



## MINUTES

### CERTIFICATION OF CONFIRMATION OF COUNCIL MEETING MINUTES

21 June 2018

I, Cr David McDonnell, hereby certify that the minutes from the Council Meeting held on 21 June 2018 pages (1) to (213) were confirmed at a meeting of Council held on 23 August 2018.

A handwritten signature in blue ink, appearing to be "David McDonnell", is written over a horizontal line.

**Signature**

Cr David McDonnell  
**Person presiding at Meeting**



# **MINUTES**

Ordinary Meeting of Council

**21 June 2018**

## ORDINARY MEETING OF COUNCIL

### MINUTES

21 June 2018

(REF: D2018/05498)

An Ordinary Meeting of Council was held at the EMRC Administration Office, 1<sup>st</sup> Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 21 June 2018**. The meeting commenced at **6:00pm**.

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## 1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 6:00pm, welcomed those in attendance and acknowledged the traditional custodians of the land on which the meeting was held and paid respects to the elders past, present and future.

## 2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

### Councillor Attendance

Cr David McDonnell ( <b>Chairman</b> )	EMRC Member	City of Swan
Cr Dylan O'Connor ( <b>Deputy Chairman</b> )	EMRC Member	City of Kalamunda
Cr Jai Wilson	EMRC Member	Town of Bassendean
Cr Kathryn Hamilton (Deputising for Cr Mykytiuk)	EMRC Deputy Member	Town of Bassendean
Cr Barry McKenna	EMRC Member	City of Bayswater
Cr Sally Palmer	EMRC Member	City of Bayswater
Cr Janet Powell	EMRC Member	City of Belmont
Cr Steve Wolff	EMRC Member	City of Belmont
Cr Geoff Stallard	EMRC Member	City of Kalamunda
Cr John Daw	EMRC Member	Shire of Mundaring
Cr David Lavell	EMRC Member	Shire of Mundaring
Cr Adam Kovalevs	EMRC Member	City of Swan

### Apologies

Cr Melissa Mykytiuk	EMRC Member	Town of Bassendean
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### EMRC Officers

Mr Peter Schneider	Chief Executive Officer
Mr Hua Jer Liew	Director Corporate Services
Mr Steve Fitzpatrick	Director Waste Services
Mrs Wendy Harris	Director Regional Services
Ms Theresa Eckstein	Executive Assistant to Chief Executive Officer
Mrs Annie Hughes-d'Aeth	Personal Assistant to Director Corporate Services (Minutes)

### EMRC Observers

Mr David Ameduri	Manager Financial Services
Mrs Prapti Mehta	Manager Human Resources
Ms Annette Rakich	Administration Officer Waste Services

### Observer(s)

Cr Cameron Blair	EMRC Deputy Member	City of Kalamunda
Cr Doug Jeans	EMRC Deputy Member	Shire of Mundaring
Mr Andrew Brien	Chief Executive Officer	City of Bayswater
Ms Rhonda Hardy	Chief Executive Officer	City of Kalamunda

### Visitor(s)

Cr Giorgia Johnson	Councillor	City of Bayswater
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## 3 DISCLOSURE OF INTERESTS

Nil



#### **4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION**

##### **4.1 2017/2018 RELATED PARTY TRANSACTIONS AND DISCLOSURE**

The 2017/2018 Related Party Transactions and Disclosure forms were distributed by email to Councillors on Tuesday of this week. These forms are due to be returned to the EMRC by no later than Friday 6 July 2018. Councillors are requested to please complete their form as a matter of priority to assist with the finalisation of the audited 2017/2018 financial report. Please note, even if you have no disclosures a signed "nil" return is still required to be submitted.

##### **4.2 2017/2018 ANNUAL RETURNS**

The Chairman advised that the 2017/2018 Annual Returns will be distributed the week ending 29 June 2018 and are due to be returned to the EMRC by no later than Friday, 24 August 2018.

Councillors should complete their returns as a matter of priority as the CCC has to be notified of any return received after the due date.

#### **5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

#### **6 PUBLIC QUESTION TIME**

Nil

#### **7 APPLICATIONS FOR LEAVE OF ABSENCE**

##### **7.1 CRS GEOFF STALLARD AND ADAM KOVALEVS - LEAVE OF ABSENCE**

#### **COUNCIL RESOLUTION(S)**

MOVED CR POWELL

SECONDED CR WILSON

THAT COUNCIL APPROVE APPLICATIONS FOR LEAVE OF ABSENCE FOR CR STALLARD FROM 21 AUGUST 2018 TO 11 SEPTEMBER 2018 INCLUSIVE AND FOR CR KOVALEVS FROM 8 JULY 2018 TO 16 JULY 2018 INCLUSIVE.

**CARRIED UNANIMOUSLY**

#### **8 PETITIONS, DEPUTATIONS AND PRESENTATIONS**

Nil

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## **9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

### **9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 24 MAY 2018**

That the minutes of the Ordinary Meeting of Council held on 24 May 2018 which have been distributed, be confirmed.

#### **COUNCIL RESOLUTION**

MOVED CR STALLARD                      SECONDED CR KOVALEVS

THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 24 MAY 2018 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

**CARRIED UNANIMOUSLY**

## **10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

## **11 QUESTIONS BY MEMBERS WITHOUT NOTICE**

Nil

## **12 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC**

Nil

## **13 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING**

Nil

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## **14 REPORTS OF EMPLOYEES**

### **QUESTIONS**

The Chairman invited questions from members on the reports of employees.

### **RECOMMENDATION(S)**

That with the exception of items ....., which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Reports of Employees (Section 14).

### **COUNCIL RESOLUTION(S)**

MOVED CR POWELL

SECONDED CR DAW

THAT WITH THE EXCEPTION OF ITEMS 14.3 AND 14.5, WHICH ARE TO BE WITHDRAWN AND DEALT WITH SEPARATELY, COUNCIL ADOPTS THE RECOMMENDATIONS IN THE REPORTS OF EMPLOYEES (SECTION 14).

**CARRIED UNANIMOUSLY**

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## 14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF MAY 2018

REFERENCE: D2018/06903

### PURPOSE OF REPORT

The purpose of this report is to present to Council a list of accounts paid under the Chief Executive Officer's delegated authority during the month of May 2018 for noting.

### KEY ISSUES AND RECOMMENDATION(S)

- As per the requirements of regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, the list of accounts paid during the month of May 2018 is provided for noting.

#### Recommendation(s)

That Council notes the CEO's list of accounts for May 2018 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming the attachment to this report totalling \$11,729,185.43.

### SOURCE OF REPORT

Director Corporate Services

### BACKGROUND

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Municipal Fund and Trust Fund. In accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the CEO is to be provided to Council, where such delegation is made.



Item 14.1 continued

## REPORT

The table below summarises the payments drawn on the funds during the month of May 2018. A list detailing the payments made is appended as an attachment to this report.

<b>Municipal Fund</b>	EFT Payments	EFT39474 – EFT39647	
	Cheque Payments	220348 – 220351	
	Payroll EFT	PAY 2018-22, PAY 2018-23, & PAY 2018-24	
	Direct Debits		
	- Superannuation	DD17167.1 – DD17167.22 DD17168.1 – DD17168.21	
	- Bank Charges	1*MAY18	
	- Other	1330 – 1341	\$11,729,185.43
	<b>Less</b>		
	Cancelled EFT & Cheques		Nil
<b>Trust Fund</b>	Not Applicable		Nil
<b>Total</b>			<b>\$11,729,185.43</b>

## STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 – Good Governance

- 3.3 To provide responsible and accountable governance and management of the EMRC
- 3.4 To continue to improve financial and asset management practices

## FINANCIAL IMPLICATIONS

As contained within the report.

## SUSTAINABILITY IMPLICATIONS

Nil



*Item 14.1 continued*

### **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

### ATTACHMENT(S)

CEO's Delegated Payments List for the month of May 2018 (Ref: D2018/07410)

### VOTING REQUIREMENT

Simple Majority

### **RECOMMENDATION(S)**

That Council notes the CEO's list of accounts for May 2018 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming the attachment to this report totalling \$11,729,185.43.

### **COUNCIL RESOLUTION(S)**

MOVED CR POWELL

SECONDED CR DAW

THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR MAY 2018 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE *LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$11,729,185.43.

**CARRIED UNANIMOUSLY**



## Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTH OF MAY 2018

Cheque / EFT No	Date	Payee	Description	Amount
EFT39474	01/05/2018	ACCENT RUBBER STAMPS & TROPHIES	STATIONERY	11.00
EFT39475	01/05/2018	ACCESS INDUSTRIAL TYRES PTY LTD	TYRE REPLACEMENTS & REPAIRS	4,423.10
EFT39476	01/05/2018	ADT SECURITY	SECURITY SYSTEM MAINTENANCE	492.82
EFT39477	01/05/2018	ADVANCED NATIONAL SERVICES PTY LTD	CLEANING SERVICES & CONSUMABLES	2,821.49
EFT39478	01/05/2018	AIR FILTER DRY CLEAN SYSTEMS WA	PLANT PARTS MAINTENANCE & SERVICE	2,052.78
EFT39479	01/05/2018	AISHI REGAN	STAFF HEALTH PROMOTION	450.00
EFT39480	01/05/2018	ALLIGHTSYKES PTY LTD	QUARTERLY SERVICE AGREEMENT - BACKUP GENERATOR AT ASCOT PLACE	349.25
EFT39481	01/05/2018	ANALYTICAL REFERENCE LABORATORY (ARL)	LABORATORY TESTING & REPORTING ON WATER SAMPLES	735.90
EFT39482	01/05/2018	ANDREW TYNDALL PHOTOGRAPHY T/A DUNDERHEAD PRODUCTIONS	PHOTOGRAPHY - EMRC COUNCILLORS	285.00
EFT39483	01/05/2018	ARMAGUARD (LINFOX ARMAGUARD PTY LTD)	COURIER SERVICE	322.35
EFT39484	01/05/2018	AUST-WEIGH	ANNUAL WEIGHBRIDGE MAINTENANCE	6,380.00
EFT39485	01/05/2018	AUSTRALIAN ENVIRONMENTAL AUDITORS PTY LTD	WASTE SERVICES ENVIRONMENTAL - AUDITING FEE / ANNUAL REPORT REVIEW	2,079.00
EFT39486	01/05/2018	AUSTRALIAN HVAC SERVICES	AIRCONDITIONING MAINTENANCE	770.00
EFT39487	01/05/2018	AUSTRALIAN LABORATORY SERVICES PTY LTD ( ALS)	LABORATORY TESTING ON WOODCHIPS	330.00
EFT39488	01/05/2018	AUTOSWEEP WA (LAMBERT FAMILY TRUST)	SITE SWEEPING - HAZELMERE	2,772.00
EFT39489	01/05/2018	BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L)	PRODUCT TRANSPORTATION COSTS & PLANT HIRE	124,713.41
EFT39490	01/05/2018	BARFIELD MECHANICAL SERVICES (JAYCOURT NOMINEES P/L)	PLANT SERVICE & MAINTENANCE	2,640.00
EFT39491	01/05/2018	BELMONT - REDCLIFFE NEWSROUND	NEWSPAPERS	47.20
EFT39492	01/05/2018	BIN BATH AUSTRALIA PTY LTD	BIN CLEANING	403.26
EFT39493	01/05/2018	BUDGET ELECTRICS	BUILDING REPAIRS & MAINTENANCE	1,240.66
EFT39494	01/05/2018	BURSON AUTOMOTIVE PTY LTD	PLANT PARTS	81.60
EFT39495	01/05/2018	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	COURIER SERVICE	1,140.97
EFT39496	01/05/2018	CARPENTRY, HOUSE AND YARD MAINTENANCE	BUILDING REPAIRS & MAINTENANCE	1,166.00
EFT39497	01/05/2018	CHEMCENTRE	DUST MONITORING & WOOD FINES SAMPLING - HAZELMERE	1,148.40
EFT39498	01/05/2018	CJD EQUIPMENT PTY LTD	PLANT MAINTENANCE, PARTS & SERVICE	6,161.66
EFT39499	01/05/2018	CME BOILERMAKING PTY LTD	REFURBISHMENT OF HAAS GRINDER	23,523.50
EFT39500	01/05/2018	COMPELLING ECONOMICS PTY LTD (REMPAN)	REMPAN STATISTIC - CENSUS SNAPSHOT	5,192.00
EFT39501	01/05/2018	COMPU-STOR	IT BACKUP DATA SERVICES	660.64
EFT39502	01/05/2018	CPR ELECTRICAL SERVICES	AIRCOND. MAINTENANCE - HAZELMERE	1,210.00
EFT39503	01/05/2018	CROSSLAND & HARDY PTY LTD	SURVEYING COSTS - NEW GROUND CONTROL POINTS & LEACHATE POND	1,783.10
EFT39504	01/05/2018	CSE CROSSCOM PTY LTD	REPAIRS & REPLACEMENTS TO 2-WAY RADIOS	4,801.05
EFT39505	01/05/2018	DAVID BROADWAY	PHOTOGRAPHY	770.00
EFT39506	01/05/2018	DIAL BEFORE YOU DIG	DIG BEFORE YOU DIG - WWtE	110.00
EFT39507	01/05/2018	DMB FLUID TECHNOLOGIES PTY LTD	REPAIRS TO SMARTFILL DIESEL FUEL SYSTEM	684.75
EFT39508	01/05/2018	DORMA AUSTRALIA PTY LTD	BUILDING MAINTENANCE - ASCOT PLACE	678.93
EFT39509	01/05/2018	ECO ENVIRONMENTAL (BENFOSTER PTY LTD)	PURCHASE OF A NEW WATER MONITORING METER	5,978.50
EFT39510	01/05/2018	EFFICIENT REFRIGERATION & ENERGY SAVINGS PTY LTD	AIRCONDITIONING MAINTENANCE - RED HILL	770.00
EFT39511	01/05/2018	ELAN ENERGY MATRIX	TYRE DISPOSAL COSTS	572.69
EFT39512	01/05/2018	FIRE RESCUE SAFETY AUSTRALIA PTY LTD	PURCHASE OF FIRE FIGHTING EQUIPMENTS	6,257.90
EFT39513	01/05/2018	FLEXI STAFF PTY LTD	LABOUR HIRE	4,034.43



## Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTH OF MAY 2018

Cheque / EFT No	Date	Payee	Description	Amount
EFT39514	01/05/2018	FLICK ANTICIMEX PTY LTD	HYGIENE SERVICES	1,724.83
EFT39515	01/05/2018	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER MAINTENANCE	837.27
EFT39516	01/05/2018	GALLERIA TOYOTA	VEHICLE SERVICE	417.45
EFT39517	01/05/2018	GEOSPREAD	PLANT HIRE	24,310.00
EFT39518	01/05/2018	GO CULTURAL ABORIGINAL TOURS & EXPERIENCES	WELCOME TO COUNTRY CEREMONY	632.50
EFT39519	01/05/2018	GOODCHILD ENTERPRISES	BATTERY PURCHASE	795.30
EFT39520	01/05/2018	GROENEVELD AUSTRALIA P/L	PLANT MAINTENANCE	905.65
EFT39521	01/05/2018	HEATLEY SALES PTY LTD	PROTECTIVE EQUIPMENT	209.85
EFT39522	01/05/2018	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) PTY LTD	PLANT SERVICE & MAINTENANCE	1,029.58
EFT39523	01/05/2018	HOSECO (WA) PTY LTD	PLANT MAINTENANCE	381.98
EFT39524	01/05/2018	INSTANT WEIGHT PTY LTD T/A INSTANT WEIGHING	CALIBRATION OF SCALE ON VOLVO LOADER	924.00
EFT39525	01/05/2018	IPING PTY LTD	INTERNET SERVICE	1,128.80
EFT39526	01/05/2018	ISENTIA PTY LTD	MONTHLY SUBSCRIPTION - MEDIA MONITORING	1,031.25
EFT39527	01/05/2018	JCB CONSTRUCTION EQUIPMENT AUSTRALIA	PLANT SERVICE & MAINTENANCE	580.58
EFT39528	01/05/2018	JJ RICHARDS & SONS P/L	PRODUCT TRANSPORTATION COST	1,717.50
EFT39529	01/05/2018	KONICA MINOLTA BUSINESS SOLUTIONS AUSTRALIA P/L	PHOTOCOPIER MAINTENANCE & SUPPLIES	1,931.45
EFT39530	01/05/2018	KOOL KREATIVE	BANNERS & SIGNAGE & INVITATION ARTWORK	3,721.30
EFT39531	01/05/2018	KOTT GUNNING LAWYERS	LEGAL ADVICE & CONTRACT PREPARATION	6,802.40
EFT39532	01/05/2018	LANDFILL GAS & POWER PTY LTD	ELECTRICITY CHARGES	25,681.32
EFT39533	01/05/2018	LANDMARK OPERATIONS LIMITED	HARDWARE SUPPLIES	24.86
EFT39534	01/05/2018	LIEBHERR AUSTRALIA PTY LTD	PLANT PARTS & MAINTENANCE	5,737.15
EFT39535	01/05/2018	MAIL PLUS PERTH	MAIL EXPENSES	369.60
EFT39536	01/05/2018	MAJOR MOTORS PTY LTD	PLANT PARTS & MAINTENANCE	845.69
EFT39537	01/05/2018	MAJOR SECURITY SERVICES PTY LTD	SECURITY MONITORING	5,510.20
EFT39538	01/05/2018	MCINERNEY FORD	VEHICLE PURCHASE	40,154.57
EFT39539	01/05/2018	MCINTOSH & SON	PLANT SERVICE & MAINTENANCE	1,396.14
EFT39540	01/05/2018	MERIT LINING SYSTEMS PTY LTD	LANDFILL LINER REPAIR	10,037.50
EFT39541	01/05/2018	MIDALIA STEEL (ONESTEEL)	PLANT PARTS	160.74
EFT39542	01/05/2018	MIDLAND CAMERA HOUSE	PURCHASE OF MEMORY CARDS FOR CAMERAS	158.00
EFT39543	01/05/2018	MIDLAND CEMENT MATERIALS	HARDWARE SUPPLIES	341.07
EFT39544	01/05/2018	MIDLAND STEEL FABRICATION	NEW ROOF FOR SHREDDER ON GRINDER	902.00
EFT39545	01/05/2018	MIDWAY FORD (WA)	VEHICLE REPAIR	813.72
EFT39546	01/05/2018	MINING AND CIVIL GEOTEST	SAMPLE TESTING OF FERRICRETE	1,595.00
EFT39547	01/05/2018	MISS MAUD	CATERING COSTS	902.35
EFT39548	01/05/2018	MUNDARING TYRE CENTRE	TYRE REPAIR & REPLACEMENTS	1,345.00
EFT39549	01/05/2018	NEVERFAIL SPRINGWATER	BOTTLED WATER	365.09
EFT39550	01/05/2018	NEVILLE REFRIGERATION & AIRCONDITIONING	DEGASSING OF FRIDGES & AIRCONDITIONERS	693.00
EFT39551	01/05/2018	ONSITE RENTALS PTY LTD	EQUIPMENT RENTAL	1,118.58
EFT39552	01/05/2018	OPUS INTERNATIONAL CONSULTANTS (AUSTRALIA) PTY LTD	CONSULTANCY - HAZELMERE RRF ROAD SAFETY PLAN & SITE ROADS LAYOUT DESIGN	13,695.00
EFT39553	01/05/2018	OTIS ELEVATOR COMPANY PTY LTD	BUILDING MAINTENANCE & REPAIRS	1,644.87



## Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTH OF MAY 2018

Cheque / EFT No	Date	Payee	Description	Amount
EFT39554	01/05/2018	PALMER EARTHMOVING AUSTRALIA PTY LTD	FERRICRETE CRUSHING	530,202.46
EFT39555	01/05/2018	PERTH ENERGY PTY LTD	GAS SUPPLY - WWtE	135.45
EFT39556	01/05/2018	PERTH OFFICE EQUIPMENT REPAIRS	OFFICE EQUIPMENT REPAIR	192.50
EFT39557	01/05/2018	PINELLI WINES PTY LTD	CATERING SUPPLIES	288.00
EFT39558	01/05/2018	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES & REPAIRS	697.72
EFT39559	01/05/2018	PJ & DM GODFREY FENCING CONTRACTORS	FENCE REPAIR	660.00
EFT39560	01/05/2018	PLANTRITE	PURCHASE OF PLANTS	232.36
EFT39561	01/05/2018	PRUDENTIAL INVESTMENT SERVICES CORP P/L	INVESTMENT ADVISORY SERVICES	1,925.00
EFT39562	01/05/2018	REFRESH WATERS PTY LTD	BOTTLED WATER	84.00
EFT39563	01/05/2018	RELATIONSHIPS AUSTRALIA WA INC	EAP - COUNSELLING FEES	165.00
EFT39564	01/05/2018	REMONDIS AUSTRALIA PTY LTD	COLLECTION OF PAPER RECYCLABLES	66.70
EFT39565	01/05/2018	RENT A FENCE PTY LTD	HIRING COSTS - TEMPORARY FENCE FOR WWtE	4,469.45
EFT39566	01/05/2018	RENTOKIL INITIAL PTY LTD	QUARTERLY PEST CONTROL SERVICE	1,047.86
EFT39567	01/05/2018	RICHGRO	MULCH ANALYSIS TO AUSTRALIAN STANDARDS & SOIL TESTING	645.70
EFT39568	01/05/2018	RUDD INDUSTRIAL AND FARM SUPPLIES	HARDWARE SUPPLIES	2,220.03
EFT39569	01/05/2018	S SMITH	COUNCIL INDUCTION - PRESENTATIONS & FACILITATION	500.00
EFT39570	01/05/2018	SAFETY WORLD	PROTECTIVE CLOTHING	441.10
EFT39571	01/05/2018	SHOWCASE CATERING	CATERING COSTS	4,247.00
EFT39572	01/05/2018	SNAP BELMONT (BELSNAP PTY LTD)	PRINTING COSTS - SITTING PLAN AND LETTERHEAD FOLLOWERS	1,111.00
EFT39573	01/05/2018	SPECIALISED MECHANICAL SERVICES	PLANT MAINTENANCE	180.91
EFT39574	01/05/2018	SPUDS GARDENING SERVICES	GROUND & GARDEN MAINTENANCE - RED HILL	2,764.00
EFT39575	01/05/2018	ST JOHN AMBULANCE ASSOCIATION	ANNUAL SERVICE TO FIRST AID KITS & FIRST AID TRAINING	1,676.46
EFT39576	01/05/2018	STANTONS INTERNATIONAL	PROBITY SERVICES - RRF TENDER	1,340.90
EFT39577	01/05/2018	STOTT HOARE	COMPUTER HARDWARE SUPPLIES	4,515.61
EFT39578	01/05/2018	SUNPALM AUSTRALIA PTY LTD T/A PREMIUM PLASTICS PTY LTD	SUPPLIES FOR SCHOOL BATTERY COLLECTIONS	135.66
EFT39579	01/05/2018	SWAN FIRE SERVICES	SERVICE TO HAZELMERE FIRE PROTECTION SYSTEM	179.30
EFT39580	01/05/2018	SYNNOTT MULHOLLAND MANAGEMENT SERVICES P/L T/A CONSULTATION	CONSULTING FEE - RRF	1,716.00
EFT39581	01/05/2018	TALIS CONSULTANTS	CONSULTING FEE - WSA CONTRACT	1,595.00
EFT39582	01/05/2018	TIM DAVIES LANDSCAPING PTY LTD (TDL)	GARDEN MAINTENANCE - ASCOT PLACE	994.98
EFT39583	01/05/2018	TJ DEPIAZZI & SONS	PRODUCT TRANSPORTATION COSTS	3,267.00
EFT39584	01/05/2018	TOOLMART AUSTRALIA PTY LTD	PURCHASE OF VACUUM CLEANER - HAZELMERE	129.00
EFT39585	01/05/2018	TOTAL TOOLS MIDLAND	9 DRAWER TOOL CHEST FOR WORKSHOP - RED HILL	999.00
EFT39586	01/05/2018	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	1,077.44
EFT39587	01/05/2018	VISY RECYCLING	RECYCLING COSTS	84.54
EFT39588	01/05/2018	VOLICH WASTE CONTRACTORS PTY LTD	BULK BIN HIRE	44.00
EFT39589	01/05/2018	WA MACHINERY GLASS	PLANT REPAIR	572.00
EFT39590	01/05/2018	WATERLOGIC AUSTRALIA PTY LTD	EQUIPMENT RENTAL	513.70
EFT39591	01/05/2018	WESTERN MAZE T/A WESTERN EDUCTING SERVICE	DUST EXTRACTION UNIT MAINTENANCE - GRINDER	610.50
EFT39592	01/05/2018	WESTERN RESOURCE RECOVERY PTY LTD	REMOVE WASTE LIQUID FROM 9 SUMPS - RED HILLS	1,452.00
EFT39593	01/05/2018	WESTRAC EQUIPMENT PTY LTD	PLANT SERVICE AGREEMENT & PLANT PARTS	2,947.42



## Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTH OF MAY 2018

Cheque / EFT No	Date	Payee	Description	Amount
EFT39594	01/05/2018	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	840.40
EFT39595	01/05/2018	WINDOW WIPERS	WINDOW CLEANING	822.14
EFT39596	01/05/2018	WORK CLOBBER	PROTECTIVE CLOTHING	622.20
EFT39597	01/05/2018	WORKFORCE INTERNATIONAL	LABOUR HIRE	2,629.45
EFT39598	02/05/2018	KUEHNE+NAGEL PTY LTD	GST ON PLANT PARTS FOR WOODWASTE GRINDER	5,001.30
EFT39599	02/05/2018	PROFICIENT AUTO ELECTRICS PTY LTD	PLANT REPAIR	308.00
EFT39600	04/05/2018	COMSYNC CONSULTING PTY LTD	IT CONSULTING	2,722.50
EFT39601	04/05/2018	SPUDS GARDENING SERVICES	GROUND & GARDEN MAINTENANCE - RED HILL	1,450.00
EFT39602	04/05/2018	WA BROILER GROWERS ASSOCIATION (INC)	REFUND OF PAYMENT GUARANTEE	8,265.40
EFT39603	04/05/2018	WBHO INFRASTRUCTURE AUSTRALIA PTY LTD	EARTHWORKS / LINING - LEACHATE PROJECT	683,582.91
EFT39604	08/05/2018	AIRWELL GROUP PTY LTD	PLANT REPAIR	1,560.70
EFT39605	08/05/2018	ANALYTICAL REFERENCE LABORATORY (ARL)	LABORATORY TESTING & REPORTING ON WATER SAMPLES	660.00
EFT39606	08/05/2018	BRIGHTMARK GROUP PTY LTD	CLEANING SERVICES & CONSUMABLES	5,912.50
EFT39607	08/05/2018	PAYG PAYMENTS	PAYG TAXATION PAYMENT	62,606.00
EFT39608	15/05/2018	AIR FILTER DRY CLEAN SYSTEMS WA	PLANT FILTERS	163.19
EFT39609	15/05/2018	CABCHARGE	ADMIN FEE	6.00
EFT39610	15/05/2018	CJD EQUIPMENT PTY LTD	PLANT MAINTENANCE & SERVICE	1,232.51
EFT39611	15/05/2018	CROMMELINS AUSTRALIA	PURCHASE OF FIRE FIGHTING WATER PUMP	3,615.00
EFT39612	15/05/2018	GLENN AXON MASLEN	CONSULTING FEE - WASTE ENVIRONMENTAL SERVICE	55.00
EFT39613	15/05/2018	INSURANCE COMMISSION OF WESTERN AUSTRALIA	INSURANCE EXCESS	3,088.84
EFT39614	15/05/2018	MOTORCHARGE PTY LTD	FLEET FUEL PURCHASES	1,980.08
EFT39615	15/05/2018	PROFICIENT AUTO ELECTRICS PTY LTD	PLANT REPAIR	360.80
EFT39616	15/05/2018	PROTECTOR FIRE SERVICES	FIRE FIGHTING EQUIPMENT MAINTENANCE - HAZELMERE	4,439.38
EFT39617	15/05/2018	REMONDIS AUSTRALIA PTY LTD	REFUND OF AN OVERPAYMENT	532.84
EFT39618	15/05/2018	SPUDS GARDENING SERVICES	GROUND & GARDEN MAINTENANCE - RED HILL	6,565.00
EFT39619	15/05/2018	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	1,317.32
EFT39620	18/05/2018	BP AUSTRALIA PTY LTD	FUEL PURCHASES	37,533.99
EFT39621	18/05/2018	BP AUSTRALIA PTY LTD	OIL PURCHASES	1,749.73
EFT39622	18/05/2018	COMSYNC CONSULTING PTY LTD	IT CONSULTING	3,011.25
EFT39623	18/05/2018	DEPUTY COMMISSIONER OF TAXATION	GST PAYMENT	155,229.00
EFT39624	18/05/2018	EDWIN DELL	REIMBURSEMENT OF TRAVEL COSTS	48.36
EFT39625	18/05/2018	FRESH BOOST PTY LTD ATF BANDITS TRUST	STAFF AMENITIES	834.00
EFT39626	18/05/2018	HOUSE OF ASTRADA & ALLWEST UNIFORMS (VERA PTY LTD)	STAFF UNIFORM	1,263.50
EFT39627	18/05/2018	PITNEY BOWES AUSTRALIA PTY LTD	POSTAGE EXPENSE	333.63
EFT39628	18/05/2018	SHUGS ELECTRICAL	EQUIPMENT REPAIR AT RED HILL	132.00
EFT39629	22/05/2018	PAYG PAYMENTS	PAYG TAXATION PAYMENT	61,580.00
EFT39630	23/05/2018	BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L)	SUPPLY OF 7000T OF CLEAN COURSE SAND TO RED HILL	17,123.39
EFT39631	23/05/2018	BOC LTD	GAS BOTTLE REFILLS - HAZELMERE	936.88
EFT39632	23/05/2018	BP AUSTRALIA PTY LTD	OIL PURCHASES	1,053.56
EFT39633	23/05/2018	BRIAN NAUGHTON (BG'S CAR CLEANING SERVICE)	CLEANING CAR POOL VEHICLES & BUILDING MAINTENANCE	210.00



## Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTH OF MAY 2018

Cheque / EFT No	Date	Payee	Description	Amount
EFT39634	23/05/2018	BRING COURIERS	COURIER SERVICE	522.04
EFT39635	23/05/2018	CABCHARGE	ADMIN FEE	6.00
EFT39636	23/05/2018	ELEMENT HYDROGRAPHIC SOLUTIONS	EQUIPMENT MAINTENANCE & SERVICE	305.80
EFT39637	23/05/2018	GLENN AXON MASLEN	CONSULTING FEE - WASTE ENVIRONMENTAL SERVICE	82.50
EFT39638	23/05/2018	GTA CONSULTANTS (WA) PTY LTD	CONSULTING FEE - REGIONAL CONGESTION MANAGEMENT ACTION PLAN	7,940.83
EFT39639	23/05/2018	LOGICAMMS AUSTRALIA PTY LTD	EQUIPMENT SERVICE & SUPPORT	330.00
EFT39640	23/05/2018	SYNERGY	ELECTRICITY CHARGES - HAZELMERE	1,454.40
EFT39641	23/05/2018	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	21.95
EFT39642	29/05/2018	AISHI REGAN	STAFF HEALTH PROMOTION	360.00
EFT39643	29/05/2018	MARKETFORCE	ADVERTISEMENT - PERTH'S AUTUMN FESTIVAL 2018	20,449.27
EFT39644	29/05/2018	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	ALTERNATIVE DAILY COVER MATERIAL	13,407.08
EFT39645	29/05/2018	SYNERGY	ELECTRICITY CHARGES - HAZELMERE	32.00
EFT39646	29/05/2018	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	5,769.20
EFT39647	29/05/2018	UPPER REACH WINERY	CATERING SUPPLIES	450.53
220348	08/05/2018	EMRC PETTY CASH - BELMONT	PETTY CASH RECOUP	476.45
220349	08/05/2018	EMRC PETTY CASH - COPPIN ROAD	PETTY CASH RECOUP	45.45
220350	08/05/2018	EMRC PETTY CASH - HAZELMERE	PETTY CASH RECOUP	55.85
220351	08/05/2018	EMRC PETTY CASH - MATHIESON ROAD	PETTY CASH RECOUP	30.60
PAY 2018-22	01/05/2018	PAYROLL FE 1/5/2018	PAYROLL	188,638.59
PAY 2018-23	15/05/2018	PAYROLL FE 15/5/2018	PAYROLL	185,092.32
PAY 2018-24	29/05/2018	PAYROLL FE 29/5/2018	PAYROLL	181,507.76
1*MAY18	01/05/2018	BANK CHARGES 1773 - 1776	BANK FEES & CHARGES	1,543.40
DD17167.1	01/05/2018	WALGS PLAN	SUPERANNUATION	26,977.27
DD17167.2	01/05/2018	HSTPLUS SUPERANNUATION FUND	SUPERANNUATION	807.36
DD17167.3	01/05/2018	AUSTRALIAN SUPER	SUPERANNUATION	1,736.50
DD17167.4	01/05/2018	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION	375.07
DD17167.5	01/05/2018	FUTURE SUPER	SUPERANNUATION	267.11
DD17167.6	01/05/2018	AUSTRALIAN CATHOLIC SUPERANNUATION & RETIREMENT FUND	SUPERANNUATION	187.72
DD17167.7	01/05/2018	MLC SUPER FUND	SUPERANNUATION	219.22
DD17167.8	01/05/2018	KINETIC SUPERANNUATION	SUPERANNUATION	158.84
DD17167.9	01/05/2018	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION	570.58
DD17167.10	01/05/2018	BT LIFETIME SUPER - EMPLOYER PLAN	SUPERANNUATION	257.19
DD17167.11	01/05/2018	CBUS INDUSTRY SUPER	SUPERANNUATION	992.11
DD17167.12	01/05/2018	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	554.75
DD17167.13	01/05/2018	MTAA SUPERANNUATION FUND	SUPERANNUATION	213.88
DD17167.14	01/05/2018	SUNSUPER	SUPERANNUATION	340.32
DD17167.15	01/05/2018	SUNCORP BRIGHTER SUPER	SUPERANNUATION	200.50
DD17167.16	01/05/2018	BT BUSINESS SUPER	SUPERANNUATION	205.10
DD17167.17	01/05/2018	ETHAN Y WANG SUPER PTY LTD ATF ETHAN Y WANG SUPERANNUATION FUND	SUPERANNUATION	432.24
DD17167.18	01/05/2018	A&S HUGHES-D'AETH PTY LTD ATF A&S HUGHES-D'AETH SUPERANNUATION FUND	SUPERANNUATION	484.57



## Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTH OF MAY 2018

Cheque / EFT No	Date	Payee	Description	Amount
DD17167.19	01/05/2018	LEGALSUPER	SUPERANNUATION	294.68
DD17167.20	01/05/2018	ONEPATH MASTERFUND (ANZ)	SUPERANNUATION	108.59
DD17167.21	01/05/2018	COLONIAL FIRST STATE FIRSTCHOICE	SUPERANNUATION	254.76
DD17167.22	01/05/2018	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	198.81
DD17168.1	15/05/2018	WALGS PLAN	SUPERANNUATION	26,407.23
DD17168.2	15/05/2018	HOSPLUS SUPERANNUATION FUND	SUPERANNUATION	828.08
DD17168.3	15/05/2018	AUSTRALIAN SUPER	SUPERANNUATION	1,874.27
DD17168.4	15/05/2018	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION	343.00
DD17168.5	15/05/2018	AUSTRALIAN CATHOLIC SUPERANNUATION & RETIREMENT FUND	SUPERANNUATION	187.72
DD17168.6	15/05/2018	MLC SUPER FUND	SUPERANNUATION	219.22
DD17168.7	15/05/2018	KINETIC SUPERANNUATION	SUPERANNUATION	158.84
DD17168.8	15/05/2018	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION	505.02
DD17168.9	15/05/2018	BT LIFETIME SUPER - EMPLOYER PLAN	SUPERANNUATION	257.44
DD17168.10	15/05/2018	CBUS INDUSTRY SUPER	SUPERANNUATION	993.32
DD17168.11	15/05/2018	MTAA SUPERANNUATION FUND	SUPERANNUATION	210.57
DD17168.12	15/05/2018	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	554.75
DD17168.13	15/05/2018	SUNSUPER	SUPERANNUATION	348.62
DD17168.14	15/05/2018	SUNCORP BRIGHTER SUPER	SUPERANNUATION	202.25
DD17168.15	15/05/2018	ETHAN Y WANG SUPER PTY LTD ATF ETHAN Y WANG SUPERANNUATION FUND	SUPERANNUATION	432.25
DD17168.16	15/05/2018	BT BUSINESS SUPER	SUPERANNUATION	197.98
DD17168.17	15/05/2018	A&S HUGHES-D'AETH PTY LTD ATF A&S HUGHES-D'AETH SUPERANNUATION FUND	SUPERANNUATION	484.57
DD17168.18	15/05/2018	LEGALSUPER	SUPERANNUATION	294.68
DD17168.19	15/05/2018	ONEPATH MASTERFUND (ANZ)	SUPERANNUATION	52.83
DD17168.20	15/05/2018	COLONIAL FIRST STATE FIRSTCHOICE	SUPERANNUATION	254.76
DD17168.21	15/05/2018	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	197.25
1330	16/05/2018	AMP BANK	TERM DEPOSIT INVESTMENT	2,000,000.00
1331	16/05/2018	WESTPAC BANKING CORPORATION	TERM DEPOSIT INVESTMENT	5,000,000.00
1332	30/05/2018	AMP BANK	TERM DEPOSIT INVESTMENT	2,000,000.00
1333	15/05/2018	WBC - CORPORATE MASTERCARD - D AMEDURI	CREDIT CARD PURCHASES	1,044.45
1334	15/05/2018	WBC - CORPORATE MASTERCARD - DAVID SCHMIDT	CREDIT CARD PURCHASES	5,874.03
1335	15/05/2018	WBC - CORPORATE MASTERCARD - P SCHNEIDER	CREDIT CARD PURCHASES	206.90
1336	15/05/2018	WBC - CORPORATE MASTERCARD - S FITZPATRICK	CREDIT CARD PURCHASES	1,494.71
1337	15/05/2018	WBC - CORPORATE MASTERCARD - T BEINHAUER	CREDIT CARD PURCHASES	438.10
1338	15/05/2018	WBC - CORPORATE MASTERCARD - T ECKSTEIN	CREDIT CARD PURCHASES	101.85
1339	15/05/2018	WBC - CORPORATE MASTERCARD - W HARRIS	CREDIT CARD PURCHASES	20.16
1340	15/05/2018	WBC - CORPORATE MASTERCARD - Z WILLIAMSON	CREDIT CARD PURCHASES	482.76
1341	21/05/2018	AUSTRACLEAR LIMITED (ASX)	FINANCIAL SERVICES FEE	34.65
<b>SUB TOTAL</b>				<b>11,729,185.43</b>
<b>LESS CANCELLED EFTs &amp; CHEQUES</b>				<b>Nil</b>



Eastern Metropolitan Regional Council  
 CEO's DELEGATED PAYMENTS LIST  
 FOR THE MONTH OF MAY 2018

Cheque / EFT No	Date	Payee	Description	Amount
			<b>TOTAL</b>	<b>11,729,185.43</b>
 <b>REPORT</b>				
		<b>Bank Code</b>	<b>Bank</b>	
			EMRC - Municipal Fund	11,729,185.43
				11,729,185.43

All Employee Superannuation obligations for the period May 2018 have been paid by the EMRC.



## 14.2 FINANCIAL REPORT FOR PERIOD ENDED 30 APRIL 2018

REFERENCE: D2018/06904

### PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the EMRC's financial performance for the period ended 30 April 2018.

### KEY ISSUES AND RECOMMENDATION(S)

- Significant year to date budget variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Financial Activity as at 30 April 2018 have been identified and are reported on in the body of the report.

#### Recommendation(s)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 30 April 2018.

### SOURCE OF REPORT

Director Corporate Services

### BACKGROUND

It is a requirement of the *Local Government (Financial Management) Regulations 1996* (r.34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.

The 2017/2018 Budget was presented in a format that separated operating income and expenditure from other revenue and expenses to provide improved disclosure of Council's underlying operating result.

Submitted to each meeting of Council is a financial report and summaries which provide an overview of year to date budget performance for operating activities and capital works. Variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income are reported on in the body of the report. Also included are end of year forecasts by nature and type for operating activities and end of year forecasts for each capital works project. These forecasts are reviewed regularly in order to provide an accurate forecast of the end of year result.

The half year budget review was undertaken during January/February 2018 and is reflected in this report.

### REPORT

Outlined within this report are financial statements for the period ended 30 April 2018. Where possible the year to date monthly budget allocations will be reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.

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*Item 14.2 continued*

### **Statement of Comprehensive Income - Nature and Type (refer Attachment 1)**

The year to date operating result from normal activities as at 30 April 2018 is an unfavourable variance of \$3,137,097 (50.98%) against budget. The following information is provided on key aspects of Council's year to date financial performance:

<b><u>Operating Income</u></b>	<i>Actuals for the Year</i>	An unfavourable variance of \$5,421,395 (18.58%).
	<i>End of Year Forecast</i>	An unfavourable variance of \$5,691,678 (16.28%).

#### Operating Income variances previously reported to Council:

1. Year to date User Charges of \$19,007,931 is \$5,862,224 (23.57%) below the budget of \$24,870,155. This is due to the lower than budget tonnages received from commercial operators and member Councils as at 30 April 2018. As a consequence of this decline, strategies to secure extra volume and a reforecasting of operational expenditure to match revised tonnage estimates continue to be undertaken.

The full year forecast for User Charges of \$23,291,308 is expected to be below the annual budget by \$6,422,980 (21.62%).

2. Year to date Interest on Municipal Cash Investments of \$515,652 is \$150,492 (41.21%) above the budget of \$365,160. The full year forecast for Interest Municipal Cash Investments is expected to be above the annual budget by \$293,000 (73.25%). This is attributable to the higher level of funds available as at 30 June 2017 compared to budget, together with a higher average interest rate expected to be received (2.64% as at 30 April 2018) compared to the budgeted rate of 2.54%. Also contributing is the lower level of capital expenditure to-date of \$2,653,214 compared to the annual budget of \$25,956,194 and the forecast budget of \$4,785,885.
3. The full year forecast for Reimbursement of \$939,427 is \$189,739 (25.31%) above the budget of \$749,688 and is attributable to the increase in the reimbursement of transportation costs associated with the delivery of laterite (\$185,000 compared to a budget of \$3,000).
4. Year to date Other Income of \$2,396,565 is \$283,309 (13.41%) above the budget of \$2,113,256. The major factor attributable to this variance is the Laterite sales of \$805,877 compared to a budget of \$313,496. This is offset by lower sale of Greenwaste products of \$113,014 compared to a budget of \$207,080 and the sale of Woodwaste products of \$557,620 compared to a budget of \$708,330.

The full year forecast for Other Income of \$2,826,544 is \$341,882 (13.76%) above the budget of \$2,484,662. The major factor attributable to this variance is an increase in Laterite sales forecast to be \$990,000 compared to a budget of \$313,496. This is offset by a reduction in the sale of Greenwaste products which has been forecast to be \$130,000 compared to a budget of \$248,499, the sale of Woodwaste products forecast to be \$709,931 compared to a budget of \$850,000 and royalty income from methane gas forecast to be \$600,000 compared to a budget of \$700,000.

There were no further significant Operating Income variances as at 30 April 2018.



*Item 14.2 continued*

<b><u>Operating Expenditure</u></b>	<i>Actuals for the Year</i>	A favourable variance of \$2,284,298 (9.92%).
	<i>End of Year Forecast</i>	A favourable variance of \$6,988,851 (20.54%).

Operating Expenditure variances previously reported to Council:

1. Year to date Salary Expenses of \$5,837,881 is \$1,156,877 (16.54%) below the budget of \$6,994,758. This variance is attributable to the timing of filling vacant positions and budgeted positions.

The full year forecast for Salary Expenses is below the annual budget by \$1,204,824 (13.52%). The variance is attributable to the timing of filling vacant positions and budgeted positions that will not to be filled by year end.

2. Year to date Contract Expenses of \$2,839,724 is \$559,364 (16.46%) below the budget of \$3,399,088 due to the timing of various projects from different business units. Major variances from the Waste Services directorate include:
  - Rehabilitate Class III Cells - Red Hill Landfill Facility - \$248,901; and
  - Crush and Screen Lateritic Caprock - \$171,116.

This is off-set by an increase in the following activities:

- Manage Laterite - \$155,890; and
- Monitor Environmental Impacts - Red Hill & Hazelmere Facilities - \$64,443.

Other projects where the expenditures are lower than budget for various directorates/business units include: Corporate Services (\$237,196), Environmental Services (\$52,173) and Regional Development (\$55,009).

The full year forecast for Contract Expenses is below the annual budget by \$2,150,123 (35.08%).

The variance is attributable to the timing of various projects from different business units where savings have been achieved or where the project expenditure has been deferred or carried forward. Major variances from the Waste Services directorate include:

- Operate and Maintain Class IV Cell - Leachate Removal - Red Hill Landfill Facility - \$750,000;
- Operate and Maintain Leachate Project - Red Hill Landfill Facility - \$245,000;
- Rehabilitate Class III Cells - Red Hill Landfill Facility - \$187,970;
- Operate and Maintain Plant - Waste Management Facilities - \$156,250; and
- Monitor Environmental Impacts - Red Hill Landfill Facility - \$144,724.

Other projects where the expenditures are lower than budget for various directorates/business units include: Corporate Services (\$336,130), Regional Development (\$120,370) and other Waste Services minor projects (\$243,982). This is offset by a forecast increase in the Environmental Services directorate of \$38,643.

3. The full year forecast for Depreciation Expenses is \$839,712 (19.47%) below the budget of \$4,312,811. This is attributable to the lower level of forecast and actual capital expenditure to-date (full year forecast of \$4,785,885 compared to a budget of \$25,956,194) together with changes to the asset life of the EMRC's buildings class of assets in accordance with accounting standards following valuations undertaken in June 2017 which have contributed to the lower expenditure.



*Item 14.2 continued*

4. The full year forecast for Miscellaneous Expenses of \$10,490,110 is expected to be below the annual budget by \$3,023,673 (22.37%). The variance is attributable to a lower than budgeted landfill levy payable (\$9,580,139 compared to a budget of \$12,475,754) as a result of the reduced tonnages from commercial operators and lower than budgeted tonnages from member Councils.
5. The full year Provision Expenses of \$167,481 is \$36,566 (17.92%) below the budget of \$204,047. This is due to the lower than budget tonnages forecast to be received from commercial operators and member Councils by 30 June 2018.
6. Year to date Costs Allocated of \$764,274 is \$266,798 (25.88%) below the budget of \$1,031,072. This variance relates specifically to the internal costs allocated between the Resource Recovery C&I Project and the Red Hill Landfill Facility Class III cell and is as a result of the low level of tonnages received through the C&I facility and the resulting residuals. This variance is predominantly offset against Costs Allocated (Other Expenses).

The full year forecast for Costs Allocated of \$871,039 is expected to be below the annual budget by \$392,083 (31.04%).

There were no further significant Operating Expenditure variances as at 30 April 2018.

<b><u>Other Revenues and Expenses (Net)</u></b>	<i>Actuals for the Year</i>	A favourable variance of \$188,175 (4.60%).
	<i>End of Year Forecast</i>	A favourable variance of \$346,598 (6.88%).

Other Revenues and Expenses variances previously reported to Council:

1. Year to date User Charges of \$313,787 is \$91,223 (22.52%) below the budget of \$405,010. The variance is predominantly due to the lower level of tonnages received through the Hazelmere C&I facility.  
 The full year forecast for User Charges of \$486,000 is expected to be below the annual budget by \$864,000 (64.00%).
2. The full year forecast for Interest Restricted Cash Investments of \$2,108,000 is expected to be above the annual budget by \$348,374 (19.80%). This is attributable to the higher level of funds available as at 30 June 2017 compared to budget together with a higher average interest rate expected to be received for the 2017/2018 financial year (2.64% as at 30 April 2018) compared to the budgeted rate of 2.54%.
3. Year to date Reimbursements of \$39,738 is \$39,698 above the budget of \$40. This variance relates to the reimbursement of shared expenses from the Mindarie Regional Council for the Resource Recovery Facility tender that were not previously budgeted for. The full year forecast is expected to be above the annual budget by \$40,000.
4. Year to date Proceeds from Sale of Assets (Other Revenues) is \$233,515 (47.47%) below the budget of \$491,924. The full year forecast for Proceeds from Sale of Assets (Other Revenues) is \$66,576 (10.99%) above the budget of \$605,924. The variance relates specifically to the timing of various items of plant and vehicles not previously budgeted for change over during the 2017/2018 financial year that have been forecast to attain the specified criteria for change over. This is offset by the increase in the Carrying Amount of Assets Disposed Of (Other Expenses).
5. The full year forecast for Other Revenue of \$155,000 is expected to be below the annual budget by \$1,061,891 (87.26%). The variance relates specifically to the sale of products from the Hazelmere C&I Project which is due to the lower level of tonnages received through the Hazelmere C&I facility (\$120,000 forecast compared to a budget of \$348,215) as well as the sale of electricity from the Wood Waste to Energy facility which is yet to be completed (\$0 forecast compared to a budget of \$868,676).



*Item 14.2 continued*

6. Year to date Salary Expenses (Other Expenses) of \$298,486 is \$156,365 (34.38%) below the budget of \$454,851. The variance is attributable to budgeted positions not filled due to the timing of Resource Recovery Park projects.
7. Year to date Contract Expenses of \$267,194 is \$158,546 (37.24%) below the budget of \$425,740. The full year forecast for Contract Expenses (Other Expenses) is \$913,850 (71.38%) below the budget of \$1,280,298. The variance relates to contract and associated consultancy expenses specifically for the Hazelmere C&I Project which is not as yet operating at full capacity.
8. The full year forecast for Material Expenses (Other Expenses) is \$100,917 (82.47%) below the budget of \$122,368. The variance relates specifically to the Hazelmere C&I Project which is not as yet operating at full capacity (\$5,500 forecast compared to a budget of \$26,000) as well as the Wood Waste to Energy facility which is yet to be completed (\$6,818 forecast compared to a budget of \$81,818).
9. The full year forecast for Utility Expenses (Other Expenses) is \$73,960 (79.88%) below the budget of \$92,584. The variance relates specifically to the electricity expenses for the Hazelmere C&I Project which is not as yet operating at full capacity (\$15,000 forecast compared to a budget of \$81,902) as well as the Wood Waste to Energy facility which is yet to be completed (\$1,364 forecast compared to a budget of \$8,182).
10. Full Year Insurance Expenses (Other Expenses) of \$19,334 has been forecast to be \$37,833 (66.18%) below the budget of \$57,167. The variance is due to insurance premiums not required to be paid on the Wood Waste to Energy facility which is yet to be completed.
11. Full Year Depreciation Expenses (Other Expenses) is \$232,720 (73.80%) below the budget of \$315,322. The variance is due to the timing and subsequent carry forward or deferment of capital expenditure associated with the Resource Recovery projects.
12. The full year forecast for Miscellaneous Expenses (Other Expenses) is \$464,173 (95.98%) below the budget of \$483,627. The variance relates predominantly to miscellaneous expenses for the C&I Project at Hazelmere which is not as yet operating at full capacity (\$7,500 forecast compared to a budget of \$40,000) as well as the Wood Waste to Energy facility which is yet to be completed (\$0 forecast compared to a budget of \$392,727).
13. Year to date Carrying Amount of Assets Disposed Of is \$183,127 (39.61%) below the budget of \$462,325. The full year forecast for Carrying Amount of Assets Disposed Of is \$76,978 (13.47%) above the budget of \$571,325. The variance relates specifically to the timing of various items of plant and vehicles not previously budgeted for change over during the 2017/2018 financial year that have been forecast to attain the specified criteria for change over. This is mostly offset by the increase in the Proceeds from Sale of Assets (Other Revenues).
14. Year to date Costs Allocated (Other Expenses) of \$669,507 is \$300,131 (30.95%) below the budget of \$969,638. This variance relates specifically to the internal costs allocated between the Resource Recovery C&I Project and the Red Hill Landfill Facility Class III cell and is as a result of the low level of tonnages received through the C&I facility and the resulting residuals. This variance is predominantly offset against Costs Allocated (Operating Expenditure).

