



## MINUTES

### CERTIFICATION OF CONFIRMATION OF COUNCIL MEETING MINUTES

**23 August 2018**

I, Cr David McDonnell, hereby certify that the minutes from the Council Meeting held on 23 August 2018 pages (1) to (190) were confirmed at a meeting of Council held on 20 September 2018.

A handwritten signature in blue ink, appearing to read "David McDonnell", is written over a horizontal line.

**Signature**

Cr David McDonnell  
**Person presiding at Meeting**



# **MINUTES**

Ordinary Meeting of Council

**23 August 2018**

## ORDINARY MEETING OF COUNCIL

### MINUTES

23 August 2018

(REF: D2018/08266)

An Ordinary Meeting of Council was held at the EMRC Administration Office, 1<sup>st</sup> Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 23 August 2018**. The meeting commenced at **6:00pm**.

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## 1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 6:00pm, welcomed those in attendance and acknowledged the traditional custodians of the land on which the meeting was held and paid respects to the elders past, present and future.

## 2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

### Councillor Attendance

Cr David McDonnell ( <b>Chairman</b> )	EMRC Member	City of Swan
Cr Dylan O'Connor ( <b>Deputy Chairman</b> )	EMRC Member	City of Kalamunda
Cr Jai Wilson	EMRC Member	Town of Bassendean
Cr Kathryn Hamilton (Deputising for Cr Mykytiuk)	EMRC Deputy Member	Town of Bassendean
Cr Barry McKenna	EMRC Member	City of Bayswater
Cr Sally Palmer	EMRC Member	City of Bayswater
Cr Janet Powell	EMRC Member	City of Belmont
Cr Steve Wolff	EMRC Member	City of Belmont
Cr John Daw	EMRC Member	Shire of Mundaring
Cr David Lavell	EMRC Member	Shire of Mundaring
Cr Adam Kovalevs	EMRC Member	City of Swan

### Leave of Absence Previously Approved

*Cr Stallard (from 21/08/2018 to 11/09/2018 inclusive)*

### Apologies

Cr Melissa Mykytiuk	EMRC Member	Town of Bassendean
Cr Cameron Blair	EMRC Deputy Member	City of Kalamunda

### EMRC Officers

Mr Peter Schneider	Chief Executive Officer
Mr Hua Jer Liew	Director Corporate Services
Mr Steve Fitzpatrick	Director Waste Services
Mrs Wendy Harris	Director Regional Services
Mrs Prapti Mehta	Manager Human Resources
Ms Theresa Eckstein	Executive Assistant to Chief Executive Officer
Ms Annette Rakich	Administration Officer Waste Services (Minutes)

### EMRC Observers

Mr David Ameduri	Manager Financial Services
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### Observer(s)

Cr Filomena Piffaretti	EMRC Deputy Member	City of Bayswater
Cr Doug Jeans	EMRC Deputy Member	Shire of Mundaring
Cr Ian Johnson	EMRC Deputy Member	City of Swan
Mr John Christie	Chief Executive Officer	City of Belmont
Mr Doug Pearson	Director Technical Services	City of Bayswater

### Visitor(s)

Cr Giorgia Johnson	Councillor	City of Bayswater
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### **3 DISCLOSURE OF INTERESTS**

#### **3.1 PRAPTI MEHTA – MANAGER HUMAN RESOURCES – INTERESTS AFFECTING IMPARTIALITY:**

Item: 19.2  
Subject: Confidential Item 15.1 – Chief Executive Officer Performance Review Committee Minutes – Chief Executive Officer 2018 Performance Review and Contract Renewal  
Nature of Interest: Disclosure of Interests Affecting Impartiality, EMRC Code of Conduct 2.3.  
Due to reporting relationship to the CEO.

#### **3.2 PETER B. SCHNEIDER – CHIEF EXECUTIVE OFFICER – INTERESTS AFFECTING IMPARTIALITY:**

Item: 19.2  
Subject: Confidential Item 15.1 - Chief Executive Officer Performance Review Committee Minutes – Chief Executive Officer 2018 Performance Review and Contract Renewal  
Nature of Interest: Disclosure of Interests Affecting Impartiality, EMRC Code of Conduct 2.3.  
Subject matter of the report directly applies to the Chief Executive Officer.

### **4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION**

#### **4.1 2017/2018 ANNUAL RETURNS**

The Chairman advised that the 2017/2018 Annual Returns are due to be received by the CEO no later than 5pm Friday, 31 August 2018.

The Chairman requested Councillors to complete their returns as a matter of priority as the CCC has to be notified of any return received after the due date of 31 August 2018.

#### **4.2 COMMITTEE ELECTIONS**

During August 2018 the Chief Executive Officer Performance Review Committee meeting has held for the first time since the local government elections. At the meeting, the following members were elected as Chairman and Deputy Chairman:

Cr Dylan O'Connor was declared Chairman and myself (Cr David McDonnell) declared Deputy Chairman of the Chief Executive Officer Performance Review Committee.

Congratulations to those members.

#### **4.3 CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW**

On the 29 August 2018 there will be a self-assessment from the Chief Executive Officer and the questionnaire from the CEOPRC distributed. On the 4 September Councillors will have access to the independent consultant to provide feedback. All councillors are encouraged to engage and make the time to speak to the Consultant.

### **5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil



## **6 PUBLIC QUESTION TIME**

### **6.1 QUESTIONS FROM CR GIORGIA JOHNSON**

Question 1: If the financial reports were up to date and councilors paid the full sitting fees, why was the July meeting not held?

*Response: The Chief Executive Officer advised that the July meeting as designated by Council was an "if required" meeting and apart from the finance reports, there were no other reports requiring Council decision to hold a meeting. Rather than having a meeting and in the interest of everyone's busy schedule, the Chief Executive Officer consulted with the Chairman to discuss if the meeting should go ahead. EMRC Councillors are paid an annual fee not an attendance fee.*

Question 2: Is the tip shop still planned for the Hazelmere Resource Recovery Park?

*Response: The Chief Executive Officer advised that the tip shop remains in the plans for the Hazelmere Resource Recovery Park.*

## **7 APPLICATIONS FOR LEAVE OF ABSENCE**

### **7.1 CR MELISSA MYKYTIUK - LEAVE OF ABSENCE**

#### **COUNCIL RESOLUTION(S)**

MOVED CR KOVALEVS                      SECONDED CR WOLFF

THAT COUNCIL APPROVE APPLICATIONS FOR LEAVE OF ABSENCE FOR CR MYKYTIUK FROM 1 SEPTEMBER 2018 TO 16 SEPTEMBER 2018 INCLUSIVE.

**CARRIED UNANIMOUSLY**

## **8 PETITIONS, DEPUTATIONS AND PRESENTATIONS**

Nil

## **9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

### **9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 21 JUNE 2018**

That the minutes of the Ordinary Meeting of Council held on 21 June 2018 which have been distributed, be confirmed.

#### **COUNCIL RESOLUTION**

MOVED CR MCKENNA                      SECONDED CR DAW

THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 21 JUNE 2018 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

**CARRIED UNANIMOUSLY**



**10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

**11 QUESTIONS BY MEMBERS WITHOUT NOTICE**

Nil

**12 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC**

NOTE: Section 5.23(2) of the *Local Government Act 1995*, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

The following report items are covered in Section 19 of this agenda:

12.1 WORKSHOP TO DISCUSS A REVIEW OF THE ESTABLISHMENT AGREEMENT OF THE EMRC

12.2 ITEM 15.1 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MINUTES

CHIEF EXECUTIVE OFFICER 2018 PERFORMANCE REVIEW AND CONTRACT RENEWAL

**13 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING**

Nil





## **14 REPORTS OF EMPLOYEES**

### **QUESTIONS**

The Chairman invited questions from members on the reports of employees.

### **RECOMMENDATION(S)**

That with the exception of items ....., which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Reports of Employees (Section 14).

Cr Palmer requested a review of how the Regional Services Activity Report is presented as there is a significant amount of duplication.

The CEO advised that the format of the report was to assist the respective member Council Councillors and CEOs to access their own specific areas. The CEO acknowledged Cr Palmer's request and undertook to review the format of the report.

### **COUNCIL RESOLUTION(S)**

MOVED CR LAVELL

SECONDED CR POWELL

THAT WITH THE EXCEPTION OF ITEM 14.7 WHICH IS TO BE WITHDRAWN AND DEALT WITH SEPARATELY, COUNCIL ADOPTS THE RECOMMENDATIONS IN THE REPORTS OF EMPLOYEES (SECTION 14).

**CARRIED UNANIMOUSLY**



## 14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF JUNE AND JULY 2018

**REFERENCE: D2018/08920**

### PURPOSE OF REPORT

The purpose of this report is to present to Council a list of accounts paid under the Chief Executive Officer's delegated authority during the months of June and July 2018 for noting.

### KEY ISSUES AND RECOMMENDATION(S)

- As per the requirements of regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, the list of accounts paid during the months of June and July 2018 is provided for noting.

#### **Recommendation(s)**

That Council notes the CEO's list of accounts for June and July 2018 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming the attachment to this report totalling \$23,662,144.64.

### SOURCE OF REPORT

Director Corporate Services

### BACKGROUND

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Municipal Fund and Trust Fund. In accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the CEO is to be provided to Council, where such delegation is made.



*Item 14.1 continued*

**REPORT**

The table below summarises the payments drawn on the funds during the months of June and July 2018. A list detailing the payments made is appended as an attachment to this report.

<b>Municipal Fund</b>	EFT Payments	EFT39648 – EFT40038	
	Cheque Payments	220352 – 220372	
	Payroll EFT	PAY 2018-25, PAY 2018-25.1, PAY 2018-26, PAY 2019-1 & PAY 2019-2	
	Direct Debits		
	- Superannuation	DD17274.1 – DD17274.21 DD17275.1 – DD17275.16 DD17342.1 – DD17342.21 DD17447.1 – DD17447.21 DD17448.1 – DD17448.21	
	- Bank Charges	1*JUN18 & 1*JUL18	
	- Other	1342 – 1373	\$23,664,492.29
	<b>Less</b>		
	Cancelled EFT & Cheques	EFT's 39802, 39934 & 40005 220363	(\$2,347.65)
<b>Trust Fund</b>	Not Applicable		Nil
<b>Total</b>			<b>\$23,662,144.64</b>

**STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 3 – Good Governance

- 3.3 To provide responsible and accountable governance and management of the EMRC
- 3.4 To continue to improve financial and asset management practices

**FINANCIAL IMPLICATIONS**

As contained within the report.

**SUSTAINABILITY IMPLICATIONS**

Nil



*Item 14.1 continued*

### **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

### **ATTACHMENT(S)**

CEO's Delegated Payments List for the months of June and July 2018 (Ref: D2018/11085)

### **VOTING REQUIREMENT**

Simple Majority

### **RECOMMENDATION(S)**

That Council notes the CEO's list of accounts for June and July 2018 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming the attachment to this report totalling \$23,662,144.64.

### **COUNCIL RESOLUTION(S)**

MOVED CR LAVELL

SECONDED CR POWELL

THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR JUNE AND JULY 2018 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE *LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$23,662,144.64.

**CARRIED UNANIMOUSLY**



## Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTHS OF JUNE AND JULY 2018

Cheque / EFT No	Date	Payee	Description	Amount
EFT39648	31/05/2018	ACCESS INDUSTRIAL TYRES PTY LTD	TYRE REPAIR	313.50
EFT39649	31/05/2018	ADVANCED NATIONAL SERVICES PTY LTD	CLEANING SERVICES & CONSUMABLES -ASCOT PLACE	3,316.49
EFT39650	31/05/2018	AIR FILTER DRY CLEAN SYSTEMS WA	PLANT PARTS MAINTENANCE & SERVICE	2,049.04
EFT39651	31/05/2018	AIRWELL GROUP PTY LTD	PLANT PARTS PURCHASES	1,778.70
EFT39652	31/05/2018	ANSPACH AGRICULTURAL CONTRACTING	PRODUCT TRANSPORTATION COST	6,708.63
EFT39653	31/05/2018	APOLLO FABRICATIONS	HOOK-LIFT BIN PURCHASE	12,100.00
EFT39654	31/05/2018	ARMAGUARD (LINFOX ARMAGUARD PTY LTD)	COURIER SERVICE	537.25
EFT39655	31/05/2018	ATCO GAS AUSTRALIA PTY LTD	TESTING OF GAS PIPES - RRP	1,468.50
EFT39656	31/05/2018	AUST-WEIGH	ANNUAL WEIGHBRIDGE CALIBRATION MAINTENANCE & REPAIR	2,882.00
EFT39657	31/05/2018	AUSTRALIAN HVAC SERVICES	AIRCONDITIONING MAINTENANCE & REPAIRS	1,243.00
EFT39658	31/05/2018	AUTOSWEEP WA (LAMBERT FAMILY TRUST)	SITE SWEEPING - HAZELMERE	2,464.00
EFT39659	31/05/2018	BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L)	PRODUCT TRANSPORTATION COSTS & PLANT HIRE	141,108.08
EFT39660	31/05/2018	BARFIELD MECHANICAL SERVICES (JAYCOURT NOMINEES P/L)	PLANT MAINTENANCE	4,510.00
EFT39661	31/05/2018	BATTERY WORLD	BATTERY PURCHASES	334.00
EFT39662	31/05/2018	BELMONT - REDCLIFFE NEWSROUND	NEWSPAPERS	106.60
EFT39663	31/05/2018	BOC LTD	GAS BOTTLE REFILLS - HAZELMERE	256.21
EFT39664	31/05/2018	BRIGHTMARK GROUP PTY LTD	CLEANING SERVICES & CONSUMABLES	3,404.50
EFT39665	31/05/2018	BUDGET ELECTRICS	BUILDING REPAIRS & MAINTENANCE	156.20
EFT39666	31/05/2018	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	COURIER SERVICE	80.70
EFT39667	31/05/2018	CARPENTRY, HOUSE AND YARD MAINTENANCE	BUILDING REPAIRS & MAINTENANCE	1,650.00
EFT39668	31/05/2018	CHEMCENTRE	WATER, DUST & WOODCHIP SAMPLE MONITORING - HAZELMERE & RED HILL	21,322.19
EFT39669	31/05/2018	CJD EQUIPMENT PTY LTD	PLANT MAINTENANCE, PARTS & SERVICE	8,549.62
EFT39670	31/05/2018	COMMAND-A-COM AUSTRALIA PTY LTD	REPAIRS TO WEIGHBRIDGE PHONE	511.50
EFT39671	31/05/2018	COMPU-STOR	IT BACKUP DATA SERVICES	692.34
EFT39672	31/05/2018	COMSYNC CONSULTING PTY LTD	IT CONSULTING	3,258.75
EFT39673	31/05/2018	COVS PARTS PTY LTD	HARDWARE SUPPLIES & PLANT PARTS	2,314.29
EFT39674	31/05/2018	CPR ELECTRICAL SERVICES	BUILDING MAINTENANCE AT C&I BUILDING HAZELMERE	2,808.30
EFT39675	31/05/2018	CROSSLAND & HARDY PTY LTD	SURVEYING COST FOR WW&E & LEACHATE PROJECT	4,813.60
EFT39676	31/05/2018	CSE CROSSCOM PTY LTD	TWO-WAY RADIO REPAIR	90.20
EFT39677	31/05/2018	E & MJ ROSHER	PLANT SERVICE & MAINTENANCE	903.90
EFT39678	31/05/2018	ECO ENVIRONMENTAL (BENFOSTER PTY LTD)	PROTECTIVE CLOTHING	38.50
EFT39679	31/05/2018	ECOTECH P/L	WEBSITE MAINTENANCE FEE	561.00
EFT39680	31/05/2018	ELAN ENERGY MATRIX	TYRE DISPOSAL COSTS	560.90
EFT39681	31/05/2018	ELEMENT HYDROGRAPHIC SOLUTIONS	EQUIPMENT MAINTENANCE & SERVICE	1,029.60
EFT39682	31/05/2018	FILTERS PLUS	PLANT FILTERS	945.45
EFT39683	31/05/2018	FIRM GUARD SECURITY GROUP	CCTV SITE AUDIT & REPORT PREPARATION FOR FUTURE UPGRADE	990.00
EFT39684	31/05/2018	FLEXI STAFF PTY LTD	LABOUR HIRE	380.95
EFT39685	31/05/2018	FLICK ANTICIMEX PTY LTD	HYGIENE SERVICES	847.77
EFT39686	31/05/2018	FRESH BOOST PTY LTD ATF BANDITS TRUST	STAFF AMENITIES	970.50
EFT39687	31/05/2018	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER MAINTENANCE & SUPPLIES	565.06
EFT39688	31/05/2018	HARDHAT MEDIA & COMMUNICATIONS	MEDIA PRODUCTION - EMRC PROMOTIONAL VIDEO	1,232.00
EFT39689	31/05/2018	HIND'S TRANSPORT SERVICES	PRODUCT TRANSPORTATION COSTS	37,523.29
EFT39690	31/05/2018	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) PTY LTD	PLANT SERVICE & MAINTENANCE	1,204.41



Eastern Metropolitan Regional Council  
**10**  
 CEO's DELEGATED PAYMENTS LIST  
 FOR THE MONTHS OF JUNE AND JULY 2018

Cheque / EFT No	Date	Payee	Description	Amount
EFT39691	31/05/2018	HOSECO (WA) PTY LTD	PLANT PARTS	292.25
EFT39692	31/05/2018	HYDRAULIC HOIST & WINCH SALES (WA) PTY LTD	EQUIPMENT FOR FIRE FIGHTING MONITORING AT HAZELMERE	3,800.48
EFT39693	31/05/2018	INFRA RED SERVICES (CONSULQUAL PTY LTD)	BUILDING MAINTENANCE - EMERGENCY & EXIT LIGHT AT ASCOT PLACE	684.68
EFT39694	31/05/2018	INSTANT WEIGHT PTY LTD T/A INSTANT WEIGHING	CALIBRATION OF SCALE ON PLANT	646.25
EFT39695	31/05/2018	IPING PTY LTD	INTERNET SERVICE	1,128.80
EFT39696	31/05/2018	ISENTIA PTY LTD	MONTHLY SUBSCRIPTION - MEDIA MONITORING	1,031.25
EFT39697	31/05/2018	JCB CONSTRUCTION EQUIPMENT AUSTRALIA	PLANT SERVICE & MAINTENANCE	460.00
EFT39698	31/05/2018	JJ RICHARDS & SONS P/L	PRODUCT TRANSPORTATION COST	1,664.85
EFT39699	31/05/2018	K-LINE FENCING GROUP	FENCE REPAIR - HAZELMERE	764.50
EFT39700	31/05/2018	KARLA HOOPER	PRESENTATION FEE - EARTH CARERS COURSE	200.00
EFT39701	31/05/2018	KEWDALE CAD & DRAFTING SUPPLIES PTY LTD	STATIONERY	137.50
EFT39702	31/05/2018	KIDS AROUND PERTH	ADVERTISING COSTS - PERTH'S AUTUMN FESTIVAL	300.00
EFT39703	31/05/2018	KLB SYSTEMS	IT EQUIPMENT PURCHASES	2,332.00
EFT39704	31/05/2018	KONICA MINOLTA BUSINESS SOLUTIONS AUSTRALIA P/L	PHOTOCOPIER MAINTENANCE & SUPPLIES	1,850.61
EFT39705	31/05/2018	KOOL KREATIVE	ART WORK & PRINTING COST - REGIONAL DEVELOPMENT	1,881.00
EFT39706	31/05/2018	KOTT GUNNING LAWYERS	LEGAL ADVICE & CONTRACT PREPARATION	1,496.88
EFT39707	31/05/2018	LANDFILL GAS & POWER PTY LTD	ELECTRICITY CHARGES	22,214.13
EFT39708	31/05/2018	LANDMARK OPERATIONS LIMITED	HARDWARE SUPPLIES	513.68
EFT39709	31/05/2018	LIEBHERR AUSTRALIA PTY LTD	PLANT SERVICE & MAINTENANCE	1,274.90
EFT39710	31/05/2018	LO-GO APPOINTMENTS	LABOUR HIRE	1,216.59
EFT39711	31/05/2018	MAIL PLUS PERTH	MAIL EXPENSES	369.60
EFT39712	31/05/2018	MAJOR MOTORS PTY LTD	PLANT PARTS	219.40
EFT39713	31/05/2018	MAJOR SECURITY SERVICES PTY LTD	SECURITY MONITORING	4,444.93
EFT39714	31/05/2018	MCINERNEY FORD	VEHICLE MAINTENANCE	495.00
EFT39715	31/05/2018	MCINTOSH & SON	PLANT MAINTENANCE	1,190.75
EFT39716	31/05/2018	MIDALIA STEEL (ONESTEEL)	PLANT PARTS	108.66
EFT39717	31/05/2018	MINING AND CIVIL GEOTEST	SAMPLE TESTING OF FERRICRETE	770.00
EFT39718	31/05/2018	MONADELPHOUS ENGINEERING ASSOCIATES PTY LTD	CONSULTING FEE - WWtE	37,387.08
EFT39719	31/05/2018	MS GROUNDWATER MANAGEMENT	GROUNDWATER MONITORING COSTS - RED HILL	1,023.00
EFT39720	31/05/2018	NEVERFAIL SPRINGWATER	BOTTLED WATER	355.79
EFT39721	31/05/2018	NEVILLE REFRIGERATION & AIRCONDITIONING	DEGASSING OF FRIDGES & AIRCONDITIONERS - TRANSFER STATION	781.00
EFT39722	31/05/2018	O'BRIEN GLASS	WINDSCREEN REPAIR	149.00
EFT39723	31/05/2018	OFFICEWORKS	OFFICE CONSUMABLES	140.94
EFT39724	31/05/2018	ONSITE RENTALS PTY LTD	EQUIPMENT RENTAL	1,881.82
EFT39725	31/05/2018	OPS SCREENING & CRUSHING EQUIPMENT P/L	EQUIPMENT HIRE FOR WOODWASTE PROJECT	12,760.00
EFT39726	31/05/2018	ORNITHOLOGICAL TECHNICAL SERVICES (OTS)	MEMBERSHIP RENEWAL - AUSTRALIAN WHITE IBIS	5,610.00
EFT39727	31/05/2018	PALMER EARTHMOVING AUSTRALIA PTY LTD	FERRICRETE CRUSHING	255,598.60
EFT39728	31/05/2018	PERTH ENERGY PTY LTD	GAS SUPPLY - WWtE	156.30
EFT39729	31/05/2018	PERTH SCIENTIFIC	HARDWARE SUPPLIES	212.30
EFT39730	31/05/2018	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES & REPAIRS	2,708.32
EFT39731	31/05/2018	PJ & DM GODFREY FENCING CONTRACTORS	FENCE REPAIR - RED HILL PERIMETER FENCING	440.00
EFT39732	31/05/2018	PRESTIGE ALARMS	SECURITY MAINTENANCE & REPAIR - RED HILL	962.50
EFT39733	31/05/2018	PROFICIENCY GROUP PTY LTD T/AS INFORMATION PROFICIENCY & SIGMA DATA	LICENCE UPGRADE FOR TRIM	5,447.20



Eastern Metropolitan Regional Council  
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 CEO's DELEGATED PAYMENTS LIST  
 FOR THE MONTHS OF JUNE AND JULY 2018

Cheque / EFT No	Date	Payee	Description	Amount
EFT39734	31/05/2018	PROFICIENT AUTO ELECTRICS PTY LTD	PLANT MAINTENANCE & REPAIR	1,493.80
EFT39735	31/05/2018	PROTECTOR FIRE SERVICES	FIRE FIGHTING EQUIPMENT REPAIR & MAINTENANCE	715.00
EFT39736	31/05/2018	PRUDENTIAL INVESTMENT SERVICES CORP P/L	INVESTMENT ADVISORY SERVICES	1,925.00
EFT39737	31/05/2018	REFRESH WATERS PTY LTD	BOTTLED WATER	44.00
EFT39738	31/05/2018	RELATIONSHIPS AUSTRALIA WA INC	EAP - COUNSELLING FEES	495.00
EFT39739	31/05/2018	REMONDIS AUSTRALIA PTY LTD	COLLECTION OF PAPER RECYCLABLES	231.35
EFT39740	31/05/2018	RISK MANAGEMENT TECHNOLOGIES PTY LTD	ANNUAL LICENCE RENEWAL - CHEM ALERT SYSTEM	2,769.80
EFT39741	31/05/2018	RUDD INDUSTRIAL AND FARM SUPPLIES	HARDWARE SUPPLIES	468.37
EFT39742	31/05/2018	SAI GLOBAL LIMITED	LICENCE RENEWAL - PRODUCT LISTING MODIFICATION	142.70
EFT39743	31/05/2018	SHERRIN RENTALS PTY LTD	PLANT HIRE - WATER TRUCK	1,985.50
EFT39744	31/05/2018	SHOWCASE CATERING	CATERING COSTS	1,912.50
EFT39745	31/05/2018	SIGN SUPERMARKET	SIGNAGE	190.00
EFT39746	31/05/2018	SNAP BELMONT (BELSNAP PTY LTD)	PRINTING COSTS - ECONOMIC REPORT CARD & BUSINESS CARDS	1,076.00
EFT39747	31/05/2018	SONIC HEALTHPLUS PTY LTD	PRE-EMPLOYMENT MEDICAL	220.00
EFT39748	31/05/2018	SPUDS GARDENING SERVICES	GROUND & GARDEN MAINTENANCE & WEED CONTROL - RED HILL	28,058.00
EFT39749	31/05/2018	STRATEGEN ENVIRONMENTAL CONSULTANTS PTY LTD	PREPARATION OF LICENCE AMENDMENT - RED HILL	738.65
EFT39750	31/05/2018	SWAN FIRE SERVICES	SERVICE MAINTENANCE - FIRE PROTECTION SYSTEM	179.30
EFT39751	31/05/2018	TALIS CONSULTANTS	CONSULTING FEE - RRF & CONTRACT NEGOTIATION	9,952.25
EFT39752	31/05/2018	TENDERLINK	ADVERTISING COSTS - TENDER	345.40
EFT39753	31/05/2018	TIM DAVIES LANDSCAPING PTY LTD (TDL)	GARDEN MAINTENANCE ASCOT PLACE	994.98
EFT39754	31/05/2018	TJ DEPIAZZI & SONS	PRODUCT TRANSPORTATION COSTS	4,900.50
EFT39755	31/05/2018	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	479.59
EFT39756	31/05/2018	TRUCKLINE	PLANT PARTS	98.01
EFT39757	31/05/2018	VERTIV (AUSTRALIA) PTY LTD	EQUIPMENT MAINTENANCE AGREEMENT	4,873.00
EFT39758	31/05/2018	VISY RECYCLING	RECYCLING COSTS	28.18
EFT39759	31/05/2018	VOLICH WASTE CONTRACTORS PTY LTD	BULK BIN HIRE	44.00
EFT39760	31/05/2018	WA EQUAL OPPORTUNITY COMMISSION	STAFF TRAINING	678.00
EFT39761	31/05/2018	WATERLOGIC AUSTRALIA PTY LTD	EQUIPMENT RENTAL	513.70
EFT39762	31/05/2018	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	STAFF TRAINING	765.00
EFT39763	31/05/2018	WESTERN MAZE T/A WESTERN EDUCTING SERVICE	DUST EXTRACTION UNIT MAINTENANCE - GRINDER	1,221.00
EFT39764	31/05/2018	WESTERN TREE RECYCLERS	PLANT HIRE & SHREDDING OF GREENWASTE	48,170.59
EFT39765	31/05/2018	WESTRAC EQUIPMENT PTY LTD	PLANT SERVICE AGREEMENT & PLANT PARTS	8,702.69
EFT39766	31/05/2018	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	2,086.42
EFT39767	31/05/2018	WORK CLOBBER	PROTECTIVE CLOTHING	182.00
EFT39768	31/05/2018	WORKFORCE INTERNATIONAL	LABOUR HIRE	1,314.73
EFT39769	31/05/2018	WREN OIL	WASTE OIL REMOVAL	49.50
EFT39770	31/05/2018	WURTH AUSTRALIA PTY LTD	PLANT PARTS	280.29
EFT39771	01/06/2018	WBHO INFRASTRUCTURE AUSTRALIA PTY LTD	EARTHWORKS / LINING - LEACHATE PROJECT	438,430.53
EFT39772	05/06/2018	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	ALTERNATIVE DAILY COVER MATERIAL	13,407.08
EFT39773	05/06/2018	PAYG PAYMENTS	PAYG TAXATION PAYMENT	60,005.13
EFT39774	08/06/2018	ACTION LASER CUTTING	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	31,082.60
EFT39775	08/06/2018	BEAVER PROCESS EQUIPMENT PTYLTD	CUSTOMER REFUND - INCORRECT CHARGES	186.32
EFT39776	08/06/2018	BOYD METAL INDUSTRIES	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	1,815.00



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 CEO's DELEGATED PAYMENTS LIST  
 FOR THE MONTHS OF JUNE AND JULY 2018

Cheque / EFT No	Date	Payee	Description	Amount
EFT39777	14/06/2018	CLIPP CRANE HIRE	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	1,782.00
EFT39778	14/06/2018	D&R MACHINING	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	1,952.50
EFT39779	14/06/2018	EES SHIPPING PTY LTD	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	2,465.83
EFT39780	14/06/2018	IMI PRECISION ENGINEERING	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	1,575.85
EFT39781	14/06/2018	LINMAC	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	4,127.12
EFT39782	14/06/2018	MIDALIA STEEL (ONESTEEL)	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	5,092.85
EFT39783	14/06/2018	ORONTIDE	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	994.40
EFT39784	14/06/2018	OZLINC	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	6,677.77
EFT39785	14/06/2018	ROBAYNE	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	2,156.01
EFT39786	14/06/2018	SCREW FLIGHTS AUSTRALIA P/L	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	4,273.50
EFT39787	14/06/2018	VULCAN STEEL PTY LTD (VULCAN STAINLESS)	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	14,787.21
EFT39788	15/06/2018	CABCHARGE	ADMIN FEE	6.09
EFT39789	15/06/2018	GTA CONSULTANTS (WA) PTY LTD	CONSULTING FEE - REGIONAL CONGESTION MANAGEMENT ACTION PLAN	4,429.66
EFT39790	15/06/2018	MISS MAUD	CATERING COSTS	276.30
EFT39791	15/06/2018	MOTORCHARGE PTY LTD	FLEET FUEL PURCHASES	2,491.03
EFT39792	15/06/2018	PETER SCHNEIDER	STAFF REIMBURSEMENT	833.25
EFT39793	15/06/2018	SHUGS ELECTRICAL	BUILDING MAINTENANCE & REPAIRS & DE-GAS OF FRIDGES - RED HILL	1,467.40
EFT39794	15/06/2018	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	629.16
EFT39795	19/06/2018	ADVANTA SEEDS	REFUND OF PRE-PAYMENT	630.09
EFT39796	19/06/2018	ANERGY AUSTRALIA PTY LTD T/A ANSAC	WWtE - CONTRACT VARIATION PAYMENT	188,804.28
EFT39797	19/06/2018	BP AUSTRALIA PTY LTD	FUEL PURCHASES	76,990.90
EFT39798	19/06/2018	PAYG PAYMENTS	PAYG TAXATION PAYMENT	57,586.73
EFT39799	19/06/2018	ZONE RESOURCE SERVICES PTY LTD T/A BARDAP HYDRAULICS	PLANT PARTS	1,260.38
EFT39800	20/06/2018	ADAMS COACHLINES	BUS HIRE	965.00
EFT39801	20/06/2018	DEPUTY COMMISSIONER OF TAXATION	GST PAYMENT	44,890.00
EFT39802	22/06/2018	SAIGON SOUL FOOD	CANCELLED EFT	1,479.00
EFT39803	22/06/2018	SAIGON SOUL FOOD	CATERING COSTS	1,500.00
EFT39804	25/06/2018	JOHN HUGHES (ROHANNA PTY LTD)	VEHICLE PURCHASE	39,888.25
EFT39805	25/06/2018	PITNEY BOWES AUSTRALIA PTY LTD	POSTAGE EXPENSE	333.63
EFT39806	25/06/2018	SUSANNAH BROOK CATCHMENT GROUP INC.	INSURANCE PREMIUMS	386.10
EFT39807	25/06/2018	SYNERGY	ELECTRICITY CHARGES - HAZELMERE	1,908.20
EFT39808	25/06/2018	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	5,670.49
EFT39809	26/06/2018	ADAM KOVALEVS	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT39810	26/06/2018	BARRY MCKENNA	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT39811	26/06/2018	DAVID LAVELL	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT39812	26/06/2018	DAVID MCDONNELL	QUARTERLY COUNCILLORS PAYMENT	8,886.50
EFT39813	26/06/2018	DYLAN O'CONNOR	QUARTERLY COUNCILLORS PAYMENT	3,855.25
EFT39814	26/06/2018	GEOFF STALLARD	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT39815	26/06/2018	JAI WILSON	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT39816	26/06/2018	JANET POWELL	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT39817	26/06/2018	JOHN DAW	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT39818	26/06/2018	MELISSA MYKYTIUK	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT39819	26/06/2018	SALLY PALMER	QUARTERLY COUNCILLORS PAYMENT	2,613.75





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CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTHS OF JUNE AND JULY 2018

Cheque / EFT No	Date	Payee	Description	Amount
EFT39820	26/06/2018	STEPHEN K WOLFF	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT39821	26/06/2018	WESTERN POWER	FEASIBILITY STUDY COST TO RELOCATE WIRING - RRP	1,500.00
EFT39822	29/06/2018	ACCESS INDUSTRIAL TYRES PTY LTD	TYRE REPAIR	74.25
EFT39823	29/06/2018	ADT SECURITY	SECURITY MONITORING	492.82
EFT39824	29/06/2018	ADVANCED NATIONAL SERVICES PTY LTD	CLEANING SERVICES & CONSUMABLES -ASCOT PLACE	3,337.28
EFT39825	29/06/2018	AGPARTS WAREHOUSE	HARDWARE PURCHASES	3,327.50
EFT39826	29/06/2018	AIMEE KONTOR	STAFF REIMBURSEMENT	383.80
EFT39827	29/06/2018	AIR FILTER DRY CLEAN SYSTEMS WA	PLANT PARTS MAINTENANCE & SERVICE	2,356.38
EFT39828	29/06/2018	AIRWELL GROUP PTY LTD	PUMPS REPAIR & MAINTENANCE	6,626.59
EFT39829	29/06/2018	ALLIGHTSYKES PTY LTD	ANNUAL SERVICE AGREEMENT - BACKUP GENERATOR AT RED HILL	774.46
EFT39830	29/06/2018	ALLWEST PLANT HIRE	EQUIPMENT HIRE	254.10
EFT39831	29/06/2018	ANNE PETTIT	WORKSHOP FEE - EARTH CARERS	200.00
EFT39832	29/06/2018	APOLLO FABRICATIONS	HOOK-LIFT BIN PURCHASE	11,088.00
EFT39833	29/06/2018	APV VALUERS & ASSET MANAGEMENT	ASSET VALUATION FEE - ART WORKS & OTHER STRUCTURE	917.40
EFT39834	29/06/2018	ARMAGUARD (LINFOX ARMAGUARD PTY LTD)	COURIER SERVICE	429.80
EFT39835	29/06/2018	AUSTRALIAN HVAC SERVICES	AIRCONDITIONING MAINTENANCE	528.00
EFT39836	29/06/2018	AUSTRALIAN INSTITUTE OF MANAGEMENT - AIM	STAFF TRAINING	992.00
EFT39837	29/06/2018	AUSTRALIAN LABORATORY SERVICES PTY LTD ( ALS)	LABORATORY TESTING ON WOODCHIPS	198.00
EFT39838	29/06/2018	AUTOSWEEP WA (LAMBERT FAMILY TRUST)	SITE SWEEPING - HAZELMERE	4,164.60
EFT39839	29/06/2018	BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L)	PRODUCT TRANSPORTATION COSTS & PLANT HIRE	33,358.85
EFT39840	29/06/2018	BARFIELD MECHANICAL SERVICES (JAYCOURT NOMINEES P/L)	PLANT MAINTENANCE	440.00
EFT39841	29/06/2018	BATTERY WORLD	BATTERY PURCHASES	287.00
EFT39842	29/06/2018	BELMONT TYREPOWER (RICHARDS TYRES)	TYRE REPAIR	50.00
EFT39843	29/06/2018	BIN BATH AUSTRALIA PTY LTD	BIN CLEANING	268.84
EFT39844	29/06/2018	BMT WBM PTY LTD	ENVIRONMENTAL CONSULTING - FLOOD STUDY	46,041.60
EFT39845	29/06/2018	BOBCAT ATTACH	PLANT REPAIR	594.00
EFT39846	29/06/2018	BOC LTD	GAS BOTTLE REFILLS - HAZELMERE	256.21
EFT39847	29/06/2018	BOSS PTY LTD T/A TRISET BUSINESS FORMS	PRINTING OF WEIGHBRIDGE DOCKETS	3,169.00
EFT39848	29/06/2018	BP AUSTRALIA PTY LTD	OIL PURCHASES	1,005.52
EFT39849	29/06/2018	BRIGHTMARK GROUP PTY LTD	CLEANING SERVICES & CONSUMABLES	3,404.50
EFT39850	29/06/2018	BRING COURIERS	COURIER SERVICE	604.03
EFT39851	29/06/2018	BUDGET ELECTRICS	BUILDING REPAIRS & MAINTENANCE	156.20
EFT39852	29/06/2018	BULLANT SECURITY PTY LTD	BUILDING REPAIRS & MAINTENANCE	143.00
EFT39853	29/06/2018	BUNNINGS GROUP LTD	HARDWARE SUPPLIES	33.74
EFT39854	29/06/2018	CABCHARGE	ADMIN FEE	6.00
EFT39855	29/06/2018	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	COURIER SERVICE	1,418.39
EFT39856	29/06/2018	CARPENTRY, HOUSE AND YARD MAINTENANCE	BUILDING REPAIRS & MAINTENANCE - RED HILL	1,251.00
EFT39857	29/06/2018	CBC AUSTRALIA PTY LTD (WA DIVISION)	PLANT PARTS	118.47
EFT39858	29/06/2018	CHEMCENTRE	DUST & WOODCHIP SAMPLE MONITORING - HAZELMERE	994.40
EFT39859	29/06/2018	CHIDLOW WATER CARRIERS	WATER SUPPLIES - RED HILL SITE	660.00
EFT39860	29/06/2018	CJD EQUIPMENT PTY LTD	PLANT MAINTENANCE, PARTS & SERVICE	13,343.01
EFT39861	29/06/2018	COMPLETE PLASTIX SERVICES	OFFICE EQUIPMENT	250.00
EFT39862	29/06/2018	COMPU-STOR	IT BACKUP DATA SERVICES	787.45



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 CEO's DELEGATED PAYMENTS LIST  
 FOR THE MONTHS OF JUNE AND JULY 2018

Cheque / EFT No	Date	Payee	Description	Amount
EFT39863	29/06/2018	COMSYNC CONSULTING PTY LTD	IT CONSULTING	2,970.00
EFT39864	29/06/2018	COVS PARTS PTY LTD	HARDWARE SUPPLIES	500.37
EFT39865	29/06/2018	CROMMELINS AUSTRALIA	PLANT PARTS	205.69
EFT39866	29/06/2018	CROSSLAND & HARDY PTY LTD	SURVEYING COSTS - STOCKPILES	1,501.50
EFT39867	29/06/2018	CSE CROSSCOM PTY LTD	PURCHASE OF TWO-WAY RADIO	1,749.00
EFT39868	29/06/2018	DENSFORD CIVIL PTY LTD	SITE COSTS - RRP	18,421.36
EFT39869	29/06/2018	DINGO BUS CHARTER	BUS HIRE	550.00
EFT39870	29/06/2018	DUN & BRADSTREET PTY LTD	CREDIT REFERENCE CHECKS	59.40
EFT39871	29/06/2018	EASTERN HILLS SAWS & MOWERS	EQUIPMENT PURCHASES	1,398.00
EFT39872	29/06/2018	ECO ENVIRONMENTAL (BENFOSTER PTY LTD)	PROTECTIVE CLOTHING & FILTER FOR BORE	104.50
EFT39873	29/06/2018	EDITH COWAN UNIVERSITY	ENVIRONMENTAL CONSULTING - LEACHATE PROJECT	2,200.00
EFT39874	29/06/2018	ELEMENT HYDROGRAPHIC SOLUTIONS	EQUIPMENT MAINTENANCE & SERVICE	309.10
EFT39875	29/06/2018	ENVIRONMENT HOUSE	WORKSHOP FEE - EARTH CARERS	275.00
EFT39876	29/06/2018	EVERSAFE FIRE PROTECTION	FIRE FIGHTING EQUIPMENT INSPECTION & MAINTENANCE	2,389.20
EFT39877	29/06/2018	EWP SERVICES (TELESCOPIC TOWERS ENTERPRISES)	PLANT REPAIR & MAINTENANCE	1,102.79
EFT39878	29/06/2018	FIRE RESCUE SAFETY AUSTRALIA PTY LTD	PURCHASE OF FIRE FIGHTING EQUIPMENTS - HAZELMERE	1,702.31
EFT39879	29/06/2018	FLEXI STAFF PTY LTD	LABOUR HIRE	5,616.92
EFT39880	29/06/2018	FLICK ANTICIMEX PTY LTD	HYGIENE SERVICES	1,724.83
EFT39881	29/06/2018	FRESH BOOST PTY LTD ATF BANDITS TRUST	STAFF AMENITIES	897.40
EFT39882	29/06/2018	FUELFIX T/AS TANKS2GO	PLANT PARTS - DIESEL TANK AT HAZELMERE	1,309.00
EFT39883	29/06/2018	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER MAINTENANCE & SUPPLIES	1,858.76
EFT39884	29/06/2018	GOODCHILD ENTERPRISES	BATTERY PURCHASE	336.60
EFT39885	29/06/2018	GREEN PROMOTIONS PTY LTD	NAME BADGES	131.78
EFT39886	29/06/2018	HAMMEL INTERNATIONAL (COYLE SALES SERVICES) CSS	PLANT SERVICE & MAINTENANCE	2,834.26
EFT39887	29/06/2018	HARVEY NORMAN AV/IT SUPERSTORE MIDLAND	PURCHASE OF OFFICE EQUIPMENT	139.00
EFT39888	29/06/2018	HECS FIRE	EQUIPMENT INSPECTION	716.10
EFT39889	29/06/2018	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) PTY LTD	PLANT PARTS	2,554.34
EFT39890	29/06/2018	INNOVATIONS CATERING (WHATEVER WITH ATTITUDE)	CATERING COSTS	525.00
EFT39891	29/06/2018	INSTITUTE OF PUBLIC WORKS ENGINEERING AUST T/A IPWEA-WA DIVISION	STAFF TRAINING	150.00
EFT39892	29/06/2018	IPING PTY LTD	INTERNET SERVICE	1,128.80
EFT39893	29/06/2018	ISENTIA PTY LTD	MONTHLY SUBSCRIPTION - MEDIA MONITORING	1,031.25
EFT39894	29/06/2018	JAYA VAUGHAN	STAFF REIMBURSEMENT	102.20
EFT39895	29/06/2018	JCB CONSTRUCTION EQUIPMENT AUSTRALIA	PLANT SERVICE & MAINTENANCE	1,357.67
EFT39896	29/06/2018	JOHN HUGHES (ROHANNA PTY LTD)	VEHICLE SERVICES & REPAIRS	550.00
EFT39897	29/06/2018	JUST IN SCALES	EQUIPMENT REPAIR	88.00
EFT39898	29/06/2018	KLB SYSTEMS	IT EQUIPMENT PURCHASES	2,777.50
EFT39899	29/06/2018	KONE BUILDING DOORS - A DIV OF KONE ELEVATORS PTY LTD	MAINTENANCE - ASCOT PLACE GARAGE DOOR	107.78
EFT39900	29/06/2018	KONICA MINOLTA BUSINESS SOLUTIONS AUSTRALIA P/L	PHOTOCOPIER MAINTENANCE & SUPPLIES	1,858.92
EFT39901	29/06/2018	KOOL KREATIVE	ART WORK & PRINTING COST - SWAN RIVER RAMBLE 2018	2,711.50
EFT39902	29/06/2018	KOTT GUNNING LAWYERS	LEGAL ADVICE & CONTRACT PREPARATION	3,796.76
EFT39903	29/06/2018	LANAUBRA FARMS	CUSTOMER REFUND - OVER PAYMENT	50.00
EFT39904	29/06/2018	LANDFILL GAS & POWER PTY LTD	ELECTRICITY CHARGES	46,682.82
EFT39905	29/06/2018	LANDMARK OPERATIONS LIMITED	HARDWARE SUPPLIES	64.71



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Cheque / EFT No	Date	Payee	Description	Amount
EFT39906	29/06/2018	LESMURDIE BUS SERVICE	BUS HIRE - EARTH CARER	539.00
EFT39907	29/06/2018	LIFTRITE HIRE & SALES	PLANT PARTS	7,860.37
EFT39908	29/06/2018	LIQUID ENGINEERING PTY LTD	WASTE DISPOSAL MATERIAL	1,848.00
EFT39909	29/06/2018	LO-GO APPOINTMENTS	LABOUR HIRE	7,422.76
EFT39910	29/06/2018	MAIL PLUS PERTH	MAIL EXPENSES	369.60
EFT39911	29/06/2018	MAJOR SECURITY SERVICES PTY LTD	SECURITY MONITORING	3,913.61
EFT39912	29/06/2018	MANHEIM PTY LTD	FUEL AND DETAILING COST TO A VEHICLE GOING TO AUCTION	346.50
EFT39913	29/06/2018	MIDLAND CAMERA HOUSE	PURCHASE OF 2 x BUSHNELL TRAIL CAM AGRESSOR	806.00
EFT39914	29/06/2018	MIDLAND CEMENT MATERIALS	HARDWARE SUPPLIES	124.52
EFT39915	29/06/2018	MIDLAND TOYOTA	VEHICLE SERVICE	579.92
EFT39916	29/06/2018	MIDWAY FORD (WA)	VEHICLE SERVICE	962.00
EFT39917	29/06/2018	MISS MAUD	CATERING COSTS	394.45
EFT39918	29/06/2018	MJ & AR BAMFORD	ENVIRONMENTAL CONSULTING & WORKSHOP PRESENTATION FEES	913.00
EFT39919	29/06/2018	MOBILE MOUSE	STAFF TRAINING	200.00
EFT39920	29/06/2018	MUNDARING GLASS & SECURITY	REPLACE RED HILL WEIGHBRIDGE OFFICE DOOR & LOCKS	2,634.00
EFT39921	29/06/2018	MUNDARING TYRE CENTRE	TYRE REPAIR	75.00
EFT39922	29/06/2018	MURDOCH UNIVERSITY	ENVIRONMENTAL CONSULTING FEE - FARM DAMS PROJECT	41,800.00
EFT39923	29/06/2018	NEVERFAIL SPRINGWATER	BOTTLED WATER	431.49
EFT39924	29/06/2018	NEVILLE REFRIGERATION & AIRCONDITIONING	DEGASSING OF FRIDGES & AIRCONDITIONERS - TRANSFER STATION	737.00
EFT39925	29/06/2018	OFFICEWORKS	OFFICE CONSUMABLES	249.50
EFT39926	29/06/2018	ONSITE RENTALS PTY LTD	EQUIPMENT RENTAL	1,118.58
EFT39927	29/06/2018	OPS SCREENING & CRUSHING EQUIPMENT P/L	PLANT PARTS & EQUIPMENT HIRE	8,659.20
EFT39928	29/06/2018	PALMER EARTHMOVING AUSTRALIA PTY LTD	FERRICRETE CRUSHING	105,562.86
EFT39929	29/06/2018	PERTH ENERGY PTY LTD	GAS SUPPLY - WWtE	171.93
EFT39930	29/06/2018	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES & REPAIR & MAINTENANCE	1,613.12
EFT39931	29/06/2018	PORTNER PRESS PTY LTD	ANNUAL SUBSCRIPTIONS HR HANDBOOKS	1,334.00
EFT39932	29/06/2018	PR POWER PTY LTD	EQUIPMENT REPAIRS	2,238.50
EFT39933	29/06/2018	PRESTIGE ALARMS	SECURITY MAINTENANCE & MONITORING - RED HILL & HAZELMERE	1,402.50
EFT39934	29/06/2018	PROTECTOR FIRE SERVICES	CANCELLED EFT	194.70
EFT39935	29/06/2018	PRUDENTIAL INVESTMENT SERVICES CORP P/L	INVESTMENT ADVISORY SERVICES	1,925.00
EFT39936	29/06/2018	REFRESH WATERS PTY LTD	BOTTLED WATER	69.00
EFT39937	29/06/2018	RELATIONSHIPS AUSTRALIA WA INC	EAP - COUNSELLING FEES	495.00
EFT39938	29/06/2018	REMONDIS AUSTRALIA PTY LTD	COLLECTION OF PAPER RECYCLABLES	214.50
EFT39939	29/06/2018	RUDD INDUSTRIAL AND FARM SUPPLIES	HARDWARE SUPPLIES	772.51
EFT39940	29/06/2018	SAFETY SIGNS SERVICE	SIGNAGE	1,257.72
EFT39941	29/06/2018	SAFETY WORLD	PROTECTIVE CLOTHING	373.45
EFT39942	29/06/2018	SEME SOLUTIONS PTY LTD	EQUIPMENT MAINTENANCE - SECURITY CAMERA	288.75
EFT39943	29/06/2018	SETON AUSTRALIA	PROTECTIVE EQUIPMENT	307.45
EFT39944	29/06/2018	SHERRIN RENTALS PTY LTD	PLANT HIRE	1,958.00
EFT39945	29/06/2018	SHOWCASE CATERING	CATERING COSTS	4,854.25
EFT39946	29/06/2018	SONIC HEALTHPLUS PTY LTD	PRE-EMPLOYMENT MEDICAL	220.00
EFT39947	29/06/2018	SPUDS GARDENING SERVICES	SITE REHABILITAION & GROUND & GARDEN MAINTENANCE & - RED HILL	26,907.00
EFT39948	29/06/2018	STANTONS INTERNATIONAL	PROBITY SERVICES - RRF TENDER	1,113.20



