



MINUTES

CERTIFICATION OF CONFIRMATION OF TECHNICAL ADVISORY COMMITTEE MINUTES

8 September 2016

I, Mr Doug Pearson, hereby certify that the minutes from the Technical Advisory Committee Meeting held on 8 September 2016 pages 1 to 8 were confirmed at a Committee meeting held on 2 February 2017.

A handwritten signature in blue ink, appearing to be "D. Pearson", is written over a horizontal line.

Signature

**Mr Doug Pearson
Person presiding at Meeting**

TECHNICAL ADVISORY COMMITTEE

MINUTES

8 September 2016

(REF: D2016/12012)

A meeting of the Technical Advisory Committee was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 8 September 2016**. The meeting commenced at **4:00pm**.

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 4.00pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Committee Members

Mr Ric Lutey (Deputy Chairman)	Director Technical Services	City of Belmont
Mr Simon Stewert-Dawkins	Director Operational Services	Town of Bassendean
Mr Michael Worthington (Deputising for Mr Pearson)	Acting Manager Environmental Health Services	City of Bayswater
Mr Sam Assaad (Deputising for Mr Blair)	Manager Infrastructure Services	Shire of Kalamunda
Mr Jim Coten	Executive Manager Operations	City of Swan
Mr Peter Schneider	Chief Executive Officer	EMRC

Apologies

Mr Doug Pearson (Chairman)	Director Technical Services	City of Bayswater
Mr Dennis Blair	Director Infrastructure Services	Shire of Kalamunda
Mr Shane Purdy	Director Infrastructure Services	Shire of Mundaring

EMRC Officers

Mr Stephen Fitzpatrick	Director Waste Services
Mr Hua Jer Liew	Director Corporate Services
Mr Dave Beresford	Manager Resource Recovery
Ms Giulia Bono	Administration Officer (Minutes)

3 DISCLOSURE OF INTERESTS

Nil

4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION

Nil

5 PETITIONS, DEPUTATIONS AND PRESENTATIONS

Nil



6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 MINUTES OF THE TECHNICAL ADVISORY COMMITTEE MEETING HELD ON 4 AUGUST 2016

That the Minutes of the Technical Advisory Committee meeting held on 4 August 2016, which have been distributed, be confirmed.

TAC RESOLUTION(S)

MOVED MR COTEN

SECONDED MR ASSAAD

THAT THE MINUTES OF THE TECHNICAL ADVISORY COMMITTEE MEETING HELD ON 4 AUGUST 2016 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

7 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

8 QUESTIONS BY MEMBERS WITHOUT NOTICE

Nil

9 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC

Nil

10 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



11 REPORTS OF EMPLOYEES

11.1 IMPOSITION OF FEES AND CHARGES 2016-2017

REFERENCE: D2016/12011

PURPOSE OF REPORT

The purpose of this report is to seek Council approval of the proposed new fees and charges for waste to be received at the EMRC's Commercial and Industrial Waste Sorting facility at Hazelmere Resource Recovery Park.

KEY ISSUES AND RECOMMENDATION(S)

- Completion of the Commercial & Industrial (C&I) waste sorting plant is expected during September 2016.
- There is a requirement for new fees and charges to be implemented for the C&I plant to coincide with operation of the facility in October 2016.
- It is proposed that in accordance with the CEO's delegated authority, discounts may be offered to customers who are considered sufficiently valuable from a commercial standpoint.

Recommendation(s)

That:

1. Council by absolute majority, in accordance with section 6.16 of the *Local Government Act 1995*, imposes the new fees and charges for commercial and industrial waste from 1 October 2016 forming attachment 2 to this report.
2. The relevant fees and charges be advertised in accordance with section 6.19 of the *Local Government Act 1995*.

SOURCE OF REPORT

Director Waste Services

BACKGROUND

At the Ordinary Meeting of Council on 3 December 2015 (Ref: D2015/19399), Council resolved inter alia that:

- “1. AWARD TENDER NUMBER 2015-006 COMMERCIAL AND INDUSTRIAL WASTE SORTING FACILITY, SEPARABLE PORTION A TO BE PROJECTS FOR \$1,418,231 (EX. GST).”
4. AWARD TENDER NUMBER 2015-006 COMMERCIAL AND INDUSTRIAL WASTE SORTING FACILITY, SEPARABLE PART B TO OPS SCREENING & CRUSHING EQUIPMENT PTY LTD T/A OPS ENVIRONMENTAL EQUIPMENT FOR \$1,438,050 (EX. GST).”

