

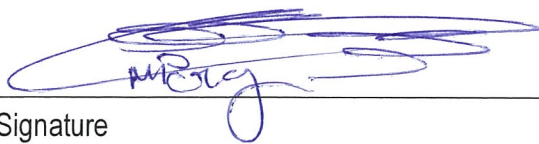
MINUTES

Certification of Confirmation

Ordinary Meeting of Council

25 May 2023

I, Cr Mel Congerton, hereby certify that the minutes from the Ordinary Meeting of Council held on 25 May 2023 pages (1) to (209) were confirmed at the Ordinary Meeting of Council held on 22 June 2023.



Signature

Cr Mel Congerton
Presiding Member



EMRC Council Members

Cr Mel Congerton	Chairman	City of Swan
Cr Doug Jeans	Deputy Chairman	Shire of Mundaring
Cr Hilary MacWilliam	EMRC Member	Town of Bassendean
Cr Paul Poliwka	EMRC Member	Town of Bassendean
Cr Steven Ostaszewskyj	EMRC Member	City of Bayswater
Cr Michelle Sutherland	EMRC Member	City of Bayswater
Cr Dylan O'Connor	EMRC Member	City of Kalamunda
Cr Margaret Thomas	EMRC Member	City of Kalamunda
Cr John Daw	EMRC Member	Shire of Mundaring
Cr Charlie Zannino	EMRC Member	City of Swan

EMRC Council Deputies

Cr Emily Wilding	EMRC Deputy Member	Town of Bassendean
Cr Giorgia Johnson	EMRC Deputy Member	City of Bayswater
Cr Janelle Sewell	EMRC Deputy Member	City of Kalamunda
Cr Jo Cicchini	EMRC Deputy Member	Shire of Mundaring
Cr Rod Henderson	EMRC Deputy Member	City of Swan

Ordinary Meeting of Council Minutes

An ordinary Meeting of Council was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, Ascot WA 6104 on **Thursday 25 May 2023**. The meeting commenced at **6:00pm**.

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

As the Chairman is attending the meeting via electronic means (Teams), the Deputy Chairman presided over this meeting.

The Presiding Member opened the meeting at 6.00pm.

1.1 ACKNOWLEDGEMENT OF COUNTRY

The Presiding Member acknowledged the traditional custodians of the land on which we meet today and paid respects to elders past, present and future.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Councillor Attendance

Cr Doug Jeans	Presiding Member	Shire of Mundaring
Cr Mel Congerton (via Teams)	Chairman	City of Swan
Cr Hilary MacWilliam	EMRC Member	Town of Bassendean
Cr Paul Poliwka	EMRC Member	Town of Bassendean
Cr Steven Ostaszewskyj	EMRC Member	City of Bayswater
Cr Giorgia Johnson (deputising for Cr Sutherland)	EMRC Deputy Member	City of Bayswater
Cr Dylan O'Connor	EMRC Member	City of Kalamunda
Cr Margaret Thomas	EMRC Member	City of Kalamunda
Cr John Daw	EMRC Member	Shire of Mundaring
Cr Charlie Zannino	EMRC Member	City of Swan

Apologies

Cr Michelle Sutherland	EMRC Member	City of Bayswater
Cr Rod Henderson	EMRC Deputy Member	City of Swan

EMRC Officers

Mr Marcus Geisler	Chief Executive Officer
Mr Hua Jer Liew	Chief Financial Officer
Mr Brad Lacey	Chief Operating Officer
Mrs Wendy Harris	Chief Sustainability Officer
Ms Theresa Eckstein	Executive Assistant to Chief Executive Officer (Minutes)

EMRC Observers

Mr David Ameduri	Manager Financial Services
Ms Izabella Krzysko	Manager Procurement & Governance
Mr Stephen Fitzpatrick	Waste and Resources Recovery Specialist
Mr Chris Snook	Information Services Support Officer

3 DISCLOSURE OF INTERESTS

Nil

4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION

Nil

5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6 PUBLIC QUESTION TIME

Nil

7 APPLICATIONS FOR LEAVE OF ABSENCE

7.1 CRS OSTASZEWSKYJ AND ZANNINO

Cr Ostaszewskyj and Cr Zannino provided their dates to apply for leave of absence.

COUNCIL RESOLUTION(S)

MOVED CR DAW SECONDED CR POLIWKA

THAT COUNCIL APPROVES THE APPLICATIONS FOR LEAVE OF ABSENCE FOR CR OSTASZEWSKYJ FOR 6 JULY 2023 AND 13 JULY 2023 AND CR ZANNINO FROM 9 JUNE 2023 TO 18 JUNE 2023.

CARRIED UNANIMOUSLY

8 PETITIONS, DEPUTATIONS AND PRESENTATIONS

Nil

9 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 23 MARCH 2023

That the minutes of the Ordinary Meeting of Council held on 23 March 2023 which have been distributed, be confirmed.

COUNCIL RESOLUTION

MOVED CR MACWILLIAM SECONDED CR ZANNINO

THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 23 MARCH 2023 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

10 QUESTIONS BY MEMBERS FOR WHICH DUE NOTICE HAS BEEN GIVEN

Nil

11 QUESTIONS BY MEMBERS WITHOUT NOTICE

Nil

12 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC

NOTE: Section 5.23(2) of the *Local Government Act 1995*, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

The following confidential reports are covered in Section 19 of this agenda.

- LICENCE TO OCCUPY PART OF LOT 12, TOODYAY ROAD, GIDGEGANNUP
- HAZELMERE WOOD WASTE TO ENERGY PROJECT UPDATE
- GRANT FUNDING
- REGIONAL WASTE COLLECTION SERVICE PROJECT PLAN

13 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil

14 REPORTS OF EMPLOYEES

14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF MARCH AND APRIL 2023 (D2023/08051)

14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 MARCH 2023 (D2023/08052)

14.3 FINANCIAL REPORT FOR PERIOD ENDED 30 APRIL 2023 (D2023/08053)

14.4 WASTE MANAGEMENT COMMUNITY REFERENCE GROUP MEMBERSHIP (D2023/10409)

14.5 REQUEST FOR TENDER – RFT 2022-009 – PROVISION OF TRANSPORT SERVICES FROM HAZELMERE RESOURCE RECOVERY PARK TO EAST ROCKINGHAM AND RED HILL WASTE MANAGEMENT FACILITY (D2023/10411)

14.6 MAKING OF THE EMRC MEETING PROCEDURES LOCAL LAW 2023 (D2023/10413)

14.7 FOOD WASTE FOR HEALTHY SOILS DEED OF GRANT (D2023/10490)

14.8 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2023/08047)

The Chairman invites members to withdraw any report items to be dealt with separately.

Cr Johnson requested items 14.7 and 14.8 to be withdrawn and considered separately.

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Reports of Employees (Section 14).

COUNCIL RESOLUTION(S)

MOVED CR THOMAS

SECONDED CR ZANNINO

THAT WITH THE EXCEPTION OF ITEMS 14.7 AND 14.8, WHICH ARE TO BE WITHDRAWN AND DEALT WITH SEPARATELY, COUNCIL ADOPTS THE RECOMMENDATIONS IN THE REPORTS OF EMPLOYEES (SECTION 14).

CARRIED UNANIMOUSLY

14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF MARCH AND APRIL 2023

D2023/08051

PURPOSE OF REPORT

The purpose of this report is to present to Council a list of accounts paid under the Chief Executive Officer's delegated authority during the months of March and April 2023 for noting.

