



MINUTES

CERTIFICATION OF CONFIRMATION OF COUNCIL MEETING MINUTES

21 March 2019

I, Cr David McDonnell, hereby certify that the minutes from the Council Meeting held on 21 March 2019 pages (1) to (273) were confirmed at a meeting of Council held on 23 May 2019.



Signature

Cr David McDonnell
Person presiding at Meeting



MINUTES

Ordinary Meeting of Council

21 March 2019

ORDINARY MEETING OF COUNCIL

MINUTES

21 March 2019

(REF: D2019/00718)

An Ordinary Meeting of Council was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 21 March 2019**. The meeting commenced at **6:00pm**.

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 6:00pm, welcomed visitors, those in attendance and acknowledged the traditional custodians of the land on which the meeting was held and paid respects to the elders past, present and future.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Councillor Attendance

Cr David McDonnell (Chairman)	EMRC Member	City of Swan
Cr Dylan O'Connor (Deputy Chairman)	EMRC Member	City of Kalamunda
Cr Melissa Mykytiuk	EMRC Member	Town of Bassendean
Cr Jai Wilson	EMRC Member	Town of Bassendean
Cr Barry McKenna	EMRC Member	City of Bayswater
Cr Sally Palmer	EMRC Member	City of Bayswater
Cr Janet Powell	EMRC Member	City of Belmont
Cr Steve Wolff	EMRC Member	City of Belmont
Cr Geoff Stallard	EMRC Member	City of Kalamunda
Cr John Daw	EMRC Member	Shire of Mundaring
Cr David Lavell	EMRC Member	Shire of Mundaring
Cr Adam Kovalevs	EMRC Member	City of Swan

EMRC Officers

Mrs Wendy Harris	Acting Chief Executive Officer
Mr Hua Jer Liew	Director Corporate Services
Mr Steve Fitzpatrick	Director Waste Services
Mrs Prapti Mehta	Manager Organisational Development
Ms Theresa Eckstein	Executive Assistant to Chief Executive Officer
Mrs Annie Hughes-d'Aeth	Personal Assistant to Director Corporate Services (Minutes)

EMRC Observers

Mr David Ameduri	Manager Financial Services
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Observer(s)

Cr Doug Jeans	EMRC Deputy Member	Shire of Mundaring
Cr Ian Johnson	EMRC Deputy Member	City of Swan
Cr Dan Bull	Mayor	City of Bayswater
Mr Doug Pearson	Director Works and Infrastructure	City of Bayswater
Mr Alan Sheridan	Director Infrastructure Services	City of Belmont

Visitor(s)

Mr Geoff Blades	Partner	Lester Blades
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3 DISCLOSURE OF INTERESTS

Nil



4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION

4.1 Cultural Awareness Training

The Chairman announced that a second Cultural Awareness Training session would be held on Thursday, 11 April for Councillors who were unavailable to attend the previous training session. A memo will be sent to Councillors shortly for RSVP.

4.2 Lotterywest Grant

A \$180,000 grant was approved by Lotterywest for the Avon Descent Family Fun Days (this included the following member Councils: City of Swan, Town of Bassendean, City of Belmont and City of Bayswater). Congratulations to those member Councils who collaborated to obtain this successful grant.

4.3 Food Organics and Garden Organics (FOGO) – Bunbury-Harvey Regional Council Visit

The Chairman, Councillors, EMRC Executive Team and staff attended a site visit to the Bunbury-Harvey Regional Council to identify opportunities and challenges faced by the implementation of the Food Organics and Garden Organics (FOGO) process. The trip was very informative and the Chairman thanked the Bunbury-Harvey Regional Council and EMRC staff for organising the day.

5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6 PUBLIC QUESTION TIME

The Chairman received a list of questions from Cr Giorgia Johnson from the City of Bayswater via Cr Dan Bull. The questions were not read out to Councillors and were taken on notice to be included in the next Ordinary Council Agenda.

7 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

8 PETITIONS, DEPUTATIONS AND PRESENTATIONS

Nil



9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 21 FEBRUARY 2019

That the minutes of the Ordinary Meeting of Council held on 21 February 2019 which have been distributed, be confirmed.

COUNCIL RESOLUTION

MOVED CR LAVELL

SECONDED CR STALLARD

THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 21 FEBRUARY 2019 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

11 QUESTIONS BY MEMBERS WITHOUT NOTICE

Nil

12 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC

NOTE: Section 5.23(2) of the *Local Government Act 1995*, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

The following report item is covered in Section 19 of this agenda:

12.1 UPDATE ON THE REVIEW OF ESTABLISHMENT AGREEMENT OF THE EMRC

12.2 LIQUID WASTE PROJECT, RED HILL WASTE MANAGEMENT FACILITY

12.3 CHIEF EXECUTIVE OFFICER RECRUITMENT – POSITION DESCRIPTION, REMUNERATION PACKAGE AND ADVERTISING PROCESS

13 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



14 REPORTS OF EMPLOYEES

QUESTIONS

The Chairman invited questions from members on the reports of employees.

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Reports of Employees (Section 14).

COUNCIL RESOLUTION(S)

MOVED CR STALLARD

SECONDED CR WOLFF

THAT WITH THE EXCEPTION OF ITEMS 14.4, 14.5, 14.6 and 14.7, WHICH ARE TO BE WITHDRAWN AND DEALT WITH SEPARATELY, COUNCIL ADOPTS THE RECOMMENDATIONS IN THE REPORTS OF EMPLOYEES (SECTION 14).

CARRIED UNANIMOUSLY



14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF JANUARY AND FEBRUARY 2019

REFERENCE: D2019/03380

PURPOSE OF REPORT

The purpose of this report is to present to Council a list of accounts paid under the Chief Executive Officer's delegated authority during the months of January and February 2019 for noting.

KEY POINTS AND RECOMMENDATION(S)

- As per the requirements of regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, the list of accounts paid during the months of January and February 2019 is provided for noting.

Recommendation(s)

That Council notes the CEO's list of accounts for January and February 2019 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming the attachment to this report totalling \$23,006,488.29.

SOURCE OF REPORT

Director Corporate Services

BACKGROUND

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Municipal Fund and Trust Fund. In accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the CEO is to be provided to Council, where such delegation is made.



Item 14.1 continued

REPORT

The table below summarises the payments drawn on the funds during the months of January and February 2019. A list detailing the payments made is appended as an attachment to this report.

Municipal Fund	EFT Payments	EFT40927 – EFT41310	
	Cheque Payments	220405 – 220415	
	Payroll EFT	PAY 2019-14, PAY 2019-15, PAY 2019-16 & PAY 2019-17	
	Direct Debits		
	- Superannuation	DD18048.1 – DD18048.19 DD18049.1 – DD18049.19 DD18136.1 – DD18136.19 & DD18137.1 – DD18137.19	
	- Bank Charges	1*JAN19 & 1*FEB19	
	- Other	1449 – 1479	\$23,006,488.29
	Less		
	Cancelled EFT & Cheques		Nil
Trust Fund	Not Applicable		Nil
Total			\$23,006,488.29

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 – Good Governance

3.3 To provide responsible and accountable governance and management of the EMRC

3.4 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

As contained within the report.

SUSTAINABILITY IMPLICATIONS

Nil



Item 14.1 continued

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

CEO's Delegated Payments List for the months of January and February 2019 (Ref: D2019/03934)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council notes the CEO's list of accounts for January and February 2019 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming the attachment to this report totalling \$23,006,488.29.

COUNCIL RESOLUTION(S)

MOVED CR STALLARD

SECONDED CR WOLFF

THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR JANUARY AND FEBRUARY PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE *LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$23,006,488.29

CARRIED UNANIMOUSLY



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF JANUARY AND FEBRUARY 2019

Cheque / No	EFT Date	Payee	Description	Amount
EFT40927	02/01/2019	ACCESS INDUSTRIAL TYRES PTY LTD	TYRE REPAIRS	371.25
EFT40928	02/01/2019	ADT SECURITY	SECURITY MONITORING	77.00
EFT40929	02/01/2019	ADVANCED NATIONAL SERVICES PTY LTD	CLEANING SERVICES & CONSUMABLES -ASCOT PLACE	2,682.78
EFT40930	02/01/2019	AIR FILTER DRY CLEAN SYSTEMS WA	PLANT PARTS MAINTENANCE & SERVICE	1,342.11
EFT40931	02/01/2019	AIRWELL GROUP PTY LTD	QUARTERLY PLANT SERVICE & MAINTENANCE	3,918.75
EFT40932	02/01/2019	ALLIGHTSYKES PTY LTD	SERVICE AGREEMENT - BACKUP GENERATOR AT RED HI	328.35
EFT40933	02/01/2019	ALLWEST PLANT HIRE	EQUIPMENT HIRE	12,203.38
EFT40934	02/01/2019	AMALGAM RECRUITMENT	LABOUR HIRE	1,579.38
EFT40935	02/01/2019	ANALYTICAL REFERENCE LABORATORY (ARL)	LABORATORY TESTING & REPORTING ON WATER MONITORING, SOIL TESTING AND CLASS IV MATERIALS SAMPLES	34,376.10
EFT40936	02/01/2019	APACE AID (INC)	ENVIRONMENTAL CONSULTING FEE	1,595.00
EFT40937	02/01/2019	ARMAGUARD (LINFOX ARMAGUARD PTY LTD)	COURIER SERVICE	222.86
EFT40938	02/01/2019	AUSTRALIA POST - ASCOT PLACE	POSTAL CHARGES	226.42
EFT40939	02/01/2019	AUSTRALIAN HVAC SERVICES	AIRCONDITIONING MAINTENANCE & REPAIRS	880.00
EFT40940	02/01/2019	AUSTRALIAN TRAINING MANAGEMENT PTY LTD (ATM)	STAFF TRAINING	660.00
EFT40941	02/01/2019	BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L)	PRODUCT TRANSPORTATION COST & PLANT HIRE	15,982.91
EFT40942	02/01/2019	BELMONT - REDCLIFFE NEWSROUND	NEWSPAPERS	115.60
EFT40943	02/01/2019	BOBCAT ATTACH	PLANT PARTS	484.00
EFT40944	02/01/2019	BOYA EQUIPMENT	PLANT PARTS	7,535.00
EFT40945	02/01/2019	BUDGET ELECTRICS	BUILDING REPAIRS & MAINTENANCE	816.75
EFT40946	02/01/2019	BURSON AUTOMOTIVE PTY LTD	PLANT PARTS	25.70
EFT40947	02/01/2019	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	COURIER SERVICE	1,793.09
EFT40948	02/01/2019	CARPENTRY, HOUSE AND YARD MAINTENANCE	EQUIPMENT HIRE	1,280.00
EFT40949	02/01/2019	CHEMCENTRE	DUST, WATER MONITORING & WOODCHIP SAMPLE - HAZELMERE & RED HILL	20,473.43
EFT40950	02/01/2019	CJD EQUIPMENT PTY LTD	PLANT MAINTENANCE, PARTS & SERVICE	12,169.53
EFT40951	02/01/2019	COMPU-STOR	IT BACKUP DATA SERVICES	888.38
EFT40952	02/01/2019	COVS PARTS PTY LTD	PLANT PARTS	52.36
EFT40953	02/01/2019	CPR ELECTRICAL SERVICES	PLANT MAINTENANCE - GRINDER	9,805.40
EFT40954	02/01/2019	CROMMELINS AUSTRALIA	PLANT MAINTENANCE	342.43
EFT40955	02/01/2019	CROSSLAND & HARDY PTY LTD	SURVEYING COSTS - GREENWASTE	871.75
EFT40956	02/01/2019	CSE CROSSCOM PTY LTD	TWO-WAY RADIO SERVICE	1,071.40
EFT40957	02/01/2019	CUTTING EDGES REPLACEMENT PARTS PTY LTD	PLANT PARTS	1,750.68
EFT40958	02/01/2019	DENSFORD CIVIL PTY LTD	CONTRACT PAYMENT - HRRP	590,992.14
EFT40959	02/01/2019	EASTERN HILLS SAWS & MOWERS	PLANT PARTS	60.75
EFT40960	02/01/2019	ECO ENVIRONMENTAL (BENFOSTER PTY LTD)	PROTECTIVE CLOTHING	159.50
EFT40961	02/01/2019	EDEN HILL PRIMARY SCHOOL	BUS HIRE SUBSIDY	214.50
EFT40962	02/01/2019	ELEMENT HYDROGRAPHIC SOLUTIONS	EQUIPMENT MAINTENANCE & SERVICE	950.40
EFT40963	02/01/2019	ENVIRONMENT HOUSE	WORKSHOP FEE - EARTH CARERS	350.00
EFT40964	02/01/2019	EVERSAFE FIRE PROTECTION	FIRE FIGHTING EQUIPMENT INSPECTION & MAINTENANCE	1,599.40
EFT40965	02/01/2019	FLASHBAY PTY LTD	MARKETING MATERIALS	895.95
EFT40966	02/01/2019	FLEXI STAFF PTY LTD	LABOUR HIRE	6,432.17
EFT40967	02/01/2019	FRESH BOOST PTY LTD ATF BANDITS TRUST	STAFF AMENITIES	1,251.20



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF JANUARY AND FEBRUARY 2019

Cheque / No	EFT Date	Payee	Description	Amount
EFT40968	02/01/2019	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER MAINTENANCE & SUPPLIES	638.20
EFT40969	02/01/2019	GLOBAL SYNTHETICS PTY LTD	CELL LININGS FOR SILTATION PONDS	4,771.80
EFT40970	02/01/2019	GREG WOOD TWISTECH	FENCE REPAIRS	6,879.40
EFT40971	02/01/2019	GROENEVELD AUSTRALIA P/L	PLANT PARTS	680.44
EFT40972	02/01/2019	GTA CONSULTANTS (WA) PTY LTD	CONSULTING FEE - REGIONAL CONGESTION MANAGEMENT ACTION PLAN	1,850.00
EFT40973	02/01/2019	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) PTY LTD	PLANT SERVICE & MAINTENANCE	1,026.80
EFT40974	02/01/2019	HOSERIGHT	PLANT PARTS & MAINTENANCE	903.34
EFT40975	02/01/2019	ILLION AUSTRALIA PTY LTD (DUN & BRADSTREET)	ONLINE CREDIT REFERENCE CHECKS	39.60
EFT40976	02/01/2019	INNOVATIONS CATERING (WHATEVER WITH ATTITUDE)	CATERING COSTS	870.45
EFT40977	02/01/2019	IPING PTY LTD	INTERNET SERVICE	1,128.80
EFT40978	02/01/2019	ISENTIA PTY LTD	MONTHLY SUBSCRIPTION - MEDIA MONITORING	1,031.25
EFT40979	02/01/2019	JCB CONSTRUCTION EQUIPMENT AUSTRALIA	PLANT SERVICE & MAINTENANCE	495.73
EFT40980	02/01/2019	JJ RICHARDS & SONS P/L	PRODUCT TRANSPORTATION COST	1,192.50
EFT40981	02/01/2019	KENNARDS HIRE	PLANT HIRE	880.00
EFT40982	02/01/2019	KLB SYSTEMS	IT EQUIPMENT PURCHASES	517.00
EFT40983	02/01/2019	KOMATSU FORKLIFT AUSTRALIA PTY LTD	PLANT SERVICE	598.23
EFT40984	02/01/2019	KONICA MINOLTA BUSINESS SOLUTIONS AUSTRALIA P/L	PHOTOCOPIER MAINTENANCE & SUPPLIES	839.30
EFT40985	02/01/2019	KOOL KREATIVE	ART WORK & PRINTING COST - ENVIRONMENTAL SERVICES	5,313.00
EFT40986	02/01/2019	KOTT GUNNING LAWYERS	LEGAL ADVICE & CONTRACT PREPARATION	1,061.50
EFT40987	02/01/2019	LABOURFORCE IMPEX PERSONNEL P/L	LABOUR HIRE	8,105.61
EFT40988	02/01/2019	LANDFILL GAS & POWER PTY LTD	ELECTRICITY CHARGES	30,715.09
EFT40989	02/01/2019	LIEBHERR AUSTRALIA PTY LTD	PLANT SERVICE & MAINTENANCE	242.00
EFT40990	02/01/2019	LIFTRITE HIRE & SALES	PLANT PARTS	64.46
EFT40991	02/01/2019	LIQUID LABS WA	FERRICRETE SAMPLE TESTING	968.00
EFT40992	02/01/2019	LO-GO APPOINTMENTS	LABOUR HIRE	3,069.33
EFT40993	02/01/2019	MAIL PLUS PERTH	MAIL EXPENSES	369.60
EFT40994	02/01/2019	MAJOR SECURITY SERVICES PTY LTD	SECURITY MONITORING	3,604.56
EFT40995	02/01/2019	MALCOLM & CARIL BARKER	SITE MAINTENANCE - HAZELMERE	880.00
EFT40996	02/01/2019	MARKET CREATIONS PTY LTD	IT CONSULTING	990.00
EFT40997	02/01/2019	MARKETFORCE	C&I PRINT ADVERTISEMENT	412.50
EFT40998	02/01/2019	MARSMEN PLUMBING	REPLACE HWS AND BUIDLING MAINTENANCE AT ASCOT PLACE	1,366.20
EFT40999	02/01/2019	MAXIPLAST	PLANT PARTS	628.11
EFT41000	02/01/2019	MCINERNEY FORD	VEHICLE SERVICE	640.01
EFT41001	02/01/2019	MIDLAND CEMENT MATERIALS	PLANT PARTS	100.10
EFT41002	02/01/2019	MIDLAND TOYOTA	VEHICLE SERVICE	352.34
EFT41003	02/01/2019	MIDWAY FORD (WA)	VEHICLE SERVICE	800.00
EFT41004	02/01/2019	MILLS CORPORATION PTY LTD	LABOUR HIRE	13,460.97
EFT41005	02/01/2019	MISS MAUD	CATERING COSTS	224.90
EFT41006	02/01/2019	MS GROUNDWATER MANAGEMENT	GROUNDWATER MONITORING COSTS - RED HILL	4,461.60
EFT41007	02/01/2019	MUCHEA TREE FARM	FUNCTION COSTS	197.00
EFT41008	02/01/2019	MUNDARING GLASS & SECURITY	REPLACE RED HILL OFFICE SLIDING DOOR & REPAIR LOCK TO FRONT DOOR	3,778.85



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF JANUARY AND FEBRUARY 2019

Cheque / No	EFT Date	Payee	Description	Amount
EFT41009	02/01/2019	MUNDARING SMASH REPAIRS	VEHICLE REPAIR	3,360.16
EFT41010	02/01/2019	MUNDARING TYRE CENTRE	TYRE REPAIRS	220.00
EFT41011	02/01/2019	NEVERFAIL SPRINGWATER	BOTTLED WATER	380.23
EFT41012	02/01/2019	OFFICEWORKS	STATIONERY & OFFICE CONSUMABLES	244.81
EFT41013	02/01/2019	ONSITE RENTALS PTY LTD	EQUIPMENT RENTAL	501.66
EFT41014	02/01/2019	PAUL'S BUS COMPANY PTY LTD	BUS HIRE	979.00
EFT41015	02/01/2019	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES & REPAIRS	1,838.47
EFT41016	02/01/2019	PR POWER PTY LTD	EQUIPMENT HIRE	1,848.00
EFT41017	02/01/2019	PRESTIGE ALARMS	SECURITY MONITORING & MAINTENANCE - RED HILL	1,155.00
EFT41018	02/01/2019	PRIMARIES	HARDWARE SUPPLIES	165.50
EFT41019	02/01/2019	PROTECTOR FIRE SERVICES	PLANT PARTS	165.00
EFT41020	02/01/2019	PRUDENTIAL INVESTMENT SERVICES CORP P/L	INVESTMENT ADVISORY SERVICES	1,925.00
EFT41021	02/01/2019	REFRESH WATERS PTY LTD	BOTTLED WATER	27.50
EFT41022	02/01/2019	RELATIONSHIPS AUSTRALIA WA INC	EAP - COUNSELLING FEES	165.00
EFT41023	02/01/2019	REMONDIS AUSTRALIA PTY LTD	COLLECTION OF PAPER RECYCLABLES	66.00
EFT41024	02/01/2019	RUDD INDUSTRIAL AND FARM SUPPLIES	HARDWARE SUPPLIES	1,388.58
EFT41025	02/01/2019	S&L ENGINEERING (WA) PTY LTD	PLANT MAINTENANCE	1,573.15
EFT41026	02/01/2019	SAFETY SIGNS SERVICE	SIGNAGE	239.70
EFT41027	02/01/2019	SCADDEN UNITED PTY LTD T/A TONY SCADDEN DIESEL	PLANT REPAIR & MAINTENANCE	594.00
EFT41028	02/01/2019	SETON AUSTRALIA	PROTECTIVE EQUIPMENT	423.28
EFT41029	02/01/2019	SHERRIN RENTALS PTY LTD	PLANT HIRE - WATER TRUCK	2,038.85
EFT41030	02/01/2019	SIGN SUPERMARKET	STICKERS & SIGNS	480.00
EFT41031	02/01/2019	SNAP BELMONT (BELSNAP PTY LTD)	PRINTING OF BUSINESS CARDS & BOUND BOOKS	824.87
EFT41032	02/01/2019	SOURCE FOODS (TYRANT HOLDINGS P/L)	CATERING COSTS	239.00
EFT41033	02/01/2019	SPUDS GARDENING SERVICES	GROUPS & GARDNE MAINTENANCE & WEED CONTROL - RED HILL	12,891.00
EFT41034	02/01/2019	ST JOHN AMBULANCE ASSOCIATION	FIRST AID TRAINING	98.00
EFT41035	02/01/2019	SWAN FIRE SERVICES	SERVICE MAINTENANCE - FIRE PROTECTION SYSTEM	173.80
EFT41036	02/01/2019	TALIS CONSULTANTS	CONSULTING FEE - FOGO & RRF PROJECT	5,571.50
EFT41037	02/01/2019	TENDERLINK	ADVERTISING COSTS - TENDER	172.70
EFT41038	02/01/2019	TERRESTRIAL ECOSYSTEMS	PEST CONTROL	8,250.00
EFT41039	02/01/2019	THERMO FISHER SCIENTIFIC AUSTRALIA PTY LTD	RECALIBRATION OF EQUIPMENTS	495.00
EFT41040	02/01/2019	TIM DAVIES LANDSCAPING PTY LTD (TDL)	GARDEN MAINTENANCE ASCOT PLACE	1,543.94
EFT41041	02/01/2019	TJ DEPIAZZI & SONS	PRODUCT TRANSPORTATION COSTS	4,900.50
EFT41042	02/01/2019	TOOLMART AUSTRALIA PTY LTD	HARDWARE SUPPLIES	46.95
EFT41043	02/01/2019	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	1,504.85
EFT41044	02/01/2019	TUDOR HOUSE (WA) PTY LTD	RELOCATING FLAG POLES	250.00
EFT41045	02/01/2019	VOLICH WASTE CONTRACTORS PTY LTD	BULK BIN HIRE	44.00
EFT41046	02/01/2019	WATERLOGIC AUSTRALIA PTY LTD	EQUIPMENT RENTAL	519.31
EFT41047	02/01/2019	WEST FORCE PLUMBING AND GAS	PLUMBING REPAIR	913.00
EFT41048	02/01/2019	WEST TIP WASTE CONTROL	PRODUCT TRANSPORTING COSTS	577.50
EFT41049	02/01/2019	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	MWAC CONTRIBUTION	36,825.80



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EFT41050	02/01/2019	WESTERN MAZE T/A WESTERN EDUCTING SERVICE	DUST EXTRACTION UNIT MAINTENANCE - GRINDER	1,221.00
EFT41051	02/01/2019	WESTERN TREE RECYCLERS	PLANT HIRE & SHREDDING OF GREENWASTE	17,018.68
EFT41052	02/01/2019	WESTRAC EQUIPMENT PTY LTD	PLANT SERVICE AGREEMENT & PLANT PARTS	19,232.50
EFT41053	02/01/2019	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	2,500.89
EFT41054	02/01/2019	WORK CLOBBER	PROTECTIVE CLOTHING	984.00
EFT41055	02/01/2019	YOGA BY LAUREN CATALANO	STAFF HEALTH PROMOTION	450.00
EFT41056	03/01/2019	PAYG PAYMENTS	PAYG TAXATION PAYMENT	64,111.00
EFT41057	04/01/2019	PAYG PAYMENTS	PAYG TAXATION PAYMENT	1,003.00
EFT41058	04/01/2019	ADRIAN CARR	PAYROLL ADJUSTMENT FE 25/12/2018	222.63
EFT41059	04/01/2019	BRIAN STILL	PAYROLL ADJUSTMENT FE 25/12/2018	10.74
EFT41060	04/01/2019	CHRISTOPHER DENHAAN	PAYROLL ADJUSTMENT FE 25/12/2018	53.98
EFT41061	04/01/2019	CRAIG INGLIS	PAYROLL ADJUSTMENT FE 25/12/2018	18.06
EFT41062	04/01/2019	JULES DUNCAN	PAYROLL ADJUSTMENT FE 25/12/2018	21.31
EFT41063	04/01/2019	PATRICIAL JANE CLARKE	PAYROLL ADJUSTMENT FE 25/12/2018	3.65
EFT41064	04/01/2019	PAUL LEHMANN	PAYROLL ADJUSTMENT FE 25/12/2018	87.01
EFT41065	04/01/2019	RHYS BROOKER	PAYROLL ADJUSTMENT FE 25/12/2018	20.82
EFT41066	04/01/2019	ROBERT CHILCOTT	PAYROLL ADJUSTMENT FE 25/12/2018	189.61
EFT41067	04/01/2019	ROBERT COOMBS	PAYROLL ADJUSTMENT FE 25/12/2018	30.27
EFT41068	04/01/2019	ROBERT TAYLOR	PAYROLL ADJUSTMENT FE 25/12/2018	290.19
EFT41069	04/01/2019	SAJI MANUEL	PAYROLL ADJUSTMENT FE 25/12/2018	72.05
EFT41070	04/01/2019	SINEAD O'NEILL	PAYROLL ADJUSTMENT FE 25/12/2018	14.22
EFT41071	04/01/2019	STEVANOVSKI VELE	PAYROLL ADJUSTMENT FE 25/12/2018	54.98
EFT41072	04/01/2019	WILLIAM DENHAAN	PAYROLL ADJUSTMENT FE 25/12/2018	76.24
EFT41073	04/01/2019	PERTH ENERGY PTY LTD	GAS SUPPLY - WWtE	156.30
EFT41074	08/01/2019	ADAM KOVALEVS	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT41075	08/01/2019	AMER SAABI	STAFF HEALTH PROMOTION	59.40
EFT41076	08/01/2019	BARRY MCKENNA	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT41077	08/01/2019	BOC LTD	GAS BOTTLE REFILLS - RED HILL	652.56
EFT41078	08/01/2019	CAMERON BLAIR	COUNCILLORS ATTENDANCE FEE	236.00
EFT41079	08/01/2019	DAVID LAVELL	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT41080	08/01/2019	DAVID MCDONNELL	QUARTERLY COUNCILLORS PAYMENT	8,886.50
EFT41081	08/01/2019	DOUG JEANS	COUNCILLORS ATTENDANCE FEE	236.00
EFT41082	08/01/2019	DYLAN O'CONNOR	QUARTERLY COUNCILLORS PAYMENT	3,855.25
EFT41083	08/01/2019	FILOMENA PIFFARETTI	COUNCILLORS ATTENDANCE FEE	708.00
EFT41084	08/01/2019	GEOFF STALLARD	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT41085	08/01/2019	JAI WILSON	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT41086	08/01/2019	JANET POWELL	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT41087	08/01/2019	JOHN DAW	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT41088	08/01/2019	KATHRYN HAMILTON	COUNCILLORS ATTENDANCE FEE	236.00
EFT41089	08/01/2019	KLB SYSTEMS	IT EQUIPMENT PURCHASES	9,277.40
EFT41090	08/01/2019	MELISSA MYKYTIUK	QUARTERLY COUNCILLORS PAYMENT	2,613.75



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EFT41091	08/01/2019	MONADELPHOUS ENGINEERING ASSOCIATES PTY LTD	CONSULTING FEE - WWtE SUPERINTENDENT SERVICES	11,638.00
EFT41092	08/01/2019	MS GROUNDWATER MANAGEMENT	GROUNDWATER MONITORING COSTS - RED HILL	3,960.00
EFT41093	08/01/2019	PHIL MARKS	COUNCILLORS ATTENDANCE FEE	236.00
EFT41094	08/01/2019	SALLY PALMER	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT41095	08/01/2019	STEPHEN K WOLFF	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT41096	08/01/2019	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	624.82
EFT41097	11/01/2019	DEERING AUTRONICS AUSTRALIA P/L	PLANT MAINTENANCE	133.10
EFT41098	11/01/2019	ELEMENT HYDROGRAPHIC SOLUTIONS	EQUIPMENT MAINTENANCE & SERVICE	617.10
EFT41099	11/01/2019	MAIL PLUS PERTH	MAIL EXPENSES	369.60
EFT41100	11/01/2019	MONADELPHOUS ENGINEERING ASSOCIATES PTY LTD	CONSULTING FEE - WWtE SUPERINTENDENT SERVICES	13,662.00
EFT41101	11/01/2019	MOTORCHARGE PTY LTD	FLEET FUEL PURCHASES	2,111.23
EFT41102	11/01/2019	PETRICKOVIC FAMILY TRUST T/A TOM'S LITTLE TONKA	PRODUCT TRANSPORTATION COSTS	240.00
EFT41103	11/01/2019	RELATIONSHIPS AUSTRALIA WA INC	EAP - COUNSELLING FEES	330.00
EFT41104	11/01/2019	TALIS CONSULTANTS	CONSULTING FEE - FARM STAGE 3	1,606.00
EFT41105	11/01/2019	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	686.47
EFT41106	11/01/2019	WBHO INFRASTRUCTURE AUSTRALIA PTY LTD	EARTHWORKS / LINING - LEACHATE PROJECT	509,335.95
EFT41107	15/01/2019	PAYG PAYMENTS	PAYG TAXATION PAYMENT	58,506.00
EFT41108	15/01/2019	PITNEY BOWES AUSTRALIA PTY LTD	POSTAGE EXPENSE	333.63
EFT41109	15/01/2019	SYNERGY	ELECTRICITY CHARGES - HAZELMERE	767.35
EFT41110	15/01/2019	WESFARMER KLEENHEAT GAS PTY LTD	EQUIPMENT RENTAL	75.90
EFT41111	18/01/2019	BP AUSTRALIA PTY LTD	FUEL PURCHASES	59,048.97
EFT41112	18/01/2019	BP AUSTRALIA PTY LTD	OIL PURCHASES	6,661.81
EFT41113	18/01/2019	BRING COURIERS	COURIER SERVICE	330.97
EFT41114	18/01/2019	CARPENTRY, HOUSE AND YARD MAINTENANCE	BUILDING REPAIRS & MAINTENANCE	770.00
EFT41115	18/01/2019	CITY OF BELMONT	COUNCIL RATES - INSTALMENT	2,572.40
EFT41116	18/01/2019	CJD EQUIPMENT PTY LTD	PLANT MAINTENANCE & SERVICE	311.30
EFT41117	18/01/2019	DALLCON (DALWALLINU CONCRETE PTY LTD)	PRECAST PANELS TO HRRP	35,376.00
EFT41118	18/01/2019	DEPUTY COMMISSIONER OF TAXATION	GST PAYMENT	165,762.00
EFT41119	18/01/2019	GREEN SKILLS INC (ECOJOBS ENVIRONMENTAL PERSONEL)	WEED CONTROL	1,284.80
EFT41120	18/01/2019	MARKETFORCE	ADVERTISING FOR TENDER & VARIOUS PUBLIC NOTICES	1,155.96
EFT41121	18/01/2019	PERTH SCIENTIFIC	HARDWARE SUPPLIES	212.30
EFT41122	18/01/2019	SHUGS ELECTRICAL	GENERATOR REPAIR	225.50
EFT41123	18/01/2019	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	158.35
EFT41124	22/01/2019	KALAMUNDA TOYOTA	REFUND OF OVERPAYMENT	1,001.00
EFT41125	22/01/2019	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	5,368.04
EFT41126	22/01/2019	YOGA BY LAUREN CATALANO	STAFF HEALTH PROMOTION	180.00
EFT41127	23/01/2019	WESTERN POWER	PRELIMINARY ASSESSMENT FOR HV SUBMISSION PERTH AIRPORT	41,833.00
EFT41128	24/01/2019	ELK FISH ROBOTICS PTY LTD	EQUIPMENT PURCHASE	110.00
EFT41129	24/01/2019	NAHREL JOY DALLYWATER T/A DALLYWATER CONSULTING	GREENWASTE STREAM AUDIT FEE	17,871.70
EFT41130	24/01/2019	SHUGS ELECTRICAL	AIRCOND. MAINTNENANCE & REPAIR TO PONTOONS - RED HILL	385.00
EFT41131	29/01/2019	BRIAN NAUGHTON (BG'S CAR CLEANING SERVICE)	CLEANING CAR POOL VEHICLES	70.00



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EFT41132	29/01/2019	CABCHARGE	ADMIN FEE	6.00
EFT41133	29/01/2019	CITY OF BELMONT	REFUND OF PAF CONTRIBUTION	6,490.00
EFT41134	29/01/2019	DEERING AUTRONICS AUSTRALIA P/L	PLANT MAINTENANCE	263.84
EFT41135	29/01/2019	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER)	QUARTERLY LANDFILL LEVY	3,880,991.94
EFT41136	29/01/2019	IONATA DIGITAL	WEB HOSTING - HEALTHY WILDLIFE PROJECT	1,650.00
EFT41137	29/01/2019	PAYG PAYMENTS	PAYG TAXATION PAYMENT	63,272.38
EFT41138	29/01/2019	PERTH ENERGY PTY LTD	GAS SUPPLY - WWtE	135.45
EFT41139	29/01/2019	PLANET FOOTPRINT PTY LTD	SUBSCRIPTION RENEWAL - PLANT FOOTPRINT SOFTWARE	13,029.50
EFT41140	29/01/2019	SYNERGY	ELECTRICITY CHARGES - HAZELMERE	108.10
EFT41141	29/01/2019	TOWN OF BASSENDEAN	REFUND OF PAF CONTRIBUTION	3,778.50
EFT41142	29/01/2019	VARIDSK SALES CORPORATION	PURCHASE OF OFFICE EQUIPMENT	2,090.00
EFT41143	01/02/2019	ACCESS INDUSTRIAL TYRES PTY LTD	TYRE REPAIR & REPLACEMENT	17,958.16
EFT41144	01/02/2019	ACCUWEIGH PTY LTD	CALIBRATION OF LAB SCALES	115.50
EFT41145	01/02/2019	ADT SECURITY	SECURITY MONITORING & REPAIR	512.52
EFT41146	01/02/2019	AIR FILTER DRY CLEAN SYSTEMS WA	PLANT PARTS MAINTENANCE & SERVICE	1,074.38
EFT41147	01/02/2019	AIRWELL GROUP PTY LTD	QUARTERLY PLANT SERVICE & MAINTENANCE	920.99
EFT41148	01/02/2019	ALLIGHTSYKES PTY LTD	SERVICE AGREEMENT - BACKUP GENERATOR AT RED HI	412.50
EFT41149	01/02/2019	ALLWEST PLANT HIRE	EQUIPMENT HIRE	5,517.60
EFT41150	01/02/2019	AMALGAM RECRUITMENT	LABOUR HIRE	9,805.33
EFT41151	01/02/2019	ANALYTICAL REFERENCE LABORATORY (ARL)	LABORATORY TESTING & REPORTING ON WOOD CHIPS, DUST SAMPLING AND WATER MONITORING - HRRP	8,531.60
EFT41152	01/02/2019	ARMAGUARD (LINFOX ARMAGUARD PTY LTD)	COURIER SERVICE	557.15
EFT41153	01/02/2019	AUSTRALIA POST - ASCOT PLACE	POSTAL CHARGES	349.68
EFT41154	01/02/2019	AUSTRALIAN TAX COLLEGE	STAFF TRAINING	440.00
EFT41155	01/02/2019	AUTOSWEEP WA (LAMBERT FAMILY TRUST)	SITE SWEEPING - HAZELMERE	4,620.00
EFT41156	01/02/2019	BACKSAFE AUSTRALIA	EQUIPMENT PURCHASE	351.18
EFT41157	01/02/2019	BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L)	PRODUCT TRANSPORTATION COST	152.12
EFT41158	01/02/2019	BEDROCK MINE MAINTENANCE SERVICES PTY LTD	PLANT REFURBISHMENT	2,877.93
EFT41159	01/02/2019	BIN BATH AUSTRALIA PTY LTD	BIN CLEANING	134.42
EFT41160	01/02/2019	BRING COURIERS	COURIER SERVICE	346.27
EFT41161	01/02/2019	BUNNINGS GROUP LTD	HARDWARE SUPPLIES	101.47
EFT41162	01/02/2019	CAPITAL DEMOLITION (CAPITAL RECYCLING)	PLANT HIRE	15,059.00
EFT41163	01/02/2019	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	COURIER SERVICE	152.69
EFT41164	01/02/2019	CATALYSE PTY LTD	STAKEHOLDER PERCEPTIONS SURVEY	19,800.00
EFT41165	01/02/2019	CBC AUSTRALIA PTY LTD (WA DIVISION)	PARTS FOR GRINDER	2,684.00
EFT41166	01/02/2019	CE BODY BUILDERS	PLANT REPAIR	1,595.00
EFT41167	01/02/2019	CHEMCENTRE	LEACHATE, WATER, DUST & WOODCHIP SAMPLE MONITORING - HAZELMERE & RED HILL	136.40
EFT41168	01/02/2019	CITY OF BAYSWATER	2018 AVON DESCENT - GRANT DISTRIBUTION	35,842.81
EFT41169	01/02/2019	CJD EQUIPMENT PTY LTD	PLANT MAINTENANCE, PARTS & SERVICE	10,001.78
EFT41170	01/02/2019	CME BOILERMAKING PTY LTD	PARTS FOR WOODWASTE GRINDER	7,900.20
EFT41171	01/02/2019	COMPU-STOR	IT BACKUP DATA SERVICES	781.33
EFT41172	01/02/2019	COVS PARTS PTY LTD	PLANT PARTS	2,132.13



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EFT41173	01/02/2019	CPR ELECTRICAL SERVICES	DISCONNECT POWER BEFORE RELOCATION OF OLD LUNCH ROOM	424.60
EFT41174	01/02/2019	CROSSLAND & HARDY PTY LTD	SURVEYING COSTS - STOCKPILES & AIR SPACE	4,451.00
EFT41175	01/02/2019	DATA 3 PERTH	SOFTWARE LICENCE ANNUAL RENEWAL	8,082.39
EFT41176	01/02/2019	DFP RECRUITMENT SERVICES P/L	LABOUR HIRE	965.93
EFT41177	01/02/2019	ECO ENVIRONMENTAL (BENFOSTER PTY LTD)	EQUIPMENT HIRE	698.50
EFT41178	01/02/2019	ELAN ENERGY MATRIX	TYRE DISPOSAL COSTS	743.45
EFT41179	01/02/2019	ELEMENT HYDROGRAPHIC SOLUTIONS	EQUIPMENT MAINTENANCE & SERVICE	309.10
EFT41180	01/02/2019	EMBROID ME MALAGA	MARKETING MATERIALS - POLO SHIRTS	1,190.59
EFT41181	01/02/2019	FILTERS PLUS	PLANT FILTERS	2,820.21
EFT41182	01/02/2019	FLEXI STAFF PTY LTD	LABOUR HIRE	8,261.84
EFT41183	01/02/2019	FLICK ANTICIMEX PTY LTD	HYGIENE SERVICES	1,724.83
EFT41184	01/02/2019	FRESH BOOST PTY LTD ATF BANDITS TRUST	STAFF AMENITIES	916.87
EFT41185	01/02/2019	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER MAINTENANCE & SUPPLIES	299.27
EFT41186	01/02/2019	GOODCHILD ENTERPRISES	BATTERY PURCHASE	639.10
EFT41187	01/02/2019	GREEN PROMOTIONS PTY LTD	NAME BADGES	131.78
EFT41188	01/02/2019	GUILDFORD PHOTOGRAPHICS	PHOTOGRAPHY - END OF YEAR VOLUNTEER FUNCTION	525.00
EFT41189	01/02/2019	HARTAC SALES & DISTRIBUTION PTY LTD	VEHICLE PARTS	136.68
EFT41190	01/02/2019	HECS FIRE	EQUIPMENT INSPECTION	286.00
EFT41191	01/02/2019	HERBERT SMITH FREEHILLS	QUARTERLY LEGISLATIVE REVIEW MANUAL	2,530.00
EFT41192	01/02/2019	HIND'S TRANSPORT SERVICES	PRODUCT TRANSPORTATION COSTS	186.96
EFT41193	01/02/2019	HISCONF	CATERING KITCHEN PROVISIONS	1,122.16
EFT41194	01/02/2019	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) PTY LTD	PLANT SERVICE & MAINTENANCE & REPAIR	801.88
EFT41195	01/02/2019	HOSECO (WA) PTY LTD	PLANT PARTS	2,976.02
EFT41196	01/02/2019	ILLION AUSTRALIA PTY LTD (DUN & BRADSTREET)	ONLINE CREDIT REFERENCE CHECKS	9.90
EFT41197	01/02/2019	INSIGHT ORNITHOLOGY	ENVIRONMENTAL CONSULTING FEE	337.00
EFT41198	01/02/2019	IPING PTY LTD	INTERNET SERVICE	1,128.80
EFT41199	01/02/2019	ISENTIA PTY LTD	MONTHLY SUBSCRIPTION - MEDIA MONITORING	1,031.25
EFT41200	01/02/2019	JCB CONSTRUCTION EQUIPMENT AUSTRALIA	PLANT SERVICE & MAINTENANCE	388.54
EFT41201	01/02/2019	JJ RICHARDS & SONS P/L	PRODUCT TRANSPORTATION COST	1,800.00
EFT41202	01/02/2019	JP GROUP PTY LTD	PLANT PARTS	11,330.00
EFT41203	01/02/2019	KEWDALE CAD & DRAFTING SUPPLIES PTY LTD	STATIONERY	360.80
EFT41204	01/02/2019	KOOL KREATIVE	ANNUAL REPORT	8,679.00
EFT41205	01/02/2019	KOTT GUNNING LAWYERS	LEGAL ADVICE	2,405.70
EFT41206	01/02/2019	LABOURFORCE IMPEX PERSONNEL P/L	LABOUR HIRE	26,843.17
EFT41207	01/02/2019	LANDFILL GAS & POWER PTY LTD	ELECTRICITY CHARGES	24,930.75
EFT41208	01/02/2019	LIEBHERR AUSTRALIA PTY LTD	PLANT SERVICE & MAINTENANCE	10,139.36
EFT41209	01/02/2019	LIQUID LABS WA	FERRICRETE SAMPLE TESTING	1,258.40
EFT41210	01/02/2019	LO-GO APPOINTMENTS	LABOUR HIRE	6,594.72
EFT41211	01/02/2019	MAJOR SECURITY SERVICES PTY LTD	SECURITY MONITORING	4,589.65
EFT41212	01/02/2019	MARKET CREATIONS PTY LTD	INTERNET SERVICE	744.15
EFT41213	01/02/2019	MARSMEN PLUMBING	PLUMBING WORK AT ASCOT PLACE	593.45



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EFT41214	01/02/2019	MAXIPLAST	PLANT PARTS	283.72
EFT41215	01/02/2019	METRO MOTORS (2010) PTY LTD	VEHICLE PURCHASE	22,286.30
EFT41216	01/02/2019	MIDWAY FORD (WA)	VEHICLE SERVICE	570.00
EFT41217	01/02/2019	MILLS CORPORATION PTY LTD	LABOUR HIRE	4,444.39
EFT41218	01/02/2019	MISS MAUD	CATERING COSTS	619.45
EFT41219	01/02/2019	MONADELPHOUS ENGINEERING ASSOCIATES PTY LTD	CONSULTING FEE - WWtE SUPERINTENDENT SERVICES	12,144.00
EFT41220	01/02/2019	MUNDARING CRANE TRUCK HIRE	PLANT TRANSPORTATION COSTS	242.00
EFT41221	01/02/2019	NEVERFAIL SPRINGWATER	BOTTLED WATER	397.66
EFT41222	01/02/2019	OFFICEWORKS	STATIONERY	23.54
EFT41223	01/02/2019	ONSITE RENTALS PTY LTD	EQUIPMENT RENTAL	356.53
EFT41224	01/02/2019	OTIS ELEVATOR COMPANY PTY LTD	QUARTERLY SERVICE FEE - LIFT AT ASCOT PLACE	1,676.10
EFT41225	01/02/2019	PAUL'S BUS COMPANY PTY LTD	BUS HIRE	462.00
EFT41226	01/02/2019	PETRO MIN ENGINEERS	CONSULTING FEE - WWtE	594.00
EFT41227	01/02/2019	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES & REPAIRS	2,299.79
EFT41228	01/02/2019	PR POWER PTY LTD	EQUIPMENT HIRE	1,636.80
EFT41229	01/02/2019	PRESTIGE ALARMS	SECURITY REPAIR & MAINTENANCE - RED HILL	363.00
EFT41230	01/02/2019	PROTECTOR FIRE SERVICES	FIRE FIGHTING EQUIPMENT INSPECTION & MAINTENANCE AT HAZELMERE	2,802.25
EFT41231	01/02/2019	PRUDENTIAL INVESTMENT SERVICES CORP P/L	INVESTMENT ADVISORY SERVICES	1,925.00
EFT41232	01/02/2019	PUMPS UNITED PTY LTD	PUMP HIRE	2,508.00
EFT41233	01/02/2019	RAMAL TISSERA	STAFF HEALTH PROMOTION	59.40
EFT41234	01/02/2019	REECE AUSTRALIA PTY LTD	PUMP FITTING	303.18
EFT41235	01/02/2019	REMONDIS AUSTRALIA PTY LTD	COLLECTION OF PAPER RECYCLABLES	265.03
EFT41236	01/02/2019	RENTOKIL INITIAL PTY LTD	QUARTERLY PEST CONTROL SERVICE	1,084.55
EFT41237	01/02/2019	RUDD INDUSTRIAL AND FARM SUPPLIES	HARDWARE SUPPLIES	190.16
EFT41238	01/02/2019	SCADDEN UNITED PTY LTD T/A TONY SCADDEN DIESEL	PLANT REPAIR & MAINTENANCE	2,326.50
EFT41239	01/02/2019	SCF GROUP PTY LTD	PURCHASE OF SEA CONTAINER	12,331.00
EFT41240	01/02/2019	SECURE A FENCE	INSTALL FENCE AROUND HRRP	4,061.48
EFT41241	01/02/2019	SETON AUSTRALIA	HARDWARE SUPPLIES	956.34
EFT41242	01/02/2019	SGS AUSTRALIA PTY LTD	AUDIT FEE - ISO 14001 EMS CERTIFICATION FOR RED HILL	6,965.20
EFT41243	01/02/2019	SHIRE OF NORTHAM	2018 AVON DESCENT - GRANT DISTRIBUTION	32,373.50
EFT41244	01/02/2019	SIGN SUPERMARKET	STICKERS	60.00
EFT41245	01/02/2019	SNAP BELMONT (BELSNAP PTY LTD)	PRINTING COSTS - WAIVER BOOKS	490.88
EFT41246	01/02/2019	SONIC HEALTHPLUS PTY LTD	PRE-EMPLOYMENT MEDICAL	368.50
EFT41247	01/02/2019	SPUDS GARDENING SERVICES	SITE REHABILITATION & WEED CONTROL - RED HILL	18,901.00
EFT41248	01/02/2019	ST JOHN AMBULANCE ASSOCIATION	FIRST AID TRAINING	147.00
EFT41249	01/02/2019	SWAN FIRE SERVICES	SERVICE MAINTENANCE - FIRE PROTECTION SYSTEM	173.80
EFT41250	01/02/2019	SWAN TOWING SERVICE PTY LTD	PLANT TRANSPORTATION COST	440.00
EFT41251	01/02/2019	TALIS CONSULTANTS	CONSULTING FEE - LEACHATE PROJECT	35,841.65
EFT41252	01/02/2019	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	609.08
EFT41253	01/02/2019	TENDERLINK	ADVERTISING COSTS - TENDER	345.40
EFT41254	01/02/2019	TIM DAVIES LANDSCAPING PTY LTD (TDL)	GARDEN MAINTENANCE ASCOT PLACE	1,319.82



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF JANUARY AND FEBRUARY 2019

Cheque / No	EFT Date	Payee	Description	Amount
EFT41255	01/02/2019	TJ DEPIAZZI & SONS	PRODUCT TRANSPORTATION COSTS	4,997.85
EFT41256	01/02/2019	TOOLMART AUSTRALIA PTY LTD	HARDWARE SUPPLIES	95.95
EFT41257	01/02/2019	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	433.23
EFT41258	01/02/2019	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	PLANT PARTS & REPAIRS	2,354.30
EFT41259	01/02/2019	ULTIMO CATERING	CATERING COSTS	5,770.00
EFT41260	01/02/2019	VOLICH WASTE CONTRACTORS PTY LTD	BULK BIN HIRE	44.00
EFT41261	01/02/2019	WA BROILER GROWERS ASSOCIATION (INC)	REFUND OF PAYMENT GUARANTEE	7,087.85
EFT41262	01/02/2019	WA MACHINERY GLASS	PLANT REPAIR	1,078.00
EFT41263	01/02/2019	WATERLOGIC AUSTRALIA PTY LTD	EQUIPMENT RENTAL	519.31
EFT41264	01/02/2019	WEST TIP WASTE CONTROL	PRODUCT TRANSPORTATION COST	385.00
EFT41265	01/02/2019	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	STAFF TRAINING	195.00
EFT41266	01/02/2019	WESTRAC EQUIPMENT PTY LTD	PLANT SERVICE AGREEMENT & PLANT PARTS	5,358.28
EFT41267	01/02/2019	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	1,136.66
EFT41268	01/02/2019	WORK CLOBBER	PROTECTIVE CLOTHING	345.00
EFT41269	01/02/2019	WREN OIL	WASTE OIL REMOVAL	16.50
EFT41270	01/02/2019	AQUARIUS WASTEWATER SYSTEMS	PURCHASE OF WATER TANK	2,328.48
EFT41271	05/02/2019	BRIAN NAUGHTON (BG'S CAR CLEANING SERVICE)	CLEANING CAR POOL VEHICLES	100.00
EFT41272	05/02/2019	INSTITUTE OF PUBLIC WORKS ENGINEERING AUST T/A IPWEA-WA DIVISION	ANNUAL MEMBERSHIP RENEWAL	990.00
EFT41273	05/02/2019	STEPHEN FITZPATRICK	STAFF REIMBURSEMENT	555.00
EFT41274	08/02/2019	BRIGHTMARK GROUP PTY LTD	CLEANING SERVICES & CONSUMABLES	2,797.64
EFT41275	08/02/2019	ECONOMIC DEVELOPMENT AUSTRALIA	STAFF TRAINING	25.00
EFT41276	08/02/2019	SHUGS ELECTRICAL	VARIOUS ELECTRICAL MAINTNENANCE - RED HILL	1,886.50
EFT41277	08/02/2019	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	259.70
EFT41278	12/02/2019	MOTORCHARGE PTY LTD	FLEET FUEL PURCHASES	1,489.81
EFT41279	12/02/2019	PAYG PAYMENTS	PAYG TAXATION PAYMENT	62,131.93
EFT41280	12/02/2019	SNAP BELMONT (BELSNAP PTY LTD)	PRINTING COSTS - BUSINESS CARD	85.47
EFT41281	12/02/2019	YOGENDRA MAROTHE	STAFF REIMBURSEMENT	95.69
EFT41282	15/02/2019	BRIAN NAUGHTON (BG'S CAR CLEANING SERVICE)	CLEANING CAR POOL VEHICLES	140.00
EFT41283	15/02/2019	MUNDARING IN TRANSITION INCORPORATED	CONTRIBUTION TO BLUE SKY FESTIVAL	400.00
EFT41284	15/02/2019	NASH BROS	PLANT REFURBISHMENT	70,516.78
EFT41285	15/02/2019	NEVILLE REFRIGERATION & AIRCONDITIONING	DEGASSING OF FRIDGES & AIRCONDITIONERS - TRANSFER STATION	1,628.00
EFT41286	15/02/2019	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	320.29
EFT41287	15/02/2019	WASTE MANAGEMENT & RESOURCE RECOVERY ASSOCIATION AUSTRALIA (WMRR)	ANNUAL MEMBERSHIP RENEWAL	1,585.00
EFT41288	15/02/2019	WEST COAST WATER FILTER MAN	SERVICE TO WATER FILTER SYSTEM AT HAZELMERE	462.00
EFT41289	15/02/2019	YOGA BY LAUREN CATALANO	STAFF HEALTH PROMOTION	450.00
EFT41290	19/02/2019	BP AUSTRALIA PTY LTD	FUEL PURCHASES	71,930.80
EFT41291	19/02/2019	BP AUSTRALIA PTY LTD	OIL PURCHASES	1,053.56
EFT41292	19/02/2019	PERTH ENERGY PTY LTD	GAS SUPPLY - WWtE	186.19
EFT41293	19/02/2019	SEEK LIMITED	ADVERTISEMENT - RECRUITMENT	1,347.50
EFT41294	19/02/2019	SYNERGY	ELECTRICITY CHARGES - HAZELMERE	735.60
EFT41295	19/02/2019	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	5,406.40



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
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Cheque / No	EFT Date	Payee	Description	Amount
EFT41296	19/02/2019	TOOLMART AUSTRALIA PTY LTD	HARDWARE SUPPLIES	62.95
EFT41297	19/02/2019	WESTRAC EQUIPMENT PTY LTD	PLANT SERVICE AGREEMENT & PLANT PARTS	1,407.52
EFT41298	20/02/2019	DEPUTY COMMISSIONER OF TAXATION	GST PAYMENT	223,118.00
EFT41299	22/02/2019	AQUARIUS WASTEWATER SYSTEMS	PURCHASE OF WATER TANK	5,433.12
EFT41300	22/02/2019	CARPENTRY, HOUSE AND YARD MAINTENANCE	EQUIPMENT HIRE	1,280.00
EFT41301	22/02/2019	NAHREL JOY DALLYWATER T/A DALLYWATER CONSULTING	GREENWASTE STREAM AUDIT FEE	17,871.70
EFT41302	22/02/2019	SHUGS ELECTRICAL	DISCONNECT POWER TO EVAPORATOR - RED HILL	396.00
EFT41303	22/02/2019	TALIS CONSULTANTS	CONSULTING FEE - ODOUR ASSESSMENT	17,044.50
EFT41304	26/02/2019	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY ACMA	ANNUAL APPARATUS LICENCE RENEWAL - HRRP	69.00
EFT41305	26/02/2019	KLB SYSTEMS	PRINTER CONSUMABLES	2,233.00
EFT41306	26/02/2019	MARKETFORCE	ADVERTISING FOR VARIOUS PUBLIC NOTICES	12,039.40
EFT41307	26/02/2019	PAYG PAYMENTS	PAYG TAXATION PAYMENT	60,480.00
EFT41308	26/02/2019	WESTERN MAZE T/A WESTERN EDUCTING SERVICE	DUST EXTRACTION UNIT MAINTENANCE - GRINDER	610.50
EFT41309	27/02/2019	DALLCON (DALWALLINU CONCRETE PTY LTD)	PRECAST PANELS TO HRRP	575.30
EFT41310	27/02/2019	STANTONS INTERNATIONAL	PROBITY SERVICES - RRF TENDER	126.50
220405	04/01/2019	EMRC PETTY CASH - BELMONT	PETTY CASH RECOUP	1,032.70
220406	04/01/2019	EMRC PETTY CASH - COPPIN ROAD	PETTY CASH RECOUP	73.10
220407	04/01/2019	EMRC PETTY CASH - MATHIESON ROAD	PETTY CASH RECOUP	11.40
220408	04/01/2019	EMRC PETTY CASH - RED HILL	PETTY CASH RECOUP	12.00
220409	08/01/2019	EMRC PETTY CASH - HAZELMERE	PETTY CASH RECOUP	92.15
220410	12/02/2019	EMRC PETTY CASH - BELMONT	PETTY CASH RECOUP	147.75
220411	12/02/2019	EMRC PETTY CASH - COPPIN ROAD	PETTY CASH RECOUP	45.85
220412	12/02/2019	EMRC PETTY CASH - MATHIESON ROAD	PETTY CASH RECOUP	26.70
220413	12/02/2019	EMRC PETTY CASH - RED HILL	PETTY CASH RECOUP	4.95
220414	15/02/2019	SHIRE OF DENMARK	LSL PAYOUT	13,073.76
220415	15/02/2019	WATER CORPORATION	WATER USAGE & RATES	1,033.73
PAY 2019-14	08/01/2019	PAYROLL FE 8/1/2019	PAYROLL	178,293.53
PAY 2019-15	22/01/2019	PAYROLL FE 22/1/2019	PAYROLL	185,880.25
PAY 2019-16	05/02/2019	PAYROLL FE 5/2/2019	PAYROLL	183,379.17
PAY 2019-17	19/02/2019	PAYROLL FE 19/2/2019	PAYROLL	181,520.43
1*JAN19	02/01/2019	BANK CHARGES 1808 - 1811	BANK FEES & CHARGES	1,620.53
1*FEB19	01/01/2019	BANK CHARGES 1811 - 1815	BANK FEES & CHARGES	1,681.75
DD18048.1	08/01/2019	WALGS PLAN	SUPERANNUATION	24,314.31
DD18048.2	08/01/2019	AUSTRALIAN CATHOLIC SUPERANNUATION & RETIREMENT FUND	SUPERANNUATION	191.47
DD18048.3	08/01/2019	MLC SUPER FUND	SUPERANNUATION	476.41
DD18048.4	08/01/2019	SUNSUPER	SUPERANNUATION	541.59
DD18048.5	08/01/2019	ZURICH MASTER SUPERANNUATION FUND	SUPERANNUATION	255.77
DD18048.6	08/01/2019	ONEPATH MASTERFUND (ANZ)	SUPERANNUATION	159.11
DD18048.7	08/01/2019	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION	509.54
DD18048.8	08/01/2019	BT LIFETIME SUPER - EMPLOYER PLAN	SUPERANNUATION	260.85
DD18048.9	08/01/2019	CBUS INDUSTRY SUPER	SUPERANNUATION	966.86



