102	21 MARCH 2019	<p><b>11.2 WASTE AVOIDANCE AND RESOURCE RECOVERY STRATEGY 2030 (D2019/03164 (TAC) – D2019/04210)</b></p> <p>THAT COUNCIL NOTE THE RELEASE OF THE WESTERN AUSTRALIAN WASTE AVOIDANCE AND RESOURCE RECOVERY STRATEGY 2030 AND ACTION PLAN AND COMMITS TO ALIGNING THE EMRC WASTE PRACTICES WHERE POSSIBLE.</p>	<b>NOTED</b>

DATE		RESOLUTIONS	STATUS
103	21 FEBRUARY 2019	<p><b>11.1 PROPOSED REGIONAL SERVICES CONSULTING RATES AND MISCELLANEOUS ADMINISTRATION FEES AND CHARGES FOR 2019/2020 (D2019/01224 (CEOAC) – D2019/02776)</b></p> <p>1. THE PROPOSED 2019/2020 REGIONAL SERVICES CONSULTING RATES AND STEAM WEEDER HIRE CHARGES AND THE EMRC'S ADMINISTRATION FEES AND CHARGES, FORMING ATTACHMENT 1 AND 2 TO THIS REPORT, BE UTILISED IN DEVELOPING THE DRAFT 2019/2020 BUDGET.</p> <p>2. FUTURE REPORTS ON CONSULTING RATES ARE INCLUDED IN THE EMRC'S BUDGET PROCESS, UNLESS THERE IS A SIGNIFICANT CHANGE IN DIRECTION FOR CONSULTING SERVICE, WHICH THEN REQUIRES CEOAC ADVICE.</p>	COMPLETE
104	21 FEBRUARY 2019	<p><b>19.1 UPDATE ON THE REVIEW OF THE ESTABLISHMENT AGREEMENT OF THE EMRC (D2019/01570 (CEOAC) – D2019/02257)</b></p> <p>1. NOT PURSUE ANY CHANGES TO THE ESTABLISHMENT AGREEMENT AT THIS TIME; AND</p> <p>2. NOTES THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE HAS WITHDRAWN THE INITIAL DRAFT RESPONSES TO THE JULY 2018 WORKSHOP QUESTIONS TO ALLOW FURTHER TIME FOR THE COMMITTEE TO GIVE FURTHER CONSIDERATIONS TO THE RESPONSES DURING MARCH 2019.</p>	ONGOING
105	21 FEBRUARY 2019	<p><b>14.2 REVIEW OF THE MANAGEMENT OF INVESTMENT POLICY (D2018/17029 (IC) – D2019/02706)</b></p> <p>1. COUNCIL ADOPTS THE INVESTMENT STRATEGY OF INVESTING WITH FINANCIAL INSTITUTIONS THAT DO NOT INVEST IN OR FINANCE THE FOSSIL FUEL INDUSTRY, AS LONG AS:</p> <p>a. THE INVESTMENT IS COMPLIANT WITH COUNCIL'S EXISTING APPROACH TO RISK MANAGEMENT; AND</p> <p>b. THE INVESTMENT RATE OF INTEREST IS FAVOURABLE TO OTHER SIMILAR INVESTMENTS THAT MAY BE ON OFFER AT THE TIME OF INVESTMENT.</p> <p>2. THE REVISED EMRC POLICY 3.3 MANAGEMENT OF INVESTMENTS FORMING ATTACHMENT 3 TO THIS REPORT BE ADOPTED BY COUNCIL.</p>	COMPLETE
106	21 FEBRUARY 2019	<p><b>14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF NOVEMBER AND DECEMBER 2018 (D2019/00722)</b></p> <p>THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR NOVEMBER AND DECEMBER PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, FORMING THE ATTACHMENT TO THIS REPORT TOTTALLING \$20,392,784.79.</p>	NOTED
107	21 FEBRUARY 2019	<p><b>14.2 FINANCIAL REPORT FOR PERIOD ENDED 30 NOVEMBER 2018 (D2019/00723)</b></p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 NOVEMBER 2018.</p>	COMPLETE
108	21 FEBRUARY 2019	<p><b>14.3 FINANCIAL REPORT FOR PERIOD ENDED 31 DECEMBER 2018 (D2019/02507)</b></p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 DECEMBER 2018.</p>	COMPLETE
109	21 FEBRUARY 2019	<p><b>14.4 REVIEW OF DELEGATED POWERS AND DUTIES (D2019/00720)</b></p> <p>THAT COUNCIL RE-AFFIRMS THE DELEGATED POWERS AND DUTIES AS LISTED IN THE REPORT</p>	NOTED

DATE		RESOLUTIONS	STATUS
110	21 FEBRUARY 2019	<p><b>14.6 COMMITTEE MEMBERSHIP – CHANGE OF MEMBER (D2019/02046)</b></p> <ol style="list-style-type: none"> <li>1. IN ACCORDANCE WITH SECTION 5.11(2)(B) OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, CANCEL THE APPOINTMENT OF THE DIRECTOR TECHNICAL SERVICES, FROM THE CITY OF BELMONT AS A MEMBER TO THE TECHNICAL ADVISORY COMMITTEE AND RESOURCE RECOVERY COMMITTEE.</li> <li>2. IN ACCORDANCE WITH SECTION 5.10 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> APPOINTS THE DIRECTOR INFRASTRUCTURE SERVICES, CITY OF BELMONT, AS A MEMBER ON THE TECHNICAL ADVISORY COMMITTEE AND RESOURCE RECOVERY COMMITTEE.</li> </ol>	COMPLETE
111	21 FEBRUARY 2019	<p><b>19.2 DRAFT MEMORANDUM OF UNDERSTANDING – RENEWABLE ENERGY POWER PURCHASE AGREEMENT (D2019/01444 (TAC) – D2019/02170)</b></p> <ol style="list-style-type: none"> <li>1. COUNCIL APPROVES IN PRINCIPLE THE DEVELOPMENT OF A DRAFT MEMORANDUM OF UNDERSTANDING BETWEEN THE EMRC, THE RRF PARTICIPATING MEMBER COUNCILS AND HITACHI ZOSEN INOVA (HZI) CONSORTIUM FOR THE SUPPLY OF RENEWABLE ENERGY FROM THE EAST ROCKINGHAM RESOURCE RECOVERY FACILITY.</li> <li>2. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	IN PROGRESS
112	21 FEBRUARY 2019	<p><b>19.3 RESOURCE RECOVERY FACILITY UPDATE (D2019/01428 (TAC) – D2019/02171)</b></p> <ol style="list-style-type: none"> <li>1. COUNCIL NOTES THE CONTRACTOR'S ADVICE THAT FINANCIAL CLOSE FOR THE EAST ROCKINGHAM RESOURCE RECOVERY FACILITY (RRF) PROJECT MAY NOT BE REACHED BY 14 MARCH 2019 AS SPECIFIED IN THE WASTE SUPPLY AGREEMENT.</li> <li>2. COUNCIL GRANTS AN EXTENSION OF TIME FOR THE CONTRACTOR TO ACHIEVE FINANCIAL CLOSE UNTIL 30 JUNE 2019.</li> <li>3. COUNCIL AUTHORISES THE CEO TO GRANT FURTHER EXTENSIONS OF TIME TO THE CONTRACTOR FOR FINANCIAL CLOSE AS REQUIRED.</li> <li>4. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	COMPLETE NOT UTILISED
113	21 FEBRUARY 2019	<p><b>19.4 LIQUID WASTE PROJECT, RED HILL WASTE MANAGEMENT FACILITY (D2019/01562 (TAC) – D2019/02172)</b></p> <p>THAT COUNCIL DEFER THE ITEM TO A FUTURE COUNCIL MEETING AND REQUEST THE CEO HOLD A BRIEFING SESSION TO INTERESTED COUNCILLORS.</p>	COMPLETE
114	21 FEBRUARY 2019	<p><b>11.1 2019 AUSTRALIAN LANDFILL AND TRANSFER STATIONS CONFERENCE (D2019/01555 (TAC) – D2019/02833)</b></p> <p>THAT COUNCILLOR(S) LAVELL BE REGISTERED TO ATTEND THE 2019 AUSTRALIAN LANDFILL &amp; TRANSFER STATIONS CONFERENCE BEING HELD IN BRISBANE FROM 26 TO 29 MARCH 2019.</p>	COMPLETE
115	21 FEBRUARY 2019	<p><b>11.1 TENDER 2018-006 SUPPLY OF ALTERNATIVE DAILY COVER (D2019/01065 (TAC) – D20189/02821)</b></p> <p>THAT</p> <ol style="list-style-type: none"> <li>1. COUNCIL AWARD TENDER 2018-006 TO ODOUR CONTROL SYSTEMS INTERNATIONAL (AUSTRALIA) LIMITED FOR THE PERIOD 1 MARCH 2019 TO 28 FEBRUARY 2022 IN ACCORDANCE WITH THEIR SUBMITTED PRICE SCHEDULE ATTACHED TO THIS REPORT WITH AN OPTION OF TWO (2) SINGLE YEAR EXTENSIONS, EXERCISABLE BY THE CEO SUBJECT TO SATISFACTORY PERFORMANCE.</li> <li>2. THE CONTRACT RATES FOR TENDER 2018-006 BE ADJUSTED ANNUALLY USING THE CONSUMER PRICE INDEX FOR PERTH FOR THE PREVIOUS TWELVE MONTHS.</li> </ol>	AWARDED

DATE		RESOLUTIONS	STATUS
116	21 FEBRUARY 2019	<p><b>11.2 TENDER 2018-011 PROVISION OF LATERITIC CAPROCK QUARRYING SERVICE (D2019/01211 (TAC) – D2019/11342)</b></p> <p>THAT</p> <ol style="list-style-type: none"> <li>1. COUNCIL AWARD TENDER 2018-011 PROVISION OF LATERITIC CAPROCK QUARRYING SERVICE TO B&amp;J CATALANO PTY LTD AT THE LISTED RATES FORMING THE ATTACHMENT TO THIS REPORT, FOR THE PERIOD 1 MARCH 2019 TO 28 FEBRUARY 2021, WITH AN OPTION FOR TWO (2) SINGLE YEAR EXTENSIONS, EXERCISABLE BY THE CEO SUBJECT TO SATISFACTORY PERFORMANCE.</li> <li>2. THE CEO BE AUTHORISED TO ENTER INTO A CONTRACT WITH B&amp;J CATALANO PTY LTD IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED ON BETWEEN THE CEO AND B&amp;J CATALANO PTY LTD.</li> <li>3. THE CONTRACT RATES FOR TENDER 2018-011 PROVISION OF LATERITIC CAPROCK QUARRYING SERVICE ARE ADJUSTED ANNUALLY AT EACH ANNIVERSARY OF THE CONTRACT BASED ON THE CONSUMER PRICE INDEX FOR PERTH OVER THE PREVIOUS TWELVE MONTHS.</li> </ol>	<p><b>AWARDED</b></p> <p><b>COMPLETE</b></p>
117	21 FEBRUARY 2019	<p><b>11.3 HAZELMERE WOODWASTE TO ENERGY PLANT, SUPERINTENDENT ROLE (D2019/01574 (TAC) – D2019/02825)</b></p> <p>THAT</p> <ol style="list-style-type: none"> <li>1. COUNCIL ACKNOWLEDGES THAT BECAUSE OF MONADELPHOUS ENGINEERING ASSOCIATES PTY LTD EXISTING INVOLVEMENT AND EXPERIENCE, IT HAS GOOD REASON TO BELIEVE THERE IS UNLIKELY TO BE ANY OTHER SUPPLIER WHO CAN PROVIDE A SIMILAR VALUE FOR MONEY OUTCOME TO COMPLETE THE REQUIREMENTS OF THE CONTRACT SUPERINTENDENT FOR THE HAZELMERE WOOD WASTE TO ENERGY PROJECT.</li> <li>2. NOTES THE EXPENDITURE OF CONSULTING FEES TO THE VALUE INDICATED IN THE REPORT, REQUIRED TO COMPLETE THE SUPERINTENDING OF THE CONTRACT BY MONADELPHOUS ENGINEERING ASSOCIATES PTY LTD, TO BE FUNDED FROM THE SECONDARY WASTE RESERVE.</li> </ol>	<p><b>NOTED</b></p>
118	21 FEBRUARY 2019	<p><b>11.4 TENDER 2018-003 HAZELMERE RESOURCE RECOVERY PARK WEIGHBRIDGE UPGRADE (D2019/02350 (TAC) – D2019/02826)</b></p> <p>THAT</p> <ol style="list-style-type: none"> <li>1. COUNCIL ENDORSES THE AWARD OF TENDER 2018-003 FOR HAZELMERE RESOURCE RECOVERY PARK WEIGHBRIDGE UPGRADE TO ACCUCORP PTY LTD T/A ACCUWEIGH PTY LTD FOR THE SUM OF \$370,445 (EX GST).</li> <li>2. COUNCIL ENDORSES THE OFFER FROM ACCUCORP PTY LTD T/A ACCUWEIGH PTY LTD TO UNDERTAKE WEIGHBRIDGE MAINTENANCE AND CALIBRATION SERVICES FOR TWO (2) YEARS FOR THE SUM OF \$10,190 (EX GST).</li> <li>3. COUNCIL ENDORSES THE SUPPLY OF SPARE PARTS AS PER THE PRICE SCHEDULE ATTACHED TO THIS REPORT.</li> <li>4. COUNCIL AUTHORISE A 15% CONTINGENCY ON THE CONTRACT SUM FOR CONTRACT VARIATIONS FOR TENDER 2018- 003.</li> </ol>	<p><b>AWARDED</b></p>



## 1.2 CEO EXERCISE OF DELEGATED POWERS AND DUTIES

REFERENCE: D2019/18483

### PURPOSE OF REPORT

The purpose of this report is to present to Council a list of delegations exercised by the Chief Executive Officer (CEO) in accordance with Council's resolution of 24 March 2016.

### KEY POINT(S)

- Council reaffirmed delegations to the CEO and Committees at its meeting of 24 March 2016 and requested a periodic report listing the items approved since the last Ordinary Council meeting.
- The delegations exercised since last reported to Council are detailed within this report.