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Cheque / EFT No	Date	Payee	Description	Amount
EFT39949	29/06/2018	STRATEGEN ENVIRONMENTAL CONSULTANTS PTY LTD	CONSULTING FEES - WWtE	4,281.42
EFT39950	29/06/2018	SURE GRO	HARDWARE SUPPLIES	9,522.70
EFT39951	29/06/2018	SWAN FIRE SERVICES	SERVICE MAINTENANCE & REPAIR - FIRE PROTECTION SYSTEM	1,884.30
EFT39952	29/06/2018	SYNNOTT MULHOLLAND MANAGEMENT SERVICES P/L T/A CONSULTATION	CONSULTING FEE - REGIONAL WASTE STRATEGY DEVELOPMENT	3,003.00
EFT39953	29/06/2018	TALIS CONSULTANTS	CONSULTING FEE - WSA CONTRACT NEGOTIATION	5,395.50
EFT39954	29/06/2018	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	196.72
EFT39955	29/06/2018	TIM DAVIES LANDSCAPING PTY LTD (TDL)	GARDEN MAINTENANCE ASCOT PLACE	994.98
EFT39956	29/06/2018	TJ DEPIAZZI & SONS	PRODUCT TRANSPORTATION COSTS	3,267.00
EFT39957	29/06/2018	TOOLMART AUSTRALIA PTY LTD	HARDWARE SUPPLIES	310.50
EFT39958	29/06/2018	TOTAL TOOLS MIDLAND	OXYGEN BOTTLE FOR WORKSHOP	843.75
EFT39959	29/06/2018	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	897.04
EFT39960	29/06/2018	VISY RECYCLING	RECYCLING COSTS	28.18
EFT39961	29/06/2018	VOLICH WASTE CONTRACTORS PTY LTD	BULK BIN HIRE	44.00
EFT39962	29/06/2018	WA HINO SALES AND SERVICE	PLANT SERVICE & MAINTENANCE	2,453.70
EFT39963	29/06/2018	WATERLOGIC AUSTRALIA PTY LTD	EQUIPMENT RENTAL	1,038.62
EFT39964	29/06/2018	WBHO INFRASTRUCTURE AUSTRALIA PTY LTD	EARTHWORKS / LINING - LEACHATE PROJECT	471,538.03
EFT39965	29/06/2018	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	WEBSITE UPGRADE COSTS	4,402.50
EFT39966	29/06/2018	WESTERN MAZE T/A WESTERN EDUCATING SERVICE	DUST EXTRACTION UNIT MAINTENANCE - GRINDER	1,221.00
EFT39967	29/06/2018	WESTERN RESOURCE RECOVERY PTY LTD	REMOVE WASTE LIQUID FROM 9 SUMPS - RED HILL	693.00
EFT39968	29/06/2018	WESTRAC EQUIPMENT PTY LTD	PLANT SERVICE AGREEMENT & PLANT PARTS	6,172.13
EFT39969	29/06/2018	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	2,046.81
EFT39970	29/06/2018	WORK CLOBBER	PROTECTIVE CLOTHING	411.25
EFT39971	29/06/2018	WORKFORCE INTERNATIONAL	LABOUR HIRE	1,314.73
EFT39972	29/06/2018	WORLDWIDE PRINTING SOLUTIONS CANNINGTON	PRINTING COSTS - WASTE RECYCLING GUIDE	25,850.00
EFT39973	29/06/2018	WREN OIL	WASTE OIL REMOVAL	16.50
EFT39974	29/06/2018	YEOMAN PTY LTD ATF THE RJ ROHRLACH FAMILY TRUST	REPAIRS TO SOLAR PANELS - RED HILL	8,899.00
EFT39975	03/07/2018	EVERSAFE FIRE PROTECTION	PURCHASE OF FIRE EXTINGUISHER	194.70
EFT39976	03/07/2018	LANDFILL GAS & POWER PTY LTD	ELECTRICITY CHARGES	4,692.68
EFT39977	03/07/2018	PAYG PAYMENTS	PAYG TAXATION PAYMENT	81,324.71
EFT39978	03/07/2018	TRANEN PTY LTD	PROVISION OF SEED BANK MAINTENANCE	4,997.30
EFT39979	06/07/2018	ACCESS INDUSTRIAL TYRES PTY LTD	TYRE REPLACEMENTS FOR PLANT	605.00
EFT39980	06/07/2018	LIEBHERR AUSTRALIA PTY LTD	PLANT PARTS	910.80
EFT39981	06/07/2018	MARKETFORCE	VARIOUS ADVERTISING COSTS & PRINTING COST FOR CITY DEAL PROPOSAL	8,013.33
EFT39982	06/07/2018	MS GROUNDWATER MANAGEMENT	GROUNDWATER MONITORING COSTS - RED HILL	550.00
EFT39983	06/07/2018	STRATEGEN ENVIRONMENTAL CONSULTANTS PTY LTD	ANNUAL COMPLIANCE ASSESSMENT REPORT - WWtE	2,358.40
EFT39984	06/07/2018	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	619.54
EFT39985	06/07/2018	YEOMAN PTY LTD ATF THE RJ ROHRLACH FAMILY TRUST	BUILDING MAINTENANCE - RED HILL	1,369.50
EFT39986	10/07/2018	CHEMCENTRE	WATER MONITORING - HAZELMERE	1,953.27
EFT39987	10/07/2018	REMONDIS AUSTRALIA PTY LTD	COLLECTION OF PAPER RECYCLABLES	16.85
EFT39988	10/07/2018	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	707.38
EFT39989	13/07/2018	AISHI REGAN	STAFF HEALTH PROMOTION	450.00
EFT39990	13/07/2018	COMSYNC CONSULTING PTY LTD	IT CONSULTING	2,970.00
EFT39991	13/07/2018	GLENN AXON MASLEN	CONSULTING FEE - WASTE ENVIRONMENTAL SERVICE	110.00



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 CEO's DELEGATED PAYMENTS LIST  
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EFT39992	13/07/2018	MOTORCHARGE PTY LTD	FLEET FUEL PURCHASES	2,174.76
EFT39993	13/07/2018	PROFICIENT AUTO ELECTRICS PTY LTD	PLANT MAINTENANCE	1,279.22
EFT39994	13/07/2018	STYLISH FLOWERS & WEDDINGS	FUNCTION COSTS	1,580.00
EFT39995	13/07/2018	YOGA BY LAUREN CATALANO	STAFF HEALTH PROMOTION	270.00
EFT39996	13/07/2018	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	ALTERNATIVE DAILY COVER MATERIAL	57,653.87
EFT39997	17/07/2018	ALLWEST PLANT HIRE	PLANT HIRE - EXCAVATOR & ROCK BREAKER AT RED HILL	2,421.77
EFT39998	17/07/2018	BUDGET ELECTRICS	BUILDING REPAIRS & MAINTENANCE	629.26
EFT39999	17/07/2018	CITY OF BELMONT	PERTH AUTUMN FESTIVAL - GRANT ALLOCATION	8,800.00
EFT40000	17/07/2018	FLASHBAY PTY LTD	MARKETING MATERIALS	895.95
EFT40001	17/07/2018	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER MAINTENANCE & SUPPLIES	38.87
EFT40002	17/07/2018	GLENN AXON MASLEN	CONSULTING FEE - WASTE ENVIRONMENTAL SERVICE	440.00
EFT40003	17/07/2018	MONADELPHOUS ENGINEERING ASSOCIATES PTY LTD	CONSULTING FEE - WWtE	5,724.13
EFT40004	17/07/2018	PAYG PAYMENTS	PAYG TAXATION PAYMENT	59,207.00
EFT40005	17/07/2018	PITNEY BOWES AUSTRALIA PTY LTD	CANCELLED EFT	673.95
EFT40006	17/07/2018	SPUDS GARDENING SERVICES	GROUND & GARDEN MAINTENANCE - RED HILL	3,460.00
EFT40007	17/07/2018	SYNERGY	ELECTRICITY CHARGES - HAZELMERE	1,436.20
EFT40008	17/07/2018	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	6.99
EFT40009	18/07/2018	JJ RICHARDS & SONS P/L	PRODUCT TRANSPORTATION COST	2,454.50
EFT40010	18/07/2018	KUEHNE+NAGEL PTY LTD	GST ON PLANT PARTS FOR WOODWASTE GRINDER	2,042.11
EFT40011	18/07/2018	LGIS	INSURANCE PREMIUMS (PART PART PAYMENTS)	204,295.58
EFT40012	18/07/2018	LGIS INSURANCE BROKING	ANNUAL INSURANCE PREMIUMS	101,002.20
EFT40013	18/07/2018	PITNEY BOWES AUSTRALIA PTY LTD	POSTAGE EXPENSE	333.63
EFT40014	20/07/2018	BP AUSTRALIA PTY LTD	FUEL PURCHASES	41,800.51
EFT40015	20/07/2018	CJD EQUIPMENT PTY LTD	PLANT MAINTENANCE, PARTS & SERVICE	361.05
EFT40016	20/07/2018	DEPUTY COMMISSIONER OF TAXATION	GST PAYMENT	68,219.00
EFT40017	20/07/2018	JAYA VAUGHAN	STAFF REIMBURSEMENT	262.95
EFT40018	20/07/2018	LAND KWALITY	LABORATORY ANALYSIS - BEDDING CHIPS	610.50
EFT40019	20/07/2018	SPUDS GARDENING SERVICES	GROUND & GARDEN MAINTENANCE - RED HILL	3,709.00
EFT40020	20/07/2018	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	115.03
EFT40021	24/07/2018	AMP BANK	AUDIT CONFIRMATION LETTER FEE - 2017/18	30.00
EFT40022	25/07/2018	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	17.81
EFT40023	25/07/2018	THE GREEN LIFE SOIL CO.	GIFT VOUCHERS - CONDUCT SCHOOL BATTERY COLLECTION	800.00
EFT40024	27/07/2018	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER)	QUARTERLY LANDFILL LEVY	2,345,643.64
EFT40025	27/07/2018	A & B CANVAS AUSTRALIA	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	3,520.00
EFT40026	27/07/2018	ACTION LASER CUTTING	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	1,729.18
EFT40027	27/07/2018	AUSTRALIAN ENVIRONMENTAL AUDITORS PTY LTD	WASTE SERVICES ENVIRONMENTAL - MSGM WATER MANAGEMENT PLAN AT RED HILL	2,376.00
EFT40028	27/07/2018	BONFIGLIOLI TRANSMISSION (AUST) PTY LTD	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	595.10
EFT40029	27/07/2018	COMSYNC CONSULTING PTY LTD	IT CONSULTING	2,928.75
EFT40030	27/07/2018	EES SHIPPING PTY LTD	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	6,308.68
EFT40031	27/07/2018	LINMAC	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	7,653.91
EFT40032	27/07/2018	MARKETFORCE	ADVERTISING COSTS	1,284.69
EFT40033	27/07/2018	MORSE AIR SYSTEMS	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	54,381.25
EFT40034	27/07/2018	ORONTIDE	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	8,522.80



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CEO's DELEGATED PAYMENTS LIST  
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Cheque / EFT No	Date	Payee	Description	Amount
EFT40035	27/07/2018	PERTH ENERGY PTY LTD	GAS SUPPLY - WWtE	177.14
EFT40036	27/07/2018	SHUGS ELECTRICAL	EQUIPMENT MAINTENANCE & DE-GAS OF FRIDGES FOR RED HILL	1,192.40
EFT40037	27/07/2018	STIRLINGS AUSTRALIA	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	2,530.00
EFT40038	27/07/2018	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	5,373.74
220352	06/06/2018	EMRC PETTY CASH - BELMONT	PETTY CASH RECOUP	917.90
220353	06/06/2018	EMRC PETTY CASH - COPPIN ROAD	PETTY CASH RECOUP	32.70
220354	06/06/2018	EMRC PETTY CASH - HAZELMERE	PETTY CASH RECOUP	65.00
220355	06/06/2018	EMRC PETTY CASH - MATHIESON ROAD	PETTY CASH RECOUP	39.15
220356	06/06/2018	EMRC PETTY CASH - RED HILL	PETTY CASH RECOUP	73.30
220357	08/06/2018	BONFIGLIOLI TRANSMISSION (AUST) PTY LTD	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	3,614.60
220358	14/06/2018	STAINLESS FASTENER SUPPLIES	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	902.07
220359	25/06/2018	WATER CORPORATION	WATER RATES & USAGE - ASCOT PLACE & HAZELMERE	1,504.65
220360	26/06/2018	ANDREW WADDELL	COUNCILLORS ATTENDANCE FEE	236.00
220361	26/06/2018	KATHRYN HAMILTON	COUNCILLORS ATTENDANCE FEE	236.00
220362	27/06/2018	DEPARTMENT OF TRANSPORT - BULK BILLING	VEHICLE LICENCING	11,194.90
220363	04/07/2018	BLANK - UNUSED CHEQUE	CANCELLED CHEQUE	0.00
220364	04/07/2018	EMRC PETTY CASH - BELMONT	PETTY CASH RECOUP	561.60
220365	04/07/2018	EMRC PETTY CASH - COPPIN ROAD	PETTY CASH RECOUP	36.40
220366	04/07/2018	EMRC PETTY CASH - HAZELMERE	PETTY CASH RECOUP	67.85
220367	04/07/2018	EMRC PETTY CASH - MATHIESON ROAD	PETTY CASH RECOUP	22.90
220368	04/07/2018	EMRC PETTY CASH - RED HILL	PETTY CASH RECOUP	40.35
220369	31/07/2018	CITY OF WANNEROO	LSL PORTABILITY PAYMENT	3,133.90
220370	31/07/2018	EMRC PETTY CASH - COPPIN ROAD	PETTY CASH RECOUP	31.75
220371	31/07/2018	EMRC PETTY CASH - MATHIESON ROAD	PETTY CASH RECOUP	31.10
220372	31/07/2018	EMRC PETTY CASH - RED HILL	PETTY CASH RECOUP	14.80
PAY 2018-25	12/06/2018	PAYROLL FE 12/6/2018	PAYROLL	176,529.79
PAY 2018-25.1	12/06/2018	PAYROLL FE 12/6/2018	PAYROLL	34,407.91
PAY 2018-26	26/06/2018	PAYROLL FE 26/6/2018	PAYROLL	190,262.89
PAY 2019-1	10/07/2018	PAYROLL FE 10/7/2018	PAYROLL	181,746.30
PAY 2019-2	24/07/2018	PAYROLL FE 24/7/2018	PAYROLL	179,002.03
1*JUN18	01/06/2018	BANK CHARGES 1776 - 1780	BANK FEES & CHARGES	1,557.71
1*JUL18	02/07/2018	BANK CHARGES 1781 - 1785	BANK FEES & CHARGES	1,754.40
DD17274.1	12/06/2018	WALGS PLAN	SUPERANNUATION	26,367.18
DD17274.2	12/06/2018	AUSTRALIAN SUPER	SUPERANNUATION	1,737.18
DD17274.3	12/06/2018	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION	206.99
DD17274.4	12/06/2018	AUSTRALIAN CATHOLIC SUPERANNUATION & RETIREMENT FUND	SUPERANNUATION	187.72
DD17274.5	12/06/2018	MLC SUPER FUND	SUPERANNUATION	262.85
DD17274.6	12/06/2018	KINETIC SUPERANNUATION	SUPERANNUATION	158.84
DD17274.7	12/06/2018	ZURICH MASTER SUPERANNUATION FUND	SUPERANNUATION	255.77
DD17274.8	12/06/2018	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION	577.91
DD17274.9	12/06/2018	BT LIFETIME SUPER - EMPLOYER PLAN	SUPERANNUATION	255.83
DD17274.10	12/06/2018	CBUS INDUSTRY SUPER	SUPERANNUATION	1,065.39
DD17274.11	12/06/2018	MTAA SUPERANNUATION FUND	SUPERANNUATION	212.83



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DD17274.12	12/06/2018	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	554.75
DD17274.13	12/06/2018	SUNSUPER	SUPERANNUATION	380.40
DD17274.14	12/06/2018	SUNCORP BRIGHTER SUPER	SUPERANNUATION	200.24
DD17274.15	12/06/2018	ETHAN Y WANG SUPER PTY LTD ATF ETHAN Y WANG SUPERANNUATION FUND	SUPERANNUATION	432.24
DD17274.16	12/06/2018	A&S HUGHES-D'AETH PTY LTD ATF A&S HUGHES-D'AETH SUPERANNUATION FUND	SUPERANNUATION	484.57
DD17274.17	12/06/2018	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	1,007.42
DD17274.18	12/06/2018	LEGALSUPER	SUPERANNUATION	294.68
DD17274.19	12/06/2018	ONEPATH MASTERFUND (ANZ)	SUPERANNUATION	114.46
DD17274.20	12/06/2018	COLONIAL FIRST STATE FIRSTCHOICE	SUPERANNUATION	254.76
DD17274.21	12/06/2018	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	197.25
DD17275.1	12/06/2018	WALGS PLAN	SUPERANNUATION	6,801.37
DD17275.2	12/06/2018	AUSTRALIAN SUPER	SUPERANNUATION	221.85
DD17275.3	12/06/2018	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION	57.28
DD17275.4	12/06/2018	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION	182.60
DD17275.5	12/06/2018	BT LIFETIME SUPER - EMPLOYER PLAN	SUPERANNUATION	108.63
DD17275.6	12/06/2018	CBUS INDUSTRY SUPER	SUPERANNUATION	243.86
DD17275.7	12/06/2018	MTAA SUPERANNUATION FUND	SUPERANNUATION	63.74
DD17275.8	12/06/2018	SUNSUPER	SUPERANNUATION	88.72
DD17275.9	12/06/2018	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	146.45
DD17275.10	12/06/2018	ETHAN Y WANG SUPER PTY LTD ATF ETHAN Y WANG SUPERANNUATION FUND	SUPERANNUATION	239.89
DD17275.11	12/06/2018	A&S HUGHES-D'AETH PTY LTD ATF A&S HUGHES-D'AETH SUPERANNUATION FUND	SUPERANNUATION	133.46
DD17275.12	12/06/2018	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	141.62
DD17275.13	12/06/2018	LEGALSUPER	SUPERANNUATION	77.28
DD17275.14	12/06/2018	ONEPATH MASTERFUND (ANZ)	SUPERANNUATION	25.73
DD17275.15	12/06/2018	COLONIAL FIRST STATE FIRSTCHOICE	SUPERANNUATION	70.09
DD17275.16	12/06/2018	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	56.08
DD17342.1	26/06/2018	WALGS PLAN	SUPERANNUATION	27,230.26
DD17342.2	26/06/2018	AUSTRALIAN SUPER	SUPERANNUATION	1,827.52
DD17342.3	26/06/2018	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION	212.17
DD17342.4	26/06/2018	AUSTRALIAN CATHOLIC SUPERANNUATION & RETIREMENT FUND	SUPERANNUATION	187.72
DD17342.5	26/06/2018	MLC SUPER FUND	SUPERANNUATION	405.24
DD17342.6	26/06/2018	KINETIC SUPERANNUATION	SUPERANNUATION	158.84
DD17342.7	26/06/2018	ZURICH MASTER SUPERANNUATION FUND	SUPERANNUATION	255.77
DD17342.8	26/06/2018	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION	516.71
DD17342.9	26/06/2018	BT LIFETIME SUPER - EMPLOYER PLAN	SUPERANNUATION	261.03
DD17342.10	26/06/2018	CBUS INDUSTRY SUPER	SUPERANNUATION	927.83
DD17342.11	26/06/2018	MTAA SUPERANNUATION FUND	SUPERANNUATION	219.66
DD17342.12	26/06/2018	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	568.06
DD17342.13	26/06/2018	SUNSUPER	SUPERANNUATION	392.06
DD17342.14	26/06/2018	SUNCORP BRIGHTER SUPER	SUPERANNUATION	199.07
DD17342.15	26/06/2018	ETHAN Y WANG SUPER PTY LTD ATF ETHAN Y WANG SUPERANNUATION FUND	SUPERANNUATION	453.85
DD17342.16	26/06/2018	A&S HUGHES-D'AETH PTY LTD ATF A&S HUGHES-D'AETH SUPERANNUATION FUND	SUPERANNUATION	496.67
DD17342.17	26/06/2018	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	975.73



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 CEO's DELEGATED PAYMENTS LIST  
 FOR THE MONTHS OF JUNE AND JULY 2018

Cheque / EFT No	Date	Payee	Description	Amount
DD17342.18	26/06/2018	LEGALSUPER	SUPERANNUATION	301.99
DD17342.19	26/06/2018	ONEPATH MASTERFUND (ANZ)	SUPERANNUATION	117.32
DD17342.20	26/06/2018	COLONIAL FIRST STATE FIRSTCHOICE	SUPERANNUATION	261.13
DD17342.21	26/06/2018	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	202.18
DD17447.1	10/07/2018	WALGS PLAN	SUPERANNUATION	27,285.22
DD17447.2	10/07/2018	AUSTRALIAN SUPER	SUPERANNUATION	1,758.85
DD17447.3	10/07/2018	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION	214.04
DD17447.4	10/07/2018	AUSTRALIAN CATHOLIC SUPERANNUATION & RETIREMENT FUND	SUPERANNUATION	187.72
DD17447.5	10/07/2018	MLC SUPER FUND	SUPERANNUATION	454.69
DD17447.6	10/07/2018	KINETIC SUPERANNUATION	SUPERANNUATION	158.84
DD17447.7	10/07/2018	ZURICH MASTER SUPERANNUATION FUND	SUPERANNUATION	255.77
DD17447.8	10/07/2018	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION	517.41
DD17447.9	10/07/2018	BT LIFETIME SUPER - EMPLOYER PLAN	SUPERANNUATION	264.03
DD17447.10	10/07/2018	CBUS INDUSTRY SUPER	SUPERANNUATION	1,012.35
DD17447.11	10/07/2018	MTAA SUPERANNUATION FUND	SUPERANNUATION	213.37
DD17447.12	10/07/2018	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	568.06
DD17447.13	10/07/2018	SUNSUPER	SUPERANNUATION	388.33
DD17447.14	10/07/2018	SUNCORP BRIGHTER SUPER	SUPERANNUATION	201.41
DD17447.15	10/07/2018	ETHAN Y WANG SUPER PTY LTD ATF ETHAN Y WANG SUPERANNUATION FUND	SUPERANNUATION	453.87
DD17447.16	10/07/2018	A&S HUGHES-D'AETH PTY LTD ATF A&S HUGHES-D'AETH SUPERANNUATION FUND	SUPERANNUATION	496.67
DD17447.17	10/07/2018	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	935.27
DD17447.18	10/07/2018	LEGALSUPER	SUPERANNUATION	301.99
DD17447.19	10/07/2018	ONEPATH MASTERFUND (ANZ)	SUPERANNUATION	101.52
DD17447.20	10/07/2018	COLONIAL FIRST STATE FIRSTCHOICE	SUPERANNUATION	261.13
DD17447.21	10/07/2018	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	203.24
DD17448.1	24/07/2018	WALGS PLAN	SUPERANNUATION	28,125.97
DD17448.2	24/07/2018	AUSTRALIAN SUPER	SUPERANNUATION	1,860.60
DD17448.3	24/07/2018	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION	190.00
DD17448.4	24/07/2018	AUSTRALIAN CATHOLIC SUPERANNUATION & RETIREMENT FUND	SUPERANNUATION	191.47
DD17448.5	24/07/2018	MLC SUPER FUND	SUPERANNUATION	476.50
DD17448.6	24/07/2018	KINETIC SUPERANNUATION	SUPERANNUATION	158.84
DD17448.7	24/07/2018	ZURICH MASTER SUPERANNUATION FUND	SUPERANNUATION	255.77
DD17448.8	24/07/2018	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION	504.30
DD17448.9	24/07/2018	BT LIFETIME SUPER - EMPLOYER PLAN	SUPERANNUATION	263.88
DD17448.10	24/07/2018	CBUS INDUSTRY SUPER	SUPERANNUATION	939.73
DD17448.11	24/07/2018	MTAA SUPERANNUATION FUND	SUPERANNUATION	220.43
DD17448.12	24/07/2018	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	568.06
DD17448.13	24/07/2018	SUNSUPER	SUPERANNUATION	390.62
DD17448.14	24/07/2018	SUNCORP BRIGHTER SUPER	SUPERANNUATION	204.88
DD17448.15	24/07/2018	ETHAN Y WANG SUPER PTY LTD ATF ETHAN Y WANG SUPERANNUATION FUND	SUPERANNUATION	453.87
DD17448.16	24/07/2018	A&S HUGHES-D'AETH PTY LTD ATF A&S HUGHES-D'AETH SUPERANNUATION FUND	SUPERANNUATION	496.67
DD17448.17	24/07/2018	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	547.58
DD17448.18	24/07/2018	LEGALSUPER	SUPERANNUATION	302.09





Eastern Metropolitan Regional Council  
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 CEO's DELEGATED PAYMENTS LIST  
 FOR THE MONTHS OF JUNE AND JULY 2018

Cheque / EFT No	Date	Payee	Description	Amount
DD17448.19	24/07/2018	ONEPATH MASTERFUND (ANZ)	SUPERANNUATION	92.50
DD17448.20	24/07/2018	COLONIAL FIRST STATE FIRSTCHOICE	SUPERANNUATION	261.13
DD17448.21	24/07/2018	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	202.18
1342	05/06/2018	HAAS HOLZZERKLEINERUNGS - UND FORDERTECHNIK GMBH	PARTS PURCHASE - GRINDER	31,607.00
1343	05/06/2018	WESTPAC BANKING CORPORATION	TERM DEPOSIT INVESTMENT	2,000,000.00
1344	14/06/2018	AMP BANK	TERM DEPOSIT INVESTMENT	1,000,000.00
1345	14/06/2018	SUNCORP BANK	TERM DEPOSIT INVESTMENT	1,500,000.00
1346	15/06/2018	SAI ENTERPRISES	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	11,664.00
1347	15/06/2018	WBC - CORPORATE MASTERCARD - D AMEDURI	CREDIT CARD PURCHASES	5,073.78
1348	15/06/2018	WBC - CORPORATE MASTERCARD - DAVID SCHMIDT	CREDIT CARD PURCHASES	5,059.80
1349	15/06/2018	WBC - CORPORATE MASTERCARD - P SCHNEIDER	CREDIT CARD PURCHASES	1,731.69
1350	15/06/2018	WBC - CORPORATE MASTERCARD - S FITZPATRICK	CREDIT CARD PURCHASES	1,135.44
1351	15/06/2018	WBC - CORPORATE MASTERCARD - T BEINHAEUER	CREDIT CARD PURCHASES	430.95
1352	15/06/2018	WBC - CORPORATE MASTERCARD - T ECKSTEIN	CREDIT CARD PURCHASES	110.00
1353	15/06/2018	WBC - CORPORATE MASTERCARD - W HARRIS	CREDIT CARD PURCHASES	2,262.10
1354	15/06/2018	WBC - CORPORATE MASTERCARD - Z WILLIAMSON	CREDIT CARD PURCHASES	588.27
1355	21/06/2018	AUSTRACLEAR LIMITED (ASX)	FINANCIAL SERVICES FEE	26.95
1356	21/06/2018	BLUE ENGINEERING S.R.L	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	107,679.60
1357	22/06/2018	ING	TERM DEPOSIT INVESTMENT	1,500,000.00
1358	29/06/2018	SUNCORP BANK	TERM DEPOSIT INVESTMENT	1,500,000.00
1359	16/07/2018	WBC - CORPORATE MASTERCARD - D AMEDURI	CREDIT CARD PURCHASES	1,053.86
1360	16/07/2018	WBC - CORPORATE MASTERCARD - DAVID SCHMIDT	CREDIT CARD PURCHASES	4,744.06
1361	16/07/2018	WBC - CORPORATE MASTERCARD - H LIEW	CREDIT CARD PURCHASES	18.25
1362	16/07/2018	WBC - CORPORATE MASTERCARD - P SCHNEIDER	CREDIT CARD PURCHASES	463.55
1363	16/07/2018	WBC - CORPORATE MASTERCARD - S FITZPATRICK	CREDIT CARD PURCHASES	3,292.15
1364	16/07/2018	WBC - CORPORATE MASTERCARD - T BEINHAEUER	CREDIT CARD PURCHASES	937.50
1365	16/07/2018	WBC - CORPORATE MASTERCARD - T ECKSTEIN	CREDIT CARD PURCHASES	130.23
1366	16/07/2018	WBC - CORPORATE MASTERCARD - W HARRIS	CREDIT CARD PURCHASES	860.24
1367	16/07/2018	WBC - CORPORATE MASTERCARD - Z WILLIAMSON	CREDIT CARD PURCHASES	490.37
1368	16/07/2018	WESTPAC BANKING CORPORATION	TERM DEPOSIT INVESTMENT	3,000,000.00
1369	23/07/2018	AUSTRACLEAR LIMITED (ASX)	FINANCIAL SERVICES FEE	53.35
1370	25/07/2018	JIANGMEN XIECHENG MACHINERY CO LTD	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	5,028.47
1371	25/07/2018	ULTIMO ENGINEERS	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	9,310.22
1372	27/07/2018	BANKWEST	TERM DEPOSIT INVESTMENT	3,500,000.00
1373	31/07/2018	BANKWEST	TERM DEPOSIT INVESTMENT	2,500,000.00
<b>SUB TOTAL</b>				<b>23,664,492.29</b>
<b>LESS CANCELLED EFTs &amp; CHEQUES</b>				
EFT39802	22/06/2018	SAIGON SOUL FOOD	CANCELLED EFT	-1,479.00
EFT39934	29/06/2018	PROTECTOR FIRE SERVICES	CANCELLED EFT	-194.70
EFT40005	17/07/2018	PITNEY BOWES AUSTRALIA PTY LTD	CANCELLED EFT	-673.95
220363	04/07/2018	BLANK - UNUSED CHEQUE	CANCELLED CHEQUE	0.00
<b>SUB TOTAL</b>				<b>-2,347.65</b>



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Eastern Metropolitan Regional Council  
CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTHS OF JUNE AND JULY 2018

Cheque / EFT No	Date	Payee	Description	Amount
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			TOTAL	23,662,144.64
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REPORT

Bank Code Bank

		EMRC - Municipal Fund		23,662,144.64
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## 14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 MAY 2018

REFERENCE: D2018/08513

### PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the EMRC's financial performance for the period ended 31 May 2018.

### KEY ISSUES AND RECOMMENDATION(S)

- Significant year to date budget variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Financial Activity as at 31 May 2018 have been identified and are reported on in the body of the report.

#### Recommendation(s)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 May 2018.

### SOURCE OF REPORT

Director Corporate Services

### BACKGROUND

It is a requirement of the *Local Government (Financial Management) Regulations 1996* (r.34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.

The 2017/2018 Budget was presented in a format that separated operating income and expenditure from other revenue and expenses to provide improved disclosure of Council's underlying operating result.

Submitted to each meeting of Council is a financial report and summaries which provide an overview of year to date budget performance for operating activities and capital works. Variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income are reported on in the body of the report. Also included are end of year forecasts by nature and type for operating activities and end of year forecasts for each capital works project. These forecasts are reviewed regularly in order to provide an accurate forecast of the end of year result.

The half year budget review was undertaken during January/February 2018 and is reflected in this report.

### REPORT

Outlined within this report are financial statements for the period ended 31 May 2018. Where possible the year to date monthly budget allocations will be reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.



*Item 14.2 continued*

### **Statement of Comprehensive Income - Nature and Type (refer Attachment 1)**

The year to date operating result from normal activities as at 31 May 2018 is an unfavourable variance of \$3,020,173 (49.94%) against budget. The following information is provided on key aspects of Council's year to date financial performance:

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<b><u>Operating Income</u></b>	<i>Actuals for the Year</i>	An unfavourable variance of \$5,786,669 (18.14%).
	<i>End of Year Forecast</i>	An unfavourable variance of \$5,691,678 (16.28%).

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#### Operating Income variances previously reported to Council:

1. Year to date User Charges of \$20,989,279 is \$6,339,480 (23.20%) below the budget of \$27,328,759. This is due to the lower than budget tonnages received from commercial operators and member Councils as at 31 May 2018. As a consequence of this decline, strategies to secure extra volume and a reforecasting of operational expenditure to match revised tonnage estimates continue to be undertaken.

The full year forecast for User Charges of \$23,291,308 is expected to be below the annual budget by \$6,422,980 (21.62%).

2. Year to date Interest on Municipal Cash Investments of \$594,287 is \$211,211 (55.14%) above the budget of \$383,076. The full year forecast for Interest Municipal Cash Investments is expected to be above the annual budget by \$293,000 (73.25%). This is attributable to the higher level of funds available as at 30 June 2017 compared to budget, together with a higher average interest rate expected to be received (2.64% as at 31 May 2018) compared to the budgeted rate of 2.54%. Also contributing is the lower level of capital expenditure to-date of \$4,049,587 compared to the annual budget of \$25,956,194 and the forecast budget of \$4,785,885.
3. The full year forecast for Reimbursement of \$939,427 is \$189,739 (25.31%) above the budget of \$749,688 and is attributable to the increase in the reimbursement of transportation costs associated with the delivery of laterite (\$185,000 compared to a budget of \$3,000).
4. Year to date Other Income of \$2,578,981 is \$350,049 (15.70%) above the budget of \$2,228,932. The major factor attributable to this variance is the Laterite sales of \$875,498 compared to a budget of \$313,496. This is offset by lower sale of Greenwaste products of \$119,424 compared to a budget of \$227,788 and the sale of Woodwaste products of \$621,196 compared to a budget of \$779,163.

The full year forecast for Other Income of \$2,826,544 is \$341,882 (13.76%) above the budget of \$2,484,662. The major factor attributable to this variance is an increase in Laterite sales forecast to be \$990,000 compared to a budget of \$313,496. This is offset by a reduction in the sale of Greenwaste products which has been forecast to be \$130,000 compared to a budget of \$248,499, the sale of Woodwaste products forecast to be \$709,931 compared to a budget of \$850,000 and royalty income from methane gas forecast to be \$600,000 compared to a budget of \$700,000.

There were no further significant Operating Income variances as at 31 May 2018.

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*Item 14.2 continued*

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<b><u>Operating Expenditure</u></b>	<i>Actuals for the Year</i>	A favourable variance of \$2,766,496 (10.70%).
	<i>End of Year Forecast</i>	A favourable variance of \$6,988,851 (20.54%).

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Operating Expenditure variances previously reported to Council:

1. Year to date Salary Expenses of \$6,616,208 is \$1,491,308 (18.39%) below the budget of \$8,107,516. This variance is attributable to the timing of filling vacant positions and budgeted positions.

The full year forecast for Salary Expenses is below the annual budget by \$1,204,824 (13.52%). The variance is attributable to the timing of filling vacant positions and budgeted positions that will not to be filled by year end.

2. Year to date Contract Expenses of \$3,128,085 is \$688,428 (18.04%) below the budget of \$3,816,513 due to the timing of various projects from different business units. Major variances from the Waste Services directorate include:

- Rehabilitate Class III Cells - Red Hill Landfill Facility - \$258,268;
- Crush and Screen Lateritic Caprock - \$203,959;
- Undertake Greenwaste Waste Stream Audits - \$48,300; and
- Operate and Maintain Plant - \$35,764.

This is off-set by an increase in the following activities:

- Manage Laterite - \$163,594; and
- Monitor Environmental Impacts - Red Hill & Hazelmere Facilities - \$94,743.

Other projects where the expenditures are lower than budget for various directorates/business units include: Corporate Services (\$289,098), Environmental Services (\$40,408) and Regional Development (\$77,853).

The full year forecast for Contract Expenses is below the annual budget by \$2,150,123 (35.08%).

The variance is attributable to the timing of various projects from different business units where savings have been achieved or where the project expenditure has been deferred or carried forward. Major variances from the Waste Services directorate include:

- Operate and Maintain Class IV Cell - Leachate Removal - Red Hill Landfill Facility - \$750,000;
- Operate and Maintain Leachate Project - Red Hill Landfill Facility - \$245,000;
- Rehabilitate Class III Cells - Red Hill Landfill Facility - \$187,970;
- Operate and Maintain Plant - Waste Management Facilities - \$156,250; and
- Monitor Environmental Impacts - Red Hill Landfill Facility - \$144,724.

Other projects where the expenditures are lower than budget for various directorates/business units include: Corporate Services (\$336,130), Regional Development (\$120,370) and other Waste Services minor projects (\$243,982). This is offset by a forecast increase in the Environmental Services directorate of \$38,643.

3. The full year forecast for Depreciation Expenses is \$839,712 (19.47%) below the budget of \$4,312,811. This is attributable to the lower level of forecast and actual capital expenditure to-date (full year forecast of \$4,785,885 compared to a budget of \$25,956,194) together with changes to the asset life of the EMRC's buildings class of assets in accordance with accounting standards following valuations undertaken in June 2017 which have contributed to the lower expenditure.
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*Item 14.2 continued*

4. The full year forecast for Miscellaneous Expenses of \$10,490,110 is expected to be below the annual budget by \$3,023,673 (22.37%). The variance is attributable to a lower than budgeted landfill levy payable (\$9,580,139 compared to a budget of \$12,475,754) as a result of the reduced tonnages from commercial operators and lower than budgeted tonnages from member Councils.
5. The full year Provision Expenses of \$167,481 is \$36,566 (17.92%) below the budget of \$204,047. This is due to the lower than budget tonnages forecast to be received from commercial operators and member Councils by 30 June 2018.
6. Year to date Costs Allocated of \$805,428 is \$350,024 (30.29%) below the budget of \$1,155,452. This variance relates specifically to the internal costs allocated between the Resource Recovery C&I Project and the Red Hill Landfill Facility Class III cell and is as a result of the low level of tonnages received through the C&I facility and the resulting residuals. This variance is predominantly offset against Costs Allocated (Other Expenses).

The full year forecast for Costs Allocated of \$871,039 is expected to be below the annual budget by \$392,083 (31.04%).

There were no further significant Operating Expenditure variances as at 31 May 2018.

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<b><u>Other Revenues and Expenses (Net)</u></b>	<i>Actuals for the Year</i>	A favourable variance of \$331,445 (7.57%).
	<i>End of Year Forecast</i>	A favourable variance of \$346,598 (6.88%).

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Other Revenues and Expenses variances previously reported to Council:

1. Year to date User Charges of \$328,009 is \$117,502 (26.37%) below the budget of \$445,511. The variance is predominantly due to the lower level of tonnages received through the Hazelmere C&I facility.  
The full year forecast for User Charges of \$486,000 is expected to be below the annual budget by \$864,000 (64.00%).
  2. The full year forecast for Interest Restricted Cash Investments of \$2,108,000 is expected to be above the annual budget by \$348,374 (19.80%). This is attributable to the higher level of funds available as at 30 June 2017 compared to budget together with a higher average interest rate expected to be received for the 2017/2018 financial year (2.64% as at 31 May 2018) compared to the budgeted rate of 2.54%.
  3. Year to date Reimbursements of \$39,738 is \$39,694 above the budget of \$44. This variance relates to the reimbursement of shared expenses from the Mindarie Regional Council for the Resource Recovery Facility tender that were not previously budgeted for. The full year forecast is expected to be above the annual budget by \$40,000.
  4. Year to date Proceeds from Sale of Assets (Other Revenues) is \$193,742 (39.38%) below the budget of \$491,924. The full year forecast for Proceeds from Sale of Assets (Other Revenues) is \$66,576 (10.99%) above the budget of \$605,924. The variance relates specifically to the timing of various items of plant and vehicles not previously budgeted for change over during the 2017/2018 financial year that have been forecast to attain the specified criteria for change over. This is offset by the increase in the Carrying Amount of Assets Disposed Of (Other Expenses).
  5. Year to date Other Revenue of \$82,210 is \$27,790 (25.26%) below the budget of \$110,000. The full year forecast for Other Revenue of \$155,000 is expected to be below the annual budget by \$1,061,891 (87.26%). The variance relates specifically to the sale of products from the Hazelmere C&I Project which is due to the lower level of tonnages received through the Hazelmere C&I facility (\$120,000 forecast compared to a budget of \$348,215) as well as the sale of electricity from the Wood Waste to Energy facility which is yet to be completed (\$0 forecast compared to a budget of \$868,676).
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*Item 14.2 continued*

6. Year to date Salary Expenses (Other Expenses) of \$334,517 is \$192,813 (36.56%) below the budget of \$527,330. The variance is attributable to budgeted positions not filled due to the timing of Resource Recovery Park projects.
7. Year to date Contract Expenses of \$270,068 is \$230,496 (46.05%) below the budget of \$500,564. The full year forecast for Contract Expenses (Other Expenses) is \$913,850 (71.38%) below the budget of \$1,280,298. The variance relates to contract and associated consultancy expenses specifically for the Hazelmere C&I Project which is not as yet operating at full capacity.
8. The full year forecast for Material Expenses (Other Expenses) is \$100,917 (82.47%) below the budget of \$122,368. The variance relates specifically to the Hazelmere C&I Project which is not as yet operating at full capacity (\$5,500 forecast compared to a budget of \$26,000) as well as the Wood Waste to Energy facility which is yet to be completed (\$6,818 forecast compared to a budget of \$81,818).
9. The full year forecast for Utility Expenses (Other Expenses) is \$73,960 (79.88%) below the budget of \$92,584. The variance relates specifically to the electricity expenses for the Hazelmere C&I Project which is not as yet operating at full capacity (\$15,000 forecast compared to a budget of \$81,902) as well as the Wood Waste to Energy facility which is yet to be completed (\$1,364 forecast compared to a budget of \$8,182).
10. Full Year Insurance Expenses (Other Expenses) of \$19,334 has been forecast to be \$37,833 (66.18%) below the budget of \$57,167. The variance is due to insurance premiums not required to be paid on the Wood Waste to Energy facility which is yet to be completed.
11. Full Year Depreciation Expenses (Other Expenses) is \$232,720 (73.80%) below the budget of \$315,322. The variance is due to the timing and subsequent carry forward or deferment of capital expenditure associated with the Resource Recovery projects.
12. The full year forecast for Miscellaneous Expenses (Other Expenses) is \$464,173 (95.98%) below the budget of \$483,627. The variance relates predominantly to miscellaneous expenses for the C&I Project at Hazelmere which is not as yet operating at full capacity (\$7,500 forecast compared to a budget of \$40,000) as well as the Wood Waste to Energy facility which is yet to be completed (\$0 forecast compared to a budget of \$392,727).
13. Year to date Carrying Amount of Assets Disposed Of is \$148,231 (32.06%) below the budget of \$462,325. The full year forecast for Carrying Amount of Assets Disposed Of is \$76,978 (13.47%) above the budget of \$571,325. The variance relates specifically to the timing of various items of plant and vehicles not previously budgeted for change over during the 2017/2018 financial year that have been forecast to attain the specified criteria for change over. This is mostly offset by the increase in the Proceeds from Sale of Assets (Other Revenues).
14. Year to date Costs Allocated (Other Expenses) of \$709,869 is \$378,000 (34.75%) below the budget of \$1,087,869. This variance relates specifically to the internal costs allocated between the Resource Recovery C&I Project and the Red Hill Landfill Facility Class III cell and is as a result of the low level of tonnages received through the C&I facility and the resulting residuals. This variance is predominantly offset against Costs Allocated (Operating Expenditure).

The full year forecast for Cost Allocations has been forecast to be \$386,269 (32.46%) below the budget of \$1,190,122.

There were no further significant Other Revenues and Expenses variances as at 31 May 2018.



*Item 14.2 continued*

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<b><u>Other Comprehensive Income</u></b>	<i>Actuals for the Year</i>	A favourable variance of \$4,235,645.
	<i>End of Year Forecast</i>	A favourable variance of \$4,235,645.

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Council at its meeting held on 24 August 2017, resolved as follows (Ref: D2017/14642):

*“THAT COUNCIL APPROVES USE OF RETAINED FUNDS FROM THE EARLY COLLECTION OF CARBON TAX IN THE DEVELOPMENT OF THE HAZELMERE RESOURCE RECOVERY PARK AND/OR THE RESOURCE RECOVERY FACILITY PROJECT.”*

As a result the amount of \$4,235,645 was transferred from the Non-Current Carbon Pricing Provision in the Statement of Financial Position and recognised as income in the Statement of Comprehensive Income.

**Capital Expenditure Statement (refer Attachment 2)**

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<b><u>Capital Expenditure</u></b>	<i>Actuals for the Year</i>	A favourable variance of \$1,601,244.
	<i>End of Year Forecast</i>	A favourable variance of \$21,170,309.

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Capital Expenditure variances:

A favourable variance of \$1,601,244 existed as at 31 May 2018 when compared to the budget of \$5,650,831. The year to date budget provisions are used as a guide only as expenditure of a capital nature is undertaken as and when required.

Major capital expenditure as at 31 May 2018 includes:

- Leachate Project - Red Hill Landfill Facility - \$2,218,783;
- Construct Resource Recovery Park - Wood Waste to Energy Utilities/Infrastructure - \$653,421;
- Construct and Commission Resource Recovery Park - Site Infrastructure - \$274,142;
- Purchase Vehicles - Ascot Place & Red Hill Landfill Facility - \$158,788;
- Construct Class III Leachate Pond - Red Hill Landfill Facility - \$125,558;
- Construct Stormwater and Siltation Ponds - Red Hill Landfill Facility - \$114,332;
- Construct Class III Cell - Stage 15B - Red Hill Landfill Facility - \$105,215; and
- Purchase Plant and Equipment - Wood Waste to Energy - \$104,389.

The Capital Expenditure budgets as at year end were reviewed as part of the half year budget review undertaken during January/February 2018 and on-going subsequent to this period in order to reflect the actual timing of various projects and to match expenditure requirements in relation to tonnage forecasts.

Full Year Capital Expenditure has been forecast to be \$21,170,309 (81.56%) below the budget of \$25,956,194.

Significant reductions to capital budgets where savings have been achieved or where project expenditure has been deferred and/or carried forward include the following:

- Construct Class III Cell - Farm Stage 3 - Red Hill Landfill Facility - \$3,665,000;
  - Purchase / Replace Plant - Red Hill Landfill Facility - \$3,539,497;
  - Construct and Commission Resource Recovery Park - Site Infrastructure - \$2,650,000;
  - Purchase Resource Recovery Park - Wood Waste to Energy Plant and Equipment - \$1,888,040;
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*Item 14.2 continued*

- Purchase / Replace Plant - Hazelmere - \$1,866,276;
- Construct Class III Cell - Stage 15B - Red Hill Landfill Facility - \$1,511,222;
- Leachate Project (including Plant & Minor Plant) - Red Hill Landfill Facility - \$1,087,203;
- Construct and Commission Resource Recovery Park - Community Reuse Store - \$500,000;
- Design & Construct Class IV Cell - Stage 2 - Red Hill Landfill Facility - \$500,000;
- Purchase Information Technology & Communications Equipment - \$495,750;
- Construct Access Road to Lots 8, 9 & 10 - Red Hill Landfill Facility - \$475,000;
- Construct Class III Leachate Pond - Red Hill Landfill Facility - \$450,000;
- Purchase/Replace Other Equipment - Red Hill Landfill Facility - \$407,870;
- Construct and Commission Resource Recovery Park Site/Administration Office - \$330,000;
- Construct Roads/Carparks - Red Hill Landfill Facility - \$309,201;
- Capital Improvements Administration Building - Ascot Place - \$257,000;
- Construct and Commission Resource Recovery Park - Site Workshop - \$250,000;
- Construct and Commission Resource Recovery Park - Reuse Store Car Park - \$250,000;
- Construct and Commission Resource Recovery Park - Weighbridges (x2) - \$225,000; and
- Construct Drainage Diversion & Infrastructures - Red Hill Landfill Facility - \$220,000.

This is offset by an increase in the following Capital Expenditure budget provision following a review of the capital expenditure program:

- Resource Recovery Park Wood Waste to Energy Utilities/Infrastructure - \$631,757.

**Statement of Financial Position (refer Attachment 3)**

The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

Total Equity as at 31 May 2018 totals \$186,983,996. This is an increase of \$11,974,224 from the 30 June 2017 equity of \$175,009,772 and represents the net change in assets from operations.