At the Ordinary Meeting of Council on 23 June 2016 (Ref: D2016/08210), Council resolved:

“THAT COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 5.42 OF THE LOCAL GOVERNMENT ACT 1995 DELEGATE AUTHORITY TO THE CHIEF EXECUTIVE OFFICER TO NEGOTIATE AND ENTER INTO CONTRACTS FOR WASTE DISPOSAL RELATED TO OPERATIONS AT THE RED HILL WASTE MANAGEMENT FACILITY AND HAZELMERE RESOURCE RECOVERY PARK.”



Item 11.1 continued

REPORT

With completion of construction and commissioning of the C&I Waste Sorting facility at the Hazelmere Resource Recovery Park in September/October 2016 there is a requirement for new fees and charges to be approved for waste accepted by this facility.

The proposed waste acceptance fee structure has been based upon market research of similar facilities, the cost of operations and current rates for waste disposal at the Red Hill Waste Management Facility.

The types of waste that will be processed includes dry commercial/industrial waste including Member Council bulk verge collections. Waste types that will not be accepted include putrescible wastes, green waste, liquid waste, asbestos, chemicals or hazardous waste and e-waste. A special handling fee has been included for the recovery of costs associated with handling of unacceptable wastes and/or reloading of these wastes onto the customer's vehicle.

A draft flyer has been prepared for customers on what waste materials can be accepted in the C&I plant (Attachment 1).

Opening hours for waste deliveries to the C&I plant will be Monday to Friday, 7:00am to 3:00pm.

It is proposed that discounts on fees and charges, in accordance with the CEO's delegated authority, will be available for customers who are considered sufficiently valuable from a commercial standpoint e.g. who commit to commercial volumes.

The proposed fees and charges are detailed in the attached schedule (Attachment 2) and apply only to waste disposal in the C&I plant at Hazelmere Resource Recovery Park.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

- 1.1 To provide sustainable waste disposal operations
- 1.2 To improve regional waste management
- 1.3 To provide resource recovery and recycling solutions in partnership with member Councils

FINANCIAL IMPLICATIONS

The budgeted 2016/2017 income for the C&I Waste Sorting facility is \$3,200,000.



Item 11.1 continued

SUSTAINABILITY IMPLICATIONS

Fees and Charges are set to ensure services offered are sustainable.

MEMBER COUNCIL IMPLICATIONS

Town of Bassendean	}	Nil
City of Bayswater		
City of Belmont		
Shire of Kalamunda		
Shire of Mundaring		
City of Swan		

ATTACHMENT(S)

1. Draft Flyer for Waste Acceptance at the Hazelmere Commercial & Industrial Waste Sorting Plant (Ref: D2016/12636)
2. Proposed Fees and Charges for Commercial & Industrial Waste at Hazelmere Resource Recovery Park 2016/2017 (Ref: D2016/12382)

VOTING REQUIREMENT

Absolute Majority

RECOMMENDATION(S)

That:

1. Council by absolute majority, in accordance with section 6.16 of the *Local Government Act 1995*, imposes the new fees and charges for commercial and industrial waste from 1 October 2016 forming attachment 2 to this report.
2. The relevant fees and charges be advertised in accordance with section 6.19 of the *Local Government Act 1995*.

TAC RECOMMENDATION(S)

MOVED MR ASSAAD

SECONDED MR STEWERT-DAWKINS

That:

1. Council by absolute majority, in accordance with section 6.16 of the *Local Government Act 1995*, imposes the new fees and charges for commercial and industrial waste from 1 October 2016 forming attachment 2 to this report.
2. The relevant fees and charges be advertised in accordance with section 6.19 of the *Local Government Act 1995*.