### SOURCE OF REPORT

Chief Executive Officer

### BACKGROUND

At the Council meeting held on 24 March 2016 Council conducted its annual review of powers and/or discharge of its duties as delegated to the CEO and Committees, in accordance within s.5.46 of the *Local Government Act 1995*. (Ref: D2016/03708)

As part of that review Council resolved inter alia:

*"THAT COUNCIL RECEIVES A REPORT DETAILING THE LIST OF ITEMS APPROVED UNDER DELEGATED AUTHORITY AS THEY ARISE AT THE NEXT ORDINARY MEETING OF COUNCIL."*



Item 1.2 continued

## REPORT

The following delegated powers or discharge of duties were exercised by the CEO.

Delegation Number	Date of Original Delegation	Description of Delegation	Details of Delegated Powers and Discharge of Duties
C4/2015	20/08/2015	That Council, by absolute majority, in accordance with Section 5.42(1) of the <i>Local Government Act 1995</i> , delegate authority, to the CEO, to invite tenders on its behalf.	Approved the issuing of tender RFT2019-006 Design, Supply, Install and Maintain a MAFS. This tender was advertised in the West Australian on 26/10/2019.
C4/2015	20/08/2015	That Council, by absolute majority, in accordance with Section 5.42(1) of the <i>Local Government Act 1995</i> , delegate authority, to the CEO, to invite tenders on its behalf.	Approved the issuing of an Expression of Interest EO12019-007 EMRC Food Organics, Garden Organics (FOGO) Processing. This tender was advertised in the West Australian on 16/11/2019.
C4/2015	20/08/2015	That Council, by absolute majority, in accordance with Section 5.42(1) of the <i>Local Government Act 1995</i> , delegate authority, to the CEO, to invite tenders on its behalf.	Approved the issuing of tender RFT2019-005 EMRC Strategic Review. This tender was advertised in the West Australian newspaper on 11/12/2019.
C3/2017	18/05/2017	That Council Grant the CEO delegated authority to accept quotations from HAAS or its authorised suppliers for the supply of spare parts and periodic equipment repairs of the HAAS timber grinder.	Purchase of spare parts for the HAAS Grinder, December 2019.
C4/2015	20/08/2015	That Council, by absolute majority, in accordance with Section 5.42(1) of the <i>Local Government Act 1995</i> , delegate authority, to the CEO, to invite tenders on its behalf.	Approved the issuing of tender RFT2020-001 Lots 8, 9 & 10 Preliminary Earthworks. This tender was advertised in the West Australian newspaper on 25/01/2020.

## STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 - Good Governance

3.3 To provide responsible and accountable governance and management of the EMRC

## FINANCIAL IMPLICATIONS

As reflected in monthly financial reports.

## SUSTAINABILITY IMPLICATIONS

The delegations exercised were in accordance with Council's resolution for the benefit and sustainability of the EMRC and Perth's Eastern Region.





*Item 1.2 continued*

**MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

**ATTACHMENT(S)**

Nil



### **1.3 REGIONAL SERVICES ACTIVITY REPORT OCTOBER TO DECEMBER 2019**

**REFERENCE: D2020/01392**

#### **PURPOSE OF REPORT**

The purpose of this report is to provide a progress update on the activities undertaken by the Regional Services Directorate for the period 1 October 2019 to 31 December 2019.

#### **KEY POINTS**

Achievements highlighted for the period 1 October 2019 to 31 December 2019 include:

- All activities undertaken by the Environmental Services business unit for the ensuing period; and
- All activities undertaken by the Regional Development business unit for the ensuing period.

#### **SOURCE OF REPORT**

Chief Sustainability Officer

#### **BACKGROUND**

The Environmental Services and Regional Development business units partner with member Councils and key stakeholders to facilitate strategies, projects and activities and provide services (where appropriate) for the benefit and sustainability of Perth's Eastern Region.

Two advisory groups meet regularly to consider regional economic and integrated transport projects and initiatives and assist in guiding EMRC strategies. Representation from each participating member Council and the EMRC constitute each group's membership with an expanded membership of the Regional Integrated Transport Strategy Implementation Advisory Group including numerous key stakeholders with an interest in transport.

The two advisory groups currently operating are the:

- Economic Development Officers Group (EDOG); and
- Regional Integrated Transport Strategy Implementation Advisory Group (RITS IAG).

Regular progress reports are provided to advisory groups, committees and councils to ensure ongoing and effective communication.

#### **REPORT**

The progress report is provided below, firstly grouping the actions relevant to all councils, followed by those actions applicable to individual member Councils or participating Councils on Regional Services activity for the period 1 October 2019 to 31 December 2019.



*Item 1.3 continued*

**Key Regional Actions (Relevant to all Councils)**

- Collecting regional data for mapping Perth's Eastern Region Cycle Route and identifying the missing links in order to further advocate for the missing link.
- Provided access to both the REMPLAN and id.Profile statistical tools and prepared an Economic Report Card for the region.
- Developed a concept to progress a Small Business Forum on the subject of effective utilisation of Social Media and delivered the forum
- Prepared and disseminated media releases for local award-winning local businesses to help raise their profile in the wider community as part of the Business Exemplar program.
- Attended a WALGA Climate Change consultation session to discuss the Climate Change Issues Paper released by the state government.
- Held a RITS IAG quarterly meeting on 3 Dec with attendees from member Councils and key stakeholders, with guest speaker Lindsay Broadhurst, Main Roads WA, on the subject of 'Road Infrastructure Projects in Perth's Eastern Region'
- Attended WALGA's Climate Change session on implementing sustainable transport, including electric vehicles.
- Applied for a Road Safety Council grant for the Share the Space 2020 campaign through Australian Government's Grant Connect initiative and prepared a project brief with a focus on disability, aged population and frequently asked questions.
- Meetings held with Lotterywest around regional events and opportunities for grant funding to trial autonomous vehicle.
- Attended the Western Roads Federation's WA Freight and Logistics Conference.
- Regional Road Safety Action Plan has been approved by the CEOAC and the Council. The plan has been endorsed by the RITS Implementation Advisory Committee. Printed and electronic copies are now available.
- Commenced discussion with School Drug Education and Road Aware for Road Safety Awareness among youth.
- Attended the LinkWA meeting to worked out best possible freight outcomes for the extended region.
- Attracting Business Investment research, consultation and briefing notes have been delivered.
- Hosted an EDOG meeting on 10 December 2019, with guest presenter Darren Gillespie from the Department of Jobs, Tourism, Science and Innovation.
- Research, stakeholder consultation and milestone briefing note were delivered for the Business Attraction booklet project. Request for feedback on the briefing note were sent to Member Councils for input.
- Acquittal was submitted and processed for the 2019 Avon Descent. Grant funds were distributed to Councils based on the acquittal and application prepared and submitted early December to Lotterywest for the 2020 Avon Descent
- Hello Spring Events were shared on our social media platforms. The Hello Spring Campaign ceased online at the end of Nov, which saw approximately 30 events posted.
- Updated the EMRC's website perthseasternregion.com.au with information, workshops and events occurring in the region such as Bush Skills 4 Youth and Bush Skills for the Hills, the Greenpage Newsletter and events occurring in participating member Council areas.

**Town of Bassendean**

- Completed the Water Data Analysis Report and Water Data Snapshot for the Town. Attended Quarterly performance review for the Town of Bassendean.
- Continued to work with the Town of Bassendean to develop the 'Climate Risk Synthesis Report'.
- Completed the Emission Data Analysis Report and Emission Data Snapshot for the Town.
- Developed a proposal for Stage 4 of the Understanding Flood Risk project and sent to stakeholders and participating Councils for review.
- Developed an RFQ to obtain costs and complete the proposed Stage 4 deliverables. Planned a session to bring in participating Councils to discuss the Proposal and gather feedback for February 2020.
- Benchmarking Building Efficiency (BBE) Project award to Consulting Australia as the Consultants to carry out Phase 1 and 2 of the energy audits and hosted a kick-off meeting and subsequent meeting with the BBE Consultant to progress the project.



*Item 1.3 continued*

- Collated energy data from Azility on behalf of the Town for the BBE project.
- Facilitated BBE data sharing between the Consultant and the Town.

**City of Bayswater**

- Developed a proposal for Stage 4 of the Understanding Flood Risk project and sent to stakeholders and participating Councils for review.
- Developed an RFQ to obtain costs and complete the proposed Stage 4 deliverables.
- BBE Project award to Consulting Australia as the Consultants to carry out Phase 1 and 2 of the energy audits and hosted a BBE kick-off meeting and subsequent meeting with the Consultant to progress the project.
- Facilitated data sharing between the BBE Consultant and the City.
- Secured a letter of support from the City for the Forrestfield Airport Link (FAL) "Your Move" program and sent it to the Department of Transport for their submission to state government for budgeting purposes.

**City of Belmont**

- Completed the Water Data Analysis Report and Water Data Snapshot for the City.
- Attended Quarterly performance review for City of Belmont.
- Completed the Emission Data Analysis Report and Emissions Data Snapshot for the City.
- Developed a proposal for Stage 4 of the Understanding Flood Risk project and sent to stakeholders and participating Councils for review.
- Developed an RFQ to obtain costs and complete the proposed Stage 4 deliverables.
- BBE Project award to Consulting Australia as the Consultants to carry out Phase 1 and 2 of the energy audits and hosted a BBE kick-off meeting and subsequent meeting with the Consultant to progress the project.
- Collated energy data from Azility on behalf of the City for the BBE project.
- Facilitated BBE data sharing between the Consultant and City of Belmont
- Secured a letter of support from the City of Belmont for FAL "Your Move" program and sent it to the Department of Transport for their submission to state government for budgeting purposes.
- Invitations were sent to awards winners from the City of Belmont through the Belmont Business Enterprise Centre (BEC) to be part of the Business Exemplar program.
- Prepared and disseminated media releases for local award-winning local businesses to help raise their profile in the wider community.

**City of Kalamunda**

- Presented on the "Farm Dams as Refuges in a Drying Climate" operating in the City, at the State NRM and Coastal Conference.
- Provided Environmental Project Officer in-situ support to the City of Kalamunda one day per week.
- Provided information and letters to residents living adjacent Gooseberry Hill NP concerning Saffron Thistle outbreak (*Carthamus lanatus*).
- Attended a walk with Helena River Catchment Group to assess the regeneration of a Threatened Ecological Community (TEC) after a burn.
- Aided Friends of Glen Park to engage Conservation Volunteers in a weeding day.
- Collected and delivered plant stocks for LHA planting days in the Lower Helena floodplain.
- Attended Catchment Group meetings with Friends of Piesse Brook.
- Hosted an End of Year Volunteer Celebration Event to thank volunteers working in the region.
- Delivered two Bush Skills for the Hills workshops – Black Cockatoo Reserves and Native Grasses with Una.
- Commenced developing the Bush Skills for the Hills program for 2020.
- Secured a letter of support from the City of Kalamunda for FAL "Your Move" program and sent it to the Department of Transport for their submission to state government for budgeting purposes;
- Invitations were sent to awards winners from the City of Kalamunda through the Belmont Business Enterprise Centre (BEC) to be part of the Business Exemplar program.
- Prepared and disseminated media releases for local award-winning local businesses to help raise their profile in the wider community.



*Item 1.3 continued*

**Shire of Mundaring**

- Presented on the “Farm Dams as Refuges in a Drying Climate” operating in the Shire, at the State NRM and Coastal Conference.
- Provided Environmental Project Officer in-situ support to the Shire of Mundaring one day per week.
- Received confirmation of successful Community Rivercare Program grant applications developed for Katharine Street River Gang and Friends of Lion Mill Creek, focusing on weed control and revegetation projects.
- Supported Katharine Street River Gang at site visits with DBCA to discuss successful CRP grant funded projects.
- Assisted the Shire to commence their contracting process for their State NRM grant for their Broz Park Wetland Restoration Project.
- Conducted a private landholder consultation in the Shire to discuss weed control and revegetation options.
- Attended a walk with Helena River Catchment Group to assess the regeneration of a Threatened Ecological Community (TEC) after a burn.
- Aided the Friends of Glen Park to engage Conservation Volunteers in a weeding day.
- Attended Catchment Group meetings with Lower Helena Association (LHA), Helena River Catchment Group.
- Hosted an End of Year Volunteer Celebration Event to thank volunteers working in the region.
- Delivered two Bush Skills for the Hills workshops – Black Cockatoo Reserves and Native Grasses with Una.
- Organised and attended a planting day at Cookes Brook.
- Attended and hosted nature walks at Lake Leschenaultia in the Shire.
- Attended WHIM festival to promote Wooroloo Brook and Jane Brook Catchment Groups.
- Prepared article in Chidlow Chatter and worked with Jane Brook catchment group to develop new flyer.
- Site Visits undertaken in Wooroloo and Mount Helena in the Shire.
- Developing the Scott’s Spot project in the Shire.
- Promoted Wooroloo Brook Catchment Group at the Shire’s Lake Leschenaultia event.
- Prepared flyers and articles for events and promotion of Wooroloo Brook catchment in the Shire.
- Completed the Water Data Analysis Report and Water Data Snapshot for the Shire.
- Attended Smart meter Reading Masterclass on behalf of the Shire.
- Attended Quarterly performance review for Shire of Mundaring.
- Completed the Water Data Analysis Report and Water Data Snapshot for the Shire.
- BBE Project award to Consulting Australia as the Consultants to carry out Phase 1 and 2 of the energy audits and hosted a BBE kick-off meeting and subsequent meeting with the Consultant to progress the project.
- Collated BBE energy data from Azility on behalf of Shire of Mundaring and facilitated BBE data sharing between the Consultant and the Shire of Mundaring.

**City of Swan**

- Presented on the “Farm Dams as Refuges in a Drying Climate” operating in the City, at the State NRM and Coastal Conference.
- Provided Environmental Project Officer in-situ support to the City of Swan one day per week.
- Received confirmation of successful Community Rivercare Program grant applications developed for Friends of Wangalla Brook, focusing on weed control and revegetation projects.
- Supported Friends of Wangalla Brook at site visits with DBCA to discuss successful CRP grant funded projects..
- Mentored an Edith Cowan University Masters Student to assist with the preparation of two Dept. of Communities Community Environment Grants for the Friends of Wangalla Brook to implement a weed control and revegetation project and a Noongar heritage trail and interpretation project. Weed control/revegetation grant successful.
- Attended Waugal Lagoon site visit with City of Swan to provide assistance with DBCA riverbank grant.
- Attended a walk with Helena River Catchment Group to assess the regeneration of a Threatened Ecological Community (TEC) after a burn.
- Collected and delivered plant stocks for LHA planting days in the Lower Helena floodplain.