The full year forecast for Cost Allocations has been forecast to be \$386,269 (32.46%) below the budget of \$1,190,122.

There were no further significant Other Revenues and Expenses variances as at 30 April 2018.

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*Item 14.2 continued*

<b><u>Other Comprehensive Income</u></b>	<i>Actuals for the Year</i>	A favourable variance of \$4,235,645.
	<i>End of Year Forecast</i>	A favourable variance of \$4,235,645.

Council at its meeting held on 24 August 2017, resolved as follows:

*“THAT COUNCIL APPROVES USE OF RETAINED FUNDS FROM THE EARLY COLLECTION OF CARBON TAX IN THE DEVELOPMENT OF THE HAZELMERE RESOURCE RECOVERY PARK AND/OR THE RESOURCE RECOVERY FACILITY PROJECT.”*

As a result the amount of \$4,235,645 was transferred from the Non-Current Carbon Pricing Provision in the Statement of Financial Position and recognised as income in the Statement of Comprehensive Income.

**Capital Expenditure Statement (refer Attachment 2)**

<b><u>Capital Expenditure</u></b>	<i>Actuals for the Year</i>	A favourable variance of \$1,781,867.
	<i>End of Year Forecast</i>	A favourable variance of \$21,170,309.

Capital Expenditure variances:

A favourable variance of \$1,781,867 existed as at 30 April 2018 when compared to the budget of \$4,435,081. The year to date budget provisions are used as a guide only as expenditure of a capital nature is undertaken as and when required.

Major capital expenditure as at 30 April 2018 includes:

- Leachate Project - Red Hill Landfill Facility - \$964,828;
- Construct Resource Recovery Park - Wood Waste to Energy Utilities/Infrastructure - \$651,035;
- Construct and Commission Resource Recovery Park - Site Infrastructure - \$232,782;
- Purchase Vehicles - Ascot Place & Red Hill Landfill Facility - \$158,788;
- Construct Class III Leachate Pond - Red Hill Landfill Facility - \$122,710;and
- Purchase Plant and Equipment - Wood Waste to Energy - \$103,593.

The Capital Expenditure budgets as at year end were reviewed as part of the half year budget review undertaken during January/February 2018 and on-going subsequent to this period in order to reflect the actual timing of various projects and to match expenditure requirements in relation to tonnage forecasts.

Full Year Capital Expenditure has been forecast to be \$21,170,309 (81.56%) below the budget of \$25,956,194.

Significant reductions to capital budgets where savings have been achieved or where project expenditure has been deferred and/or carried forward include the following:

- Construct Class III Cell - Farm Stage 3 - Red Hill Landfill Facility - \$3,665,000;
- Purchase / Replace Plant - Red Hill Landfill Facility - \$3,539,497;
- Construct and Commission Resource Recovery Park - Site Infrastructure - \$2,650,000;
- Purchase Resource Recovery Park - Wood Waste to Energy Plant and Equipment - \$1,888,040.
- Purchase / Replace Plant - Hazelmere - \$1,866,276;
- Construct Class III Cell - Stage 15B - Red Hill Landfill Facility - \$1,511,222;



*Item 14.2 continued*

- Leachate Project (including Plant & Minor Plant) - Red Hill Landfill Facility - \$1,087,203;
- Construct and Commission Resource Recovery Park - Community Reuse Store - \$500,000;
- Design & Construct Class IV Cell - Stage 2 - Red Hill Landfill Facility - \$500,000;
- Purchase Information Technology & Communications Equipment - \$495,750;
- Construct Access Road to Lots 8, 9 & 10 - Red Hill Landfill Facility - \$475,000;
- Construct Class III Leachate Pond - Red Hill Landfill Facility - \$450,000;
- Purchase/Replace Other Equipment - Red Hill Landfill Facility - \$407,870;
- Construct and Commission Resource Recovery Park Site/Administration Office - \$330,000;
- Construct Roads/Carparks - Red Hill Landfill Facility - \$309,201;
- Capital Improvements Administration Building - Ascot Place - \$257,000;
- Construct and Commission Resource Recovery Park - Site Workshop - \$250,000;
- Construct and Commission Resource Recovery Park - Reuse Store Car Park - \$250,000;
- Construct and Commission Resource Recovery Park - Weighbridges (x2) - \$225,000; and
- Construct Drainage Diversion & Infrastructures - Red Hill Landfill Facility - \$220,000.

This is offset by an increase in the following Capital Expenditure budget provision following a review of the capital expenditure program:

- Resource Recovery Park Wood Waste to Energy Utilities/Infrastructure - \$631,757.

**Statement of Financial Position (refer Attachment 3)**

The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

Total Equity as at 30 April 2018 totals \$186,545,148. This is an increase of \$11,535,377 from the 30 June 2017 equity of \$175,009,772 and represents the net change in assets from operations.

It has been forecast that Total Equity as at 30 June 2018 will be above the original budget of \$179,588,997 by \$7,275,410.

**Statement of Cash and Investments (refer Attachment 4)**

The level of cash and investments in the Municipal Fund as at 30 April 2018 is \$30,629,516 and Restricted Cash amount to \$67,085,557.

The net movement for the month is a decrease of \$666,356.

It has been forecast that Total Cash and Investments as at 30 June 2018 will be above the original budget of \$77,736,317 by \$21,351,787. This is primarily as a result of the lower level of capital expenditure compared to budget that has been forecast for 2017/2018.

**Investment Report (refer Attachment 5)**

Term deposits valued at \$7,000,000 matured during April 2018. Of this amount \$4,500,000 was reinvested into further term deposits.



*Item 14.2 continued*

## **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 3 - Good Governance

- 3.3 To provide responsible and accountable governance and management of the EMRC
- 3.4 To continue to improve financial and asset management practices

## **FINANCIAL IMPLICATIONS**

As outlined within the report and attachments.

## **SUSTAINABILITY IMPLICATIONS**

Nil

## **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

## **ATTACHMENT(S)**

1. Statement of Comprehensive Income by Nature and Type (Ref: D2018/07581)
2. Capital Expenditure Statement (Ref: D2018/07582)
3. Statement of Financial Position (Ref: D2018/07583)
4. Statement of Cash and Investments (Ref: D2018/07584)
5. Investment Report (Ref: Ref: D2018/07585)

## **VOTING REQUIREMENT**

Simple Majority

## **RECOMMENDATION(S)**

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 30 April 2018.

## **COUNCIL RESOLUTION(S)**

MOVED CR POWELL

SECONDED CR DAW

THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 APRIL 2018.

**CARRIED UNANIMOUSLY**



## STATEMENT OF COMPREHENSIVE INCOME

### Nature and Type

Year to Date				APRIL 2018			Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance			
<b>Operating Income</b>									
\$19,007,931	\$24,870,155	(\$5,862,224)	(U)	User Charges	\$23,291,308	\$29,714,288	(\$6,422,980)	(U)	
\$362,129	\$394,356	(\$32,227)	(U)	Special Charges	\$435,537	\$467,651	(\$32,114)	(U)	
\$431,100	\$411,327	\$19,773	(F)	Contributions	\$538,943	\$589,972	(\$51,029)	(U)	
\$407,000	\$442,916	(\$35,916)	(U)	Operating Grants	\$550,000	\$560,175	(\$10,175)	(U)	
\$515,652	\$365,160	\$150,492	(F)	Interest Municipal Cash Investments	\$693,000	\$400,000	\$293,000	(F)	
\$633,838	\$578,440	\$55,398	(F)	Reimbursements	\$939,427	\$749,688	\$189,739	(F)	
\$2,396,565	\$2,113,256	\$283,309	(F)	Other	\$2,826,544	\$2,484,662	\$341,882	(F)	
<b>\$23,754,215</b>	<b>\$29,175,610</b>	<b>(\$5,421,395)</b>	<b>(U)</b>	<b>Total Operating Income</b>	<b>\$29,274,758</b>	<b>\$34,966,436</b>	<b>(\$5,691,678)</b>	<b>(U)</b>	
<b>Operating Expenditure</b>									
\$5,837,881	\$6,994,758	\$1,156,877	(F)	Salary Expenses	\$7,706,752	\$8,911,576	\$1,204,824	(F)	
\$2,839,724	\$3,399,088	\$559,364	(F)	Contract Expenses	\$3,979,077	\$6,129,200	\$2,150,123	(F)	
\$664,888	\$704,749	\$39,861	(F)	Material Expenses	\$940,859	\$1,036,679	\$95,820	(F)	
\$238,501	\$246,670	\$8,169	(F)	Utility Expenses	\$297,486	\$310,517	\$13,031	(F)	
\$506,123	\$506,950	\$827	(F)	Fuel Expenses	\$606,145	\$615,656	\$9,511	(F)	
\$200,151	\$209,330	\$9,179	(F)	Insurance Expenses	\$253,305	\$260,979	\$7,674	(F)	
\$2,712,612	\$2,959,198	\$246,586	(F)	Depreciation Expenses	\$3,473,099	\$4,312,811	\$839,712	(F)	
\$8,371,469	\$8,894,756	\$523,287	(F)	Miscellaneous Expenses	\$10,490,110	\$13,513,783	\$3,023,673	(F)	
\$130,083	\$137,030	\$6,947	(F)	Provision Expenses	\$167,481	\$204,047	\$36,566	(F)	
(\$764,274)	(\$1,031,072)	(\$266,798)	(U)	Costs Allocated	(\$871,039)	(\$1,263,122)	(\$392,083)	(U)	
<b>\$20,737,159</b>	<b>\$23,021,457</b>	<b>\$2,284,298</b>	<b>(F)</b>	<b>Total Operating Expenditure</b>	<b>\$27,043,275</b>	<b>\$34,032,126</b>	<b>\$6,988,851</b>	<b>(F)</b>	
<b>\$3,017,056</b>	<b>\$6,154,153</b>	<b>(\$3,137,097)</b>	<b>(U)</b>	<b>OPERATING RESULT FROM NORMAL ACTIVITIES</b>	<b>\$2,231,483</b>	<b>\$934,310</b>	<b>\$1,297,173</b>	<b>(F)</b>	
Surplus	Surplus				Surplus	Surplus			

## Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies;
5. Other Operating Income - includes income from the sale of products; and
6. Miscellaneous Expenses - includes the landfill levy expense of \$7,840,142 as at 30 April 2018.
7. Other Comprehensive Income on page 2 of this report is inclusive of \$4,235,645 of retained residual carbon tax previously collected now being utilised for the Resource Recovery Project (refer Council meeting 24/8/17 - TAC Item 11.2)

(F) denotes Favourable variance and (U) denotes Unfavourable variance



# STATEMENT OF COMPREHENSIVE INCOME

## Nature and Type

APRIL 2018

Year to Date			Full Year					
Actual	Budget	Variance		Forecast	Budget	Variance		
<b>Other Revenues</b>								
\$313,787	\$405,010	(\$91,223)	(U)	User Charges	\$486,000	\$1,350,000	(\$864,000)	(U)
\$3,724,760	\$4,056,508	(\$331,748)	(U)	Secondary Waste Charge	\$4,479,804	\$4,810,120	(\$330,316)	(U)
\$0	\$0	\$0	(F)	Operating Grants	\$0	\$0	\$0	(F)
\$1,484,056	\$1,483,290	\$766	(F)	Interest Restricted Cash Investments	\$2,108,000	\$1,759,626	\$348,374	(F)
\$39,738	\$40	\$39,698	(F)	Reimbursements	\$40,050	\$50	\$40,000	(F)
\$258,409	\$491,924	(\$233,515)	(U)	Proceeds from Sale of Assets	\$672,500	\$605,924	\$66,576	(F)
\$81,660	\$100,000	(\$18,340)	(U)	Other	\$155,000	\$1,216,891	(\$1,061,891)	(U)
<b>\$5,902,410</b>	<b>\$6,536,772</b>	<b>\$634,362</b>	<b>(U)</b>	<b>Total Other Revenues</b>	<b>\$7,941,355</b>	<b>\$9,742,611</b>	<b>(\$1,801,256)</b>	<b>(U)</b>
<b>Other Expenses</b>								
\$298,486	\$454,851	\$156,365	(F)	Salary Expenses	\$573,778	\$578,888	\$5,110	(F)
\$267,194	\$425,740	\$158,546	(F)	Contract Expenses	\$366,448	\$1,280,298	\$913,850	(F)
\$6,570	\$17,650	\$11,080	(F)	Material Expenses	\$21,451	\$122,368	\$100,917	(F)
\$12,868	\$15,720	\$2,852	(F)	Utility Expenses	\$18,624	\$92,584	\$73,960	(F)
\$0	\$0	\$0	(F)	Fuel Expenses	\$0	\$10,000	\$10,000	(F)
\$16,051	\$16,850	\$799	(F)	Insurance Expenses	\$19,334	\$57,167	\$37,833	(F)
\$64,578	\$69,600	\$5,022	(F)	Depreciation Expenses	\$82,602	\$315,322	\$232,720	(F)
\$5,282	\$9,897	\$4,615	(F)	Miscellaneous Expenses	\$19,454	\$483,627	\$464,173	(F)
\$279,198	\$462,325	\$183,127	(F)	Carrying Amount of Assets Disposed Of	\$648,303	\$571,325	(\$76,978)	(U)
\$669,507	\$969,638	\$300,131	(F)	Costs Allocated	\$803,853	\$1,190,122	\$386,269	(F)
<b>\$1,619,734</b>	<b>\$2,442,271</b>	<b>\$822,537</b>	<b>(F)</b>	<b>Total Other Expenses</b>	<b>\$2,553,847</b>	<b>\$4,701,701</b>	<b>\$2,147,854</b>	<b>(F)</b>
<b>\$4,282,676</b>	<b>\$4,094,501</b>	<b>\$188,175</b>	<b>(F)</b>	<b>OPERATING RESULT FROM OTHER ACTIVITIES</b>	<b>\$5,387,508</b>	<b>\$5,040,910</b>	<b>\$346,598</b>	<b>(F)</b>
Surplus	Surplus				Surplus	Surplus		
<b>\$7,299,731</b>	<b>\$10,248,654</b>	<b>\$2,948,923</b>	<b>(U)</b>	<b>NET RESULT</b>	<b>\$7,618,991</b>	<b>\$5,975,220</b>	<b>\$1,643,771</b>	<b>(F)</b>
Surplus	Surplus				Surplus	Surplus		
<b>Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments</b>								
\$0	\$0	\$0	(F)	Unrealised (Gain)/Loss	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Realised (Gain)/Loss	\$0	\$0	\$0	(F)
<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(F)</b>	<b>Total (Gain)/Loss from change in Fair Value of Investments</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(F)</b>
<b>Other Comprehensive Income</b>								
\$0	\$0	\$0	(F)	Revaluation of Assets	\$0	\$0	\$0	(F)
\$4,235,645	\$0	\$4,235,645	(F)	Other Comprehensive Income	\$4,235,645	\$0	\$4,235,645	(F)
<b>\$4,235,645</b>	<b>\$0</b>	<b>\$4,235,645</b>	<b>(F)</b>	<b>Total Other Comprehensive Income</b>	<b>\$4,235,645</b>	<b>\$0</b>	<b>\$4,235,645</b>	<b>(F)</b>
<b>\$11,535,377</b>	<b>\$10,248,654</b>	<b>\$1,286,723</b>	<b>(F)</b>	<b>CHANGE IN NET ASSETS FROM OPERATIONS</b>	<b>\$11,854,636</b>	<b>\$5,975,220</b>	<b>\$5,879,416</b>	<b>(F)</b>
Surplus	Surplus				Surplus	Surplus		



## CAPITAL EXPENDITURE STATEMENT

### APRIL 2018

Year to Date						Full Year			
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance	
<b>Governance and Corporate Services</b>									
\$85,823	\$130,000	\$44,177	(F)	\$36,160	<b>Purchase Vehicles - Ascot Place</b> ( 24440/00 )	\$120,706	\$173,706	\$53,000	(F)
\$0	\$31,500	\$31,500	(F)	\$0	<b>Purchase Furniture Fittings &amp; Equipment - Corporate Services</b> ( 24510/01 )	\$0	\$31,500	\$31,500	(F)
\$38,431	\$195,000	\$156,569	(F)	\$9,989	<b>Purchase Information Technology &amp; Communication Equipment</b> ( 24550/00 )	\$185,300	\$681,050	\$495,750	(F)
\$0	\$30,000	\$30,000	(F)	\$0	<b>Purchase Art Works</b> ( 24620/00 )	\$0	\$30,000	\$30,000	(F)
\$0	\$128,500	\$128,500	(F)	\$0	<b>Capital Improvement Administration Building - Ascot Place</b> ( 25240/01 )	\$0	\$257,000	\$257,000	(F)
\$0	\$10,000	\$10,000	(F)	\$0	<b>Upgrade Security Equipment - Ascot Place</b> ( 25530/01 )	\$0	\$10,000	\$10,000	(F)
<b>\$124,254</b>	<b>\$525,000</b>	<b>\$400,746</b>	<b>(F)</b>	<b>\$46,149</b>		<b>\$306,006</b>	<b>\$1,183,256</b>	<b>\$877,250</b>	<b>(F)</b>



# CAPITAL EXPENDITURE STATEMENT

## APRIL 2018

Year to Date					Full Year		
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance

### Environmental Services

\$770	\$0	(\$770)	(U)	\$0	Purchase Other Equipment - Environmental Services ( 24590/05 )	\$770	\$0	(\$770)	(U)
\$770	\$0	(\$770)	(U)	\$0		\$770	\$0	(\$770)	(U)

### Resource Recovery

\$0	\$0	\$0	(F)	\$0	Construct and Commission Resource Recovery Park - Community Transfer Station ( 24259/06 )	\$0	\$110,000	\$110,000	(F)
\$0	\$10,000	\$10,000	(F)	\$0	Construct and Commission Resource Recovery Park - Site/Administration Office ( 24259/07 )	\$0	\$330,000	\$330,000	(F)
\$0	\$0	\$0	(F)	\$0	Construct and Commission Resource Recovery Park - Community Reuse Store ( 24259/08 )	\$0	\$500,000	\$500,000	(F)
\$0	\$0	\$0	(F)	\$0	Construct and Commission Resource Recovery Park - MRF Building - Hazelmere ( 24259/09 )	\$5,000	\$35,000	\$30,000	(F)
\$0	\$70,000	\$70,000	(F)	\$0	Construct and Commission Resource Recovery Park - Weighbridge Office ( 24259/12 )	\$0	\$70,000	\$70,000	(F)
\$0	\$0	\$0	(F)	\$0	Construct and Commission Resource Recovery Park - Site Workshop ( 24259/13 )	\$0	\$250,000	\$250,000	(F)
\$0	\$0	\$0	(F)	\$0	Construct and Commission Resource Recovery Park - Weighbridges (x2) ( 24392/02 )	\$0	\$225,000	\$225,000	(F)
\$232,782	\$350,000	\$117,218	(F)	\$12,656	Construct and Commission Resource Recovery Park - Site Infrastructure ( 24399/01 )	\$350,000	\$3,000,000	\$2,650,000	(F)



# CAPITAL EXPENDITURE STATEMENT

## APRIL 2018

Year to Date						Full Year		
Actual	Budget	Variance		On (F) = Favourable variation Order (U) = Unfavourable variation		Forecast	Budget	Variance
<b>Resource Recovery</b>								
\$0	\$0	\$0 (F)	\$0		\$0	\$250,000	\$250,000	(F)
\$651,035	\$200,000	(\$451,035) (U)	\$370,050		\$831,757	\$200,000	(\$631,757)	(U)
\$103,593	\$224,000	\$120,407 (F)	\$110,839		\$103,593	\$1,991,633	\$1,888,040	(F)
\$0	\$2,000	\$2,000 (F)	\$0		\$2,000	\$2,000	\$0	(F)
<b>\$987,410</b>	<b>\$856,000</b>	<b>(\$131,410) (U)</b>	<b>\$493,545</b>		<b>\$1,292,350</b>	<b>\$6,963,633</b>	<b>\$5,671,283</b>	<b>(F)</b>

## Waste Management

\$14,620	\$11,000	(\$3,620) (U)	\$12,000		\$25,000	\$25,000	\$0	(F)
\$53,907	\$100,204	\$46,297 (F)	\$39,970		\$100,204	\$3,765,204	\$3,665,000	(F)
\$77,073	\$430,500	\$353,427 (F)	\$25,641		\$100,000	\$1,611,222	\$1,511,222	(F)
\$122,710	\$150,000	\$27,290 (F)	\$0		\$150,000	\$600,000	\$450,000	(F)
\$964,828	\$1,017,647	\$52,819 (F)	\$1,498,028		\$1,884,766	\$2,423,169	\$538,403	(F)
\$0	\$100,000	\$100,000 (F)	\$0		\$0	\$500,000	\$500,000	(F)
\$63,123	\$200,000	\$136,877 (F)	\$0		\$200,000	\$200,000	\$0	(F)



# CAPITAL EXPENDITURE STATEMENT

APRIL 2018

Year to Date						Full Year			
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance	
<b>Waste Management</b>									
\$0	\$20,000	\$20,000	(F)	\$0		\$20,000	\$329,201	\$309,201	(F)
\$0	\$100,000	\$100,000	(F)	\$0		\$0	\$475,000	\$475,000	(F)
\$0	\$200,000	\$200,000	(F)	\$12,225		\$200,000	\$420,000	\$220,000	(F)
\$0	\$0	\$0	(F)	\$0		\$0	\$150,000	\$150,000	(F)
\$20,526	\$50,000	\$29,474	(F)	\$0		\$20,526	\$50,000	\$29,474	(F)
(\$1,030)	\$0	\$1,030	(F)	\$0		\$0	\$0	\$0	(F)
\$1,861	\$2,000	\$139	(F)	\$0		\$1,861	\$53,706	\$51,845	(F)
\$14,015	\$40,000	\$25,986	(F)	\$0		\$40,000	\$60,000	\$20,000	(F)
\$0	\$20,000	\$20,000	(F)	\$0		\$20,000	\$20,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0		\$0	\$30,000	\$30,000	(F)
\$0	\$0	\$0	(F)	\$0		\$50,000	\$50,000	\$0	(F)
\$39,497	\$40,000	\$503	(F)	\$0		\$50,000	\$3,589,497	\$3,539,497	(F)
\$13,724	\$14,000	\$276	(F)	\$0		\$13,724	\$1,880,000	\$1,866,276	(F)



# CAPITAL EXPENDITURE STATEMENT

APRIL 2018

Year to Date			On Order		Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance

## Waste Management

\$0	\$400,000	\$400,000	(F)	\$0	<b>Purchase Plant for Leachate Project - Red Hill Landfill Facility ( 24410/08 )</b>	\$80,000	\$530,000	\$450,000	(F)
\$38,464	\$40,000	\$1,536	(F)	\$10,080	<b>Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility ( 24420/00 )</b>	\$68,464	\$190,000	\$121,536	(F)
\$22,290	\$10,000	(\$12,290)	(U)	\$0	<b>Purchase / Replace Minor Plant and Equipment - Hazelmere ( 24420/02 )</b>	\$25,519	\$10,000	(\$15,519)	(U)
\$1,189	\$1,200	\$12	(F)	\$0	<b>Purchase Minor Plant for Leachate Project - Red Hill Landfill Facility ( 24420/06 )</b>	\$1,200	\$100,000	\$98,800	(F)
\$72,965	\$36,000	(\$36,965)	(U)	\$0	<b>Purchase / Replace Vehicles - Red Hill Landfill Facility ( 24430/00 )</b>	\$72,965	\$69,276	(\$3,689)	(U)
\$0	\$0	\$0	(F)	\$0	<b>Purchase / Replace Office Equipment - Red Hill Landfill Facility ( 24510/08 )</b>	\$0	\$4,000	\$4,000	(F)
\$5,689	\$13,400	\$7,711	(F)	\$4,758	<b>Purchase Fire Fighting System/Equipment - Hazelmere ( 24520/07 )</b>	\$5,700	\$13,400	\$7,700	(F)
\$0	\$0	\$0	(F)	\$0	<b>Purchase / Replace Security System - Red Hill Waste Management Facility ( 24530/08 )</b>	\$13,000	\$83,000	\$70,000	(F)
\$2,650	\$49,130	\$46,480	(F)	\$0	<b>Purchase / Replace Security System - Hazelmere ( 24530/10 )</b>	\$2,650	\$49,130	\$46,480	(F)
\$6,130	\$6,500	\$370	(F)	\$684	<b>Purchase / Replace Other Equipment - Red Hill Landfill Facility ( 24590/00 )</b>	\$16,130	\$424,000	\$407,870	(F)
\$0	\$0	\$0	(F)	\$1,079	<b>Purchase / Replace Miscellaneous Equipment - Hazelmere ( 24590/02 )</b>	\$2,500	\$2,500	\$0	(F)
\$6,550	\$2,000	(\$4,550)	(U)	\$0	<b>Purchase/Replace Other Equipment - Engineering and Waste Management ( 24590/03 )</b>	\$6,550	\$2,000	(\$4,550)	(U)



# CAPITAL EXPENDITURE STATEMENT

## APRIL 2018

Year to Date						Full Year			
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance	
<b>Waste Management</b>									
\$0	\$0	\$0 (F)	\$0	Purchase / Replace Office Furniture and Fittings - Red Hill Landfill Facility ( 24610/08 )		\$0	\$3,000	\$3,000 (F)	
\$0	\$500	\$500 (F)	\$0	Purchase Office Furniture and Fittings-Hazelmere ( 24610/10 )		\$4,000	\$4,000	\$0 (F)	
\$0	\$0	\$0 (F)	\$0	Purchase Miscellaneous Furniture and Fittings - Red Hill Education Programme ( 24690/01 )		\$1,000	\$1,000	\$0 (F)	
\$0	\$0	\$0 (F)	\$0	Refurbish Environmental Education Centre - Redhill Landfill Facility ( 25253/00 )		\$1,000	\$2,000	\$1,000 (F)	
\$0	\$0	\$0 (F)	\$0	Refurbish Plant - Red Hill Landfill Facility ( 25410/00 )		\$0	\$20,000	\$20,000 (F)	
\$0	\$0	\$0 (F)	\$0	Refurbish Plant - Hazelmere ( 25410/01 )		\$10,000	\$70,000	\$60,000 (F)	
<b>\$1,540,780</b>	<b>\$3,054,081</b>	<b>\$1,513,301 (F)</b>	<b>\$1,604,465</b>			<b>\$3,186,759</b>	<b>\$17,809,305</b>	<b>\$14,622,546 (F)</b>	
<b>\$2,653,214</b>	<b>\$4,435,081</b>	<b>\$1,781,867 (F)</b>	<b>\$2,144,159</b>	<b>TOTAL CAPITAL EXPENDITURE</b>		<b>\$4,785,885</b>	<b>\$25,956,194</b>	<b>\$21,170,309 (F)</b>	



# STATEMENT OF FINANCIAL POSITION

## APRIL 2018

Actual June 2017	Actual Year to Date		Full Year		
			Forecast	Budget	Variance
		(F) = Favourable variation (U) = Unfavourable variation			
<b>Current Assets</b>					
\$2,099,929	\$5,032,080	Cash and Cash Equivalents	\$1,550,129	\$4,278,095	(\$2,727,966) (U)
\$89,754,975	\$92,682,992	Investments	\$97,537,975	\$73,458,222	\$24,079,753 (F)
\$2,578,375	\$2,847,922	Trade and Other Receivables	\$2,578,375	\$3,267,011	(\$688,636) (U)
\$28,834	\$12,840	Inventories	\$28,834	\$27,842	\$992 (F)
\$115,197	\$142,462	Other Assets	\$115,197	\$85,059	\$30,138 (F)
<b>\$94,577,311</b>	<b>\$100,718,296</b>	<b>Total Current Assets</b>	<b>\$101,810,510</b>	<b>\$81,116,229</b>	<b>\$20,694,281 (F)</b>
<b>Current Liabilities</b>					
\$3,846,227	\$2,154,223	Trade and Other Payables	\$3,846,227	\$5,889,919	\$2,043,692 (F)
\$1,438,690	\$1,438,690	Provisions	\$1,467,299	\$1,427,968	(\$39,331) (U)
<b>\$5,284,917</b>	<b>\$3,592,913</b>	<b>Total Current Liabilities</b>	<b>\$5,313,526</b>	<b>\$7,317,887</b>	<b>\$2,004,361 (F)</b>
<b>\$89,292,394</b>	<b>\$97,125,383</b>	<b>Net Current Assets</b>	<b>\$96,496,984</b>	<b>\$73,798,342</b>	<b>\$22,698,642 (F)</b>
<b>Non Current Assets</b>					
\$50,570,000	\$50,570,000	Land	\$50,570,000	\$48,504,912	\$2,065,088 (F)
\$7,485,440	\$7,409,479	Buildings	\$7,404,527	\$7,224,987	\$179,540 (F)
\$14,922,102	\$14,217,348	Structures	\$17,901,165	\$30,616,054	(\$12,714,889) (U)
\$12,083,389	\$10,355,093	Plant	\$9,704,237	\$17,390,630	(\$7,686,393) (U)
\$672,540	\$571,311	Equipment	\$734,342	\$1,808,238	(\$1,073,896) (U)
\$158,479	\$153,340	Furniture and Fittings	\$162,264	\$197,871	(\$35,607) (U)
\$7,405,074	\$9,617,279	Work in Progress	\$7,402,372	\$7,860,423	(\$458,051) (U)
<b>\$93,297,025</b>	<b>\$92,893,850</b>	<b>Total Non Current Assets</b>	<b>\$93,878,907</b>	<b>\$113,603,115</b>	<b>(\$19,724,208) (U)</b>
<b>Non Current Liabilities</b>					
\$7,579,647	\$3,474,085	Provisions	\$3,511,483	\$7,812,460	\$4,300,977 (F)
<b>\$7,579,647</b>	<b>\$3,474,085</b>	<b>Total Non Current Liabilities</b>	<b>\$3,511,483</b>	<b>\$7,812,460</b>	<b>\$4,300,977 (F)</b>
<b>\$175,009,772</b>	<b>\$186,545,148</b>	<b>Net Assets</b>	<b>\$186,864,408</b>	<b>\$179,588,997</b>	<b>\$7,275,411 (F)</b>
<b>Equity</b>					
\$67,395,109	\$67,432,438	Accumulated Surplus/Deficit	\$46,251,453	\$57,741,192	(\$11,489,739) (U)
\$65,431,736	\$65,431,736	Cash Backed Reserves	\$86,575,393	\$72,542,575	\$14,032,818 (F)
\$42,182,927	\$42,145,597	Asset Revaluation Reserve	\$42,182,926	\$43,330,010	(\$1,147,084) (U)
<b>\$0</b>	<b>\$11,535,377</b>	<b>Net change in assets from operations</b>	<b>\$11,854,636</b>	<b>\$5,975,220</b>	<b>\$5,879,416 (F)</b>
<b>\$175,009,772</b>	<b>\$186,545,148</b>	<b>Total Equity</b>	<b>\$186,864,408</b>	<b>\$179,588,997</b>	<b>\$7,275,411 (F)</b>

## CASH AND INVESTMENTS APRIL 2018

Actual June 2017	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
<b>Municipal Cash and Investments</b>					
2,096,479	5,028,630	Cash at Bank - Municipal Fund 01001/00	1,546,679	1,827,569	(280,890) (U)
3,450	3,450	Cash on Hand 01019/00 - 02	3,450	3,450	0 (F)
24,153,474	25,597,435	Investments - Municipal Fund 02021/00	10,046,082	2,447,076	7,599,006 (F)
<b>26,253,403</b>	<b>30,629,516</b>	<b>Total Municipal Cash</b>	<b>11,596,211</b>	<b>4,278,095</b>	<b>7,318,116 (F)</b>
<b>Restricted Cash and Investments</b>					
1,372,015	1,401,105	Restricted Investments - Plant and Equipment 02022/01	3,312,798	808,314	2,504,484 (F)
2,314,792	2,363,871	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	2,491,398	2,518,016	(26,618) (U)
6,238,460	6,370,730	Restricted Investments - Future Development 02022/03	16,138,460	20,564,227	(4,425,767) (U)
885,502	904,277	Restricted Investments - Environmental Monitoring Red Hill 02022/04	977,377	993,874	(16,497) (U)
13,506	13,793	Restricted Investments - Environmental Insurance Red Hill 02022/05	11,906	12,039	(133) (F)
14,378	14,682	Restricted Investments - Risk Management 02022/06	14,778	14,825	(47) (F)
563,778	575,732	Restricted Investments - Class IV Cells Red Hill 02022/07	593,464	77,968	515,496 (F)
195,232	199,372	Restricted Investments - Regional Development 02022/08	329,222	143,809	185,413 (F)
48,550,081	49,579,460	Restricted Investments - Secondary Waste Processing 02022/09	56,498,092	46,356,096	10,141,996 (F)
4,344,485	4,436,599	Restricted Investments - Class III Cells 02022/10	5,963,540	826,594	5,136,946 (F)
72,594	74,133	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11	74,594	74,852	(258) (F)
169,765	266,509	Restricted Investments - Accrued Interest 02022/19	169,765	151,961	17,804 (F)
0	0	Restricted Investments - Unrealised Loss/Gain on Investments 02022/20	0	0	0 (F)
866,914	885,294	Restricted Investments - Long Service Leave 02022/90	916,500	915,647	853 (F)
<b>65,601,501</b>	<b>67,085,557</b>	<b>Total Restricted Cash</b>	<b>87,491,893</b>	<b>73,458,222</b>	<b>14,033,671 (F)</b>
<b>91,854,904</b>	<b>97,715,073</b>	<b>TOTAL CASH AND INVESTMENTS</b>	<b>99,088,104</b>	<b>77,736,317</b>	<b>21,351,787 (F)</b>

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

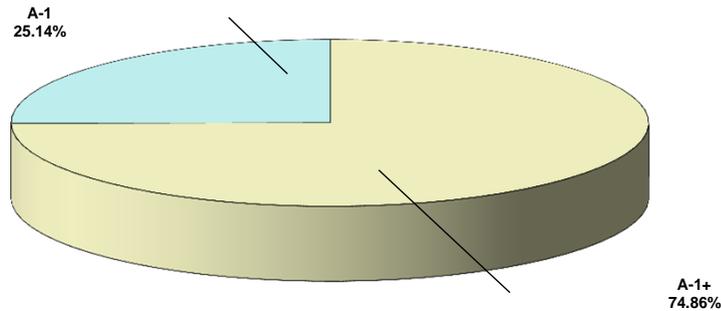
## EMRC Investment Report

April 2018

### I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %
AAA	A-1+	74.86%	100%
AA	A-1	25.14%	100%

Investment by S&P Rating



### II. Single Entity Exposure

	% Portfolio
AMP	5.46%
ANZ Banking Group	34.43%
Bankwest	7.10%
ING	9.84%
NAB	5.46%
Suncorp	9.84%
Westpac / St. George Bank	27.87%
<b>Total</b>	<b>100.00%</b>

### III. Term to Maturity Framework

Maturity Profile	Investment Policy Guidelines		
	% Portfolio	% Min	% Max
Less Than 1 Year	100.00%	40%	100%
Greater Than 1 Year	0.00%	0%	0%
<b>Total</b>	<b>100.00%</b>		

NB: This report is consistent with the reporting requirements of the Policy 3.3 - Management of Investments Policy



## 14.3 MAKING OF THE EASTERN METROPOLITAN REGIONAL COUNCIL WASTE LOCAL LAW 2018

REFERENCE: D2018/00079

### PURPOSE OF REPORT

The purpose of this report is to seek Council approval to make *the Eastern Metropolitan Regional Council Waste Management Facilities Local Law 2018* as a result of the review of the existing *Eastern Metropolitan Regional Council Waste Management Facilities Local Law 2008*.

### KEY ISSUE(S)

- The *Eastern Metropolitan Regional Council Waste Management Facilities Local Law 2008* (current Waste Local Law) was gazetted on 16 June 2009 (Attachment 1).
- In accordance with s3.16 of the *Local Government Act 1995* (the Act), the EMRC must review the current Waste Local Law within a period of eight (8) years from the day it commenced.
- The current Waste Local Law was made available to the public for review for a period of six weeks (4 October 2017 to 16 November 2017), with no submissions received.
- At the 7 December 2017 meeting Council resolved to repeal the current Waste Local Law and commence the process for adopting a new Waste Local Law.
- To facilitate this, the statutory process per section 3.12 of the *Local Government Act 1995* and section 61 of the *Waste Avoidance and Resource Recovery Act 2007* is to be followed.

### Recommendation(s)

That:

1. Council advertises the proposed *Eastern Metropolitan Regional Council Waste Management Facilities Local Law 2018*, forming Attachment 2 to this report.
2. Council requests the Chief Executive Officer forward a copy of the proposed *Eastern Metropolitan Regional Council Waste Management Facilities Local Law 2018* to the Minister for Local Government, Sport and Cultural Industries and Director General of the Department of Water and Environmental Regulation.
3. The Chief Executive Officer prepare a further report at the conclusion of the public advertising period to enable the Council to consider any submissions made.

### SOURCE OF REPORT

Director Waste Services



*Item 14.3 continued*

## **BACKGROUND**

The Eastern Metropolitan Regional Council Waste Management Facilities Local Law 2008 (current Waste Local Law) was adopted by Council at the 4 December 2008 meeting (Ref: DMDOC/115042).

The current Waste Local Law provides for the orderly regulation of the disposal of waste and the payment of fees for that disposal at Red Hill Waste Management Facility and Hazelmere Timber Recycling Centre (now Hazelmere Resource Recovery Park).

Section 3.16 of the *Local Government Act 1995* ("the Act") requires that all of the local laws of a local government must be reviewed within an eight year period of their gazettal to determine if they should remain unchanged or be repealed or amended.

At the 21 September 2017 meeting Council approved commencement of the review of the current Waste Local Law (Ref: 2017/13240). Statewide and local public notices were placed informing members of the public of a review of the current Waste Local Law to determine whether it should be repealed or amended.

By the closing date, the EMRC had not received any public submissions and at the 7 December 2017 meeting Council resolved (Ref: D2017/15636):

*THAT:*

- 1. COUNCIL, BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 3.16(4) OF THE LOCAL GOVERNMENT ACT 1995, DETERMINES TO REPEAL THE EMRC WASTE MANAGEMENT FACILITIES LOCAL LAW 2008.*
- 2. COUNCIL NOTES THAT THE PROCESS OF MAKING A LOCAL LAW TO REPLACE THE EMRC WASTE MANAGEMENT FACILITIES LOCAL LAW 2008 WILL COMMENCE IN EARLY 2018.*

## **REPORT**

The EMRC staff formed an internal working group to facilitate the review of the current Waste Local Law. The working group also consulted with the Western Australian Local Government Association (WALGA), the Department of Local Government, Sport and Cultural Industries and the Department of Water and Environmental Regulation.

Advice from WALGA was that a new model waste local law template (WALGA template) had been approved by the Joint Standing Committee on Delegated Legislation (JSCDL) in 2014 and was available for use by local governments. It is to be noted that the WALGA template has been drafted in a way that accommodates the variety of services that a Local Government may provide to the community. Where a local council does not offer a particular service that is included in the WALGA template, that section of the template can be deleted when creating the local council's Waste Local Law.

The EMRC internal working group undertook their own review of the current Waste Local Law and identified that a number of amendments were required (Attachment 1).

A draft *Eastern Metropolitan Regional Council Waste Management Facilities Local Law 2018* (proposed Waste Local Law) has been prepared based on the WALGA template, and incorporating the amendments required to be made to the current Waste Local Law. The proposed Waste Local Law is at Attachment 2.

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*Item 14.3 continued*

A summary of the procedural requirements under Section 3.12 of the Act is provided below:

**Council Initiate Process** - s3.12(2) of the Act & Regulation (3) Local Government (Functions and General) Regulations 1996 - Council is to resolve to initiate the new Local Law and include in the resolution the purpose and effect of the Local Law. The presiding person is to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner:

- a) In the agenda of that meeting; and
- b) In the minutes of that meeting.

Pursuant to the above mentioned Regulation, the purpose and effect of the proposed Waste Local Law are as follows:

Purpose

The purpose of the local law is to provide for the orderly regulation of the disposal of waste and the payment of fees for that disposal at the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park.

Effect

The effect of the local law is to result in:

- The control of the nature of waste disposed of at a waste disposal site and where that waste is placed within the site;
- The payment of the appropriate fee by any person disposing of waste at a waste disposal site;
- The orderly movement of vehicles entering and leaving a waste disposal site;
- The capacity for employees operating waste disposal sites to give enforceable instructions to any person using a site; and
- The protection of property at a waste disposal site.

**State-wide Public Notice** – s3.12(3) and (2a) of the Act - The local government must give state-wide and local public notice for at least a six (6) week period, identifying where and during which hours (if appropriate) the proposed local law can be viewed.

**Notification to the Minister** - s3.12(3b) of the Act - Send notification to the Minister as soon as the public notice is given (after advertisement appears in the paper). In addition, Section.61 of the *Waste Avoidance and Resource Recovery Act 2007* indicates that any local law in respect of waste management requires the consent of the Director General of the Department of Water and Environmental Regulation. Accordingly this procedural step is also required prior to amending or repealing the EMRC's current Waste Local Law.

The following procedural steps are required at the conclusion of the public consultation period.

**Considering Submissions** – s3.12(4) of the Act - After the last day for submissions, Council to consider any submissions made and may make the Local Law as proposed or make amendments that are not significantly different from the original proposal (by absolute majority).

**Gazettal Notice** – s3.12(5) of the Act - After making the Local Law, the Local Government is to publish it in the WA Government Gazette.

**Giving Public Notice** – s3.12(6) of the Act - After the Local Law has been published in the Gazette, Council is to give local public notice stating the title of the Local Law; summarising the purpose and effect of the Local Law (specifying the day on which it comes into operation); and advising that copies of the Local Law may be inspected or obtained.



*Item 14.3 continued*

**Explanatory Memoranda** – s3.12(7) of the Act - After Gazettal to provide an Explanatory Memoranda to the Government JSCDL. This must be signed by both the Chief Executive Officer and Chairman.

The above procedures are mandatory and must be followed in chronological order. Failure to do this will render the local law invalid and will likely result in the JSCDL recommending the law for disallowance.

### **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 3 – Good Governance

3.3 To provide responsible and accountable governance and management of the EMRC

### **FINANCIAL IMPLICATIONS**

Nil

### **SUSTAINABILITY IMPLICATIONS**

Nil

### **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

### **ATTACHMENT(S)**

1. Comparison between EMRC Waste Management Facilities Local Law 2008 and 2014 WALGA Waste Model Local Law (Ref: D2018/01661)
2. Proposed Eastern Metropolitan Regional Council Waste Management Facilities Local Law 2018 (Ref: D2018/01666)

### **VOTING REQUIREMENT**

Simple Majority



*Item 14.3 continued*

## **RECOMMENDATION(S)**

That:

1. Council advertises the proposed *Eastern Metropolitan Regional Council Waste Management Facilities Local Law 2018*, forming Attachment 2 to this report.
2. Council requests the Chief Executive Officer forward a copy of the proposed *Eastern Metropolitan Regional Council Waste Management Facilities Local Law 2018* to the Minister for Local Government, Sport and Cultural Industries and Director General of the Department of Water and Environmental Regulation.
3. The Chief Executive Officer prepare a further report at the conclusion of the public advertising period to enable the Council to consider any submissions made.

The Chairman announced that the Eastern Metropolitan Regional Council was proposing to make a local law relating to the operation of its waste management facilities.

### **Purpose**

The purpose of the local law is to provide for the orderly regulation of the disposal of waste and the payment of fees for that disposal at the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park.

### **Effect**

The effect of the local law is to result in:

- The control of the nature of waste disposed of at a waste disposal site and where that waste is placed within the site;
- The payment of the appropriate fee by any person disposing of waste at a waste disposal site;
- The orderly movement of vehicles entering and leaving a waste disposal site;
- The capacity for employees operating waste disposal sites to give enforceable instructions to any person using a site; and
- The protection of property at a waste disposal site.

## **COUNCIL RESOLUTION(S)**

MOVED CR STALLARD

SECONDED CR LAVELL

THAT:

1. COUNCIL ADVERTISES THE PROPOSED EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2018, FORMING ATTACHMENT 2 TO THIS REPORT.
2. COUNCIL REQUESTS THE CHIEF EXECUTIVE OFFICER FORWARD A COPY OF THE PROPOSED EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2018 TO THE MINISTER FOR LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES AND DIRECTOR GENERAL OF THE DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION.
3. THE CHIEF EXECUTIVE OFFICER PREPARE A FURTHER REPORT AT THE CONCLUSION OF THE PUBLIC ADVERTISING PERIOD TO ENABLE THE COUNCIL TO CONSIDER ANY SUBMISSIONS MADE.

**CARRIED UNANIMOUSLY**

**Comparison between EMRC Waste Local Law 2008 and 2014 WALGA Waste Local Law template**

The EMRC Waste Local Law 2008	Comments
Current format	The EMRC Waste Local Law 2008 is based on a now discontinued model Waste Local Law template.
Part 1 – Clause 1.3 Application and Intent	The EMRC Waste Local Law 2008 makes reference to the Hazelmere Timber Recycling Centre. The facility is now known as the Hazelmere Resource Recovery Park.
Part 1 – Clause 1.4 Definitions	<ul style="list-style-type: none"> <li>• The EMRC Waste Local Law 2008 definitions are not as comprehensive as the WALGA Waste Local Law template.</li> <li>• The WALGA model local law provides links with the head of power provided to Local Governments in the WARR Act.</li> <li>• Schedule 1 of the WALGA Waste Local Law template provides for categories of various waste streams. This can be modified to suit EMRC.</li> </ul>
Part 1 – Clause 1.4 Definitions of: <ul style="list-style-type: none"> <li>• Hazelmere Timber Recycling Centre (Hazelmere)</li> <li>• Red Hill Waste Management Facility (Red Hill)</li> </ul>	<p>The application of the EMRC Waste Local Law 2008 is prescriptive defining each of the EMRC waste facilities by specifying details on the Certificate of Title including volume, folio and lot on plan number. Since the time of adopting the EMRC Waste Local Law 2008 Council has approved purchase of additional land for Hazelmere and Red Hill (Lot 301 purchased for Hazelmere and Lots 8, 9 and 10 purchased for Red Hill), thus expanding the boundaries of both waste facilities. However as the additional land have not been included under the definitions, the EMRC Waste Local Law 2008 does not have application over these lots.</p> <p>The definitions should be broadened identifying each of the EMRC waste facilities by the property street address i.e.:</p> <ul style="list-style-type: none"> <li>• Red Hill Waste Management Facility located on 1072 Toodyay Road, Red Hill, City of Swan</li> <li>• Hazelmere Resource Recovery Park located on 77 Lakes Road, Hazelmere, City of Swan</li> </ul>
Part 4 – Clause 4.2 (2)	<p>The EMRC does not have jurisdiction over land it does not own, such as road reserves. However clause 4.2(2) states that “a person who disposes of any waste.....commits an offence”.</p> <p>This clause should be deleted.</p>
Part 4 – Clause 4.6 This clause deals with damage to flora or fauna within the EMRC’s waste facilities.	<p>According to the Department of Water and Environmental Regulation it is unnecessary to include clauses in a waste local law that duplicate offences that are covered in other Acts. Some Acts that have been duplicated in the past include the <i>Litter Act 1979</i> and <i>Litter Regulations 1981</i>, <i>Bush Fires Act 1954</i>, <i>Health (Asbestos) Regulations 1992</i>, <i>Dangerous Goods Safety Act (2004)</i>, <i>Radiation Safety Act 1975</i> and the <i>Criminal Code</i>.</p> <p>Accordingly this clause is not required.</p>

The EMRC Waste Local Law 2008	Comments
Schedule 1 – Penalties	The penalties within the WALGA Waste Local Law template released in 2014 are more comprehensive.
Gaps	<ul style="list-style-type: none"> <li>• The EMRC Waste Local Law 2008 does not clearly define various types of waste (organic and recycling).</li> <li>• The WALGA Waste Local Law template provides links with the head of power provided to Local Governments in the WARR Act. Schedule 1 of the WALGA model local law provides for categories of various waste streams. This can be modified to suit EMRC.</li> <li>• Clause 1.6 of the WALGA Waste Local Law template provides for a ‘determination device’ which involves the sub-delegation of law-making power to a resolution of a simple majority of the Council of the Local Government. The making of local laws by contrast requires an absolute majority of Council members. There are a number of clauses within the WALGA Waste Local Law template that provide a Local Government the ability to make determinations as to specific matters affecting the operation of the local law. Relevant to the EMRC are clauses 1.5 - (definition of recycling waste) and 4.5(2) – (depositing waste at a waste facility).</li> <li>• Clause 1.7 of the WALGA Waste Local Law template identifies the relevant sections of the WARR Act which relate to Local Governments ability to impose rates, fees and charges. When considering which section to use, Local Governments need to consider the type of activity that the rate, fee or charge will fund.</li> <li>• Prescribed offences within the EMRC Waste Local Law 2008 are not as comprehensive as listed in Schedule 2 of the WALGA Waste Local Law template.</li> </ul>

# **EASTERN METROPOLITAN REGIONAL COUNCIL**

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## **WASTE LOCAL LAW 2018**

*Waste Avoidance and Resource Recovery Act 2007*  
*Local Government Act 1995*

EASTERN METROPOLITAN REGIONAL COUNCIL

**Waste Local Law 2018**

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***Waste Avoidance and Resource Recovery Act 2007***  
***Local Government Act 1995***

**EASTERN METROPOLITAN REGIONAL COUNCIL**

**Waste Local Law 2018**

Under the powers conferred on it by the *Waste Avoidance and Resource Recovery Act 2007*, the *Local Government Act 1995* and under all other enabling powers, the Council of the Eastern Metropolitan Regional Council resolved on [**insert date**] to make the following local law.

**Part 1 - Preliminary**

**1.1 Short title**

This is the Eastern Metropolitan Regional Council Waste Local Law 2018.