KEY POINT(S)

- As per the requirements of regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, the list of accounts paid during the months of March and April is provided for noting.

RECOMMENDATION(S)

That Council notes the CEO's list of accounts for March and April 2023 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming the attachment to this report totalling \$31,545,519.61.

SOURCE OF REPORT

Chief Financial Officer

BACKGROUND

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Municipal Fund and Trust Fund. In accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the CEO is to be provided to Council, where such delegation is made.

REPORT

- 1 The table below summarises the payments drawn on the funds during the months of March and April 2023. A list detailing the payments made is appended as an attachment to this report.

Municipal Fund	EFT Payments	EFT52118 – EFT52759	
	Cheque Payments	220714 - 220727	
	Payroll EFT	PAY 2023-18, PAY 2023-19 PAY 2023-20, PAY 2023-21 & PAY 2023-22	
	Direct Debits		
	➤ Superannuation	DD25631.1 – DD25631.22 DD25632.1 – DD25632.21 DD25696.1 – DD25696.21 DD25697.1 – DD25697.21	
	➤ Bank Charges	1*MAR23 & 1*APR23	
	➤ Other	2328 - 2366	\$31,545,519.61
	Less Cancelled EFT's & Cheques		Nil
Trust Fund	EFT Payments		Nil
Total			\$31,545,519.61

Summary of Expenditure for the Months of March & April 2023	
Payroll	\$ 1,699,549.25
Term Deposit Investments	\$ 21,000,000.00
Capital Expenditure	\$ 1,752,777.55
Operating Expenditure	
➤ Landfill Levy *	\$ 3,436,285.47
➤ Other	\$ 3,656,907.34
Total	\$ 31,545,519.61

* Note: The Landfill Levy is paid quarterly in July, October, January and April

STRATEGIC/POLICY IMPLICATIONS

2 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy.

FINANCIAL IMPLICATIONS

3 As detailed within the report.

SUSTAINABILITY IMPLICATIONS

4 Nil

RISK MANAGEMENT

Risk – Adverse credit rating if creditor accounts are not paid when due		
Consequence	Likelihood	Rating
Possible	Insignificant	Low
Action/Strategy		
➤ Ensure timely payment of creditor accounts when they fall due.		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

CEO’s Delegated Payments List for the months of March and April 2023 (D2023/08172)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council notes the CEO’s list of accounts for March and April 2023 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming the attachment to this report totalling \$31,545,519.61.



COUNCIL RESOLUTION(S)

MOVED CR THOMAS

SECONDED CR ZANNINO

THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR MARCH AND APRIL 2023 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE *LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$31,545,519.61.

CARRIED UNANIMOUSLY

Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF MARCH TO APRIL 2023

Cheque / EFT No	Date	Payee		Amount
EFT52118	02/03/2023	AIR FILTER DRY CLEAN SYSTEMS WA	CLEAN & SERVICES FILTERS	508.20
EFT52119	02/03/2023	BARDAP HYDRAULICS - ZONE RESOURCE SERVICES PTY LTD	HYDRAULIC REPAIRS	4,127.00
EFT52120	02/03/2023	T/A BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L)	PLANT HIRE & LABOUR HIRE	11,137.50
EFT52121	02/03/2023	BATTERY WORLD	BATTERY PURCHASES	927.00
EFT52122	02/03/2023	BIOBAGWORLD AUSTRALIA PTY LTD	WLA STORAGE FOR BAYWASTE	6,446.00
EFT52123	02/03/2023	BISHOPS BOILYS P/L	PLANT PARTS	632.50
EFT52124	02/03/2023	CHEMCENTRE	FOGO MULCH SAMPLING FOR HAZELMERE	2,754.40
EFT52125	02/03/2023	CHILD SUPPORT	EMPLOYEE DEDUCTION	126.41
EFT52126	02/03/2023	CITY OF BAYSWATER	HARDWARE SUPPLIES	142.40
EFT52127	02/03/2023	CIVIL AUTO ELECTRICS PTY LTD	PLANT REPAIRS	2,415.60
EFT52128	02/03/2023	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER)	CONTROL WASTE TRACKING FORM CHARGES	352.00
EFT52129	02/03/2023	DRAKE AUSTRALIA PTY LTD	LABOUR HIRE	6,360.27
EFT52130	02/03/2023	E & MJ ROSHER	PLANT PARTS	420.75
EFT52131	02/03/2023	ESRI AUSTRALIA PTY LTD	ANNUAL SUBSCRIPTION	9,559.00
EFT52132	02/03/2023	HAYS SPECIALIST RECRUITMENT	LABOUR HIRE	2,305.67
EFT52133	02/03/2023	HELENE P/L T/AS LO-GO APPOINTMENTS WA	LABOUR HIRE	6,389.59
EFT52134	02/03/2023	HERBERT SMITH FREEHILLS LAWYERS	LEGAL ADVICE	2,036.43
EFT52135	02/03/2023	HERCULES MOBILES PTY LTD	PARTS FOR GRINDER	2,365.00
EFT52136	02/03/2023	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	5,961.90
EFT52137	02/03/2023	JAPANESE TRUCK & BUS SPARES PTY LTD	PLANT PART	224.15
EFT52138	02/03/2023	JCB CONSTRUCTION EQUIPMENT AUSTRALIA (CFC HOLDINGS- CEA; JCB CEA; DYNAPAC CEA)	PLANT PART	465.80
EFT52139	02/03/2023	KASA NAKHONTHAT	STAFF REIMBURSEMENT	1,955.07
EFT52140	02/03/2023	KLB SYSTEMS	COMPUTER HARDWARE PURCHASES	638.00
EFT52141	02/03/2023	KOOL KREATIVE	DESIGN - YPDATE STYLE GUIDE	346.50
EFT52142	02/03/2023	MADDERN ELECTRICS	ELECTRICAL MAINTENANCE - ASCOT PLACE	990.00
EFT52143	02/03/2023	MANDALAY TECHNOLOGIES PTY LTD	SERVICE SUPPORT & TRAINING - MANDALAY	3,234.00
EFT52144	02/03/2023	MCINTOSH & SON	PLANT SERVICE	4,563.94
EFT52145	02/03/2023	MOORE AUSTRALIA	STAFF TRAINING & WEBINAR	1,045.00
EFT52146	02/03/2023	MY SAFETY SUPPLY (STARWISE INVESTMENTS PTY LTD)	PROTECTIVE GEAR	316.45
EFT52147	02/03/2023	NATIONAL WORKFORCE	LABOUR HIRE	2,898.09
EFT52148	02/03/2023	NPOWER WA PTY LTD	PLANT PARTS	25,120.00
EFT52149	02/03/2023	OFFICE LINE GROUP	PURCHASE OF OFFICE FURNITURE	2,004.20
EFT52150	02/03/2023	PAYG PAYMENTS	PAYG TAXATION PAYMENT	101,844.00
EFT52151	02/03/2023	PETRO MIN ENGINEERS	CONSULTING FEE - WWIE & EDL POWER STATION	43,942.25
EFT52152	02/03/2023	PIRTEK MALAGA - JH FLUID TRANSFER SOLUTIONS T/AS	PLANT REPAIRS & MAINTENANCE	2,014.58
EFT52153	02/03/2023	RELOCATIONS WA PTY LTD - SP & PG BLACKWELL FAMILY TRUST T/AS	OFFICE FURNITURE REMOVAL	660.00
EFT52154	02/03/2023	RUDD INDUSTRIAL AND FARM SUPPLIES	HARDWARE SUPPLIES	1,974.63
EFT52155	02/03/2023	SETON AUSTRALIA - BRADY AUSTRALIA PTY LTD T/AS	PROTECTIVE GEARS	7,074.24
EFT52156	02/03/2023	SNAPPER DISPLAY SYSTEM	OFFICE EQUIPMENT	141.58
EFT52157	02/03/2023	SONIC HEALTHPLUS PTY LTD	PRE-EMPLOYMENT MEDICAL	229.90