*Item 1.3 continued*

- Attended Catchment Group meetings with Lower Helena Association and Helena River Catchment Group.
- Hosted an End of Year Volunteer Celebration Event to thank volunteers working in the region.
- Delivered two Bush Skills for the Hills workshops – Black Cockatoo Reserves and Native Grasses with Una.
- Attended WHIM festival to promote Wooroloo Brook Catchment Group.
- Organised and attended a Cultural and Nature walk at Gidgegannup Reserve 2145 in City of Swan.
- Prepared flyers and articles for events and promotion of Wooroloo Brook catchment in City of Swan.
- Submitted Waterwise Council Reporting for Gold re-endorsement on behalf of City of Swan.
- Completed the Water Data Analysis Report f and Water Data Snapshot for the City.
- Developed a proposal for Stage 4 of the Understanding Flood Risk project and sent to stakeholders and participating Councils for review and developed an RFQ to obtain costs and complete the proposed Stage 4 deliverables.
- Project award to BBE Consulting Australia as the Consultants to carry out Phase 1 and 2 of the energy audits and hosted a BBE kick-off meeting and subsequent meeting with the Consultant to progress the project.
- Facilitated BBE data sharing between the Consultant and the City and organised BBE site visits for the start of the new year.

## **STRATEGIC/POLICY IMPLICATIONS**

### Key Result Area 1 – Environmental Sustainability

- 1.5 To contribute towards improved regional air, water and land quality and regional biodiversity conservation and address climate change

### Key Result Area 2 – Economic Development

- 2.1 To facilitate and advocate for increased investment in regional infrastructure
- 2.2 To facilitate and advocate for regional economic development activities
- 2.3 To facilitate regional cultural and recreational activities

### Key Result Area 3 – Good Governance

- 3.1 To provide advice and advocacy on issues affecting Perth's Eastern Region
- 3.2 To manage partnerships and relationships with stakeholders

## **FINANCIAL IMPLICATIONS**

The funding to facilitate projects is developed and agreed with member Councils as part of the annual budget process.

## **SUSTAINABILITY IMPLICATIONS**

The Regional Services Directorate operates to pursue environmental, economic and social growth outcomes for Perth's Eastern Region.



*Item 1.3 continued*

**MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Participating member Council officer time on the two advisory groups: EDOG and RITS IAG.
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

**ATTACHMENT(S)**

Nil



## 1.4 CORPORATE BUSINESS PLAN 2019/2020 TO 2023/2024 PROGRESS REPORT OCTOBER TO DECEMBER 2019

REFERENCE: D2020/18484

### PURPOSE OF REPORT

The purpose of this report is to provide a progress update against activities identified within EMRC's Corporate Business Plan 2019/2020 - 2023/2024 for the period October to December 2019.

### KEY POINTS AND RECOMMENDATION(S)

- Section 5.56(1) and (2) of the Local Government Act 1995 requires that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations.
- The Local Government (Administration) Regulations 1996 specify that a 'plan for the future' comprises of the following:
  - A Strategic Community Plan – a minimum 10 year timeframe; and
  - A Corporate Business Plan – a four to five year plan, which translates the 10 year strategic plan into operations.
- Council adopted the EMRC's Strategic Community Plan titled 10 Year Strategic Plan 2017 – 2027 on 18 August 2016 for implementation from 1 July 2017 onwards (Ref: D2016/10193).
- Council adopted the EMRC's Corporate Business Plan 2018/2019 – 2022/2023 on 21 June 2018.
- Council adopted the revised EMRC's Corporate Business Plan 2019/2020 – 2023/2024 on 20 June 2019.
- The attachment to this report provides a progress report against activities identified within the Corporate Business Plan 2019/2020 - 2023/2024 for the period October to December 2019.

### SOURCE OF REPORT

Chief Sustainability Officer

### BACKGROUND

Section 5.56(1) and (2) of the *Local Government Act 1995* require that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations. The *Local Government (Administration) Regulations 1996* specify that a 'plan for the future' comprises of the following:

- A Strategic Community Plan – a minimum 10 year timeframe; and
- A Corporate Business Plan – a four to five year plan, which translates the 10 year strategic plan into operations.

Council adopted the EMRC's Strategic Community Plan titled 10 Year Strategic Plan 2017 – 2027 on 18 August 2016 for implementation from 1 July 2017 onwards (Ref: D2016/10193).

Council adopted the EMRC's Corporate Business Plan 2018/2019 – 2022/2023 on 21 June 2018 (Ref: D2018/05498).

Council adopted the EMRC's Corporate Business Plan 2019/2020 – 2023/2024 on 20 June 2019 (Ref: D2019/09652), for activities progressed from 1 July 2019 onwards.





Item 1.4 continued

## REPORT

The *10 Year Strategic Plan 2017 – 2027* guides, at a strategic level, the direction that the EMRC will take over the next ten years towards achievement of its vision: *“To be a responsive and innovative leader in assisting Perth’s Eastern Region to be a great place to live, work, play and do business.”*

The Corporate Business Plan 2019/2020 – 2023/2024 has been developed to articulate the strategic direction into operational activities. It is designed to ensure that the organisation as a whole is able to deliver on Council’s high level priorities, and summarises the services, operations and projects EMRC will deliver over the next five years, commencing as of 1 July 2019.

The attachment to this report provides the quarterly progress report against activities identified within the Corporate Business Plan 2019/2020 - 2023/2024 for the period October to December 2019.

## STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 – Good Governance

- 3.3 To provide responsible and accountable governance and management of the EMRC
- 3.4 To continue to improve financial and asset management practices

## FINANCIAL IMPLICATIONS

As reflected in budgets and long term financial plans.

## SUSTAINABILITY IMPLICATIONS

The Corporate Business Plan 2019/2020 - 2023/2024 identified projects, programs and services for the benefit and sustainability of Perth’s Eastern Region.

## MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

## ATTACHMENT(S)

Corporate Business Plan 2019/2020 - 2023/2024 Half yearly Progress Report for the period October to December 2019 (Ref: D2020/01391)



**CORPORATE BUSINESS PLAN 2019/2020 - 2023/2024**

**PROGRESS REPORT**

**October to December 2019**

## INTRODUCTION

The Eastern Metropolitan Regional Council's (EMRC) Integrated Planning Framework has been developed to ensure that programs and services are being delivered in alignment with the strategic priorities of EMRC's key stakeholders.

The **10 Year Strategic Plan 2017 to 2027** identifies the overarching outcomes that the EMRC Council aspires to achieve.

The newly adopted **Corporate Business Plan 2019/2020 – 2023/2024** (Corporate Business Plan) is used to drive operational activities and is aligned to the priorities identified in the 10 Year Strategic Plan. These two comprise EMRC's Plan for the Future. Strategic high level plans guide development of actions which are prioritised during annual business planning workshops, and resourced through the annual budget.

Council adopted the latest EMRC's Corporate Business Plan on 20 June 2019 (Ref: D2019/09730) The Corporate Business Plan is built on the foundation of three strategic Key Result Areas (KRA) identified within the 10 Year Strategic Plan 2017 to 2027. The Corporate Business Plan sets out the actions that staff will undertake to deliver on Council's strategic priorities.

Reports against the Corporate Business Plan provide Council with information on progress in relation to the achievement of projects and programs developed to achieve Council's vision "*To be a responsive and innovative leader in assisting Perth's Eastern Region to be a great place to live, work, play and do business*".

Updates against the Corporate Business Plan for the period July to September 2019 are contained within this document and are against the previously adopted Plan.

**MARCUS GEISLER**  
**Chief Executive Officer**

## KEY RESULT AREA 1 - ENVIRONMENTAL SUSTAINABILITY

### 1.1 TO PROVIDE SUSTAINABLE WASTE DISPOSAL OPERATIONS

#### 1.1.1 Minimise the Environmental Impact of Waste Management Operations

PROJECTS/ACTIONS	QUARTER	COMMENTS
Leachate Project (transfer leachate from Class IV and recommission)	July - September 2019	<ul style="list-style-type: none"> <li>No pumping occurring due to adverse weather conditions of winter, pumping will recommence once the weather permits. The Class IV cell is ready at present to accept small quantities of waste.</li> </ul>
	October -December 2019	<ul style="list-style-type: none"> <li>Transfer of leachate resumed from the Class IV to the new leachate ponds for evaporation. As of the end of December, almost all the leachate has been transferred and the Class IV cell has been recommissioned to accept Class IV waste. As a bonus due to the extended hot weather leachate evaporation rates have been extremely high.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Construct Class III leachate pond	July -September 2019	<ul style="list-style-type: none"> <li>Completed December 2018</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Nil</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Construct storm water and siltation ponds as required	July - September 2019	<ul style="list-style-type: none"> <li>None required this quarter.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>None required this quarter</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Rehabilitate former landfill cells	July - September 2019	<ul style="list-style-type: none"> <li>Nil action this quarter</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Nil action this quarter</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Prepare and submit annual Monitoring and Compliance Reports: <ul style="list-style-type: none"> <li>Red Hill</li> <li>Hazelmere</li> <li>Offset Compliance</li> </ul>	July - September 2019	<ul style="list-style-type: none"> <li>Nil action this quarter</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Nil action this quarter</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>

PROJECTS/ACTIONS	QUARTER	COMMENTS
Prepare National Greenhouse and Energy (NGERS) report	July - September 2019	<ul style="list-style-type: none"> <li>Nil action this quarter</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>NGERS report submitted to the Clean Energy Regulator on 22/10/2019</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	
Prepare National Pollutants Inventory Report (NPI)	July - September 2019	<ul style="list-style-type: none"> <li>NPI Report submitted to the Clean Energy Regulator on 27 September prior to deadline of 30 September 2019.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Nil action this quarter</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Implement Offset Program (Lots 501 and 82)	July - September 2019	<ul style="list-style-type: none"> <li>Ongoing management of weeds.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Ongoing management undertaken including regular fence/gate inspections, nest box inspections, assessment/survey of revegetation sites, fox trapping and native fauna survey.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Transition the Environmental Management System for the Red Hill Waste Management Facility from ISO 14001:2004 to ISO 14001:2015	July - September 2019	<ul style="list-style-type: none"> <li>Nil action this quarter. This action was successfully completed in February 2019.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Nil action this quarter. This action was successfully completed in February 2019.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
		<ul style="list-style-type: none"> <li></li> </ul>

### 1.1.2 Provide a Waste Disposal Service at Red Hill Waste Management Facility

PROJECTS/ACTIONS	QUARTER	COMMENTS
Operate Red Hill Waste Management Facility	July - September 2019	<ul style="list-style-type: none"> <li>The Red Hill Waste Management Facility continues to operate in compliance with our Department of Water &amp; Environmental Regulation (DWER) Licence Conditions.</li> <li>The DWER carried out a Landfill Levy and Compliance Inspection in September 2019 and the site passed the audit with no non-compliance issues raised.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>The Red Hill Waste Management Facility continues to operate in compliance with our Department of Water &amp; Environmental Regulation (DWER) Licence Conditions.</li> <li>The DWER carried out a Landfill Levy and Compliance Inspection in November 2019 and the site passed the audit with no non-compliance issues raised.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>

PROJECTS/ACTIONS	QUARTER	COMMENTS
Construct site infrastructure as required	July - September 2019	<ul style="list-style-type: none"> <li>Minor drainage works upgraded to new greenwaste pad. New compost storage area under construction as a variation of the Stage 14 works.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Hardstand constructed within the Class IV cell to facilitate the stabilisation of Class IV / V PFAS contaminated soils to Class III for disposal in Stage 15 Class III cell.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Resolve potential fire ban closure Red Hill with Minister of Environment	July - September 2019	<ul style="list-style-type: none"> <li>Nil action this quarter.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Nil action this quarter.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Undertake Greenwaste (MGB) Audit	July - September 2019	<ul style="list-style-type: none"> <li>Complete, report has been issued to Bayswater to review.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Nil action this quarter.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Establish Liquid Waste Processing Plant	July - September 2019	<ul style="list-style-type: none"> <li>Documentation submitted to regulators for approval of Lot 10 to be included as part of Ministerial Statement 274 for the establishment of a liquid waste facility.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Nil this quarter</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Construct Class III Stage 14	July - September 2019	<ul style="list-style-type: none"> <li>Stage 14 commenced construction late September 2019 and due for completion March 2020.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Stage 14 has been delayed as a result of encountering dolerite rock within the excavation. Drilling and blasting of the rock commenced late December to be completed at the end of Feb. This has caused delays of between 4 and 6 weeks. Lining is due to commence early March with completion in April 2020.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Construct Class III Cell Stage 15B	July - September 2019	<ul style="list-style-type: none"> <li>Complete March 2019</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Complete March 2019</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>

PROJECTS/ACTIONS	QUARTER	COMMENTS
Design and Construct Class IV Cell (Stage 2)	July - September 2019	<ul style="list-style-type: none"> <li>Recommendation report received from our consultants stating how to proceed with reopening the Class IV Stage 2 cell once all the leachate has been removed and full access is achieved. This will be implemented once the cell has been drained of leachate.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>The Class IV cell has been recommissioned and remediation plan has been implemented to install new protection geotextiles as the cell is filled. Class IV waste can now be accepted for disposal at the facility.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Construct drainage diversion and earthworks infrastructure, as required	July - September 2019	<ul style="list-style-type: none"> <li>None this quarter</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>None this quarter</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Construct water storage dams	July - September 2019	<ul style="list-style-type: none"> <li>None this quarter</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>None this quarter</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>

### 1.1.3 Review and Implement the Red Hill Development Plan

PROJECTS/ACTIONS	QUARTER	COMMENTS
Review and Update Red Hill Development Plan	July - September 2019	<ul style="list-style-type: none"> <li>Draft report complete requires final internal review before completion by Consultants.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>No action taken this quarter due to additional changes to be added to the plan such as PFAS mono-cell, future Class IV cell. To be reviewed February/March 2020.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>

### 1.1.4 Operate Member Councils' Waste Transfer Stations where applicable

PROJECTS/ACTIONS	QUARTER	COMMENTS
Operate Shire of Mundaring Transfer	July - September 2019	<ul style="list-style-type: none"> <li>Operation of transfer stations carried as normal with no issues or concerns raised this quarter.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>The EMRC continued operating the Shire of Mundaring Transfer Stations ensuring an effective service for the Shire of Mundaring community.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>