Eastern Metropolitan Regional Council

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Cheque / No	EFT Date	Payee	Description	Amount
DD18048.10	08/01/2019	MTAA SUPERANNUATION FUND	SUPERANNUATION	218.41
DD18048.11	08/01/2019	TELSTRA SUPERANNUATION SCHEME	SUPERANNUATION	220.91
DD18048.12	08/01/2019	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	568.06
DD18048.13	08/01/2019	ETHAN Y WANG SUPER PTY LTD ATF ETHAN Y WANG SUPERANNUATION FUND	SUPERANNUATION	453.87
DD18048.14	08/01/2019	A&S HUGHES-D'AETH PTY LTD ATF A&S HUGHES-D'AETH SUPERANNUATION FUND	SUPERANNUATION	496.67
DD18048.15	08/01/2019	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	2,123.99
DD18048.16	08/01/2019	AUSTRALIAN SUPER	SUPERANNUATION	2,113.95
DD18048.17	08/01/2019	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION	767.83
DD18048.18	08/01/2019	LEGALSUPER	SUPERANNUATION	361.00
DD18048.19	08/01/2019	COLONIAL FIRST STATE FIRSTCHOICE	SUPERANNUATION	261.13
DD18049.1	22/01/2019	WALGS PLAN	SUPERANNUATION	26,248.90
DD18049.2	22/01/2019	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION	829.65
DD18049.3	22/01/2019	AUSTRALIAN CATHOLIC SUPERANNUATION & RETIREMENT FUND	SUPERANNUATION	196.26
DD18049.4	22/01/2019	MLC SUPER FUND	SUPERANNUATION	493.70
DD18049.5	22/01/2019	SUNSUPER	SUPERANNUATION	559.98
DD18049.6	22/01/2019	ZURICH MASTER SUPERANNUATION FUND	SUPERANNUATION	262.17
DD18049.7	22/01/2019	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION	529.19
DD18049.8	22/01/2019	BT LIFETIME SUPER - EMPLOYER PLAN	SUPERANNUATION	270.91
DD18049.9	22/01/2019	CBUS INDUSTRY SUPER	SUPERANNUATION	992.88
DD18049.10	22/01/2019	MTAA SUPERANNUATION FUND	SUPERANNUATION	225.92
DD18049.11	22/01/2019	TELSTRA SUPERANNUATION SCHEME	SUPERANNUATION	228.65
DD18049.12	22/01/2019	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	582.26
DD18049.13	22/01/2019	ETHAN Y WANG SUPER PTY LTD ATF ETHAN Y WANG SUPERANNUATION FUND	SUPERANNUATION	465.19
DD18049.14	22/01/2019	A&S HUGHES-D'AETH PTY LTD ATF A&S HUGHES-D'AETH SUPERANNUATION FUND	SUPERANNUATION	509.10
DD18049.15	22/01/2019	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	1,137.04
DD18049.16	22/01/2019	AUSTRALIAN SUPER	SUPERANNUATION	2,360.17
DD18049.17	22/01/2019	LEGALSUPER	SUPERANNUATION	370.03
DD18049.18	22/01/2019	ONEPATH MASTERFUND (ANZ)	SUPERANNUATION	287.72
DD18049.19	22/01/2019	COLONIAL FIRST STATE FIRSTCHOICE	SUPERANNUATION	267.65
DD18136.1	05/02/2019	WALGS PLAN	SUPERANNUATION	25,907.30
DD18136.2	05/02/2019	AUSTRALIAN CATHOLIC SUPERANNUATION & RETIREMENT FUND	SUPERANNUATION	196.26
DD18136.3	05/02/2019	MLC SUPER FUND	SUPERANNUATION	495.38
DD18136.4	05/02/2019	SUNSUPER	SUPERANNUATION	559.83
DD18136.5	05/02/2019	ZURICH MASTER SUPERANNUATION FUND	SUPERANNUATION	275.93
DD18136.6	05/02/2019	ONEPATH MASTERFUND (ANZ)	SUPERANNUATION	147.38
DD18136.7	05/02/2019	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION	606.37
DD18136.8	05/02/2019	BT LIFETIME SUPER - EMPLOYER PLAN	SUPERANNUATION	267.00
DD18136.9	05/02/2019	CBUS INDUSTRY SUPER	SUPERANNUATION	1,069.63
DD18136.10	05/02/2019	MTAA SUPERANNUATION FUND	SUPERANNUATION	229.14
DD18136.11	05/02/2019	TELSTRA SUPERANNUATION SCHEME	SUPERANNUATION	227.49
DD18136.12	05/02/2019	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	582.26



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
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DD18136.13	05/02/2019	ETHAN Y WANG SUPER PTY LTD ATF ETHAN Y WANG SUPERANNUATION FUND	SUPERANNUATION	465.19
DD18136.14	05/02/2019	A&S HUGHES-D'AETH PTY LTD ATF A&S HUGHES-D'AETH SUPERANNUATION FUND	SUPERANNUATION	509.10
DD18136.15	05/02/2019	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	1,234.32
DD18136.16	05/02/2019	AUSTRALIAN SUPER	SUPERANNUATION	2,347.03
DD18136.17	05/02/2019	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION	834.32
DD18136.18	05/02/2019	LEGALSUPER	SUPERANNUATION	370.03
DD18136.19	05/02/2019	COLONIAL FIRST STATE FIRSTCHOICE	SUPERANNUATION	267.65
DD18137.1	19/02/2019	WALGS PLAN	SUPERANNUATION	24,405.18
DD18137.2	19/02/2019	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION	842.63
DD18137.3	19/02/2019	AUSTRALIAN CATHOLIC SUPERANNUATION & RETIREMENT FUND	SUPERANNUATION	197.03
DD18137.4	19/02/2019	MLC SUPER FUND	SUPERANNUATION	487.88
DD18137.5	19/02/2019	SUNSUPER	SUPERANNUATION	583.10
DD18137.6	19/02/2019	ZURICH MASTER SUPERANNUATION FUND	SUPERANNUATION	275.93
DD18137.7	19/02/2019	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION	529.19
DD18137.8	19/02/2019	BT LIFETIME SUPER - EMPLOYER PLAN	SUPERANNUATION	270.91
DD18137.9	19/02/2019	CBUS INDUSTRY SUPER	SUPERANNUATION	966.51
DD18137.10	19/02/2019	MTAA SUPERANNUATION FUND	SUPERANNUATION	231.60
DD18137.11	19/02/2019	TELSTRA SUPERANNUATION SCHEME	SUPERANNUATION	228.62
DD18137.12	19/02/2019	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	582.26
DD18137.13	19/02/2019	ETHAN Y WANG SUPER PTY LTD ATF ETHAN Y WANG SUPERANNUATION FUND	SUPERANNUATION	465.20
DD18137.14	19/02/2019	A&S HUGHES-D'AETH PTY LTD ATF A&S HUGHES-D'AETH SUPERANNUATION FUND	SUPERANNUATION	509.10
DD18137.15	19/02/2019	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	1,253.89
DD18137.16	19/02/2019	AUSTRALIAN SUPER	SUPERANNUATION	2,429.86
DD18137.17	19/02/2019	LEGALSUPER	SUPERANNUATION	370.03
DD18137.18	19/02/2019	ONEPATH MASTERFUND (ANZ)	SUPERANNUATION	286.38
DD18137.19	19/02/2019	COLONIAL FIRST STATE FIRSTCHOICE	SUPERANNUATION	267.65
1449	15/01/2019	SUNCORP BANK	TERM DEPOSIT INVESTMENT	1,000,000.00
1450	15/01/2019	HAAS HOLZZERKLEINERUNGS - UND FORDERTECHNIK GMBH	PARTS PURCHASE - GRINDER	2,431.09
1451	21/01/2019	AUSTRACLEAR LIMITED (ASX)	FINANCIAL SERVICES FEE	30.80
1452	29/01/2019	NATIONAL AUSTRALIA BANK	TERM DEPOSIT INVESTMENT	1,500,000.00
1453	31/01/2019	SUNCORP BANK	TERM DEPOSIT INVESTMENT	1,500,000.00
1454	15/01/2019	WBC - CORPORATE MASTERCARD - D AMEDURI	CREDIT CARD PURCHASES	3,034.29
1455	15/01/2019	WBC - CORPORATE MASTERCARD - DAVID SCHMIDT	CREDIT CARD PURCHASES	610.66
1456	15/01/2019	WBC - CORPORATE MASTERCARD - DOUGLAS DARMAGO	CREDIT CARD PURCHASES	145.10
1457	15/01/2019	WBC - CORPORATE MASTERCARD - FRANK HUA HIM KUA	CREDIT CARD PURCHASES	1,031.64
1458	15/01/2019	WBC - CORPORATE MASTERCARD - H LIEW	CREDIT CARD PURCHASES	18.25
1459	15/01/2019	WBC - CORPORATE MASTERCARD - P SCHNEIDER	CREDIT CARD PURCHASES	243.50
1460	15/01/2019	WBC - CORPORATE MASTERCARD - S FITZPATRICK	CREDIT CARD PURCHASES	760.55
1461	15/01/2019	WBC - CORPORATE MASTERCARD - T BEINHAEUER	CREDIT CARD PURCHASES	1,038.43
1462	15/01/2019	WBC - CORPORATE MASTERCARD - T ECKSTEIN	CREDIT CARD PURCHASES	878.17
1463	15/01/2019	WBC - CORPORATE MASTERCARD - W HARRIS	CREDIT CARD PURCHASES	63.54



Eastern Metropolitan Regional Council

**CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF JANUARY AND FEBRUARY 2019**

Cheque / No	EFT Date	Payee	Description	Amount
1464	15/01/2019	WBC - CORPORATE MASTERCARD - Z WILLIAMSON	CREDIT CARD PURCHASES	505.92
1465	08/02/2019	ANZ BANKING GROUP	TERM DEPOSIT INVESTMENT	2,000,000.00
1466	14/02/2019	HAAS HOLZZERKLEINERUNGS - UND FORDERTECHNIK GMBH	PARTS PURCHASE - GRINDER	7,056.92
1467	15/02/2019	NATIONAL AUSTRALIA BANK	TERM DEPOSIT INVESTMENT	3,000,000.00
1468	21/02/2019	AUSTRACLEAR LIMITED (ASX)	FINANCIAL SERVICES FEE	53.35
1469	15/02/2019	WBC - CORPORATE MASTERCARD - D AMEDURI	CREDIT CARD PURCHASES	937.46
1470	15/02/2019	WBC - CORPORATE MASTERCARD - DAVID SCHMIDT	CREDIT CARD PURCHASES	441.84
1471	15/02/2019	WBC - CORPORATE MASTERCARD - DOUGLAS DARMAGO	CREDIT CARD PURCHASES	136.98
1472	15/02/2019	WBC - CORPORATE MASTERCARD - FRANK HUA HIM KUA	CREDIT CARD PURCHASES	4,201.86
1473	15/02/2019	WBC - CORPORATE MASTERCARD - S FITZPATRICK	CREDIT CARD PURCHASES	2,168.64
1474	15/02/2019	WBC - CORPORATE MASTERCARD - T BEINHAEUER	CREDIT CARD PURCHASES	77.50
1475	15/02/2019	WBC - CORPORATE MASTERCARD - T ECKSTEIN	CREDIT CARD PURCHASES	713.53
1476	15/02/2019	WBC - CORPORATE MASTERCARD - W HARRIS	CREDIT CARD PURCHASES	201.49
1477	15/02/2019	WBC - CORPORATE MASTERCARD - Z WILLIAMSON	CREDIT CARD PURCHASES	487.99
1478	28/02/2019	ME BANK	TERM DEPOSIT INVESTMENT	4,500,000.00
1479	28/02/2019	NATIONAL AUSTRALIA BANK	TERM DEPOSIT INVESTMENT	1,500,000.00
SUB TOTAL				23,006,488.29
LESS CANCELLED EFTs & CHEQUES				Nil
TOTAL				23,006,488.29

REPORT**Bank Code****Bank**

EMRC - Municipal Fund

23,006,488.29**23,006,488.29**

All Employee Superannuation obligations for the period January and February 2019 have been paid by the EMRC.



14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 JANUARY 2019

REFERENCE: D2019/02874

PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the EMRC's financial performance for the period ended 31 January 2019.

KEY POINTS AND RECOMMENDATION(S)

- Significant year to date budget variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Financial Activity as at 31 January 2019 have been identified and are reported on in the body of the report.

Recommendation(s)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 January 2019.

SOURCE OF REPORT

Director Corporate Services

BACKGROUND

It is a requirement of the *Local Government (Financial Management) Regulations 1996* (r.34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.

The 2018/2019 Budget was presented in a format that separated operating income and expenditure from other revenue and expenses to provide improved disclosure of Council's underlying operating result.

Submitted to each meeting of Council is a financial report and summaries which provide an overview of year to date budget performance for operating activities and capital works. Variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income are reported on in the body of the report. Also included are end of year forecasts by nature and type for operating activities and end of year forecasts for each capital works project. These forecasts are reviewed regularly in order to provide an accurate forecast of the end of year result.

The half year budget review was undertaken during January/February 2019 and is reflected in this report.

REPORT

Outlined below are financial statements for the period ended 31 January 2019. Where possible the year to date monthly budget allocations will be reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.



Item 14.2 continued

Statement of Comprehensive Income - Nature and Type (refer Attachment 1)

The year to date operating result from normal activities as at 31 January 2019 is a favourable variance of \$2,882,236 (486.32%) against budget. The following information is provided on key aspects of Council's year to date financial performance:

<u>Operating Income</u>	<i>Actuals for the Year</i>	A favourable variance of \$2,125,107 (10.83%).
	<i>End of Year Forecast</i>	A favourable variance of \$2,495,206 (6.87%).

Operating Income variances previously reported to Council:

1. Year to date User Charges of \$19,326,303 is \$2,498,336 (14.85%) above the budget of \$16,827,967. This is due to the higher than budget tonnages received from commercial operators as at 31 January 2019.
2. The full year forecast for Interest Municipal Cash Investments is expected to be below the annual budget by \$64,000 (16.00%). This is attributable to the lower level of funds held in the Municipal Fund. This is offset by the expected increase in interest earning on Restricted Cash Investments (\$2,792,300 compared to a budget of \$2,371,599) together with a higher average interest rate expected to be received (2.71% as at 31 January 2019 compared to the budgeted rate of 2.60%).
3. The full year forecast for Reimbursements is \$125,749 (16.20%) below the budget of \$776,185. This is attributable to a lower level of reimbursements compared to budget relating to the Coppin & Mathieson Transfer Stations.
4. Year to date Other Income of \$906,020 is \$314,949 (25.80%) below the budget of \$1,220,969. This is mainly attributable to a lower level of woodwaste product sales (\$348,378 compared to a budget of \$589,197), a lower level of Greenwaste products sales (\$62,930 compared to a budget of \$149,863) and the timing of royalty payments from the sale of landfill gas (\$27,320 compared to a budget of \$90,000). This is off-set by higher than budget sales of products income at the Coppin and Mathieson transfer stations (\$84,204 compared to a budget of \$48,412).

There were no further significant Operating Income variances as at 31 January 2019.

<u>Operating Expenditure</u>	<i>Actuals for the Year</i>	A favourable variance of \$757,129 (3.98%).
	<i>End of Year Forecast</i>	An unfavourable variance of \$189,342 (0.55%).

Operating Expenditure variances previously reported to Council:

1. The full year forecast for Salary Expenses is below the annual budget by \$1,016,297 (11.93%). The variance is attributable to the timing of filling vacant positions and budgeted positions that will not to be filled by year end.



Item 14.2 continued

2. Year to date Contract Expenses of \$1,596,431 is \$1,451,479 (47.62%) below the budget of \$3,047,910 due to the timing of various projects from different business units. Major variances from the Waste Services directorate include:

- Operate and Maintain Leachate Project - Red Hill Landfill Facility - \$265,864;
- Operate and Maintain Class IV Cell - Leachate Removal - \$233,331;
- Crush and Screen Lateritic Caprock- \$138,867;
- Monitor Environmental Impacts - \$101,206;
- Operate and Maintain Class IV Cells - Maintain Liner - \$58,331;
- Encapsulate Class V Material in Concrete - Red Hill Landfill Facility - \$48,960;
- Update Red Hill Development Plan - \$44,106;
- Operate and Maintain Plant - Waste Management Facilities - \$44,089;
- Rehabilitate Class III Cells - Red Hill Landfill Facility - \$37,338; and
- Operate and Maintain Monitoring Bores - \$33,725;

Other projects where the expenditures are lower than budget for various directorates/business units include: Corporate Services (\$247,843), Environmental Services (\$135,200), Regional Development (\$45,309) and other Waste Services minor projects (\$16,277).

3. Year to date Miscellaneous Expenses of \$8,931,259 is \$1,035,993 (13.12%) above the budget of \$7,895,266. The variance is mainly attributable to a higher than budgeted landfill levy payable (\$8,530,773 compared to a budget of \$7,282,730) as a result of the increased tonnages from commercial operators.

The full year forecast for Miscellaneous Expenses is expected to be above the annual budget by \$2,292,456 (16.98%) for the reasons as outlined above.

4. Year to date Provision Expenses of \$145,996 is \$17,955 (14.02%) above the budget of \$128,041.

This is due to the higher than budget tonnages received to date from commercial operators resulting in additional provisions being made for post-closure Environmental Monitoring and Site rehabilitation.

The full year forecast for Provision Expenses is expected to be \$38,149, (18.85%) above the annual budget of \$202,373 for the reasons as outlined above.

5. The full year forecast for Costs Allocated is expected to be below the annual budget by \$477,437 (40.03%). This variance relates specifically to internal costs allocated between the Resource Recovery C & I Project and the Red Hill Landfill Facility Class III cell. This variance is predominantly offset against Costs Allocated (Other Expenses).

Operating Expenditure variances not previously reported to Council:

6. The full year forecast for Material Expenses is below the annual budget by \$868,758 (46.92%). The variance relates to the forecast low level of material required (\$21,500 compared to a budget of \$718,080) for the encapsulation of Class V material in concrete resulting from the low level of Class V material forecast to be received. This is specifically due to the delay in the availability of the Class IV Cell. Also attributable is the deferment of the new waste project (\$0 compared to a budget of \$140,000) which has been forecast to be commissioned during the 2019/2020 financial year.
7. The full year forecast for Utility Expenses is above the annual budget by \$56,981 (18.85%). The variance is attributable to a forecast increase in electricity usage for the Red Hill Landfill Facility (\$100,000 compared to a budget of \$72,567) and an increase in electricity usage relating to the Hazelmore Woodwaste Project grinder (\$150,000 compared to a budget of \$120,000).



Item 14.2 continued

8. The full year forecast for Fuel Expenses is above the annual budget by \$76,119 (11.82%). The variance is attributable to a forecast increase in the use of distillate (\$679,430 compared to a budget of \$604,268) as a result of additional plant utilisation due to the forecast increase in tonnages during 2018/2019.
9. The full year forecast for Depreciation Expenses is \$558,292 (12.05%) below the budget of \$4,634,193. This is attributable to the lower level of forecast and actual capital expenditure to-date (actual as at 31 January 2019 of \$3,280,996 and a full year forecast of \$16,431,877 compared to a budget of \$19,951,903) together with changes to the asset life of EMRC's structures/infrastructure class of assets in accordance with accounting standards following valuations undertaken in June 2019 have contributed to the lower expenditure.

There were no further significant Operating Expenditure variances as at 31 January 2019.

<u>*Other Revenues and Expenses (Net)</u>	<i>Actuals for the Year</i>	A favourable variance of \$184,638 (5.23%).
	<i>End of Year Forecast</i>	A favourable variance of \$1,661,195 (33.94%).

Other Revenues and Expenses variances previously reported to Council:

1. The full year forecast for User Charges (Other Revenues) is expected to be below the annual budget by \$925,479 (91.41%). The variance is due to the lower level of tonnages forecast to be received at the Hazelmere C&I facility. This is offset by a forecast reduction in expenditure relating to this project.
2. The full year forecast for Interest on Restricted Cash Investments is \$420,701 (17.74%) above the budget of \$2,371,599. This is attributable to the higher level of funds available for investment as at 30 June 2018, additional funds invested during 2018/2019 compared to budget and a higher average interest rate expected to be received for the 2018/2019 financial year (2.71% as at 31 January 2019 compared to the budgeted rate of 2.60%).
3. The full year forecast for Proceeds from Sale of Assets is \$54,645 (19.91%) below the budget of \$274,418. The variance relates specifically to the timing of various items of plant and vehicles previously budgeted for change over during the 2018/2019 financial year that have been forecast not to be changed over as they will not attain the specified change over criteria.
4. The full year forecast for Other Revenues is below the annual budget by \$989,993 (98.01%). This variance relates to the forecast low sale of products (\$20,000 compared to a budget of \$245,670) from the Hazelmere C&I Project due to the lower level of tonnages forecast to be received through the facility and resulting recoverable material available for sale, as well as a \$0 forecast for electricity sales (compared to a budget of \$764,442) due to the delay in the commissioning of the Wood Waste to Energy (WWtE) facility.
5. The full year forecast for Salary Expenses (Other Expenses) is below the annual budget by \$488,081 (57.08%). The variance is attributable to the low level of activity in the Hazelmere C & I facility (\$98,925 compared to a budget of \$541,066) due to the lower level of tonnages forecast to be received through the facility.
6. Year to date Contract Expenses (Other Expenses) of \$58,981 is \$95,487 (61.82%) below the budget of \$154,468. This variance is due to the timing of the various Resource Recovery projects and the associated consultancy expenditure.

The full year forecast for Contract Expenses (Other Expenses) is \$1,035,114 (68.53%) below the budget of \$1,510,454. The variance relates to the timing of contract/management expenses for the WWtE Project (\$188,689 compared to a budget of \$1,207,418) which is not due to be commissioned until approximately May/June 2019.



Item 14.2 continued

7. The full year forecast for Utility Expenses (Other Expenses) is \$28,610 (66.85%) below the budget of \$42,800. The variance relates to the forecast electricity expenses for the Hazelmere C&I Project (\$10,000 compared to a budget of \$30,000) and is attributable to the lower level of tonnages forecast to be received to be received through the facility together with the timing of the WWtE Project (\$2,100 compared to a budget of \$10,300) which is not due to be commissioned until approximately May/June 2019.
8. Year to date Costs Allocated (Other Expenses) of \$267,501 is \$52,560 (16.42%) below the budget of \$320,061. This variance relates specifically to the timing of internal costs allocated between the Resource Recovery C & I Project and the Red Hill Landfill Facility Class III cell. This variance is predominantly offset against Costs Allocated (Operating Expenditure).

The full year forecast for Costs Allocated is expected to be below the annual budget by \$635,013 (54.29%).

Other Revenues and Expenses variances not previously reported to Council:

9. The full year forecast for Insurance Expenses (Other Expenses) is \$49,724 (69.16%) below the budget of \$71,894. The variance is due to insurance premiums not required to be paid on the Wood Waste to Energy facility which is yet to be completed.
10. The full year forecast for Depreciation Expenses (Other Expenses) is \$320,164 (74.00%) below the budget of \$432,660. The variance is due to the timing of the WWtE Project (\$31,000 compared to a budget of \$154,570) which is not due to be commissioned until approximately May/June 2019 as well as the timing and commissioning of capital expenditure associated with the Hazelmere Resource Recovery Park projects.
11. The full year forecast for Miscellaneous Expenses (Other Expenses) is \$160,192 (82.93%) below the budget of \$193,175. The variance relates to miscellaneous expenses for the Hazelmere C&I Project (\$10,000 compared to a budget of \$40,000) and is attributable to the lower level of tonnages forecast to be received through the facility and the timing of the WWtE Project (\$12,000 compared to a budget of \$112,675) which is not due to be commissioned until approximately May/June 2019.

There were no further significant Other Revenues and Expenses variances as at 31 January 2019.

**Other
Comprehensive
Income**

Actuals for the Year

An unfavourable variance of \$302,794.

End of Year Forecast

An unfavourable variance of \$302,794.

As a result of a change to the *Local Government (Financial Management) Regulations 1996 (Reg.17A.5)* which states: "An asset is to be excluded from the assets of a local government if the fair value of the asset as at the date of acquisition by the local government is under \$5,000", the amount of \$302,794 was written back and recognised in the Statement of Comprehensive Income.

This value represents the net of the acquisition cost of the assets less the accumulated depreciation and assets revaluation reserve values applicable to these assets.



Item 14.2 continued

Capital Expenditure Statement (refer Attachment 2)

<u>Capital Expenditure</u>	<i>Actuals for the Year</i>	A favourable variance of \$179,266.
	<i>End of Year Forecast</i>	A favourable variance of \$3,520,026.

Capital Expenditure variances:

A favourable variance of \$179,266 existed as at 31 January 2019 when compared to the budget of \$3,460,262. The year to date budget provisions are used as a guide only as expenditure of a capital nature is undertaken as and when required.

Major capital expenditures to 31 January 2019 include:

- Construct and Commission Resource Recovery Park - Site Infrastructure - \$1,214,126;
- Leachate Project - Red Hill Landfill Facility - \$831,695;
- Purchase / Replace Plant - Red Hill Landfill Facility - \$445,000;
- Purchase Resource Recovery Park - WWtE Plant and Equipment - \$213,869;
- Resource Recovery Park - WWtE Utilities/Infrastructure - \$96,657;
- Construct and Commission Resource Recovery Park - WWtE Building - \$87,036;
- Purchase/Replace Vehicles - Red Hill Landfill Facility and Ascot Place - \$86,783;
- Construct Class III Cell - Stage 14 - Red Hill Landfill Facility - \$78,678;
- Construct and Commission Resource Recovery Park - Weighbridge - \$74,449; and
- Purchase / Replace Minor Plant and Equipment - Red Hill Landfill Facility - \$70,710.

A budget/forecast review was undertaken on the Capital Expenditure budgets during October 2018 in order to reflect the actual timing of various projects and match expenditure requirements in relation to tonnage forecasts. A further review and update was undertaken during January/February 2019 as part of the half year budget review process.

Full Year Capital Expenditure has been forecast to be \$3,520,026 (17.64%) below the budget of \$19,951,903.

Significant reductions to capital budgets where savings have been achieved or where project expenditure has been deferred and/or carried forward include the following:

- Construct Class III Cell - Stage 15B - Red Hill Landfill Facility - \$900,000;
- New Waste Project - Red Hill Landfill Facility - \$850,000;
- Construct Class III Cell - Farm Stage 3 - Red Hill Landfill Facility - \$750,000;
- Construct Class III Leachate Pond - Red Hill Landfill Facility - \$530,000;
- Purchase / Replace Plant - Hazelmere - \$501,276;
- Construct Storage Bunkers for Wood Fines (QA process) - Hazelmere - \$500,000;
- Purchase RRP - C & I Building, Plant and Equipment - \$500,000;
- Purchase / Replace Plant - Red Hill Landfill Facility - \$470,000;
- Capital Improvement - Ascot Place Administration Building - \$195,000;
- Purchase RRP - WWtE, Plant and Equipment - \$150,000;
- Construct Water Storage Dam - Red Hill Landfill Facility - \$150,000; and
- Construct Drainage Diversion & Infrastructures - Red Hill Landfill Facility - \$100,000.



Item 14.2 continued

This is offset by an increase in the following Capital Expenditure budget provision following a review of the capital expenditure program:

- Construct Class III Cell - Stage 14 - Red Hill Landfill Facility - \$1,200,000 (reallocation from Stage 15B and Farm Stage 3);
- Leachate Project - Red Hill Landfill Facility - \$580,000 (\$530,000 reallocated from Class III Leachate Pond);
- Construct RRP - WWtE, Building - \$150,000 (reallocated from WWtE, Plant and Equipment);
- Construct and Commission RRP - Weighbridge - \$142,095;
- Construct and Commission RRP - Commercial Transfer Station - \$100,000; and
- RRP Wood Waste to Energy Utilities/Infrastructure - \$100,000.

Statement of Financial Position (refer Attachment 3)

The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

Total Equity as at 31 January 2019 totals \$192,713,722. This is an increase of \$6,884,829 from the 30 June 2018 equity of \$186,130,189 and represents the net change in assets from operations.

It has been forecast that Total Equity as at 30 June 2019 will be above the original budget of \$193,948,686 by \$3,664,265.

Statement of Cash and Investments (refer Attachment 4)

The level of cash and investments in the Municipal Fund as at 31 January 2019 is \$12,271,235 and Restricted Cash amount to \$88,900,614.

The net movement for the month is an increase of \$118,377.

It has been forecast that Total Cash and Investments as at 30 June 2019 will be above the original budget of \$91,723,171 by \$6,642,904. This is primarily as a result of the lower level of forecast capital expenditure compared to budget that has been forecast for 2018/2019 together with additional funds generated from the increase in tonnages forecast for 2018/2019.

Investment Report (refer Attachment 5)

Term deposits valued at \$4,000,000 matured during January 2019. These were reinvested into further term deposits.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 - Good Governance

- 3.3 To provide responsible and accountable governance and management of the EMRC
- 3.4 To continue to improve financial and asset management practices



Item 14.2 continued


FINANCIAL IMPLICATIONS

As outlined within the report and attachments.

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

1. Statement of Comprehensive Income by Nature and Type (Ref: D2019/03929)
2. Capital Expenditure Statement (Ref: D2019/03930)
3. Statement of Financial Position (Ref: D2019/03931)
4. Statement of Cash and Investments (Ref D2019/03932)
5. Investment Report (Ref: D2019/03933)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 January 2019.

COUNCIL RESOLUTION(S)

MOVED CR STALLARD

SECONDED CR WOLFF

THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 JANUARY 2019.

CARRIED UNANIMOUSLY

STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

JANUARY 2019

Year to Date				Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
Operating Income							
\$19,326,303	\$16,827,967	\$2,498,336	(F)	\$33,546,843	\$30,773,307	\$2,773,536	(F)
\$271,273	\$266,373	\$4,900	(F)	\$480,550	\$445,165	\$35,385	(F)
\$401,556	\$406,577	(\$5,021)	(U)	\$526,192	\$488,557	\$37,635	(F)
\$269,700	\$289,732	(\$20,032)	(U)	\$389,726	\$382,426	\$7,300	(F)
\$225,239	\$233,331	(\$8,092)	(U)	\$336,000	\$400,000	(\$64,000)	(U)
\$340,209	\$370,244	(\$30,035)	(U)	\$650,436	\$776,185	(\$125,749)	(U)
\$906,020	\$1,220,969	(\$314,949)	(U)	\$2,872,843	\$3,041,744	(\$168,901)	(U)
\$21,740,300	\$19,615,193	\$2,125,107	(F)	\$38,802,590	\$36,307,384	\$2,495,206	(F)
Operating Expenditure							
\$4,312,323	\$4,527,784	\$215,461	(F)	\$7,503,014	\$8,519,311	\$1,016,297	(F)
\$1,596,431	\$3,047,910	\$1,451,479	(F)	\$5,138,094	\$5,482,741	\$344,647	(F)
\$477,503	\$494,434	\$16,931	(F)	\$948,801	\$1,787,559	\$838,758	(F)
\$181,446	\$185,281	\$3,835	(F)	\$359,299	\$302,318	(\$56,981)	(U)
\$422,990	\$395,522	(\$27,468)	(U)	\$720,027	\$643,908	(\$76,119)	(U)
\$151,976	\$138,516	(\$13,460)	(U)	\$244,000	\$237,806	(\$6,194)	(U)
\$2,369,798	\$2,550,698	\$180,900	(F)	\$4,075,901	\$4,634,193	\$558,292	(F)
\$8,931,259	\$7,895,266	(\$1,035,993)	(U)	\$15,792,170	\$13,499,714	(\$2,292,456)	(U)
\$145,996	\$128,041	(\$17,955)	(U)	\$240,522	\$202,373	(\$38,149)	(U)
(\$324,315)	(\$340,916)	(\$16,601)	(U)	(\$715,262)	(\$1,192,699)	(\$477,437)	(U)
\$18,265,407	\$19,022,536	\$757,129	(F)	\$34,306,566	\$34,117,224	(\$189,342)	(U)
\$3,474,893	\$592,657	\$2,882,236	(F)	\$4,496,024	\$2,190,160	\$2,305,864	(F)
Surplus	Surplus			Surplus	Surplus		

Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies;
5. Other Operating Income - includes income from the sale of products; and
6. Miscellaneous Expenses - includes the landfill levy expense of \$8,530,773 as at 31 January 2019.

(F) denotes Favourable variance and (U) denotes Unfavourable variance

STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

JANUARY 2019

Year to Date

Full Year

Actual Budget Variance

Forecast Budget Variance

Other Revenues

\$44,101	\$50,771	(\$6,670)	(U)	User Charges	\$87,021	\$1,012,500	(\$925,479)	(U)
\$2,945,246	\$2,892,017	\$53,229	(F)	Secondary Waste Charge	\$5,217,400	\$4,833,223	\$384,177	(F)
\$0	\$0	\$0	(F)	Operating Grants	\$0	\$0	\$0	(F)
\$1,347,421	\$1,383,389	(\$35,968)	(U)	Interest Restricted Cash Investments	\$2,792,300	\$2,371,599	\$420,701	(F)
\$0	\$28	(\$28)	(U)	Reimbursements	\$50	\$50	\$0	(F)
\$32,500	\$49,618	(\$17,118)	(U)	Proceeds from Sale of Assets	\$219,773	\$274,418	(\$54,645)	(U)
\$6,407	\$11,676	(\$5,269)	(U)	Other	\$20,119	\$1,010,112	(\$989,993)	(U)
\$4,375,675	\$4,387,499	(\$11,824)	(U)	Total Other Revenues	\$8,336,663	\$9,501,902	(\$1,165,239)	(U)

Other Expenses

\$200,022	\$215,353	\$15,331	(F)	Salary Expenses	\$367,050	\$855,131	\$488,081	(F)
\$58,981	\$154,468	\$95,487	(F)	Contract Expenses	\$475,340	\$1,510,454	\$1,035,114	(F)
\$2,888	\$15,406	\$12,518	(F)	Material Expenses	\$21,350	\$126,850	\$105,500	(F)
\$6,719	\$8,512	\$1,793	(F)	Utility Expenses	\$14,190	\$42,800	\$28,610	(F)
\$0	\$294	\$294	(F)	Fuel Expenses	\$500	\$1,000	\$500	(F)
\$12,932	\$12,945	\$13	(F)	Insurance Expenses	\$22,170	\$71,894	\$49,724	(F)
\$45,684	\$52,598	\$6,914	(F)	Depreciation Expenses	\$112,496	\$432,660	\$320,164	(F)
\$4,192	\$13,154	\$8,962	(F)	Miscellaneous Expenses	\$32,983	\$193,175	\$160,192	(F)
\$64,026	\$66,616	\$2,590	(F)	Carrying Amount of Assets Disposed Of	\$200,585	\$204,121	\$3,536	(F)
\$267,501	\$320,061	\$52,560	(F)	Costs Allocated	\$534,686	\$1,169,699	\$635,013	(F)
\$662,945	\$859,407	\$196,462	(F)	Total Other Expenses	\$1,781,350	\$4,607,784	\$2,826,434	(F)

\$3,712,730	\$3,528,092	\$184,638	(F)	OPERATING RESULT FROM OTHER ACTIVITIES	\$6,555,313	\$4,894,118	\$1,661,195	(F)
Surplus	Surplus				Surplus	Surplus		

\$7,187,623	\$4,120,749	\$3,066,874	(F)	NET RESULT	\$11,051,337	\$7,084,278	\$3,967,059	(F)
Surplus	Surplus				Surplus	Surplus		

Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments

\$0	\$0	\$0	(F)	Unrealised (Gain)/Loss	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Realised (Gain)/Loss	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Total (Gain)/Loss from change in Fair Value of Investments	\$0	\$0	\$0	(F)

Other Comprehensive Income

\$302,794	\$0	(\$302,794)	(U)	Revaluation of Assets/Accumulated Depreciation Reversal	\$302,794	\$0	(\$302,794)	(U)
\$0	\$0	\$0	(F)	Other Comprehensive Income	\$0	\$0	\$0	(F)
\$302,794	\$0	(\$302,794)	(U)	Total Other Comprehensive Income	\$302,794	\$0	(\$302,794)	(U)

\$6,884,829	\$4,120,749	\$2,764,080	(F)	CHANGE IN NET ASSETS FROM OPERATIONS	\$10,748,543	\$7,084,278	\$3,664,265	(F)
Surplus	Surplus				Surplus	Surplus		

CAPITAL EXPENDITURE STATEMENT

JANUARY 2019

Year to Date					Full Year		
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
Governance and Corporate Services							
\$49,252	\$50,000	\$748 (F)	\$19,320	Purchase Vehicles - Ascot Place (24440/00)	\$175,252	\$208,493	\$33,241 (F)
\$0	\$0	\$0 (F)	\$0	Purchase Furniture Fittings & Equipment - Corporate Services (24510/01)	\$48,000	\$48,000	\$0 (F)
\$15,676	\$25,000	\$9,324 (F)	\$0	Purchase Information Technology & Communication Equipment (24550/00)	\$276,500	\$282,000	\$5,500 (F)
\$0	\$0	\$0 (F)	\$0	Purchase Art Works (24620/00)	\$20,000	\$30,000	\$10,000 (F)
\$0	\$0	\$0 (F)	\$0	Capital Improvement Administration Building - Ascot Place (25240/01)	\$62,000	\$257,000	\$195,000 (F)
\$0	\$0	\$0 (F)	\$0	Upgrade Security Equipment - Ascot Place (25530/01)	\$1,500	\$5,000	\$3,500 (F)
\$64,928	\$75,000	\$10,072 (F)	\$19,320		\$583,252	\$830,493	\$247,241 (F)

CAPITAL EXPENDITURE STATEMENT

JANUARY 2019

Year to Date				On (F) = Favourable variation Order (U) = Unfavourable variation		Full Year			
Actual	Budget	Variance	Forecast			Budget	Variance		
Resource Recovery									
\$87,036	\$0	(\$87,036)	(U)	\$0	Construct and Commission Resource Recovery Park - Wood Waste to Energy Building (24259/05)	\$150,000	\$0	(\$150,000)	(U)
\$0	\$0	\$0	(F)	\$0	Construct and Commission Resource Recovery Park - MRF Building - Hazelmere (24259/09)	\$10,000	\$10,000	\$0	(F)
\$0	\$0	\$0	(F)	\$7,784	Construct and Commission Resource Recovery Commercial Transfer Station - Hazelmere (24259/10)	\$100,000	\$0	(\$100,000)	(U)
\$0	\$0	\$0	(F)	\$82,690	Construct and Commission Resource Recovery Park - Weighbridge Office (24259/12)	\$120,000	\$70,000	(\$50,000)	(U)
\$74,449	\$75,000	\$551	(F)	\$86,903	Construct and Commission Resource Recovery Park - Weighbridges (x2) (24392/02)	\$367,095	\$225,000	(\$142,095)	(U)
\$1,214,126	\$1,300,000	\$85,874	(F)	\$1,504,506	Construct and Commission Resource Recovery Park - Site Infrastructure (24399/01)	\$2,650,000	\$2,650,000	\$0	(F)
\$96,657	\$123,400	\$26,743	(F)	\$42,109	Wood Waste to Energy Utilities/Infrastructure - Resource Recovery Park (24399/11)	\$325,000	\$225,000	(\$100,000)	(U)
\$213,869	\$348,800	\$134,931	(F)	\$488,546	Purchase Resource Recovery Park - Wood Waste to Energy Plant & Equipment (24410/03)	\$1,888,407	\$2,038,407	\$150,000	(F)
\$0	\$0	\$0	(F)	\$0	Purchase Resource Recovery Park C & I Building - Plant & Equipment (24410/04)	\$0	\$500,000	\$500,000	(F)
\$0	\$0	\$0	(F)	\$0	Purchase Other Equipment - Resource Recovery (24590/07)	\$2,000	\$2,000	\$0	(F)
\$1,686,136	\$1,847,200	\$161,064	(F)	\$2,212,538		\$5,612,502	\$5,720,407	\$107,905	(F)

CAPITAL EXPENDITURE STATEMENT

JANUARY 2019

Year to Date				On (F) = Favourable variation Order (U) = Unfavourable variation		Full Year			
Actual	Budget	Variance				Forecast	Budget	Variance	
Waste Management									
\$0	\$0	\$0	(F)	\$0	Construct Waste Management Facility Buildings - Red Hill Landfill Facility (24250/01)	\$30,000	\$30,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Construct Storage Shed - Hazelmere (24250/05)	\$63,000	\$63,000	\$0	(F)
\$7,909	\$0	(\$7,909)	(U)	\$0	Construct Waste Management Facility Buildings - Other - Hazelmere (24259/02)	\$7,909	\$0	(\$7,909)	(U)
\$0	\$0	\$0	(F)	\$0	Upgrade Power Supply to Transfer Station - Red Hill Landfill Facility (24259/14)	\$0	\$40,000	\$40,000	(F)
\$0	\$0	\$0	(F)	\$0	Upgrade Power Supply to Workshop No 2 - Red Hill Landfill Facility (24259/15)	\$0	\$40,000	\$40,000	(F)
\$78,678	\$0	(\$78,678)	(U)	\$14,400	Construct Class III Cell Stage 14 - Red Hill Landfill Facility (24310/12)	\$1,200,000	\$0	(\$1,200,000)	(U)
\$0	\$0	\$0	(F)	\$0	Construct Class III Landfill Cell Farm Stage 3 - Red Hill Landfill Facility (24310/13)	\$0	\$750,000	\$750,000	(F)
\$17,536	\$368,800	\$351,264	(F)	\$144,794	Construct Class III Cell Stage 15B - Red Hill Landfill Facility (24310/18)	\$611,222	\$1,511,222	\$900,000	(F)
\$0	\$0	\$0	(F)	\$0	Construct Class III Leachate Pond - Red Hill Landfill Facility (24320/01)	\$0	\$530,000	\$530,000	(F)
\$831,695	\$471,192	(\$360,503)	(U)	\$77,124	Leachate Project - Red Hill Landfill Facility (24320/02)	\$1,051,192	\$471,192	(\$580,000)	(U)
\$0	\$0	\$0	(F)	\$0	Design and Construct Class IV Cell Stage 2 - Red Hill Landfill Facility (24330/04)	\$500,000	\$500,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Construct Stormwater and Siltation Ponds - Red Hill Landfill Facility (24350/01)	\$200,000	\$200,000	\$0	(F)

CAPITAL EXPENDITURE STATEMENT

JANUARY 2019

Year to Date				On Order	(F) = Favourable variation (U) = Unfavourable variation	Full Year			
Actual	Budget	Variance	Forecast			Budget	Variance		
Waste Management									
\$7,050	\$7,100	\$50	(F)	\$0	Construct Roads / Carparks - Red Hill Landfill Facility (24370/00)	\$123,000	\$123,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Construct Access Road to Lots 8 9 10 - Red Hill Landfill Facility (24370/02)	\$15,000	\$15,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Construct Drainage Diversion and Earthworks Infrastructures - Red Hill Landfill Facility (24380/00)	\$100,000	\$200,000	\$100,000	(F)
\$0	\$0	\$0	(F)	\$0	Construct Water Storage Dams - Red Hill Landfill Facility (24393/00)	\$0	\$150,000	\$150,000	(F)
\$0	\$0	\$0	(F)	\$0	Construct Perimeter Fencing - Red Hill Landfill Facility (24394/00)	\$4,600	\$4,600	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Construct Litter Fence - Red Hill Farm (24394/04)	\$13,000	\$13,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Construct Litter Fence - Redhill Landfill Facility (24394/05)	\$29,474	\$29,474	\$0	(F)
\$8,770	\$0	(\$8,770)	(U)	\$0	Construct Greenwaste Processing Area - Red Hill Landfill Facility (24395/00)	\$15,000	\$0	(\$15,000)	(U)
\$2,470	\$2,470	\$0	(U)	\$0	Construct Hardstand and Road - Hazelmere (24395/01)	\$51,845	\$51,845	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Construct Monitoring Bores - Red Hill Landfill Facility (24396/00)	\$20,000	\$40,000	\$20,000	(F)
\$0	\$0	\$0	(F)	\$0	Construct Storage Bunkers for Wood Fines (QA process) - Hazelmere (24399/09)	\$0	\$500,000	\$500,000	(F)
\$0	\$0	\$0	(F)	\$0	Air Supply lines - Waste Management Structures - Red Hill Landfill Facility (24399/10)	\$50,000	\$50,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	New Waste Project - Red Hill Landfill Facility (24399/16)	\$0	\$850,000	\$850,000	(F)

CAPITAL EXPENDITURE STATEMENT

JANUARY 2019

Year to Date						Full Year		
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
Waste Management								
\$445,000	\$495,000	\$50,000 (F)	\$781,500		Purchase / Replace Plant - Red Hill Landfill Facility (24410/00)	\$3,440,000	\$3,910,000	\$470,000 (F)
\$0	\$0	\$0 (F)	\$0		Purchase / Replace Plant - Hazelmere (24410/01)	\$1,500,000	\$2,001,276	\$501,276 (F)
\$0	\$0	\$0 (F)	\$0		Purchase Plant for Leachate Project - Red Hill Landfill Facility (24410/08)	\$400,000	\$450,000	\$50,000 (F)
\$70,710	\$105,000	\$34,290 (F)	\$97,410		Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility (24420/00)	\$322,000	\$382,000	\$60,000 (F)
\$0	\$0	\$0 (F)	\$0		Purchase / Replace Minor Plant and Equipment - Hazelmere (24420/02)	\$19,000	\$19,000	\$0 (F)
\$22,582	\$40,000	\$17,418 (F)	\$0		Purchase Minor Plant for Leachate Project - Red Hill Landfill Facility (24420/06)	\$98,800	\$98,800	\$0 (F)
\$37,531	\$38,000	\$469 (F)	\$38,381		Purchase / Replace Vehicles - Red Hill Landfill Facility (24430/00)	\$80,531	\$40,044	(\$40,487) (U)
\$0	\$0	\$0 (F)	\$0		Purchase / Replace Office Equipment - Red Hill Landfill Facility (24510/08)	\$0	\$4,000	\$4,000 (F)
\$0	\$0	\$0 (F)	\$0		Purchase Fire Fighting System/Equipment - Hazelmere (24520/07)	\$17,700	\$17,700	\$0 (F)
\$0	\$0	\$0 (F)	\$0		Purchase / Replace Security System - Red Hill Waste Management Facility (24530/08)	\$103,000	\$103,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0		Purchase / Replace Security System - Hazelmere (24530/10)	\$51,480	\$51,480	\$0 (F)
\$0	\$10,000	\$10,000 (F)	\$0		Purchase / Replace Other Equipment - Red Hill Landfill Facility (24590/00)	\$83,870	\$93,870	\$10,000 (F)
\$0	\$500	\$500 (F)	\$0		Purchase / Replace Miscellaneous Equipment - Hazelmere (24590/02)	\$2,500	\$2,500	\$0 (F)

CAPITAL EXPENDITURE STATEMENT

JANUARY 2019

Year to Date						Full Year		
Actual	Budget	Variance		On (F) = Favourable variation Order (U) = Unfavourable variation		Forecast	Budget	Variance
Waste Management								
\$0	\$0	\$0 (F)	\$0	Purchase/Replace Other Equipment - Engineering and Waste Management (24590/03)	\$0	\$2,000	\$2,000	(F)
\$0	\$0	\$0 (F)	\$0	Purchase / Replace Office Furniture and Fittings - Red Hill Landfill Facility (24610/08)	\$0	\$3,000	\$3,000	(F)
\$0	\$0	\$0 (F)	\$0	Purchase Office Furniture and Fittings-Hazelmere (24610/10)	\$2,000	\$2,000	\$0	(F)
\$0	\$0	\$0 (F)	\$0	Purchase Miscellaneous Furniture and Fittings - Red Hill Education Programme (24690/01)	\$8,000	\$1,000	(\$7,000)	(U)
\$0	\$0	\$0 (F)	\$0	Refurbish Environmental Education Centre - Redhill Landfill Facility (25253/00)	\$2,000	\$2,000	\$0	(F)
\$0	\$0	\$0 (F)	\$0	Refurbish Plant - Red Hill Landfill Facility (25410/00)	\$20,000	\$20,000	\$0	(F)
\$0	\$0	\$0 (F)	\$0	Refurbish Plant - Hazelmere (25410/01)	\$0	\$35,000	\$35,000	(F)
\$1,529,932	\$1,538,062	\$8,130 (F)	\$1,153,609		\$10,236,123	\$13,401,003	\$3,164,880	(F)
\$3,280,996	\$3,460,262	\$179,266 (F)	\$3,385,467	TOTAL CAPITAL EXPENDITURE	\$16,431,877	\$19,951,903	\$3,520,026	(F)

STATEMENT OF FINANCIAL POSITION

JANUARY 2019

Actual June 2018	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year			
			Forecast	Budget	Variance	
Current Assets						
\$1,680,201	\$2,071,245	Cash and Cash Equivalents	\$6,107,935	\$4,081,732	\$2,026,203	(F)
\$96,740,676	\$99,100,604	Investments	\$92,258,140	\$87,641,439	\$4,616,701	(F)
\$2,426,064	\$5,197,975	Trade and Other Receivables	\$2,578,713	\$2,578,375	\$338	(F)
\$29,845	\$36,249	Inventories	\$28,834	\$28,834	\$0	(F)
\$21,377	\$216,085	Other Assets	\$115,197	\$115,197	\$0	(F)
\$100,898,163	\$106,622,158	Total Current Assets	\$101,088,819	\$94,445,577	\$6,643,242	(F)
Current Liabilities						
\$3,604,991	\$2,796,854	Trade and Other Payables	\$3,846,227	\$3,846,227	\$0	(F)
\$1,541,191	\$1,541,191	Provisions	\$1,496,643	\$1,496,643	\$0	(F)
\$5,146,182	\$4,338,045	Total Current Liabilities	\$5,342,870	\$5,342,870	\$0	(F)
\$95,751,981	\$102,284,113	Net Current Assets	\$95,745,949	\$89,102,707	\$6,643,242	(F)
Non Current Assets						
\$50,570,000	\$50,570,000	Land	\$50,570,000	\$50,570,000	\$0	(F)
\$7,393,454	\$7,327,118	Buildings	\$7,824,671	\$7,785,986	\$38,685	(F)
\$13,297,576	\$11,804,535	Structures	\$23,350,564	\$24,919,226	(\$1,568,662)	(U)
\$10,030,392	\$9,424,931	Plant	\$15,330,492	\$16,624,030	(\$1,293,538)	(U)
\$550,237	\$367,253	Equipment	\$1,025,443	\$1,064,458	(\$39,015)	(U)
\$156,852	\$76,785	Furniture and Fittings	\$115,465	\$193,763	(\$78,298)	(U)
\$11,953,602	\$14,578,888	Work in Progress	\$7,402,372	\$7,402,372	\$0	(F)
\$93,952,113	\$94,149,510	Total Non Current Assets	\$105,619,007	\$108,559,835	(\$2,940,828)	(U)
Non Current Liabilities						
\$3,573,905	\$3,719,901	Provisions	\$3,752,005	\$3,713,856	(\$38,149)	(U)
\$3,573,905	\$3,719,901	Total Non Current Liabilities	\$3,752,005	\$3,713,856	(\$38,149)	(U)
\$186,130,189	\$192,713,722	Net Assets	\$197,612,951	\$193,948,686	\$3,664,265	(F)
Equity						
\$46,428,548	\$57,548,966	Accumulated Surplus/Deficit	\$56,856,098	\$56,856,098	\$0	(F)
\$86,979,194	\$86,979,194	Cash Backed Reserves	\$86,678,310	\$86,678,310	\$0	(F)
\$41,602,029	\$41,300,733	Asset Revaluation Reserve	\$43,330,000	\$43,330,000	\$0	(F)
\$11,120,418	\$6,884,829	Net change in assets from operations	\$10,748,543	\$7,084,278	\$3,664,265	(F)
\$186,130,189	\$192,713,722	Total Equity	\$197,612,951	\$193,948,686	\$3,664,265	(F)

CASH AND INVESTMENTS JANUARY 2019

Actual June 2018	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year			
			Forecast	Budget	Variance	
Municipal Cash and Investments						
1,676,751	2,067,795	Cash at Bank - Municipal Fund 01001/00	3,657,408	1,631,205	2,026,203	(F)
3,450	3,450	Cash on Hand 01019/00 - 02	3,450	3,450	0	(F)
9,487,484	10,199,990	Investments - Municipal Fund 02021/00	6,643,076	2,447,076	4,196,000	(F)
11,167,685	12,271,235	Total Municipal Cash	10,303,934	4,081,731	6,222,203	(F)
Restricted Cash and Investments						
3,383,664	3,442,989	Restricted Investments - Plant and Equipment 02022/01	445,929	383,106	62,823	(F)
2,482,057	2,525,574	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	2,696,588	2,683,542	13,046	(F)
16,089,599	16,371,694	Restricted Investments - Future Development 02022/03	20,263,460	20,327,842	(64,382)	(F)
975,126	992,223	Restricted Investments - Environmental Monitoring Red Hill 02022/04	1,084,560	1,081,210	3,350	(F)
11,844	12,052	Restricted Investments - Environmental Insurance Red Hill 02022/05	13,156	13,129	27	(F)
14,737	14,996	Restricted Investments - Risk Management 02022/06	15,228	15,166	62	(F)
589,575	599,912	Restricted Investments - Class IV Cells Red Hill 02022/07	180,709	171,292	9,417	(F)
328,109	333,861	Restricted Investments - Regional Development 02022/08	400,970	400,342	628	(F)
56,190,599	57,175,773	Restricted Investments - Secondary Waste Processing 02022/09	54,989,764	54,618,921	370,843	(F)
5,929,276	6,033,232	Restricted Investments - Class III Cells 02022/10	6,756,074	6,737,441	18,633	(F)
74,410	75,715	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11	77,094	76,555	539	(F)
273,998	396,438	Restricted Investments - Accrued Interest 02022/19	169,765	169,765	0	(F)
0	0	Restricted Investments - Unrealised Loss/Gain on Investments 02022/20	0	0	0	(F)
910,197	926,155	Restricted Investments - Long Service Leave 02022/90	968,844	963,129	5,715	(F)
87,253,192	88,900,614	Total Restricted Cash	88,062,141	87,641,440	420,701	(F)
98,420,877	101,171,849	TOTAL CASH AND INVESTMENTS	98,366,075	91,723,171	6,642,904	(F)

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

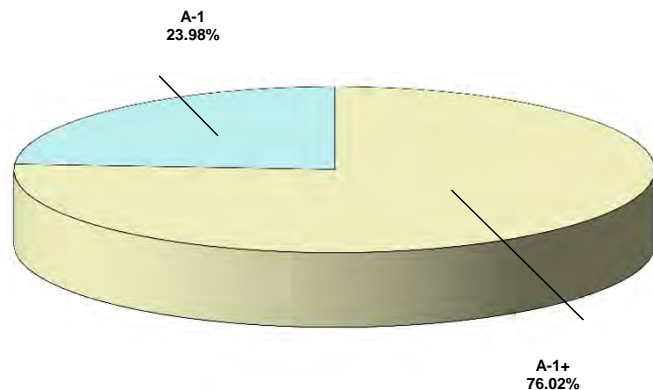
EMRC Investment Report

January 2019

I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %
AAA	A-1+	76.02%	100.00%
AA	A-1	23.98%	100.00%
BBB	A-2	0.00%	15.00%
		<u>100.00%</u>	

Investment by S&P Rating



II. Single Entity Exposure

	S&P Long Term Rating	S&P Short Term Rating	% Portfolio	
AMP	AA	A-1	5.10%	
ANZ Banking Group	AAA	A-1+	5.10%	
Bankwest	AAA	A-1+	27.04%	
ING	AA	A-1	11.74%	
NAB	AAA	A-1+	11.74%	
Suncorp	AA	A-1	7.14%	*
Westpac / St. George Bank	AAA	A-1+	32.14%	
			<u>100.00%</u>	

* Non-Fossil Fuel ADI (Authorised Deposit Taking Institution)

III. Term to Maturity Framework

Maturity Profile	Investment Policy Guidelines		
	% Portfolio	% Min	% Max
Less Than 1 Year	100.00%	40%	100%
Greater Than 1 Year	0.00%	0%	60%
		<u>100.00%</u>	

IV. Fossil Fuel Divestment

	% Portfolio
Non-Fossil Fuel ADI's	7.14%
Fossil Fuel ADI's	92.86%
	<u>100.00%</u>

NB: This report is consistent with the reporting requirements of the Policy 3.3 - Management of Investments Policy



14.3 MAKING OF THE EASTERN METROPOLITAN REGIONAL COUNCIL WASTE LOCAL LAW 2019

REFERENCE: D2019/04029

PURPOSE OF REPORT

The purpose of this report is to seek Council approval to make *the Eastern Metropolitan Regional Council Waste Management Facilities Local Law 2019* as a result of the review of the existing *Eastern Metropolitan Regional Council Waste Management Facilities Local Law 2008*.

KEY POINTS AND RECOMMENDATION(S)

- The *Eastern Metropolitan Regional Council Waste Management Facilities Local Law 2008* (current Waste Local Law) was gazetted on 16 June 2009 (Attachment 1).
- In accordance with s3.16 of the *Local Government Act 1995* (the Act), the EMRC must review the current Waste Local Law within a period of eight (8) years from the day it commenced.
- The current Waste Local Law was made available to the public for review for a period of six weeks (4 October 2017 to 16 November 2017), with no submissions received.
- At the 7 December 2017 meeting Council resolved to repeal the current Waste Local Law and commence the process for adopting a new Waste Local Law.
- To facilitate this, the statutory process per section 3.12 of the *Local Government Act 1995* (the Act) and section 61 of the *Waste Avoidance and Resource Recovery Act 2007* is to be followed.
- There has been a delay of six (6) months since the time of completing the public consultation.
- In addition correspondence with the Minister for Local Government, Sport and Cultural Industries and the Director General of the Department of Waste and Environmental Regulation has not occurred.
- Following a discussion with the Senior Legislation Officer from the Department of Local Government, Sport and Cultural Industries to seek advice, the advice was that the WA Parliament's Joint Standing Committee on Delegated Legislation (JSCDL) has concluded that if a local law making process is delayed for up to a year, the delay will invalidate the local law.
- Advice received is that the EMRC should restart the law-making process from the beginning.
- It is therefore proposed to restart the process as per the procedural requirements under Section 3.12 of the Act.

Recommendation(s)

That:

1. Council advertises the proposed *Eastern Metropolitan Regional Council Waste Management Facilities Local Law 2019*, forming Attachment 1 to this report.
2. Council requests the Chief Executive Officer forward a copy of the proposed *Eastern Metropolitan Regional Council Waste Management Facilities Local Law 2019* to the Minister for Local Government, Sport and Cultural Industries and Director General of the Department of Water and Environmental Regulation.
3. The Chief Executive Officer prepare a further report at the conclusion of the public advertising period to enable the Council to consider any submissions made.

SOURCE OF REPORT

Director Waste Services



Item 14.3 continued

BACKGROUND

The Eastern Metropolitan Regional Council Waste Management Facilities Local Law 2008 (current Waste Local Law) was adopted by Council at the 4 December 2008 meeting (Ref: DMDOC/115042).

The current Waste Local Law provides for the orderly regulation of the disposal of waste and the payment of fees for that disposal at Red Hill Waste Management Facility and Hazelmere Timber Recycling Centre (now Hazelmere Resource Recovery Park).