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF MARCH TO APRIL 2023

Cheque / EFT No	Date	Payee		Amount
EFT52158	02/03/2023	ST JOHN AMBULANCE ASSOCIATION	REPLENISH FIRST AID PRODUCTS & FIRST AID TRAINING	173.46
EFT52159	02/03/2023	STATEWIDE BEARINGS - PARTOUT PTY LTD T/A	PLANT PARTS FOR GRINDER	123.20
EFT52160	02/03/2023	SWAN FIRE SERVICES	SERVICE MAINTENANCE - FIRE PROTECTION SYSTEM IN C&I BUILDING	1,250.18
EFT52161	02/03/2023	SYNERGY	ELECTRICITY CHARGES - ASCOT PLACE	4,169.37
EFT52162	02/03/2023	TELSTRA LIMITED	TELEPHONE EXPENSES	42.91
EFT52163	02/03/2023	THE HIPPIE FOOD COMPANY PTY LTD	CATERING COSTS - DRINKS	175.62
EFT52164	02/03/2023	THE WATERSHED	PLANT PARTS	3,187.08
EFT52165	02/03/2023	TJ DEPIAZZI & SONS	PRODUCT TRANSPORTATION COSTS	7,145.60
EFT52166	02/03/2023	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	1,883.49
EFT52167	02/03/2023	TWISTECH - GREG WOOD	FENCE REPAIRS AT BAYWASTE	352.00
EFT52168	02/03/2023	VERTIV (AUSTRALIA) PTY LTD	UPS UNITS MAINTENANCE	4,567.20
EFT52169	02/03/2023	WA ADVANCED TRAINING ACADEMY	STAFF TRAINING	420.00
EFT52170	02/03/2023	WA SAFETY PRODUCTS	PROTECTIVE GEARS	418.76
EFT52171	02/03/2023	WASTE EQUIPMENT SOLUTIONS PTY LTD	EMPTY BINS AT BAYWASTE	3,583.80
EFT52172	02/03/2023	WDIS.WA.PTY.LTD	REPLACE FILTERS IN BAGHOUSE - GRINDER	4,064.50
EFT52173	02/03/2023	WEST TIP WASTE CONTROL	SKIP BIN HIRE	605.00
EFT52174	02/03/2023	WESTRAC EQUIPMENT PTY LTD	PLANT SERVICE AGREEMENT & PLANT PARTS	1,410.71
EFT52175	02/03/2023	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	221.35
EFT52176	02/03/2023	WREN OIL	WASTE OIL REMOVAL	33.00
EFT52177	02/03/2023	WURTH AUSTRALIA PTY LTD	HARDWARE SUPPLIES	188.05
EFT52178	03/03/2023	BRICK RESTORATION SERVICES	BRICK RESTORATION - ASCOT PLACE	11,264.00
EFT52179	09/03/2023	TELSTRA LIMITED	TELEPHONE EXPENSES	513.87
EFT52180	09/03/2023	WILLIAMS & HUGHES PTY LTD	LEGAL ADVICE	2,860.00
EFT52181	09/03/2023	ABA AUTOMATIC GATES WA	GATE MAINTENANCE	690.63
EFT52182	09/03/2023	ADVANCED LIQUID WASTE - ANTHONY WALSH ATF 88 FAMILY TRUST T/A	LIQUID WASTE MANAGEMENT - RED HILL	1,072.50
EFT52183	09/03/2023	AIR FILTER DRY CLEAN SYSTEMS WA	CLEAN & SERVICES FILTERS	586.85
EFT52184	09/03/2023	ALLPEST - ROL-WA PTY LTD T/AS	PEST CONTROLS AT RED HILL & HAZELMERE	814.00
EFT52185	09/03/2023	AMALGAM RECRUITMENT	LABOUR HIRE	7,163.96
EFT52186	09/03/2023	AUSTRALIA AND NEW ZEALAND RECYCLING PLATFORM LTD	CONTRIBUTION TO TECH COLLECT E WASTE PROGRAM COLLECTION	733.48
EFT52187	09/03/2023	BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L)	PLANT HIRE & LABOUR HIRE	3,696.00
EFT52188	09/03/2023	BISHOPS BOILYS P/L	PLANT MAINTENANCE	1,688.50
EFT52189	09/03/2023	BP AUSTRALIA PTY LTD (A/C 50209244)	FUEL PURCHASES	47,202.76
EFT52190	09/03/2023	BURSON AUTOMOTIVE PTY LTD	PLANT PARTS	858.55
EFT52191	09/03/2023	CITY OF BAYSWATER	REIMBURSEMENT - FOGO LINERS	90.00
EFT52192	09/03/2023	CITY OF BELMONT	COUNCIL RATES	2,433.56
EFT52193	09/03/2023	CJD EQUIPMENT PTY LTD	PLANT MAINTENANCE, PARTS & SERVICE	2,264.07
EFT52194	09/03/2023	COMMAND-A-COM AUSTRALIA PTY LTD	ASCOT PLACE MONTHLY PHONE EXPENSES	346.50
EFT52195	09/03/2023	DRAKE AUSTRALIA PTY LTD	LABOUR HIRE	5,783.03
EFT52196	09/03/2023	ECO ENVIRONMENTAL (BENFOSTER PTY LTD)	PLANT PARTS	605.00
EFT52197	09/03/2023	ECOLO WA	ODOUR CONTROL SOLUTIONS	3,168.00