**1.2 Commencement**

This local law commences 14 days after the day on which it is published in the *Government Gazette*.

**1.3 Application**

This local law applies throughout the Red Hill Waste Management Facility and the Hazelmere Resource Recovery Park.

**1.4 Repeal**

The Eastern Metropolitan Regional Council Waste Management Facilities Local Law 2008, published in the *Government Gazette* on 16 June 2009, is repealed.

**1.5 Meaning of terms used in this local law**

(1) In this local law—

***authorised person*** means a person appointed by the regional government under section 9.10 of the LG Act to perform any of the functions of an authorised person under this local law;

**collectable waste receptacle** means a receptacle for the deposit and collection of collectable waste that is—

- (a) a recycling waste receptacle;
- (b) a general waste receptacle; or
- (c) an organic waste receptacle;

**costs** of the local government include administrative costs;

**Council** means the council of the regional government;

**Hazelmere Resource Recovery Park** is the waste facility located on 77 Lakes Road, Hazelmere WA 6055

**LG Act** means the *Local Government Act 1995*;

**LG Regulations** means the *Local Government (Functions and General) Regulations 1996*;

**local government waste** has the same meaning as in the WARR Act;

**non-collectable waste** has the meaning set out in Schedule 1;

**recycling waste** means—

- (a) paper and cardboard;
- (b) plastic containers comprised of polyethylene terephthalate or high density polyethylene;
- (c) glass containers;
- (d) steel containers;
- (e) aluminium containers;
- (f) liquid paper board; and
- (g) any other waste determined by the local government to be recycling waste;

**Red Hill Waste Management Facility** is the waste facility located at 1094 Toodyay Road, Red Hill WA 6056

**Regional Local Government** means the Eastern Metropolitan Regional Council;

**specified** means specified by the regional local government or an authorised person, as the case may be;

**WARR Act** means the *Waste Avoidance and Resource Recovery Act 2007*;

**WARR Regulations** means the *Waste Avoidance and Resource Recovery Regulations 2008*;

**waste** has the same meaning as in the WARR Act; and

**waste facility** means a waste facility, as defined in the WARR Act, that is operated by the regional local government.

## **1.6 Local public notice of determinations**

Where, under this local law, the local government has a power to determine a matter –

- (a) local public notice, under section 1.7 of the LG Act, must be given of the matter determined;
- (b) the determination becomes effective only after local public notice has been given;
- (c) the determination remains in force for the period of one year after the date that local public notice has been given under subclause (a);
- (d) after the period referred to in subclause (c), the determination continues in force only if, and for so long as, it is the subject of local public notice, given annually, under section 1.7 of the LG Act; and
- (e) the determination must be recorded in a publicly accessible register of determinations that must be maintained by the local government.

## **1.7 Rates, fees and charges**

The local government's powers to impose rates, fees and charges in relation to waste services are set out in sections 66 to 68 of the WARR Act and sections 6.16 and 6.17 of the LG Act.

## **1.8 Power to provide waste services**

The local government's power to provide, or enter into a contract for the provision of, waste services is dealt with in section 50 of the WARR Act.

## **Part 2 - Operation of waste facilities**

### **2.1 Operation of this Part**

This Part applies to a person who enters a waste facility.

### **2.2 Hours of operation**

The local government may from time to time determine the hours of operation of a waste facility.

### **2.3 Signs and directions**

- (1) The local government or an authorised person may regulate the use of a waste facility—
  - (a) by means of a sign; or
  - (b) by giving a direction to a person within a waste facility.
- (2) A person within a waste facility must comply with a sign or direction under subclause (1).

- (3) The local government or an authorised person may direct a person who commits, or is reasonably suspected by the local government or the authorised person of having committed, an offence under this clause to leave the waste facility immediately.
- (4) A person must comply with a direction under subclause (3).

#### **2.4 Fees and charges**

- (1) Unless subclause (3) applies, a person must, on or before entering a waste facility or on demand by the local government or an authorised person, pay the fee or charge as assessed by an authorised person.
- (2) An authorised person may assess the fee or charge in respect of a particular load of waste at a rate that applies to any part of that load, even if that rate is higher than the rate that would apply to any other part of the load.
- (3) Subclause (1) does not apply—
  - (a) to a person who disposes of waste in accordance with the terms of—
    - (i) a credit arrangement with the local government; or
    - (ii) any other arrangement with the local government to pay the fee or charge at a different time or in a different manner; and
  - (b) to the deposit of waste owned by the local government, or in the possession of an employee on behalf of the local government.

#### **2.5 Depositing waste**

- (1) A person must not deposit waste at a waste facility other than—
  - (a) at a location determined by a sign and in accordance with the sign; and
  - (b) in accordance with the direction of an authorised person.
- (2) The local government may determine the classification of any waste that may be deposited at a waste facility.

#### **2.6 Prohibited activities**

- (1) Unless authorised by the local government, a person must not—
  - (a) remove any waste or any other thing from a waste facility;
  - (b) deposit at a waste facility that is a landfill site any waste that is toxic, poisonous or hazardous, or the depositing of which is regulated or prohibited by any written law;
  - (c) light a fire in a waste facility;
  - (d) remove, damage or otherwise interfere with any flora in a waste facility;

- (e) remove, injure or otherwise interfere with any fauna in a waste facility; or
  - (f) damage, deface or destroy any building, equipment, plant or property within a waste facility.
- (2) A person must not act in an abusive or threatening manner towards any person using, or engaged in the management or operation of, a waste facility.

### **Part 3 - Enforcement**

#### **3.1 Objection and appeal rights**

Division 1 of Part 9 of the LG Act applies to a decision under this local law to grant, renew, vary or cancel –

- (a) an approval under clause 2.7(b);
- (b) an exemption under clause 2.8(2);
- (c) an approval under clause 2.10(1);
- (d) an authorisation under clause 3.2(1)(c);
- (e) an approval under clause 3.2(2); and
- (f) an approval under clause 3.3.

#### **3.2 Offences and general penalty**

- (1) A person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law a person is prohibited from doing, commits an offence.
- (2) A person who commits an offence under this local law is liable, on conviction, to a penalty not exceeding \$5,000, and if the offence is of a continuing nature, to a further penalty not exceeding \$500 in respect of each day or part of a day during which the offence has continued.

#### **3.3 Other costs and expenses**

- (1) A person who is convicted of an offence under this local law is to be liable, in addition to any penalty imposed under clause 5.2, to pay to the local government the costs and expenses incurred by the local government in taking remedial action such as—
- (a) removing and lawfully disposing of toxic, hazardous or poisonous waste; or
  - (b) making good any damage caused to a waste facility.
- (2) The costs and expenses incurred by the local government are to be recoverable, as a debt due to the local government, in a court of competent civil jurisdiction.

**3.4 Prescribed offences**

- (1) An offence against a clause specified in Schedule 2 is a prescribed offence for the purposes of section 9.16(1) of the LG Act.
- (2) The amount of the modified penalty for a prescribed offence is that specified adjacent to the clause in Schedule 2.

**3.5 Form of notices**

- (1) Where a vehicle is involved in the commission of an offence, the form of the notice referred to in section 9.13 of the LG Act is that of Form 1 in Schedule 1 of the LG Regulations.
- (2) The form of the infringement notice given under section 9.16 of the LG Act is that of Form 2 in Schedule 1 of the LG Regulations.
- (3) The form of the infringement withdrawal notice given under section 9.20 of the LG Act is that of Form 3 in Schedule 1 of the LG Regulations.

**Schedule 1 - Meaning of 'non-collectable waste'**

[Clause 1.5(1)]

**non-collectable waste** means –

- (a) hot or burning material;
- (b) household hazardous waste, including paint, acids, alkalis, fire extinguishers, solvents, pesticides, oils, gas cylinders, batteries, chemicals and heavy metals;
- (c) any other hazardous material, such as radioactive waste;
- (d) any explosive material, such as flares or ammunition;
- (e) electrical and electronic equipment;
- (f) hospital, medical, veterinary, laboratory or pathological substances;
- (g) construction or demolition waste;
- (h) sewage;
- (i) 'controlled waste' for the purposes of the *Environmental Protection (Controlled Waste) Regulations 2004*;
- (j) any object that is greater in length, width, or breadth than the corresponding dimension of the receptacle or that will not allow the lid of the receptacle to be tightly closed;
- (k) waste that is or is likely to become offensive or a nuisance, or give off an offensive or noxious odour, or to attract flies or cause fly breeding unless it is first wrapped in non-absorbent or impervious material or placed in a sealed impervious and leak-proof container; and
- (l) any other waste determined by the local government to be non-collectable waste.

## Schedule 2 - Prescribed offences

<b>Item No.</b>	<b>Clause No.</b>	<b>Description</b>	<b>Modified Penalty</b>
1	2.3(2)	Failing to comply with a sign or direction	\$500
2	2.3(4)	Failing to comply with a direction to leave	\$500
3	2.4(1)	Disposing waste without payment of fee or charge	\$500
4	2.5(1)	Depositing waste contrary to sign or direction	\$500
5	2.6(1)(a)	Removing waste without authority in a waste facility	\$250
6	2.6(1)(b)	Depositing toxic, poisonous or hazardous waste at a waste facility	\$500
7	2.6(1)(c)	Lighting a fire in a waste facility	\$300
8	2.6(1)(d)	Removing or interfering with any flora in a waste facility	\$300
9	2.6(1)(e)	Removing or interfering with any fauna without approval in a waste facility	\$300
10	2.6(1)(f)	Damaging, defacing or destroying any building, equipment, plant or property within a waste facility	\$500
11	2.6(2)	Acting in an abusive or threatening manner	\$300



## 14.4 CITY OF BAYSWATER - GREENWASTE AGREEMENT EXTENSION

REFERENCE: D2018/07279

### PURPOSE OF REPORT

The purpose of this report is to seek Council approval for a four month extension to the existing City of Bayswater greenwaste agreement to 31 October 2018 and for a proposed new long term agreement.

### KEY ISSUES AND RECOMMENDATION(S)

- The current agreement between the City of Bayswater and the EMRC is due to expire on 30 June 2018.
- The City of Bayswater has requested a four (4) month extension to the agreement to facilitate the changeover of the contract to Cleanaway Pty Ltd.
- The EMRC have reviewed the contract and the greenwaste processing operation and propose to offer an amended processing rate on the basis of a long term contract.

#### Recommendation(s)

That Council:

1. Approve the extension of the City of Bayswater and EMRC agreement for the disposal of greenwaste by up to four (4) months to 31 October 2018 or an earlier period as determined by a new agreement between City of Bayswater and the EMRC.
2. Authorises the CEO to enter into negotiations with the City of Bayswater, and approve a new agreement between the City of Bayswater and the EMRC for a five (5) year period with a five (5) year extension option to process greenwaste at a fee of \$70/tonne ex GST that is subject to annual Perth CPI increments on 1 July each year.

### SOURCE OF REPORT

Director Waste Services

### BACKGROUND

At the meeting of 21 February 2008 meeting (Ref: DMDOC/73687), Council resolved:

*“THAT*

1. *THE 5 YEAR AGREEMENT FORMING AN ATTACHMENT TO THIS REPORT, TO RUN FROM 1 JULY 2007 TO 30 JUNE 2012, FOR THE PROCESSING OF THE CITY OF BAYSWATER’S MGB GREEN WASTE BE ENDORSED, SUBJECT TO THE INCLUSION OF A DEFINITION FOR “COMPOST” AND “MULCH” ACCEPTABLE TO BOTH PARTIES.*
2. *IN THE EVENT A RESOURCE RECOVERY PROCESS IS COMMISSIONED WHICH RENDERS THE COMPOSTING PROGRAMME REDUNDANT, THE AGREEMENT BE RE-NEGOTIATED OR CANCELLED.”*

At the meeting of 19 April 2012 (Ref: DMDOC/162175), Council resolved:

*“THAT THE TERM OF THE CITY OF BAYSWATER AND EMRC AGREEMENT FOR THE DISPOSAL OF GREENWASTE BE EXTENDED BY SIX (6) MONTHS TO 31 DECEMBER 2012.”*



*Item 14.4 continued*

At the meeting of 20 June 2013 (Ref: DMDOC/180858), it was resolved:

*“THAT COUNCIL:*

- 1. APPROVE THE NEW GREENWASTE AGREEMENT, FORMING THE ATTACHMENT TO THIS REPORT, BETWEEN THE EMRC AND THE CITY OF BAYSWATER.*
- 2. AUTHORISE THE CEO TO ENTER INTO THE AGREEMENT, ON BEHALF OF THE EMRC, WITH CITY OF BAYSWATER FOR THE PROCESSING OF MATERIAL FROM BAYSWATER’S MOBILE GARBAGE BIN (MGB) GREENWASTE COLLECTION.”*

This provided for a contract extension to 31 December 2013 and a one year extension option which was exercised in December 2014.

At the meeting of 21 May 2015 (Ref: D2015/06728), it was resolved:

*“THAT COUNCIL APPROVE THE EXTENSION OF THE CITY OF BAYSWATER AND EMRC AGREEMENT FOR THE DISPOSAL OF GREENWASTE BY SIX (6) MONTHS TO 30 JUNE 2016.”*

At the meeting of 3 December 2015 (Ref: D2015/19354), it was resolved:

*“THAT COUNCIL APPROVE A TWELVE (12) MONTH EXTENSION OF THE CITY OF BAYSWATER AND EMRC AGREEMENT FOR THE DISPOSAL OF GREENWASTE EXPIRING ON 30 JUNE 2017.”*

At the meeting of 18 May 2017 (Ref: D2017/07167), it was resolved:

*“THAT COUNCIL APPROVE A TWELVE (12) MONTH EXTENSION OF THE CITY OF BAYSWATER AND EMRC AGREEMENT FOR THE DISPOSAL OF GREENWASTE EXPIRING ON 30 JUNE 2018.”*

## **REPORT**

The current greenwaste processing agreement between the City of Bayswater and the EMRC is due to expire on 30 June 2018 after twenty years of service to the City of Bayswater. This has involved two (2) five year terms and numerous shorter term contract extensions on the contract.

The City of Bayswater has requested a four (4) month extension to facilitate alignment of the contract they have entered into with Cleanaway Pty Ltd for collection and processing of greenwaste at Cleanaway’s nominated site.

The EMRC has no objection to such an extension of the agreement under the same terms, however, the EMRC’s preference is to continue to offer this service on a long term basis and it is proposed to offer the City of Bayswater a renewal of the contract for a five (5) year term with an option of a five (5) year extension, commencing 1 July 2018 at a rate of \$70/tonne ex GST.

The EMRC is able to offer this rate after considering the mutual benefits of a long term contract on Red Hill Waste Management Facility operational costs and taking into account recent upgrades to leachate management on site and investigations into reducing the amount of residue (“tritter”) going to landfill.

The contract rate would be subject to annual indexing against the Perth CPI and any non-recyclable residues would be landfilled and subject to payment of the landfill levy by the City of Bayswater, as per the existing contract.

As previously agreed, any greenwaste audit costs would be shared equally between the EMRC and the City of Bayswater.

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*Item 14.4 continued*

## **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 1 – Environmental Sustainability

- 1.1 To provide sustainable waste disposal operations
- 1.2 To improve regional waste management
- 1.3 To provide resource recovery and recycling solutions in partnership with member Councils

## **FINANCIAL IMPLICATIONS**

Loss of budgeted income from the MGB greenwaste contract fees and sales of soil improver and a corresponding reduction in expenditure for operational costs including labour and plant.

## **SUSTAINABILITY IMPLICATIONS**

Nil

## **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	Nil
City of Bayswater	Allows its greenwaste to be processed under the amended terms and conditions.
City of Belmont	} Nil
City of Kalamunda	
Shire of Mundaring	
City of Swan	

## **ATTACHMENT(S)**

Nil

## **VOTING REQUIREMENT**

Simple Majority

## **Recommendation(s)**

That Council:

1. Approve the extension of the City of Bayswater and EMRC agreement for the disposal of greenwaste by up to four (4) months to 31 October 2018 or an earlier period as determined by a new agreement between City of Bayswater and the EMRC.
2. Authorises the CEO to enter into negotiations with the City of Bayswater, and approve a new agreement between the City of Bayswater and the EMRC for a five (5) year period with a five (5) year extension option to process greenwaste at a fee of \$70/tonne ex GST that is subject to annual Perth CPI increments on 1 July each year.



*Item 14.4 continued*

**COUNCIL RESOLUTION(S)**

MOVED CR POWELL

SECONDED CR DAW

THAT COUNCIL:

1. APPROVE THE EXTENSION OF THE CITY OF BAYSWATER AND EMRC AGREEMENT FOR THE DISPOSAL OF GREENWASTE BY UP TO FOUR (4) MONTHS TO 31 OCTOBER 2018 OR AN EARLIER PERIOD AS DETERMINED BY A NEW AGREEMENT BETWEEN CITY OF BAYSWATER AND THE EMRC.
2. AUTHORISES THE CEO TO ENTER INTO NEGOTIATIONS WITH THE CITY OF BAYSWATER, AND APPROVE A NEW AGREEMENT BETWEEN THE CITY OF BAYSWATER AND THE EMRC FOR A FIVE (5) YEAR PERIOD WITH A FIVE (5) YEAR EXTENSION OPTION TO PROCESS GREENWASTE AT A FEE OF \$70/TONNE EX GST THAT IS SUBJECT TO ANNUAL PERTH CPI INCREMENTS ON 1 JULY EACH YEAR.

**CARRIED UNANIMOUSLY**

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## 14.5 REVIEW OF THE ESTABLISHMENT AGREEMENT OF THE EMRC

REFERENCE: D2018/07752

### PURPOSE OF REPORT

The purpose of this report is to seek Council's support for the CEOAC to develop a scope for a review of the Establishment Agreement of the Eastern Metropolitan Regional Council (Establishment Agreement).

### KEY ISSUES AND RECOMMENDATION(S)

- The Establishment Agreement was signed by all member Councils in 1998 and was last reviewed between 2014 and 2016 as a result of the metropolitan local government reform announcements made by the Minister for Local Government.
- At a periodic meeting of the EMRC member Council Mayors, Presidents and CEOs held on 14 May 2018 they resolved to request a meeting be held with the EMRC to discuss whether there was a need to review the Establishment Agreement.
- The above requested meeting was held on 5 June 2018 and it was agreed that a report would be provided to Council to consider a request for the CEOAC to develop a scoping document, over the next 12 months, for a review of the Establishment Agreement.

#### Recommendation(s)

That:

1. Council requests the CEOAC to develop a scoping document for a review of the Establishment Agreement of the Eastern Metropolitan Regional Council by 30 June 2019.
2. Following receipt of the scoping document, Council determine its support for a review of the Establishment Agreement of the Eastern Metropolitan Regional Council.

### SOURCE OF REPORT

Chief Executive Officer

### BACKGROUND

The districts of the EMRC Participants were constituted as a regional district and published in The Government Gazette on 19 August 1983. Pursuant to the former *Local Government Act 1960* and by virtue of the Order of the Governor, a regional council was then constituted with a Constitution Agreement.

Changes, as a result of the *Local Government Act 1995* (the Act), meant that the Participants were required to amend the former Constitution Agreement by revoking it and substituting it with an Establishment Agreement.

Each of the Participants resolved in June 1998 to enter into the current Establishment Agreement of the Eastern Metropolitan Regional Council.

Section 3.65 of the Act "Amendment of establishment agreement" states as follows:

1. *"The participants may amend the establishment agreement for a regional local government by agreement made with the Minister's approval, and a reference in this Division to the establishment agreement includes a reference to the establishment agreement as so amended.*
2. *The establishment agreement can be amended under subsection (1) to include another local government as a further participant if that local government is a party to the amending agreement.*
3. *Section 3.61(2) and (3) apply, with any necessary modifications, to an agreement amending the establishment agreement."*



*Item 14.5 continued*

At its meeting held on 22 February 2007 Council agreed to the Establishment Agreement being amended, via a deed of variation, to incorporate changes to the local government election day from May to October (Ref: DMDOC/62922).

The Establishment Agreement was subsequently reviewed in the period between 2014 and 2016 as a result of the metropolitan local government reform announcements made by the Minister for Local Government, however as the State abandoned its reform agenda no changes to the Establishment Agreement were warranted.

## **REPORT**

The Mayors, President and CEOs of the member Councils have periodic meetings to discuss various matters and at their meeting of 14 May 2018 a matter that came up was whether it was an appropriate time to review the Establishment Agreement given the document was promulgated 20 years ago in 1998 and that Participant Agreements and a Waste Supply Agreement had been signed for the Resource Recovery Facility.

On 14 May 2018, correspondence was received from the City of Swan CEO requesting a meeting between the EMRC and member Councils' Mayors, President and CEOs to discuss a proposed review of the Establishment Agreement.

A meeting, as requested, was held on 5 June 2018 and was attended by all of the Mayors, President and CEOs of the member Councils and the EMRC Chairman, Deputy Chairman and CEO.

There were a number of questions raised including:

- What were the ramifications for a shrinking commercial customer base at the Red Hill Waste Management Facility?
- How would the EMRC operate with some Councils in the Resource Recovery Facility project and others not?
- How would the funding model for Regional Services work in the future?
- If not all member Councils participated in every project or service how would that work?

It was acknowledged that:

- a) The Establishment Agreement itself was still fairly robust, however Schedule 1 – Continuing Projects and Services and Schedule 2 – New Projects and Services were somewhat dated and could be reviewed and made more flexible and less prescriptive for the future; and
- b) Any review of the Establishment Agreement would need to be authorised by Council.

As a result of the meeting it was agreed that a report would be provided to Council requesting that a scoping document be prepared by the CEOAC over the coming 12 months and that it be referred back to Council for its consideration at which time the need for an independent third party review of the Establishment Agreement would be determined and authorised by Council.

## **STRATEGIC/POLICY IMPLICATIONS**

A review of the Establishment Agreement supports the following strategy:

Key Result Area 3 – Good Governance

- 3.2 To manage partnerships and relationships with stakeholders
- 3.3 To provide responsible and accountable governance and management of the EMRC



*Item 14.5 continued*

## **FINANCIAL IMPLICATIONS**

The financial implications of a review of the Establishment Agreement will be determined once the scope of the review has been developed and endorsed by Council.

## **SUSTAINABILITY IMPLICATIONS**

Nil

## **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

## **ATTACHMENT(S)**

Nil

## **VOTING REQUIREMENT**

Simple Majority

## **RECOMMENDATION(S)**

That:

1. Council requests the CEOAC to develop a scoping document for a review of the Establishment Agreement of the Eastern Metropolitan Regional Council by 30 June 2019.
2. Following receipt of the scoping document, Council determine its support for a review of the Establishment Agreement of the Eastern Metropolitan Regional Council.



*Item 14.5 continued*

## **ALTERNATIVE RECOMMENDATION**

An alternative motion was received by the Deputy Chairman, Cr Dylan O'Connor:

That Council:

1. Request the Chief Executive Officers Advisory Committee and the EMRC CEO to prepare a detailed methodology and scope of work that will provide for an independent experienced organisation to undertake a broad review of the EMRC including but not limited to:
  - 1.1 A detailed overview of the current issues facing the waste industry and how they may potentially impact on the EMRC's functions and operations now and into the future;
  - 1.2 Positioning of the EMRC in the waste industry in terms of the role and function it should pursue, including appropriate models for operating a full suite of waste services from kerbside collections to processing in a circular economy.
  - 1.3 Reviewing governance models and efficacy to highlight whether the EMRC can operate as a diversified organisation providing a Waste to Energy service for some Member Councils and alternative waste processing service for others.
  - 1.4 Reviewing through consultation with member councils the need, scope and efficacy of non-waste services currently being provided by the EMRC.
  - 1.5 Developing scenarios and models for suitable governance structures based on the findings of the 1.1 to 1.4.
  - 1.6 Developing a risk profile for the various models and findings of the review.
  - 1.7 Reviewing and making recommendations to the EMRC's Establishment Agreement based on the findings and recommendations of the review.
2. Requests the scope and methodology for the above-mentioned review is submitted to Council for consideration by October 2018.
3. Amends the Draft 2018/2019 Budget to include provision of \$250,000.00 for the purpose of undertaking the review upon approval from Council of the agreed scope of work, to be funded.

Cr O'Connor moved the alternative substantive motion which was seconded by Cr Daw.

Cr O'Connor spoke on the reason for the alternative substantive motion.

With the EMRC facing emerging issues, Cr O'Connor believed that a review of the Establishment Agreement will be too narrow in scope and will require a broad review of all the services currently provided, as well as services that may need to be provided in the future. The Council needs to understand the future potential implications, associated costs, operating models, as well as suitable governance frameworks to enable a future strategic direction to be formulated.

Cr Wilson spoke against the alternative substantive motion.

The Chairman opened up debate on the alternative substantive motion and discussion ensued.

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*Item 14.5 continued*

Cr Wolff foreshadowed an alternative motion.

### **ALTERNATIVE RECOMMENDATION(S)**

MOVED CR O'CONNOR                      SECONDED CR DAW

That Council:

1. Request the Chief Executive Officers Advisory Committee and the EMRC CEO to prepare a detailed methodology and scope of work that will provide for an independent experienced organisation to undertake a broad review of the EMRC including but not limited to:
  - 1.1 A detailed overview of the current issues facing the waste industry and how they may potentially impact on the EMRC's functions and operations now and into the future;
  - 1.2 Positioning of the EMRC in the waste industry in terms of the role and function it should pursue, including appropriate models for operating a full suite of waste services from kerbside collections to processing in a circular economy.
  - 1.3 Reviewing governance models and efficacy to highlight whether the EMRC can operate as a diversified organisation providing a Waste to Energy service for some Member Councils and alternative waste processing service for others.
  - 1.4 Reviewing through consultation with member councils the need, scope and efficacy of non-waste services currently being provided by the EMRC.
  - 1.5 Developing scenarios and models for suitable governance structures based on the findings of the 1.1 to 1.4.
  - 1.6 Developing a risk profile for the various models and findings of the review.
  - 1.7 Reviewing and making recommendations to the EMRC's Establishment Agreement based on the findings and recommendations of the review.
2. Requests the scope and methodology for the above-mentioned review is submitted to Council for consideration by October 2018.
3. Amends the Draft 2018/2019 Budget to include provision of \$250,000.00 for the purpose of undertaking the review upon approval from Council of the agreed scope of work, to be funded.

**MOTION LOST 4/8**

Following the substantive motion being defeated, Cr Wolff tabled his foreshadowed motion which was seconded by Cr Wilson.

### **FORESHADOWED MOTION**

1. That a workshop be held for Councillors to discuss a broad review of the Eastern Metropolitan Regional Council.
2. That the Mayors, President, CEO's and Technical Officers of the member Councils be invited to the workshop.
3. The outcome of the workshop be reported to the August 2018 meeting of Council.

Cr Wolff and Cr Wilson spoke to the motion and discussion ensued.



*Item 14.5 continued*

The foreshadowed amendment was then put to the vote.

**COUNCIL RESOLUTION(S)**

MOVED CR WOLFF

SECONDED CR WILSON

THAT:

1. A WORKSHOP BE HELD FOR COUNCILLORS TO DISCUSS A BROAD REVIEW OF THE EASTERN METROPOLITAN REGIONAL COUNCIL.
2. MAYORS, PRESIDENT, CEO'S AND TECHNICAL OFFICERS OF THE MEMBER COUNCILS BE INVITED TO THE WORKSHOP.
3. THE OUTCOME OF THE WORKSHOP BE REPORTED TO THE AUGUST 2018 MEETING OF COUNCIL.

**CARRIED UNANIMOUSLY**

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## **INFORMATION BULLETIN**

Accompanying the  
Ordinary Meeting of Council Agenda

21 June 2018

**COUNCIL INFORMATION BULLETIN****21 June 2018****(REF: D2018/07328)****TABLE OF CONTENTS**

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## **1. REGIONAL SERVICES**

### **1.1. REGIONAL SERVICES ACTIVITY REPORT JANUARY 2018 TO MARCH 2018**

**REFERENCE: D2018/07329**

#### **PURPOSE OF REPORT**

The purpose of this report is to provide an update on the activities undertaken by the Regional Services Directorate for the period 1 January 2018 to 31 March 2018.

#### **KEY ISSUE(S)**

Achievements highlighted for the period 1 January 2018 to 31 March 2018 include:

- All activities undertaken by the Environmental Services business unit for the ensuing period; and
- All activities undertaken by the Regional Development business unit for the ensuing period.

#### **SOURCE OF REPORT**

Director Regional Services

#### **BACKGROUND**

The Environmental Services and Regional Development business units partner with member Councils and key stakeholders to facilitate strategies, projects and activities and provide services (where appropriate) for the benefit and sustainability of Perth's Eastern Region.

Three advisory groups meet regularly to consider regional economic, transport and environmental projects and initiatives and assist in guiding EMRC strategies. Representation from each participating member Council and the EMRC constitute each group's membership with an expanded membership of the Regional Integrated Transport Strategy Implementation Advisory Group including numerous key stakeholders with an interest in transport.

The three groups are:

- Economic Development Officers Group (EDOG);
- Regional Integrated Transport Strategy Implementation Advisory Group (RITS IAG); and
- Regional Environment Strategy Advisory Group (RESAG).

Regular progress reports are provided to advisory groups, committees and councils to ensure ongoing and effective communication.

#### **REPORT**

The progress report for individual member Councils, on Regional Services activity for the period 1 January 2018 to 31 March 2018 is provided below.



*Item 1.1 continued*

**Town of Bassendean**

- Progressed Stages Two and Three of the Understanding and Managing Flood Risk in Perth project, with the draft Risk Assessment and Floodplain Development Strategy delivered and consultation with stakeholders undertaken. Animation and outputs were also delivered and the draft Story Map developed.
- Provided the Town with the first draft of the Emissions Reduction Plan 2018 - 2023 for staff and community consultation.
- Organised and attended the Town's Planet Footprint Performance Review quarterly meeting in February.
- The Town was advised that it had achieved Gold Waterwise Status as part of Water Corporation's Waterwise Council Program and was invited to attend the Waterwise Council recognition event to be held on 1 May 2018.
- Provided information on priority actions for the Water Team Meeting held with Senior Environmental Officer.
- Water and energy anomaly investigations were conducted via Planet Footprint; no anomalies were found.
- Provided a media article for the Bassendean Briefings and the Town's Facebook page on the Town's recent solar panel installations and the draft Emissions Reduction Plan.
- Provided information for the Town's Facebook page on World Water Day.
- Provided information upon request for Town Committees and Council meetings including:
  - Waterwise Council benefits (verge scheme and water refill stations); and
  - Western Power Procurement Process (LED lighting).
- Provided technical report summary on the Climate Council's *Fully charged: renewables and storage powering Australia*.
- Finalised the Alternative Weed Management Trial Report as part of the Steaming to Success grant funded project. The report was made publically available through the EMRC website.
- Finalised and submitted the \$155,000 (ex GST) Lotterywest Grant for the 2018 Avon Descent Family Fun Days.
- Designed, built and made live the Perth's Autumn Festival page on [www.perthseasternregion.com.au](http://www.perthseasternregion.com.au) including 67 events to date (including community and feature participating member Council events), including the Town of Bassendean's Festival of Local Businesses event.
- Presented the draft Congestion Management Action Plan to the Regional Integrated Transport Strategy Implementation Advisory Group at the 16 March 2018 meeting.
- Meetings have continued with key stakeholders to discuss council transport priorities in the City Deal Proposal, including grade separations on key transport corridors.
- The EMRC was the recipient of the Australian Road Safety Local Government Initiatives Award 2018 for the "Share the Space" campaign.
- The 13 February EDOG meeting included a presentation and information session on "Unpicking the Census for Perth's Eastern Region" by REPLAN. A handout has since been prepared and distributed on the key statistics for the region; the Perth's Eastern Region Economic Development Report Card 2018.
- The "Connect Perth's East" City Deal proposal has been widely disseminated to all key stakeholders and members of federal and state parliament. Advocacy meetings have continued in order to promote the proposal at both a state and federal level.
- Updated [www.perthseasternregion.com.au](http://www.perthseasternregion.com.au) website with new feature content (Noongar season, feature plant, feature animal and feature weed).
- Continued to update [www.perthseasternregion.com.au](http://www.perthseasternregion.com.au) with news stories and events occurring in the region.



*Item 1.1 continued*

- Represented the region on the Western Region Advisory Panel and the Integrated Research Project (IRP)2 Economic Evaluation Framework Project Steering Committee of the Cooperative Research Centre for Water Sensitive Cities. Attended a Research Project Update Session on IRP2 and IRP4.
- Attended a WA SDG Network Meeting and provided input into the WA SDG Network's submission to the Senate Inquiry on the SDGs to further the achievement of the Sustainable Development Goals in the region.
- Provided comments to the Department of Planning, Lands and Heritage regarding Issues Papers relating to the review of State Planning Policy 2.9 Water Resources and State Planning Policy 2.10 Swan-Canning River System.
- Provided a submission to the Department of Environment and Energy in response to the public consultation on Australia's Draft Strategy for Nature.
- Provided a submission to WALGA in relation to their Climate Change Policy Statement Review Discussion Paper.
- Provided a submission to the Westport Taskforce on its strategy development and represented the region on the Westport Taskforce Reference Group.

**City of Bayswater**

- Progressed Stages Two and Three of the Understanding and Managing Flood Risk in Perth project, with the draft Risk Assessment and Floodplain Development Strategy delivered and consultation with stakeholders undertaken. Animation and data outputs were also delivered and the draft Story Map developed.
- Finalised the Alternative Weed Management Trial Report as part of the Steaming to Success grant funded project. The report was made publically available through the EMRC website.
- Continued to hire out the Steamwand SW700 weed control machine to the City.
- Finalised and submitted the \$155,000 (ex GST) Lotterywest Grant for the 2018 Avon Descent Family Fun Days.
- Designed, built and made live the Perth's Autumn Festival page on [www.perthseasternregion.com.au](http://www.perthseasternregion.com.au) including 67 events to date (including community and feature participating member Council events), including the City of Bayswater's Autumn River Festival.
- Represented the region on the Western Region Advisory Panel and the Integrated Research Project (IRP)2 Economic Evaluation Framework Project Steering Committee of the Cooperative Research Centre for Water Sensitive Cities. Attended a Research Project Update Session on IRP2 and IRP4.
- The draft Congestion Management Action Plan was presented to the Regional Integrated Transport Strategy Implementation Advisory Group at the 16 March 2018 meeting.
- Meetings have continued with key stakeholders to discuss council transport priorities in the City Deal Proposal, which includes grade separations on key transport corridors.
- The EMRC was the recipient of the Australian Road Safety Local Government Initiatives Award 2018 for the "Share the Space" campaign.
- The 13 February EDOG meeting included a presentation and information session on "Unpicking the Census for Perth's Eastern Region" by REPLAN. A handout has since been prepared and distributed on the key statistics for the region.
- The "Connect Perth's East" City Deal proposal has been widely disseminated to all key stakeholders and members of federal and state parliament. Advocacy meetings have continued in order to promote the proposal at both a state and federal level.
- Updated [www.perthseasternregion.com.au](http://www.perthseasternregion.com.au) website with new feature content (Noongar season, feature plant, feature animal and feature weed).
- Attended a WA SDG Network Meeting and provided input into the WA SDG Network's submission to the Senate Inquiry on the SDGs to further the achievement of the Sustainable Development Goals in the region.



*Item 1.1 continued*

- Provided comments to the Department of Planning, Lands and Heritage regarding Issues Papers relating to the review of State Planning Policy 2.9 Water Resources and State Planning Policy 2.10 Swan-Canning River System.
- Provided a submission to the Department of Environment and Energy in response to the public consultation on Australia's Draft Strategy for Nature.
- Provided a submission to WALGA in relation to their Climate Change Policy Statement Review Discussion Paper.
- Provided a submission to the Westport Taskforce on its strategy development and represented the region on the Westport Taskforce Reference Group.

**City of Belmont**

- Progressed Stages Two and Three of the Understanding and Managing Flood Risk in Perth project, with the draft Risk Assessment and Floodplain Development Strategy delivered and consultation with stakeholders undertaken. Animation and data outputs were also delivered and the draft Story Map developed.
- Finalised and submitted the \$155,000 (ex GST) Lotterywest Grant for the 2018 Avon Descent Family Fun Days.
- Finalised Perth's Autumn Festival regional marketing campaign. Subsequently receiving notification of the successful grant for the amount of \$12,000 (ex GST) of which \$8,000 (ex GST) went to the City. Organised the regional marketing campaign including Community newspaper and West Australian advertisements, radio and online promotion.
- Facilitated a Planet Footprint Performance Review for the City.
- Provided the City with an Emissions Report Card.
- Provided the City with a Water Report Card.
- Provided technical report summary on the Climate Council's *Fully charged: renewables and storage powering Australia*.
- E-Billing system was implemented and finalised, and the City is now receiving automated billing data through Planet Footprint, significantly increasing the data completeness percentage for energy.
- Finalised the Alternative Weed Management Trial Report as part of the Steaming to Success grant funded project. The report was made publically available through the EMRC website.
- Bush Skills 4 Youth delivered nine Bush Skills 4 Youth workshops and attended four consultation, planning and information meetings across the region, including the Belmont Principal's Forum.
- The draft Congestion Management Action Plan was presented to the Regional Integrated Transport Strategy Implementation Advisory Group at the 16 March 2018 meeting.
- Meetings have continued with key stakeholders to discuss council transport priorities in the City Deal Proposal, which includes grade separations on key transport corridors.
- The EMRC was the recipient of the Australian Road Safety Local Government Initiatives Award 2018 for the "Share the Space" campaign.
- The 13 February EDOG meeting included a presentation and information session on "Unpicking the Census for Perth's Eastern Region" by REPLAN. A handout has since been prepared and distributed on the key statistics for the region.
- The "Connect Perth's East" City Deal proposal has been widely disseminated to all key stakeholders and members of federal and state parliament. Advocacy meetings have continued in order to promote the proposal at both a state and federal level.
- Provided suggestions to the City's annual review of the Environmental and Sustainability Strategy.
- Updated [www.perthseasternregion.com.au](http://www.perthseasternregion.com.au) website with new feature content (Noongar season, feature plant, feature animal and feature weed).



*Item 1.1 continued*

- Designed, built and made live the Perth's Autumn Festival page on [www.perthseasternregion.com.au](http://www.perthseasternregion.com.au) including 67 events to date (including community and feature participating member Council events).
- Represented the region on the Western Region Advisory Panel and the Integrated Research Project (IRP)2 Economic Evaluation Framework Project Steering Committee of the Cooperative Research Centre for Water Sensitive Cities. Attended a Research Project Update Session on IRP2 and IRP4.
- Attended a WA SDG Network Meeting and provided input into the WA SDG Network's submission to the Senate Inquiry on the SDGs to further the achievement of the Sustainable Development Goals in the region.
- Provided comments to the Department of Planning, Lands and Heritage regarding Issues Papers relating to the review of State Planning Policy 2.9 Water Resources and State Planning Policy 2.10 Swan-Canning River System.
- Provided a submission to the Department of Environment and Energy in response to the public consultation on Australia's Draft Strategy for Nature.
- Provided a submission to WALGA in relation to their Climate Change Policy Statement Review Discussion Paper.
- Provided a submission to the Westport Taskforce on its strategy development and represented the region on the Westport Taskforce Reference Group.

**City of Kalamunda**

- Delivered two Bush Skills for the Hills workshops in the region: Green Card Training and Rodenticides, Boobooks and Raptors.
- Delivered two Bush Skills 4 Youth workshops in the City of Kalamunda; Boobook Owls and Nature Play. Attended four consultation, planning and information meetings across the region.
- Held combined catchment group meeting focusing on volunteer recruitment.
- Provided an Environmental Project Officer to attend the City's office one day per week to address local landholder enquiries and assist with projects.
- Finalised the Alternative Weed Management Trial Report as part of the Steaming to Success grant funded project. The report was made publically available through the EMRC website
- Community Rivercare grants totalling \$126,228 (incl. GST) were awarded to Catchment Groups in Perth's Eastern Region to improve water quality of the Helena River and associated tributaries.
- The EMRC has been granted funding of \$102,218.60 (incl. GST) from Lotterywest to coordinate a research project with Murdoch University to understand the biodiversity values of farm dams in a drying climate.
- Organised a promotional display space for Catchment Group at the Blue Sky Festival.
- Held a 'Planting, Properties and Conservation' education seminar for landholders participating in the 20 Million Trees Programme at the Blue Sky Festival. Organised a space for catchment groups in the City to promote their work and educate festival goers about weeds and catchment issues. Bush Skills for Youth also facilitated children's education activities.
- The draft Congestion Management Action was presented to the Regional Integrated Transport Strategy Implementation Advisory Group at the 16 March 2018 meeting.
- Meetings have continued with key stakeholders to discuss council transport priorities in the City Deal Proposal, which includes grade separations on key transport corridors.
- The EMRC was the recipient of the Australian Road Safety Local Government Initiatives Award 2018 for the "Share the Space" campaign.
- The 13 February EDOG meeting included a presentation and information session on "Unpicking the Census for Perth's Eastern Region" by REPLAN. A handout has since been prepared and distributed on the key statistics for the region.



*Item 1.1 continued*

- The “Connect Perth’s East” City Deal proposal has been widely disseminated to all key stakeholders and members of federal and state parliament. Advocacy meetings have continued in order to promote the proposal at both a state and federal level.
- Updated [www.perthseasternregion.com.au](http://www.perthseasternregion.com.au) website with new feature content (Noongar season, Greenpage Newsletter, feature plant, feature animal and feature weed).
- Compiled and distributed the Greenpage Newsletter for February – March 2018.
- Represented the region on the Western Region Advisory Panel and the Integrated Research Project (IRP)2 Economic Evaluation Framework Project Steering Committee of the Cooperative Research Centre for Water Sensitive Cities. Attended a Research Project Update Session on IRP2 and IRP4.
- Attended a WA SDG Network Meeting and provided input into the WA SDG Network’s submission to the Senate Inquiry on the SDGs to further the achievement of the Sustainable Development Goals in the region.
- Provided comments to the Department of Planning, Lands and Heritage regarding Issues Papers relating to the review of State Planning Policy 2.9 Water Resources and State Planning Policy 2.10 Swan-Canning River System.
- Provided a submission to the Department of Environment and Energy in response to the public consultation on Australia's Draft Strategy for Nature.
- Provided a submission to WALGA in relation to their Climate Change Policy Statement Review Discussion Paper.
- Provided a submission to the Westport Taskforce on its strategy development and represented the region on the Westport Taskforce Reference Group.

**Shire of Mundaring**

- Drafted the Shire’s Energy and Emissions Reduction Strategy and Plan in consultation with Coordinator Environment and Sustainability.
- Held a consultation meeting with Shire fleet staff to discuss fuel use and emissions used by the Shire that will be used for the new Energy and Emissions Reduction Plan.
- Provided energy use figures to the Shire for solar panel installations and energy use/cost discussions within the Shire.
- Organised and attended Shire Planet Footprint Performance Review quarterly meeting in February.
- Assisted the Shire to be re-endorsed as a Waterwise Council for 2017/2018.
- Community Rivercare grants totalling \$126,228 (incl. GST) were awarded to Catchment Groups in Perth’s Eastern Region to improve water quality of the Helena River and associated tributaries.
- The EMRC has been granted funding of \$102,218.60 (incl. GST) from Lotterywest to coordinate a research project with Murdoch University to understand the biodiversity values of farm dams in a drying climate.
- Consulted with Shire and Water Corporation to organise funding for a Water Sensitive Cities Index Workshop as part of the Waterwise Council Program. Workshop is booked for May.
- Attended first meeting for Water Sensitive Cities Index benchmarking workshop with Shire and workshop consultant.
- Delivered two Bush Skills for the Hills workshops in the region: Green Card Training and Rodenticides, Boobooks and Raptors.
- Delivered four Bush Skills 4 Youth workshops in the Shire of Mundaring, including Exploring the lake bushland with Seen and Heard at Lake Leschenaultia, Restoring bushland with Creative Communities and Helena Valley Primary School and Making Seed Bombs with the Glen Forrest Scouts. Attended four consultation, planning and information meetings across the region.
- Provided an Environmental Project Officer to attend the Shire’s office one day per week to address local landholder enquiries and assist with projects.



*Item 1.1 continued*

- Finalised the Alternative Weed Management Trial Report as part of the Steaming to Success grant funded project. The report was made publically available through the EMRC website.
- Organised a promotional display space for Catchment Group at the Blue Sky Festival.
- Held a 'Planting, Properties and Conservation' education seminar for landholders participating in the 20 Million Trees Programme at the Blue Sky Festival. Organised a space for Catchment Groups in the Shire to promote their work and educate festival goers about weeds and catchment issues. Bush Skills for Youth also facilitated children's education activities.
- Continued to implement the State NRM grant to manage blackberry on sensitive watercourses on private properties and reserves of the Jane Brook catchment.
- Disseminated promotional material for the Friends of Lion Mill group to increase membership and gain resident support for the rehabilitation project taking place in the reserve.
- The draft Congestion Management Action Plan was presented to the Regional Integrated Transport Strategy Implementation Advisory Group at the 16 March 2018 meeting.
- Meetings have continued with key stakeholders to discuss council transport priorities in the City Deal Proposal, which includes grade separations on key transport corridors.
- The 13 February EDOG meeting included a presentation and information session on "Unpicking the Census for Perth's Eastern Region" by REMPLAN. A handout has since been prepared and distributed on the key statistics for the region.
- The "Connect Perth's East" City Deal proposal has been widely disseminated to all key stakeholders and members of federal and state parliament. Advocacy meetings have continued in order to promote the proposal at both a state and federal level.
- Updated [www.perthseasternregion.com.au](http://www.perthseasternregion.com.au) website with new feature content (Noongar season, Greenpage Newsletter, feature plant, feature animal and feature weed).
- The EMRC was the recipient of the Australian Road Safety Local Government Initiatives Award 2018 for the "Share the Space" campaign.
- Represented the region on the Western Region Advisory Panel and the IRP2 Economic Evaluation Framework Project Steering Committee of the Cooperative Research Centre for Water Sensitive Cities. Attended a Research Project Update Session on IRP2 and IRP4.
- Compiled and distributed the Greenpage Newsletters for February – March 2018.
- Held a Water Team Meeting on the 16 February 2018.
- Provided information for Shire's Facebook page on World Water Day.
- Held combined catchment group meeting focusing on volunteer recruitment.
- Attended a WA SDG Network Meeting and provided input into the WA SDG Network's submission to the Senate Inquiry on the SDGs to further the achievement of the Sustainable Development Goals in the region.
- Provided comments to the Department of Planning, Lands and Heritage regarding Issues Papers relating to the review of State Planning Policy 2.9 Water Resources and State Planning Policy 2.10 Swan-Canning River System.
- Provided a submission to the Department of Environment and Energy in response to the public consultation on Australia's Draft Strategy for Nature.
- Provided a submission to WALGA in relation to their Climate Change Policy Statement Review Discussion Paper.
- Provided a submission to the Westport Taskforce on its strategy development and represented the region on the Westport Taskforce Reference Group.



*Item 1.1 continued*

**City of Swan**

- Progressed Stages Two and Three of the Understanding and Managing Flood Risk in Perth project, with the draft Risk Assessment and Floodplain Development Strategy delivered and consultation with stakeholders undertaken. Animation and data outputs were also delivered and the draft Story Map developed.
- Assisted the City achieve its Gold Waterwise Status as part of Water Corporations Waterwise Council Program.
- Delivered two Bush Skills for the Hills workshops in the region: Green Card Training and Rodenticides, Boobooks and Raptors.
- Held a 'Planting, Properties and Conservation' education seminar for landholders participating in the 20 Million Trees Programme at the Blue Sky Festival. Organised a space for catchment groups in the Shire to promote their work and educate festival goers about weeds and catchment issues. Bush Skills for Youth also facilitated children's education activities.
- Finalised the Alternative Weed Management Trial Report as part of the Steaming to Success grant funded project. The report was made publically available through the EMRC website
- Blackadder Woodbridge Catchment Groups received \$29,970 (ex GST) in funding as part of the Community Rivercare grant to improve watercourses and bushland in the catchment.
- The EMRC has been granted funding of \$92,926 (ex GST) from Lotterywest to coordinate a research project with Murdoch University looking at farm dams and their ability to support native freshwater biodiversity.
- Participated in the Swan Alcoa Landcare Program (SALP) assessment panel. Assessed and rated SALP applications for the Perth region.
- Delivered three Bush Skills 4 Youth workshops in the City of Swan, including a Clean Up Australia Day event, Restoring Bushland at Bushmead with Creative Communities and Helena Valley Primary School and Introduction to Bush Skills 4 Youth with the Herne Hill Scouts. Attended four consultation, planning and information meetings across the region.
- Provided an Environmental Project Officer to attend the City's office one day per week to address local landholder enquiries and assist with projects.
- Held combined catchment group meeting with the main topic being volunteer recruitment.
- Compiled and distributed the Greenpage Newsletter for February – March 2018.
- The draft Congestion Management Action Plan was presented to the Regional Integrated Transport Strategy Implementation Advisory Group at the 16 March 2018 meeting.
- Meetings have continued with key stakeholders to discuss council transport priorities in the City Deal Proposal, which includes grade separations on key transport corridors.
- The EMRC was the recipient of the Australian Road Safety Local Government Initiatives Award 2018 for the "Share the Space" campaign.
- The "Connect Perth's East" City Deal proposal has been widely disseminated to all key stakeholders and members of federal and state parliament. Advocacy meetings have continued in order to promote the proposal at both a state and federal level.
- Updated [www.perthseasternregion.com.au](http://www.perthseasternregion.com.au) website with new feature content (Noongar season, Greenpage Newsletter, feature plant, feature animal and feature weed).
- Represented the region on the Western Region Advisory Panel and the Integrated Research Project (IRP)2 Economic Evaluation Framework Project Steering Committee of the Cooperative Research Centre for Water Sensitive Cities. Attended a Research Project Update Session on IRP2 and IRP4.
- Attended a WA SDG Network Meeting and provided input into the WA SDG Network's submission to the Senate Inquiry on the SDGs to further the achievement of the Sustainable Development Goals in the region.
- Provided comments to the Department of Planning, Lands and Heritage regarding Issues Papers relating to the review of State Planning Policy 2.9 Water Resources and State Planning Policy 2.10 Swan-Canning River System.



*Item 1.1 continued*

- Provided a submission to the Department of Environment and Energy in response to the public consultation on Australia's Draft Strategy for Nature.
- Provided a submission to WALGA in relation to their Climate Change Policy Statement Review Discussion Paper.
- Provided a submission to the Westport Taskforce on its strategy development and represented the region on the Westport Taskforce Reference Group.

## **STRATEGIC/POLICY IMPLICATIONS**

### Key Result Area 1 – Environmental Sustainability

- 1.5 To contribute towards improved regional air, water and land quality and regional biodiversity conservation and address climate change

### Key Result Area 2 – Economic Development

- 2.1 To facilitate and advocate for increased investment in regional infrastructure  
 2.2 To facilitate and advocate for regional economic development activities  
 2.3 To facilitate regional cultural and recreational activities

### Key Result Area 3 – Good Governance

- 3.1 To provide advice and advocacy on issues affecting Perth's Eastern Region  
 3.2 To manage partnerships and relationships with stakeholders

## **FINANCIAL IMPLICATIONS**

The funding to facilitate Regional Services projects and activities is developed and agreed with member Councils as part of the annual budget process.