Section 3.16 of the *Local Government Act 1995* ("the Act") requires that all of the local laws of a local government must be reviewed within an eight year period of their gazettal to determine if they should remain unchanged or be repealed or amended.

At the 21 September 2017 meeting Council approved commencement of the review of the current Waste Local Law (Ref: D2017/13240). Statewide and local public notices were placed informing members of the public of a review of the current Waste Local Law to determine whether it should be repealed or amended.

By the closing date, the EMRC had not received any public submissions and at the 7 December 2017 meeting Council resolved (Ref: D2017/15636):

THAT:

1. COUNCIL, BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 3.16(4) OF THE LOCAL GOVERNMENT ACT 1995, DETERMINES TO REPEAL THE EMRC WASTE MANAGEMENT FACILITIES LOCAL LAW 2008.
2. COUNCIL NOTES THAT THE PROCESS OF MAKING A LOCAL LAW TO REPLACE THE EMRC WASTE MANAGEMENT FACILITIES LOCAL LAW 2008 WILL COMMENCE IN EARLY 2018.

An internal working group reviewed the current Waste Local Law and a draft *Eastern Metropolitan Regional Council Waste Management Facilities Local Law 2018* (proposed Waste Local Law) was prepared, and presented to Council at the 21 June 2018. At that meeting Council resolved (ref: D2018/00079):

THAT:

1. COUNCIL ADVERTISES THE PROPOSED EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2018, FORMING ATTACHMENT 2 TO THIS REPORT.
2. COUNCIL REQUESTS THE CHIEF EXECUTIVE OFFICER FORWARD A COPY OF THE PROPOSED EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2018 TO THE MINISTER FOR LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES AND DIRECTOR GENERAL OF THE DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION.
3. THE CHIEF EXECUTIVE OFFICER PREPARE A FURTHER REPORT AT THE CONCLUSION OF THE PUBLIC ADVERTISING PERIOD TO ENABLE THE COUNCIL TO CONSIDER ANY SUBMISSIONS MADE.

REPORT

As per Council's resolution submissions on the proposed Waste Local Law were invited from members of the public through a public notice and an advertisement placed in the West Australian newspaper on 6 July 2018.

However notification to the Minister and the Director General of the Department of Water and Environmental Regulation was not completed. This procedural step is required prior to amending or repealing the EMRC's current Waste Local Law as per s3.12(3b) of the Act.



Item 14.3 continued

As a result there has been a delay of six (6) months since the time of completing the public consultation and therefore a discussion was held with the Senior Legislation Officer from the Department of Local Government, Sport and Cultural Industries. The advice received was that the WA Parliament's Joint Standing Committee on Delegated Legislation (JSCDL) has concluded that if a local law making process is delayed for up to a year, the delay will invalidate the local law. It has been advised that the EMRC should restart the law-making process from the beginning.

It is therefore proposed to restart the process as per the procedural requirements under Section 3.12 of the Act provided below:

Council Initiate Process - s3.12(2) of the Act & *Regulation (3) Local Government (Functions and General) Regulations 1996* - Council is to resolve to initiate the new Local Law and include in the resolution the purpose and effect of the Local Law. The presiding person is to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner:

- a) In the agenda of that meeting; and
- b) In the minutes of that meeting.

Pursuant to the above mentioned Regulation, the purpose and effect of the proposed Waste Local Law are as follows:

Purpose

The purpose of the local law is to provide for the orderly regulation of the disposal of waste and the payment of fees for that disposal at the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park.

Effect

The effect of the local law is to result in:

- The control of the nature of waste disposed of at a waste disposal site and where that waste is placed within the site;
- The payment of the appropriate fee by any person disposing of waste at a waste disposal site;
- The orderly movement of vehicles entering and leaving a waste disposal site;
- The capacity for employees operating waste disposal sites to give enforceable instructions to any person using a site; and
- The protection of property at a waste disposal site.

State-wide Public Notice – s3.12(3) and (2a) of the Act - The local government must give state-wide and local public notice for at least a six (6) week period, identifying where and during which hours (if appropriate) the proposed local law can be viewed.

Notification to the Minister - s3.12(3b) of the Act - Send notification to the Minister as soon as the public notice is given (after advertisement appears in the paper). In addition, Section.61 of the *Waste Avoidance and Resource Recovery Act 2007* indicates that any local law in respect of waste management requires the consent of the Director General of the Department of Water and Environmental Regulation. Accordingly this procedural step is also required prior to amending or repealing the EMRC's current Waste Local Law.

The following procedural steps are required at the conclusion of the public consultation period.

Considering Submissions – s3.12(4) of the Act - After the last day for submissions, Council to consider any submissions made and may make the Local Law as proposed or make amendments that are not significantly different from the original proposal (by absolute majority).

Gazettal Notice – s3.12(5) of the Act - After making the Local Law, the Local Government is to publish it in the WA Government Gazette.



Item 14.3 continued

Giving Public Notice – s3.12(6) of the Act - After the Local Law has been published in the Gazette, Council is to give local public notice stating the title of the Local Law; summarising the purpose and effect of the Local Law (specifying the day on which it comes into operation); and advising that copies of the Local Law may be inspected or obtained.

Explanatory Memoranda – s3.12(7) of the Act - After Gazettal to provide an Explanatory Memoranda to the Government JSCDL. This must be signed by both the Chief Executive Officer and Chairman.

The above procedures are mandatory and must be followed in chronological order. Failure to do this will render the local law invalid and will likely result in the JSCDL recommending the law for disallowance.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 – Good Governance

3.3 To provide responsible and accountable governance and management of the EMRC

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Proposed Eastern Metropolitan Regional Council Waste Management Facilities Local Law 2019
 (Ref: D2019/04084)

VOTING REQUIREMENT

Simple Majority



Item 14.3 continued

RECOMMENDATION(S)

That:

1. Council advertises the proposed *Eastern Metropolitan Regional Council Waste Management Facilities Local Law 2019*, forming Attachment 1 to this report.
2. Council requests the Chief Executive Officer forward a copy of the proposed *Eastern Metropolitan Regional Council Waste Management Facilities Local Law 2019* to the Minister for Local Government, Sport and Cultural Industries and Director General of the Department of Water and Environmental Regulation.
3. The Chief Executive Officer prepare a further report at the conclusion of the public advertising period to enable the Council to consider any submissions made.

COUNCIL RESOLUTION(S)

MOVED CR STALLARD

SECONDED CR WOLFF

THAT:

1. COUNCIL ADVERTISES THE PROPOSED *EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2019*, FORMING ATTACHMENT 1 TO THIS REPORT.
2. COUNCIL REQUESTS THE CHIEF EXECUTIVE OFFICER FORWARD A COPY OF THE PROPOSED *EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2019* TO THE MINISTER FOR LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES AND DIRECTOR GENERAL OF THE DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION.
3. THE CHIEF EXECUTIVE OFFICER PREPARE A FURTHER REPORT AT THE CONCLUSION OF THE PUBLIC ADVERTISING PERIOD TO ENABLE THE COUNCIL TO CONSIDER ANY SUBMISSIONS MADE.

CARRIED UNANIMOUSLY

EASTERN METROPOLITAN REGIONAL COUNCIL

WASTE MANAGEMENT FACILITIES LOCAL LAW *2019*

Waste Avoidance and Resource Recovery Act 2007
Local Government Act 1995

EASTERN METROPOLITAN REGIONAL COUNCIL

Waste Management Facilities Local Law 2019

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Waste Avoidance and Resource Recovery Act 2007
Local Government Act 1995

EASTERN METROPOLITAN REGIONAL COUNCIL

Waste Management Facilities Local Law 2019

Under the powers conferred on it by the *Waste Avoidance and Resource Recovery Act 2007*, the *Local Government Act 1995* and under all other enabling powers, the Council of the Eastern Metropolitan Regional Council resolved on [**insert date**] to make the following local law.

Part 1 - Preliminary

1.1 Short title

This is the Eastern Metropolitan Regional Council Waste Facilities Local Law 2019.

1.2 Commencement

This local law commences 14 days after the day on which it is published in the *Government Gazette*.

1.3 Application

This local law applies throughout the Red Hill Waste Management Facility and the Hazelmere Resource Recovery Park.

1.4 Repeal

The Eastern Metropolitan Regional Council Waste Management Facilities Local Law 2008 published in the *Government Gazette* on 16 June 2009 is repealed.

1.5 Meaning of terms used in this local law

(1) In this local law—

authorised person means a person appointed by the local government under section 9.10 of the LG Act to perform any of the functions of an authorised person under this local law;

collectable waste receptacle means a receptacle for the deposit and collection of collectable waste that is—

- (a) a recycling waste receptacle;
- (b) a general waste receptacle; or
- (c) an organic waste receptacle;

;

costs of the local government include administrative costs;

Council means the council of the Regional Local Government;

Hazelmere Resource Recovery Park is the waste facility located on 77 Lakes Road, Hazelmere WA 6055

LG Act means the *Local Government Act 1995*;

LG Regulations means the *Local Government (Functions and General) Regulations 1996*;

local government waste has the same meaning as in the WARR Act;

non-collectable waste has the meaning set out in Schedule 1;

recycling waste means—

- (a) paper and cardboard;
- (b) plastic containers comprised of polyethylene terephthalate or high density polyethylene;
- (c) glass containers;
- (d) steel containers;
- (e) aluminium containers;
- (f) liquid paper board; and
- (g) any other waste determined by the regional local government to be recycling waste;

Red Hill Waste Management Facility is the waste facility located at 1094 Toodyay Road, Red Hill WA 6056

Regional Local Government means the Eastern Metropolitan Regional Council;

specified means specified by the regional local government or an authorised person, as the case may be;

WARR Act means the *Waste Avoidance and Resource Recovery Act 2007*;

WARR Regulations means the *Waste Avoidance and Resource Recovery Regulations 2008*;

waste has the same meaning as in the WARR Act;

waste facility means a waste facility, as defined in the WARR Act, that is operated by the regional local government.

1.6 Local public notice of determinations

Where, under this local law, the regional local government has a power to determine a matter –

- (a) local public notice, under section 1.7 of the LG Act, must be given of the matter determined;
- (b) the determination becomes effective only after local public notice has been given;
- (c) the determination remains in force for the period of one year after the date that local public notice has been given under subclause (a);
- (d) after the period referred to in subclause (c), the determination continues in force only if, and for so long as, it is the subject of local public notice, given annually, under section 1.7 of the LG Act; and
- (e) the determination must be recorded in a publicly accessible register of determinations that must be maintained by the local government.

1.7 Rates, fees and charges

The regional local government's powers to impose rates, fees and charges in relation to waste services are set out in sections 66 to 68 of the WARR Act and sections 6.16 and 6.17 of the LG Act.

1.8 Power to provide waste services

The regional local government's power to provide, or enter into a contract for the provision of, waste services is dealt with in section 50 of the WARR Act.

Part 2 - Operation of waste facilities

2.1 Operation of this Part

This Part applies to a person who enters a waste facility.

2.2 Hours of operation

The regional local government may from time to time determine the hours of operation of a waste facility.

2.3 Signs and directions

- (1) The regional local government or an authorised person may regulate the use of a waste facility—
 - (a) by means of a sign; or
 - (b) by giving a direction to a person within a waste facility.
- (2) A person within a waste facility must comply with a sign or direction under subclause (1).
- (3) The regional local government or an authorised person may direct a person who commits, or is reasonably suspected by the local government or the authorised person of having committed, an offence under this clause to leave the waste facility immediately.
- (4) A person must comply with a direction under subclause (3).

2.4 Fees and charges

- (1) Unless subclause (3) applies, a person must, on or before entering a waste facility or on demand by the regional local government or an authorised person, pay the fee or charge as assessed by an authorised person.
- (2) An authorised person may assess the fee or charge in respect of a particular load of waste at a rate that applies to any part of that load, even if that rate is higher than the rate that would apply to any other part of the load.
- (3) Subclause (1) does not apply—
 - (a) to a person who disposes of waste in accordance with the terms of—
 - (i) a credit arrangement with the regional local government; or
 - (ii) any other arrangement with the regional local government to pay the fee or charge at a different time or in a different manner; and
 - (b) to the deposit of waste owned by the regional local government, or in the possession of an employee on behalf of the local government.

2.5 Depositing waste

- (1) A person must not deposit waste at a waste facility other than—
 - (a) at a location determined by a sign and in accordance with the sign; and
 - (b) in accordance with the direction of an authorised person.
- (2) The regional local government may determine the classification of any waste that may be deposited at a waste facility.

2.6 Prohibited activities

- (1) Unless authorised by the regional local government, a person must not—
 - (a) remove any waste or any other thing from a waste facility;
 - (b) deposit at a waste facility that is a landfill site any waste that is toxic, poisonous or hazardous, or the depositing of which is regulated or prohibited by any written law;
 - (c) light a fire in a waste facility;
 - (d) remove, damage or otherwise interfere with any flora in a waste facility;
 - (e) remove, injure or otherwise interfere with any fauna in a waste facility; or
 - (f) damage, deface or destroy any building, equipment, plant or property within a waste facility.
- (2) A person must not act in an abusive or threatening manner towards any person using, or engaged in the management or operation of, a waste facility.

Part 3 - Enforcement

3.1 Objection and appeal rights

Division 1 of Part 9 of the LG Act applies to a decision under this local law to grant, renew, vary or cancel –

- (a) an approval under clause 2.7(b);
- (b) an exemption under clause 2.8(2);
- (c) an approval under clause 2.10(1);
- (d) an authorisation under clause 3.2(1)(c);
- (e) an approval under clause 3.2(2); and
- (f) an approval under clause 3.3.

3.2 Offences and general penalty

- (1) A person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law a person is prohibited from doing, commits an offence.
- (2) A person who commits an offence under this local law is liable, on conviction, to a penalty not exceeding \$5,000, and if the offence is of a continuing nature, to a further penalty not exceeding \$500 in respect of each day or part of a day during which the offence has continued.

3.3 Other costs and expenses

- (1) A person who is convicted of an offence under this local law is to be liable, in addition to any penalty imposed under clause 5.2, to pay to the local government the costs and expenses incurred by the local government in taking remedial action such as—
 - (a) removing and lawfully disposing of toxic, hazardous or poisonous waste; or
 - (b) making good any damage caused to a waste facility.
- (2) The costs and expenses incurred by the local government are to be recoverable, as a debt due to the local government, in a court of competent civil jurisdiction.

3.4 Prescribed offences

- (1) An offence against a clause specified in Schedule 2 is a prescribed offence for the purposes of section 9.16(1) of the LG Act.
- (2) The amount of the modified penalty for a prescribed offence is that specified adjacent to the clause in Schedule 2.

3.5 Form of notices

- (1) Where a vehicle is involved in the commission of an offence, the form of the notice referred to in section 9.13 of the LG Act is that of Form 1 in Schedule 1 of the LG Regulations.
- (2) The form of the infringement notice given under section 9.16 of the LG Act is that of Form 2 in Schedule 1 of the LG Regulations.
- (3) The form of the infringement withdrawal notice given under section 9.20 of the LG Act is that of Form 3 in Schedule 1 of the LG Regulations.

Schedule 1 - Meaning of 'non-collectable waste'

[Clause 1.5(1)]

non-collectable waste means –

- (a) hot or burning material;
- (b) household hazardous waste, including paint, acids, alkalis, fire extinguishers, solvents, pesticides, oils, gas cylinders, batteries, chemicals and heavy metals;
- (c) any other hazardous material, such as radioactive waste;
- (d) any explosive material, such as flares or ammunition;
- (e) electrical and electronic equipment;
- (f) hospital, medical, veterinary, laboratory or pathological substances;
- (g) construction or demolition waste;
- (h) sewage;
- (i) 'controlled waste' for the purposes of the *Environmental Protection (Controlled Waste) Regulations 2004*;
- (j) any object that is greater in length, width, or breadth than the corresponding dimension of the receptacle or that will not allow the lid of the receptacle to be tightly closed;
- (k) waste that is or is likely to become offensive or a nuisance, or give off an offensive or noxious odour, or to attract flies or cause fly breeding unless it is first wrapped in non-absorbent or impervious material or placed in a sealed impervious and leak-proof container; and
- (l) any other waste determined by the regional local government to be non-collectable waste.

Schedule 2 - Prescribed offences

Item No.	Clause No.	Description	Modified Penalty
1	2.1(2)(a)	Failing to pay fee or charge	\$350
2	2.1(2)(b)	Failing to ensure lawful use of receptacle	\$350
3	2.2(1)	Depositing non-collectable waste in a receptacle	\$350
4	2.2(2)	Depositing waste in another receptacle without consent	\$350
29	3.3(2)	Failing to comply with a sign or direction	\$500
30	3.3(4)	Failing to comply with a direction to leave	\$500
31	3.4(1)	Disposing waste without payment of fee or charge	\$500
32	3.5(1)	Depositing waste contrary to sign or direction	\$500
33	3.6(1)(a)	Removing waste without authority in a waste facility	\$250
34	3.6(1)(b)	Depositing toxic, poisonous or hazardous waste at a waste facility	\$500
35	3.6(1)(c)	Lighting a fire in a waste facility	\$300
36	3.6(1)(d)	Removing or interfering with any flora in a waste facility	\$300
37	3.6(1)(e)	Removing or interfering with any fauna without approval in a waste facility	\$300
38	3.6(1)(f)	Damaging, defacing or destroying any building, equipment, plant or property within a waste facility	\$500
39	3.6(2)	Acting in an abusive or threatening manner	\$300



14.4 WASTE ADVISORY GROUP COMMITTEE

REFERENCE: D2019/03379

PURPOSE OF REPORT

The purpose of this report is for Council to establish a new Waste Advisory Committee by merging the functions of the Technical Advisory Committee (TAC) and the Resource Recovery Committee (RRC).

KEY POINTS AND RECOMMENDATION(S)

- Following the resolution of Council to include one councillor from each member Council as members of the TAC, it was noted that it would be more efficient to combine the functions of the TAC and RRC into one single committee.
- It is proposed that the TAC and RRC be disbanded and a single committee incorporating the functions of these two committees be established
- The Terms of Reference for the new committee are detailed within the attachment contained in this report.

Recommendation(s)

That Council:

1. By absolute majority in accordance with section 5.8 of the *Local Government Act 1995* establishes a Waste Advisory Committee, with terms of reference as contained within the attachment of this report.
2. Disband the Technical Advisory Committee and the Resource Recovery Committee.
3. Adopts the Waste Advisory Committee meeting dates, times and places for the remainder of the 2019 calendar year as outlined in the report.

SOURCE OF REPORT

Director Corporate Services

BACKGROUND

Council, at its 21 February 2019 meeting, resolved as follows:

THAT COUNCIL:

1. AMEND THE TERMS OF REFERENCE OF THE TECHNICAL ADVISORY COMMITTEE TO:
 - a) INCLUDE ONE COUNCILLOR FROM EACH MEMBER COUNCIL AS MEMBERS OF THE COMMITTEE; AND
 - b) REQUIRE THAT THE CHAIR OF THE COMMITTEE BE AN ELECTED REPRESENTATIVE FROM ONE OF THE MEMBER COUNCILS.
2. AMEND THE TERMS OF REFERENCE OF THE TECHNICAL ADVISORY COMMITTEE SO THAT THE CEO OF THE EMRC OR NOMINEE ARE NON-VOTING MEMBERS OF THE COMMITTEE.



Item 14.4 continued

REPORT

The resolution of Council to include one councillor from each member Council as members of the TAC will establish a similar structure to the RRC. During debate at the Council meeting it was highlighted that it may be appropriate to have one committee instead of two separate committees. It was also discussed amongst current TAC members and it was agreed that it would be more efficient and more productive to have one committee instead of two separate committees.

Accordingly, it is proposed that Council establish a new Waste Advisory Group Committee (WAG), merging the functions of the RRC and TAC and replacing the RRC and TAC. The Terms of Reference of the new committee is attached.

Consistent with Council's resolution of 21 February 2019, the Terms of Reference as attached reflect the CEO as a non-voting member. This is reflected in the clauses 3.1(c), 5.4(b) and 5.4(d).

It is proposed that the meeting schedule for the rest of the 2019 calendar year will be at the same dates, time and place as the RRC previously adopted by Council (D2018/09638).

The schedule below sets out the proposed meeting dates for the remainder of the 2019 calendar year (as outlined below) which for the most part are held two weeks prior to Council meetings and commence at 5.00pm.

Thursday	4	April	(if required)	at	EMRC Administration Office
Thursday	9	May	(if required)	at	EMRC Administration Office
Thursday	6	June	(if required)	at	EMRC Administration Office
Thursday	4	July	(if required)	at	EMRC Administration Office
Thursday	8	August	(if required)	at	EMRC Administration Office
Thursday	5	September	(if required)	at	EMRC Administration Office
Thursday	10	October	(if required)	at	EMRC Administration Office
Thursday	21	November	(if required)	at	EMRC Administration Office

In the event that Council approves the establishment of the new Committee and disbandment of the RRC and TAC, Report 14.5 will be utilised to nominate the respective members to the new Committee. As the TAC will be disbanded, Reports 14.6 and 14.7 will be withdrawn.

In the event that Council does not approve the establishment of the new Committee and disbandment of the RRC and TAC, Report 14.5 will be withdrawn. Accordingly, in this event, Report 14.6 will proceed to amend the Terms of Reference of the TAC as a result of the resolution of Council at its 21 February 2019 meeting. Report 14.7 will be utilised to appoint the new Councillor members to the TAC.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 – Good Governance

- 3.3 To provide responsible and accountable governance and management of the EMRC
- 3.4 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

The cost of running Committees is included in the annual budgets approved by Council.




Item 14.4 continued

SUSTAINABILITY IMPLICATIONS

Nil.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	 Member Council officers are to be nominated to the Committee
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Terms of Reference Waste Advisory Committee (Ref: D2019/04031)

VOTING REQUIREMENT

Absolute Majority

RECOMMENDATION(S)

That Council:

1. By absolute majority in accordance with section 5.8 of the *Local Government Act 1995* establishes a Waste Advisory Committee, with terms of reference as contained within the attachment of this report.
2. Disband the Technical Advisory Committee and the Resource Recovery Committee.
3. Adopts the Waste Advisory Committee meeting dates, times and places for the rest of 2019 calendar year as outlined in the report.

COUNCIL RESOLUTION(S)

MOVED CR O'CONNOR

SECONDED CR WILSON

THAT COUNCIL:

1. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 5.8 OF THE *LOCAL GOVERNMENT ACT 1995* ESTABLISHES A WASTE ADVISORY COMMITTEE, WITH TERMS OF REFERENCE AS CONTAINED WITHIN THE ATTACHMENT OF THIS REPORT.
2. DISBAND THE TECHNICAL ADVISORY COMMITTEE AND THE RESOURCE RECOVERY COMMITTEE.
3. ADOPTS THE WASTE ADVISORY COMMITTEE MEETING DATES, TIMES AND PLACES FOR THE REST OF 2019 CALENDAR YEAR AS OUTLINED IN THE REPORT.

CARRIED UNANIMOUSLY

TERMS OF REFERENCE

WASTE ADVISORY COMMITTEE

1. OBJECTIVES OF COMMITTEE

The Waste Advisory Committee (WAC) is a formally appointed committee of Council and is responsible to that body. It has been established to:

- (a) review and provide reports on technical matters and recommendations to Council
- (b) advise on resource recovery matters for the Eastern Metropolitan Regional Council
- (c) advise on other waste related matters

2. RESPONSIBILITIES

The Waste Advisory Committee is to give consideration and prepare recommendations to Council in relation to:

- (a) Waste management, including the removal, processing, treatment and disposal of waste;
- (b) Waste related environmental and risk management;
- (c) Regional and Community Waste Education/Engagement Initiatives;
- (d) Activities of the Waste Management Community Reference Group; and
- (e) Other relevant waste related matters referred to it from time to time.

3. MEMBERSHIP

3.1. The Waste Advisory Recovery Committee will comprise of:

- (a) One Councillor from each of the member Councils;
- (b) A Principal Officer of each of EMRC's participant member Councils nominated by the member Council Chief Executive Officer; and
- (c) The Chief Executive Officer of the Eastern Metropolitan Regional Council (EMRC) or nominee. (Non-Voting Member)

3.2. Council will appoint deputy members to members of the Council on the WAC.

3.3. Member Council Chief Executive Officers will appoint a deputy principal officer member to on the WAC.

3.4. Members and Deputies will be appointed following each ordinary Council election for a period of up to two years up or such time until the next ordinary Council election whichever is earlier.

4. MEETINGS

- 4.1. The WAC shall hold regular meetings at such times and on such days as the Council may determine by resolution.
- 4.2. Additional meetings will be convened at the discretion of the Chairperson.

5. OPERATING PROCEDURES

- 5.1. All meetings of the WAC are to be conducted in accordance with the *Local Government Act 1995*, associated Regulations and the *EMRC Standing Orders Local Law 2013*.
- 5.2. A quorum for a meeting of the Committee shall be at least 50% of the number of voting offices (whether vacant or not) of members of the Committee.
- 5.3. The Chair and Deputy Chair of Committee shall be elected representatives (Councillors) from the member Councils.
- 5.4. Voting
 - (a) All decisions of the Committee shall be made on the basis of a simple majority decision of the members present or, if another kind of majority has been prescribed by regulations for the particular kind of decision, by that kind of majority.
 - (b) The Chief Executive Officer of the EMRC or nominee may participate in meeting discussions but is not entitled to vote.
 - (c) If the decision results in a tied vote, the person presiding is to cast a second vote.
 - (d) Persons other than Committee members, and the Chief Executive Officer of the EMRC or nominee are not entitled to cast a vote.
 - (e) All other aspects related to voting procedure shall be consistent with relevant sections of the *EMRC Standing Orders Local Law 2013*.
- 5.5. Other EMRC staff or member Council staff may attend meetings, at the discretion of the EMRC Chief Executive Officer and/or the Committee Chairperson, to provide advice and information when required.
- 5.6. The EMRC Chief Executive Officer may invite the attendance of any particular additional officer through the participant member Council Chief Executive Officer.
- 5.7. The EMRC Chief Executive Officer may invite other additional persons, including consultants, to provide advice and information when required.

6. REPORTING:

- 6.1 The Committee shall after every meeting forward the minutes of that meeting to the next Ordinary Meeting of Council, including a report explaining any specific recommendations and key outcomes.

7. DELEGATED POWER

- 7.1 The Waste Advisory Committee has no delegated powers and no authority to implement its recommendations.

Related Documentation:

Policy 2.1 Committees of Council

EMRC Standing Orders Local Law 2013

EMRC Code of Conduct

Administration:

Adopted / Reviewed by Council: 21 March 2019

Next Review: Following the Ordinary Elections in 2021

Responsible Directorate Waste Services



14.5 APPOINTMENT OF MEMBERS TO THE WASTE ADVISORY COMMITTEE

REFERENCE: D2019/03849

PURPOSE OF REPORT

The purpose of this report is to appoint members to the Waste Advisory Committee (WAC).

KEY POINTS AND RECOMMENDATION(S)

- Section 5.11(1)(d) of the *Local Government Act 1995* provides that the membership of a committee continues until the next ordinary elections day.
- The committee comprises 1 Council member and 1 officer member from each member Council.

Recommendation(s)

That by absolute majority, in accordance with section 5.10 of the *Local Government Act 1995*:

1. The following Councillors and officers be appointed to the Waste Advisory Committee:

<u>Participant Local Government/ EMRC</u>	<u>Councillor Member</u>	<u>Officer Member</u>
Town of Bassendean	Cr.....	Director Operational Services
City of Bayswater	Cr	Director of Works and Infrastructure
City of Belmont	Cr	Director Infrastructure Services
City of Kalamunda	Cr	Director Asset Services
Shire of Mundaring	Cr	Director Infrastructure Services
City of Swan	Cr	Executive Manager Operations
EMRC		Chief Executive Officer

2. The following Councillors and officers be appointed as deputy members to the Resource Recovery Committee:

<u>Participant Local Government</u>	<u>Deputy Councillor Member</u>	<u>Deputy Officer Member</u>
Town of Bassendean	Cr	Manager Asset Services
City of Bayswater	Cr	Manager Environmental Health Services
City of Belmont	Cr	Manager Health & Community Safety
City of Kalamunda	Cr	Manager Asset & Waste Operations
Shire of Mundaring	Cr	Manager Design Services
City of Swan	Cr	Manager Fleet & Waste Services

SOURCE OF REPORT

Director Corporate Services



Item 14.5 continued

BACKGROUND

Waste Advisory Committee:

Established: 21 March 2019.

Membership: Membership of the Committee is comprised of one (1) Councillor from each member Council and a principal officer of each of the Participant Local Governments nominated by the member Council CEO.

Council will appoint deputy members to Councillor members on the WAC.

A Deputy Officer member for the WAC Officer member may be nominated by the CEO of each participant local government.

Meetings: The Committee holds regular meetings usually on a Thursday according to a schedule of meetings adopted by Council.

Terms of Reference: To review and progress waste and resource recovery activities for the region.

REPORT

Section 5.11(1)(d) of the *Local Government Act 1995* provides that the membership of a committee continues until the next ordinary elections day.

Nominations for Councillor members of the WAC are being sought as part of this report item.

The appointment of deputy members to committees provides the opportunity for a committee member to be represented when he or she is unable to attend. Council Policy 2.1 allows for a deputy to be appointed for each committee member. The appointment of deputies is also recommended as a means of ensuring a quorum is present to allow for the orderly flow of business.

Nominations for Deputy Councillor members of the WAC Committee will automatically be the other Councillor member of each participant member Council.

In the event that the Committee member is unable to attend a meeting, he or she is to organise with the deputy Committee member from the same participant member Council to attend in his or her place as well as notify the EMRC.

Currently, the member Council officer members on the Resource Recovery Committee (RRC) are:

<u>Participant Local Government/EMRC</u>	<u>Officer Member</u>
Town of Bassendean	Director Operational Services
City of Bayswater	Director of Works and Infrastructure
City of Belmont	Director Infrastructure Services
City of Kalamunda	Director Asset Services
Shire of Mundaring	Director Infrastructure Services
City of Swan	Executive Manager Operations
EMRC	Chief Executive Officer



Item 14.5 continued

The following have been nominated as current deputy officer members of the RRC by the Chief Executive Officer of the relevant participant local government.

<u>Participant Local Government</u>	<u>Deputy Officer Member</u>
Town of Bassendean	Manager Asset Services
City of Bayswater	Manager Environmental Health Services
City of Belmont	Manager Health & Community Safety
City of Kalamunda	Manager Asset & Waste Operations
Shire of Mundaring	Manager Design Services
City of Swan	Manager Fleet & Waste Services

It is proposed that the existing officer members and deputy officer members of the RRC shall be the members and deputy members of the WAG.

In accordance with section 53 of the *Interpretation Act 1984*:

“where a written law confers a power or imposes a duty upon a person to appoint or designate a person to –

- (a) Perform any function;*
- (b) Be a member of any board, tribunal, commission, committee, council, or other similar body, whether corporate or unincorporate; or*
- (c) Be or do any other thing,*

that person may make the appointment or designation either by appointing or designating a person by name or by appointing or designating the holder of an office by the term designating his office; and any such appointment or designation of the holder of an office shall be construed as the appointment or designation of the person from time to time holding, acting in, or lawfully performing the functions of the office.”

Appointment to the Committee of officers by office (position), rather than name, is considered administratively more efficient because, if during the term of office the person resigns from their substantive position, their replacement will automatically fill their position on the Committee without having to take a report to Council to formally make the appointment.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 – Good Governance

- 3.3 To provide responsible and accountable governance and management of the EMRC

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil



Item 14.5 continued

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Absolute Majority

RECOMMENDATION(S)

That by absolute majority, in accordance with section 5.10 of the *Local Government Act 1995*:

- The following Councillors and officers be appointed to the Waste Advisory Committee:

<u>Participant Local Government</u>	<u>Councillor Member</u>	<u>Officer Member</u>
Town of Bassendean	Cr	Director Operational Services
City of Bayswater	Cr	Director of Works and Infrastructure
City of Belmont	Cr	Director Infrastructure Services
City of Kalamunda	Cr	Director Asset Services
Shire of Mundaring	Cr	Director Infrastructure Services
City of Swan	Cr	Executive Manager Operations
EMRC		Chief Executive Officer

- The following Councillors and officers be appointed as deputy members to the Resource Recovery Committee:

<u>Participant Local Government</u>	<u>Deputy Councillor Member</u>	<u>Deputy Officer Member</u>
Town of Bassendean	Cr	Manager Asset Services
City of Bayswater	Cr	Manager Environmental Health Services
City of Belmont	Cr	Manager Health & Community Safety
City of Kalamunda	Cr	Manager Asset & Waste Operations
Shire of Mundaring	Cr	Manager Design Services
City of Swan	Cr	Manager Fleet & Waste Services



Item 14.5 continued

The City of Belmont has had a restructure with movement of responsibilities. Therefore, the deputy member of the Technical Advisory Committee and the Waste Advisory Committee has changed to the Manager Works, which was previously named Manager Health and Community Safety.

Amended Recommendation

That by absolute majority, in accordance with section 5.10 of the *Local Government Act 1995*:

1. The following Councillors and officers be appointed to the Waste Advisory Committee:

<u>Participant Local Government</u>	<u>Councillor Member</u>	<u>Officer Member</u>
Town of Bassendean	Cr Mykytiuk	Director Operational Services
City of Bayswater	Cr McKenna	Director Works and Infrastructure
City of Belmont	Cr Wolff	Director Infrastructure Services
City of Kalamunda	Cr O'Connor	Director Asset Services
Shire of Mundaring	Cr Lavell	Director Infrastructure Services
City of Swan	Cr McDonnell	Executive Manager Operations
EMRC		Chief Executive Officer

2. The following Councillors and officers be appointed as deputy members to the Resource Recovery Committee:

<u>Participant Local Government</u>	<u>Deputy Councillor Member</u>	<u>Deputy Officer Member</u>
Town of Bassendean	Cr Wilson	Manager Asset Services
City of Bayswater	Cr Palmer	Manager Environmental Health Services
City of Belmont	Cr Powell	Manager Works
City of Kalamunda	Cr Stallard	Manager Asset & Waste Operations
Shire of Mundaring	Cr Daw	Manager Design Services
City of Swan	Cr Kovalevs	Manager Fleet & Waste Services



Item 14.5 continued

COUNCIL RESOLUTION(S)

MOVED CR DAW

SECONDED CR MYKYTIUK

THAT BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.10 OF THE LOCAL GOVERNMENT ACT 1995:

1. THE FOLLOWING COUNCILLORS AND OFFICERS BE APPOINTED TO THE WASTE ADVISORY COMMITTEE:

<u>PARTICIPANT LOCAL GOVERNMENT</u>	<u>COUNCILLOR MEMBER</u>	<u>OFFICER MEMBER</u>
TOWN OF BASSENDEAN	CR MYKYTIUK	DIRECTOR OPERATIONAL SERVICES
CITY OF BAYSWATER	CR MCKENNA	DIRECTOR WORKS AND INFRASTRUCTURE
CITY OF BELMONT	CR WOLFF	DIRECTOR INFRASTRUCTURE SERVICES
CITY OF KALAMUNDA	CR O'CONNOR	DIRECTOR ASSET SERVICES
SHIRE OF MUNDARING	CR LAVELL	DIRECTOR INFRASTRUCTURE SERVICES
CITY OF SWAN	CR MCDONNELL	EXECUTIVE MANAGER OPERATIONS
EMRC		CHIEF EXECUTIVE OFFICER

2. THE FOLLOWING COUNCILLORS AND OFFICERS BE APPOINTED AS DEPUTY MEMBERS TO THE RESOURCE RECOVERY COMMITTEE:

<u>PARTICIPANT LOCAL GOVERNMENT</u>	<u>DEPUTY COUNCILLOR MEMBER</u>	<u>DEPUTY OFFICER MEMBER</u>
TOWN OF BASSENDEAN	CR WILSON	MANAGER ASSET SERVICES
CITY OF BAYSWATER	CR PALMER	MANAGER ENVIRONMENTAL HEALTH SERVICES
CITY OF BELMONT	CR POWELL	MANAGER WORKS
CITY OF KALAMUNDA	CR STALLARD	MANAGER ASSET & WASTE OPERATIONS
SHIRE OF MUNDARING	CR DAW	MANAGER DESIGN SERVICES
CITY OF SWAN	CR KOVALEVS	MANAGER FLEET & WASTE SERVICES

CARRIED UNANIMOUSLY



14.6 TECHNICAL ADVISORY COMMITTEE (TAC) - TERMS OF REFERENCE

REFERENCE: D2019/03378

This item was withdrawn due to the resolution of Item 14.4 Waste Advisory Committee where the TAC has now been disbanded.



14.7 APPOINTMENT OF MEMBERS TO THE TECHNICAL ADVISORY COMMITTEE

REFERENCE: D2019/03850

This item was withdrawn due to the resolution of Item 14.4 Waste Advisory Committee where the TAC has now been disbanded.



14.8 REVIEW OF THE MEETING AGENDA / MINUTES – CONFIDENTIAL ITEMS POLICY

REFERENCE: D2019/03460

PURPOSE OF REPORT

The purpose of this report is to review the Council Policy 1.5 – Meeting Agenda / Minutes – Confidential Items Policy.

KEY POINTS AND RECOMMENDATION(S)

- At its 21 February 2019 meeting, Council resolved to amend the EMRC Records Policy (or similar) to provide for the distribution of confidential documents and attachments to councillors by email.
- At the same meeting, Council also resolved that there should be no requirement for councillors or deputy members to return confidential attachments to the CEO.

Recommendation(s)

That the revised EMRC Policy 1.5 Meeting Agenda / Minutes – Confidential Items Policy forming attachment 3 to this report be adopted by Council.

SOURCE OF REPORT

Director Corporate Services

BACKGROUND

Council policies were last reviewed at the meeting of Council held on 6 December 2018 (D2018/17076).

At the same meeting Council resolved:

THAT COUNCIL CHANGES ITS POLICY TO ALLOW DEPUTY EMRC COUNCIL MEMBERS TO RECEIVE CONFIDENTIAL PAPERS IN ADVANCE OF EACH COUNCIL MEETING ALONG WITH THE AGENDA PAPERS.

At the 21 February 2019 meeting, Council resolved:

THAT COUNCIL REQUESTS THE CEO TO AMEND THE EMRC RECORDS POLICY (OR SIMILAR) TO REFLECT THE FOLLOWING CHANGES:

1. *CONFIDENTIAL DOCUMENTS AND ATTACHMENTS ARE TO BE EMAILED TO ALL COUNCILLOR AND DEPUTY MEMBERS UPON DELIVERY OF ALL RELEVANT AGENDAS.*
2. *THERE IS NO REQUIREMENT OF COUNCILLORS OR DEPUTY MEMBERS TO RETURN CONFIDENTIAL ATTACHMENTS TO THE CEO.*

REPORT

The policies of the EMRC, determined by Council as required by Section 2.7(2)(b) of the *Local Government Act 1995* (the Act), guide and inform management and the public about key Council principles. It is important that policies are reviewed periodically and amended where necessary

Following the resolutions at the December 2018 and February 2019 Council meetings, it is appropriate that the relevant policy be amended to reflect these changes. The existing policy (attachment 1) is provided for reference. The proposed amendments are reflected in attachment 2 including the track changes. A clean copy is attached (attachment 3) for adoption.



Item 14.8 continued

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 – Good Governance

3.3 To provide responsible and accountable governance and management of the EMRC


FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

The policy under review contributes to sustainability by informing management and the public about key Council principles.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	 Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

1. Original Council Policy 1.5: Meeting Agenda/Minutes – Confidential Items Policy (D2019/04045)
2. Council Policy 1.5: Meeting Agenda/Minutes – Confidential Items Policy with tracked changes (D2019/04046)
3. Revised Council Policy 1.5: Meeting Agenda/Minutes – Confidential Items Policy (D2019/04047)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That the revised EMRC Policy 1.5 Meeting Agenda / Minutes – Confidential Items Policy forming attachment 3 to this report be adopted by Council.

COUNCIL RESOLUTION(S)

MOVED CR STALLARD

SECONDED CR WOLFF

THAT THE REVISED EMRC POLICY 1.5 MEETING AGENDA / MINUTES – CONFIDENTIAL ITEMS POLICY FORMING ATTACHMENT 3 TO THIS REPORT BE ADOPTED BY COUNCIL.

CARRIED UNANIMOUSLY



1.5 Meeting Agenda / Minutes – Confidential Items Policy

STRATEGIC PLAN OBJECTIVE

3.3 To provide responsible and accountable governance and management of the EMRC.

PURPOSE

To ensure that confidential items, appearing on the Council and/or Committee agendas are easily recognised so that they can be dealt with in accordance with their special nature.

LEGISLATION

Local Government Act 1995 s.5.23, s.5.25(1)(j), 5.94 and 5.95
Local Government (Administration) Regulations 1996 s.5.23, r14, 29 and 29A
Local Government (Rules of Conduct) Regulations 2007
Freedom of Information Act 1992 r.6 Schedule 1 Clause 4
EMRC Standing Order Local Law 2013 clauses, 4.20 and 5.13

POLICY STATEMENT

1. That items which at the discretion of the Chief Executive Officer (CEO) are felt to require confidentiality be distributed separate from but accompanying the Council and or Committee agendas on paper of a colour not used elsewhere in the agenda.
2. That the agenda indicate that an item is to be treated as confidential while it is being considered by council/committee.
3. That the Council and/or Committee decision relating to a confidential item be included in the minutes of the meeting.
4. That copies of confidential agenda items be sent to members (and deputy members only when acting for a member) of the Council and others (in accordance with the protocol) dealing with a confidential item prior to the meeting, and be collected at the end of the meeting. Where a Council member or other person has been supplied with a confidential item and does not attend the relevant meeting, they will return the confidential item as soon as practicable to the office of the EMRC marked to the attention of the CEO.
5. Confidential items are not to be distributed by electronic media except at the discretion of the CEO in consultation with the Chairman.



6. That the power of the CEO, under section 5.25(1)(j) of the *Local Government Act 1995* be exercised so that the reports and other documents, relating to the confidential item and presentation at the meeting, not be available for inspection by the public.

The protocol for dealing with confidential information is:

1. Confidential information will be categorised by the CEO of the EMRC into information that will be disclosed only to the Council and information which may be disclosed to committees and member Council CEOs and officers.
2. Confidential information which will only be disclosed to the Council will include information which is the subject of legal professional privilege, information relating to employees and information which, if disclosed will or may cause economic harm to the EMRC.
3. Where confidential information is to be disclosed only to the Council, it will be considered behind closed doors with the result the recipients of the information will be limited to officers and employees of the EMRC and Council members. This confidential information will not be disclosed to any third party, inclusive of member Council CEOs and officers.
4. Confidential information which may be disclosed to committees and member Council CEOs and officers will be marked as being expressly subject to confidentiality and will also be considered behind closed doors.
5. Confidential information which is categorised by the CEO to be not disclosed to committees and member Council CEO's and officers may be referred to Council for review about whether it should be disclosed to committees and member Council CEOs and officers.
6. Application of the protocol will be made in a manner which will facilitate decision making by the EMRC and its Council and committees, prevent confidential information being accidentally disseminated, minimise the conflict of interest member Council CEOs and officers may have consequent upon the duty they owe to a participant and the legal and equitable duty of confidence they owe to the EMRC and avoid the need for litigation by the EMRC.

FINANCIAL CONSIDERATIONS

Nil

Adopted/Reviewed by Council

1. 18 September 1997
2. 22 July 1999
3. 02 May 2002
4. 20 May 2004
5. 23 February 2006
6. 18 September 2008
7. 23 September 2010
8. 18 September 2014
9. 06 December 2018

Next Review

Following the Ordinary Elections in 2021

Responsible Directorate

Corporate Services



1.5 Meeting Agenda / Minutes – Confidential Items Policy

STRATEGIC PLAN OBJECTIVE

3.3 To provide responsible and accountable governance and management of the EMRC.

PURPOSE

To ensure that confidential items, appearing on the Council and/or Committee agendas are easily recognised so that they can be dealt with in accordance with their special nature.

LEGISLATION

Local Government Act 1995 s.5.23, s.5.25(1)(j), 5.94 and 5.95
 Local Government (Administration) Regulations 1996 s.5.23, r14, 29 and 29A
 Local Government (Rules of Conduct) Regulations 2007
 Freedom of Information Act 1992 r.6 Schedule 1 Clause 4
 EMRC Standing Order Local Law 2013 clauses, 4.20 and 5.13

POLICY STATEMENT

1. That items which at the discretion of the Chief Executive Officer (CEO) are felt to require confidentiality be distributed separate from but accompanying the Council and or Committee agendas on paper of a colour not used elsewhere in the agenda.
2. That the agenda indicate that an item is to be treated as confidential while it is being considered by eCouncil/eCommittee.
3. That the Council and/or Committee decision relating to a confidential item be included in the minutes of the meeting.
4. That confidential documents and attachments are to be emailed to all councillor and deputy members upon delivery of all relevant agendas~~copies of confidential agenda items be sent to members (and deputy members only when acting for a member) of the Council and others (in accordance with the protocol) dealing with a confidential item prior to the meeting, and be collected at the end of the meeting. Where a Council member or other person has been supplied with a confidential item and does not attend the relevant meeting, they will return the confidential item as soon as practicable to the office of the EMRC marked to the attention of the CEO.~~
5. Confidential items are not to be distributed by electronic media except at the discretion of the CEO in consultation with the Chairman~~That there is no requirement of councillors or deputy members to return confidential attachments to the CEO.~~

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Council - Report Attachment 2 to Ordinary Council Item 14.8 - Revised Policy - 1.5 Meeting Agenda Minutes - Confidential Items Policy - 21 03 2019 (Track Changes).DOCX~~Policy - 1.5 Meeting Agenda/Minutes - Confidential Items Policy - 06 12-2018.DOCX~~



6. That the power of the CEO, under section 5.25(1)(j) of the *Local Government Act 1995* be exercised so that the reports and other documents, relating to the confidential item and presentation at the meeting, not be available for inspection by the public.

The protocol for dealing with confidential information is:

1. Confidential information will be categorised by the CEO of the EMRC into information that will be disclosed only to the Council and information which may be disclosed to committees and member Council CEOs and officers.
2. Confidential information which will only be disclosed to the Council will include information which is the subject of legal professional privilege, information relating to employees and information which, if disclosed will or may cause economic harm to the EMRC.
3. Where confidential information is to be disclosed only to the Council, it will be considered behind closed doors with the result the recipients of the information will be limited to officers and employees of the EMRC and Council members. This confidential information will not be disclosed to any third party, inclusive of member Council CEOs and officers.
4. Confidential information which may be disclosed to committees and member Council CEOs and officers will be marked as being expressly subject to confidentiality and will also be considered behind closed doors.
5. Confidential information which is categorised by the CEO to be not disclosed to committees and member Council CEO's and officers may be referred to Council for review about whether it should be disclosed to committees and member Council CEOs and officers.
6. Application of the protocol will be made in a manner which will facilitate decision making by the EMRC and its Council and committees, prevent confidential information being accidentally disseminated, minimise the conflict of interest member Council CEOs and officers may have consequent upon the duty they owe to a participant and the legal and equitable duty of confidence they owe to the EMRC and avoid the need for litigation by the EMRC.

FINANCIAL CONSIDERATIONS

Nil

Adopted/Reviewed by Council

1. 18 September 1997
2. 22 July 1999
3. 02 May 2002
4. 20 May 2004
5. 23 February 2006
6. 18 September 2008
7. 23 September 2010
8. 18 September 2014
9. 06 December 2018
- 9-10. 21 March 2019

Next Review

Following the Ordinary Elections in 2021

Responsible Directorate

Corporate Services



1.5 Meeting Agenda / Minutes – Confidential Items Policy

STRATEGIC PLAN OBJECTIVE

3.3 To provide responsible and accountable governance and management of the EMRC.

PURPOSE

To ensure that confidential items, appearing on the Council and/or Committee agendas are easily recognised so that they can be dealt with in accordance with their special nature.

LEGISLATION

Local Government Act 1995 s.5.23, s.5.25(1)(j), 5.94 and 5.95
Local Government (Administration) Regulations 1996 s.5.23, r14, 29 and 29A
Local Government (Rules of Conduct) Regulations 2007
Freedom of Information Act 1992 r.6 Schedule 1 Clause 4
EMRC Standing Order Local Law 2013 clauses, 4.20 and 5.13

POLICY STATEMENT

1. That items which at the discretion of the Chief Executive Officer (CEO) are felt to require confidentiality be distributed separate from but accompanying the Council and or Committee agendas on paper of a colour not used elsewhere in the agenda.
2. That the agenda indicate that an item is to be treated as confidential while it is being considered by Council/Committee.
3. That the Council and/or Committee decision relating to a confidential item be included in the minutes of the meeting.
4. That confidential documents and attachments are to be emailed to all councillor and deputy members upon delivery of all relevant agendas.
5. That there is no requirement of councillors or deputy members to return confidential attachments to the CEO.



6. That the power of the CEO, under section 5.25(1)(j) of the *Local Government Act 1995* be exercised so that the reports and other documents, relating to the confidential item and presentation at the meeting, not be available for inspection by the public.

The protocol for dealing with confidential information is:

1. Confidential information will be categorised by the CEO of the EMRC into information that will be disclosed only to the Council and information which may be disclosed to committees and member Council CEOs and officers.
2. Confidential information which will only be disclosed to the Council will include information which is the subject of legal professional privilege, information relating to employees and information which, if disclosed will or may cause economic harm to the EMRC.
3. Where confidential information is to be disclosed only to the Council, it will be considered behind closed doors with the result the recipients of the information will be limited to officers and employees of the EMRC and Council members. This confidential information will not be disclosed to any third party, inclusive of member Council CEOs and officers.
4. Confidential information which may be disclosed to committees and member Council CEOs and officers will be marked as being expressly subject to confidentiality and will also be considered behind closed doors.
5. Confidential information which is categorised by the CEO to be not disclosed to committees and member Council CEO's and officers may be referred to Council for review about whether it should be disclosed to committees and member Council CEOs and officers.
6. Application of the protocol will be made in a manner which will facilitate decision making by the EMRC and its Council and committees, prevent confidential information being accidentally disseminated, minimise the conflict of interest member Council CEOs and officers may have consequent upon the duty they owe to a participant and the legal and equitable duty of confidence they owe to the EMRC and avoid the need for litigation by the EMRC.

FINANCIAL CONSIDERATIONS

Nil

Adopted/Reviewed by Council

1. 18 September 1997
2. 22 July 1999
3. 02 May 2002
4. 20 May 2004
5. 23 February 2006
6. 18 September 2008
7. 23 September 2010
8. 18 September 2014
9. 06 December 2018
10. 21 March 2019

Next Review

Following the Ordinary Elections in 2021

Responsible Directorate

Corporate Services



14.9 EMRC STAKEHOLDER NETWORKING EVENTS

REFERENCE: D2019/03936

PURPOSE OF REPORT

The purpose of this report is to advise Council of a departure from the previously held EMRC Stakeholder Functions to a revised format.

KEY POINTS AND RECOMMENDATION(S)

- The EMRC Stakeholder networking events have been previously held each year with the intent to foster business and government relationships, particularly as part of a diverse approach to stakeholder engagement.
- Council has previously endorsed an amended format for the EMRC stakeholder networking event from an annual dinner to a cocktail format in each alternate year.
- To ensure that Council's investment in stakeholder networking events represents value for money, the Chairman has requested that the biennial dinner event and biennial cocktail function be renewed, with consideration given to the purpose and characteristics of each event.
- Council at its 7 December 2017 meeting resolved to proceed with the 2018 biennial dinner but that it no longer be held thereafter, and that the CEO presents alternatives to these events at a significantly reduced cost.

Recommendation(s)

That Council not proceed with the EMRC stakeholder networking event in the current format in 2019 but considers hosting relevant events, as presented to Council from time to time, which have a particular focus or cause for celebration.

SOURCE OF REPORT

Acting Chief Executive Officer

BACKGROUND

On 7 September 2004 a report was presented to the CEOAC for the purpose of obtaining Council endorsement to alter the timing of the EMRC Annual Dinner, from an annual to a biennial dinner i.e. once every two (2) years. The salient points from the 7 September 2004 report include:

- That the timing of the EMRC Dinner be changed to coincide with EMRC Council elections. The dinner would be held immediately after each election and this would provide an opportunity to formally thank the past Council and welcome the new Council.
- In order to ensure that networking continued with key EMRC stakeholders on a regular basis, it was proposed that in the years that a formal Dinner would not be held, that at least one networking function be held with key stakeholders.



Item 14.9 continued

Thus, at the 23 September 2004 Ordinary Council meeting, Council resolved inter alia that (Ref: DMDOC/104883):

- "3. COUNCIL ENDORSES AMENDING THE TIMING OF THE EMRC DINNER TO A BIENNIAL EVENT TO BE HELD SHORTLY AFTER EACH EMRC COUNCIL ELECTION.*
- 4. THE NEXT EMRC DINNER BE HELD ON A DATE FOLLOWING THE EMRC ELECTIONS THAT DOES NOT ADVERSELY IMPACT ON ANY PLANNED MEMBER COUNCIL EVENTS."*

As there were no Council elections in 2006, a Biennial Cocktail Function was held in November 2006 to ensure that there was continued networking with key EMRC stakeholders in the absence of a formal dinner.

On 26 July 2007 a report was provided to Council to seek approval to amend the timing of the biennial dinner because the Local Government elections, usually held in May, would now be held in October every two (2) years. Due to the move in Council election dates to October, it was not practical to hold the dinner shortly after the EMRC Council election during November to January, as timing may conflict with other planned member Council and general events associated with the advent of Council recess, Christmas celebrations, and the school holiday period.

At the 26 July 2007 Ordinary Council meeting, Council resolved inter alia that (Ref: DMDOC/72032):

- "2. FUTURE EMRC BIENNIAL DINNER EVENTS BE HELD DURING OR AS CLOSE AS POSSIBLE TO FEBRUARY, PROVIDED THE DATE DOES NOT ADVERSELY IMPACT ON ANY PLANNED MEMBER COUNCIL EVENTS."*

Following the EMRC Biennial Dinner in March 2008, the Chairman received many positive comments about the event; thus prompting the reason to consider whether the frequency of the biennial dinner should return to an annual dinner. On 20 March 2008 a report was provided to Council to determine whether to alter the frequency of the biennial dinner/cocktail functions. The report considered the purpose and benefits of both events; together with the event format, invited stakeholders and associated costs.

At the 20 March 2008 Ordinary Council meeting, Council resolved inter alia (Ref: DMDOC/81418):

- "THAT COUNCIL AMENDS THE FREQUENCY OF THE BIENNIAL DINNER TO AN ANNUAL DINNER AND CEASES TO CONDUCT A COCKTAIL FUNCTION."*

At the 19 August 2010 Ordinary Council meeting, Council reviewed the format of the dinner event in relation to the cocktail function, with consideration given to the purpose and characteristics of each event. It was acknowledged that the cocktail function had greater networking capacity than the dinner format as the dinner provides limited opportunity to speak with fellow guests.

As a result, Council resolved (Ref: DMDOC/136978):

- "THAT COUNCIL AMENDS TIMING OF THE EMRC ANNUAL DINNER EVENT TO A BIENNIAL DINNER AND HOLD A BIENNIAL COCKTAIL FUNCTION IN EACH ALTERNATIVE YEAR."*

The stakeholder functions continued to alternate annually between a dinner and the year thereafter, a cocktail function.

The Biennial Dinners and Cocktail Functions are one of the many ways the EMRC engages with its major stakeholders networking events for each year. Greater importance is placed on maintaining face-to-face contact to promote effective two-way communication however this sometimes comes at a cost. Further, the Biennial Dinner and Biennial Cocktail functions have previously provided an opportunity for the EMRC to formally recognise past Councillors and to welcome new Councillors, which is consistent with Council Policy 1.9 – Recognition of Members of Council, which states that presentations should take place at the next EMRC Biennial Dinner or Cocktail Function. On average the number of the people attending the dinner is around 130 including partners and the cocktail functions have, on average, attracted around 90 guests.



Item 14.9 continued

REPORT

While the events have been reasonably successful in building and maintaining stakeholder relationships, it is timely for the format of the annual stakeholder function be reviewed to ensure that EMRC's investment in networking events continues to represent value for money.

With many new waste opportunities being investigated by the EMRC it may be prudent to focus on events such as the commissioning of the Wood Waste to Energy plant around June/July 2019 and the unveiling of other initiatives as they come to fruition.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3: Good Governance:

- 3.2 To manage partnerships and relationships with stakeholders
- 3.4 To continue to improve financial and asset management practices


FINANCIAL IMPLICATIONS

A cost allocation for networking functions is provided for in the annual budget.

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	 Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Simple Majority



Item 14.9 continued

RECOMMENDATION(S)

That Council not proceed with the EMRC stakeholder networking event in the current format in 2019 but considers hosting relevant events, as presented to Council from time to time, which have a particular focus or cause for celebration.

COUNCIL RESOLUTION(S)

MOVED CR STALLARD

SECONDED CR WOLFF

THAT COUNCIL NOT PROCEED WITH THE EMRC STAKEHOLDER NETWORKING EVENT IN THE CURRENT FORMAT IN 2019 BUT CONSIDERS HOSTING RELEVANT EVENTS, AS PRESENTED TO COUNCIL FROM TIME TO TIME, WHICH HAVE A PARTICULAR FOCUS OR CAUSE FOR CELEBRATION.

CARRIED UNANIMOUSLY



14.10 ITEMS CONTAINED IN THE INFORMATION BULLETIN

REFERENCE: D2019/04068

The following items are included in the Information Bulletin, which accompanies the Agenda.

1 WASTE MANAGEMENT SERVICES

1.1 COUNCIL TONNAGE COMPARISONS AS AT 31 JANUARY 2019 (Ref: D2019/04073)

RECOMMENDATION(S)

That Council notes the items contained in the Information Bulletin accompanying the 21 March 2019 Ordinary Meeting of Council Agenda.

COUNCIL RESOLUTION(S)

MOVED CR STALLARD

SECONDED CR WOLFF

THAT COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 21 MARCH 2019 ORDINARY MEETING OF COUNCIL AGENDA.

CARRIED UNANIMOUSLY



INFORMATION BULLETIN

Accompanying the
Ordinary Meeting of Council

21 March 2019

COUNCIL INFORMATION BULLETIN**21 March 2019****(REF: D2019/04068)****TABLE OF CONTENTS**

1	WASTE SERVICES	1
1.1	COUNCIL TONNAGE COMPARISONS AS AT 31 JANUARY 2019 (Ref: D2019/04073)	1



1 WASTE SERVICES

1.1 COUNCIL TONNAGE COMPARISONS AS AT 31 JANUARY 2019

REFERENCE: D2019/02661 (TAC) – D2019/04073

PURPOSE OF REPORT

The purpose of this report is to provide Council with year to date tonnages and quantities at the Red Hill Waste Management Facility and the Hazelmere Resource Recovery Park for the reporting period of 1 July 2018 to 31 January 2019.