It has been forecast that Total Equity as at 30 June 2018 will be above the original budget of \$179,588,997 by \$7,275,411.

**Statement of Cash and Investments (refer Attachment 4)**

The level of cash and investments in the Municipal Fund as at 31 May 2018 is \$31,002,851 and Restricted Cash amount to \$67,216,066.

The net movement for the month is an increase of \$503,844.

It has been forecast that Total Cash and Investments as at 30 June 2018 will be above the original budget of \$77,736,317 by \$21,351,787. This is primarily as a result of the lower level of capital expenditure compared to budget that has been forecast for 2017/2018.

**Investment Report (refer Attachment 5)**

Term deposits valued at \$7,000,000 matured during May 2018. These were reinvested into further term deposits together with additional surplus funds.



*Item 14.2 continued*

## **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 3 - Good Governance

3.3 To provide responsible and accountable governance and management of the EMRC

3.4 To continue to improve financial and asset management practices

## **FINANCIAL IMPLICATIONS**

As outlined within the report and attachments.

## **SUSTAINABILITY IMPLICATIONS**

Nil

## **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

## **ATTACHMENT(S)**

1. Statement of Comprehensive Income by Nature and Type (Ref: D2018/09516)
2. Capital Expenditure Statement (Ref: D2018/09517)
3. Statement of Financial Position (Ref: D2018/09512)
4. Statement of Cash and Investments (Ref: D2018/09514)
5. Investment Report (Ref: Ref: D2018/09515)

## **VOTING REQUIREMENT**

Simple Majority

## **RECOMMENDATION(S)**

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 May 2018.

## **COUNCIL RESOLUTION(S)**

MOVED CR LAVELL

SECONDED CR POWELL

THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 MAY 2018.

**CARRIED UNANIMOUSLY**



# STATEMENT OF COMPREHENSIVE INCOME

## Nature and Type

### MAY 2018

Year to Date

Full Year

Year to Date			Full Year					
Actual	Budget	Variance		Forecast	Budget	Variance		
<b>Operating Income</b>								
\$20,989,279	\$27,328,759	(\$6,339,480)	(U)	User Charges	\$23,291,308	\$29,714,288	(\$6,422,980)	(U)
\$397,962	\$431,376	(\$33,414)	(U)	Special Charges	\$435,537	\$467,651	(\$32,114)	(U)
\$439,126	\$439,698	(\$572)	(U)	Contributions	\$538,943	\$589,972	(\$51,029)	(U)
\$407,000	\$423,806	(\$16,806)	(U)	Operating Grants	\$550,000	\$560,175	(\$10,175)	(U)
\$594,287	\$383,076	\$211,211	(F)	Interest Municipal Cash Investments	\$693,000	\$400,000	\$293,000	(F)
\$707,877	\$665,534	\$42,343	(F)	Reimbursements	\$939,427	\$749,688	\$189,739	(F)
\$2,578,981	\$2,228,932	\$350,049	(F)	Other	\$2,826,544	\$2,484,662	\$341,882	(F)
<b>\$26,114,512</b>	<b>\$31,901,181</b>	<b>(\$5,786,669)</b>	<b>(U)</b>	<b>Total Operating Income</b>	<b>\$29,274,758</b>	<b>\$34,966,436</b>	<b>(\$5,691,678)</b>	<b>(U)</b>
<b>Operating Expenditure</b>								
\$6,616,208	\$8,107,516	\$1,491,308	(F)	Salary Expenses	\$7,706,752	\$8,911,576	\$1,204,824	(F)
\$3,128,085	\$3,816,513	\$688,428	(F)	Contract Expenses	\$3,979,077	\$6,129,200	\$2,150,123	(F)
\$709,152	\$708,524	(\$628)	(U)	Material Expenses	\$940,859	\$1,036,679	\$95,820	(F)
\$262,322	\$272,537	\$10,215	(F)	Utility Expenses	\$297,486	\$310,517	\$13,031	(F)
\$567,632	\$558,245	(\$9,387)	(U)	Fuel Expenses	\$606,145	\$615,656	\$9,511	(F)
\$220,643	\$227,553	\$6,910	(F)	Insurance Expenses	\$253,305	\$260,979	\$7,674	(F)
\$3,023,495	\$3,317,491	\$293,996	(F)	Depreciation Expenses	\$3,473,099	\$4,312,811	\$839,712	(F)
\$9,221,828	\$9,849,015	\$627,187	(F)	Miscellaneous Expenses	\$10,490,110	\$13,513,783	\$3,023,673	(F)
\$143,542	\$152,033	\$8,491	(F)	Provision Expenses	\$167,481	\$204,047	\$36,566	(F)
(\$805,428)	(\$1,155,452)	(\$350,024)	(U)	Costs Allocated	(\$871,039)	(\$1,263,122)	(\$392,083)	(U)
<b>\$23,087,479</b>	<b>\$25,853,975</b>	<b>\$2,766,496</b>	<b>(F)</b>	<b>Total Operating Expenditure</b>	<b>\$27,043,275</b>	<b>\$34,032,126</b>	<b>\$6,988,851</b>	<b>(F)</b>
<b>\$3,027,033</b>	<b>\$6,047,206</b>	<b>(\$3,020,173)</b>	<b>(U)</b>	<b>OPERATING RESULT FROM NORMAL ACTIVITIES</b>	<b>\$2,231,483</b>	<b>\$934,310</b>	<b>\$1,297,173</b>	<b>(F)</b>
Surplus	Surplus				Surplus	Surplus		

## Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies;
5. Other Operating Income - includes income from the sale of products; and
6. Miscellaneous Expenses - includes the landfill levy expense of \$8,651,351 as at 31 May 2018.
7. Other Comprehensive Income on page 2 of this report is inclusive of \$4,235,645 of retained residual carbon tax previously collected now being utilised for the Resource Recovery Project (refer Council meeting 24/8/17 - TAC Item 11.2)

(F) denotes Favourable variance and (U) denotes Unfavourable variance



**STATEMENT OF COMPREHENSIVE INCOME**

**Nature and Type**

**MAY 2018**

Year to Date			Full Year					
Actual	Budget	Variance		Forecast	Budget	Variance		
<b>Other Revenues</b>								
\$328,009	\$445,511	(\$117,502)	(U)	User Charges	\$486,000	\$1,350,000	(\$864,000)	(U)
\$4,093,323	\$4,437,306	(\$343,983)	(U)	Secondary Waste Charge	\$4,479,804	\$4,810,120	(\$330,316)	(U)
\$0	\$0	\$0	(F)	Operating Grants	\$0	\$0	\$0	(F)
\$1,614,564	\$1,621,419	(\$6,855)	(U)	Interest Restricted Cash Investments	\$2,108,000	\$1,759,626	\$348,374	(F)
\$39,738	\$44	\$39,694	(F)	Reimbursements	\$40,050	\$50	\$40,000	(F)
\$298,182	\$491,924	(\$193,742)	(U)	Proceeds from Sale of Assets	\$672,500	\$605,924	\$66,576	(F)
\$82,210	\$110,000	(\$27,790)	(U)	Other	\$155,000	\$1,216,891	(\$1,061,891)	(U)
<b>\$6,456,026</b>	<b>\$7,106,204</b>	<b>\$650,178</b>	<b>(U)</b>	<b>Total Other Revenues</b>	<b>\$7,941,355</b>	<b>\$9,742,611</b>	<b>(\$1,801,256)</b>	<b>(U)</b>
<b>Other Expenses</b>								
\$334,517	\$527,330	\$192,813	(F)	Salary Expenses	\$573,778	\$578,888	\$5,110	(F)
\$270,068	\$500,564	\$230,496	(F)	Contract Expenses	\$366,448	\$1,280,298	\$913,850	(F)
\$6,906	\$21,165	\$14,259	(F)	Material Expenses	\$21,451	\$122,368	\$100,917	(F)
\$13,992	\$17,292	\$3,300	(F)	Utility Expenses	\$18,624	\$92,584	\$73,960	(F)
\$0	\$0	\$0	(F)	Fuel Expenses	\$0	\$10,000	\$10,000	(F)
\$17,617	\$17,984	\$367	(F)	Insurance Expenses	\$19,334	\$57,167	\$37,833	(F)
\$71,175	\$76,560	\$5,385	(F)	Depreciation Expenses	\$82,602	\$315,322	\$232,720	(F)
\$6,242	\$15,014	\$8,772	(F)	Miscellaneous Expenses	\$19,454	\$483,627	\$464,173	(F)
\$314,094	\$462,325	\$148,231	(F)	Carrying Amount of Assets Disposed Of	\$648,303	\$571,325	(\$76,978)	(U)
\$709,869	\$1,087,869	\$378,000	(F)	Costs Allocated	\$803,853	\$1,190,122	\$386,269	(F)
<b>\$1,744,480</b>	<b>\$2,726,103</b>	<b>\$981,623</b>	<b>(F)</b>	<b>Total Other Expenses</b>	<b>\$2,553,847</b>	<b>\$4,701,701</b>	<b>\$2,147,854</b>	<b>(F)</b>
<b>\$4,711,546</b>	<b>\$4,380,101</b>	<b>\$331,445</b>	<b>(F)</b>	<b>OPERATING RESULT FROM OTHER ACTIVITIES</b>	<b>\$5,387,508</b>	<b>\$5,040,910</b>	<b>\$346,598</b>	<b>(F)</b>
Surplus	Surplus				Surplus	Surplus		
<b>\$7,738,579</b>	<b>\$10,427,307</b>	<b>\$2,688,728</b>	<b>(U)</b>	<b>NET RESULT</b>	<b>\$7,618,991</b>	<b>\$5,975,220</b>	<b>\$1,643,771</b>	<b>(F)</b>
Surplus	Surplus				Surplus	Surplus		
<b>Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments</b>								
\$0	\$0	\$0	(F)	Unrealised (Gain)/Loss	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Realised (Gain)/Loss	\$0	\$0	\$0	(F)
<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(F)</b>	<b>Total (Gain)/Loss from change in Fair Value of Investments</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(F)</b>
<b>Other Comprehensive Income</b>								
\$0	\$0	\$0	(F)	Revaluation of Assets	\$0	\$0	\$0	(F)
\$4,235,645	\$0	\$4,235,645	(F)	Other Comprehensive Income	\$4,235,645	\$0	\$4,235,645	(F)
<b>\$4,235,645</b>	<b>\$0</b>	<b>\$4,235,645</b>	<b>(F)</b>	<b>Total Other Comprehensive Income</b>	<b>\$4,235,645</b>	<b>\$0</b>	<b>\$4,235,645</b>	<b>(F)</b>
<b>\$11,974,225</b>	<b>\$10,427,307</b>	<b>\$1,546,918</b>	<b>(F)</b>	<b>CHANGE IN NET ASSETS FROM OPERATIONS</b>	<b>\$11,854,636</b>	<b>\$5,975,220</b>	<b>\$5,879,416</b>	<b>(F)</b>
Surplus	Surplus				Surplus	Surplus		



# CAPITAL EXPENDITURE STATEMENT

## MAY 2018

Year to Date						Full Year			
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance	
<b>Governance and Corporate Services</b>									
\$85,823	\$130,000	\$44,177	(F)	\$0	<b>Purchase Vehicles - Ascot Place</b> ( 24440/00 )	\$120,706	\$173,706	\$53,000	(F)
\$0	\$31,500	\$31,500	(F)	\$0	<b>Purchase Furniture Fittings &amp; Equipment - Corporate Services</b> ( 24510/01 )	\$0	\$31,500	\$31,500	(F)
\$38,504	\$235,000	\$196,496	(F)	\$18,061	<b>Purchase Information Technology &amp; Communication Equipment</b> ( 24550/00 )	\$185,300	\$681,050	\$495,750	(F)
\$0	\$30,000	\$30,000	(F)	\$0	<b>Purchase Art Works</b> ( 24620/00 )	\$0	\$30,000	\$30,000	(F)
\$0	\$192,750	\$192,750	(F)	\$0	<b>Capital Improvement Administration Building - Ascot Place</b> ( 25240/01 )	\$0	\$257,000	\$257,000	(F)
\$0	\$10,000	\$10,000	(F)	\$0	<b>Upgrade Security Equipment - Ascot Place</b> ( 25530/01 )	\$0	\$10,000	\$10,000	(F)
<b>\$124,326</b>	<b>\$629,250</b>	<b>\$504,924</b>	<b>(F)</b>	<b>\$18,061</b>		<b>\$306,006</b>	<b>\$1,183,256</b>	<b>\$877,250</b>	<b>(F)</b>



# CAPITAL EXPENDITURE STATEMENT

MAY 2018

Year to Date					Full Year		
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance

## Environmental Services

\$770	\$0	(\$770)	(U)	\$0	Purchase Other Equipment - Environmental Services ( 24590/05 )	\$770	\$0	(\$770)	(U)
\$770	\$0	(\$770)	(U)	\$0		\$770	\$0	(\$770)	(U)

## Resource Recovery

\$0	\$0	\$0	(F)	\$0	Construct and Commission Resource Recovery Park - Community Transfer Station ( 24259/06 )	\$0	\$110,000	\$110,000	(F)
\$0	\$10,000	\$10,000	(F)	\$0	Construct and Commission Resource Recovery Park - Site/Administration Office ( 24259/07 )	\$0	\$330,000	\$330,000	(F)
\$0	\$0	\$0	(F)	\$0	Construct and Commission Resource Recovery Park - Community Reuse Store ( 24259/08 )	\$0	\$500,000	\$500,000	(F)
\$0	\$5,000	\$5,000	(F)	\$0	Construct and Commission Resource Recovery Park - MRF Building - Hazelmere ( 24259/09 )	\$5,000	\$35,000	\$30,000	(F)
\$0	\$70,000	\$70,000	(F)	\$0	Construct and Commission Resource Recovery Park - Weighbridge Office ( 24259/12 )	\$0	\$70,000	\$70,000	(F)
\$0	\$0	\$0	(F)	\$0	Construct and Commission Resource Recovery Park - Site Workshop ( 24259/13 )	\$0	\$250,000	\$250,000	(F)
\$0	\$0	\$0	(F)	\$0	Construct and Commission Resource Recovery Park - Weighbridges (x2) ( 24392/02 )	\$0	\$225,000	\$225,000	(F)
\$274,142	\$350,000	\$75,858	(F)	\$12,135	Construct and Commission Resource Recovery Park - Site Infrastructure ( 24399/01 )	\$350,000	\$3,000,000	\$2,650,000	(F)



# CAPITAL EXPENDITURE STATEMENT

MAY 2018

Year to Date					Full Year		
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
<b>Resource Recovery</b>							
\$0	\$0	\$0 (F)	\$0		\$0	\$250,000	\$250,000 (F)
\$653,421	\$200,000	(\$453,421) (U)	\$366,651		\$831,757	\$200,000	(\$631,757) (U)
\$104,389	\$224,000	\$119,611 (F)	\$719,984		\$103,593	\$1,991,633	\$1,888,040 (F)
\$0	\$2,000	\$2,000 (F)	\$0		\$2,000	\$2,000	\$0 (F)
<b>\$1,031,952</b>	<b>\$861,000</b>	<b>(\$170,952) (U)</b>	<b>\$1,098,769</b>		<b>\$1,292,350</b>	<b>\$6,963,633</b>	<b>\$5,671,283 (F)</b>

## Waste Management

\$14,620	\$11,000	(\$3,620) (U)	\$12,000		\$25,000	\$25,000	\$0 (F)
\$53,907	\$100,204	\$46,297 (F)	\$39,970		\$100,204	\$3,765,204	\$3,665,000 (F)
\$105,215	\$530,500	\$425,285 (F)	\$25,641		\$100,000	\$1,611,222	\$1,511,222 (F)
\$125,558	\$150,000	\$24,442 (F)	\$0		\$150,000	\$600,000	\$450,000 (F)
\$2,218,783	\$1,717,647	(\$501,136) (U)	\$1,498,988		\$1,884,766	\$2,423,169	\$538,403 (F)
\$0	\$250,000	\$250,000 (F)	\$0		\$0	\$500,000	\$500,000 (F)
\$114,332	\$200,000	\$85,668 (F)	\$0		\$200,000	\$200,000	\$0 (F)



**CAPITAL EXPENDITURE STATEMENT**

**MAY 2018**

Year to Date						Full Year			
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance	
<b>Waste Management</b>									
\$0	\$20,000	\$20,000	(F)	\$0		\$20,000	\$329,201	\$309,201	(F)
\$0	\$0	\$0	(F)	\$0		\$0	\$475,000	\$475,000	(F)
\$0	\$200,000	\$200,000	(F)	\$0		\$200,000	\$420,000	\$220,000	(F)
\$0	\$0	\$0	(F)	\$0		\$0	\$150,000	\$150,000	(F)
\$20,526	\$50,000	\$29,474	(F)	\$0		\$20,526	\$50,000	\$29,474	(F)
(\$1,030)	\$0	\$1,030	(F)	\$0		\$0	\$0	\$0	(F)
\$1,861	\$2,000	\$139	(F)	\$0		\$1,861	\$53,706	\$51,845	(F)
\$14,015	\$40,000	\$25,986	(F)	\$0		\$40,000	\$60,000	\$20,000	(F)
\$0	\$20,000	\$20,000	(F)	\$0		\$20,000	\$20,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0		\$0	\$30,000	\$30,000	(F)
\$0	\$0	\$0	(F)	\$0		\$50,000	\$50,000	\$0	(F)
\$39,497	\$40,000	\$503	(F)	\$0		\$50,000	\$3,589,497	\$3,539,497	(F)
\$13,724	\$14,000	\$276	(F)	\$0		\$13,724	\$1,880,000	\$1,866,276	(F)





# CAPITAL EXPENDITURE STATEMENT

MAY 2018

Year to Date			On Order	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance

## Waste Management

\$0	\$530,000	\$530,000	(F)	\$0	<b>Purchase Plant for Leachate Project - Red Hill Landfill Facility</b> ( 24410/08 )	\$80,000	\$530,000	\$450,000	(F)
\$54,068	\$110,000	\$55,932	(F)	\$10,080	<b>Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility</b> ( 24420/00 )	\$68,464	\$190,000	\$121,536	(F)
\$22,290	\$10,000	(\$12,290)	(U)	\$0	<b>Purchase / Replace Minor Plant and Equipment - Hazelmere</b> ( 24420/02 )	\$25,519	\$10,000	(\$15,519)	(U)
\$1,189	\$1,200	\$12	(F)	\$0	<b>Purchase Minor Plant for Leachate Project - Red Hill Landfill Facility</b> ( 24420/06 )	\$1,200	\$100,000	\$98,800	(F)
\$72,965	\$36,000	(\$36,965)	(U)	\$0	<b>Purchase / Replace Vehicles - Red Hill Landfill Facility</b> ( 24430/00 )	\$72,965	\$69,276	(\$3,689)	(U)
\$0	\$0	\$0	(F)	\$0	<b>Purchase / Replace Office Equipment - Red Hill Landfill Facility</b> ( 24510/08 )	\$0	\$4,000	\$4,000	(F)
\$5,689	\$13,400	\$7,711	(F)	\$3,210	<b>Purchase Fire Fighting System/Equipment - Hazelmere</b> ( 24520/07 )	\$5,700	\$13,400	\$7,700	(F)
\$0	\$13,000	\$13,000	(F)	\$0	<b>Purchase / Replace Security System - Red Hill Waste Management Facility</b> ( 24530/08 )	\$13,000	\$83,000	\$70,000	(F)
\$2,650	\$49,130	\$46,480	(F)	\$0	<b>Purchase / Replace Security System - Hazelmere</b> ( 24530/10 )	\$2,650	\$49,130	\$46,480	(F)
\$6,130	\$36,500	\$30,370	(F)	\$684	<b>Purchase / Replace Other Equipment - Red Hill Landfill Facility</b> ( 24590/00 )	\$16,130	\$424,000	\$407,870	(F)
\$0	\$0	\$0	(F)	\$0	<b>Purchase / Replace Miscellaneous Equipment - Hazelmere</b> ( 24590/02 )	\$2,500	\$2,500	\$0	(F)
\$6,550	\$2,000	(\$4,550)	(U)	\$0	<b>Purchase/Replace Other Equipment - Engineering and Waste Management</b> ( 24590/03 )	\$6,550	\$2,000	(\$4,550)	(U)



**CAPITAL EXPENDITURE STATEMENT**

**MAY 2018**

Year to Date						Full Year			
Actual	Budget	Variance		On (F) = Favourable variation Order (U) = Unfavourable variation	Forecast	Budget	Variance		
<b>Waste Management</b>									
\$0	\$0	\$0 (F)	\$0	Purchase / Replace Office Furniture and Fittings - Red Hill Landfill Facility ( 24610/08 )	\$0	\$3,000	\$3,000 (F)		
\$0	\$4,000	\$4,000 (F)	\$0	Purchase Office Furniture and Fittings-Hazelmere ( 24610/10 )	\$4,000	\$4,000	\$0 (F)		
\$0	\$0	\$0 (F)	\$0	Purchase Miscellaneous Furniture and Fittings - Red Hill Education Programme ( 24690/01 )	\$1,000	\$1,000	\$0 (F)		
\$0	\$0	\$0 (F)	\$0	Refurbish Environmental Education Centre - Redhill Landfill Facility ( 25253/00 )	\$1,000	\$2,000	\$1,000 (F)		
\$0	\$0	\$0 (F)	\$0	Refurbish Plant - Red Hill Landfill Facility ( 25410/00 )	\$0	\$20,000	\$20,000 (F)		
\$0	\$10,000	\$10,000 (F)	\$0	Refurbish Plant - Hazelmere ( 25410/01 )	\$10,000	\$70,000	\$60,000 (F)		
<b>\$2,892,539</b>	<b>\$4,160,581</b>	<b>\$1,268,042 (F)</b>	<b>\$1,590,573</b>		<b>\$3,186,759</b>	<b>\$17,809,305</b>	<b>\$14,622,546 (F)</b>		
<b>\$4,049,587</b>	<b>\$5,650,831</b>	<b>\$1,601,244 (F)</b>	<b>\$2,707,403</b>	<b>TOTAL CAPITAL EXPENDITURE</b>	<b>\$4,785,885</b>	<b>\$25,956,194</b>	<b>\$21,170,309 (F)</b>		



39  
**STATEMENT OF FINANCIAL POSITION**

**MAY 2018**

Actual June 2017	Actual Year to Date		Full Year		
			Forecast	Budget	Variance
		(F) = Favourable variation (U) = Unfavourable variation			
<b>Current Assets</b>					
\$2,099,929	\$3,500,534	Cash and Cash Equivalents	\$1,550,129	\$4,278,095	(\$2,727,966) (U)
\$89,754,975	\$94,718,383	Investments	\$97,537,975	\$73,458,222	\$24,079,753 (F)
\$2,578,375	\$2,813,592	Trade and Other Receivables	\$2,578,375	\$3,267,011	(\$688,636) (U)
\$28,834	\$26,294	Inventories	\$28,834	\$27,842	\$992 (F)
\$115,197	\$116,154	Other Assets	\$115,197	\$85,059	\$30,138 (F)
<b>\$94,577,311</b>	<b>\$101,174,958</b>	<b>Total Current Assets</b>	<b>\$101,810,510</b>	<b>\$81,116,229</b>	<b>\$20,694,281 (F)</b>
<b>Current Liabilities</b>					
\$3,846,227	\$3,202,576	Trade and Other Payables	\$3,846,227	\$5,889,919	\$2,043,692 (F)
\$1,438,690	\$1,438,690	Provisions	\$1,467,299	\$1,427,968	(\$39,331) (U)
<b>\$5,284,917</b>	<b>\$4,641,266</b>	<b>Total Current Liabilities</b>	<b>\$5,313,526</b>	<b>\$7,317,887</b>	<b>\$2,004,361 (F)</b>
<b>\$89,292,394</b>	<b>\$96,533,692</b>	<b>Net Current Assets</b>	<b>\$96,496,984</b>	<b>\$73,798,342</b>	<b>\$22,698,642 (F)</b>
<b>Non Current Assets</b>					
\$50,570,000	\$50,570,000	Land	\$50,570,000	\$48,504,912	\$2,065,088 (F)
\$7,485,440	\$7,400,124	Buildings	\$7,404,527	\$7,224,987	\$179,540 (F)
\$14,922,102	\$14,117,006	Structures	\$17,901,165	\$30,616,054	(\$12,714,889) (U)
\$12,083,389	\$10,162,482	Plant	\$9,704,237	\$17,390,630	(\$7,686,393) (U)
\$672,540	\$557,295	Equipment	\$734,342	\$1,808,238	(\$1,073,896) (U)
\$158,479	\$152,541	Furniture and Fittings	\$162,264	\$197,871	(\$35,607) (U)
\$7,405,074	\$10,978,400	Work in Progress	\$7,402,372	\$7,860,423	(\$458,051) (U)
<b>\$93,297,025</b>	<b>\$93,937,848</b>	<b>Total Non Current Assets</b>	<b>\$93,878,907</b>	<b>\$113,603,115</b>	<b>(\$19,724,208) (U)</b>
<b>Non Current Liabilities</b>					
\$7,579,647	\$3,487,544	Provisions	\$3,511,483	\$7,812,460	\$4,300,977 (F)
<b>\$7,579,647</b>	<b>\$3,487,544</b>	<b>Total Non Current Liabilities</b>	<b>\$3,511,483</b>	<b>\$7,812,460</b>	<b>\$4,300,977 (F)</b>
<b>\$175,009,772</b>	<b>\$186,983,996</b>	<b>Net Assets</b>	<b>\$186,864,408</b>	<b>\$179,588,997</b>	<b>\$7,275,411 (F)</b>
<b>Equity</b>					
\$67,395,109	\$67,432,438	Accumulated Surplus/Deficit	\$46,251,453	\$57,741,192	(\$11,489,739) (U)
\$65,431,736	\$65,431,736	Cash Backed Reserves	\$86,575,393	\$72,542,575	\$14,032,818 (F)
\$42,182,927	\$42,145,597	Asset Revaluation Reserve	\$42,182,926	\$43,330,010	(\$1,147,084) (U)
<b>\$0</b>	<b>\$11,974,225</b>	<b>Net change in assets from operations</b>	<b>\$11,854,636</b>	<b>\$5,975,220</b>	<b>\$5,879,416 (F)</b>
<b>\$175,009,772</b>	<b>\$186,983,996</b>	<b>Total Equity</b>	<b>\$186,864,408</b>	<b>\$179,588,997</b>	<b>\$7,275,411 (F)</b>



## CASH AND INVESTMENTS MAY 2018

Actual June 2017	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
<b>Municipal Cash and Investments</b>					
2,096,479	3,497,084	Cash at Bank - Municipal Fund 01001/00	1,546,679	1,827,569	(280,890) (U)
3,450	3,450	Cash on Hand 01019/00 - 02	3,450	3,450	0 (F)
24,153,474	27,502,317	Investments - Municipal Fund 02021/00	10,046,082	2,447,076	7,599,006 (F)
<b>26,253,403</b>	<b>31,002,851</b>	<b>Total Municipal Cash</b>	<b>11,596,211</b>	<b>4,278,095</b>	<b>7,318,116 (F)</b>
<b>Restricted Cash and Investments</b>					
1,372,015	1,403,665	Restricted Investments - Plant and Equipment 02022/01	3,312,798	808,314	2,504,484 (F)
2,314,792	2,368,190	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	2,491,398	2,518,016	(26,618) (U)
6,238,460	6,382,370	Restricted Investments - Future Development 02022/03	16,138,460	20,564,227	(4,425,767) (U)
885,502	905,929	Restricted Investments - Environmental Monitoring Red Hill 02022/04	977,377	993,874	(16,497) (U)
13,506	13,818	Restricted Investments - Environmental Insurance Red Hill 02022/05	11,906	12,039	(133) (F)
14,378	14,709	Restricted Investments - Risk Management 02022/06	14,778	14,825	(47) (F)
563,778	576,784	Restricted Investments - Class IV Cells Red Hill 02022/07	593,464	77,968	515,496 (F)
195,232	199,736	Restricted Investments - Regional Development 02022/08	329,222	143,809	185,413 (F)
48,550,081	49,670,046	Restricted Investments - Secondary Waste Processing 02022/09	56,498,092	46,356,096	10,141,996 (F)
4,344,485	4,444,705	Restricted Investments - Class III Cells 02022/10	5,963,540	826,594	5,136,946 (F)
72,594	74,268	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11	74,594	74,852	(258) (F)
169,765	274,934	Restricted Investments - Accrued Interest 02022/19	169,765	151,961	17,804 (F)
0	0	Restricted Investments - Unrealised Loss/Gain on Investments 02022/20	0	0	0 (F)
866,914	886,912	Restricted Investments - Long Service Leave 02022/90	916,500	915,647	853 (F)
<b>65,601,501</b>	<b>67,216,066</b>	<b>Total Restricted Cash</b>	<b>87,491,893</b>	<b>73,458,222</b>	<b>14,033,671 (F)</b>
<b>91,854,904</b>	<b>98,218,917</b>	<b>TOTAL CASH AND INVESTMENTS</b>	<b>99,088,104</b>	<b>77,736,317</b>	<b>21,351,787 (F)</b>

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

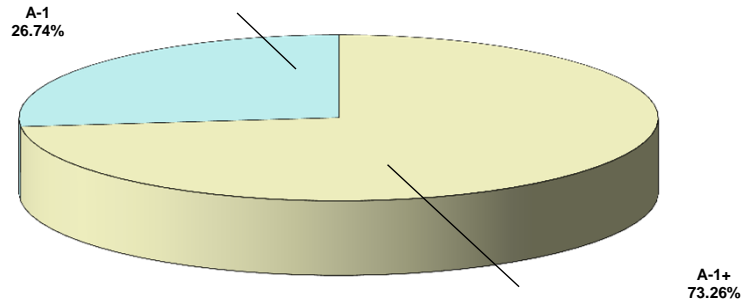
## EMRC Investment Report

May 2018

### I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %
AAA	A-1+	73.26%	100%
AA	A-1	26.74%	100%

Investment by S&P Rating



### II. Single Entity Exposure

	% Portfolio
AMP	9.63%
ANZ Banking Group	28.34%
Bankwest	6.95%
ING	9.63%
NAB	5.35%
Suncorp	7.49%
Westpac / St. George Bank	32.61%
	<u>100.00%</u>

### III. Term to Maturity Framework

Maturity Profile	Investment Policy Guidelines		
	% Portfolio	% Min	% Max
Less Than 1 Year	100.00%	40%	100%
Greater Than 1 Year	0.00%	0%	0%
	<u>100.00%</u>		

NB: This report is consistent with the reporting requirements of the Policy 3.3 - Management of Investments Policy



### **14.3 FINANCIAL REPORT FOR PERIOD ENDED 30 JUNE 2018**

**REFERENCE: D2018/09518**

#### **PURPOSE OF REPORT**

The purpose of this report is to provide Council with an overview of the EMRC's financial performance for the period ended 30 June 2018.

#### **KEY ISSUES AND RECOMMENDATION(S)**

- Significant year to date budget variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Financial Activity as at 30 June 2018 have been identified and are reported on in the body of the report.

#### **Recommendation(s)**

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 30 June 2018.

#### **SOURCE OF REPORT**

Director Corporate Services

#### **BACKGROUND**

It is a requirement of the *Local Government (Financial Management) Regulations 1996* (r.34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.

The 2017/2018 Budget was presented in a format that separated operating income and expenditure from other revenue and expenses to provide improved disclosure of Council's underlying operating result.

Submitted to each meeting of Council is a financial report and summaries which provide an overview of year to date budget performance for operating activities and capital works. Variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income are reported on in the body of the report. Also included are end of year forecasts by nature and type for operating activities and end of year forecasts for each capital works project. These forecasts are reviewed regularly in order to provide an accurate forecast of the end of year result.

The half year budget review was undertaken during January/February 2018 and is reflected in this report.

#### **REPORT**

Outlined below are financial statements for the period ended 30 June 2018. The audit of the 2017/2018 Annual Financial Statements is currently in progress and may require adjustments to be made to the financial statements attached. It is anticipated that the audited 2017/2018 Annual Financial Report will be presented to Council via the September 2018 round of meetings.



*Item 14.3 continued*

**Statement of Comprehensive Income - Nature and Type (refer Attachment 1)**

The operating result from normal activities as at 30 June 2018 is a favourable variance of \$1,120,496 (119.93%) against budget. The following information is provided on key aspects of Council's year to date financial performance:

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<b><u>Operating Income</u></b>	<i>Actuals for the Year</i>	An unfavourable variance of \$6,487,829 (18.55%).
	<i>End of Year Forecast</i>	An unfavourable variance of \$5,691,678 (16.28%).

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Operating Income variances previously reported to Council:

1. User Charges of \$22,881,620 is \$6,832,668 (22.99%) below the budget of \$29,714,288. This is due to the lower than budget tonnages received from commercial operators and member Councils as at 30 June 2018. As a consequence of this decline, strategies to secure extra volume and a reforecasting of operational expenditure to match revised tonnage estimates was undertaken. Full year forecast User Charges was forecast to be below the annual budget by \$6,422,980 (21.62%).
2. Interest on Municipal Cash Investments of \$674,463 is \$274,463 (68.62%) above the budget of \$400,000. This is attributable to the higher level of funds available as at 30 June 2017 compared to budget, together with a higher average interest rate received (2.64% as at 30 June 2018) compared to the budgeted rate of 2.54%. Also contributing is the lower level of capital expenditure of \$5,181,705 compared to the annual budget of \$25,956,194 and the forecast budget of \$4,785,885. The full year forecast for Interest Municipal Cash Investments was expected to be above the annual budget by \$293,000 (73.25%).
3. The full year forecast for Reimbursement was expected to be \$189,739 (25.31%) above the budget of \$749,688 and was attributable to the increase in the reimbursement of transportation costs associated with the delivery of laterite (\$187,474 compared to a budget of \$3,000). Actual reimbursements received of \$764,279 was \$14,591 (1.95%) above the budget.
4. Other Income of \$2,751,455 is \$266,793 (10.74%) above the budget of \$2,484,662. The major factor attributable to this variance is the Laterite sales of \$925,058 compared to a budget of \$313,496. This is offset by lower sale of greenwaste products of \$122,593 compared to a budget of \$248,488, lower sales of woodwaste products of \$686,247 compared to a budget of \$850,000 and lower royalty income from landfill gas of \$577,277 compared to a budget of \$700,000. Other Income was forecast to be \$341,882 (13.76%) above the budget of \$2,484,662.

Operating Income variances not previously reported to Council:

1. Contribution income of \$516,384 is \$73,588 (12.47%) below the budget of \$589,972 and is attributable to lower than budgeted contributions of \$10,386 received from external clients for Environmental Services compared to a budget of \$62,732 and the deferment of the waste stream audit until 2018/2019 resulting in a carried forward contribution value of \$25,000. These values are offset by lower levels of contract expenditure during 2017/2018.
2. Operating Grants of \$459,500 is \$100,675 (17.97%) below the budget of \$560,175. This is due to various reduced or unsuccessful grants received in the Environmental, Regional Development & Waste Services business units. As a result, the associated expenditure relating to these projects will not be incurred.

There were no further significant Operating Income variances as at 30 June 2018.

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*Item 14.3 continued*

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<b><u>Operating Expenditure</u></b>	<i>Actuals for the Year</i>	A favourable variance of \$7,608,325 (22.36%).
	<i>End of Year Forecast</i>	A favourable variance of \$6,988,851 (20.54%).

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Operating Expenditure variances previously reported to Council:

1. Salary Expenses of \$7,419,939 is \$1,491,637 (16.74%) below the budget of \$8,911,576. This variance is attributable to the timing of filling vacant positions and budgeted positions that were not filled by year end. The full year Salary Expenses was forecast to be below the annual budget by \$1,204,824 (13.52%)
2. Contract Expenses of \$3,517,094 is \$2,612,106 (42.62%) below the budget of \$6,129,200 due to the timing of various projects from different business units that were either deferred or carried forward. Major variances from the Waste Services directorate include:
  - Operate and Maintain Class IV Cell - Leachate Removal - \$750,000;
  - Operate and Maintain Leachate Project - Red Hill Landfill Facility - \$273,058;
  - Rehabilitate Class III Cells - Red Hill Landfill Facility - \$257,432;
  - Operate and Maintain Plant - \$178,661;
  - Crush and Screen Lateritic Caprock - \$166,041;
  - Monitor Environmental Impacts - Red Hill - \$90,774; and
  - Undertake Greenwaste Waste Stream Audits - \$48,300.

This is off-set by an increase in the Manage Laterite activity of \$163,594.

Other projects where the expenditures are lower than budget for various directorates/business units include: Corporate Services (\$566,824), Environmental Services (\$21,438), Regional Development (\$148,333) and other Waste Services minor projects (\$272,680).

Full year Contract Expenses were forecast to be below the annual budget by \$2,150,123 (35.08%). Major variances from the Waste Services directorate include:

- Operate and Maintain Class IV Cell - Leachate Removal - Red Hill Landfill Facility - \$750,000;
- Operate and Maintain Leachate Project - Red Hill Landfill Facility - \$245,000;
- Rehabilitate Class III Cells - Red Hill Landfill Facility - \$187,970;
- Operate and Maintain Plant - Waste Management Facilities - \$156,250; and
- Monitor Environmental Impacts - Red Hill Landfill Facility - \$144,724.

Other projects where the expenditures are lower than budget for various directorates/business units include: Corporate Services (\$336,130), Regional Development (\$120,370) and other Waste Services minor projects (\$243,982). This was forecast to be partially offset by a forecast increase in the Environmental Services directorate of \$38,643.

3. Depreciation Expenses is \$518,438 (12.02%) below the budget of \$4,312,811. This is attributable to the lower level of capital expenditure (\$5,181,705 compared to a budget of \$25,956,194) together with changes to the asset life of the EMRC's buildings class of assets in accordance with accounting standards following valuations undertaken in June 2017 which have contributed to the lower expenditure.

Full year Depreciation Expenses was forecast to be below the annual budget by \$839,712 (19.47%).

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*Item 14.3 continued*

- Miscellaneous Expenses of \$10,138,473 is \$3,375,310 (24.98%) below the budget of \$13,513,783. The variance is attributable to a lower than budgeted landfill levy payable (\$9,426,579 compared to a budget of \$12,475,754) as a result of the reduced tonnages from commercial operators and lower than budgeted tonnages from member Councils. Full year Miscellaneous Expenses was forecast to be \$3,023,673 (22.37%) below the annual budget.
- Provision Expenses of \$257,529 is \$53,482 (26.21%) above the budget of \$204,047. This is due to the interest component applicable to the Environmental Monitoring and Rehabilitation reserves not previously budgeted for being brought to account in the provisions.

The full year Provision Expenses was forecast to be \$36,566 (17.92%) below the budget of \$204,047. This is due to the lower than budget tonnages forecast to be received from commercial operators and member Councils by 30 June 2018. This forecast however was not inclusive of the interest components as outlined above being brought to account.

- Costs Allocated of \$769,860 is \$493,262 (39.05%) below the budget of \$1,263,122. This variance relates specifically to the internal costs allocated between the Resource Recovery C&I Project and the Red Hill Landfill Facility Class III cell and is as a result of the low level of tonnages received through the C&I facility and the resulting residuals. This variance is predominantly offset against Costs Allocated (Other Expenses).

The full year Costs Allocated of \$871,039 was forecast to be below the annual budget by \$392,083 (31.04%).

Operating Expenditure variances not previously reported to Council:

- Material Expenses of \$882,995 is \$153,684 (14.82%) below the budget of \$1,036,679. Major variances include a lower than budget expenditure for Catering/Food/Beverage expenses (\$60,527), Minor Equipment purchases not capitalised (\$46,754) and Printing expenses (\$37,237).

There were no further significant Operating Expenditure variances as at 30 June 2018.

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<b><u>Other Revenues and Expenses (Net)</u></b>	<i>Actuals for the Year</i>	A favourable variance of \$105,195 (2.09%).
	<i>End of Year Forecast</i>	A favourable variance of \$346,598 (6.88%).

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Other Revenues and Expenses variances previously reported to Council:

- User Charges of \$336,947 is \$1,013,053 (75.04%) below the budget of \$1,350,000. The variance is due to the lower level of tonnages received through the Hazelmere C&I facility. The full year forecast for User Charges was expected to be below the annual budget by \$864,000 (64.00%).
  - Reimbursements of \$43,261 is \$43,211 above the budget of \$50. This variance relates to the reimbursement of shared expenses from the Mindarie Regional Council for the Resource Recovery Facility tender that were not previously budgeted for. The full year forecast was expected to be above the annual budget by \$40,000.
  - Proceeds from Sale of Assets (Other Revenues) is \$327,045 (46.03%) below the budget of \$605,924. The full year Proceeds from Sale of Assets (Other Revenues) was forecast to be \$66,576 (10.99%) above the budget. The variance relates specifically to the timing of various items of plant and vehicles either budgeted or not previously budgeted for change over during the 2017/2018 financial year that have either attained or have not attained the specified criteria for change over. This is offset by the value of the Carrying Amount of Assets Disposed Of (Other Expenses).
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*Item 14.3 continued*

4. Other Revenue of \$83,151 is \$1,133,740 (93.17%) below the budget of \$1,216,891. The variance relates specifically to the sale of products from the Hazelmere C&I Project which is due to the lower level of tonnages received through the Hazelmere C&I facility (\$48,150 compared to a budget of \$348,215), lower prices obtained for recycled materials recovered as well as the sale of electricity from the Wood Waste to Energy facility which is yet to be completed (\$0 forecast compared to a budget of \$868,676).

The full year forecast for Other Revenue was expected to be below the annual budget by \$1,061,891 (87.26%).

5. Salary Expenses (Other Expenses) of \$384,749 is \$194,139 (33.54%) below the budget of \$578,888. The variance is attributable to budgeted positions not filled due to the timing of Resource Recovery Park projects.
6. Contract Expenses of \$297,348 is \$982,950 (76.78%) below the budget of \$1,280,298. The full year forecast for Contract Expenses (Other Expenses) was expected to be \$913,850 (71.38%) below the budget. The variance relates to contract and associated consultancy expenses specifically for the Hazelmere C&I Project which did not operate at its budgeted capacity.
7. Material Expenses (Other Expenses) is \$114,797 (93.81%) below the budget of \$122,368. The variance relates specifically to the Hazelmere C&I Project which did not operate at its budgeted capacity (\$3,959 compared to a budget of \$26,000) as well as the Wood Waste to Energy facility which is yet to be completed (\$517 compared to a budget of \$81,818). The full year forecast for Material Expenses was expected to be \$100,917 (82.47%) below the budget.
8. Utility Expenses (Other Expenses) of \$16,517 is \$76,067 (82.16%) below the budget of \$92,584. The variance relates specifically to the electricity expenses for the Hazelmere C&I Project which did not operate at its budgeted capacity (\$12,369 compared to a budget of \$81,902) as well as the Wood Waste to Energy facility which is yet to be completed (\$1,903 forecast compared to a budget of \$8,182).

The full year forecast for Utility Expenses (Other Expenses) was expected to be \$73,960 (79.88%) below the budget.

9. Insurance Expenses (Other Expenses) of \$19,183 is \$37,984 (66.44%) below the budget of \$57,167. The variance is due to insurance premiums not required to be paid on the Wood Waste to Energy facility which is yet to be completed. Full Year Insurance Expenses (Other Expenses) were expected to be \$37,833 (66.18%) below the budget.
10. Depreciation Expenses (Other Expenses) of \$77,560 is \$237,762 (75.40%) below the budget of \$315,322. The variance is due to the timing and subsequent carry forward or deferment of capital expenditure associated with the Resource Recovery projects. The full Year Depreciation Expenses (Other Expenses) was expected to be \$232,720 (73.80%) below the budget.
11. Miscellaneous Expenses (Other Expenses) of \$6,689 is \$476,938 (98.62%) below the budget of \$483,627. The variance relates predominantly to miscellaneous expenses for the C&I Project at Hazelmere which did not operate at its budgeted capacity (\$419 compared to a budget of \$40,000) as well as the Wood Waste to Energy facility which is yet to be completed (\$0 forecast compared to a budget of \$392,727).

The full year forecast for Miscellaneous Expenses (Other Expenses) was expected to be \$464,173 (95.98%) below the budget.

12. Carrying Amount of Assets Disposed Of is \$232,779 (40.74%) below the budget of \$571,325. The full year forecast for Carrying Amount of Assets Disposed Of was expected to be \$76,978 (13.47%) above the budget. The variance relates specifically to the timing of various items of plant and vehicles either budgeted or not previously budgeted for change over during the 2017/2018 financial year that have either attained or have not attained the specified criteria for change over. This is mostly offset by the increase in the Proceeds from Sale of Assets (Other Revenues).



*Item 14.3 continued*

13. Costs Allocated (Other Expenses) of \$670,189 is \$519,933 (43.69%) below the budget of \$1,190,122. This variance relates specifically to the internal costs allocated between the Resource Recovery C&I Project and the Red Hill Landfill Facility Class III cell and is as a result of the low level of tonnages received through the C&I facility and the resulting residuals. This variance is predominantly offset against Costs Allocated (Operating Expenditure).

The full year forecast for Cost Allocations was expected to be \$386,269 (32.46%) below the budget.

There were no further significant Other Revenues and Expenses variances as at 30 June 2018.

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<b><u>Other Comprehensive Income</u></b>	<i>Actuals for the Year</i>	A favourable variance of \$3,919,507.
	<i>End of Year Forecast</i>	A favourable variance of \$4,235,645.

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Council at its meeting held on 24 August 2017, resolved as follows (Ref: D2017/14642):

*“THAT COUNCIL APPROVES USE OF RETAINED FUNDS FROM THE EARLY COLLECTION OF CARBON TAX IN THE DEVELOPMENT OF THE HAZELMERE RESOURCE RECOVERY PARK AND/OR THE RESOURCE RECOVERY FACILITY PROJECT.”*

As a result the amount of \$4,235,645 was transferred from the Non-Current Carbon Pricing Provision in the Statement of Financial Position and recognised as income in the Statement of Comprehensive Income.

Other Comprehensive Income not previously reported to Council:

Revaluation of Assets undertaken at year end represents a decrease of \$316,138. This is attributable to a reduction in value as a result of an independent revaluation on Council's Infrastructure class of assets and an uplift in value on Council's Artworks class of assets.

**Capital Expenditure Statement (refer Attachment 2)**

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<b><u>Capital Expenditure</u></b>	<i>Actuals for the Year</i>	A favourable variance of \$20,774,489.
	<i>End of Year Forecast</i>	A favourable variance of \$21,170,309.

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Capital Expenditure variances:

A favourable variance of \$20,774,489 existed as at 30 June 2018 when compared to the budget of \$25,956,194. The year to date budget provisions are used as a guide only as expenditure of a capital nature is undertaken as and when required.

Major capital expenditure as at 30 June 2018 includes:

- Leachate Project - Red Hill Landfill Facility - \$3,144,522;
  - Construct Resource Recovery Park - Wood Waste to Energy Utilities/Infrastructure - \$547,298;
  - Purchase Plant and Equipment - Wood Waste to Energy - \$321,728.
  - Construct and Commission Resource Recovery Park - Site Infrastructure - \$275,317;
  - Purchase Vehicles - Ascot Place & Red Hill Landfill Facility - \$194,948;
  - Construct Class III Leachate Pond - Red Hill Landfill Facility - \$132,869;
  - Construct Stormwater and Siltation Ponds - Red Hill Landfill Facility - \$124,636; and
  - Construct Class III Cell - Stage 15B - Red Hill Landfill Facility - \$107,129.
-



*Item 14.3 continued*

The Capital Expenditure budgets as at year end were reviewed as part of the half year budget review undertaken during January/February 2018 and on-going subsequent to this period in order to reflect the actual timing of various projects and to match expenditure requirements in relation to tonnage forecasts.

Full Year Capital Expenditure was forecast to be \$21,170,309 (81.56%) below the budget of \$25,956,194.

Significant reductions to capital budgets where savings have been achieved or where project expenditure has been deferred and/or carried forward include the following:

- Construct Class III Cell - Farm Stage 3 - Red Hill Landfill Facility - \$3,665,000;
- Purchase / Replace Plant - Red Hill Landfill Facility - \$3,539,497;
- Construct and Commission Resource Recovery Park - Site Infrastructure - \$2,650,000;
- Purchase Resource Recovery Park - Wood Waste to Energy Plant and Equipment - \$1,888,040;
- Purchase / Replace Plant - Hazelmere - \$1,866,276;
- Construct Class III Cell - Stage 15B - Red Hill Landfill Facility - \$1,511,222;
- Leachate Project (including Plant & Minor Plant) - Red Hill Landfill Facility - \$1,087,203;
- Construct and Commission Resource Recovery Park - Community Reuse Store - \$500,000;
- Design & Construct Class IV Cell - Stage 2 - Red Hill Landfill Facility - \$500,000;
- Purchase Information Technology & Communications Equipment - \$495,750;
- Construct Access Road to Lots 8, 9 & 10 - Red Hill Landfill Facility - \$475,000;
- Construct Class III Leachate Pond - Red Hill Landfill Facility - \$450,000;
- Purchase/Replace Other Equipment - Red Hill Landfill Facility - \$407,870;
- Construct and Commission Resource Recovery Park Site/Administration Office - \$330,000;
- Construct Roads/Carparks - Red Hill Landfill Facility - \$309,201;
- Capital Improvements Administration Building - Ascot Place - \$257,000;
- Construct and Commission Resource Recovery Park - Site Workshop - \$250,000;
- Construct and Commission Resource Recovery Park - Reuse Store Car Park - \$250,000;
- Construct and Commission Resource Recovery Park - Weighbridges (x2) - \$225,000; and
- Construct Drainage Diversion & Infrastructures - Red Hill Landfill Facility - \$220,000.