## **SUSTAINABILITY IMPLICATIONS**

The Regional Services Directorate operates to pursue environmental, economic and social growth outcomes for Perth's Eastern Region. Environmental management activities support sustainability principles and contribute towards the environmental, social, and economic benefits through water and energy savings, conservation and management of biodiversity and natural areas and community education and engagement.

## **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Ongoing participating member Council officer time on the three advisory groups: EDOG, RITS IAG and RESAG.
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

## **ATTACHMENT(S)**

Nil



## 1.2 UNDERSTANDING AND MANAGING FLOOD RISK PROJECT

REFERENCE: D2018/07331

### PURPOSE OF REPORT

The purpose of this report is to provide Council with a further update on Stages Two and Three of the Understanding and Managing Flood Risk Project, which received funding through the All West Australians Reducing Emergencies (AWARE) program.

### KEY ISSUE(S)

- The EMRC was successful in its application for \$20,000 funding from the Office of Emergency Management through the AWARE program for Stages Two and Three of the Understanding and Managing Flood Risk project.
- Outputs of the project were presented by the consultants to all stakeholders in May 2018.
- The mapping and data will be provided to member Councils through the Department of Water and Environmental Regulation by the end of August 2018.

### SOURCE OF REPORT

Director Regional Services

### BACKGROUND

An understanding of the full range of expected flood events is required to support flood emergency response planning, infrastructure design, and community flood preparedness. Floodplain mapping and the corresponding Swan and Helena Rivers Development Strategy were last updated in 1983 and no longer reflect current industry standards. As a result, the available floodplain mapping of the region was considered unreliable to support land use planning, development decision-making and flood emergency response. The EMRC developed the '*Understanding and Managing Flood Risk in Perth*' staged flood study project in collaboration with the Department of Water and Environmental Regulation to address these identified needs.

Updates on Stages Two and Three of the project were provided to CEOAC and Council in January 2017 (Ref: D2017/01688) and December 2017 (Ref: D2017/18445).

The Office of Emergency Management approved a 6 month extension to the milestones for the project for data collection and completion, including the 2017 flood event; reworking of the hydraulic model with the new data; and use of the newly developed Australian Rainfall and Runoff software. The extension was to ensure that the consultants were able to apply best practice methodology to the best available data in order to produce a hydraulic model which was robust and defensible. It is important that the modelling is as reliable as possible so that the other outputs including mapping, hazard and vulnerability information, and the flood development strategy are appropriate to enable effective management of flood risk in Perth's Eastern Region.

### REPORT

The EMRC is progressing Stages Two and Three with \$20,000 of AWARE funding through the Office of Emergency Management (OEM) in partnership with Department of Water and Environmental Regulation, the Cities of Bayswater, Belmont, Swan and South Perth, and the Towns of Bassendean and Victoria Park.



*Item 1.2 continued*

Stages Two and Three have produced the following key outputs:

- Peer reviewed hydraulic model including full design flood dataset and climate change scenario;
- Flood Risk and Vulnerability Assessment for all participating councils; and
- Floodplain Development Strategy.

Revised floodplain mapping including GIS layers for a range of flood events is currently being prepared by the Department of Water and Environmental Regulation from the model data and will be provided to stakeholders by the end of August 2018.

All probability terminology within the reports and data now reflects the requirements of Engineers Australia's National Committee on Water Engineering and the updated Australian Rainfall and Runoff. The term Annual Exceedance Probability (AEP) is used for specific modelled events (rainfalls and floods).

Key findings of the project include that:

- Flooding along the system is generally linear, which means that it generally follows the path of the river with few breakout areas or isolated areas, even in rare events;
- 1% AEP flood levels have reduced quite significantly in some places along the Swan River towards the upper end of the system, with the changes attributed to lower inflows at Walyunga due to improved data collection and reduced rainfall across the catchment;
- Climate change sensitivity testing has shown that there are three zones along the river system:
  - Coastal Only zone which has much higher sensitivity towards the lower (Fremantle) end of the system up to 0.9m;
  - Joint Probability zone which has varying sensitivity such as more than an 0.5m increase to Maylands Foreshore; and
  - Fluvial (riverine) Only zone which has much lower sensitivity towards the upper end of the catchment, such as less than an 0.02m increase upstream from Reid Highway (Swan River) and railway bridge (Helena River).
- Existing floodway and flood fringe areas were tested in the new model and found to be generally suitable, with land use planning areas mostly unchanged, with some specific areas subject to verification by the Department of Water and Environmental Regulation.

Presentations of outputs were provided at all participating Councils and to EMRC stakeholders in May 2018, including a briefing session to Councillors. Reports will be made available to all participating Councils once finalised. The Department of Water and Environmental Regulation is verifying the floodway and flood fringe areas currently using the new data and mapping and data layers will be provided to member Councils by the end of August 2018.

## **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 1 – Environmental Sustainability

- 1.5 To contribute towards improved regional air, water & land quality, regional biodiversity conservation and address climate change.

## **FINANCIAL IMPLICATIONS**

Budget allocation for the Understanding and Managing Flood Risk Project has been provided in the Environmental Services 2016/2017 and 2017/2018 operating budgets.



*Item 1.2 continued*

## **SUSTAINABILITY IMPLICATIONS**

This project continues the region's commitment to managing climate change adaptation and risk to ensure a resilient future. The activities undertaken contribute towards environmental, social and economic benefits through improving knowledge in relation to flood risk.

## **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} The project will assist member Council decision-making on proposed flood prone land use including land use planning, development decisions and emergency services response.
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

## **ATTACHMENT(S)**

Nil



## **15 REPORTS OF COMMITTEES**

### **15.1 AUDIT COMMITTEE MEETING HELD 7 JUNE 2018 (REFER TO MINUTES OF COMMITTEE – PINK PAGES) REFERENCE: D2018/06269 (AC) – D2018/07361**

The minutes of the Audit Committee meeting held on **7 June 2018** accompany and form part of this agenda – (refer to pink section of 'Minutes of Committees' for Council accompanying this Agenda).

### **QUESTIONS**

The Chairman invited general questions from members on the minutes of the Audit Committee.

### **RECOMMENDATION(S)**

That with the exception of items ....., which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Audit Committee report (Section 15.1).

The Chairman advised that as both of the reports in the Audit Committee required an absolute majority decision, they would be dealt with individually.

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**AUDIT COMMITTEE****MINUTES****7 June 2018****(REF: D2018//06269 (AC) – D2018/07361)**

A meeting of the Audit Committee was held at the EMRC Administration Office, 1<sup>st</sup> Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 7 June 2018**. The meeting commenced at **5:30pm**.

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## 1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 5:30pm.

## 2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

### Councillor Attendance

Cr Melissa Mykytiuk (Chairman)	EMRC Member	Town of Bassendean
Cr Geoff Stallard (Deputy Chairman)	EMRC Member	City of Kalamunda
Cr Sally Palmer	EMRC Member	City of Bayswater
Cr Janet Powell	EMRC Member	City of Belmont
Cr John Daw (Deputising for Cr Lavell)	EMRC Deputy Member	Shire of Mundaring
Cr David McDonnell	EMRC Member	City of Swan

### Leave of Absence Previously Approved

*Cr Lavell (from 6 June 2018 to 14 June 2018 inclusive and 1 July 2018 to 31 July 2018 inclusive).*

### EMRC Officers

Mr Peter Schneider	Chief Executive Officer
Mr Hua Jer Liew	Director Corporate Services
Mr Steve Fitzpatrick	Director Waste Services
Mr David Ameduri	Manager Financial Services
Mrs Prapti Mehta	Manager Human Resources
Mrs Annie Hughes-d'Aeth	Personal Assistant to Director Corporate Services (Minutes)

## 3 DISCLOSURE OF INTERESTS

Nil

## 4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION

Nil

## 5 PETITIONS, DEPUTATIONS AND PRESENTATIONS

Nil



## **6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

### **6.1 MINUTES OF AUDIT COMMITTEE MEETING HELD ON 8 MARCH 2018**

That the Minutes of the Audit Committee meeting held on 8 March 2018 which have been distributed, be confirmed.

#### **AC RESOLUTION(S)**

MOVED CR STALLARD                      SECONDED CR MCDONNELL

THAT THE MINUTES OF THE AUDIT COMMITTEE HELD ON 8 MARCH 2018 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

**CARRIED UNANIMOUSLY**

## **7 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

## **8 QUESTIONS BY MEMBERS WITHOUT NOTICE**

Cr Stallard asked if it would be preferable for the officer of the report to receive questions prior to the meeting. Any questions and answers could then be forwarded to other members if the Councillor was happy for this to happen.

The CEO advised that the EMRC encourages Councillors to send any questions ahead of time and if they would like them circulated to other members of the meeting, the EMRC could do so.

## **9 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC**

Nil

## **10 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING**

Nil



## 11 REPORTS OF EMPLOYEES

### 11.1 DRAFT CORPORATE BUSINESS PLAN 2018/2019 TO 2022/2023

REFERENCE: D2018/06261 (AC) – D2018/07791

#### PURPOSE OF REPORT

The purpose of this report is to present the draft Corporate Business Plan 2018/2019 to 2022/2023 to Council for adoption.

#### KEY ISSUES AND RECOMMENDATION(S)

- Sections 5.56(1) and (2) of the *Local Government Act 1995* (the Act) require that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations. The *Local Government (Administration) Regulations 1996* specify that a 'plan for the future' comprises the following:
  - A Strategic Community Plan – a minimum 10 year timeframe (r.19C).
  - A Corporate Business Plan – a four to five year plan, which translates the 10 year strategic plan into operations (r.19DA).
- Council adopted the EMRC's Strategic Community Plan titled *10 Year Strategic Plan to 2017 to 2027* on 18 August 2016 for implementation from 1 July 2017 onwards.
- Regulation 19DA states that each local government must review its Corporate Business Plan annually.
- The previous Corporate Business Plan 2017/2018 to 2021/2022 has been reviewed and the *draft Corporate Business Plan 2018/2019 to 2022/2023* has been prepared (attached).
- The *draft Corporate Business Plan 2018/2019 to 2022/2023* sets out the actions that staff will undertake over the next five years to deliver on the 10 Year Strategic Plan 2017 to 2027.
- It is intended to report to Council against the Corporate Business Plan each quarter.
- Section 5.53 of the Act requires that an overview of the 'plan for the future' must be made in the Annual Report, including major initiatives that are proposed to commence or to continue in the next financial year. Therefore a report will be provided within the 2017/2018 Annual Report.
- In accordance with Section 6.2(2) of the Act, Council is to give regard to the "plan for the future" when adopting the EMRC's Annual Budget.
- The 2018/2019 draft Annual Budget is tabled separately for adoption.
- In accordance with r.19DA, Council is to determine whether or not to adopt the Corporate Business Plan by absolute majority.

#### Recommendation(s)

That:

1. Council by absolute majority, in accordance with r.19DA(6) of the *Local Government (Administration) Regulations 1996*, adopt the Corporate Business Plan 2018/2019 to 2022/2023 forming an attachment to this report.
2. Local public notice of the adoption of the Corporate Business Plan 2018/2019 to 2022/2023 be given in accordance with r.19D of the *Local Government (Administration) Regulations 1996*.

#### SOURCE OF REPORT

Director Corporate Services



*Item 11.1 continued*

## **BACKGROUND**

Section 5.56(1) and (2) of the *Local Government Act 1995* (the Act) require that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations. The *Local Government (Administration) Regulations 1996 (the Regulations)* specify that a 'plan for the future' comprise the following:

- A Strategic Community Plan – a minimum 10 year timeframe (r.19C); and
- A Corporate Business Plan – a four to five year plan, which translates the 10 year strategic plan into operations (r.19DA).

Regulation 19DA states that the Corporate Business Plan (the Plan) is to:

- Be for a minimum of 4 years;
- Identify and prioritise the principal strategies and activities Council will undertake in response to the objectives stated in the Strategic Community Plan;
- State the services, operations and projects that a local government will deliver over the period of the plan, the method for delivering these and the associated cost;
- Reference resourcing considerations such as asset management plans, finances and workforce plans;
- Be adopted by absolute majority; and
- Be reviewed annually – this can be scheduled to align with the setting of the Annual Budget.

In addition to the above requirements local public notice must be given when the Plan is adopted or modified.

Council adopted EMRC's Strategic Community Plan titled *10 Year Strategic Plan to 2017 to 2027* (10 Year Strategic Plan) on 18 August 2016 (Ref: D2016/06163) for implementation from 1 July 2017 onwards and EMRC's Corporate Business Plan 2017/2018 to 2021/2022 on 22 June 2017 (Ref: D2017/06618).

## **REPORT**

### Draft Corporate Business Plan 2018/2019 to 2022/2023

The EMRC has in place an integrated planning framework to ensure that strategic priorities drive operational activities.

The 10 Year Strategic Plan guides, at a strategic level, the direction that the EMRC will take over the next ten years towards achievement of its vision: *"To be a responsive and innovative leader in assisting Perth's Eastern Region to be a great place to live, work, play and do business"*.

The draft *Corporate Business Plan 2018/2019 to 2022/2023* is an element of the integrated planning framework and has been developed to articulate the strategic direction into operational activities. Both documents form the EMRC's 'plan for the future'.

### Structure of the draft Corporate Business Plan 2018/2019 to 2022/2023

The draft *Corporate Business Plan 2018/2019 to 2022/2023* sets out the actions that staff will undertake over the next five years to deliver on the 10 Year Strategic Plan. It provides high level information on capital and operating projects planned over the next five years.



*Item 11.1 continued*

Annual Budget

Section 6.2(2) of the Act states that “in the preparation of the annual budget the local government is to have regard to the contents of the plan for the future of the district made in accordance with section 5.56”.

Both the 10 Year Strategic Plan and the draft *Corporate Business Plan 2018/2019 to 2022/2023* constitute the ‘plan for the future’, and Council is to give regard to both these when adopting the EMRC’s Annual Budget.

The 2018/2019 draft Annual Budget is tabled separately for adoption as part of this Agenda (Ref: D2018/06262).

Reporting

It is intended to report to Council against the Corporate Business Plan each quarter.

Section 5.53 of the Act requires that an overview of the ‘plan for the future’ must be made in the Annual Report, including major initiatives that are proposed to commence or to continue in the next financial year. A report will be provided within the 2018/2019 Annual Report.

Review & Significant Modifications

Regulation 19CA requires that any significant modifications to the adopted *Corporate Business Plan 2018/2019 to 2022/2023* must be reported through the Annual Report. The Act does not define what constitutes a ‘significant’ modification. Therefore there will be a need to exercise judgement and apply a test of materiality in determining whether to report any changes.

Adoption requirements

In accordance with r.19DA(6) of *the Regulations*, Council is to determine whether or not to adopt the Corporate Business Plan by absolute majority.

The draft *Corporate Business Plan 2018/2019 to 2022/2023* (attached) is before Council for adoption.

**STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 3 – Good Governance

- 3.3 To provide responsible and accountable governance and management of the EMRC
- 3.4 To continue to improve financial and asset management practices

**FINANCIAL IMPLICATIONS**

As reflected in the EMRC’s budget and long term financial plans.

**SUSTAINABILITY IMPLICATIONS**

Nil



*Item 11.1 continued*

## MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

## ATTACHMENT(S)

Draft Corporate Business Plan 2018/2019 to 2022/2023 (Ref: D2018/07789)

## VOTING REQUIREMENT

Absolute Majority

## RECOMMENDATION(S)

That:

1. Council by absolute majority, in accordance with r.19DA(6) of the *Local Government (Administration) Regulations 1996*, adopt the Corporate Business Plan 2018/2019 to 2022/2023 forming an attachment to this report.
2. Local public notice of the adoption of the Corporate Business Plan 2018/2019 to 2022/2023 be given in accordance with r.19D of the *Local Government (Administration) Regulations 1996*.

## AC RECOMMENDATION(S)

MOVED CR MCDONNELL

SECONDED CR STALLARD

That:

1. Council by absolute majority, in accordance with r.19DA(6) of the *Local Government (Administration) Regulations 1996*, adopt the Corporate Business Plan 2018/2019 to 2022/2023 forming an attachment to this report.
2. Local public notice of the adoption of the Corporate Business Plan 2018/2019 to 2022/2023 be given in accordance with r.19D of the *Local Government (Administration) Regulations 1996*.

**CARRIED UNANIMOUSLY**

## COUNCIL RESOLUTION(S)

MOVED CR LAVELL

SECONDED CR STALLARD

1. COUNCIL BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH R.19DA(6) OF THE *LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996*, ADOPT THE CORPORATE BUSINESS PLAN 2018/2019 TO 2022/2023 FORMING AN ATTACHMENT TO THIS REPORT.
2. LOCAL PUBLIC NOTICE OF THE ADOPTION OF THE CORPORATE BUSINESS PLAN 2018/2019 TO 2022/2023 BE GIVEN IN ACCORDANCE WITH R.19D OF THE *LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996*.

**CARRIED BY ABSOLUTE MAJORITY 12/0**



# CORPORATE BUSINESS PLAN 2018/2019 – 2022/2023



Advancing Perth's Eastern Region 



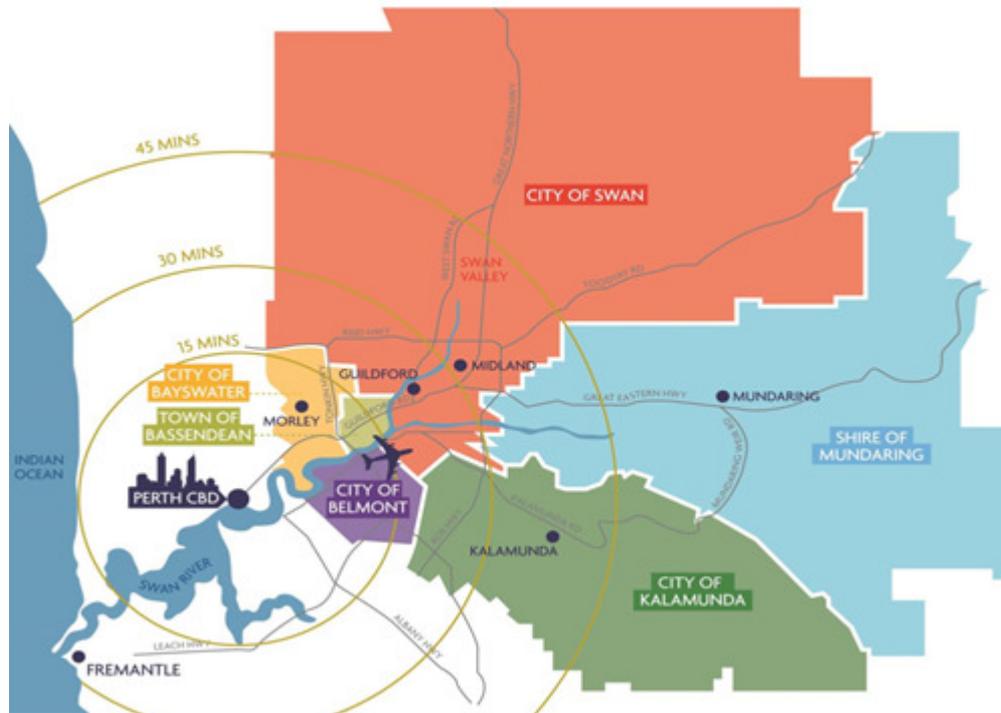


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## Perth's Eastern Region – a snapshot



Perth's Eastern Region is an area of Perth which comprises six local governments: the Town of Bassendean, City of Bayswater, City of Belmont, City of Kalamunda, Shire of Mundaring and City of Swan. The region constitutes around one-third of Perth's metropolitan area encompassing a land area of about 2,100 square kilometres and an estimated population of 365,500<sup>1</sup> people. The Region hosts Western Australia's major air, road and rail transport hub for movement of freight and passengers throughout Perth, intrastate, interstate and overseas. The region is considered the gateway to greater Perth, through the domestic and international airports or from the highways to the north and east. With a diverse regional economy, access to a skilled workforce and a range of leisure, lifestyle and living opportunities, Perth's Eastern Region is well positioned for continued growth and represents an attractive investment destination.

The Eastern Metropolitan Regional Council (EMRC) assists its member Councils to successfully turn challenges into opportunities and to ensure that the entire Region fulfils its potential as one of Western Australia's most vibrant and fast growing areas.

<sup>1</sup> Source: Australian Bureau of Statistics 2016 Census



## About the Eastern Metropolitan Regional Council

The EMRC works in partnership with six member Councils located in Perth's Eastern Region — Town of Bassendean, City of Bayswater, City of Belmont, City of Kalamunda, Shire of Mundaring and City of Swan. Together, these six councils constitute around one third of the area of metropolitan Perth. The EMRC assists the councils to ensure that the entire region fulfils its potential as one of Western Australia's most vibrant and fast growing areas.



### OUR VISION

To be a responsive and innovative leader in assisting Perth's Eastern Region to be a great place to live, work, play and do business.



### OUR VALUES

The values that govern the EMRC are:

**EXCELLENCE** – Striving for excellence through the development of quality and continuous improvement.

**RECOGNITION** – Valuing staff in a supportive environment that focuses on their wellbeing.

**INNOVATION** – Focus on innovative approaches in project and service delivery.

**RESPONSIVENESS** – Dynamic and flexible service delivery.

**INTEGRITY** – Accountability and consistency in all that we do.

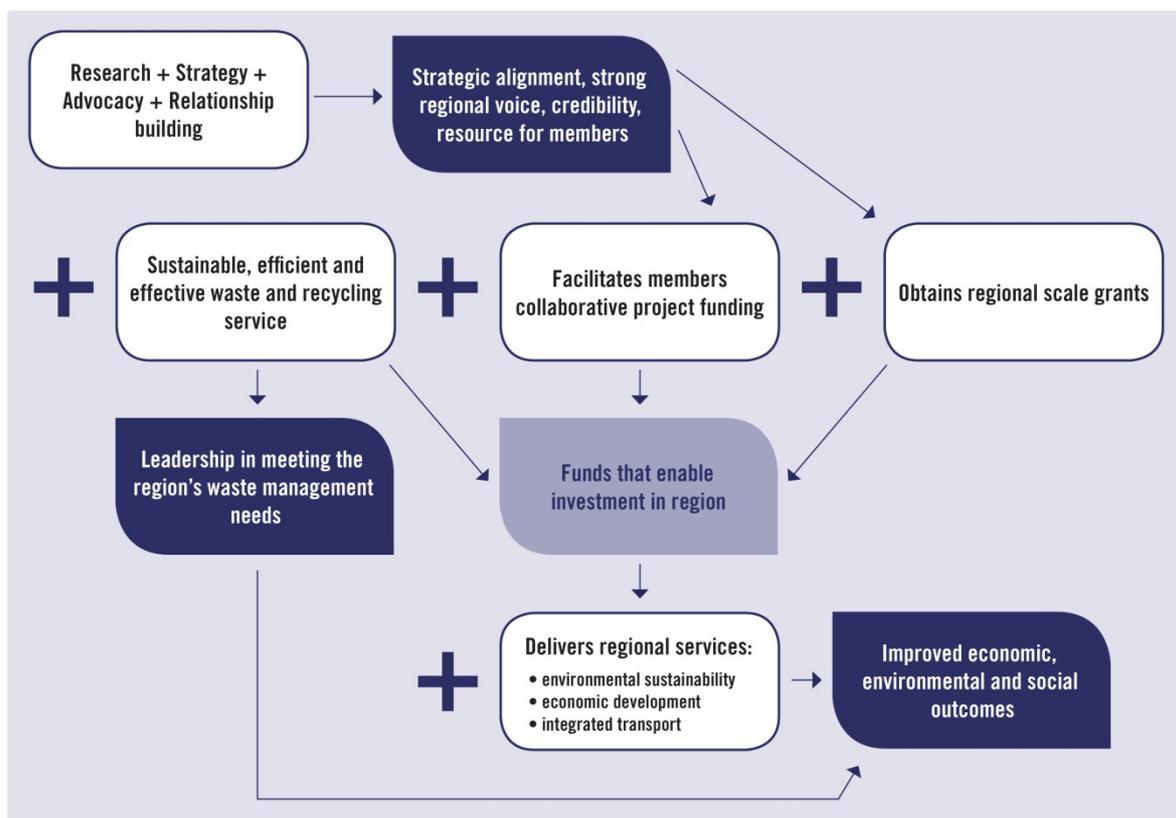


### OUR MISSION

EMRC, by partnering with member councils (and other stakeholders), facilitates strategies and actions for the benefit and sustainability of Perth's Eastern Region.



## The EMRC's Service Delivery Model



The EMRC's Establishment Agreement provides for it to undertake a range of projects and services and provides a means for member councils to share resources and facilities. The cooperative, political and executive framework of the EMRC enables the member Councils individually and collectively to promote and advocate on issues for the benefit of local government and to better serve the community.

The EMRC represents a model of successful collaboration, and for 30 plus years, has initiated and led projects for its member Councils that deliver real benefits to the region in the areas of waste management and resource recovery, environmental sustainability and regional economic development. These services enable member Councils to enhance outcomes for their communities and for Perth's Eastern Region as a whole.



## Key Stakeholders

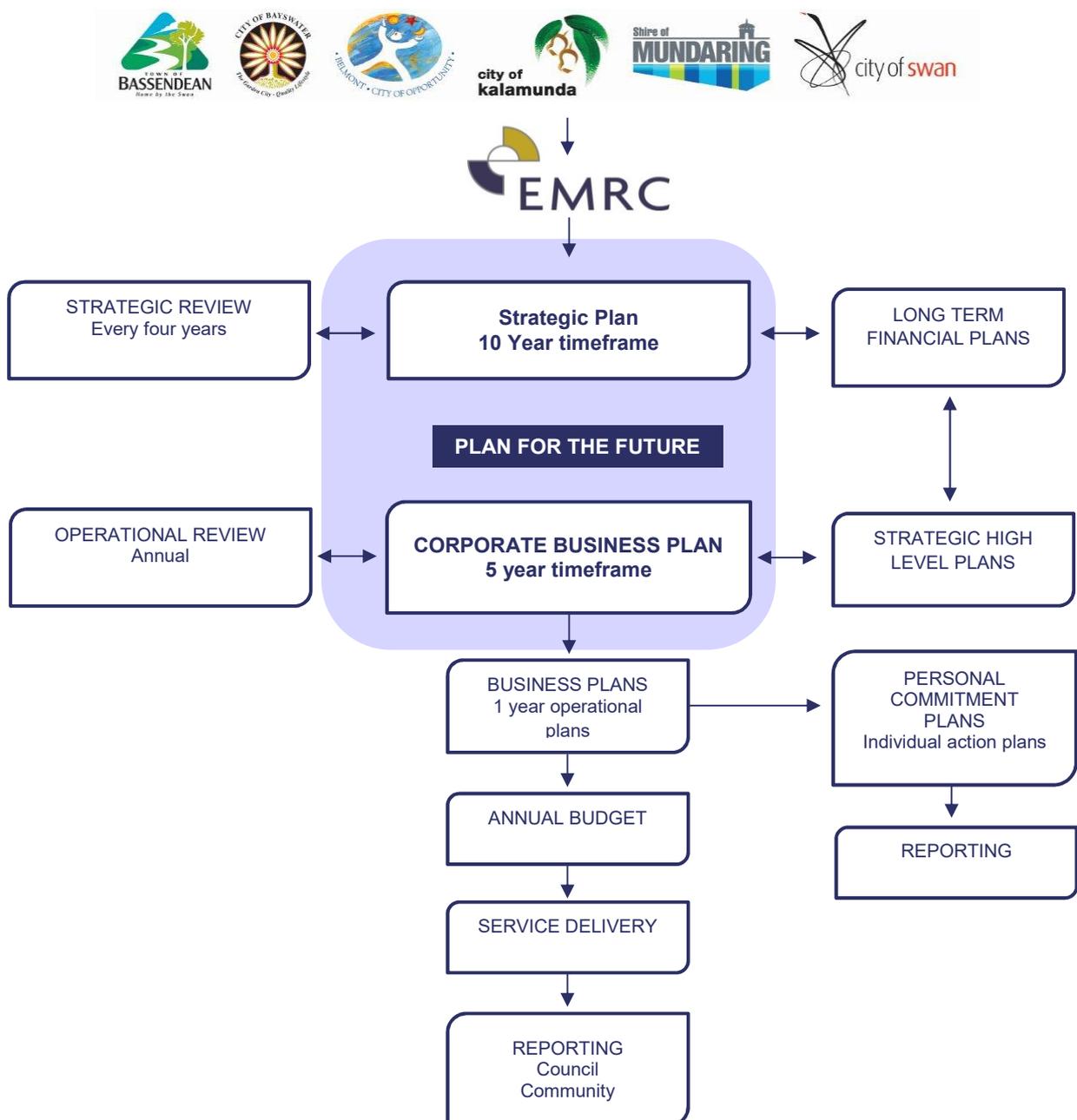
Whilst the EMRC takes a lead role in implementing a range of initiatives, the partnership with stakeholders is critical in delivering sustainable outcomes for Perth's Eastern Region. The EMRC's stakeholders are:

- The EMRC & Member Council Elected Members
- The EMRC & Member Council Staff
- Customers and clients
- Other local governments
- Federal Government Agencies
- State Government Agencies
- Non-Government Agencies
- Politicians
- Educational institutions
- Regional Business Groups
- Regional Community & Reference Groups
- Businesses
- Regional Volunteers
- Regional Residents
- Visitors and Tourists
- Investors



## Integrated Planning Framework

The EMRC’s Integrated Planning Framework has been developed to ensure that programs and services are being delivered in alignment with the strategic priorities of the EMRC’s key stakeholders. The 10 Year Strategic Plan identifies the overarching outcomes that the EMRC Council aspires to achieve. The Corporate Business Plan is used to drive operational activities and is aligned to the priorities identified in the 10 Year Strategic Plan. These two documents comprise the EMRC’s Plan for the Future. Strategic high level plans guide development of actions which are prioritised during annual business planning workshops, and resourced through the annual budget.





## Corporate Business Plan – Legislative Requirements

Section 5.56(1) and (2) of the *Local Government Act 1995* (the Act) requires that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations.

The *Local Government (Administration) Regulations 1996* (the Regulations) requires each local government to adopt a Strategic Community Plan and a Corporate Business Plan.

Both these documents comprise a local government's 'plan for the future' under the requirements of s56 of the Act.

With reference to the Corporate Business Plan the Regulations state:

### **19DA. Corporate business plans, requirements for (Act s. 5.56)**

- 1) A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
- 2) A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.
- 3) A corporate business plan for a district is to —
  - (a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and
  - (b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and
  - (c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.
- 4) A local government is to review the current corporate business plan for its district every year.
- 5) A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government's strategic community plan.
- 6) A council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine\* whether or not to adopt the plan or the modifications.

\*Absolute majority required.

- 7) If a corporate business plan is, or modifications of a corporate business plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.



## How to use the Corporate Business Plan

The Corporate Business Plan is informed by a suite of documents:

COMPONENT	DESCRIPTION	REVIEW
Corporate Business Plan	<p>The Corporate Business Plan is an essential management tool designed to ensure that the organisation as a whole is able to deliver on Council's high level priorities.</p> <p>It summarises the services, operations and projects the EMRC will deliver over the next five years.</p>	Reviewed annually
Financial Plans	<p>The 10 year and 5 year financial plans enable delivery of projects and services.</p> <p>Both these plans:</p> <ul style="list-style-type: none"> <li>• project the EMRC's financial position over a period of time</li> <li>• provide the EMRC reliable information to develop the capacity for maintaining financial sustainability</li> <li>• enable the EMRC to fund and replace capital projects</li> <li>• enable the EMRC to fund projects, programs and services</li> <li>• enable the EMRC to manage investments</li> </ul>	Reviewed annually
Strategic High Level Plans	<p>Strategic high level plans have been developed for specific issues. Examples are:</p> <ul style="list-style-type: none"> <li>• Red Hill Development Plan – to manage the future development of Red Hill Waste Management Facility</li> <li>• Regional Economic Development Strategy: supports sustainable economic growth, increased investment and industry attraction within Perth's Eastern Region.</li> </ul> <p>A short description of each of the strategic high level plans can be found at Appendix One.</p>	As identified within each plan

### Notes:

- The first year of the Corporate Business Plan establishes the EMRC's annual Budget.
- This Corporate Business Plan provides high level information on capital and operating projects planned over the next five years.
- Planned capital projects in excess of \$100,000 and key projects, programs and services (operating budget) have been included in this Corporate Business Plan.
- Detailed expenditure is provided in the five and ten year financial plans.
- Detailed project information is found in Strategic High Level Plans and each business unit's annual Business Plan.



## Delivering the Corporate Business Plan

The Corporate Business Plan identifies projects, programs and services that will be delivered over the next five years. To ensure that these meet our stakeholders' needs the EMRC has developed a number of strategic high level plans under each of the three Key Result Areas within the EMRC's **10 Year Strategic Plan 2017 to 2027**.

The strategic high level plans are key reference points identified during annual business planning workshops. These form the basis for identifying priority projects and initiatives, which are then recommended to Council during the budget deliberation process for funding.





## Organisational Structure

### Office of the Chief Executive Officer

BUSINESS UNIT	SERVICES
CEO's Office	<ul style="list-style-type: none"> <li>✓ Advocacy</li> <li>✓ Public relations</li> <li>✓ Governance and strategic risk</li> <li>✓ Strategic and corporate planning</li> <li>✓ Organisational development</li> </ul>

FTE*:	3
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### Waste Services

BUSINESS UNIT	SERVICES
Waste Engineering and Operations	<p><u>Red Hill Waste Management Facility</u></p> <ul style="list-style-type: none"> <li>✓ Classes I,II, III &amp; IV waste</li> <li>✓ Transfer station – Red Hill</li> <li>✓ Greenwaste processing</li> </ul> <p><u>Transfer Stations</u> (operated by EMRC on behalf of the Shire of Mundaring)</p> <ul style="list-style-type: none"> <li>✓ Coppin Road</li> <li>✓ Mathieson Road</li> </ul> <p><u>Engineering</u></p> <ul style="list-style-type: none"> <li>✓ Surveys</li> <li>✓ Engineering design and project management</li> </ul>
Waste Environmental Operations	<ul style="list-style-type: none"> <li>✓ Environmental Compliance</li> <li>✓ Environmental Advice</li> </ul>
Resource Recovery	<p><u>Hazelmere Resource Recovery Park</u></p> <ul style="list-style-type: none"> <li>✓ Mattress processing</li> <li>✓ Timber recycling</li> <li>✓ Wood Waste to Energy Plant</li> <li>✓ Commercial and Industrial Waste Sorting Plant</li> </ul> <p><u>Waste Education</u></p> <ul style="list-style-type: none"> <li>• Waste Education Centre (Red Hill)</li> <li>• Waste Education programs and initiatives</li> </ul>

FTE*:	54.37
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## Regional Services

BUSINESS UNIT	SERVICES
Regional Development	<ul style="list-style-type: none"> <li>✓ Economic Development</li> <li>✓ Integrated Transport Planning</li> <li>✓ Regional Events and Perth's Eastern Region website</li> </ul>
Environmental Services	<ul style="list-style-type: none"> <li>✓ Environmental Projects</li> <li>✓ Natural Resource Management</li> <li>✓ River Management</li> <li>✓ Water Quality and conservation Program</li> <li>✓ Climate Change</li> <li>✓ ACEr</li> </ul>

FTE*:	10.01
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## Corporate Services

BUSINESS UNIT	SERVICES
Administration and Compliance	<ul style="list-style-type: none"> <li>✓ Procurement, Fleet &amp; Building (Ascot Place)</li> <li>✓ Compliance</li> <li>✓ Corporate events</li> </ul>
Human Resources	<ul style="list-style-type: none"> <li>✓ Human resource management</li> <li>✓ Occupational safety and health</li> </ul>
Communications	<ul style="list-style-type: none"> <li>✓ Corporate communications</li> <li>✓ Corporate websites</li> </ul>
Information Services	<ul style="list-style-type: none"> <li>✓ Help Desk</li> <li>✓ IT Projects</li> <li>✓ Records management</li> </ul>
Finance Services	<ul style="list-style-type: none"> <li>✓ Financial management and reporting</li> <li>✓ Asset management</li> <li>✓ Payroll</li> </ul>

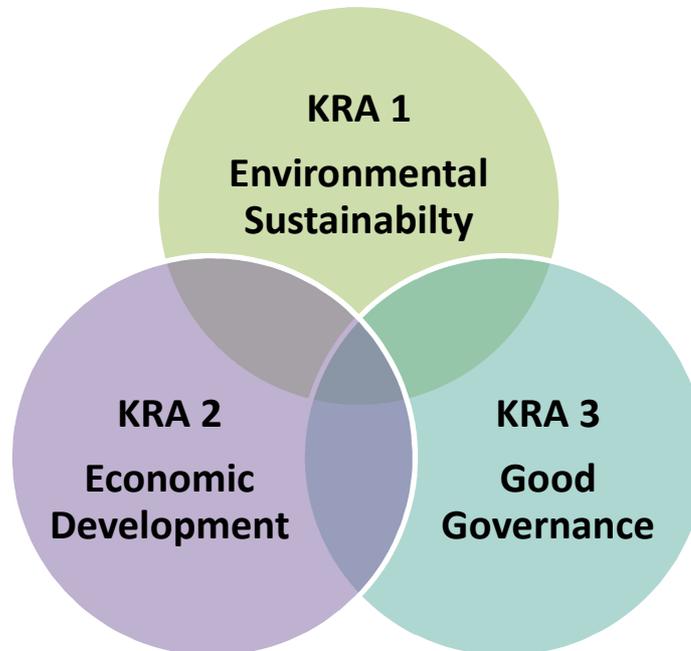
FTE*:	16.89
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\*FTE count is as at 31 March 2018



## Structure of the Corporate Business Plan

The Corporate Business Plan is built on the foundation of three strategic Key Result Areas (KRA) identified within **the 10 Year Strategic Plan 2017 to 2027**. The Corporate Plan sets out the actions that staff will undertake to deliver on Council's strategic priorities.



### **KRA 1: Environmental Sustainability**

Our aim is to:

- ✓ Provide and maintain best practice waste management services which are sustainable, efficient and meet the needs of the Region.
- ✓ Deliver a range of environmental services that enable the Region and member Councils to meet their responsibilities and community expectations for sustainable and adaptive environmental initiatives, and to maintain and enhance the natural assets of the Region.

### **KRA 2: Economic Development**

- ✓ Our aim is to facilitate and advocate for the sustainable economic and social development of the Region

### **KRA 3: Good Governance**

- ✓ Our aim is to ensure that EMRC is a responsive, progressive and responsible organisation



## Key Result Area 1 Environmental Sustainability

### OBJECTIVE

#### 1.1 To provide sustainable waste disposal operations

#### Minimise the environmental impact of waste management operations

Key Actions	Budget	18/19	19/20	20/21	21/22	22/23
Construct Class III leachate pond	Capex	✓				
Leachate Project (transfer leachate from Class IV Cell and recommission)	Capex	✓				
Construct stormwater and siltation ponds, as required	Capex	✓				
Prepare and submit annual Monitoring and Compliance Reports: <ul style="list-style-type: none"> <li>• Hazelmere</li> <li>• Offset Compliance</li> <li>• Red Hill</li> </ul>	Opex	✓	✓	✓	✓	✓
Develop and implement programs to ensure compliance with environmental legislative requirements: <ul style="list-style-type: none"> <li>• Water monitoring</li> <li>• Revegetation</li> <li>• Native Fauna</li> <li>• Feral Animal Control</li> </ul>	Opex	✓	✓	✓	✓	✓
Rehabilitate former landfill cells	Opex	✓	✓	✓	✓	✓
Prepare National Greenhouse and Energy (NGERS) Report	Opex	✓	✓	✓	✓	✓
Prepare National Pollutants Inventory (NPI) Report	Opex	✓	✓	✓	✓	✓
Implement Offset Program (Lots 501 and 82)	Opex	✓	✓	✓	✓	✓
Transition the Environmental Management System for the Red Hill Waste Management Facility from ISO14001:2004 to ISO14001:2015	Opex	✓	✓	✓	✓	✓
Responsible:	<b>Waste Engineering / Waste Environmental Operations</b>					



### Provide a waste disposal service at Red Hill Waste Management Facility

Key Actions	Budget	18/19	19/20	20/21	21/22	22/23
Operate Red Hill Waste Management Facility	Opex	✓	✓	✓	✓	✓
Construct site infrastructure, as required (roads and car parks)	Capex	✓	✓	✓	✓	✓
Review costs related to post closure management of the Red Hill Waste Management Facility	Opex		✓	✓	✓	✓
Construct access roads to Lots 8,9 &10	Capex			✓		
Resolve potential fire ban closure of Red Hill with the Minister of Environment.	Opex	✓				
Undertake Greenwaste (MGB) audit	Opex	✓				
Establish new waste processing facility	Capex	✓				
Responsible:	<b>Waste Engineering &amp; Operations</b>					

### Review and implement the Red Hill Development Plan

Key Actions	Budget	18/19	19/20	20/21	21/22	22/23
Develop a Master Plan for the Red Hill Waste Management Facility	Opex	✓				
Implement the Red Hill Development Plan	Opex	✓	✓	✓	✓	✓
Construct Class III Landfill Cell (Farm Stage 3)	Capex	✓	✓	✓		
Construct Class III Cell Stage 15B	Capex	✓				
Design and Construct Class IV Cell (Stage 2)	Capex	✓				
Construct drainage diversion and earthworks infrastructure, as required	Capex	✓	✓		✓	
Construct water storage dams	Capex	✓				
Relocate Greenwaste Processing area	Capex			✓		
Responsible:	<b>Waste Engineering &amp; Operations</b>					

### Operate member Council's transfer Stations where applicable

Key Actions	Budget	18/19	19/20	20/21	21/22	22/23
Operate Shire of Mundaring Transfer Stations	Opex	✓	✓	✓	✓	✓
Responsible:	<b>Waste Engineering &amp; Operations</b>					



## 1.2 To improve regional waste management

### Collect, manage and dispose of problematic waste in the Region in a sustainable manner

Key Actions	Budget	18/19	19/20	20/21	21/22	22/23
Implement the Household Hazardous Waste Program	Opex	✓	✓	✓	✓	✓
Implement the Battery Collection Program	Opex	✓	✓	✓	✓	✓
Responsible:	<b>Waste Engineering &amp; Operations / Resource Recovery</b>					

### Continue the Waste Education Program and align this to new operations and resource recovery

Key Actions	Budget	18/19	19/20	20/21	21/22	22/23
Develop the Waste and Recycling Guide and distribute to member Councils.	Opex	✓	✓	✓	✓	✓
Review and implement the Waste Education Strategy	Opex	✓	✓	✓	✓	✓
Develop and deliver waste education resources and tools at workshops and events to support behaviour change.	Opex	✓	✓	✓	✓	✓
Facilitate the Earth Carer's training course	Opex	✓	✓	✓	✓	✓
Support WA Waste initiatives regarding: <ul style="list-style-type: none"> <li>• Container Deposit Scheme</li> <li>• Illegal dumping</li> <li>• Plastic bag ban</li> </ul>	Opex	✓	✓	✓	✓	✓
Promote and co-ordinate Waste Education Tours	Opex	✓	✓	✓	✓	✓
Responsible:	<b>Waste Education</b>					

### Provide a Waste Management Advisory Service

Key Actions	Budget	18/19	19/20	20/21	21/22	22/23
Undertake contaminated sites investigations (where required)	Opex	✓	✓	✓	✓	✓
Provide environmental consultancy service to member Councils and other clients (where required)	Opex	✓	✓	✓	✓	✓
Responsible:	<b>Waste Environmental Operations</b>					



### 1.3 To provide resource recovery and recycling solutions in partnership with member Councils

#### Establish a Resource Recovery Facility (RRF)

Key Actions	Budget	18/19	19/20	20/21	21/22	22/23
Implement Council resolution relating to RRF tender	Opex	✓	✓	✓	✓	✓
Prepare annual report on Ministerial Conditions for the RRF	Opex	✓	✓	✓	✓	✓
Investigate modular model options for an Anaerobic Digestion Plant at the Red Hill Waste Management Facility	Opex	✓	✓	✓	✓	✓
Responsible:	<b>Resource Recovery / Waste Environmental Operations</b>					

#### Develop the Hazelmere Resource Recovery Park

Key Actions	Budget	18/19	19/20	20/21	21/22	22/23
Review and update Hazelmere Development Plan	Opex	✓	✓	✓	✓	✓
C&I Facility (Stage 2)	Capex					✓
Research and scope Community Transfer Station and Community Reuse Store	Opex	✓				
Construct and commission Community Transfer Station	Capex		✓			
Construct and commission Administration Building	Capex		✓			
Construct and commission Community Reuse Store	Capex		✓			
Construct and commission Materials Recovery Facility (MRF) building	Capex			✓		
Construct and commission Commercial Transfer Station	Capex		✓			
Construct and commission Site Workshop	Capex		✓			
Construct and commission weighbridges (x2)	Capex	✓				
Construct and commission site infrastructure – Commercial Entrance	Capex	✓	✓			
Construct Reuse Store infrastructure (car park)	Capex		✓			
Construct and commission Wood Waste to Energy (WWTE) Facility	Capex	✓				
Prepare and submit WWTE Facility commissioning compliance Report to DWER	Opex	✓				
Prepare and submit Ministerial Conditions Report to the EPA	Opex	✓	✓	✓	✓	✓
Construct Storage Bunkers for wood fines (QA process)	Capex	✓				



### Develop the Hazelmere Resource Recovery Park

Key Actions	Budget	18/19	19/20	20/21	21/22	22/23
Develop a monitoring regime for the WWTE Facility to meet regulatory requirements: <ul style="list-style-type: none"> <li>○ Woodwaste feedstock monitoring</li> <li>○ Stack emissions monitoring</li> </ul> Ambient monitoring <ul style="list-style-type: none"> <li>○</li> </ul>	Opex	✓	✓	✓	✓	✓
Monitor groundwater at the Hazelmere Resource Recovery Park with the aim of removing the site as a 'potentially' contaminated site.	Opex	✓	✓	✓	✓	✓
<b>Responsible:</b>	<b>Resource Recovery / Waste Education</b>					

### Identify markets and develop resource recovery products in order to reduce waste going to landfill

Key Actions	Budget	18/19	19/20	20/21	21/22	22/23
Investigate markets for plastics (C&I Facility)	Opex	✓	✓	✓	✓	✓
Undertake research and market development for Biochar (WWTE)	Opex	✓	✓	✓	✓	✓
Investigate markets for Ferricrete and PFAS	Opex	✓	✓	✓	✓	✓
Develop and implement programs to increase sales of Red Hill by-products	Opex	✓	✓	✓	✓	✓
Develop and implement programs to increase sales of Hazelmere by-products	Opex	✓	✓	✓	✓	✓
<b>Responsible:</b>	<b>Sales and Market Development</b>					

### 1.4 To investigate leading edge waste management practices

#### Undertake research into Integrated Waste Management

Key Actions	Budget	18/19	19/20	20/21	21/22	22/23
Investigate feasibility of a MRF at the Hazelmere Resource Recovery Park	Opex	✓				
<b>Responsible:</b>	<b>Resource Recovery / Waste Environmental Operations</b>					



### Provide leadership in the development of waste policy and practices

Key Actions	Budget	18/19	19/20	20/21	21/22	22/23
Provide input to development of a Container deposit system in WA	Opex	✓				
Provide input to new DWER policies and regulations affecting waste disposal, composting etc. (where required)	Opex	✓				
<b>Responsible:</b>	<b>Resource Recovery / Waste Engineering</b>					

### Identify, investigate and develop new waste management practices and services

Key Actions	Budget	18/19	19/20	20/21	21/22	22/23
Seek approval for a reduction in water monitoring frequency at the Red Hill Waste Management Facility.	Opex	✓				
Develop a business case for the acceptance of new waste at the Red Hill Waste Management Facility	Opex	✓				
Undertake a cost-benefit analysis to determine the feasibility of in-house processing of: <ul style="list-style-type: none"> <li>• crushing ferricrete</li> <li>• grinding greenwaste</li> </ul>	Opex	✓				
Develop a monitoring regime for the Wood Waste to Energy Facility to meet regulatory requirements: <ul style="list-style-type: none"> <li>• Woodwaste feedstock monitoring</li> <li>• Stack emissions monitoring</li> <li>• Ambient monitoring</li> </ul>	Opex	✓				
Investigate costs related to power supply to the southern end of the Red Hill site	Opex	✓				
Investigate an EMRC regional waste collection service	Opex	✓				
Seek Greenwaste licence amendment at the Red Hill Waste Management Facility	Opex	✓				
Seek license amendment the for construction of leachate evaporation ponds at the Red Hill Waste Management Facility	Opex	✓				
<b>Responsible:</b>	<b>Waste Engineering / Waste Environmental Operations / Sales and Market Development</b>					



## 1.5 To contribute towards improved regional air, water & land quality, regional biodiversity conservation and address climate change

### Review and implement the Environmental Strategy

Key Actions	Budget	18/19	19/20	20/21	21/22	22/23
Implement priority initiatives and progress regional environmental management under the global Sustainable Development Goals (SDGs) framework. (refer Regional Environmental Strategy 2016-2020)	Opex	✓	✓	✓	✓	✓
Responsible:	Environmental Services					

### Review and implement the Eastern Region Catchment Management Program

Key Actions	Budget	18/19	19/20	20/21	21/22	22/23
Implement the Eastern Region Catchment Management Program	Opex	✓	✓	✓	✓	✓
Implement the Bush Skills 4 Youth Program	Opex	✓	✓	✓	✓	✓
Implement the Creating a Capable Community in NRM project	Opex	✓				
Responsible:	Environmental Services					

### Review and implement the Water Quality and Conservation Program

Key Actions	Budget	18/19	19/20	20/21	21/22	22/23
Implement the Water Quality and Conservation Program	Opex	✓	✓	✓	✓	✓
Responsible:	Environmental Services					

### Review and implement the Regional Climate Change Program

Key Actions	Budget	18/19	19/20	20/21	21/22	22/23
Implement the Regional Climate Change Program	Opex	✓	✓	✓	✓	✓
Responsible:	Environmental Services					



### Review and implement the Achieving Carbon Emissions Reduction (ACER Program

Key Actions	Budget	18/19	19/20	20/21	21/22	22/23
Implement the ACER Program	Opex	✓	✓	✓	✓	✓
<b>Responsible:</b>	<b>Environmental Services</b>					

### Review and implement the Swan and Helena Rivers Management Framework

Key Actions	Budget	18/19	19/20	20/21	21/22	22/23
Implement priority projects and initiatives for the Swan and Helena Rivers	Opex	✓	✓	✓	✓	✓
<b>Responsible:</b>	<b>Environmental Services</b>					



