



MINUTES

**CERTIFICATION OF CONFIRMATION OF
COMMITTEE MEETING MINUTES**

17 NOVEMBER 2012

I, Mr Jim Coten, hereby certify that the following minutes [pages 1 to 20] of the Meeting of **TECHNICAL ADVISORY COMMITTEE** held on 17 November 2011 were confirmed at a meeting of the Committee held on 2 February 2012.


Signature

Mr Jim Coten

Person presiding at the Committee Meeting held on 2 February 2012

TECHNICAL ADVISORY COMMITTEE

MINUTES

17 November 2011

(REF: COMMITTEES-13399)

A meeting of the Technical Advisory Committee was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 4 August 2011**. The meeting commenced at **4.01pm**.

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The CEO opened the meeting at 4.00pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

Committee Members

Mr Jim Coten (Chairman)	Executive Manager Operations	City of Swan
Mr Simon Stewert-Dawkins (Deputy Chairman)	Director Operational Services	Town of Bassendean
Mr Doug Pearson	Director Technical Services	City of Bayswater
Mr Ric Lutey	Director Technical Services	City of Belmont
Mr Liam Noonan (Deputising for Mr Purdy) (<i>from 4.10pm</i>)	Manager Health & Community Safety	Shire of Mundaring
Mr Peter Schneider	Chief Executive Officer	EMRC

Apologies

Mr Shane Purdy	Director Infrastructure Services	Shire of Mundaring
Mr Mahesh Singh	Director Engineering Services	Shire of Kalamunda

EMRC Officers

Mr Brian Jones	Director Waste Services
Mr Hua Jer Liew	Director Corporate Services
Mrs Marilyn Horgan	Director Regional Services
Mr Stephen Fitzpatrick	Manager Project Development
Mr Brian Bushby	Operations Manager
Ms Mary-Ann Winnett	Personal Assistant to Director Corporate Services
Ms Giulia Bono	Administration Officer (Minutes)

3 DISCLOSURE OF INTERESTS

Nil



4 ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION
ELECTION OF A CHAIRMAN AND DEPUTY CHAIRMAN OF THE TECHNICAL ADVISORY COMMITTEE (TAC)

4.1 ELECTION OF A CHAIRMAN OF THE TECHNICAL ADVISORY COMMITTEE

REFERENCE: COMMITTEES-13353

PURPOSE OF REPORT

To provide for an election to be conducted for the Office of Chairman of the Technical Advisory Committee (TAC).

KEY ISSUES AND RECOMMENDATION(S)

- It is a statutory requirement that the Committee elect a chairman at the first meeting of the TAC after an ordinary Council elections day.

Recommendation(s)

That the members of the Technical Advisory Committee elect a Chairman by secret ballot.

SOURCE OF REPORT

Manager Administration and Compliance

BACKGROUND

At the Meeting of Council held on Thursday 3 November 2011 the EMRC Chairman and Deputy Chairman were elected and members of the EMRC Committees were appointed.

TAC MEMBERS 2011/2013

The following members were appointed to the TAC at the Ordinary Meeting of Council held on 3 November 2011:

OFFICER MEMBERS 2011/2013

Director Operational Services	Town of Bassendean
Director Technical Services	City of Bayswater
Director Technical Services	City of Belmont
Director Engineering Services	Shire of Kalamunda
Director Infrastructure Services	Shire of Mundaring
Executive Manager Operations	City of Swan
Chief Executive Officer	EMRC

In accordance with section 5.12(1) of the Local Government Act 1995, the members of a committee are to elect a presiding member from amongst themselves in accordance with Schedule 2.3, Division 1.



Item 4.1 continued

It is a requirement of Schedule 2.3 of the Local Government Act 1995 (the Act) that the election is conducted by the Chief Executive Officer (CEO) and the nominations for the Office are to be given to the CEO in writing before the meeting or during the meeting before the close of nominations. Furthermore, if a member is nominated by another member the CEO is not to accept the nomination unless the nominee has advised the CEO, orally or in writing, that he or she is willing to be nominated for the Office. Members are to vote on the matter by secret ballot.

The procedure outlined in Schedule 2.3 of the Act will be followed if there is an equality of votes.

REPORT

The CEO will preside at the meeting until the Office of Chairman of the TAC is filled.

