

## CHIEF EXECUTIVE OFFICER RECRUITMENT COMMITTEE

### MINUTES

6 May 2019

(Ref: D2019/06195)

A meeting of the Chief Executive Officer Recruitment Committee was held at the EMRC Administration Office, 1<sup>st</sup> Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Monday, 6 May 2019**. The meeting commenced at **6:00pm**.

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## **1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

The Chairman opened the meeting at 6:00pm.

## **2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**

### **Councillor Attendance**

Cr David McDonnell ( <b>Chairman</b> )	EMRC Member	City of Swan
Cr Dylan O'Connor ( <b>Deputy Chairman</b> )	EMRC Member	City of Kalamunda
Cr Jai Wilson from 6:05pm	EMRC Member	Town of Bassendean
Cr Sally Palmer	EMRC Member	City of Bayswater
Cr John Daw	EMRC Member	Shire of Mundaring

### **Visitor**

Mr Geoff Blades	Director	Lester Blades Pty Ltd
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### **EMRC Officers**

Mrs Prapti Mehta	Manager Organisational Development
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## **3 DISCLOSURE OF INTERESTS**

Nil

## **4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

## **5 PETITIONS, DEPUTATIONS AND PRESENTATIONS**

Nil

## **6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

### **6.1 MINUTES OF THE CHIEF EXECUTIVE OFFICER RECRUITMENT COMMITTEE MEETING HELD 28 MARCH 2019**

**REFERENCE: D2019/04432**

That the minutes of the Chief Executive Officer Recruitment Committee meeting held on 28 March 2019 which have been distributed, be confirmed.

### **GEORC RESOLUTION(S)**

MOVED CR PALMER

SECONDED CR O'CONNOR

THAT THE MINUTES OF THE CHIEF EXECUTIVE OFFICER RECRUITMENT COMMITTEE MEETING HELD ON 28 MARCH 2019 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

**CARRIED UNANIMOUSLY**

## **7 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil



**8 QUESTIONS BY MEMBERS WITHOUT NOTICE**

Nil

**9 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC**

NOTE: Section 5.23(2) of the *Local Government Act 1995*, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

The following report items are covered in section 14 of this agenda.

9.1 CHIEF EXECUTIVE OFFICER RECRUITMENT – SHORTLIST OF CANDIDATES

**10 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING**

Nil

**11 REPORTS OF EMPLOYEES**

Nil

**12 REPORTS OF DELEGATES**

Nil

**13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING**

Nil

**14 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

**RECOMMENDATION (Closing meeting to the public)**

That with the exception of the Manager Organisational Development and Mr Geoff Blades, the meeting be closed to members of the public in accordance with Section 5.23 (2)(a) & (c) of the *Local Government Act 1995* for the purpose of dealing with matters of a confidential nature.

**CEORC RESOLUTION**

MOVED CR DAW

SECONDED CR PALMER

THAT WITH THE EXECEPTION OF THE MANAGER ORGANISATIONAL DEVELOPMENT AND MR GEOFF BLADES, THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2)(A) & (C) OF THE *LOCAL GOVERNMENT ACT* FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.

**CARRIED UNANIMOUSLY**

The meeting was closed to the public at 6:02pm.

The Manager Organisational Development and Mr Geoff Blades remained in room.



## **14.1 CHIEF EXECUTIVE OFFICER RECRUITMENT – SHORTLIST OF CANDIDATES**

### **REFERENCE: D2019/06196**

The matter is recommended to be confidential in accordance with Sections 5.23 (2), (a) and (c) of the *Local Government Act 1995*, which states as follows:

“If a meeting is being held by Council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following:-

- (a) a matter affecting an employee or employees; and
- (b) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.”

See Confidential Item circulated with the Agenda under Separate Cover.

### **RECOMMENDATION [Meeting re-opened to the public]**

That the meeting be re-opened, the members of the public be invited to return to the meeting and the recommendations passed behind closed doors be recorded.

### **CEORC RESOLUTION**

MOVED CR DAW

SECONDED CR O’CONNOR

THAT THE MEETING BE RE-OPENED, THE MEMBERS OF THE PUBLIC BE INVITED TO RETURN TO THE MEETING AND THE RECOMMENDATIONS PASSED BEHIND CLOSED DOORS BE RECORDED.

**CARRIED UNANIMOUSLY**

The meeting was reopened to the public at 7:06pm.

Recording of the recommendations passed behind closed doors, namely:

## **14.1 CHIEF EXECUTIVE OFFICER RECRUITMENT – SHORTLIST OF CANDIDATES**

### **REFERENCE: D2019/06196**

### **CEORC RECOMMENDATION(S)**

MOVED CR WILSON

SECONDED CR PALMER

That Council notes that the Chief Executive Officer Recruitment Committee will hold interviews with candidates for the role of Chief Executive Officer on 20 May 2019.

**CARRIED UNANIMOUSLY**

## **15 GENERAL BUSINESS**

Nil



**16 FUTURE MEETINGS OF THE CHIEF EXECUTIVE OFFICER RECRUITMENT COMMITTEE**

The next meeting of the Chief Executive Officer Recruitment Committee will be held on a date and at a venue to be advised.

**17 DECLARATION OF CLOSURE OF MEETING**

There being no further business the meeting was closed at 7:10pm.