## 1.2 TO IMPROVE REGIONAL WASTE MANAGEMENT

### 1.2.1 Collect, Manage and Dispose of Problematic Waste in the Region in a sustainable manner

PROJECTS/ACTIONS	QUARTER	COMMENTS
Implement the Household Hazardous Waste Program	July - September 2019	<ul style="list-style-type: none"> <li>The Household Hazardous Waste Collection Program continued at the Facility with our quarterly collection by the WALGA Contractor completed in July 2019 with a total of 5.15 tonnes of HHW collected and 5.95 tonnes of Paint collected under the Federal Paintback Program for this period.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>The Household Hazardous Waste Collection Program continued at the Facility with our quarterly collection by the WALGA Contractor completed in December with a total of 9.20 tonnes of HHW collected and 8.95 tonnes of Paint collected under the Federal Paintback Program for this period. This is the highest amount collected in a 3 month period.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Implement the Battery Collection Program	July - September 2019	<ul style="list-style-type: none"> <li>3,353.2 kg of batteries were collected at public places and 1630.3 kg were collected from schools.</li> <li>519.8 kg of CFL (compact florescent lighting) was collected from public places.</li> <li>A battery collection container and a poster were provided to Ellenbrook School of Early Learning, however the EMRC will not provide a collection service to the centre.</li> <li>Five new schools enrolled into the program; Cyril Jackson Senior Campus Education Support Centre, Stratton Out of School Care, John Forrest Secondary College and St Columbas Primary School.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>3,131.8 kg of batteries were collected at public places and 2,338.1 kg were collected from schools.</li> <li>452.4 kg of CFL (compact florescent lighting) was collected from public places.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>



## 1.2.2 Continue the Waste Education Program and Align this to New Operations and Resource Recovery

PROJECTS/ACTIONS	QUARTER	COMMENTS
Develop the Waste and Recycling Guide and distribute to member Councils	July - September 2019	<ul style="list-style-type: none"> <li>All 2019/20 Waste and Recycling guide distribution was completed by five member councils. New measures were implemented to streamline the approval process this year.</li> <li>Discussions are underway regarding an online platform to complement the paper version of the guide.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Member Councils requested to look at changes required in preparation for 20/21 Guide production process.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Review and Implement the Waste Education Strategy	July - September 2019	<ul style="list-style-type: none"> <li>With the WA Waste Strategy now released, work was undertaken to align in with it.</li> <li>RWESG members have been asked to provide specific information.</li> <li>WMCRG will review draft in October and provide feedback. This feedback will be incorporated and an updated document will be made available.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>WMCRG have reviewed draft and provided feedback. This feedback has been incorporated and an updated document will be sent back to RWESG to finalise.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Develop and deliver waste education resources and tools at workshops and events to support behaviour change	July - September 2019	<ul style="list-style-type: none"> <li>Waste Education Loan Resources utilisation:</li> <li>Loan Boxes – Paper Making Loan Box borrowed by Falls Road Primary School July/August;</li> <li>WHY cages + drink filter stations for the Perth Royal Show - 27 September - 7 October 2019; and</li> <li>RGANG Mannequins – borrowed by City of Swan from April 2018 onwards.</li> <li>Events attended:</li> <li>Two school visits, consisting of incursions, a waste audit and presentations.</li> <li>Two community events attended.</li> <li>Waste Education officers attended the Royal Show with other regional councils. Earth Carer volunteers helped staff throughout the week.</li> <li>12 event planning/network/working group/promotion events were attended by Waste Education.</li> <li>Community tree planting day held at Red Hill on 10 July 2019, with 500 native tubestock planted by 34 participants and included a site tour and activities in the education centre.</li> <li>Website, Fact Sheets and Brochures</li> <li>The website (RGang) has had a number of page updates completed. Correct versions of all W&amp;R Guides are now online. Pages are being updated and condensed as time allows, with a number of old pages removed and new pages created.</li> <li>Input was provided to the City of Bayswater regarding the development of posters for their publicly located recycling stations.</li> </ul>

PROJECTS/ACTIONS	QUARTER	COMMENTS
	October - December 2019	<ul style="list-style-type: none"> <li>• Waste Education Loan Resources utilisation:               <ul style="list-style-type: none"> <li>• RGANG Mannequins – borrowed by City of Swan from April 2018 onwards;</li> <li>• WHY? cages + drink filter stations for the Perth Royal Show – 27 September – 7 October 2019;</li> <li>• Bark in the Park Festival: Waste sorting &amp; reduction banners, posters &amp; flyers – 20 October 2019;</li> <li>• Waste Audit Loan Kit borrowed by Malaga Australian Post – 23 October – 31 October 2019;</li> <li>• Mini Bin Sorting Loan Box borrowed by Bayswater Primary School - 4 November – 22 November 2019;</li> <li>• Waste Audit Loan Kit borrowed by Mary's Mount Primary School – 11 November – 17 November 2019; and</li> <li>• Waste Audit Loan Kit borrowed by Walliston Primary School – 9 December 2019.</li> </ul> </li> <li>• Events attended:               <ul style="list-style-type: none"> <li>• Five school visits, consisting of an event/festival, waste audits and waste minimisation discussions.</li> <li>• Three community events attended.</li> <li>• 21 event planning/network/working group/promotion events were attended by Waste Education.</li> </ul> </li> <li>• Input was provided to the City of Swan regarding their publicly located recycling stations.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li>•</li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li>•</li> </ul>
Facilitate the Earth Carer's Training Course	July - September 2019	<ul style="list-style-type: none"> <li>• The next course is scheduled to run from 15 October - 5 November 2019. Expressions of Interest were open via the RGang website in May and registrations for the course opened on September. Participants of the May course who missed one or more sessions have been invited to complete those sessions which will enable them to graduate from the course.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>• Nineteen people graduated as part of the Earth Carers program in November 2019.</li> <li>• Overall satisfaction was high with two (2) emails of commendation received following the conclusion of the course. Rates of participation remain consistent, with an average of 28 attendees per session and 86% attending 5 sessions out of 6.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li>•</li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li>•</li> </ul>

PROJECTS/ACTIONS	QUARTER	COMMENTS
Support WA Waste Initiatives regarding: <ul style="list-style-type: none"> <li>• Container Deposit Scheme</li> <li>• Illegal Dumping</li> <li>• Plastic Bag Ban</li> </ul>	July - September 2019	<ul style="list-style-type: none"> <li>• Attended the following working groups:               <ul style="list-style-type: none"> <li>- Reducing Illegal Dumping (RID) Working Group.</li> <li>- Container Deposit Scheme (CDS) Working Group.</li> <li>- Consistent Communications Collective meetings.</li> <li>- Consultation workshops on the implementation of the Container Deposit Scheme.</li> <li>- Waste Educators Networking Group meetings.</li> </ul> </li> <li>• 2 staff attended facilitated tour to Queensland to visit CDS refund points as part of the WARRRL container deposit request for refund point submission.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>• Attended the following working groups:               <ul style="list-style-type: none"> <li>- Container Deposit Scheme (CDS) meetings.</li> <li>- Consistent Communications Collective meetings.</li> <li>- Waste Plan Development Workshop.</li> <li>- Waste Educators Networking Group meetings.</li> </ul> </li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li>•</li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li>•</li> </ul>
Promote and Coordinate Waste Education Tours	July - September 2019	<ul style="list-style-type: none"> <li>• Red Hill Guided Tours and Education Centre               <ul style="list-style-type: none"> <li>- July - 4 tours, 143 attended</li> <li>- August - 6 tours, 292 attended</li> <li>- September - 1 tour, 34 attended</li> </ul> </li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>• Red Hill Guided Tours and Education Centre               <ul style="list-style-type: none"> <li>- October - 3 tours, 90 attended</li> <li>- November - 2 tours, 70 attended</li> <li>- December - 4 tour, 149 attended</li> </ul> </li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li>•</li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li>•</li> </ul>

### 1.2.3 Provide a Waste Management Advisory Service

PROJECTS/ACTIONS	QUARTER	COMMENTS
Undertake contaminated sites investigations (where required)	July - September 2019	<ul style="list-style-type: none"> <li>Ongoing site investigations being undertaken for various external clients.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Provided waste management consultancy service to several clients including assessment, treatment and disposal of contaminated waste.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Provide environmental consultancy service to member Councils and other clients (where required)	July - September 2019	<ul style="list-style-type: none"> <li>Preliminary site investigation completed for City of Bayswater.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Nil action this quarter.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>

## 1.3 TO PROVIDE RESOURCE RECOVERY AND RECYCLING SOLUTIONS IN PARTNERSHIP WITH MEMBER COUNCILS

### 1.3.1 Establish a Resource Recovery Facility (RRF)

PROJECTS/ACTIONS	QUARTER	COMMENTS
Implement Council resolution relating to RRF tender	July - September 2019	<ul style="list-style-type: none"> <li>Contractor is proceeding towards financial close, EPC contract awarded, site works commenced.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Financial close achieved in December following signing of the financier side deed</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Prepare Annual Report on Ministerial Conditions for the RRF	July - September 2019	<ul style="list-style-type: none"> <li>Nil action this quarter.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Nil action this quarter.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Investigate modular model options for an Anaerobic Digestion Plant at the Red Hill Waste Management Facility	July - September 2019	<ul style="list-style-type: none"> <li>Nil action this quarter.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Included as part of the EOI for a FOGO Processing Facility at Red Hill.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>

### 1.3.2 Develop the Hazelmere Resource Recovery Park (HRRP)

PROJECTS/ACTIONS	QUARTER	COMMENTS
Implement Hazelmere Development Plan	July - September 2019	<ul style="list-style-type: none"> <li>Site development plan updated to incorporate concept plan for Waste Transfer Station and Community Recycle Centre.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Ongoing.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Research and scope Community Transfer Station and Community Reuse Store	July - September 2019	<ul style="list-style-type: none"> <li>Concept Plan in development.</li> <li>DWER works approval under development.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Concept plan development complete, Works Approval application underway.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Construct and commission weighbridges (2)	July - September 2019	<ul style="list-style-type: none"> <li>New outbound weighbridge constructed and commissioned</li> <li>Weighbridge hut internal fit-out completed</li> <li>Sanitation unit installed and commissioned</li> <li>Power supply and fibre optic cables laid and awaiting termination</li> <li>Existing site weighbridge (inbound) to be relocated 2nd week of October</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Complete.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Construct and commission Wood Waste to Energy Plant (WWTE)	July - September 2019	<ul style="list-style-type: none"> <li>Fabrication works at Bunbury factory continues</li> <li>HX- 41B heat exchanger delivered to site</li> <li>Cooling tower remedial works completed</li> <li>Professional scheduler engaged to develop a detailed estimate based resources loaded Project Schedule</li> <li>HV cable terminated and fully tested and commissioned and now controlled under PAPL high voltage (HV) access permit – remains isolated and unenergised</li> <li>Remedial works undertaken on Generator engine packages to comply with Australian Standards</li> <li>Remedial works undertaken on HV earth grid</li> <li>Remedial works undertaken on HV substation</li> <li>Low voltage switchboards received</li> <li>Continuous emissions monitoring system (CEMS) housing received</li> <li>Civil works including concrete slab and drainage for CEMS completed</li> <li>First fill of spare parts receipted</li> <li>Standby generator refurbished and returned to site</li> </ul>

PROJECTS/ACTIONS	QUARTER	COMMENTS
	October - December 2019	Construction works continued up the Christmas break.
	January - March 2020	
	April - June 2020	
Prepare and submit WWTE Facility commissioning compliance report to DWER	July - September 2019	<ul style="list-style-type: none"> <li>Nil action this quarter</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Nil action this quarter</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Prepare and submit Ministerial Conditions Report to EPA	July - September 2019	<ul style="list-style-type: none"> <li>Nil action this quarter</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Nil action this quarter</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Construct Storage Bunkers for wood fines	July - September 2019	<ul style="list-style-type: none"> <li>Nil action this quarter</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Nil action this quarter</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Develop a monitoring regime for the WWTE Facility to meet regulatory requirements: <ul style="list-style-type: none"> <li>Wood waste feedstock monitoring</li> <li>Stack emissions monitoring</li> </ul> Ambient monitoring	July - September 2019	<ul style="list-style-type: none"> <li>Nil action this quarter</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Nil action this quarter</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Monitor ground water at the HHRP with the aim of removing the site as a 'potentially' contaminated site.	July - September 2019	<ul style="list-style-type: none"> <li>Groundwater Assessment Report together with historical reports submitted seeking the Hazelmere Resource Recovery Park to be removed from the Contaminated Sites Database.</li> </ul>
	October - December 2019	<p>Completed. Advice received from DWER in November advising:</p> <ul style="list-style-type: none"> <li>The site is suitable for unrestricted use, including sensitive uses such as residential, primary schools and childcare centres.</li> <li>The site has been successfully remediated and is suitable for all land uses. Therefore, the site is classified as 'decontaminated'</li> <li>DWER will give notice to Landgate to withdraw the current memorial(s) lodged against the Certificate of Title relating to the site.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>

### 1.3.3 Identify and Develop Resource Recovery Products and Markets in order to reduce waste going to Landfill

PROJECTS/ACTIONS	QUARTER	COMMENTS
Investigate markets for plastics (C&I Facility)	July - September 2019	<ul style="list-style-type: none"> <li>Market for mixed plastics still depressed.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Market for mixed plastics still depressed.</li> </ul>
	January - March 2020	
	April - June 2020	
Undertake research and market development for Biochar (WWTE)	July - September 2019	<ul style="list-style-type: none"> <li>Potential for use as fuel in the brick-making industry, in BBQ briquettes, and as a soil amendment.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Investigating markets for biochar as an effective soil amendment for remediation of brownfields.</li> </ul>
	January - March 2020	
	April - June 2020	
Investigate markets for Ferricrete and PFAS	July - September 2019	<ul style="list-style-type: none"> <li>Investigating opportunities for PFAS disposal and Ferricrete sales.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>PFAS contaminated soil being accepted at Red Hill.</li> </ul>
	January - March 2020	
	April - June 2020	
Develop and implement programs to increase sales of Red Hill by-products	July - September 2019	<ul style="list-style-type: none"> <li>Preparation for AS4454 audit in November.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Site tours and product presentations with commercial landscaping suppliers to build product awareness</li> </ul>
	January - March 2020	
	April - June 2020	
Develop and implement programs to increase sales for Hazelmere by-products	July - September 2019	<ul style="list-style-type: none"> <li>Ongoing sales of woodchip to broiler growers supported by some additional supplies of timber waste.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Cold calling and direct customer-facing activities in Perth's eastern region with a focus on increasing the incoming wood waste volumes.</li> <li>Investigating markets for wood chips as biomass fuel for heat and energy production.</li> </ul>
	January - March 2020	
	April - June 2020	