This is offset by an increase in the following Capital Expenditure budget provision following a review of the capital expenditure program:

- Resource Recovery Park Wood Waste to Energy Utilities/Infrastructure - \$631,757.

**Statement of Financial Position (refer Attachment 3)**

The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

Total Equity as at 30 June 2018 was \$186,130,190. This is an increase of \$11,120,418 from the 30 June 2017 equity of \$175,009,772 and represents the net change in assets from operations.

It was forecast that Total Equity as at 30 June 2018 would be above the original budget of \$179,588,997 by \$7,275,411.



*Item 14.3 continued*

**Statement of Cash and Investments (refer Attachment 4)**

The level of cash and investments in the Municipal Fund as at 30 June 2018 is \$11,167,685 and Restricted Cash amounts to \$87,253,192.

The net movement for the month is an increase of \$201,960.

It was forecast that Total Cash and Investments as at 30 June 2018 will be above the original budget of \$77,736,317 by \$21,351,787. This was primarily as a result of the lower level of capital expenditure compared to budget that was been forecast for 2017/2018.

**Investment Report (refer Attachment 5)**

Term deposits valued at \$5,500,000 matured during June 2018. These were reinvested into further term deposits together with additional surplus funds.

**STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 3 - Good Governance

- 3.3 To provide responsible and accountable governance and management of the EMRC
- 3.4 To continue to improve financial and asset management practices

**FINANCIAL IMPLICATIONS**

As outlined within the report and attachments.

**SUSTAINABILITY IMPLICATIONS**

Nil

**MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

**ATTACHMENT(S)**

1. Statement of Comprehensive Income by Nature and Type (Ref: D2018/11121)
2. Capital Expenditure Statement (Ref: D2018/11122)
3. Statement of Financial Position (Ref: D2018/11123)
4. Statement of Cash and Investments (Ref: D2018/11125)
5. Investment Report (Ref: Ref: D2018/11126)



*Item 14.3 continued*

**VOTING REQUIREMENT**

Simple Majority

**RECOMMENDATION(S)**

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 30 June 2018.

**COUNCIL RESOLUTION(S)**

MOVED CR LAVELL

SECONDED CR POWELL

THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 JUNE 2018.

**CARRIED UNANIMOUSLY**

## STATEMENT OF COMPREHENSIVE INCOME

### Nature and Type

Year to Date				JUNE 2018				Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance		Forecast	Budget	Variance	
<b>Operating Income</b>											
\$22,881,620	\$29,714,288	(\$6,832,668)	(U)	User Charges	\$23,291,308	\$29,714,288	(\$6,422,980)	(U)			
\$430,904	\$467,651	(\$36,747)	(U)	Special Charges	\$435,537	\$467,651	(\$32,114)	(U)			
\$516,384	\$589,972	(\$73,588)	(U)	Contributions	\$538,943	\$589,972	(\$51,029)	(U)			
\$459,500	\$560,175	(\$100,675)	(U)	Operating Grants	\$550,000	\$560,175	(\$10,175)	(U)			
\$674,463	\$400,000	\$274,463	(F)	Interest Municipal Cash Investments	\$693,000	\$400,000	\$293,000	(F)			
\$764,279	\$749,688	\$14,591	(F)	Reimbursements	\$939,427	\$749,688	\$189,739	(F)			
\$2,751,455	\$2,484,662	\$266,793	(F)	Other	\$2,826,544	\$2,484,662	\$341,882	(F)			
<b>\$28,478,607</b>	<b>\$34,966,436</b>	<b>(\$6,487,829)</b>	<b>(U)</b>	<b>Total Operating Income</b>	<b>\$29,274,758</b>	<b>\$34,966,436</b>	<b>(\$5,691,678)</b>	<b>(U)</b>			
<b>Operating Expenditure</b>											
\$7,419,939	\$8,911,576	\$1,491,637	(F)	Salary Expenses	\$7,706,752	\$8,911,576	\$1,204,824	(F)			
\$3,517,094	\$6,129,200	\$2,612,106	(F)	Contract Expenses	\$3,979,077	\$6,129,200	\$2,150,123	(F)			
\$882,995	\$1,036,679	\$153,684	(F)	Material Expenses	\$940,859	\$1,036,679	\$95,820	(F)			
\$340,999	\$310,517	(\$30,482)	(U)	Utility Expenses	\$297,486	\$310,517	\$13,031	(F)			
\$604,213	\$615,656	\$11,443	(F)	Fuel Expenses	\$606,145	\$615,656	\$9,511	(F)			
\$238,046	\$260,979	\$22,933	(F)	Insurance Expenses	\$253,305	\$260,979	\$7,674	(F)			
\$3,794,373	\$4,312,811	\$518,438	(F)	Depreciation Expenses	\$3,473,099	\$4,312,811	\$839,712	(F)			
\$10,138,473	\$13,513,783	\$3,375,310	(F)	Miscellaneous Expenses	\$10,490,110	\$13,513,783	\$3,023,673	(F)			
\$257,529	\$204,047	(\$53,482)	(U)	Provision Expenses	\$167,481	\$204,047	\$36,566	(F)			
(\$769,860)	(\$1,263,122)	(\$493,262)	(U)	Costs Allocated	(\$871,039)	(\$1,263,122)	(\$392,083)	(U)			
<b>\$26,423,801</b>	<b>\$34,032,126</b>	<b>\$7,608,325</b>	<b>(F)</b>	<b>Total Operating Expenditure</b>	<b>\$27,043,275</b>	<b>\$34,032,126</b>	<b>\$6,988,851</b>	<b>(F)</b>			
<b>\$2,054,806</b>	<b>\$934,310</b>	<b>\$1,120,496</b>	<b>(F)</b>	<b>OPERATING RESULT FROM NORMAL ACTIVITIES</b>	<b>\$2,231,483</b>	<b>\$934,310</b>	<b>\$1,297,173</b>	<b>(F)</b>			
Surplus	Surplus				Surplus	Surplus					

## Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies;
5. Other Operating Income - includes income from the sale of products; and
6. Miscellaneous Expenses - includes the landfill levy expense of \$9,426,579 as at 30 June 2018.
7. Other Comprehensive Income on page 2 of this report is inclusive of \$4,235,645 of retained residual carbon tax previously collected now being utilised for the Resource Recovery Project (refer Council meeting 24/8/17 - TAC Item 11.2)

(F) denotes Favourable variance and (U) denotes Unfavourable variance



**STATEMENT OF COMPREHENSIVE INCOME**

**Nature and Type**

**JUNE 2018**

Year to Date

Full Year

Actual Budget Variance

Forecast Budget Variance

**Other Revenues**

\$336,947	\$1,350,000	(\$1,013,053)	(U)	User Charges	\$486,000	\$1,350,000	(\$864,000)	(U)
\$4,432,158	\$4,810,120	(\$377,962)	(U)	Secondary Waste Charge	\$4,479,804	\$4,810,120	(\$330,316)	(U)
\$0	\$0	\$0	(F)	Operating Grants	\$0	\$0	\$0	(F)
\$1,741,894	\$1,759,626	(\$17,732)	(U)	Interest Restricted Cash Investments	\$2,108,000	\$1,759,626	\$348,374	(F)
\$43,261	\$50	\$43,211	(F)	Reimbursements	\$40,050	\$50	\$40,000	(F)
\$327,045	\$605,924	(\$278,879)	(U)	Proceeds from Sale of Assets	\$672,500	\$605,924	\$66,576	(F)
\$83,151	\$1,216,891	(\$1,133,740)	(U)	Other	\$155,000	\$1,216,891	(\$1,061,891)	(U)
<b>\$6,964,457</b>	<b>\$9,742,611</b>	<b>\$2,778,154</b>	<b>(U)</b>	<b>Total Other Revenues</b>	<b>\$7,941,355</b>	<b>\$9,742,611</b>	<b>(\$1,801,256)</b>	<b>(U)</b>

**Other Expenses**

\$384,749	\$578,888	\$194,139	(F)	Salary Expenses	\$573,778	\$578,888	\$5,110	(F)
\$297,348	\$1,280,298	\$982,950	(F)	Contract Expenses	\$366,448	\$1,280,298	\$913,850	(F)
\$7,571	\$122,368	\$114,797	(F)	Material Expenses	\$21,451	\$122,368	\$100,917	(F)
\$16,517	\$92,584	\$76,067	(F)	Utility Expenses	\$18,624	\$92,584	\$73,960	(F)
\$0	\$10,000	\$10,000	(F)	Fuel Expenses	\$0	\$10,000	\$10,000	(F)
\$19,183	\$57,167	\$37,984	(F)	Insurance Expenses	\$19,334	\$57,167	\$37,833	(F)
\$77,560	\$315,322	\$237,762	(F)	Depreciation Expenses	\$82,602	\$315,322	\$232,720	(F)
\$6,689	\$483,627	\$476,938	(F)	Miscellaneous Expenses	\$19,454	\$483,627	\$464,173	(F)
\$338,546	\$571,325	\$232,779	(F)	Carrying Amount of Assets Disposed Of	\$648,303	\$571,325	(\$76,978)	(U)
\$670,189	\$1,190,122	\$519,933	(F)	Costs Allocated	\$803,853	\$1,190,122	\$386,269	(F)
<b>\$1,818,352</b>	<b>\$4,701,701</b>	<b>\$2,883,349</b>	<b>(F)</b>	<b>Total Other Expenses</b>	<b>\$2,553,847</b>	<b>\$4,701,701</b>	<b>\$2,147,854</b>	<b>(F)</b>

<b>\$5,146,105</b>	<b>\$5,040,910</b>	<b>\$105,195</b>	<b>(F)</b>	<b>OPERATING RESULT FROM OTHER ACTIVITIES</b>	<b>\$5,387,508</b>	<b>\$5,040,910</b>	<b>\$346,598</b>	<b>(F)</b>
Surplus	Surplus				Surplus	Surplus		

<b>\$7,200,910</b>	<b>\$5,975,220</b>	<b>\$1,225,690</b>	<b>(F)</b>	<b>NET RESULT</b>	<b>\$7,618,991</b>	<b>\$5,975,220</b>	<b>\$1,643,771</b>	<b>(F)</b>
Surplus	Surplus				Surplus	Surplus		

**Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments**

\$0	\$0	\$0	(F)	Unrealised (Gain)/Loss	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Realised (Gain)/Loss	\$0	\$0	\$0	(F)
<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(F)</b>	<b>Total (Gain)/Loss from change in Fair Value of Investments</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(F)</b>

**Other Comprehensive Income**

\$316,138	\$0	(\$316,138)	(U)	Revaluation of Assets	\$0	\$0	\$0	(F)
(\$4,235,645)	\$0	\$4,235,645	(F)	Other Comprehensive Income	\$4,235,645	\$0	\$4,235,645	(F)
<b>\$3,919,507</b>	<b>\$0</b>	<b>\$3,919,507</b>	<b>(F)</b>	<b>Total Other Comprehensive Income</b>	<b>\$4,235,645</b>	<b>\$0</b>	<b>\$4,235,645</b>	<b>(F)</b>

<b>\$11,120,418</b>	<b>\$5,975,220</b>	<b>\$5,145,198</b>	<b>(F)</b>	<b>CHANGE IN NET ASSETS FROM OPERATIONS</b>	<b>\$11,854,636</b>	<b>\$5,975,220</b>	<b>\$5,879,416</b>	<b>(F)</b>
Surplus	Surplus				Surplus	Surplus		





# CAPITAL EXPENDITURE STATEMENT

## JUNE 2018

Year to Date						Full Year			
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance	
<b>Governance and Corporate Services</b>									
\$121,983	\$173,706	\$51,723	(F)	\$0	<b>Purchase Vehicles - Ascot Place</b> ( 24440/00 )	\$120,706	\$173,706	\$53,000	(F)
\$0	\$31,500	\$31,500	(F)	\$0	<b>Purchase Furniture Fittings &amp; Equipment - Corporate Services</b> ( 24510/01 )	\$0	\$31,500	\$31,500	(F)
\$50,900	\$681,050	\$630,150	(F)	\$15,676	<b>Purchase Information Technology &amp; Communication Equipment</b> ( 24550/00 )	\$185,300	\$681,050	\$495,750	(F)
\$0	\$30,000	\$30,000	(F)	\$0	<b>Purchase Art Works</b> ( 24620/00 )	\$0	\$30,000	\$30,000	(F)
\$0	\$257,000	\$257,000	(F)	\$0	<b>Capital Improvement Administration Building - Ascot Place</b> ( 25240/01 )	\$0	\$257,000	\$257,000	(F)
\$0	\$10,000	\$10,000	(F)	\$0	<b>Upgrade Security Equipment - Ascot Place</b> ( 25530/01 )	\$0	\$10,000	\$10,000	(F)
<b>\$172,883</b>	<b>\$1,183,256</b>	<b>\$1,010,373</b>	<b>(F)</b>	<b>\$15,676</b>		<b>\$306,006</b>	<b>\$1,183,256</b>	<b>\$877,250</b>	<b>(F)</b>



# CAPITAL EXPENDITURE STATEMENT

JUNE 2018

Year to Date			Full Year		
Actual	Budget	Variance	Forecast	Budget	Variance

On (F) = Favourable variation  
Order (U) = Unfavourable variation

## Environmental Services

\$770	\$0	(\$770) (U)	\$0	Purchase Other Equipment - Environmental Services ( 24590/05 )	\$770	\$0	(\$770) (U)
\$770	\$0	(\$770) (U)	\$0		\$770	\$0	(\$770) (U)

## Resource Recovery

\$0	\$110,000	\$110,000 (F)	\$0	Construct and Commission Resource Recovery Park - Community Transfer Station ( 24259/06 )	\$0	\$110,000	\$110,000 (F)
\$0	\$330,000	\$330,000 (F)	\$0	Construct and Commission Resource Recovery Park - Site/Administration Office ( 24259/07 )	\$0	\$330,000	\$330,000 (F)
\$0	\$500,000	\$500,000 (F)	\$0	Construct and Commission Resource Recovery Park - Community Reuse Store ( 24259/08 )	\$0	\$500,000	\$500,000 (F)
\$0	\$35,000	\$35,000 (F)	\$0	Construct and Commission Resource Recovery Park - MRF Building - Hazelmere ( 24259/09 )	\$5,000	\$35,000	\$30,000 (F)
\$0	\$70,000	\$70,000 (F)	\$0	Construct and Commission Resource Recovery Park - Weighbridge Office ( 24259/12 )	\$0	\$70,000	\$70,000 (F)
\$0	\$250,000	\$250,000 (F)	\$0	Construct and Commission Resource Recovery Park - Site Workshop ( 24259/13 )	\$0	\$250,000	\$250,000 (F)
\$0	\$225,000	\$225,000 (F)	\$0	Construct and Commission Resource Recovery Park - Weighbridges (x2) ( 24392/02 )	\$0	\$225,000	\$225,000 (F)
\$275,317	\$3,000,000	\$2,724,683 (F)	\$3,185	Construct and Commission Resource Recovery Park - Site Infrastructure ( 24399/01 )	\$350,000	\$3,000,000	\$2,650,000 (F)



# CAPITAL EXPENDITURE STATEMENT

JUNE 2018

Year to Date					Full Year		
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
<b>Resource Recovery</b>							
\$0	\$250,000	\$250,000 (F)	\$0		\$0	\$250,000	\$250,000 (F)
\$547,298	\$200,000	(\$347,298) (U)	\$210,663		\$831,757	\$200,000	(\$631,757) (U)
\$321,728	\$1,991,633	\$1,669,905 (F)	\$777,138		\$103,593	\$1,991,633	\$1,888,040 (F)
\$0	\$2,000	\$2,000 (F)	\$0		\$2,000	\$2,000	\$0 (F)
<b>\$1,144,342</b>	<b>\$6,963,633</b>	<b>\$5,819,291 (F)</b>	<b>\$990,985</b>		<b>\$1,292,350</b>	<b>\$6,963,633</b>	<b>\$5,671,283 (F)</b>

## Waste Management

\$17,015	\$25,000	\$7,985 (F)	\$0		\$25,000	\$25,000	\$0 (F)
\$53,907	\$3,765,204	\$3,711,297 (F)	\$39,970		\$100,204	\$3,765,204	\$3,665,000 (F)
\$107,129	\$1,611,222	\$1,504,093 (F)	\$23,727		\$100,000	\$1,611,222	\$1,511,222 (F)
\$132,869	\$600,000	\$467,131 (F)	\$0		\$150,000	\$600,000	\$450,000 (F)
\$3,144,522	\$2,423,169	(\$721,353) (U)	\$575,248		\$1,884,766	\$2,423,169	\$538,403 (F)
\$0	\$500,000	\$500,000 (F)	\$0		\$0	\$500,000	\$500,000 (F)
\$124,636	\$200,000	\$75,364 (F)	\$0		\$200,000	\$200,000	\$0 (F)



# CAPITAL EXPENDITURE STATEMENT

JUNE 2018

Year to Date			On Order	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance

## Waste Management

\$0	\$329,201	\$329,201	(F)	\$0	Construct Roads / Carparks - Red Hill Landfill Facility ( 24370/00 )	\$20,000	\$329,201	\$309,201	(F)
\$0	\$475,000	\$475,000	(F)	\$0	Construct Access Road to Lots 8 9 10 - Red Hill Landfill Facility ( 24370/02 )	\$0	\$475,000	\$475,000	(F)
\$0	\$420,000	\$420,000	(F)	\$0	Construct Drainage Diversion and Earthworks Infrastructures - Red Hill Landfill Facility ( 24380/00 )	\$200,000	\$420,000	\$220,000	(F)
\$0	\$150,000	\$150,000	(F)	\$0	Construct Water Storage Dams - Red Hill Landfill Facility ( 24393/00 )	\$0	\$150,000	\$150,000	(F)
\$20,526	\$50,000	\$29,474	(F)	\$0	Construct Litter Fence - Redhill Landfill Facility ( 24394/05 )	\$20,526	\$50,000	\$29,474	(F)
(\$1,030)	\$0	\$1,030	(F)	\$0	Construct Greenwaste Processing Area - Red Hill Landfill Facility ( 24395/00 )	\$0	\$0	\$0	(F)
\$1,861	\$53,706	\$51,845	(F)	\$0	Construct Hardstand and Road - Hazelmere ( 24395/01 )	\$1,861	\$53,706	\$51,845	(F)
\$14,015	\$60,000	\$45,986	(F)	\$0	Construct Monitoring Bores - Red Hill Landfill Facility ( 24396/00 )	\$40,000	\$60,000	\$20,000	(F)
\$0	\$20,000	\$20,000	(F)	\$0	Washdown bay Upgrade - Red Hill Landfill Facility ( 24399/04 )	\$20,000	\$20,000	\$0	(F)
\$0	\$30,000	\$30,000	(F)	\$0	Truck Washdown Bay for Member Councils - Red Hill Landfill Facility ( 24399/05 )	\$0	\$30,000	\$30,000	(F)
\$0	\$50,000	\$50,000	(F)	\$0	Air Supply lines - Waste Management Structures - Red Hill Landfill Facility ( 24399/10 )	\$50,000	\$50,000	\$0	(F)
\$6,685	\$0	(\$6,685)	(U)	\$0	Other Waste Management Structures - Red Hill Landfill Facility ( 24399/14 )	\$0	\$0	\$0	(F)
\$39,497	\$3,589,497	\$3,550,000	(F)	\$445,000	Purchase / Replace Plant - Red Hill Landfill Facility ( 24410/00 )	\$50,000	\$3,589,497	\$3,539,497	(F)



# CAPITAL EXPENDITURE STATEMENT

JUNE 2018

Year to Date			On Order	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance

## Waste Management

\$13,724	\$1,880,000	\$1,866,276	(F)	\$0	<b>Purchase / Replace Plant - Hazelmere ( 24410/01 )</b>	\$13,724	\$1,880,000	\$1,866,276	(F)
\$0	\$530,000	\$530,000	(F)	\$0	<b>Purchase Plant for Leachate Project - Red Hill Landfill Facility ( 24410/08 )</b>	\$80,000	\$530,000	\$450,000	(F)
\$64,148	\$190,000	\$125,852	(F)	\$0	<b>Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility ( 24420/00 )</b>	\$68,464	\$190,000	\$121,536	(F)
\$22,290	\$10,000	(\$12,290)	(U)	\$0	<b>Purchase / Replace Minor Plant and Equipment - Hazelmere ( 24420/02 )</b>	\$25,519	\$10,000	(\$15,519)	(U)
\$1,189	\$100,000	\$98,812	(F)	\$0	<b>Purchase Minor Plant for Leachate Project - Red Hill Landfill Facility ( 24420/06 )</b>	\$1,200	\$100,000	\$98,800	(F)
\$72,965	\$69,276	(\$3,689)	(U)	\$0	<b>Purchase / Replace Vehicles - Red Hill Landfill Facility ( 24430/00 )</b>	\$72,965	\$69,276	(\$3,689)	(U)
\$0	\$4,000	\$4,000	(F)	\$0	<b>Purchase / Replace Office Equipment - Red Hill Landfill Facility ( 24510/08 )</b>	\$0	\$4,000	\$4,000	(F)
\$10,262	\$13,400	\$3,138	(F)	\$0	<b>Purchase Fire Fighting System/Equipment - Hazelmere ( 24520/07 )</b>	\$5,700	\$13,400	\$7,700	(F)
\$0	\$83,000	\$83,000	(F)	\$0	<b>Purchase / Replace Security System - Red Hill Waste Management Facility ( 24530/08 )</b>	\$13,000	\$83,000	\$70,000	(F)
\$2,650	\$49,130	\$46,480	(F)	\$0	<b>Purchase / Replace Security System - Hazelmere ( 24530/10 )</b>	\$2,650	\$49,130	\$46,480	(F)
\$6,130	\$424,000	\$417,870	(F)	\$1,809	<b>Purchase / Replace Other Equipment - Red Hill Landfill Facility ( 24590/00 )</b>	\$16,130	\$424,000	\$407,870	(F)
\$2,171	\$2,500	\$329	(F)	\$0	<b>Purchase / Replace Miscellaneous Equipment - Hazelmere ( 24590/02 )</b>	\$2,500	\$2,500	\$0	(F)
\$6,550	\$2,000	(\$4,550)	(U)	\$0	<b>Purchase/Replace Other Equipment - Engineering and Waste Management ( 24590/03 )</b>	\$6,550	\$2,000	(\$4,550)	(U)



# CAPITAL EXPENDITURE STATEMENT

JUNE 2018

Year to Date				Full Year				
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance	

## Waste Management

\$0	\$3,000	\$3,000	(F)	\$0	Purchase / Replace Office Furniture and Fittings - Red Hill Landfill Facility ( 24610/08 )	\$0	\$3,000	\$3,000	(F)
\$0	\$4,000	\$4,000	(F)	\$0	Purchase Office Furniture and Fittings-Hazelmere ( 24610/10 )	\$4,000	\$4,000	\$0	(F)
\$0	\$1,000	\$1,000	(F)	\$0	Purchase Miscellaneous Furniture and Fittings - Red Hill Education Programme ( 24690/01 )	\$1,000	\$1,000	\$0	(F)
\$0	\$2,000	\$2,000	(F)	\$0	Refurbish Environmental Education Centre - Redhill Landfill Facility ( 25253/00 )	\$1,000	\$2,000	\$1,000	(F)
\$0	\$20,000	\$20,000	(F)	\$0	Refurbish Plant - Red Hill Landfill Facility ( 25410/00 )	\$0	\$20,000	\$20,000	(F)
\$0	\$70,000	\$70,000	(F)	\$0	Refurbish Plant - Hazelmere ( 25410/01 )	\$10,000	\$70,000	\$60,000	(F)
<b>\$3,863,710</b>	<b>\$17,809,305</b>	<b>\$13,945,595</b>	<b>(F)</b>	<b>\$1,085,755</b>		<b>\$3,186,759</b>	<b>\$17,809,305</b>	<b>\$14,622,546</b>	<b>(F)</b>

<b>\$5,181,705</b>	<b>\$25,956,194</b>	<b>\$20,774,489</b>	<b>(F)</b>	<b>\$2,092,416</b>	<b>TOTAL CAPITAL EXPENDITURE</b>	<b>\$4,785,885</b>	<b>\$25,956,194</b>	<b>\$21,170,309</b>	<b>(F)</b>
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**STATEMENT OF FINANCIAL POSITION**

**JUNE 2018**

Actual June 2017	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
<b>Current Assets</b>					
\$2,099,929	\$1,680,201	Cash and Cash Equivalents	\$1,550,129	\$4,278,095	(\$2,727,966) (U)
\$89,754,975	\$96,740,676	Investments	\$97,537,975	\$73,458,222	\$24,079,753 (F)
\$2,578,375	\$2,426,064	Trade and Other Receivables	\$2,578,375	\$3,267,011	(\$688,636) (U)
\$28,834	\$29,845	Inventories	\$28,834	\$27,842	\$992 (F)
\$115,197	\$21,377	Other Assets	\$115,197	\$85,059	\$30,138 (F)
<b>\$94,577,311</b>	<b>\$100,898,163</b>	<b>Total Current Assets</b>	<b>\$101,810,510</b>	<b>\$81,116,229</b>	<b>\$20,694,281 (F)</b>
<b>Current Liabilities</b>					
\$3,846,227	\$3,604,991	Trade and Other Payables	\$3,846,227	\$5,889,919	\$2,043,692 (F)
\$1,438,690	\$1,541,191	Provisions	\$1,467,299	\$1,427,968	(\$39,331) (U)
<b>\$5,284,917</b>	<b>\$5,146,182</b>	<b>Total Current Liabilities</b>	<b>\$5,313,526</b>	<b>\$7,317,887</b>	<b>\$2,004,361 (F)</b>
<b>\$89,292,394</b>	<b>\$95,751,981</b>	<b>Net Current Assets</b>	<b>\$96,496,984</b>	<b>\$73,798,342</b>	<b>\$22,698,642 (F)</b>
<b>Non Current Assets</b>					
\$50,570,000	\$50,570,000	Land	\$50,570,000	\$48,504,912	\$2,065,088 (F)
\$7,485,440	\$7,393,454	Buildings	\$7,404,527	\$7,224,987	\$179,540 (F)
\$14,922,102	\$13,297,576	Structures	\$17,901,165	\$30,616,054	(\$12,714,889) (U)
\$12,083,389	\$10,030,392	Plant	\$9,704,237	\$17,390,630	(\$7,686,393) (U)
\$672,540	\$550,237	Equipment	\$734,342	\$1,808,238	(\$1,073,896) (U)
\$158,479	\$156,852	Furniture and Fittings	\$162,264	\$197,871	(\$35,607) (U)
\$7,405,074	\$11,953,603	Work in Progress	\$7,402,372	\$7,860,423	(\$458,051) (U)
<b>\$93,297,025</b>	<b>\$93,952,114</b>	<b>Total Non Current Assets</b>	<b>\$93,878,907</b>	<b>\$113,603,115</b>	<b>(\$19,724,208) (U)</b>
<b>Non Current Liabilities</b>					
\$7,579,647	\$3,573,905	Provisions	\$3,511,483	\$7,812,460	\$4,300,977 (F)
<b>\$7,579,647</b>	<b>\$3,573,905</b>	<b>Total Non Current Liabilities</b>	<b>\$3,511,483</b>	<b>\$7,812,460</b>	<b>\$4,300,977 (F)</b>
<b>\$175,009,772</b>	<b>\$186,130,190</b>	<b>Net Assets</b>	<b>\$186,864,408</b>	<b>\$179,588,997</b>	<b>\$7,275,411 (F)</b>
<b>Equity</b>					
\$67,395,109	\$46,428,549	Accumulated Surplus/Deficit	\$46,251,453	\$57,741,192	(\$11,489,739) (U)
\$65,431,736	\$86,979,194	Cash Backed Reserves	\$86,575,393	\$72,542,575	\$14,032,818 (F)
\$42,182,927	\$41,602,029	Asset Revaluation Reserve	\$42,182,926	\$43,330,010	(\$1,147,084) (U)
<b>\$0</b>	<b>\$11,120,418</b>	<b>Net change in assets from operations</b>	<b>\$11,854,636</b>	<b>\$5,975,220</b>	<b>\$5,879,416 (F)</b>
<b>\$175,009,772</b>	<b>\$186,130,190</b>	<b>Total Equity</b>	<b>\$186,864,408</b>	<b>\$179,588,997</b>	<b>\$7,275,411 (F)</b>

## CASH AND INVESTMENTS JUNE 2018

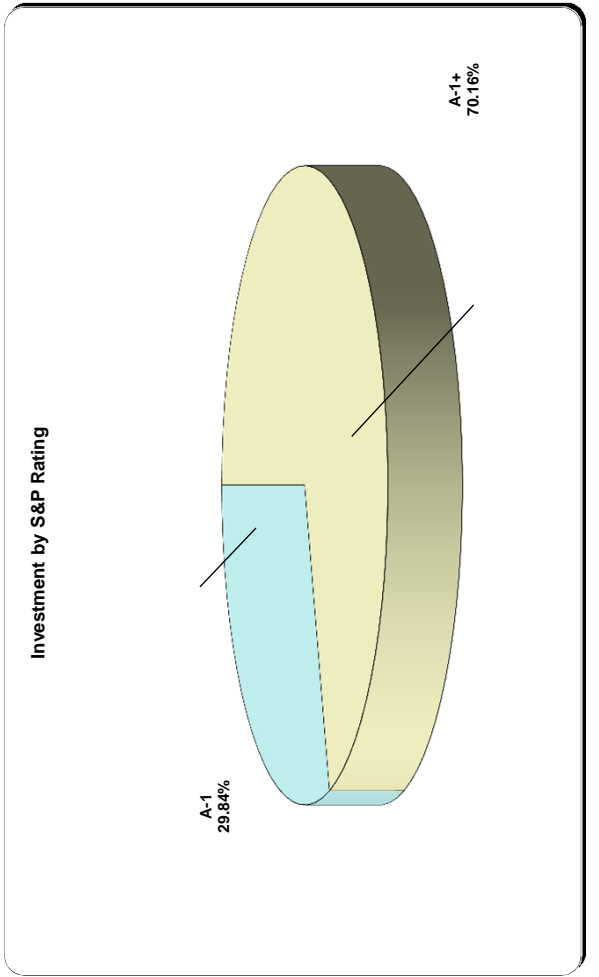
Actual June 2017	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
<b>Municipal Cash and Investments</b>					
2,096,479	1,676,751	Cash at Bank - Municipal Fund 01001/00	1,546,679	1,827,569	(280,890) (U)
3,450	3,450	Cash on Hand 01019/00 - 02	3,450	3,450	0 (F)
24,153,474	9,487,484	Investments - Municipal Fund 02021/00	10,046,082	2,447,076	7,599,006 (F)
<b>26,253,403</b>	<b>11,167,685</b>	<b>Total Municipal Cash</b>	<b>11,596,211</b>	<b>4,278,095</b>	<b>7,318,116 (F)</b>
<b>Restricted Cash and Investments</b>					
1,372,015	3,383,664	Restricted Investments - Plant and Equipment 02022/01	3,312,798	808,314	2,504,484 (F)
2,314,792	2,482,057	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	2,491,398	2,518,016	(26,618) (U)
6,238,460	16,089,599	Restricted Investments - Future Development 02022/03	16,138,460	20,564,227	(4,425,767) (U)
885,502	975,126	Restricted Investments - Environmental Monitoring Red Hill 02022/04	977,377	993,874	(16,497) (U)
13,506	11,844	Restricted Investments - Environmental Insurance Red Hill 02022/05	11,906	12,039	(133) (F)
14,378	14,737	Restricted Investments - Risk Management 02022/06	14,778	14,825	(47) (F)
563,778	589,575	Restricted Investments - Class IV Cells Red Hill 02022/07	593,464	77,968	515,496 (F)
195,232	328,109	Restricted Investments - Regional Development 02022/08	329,222	143,809	185,413 (F)
48,550,081	56,190,599	Restricted Investments - Secondary Waste Processing 02022/09	56,498,092	46,356,096	10,141,996 (F)
4,344,485	5,929,276	Restricted Investments - Class III Cells 02022/10	5,963,540	826,594	5,136,946 (F)
72,594	74,410	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11	74,594	74,852	(258) (F)
169,765	273,998	Restricted Investments - Accrued Interest 02022/19	169,765	151,961	17,804 (F)
0	0	Restricted Investments - Unrealised Loss/Gain on Investments 02022/20	0	0	0 (F)
866,914	910,197	Restricted Investments - Long Service Leave 02022/90	916,500	915,647	853 (F)
<b>65,601,501</b>	<b>87,253,192</b>	<b>Total Restricted Cash</b>	<b>87,491,893</b>	<b>73,458,222</b>	<b>14,033,671 (F)</b>
<b>91,854,904</b>	<b>98,420,877</b>	<b>TOTAL CASH AND INVESTMENTS</b>	<b>99,088,104</b>	<b>77,736,317</b>	<b>21,351,787 (F)</b>

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.



**I. Overall Portfolio Limits**

S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %
AAA	A-1+	70.16%	100%
AA	A-1	29.84%	100%



**II. Single Entity Exposure**

Entity	% Portfolio
AMP	10.47%
ANZ Banking Group	25.65%
Bankwest	6.81%
ING	10.99%
NAB	3.67%
Suncorp	8.38%
Westpac / St. George Bank	34.03%
<b>Total</b>	<b>100.00%</b>

**III. Term to Maturity Framework**

Maturity Profile	% Portfolio	% Min	% Max
Less Than 1 Year	100.00%	40%	100%
Greater Than 1 Year	0.00%	0%	0%
<b>Total</b>	<b>100.00%</b>		

NB: This report is consistent with the reporting requirements of the Policy 3.3 - Management of Investments Policy



## 14.4 REVIEW OF EMRC DISABILITY ACCESS AND INCLUSION POLICY AND PLAN

REFERENCE: D2018/08565

### PURPOSE OF REPORT

The purpose of this report is for Council to review the Disability Access and Inclusion Policy; and to seek Council endorsement of the draft *Disability Access and Inclusion Plan 2018 to 2023* for public consultation.

### KEY ISSUES AND RECOMMENDATION(S)

- A requirement of the *Disability Services Act 1993* (section 27) is that a public authority must ensure that it develops and implements a Disability Access and Inclusion Plan (DAIP).
- EMRC's current Disability Access and Inclusion Policy and Plan have been reviewed.
- The current Disability Access and Inclusion Policy has been updated in line with requirements of the *Disability Services Act 1993* (Attachment 2).
- A new five year draft Disability Access and Inclusion Plan 2018 to 2023 (draft DAIP) has been developed (Attachment 3).
- An integral requirement of developing a DAIP is community consultation.
- It is proposed to make the draft DAIP available to the community for a period of 42 days to enable the community of Perth's Eastern Region to make submissions.

#### Recommendation(s)

That Council:

1. Adopt the revised EMRC Policy – 1.10 – *Disability Access and Inclusion Policy* forming Attachment 2 of this report.
2. Endorse the draft *Disability Access and Inclusion Plan 2018 to 2023* forming Attachment 3 to this report, for the purpose of public consultation.
3. Approve a 42 day public consultation period on the draft *Disability Access and Inclusion Plan 2018 to 2023*.

### SOURCE OF REPORT

Chief Executive Officer

### BACKGROUND

A requirement of the *Disability Services Act 1993* (section 27) is that a public authority must ensure that it develops and implements a Disability Access and Inclusion Plan.

Council adopted the EMRC's first Disability Access and Inclusion Policy and Disability Access and Inclusion Plan 2010/11 to 2012/13 on 19 August 2010 (Ref: DMDOC/134682).

The DAIP was reviewed in 2013 and a new DAIP 2013/14 to 2017/18 was adopted (Ref: DMDOC/181698).



Item 14.4 continued

## REPORT

### Review of the EMRC Policy 1.10 – Disability Access and Inclusion

A review of the EMRC's current Disability Access and Inclusion Policy (DAIP Policy) has been undertaken and has been updated to meet the standards in the Disability Services Regulations 2013, and the following outcome has been added:

*“People with disability have the same opportunities as other people to obtain and maintain employment with the EMRC”.*

The reviewed DAIP Policy with track changes is at Attachment 1. The reviewed DAIP Policy without track changes is at Attachment 2.

### Review of the EMRC Disability Access and Inclusion Plan 2013/2014 to 2017/2018

The EMRC's DAIP 2013/2014 to 2017/2018 has been reviewed utilising the following process:

- An examination of the 2013/2014 to 2017/2018 DAIP to see what has been achieved and what still needs work; and
- Consultation with EMRC staff through a survey (from 6 to 20 July 2018).

A number of initiatives have been implemented to facilitate the inclusion of people with disability and these include the following:

Initiatives	Year
• Partnership with Edge Employment Services (Disability Service Provider)	ongoing
• Adoption of a Disability Access and Inclusion Policy and the EMRC's first Disability Access and Inclusion Plan (DAIP)	2010
• Upgrade to the Red Hill Waste Management Facility Administration building to including: <ul style="list-style-type: none"> <li>○ Wheelchair accessible ramp;</li> <li>○ Disabled toilet; and</li> <li>○ Disabled parking.</li> </ul>	2012
• Review and development of a new DAIP 2013/14 to 2017/18	2013
• Recruitment processes reviewed to ensure no barriers faced by people seeking employment at the EMRC	2014
• Employment of people with disability at the EMRC's Commercial and Industrial Waste Processing Plant at the Hazelmere Resource Recovery Park	2016
• Managers and Supervisors trained in working with people with disabilities	2016
• Disabled parking upgrade at the EMRC Ascot Place Administration building	2017
• The EMRC's commitment to employing and retaining people with disability recognised through two awards: <ul style="list-style-type: none"> <li>○ Leading Edge Employer Award; and</li> <li>○ Lighthouse Award.</li> </ul>	2017
• Upgrade to the EMRC public website to include: <ul style="list-style-type: none"> <li>○ Accessibility focussed tools;</li> <li>○ High colour contrast display mode; and</li> <li>○ Ability to increase text size.</li> </ul>	2017



*Item 14.4 continued*

The review and staff consultation found that whilst the 2013/2014 to 2017/2018 DAIP actions had been achieved there was one barrier. The action to be taken to address this is:

Barrier	Action
<ul style="list-style-type: none"><li>New staff may be uninformed or lacking in confidence to adequately provide the same level of service to people with disability.</li></ul>	Improve staff awareness of accessible information needs and how to obtain information in other formats during induction of new employees (refer Outcome Four in the attachment).

A new five year draft Disability Access and Inclusion Plan 2018 to 2023 has been developed (Attachment 3).

An integral requirement of developing a DAIP is mandatory community consultation, as this will ensure that the document is relevant and responsive to the needs of stakeholders. The minimum requirements are that public authorities must call for submissions regarding DAIPs in a statewide or local newspaper as well as on their public website.

An advertisement will be placed in the West Australian newspaper and EMRC's public website inviting members of the public to make comments on the draft *Disability Access and Inclusion Plan 2018 to 2023*. Comments will be open for a 42 day (6 week) period.

Council will be provided with all submissions with the request that these be considered prior to the adoption of the draft DAIP.

## STRATEGIC/POLICY IMPLICATIONS

EMRC Policy 2.1 Disability Access and Inclusion Policy

Key Result Area 3 – Good Governance

3.3 To provide responsible and accountable governance and management of the EMRC

## FINANCIAL IMPLICATIONS

Approximately \$500 towards advertising costs has been included in the approved 2018/2019 budget.

## SUSTAINABILITY IMPLICATIONS

Nil

## MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	



*Item 14.4 continued*

**ATTACHMENT(S)**

1. Reviewed EMRC Disability Access and Inclusion Policy with track changes (Ref: D2018/10645)
2. Reviewed EMRC Disability Access and Inclusion Policy without track changes (Ref: D2018/10646)
3. Draft Disability Access and Inclusion Plan 2018 to 2023 (Ref: D2018/10643)

**VOTING REQUIREMENT**

Simple Majority

**RECOMMENDATION(S)**

That Council:

1. Adopt the revised EMRC Policy – 1.10 – *Disability Access and Inclusion Policy* forming Attachment 2 of this report.
2. Endorse the draft *Disability Access and Inclusion Plan 2018 to 2023* forming Attachment 3 to this report, for the purpose of public consultation.
3. Approve a 42 day public consultation period on the draft *Disability Access and Inclusion Plan 2018 to 2023*.

**COUNCIL RESOLUTION(S)**

MOVED CR LAVELL

SECONDED CR POWELL

THAT COUNCIL:

1. ADOPT THE REVISED EMRC POLICY – 1.10 – *DISABILITY ACCESS AND INCLUSION POLICY* FORMING ATTACHMENT 2 OF THIS REPORT.
2. ENDORSE THE DRAFT *DISABILITY ACCESS AND INCLUSION PLAN 2018 TO 2023* FORMING ATTACHMENT 3 TO THIS REPORT, FOR THE PURPOSE OF PUBLIC CONSULTATION.
3. APPROVE A 42 DAY PUBLIC CONSULTATION PERIOD ON THE DRAFT *DISABILITY ACCESS AND INCLUSION PLAN 2018 TO 2023*.

**CARRIED UNANIMOUSLY**



## 1.10 Disability Access & Inclusion Policy

### STRATEGIC PLAN OBJECTIVE

| ~~4.33.3~~ To provide responsible and accountable governance and management of the EMRC

### PURPOSE

To ensure that all members of the community have equal access to all EMRC services, information and facilities.

### LEGISLATION

*Disability Services Act 1993*  
*Equal Opportunity Act 1984.*

### POLICY STATEMENT

The EMRC is committed to the following outcomes:

1. EMRC Council ensures that a Disability Access & Inclusion Policy and Implementation Plan are developed, implemented and reviewed regularly
- | 2. People with ~~disabilities~~ disability have the same opportunities as other people to access the services of, and any events organised by, the EMRC.
- | 3. People with ~~disability~~ disabilities have the same opportunities as other people to access the buildings and other facilities of the EMRC.
- | 4. People with ~~disability~~ disabilities receive information from the EMRC in a format that will enable them to readily access the information other people are able to access.
- | 5. People with ~~disability~~ disabilities receive the same level and quality of service from the staff and contractors of the EMRC.
- | 6. People with ~~disability~~ disabilities have the same opportunities as other people to make complaints to the EMRC.
- | 7. People with ~~disability~~ disabilities have the same opportunities as other people to participate in any public consultation by the EMRC.

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7-8. People with disability have the same opportunities as other people to maintain employment with the EMRC.

## FINANCIAL CONSIDERATIONS

Funding for projects will be provided for in the annual budget.

---

Adopted/Reviewed by Council	19 August 2010 18 September 2014 <u>23 August 2018</u>
Next Review	Following the Ordinary Elections in <u>2017</u> <del>2021</del>
Responsible Unit	Governance and Corporate Services



## 1.10 Disability Access & Inclusion Policy

### STRATEGIC PLAN OBJECTIVE

3.3 To provide responsible and accountable governance and management of the EMRC

### PURPOSE

To ensure that all members of the community have equal access to all EMRC services, information and facilities.

### LEGISLATION

*Disability Services Act 1993*  
*Equal Opportunity Act 1984.*

### POLICY STATEMENT

The EMRC is committed to the following outcomes:

1. EMRC Council ensures that a Disability Access & Inclusion Policy and Implementation Plan are developed, implemented and reviewed regularly
2. People with disability have the same opportunities as other people to access the services of, and any events organised by, the EMRC.
3. People with disability have the same opportunities as other people to access the buildings and other facilities of the EMRC.
4. People with disability receive information from the EMRC in a format that will enable them to readily access the information other people are able to access.
5. People with disability receive the same level and quality of service from the staff and contractors of the EMRC.
6. People with disability have the same opportunities as other people to make complaints to the EMRC.
7. People with disability have the same opportunities as other people to participate in any public consultation by the EMRC.
8. People with disability have the same opportunities as other people to maintain employment with the EMRC.





## FINANCIAL CONSIDERATIONS

Funding for projects will be provided for in the annual budget.

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Adopted/Reviewed by Council

19 August 2010  
18 September 2014  
23 August 2018

Next Review

Following the Ordinary Elections in 2021

Responsible Unit

Corporate Services



Advancing Perth's Eastern Region 

# Disability Access and Inclusion Plan for the Eastern Metropolitan Regional Council



**2018 to 2023**



TEL (08) 9424 2222 FAX (08) 9277 7598 EMAIL [mail@emrc.org.au](mailto:mail@emrc.org.au) WEB [www.emrc.org.au](http://www.emrc.org.au)

This is printed on recycled paper.



## Policy Statement

I have great pleasure in presenting the Eastern Metropolitan Regional Council's (EMRC) Disability Access and Inclusion Plan 2018 to 2023.

This Plan demonstrates our commitment to furthering the principles and meeting the objectives of the *Disability Services Act 1993*, by setting out strategies to ensure that people with disability have the same rights and opportunities as other people to access our facilities and services.

It is our intention to deliver facilities, services and events that are open, available and accessible to the whole community, regardless of physical or intellectual ability, ethnicity, gender, age or any other perceived difference. The EMRC will ensure that this Disability Access and Inclusion Plan 2018 to 2023 is implemented and reviewed regularly.

All Agents and Contractors engaged by the EMRC will be advised of, and expected to embrace and abide by the EMRC's Disability Access and Inclusion Plan 2018 to 2023 and work together with the EMRC to participate in achieving the outcomes.

Feedback is welcomed at any time on this document.

**Cr David McDonnell**

Chairman



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## **1 The Eastern Metropolitan Regional Council**

The Eastern Metropolitan Regional Council (the EMRC) is a local government entity established under the *Local Government Act 1995* that works in partnership with its six member Councils located in Perth's Eastern Region — Town of Bassendean, City of Bayswater, City of Belmont, City of Kalamunda, Shire of Mundaring and City of Swan. Perth's Eastern Region constitutes around one-third of Perth's metropolitan area encompassing a land area of about 2,100 square kilometres and an estimated population of 365,500 people. The Region hosts Western Australia's major air, road and rail transport hub for movement of freight and passengers throughout Perth, intrastate, interstate and overseas. The Region is considered the gateway to greater Perth, through the domestic and international airports or from the highways to the north and east. With a diverse regional economy, access to a skilled workforce and a range of leisure, lifestyle and living opportunities, Perth's Eastern Region is well positioned for continued growth and represents an attractive investment destination.

The EMRC assists its member Councils to successfully turn challenges into opportunities and to ensure that the entire Region fulfils its potential as one of Western Australia's most vibrant and fast growing areas.

### **1.1 The EMRC's Establishment Agreement**

The EMRC's Establishment Agreement provides for it to undertake a range of projects and services and provides a means for member Councils to share resources and facilities. The EMRC represents a model of successful collaboration and for over 30 years, has initiated and led projects for its member Councils that deliver real benefits to the region in the areas of waste management and resource recovery, environmental sustainability and regional economic development. These services enable member Councils to enhance outcomes for their communities and for Perth's Eastern Region as a whole.