The following material accompanies the agenda for this meeting as a means of assisting members of the Committee to nominate themselves or another member for the Office of Chairman of the TAC.

1. A blank nomination form for the Office of Chairman of the TAC, nominate oneself
2. A blank nomination form for the Office of Chairman of the TAC, nominate another
3. A blank ballot paper for Election of Chairman of the TAC

Ballot papers will be made available prior to voting.

The completed nomination forms are to be given to the CEO before the meeting or when the CEO calls for them when dealing with this item at the meeting.

STRATEGIC/POLICY IMPLICATIONS

Council Policy 2.1 provides for the establishment of the Technical Advisory Committee.

Key Result Area 4 – Good Governance

- 4.6 To provide responsible and accountable governance and management of the EMRC

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	



Item 4.1 continued

ATTACHMENT(S)

1. A blank nomination form for the Office of Chairman of the TAC, nominate oneself (Ref: Committees 13354)
2. A blank nomination form for the Office of Chairman of the TAC, nominate another (Ref: Committees 13354)
3. Ballot Paper – Election of TAC Chairman (Ref: Committees-13355)

VOTING REQUIREMENT

Secret Ballot

RECOMMENDATION(S)

That the members of the Technical Advisory Committee elect a Chairman by secret ballot.

The CEO advised that no nominations for the Office of Chairman of the TAC had been received, and called for nominations. Mr Pearson nominated Mr Coten. Mr Coten accepted the nomination.

No further nominations were received.

There being no other nominations, Mr Coten was declared Chairman of the Technical Advisory Committee for the term commencing 17 November 2011 until 2013.

The CEO congratulated Mr Coten and vacated the Chair at 4.03pm.

At 4.03pm, Mr Coten took the Chair.



Nomination for Chairman

To the Chief Executive Officer

I hereby nominate my self, _____ for the position of Chairman of the Eastern Metropolitan Regional Council Technical Advisory Committee for the term of Office commencing on the date of the election until the next ordinary elections days and/or other circumstances occur in accordance with section 5.11 of the Local Government Act 1995.

Signed: _____

Date: _____



Nomination for Chairman

To the Chief Executive Officer

I hereby nominate _____ for the position of Chairman of the Eastern Metropolitan Regional Council Technical Advisory Committee for the term of Office commencing on the date of the election and continuing until the next ordinary elections days and/or other circumstances occur in accordance with section 5.11 of the Local Government Act 1995.

Signed: _____

Date: _____

*I _____ hereby certify that I accept the above nomination to the position of Chairman of the Eastern Metropolitan Regional Council Technical Advisory Committee.

Signed: _____

Date: _____

*This certificate is to be completed when a Representative is nominated by another Representative.



**Eastern Metropolitan Regional Council
TAC Thursday 17 November 2011**

**BALLOT PAPER FOR THE
ELECTION OF THE TAC CHAIRMAN**

HOW TO VOTE

Place a tick in the box next to the candidate you want to elect.

Do not make any other marks on the ballot paper.

Lastname, Firstname

Lastname, Firstname

Lastname, Firstname



4.2 ELECTION OF A DEPUTY CHAIRMAN OF THE TAC

REFERENCE: COMMITTEES-13358

PURPOSE OF REPORT

To provide for an election to be conducted for the Office of Deputy Chairman of the Technical Advisory Committee (TAC).

KEY ISSUES AND RECOMMENDATION(S)

- In accordance with section 5.12(2) of the Local Government Act 1995, the members of a committee may elect a deputy presiding member from amongst themselves.

Recommendation(s)

That the members of the Technical Advisory Committee elect a Deputy Chairman by secret ballot.

SOURCE OF REPORT

Manager Administration and Compliance

BACKGROUND

At the Meeting of Council held on Thursday 3 November 2011 the EMRC Chairman and Deputy Chairman were elected and members of the EMRC Committees were appointed.

TAC MEMBERS 2011/2013

The following members were appointed to the TAC at the Ordinary Meeting of Council held on 3 November 2011:

OFFICER MEMBERS 2011/2013

Director Operational Services	Town of Bassendean
Director Technical Services	City of Bayswater
Director Technical Services	City of Belmont
Director Engineering Services	Shire of Kalamunda
Director Infrastructure Services	Shire of Mundaring
Executive Manager Operations	City of Swan
Chief Executive Officer	EMRC

In accordance with section 5.12(2) of the Local Government Act 1995, the members of a committee may elect a deputy presiding member from amongst themselves.