## 1.4 TO INVESTIGATE LEADING EDGE WASTE MANAGEMENT PRACTICES

### 1.4.1 Undertake research into Integrated Waste Management

PROJECTS/ACTIONS	QUARTER	COMMENTS
Investigate feasibility of a MRF at the Hazelmere Resource Recovery Park	July - September 2019	• Nil action this quarter.
	October - December 2019	• Nil action this quarter.
	January - March 2020	•
	April - June 2020	•

### 1.4.2 Provide leadership in the development of Waste Policy and Practices

PROJECTS/ACTIONS	QUARTER	COMMENTS
Provide input to new DWER policies and regulations affecting waste disposal, composting etc.	July - September 2019	• Nil action this quarter.
	October - December 2019	• Nil action this quarter.
	January - March 2020	•
	April - June 2020	•

### 1.4.3 Identify, Investigate and Develop New Waste Management Practices and Services

PROJECTS/ACTIONS	QUARTER	COMMENTS
Seek approval for a reduction in water monitoring frequency at the Red Hill Waste Management Facility	July - September 2019	• Successfully completed. DWER approved in November 2018.
	October - December 2019	• Completed. Request granted.
	January - March 2020	•
	April - June 2020	•
Undertake a cost-benefit analysis to determine the feasibility of in-house processing of: <ul style="list-style-type: none"> <li>• Crushing ferricrete</li> <li>• Grinding greenwaste</li> </ul>	July - September 2019	• Report complete and is achievable but due to the current lack of suitable operational staff for the crushing and screening plant it is not possible at this stage.
	October - December 2019	• Complete last quarter
	January - March 2020	•
	April - June 2020	•



PROJECTS/ACTIONS	QUARTER	COMMENTS
Investigate costs related to power supply to the southern end of the Red Hill site	July - September 2019	<ul style="list-style-type: none"> <li>Quotation received from electrical engineering consultant.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Quotations being obtained.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Investigate an EMRC regional waste collection service	July - September 2019	<ul style="list-style-type: none"> <li>Nil action this quarter.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Further meeting with member Council committee held, business case to be developed.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Seek Greenwaste license amendment at the Red Hill Waste Management Facility	July - September 2019	<ul style="list-style-type: none"> <li>Approval pending additional information.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Numerous requests for further information. Concerns raised regarding odour management. Last communications and information provided to DWER on 16/12/2020 and currently awaiting response.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Seek license amendment for the construction of leachate evaporation ponds at the Red Hill Waste Management Facility	July - September 2019	<ul style="list-style-type: none"> <li>Finalised. Approval granted.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Complete. Additional information relating to leachate pond separation distances, hydraulic conductivity of geomembrane, clay layer moisture content, as built drawings, trenching on embankments and slope design provided to DWER on 26/11/2019.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>

## 1.5 TO CONTRIBUTE TOWARDS IMPROVED REGIONAL AIR, WATER AND LAND QUALITY AND REGIONAL BIODIVERSITY CONSERVATION

### 1.5.1 Review and Implement the Regional Environment Strategy

PROJECTS/ACTIONS	QUARTER	COMMENTS
Implement priority projects (refer Regional Environment Strategy 2016-2020)	July - September 2019	<ul style="list-style-type: none"> <li>• Held a Regional Benchmarking Building Efficiency project information session with participating member Councils at the EMRC.</li> <li>• Partnered with 2020 Vision for the delivery of the Urban Forest Growing Together forum.</li> <li>• Represented the region on the Department of Planning, Lands and Heritage Stakeholder Reference Group for the State Planning Policy (SPP) review of water policies.</li> <li>• Represented the region on the Western Region Advisory Panel and the IRP2 Economic Evaluation Framework Project Steering Committee of the Cooperative Research Centre for Water Sensitive Cities.</li> <li>• Continued to represent the region on the Swan and Canning Rivers Protection Strategy Advisory Group.</li> <li>• Reviewed project plans for all Environmental Services programs.</li> <li>• Conducted recruitment for a new Manager Environmental Services.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>• Developed a proposal for Stage 4 of the Understanding Flood Risk Project and distributed it to participating Councils for review and feedback.</li> <li>• Presented on the “Farm Dams as Refuges in a Drying Climate” operating in the City, at the State NRM and Coastal Conference.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li>•</li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li>•</li> </ul>

## 1.5.2 Implement the Eastern Region Catchment Management Program (ERCMP)

PROJECTS/ACTIONS	QUARTER	COMMENTS
Coordinate the cross-regional ERCMP	July - September 2019	<ul style="list-style-type: none"> <li>• Provided Environmental Project Officer in-situ support to the City of Swan, City of Kalamunda and Shire of Mundaring one day per week.</li> <li>• Delivered two Bush Skills for the Hills workshops: Dieback Treatment Training and Carnivorous Plants Workshop.</li> <li>• Attended Catchment Group meetings with Lower Helena Association, Helena River Catchment Group, Friends of Piesse Brook, Susannah Brook Catchment Group, Blackadder Woodbridge Catchment Group and Jane Brook Catchment Group.</li> <li>• Supported Susannah Brook Catchment Group and Lower Helena Association planting events with promotion and logistical support.</li> <li>• Conducted water quality monitoring with Susannah Brook Catchment Group at Susannah Brook Reserve as part of their State NRM grant data collection.</li> <li>• Loaned test equipment and assisted City of Kalamunda with Water Quality Monitoring for eight sites for first flush and post-flush data sets.</li> <li>• Resumed Eucalyptus rudis photo-monitoring on Lower Helena river floodplain for further contribution to Murdoch University research.</li> <li>• Assisted Katharine Street River Gang, Friends of Wangalla Brook and Friends of Lion Mill Creek with individual grant applications for the third round of DBCA Community Rivercare Program funding. Proposed projects include weed control and revegetation with a focus on habitat enhancement.</li> <li>• Mentored an Edith Cowan University Masters Student to assist with the preparation of two Dept. of Communities Community Environment Grants for the Friends of Wangalla Brook to implement a weed control and revegetation project and a Noongar heritage trail and interpretation project.</li> <li>• Conducted two private landholder consultation in the Shire of Mundaring to assist land holders develop weed control and revegetation plans for their properties.</li> <li>• Met with the Coordinator of Friends of Glen Park to develop a plan to engage HOSCA and the local community in on-ground work in Glen Park.</li> <li>• Hosted an information event for the project "Farm dams as refuges for freshwater plants and animals in a drying climate" where Murdoch University researchers shared their findings to project participants and local government representatives.</li> <li>• Submitted a WA Landcare Award nomination for the ERCMP.</li> <li>• Attended the Horticulture, CLM and Landscaping Technical Advisory Group meeting for North Metropolitan TAFE.</li> <li>• Attended the Nature Link Conference at Murdoch University</li> <li>• Participated in the Swan Alcoa Landcare Program assessment panel.</li> </ul>

PROJECTS/ACTIONS	QUARTER	COMMENTS
	October - December 2019	<ul style="list-style-type: none"> <li>• Presented "Farm Dams as refuges in a drying climate" at the State NRM and Coastal Conference.</li> <li>• Provided Environmental Project Officer in-situ support to the City of Swan, City of Kalamunda and Shire of Mundaring one day per week.</li> <li>• Received confirmation of successful Community Rivercare Program grant applications developed for Katharine Street River Gang, Friends of Wangalla Brook and Friends of Lion Mill Creek, focusing on weed control and revegetation projects.</li> <li>• Supported Katharine Street River Gang and Friends of Wangalla Brook at site visits with DBCA to discuss successful CRP grant funded projects..</li> <li>• Mentored Edith Cowan University Masters Student to assist with the preparation of two Dept. of Communities Community Environment Grants for the Friends of Wangalla Brook to implement a weed control and revegetation project and a Noongar heritage trail and interpretation project. Weed control/revegetation grant successful. Outcome of trail grant to be confirmed.</li> <li>• Assisted Shire of Mundaring to commence their contracting process for their State NRM grant for their Broz Park Wetland Restoration Project.</li> <li>• Attended Waugal Lagoon site visit with City of Swan to provide assistance with DBCA riverbank grant.</li> <li>• Conducted one private landholder consultation in the Shire of Mundaring to discuss weed control and revegetation options.</li> <li>• Provided information and letters to residents living adjacent Gooseberry Hill NP concerning Saffron Thistle outbreak (<i>Carthamus lanatus</i>).</li> <li>• Supported Susannah Brook Catchment Group with weeding day.</li> <li>• Attended a walk with Helena River Catchment Group to assess the regeneration of a Threatened Ecological Community after a burn.</li> <li>• Provided assistance to Friends of Glen Park to engage Conservation Volunteers in a weeding day.</li> <li>• Collected and delivered plant stocks for LHA planting days in the Lower Helena floodplain.</li> <li>• Attended Catchment Group meetings with Lower Helena Association, Helena River Catchment Group, Friends of Piesse Brook, Susannah Brook Catchment Group and Jane Brook Catchment Group.</li> <li>• Hosted an End of Year Volunteer Celebration Event to thank volunteers working in the region.</li> <li>• Delivered two Bush Skills for the Hills workshops – Black Cockatoo Reserves and Native Grasses with Una Bell.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li>•</li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li>•</li> </ul>

PROJECTS/ACTIONS	QUARTER	COMMENTS
Implement the Bush Skill 4 Youth Program	July - September 2019	<ul style="list-style-type: none"> <li>Delivered 25 workshops in Belmont, Kalamunda, Mundaring and Swan through school partnerships and holiday events.</li> <li>Delivered workshops at 'What on Earth' community events at Swan and Mundaring Arts Centres.</li> <li>Total attendance numbers 847 children and 180 adult participants at BS4Y events.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Delivered 13 workshops in Belmont, Kalamunda, Mundaring and Swan through school partnerships and holiday events.</li> <li>Total attendance numbers 553 children and 76 adult participants at BS4Y events.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Implement the Creating a Capable Community in NRM Program	July - September 2019	<ul style="list-style-type: none"> <li>Consulted and attended site visits with City of Swan and Shire of Mundaring to focus on priority areas for landcare within the Wooroloo Brook catchment.</li> <li>Consulted with previous members of Wooroloo Brook Landcare Group for history and forward planning of the development of a new Wooroloo Brook catchment group.</li> <li>Developed and hosted an educational nature walk at Lake Leschenaultia and Noble Falls.</li> <li>Attended the Farm Dams Survey Results Presentation as a networking and recruitment opportunity.</li> <li>Prepared flyers and articles for events and promotion of Wooroloo Brook catchment.</li> <li>Organised and attended two planting days to promote sites in the Wooroloo Brook catchment.</li> <li>Attended the Shire of Mundaring "What on Earth Day" and "WHIM Festival" to promote the Wooroloo Brook catchment.</li> <li>Collaborated with Shire of Mundaring to engage with 'Seedlings for Landcare' recipients to recruit Wooroloo Brook catchment group members. As a result conducted a private land holder consultation at a Chidlow property.</li> <li>Prepared articles for EnviroNews; Greenpage; Chidlow Chatter; Chidlow Primary School Newsletter; EMRC Facebook and City of Swan and Shire of Mundaring Social media pages.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Organised and attended a planting day.</li> <li>Attended and Hosted nature walks at Noble Falls and Lake Leschenaultia</li> <li>Attended a First Aid course.</li> <li>Attended WHIM festival to promote Wooroloo Brook and Jane Brook Catchment Groups.</li> <li>Prepared article in Chidlow Chatter and the EMRC Greenpages newsletter.</li> <li>Worked with Jane Brook catchment group to develop a new flyer.</li> <li>Assisted in planning and co-hosting EOYVE.</li> <li>Site Visits in Wooroloo and Mount Helena.</li> <li>Developing Scott's Spot project.</li> <li>Promoted Wooroloo Brook Catchment Group at Shire of Mundaring, Lake Leschenaultia event.</li> <li>Organised and attended a Cultural and Nature walk at Gidgegannup Reserve 2145.</li> <li>Prepared flyers and articles for events and promotion of Wooroloo Brook catchment.</li> </ul>

PROJECTS/ACTIONS	QUARTER	COMMENTS
	January - March 2020	•
	April - June 2020	•

### 1.5.3 Review and Implement the Water Quality and Conservation Program

PROJECTS/ACTIONS	QUARTER	COMMENTS
Implement the Water Quality and Conservation Program	July - September 2019	<ul style="list-style-type: none"> <li>• Hosted and Attended Quarterly performance review for City of Belmont, Shire of Mundaring and Town of Bassendean.</li> <li>• Collated information and evidence for Waterwise Council Reporting for Gold re-endorsement on behalf of Town of Bassendean, Shire of Mundaring, Town of Victoria Park and City of Swan.</li> <li>• Facilitated Water Team Meetings with the Town of Bassendean, Shire of Mundaring, Town of Victoria Park and City of Swan.</li> <li>• Delivered 'Rainwater Tank Tips', 'Permeable Paving' and 'Tree Pit Design' factsheets to Member Councils.</li> <li>• Advised City of Swan and Town of Victoria Park of potential funding through the Water Corporation's Verge Scheme, Water Corporation's Weather Smart Irrigation rebate, Waterwise Greening Scheme and Department of Environment and Energy's Communities Environment Program.</li> <li>• Provided Water Corporation marketing material to City of Swan and Town of Victoria Park. Collated information and evidence for Waterwise Council Reporting for re-endorsement Waterwise Council Town of Victoria Park and City of Swan.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>• Submitted Waterwise Council Reporting for Gold re-endorsement on behalf of Town of Victoria Park and City of Swan.</li> <li>• Completed the Water Data Analysis Report for Shire of Mundaring, City of Belmont, Town of Bassendean, City of Swan and Town of Victoria Park</li> <li>• Completed Water Data Snapshot for Shire of Mundaring, City of Belmont, Town of Bassendean, City of Swan and Town of Victoria Park</li> <li>• Attended Smart meter Reading Masterclass on behalf of the Shire of Mundaring</li> <li>• Attended Quarterly performance review for City of Belmont, Shire of Mundaring and Town of Bassendean.</li> </ul>
	January - March 2020	•
	April - June 2020	•

#### 1.5.4 Review and Implement the Regional Climate Change Adaptation Action Program (RCCAAP)

PROJECTS/ACTIONS	QUARTER	COMMENTS
Implement the Regional Climate Change Adaptation Action Plans (RCCAAP)	July - September 2019	<ul style="list-style-type: none"> <li>Discussed with the Town of Bassendean's the scope for their Future Proofing Program.</li> <li>Historically, an LCCAAP has been produced but it was decided a 'Climate Risk Synthesis Report' was better aligned with Bassendean's goals.</li> <li>Provided first draft for the 'Climate Risk Synthesis Report'</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Continue Research and Review for the report</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>