## 2 Vision, Mission and Values

### 2.1 Vision

*To be a responsive and innovative leader in assisting Perth's Eastern Region to be a great place to live, work, play and do business.*

### 2.2 Mission

*The Eastern Metropolitan Regional Council, by partnering with member Councils (and other stakeholders), facilitates strategies and actions for the benefit and sustainability of Perth's Eastern Region.*

### 2.3 Values

<b>Excellence:</b>	<i>Striving for excellence through the development of quality and continuous improvement</i>
<b>Recognition:</b>	<i>Valuing staff in a supportive environment that focuses on their wellbeing</i>
<b>Innovation:</b>	<i>Focus on innovative approaches in projects and service delivery</i>
<b>Responsiveness:</b>	<i>Dynamic and flexible service delivery</i>
<b>Integrity</b>	<i>Accountability and consistence in all that we do</i>

## 3 Key Stakeholders

- The EMRC & member Council Elected Members
- The EMRC & member Council Staff
- Customers and Clients
- Other local governments
- Federal Government Agencies
- State Government Agencies
- Non-Government Agencies
- Politicians
- Educational institutions
- Regional Business Groups
- Regional Community & Reference Groups
- Businesses
- Regional Volunteers
- Regional Residents
- Visitors and Tourists
- Investors



## 4 The EMRC's Facilities

The EMRC operations are run through the following facilities:

FACILITY	OPENING HOURS
<p><b>EMRC Administration Office</b>            1st Floor Ascot Place            226 Great Eastern Hwy            BELMONT WA 6104</p> <p>PO Box 234            BELMONT WA 6984</p> <p>Telephone (08) 9424 2222            Fax: (08) 9277 7598            Email: mail@emrc.org.au</p>	<p><b>Monday to Friday</b>            8:30am to 5:00pm</p> <p><b>Closed</b>            Weekends, public holidays and usually during the Christmas and New Year period</p>
<p><b>Red Hill Waste Management Facility</b>            1094 Toodyay Road            RED HILL WA 6056</p> <p>Telephone: (08) 9574 6235            (08) 9574 6447            Fax: (08) 9574 6300            Email: redhill@emrc.org.au</p>	<p><b>Monday to Saturday</b>            8:00am to 4:00pm</p> <p><b>Sunday</b>            10:00am to 4:00pm</p> <p><b>Closed</b>            Good Friday, Christmas Day and New Year's Day</p>
<p><b>Hazelmere Recycling Centre</b>            77 Lakes Road            HAZELMERE WA</p> <p>Telephone: (08) 9274 7807            Email: hazelmere@emrc.org.au</p>	<p><b>Monday to Friday</b>            7:00am to 3:00pm</p> <p><b>Closed</b>            Weekends and public holidays            May close during the Christmas and New Year period</p>





FACILITY	OPENING HOURS
<b>FOR SHIRE OF MUNDARING RESIDENTS ONLY</b>	
<b>Coppin Road Transfer Station</b> Coppin Road MUNDARING WA 6073	<b>Saturday, Sunday, Monday and Tuesday</b> 8:00am to 4:00pm
<b>Mathieson Road Transfer Station</b> Lot 150 Mathieson Road CHIDLOW WA 6556	<b>Thursday, Friday, Saturday and Sunday</b> 8:00am to 4:00pm

## 5 The EMRC's Services

### 5.1 Office of the Chief Executive Officer

BUSINESS UNIT	SERVICES
CEO's Office	<ul style="list-style-type: none"> <li>✓ Advocacy</li> <li>✓ Public relations</li> <li>✓ Governance and strategic risk</li> <li>✓ Strategic and corporate planning</li> <li>✓ Organisational development</li> </ul>

### 5.2 Waste Services

BUSINESS UNIT	SERVICES
Waste Engineering and Operations	<u>Red Hill Waste Management Facility</u> <ul style="list-style-type: none"> <li>✓ Classes I,II, III &amp; IV waste</li> <li>✓ Transfer station – Red Hill</li> <li>✓ Greenwaste processing</li> </ul>
	<u>Transfer Stations</u> <ul style="list-style-type: none"> <li>✓ Coppin Road</li> <li>✓ Mathieson Road</li> </ul>
	<u>Engineering</u> <ul style="list-style-type: none"> <li>✓ Surveys</li> <li>✓ Engineering design and project management</li> </ul>
Waste Environmental Operations	<ul style="list-style-type: none"> <li>✓ Environmental Compliance</li> <li>✓ Environmental Advice</li> </ul>



BUSINESS UNIT	SERVICES
Resource Recovery	<p><u>Hazelmere Resource Recovery Park</u></p> <ul style="list-style-type: none"> <li>✓ Mattress processing</li> <li>✓ Timber recycling</li> <li>✓ Wood Waste to Energy Plant</li> <li>✓ Commercial and Industrial Waste Sorting Plant</li> </ul> <p><u>Waste Education</u></p> <ul style="list-style-type: none"> <li>✓ Waste Education Centre (Red Hill)</li> <li>✓ Waste Education programs and initiatives</li> </ul>

### 5.3 Regional Services

BUSINESS UNIT	SERVICES
Regional Development	<ul style="list-style-type: none"> <li>✓ Economic development</li> <li>✓ Integrated Transport Planning</li> <li>✓ Regional Events and Perth's Eastern Region website</li> </ul>
Environmental Services	<ul style="list-style-type: none"> <li>✓ Environmental Projects</li> <li>✓ Natural Resource Management</li> <li>✓ River Management</li> <li>✓ Water Quality and Conservation Program</li> <li>✓ Climate Change</li> <li>✓ ACEr</li> </ul>

### 5.4 Corporate Services

BUSINESS UNIT	SERVICES
Administration and Compliance	<ul style="list-style-type: none"> <li>✓ Procurement, Fleet &amp; Building (Ascot Place)</li> <li>✓ Compliance</li> <li>✓ Corporate events</li> </ul>
Human Resources	<ul style="list-style-type: none"> <li>✓ Human Resource Management</li> <li>✓ Occupational Safety and Health</li> </ul>
Communications	<ul style="list-style-type: none"> <li>✓ Corporate Communications</li> <li>✓ Corporate websites</li> </ul>
Information Services	<ul style="list-style-type: none"> <li>✓ Help Desk</li> <li>✓ IT Projects</li> <li>✓ Records Management</li> </ul>
Finance Services	<ul style="list-style-type: none"> <li>✓ Financial management and reporting</li> <li>✓ Asset management</li> <li>✓ Payroll</li> </ul>



## **6 The EMRC's Disability Access and Inclusion Policy Statement**

The EMRC is committed to achieving the eight desired outcomes of our Disability Access and Inclusion Plan 2018 to 2023, which are:

1. The EMRC Council ensures that a Disability Access and Inclusion Policy and Plan are developed, implemented and reviewed regularly.
2. People with disability have the same opportunities as other people to access the services of, and any events organised by, the EMRC.
3. People with disability have the same opportunities as other people to access the buildings and other facilities of the EMRC.
4. People with disability receive information from the EMRC in a format that will enable them to readily access the information other people are able to access.
5. People with disability receive the same level and quality of service from the staff and contractors of the EMRC.
6. People with disability have the same opportunities as other people to make complaints to the EMRC.
7. People with disability have the same opportunities as other people to participate in any public consultation by the EMRC.
8. People with disability have the same opportunities as other people to obtain and maintain employment with the EMRC.

It is our intention to deliver facilities, services and events that are open, available and accessible to the whole community, regardless of ability, ethnicity, gender, age or any other perceived difference.

This Disability Access and Inclusion Plan 2018 to 2023 demonstrates our commitment to furthering the principles and meeting the objectives of the Disability Services Act 1993.

The EMRC also acknowledges and supports the United Nations Agenda 2030 Sustainable Development Goals, which have been ratified by the Australian Government. By committing to achieving these outcomes, the EMRC recognises that this will also support the achievement of employment and inclusion for all.



## 7 Progress since 2010

The EMRC is committed to facilitating the inclusion of people with disability and has implemented a number of key initiatives as detailed below.

Initiatives	Year
<ul style="list-style-type: none"> <li>• Partnership with Edge Employment Services (Disability Service Provider)</li> </ul>	ongoing
<ul style="list-style-type: none"> <li>• Adoption of a Disability Access and Inclusion Policy and the EMRC's first Disability Access and Inclusion Plan (DAIP)</li> </ul>	2010
<ul style="list-style-type: none"> <li>• Upgrade to the Red Hill Waste Management Facility Administration building to including:               <ul style="list-style-type: none"> <li>○ Wheelchair accessible ramp</li> <li>○ Disabled toilet</li> <li>○ Disabled parking</li> </ul> </li> </ul>	2012
<ul style="list-style-type: none"> <li>• Review and development of a new DAIP</li> </ul>	2013
<ul style="list-style-type: none"> <li>• Recruitment processes reviewed to ensure no barriers faced by people seeking employment at the EMRC</li> </ul>	2014
<ul style="list-style-type: none"> <li>• Employment of people with disability at the EMRC's Commercial and Industrial Waste Processing Plant at the Hazelmere Resource Recovery Park</li> </ul>	2016
<ul style="list-style-type: none"> <li>• Managers and Supervisors trained in working with people with disabilities</li> </ul>	2016
<ul style="list-style-type: none"> <li>• Disabled parking upgrade at the EMRC Ascot Place Administration building</li> </ul>	2017
<ul style="list-style-type: none"> <li>• The EMRC's commitment to employing and retaining people with disability recognised through two awards:               <ul style="list-style-type: none"> <li>○ Leading Edge Employer Award</li> <li>○ Lighthouse Award</li> </ul> </li> </ul>	2017
<ul style="list-style-type: none"> <li>• Upgrade to the EMRC public website to include:               <ul style="list-style-type: none"> <li>○ Accessibility focussed tools</li> <li>○ High colour contrast display mode</li> <li>○ Ability to increase text size</li> </ul> </li> </ul>	2017



## 8 Review Process

### 8.1 Responsibility for the planning process

A DAIP working group was first established in 2010 comprising staff from across the EMRC. However with attrition of staff the responsibility for the planning, implementation and review process sits with the Human Resources business unit.

The 2018 review process included:

- examination of the 2013 to 2018 DAIP to see what has been achieved and what still needs work
- consultation with EMRC staff through a survey (from 6 to 20 July 2018)
- consultation with the community from (THIS SECTION WILL BE UPDATED AFTER THE SIX WEEK COMMUNITY CONSULTATION PERIOD)

### 8.2 Findings of the review

The review and consultation found that the 2013 to 2018 DAIP initiatives had been achieved and that a new plan was required, to ensure currency and relevance.

The consultation also identified a barrier to access and inclusion, which will be addressed in the 2018 to 2023 DAIP, being:

- new staff may be uninformed or lacking in confidence to adequately provide the same level of service to people with disability.

THIS SECTION WILL BE UPDATED AFTER THE SIX WEEK COMMUNITY CONSULTATION PERIOD TO INCLUDE COMMENTS FROM THE PUBLIC

The identification of these barriers has informed the development of strategies in the 2018 to 2023 DAIP. The barriers have been prioritised in order of importance, which assists setting timeframes for the completion of strategies to overcome those access barriers.

As a result of the consultation process the EMRC will undertake a number of tasks from 2018 to 2023 to improve access to its services, buildings and information.

The eight desired outcomes provide a framework for improving access and inclusion for people with disabilities in the EMRC.



## 9 Outcome One

**The EMRC Council ensures that a Disability Access and Inclusion Policy and Plan are developed, implemented and reviewed regularly**

NO	ACTION	TIMELINE	RESPONSIBILITY
1.	Consult with the Community on the Disability Access and Inclusion Policy and Disability Access and Inclusion Plan (DAIP).	When reviewed or as required	CEO
2.	Provide information on EMRC's DAIP to the Community.	Once adopted by Council	CEO
3.	Review and amend DAIP Policy and Plan.	When required	CEO
4.	Lodge DAIP with the Disability Services Commission.	Following adoption by Council	CEO
5.	Develop links between the DAIP and other EMRC plans and Strategies.	Ongoing	Manager Human Resources



## 10 Outcome Two

**People with disability have the same opportunities as other people to access the services of, and any events organised by, the EMRC.**

NO	ACTION	TIMELINE	RESPONSIBILITY
1.	Ensure that all events organised by the EMRC provide as a minimum: <ul style="list-style-type: none"> <li>- Accessible parking</li> <li>- Accessible toilets</li> <li>- Promotional material available in alternative formats including:               <ul style="list-style-type: none"> <li>o EMRC website</li> <li>o Email</li> <li>o Electronic and hard copy in large and standard print</li> </ul> </li> </ul>	Ongoing	All
2.	Use a variety of media to publicise events.	Ongoing	All
3.	Ensure that people with disability are considered when developing communication strategies for promoting events.	Ongoing	All



## 11 Outcome Three

**People with disability have the same opportunities as other people to access the buildings and other facilities of the EMRC.**

NO	ACTION	TIMELINE	RESPONSIBILITY
1.	Ensure that new buildings and facilities developed by EMRC are designed to meet DAIP legislation.	Ongoing	Corporate Services
2.	Ensure that all new or redevelopment works provide access to people with disability, where practicable.	Ongoing	Corporate Services
3.	Ensure the quantity and location of ACROD parking meets the needs of people with disability.	Ongoing	Corporate Services





## 12 Outcome Four

**People with disability receive information from the EMRC in a format that will enable them to readily access the information other people are able to access.**

NO	ACTION	TIMELINE	RESPONSIBILITY
1.	Ensure that information on Council functions, facilities and services is available in alternative formats if required including: <ul style="list-style-type: none"> <li>o EMRC website</li> <li>o Email</li> <li>o Electronic and hard copy in large and standard print</li> <li>o Braille</li> <li>o Audio format on cassette or CD</li> <li>o A language other than English</li> </ul>	Ongoing	Communications
2.	Make electronic or hard copies of documents available in large print.	Ongoing	All
3.	Make information available in other formats on request.	Ongoing	All
4.	Improve staff awareness of accessible information needs and how to obtain information in other formats during induction of new employees.	Ongoing	Human Resources / Business Unit Managers
5.	Advise the community via the local newspaper, Information Radio, and disability group newsletters that other formats are available.	Bi-Annual	Communications



### 13 Outcome Five

**People with disability receive the same level and quality of service from the staff and contractors of the EMRC.**

NO	ACTION	TIMELINE	RESPONSIBILITY
1.	EMRC's DAIP is distributed to Staff and Councillors.	After ordinary Council elections	CEO
2.	New Staff are provided EMRC's DAIP and relevant information.	Ongoing	Human Resources
3.	Contractors (existing and new) are aware of the relevant requirements of the Disability Services Act and EMRC's DAIP.	Ongoing	Manager Administration and Compliance

### 14 Outcome Six

**People with disability have the same opportunities as other people to make complaints to the EMRC.**

NO	ACTION	TIMELINE	RESPONSIBILITY
1.	Ensure that complaints can be lodged via a number of means including fax, email, mail, face to face, telephone and in person.	Ongoing	CEO
2.	Ensure that complaints are acted upon.	Ongoing	CEO



## 15 Outcome Seven

**People with disability have the same opportunities as other people to participate in any public consultation by the EMRC**

NO	ACTION	TIMELINE	RESPONSIBILITY
1.	Ensure that public consultation venues organised by the EMRC provide as a minimum: <ul style="list-style-type: none"> <li>- Accessible parking</li> <li>- Accessible toilets</li> <li>- Promotional material available in alternative formats</li> </ul>	Ongoing	All
2.	Ensure that any feedback or comments can be lodged via alternative formats including fax, email, mail, face to face, telephone and in person.	Ongoing	All



## 16 Outcome Eight

**People with disability have the same opportunities as other people to obtain and maintain employment with the EMRC**

NO	ACTION	TIMELINE	RESPONSIBILITY
1.	Commit to using inclusive recruitment practices when advertising new positions.	Ongoing	Human Resources
2.	Continue to engage with disability employment providers.	Ongoing	Human Resources
3.	Equal opportunity ethos is fostered among staff.	Ongoing	Human Resources
4.	Identify and remove any barriers to employment.	Ongoing	Human Resources
5.	Provide support and training for management staff.	Ongoing	Human Resources



## **17 Promotion of the DAIP**

The DAIP will be promoted on the EMRC's website and through a local public notice once it has been endorsed by Council and the Disability Services Commission

## **18 Responsibility for Implementing the DAIP**

It is a requirement of the *Disability Services Act 1993* that all officers, employees, agents and contractors take practical measures to implement the DAIP. The EMRC's DAIP sets out who is responsible for each action.

## **19 Review and Evaluation Mechanisms**

The *Disability Services Act 1993* sets out the minimum review requirements for public authorities in relation to DAIPs. A DAIP team of key staff will be formed and will meet regularly to review progress on implementation. A report will be prepared each year on the implementation of the DAIP and will be reported through the EMRC's Annual Report.

New or amended strategies will be included in the DAIP and lodged with the Disability Services Commission. Copies of the amended DAIP will be available to the community in alternative formats.

A report will also be prepared and forwarded annually to the Disability Services Commission.

The DAIP will be reviewed at least every five years. The community, staff and Council members will be consulted as part of the review process.



## 20 Feedback

The EMRC welcomes feedback. Comments and suggestions on our Disability Access and Inclusion Plan 2018 to 2023 can be made via a number of means:

**Tel:** (08) 9224 2222

**Fax:** (08) 9277 7598

**Email:** [mail@emrc.org.au](mailto:mail@emrc.org.au)

**Mail:**

Eastern Metropolitan Regional Council  
PO Box 234, Belmont WA 6984

**In person:**

Eastern Metropolitan Regional Council  
1st Floor, Ascot Place  
226 Great Eastern Hwy (Corner Kalgoorlie Street)  
BELMONT WA 6104



This Disability Access and Inclusion Plan is available in alternative formats upon request including electronic format by email, in hard copy in both large and standard print, in audio on compact disc and on the website at:

Eastern Metropolitan Regional Council

Ascot Place Administration Office  
226 Great Eastern Highway  
Belmont, WA, 6104

Phone: 9424 2222

Email: [mail@emrc.org.au](mailto:mail@emrc.org.au)

Web: [www.emrc.org.au](http://www.emrc.org.au)



## **14.5 CLOSURE OF EMRC FACILITIES FOR THE CHRISTMAS/NEW YEAR PERIOD 2018/2019**

**REFERENCE: D2018/08555**

### **PURPOSE OF REPORT**

The purpose of this report is to seek approval from Council for the closure of EMRC facilities over the 2018/2019 Christmas/New Year period.

### **KEY ISSUES AND RECOMMENDATION(S)**

- It is standard practice for the Ascot Place Administration Office to close over the Christmas/New Year period.
- Waste Management Facilities close for a more limited period of time over the Christmas/New Year period.

#### **Recommendation(s)**

That Council approves:

1. The Ascot Place Administration Office being closed from 5pm Friday 21 December 2018 and on each day thereafter until it re-opens on Wednesday 2 January 2019
2. The Hazelmere Resource Recovery Park being closed from 3pm Friday 21 December 2018 and on each day thereafter until it re-opens on Wednesday, 2 January 2019, subject to an assessment of operational requirements closer to Christmas.
3. The Red Hill Waste Management Facility being closed on Christmas Day (Tuesday 25 December 2018) and New Year's Day (Tuesday 1 January 2019).
4. The Coppin Road Transfer Station (Shire of Mundaring) being closed on Christmas Day (Tuesday 25 December 2018) and New Year's Day (Tuesday 1 January 2019).

### **SOURCE OF REPORT**

Director Corporate Services

### **BACKGROUND**

Council at its meeting on 8 December 1994 (Ref: DMDOC/148557) resolved that the Red Hill Waste Management Facility close on Christmas Day, New Year's Day and Good Friday of each year. Consequently over the Christmas/New Year period, the Red Hill Waste Management Facility was closed on Christmas Day and New Year's Day.

It has been standard practice in the past to close the Ascot Place Administration Office during the Christmas and New Year period and to close the Hazelmere Resource Recovery Park between Christmas Day and New Year's Day (subject to operational requirements assessed closer to the Christmas/New Year closure period).

In 2017/2018, the Ascot Place Administration Office was closed from Friday 22 December 2017 and re-opened on Tuesday 2 January 2018. The Hazelmere Resource Recovery Park was also closed during the same period. In consultation with the Shire of Mundaring, the Coppin Road and Mathieson Road Transfer Stations were closed on Christmas Day, Boxing Day, and New Year's Day.





*Item 14.5 continued*

**REPORT**

It is proposed that the Ascot Place Administration Office be closed from 5pm Friday 21 December 2018 and re-open on Wednesday 2 January 2019. As most enquiries during this period of closure would relate to waste disposal and can be best handled at the Red Hill Waste Management Facility, it is considered that customers and/or the general public will not be inconvenienced by this arrangement.

There may be a requirement for the Hazelmere Commercial and Industrial (C&I) facility to operate over the Christmas/New Year period. It is also possible that contracted customers may require supply of wood fines during this period. An assessment regarding the closure of the Hazelmere Resource Recovery Park over the Christmas and New Year period will therefore be made closer to the Christmas/New Year closure period. If the assessment concludes that there is no operational requirement for the Hazelmere Resource Recovery Park to remain open, then the proposal is to close that facility from 3pm Friday 21 December 2018 and re-open on Wednesday 2 January 2019.

The EMRC Council previously resolved that the Red Hill Waste Management Facility close on Christmas Day, New Year's Day and Good Friday of each year. It is proposed that this continues with the Red Hill Waste Management Facility being closed on Christmas Day (Tuesday 25 December 2018) and New Year's Day (Tuesday 1 January 2019) for the upcoming Christmas/New Year period.

The EMRC operates the Coppin Road and Mathieson Road Transfer Stations on behalf of the Shire of Mundaring. In consultation with the Shire of Mundaring and in accordance with the Site Management Agreement, the Coppin Road Transfer Station will be closed on Christmas Day (Tuesday 25 December 2018) and New Year's Day (Tuesday 1 January 2019) for the 2018/2019 Christmas and New Year period. Please note that Boxing Day (Wednesday, 26 December 2018) falls on a day when the Coppin Road Transfer Station is usually closed. There is no requirement to close the Mathieson Road Transfer Station as Christmas, Boxing Day and New Year's Day fall on the days when the Mathieson Road Transfer Station is usually closed.

**STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 3 – Good Governance

- 3.2 To manage partnerships and relationships with stakeholders
- 3.3 To provide responsible and accountable governance and management of the EMRC

**FINANCIAL IMPLICATIONS**

Nil

**SUSTAINABILITY IMPLICATIONS**

Nil

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*Item 14.5 continued*

**Member Council**

Town of Bassendean  
City of Bayswater  
City of Belmont  
City of Kalamunda  
Shire of Mundaring  
City of Swan

Member Councils to note closure dates for the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park (all Member Councils) and Christmas closure dates for the Coppin Road Transfer Station (Shire of Mundaring).

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Simple Majority

**RECOMMENDATION(S)**

That Council approves:

1. The Ascot Place Administration Office being closed from 5pm Friday 21 December 2018 and on each day thereafter until it re-opens on Wednesday 2 January 2019.
2. The Hazelmere Resource Recovery Park being closed from 3pm Friday 21 December 2018 and on each day thereafter until it re-opens on Wednesday 2 January 2019, subject to an assessment of operational requirements closer to Christmas.
3. The Red Hill Waste Management Facility being closed on Christmas Day (Tuesday 25 December 2018) and New Year's Day (Tuesday 1 January 2019).
4. The Coppin Road Transfer Station (Shire of Mundaring) being closed on Christmas Day (Tuesday 25 December 2018) and New Year's Day (Tuesday 1 January 2019).

**COUNCIL RESOLUTION(S)**

MOVED CR LAVELL

SECONDED CR POWELL

THAT COUNCIL APPROVES:

1. THE ASCOT PLACE ADMINISTRATION OFFICE BEING CLOSED FROM 5PM FRIDAY 21 DECEMBER 2018 AND ON EACH DAY THEREAFTER UNTIL IT RE-OPENS ON WEDNESDAY 2 JANUARY 2019.
2. THE HAZELMERE RESOURCE RECOVERY PARK BEING CLOSED FROM 3PM FRIDAY 21 DECEMBER 2018 AND ON EACH DAY THEREAFTER UNTIL IT RE-OPENS ON WEDNESDAY 2 JANUARY 2019, SUBJECT TO AN ASSESSMENT OF OPERATIONAL REQUIREMENTS CLOSER TO THE CHRISTMAS.
3. THE RED HILL WASTE MANAGEMENT FACILITY BEING CLOSED ON CHRISTMAS DAY (TUESDAY 25 DECEMBER 2018) AND NEW YEAR'S DAY (TUESDAY 1 JANUARY 2019).
4. THE COPPIN ROAD TRANSFER STATION (SHIRE OF MUNDARING) BEING CLOSED ON CHRISTMAS DAY (TUESDAY 25 DECEMBER 2018) AND NEW YEAR'S DAY (TUESDAY 1 JANUARY 2019).

**CARRIED UNANIMOUSLY**



## 14.6 MEETING DATES FOR 2019

**REFERENCE: D2018/09638**

### PURPOSE OF REPORT

The purpose of this report is for Council to consider and adopt the dates for the Eastern Metropolitan Regional Council (EMRC) Ordinary Council and Committee meetings for 2019.

### KEY ISSUES AND RECOMMENDATION(S)

- Section 5.25(1)(g) of the *Local Government Act 1995* and r.12 of the *Local Government (Administration) Regulations 1996* requires that at least once each year local public notice is to be given of all Ordinary Council meetings and Committee meeting dates, times and places that are to be open to the public and are to be held in the next twelve (12) months.
- Dates for the EMRC's Ordinary Council, Chief Executive Officers Advisory Committee, Audit Committee, Technical Advisory Committee, Resource Recovery Committee meetings and Strategy/Briefing Sessions for the 2019 calendar year are as detailed within this report.
- Chief Executive Officer Performance Review Committee and Investment Committee meeting dates will be arranged and convened as required.

#### Recommendation(s)

That Council adopts the Ordinary Council meeting and Committee meeting dates, times and places for 2019 as outlined in the report and notice be given in accordance with r.12 of the *Local Government (Administration) Regulations 1996*.

### SOURCE OF REPORT

Director Corporate Services

### BACKGROUND

The EMRC develops a meeting calendar each year and when selecting suitable dates ensures that, where possible, there are no clashes with member Councils and East Zone meetings (organised by WALGA). EMRC Council meetings are usually held on the second last Thursday of the month.

### REPORT

#### Council's Governance Framework

Council historically sets a number of fixed meeting dates a year with the remaining meetings scheduled as "if required". Council has established six committees to assist in its decision-making. These committees meet two weeks prior to the Council meeting and the minutes from the Committee meetings form part of the next Ordinary Council Meeting agenda. The role of the Committees is to consider matters within their terms of reference and provide advice and recommendations to the Council.

Additionally, Strategy/Briefing Sessions were introduced in 2011 to allow officers to brief Councillors and discuss potential new projects and emerging issues prior to more detailed work and costs being incurred and in recognition of the importance of providing Council with more time to consider important strategic matters.



*Item 14.6 continued*

### **2019 Meeting Schedule**

The schedule below sets out the proposed meeting dates for the 2019 calendar year. January is a recess period when EMRC Council and Committee meetings are not held and meeting dates are therefore set for February through to December.

As with prior years, the meeting dates proposed have taken into consideration the meeting dates of member Councils and WALGA's East Zone.

Local Government Elections are due to be held on the third Saturday in October 2019. Unless legislation changes, there will be a need to call a Special Council Meeting following this for the purposes of electing the Chairman and Deputy Chairman of the EMRC and making appointments to Committees.

Three (3) Strategy/Briefing Sessions have also been proposed during the year in March, May and August, if required.

In accordance with Section 5.25(1)(g) of the *Local Government Act 1995* and r.12 of the *Local Government (Administration) Regulation 1996*, local public notice will be given of all Ordinary Council meetings and Committee meeting dates, times and places that are to be open to the public, and are to be held during the 2019 calendar year.

### **Ordinary Council Meetings commencing at 6:00pm:**

Ordinary Council meetings will be held on the second last Thursday of each month except in December.

Thursday	21 February		at	EMRC Administration Office
Thursday	21 March		at	EMRC Administration Office
Thursday	18 April	(if required)	at	EMRC Administration Office
Thursday	23 May	(if required)	at	EMRC Administration Office
Thursday	20 June		at	EMRC Administration Office
Thursday	18 July	(if required)	at	EMRC Administration Office
Thursday	22 August	(if required)	at	EMRC Administration Office
Thursday	19 September		at	EMRC Administration Office
Thursday	5 December		at	EMRC Administration Office

### **Council Strategy/Briefing Sessions commencing at 6:00pm:**

The Strategy/Briefing Sessions "if required" will be held in March, May and August.

Thursday	14 March	(if required)	at	EMRC Administration Office
Thursday	16 May	(if required)	at	EMRC Administration Office
Thursday	15 August	(if required)	at	EMRC Administration Office



*Item 14.6 continued*

**Chief Executive Officers' Advisory Committee (CEOAC) meetings commencing at 12:30pm:**

CEOAC meetings are generally held on the first Tuesday of each month. The November meeting will be held in the third week of that month.

Tuesday	5 February		at	EMRC Administration Office
Tuesday	5 March *	(informal)	at	TBA
Tuesday	2 April		at	EMRC Administration Office
Tuesday	7 May	(informal)	at	TBA
Tuesday	4 June *		at	EMRC Administration Office
Tuesday	2 July	(informal)	at	TBA
Tuesday	6 August		at	EMRC Administration Office
Tuesday	3 September	(informal)	at	TBA
Tuesday	8 October	(if required)	at	EMRC Administration Office
Tuesday	19 November		at	EMRC Administration Office

**\* Please note the Monday prior to the March (informal) and June meetings is a Public Holiday.**

**Technical Advisory Committee (TAC) meetings commencing at 4:00pm:**

TAC meetings are generally held two weeks prior to the Council meeting.

Thursday	7 February	(if required)	at	EMRC Administration Office
Thursday	7 March	(if required)	at	EMRC Administration Office
Thursday	4 April	(if required)	at	EMRC Administration Office
Thursday	9 May	(if required)	at	EMRC Administration Office
Thursday	6 June	(if required)	at	EMRC Administration Office
Thursday	4 July	(if required)	at	EMRC Administration Office
Thursday	8 August	(if required)	at	EMRC Administration Office
Thursday	5 September	(if required)	at	EMRC Administration Office
Thursday	10 October	(if required)	at	EMRC Administration Office
Thursday	21 November	(if required)	at	Red Hill Waste Management Facility

**Resource Recovery Committee (RRC) meetings commencing at 5:00pm:**

RRC meetings are generally held two weeks prior to the Council meeting.

Thursday	7 February	(if required)	at	EMRC Administration Office
Thursday	7 March	(if required)	at	EMRC Administration Office
Thursday	4 April	(if required)	at	EMRC Administration Office
Thursday	9 May	(if required)	at	EMRC Administration Office
Thursday	6 June	(if required)	at	EMRC Administration Office
Thursday	4 July	(if required)	at	EMRC Administration Office
Thursday	8 August	(if required)	at	EMRC Administration Office
Thursday	5 September	(if required)	at	EMRC Administration Office
Thursday	10 October	(if required)	at	EMRC Administration Office
Thursday	21 November	(if required)	at	EMRC Administration Office



*Item 14.6 continued*

**Audit Committee (AC) meetings commencing at 6:30pm:**

AC meetings are generally held two weeks prior to the Council meeting.

Thursday	7 February	(if required)	at	EMRC Administration Office
Thursday	7 March		at	EMRC Administration Office
Thursday	4 April	(if required)	at	EMRC Administration Office
Thursday	9 May	(if required)	at	EMRC Administration Office
Thursday	6 June		at	EMRC Administration Office
Thursday	4 July	(if required)	at	EMRC Administration Office
Thursday	8 August	(if required)	at	EMRC Administration Office
Thursday	5 September		at	EMRC Administration Office
Thursday	10 October	(if required)	at	EMRC Administration Office
Thursday	21 November	(if required)	at	EMRC Administration Office

**Chief Executive Officer Performance Review Committee (CEOPRC)**

The dates will be arranged and convened as required.

**Investment Committee (IC)**

The dates will be arranged and convened as required.

**STRATEGIC/POLICY IMPLICATIONS**

The schedule of meetings is in accordance with the EMRC Policy 1.2 - Meeting Policy which states that “a *twelve-month schedule of ordinary meetings of Council will be adopted by Council.*” It also states that “*meetings of the EMRC are to be held in the EMRC Administration Offices unless otherwise decided.*”

**FINANCIAL IMPLICATIONS**

Nil

**SUSTAINABILITY IMPLICATIONS**

Nil

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Simple Majority



*Item 14.6 continued*

**RECOMMENDATION(S)**

That Council adopts the Ordinary Council meeting and Committee meeting dates, times and places for 2019 as outlined in the report and notice be given in accordance with r.12 of the *Local Government (Administration) Regulations 1996*.

**COUNCIL RESOLUTION(S)**

MOVED CR LAVELL

SECONDED CR POWELL

THAT COUNCIL ADOPTS THE ORDINARY COUNCIL MEETING AND COMMITTEE MEETING DATES, TIMES AND PLACES FOR 2019 AS OUTLINED IN THE REPORT AND NOTICE BE GIVEN IN ACCORDANCE WITH R.12 OF THE *LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996*.

**CARRIED UNANIMOUSLY**

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## 14.7 DRAFT PERTH AIRPORT PTY LTD – NEW RUNWAY SUBMISSION

**REFERENCE: D2018/11068**

### PURPOSE OF REPORT

The purpose of this report is to provide Council with the draft Perth Airport Pty Ltd – New Runway Submission for its approval.

### KEY ISSUES AND RECOMMENDATION(S)

- The draft City Deal proposal was presented to Council for noting at its 24 August 2017 meeting.
- The Proposal was further developed and includes the Perth Airport new runway project.
- The “Connect Perth’s East” City Deal proposal was approved by Council at its 7 December 2017 meeting.
- EMRC staff have prepared a draft submission on the new runway at Perth Airport.

#### **Recommendations**

That Council approves the EMRC’s draft “Perth Airport New Runway Submission” forming the attachment to this report.

### SOURCE OF REPORT

Director Regional Services

### BACKGROUND

At the Ordinary Meeting of Council held on 24 August 2017, Council resolved as follows (Ref: D2017/14642):

*“THAT COUNCIL NOTES THE EMRC’S DRAFT CITY DEAL PROPOSAL, FORMING THE ATTACHMENTS TO THIS REPORT.”*

The draft “Connect Perth’s East” City Deal proposal was developed with a strong focus on freight routes connecting to key business/industrial parks under the theme of Productivity. This includes development of projects within the Perth Airport estate, the Kewdale Intermodal Terminal (Inland Port), future Bullsbrook Intermodal Terminal and a number of strategic industrial/business parks, together with the key freight corridors of NorthLink WA, Roe, Reid, Tonkin and Great Eastern Highways, the Perth Adelaide National Highway, and future connectivity to the proposed Westport outer harbour.

There is a strong emphasis on key projects that drive economic productivity and growth with the new runway at Perth Airport being amongst those projects.

Council, at its meeting of 7 December 2017 approved the Connect Perth’s East City Deal proposal (Ref: D2018/02409):

*“THAT COUNCIL APPROVES THE EMRC’S DRAFT “CONNECT PERTH’S EAST” CITY DEAL PROPOSAL FOR PERTH’S EXTENDED EASTERN REGION, FORMING THE ATTACHMENTS TO THIS REPORT, FOR THE PURPOSE OF SUBMITTING TO THE WA STATE GOVERNMENT FOR ITS ENDORSEMENT.”*





*Item 14.7 continued*

## **REPORT**

Perth Airport is a key stakeholder in Perth's Eastern Region and a Perth Airport representative is a member of the EMRC's Regional Integrated Transport Strategy Implementation Advisory Group.

The EMRC attended a workshop on the Perth Airport @ 2040 Master Plan Review and also organised a tour of the Perth Airport Estate to look at proposed and/or progressed developments including the new runway.

Perth Airport Pty Ltd has commenced a process to seek approval from the Federal Government for the New Runway Project through a Major Development Plan (MDP). An essential part of the process for the Airport is to ensure industry and the community have the opportunity to understand and comment on the project. The MDP for the New Runway Project was made available for comment for a period of 60 days, with the closing date for feedback and submissions being 5:00pm on Friday 24 August 2018.

The MDP provides an outline of the project and the proposed strategies to manage the impact involved with its construction and operations. A full version of the MDP and the associated Fact Sheets on the New Runway Project can be found at [www.newrunway.com.au](http://www.newrunway.com.au). The EMRC has prepared a brief draft response on the proposed new runway which accompanies this report. The EMRC has not commented on technical and more detailed aspects of the projects but rather, has provided comment around the project being included in the EMRC's "Connect Perth's East" City Deal proposal and provided some brief observations on economic, social and environmental impacts.

A copy of the EMRC's draft submission is provided for Council's approval.

## **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 2 – Economic Development

- 2.1 To facilitate and advocate for increased investment in regional infrastructure
- 2.2 To facilitate and advocate for regional economic development activities

Key Result Area 3 – Good Governance

- 3.1 To provide advice and advocacy on issues affecting Perth's Eastern Region
- 3.2 To manage partnerships and relationships with stakeholders

## **FINANCIAL IMPLICATIONS**

Nil

## **SUSTAINABILITY IMPLICATIONS**

The Regional Development business unit operates to pursue economic growth and social outcomes for Perth's Eastern Region and integrates environmental considerations wherever possible.



*Item 14.7 continued*

## MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

## ATTACHMENT(S)

Draft Perth Airport Pty Ltd – New Runway Submission (Ref: D2018/11070)

## VOTING REQUIREMENT

Simple Majority

## **RECOMMENDATION(S)**

That Council approves the EMRC's draft "Perth Airport New Runway Submission" forming the attachment to this report.

Cr O'Connor has given notice of his intention to include an additional paragraph in the Draft Perth Airport Proprietary Limited New Runway Submission attachment under the Environmental Impacts heading.

His original additional paragraph read as follows:

*"Specifically, the EMRC believes it is crucial that the Perth Airport offset plan for its runway clearing requirements prioritises purchasing land containing SmokeBush (Conospermum undulatum) as like-for-like that is identified as Environmental Conservation within the Forrestfield North Local Structure Plan area. This will assist with the ongoing survival and protection of the SmokeBush species in line with State and Federal Government environmental protection requirements. The proposed translocation and research options are not supported by the EMRC."*

The Director Regional Services proposed alternative wording as follows:

*"Within its offset strategy for the Commonwealth and State listed threatened flora species Conospermum undulatum, commonly known as Wavy Leafed SmokeBush, the EMRC encourages Perth Airport to first consider appropriate like-for-like offset land from within the Forrestfield North Local Structure Plan area, which has also been identified as containing the SmokeBush species, before the proposed translocation and research options. This will assist with the ongoing survival and protection of the vulnerable SmokeBush species in a similar ecological area in line with State and Federal government environmental protection requirements, and will ensure that the land is set aside as conservation area as a priority."*



*Item 14.7 continued*

Cr O'Connor accepted the alternative wording proposed for the additional paragraph to be included in the draft submission.

Cr Wilson proposed a further amendment to include an additional paragraph in the draft submission under the "Social Impacts" heading.

*"The EMRC regrets the impact that the new runway project will have on the registered Aboriginal heritage site of Munday Swamp, and the damage the works will cause to the culture and heritage values of this site to the Noongar people."*

Cr O'Connor accepted this further amendment and moved the motion:

"That Council approves the EMRC's draft "Perth Airport new runway submission" forming the attachment to this report with the addition of the following two (2) paragraphs:

- 1. Within its offset strategy for the commonwealth and state listed threatened flora species *conospermum undulatum*, commonly known as wavy leafed smokebush, the EMRC encourages Perth Airport to first consider appropriate like-for-like offset land from within the Forrestfield north local structure plan area, which has also been identified as containing the smokebush species, before the proposed translocation and research options. This will assist with the ongoing survival and protection of the vulnerable smokebush species in a similar ecological area in line with State and Federal Government environmental protection requirements, and will ensure that the land is set aside as conservation area as a priority."*
- 2. The EMRC regrets the impact that the new runway project will have on the registered Aboriginal heritage site of Munday swamp, and the damage the works will cause to the culture and heritage values of this site to the Noongar people."*

**COUNCIL RESOLUTION(S)**

MOVED CR O'CONNOR

SECONDED CR WILSON

THAT COUNCIL APPROVES THE EMRC'S DRAFT "PERTH AIRPORT NEW RUNWAY SUBMISSION" FORMING THE ATTACHMENT TO THIS REPORT WITH THE ADDITION OF THE FOLLOWING TWO (2) PARAGRAPHS:

- 1. "WITHIN ITS OFFSET STRATEGY FOR THE COMMONWEALTH AND STATE LISTED THREATENED FLORA SPECIES CONOSPERMUM UNDULATUM, COMMONLY KNOWN AS WAVY LEAFED SMOKEBUSH, THE EMRC ENCOURAGES PERTH AIRPORT TO FIRST CONSIDER APPROPRIATE LIKE-FOR-LIKE OFFSET LAND FROM WITHIN THE FORRESTFIELD NORTH LOCAL STRUCTURE PLAN AREA, WHICH HAS ALSO BEEN IDENTIFIED AS CONTAINING THE SMOKEBUSH SPECIES, BEFORE THE PROPOSED TRANSLOCATION AND RESEARCH OPTIONS. THIS WILL ASSIST WITH THE ONGOING SURVIVAL AND PROTECTION OF THE VULNERABLE SMOKEBUSH SPECIES IN A SIMILAR ECOLOGICAL AREA IN LINE WITH STATE AND FEDERAL GOVERNMENT ENVIRONMENTAL PROTECTION REQUIREMENTS, AND WILL ENSURE THAT THE LAND IS SET ASIDE AS CONSERVATION AREA AS A PRIORITY."*
- 2. "THE EMRC REGRETS THE IMPACT THAT THE NEW RUNWAY PROJECT WILL HAVE ON THE REGISTERED ABORIGINAL HERITAGE SITE OF MUNDAY SWAMP, AND THE DAMAGE THE WORKS WILL CAUSE TO THE CULTURE AND HERITAGE VALUES OF THIS SITE TO THE NOONGAR PEOPLE."*

**MOTION CARRIED 10/1**



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Belmont, Western Australia 6104  
PO Box 234 Belmont Western Australia 6984

## **Draft Perth Airport Pty Ltd – New Runway Project**

### **Eastern Metropolitan Regional Council Submission**

Submission date: 24/08/2018

Submitted via email: [newrunway@perthairport.com.au](mailto:newrunway@perthairport.com.au)

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The Eastern Metropolitan Regional Council (EMRC) region constitutes around one third of Perth's metropolitan area, encompassing 2,100 square kilometres and an estimated population of 358,714 people. Spanning inner urban areas to outer metropolitan and urban fringe developments, this area is a growing, vibrant region. EMRC has six member Councils: the Town of Bassendean, City of Bayswater, City of Belmont, City of Kalamunda, Shire of Mundaring and City of Swan.

Strategically located, Perth's Eastern Region hosts Western Australia's major air, road and rail transport hubs for movement of freight and passengers throughout Perth, intrastate, interstate and overseas. The major industrial areas of Malaga, Welshpool, Kewdale, Hazelmere, Forrestfield, Bayswater and Bassendean play key roles in transport, storage, manufacturing and logistics servicing the state's construction and resource sectors.

Perth's Eastern Region is continuing its expansion and growth with major capital investments including intermodal freight terminal development, major airport and road redevelopment and education and health investment. Increasingly, the inner city areas are becoming home to large national and international companies seeking office and commercial accommodation within close proximity of the city, key stakeholders and major transport routes.

The EMRC welcomes the opportunity to comment on the Major Development Plan for the proposed new runway at Perth Airport.



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**Perth Airport proposed new runway project  
 24/08/2018**

**Alignment with the “Connect Perth’s East” City Deal proposal**

The EMRC’s “Connect Perth’s East” City Deal, a key advocacy document, includes a number of Perth Airport Pty Ltd projects to be developed over the fifteen year life span of the proposal, including the new runway project. Many projects within the proposal are expected to generate significant economic growth and job creation whilst others are about liveability and social outcomes.

The new runway project is a key project contained within the “Connect Perth’s East” City Deal proposal and is consistent with the ethos of the proposal. This is a key advocacy document for the region that has received glowing acknowledgment from government.

Perth Airport Pty Ltd is a major industry partner of the City Deal proposal with a number of significant projects outlined to generate economic growth in the region and to facilitate job creation and attract industry investment, resulting in the region becoming an economic powerhouse.

**Economic impact**

The EMRC acknowledges the proposal to invest \$520 million in a new parallel runway which will generate an estimated 500 jobs during the construction phase; inject around \$2 billion into the tourism sector in the first 20 years of operating the new runway.

The EMRC is supportive of initiatives that generate economic output and job creation and notes that the new runway project is expected to deliver an additional 169 FTE’s annually and a projected economic injection from \$40 million in 2026 to \$385 million in 2045.

**Social Impacts**

The EMRC acknowledges that the new runway will enable Perth Airport to enhance and develop new air services to new destinations thus fostering greater social and cultural benefits and connecting people and places around the state, the nation and internationally.

The EMRC regrets the impact that the new runway project will have on the registered Aboriginal heritage site of Munday Swamp, and the damage the works will cause to the culture and heritage values of this site to the Noongar people.



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## **Environmental Impacts**

Whilst significant emphasis has been placed on the economic and social benefits of the new runway project, the EMRC acknowledges the commitment made by Perth Airport and encourages the Airport to continue to have regard for environment impacts.

The EMRC notes that Perth Airport has already identified the need to protect fauna and flora and other areas with environmental attributes such as Munday Swamp, an area of aboriginal significance. The EMRC also commends Perth Airport for its regard for water sensitive urban design and encourages the Airport to continue to model other environmental impacts such as noise and emissions associated with the new runway.

The EMRC also acknowledges Perth Airports offset strategy to identify and secure appropriate sites elsewhere in the Swan Coastal area which is consistent with the Commonwealth Department of Environment and Energy's Offset Policy.

Within its offset strategy for the Commonwealth and State listed threatened flora species *Conospermum undulatum*, commonly known as Wavy Leafed Smokebush, the EMRC encourages Perth Airport to first consider appropriate like-for-like offset land from within the Forrestfield North Local Structure Plan area, which has also been identified as containing the Smokebush species, before the proposed translocation and research options. This will assist with the ongoing survival and protection of the vulnerable Smokebush species in a similar ecological area in line with State and Federal Government environmental protection requirements, and will ensure that the land is set aside as conservation area as a priority.

## **Community Engagement**

The EMRC acknowledges the efforts Perth Airport has undertaken in an attempt to engage with the community including the manned "Perth Airport Experience Centre" at Perth Airport which has been available to the public from 31 May to 24 August 2018 and a community information evening held at Perth Airport on 31 May. In addition to this, community information expos have been held in areas including; Mundaring, Kalamunda, High Wycombe, Boya, Belmont and Canning. Information booths have been available for the public at the many shopping centres including; Midland, Cannington, Morley, Swan View, Armadale, Kalamunda, South Guildford, Forrestfield, Bentley, Bullcreek, Cockburn and Innaloo.

## **Other comments**

The EMRC congratulates Perth Airport in its efforts to prepare a Major Development Plan in order to outline what the new runway project includes and impacts it is attempting to manage and mitigate. Perth Airport is to be commended for ensuring that community and stakeholder engagement has been extensive and ongoing throughout the process and for its vision to plan for a new runway to ensure WA can continue to meet demand for air travel into the future.



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**Contact details:**

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Eastern Metropolitan Regional Council  
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EMRC: 08 9424 2222  
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Mobile: 0437 319 779



## **14.8 ITEMS CONTAINED IN THE INFORMATION BULLETIN**

**REFERENCE: D2018/09557**

The following items are included in the Information Bulletin, which accompanies the Agenda.

### **1 CORPORATE SERVICES**

- 1.1 CEO EXERCISE OF DELEGATED POWERS AND DUTIES (Ref: D2018/07327)
- 1.2 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT 2018 (Ref: D2018/09526)

### **2 REGIONAL SERVICES**

- 2.1 REGIONAL SERVICES ACTIVITY REPORT APRIL TO JUNE 2018 (Ref: D2018/09687)
- 2.2 "CONNECT PERTH'S EAST" CITY DEAL ADVOCACY DELEGATION TO CANBERRA (Ref: D2018/09686)

### **3 WASTE MANAGEMENT SERVICES**

- 3.1 COUNCIL TONNAGE COMPARISONS AS AT 30 JUNE 2018 (Ref: D2018/10005)

## **RECOMMENDATION(S)**

That Council notes the items contained in the Information Bulletin accompanying the 23 August 2018 Ordinary Meeting of Council Agenda.

## **COUNCIL RESOLUTION(S)**

MOVED CR LAVELL

SECONDED CR POWELL

THAT COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 23 AUGUST 2018 ORDINARY MEETING OF COUNCIL AGENDA.

**CARRIED UNANIMOUSLY**





# **INFORMATION BULLETIN**

Accompanying the  
Ordinary Meeting of Council Agenda

23 August 2018

**COUNCIL INFORMATION BULLETIN****23 August 2018****(REF: D2018/09557)****TABLE OF CONTENTS**

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## **1 CORPORATE SERVICES**

### **1.1 CEO EXERCISE OF DELEGATED POWERS AND DUTIES**

**REFERENCE: D2018/07327**

#### **PURPOSE OF REPORT**

The purpose of this report is to present to Council a list of delegations exercised by the CEO in accordance with Council's resolution of 24 March 2016.

#### **KEY ISSUE(S)**

- Council reaffirmed delegations to the CEO and Committees at its meeting of 24 March 2016 and requested a periodic report listing the items approved since the last Ordinary Council meeting.
- The delegations exercised since last reported to Council are detailed within this report.

#### **SOURCE OF REPORT**

Chief Executive Officer

#### **BACKGROUND**

At the Council meeting held on 24 March 2016 Council conducted its annual review of powers and/or discharge of its duties as delegated to the CEO and Committees, in accordance within s.5.46 of the *Local Government Act 1995*. (Ref: D2016/03708)

As part of that review Council resolved inter alia:

*"THAT COUNCIL RECEIVES A REPORT DETAILING THE LIST OF ITEMS APPROVED UNDER DELEGATED AUTHORITY AS THEY ARISE AT THE NEXT ORDINARY MEETING OF COUNCIL."*



Item 1.1 continued

## REPORT

The following delegated powers or discharge of duties were exercised by the CEO.