## Key Result Area 2 Economic Development

### OBJECTIVE

#### 2.1 To facilitate and advocate for increased investment in regional infrastructure

##### Review and implement the Regional Integrated Transport Strategy (RITS)

Key Actions	Budget	18/19	19/20	20/21	21/22	22/23
Facilitate the Regional Integrated Transport Strategy Implementation Advisory Group (RITS IAG) meetings and implement actions	Opex	✓	✓	✓	✓	✓
Deliver actions and initiatives from the RITS 2017-2021	Opex	✓	✓	✓	✓	✓
Facilitate Regional TravelSmart Working Group meetings as required	Opex	✓	✓	✓	✓	✓
Promote and implement the Regional Congestion Management Action Plan	Opex	✓	✓	✓	✓	✓
Develop and implement Active/Public Transport Campaigns	Opex	✓	✓	✓	✓	✓
Develop and implement Road Safety Initiatives and campaigns	Opex	✓	✓	✓	✓	✓
<b>Responsible:</b>	<b>Regional Development</b>					

#### 2.2 To facilitate and advocate for regional economic development activities

##### Review and implement the Regional Economic Development Strategy (REDS)

Key Actions	Budget	18/19	19/20	20/21	21/22	22/23
Implement actions from the Regional Economic Development Strategy 2017-2021 (REDS)	Opex	✓	✓	✓	✓	✓
Facilitate the Economic Development Officers Group (EDOG) meetings	Opex	✓	✓	✓	✓	✓
Provide access to REMPLAN profiling tools to member Councils	Opex	✓	✓	✓	✓	✓
Facilitate tours or forums that Advance Perth's Eastern Region	Opex	✓	✓	✓	✓	✓
Facilitate forums that have a focus on technology and innovation	Opex	✓	✓	✓	✓	✓
<b>Responsible:</b>	<b>Regional Development</b>					



## Identify and investigate strategic regional development project and investment opportunities

Key Actions	Budget	18/19	19/20	20/21	21/22	22/23
Progress the Business Exemplar project	Opex	✓	✓	✓	✓	✓
Progress the Business and Investment Attraction project	Opex	✓	✓	✓	✓	✓
<b>Responsible:</b>	<b>Regional Development</b>					

## 2.3 To facilitate regional cultural and recreational activities

### Continue the coordination, marketing and promotion of regional events

Key Actions	Budget	18/19	19/20	20/21	21/22	22/23
Co-ordinate the Avon Descent Family Fun Days	Opex	✓	✓	✓	✓	✓
Co-ordinate the Perth's Autumn Festival	Opex	✓	✓	✓	✓	✓
Coordinate Hello Spring campaign	Opex	✓	✓	✓	✓	✓
Administer the pertheasternregion.com.au website	Opex	✓	✓	✓	✓	✓
<b>Responsible:</b>	<b>Regional Development</b>					



## Key Result Area 3 Good Governance

### OBJECTIVE

#### 3.1 To provide advice and advocacy on issues affecting Perth's Eastern Region

##### Review and implement the Regional Advocacy Strategy (RAS)

Key Actions	Budget	18/19	19/20	20/21	21/22	22/23
Develop and implement advocacy campaigns to support regional priorities in consultation with member Councils.	Opex	✓	✓	✓	✓	✓
Continue to advocate for and promote the "Connect Perth's East City Deal" proposal	Opex	✓	✓	✓	✓	✓
Continue to advocate for Regional Youth priorities as identified by RITS IAG, EDOG and member Council Youth Officers	Opex	✓	✓	✓	✓	✓
<b>Responsible:</b>	<b>Office of the Chief Executive Officer / Regional Services</b>					

#### 3.2 To manage partnerships and relationships with stakeholders

##### Continue to foster and enhance relationships with member Councils and all key stakeholders

Key Actions	Budget	18/19	19/20	20/21	21/22	22/23
Develop and implement an EMRC Reconciliation Action Plan (RAP)	Opex	✓	✓	✓	✓	✓
<b>Responsible:</b>	<b>Regional Services</b>					
Review and make recommendations to Council regarding alternatives to the EMRC's formal Stakeholder Cocktail function.	Opex	✓				
<b>Responsible:</b>	<b>Administration &amp; Compliance</b>					
Implement biennial Stakeholder Perception Survey	Opex		✓		✓	
Co-ordinate EMRC's Community Grants Program	Opex	✓	✓	✓	✓	✓
Produce EMRC's Annual Report	Opex	✓	✓	✓	✓	✓
<b>Responsible:</b>	<b>Communications</b>					



### Review and implement the Marketing and Communications Plan

Key Actions	Budget	18/19	19/20	20/21	21/22	22/23
Implement priority initiatives (refer Marketing and Communications Plan)	Opex	✓	✓	✓	✓	✓
<b>Responsible:</b>	<b>Communications</b>					

### 3.3 To provide responsible and accountable governance and management of the EMRC

#### Continue to improve organisational governance

Key Actions	Budget	18/19	19/20	20/21	21/22	22/23
Implement the Recordkeeping Plan	Opex	✓	✓	✓	✓	✓
<b>Responsible:</b>	<b>Information Services</b>					
Review and update Council Policies	Opex	✓		✓		✓
Co-ordinate Council and Committee elections	Opex		✓		✓	
Review and update Management Guidelines as required	Opex	✓	✓	✓	✓	✓
<b>Responsible:</b>	<b>Administration and Compliance</b>					

#### Review and implement EMRC's Integrated Planning Framework

Key Actions	Budget	18/19	19/20	20/21	21/22	22/23
Review the 10 Year Strategic Plan	Opex					✓
Review the Corporate Business Plan	Opex	✓	✓	✓	✓	✓
<b>Responsible:</b>	<b>Human Resources</b>					

#### Review and implement the Disability Access and Inclusion Plan (DAIP)

Key Actions	Budget	18/19	19/20	20/21	21/22	22/23
Review and implement the DAIP	Opex	✓	✓	✓	✓	✓
<b>Responsible:</b>	<b>Human Resources</b>					



### 3.4 To continue to improve financial and asset management practices

#### Review and implement long term financial plans

Key Actions	Budget	18/19	19/20	20/21	21/22	22/23
Review the Five and Ten year financial plans	Opex	✓	✓	✓	✓	✓
Monitor and review financial investment portfolio	Opex	✓	✓	✓	✓	✓
<b>Responsible:</b>	<b>Finance Services</b>					

#### Review and Implement the Asset Management Plan (AMP)

Key Actions	Budget	18/19	19/20	20/21	21/22	22/23
Review and implement the AMP	Opex	✓	✓	✓	✓	✓
<b>Responsible:</b>	<b>Finance Services</b>					
Capital improvements to Ascot Place Building	Capex	✓				
<b>Responsible:</b>	<b>Administration and Compliance</b>					

#### Review and implement the Strategic IT Plan

Key Actions	Budget	18/19	19/20	20/21	21/22	22/23
Develop and implement a new five year Strategic IT Plan	Opex	✓	✓	✓	✓	✓
Develop an IT Disaster Recovery Plan incorporating the Red Hill Disaster Recovery site	Opex	✓	✓	✓	✓	✓
Review IT policies and procedures as required	Opex	✓	✓	✓	✓	✓
<b>Responsible:</b>	<b>Information Services</b>					



### 3.4 To improve organisational culture, health, welfare and safety

#### Review and implement the Workforce Plan

Key Actions	Budget	18/19	19/20	20/21	21/22	22/23
Review and implement the Workforce Plan	Opex	✓	✓	✓	✓	✓
<b>Responsible:</b>	<b>Human Resources</b>					

#### Review and implement the Occupational Safety and Health Plan (OS&H)

Key Actions	Budget	18/19	19/20	20/21	21/22	22/23
Co-ordinate the OS&H Program	Opex	✓	✓	✓	✓	✓
<b>Responsible:</b>	<b>Occupational Safety &amp; Health</b>					



## Strategic Key Performance Indicators

- Overall stakeholder satisfaction with the EMRC
- Percentage of waste diverted from landfill
- Level of satisfaction with waste management services
- Level of satisfaction with waste education activities
- Level of satisfaction with environmental initiatives and projects
- Level of satisfaction with regional development initiatives and projects
- Level of satisfaction with advocacy activities
- Financial sustainability of the organisation

## Reporting & Review

### Reporting

It is intended to provide periodic reports to Council against the Corporate Business Plan.

The *Local Government (Administration) Regulations 1996* (the Regulations) in relation to reporting states:

#### **19CA. Information about modifications to certain plans to be included (Act s. 5.53(2)(i))**

- 1) This regulation has effect for the purposes of section 5.53(2)(i).
- 2) If a modification is made during a financial year to a local government's strategic community plan, the annual report of the local government for the financial year is to contain information about that modification.
- 3) If a significant modification is made during a financial year to a local government's corporate business plan, the annual report of the local government for the financial year is to contain information about that significant modification.

Where applicable the EMRC will also provide a report against the Corporate Plan through its Annual Report.

### Reviewing

The Corporate Business Plan will be reviewed annually in accordance with current legislation

Any significant modifications will be reported through the Annual Report



## Appendix One - Strategic High Level Plans

Document	Description
Asset Management Plan (AMP)	This plan defines current levels of service and the processes used to manage each of EMRC's asset classes.
Business Continuity Plan	This Plan outlines the key steps to be taken by the EMRC to respond to and recover from a disaster.
Corporate Business Plan	This plan sets out the projects and services EMRC will deliver to achieve the outcomes identified in the 10 Year Strategic Plan.
Code of Conduct	The Code of Conduct provides members and employees with consistent guidelines for an acceptable standard of professional conduct.
Council Policies	Council Policies are developed and adopted by the EMRC Council.
Establishment Agreement	This document was signed by all EMRC member Councils in 1998 and is the basis for the delivery of ongoing and new services to member Councils.
Long Term Financial Plans	The 10 year and 5 year financial plans enable delivery of projects and services.
Local Government Act 1995	The EMRC operates under the <i>Local Government Act 1995</i> and associated regulations.
Management Guidelines	Management Guidelines are developed and adopted by the Executive team in relation to internal operations
Communications Plan	This document outlines the marketing and communications activities to assist the organisation in achieving strategic objectives.
Red Hill Development Plan	This plan indicates infrastructure requirements for the ongoing development of the Red Hill Waste Management Facility.
Red Hill Emergency Response Plan	The Red Hill Emergency Response Plan has been produced to help protect staff, contractors, and customers who may be within the Red Hill Waste Management Facility at any given time.
Red Hill Environmental Management System	The Red Hill Environmental Management System provides a structured framework for implementing environmental protection programs which assist in managing potential environmental impacts of the Red Hill Waste Management Facility operations.
Regional Advocacy Strategy (RAS)	This strategy builds capacity within the EMRC and its member Councils to attract an increased share of benefits and services to Perth's Eastern Region through a framework that delivers effective regional advocacy campaigns.
Regional Climate Change Adaptation Plan (RCCAP)	This plan details actions for member councils and the EMRC to undertake, in order to maximise any opportunities and reduce or eliminate the risks to the community as a result of climate change.
Regional Economic Development Strategy (REDS)	This strategy supports sustainable economic growth, increased investment and industry attraction within Perth's Eastern Region.



Document	Description
Regional Environmental Strategy (RES)	The Regional Environmental Strategy seeks to ensure a sustainable approach for the future development, protection and management of Perth's Eastern Region.
Regional Integrated Transport Strategy (RITS)	This strategy guides the creation of a transport network in Perth's Eastern Region that is efficient, safe and integrates all modes of transport.
Occupational Safety and Health Plan (OS&H)	This plan provides a framework for protection of EMRC staff and property, and other people who may interface with EMRC operations.
Stakeholder Perception Survey Reports	The EMRC surveys stakeholders biennially to collect information on stakeholder perceptions.
Strategic Waste Management Plan	This plan provides a regional approach to waste management.
Strategic IT Plan	This plan outlines the IT infrastructure requirements for the EMRC.
Waste Education Strategy	This strategy provides a framework for EMRC's waste and resource recovery education activities, promoting behaviour change within the region to support sustainable waste management.
Workforce Plan	This plan enables the EMRC to ensure that it has a workforce capable of delivering organisational objectives now and in the future.



## Appendix Two - Abbreviations

ABBREVIATION	EXPLANATION
<b>ABR</b>	Australian Business Register used for engaging with local businesses
<b>OPEX</b>	Operating Expenditure
<b>CAPEX</b>	Capital Expenditure
<b>DAIP</b>	Disability Access and Inclusion Plan
<b>ERCMP</b>	Eastern Region Catchment Management Program
<b>EMRC</b>	Eastern Metropolitan Regional Council
<b>FTE</b>	Full Time Equivalent (used to describe staffing levels)
<b>IT</b>	Information Technology
<b>LCCAAP</b>	Local Climate Change Adaption Action Plan
<b>RCCAAP</b>	Regional Climate Change Adaption Action Plan
<b>REDS</b>	Regional Economic Development Strategy
<b>RITS</b>	Regional Integrated Transport Strategy
<b>RRF</b>	Resource Recovery Facility
<b>SHRMF</b>	Swan and Helena Rivers Management Framework



**For further information please contact:**

The Eastern Metropolitan Regional Council  
226 Great Eastern Highway, Belmont WA 6104  
Phone: 9424 2222

**THIS PLAN IS AVAILABLE IN ALTERNATIVE FORMATS**



## 11.2 EASTERN METROPOLITAN REGIONAL COUNCIL (EMRC) 2018/2019 DRAFT ANNUAL BUDGET

REFERENCE: D2018/06262 (AC) – D2018/07792

### PURPOSE OF REPORT

The purpose of this report is to present the 2018/2019 Draft Annual Budget for Council adoption.

### KEY ISSUES AND RECOMMENDATION(S)

- The 2018/2019 Draft Annual Budget has been prepared using the Ten Year Financial Plan 2018/2019 - 2027/2028 that has been reviewed and adjusted to take into consideration:
  - Forecast financial results for 2017/2018;
  - Budget provisions from 2017/2018 required to be carried forward into the 2018/2019 Budget;
  - The draft 2018/2019 fees and charges relating to Waste Management, Regional Services, and Administration; and
  - Other variations and adjustments as outlined within the report.

### AC RESOLUTION(S)

That:

1. The Audit Committee endorses the EMRC 2018/2019 Annual Budget.
2. The EMRC 2018/2019 Annual Budget be referred to Council for adoption at its 21 June 2018 meeting.

### AC RECOMMENDATION(S)

That:

1. Council, by absolute majority, in accordance with section 6.2(1) of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, adopts the EMRC 2018/2019 Annual Budget and supporting schedules which have been prepared in compliance with the Australian Accounting Standards.
2. For the 2018/2019 financial year a material variance percentage of 10% of the appropriate base, or a dollar value of \$20,000, whichever is the greater, be adopted for reporting variances in the statements of financial activity.
3. In accordance with Regulation 33 of the *Local Government (Financial Management) Regulations 1996*, a copy of the 2018/2019 Annual Budget be submitted to the Departmental CEO, Department of Local Government, Sport and Cultural Industries, within 30 days of its adoption by Council.

### SOURCE OF REPORT

Director Corporate Services



*Item 11.2 continued*

## **BACKGROUND**

Section 6.2(2) of the *Local Government Act 1995* states “In the preparation of the annual budget the local government is to have regard to the contents of the plan for the future of the district made in accordance with section 5.56”.

EMRC’s Strategic Community Plan titled *EMRC 2022 - 10 Year Strategic Plan*, adopted by Council on 6 December 2012 (Ref: DMDOC/172950) and the Corporate Business Plan 2018/2019 to 2022/2023 (Ref: D2018/05836), considered as part of this Council Agenda, together constitute the EMRC’s ‘Plan for the Future’ in accordance with section 5.56 of the *Local Government Act 1995*. From 30 June 2013 onwards, both plans must be taken into account in budget preparations.

The 2018/2019 Annual Budget draws from the priorities as identified in the EMRC’s ‘Plan for the Future’.

As part of the budget preparation process, financial forecasts within the EMRC’s Ten Year Financial Plan are regularly reviewed in order to provide an indicative forecast of the EMRC’s ten year financial position.

The revised plan includes key assumptions which provide the framework for the 2018/2019 budget and includes fees and charges for Waste Management and Regional Services and project funding for Regional Services.

Budget review meetings were undertaken by the Executive Management Team during February to April 2018 to ensure the budget accurately reflected the planned operations for 2018/2019 and beyond.

The proposed Regional Services Consulting Rates 2018/2019 and Miscellaneous Administration Fees were presented to Council at its meeting dated 15 February 2018 (Ref: D2018/02019) where it was resolved as follows:

*“THAT THE PROPOSED 2018/2019 REGIONAL SERVICES CONSULTING RATES, ADMINISTRATION FEES AND CHARGES AND STEAM WEEDER HIRE CHARGES, FORMING ATTACHMENT 1 AND 2 TO THIS REPORT, BE UTILISED IN DEVELOPING THE DRAFT 2018/2019 BUDGET.”*

The EMRC’s Ten Year Financial Plan tonnage forecasts are reviewed regularly and have been used to derive forecast income and expenditure for the Red Hill Waste Management Facility and Hazelmere Recycling Facility. These tonnages are included within the budget document (refer attachment, page 39 of 83).

All business units have developed detailed financial estimates for 2018/2019 to 2027/2028. These estimates have been entered into the EMRC’s financial management system to produce the ten year financial forecasts.

As the EMRC will not commence the process of preparing its Annual Financial Statements for 2017/2018 until July 2018, the forecast results for 2017/2018 have been used as a basis for the finalisation of the 2018/2019 Budget.

## **REPORT**

In producing the 2018/2019 Budget, the EMRC’s Ten Year Financial Plan has been reviewed and adjusted to take into consideration the following:

- Forecast financial results for 2017/2018; and
- Budget provisions from 2017/2018 required to be carried forward into the 2018/2019 Budget.

The budgeted 2018/2019 Net Result from operations of \$7,084,278 compares to a forecast surplus in 2017/2018 of \$5,975,220.



*Item 11.2 continued*

Major variances to the 2017/2018 forecasts are attributable to an increase in user charges resulting from increased fees and charges together with an increase in budgeted tonnages of 207,730 for 2018/2019 compared to the 2017/2018 tonnage forecast of 173,551, an increase in depreciation expenses resulting from the proposed capital expenditure during 2018/2019, an increase in salary expenses for which full budget provisions have been allowed for unfilled positions and an increase in miscellaneous expenses relating to the landfill levy which will increase from \$65 per tonne to \$70 per tonne from 1 July 2018.

**Key Budget Assumptions**

The following key assumptions have been used in development of the Ten Year Financial Plan and the 2018/2019 Budget:

- An increase of \$5.50 per tonne (ex GST) for 2018/2019 in the member Council base waste disposal charge;
- The Comprehensive Waste Education Strategy (CWES) Levy of \$3.50 per tonne (ex GST) to remain unchanged for 2018/2019;
- An annual increase of \$2.00 per tonne (ex GST) for 2018/2019 for member Councils in the Secondary Waste charge as per Council resolution at its 2 June 1999 meeting (Ref: DMDOC/23134);
- An increase in the State Government's Landfill Levy of \$5.00 per tonne (ex GST);
- A reduction of \$5.00 per tonne (ex GST) in the Commercial Waste Disposal charge to \$145.45 (ex GST);
- The C & I Commercial and member Council rate of \$135.00 per tonne (ex GST) remains unchanged for 2018/2019;
- The C & I Bulk Verge collection rate is increased by \$15.00 to \$150.00 per (ex GST) for 2018/2019.
- The Regional Services consulting rates for 2017/2018 to remain unchanged;
- A 3% increase in Insurance Premiums for 2018/2019;
- A 5% increase in Fuel costs for 2018/2019;
- The interest rate for term deposit investments for the 2018/2019 financial year is budgeted at 2.60% per annum; and
- The funding for Regional Services projects is based on the schedules used in the Regional Services Funding Program presented to Council at its meeting held on 7 December 2017 (Ref:D2017/18690).

**Tonnages - (page 39 of 83)**

Budgeted total tonnages for 2018/2019 of 208,730 tonnes is above the 2017/2018 forecast of 173,551 tonnes and below the 2017/2018 budget of 224,137 tonnes.

Class IV tonnages which have been budgeted at 3,800 tonnes for 2018/2019 is above the 2017/2018 forecast of 1,000 tonnes and above the 2017/2018 budget of 275 tonnes.

	<b>Actual 2015/2016</b>	<b>Actual 2016/2017</b>	<b>Budget 2017/2018</b>	<b>Forecast 2017/2018</b>	<b>Budget 2018/2019</b>
Class II & III	209,971	182,255	211,425	162,030	192,156
Class IV & V	1,316	167	275	1,000	5,840
Greenwaste	9,481	11,264	12,437	10,521	10,734
<b>Total</b>	<b>220,768</b>	<b>193,686</b>	<b>224,137</b>	<b>173,551</b>	<b>208,730</b>



*Item 11.2 continued*

**Disposal Fees and Charges - (pages 31-35 of 83)**

The member Council disposal charge for Class III waste has increased from \$166.00 per tonne (ex GST) to \$178.50 (ex GST). This increase of \$12.50 per tonne (ex GST) is attributable to a \$5.00 per tonne increase in the State Government's Landfill Levy, a \$2.00 per tonne increase in the Secondary Waste charge (Council resolution 2 June 1999), and \$5.50 per tonne increase in the general disposal charge.

**EMRC Consulting Fees - (page 36 of 83)**

The proposed 2018/2019 Regional Services consulting fees were accepted by Council at its meeting held on 15 February 2018 (Ref: D2018/02019) for use in developing the draft budget for 2018/2019.

No increase in the Regional Services consulting rates has been proposed for 2018/2019.

**EMRC Administration Fees and Charges - (page 37 of 83)**

No increase in the photocopier charges has been proposed for 2018/2019. However, a new fee has been introduced effective from the 2018/2019 financial year for the usage of an online induction system to deliver efficiencies for contractor inductions applicable to OH&S and Environmental divisions. The EMRC will be charging external contractors for inductions as a partial recovery of costs.

**Statement of Comprehensive Income - (pages 2-4 of 83)**

The Statement of Comprehensive Income provides a "*normal operating result*" before "*other revenues and expenses*".

The "*Normal Operating Result*" has been calculated by removing the impact of the Secondary Waste levy, Resource Recovery expenditure and capital revenues and expenses and thus provides a better indication of underlying operating performance.

The proposed "*Normal Operating Result*" of \$2,190,161 surplus for 2018/2019 is above the budgeted surplus of \$934,309 for 2017/2018 and below the forecast surplus of \$2,231,484 for 2017/2018.

As outlined earlier in this report, the variance in budgeted normal operating result year on year is attributable to an increase in:

- Depreciation expenses resulting from the proposed capital expenditure during 2018/2019;
- An increase in salary expenses for which full budget provisions have been allowed for unfilled positions;
- An increase in miscellaneous expenses relating to the landfill levy which will increase from \$65 per tonne to \$70 per tonne from 1 July 2018 offset by an increase in user charges resulting from increased fees and charges together with an increase in budgeted tonnages of 208,730 for 2018/2019 compared to the 2017/2018 tonnage forecast of 173,551.

The "*Net Result*" includes Secondary Waste Disposal Charge Income which is dependent on the volume of member Councils tonnages accepted at the Red Hill Waste Management Facility.

The budgeted "*Net Result*" is a surplus of \$7,084,278 for 2018/2019 compared with a budgeted surplus of \$5,975,220 for 2017/2018 and a forecast surplus of \$11,854,636 for 2017/2018.

Also provided is a Statement of Comprehensive Income by (Local Government) Program.



*Item 11.2 continued*

**Staffing Levels**

As part of the budget development, the following nine (9) new positions have been identified in the 2018/2019 budget:

- 2 Plant Operators, 1 Labourer and 1 Technician - Provision made to staffing level for proposed new waste project at the Red Hill Waste Management Facility proposed to commence during the 2018/2019 financial year.
- 1 Plant Operator and 4 Labourers/Pickers - Provision made to current staffing level for the Hazelmere C&I Facility based on a forecast increase in tonnages.

These new positions identified will not be filled automatically and will need to be supported by a business case at the appropriate time.

**Capital Works - (pages 76-83 of 83)**

The total proposed Capital Works expenditure for 2018/2019 is \$19,951,903 which includes carried forward capital expenditure of \$16,147,432. This compares with the 2017/2018 budgeted expenditure of \$25,956,194 and 2017/2018 forecast expenditure of \$4,785,885.

Major capital expenditure items for 2018/2019 including carry forwards are:

• Purchase/Replace Plant - Red Hill Waste Management Facility (\$3,539,497 carried forward from 2017/2018).	\$3,910,000
• Construct and Commission Resource Recovery Park - Site Infrastructure (\$2,650,000 carried forward from 2017/2019).	\$2,650,000
• Resource Recovery Park - Wood Waste to Energy Building, Infrastructure, Plant and Equipment (\$1,888,040 carried forward from 2017/2018).	\$2,263,407
• Purchase/Replace Plant - Hazelmere (\$1,866,276 carried forward from 2017/2018).	\$2,001,276
• Construction of Class III Cell (Stage 15B) - Red Hill Waste Management Facility (\$1,511,222 carried forward from 2017/2018).	\$1,511,222
• New Waste Project Structure - Red Hill Waste Management Facility	\$850,000
• Construction of Class III Cell (Farm Stage 3) - Red Hill Waste Management Facility (\$750,000 carried forward from 2017/2019).	\$750,000
• Purchase Plant & Minor Plant for Leachate Project - Red Hill Waste Management Facility (\$548,800 carried forward from 2017/2018).	\$548,800
• Construction of Class III Leachate Pond - Red Hill Waste Management Facility (\$450,000 carried forward from 2017/2018).	\$530,000
• Design and Construct Class IV Cell Stage 2 - Red Hill Waste Management Facility (\$500,000 carried forward from 2017/2018).	\$500,000
• Construction of Storage Bunkers for Wood Fines - Hazelmere Resource Recovery Park	\$500,000
• Resource Recovery Park - C & I Building, Plant and Equipment.	\$500,000
• Leachate Project - Red Hill Waste Management Facility (\$471,192 carried forward from 2017/2018).	\$471,192
• Purchase/Replace Minor Plant and Equipment - Red Hill Waste Management Facility (\$121,536 carried forward from 2017/2018).	\$382,000
• Purchase Information Technology and Communications Equipment - Ascot Place (\$132,000 carried forward from 2017/2018).	\$282,000



*Item 11.2 continued*

### **Statement of Cash Flows - (page 6 of 83)**

The format of the Statement of Cash Flows separates “*Normal Operating Activities*” from Resource Recovery activities.

The budgeted net cash provided by normal operating activities is \$7,037,071. This represents an increase of \$1,576,296 when compared with the 2017/2018 budget and an increase of \$5,393,544 compared with the forecast position in 2017/2018.

### **Municipal Cash and Restricted Investments (Reserves) - (pages 7-10 of 83)**

The cash and investments (Municipal and Restricted Investments) as at 30 June 2019 has been forecast to be \$91,723,171 compared with the forecast cash and investments as at 30 June 2018 of \$99,088,104.

The overall decrease in budgeted cash (Municipal and Restricted Investments) year on year is attributable to the capital expenditure exceeding the net budgeted cash flow from normal and other operating activities during the 2018/2019 financial year. Funds have been set aside in Reserve funds and will be utilised in accordance with the budgeted expenditure.

Approximately 59.5% of total cash and restricted investments budgeted for 30 June 2019 will be held in the Secondary Waste Reserve (\$54,618,921) to fund the development of a Resource Recovery Projects. Other restricted cash investments will be used to fund future capital works projects including:

- Major plant replacements at the Red Hill and Hazelmere Waste Management Facilities;
- Site rehabilitation at Red Hill Waste Management Facility; and
- Future Class III cell construction.

### **Reporting Requirements**

It is a requirement of the *Local Government (Financial Management) Regulations 1996 - Regulation 34(5)* that a local government is to establish and adopt materiality levels either as a percentage and/or dollar value to be used in statements of financial activity for reporting variances.

The concept of materiality is defined in the accounting standard, AASB 108 as:

*“Omissions or misstatements of items are material if they could, individually or collectively, influence the economic decisions that users make on the basis of the financial statements. Materiality depends on the size and nature of the omission or misstatement judged in the surrounding circumstances. The size or nature of the item, or a combination of both, could be the determining factor.”*

In determining whether the variance amount of an item is material, the variance is to be compared with the corresponding budgeted revenue and expense amount to the end of the month to which the statement of financial activity relates.

Council adopted 10% as the percentage, or a dollar value of \$20,000, whichever is the greater to be used during the 2017/2018 financial year when reporting variances. It is recommended that for the 2018/2019 financial year the materiality percentage of 10% or a dollar value of \$20,000, whichever is the greater, be retained and adopted for reporting variances in the statements of financial activity.



*Item 11.2 continued*

### **Post Budget Preparation Event**

Following the completion of the budget preparation that is contained within this report, correspondence was received from the City of Bayswater on 30 May 2018 advising that they will not be renewing their greenwaste processing agreement with the EMRC. This agreement was to have expired on the 30 June 2018. Prior to this, there has been no indication that it would not be renewed as had been the case on many occasions in the past.

The financial impact on this latest information would be a reduction in revenue of approximately \$660,000 per annum. While this is a processing agreement done at a cost neutral basis there will nonetheless be an impact on the revenue from the sale of products from greenwaste operations offset by any operational cost savings.

In the same correspondence, the City of Bayswater also requested an extension to the greenwaste processing agreement for a short term period between 1 July 2018 to 31 October 2018 to facilitate the handover to their new operators. This request for extension will be subject to a separate Council report seeking Council approval at the 21 June 2018 meeting.

Due to the timing of this advice from the City of Bayswater, which was received two days prior to this report and the Audit Committee Agenda to be issued to Councillors, there is insufficient time to adjust the draft budget. EMRC officers have done a preliminary assessment and it is proposed not to amend the current draft budget and officers will work towards minimising any impact.

### **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 3 - Good Governance

- 3.3 To provide responsible and accountable governance and management of the EMRC
- 3.4 To continue to improve financial and asset management practices

### **FINANCIAL IMPLICATIONS**

As detailed in the attachment to this report.

### **SUSTAINABILITY IMPLICATIONS**

Nil

### **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} As per budget implications
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

### **ATTACHMENT(S)**

Financial Statements - 2018/2019 Budget (Ref: D2018/07787)

### **VOTING REQUIREMENT**

Absolute Majority



*Item 11.2 continued*

### **AC RESOLUTION(S)**

That:

1. The Audit Committee endorses the EMRC 2018/2019 Annual Budget.
2. The EMRC 2018/2019 Annual Budget be referred to Council for adoption at its 21 June 2018 meeting.

The CEO provided a brief overview of the EMRC 2018/2019 budget and discussion ensued.

The CEO commended the executive management team and the finance team for the rigorous review in developing the budget.

Cr McDonnell moved an alternative substantive motion with an amendment to Item 1 of the resolution to add the words "with a further 0.5% increase to the wages and salaries budget" after the words "Annual Budget".

### **AC RESOLUTION(S)**

MOVED CR MCDONNELL

SECONDED CR PALMER

THAT:

1. THE AUDIT COMMITTEE ENDORSES THE EMRC 2018/2019 ANNUAL BUDGET WITH A FURTHER 0.5% INCREASE TO THE WAGES AND SALARIES BUDGET.
2. THE EMRC 2018/2019 ANNUAL BUDGET BE REFERRED TO COUNCIL FOR ADOPTION AT ITS 21 JUNE 2018 MEETING.

**CARRIED UNANIMOUSLY**

### **AC RECOMMENDATION(S)**

That:

1. Council, by absolute majority, in accordance with section 6.2(1) of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996*, adopts the EMRC 2018/2019 Annual Budget and supporting schedules which have been prepared in compliance with the Australian Accounting Standards.
2. For the 2018/2019 financial year a material variance percentage of 10% of the appropriate base, or a dollar value of \$20,000, whichever is the greater, be adopted for reporting variances in the statements of financial activity.
3. In accordance with Regulation 33 of the *Local Government (Financial Management) Regulations 1996*, a copy of the 2018/2019 Annual Budget be submitted to the Department of Local Government, Sport and Cultural Industries, within 30 days of its adoption by Council.



*Item 11.2 continued*

### **AC RECOMMENDATION(S)**

MOVED CR STALLARD

SECONDED CR DAW

That:

1. Council, by absolute majority, in accordance with section 6.2(1) of the *Local Government Act 1995 and Local Government (Financial Management) Regulations 1996*, adopts the EMRC 2018/2019 Annual Budget and supporting schedules which have been prepared in compliance with the Australian Accounting Standards.
2. For the 2018/2019 financial year a material variance percentage of 10% of the appropriate base, and a dollar value of \$20,000, whichever is the greater, be adopted for reporting variances in the statements of financial activity.
3. In accordance with Regulation 33 of the *Local Government (Financial Management) Regulations 1996*, a copy of the 2018/2019 Annual Budget be submitted to the Departmental CEO, Department of Local Government and Communities, within 30 days of its adoption by Council.

**CARRIED UNANIMOUSLY**

### **Post Meeting Note**

As a result of the Audit Committee recommendation the report and the attachments have been updated to reflect the additional 0.5% increase in wages and salaries.

### **COUNCIL RESOLUTION(S)**

MOVED CR WILSON

SECONDED CR WOLFF

THAT:

1. COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 6.2(1) OF THE *LOCAL GOVERNMENT ACT 1995 AND LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*, ADOPTS THE EMRC 2018/2019 ANNUAL BUDGET AND SUPPORTING SCHEDULES WHICH HAVE BEEN PREPARED IN COMPLIANCE WITH THE AUSTRALIAN ACCOUNTING STANDARDS.
2. FOR THE 2018/2019 FINANCIAL YEAR A MATERIAL VARIANCE PERCENTAGE OF 10% OF THE APPROPRIATE BASE, AND A DOLLAR VALUE OF \$20,000, WHICHEVER IS THE GREATER, BE ADOPTED FOR REPORTING VARIANCES IN THE STATEMENTS OF FINANCIAL ACTIVITY.
3. IN ACCORDANCE WITH REGULATION 33 OF THE *LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*, A COPY OF THE 2018/2019 ANNUAL BUDGET BE SUBMITTED TO THE DEPARTMENTAL CEO, DEPARTMENT OF LOCAL GOVERNMENT AND COMMUNITIES, WITHIN 30 DAYS OF ITS ADOPTION BY COUNCIL.

**CARRIED BY ABSOLUTE MAJORITY 12/0**



# **FINANCIAL STATEMENTS**

**2018/2019  
BUDGET**

**STATEMENT OF COMPREHENSIVE INCOME  
FOR THE YEAR ENDING 30 JUNE 2019**

	NOTE	BUDGET 2017/2018 \$	FORECAST 2017/2018 \$	BUDGET 2018/2019 \$
<b>REVENUE FROM ORDINARY ACTIVITIES</b>				
User Charges	5	29,714,288	23,291,308	30,773,308
Special Charges	5	467,651	435,537	445,165
Contributions		589,972	538,943	488,557
Operating Grants		560,175	550,000	382,426
Interest Municipal Cash Investments	9	400,000	693,000	400,000
Reimbursements		749,688	939,427	776,185
Other		2,484,662	2,826,544	3,041,744
<b>TOTAL REVENUE FROM ORDINARY ACTIVITIES</b>		<b>34,966,436</b>	<b>29,274,759</b>	<b>36,307,385</b>
<b>OPERATING EXPENSES FROM ORDINARY ACTIVITIES</b>				
Salary Expenses		8,911,576	7,706,752	8,519,311
Contract Expenses		6,129,201	3,979,077	5,482,741
Material Expenses		1,036,679	940,859	1,787,559
Fuel Expenses		615,656	606,145	643,908
Utility Expenses		310,517	297,486	302,318
Insurance Expenses		260,979	253,305	237,806
Provision Expenses		204,047	167,481	202,373
Miscellaneous Expenses		13,513,783	10,490,110	13,499,714
Depreciation Expenses		4,312,811	3,473,099	4,634,193
Costs Allocated		(1,263,122)	(871,039)	(1,192,699)
<b>TOTAL OPERATING EXPENSES FROM ORDINARY ACTIVITIES</b>		<b>34,032,127</b>	<b>27,043,275</b>	<b>34,117,224</b>
<b>NORMAL OPERATING RESULT</b>		<b>934,309</b>	<b>2,231,484</b>	<b>2,190,161</b>

**STATEMENT OF COMPREHENSIVE INCOME  
FOR THE YEAR ENDING 30 JUNE 2019**

	NOTE	BUDGET 2017/2018 \$	FORECAST 2017/2018 \$	BUDGET 2018/2019 \$
<b>REVENUE FROM OTHER ACTIVITIES</b>				
User Charges	5	1,350,000	486,000	1,012,500
Secondary Waste Charge	5	4,810,120	4,479,804	4,833,222
Interest Restricted Cash Investments	9	1,759,626	2,108,000	2,371,599
Reimbursements		50	40,050	50
Other		1,216,891	155,000	1,010,112
Proceeds from Sale of Assets		605,924	672,500	274,418
<b>TOTAL REVENUE FROM OTHER ACTIVITIES</b>		<b>9,742,611</b>	<b>7,941,354</b>	<b>9,501,901</b>
<b>OPERATING EXPENSES FROM OTHER ACTIVITIES</b>				
Salary Expenses		578,888	573,778	855,131
Contract Expenses		1,280,297	366,448	1,510,454
Material Expenses		122,368	21,451	126,850
Fuel Expenses		10,000	0	1,000
Utility Expenses		92,584	18,624	42,800
Insurance Expenses		57,167	19,334	71,894
Miscellaneous Expenses		483,627	19,454	193,175
Depreciation Expenses		315,322	82,602	432,660
Costs Allocated		1,190,122	803,853	1,169,699
Carrying Amount of Assets Disposed Of		571,325	648,303	204,121
<b>TOTAL OPERATING EXPENSES FROM OTHER ACTIVITIES</b>		<b>4,701,700</b>	<b>2,553,847</b>	<b>4,607,784</b>
<b>OTHER COMPREHENSIVE INCOME</b>				
Other		0	4,235,645	0
<b>TOTAL OTHER COMPREHENSIVE INCOME</b>		<b>0</b>	<b>4,235,645</b>	<b>0</b>
<b>NET RESULT</b>		<b>5,975,220</b>	<b>11,854,636</b>	<b>7,084,278</b>

**STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM  
FOR THE YEAR ENDING 30 JUNE 2019**

	NOTE	BUDGET 2017/2018 \$	FORECAST 2017/2018 \$	BUDGET 2018/2019 \$
<b>REVENUE FROM ORDINARY ACTIVITIES</b>				
General Purpose Funding		2,159,626	2,801,000	2,771,599
Governance		135,105	196,278	179,532
Community Amenities		40,548,121	32,312,206	41,595,222
Other Property and Services		1,260,271	1,234,129	988,515
<b>TOTAL REVENUE FROM ORDINARY ACTIVITIES</b>		<b>44,103,123</b>	<b>36,543,613</b>	<b>45,534,868</b>
<b>EXPENSES FROM ORDINARY ACTIVITIES</b>				
Governance		1,100,954	996,458	1,046,798
Community Amenities		32,413,238	24,180,326	33,877,381
Other Property and Services		4,648,310	3,772,035	3,596,708
<b>TOTAL EXPENSES FROM ORDINARY ACTIVITIES</b>		<b>38,162,502</b>	<b>28,948,819</b>	<b>38,520,887</b>
<b>INCREASE / (DECREASE)</b>		<b>5,940,621</b>	<b>7,594,794</b>	<b>7,013,981</b>
<b>DISPOSAL OF ASSETS</b>				
Proceeds from Sale of Assets		605,924	672,500	274,418
Less Carrying Amount of Assets Disposed Of		(571,325)	(648,303)	(204,121)
<b>PROFIT / (LOSS) ON DISPOSALS</b>	10	<b>34,599</b>	<b>24,197</b>	<b>70,297</b>
<b>OTHER COMPREHENSIVE INCOME</b>				
Other		0	4,235,645	0
<b>TOTAL OTHER COMPREHENSIVE INCOME</b>		<b>0</b>	<b>4,235,645</b>	<b>0</b>
<b>NET RESULT</b>		<b>5,975,220</b>	<b>11,854,636</b>	<b>7,084,278</b>

**STATEMENT OF FINANCIAL POSITION  
AS AT 30 JUNE 2019**

	NOTE	BUDGET 2017/2018 \$	FORECAST 2017/2018 \$	BUDGET 2018/2019 \$
<b>CURRENT ASSETS</b>				
Cash and Cash Equivalents	4(i)	77,736,317	99,088,104	91,723,171
Investments		0	0	0
Trade and Other Receivables		3,267,011	2,578,375	2,578,375
Inventories		27,842	28,834	28,834
Other Assets		85,059	115,197	115,197
<b>TOTAL CURRENT ASSETS</b>		<b>81,116,229</b>	<b>101,810,510</b>	<b>94,445,577</b>
<b>CURRENT LIABILITIES</b>				
Trade and Other Payables		5,889,919	3,846,227	3,846,227
Provisions		1,427,968	1,467,299	1,496,643
<b>TOTAL CURRENT LIABILITIES</b>		<b>7,317,887</b>	<b>5,313,526</b>	<b>5,342,870</b>
<b>NET CURRENT ASSETS</b>		<b>73,798,342</b>	<b>96,496,984</b>	<b>89,102,707</b>
<b>NON CURRENT ASSETS</b>				
Land		48,504,912	50,570,000	50,570,000
Buildings		7,224,987	7,404,525	7,785,986
Structures		30,616,054	17,901,166	24,919,226
Plant		17,390,630	9,704,238	16,624,030
Equipment		1,808,238	734,342	1,064,458
Furniture and Fittings		197,871	162,264	193,763
Work in Progress		7,860,423	7,402,372	7,402,372
<b>TOTAL NON CURRENT ASSETS</b>		<b>113,603,115</b>	<b>93,878,907</b>	<b>108,559,835</b>
<b>NON CURRENT LIABILITIES</b>				
Provisions		7,812,460	3,511,483	3,713,856
<b>TOTAL NON CURRENT LIABILITIES</b>		<b>7,812,460</b>	<b>3,511,483</b>	<b>3,713,856</b>
<b>NET ASSETS</b>		<b>179,588,997</b>	<b>186,864,408</b>	<b>193,948,686</b>
<b>EQUITY</b>				
Accumulated Surplus		107,046,422	100,289,015	107,270,376
Reserves		72,542,575	86,575,393	86,678,310
<b>TOTAL EQUITY</b>		<b>179,588,997</b>	<b>186,864,408</b>	<b>193,948,686</b>

**STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDING 30 JUNE 2019**

	NOTE	BUDGET 2017/2018 \$	FORECAST 2017/2018 \$	BUDGET 2018/2019 \$
<b>CASH FLOWS FROM NORMAL OPERATING</b>				
Cash receipts in the course of normal operations		35,400,985	29,123,758	36,693,080
Cash payments in the course of normal operations		(30,340,210)	(28,173,231)	(30,056,009)
Interest receipts - Municipal Cash		400,000	693,000	400,000
<b>Net Cash Provided by Normal Operating Activities</b>	4(ii)	<b>5,460,775</b>	<b>1,643,527</b>	<b>7,037,071</b>
<b>CASH FLOWS FROM OTHER OPERATING</b>				
<u>Resource Recovery</u>				
Cash receipts from secondary waste charge		4,810,120	4,479,804	4,833,222
Cash receipts from resource recovery project		2,566,941	4,916,695	2,022,662
Cash payments for resource recovery project		(3,796,054)	(1,801,442)	(3,952,003)
Interest receipts - secondary waste restricted		1,195,844	1,559,200	1,429,157
<u>Other Activities</u>				
Interest receipts - other restricted investments		563,782	548,800	942,442
<b>Net Cash Provided by Other Operating Activities</b>	4(ii)	<b>5,340,633</b>	<b>9,703,057</b>	<b>5,275,480</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
Cash receipts from sale of property, plant and		605,924	672,500	274,418
Cash payments for property, plant and equipment		(25,956,194)	(4,785,885)	(19,951,902)
<b>Net Cash Provided by Investing Activities</b>		<b>(25,350,270)</b>	<b>(4,113,385)</b>	<b>(19,677,484)</b>
<b>CASH FLOWS FROM FINANCE ACTIVITIES</b>				
Cash receipts from sale of investments		0	0	0
<b>Net Cash Used in Financing Activities</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>SUMMARY OF CASH FLOWS</b>				
Cash at the beginning of the year		92,285,179	91,854,905	99,088,104
Net Increase (Decrease) in Cash Held		(14,548,862)	7,233,199	(7,364,933)
<b>Cash at the end of the year</b>	4(i)	<b>77,736,317</b>	<b>99,088,104</b>	<b>91,723,171</b>

**BUDGETED STATEMENT OF CASH MOVEMENTS  
FOR THE YEAR ENDING 30 JUNE 2019**

	NOTE	BUDGET 2017/2018 \$	FORECAST 2017/2018 \$	BUDGET 2018/2019 \$
<b>Municipal Fund (Cash and Investment)</b>				
Opening Balance		26,017,980	26,253,403	11,596,211
Transfer to Restricted Investments		(26,922,808)	(20,715,513)	(16,540,220)
Transfer from Restricted Investments		21,491,410	933,121	18,762,273
Transfer to/from Municipal Investments		0	0	0
Interest on Municipal Funds		400,000	693,000	400,000
Payments and Receipts		(16,708,487)	4,432,200	(10,136,533)
Movement in Accrued Interest		0	0	0
<b>Closing Balance</b>		<b>4,278,095</b>	<b>11,596,211</b>	<b>4,081,731</b>
<b>Plant and Equipment Reserve</b>				
Opening Balance		1,526,891	1,372,015	3,312,798
Transfer to Restricted Investments		5,551,377	2,134,690	3,884,207
Transfer from Restricted Investments		(6,299,497)	(238,907)	(6,861,076)
Interest on Restricted Investments		29,543	45,000	47,177
<b>Closing Balance</b>		<b>808,314</b>	<b>3,312,798</b>	<b>383,106</b>
<b>Site Rehabilitation Reserve</b>				
Opening Balance		2,330,654	2,314,792	2,491,398
Transfer to Restricted Investments		126,226	103,606	125,190
Transfer from Restricted Investments		0	0	0
Interest on Restricted Investments		61,136	73,000	66,954
<b>Closing Balance</b>		<b>2,518,016</b>	<b>2,491,398</b>	<b>2,683,542</b>
<b>Future Development Reserve</b>				
Opening Balance		6,272,601	6,238,460	16,138,460
Transfer to Restricted Investments		13,945,000	9,695,000	3,595,000
Transfer from Restricted Investments		0	0	0
Interest on Restricted Investments		346,626	205,000	594,382
<b>Closing Balance</b>		<b>20,564,227</b>	<b>16,138,460</b>	<b>20,327,842</b>
<b>Environmental Monitoring Reserve</b>				
Opening Balance		892,253	885,502	977,377
Transfer to Restricted Investments		77,821	63,875	77,183
Transfer from Restricted Investments		0	0	0
Interest on Restricted Investments		23,800	28,000	26,650
<b>Closing Balance</b>		<b>993,874</b>	<b>977,377</b>	<b>1,081,210</b>

**BUDGETED STATEMENT OF CASH MOVEMENTS  
FOR THE YEAR ENDING 30 JUNE 2019**

	NOTE	BUDGET 2017/2018 \$	FORECAST 2017/2018 \$	BUDGET 2018/2019 \$
<b>Environmental Insurance Reserve</b>				
Opening Balance		13,734	13,506	11,906
Transfer to Restricted Investments		40,000	40,000	45,000
Transfer from Restricted Investments		(42,000)	(42,000)	(44,100)
Interest on Restricted Investments		305	400	323
<b>Closing Balance</b>		<b>12,039</b>	<b>11,906</b>	<b>13,129</b>
<b>Risk Management Reserve</b>				
Opening Balance		14,456	14,378	14,778
Transfer to Restricted Investments		0	0	0
Transfer from Restricted Investments		0	0	0
Interest on Restricted Investments		369	400	388
<b>Closing Balance</b>		<b>14,825</b>	<b>14,778</b>	<b>15,166</b>
<b>Class IV Cell Reserve</b>				
Opening Balance		566,846	563,778	593,464
Transfer to Restricted Investments		3,214	11,686	68,245
Transfer from Restricted Investments		(500,000)	0	(500,000)
Interest on Restricted Investments		7,908	18,000	9,583
<b>Closing Balance</b>		<b>77,968</b>	<b>593,464</b>	<b>171,292</b>
<b>Regional Development Reserve</b>				
Opening Balance		197,255	195,232	329,222
Transfer to Restricted Investments		580,000	580,000	660,000
Transfer from Restricted Investments		(637,738)	(452,010)	(598,252)
Interest on Restricted Investments		4,292	6,000	9,372
<b>Closing Balance</b>		<b>143,809</b>	<b>329,222</b>	<b>400,342</b>
<b>Secondary Waste Reserve</b>				
Opening Balance		48,985,881	48,550,081	56,498,092
Transfer to Restricted Investments		4,810,120	6,388,811	5,189,295
Transfer from Restricted Investments		(8,635,749)	0	(8,497,623)
Interest on Restricted Investments		1,195,844	1,559,200	1,429,157
<b>Closing Balance</b>		<b>46,356,096</b>	<b>56,498,092</b>	<b>54,618,921</b>

**BUDGETED STATEMENT OF CASH MOVEMENTS  
FOR THE YEAR ENDING 30 JUNE 2019**

NOTE	BUDGET 2017/2018 \$	FORECAST 2017/2018 \$	BUDGET 2018/2019 \$
<b>Class III Cells Reserve</b>			
Opening Balance	4,370,133	4,344,485	5,963,540
Transfer to Restricted Investments	1,767,464	1,676,259	2,873,756
Transfer from Restricted Investments	(5,376,426)	(200,204)	(2,261,222)
Interest on Restricted Investments	65,423	143,000	161,367
<b>Closing Balance</b>	<b>826,594</b>	<b>5,963,540</b>	<b>6,737,441</b>
<b>Long Service Leave - Restricted Asset</b>			
Opening Balance	871,543	866,914	916,500
Transfer to Restricted Investments	21,586	21,586	22,344
Transfer from Restricted Investments	0	0	0
Interest on Restricted Investments	22,518	28,000	24,285
<b>Closing Balance</b>	<b>915,647</b>	<b>916,500</b>	<b>963,129</b>
<b>Building Refurbishment Reserve</b>			
Opening Balance	72,990	72,594	74,594
Transfer to Restricted Investments	0	0	0
Transfer from Restricted Investments	0	0	0
Interest on Restricted Investments	1,862	2,000	1,961
<b>Closing Balance</b>	<b>74,852</b>	<b>74,594</b>	<b>76,555</b>
<b>Cash and Investments at the end of the Year</b>	<b>77,584,356</b>	<b>98,918,339</b>	<b>91,553,406</b>
<u>Add</u> Accrued Interest - Restricted Assets	151,961	169,765	169,765
<b>Cash and Investments as per Statement of Financial Position</b>	<b>77,736,317</b>	<b>99,088,104</b>	<b>91,723,171</b>

**BUDGETED STATEMENT OF CASH MOVEMENTS  
FOR THE YEAR ENDING 30 JUNE 2019**

	NOTE	BUDGET 2017/2018 \$	FORECAST 2017/2018 \$	BUDGET 2018/2019 \$
<b>SUMMARY</b>				
<b>MUNICIPAL FUND (CASH AND INVESTMENTS)</b>				
Opening Balance		26,017,980	26,253,403	11,596,211
Transfer to Restricted Investments		(26,922,808)	(20,715,513)	(16,540,220)
Transfer from Restricted Investments		21,491,410	933,121	18,762,273
Interest on Municipal Funds		400,000	693,000	400,000
Payments and Receipts		(16,708,487)	4,432,200	(10,136,533)
Movement in Accrued Interest		0	0	0
<b>Closing Balance</b>	4(i)	<b>4,278,095</b>	<b>11,596,211</b>	<b>4,081,731</b>
<b>RESTRICTED INVESTMENTS</b>				
Opening Balance		66,115,237	65,431,737	87,322,129
Transfer to Restricted Investments		26,922,808	20,715,513	16,540,220
Transfer from Restricted Investments		(21,491,410)	(933,121)	(18,762,273)
Interest on Restricted Investments		1,759,626	2,108,000	2,371,599
<b>Closing Balance</b>		<b>73,306,261</b>	<b>87,322,129</b>	<b>87,471,675</b>
<b>Sub Total</b>		<b>77,584,356</b>	<b>98,918,339</b>	<b>91,553,406</b>
<u>Less</u> Unrealised Losses from change in fair value of investments		0	0	0
<u>Add</u> Accrued Interest - Restricted Assets		151,961	169,765	169,765
<b>Cash and Investments as per Statement of Financial Position</b>		<b>77,736,317</b>	<b>99,088,104</b>	<b>91,723,171</b>

**NET CURRENT ASSETS CARRIED FORWARD  
FOR THE YEAR ENDING 30 JUNE 2019**

	<b>BUDGET 2017/2018 \$</b>	<b>FORECAST 2017/2018 \$</b>	<b>BUDGET 2018/2019 \$</b>
<b>NET CURRENT ASSETS REPRESENTED BY</b>			
<b>CURRENT ASSETS</b>			
Cash at Bank - Unrestricted	4,278,095	11,596,211	4,081,731
Receivables	3,267,011	2,578,375	2,578,375
Inventory	27,842	28,834	28,834
Prepayments	85,059	115,197	115,197
	<hr/> 7,658,007	<hr/> 14,318,617	<hr/> 6,804,137
<b>LESS: CURRENT LIABILITIES</b>			
Creditors	5,889,919	3,846,227	3,846,227
Current Provisions	1,427,968	1,467,299	1,496,643
	<hr/> 7,317,887	<hr/> 5,313,526	<hr/> 5,342,870
<b>(DEFICIT) SURPLUS - OTHER FUNDS</b>	<hr/> <b>340,120</b>	<hr/> <b>9,005,091</b>	<hr/> <b>1,461,267</b>
<b>ADD BALANCE OF NET RESTRICTED INVESTMENTS</b>	73,458,222	87,491,893	87,641,440
<b>ESTIMATED NET CURRENT ASSET POSITION</b>	<hr/> <b>73,798,342</b> <hr/>	<hr/> <b>96,496,984</b> <hr/>	<hr/> <b>89,102,707</b> <hr/>



## **BUDGET NOTES**

### **2018/2019 BUDGET**

**EASTERN METROPOLITAN REGIONAL COUNCIL  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDING 30 JUNE 2019**

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this financial report are presented below and have been consistently applied unless stated otherwise:

**Basis of Preparation**

The financial report is a general purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations.