#### 1.5.5 Review and Implement the Achieving Carbon Emissions Reduction (ACEr) Program

PROJECTS/ACTIONS	QUARTER	COMMENTS
Implement the ACer Program	July - September 2019	<ul style="list-style-type: none"> <li>Facilitated and attended Quarterly Performance Reviews for City of Belmont, Shire of Mundaring and Town of Bassendean</li> <li>Attended Procurement Australia event on Renewable Energy and provided an event summary</li> <li>Attended WALGA workshop on Climate Change issues paper released by the State Government for comment.</li> <li>Attended Sustainability Reporting Platform workshop hosted by City of Canning.</li> <li>Attended Energy team meeting at Mundaring to discuss actions in Mundaring Emission Reduction Strategy</li> <li>Review of Bassendean's Emission Reduction Plan to reflect their new One Planet Framework (net zero carbon emission)</li> <li>Start to review potential actions for Bassendean's Emission Reduction Plan</li> <li>Confirmed pledges for Bassendean as part of Climate Power Partnership</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Completed the Emission Data Analysis Report for Shire of Mundaring, City of Belmont and Town of Bassendean</li> <li>Completed Emission Data Snapshot for Shire of Mundaring, City of Belmont and Town of Bassendean</li> <li>Attended Quarterly performance review for City of Belmont, Shire of Mundaring and Town of Bassendean.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>

### 1.5.6 Review and Implement the Swan and Helena Rivers Framework

PROJECTS/ACTIONS	QUARTER	COMMENTS
Implement priority projects and initiatives for the Swan and Helena Rivers	July - September 2019	<ul style="list-style-type: none"> <li>Met with DWER to discuss the next options for Stage 4 of the Swan and Helena River Flood Study.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Developed a proposal for Stage 4 of the Understanding Flood Risk project and sent to stakeholders and participating Councils for review.</li> <li>Developed an RFQ to obtain costs and complete the proposed Stage 4 deliverables.</li> <li>Planned a session to bring in participating Councils to discuss the Proposal and gather feedback for February 2020.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>

### 1.5.7 Review and Implement the Benchmarking Building Efficiency Project

PROJECTS/ACTIONS	QUARTER	COMMENTS
Implement the Benchmarking Building Efficiency (BBE) Project	July - September 2019	<ul style="list-style-type: none"> <li>Facilitated consultation meetings with City of Swan, City of Belmont, City of Bayswater, Shire of Mundaring and Town of Bassendean.</li> <li>Drafted and submitted Request for Quote to eight WALGA preferred consultants.</li> <li>Evaluated the four RFQ submissions received.</li> <li>Drafted and finalised Recommendation report and supporting documents for the CEO.</li> <li>Attended Sustainability Reporting Platform Workshop hosted by the City of Canning.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Project award to Consulting Australia to carry out Phase 1 and 2 of the energy audits.</li> <li>Hosted a kick-off meeting and subsequent meeting with the Consultant to progress the project.</li> <li>Collated energy data from Azility on behalf of City of Belmont, Town of Bassendean and Shire of Mundaring.</li> <li>Facilitated data sharing between the Consultant and City of Belmont, City of Bayswater, City of Swan, Town of Bassendean and Shire of Mundaring.</li> <li>Organised site visits for the start of the new year.</li> <li>Confirmed the inclusion of the EMRC Administration Building for a Type 2 Energy Audit.</li> <li>Attended a WALGA Climate Change consultation session to discuss the Climate Change Issues Paper released by the state government.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>



## KEY RESULT AREA 2 - ECONOMIC DEVELOPMENT

### 2.1 TO FACILITATE AND ADVOCATE FOR INCREASED INVESTMENT IN REGIONAL INFRASTRUCTURE

#### 2.2.1 Review and Implement the Regional Integrated Transport Strategy (RITS)

PROJECTS/ACTIONS	QUARTER	COMMENTS
Facilitate the RITS Implementation Advisory Group (RITS IAG) meetings and implement actions	July - September 2019	<ul style="list-style-type: none"> <li>Held a RITS IAG quarterly meeting on 17 Sept with attendees from member Councils and key stakeholders as identified above. Claire Thompson from DoT presented on the concept of Mobility as a Service and how the Urban Mobility Division in DoT is working towards implementing this concept in the region of Perth.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Held a RITS IAG quarterly meeting on 3 Dec with attendees from member Councils and key stakeholders as identified above. Lindsay Broadhurst from Main Roads WA presented on the 'Road Infrastructure Projects in Perth's Eastern Region'</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Deliver actions and initiatives from the RITS 2017 – 2021	July - September 2019	<ul style="list-style-type: none"> <li>Attended the seminar to understand the latest update on the Metronet project especially the future of mobility concept.</li> <li>Looking for grant to implement the trial for use of innovating materials/ CoolSeal technology on roads of the region.</li> <li>Attended smart mobility conference for future of mobility concepts.</li> <li>Started data collection project plan for autonomous transport trial.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Attended WALGA's Climate Change session on implementing sustainable transport such as electric cars.</li> <li>Applied for Road Safety Council grant for Share the Space 2020 campaign through Australian Governments Grant Connect.</li> <li>Discussed with Lotterywest the probability of receiving grant for the trial of autonomous vehicle.</li> <li>Attended the Western Roads Federation's WA Freight and Logistics Conference.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Promote and implement the Regional Congestion Management Action Plan	July - September 2019	<ul style="list-style-type: none"> <li>Coordinated with the member Councils (Bayswater, Kalamunda and Belmont) for securing letter of support for the FAL 'Your Move' Program. Followed up with DoT and were informed that Belmont and Bayswater have received.</li> <li>Collecting Data to start mapping the Cycle Route and identifying the missing links and further start advocacy for the missing link.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Secured letters of support from the three member Councils for FAL "Your Move' program and sent it to the Department of Transport for their submission to State Government for budgeting purposes.</li> <li>Commenced mapping the road layers in the Perth's Eastern Region.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>

PROJECTS/ACTIONS	QUARTER	COMMENTS
Develop and implement the Regional Congestion Management Action Plan	July - September 2019	<ul style="list-style-type: none"> <li>Nil this quarter.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Nil this quarter.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Develop and implement Active/Public Transport Campaigns	July - September 2019	<ul style="list-style-type: none"> <li>Coordinated with PTA to get an update of Station Access Strategies within the region.</li> <li>Attended IPWEA conference on how travel plans can be used to support optimal use of transport. Looked into the possibility of developing travel plans for the member Councils.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Prepared a project brief for 'Share the Space 2020' with a focus on disability, aged population and frequently asked questions. Further to this three verbal quotes were requested from consultants</li> </ul>
	January - March 2020	
	April - June 2020	
Develop and implement Road Safety initiatives and Campaigns	July - September 2019	<ul style="list-style-type: none"> <li>The Regional Road Safety Plan is now in the Final Stage.</li> <li>Participated in the Road Safety Strategy Forum by Road Safety Commission for Engineers, Planners and Developers.</li> <li>Participated in the Road Safety Strategy Workshop organized by TranSafe for heavy vehicle transport in Perth.</li> <li>Revisited the Share the Space campaign, the new campaign will highlight disability awareness and tackle 'frequently asked question'.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Regional Road Safety Action Plan has been approved by the CEOAC and the Council. The plan has been endorsed by the RITS Implementation Advisory Committee. Printed and electronic copies available.</li> <li>Started discussion with SDERA for Road Safety Awareness among youth.</li> <li>Attended the LinkWA meeting to worked out best possible freight outcomes for the extended region.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>

## 2.2 TO FACILITATE AND ADVOCATE FOR REGIONAL ECONOMIC DEVELOPMENT ACTIVITIES

### 2.2.2 Review and Implement the Regional Economic Development Strategy (REDS)

PROJECTS/ACTIONS	QUARTER	COMMENTS
Implement actions from REDS	July - September 2019	<ul style="list-style-type: none"> <li>Developed the scope for the Investment and Attraction booklet Request for Quote.</li> <li>Liaised with NBN to progress a forum relating to NBN connectivity and service providers</li> <li>Liaised with the Small Business Development Corporation on the delivery of a small business forum.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Delivered SBDC small business forum</li> <li>Attracting Business Investment research, consultation and briefing note were delivered.</li> <li>Grant application to Lotterywest was submitted for the Avon Descent 2020</li> <li>Researched opportunity for the Your Move program by undertaking research into active transport for the Share the Space Program</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Facilitate the Economic Development Officers Group Meetings	July - September 2019	<ul style="list-style-type: none"> <li>EDOG meeting held 13 August 2019 – guest speakers from Urbis.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Rebecca Ball, Executive Director - Invest and Trade WA, Department of Jobs Tourism, Science and Innovation (JTSI) presentation – overview on the major changes and influences in industry over our eastern region, trends in exporting and importing and what's new for in JTSI in the science and innovation space.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li>Nil this quarter</li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Provide access to REMPLAN Tools to member Councils	July - September 2019	<ul style="list-style-type: none"> <li>Provided access to both the REMPLAN and id.Profile statistical tools and prepared an Economic Report Card.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Nil this quarter</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Facilitate tours or forums that Advance Perth's Eastern Region	July - September 2019	<ul style="list-style-type: none"> <li>Nil this quarter.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Nil this quarter.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Facilitate forums that have a focus on technology and innovation	July - September 2019	<ul style="list-style-type: none"> <li>Developed a concept to progress a forum for small business on Social Media (Digital Marketing Essentials)</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Held a Digital Marketing Essentials workshop for small businesses in the region</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>

### 2.2.3 Identify and Investigate Strategic Regional Development Project and Investment Opportunities

PROJECTS/ACTIONS	QUARTER	COMMENTS
Progress the Business Exemplar project	July - September 2019	<ul style="list-style-type: none"> <li>Prepared and disseminated media releases for local award-winning local businesses to help raise their profile in the wider community.</li> <li>EMRC's Communications team has created a plan which will enable consistent releases to be made.</li> <li>Invitations were sent to Belmont's local business organisation to invite 2019 award winning businesses to the program</li> <li>Met with EMICOL to share ideas on reaching out to the engineering and manufacturing supply chains in the region.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Invitations were sent to awards winners from the Belmont and Kalamunda regions through Belmont Business Enterprise Centre awards.</li> <li>Prepared and disseminated media releases for local award-winning local businesses to help raise their profile in the wider community.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Progress the Business and Investment Attraction project	July - September 2019	<ul style="list-style-type: none"> <li>Advertised the EMRC's Request for Quotation to consultants for the delivery of a new Business Investment and Attraction booklet.</li> <li>Reviewed all consultants' quotations and awarded the contract to Pracsys.</li> <li>Inception meeting was held with Pracsys to kick start the project and the requirements were finalised.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Research, stakeholder consultation and milestone briefing note were delivered.</li> <li>Design concepts were discussed and template produced.</li> <li>Request for feedback on the briefing note were sent to Member Councils.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>

## 2.3 TO FACILITATE REGIONAL CULTURAL AND RECREATIONAL ACTIVITIES

### 2.3.1 Continue the coordination, marketing and promotion of Regional Events

PROJECTS/ACTIONS	QUARTER	COMMENTS
Coordinate the Avon Descent Family Days	July - September 2019	<ul style="list-style-type: none"> <li>Met with Lotterywest to discuss the EMRC's regional events funding program.</li> <li>Held a debrief meeting with local governments and NADA on what worked well and any lessons learnt.</li> <li>Commenced the acquittal of the 2018 Avon Descent family fund days grant funding from Lotterywest.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Acquittal was submitted and processed for the 2019 Avon Descent.</li> <li>Grant funds were distributed to Councils based on the acquittal.</li> <li>Application started and then submitted early December to Lotterywest for the 2020 Avon Descent</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Coordinate the Perth's Autumn Festival	July - September 2019	<ul style="list-style-type: none"> <li>Nil this quarter.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Nil this quarter.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Coordinate Hello Spring Campaign	July - September 2019	<ul style="list-style-type: none"> <li>The 2019 Hello Spring campaign invitation was sent out to organisations who have previously submitted their events.</li> <li>All events submitted were posted onto the perthseasternregion.com.au website</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Hello Spring Events were shared on our social media platforms</li> <li>The Hello Spring Campaign ceased online at the end of Nov, the campaign saw approximately 30 events posted.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Administer the Perth Tourism.com.au Regional Tourism Website (now known as the perthseasternregion.com.au)	July - September 2019	<ul style="list-style-type: none"> <li>Updated the EMRC's website perthseasternregion.com.au with information, workshops and events occurring in the region such as Bush Skills 4 Youth and Bush Skills for the Hills, the Greenpage Newsletter and events occurring in participating member Council areas.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Updated the EMRC's website perthseasternregion.com.au with information, workshops and events occurring in the region such as Bush Skills 4 Youth and Bush Skills for the Hills, the Greenpage Newsletter and events occurring in participating member Council areas.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>

## KEY RESULT AREA 3 - GOOD GOVERNANCE

### 3.1 TO PROVIDE ADVICE AND ADVOCACY ON ISSUES AFFECTING PERTH'S EASTERN REGION

#### 3.1.1 Review and Implement the Regional Advocacy Strategy (RAS)

PROJECTS/ACTIONS	QUARTER	COMMENTS
Develop and implement advocacy campaigns to support regional priorities in consultation with member Councils	July - September 2019	<ul style="list-style-type: none"> <li>Initial planning has commenced on a new advocacy campaign to follow on from the previous Connect Perth's East City Deal proposal.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Nil this quarter</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Continue to advocate for and promote the "Connect Perth's East City Deal" proposal	July - September 2019	<ul style="list-style-type: none"> <li>Corresponded with the federal department of City Deals (NT, Tasmania, WA, Regional), Policy and Programs Branch; Cities Division; Department of Infrastructure, Transport, Cities and Regional Development and the WA state government's Department of Premier and Cabinet on the status of the City Deal proposal for WA.</li> <li>WA Department Premier and Cabinet has advised via email that the first City Deal will be centred around the Perth CBD, however there will be opportunities for more 'Deals' in WA.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Nil this quarter</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Continue to advocate for Regional Youth priorities as identified by RITS IAG, EDOG and member Council Youth Officers	July - September 2019	<ul style="list-style-type: none"> <li>Regional Youth Officer meeting was held on 7th August 2019.</li> <li>Formal approach taken to host a regional youth forum with member Councils and their youth groups. Action taken to Council on the 22 August, recommendation was that Council provides in principal support for the development of a Zero2 hero Mental Health and leadership workshop.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Held a Regional Youth Officer group meeting 6 November</li> <li>Developed plans to have a regional scale youth forum during 2020 with Zero2Hero</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>

