



MINUTES

**CERTIFICATION OF CONFIRMATION OF
COMMITTEE MEETING MINUTES**

4 AUGUST 2011

I, Mr Jim Coten hereby certify that the following minutes [pages 1 to 12] of the Meeting of **TECHNICAL ADVISORY COMMITTEE** held on 4 August 2011 were confirmed at a meeting of the Committee held on 17 November 2011.



Signature

Mr Jim Coten

Person presiding at the Committee Meeting held on 17 November 2011

TECHNICAL ADVISORY COMMITTEE

MINUTES

4 August 2011

(REF: COMMITTEES-12779)

A meeting of the Technical Advisory Committee was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 4 August 2011**. The meeting commenced at **4.04pm**.

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 4.04pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

Committee Members

Mr Shane Purdy (Chairman)	Director Infrastructure Services	Shire of Mundaring
Mr Doug Pearson	Director Technical Services	City of Bayswater
Mr Ric Lutey	Director Technical Services	City of Belmont
Mr Mahesh Singh (<i>from 4.05pm</i>)	Director Engineering Services	Shire of Kalamunda
Mr Peter Schneider	Chief Executive Officer	EMRC
Mr Colin Pumphrey (<i>Deputising for Mr Coten</i>)	Manager Fleet and Waste Services	City of Swan

Apologies

Mr Simon Stewert-Dawkins	Director Operational Services	Town of Bassendean
Mr Jim Coten (Deputy Chairman)	Executive Manager Operations	City of Swan

EMRC Officers

Mr Brian Jones	Director Waste Services
Mr Stephen Fitzpatrick	Manager Project Development
Ms Mary-Ann Winnett	Personal Assistant to the Director Corporate Services
Ms Giulia Bono	Administration Officer (Minutes)

3 DISCLOSURE OF INTERESTS

Nil

4 ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION

Nil

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

5.1 MINUTES OF TECHNICAL ADVISORY COMMITTEE MEETING HELD ON 9 JUNE 2011

That the Minutes of the Technical Advisory Committee meeting held on 9 June 2011, which have been distributed, be confirmed.

Mr Singh entered the meeting at 4.05pm.

TAC RESOLUTION(S)

MOVED MR LUTEY

SECONDED MR PEARSON

THAT THE MINUTES OF THE TECHNICAL ADVISORY COMMITTEE MEETING HELD ON 9 JUNE 2011 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY



6 PRESENTATIONS

Nil

7 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

NOTE: Section 5.23(2) of the Local Government Act 1995, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

The following report item is covered in section 10 of this agenda.

7.1 [ACQUISITION OF LAND](#)

8 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



9 REPORTS OF OFFICERS

9.1 REGIONAL FUNDING PROGRAM

REFERENCE: COMMITTEES-12829

PURPOSE OF REPORT

The purpose of this report is to advise Council of the recently announced Regional Funding Program (RFP) and a requirement to notify the Department of Environment and Conservation of the local governments that form the regional group.

KEY ISSUES AND RECOMMENDATION(S)

- The Minister for Environment and Water has resolved that regional funding is the preferred method of supporting the ongoing implementation of local government Strategic Waste Management Plans.
- Funding, amounting to \$6.78M, for the Regional Funding Programme has been approved for 2011/2012-2015/2016 so that groupings of local governments will have time to plan and implement strategic projects.
- Phase 1 funding will be based on the number of local governments in the group, regional weightings and population as well as an allocation to update Strategic Waste Management Plans.
- Phase 2 funding will be based on a competitive bidding process with funds allocated based on value for money, alignment of projects with the Draft Waste Strategy and the principles and objectives of the programme.
- Regional Funding Programme funds will only be available to groupings of two or more local governments and, now that the City of Stirling is delivering its waste to Red Hill, it is proposed to invite the City of Stirling to “group” with the EMRC for the purposes of the Regional Funding Programme.
- Details of the local governments that are part of the group must be submitted to the Department of Environmental and Conservation by 6 January 2012.

Recommendation(s)

That:

1. The information be noted.
2. Member councils be requested to confirm the EMRC is to be the entity representing the member Councils in regards to the Regional Funding Programme.
3. The City of Stirling be invited to join with the member Councils in the Regional Funding Programme to undertake a project or projects that benefit both the City of Stirling and the EMRC.

SOURCE OF REPORT

Director Waste Services



Item 9.1 continued

BACKGROUND

In 2006 – 2008 the Waste Authority / Department of Environment and Conservation (DEC) introduced a Zero Waste Plan Development Scheme (ZWPDS) and allocated funds for local governments to develop Strategic Waste Management Plans (SWMP). Local governments that formed regional groupings received twice the funding of that given to local governments acting alone.