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF MARCH TO APRIL 2023

Cheque / EFT No	Date	Payee		Amount
EFT52198	09/03/2023	ENVIRO SWEEP	SITE SWEEPING - RED HILL	648.65
EFT52199	09/03/2023	EUROFINS ARL PTY LTD T/AS EUROFINS	SAMPLE TESTING - QUARTERLY WATER MONITORING	1,119.73
EFT52200	09/03/2023	FILTERS PLUS	PLANT FILTERS	435.60
EFT52201	09/03/2023	GLOBAL SPILL & SAFETY	SAFETY EQUIPMENT PURCHASE - HAZELMERE	1,860.89
EFT52202	09/03/2023	HAYS SPECIALIST RECRUITMENT	LABOUR HIRE	2,326.41
EFT52203	09/03/2023	HELENE P/L T/AS LO-GO APPOINTMENTS WA	LABOUR HIRE	6,328.87
EFT52204	09/03/2023	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	3,759.20
EFT52205	09/03/2023	INTEGRATED ICT	SOFTWARE LICENCE RENEWAL & IT SUPPORT	3,534.30
EFT52206	09/03/2023	K & M WILKINSON'S PTY LTD	BUILDING MAINTENANCE - RED HILL ADMINISTRATION OFFICE	2,000.00
EFT52207	09/03/2023	LEVEL 5 DESIGN PTY LTD	GDA SUPPORT	8,800.00
EFT52208	09/03/2023	MANDALAY TECHNOLOGIES PTY LTD	SERVICE SUPPORT - MANDALAY	3,927.00
EFT52209	09/03/2023	MILLS RECRUITMENT - MILLS CORPORATION PTY LTD T/AS	LABOUR HIRE	2,692.80
EFT52210	09/03/2023	MOTORCHARGE PTY LTD	FLEET FUEL PURCHASES	2,944.23
EFT52211	09/03/2023	NATIONAL WORKFORCE	LABOUR HIRE	2,347.76
EFT52212	09/03/2023	NEVERFAIL SPRINGWATER	BOTTLED WATER	201.39
EFT52213	09/03/2023	NIDA TECHNOLOGY	SECURITY CAMERAS FOR BAYWASTE	1,677.50
EFT52214	09/03/2023	PERTH QUALITY SERVICES	ADDITIONAL CLEANING - HAZELMERE SITE	3,365.00
EFT52215	09/03/2023	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES & REPAIRS	2,739.08
EFT52216	09/03/2023	POWERUP AUTO TREATMENTS - CHEMSOL AUSTRALIA PTY LTD T/AS	GREASE - PLANTS	2,281.40
EFT52217	09/03/2023	PR POWER PTY LTD	PLANT FILTERS	669.50
EFT52218	09/03/2023	PRECISION PANEL & PAINT	VEHICLE REPAIR	683.10
EFT52219	09/03/2023	PRESTIGE ALARMS	MONITORING & SERVICING OF RED HILL & HAZELMERE SECURITY MA	3,371.00
EFT52220	09/03/2023	PRUDENTIAL INVESTMENT SERVICES CORP P/L	INVESTMENT ADVISORY SERVICES	2,083.32
EFT52221	09/03/2023	QUAD SERVICES PTY LTD	CLEANING SERVICES & CONSUMABLES -HAZELMERE	1,091.06
EFT52222	09/03/2023	REDOX LIMITED	SOIL SAMPLING MATERIALS	73.62
EFT52223	09/03/2023	SETON AUSTRALIA - BRADY AUSTRALIA PTY LTD T/AS	HARDWARE SUPPLIES	2,169.81
EFT52224	09/03/2023	SKYLINE LANDSCAPE SERVICES	GARDEN MAINTENANCE - BAYWASTE	1,166.00
EFT52225	09/03/2023	SONIC HEALTHPLUS PTY LTD	PRE-EMPLOYMENT MEDICAL	689.70
EFT52226	09/03/2023	TELSTRA LIMITED	TELEPHONE EXPENSES	471.32
EFT52227	09/03/2023	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	800.57
EFT52228	09/03/2023	TRADEFAIRE INTERNATIONAL PTY LTD (PREVIOUSLY ACCESS INDUSTRIAL TYRES #3106)	TYRE REPLACEMENTS	14,920.40
EFT52229	09/03/2023	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	PLANT SERVICE & MAINTENANCE	3,884.44
EFT52230	09/03/2023	TWISTECH - GREG WOOD	FENCE INSTALLATIONS AND REPAIRS AT RED HILL	34,547.70
EFT52231	09/03/2023	VENUESLIVE MANAGEMENT SERVICES (WA) PTY LTD (OPTUS STADIUM)	VENUE HIRE - OTHER FUNCTIONS	317.90
EFT52232	09/03/2023	WA MACHINERY GLASS	REPAIR GLASS ON PLANT	1,078.00
EFT52233	09/03/2023	WESTRAC EQUIPMENT PTY LTD	PLANT SERVICE AGREEMENT & PLANT PARTS	433.35
EFT52234	09/03/2023	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	315.59
EFT52235	09/03/2023	WORKFORCE ADMINISTRATION (AUST) PTY LTD (PORTNER PRESS)	ANNUAL SUBSCRIPTION RENEWAL	990.00
EFT52236	09/03/2023	WURTH AUSTRALIA PTY LTD	HARDWARE SUPPLIES	2,173.95
EFT52237	16/03/2023	A SPACE TO GROW IN MUNDARING (T/A CAFE MOJO MUNDARING)	CATERING COSTS	379.50



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EFT52238	16/03/2023	AALAN LINE MARKING SERVICES	PAINTING OF LINES AT BAYWASTE	2,354.00
EFT52239	16/03/2023	AIR FILTER DRY CLEAN SYSTEMS WA	CLEAN & SERVICES FILTERS	639.55
EFT52240	16/03/2023	ALLIGHTSYKES PTY LTD	QUARTERLY SERVICE & MAINTENANCE - GENERATOR FOR WWtE	619.30
EFT52241	16/03/2023	ALLPEST - ROL-WA PTY LTD T/AS	SERVICE - WWtE	595.00
EFT52242	16/03/2023	AMALGAM RECRUITMENT	LABOUR HIRE	8,594.75
EFT52243	16/03/2023	AUSTRALIAN HVAC SERVICES	AIRCONDITIONING SERVICE AT ASCOT PLACE	880.00
EFT52244	16/03/2023	AVORA PTY LTD	CONSTRUCT WWtE BUILDING	88,294.27
EFT52245	16/03/2023	B&J CATALANO PTY LTD	PLANT HIRE	7,632.90
EFT52246	16/03/2023	BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L)	PLANT HIRE & LABOUR HIRE	13,795.10
EFT52247	16/03/2023	BP AUSTRALIA PTY LTD (A/C 50209244)	FUEL PURCHASES	37,423.83
EFT52248	16/03/2023	BRING COURIERS	COURIER SERVICE	200.98
EFT52249	16/03/2023	BURSWOOD TROPHIES	ENGRAVING OF PLATES	35.20
EFT52250	16/03/2023	CHARLES SERVICE COMPANY	CLEANING SERVICES - RED HILL & TRANSFER STATION	3,080.28
EFT52251	16/03/2023	CHIDLOW WATER CARRIERS	WATER SUPPLIES - RED HILL SITE	900.00
EFT52252	16/03/2023	CHILD SUPPORT	EMPLOYEE DEDUCTION	155.75
EFT52253	16/03/2023	CITY OF SWAN	WASTE / RECYCLING ESTABLISHMENT FEE	138.00
EFT52254	16/03/2023	CJD EQUIPMENT PTY LTD	PLANT MAINTENANCE, PARTS & SERVICE	4,981.22
EFT52255	16/03/2023	CLEANAWAY PTY LTD	COLLECTION OF GAS CYLINDERS FROM TRANSFER STATION	5,067.20
EFT52256	16/03/2023	CMAK TECHNOLOGIES PTY LTD	SECURITY SYSTEM - CCTV CAMERA UPGRADE	70,839.57
EFT52257	16/03/2023	CME BOILERMAKING PTY LTD	PLANT MAINTENANCE - GRINDER	6,669.30
EFT52258	16/03/2023	CSE CROSSCOM PTY LTD	TWO-WAY RADIO PURCHASES	1,708.30
EFT52259	16/03/2023	DEPUTY COMMISSIONER OF TAXATION	GST PAYMENT	135,790.00
EFT52260	16/03/2023	DRAKE AUSTRALIA PTY LTD	LABOUR HIRE	2,407.81
EFT52261	16/03/2023	ECLIPSE SOILS PTY LTD	REFUND OF PRE-PAYMENT	427.00
EFT52262	16/03/2023	ECOTECH P/L	EQUIPMENT HIRE	1,540.00
EFT52263	16/03/2023	EUROFINS ARL PTY LTD T/AS EUROFINS	SAMPLE TESTING - WATER MONITORING	1,759.59
EFT52264	16/03/2023	FILTERS PLUS	PLANT FILTERS	400.95
EFT52265	16/03/2023	FLICK ANTICIMEX PTY LTD	HYGIENE SERVICES	848.18
EFT52266	16/03/2023	GALLOWAY ELECTRICAL CONTRACTORS	ELECTRICAL MAINTENANCE - GRINDER	936.02
EFT52267	16/03/2023	GHD PTY LTD	CONSULTANCY FEE - PERMANENT FOGO	1,970.10
EFT52268	16/03/2023	GLOBAL SPILL & SAFETY	SAFETY EQUIPMENT PURCHASE - BAYWASTE & HAZELMERE	2,779.74
EFT52269	16/03/2023	GREGORY COWAN	STAFF REIMBURSEMENT	2,029.07
EFT52270	16/03/2023	HARDHAT MEDIA & COMMUNICATIONS	CONSTRUCTION TIME-LAPSE FOR WASTE STATION AT HRRP	2,794.00
EFT52271	16/03/2023	HAYS SPECIALIST RECRUITMENT	LABOUR HIRE	2,200.66
EFT52272	16/03/2023	HEATLEY SALES PTY LTD	MARKETING MATERIALS	676.50
EFT52273	16/03/2023	HERCULES MOBILES PTY LTD	PLANT MAINTENANCE - GRINDER	412.50
EFT52274	16/03/2023	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	3,451.80
EFT52275	16/03/2023	INSTANT WEIGHT PTY LTD T/A INSTANT WEIGHING	PLANT CALIBRATION	1,265.00
EFT52276	16/03/2023	JUST IN SCALES	PLANT SERVICE	407.00
EFT52277	16/03/2023	MANDALAY TECHNOLOGIES PTY LTD	MANDALAY TRAINING	3,505.63