It is a requirement of Schedule 2.3 of the Local Government Act 1995 (the Act) that the election is conducted by the Chairman and the nominations for the Office are to be given to the Chairman in writing before the meeting or during the meeting before the close of nominations. Furthermore, if a member is nominated by another member, the Chairman is not to accept the nomination unless the nominee has advised the Chairman, orally or in writing, that he or she is willing to be nominated for the Office. Members are to vote on the matter by secret ballot.

The procedure outlined in Schedule 2.3 of the Act will be followed if there is an equality of votes.



Item 4.2 continued

REPORT

The following material accompanies the agenda for this meeting as a means of assisting members of the Committee to nominate themselves or another member for the Office of Deputy Chairman of the TAC.

1. A blank nomination form for the Office of Deputy Chairman of the TAC, nominate oneself
2. A blank nomination form for the Office of Deputy Chairman of the TAC, nominate another
3. A blank ballot paper for Election of Deputy Chairman of the TAC

Ballot papers will be made available prior to voting.

The completed nomination forms are to be given to the Chairman before the meeting or when the Chairman calls for them when dealing with this item at the meeting.

STRATEGIC/POLICY IMPLICATIONS

Council Policy 2.1 provides for the establishment of the Technical Advisory Committee.

Key Result Area 4 – Good Governance

- 4.6 To provide responsible and accountable governance and management of the EMRC

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

1. A blank nomination form for the Office of Deputy Chairman of the TAC, nominate oneself (Ref: Committees-13356)
2. A blank nomination form for the Office of Deputy Chairman of the TAC, nominate another (Ref: Committees-13356)
3. Ballot Paper – Election of TAC Deputy Chairman (Ref: Committees-13359)



Item 4.2 continued

VOTING REQUIREMENT

Secret Ballot

RECOMMENDATION(S)

That the members of the Technical Advisory Committee elect a Deputy Chairman by secret ballot.

The Chairman advised that one (1) nomination for the Office of Deputy Chairman of the TAC had been received, from Mr Stewart-Dawkins and called for any further nominations.

No further nominations were received.

There being no other nominations Mr Stewart-Dawkins was declared Deputy Chairman of the Technical Advisory Committee for the term commencing 17 November 2011 until 2013.



Nomination for Deputy Chairman

To the Chief Executive Officer

I hereby nominate myself, _____ for the position of Deputy Chairman of the Eastern Metropolitan Regional Council Technical Advisory Committee for the term of Office commencing on the date of the election until the next ordinary elections days and/or other circumstances occur in accordance with section 5.11 of the Local Government Act 1995.

Signed: _____

Date: _____



Nomination for Deputy Chairman

To the Chief Executive Officer

I hereby nominate _____ for the position of Deputy Chairman of the Eastern Metropolitan Regional Council Technical Advisory Committee for the term of Office commencing on the date of the election until the next ordinary elections days and/or other circumstances occur in accordance with section 5.11 of the Local Government Act 1995.

Signed: _____ Date: _____

*I _____ hereby certify that I accept the above nomination to the position of Deputy Chairman of the Eastern Metropolitan Regional Council Technical Advisory Committee.

Signed: _____ Date: _____

***This certificate is to be completed when a Representative is nominated by another Representative.**



**Eastern Metropolitan Regional Council
TAC Thursday 17 November 2011**

**BALLOT PAPER FOR THE
ELECTION OF THE TAC DEPUTY CHAIRMAN**

HOW TO VOTE

Place a tick in the box next to the candidate you want to elect.

Do not make any other marks on the ballot paper.

Lastname, Firstname

Lastname, Firstname

Lastname, Firstname



5 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

5.1 MINUTES OF TECHNICAL ADVISORY COMMITTEE MEETING HELD ON 4 AUGUST 2011

That the Minutes of the Technical Advisory Committee meeting held on 4 August 2011, which have been distributed, be confirmed.