Delegation Number	Date of Original Delegation	Description of Delegation	Details of Delegated Powers and Discharge of Duties
C6/2016	23/06/2016	That Council by absolute majority in accordance with section 5.42 of the <i>Local Government Act 1995</i> delegate authority to the Chief Executive Officer to negotiate and enter into contracts for waste disposal related to operations at the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park.	Commercial Waste Supply Agreement – City of Canning – for Disposal of waste at the Red Hill Waste Management Facility - 13 June 2018.
C4/2015	20/08/2015	That Council, by absolute majority, in accordance with section 5.42(1) of the <i>Local Government Act 1995</i> , delegate authority, to the CEO, to invite tenders on its behalf.	Advertisement of RFT 2017-001 for Request for Tender Hire of Various Plant was advertised in the West Australian on Wednesday 20 June 2018.
C5/2016	24/03/2016	By absolute majority in accordance with section 5.42 of the <i>Local Government Act 1995</i> , delegates authority to the Chief Executive Officer to exercise the option to extend any contract awarded under a tender with further extension periods following the initial contract period, subject to satisfactory performance.	Tender 2014-002 Provision of Green Waste Shredding Services final contract extension exercised 22 June 2018.
C6/2016	23/06/2016	That Council by absolute majority in accordance with section 5.42 of the <i>Local Government Act 1995</i> delegate authority to the Chief Executive Officer to negotiate and enter into contracts for waste disposal related to operations at the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park.	Commercial Waste Supply Agreement – City of Nedlands for disposal of mattresses at Hazelmere RRP, 10 July 2018.
C4/2015	20/08/2015	That Council, by absolute majority, in accordance with section 5.42(1) of the <i>Local Government Act 1995</i> , delegate authority, to the CEO, to invite tenders on its behalf.	Advertisement of RFT 2018-004 for Request for Tender Laboratory Analytical Services was advertised in the West Australian on Wednesday 18 July 2018.
C4/2015	20/08/2015	That Council, by absolute majority, in accordance with section 5.42(1) of the <i>Local Government Act 1995</i> , delegate authority, to the CEO, to invite tenders on its behalf.	Advertisement of RFT 2018-005 for Request for Tender for the Provision of Continuous Emissions Monitoring System was advertised in the West Australian on Wednesday 18 July 2018.



Item 1.1 continued

Delegation Number	Date of Original Delegation	Description of Delegation	Details of Delegated Powers and Discharge of Duties
C5/2016	24/03/2016	By absolute majority in accordance with section 5.42 of the <i>Local Government Act 1995</i> , delegates authority to the Chief Executive Officer to exercise the option to extend any contract awarded under a tender with further extension periods following the initial contract period, subject to satisfactory performance.	Tender 2014-001 Provision of Gardening and Rehabilitation Services final contract extension exercised 21 July 2018.
C6/2016	23/06/2016	That Council by absolute majority in accordance with section 5.42 of the <i>Local Government Act 1995</i> delegate authority to the Chief Executive Officer to negotiate and enter into contracts for waste disposal related to operations at the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park.	Commercial Waste Supply Agreement – Instant Waste – for disposal of waste at the Red Hill Waste Management Facility - 30 July 2018.
C3/2017	18/05/2017	Grant the CEO delegated authority to accept quotations from HAAS or its authorised suppliers for the supply of spare parts and periodic equipment repairs of the HAAS timber grinder.	Purchase of spare parts for the HAAS Grinder.

**STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 3 - Good Governance

3.3 To provide responsible and accountable governance and management of the EMRC

**FINANCIAL IMPLICATIONS**

As reflected in monthly financial reports.

**SUSTAINABILITY IMPLICATIONS**

The delegations exercised were in accordance with Council's resolution for the benefit and sustainability of the EMRC and Perth's Eastern Region.

**MEMBER COUNCIL IMPLICATIONS**

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

**ATTACHMENT(S)**

Nil



## 1.2 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT 2018

**REFERENCE: D2018/09526**

### PURPOSE OF REPORT

The purpose of this report is to provide Council with information from the National General Assembly of Local Government 2018 (NGA18).

### KEY ISSUE(S)

- The Chairman and Chief Executive Officer attended the NGA18 between 18 – 20 June 2018.
- There were a number of keynote addresses, concurrent sessions and addresses from politicians.
- The Chairman and Chief Executive Officer also had a follow up meeting with the Hon. Christian Porter MP, Attorney General to discuss the EMRC's City Deal proposal.

### SOURCE OF REPORT

Chairman  
 Chief Executive Officer

### BACKGROUND

At its meeting of 22 March 2018, Council resolved as follows (Ref: D2018/03522):

*“THAT COUNCIL AUTHORIZES THE CHAIRMAN AND CHIEF EXECUTIVE OFFICER TO ATTEND THE AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION'S 2018 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT IN CANBERRA.”*

### REPORT

The theme for NGA18 was “Australia’s Future, Make It Local.”

NGA18 consisted of debate on motions put forward from various local governments, keynote addresses, facilitated discussions, concurrent sessions and addresses from politicians.

A summary of some of the more interesting and relevant presentations follows:

#### 1. Bernard Salt AM – Population and the Policy Imperative

As one of Australia’s leading demographers, Bernard Salt’s presentations are always insightful and supported by relevant statistical analysis. He covered a number of topics including:

- Australia being a place of rising prosperity;
- The Australian consumer market is remarkably diverse with city populations comprising a large proportion of international born residents;
- The loss of faith in large religious institutions;
- Knowledge workers are driving Australia’s prosperity; and
- New technology is creating new jobs while at the same time diminishing others.



*Item 1.2 continued*

**2. Professor Ron Bartsch – Balancing Innovation and the Public Interest**

Specifically, Professor Bartsch focused on the benefits and liabilities presented by remotely piloted aircraft (drones), including:

- The number of operators and controllers certified or registered by the Civil Aviation Safety Authority (CASA) has grown from 15 in 2012 to 1,250 in 2018;
- It is important for local governments to consider the implications of drone use in their LGAs now, both from the perspective of planning for their safe and efficient operations and to maximise the opportunity this innovative technology offers;
- Councils should develop drone policies and procedures to mitigate liability and to ensure operating personnel comply with the appropriate obligations; and
- In addition to safety concerns, there are also potential issues of noise and privacy.

**3. The Hon. Dr John McVeigh MP, Minister for Local Government**

Doctor McVeigh spoke about the government's focus on creating jobs as a priority and the need for the federal government to create confidence and certainty by supporting the local government sector. He spoke about the need for more financial assistance for local government to fulfil its role and the need for support in planning future communities. Also of interest was strengthening the role of Infrastructure Australia as an independent advisor, to establish the Infrastructure and Project Financing Agency to explore opportunities for private investment alongside public investment.

**4. The Hon. Stephen Jones MP, Shadow Minister for Local Government**

Mr Jones spoke about councils having the resources, expertise and accountability to drive the best outcomes for Australia and its local communities. He mentioned that constitutional recognition of local government remains a Labor Party policy in their National Platform.

His main message was that Labor sees local government as a partner.

**5. Max Spedding – National Waste and Recycling Industry Council (NWRIC)**

Max spoke about NWRIC supporting practical initiatives to introduce a circular economy and maximise resource recovery.

Other matters raised included:

- China's "national sword" policy from March 2018 being a game changer for the Australian recycling industry;
- The loss of the Chinese market decimating international market prices and resulting in an urgent need to create new markets;
- Creating more recycled material consumption through focused government procurement programs;
- More regular recycling education by state and local government;
- Focusing on ensuring recycle bins are not contaminated and the message being "if in doubt leave it out"; and
- Get the community to recycle plastic, steel, glass, aluminum containers, paper and cardboard.

Presentation papers can be found on the internet at [www.alga.asn.au](http://www.alga.asn.au).

A follow up meeting was held with the Hon. Christian Porter MP, Attorney General to discuss the EMRC's City Deal Proposal "Connect Perth's East".



*Item 1.2 continued*

## **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 3 - Good Governance:

- 3.1 To provide advice and advocacy on issues affecting Perth's Eastern Region
- 3.2 To manage partnerships and relationships with stakeholders
- 3.3 To provide responsible and accountable governance and management of the EMRC

## **FINANCIAL IMPLICATIONS**

Nil

## **SUSTAINABILITY IMPLICATIONS**

Nil

## **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

## **ATTACHMENT(S)**

Nil





## **2. REGIONAL SERVICES**

### **2.1. REGIONAL SERVICES ACTIVITY REPORT APRIL TO JUNE 2018**

**REFERENCE: D2018/09687**

#### **PURPOSE OF REPORT**

The purpose of this report is to provide a progress report on the activities undertaken by the Regional Services Directorate for the period 1 April 2018 to 30 June 2018.

#### **KEY ISSUE(S)**

Achievements highlighted for the period 1 April 2018 to 30 June 2018 include:

- All activities undertaken by the Environmental Services business unit for the ensuing period; and
- All activities undertaken by the Regional Development business unit for the ensuing period.

#### **SOURCE OF REPORT**

Director Regional Services

#### **BACKGROUND**

The Environmental Services and Regional Development business units partner with member Councils and key stakeholders to facilitate strategies, projects and activities and provide services (where appropriate) for the benefit and sustainability of Perth's Eastern Region.

Three advisory groups meet regularly to consider regional economic, transport and environmental projects and initiatives and assist in guiding EMRC strategies. Representation from each participating member Council and the EMRC constitute each group's membership with an expanded membership of the Regional Integrated Transport Strategy Implementation Advisory Group including numerous key stakeholders with an interest in transport.

There are currently two advisory groups operating:

- Economic Development Officers Group (EDOG); and
- Regional Integrated Transport Strategy Implementation Advisory Group (RITS IAG).

Regular progress reports are provided to advisory groups, committees and councils to ensure ongoing and effective communication.

#### **REPORT**

The progress report for individual member Councils, on Regional Services activity for the period 1 April 2018 to 30 June 2018 is provided below.



*Item 2.1 continued*

**Town of Bassendean**

- Progressed Stages Two and Three of the Understanding and Managing Flood Risk in Perth project, with the final Risk Assessment and Floodplain Development Strategy outputs, animations and Story Map presented to stakeholders in a series of presentations at the EMRC and participating councils.
- The Town's Local Climate Change Adaptation Action Plan 2011 (LCCAAP) was reviewed and a desktop study spreadsheet was presented in June 2018 which included climate change predictions and expectations from global, national and regional sources; achievements to date; and suggested actions for a new LCCAAP being developed in 2018/2019.
- Continued to update Draft Emissions Reduction Plan in response to Sustainability Committee feedback and staff feedback in preparation for community consultation in 2018/2019.
- Organised and attended the Town's Planet Footprint Performance Review quarterly meeting in June 2018.
- Meeting held to discuss EMRC program planning for 2018/2019 and priorities in June 2018.
- Home Energy Audit Kits and Powermates at the Town's Library were updated with 2018/2019 new tariff charges and kits checked.
- Facilitated a Water Team Meeting in May 2018 to update action progress for both the Water Efficiency Action Plan and Water Action Plan.
- Attended the Waterwise Council Recognition event with the EMRC Chairman in support of the Town of Bassendean achieving its Gold Waterwise status.
- Attended the 2020 Vision Green Light Tour Forum at The RISE, Maylands, which included representatives from all of our member Councils.
- Organised a tour of projects from the City Deal proposal for Mr Kai Everist, Director Perth City Deal and his colleague Mr Mark Say, both from the Department of Infrastructure, Regional Development and Cities. The EMRC CEO, Chairman and Director Regional Services were included in the tour along with other speaker's on-route.
- Meetings were held in Canberra in May 2018 with the Deputy Prime Minister, Minister for Infrastructure and Transport; Minister for Urban Infrastructure and Cities; Minister for Regional Development, Territories and Local Government; Attorney General, Member for Pearce; Member for Swan; Minister for Indigenous Health, Minister for Aged Care; Minister for Foreign Affairs' Chief of Staff; Senator Smith; Shadow Minister for Regional Services, Territories and Local Government; Shadow Minister for Infrastructure, Transport and Regional Development's Advisor; and Department of Infrastructure, Regional Development and Cities, Advisors.
- Convened and attended meetings with: the Federal Minister for Finance's Advisor; Department of Premier and Cabinet; Curtin University; Main Roads WA; and Perth Airport Pty Ltd in Perth between April and June regarding the Connect Perth's East City Deal proposal.
- Held a seminar in May 2018 titled "Doing More Business with Local Government" for businesses within Perth's Eastern Region at which WALGA presented information on tendering, criteria and process, pricing, quotations, preferred suppliers and more.
- Organised and attended the inaugural Reconciliation Action Plan Working Party meeting in May 2018 at the EMRC.
- Finalised and distributed the Perth's Eastern Region Report Card 2018 comparing significant economic statistics (including Gross of Perth's Eastern Region with those of Western Australia as a whole).
- At the April 2018 Economic Development Officer Group (EDOG) meeting, a representative from Power Ledger presented information on Blockchain and the potential economic and environmental applications within Local Government.
- Organised a "Connecting Perth's Eastern Region" Transport Advocacy Tour in June 2018 to which all RITS IAG members and EDOG members were invited. Attendees included Councillors and staff from the EMRC and member Councils and key stakeholders.



*Item 2.1 continued*

- Began planning for Bush Skills 4 Youth workshops in August and September in the Town. Communicated with Ashfield Community Action Network (CAN) about a workshop location for September.
- Assisted in the planning and preparation for a new campaign about road and path safety based on the previous EMRC-led Share the Space videos; the new videos will be available for sharing and distribution by member Councils once finalised.
- Held a planning meeting with the participating councils of the 2018 Avon Descent Family Fun Days to confirm details for the regional marketing and began booking and implementing the marketing plan including designing, approving, printing and distributing the flyers and posters.
- Compiled regional community and council events for online promotion through perthseasternregion.com.au.
- Attended the Perth Airport's Master Plan 2020 Land Use Planning workshop "Connecting Perth Airport to the CBD" and provided a brief overview of our City Deal proposal for context during the planning session.
- Represented the region on the Western Region Advisory Panel and the IRP2 Economic Evaluation Framework Project Steering Committee of the Cooperative Research Centre for Water Sensitive Cities. Attended a training session on the beta versions of IRP2 Benefit Cost Analysis Tool suite. Tools are now available for wider testing.
- Provided a brief summary of the proceedings of the High Level Political Forum in New York, which presented Australia's progress on the implementation of the Sustainable Development Goals (SDGs), and some details from the Voluntary National Review where Perth's Eastern Region has been specifically mentioned.
- Provided input to the Department of Planning, Lands and Heritage Stakeholder Reference Group relating to the review of State Planning Policy 2.9 Water Resources and State Planning Policy 2.10 Swan-Canning River System, which includes flood risk, stormwater management, water quality and water conservation.
- Met with EMICoL in June 2018 to discuss ways to promote its engineering and manufacturing cluster to a wider regional audience.
- Presented to the WALGA State Council on Regional Collaboration.
- Coordinated and hosted quarterly Youth Officers' regional meeting in May 2018 attended by representatives of all member Councils.
- Attended the WA Road Safety Research Forum at the WA State Library.
- Continued to represent the region on the Westport Taskforce Reference Group.
- Represented the region on the Swan Canning River Protection Strategy Advisory Group at a meeting held in May 2018 at the Department of Biodiversity, Conservation and Attractions.

**City of Bayswater**

- Progressed Stages Two and Three of the Understanding and Managing Flood Risk in Perth project, with the final Risk Assessment and Floodplain Development Strategy outputs, animations and Story Map presented to stakeholders in a series of presentations at the EMRC and participating councils.
- Organised a tour of projects from the City Deal proposal for Mr Kai Everist, Director Perth City Deal and his colleague Mr Mark Say, both from the Department of Infrastructure, Regional Development and Cities. The EMRC CEO, Chairman and Director Regional Services were included in the tour along with other speaker's on-route.
- Meetings were held in Canberra in May 2018 with the Deputy Prime Minister, Minister for Infrastructure and Transport; Minister for Urban Infrastructure and Cities; Minister for Regional Development, Territories and Local Government; Attorney General, Member for Pearce; Member for Swan; Minister for Indigenous Health, Minister for Aged Care; Minister for Foreign Affairs' Chief of Staff; Senator Smith; Shadow Minister for Regional Services, Territories and Local Government; Shadow Minister for Infrastructure, Transport and Regional Development's Advisor; and Department of Infrastructure, Regional Development and Cities, Advisors.



*Item 2.1 continued*

- Convened and attended meetings with: the Federal Minister for Finance's Advisor; Department of Premier and Cabinet; Curtin University; Main Roads WA; and Perth Airport Pty Ltd in Perth between April and June regarding the Connect Perth's East City Deal proposal.
- Presented to the WALGA State Council on Regional Collaboration.
- Held a seminar titled "Doing More Business with Local Government" in May 2018 for businesses within Perth's Eastern Region at which WALGA presented information on tendering, criteria and process, pricing, quotations, preferred suppliers and more.
- Organised and attended the inaugural Reconciliation Action Plan Working Party meeting in May 2018 at the EMRC.
- Finalised and distributed the Perth's Eastern Region Report Card 2018 comparing significant economic statistics (including Gross of Perth's Eastern Region with those of Western Australia as a whole).
- A representative from Power Ledger presented information on Blockchain and the potential economic and environmental applications within Local Government at the April 2018 Economic Development Officer Group (EDOG) meeting.
- Organised a "Connecting Perth's Eastern Region" Transport Advocacy Tour in June 2018 to which all RITS IAG members and EDOG members were invited. Attendees included Councillors and staff from the EMRC and member Councils and key stakeholders.
- Provided a brief summary of the proceedings of the High Level Political Forum in New York, which presented Australia's progress on the implementation of the Sustainable Development Goals (SDGs), and some details from the Voluntary National Review where Perth's Eastern Region has been specifically mentioned.
- Provided input to the Department of Planning, Lands and Heritage Stakeholder Reference Group relating to the review of State Planning Policy 2.9 Water Resources and State Planning Policy 2.10 Swan-Canning River System.
- Coordinated and hosted quarterly Youth Officers' regional meeting in May 2018 attended by representatives of all member Councils.
- Represented the region on the Western Region Advisory Panel and the IRP2 Economic Evaluation Framework Project Steering Committee of the Cooperative Research Centre for Water Sensitive Cities. Attended a training session on the beta versions of IRP2 Benefit Cost Analysis Tool suite. Tools are now available for wider testing.
- Attended the 2020 Vision Green Light Tour Forum at The RISE, Maylands, which included representatives from all of our member Councils.
- Assisted in the planning and preparation for a new campaign about road and path safety based on the previous EMRC-led Share the Space videos; the new videos will be available for sharing and distribution by member Councils once finalised.
- Held a planning meeting with the participating councils of the 2018 Avon Descent Family Fun Days to confirm details for the regional marketing and began booking and implementing the marketing plan including designing, approving, printing and distributing the flyers and posters.
- Compiled regional community and council events for online promotion through perthseasternregion.com.au.
- Attended the Perth Airport's Master Plan 2020 Land Use Planning workshop "Connecting Perth Airport to the CBD" and provided a brief overview of our City Deal proposal for context during the planning session.
- Met with EMICoL in June 2018 to discuss ways to promote its engineering and manufacturing cluster to a wider regional audience.
- Attended the WA Road Safety Research Forum at the WA State Library.
- Continued to represent the region on the Westport Taskforce Reference Group.
- Represented the region on the Swan Canning River Protection Strategy Advisory Group at a meeting held in May 2018 at the Department of Biodiversity, Conservation and Attractions.



*Item 2.1 continued*

**City of Belmont**

- Progressed Stages Two and Three of the Understanding and Managing Flood Risk in Perth project, with the final Risk Assessment and Floodplain Development Strategy outputs, animations and Story Map presented to stakeholders in a series of presentations at the EMRC and participating councils.
- Bush Skills 4 Youth delivered a 'Critters in our Catchment' workshop at the City of Belmont Library.
- Home Energy Audit Kits and Powermates at the City's Library were updated with 2018/2019 new tariff charges and kits checked with batteries replaced.
- Organised and attended the City's Planet Footprint Performance Review quarterly meeting in June 2018.
- Continued to liaise with Water Corporation regarding the Waterwise Council program and reporting requirements for 2018/2019, as well as access to corporate and community water data.
- Attended the Waterwise Council Recognition event with the EMRC Chairman in support of the City of Belmont's re-endorsement of its Gold Waterwise status.
- Organised a tour of projects from the City Deal proposal for Mr Kai Everist, Director Perth City Deal and his colleague Mr Mark Say, both from the Department of Infrastructure, Regional Development and Cities. The EMRC Chairman, CEO and Director Regional Services were included in the tour along with other speaker's on-route.
- Meetings were held in Canberra in May 2018 with the Deputy Prime Minister, Minister for Infrastructure and Transport; Minister for Urban Infrastructure and Cities; Minister for Regional Development, Territories and Local Government; Attorney General, Member for Pearce; Member for Swan; Minister for Indigenous Health, Minister for Aged Care; Minister for Foreign Affairs' Chief of Staff; Senator Smith; Shadow Minister for Regional Services, Territories and Local Government; Shadow Minister for Infrastructure, Transport and Regional Development's Advisor; and Department of Infrastructure, Regional Development and Cities, Advisors.
- Convened and attended meetings with: the Federal Minister for Finance's Advisor; Department of Premier and Cabinet; Curtin University; Main Roads WA; and Perth Airport Pty Ltd in Perth between April and June regarding the Connect Perth's East City Deal proposal.
- Presented to the WALGA State Council on Regional Collaboration.
- Presented on the City Deal proposal at the Inland Port Freight Forum, held at the Toyota headquarters in Kewdale in June 2018.
- Held a seminar titled "Doing More Business with Local Government" in May 2018 for businesses within Perth's Eastern Region at which WALGA presented information on tendering, criteria and process, pricing, quotations, preferred suppliers and more.
- Organised and attended the inaugural Reconciliation Action Plan Working Party meeting in May 2018 at the EMRC.
- Finalised and distributed the Perth's Eastern Region Report Card 2018 comparing significant economic statistics (including Gross of Perth's Eastern Region with those of Western Australia as a whole).
- A representative from Power Ledger presented information on Blockchain and the potential economic and environmental applications within Local Government at the April 2018 Economic Development Officer Group (EDOG) meeting.
- Organised a "Connecting Perth's Eastern Region" Transport Advocacy Tour in June 2018 to which all RITS IAG members and EDOG members were invited. Attendees included Councillors and staff from the EMRC and member Councils and key stakeholders.
- Assisted in the planning and preparation for a new campaign about road and path safety based on the previous EMRC-led Share the Space videos; the new videos will be available for sharing and distribution by member Councils once finalised.
- Held a planning meeting with the participating councils of the 2018 Avon Descent Family Fun Days to confirm details for the regional marketing and began booking and implementing the marketing plan including designing, approving, printing and distributing the flyers and posters.



*Item 2.1 continued*

- Compiled regional community and council events for online promotion through perthseasternregion.com.au.
- Coordinated and hosted quarterly Youth Officers' regional meeting in May 2018 attended by representatives of all member Councils.
- Provided a brief summary of the proceedings of the High Level Political Forum in New York, which presented Australia's progress on the implementation of the Sustainable Development Goals (SDGs), and some details from the Voluntary National Review where Perth's Eastern Region has been specifically mentioned.
- Progressed research into sustainable procurement and benchmarking to meet the City's priorities.
- Provided input to the Department of Planning, Lands and Heritage Stakeholder Reference Group relating to the review of State Planning Policy 2.9 Water Resources and State Planning Policy 2.10 Swan-Canning River System.
- Represented the region on the Western Region Advisory Panel and the IRP2 Economic Evaluation Framework Project Steering Committee of the Cooperative Research Centre for Water Sensitive Cities. Attended a training session on the beta versions of IRP2 Benefit Cost Analysis Tool suite. Tools are now available for wider testing.
- Attended the 2020 Vision Green Light Tour Forum at The RISE, Maylands, which included representatives from all of our member Councils.
- Attended the Perth Airport's Master Plan 2020 Land Use Planning workshop "Connecting Perth Airport to the CBD" and provided a brief overview of our City Deal proposal for context during the planning session.
- Met with EMICoL in June 2018 to discuss ways to promote its engineering and manufacturing cluster to a wider regional audience.
- Attended the WA Road Safety Research Forum at the WA State Library.
- Continued to represent the region on the Westport Taskforce Reference Group.
- Represented the region on the Swan Canning River Protection Strategy Advisory Group at a meeting held in May 2018 at the Department of Biodiversity, Conservation and Attractions.

**City of Kalamunda**

- Delivered two Bush Skills for the Hills workshops: Creating Fauna Attracting Gardens and Verge Renovation Rescue.
- Commenced recruitment of landholders owning properties with farm dams suitable to the Lotterywest funded biodiversity research project with Murdoch University. Landholders and researchers will commence the first round of surveys in spring 2018. The project has a strong citizen science component.
- Provided an Environmental Project Officer to attend the City's office one day per week to address local landholder enquiries and assist with projects.
- Attended the 2020 Vision Green Light Tour Forum at The RISE, Maylands, which included representatives from all of our member Councils.
- Organised a tour of projects from the City Deal proposal for Mr Kai Everist, Director Perth City Deal and his colleague Mr Mark Say, both from the Department of Infrastructure, Regional Development and Cities. The EMRC Chairman, CEO and Director Regional Services were included in the tour along with other speaker's on-route.
- Meetings were held in Canberra in May 2018 with the Deputy Prime Minister, Minister for Infrastructure and Transport; Minister for Urban Infrastructure and Cities; Minister for Regional Development, Territories and Local Government; Attorney General, Member for Pearce; Member for Swan; Minister for Indigenous Health, Minister for Aged Care; Minister for Foreign Affairs' Chief of Staff; Senator Smith; Shadow Minister for Regional Services, Territories and Local Government; Shadow Minister for Infrastructure, Transport and Regional Development's Advisor; and Department of Infrastructure, Regional Development and Cities, Advisors.



*Item 2.1 continued*

- Convened and attended meetings with: the Federal Minister for Finance's Advisor; Department of Premier and Cabinet; Curtin University; Main Roads WA; and Perth Airport Pty Ltd in Perth between April and June regarding the Connect Perth's East City Deal proposal.
- Presented to the WALGA State Council on Regional Collaboration.
- Held a seminar titled "Doing More Business with Local Government" in May 2018 for businesses within Perth's Eastern Region at which WALGA presented information on tendering, criteria and process, pricing, quotations, preferred suppliers and more.
- Organised and attended the inaugural Reconciliation Action Plan Working Party meeting in May 2018 at the EMRC.
- Finalised and distributed the Perth's Eastern Region Report Card 2018 comparing significant economic statistics (including Gross of Perth's Eastern Region with those of Western Australia as a whole).
- A representative from Power Ledger presented information on Blockchain and the potential economic and environmental applications within Local Government at the April 2018 Economic Development Officer Group (EDOG) meeting.
- Organised a "Connecting Perth's Eastern Region" Transport Advocacy Tour in June 2018 to which all RITS IAG members and EDOG members were invited. Attendees included Councillors and staff from the EMRC and member Councils and key stakeholders.
- Compiled and distributed the Greenpage Newsletters for April/May and June/July 2018.
- Assisted in the planning and preparation for a new campaign about road and path safety based on the previous EMRC-led Share the Space videos; the new videos will be available for sharing and distribution by member Councils once finalised.
- Held a planning meeting with the participating councils of the 2018 Avon Descent Family Fun Days to confirm details for the regional marketing and began booking and implementing the marketing plan including designing, approving, printing and distributing the flyers and posters.
- Compiled regional community and council events for online promotion through [perthseasternregion.com.au](http://perthseasternregion.com.au).
- Attended the Perth Airport's Master Plan 2020 Land Use Planning workshop "Connecting Perth Airport to the CBD" and provided a brief overview of our City Deal proposal for context during the planning session.
- Provided a brief summary of the proceedings of the High Level Political Forum in New York, which presented Australia's progress on the implementation of the Sustainable Development Goals (SDGs), and some details from the Voluntary National Review where Perth's Eastern Region has been specifically mentioned.
- Provided input to the Department of Planning, Lands and Heritage Stakeholder Reference Group relating to the review of State Planning Policy 2.9 Water Resources and State Planning Policy 2.10 Swan-Canning River System.
- Coordinated and hosted quarterly Youth Officers' regional meeting attended by representatives of all member Councils.
- Represented the region on the Western Region Advisory Panel and the IRP2 Economic Evaluation Framework Project Steering Committee of the Cooperative Research Centre for Water Sensitive Cities. Attended a training session on the beta versions of IRP2 Benefit Cost Analysis Tool suite. Tools are now available for wider testing.
- Met with EMICoL in June 2018 to discuss ways to promote its engineering and manufacturing cluster to a wider regional audience.
- Attended the WA Road Safety Research Forum at the WA State Library.
- Continued to represent the region on the Westport Taskforce Reference Group.



*Item 2.1 continued*

**Shire of Mundaring**

- Delivered two Bush Skills for the Hills workshops: Creating Fauna Attracting Gardens and Verge Renovation Rescue.
- Delivered two Bush Skills 4 Youth workshops in the Shire of Mundaring: Identifying native plants and weeds at Eastern Hills SHS and creekline vegetation and wildlife at Swan View Primary.
- Delivered GRID mapping training to Helena River Catchment Group and Katherine Street River Gang.
- Presented on the Shire's draft Energy and Emissions Strategy and Plan at the Shire's Energy and Emissions Working Group meeting to staff, community members and a Shire Councillor.
- Purchased Home Energy Audit Kits and provided to the Shire's Libraries and Powermates were updated with 2018/2019 new tariff charges. Librarians were shown how the Kits work and how to update the tariff rates.
- Provided the Shire with a new Sustainability Program Plan for 2018/2019.
- Assisted with technical information at the Shire's Water Sensitive Cities Index Benchmarking Workshop in May 2018, which was funded through Water Corporation's Waterwise Council program.
- Provided an Environmental Project Officer to attend the Shire's office one day per week to address local landholder enquiries and assist with projects.
- Organised for 2,450 plants to be distributed to landholders in the Shire of Mundaring as part of the 20 Million Trees project.
- Organised the print of a new Native Grasses of the Perth Hills Identification Guide written by local volunteer and Research Associate, Una Bell. Copies of the book have been distributed between the Shire of Mundaring, City of Swan and EMRC.
- Assisted Katharine Street River Gang to secure a Shire of Mundaring Quick Grant for a community engagement day in spring 2018.
- Commenced recruitment of landholders owning properties with farm dams suitable to the Lotterywest funded biodiversity research project with Murdoch University. Landholders and researchers will commence the first round of surveys in spring 2018. The project has a strong citizen science component.
- Continued to implement the State NRM grant to manage blackberry on sensitive watercourses on private properties and reserves of the Jane Brook catchment.
- Continued to support the Friends of Lion Mill group to implement the Swan Alcoa Landcare Program grant at Lion Mill Reserve. The project includes extensive weed management, revegetation and community engagement.
- Facilitated a meeting with Friends of Lion Mill Creek, Friends of Pioneer Park and Blackadder Woodbridge Catchment Group to discuss alternative weed management methods in wetland areas.
- Organised and attended the Shire's Planet Footprint Performance Review quarterly meeting in June 2018.
- Continued to liaise with Water Corporation regarding the Waterwise Council program and reporting requirements for 2018/2019, as well as access to corporate and community water data.
- Attended the Waterwise Council Recognition event with the EMRC Chairman in support of the Shire of Mundaring's re-endorsement of its Gold Waterwise status.
- Organised a tour of projects from the City Deal proposal for Mr Kai Everist, Director Perth City Deal and his colleague Mr Mark Say, both from the Department of Infrastructure, Regional Development and Cities. The EMRC Chairman, CEO and Director Regional Services were included in the tour along with other speaker's on-route.





*Item 2.1 continued*

- Meetings were held in Canberra in May 2018 with the Deputy Prime Minister, Minister for Infrastructure and Transport; Minister for Urban Infrastructure and Cities; Minister for Regional Development, Territories and Local Government; Attorney General, Member for Pearce; Member for Swan; Minister for Indigenous Health, Minister for Aged Care; Minister for Foreign Affairs' Chief of Staff; Senator Smith; Shadow Minister for Regional Services, Territories and Local Government; Shadow Minister for Infrastructure, Transport and Regional Development's Advisor; and Department of Infrastructure, Regional Development and Cities, Advisors.
- Convened and attended meetings with: the Federal Minister for Finance's Advisor; Department of Premier and Cabinet; Curtin University; Main Roads WA; and Perth Airport Pty Ltd in Perth between April and June regarding the Connect Perth's East City Deal proposal.
- Presented to the WALGA State Council on Regional Collaboration.
- Held a seminar titled "Doing More Business with Local Government" in May 2018 for businesses within Perth's Eastern Region at which WALGA presented information on tendering, criteria and process, pricing, quotations, preferred suppliers and more.
- Organised and attended the inaugural Reconciliation Action Plan Working Party meeting in May 2018 at the EMRC.
- Finalised and distributed the Perth's Eastern Region Report Card 2018 comparing significant economic statistics (including Gross of Perth's Eastern Region with those of Western Australia as a whole).
- At the April Economic Development Officer Group (EDOG) meeting, a representative from Power Ledger presented information on Blockchain and the potential economic and environmental applications within Local Government.
- Organised a "Connecting Perth's Eastern Region" Transport Advocacy Tour in June 2018 to which all RITS IAG members and EDOG members were invited. Attendees included Councillors and staff from the EMRC and member Councils and key stakeholders.
- Compiled and distributed the Greenpage Newsletters for April/May and June/July 2018.
- Provided input to the Department of Planning, Lands and Heritage Stakeholder Reference Group relating to the review of State Planning Policy 2.9 Water Resources and State Planning Policy 2.10 Swan-Canning River System.
- Represented the region on the Western Region Advisory Panel and the IRP2 Economic Evaluation Framework Project Steering Committee of the Cooperative Research Centre for Water Sensitive Cities. Attended a training session on the beta versions of IRP2 Benefit Cost Analysis Tool suite. Tools are now available for wider testing.
- Provided a brief summary of the proceedings of the High Level Political Forum in New York, which presented Australia's progress on the implementation of the Sustainable Development Goals (SDGs), and some details from the Voluntary National Review where Perth's Eastern Region has been specifically mentioned.
- Attended the 2020 Vision Green Light Tour Forum at The RISE, Maylands, which included representatives from all of our member Councils.
- Coordinated and hosted quarterly Youth Officers' regional meeting in May 2018 attended by representatives of all member Councils.
- Assisted in the planning and preparation for a new campaign about road and path safety based on the previous EMRC-led Share the Space videos; the new videos will be available for sharing and distribution by member Councils once finalised.
- Held a planning meeting with the participating councils of the 2018 Avon Descent Family Fun Days to confirm details for the regional marketing and began booking and implementing the marketing plan including designing, approving, printing and distributing the flyers and posters.
- Compiled regional community and council events for online promotion through [perthseasternregion.com.au](http://perthseasternregion.com.au).



*Item 2.1 continued*

- Attended the Perth Airport's Master Plan 2020 Land Use Planning workshop "Connecting Perth Airport to the CBD" and provided a brief overview of our City Deal proposal for context during the planning session.
- Met with EMiCoL in June 2018 to discuss ways to promote its engineering and manufacturing cluster to a wider regional audience.
- Attended the WA Road Safety Research Forum at the WA State Library.
- Continued to represent the region on the Westport Taskforce Reference Group.

**City of Swan**

- Progressed Stages Two and Three of the Understanding and Managing Flood Risk in Perth project, with the final Risk Assessment and Floodplain Development Strategy outputs, animations and Story Map presented to stakeholders in a series of presentations at the EMRC and participating councils.
- Delivered two Bush Skills for the Hills workshops in the region: Creating Fauna Attracting Gardens and Verge Renovation Rescue.
- Bush Skills 4 Youth participated in the Whiteman Park Scout event presenting nature workshops for over 200 Joey Scouts in the City of Swan.
- Delivered GRID mapping training to Helena River Catchment Group and Katherine Street River Gang.
- Organised for 1,640 plants to be distributed to landholders in City of Swan as part of the 20 Million Trees project.
- Organised the print of a new Native Grasses of the Perth Hills Identification Guide written by local volunteer and Research Associate, Una Bell. Copies of the book have been distributed between the Shire of Mundaring, City of Swan and EMRC.
- Provided an Environmental Project Officer to attend the City's office one day per week to address local landholder enquiries and assist with projects.
- Assisted Susannah Brook Catchment Group with stall at Gidgegannup Small Farm Field Day, community information walk and talk, producing information brochure and researched and informed on procedures for updating constitution.
- Commenced recruitment of landholders owning properties with farm dams suitable to the Lotterywest funded biodiversity research project with Murdoch University. Landholders and researchers will commence the first round of surveys in spring 2018. The project has a strong citizen science component.
- Facilitated a meeting with Friends of Lion Mill Creek, Friends of Pioneer Park and Blackadder Woodbridge Catchment Group to discuss alternative weed management methods in wetland areas.
- Continued to liaise with Water Corporation regarding the Waterwise Council program and reporting requirements for 2018/2019, as well as access to corporate and community water data.
- Attended the Waterwise Council Recognition event with the EMRC Chairman in support of the City of Swan's Gold Waterwise status.
- Attended the 2020 Vision Green Light Tour Forum at The RISE, Maylands, which included representatives from all of our member Councils.
- Organised a tour of projects from the City Deal proposal for Mr Kai Everist, Director Perth City Deal and his colleague Mr Mark Say, both from the Department of Infrastructure, Regional Development and Cities. The EMRC CEO, Chairman were included in the tour along with other speakers on-route.



*Item 2.1 continued*

- Meetings were held in Canberra in May 2018 with the Deputy Prime Minister, Minister for Infrastructure and Transport; Minister for Urban Infrastructure and Cities; Minister for Regional Development, Territories and Local Government; Attorney General, Member for Pearce; Member for Swan; Minister for Indigenous Health, Minister for Aged Care; Minister for Foreign Affairs' Chief of Staff; Senator Smith; Shadow Minister for Regional Services, Territories and Local Government; Shadow Minister for Infrastructure, Transport and Regional Development's Advisor; and Department of Infrastructure, Regional Development and Cities, Advisors.
- Convened and attended meetings with: the Federal Minister for Finance's Advisor; Department of Premier and Cabinet; Curtin University; Main Roads WA; and Perth Airport Pty Ltd in Perth between April and June regarding the Connect Perth's East City Deal proposal.
- Presented on the City Deal proposal at the Inland Port Freight Forum, held at the Toyota headquarters in Kewdale in June 2018.
- Held a seminar titled "Doing More Business with Local Government" in May 2018 for businesses within Perth's Eastern Region at which WALGA presented information on tendering, criteria and process, pricing, quotations, preferred suppliers and more.
- Organised and attended the inaugural Reconciliation Action Plan Working Party meeting in May 2018 at the EMRC.
- Finalised and distributed the Perth's Eastern Region Report Card 2018 comparing significant economic statistics (including Gross of Perth's Eastern Region with those of Western Australia as a whole).
- Organised a "Connecting Perth's Eastern Region" Transport Advocacy Tour in June 2018 to which all RITS IAG members and EDOG members were invited. Attendees included Councillors and staff from the EMRC and member Councils and key stakeholders.
- Assisted in the planning and preparation for a new campaign about road and path safety based on the previous EMRC-led Share the Space videos; the new videos will be available for sharing and distribution by member Councils once finalised.
- Held a planning meeting with the participating councils of the 2018 Avon Descent Family Fun Days to confirm details for the regional marketing and began booking and implementing the marketing plan including designing, approving, printing and distributing the flyers and posters.
- Compiled regional community and council events for online promotion through [perthseasternregion.com.au](http://perthseasternregion.com.au).
- Compiled and distributed the Greenpage Newsletters for April/May and June/July 2018.
- Presented to the WALGA State Council on Regional Collaboration.
- Coordinated and hosted quarterly Youth Officers' regional meeting in May 2018 attended by representatives of all member Councils.
- Attended the Perth Airport's Master Plan 2020 Land Use Planning workshop "Connecting Perth Airport to the CBD" and provided a brief overview of our City Deal proposal for context during the planning session.
- Provided input to the Department of Planning, Lands and Heritage Stakeholder Reference Group relating to the review of State Planning Policy 2.9 Water Resources and State Planning Policy 2.10 Swan-Canning River System.
- Represented the region on the Western Region Advisory Panel and the IRP2 Economic Evaluation Framework Project Steering Committee of the Cooperative Research Centre for Water Sensitive Cities. Attended a training session on the beta versions of IRP2 Benefit Cost Analysis Tool suite. Tools are now available for wider testing.
- Provided a brief summary of the proceedings of the High Level Political Forum in New York, which presented Australia's progress on the implementation of the Sustainable Development Goals (SDGs), and some details from the Voluntary National Review where Perth's Eastern Region has been specifically mentioned.
- Met with EMICoL in June 2018 to discuss ways to promote its engineering and manufacturing cluster to a wider regional audience.



*Item 2.1 continued*

- Attended the WA Road Safety Research Forum at the WA State Library.
- Continued to represent the region on the Westport Taskforce Reference Group.
- Represented the region on the Swan Canning River Protection Strategy Advisory Group at a meeting held in May 2018 at the Department of Biodiversity, Conservation and Attractions.

**STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 1 – Environmental Sustainability

- 1.5 To contribute towards improved regional air, water and land quality and regional biodiversity conservation and address climate change

Key Result Area 2 – Economic Development

- 2.1 To facilitate and advocate for increased investment in regional infrastructure  
2.2 To facilitate and advocate for regional economic development activities  
2.3 To facilitate regional cultural and recreational activities

Key Result Area 3 – Good Governance

- 3.1 To provide advice and advocacy on issues affecting Perth's Eastern Region  
3.2 To manage partnerships and relationships with stakeholders

**FINANCIAL IMPLICATIONS**

The funding to facilitate projects is developed and agreed with member Councils as part of the annual budget process.

**SUSTAINABILITY IMPLICATIONS**

The Regional Services Directorate operates to pursue environmental, economic and social growth outcomes for Perth's Eastern Region. Environmental management activities support sustainability principles and contribute towards the environmental, social, and economic benefits through water and energy savings, conservation and management of biodiversity and natural areas and community education and engagement.

**MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean City of Bayswater City of Belmont City of Kalamunda Shire of Mundaring City of Swan	Ongoing participating member Council officer time on two advisory groups: EDOG and RITS IAG

ATTACHMENT(S)

Nil



## 2.2 “CONNECT PERTH’S EAST” CITY DEAL ADVOCACY DELEGATION TO CANBERRA

**REFERENCE: D2018/09686**

### PURPOSE OF REPORT

The purpose of this report is to provide an update on the EMRC delegation to Canberra on 22 - 23 May 2018, to advocate for the projects outlined in the “Connect Perth’s East” City Deal proposal for Perth’s Extended Eastern Region.

### KEY ISSUE(S)

- The EMRC has undertaken a program of regional advocacy since 2008.
- The Regional Advocacy Strategy 2016 - 2020, endorsed by Council in December 2016, outlines the areas of focus and the advocacy actions that will be used to influence the regional priorities:
  - Regional Waste Management;
  - Regional Economic Development;
  - Regional Transport; and
  - Regional Environmental priorities.
- A key strategic advocacy document, “Connect Perth’s East” City Deal proposal for Perth’s Extended Eastern Region was endorsed by Council in December 2017.
- The EMRC Chairman, Chief Executive Officer and Director Regional Services travelled to Canberra in May 2018 to discuss the “Connect Perth’s East” City Deal proposal with Federal Members of Parliament and Federal government agency staff.
- The discussions around the City Deal proposal were productive and the EMRC delegation received positive feedback about the proposal.
- Advocacy efforts around “Connect Perth’s East” City Deal proposal are continuing.

### SOURCE OF REPORT

Director Regional Services

### BACKGROUND

At its meeting of 1 December 2016, Council adopted the Regional Advocacy Strategy 2016-2020 (D2016/13342).

The Regional Advocacy Strategy 2016 - 2020 (Ref: D2016/17157) outlines the areas of focus and the advocacy actions that will be used to influence the regional priorities:

- Regional Waste Management;
- Regional Economic Development;
- Regional Transport; and
- Regional Environmental priorities.



*Item 2.2 continued*

Council, its meeting of 7 December 2017, considered a report on the draft “Connect Perth’s East” City Deal proposal and resolved as follows:

*“THAT COUNCIL APPROVES THE EMRC’S DRAFT “CONNECT PERTH’S EAST” CITY DEAL PROPOSAL FOR PERTH’S EXTENDED EASTERN REGION, FORMING THE ATTACHMENTS TO THIS REPORT, FOR THE PURPOSE OF SUBMITTING TO THE WA STATE GOVERNMENT FOR ITS ENDORSEMENT.”*

The document was subsequently lodged with state government in January 2018.

This key advocacy document, the “Connect Perth’s East” City Deal proposal, comprises regional projects agreed to by the six member Councils, two non-member Councils and Perth Airport Pty Ltd that span across economic development and regional transport priorities.

**REPORT**

The EMRC undertook a delegation to Canberra on 22 – 23 May 2018, comprising of the EMRC Chairman, Chief Executive Officer and Director Regional Services. The delegation was hosted by Mr Steve Irons MP. Meetings were held at Parliament House with Federal Members and included a mix of joint and individual meetings. The joint meeting was hosted by the Deputy Prime Minister, Hon Michael McCormack MP.

The joint meeting attendees included:

Hon Michael McCormack MP	Deputy Prime Minister; Minister for Infrastructure and Transport
Hon Paul Fletcher MP	Minister for Urban Infrastructure and Cities
Hon Dr John McVeigh MP	Minister for Regional Development, Territories and Local Government
Hon Christian Porter MP	Attorney General; Member for Pearce
Mr Steve Irons MP	Member for Swan
Mr Andrew Wallace	Senior Advisor to the Deputy Prime Minister
Mr Will Frost	Senior Ministerial Adviser to Minister Porter
Mr Bruce Mills	Senior Ministerial Adviser to Minister McVeigh

Additional, separate meetings were held over the two days with the following attendees:

Hon Ken Wyatt AM, MP	Minister for Aged Care; Minister for Indigenous Health; Member for Hasluck
Mr Stephen Jones MP	Shadow Minister for Regional Development, Territories and Local Government; Shadow Parliamentary Secretary to Minister for Transport
Mr Murray Hansen	Chief of Staff to the Minister for Foreign Affairs, Hon Julie Bishop MP
Ms Phoebe Drake	Adviser to the Shadow Minister for Transport, Cities & Regional Development; Shadow Minister for Tourism, Hon Anthony Albanese MP
Mr Kai Everist and Ms Prue Pickering	Senior Advisers - Cities Division; Department of Infrastructure Regional Development & Cities

The City Deal proposal comprises two main themes, Productivity and Liveability and together they achieve economic growth, job creation and enhanced liveability for those who live, work, play, or do business in Perth’s Extended Eastern Region. The two non-member Councils involved in the proposal are the City of Canning and the Town of Victoria Park and the ninth entity in the proposal is Perth Airport Pty Ltd.



*Item 2.2 continued*

In a joint media statement, 27 April 2018, the federal government announced funding for 15 projects in Western Australia, six of which are projects included in the City Deal proposal, amounting to funding of \$1.065 billion for projects totalling in excess of \$2 billion. This is a great first step towards funding strategic projects in the region however the EMRC is continuing its lobbying efforts in an attempt to secure further funding for other projects within the City Deal proposal.

**STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 2 – Economic Development

2.1 To facilitate and advocate for increased investment in regional infrastructure

Key Result Area 3 – Good Governance

3.1 To provide advice and advocacy on issues affecting Perth's Eastern Region

This report aligns with the Regional Advocacy Strategy 2016-2020 and the EMRC Policy 1.8 Lobbying and Advocacy.

**FINANCIAL IMPLICATIONS**

The costs of advocacy activities are covered in the EMRC's annual operating budget.

**SUSTAINABILITY IMPLICATIONS**

The future sustainability of Perth's Eastern Region is dependent on the strength and ability of the region to pool its resources to compete for and attract government funding into the region. Effective ongoing advocacy, supported by strategic campaigns, is an essential tool for enhancing the region's ability to attract funding and investment.

**MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Awareness raising and advocacy of the Region and the six member Councils.
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	

ATTACHMENT(S)

Nil



### **3 WASTE SERVICES**

#### **3.1 COUNCIL TONNAGE COMPARISONS AS AT 30 JUNE 2018**

**REFERENCE: D2018/09665 (TAC) – D2018/10005**

#### **PURPOSE OF REPORT**

The purpose of this report is to provide Council with year to date tonnages and quantities at the Red Hill Waste Management Facility and the Hazelmere Resource Recovery Park for the period 1 July 2017 to 30 June 2018.

#### **REPORT**

Attachment 1 of this report indicates that member Council tonnages totaling 131,893.72 tonnes were received at the Red Hill Waste Management Facility during the period 1 July 2017 to 30 June 2018 compared to 135,689.88 tonnes received during the same period in 2016/2017.

Attachment 2 outlines “other” waste that was received at the Red Hill Waste Management Facility being 38,991.03 tonnes. The combined tonnages for the period totalled 170,884.75 tonnes. The 2016/2017 tonnages of 57,996.19 and 193,686.07 respectively for the same period are also provided for comparison purposes.

Attachment 3 outlines the tonnages of various materials that have been exported from the Red Hill Waste Management Facility during the reporting period.

Attachment 4 outlines the tonnages and quantities of waste timber, wood chip/fines and mattresses, received and sold, at the Hazelmere Resource Recovery Park for the period 1 July 2017 to 30 June 2018. Incoming Waste Timber totalled 12,333.87 tonnes compared to 13,262.45 tonnes for the same period in 2016/2017. The sale of fines and woodchip totalled 15,648.94 tonnes compared to 16,710.77 tonnes for the same period in 2016/2017. Mattresses incoming totalled 12,806 units compared to 7,924 units for the same period in 2016/2017.