In 2009 the Minister for Environment approved a Regional Funding Program pilot scheme to assist in the implementation of priority actions contained in the regional SWMPs but there has been no additional funding since then.

REPORT

Since the completion of the RFP pilot scheme little further progress has been made on implementing the SWMPs, by any of the regional groups, as the follow up funding, that had been promised, was not forthcoming.

The Waste Authority recently sent a letter to all local government CEO's advising them the Minister of Environment and Water has allocated \$6.78M for a RFP. There is a requirement that in order to receive funds local governments are to be part of a regional group. In the case of the member Councils the logical regional grouping is the Eastern Metropolitan Region and that the entity to manage the RFP be the EMRC as it was the entity that managed the SWMP process.

Since the City of Stirling has initiated action to withdraw from the Mindarie Regional Council and, as from 25 July 2011 has been sending all of its waste to be landfilled to Red Hill, there have been some discussions at officer level, regarding the City of Stirling linking with the EMRC member Councils so as to be eligible for funding from the RFP.

As the first round of funding will be allocated on the basis of the number of local governments in the group, regional weightings, population and an allocation for updating the SWMPs there is merit in having the City of Stirling as part of the grouping. Initial advice is that the six member Council's funding will be in the order of \$200,000 based on \$14,000 per local government and \$0.37/head of population and \$5,000 for the rewriting of the SWMP. If the City of Stirling were to be part of the group the funding amount would be in the order of \$274,000 since there would be an additional local government in the regional grouping and the population of Stirling is in the order of 200,000.

Linking the City of Stirling to the EMRC grouping will generate \$74,000 in additional funding and this could be utilised, in conjunction with the City of Stirling, on a project that benefited it and the EMRC. The preliminary discussions, based on the City being invited to be part of the Eastern Metropolitan regional grouping, indicate the City of Stirling officers would utilise any funds that were made available to them to divert wood waste from the Balcatta Transfer Station to the EMRC's wood waste resource recovery project in Hazelmere and/or improving the dry cell battery and E waste recycling programmes.

STRATEGIC/POLICY IMPLICATIONS

The RFP funds would be utilised to implement programmes identified in the SWMP that satisfied the Key Result Areas.

- 1.1 To provide sustainable waste disposal operations
- 1.2 To improve regional waste management
- 1.3 To provide resource recovery and recycling solutions in partnership with member Councils
- 1.4 To investigate leading edge waste management practices



Item 9.1 continued

FINANCIAL IMPLICATIONS

The additional funds have not been anticipated and no provision for the additional revenue has been made in the 2011/2012 Budget. Provision has been made in the 2011/2012 Budget to implement some of the SWMP actions and additional actions can be undertaken as a result of the additional funds.

The inclusion of the City of Stirling in the regional grouping would increase the amount of funds allocated to the regional group.

SUSTAINABILITY IMPLICATIONS

The additional funding will enable additional actions that improve the sustainability of waste operations to be implemented.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil direct implications for member Councils.
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

[Programme announcement from the Minister \(Ref: Committees-12854\)](#)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That:

1. The information be noted.
2. Member councils be requested to confirm the EMRC is to be the entity representing the member Councils in regards to the Regional Funding Programme.
3. The City of Stirling be invited to join with the member Councils in the Regional Funding Programme to undertake a project or projects that benefit both the City of Stirling and the EMRC.



Item 9.1 continued

Discussion ensued

The Chairman queried the likelihood of the City of Stirling participating in a regional project or would it want to use the funding, that would be forthcoming as a result of its participation in the group, to undertake its own projects and what would its position be in regards to future Regional Funding Program projects.

In response to the Chairman's query the Chief Executive Officer suggested that the recommendation could be strengthened by stating, that the invitation to join the regional grouping was conditional on the City of Stirling agreeing in writing to undertake projects of benefit to the City of Stirling and the EMRC.

Mr Lutey moved the revised recommendation.

TAC RECOMMENDATION(S)

MOVED MR LUTEY

SECONDED MR SINGH

That:

1. The information be noted.
2. Member councils be requested to confirm the EMRC is to be the entity representing the member Councils in regards to the Regional Funding Programme.
3. The City of Stirling be invited to join with the member Councils in the Regional Funding Programme conditional upon written agreement to undertake a project or projects that benefit both the City of Stirling and the EMRC.