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EFT52278	16/03/2023	MICROANALYSIS AUSTRALIA PTY LTD	SAMPLE ANALYSIS - WWtE	6,557.10
EFT52279	16/03/2023	MUNDARING TYREPOWER T/A RACADAGE P/L	PUNCTURE REPAIR	105.00
EFT52280	16/03/2023	NEVERFAIL SPRINGWATER	BOTTLED WATER	153.44
EFT52281	16/03/2023	PAYG PAYMENTS	PAYG TAXATION PAYMENT	102,346.00
EFT52282	16/03/2023	PERTH BIN HIRE - IWM (PBH) PTY LTD T/A	SKIP BIN HIRE	3,150.00
EFT52283	16/03/2023	PERTH MATTRESS & FURNITURE RECYCLING COMPANY	MATTRESS COLLECTION SERVICE - BAYWASTE	1,567.50
EFT52284	16/03/2023	PETRO MIN ENGINEERS	CONSULTING FEE - WWtE	26,658.50
EFT52285	16/03/2023	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES & REPAIRS	4,147.79
EFT52286	16/03/2023	POOJA SRIRAM	STAFF REIMBURSEMENT	1,608.95
EFT52287	16/03/2023	PR POWER PTY LTD	PLANT FILTERS	462.88
EFT52288	16/03/2023	RENTCO TRANSPORT EQUIPMENT RENTALS	PUNCTURE REPAIR	77.00
EFT52289	16/03/2023	ROYAL WOLF AUSTRALIA - UNITED RENTALS AUSTRALIA PTY LTD	EQUIPMENT HIRE	244.62
EFT52290	16/03/2023	RUDD INDUSTRIAL AND FARM SUPPLIES	HARDWARE SUPPLIES	107.18
EFT52291	16/03/2023	S&L ENGINEERING (WA) PTY LTD	PLANT HIRE - BAYWASTE	1,265.00
EFT52292	16/03/2023	SAGE CONSULTANCY	CONSULTING FEES - FOGO COMPOST PRODUCTION	1,650.00
EFT52293	16/03/2023	SONIC HEALTHPLUS PTY LTD	PRE-EMPLOYMENT MEDICAL	617.10
EFT52294	16/03/2023	ST JOHN AMBULANCE ASSOCIATION	FIRST AID KIT	10.02
EFT52295	16/03/2023	SWAGELOK AUSTRALIA	PLANT PARTS	7,759.95
EFT52296	16/03/2023	SYNERGY	ELECTRICITY CHARGES - HAZELMERE	1,113.39
EFT52297	16/03/2023	THE WATERSHED	PLANT PARTS	10,956.80
EFT52298	16/03/2023	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	485.92
EFT52299	16/03/2023	TRADEFAIRE INTERNATIONAL PTY LTD (PREVIOUSLY ACCESS INDUSTRIAL TYRES #3106)	TYRE REPLACEMENT & REPAIR	1,579.88
EFT52300	16/03/2023	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	PLANT SERVICE & MAINTENANCE	879.07
EFT52301	16/03/2023	WA MACHINERY GLASS	REPAIR GLASS WINDOW ON PLANT	869.00
EFT52302	16/03/2023	WASTE EQUIPMENT SOLUTIONS PTY LTD	EMPTY BINS AT BAYWASTE	3,504.60
EFT52303	16/03/2023	WDIS.WA.PTY.LTD	REPLACE FILTERS IN BAGHOUSE - GRINDER	4,284.50
EFT52304	16/03/2023	WEST TIP WASTE CONTROL	SKIP BIN HIRE	577.50
EFT52305	16/03/2023	WESTRAC EQUIPMENT PTY LTD	PLANT SERVICE AGREEMENT & PLANT PARTS	2,098.00
EFT52306	16/03/2023	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	752.60
EFT52307	16/03/2023	WORK CLOBBER	PROTECTIVE CLOTHING	52.80
EFT52308	16/03/2023	WREN OIL	WASTE OIL REMOVAL	33.00
EFT52309	23/03/2023	ACOR CONSULTANTS (WA) PTY LTD	CONSULTING FEE - HRRP	7,370.00
EFT52310	23/03/2023	ADT SECURITY	SECURITY MONITORING	66.58
EFT52311	23/03/2023	AIR FILTER DRY CLEAN SYSTEMS WA	CLEAN & SERVICES FILTERS	554.02
EFT52312	23/03/2023	AJL PLUMBING & GAS	PLUMBING SERVICE - RED HILL ADMINISTRATION BUILDING	275.00
EFT52313	23/03/2023	ALLIGHTSYKES PTY LTD	QUARTERLY SERVICE & MAINTENANCE - ASCOT PLACE	407.00
EFT52314	23/03/2023	ALLWEST PLANT HIRE	PLANT HIRE	32,013.30
EFT52315	23/03/2023	ALLWORKS (WA) PTY LTD	PLANT HIRE	8,250.00
EFT52316	23/03/2023	ALSCO PERTH	HYGIENE SERVICES	60.31
EFT52317	23/03/2023	AMALGAM RECRUITMENT	LABOUR HIRE	4,451.14