REPORT

Attachment 1 of this report indicates that member Council tonnages totaling 83,579.43 tonnes were received at the Red Hill Waste Management Facility during the reporting period, compared to 78,596.56 tonnes received during the same period in 2017/2018.

Attachment 2 outlines "other" waste that was received at the Red Hill Waste Management Facility being 57,213.37 tonnes. The combined tonnages for the reporting period totalled 140,792.80 tonnes. The 2017/2018 tonnages of 22,087.32 and 100,683.88 respectively for the same period are also provided for comparison purposes showing a significant increase in "Other Commercials" as a result of new waste contracts.

Attachment 3 outlines the tonnages of various materials that have been exported from the Red Hill Waste Management Facility during the reporting period, compared to the same period in 2017/2018.

Attachment 4 outlines the tonnages and quantities received of waste timber, C&I material and mattresses, plus sales of woodchip/fines at the Hazelmere Resource Recovery Park for the above reporting period.

- Incoming Waste Timber totalled 7,445.95 tonnes compared to 6,987.70 tonnes for the same period in 2017/2018.
- The sale of fines and woodchip totalled 7,519.27 tonnes, compared to 9,621.66 tonnes for the same period in 2017/2018.
- Incoming Commercial and Industrial (C&I) Waste totalled 338.74 tonnes, compared to 2,068.32 tonnes for the same period in 2017/2018.
- Mattresses incoming totalled 7,903.00 units compared to 7,125.00 units for the same period in 2017/2018.

ATTACHMENT(S)

1. Council Tonnages - 1 July 2018 to 31 January 2019 (Ref: D2019/04069)
2. Other Tonnages - 1 July 2018 to 31 January 2019 (Ref: D2019/04070)
3. Tonnages Exported from Red Hill - 1 July 2018 to 31 January 2019 (Ref: D2019/04071)
4. Hazelmere Resource Recovery Park – Incoming Materials and Product Sales - 1 July 2018 to 31 January 2019 (Ref: D2019/04072)

EASTERN METROPOLITAN REGIONAL COUNCIL

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2018/2019 YTD COUNCIL TONNAGES DISPOSED OF AT RED HILL WASTE MANAGEMENT FACILITY

Week Ending	Waste	Bayswater Greenwaste MGB	Uncont G/W	Waste	Belmont Uncont G/W	Waste	Bassendean Uncont G/W	Waste	Swan Uncont G/W	Waste	Kalamunda Uncont G/W	Waste	Mundaring Uncont G/W	Total
10-Jul-18	490.35	130.67	0.00	306.85	0.00	146.15	0.00	1,175.94	8.70	646.28	72.99	296.73	0.00	3,274.66
17-Jul-18	450.77	74.80	0.00	242.85	0.00	88.00	0.00	868.96	6.90	465.33	39.00	223.22	0.00	2,459.83
24-Jul-18	439.34	97.97	0.00	230.53	0.00	121.91	1.35	857.81	10.50	439.11	40.65	207.42	0.00	2,446.59
31-Jul-18	559.79	75.53	0.00	237.21	0.00	106.20	0.00	888.25	15.30	433.11	50.96	246.27	0.00	2,612.62
07-Aug-18	426.87	117.85	0.00	229.30	0.00	108.80	0.00	915.06	6.90	438.01	35.05	223.39	0.00	2,501.23
14-Aug-18	331.41	86.98	0.00	262.09	0.00	105.05	0.00	933.05	11.10	437.12	33.80	247.64	0.00	2,448.24
21-Aug-18	336.03	153.35	0.00	264.60	0.00	120.90	2.50	963.17	9.00	454.06	34.70	236.38	0.00	2,574.69
31-Aug-18	498.18	210.15	0.00	406.22	0.00	186.91	0.00	1,500.57	12.00	668.45	58.53	544.80	175.42	4,261.23
11-Sep-18	473.43	180.43	0.00	366.60	0.00	164.69	0.00	1,359.63	15.30	658.57	65.97	434.41	211.98	3,931.01
18-Sep-18	444.48	162.75	0.00	263.48	0.00	124.25	0.00	970.29	12.00	457.42	45.46	403.68	86.44	2,970.25
25-Sep-18	425.34	120.40	0.00	261.83	0.00	114.55	0.00	971.74	9.00	433.75	32.35	333.14	89.82	2,791.92
30-Sep-18	245.29	112.15	0.00	170.29	0.00	79.45	0.00	564.48	6.60	262.40	29.74	239.78	49.50	1,759.68
09-Oct-18	680.24	162.05	0.00	355.11	0.00	171.40	2.40	1,400.42	18.30	704.88	65.39	493.98	97.01	4,151.18
16-Oct-18	460.64	152.38	0.00	261.18	0.00	111.32	0.00	982.83	15.60	462.57	51.60	341.33	0.00	2,839.45
23-Oct-18	761.64	104.55	0.00	256.59	0.00	117.83	0.00	953.88	16.50	457.30	37.06	214.04	0.00	2,919.39
31-Oct-18	630.89	165.50	0.00	307.88	0.00	150.05	1.20	1,152.15	23.10	565.19	56.68	247.23	0.00	3,299.87
06-Nov-18	413.63	92.70	0.00	198.79	0.00	139.35	0.00	777.92	22.50	387.54	34.21	180.43	0.00	2,247.07
13-Nov-18	558.53	139.10	0.00	250.45	10.60	194.40	0.00	953.37	21.30	455.01	43.80	215.76	0.00	2,842.32
20-Nov-18	578.68	92.45	0.00	247.31	12.85	185.34	0.00	938.89	16.80	466.69	50.07	211.64	0.00	2,800.72
30-Nov-18	812.66	185.00	0.00	660.89	18.85	256.70	1.40	1,509.11	26.70	712.43	77.31	349.20	0.00	4,610.25
11-Dec-18	765.45	161.21	0.00	336.91	14.45	241.47	0.00	1,348.05	21.60	631.36	71.71	316.81	0.00	3,909.02
18-Dec-18	752.91	91.00	0.00	240.15	11.95	111.23	1.05	965.48	16.50	452.60	45.20	225.66	0.00	2,913.73
25-Dec-18	523.77	101.85	0.00	197.15	8.50	87.31	0.80	812.24	13.50	371.37	32.28	188.36	0.00	2,337.13
31-Dec-18	564.90	78.90	0.00	501.27	9.20	117.85	0.00	984.88	15.90	455.52	20.44	242.20	0.00	2,991.06
Sub-total	12,625.22	3,049.72	0.00	7,055.53	86.40	3,351.11	10.70	24,748.17	351.60	11,916.07	1,124.95	6,863.50	710.17	71,893.14

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Attachment 1 to TAC 7-21 March 2019 Item 1.1

EASTERN METROPOLITAN REGIONAL COUNCIL

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2018-2019 YTD COUNCIL TONNAGES DISPOSED OF AT RED HILL WASTE MANAGEMENT FACILITY

Week Ending	Waste	Greenwaste MGB	Bayswater Uncont G/W	Waste	Belmont Uncont G/W	Waste	Bassendean Uncont G/W	Waste	Swan Uncont G/W	Waste	Kalamunda Uncont G/W	Waste	Mundaring Greenwaste	Total
08-Jan-19	517.98	145.90	0.00	310.80	12.40	137.55	0.00	1,166.51	12.60	574.45	43.65	282.09	0.00	3,203.93
15-Jan-19	369.40	84.05	0.00	234.15	10.80	110.85	0.00	947.98	12.00	448.35	44.65	210.44	0.00	2,472.67
22-Jan-19	330.15	108.15	0.00	317.15	10.20	110.80	0.95	951.94	12.90	439.40	30.50	213.73	0.00	2,525.87
31-Jan-18	460.85	121.55	0.00	548.95	10.80	141.10	0.00	1,276.18	19.50	550.58	58.80	295.51	0.00	3,483.82
Sub-total	1,678.38	459.65	0.00	1,411.05	44.20	500.30	0.95	4,342.61	57.00	2,012.78	177.60	1,001.77	0.00	11,686.29
Year to Date	14,303.60	3,509.37	0.00	8,466.58	130.60	3,851.41	11.65	29,090.78	408.60	13,928.85	1,302.55	7,865.27	710.17	83,579.43
31-Jan-19	17,812.97			8,597.18		3,863.06		29,499.38		15,231.40		8,575.44		83,579.43
Year to date	11,404.74	3,245.94	0.00	7,875.42	21.94	3,907.28	23.68	28,466.72	334.20	14,513.76	1,021.32	7,063.82	717.74	78,596.56
43,131.00	14,650.68			7,897.36		3,930.96		28,800.92		15,535.08		7,781.56		78,596.56

EASTERN METROPOLITAN REGIONAL COUNCIL

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2018/2019 YTD OTHER TONNAGES DISPOSED AT RED HILL WASTE MANAGEMENT FACILITY

Week Ending	Transfer Station	Class III Contaminated	Class IV Contaminated	Uncontaminated Greenwaste Transfer St	Uncontaminated Greenwaste Commercial	Other Commercials	Asbestos (Wrapped)	Hazelmere Wood, C & I Mattress	Total Other	Total Tonnages (Council & Other)
10-Jul-18	130.55	582.40	0.00	18.00	8.65	1,438.05	79.20	97.07	2,353.92	5,628.58
17-Jul-18	91.40	38.55	0.00	10.20	9.75	1,107.67	54.85	30.65	1,343.07	3,802.90
24-Jul-18	86.70	198.25	0.00	12.40	11.85	1,113.07	53.40	31.10	1,506.77	3,953.36
31-Jul-18	103.70	15.85	0.00	11.75	10.20	1,053.50	34.55	62.32	1,291.87	3,904.49
07-Aug-18	70.65	12.80	0.00	11.45	11.80	1,793.00	44.35	38.60	1,982.65	4,483.88
14-Aug-18	91.85	11.15	0.00	12.05	16.90	1,637.78	42.80	33.60	1,846.13	4,294.37
21-Aug-18	77.90	9.25	0.00	19.25	9.30	1,615.74	42.95	25.24	1,799.63	4,374.32
31-Aug-18	146.10	146.00	0.00	19.70	22.25	2,681.62	63.70	115.51	3,194.88	7,456.11
11-Sep-18	147.15	22.95	0.00	24.65	19.90	2,308.58	50.80	128.66	2,702.69	6,633.70
18-Sep-18	95.60	81.80	0.00	16.00	20.20	1,583.37	56.40	164.46	2,017.83	4,988.08
25-Sep-18	90.75	17.90	0.00	12.80	23.75	1,504.54	37.10	65.42	1,752.26	4,544.18
30-Sep-18	64.20	0.00	0.00	7.20	6.15	959.62	23.05	81.21	1,141.43	2,901.11
09-Oct-18	135.35	0.00	0.00	22.90	16.35	2,126.61	60.80	87.27	2,449.28	6,600.46
16-Oct-18	103.90	0.00	0.00	12.90	10.35	1,731.14	48.35	43.96	1,950.60	4,790.05
23-Oct-18	100.38	0.00	0.00	18.00	13.55	1,657.02	52.10	83.71	1,924.76	4,844.15
31-Oct-18	123.75	42.15	0.00	17.20	22.30	2,009.12	52.40	30.56	2,297.48	5,597.35
06-Nov-18	91.80	25.25	0.00	12.30	10.55	1,316.26	49.55	24.28	1,529.99	3,777.06
13-Nov-18	97.80	0.00	41.65	14.50	8.45	1,683.97	58.45	0.00	1,904.82	4,747.14
20-Nov-18	110.00	0.00	149.80	15.00	19.20	1,635.40	52.00	26.40	2,007.80	4,808.52
30-Nov-18	140.60	86.35	0.00	22.05	17.45	2,916.69	75.55	63.21	3,321.90	7,932.15
11-Dec-18	148.35	28.95	0.00	19.70	14.75	2,591.82	83.90	13.79	2,901.26	6,810.28
18-Dec-18	97.90	170.30	0.00	16.65	18.95	1,736.34	62.20	15.04	2,117.38	5,031.11
25-Dec-18	95.05	446.25	0.00	12.75	7.25	1,548.20	31.80	71.49	2,212.79	4,549.92
31-Dec-18	93.65	0.00	0.00	6.60	3.45	1,192.15	20.25	0.00	1,316.10	4,307.16
Sub-total	2,535.08	1,936.15	191.45	366.00	333.30	40,941.26	1,230.50	1,333.55	48,867.29	120,760.43

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Attachment 2 to TAC 7-21 March 2019 Item 1.1

EASTERN METROPOLITAN REGIONAL COUNCIL

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2018/2019 YTD OTHER TONNAGES & TOTAL TONNAGES DISPOSED OF AT RED HILL WASTE MANAGEMENT FACILITY

Week Ending	Transfer Station	Class III Contaminated	Class IV Contaminated	Uncontaminated Greenwaste Transfer St	Uncontaminated Greenwaste Commercial	Other Commercials	Asbestos (Wrapped)	Hazelmere C & I, Wood Mattress	Total	Total Tonnages (Council & Other)
08-Jan-19	117.35	0.00	0.00	14.45	7.75	1,931.99	32.25	8.33	2,112.12	5,316.05
15-Jan-19	83.85	0.00	0.00	14.20	14.75	1,546.95	45.85	40.66	1,746.26	4,218.93
22-Jan-19	61.55	193.75	0.00	20.25	8.95	1,706.10	64.60	5.43	2,060.63	4,586.50
31-Jan-18	114.45	0.00	0.00	22.65	16.10	2,161.64	62.85	49.38	2,427.07	5,910.89
Sub-total	377.20	193.75	0.00	71.55	47.55	7,346.68	205.55	103.80	8,346.08	20,032.37
Year to date 31-Jan-19	2,912.28	2,129.90	191.45	437.55	380.85	48,287.94	1,436.05	1,437.35	57,213.37	140,792.80
Year to date 31-Jan-18	3,368.34	501.14	0.00	477.14	501.48	12,839.34	1,697.68	2,702.20	22,087.32	100,683.88

EASTERN METROPOLITAN REGIONAL COUNCIL

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2018/2019 YTD TONNAGES EXPORTED FROM RED HILL WASTE MANAGEMENT FACILITY

Week Ending	Clay	Ferricrete	Filter / Laterite Rock	Recycled Material from Transfer Stn	Mulch	Soil Improver	Total
10-Jul-18	0.00	1,872.35	33.15	9.58	2.80	65.25	1,983.13
17-Jul-18	0.00	295.80	13.85	19.15	7.70	18.65	355.15
24-Jul-18	0.00	228.50	0.00	2.35	7.85	36.15	274.85
31-Jul-18	0.00	175.55	34.15	6.68	3.25	5.15	224.78
07-Aug-18	0.00	12.50	0.00	5.58	9.75	9.05	36.88
14-Aug-18	0.00	24.45	0.00	12.25	8.20	31.35	76.25
21-Aug-18	0.00	458.00	0.00	3.75	11.55	46.35	519.65
31-Aug-18	0.00	209.45	44.85	8.46	12.20	18.85	293.81
11-Sep-18	0.00	322.60	0.00	3.90	21.28	50.96	398.74
18-Sep-18	0.00	174.20	0.00	12.81	12.95	14.25	214.21
25-Sep-18	0.00	142.10	0.00	9.08	208.45	35.55	395.18
30-Sep-18	0.00	75.85	0.00	5.60	323.90	24.00	429.35
09-Oct-18	0.00	371.15	4.50	4.03	756.90	38.35	1,174.93
16-Oct-18	0.00	105.50	4.00	15.10	457.80	35.45	617.85
23-Oct-18	0.00	147.50	0.00	8.10	381.85	26.55	564.00
31-Oct-18	0.00	146.45	0.00	9.48	636.70	19.35	811.98
06-Nov-18	0.00	146.30	2.25	9.30	138.70	6.85	303.40
13-Nov-18	0.00	47.50	5.05	15.15	14.55	54.36	136.61
20-Nov-18	0.00	78.90	3.60	5.38	2.45	23.65	113.98
30-Nov-18	0.00	185.35	5.85	7.30	50.75	66.00	315.25
11-Dec-18	0.00	1,074.40	1.05	3.50	478.20	83.30	1,640.45
18-Dec-18	85.80	658.75	0.00	14.45	13.40	68.30	840.70
25-Dec-18	0.00	119.50	0.00	0.00	7.40	0.00	126.90
31-Dec-18	0.00	18.85	0.00	5.25	7.45	4.65	36.20
Sub Total	85.80	7,091.50	152.30	196.23	3,576.03	782.37	11,884.23

EASTERN METROPOLITAN REGIONAL COUNCIL

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2018/2019 YTD TONNAGES EXPORTED FROM RED HILL WASTE MANAGEMENT FACILITY

Week Ending	Clay	Ferricrete	Filter / Laterite Rock	Recycled Material from Transfer Stn	Mulch	Soil Improver	Total
08-Jan-19	0.00	1,506.15	0.00	11.78	36.15	13.95	1,568.03
15-Jan-19	0.00	4,102.90	0.00	12.25	275.55	12.30	4,403.00
22-Jan-19	0.00	3,237.25	0.00	6.65	41.95	21.75	3,307.60
31-Jan-18	0.00	2,135.40	0.00	9.98	31.70	27.45	2,204.53
Sub Total	0.00	10,981.70	0.00	40.66	385.35	75.45	11,483.16
Year to date 31-Jan-19	85.80	18,073.20	152.30	236.89	3,961.38	857.82	23,367.39
Year to date 31-Jan-18	10.78	7,332.54	585.56	332.58	3,463.88	824.00	12,549.34

EASTERN METROPOLITAN REGIONAL COUNCIL
2018/2019 YTD - COUNCIL TONNAGES
Hazelmere Resource Recovery Park - Incoming Materials & Product Sales

Month	Timber Recycling			C & I	Mattress Processing
	Incoming Waste Timber	Sale of Fines 58888/05	Sale of Woodchip 58888/01	Incoming C & I Material	Total Incoming Mattresses
	Tonne	Tonne	Tonne	Tonne	Number
Jul-2018	1,141.26	1,365.78	10.64	78.84	1,190.00
Aug-2018	1,094.73	1,396.89	18.09	77.08	1,044.00
Sep-2018	834.28	754.44	28.19	86.76	1,190.00
Oct-2018	1,260.41	1,053.78	39.15	33.26	1,273.00
Nov-2018	1,248.44	900.00	32.02	23.54	1,072.00
Dec-2018	796.18	910.00	30.16	22.82	931.00
Jan-2019	1,070.66	953.33	26.81	16.44	1,203.00
Year to Date	7,445.95	7,334.22	185.05	338.74	7,903.00
YTD Comparison previous year (January)	6,987.70	9,443.33	178.33	2,068.32	7,125.00



15 REPORTS OF COMMITTEES

15.1 TECHNICAL ADVISORY COMMITTEE MEETING HELD 7 MARCH 2019 (REFER TO MINUTES OF COMMITTEE – YELLOW PAGES) REFERENCE: D2019/02921 (TAC) – D2019/04074

The minutes of the Resource Recovery Committee meeting held on **7 March 2019** accompany and form part of this agenda – (refer to sand section of 'Minutes of Committees' for Council accompanying this Agenda).

QUESTIONS

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Technical Advisory Committee report (Section 15.1).

COUNCIL RESOLUTION(S)

MOVED CR LAVELL

SECONDED CR STALLARD

THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE TECHNICAL ADVISORY COMMITTEE REPORTS (SECTION 15.1).

CARRIED UNANIMOUSLY

TECHNICAL ADVISORY COMMITTEE

MINUTES

7 March 2019

(REF: D2019/02921 (TAC) – D2019/04074)

A meeting of the Technical Advisory Committee was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 7 March 2019**. The meeting commenced at **4:30pm**.

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Acting Chief Executive Officer (CEO) opened the meeting at 4:30pm, welcomed those in attendance and acknowledged the traditional custodians of the land on which the meeting was held and paid respects to the elders past, present and future.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Committee Members

Mr Simon Stewert-Dawkins	Director Operational Services	Town of Bassendean
Mr Michael Worthington (Deputising for Mr Pearson)	Manager Environmental Health	City of Bayswater
Mr Alan Sheridan	Director Infrastructure Services	City of Belmont
Mr Brett Jackson	Director Asset Services	City of Kalamunda
Mr Shane Purdy	Director Infrastructure Services	Shire of Mundaring
Mr Jim Coten	Executive Manager Operations	City of Swan
Mrs Wendy Harris	Acting Chief Executive Officer	EMRC

Apologies

Mr Doug Pearson	Director Technical Services	City of Bayswater
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EMRC Officers

Mr Stephen Fitzpatrick	Director Waste Services
Mr Hua Jer Liew	Director Corporate Services
Mr Dave Beresford	Manager Resource Recovery
Mr Stephen Conway	Manager Engineering & Waste Services
Ms Annette Rakich	Administration Officer (Minutes)

Observer(s)

Mr Chris Thompson	Manager Asset & Waste Operations	City of Kalamunda
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The Acting CEO advised that, in accordance with section 3.3 of the EMRC Standing Orders and section 5.6(3) of the *Local Government Act 1995*, members are to choose someone present to preside at the meeting.

The Acting CEO called for nominations for the appointment of a member to preside at the meeting.

Mr Purdy nominated Mr Coten and Mr Coten accepted the nomination and assumed the role of the Presiding Member at 4:35pm.

3 DISCLOSURE OF INTERESTS

Nil

4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION

Nil

5 PETITIONS, DEPUTATIONS AND PRESENTATIONS

Nil

**6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS****6.1 MINUTES OF THE TECHNICAL ADVISORY COMMITTEE MEETING HELD ON 7 FEBRUARY 2019**

That the Minutes of the Technical Advisory Committee meeting held on 7 February 2019 which have been distributed, be confirmed.

TAC RESOLUTION(S)

MOVED MR PURDY

SECONDED MR STEWERT-DAWKINS

THAT THE MINUTES OF THE TECHNICAL ADVISORY COMMITTEE MEETING HELD ON 7 FEBRUARY 2019 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

7 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

8 QUESTIONS BY MEMBERS WITHOUT NOTICE

Nil

9 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC

Nil

10 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



11 REPORTS OF EMPLOYEES

11.1 TENDER 2018-012 - PROVISION OF GREEN WASTE SHREDDING AND TRANSPORT SERVICES

REFERENCE: D2019/02197 (TAC) – D2019/04209

PURPOSE OF REPORT

The purpose of this report is to advise Council of the results of Tender 2018-012 for the Provision of Green Waste Shredding and Transport Services and recommend acceptance of the Tender from Craneswest (WA) Pty Ltd.

KEY POINTS AND RECOMMENDATION(S)

- Approximately 5,000 tonnes of green waste is received at the Red Hill Waste Management Facility (Red Hill) per annum and is required to be shredded prior to composting.
- To create a quality mulch that meets specification, shredding must be undertaken to a tight specification.
- The tender for Provision of Green Waste Shredding and Transport Services closed on 22 January 2019 and one (1) submission was received.
- This tender provides for the shredding and transport of shredded greenwaste from Red Hill and other designated sites as required.
- The submission has been assessed and is recommended for acceptance.

Recommendation(s)

That:

1. Council award Tender 2018-012 for the Provision of Green Waste Shredding and Transport Services to Craneswest (WA) Pty Ltd trading as Western Tree Recyclers for a three (3) year period commencing 1 April 2019, with an option to extend for two (2) one (1) year extensions subject to satisfactory performance, as per the attached schedule of rates.
2. Council authorise the CEO to enter into a contract, on behalf of the EMRC, with Craneswest (WA) Pty Ltd in accordance with the Tender submitted, and the attached schedule of rates, subject to any minor variations that may be agreed between the CEO and Craneswest (WA) Pty Ltd.
3. The contract rates for Tender 2018-012 are adjusted annually at the anniversary of the contract using the Consumer Price Index for Perth over the previous twelve months.

SOURCE OF REPORT

Director Waste Services

BACKGROUND

The performance of the green waste shredding contractor is a critical component in the EMRC producing high quality composted mulch that is saleable to the public, member Councils and businesses. In producing saleable mulch the EMRC is minimising landfill, creating a positive revenue stream and minimising costs to member Councils.



Item 11.1 continued

REPORT

Tender 2018-012 specifications included:

- Green waste shredding location sites and transport destination sites that may include the Principal's site as well as other locations;
- Transport of the shredded greenwaste (Product) from any of the designated sites from Monday to Friday;
- Use of a horizontal high speed shredder capable of handling green waste to 300mm diameter;
- Capability of producing small, medium and coarse grades of green waste;
- Requirement to form windrows from shredded green waste; and
- Transport of the shredded greenwaste (Product) from Red Hill or other nominated sites, when and as required.

The tender was assessed against compliance criteria as follows:

Description of Compliance Criteria	Yes/No
(a) Compliance and completeness in completing Part 4, in particular the Offer Form in section 4.1, Qualitative Criteria in section 4.3.2 and Price Information in section 4.4 contained in this RFT.	Yes/No
(b) Compliance with the Conditions of Tendering for this Request.	Yes/No
(c) Compliance with the RFT closing date.	Yes/No
(d) Compliance with and completion of the Price Schedule.	Yes/No

The tender was assessed against qualitative criteria as follows:

Description of Qualitative Criteria	Weighting
(a) Technical capabilities and capacity to provide service	20%
(b) Tenderer's demonstrated experience in providing similar service	20%
(c) Service execution methodology	10%
(d) OH&S Management.	10%
(e) Environmental Management	10%



Item 11.1 continued

Price was weighted as follows:

Criteria	Weighting
Tendered price	30%

Only one (1) tender submission was received from the following company:

- Craneswest (WA) Pty Ltd trading as Western Tree Recyclers.

The schedule of rates submitted by Craneswest is attached (Attachment 1). A tender clarification was received from Craneswest confirming that the price per unit was per tonne for each distance band and not tonne – km per distance band.

The evaluation process was completed independently by five (5) EMRC officers who found that Craneswest had demonstrated the required experience, machinery capability and OH&S standards to deliver a high quality service and that they offer a value for money tender.

Craneswest (WA) Pty Ltd is therefore recommended as the preferred tenderer at the pricing schedule supplied.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

- 1.1 To provide sustainable waste disposal operations
- 1.2 To improve regional waste management
- 1.3 To provide resource recovery and recycling solutions in partnership with member Councils
- 1.4 To investigate leading edge waste management practices

FINANCIAL IMPLICATIONS

The new pricing schedule from Craneswest will give the EMRC lower unit costs for both the shredding of the greenwaste and transport of the product. Based on budget estimates the contract is estimated to be worth \$918,132 (ex. GST) over 3 years. If the two one (1) year extensions are exercised, this would add another \$631,375 (ex. GST) to the value of the contract.


SUSTAINABILITY IMPLICATIONS

Green waste shredding is a cornerstone activity in the processing of green waste at the Red Hill Waste Management Facility. It facilitates the recycling of a waste product (green waste), avoids landfill and creates a natural environment enhancing product that further minimises the use of water, man-made fertilisers and by implication the consumption of finite fossil fuels and the production of carbon dioxide.



Item 11.1 continued

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	 Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Schedule of Rates - Craneswest (WA) Pty Ltd (Ref: D2019/04208)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That:

1. Council award Tender 2018-012 for the Provision of Green Waste Shredding and Transport Services to Craneswest (WA) Pty Ltd trading as Western Tree Recyclers for a three (3) year period commencing 1 April 2019, with an option to extend for two (2) one (1) year extensions subject to satisfactory performance, as per the attached schedule of rates.
2. Council authorise the CEO to enter into a contract, on behalf of the EMRC, with Craneswest (WA) Pty Ltd in accordance with the Tender submitted, and the attached schedule of rates, subject to any minor variations that may be agreed between the CEO and Craneswest (WA) Pty Ltd.
3. The contract rates for Tender 2018-012 are adjusted annually at the anniversary of the contract using the Consumer Price Index for Perth over the previous twelve months.

Discussion ensued

The Director Waste Services provided a brief overview of the item.

As indicated in the recommendation report, the price tendered is a 7% reduction on the current tender and a 28% reduction on the current transport cost. By combining the shredding and transport, it is a cheaper outcome for the EMRC. The current contract expires on 30 June 2019 and the contractor has agreed to terminate the contract early. The EMRC have an opportunity soon to offer this service to the Shire of Mundaring for 10,000T greenwaste collected at their transfer stations.

Mr Jackson queried why we only received one (1) tender. The Director Waste Services advised that a number of companies viewed the tender but only one submitted. When this was followed up, we found that two (2) companies were only interested in the shredded greenwaste and one (1) other contractor did not have the correct equipment as specified in the tender.



Item 11.1 continued

TAC RECOMMENDATION(S)

MOVED MR SHERIDAN

SECONDED MR STEWERT-DAWKINS

That:

1. Council award Tender 2018-012 for the Provision of Green Waste Shredding and Transport Services to Craneswest (WA) Pty Ltd trading as Western Tree Recyclers for a three (3) year period commencing 1 April 2019, with an option to extend for two (2) one (1) year extensions subject to satisfactory performance, as per the attached schedule of rates.
2. Council authorise the CEO to enter into a contract, on behalf of the EMRC, with Craneswest (WA) Pty Ltd in accordance with the Tender submitted, and the attached schedule of rates, subject to any minor variations that may be agreed between the CEO and Craneswest (WA) Pty Ltd.
3. The contract rates for Tender 2018-012 are adjusted annually at the anniversary of the contract using the Consumer Price Index for Perth over the previous twelve months..

CARRIED 6/1

COUNCIL RESOLUTION(S)

MOVED CR LAVELL

SECONDED CR STALLARD

1. COUNCIL AWARD TENDER 2018-012 FOR THE PROVISION OF GREEN WASTE SHREDDING AND TRANSPORT SERVICES TO CRANESWEST (WA) PTY LTD TRADING AS WESTERN TREE RECYCLERS FOR A THREE (3) YEAR PERIOD COMMENCING 1 APRIL 2019, WITH AN OPTION TO EXTEND FOR TWO (2) ONE (1) YEAR EXTENSIONS SUBJECT TO SATISFACTORY PERFORMANCE, AS PER THE ATTACHED SCHEDULE OF RATES.
2. COUNCIL AUTHORISE THE CEO TO ENTER INTO A CONTRACT, ON BEHALF OF THE EMRC, WITH CRANESWEST (WA) PTY LTD IN ACCORDANCE WITH THE TENDER SUBMITTED, AND THE ATTACHED SCHEDULE OF RATES, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED BETWEEN THE CEO AND CRANESWEST (WA) PTY LTD.
3. THE CONTRACT RATES FOR TENDER 2018-012 ARE ADJUSTED ANNUALLY AT THE ANNIVERSARY OF THE CONTRACT USING THE CONSUMER PRICE INDEX FOR PERTH OVER THE PREVIOUS TWELVE MONTHS..

CARRIED UNANIMOUSLY

Price Schedule for RFT2018-012

Shredding

Item No.	Description	Unit	Price Per Unit - Ex GST (\$)	GST Amount	Total Price incl GST
1	Mobilisation / demobilisation within metro-Perth (please see the illustration below)	per event	\$1,250.00 (6x movements)	\$ 125.00	\$ 1,375.00
2	Shred greenwaste (according to Scope of Supply SOW2018-012)	m ³	\$ 7.80	\$ 0.78	\$ 8.58

Attachment 18 - Price Schedule Transport

Item No.	Description	Distance	Unit	Price Per Unit - Ex GST (\$)	GST Amount	Total Price incl GST
3	Load & Bulk Transport of Processed Material	Up to 20km	tonne - km	\$ 6.50	\$ 0.65	\$ 7.15
4	Load & Bulk Transport of Processed Material	Up to 40km	tonne - km	\$ 7.50	\$ 0.75	\$ 8.15
5	Load & Bulk Transport of Processed Material	Up to 60km	tonne - km	\$ 8.50	\$ 0.85	\$ 9.15
6	Load & Bulk Transport of Processed Material	Up to 80km	tonne - km	\$ 13.00	\$ 1.30	\$ 14.30
7	Load & Bulk Transport of Processed Material	Up to 100km	tonne - km	\$ 15.00	\$ 1.50	\$ 16.50



11.2 WASTE AVOIDANCE AND RESOURCE RECOVERY STRATEGY 2030

REFERENCE: D2019/03164 (TAC) – D2019/04210

PURPOSE OF REPORT

The purpose of this report is to present to Council the Western Australian Waste Avoidance and Resource Recovery Strategy 2030 and to align EMRC practices where possible.

KEY POINTS AND RECOMMENDATION(S)

- The State Government released the Western Australian Waste Avoidance and Resource Recovery Strategy 2030 and Action Plan in February 2019.
- The EMRC is reviewing how its operations can align with the State Waste Strategy and Action Plan where possible.

Recommendation(s)

That Council note the release of the Western Australian Waste Avoidance and Resource Recovery Strategy 2030 and Action Plan and commits to aligning the EMRC waste practices where possible.

SOURCE OF REPORT

Director Waste Services

BACKGROUND

Under the *Waste Avoidance and Resource Recovery Act 2007* (WARR Act), the Waste Authority is required, at least every five (5) years, to review the waste strategy and, where necessary, prepare a draft revised waste strategy for the Minister for Environment's consideration following a period of public consultation led by the Authority. The EMRC reviewed the Consultation Paper and lodged its submission on 1 March 2018.

REPORT

The State Government has released the Western Australian Waste Avoidance and Resource Recovery Strategy 2030 and Action Plan (Attachments 1 and 2) following the submissions process which commenced in December 2017.

The Strategy has a vision statement, objectives around Avoid, Recover and Protect, targets for 2020, 2025 and 2030 and headline strategies and focus materials as follows:

Vision

Western Australia will become a sustainable, low-waste, circular economy in which human health and the environment are protected from the impacts of waste.



Item 11.2 continued

The Action Plan has eight (8) headline strategies as follows:

1. A consistent three bin kerbside collection system, which includes separation of food organics and garden organics from other waste categories, to be provided by all local governments in the Perth and Peel region by 2025 and supported by State Government through the application of financial mechanisms.
2. Implement local government waste plans, which align local government waste planning processes with the Waste Avoidance and Resource Recovery Strategy 2030.
3. Implement sustainable government procurement practices that encourage greater use of recycled products and support local market development.
4. Provide funding to promote the recovery of more value and resources from waste with an emphasis on focus materials.
5. Review the scope and application of the waste levy to ensure it meets the objectives of Waste Avoidance and Resource Recovery Strategy 2030 and establish a schedule of future waste levy rates with the initial schedule providing a minimum five year horizon.
6. Develop state-wide communications to support consistent messaging on waste avoidance, resource recovery and appropriate waste disposal behaviours.
7. Review and update data collection and reporting systems to allow waste generation, recovery and disposal performance to be assessed in a timely manner.
8. Undertake a strategic review of Western Australia's waste infrastructure (including landfills) by 2020 to guide future infrastructure development.

The Strategy identifies eight (8) focus materials as follows:

- Construction and demolition waste
- Organics: food organics and garden organics
- Metals: steel, non-ferrous metals, packaging and containers
- Paper and cardboard: office paper, newspaper and magazines
- Glass: packaging and containers
- Plastics: packaging and containers
- Textiles: clothing and other fabric-based materials
- Hazardous waste

Officer Comment

The implementation of a third bin for the collection of FOGO waste is a matter for the member Councils to achieve to align with the State Waste Strategy by 2025. Participating member Councils also need to have regard for their HZI Waste Supply Agreement obligations which are likely to be effective in 2022/2023.

A report has been prepared for the Resource Recovery Committee's March 2019 meeting on the processing of FOGO waste to manage the expected FOGO waste from the Town of Bassendean and the City of Bayswater in the short term, with the development of a larger facility longer term.

The EMRC Waste Education Strategy is also being updated to address the new State Waste Strategy and in particular how the EMRC can work with the member Councils and the community on waste avoidance which is one of the key planks of the State Waste Strategy. A concentrated effort into having a "One Voice for One Region" advertising/marketing campaign is being investigated.

A separate report has been prepared for the Resource Recovery Committee on the status of the Container Deposit Scheme (CDS) implementation and any impacts on the potential for Hazelmere and Red Hill as collection points.

The EMRC has met with the Chairman of the Waste Authority to consider how the EMRC can access funding for the implementation of a FOGO waste processing pilot trial and also to look at regional branding for messaging to promote waste reduction and resource recovery.



Item 11.2 continued

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

- 1.1 To provide sustainable waste disposal operations
- 1.2 To improve regional waste management

Key Result Area 3 - Good Governance

- 3.1 To provide advice and advocacy on issues affecting Perth's Eastern Region


FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

The State Waste Strategy 2030 is a long term strategy for continuous improvement in waste services, waste avoidance and resource recovery. It sets targets for waste reduction, resource recovery and the diversion of waste from landfill.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	 Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

1. Waste Avoidance and Resource Recovery Strategy 2030 (D2019/04205)
2. Waste Avoidance and Resource Recovery Strategy Action Plan 2030 (D2019/04206)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council note the release of the Western Australian Waste Avoidance and Resource Recovery Strategy 2030 and Action Plan and commits to aligning the EMRC waste practices where possible.



Item 11.2 continued

TAC RECOMMENDATION(S)

MOVED MR PURDY

SECONDED MR STEWERT-DAWKINS

That Council note the release of the Western Australian Waste Avoidance and Resource Recovery Strategy 2030 and Action Plan and commits to aligning the EMRC waste practices where possible.

CARRIED UNANIMOUSLY

Discussion ensued

The Director Waste Services advised of the implications of adopting a FOGO waste collection system on the contract with HZI and also the process for updating the Waste Education Strategy to reflect the new State Waste Strategy 2030. There was interest in the EMRC's strategy for processing FOGO waste and when there would be a clear map for this and members were reminded of the report on FOGO to the Resource Recovery Committee meeting.

COUNCIL RESOLUTION(S)

MOVED CR LAVELL

SECONDED CR STALLARD

THAT COUNCIL NOTE THE RELEASE OF THE WESTERN AUSTRALIAN WASTE AVOIDANCE AND RESOURCE RECOVERY STRATEGY 2030 AND ACTION PLAN AND COMMITS TO ALIGNING THE EMRC WASTE PRACTICES WHERE POSSIBLE.

CARRIED UNANIMOUSLY



Waste Authority

Waste Avoidance and Resource Recovery Strategy 2030

Western Australia's Waste Strategy

Waste Authority
 C/O Department of Water and Environmental Regulation
 Department of Water and Environmental Regulation
 Prime House, 8 Davidson Terrace
 Joondalup Western Australia 6027
www.wasteauthority.wa.gov.au.

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Acknowledgements

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Statutory context

The Waste Authority is charged with promoting better waste management practices in Western Australia under the *Waste Avoidance and Resources Recovery Act 2007*. One of the Authority's functions under the Act is to draft, for the Minister for Environment's approval, a long term waste strategy for the whole of the State for continuous improvement of waste services, waste avoidance and resource recovery, benchmarked against best practice and targets for waste reduction, resource recovery and the diversion of waste from landfill disposal. This strategy takes a ten year and beyond view and must be reviewed at least every five years. This Strategy was approved by the Minister for Environment and replaces Western Australia's inaugural waste strategy, *Creating the Right Environment*, approved and published in 2012.





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Invitation from the Minister



Western Australia is a spectacularly beautiful place with a vibrant and growing population.

It's because of this that we all have a significant opportunity in terms of how we live our lives and the impact we have on our environment.

We can make a significant impact by acting on the waste we generate and how we manage resources from extraction through to manufacturing, use and disposal.

Right now, Western Australia is close to leading the "wrong lists". National figures from 2014–15 (the latest available as at September 2018) show Western Australia had the highest rate of waste generation *per capita*¹ in the nation, and the equal second lowest rate of resource recovery – 13 percentage points below the national rate.

We have an obligation to our current community and generations to come to generate less waste, extract more from our valuable resources and to better manage the disposal of our waste.

Waste Avoidance and Resource Recovery Strategy 2030 rises to address that challenge and the opportunities that better choices and better waste management present.

We will have to work hard to meet the ambitious targets set out in this Strategy and deliver against long-standing issues in the waste community. We won't, for example, be able to meet our 2025 recovery targets without all metropolitan local governments adopting a three-bin FOGO system, and I will work with those local governments to achieve this.

I acknowledge that with this comes significant environmental, social, cultural and economic impacts and opportunities associated with improved waste management.

Across Australia, the waste sector contributes more than \$10 billion a year to the economy. At the same time, materials worth hundreds of millions of dollars are lost to landfill each year (ABS, 2014).

High-performing waste and recycling systems which see materials recovered, reused and recycled can and do reduce this impact. The creation of a circular economy has the potential to harness the economic value of these materials that would otherwise be lost, and drive investment in infrastructure and jobs.

Reducing the amount of waste disposed of to landfill can also generate significant economic opportunities for the Western Australian community. It is estimated that for each 10,000 tonnes of waste recycled, 9.2 full-time equivalent jobs are created compared to only 2.8 jobs for landfill (Access Economics, 2009).

With an increasing population and our current waste management performance, maintaining the status quo is not an option.

But there is an upside; we can make waste work for us – and enjoy the environmental, social, cultural and economic benefits improved waste management can deliver.

Waste is everyone's business – individuals, households, neighbourhoods, community groups, schools, small and big businesses, local governments, waste managers, the State Government and the media.

There's a big challenge ahead of us all and this strategy is about finding a united way forward.

The McGowan Government will continue to show leadership in the waste arena for the benefit of all Western Australians now and into the future.

As WA's Environment Minister, I encourage everyone to act on waste and own your impact – whether it's in your role as a consumer, producer, waste manager or regulator.

We've made good progress in recent years and there's great momentum building.

Let's harness that commitment and energy in the years ahead and work towards a cleaner future for all Western Australians.

Hon Stephen Dawson MLC
Minister for Environment

¹ Dr Joe Pickin and Paul Randell, *Australian National Waste Report 2016*, Department of the Environment and Energy, Energy and Blue Environment Pty Ltd. Figures exclude fly-ash (a by-product of coal-fired power stations)

Introduction by the Chair



Western Australians are consciously reusing, reprocessing, recycling and avoiding waste at an increasing rate. We are generating less waste and recycling more. However, to protect our unique environment from the impacts of waste and litter, and to maximise the benefits of good waste management, more work needs to be done.

Building on and updating the first *Western Australian Waste Strategy: Creating the Right Environment* published in 2012, this strategy introduces significant transformations aimed at Western Australia (WA) becoming a circular economy, with a greater focus on avoidance as well as moving to targets for material recovery and environmental protection in addition to landfill diversion.

A circular economy means transitioning from the current take-make-use and dispose system to a material efficiency approach which aims to keep products, components and materials at their highest utility and value for as long as possible.

In 2014-15, WA's recycling rate was 48 per cent, which is lower than other mainland states.

Waste collection and processing arrangements vary considerably across WA. Long-term planning for waste processing and recycling facilities and local recovery options would benefit resource recovery and promote the most efficient use of resources assisted by economic incentives, modern regulations, compliance and enforcement.

Community engagement, acceptance and awareness is as important as the provision of physical infrastructure and collection systems. Consistency of messaging across homes, workplaces and public areas is a key *fundamental* that needs to be tailored to local recovery infrastructure and systems.

The waste management sector is in a transitional phase and will require clear direction and guidance going forward that may include more directive approaches over voluntary ones. This could be aligned with careful reinvestment of waste levy funds into programs and alternative delivery methods to support implementation of our waste strategy.

There needs to be commitment by all stakeholders of adopting best practice management and engagement and ensuring transition and waste plans are implemented in a timely manner.

The approach taken in this strategy is founded on working collaboratively across all levels of government, industry, the social enterprise sector and the community, supported by government leading by example in areas such as sustainable procurement, minimum levels of recycled content and underpinned by targets and action plans.

The focus of this strategy, including priorities and targets, is on solid waste. However, the principles and approaches in this strategy apply to waste management across WA, regardless of the type, form or source of waste.

Minimising waste and protecting our environment is important to all West Australians and with this renewed focus I am confident we will move towards a more sustainable, low-waste, circular economy.

I look forward to sharing this journey with you.

Marcus Geisler
Waste Authority Chairman

Key strategy elements

VISION	Western Australia will become a sustainable, low-waste, circular economy in which human health and the environment are protected from the impacts of waste.		
OBJECTIVES	Avoid Western Australians generate less waste.	Recover Western Australians recover more value and resources from waste.	Protect Western Australians protect the environment by managing waste responsibly.
TARGETS	<ul style="list-style-type: none">2025 – 10% reduction in waste generation per capita2030 – 20% reduction in waste generation per capita	<ul style="list-style-type: none">2025 – Increase material recovery to 70%2030 – Increase material recovery to 75%From 2020 – Recover energy only from residual waste	<ul style="list-style-type: none">2030 – No more than 15% of waste generated in Perth and Peel regions is landfilled.2030 – All waste is managed and/or disposed to better practice facilities
HEADLINE STRATEGIES	<ul style="list-style-type: none">A consistent three bin kerbside collection system, which includes separation of food organics and garden organics from other waste categories, to be provided by all local governments in the Perth and Peel region by 2025 and supported by State Government through the application of financial mechanisms.Implement local government waste plans, which align local government waste planning processes with the <i>Waste Avoidance and Resource Recovery Strategy 2030</i>.Implement sustainable government procurement practices that encourage greater use of recycled products and support local market development.Provide funding to promote the recovery of more value and resources from waste with an emphasis on focus materials.Review the scope and application of the waste levy to ensure it meets the objectives of Waste Avoidance and Resource Recovery Strategy 2030 and establish a schedule of future waste levy rates with the initial schedule providing a minimum five year horizon.Develop state-wide communications to support consistent messaging on waste avoidance, resource recovery and appropriate waste disposal behaviours.Review and update data collection and reporting systems to allow waste generation, recovery and disposal performance to be assessed in a timely manner.Undertake a strategic review of Western Australia’s waste infrastructure (including landfills) by 2020 to guide future infrastructure development.		

Supporting documents

Other documents which align with or support this strategy *Waste Avoidance and Resource Recovery Strategy 2030* include the:

- Waste Avoidance and Resource Recovery Strategy 2030 Action Plan*
- Waste Authority position and guidance statements
- State Waste Infrastructure Plan
- Annual Business Plan
- Waste Data Strategy

Setting the direction

Waste is Australia's most rapidly increasing environmental and economic metric, according to the Australian Bureau of Statistics².

Western Australian's per capita waste generation rates are higher compared to other jurisdictions, while our recovery rates are lower. This poor performance partly reflects some of the unique characteristics of WA such as our geographical size, isolation from markets, vast regional and remote areas, and a heavy reliance on mineral and resource industries. Despite this, there are significant opportunities to improve our waste and recycling practices and performance.

The Australian waste sector contributes over \$10 billion a year to the economy. Materials worth hundreds of millions of dollars are lost to landfill each year (ABS, 2014). High performing waste and recycling systems in which materials are recovered, reused and recycled can reduce this impact. The creation of a circular economy has the potential to harness the economic value of materials and drive investment in infrastructure and jobs.

Reducing the amount of waste disposed of to landfill can generate significant economic opportunities for the WA community. It is estimated that for each 10,000 tonnes of waste recycled, 9.2 full time equivalent jobs are created compared to only 2.8 jobs for landfill (Access Economics, 2009).

Most importantly, waste can have a significant impact on the environment and public health through greenhouse gas emissions, pollution, biodiversity loss and resource depletion (Environmental Protection Authority, 2015). Reducing the volume of waste generated is the best way to manage those risks. It is also critical that where waste cannot be recovered it is safely disposed.

The *Waste Avoidance and Resource Recovery Act 2007* requires the development of a long-term waste strategy for the state to drive continuous improvement in waste services, waste avoidance and resource recovery; and set targets for waste reduction, resource recovery and the diversion of waste from landfill.

This new waste strategy sets a direction to guide such decisions and builds on the state's previous *Western Australian Waste Strategy: Creating the Right Environment*. It has been developed in



consultation with the WA community, industry and government and builds on the *Western Australian Waste Avoidance and Resource Recovery Strategy consultation paper*. Stakeholder feedback confirmed an overall desire for WA to do more and improve its waste management performance relative to other Australian jurisdictions.

Given this need, this waste strategy has been developed to set the direction for all Western Australians and guide their decisions with regards to waste. To do this, the waste strategy includes a vision for Western Australians to strive for, which is supported by principles, objectives,

targets, priorities and strategies to provide stakeholders with clear guidance on how to align their decision making with the intent of the waste strategy's vision.

The waste strategy will also be supported by an action plan that will outline specific actions to be implemented to achieve the objectives of the strategy. The action plan will be prepared by the Waste Authority in consultation with relevant State Government agencies, for consideration by the Minister for Environment. The waste strategy will be reviewed in five years, while the action plan will be reviewed on a more regular basis.

² Pickin and Randell, 2017.

Our starting point

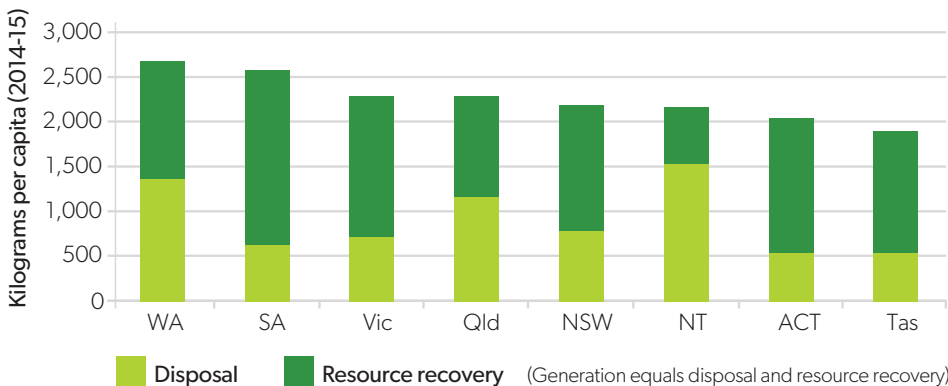
This strategy builds on Western Australia’s previous waste strategy *Creating the Right Environment*, which was introduced in 2012 and achieved significant improvements in recycling, reducing waste generation, diverting construction and demolition waste, and better managing commercial and industrial waste.

The achievements were encouraging, but not enough.

In 2014-15 Western Australians:

- generated more waste than people in other Australian states and territories (2,623 kilograms per capita per annum, all waste excluding fly ash);
- disposed of the second highest amount of waste to landfill (1,358 kilograms per capita per annum, all waste excluding fly ash); and
- had the equal second lowest rate of resource recovery (48 per cent)³.

Figure 1: Waste disposal and resource recovery by state (Pickin and Randell, 2017)



³ Pickin and Randell, 2017

Western Australia has some challenging features when it comes to waste management but these cannot be an excuse. Our state is vast and located a considerable distance from waste end-markets, which can impact investment in waste and recycling infrastructure and overall recycling rates. This vastness also means it can be difficult to prevent environmental impacts from waste, through activities such as illegal dumping.

However, we have encouraging waste management results and momentum on which to build. In the nine years to 2014–15, total waste generation in Western Australia increased by about 20 per cent – or an average of 2.1 per cent per year³. However, our population also increased over that time and, on a per capita basis, waste generation actually decreased marginally by 0.3 per cent per year.

In terms of waste recovery over the same period, the state’s overall picture also improved – waste to landfill declined and resource recovery rose. In particular:

- resource recovery rate increased from 34 per cent to 48 per cent;
- recycling tonnages rose an average of 6.8 per cent;
- the amount of waste disposed of declined by 6 per cent, by tonnage, or an average fall of 0.7 per cent per year; and
- waste disposal in WA dropped by 24 per cent on a per capita basis, or 3 per cent per year on average, which was the nation’s largest fall in waste disposal per capita over the period⁴.

⁴ ASK Waste Management, 2017

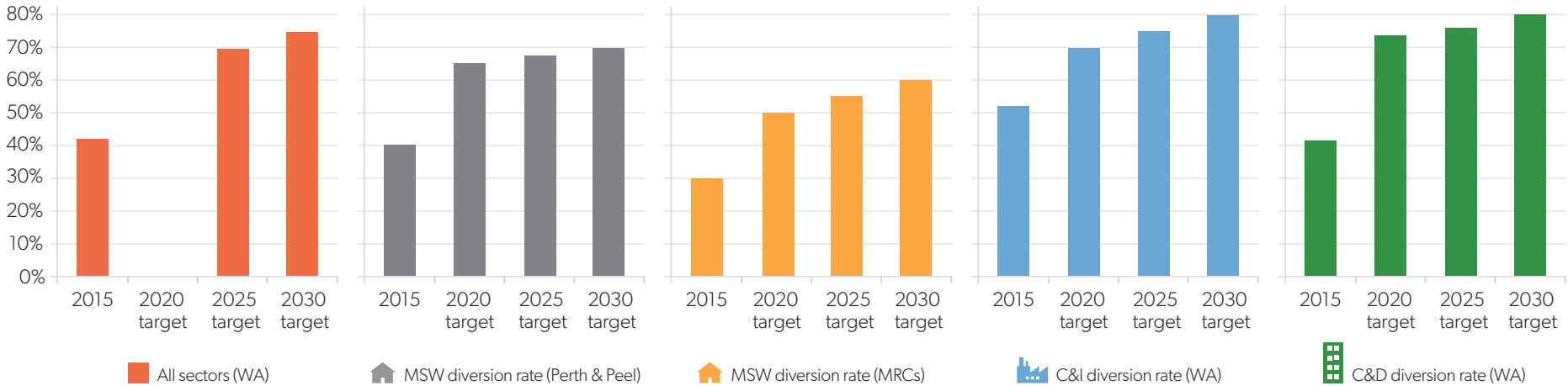
Table 1: Changes in waste generation and landfill in Western Australia, 2010–11 and 2014–15 (Hyder, 2013 & ASK Waste Management, 2017)

	2010–11	2014–15	Percentage change
Generation – total	6.53 million tonnes	6.23 million tonnes	↓ 5%
Generation – per capita	2,764 kilograms	2,437 kilograms	↓ 12%
Waste to landfill	4.49 million tonnes	3.61 million tonnes	↓ 20%
Resource recovery	2.04 million tonnes	2.62 million tonnes	↑ 28%

The 2017 *Recycling Activity Review* commissioned by the Waste Authority reported generally encouraging trends in waste management in Western Australia between 2010–11 and 2014–15. Note: National and State data differ due to hazardous waste being included in national data sets and some overlap in data collection and attribution.

The journey to becoming a circular economy will not be easy and, as shown in Figure 2, there is a substantial gap between our current performance and the performance required to achieve our waste generation and material recovery targets.

Figure 2: Material recovery performance in 2015–16 and waste strategy targets for 2020, 2025 and 2030 (ASK Waste Management 2017)





Vision

Western Australia will become a sustainable, low-waste, circular economy in which human health and the environment are protected from the impacts of waste.

As Western Australians, we live in a unique environment and we recognise its value and importance. We share a desire to be environmentally sustainable.

To be sustainable means to be a low-waste society. Waste avoidance is a priority, which means we strive to avoid the unnecessary generation of waste.

This waste strategy recognises that some level of waste generation is unavoidable and so encourages a circular economy approach, where any waste that is generated is valued as a resource that can be reused or recycled for the benefit of the Western Australian economy.

A sustainable, circular economy also means we manage waste to protect the environment. Such management needs to occur through the entire life cycle – from design and manufacture, through to use and then disposal options consistent with the waste hierarchy.

Waste Avoidance and Resource Recovery Strategy 2030 recognises that individuals, governments and industry all generate waste and can play an important role in avoiding waste, recycling and disposing of waste correctly to protect the environment. The waste industry has an important role to play in terms of maximising the recovery of resources and then managing the disposal of residual waste, or waste that cannot be practically recovered.

Objectives

This strategy includes three objectives to guide the Western Australian community and enable the development of a sustainable, low-waste and circular economy.

These objectives frame the priorities and strategies that will contribute to delivering on the vision:

Objective 1

Avoid

Western Australians generate less waste.

Objective 2

Recover

Western Australians recover more value and resources from waste.

Objective 3

Protect

Western Australians protect the environment by managing waste responsibly.



Targets

Waste Avoidance and Resource Recovery Strategy 2030 provides a long-term strategy for the State for continuous improvement of waste management benchmarked against best practice.

It includes targets for waste avoidance, resource recovery and environmental protection, including the diversion of waste disposed to landfill.

Under each objective, high-level targets have been set for the state that are Specific, Measurable, Achievable, Relevant and Time-bound (SMART).

Targets have been set with reference to performance in other jurisdictions and knowledge about local performance and barriers.

These targets will support our move towards becoming a sustainable, low-waste and circular economy and allow progress to be monitored.

Establishing baseline data is an ongoing challenge in waste management and ensuring data is provided by key sources is an important focus of this strategy.

Improved data collection and analysis will better enable the measurement and evaluation of waste management programs and initiatives. In turn, we will

be able to ensure funding and other resources are directed where they are most needed and can be most effective.

For the purpose of this strategy, targets have been set using 2014–15 national data. This data was the latest available during the consultation and development of the strategy. More recent waste data, which became available in the *National Waste Report* in November 2018, is less accurate than the 2014–15 data, due most significantly to waste stockpiling.

Data improvement to address accuracy issues is a headline strategy in this waste strategy, and will be addressed as a priority.

Overall objectives and state targets

Avoid	Recover	Protect
<i>Western Australians generate less waste.</i>	<i>Western Australians recover more value and resources from waste.</i>	<i>Western Australians protect the environment by managing waste responsibly.</i>
<ul style="list-style-type: none"> 2025 – 10% reduction in waste generation per capita 2030 – 20% reduction in waste generation per capita 	<ul style="list-style-type: none"> 2025 – Increase material recovery to 70% 2030 – Increase material recovery to 75% From 2020 – Recover energy only from residual waste 	<ul style="list-style-type: none"> 2030 – No more than 15% of waste generated in Perth and Peel regions is landfilled 2030 – All waste is managed and/or disposed to better practice facilities





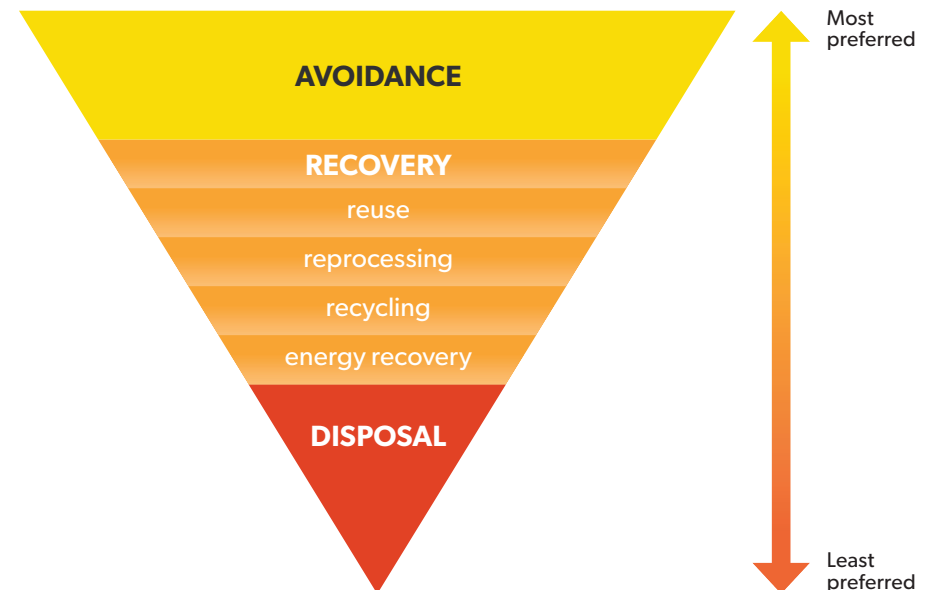
Guiding concepts

Waste hierarchy

Waste Avoidance and Resource Recovery Strategy 2030 applies the waste hierarchy, which is a widely accepted decision making tool which is set out in the *Waste Avoidance and Resource Recovery Act 2007*. The waste hierarchy ranks waste management options in order of their general environmental desirability. The waste hierarchy is used alongside other tools (including economic, social and environmental assessment tools) to inform decision making.