TAC RESOLUTION(S)

MOVED MR PEARSON SECONDED MR LUTEY

THAT THE MINUTES OF THE TECHNICAL ADVISORY COMMITTEE MEETING HELD ON 4 AUGUST 2011 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

6 PRESENTATIONS

Nil

7 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

8 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



9 REPORTS OF OFFICERS

9.1 RE-ALIGNMENT OF THE PROPOSED HILLS SPINE ROAD

REFERENCE: COMMITTEES-13324

PURPOSE OF REPORT

To seek funding to engage transport consultants so that a traffic assessment on a possible re-alignment of the Proposed Hills Spine Road can be undertaken.

KEY ISSUES AND RECOMMENDATION(S)

- Realigning the proposed Hills Spine Road to the east of the current location and modifying the intersection arrangement could result in an additional 60 hectares of land becoming available for waste management purposes.
- Main Roads WA require the EMRC to undertake a traffic assessment to be undertaken before it would consider realigning the proposed Hills Spine Road and supporting a Metropolitan Scheme Amendment.
- Funds to cover the cost of the traffic assessment are unbudgeted.

Recommendation(s)

That Council approve, by absolute majority, in accordance with section 6.8(1)(b) of the Local Government Act 1995, the amount of \$80,000 being allocated to A/C 73982/00.JF – Manage Engineering/Waste Management Business Unit – Consulting Fee Expenses to be funded by the 2011/2012 operating surplus.

SOURCE OF REPORT

Director Waste Services

BACKGROUND

At the meeting held 2 December 2010 Council was provided with information regarding correspondence that had been entered into with the Department of Planning regarding the proposed Perth-Adelaide Highway (Orange Route) and the proposed Hills Spine Road.

The key points were:

- The proposed alignment of the Perth-Adelaide Highway will result in some 80 hectares of land from being fully utilised; and
- A letter has been written to the Department of Planning suggesting that a review of the proposed alignment be undertaken to minimise the impact of the roads on the waste management activities.

REPORT

The response from the Department of Planning was that the matter be taken up with Main Roads WA (MRWA) and this has occurred.

MRWA officers have indicated that, whilst they would not consider a change to the proposed Perth-Adelaide alignment, they would be prepared to consider changes to the alignment of the proposed Hills Spine Road and the intersection of the proposed Hills Spine Road and the Perth-Adelaide Highway that, currently is a significant interchange/underpass structure, providing the changes were supported by the Shire of Mundaring and City of Swan.



Item 9.1 continued

Letters of support regarding further investigations into the possible re-alignment and the undertaking of traffic studies have been received from the Shire of Mundaring and the City of Swan.

The officers at MRWA have indicated that the EMRC appoint consultants to undertake a traffic assessment, consider alternative access options and preliminary design concepts for a preferred arrangement, in support of an application for the re-alignment. MRWA officers have indicated they would be willing to assist by providing a scope of work detailing what is required, a list of competent traffic consultants and have indicated that a study that met their requirements would likely cost in the order of \$80,000. If the re-alignment is supported by MRWA an application for a Metropolitan Regional Scheme Amendment (MRS) would be lodged.

The current intersection arrangement and alignment of the Hills Spine Road results in some 80 hectares of Lot 12 being unavailable for use. Currently 35 hectares of land is reserved for the Hills Spine Road and the intersection and 45 hectares, to the east of the Hills Spine Road, would be cut off from the EMRC's other landholdings as indicated on the plan for caveat lodgement (Attachment).

If the Hills Spine Road alignment can be modified such that the road reserve is 100 metres from the eastern boundary then some 60 plus hectares becomes available for waste management purposes of which 20 hectares is outside the 500 metre buffer.

The 20 hectares outside the 500 metre buffer would allow the creation of an additional 1,000,000 cubic metres of putrescibles landfill airspace and the other 60 hectares could be used for water storage and to construct screening bunds using inert waste and clean fill material that, once completed would be vegetated.

There is no provision for traffic studies in the 2011/2012 budget. In that there are surpluses projected for 2011/2012 the funds could be drawn from those surpluses.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

- 1.1 To provide sustainable waste disposal operations

Key Result Area 4 – Good Governance

- 4.1 To improve member Council and EMRC financial viability

FINANCIAL IMPLICATIONS

The study would provide the information required to warrant a re-alignment of the proposed Hills Spine Road and, following an MRS amendment, make additional land available for waste management purposes. The additional land that would be available for landfill would allow an extra 1,000,000 cubic metres of air space to be created.