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EFT52318	23/03/2023	AUSTRALIA POST - ASCOT PLACE	POSTAL CHARGES	395.80
EFT52319	23/03/2023	AVORA PTY LTD	CONSTRUCT WWtE BUILDING	118,407.69
EFT52320	23/03/2023	B&J CATALANO PTY LTD	CONSTRUCTION - WWtE	128,546.12
EFT52321	23/03/2023	BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L)	PLANT HIRE & LABOUR HIRE	38,751.63
EFT52322	23/03/2023	BAYSWATER AUTO DETAILERS	POOL VEHICLE CLEANING	352.00
EFT52323	23/03/2023	BISTEL CONSTRUCTION PTY LTD	CONSTRUCTION OF HRRP TRANSFER STATION	166,193.73
EFT52324	23/03/2023	BP AUSTRALIA PTY LTD (A/C 50209244)	FUEL PURCHASES	2,807.93
EFT52325	23/03/2023	BRING COURIERS	COURIER SERVICE	231.66
EFT52326	23/03/2023	BUNNINGS GROUP LTD	HARDWARE SUPPLIES	75.68
EFT52327	23/03/2023	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	COURIER SERVICE	130.09
EFT52328	23/03/2023	CARRINGTONS TRAFFIC SERVICES	TRAFFIC CONTROL AT RED HILL	2,095.50
EFT52329	23/03/2023	CHEMCENTRE	FOGO MULCH SAMPLING	925.10
EFT52330	23/03/2023	CIVIL AUTO ELECTRICS PTY LTD	PLANT REPAIRS	1,478.40
EFT52331	23/03/2023	CJD EQUIPMENT PTY LTD	PLANT MAINTENANCE, PARTS & SERVICE	428.58
EFT52332	23/03/2023	COMMAND-A-COM AUSTRALIA PTY LTD	ASCOT PLACE MONTHLY PHONE EXPENSES	2,902.24
EFT52333	23/03/2023	COMPU-STOR	IT BACKUP DATA SERVICES	995.67
EFT52334	23/03/2023	CREDITORWATCH	ONLINE CREDIT REFERENCE CHECKS	550.00
EFT52335	23/03/2023	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER)	CONTROL WASTE TRACKING FORM CHARGES	968.00
EFT52336	23/03/2023	DRAKE AUSTRALIA PTY LTD	LABOUR HIRE	2,063.25
EFT52337	23/03/2023	ECOLO WA	ODOUR CONTROL SOLUTIONS	539.00
EFT52338	23/03/2023	ELAN ENERGY MATRIX	TYRE DISPOSAL COSTS - RED HILL	1,692.96
EFT52339	23/03/2023	ENVIRO SWEEP	SITE SWEEPING - HAZELMERE	2,666.66
EFT52340	23/03/2023	ENVIRONMENTAL SITE SERVICES	AIRBORNE CONTAMINANT ASSESSMENT - HAZELMERE	2,563.00
EFT52341	23/03/2023	EUROFINS ARL PTY LTD T/AS EUROFINS	SAMPLE TESTING - WOODCHIP	118.05
EFT52342	23/03/2023	FILTERS PLUS	PLANT FILTERS	155.93
EFT52343	23/03/2023	FLEET DYNAMICS PTY LTD	MONTHLY EQUIPMENT HIRE FEE	48.40
EFT52344	23/03/2023	FLICK ANTICIMEX PTY LTD	HYGIENE SERVICES	4.99
EFT52345	23/03/2023	FRESH VENTURE GROUP PTY LTD T/AS FRUIT AT WORK	STAFF AMENITIES	781.60
EFT52346	23/03/2023	FUELFIX PTY LTD	EQUIPMENT HIRE	730.72
EFT52347	23/03/2023	FUJIFILM BUSINESS INNOVATION AUSTRALIA PTY LTD	PHOTOCOPIER MAINTENANCE & SUPPLIES	5,035.34
EFT52348	23/03/2023	GILCO BUILDING SERVICES PTY LTD	BUILDING REPAIR - HAZELMERE	1,078.00
EFT52349	23/03/2023	GREENGATES GARDENING SERVICES	GARDENING SERVICE AT HAZELMERE	429.00
EFT52350	23/03/2023	HAYS SPECIALIST RECRUITMENT	LABOUR HIRE	2,326.41
EFT52351	23/03/2023	HEIN VON BENECKE	STAFF REIMBURSEMENT	427.31
EFT52352	23/03/2023	HELENE P/L T/AS LO-GO APPOINTMENTS WA	LABOUR HIRE	10,804.20
EFT52353	23/03/2023	HOPGOODGANIM LAWYERS	LEGAL ADVICE	3,500.75
EFT52354	23/03/2023	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	3,849.89
EFT52355	23/03/2023	INTEGRATED ICT	IT SUPPORT	7,573.87
EFT52356	23/03/2023	INTERSCREEN PTY LTD	PLANT PARTS	4,950.00
EFT52357	23/03/2023	KOOL KREATIVE	BUSINESS CARD DESIGN	137.50



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EFT52358	23/03/2023	LEVEL 5 DESIGN PTY LTD	GDA SUPPORT	21,783.00
EFT52359	23/03/2023	MA SERVICES GROUP PTY LTD	SECURITY MONITORING	5,115.88
EFT52360	23/03/2023	MADDERN ELECTRICS	ELECTRICAL MAINTENANCE - ASCOT PLACE	968.00
EFT52361	23/03/2023	MAIL PLUS PERTH	MAIL EXPENSES	404.71
EFT52362	23/03/2023	MCINTOSH & SON	PLANT PARTS	2,150.34
EFT52363	23/03/2023	MCLEODS BARRISTERS & SOLICITORS	LEGAL ADVICE	161.70
EFT52364	23/03/2023	MILLS RECRUITMENT - MILLS CORPORATION PTY LTD T/AS	LABOUR HIRE	2,692.80
EFT52365	23/03/2023	MLEC WEST PTY LTD	ELECTRICAL MAINTENANCE - WORKSHOP 3 AT RED HILL	1,254.00
EFT52366	23/03/2023	MUNDARING TYREPOWER T/A RACADAGE P/L	TYRE REPLACEMENT	586.00
EFT52367	23/03/2023	NATIONAL WORKFORCE	LABOUR HIRE	2,099.38
EFT52368	23/03/2023	NESSCO GROUP	AIR COMPRESSOR SERVICE	4,643.83
EFT52369	23/03/2023	NEVERFAIL SPRINGWATER	BOTTLED WATER	306.88
EFT52370	23/03/2023	OEM GROUP 2006 PTY LTD	EQUIPMENT PURCHASE	8,900.00
EFT52371	23/03/2023	ONSITE RENTALS PTY LTD	EQUIPMENT RENTAL	252.95
EFT52372	23/03/2023	PERTH BIN HIRE - IWM (PBH) PTY LTD T/A	SKIP BIN HIRE	2,700.00
EFT52373	23/03/2023	PERTH ENERGY PTY LTD	GAS SUPPLY - WWtE	172.33
EFT52374	23/03/2023	PERTH MATTRESS & FURNITURE RECYCLING COMPANY	MATTRESS COLLECTION SERVICE	97,955.00
EFT52375	23/03/2023	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES & REPAIRS	943.98
EFT52376	23/03/2023	PLASDENE GLASS-PAK PTY LTD	PLANT PARTS	261.36
EFT52377	23/03/2023	PRESTIGE ALARMS	MONITORING & SERVICING OF HAZELMERE SECURITY MAINTENANCE	3,512.00
EFT52378	23/03/2023	PRUDENTIAL INVESTMENT SERVICES CORP P/L	INVESTMENT ADVISORY SERVICES	2,083.32
EFT52379	23/03/2023	QUAD SERVICES PTY LTD	CLEANING SERVICES & CONSUMABLES - ASCOT PLACE & HAZELMERE	5,545.35
EFT52380	23/03/2023	QUBE LOGISTICS (WA1) PTY LTD	PLANT HIRE	1,786.40
EFT52381	23/03/2023	READY INDUSTRIES PTY. LTD.	SECURITY CAMERAS FOR RED HILL	3,939.32
EFT52382	23/03/2023	RELATIONSHIPS AUSTRALIA WA INC	EAP - COUNSELLING FEES	170.50
EFT52383	23/03/2023	REMONDIS AUSTRALIA PTY LTD	COLLECTION OF PAPER RECYCLABLES	14.43
EFT52384	23/03/2023	RENTCO TRANSPORT EQUIPMENT RENTALS	PLANT HIRE TO TRANSPORT WASTE	8,893.50
EFT52385	23/03/2023	RENTOKIL INITIAL PTY LTD	QUARTERLY PEST CONTROL SERVICE	90.44
EFT52386	23/03/2023	RUDD INDUSTRIAL AND FARM SUPPLIES	HARDWARE SUPPLIES	394.83
EFT52387	23/03/2023	SAGE CONSULTANCY	CONSULTING FEES - FOGO COMPOST PRODUCTION	1,650.00
EFT52388	23/03/2023	SIGN SUPERMARKET	SIGNS	13,200.00
EFT52389	23/03/2023	SIGNS & LINES	SIGNS FOR BAYWASTE	220.00
EFT52390	23/03/2023	SLINGLIFT & RIGGING PTY LTD	PLANT PARTS	1,639.00
EFT52391	23/03/2023	ST JOHN AMBULANCE ASSOCIATION	FIRST AID TRAINING	640.00
EFT52392	23/03/2023	STILES ELECTRICAL & COMMUNICATION SERVICES PTY LTD	PLANT REPAIR	2,038.52
EFT52393	23/03/2023	SWAN FIRE SERVICES	SERVICE MAINTENANCE - FIRE PROTECTION SYSTEM IN C&I BUILDING	603.90
EFT52394	23/03/2023	TALIS CONSULTANTS	CONSULTING FEE - VARIOUS WASTE PROJECTS	63,657.51
EFT52395	23/03/2023	TELSTRA LIMITED	TELEPHONE EXPENSES	8,149.34
EFT52396	23/03/2023	TIM DAVIES LANDSCAPING PTY LTD (TDL)	GARDEN MAINTENANCE ASCOT PLACE	1,014.99
EFT52397	23/03/2023	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	1,017.82