Except for cash flow information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**The Local Government Reporting Entity**

All funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

**(a) Trust Funds**

Any monies held in the Trust Fund, which Council holds in a custodian role, are excluded from the Financial Report.

The EMRC currently does not hold any trust fund monies.

**(b) Cash and Cash Equivalents**

Cash and cash equivalents in the Statement of Financial Position comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Statement of Cash Flows, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts, where applicable, are included as short-term borrowings in current liabilities on the Statement of Financial Position.

The EMRC currently does not hold any bank overdrafts.

**(c) Fixed Assets**

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

**Mandatory Requirements to Revalue Non-Current Assets**

Effective from 1 July 2012, the *Local Government (Financial Management) Regulations 1996* were amended and the measurement of non-current assets at Fair Value became mandatory.

During the year ended 30 June 2013, the EMRC commenced the process of adopting Fair Value in accordance with the Regulations. Whilst the amendments initially allowed for a phasing in of fair value in relation to fixed assets over three years, as at 30 June 2015 all non-current assets were carried at Fair Value in accordance with the requirements.

Thereafter, each asset class must be revalued in accordance with the regulatory framework established and the EMRC revalues its asset classes in accordance with this mandatory timetable. Relevant disclosures, in accordance with the requirements of Australian Accounting Standards, have been made in the financial report as necessary.

**EASTERN METROPOLITAN REGIONAL COUNCIL  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDING 30 JUNE 2019**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Land Under Control**

In accordance with *Local Government (Financial Management) Regulations 1996 r.16(a)*, the Council is required to include as an asset (by 30 June 2013), Crown Land operated by the local government as a golf course, showground, racecourse or other sporting or recreational facility of State or regional significance.

The Council does not have any crown land which comes under this regulation.

**Land Under Roads**

In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 *Land Under Roads* and the fact *Local Government (Financial Management) Regulations 1996 r.16 (a)(i)* prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, *Local Government (Financial Management) Regulations 1996 r.16(a)(i)* prohibits local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, *Local Government (Financial Management) Regulations 1996 r.4(2)* provides, in the event of such an inconsistency, the *Local Government (Financial Management) Regulations* prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.

The EMRC does not hold any land under roads.

**Initial Recognition and Measurement between Mandatory Revaluation Dates**

All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost on non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believed this approximates fair value. They will be subject to subsequent revaluation at the next anniversary date in accordance with the mandatory measurement framework detailed above.

**Revaluation**

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in the Statement of Comprehensive Income.

**EASTERN METROPOLITAN REGIONAL COUNCIL  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDING 30 JUNE 2019**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(c) Fixed Assets (continued)**

**Depreciation**

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

When an item of property, plant and equipment is revalued, any accumulated depreciation at the date of the revaluation is treated in one of the following ways:

- a) Restated proportionately with the change in the gross carrying amount of the asset so that the carrying amount of the asset after revaluation equals its revalued amount; or
- b) Eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset.

Major depreciation rates used for each class of depreciable asset are:

• Buildings	0.48 - 6.67% (based on components)
• Structures	
General	1.10 - 18.10% (based on components)
Class III and IV Waste Cells	% of actual usage
• Plant	15.00 - 40.00%
• Furniture and fittings	10.00 - 40.00%
• Equipment	10.00 - 40.00%

The asset residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the Statement of Comprehensive Income in the period in which they arise.

When revalued assets are disposed of, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus.

**Capitalisation Threshold**

Expenditure on items of major equipment under \$5,000 and minor equipment under \$1,000 are not capitalised. Rather, they are recorded on an asset inventory listing.

**(d) Fair Value of Assets and Liabilities**

When performing a revaluation, the Council uses a mix of both independent and management valuations using the following as a guide:

Fair Value is the price that Council would receive to sell the asset or would have to pay to transfer the liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

**EASTERN METROPOLITAN REGIONAL COUNCIL  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDING 30 JUNE 2019**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(d) Fair Value of Assets and Liabilities (continued)**

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

Where possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

**Fair Value Hierarchy**

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

***Level 1***

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

***Level 2***

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

***Level 3***

Measurements based on unobservable inputs for the asset or liability.

The fair value of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

**Valuation Techniques**

The Council selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Council are consistent with one or more of the following valuation approaches:

***Market Approach***

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

***Income Approach***

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

**EASTERN METROPOLITAN REGIONAL COUNCIL  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDING 30 JUNE 2019**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(d) Fair Value of Assets and Liabilities (continued)**

**Cost Approach**

Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.

Each valuation technique requires inputs which reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Council gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

As detailed above, the mandatory measurement framework imposed by the *Local Government (Financial Management) Regulations 1996* requires, as a minimum, all assets carried at a revalued amount to be revalued in accordance with the regulatory framework.

**(e) Intangible Assets**

**Easements**

Regulation 16 of the *Local Government (Financial Management) Regulations 1996* requires easements to be recognised as assets. The EMRC does not have any easements.

**(f) Rates**

The EMRC does not levy rates. Accordingly, rating information as required under the *Local Government (Financial Management) Regulations 1996* has not been presented in this financial report.

**(g) Grants, Donations and Other Contributions**

Grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions.

Conditional grants and contributions income is recognised subject to conditions applicable to the use of such income. Expenditure of those monies has been made in the manner specified under the conditions upon which the EMRC received those monies.

**(h) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the local government becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

**(i) Impairment**

In accordance with Australian Accounting Standards, the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired. Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 'Impairment of Assets' and appropriate adjustments made.

**EASTERN METROPOLITAN REGIONAL COUNCIL  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDING 30 JUNE 2019**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(i) Impairment (continued)**

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. *AASB 116 Property, Plant and Equipment*) whereby an impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other standard.

**(j) Revenue Recognition**

**Waste Services**

Revenue from waste services is recognised when the waste is received.

**Generation of Gas Services**

Revenue from the generation of gas services is recognised on an accrual basis. Proceeds from the sale of Renewable Energy Certificates are only recognised when the certificates are sold.

**Interest Income**

Interest income is recognised on an accrual basis.

**Sale of Goods and Disposal of Assets**

Revenue from the sale of goods and disposal of other assets is recognised when the Council has passed control of the goods or other assets to the buyer.

**Rendering of Services**

Revenue from the provision of services is recognised on an accrual basis.

**Royalties**

Royalty revenue is recognised on an accrual basis.

**(k) Inventories**

**General**

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Land Held for Resale**

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

**(l) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables in the Statement of Financial Position are stated inclusive of applicable GST. The net amount of GST recoverable from, or payable to the ATO is included with receivables or payables in the Statement of Financial Position.

Cash flows are included in the Statement of Cash Flows on a gross basis. The GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the taxation authority is classified as operating cash flows.

**EASTERN METROPOLITAN REGIONAL COUNCIL  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDING 30 JUNE 2019**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(m) Provisions**

Provisions are recognised when: The Council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated.

Provisions are measured using the best estimate of the amounts required to settle the obligations at the end of the reporting period.

**(n) Provision for Site Rehabilitation**

A provision for the future costs associated with closing and restoring the landfill is recognised as liabilities within the financial accounts. The nature of work planned by Council includes cell capping, landform reconstruction, dismantling of site operating facilities and implementation of a revegetation plan to suit the final land use. The cost is based on estimated current costs, determined on a non-discounted basis.

The obligation for the EMRC to recognise the provision for site rehabilitation arises at the time the landfill cell is first put into use. Increments in the provision are calculated on the basis of the volumetric usage of the landfill cell air space during the year, present value of the costs for site rehabilitation and remaining capacity of the landfill site.

As per the independent engineers report from June 2015, the present value for the rehabilitation of the site has been calculated to be \$6,920,000 and has been deemed sufficient for post closure management purposes. This value will be reviewed on a five yearly cycle.

The provision is measured using the best estimate of the amounts required and is reassessed internally on an annual basis with an independent review being undertaken on a three year cycle in line with the revaluation of infrastructure assets.

In addition, Council has also adopted an incremental charge based on volumetric usage of landfill airspace for ongoing site rehabilitation during the in-use operations of the landfill.

**(o) Provision for Environmental Monitoring**

A provision for the future costs associated with closing and restoring the landfill is recognised as liabilities within the financial accounts. The nature of work planned by Council includes monitoring of groundwater, surface water, leachate and landfill gas generation. The cost is based on estimated current costs, determined on a non-discounted basis.

The obligation for the EMRC to recognise the provision for environmental monitoring arises at the time the landfill cell is first put into use. Increments in the provision are calculated on the basis of the volumetric usage of the landfill cell air space during the year, present value of the costs for environmental monitoring and remaining capacity of the landfill site.

As per the independent engineers report from June 2015, the present value for the environmental monitoring of the site has been calculated to be \$3,760,000 and has been deemed sufficient for post closure management purposes.

The provision is measured using the best estimate of the amounts required and is reassessed internally on an annual basis with an independent review being undertaken on a three year cycle in line with the revaluation of infrastructure assets.

**(p) Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**EASTERN METROPOLITAN REGIONAL COUNCIL  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDING 30 JUNE 2019**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(q) Critical Accounting Estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances. The results of this experience and other factors combine to form the basis of making judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

**(r) Trade and Other Receivables**

Trade and other receivables include amounts due from member Councils and non-members for unpaid fees and charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(s) Employee Entitlements**

The provisions for employee benefits relate to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Short-term Employee Benefits**

Provision is made for the Council's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Council's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Council's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

**(ii) Other long-term Employee Benefits**

Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations.

The Council's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Council does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**EASTERN METROPOLITAN REGIONAL COUNCIL  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDING 30 JUNE 2019**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(s) Employee Entitlements (continued)**

**(iii) Superannuation Fund**

The Council contributes to the WA Local Government Superannuation Plan (LGSP) and other nominated funds for qualifying employees as per statutory requirements (9.50% for 2017/18). It also co-contributes to the LGSP and other nominated funds for full scheme members (5% for 2017/18). Contributions to defined contribution plans are recognised as an expense as they become payable.

**(t) Rounding Of Amounts**

All amounts shown in this annual financial report, other than the Schedule of Fees and Charges, are rounded to the nearest dollar. As a result of rounding, some minor reconciliation discrepancies may be present in the disclosures to the financial report.

**(u) Comparative Figures**

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

**(v) Budget Comparative Figures**

Unless otherwise stated, the budget comparative figures shown in this annual financial budget relate to the original budget estimate for the relevant item of disclosure.

**(w) Leases**

Leases of property, plant and equipment, where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the Council, are classified as finance leases. Finance leases are capitalised recording an asset and a liability equal to the present value of the minimum lease payments, including any guaranteed residual value. Leased assets are amortised over their estimated useful lives. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

The EMRC does not currently have any finance leases.

**(x) Financial Instruments**

**Initial recognition and measurement**

Financial assets and financial liabilities are recognised when the entity becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either the purchase or sale of the asset (i.e. trade date accounting is adopted). Financial instruments are initially measured at fair value plus transactions costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

**Classification and subsequent measurement**

Financial assets are subsequently measured at either fair value, amortised cost using the effective interest rate method or cost. Fair value represents the amount for which an asset could be exchanged or a liability settled, between knowledgeable, willing parties. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

Amortised cost is calculated as:

- (i) the amount at which the financial asset or financial liability is measured at initial recognition;
- (ii) less principal repayments;
- (iii) plus or minus the cumulative amortisation of the differences, if any, between the amount initially recognised and the maturity amount calculated using the effective interest method; and
- (iv) less any reduction for impairment.

**EASTERN METROPOLITAN REGIONAL COUNCIL  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDING 30 JUNE 2019**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(x) Financial Instruments (continued)**

The effective interest method is used to allocate interest income or interest expense over the related period and is equivalent to the rate that exactly discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

The Council does not designate any interest in subsidiaries, associates or joint venture entities as being subject to the requirements of accounting standards specifically applicable to financial instruments.

*(i) Financial assets at fair value through profit or loss*

Financial assets are classified at 'fair value through profit or loss' when they are either held for trading for the purpose of short term profit taking, derivatives not held for hedging purposes, or when they are designated as such to avoid an accounting mismatch or to enable performance evaluation where a group of financial assets is managed by key management personnel on a fair value basis in accordance with a documented risk management or investment strategy. Such assets are subsequently measured at fair value with changes in carrying value being included in profit or loss.

*(ii) Loans and Receivables*

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market are subsequently measured at amortised cost.

Loans and receivables are included in current assets, except for those which are not expected to mature within 12 months after the end of the reporting period. (All other loans and receivables are classified as non-current assets.)

*(iii) Held-to-maturity investments*

Held-to-maturity investments are non-derivative financial assets that have fixed maturities and fixed or determinable payments, and it is the Council's intention to hold these investments to maturity. They are subsequently measured at amortised cost.

Held-to-maturity investments are included in non-current assets, except for those which are expected to mature within 12 months after the end of the reporting period. (All other investments are classified as current assets.)

If during the period the Council sold or reclassified more than a significant amount of the held-to-maturity investments before maturity, the entire held-to-maturity investments category would be tainted and reclassified as available-for-sale.

*(iv) Available for sale financial assets*

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

Available-for-sale financial assets are included in non-current assets, except for those which are expected to mature within 12 months after the end of the reporting period. (All other financial assets are classified as current assets.)

**EASTERN METROPOLITAN REGIONAL COUNCIL  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDING 30 JUNE 2019**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(x) Financial Instruments (continued)**

*(v) Financial Liabilities*

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost.

*(vi) Fair Value*

Fair value is determined based on current bid prices of all quoted investments. Valuation techniques are applied to determine the fair value of all unlisted securities, including arm's length transactions, reference to similar instruments and option pricing models.

**Impairment**

At each reporting date, the Council assesses whether there is objective evidence that a financial instrument has been impaired. In the case of available-for-sale financial instruments, a prolonged decline in the value of the instrument is considered to determine whether an impairment has arisen. Impairment losses are recognised in the statement of comprehensive income.

**Derecognition**

Financial assets are derecognised where the contractual rights to receipt of cash flows expires or the asset is transferred to another party whereby the entity no longer has any significant continuing involvement in the risks and benefits associated with the asset. Financial liabilities are derecognised where the related obligations are either discharged, cancelled or expired. The difference between the carrying value of the financial liability extinguished or transferred to another party and the fair value of consideration paid, including the transfer of non-cash assets or liabilities assumed is recognised in profit or loss.

**(y) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where the Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months.

Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Council's intentions to release for sale.

**(z) Landfill Cells**

There are three general components of cell construction:

- Cell excavation and development costs;
- Cell liner costs; and
- Cell capping costs.

All cell excavation and development costs and cell liner costs are capitalised and depreciated over the useful life of the cell based on the volumetric usage of the landfill cell air space during the year.

Cell capping costs are expensed as they occur as part of ongoing site rehabilitation.

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**EASTERN METROPOLITAN REGIONAL COUNCIL  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDING 30 JUNE 2019**

**2. PROGRAMS**

The activities relating to the EMRC's programs reported on in the Operating Statement are as follows:

**Governance**

Records income and expenditure relating to the administration and operation of facilities and services to members of Council together with other administrative governance costs.

**General Purpose Funding**

Records interest revenue as well as other general purpose revenue.

**Community Amenities**

Records income and expenditure associated with the Class III cell, Class IV cell, weighbridge, and transfer station at the Red Hill Waste Management Facility, the Hazelmere Resource Recovery Site and the Coppin Road and Mathieson Road transfer stations.

**Other Property and Services**

Records income and expenditure for public works overheads, plant operation, materials, salaries and wages. It also records income and expenditure for the Environmental Service departments (incorporating various Environmental Projects), the operations of the Ascot Place activity, Risk Management services, and income and expenditure relating to the Regional Development activity incorporating various projects.

**EASTERN METROPOLITAN REGIONAL COUNCIL  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDING 30 JUNE 2019**

**3. RECONCILIATION OF RATES LEVIED**

The EMRC does not levy rates therefore a Rate Setting Statement [*Local Government (Financial Management) Regulations 1996: 22(1)(d) and 30(1)(c)*] has not been prepared.

**4. NOTES TO THE STATEMENT OF CASH FLOWS**

**(i) Reconciliation of Cash**

For the purpose of the statement of cash flows, The EMRC considers cash to include cash on hand, cash at bank and bank term deposits. Cash at the end of the reporting period as shown in the statement of cash flows is as follows:

	<b>BUDGET 2017/2018 \$</b>	<b>FORECAST 2017/2018 \$</b>	<b>BUDGET 2018/2019 \$</b>
Cash - Unrestricted	4,278,095	11,596,211	4,081,732
Cash - Restricted	73,458,222	87,491,893	87,641,439
<b>Total Cash</b>	<b>77,736,317</b>	<b>99,088,104</b>	<b>91,723,171</b>

**(ii) Reconciliation of net cash used in operating activities to change in net assets arising from operations**

	<b>BUDGET 2017/2018 \$</b>	<b>FORECAST 2017/2018 \$</b>	<b>BUDGET 2018/2019 \$</b>
Net Change in assets from operations	5,975,220	11,854,636	7,084,278
Write back Depreciation	4,628,133	3,555,701	5,066,853
Write back Provisions	204,047	167,481	202,373
Write back Accruals - Staff Entitlements	28,607	28,608	29,344
Write back (Profit)/Loss on sale of assets	(34,599)	(24,197)	(70,297)
Write back Movement in Accrued Interest earnings	0	0	0
<b>Net cash from operating activities</b>	<b>10,801,408</b>	<b>15,582,229</b>	<b>12,312,551</b>

**(iii) Depreciation of Assets**

Details of depreciation expenditure budgets for each program are as follows

	<b>BUDGET 2017/2018 \$</b>	<b>FORECAST 2017/2018 \$</b>	<b>BUDGET 2018/2019 \$</b>
Administration	485,478	345,920	367,434
Community Amenities	1,969,154	1,424,775	2,724,116
Other Property and Services	2,173,501	1,785,006	1,975,303
<b>Total Depreciation all Programs</b>	<b>4,628,133</b>	<b>3,555,701</b>	<b>5,066,853</b>

**EASTERN METROPOLITAN REGIONAL COUNCIL  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDING 30 JUNE 2019**

**5. FEES AND CHARGES SUMMARY BY PROGRAM**

	<b>BUDGET 2017/2018 \$</b>	<b>FORECAST 2017/2018 \$</b>	<b>BUDGET 2018/2019 \$</b>
Administration	0	0	0
Community Amenities	36,336,059	28,686,649	37,058,195
Other Property and Services	6,000	6,000	6,000
<b>Total Statutory Fees and Charges</b>	<b>36,342,059</b>	<b>28,692,649</b>	<b>37,064,195</b>

	<b>BUDGET 2017/2018 \$</b>	<b>FORECAST 2017/2018 \$</b>	<b>BUDGET 2018/2019 \$</b>
<u>User Charges</u>			
Ordinary activities	29,714,288	23,291,308	30,773,308
Other activities	1,350,000	486,000	1,012,500
<u>Special Charges</u>			
Ordinary activities	467,651	435,537	445,165
<u>Secondary Waste Charge</u>			
Other activities	4,810,120	4,479,804	4,833,222
<b>Total Statutory Fees and Charges</b>	<b>36,342,059</b>	<b>28,692,649</b>	<b>37,064,195</b>

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**EASTERN METROPOLITAN REGIONAL COUNCIL  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDING 30 JUNE 2019**

**6. LOAN BORROWINGS**

**(a) Loan Repayments**

No loans existed as at 30 June 2018 and no loans are anticipated during the 2018/2019 financial year.

**(b) Unspent Loans**

No unspent loan funds existed as at 30 June 2018 and no unspent loan funds are anticipated during the 2018/2019 financial year.

**(c) New Borrowings**

The EMRC does not propose to undertake new borrowings during the 2018/2019 financial year.

**(d) Overdraft**

Council has not utilised an overdraft facility during the 2017/2018 financial year and it is not anticipated that any such facility will be utilised during the 2018/2019 financial year.

**EASTERN METROPOLITAN REGIONAL COUNCIL  
NOTES TO AND FORMING PART OF THE BUDGET  
FOR THE YEAR ENDING 30 JUNE 2019**

**7. COUNCILLOR FEES AND ALLOWANCES**

Each Councillor, other than the Chairman, is currently entitled to an annual meeting fee of \$10,455.

The Chairman is currently entitled to an annual meeting fee of \$15,682 as well as an annual Local Government fee of \$19,864.

The Deputy Chairman is currently entitled to an annual Local Government fee of \$4,966.

A provision of \$12,580 for meeting fees has been provided for deputy Councillors when deputising for a Councillor at a meeting. All fees paid to Councillors and the Chairman are paid quarterly in arrears.

The budget provided for Councilor(s) fee, allowances and expenses incorporating a 1.5%\* increase from the 2017/2018 provisions is as follows:

\* Subject to 2018 Salaries and Allowances (SAT) Tribunal determination.

	<b>BUDGET 2017/2018 \$</b>	<b>FORECAST 2017/2018 \$</b>	<b>BUDGET 2018/2019 \$</b>
Councillor(s) meeting fees	115,005	115,005	116,730
Chairman's meeting fees	15,682	15,682	15,917
Chairman's Local Government fee	19,864	19,864	20,162
Deputy Chairman's Local Government fee	4,966	4,966	5,040
Deputy Councillors' meeting fees	12,393	4,483	12,580
<b>Total Fees and Allowances</b>	<b>167,910</b>	<b>160,000</b>	<b>170,429</b>

**8. INVESTMENT INTEREST**

The total estimated earnings from interest on investments is made up as follows:

	<b>BUDGET 2017/2018 \$</b>	<b>FORECAST 2017/2018 \$</b>	<b>BUDGET 2018/2019 \$</b>
<b>Interest on Restricted Assets</b>			
Interest on funds held in Reserve	1,737,108	2,080,000	2,347,314
Interest on other restricted investments (LSL)	22,518	28,000	24,285
<b>Sub-Total Interest on Restricted Assets</b>	<b>1,759,626</b>	<b>2,108,000</b>	<b>2,371,599</b>
<b>Interest on Other Funds</b>			
Interest on Municipal funds	400,000	693,000	400,000
<b>Total Interest on Investments</b>	<b>2,159,626</b>	<b>2,801,000</b>	<b>2,771,599</b>

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**EASTERN METROPOLITAN REGIONAL COUNCIL**  
**NOTES TO AND FORMING PART OF THE BUDGET**  
**FOR THE YEAR ENDING 30 JUNE 2019**

**9. ASSET PROFIT OR LOSS ON DISPOSAL**

	BUDGET 2017/2018 \$	FORECAST 2017/2018 \$	BUDGET 2018/2019 \$
<b>Buildings</b>			
Carrying Amount of Assets Disposed	0	0	0
<b>(Profit) Loss on Disposal</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Equipment</b>			
Proceeds from Sale of Assets	0	0	0
Carrying Amount of Assets Disposed	0	0	0
<b>(Profit) Loss on Disposal</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Furniture and Fittings</b>			
Carrying Amount of Assets Disposed	0	0	0
<b>(Profit) Loss on Disposal</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Land</b>			
Proceeds from Sale of Assets	0	0	0
Carrying Amount of Assets Disposed	0	0	0
<b>(Profit) Loss on Disposal</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Plant</b>			
Proceeds from Sale of Assets	605,924	672,500	274,418
Carrying Amount of Assets Disposed	(571,325)	(648,303)	(204,121)
<b>(Profit) Loss on Disposal</b>	<b>34,599</b>	<b>24,197</b>	<b>70,297</b>
<b>Structures</b>			
Carrying Amount of Assets Disposed	0	0	0
<b>(Profit) Loss on Disposal</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Profit / (Loss) on Disposal</b>	<b>34,599</b>	<b>24,197</b>	<b>70,297</b>

**10. PLAN FOR THE FUTURE**

EMRC's Strategic Community Plan titled *EMRC 2022 - 10 Year Strategic Plan*, adopted by Council at its meeting held on 6 December 2012 and the Corporate Business Plan 2018/19 to 2022/23, which was adopted by Council at its meeting held on 21 June 2018 together constitute EMRC's 'Plan For The Future' in accordance with *section 5.56 of the Local Government Act 1995*.

The 2018/2019 Annual Budget draws from the priorities as identified in the EMRC's 'Plan For The Future'.

# **FEES AND CHARGES**

**For the Year Ending  
30 June 2019**

**EASTERN METROPOLITAN REGIONAL COUNCIL**  
**2018-2019 - WASTE MANAGEMENT SCHEDULE OF FEES AND CHARGES**

Description	Unit	2017/2018 Charges		2017/2018 Charges		2018/2019 Charges		2018/2019 Charges inc	
		with no GST	Value of GST	inc GST	Value of GST	with no GST	Value of GST	GST	
		\$	\$	\$	\$	\$	\$	\$	\$
<b>Waste Management Charges</b>									
<b>Disposal Rates</b>									
<b>Member Councils</b>									
Base Tipping Fee	1 tonne	61.50				67.00			
CWES Levy		3.50				3.50			
Secondary Waste Reserve		36.00				38.00			
Landfill Levy		65.00				70.00			
<b>Total Member Council disposal rate</b>		<b>166.00</b>	<b>16.59</b>	<b>182.59</b>	<b>178.50</b>	<b>17.85</b>	<b>196.35</b>		
<b>Councils - Other</b>									
Domestic Refuse Tip Pass (Giddegannup @ 3bags/wk)	N/A	5.91	0.59	6.50	6.36	0.64	7.00		
Council Refuse Tip Passes - Trailers (up to 500kg)	N/A	54.55	5.45	60.00	59.10	5.90	65.00		
Council Greenwaste Tip Passes (up to 500 kg)	N/A	30.00	3.00	33.00	30.00	3.00	33.00		
<b>General Waste</b>									
Cars / Station Wagons	N/A	30.00	3.00	33.00	31.82	3.18	35.00		
Trailers (6 x 4)	N/A	52.73	5.27	58.00	54.55	5.45	60.00		
Trailers (6 x 4) High Sides	N/A	66.37	6.64	73.00	69.09	6.91	76.00		
Tandem/ Horse Floats (< 1 tonne)	N/A	98.19	9.81	108.00	102.73	10.26	113.00		
Vans / Utes	N/A	51.82	5.18	57.00	53.63	5.36	59.00		
240 Litre Mobile Garbage Bin	N/A	N/A	N/A	N/A	10.00	1.00	11.00		
Commercial (General)	1 tonne	150.45	15.05	165.50	145.45	14.55	160.00		
Minimum Commercial Charges	0.50 tonnes	75.23	7.52	82.75	72.73	7.27	80.00		
<b>Greenwaste</b>									
Greenwaste - Member Councils (uncontaminated - Red Hill & Hazelmere)	1 tonne	46.36	4.64	51.00	46.36	4.64	51.00		
Greenwaste - MGB (Member Councils)	1 tonne	111.00	11.09	122.09	118.50	11.85	130.35		
Greenwaste - Commercial (uncontaminated - Red Hill)	1 tonne	60.00	6.00	66.00	60.00	6.00	66.00		
Greenwaste - shredded to EMRC specification (to Red Hill)	1 tonne	50.00	5.00	55.00	50.00	5.00	55.00		
(Minimum charge for greenwaste 0.5 tonne)									

**Note 1:** Attractive discounts available to major customers and Local Governments.

**Note 2:**

In the event that the weighbridges at Red Hill Waste Management Facility are not operational, vehicles will be charged according to their carrying capacity (in tonnes) multiplied by the appropriate rate from the schedule of fees and charges according to the type of waste being disposed.

**EASTERN METROPOLITAN REGIONAL COUNCIL**  
**2018-2019 - WASTE MANAGEMENT SCHEDULE OF FEES AND CHARGES**

Description	Unit	2017/2018 Charges		2017/2018 Charges inc GST		2018/2019 Charges		2018/2019 Charges inc GST	
		with no GST \$	Value of GST \$	with no GST \$	Value of GST \$	with no GST \$	Value of GST \$	with no GST \$	Value of GST \$
<b>Waste Management Charges continued ..</b>									
<b>Disposal Rates continued..</b>									
<b>Special Wastes</b>									
Asbestos (Wrapped)	1 tonne	170.00	17.00	187.00	17.00	170.00	17.00	187.00	17.00
Asbestos (Wrapped) - Member Council residents only	1 tonne	92.73	9.27	102.00	9.27	92.73	9.27	102.00	9.27
Asbestos (Wrapped) - Minimum Charge		29.09	2.91	32.00	2.91	29.09	2.91	32.00	2.91
Car Bodies - Commercial	each	50.91	5.09	56.00	5.09	50.91	5.09	56.00	5.09
Car Bodies - Member Council residents only	each	25.45	2.55	28.00	2.55	25.45	2.55	28.00	2.55
Biosecurity Waste	1 tonne	184.55	18.46	203.01	18.46	189.55	18.95	208.50	18.95
Burial Fee (for immediate burial requirements)	n/a	145.45	14.55	160.00	14.55	145.45	14.55	160.00	14.55
Handling Fee (for special handling requirements)	n/a	145.45	14.55	160.00	14.55	145.45	14.55	160.00	14.55
Tyre Disposal (off rim) *	each	5.00	0.50	5.50	0.50	5.00	0.50	5.50	0.50
Tyre Disposal (with rim) *	each	6.82	0.68	7.50	0.68	6.82	0.68	7.50	0.68
Tyre Recovery Charges (for tyres at the landfill face)	each	23.64	2.36	26.00	2.36	23.64	2.36	26.00	2.36
Mattress disposal fee (Member Council Residents)	each	15.00	1.50	16.50	1.55	15.45	1.55	17.00	1.55
Mattress disposal fee (Charitable Organisations)	each	15.00	1.50	16.50	1.55	15.45	1.55	17.00	1.55
Mattress disposal fee (Commercial)	each	24.55	2.45	27.00	2.54	25.46	2.54	28.00	2.54
E-Waste (Price applicable after quota has been reached under Infoactive agreement)	each	9.10	0.90	10.00	0.90	9.10	0.90	10.00	0.90
Wash Facility Fee	n/a	36.36	3.64	40.00	3.64	36.36	3.64	40.00	3.64
Class III Contaminated Waste	1 tonne	140.00	13.99	153.99	13.99	145.00	14.50	159.50	14.50
Class III Contaminated Soil	1 tonne	140.00	13.99	153.99	13.99	145.00	14.50	159.50	14.50
Class III Controlled Waste (Categories 1 - 5)	1 tonne	N/A	N/A	N/A	N/A	205.00	20.50	225.50	20.50
Class IV Contaminated Waste	1 tonne	217.27	21.73	239.00	21.73	222.27	22.23	244.50	22.23
Class IV Contaminated Soil	1 tonne	189.73	18.97	208.70	18.97	194.73	19.47	214.20	19.47
Class V Waste - Concrete encapsulated drums (L- 900mm D 600mm )	each	623.18	62.32	685.50	62.32	893.00	89.30	982.30	89.30
Class V Waste - Concrete encapsulated bulka bags (1.1m x 1.1m x 1.1m)	each	1465.00	146.50	1611.50	146.50	1470.00	147.00	1617.00	147.00
Administration Charge - Class III (for waste acceptance approvals)	consignment	118.18	11.82	130.00	11.82	118.18	11.82	130.00	11.82
Administration Charge - Class IV (for waste acceptance approvals)	consignment	145.45	14.55	160.00	14.55	145.45	14.55	160.00	14.55
Administration Charge - Reprinting of Signed Weighbridge Dockets	per docket	20.00	2.00	22.00	2.00	20.00	2.00	22.00	2.00
Administration Charge - Reprinting of Unsigned Weighbridge Dockets	per docket	4.55	0.45	5.00	0.45	4.55	0.45	5.00	0.45

**Note 1:** Attractive discounts available to major customers and Local Governments.

\* Only car and 4 wheel drive vehicle tyres accepted. Member Council residents only maximum 4 per person.

**EASTERN METROPOLITAN REGIONAL COUNCIL**  
**2018-2019 - WASTE MANAGEMENT SCHEDULE OF FEES AND CHARGES**

Description	Unit	2017/2018 Charges		2017/2018 Charges		2018/2019 Charges		2018/2019	
		with no GST	Value of GST	inc GST	Value of GST	with no GST	Value of GST	Charges inc	GST
		\$	\$	\$	\$	\$	\$	\$	\$
<b>Waste Management Charges continued...</b>									
<b>Hazelmere</b>									
Wood Waste (per cubic metre)									
- Grade 1	1 m <sup>3</sup>	8.00	0.80	8.80		8.00	0.80	8.80	
- Grade 2	1 m <sup>3</sup>	9.00	0.90	9.90		9.00	0.90	9.90	
- Contaminated	1 m <sup>3</sup>	55.95	5.60	61.55		35.00	3.50	38.50	
Wood Waste (per tonne)									
- Grade 1	1 tonne	52.00	5.20	57.20		52.00	5.20	57.20	
- Grade 2	1 tonne	58.50	5.85	64.35		58.50	5.85	64.35	
- Contaminated	1 tonne	363.64	36.36	400.00		227.27	22.73	250.00	
<b>Hazelmere - Commercial &amp; Industrial Waste Sorting Facility</b>									
Dry Commercial and Industrial Waste (including Member Councils)	1 tonne	135.00	13.50	148.50		135.00	13.50	148.50	
Bulk verge Collections	1 tonne	135.00	13.50	148.50		150.00	15.00	165.00	
Minimum Charge (Member Councils)	0.50 tonnes	67.50	6.75	74.25		75.00	7.50	82.50	
Minimum Charges (Commercial)									
Skip Bins	0.50 tonnes	67.50	6.75	74.25		67.50	6.75	74.25	
Flat Bed Trucks	0.50 tonnes	67.50	6.75	74.25		67.50	6.75	74.25	
< 15m <sup>3</sup> Roll on Roll off (RORO / Hook Lift)	1.50 tonnes	202.50	20.25	222.75		202.50	20.25	222.75	
≥ 15m <sup>3</sup> Roll on Roll off (RORO / Hook Lift)	2.00 tonnes	270.00	27.00	297.00		270.00	27.00	297.00	
<b>Additional Charges for Recovered Items</b>									
Tyre - Passenger car (off rim)	each	5.00	0.50	5.50		5.00	0.50	5.50	
Tyre - Passenger car (with rim)	each	6.82	0.68	7.50		6.82	0.68	7.50	
Tyre - Light truck, Light Industrial (off rim)	each	10.00	1.00	11.00		10.00	1.00	11.00	
Tyre - Light truck, Light Industrial (with rim)	each	20.00	2.00	22.00		20.00	2.00	22.00	
Fridges & Freezers / White Goods / Air Conditioning Units	each	30.00	3.00	33.00		30.00	3.00	33.00	
Car Batteries	each	10.00	1.00	11.00		10.00	1.00	11.00	
Handling Fee (for special handling requirements)	per load	145.45	14.55	160.00		145.45	14.55	160.00	
<p><b>Note 1 :</b> If a C&amp;I waste load is contaminated by more than 50% (by visual inspection) , a surcharge of 50% of the disposal charge per tonne will apply plus a handling fee will be applied to the consignment.</p> <p><b>Note 2 :</b> Tyres other than mentioned above will be required to be removed from site by the customer.</p> <p><b>Note 3 :</b> Contracts with attractive discounts available to major customers and local governments.</p> <p><b>Note 4 :</b> In the event that the weighbridge at Hazelmere Resource Recovery Park is not operational, vehicles will be charged according to the estimated waste volumes in cubic metres converted to tonnes.</p>									

**EASTERN METROPOLITAN REGIONAL COUNCIL**  
**2018-2019 - WASTE MANAGEMENT SCHEDULE OF FEES AND CHARGES**

Description	Unit	2017/2018 Charges		2017/2018 Charges inc GST		2018/2019 Charges		2018/2019 Charges inc GST	
		with no GST \$	Value of GST \$	inc GST \$	Value of GST \$	with no GST \$	Value of GST \$	with no GST \$	Value of GST \$
<b>Waste Management Charges continued ..</b>									
<b>Sale of Materials (all ex stockpile, minimum 10 tonnes)</b>									
Bulk Fresh Water for construction/maintenance purposes	kL (1,000 litres)	N/A	N/A	N/A	N/A	1.00	0.10	1.00	0.10
Mixed clay/fill (purchaser to load) **	1 tonne	4.55	0.45	5.00	5.00	4.55	0.45	5.00	0.45
Mixed clay/fill (loaded) **	1 tonne	7.27	0.73	8.00	8.00	7.27	0.73	8.00	0.73
Ferricrete/Laterite Filter Rock **	1 tonne	11.82	1.18	13.00	13.00	11.82	1.18	13.00	1.18
Ferricrete sub-base) **	1 tonne	N/A	N/A	N/A	N/A	11.82	1.18	13.00	1.18
Filter Rock (20 - 40 mm) **	1 tonne	11.82	1.18	13.00	13.00	11.82	1.18	13.00	1.18
Filter Rock (40 - 80 mm) **	1 tonne	11.82	1.18	13.00	13.00	11.82	1.18	13.00	1.18
Rock Spalls (150 - 300 mm) **	1 tonne	N/A	N/A	N/A	N/A	22.73	2.27	25.00	2.27
Ferricrete (Member Councils)	1 tonne	10.00	1.00	11.00	11.00	10.00	1.00	11.00	1.00
<b>Manufactured Products (per cubic metre)</b>									
Mixed Mulch	1 m <sup>3</sup>	19.91	1.99	21.90	21.90	19.91	1.99	21.90	1.99
Soil Improver	1 m <sup>3</sup>	23.64	2.36	26.00	26.00	23.64	2.36	26.00	2.36
Premium Recycled Wood Chip (Coloured) - Hazelmere	1 m <sup>3</sup>	54.55	5.45	60.00	60.00	63.64	6.36	70.00	7.00
Standard Recycled Wood Chip (Coloured) - Hazelmere	1 m <sup>3</sup>	38.18	3.82	42.00	42.00	43.64	4.36	48.00	4.80
Premium Recycled Wood Chip - Hazelmere	1 m <sup>3</sup>	9.09	0.91	10.00	10.00	9.09	0.91	10.00	0.91
Standard Recycled Wood Chip - Hazelmere	1 m <sup>3</sup>	7.73	0.77	8.50	8.50	7.73	0.77	8.50	0.77
Grade 3 Recycled Woodchip	1 m <sup>3</sup>	5.00	0.50	5.50	5.50	5.00	0.50	5.50	0.50
Wood Chip (fines) - Hazelmere	1 m <sup>3</sup>	13.73	1.37	15.10	15.10	13.73	1.37	15.10	1.37
<b>Manufactured Products (per tonne)</b>									
Mixed Mulch **	1 tonne	34.87	3.48	38.35	38.35	34.87	3.48	38.35	3.48
Mulch (Member Councils)	1 tonne	21.41	2.14	23.55	23.55	21.41	2.14	23.55	2.14
Soil Improver **	1 tonne	25.82	2.58	28.40	28.40	25.82	2.58	28.40	2.58
Soil Improver (Member Councils)	1 tonne	20.00	2.00	22.00	22.00	20.00	2.00	22.00	2.00
Premium Recycled Wood Chip (Coloured) - Hazelmere	1 tonne	272.73	27.27	300.00	300.00	318.18	31.82	350.00	35.00
Standard Recycled Wood Chip (Coloured) - Hazelmere	1 tonne	190.91	19.09	210.00	210.00	218.18	21.82	240.00	24.00
Premium Recycled Wood Chip - Hazelmere	1 tonne	44.55	4.45	49.00	49.00	44.55	4.45	49.00	4.45
Standard Recycled Wood Chip - Hazelmere	1 tonne	35.45	3.55	39.00	39.00	35.45	3.55	39.00	3.55
Wood Chip (fines) - Hazelmere	1 tonne	62.41	6.24	68.65	68.65	62.41	6.24	68.65	6.24
Shredded, Unprocessed Greenwaste	1 tonne	10.00	1.00	11.00	11.00	10.00	1.00	11.00	1.00
<b>Trailer Loaded Products (per scoop)</b>									
Soil Improver	1 scoop	14.09	1.41	15.50	15.50	14.09	1.41	15.50	1.41
Mixed Mulch	1 scoop	14.09	1.41	15.50	15.50	14.09	1.41	15.50	1.41
<b>Note 1 : Quotes can be provided for delivery of material/products.</b>									
<b>** Material purchases in excess of 200 tonnes and 1,000 tonnes over the financial year are subject to a discount of 15% and 20% respectively.</b>									

**EASTERN METROPOLITAN REGIONAL COUNCIL**  
**2018-2019 - WASTE MANAGEMENT SCHEDULE OF FEES AND CHARGES**

Description	Unit	2017/2018 Charges		2017/2018 Charges		2018/2019 Charges		2018/2019 Charges inc	
		with no GST	Value of GST	inc GST	with no GST	Value of GST	with no GST	Value of GST	
		\$	\$	\$	\$	\$	\$	\$	\$
<b>Waste Management Charges continued ..</b>									
<b>Member Councils Consulting Fees</b>									
Consultant Director	1 hour	120.00	12.00	132.00	122.41	12.24	134.65		
Consultant Manager	1 hour	105.50	10.55	116.05	107.59	10.76	118.35		
Senior Consultant	1 hour	90.91	9.09	100.00	92.73	9.27	102.00		
Consultant	1 hour	81.82	8.18	90.00	83.45	8.35	91.80		
Project Officer	1 hour	63.64	6.36	70.00	64.91	6.49	71.40		
<b>Other Organisations Consulting Fees</b>									
Consultant Director	1 hour	204.55	20.46	225.01	208.64	20.86	229.50		
Consultant Manager	1 hour	180.91	18.09	199.00	184.54	18.46	203.00		
Senior Consultant	1 hour	163.64	16.36	180.00	166.91	16.69	183.60		
Consultant	1 hour	137.27	13.73	151.00	140.00	14.00	154.00		
Project Officer	1 hour	109.09	10.91	120.00	111.27	11.13	122.40		

Note: Attractive discounts available to major customers and Local Governments.