Waste avoidance is the most preferred option in the hierarchy.

Figure 3: Waste hierarchy



Resource recovery options recover value from materials, thereby offsetting the environmental impacts of extracting and processing raw materials. Energy recovery is the least preferred recovery option.

Disposal is the least preferred option. Disposal generally recovers the least value from materials and delivers the least environmental benefit.



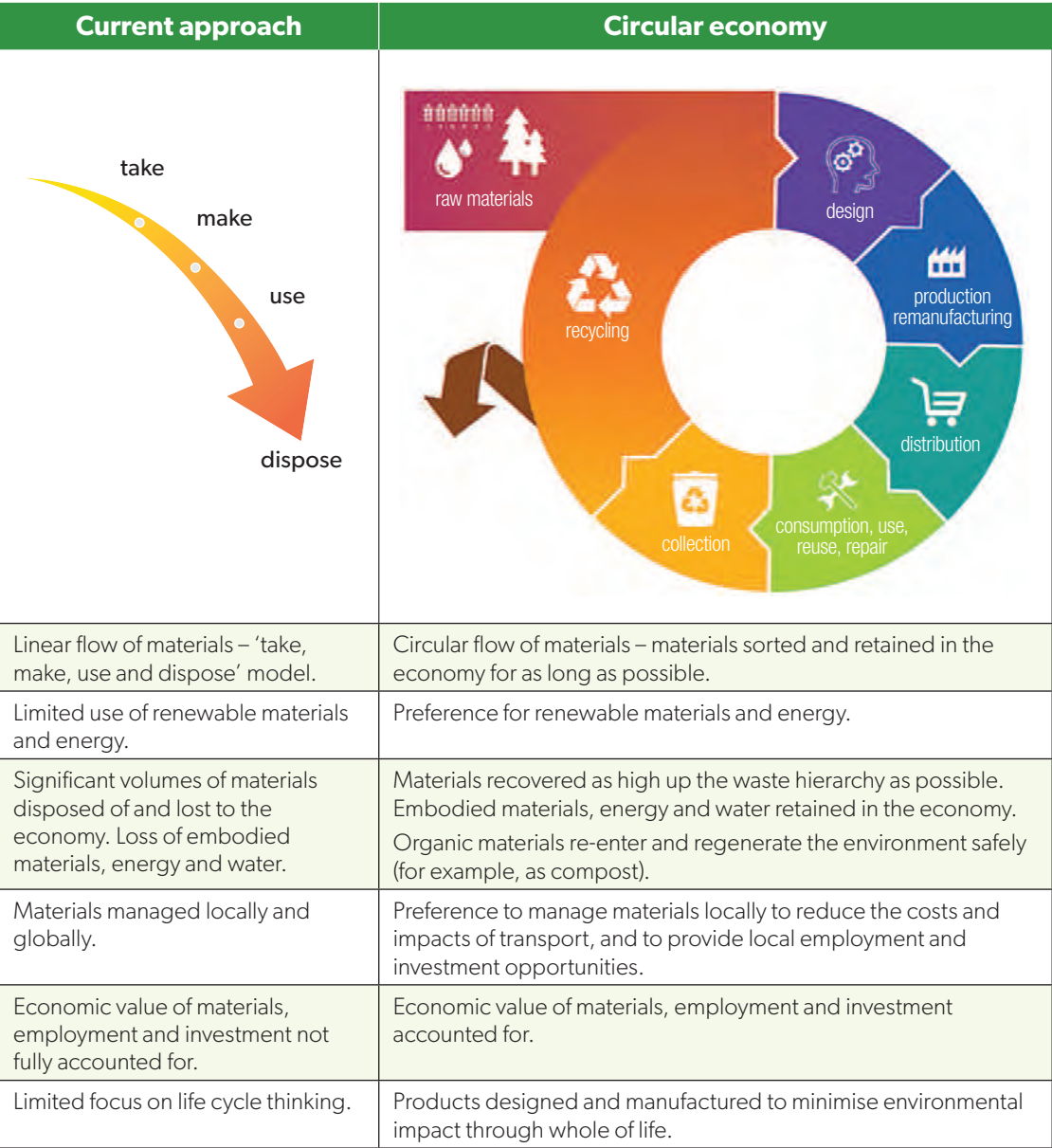
Circular economy

A circular economy builds on long-standing sustainability concepts, including life cycle thinking and resource efficiency, and it complements the waste hierarchy. A circular economy refers to the flow of both materials and energy – it moves away from the linear ‘take, make, use and dispose’ model to one which keeps materials and energy circulating in the economy for as long as possible.

A circular economy presents opportunities for increased local recycling activity. Local solutions create local jobs, and minimise the costs and impacts of unnecessary transport.

Local solutions are particularly important in a state as large as WA where access to markets is limited, and transport costs and impacts are high. WA has an opportunity to benefit from greater local recycling activity. If local recycling options are not available, solutions within Australia will be preferred.

Figure 4: Current waste approach versus circular economy



Behaviour change – knowledge, enabling infrastructure, incentives

Building on the Western Australian Waste Strategy: *Creating the Right Environment* (2012), *Waste Avoidance and Resource Recovery Strategy 2030* aims to change behaviour through a combination of strategies grouped around knowledge, enabling infrastructure and incentives.

Knowledge plays an important role in getting individuals and organisations started on behaviour change, but it is only a start. Knowledge needs to be complemented with the incentives and practical support individuals and organisations need to act on their decision to change behaviours.

Access to appropriate enabling infrastructure is critical in allowing individuals and organisations to engage with waste management options to improve their effectiveness and efficiency. Enabling infrastructure includes the physical facilities necessary to manage waste, as well as the organisational structures of government and legislation applying to individuals and organisations.

Appropriate knowledge and enabling infrastructure can assist in removing barriers to behaviour change, and incentives can provide a driving force for change. Incentives can be positive, such as funding, or negative, such as penalties and compliance actions.





Our principles

Five key principles, aligned with legislation, guide the thinking behind *Waste Avoidance and Resource Recovery Strategy 2030* and will drive future decision making.

Shared responsibility and partnership – owning your impact

The state's environmental resources belong to all Western Australians and we all have a role to play in protecting them. The State Government will lead by example by working collaboratively with the community, industry and governments to improve waste management outcomes.

We will support product stewardship and extended producer responsibility as part of our approach to shared responsibility.

Innovation and growth

Western Australia will encourage, embrace and celebrate innovation in all forms that enables and expands our waste management capacity and know-how.

Better practice

Western Australians will pursue better practice approaches in waste management that takes into account the full costs, benefits and impacts of waste management decisions.

This strategy will inform priorities for developing better practice approaches to waste and recycling services. Better practice will be outcome-focussed, evidence-based, informed by performance achieved in other jurisdictions, developed in consultation with key stakeholders, and set out in guidelines that are framed to reflect the varying resources and capacities of the users of those guidelines. We will stay abreast of national and international best practice and responsibly measure, evaluate and benchmark our own performance against it.

Better practice guidelines will inform stakeholders, such as waste managers and local governments, about preferred systems to achieve the targets in

Waste Avoidance and Resource Recovery Strategy 2030. Local government waste plans will have regard to better practice guidelines published or referenced by the Waste Authority.

When better practice waste management is promoted by State Government, stakeholders will adjust practices to meet or exceed this new benchmark.

Waste as a resource

Western Australians will adopt and implement the waste hierarchy, avoiding the generation of waste where possible, maximising the recovery of waste that is generated, and protecting the environment from the impacts of disposal.

Intergenerational equity

Western Australians will make waste management decisions which ensure the health, diversity and productivity of our environment is maintained or enhanced for the benefit of future generations.



Our approach

Using your influence – owning your impact

As individuals, we make decisions in different roles and have different spheres of influence when avoiding and recovering waste and also when protecting the environment from the impacts of disposal.

In our different spheres of influence we can have a greater or lesser impact on what resources or materials are used, how long they stay in circulation, what waste is generated, what resources are recovered and, ultimately, the method of disposal and the impact that has on our environment.

An individual or single household can make positive choices to contribute to the circular economy. For example, being informed about how to source separate recyclables and purchasing recycled products for use in the home. When individuals act collectively, in our neighbourhoods, schools and community groups, there is an even greater potential to make a difference.

As manufacturers, industry can make significant contributions to the circular economy through shifts to more sustainable design and manufacturing methods, and enabling greater resource recovery. As waste managers, the sector can innovate to improve waste management outcomes and better protect the environment.

Local, State and Commonwealth governments can influence, educate and inform – and can also be significant consumers whose purchasing decisions and procurement policies can have very positive impacts and influence. They have important legislative and regulatory roles and develop and implement strategies. Australia is also part of global action on waste management.

Local solutions and markets

Waste Avoidance and Resource Recovery Strategy 2030 places a focus on identifying and prioritising local market solutions for those recyclable materials traditionally exported from the state. Local markets for large volume wastes, such as construction and demolition waste and organic waste lend themselves to being managed close to the source of generation for economic and environmental reasons. This is an example of the circular economy approach in action, supporting local innovation and local jobs.

For other priority materials such as plastics, it is not as straightforward to identify local reuse options across the state that make sense locally. This strategy places an increased focus on promoting procurement decisions that preference local markets and play a role in supporting the development of a remanufacturing industry within Western Australia, along with the employment and investment it can bring to the state.

Attracting investment into local reuse options requires a degree of certainty which has not been present under standard market conditions in Western Australia. This will rely on procurement decisions recognising the benefits that local reprocessing, and the use of products made locally from recycled materials, can offer compared to national or international export options.

Waste generators and waste managers

Waste Avoidance and Resource Recovery Strategy 2030 recognises the roles that different individuals and organisations have in generating and managing waste. This strategy recognises entities that are primarily generators of waste (community, local and state government, and industry), and entities that are primarily managers of waste (the waste industry, including private industry and local government).

This approach allows individual strategies to better target certain groups to help avoid, recover and protect the environment from the impacts of waste. For example, community members can make better purchasing decisions with more knowledge and information, and can influence industry in its packaging and production decisions with the choices they make; industry can make decisions about more circular design and production of goods; while waste managers can embrace technology and innovation to achieve improved waste management practices.

This waste strategy recognises circumstances where resources and capacities will be limited. The action plan and supporting better practice guidance documents will be framed to reflect this.

Waste streams

Consistent with other jurisdictions, solid waste will continue to be categorised for the purpose of measurement and comparison against targets in the following three streams:

- **Municipal solid waste (MSW):** primarily waste collected from households and local governments through waste and recycling collections.
- **Commercial and industrial (C&I) waste:** waste that is produced by



institutions and businesses. It includes waste from schools, restaurants, offices, retail and wholesale businesses and industries, including manufacturing.

- **Construction and demolition (C&D) waste:** waste produced by demolition and building activities, including road and rail construction and maintenance, and excavation of land associated with construction activities.

These waste stream descriptions are consistent with the previous Western Australian Waste Strategy (2012), and are consistent with the way Australian jurisdictions categorise and report on waste and recycling performance. The stream descriptions are carried forward to *Waste Avoidance and Resource Recovery Strategy 2030* from the previous strategy to maintain continuity and enable waste

and recycling data to be effectively benchmarked against other jurisdictions.

National context

Western Australia contributes to national strategies aimed at increasing the recovery of materials from waste, including:

- The *National Waste Policy: Less waste, more resources, 2018* and the *Product Stewardship Act 2011* support national approaches to problem wastes such as televisions, computers, paint, tyres and packaging.
- The Australian Packaging Covenant and the Environment Protection (Used Packaging Material) Measure are national programs aimed at reducing generation and encouraging the reuse and recycling of used packaging materials.

Our roles and responsibilities

Collective responsibility – waste is everybody's business

All Western Australians generate waste, and while there are some businesses that manage our waste for us, we can all take a bit more responsibility for better managing the impacts of our own waste. Whether large or small, waste is generated by households, schools, workplaces, local government authorities, government departments, businesses and industry in large cities and remote towns around our vast state.

As a collective issue, waste demands a collective solution. To achieve this strategy's objectives and targets, a model of collective, shared responsibility and action must be adopted.

State Government will work collaboratively with all stakeholders to guide and develop collective policies and solutions. These solutions will be founded in behavioural change campaigns and leading industry policy and practices – starting from within, through leadership in government activities that minimise waste, such as procurement policies and disposal processes.

For local governments and industry, the collective partnership approach will mean adopting best practice approaches to waste minimisation, resource recovery and appropriate waste management.

For businesses, it may mean expanding recycling programs or reviewing outdated practices and policies to reduce waste impacts. For waste managers, it will mean embracing innovation, new technologies and best practice performance in waste management. For the Western Australian community, it will mean being informed about the impact different decisions can make on waste contributions and adopting positive waste behaviours.

As every individual and group contributes to the waste problem, everybody will contribute to the solution in a range of different roles and ways:

- **Commonwealth Government** can help influence outcomes through national waste legislation, strategies and policy frameworks that fulfil obligations under international agreements. The Commonwealth Government will continue to manage and monitor compliance with international conventions, administer the *Product Stewardship Act 2011* and related schemes, and work with jurisdictions to identify and address issues that warrant nationally consistent approaches. It will also establish forums for cross jurisdictional collaboration to improve national waste policy outcomes.
- **State Government** can influence outcomes through its policies and programs, but also generates waste through its operations. As the "system steward" State Government will provide waste management leadership. It will influence waste behaviours through legislation, regulation, policies and programs that align with national approaches. Through engagement and collaboration, the government will create an environment that encourages community to adopt positive behaviour change and businesses to invest and innovate in the waste and recycling sector to move Western Australia towards becoming a circular economy. Agencies will also lead by example by committing to actions and targets in this strategy and reporting on their performance to contribute to its delivery.
- **Waste Authority** can influence outcomes through its programs. Established under the *Waste Avoidance and Resource Recovery Act 2007*, the authority will provide waste management advice to Government and waste management leadership to the community. It will lead the delivery of this strategy by coordinating stakeholder commitment and collaboration on strategies,

administering the Waste Avoidance and Resource Recovery Account (fund), publishing position statements, and preparing annual business plan objectives, priorities and programs that align with this waste strategy.

- **Local governments and regional councils** are primarily waste managers that provide household waste collection and recycling services, manage and operate landfill sites, and deliver education and awareness programs. Local governments and regional councils will provide information, infrastructure and incentives that encourage behaviour change and they will plan for the management of waste within their districts. The issues faced by local governments vary, particularly between metropolitan and regional areas, so there will be a need to identify local, fit-for purpose solutions that reflect better practice, align with this strategy and support a move towards becoming a circular economy. Local governments also generate waste resulting from the range of services provided to the community and can influence purchasing and practices to increase avoidance and recovery and maximise protection of the environment.

One of the headline strategies of this waste strategy is the implementation of local government waste plans. Waste plans will bring together the many different aspects of local government waste management, and provide local governments with a mechanism that aligns their waste services and contracts with the waste strategy and better practice. Waste plan requirements will be developed by the Department of Water and Environmental Regulation in collaboration with the Department of Local Government, Sport and Cultural Industries and the Western Australia Local Government Association. Guidance and templates will be provided to assist local governments in developing and reporting on their waste plans. Waste plan requirements and guidance will be developed in consultation with local governments and designed to reflect the varying resources, capacities and issues faced by local governments.

- **Business and industry** are primarily waste generators that can make decisions to reduce the generation of waste (e.g. by using reduced packaging) and increase recyclability. The business community often deals with large volumes of waste, as well as harmful types of waste, which requires responsible management.

- **Waste industry** is primarily the manager of waste and is responsible for waste management services including collection, sorting, processing (i.e. reuse or safe disposal). Waste managers can also play a key role in providing information to the community. The waste industry will be relied on to make informed infrastructure and technology investment decisions that meet waste and recycling market needs and move the state toward becoming a circular economy.
- **Community, individuals and households** are primarily waste generators who make decisions about purchasing and waste disposal. The community has a key role to play to avoid waste and then properly recover and manage waste once it is generated. Decisions by these individuals and groups regarding the purchasing of products or services can have a significant influence on the behaviour of many other entities.



Opportunities and focus materials

Opportunities to avoid and recover waste and protect the environment through its responsible management exist for all materials and arise in many different situations. Even the smallest changes in behaviour at a personal level contribute to overall improvements in waste outcomes.

This strategy also identifies focus materials, which will be the focus of actions and measurement under this waste strategy. Significant improvements will need to be made for each of these focus materials if we are to meet the targets in *Waste Avoidance and Resource Recovery Strategy 2030*.

Construction and demolition waste

Construction and demolition (C&D) waste makes up around half of Western Australia's waste stream and represents around 45 per cent of material recovered for recycling. C&D waste represents a significant opportunity for waste

avoidance and material recovery. As a waste generator, the construction industry can play a role in avoiding the amount of waste generated – for example through more efficient building processes – while waste managers can maximise recovery of waste that is generated.

Organics: food organics and garden organics

Organic material, including food waste, represents nearly 20 per cent of material recovered for recycling. The National Food Waste Strategy estimates that over 5.3 million tonnes of food that is intended

for human consumption is wasted from households and the commercial and industrial sectors each year. Food waste disposed to landfill generates greenhouse gases, reduces landfill capacity, and represents a loss of valuable organic material which could otherwise be recovered for productive use.

Metals: steel, non-ferrous metals, packaging and containers

Metals represent around 20 per cent of material recovered for recycling by weight. Metals are a high value commodity with significant embodied energy. While recovery rates are relatively

high compared to other materials, it is important to ensure these materials are only used where necessary and that as much value and embodied energy as possible is recovered from them.

Paper and cardboard: office paper, newspaper and magazines

Paper and cardboard represent around 10 per cent of material recovered for recycling. Paper and cardboard is a high value commodity. When disposed to landfill, paper and cardboard generates greenhouse emissions and represents a loss of economic value.



Glass: packaging and containers

Glass packaging and containers contain significant embodied energy which is lost if disposed to landfill. Glass that is inappropriately disposed (littered or dumped) can also present direct risks and impacts to the environment and human health.

Plastics: packaging and containers

Plastic makes up a significant proportion of packaging materials in our waste stream. There are significant opportunities to avoid plastics, and in particular, single use plastics. Plastic is a high value commodity, particularly where contamination rates are low. Disposal to landfill represents an economic loss, and inappropriate disposal into the environment (litter and dumping) can result in significant harm to the environment and wildlife.

Textiles: clothing and other fabric-based materials

Textiles contain valuable materials and significant embodied energy. When disposed to landfill or illegally dumped, textiles represent a loss of resources and can negatively impact the environment.

Hazardous waste

Hazardous waste is described as unwanted products that are corrosive, flammable, toxic or reactive and present a potential risk to human health and the environment. Hazardous waste represents only a small percentage of the total waste stream, however it presents significant risks if not well managed. Opportunities exist to avoid hazardous waste through consumer purchasing decisions, and collect hazardous waste for recovery or safe disposal using best practice service infrastructure.





Our objectives, targets and strategies

Objective 1:
Avoid
Western Australians
generate less waste

The waste hierarchy places waste avoidance at the forefront of approaches for managing waste. This waste strategy reflects that priority and recognises that reducing the amount of waste generated in our state requires significant and sustained behaviour change by government, industry and households if this objective is to be achieved.

National data for 2014–15 indicate that Western Australians generate more waste per capita than the national average and that generation per capita has remained static between 2010–11 and 2014–15*. This is in spite of past efforts to reduce waste generation and it suggests that reducing our generation rate will be very challenging.

This waste strategy first aims to close the gap between our current generation rate and the national average. Given our unique characteristics relative to other jurisdictions (particularly in relation to our geography and economy), reducing our generation of waste to this level will be challenging, but is achievable. Once achieved, our per capita generation rates can then be benchmarked against the nation’s best performing jurisdictions.

Waste avoidance is driven in a large part by purchasing behaviour; it relies on high levels of awareness and motivation by consumers, both individuals and organisations, about how to reduce the impacts of purchasing decisions.

Education and incentives are critical to increase awareness of waste avoidance and to support waste avoidance behaviours.

Waste avoidance can also be pursued through the product design and manufacturing phase. Industry has an opportunity to reduce the amount of material used in products to avoid generating waste, often in response to consumer demand. For example, there are significant opportunities across the packaging sector to avoid some wastes altogether or to minimise their use.

AVOID TARGETS		
<ul style="list-style-type: none"> 2025 – Reduction in waste generation per capita by 10% (from 2014/15 generation rate) 2030 – Reduction in waste generation per capita by 20% (from 2014/15 generation rate) 		
Waste generators		Waste managers**
Community	Government and industry	Waste industry
<ul style="list-style-type: none"> 2025 – Reduction in MSW generation per capita by 5% 2030 – Reduction in MSW generation per capita by 10% 	<ul style="list-style-type: none"> Reduction in C&D waste generation per capita by 15% by 2025, 30% by 2030 Reduction in C&I waste generation per capita by 5% by 2025, 10% by 2030 	<ul style="list-style-type: none"> 2030 – All waste is managed and/or disposed using better practice approaches

* 2016–17 national data has not been used in this strategy. WA reportedly has significant waste stockpiling that is not reflected in the 2016–17 data but accurate assessment of this stockpiling is not yet available. Data improvement to address accuracy issues is a headline strategy in this waste strategy and will be addressed as a priority.

** Includes local government, private industry and state entities.



Focus materials

Achieving the avoidance targets will require an emphasis on the waste materials that, by weight, currently make up more than 90 per cent of the waste Western Australian's generate:

- **Construction and demolition materials:** concrete, asphalt, rubble, bricks, sand and clean fill
- **Organics:** food organics and garden organics
- **Metals:** steel, non-ferrous metals, packaging and containers
- **Paper and cardboard:** office paper, newspaper and magazines
- **Glass:** packaging and containers
- **Plastics:** packaging and containers
- **Textiles:** clothing and other fabric-based materials

Table 2: Avoid strategies

	Strategy description	Lead stakeholder	Strategy application					#
			Waste generators				Waste managers*	
			Community	Local government	State Government	Industry	Waste industry	
KNOWLEDGE	Coordinate consistent state-wide communication, engagement and education on waste avoidance behaviours with an emphasis on focus materials.	State Government	✓	✓	✓	✓	✓	1
	Investigate, develop and publish, in collaboration with stakeholders, locally relevant actions for reducing waste generation with an emphasis on focus materials.	Waste Authority	✓	✓		✓	✓	2
	Lead collaboration between State Government agencies on actions that reduce the waste generation with an emphasis on focus materials.	State Government		✓	✓			3
	Coordinate communications and education that leads to food organics and garden organics waste reduction behaviour change.	Waste Authority	✓	✓	✓	✓	✓	4
	Collaborate with decision-makers and opinion leaders to explore opportunities arising from circular economy approaches and communicate them publicly.	Waste Authority		✓	✓	✓	✓	5
ENABLING INFRASTRUCTURE	Develop mechanisms and platforms that enable the community to adopt avoidance behaviours, and explore reuse and low-waste alternatives.	State Government	✓	✓	✓			6
INCENTIVES	Provide support to community, government and industry initiatives that lead to waste avoidance and contribute to waste strategy targets with an emphasis on focus materials.	State Government	✓	✓	✓	✓	✓	7
	Introduce regulations to prevent unnecessary waste generation.	State Government	✓	✓	✓	✓		8

* Includes local government, private industry and state entities.



Objective 2: Recover

Western Australians recover more value and resources from waste

Where waste generation is unavoidable, efforts should be made to recover more value and resources from waste. Consistent with the waste hierarchy and circular economy approaches, material recovery is preferred over energy recovery. Energy recovery is preferable to landfill disposal but should only be applied to residual waste once better practice source separation approaches have been exhausted.

Waste Avoidance and Resource Recovery Strategy 2030 supports the recovery of more valuable resources from the waste stream by applying a combination of strategies relating to knowledge, enabling infrastructure and incentives to encourage behaviour change by waste generators and waste managers.

The Waste Authority will produce better practice guidelines and encourage the sector to implement better practice

through mechanisms such as local government waste plans. Implementation of food organics and garden organics (FOGO) systems are a priority in this strategy, which will increase the recovery of material collected through kerbside services. Implementation of FOGO systems will be supported by State Government through the application of financial mechanisms to make it a cost competitive option for local governments.

RECOVER TARGETS

- 📍 2025 – Increase material recovery to 70%
- 📍 2025 – All local governments in the Perth and Peel region provide consistent three bin kerbside collection systems that include separation of FOGO from other waste categories
- 📍 2030 – Increase material recovery to 75%
- 📍 From 2020 – Recover energy only from residual waste

Waste generators		Waste managers*
Community	Government and industry	Waste industry
<ul style="list-style-type: none"> 📍 2020 – Increase MSW material recovery to 65% in the Perth and Peel regions, 50% in major regional centres 📍 2025 – Increase MSW material recovery to 67% in the Perth and Peel regions, 55% in major regional centres 📍 2030 – Increase MSW material recovery to 70% in the Perth and Peel regions, 60% in major regional centres 	<ul style="list-style-type: none"> 📍 C&I sector – Increase material recovery to 70% by 2020, 75% by 2025, 80% by 2030 📍 C&D sector – Increase material recovery to 75% by 2020, 77% by 2025, 80% by 2030 	<ul style="list-style-type: none"> 📍 2030 – All waste facilities adopt resource recovery better practice

* Includes local government, private industry and state entities.



Focus materials

In working towards these targets, this strategy focuses on the reuse, reprocessing and recycling of the following materials that present the greatest potential for increased recovery:

- **Construction and demolition materials:** concrete, asphalt, rubble, bricks, sand and clean fill
- **Organics:** food organics and garden organics (FOGO)

- **Metals:** steel, non-ferrous metals, packaging and containers
- **Paper and cardboard:** office paper, newspaper and magazines
- **Plastics:** packaging and containers

These focus materials reflect overall state priorities, however, it will be appropriate to consider local circumstances to increase recovery in different parts of Western Australia, and particularly between metropolitan and non-metropolitan areas. Local circumstances include factors such as

access to processing infrastructure and access to markets for recycled products. *Waste Avoidance and Resource Recovery Strategy 2030* encourages the adoption of solutions that reflect local circumstances and contribute to the overarching targets.

Just as local approaches based on local circumstances can lead to unique solutions, consistent services where similar conditions exist can lead to more efficient service delivery. Consistency in the provision of kerbside services

to households in urbanised areas is an example of where consistent systems, including three bin food organics and garden organics (FOGO) systems, can improve messaging to the community about how to recycle effectively and lead to better practice outcomes across large urbanised populations. Consistent collections also provide opportunities for service providers to establish processing options for clean and consistent streams of materials, which can reduce costs and improve product quality and therefore access to markets.

Energy recovery

Resource recovery includes the recovery of energy from waste. However, energy recovery is considered to be the least preferred of all resource recovery options in the waste hierarchy as it merely releases embodied energy but does not preserve the material for reuse. For this reason, the waste strategy identifies that only residual waste (waste which remains following the application of better practice source separation and recycling systems) is to be used for energy recovery. Where better practice guidance is not available, an entity's material recovery performance will need to meet or exceed the relevant stream target (depending on its source - MSW, C&I or C&D) for the remaining non-recovered materials to be considered residual waste under this waste strategy.

Table 3: Recover strategies

			Strategy application					#
			Waste generators				Waste managers*	
	Strategy description	Lead stakeholder	Community	Local government	State Government	Industry	Waste industry	
KNOWLEDGE	Investigate options to recover and promote related local markets through State Government procurement actions with an emphasis on focus materials.	State Government			✓			9
	Develop and publish better practice guidance and standards for waste-derived products to build confidence in recycled products and ensure protection of the environment.	Waste Authority	✓	✓	✓	✓	✓	10
	Maintain a communications toolkit for local government on consistent messaging for better practice kerbside service delivery.	Waste Authority	✓	✓			✓	11
	Develop education and engagement resources to communicate the benefits of resource recovery and the use of recycled products, and to minimise contamination in collection systems.	Waste Authority	✓	✓	✓	✓	✓	12
	Develop and publish better practice guidance to support increases in recovery with an emphasis on focus materials.	Waste Authority	✓	✓	✓	✓	✓	13
	Identify and implement options for collaboration between industry and the State Government to support market development and recovery with an emphasis on focus materials.	Waste Authority			✓	✓	✓	14
	Investigate and improve reporting on material that is reused (as distinct from recycled) to better monitor the state's move toward becoming a circular economy.	State Government	✓	✓	✓	✓	✓	15
ENABLING INFRASTRUCTURE	Establish mechanisms, including funding approaches to support investments in local infrastructure for recovery with an emphasis on focus materials.	State Government					✓	16
	Develop and support measures to establish and maintain product stewardship schemes aligned with the State's waste priorities, commencing with a container deposit scheme.	State Government	✓	✓	✓	✓	✓	17

* Includes local government, private industry and state entities.

Table 3: Recover strategies continued

			Strategy application					
			Waste generators				Waste managers*	
	Strategy description	Lead stakeholder	Community	Local government	State Government	Industry	Waste industry	#
INCENTIVES	Provide funding to local governments to introduce better practice services and extend the Better Bins program to include FOGO (food organics and garden organics services).	Waste Authority	✓	✓			✓	18
	Provide funding to promote the use of priority recycled products and support the establishment of local markets with an emphasis on focus materials.	State Government		✓	✓	✓	✓	19
	Support community, government and industry initiatives that promote resource recovery in the Perth and Peel regions, major regional centres and remote areas through grant programs.	State Government	✓	✓	✓	✓	✓	20
	Develop a legislative framework to encourage the use of waste derived materials, including product specifications, to build confidence in recycled products, increase their demand and develop relevant markets while protecting the environment.	State Government		✓	✓	✓	✓	21
	Implement sustainable government procurement practices that encourage greater use of recyclable and recycled products and support local market development.	State Government		✓	✓	✓		22

* Includes local government, private industry and state entities.

Objective 3: Protect

Western Australians protect the environment by managing waste responsibly

The transport, storage, processing and disposal of waste all have the potential to directly impact the environment.

Certain wastes, such as hazardous materials or materials that are commonly littered or dumped, can also pose significant risks to public health and the environment. Poorly managed waste infrastructure (including landfills and recycling facilities) and services, as well as adverse waste behaviours, all increase the risk of negative impacts on public health and the Western Australian environment.

In the event waste cannot be avoided, it is important that waste management systems – including recycling and disposal (landfill) facilities – protect the environment from the negative impacts of waste by adopting better practice.

Waste managers face different waste management challenges and have varying capacities to address these challenges. For example, better practice approaches in remote areas are likely to vary substantially to those in metropolitan areas, due to differences in populations,

infrastructure, resources and market access. Better practice guidance developed under this strategy will reflect these differences.

Litter and illegal dumping can significantly damage our environment. It is important that waste enters the correct waste management system so that it can be properly managed by better practice facilities, and is not littered or dumped in the environment.

PROTECT TARGETS

- 🎯 2030 – No more than 15% of Perth and Peel regions' waste is disposed to landfill
- 🎯 2030 – All waste is managed by and/or disposed to better practice facilities

Waste generators		Waste managers*
Community	Government and industry	Waste industry
<ul style="list-style-type: none"> 🎯 2030 – Move towards zero illegal dumping 🎯 2030 – Move towards zero littering 	<ul style="list-style-type: none"> 🎯 2030 – Move towards zero illegal dumping 	<ul style="list-style-type: none"> 🎯 2030 – No more than 15% of Perth and Peel regions' waste is disposed to landfill 🎯 2030 – All waste facilities adopt environmental protection better practice

* Includes local government, private industry and state entities.



Priority areas

In working towards achieving these targets, Western Australia should focus on behaviours and materials that provide the greatest potential to protect the environment including:

- the transport, storage, processing and disposal of waste;
- problem wastes, including hazardous materials;
- poorly managed waste infrastructure, including landfills, recycling facilities and services;
- taking action early in a waste material's life cycle; and
- giving priority to reflect the risk posed by a waste material.

National priorities

The management of some types of waste require an international approach. Initiatives that are the responsibility of the Commonwealth Government and to which WA contributes include the Basel Convention, an international treaty to reduce the movement of hazardous waste between countries with a view to protecting public health and the environment, and the Minamata Convention on Mercury, a global treaty to protect public health and the environment from the adverse effects of mercury.

Table 4: Protect strategies

	Strategy description	Lead stakeholder	Strategy application					#
			Waste generators				Waste managers*	
			Community	Local government	State Government	Industry	Waste industry	
KNOWLEDGE	Identify the data that is required to quantify and measure illegal dumping activity, collect the identified data on an ongoing basis and use the collected data to better target illegal dumping monitoring and enforcement activities.	State Government		✓	✓		✓	23
	Deliver a community engagement and education campaign to raise awareness of illegal dumping and its impacts.	State Government	✓	✓	✓	✓		24
	Investigate, document and publish options for avoiding waste plastic.	Waste Authority	✓	✓	✓	✓		25
	Review and report on approaches to the management of hazardous waste including controlled and liquid waste.	State Government				✓	✓	26
	Assess existing recovery facility and landfill siting and management practices and publish information to guide achievement of better practice approaches.	Waste Authority					✓	27
ENABLING INFRASTRUCTURE	Work with land owners and managers to build their capacity to tackle illegal dumping.	State Government	✓	✓	✓	✓		28
	Investigate and report on the role of funding approaches to drive the uptake of better practice approaches at waste management facilities.	Waste Authority		✓			✓	29
INCENTIVES	Support local governments to safely collect and manage hazardous materials generated by households that present a significant risk to public health and the environment.	State Government	✓	✓			✓	30
	Provide relevant funding and guidance to prevent the illegal dumping of waste at charitable recycler waste collection sites.	State Government					✓	31

* Includes local government, private industry and state entities.

Table 4: Protect strategies continued

			Strategy application					
			Waste generators				Waste managers*	
	Strategy description	Lead stakeholder	Community	Local government	State Government	Industry	Waste industry	#
INCENTIVES	Implement the litter prevention strategy to reduce littering and manage its impacts.	Keep Australia Beautiful Council	✓	✓	✓	✓		32
	Detect, investigate and prosecute illegal dumping.	State Government	✓	✓	✓	✓		33
	Review and update the regulatory framework for waste to ensure it is appropriate and reduces the environmental impacts and risks from waste management.	State Government					✓	34
	Revise and publish waste classifications and definitions to reflect current knowledge to ensure waste materials are managed according to their risk and are treated and/or disposed of appropriately.	State Government			✓		✓	35
	Develop and revise legislative frameworks to encourage the use of waste derived materials and build confidence in recycled products.	State Government	✓	✓	✓	✓		36

* Includes local government, private industry and state entities.

Foundation strategies

that apply to multiple objectives

Waste Avoidance and Resource Recovery Strategy 2030 includes strategies which support multiple objectives and underpin the delivery of this waste strategy. These are referred to as foundation strategies.

Foundation strategies include:

- information and data – to provide high quality information to the community, government and industry to inform decision making.
- regulation and policy – to provide a level playing field and deliver efficient and effective waste management outcomes.

- education – to underpin behaviour change approaches for avoid, recover and protect, for waste generators and waste managers.
- planning – to provide support and guidance for waste services planning as well as infrastructure and land use planning.

The waste levy will continue to play a key role by providing a disincentive to dispose of waste, and by generating revenue to fund programs which

support the waste strategy. Reflecting this, a key foundation strategy is for the scope and application of the waste levy to be reviewed to ensure it meets the objectives of *Waste Avoidance and Resource Recovery Strategy 2030*, and to establish a schedule of future waste levy rates.

The range of strategies, both new and ongoing, that will allow Western Australians to achieve outcomes against all three objectives of the waste strategy are presented below.

Table 5: Foundation strategies

	Strategy description	Lead stakeholder	Strategy application					#
			Waste generators				Waste managers*	
			Community	Local government	State Government	Industry	Waste industry	
INFORMATION AND DATA	Review and update data collection and reporting systems to allow waste generation, recovery and disposal performance to be assessed in a timely manner.	State Government		✓	✓	✓	✓	37
	Collaborate with industry to develop a data strategy that includes actions to improve waste data collection, management and reporting, and guides their implementation.	State Government Waste Authority		✓	✓	✓	✓	38
	Investigate and report on the application of the circular economy in WA, including opportunities and barriers implementation.	Waste Authority	✓	✓	✓	✓	✓	39

* Includes local government, private industry and state entities.

Table 5: Foundation strategies continued

			Strategy application					#
			Waste generators				Waste managers*	
	Strategy description	Lead stakeholder	Community	Local government	State Government	Industry	Waste industry	
INFORMATION AND DATA	Collaborate with the Commonwealth Government to develop local approaches to implementing the National Food Waste Strategy.	State Government	✓	✓	✓	✓	✓	40
	Provide support to local governments, recyclers and landfill operators for reporting under amendments to the <i>Waste Avoidance and Resource Recovery Regulations 2008</i> .	State Government		✓			✓	41
	Develop state-wide waste communications to support consistent messaging on waste avoidance, resource recovery and appropriate waste disposal behaviours.	State Government	✓	✓	✓	✓		42
ENGAGEMENT AND EDUCATION	Recognise and reward the adoption of positive behaviours, practices and innovation that contribute to reduced waste generation, increased resource recovery and protection of the environment.	Waste Authority	✓	✓	✓	✓	✓	43
REGULATION AND POLICY	Investigate options for developing a 'needs based' approach to the approval of new landfills and other waste infrastructure.	State Government					✓	44
	Contribute to national waste policy and programs aimed at waste avoidance, resource recovery and environmental protection.	State Government	✓	✓	✓	✓	✓	45
	Review the scope and application of the waste levy to ensure it meets the objectives of Waste Avoidance and Resource Recovery Strategy 2030 and establish a schedule of future waste levy rates with the initial schedule providing a minimum five year horizon.	State Government	✓	✓	✓	✓	✓	46

* Includes local government, private industry and state entities.

Table 5: Foundation strategies continued

	Strategy description	Lead stakeholder	Strategy application					#
			Waste generators				Waste managers*	
			Community	Local government	State Government	Industry	Waste industry	
REGULATION AND POLICY	Review and revise regulations and policies to achieve a level playing field for industry which ensures entities that are compliant and apply best practice are not disadvantaged.	State Government		✓	✓	✓	✓	47
	Implement local government waste plans which align local government waste planning processes with the waste strategy.	State Government	✓	✓				48
	Lead and support initiatives that bring together agencies, local governments, industry and community to assist knowledge exchange and strategic waste planning.	Waste Authority	✓	✓	✓	✓	✓	49
PLANNING	Undertake a strategic review of Western Australia's waste infrastructure (including landfills) by 2020 to guide future infrastructure development.	State Government	✓	✓	✓	✓	✓	50

* Includes local government, private industry and state entities.

Next steps

Supporting documents

Waste Avoidance and Resource Recovery Strategy 2030 Action Plan

This strategy is supported by an action plan which outlines specific actions to be implemented to achieve the objectives of the strategy.

The initial action plan has been prepared by the Waste Authority in consultation with relevant State Government agencies, and was approved by the Minister for Environment. Stakeholder consultation will be undertaken in the preparation of subsequent action plans.

Waste Authority Position and Guidance Statements

The Waste Authority publishes position statements from time to time. Position statements formalise the views of the Waste Authority and may be used to inform decisions relevant to the Waste Authority's role in implementing the strategy.

Better Practice Guidance

The Waste Authority recognises the importance of developing better practice guidelines, measures and reporting frameworks and supporting their adoption. The Waste Authority will publish better practice guidance from time to time, which sets out high-performing systems and outcomes benchmarked against comparable jurisdictions.

State Waste Infrastructure Plan

A state waste infrastructure plan will be developed together with key stakeholders to guide the planning and decision making for the establishment and maintenance of critical infrastructure. This will include the type and capacity of additional infrastructure that will be needed to meet the targets in this strategy, the areas in which infrastructure may be best located and forecast dates for when it is needed.

Annual Business Plan

The *Waste Avoidance and Resource Recovery Act 2007* (WARR Act) requires the Waste Authority to prepare a draft business plan to be submitted to the Minister each year. The business plan sets out objectives and priorities for government funding for the next five financial years, and must be consistent with this strategy.

Waste Data Strategy

A waste data strategy will guide the ongoing development of data definitions, collection mechanisms, management and reporting requirements to ensure progress on *Waste Avoidance and Resource Recovery Strategy 2030* can be monitored appropriately and that any revision of approach is based on sound information.

Measuring progress

The Waste Authority will be responsible for evaluating *Waste Avoidance and Resource Recovery Strategy 2030*, including progress towards objectives and targets. The Waste Authority will publish annual reports against its business plan, and coordinate reports on behalf of the Minister against the outcomes of the action plan.

Strategy updates

As Western Australia implements this waste strategy, new opportunities and priorities may be identified which may warrant a review of the scope and focus of the strategy. The WARR Act requires that the waste strategy be reviewed for currency at least every five years, including a full public consultation process. Minor amendments to the waste strategy can be made by the Waste Authority subject to the approval of the Minister.

Glossary

Term	Definition
Better practice	Better practice refers to practices and approaches that are considered by the Waste Authority to be outcomes-focussed, effective and high performing, which have been identified based on evidence and benchmarking against comparable jurisdictions. Better practice will be supported by the Waste Authority through the development of better practice guidelines, measures and reporting frameworks, which will be developed to reflect the different capacities and challenges faced by waste generators and managers. Better practice is synonymous with the term best practice, but captures the dynamic nature of best practice.
Circular economy	An alternative to a traditional linear economy (make, use, dispose) in which we keep resources in use for as long as possible – extracting the maximum value from them while in use, then recovering and reusing products and materials. Three core principles underpin a circular economy – design out waste and pollution; keep products and materials in use; and regenerate natural systems.
Commercial and industrial (C&I) waste	Waste produced by institutions and businesses, including schools, restaurants, offices, retail and wholesale businesses and industries, including manufacturing.
Construction and demolition (C&D) waste	Waste produced by demolition and building activities, including road and rail construction and maintenance, and excavation of land associated with construction activities.
Drop-off facility	Site where residents can bring their waste or recyclables for disposal.
Embodied energy	Embodied energy is the energy used to produce a material substance (such as processed metals or building materials), taking into account energy used at the manufacturing facility, energy used in producing the materials that are used in the manufacturing facility, and so on.
Food organics and garden organics (FOGO)	Food organics include waste food, inedible food, and parts of food that are not consumed and/or are considered undesirable (such as seeds, bones, coffee grounds, skins and peels). Garden organics include organic wastes that arise from gardening and maintenance activities, such as lawn clippings, leaves, cuttings and branches. FOGO can also include other organic wastes that may be compatible with FOGO collections and can include items such as paper and cardboard.

Term	Definition
Household hazardous waste	Products used in and around the home that have at least one hazardous characteristic (flammable, toxic, explosive or corrosive).
Hazardous waste	Waste that, by its characteristics, poses a threat or risk to public health, safety or the environment.
Illegal dumping	Premeditated littering where people go out of their way to dump waste in public places illegally, typically for commercial benefit or to avoid disposal fees.
Kerbside collection	A regular containerised service that collects waste from a residents' kerbside.
Litter	Waste that is left in public places and not deposited into a bin.
Litter Prevention Strategy	Litter Prevention Strategy for Western Australia 2015–2020.
<i>Liquid waste</i>	Wastes that are not solid or gaseous. May refer to sludges and slurries, or other liquids discharged to sewer. May also refer to waste water.
Major Regional Centre	Major Regional Centres: The cities of Albany, Busselton, Bunbury, Greater Geraldton and Kalgoorlie-Boulder, which are local governments outside the Perth and Peel region that have both a relatively large population and reasonable access to markets. Other major regional centres may be identified by the Waste Authority during the life of the waste strategy.
Municipal solid waste (MSW)	Waste primarily collected from households and local governments through waste and recycling collections.
Organic waste	Waste materials from plant or animal sources, including garden waste, food waste, paper and cardboard.
Perth and Peel region	The Perth region, or Perth metropolitan region, is the area defined by the Metropolitan Region Scheme. The Peel region is the area defined by the Peel Region Scheme. Municipal solid waste targets are set for the Perth and Peel region to reflect current urbanisation trends and to align with waste infrastructure servicing and planning needs.

Term	Definition
Product stewardship	Product stewardship is an approach to managing the impacts of different products and materials. It acknowledges that those involved in producing, selling, using and disposing of products have a shared responsibility to ensure that those products or materials are managed in a way that reduces their impact, throughout their life cycle, on the environment and on public health and safety.
Residual waste	Waste that remains after the application of a better practice source separation process and recycling system, consistent with the waste hierarchy as described in section 5 of the <i>Waste Avoidance and Resource Recovery Act 2007</i> (WARR Act). Where better practice guidance is not available, an entity's material recovery performance will need to meet or exceed the relevant stream target (depending on its source - MSW, C&I or C&D) for the remaining non-recovered materials to be considered residual waste under this waste strategy.
Resource recovery	The process of extracting materials or energy from a waste stream through re-use, reprocessing, recycling or recovering energy from waste.
Vergeside service	Local government services that collect a range of materials from the verge for recovery or disposal.
Waste avoidance	Refers to the prevention or reduction of waste generation, or the prevention or reduction of the environmental impacts (for example toxicity) of waste generation.
Waste Avoidance and Resource Recovery (WARR) Account	In accordance with the <i>Waste Avoidance and Resource Recovery Act 2007</i> (WARR Act), each year the Minister for Environment must allocate not less than 25 per cent of the forecast levy amount to the WARR Account. Funds in the WARR Account are applied to programs for the management, reduction, reuse, recycling, monitoring or measurement of waste and to support implementation of the Waste Strategy.
Waste diversion	The act of diverting a waste away from landfill for another purpose such as re-use or recycling.

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Waste Authority

Waste Avoidance and Resource Recovery Strategy Action Plan 2030

Western Australia's Waste Strategy

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Attachment 2 to TAC 7 March 2019 Item 11.2

Introduction

The Waste Avoidance and Resource Recovery Strategy: 2030 (the waste strategy) is Western Australia's strategy to move our State towards becoming a sustainable, low-waste, circular economy in which human health and the environment are protected from the impacts of waste. It encourages Western Australians to work towards three objectives – avoid, recover and protect – and sets targets that underpin these objectives.

The waste strategy also sets a number of high level strategies which indicate the types of activities that need to be pursued to achieve these targets.

This action plan clarifies the specific actions, timelines, lead responsibilities and collaborations that will be progressed to achieve the objectives of the waste strategy.

Priority actions for the 2018-19 and 2019-20 financial years include:

- Develop a plan for the roll out of Food Organics and Garden Organics (FOGO) systems in Perth and Peel, and update the Better Bins funding program to support three bin FOGO adoption.
- Review the State Supply Commission's Sustainable Procurement Policy and Disposal of Goods Policy to reduce waste, increase recycling and increase use of recycled products through procurement.
- Pilot the use of 25,000 tonnes of recycled construction and demolition (C&D) waste as road base under the Roads to Reuse trial and, subject to trial success and funding support, use over 100,000 tonnes of recycled C&D material on selected projects.
- Provide relevant local governments with written notice of the requirement to develop waste plans and develop supporting model plans and guidance in consultation with local governments.
- Maintain, update and review the Own Your Impact initiative with a focus on achieving household behaviour change.
- In consultation with relevant stakeholders, undertake a review of the scope and application of the waste levy to ensure it meets the objectives of the waste strategy.
- Establish a schedule of future waste levy rates that provides a minimum five year projection.
- Undertake an audit of existing waste infrastructure and a needs analysis to determine the waste infrastructure required to meet the objectives and targets in the waste strategy.
- Develop, release and implement a waste data strategy.
- Implement new waste data reporting requirements and guidance under amendments to the *Waste Avoidance and Resource Recovery Regulations 2008*, and implement a supporting online reporting system by 2020.
- Establish a recycling infrastructure support program and identify priority areas for funding to support adoption of waste avoiding practices and/or resource recovery.
- Identify, communicate and support better practice approaches to avoidance, recovery and disposal covering all waste generators and streams.

Waste Avoidance and Resource Recovery Strategy 2030 – key elements

VISION	Western Australia will become a sustainable, low-waste, circular economy in which human health and the environment are protected from the impacts of waste.			Supporting documents Other documents which align with or support this strategy <i>Waste Avoidance and Resource Recovery Strategy 2030</i> include the: 1. <i>Waste Avoidance and Resource Recovery Strategy 2030 Action Plan</i> 2. Waste Authority position and guidance statements 3. State Waste Infrastructure Plan 4. Annual Business Plan 5. Waste Data Strategy
OBJECTIVES	Avoid <i>Western Australians generate less waste.</i>	Recover <i>Western Australians recover more value and resources from waste.</i>	Protect <i>Western Australians protect the environment by managing waste responsibly.</i>	
TARGETS	<ul style="list-style-type: none">2025 – 10% reduction in waste generation per capita2030 – 20% reduction in waste generation per capita	<ul style="list-style-type: none">2025 – Increase material recovery to 70%2030 – Increase material recovery to 75%From 2020 – Recover energy only from residual waste	<ul style="list-style-type: none">2030 – No more than 15% of waste generated in Perth and Peel regions is landfilled.2030 – All waste is managed and/or disposed to better practice facilities	
HEADLINE STRATEGIES	<ul style="list-style-type: none">A consistent three bin kerbside collection system, which includes separation of food organics and garden organics from other waste categories, to be provided by all local governments in the Perth and Peel region by 2025 and supported by State Government through the application of financial mechanisms.Implement local government waste plans, which align local government waste planning processes with the <i>Waste Avoidance and Resource Recovery Strategy 2030</i>.Implement sustainable government procurement practices that encourage greater use of recycled products and support local market development.Provide funding to promote the recovery of more value and resources from waste with an emphasis on focus materials.Review the scope and application of the waste levy to ensure it meets the objectives of Waste Avoidance and Resource Recovery Strategy 2030 and establish a schedule of future waste levy rates with the initial schedule providing a minimum five year horizon.Develop state-wide communications to support consistent messaging on waste avoidance, resource recovery and appropriate waste disposal behaviours.Review and update data collection and reporting systems to allow waste generation, recovery and disposal performance to be assessed in a timely manner.Undertake a strategic review of Western Australia’s waste infrastructure (including landfills) by 2020 to guide future infrastructure development.			

Role of the action plan

This action plan has been prepared in consultation with State Government agencies. It is one of the documents that supports the waste strategy.

The intent of the action plan is to prioritise actions to deliver against the high level strategies outlined in the waste strategy.

The action plan provides information about the timing of actions, the different aspects of their implementation, and the waste strategy objectives and strategies to which they relate. It also outlines who will lead specific actions, including the Waste Authority, the Department of Water and Environmental Regulation (DWER) and other State Government agencies.

Each action in the action plan directly relates to one or more of the 50 strategies outlined in the waste strategy. However, not every strategy outlined in the waste strategy is addressed in this action plan as its focus is the highest priority strategies. The action plan will be reviewed annually.



The action plan will be a key reference document for the Waste Authority, to monitor the progress of the Waste Strategy, to inform allocation of resources from the Waste Avoidance and Resource Recovery Account (WARR Account) and inform its provision of advice to the Minister for Environment.

The waste strategy will be reviewed in five years, while the action plan will be reviewed at least annually. The progress of the action plan will be reported on annually, in the Waste Authority Annual Report (for actions led by the Waste Authority) and in the DWER Annual Report (for actions led by DWER as well as other State Government agencies).

Delivery of the action plan will be supported by an evaluation framework, which will guide the evaluation of actions. The framework will allow the degree to which actions are meeting the intent of the waste strategy to be evaluated and potential improvements to be identified. The framework will ensure an approach to evaluation that is consistent, transparent, consultative and evidence based.





Actions

The action plan is organised according to the eight headline strategies included in the waste strategy. These are:

1. *Develop state-wide communications to support consistent messaging on waste avoidance, resource recovery and appropriate waste disposal behaviours.*
2. *A consistent three bin kerbside collection system, which includes separation of food organics and garden organics from other waste categories, to be provided by all local governments in the Perth and Peel region by 2025 and supported by State Government through the application of financial mechanisms.*
3. *Implement sustainable government procurement practices that encourage greater use of recycled products and support local market development.*
4. *Implement local government waste plans, which align local government waste planning processes with the Waste Avoidance and Resource Recovery Strategy 2030.*
5. *Review the scope and application of the waste levy to ensure it meets the objectives of the Waste Avoidance and Resource Recovery Strategy 2030 and establish a schedule of future waste levy rates with the initial schedule providing a minimum five year horizon.*
6. *Undertake a strategic review of Western Australia's waste infrastructure (including landfills) by 2020 to guide future infrastructure development.*
7. *Review and update data collection and reporting systems to allow waste generation, recovery and disposal performance to be assessed in a timely manner.*
8. *Provide funding to promote the recovery of more value and resources from waste with an emphasis on focus materials.*

Each headline strategy is associated with actions which represent specific deliverables that have an associated delivery time frame. These are presented as a table, together with the action's lead agency and the strategy and objective which the action addresses.

The timeframes are identified as follows:

- **Ongoing:** activities which are currently under way and/or which will be continuously undertaken
- **Short term:** activities to commence within the next 1-2 years
- **Medium term:** activities to commence within the next 3-5 years
- **Long term:** activities to commence in more than five years.

01

Develop state-wide communications to support consistent messaging on waste avoidance, resource recovery and appropriate waste disposal behaviours.

Lead	Actions	Timing	Waste strategy objective and strategy number			
			Avoid	Recover	Protect	Foundation
Waste Authority	1.1 WasteSorted communications toolkit Build on and maintain the existing local government communications toolkit for consistent messaging relating to better practice kerbside service delivery and to support FOGO implementation in Perth and Peel.	Ongoing				
DWER	1.2 Own Your Impact Maintain and enhance the Own Your Impact program to ensure that it is providing targeted up to date information and guidance to the community on key waste strategy initiatives. This will include delivery of key near-term campaigns prior to a subsequent behaviour change campaign.	Short term				
	1.3 Major behaviour change program Develop a business case and subsequently implement a major long-term behaviour change campaign covering social marketing, media, education and engagement, informed by: <ul style="list-style-type: none"> social research to determine initial program focus based on community readiness and expectations and waste strategy priorities, including: <ul style="list-style-type: none"> food and garden organics waste recycling contamination in kerbside collection systems awareness of the benefits of recycling and using recycled products impacts of illegal dumping staged program design by specialist behavioural change and social marketing expertise. timing of potential future regulatory change and infrastructure provisions, to better enhance community behaviour change that is led by State Government. 	Short-long term	✓ 1, 4, 5, 6	✓ 11, 12	✓ 24	✓ 42

Lead	Actions	Timing	Waste strategy objective and strategy number			
			Avoid	Recover	Protect	Foundation
Dept. of Local Govt., Sport and Cultural Industries (DLGSC)	1.4 Environmental education Provide waste and other environmental education opportunities at state owned infrastructure, consistent with the waste strategy.	Medium term	✓	✓	✓	✓
	1.5 Perth Cultural Centre demonstration project Deliver a sustainability demonstration project at the Perth Cultural Centre.	Short term	1, 4, 5, 6	11, 12	24	42
	1.6 Support local government waste management Support local government to improve waste management through innovation and education.	Medium term				
Waste Authority	1.7 Guidance: Household Hazardous Waste Program In consultation with key stakeholders, review, update and publish <i>Guidelines for the design and operation of facilities for the acceptance and storage of household hazardous waste</i> , to support the Household Hazardous Waste Program.	Short term				
	1.8 Update Waste Authority Position Statements Review and update Waste Authority Position Statements on waste to energy and the waste hierarchy.	Short term	✓	✓	✓	✓
	1.9 Better practice uptake In consultation with all relevant stakeholders, identify better practice priorities and develop, trial and publish relevant better practice guidance documents, and encourage their adoption.	Short-medium term	2	10, 13	25, 26, 30	30
	1.10 Better practice local government waste services Develop and publish better practice guidance for food organics and garden organics (FOGO) kerbside services, vergeside waste collection services and drop-off facilities to support local government development of waste plans and their adoption of better practice.	Short-medium term				
DWER	1.11 Managing waste in regional/remote communities In consultation with relevant State Government agencies, local government and communities, develop pragmatic guidelines for the design, maintenance and management of waste services and infrastructure in regional/remote communities, including Aboriginal communities.	Short-medium term				

Lead	Actions	Timing	Waste strategy objective and strategy number			
			Avoid	Recover	Protect	Foundation
Waste Authority	1.12 Waste Wise Schools (WWS) expansion Continue to extend the WWS program with a focus on: <ul style="list-style-type: none"> developing more high school resources to provide more motivation for high schools to engage with the WWS program and increase their diversion of waste from landfill. extending the WWS program to more schools in regional areas through the establishment of regional partnerships to meet demand for face to face school support in regional areas. 	Medium term				
DLGSC	1.13 Better Bins at sporting and cultural venues Require use of Better Bins infrastructure (where appropriate) and messaging in sporting and cultural venues.	Medium term	✓	✓	✓	✓
Water Corporation	1.14 Reduce waste from wastewater management Continue research and implementation of better practice actions aimed at recovering resources and removing waste/pollutants from wastewater, including: <ul style="list-style-type: none"> Gross Pollutant Trap, and safety screens/trash racks on Perth drains Research into recovery of struvite from wastewater and magnesium from seawater desalination brine Research into self-supply of carbon dioxide Research with Royal Melbourne Institute of Technology for microplastics analysis. 	Ongoing	2	10, 13	25, 26, 30	30

02

A consistent three bin kerbside collection system, which includes separation of food organics and garden organics from other waste categories, to be provided by all local governments in the Perth and Peel region by 2025 and supported by State Government through the application of financial mechanisms.

Lead	Actions	Timing	Waste strategy objective and strategy number			
			Avoid	Recover	Protect	Foundation
Waste Authority	2.1 FOGO Position Statement Develop a Waste Authority Position Statement on Food Organics and Garden Organics (FOGO).	Short term		✓ 18		
	2.2 Revise Better Bins with a FOGO focus Review and update the Better Bins funding program and better practice guidelines for kerbside collection to include, and support the adoption of, three bin FOGO collection systems.	Short term				
	2.3 Plan for three bin FOGO system roll out In consultation with local government, develop a plan for the phased introduction of three bin FOGO kerbside collection systems in Perth and Peel, including coverage requirements, processing and infrastructure needs, market scoping and development, mechanisms for transition from non-FOGO two and three bin services, and flexibility to allow for contractual transition.	Short term				
	2.4 Implement three bin FOGO system Implement three-bin FOGO systems across local governments in the Perth and Peel region, with funding support through the revised Better Bins program.	Short-medium term				

03

Implement sustainable government procurement practices that encourage greater use of recycled products and support local market development.