CARRIED UNANIMOUSLY

Hazelmere Resource Recovery Park — C&I Waste Sorting Facility



What we DO accept



Dry C&I Waste



Skip Bins



Roll On Roll Off

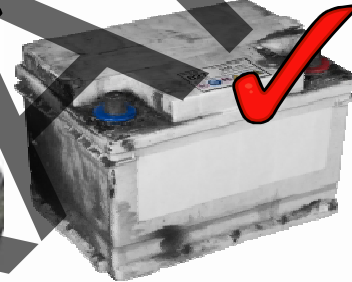
Additional Charges for Recovered Items applies



Mattresses



End of Life Tyres



Car Batteries



White Goods

What we DON'T accept



Chemical Waste



E Waste



Food /Green Waste



Asbestos

Eastern Metropolitan Regional Council

• 226 Great Eastern Highway, Belmont WA 6104 • PO Box 234, Belmont WA 6984 • Tel: 08 9424 2222 • Fax: 08 9277 7598 • Email mail@emrc.org.au • Web www.emrc.org.au



**HAZELMERE RESOURCE RECOVERY PARK - COMMERCIAL AND INDUSTRIAL WASTE SORTING FACILITY
PROPOSED 2016-2017 - SCHEDULE OF FEES AND CHARGES**

Description	Unit	2016/2017 Charges		2016/2017	
		with no GST	Value of GST	Charges inc GST	
Dry Commercial and Industrial Waste	1 tonne	145.00	14.50	159.50	
Member Councils including Bulk Verge Collections and Skip Bins	1 tonne	135.00	13.50	148.50	
Minimum Charge of 0.5 tonnes applies	0.5 tonne	67.50	6.75	74.25	
Minimum Charges (Commercial) Apply:					
Skip Bins	0.5 tonne	72.50	7.25	79.75	
Flat Bed trucks	0.5 tonne	72.50	7.25	79.75	
<15m ³ Roll on Roll off (RORO / Hook Lift)	1.5 tonne	217.50	21.75	239.25	
≥15m ³ Roll on Roll off (RORO / Hook Lift)	2.0 tonne	290.00	29.00	319.00	
Additional Charges for Recovered Items					
Tyres - Passenger car	each	5.00	0.50	5.50	
Tyres - Passenger car (with rim)	each	6.82	0.68	7.50	
Tyres - Light truck, Light Industrial	each	10.00	1.00	11.00	
Tyres - Light truck, Light Industrial (with rim)	each	20.00	2.00	22.00	
Fridges & Freezers / White Goods / Air Conditioning Units	each	30.00	3.00	33.00	
Car Batteries	each	10.00	1.00	11.00	
Handling Fee (for special handling requirements)	per load	145.45	14.55	160.00	

Note 1: Tyres other than mentioned above will be required to be removed from site by the customer.

Note 2: Contracts with attractive discounts available to major customers and local governments.

Note 3: In the event that the weighbridge at Hazelmere Resource Recovery Park is not operational, vehicles will be charged according to the estimated waste volumes in cubic metres converted to tonnes.



11.2 ITEMS CONTAINED IN THE INFORMATION BULLETIN

REFERENCE: Ref: D2016/12190

The following items are included in the Information Bulletin, which accompanies the Agenda.

1. WASTE SERVICES

1.1 COUNCIL TONNAGE COMPARISONS AS AT 31 JULY 2016 (Ref: D2016/12192)

RECOMMENDATION

That the Technical Advisory Committee notes the items contained in the Information Bulletin.

TAC RESOLUTION(S)

MOVED MR COTEN

SECONDED MR WORTHINGTON

THAT THE TECHNICAL ADVISORY COMMITTEE NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN.

CARRIED UNANIMOUSLY

12 REPORTS OF DELEGATES

Nil

13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING

Nil

14 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

15 FUTURE MEETINGS OF THE TECHNICAL ADVISORY COMMITTEE

The next meeting of the Technical Advisory Committee will be held on **Thursday 6 October 2016** (*if required*) at the EMRC Administration Office, 1st Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 4:00pm.

Future Meetings 2016

Thursday	6	October (if required)	at	EMRC Administration Office
Thursday	17	November (if required) (12:30pm)	at	Red Hill Waste Management Facility

16 DECLARATION OF CLOSURE OF MEETING

There being no further business, the Chairman declared the meeting closed at 4:08pm.