SUSTAINABILITY IMPLICATIONS

The re-alignment of the proposed Hills Spine Road will improve the sustainability of the site since there will be increased opportunities for water storage, the construction of screening bunds and for increasing the amount of planting that can be undertaken.



Item 9.1 continued

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	The re-alignment would reduce the amount of land required for the Hills Spine Road and thus facilitate the possibility of development of the extension to the Hidden Valley Estate.
City of Swan	No direct implication pending the result of the study.

ATTACHMENT(S)

Plan for caveat lodgement from Lot 12 of deposited plan 26468 (Ref: Committees-13327)

VOTING REQUIREMENT

Absolute Majority

RECOMMENDATION(S)

That Council approve, by absolute majority, in accordance with section 6.8(1)(b) of the Local Government Act 1995, the amount of \$80,000 being allocated to A/C 73982/00.JF – Manage Engineering/Waste Management Business Unit – Consulting Fee Expenses to be funded by the 2011/2012 operating surplus.

TAC RECOMMENDATION(S)

MOVED MR LUTEY

SECONDED MR STEWERT-DAWKINS

That Council approve, by absolute majority, in accordance with section 6.8(1)(b) of the Local Government Act 1995, the amount of \$80,000 being allocated to A/C 73982/00.JF – Manage Engineering/Waste Management Business Unit – Consulting Fee Expenses to be funded by the 2011/2012 operating surplus.

CARRIED UNANIMOUSLY

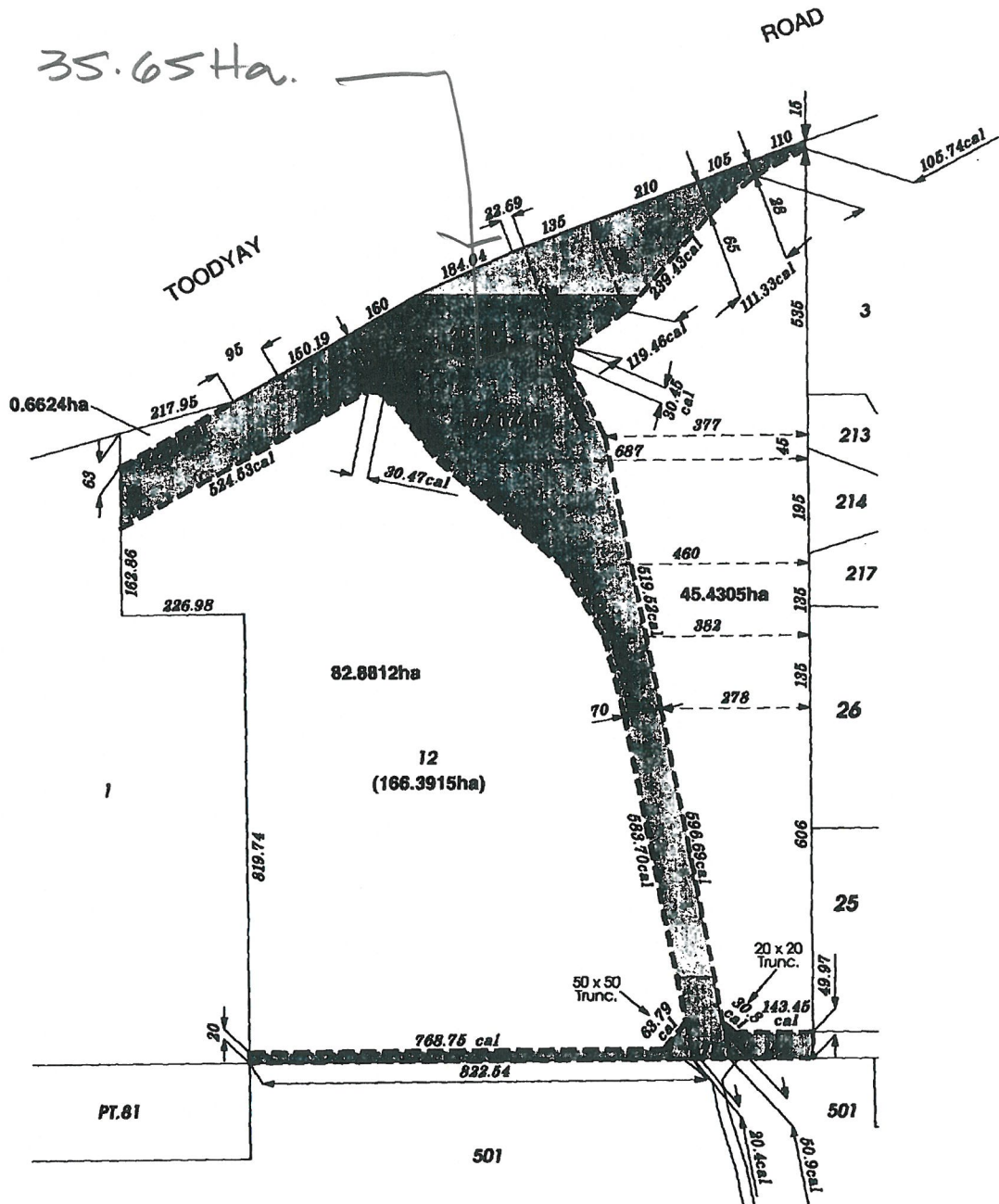
COUNCIL RESOLUTION(S)