#### **ATTACHMENT(S)**

1. Council Tonnages - 1 July 2017 to 30 June 2018 (Ref: D2018/10737)
2. Other Tonnages - 1 July 2017 to 30 June 2018 (Ref: D2018/10738)
3. Tonnages Exported from Red Hill - 1 July 2017 to 30 June 2018 (Ref: D2018/10739)
4. Hazelmere Resource Recovery Park – Incoming Materials and Product Sales - 1 July 2017 to 30 June 2018 (Ref: D2018/10740)



EASTERN METROPOLITAN REGIONAL COUNCIL

2017/2018 YTD COUNCIL TONNAGES DISPOSED OF AT RED HILL WASTE MANAGEMENT FACILITY

Week Ending	Bayswater Greenwaste MGB		Belmont		Bassendean		Swan		Kalamunda		Mundaring		Total
	Waste	Uncont G/W	Waste	Uncont G/W	Waste	Uncont G/W	Waste	Uncont G/W	Waste	Uncont G/W	Waste	Uncont G/W	
04-Jul-17	139.64	0.00	83.36	0.00	36.30	0.00	311.78	2.70	174.74	17.80	104.80	0.00	892.56
11-Jul-17	314.90	0.00	238.96	9.00	92.04	0.00	781.76	5.40	367.94	36.26	223.72	0.00	2,151.20
18-Jul-17	388.26	0.00	241.84	4.38	99.32	0.00	832.32	7.50	410.30	38.08	226.54	0.00	2,311.88
25-Jul-17	601.64	0.00	238.14	8.56	89.76	0.00	816.18	6.60	385.82	38.66	236.06	0.00	2,516.46
31-Jul-17	528.92	0.00	206.54	0.00	87.14	0.00	663.06	7.20	293.42	34.92	180.00	0.00	2,050.94
08-Aug-17	404.66	0.00	310.18	0.00	128.94	3.20	1,034.96	10.50	516.80	34.52	292.74	0.00	2,859.90
15-Aug-17	531.46	0.00	244.40	0.00	107.24	0.00	834.92	3.90	406.50	31.20	234.64	0.00	2,471.42
22-Aug-17	348.68	0.00	256.08	0.00	110.48	0.00	872.42	7.80	448.70	31.14	251.38	0.00	2,440.92
31-Aug-17	476.18	0.00	371.58	0.00	162.72	0.00	1,283.54	5.10	672.44	43.26	373.68	148.28	3,693.36
05-Sep-17	213.96	0.00	159.14	0.00	67.30	0.00	515.94	7.80	297.46	11.60	134.68	89.90	1,587.00
12-Sep-17	344.72	0.00	263.26	0.00	120.52	0.00	907.30	3.60	483.84	36.12	213.66	100.68	2,579.06
19-Sep-17	348.04	0.00	278.08	0.00	123.40	1.52	933.50	6.30	475.48	29.88	214.78	94.16	2,661.24
26-Sep-17	332.14	0.00	259.64	0.00	116.16	0.00	885.06	4.80	478.36	27.06	210.54	113.94	2,530.56
30-Sep-17	199.44	0.00	159.94	0.00	61.54	0.00	522.54	6.00	251.16	22.58	126.30	57.00	1,490.20
10-Oct-17	535.04	0.00	372.20	0.00	190.06	10.50	1,363.08	21.90	756.24	51.28	333.64	88.76	3,891.14
17-Oct-17	345.58	0.00	258.60	0.00	115.60	1.18	888.22	14.40	501.82	37.08	211.18	25.02	2,542.44
24-Oct-17	345.90	0.00	258.38	0.00	121.76	1.02	904.72	17.10	487.70	37.18	223.34	0.00	2,493.16
31-Oct-17	359.46	0.00	269.72	0.00	122.92	0.00	910.60	15.60	484.72	41.20	224.70	0.00	2,573.96
07-Nov-17	343.80	0.00	253.42	0.00	163.54	1.42	911.80	14.40	484.48	33.30	225.62	0.00	2,528.90
14-Nov-17	342.14	0.00	265.68	0.00	160.72	0.00	884.14	13.20	495.20	35.64	217.58	0.00	2,538.44
21-Nov-17	359.30	0.00	248.02	0.00	193.54	0.78	975.16	16.50	492.66	31.60	238.94	0.00	2,650.32
30-Nov-17	482.84	0.00	384.66	0.00	281.64	0.00	1,489.82	16.80	676.62	55.54	310.54	0.00	3,875.82
05-Dec-17	215.16	0.00	155.52	0.00	115.48	0.00	607.94	8.40	324.22	25.74	142.82	0.00	1,649.22
12-Dec-17	345.56	0.00	255.38	0.00	175.90	1.38	1,052.54	14.70	491.26	29.58	219.96	0.00	2,705.08
19-Dec-17	344.68	0.00	250.44	0.00	123.90	0.86	877.30	15.60	497.74	40.86	238.00	0.00	2,470.96
26-Dec-17	278.46	0.00	210.92	0.00	114.60	0.00	758.80	12.00	413.54	20.68	186.42	0.00	2,096.46
31-Dec-17	315.00	0.00	223.62	0.00	112.12	0.00	778.92	14.10	426.60	21.28	213.14	0.00	2,170.70
<b>Sub-total</b>	<b>9,785.56</b>	<b>0.00</b>	<b>6,717.70</b>	<b>21.94</b>	<b>3,394.64</b>	<b>21.86</b>	<b>23,598.32</b>	<b>279.90</b>	<b>12,195.76</b>	<b>894.04</b>	<b>6,009.40</b>	<b>717.74</b>	<b>66,423.30</b>

**EASTERN METROPOLITAN REGIONAL COUNCIL**

**2017-2018 YTD COUNCIL TONNAGES DISPOSED OF AT RED HILL WASTE MANAGEMENT FACILITY**

Week Ending	Bayswater Greenwaste MGB		Belmont		Bassendean		Swan		Kalamunda		Mundaring		Total
	Waste	Uncont G/W	Waste	Uncont G/W	Waste	Uncont G/W	Waste	Uncont G/W	Waste	Uncont G/W	Waste	Greenwaste	
09-Jan-18	519.24	0.00	354.56	0.00	152.28	0.50	1,506.12	15.00	725.84	28.76	343.04	0.00	3,802.82
16-Jan-18	321.84	0.00	239.50	0.00	101.40	0.00	961.66	7.50	484.58	39.22	211.38	0.00	2,438.48
23-Jan-18	361.64	0.00	250.12	0.00	121.40	1.32	1,106.30	17.70	518.16	37.44	230.72	0.00	2,757.30
31-Jan-18	416.46	0.00	313.54	0.00	137.56	0.00	1,294.32	14.10	589.42	21.86	269.28	0.00	3,174.66
6-Feb-18	281.28	0.00	215.34	0.00	92.72	0.00	891.72	15.00	409.00	32.12	186.24	0.00	2,220.44
13-Feb-18	408.88	0.00	260.50	0.00	110.00	0.88	1,068.44	15.60	468.32	33.96	226.08	0.00	2,679.12
20-Feb-18	332.46	0.00	250.42	0.00	116.78	0.00	981.76	12.90	472.20	39.38	206.46	0.00	2,528.12
28-Feb-18	403.54	0.00	293.64	0.00	128.48	0.00	1,255.10	13.50	578.34	47.00	251.20	0.00	3,074.24
6-Mar-18	257.88	0.00	193.86	0.00	91.46	1.42	835.74	11.10	348.06	26.84	179.54	0.00	2,029.50
13-Mar-18	319.26	0.00	242.05	0.00	109.31	0.00	1,015.86	14.70	454.24	25.81	205.32	0.00	2,473.04
20-Mar-18	339.10	0.00	236.60	0.00	108.95	1.25	959.85	14.70	465.32	39.79	213.62	0.00	2,487.93
27-Mar-18	317.57	0.00	237.95	0.00	106.96	0.00	1,006.65	13.20	471.53	34.70	209.22	0.00	2,480.54
31-Mar-18	190.77	0.00	160.22	0.00	58.01	0.00	538.70	6.00	219.94	18.68	116.32	0.00	1,381.35
10-Apr-18	485.14	0.00	326.20	0.00	159.06	0.00	1,504.63	19.50	710.90	44.76	313.76	0.00	3,670.18
17-Apr-18	327.08	0.00	243.92	0.00	116.50	1.35	1,067.15	10.80	464.11	34.90	216.20	0.00	2,593.35
24-Apr-18	319.68	0.00	229.18	0.00	104.56	0.00	1,006.72	9.00	465.83	29.80	207.76	0.00	2,450.40
30-Apr-18	247.92	0.00	187.21	0.00	79.90	0.00	835.67	7.80	344.02	19.03	171.96	0.00	1,968.93
8-May-18	407.08	0.00	264.90	0.00	130.08	94.50	1,219.70	9.00	544.45	40.67	248.44	0.00	3,052.66
15-May-18	307.63	0.00	241.92	0.00	104.28	90.90	912.80	10.50	430.20	31.45	197.55	0.00	2,421.84
22-May-18	381.98	0.00	226.34	0.00	95.21	48.30	830.01	11.70	437.65	34.06	195.35	0.00	2,329.61
31-May-18	578.46	0.00	320.33	0.00	149.25	105.00	1,167.23	14.70	574.90	57.76	272.12	0.00	3,356.26
5-Jun-18	241.46	0.00	138.90	0.00	57.94	54.50	486.52	10.50	256.34	20.23	151.52	0.00	1,460.34
12-Jun-18	443.19	0.00	227.84	0.00	107.69	65.75	837.04	4.50	473.98	49.02	208.37	0.00	2,507.38
19-Jun-18	388.15	0.00	238.38	0.00	102.71	0.00	846.79	8.70	459.90	46.36	238.10	0.00	2,397.97
26-Jun-18	372.78	0.00	237.61	0.00	101.31	2.15	845.68	6.60	440.32	49.92	217.02	0.00	2,376.04
30-Jun-18	201.16	0.00	146.00	0.00	64.82	0.45	510.44	2.70	254.06	23.53	116.07	0.00	1,357.92
<b>Sub-total</b>	<b>9,171.63</b>	<b>0.00</b>	<b>6,277.03</b>	<b>0.00</b>	<b>2,808.62</b>	<b>468.27</b>	<b>25,492.60</b>	<b>297.00</b>	<b>12,061.61</b>	<b>907.05</b>	<b>5,602.64</b>	<b>0.00</b>	<b>65,470.42</b>

<b>Year to Date</b>	<b>18,957.19</b>	<b>0.00</b>	<b>12,994.73</b>	<b>21.94</b>	<b>6,203.26</b>	<b>490.13</b>	<b>49,090.92</b>	<b>576.90</b>	<b>24,257.37</b>	<b>1,801.09</b>	<b>11,612.04</b>	<b>717.74</b>	<b>131,893.72</b>
<b>30-Jun-18</b>		<b>24,127.60</b>		<b>13,016.67</b>		<b>6,693.39</b>	<b>49,667.82</b>		<b>26,058.46</b>		<b>12,329.78</b>		<b>131,893.72</b>

<b>Year to date as at 30-Jun-17</b>	<b>19,689.36</b>	<b>0.00</b>	<b>13,395.60</b>	<b>167.54</b>	<b>6,259.50</b>	<b>560.38</b>	<b>50,306.82</b>	<b>441.90</b>	<b>23,307.88</b>	<b>2,111.02</b>	<b>13,358.22</b>	<b>645.60</b>	<b>135,689.88</b>
		<b>25,135.42</b>		<b>13,563.14</b>		<b>6,819.88</b>	<b>50,748.72</b>		<b>25,418.90</b>		<b>14,003.82</b>		<b>135,689.88</b>

EASTERN METROPOLITAN REGIONAL COUNCIL

2017/2018 YTD OTHER TONNAGES DISPOSED AT RED HILL WASTE MANAGEMENT FACILITY

Week Ending	Transfer Station	Class III Contaminated	Class IV Contaminated	Untcontaminated Greenwaste Transfer St	Untcontaminated Greenwaste Commercial	Other Commercials	Asbestos (Wrapped)	Hazelmere Wood, C & I Mattress	Total Other	Total Tonnages (Council & Other)
04-Jul-17	50.40	0.00	0.00	7.38	0.74	183.04	39.34	0.00	280.90	1,173.46
11-Jul-17	110.66	0.00	0.00	10.44	14.66	327.28	47.50	95.20	605.74	2,756.94
18-Jul-17	82.98	0.00	0.00	18.52	16.24	359.40	58.18	80.54	615.86	2,927.74
28-Jul-17	80.00	2.74	0.00	14.96	17.98	440.42	49.68	42.56	648.34	3,164.80
31-Jul-17	84.24	0.00	0.00	10.30	10.50	257.24	45.78	0.00	408.06	2,459.00
08-Aug-17	116.04	0.00	0.00	14.50	11.94	469.28	53.54	87.12	752.42	3,612.32
15-Aug-17	79.28	35.10	0.00	10.22	22.10	315.22	38.38	6.58	506.88	2,978.30
22-Aug-17	117.24	0.00	0.00	11.88	19.60	431.08	66.80	47.64	694.24	3,135.16
31-Aug-17	128.02	0.00	0.00	19.26	15.06	550.44	84.30	93.02	890.10	4,583.46
05-Sep-17	69.40	0.00	0.00	10.44	3.40	320.18	38.34	17.04	458.80	2,045.80
12-Sep-17	122.52	170.54	0.00	14.92	19.88	518.94	87.42	145.98	1,080.20	3,659.26
19-Sep-17	114.14	0.00	0.00	14.88	19.42	317.66	58.96	161.06	686.12	3,347.36
26-Sep-17	108.40	217.22	0.00	10.76	20.42	314.56	35.10	157.02	863.48	3,394.04
30-Sep-17	71.44	0.00	0.00	9.92	7.40	222.32	45.40	225.40	581.88	2,072.08
10-Oct-17	196.18	0.00	0.00	19.12	21.00	568.44	99.82	190.64	1,095.20	4,986.34
17-Oct-17	116.96	0.00	0.00	15.68	29.50	368.92	43.80	167.24	742.10	3,284.54
24-Oct-17	136.72	0.00	0.00	18.76	19.96	989.22	62.68	164.94	1,392.28	3,885.44
31-Oct-17	111.48	0.00	0.00	19.96	18.10	541.34	53.14	181.04	925.06	3,499.02
07-Nov-17	127.82	0.00	0.00	16.32	18.74	288.34	61.10	56.68	569.00	3,097.90
14-Nov-17	124.24	0.00	0.00	16.98	15.88	293.60	82.62	101.16	634.48	3,172.92
21-Nov-17	94.22	57.22	0.00	22.90	16.82	353.12	57.88	89.60	691.76	3,342.08
30-Nov-17	152.76	0.00	0.00	29.08	23.08	661.44	97.40	60.70	1,024.46	4,900.28
05-Dec-17	92.12	0.00	0.00	11.26	13.16	343.54	35.42	0.00	495.50	2,144.72
12-Dec-17	114.88	0.00	0.00	19.76	21.96	487.24	61.58	105.10	810.52	3,515.60
19-Dec-17	102.14	0.00	0.00	16.32	13.16	630.62	63.52	109.94	935.70	3,406.66
26-Dec-17	107.66	0.00	0.00	11.26	15.20	469.66	24.50	68.30	696.58	2,793.04
31-Dec-17	108.22	0.00	0.00	15.96	7.02	306.60	7.82	0.00	445.62	2,616.32
<b>Sub-total</b>	<b>2,920.16</b>	<b>482.82</b>	<b>0.00</b>	<b>411.74</b>	<b>432.92</b>	<b>11,329.14</b>	<b>1,500.00</b>	<b>2,454.50</b>	<b>19,531.28</b>	<b>85,954.58</b>

Corrected 03/01/18

**EASTERN METROPOLITAN REGIONAL COUNCIL**

**2017/2018 YTD OTHER TONNAGES & TOTAL TONNAGES DISPOSED OF AT RED HILL WASTE MANAGEMENT FACILITY**

Week Ending	Transfer Station	Class III Contaminated	Class IV Contaminated	Untamintated Greenwaste Transfer St	Untamintated Greenwaste Commercial	Other Commercials	Asbestos (Wrapped)	Hazelmere C & I, Wood Mattress	Total	Total Tonnages (Council & Other)
09-Jan-18	133.10	0.00	0.00	12.88	22.02	357.36	37.22	66.56	629.14	4,431.96
16-Jan-18	93.28	17.42	0.00	16.16	11.98	406.84	55.10	0.00	600.78	3,039.26
23-Jan-18	109.16	0.90	0.00	19.78	20.08	367.36	56.06	73.72	647.06	3,404.36
31-Jan-18	112.64	0.00	0.00	16.58	14.48	378.64	49.30	107.42	679.06	3,853.72
06-Feb-18	84.22	9.26	0.00	11.70	9.92	472.60	53.04	37.76	678.50	2,898.94
13-Feb-18	117.28	0.00	0.00	23.38	20.08	474.64	50.96	118.62	804.96	3,484.08
20-Feb-18	107.24	91.26	0.00	24.20	11.76	400.12	41.36	70.40	746.34	3,274.46
28-Feb-18	117.52	548.26	0.00	21.88	17.70	393.66	46.46	66.56	1,212.04	4,286.28
06-Mar-18	72.74	0.00	0.00	13.02	17.52	293.56	45.22	45.86	487.92	2,517.42
13-Mar-18	94.21	0.00	0.00	12.58	19.48	353.78	57.37	51.83	589.25	3,062.29
20-Mar-18	129.25	0.00	0.00	17.00	23.05	582.27	48.65	42.35	842.57	3,330.50
27-Mar-18	90.80	0.00	0.00	15.50	7.95	468.92	61.30	22.40	666.87	3,147.41
31-Mar-18	43.90	0.00	0.00	9.60	9.60	208.38	19.30	59.12	349.90	1,731.25
10-Apr-18	126.42	48.95	0.00	23.65	30.10	644.24	70.05	87.30	1,030.71	4,700.89
17-Apr-18	95.55	0.00	0.00	19.50	16.90	453.68	44.70	33.18	663.51	3,256.86
24-Apr-18	102.10	2.35	0.00	19.80	20.30	407.43	42.50	66.83	661.31	3,111.71
30-Apr-18	73.50	0.00	0.00	14.45	12.80	377.29	24.55	41.89	544.48	2,513.41
08-May-18	109.25	0.00	0.00	19.35	24.05	582.89	56.80	46.86	839.20	3,891.86
15-May-18	97.05	0.00	0.00	12.75	16.40	468.23	39.95	81.70	716.08	3,137.92
22-May-18	72.73	0.00	0.00	10.70	15.70	469.34	55.95	33.28	657.70	2,987.31
31-May-18	101.05	336.20	0.00	18.60	38.60	805.84	69.60	123.09	1,492.98	4,849.24
05-Jun-18	80.18	18.00	0.00	6.00	6.20	322.96	25.86	25.02	484.22	1,944.56
12-Jun-18	95.10	0.00	1.30	8.85	18.30	796.48	50.95	54.22	1,025.20	3,532.58
19-Jun-18	96.45	240.65	0.00	18.45	19.20	483.45	44.95	50.44	953.59	3,351.56
26-Jun-18	116.15	165.45	0.00	17.65	12.90	430.16	82.45	82.81	907.57	3,283.61
30-Jun-18	92.70	125.30	0.00	5.30	10.35	250.19	40.40	24.57	548.81	1,906.73
<b>Sub-total</b>	<b>2,563.57</b>	<b>1,604.00</b>	<b>1.30</b>	<b>409.31</b>	<b>447.42</b>	<b>11,650.31</b>	<b>1,270.05</b>	<b>1,513.79</b>	<b>19,459.75</b>	<b>84,930.17</b>
<b>Year to date 30-Jun-18</b>	<b>5,483.73</b>	<b>2,086.82</b>	<b>1.30</b>	<b>821.05</b>	<b>880.34</b>	<b>22,979.45</b>	<b>2,770.05</b>	<b>3,968.29</b>	<b>38,991.03</b>	<b>170,884.75</b>
<b>Year to date as at 30-Jun-17</b>	<b>5,983.73</b>	<b>2,941.52</b>	<b>167.08</b>	<b>903.34</b>	<b>988.42</b>	<b>40,660.48</b>	<b>2,905.66</b>	<b>3,445.96</b>	<b>57,996.19</b>	<b>193,686.07</b>

**EASTERN METROPOLITAN REGIONAL COUNCIL**

**2017/2018 YTD TONNAGES EXPORTED FROM RED HILL WASTE MANAGEMENT FACILITY**

Week Ending	Clay	Ferricrete	Filter / Laterite Rock	Recycled Material from Transfer Stn	Mulch Mixed / Shredded	Soil Improver	Total
04-Jul-17	0.00	70.74	0.00	6.42	0.00	0.00	77.16
11-Jul-17	0.00	150.38	0.00	12.10	287.84	13.42	463.74
18-Jul-17	0.00	93.54	0.00	4.86	5.00	13.76	117.16
25-Jul-17	0.00	70.36	0.00	14.22	420.28	10.54	515.40
31-Jul-17	0.00	0.00	0.00	15.68	264.98	4.86	285.52
08-Aug-17	0.00	0.00	77.72	18.04	237.38	21.44	354.58
15-Aug-17	0.00	43.08	0.00	11.28	0.00	9.46	63.82
22-Aug-17	0.00	0.00	0.00	4.26	6.82	47.96	59.04
31-Aug-17	0.00	0.00	0.00	9.28	0.00	43.06	52.34
05-Sep-17	0.00	0.00	0.00	6.38	0.00	4.64	11.02
12-Sep-17	0.00	200.68	0.00	31.86	0.00	24.64	257.18
19-Sep-17	0.00	476.16	0.00	13.86	0.00	58.08	548.10
26-Sep-17	0.00	829.18	0.00	6.30	0.00	18.26	853.74
30-Sep-17	0.00	202.32	0.00	3.88	0.00	37.78	243.98
10-Oct-17	10.78	881.62	8.12	8.86	0.00	44.10	953.48
17-Oct-17	0.00	845.14	0.00	10.36	0.00	52.46	907.96
24-Oct-17	0.00	470.82	80.10	9.34	0.00	24.18	584.44
31-Oct-17	0.00	281.10	0.00	22.48	0.00	15.90	319.48
07-Nov-17	0.00	98.22	213.24	6.30	56.78	40.62	415.16
14-Nov-17	0.00	46.90	22.48	7.00	53.00	23.46	152.84
21-Nov-17	0.00	34.68	37.88	18.66	325.56	47.70	464.48
30-Nov-17	0.00	454.16	110.44	13.34	666.20	32.46	1,276.60
05-Dec-17	0.00	203.82	35.58	0.00	306.48	41.80	587.68
12-Dec-17	0.00	190.26	0.00	9.34	562.30	3.32	765.22
19-Dec-17	0.00	0.00	0.00	13.54	0.00	39.08	52.62
26-Dec-17	0.00	157.96	0.00	5.08	0.00	12.20	175.24
31-Dec-17	0.00	0.00	0.00	6.94	0.00	8.04	14.98
<b>Sub Total</b>	<b>10.78</b>	<b>5,801.12</b>	<b>585.56</b>	<b>289.66</b>	<b>3,192.62</b>	<b>693.22</b>	<b>10,572.96</b>

**EASTERN METROPOLITAN REGIONAL COUNCIL**

**2017/2018 YTD TONNAGES EXPORTED FROM RED HILL WASTE MANAGEMENT FACILITY**

Week Ending	Clay	Ferricrete	Laterite Rock	Recycled Material from Transfer Stn	Mulch Mixed / Shredded	Soil Improver	Total
09-Jan-18	0.00	103.58	0.00	15.56	0.00	49.48	168.62
16-Jan-18	0.00	192.20	0.00	4.66	241.72	26.20	464.78
23-Jan-18	0.00	299.00	0.00	10.70	5.66	13.32	328.68
31-Jan-18	0.00	936.64	0.00	12.00	23.88	41.78	1,014.30
06-Feb-18	0.00	4.90	0.00	9.56	14.58	12.52	41.56
13-Feb-18	0.00	247.68	0.00	8.50	14.58	34.38	305.14
20-Feb-18	0.00	9,409.64	0.00	9.26	206.20	74.74	9,699.84
28-Feb-18	0.00	9,079.94	0.00	10.06	250.70	15.80	9,356.50
06-Mar-18	0.00	542.55	0.00	0.00	1.02	6.38	549.95
13-Mar-18	0.00	5,858.50	21.74	8.76	167.54	41.49	6,098.03
20-Mar-18	0.00	6,194.05	0.00	10.00	119.70	13.00	6,336.75
27-Mar-18	0.00	6,692.65	0.00	13.75	21.85	31.60	6,759.85
31-Mar-18	0.00	2,489.35	37.15	1.18	1.80	23.45	2,552.93
10-Apr-18	0.00	8,068.25	31.40	7.67	832.65	51.50	8,991.47
17-Apr-18	0.00	3,522.80	0.00	10.58	344.35	32.35	3,910.08
24-Apr-18	0.00	18,290.92	0.00	5.70	83.90	34.60	18,415.12
30-Apr-18	0.00	5,966.85	102.85	9.95	0.00	17.50	6,097.15
08-May-18	0.00	2,945.55	27.75	7.53	23.90	34.85	3,039.58
15-May-18	0.00	812.00	9.60	5.80	34.50	14.75	876.65
22-May-18	0.00	1,346.55	0.00	15.23	45.27	23.87	1,430.92
31-May-18	0.00	1,485.95	0.00	8.43	41.30	54.15	1,589.83
05-Jun-18	0.00	901.20	0.00	0.00	0.00	8.30	909.50
12-Jun-18	0.00	930.85	0.00	6.93	2.60	25.80	966.18
19-Jun-18	0.00	1,004.95	0.00	14.80	28.03	18.25	1,066.03
26-Jun-18	0.00	1,458.35	0.00	12.18	20.75	30.95	1,522.23
30-Jun-18	0.00	838.85	0.00	2.55	9.80	21.65	872.85
<b>Sub Total</b>	<b>0.00</b>	<b>89,623.75</b>	<b>230.49</b>	<b>221.34</b>	<b>2,536.28</b>	<b>752.66</b>	<b>93,364.52</b>

<b>Year to date 30-Jun-18</b>	<b>10.78</b>	<b>95,424.87</b>	<b>816.05</b>	<b>511.00</b>	<b>5,728.90</b>	<b>1,445.88</b>	<b>103,937.48</b>
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<b>Year to date as at 30-Jun-17</b>	<b>0.00</b>	<b>37,332.57</b>	<b>342.24</b>	<b>438.34</b>	<b>5,094.36</b>	<b>1,511.32</b>	<b>44,718.83</b>
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**EASTERN METROPOLITAN REGIONAL COUNCIL**  
**2017/2018 YTD - COUNCIL TONNAGES**  
**Hazelmere Resource Recovery Park - Incoming Materials & Product Sales**

Month	Timber Recycling		Sale of Woodchip 58888/01 Tonne	Mattress Processing Mattresses Received This includes mattresses from Red Hill Number	Hazelmere Waste to Red Hill Mattress/Woodwaste Tonne
	Incoming Waste Timber Tonne	Sale of Fines 58888/05 Tonne			
Jul-2017	1036.60	1236.00	6.38	559	76.12
Aug-2017	1107.92	1258.44	21.06	1,102	219.38
Sep-2017	865.62	1327.11	26.06	1,383	76.68
Oct-2017	1002.89	1219.56	42.39	1,083	50.58
Nov-2017	1066.63	1686.00	31.06	725	48.70
Dec-2017	836.10	1221.33	36.17	1,038	165.55
Jan-2018	1071.94	1494.89	15.21	1,235	221.48
Feb-2018	1139.17	1548.89	22.98	1,340	147.86
Mar-2018	942.88	295.78	19.47	1,171	144.47
Apr-2018	1026.33	1258.22	18.51	763	122.93
May-2018	1138.75	1406.67	11.38	1,533	198.62
Jun-2018	1099.04	1405.78	39.57	874	

<b>Year to Date</b>	<b>12333.87</b>	<b>15,358.67</b>	<b>290.27</b>	<b>12,806</b>	<b>1,472.37</b>
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<b>YTD Comparison previous year (June)</b>	<b>13262.45</b>	<b>16,010.44</b>	<b>700.33</b>	<b>7,924</b>	<b>2,537.14</b>
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<b>Previous Yr total 2016/2017</b>	<b>13262.44</b>	<b>16,010.44</b>	<b>700.32</b>	<b>7,924</b>	<b>2,537.14</b>
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## **15 REPORTS OF COMMITTEES**

### **15.1 TECHNICAL ADVISORY COMMITTEE MEETING HELD 9 AUGUST 2018 (REFER TO MINUTES OF COMMITTEE – YELLOW PAGES) REFERENCE: D2018/09692 (TAC) – D2018/10006**

The minutes of the Technical Advisory Committee meeting held on **9 August 2018** accompany and form part of this agenda – (refer to yellow section of ‘Minutes of Committees’ for Council accompanying this Agenda).

#### **QUESTIONS**

The Chairman invited general questions from members on the minutes of the Technical Advisory Committee.

#### **RECOMMENDATION(S)**

That with the exception of items ....., which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Technical Advisory Committee report (Section 15.1).

The Chairman advised that the items in the TAC Committee minutes will be dealt with separately.



**TECHNICAL ADVISORY COMMITTEE**

**MINUTES**

**9 August 2018**

(REF: D2018/09692 (TAC) – D2018/10006)

A meeting of the Technical Advisory Committee was held at the EMRC Administration Office, 1<sup>st</sup> Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 9 August 2018**. The meeting commenced at **4:00pm**.

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## 1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Acting Chief Executive Officer opened the meeting at 4:00pm and welcomed Mr Brett Jackson the new Director Asset Services of the City of Kalamunda and Mr Steve Morrison, the Acting Director Technical Services from the City of Belmont.

## 2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

### Committee Members

Mr Jim Coten (Chairman)	Executive Manager Operations	City of Swan
Mr Simon Stewert-Dawkins (from 4:04pm)	Director Operational Services	Town of Bassendean
Mr Doug Pearson	Director Technical Services	City of Bayswater
Mr Steve Morrison	Acting Director Technical Services	City of Belmont
Mr Brett Jackson	Director Asset Services	City of Kalamunda
Mr Shane Purdy	Director Infrastructure Services	Shire of Mundaring
Mr Hua Jer Liew	Acting Chief Executive Officer	EMRC

### Apologies

Mr Ric Lutey	Director Technical Services	City of Belmont
Mr Peter Schneider	Chief Executive Officer	EMRC

### EMRC Officers

Mr Stephen Fitzpatrick	Director Waste Services
Mr Dave Beresford	Manager Resource Recovery
Ms Annette Rakich	Administration Officer (Minutes)

As the Chairman was on leave and the Deputy Chairman had recently resigned, the Acting Chief Executive Officer explained to members that in accordance with section 3.3 of the EMRC Standing Orders and section 5.6(3) of the *Local Government Act 1995*, members are to choose someone present to preside at the meeting.

The Acting Chief Executive Officer called for nominations for the appointment of a member to preside at the meeting.

Mr Jim Coten nominated himself.

There being no further nominations, Mr Coten assumed the role of the Presiding Member at 4:02pm.

## 3 DISCLOSURE OF INTERESTS

Nil

## 4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION

Nil



**5 PETITIONS, DEPUTATIONS AND PRESENTATIONS**

Nil

**6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**6.1 MINUTES OF THE TECHNICAL ADVISORY COMMITTEE MEETING HELD ON 10 MAY 2018**

That the Minutes of the Technical Advisory Committee meeting held on 10 May 2018 which have been distributed, be confirmed.

**TAC RESOLUTION(S)**

MOVED MR PEARSON                      SECONDED MR PURDY

THAT THE MINUTES OF THE TECHNICAL ADVISORY COMMITTEE MEETING HELD ON 10 MAY 2018 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

**CARRIED UNANIMOUSLY**

**7 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

**8 QUESTIONS BY MEMBERS WITHOUT NOTICE**

Nil

**9 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC**

Nil

**10 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING**

Nil



## 11 REPORTS OF EMPLOYEES

### 11.1 TENDER 2017-002 - HAZELMERE RESOURCE RECOVERY PARK DEVELOPMENT – STAGE 2

REFERENCE: D2018/09659 (TAC) – D2018/11333

#### PURPOSE OF REPORT

The purpose of this report is to award Tender 2017-002 for the Hazelmere Resource Recovery Park Development - Stage 2 and finalise a contract with the preferred tenderer.

#### KEY ISSUES AND RECOMMENDATION(S)

- A tender for the Hazelmere Resource Recovery Park Development - Stage 2 was advertised on 25 April 2018 and closed 31 May 2018.
- The successful tenderer will be required to undertake all works associated with the Stage 2 development including the construction of a new commercial entrance, internal roads and asphalt pavement, a storm water basin, drainage network and other underground services installation.

#### Recommendation(s)

That Council:

1. Award Tender 2017-002 Hazelmere Resource Recovery Park Development - Stage 2 to Densford Civil Pty Ltd for \$2,329,786.58 (ex. GST).
2. Authorise the CEO to enter into a contract, on behalf of the EMRC, with Densford Civil Pty Ltd in accordance with their submitted tender, subject to any minor variations that may be agreed on between the CEO and Densford Civil Pty Ltd.
3. Authorise a 10% contingency on the contract sum for contract variations for Tender 2017-002 Hazelmere Resource Recovery Park Development - Stage 2.

#### SOURCE OF REPORT

Director Waste Services

#### BACKGROUND

The EMRC is developing a full scale purpose built Resource Recovery Park (RRP) at 77 Lakes Road, Hazelmere.

At present the Hazelmere Resource Recovery Park (HRRP) has several ongoing operations including timber recycling, mattress processing, Commercial and Industrial (C&I) Waste Sorting and a Wood Waste to Energy Plant (WWTE) which is currently under construction.

Considering recent expansion in the HRRP and in order to maintain a high level of safety and service to our customers and member Councils, and as part of the HRRP development plan, the EMRC is intending to develop a separate commercial entrance and dedicated heavy truck access road along the site's eastern boundary in order to separate heavy commercial vehicles from public traffic when the community section is developed in coming years.



*Item 11.1 continued*

**REPORT**

A tender for the Stage 2 development of the HRRP was advertised on 25 April 2018 in the West Australian newspaper and on TenderLink.

The successful contractor will be required to undertake all works associated with the Stage 2 development including the construction of a new commercial entrance, internal roads and asphalt pavement, a storm water basin, drainage network and other underground service installation with an anticipated construction period of twenty six (26) weeks from site possession.

The scope of work includes, but is not limited to the following:

- a) Site clearing, detailed earthworks, cut and fill construction, installation of underground utility services including drainage, power and telecommunication, water reticulation, existing service removal and/or relocation, existing concrete/asphalt cut and removal, fence work, two (2) new weighbridge pad formations, retaining wall, kerb installation and footpath construction;
- b) Road work including road formation, sub-base and base course construction, spray seal and hot mix asphalt paving;
- c) Storm water basin construction;
- d) Building pad construction;
- e) Supply and install bio-retention garden units;
- f) Stone pitching works;
- g) Minor concrete works;
- h) Setting out, survey marks and spot levels; and
- i) Supply of "as constructed" drawings and Manufacture Data Report (MDR) for the work under contract.

The contractor will also be required to fulfil all other works that are reasonably within their capabilities, per the requirements described in the Specification and as shown on the Drawings, Reference Documents and complying with the AS4000-1997 General Conditions of Contract including Annexure Part A and B, together with any additional work or variations ordered by the Superintendent or Superintendent's Representative.

Twelve (12) Contractors attended a mandatory Tender briefing/site inspection held at the HRRP.

Nine (9) compliant submissions were received as follows:

1. All Earth Group
2. APH Contractors
3. Advantearing
4. Densford Civil Pty Ltd
5. Remote Civil Australia
6. Tracc Civil Pty Ltd
7. Vera Group
8. WBHO Infrastructure
9. West Coast Profilers



*Item 11.1 continued*

An evaluation panel of EMRC officers assessed the nine (9) submissions on the following criteria:

<b>Description of Qualitative Criteria</b>	<b>Weighting</b>
(a) Demonstrated experience in completing similar works.	25%
(b) Tenderer's Resources and Organisational Capability - Skills and Experience of key personnel.	20%
(c) Safety Management Plan, Traffic Management Plan and OS&H.	10%
(d) Environmental Management Plan.	5%

Price was evaluated using a weighted cost criteria as follows:

<b>Criteria</b>	<b>Weighting</b>
Tendered price inclusive of all plant, equipment, labour and materials etc. required to complete the works, based on Tendered Schedule of Rates	40%

After combining the weighted scores for both the qualitative criteria and price, Densford Civil Pty Ltd represented the highest rated overall assessment.

Based on the panel's evaluation, the tender from Densford Civil Pty Ltd demonstrated the most advantageous submission and is considered to offer the best value for money.

A contingency allowance of 10% on the contract sum is included in the recommendation to allow for unforeseen conditions the contractor may encounter.



*Item 11.1 continued*

## **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 1 – Environmental Sustainability

- 1.1 To provide sustainable waste disposal operations
- 1.3 To provide resource recovery and recycling solutions in partnership with member Councils

## **FINANCIAL IMPLICATIONS**

The cost of Hazelmere Resource Recovery Park Development - Stage 2 is provided for in the 2018/2019 budget. Based on the tendered schedule of rates, the estimated contract sum is \$2,329,786.58 (ex GST).

## **SUSTAINABILITY IMPLICATIONS**

The proposed new entrance and associated civil works will provide for more sustainable waste management at the Hazelmere Resource Recovery Park.

## **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

## **ATTACHMENT(S)**

Nil

## **VOTING REQUIREMENT**

Simple Majority

## **RECOMMENDATION(S)**

That Council:

1. Award Tender 2017-002 Hazelmere Resource Recovery Park Development - Stage 2 to Densford Civil Pty Ltd for \$2,329,786.58 (ex. GST).
2. Authorise the CEO to enter into a contract, on behalf of the EMRC, with Densford Civil Pty Ltd in accordance with their submitted tender, subject to any minor variations that may be agreed on between the CEO and Densford Civil Pty Ltd.
3. Authorise a 10% contingency on the contract sum for contract variations for Tender 2017-002 Hazelmere Resource Recovery Park Development - Stage 2.



*Item 11.1 continued*

Discussion ensued

The Manager Resource Recovery provided a brief presentation and updated the members on the Hazelmere Resource Recovery Park Development – Stage 2 works which was the subject of the tender.

Mr Stewart-Dawkins entered the meeting at 4:04pm.

**TAC RECOMMENDATION(S)**

MOVED MR PEARSON                      SECONDED MR PURDY

That Council:

1. Award Tender 2017-002 Hazelmere Resource Recovery Park Development - Stage 2 to Densford Civil Pty Ltd for \$2,329,786.58 (ex. GST).
2. Authorise the CEO to enter into a contract, on behalf of the EMRC, with Densford Civil Pty Ltd in accordance with their submitted tender, subject to any minor variations that may be agreed on between the CEO and Densford Civil Pty Ltd.
3. Authorise a 10% contingency on the contract sum for contract variations for Tender 2017-002 Hazelmere Resource Recovery Park Development - Stage 2.

**CARRIED UNANIMOUSLY**

**COUNCIL RESOLUTION(S)**

MOVED CR LAVELL                      SECONDED CR WOLFF

THAT COUNCIL:

1. AWARD TENDER 2017-002 HAZELMERE RESOURCE RECOVERY PARK DEVELOPMENT - STAGE 2 TO DENSFORD CIVIL PTY LTD FOR \$2,329,786.58 (EX. GST).
2. AUTHORISE THE CEO TO ENTER INTO A CONTRACT, ON BEHALF OF THE EMRC, WITH DENSFORD CIVIL PTY LTD IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED ON BETWEEN THE CEO AND DENSFORD CIVIL PTY LTD.
3. AUTHORISE A 10% CONTINGENCY ON THE CONTRACT SUM FOR CONTRACT VARIATIONS FOR TENDER 2017-002 HAZELMERE RESOURCE RECOVERY PARK DEVELOPMENT - STAGE 2.

**CARRIED 10/1**





## 11.2 WASTE & RECYCLE 2018 CONFERENCE - SEPTEMBER 2018

**REFERENCE: D2018/09688 (TAC) – D2018/11342**

### PURPOSE OF REPORT

The purpose of this report is to advise Council of the upcoming Waste & Recycle 2018 Conference being held at Crown Towers, Perth between 5 - 7 September 2018.

### KEY ISSUES AND RECOMMENDATION(S)

- The WA Waste & Recycle 2018 Conference is to be held at Crown Towers, Perth between 5 - 7 September 2018.

#### Recommendation(s)

That:

1. Councillors and officers note the dates of the WA Waste & Recycle 2018 Conference.
2. Councillor(s) \_\_\_\_\_ be authorised to attend the WA Waste & Recycle 2018 Conference.
3. Two places to the WA Waste & Recycle 2018 Conference be offered to the Waste Management Community Reference Group (WMCRG) in the event that some members may wish to attend.

### SOURCE OF REPORT

Director Waste Services

### BACKGROUND

Advice has been received that the WA Waste & Recycle 2018 Conference is to be held between 5 - 7 September 2018 at Crown Towers, Perth and that this year's Conference theme is "Moving forward with local solutions." The program will again feature tours on Wednesday 5 September 2018, followed by the conference sessions on Thursday 6 September 2018 and Friday 7 September 2018.

### REPORT

The WA Waste & Recycle Conference is an annual event which caters to those involved in waste management, resource recovery and recycling. In 2017 and prior years, two (2) EMRC Councillors and two (2) WMCRG members attended the Waste & Recycle Conference.

The conference streams build on this year's theme "Moving forward with Local solutions" and includes papers on:

1. Effective Landfill management – providing an understanding of best practice approaches and innovative ideas in regards to landfill management.
2. Collection systems – exploring kerbside, verge side and drop off collection systems.
3. Waste to Energy – looking at market development, sustainable procurement and using recycled material in civil works relating to waste and energy.
4. Behaviour change and community engagement – reviewing research, best practice examples and options for waste avoidance in relation to behaviour change.
5. Container Deposit Scheme.
6. Innovative approaches to waste management.
7. Innovation and dealing with problematic waste.



### *Item 11.2 continued*

The conference, hosted by the Waste Management Association of Australia (WMAA), Department of Waste and Environmental Regulation (DWER) and Western Australian Local Government Association (WALGA), is still the leading waste and resource recovery event in Western Australia.

Registration includes access to internal exhibition displays, the opportunity to hear several international and interstate keynote speakers. There are also networking opportunities over morning, afternoon tea and lunch breaks and attendance also allows for participants to share experience and knowledge with peers on previous achievements and successes and interact with others in the waste and recycling industry.

The preliminary conference program with details of keynote speakers and tours are provided in Attachment 1.

The tours this year include full day and half day tours on Wednesday 5 September, 2018 covering transfer stations, landfill and composting, research at Edith Cowan University, mattress recycling and re-use shops.

The conference program covers a range of issues that are generally of interest to the EMRC. The 2018 conference assessment form is attached (Attachment 2). The early bird registration fee is available until Wednesday 29 August 2018 for the EMRC given our on-going support for the conference. The conference registration form is provided in Attachment 3.

The EMRC will be a bronze sponsor at the conference which includes an exhibition booth where it will provide an opportunity for EMRC staff to interact with delegates to promote and market the EMRC's waste services, products and seek business opportunities.

## **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 1 – Environmental Sustainability

- 1.1 To provide sustainable waste disposal operations
- 1.2 To improve regional waste management
- 1.3 To provide resource recovery and recycling solutions in partnership with member Councils
- 1.4 To investigate leading edge waste management practices

## **FINANCIAL IMPLICATIONS**

The expenditure for councillor and officer attendance at conferences are budgeted each year. Similarly, an allowance of \$3,000 is made each year in the Resource Recovery Budget for WMCRG members to attend local conferences and seminars.

A full registration with early bird discount and attendance at networking events will cost \$900 per attendee with half day and full day tours costing \$125 or \$250 extra.

## **SUSTAINABILITY IMPLICATIONS**

Nil



*Item 11.2 continued*

## **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

## **ATTACHMENT(S)**

1. Conference Program (Ref: D2018/11344)
2. Conference Assessment Form (Ref: D2018/11345)
3. Draft Conference Registration Form (Ref: D2018/11346)

## **VOTING REQUIREMENT**

Simple Majority

## **RECOMMENDATION(S)**

That:

1. Councillors and officers note the dates of the WA Waste & Recycle 2018 Conference.
2. Councillors \_\_\_\_\_ be authorised to attend the WA Waste & Recycle 2018 Conference.
3. Two places to the WA Waste & Recycle 2018 Conference be offered to the Waste Management Community Reference Group (WMCRG) in the event that some members may wish to attend.

## **TAC RECOMMENDATION(S)**

MOVED MR STEWERT-DAWKINS

SECONDED MR PURDY

That:

1. Councillors and officers note the dates of the WA Waste & Recycle 2018 Conference.
2. Councillors \_\_\_\_\_ be authorised to attend the WA Waste and Recycle 2018 Conference.
3. Two places to the WA Waste & Recycle 2018 Conference be offered to the Waste Management Community Reference Group (WMCRG) in the event that some members may wish to attend.

**CARRIED UNANIMOUSLY**



*Item 11.2 continued*

**COUNCIL RESOLUTION(S)**

MOVED CR O'CONNOR

SECONDED CR DAW

THAT:

1. COUNCILLORS AND OFFICERS NOTE THE DATES OF THE WA WASTE & RECYCLE 2018 CONFERENCE.
2. COUNCILLORS LAVELL, PALMER, MCDONNELL, HAMILTON AND JOHNSON BE AUTHORISED TO ATTEND THE WA WASTE AND RECYCLE 2018 CONFERENCE.
3. TWO PLACES TO THE WA WASTE & RECYCLE 2018 CONFERENCE BE OFFERED TO THE WASTE MANAGEMENT COMMUNITY REFERENCE GROUP (WMCRG) IN THE EVENT THAT SOME MEMBERS MAY WISH TO ATTEND.

**CARRIED UNANIMOUSLY**

**Waste & Recycle 2018 Conference “Moving Forward with Local Solutions”  
Crown Towers, Perth 5 – 7 September 2018**

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## PROGRAM

### Keynote Speakers:

#### **Jaine Morris - The Circular Experiment**

**6 September 2018**

Jaine followed a somewhat unconventional career path early on, beginning what was to become a highly successful career as a Remote Area Nurse. Jaine spent several adventurous years working in some of the most geographically hostile environments in Australia. Jaine’s passion for the bush and her dedication to delivering compassionate and quality health care saw her build lasting relationships with the Kuuku Ya’u and Umpila people of Cape York – a feat she is immensely proud of.

Isolation was a great teacher of value for Jaine, she realised how little she needed things and how much she needed connection. Always the spontaneous one, Jaine decided to leave behind nursing and the bush and follow her sister into a completely new adventure, something she seems to spend a lot of her time doing. Jaine brings her resourcefulness and her unwavering passion for people to this project and as such we’ll call her the Sparkle of The Circular Experiment.

#### **David Rogers - WRAP UK**

**6 September 2018**

David, Head of International Resource Management within WRAP GLOBAL, the international arm of UK Sustainability Charity, WRAP.

Now in his tenth year with the organisation, David has led projects in over 20 countries tackling food waste, plastics and increasing recycling. His particular areas of focus are on helping countries use voluntary agreements and citizen behaviour change campaigns, underpinned by solid evidence and evaluation, to tackle food waste and plastic pollution.

#### **Clint Aitken - City of Perth**

**6 September 2018**

Clint, attained his Bachelors in Environmental Health in 2005 and has since worked for the City of Cape Town and in the food industry in South Africa. Clint moved to Perth at the end of 2008 and has worked for the City of Joondalup and the City of Perth in the field of Environmental Health.

In November 2016 he joined Waste and Cleansing for the City of Perth as the Commercial Waste Management Officer. In this position Clint has been involved in promoting and growing the recycling sector, focusing on commercial waste and diversion of food (organic) within Perth.

#### **Trevor Bayley - Green Distillation Technologies**

**6 September 2018**

Trevor Bayley is the Chief Operating Officer of Green Distillation Technologies and joined the organisation as a foundation director and shareholder at their inception in 2009.

In this role he has wide supervisory responsibilities for the existing and planned processing facilities, as well as national and international enquiries.

#### **March Amsberg - Geofabrics Australasia**

**7 September 2018**

Marc is the Manager of the Geofabrics Australasia Waste and Mining Sector including their Design/R&D Laboratory. He has extensive experience providing design and performance advice for Geosynthetics in Landfill Lining and Capping Systems to ensure regulatory compliance to state EPA legislation. He has written a number of Technical Papers that focus on Landfill and Tailings drainage, filtration and liner design. Prior to this role he had 9+ years’ experience working as a Geotechnical and Geophysical Design Consultant in the Australian Mining industry with specific focus on waste containments.

**Darren Lomman - Greenbatch****7 September 2018**

Darren has turned his social entrepreneur background to bringing new innovative, local community solutions to the WA recycling industry.