### 3.2 TO MANAGE PARTNERSHIPS AND RELATIONSHIPS WITH STAKEHOLDERS

#### 3.2.1 Review and Implement the Regional Advocacy Strategy (RAS)

PROJECTS/ACTIONS	QUARTER	COMMENTS
Develop and implement an EMRC Reconciliation Action Plan (RAP)	July - September 2019	<ul style="list-style-type: none"> <li>Auspire and Urban Indigenous identified as local Aboriginal and Torres Strait Islander organisations for cultural awareness training;</li> <li>Create opportunities for Aboriginal students to engage in work experience at the EMRC;</li> <li>Developing a management guide instead of a policy to use Acknowledgement of country;</li> <li>CEO developing a business case for increasing Aboriginal and Torres Strait Island cultures, histories and achievements within organisation.</li> <li>Liaising with the Shire of Mundaring to assist with RAP development.</li> <li>Local Aboriginal and Torres Strait Islander message sticks were made and purchased for gifts for end of year Volunteer Event.</li> <li>Engaged with Neville Collard to deliver smoking ceremony and Welcome to Country for the end of year Volunteer Event.</li> <li>The NRM team consulted and liaised with Aboriginal and Torres Strait Islanders before working on cultural significant land at Wangalla Brook.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>RAP committee member attended an Auspire Aboriginal Cultural Awareness Training to check suitability for EMRC.</li> <li>Smoking ceremony was performed by Neville Collard at End of Year Volunteer Event.</li> <li>Cultural walk presented by Neville Collard was hosted and organised by NRM team.</li> <li>Meetings scheduled for the next quarter to receive an update of deliverables.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Review and make recommendations to Council regarding alternatives to the EMRC formal Stakeholder Cocktail function	July - September 2019	<ul style="list-style-type: none"> <li>This will require further discussion at an Executive and Council level.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Review underway</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Co-ordinate EMRC's Community Grants Program	July - September 2019	<ul style="list-style-type: none"> <li>The 2019 Community Grants Program was launched with a publicity campaign to attract applications from eligible community groups in the vicinity of Red Hill.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Grants were distributed to 3 successful applicants (2018: 4, 2017: 1). A review of the admin requirements, timing and area covered by the Program will be carried out during Jan-Mar 2020.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Produce EMRC's Annual Report	July - September 2019	<ul style="list-style-type: none"> <li>The EMRC 2018/2019 Annual Report is being finalised with the addition of full financial information under Office of Auditor General requirements.</li> <li>The Report is due for adoption at the December 2019 EMRC Council meeting.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>The 2018/2019 Annual Report was adopted by Council in December 2018 and distributed as per Department of Local Government requirements.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>

PROJECTS/ACTIONS	QUARTER	COMMENTS
Implement biennial Stakeholder Perception Survey	April - June 2020	•
	July - September 2019	• Nil this quarter
	October - December 2019	• Nil this quarter
	January - March 2020	•
	April - June 2020	•

### 3.2.2 Review and Implement the Marketing and Communications Plan

PROJECTS/ACTIONS	QUARTER	COMMENTS
Implement priority initiatives (refer Marketing and Communications Plan)	July - September 2019	<ul style="list-style-type: none"> <li>The EMRC's Facebook page was successfully launched on 1 July.</li> <li>Communications coordinated design and print of the EMRC FOGO Recovery Strategy.</li> <li>Communications organised and manned the EMRC stand at the 2019 Waste &amp; Recycle Conference.</li> <li>Work commenced on a redesigned EMRC Corporate Profile document.</li> </ul>
	October - December 2019	• A six-month review of social media activity and requirements recommends expansion of the program to other social media channels, commencing with a corporate LinkedIn page.
	January - March 2020	•
	April - June 2020	•

## 3.3 TO PROVIDE RESPONSIBLE AND ACCOUNTABLE GOVERNANCE AND MANAGEMENT OF THE EMRC

### 3.3.1 Continue to Improve Organisational Governance

PROJECTS/ACTIONS	QUARTER	COMMENTS
Implement the Recordkeeping Plan	July - September 2019	<ul style="list-style-type: none"> <li>The following records management procedures were finalised or updated: Social Media Record Keeping Guideline, Surveillance Records Treatment Guideline, Management Guideline for Freedom of Information Applications.</li> <li>Records were disposed of in accordance with the GDALG (General Disposal Authority for Local Government).</li> <li>During the period, 112 folders and 5,330 records were created.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>The EMRC continues to manage its recordkeeping in accordance with the Recordkeeping Plan.</li> <li>The Recordkeeping Digitisation Strategy has been developed to draft form.</li> <li>During the period, 93 folders and 4,597 records were created.</li> </ul>
	January - March 2020	•
	April - June 2020	•
Review and update Council Policies	July - September 2019	• Council Policies were reviewed in December 2018. As per Council Resolution, the next review will be within 12 months following the 2021 Council elections. Other policies will be updated as required.
	October - December 2019	• Council Policies were reviewed in December 2018. As per Council Resolution, the next review will be within 12 months following the 2021 Council elections. Other policies will be updated as required.



PROJECTS/ACTIONS	QUARTER	COMMENTS
Review and update Management Guidelines as required	January - March 2020	•
	April - June 2020	•
	July - September 2019	• Nil this quarter
	October - December 2019	• Nil this quarter
	January - March 2020	•
	April - June 2020	•

### 3.3.2 Implement EMRC's Integrated Planning Framework

PROJECTS/ACTIONS	QUARTER	COMMENTS
Review the Corporate Business Plan	July - September 2019	• The Corporate Business Plan will be reviewed as part of the Annual Budget Review, which is expected to be tabled at the June 2020 round of meetings.
	October - December 2019	• The Corporate Business Plan will be reviewed as part of the Annual Budget Review, which is expected to be tabled at the June 2020 round of meetings.
	January - March 2020	•
	April - June 2020	•

### 3.3.3 Review and Implement a Risk Management Plan

PROJECTS/ACTIONS	QUARTER	COMMENTS
Implement priority projects (refer Risk Management Plan)	July - September 2019	• The Strategic Risk Management Plan was last reviewed in May 2019 by the Strategic Risk Steering Group and presented to Audit Committee at its June 2019 meeting. The Strategic Risk Management Plan is reviewed annually. The risk identified in the Risk Management are constantly reviewed and actively managed by the responsible officers.
	October - December 2019	• The risk identified in the Risk Management are constantly reviewed and actively managed by the responsible officers. It is anticipated the next review of the Strategic Risk Management Plan will be undertaken in May/June 2020.
	January - March 2020	•
	April - June 2020	•

### 3.3.4 Review and Implement the Disability Access and Inclusion Plan (DAIP)

PROJECTS/ACTIONS	QUARTER	COMMENTS
Review and implement DAIP	July - September 2019	<ul style="list-style-type: none"> <li>Ongoing.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>Nil this quarter</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>

## 3.4 TO CONTINUE TO IMPROVE FINANCIAL AND ASSET MANAGEMENT PRACTICES

### 3.4.1 Review and Implement Long Term Financial Plans

PROJECTS/ACTIONS	QUARTER	COMMENTS
Review the 5 and 10 Financial Plans	July - September 2019	<ul style="list-style-type: none"> <li>A review of the EMRC Ten Year Financial Plan is due to be undertaken during Feb-May'2020 as part of the 2020/2021 Budget deliberation process.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>A review of the EMRC Ten Year Financial Plan is due to be undertaken during Feb-May'2020 as part of the 2020/2021 Budget deliberation process.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Monitor and review financial investment portfolio	July - September 2019	<ul style="list-style-type: none"> <li>The Investment portfolio is continually monitored in order to ensure that cash flow requirements are met and that maximum returns are achieved on investments within the parameters of the Investment Policy and the regulations.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>The Investment portfolio is continually monitored in order to ensure that cash flow requirements are met and that maximum returns are achieved on investments within the parameters of the Investment Policy and the regulations.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>

### 3.4.2 Review and Implement the Asset Management Plan (AMP)

PROJECTS/ACTIONS	QUARTER	COMMENTS
Implement the AMP	July - September 2019	<ul style="list-style-type: none"> <li>The Asset Management Plan is to be reviewed and updated as part of the budget deliberation process for the 2020/2021 financial year.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>The Asset Management Plan is to be reviewed and updated as part of the budget deliberation process for the 2020/2021 financial year.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Undertake capital improvements to Ascot Place Building	July - September 2019	<ul style="list-style-type: none"> <li>General maintenance to the Ascot Place building was undertaken.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>General maintenance to the Ascot Place building was undertaken. To reduce the electricity overheads, LED lights were installed replacing existing fluorescent lights.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>

### 3.4.3 Review and Implement the Strategic IT Plan

PROJECTS/ACTIONS	QUARTER	COMMENTS
Implement priority projects (refer Strategic IT Plan)	July - September 2019	<ul style="list-style-type: none"> <li>Wireless networking was implemented for internal and external users.</li> <li>The Mandalay Weighbridge System at Red Hill was run in parallel with the existing weighbridge system.</li> <li>Commenced Microsoft Office 2019 rollout.</li> <li>The Internet router was configured for "high availability" so that a duplicate device will maintain a connection should the primary unit fail.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>The Strategic IT Plan continued to be implemented.</li> <li>Surface Pro laptops have been assigned to managers and senior management to increase productivity.</li> <li>The EMRC file server was replaced with increased storage capacity.</li> <li>The Red Hill and Hazelmere sites are operating on the Mandalay Weighbridge System.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>
Develop an IT Disaster Recovery Plan incorporating the Red Hill Disaster Recovery site	July - September 2019	<ul style="list-style-type: none"> <li>The IT Disaster Recovery Plan was previously developed and is now progressively being implemented and refined with budgeted capital expenditure in the IT infrastructure.</li> </ul>
	October - December 2019	<ul style="list-style-type: none"> <li>The IT Disaster Recovery Plan was previously developed and is now progressively being implemented and refined with budgeted capital expenditure in the IT infrastructure.</li> </ul>
	January - March 2020	<ul style="list-style-type: none"> <li></li> </ul>
	April - June 2020	<ul style="list-style-type: none"> <li></li> </ul>

### 3.5 TO IMPROVE ORGANISATIONAL CULTURE, HEALTH, WELFARE AND SAFETY

#### 3.5.1 Review and Implement the Workforce Plan

PROJECTS/ACTIONS	QUARTER	COMMENTS
Review and implement the Workforce Plan	July - September 2019	<ul style="list-style-type: none"><li>Preliminary review undertaken.</li></ul>
	October - December 2019	<ul style="list-style-type: none"><li>Review being undertaken.</li></ul>
	January - March 2020	<ul style="list-style-type: none"><li></li></ul>
	April - June 2020	<ul style="list-style-type: none"><li></li></ul>

#### 3.5.2 Review and Implement the Safety Management Plan

PROJECTS/ACTIONS	QUARTER	COMMENTS
Coordinate OS&H Program	July - September 2019	<ul style="list-style-type: none"><li>Nil this quarter.</li></ul>
	October - December 2019	<ul style="list-style-type: none"><li>Nil this quarter.</li></ul>
	January - March 2020	<ul style="list-style-type: none"><li></li></ul>
	April - June 2020	<ul style="list-style-type: none"><li></li></ul>



## **1.5 COUNCIL TONNAGE COMPARISONS AS AT 31 DECEMBER 2019**

**REFERENCE: D2020/00722 (WAC) – D2020/01532**

### **PURPOSE OF REPORT**

The purpose of this report is to provide Council with tonnages and quantities at the Red Hill Waste Management Facility and the Hazelmere Resource Recovery Park for the reporting period of 1 July 2019 to 31 December 2019.

### **REPORT**

Attachment 1 of this report indicates that member Council tonnages totaling 70,549.11 tonnes were received at the Red Hill Waste Management Facility during the reporting period, compared to 71,893.14 tonnes received during the same period in 2018/2019.

Attachment 2 outlines “other” waste that was received at the Red Hill Waste Management Facility being 57,287.37 tonnes compared to 48,867.29 tonnes received during the same period in 2018/2019. The combined tonnages for the reporting period totalled 127,836.48 tonnes compared to 120,760.43 tonnes received in the same period in 2018/2019. This is an increase of 7,076.05 tonnes, or 5.5% due to the increase in Class III contaminated waste.

Attachment 3 outlines the tonnages of various materials that have been exported from the Red Hill Waste Management Facility during the reporting period, compared to the same period in 2018/2019.

Attachment 4 outlines the tonnages and quantities received of waste timber, C&I material and mattresses, plus sales of woodchip/fines at the Hazelmere Resource Recovery Park for the above reporting period.

- Incoming Waste Timber totalled 8,378.08 tonnes compared to 6,375.30 tonnes for the same period in 2018/2019.
- The sale of fines and woodchip totalled 6,269.89 tonnes, compared to 6,539.14 tonnes for the same period in 2018/2019.
- Incoming Commercial and Industrial (C&I) Waste totalled 143.30 tonnes, compared to 322.30 tonnes for the same period in 2018/2019.
- Mattresses incoming totalled 7,031 units compared to 6,700 for the same period in 2018/2019. Note that from 11 December 2019, mattresses received are now being processed off-site by Soft Landing Mattress Recycling.