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION(S)

MOVED CR

SECONDED CR



Waste Authority

Our ref: 2010/7649-1
Enquiries: Brendan Mohr
Phone: 6467 5297
Fax: 6467 5532
Email: brendan.mohr@dec.wa.gov.au

Dear

A REQUEST FOR COMMITMENT TO REGIONAL GROUPINGS – REGIONAL FUNDING PROGRAM 2011/12 – 2015/16

From 2006-2008, the Waste Authority provided over \$2.8M to local governments under the Zero Waste Plan Development Scheme (ZWPDS) to establish base line data and support the development of Strategic Waste Management Plans (SWMPs) throughout the state. In response, twenty four (24) groupings of local governments and eleven (11) individual local governments developed SWMPs.

Subsequently in 2009, the Minister for Environment approved a Waste Authority Regional Funding Program (RFP) pilot. Under the pilot, regional groupings of local governments were allocated funds in excess of \$2.5M to assist in the implementation of priority actions contained in regional SWMPs.

Following the successful completion of the ZWPDS and RFP pilot, the Waste Authority has resolved to continue a RFP as the preferred method for supporting the ongoing implementation of local government SWMPs. The Minister for Environment and Water has now approved funding totaling \$6.78M for a RFP from 2011/12 to 2015/16. It is considered that running the RFP over five years will allow groupings of local governments adequate time to plan and implement strategic projects.

In phase 1 of the RFP, groupings of local governments will receive notional allocations of funding based on the number of local governments in the group, regional weightings, population and an allocation for updating SWMP's. Notional allocations made in phase 1 that are not committed by 27 December 2013 will be directed into Phase 2 of the RFP.

Phase 2 will comprise a competitive funding process where groupings of local governments that have finalised commitment of funding from phase 1 can compete for project funding based on best value for money, alignment with the nature of targets outlined in the draft Waste Strategy and consistency with the principles and objectives of the program. Both phase 1 and phase 2 funding must be fully committed prior to 26 June 2015 or its availability will lapse.

Please note that RFP funding will only be available to groupings of two or more local governments, individual local governments will not be eligible. Funding allocation and payment is also dependent upon all participating local governments within the RCG having completed and submitted the current or most recent annual census of local government waste and recycling services.

In order for the Department of Environment and Conservation (DEC) to finalise group funding allocations in phase 1, you are invited to email Brendan Mohr at brendan.mohr@dec.wa.gov.au with a list of local governments that you intend to work with as part of the Regional Funding Program. This information may be provided by a lead local government on behalf of a proposed grouping, based on relevant supporting information, and is required by close of business, Friday 6 January 2012. Groups notifying after this date will not be eligible for funding in phase 1 of the RFP.

Once your regional grouping has been finalised and allocations calculated, you will be advised of notional funding available to your group.

A number of information sessions regarding the RFP will be conducted in metropolitan and regional areas. Dates and locations will be advised when finalised.

For all enquiries regarding the program, please contact Mr Mohr on 6467 5297, or at the above email address.

Yours sincerely

A handwritten signature in black ink, appearing to read 'B. Ryan', with a stylized flourish at the end.

Bernard Ryan
Manager
Waste Management Branch
Department of Environment and Conservation
5 July 2011



Regional Funding Program 2011-2016

Historical Background

Between 2008 and 2010, the Waste Authority conducted a "pilot" of the Regional Funding Program (RFP Pilot), by providing funding for a limited period to implement regional Strategic Waste Management Plans (SWMPs) developed under the Zero Waste Plan Development Scheme (ZWPDS). The program was highly successful in encouraging local governments to work together and supported a wide range of initiatives including waste infrastructure projects, the acquisition of plant, waste audits and studies.

In 2009 the Waste Authority commissioned GHD Consultants to conduct an independent review of the ZWPDS and the RFP Pilot to assess the value of these programs, outline their successes and weaknesses and make recommendations arising from the findings of the review.

The review found that to be effective, the RFP needs to be flexible as to when local governments can apply for and receive funds, allowing the development of projects they genuinely need, rather than hastily created projects in order to access funds. The experience of the pilot program and the findings of the independent review found that funding needed to be substantial and available over a number of years for local governments to be able to use it most effectively.

For more information on the pilot project follow [this link](#).

New Scheme

An amount of \$6,780,000 has now been allocated to the RFP for five years from 2011/12 – 2015/16, which will allow regional groups adequate time to plan and implement worthwhile strategic projects.