**EASTERN METROPOLITAN REGIONAL COUNCIL  
2018/2019 - REGIONAL SERVICES (ENVIRONMENTAL SERVICES & REGIONAL DEVELOPMENT) CONSULTING RATES**

	Prior Year Rates					2018/2019 Rates	
	2013/2014 (exc. GST) \$	2014/2015 (exc. GST) \$	2015/2016 (exc. GST) \$	2016/2017 (exc. GST) \$	2017/2018 (exc. GST) \$	2018/2019 (exc. GST) \$	2018/2019 % Change (inc. GST) \$
<u>Member Council Consulting Fees</u>							
Consultant Director	\$105.00	\$108.00	\$111.00	\$111.00	\$111.00	\$111.00	0.00%
Consultant Manager	\$93.00	\$95.00	\$97.50	\$97.50	\$97.50	\$97.50	0.00%
Consultant Coordinator	\$80.00	\$82.00	\$84.00	\$84.00	\$84.00	\$84.00	0.00%
Consultant	\$72.00	\$74.00	\$76.00	\$76.00	\$76.00	\$76.00	0.00%
Project Officer	\$54.50	\$56.00	\$57.50	\$57.50	\$57.50	\$57.50	0.00%
<u>Other Organisations Consulting Fees</u>							
Consultant Director	\$187.50	\$187.50	\$187.50	\$187.50	\$187.50	\$187.50	0.00%
Consultant Manager	\$165.00	\$165.00	\$165.00	\$165.00	\$165.00	\$165.00	0.00%
Consultant Coordinator	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	0.00%
Consultant	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	0.00%
Project Officer	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	0.00%
<u>Hire Charges for Steam Weed Machine</u>							
<u>- Hire without an EMRC operator</u>							
Hourly Charge out rate (min 4 hrs applies)	N/A	N/A	N/A	\$18.87	\$18.87	\$18.87	N/A
Daily rate	N/A	N/A	N/A	\$150.00	\$150.00	\$150.00	N/A
<u>- EMRC Hourly Operator Charge</u>							
EMRC Operator (min 4 hrs applies)	N/A	N/A	N/A	\$57.50	\$57.50	\$57.50	N/A

**EASTERN METROPOLITAN REGIONAL COUNCIL  
2018/2019 - ADMINISTRATION FEES & CHARGES**

Details	\$ (Inclusive of GST)
<u>Photocopier Charges</u>	
Black & White A4 print	\$0.35 per page
Black & White A3 print	\$0.50 per page
Colour A4 print	\$0.45 per page
Colour A3 print	\$0.60 per page
<u>Other Charges</u>	
Contractor Online Induction Fee	\$38.50 per course

# **WASTE DISPOSAL TONNAGES**

**For the Year Ending  
30 June 2019**

TONNAGES ANALYSIS

COUNCIL	ACTUAL 2015/16 TONNES	ACTUAL 2016/17 TONNES	BUDGET 2017/18 TONNES	FORECAST 2017/18 TONNES	PROJECTED 2018/2019 TONNES
Bayswater	20,284	19,689	20,879	19,006	19,386
Belmont	13,348	13,396	14,096	13,288	13,554
Bassendean	6,345	6,260	7,171	6,440	6,599
Swan	50,589	50,307	51,051	49,361	50,580
Mundaring	13,469	13,358	15,147	11,810	12,046
Kalamunda	25,429	23,308	25,271	24,534	25,025
Sub-total - Member Councils (MSW)	129,465	126,317	133,614	124,439	127,190
Bayswater - Greenwaste	4,941	5,446	6,140	5,444	5,553
Swan - Greenwaste	4	442	471	600	615
Bassendean - Greenwaste	570	560	0	44	45
Belmont - Greenwaste	0	168	102	30	31
Kalamunda - Greenwaste	1,537	2,111	2,500	1,760	1,795
Mundaring - Greenwaste	453	646	1,316	957	976
Transfer Station - Greenwaste	937	903	877	834	851
Commercial/Other - Greenwaste	1,040	988	1,030	852	869
Sub-total - Greenwaste	9,481	11,264	12,437	10,521	10,734
Hazelmere - C & I, WWTE, Wood & Mattress Waste	0	3,446	10,000	4,200	5,735
Non-Member Local Governments	1,605	0	0	0	0
EMRC Transfer Stn (Trailers & Commercial etc)	6,690	5,984	6,385	5,634	5,747
Asbestos (Wrapped)	0	2,906	3,075	2,827	2,884
Commercial/Other Class III (exc. Asbestos)	66,924	40,660	56,500	23,400	45,350
Controlled Waste - Category 1 - 5	0	0	0	0	1,000
New Waste Project	0	0	0	0	1,250
Contaminated Class III	5,286	2,942	1,850	1,530	3,000
Class IV Waste	1,316	167	275	1,000	3,800
Class V - Concrete Encapsulation	0	0	0	0	2,040
Sub-total - Other Tonnages	81,822	56,104	78,086	38,591	70,805
TOTAL TONNAGES	220,768	193,686	224,137	173,551	208,730
Class III	209,971	182,254	211,425	162,030	192,155
Class IV & V	1,316	167	275	1,000	5,940
Greenwaste	9,481	11,264	12,437	10,521	10,734
TOTAL TONNAGES	220,768	193,686	224,137	173,551	208,730

BASE INCOME (INCLUDING LANDFILL LEVY) FROM TONNAGES ANALYSIS

COUNCIL	A/C#	IE	ACTUAL 2013/14 \$	ACTUAL 2014/15 \$	ACTUAL 2015/16 \$	ACTUAL 2016/17 \$	BUDGET 2017/18 \$	FORECAST 2017/18 \$	PROJECTED 2018/19 \$
Bayswater	53310/00	BB	1,553,049	1,704,041	2,060,027	2,173,640	2,641,244	2,404,260	2,655,898
Belmont	53310/00	BC	1,196,098	1,232,785	1,482,206	1,606,025	1,783,195	1,680,933	1,856,865
Bassendean	53310/00	BA	675,202	603,766	704,331	748,292	907,081	814,660	904,072
Swan	53310/00	BD	3,843,782	4,562,354	5,617,734	6,060,080	6,457,895	6,244,167	6,929,490
Mundaring	53310/00	BF	1,260,578	1,290,054	1,495,598	1,597,265	1,916,096	1,493,965	1,650,329
Kalamunda	53310/00	BE	2,110,587	2,425,327	2,823,831	2,740,924	3,196,718	3,103,551	3,428,381
Sub-total - Member Councils (MSW)			10,639,296	11,818,327	14,183,726	14,926,226	16,902,229	15,741,536	17,425,036
Bayswater - Greenwaste	58864/00	BB	437,578	567,049	501,687	569,642	681,584	604,284	658,016
Swan - Greenwaste	58864/00	BD	70,865	173,041	158	43,830	21,852	27,816	28,503
Bassendean - Greenwaste	58864/00	BA	24,457	0	25,645	25,217	0	2,040	2,081
Belmont - Greenwaste	58864/00	BC	5,930	14,421	0	7,539	4,729	1,391	1,419
Kalamunda - Greenwaste	58864/00	BE	116,179	127,683	69,184	94,458	115,900	81,594	83,225
Mundaring - Greenwaste	58864/00	BF	13,959	35,952	20,377	29,052	61,000	44,367	45,254
Commercial/Other - Greenwaste	58864/00	BK	164,875	147,502	153,109	147,752	114,955	101,612	103,644
Sub-total - Greenwaste			833,844	1,065,648	770,158	917,490	1,000,021	863,103	922,142
Non-Member Local Governments	53310/00	BS	1,276,942	224,500	219,194	0	0	0	0
Hazelmeere - C & I, WWTE, Wood & Mattress Waste	53310/00	SN	0	0	0	411,965	1,265,000	531,300	785,695
EMRC Transfer Stn (Trailers etc) + Asbestos	58857/00	BI	1,414,362	1,517,545	1,285,011	1,181,632	1,656,423	1,484,097	1,589,308
EMRC Transfer Stn (Commercial)	58857/00	BK	262,259	354,386	297,542	320,163	316,067	278,883	307,447
New Waste Project	53330/02	BK	0	0	0	0	0	0	562,500
Contaminated Class III	53310/00	BK	714,698	2,729,178	757,575	384,277	259,000	214,200	435,000
Class IV Waste	53330/00	BK	298	526,350	191,666	18,293	52,176	189,730	739,974
Class V - Concrete Encapsulation	53330/01	BK	0	0	0	0	0	0	1,281,487
Commercial/Other Class III	53310/00	BK	12,155,481	8,798,172	8,066,773	5,605,661	8,193,425	3,520,530	6,494,158
Sub-total - Other			15,824,040	14,150,131	10,817,762	7,921,990	11,742,091	6,218,740	12,195,569
TOTAL BASE			27,297,180	27,034,106	25,771,647	23,765,706	29,644,341	22,823,378	30,542,747
Class III			26,463,038	25,442,108	24,809,822	22,829,922	28,592,144	21,770,546	27,599,144
Class IV			298	526,350	191,666	18,293	52,176	189,730	2,021,461
Greenwaste			833,844	1,065,648	770,158	917,490	1,000,021	863,103	922,142
TOTAL BASE			27,297,180	27,034,106	25,771,647	23,765,706	29,644,341	22,823,378	30,542,747



# **ANNUAL BUDGET SUMMARY**

**For the Year Ending  
30 June 2019**

## Annual Budget Summary 2018/2019

	Budget 2017/2018	Forecast 2017/2018	Budget 2018/2019
<b>Governance</b>			
Operating Income	0	0	0
Less Operating Expenditure	851,495	710,666	740,924
<b>Total for Governance - Net Income/(Expenditure)</b>	<b>(851,495)</b>	<b>(710,666)</b>	<b>(740,924)</b>

### Corporate Services

Operating Income	152,176	52,778	54,168
Less Operating Expenditure	(177,949)	(146,658)	(119,984)
Add Other Income	107,929	161,500	150,364
Less Other Expenditure	88,402	137,997	97,836
Less Capital Expenditure	926,256	306,006	573,493
<b>Total for Corporate Services - Net Income/(Expenditure)</b>	<b>(576,604)</b>	<b>(83,067)</b>	<b>(346,813)</b>

### Waste Management Services

Operating Income	34,278,538	28,019,851	35,840,398
Less Operating Expenditure	30,505,059	23,904,316	31,148,343
Add Other Income	497,995	511,000	124,054
Less Other Expenditure	501,923	531,806	125,285
Less Capital Expenditure	17,809,305	3,186,759	13,401,003
<b>Total for Waste Management Services - Net Income/(Expenditure)</b>	<b>(14,039,754)</b>	<b>907,970</b>	<b>(8,710,179)</b>

### Environmental Services

Operating Income	726,486	700,344	490,434
Less Operating Expenditure	1,855,510	1,608,242	1,489,236
Less Capital Expenditure	0	770	0
<b>Total for Environmental Services - Net Income/(Expenditure)</b>	<b>(1,129,024)</b>	<b>(908,668)</b>	<b>(998,802)</b>

### Regional Development

Operating Income	368,785	368,785	333,081
Less Operating Expenditure	1,506,523	1,214,714	1,319,885
Less Capital Expenditure	0	0	0
<b>Total for Regional Development - Net Income/(Expenditure)</b>	<b>(1,137,738)</b>	<b>(845,929)</b>	<b>(986,804)</b>

## Annual Budget Summary 2018/2019

	Budget 2017/2018	Forecast 2017/2018	Budget 2018/2019
<b>Risk Management Services</b>			
Operating Income	0	0	0
Less Operating Expenditure	(11,085)	868	90
Less Capital Expenditure	0	0	0
<b>Total for Risk Management Services - Net Income/(Expenditure)</b>	<b>11,085</b>	<b>(868)</b>	<b>(90)</b>

### Resource Recovery

Other Income	7,377,061	9,396,499	6,855,884
Less Other Expenditure	4,111,376	1,884,044	4,384,663
Less Capital Expenditure	6,963,633	1,292,350	5,720,407
<b>Total for Resource Recovery - Net Income/(Expenditure)</b>	<b>(3,697,948)</b>	<b>6,220,105</b>	<b>(3,249,186)</b>

### Ascot Place

Operating Income	0	0	0
Less Operating Expenditure	337,123	293,127	324,425
Less Capital Expenditure	257,000	0	257,000
<b>Total for Ascot Place - Net Income/(Expenditure)</b>	<b>(594,123)</b>	<b>(293,127)</b>	<b>(581,425)</b>

### Investment

Operating Income	275,000	675,000	375,000
Add Other Income	1,759,627	2,108,000	2,371,599
<b>Total for Investment - Net Income/(Expenditure)</b>	<b>2,034,627</b>	<b>2,783,000</b>	<b>2,746,599</b>

### Net Operating and Capital Expenditure

<b>(19,980,974)</b>	<b>7,068,750</b>	<b>(12,867,624)</b>
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# **FINANCIAL PERFORMANCE BY ACCOUNT**

**For the Year Ending  
30 June 2019**

# Financial Performance by Account 2018/2019

## Governance and Corporate Services

Budget  
2017/2018

Forecast  
2017/2018

Budget  
2018/2019

### Manage Governance and Corporate Services

#### Operating Income

54440/00	Income Vehicles - Ascot Place	100	100	100
59981/00	Income Governance and Corporate Services Business Unit	0	12	0
		<b>100</b>	<b>112</b>	<b>100</b>

#### Operating Expenditure

61440/00	Internal Revenue Vehicles - Ascot Place	(154,861)	(117,274)	(104,963)
65420/06	Operate and Maintain Power Supply Equipment - Ascot Place	13,136	8,818	15,503
65420/07	Operate and Maintain Office Furniture and Miscellaneous Plant and	15,605	51,972	9,440
65440/00	Operate and Maintain Vehicles - Ascot Place	203,135	140,510	111,805
66510/01	Operate and Maintain Office Equipment - Corporate Services	5,541	1,815	6,605
66520/10	Operate and Maintain Fire Fighting Equipment - Ascot Place	250	250	500
67610/01	Operate and Maintain Office Furniture and Fittings - Corporate	1,216	1,179	667
73918/01	Recruit Staff - Corporate Services	10,000	11,500	10,000
73918/08	Recruit Senior Staff	20,100	2,600	25,100
73981/00	Manage Governance and Corporate Services Business Unit	795,135	735,443	821,505
73987/00	Provide Corporate Environmental Advice and Monitor Business Risk	62,000	39,150	0
		<b>971,257</b>	<b>875,963</b>	<b>896,162</b>

#### Net Income/(Expenditure)

**(971,157)**      **(875,851)**      **(896,062)**

### Provide Governance

#### Operating Expenditure

73993/00	Governance - Council Members	719,414	607,931	643,524
73994/00	Conduct Committee Meetings	7,931	3,000	3,090
73995/00	Conduct Council Meetings	32,650	26,000	26,850
73995/01	Catering Kitchen - Provisions	5,700	5,700	5,865
		<b>765,695</b>	<b>642,631</b>	<b>679,329</b>

#### Net Income/(Expenditure)

**(765,695)**      **(642,631)**      **(679,329)**

### Allocate Corporate Services Costs

#### Operating Expenditure

71981/00	Internal Revenue Governance and Corporate Services Business	(4,585,828)	(3,802,608)	(3,831,695)
		<b>(4,585,828)</b>	<b>(3,802,608)</b>	<b>(3,831,695)</b>

#### Net Income/(Expenditure)

**4,585,828**      **3,802,608**      **3,831,695**

### Facilitate Continuous Organisational Improvement Programmes

#### Operating Expenditure

73988/02	Facilitate Continuous Improvement Programme	2,500	500	2,500
73988/03	Implement the Rewards and Recognition Programme	2,500	2,500	2,500
		<b>5,000</b>	<b>3,000</b>	<b>5,000</b>

#### Net Income/(Expenditure)

**(5,000)**      **(3,000)**      **(5,000)**

# Financial Performance by Account 2018/2019<sup>170</sup>

## Governance and Corporate Services

Budget  
2017/2018

Forecast  
2017/2018

Budget  
2018/2019

### Identify and Coordinate Networking Opportunities

#### Operating Income

58996/00	Income Conduct Other Functions	25,926	26,146	28,518
		<b>25,926</b>	<b>26,146</b>	<b>28,518</b>

#### Operating Expenditure

73904/01	Attend Corporate and Award Functions and Events - Governance	1,300	0	1,300
73965/00	Conduct Promotions/Public Relations Events - Marketing	6,000	0	2,000
73992/00	Hold Biennial Dinner/ Cocktail Function	50,000	40,000	30,000
73996/00	Conduct Other Functions	23,500	19,035	20,540
73996/02	EMRC Staff Kitchen - Provisions	11,000	9,000	9,755
		<b>91,800</b>	<b>68,035</b>	<b>63,595</b>

#### Net Income/(Expenditure)

**(65,874)**      **(41,889)**      **(35,077)**

### Implement Employee Assistance Programme (EAP)

#### Operating Expenditure

73911/00	Provide Staff Health Welfare - EAP	3,000	3,000	3,000
73911/01	Implement Health Promotion Activities	5,500	5,500	7,000
73911/02	Provide Staff Health Welfare - 1st Aid	500	500	1,000
		<b>9,000</b>	<b>9,000</b>	<b>11,000</b>

#### Net Income/(Expenditure)

**(9,000)**      **(9,000)**      **(11,000)**

### Implement EMRC's Strategic Information Plan

#### Other Expenditure

83550/00	Disposal of Information Technology PC's and Printers	0	0	0
		<b>0</b>	<b>0</b>	<b>0</b>

#### Capital Expenditure

24550/00	Purchase Information Technology & Communication Equipment	681,050	185,300	282,000
		<b>681,050</b>	<b>185,300</b>	<b>282,000</b>

#### Net Income/(Expenditure)

**(681,050)**      **(185,300)**      **(282,000)**

### Implement Governance and Corporate Services Staff Training and Development

#### Operating Expenditure

73919/00	Train and Develop Staff - Corporate General	5,200	4,000	6,000
73919/01	Train and Develop Staff - Governance and Corporate Services	38,600	36,435	38,400
		<b>43,800</b>	<b>40,435</b>	<b>44,400</b>

#### Net Income/(Expenditure)

**(43,800)**      **(40,435)**      **(44,400)**

# Financial Performance by Account 2018/2019<sup>174</sup>

## Governance and Corporate Services

Budget  
2017/2018

Forecast  
2017/2018

Budget  
2018/2019

### Implement Governance and Corporate Services Study Assistance Programme

#### Operating Expenditure

73914/01	Implement Governance and Corporate Services Study Assistance	3,000	0	3,000
		<b>3,000</b>	<b>0</b>	<b>3,000</b>

#### Net Income/(Expenditure)

**(3,000)**      **0**      **(3,000)**

### Integrate EMRC's Strategic Future Business Unit Plans and Budget Process

#### Operating Expenditure

73989/00	Undertake Strategic Planning Research and Special Projects	50,300	50,300	50,300
73999/00	Prepare Strategic Plan and Plan for the Future	12,500	201	12,500
73999/03	Implement Disability Access & Inclusion Plan	1,000	500	1,500
73999/04	Implement Workforce Plan Initiatives	5,000	2,000	2,000
		<b>68,800</b>	<b>53,001</b>	<b>66,300</b>

#### Net Income/(Expenditure)

**(68,800)**      **(53,001)**      **(66,300)**

### Manage Corporate Administration Facilities (Ascot Place)

#### Operating Expenditure

63240/01	Operate and Maintain Administration Building - Ascot Place	306,266	261,827	286,612
63240/02	Clean Administration Building - Ascot Place	29,500	29,500	35,635
64394/02	Operate and Maintain Perimeter Fencing & Gates - Ascot Place	0	1,363	1,332
66530/01	Operate and Maintain Security System - Ascot Place	1,357	437	846
66590/00	Operate and Maintain Miscellaneous Equipment - Corporate	439	435	425
		<b>337,562</b>	<b>293,562</b>	<b>324,850</b>

#### Capital Expenditure

25240/01	Capital Improvement Administration Building - Ascot Place	257,000	0	257,000
		<b>257,000</b>	<b>0</b>	<b>257,000</b>

#### Net Income/(Expenditure)

**(594,562)**      **(293,562)**      **(581,850)**

### Manage Portfolio of Assets

#### Other Income

82440/00	Income Disposal of Vehicles - Ascot Place	107,929	161,500	150,364
		<b>107,929</b>	<b>161,500</b>	<b>150,364</b>

#### Other Expenditure

83440/00	Disposal of Vehicles - Ascot Place	88,402	137,997	97,836
		<b>88,402</b>	<b>137,997</b>	<b>97,836</b>

#### Capital Expenditure

24440/00	Purchase Vehicles - Ascot Place	173,706	120,706	208,493
24510/01	Purchase Furniture Fittings & Equipment - Corporate Services	31,500	0	48,000
24620/00	Purchase Art Works	30,000	0	30,000
25530/01	Upgrade Security Equipment - Ascot Place	10,000	0	5,000
		<b>245,206</b>	<b>120,706</b>	<b>291,493</b>

#### Net Income/(Expenditure)

**(225,679)**      **(97,203)**      **(238,965)**

# Financial Performance by Account 2018/2019

## Governance and Corporate Services

Budget  
2017/2018

Forecast  
2017/2018

Budget  
2018/2019

### Monitor Stakeholder Satisfaction with Type and Quality of Services Provided

#### Operating Expenditure

73961/01	Conduct Biennial Stakeholder Perception Survey	0	0	25,000
		<b>0</b>	<b>0</b>	<b>25,000</b>

#### Net Income/(Expenditure)

**0**      **0**      **(25,000)**

### Provide Administration Services

#### Operating Income

59901/00	Income Administration Services	0	8,370	0
		<b>0</b>	<b>8,370</b>	<b>0</b>

#### Operating Expenditure

73901/00	Provide Administrative Service	323,362	310,673	279,181
		<b>323,362</b>	<b>310,673</b>	<b>279,181</b>

#### Net Income/(Expenditure)

**(323,362)**      **(302,303)**      **(279,181)**

### Provide Financial Services

#### Operating Income

59943/00	Income Financial Services	1,100	100	500
59945/00	Income Municipal Cash Investments	275,000	675,000	375,000
59945/02	Income Municipal Cash at Bank	125,000	18,000	25,000
		<b>401,100</b>	<b>693,100</b>	<b>400,500</b>

#### Operating Expenditure

73943/00	Provide Financial Services	811,262	579,027	562,648
73943/01	Provide Financial Services - Non GST Fees and Charges	930	1,250	1,440
93999/01	Clearing Account - Salaries Paid	0	6,750,000	0
93999/02	Clearing Account - Salaries Allocated	0	(6,750,000)	0
		<b>812,192</b>	<b>580,277</b>	<b>564,088</b>

#### Other Income

59945/01	Income Restricted Cash Investments	1,759,626	2,108,000	2,371,599
		<b>1,759,626</b>	<b>2,108,000</b>	<b>2,371,599</b>

#### Net Income/(Expenditure)

**1,348,534**      **2,220,823**      **2,208,011**

### Provide Human Resource Management Services

#### Operating Expenditure

73912/00	Provide Human Resource Management Service	507,884	440,740	467,561
73912/01	Conduct Staff Recognition Presentations	3,500	3,500	2,100
93999/99	Clearing Account - Payroll	0	0	0
		<b>511,384</b>	<b>444,240</b>	<b>469,661</b>

#### Net Income/(Expenditure)

**(511,384)**      **(444,240)**      **(469,661)**

# Financial Performance by Account 2018/2019<sup>173</sup>

## Governance and Corporate Services

Budget  
2017/2018

Forecast  
2017/2018

Budget  
2018/2019

### Provide Information and Technology Service

#### Operating Expenditure

66550/00	Operate and Maintain Information Technology & Communication	376,520	182,357	277,859
66560/00	Operate and Maintain Network Communications Equipment	1,454	692	1,527
66570/00	Operate and Maintain Information Technology Servers	1,454	692	1,527
73951/00	Manage Information Technology Services	478,947	416,701	365,213
73951/01	Provide Records Management Services	11,600	11,600	28,650
73952/00	Manage Application and Operating System Software	425,570	356,220	338,135
		<b>1,295,545</b>	<b>968,262</b>	<b>1,012,911</b>

#### Net Income/(Expenditure)

**(1,295,545)**      **(968,262)**      **(1,012,911)**

### Provide Internal Audit and Compliance Services

#### Operating Expenditure

73906/00	Provide Compliance Services and Internal Audit	55,980	55,980	53,560
		<b>55,980</b>	<b>55,980</b>	<b>53,560</b>

#### Net Income/(Expenditure)

**(55,980)**      **(55,980)**      **(53,560)**

### Provide Organisation Marketing and Communication Services

#### Operating Income

59961/00	Income Marketing and Communications	50	50	50
		<b>50</b>	<b>50</b>	<b>50</b>

#### Operating Expenditure

73961/00	Manage Marketing and Communications Services	119,808	105,193	127,153
73963/00	Prepare Annual Report	9,500	6,679	8,000
		<b>129,308</b>	<b>111,872</b>	<b>135,153</b>

#### Net Income/(Expenditure)

**(129,258)**      **(111,822)**      **(135,103)**

### Update Maintain and Promote EMRC's Web Presence

#### Operating Expenditure

73953/00	Manage Telecommunications	117,812	110,812	118,870
73953/01	Support and Maintenance of EMRC Web Sites	55,000	92,000	25,000
		<b>172,812</b>	<b>202,812</b>	<b>143,870</b>

#### Net Income/(Expenditure)

**(172,812)**      **(202,812)**      **(143,870)**

# Financial Performance by Account 2018/2019<sup>174</sup>

## Waste Management

Budget  
2017/2018

Forecast  
2017/2018

Budget  
2018/2019

### Manage Engineering and Waste Management Services

#### Operating Income

59982/00	Income Engineering / Waste Management Business Unit	150	3,762	150
		<b>150</b>	<b>3,762</b>	<b>150</b>

#### Operating Expenditure

66510/02	Operate and Maintain Office Equipment - Waste Management	5	5	5
66590/02	Operate and Maintain Miscellaneous Equipment -Waste	1,883	1,326	3,595
67610/02	Operate and Maintain Office Furniture and Fittings - Waste	578	577	575
67610/09	Operate and Maintain Office Furniture and Fittings - Hazelmere	483	149	281
71915/02	Internal Revenue Staff Leave Entitlements - Engineering and Waste	(251,910)	(128,627)	(249,823)
73917/02	Provide Staff Annual Leave - Engineering Waste Management	160,251	135,958	158,786
73918/02	Recruit Staff - Engineering / Waste Management	5,000	13,700	5,000
73921/02	Provide Staff Sick Leave - Engineering Waste Management	34,661	28,003	34,355
73922/02	Provide Staff Long Service Leave - Engineering Waste Management	4,637	16,532	5,000
73923/02	Provide Staff RDO and TIL Leave - Engineering Waste Management	0	(1,455)	0
73924/02	Provide Staff Public Holiday Leave - Engineering Waste	69,322	43,959	68,710
73982/00	Manage Engineering / Waste Management Business Unit	2,146,360	1,807,225	1,918,550
		<b>2,171,270</b>	<b>1,917,352</b>	<b>1,945,034</b>

#### Capital Expenditure

24590/03	Purchase/Replace Other Equipment - Engineering and Waste	2,000	6,550	2,000
24610/10	Purchase Office Furniture and Fittings-Hazelmere	4,000	4,000	2,000
		<b>6,000</b>	<b>10,550</b>	<b>4,000</b>

#### Net Income/(Expenditure)

**(2,177,120)**      **(1,924,140)**      **(1,948,884)**

### By-Products - Red Hill Waste Management Facility

#### Operating Income

58857/05	Income Tip Face Steel Recycling - Red Hill Waste Management	500	7,500	500
58861/00	Income Surplus Clay	1,000	75	87
58862/00	Income Laterite	316,496	1,176,254	750,019
58863/00	Income Methane	700,000	600,000	700,000
		<b>1,017,996</b>	<b>1,783,829</b>	<b>1,450,606</b>

#### Operating Expenditure

72857/04	Manage Tip Face Steel Recycling - Red Hill Waste Management	2,828	2,305	7,500
72860/00	Market Waste Facility Products	23,927	28,394	26,730
72861/00	Manage Surplus Clay Stock Pile	13,737	7,716	5,992
72862/00	Manage Laterite	117,034	79,287	77,279
72862/02	Crush and Screen Lateritic Caprock	400,000	400,000	299,795
72863/00	Manage Methane	10,161	3,993	9,323
		<b>567,687</b>	<b>521,695</b>	<b>426,619</b>

#### Net Income/(Expenditure)

**450,309**      **1,262,134**      **1,023,987**

# Financial Performance by Account 2018/2019<sup>175</sup>

## Waste Management

Budget  
2017/2018

Forecast  
2017/2018

Budget  
2018/2019

### Collect Problematic Waste in the Region

#### Operating Expenditure

72866/00	Manage Household Hazardous Waste	21,488	15,064	18,289
72866/02	Dispose of Household Hazardous Waste	9,415	7,041	7,412
72866/03	Market Household Hazardous Waste Collections	2,000	1,000	2,000
		<b>32,903</b>	<b>23,105</b>	<b>27,701</b>

#### Net Income/(Expenditure)

**(32,903)**      **(23,105)**      **(27,701)**

### Coppin Road Transfer Station

#### Operating Income

58857/03	Income Coppin Road Transfer Station Operations	505,954	507,044	506,101
		<b>505,954</b>	<b>507,044</b>	<b>506,101</b>

#### Operating Expenditure

72857/03	Manage Coppin Road Transfer Station Operations	459,958	460,949	460,092
		<b>459,958</b>	<b>460,949</b>	<b>460,092</b>

#### Net Income/(Expenditure)

**45,996**      **46,095**      **46,009**

### Develop an Education Programme to Address Problematic Waste in the Region

#### Operating Expenditure

72866/01	Conduct School Battery Collection Programme	49,907	40,968	58,003
		<b>49,907</b>	<b>40,968</b>	<b>58,003</b>

#### Net Income/(Expenditure)

**(49,907)**      **(40,968)**      **(58,003)**

### Develop and implement an Education Programme for the Red Hill Education Centre

#### Operating Expenditure

68690/02	Operate and maintain miscellaneous Furniture and fittings - Edu	1,130	1,186	1,093
72873/00	Conduct Waste Education Programmes	63,150	55,211	53,404
		<b>64,280</b>	<b>56,397</b>	<b>54,497</b>

#### Capital Expenditure

24690/01	Purchase Miscellaneous Furniture and Fittings - Red Hill Education	1,000	1,000	1,000
		<b>1,000</b>	<b>1,000</b>	<b>1,000</b>

#### Net Income/(Expenditure)

**(65,280)**      **(57,397)**      **(55,497)**

### Develop Environmental Management System for Red Hill Waste Management Facility

#### Operating Expenditure

72856/00	Develop Environmental Management System - Red Hill Landfill	21,500	20,500	21,500
		<b>21,500</b>	<b>20,500</b>	<b>21,500</b>

#### Net Income/(Expenditure)

**(21,500)**      **(20,500)**      **(21,500)**

# Financial Performance by Account 2018/2019 <sup>176</sup>

## Waste Management

Budget  
2017/2018

Forecast  
2017/2018

Budget  
2018/2019

### Greenwaste Operations - Red Hill Waste Management Facility

#### Operating Income

58864/00	Income Greenwaste Operations - General	1,265,421	1,010,004	1,196,801
58884/01	Income Greenwaste Waste Stream Audits	25,000	0	25,000
		<b>1,290,421</b>	<b>1,010,004</b>	<b>1,221,801</b>

#### Operating Expenditure

64395/00	Operate and Maintain Greenwaste Processing Area (Unsealed)	54,526	54,028	52,783
72864/01	Manage Greenwaste Composting	155,723	181,859	248,126
72864/02	Manage Greenwaste Mulching	412,530	313,872	372,905
72884/03	Undertake Greenwaste Waste Stream Audits	50,000	0	50,000
		<b>672,779</b>	<b>549,759</b>	<b>723,814</b>

#### Capital Expenditure

24395/00	Construct Greenwaste Processing Area - Red Hill Landfill Facility	0	0	0
		<b>0</b>	<b>0</b>	<b>0</b>

#### Net Income/(Expenditure)

**617,642**      **460,245**      **497,987**

### Identify and Coordinate Networking Opportunities

#### Operating Expenditure

73904/02	Attend Corporate and Award Functions and Events - Engineering	200	0	200
		<b>200</b>	<b>0</b>	<b>200</b>

#### Net Income/(Expenditure)

**(200)**      **0**      **(200)**

### Implement Red Hill Master Plan Planning Recommendations

#### Capital Expenditure

24320/01	Construct Class III Leachate Pond - Red Hill Landfill Facility	600,000	150,000	530,000
24320/02	Leachate Project - Red Hill Landfill Facility	2,423,169	1,884,766	471,192
24350/01	Construct Stormwater and Siltation Ponds - Red Hill Landfill Facility	200,000	200,000	200,000
24370/00	Construct Roads / Carparks - Red Hill Landfill Facility	329,201	20,000	123,000
24370/02	Construct Access Road to Lots 8 9 10 - Red Hill Landfill Facility	475,000	0	15,000
24393/00	Construct Water Storage Dams - Red Hill Landfill Facility	150,000	0	150,000
24394/00	Construct Perimeter Fencing - Red Hill Landfill Facility	0	0	4,600
24394/04	Construct Litter Fence - Red Hill Farm	0	0	13,000
24394/05	Construct Litter Fence - Redhill Landfill Facility	50,000	20,526	29,474
24396/00	Construct Monitoring Bores - Red Hill Landfill Facility	60,000	40,000	40,000
24399/10	Air Supply lines - Waste Management Structures - Red Hill Landfill	50,000	50,000	50,000
24410/08	Purchase Plant for Leachate Project - Red Hill Landfill Facility	530,000	80,000	450,000
24420/06	Purchase Minor Plant for Leachate Project - Red Hill Landfill Facility	100,000	1,200	98,800
		<b>4,967,370</b>	<b>2,446,492</b>	<b>2,175,066</b>

#### Net Income/(Expenditure)

**(4,967,370)**      **(2,446,492)**      **(2,175,066)**

# Financial Performance by Account 2018/2019<sup>177</sup>

Waste Management	Budget 2017/2018	Forecast 2017/2018	Budget 2018/2019
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## Implement Red Hill Master Plan Recommendations (Other)

### Operating Expenditure

73939/02	Update Red Hill Development Plan	500	500	80,500
		<b>500</b>	<b>500</b>	<b>80,500</b>

### Net Income/(Expenditure)

<b>(500)</b>	<b>(500)</b>	<b>(80,500)</b>
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## Implement Regional Waste Education Plan

### Operating Income

58873/01	Income Stakeholder Waste Education	467,652	435,537	445,165
		<b>467,652</b>	<b>435,537</b>	<b>445,165</b>

### Operating Expenditure

72873/01	Provide Stakeholder Waste Education Service	67,126	60,883	65,490
72873/02	Conduct Waste Education Research / Surveys	20,000	5,000	5,000
72873/04	Produce Regional Waste Education Marketing Materials	87,500	70,000	70,000
72873/06	Conduct Earth Carers Volunteer Program	15,157	14,348	14,783
		<b>189,783</b>	<b>150,231</b>	<b>155,273</b>

### Net Income/(Expenditure)

<b>277,869</b>	<b>285,306</b>	<b>289,892</b>
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## Implement Waste Management Services Study Assistance Programme

### Operating Expenditure

73914/02	Implement Engineering/Waste Management Services Study	1,000	0	1,000
73914/03	Implement Red Hill Landfill Facility Administration Staff Study	750	0	0
73914/08	Implement Red Hill Landfill Facility Operations Staff Study	500	0	0
		<b>2,250</b>	<b>0</b>	<b>1,000</b>

### Net Income/(Expenditure)

<b>(2,250)</b>	<b>0</b>	<b>(1,000)</b>
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## Implement Waste Management Staff Training and Development

### Operating Expenditure

73919/02	Train and Develop Staff - Engineering / Waste Management	46,623	33,482	44,302
73919/03	Train and Develop Staff - Red Hill Landfill Facility	18,094	10,980	17,814
73919/08	Train and Develop Staff - Waste Management Landfill Operations	10,542	20,161	12,051
73919/09	Train and Develop Staff - Hazelmere Operations Staff	8,090	9,103	9,923
		<b>83,349</b>	<b>73,726</b>	<b>84,090</b>

### Net Income/(Expenditure)

<b>(83,349)</b>	<b>(73,726)</b>	<b>(84,090)</b>
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# Financial Performance by Account 2018/2019<sup>178</sup>

## Waste Management

Budget  
2017/2018

Forecast  
2017/2018

Budget  
2018/2019

### Manage Major & Minor Plant - Hazelmere

#### Operating Expenditure

65410/02	Operate and Maintain Plant - Hazelmere	375,328	287,389	367,962
65420/08	Operate and Maintain Miscellaneous Plant - Hazelmere	42,797	38,631	40,547
		<b>418,125</b>	<b>326,020</b>	<b>408,509</b>

#### Capital Expenditure

24410/01	Purchase / Replace Plant - Hazelmere	1,880,000	13,724	2,001,276
24420/02	Purchase / Replace Minor Plant and Equipment - Hazelmere	10,000	25,519	19,000
25410/01	Refurbish Plant - Hazelmere	70,000	10,000	35,000
		<b>1,960,000</b>	<b>49,243</b>	<b>2,055,276</b>

#### Net Income/(Expenditure)

**(2,378,125)**      **(375,263)**      **(2,463,785)**

### Manage Major and Minor Plant (Red Hill Waste Disposal Facility)

#### Operating Income

58410/00	Income Plant	165,000	165,000	165,000
		<b>165,000</b>	<b>165,000</b>	<b>165,000</b>

#### Operating Expenditure

61410/00	Internal Revenue Plant	(2,209,219)	(2,040,613)	(2,256,207)
61430/00	Internal Revenue Vehicles - Red Hill Landfill Facility	(103,000)	(80,000)	(106,090)
65410/00	Operate and Maintain Plant - Waste Management Facilities	3,323,929	2,835,747	3,038,803
65410/01	Operate and Maintain Plant - Arrange for servicing repairs and	32,170	22,201	17,899
65410/07	Operate and Maintain Major Plant - Red Hill Leachate Project	13,341	37,051	20,910
65420/01	Operate and Maintain Minor Plant - Water Pumps	160,029	90,932	130,958
65420/02	Operate and Maintain Minor Plant - Generators	45,235	42,797	53,879
65420/03	Operate and Maintain Minor Plant - Water Tanker	3,454	3,395	3,155
65420/04	Operate and Maintain Minor Plant-Trailers-Red Hill	6,154	5,145	5,092
65420/11	Operate and Maintain Minor Plant - Red Hill Leachate Project	34,844	60,393	55,574
65420/99	Operate and Maintain Minor Plant - Misc Attachments - Red Hill	64,873	91,734	76,754
65430/00	Operate and Maintain Vehicles - Red Hill Landfill Facility	113,660	85,913	95,043
		<b>1,485,470</b>	<b>1,154,695</b>	<b>1,135,770</b>

#### Other Income

82410/00	Income Disposal of Plant - Red Hill Landfill Facility	456,000	456,000	100,000
82430/00	Income Disposal of Vehicles - Red Hill Landfill Facility	41,995	55,000	24,054
		<b>497,995</b>	<b>511,000</b>	<b>124,054</b>

#### Other Expenditure

83410/00	Disposal of Plant - Red Hill Landfill Facility	472,000	472,000	116,000
83420/00	Disposal of Minor Plant - Red Hill Landfill Facility	0	16,806	0
83430/00	Disposal of Vehicles - Red Hill Landfill Facility	29,923	43,000	9,285
		<b>501,923</b>	<b>531,806</b>	<b>125,285</b>

#### Capital Expenditure

24410/00	Purchase / Replace Plant - Red Hill Landfill Facility	3,589,497	50,000	3,910,000
24430/00	Purchase / Replace Vehicles - Red Hill Landfill Facility	69,276	72,965	40,044
25410/00	Refurbish Plant - Red Hill Landfill Facility	20,000	0	20,000
		<b>3,678,773</b>	<b>122,965</b>	<b>3,970,044</b>

#### Net Income/(Expenditure)

**(5,003,171)**      **(1,133,466)**      **(4,942,045)**

# Financial Performance by Account 2018/2019<sup>179</sup>

## Waste Management

Budget  
2017/2018

Forecast  
2017/2018

Budget  
2018/2019

### Mathieson Road Transfer Station

#### Operating Income

58857/02	Income Mathieson Road Transfer Station Operations	383,546	387,100	382,026
		<b>383,546</b>	<b>387,100</b>	<b>382,026</b>

#### Operating Expenditure

72857/02	Manage Mathieson Road Transfer Station Operations	348,678	351,909	347,296
		<b>348,678</b>	<b>351,909</b>	<b>347,296</b>

#### Net Income/(Expenditure)

**34,868**      **35,191**      **34,730**

### Mattress Project - Red Hill Waste Management Facility

#### Operating Income

58888/04	Income Mattress Project - Red Hill	794	0	0
		<b>794</b>	<b>0</b>	<b>0</b>

#### Net Income/(Expenditure)

**794**      **0**      **0**

### Mattress Project - Resource Recovery Park Hazelmere

#### Operating Income

58888/02	Income Mattress Project - Hazelmere	128,556	201,813	235,875
		<b>128,556</b>	<b>201,813</b>	<b>235,875</b>

#### Operating Expenditure

72888/02	Manage Mattress Project - Hazelmere	125,691	202,912	165,165
		<b>125,691</b>	<b>202,912</b>	<b>165,165</b>

#### Net Income/(Expenditure)

**2,865**      **(1,099)**      **70,710**

### Operate & Maintain Site - Hazelmere

#### Operating Income

53221/00	Income - Hazelmere Site General Income	36,100	47,250	36,100
		<b>36,100</b>	<b>47,250</b>	<b>36,100</b>

#### Operating Expenditure

62120/00	Operate and Maintain Hazelmere Site	226,517	182,931	202,031
63221/00	Operate and Maintain Hazelmere Buildings	54,564	37,335	33,963
63259/02	Operate and Maintain Other Waste Management Buildings	4,991	2,027	3,310
64392/01	Operate and Maintain Weighbridge Structure - Hazelmere	7,913	5,640	7,834
64393/01	Operate and Maintain Water Storage Dams/Tanks - Hazelmere	2,839	2,822	2,780
64394/01	Operate and Maintain Perimeter Fencing - Hazelmere	4,014	3,676	3,614
64395/02	Operate and Maintain Hardstand & Road - Hazelmere	50,709	46,385	51,982
64396/03	Operate and Maintain Monitoring Bores - Hazelmere	649	643	628
66520/09	Operate and Maintain Fire Fighting Equipment - Hazelmere	20,212	19,217	22,978
66530/09	Operate and Maintain Security System - Hazelmere	39,558	33,489	40,317
66590/09	Operate and Maintain Other Equipment - Hazelmere	10,840	9,546	10,686
		<b>422,806</b>	<b>343,711</b>	<b>380,123</b>

#### Net Income/(Expenditure)

**(386,706)**      **(296,461)**      **(344,023)**

# Financial Performance by Account 2018/2019

## Waste Management

Budget  
2017/2018

Forecast  
2017/2018

Budget  
2018/2019

### Other Facilities - Hazelmere

#### Capital Expenditure

24250/05	Construct Storage Shed - Hazelmere	0	0	63,000
24395/01	Construct Hardstand and Road - Hazelmere	53,706	1,861	51,845
24520/07	Purchase Fire Fighting System/Equipment - Hazelmere	13,400	5,700	17,700
24530/10	Purchase / Replace Security System - Hazelmere	49,130	2,650	51,480
		<b>116,236</b>	<b>10,211</b>	<b>184,025</b>
<b>Net Income/(Expenditure)</b>		<b>(116,236)</b>	<b>(10,211)</b>	<b>(184,025)</b>

### Promote Red Hill Landfill Facility Operations

#### Operating Income

58253/00	Income Battery Collection - Hazelmere Facility	10,000	0	0
		<b>10,000</b>	<b>0</b>	<b>0</b>

#### Operating Expenditure

63252/00	Operate and Maintain Training Centre Buildings (House) - Red Hill	10,714	7,262	10,315
63253/00	Operate and Maintain Environ. Education Centre Blds - Red Hill	24,370	18,468	23,857
63253/01	Education Centre Displays - Hazelmere Facility	8,500	0	0
66530/10	Operate and Maintain Security System Education / Training Centre	500	500	500
68690/01	Operate and Maintain Misc Furn and Fittings - Educ / Trng Centre	107	40	107
72851/03	Support EMRC Community Grants Program	15,783	1,923	15,791
72871/00	Provide Site Tours - Red Hill Landfill Facility	15,964	11,483	12,474
		<b>75,938</b>	<b>39,676</b>	<b>63,044</b>

#### Capital Expenditure

25253/00	Refurbish Environmental Education Centre - Redhill Landfill Facility	2,000	1,000	2,000
		<b>2,000</b>	<b>1,000</b>	<b>2,000</b>

#### Net Income/(Expenditure)

**(67,938)**      **(40,676)**      **(65,044)**

### Provide Environmental Consulting Services to External Organisations

#### Operating Income

58712/03	Income Waste Mngmt Environ. Cons. - Other Clients	5,000	5,000	5,000
58712/04	Income Waste Management Environmental Consulting - Member	20,000	2,976	20,000
		<b>25,000</b>	<b>7,976</b>	<b>25,000</b>

#### Operating Expenditure

72712/03	Provide Waste Management Consulting Services - Contaminated	143,218	11,994	11,359
		<b>143,218</b>	<b>11,994</b>	<b>11,359</b>

#### Net Income/(Expenditure)

**(118,218)**      **(4,018)**      **13,641**

# Financial Performance by Account 2018<sup>181</sup>/2019

Waste Management	Budget 2017/2018	Forecast 2017/2018	Budget 2018/2019
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## Provide Waste Disposal Service (Class IV) - Red Hill Waste Management

### Operating Income

53330/00	Income Class IV Cells - Red Hill Landfill Facility	52,176	189,730	739,974
		<b>52,176</b>	<b>189,730</b>	<b>739,974</b>

### Operating Expenditure

64330/01	Operate and Maintain Class IV Cells - Receive and Compact Waste	775	1,180	1,736
64330/02	Operate and Maintain Class IV Cells - Suppress Dust	1,518	1,856	1,614
64330/03	Operate and Maintain Class IV Cells - Maintain Liner / Sand Filter	500	500	100,000
64330/04	Operate and Maintain Class IV Cells - Manage Traffic and Maintain	1,393	934	418
64330/05	Operate and Maintain Class IV Cells - Supply and Maintain	1,351	716	766
64330/06	Operate and Maintain Class IV Cells - Sample / Test Materials /	20,000	0	20,000
64330/07	Operate and Maintain Class IV Cell Drainage System - Red Hill	61,159	47,236	50,703
64330/08	Operate and Maintain Class IV Cells - Cell Usage (Airspace)	19,942	72,514	450,340
64330/10	Rehabilitate Class IV Cells - Red Hill Landfill Facility	20,300	1,000	20,000
64330/11	Operate and Maintain Class IV Cell - Leachate Removal - Red Hill	750,000	0	400,000
		<b>876,938</b>	<b>125,936</b>	<b>1,045,577</b>

### Capital Expenditure

24330/04	Design and Construct Class IV Cell Stage 2 - Red Hill Landfill	500,000	0	500,000
		<b>500,000</b>	<b>0</b>	<b>500,000</b>

### Net Income/(Expenditure)

<b>(1,324,762)</b>	<b>63,794</b>	<b>(805,603)</b>
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# Financial Performance by Account 2018/2019

## Waste Management

Budget  
2017/2018

Forecast  
2017/2018

Budget  
2018/2019

### Provide Waste Disposal Service (Red Hill Waste Disposal Facility)

#### Operating Income

58581/01	Income Workers Compensation Reimbursement - Red Hill Landfill	0	2,500	0
58851/00	Income Red Hill Landfill Administration	4,500	2,561	3,000
58857/00	Income Waste Transfer Station Operations - Red Hill Landfill	2,023,490	1,808,980	1,947,756
		<b>2,027,990</b>	<b>1,814,041</b>	<b>1,950,756</b>

#### Operating Expenditure

62150/00	Operate and Maintain Waste Management Land - Redhill Landfill	44,057	58,372	65,119
62150/03	Operate and Maintain Waste Management Land - Lot 501 (Lot 81 Hills Spine Road Realignment)	2,500	2,430	2,500
62150/05		15,000	0	5,000
62150/06	Operate and Maintain Waste Management Land - Lots 8 9 and 10	5,600	2,000	3,500
62151/00	Operate and Maintain Waste Management Land - Red Hill Farm	18,347	17,786	18,506
63251/00	Operate and Maintain Administration Buildings - Red Hill Landfill	43,214	44,972	45,354
63259/00	Operate and Maintain Other Waste Management Buildings Red Hill	42,562	39,100	60,740
64320/01	Operate and Maintain Class III Leachate Ponds - Red Hill Landfill	174,162	104,009	125,609
64320/02	Operate and Maintain Leachate Project - Red Hill Landfill Facility	307,323	69,257	572,266
64340/01	Operate and Maintain Class IV Leachate Ponds - Red Hill Landfill	10,950	10,873	11,720
64350/00	Operate and Maintain Siltation Ponds - Red Hill Landfill Facility	110,327	90,063	113,048
64360/00	Operate and Maintain Nutrient Stripping Ponds - Red Hill Landfill	10,900	1,933	10,918
64370/00	Operate and Maintain Roads / Car Parks - Red Hill Landfill Facility	110,138	85,397	90,283
64380/00	Operate and Maintain Stormwater System - Red Hill Landfill Facility	80,642	55,202	91,026
64391/00	Operate and Maintain Waste Transfer Station Buildings - Red Hill	3,675	4,014	3,797
64392/00	Operate and Maintain Weighbridge Structure - Red Hill	30,817	28,801	27,777
64393/00	Operate and Maintain Water Storage Dams - Red Hill Landfill	3,100	1,600	1,500
64394/00	Operate and Maintain Perimeter Fencing - Red Hill Landfill Facility	45,992	33,259	35,121
64394/03	Operate and Maintain Perimeter Fencing - Lot 501 (81North)	1,273	1,266	1,248
64394/04	Operate and Maintain Perimeter Fencing - Red Hill Farm	8,835	9,279	8,586
64394/05	Operate and Maintain Perimeter Fencing - Lots 8 9 and 10 - Red	1,500	750	1,000
64396/00	Operate and Maintain Monitoring Bores - Red Hill Landfill Facility	21,002	22,128	76,644
64396/01	Operate and Maintain Monitoring Bores - Red Hill Farm	3,500	0	1,000
64398/00	Operate and Maintain Miscellaneous Waste Management Structures	47,049	42,499	72,627
66510/08	Operate and Maintain Office Equipment - Redhill Landfill Facility	3,374	1,423	2,472
66520/08	Operate and Maintain Fire Fighting Equipment - Red Hill Landfill	10,100	7,300	8,300
66530/08	Operate and Maintain Security System - Red Hill Waste	72,682	69,660	77,894
66590/08	Operate and Maintain Other Equipment - Red Hill Landfill Facility	62,276	15,858	25,175
67610/08	Operate and Maintain Office Furniture and Fittings - Red Hill Landfill	1,555	1,259	1,157
71915/03	Internal Revenue Staff Leave Entitlements - Red Hill Landfill	(82,040)	0	(73,414)
71916/00	Internal Revenue Red Hill Operations Staff On Costs	(789,992)	(802,398)	(826,416)
72851/00	Manage and Administer Red Hill Landfill Facility	2,074,586	1,812,713	1,784,377
72851/01	Market Waste Facilities	1,659	0	0
72851/02	Manage Red Hill Landfill Facility Safety Requirements	3,100	2,600	3,100
72857/00	Manage Waste Transfer Station Operations - Red Hill Landfill	998,015	845,320	939,681
72858/00	Manage Weighbridge Operations - Red Hill Landfill Facility	283,177	188,884	264,040
73916/00	Manage Red Hill Landfill Operations Staff On Costs	199,953	181,928	209,343
73917/03	Provide Staff Annual Leave - Red Hill Landfill Facility Administration	29,453	21,521	29,747
73917/08	Provide Staff Annual Leave - Waste Management Landfill	121,200	131,274	138,016
73918/03	Recruit Staff - Red Hill Landfill	4,000	2,500	4,000
73921/03	Provide Staff Sick Leave - Red Hill Landfill Facility Administration	6,267	5,681	6,329
73921/08	Provide Staff Sick Leave - Waste Management Landfill Operations	25,038	28,797	28,620
73922/08	Provide Staff Long Service Leave - Waste Management Landfill	7,878	25,335	8,000
73923/03	Provide Staff RDO and TIL Leave - Red Hill Landfill Facility	0	355	0
73923/08	Provide Staff RDO and TIL Leave - Waste Management Landfill	0	3,403	0
73924/03	Provide Staff Public Holiday Leave - Red Hill Landfill Facility	12,533	8,499	12,658
73924/08	Provide Staff Public Holiday Leave - Waste Management Landfill	50,075	35,379	57,241
73925/08	Provide Staff Workers' Compensation - Waste Management Landfill	0	1,981	0
73936/00	Manage Workshop Operations	11,605	11,305	11,764
73939/01	Undertake Geotechnical and Materials Investigations	2,000	2,000	2,000
		<b>4,250,959</b>	<b>3,327,567</b>	<b>4,158,973</b>

# Financial Performance by Account 2018/2019 <sup>183</sup>

## Waste Management

Budget  
2017/2018

Forecast  
2017/2018

Budget  
2018/2019

### Provide Waste Disposal Service (Red Hill Waste Disposal Facility)

#### Other Expenditure

83390/00	Disposal of Infrastructure - Red Hill Landfill Facility	0	0	0
		<b>0</b>	<b>0</b>	<b>0</b>

#### Capital Expenditure

24250/01	Construct Waste Management Facility Buildings - Red Hill Landfill	25,000	25,000	30,000
24259/14	Upgrade Power Supply to Transfer Station - Red Hill Landfill Facility	0	0	40,000
24259/15	Upgrade Power Supply to Workshop No 2 - Red Hill Landfill Facility	0	0	40,000
24380/00	Construct Drainage Diversion and Earthworks Infrastructures - Red	420,000	200,000	200,000
24399/04	Washdown bay Upgrade - Red Hill Landfill Facility	20,000	20,000	0
24399/05	Truck Washdown Bay for Member Councils - Red Hill Landfill	30,000	0	0
24420/00	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill	190,000	68,464	382,000
24510/08	Purchase / Replace Office Equipment - Red Hill Landfill Facility	4,000	0	4,000
24530/08	Purchase / Replace Security System - Red Hill Waste Management	83,000	13,000	103,000
24590/00	Purchase / Replace Other Equipment - Red Hill Landfill Facility	424,000	16,130	93,870
24590/02	Purchase / Replace Miscellaneous Equipment - Hazelmere	2,500	2,500	2,500
24610/08	Purchase / Replace Office Furniture and Fittings - Red Hill Landfill	3,000	0	3,000
		<b>1,201,500</b>	<b>345,094</b>	<b>898,370</b>

#### Net Income/(Expenditure)

**(3,424,469)**      **(1,858,620)**      **(3,106,588)**

### Provide Waste Disposal Services (Class III) - Red Hill Waste Management

#### Operating Income

53310/00	Income Class III Cells - Red Hill Landfill Facility	26,190,704	20,018,512	25,141,389
53310/01	Income Tyre Recovery Charge Class III Cells - Red Hill Landfill	7,500	7,500	7,500
		<b>26,198,204</b>	<b>20,026,012</b>	<b>25,148,889</b>

#### Operating Expenditure

64310/01	Operate and Maintain Class III Cells - Receive and Compact Waste	1,021,306	917,380	979,472
64310/02	Operate and Maintain Class III Cells - Suppress Dust	125,415	101,525	103,315
64310/03	Operate and Maintain Class III Cells - Manage Litter	143,784	128,212	168,420
64310/04	Operate and Maintain Class III Cells - Manage Traffic and Maintain	82,459	90,317	185,789
64310/05	Operate and Maintain Class III Cells - Supply and Maintain	638,945	562,950	562,877
64310/06	Operate and Maintain Class III Cells - Sample/Test Materials/Waste	790	4,000	2,182
64310/07	Operate and Maintain Class III Cell Drainage System - Red Hill	123,737	92,794	95,516
64310/08	Operate and Maintain Class III Cells - Cell Usage (Airspace)	13,058,702	10,039,138	13,318,643
64310/09	Operate and Maintain Class III Cells - Maintain Liner	80,942	50,775	44,052
64310/10	Rehabilitate Class III Cells - Red Hill Landfill Facility	471,800	308,584	315,423
		<b>15,747,880</b>	<b>12,295,675</b>	<b>15,775,689</b>

#### Capital Expenditure

24310/13	Construct Class III Landfill Cell Farm Stage 3 - Red Hill Landfill	3,765,204	100,204	750,000
24310/18	Construct Class III Cell Stage 15B - Red Hill Landfill Facility	1,611,222	100,000	1,511,222
		<b>5,376,426</b>	<b>200,204</b>	<b>2,261,222</b>