For his dedication to community work, Darren had been recognised by the United Nations JCI as one of the Top 10 most outstanding young people of the world, a WA Young Australian of the Year, and has been recognised in the WA 40 under 40 business awards multiple times.

Having only been in the waste and recycling industry for a very short time he has made waves already and was recently appointed to the State Government’s Waste Taskforce.

**Daniel Grosso - GO2CUP****7 September 2018**

Daniel has learnt more about resource efficiency through bringing a dishwashing initiative (GO2CUP) to life than in his experience engineering in the extractive resources industry, or his MBA specialising in environmental sustainability. Daniel’s vision is for reusable to be the norm and works towards making that new world a reality.

**Garth Lamb - Re.Group****7 September 2018**

Garth started his career as a journalist and was the long-time editor of Inside Waste magazine, before moving to Hyder Consulting (now Arcadis) where he led a national team of strategic waste advisors, working with all levels of government and the private sector. In 2014 Garth joined Re.Group, an Australian company that specialises in recycling and the recovery of resources from waste.

As the Chief Development Officer, Garth’s focus is on helping local communities to adopt systems and infrastructure that help to maximise the value of discarded materials. Garth is also National President of WMAA, the peak industry body representing Australia’s waste and recycling sector.

**Morne Hattingh - City of Karratha****7 September 2018**

Morné had 12 years’ experience in commercial construction before moving to Australia in 2013 and introduced to the waste industry by a colleague. Now specialising in landfill management he has managed Class III landfills, kerbside collection contracts and sanitation departments. He now leads the City of Karratha’s City Services Department.

**Martin Gravett - GHD****7 September 2018**

Martin has over 25 years’ experience in waste, from project inception to delivery, including AWT’s, kerbside recycling and resource recovery processes. During 5 years with Cleanaway he led several waste transfer optimisation initiatives, including selecting vehicle configurations for the Brisbane Alliance contract. He now leads GHD’s WA waste consulting team.

**Lacey Webb – Mandalay Technology****7 September 2018**

Lacey Webb is an experienced Waste Industry CFO turned Strategy and Compliance Expert with 13 years’ experience spanning landfills, recycling facilities and quarries.

CPA qualified and completing a Masters in Business Process, Lacey is uniquely qualified to understand the industry from an operational, technical financial and transactional focus.

## **TOURS**

### **1. Transforming Transfer Stations                      All Day Tour**

*This Tour showcases how you can transform your transfer station into a recycling centre, showcasing two of the newest sites in Perth. The City of Swans’ Recycle Centre was opened in 2017 and has been helping residents in Bullsbrook recycled what would have been wasted before. The Centre used recycled construction and demolition materials in its development. The City of Fremantle Recycle Centre has been operating for nearly a year and has been adding more and more materials to what residents can recycle. The Centres’ activities also include encouraging reuse and residents have left the Centre with some real treasures!*

**Tour Leader: Rebecca Brown**

Meeting point: Crown Perth

Times: 9am- 4:30pm

### **2. Down South Day Trip                                      All Day Tour**

*The Tour takes in the Bunbury Harvey Regional Council (BHRC) Landfill and Composting facility. The visit to the landfill will showcase the BHRC Reuse Shop, Household Hazardous Waste Facility and landfill operations. A number of Local Governments in the BHRC have had Food Organic and Garden Organic (FOGO) collection systems in place, on this tour you’ll hear about how they implemented their FOGO system, contamination management and see how the material collected is processed into organically certified compost! As an added bonus this site visit also includes a tour of Wren Oil’s recycling facility. Wren Oil recycle most of the used motor oil from Local Governments in WA and have been implementing local solutions for oil processing.*

**Tour Leader: Tazra Hawkins**

Meeting point: Crown Perth

Times: 8am- 5pm

### **3. Studying Waste    Half Day Tour - Morning**

*To move waste management forward and improve waste outcomes research and development is an essential element. On this Tour you’ll have the chance to take a behind the scenes look at Edith Cowan University laboratories and operations and hear from Masters and PhD students undertaking cutting edge research to improve waste management.*

**Tour Leader: Simeon Kendall**

Meeting point: Crown Perth

Times: 8:30am- 12pm

**4. Mattress Recycling – We’ve got it Sorted****Half Day Tour - Afternoon**

*Find out how mattresses are recycled, where the recyclables go and what social outcomes can be achieved.*

**Tour Leader: Evan Cocks**

Meeting point: Crown Perth

Times: Half day (Afternoon)

**5. Waste in Action!****Half Day Tour - Afternoon**

*Do you want to see what landfilling looks like in action? This tour visits Mindarie Regional Councils Tamala Park Landfill Site, where you’ll have the opportunity to see Airwell pumps in action, gain a detailed understanding of how to manage odour from landfill sites and discuss with the experts on site their rainfall management plan.*

**Tour Leader: Kathrine Goldsmith**

Meeting point: Crown Perth

Times: 1:30pm- 5:00pm

**6. Reuse Revolution****Half Day Tour - Morning**

*The Reuse Revolution has arrived, more and more Local Governments are looking at options to reduce waste to landfill and encourage its reuse. Reuse Shops (aka Tip Shops) provide a way for recycle centres, transfer stations and landfills to capture valuable materials. The tour visits two Reuse Centres at the City of Stirling and City of Armadale. Both have different approaches to managing their site, but achieve great results. All Tour attendees will also receive a copy of WALGA’s Better Practice Reuse Shop Guidelines, to help with setting up their own Reuse Shop when they get home!*

**Tour Leader: TBA**

Meeting point: Crown Perth

Times: 8:30am- 12:45pm



## REGISTRATIONS

The Conference is recognised as one of the largest gatherings of thought leaders, educators and industry professionals in the waste and resource recovery sector.

The Conference, hosted by the Waste Management Association of Australia, Department of Water and Environmental Regulation and Western Australian Local Government Association, is still **the** leading waste and resource recovery event in Western Australia.

### Conference Registration includes:

- Access to all Conference sessions on Thursday 6 September & Friday 7 September
- Tea breaks and lunches

### Conference & Networking Registration includes:

- Access to all Conference sessions on Thursday 6 September & Friday 7 September
- Tea breaks and lunches
- Wednesday Welcome Drinks and Thursday Cocktail Reception

### Day registration includes:

- Access to all Conference sessions on the selected day (Thursday or Friday)
- Tea breaks and lunches

Wednesday Tours are not included in the above registration types. These can be purchased as an additional function when completing your booking.

### **Earlybird pricing ends August 1 2018 (EMRC received an extension)**

#### **PRICING**

\$800.00 Earlybird: Conference Only

\$900.00 Earlybird: Conference & Networking Events

\$500.00 Day Pass (Thursday/Friday)

\$920.00 Standard: Conference Only

\$1020.00 Standard: Conference & Networking Events

\$800.00 Program Committee: Conference & Networking Events

\$780 Speaker: Conference Only

#### **ADDITIONAL FUNCTIONS**

\$250.00 Wednesday Tours Full Day

\$125.00 Wednesday Tours Half Day

\$45.00 Wednesday Welcome Drinks

\$85.00 Thursday Cocktail Function

## Preliminary Programme

(Extracted from the website and as at 30 July 2018 and is not complete and still being finalised.  
Brochures are in the process of being finalised)

### *Moving forward with Local Solutions*

#### Wednesday 5 September

Optional Tours (6).

- |                                   |          |
|-----------------------------------|----------|
| 1. Transforming Transfer Stations | Full Day |
| 2. Down South Day Trip            | Full Day |
| 3. ECU University                 | Half Day |
| 4. Mattress Recycling             | Half Day |
| 5. Waste in Action                | Half Day |
| 6. Reuse Shops                    | Half Day |

Welcome Reception at The Merrywell, Crown Perth.

#### Thursday 6 September

Time			
9 – 9.05am	Conference Convenor Welcome		
9.05 – 9.15am	Welcome to Country		
9.15 – 9.30am	Opening of Conference – Minister Stephen Dawson		
9.30 – 9.45am	Waste Authority		
9.45 – 10.30am	Keynote Speaker: David Rogers, WRAP UK – Love Food, Hate Waste		
10.30 – 11am	<i>Morning Tea</i>		
11 – 11.30am	Speaker: Circular Sisters – Circular Economy at a Local Level		
11.30 – 12.30pm	<i>Panel Session: How do we introduce the circular economy in Western Australia? What do we need to do at an individual, institutional and Government level to introduce (or move towards) a circular economy in WA?</i>		
12.30 – 1.30pm	<i>Lunch</i>		
1.30 – 3.10pm (20 min per speaker)	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <b>FOGO or No GO?</b>   Clint Aitken, City of Perth – Organic Waste Services  Mark Chadwick, Shire of Capel – Recycle Right in Capel – Better Bins Project </td> <td style="width: 50%; vertical-align: top;"> <b>Innovation / Data and Knowledge</b>   John Forfar, Tradr – Innovative Technology and the Future of the Waste Industry  Helen Jarman, InfoActiv – Digitizing the Circular Economy </td> </tr> </table>	<b>FOGO or No GO?</b>  Clint Aitken, City of Perth – Organic Waste Services Mark Chadwick, Shire of Capel – Recycle Right in Capel – Better Bins Project	<b>Innovation / Data and Knowledge</b>  John Forfar, Tradr – Innovative Technology and the Future of the Waste Industry Helen Jarman, InfoActiv – Digitizing the Circular Economy
<b>FOGO or No GO?</b>  Clint Aitken, City of Perth – Organic Waste Services Mark Chadwick, Shire of Capel – Recycle Right in Capel – Better Bins Project	<b>Innovation / Data and Knowledge</b>  John Forfar, Tradr – Innovative Technology and the Future of the Waste Industry Helen Jarman, InfoActiv – Digitizing the Circular Economy		

**Waste & Recycle 2018 Conference “Moving Forward with Local Solutions”  
Crown Towers, Perth 5 – 7 September 2018**

	Patrick Hay, SMRC and Steven Wachter, City of Melville – FOGO the Way to Go Virginia Brunton, MRA – Busting FOGO Myths Q&A with speakers (10 min) <b>Afternoon tea</b>	Nicholas Harford, Equilibrium – Knowing the fate of your Recycling Cliff Chivanga, Zimbabwe Sunshine Group – Zero Landfilling Made Possible Q&A with speakers (10 min)
<b>3.10 – 3.40pm</b>		
<b>3.40 – 4.50pm</b>	<b>Behaviour Change / Community Engagement</b>	<b>Problematic Waste</b>
(20 min per speaker)	Ella Maesepp, Katanning Landcare – The 10 Week Bin Transformation Daniel Grosso, GO2CUP – The Responsible Cafes initiative is great but it won't work...  Amy Warne, WMRC – Dig in and Discover Community Gardens  Q&A with speakers (10 min)	Rogier Van de Weijer, Inashco – Waste to Energy, Incinerator Bottom Ash Recycling  Liam O'Keefe, Tyre Stewardship Australia – Tyre pyrolysis  Trevor Bayley, Green Distillation Technologies, End-of-life-tyres are a problem, but to Green Distillation Technologies they are a valuable raw material Q&A with speakers (10 min)
<b>5 – 6.30pm</b>	<b>Networking event on the Terrace, Crown Perth</b>	
<b>Friday</b>		

<b>Time</b>	
<b>9 – 9.05am</b>	<b>Conference Convenor Welcome</b>
<b>9.05 – 9.20am</b>	<b>Innovation Address</b>
<b>9.20 – 9.55am</b>	<b>Invited Speakers: Garth Lamb, RE Group and Michael Trushall, ACT Government Introducing Container Deposit Scheme (CDS) in ACT</b>
<b>9.55 – 10.30</b>	<b>Invited Speaker: A Local Perspective</b>
<b>10.30 – 11am</b>	<b>Morning Tea</b>
<b>11 – 12</b>	<b>Panel Session: Fostering innovation and dealing with problematic waste</b>
<b>12 – 1pm</b>	<b>Lunch</b>
<b>1 – 3pm</b> (20 min per speaker)	<b>Behaviour Change / Collection Systems Landfill Management</b>
	Lacey Webb, Mandalay Technologies – A Sea of Data: Harnessing the known and the unknown for behavioural change Martin Gravett, GHD – Reducing waste and changing attitudes in Karratha – a
	INVITED SPEAKER INVITED SPEAKER

**Waste & Recycle 2018 Conference “Moving Forward with Local Solutions”  
Crown Towers, Perth 5 – 7 September 2018**

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	multifaceted approach	
	Kylie Horwath, City of Perth – Guiding Best Practice Waste Collection in Multi Unit Dwellings	Kathrine Goldsmith, MRC – Odour – the unpleasant topic of every landfill
	Darren Lomman, Greenbatch – Bringing the community together to create WA’s first plastic reprocessing facility	Morne Hattingh, City of Karratha – Airspace preservation techniques for effective landfill management
	Geoff Atkinson, MRC – Face Your Waste – Engaging the community with the waste they produce to achieve behavioural change	Marc Amtsberg, GeoFabrics – The How and Why of Landfill Construction Quality Assurance and Innovative Ways to Implement it Cost Effectively in the Field of Geosynthetics
	Q&A with speakers (10 min)	Q&A with speakers (10 min)
<b>3 – 3.30pm</b>	<b>Afternoon tea</b>	
<b>3.30 – 4.30pm</b>	<b>Facilitated Debate*: Container Deposit Scheme implementation in WA</b>	<b>Facilitated Debate*: Waste to Energy</b>

*This program is subject to change; please monitor the website for updates*

**EASTERN METROPOLITAN REGIONAL COUNCIL**

**CONFERENCE ASSESSMENT FORM**

**CONFERENCE DETAILS:** Waste & Recycle 2018 Conference

**ORGANISING BODY:** WMAA, DWER and WALGA

**LOCATION/ DATE:** Crown Towers, Perth 5 – 7 September 2018

**THEME:** Moving forward with local solutions

**ESTIMATED COST/ PERSON:** \$900 Conference & Networking Events (full registration)

**ESTIMATED TOTAL COST:**

**BUDGET AVAILABLE:**

ASSESSMENT CRITERIA	FACTOR		
	LOW (1)	MED (2)	HIGH (3)
Current/ Future Direction			X
Council Objective			X
Topical/ Relevant			X
Business Objective			X
Historic/ Expected Attendance		X	
* Other Sources of Information		X	
Content Similarity		X	
<b>TOTAL</b>			<b>18/21</b>

\* Low score means high availability of data.

Conference Report Required? (✓)          **Y**                          **N**  
     ✓    □

Recommendation: That Councillors and Officers attend.

Prepared By: Stephen Fitzpatrick, Director Waste Services

Chief Executive Officer: \_\_\_\_\_





## CONFERENCE REGISTRATION

To register for the **2018 Waste & Recycle Conference** please complete this online form.

### Conference Registration includes:

- Access to all Conference sessions on Thursday 6 September & Friday 7 September
- Tea breaks and lunches

### Conference & Networking Registration includes:

- Access to all Conference sessions on Thursday 6 September & Friday 7 September
- Tea breaks and lunches
- Wednesday Welcome Drinks and Thursday Cocktail Reception

### Day registration includes:

- Access to all Conference sessions on the selected day
- Tea breaks and lunches

**Earlybird pricing ends August 1 2018. Please have a credit card handy for online payment.**

To request payment via direct transfer please email [waste@eventandconferenceco.com.au](mailto:waste@eventandconferenceco.com.au)  
(<mailto:waste@eventandconferenceco.com.au>)

Please select **Individual** or **Group** registration and follow the prompts to complete your registration.

### Registration

- Individual
- Group

### Group Members

#### **Group Size**

1	163
---	-----

Group Member # 1 (Group Contact)

**First Name \***

**Last Name \***

Next

**EVENT MANAGEMENT - EVENT & CONFERENCE CO.**  
waste@eventandconferenceco.com.au  
08 6102 2516



### **11.3 ITEMS CONTAINED IN THE INFORMATION BULLETIN**

**REFERENCE: Ref: D2018/09734**

The following item is included in the Information Bulletin, which accompanies the Agenda.

#### **1. WASTE SERVICES**

1.1 COUNCIL TONNAGE COMPARISONS AS AT 30 JUNE 2018 (Ref: D2018/09665)

#### Discussion ensued

Mr Purdy requested for the waste tonnes delivered to the C & I Plant be reported going forward.

#### **RECOMMENDATION**

That the Technical Advisory Committee notes the item contained in the Information Bulletin accompanying the 9 August 2018 Technical Advisory Committee Agenda.

#### **TAC RESOLUTION(S)**

MOVED MR PEARSON

SECONDED MR JACKSON

THAT THE TECHNICAL ADVISORY COMMITTEE NOTES THE ITEM CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 9 AUGUST 2018 TECHNICAL ADVISORY COMMITTEE AGENDA.

**CARRIED UNANIMOUSLY**

#### **12 REPORTS OF DELEGATES**

Nil

#### **13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING**

Nil

#### **14 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

Nil





## 15 FUTURE MEETINGS OF THE TECHNICAL ADVISORY COMMITTEE

The next meeting of the Technical Advisory Committee will be held on **Thursday 6 September 2018 (if required)** at the EMRC Administration Office, 1<sup>st</sup> Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 4:00pm.

### Future Meetings 2018

Thursday	6	September	(if required)	at	EMRC Administration Office
Thursday	4	October	(if required)	at	EMRC Administration Office
Thursday	22	November	(if required)	at	Red Hill Waste Management Facility

## 16 DECLARATION OF CLOSURE OF MEETING

There being no further business, the Chairman declared the meeting closed at 4:25pm.



**15.2 CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MEETING HELD  
16 AUGUST 2018  
(REFER TO MINUTES OF COMMITTEE – MAUVE PAGES)  
REFERENCE: D2018/08259 (CEOPRC) – D2018/11074**

The minutes of the Chief Executive Officer Performance Review Committee meeting held on **16 August 2018** accompany and form part of this agenda – (refer to mauve section of 'Minutes of Committees' for Council accompanying this Agenda).

**QUESTIONS**

The Chairman invited general questions from members on the minutes of the Chief Executive Officer Performance Review Committee. Any questions relating to the confidential report will be dealt with under section 19.1 of the agenda "Confidential Items."

**RECOMMENDATION(S)**

That Council notes the minutes of the Chief Executive Officer Performance Review Committee meeting held 16 August 2018.

**COUNCIL RESOLUTION(S)**

MOVED CR DAW

SECONDED CR O'CONNOR

THAT COUNCIL NOTES THE MINUTES OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MEETING HELD 16 AUGUST 2018.

**CARRIED UNANIMOUSLY**

**CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE (CEOPRC)****MINUTES****16 August 2018****(Ref: D2018/08259 (CEOPRC) – D2018/11074)**

A meeting of the Chief Executive Officer Performance Review Committee was held at the EMRC Administration Office, 1<sup>st</sup> Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **16 August 2018**. The meeting commenced at **5:32pm**.

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## **1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

The CEO opened the meeting at 5:32pm and introduced Mr John Phillips of John Phillips Consulting who is the Council appointed facilitator for the CEO performance review.

## **2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**

### **Committee Members**

Cr Jai Wilson	EMRC Member	Town of Bassendean
Cr Sally Palmer	EMRC Member	City of Bayswater
Cr Janet Powell	EMRC Member	City of Belmont
Cr Dylan O'Connor	EMRC Member	City of Kalamunda
Cr John Daw	EMRC Member	Shire of Mundaring
Cr David McDonnell	EMRC Member	City of Swan

### **Visitor(s)**

Mr John Phillips	John Phillips Consulting
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### **EMRC Officers**

Mr Peter Schneider	Chief Executive Officer
Mrs Prapti Mehta	Manager Human Resources
Mr Hua Jer Liew	Director Corporate Services
Ms Theresa Eckstein	Executive Assistant to CEO (Minutes)

## **3 DISCLOSURE OF INTERESTS**

The Chief Executive Officer advised the following disclosures of interest.

### **3.1 PRAPTI MEHTA – MANAGER HUMAN RESOURCES – INTERESTS AFFECTING IMPARTIALITY**

Item:	15.1
Subject:	Confidential Item 15.1 - Chief Executive Officer 2018 Performance Review and Contract Renewal
Nature of Interest:	Disclosure of Interests Affecting Impartiality, EMRC Code of Conduct 2.3. Due to reporting relationship to the CEO

### **3.2 PETER SCHNEIDER – CHIEF EXECUTIVE OFFICER – INTERESTS AFFECTING IMPARTIALITY**

Item:	15.1
Subject:	Confidential Item 15.1 - Chief Executive Officer 2018 Performance Review and Contract Renewal
Nature of Interest:	Disclosure of Interests Affecting Impartiality, EMRC Code of Conduct 2.3. Subject matter of the Report directly applies to the Chief Executive Officer

## **4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION**

Nil



## 5 ELECTION OF A CHAIRMAN AND DEPUTY CHAIRMAN OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE

### 5.1 ELECTION OF A CHAIRMAN OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE (CEOPRC)

REFERENCE: D2018/01610 (CEOPRC) – D2018/11407

#### PURPOSE OF REPORT

The purpose of this report is to provide for an election to be conducted for the Office of Chairman of the Chief Executive Officer Performance Review Committee (CEOPRC).

#### KEY ISSUES AND RECOMMENDATION(S)

- It is a statutory requirement that the Committee elect a Chairman at the first meeting of the CEOPRC after an Ordinary Council elections day.

##### Recommendation(s)

That the members of the Chief Executive Officer Performance Review Committee elect a Chairman.

#### SOURCE OF REPORT

Director Corporate Services

#### BACKGROUND

At the Special Meeting of Council held on Thursday 9 November 2017, the EMRC Chairman and Deputy Chairman were elected and members to the EMRC Committees were appointed.

#### CEOPRC MEMBERS 2017-2019

The following members were appointed to the CEOPRC at the Special Meeting of Council held on 9 November 2017:

EMRC Member	Cr Jai Wilson	Town of Bassendean
EMRC Member	Cr Sally Palmer	City of Bayswater
EMRC Member	Cr Janet Powell	City of Belmont
EMRC Member	Cr Dylan O'Connor	City of Kalamunda
EMRC Member	Cr John Daw	Shire of Mundaring
EMRC Member	Cr David McDonnell	City of Swan

In accordance with section 5.12(1) of the *Local Government Act 1995* (the Act) the members of a committee are to elect a presiding member from amongst themselves in accordance with Schedule 2.3, Division 1.

It is a requirement of Schedule 2.3 of the Act that the election is conducted by the Chief Executive Officer (CEO) and the nominations for the Office are to be given to the CEO in writing before the meeting or during the meeting before the close of nominations. Furthermore, if a member is nominated by another member the CEO is not to accept the nomination unless the nominee has advised the CEO, orally or in writing, that he or she is willing to be nominated for the Office. Members are to vote on the matter by secret ballot.

The procedure outlined in Schedule 2.3 of the Act will be followed if there is an equality of votes.



*Item 5.1 continued*

**REPORT**

The CEO will preside at the meeting until the Office of Chairman of the CEOPRC is filled.

The following material accompanies the agenda for this meeting as a means of assisting members of the Committee to nominate themselves or another member for the Office of Chairman of the CEOPRC:

- 1. Chief Executive Officer Performance Review Committee Terms of Reference
- 2. A blank nomination form for the Office of Chairman of the CEOPRC, nominate oneself
- 3. A blank nomination form for the Office of Chairman of the CEOPRC, nominate another
- 4. A blank ballot paper for Election of Chairman of the CEOPRC

Ballot papers will be made available prior to voting.

The completed nomination forms are to be given to the CEO before the meeting or when the CEO calls for them when dealing with this item at the meeting.

**STRATEGIC/POLICY IMPLICATIONS**

Council Policy 2.1 provides for the establishment of the Chief Executive Officer Performance Review Committee.

Key Result Area 3 – Good Governance

- 3.3 To provide responsible and accountable governance and management of the EMRC

**FINANCIAL IMPLICATIONS**

Nil

**SUSTAINABILITY IMPLICATIONS**

Nil

**MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	



*Item 5.1 continued*

#### ATTACHMENT(S)

1. Chief Executive Officer Performance Review Committee Terms of Reference (Ref: D2018/11408)
2. A blank nomination form for the Office of Chairman of the CEOPRC, nominate oneself (Ref: D2018/11409)
3. A blank nomination form for the Office of Chairman of the CEOPRC, nominate another (Ref: D2018/11409)
4. Ballot Paper – Election of CEOPRC Chairman (Ref: D2018/11410)

#### VOTING REQUIREMENT

Secret Ballot

#### **RECOMMENDATION(S)**

That the members of the Chief Executive Officer Performance Review Committee elect a Chairman.

The Chief Executive Officer advised that no nominations for the Office of Chairman of the Chief Executive Officers Performance Review Committee had been received.

The Chief Executive Officer called for nominations. Cr O'Connor nominated himself.

#### **ANNOUNCEMENT: OF THE OFFICE OF CHAIRMAN**

There being no further nominations Cr O'Connor was declared Chairman of the Chief Executive Officer's Performance Review Committee unopposed for the term commencing 16 August 2018 until 2019.

The Chief Executive Officer congratulated Cr O'Connor and vacated the Chair at 5:35pm.

At 5:35pm Cr O'Connor took the Chair.

## **TERMS OF REFERENCE**

### **CHIEF EXECUTIVE OFFICERS PERFORMANCE REVIEW COMMITTEE**

#### **1. OBJECTIVES OF COMMITTEE:**

The Chief Executive Officers Performance Review Committee (CEORC) is a formally appointed committee of Council and is responsible to that body. It has been established to conduct an annual review of the Chief Executive Officer's (CEO) performance, remuneration, contract terms and conditions, with the assistance of an external facilitator;

#### **2. RESPONSIBILITIES**

To ensure that the review of performance of the Chief Executive Officer (CEO) for the EMRC is undertaken in accordance with the provisions of the Local Government Act (1995) and Local Government (Administration) Regulations 1996 and EMRC's policies.

#### **3. DUTIES**

The duties of the Committee will include the following:

- (a) Review the Chief Executive Officer's (CEO) performance with the appropriate provisions contained within the CEO's Contract of Employment and agreed performance objectives;
- (b) Prepare and table the concluded Performance Review Report to the Council for consideration and actioning;
- (c) Review the CEO's performance on an on-going basis if the Council or the CEO perceives that there is a need to do so;
- (d) Determine the Performance Objectives to be met by the CEO for the following year and refer them to Council for consideration and actioning;
- (e) Review the CEO's remuneration package, in accordance with the appropriate provisions of the CEO's Contract of Employment and refer the recommendations to Council for consideration and actioning
- (f) Review the CEO's Contract of Employment and make recommendations to council in relation to varying the contract as and when necessary
- (g) Appoint a consultant to assist it in its functions.

#### **4. MEMBERSHIP:**

4.1. The Committee will comprise of six Councillors.

4.2. The Committee will have no deputy members.

4.3. Members will be appointed for a period of two years following each ordinary Council election.



## **5. MEETINGS**

- 5.1. The Committee shall hold regular meetings at such times and on such days as the Council may determine by resolution.
- 5.2. Additional meetings will be convened at the discretion of the Chairperson.

## **6. OPERATING PROCEDURES**

- 6.1. All meetings of the Committee are to be conducted in accordance with the Local Government Act 1995, associated Regulations and the *EMRC Standing Orders Local Law 1998*.
- 6.2. A quorum for a meeting of the Committee shall be at least 50% of the number of offices (whether vacant or not) of member of the Committee.
- 6.3. Voting
  - (a) All decisions of the Committee shall be made on the basis of a simple majority decision of the members present or, if another kind of majority has been prescribed by regulations for the particular kind of decision, by that kind of majority.
  - (b) If the decision results in a tied vote, the person presiding is to cast a second vote.
  - (c) Persons other than Committee members are not entitled to cast a vote.
  - (d) All other aspects related to voting procedure shall be consistent with relevant sections of the EMRC Standing Orders Local Law 1998
- 6.4. Other EMRC staff may attend meetings, at the discretion of the Chief Executive Officer, to provide advice and information when required.

## **7. REPORTING**

- 7.1. The Committee shall after every meeting forward the minutes of that meeting to the next Ordinary Meeting of Council, including a report explaining any specific recommendations and key outcomes.
- 7.2. The item of Council business referred to in relation to this is to be treated as confidential in accordance with s5.23(2) of the Local Government Act 1995, r14(2) of the Local Government (Administration) Regulations 1996, Standing Orders Bylaw 4.2 and Council's Policy for dealing with confidential items.

## **8. DELEGATED POWER**

- 8.1. The Committee has no delegated powers and no authority to implement its recommendations.

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**Related Documentation:**

Policy 2.1 Committees of Council

Policy 4.1 Chief Executive Officer - Appointment, Performance Assessment and Review Policy

Policy 1.5 Council Meeting Agenda/Minutes Confidential/Late Items

EMRC Standing Orders Local Law 2013

EMRC Code of Conduct

**Administration:**

Adopted / Reviewed by Council: 23 September 2010  
18 September 2014

Next Review: Following the Ordinary Elections in 2017

Responsible: Chief Executive Officer



## **Nomination for Chairman of the Chief Executive Officer Performance Review Committee**

To the Chief Executive Officer

I hereby nominate myself, \_\_\_\_\_ for the position of Chairman of the Eastern Metropolitan Regional Council Chief Executive Officer Performance Review Committee for the term of Office commencing on the date of the election and continuing until the next ordinary elections day and/or other circumstances occur in accordance with section 5.11 of the *Local Government Act 1995*.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_



## Nomination for Chairman of the Chief Executive Officer Performance Review Committee

To the Chief Executive Officer

I hereby nominate \_\_\_\_\_ for the position of Chairman of the Eastern Metropolitan Regional Council Chief Executive Officer Performance Review Committee for the term of Office commencing on the date of the election and continuing until the next ordinary elections day and/or other circumstances occur in accordance with section 5.11 of the *Local Government Act 1995*.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

\*I \_\_\_\_\_ hereby certify that I accept the above nomination to the position of Chairman of the Eastern Metropolitan Regional Council Chief Executive Officer Performance Review Committee.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

\*This certificate is to be completed when a Representative is nominated by another Representative.



**Eastern Metropolitan Regional Council  
CEOPRC Thursday 16 August 2018**

**BALLOT PAPER FOR THE  
ELECTION OF THE CEOPRC CHAIRMAN**

***HOW TO VOTE***

**Place a tick  in the box next to the candidate you want to elect.  
Do not make any other marks on the ballot paper.**

**First Name, Last Name**

**First Name, Last Name**

**First Name, Last Name**



## 5.2 ELECTION OF A DEPUTY CHAIRMAN OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE (CEOPRC)

REFERENCE: D2018/01611 9 (CEOPRC) – D2018/11411

### PURPOSE OF REPORT

The purpose of this report is to provide for an election to be conducted for the Office of Deputy Chairman of the Chief Executive Officer Performance Review Committee (CEOPRC).

### KEY ISSUES AND RECOMMENDATION(S)

- In accordance with section 5.12 (2) of the *Local Government Act 1995*, the members of a committee may elect a deputy presiding member from amongst themselves.

#### Recommendation(s)

That the members of the Chief Executive Officer Performance Review Committee elect a Deputy Chairman.

### SOURCE OF REPORT

Director Corporate Services

### BACKGROUND

At the Special Meeting of Council held on Thursday 9 November 2017, the EMRC Chairman and Deputy Chairman were elected and members to the EMRC Committees were appointed.

### CEOPRC MEMBERS 2017 - 2019

The following members were appointed to the CEOPRC at the Special Meeting of Council held on 9 November 2017:

EMRC Member	Cr Jai Wilson	Town of Bassendean
EMRC Member	Cr Sally Palmer	City of Bayswater
EMRC Member	Cr Janet Powell	City of Belmont
EMRC Member	Cr Dylan O'Connor	City of Kalamunda
EMRC Member	Cr John Daw	Shire of Mundaring
EMRC Member	Cr David McDonnell	City of Swan

In accordance with section 5.12(2) of the *Local Government Act 1995* (the Act) the members of a committee may elect a deputy presiding member from amongst themselves.

It is a requirement of Schedule 2.3 of the Act that the election of the Deputy Chairman is conducted by the Chairman and the nominations for the Office are to be given to the Chief Executive Officer (CEO) in writing before the meeting or the Chairman during the meeting before the close of nominations. Furthermore, if a member is nominated by another member, the Chairman is not to accept the nomination unless the nominee has advised the Chairman, orally or in writing, that he or she is willing to be nominated for the Office. Members are to vote on the matter by secret ballot.

The procedure outlined in Schedule 2.3 of the Act will be followed if there is an equality of votes.



*Item 5.2 continued*

## REPORT

The following material accompanies the agenda for this meeting as a means of assisting members of the Committee to nominate themselves or another member for the Office of Deputy Chairman of the CEOPRC:

1. A blank nomination form for the Office of Deputy Chairman of the CEOPRC, nominate oneself
2. A blank nomination form for the Office of Deputy Chairman of the CEOPRC, nominate another
3. A blank ballot paper for Election of Deputy Chairman of the CEOPRC

Ballot papers will be made available prior to voting.

The completed nomination forms are to be given to the CEO before the meeting or when called for by the Chairman when dealing with this item at the meeting.

## STRATEGIC/POLICY IMPLICATIONS

Council Policy 2.1 provides for the establishment of the Chief Executive Officer Performance Review Committee.

Key Result Area 3 – Good Governance

- 3.3 To provide responsible and accountable governance and management of the EMRC

## FINANCIAL IMPLICATIONS

Nil

## SUSTAINABILITY IMPLICATIONS

Nil

## MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

## ATTACHMENT(S)

1. A blank nomination form for the Office of Deputy Chairman of the CEOPRC, nominate oneself (Ref: D2018/11412)
2. A blank nomination form for the Office of Deputy Chairman of the CEOPRC, nominate another (Ref: D2018/11412)
3. Ballot Paper – Election of CEOPRC Deputy Chairman (Ref: D2018/11413)



*Item 5.2 continued*

#### VOTING REQUIREMENT

Secret Ballot

#### **RECOMMENDATION(S)**

That the members of the Chief Executive Officer Performance Review Committee elect a Deputy Chairman.

The Chairman advised no nominations for the Office of Deputy Chairman of the Chief Executive Officers Performance Review Committee had been received.

The Chairman called for nominations. Cr McDonnell nominated himself.

#### **ANNOUNCEMENT: OF THE OFFICE OF DEPUTY CHAIRMAN**

There being no further nominations Cr McDonnell was declared Deputy Chairman of the Chief Executive Officer's Performance Review Committee unopposed for the term commencing 16 August 2018 until 2019.

The Chairman congratulated Cr McDonnell.

The Director Corporate Services and the Executive Assistant to the Chief Executive Officer departed the meeting at 5:36pm.





## **Nomination for Deputy Chairman of the Chief Executive Officer Performance Review Committee**

To the Chief Executive Officer

I hereby nominate myself, \_\_\_\_\_ for the position of Deputy Chairman of the Eastern Metropolitan Regional Council Chief Executive Officer Performance Review Committee for the term of Office commencing on the date of the election and continuing until the next ordinary elections day and/or other circumstances occur in accordance with section 5.11 of the *Local Government Act 1995*.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_



## Nomination for Deputy Chairman of the Chief Executive Officer Performance Review Committee

To the Chief Executive Officer

I hereby nominate \_\_\_\_\_ for the position of Deputy Chairman of the Eastern Metropolitan Regional Council Chief Executive Officer Performance Review Committee for the term of Office commencing on the date of the election and continuing until the next ordinary elections day and/or other circumstances occur in accordance with section 5.11 of the *Local Government Act 1995*.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

\*I \_\_\_\_\_ hereby certify that I accept the above nomination to the position of Deputy Chairman of the Eastern Metropolitan Regional Council Chief Executive Officer Performance Review Committee.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

\*This certificate is to be completed when a Representative is nominated by another Representative.



**Eastern Metropolitan Regional Council  
CEOPRC Thursday 16 August 2018**

**BALLOT PAPER FOR THE  
ELECTION OF THE CEOPRC DEPUTY CHAIRMAN**

***HOW TO VOTE***

**Place a tick  in the box next to the candidate you want to elect.**

**Do not make any other marks on the ballot paper.**

**First Name, Last Name**

**First Name, Last Name**

**First Name, Last Name**



**6 PETITIONS, DEPUTATIONS AND PRESENTATIONS**

Nil

**7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**7.1 MINUTES OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MEETING HELD 27 JULY 2017**

That the minutes of the Chief Executive Officer Performance Review Committee meeting held on 27 July 2017 which have been distributed, be confirmed.

**CEOPRC RESOLUTION(S)**

MOVED CR MCDONNELL                      SECONDED CR PALMER

THAT THE MINUTES OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MEETING HELD ON 27 JULY 2017 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

**CARRIED UNANIMOUSLY**

**8 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

**9 QUESTIONS BY MEMBERS WITHOUT NOTICE**

Nil

**10 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC**

NOTE: Section 5.23(2) of the *Local Government Act 1995*, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

The following report item is covered in Section 14 of this agenda.

10.1 CHIEF EXECUTIVE OFFICER 2018 PERFORMANCE REVIEW AND CONTRACT RENEWAL

**11 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING**

Nil



**12 REPORTS OF EMPLOYEES**

Nil

**13 REPORTS OF DELEGATES**

Nil

**14 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING**

Nil

**15 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

**RECOMMENDATION (Closing meeting to the public)**

That the meeting be closed to members of the public in accordance with Section 5.23 (2)(a), (b), (c) and (e) of the *Local Government Act 1995* for the purpose of dealing with matters of a confidential nature.

**CEOPRC RESOLUTION**

MOVED CR WILSON

SECONDED CR MCDONNELL

THAT THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2)(A), (B), (C) AND (E) OF THE *LOCAL GOVERNMENT ACT 1995* FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.

**CARRIED UNANIMOUSLY**

The meeting was closed to the public at 5.40 pm.

The Chief Executive Officer departed the meeting at 5:42pm.

**15.1 CHIEF EXECUTIVE OFFICER 2018 PERFORMANCE REVIEW AND CONTRACT RENEWAL**

**REFERENCE: D2018/08524 (CEOPRC) – D2018/11378**

This item is recommended to be confidential because it contains matters affecting an employee and is to be treated as confidential in accordance with EMRC Policy 4.1 – Chief Executive Officer Appointment, Performance Assessment and Review Policy.

The Committee considered the Confidential Item circulated with the Agenda under Separate Cover.



**RECOMMENDATION [Meeting re-opened to the public]**

That the meeting be re-opened, the members of the public be invited to return to the meeting and the recommendations passed behind closed doors be recorded.

**CEOPRC RESOLUTION**

MOVED CR DAW

SECONDED CR MCDONNELL

THAT THE MEETING BE RE-OPENED, THE MEMBERS OF THE PUBLIC BE INVITED TO RETURN TO THE MEETING AND THE RECOMMENDATIONS PASSED BEHIND CLOSED DOORS BE RECORDED.

**CARRIED UNANIMOUSLY**

The meeting was reopened to the public at 7.15pm.

Recording of the recommendations passed behind closed doors, namely:

**15.1 CHIEF EXECUTIVE OFFICER 2018 PERFORMANCE REVIEW AND CONTRACT RENEWAL**

**REFERENCE: D2018/08524 (CEOPRC) – D2018/11378**

**CEOPRC RECOMMENDATION**

MOVED WILSON

SECONDED PALMER

THAT:

1. COUNCIL COMMENCE DISCUSSIONS WITH THE CHIEF EXECUTIVE OFFICER REGARDING A RENEWAL OF HIS CONTRACT OF EMPLOYMENT FOR A FURTHER FIVE (5) YEAR TERM.
2. COUNCIL ENDORSE THE INDICATIVE TIMETABLE FOR UNDERTAKING THE CHIEF EXECUTIVE OFFICER'S 2018 PERFORMANCE REVIEW PROCESS.
3. COUNCIL CONCLUDES THE CHIEF EXECUTIVE OFFICER'S CONTRACT RENEWAL PROCESS BY THE DECEMBER 2018 ORDINARY COUNCIL MEETING.
4. COUNCIL DIRECTS THE CHIEF EXECUTIVE OFFICER TO PROVIDE A HARD COPY OF HIS CONTRACT OF EMPLOYMENT AND CURRENT REMUNERATION PACKAGE, APPROPRIATELY WATER MARKED FOR CONFIDENTIALITY PURPOSES, TO ALL COUNCILLORS WITHIN 5 WORKING DAYS OF THE 23 AUGUST 2018 MEETING.
5. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CHIEF EXECUTIVE OFFICER.

**CARRIED UNANIMOUSLY**

**16 FUTURE MEETINGS OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE**

The next meeting of the Chief Executive Officer Performance Review Committee will be held on **Thursday, 27 September 2018** at the EMRC Administration Office, 1<sup>st</sup> Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at a time to be determined.

**17 DECLARATION OF CLOSURE OF MEETING**

There being no further business the meeting was closed at 7.17pm.



## **16 REPORTS OF DELEGATES**

Nil

## **17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

## **18 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING**

### **18.1 FORMAT OF DISTRIBUTED MINUTES**

A motion was received by Cr Palmer as follows:

*"In addition to its current process of providing Abridged Minutes for meetings, a link be provided to the minutes page on the EMRC website and an electronic copy of the full minutes of each ordinary meeting of Council be provided to the member Council CEOs."*

The reason given by Cr Palmer for the above motion is that a full and comprehensive minute's document allows for greater transparency for Councillors, member Councillors and affected ratepayers within the region.

#### **Officer Comments – Director Corporate Services**

It is not uncommon for Councils to provide Abridged Minutes and the historic use of the Abridged Minutes system by the EMRC was initiated at the suggestion of Councillors and member Councillors and member Council Officers in order to save on the amount of paper being used and to reduce printing costs, officer time on compiling them and the amount of storage space taken up by those who received them.

The Abridged Minutes are read in conjunction with the Agenda i.e. only items where the decision of Council is different to the recommendation in the relevant item of the Agenda are included in the Abridged Minutes together with relevant administrative matters as detailed in section 1 – 13 of the Agenda.

The full minutes of Council are provided on the EMRC website once confirmed by Council.

Thirty copies of the minutes of each Ordinary meeting of Council are provided and distributed to Councillors, Deputy Councillors, CEOs and TAC members, which can contain several hundred pages per copy.

Despite previous offers to distribute agendas and minutes in electronic format, no Councillors have opted to receive them other than in hardcopy format, therefore the efficiency provided by the Abridged Minutes system is still considered appropriate.

However if any recipients prefer to be provided with the full minutes, the EMRC would be happy to oblige their respective requests in either hardcopy or electronic format.

#### **COUNCIL RESOLUTION(S)**

MOVED CR PALMER

SECONDED CR MCKENNA

IN ADDITION TO ITS CURRENT PROCESS OF PROVIDING ABRIDGED MINUTES FOR MEETINGS, A LINK BE PROVIDED TO THE MINUTES PAGE OF THE EMRC WEBSITE AND AN ELECTRONIC COPY OF THE FULL MINUTES OF EACH ORDINARY MEETING OF COUNCIL BE PROVIDED TO THE MEMBER COUNCIL CEOS.

**CARRIED UNANIMOUSLY**



## **19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

### **RECOMMENDATION (Closing meeting to the public)**

That with the exception of ....., the meeting be closed to members of the public in accordance with Section 5.23 (2) of the *Local Government Act 1995* for the purpose of dealing with matters of a confidential nature.

### **COUNCIL RESOLUTION**

MOVED CR DAW

SECONDED CR PALMER

THAT WITH THE EXCEPTION OF THE CHIEF EXECUTIVE OFFICER, DIRECTOR CORPORATE SERVICES, DIRECTOR WASTE SERVICES, DIRECTOR REGIONAL SERVICES, EMRC DEPUTY MEMBERS FROM CITY OF BAYSWATER, SHIRE OF MUNDARING AND CITY OF SWAN, CHIEF EXECUTIVE OFFICER FROM CITY OF BELMONT, DIRECTOR TECHNICAL SERVICES FROM CITY OF BAYSWATER, MANAGER HUMAN RESOURCES, EXECUTIVE ASSISTANT TO THE CEO AND ADMINISTRATION OFFICER WASTE SERVICES THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2) OF THE *LOCAL GOVERNMENT ACT 1995* FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.

**CARRIED UNANIMOUSLY**

The doors of the meeting were closed at 7:17pm and members of the public departed the Council Chambers.

The Chief Executive Officer, Director Corporate Services, Director Waste Services, Director Regional Services, EMRC Deputy Members, Cr Filomena Piffaretti, Cr Doug Jeans, Cr Ian Johnson, the CEO from the City of Belmont, the Director Technical Services from the City of Bayswater, Manager Human Resources, Executive Assistant to the CEO and the Administration Officer Waste Services remained in the Council Chambers.

### **19.1 WORKSHOP TO DISCUSS A REVIEW OF THE ESTABLISHMENT AGREEMENT OF THE EMRC**

**REFERENCE: D2018/10336**

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

The Council considered the Confidential Item circulated with the Agenda under Separate Cover.





*Item 19 continued*

The Director Corporate Services, Director Waste Services, Director Regional Services, the CEO from the City of Belmont, Director Technical Services, City of Bayswater, Executive Assistant to the CEO and Administration Officer Waste Services departed the meeting following item 19.1 at 7:42pm.

**19.2 ITEM 15.1 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MINUTES - CHIEF EXECUTIVE OFFICER 2018 PERFORMANCE REVIEW AND CONTRACT RENEWAL**

**REFERENCE: D2018/08524 (CEOPRC) – D2018/11378**

This item is recommended to be confidential because it contains matters affecting an employee and is to be treated as confidential in accordance with EMRC Policy 4.1 – Chief Executive Officer Appointment, Performance Assessment and Review Policy.

The Council considered the Confidential Item circulated with the Agenda under Separate Cover.

**RECOMMENDATION [Meeting re-opened to the public]**

That the meeting be re-opened, the members of the public be invited to return to the meeting and the recommendations passed behind closed doors be recorded.

**COUNCIL RESOLUTION**

MOVED CR KOVALEVS                      SECONDED CR POWELL

THAT THE MEETING BE RE-OPENED, THE MEMBERS OF THE PUBLIC BE INVITED TO RETURN TO THE MEETING AND THE RECOMMENDATIONS PASSED BEHIND CLOSED DOORS BE RECORDED.

**CARRIED UNANIMOUSLY**

The doors of the meeting were re-opened at 7:48pm and members of the public returned to the Council Chambers.

Recording of the resolutions passed behind closed doors, namely:

**19.1 WORKSHOP TO DISCUSS A REVIEW OF THE ESTABLISHMENT AGREEMENT OF THE EMRC**

**REFERENCE: D2018/10336**

**COUNCIL RESOLUTION(S)**

MOVED CR WILSON                      SECONDED CR WOLFF

THAT COUNCIL REQUESTS RESPONSES TO QUESTIONS RAISED AT THE WORKSHOP HELD ON 19 JULY 2018, AS DETAILED WITHIN THE ATTACHMENT TO THIS REPORT, BE REFERRED BACK TO COUNCIL.

**CARRIED UNANIMOUSLY**



**19.2 ITEM 15.1 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MINUTES - CHIEF EXECUTIVE OFFICER 2018 PERFORMANCE REVIEW AND CONTRACT RENEWAL**

**REFERENCE: D2018/08524 (CEOPRC) – D2018/11378**

**COUNCIL RESOLUTION(S)**

MOVED CR O'CONNOR                      SECONDED CR PALMER

THAT:

1. COUNCIL COMMENCE DISCUSSIONS WITH THE CHIEF EXECUTIVE OFFICER REGARDING A RENEWAL OF HIS CONTRACT OF EMPLOYMENT FOR A FURTHER FIVE (5) YEAR TERM.
2. COUNCIL ENDORSE THE INDICATIVE TIMETABLE FOR UNDERTAKING THE CHIEF EXECUTIVE OFFICER'S 2018 PERFORMANCE REVIEW PROCESS.
3. COUNCIL CONCLUDES THE CHIEF EXECUTIVE OFFICER'S CONTRACT RENEWAL PROCESS BY THE DECEMBER 2018 ORDINARY COUNCIL MEETING.
4. COUNCIL DIRECTS THE CHIEF EXECUTIVE OFFICER TO PROVIDE A HARD COPY OF HIS CONTRACT OF EMPLOYMENT AND CURRENT REMUNERATION PACKAGE, APPROPRIATELY WATER MARKED FOR CONFIDENTIALITY PURPOSES, TO ALL COUNCILLORS WITHIN 5 WORKING DAYS OF THE 23 AUGUST 2018 MEETING.
5. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CHIEF EXECUTIVE OFFICER.

**CARRIED UNANIMOUSLY**

**20 FUTURE MEETINGS OF COUNCIL**

The next meeting of Council will be held on **Thursday 20 September 2018** at the EMRC Administration Office, 1<sup>st</sup> Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 6:00pm.

**Future Meetings 2018**

Thursday	20 September		at	EMRC Administration Office
Thursday	18 October	(if required)	at	EMRC Administration Office
Thursday	6 December		at	EMRC Administration Office
January 2019				
(recess)				

The Chairman invited the Chief Executive Officer to address the Council briefly about current operational initiatives at the EMRC.

**21 DECLARATION OF CLOSURE OF MEETING**

There being no further business, the meeting was closed at 7:58pm.