### **ATTACHMENT(S)**

1. Council Tonnages - 1 July 2019 to 31 December 2019 (Ref: D2020/01538)
2. Other Tonnages - 1 July 2019 to 31 December 2019 (Ref: D2020/01539)
3. Tonnages Exported from Red Hill - 1 July 2019 to 31 December 2019 (Ref: D2020/01540)
4. Hazelmere Resource Recovery Park – Incoming Materials and Product Sales - 1 July 2019 to 31 December 2019 (Ref: D2020/01541)

EASTERN METROPOLITAN REGIONAL COUNCIL

2019/2020 YTD COUNCIL TONNAGES DISPOSED OF AT RED HILL WASTE MANAGEMENT FACILITY

Week Ending	BAYSWATER				BELMONT			BASSENDEAN			SWAN		KALAMUNDA		MUNDARING		Total
	Waste	MRF	MGB Greenwaste	Uncont G/W	Waste	Residual	Uncont G/W	Waste	FOGO	Uncont G/W	Waste	Uncont G/W	Waste	Uncont G/W	Waste	Uncont G/W	
09-Jul-19	575.32	71.30	128.05	0.00	297.65	37.95	19.85	145.45	0.00	0.00	1,259.56	9.00	619.88	56.00	297.45	0.00	3,517.46
16-Jul-19	399.17	51.00	83.80	0.00	240.20	69.45	17.75	111.15	0.00	0.00	922.18	9.00	455.08	42.50	215.57	0.00	2,616.85
23-Jul-19	314.15	57.10	124.30	0.00	242.25	74.00	18.60	97.05	0.00	0.00	910.97	7.40	448.08	36.40	229.07	0.00	2,559.37
31-Jul-19	382.85	58.96	110.80	0.00	284.70	74.50	15.40	123.90	0.00	2.75	1,094.15	9.60	493.67	43.25	269.01	0.00	2,963.54
06-Aug-19	249.40	88.68	96.18	0.00	195.35	31.55	3.70	92.90	0.00	0.00	742.48	4.20	345.73	32.05	189.18	0.00	2,071.40
13-Aug-19	312.65	76.66	89.25	0.00	235.15	31.85	24.75	109.85	0.00	0.00	914.60	5.00	434.75	35.35	235.87	0.00	2,505.73
20-Aug-19	315.88	92.68	130.90	0.00	253.15	0.00	14.45	112.65	0.00	1.25	933.12	6.50	437.93	40.95	231.12	0.00	2,570.58
31-Aug-19	487.35	61.27	78.60	0.00	400.40	216.20	46.55	175.55	0.00	0.00	1,502.00	12.80	710.78	69.85	547.62	114.58	4,423.55
10-Sep-19	455.54	63.30	140.70	0.00	321.45	0.00	19.70	153.65	0.00	0.00	1,335.25	8.60	630.52	49.55	388.27	154.65	3,721.18
17-Sep-19	326.65	43.90	146.40	0.00	266.10	106.35	21.55	122.75	0.00	1.50	994.74	8.80	464.36	47.64	371.74	87.27	3,009.75
24-Sep-19	322.74	43.90	123.35	0.00	253.00	120.25	21.95	109.70	0.00	0.00	979.43	9.00	456.86	47.05	329.20	80.81	2,897.24
30-Sep-19	239.10	19.40	124.75	0.00	195.85	34.75	14.50	87.50	0.00	0.00	756.16	9.40	319.49	22.45	238.24	21.20	2,082.79
08-Oct-19	527.97	47.40	138.55	0.00	310.90	0.00	12.05	139.00	0.00	1.45	1,189.40	16.20	585.49	58.40	419.27	0.00	3,446.08
15-Oct-19	319.67	26.00	148.69	0.00	261.15	63.45	14.15	119.75	0.00	0.00	984.53	20.00	468.08	45.15	309.79	0.00	2,780.41
22-Oct-19	330.95	52.97	98.45	0.00	216.45	102.00	18.80	107.80	0.00	0.80	965.87	21.40	455.74	43.35	204.56	0.00	2,619.14
31-Oct-19	734.79	80.13	161.30	0.00	223.25	158.35	18.85	155.05	0.00	0.00	1,305.02	16.00	592.68	59.25	279.60	0.00	3,784.27
05-Nov-19	196.68	30.60	55.35	0.00	101.50	0.00	19.95	94.35	0.00	0.00	549.23	8.80	294.17	29.15	137.88	0.00	1,517.66
12-Nov-19	317.00	53.22	123.50	0.00	177.70	114.80	18.85	156.40	0.00	0.00	946.55	10.60	474.46	37.20	198.46	0.00	2,628.74
19-Nov-19	307.75	70.29	83.40	0.00	237.40	374.06	12.75	164.80	0.00	0.00	918.46	12.40	438.63	35.85	203.40	0.00	2,859.19
30-Nov-19	503.13	305.05	171.65	0.00	345.60	70.10	31.80	276.05	0.00	1.30	1,481.32	22.80	713.27	64.60	326.75	0.00	4,313.42
10-Dec-19	451.16	200.51	151.52	0.00	250.80	36.90	3.20	229.75	0.00	0.00	1,323.08	17.60	652.68	51.99	304.40	0.00	3,673.59
17-Dec-19	314.09	185.29	72.10	0.00	147.85	33.20	12.75	105.90	0.00	1.85	960.22	9.00	394.44	39.30	211.01	0.00	2,487.00
24-Dec-19	315.21	66.56	106.60	0.00	185.65	357.45	9.60	115.75	0.00	0.00	956.55	13.20	500.95	31.90	221.93	0.00	2,881.35
31-Dec-19	369.50	55.32	74.75	0.00	152.85	106.15	9.10	116.40	0.00	0.55	1,010.57	12.40	456.91	12.50	241.82	0.00	2,618.82
<b>Year to Date</b>	<b>9,068.70</b>	<b>1,901.49</b>	<b>2,762.94</b>	<b>0.00</b>	<b>5,796.35</b>	<b>2,213.31</b>	<b>420.60</b>	<b>3,223.10</b>	<b>0.00</b>	<b>11.45</b>	<b>24,935.44</b>	<b>279.70</b>	<b>11,844.63</b>	<b>1,031.68</b>	<b>6,601.21</b>	<b>458.51</b>	<b>70,549.11</b>
<b>31-Dec-19</b>			<b>13,733.13</b>			<b>8,430.26</b>			<b>3,234.55</b>		<b>25,215.14</b>		<b>12,876.31</b>		<b>7,059.72</b>		<b>70,549.11</b>
<b>Year to date</b>	<b>9,332.16</b>	<b>3,293.06</b>	<b>3,049.72</b>	<b>0.00</b>	<b>6,546.88</b>	<b>508.65</b>	<b>86.40</b>	<b>3,351.11</b>	<b>0.00</b>	<b>10.70</b>	<b>24,748.17</b>	<b>351.60</b>	<b>11,916.07</b>	<b>1,124.95</b>	<b>6,863.50</b>	<b>710.17</b>	<b>71,893.14</b>
<b>31-Dec-18</b>			<b>15,674.94</b>			<b>7,141.93</b>			<b>3,361.81</b>		<b>25,099.77</b>		<b>13,041.02</b>		<b>7,573.67</b>		<b>71,893.14</b>

## EASTERN METROPOLITAN REGIONAL COUNCIL

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## 2019/2020 YTD OTHER TONNAGES DISPOSED AT RED HILL WASTE MANAGEMENT FACILITY

Week Ending	Transfer Station	Class III Contaminated	Class IV Contaminated	Clean Green Transfer St	Clean Green Commercial	Other Commercials	Asbestos (Wrapped)	Hazelmere C&I, Mattress, Woodwaste	Total	TOTAL TONNAGES (Council & Other)
09-Jul-19	127.45	141.80	0.00	12.65	12.55	1,305.79	58.15	69.05	1,727.44	5,244.90
16-Jul-19	99.90	224.10	0.00	13.85	3.95	1,063.76	41.95	0.00	1,447.51	4,064.36
23-Jul-19	84.65	1,063.90	0.00	9.90	6.40	880.01	34.25	67.93	2,147.04	4,706.41
31-Jul-19	114.45	1,598.35	0.00	15.05	13.40	1,098.66	40.75	67.68	2,948.34	5,911.88
06-Aug-19	54.75	354.15	0.00	12.60	12.85	745.53	28.70	11.60	1,220.18	3,291.58
13-Aug-19	72.20	0.00	0.00	17.00	7.80	867.66	38.95	0.00	1,003.61	3,509.34
20-Aug-19	79.90	64.35	0.00	8.95	7.50	857.65	38.90	33.90	1,091.15	3,661.73
31-Aug-19	154.35	93.25	0.00	25.85	17.10	1,455.46	63.75	130.35	1,940.11	6,363.66
10-Sep-19	103.40	380.60	0.00	22.90	4.75	1,645.84	60.75	32.90	2,251.14	5,972.32
17-Sep-19	119.45	518.05	0.00	13.25	16.10	1,484.20	40.30	45.60	2,236.95	5,246.70
24-Sep-19	79.25	2,512.00	0.00	16.05	8.00	1,439.90	45.05	16.10	4,116.35	7,013.59
30-Sep-19	105.10	2,202.80	0.00	16.60	3.75	1,037.44	28.10	73.15	3,466.94	5,549.73
08-Oct-19	102.65	4,808.75	0.00	7.60	22.20	1,462.24	60.55	52.75	6,516.74	9,962.82
15-Oct-19	96.85	4,045.40	0.00	6.25	21.30	1,009.81	58.60	61.25	5,299.46	8,079.87
22-Oct-19	113.15	225.20	0.00	4.15	22.25	923.31	65.75	26.80	1,380.61	3,999.75
31-Oct-19	114.25	63.75	0.00	3.95	23.10	1,301.94	71.40	45.45	1,623.84	5,408.11
05-Nov-19	82.70	732.80	0.00	3.30	10.30	692.48	33.20	39.25	1,594.03	3,111.69
12-Nov-19	85.35	742.20	0.00	4.50	27.65	968.06	44.95	22.90	1,895.61	4,524.35
19-Nov-19	100.65	1,033.90	0.00	6.90	29.25	893.71	54.45	23.90	2,142.76	5,001.95
30-Nov-19	157.30	2,565.15	0.00	10.60	42.80	2,201.68	66.00	34.10	5,077.63	9,391.05
10-Dec-19	151.10	82.45	48.65	7.35	27.10	1,819.39	59.00	54.75	2,249.79	5,923.38
17-Dec-19	85.15	40.05	0.00	6.25	23.65	1,112.24	47.20	56.55	1,371.09	3,858.09
24-Dec-19	133.50	25.30	0.00	11.40	24.00	1,177.53	25.55	10.65	1,407.93	4,289.28
31-Dec-19	92.35	0.00	0.00	5.90	3.95	976.17	52.75	0.00	1,131.12	3,749.94
<b>Year to date 31-Dec-19</b>	<b>2,509.85</b>	<b>23,518.30</b>	<b>48.65</b>	<b>262.80</b>	<b>391.70</b>	<b>28,420.46</b>	<b>1,159.00</b>	<b>976.61</b>	<b>57,287.37</b>	<b>127,836.48</b>
<b>31-Dec-18</b>	<b>2,535.08</b>	<b>1,936.15</b>	<b>191.45</b>	<b>366.00</b>	<b>333.30</b>	<b>40,941.26</b>	<b>1,230.50</b>	<b>1,333.55</b>	<b>48,867.29</b>	<b>120,760.43</b>

## EASTERN METROPOLITAN REGIONAL COUNCIL

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## 2019/2020 YTD TONNAGES EXPORTED FROM RED HILL WASTE MANAGEMENT FACILITY

Week	Clay	Ferricrete	Filter / Laterite Rock	Recycled Material from Transfer St.	Mulch	Soil Improver	Total
09-Jul-19	0.00	538.85	95.12	13.35	0.00	17.10	664.42
16-Jul-19	0.00	37.75	114.05	5.93	27.75	21.25	206.73
23-Jul-19	0.00	670.10	51.10	8.70	22.20	38.20	790.30
31-Jul-19	0.00	347.62	16.16	15.55	0.00	20.55	399.88
06-Aug-19	0.00	83.20	39.45	6.18	0.00	30.10	158.93
13-Aug-19	0.00	412.75	33.25	12.15	7.95	56.50	522.60
20-Aug-19	0.00	263.60	0.00	5.43	23.20	11.20	303.43
31-Aug-19	0.00	1,013.20	54.10	17.05	45.65	96.60	1,226.60
10-Sep-19	0.00	528.15	8.15	15.70	14.85	28.30	595.15
17-Sep-19	0.00	576.45	11.30	10.35	19.60	26.90	644.60
24-Sep-19	221.20	597.05	5.85	7.75	0.00	46.10	877.95
30-Sep-19	26.00	0.00	0.00	2.30	18.80	46.40	93.50
08-Oct-19	0.00	26.20	0.00	15.40	21.55	51.80	114.95
15-Oct-19	0.00	240.55	28.95	7.60	9.40	31.05	317.55
22-Oct-19	0.00	272.80	38.40	4.85	18.40	26.35	360.80
31-Oct-19	0.00	88.30	0.00	14.10	21.45	40.95	164.80
05-Nov-19	0.00	11.60	15.25	3.20	4.05	9.60	43.70
12-Nov-19	0.00	81.10	11.40	12.75	16.10	46.40	167.75
19-Nov-19	0.00	54.75	5.55	7.40	3.75	19.05	90.50
30-Nov-19	0.00	60.15	9.75	16.30	41.65	51.90	179.75
10-Dec-19	0.00	197.55	5.35	7.00	32.05	60.90	302.85
17-Dec-19	0.00	100.20	0.00	11.05	21.30	27.95	160.50
24-Dec-19	0.00	21.95	28.25	13.35	20.65	17.50	101.70
31-Dec-19	0.00	4.90	0.00	3.15	39.65	10.95	58.65
<b>Year to date 31-Dec-19</b>	<b>247.20</b>	<b>6,228.77</b>	<b>571.43</b>	<b>236.59</b>	<b>430.00</b>	<b>833.60</b>	<b>8,547.59</b>
<b>Year to date 31-Dec-18</b>	<b>85.80</b>	<b>7,091.50</b>	<b>152.30</b>	<b>196.23</b>	<b>3,576.03</b>	<b>782.37</b>	<b>11,884.23</b>



**EASTERN METROPOLITAN REGIONAL COUNCIL**  
**2019/2020 YTD - COUNCIL TONNAGES**  
**Hazelmere Resource Recovery Park - Incoming Materials & Product Sales**

Month	Timber Recycling			C & I	Mattress Processing
	2019-2020 Incoming Waste Timber	Sale of Fines 58888/05	Sale of Woodchip 58888/01	Incoming C & I Material	Total Incoming Mattresses
	Tonne	Tonne	Tonne	Tonne	Number
Jul-2019	1,342.13	992.22	12.22	27.74	959
Aug-2019	1,434.12	1,071.56	26.89	8.28	1,437
Sep-2019	1,455.19	984.89	43.11	69.70	1,250
Oct-2019	1,641.94	1,105.11	50.67	8.50	1,113
Nov-2019	1,384.41	927.78	54.44	15.10	1,175
Dec-2019	1,120.28	933.33	67.67	13.98	1,097
<b>Year to Date</b>	<b>8,378.08</b>	<b>6,014.89</b>	<b>255.00</b>	<b>143.30</b>	<b>7,031</b>
<b>YTD Comparison previous year (December)</b>	<b>6,375.30</b>	<b>6,380.89</b>	<b>158.25</b>	<b>322.30</b>	<b>6,700</b>