Lead	Actions	Timing	Waste strategy objective and strategy number			
			Avoid	Recover	Protect	Foundation
DWER	3.1 Identify options and priority actions to reduce waste through procurement In consultation with industry and State Government, identify priority sustainable government procurement measures, reporting requirements and policies, and engage with State Government agencies and obtain commitment to these within negotiated timeframes.	Short term				
	3.2 Implement reducing waste through procurement program Lead collaboration between State Government agencies and industry to implement sustainable government procurement measures and policies.	Short-medium term				
Department of Finance (DoF)	3.3 Develop better practice procurement framework Work with DWER to review the State Supply Commission's Sustainable Procurement Policy and Disposal of Goods Policy to reduce waste, increase recycling and increase use of recycled products in goods and services procurement; and incorporate any new requirements into relevant guidance materials. Such work may seek to: <ul style="list-style-type: none"> Streamline existing guidance materials; Draw upon DWER and other agencies' experience to incorporate examples of better practice; and Develop a communications plan for the updated documents. 	Short term	✓ 3	✓ 9, 22		
	3.4 CUA update Review all relevant State Government Common Use Agreements as they fall due for renewal, to promote opportunities for agencies to reduce their purchase of disposable plastic based products and increase their purchasing of recycled and low-waste products.	Short-medium term				
	3.5 Mandatory requirements: Government construction projects Work with DWER to review current practices for recycled content use, including the recycling of DoF construction and demolition waste, and undertake research to establish a baseline and set appropriate targets.	Long term				
	3.6 Reporting protocol Establish a reporting protocol including thresholds for reuse, recycling, recovery and disposal.	Medium term				

Lead	Actions	Timing	Waste strategy objective and strategy number			
			Avoid	Recover	Protect	Foundation
Department of Communities (DoC)	3.7 DoC construction project targets Work with industry to establish targets for recycling and recycled material content to be used in construction projects over thresholds (to be determined).	Short-medium term	✓ 3	✓ 9, 22		
	3.8 DoC project tendering Include in tender documentation provisions for consideration of waste avoidance and resource recovery.	Short-medium term				
Dept. of Local Govt., Sport and Cultural Industries (DLGSC)	3.9 DLGSC recycled content for building projects Require the use of recycled content and reporting for building projects/grants over certain thresholds (to be determined).	Short-medium term				
	3.10 DLGSC single use plastics Avoidance of single use plastics at all state owned culture and sport venues and advocacy for this at state sporting facilities managed by others.	Short-medium term				
Main Roads Western Australia (MRWA)	3.11 Roads to reuse trial In 2019, MRWA will work with the Waste Authority and DWER to pilot Roads to Reuse on the Kwinana Freeway Northbound Widening Project from Russell Road to Roe Highway or a similar project, using approximately 25,000 tonnes of recycled construction and demolition (C&D) waste as road base.	Short term				
	3.12 Use of recycled C&D – 2019 Subject to ongoing DWER independent audit testing, MRWA to use over 100,000 tonnes of crushed recycled concrete on selected projects in 2019, with access to Roads to Reuse program funding as appropriate.	Short term				
	3.13 Use of recycled C&D – 2020 Subject to ongoing independent audit testing by DWER or the Waste Authority, MRWA to use over 200,000 tonnes of crushed recycled concrete on selected projects in 2020, with access to Roads to Reuse program funding as appropriate.	Short term				

Lead	Actions	Timing	Waste strategy objective and strategy number			
			Avoid	Recover	Protect	Foundation
Main Roads Western Australia (MRWA)	3.14 Use of recycled C&D – beyond 2020 MRWA continue to work closely with DWER and the Waste Authority to aim to double these targets, whilst ensuring that independent audit testing and firm action achieve full compliance with maximum permissible limits of contaminants.	Medium term		✓		
	3.15 Use of crumbed scrap tyre rubber for asphalt projects MRWA to develop and implement alternative crumbed scrap rubber bituminous binders to double usage by MRWA and local governments to over 1200 tonnes per year by 2021.	Short term		9, 22		



04

Implement local government waste plans, which align local government waste planning processes with the Waste Avoidance and Resource Recovery Strategy 2030.

Lead	Actions	Timing	Waste strategy objective and strategy number			
			Avoid	Recover	Protect	Foundation
DWER Dept. of Local Govt., Sport and Cultural Industries (DLGSC)	4.1 Develop waste plan support and guidance In consultation with local government, develop model plans and guidance to support the development of local government waste plans that are consistent with the waste strategy and form part of the local government integrated planning process.	Short term				✓ 48
DWER	4.2 Notify local governments of waste plan requirements Provide relevant local governments with written notice of the requirements to develop waste plans.	Short term				
	4.3 Support local governments to meet waste plan requirements Provide local governments with support and assistance to meet ongoing waste plan preparation, review and reporting requirements.	Short-medium term				



Review the scope and application of the waste levy to ensure it meets the objectives of the Waste Avoidance and Resource Recovery Strategy 2030 and establish a schedule of future waste levy rates with the initial schedule providing a minimum five year horizon.

Lead	Actions	Timing	Waste strategy objective and strategy number			
			Avoid	Recover	Protect	Foundation
DWER	5.1 Waste levy review In consultation with relevant stakeholders, undertake a review of the scope and application of the waste levy to ensure it meets the objectives of the waste strategy.	Short term				
	5.2 Schedule of levy rates Establish a schedule of future waste levy rates that provides a minimum five year projection.	Short term				✓ 46
	5.3 Amend WARR Levy Regulations Update the <i>Waste Avoidance and Resource Recovery Levy Regulations 2008</i> to reflect any changes to the scope and application of the waste levy.	Medium term				
	5.4 Litter Strategy Implement the litter prevention strategy to reduce littering and manage its impacts in partnership with the Keep Australia Beautiful Council (KABC).	Ongoing				
	5.5 Illegal dumping strategies Implement actions to protect the environment from the impacts of illegal dumping: <ul style="list-style-type: none"> work with land owners/managers to build their capacity to tackle illegal dumping detect, investigate and prosecute illegal dumping. 	Short-medium term			✓ 28, 32, 33, 34	✓ 47
	5.6 Improved regulatory framework for waste Review and update the regulatory framework for waste to ensure it is appropriate, reduces the environmental impacts and risks from waste management, and facilitates adequate processing facilities to process collected materials.	Short-medium term				
	5.7 Improved regulatory compliance Review regulations and policies to create a reasonable risk of enforcement and ensure that entities that are compliant and apply better practice are not disadvantaged.	Medium term				
	5.8 Improved levy compliance Develop and implement mechanisms to reduce levy evasion and stockpiling of waste.	Medium term				

Lead	Actions	Timing	Waste strategy objective and strategy number			
			Avoid	Recover	Protect	Foundation
DWER	6.1 State waste infrastructure audit Undertake an audit of existing waste infrastructure and a needs analysis to determine the waste infrastructure required to meet the objectives of the waste strategy.	Short term				
	6.2 State Waste Infrastructure Plan In consultation with State Government agencies, local government, and the waste industry, develop the State Waste Infrastructure Plan which addresses: <ul style="list-style-type: none"> different waste infrastructure options and technologies available to meet the objectives of the waste strategy land use planning instruments and issues environmental, planning and licence approvals processes. 	Short-medium term		✓ 16	✓ 27	✓ 44, 49, 50
	6.3 Guidance for waste infrastructure planning Work with the Department of Planning, Lands and Heritage to develop the planning instruments and guidance for local government and developers necessary to facilitate appropriate siting and design of waste facilities (including landfills).	Medium term				
	6.4 Options for improving waste infrastructure planning Investigate options for developing a 'needs based' approach to planning, environmental and licensing approval of new landfills and other waste infrastructure that supports a State Waste Infrastructure Plan, in consultation with the Department of Planning, Lands and Heritage.	Medium-long term				

Lead	Actions	Timing	Waste strategy objective and strategy number			
			Avoid	Recover	Protect	Foundation
Waste Authority	7.1 Waste Data Strategy Develop, release and implement the Waste Data Strategy.	Ongoing				
DWER	7.2 Mandatory reporting of waste and recycling data Implement new reporting requirements under amendments to the <i>Waste Avoidance and Resource Recovery Regulations 2008</i> and develop reporting guidance to provide support to local governments, recyclers and landfill operators.	Short term				
	7.3 Online system for waste reporting Implement an online reporting system for waste data by 2020.	Short term				
	7.4 Improved waste data Review and update waste data reporting systems and methodology, and develop new metrics, in order to improve data accuracy and eliminate identified gaps in waste data. Initial focus will be on: <ul style="list-style-type: none"> • monitoring progress towards achieving objectives and targets of the waste strategy • monitoring and prosecuting illegal dumping • materials that are reused • waste tracking and stockpiling • focus materials • measuring the impact of communication initiatives, including those focused on kerbside recycling 	Short-Medium term		✓ 15	✓ 23	✓ 37, 38, 41
Dept. of Local Govt., Sport and Cultural Industries (DLGSC)	7.5 MyCouncil: Reporting waste data In collaboration with DWER, report local government waste data on the MyCouncil website to provide increased transparency around local government waste and recycling performance and encourage benchmarking and improved performance.	Short term				

Lead	Actions	Timing	Waste strategy objective and strategy number			
			Avoid	Recover	Protect	Foundation
DWER	8.1 Product stewardship Develop, support and implement measures to establish and maintain product stewardship schemes aligned with the State's waste priorities, including implementation of a container deposit scheme and working with the Australian Packaging Covenant Organisation.	Ongoing				
Waste Authority	8.2 Facilitate waste avoidance and recovery Identify priority areas of need for funding, and establish a funding program(s) to support adoption of waste avoiding practices and behaviour and/or the recovery of resources from waste, with an emphasis on: <ul style="list-style-type: none"> • focus materials • reuse and low-waste alternatives • community, government and industry initiatives that lead to waste avoidance and resource recovery • increasing the uptake of better practice approaches 	Short term	✓ 6, 7	✓ 16, 17, 19	✓ 29	✓ 43
	8.3 Infrastructure support program Develop and implement a recycling infrastructure support program that delivers funding and other support for the development of local resource recovery infrastructure.	Short term				
	8.4 Reprocessing feasibility research Consider medium to long term options for reprocessing in Western Australia, taking into account known standards, technologies, viabilities and potential barriers.	Short term				





11.3 ITEMS CONTAINED IN THE INFORMATION BULLETIN

REFERENCE: Ref: D2019/02922

The following item is included in the Information Bulletin, which accompanies the Agenda.

1. WASTE SERVICES

1.1 COUNCIL TONNAGE COMPARISONS AS AT 31 JANUARY 2019 (Ref: D2019/02661)

RECOMMENDATION

That the Technical Advisory Committee notes the items contained in the Information Bulletin accompanying the 7 March 2019 Technical Advisory Committee Agenda.

TAC RESOLUTION(S)

MOVED MR JACKSON

SECONDED MR SHERIDAN

THAT THE TECHNICAL ADVISORY COMMITTEE NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 7 MARCH 2019 TECHNICAL ADVISORY COMMITTEE AGENDA.

CARRIED UNANIMOUSLY



12 REPORTS OF DELEGATES

Nil

13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING

Nil

14 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

15 FUTURE MEETINGS OF THE TECHNICAL ADVISORY COMMITTEE

The next meeting of the Technical Advisory Committee will be held on **Thursday 4 April 2019 (if required)** at the EMRC Administration Office, 1st Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 4:00pm (12.30pm).

Future Meetings 2019

Thursday	4	April	(if required)	at	EMRC Administration Office
Thursday	9	May	(if required)	at	EMRC Administration Office
Thursday	6	June	(if required)	at	EMRC Administration Office
Thursday	4	July	(if required)	at	EMRC Administration Office
Thursday	8	August	(if required)	at	EMRC Administration Office
Thursday	5	September	(if required)	at	EMRC Administration Office
Thursday	10	October	(if required)	at	EMRC Administration Office
Thursday	21	November (1:00pm)	(if required)	at	Red Hill Waste Management Facility

15 DECLARATION OF CLOSURE OF MEETING

There being no further business the meeting was closed at 4:54pm.



**15.2 RESOURCE RECOVERY COMMITTEE MEETING HELD 7 MARCH 2019
(REFER TO MINUTES OF COMMITTEE – SAND PAGES)
REFERENCE: D2019/03060 (RRC) – D2019/04075**

The minutes of the Resource Recovery Committee meeting held on **7 March 2019** accompany and form part of this agenda – (refer to sand section of 'Minutes of Committees' for Council accompanying this Agenda).

QUESTIONS

The Chairman invited general questions from members on the minutes of the Resource Recovery Committee.

RECOMMENDATION(S)

That with the exception of Item 11.1, which is to be withdrawn and dealt with separately, Council adopts the recommendation in the Resource Recovery Committee report (Section 15.2).

The Chairman announced that as there were only two reports in the Resource Recovery Committee Minutes with Item 11.1 requiring an Absolute Majority, Item 11.2 will also be withdrawn and both reports dealt with separately.

RESOURCE RECOVERY COMMITTEE

MINUTES

7 March 2019

(REF: D2019/03060 (RRC) – D2019/04075)

A meeting of the Resource Recovery Committee was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 7 March 2019** The meeting commenced at **5:04pm**

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Deputy Chairman opened the meeting at 5:04pm, welcomed those in attendance and acknowledged the traditional custodians of the land on which the meeting was held and paid respects to the elders past, present and future.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Committee Members

Cr Melissa Mykytiuk (Deputy Chairman)	EMRC Member	Town of Bassendean
Cr Barry McKenna	EMRC Member	City of Bayswater
Cr Dylan O'Connor	EMRC Member	City of Kalamunda
Cr David Lavell	EMRC Member	Shire of Mundaring
Cr David McDonnell (Deputising for Cr Kovalevs)	EMRC Deputy Member	City of Swan
Mr Simon Stewert-Dawkins	Director Operational Services	Town of Bassendean
Mr Michael Worthington (Deputising for Mr Pearson)	Manager Environmental Health	City of Bayswater
Mr Brett Jackson	Director Asset Services	City of Kalamunda
Mr Shane Purdy	Director Infrastructure Services	Shire of Mundaring
Mr Jim Coten	Executive Manager Operations	City of Swan
Mrs Wendy Harris	Acting Chief Executive Officer	EMRC

Apologies

Cr Steve Wolff (Chairman)	EMRC Member	City of Belmont
Cr Adam Kovalevs	EMRC Member	City of Swan
Mr Doug Pearson	Director Technical Services	City of Bayswater

EMRC Officers

Mr Stephen Fitzpatrick	Director Waste Services
Mr Hua Jer Liew	Director Corporate Services
Mr Stephen Conway	Manager Engineering & Waste Services
Mr Dave Beresford	Manager Resource Recovery
Ms Annette Rakich	Administration Support Officer (Minutes)

Observer(s)

Mr Chris Thompson	Manager Asset & Waste Operations	City of Kalamunda
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3 DISCLOSURE OF INTERESTS

Nil

4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION

Nil

5 PETITIONS, DEPUTATIONS AND PRESENTATIONS

Nil



6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 MINUTES OF THE RESOURCE RECOVERY COMMITTEE MEETING HELD ON 7 FEBRUARY 2019

That the Minutes of the Resource Recovery Committee meeting held on 7 February 2019 which have been distributed, be confirmed.

RRC RESOLUTION(S)

MOVED CR LAVELL

SECONDED CR MCDONNELL

THAT THE MINUTES OF THE RESOURCE RECOVERY COMMITTEE MEETING HELD ON 7 FEBRUARY 2019 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

7 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

8 QUESTIONS BY MEMBERS WITHOUT NOTICE

Cr McKenna inquired if the EMRC still had approval to build an anaerobic digester at Red Hill. The Director Waste Services advised that the EMRC has Ministerial approval to establish an anaerobic digestion plant or a gasification plant at Red Hill which was valid until July 2019 and the EMRC had applied to the Environmental Protection Authority (EPA) for an extension for another five (5) years.

9 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC

Nil

10 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



11 REPORTS OF EMPLOYEES

11.1 PROCESSING OF FOOD ORGANICS AND GARDEN ORGANICS (FOGO) WASTE, RED HILL WASTE MANAGEMENT FACILITY

REFERENCE: D2019/02984 (RRC) – D2019/04263

PURPOSE OF REPORT

The purpose of this report is to provide an update on the proposed options for the processing of food organics and garden organics (FOGO) waste at the Red Hill Waste Management Facility.

KEY POINTS AND RECOMMENDATION(S)

- The options for the processing of FOGO waste at the Red Hill Waste Management Facility (Red Hill) have been investigated further since the December 2018 Council meeting.
- The Mobile Aerator Floor (MAF) composting system is one of the proven technologies for FOGO waste processing and is the most easily accessible option for the trial processing of FOGO waste at Red Hill.
- A MAF system could be installed and operational at Red Hill between July and November 2019 depending on the procurement process.
- A site visit of MAF processing facilities at Bunbury Harvey Regional Council (BHRC) and C-Wise has been organised for 13 March 2019.
- Preliminary costing is provided for the various processing options.
- A regional marketing campaign will be investigated to assist with community messaging.

Recommendation(s)

That Council:

1. Proceeds with the procurement process and licence approval for the addition of a trial Mobile Aerator Floor (MAF) composting system for the processing of up to 10,000 tonnes per annum of food organics and garden organics (FOGO) waste at the Red Hill Waste Management Facility.
2. By absolute majority approves the expenditure of up to \$400,000 ex GST for the purchase and installation of a suitable MAF system and/or on-site processing services and that the funds be allocated from the Secondary Waste Reserve.
3. Notes that interim arrangements are available with several third party processors of FOGO waste if the installation of a processing facility at the Red Hill Waste Management Facility is delayed for whatever reason beyond planned start dates for FOGO collections by member Councils.
4. Advise the Town of Bassendean and the City of Bayswater of the Council resolution and authorise the CEO to enter into negotiations with these member Councils for a suitable processing arrangement.
5. Seek funding support from the Waste Authority for the FOGO trial at the Red Hill Waste Management Facility.

SOURCE OF REPORT

Director Waste Services



Item 11.1 continued

BACKGROUND

In February 2018 the Town of Bassendean advised the EMRC that, inter alia “the Town would like to work with the EMRC to explore alternative options to the incineration of the Town’s residual waste, including a trial/scalable anaerobic digester facility at the EMRC’s Red Hill Facility for the Town’s residual waste”. The EMRC acknowledged this advice at their March 2018 Council meeting.

In October 2018, the City of Bayswater advised of their intention to introduce FOGO and requested that the EMRC undertake investigations in relation to best practice FOGO processing for the City of Bayswater and other interested parties collaboratively with the City of Bayswater to enable the implementation of FOGO in a timely manner. A meeting was held with the City of Bayswater on 6 November 2018 to gather a fuller understanding of their proposal and future requirements.

At the December 2018 meeting of Council it was resolved:

“THAT COUNCIL:

1. *ACKNOWLEDGE THE REQUESTS FROM THE TOWN OF BASSENDEAN AND THE CITY OF BAYSWATER FOR THE INVESTIGATION OF THE PROCESSING OF FOOD AND GARDEN ORGANIC WASTE (FOGO) AT THE RED HILL WASTE MANAGEMENT FACILITY.*
2. *NOTES THE OPTIONS BEING CONSIDERED FOR THE PROCESSING OF FOGO WASTE AT THE RED HILL WASTE MANAGEMENT FACILITY.*
3. *AS PART OF THE VARIOUS OPTIONS BEING CONSIDERED, THAT INVESTIGATIONS AND COST MODELLING BE UNDERTAKEN ON OPTIONS TO ESTABLISH AN INTERIM FINANCIAL ARRANGEMENT ON BEHALF OF MEMBER COUNCILS, WITH SOUTHERN METROPOLITAN REGIONAL COUNCIL OR OTHER APPROPRIATE THIRD PARTIES FOR THE PROCESSING OF FOGO COMMENCING 1 JULY 2019 UNTIL THE RED HILL WASTE MANAGEMENT FACILITY IS ABLE TO RECEIVE AND PROCESS FOGO WASTE.*
4. *REQUEST THE OUTCOME FROM THE REVIEW OF THE VARIOUS OPTIONS INCLUDING COST MODELLING BE PRESENTED TO THE MARCH 2019 ORDINARY COUNCIL MEETING.”*

REPORT

The options, both short term (interim) and long term, identified for the processing of FOGO waste at the Red Hill Waste Management Facility include the following:

1. Modification of the existing greenwaste windrow composting system to add forced aeration.
2. Tunnel composting system with forced aeration and odour management.
3. Anaerobic Digestion facility which is modular and scalable to match the growth of FOGO input.
4. Fully enclosed aerobic composting, e.g. Hot Rot composter.
5. Other combinations or processing initiatives that might be identified through further investigations or through a tender process.

Option 1 - Forced Aeration

The mobile aerator floor (MAF) forced aeration system is one example of forced aeration which is being deployed in an open windrow composting operation several sites in WA including:

- Bunbury Harvey Regional Council’s (BHRC) Banksia Road Waste Management Facility;
- C-Wise (WA Composts Pty Ltd) Nambeelup Facility; and
- Suez’s Waste Disposal facility at North Bannister.

Other systems include the aerated floor/composting plants at the Southern Metropolitan Regional Council (SMRC) in Canning Vale and the Suez facility in Neerabup which are designed for a mixed solid waste (MSW) but are now being trialled or adapted by the SMRC’s for FOGO processing. The EMRC officers have



Item 11.1 continued

recently visited the GO Organics forced aeration and windrow composting facility at North Gingin and previously visited the BHRC facility in October 2018. A further visit of the BHRC and C-Wise facilities has been organised for member Council councillors and officers for Wednesday 13 March 2019.

The BHRC's Banksia Road Waste Management Facility currently processes organic waste from a FOGO collection by four (4) of their member Councils – the City of Bunbury and the Shires of Capel, Donnybrook-Balingup and will be extended to include the Shires of Collie and Harvey in July 2019. The BHRC facility processes approximately 12,000 tonnes per annum of FOGO material and another 5,500 tonnes of green waste from verge collections and waste transfer stations and produces a compost to Australian Standard AS4454 and Australian Certified Organic status.

The major processor in the south-west is C-Wise, an established, industry leading Australian composter. Their Nambeelup facility also uses a MAF system which they researched, developed and utilised for over nine (9) years to process various organic waste feedstocks including GO, FOGO, manure, sludges and liquid wastes. They offer a complete composting service which the EMRC could avail themselves of, or alternatively the EMRC could purchase a MAF system from C-Wise and undertake all the processing operations in house with appropriate training and oversight by C-Wise and an arrangement with the sale of the product.

For the purpose of the 12 month FOGO trial, C-Wise propose to provide on-site processing services, this would include the following:

- The EMRC staff would receive and decontaminate the kerbside collected FOGO material to ensure no non-compatible materials are included in the compost process each day (Monday to Friday) and place the decontaminated material onto a MAF accumulation stage ready for composting. The material must be decontaminated to less than 0.5% by weight and specifically:
 - Light film plastic less than 0.05% dry weight.
 - Glass, metal and rigid plastic less than 0.5% dry weight basis.

These minimum decontamination requirements are necessary in order to produce merchantable product to AS 4454. As an option C-Wise can provide this decontamination service for a fee.

- To have a decontaminated product would require the EMRC to allocate approximately four (4) pickers for 2-3 hours per day and provide a loader and operator to break up the material for the pickers and then load the decontaminated material onto the MAF accumulation stage. Once this has been completed to decontamination standards the processing and ownership of the material would be passed onto C-Wise who would provide all the necessary processing equipment e.g. the MAF, carry out all further works including applying a daily compost bio cover, monitor and graduate the piles, provide the technical support, deal with the sampling and take ownership of the finished product.

At the conclusion of the 12 month trial, the EMRC could purchase the equipment, upskill staff and run the facility and own the product at the end of the process which would be marketed along with the EMRC's other mulch and compost products or returned to member Councils for use on their parks and gardens. Alternatively the EMRC and C-Wise could enter into an arrangement for on-going processing and technical support and marketing of the product.

A proposal has also been obtained from Spartel Pty Ltd who supply Fabcom MAF systems which is the same system deployed at BHRC. Spartel have offered to supply a MAF system scalable to handle up to 10,000 tpa of FOGO waste for purchase or lease of the equipment for purchase at the end of the trial and to provide consulting services to optimise the processing and product quality.

So for a trial project, the MAF system would be the simplest and most economical to implement to process FOGO waste from the Town of Bassendean and the City of Bayswater. This would involve processing between about 2,600 tonnes per annum and 10,300 tonnes per annum of FOGO waste.



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This could be established in the existing greenwaste processing area where Bayswater's MGB greenwaste is currently processed. If other member Councils decided to proceed with a FOGO system, this could involve processing up to 60,000 tonnes per annum and would require the FOGO processing area to be relocated to Lots 8, 9 and 10 at Red Hill to provide adequate space for processing and to minimise odour issues with neighbours. For this scale of operation, the MAF system can be upscaled or alternatives could be used including a tunnel composting system, hot rot system, an anaerobic digestion system or some other combination.

The external costs for a one (1) year trial of a MAF system for FOGO waste at Red Hill will be in the order of \$150,000 which requires a tender process.

The EMRC will need to seek a licence amendment from Department of Water and Environmental Regulation (DWER) for this change. A preliminary odour assessment has been completed for FOGO processing at Red Hill showing that the expected emissions are within the odour guidelines. A licence amendment could take three months. A tender process for the MAF system would take approximately three (3) months and these two (2) processes can be run concurrently.

External funding will be sought through the Waste Authority for the FOGO trial although the timeframe and likelihood of securing the funding is unknown at this stage.

In terms of considering a short term solution for a trial project whilst we investigate the ultimate long term options, we could start with a MAF and then progress to a different technology. The investment in a MAF system will not be a wasted as it can be relocated to speed up the greenwaste mulching operations thereafter.

The following options are proposed as a longer term solution to include all member Councils wanting to deploy a FOGO waste collection system and to enable the EMRC to become a FOGO processor for other Councils, North of the River, if the opportunity presents.

Option 2 - Tunnel Composting

Tunnel composting systems are more sophisticated and involve concrete tunnels with odour management system and possibly a pre-sort facility to remove contamination. There is a facility like this at Port Macquarie, NSW, which processes around 100,000 tonnes per annum. Such a system is worthy of further exploration for the longer term (permanent) FOGO processing solution.

BHRC are in the process of obtaining a Works Approval for a tunnel composting system at their Stanley Road Waste Facility (Bunbury) because of space limitations at their Banksia Road Waste Management Facility. This will have an initial capacity to process up to 35,000 tpa of FOGO waste and F4 organics and be capable of expansion up to 50,000 tpa. It will incorporate best practice including a pre-sorting facility to remove the 2 to 5% contamination prior to mulching and then feeding into the tunnel composting system.

The estimated capital cost for such a system is \$4 million to \$5 million. This facility will accommodate the FOGO waste from the South West region. Operating costs for such a facility are estimated to be in the range of \$80 per tonne.

Option 3 – Scalable Anaerobic Digester

Small scale anaerobic digesters are available which can be built in modules and upscaled by adding more modules. Preliminary enquiries have been made with suppliers for such a system to be located on the approved location on Lot 8, Red Hill Waste Management Facility.

A plant capable of processing up to 10,000 tonnes per annum would cost approximately \$5 million and comprise of four (4) batch digesters and could be upscaled by adding more digesters.



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Operating costs would include one (1) operator, some administration and consumable costs. The biogas produced could be supplied to the existing power station on site. The operating cost for this solution is likely to be in the vicinity of \$40 per tonne to which would be added the cost of secondary composting and screening of the product.

Option 4 – Enclosed Hot Rot System

Global Composting Systems market the Hot Rot Composting System which is scalable with each unit capable of processing 900 tonnes per annum. To process 2,600 tpa of FOGO waste for example would require four (4) Hot Rot 1811 units at a total estimated capital cost of \$1.5 million whereas it would require up to 12 units to process 10,000 tpa of FOGO waste at a cost of approximately \$5.1 million. Operating costs are expected to be in the vicinity of \$30 per tonne.

Option 5 – Other options and interim arrangements with existing processors

Another option would be to develop a bio-reacting landfill which is a purpose built landfill cell designed to breakdown the waste material quickly and generate biogas and residual organic matter which can be processed into compost. Test versions of these cells have been developed in the past by Queensland University of Technology.

If the installation of a processing facility at the Red Hill Waste Management Facility is delayed for whatever reason, a suitable interim arrangement is available with the Southern Metropolitan Regional Council (SMRC), BHRC, GO Organics at Gingin or Suez at North Bannister. Member Councils would have to organise transport to these facilities with their waste collection contractors.

It should be noted that until such time as a detailed analysis of each option is undertaken, the costs provided are purely estimates. Further costing information will be provided at the meeting.

Other Issues

Community education will be an important part of the success of a FOGO system to keep contamination levels consistently low. The Town of Bassendean and the City of Bayswater will need to factor this in to their waste management budgets and with their collection contractors if they proceed with a FOGO waste collection system as the contamination level of the FOGO waste will impact on the decontamination cost final product quality. The EMRC could support this through the Waste Education team and the Regional Waste Education Steering Group and would look at a large scale regional marketing campaign with smaller more localised campaigns being undertaken by each Council.

Next steps (not necessarily in sequential order)

1. Undertake more detailed cost analysis of the various options.
2. Establish the preferred interim and long term solutions for Red Hill and seek Council and DWER approval to proceed.
3. Negotiate an agreement with the Town of Bassendean and the City of Bayswater for the processing of FOGO waste at Red Hill.
4. Call for expressions of interest and/or tenders for the preferred solution(s) and confirm marketing options.
5. Establish a market/buyer for the compost and commence community awareness campaigns.
6. Select preferred tenderer, confirm the costings and gate fees and seek Council approval to proceed.
7. Install plant and prepare operation to receive FOGO waste from the participating Councils.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

- 1.1 To provide sustainable waste disposal operations



Item 11.1 continued

FINANCIAL IMPLICATIONS

There is no provision in the adopted 2018/2019 Annual Budget nor in the ten (10) year financial plan for capital expenditure on food organics and garden organics (FOGO) processing. Capital would have to be allocated to this project for 2018/2019 from reserves.

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	Provide a service for the processing of FOGO waste } Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Absolute Majority

RECOMMENDATION(S)

That Council:

1. Proceeds with the procurement process and licence approval for the addition of a trial Mobile Aerator Floor (MAF) composting system for the processing of up to 10,000 tonnes per annum of food organics and garden organics (FOGO) waste at the Red Hill Waste Management Facility.
2. By absolute majority approves the expenditure of up to \$400,000 ex GST for the purchase and installation of a suitable MAF system and/or on-site processing services and that the funds be allocated from the Secondary Waste Reserve.
3. Notes that interim arrangements are available with several third party processors of FOGO waste if the installation of a processing facility at the Red Hill Waste Management Facility is delayed for whatever reason beyond planned start dates for FOGO collections by member Councils.
4. Advise the Town of Bassendean and the City of Bayswater of the Council resolution and authorise the CEO to enter into negotiations with these member Councils for a suitable processing arrangement.
5. Seek funding support from the Waste Authority for the FOGO trial at the Red Hill Waste Management Facility.



Item 11.1 continued

Mr Coten moved the following alternative motion and was seconded by Cr McDonnell

That Council immediately commence planning work for a FOGO treatment system at Redhill Waste Management Facility with adequate to accept FOGO material for all members Councils to be operational by 2025.

Cr McKenna foreshadowed a motion to defer the item.

Both Mr Coten and Cr McDonnell agreed to withdraw their substantive motion.

Cr McKenna moved the following motion to withdraw the report to provide more detailed costings to be put before the committee when the item is next presented.

That:

1. The item be deferred.
2. Expressions of Interest (EOI) be sought for the appropriate technology to implement long-term food organics and garden organics (FOGO) processing solutions to cater for all member Councils future FOGO waste streams.
3. The EMRC begin the process of developing a long-term FOGO strategy to cater for all member Councils future FOGO waste streams.

Cr Lavell seconded the motion.

Cr McDonnell moved a procedural motion to suspend standing orders to have an open discussion on this matter.

RRC RESOLUTION(S)

MOVED CR MCDONNELL SECONDED MR COTEN

THAT STANDING ORDERS BE SUSPENDED.

CARRIED UNANIMOUSLY

Discussion ensued

Discussion ensued around various options both short term and long term for future FOGO processing solutions resulting in the following recommendations.

Cr McDonnell moved to reinstate standing orders.

RRC RESOLUTION(S)

MOVED CR MCDONNELL SECONDED MR COTEN

THAT STANDING ORDERS BE REINSTATED.

CARRIED UNANIMOUSLY



Item 11.1 continued

Mr Stewart-Dawkins wish to add the following amendments to the substantive motion.

4. Council advises the Town of Bassendean and the City of Bayswater that interim arrangements will be made available through the EMRC with several third parties to process their FOGO waste.
5. The EMRC pricing are made available to Town of Bassendean and City of Bayswater and to seek funding from the Waste Authority for the FOGO trial at the Red Hill Waste Management Facility.

Cr McKenna agreed to the first amendment but not the second. Cr Lavell concurred.

The following motion was put to the vote:

That:

1. The item be deferred.
2. Expressions of Interest (EOI) be sought for the appropriate technology to implement long-term food organics and garden organics (FOGO) processing solutions to cater for all member Councils future FOGO waste streams.
3. The EMRC begin the process of developing a long term FOGO strategy.
4. Council advises the Town of Bassendean and the City of Bayswater that interim arrangements will be made available through the EMRC with several third parties to process their FOGO waste.

RRC RECOMMENDATION(S)

MOVED CR MCKENNA

SECONDED CR LAVELL

That:

1. The item be deferred.
2. Expressions of Interest (EOI) be sought for the appropriate technology to implement long-term food organics and garden organics (FOGO) processing solutions to cater for all member Councils future FOGO waste streams.
3. The EMRC begin the process of developing a long term FOGO strategy.
4. Council advises the Town of Bassendean and the City of Bayswater that interim arrangements will be made available through the EMRC with several third parties to process their FOGO waste.

CARRIED UNANIMOUSLY

Cr Wilson moved the following alternative recommendation.

Alternative Recommendation by Cr Wilson

1. *The EMRC begin the process of developing a long-term Food Organic & Garden Organic (FOGO) strategy including, if required, seeking expressions of interest for the appropriate technology to implement long-term FOGO processing solutions to cater for all member council waste streams.*
2. *In the interim, the EMRC proceeds with the procurement process and licence approval for the addition of a trial Mobile Aerator Floor (MAF) composting system for the processing of up to 10,000 TPA of FOGO waste at the Red Hill Waste Management Facility.*
3. *Approves the expenditure of up to \$400,000 ex GST for the purchase and installation of a suitable MAF system, including hardstand installation and that the funds be allocated from the Secondary Waste Reserve.*



Item 11.1 continued

4. *Notes that interim arrangements are available with several third party processors of FOGO waste if the installation of a processing facility or the licence approval is delayed for whatever reason beyond planned start dates for FOGO collections by member Councils.*
5. *Advise the Town of Bassendean and the City of Bayswater of the Council resolution and authorise the CEO to enter into negotiations with these member councils for a suitable processing arrangement.*
6. *Seek funding support from the Waste Authority for the FOGO trial at the Red Hill Waste Management Facility.*

Reason for Alternative Recommendation

New information about the opportunities that Food Organic & Garden Organic (FoGo) waste processing presents to create a sustainable revenue stream to bolster the ongoing financial viability of the Eastern Metropolitan Regional Council (EMRC) has been presented to Councillors between the Resource Recovery Committee's consideration of the Officer's recommendation and the Ordinary Meeting of Council which makes the reconsideration of the item both prudent and desirable.

The expenditure of \$400,000 ex GST represents less than half of one percent of the funds in the secondary waste reserve, and it is likely that the proven Mobile Aerator Floor (MAF) composting system will generate enough revenue to pay for itself in a two to three year period. This expenditure represents a modest and sensible investment for the EMRC towards future-proofing operations, given the State government's goal of achieving the roll-out of FoGo in the Perth Metropolitan Area by 2025, and will provide an interim solution to meet the immediate needs of the City of Bayswater and the Town of Bassendean while the necessary work of developing a long-term strategy is undertaken.

Officer Comments

The implementation of a third bin for the collection of FOGO will be required by member Councils to align themselves with Western Australia's Waste Strategy encapsulated in the Waste Avoidance and Resource Recovery Strategy 2030. The target date for this is by 2025.

Following a site visit to the Bunbury-Harvey Regional Council and to another commercial operator, it has been identified that there are both opportunities and challenges that will be faced by the implementation of the FOGO process.

Some of the key takeaways include the contamination level of the waste stream, waste education, the available technologies for the processing of the FOGO, the resultant quality of the end product as well as the marketability of the product. Additionally, the use of Mobile Aerated Floor (MAF) composting systems is common to both sites, recognising the technology's operational flexibility and lower capital cost in enabling the conversion of the organics into compost.

This has been reinforced by the presentation by Mr Marcus Geisler, Chairman of the Waste Authority that the EMRC along with the member Councils should embrace the significant opportunities presented by the new Waste Strategy as soon as possible. The message from the presentation was that only residual waste should go to waste to energy and that waste to landfill needs to reduce by material recovery and energy recovery.

The key message is that the EMRC along with the member Councils can demonstrate leadership with the implementation of the next phase of the waste management for the Region and position ourselves with this development.

At this stage, only the Town of Bassendean has committed itself to implementing a FOGO collection system with its third bin following its successful grant application from the Better Bins Programme.



Item 11.1 continued

Under the existing Schedule of Fees and charges adopted by Council as part of the 2018/2019 Annual Budget, there is a service for member Council MGB Greenwaste. Over the last 10 odd years up until 15 March 2019, the City of Bayswater has been utilising the EMRC to process its greenwaste.

The processing of FOGO waste at Red Hill WMF can be accommodated under a similar structure. A review of the greenwaste operations has identified that the EMRC will be able to process the proposed FOGO waste from the Town of Bassendean utilising the existing infrastructure for greenwaste processing without a significant amount of capital expenditure as identified in the Council report.

It is proposed that the EMRC participate in a trial with the Town of Bassendean for 12 to 18 months to process FOGO waste. The objective of this trial is to develop experience and technical know-how, full costing as well as the waste education support for household behaviours for FOGO collections with the view that this will be better inform and assist Council to develop the long term strategy in the implementation, treatment and processing of FOGO waste streams for all member Councils.

It should be highlighted that an anaerobic digestion (AD) plant may take as long as 2 years to be procured, licence approvals obtained, followed by building and commissioning. Hence, it is prudent that an interim solution utilising the MAF composting system, which is readily able to be installed prior to the decision on the long term FOGO strategy.

It is also planned that the EMRC will be submitting a grant application to the Waste Authority for the additional cost of the trial including the capital cost of MAF technology and the waste education support.

It is proposed that the EMRC and the Town of Bassendean commence negotiations to enter in to an agreement for the processing of FOGO waste similar to one with the City of Bayswater for greenwaste processing. The agreement will be subject to another Council report at a future meeting for Council approval.

The Chairman asked if there were any questions.

Cr Wolff moved an amendment to the alternative recommendation by adding a seventh point.

"7. That the EMRC explore all marketing opportunities for the compost product during the FOGO trial period".

Cr Wilson agreed to the additional recommendation.

Cr McKenna raised his concerns regarding the value being identified in the recommendation which may signal the price to any potential tender submission.

Cr McKenna moved for an amendment to the motion to remove the value from the third point of the motion.

Cr Wilson explained his reasons and did not agree with the amendment.

Cr Wilson moved the alternative motion which was seconded by Cr Mykytiuk.

Cr McKenna foreshadowed a motion to remove the value of the third motion from the alternative recommendation.

Cr Wilson and Cr Mykytiuk spoke to the motion and Cr McKenna spoke against the motion.

Upon clarification, Cr McKenna accepted the explanation to his initial concerns.

The Chairman put the following motion to the vote:



Item 11.1 continued

ALTERNATIVE RECOMMENDATION

That:

1. The EMRC begin the process of developing a long-term Food Organic & Garden Organic (FOGO) strategy including, if required, seeking expressions of interest for the appropriate technology to implement long-term FOGO processing solutions to cater for all member council waste streams.
2. In the interim, the EMRC proceeds with the procurement process and licence approval for the addition of a trial Mobile Aerator Floor (MAF) composting system for the processing of up to 10,000 TPA of FOGO waste at the Red Hill Waste Management Facility.
3. Approves the expenditure of up to \$400,000 ex GST for the purchase and installation of a suitable MAF system, including hardstand installation and that the funds be allocated from the Secondary Waste Reserve.
4. Notes that interim arrangements are available with several third party processors of FOGO waste if the installation of a processing facility or the licence approval is delayed for whatever reason beyond planned start dates for FOGO collections by member Councils.
5. Advise the Town of Bassendean and the City of Bayswater of the Council resolution and authorise the CEO to enter into negotiations with these member councils for a suitable processing arrangement.
6. Seek funding support from the Waste Authority for the FOGO trial at the Red Hill Waste Management Facility.
7. That the EMRC explore all marketing opportunities for the compost product during the FOGO trial period.

COUNCIL RESOLUTION(S)

MOVED CR WILSON

SECONDED CR MYKYTIUK

THAT:

1. THE EMRC BEGIN THE PROCESS OF DEVELOPING A LONG-TERM FOOD ORGANIC & GARDEN ORGANIC (FOGO) STRATEGY INCLUDING, IF REQUIRED, SEEKING EXPRESSIONS OF INTEREST FOR THE APPROPRIATE TECHNOLOGY TO IMPLEMENT LONG-TERM FOGO PROCESSING SOLUTIONS TO CATER FOR ALL MEMBER COUNCIL WASTE STREAMS.
2. IN THE INTERIM, THE EMRC PROCEEDS WITH THE PROCUREMENT PROCESS AND LICENCE APPROVAL FOR THE ADDITION OF A TRIAL MOBILE AERATOR FLOOR (MAF) COMPOSTING SYSTEM FOR THE PROCESSING OF UP TO 10,000 TPA OF FOGO WASTE AT THE RED HILL WASTE MANAGEMENT FACILITY.
3. APPROVES THE EXPENDITURE OF UP TO \$400,000 EX GST FOR THE PURCHASE AND INSTALLATION OF A SUITABLE MAF SYSTEM, INCLUDING HARDSTAND INSTALLATION AND THAT THE FUNDS BE ALLOCATED FROM THE SECONDARY WASTE RESERVE.
4. NOTES THAT INTERIM ARRANGEMENTS ARE AVAILABLE WITH SEVERAL THIRD PARTY PROCESSORS OF FOGO WASTE IF THE INSTALLATION OF A PROCESSING FACILITY OR THE LICENCE APPROVAL IS DELAYED FOR WHATEVER REASON BEYOND PLANNED START DATES FOR FOGO COLLECTIONS BY MEMBER COUNCILS.
5. ADVISE THE TOWN OF BASSENDEAN AND THE CITY OF BAYSWATER OF THE COUNCIL RESOLUTION AND AUTHORISE THE CEO TO ENTER INTO NEGOTIATIONS WITH THESE MEMBER COUNCILS FOR A SUITABLE PROCESSING ARRANGEMENT.
6. SEEK FUNDING SUPPORT FROM THE WASTE AUTHORITY FOR THE FOGO TRIAL AT THE RED HILL WASTE MANAGEMENT FACILITY.
7. THAT THE EMRC EXPLORE ALL MARKETING OPPORTUNITIES FOR THE COMPOST PRODUCT DURING THE FOGO TRIAL PERIOD.

CARRIED UNANIMOUSLY



11.2 CONTAINER DEPOSIT SCHEME (CDS)

REFERENCE: D2019/03267 (RRC) – D2019/04264

PURPOSE OF REPORT

The purpose of this report is to update Council on the proposed Western Australian Container Deposit Scheme (CDS) and the potential opportunities for the EMRC and its member Councils.

KEY POINTS AND RECOMMENDATION(S)

WALGA have prepared a Draft Paper on Sharing the Benefits from the CDS between Material Recovery Facility (MRF) Operators and Local Government for comment.

Recommendation(s)

That the information is received.

SOURCE OF REPORT

Director Waste Services

BACKGROUND

As part of the State Government's commitment to implement a Container Deposit Scheme (CDS), the Department of Water and Environmental Regulation (DWER) sought feedback on the CDS with submissions to be analysed and recommendations made to the Minister for Environment.

The Consultation Paper was issued in August 2017 and closed on Monday 23 October 2017. The paper was an opportunity for the community and other stakeholders to provide input on options and a possible conceptual model. The EMRC prepared and submitted a submission on the implementation of a container deposit scheme. (Refer Attachment 1).

REPORT

The introduction of the Container Deposit Scheme (CDS) in early 2020 will bring a range of benefits to Western Australia. The main objects of the CDS, as outlined in the legislation, are to:

- Increase the recovery and recycling of empty beverage containers;
- Reduce the number of empty beverage containers that are littered or are disposed of to landfill;
- Ensure that manufacturers or importers of beverage products meet their product stewardship; responsibility in relation to their beverage products;
- Provide opportunities for social enterprise, and benefits for community organisations through participation in the scheme
- Create opportunities for employment (including for people with a disability and long term unemployed people); and
- Complement existing collection and recycling activities for recyclable waste.



Item 11.2 continued

The scheme targets beverage containers most commonly seen as litter and provides a 10 cent refund for eligible drink containers returned to refund points. The types of beverage containers covered in the scheme include plastic and glass bottles, paper-board cartons, and steel and aluminium cans between 150 millilitres and three (3) litres. Examples of eligible beverage containers in the scheme include:

- soft drink cans and bottles;
- bottled waters – both plastic and glass;
- small flavoured milk drinks;
- beer and cider cans and bottles; and
- sports drinks and spirit-based mixed drinks.

The Community will be able to participate in the Scheme by either returning eligible containers (as outlined above) to refund/donation points, or placing containers in their kerbside recycling bin (where provided).

The Department of Water and Environmental Regulation (DWER) has previously advertised a Request for Proposal for the CDS Coordinator. The response period for offers for the CDS Coordinator has now closed and offers are currently being assessed and a decision on the preferred respondent will be made shortly. It is likely an announcement will be made April 2019.

Opportunities for Local Government

Material Recovery Facility (MRF) operators that process the material from the kerbside recycling bin will be able to claim a refund on eligible containers from the Scheme Coordinator. It is likely that to continue to receive funds (after a certain time period), the MRF operator will need to enter into an agreement with the Local Government that the material originated from. This agreement will identify how the benefits from the Scheme are to be shared between the Local Government and MRF operator. The Regulations will outline how payments under this agreement are to be calculated, including the means for estimating the number of containers processed by a MRF operator.

In New South Wales and Queensland, there have been challenges in reaching agreement as to how the benefits from the Scheme should be shared between Local Governments and MRF operators. The negotiations have been complicated by the impact of China's National Sword Program on traditional end markets for recyclable material.

In WA, there is the opportunity for Local Governments and MRF operators to agree how the benefits of the Scheme will be shared prior to its implementation, by considering likely costs and revenue. The Regulations will outline the period in which an agreement must be reached, the consequences of failing to reach an agreement and how payments are to be shared in the absence of any agreement.

To ensure Local Government receives the benefits from the Scheme in a timely manner, WALGA has been working with the CDS Policy Forum and MRF operators to develop a proposal for consideration by the sector.

A Draft Paper on Sharing the Benefits from the CDS between Material Recovery Facility Operators and Local Government has been circulated to Local Government Officers for comment by COB Monday 11 March 2019.

The proposed approach to sharing benefits from the CDS is:

- **Separate Agreement:** Local Government and MRF operators come to a separate agreement to the current contract, as to how the benefits of the Scheme will be shared.
- **Benefits are shared 50/50 – net MRF costs:** Both parties commence negotiations on the basis that benefits are shared 50/50 – net MRF costs. Agreement on what these costs are will form an essential element of these negotiations.
- **Transparency:** Material Recovery Facilities agree to provide sufficient information on MRF costs.
- **Agreement Timeframe:** The Agreement runs for a three (3) year period, or the length of the current contract.
- **Future negotiations** can then occur when the actual Scheme costs are known in more detail.



Item 11.2 continued

Collection Network

A draft document setting out potential customer service standards for the container deposit scheme collection network was released by the DWER for a six-week comment period from 25 October to 6 December 2018.

The scheme requires a network of collection points to refund ten (10) cents for containers returned by the public.

A key part of designing the container deposit scheme and its collection network is balancing the convenience and cost of the collection network, with consideration also given to the size, remoteness and population density of Western Australia. The draft document set out proposed customer service standards for the collection network, and modelled the resultant network.

Using the 2016 Census population for Western Australia (2,567,788), these standards would be expected to provide an average population per refund point of 13,100 and 11,262 for the recommended and alternative minimum service standards respectively. Modelling resulted in 94 recommended minimum, and 125 alternative service standards for the Metropolitan area.

DWER is analysing submissions. The final CDS customer service standards will outline the State Government's expectations for minimum access and coverage requirements as part of the establishment of the collection network by the scheme coordinator.

The Department of Planning, Lands and Heritage (DPLH) has a key role in determining how container deposit scheme infrastructure should be considered and assessed in the Western Australian planning system and has developed a draft Position Statement that outlines this. The draft Position Statement was released for public comment and submissions closed at 5:00pm on 19 February 2019. (Attachment 2)

Opportunities for EMRC and Member Councils

It is the task of the Scheme Coordinator to establish and maintain a network of refund points by entering into arrangements with refund points and material recovery facility operators, while minimising handling fees. Handling costs (yet to be determined) will be paid for all eligible returned containers to refund point operators.

Although the exact structure of the refund point's network is yet to be determined it is likely that it will include drop-off points at established waste management facilities, reverse vending machines in approved locations, Charitable Organisations, shop front drop-offs, and sporting club collection points.

A request for proposal (RFP) for establishing refund points will be released by the Scheme Coordinator mid-2019 to establish the minimum requirement set down in the DWER customer service standards.

It is likely, as seen in other States that established complementary facilities will receive a favourable response from the Scheme Coordinators selection panel.

The Red Hill Waste Management Facility or any of the member Council's community resource centres (CRC) will be able to establish refund points within the existing facility as these are seen as complementary activities in support of the collection network.

The Hazelmere Resource Recovery Park is also in a key strategic location for a refund point to be included in the future CRC and also if bulk consolidation opportunities arise from the collection network RFP. It is also a strategic location to establish a Materials Recovery Facility (MRF) which is part of the concept planning for the Hazelmere Resource Recovery Park.

For Local Governments planning approval may not be required due to the exemption of the Regulations for Local Governments under taking public works on public lands. The DPLH is assessing this as part of their Position Statement.



Item 11.2 continued

Implementation Timeline

- *Waste Avoidance and Resource Recovery Amendment (Container Deposit) Bill 2018* introduced into Parliament – **November 2018**
- Scheme Coordinator tender - closed **5 December 2018**
- Legislation passed / appointment of Scheme Coordinator – anticipate **March/April 2019**
- Procurement of refund Network - **May/June 2019**
- Branding for the Scheme – **June 2019**
- Appointment of refund Network – **September/October 2019**
- Community engagement by Scheme Coordinator – **November/December 2019**
- Scheme commences – **March 2020**

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

- 1.1 To provide sustainable waste disposal operations
- 1.2 To improve regional waste management

Key Result Area 3 - Good Governance

- 3.1 To provide advice and advocacy on issues affecting Perth's Eastern Region

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

The State Container Deposit Scheme is a long term strategy for continuous improvement in resource recovery and minimising litter.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

1. Submission on Western Australian Container Deposit Scheme Discussion Paper (Ref: D2019/04261)
2. Draft Position Statement: Container Deposit Scheme Infrastructure December 2018 (Ref: D2019/04262)



Item 11.2 continued

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That the information is received.

RRC RECOMMENDATION(S)

MOVED CR LAVELL

SECONDED CR MCDONNELL

That the information is received.

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION(S)

MOVED CR O'CONNOR

SECONDED CR KOVALEVS

THAT THE INFORMATION IS RECEIVED.

CARRIED UNANIMOUSLY



Eastern Metropolitan Regional Council

1st Floor Ascot Place, 226 Great Eastern Hwy,
Belmont, Western Australia 6104
PO Box 234 Belmont Western Australia 6984

Submission: Western Australia Container Deposit Scheme Discussion Paper

Submission type: Email

Submission due date: Monday 23 October 2017

Submission Prepared by: Eastern Metropolitan Regional Council (EMRC)

The EMRC is a progressive and innovative regional local government working on behalf of six member councils located in Perth's eastern suburbs - Town of Bassendean, City of Bayswater, City of Belmont, City of Kalamunda, Shire of Mundaring and City of Swan.

Providing services in waste management, environmental management and regional development, EMRC is a model of successful collaboration that has initiated projects delivering real benefits to the region.

Executive Summary

The EMRC welcomes the opportunity from the Department of Water and Environmental Regulation (DWER) to provide written responses to the consultation points within the **Container Deposit Scheme (CDS) discussion paper**. A well designed Scheme must have input from the community and the EMRC supports the inclusion of the community participation through the online survey.

It is also important that the proposed CDS is aligned with other jurisdictions as this will provide a level of consistency for the community, thereby meeting the CDS objective of community participation. Consistency will also ensure the CDS is able to inform the community through media and education to achieve the objective of recovering resources (recycling).

To ensure accessibility to the CDS, refund points must be delivered throughout a variety of locations and data capture must be included at the collection point for auditing and reporting to the Coordinator so the CDS can have a performance measure. The EMRC supports the inclusion of refund points at existing collection facilities as this will support the willingness of the community to travel and assist in the success of the CDS. To qualify, a refund point should offer at least one refund method where the full 10 cent refund value is provided to consumers. Handling fees should be reflective of all containers entering the market as this compliments the premise of Extended Producer Responsibility that places a greater onus of responsibility for end-of-life management on the producer, importer and retailer of products.

The EMRC considers further consultation will be required during the design phase and supports the notion of Technical Working Parties to consult on issues that may relate directly to certain areas of the CDS. This additional consultation will, for example, determine how the number of eligible containers within the kerbside collection is validated and the considerations for Materials Recovery Facility (MRF) operators and Local Government contracts, setting of handling fees and regulations for siting and compliance with Local Government planning and DWER regulations. The EMRC would be pleased to be part of the Technical Working Party and contribute our knowledge of waste management.

Introduction

The Premier and Minister for Environment released the Container Deposit Scheme Discussion Paper on Monday 28 August, for an 8 week consultation period. The implementation of a CDS in New South Wales and Queensland provides useful information that can inform the development of a Western Australian Scheme. It is therefore important that the Western Australian CDS maintains a level of consistency with the other schemes in place to guarantee a measure of success in line with the CDS objectives:-

1. Reduce litter
2. Improve recycling rates
3. Protect the environment
4. Encourage community participation

The EMRC is committed to providing sustainable waste management services and to be a responsive and innovative leader in assisting Perth's Eastern Region to be a great place to live, work, play and do business. A well designed and successful CDS will assist the EMRC in meeting its objectives and will provide economic and environmental benefits to the Eastern Region and the State as a whole.

Discussion Paper Questions

Accessibility and operation of the network

1. *What would be reasonable access for metropolitan, regional and remote areas of the State to balance convenience and cost? Are there any considerations you believe should be included in deciding this?*

Recommendation: To ensure community access to the scheme, collection points need to be in a range of locations that complement existing travel patterns.

Recommendation: To promote access, collection sites should not be discouraged due to another in the vicinity.

The key to success of the CDS is the accessibility for return of the recovered containers. The collection / refund points need to reflect the willingness of the community to travel, balanced with the cost associated with establishing in the geographic location. Suitable locations may be facilities that have existing collection schemes in place. For example, Local Government resource recovery sites and transfer stations, supermarkets and service stations. This will allow aggregation of travel requirements that will facilitate a greater desire to participate. Community groups, charity organisations and local schools may also have a desire to be a refund / collection point. For accessibility to the scheme there should be no restriction on the proximity to another collection point.

The EMRC operates a Waste Management Facility at Red Hill which includes a transfer station for recyclables and we operate waste transfer sites for member Councils. The EMRC also has a Resource Recovery Park at Hazelmere that will, in the next one to two years, include a community centre for drop-off of recyclable and reusable items and a re-use store. This facility is strategically placed to support Perth's Eastern Region.

The EMRC supports the inclusion of refund points at existing collection facilities as these facilities will be able to provide reasonable access for the community with existing defined opening times and also cater for the volume of recovered material. These facilities also have data collection systems currently in place to provide accurate reporting to the fund co-ordinator. It is important that the handling fees attributed to the CDS are sufficient to provide operators of these facilities incentives to become a refund point.

Similarly for regional areas of the State, Local Governments are able to provide access to existing facilities during opening times desired by the local community. Existing waste / recycling collection schemes are administered by the local council and these services may complement the collection sites. If additional refund points are desired by local community groups (church / charity groups, schools etc.) then these should be encouraged. Collected containers can be aggregated and efficiencies in transportation to Metropolitan collection / refund centres may also be required.

2. What full cash value refund options should be considered?

Recommendation: All collection points must offer a cash refund or EFT transaction for large volumes.

The discussion paper identifies that a 10 cent refund will be available upon redemption.

The EMRC supports the Government's approach of consulting with the community as to the options for refunds of returned containers. It is likely that cash will be preferred and may require collection facilities to carry large sums of cash.

Commercial volumes of redeemed containers may require an alternative means of refund, as outlined in the discussion paper. This will require further discussion during the design phase of the CDS.

The EMRC recommends that to ensure complete accessibility for the community to the CDS, all refund points need to offer a full cash refund as a primary means of delivery. Alternative refund options may also be offered. Electronic fund transfers (EFT) for small amounts may not be efficient due to bank fees and associated administration cost however, they may be required for commercial quantities.

3. What other refund options should refund points consider offering?

Recommendation: Providing that a full 10 cent monetary refund is offered alternative means of refunds may also be made available.

As stated in Question 2 a refund point should be required to offer a full 10 cent monetary refund as the primary means of delivery to the consumer.

EMRC supports offering other refund options to the community donation to a nominated charity of their choice, vouchers or flybuys (or other loyalty systems) for goods and services may be an attractive complimentary option to a cash refund. The latter option may be particularly beneficial when the refund point is located in a shopping complex or within a business precinct.

Options for EFT payments for significant refund values will reduce the need for the refund points to carry large sums of cash.

4. What options are there for the retail sector to participate in the scheme?

Recommendation: The retail sector should be encouraged to be participants of the Scheme on the premise of Extended Producer Responsibility.

Point of sale retail locations such as supermarkets, service stations and other retail outlets have an obligation as suppliers of the containers to promote CDS to consumers. They have the ability to provide refunds whether this is by direct refund mechanisms or reverse vending stations located within or in the vicinity of, and managed by, the retail outlet.

There may well be opportunities for economic development for the retail sector by providing this complementary service. As stated in Question 3, vouchers or loyalty systems may be on offer by the retail outlet.

5. *What features are important for commercial container deposit points?*

Recommendation: For accessibility to the CDS, bulk collection facilities need to also cater to community needs.