MOVED CR

SECONDED CR

Plan for caveat lodgement from lot 12 of deposited plan 26468

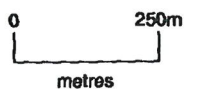
CT 1672/829
subject to survey



 land reserved for primary regional roads reservation



Scale 1:12500



caj160265.doc
05 Jan 2006
Produced by Statutory Mapping Section, Planning Information - Mapping & Spatial
Department for Planning and Infrastructure, on behalf of the Western Australian Planning Commission, Perth WA



9.2 ITEMS CONTAINED IN THE INFORMATION BULLETIN

REFERENCE: COMMITTEES-13127

The following items are included in the Information Bulletin, which accompanies the Agenda.

1 WASTE MANAGEMENT SERVICES

- 1.1 CARBON PRICE WASTE MANAGEMENT OPERATIONS UPDATE (Ref: Committees-13328)
- 1.2 AUSTRALIAN PACKAGING COVENANT PROJECT FUNDING (Ref: Committees-13336)
- 1.3 REGIONAL FUNDING PROGRAM (Ref: Committees-13340)
- 1.4 COUNCIL TONNAGE COMPARISONS AS AT 30 SEPTEMBER 2011
(Ref: Committees-13339)

RECOMMENDATION

That the Information Bulletin be noted.

Mr Lutey queried whether there has been more certainty on the impact of the Carbon Price on the EMRC's waste management operations and when the Carbon Price is likely to be implemented. The Director Waste Services advised additional refinements and modifications are likely to be put forward in January 2012 to clarify the methodology of the conversion of waste to CO_{2e}.

TAC RESOLUTION(S)

MOVED MR PEARSON SECONDED MR STEWERT-DAWKINS

THAT THE INFORMATION BULLETIN BE NOTED.

CARRIED UNANIMOUSLY



10 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

11 GENERAL BUSINESS

Nil

12 FUTURE MEETINGS OF THE TECHNICAL ADVISORY COMMITTEE

The next meeting of the Technical Advisory Committee will be held on **Thursday 2 February 2012** EMRC Administration Office, 1st Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 4.00 pm.

Mr Noonan entered the meeting at 4.10pm and the Chairman welcomed him to the meeting.

Future Meetings 2012

Thursday	2	February	at	EMRC Administration Office
Thursday	8	March (if required)	at	EMRC Administration Office
Thursday	5	April	at	EMRC Administration Office
Thursday	10	May (if required)	at	EMRC Administration Office
Thursday	7	June	at	EMRC Administration Office
Thursday	5	July (if required)	at	EMRC Administration Office
Thursday	9	August	at	EMRC Administration Office
Thursday	6	September (if required)	at	EMRC Administration Office
Thursday	4	October	at	EMRC Administration Office
Thursday	22	November (if required)	at	Red Hill Waste Management Facility

13 DECLARATION OF CLOSURE OF MEETING

There being no further business, the Chairman declared the meeting closed at 4.11pm.