The program has three stages:

- **Stage 1 - July 2011 - June 2013** - Fixed funding stream, where regional groups are allocated a fixed amount based on the number of local governments in the group, regional needs and population
- **Stage 2 - July 2013 – June 2015** - Competitive bid funding stream, where regional groups will compete for funds for projects which demonstrate best value for money
- **Stage 3 - July 2015 – June 2016** - No funds will be allocated in the fifth and final year of the program which will be for implementation, completion and reporting of funded projects

Local governments will again be encouraged to form regional groupings and undertake projects with regionally developed priorities which are consistent with the Waste Authority's objectives. Only groupings of local governments will be issued funding, individual local governments will not be eligible.

Further information regarding the Regional Funding Program can be obtained by contacting:

Brendan Mohr
Project Coordinator, Waste Management Branch
Department of Environment and Conservation
Phone: (08) 6467 5297 Fax: (08) 6467 5532
Mobile: 0438805292
Email: brendan.mohr@dec.wa.gov.au

Click on the following icons to view other project areas:



9.2 ITEMS CONTAINED IN THE INFORMATION BULLETIN

REFERENCE: COMMITTEES-12868

The following item is included in the Information Bulletin, which accompanies the Agenda.

1 WASTE MANAGEMENT SERVICES

- 1.1 HAZELMERE RECYCLING CENTRE UPDATE (Ref: Committees-12867)
- 1.2 AUSTRALIAN PACKAGING COVENANT (Ref: Committees-12795)
- 1.3 CARBON TAX IMPLICATIONS ON RED HILL LANDFILL OPERATIONS
(Ref: Committees-12870)

RECOMMENDATION

That the Information Bulletin be noted.

Discussion ensued

In regards to the item on the implications of the Carbon Tax on Red Hill Landfill Operations the Director of Waste Services advised the Committee the Federal Government had recently announced that a waste industry specific Forum on the Draft Carbon Pricing Legislation and the treatment of waste within the legislation is to be held in Perth during the week of 15 August 2011. EMRC officers have registered their interest in participating and more information on the carbon tax implications will be provided in future reports to Council.

TAC RESOLUTION(S)

MOVED MR PEARSON SECONDED MR LUTEY

THAT THE INFORMATION BULLETIN BE NOTED.

CARRIED UNANIMOUSLY



10 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

RECOMMENDATION (Closing meeting to the public)

That the meeting be closed to members of the public in accordance with Section 5.23 (2) (c) of the Local Government Act for the purpose of dealing with matters of a confidential nature.

TAC RESOLUTION(S)

MOVED MR PEARSON SECONDED MR LUTEY

THAT THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2) (C) OF THE LOCAL GOVERNMENT ACT FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.

CARRIED UNANIMOUSLY

The meeting was closed to the public at 4.19pm.

10.1 ACQUISITION OF LAND

REFERENCE: COMMITTEES-12864

The Committee considered the Confidential Item circulated with the Agenda under Separate Cover.

RECOMMENDATION [Meeting re-opened to the public]

That the meeting be re-opened, the members of the public be invited to return to the meeting and the recommendations passed behind closed doors be recorded.

TAC RESOLUTION(S)

MOVED MR SINGH SECONDED MR PUMPHREY

THAT THE MEETING BE RE-OPENED, THE MEMBERS OF THE PUBLIC BE INVITED TO RETURN TO THE MEETING AND THE RECOMMENDATIONS PASSED BEHIND CLOSED DOORS BE RECORDED.

CARRIED UNANIMOUSLY

The meeting was re-opened to the public at 4.22pm.



Recording of the recommendations passed behind closed doors, namely:

10.1 ACQUISITION OF LAND

REFERENCE: COMMITTEES-12864

TAC RECOMMENDATION(S)

MOVED MR LUTEY

SECONDED MR PEARSON

That:

1. In principle support be given to pursue acquisition of land as detailed in the report.
2. A future report be submitted to Council for consideration.
3. The report and attachments remain confidential and be certified by the Chairman and the Chief Executive Officer.

CARRIED UNANIMOUSLY

11 GENERAL BUSINESS

Nil

12 FUTURE MEETINGS OF THE TECHNICAL ADVISORY COMMITTEE

The next meeting of the Technical Advisory Committee will be held on **Thursday 8 September 2011 (if required)** at the EMRC Administration Office, 1st Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 4.00 pm.

Future Meetings 2011

Thursday	8	September (if required)	at	EMRC Administration Office
Thursday	6	October	at	EMRC Administration Office
Thursday	17	November (if required)	at	Red Hill Waste Management Facility

13 DECLARATION OF CLOSURE OF MEETING

There being no further business, the Chairman declared the meeting closed at 4.25pm.