Recommendation: Complies with the requirements of local planning schemes and the Environmental Protection Act 1986.

For commercial quantities of material, a practical and auditable method of verification will be required at a bulk collection facility. These facilities will require significant investment and will also require planning approval from the local authority and other regulatory bodies. It may be beneficial to locate the bulk collection facilities in established commercial precincts, licenced resource recovery parks or MRF's as these sites are secure and will have the ability to store the volumes of collected material.

To further ensure accessibility to the CDS, the bulk collection facility would also need to cater for the community (smaller volumes) with the appropriate level of refund available.

Singular material collection points are not supported, as the commercial reality of this would add additional handling costs to the scheme and is not what is currently being offered as current practice within the industry.

The EMRC is supportive of bulk collection facilities to service business and community needs and would support the CDS by establishing a collection point at the Hazelmere Resource Recovery Park.

6. *What advantages and concerns do you see for the verification approaches described above? Are there alternative approaches that should be considered?*

Recommendation: Redeemed containers should immediately be suitably rendered to prevent circular refunds.

Recommendation: Average weight counts need to be established for remote collectors.

The EMRC is supportive of the suggestion that refund/collection points have the ability to direct sell the collected material to recyclers, or as mentioned in Question 5 to bulk collection facilities if the collection point is of the smaller variety (community group).

EMRC supports the proposal to crush the containers as soon as possible following verification for refund. For verification of material collected in rural or remote areas standardised weights will be required for comparisons and acceptance of pre-crushed material at bulk collection facilities. This is to avoid unnecessary transportation of uncompacted / loose material.

Due to the high volume of material, bulk collection facilities ought to have automated counting and crushing systems to provide accurate counting, sorting and reporting, and to reduce the risk of fraudulent behaviour.

7. *Should containers be required to have a barcode to be approved for sale under the scheme?*

Recommendation: Guidelines for refund points need establishing to ensure all eligible containers, regardless of condition, are recovered.

For efficiencies in data capture, the eligible containers all need to have a consistent method of identification. As most containers that currently enter the market have a bar code for scanning it is sensible to utilise this existing identification methodology within the CDS.

Suitable methodologies will need to be established to identify eligible containers that may no longer have legible bar codes otherwise the container will lose its intrinsic value and will not contribute to the desired outcomes of the scheme.

Scheme costs

Scheme costs include 3 elements:

- the refund (set by the State Government);
- the Scheme coordinators fee and;
- the handling fee for refund point operators.

8. *How should handling fees be determined?*

Recommendation: Handling fees reflect all containers entering the market.

Recommendation: The Scheme Coordinator is not associated with the beverage industry.

Without any definitive direction on some of the previous consultation points, the EMRC suggests the costs associated with the establishment and operation of the collection points are virtually unknown. Handling costs are going to vary due to the verification process and geographical location of the collection points to the recycling / end disposal locations.

As the Scheme coordinator is responsible for operating the CDS in an efficient and cost effective manner, managing the schemes finances, establishing, maintaining and making payments to the refund point operators, then it is most appropriate for the Scheme coordinator to set the handling fee. However for independence and impartiality it is important that the Scheme coordinator is not associated with the beverage industry.

The EMRC supports the handling fee to be applied to all containers that enter the market rather than simply those containers returned for refund under the CDS. The non-recovered portion of the handling fee can then be applied to the scheme administration costs and as a source of revenue for litter clean-up operations and the like.

9. *How should costs be allocated to beverage suppliers?*

Recommendation: Treat as Extended Producer Responsibility by market share entering the market.

The costs for the Scheme should be distributed amongst beverage suppliers based on sales data on a regional basis and on the market share of containers entering (sold) into the market, not simply returned.

The premise of Extended Producer Responsibility Schemes places a greater onus of responsibility for end-of-life management, on the producer, importer and retailer of products. Therefore the beverage industry that contributes more containers to the market, shares more of the burden for recovery and recycling costs.

Kerbside Recycling

10. *How should the number of eligible containers in kerbside recycling be determined? Who should be responsible for ensuring that periodic audits of any estimation methodologies are conducted?*

Recommendation: An independent auditor is appointed by the Scheme coordinator to undertake periodic audits.

Recommendation: Associated audit costs are treated as CDS administration costs.

The EMRC supports the principle of regular audits of MRF's and kerbside bins to establish the number and types of containers in kerbside recycling.

The number and associated costs for the audits will require further consideration from DWER during the design phase of the scheme. The EMRC does not support by the EMRC the cost of the audits falling to the MRF operator or the Local Government supplying the kerbside material.

The variability within the WA kerbside collection systems will also have a relevance to the sample size and methodology for auditing of the MRF's. Local Governments will be expressly interested in the approach and estimation methodology as many, if not all, will have agreements with MRF operators for profit sharing, or other arrangements, of the recovered material from the kerbside.

For verification of the recovered material from the MRF it is recommended that due to breakage of glass containers within the collection methodology, that audits of the kerbside bins occur pre-collection of the material and not at the point of receipt at the MRF.

As the Scheme coordinator is responsible for operating the scheme in an efficient and cost effective manner, managing the schemes finances, establishing, maintaining and making payments to the refund point operators, then it may well be appropriate for the Coordinator to appoint an independent auditor to conduct the verification process on its behalf.

Containers from other states and territories

11. Should Western Australia permit redemption of CDS containers from other participating states and territories?

Recommendation: The Department enters into agreements with other jurisdictions participating in CDS.

Of the CDS objectives, the reduction of litter and community participation are important factors.

Although cross border arbitrage is generally not seen as a significant issue for Western Australia both the closest neighbouring states, South Australia and the Northern Territory also have a CDS currently in place.

To maximise the objectives of the CDS the EMRC supports that, the Department enters into agreements with bordering jurisdictions participating in CDS, to accept containers eligible for refund under the WA CDS.

Conclusion

In preparing this submission, the EMRC recognises that through the introduction of this CDS the Western Australian Government will achieve greater environmental outcomes, create employment and economic development, and will foster community participation and awareness of the waste management issues.

The EMRC wishes to be part of a Technical Working Party to assist in finalising details of the CDS during the design stage.

12 October 2017



Department of Planning,
Lands and Heritage



Draft Position Statement:

Container Deposit Scheme Infrastructure

December 2018

Disclaimer

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Communications Branch.

1. Purpose

This position statement outlines how container deposit scheme infrastructure should be considered and assessed in the Western Australian planning system.

2. Background

The Western Australian Government is implementing a Container Deposit Scheme (CDS) to complement existing kerbside recycling services. The CDS provides for a refund to be paid to any person who returns an eligible beverage container through the scheme. The CDS operates by the return of containers via various container return points. In the context of the position statement, the return points are referred to as CDS infrastructure. The scheme is not intended to collect normal household waste.

The role of planning in the implementation of the CDS is to ensure that the infrastructure required to facilitate the scheme is established in appropriate locations.

3. Application of this policy

This position statement applies across Western Australia to all CDS infrastructure.

4. Policy objectives

This position statement seeks to achieve the following objectives:

- ensure a coordinated approach to the provision of CDS infrastructure throughout WA
- ensure that appropriate locations are chosen for the installation of CDS infrastructure
- ensure the timely roll out of infrastructure in support of the scheme's establishment and ongoing operational needs
- establish minimum development requirements to exempt certain CDS infrastructure from requiring planning approval, for adoption by local governments.

5. Container Deposit Scheme infrastructure

There are broadly four types of CDS infrastructure to facilitate the return of containers in WA. These are:

Container collection cages: This infrastructure comprises a cage which containers are placed in and stored for collection. These cages will generally be donation points, rather than refund points. They may be located in association with schools, sporting or other clubs or not-for-profit organisations. Individuals will deposit the containers into the collection cages and the receiving organisation will arrange collection of the containers and receive the refund as a donation to their organisation.

In shop / over-the-counter / bag drop return points: This infrastructure incorporates the use of a new or existing retail outlet or shop where participants can deposit individual containers or bags of containers that are collected and returned to a retailer on behalf of the scheme, with a refund given to the participant. This infrastructure will typically be located within existing commercial areas.

Reverse vending machines: These are permanently-located, unattended facilities that accept the return of empty beverage containers in exchange for a refund.

Reverse vending machines come in various sizes. Small reverse vending machines are a similar size to 'traditional' food and drink vending machines, and can be located in shopping centres, train stations or other public places where people are likely to return one or two containers at a time.

Large reverse vending machines are generally mounted onto a storage structure similar to a sea container. The location of this form of infrastructure may vary, but they could be placed within existing commercial or industrial premises. These machines allow for greater volume of returns and it is likely that participants would travel to these sites with a variety of eligible containers.

Large-scale facilities: These include uses such as resource recovery centres, waste storage facilities and other industrial uses that are defined under the *Planning and Development (Local Planning Scheme) Regulations 2015* (the Regulations), as well as other definitions included in existing local planning schemes. Existing facilities may be expanded for uses associated with the CDS, or new large-scale facilities established.

6. Assessing CDS infrastructure

Whether a proposal comprises "development"

Generally, CDS infrastructure will be ancillary to an existing use of a lot. For example, a reverse vending machine in a supermarket would be ancillary to the use of the land as a shop, as would be an over the counter or bag drop return point.

Development approval may be required to install infrastructure outside an existing building, or where the conditions of an existing approval can no longer be met (e.g. number of car bays, hours of operation, changes to the location or size of storage facilities).

If approval is required for CDS infrastructure, it should be assessed in accordance with the provision of Parts 7 and 8 of the deemed provisions in Schedule 2 of the Regulations.

Pre-lodgement consultation

Proponents seeking to install CDS infrastructure should engage with the relevant local government(s) as part of the site selection process. This early engagement will allow local government to assess if the site being proposed is appropriate, and how it might relate to the CDS network more broadly as well as servicing considerations. The matters

outlined below should be considered when determining if a location is appropriate for CDS infrastructure.

Assessment considerations

Container collection cages

Where collection cages are located in association with a school, sporting or other club, and on land which is managed by State or local government, the collection cage will be ancillary to the main use of the site. As such, the collection cage is likely to fall under the public works exemptions which generally apply to local and State Government developments, under the *Planning and Development Act 2005*, the Metropolitan, Peel and Greater Bunbury Region Schemes and local planning schemes.

The management of these collection cages should be included in any leasing or other operational arrangements that are in place to manage the use of these buildings and land.

Where collection cages are sought to be located on private land they should be subject to the same requirements as reverse vending machines identified by this position statement.

In shop / over-the-counter / bag drop return points

The CDS is, in essence, the return of containers that were purchased from a shop. The transaction is the same as any other transaction that occurs in a shop except in reverse, with the customer bringing goods to the shop and leaving without goods.

The operations, including access, parking requirements and the need for service vehicles to access the return points, are identical to that of a shop. On this basis, return points should be assessed as a shop, in accordance with the requirements of the relevant local planning scheme.

For shops, the operations of the return point need to be contained within the building, including any manual sorting, low-scale crushing and storage. Approval would be required to extend outside the approved operational boundaries of an existing building used as a shop.

To clarify the WAPC's position on *in shop / over-the-counter / bag drop* CDS return points, the definition of shop in the Regulations is to be taken to mean:

.... premises other than a bulky goods showroom, a liquor store – large or a liquor store – small used to sell goods by retail, to hire goods, or to provide services of a personal nature, including hairdressing or beauty therapy services, and can include a container deposit scheme return point.

It is intended that the additional words, as underlined above, will be incorporated into the Regulations as a model provision as part of the State planning reform process.

Reverse vending machines

Due to the variety of sizes and potential locations for reverse vending machine infrastructure, development applications may be required to consider any impact on existing land uses and amenity. This position statement seeks to outline where exemptions to this form of infrastructure may apply, for local governments to adopt.

The key matters for consideration, for reverse vending machines are:

- Impact on the amenity of adjoining residential uses, visual appearance, including hours of operation and timing of service vehicles attending the collection point.
- Car parking – is additional parking required to service the collection point? Will it impact the existing car parking requirements of the site?
- Accessibility – is it universally accessible? Will its location have an impact on pedestrian or vehicular circulation?
- Waste and recycling bins – adequate provision needs to be provided to dispose of goods that are not accepted by the reverse vending machine in a tidy manner.

- Signage – the size and the scale of signage or screens, including any lighting.

Large-scale facilities

For large-scale facilities in industrial areas, the normal considerations under Parts 7 and 8 of the Regulations apply. It is possible that existing large scale facilities that will accept containers arising from the CDS would be operating consistent with existing approvals. However, a development application would be required for new or upgraded facilities.

7. Exemptions for collection cages and reverse vending machines

Where collection cages and reverse vending machines are located appropriately, particularly in supermarket and shopping centre car parks, an exemption from requiring development approval could be considered.

Local governments are encouraged to adopt a local planning policy under the provisions of Schedule 2, Part 7, Clause 61(1)(i) and (2)(e) of the Regulations, so that any development in accordance with a local planning policy adopted under this provision is exempt from the requirement to obtain development approval.

A model local planning policy outlining these locational criteria is contained in **Appendix 1**. Reverse vending machine or collection cage proposals which vary the provisions outlined in an adopted local planning policy will remain subject to the requirement to obtain development approval.

8. Implementation

This position statement provides guidance to both proponents and decision-makers on the location and implementation of CDS infrastructure.

Proponents seeking to establish CDS infrastructure are encouraged to engage with the relevant local government early in the site identification process, to ensure that the site being considered is appropriate, as detailed in this position statement.

Decision-makers should assist proponents by providing guidance that a site is suitable for the development of CDS infrastructure, as part of the site selection process, before the return point network is finalised by the CDS Scheme Coordinator.

Local government should give consideration to exempt some CDS infrastructure from the need for development approval through the adoption of a local planning policy.

Appendix 1

Model Local Planning Policy

Purpose

To provide an exemption in accordance with Clause 61(1)(i) and (2)(e) of the *Planning and Development (Local Planning Schemes) Regulations 2015* from the requirement to obtain development approval for container deposit scheme infrastructure proposals which satisfy minimum development standards.

Objectives

- To ensure the location, design and siting of CDS infrastructure is complementary to the character, functionality and amenity of urban localities.
- To prevent negative impacts on local amenity from the operation of CDS infrastructure.

Definitions / abbreviations

<i>the Regulations</i>	means the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> prepared under the Planning and development Act 2005.
<i>the Noise Regulations</i>	means <i>Environmental Protection (Noise) Regulations 1997</i> (as amended) prepared under the <i>Environmental Protection Act 1986</i> .
<i>the Scheme</i>	means the City/Shire [DELETE AS APPLICABLE] of [INSERT NAME] Local Planning Scheme No. [INSERT NUMBER].
<i>Container deposit scheme infrastructure</i>	means a reverse vending machine or a container collection cage.
<i>Reverse vending machine</i>	means a permanently-located unattended device that accepts empty beverage containers.
<i>Container collection cage</i>	means a cage, or other structure, that is designed to store containers deposited at return points.

Statutory provisions

Development approval will not be required for container deposit scheme infrastructure proposals that comply with the provisions of this policy, in accordance with Clause 61(1)(i) and (2)(e) of the deemed provisions of the scheme provided for by the Regulations.

Container deposit scheme infrastructure proposed to be erected on a temporary basis of not more than 48 hours are typically exempt from approval, as per the requirements of 61(1)(f) and (2)(d) of the deemed provisions provided in the Regulations and contained within the Scheme. As such, the policy provisions would not apply.

Policy provisions

1. Specified exemption	
1.1	<p>The development or operation of a reverse vending machine or a container collection cage is development for which development approval is not required where it complies with all the development standards outlined below, and takes place on land in:</p> <ul style="list-style-type: none">(a) a commercial, light industry, general industry or service commercial zone; or(b) a residential or rural zone where the land is lawfully used for the purposes of:<ul style="list-style-type: none">(i) a community facility; and/or(ii) an educational establishment.
2. Development standards	
General	
2.1	<p>Where the development of a reverse vending machine and/or container collection cage is proposed, the infrastructure must not alter the conditions or requirements of any development approval which applies to the land.</p>
Location	
2.2	<p>Where the development of a reverse vending machine and/or container collection cage is proposed, the infrastructure must not be erected within five (5) metres of an adjoining lot boundary that accommodates a residential use.</p>

2.3	Where the development of a reverse vending machine and/or container collection cage is proposed, the infrastructure must not restrict any vehicular or pedestrian access to or from, or entry to any building on, the land on which the infrastructure is located.
2.4	Where the development of a reverse vending machine and/or container collection cage is proposed, the infrastructure must not obstruct the operation of, or access to, any utility services on the land on which the infrastructure is located or on adjacent land.
2.5	Where the development of a reverse vending machine and/or container collection cage is proposed, to preserve pedestrian and vehicular sightlines the infrastructure must not be erected within two (2) metres of any street or right of way.
2.6	Where the development of a container collection cage is proposed, the collection cage must be located in a car park or service area to be visually unobtrusive.
Visual amenity	
2.7	Where the development of a reverse vending machine and/or container collection cage is proposed outdoors, placement of the infrastructure must not result in the removal of any vegetation, landscaping or street tree.
2.8	Where the development of a reverse vending machine and/or container collection cage is proposed outdoors, the infrastructure must be constructed and clad with low-reflective, graffiti-resistant materials, which provide protection from the elements and are consistent in colour and finish to that of nearby existing buildings.
2.9	Where the development of a reverse vending machine and/or container collection cage is proposed outdoors, the infrastructure must not display any advertising signage other than promotional or brand signage approved under the operation of the container deposit scheme.
2.10	Where the development or operation of a reverse vending machine is proposed outdoors, and the infrastructure exceeds a development footprint of 10 square metres, bins for the removal of waste or recyclable materials not accepted by the infrastructure are to be provided at a rate of one (1) waste bin and 0.5 recycling bins per 10 square metres of development footprint.

<i>Operational amenity</i>	
2.11	Where the development or operation of a reverse vending machine is proposed in a residential or rural zone – the machine must operate only: (a) between 7.00 am and 11.00 pm on a Monday, Tuesday, Wednesday or Thursday, and (b) between 7.00 am and 12.00 am on a Friday or Saturday, and (c) between 8.00 am and 8.00 pm on a Sunday.
2.12	Where the development or operation of a reverse vending machine is proposed, the reverse vending machine when in operation must not emit noise at a level which exceeds any requirement(s) under the Noise Regulations.
2.13	Where the development or operation of a reverse vending machine and/or container collection cage is proposed, the infrastructure must be provided with lighting that complies with <i>AS/NZS 1158.3.1: 2005 Lighting for roads and public spaces, Part 3.1: Pedestrian area (Category P) lighting – Performance and design requirements</i> (as amended).
<i>Development footprint</i>	
2.14	Where the development of a container collection cage is proposed outdoors – the cage must not: (a) have a development footprint of more than 15 square metres, and (b) be more than three (3) metres in height.
2.15	Where the development of a reverse vending machine is proposed outside an existing building, on land not used for car parking – the machine must not: (a) have a development footprint of more than 60 square metres, and (b) be more than three (3) metres in height, or have dimensions greater than 10 metres by six (6) metres.
2.16	Where the development of a reverse vending machine is proposed within an existing car park, the area occupied by the reverse vending machine must not exceed the greater of the following areas: (a) the area comprising four (4) car parking spaces, or (b) 60 square metres.

2.17	<p>Notwithstanding 2.1, where the development of a reverse vending machine is proposed within an existing car park, a variation to the car parking requirements under an existing development approval shall be supported in the following circumstances:</p> <ul style="list-style-type: none">(a) the development approval provides more car parking bays than that which is required to service the existing land use(s) under the Scheme; and(b) the variation seeks to reduce the number of car parking bays by no more than 10 per cent, to a maximum of 16 bays.
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Building Advice

- (1) A Building Permit is required for any building or structure not listed by Schedule 4 of the Building Regulations 2012, which deals with building work for which a building permit is not required. Therefore, notwithstanding that Development Approval may not be required by the City/Shire [DELETE AS APPLICABLE] of [INSERT NAME], a building permit may be required to be sought and issued prior to container deposit scheme infrastructure being erected on site.



12 REPORTS OF DELEGATES

Nil

13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING

Nil

14 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

15 FUTURE MEETINGS OF THE RESOURCE RECOVERY COMMITTEE

The next meeting of the Resource Recovery Committee will be held on **Thursday, 4 April 2019 (if required)** at the EMRC Administration Office, 1st Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 5:00pm.

Future Meetings 2019

Thursday	4	April	(if required)	at	EMRC Administration Office
Thursday	9	May	(if required)	at	EMRC Administration Office
Thursday	6	June	(if required)	at	EMRC Administration Office
Thursday	4	July	(if required)	at	EMRC Administration Office
Thursday	8	August	(if required)	at	EMRC Administration Office
Thursday	5	September	(if required)	at	EMRC Administration Office
Thursday	10	October	(if required)	at	EMRC Administration Office
Thursday	21	November	(if required)	at	EMRC Administration Office

16 DECLARATION OF CLOSURE OF MEETING

There being no further business the meeting was closed at 6:15pm.



15.3 AUDIT COMMITTEE MEETING HELD 7 MARCH 2019
(REFER TO MINUTES OF COMMITTEE – PINK PAGES)
REFERENCE: D2019/03160 (AC) - D2019/04081

The minutes of the Audit Committee meeting held on **7 March 2019** accompany and form part of this agenda – (refer to pink section of 'Minutes of Committees' for Council accompanying this Agenda).

QUESTIONS

The Chairman invited general questions from members on the minutes of the Audit Committee.

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Audit Committee report (Section 15.3).

The Chairman announced that as there were only two reports in the Audit Committee Minutes with Item 11.1 requiring an Absolute Majority, Council would also withdraw Item 11.2 and deal with both reports separately.

AUDIT COMMITTEE**MINUTES****7 March 2019****(REF: D2019/03160)**

A meeting of the Audit Committee was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 7 March 2018**. The meeting commenced at **6:24pm**.

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 6:24pm, welcomed those in attendance and acknowledged the traditional custodians of the land on which the meeting was held and paid respects to the elders past, present and future.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Councillor Attendance

Cr Melissa Mykytiuk (Chairman)	EMRC Member	Town of Bassendean
Cr Geoff Stallard (Deputy Chairman)	EMRC Member	City of Kalamunda
Cr Sally Palmer	EMRC Member	City of Bayswater
Cr David Lavell	EMRC Member	Shire of Mundaring
Cr David McDonnell	EMRC Member	City of Swan

EMRC Officers

Mrs Wendy Harris	Acting Chief Executive Officer
Mr Hua Jer Liew	Director Corporate Services
Mr Stephen Fitzpatrick	Director Waste Services
Mr David Ameduri	Manager Financial Services
Ms Annette Rakich	Acting Executive Assistant to the CEO (Minutes)

3 DISCLOSURE OF INTERESTS

Nil

4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION

Chairman's Announcement

At the October 2018 Audit Committee meeting, the Independent Auditors Report (IAR) provided by the Office of Auditor General for the 2017/2018 Annual Financial Report has taken a strict interpretation of the standard benchmark for the Asset Sustainability Ratio (ASR) set by the then Department of Local Government and consequently reported that:

"In accordance with the Local Government (Audit) Regulations 1996 I report that:

- (i) In my opinion, the following material matter indicates significant adverse trends in the financial position or the financial management practices of the Council:*
 - a. The Asset Sustainability Ratio has been below the Department of Local Government, Sport and Cultural Industries standard for the last three years...."*

Consistent with the application of Australian Accounting Standards Board's AASB 101 para 19, the EMRC believes that the compliance with the requirement to report on the ASR would be so misleading that it would conflict with the objective of the financial statements.

The EMRC has written to the Director General of the Department of Local Government, Sport and Cultural Industries, seeking an exemption from being required to report on the ASR in the Annual Financial Report on the basis that reporting it will provide a misleading interpretation by the user of the annual financial report.



Item 4 continued

In their reply the Department has advised that the *Local Government Act 1995* (the Act) and associated regulations do not provide any statutory power to exempt a local government from complying with the regulation. Accordingly, the Department is unable to grant the EMRC's request.

The Department advises that the EMRC may be able to clarify its situation in regard to the Asset Sustainability Ratio. In accordance with s.7.12A(4)(a) of the Act which requires a local government to prepare a report addressing any matters identified as "significant" by the auditor in the audit report, and stating what action the local government has taken or intends to take with respect to each of the matters.

A follow-up discussion with the OAG confirms the audit finding on ASR as "significant" and accordingly, the EMRC officers will be preparing a report as prescribed and will be required to provide a copy of the report to the Minister for the Department of Local Government and publish a copy of the report on EMRC's website.

5 PETITIONS, DEPUTATIONS AND PRESENTATIONS

Nil

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 MINUTES OF AUDIT COMMITTEE MEETING HELD ON 4 OCTOBER 2018

That the Minutes of the Audit Committee meeting held 4 October 2018, which have been distributed, be confirmed.

AC RESOLUTION(S)

MOVED CR LAVELL

SECONDED CR MCDONNELL

THAT THE MINUTES OF THE AUDIT COMMITTEE HELD ON 4 OCTOBER 2018, WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

7 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

8 QUESTIONS BY MEMBERS WITHOUT NOTICE

Nil

9 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC

Nil

10 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



11 REPORTS OF EMPLOYEES

11.1 HALF YEAR BUDGET REVIEW 2018/2019

REFERENCE: D2019/03161 (AC) – D2019/04150

PURPOSE OF REPORT

The purpose of this report is to provide Council, via the Audit Committee, with details of the Eastern Metropolitan Regional Council's (EMRC's) 2018/2019 budget review for adoption and subsequent submission to the Department of Local Government and Communities.

KEY POINTS AND RECOMMENDATION(S)

- It is a requirement of the *Local Government (Financial Management) Regulations 1996* r.33A that a Local Government, between 1 January and 31 March in each year, is to carry out a review of its annual budget for that year.
- Council receives monthly financial reports inclusive of end of year forecasts. Forecasts have been constantly monitored and reviewed based on current information and circumstances available to provide a more accurate forecast of the year end result.

Recommendation(s)

That Council, by an absolute majority in accordance with the provisions of the *Local Government (Financial Management) Regulations 1996* r.33A, adopts the review of the 2018/2019 budget and approves its submission to the Department of Local Government, Sport and Cultural Industries within 30 days.

SOURCE OF REPORT

Director Corporate Services

BACKGROUND

It is a requirement of the *Local Government (Financial Management) Regulations 1996* r.33A that a Local Government, between 1 January and 31 March in each year, is to carry out a review of its annual budget for that year.

Regulation 33A also states that within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the Council who is to consider the review submitted to it and is to determine, by absolute majority, whether or not to adopt the review, any parts of the review or any recommendation made to the review.

The EMRC's budget is presented in a format that separates operating income and expenditure from other revenue and expenses to provide improved disclosure of Council's underlying operating result.

Submitted to each meeting of Council is a financial report and summaries which provide an overview of year to date budget performance for operating activities and capital works. Variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income are reported on in the body of the report. Also included are end of year forecasts by nature and type for operating activities and end of year forecasts for each capital works project. These forecasts are reviewed regularly in order to provide an accurate forecast of the end of year result.

The half year budget review was undertaken during January/February 2019 and is reflected in this report.



Item 11.1 continued

REPORT

Whilst the budget review is a statutory requirement, due to the commercial nature of the EMRC's waste operations, forecasts are conducted throughout the year in order to adjust costs (where possible) in relation to available tonnage throughput.

Format of Budget Review

The format of the statutory review undertaken is based on an examination by officers of all EMRC accounts (operating income, operating expenditure and capital expenditure accounts) within their area of responsibility.

A review of the tonnages budgeted to be received at the Red Hill Waste Management Facility is also undertaken. Tonnage budgets are reviewed to provide a forecast of volumes expected to be received by 30 June 2019. These forecasts, when calculated against the previously adopted disposal rates, provide financial forecasts relating to the following:

- Income from normal operations (including landfill levy);
- Secondary Waste Income;
- Landfill Levy Expenditure;
- Waste Education Levy Income; and
- Cell usage and depreciation.

All forecasts, which are an actual review of the budgets set against each account, are input into the financial management system in order to provide a more accurate forecast of the end of year result.

The year to date monthly budget allocations are also reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. A review is undertaken to ensure that the year to date budget allocations best reflect the timing applicable either to expenditure expected to be incurred or income to be received. This process commences immediately following adoption of the budget and is constantly being monitored and reviewed based on current information and circumstances available. This process provides a better comparison between the year to date actual and year to date budget figures.

Adjustments resulting from Budget Review

EMRC officers undertook the latest review based on the actual financial data provided for the period ended 31 December 2018. The financial report relating to the period ended 31 January 2019 will be submitted to Council at its meeting to be held on 21 March 2019. Variances reported in that report will be based on the budget review as specified within the body of this report. This is undertaken as part of the EMRC's ongoing budget and forecast review process and in accordance with Council's adopted criteria.

In accordance with the process followed in previous years, the original budget is not updated with the revised forecasts, as relevant regulations require the end of year results to be compared to the original adopted annual budget, rather than the reviewed budget.

Whilst it is accepted that many costs are incurred generally within a specific pattern, many are not. These include significant costs incurred relating to operating and capital projects, which depend solely on the timing of when the project is undertaken.



Item 11.1 continued

The following is a summary of the forecast changes to budget provisions resulting from the half year budget review:

Increase / (Decrease) in Operating Income/Other Revenues:	\$ 1,329,967
(Increase) / Decrease in Operating Expenditure/Other Expenses:	\$ 2,637,092
Increase / (Decrease) in Other Comprehensive Income:	\$ (302,794)
Increase / (Decrease) in Change in net assets from operations:	\$ 3,664,265
(Increase) / Decrease in Capital Expenditure:	\$ 3,520,026
(Increase) / Decrease in overall expenditure:	\$ 7,184,291

Provided below is a summary of changes between the original budget and the forecast for the financial year ending 30 June 2019. Comments are provided for significant variances using Council's adopted criteria of 10% or \$20,000, whichever is the greater, as a guide:

Operating Income/Other Revenues

User Charges

- Current Budget: \$30,773,307 Forecast Budget: \$33,546,843 Variance: \$2,773,536; 9.01%

Special Charges

- Current Budget: \$445,165 Forecast Budget: \$480,550 Variance: \$35,385; 7.95%

Contributions

- Current Budget: \$488,557 Forecast Budget: \$526,192 Variance: \$37,635; 7.70%

Operating Grants

- Current Budget: \$382,426 Forecast Budget: \$389,726 Variance: \$7,300; 1.91%

Interest Municipal Cash & Investments

- Current Budget: \$400,000 Forecast Budget: \$336,000 Variance: (\$64,000); (16.00%)

The full year forecast for Interest on Municipal Funds is \$64,000 (16.00%) below the budget of \$400,000. This is attributable to the lower level of funds now held in the Municipal Fund and is partially offset by the expected increase in interest earning on Restricted Cash Investments (\$2,792,300 compared to a budget of \$2,371,599) together with a higher average interest rate expected to be received (2.71% as at 31 January 2019 compared to the budgeted rate of 2.60%).

Reimbursements

- Current Budget: \$776,185 Forecast Budget: \$650,436 Variance: (\$125,749); (16.20%)

The full year forecast for Reimbursements is \$125,749 (16.20%) below the budget of \$776,185. This is attributable to a lower level of reimbursements compared to budget relating to the Coppin & Mathieson Transfer Stations.

Other Income

- Current Budget: \$3,041,744 Forecast Budget: \$2,872,843 Variance: (\$168,901); (5.55%)



Item 11.1 continued

User Charges (Other Revenues)

- Current Budget: \$1,012,500 Forecast Budget: \$87,021 Variance: (\$925,479); (91.41%)

The full year forecast for User Charges (Other Revenues) is below the annual budget by \$925,479 (91.41%). The variance is due to the lower level of tonnages forecast to be received at the Hazelmere C&I facility. This is offset by a forecast reduction in expenditure relating to this project.

Secondary Waste Charge (Other Revenues)

- Current Budget: \$4,833,223 Forecast Budget: \$5,217,400 Variance: \$384,177; 7.95%

Interest Restricted Cash Investments (Other Revenues)

- Current Budget: \$2,371,599 Forecast Budget: \$2,792,300 Variance: \$420,701; 17.74%

The full year forecast for Interest on Restricted Cash Investments is \$420,701 (17.74%) above the budget of \$2,371,599. This is attributable to the higher level of funds available for investment as at 30 June 2018, additional funds invested during 2018/2019 compared to budget and a higher average interest rate expected to be received for the 2018/2019 financial year (2.71% as at 31 January 2019 compared to the budgeted rate of 2.60%).

Reimbursements (Other Revenues)

- Current Budget: \$50 Forecast Budget: \$50 Variance: \$0; 0%

Proceeds from Sale of Assets (Other Revenues)

- Current Budget: \$274,418 Forecast Budget: \$219,773 Variance: (\$54,645); (19.91%)

The full year forecast for Proceeds from Sale of Assets (Other Revenues) is \$54,645 below the budget of \$274,418. The variance relates specifically to the timing of various items of plant and vehicles previously budgeted for change over during the 2018/2019 financial year that have been forecast not to be changed over as they will not attain the specified change over criteria.

Other (Other Revenues)

- Current Budget: \$1,010,112 Forecast Budget: \$20,119 Variance: (\$989,993); (98.01%)

The full year forecast for Other Revenues is below the annual budget by \$989,993 (98.01%). This variance relates to the forecast low sale of products (\$20,000 compared to a budget of \$245,670) from the Hazelmere C&I Project due to the lower level of tonnages forecast to be received through the facility and resulting recoverable material available for sale, as well as a \$0 forecast for electricity sales (compared to a budget of \$764,442) due to the delay in the commissioning of the Wood Waste to Energy (WWtE) facility.

Other Comprehensive Income

Other Comprehensive Income

- Current Budget: \$0 Forecast Budget: \$302,794 Variance: (\$302,794); n/a

As a result of a change to the *Local Government (Financial Management) Regulations 1996 (Reg. 17A.5)* which states: "An asset is to be excluded from the assets of a local government if the fair value of the asset as at the date of acquisition by the local government is under \$5,000", the amount of \$302,794 was written back and recognised in the Statement of Comprehensive Income.

This value represents the net of the acquisition cost of the assets less the accumulated depreciation and assets revaluation reserve values applicable to these assets.



Item 11.1 continued

Operating Expenditure/Other Expenses

Salary Expenses

- Current Budget: \$8,519,311 Forecast Budget: \$7,503,014 Variance: \$1,016,297; 11.93%

The full year forecast for Salary Expenses is below the annual budget by \$1,016,297 (11.93%). The variance is attributable to the timing of filling vacant positions and budgeted positions that will not to be filled by year end.

Contract Expenses

- Current Budget: \$5,484,741 Forecast Budget: \$5,138,094 Variance: \$344,647; 6.29%

Material Expenses

- Current Budget: \$1,787,559 Forecast Budget: \$948,801 Variance: \$838,758; 46.92%

The full year forecast for Material Expenses is below the annual budget by \$838,758 (46.92%). The variance relates to the forecast low level of material required (\$21,500 compared to a budget of \$718,080) for the encapsulation of Class V material in concrete resulting from the low level of Class V material forecast to be received. This is specifically due to the delay in the availability of the Class IV Cell. Also attributable is the deferment of the new waste project (\$0 compared to a budget of \$140,000) which has been forecast to be commissioned during the 2019/2020 financial year.

Utility Expenses

- Current Budget: \$302,318 Forecast Budget: \$359,299 Variance: (\$56,981); (18.85%)

The full year forecast for Utility Expenses is above the annual budget by \$56,981 (18.85%). The variance is attributable to a forecast increase in electricity usage for the Red Hill Landfill Facility (\$100,000 compared to a budget of \$72,567) and an increase in electricity usage relating to the Hazelmore Woodwaste Project grinder (\$150,000 compared to a budget of \$120,000).

Fuel Expenses

- Current Budget: \$643,908 Forecast Budget: \$720,027 Variance: (\$76,119); (11.82%)

The full year forecast for Fuel Expenses is above the annual budget by \$76,119 (11.82%). The variance is attributable to a forecast increase in the use of distillate (\$679,430 compared to a budget of \$604,268) as a result of additional plant utilisation due to the forecast increase in tonnages during 2018/2019.

Insurance Expenses

- Current Budget: \$237,806 Forecast Budget: \$244,000 Variance: (\$6,194); (2.60%)

Depreciation Expenses

- Current Budget: \$4,634,193 Forecast Budget: \$4,075,901 Variance: \$558,292; 12.05%

The full year forecast for Depreciation Expenses is \$558,292 (12.05%) below the budget of \$4,634,193. This is attributable to the lower level of forecast and actual capital expenditure to-date (actual as at 31 January 2019 of \$3,280,996 and a full year forecast of \$16,431,877 compared to a budget of \$19,951,903) together with changes to the asset life of EMRC's structures/infrastructure class of assets in accordance with accounting standards following valuations undertaken in June 2018 have contributed to the lower expenditure.



Item 11.1 continued

Miscellaneous Expenses (incl. landfill levy expenditure)

- Current Budget: \$13,499,714 Forecast Budget: \$15,792,170 Variance: (\$2,292,456); (16.98%)

The full year forecast Miscellaneous Expenses is \$2,292,456 (16.95%) above the budget of \$13,499,714. This variance is attributable to a higher than budgeted landfill levy payable (\$14,923,412 compared to a budget of \$12,484,695) as a result of higher tonnages forecast to be received by year end.

Provision Expenses

- Current Budget: \$202,373 Forecast Budget: \$240,522 Variance: (\$38,149); (18.85%)

The full year forecast Provision Expenses is \$38,149 (18.85%) below the budget of \$202,373. These provisions relate to provisions for Site Rehabilitation and Environmental Monitoring and are based on the level of tonnages received. The variance is attributable to higher tonnages forecast to be received by year end.

Costs Allocated

- Current Budget: (\$1,192,699) Forecast Budget: (\$715,262) Variance: (\$477,437); 40.03%

The full year forecast for Cost Allocations is \$477,437 (40.03%) below the budget of \$1,192,699. This variance relates specifically to the internal costs allocated between the Resource Recovery C&I Project and the Red Hill Landfill Facility Class III cell. This variance is offset against Costs Allocated (Other Expenses).

Salary Expenses (Other Expenses)

- Current Budget: \$855,131 Forecast Budget: \$367,050 Variance: \$488,081; 57.08%

The full year forecast for Salary Expenses (Other Expenses) is below the annual budget by \$488,081 (57.08%). The variance is attributable to the low level of activity in the Hazelmere C & I facility (\$98,925 compared to a budget of \$541,066) due to the lower level of tonnages forecast to be received through the facility.

Contract Expenses (Other Expenses)

- Current Budget: \$1,510,454 Forecast Budget: \$475,340 Variance: \$1,035,114; 68.53%

The full year forecast for Contract Expenses (Other Expenses) is \$1,035,114 (68.53%) below the budget of \$1,510,454. The variance relates to the timing of contract/management expenses for the WWtE Project (\$188,689 compared to a budget of \$1,207,418) which is not due to be commissioned until approximately May/June 2019.

Material Expenses (Other Expenses)

- Current Budget: \$126,850 Forecast Budget: \$21,350 Variance: \$105,500; 83.17%

The full year forecast for Material Expenses (Other Expenses) is \$105,500 (83.17%) below the budget of \$126,850. The variance relates principally to the timing of the WWtE Project (\$10,000 compared to a budget of \$100,000) which is not due to be commissioned until approximately May/June 2019.



Item 11.1 continued

Utility Expenses (Other Expenses)

- Current Budget: \$42,800 Forecast Budget: \$14,190 Variance: \$28,610; 66.85%

The full year forecast for Utility Expenses (Other Expenses) is \$28,610 (66.85%) below the budget of \$42,800. The variance relates to the forecast electricity expenses for the Hazelmere C&I Project (\$10,000 compared to a budget of \$30,000) and is attributable to the lower level of tonnages forecast to be received to be received through the facility together with the timing of the WWtE Project (\$2,100 compared to a budget of \$10,300) which is not due to be commissioned until approximately May/June 2019.

Fuel Expenses (Other Expenses)

- Current Budget: \$1,000 Forecast Budget: \$500 Variance: \$500; 50.00%

Insurance Expenses (Other Expenses)

- Current Budget: \$71,894 Forecast Budget: \$22,170 Variance: \$49,724; 69.16%

The full year forecast for Insurance Expenses (Other Expenses) is \$49,724 (69.16%) below the budget of \$71,894. The variance is due to insurance premiums not required to be paid on the Wood Waste to Energy facility which is yet to be completed.

Depreciation Expenses (Other Expenses)

- Current Budget: \$432,660 Forecast Budget: \$112,496 Variance: \$320,164; 74.00%

The full year forecast for Depreciation Expenses (Other Expenses) is \$320,164 (74.00%) below the budget of \$432,660. The variance is due to the timing of the WWtE Project (\$31,000 compared to a budget of \$154,570) which is not due to be commissioned until approximately May/June 2019 as well as the timing and commissioning of capital expenditure associated with the Hazelmere Resource Recovery Park projects.

Miscellaneous Expenses (Other Expenses)

- Current Budget: \$193,175 Forecast Budget: \$32,983 Variance: \$160,192; 82.93%

The full year forecast for Miscellaneous Expenses (Other Expenses) is \$160,192 (82.93%) below the budget of \$193,175. The variance relates to miscellaneous expenses for the Hazelmere C&I Project (\$10,000 compared to a budget of \$40,000) and is attributable to the lower level of tonnages forecast to be received through the facility and the timing of the WWtE Project (\$12,000 compared to a budget of \$112,675) which is not due to be commissioned until approximately May/June 2019.

Carrying Amount of Assets Disposed Of (Other Expenses)

- Current Budget: \$204,121 Forecast Budget: \$200,585 Variance: \$3,536; 1.73%

Costs Allocated (Other Expenses)

- Current Budget: \$1,169,699 Forecast Budget: \$534,686 Variance: \$635,013; 54.29%

The full year forecast for Cost Allocations is \$635,013 (54.29%) below the budget of \$1,169,699. This variance relates primarily to the internal costs allocated between the Resource Recovery C&I Project and the Red Hill Landfill Facility Class III cell. This variance is partially offset against Costs Allocated in the general Operating Expenditure section.



Item 11.1 continued

Capital Expenditure

- Current Budget: \$19,951,903 Forecast Budget: \$16,431,877 Variance: \$3,520,026; 17.64%

The Capital Expenditure budgets as at year end were reviewed as part of the half year budget review undertaken during January/February 2019 in order to reflect the actual timing of various projects and match expenditure requirements in relation to tonnage forecasts.

Full Year Capital Expenditure has been forecast to be \$3,520,026 (17.64%) below the budget of \$19,951,903.

Significant reductions to capital budgets where savings have been achieved or where project expenditure has been deferred and/or carried forward include the following:

- Construct Class III Cell - Stage 15B - Red Hill Landfill Facility - \$900,000;
- New Waste Project - Red Hill Landfill Facility - \$850,000;
- Construct Class III Cell - Farm Stage 3 - Red Hill Landfill Facility - \$750,000;
- Construct Class III Leachate Pond - Red Hill Landfill Facility - \$530,000;
- Purchase / Replace Plant - Hazelmere - \$501,276;
- Construct Storage Bunkers for Wood Fines (QA process) - Hazelmere - \$500,000;
- Purchase Resource Recovery Park - C & I Building, Plant and Equipment - \$500,000;
- Purchase / Replace Plant - Red Hill Landfill Facility - \$470,000;
- Capital Improvement - Ascot Place Administration Building - \$195,000;
- Purchase Resource Recovery Park - WWtE, Plant and Equipment - \$150,000;
- Construct Water Storage Dam - Red Hill Landfill Facility - \$150,000; and
- Construct Drainage Diversion & Infrastructures - Red Hill Landfill Facility - \$100,000.

This is offset by an increase in the following Capital Expenditure budget provision following a review of the capital expenditure program:

- Construct Class III Cell - Stage 14 - Red Hill Landfill Facility - \$1,200,000 (reallocation from Stage 15B and Farm Stage 3);
- Leachate Project - Red Hill Landfill Facility - \$580,000 (\$530,000 reallocated from Class III Leachate Pond);
- Construct Resource Recovery Park - WWtE, Building - \$150,000 (reallocated from WWtE, Plant and Equipment);
- Construct and Commission Resource Recovery Park - Weighbridge - \$142,095;
- Construct and Commission Resource Recovery Park - Commercial Transfer Station - \$100,000; and
- Resource Recovery Park Wood Waste to Energy Utilities/Infrastructure - \$100,000.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 - Good Governance

- 3.3 To provide responsible and accountable governance and management of the EMRC
- 3.4 To continue to improve financial and asset management practices



Item 11.1 continued


FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	 Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

1. Statement of Comprehensive Income by Nature and Type (Ref: D2019/04076)
2. Capital Expenditure Statement (Ref: D2019/04077)
3. Statement of Financial Position (Ref: D2019/04078)
4. Statement of Cash and Investments (Ref: D2019/04079)

VOTING REQUIREMENT

Absolute Majority

RECOMMENDATION(S)

That Council, by an absolute majority in accordance with the provisions of the *Local Government (Financial Management) Regulations 1996* r.33A, adopts the review of the 2018/2019 budget and approves its submission to the Department of Local Government, Sport and Cultural Industries within 30 days.

The Director Corporate Services gave a brief overview of the budget review and discussion ensued.

The Director Corporate Services commended the EMRC staff for their support in the undertaking of a successful half year budget review.



Item 11.1 continued

AC RECOMMENDATION(S)

MOVED CR LAVELL

SECONDED CR STALLARD

That Council, by an absolute majority in accordance with the provisions of the *Local Government (Financial Management) Regulations 1996* r.33A, adopts the review of the 2018/2019 budget and approves its submission to the Department of Local Government, Sport and Cultural Industries within 30 days.

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION(S)

MOVED CR LAVELL

SECONDED CR PALMER

THAT COUNCIL, BY AN ABSOLUTE MAJORITY IN ACCORDANCE WITH THE PROVISIONS OF THE *LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996* R.33A, ADOPTS THE REVIEW OF THE 2018/2019 BUDGET AND APPROVES ITS SUBMISSION TO THE DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES WITHIN 30 DAYS.

CARRIED UNANIMOUSLY

STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

JANUARY 2019

Year to Date				Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
Operating Income							
\$19,326,303	\$16,827,967	\$2,498,336	(F)	\$33,546,843	\$30,773,307	\$2,773,536	(F)
\$271,273	\$266,373	\$4,900	(F)	\$480,550	\$445,165	\$35,385	(F)
\$401,556	\$406,577	(\$5,021)	(U)	\$526,192	\$488,557	\$37,635	(F)
\$269,700	\$289,732	(\$20,032)	(U)	\$389,726	\$382,426	\$7,300	(F)
\$225,239	\$233,331	(\$8,092)	(U)	\$336,000	\$400,000	(\$64,000)	(U)
\$340,209	\$370,244	(\$30,035)	(U)	\$650,436	\$776,185	(\$125,749)	(U)
\$906,020	\$1,220,969	(\$314,949)	(U)	\$2,872,843	\$3,041,744	(\$168,901)	(U)
\$21,740,300	\$19,615,193	\$2,125,107	(F)	\$38,802,590	\$36,307,384	\$2,495,206	(F)
Operating Expenditure							
\$4,312,323	\$4,527,784	\$215,461	(F)	\$7,503,014	\$8,519,311	\$1,016,297	(F)
\$1,596,431	\$3,047,910	\$1,451,479	(F)	\$5,138,094	\$5,482,741	\$344,647	(F)
\$477,503	\$494,434	\$16,931	(F)	\$948,801	\$1,787,559	\$838,758	(F)
\$181,446	\$185,281	\$3,835	(F)	\$359,299	\$302,318	(\$56,981)	(U)
\$422,990	\$395,522	(\$27,468)	(U)	\$720,027	\$643,908	(\$76,119)	(U)
\$151,976	\$138,516	(\$13,460)	(U)	\$244,000	\$237,806	(\$6,194)	(U)
\$2,369,798	\$2,550,698	\$180,900	(F)	\$4,075,901	\$4,634,193	\$558,292	(F)
\$8,931,259	\$7,895,266	(\$1,035,993)	(U)	\$15,792,170	\$13,499,714	(\$2,292,456)	(U)
\$145,996	\$128,041	(\$17,955)	(U)	\$240,522	\$202,373	(\$38,149)	(U)
(\$324,315)	(\$340,916)	(\$16,601)	(U)	(\$715,262)	(\$1,192,699)	(\$477,437)	(U)
\$18,265,407	\$19,022,536	\$757,129	(F)	\$34,306,566	\$34,117,224	(\$189,342)	(U)
\$3,474,893	\$592,657	\$2,882,236	(F)	\$4,496,024	\$2,190,160	\$2,305,864	(F)
Surplus	Surplus			Surplus	Surplus		

Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies;
5. Other Operating Income - includes income from the sale of products; and
6. Miscellaneous Expenses - includes the landfill levy expense of \$8,530,773 as at 31 January 2019.

(F) denotes Favourable variance and (U) denotes Unfavourable variance

STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

JANUARY 2019

Year to Date

Full Year

Actual Budget Variance

Forecast Budget Variance

Other Revenues

\$44,101	\$50,771	(\$6,670)	(U)	User Charges	\$87,021	\$1,012,500	(\$925,479)	(U)
\$2,945,246	\$2,892,017	\$53,229	(F)	Secondary Waste Charge	\$5,217,400	\$4,833,223	\$384,177	(F)
\$0	\$0	\$0	(F)	Operating Grants	\$0	\$0	\$0	(F)
\$1,347,421	\$1,383,389	(\$35,968)	(U)	Interest Restricted Cash Investments	\$2,792,300	\$2,371,599	\$420,701	(F)
\$0	\$28	(\$28)	(U)	Reimbursements	\$50	\$50	\$0	(F)
\$32,500	\$49,618	(\$17,118)	(U)	Proceeds from Sale of Assets	\$219,773	\$274,418	(\$54,645)	(U)
\$6,407	\$11,676	(\$5,269)	(U)	Other	\$20,119	\$1,010,112	(\$989,993)	(U)
\$4,375,675	\$4,387,499	(\$11,824)	(U)	Total Other Revenues	\$8,336,663	\$9,501,902	(\$1,165,239)	(U)

Other Expenses

\$200,022	\$215,353	\$15,331	(F)	Salary Expenses	\$367,050	\$855,131	\$488,081	(F)
\$58,981	\$154,468	\$95,487	(F)	Contract Expenses	\$475,340	\$1,510,454	\$1,035,114	(F)
\$2,888	\$15,406	\$12,518	(F)	Material Expenses	\$21,350	\$126,850	\$105,500	(F)
\$6,719	\$8,512	\$1,793	(F)	Utility Expenses	\$14,190	\$42,800	\$28,610	(F)
\$0	\$294	\$294	(F)	Fuel Expenses	\$500	\$1,000	\$500	(F)
\$12,932	\$12,945	\$13	(F)	Insurance Expenses	\$22,170	\$71,894	\$49,724	(F)
\$45,684	\$52,598	\$6,914	(F)	Depreciation Expenses	\$112,496	\$432,660	\$320,164	(F)
\$4,192	\$13,154	\$8,962	(F)	Miscellaneous Expenses	\$32,983	\$193,175	\$160,192	(F)
\$64,026	\$66,616	\$2,590	(F)	Carrying Amount of Assets Disposed Of	\$200,585	\$204,121	\$3,536	(F)
\$267,501	\$320,061	\$52,560	(F)	Costs Allocated	\$534,686	\$1,169,699	\$635,013	(F)
\$662,945	\$859,407	\$196,462	(F)	Total Other Expenses	\$1,781,350	\$4,607,784	\$2,826,434	(F)

\$3,712,730	\$3,528,092	\$184,638	(F)	OPERATING RESULT FROM OTHER ACTIVITIES	\$6,555,313	\$4,894,118	\$1,661,195	(F)
Surplus	Surplus				Surplus	Surplus		

\$7,187,623	\$4,120,749	\$3,066,874	(F)	NET RESULT	\$11,051,337	\$7,084,278	\$3,967,059	(F)
Surplus	Surplus				Surplus	Surplus		

Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments

\$0	\$0	\$0	(F)	Unrealised (Gain)/Loss	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Realised (Gain)/Loss	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Total (Gain)/Loss from change in Fair Value of Investments	\$0	\$0	\$0	(F)

Other Comprehensive Income

\$302,794	\$0	(\$302,794)	(U)	Revaluation of Assets/Accumulated Depreciation Reversal	\$302,794	\$0	(\$302,794)	(U)
\$0	\$0	\$0	(F)	Other Comprehensive Income	\$0	\$0	\$0	(F)
\$302,794	\$0	(\$302,794)	(U)	Total Other Comprehensive Income	\$302,794	\$0	(\$302,794)	(U)

\$6,884,829	\$4,120,749	\$2,764,080	(F)	CHANGE IN NET ASSETS FROM OPERATIONS	\$10,748,543	\$7,084,278	\$3,664,265	(F)
Surplus	Surplus				Surplus	Surplus		

CAPITAL EXPENDITURE STATEMENT

JANUARY 2019

Year to Date					Full Year		
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
Governance and Corporate Services							
\$49,252	\$50,000	\$748 (F)	\$19,320	Purchase Vehicles - Ascot Place (24440/00)	\$175,252	\$208,493	\$33,241 (F)
\$0	\$0	\$0 (F)	\$0	Purchase Furniture Fittings & Equipment - Corporate Services (24510/01)	\$48,000	\$48,000	\$0 (F)
\$15,676	\$25,000	\$9,324 (F)	\$0	Purchase Information Technology & Communication Equipment (24550/00)	\$276,500	\$282,000	\$5,500 (F)
\$0	\$0	\$0 (F)	\$0	Purchase Art Works (24620/00)	\$20,000	\$30,000	\$10,000 (F)
\$0	\$0	\$0 (F)	\$0	Capital Improvement Administration Building - Ascot Place (25240/01)	\$62,000	\$257,000	\$195,000 (F)
\$0	\$0	\$0 (F)	\$0	Upgrade Security Equipment - Ascot Place (25530/01)	\$1,500	\$5,000	\$3,500 (F)
\$64,928	\$75,000	\$10,072 (F)	\$19,320		\$583,252	\$830,493	\$247,241 (F)

CAPITAL EXPENDITURE STATEMENT

JANUARY 2019

Year to Date				On (F) = Favourable variation Order (U) = Unfavourable variation		Full Year			
Actual	Budget	Variance	Forecast			Budget	Variance		
Resource Recovery									
\$87,036	\$0	(\$87,036)	(U)	\$0	Construct and Commission Resource Recovery Park - Wood Waste to Energy Building (24259/05)	\$150,000	\$0	(\$150,000)	(U)
\$0	\$0	\$0	(F)	\$0	Construct and Commission Resource Recovery Park - MRF Building - Hazelmere (24259/09)	\$10,000	\$10,000	\$0	(F)
\$0	\$0	\$0	(F)	\$7,784	Construct and Commission Resource Recovery Commercial Transfer Station - Hazelmere (24259/10)	\$100,000	\$0	(\$100,000)	(U)
\$0	\$0	\$0	(F)	\$82,690	Construct and Commission Resource Recovery Park - Weighbridge Office (24259/12)	\$120,000	\$70,000	(\$50,000)	(U)
\$74,449	\$75,000	\$551	(F)	\$86,903	Construct and Commission Resource Recovery Park - Weighbridges (x2) (24392/02)	\$367,095	\$225,000	(\$142,095)	(U)
\$1,214,126	\$1,300,000	\$85,874	(F)	\$1,504,506	Construct and Commission Resource Recovery Park - Site Infrastructure (24399/01)	\$2,650,000	\$2,650,000	\$0	(F)
\$96,657	\$123,400	\$26,743	(F)	\$42,109	Wood Waste to Energy Utilities/Infrastructure - Resource Recovery Park (24399/11)	\$325,000	\$225,000	(\$100,000)	(U)
\$213,869	\$348,800	\$134,931	(F)	\$488,546	Purchase Resource Recovery Park - Wood Waste to Energy Plant & Equipment (24410/03)	\$1,888,407	\$2,038,407	\$150,000	(F)
\$0	\$0	\$0	(F)	\$0	Purchase Resource Recovery Park C & I Building - Plant & Equipment (24410/04)	\$0	\$500,000	\$500,000	(F)
\$0	\$0	\$0	(F)	\$0	Purchase Other Equipment - Resource Recovery (24590/07)	\$2,000	\$2,000	\$0	(F)
\$1,686,136	\$1,847,200	\$161,064	(F)	\$2,212,538		\$5,612,502	\$5,720,407	\$107,905	(F)

CAPITAL EXPENDITURE STATEMENT

JANUARY 2019

Year to Date				On (F) = Favourable variation Order (U) = Unfavourable variation		Full Year			
Actual	Budget	Variance				Forecast	Budget	Variance	
Waste Management									
\$0	\$0	\$0	(F)	\$0	Construct Waste Management Facility Buildings - Red Hill Landfill Facility (24250/01)	\$30,000	\$30,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Construct Storage Shed - Hazelmere (24250/05)	\$63,000	\$63,000	\$0	(F)
\$7,909	\$0	(\$7,909)	(U)	\$0	Construct Waste Management Facility Buildings - Other - Hazelmere (24259/02)	\$7,909	\$0	(\$7,909)	(U)
\$0	\$0	\$0	(F)	\$0	Upgrade Power Supply to Transfer Station - Red Hill Landfill Facility (24259/14)	\$0	\$40,000	\$40,000	(F)
\$0	\$0	\$0	(F)	\$0	Upgrade Power Supply to Workshop No 2 - Red Hill Landfill Facility (24259/15)	\$0	\$40,000	\$40,000	(F)
\$78,678	\$0	(\$78,678)	(U)	\$14,400	Construct Class III Cell Stage 14 - Red Hill Landfill Facility (24310/12)	\$1,200,000	\$0	(\$1,200,000)	(U)
\$0	\$0	\$0	(F)	\$0	Construct Class III Landfill Cell Farm Stage 3 - Red Hill Landfill Facility (24310/13)	\$0	\$750,000	\$750,000	(F)
\$17,536	\$368,800	\$351,264	(F)	\$144,794	Construct Class III Cell Stage 15B - Red Hill Landfill Facility (24310/18)	\$611,222	\$1,511,222	\$900,000	(F)
\$0	\$0	\$0	(F)	\$0	Construct Class III Leachate Pond - Red Hill Landfill Facility (24320/01)	\$0	\$530,000	\$530,000	(F)
\$831,695	\$471,192	(\$360,503)	(U)	\$77,124	Leachate Project - Red Hill Landfill Facility (24320/02)	\$1,051,192	\$471,192	(\$580,000)	(U)
\$0	\$0	\$0	(F)	\$0	Design and Construct Class IV Cell Stage 2 - Red Hill Landfill Facility (24330/04)	\$500,000	\$500,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Construct Stormwater and Siltation Ponds - Red Hill Landfill Facility (24350/01)	\$200,000	\$200,000	\$0	(F)