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EFT52398	23/03/2023	TWISTECH - GREG WOOD	FENCE REPAIRS AT RED HILL	649.00
EFT52399	23/03/2023	UPPAREL T/A MANRAGS ESSENTIALS PTY LTD	HARDWARE SUPPLIES	846.45
EFT52400	23/03/2023	VEOLIA RECYCLING & RECOVERY	FOGO BIN	60.96
EFT52401	23/03/2023	VOLICH WASTE CONTRACTORS PTY LTD	BULK BIN HIRE	44.00
EFT52402	23/03/2023	WA SAFETY PRODUCTS	PROTECTIVE CLOTHING	51.80
EFT52403	23/03/2023	WASTE EQUIPMENT SOLUTIONS PTY LTD	EMPTY BINS AT BAYWASTE	3,425.40
EFT52404	23/03/2023	WASTETRANS WA - APPALA HOLDINGS PTY LTD T/AS	PRODUCT TRANSPORTATION COSTS	48,352.70
EFT52405	23/03/2023	WATERLOGIC AUSTRALIA PTY LTD	EQUIPMENT RENTAL & SERVICE FEE	878.58
EFT52406	23/03/2023	WEST - SURE GROUP PTY LTD	COURIER SERVICE	726.00
EFT52407	23/03/2023	WEST TIP WASTE CONTROL	SKIP BIN HIRE	1,755.00
EFT52408	23/03/2023	WESTRAC EQUIPMENT PTY LTD	PLANT SERVICE AGREEMENT & PLANT PARTS	2,936.37
EFT52409	23/03/2023	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	705.66
EFT52410	31/03/2023	ACOR CONSULTANTS (WA) PTY LTD	CONSULTING FEE - HRRP WASTE TRANSFER STATION	3,190.00
EFT52411	31/03/2023	AIR ROOFING CO PTY LTD	ASSESS ROOF DAMAGE - C&I	1,980.00
EFT52412	31/03/2023	ALLPEST - ROL-WA PTY LTD T/AS	PEST CONTROLS AT BAYWASTE	595.00
EFT52413	31/03/2023	AM DIAGNOSTICS	REFUND OF PRE-PAYMENT	1,264.05
EFT52414	31/03/2023	AMALGAM RECRUITMENT	LABOUR HIRE	6,241.72
EFT52415	31/03/2023	AUST-WEIGH	SERVICE WEIGHBRIDGE SCALE	1,490.50
EFT52416	31/03/2023	BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L)	PLANT HIRE & LABOUR HIRE	34,904.38
EFT52417	31/03/2023	BISHOPS BOILYS P/L	PLANT REPAIR	671.00
EFT52418	31/03/2023	BLACKWOODS ATKINS	PROTECTIVE GEAR	110.40
EFT52419	31/03/2023	BP AUSTRALIA PTY LTD (A/C 50209244)	FUEL PURCHASES	54,785.04
EFT52420	31/03/2023	BUSINESS BASE - OFFICEASY PTY LTD T/AS	PURCHASE OF OFFICE FURNITURE	1,770.50
EFT52421	31/03/2023	CARRINGTONS TRAFFIC SERVICES	TRAFFIC CONTROL AT RED HILL	1,996.50
EFT52422	31/03/2023	CASTROL AUSTRALIA PTY LTD	OIL PURCHASES	5,753.38
EFT52423	31/03/2023	CHILD SUPPORT	EMPLOYEE DEDUCTION	126.41
EFT52424	31/03/2023	CITY OF KALAMUNDA	GRANT - SUPPORT FOR YOUTH WEEK	990.00
EFT52425	31/03/2023	CIVIL AUTO ELECTRICS PTY LTD	PLANT REPAIRS	4,912.05
EFT52426	31/03/2023	CJD EQUIPMENT PTY LTD	PLANT MAINTENANCE, PARTS & SERVICE	3,185.64
EFT52427	31/03/2023	COLIN PUMPHREY	CONSULTING FEE - REGIONAL WASTE COLLECTION MODEL	900.00
EFT52428	31/03/2023	COOLING TOWERS WA PTY LTD	CONSTRUCTION COST - WWtE	98,326.80
EFT52429	31/03/2023	CTI FREIGHTLINES PTY LTD	REFUND OF DUPLICATED PAYMENT	233.78
EFT52430	31/03/2023	DRAKE AUSTRALIA PTY LTD	LABOUR HIRE	2,063.25
EFT52431	31/03/2023	EUREKA 4WD TRAINING PTY LTD	STAFF TRAINING	954.00
EFT52432	31/03/2023	FILTERS PLUS	PLANT FILTERS	226.05
EFT52433	31/03/2023	FLICK ANTICIMEX PTY LTD	HYGIENE SERVICES	383.72
EFT52434	31/03/2023	GALLOWAY ELECTRICAL CONTRACTORS	ELECTRICAL MAINTENANCE - BAYWASTE	308.00
EFT52435	31/03/2023	GREENGATES GARDENING SERVICES	GARDENING SERVICE AT HAZELMERE	456.00
EFT52436	31/03/2023	GREENS ELECTRICAL SERVICE	ELECTRICAL MAINTENANCE - RED HILL	733.81
EFT52437	31/03/2023	HAYS SPECIALIST RECRUITMENT	LABOUR HIRE	2,263.54