#### Net Income/(Expenditure)

**5,073,898**      **7,530,132**      **7,111,978**

# Financial Performance by Account 2018/2019<sup>184</sup>

## Waste Management

Budget  
2017/2018

Forecast  
2017/2018

Budget  
2018/2019

### Provide Waste Disposal Services (Class V) - Red Hill Waste Management

#### Operating Income

53330/01	Income Encapsulate Class V Material in Concrete - Red Hill Landfill	0	0	1,281,487
		<b>0</b>	<b>0</b>	<b>1,281,487</b>

#### Operating Expenditure

64330/20	Encapsulate Class V Material in Concrete - Red Hill Landfill Facility	0	0	1,011,840
		<b>0</b>	<b>0</b>	<b>1,011,840</b>

#### Net Income/(Expenditure)

<b>0</b>	<b>0</b>	<b>269,647</b>
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### Provide Waste Disposal Services - New Waste Project - Red Hill Waste Management

#### Operating Income

53330/02	Income New Waste Project - Red Hill Landfill Facility	0	0	562,500
		<b>0</b>	<b>0</b>	<b>562,500</b>

#### Operating Expenditure

64330/30	Operate and Maintain New Waste Project - Red Hill Waste	0	0	376,265
		<b>0</b>	<b>0</b>	<b>376,265</b>

#### Capital Expenditure

24399/16	New Waste Project - Red Hill Landfill Facility	0	0	850,000
		<b>0</b>	<b>0</b>	<b>850,000</b>

#### Net Income/(Expenditure)

<b>0</b>	<b>0</b>	<b>(663,765)</b>
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### Satisfy Red Hill Legislative Environmental Requirements

#### Operating Expenditure

72853/00	Monitor Environmental Impacts - Red Hill Water Monitoring	237,797	139,800	258,500
72854/00	Monitor Environmental Impacts - Red Hill Groundwater Remediation	134,321	11,165	0
72859/00	Monitor Environmental Impacts - Red Hill Landfill Other	82,518	110,500	65,500
72859/02	Monitor Environmental Impacts - Red Hill & Hazelmere	5,500	5,000	15,500
72859/06	Monitor Environmental Impacts - Red Hill Odour Monitoring	20,000	2,000	2,000
72859/07	Monitor Environmental Impacts - Hazelmere Occupational Dust	5,000	5,000	5,000
72859/08	Monitor Environmental Impacts - Hazelmere Water Monitoring	11,050	20,060	19,500
72859/09	Monitor Environmental Impacts - Hazelmere Ambient Dust	10,000	10,000	10,000
72859/11	Monitor Environmental Impacts - Environmental Offsets	10,000	61,237	30,000
72859/12	Monitor Environmental Impacts - Hazelmere Fines Sampling	0	13,000	12,000
		<b>516,186</b>	<b>377,762</b>	<b>418,000</b>

#### Net Income/(Expenditure)

<b>(516,186)</b>	<b>(377,762)</b>	<b>(418,000)</b>
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### Undertake Waste Management Research and Development

#### Operating Expenditure

73918/10	Recruit Staff - Hazelmere	150	200	500
73932/00	Undertake Engineering / Waste Management Research and	10,000	10,000	10,000
		<b>10,150</b>	<b>10,200</b>	<b>10,500</b>

#### Net Income/(Expenditure)

<b>(10,150)</b>	<b>(10,200)</b>	<b>(10,500)</b>
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# Financial Performance by Account 2018/2019<sup>185</sup>

<b>Waste Management</b>		<b>Budget 2017/2018</b>	<b>Forecast 2017/2018</b>	<b>Budget 2018/2019</b>
<b>Woodwaste Project - Resource Recovery Park Hazelmere</b>				
<b>Operating Income</b>				
58888/01	Income Woodwaste Project	1,939,000	1,404,987	1,673,968
58888/05	Income Woodwaste Project (broiler growers guarantee fee) -	30,000	35,768	15,000
		<b>1,969,000</b>	<b>1,440,755</b>	<b>1,688,968</b>
<b>Operating Expenditure</b>				
72888/01	Manage Woodwaste Project - Hazelmere	1,736,654	1,485,309	1,786,910
72888/05	Woodwaste Project - Hazelmere (broiler growers guarantee fee)	30,000	35,768	15,000
		<b>1,766,654</b>	<b>1,521,077</b>	<b>1,801,910</b>
<b>Capital Expenditure</b>				
24399/09	Construct Storage Bunkers for Wood Fines (QA process) -	0	0	500,000
		<b>0</b>	<b>0</b>	<b>500,000</b>
<b>Net Income/(Expenditure)</b>		<b>202,346</b>	<b>(80,322)</b>	<b>(612,942)</b>

# Financial Performance by Account 2018/2019<sup>186</sup>

## Environmental Services

Budget  
2017/2018

Forecast  
2017/2018

Budget  
2018/2019

### 20 Million Trees Program

#### Operating Income

58721/12	Income 20 Million Trees Program	5,300	5,300	0
		<b>5,300</b>	<b>5,300</b>	<b>0</b>

#### Operating Expenditure

72721/30	Implement 20 Million Trees Program (EMRC)	22,240	29,698	0
		<b>22,240</b>	<b>29,698</b>	<b>0</b>

#### Net Income/(Expenditure)

**(16,940)**      **(24,398)**      **0**

### Bush Skills for Youth

#### Operating Income

58721/14	Income Community Bushskills for Youth	0	3,155	21,000
		<b>0</b>	<b>3,155</b>	<b>21,000</b>

#### Operating Expenditure

73984/09	Environmental Services - Bushskills for our Youth	0	2,579	21,031
		<b>0</b>	<b>2,579</b>	<b>21,031</b>

#### Net Income/(Expenditure)

**0**      **576**      **(31)**

### Community Capability Project

#### Operating Income

58721/13	Income Community Capability Project	100,000	100,000	59,000
		<b>100,000</b>	<b>100,000</b>	<b>59,000</b>

#### Operating Expenditure

72721/34	Community Capability Project (EHCM)	94,530	92,516	46,440
		<b>94,530</b>	<b>92,516</b>	<b>46,440</b>

#### Net Income/(Expenditure)

**5,470**      **7,484**      **12,560**

### Enhancing Biodiversity and Protecting Water Quality in Perth's Eastern Reg.

#### Operating Income

58721/15	Income Enhancing Biodiversity SALP Project	0	3,039	0
58721/16	Income Farm Dams Project	0	50,000	42,926
		<b>0</b>	<b>53,039</b>	<b>42,926</b>

#### Operating Expenditure

72721/35	Implement Enhancing Biodiversity SALP Project	0	1,225	2,909
72721/36	Farm Dams Project	0	42,000	50,926
		<b>0</b>	<b>43,225</b>	<b>53,835</b>

#### Net Income/(Expenditure)

**0**      **9,814**      **(10,909)**

# Financial Performance by Account 2018<sup>187</sup>/2019

Environmental Services		Budget 2017/2018	Forecast 2017/2018	Budget 2018/2019
<b>Healthy Wildlife Project</b>				
<b>Operating Income</b>				
58721/11	Income Healthy Wildlife Project	101,875	38,006	0
		<b>101,875</b>	<b>38,006</b>	<b>0</b>
<b>Operating Expenditure</b>				
72721/27	Implement Healthy Wildlife Project	106,976	64,755	0
		<b>106,976</b>	<b>64,755</b>	<b>0</b>
<b>Net Income/(Expenditure)</b>		<b>(5,101)</b>	<b>(26,749)</b>	<b>0</b>
<b>Implement Cities For Climate Protection (CCP) Programme</b>				
<b>Operating Income</b>				
58725/00	Income Achieving Carbon Emissions Reduction (ACER)	35,651	49,811	40,238
		<b>35,651</b>	<b>49,811</b>	<b>40,238</b>
<b>Operating Expenditure</b>				
72725/00	Achieving Carbon Emissions Reduction (ACER)	56,393	44,746	139,250
72725/01	EMRC - Achieving Carbon Emissions Reduction EMRC (ACER)	2,500	13,245	2,500
		<b>58,893</b>	<b>57,991</b>	<b>141,750</b>
<b>Net Income/(Expenditure)</b>		<b>(23,242)</b>	<b>(8,180)</b>	<b>(101,512)</b>
<b>Implement Eastern Hills Catchment Management Action Project</b>				
<b>Operating Income</b>				
58721/00	Income Eastern Hills Catchment Management (EHCM)	106,080	106,080	109,263
		<b>106,080</b>	<b>106,080</b>	<b>109,263</b>
<b>Operating Expenditure</b>				
72721/00	Implement Eastern Hills Catchment Management Project - EHCM	41,338	41,143	44,267
72721/06	Implement Eastern Hills Catchment Management Project - NRM	68,777	65,277	70,760
72721/10	Implement Eastern Hills Catchment Management Project - NRM	61,716	58,089	62,257
72721/28	Water Quality Monitoring - Lower Industrial Catchments lower	0	647	0
		<b>171,831</b>	<b>165,156</b>	<b>177,284</b>
<b>Net Income/(Expenditure)</b>		<b>(65,751)</b>	<b>(59,076)</b>	<b>(68,021)</b>
<b>Implement Eastern Hills Catchment Management Project - NRM Coordinator</b>				
<b>Operating Income</b>				
58721/10	Income Implement Eastern Region Catchment Management Project	105,000	105,000	105,000
		<b>105,000</b>	<b>105,000</b>	<b>105,000</b>
<b>Operating Expenditure</b>				
72721/07	Implement Eastern Region Catchment Management Project - NRM	98,368	101,299	87,330
		<b>98,368</b>	<b>101,299</b>	<b>87,330</b>
<b>Net Income/(Expenditure)</b>		<b>6,632</b>	<b>3,701</b>	<b>17,670</b>

# Financial Performance by Account 2018/2019<sup>188</sup>

<b>Environmental Services</b>		<b>Budget 2017/2018</b>	<b>Forecast 2017/2018</b>	<b>Budget 2018/2019</b>
<b>Implement Environmental Services Staff Training and Development</b>				
<b>Operating Expenditure</b>				
73919/05	Train and Develop Staff - Environmental Services	26,204	18,121	23,240
		<b>26,204</b>	<b>18,121</b>	<b>23,240</b>
<b>Net Income/(Expenditure)</b>		<b>(26,204)</b>	<b>(18,121)</b>	<b>(23,240)</b>
<b>Implement Environmental Services Study Assistance Programme</b>				
<b>Operating Expenditure</b>				
73914/05	Implement Environmental Services Staff Study Assistance	0	0	1,000
		<b>0</b>	<b>0</b>	<b>1,000</b>
<b>Net Income/(Expenditure)</b>		<b>0</b>	<b>0</b>	<b>(1,000)</b>
<b>Implement Future Proofing Climate Change Adaptation Project</b>				
<b>Operating Income</b>				
58725/02	Income Future Proofing Climate Change Adaptation Project	31,828	27,914	28,751
		<b>31,828</b>	<b>27,914</b>	<b>28,751</b>
<b>Operating Expenditure</b>				
72725/07	Implement Future Proofing Climate Change Adaptation Project	38,815	28,398	27,835
		<b>38,815</b>	<b>28,398</b>	<b>27,835</b>
<b>Net Income/(Expenditure)</b>		<b>(6,987)</b>	<b>(484)</b>	<b>916</b>
<b>Implement Steaming to Success</b>				
<b>Operating Income</b>				
58721/09	Implement Steaming to Success	6,000	6,000	6,000
		<b>6,000</b>	<b>6,000</b>	<b>6,000</b>
<b>Operating Expenditure</b>				
72721/29	Implement Steaming to Success	9,404	15,675	18,912
		<b>9,404</b>	<b>15,675</b>	<b>18,912</b>
<b>Net Income/(Expenditure)</b>		<b>(3,404)</b>	<b>(9,675)</b>	<b>(12,912)</b>
<b>Implement Swan and Helena River Management Framework</b>				
<b>Operating Income</b>				
58799/02	Income Flood Risk Project	130,000	130,000	0
		<b>130,000</b>	<b>130,000</b>	<b>0</b>
<b>Operating Expenditure</b>				
72799/03	Implement Swan and Helena River Management Framework	258,687	241,327	116,414
		<b>258,687</b>	<b>241,327</b>	<b>116,414</b>
<b>Net Income/(Expenditure)</b>		<b>(128,687)</b>	<b>(111,327)</b>	<b>(116,414)</b>

# Financial Performance by Account 2018/2019<sup>189</sup>

Environmental Services	Budget 2017/2018	Forecast 2017/2018	Budget 2018/2019
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## Implement Water Campaign Programme

### Operating Income

58739/05	Income Regional Water Quality & Conservation Program	75,977	75,977	78,256
		<b>75,977</b>	<b>75,977</b>	<b>78,256</b>

### Operating Expenditure

72739/05	Undertake Regional Water Quality & Conservation Program	97,553	58,248	71,865
		<b>97,553</b>	<b>58,248</b>	<b>71,865</b>

### Net Income/(Expenditure)

<b>(21,576)</b>	<b>17,729</b>	<b>6,391</b>
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## Manage and Deliver Environmental Services

### Operating Income

58984/00	Income Environmental Services Business Unit	0	62	0
		<b>0</b>	<b>62</b>	<b>0</b>

### Operating Expenditure

66510/05	Operate and Maintain Office Equipment - Environmental Services	47	46	45
66590/06	Operate and Maintain Miscellaneous Equipment - Environmental	1,484	1,470	1,436
67610/05	Operate and Maintain Office Furniture and Fittings - Environmental	600	300	300
71915/05	Internal Revenue Staff Leave Entitlements - Environmental Services	(98,610)	(72,844)	0
73917/05	Provide Staff Annual Leave - Environmental Services	61,165	47,138	51,726
73918/05	Recruit Staff - Environmental Services	1,000	1,000	1,000
73921/05	Provide Staff Sick Leave - Environmental Services	12,663	10,194	10,412
73922/05	Provide Staff Long Service Leave - Environmental Services	6,753	6,753	6,956
73923/05	Provide Staff RDO and TIL Leave - Environmental Services	0	(530)	0
73924/05	Provide Staff Public Holiday Leave - Environmental Services	25,325	11,982	20,824
73984/00	Manage Environmental Services Business Unit	799,235	642,274	562,336
73984/10	Environmental Services Research & Development	21,500	21,500	21,500
		<b>831,162</b>	<b>669,283</b>	<b>676,535</b>

### Capital Expenditure

24590/05	Purchase Other Equipment - Environmental Services	0	770	0
		<b>0</b>	<b>770</b>	<b>0</b>

### Net Income/(Expenditure)

<b>(831,162)</b>	<b>(669,991)</b>	<b>(676,535)</b>
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## Provide Environmental Consulting Service to member Councils

### Operating Income

58711/01	Income Environmental Services Future Projects	28,775	0	0
		<b>28,775</b>	<b>0</b>	<b>0</b>

### Operating Expenditure

73984/01	Undertake Environmental Services Future Projects	40,847	19,971	25,765
		<b>40,847</b>	<b>19,971</b>	<b>25,765</b>

### Net Income/(Expenditure)

<b>(12,072)</b>	<b>(19,971)</b>	<b>(25,765)</b>
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# Financial Performance by Account 2018/2019<sup>180</sup>

Regional Development		Budget 2017/2018	Forecast 2017/2018	Budget 2018/2019
<b>Develop Advocacy and Lobbying Protocol</b>				
<b>Operating Expenditure</b>				
73966/02	Implement Regional Advocacy Strategy	180,350	168,641	179,115
		<b>180,350</b>	<b>168,641</b>	<b>179,115</b>
<b>Net Income/(Expenditure)</b>		<b>(180,350)</b>	<b>(168,641)</b>	<b>(179,115)</b>
<b>Facilitate Regional Youth Strategies</b>				
<b>Operating Expenditure</b>				
72762/00	Develop Youth Education Projects	10,800	8,800	8,800
		<b>10,800</b>	<b>8,800</b>	<b>8,800</b>
<b>Net Income/(Expenditure)</b>		<b>(10,800)</b>	<b>(8,800)</b>	<b>(8,800)</b>
<b>Implement Perth's Eastern Autumn Festival Regional Publicity Campaign</b>				
<b>Operating Income</b>				
58802/01	Income Perth's Autumn Festival	25,000	20,000	20,000
		<b>25,000</b>	<b>20,000</b>	<b>20,000</b>
<b>Operating Expenditure</b>				
72802/01	Perth's Autumn Festival	51,953	36,634	56,988
		<b>51,953</b>	<b>36,634</b>	<b>56,988</b>
<b>Net Income/(Expenditure)</b>		<b>(26,953)</b>	<b>(16,634)</b>	<b>(36,988)</b>
<b>Implement Regional Development Services Study Assistance Programme</b>				
<b>Operating Expenditure</b>				
73914/04	Implement Regional Development Staff Study Assistance	1,000	0	1,000
		<b>1,000</b>	<b>0</b>	<b>1,000</b>
<b>Net Income/(Expenditure)</b>		<b>(1,000)</b>	<b>0</b>	<b>(1,000)</b>
<b>Implement Regional Development Staff Training and Development</b>				
<b>Operating Expenditure</b>				
73919/04	Train and Develop Staff - Regional Development	10,219	5,544	9,680
		<b>10,219</b>	<b>5,544</b>	<b>9,680</b>
<b>Net Income/(Expenditure)</b>		<b>(10,219)</b>	<b>(5,544)</b>	<b>(9,680)</b>

# Financial Performance by Account 2018/2019<sup>181</sup>

Regional Development	Budget 2017/2018	Forecast 2017/2018	Budget 2018/2019
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## Implement Regional Integrated Transport Strategy

### Operating Income

58787/05	Income Regional Integrated Transport Strategy	68,958	68,958	71,026
		<b>68,958</b>	<b>68,958</b>	<b>71,026</b>

### Operating Expenditure

72787/01	Implement Regional Integrated Transport Strategy	142,093	62,440	150,439
72787/03	Co-ordinate Regional Recreation Cycling	10,000	10,000	5,000
		<b>152,093</b>	<b>72,440</b>	<b>155,439</b>

### Net Income/(Expenditure)

<b>(83,135)</b>	<b>(3,482)</b>	<b>(84,413)</b>
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## Investigate and Develop Industry Capability and Clustering Project

### Operating Income

58983/00	Income Regional Development Business Unit	48,801	48,801	50,265
58983/02	Income Smart Cities Program	35,000	40,000	0
		<b>83,801</b>	<b>88,801</b>	<b>50,265</b>

### Operating Expenditure

72782/01	Implement Regional Economic Development Projects	127,400	90,080	90,713
72782/02	Implement Smart Cities Program	40,000	40,000	0
		<b>167,400</b>	<b>130,080</b>	<b>90,713</b>

### Net Income/(Expenditure)

<b>(83,599)</b>	<b>(41,279)</b>	<b>(40,448)</b>
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## Manage and Deliver Regional Development Service

### Operating Expenditure

67610/04	Operate and Maintain Furniture and Fittings - Regional	83	83	81
71915/04	Internal Revenue Staff Leave Entitlements - Regional Development	(41,458)	(34,309)	(39,935)
72799/02	Provide Regional Economic Profile Information	30,000	30,000	32,000
73917/04	Provide Staff Annual Leave - Regional Development	23,508	29,693	22,559
73918/04	Recruit Staff - Regional Development	1,000	500	500
73921/04	Provide Staff Sick Leave - Regional Development	5,385	3,447	5,187
73922/04	Provide Staff Long Service Leave - Regional Development	1,756	1,756	1,809
73924/04	Provide Staff Public Holiday Leave - Regional Development	10,770	5,772	10,374
73983/00	Manage Regional Development Business Unit	660,205	556,059	549,005
73983/03	Support Regional Development Grant/Sponsorship Opportunities	20,000	15,000	15,000
73983/04	Regional Development Research and Development - Transport	0	0	30,000
73983/05	Regional Development Research and Development -	32,500	2,500	0
		<b>743,749</b>	<b>610,501</b>	<b>626,580</b>

### Net Income/(Expenditure)

<b>(743,749)</b>	<b>(610,501)</b>	<b>(626,580)</b>
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# Financial Performance by Account 2018/2019

## Regional Development

Budget  
2017/2018

Forecast  
2017/2018

Budget  
2018/2019

### Support Avon Descent Community Days

#### Operating Income

58829/01	Income Avon Descent	165,500	165,500	165,500
		<b>165,500</b>	<b>165,500</b>	<b>165,500</b>

#### Operating Expenditure

72829/01	Support Avon Descent	183,959	179,074	188,570
		<b>183,959</b>	<b>179,074</b>	<b>188,570</b>

#### Net Income/(Expenditure)

<b>(18,459)</b>	<b>(13,574)</b>	<b>(23,070)</b>
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### Tourism Events

#### Operating Income

58983/01	Income Regional Events	25,526	25,526	26,290
		<b>25,526</b>	<b>25,526</b>	<b>26,290</b>

#### Operating Expenditure

72818/02	Manage Perth Tourism Website	5,000	3,000	3,000
		<b>5,000</b>	<b>3,000</b>	<b>3,000</b>

#### Net Income/(Expenditure)

<b>20,526</b>	<b>22,526</b>	<b>23,290</b>
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# Financial Performance by Account 2018/2019<sup>183</sup>

## Risk Management

Budget  
2017/2018

Forecast  
2017/2018

Budget  
2018/2019

### Manage and Deliver Regional Risk Management Service

#### Operating Expenditure

66510/06	Operate and Maintain Office Equipment - Risk Management	93	92	90
71985/00	Internal Revenue Risk Management Service Business Unit	(76,050)	(40,600)	0
73917/06	Provide Staff Annual Leave - Risk Management	0	0	0
73922/06	Provide Staff Long Service Leave - Risk Management Services	0	0	0
73985/00	Manage Risk Management Services Business Unit	64,872	41,376	0
		<b>(11,085)</b>	<b>868</b>	<b>90</b>
<b>Net Income/(Expenditure)</b>		<b>11,085</b>	<b>(868)</b>	<b>(90)</b>

# Financial Performance by Account 2018/2019<sup>184</sup>

## Resource Recovery

Budget  
2017/2018

Forecast  
2017/2018

Budget  
2018/2019

### C & I Project - Resource Recovery Park Hazelmere

#### Other Income

58986/05	Income Hazelmere C & I Project	1,692,414	606,000	1,246,920
		<b>1,692,414</b>	<b>606,000</b>	<b>1,246,920</b>

#### Other Expenditure

63259/05	Operate and Maintain C & I Building	44,611	17,821	18,289
65410/05	Operate and Maintain C & I Building - Plant and Equipment	88,339	81,526	88,438
72986/03	Manage C & I Plant	1,532,595	1,072,256	1,784,737
		<b>1,665,545</b>	<b>1,171,603</b>	<b>1,891,464</b>

#### Capital Expenditure

24410/04	Purchase Resource Recovery Park C & I Building - Plant &	0	0	500,000
		<b>0</b>	<b>0</b>	<b>500,000</b>

#### Net Income/(Expenditure)

**26,869**      **(565,603)**      **(1,144,544)**

### Develop Resource Recovery Products

#### Other Expenditure

72888/00	Market Resource Recovery Products	15,000	6,900	15,000
		<b>15,000</b>	<b>6,900</b>	<b>15,000</b>

#### Net Income/(Expenditure)

**(15,000)**      **(6,900)**      **(15,000)**

### Hazelmere Resource Recovery Park - Community Waste Transfer Station

#### Capital Expenditure

24259/06	Construct and Commission Resource Recovery Park - Community	110,000	0	0
		<b>110,000</b>	<b>0</b>	<b>0</b>

#### Net Income/(Expenditure)

**(110,000)**      **0**      **0**

### Identify and Coordinate Networking Opportunities

#### Other Expenditure

73904/07	Attend Corporate and Award Functions and Events - Resource	250	250	250
		<b>250</b>	<b>250</b>	<b>250</b>

#### Net Income/(Expenditure)

**(250)**      **(250)**      **(250)**

# Financial Performance by Account 2018/2019<sup>185</sup>

Resource Recovery	Budget 2017/2018	Forecast 2017/2018	Budget 2018/2019
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## Implement Resource Recovery Project Plan

### Other Expenditure

72882/03	Conduct Resource Recovery Community Consultation	26,000	20,000	26,000
72889/01	Prepare Project Management Plan and Schedule (Task 1)	5,000	0	0
72889/04	Undertake EMRC Participant Consultation (Task 4)	2,000	0	0
72889/07	Develop Financial Models (Task 7)	7,500	0	0
72889/09	Prepare Business Plan and Participating Members Agreement (Task 10)	27,500	0	0
72889/10	Review Waste Collection Systems (Task 10)	5,000	0	5,000
72889/15	Seek Environmental Approvals (Task 15)	10,000	4,000	10,000
72889/17	Prepare Tender Documents (Task 17)	0	71,842	0
72889/18	Seek Tenders (Task 18)	0	4,070	0
72889/19	Evaluate Tenders (Task 19)	35,000	7,325	0
72889/20	Prepare and Negotiate Contract (Task 20)	89,000	82,200	12,000
72889/22	Prepare Project Progress Reports (Task 22)	2,500	0	2,500
72889/23	Conduct Project Advisory Group Meetings (Task 23)	3,500	3,500	3,500
		<b>213,000</b>	<b>192,937</b>	<b>59,000</b>
<b>Net Income/(Expenditure)</b>		<b>(213,000)</b>	<b>(192,937)</b>	<b>(59,000)</b>

## Implement Resource Recovery Project Study Assistance Programme

### Other Expenditure

73914/07	Implement Resource Recovery Staff Study Assistance Programme	500	0	0
		<b>500</b>	<b>0</b>	<b>0</b>
<b>Net Income/(Expenditure)</b>		<b>(500)</b>	<b>0</b>	<b>0</b>

## Implement Resource Recovery Staff Training and Development

### Other Expenditure

73919/07	Train and Develop Staff - Resource Recovery	13,773	11,273	15,812
		<b>13,773</b>	<b>11,273</b>	<b>15,812</b>
<b>Net Income/(Expenditure)</b>		<b>(13,773)</b>	<b>(11,273)</b>	<b>(15,812)</b>

# Financial Performance by Account 2018/2019 <sup>186</sup>

## Resource Recovery

Budget  
2017/2018

Forecast  
2017/2018

Budget  
2018/2019

### Manage Resource Recovery Project

#### Other Income

58986/00	Income Resource Recovery Project	4,810,170	8,790,499	4,833,272
		<b>4,810,170</b>	<b>8,790,499</b>	<b>4,833,272</b>

#### Other Expenditure

64399/00	Operate and Maintain Resource Recovery Park - Hazelmere	0	0	51,742
65420/09	Operate and Maintain Minor Plant/Equipment - Resource Recovery	22	22	21
66510/07	Operate and Maintain Office Equipment - Resource Recovery	600	0	600
66590/07	Operate and Maintain Miscellaneous Equipment - Resource	1,086	1,363	1,408
67610/07	Operate and Maintain Office Furniture and Fittings - Resource	143	209	139
71915/07	Internal Revenue Staff Leave Entitlements - Resource Recovery	(77,911)	(78,511)	(110,629)
72884/00	Evaluate Resource Recovery Park Options	24,000	6,000	24,000
72884/01	Undertake Waste Stream Audits	24,000	0	55,000
72986/00	Manage Resource Recovery Project	521,401	482,384	473,286
73917/07	Provide Staff Annual Leave - Resource Recovery	34,010	34,010	63,114
73918/07	Recruit Staff - Resource Recovery	2,000	1,000	2,000
73921/07	Provide Staff Sick Leave - Resource Recovery	7,104	7,104	13,347
73922/07	Provide Staff Long Service Leave - Resource Recovery	562	562	579
73923/07	Provide Staff RDO and TIL Leave - Resource Recovery	0	0	0
73924/07	Provide Staff Public Holiday Leave - Resource Recovery	14,208	14,208	26,695
		<b>551,225</b>	<b>468,351</b>	<b>601,302</b>

#### Capital Expenditure

24590/07	Purchase Other Equipment - Resource Recovery	2,000	2,000	2,000
		<b>2,000</b>	<b>2,000</b>	<b>2,000</b>

#### Net Income/(Expenditure)

**4,256,945**      **8,320,148**      **4,229,970**

### MRF - Resource Recovery Park Hazelmere

#### Other Expenditure

63259/06	Operate and Maintain MRF Building	750	0	300
		<b>750</b>	<b>0</b>	<b>300</b>

#### Capital Expenditure

24259/09	Construct and Commission Resource Recovery Park - MRF	35,000	5,000	10,000
		<b>35,000</b>	<b>5,000</b>	<b>10,000</b>

#### Net Income/(Expenditure)

**(35,750)**      **(5,000)**      **(10,300)**

# Financial Performance by Account 2018/2019<sup>187</sup>

Resource Recovery	Budget 2017/2018	Forecast 2017/2018	Budget 2018/2019
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## Other Facilities - Resource Recovery Park Hazelmere

### Other Expenditure

64398/01	Operate and Maintain Infrastructure - Resource Recovery Park	137,592	0	121,929
		<b>137,592</b>	<b>0</b>	<b>121,929</b>

### Capital Expenditure

24259/07	Construct and Commission Resource Recovery Park -	330,000	0	0
24259/08	Construct and Commission Resource Recovery Park - Community	500,000	0	0
24259/12	Construct and Commission Resource Recovery Park - Weighbridge	70,000	0	70,000
24259/13	Construct and Commission Resource Recovery Park - Site	250,000	0	0
24392/02	Construct and Commission Resource Recovery Park -	225,000	0	225,000
24399/01	Construct and Commission Resource Recovery Park - Site	3,000,000	350,000	2,650,000
24399/07	Construct Resource Recovery Park - Reuse Store Infrastructure	250,000	0	0
		<b>4,625,000</b>	<b>350,000</b>	<b>2,945,000</b>

### Net Income/(Expenditure)

<b>(4,762,592)</b>	<b>(350,000)</b>	<b>(3,066,929)</b>
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## Promote Awareness of Resource Recovery Project

### Other Expenditure

72882/01	Implement Resource Recovery Education Programme	2,200	0	0
72882/02	Market Resource Recovery Education Programme	9,500	0	0
		<b>11,700</b>	<b>0</b>	<b>0</b>

### Net Income/(Expenditure)

<b>(11,700)</b>	<b>0</b>	<b>0</b>
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## Resource Recovery Facility - Red Hill Waste Management Facility

### Other Expenditure

63259/04	Operate and Maintain Resource Recovery Facility - Building	8,300	0	0
72884/02	Undertake Resource Recovery Project Study Tour	14,000	459	14,000
		<b>22,300</b>	<b>459</b>	<b>14,000</b>

### Net Income/(Expenditure)

<b>(22,300)</b>	<b>(459)</b>	<b>(14,000)</b>
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## Support Waste Management Community Reference Group (WMCRG)

### Other Expenditure

72883/01	Support Waste Management Community Reference Group	7,600	3,225	7,600
		<b>7,600</b>	<b>3,225</b>	<b>7,600</b>

### Net Income/(Expenditure)

<b>(7,600)</b>	<b>(3,225)</b>	<b>(7,600)</b>
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# Financial Performance by Account 2018/2019 <sup>188</sup>

<b>Resource Recovery</b>		<b>Budget 2017/2018</b>	<b>Forecast 2017/2018</b>	<b>Budget 2018/2019</b>
<b>Woodwaste to Energy Project - Resource Recovery Park Hazelmere</b>				
<b>Other Income</b>				
58986/02	Income Hazelmere Wood Waste to Energy Project	874,477	0	775,692
		<b>874,477</b>	<b>0</b>	<b>775,692</b>
<b>Other Expenditure</b>				
63259/03	Operate and Maintain Hazelmere Wood Waste to Energy - Building	0	0	14,207
65410/03	Operate and Maintain Hazelmere Wood Waste to Energy - Plant	46,889	0	154,570
72859/10	Monitor Environmental Impacts - Hazelmere Wood Waste to Energy	23,100	0	75,858
72986/01	Manage Hazelmere Wood Waste to Energy Project	1,402,152	29,046	1,413,371
		<b>1,472,141</b>	<b>29,046</b>	<b>1,658,006</b>
<b>Capital Expenditure</b>				
24399/11	Wood Waste to Energy Utilities/Infrastructure - Resource Recovery	200,000	831,757	225,000
24410/03	Purchase Resource Recovery Park - Wood Waste to Energy Plant &	1,991,633	103,593	2,038,407
		<b>2,191,633</b>	<b>935,350</b>	<b>2,263,407</b>
<b>Net Income/(Expenditure)</b>		<b>(2,789,297)</b>	<b>(964,396)</b>	<b>(3,145,721)</b>

## Financial Performance by Account 2018/2019

	Budget 2017/2018	Forecast 2017/2018	Budget 2018/2019
Net Operating and Capital Expenditure	(19,980,974)	7,068,750	(12,867,624)



# **CAPITAL WORKS SUMMARY**

**For the Year Ending  
30 June 2019**

## Capital Works Summary 2018/2019

### Governance and Corporate Services

Budget  
2017/2018

Forecast  
2017/2018

Budget  
2018/2019

#### Implement EMRC's Strategic Information Plan

##### Capital Expenditure

24550/00	Purchase Information Technology & Communication Equipment	681,050	185,300	282,000
<b>Net Expenditure</b>		<b>681,050</b>	<b>185,300</b>	<b>282,000</b>

#### Manage Corporate Administration Facilities (Ascot Place)

##### Capital Expenditure

25240/01	Capital Improvement Administration Building - Ascot Place	257,000	0	257,000
<b>Net Expenditure</b>		<b>257,000</b>	<b>0</b>	<b>257,000</b>

#### Manage Portfolio of Assets

##### Capital Expenditure

24440/00	Purchase Vehicles - Ascot Place	173,706	120,706	208,493
24510/01	Purchase Furniture Fittings & Equipment - Corporate Services	31,500	0	48,000
24620/00	Purchase Art Works	30,000	0	30,000
25530/01	Upgrade Security Equipment - Ascot Place	10,000	0	5,000
<b>Net Expenditure</b>		<b>245,206</b>	<b>120,706</b>	<b>291,493</b>

## Capital Works Summary 2018/2019

Waste Management		Budget 2017/2018	Forecast 2017/2018	Budget 2018/2019
<b>Manage Engineering and Waste Management Services</b>				
<b>Capital Expenditure</b>				
24590/03	Purchase/Replace Other Equipment - Engineering and Waste	2,000	6,550	2,000
24610/10	Purchase Office Furniture and Fittings-Hazelmere	4,000	4,000	2,000
<b>Net Expenditure</b>		<b>6,000</b>	<b>10,550</b>	<b>4,000</b>

### Develop and implement an Education Programme for the Red Hill Education Centre

<b>Capital Expenditure</b>				
24690/01	Purchase Miscellaneous Furniture and Fittings - Red Hill Education	1,000	1,000	1,000
<b>Net Expenditure</b>		<b>1,000</b>	<b>1,000</b>	<b>1,000</b>

### Greenwaste Operations - Red Hill Waste Management Facility

<b>Capital Expenditure</b>				
24395/00	Construct Greenwaste Processing Area - Red Hill Landfill Facility	0	0	0
<b>Net Expenditure</b>		<b>0</b>	<b>0</b>	<b>0</b>

### Implement Red Hill Master Plan Planning Recommendations

<b>Capital Expenditure</b>				
24320/01	Construct Class III Leachate Pond - Red Hill Landfill Facility	600,000	150,000	530,000
24320/02	Leachate Project - Red Hill Landfill Facility	2,423,169	1,884,766	471,192
24350/01	Construct Stormwater and Siltation Ponds - Red Hill Landfill Facility	200,000	200,000	200,000
24370/00	Construct Roads / Carparks - Red Hill Landfill Facility	329,201	20,000	123,000
24370/02	Construct Access Road to Lots 8 9 10 - Red Hill Landfill Facility	475,000	0	15,000
24393/00	Construct Water Storage Dams - Red Hill Landfill Facility	150,000	0	150,000
24394/00	Construct Perimeter Fencing - Red Hill Landfill Facility	0	0	4,600
24394/04	Construct Litter Fence - Red Hill Farm	0	0	13,000
24394/05	Construct Litter Fence - Redhill Landfill Facility	50,000	20,526	29,474
24396/00	Construct Monitoring Bores - Red Hill Landfill Facility	60,000	40,000	40,000
24399/10	Air Supply lines - Waste Management Structures - Red Hill Landfill	50,000	50,000	50,000
24410/08	Purchase Plant for Leachate Project - Red Hill Landfill Facility	530,000	80,000	450,000
24420/06	Purchase Minor Plant for Leachate Project - Red Hill Landfill Facility	100,000	1,200	98,800
<b>Net Expenditure</b>		<b>4,967,370</b>	<b>2,446,492</b>	<b>2,175,066</b>

### Manage Major & Minor Plant - Hazelmere

<b>Capital Expenditure</b>				
24410/01	Purchase / Replace Plant - Hazelmere	1,880,000	13,724	2,001,276
24420/02	Purchase / Replace Minor Plant and Equipment - Hazelmere	10,000	25,519	19,000
25410/01	Refurbish Plant - Hazelmere	70,000	10,000	35,000
<b>Net Expenditure</b>		<b>1,960,000</b>	<b>49,243</b>	<b>2,055,276</b>

## Capital Works Summary 2018/2019

Waste Management		Budget 2017/2018	Forecast 2017/2018	Budget 2018/2019
<b>Manage Major and Minor Plant (Red Hill Waste Disposal Facility)</b>				
<b>Capital Expenditure</b>				
24410/00	Purchase / Replace Plant - Red Hill Landfill Facility	3,589,497	50,000	3,910,000
24430/00	Purchase / Replace Vehicles - Red Hill Landfill Facility	69,276	72,965	40,044
25410/00	Refurbish Plant - Red Hill Landfill Facility	20,000	0	20,000
<b>Net Expenditure</b>		<b>3,678,773</b>	<b>122,965</b>	<b>3,970,044</b>

### Other Facilities - Hazelmere

<b>Capital Expenditure</b>				
24250/05	Construct Storage Shed - Hazelmere	0	0	63,000
24395/01	Construct Hardstand and Road - Hazelmere	53,706	1,861	51,845
24520/07	Purchase Fire Fighting System/Equipment - Hazelmere	13,400	5,700	17,700
24530/10	Purchase / Replace Security System - Hazelmere	49,130	2,650	51,480
<b>Net Expenditure</b>		<b>116,236</b>	<b>10,211</b>	<b>184,025</b>

### Promote Red Hill Landfill Facility Operations

<b>Capital Expenditure</b>				
25253/00	Refurbish Environmental Education Centre - Redhill Landfill Facility	2,000	1,000	2,000
<b>Net Expenditure</b>		<b>2,000</b>	<b>1,000</b>	<b>2,000</b>

### Provide Waste Disposal Service (Class IV) - Red Hill Waste Management

<b>Capital Expenditure</b>				
24330/04	Design and Construct Class IV Cell Stage 2 - Red Hill Landfill Facility	500,000	0	500,000
<b>Net Expenditure</b>		<b>500,000</b>	<b>0</b>	<b>500,000</b>

### Provide Waste Disposal Service (Red Hill Waste Disposal Facility)

<b>Capital Expenditure</b>				
24250/01	Construct Waste Management Facility Buildings - Red Hill Landfill	25,000	25,000	30,000
24259/14	Upgrade Power Supply to Transfer Station - Red Hill Landfill Facility	0	0	40,000
24259/15	Upgrade Power Supply to Workshop No 2 - Red Hill Landfill Facility	0	0	40,000
24380/00	Construct Drainage Diversion and Earthworks Infrastructures - Red Hill	420,000	200,000	200,000
24399/04	Washdown bay Upgrade - Red Hill Landfill Facility	20,000	20,000	0
24399/05	Truck Washdown Bay for Member Councils - Red Hill Landfill Facility	30,000	0	0
24420/00	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility	190,000	68,464	382,000
24510/08	Purchase / Replace Office Equipment - Red Hill Landfill Facility	4,000	0	4,000
24530/08	Purchase / Replace Security System - Red Hill Waste Management	83,000	13,000	103,000
24590/00	Purchase / Replace Other Equipment - Red Hill Landfill Facility	424,000	16,130	93,870
24590/02	Purchase / Replace Miscellaneous Equipment - Hazelmere	2,500	2,500	2,500
24610/08	Purchase / Replace Office Furniture and Fittings - Red Hill Landfill	3,000	0	3,000
<b>Net Expenditure</b>		<b>1,201,500</b>	<b>345,094</b>	<b>898,370</b>

## Capital Works Summary 2018/2019

Waste Management	Budget 2017/2018	Forecast 2017/2018	Budget 2018/2019
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### Provide Waste Disposal Services (Class III) - Red Hill Waste Management

#### Capital Expenditure

24310/13	Construct Class III Landfill Cell Farm Stage 3 - Red Hill Landfill Facility	3,765,204	100,204	750,000
24310/18	Construct Class III Cell Stage 15B - Red Hill Landfill Facility	1,611,222	100,000	1,511,222
<b>Net Expenditure</b>		<b>5,376,426</b>	<b>200,204</b>	<b>2,261,222</b>

### Provide Waste Disposal Services - New Waste Project - Red Hill Waste Management

#### Capital Expenditure

24399/16	New Waste Project - Red Hill Landfill Facility	0	0	850,000
<b>Net Expenditure</b>		<b>0</b>	<b>0</b>	<b>850,000</b>

### Woodwaste Project - Resource Recovery Park Hazelmere

#### Capital Expenditure

24399/09	Construct Storage Bunkers for Wood Fines (QA process) - Hazelmere	0	0	500,000
<b>Net Expenditure</b>		<b>0</b>	<b>0</b>	<b>500,000</b>

# Capital Works Summary 2018/2019

Environmental Services		Budget 2017/2018	Forecast 2017/2018	Budget 2018/2019
<b>Manage and Deliver Environmental Services</b>				
<b>Capital Expenditure</b>				
24590/05	Purchase Other Equipment - Environmental Services	0	770	0
<b>Net Expenditure</b>		<b>0</b>	<b>770</b>	<b>0</b>

## Capital Works Summary 2018/2019

Resource Recovery		Budget 2017/2018	Forecast 2017/2018	Budget 2018/2019
<b>C &amp; I Project - Resource Recovery Park Hazelmere</b>				
<b>Capital Expenditure</b>				
24410/04	Purchase Resource Recovery Park C & I Building - Plant & Equipment	0	0	500,000
<b>Net Expenditure</b>		<b>0</b>	<b>0</b>	<b>500,000</b>
<b>Hazelmere Resource Recovery Park - Community Waste Transfer Station</b>				
<b>Capital Expenditure</b>				
24259/06	Construct and Commission Resource Recovery Park - Community	110,000	0	0
<b>Net Expenditure</b>		<b>110,000</b>	<b>0</b>	<b>0</b>
<b>Manage Resource Recovery Project</b>				
<b>Capital Expenditure</b>				
24590/07	Purchase Other Equipment - Resource Recovery	2,000	2,000	2,000
<b>Net Expenditure</b>		<b>2,000</b>	<b>2,000</b>	<b>2,000</b>
<b>MRF - Resource Recovery Park Hazelmere</b>				
<b>Capital Expenditure</b>				
24259/09	Construct and Commission Resource Recovery Park - MRF Building -	35,000	5,000	10,000
<b>Net Expenditure</b>		<b>35,000</b>	<b>5,000</b>	<b>10,000</b>
<b>Other Facilities - Resource Recovery Park Hazelmere</b>				
<b>Capital Expenditure</b>				
24259/07	Construct and Commission Resource Recovery Park -	330,000	0	0
24259/08	Construct and Commission Resource Recovery Park - Community	500,000	0	0
24259/12	Construct and Commission Resource Recovery Park - Weighbridge	70,000	0	70,000
24259/13	Construct and Commission Resource Recovery Park - Site Workshop	250,000	0	0
24392/02	Construct and Commission Resource Recovery Park - Weighbridges	225,000	0	225,000
24399/01	Construct and Commission Resource Recovery Park - Site Infrastructure	3,000,000	350,000	2,650,000
24399/07	Construct Resource Recovery Park - Reuse Store Infrastructure (Car	250,000	0	0
<b>Net Expenditure</b>		<b>4,625,000</b>	<b>350,000</b>	<b>2,945,000</b>
<b>Woodwaste to Energy Project - Resource Recovery Park Hazelmere</b>				
<b>Capital Expenditure</b>				
24399/11	Wood Waste to Energy Utilities/Infrastructure - Resource Recovery Park	200,000	831,757	225,000
24410/03	Purchase Resource Recovery Park - Wood Waste to Energy Plant &	1,991,633	103,593	2,038,407
<b>Net Expenditure</b>		<b>2,191,633</b>	<b>935,350</b>	<b>2,263,407</b>

## Capital Works Summary 2018/2019

	Budget 2017/2018	Forecast 2017/2018	Budget 2018/2019
Total Capital Expenditure	25,956,194	4,785,885	19,951,903



## **12 REPORTS OF STRATEGIC RISK STEERING GROUP**

### **12.1 Minutes of the Strategic Risk Steering Group Meeting Held On 11 May 2018**

That Council notes the Minutes of the Strategic Risk Steering Group meeting held 11 May 2018.

#### **RECOMMENDATION(S)**

That Council notes the Minutes of the Strategic Risk Steering Group meeting held 11 May 2018.

#### **AC RESOLUTION(S)**

MOVED CR MCDONNELL                      SECONDED CR DAW

THAT COUNCIL NOTES THE MINUTES OF THE STRATEGIC RISK STEERING GROUP MEETING HELD 11 MAY 2018.

**CARRIED UNANIMOUSLY**

#### **COUNCIL RESOLUTION(S)**

MOVED CR POWELL                      SECONDED CR STALLARD

THAT COUNCIL NOTES THE MINUTES OF THE STRATEGIC RISK STEERING GROUP MEETING HELD 11 MAY 2018.

**CARRIED UNANIMOUSLY**



## STRATEGIC RISK STEERING GROUP MINUTES

Friday, 11 May 2018 – 2:00pm - ASCOT PLACE

### 1. ATTENDANCES

Peter Schneider	Chief Executive Officer
Hua Jer Liew	Director Corporate Services
Stephen Fitzpatrick	Director Waste Services
David Ameduri	Manager Financial Services
Annie Hughes-d'Aeth	PA Director Corporate Services (Minutes)

### 2. APOLOGIES

Wendy Harris	Director Regional Services
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### 3. CONFIRMATION OF MINUTES OF THE PREVIOUS MEETING

That the minutes of the Strategic Risk Steering Group meeting held on the 14 February 2018 which have been distributed, were confirmed.

### 4. STRATEGIC RISK EXPOSURES

#### 4.1 Projects/Contracts

##### *Resource Recovery Facility*

The CEO advised that the City of Bayswater had withdrawn from the Resource Recovery Facility (RRF) project.

##### *Wood Waste To Energy Plant*

The Director Waste Services advised the following:

- Variations requested and the costs of completion have been received from Anergy on the Wood Waste to Energy Plant. They have been reviewed by the Superintendent and are currently with Kott Gunning for legal review.
- The Director Waste Services, Manager Resource Recovery and the Contract Superintendent will be visiting Anergy's Bunbury facility the following week.

##### *Leachate Project*

- Contractors are proceeding with the Leachate project with completion expected in June 2018.

#### 4.2 Market Place

The Hon. Stephen Dawson, Minister for the Environment; Disability Services, has set up a taskforce to work closely with stakeholders, including Cleanaway, to look at the impact on the economics of recyclable waste collection now that China has banned the import of contaminated recycling waste from Australia.



#### **4.3 Reputation/ Image**

No matters reported.

#### **4.4 Environmental**

Director Waste Services advised that the Department of Water and Environmental Regulation (DWER) has completed their inspection of the Hazelmere Resource Recovery Park on the 10 May 2018 and found no issues of concern.

#### **4.5 Political**

Director Waste Services advised that the EMRC's submission on the Waste Avoidance and Resource Recovery Strategy Consultation Paper has been submitted.

#### **4.6 Liability**

Nil

### **5 RISK MANAGEMENT SYSTEM**

#### **5.1 Internal Audit Process**

The EMRC is currently in the third year of the four year audit programme.

The Internal Audit review will be commencing in June 2018 for the following modules:

- Contract Management;
- HR Resource Management & OH&S;
- Procurement;
- Corporate Governance;
- Grants Management;
- Records Management; and
- Review of Risk Management, Internal Control and Legislative Compliance.

#### **5.2 Key Changes To System / Framework**

No matters reported.

#### **5.3 Regulatory Environment**

##### ***External Audit***

The Office of the Auditor General has advised that Macri Partners has been engaged as the EMRC's external auditors.

#### **5.4 Business Continuity Planning**

The Business Continuity Planning document has been updated, following consultation and feedback from EMT and Managers. The document will continually be updated to optimise the efficiency of dealing with the potential loss of the Ascot Place office building due to a catastrophic event.



### **5.5 Insurance Program**

An update of the 2018/2019 Insurance Policies process was provided by the Manager Financial Services.

The insurance review process is underway with the 2018/2019 Insurance Renewal questionnaire being submitted to LGIS.

A meeting was held between EMRC officers and LGIS to discuss the renewal of the Council's Scheme and insurance program.

### **5.6 Risk Management Culture**

No matters reported.

### **5.7 System Performance**

There has been no change to the number of workers compensation claims since the last update. There remains 1 claim on a financial year to date basis compared to 3 in last financial year.

## **6 CONSIDERATION OF REPORTS**

Nil

## **7 DATE AND TIME OF NEXT MEETING**

Friday 10 August 2018, 2:00pm.

## **8 CLOSE OF MEETING**

The meeting closed at 2:47pm.



### 13 REPORTS OF DELEGATES

Nil

### 14 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING

Nil

### 15 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

### 16 FUTURE MEETINGS OF THE AUDIT COMMITTEE

Meetings of the Audit Committee are covered under the Audit Committee Terms of Reference as follows.

#### **"4 Meetings**

4.1 *The Audit Committee will meet as required at the discretion of the chairperson of the committee and at least three times per year to coincide with:*

- a. *Approval of strategic and annual plans;*
- b. *Approval of the annual budget; and*
- c. *The auditor's report on the annual financial report."*

#### **Future Meetings 2018**

Thursday	5	July	(if required)	at	EMRC Administration Office
Thursday	9	August	(if required)	at	EMRC Administration Office
Thursday	6	September		at	EMRC Administration Office
Thursday	4	October	(if required)	at	EMRC Administration Office
Thursday	22	November	(if required)	at	EMRC Administration Office

### 17 DECLARATION OF CLOSURE OF MEETING

There being no further business the meeting was closed at 6:15pm.



**16 REPORTS OF DELEGATES**

Nil

**17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**18 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING**

Nil

**19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

Nil

**20 FUTURE MEETINGS OF COUNCIL**

The next meeting of Council will be held on **Thursday 19 July 2018 (if required)** at the EMRC Administration Office, 1<sup>st</sup> Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 6:00pm.

**Future Meetings 2018**

Thursday	19 July	(if required)	at	EMRC Administration Office
Thursday	23 August	(if required)	at	EMRC Administration Office
Thursday	20 September		at	EMRC Administration Office
Thursday	18 October	(if required)	at	EMRC Administration Office
Thursday	6 December		at	EMRC Administration Office
January 2019 (recess)				

**21 DECLARATION OF CLOSURE OF MEETING**

There being no further business, the meeting was closed at 7:20pm.