CAPITAL EXPENDITURE STATEMENT

JANUARY 2019

Year to Date				On Order	(F) = Favourable variation (U) = Unfavourable variation	Full Year			
Actual	Budget	Variance	Forecast			Budget	Variance		
Waste Management									
\$7,050	\$7,100	\$50	(F)	\$0	Construct Roads / Carparks - Red Hill Landfill Facility (24370/00)	\$123,000	\$123,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Construct Access Road to Lots 8 9 10 - Red Hill Landfill Facility (24370/02)	\$15,000	\$15,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Construct Drainage Diversion and Earthworks Infrastructures - Red Hill Landfill Facility (24380/00)	\$100,000	\$200,000	\$100,000	(F)
\$0	\$0	\$0	(F)	\$0	Construct Water Storage Dams - Red Hill Landfill Facility (24393/00)	\$0	\$150,000	\$150,000	(F)
\$0	\$0	\$0	(F)	\$0	Construct Perimeter Fencing - Red Hill Landfill Facility (24394/00)	\$4,600	\$4,600	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Construct Litter Fence - Red Hill Farm (24394/04)	\$13,000	\$13,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Construct Litter Fence - Redhill Landfill Facility (24394/05)	\$29,474	\$29,474	\$0	(F)
\$8,770	\$0	(\$8,770)	(U)	\$0	Construct Greenwaste Processing Area - Red Hill Landfill Facility (24395/00)	\$15,000	\$0	(\$15,000)	(U)
\$2,470	\$2,470	\$0	(U)	\$0	Construct Hardstand and Road - Hazelmere (24395/01)	\$51,845	\$51,845	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Construct Monitoring Bores - Red Hill Landfill Facility (24396/00)	\$20,000	\$40,000	\$20,000	(F)
\$0	\$0	\$0	(F)	\$0	Construct Storage Bunkers for Wood Fines (QA process) - Hazelmere (24399/09)	\$0	\$500,000	\$500,000	(F)
\$0	\$0	\$0	(F)	\$0	Air Supply lines - Waste Management Structures - Red Hill Landfill Facility (24399/10)	\$50,000	\$50,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	New Waste Project - Red Hill Landfill Facility (24399/16)	\$0	\$850,000	\$850,000	(F)

CAPITAL EXPENDITURE STATEMENT

JANUARY 2019

Year to Date						Full Year		
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
Waste Management								
\$445,000	\$495,000	\$50,000 (F)	\$781,500		Purchase / Replace Plant - Red Hill Landfill Facility (24410/00)	\$3,440,000	\$3,910,000	\$470,000 (F)
\$0	\$0	\$0 (F)	\$0		Purchase / Replace Plant - Hazelmere (24410/01)	\$1,500,000	\$2,001,276	\$501,276 (F)
\$0	\$0	\$0 (F)	\$0		Purchase Plant for Leachate Project - Red Hill Landfill Facility (24410/08)	\$400,000	\$450,000	\$50,000 (F)
\$70,710	\$105,000	\$34,290 (F)	\$97,410		Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility (24420/00)	\$322,000	\$382,000	\$60,000 (F)
\$0	\$0	\$0 (F)	\$0		Purchase / Replace Minor Plant and Equipment - Hazelmere (24420/02)	\$19,000	\$19,000	\$0 (F)
\$22,582	\$40,000	\$17,418 (F)	\$0		Purchase Minor Plant for Leachate Project - Red Hill Landfill Facility (24420/06)	\$98,800	\$98,800	\$0 (F)
\$37,531	\$38,000	\$469 (F)	\$38,381		Purchase / Replace Vehicles - Red Hill Landfill Facility (24430/00)	\$80,531	\$40,044	(\$40,487) (U)
\$0	\$0	\$0 (F)	\$0		Purchase / Replace Office Equipment - Red Hill Landfill Facility (24510/08)	\$0	\$4,000	\$4,000 (F)
\$0	\$0	\$0 (F)	\$0		Purchase Fire Fighting System/Equipment - Hazelmere (24520/07)	\$17,700	\$17,700	\$0 (F)
\$0	\$0	\$0 (F)	\$0		Purchase / Replace Security System - Red Hill Waste Management Facility (24530/08)	\$103,000	\$103,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0		Purchase / Replace Security System - Hazelmere (24530/10)	\$51,480	\$51,480	\$0 (F)
\$0	\$10,000	\$10,000 (F)	\$0		Purchase / Replace Other Equipment - Red Hill Landfill Facility (24590/00)	\$83,870	\$93,870	\$10,000 (F)
\$0	\$500	\$500 (F)	\$0		Purchase / Replace Miscellaneous Equipment - Hazelmere (24590/02)	\$2,500	\$2,500	\$0 (F)

CAPITAL EXPENDITURE STATEMENT

JANUARY 2019

Year to Date				On (F) = Favourable variation Order (U) = Unfavourable variation		Full Year			
Actual	Budget	Variance	Forecast			Budget	Variance		
Waste Management									
\$0	\$0	\$0 (F)	\$0	Purchase/Replace Other Equipment - Engineering and Waste Management (24590/03)	\$0	\$2,000	\$2,000 (F)		
\$0	\$0	\$0 (F)	\$0	Purchase / Replace Office Furniture and Fittings - Red Hill Landfill Facility (24610/08)	\$0	\$3,000	\$3,000 (F)		
\$0	\$0	\$0 (F)	\$0	Purchase Office Furniture and Fittings-Hazelmere (24610/10)	\$2,000	\$2,000	\$0 (F)		
\$0	\$0	\$0 (F)	\$0	Purchase Miscellaneous Furniture and Fittings - Red Hill Education Programme (24690/01)	\$8,000	\$1,000	(\$7,000) (U)		
\$0	\$0	\$0 (F)	\$0	Refurbish Environmental Education Centre - Redhill Landfill Facility (25253/00)	\$2,000	\$2,000	\$0 (F)		
\$0	\$0	\$0 (F)	\$0	Refurbish Plant - Red Hill Landfill Facility (25410/00)	\$20,000	\$20,000	\$0 (F)		
\$0	\$0	\$0 (F)	\$0	Refurbish Plant - Hazelmere (25410/01)	\$0	\$35,000	\$35,000 (F)		
\$1,529,932	\$1,538,062	\$8,130 (F)	\$1,153,609		\$10,236,123	\$13,401,003	\$3,164,880 (F)		
\$3,280,996	\$3,460,262	\$179,266 (F)	\$3,385,467	TOTAL CAPITAL EXPENDITURE	\$16,431,877	\$19,951,903	\$3,520,026 (F)		

STATEMENT OF FINANCIAL POSITION

JANUARY 2019

Actual June 2018	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year			
			Forecast	Budget	Variance	
Current Assets						
\$1,680,201	\$2,071,245	Cash and Cash Equivalents	\$6,107,935	\$4,081,732	\$2,026,203	(F)
\$96,740,676	\$99,100,604	Investments	\$92,258,140	\$87,641,439	\$4,616,701	(F)
\$2,426,064	\$5,197,975	Trade and Other Receivables	\$2,578,713	\$2,578,375	\$338	(F)
\$29,845	\$36,249	Inventories	\$28,834	\$28,834	\$0	(F)
\$21,377	\$216,085	Other Assets	\$115,197	\$115,197	\$0	(F)
\$100,898,163	\$106,622,158	Total Current Assets	\$101,088,819	\$94,445,577	\$6,643,242	(F)
Current Liabilities						
\$3,604,991	\$2,796,854	Trade and Other Payables	\$3,846,227	\$3,846,227	\$0	(F)
\$1,541,191	\$1,541,191	Provisions	\$1,496,643	\$1,496,643	\$0	(F)
\$5,146,182	\$4,338,045	Total Current Liabilities	\$5,342,870	\$5,342,870	\$0	(F)
\$95,751,981	\$102,284,113	Net Current Assets	\$95,745,949	\$89,102,707	\$6,643,242	(F)
Non Current Assets						
\$50,570,000	\$50,570,000	Land	\$50,570,000	\$50,570,000	\$0	(F)
\$7,393,454	\$7,327,118	Buildings	\$7,824,671	\$7,785,986	\$38,685	(F)
\$13,297,576	\$11,804,535	Structures	\$23,350,564	\$24,919,226	(\$1,568,662)	(U)
\$10,030,392	\$9,424,931	Plant	\$15,330,492	\$16,624,030	(\$1,293,538)	(U)
\$550,237	\$367,253	Equipment	\$1,025,443	\$1,064,458	(\$39,015)	(U)
\$156,852	\$76,785	Furniture and Fittings	\$115,465	\$193,763	(\$78,298)	(U)
\$11,953,602	\$14,578,888	Work in Progress	\$7,402,372	\$7,402,372	\$0	(F)
\$93,952,113	\$94,149,510	Total Non Current Assets	\$105,619,007	\$108,559,835	(\$2,940,828)	(U)
Non Current Liabilities						
\$3,573,905	\$3,719,901	Provisions	\$3,752,005	\$3,713,856	(\$38,149)	(U)
\$3,573,905	\$3,719,901	Total Non Current Liabilities	\$3,752,005	\$3,713,856	(\$38,149)	(U)
\$186,130,189	\$192,713,722	Net Assets	\$197,612,951	\$193,948,686	\$3,664,265	(F)
Equity						
\$46,428,548	\$57,548,966	Accumulated Surplus/Deficit	\$56,856,098	\$56,856,098	\$0	(F)
\$86,979,194	\$86,979,194	Cash Backed Reserves	\$86,678,310	\$86,678,310	\$0	(F)
\$41,602,029	\$41,300,733	Asset Revaluation Reserve	\$43,330,000	\$43,330,000	\$0	(F)
\$11,120,418	\$6,884,829	Net change in assets from operations	\$10,748,543	\$7,084,278	\$3,664,265	(F)
\$186,130,189	\$192,713,722	Total Equity	\$197,612,951	\$193,948,686	\$3,664,265	(F)

CASH AND INVESTMENTS JANUARY 2019

Actual June 2018	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year			
			Forecast	Budget	Variance	
Municipal Cash and Investments						
1,676,751	2,067,795	Cash at Bank - Municipal Fund 01001/00	3,657,408	1,631,205	2,026,203	(F)
3,450	3,450	Cash on Hand 01019/00 - 02	3,450	3,450	0	(F)
9,487,484	10,199,990	Investments - Municipal Fund 02021/00	6,643,076	2,447,076	4,196,000	(F)
11,167,685	12,271,235	Total Municipal Cash	10,303,934	4,081,731	6,222,203	(F)
Restricted Cash and Investments						
3,383,664	3,442,989	Restricted Investments - Plant and Equipment 02022/01	445,929	383,106	62,823	(F)
2,482,057	2,525,574	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	2,696,588	2,683,542	13,046	(F)
16,089,599	16,371,694	Restricted Investments - Future Development 02022/03	20,263,460	20,327,842	(64,382)	(F)
975,126	992,223	Restricted Investments - Environmental Monitoring Red Hill 02022/04	1,084,560	1,081,210	3,350	(F)
11,844	12,052	Restricted Investments - Environmental Insurance Red Hill 02022/05	13,156	13,129	27	(F)
14,737	14,996	Restricted Investments - Risk Management 02022/06	15,228	15,166	62	(F)
589,575	599,912	Restricted Investments - Class IV Cells Red Hill 02022/07	180,709	171,292	9,417	(F)
328,109	333,861	Restricted Investments - Regional Development 02022/08	400,970	400,342	628	(F)
56,190,599	57,175,773	Restricted Investments - Secondary Waste Processing 02022/09	54,989,764	54,618,921	370,843	(F)
5,929,276	6,033,232	Restricted Investments - Class III Cells 02022/10	6,756,074	6,737,441	18,633	(F)
74,410	75,715	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11	77,094	76,555	539	(F)
273,998	396,438	Restricted Investments - Accrued Interest 02022/19	169,765	169,765	0	(F)
0	0	Restricted Investments - Unrealised Loss/Gain on Investments 02022/20	0	0	0	(F)
910,197	926,155	Restricted Investments - Long Service Leave 02022/90	968,844	963,129	5,715	(F)
87,253,192	88,900,614	Total Restricted Cash	88,062,141	87,641,440	420,701	(F)
98,420,877	101,171,849	TOTAL CASH AND INVESTMENTS	98,366,075	91,723,171	6,642,904	(F)

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

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11.2 COMPLIANCE AUDIT RETURN 2018

REFERENCE: D2019/03162 (AC) – D2019/04151

PURPOSE OF REPORT

The purpose of this report is to present to Council for adoption the Compliance Audit Return (CAR) for the year ending 31 December 2018.

KEY POINTS AND RECOMMENDATION(S)

- Each local government is required to complete a CAR at the end of each calendar year.
- The CAR is required to be reviewed by the Audit Committee (AC) before being adopted by Council, certified by the Chairman and Chief Executive Officer (CEO) and uploaded to the Department of Local Government, Sport and Cultural Industries Smart Hub portal by 31 March 2019.

Recommendation(s)

That Council adopts the draft Compliance Audit Return 2018, forming an attachment to this report, that it be certified by the Chairman and Chief Executive Officer and submitted to the Department of Local Government, Sport and Cultural Industries by 31 March 2019.

SOURCE OF REPORT

Director Corporate Services

BACKGROUND

The audit and applicable return is completed in accordance with the requirements of Regulations 14 and 15 of the *Local Government (Audit) Regulations 1996*. It is a compliance audit for the period 1 January to 31 December 2018 against the requirements included in the Compliance Audit Return for that period.

Regulation 14 requires the Audit Committee to review the CAR and to report the results of the review to Council prior to adoption by Council.

REPORT

The CAR, as required by the *Local Government Act 1995* (the Act) and relevant Regulations, is now completed and submitted via the Department of Local Government, Sport and Cultural Industries Smart Hub portal.

The CAR sought advice on the extent of compliance by the EMRC to a range of sections of the Act and the local government regulations.

The review process includes a rigorous assessment being undertaken by responsible officers for each section. It is then input by the Manager Financial Services which is why his name appears on the "respondent" column of the CAR document.

A high level of compliance was achieved. Where applicable, the details and explanations relating to the completion of the return appear in the relevant comment sections of the CAR.

After the CAR has been adopted by Council a certified copy of the Return along with the relevant section of the minutes and additional information explaining or qualifying the compliance audit, is to be uploaded to the Department of Local Government, Sport and Cultural Industries Smart Hub portal by 31 March 2019.



Item 11.2 continued

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 – Good Governance

3.3 To provide responsible and accountable governance and management of the EMRC

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Local Government Compliance Audit Return from 1 January 2018 to 31 December 2018
 (Ref: D2019/04080)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council adopts the draft Compliance Audit Return 2018, forming an attachment to this report, that it be certified by the Chairman and Chief Executive Officer and submitted to the Department of Local Government, Sport and Cultural Industries by 31 March 2019.

AC RECOMMENDATION(S)

MOVED CR STALLARD

SECONDED CR PALMER

That Council adopts the draft Compliance Audit Return 2018, forming an attachment to this report, that it be certified by the Chairman and Chief Executive Officer and submitted to the Department of Local Government, Sport and Cultural Industries by 31 March 2019.

CARRIED UNANIMOUSLY



Item 11.2 continued

COUNCIL RESOLUTION(S)

MOVED CR MYKYTIUK

SECONDED CR KOVALEVS

THAT COUNCIL ADOPTS THE DRAFT COMPLIANCE AUDIT RETURN 2018, FORMING AN ATTACHMENT TO THIS REPORT, THAT IT BE CERTIFIED BY THE CHAIRMAN AND CHIEF EXECUTIVE OFFICER AND SUBMITTED TO THE DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES BY 31 MARCH 2019.

CARRIED UNANIMOUSLY



Department of
Local Government, Sport
and Cultural Industries

Eastern Metropolitan Regional Council - Compliance Audit Return Regional Local Government 2018

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government, Sport and Cultural Industries together with a copy of section of relevant minutes.

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2018.	N/A		David Ameduri
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2018.	N/A		David Ameduri
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2018.	N/A		David Ameduri
4	s3.59(4)	Has the local government given Statewide public notice of each proposal to commence a major trading undertaking or enter into a major land transaction for 2018.	N/A		David Ameduri
5	s3.59(5)	Did the Council, during 2018, resolve to proceed with each major land transaction or trading undertaking by absolute majority.	N/A		David Ameduri

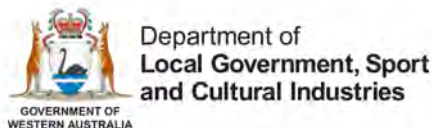


Delegation of Power / Duty					
No	Reference	Question	Response	Comments	Respondent
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority.	Yes		David Ameduri
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing.	Yes		David Ameduri
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17.	Yes		David Ameduri
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations.	Yes		David Ameduri
5	s5.18	Has Council reviewed delegations to its committees in the 2017/2018 financial year.	Yes		David Ameduri
6	s5.42(1), 5.43 Admin Reg 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act.	Yes		David Ameduri
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority.	Yes		David Ameduri
8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing.	Yes		David Ameduri
9	s5.44(2)	Were all delegations by the CEO to any employee in writing.	Yes		David Ameduri
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority.	N/A		David Ameduri
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees.	Yes		David Ameduri
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2017/2018 financial year.	Yes		David Ameduri
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required.	Yes		David Ameduri

Disclosure of Interest					
No	Reference	Question	Response	Comments	Respondent
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68).	Yes		David Ameduri
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings.	Yes		David Ameduri



No	Reference	Question	Response	Comments	Respondent
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made.	Yes		David Ameduri
4	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day.	N/A	No newly elected members	David Ameduri
5	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day.	N/A	No newly designated employees	David Ameduri
6	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2018.	Yes		David Ameduri
7	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2018.	Yes		David Ameduri
8	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return.	Yes		David Ameduri
9	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76	Yes		David Ameduri
10	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28.	Yes		David Ameduri
11	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76.	Yes		David Ameduri
12	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee.	Yes		David Ameduri
13	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes.	Yes		David Ameduri
14	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report.	Yes		David Ameduri



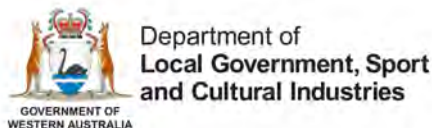
No	Reference	Question	Response	Comments	Respondent
15	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee.	Yes		David Ameduri
16	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees.	Yes		David Ameduri

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was local public notice given prior to disposal for any property not disposed of by public auction or tender (except where excluded by Section 3.58(5)).	N/A		David Ameduri
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property.	N/A		David Ameduri

Finance

No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act.	N/A		David Ameduri
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority.	N/A		David Ameduri
3	s7.3	Was the person(s) appointed by the local government to be its auditor, a registered company auditor.	N/A	Audit was undertaken by the OAG.	David Ameduri
4	s7.3, 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council.	N/A	Audit was undertaken by the OAG.	David Ameduri
5	Audit Reg 10	Was the Auditor's report for the financial year ended 30 June 2018 received by the local government within 30 days of completion of the audit.	Yes		David Ameduri
6	s7.9(1)	Was the Auditor's report for the financial year ended 30 June 2018 received by the local government by 31 December 2018.	Yes		David Ameduri
7	S7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken by the local government, was that action undertaken.	No	The Audit Report was received in October 2018 and action is in progress.	David Ameduri



No	Reference	Question	Response	Comments	Respondent
8	S7.12A (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a report prepared on any actions undertaken.	No	The Audit Report was received in October 2018 and action is in progress.	David Ameduri
9	S7.12A (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a copy of the report forwarded to the Minister by the end of the financial year or 6 months after the last report prepared under s7.9 was received by the local government whichever was the latest in time.	No	The Audit Report was received in October 2018 and action is in progress and is expected to be completed by April 2019.	David Ameduri
10	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit.	N/A		David Ameduri
11	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit.	N/A		David Ameduri
12	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit.	N/A		David Ameduri
13	Audit Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor.	Yes	Remuneration of the cost of the audit to be paid to the OAG was communicated to the EMRC by the OAG.	David Ameduri
14	Audit Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor.	N/A		David Ameduri



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Integrated Planning and Reporting

No	Reference	Question	Response	Comments	Respondent
1	s5.56 Admin Reg 19DA (6)	Has the local government adopted a Corporate Business Plan. If Yes, please provide adoption date of the most recent Plan in Comments. This question is optional, answer N/A if you choose not to respond.	Yes	The Corporate Business Plan was adopted on 21 June 2018.	David Ameduri
2	s5.56 Admin Reg 19DA (6)	Has the local government adopted a modification to the most recent Corporate Business Plan. If Yes, please provide adoption date in Comments. This question is optional, answer N/A if you choose not to respond.	No		David Ameduri
3	s5.56 Admin Reg 19C (7)	Has the local government adopted a Strategic Community Plan. If Yes, please provide adoption date of the most recent Plan in Comments. This question is optional, answer N/A if you choose not to respond.	Yes	Council adopted the 10 Year Strategic Plan 2017 -2027 on 18 August 2016 for implementation.	David Ameduri
4	s5.56 Admin Reg 19C (7)	Has the local government adopted a modification to the most recent Strategic Community Plan. If Yes, please provide adoption date in Comments. This question is optional, answer N/A if you choose not to respond.	No	No modifications have been made.	David Ameduri
5	S5.56	Has the local government adopted an Asset Management Plan. If Yes, in Comments please provide date of the most recent Plan, plus if adopted or endorsed by Council the date of adoption or endorsement. This question is optional, answer N/A if you choose not to respond.	Yes	The Asset Management Plan was updated and compiled as part of the 2018/2019 Annual Budget deliberation process.	David Ameduri
6	S5.56	Has the local government adopted a Long Term Financial Plan. If Yes, in Comments please provide date of the most recent Plan, plus if adopted or endorsed by Council the date of adoption or endorsement. This question is optional, answer N/A if you choose not to respond.	Yes	An update of the Long Term Financial Plan was undertaken as part of the 2018/2019 Budget process.	David Ameduri
7	S5.56	Has the local government adopted a Workforce Plan. If Yes, in Comments please provide date of the most recent Plan plus if adopted or endorsed by Council the date of adoption or endorsement. This question is optional, answer N/A if you choose not to respond.	Yes	The Workforce Plan was endorsed by the Executive Management Team in November 2018.	David Ameduri



Department of
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Local Government Employees					
No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position of CEO was advertised.	N/A		David Ameduri
2	s5.36(4) s5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s.5.36(4), 5.37(3) and Admin Reg 18A.	N/A		David Ameduri
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4).	N/A		David Ameduri
4	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only).	N/A		David Ameduri
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss a designated senior employee.	N/A		David Ameduri



Official Conduct					
No	Reference	Question	Response	Comments	Respondent
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer.	Yes		David Ameduri
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c).	Yes		David Ameduri
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made.	Yes		David Ameduri
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint.	Yes		David Ameduri
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred.	Yes		David Ameduri
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b) or (c).	Yes		David Ameduri

Tenders for Providing Goods and Services					
No	Reference	Question	Response	Comments	Respondent
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2)).	Yes		David Ameduri
2	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than inviting tenders for a single contract.	Yes		David Ameduri
3	F&G Reg 14(1) & (3)	Did the local government invite tenders via Statewide public notice.	Yes		David Ameduri
4	F&G Reg 14 & 15	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16.	Yes		David Ameduri



No	Reference	Question	Response	Comments	Respondent
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation.	Yes		David Ameduri
6	F&G Reg 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Reg 16.	Yes		David Ameduri
7	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender.	Yes		David Ameduri
8	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria.	Yes		David Ameduri
9	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17.	Yes		David Ameduri
10	F&G Reg 19	Was each tenderer sent written notice advising particulars of the successful tender or advising that no tender was accepted.	Yes		David Ameduri
11	F&G Reg 21 & 22	Did the local governments's advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22.	N/A		David Ameduri
12	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice.	N/A		David Ameduri
13	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services.	N/A		David Ameduri
14	F&G Reg 24	Was each person who submitted an expression of interest, given a notice in writing in accordance with Functions & General Regulation 24.	N/A		David Ameduri
15	F&G Reg 24AD(2)	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice.	No	The EMRC use WALGA	David Ameduri
16	F&G Reg 24AD(4) & 24AE	Did the local government's advertising and panel documentation comply with F&G Regs 24AD(4) & 24AE.	N/A		David Ameduri



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No	Reference	Question	Response	Comments	Respondent
17	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16 as if the reference in that regulation to a tender were a reference to a panel application.	N/A		David Ameduri
18	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application, notice of the variation.	N/A		David Ameduri
19	F&G Reg 24AH(1)	Did the local government reject the applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time specified in the invitation for applications.	N/A		David Ameduri
20	F&G Reg 24AH(3)	In relation to the applications that were not rejected, did the local government assess which application(s) to accept and which application(s) were most advantageous to the local government to accept, by means of written evaluation criteria.	N/A		David Ameduri
21	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers, comply with the requirements of F&G Reg 24AG.	N/A		David Ameduri
22	F&G Reg 24AI	Did the local government send each person who submitted an application, written notice advising if the person's application was accepted and they are to be part of a panel of pre-qualified suppliers, or, that the application was not accepted.	N/A		David Ameduri
23	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government comply with the requirements of F&G Reg 24E in relation to the preparation of a regional price preference policy (only if a policy had not been previously adopted by Council).	N/A		David Ameduri
24	F&G Reg 24F	Did the local government comply with the requirements of F&G Reg 24F in relation to an adopted regional price preference policy.	N/A		David Ameduri
25	F&G Reg 11A	Does the local government have a current purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$150,000 or less.	Yes		David Ameduri

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Department of
**Local Government, Sport
and Cultural Industries**

I certify this Compliance Audit return has been adopted by Council at its meeting on

21/03/2019.

Signed Mayor / President, Eastern Metropolitan
Regional Council

Signed CEO, Eastern Metropolitan Regional
Council



12 REPORTS OF STRATEGIC RISK STEERING GROUP

Nil

13 REPORTS OF DELEGATES

Nil

14 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING

Nil

15 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

16 FUTURE MEETINGS OF THE AUDIT COMMITTEE

Meetings of the Audit Committee are covered under the Audit Committee Terms of Reference as follows.

“4 Meetings

4.1 The Audit Committee will meet as required at the discretion of the chairperson of the committee and at least three times per year to coincide with:

- a. Approval of strategic and annual plans;*
- b. Approval of the annual budget; and*
- c. The auditor’s report on the annual financial report.”*

Future Meetings 2019

Thursday	4	April	(if required)	at	EMRC Administration Office
Thursday	9	May	(if required)	at	EMRC Administration Office
Thursday	6	June		at	EMRC Administration Office
Thursday	4	July	(if required)	at	EMRC Administration Office
Thursday	8	August	(if required)	at	EMRC Administration Office
Thursday	5	September		at	EMRC Administration Office
Thursday	10	October	(if required)	at	EMRC Administration Office
Thursday	21	November	(if required)	at	EMRC Administration Office

17 DECLARATION OF CLOSURE OF MEETING

There being no further business the meeting was closed at 6:46pm.



**15.4 CHIEF EXECUTIVE OFFICER RECRUITMENT COMMITTEE MEETING HELD
28 FEBRUARY 2019**

(REFER TO MINUTES OF COMMITTEE – MAUVE PAGES)

REFERENCE: D2019/00850 (CEORC) – D2019/04128

The minutes of the Chief Executive Officer Recruitment Committee meeting held on **28 February 2019** accompany and form part of this agenda – (refer to mauve section of 'Minutes of Committees' for Council accompanying this Agenda).

QUESTIONS

The Chairman invited general questions from members on the minutes of the Chief Executive Officer Recruitment Committee. Any questions relating to the confidential report will be dealt with under section 19 of the agenda "Confidential Items.

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Chief Executive Officer Recruitment Committee report (Section 15.4).

COUNCIL RESOLUTION(S)

MOVED CR PALMER

SECONDED CR WILSON

THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE CHIEF EXECUTIVE OFFICER RECRUITMENT COMMITTEE REPORTS (SECTION 15.4).

CARRIED UNANIMOUSLY

CHIEF EXECUTIVE OFFICER RECRUITMENT COMMITTEE

MINUTES

28 February 2019

(Ref: D2019/00850 (CEORC) – D2019/04128)

A meeting of the Chief Executive Officer Recruitment Committee was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 28 February 2019**. The meeting commenced at **5:37pm**.

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS¹⁸

The Acting Chief Executive Officer opened the meeting at 5:37pm, welcomed those in attendance and acknowledged the traditional custodians of the land on which the meeting was held and paid respects to the elders past, present and future.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Councillor Attendance

Cr Jai Wilson	EMRC Member	Town of Bassendean
Cr Sally Palmer	EMRC Member	City of Bayswater
Cr Janet Powell	EMRC Member	City of Belmont
Cr Dylan O'Connor	EMRC Member	City of Kalamunda
Cr David McDonnell	EMRC Member	City of Swan

Apologies

Cr John Daw	EMRC Member	Shire of Mundaring
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EMRC Officers

Mrs Wendy Harris	Acting Chief Executive Officer
Mr Jer Liew	Director Corporate Services
Mrs Prapti Mehta	Manager Organisational Development
Ms Annette Rakich	Acting Executive Assistant to CEO (Minutes)

3 DISCLOSURE OF INTERESTS

Nil

4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION

Nil



5 ELECTION OF CHAIRMAN AND DEPUTY CHAIRMAN OF THE CHIEF EXECUTIVE OFFICER RECRUITMENT COMMITTEE (CEORC)

5.1 ELECTION OF A CHAIRMAN OF THE CHIEF EXECUTIVE OFFICER RECRUITMENT COMMITTEE (CEORC)

REFERENCE: D2018/16897 (CEORC) – D2019/04129

PURPOSE OF REPORT

The purpose of this report is to provide for an election to be conducted for the Office of Chairman of the Chief Executive Officer Recruitment Committee (CEORC).

KEY POINTS AND RECOMMENDATION(S)

- It is a statutory requirement that the Committee elects a Chairman at the first meeting of the Chief Executive Officer Recruitment Committee (CEORC).

Recommendation(s)

That the members of the Chief Executive Officer Recruitment Committee (CEORC) elect a Chairman.

SOURCE OF REPORT

Director Corporate Services

BACKGROUND

The previous Chief Executive Officer (CEO), Mr Schneider tendered his resignation from his role as CEO of the Eastern Metropolitan Regional Council (the EMRC). At the Special Meeting of Council held on Thursday 29 November 2018, a Chief Executive Officer Recruitment Committee (CEORC) was established to assist Council with the recruitment of a new CEO.

It was resolved that (Ref: D2018/15109):

- COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S5.8 OF THE LOCAL GOVERNMENT ACT 1995 ESTABLISHES A CHIEF EXECUTIVE OFFICER RECRUITMENT COMMITTEE, WITH TERMS OF REFERENCE AS CONTAINED WITHIN ATTACHMENT 2 OF THIS REPORT AND THE COMMITTEE BE DISBANDED UPON THE SIGNING BY ALL PARTIES OF A CONTRACT OF EMPLOYMENT FOR THE POSITION OF CHIEF EXECUTIVE OFFICER OF THE EASTERN METROPOLITAN REGIONAL COUNCIL.*
- COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S5.10 OF THE LOCAL GOVERNMENT ACT 1995 APPOINTS THE MEMBERS OF THE CHIEF EXECUTIVE OFFICERS PERFORMANCE REVIEW COMMITTEE AS THE MEMBERS OF THE CHIEF EXECUTIVE OFFICER RECRUITMENT COMMITTEE.*

CEORC MEMBERS 2018 - 2019

The following members (who comprised the CEOPRC) were appointed to the CEORC at the Special Meeting of Council:

EMRC Member	Cr Jai Wilson	Town of Bassendean
EMRC Member	Cr Sally Palmer	City of Bayswater
EMRC Member	Cr Janet Powell	City of Belmont
EMRC Member	Cr Dylan O'Connor	City of Kalamunda
EMRC Member	Cr John Daw	Shire of Mundaring
EMRC Member	Cr David McDonnell	City of Swan



Item 5.1 continued

REPORT

The Acting CEO will preside at the meeting until the Office of Chairman of the CEORC is filled.

In accordance with section 5.12(1) of the *Local Government Act 1995*, (the Act) the members of a committee are to elect a presiding member from amongst themselves in accordance with Schedule 2.3, Division 1.

It is a requirement of Schedule 2.3 of the Act that the election is conducted by the CEO and the nominations for the Office are to be given to the Acting CEO in writing before the meeting or during the meeting before the close of nominations. Furthermore, if a member is nominated by another member the Acting CEO is not to accept the nomination unless the nominee has advised the Acting CEO, orally or in writing, that he or she is willing to be nominated for the Office. Members are to vote on the matter by secret ballot.

The procedure outlined in Schedule 2.3 of the Act will be followed if there is an equality of votes.

The following material accompanies the agenda for this meeting as a means of assisting members of the Committee to nominate themselves or another member for the Office of Chairman of the AC:

1. CEORC Terms of Reference;
2. A blank nomination form for the Office of Chairman of the CEORC, nominate oneself;
3. A blank nomination form for the Office of Chairman of the CEORC, nominate another; and
4. A blank ballot paper for Election of Chairman of the CEORC.

Ballot papers will be made available prior to voting.

The completed nomination forms are to be given to the Acting CEO before the meeting or when the Acting CEO calls for them when dealing with this item at the meeting.

STRATEGIC/POLICY IMPLICATIONS

Council Policy 2.1 Committees of Council provides for the establishment of the Committees

Key Result Area 3 – Good Governance

- 3.3 To provide responsible and accountable governance and management of the EMRC

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil



Item 5.1 continued

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

1. CEORC Terms of Reference (D2019/04131)
2. A blank nomination form for the Office of Chairman of the CEORC, nominate oneself (Ref: D2019/04135)
3. A blank nomination form for the Office of Chairman of the CEORC, nominate another (Ref: D2018/04135)
4. Ballot Paper – Election of CEORC Chairman (Ref: D2019/04133)

VOTING REQUIREMENT

Secret Ballot

RECOMMENDATION(S)

That the members of the Chief Executive Officer Recruitment Committee elect a Chairman.

The Acting Chief Executive Officer (CEO) called for nominations for the Office of Chairman of the Chief Executive Officer Recruitment Committee.

Cr Palmer nominated Cr McDonnell. The Acting CEO called for any further nominations.

No further nominations were received and the Acting CEO closed nominations.

ANNOUNCEMENT: OF THE OFFICE OF CHAIRMAN

The Acting CEO declared, unopposed, Cr McDonnell as Chairman of the Chief Executive Officer Recruitment Committee for the term commencing 28 February 2019 until the next local government election in 2019.

The Acting CEO congratulated Cr McDonnell and vacated the chair at 5:38pm.

At 5:38pm, Cr McDonnell took the Chair.

TERMS OF REFERENCE CHIEF EXECUTIVE OFFICER RECRUITMENT COMMITTEE

1. OBJECTIVES OF THE COMMITTEE

The Chief Executive Officer Recruitment Committee (CEORC) is a formally appointed committee of Council and is responsible to that body.

2. RESPONSIBILITIES

To exercise the powers and functions of Council in respect to the recruitment and selection of the Chief Executive Officer in accordance with the requirements of the *Local Government Act 1995* and *Local Government (Administration) Regulations 1996*.

3. DUTIES

The obligations of the Committee are as follows:

- a) Seeking expressions of interest and quotations from external recruitment agencies to assist the Committee to carry out its functions.
- b) Delegated power to engage an independent recruitment agency to assist the Committee to carry out its functions.
- c) Keeping Council informed of the progress of the recruitment process by reporting back to Council.
- d) Using the independent recruitment agency to assist it in its functions to:
 - i. Define and scope the services and techniques of the recruitment;
 - ii. Assist with a review of the position requirements and the development of the position description for the role;
 - iii. Prepare draft Key Performance Indicators for the position of Chief Executive Officer;
 - iv. Construct the remuneration package to be offered for the position;
 - v. Advertise for the position of Chief Executive Officer;
 - vi. Review the form and content of the contract to be offered to the preferred candidate;
 - vii. Shortlist and interview suitable candidates;
 - viii. Conduct background, reference, and qualification checks of candidates;
 - ix. Provide written reports to Council on the preferred candidates and the outcome of the interviews;
 - x. In conjunction with the consultant, make recommendations on the preferred candidate(s) for the position of Chief Executive Officer, together with the proposed terms and conditions relevant to the appointment.
- e) Arranging for the preferred candidate(s) to attend Council for a presentation / interview prior to the recommendation of appointment being considered by Council.
- f) Negotiate the terms of the contract and performance indicators in accordance with Council's resolution.

4. MEMBERSHIP

- 4.1 The Committee will comprise of members of the Chief Executive Performance Review Committee.

5. MEETINGS

- 5.1 The Committee shall hold regular meetings at such times and on such days as the Council may determine by resolution.
- 5.2 Additional meetings will be convened at the discretion of the Chairperson.

6. OPERATING PROCEDURES

- 6.1 All meetings of the Committee are to be conducted in accordance with the Local Government Act 1995, associated Regulations and the EMRC Standing Orders Local Law 2013.
- 6.2 A quorum for a meeting of the Committee shall be at least 50% of the number of offices (whether vacant or not) of member of the Committee.
- 6.3 Voting
 - (a) All decisions of the Committee shall be made on the basis of a simple majority decision of the members present or, if another kind of majority has been prescribed by regulations for the particular kind of decision, by that kind of majority.
 - (b) If the decision results in a tied vote, the person presiding is to cast a second vote.
 - (c) Persons other than Committee members are not entitled to cast a vote.
 - (d) All other aspects related to voting procedure shall be consistent with relevant sections of the EMRC Standing Orders Local Law 2013.
- 6.4 Other EMRC staff may attend meetings, at the discretion of the Chief Executive Officer, to provide advice and information when required.
- 6.5 Additional persons, including consultants may be invited at the discretion of the Chief Executive Officer to provide advice and information when required

7. REPORTING

- 7.1 The Committee shall after every meeting forward the minutes of that meeting to the next Ordinary Meeting of Council, including a report explaining any specific recommendations.
- 7.2 The item of Council business referred to in relation to this is to be treated as confidential in accordance with s.5.23(2) of the Local Government Act 1995, r14(2) of the Local Government (Administration) Regulations 1996, EMRC Standing Orders 2013 and Council's Policy for dealing with confidential items.

8. DELEGATED POWER

The Committee has delegated power to:

- Engage an independent recruitment consultant or agency; and
- Shortlist candidates for the position of Chief Executive Officer for presentation / interview with the Council.

All other matters are to be referred to Council for consideration.

9. LIFE OF THE COMMITTEE

The CEO Recruitment Committee will be automatically disbanded upon the signing by all parties of a contract of employment for the position of Chief Executive Officer.

Related Documentation:

Policy 1.5 Meeting Agenda / Minutes – Confidential Items

Policy 2.1 Committees of Council

Policy 4.1 Chief Executive Officer Appointment and Performance Review

EMRC Standing Orders Local Law 2013

EMRC Code of Conduct

Administration:

Adopted by Council: 29 November 2018

Next Review: As required

Responsible: Chief Executive Officer



Nomination for Chairman of the Chief Executive Officer Recruitment Committee

To the Acting Chief Executive Officer

I hereby nominate myself, _____ for the position of Chairman of the Eastern Metropolitan Regional Council Chief Executive Officer Recruitment Committee for the term of Office commencing on the date of the election and continuing until the next ordinary elections day and/or other circumstances occur in accordance with section 5.11 of the *Local Government Act 1995*.

Signed: _____

Date: _____



Nomination for Chairman of the Chief Executive Officer Recruitment Committee

To the Acting Chief Executive Officer

I hereby nominate _____ for the position of Chairman of the Eastern Metropolitan Regional Council Chief Executive Officer Recruitment Committee for the term of Office commencing on the date of the election and continuing until the next ordinary elections day and/or other circumstances occur in accordance with section 5.11 of the *Local Government Act 1995*.

Signed: _____

Date: _____

*I _____ hereby certify that I accept the above nomination to the position of Chairman of the Eastern Metropolitan Regional Council Chief Executive Officer Recruitment Committee.

Signed: _____

Date: _____

*This certificate is to be completed when a Representative is nominated by another Representative.



**Eastern Metropolitan Regional Council
Chief Executive Officer Recruitment Committee
Thursday 28 February 2019**

**BALLOT PAPER FOR THE
ELECTION OF THE CHIEF EXECUTIVE OFFICER
RECRUITMENT COMMITTEE CHAIRMAN**

HOW TO VOTE

Place a tick ☒ in the box next to the candidate you want to elect.

Do not make any other marks on the ballot paper.

Firstname Lastname

☐

Firstname Lastname

☐

Firstname Lastname

☐



5.2 ELECTION OF A DEPUTY CHAIRMAN OF THE CHIEF EXECUTIVE OFFICER RECRUITMENT COMMITTEE (CEORC)

REFERENCE: D2018/16893 (CEORC) – D2019/04130

PURPOSE OF REPORT

The purpose of this report is to provide for an election to be conducted for the Office of Deputy Chairman of the Chief Executive Officer Recruitment Committee (CEORC).

KEY POINTS AND RECOMMENDATION(S)

- In accordance with section 5.12(2) of the *Local Government Act 1995*, the members of a committee may elect a deputy presiding member from amongst themselves.

Recommendation(s)

That the members of the Chief Executive Officer Recruitment Committee elect a Deputy Chairman.

SOURCE OF REPORT

Director Corporate Services

BACKGROUND

The previous Chief Executive Officer (CEO), Mr Schneider tendered his resignation from his role as CEO of the Eastern Metropolitan Regional Council (the EMRC). At the Special Meeting of Council held on Thursday 29 November 2018, a Chief Executive Officer Recruitment Committee (CEORC) was established to assist Council with the recruitment of a new CEO.

It was resolved that (Ref: D2018/15109):

2. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S5.8 OF THE LOCAL GOVERNMENT ACT 1995 ESTABLISHES A CHIEF EXECUTIVE OFFICER RECRUITMENT COMMITTEE, WITH TERMS OF REFERENCE AS CONTAINED WITHIN ATTACHMENT 2 OF THIS REPORT AND THE COMMITTEE BE DISBANDED UPON THE SIGNING BY ALL PARTIES OF A CONTRACT OF EMPLOYMENT FOR THE POSITION OF CHIEF EXECUTIVE OFFICER OF THE EASTERN METROPOLITAN REGIONAL COUNCIL.
3. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S5.10 OF THE LOCAL GOVERNMENT ACT 1995 APPOINTS THE MEMBERS OF THE CHIEF EXECUTIVE OFFICERS PERFORMANCE REVIEW COMMITTEE AS THE MEMBERS OF THE CHIEF EXECUTIVE OFFICER RECRUITMENT COMMITTEE.

CEORC MEMBERS 2018 - 2019

The following members (who comprised the CEOPRC) were appointed to the CEORC at the Special Meeting of Council:

EMRC Member	Cr Jai Wilson	Town of Bassendean
EMRC Member	Cr Sally Palmer	City of Bayswater
EMRC Member	Cr Janet Powell	City of Belmont
EMRC Member	Cr Dylan O'Connor	City of Kalamunda
EMRC Member	Cr John Daw	Shire of Mundaring
EMRC Member	Cr David McDonnell	City of Swan



Item 5.2 continued

REPORT

In accordance with section 5.12(2) of the *Local Government Act 1995*, (the Act) the members of a committee may elect a deputy presiding member from amongst themselves.

It is a requirement of Schedule 2.3 of the Act that the election of the Deputy Chairman is conducted by the Chairman and the nominations for the Office are to be given to the Acting CEO in writing before the meeting or the Chairman during the meeting before the close of nominations. Furthermore, if a member is nominated by another member, the Chairman is not to accept the nomination unless the nominee has advised the Chairman, orally or in writing, that he or she is willing to be nominated for the Office. Members are to vote on the matter by secret ballot.

The procedure outlined in Schedule 2.3 of the Act will be followed if there is an equality of votes.

The following material accompanies the agenda for this meeting as a means of assisting members of the Committee to nominate themselves or another member for the Office of Deputy Chairman of the CEORC:

1. A blank nomination form for the Office of Deputy Chairman of the CEORC, nominate oneself;
2. A blank nomination form for the Office of Deputy Chairman of the CEORC, nominate another; and
3. A blank ballot paper for Election of Deputy Chairman of the CEORC.

Ballot papers will be made available prior to voting.

The completed nomination forms are to be given to the Acting CEO before the meeting or when called for by the Chairman when dealing with this item at the meeting.

STRATEGIC/POLICY IMPLICATIONS

Council Policy 2.1 Committees of Council provides for the establishment of the Committees

Key Result Area 3 – Good Governance

- 3.3 To provide responsible and accountable governance and management of the EMRC

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil



Item 5.2 continued

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

1. A blank nomination form for the Office of Deputy Chairman of the CEORC, nominate oneself (Ref: D2019/04134)
2. A blank nomination form for the Office of Deputy Chairman of the CEORC, nominate another (Ref: D2019/04134)
3. Ballot Paper – Election of CEORC Deputy Chairman (Ref: D2019/04132)

VOTING REQUIREMENT

Secret Ballot

RECOMMENDATION(S)

That the members of the Chief Executive Officer Recruitment Committee elect a Deputy Chairman.

The Chairman called for nominations for the Office of Deputy Chairman of the Chief Executive Officer Recruitment Committee. Cr O'Connor nominated himself and the Chairman called for any further nominations.

No further nominations were received and the Chairman closed nominations.

ANNOUNCEMENT: RESULT OF BALLOT FOR OFFICE OF DEPUTY CHAIRMAN

The Chairman declared, unopposed, Cr O'Connor as Deputy Chairman of the Chief Executive Officer Recruitment Committee for the term commencing 28 February 2019 until the next Local Government election in 2019.

The Chairman congratulated Cr O'Connor.

The Acting CEO and the Director Corporate Services departed the meeting at 5:40pm



Nomination for Deputy Chairman of the Chief Executive Officer Recruitment Committee

To the Acting Chief Executive Officer

I hereby nominate myself, _____ for the position of Deputy Chairman of the Eastern Metropolitan Regional Council Chief Executive Officer Recruitment Committee for the term of Office commencing on the date of the election and continuing until the next ordinary elections day and/or other circumstances occur in accordance with section 5.11 of the *Local Government Act 1995*.

Signed: _____

Date: _____



Nomination for Deputy Chairman of the Chief Executive Officer Recruitment Committee

To the Acting Chief Executive Officer

I hereby nominate _____ for the position of Deputy Chairman of the Eastern Metropolitan Regional Council Chief Executive Officer Recruitment Committee for the term of Office commencing on the date of the election and continuing until the next ordinary elections day and/or other circumstances occur in accordance with section 5.11 of the *Local Government Act 1995*.

Signed: _____

Date: _____

*I _____ hereby certify that I accept the above nomination to the position of Deputy Chairman of the Eastern Metropolitan Regional Council Chief Executive Officer Recruitment Committee.

Signed: _____

Date: _____

***This certificate is to be completed when a Representative is nominated by another Representative.**



**Eastern Metropolitan Regional Council
Chief Executive Officer Recruitment Committee
Thursday 28 February 2019**

**BALLOT PAPER FOR THE
ELECTION OF THE CHIEF EXECUTIVE OFFICER
RECRUITMENT COMMITTEE
DEPUTY CHAIRMAN**

HOW TO VOTE

Place a tick ☒ in the box next to the candidate you want to elect.

Do not make any other marks on the ballot paper.

First Name, Last name

☐

First Name, Last name

☐

First Name, Last name

☐



6 PETITIONS, DEPUTATIONS AND PRESENTATIONS

Nil

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Nil

8 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

9 QUESTIONS BY MEMBERS WITHOUT NOTICE

Nil

10 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC

NOTE: Section 5.23(2) of the *Local Government Act 1995*, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

The following report items are covered in section 15 of this agenda.

10.1 CHIEF EXECUTIVE OFFICER RECRUITMENT – SELECTION OF CONSULTANT

11 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil

12 REPORTS OF EMPLOYEES

Nil

13 REPORTS OF DELEGATES

Nil

14 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING

A discussion ensued and it was agreed that a workshop would be held on 7 March 2019. The purpose of the workshop is for the CEORC to work with the appointed Consultant and develop the necessary material to support the Chief Executive Officer recruitment process.



15 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

RECOMMENDATION (Closing meeting to the public)

That the meeting be closed to members of the public in accordance with Section 5.23 (2)(a) & (c) of the *Local Government Act* for the purpose of dealing with matters of a confidential nature.

CEORC RESOLUTION

MOVED CR PALMER

SECONDED CR WILSON

THAT THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2)(A) & (C) OF THE *LOCAL GOVERNMENT ACT* FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.

CARRIED UNANIMOUSLY

The doors of the meeting were closed at 5:42pm.

The Manager Organisational Development and the Acting Executive Assistant to the Chief Executive Officer remained in the room.

15.1 CHIEF EXECUTIVE OFFICER RECRUITMENT – SELECTION OF CONSULTANT

REFERENCE: D2019/02511

This item is recommended to be confidential because it contains a matter affecting commercial-in-confidence matters.

The Committee considered the Confidential Item circulated with the Agenda under Separate Cover.

RECOMMENDATION [Meeting re-opened to the public]

That the meeting be re-opened, the members of the public be invited to return to the meeting and the recommendations passed behind closed doors be recorded.

CEORC RESOLUTION

MOVED CR WILSON

SECONDED CR PALMER

THAT THE MEETING BE RE-OPENED, THE MEMBERS OF THE PUBLIC BE INVITED TO RETURN TO THE MEETING AND THE RECOMMENDATIONS PASSED BEHIND CLOSED DOORS BE RECORDED.

CARRIED UNANIMOUSLY

The doors of the meeting were reopened at 6:20pm.



Recording of the recommendations passed behind closed doors, namely:

15.1 CHIEF EXECUTIVE OFFICER RECRUITMENT – SELECTION OF CONSULTANT

REFERENCE: D2019/02511

CEORC RESOLUTION(S)

MOVED CR O'CONNOR SECONDED CR PALMER

THAT THE CHIEF EXECUTIVE OFFICER RECRUITMENT COMMITTEE, BY ITS DELEGATED POWER, APPROVES THE APPOINTMENT OF LESTER BLADES PTY LTD AS THE EXTERNAL INDEPENDENT CONSULTANT TO ASSIST IN CARRYING OUT ITS FUNCTIONS.

CARRIED UNANIMOUSLY

MOVED CR MCDONNELL SECONDED CR PALMER

THAT THE CONSULTANT LESTER BLADES PTY LTD DISCLOSES THE PROVISION OF ANY PROFESSIONAL SERVICES PROVIDED TO ANY CEO CANDIDATE OR POTENTIAL CANDIDATE. PROFESSIONAL SERVICES INCLUDES AND IS NOT LIMITED TO ASSISTANCE WITH PREPARING RESUMES, COACHING FOR INTERVIEWS, ETC.

CARRIED UNANIMOUSLY

MOVED CR O'CONNOR SECONDED CR PALMER

THAT THE DIRECTOR CORPORATE SERVICES IS REQUESTED TO AFFECT A CONTRACT WITH THE CONSULTANT LESTER BLADES PTY LTD.

CARRIED UNANIMOUSLY

16 GENERAL BUSINESS

Nil

17 FUTURE MEETINGS OF THE CHIEF EXECUTIVE OFFICER RECRUITMENT COMMITTEE

The next meeting of the Chief Executive Officer Recruitment Committee will be an informal workshop on **7 March 2019** at the EMRC 226 Great Eastern Highway, Belmont WA 6104 commencing after the Audit Committee meeting.

Future Meetings – Commencing at 5:30pm

Thursday	28 March 2019	at	EMRC Administration Office
Thursday	30 May 2019	at	EMRC Administration Office

18 DECLARATION OF CLOSURE OF MEETING

There being no further business the meeting was closed at 6:30pm.



16 REPORTS OF DELEGATES

Nil

17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

18 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING

Nil

19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

RECOMMENDATION (Closing meeting to the public)

That with the exception of, the meeting be closed to members of the public in accordance with Section 5.23 (2) of the *Local Government Act 1995* for the purpose of dealing with matters of a confidential nature.

COUNCIL RESOLUTION

MOVED CR KOVALEVS

SECONDED CR POWELL

THAT WITH THE EXCEPTION OF THE ACTING CEO, DIRECTOR CORPORATE SERVICES, DIRECTOR WASTE SERVICES, ATTENDING EMRC DEPUTY COUNCILLOR MEMBERS, TAC MEMBER, MANAGER FINANCIAL SERVICES, EXECUTIVE ASSISTANT TO THE ACTING CEO AND PERSONAL ASSISTANT TO THE DIRECTOR CORPORATE SERVICES THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2) OF THE *LOCAL GOVERNMENT ACT 1995* FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.

CARRIED UNANIMOUSLY

The doors of the meeting were closed at 6:52pm and members of the public departed the Council Chambers.

The Acting Chief Executive Officer, Director Corporate Services, Director Waste Services, attending EMRC Deputy Councillor Members, TAC Member, Manager Financial Services, Executive Assistant to the Acting CEO and the Personal Assistant to the Director Corporate Services remained in the Council Chambers.

Cr Bull, Mayor and Mr Doug Pearson, Director Works and Infrastructure both from the City of Bayswater and Mr Bates departed Council Chambers.

19.1 UPDATE ON THE REVIEW OF THE ESTABLISHMENT AGREEMENT OF THE EMRC

REFERENCE: D2019/03943

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

The Council considered the Confidential Item circulated with the Agenda under Separate Cover.



Item 19 continued

19.2 LIQUID WASTE PROJECT, RED HILL WASTE MANAGEMENT FACILITY

REFERENCE: D2019/03959

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

The Council considered the Confidential Item circulated with the Agenda under Separate Cover.

The Acting Chief Executive Officer, Director Corporate Services, Director Waste Services, attending EMRC Deputy Councillor Members, TAC Member, Manager Financial Services and the Personal Assistant to the Director Corporate Services departed Council Chambers at 7:10pm.

The Manager Organisational Development and Mr Geoff Blades, Partner of Lester Blades returned to Council Chambers at 7:10pm with the Executive Assistant to the Acting CEO remaining in Council Chambers.

19.3 CHIEF EXECUTIVE OFFICER RECRUITMENT- POSITION DESCRIPTION, REMUNERATION PACKAGE AND ADVERTISING PROCESS

REFERENCE: D2019/4021

The matter is recommended to be confidential in accordance with Sections 5.23 (2), (a) and (c) of the *Local Government Act 1995*, which states as follows:

"If a meeting is being held by Council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following:-

(a) a matter affecting an employee or employees; and

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

The Council considered the Confidential Item circulated with the Agenda under Separate Cover.

RECOMMENDATION [Meeting re-opened to the public]

That the meeting be re-opened, the members of the public be invited to return to the meeting and the recommendations passed behind closed doors be recorded.

COUNCIL RESOLUTION

MOVED CR KOVALEVS

SECONDED CR DAW

THAT THE MEETING BE RE-OPENED, THE MEMBERS OF THE PUBLIC BE INVITED TO RETURN TO THE MEETING AND THE RECOMMENDATIONS PASSED BEHIND CLOSED DOORS BE RECORDED.

CARRIED UNANIMOUSLY

The doors of the meeting were re-opened at 7:30pm and members of the public returned to the Council Chambers.



Item 19 continued

Recording of the resolutions passed behind closed doors, namely:

19.1 UPDATE ON THE REVIEW OF ESTABLISHMENT AGREEMENT OF THE EMRC

REFERENCE: D2019/03943

COUNCIL RESOLUTION(S)

MOVED CR O'CONNOR SECONDED CR KOVALEVS

THAT COUNCIL NOTES THE RESPONSES PROVIDED BY THE CEOAC IN RELATION TO THE QUESTIONS RAISED AT THE 19 JULY 2018 WORKSHOP.

CARRIED UNANIMOUSLY

19.2 LIQUID WASTE PROJECT, RED HILL WASTE MANAGEMENT FACILITY

REFERENCE: D2019/03959

COUNCIL RESOLUTION(S)

MOVED CR MCDONNELL SECONDED CR KOVALEVS

THAT:

1. THE BUSINESS PLAN FOR THE PROPOSED LIQUID WASTE PROJECT AT THE RED HILL WASTE MANAGEMENT FACILITY ATTACHED TO THIS REPORT BE ENDORSED.
2. COUNCIL ACKNOWLEDGE THAT THE LIQUID WASTE PROJECT IS A CONTINUING PROJECT AND SERVICE UNDER THE EMRC ESTABLISHMENT AGREEMENT.
3. IN THE FIRST STAGE OF THE PROJECT, ACCEPTANCE OF LIQUID WASTES WILL BE RESTRICTED TO CATEGORIES CLASSIFIED AS NON-DANGEROUS GOODS IN ACCORDANCE WITH THE AUSTRALIAN DANGEROUS GOODS CODE.
4. ANY FURTHER STAGES OF THE PROJECT WILL COME BACK TO COUNCIL FOR FURTHER ENDORSEMENT.
5. THE REPORT AND ATTACHMENT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.

CARRIED UNANIMOUSLY



Item 19 continued

19.3 CHIEF EXECUTIVE OFFICER RECRUITMENT- POSITION DESCRIPTION, REMUNERATION PACKAGE AND ADVERTISING

REFERENCE: D2019/4021

COUNCIL RESOLUTION(S)

MOVED CR KOVALEVS

SECONDED CR DAW

THAT:

1. COUNCIL ENDORSE THE DRAFT POSITION DESCRIPTION FOR THE POSITION OF CHIEF EXECUTIVE OFFICER FORMING ATTACHMENT 1 OF THIS REPORT.
2. COUNCIL APPROVE THE TOTAL REWARD PACKAGE FOR THE CHIEF EXECUTIVE OFFICER POSITION BEING SET IN THE RANGE OF \$260,000 TO \$300,000 PER ANNUM.
3. COUNCIL ENDORSE THE DRAFT ADVERTISEMENT FOR THE CHIEF EXECUTIVE OFFICER POSITION FORMING ATTACHMENT 2 OF THIS REPORT.
4. COUNCIL NOTE THE DRAFT ADVERTISEMENT FOR THE POSITION OF CHIEF EXECUTIVE OFFICER WILL BE PLACED IN THE 'WEST AUSTRALIAN' NEWSPAPER, AND OTHER MEDIA WITH APPLICATIONS FOR THE ROLE CLOSING ON MONDAY 22 APRIL 2019 AT 5.00PM WST.
5. THE REPORT AND ATTACHMENT 3 REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND DEPUTY CHAIRMAN.

CARRIED UNANIMOUSLY

20 FUTURE MEETINGS OF COUNCIL

The next meeting of Council will be held on **Thursday 18 April 2019 (if required)** at the EMRC Administration Office, 1st Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 6:00pm.

Future Meetings 2019

Thursday	18 April	(if required)	at	EMRC Administration Office
Thursday	23 May	(if required)	at	EMRC Administration Office
Thursday	20 June		at	EMRC Administration Office
Thursday	18 July	(if required)	at	EMRC Administration Office
Thursday	22 August	(if required)	at	EMRC Administration Office
Thursday	19 September		at	EMRC Administration Office
Thursday	5 December		at	EMRC Administration Office
January 2020 (recess)				

21 DECLARATION OF CLOSURE OF MEETING

There being no further business, the meeting was closed at 7:31pm.