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EFT52438	31/03/2023	HELENE P/L T/AS LO-GO APPOINTMENTS WA	LABOUR HIRE	6,025.27
EFT52439	31/03/2023	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	5,759.05
EFT52440	31/03/2023	LYONS AIRCONDITIONING SERVICES	PLANT MAINTENANCE	2,535.76
EFT52441	31/03/2023	MA SERVICES GROUP PTY LTD	SECURITY MONITORING	2,071.32
EFT52442	31/03/2023	MANDALAY TECHNOLOGIES PTY LTD	SERVICE SUPPORT & TRAINING - MANDALAY	10,904.61
EFT52443	31/03/2023	MIDLAND STEEL FABRICATION - RASON HOLDINGS P/L AS TRUSTEE FOR THE MIDLAND STEEL TRUST (PREVIOUSLY CR#	PLANT PARTS	6,098.40
EFT52444	31/03/2023	MOUNT WEST CONSTRUCTION	REMOVAL OF DEBRIS FROM OLD PIT AT BAYWASTE	8,500.00
EFT52445	31/03/2023	MUNDARING TYREPOWER T/A RACADAGE P/L	PUNCTURE REPAIR	35.00
EFT52446	31/03/2023	NPOWER WA PTY LTD	PLANT PARTS	11,989.12
EFT52447	31/03/2023	OTICON AUSTRALIA P/L T/A AUDIKA	AUDIOLOGICAL ASSESSMENT FOR STAFF	45.10
EFT52448	31/03/2023	OTIS ELEVATOR COMPANY PTY LTD	QUARTERLY SERVICE - LIFT	1,879.97
EFT52449	31/03/2023	PAYG PAYMENTS	PAYG TAXATION PAYMENT	108,118.00
EFT52450	31/03/2023	PERTH QUALITY SERVICES	ADDITIONAL CLEANING - HAZELMERE SITE	200.00
EFT52451	31/03/2023	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES & REPAIRS	2,505.68
EFT52452	31/03/2023	RENT A FENCE PTY LTD	HIRING COSTS - TEMPORARY FENCE FOR BAYWASTE	627.82
EFT52453	31/03/2023	RPT SERVICES PTY. LTD.	PLANT SERVICE & MAINTENANCE	5,445.00
EFT52454	31/03/2023	SAGE CONSULTANCY	CONSULTING FEES - FOGO COMPOST PRODUCTION	550.00
EFT52455	31/03/2023	SOLUTION 4 BUILDING PTY LTD	REFUND OF PRE-PAYMENT	21,268.19
EFT52456	31/03/2023	SONIC HEALTHPLUS PTY LTD	PRE-EMPLOYMENT MEDICAL	387.20
EFT52457	31/03/2023	SPUDS GARDENING SERVICES	WEED CONTROL AT HAZELMERE & GARDEN MAINTENANCE AT RED H	4,840.00
EFT52458	31/03/2023	ST JOHN AMBULANCE ASSOCIATION	ADDITIONAL FIRST AID KITS	484.46
EFT52459	31/03/2023	SWAN FIRE SERVICES	SERVICE MAINTENANCE - FIRE PROTECTION SYSTEM AT HAZELMERE	1,265.00
EFT52460	31/03/2023	SWAN TOWING SERVICES PTY LTD ATF THE SWAN TOWING TRUST	PLANT TRANSPORTATION COST	693.00
EFT52461	31/03/2023	SYNERGY	ELECTRICITY CHARGES - HAZELMERE	12,673.17
EFT52462	31/03/2023	TALIS CONSULTANTS	CONSULTING FEE - VARIOUS WASTE PROJECTS	4,400.00
EFT52463	31/03/2023	THE HIPPIE FOOD COMPANY PTY LTD	CATERING COSTS - DRINKS	87.47
EFT52464	31/03/2023	THE WATERSHED	PUMPS	888.47
EFT52465	31/03/2023	TJ DEPIAZZI & SONS	PRODUCT TRANSPORTATION COSTS	3,572.80
EFT52466	31/03/2023	TOTAL ELECTRICAL & MECHANICAL SERVICES PTY LTD	PLANT MAINTENANCE - HAAS GRINDER	500.27
EFT52467	31/03/2023	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	2,076.83
EFT52468	31/03/2023	TRADEFAIRE INTERNATIONAL PTY LTD (PREVIOUSLY ACCESS INDUSTRIAL TYRES #3106)	PLANT REPAIRS	6,570.30
EFT52469	31/03/2023	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	PLANT SERVICE & MAINTENANCE	21,216.15
EFT52470	31/03/2023	WA ADVANCED TRAINING ACADEMY	STAFF TRAINING	420.00
EFT52471	31/03/2023	WA MACHINERY GLASS	REPAIR GLASS WINDOW ON PLANT	429.00
EFT52472	31/03/2023	WEST COAST CIVIL P/L	REFUND OF PRE-PAYMENT	70,736.82
EFT52473	31/03/2023	WESTRAC EQUIPMENT PTY LTD	PLANT SERVICE AGREEMENT & PLANT PARTS	5,814.66
EFT52474	31/03/2023	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	636.89
EFT52475	06/04/2023	A SPACE TO GROW IN MUNDARING (T/A CAFE MOJO MUNDARING)	CATERING COSTS	210.00
EFT52476	06/04/2023	ABA AUTOMATIC GATES WA	GATE MAINTENANCE	189.00
EFT52477	06/04/2023	AIR FILTER DRY CLEAN SYSTEMS WA	CLEAN & SERVICES FILTERS	284.13



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EFT52478	06/04/2023	ALL RUBBER TMH PTY LTD	PLANT PARTS & REPAIR	1,637.90
EFT52479	06/04/2023	ALLIGHTSYKES PTY LTD	QUARTERLY SERVICE & MAINTENANCE - GENERATOR FOR RED HILL	514.80
EFT52480	06/04/2023	ALLPEST - ROL-WA PTY LTD T/AS	PEST CONTROLS AT BAYWASTE	595.00
EFT52481	06/04/2023	AMALGAM RECRUITMENT	LABOUR HIRE	6,029.63
EFT52482	06/04/2023	ARNWOOD PTY LTD ATF THE WATTS FAMILY TRUST	PLANT REPAIR	429.00
EFT52483	06/04/2023	AUST-WEIGH	SERVICE WEIGHBRIDGE SCALE	5,566.00
EFT52484	06/04/2023	AVORA PTY LTD	CONSTRUCT WWtE BUILDING	96,934.34
EFT52485	06/04/2023	BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L)	PLANT HIRE & LABOUR HIRE	15,182.68
EFT52486	06/04/2023	BIOBAGWORLD AUSTRALIA PTY LTD	BIOBAG DELIVERY	462.99
EFT52487	06/04/2023	BISHOPS BOILYS P/L	PLANT PART	396.00
EFT52488	06/04/2023	BP AUSTRALIA PTY LTD (A/C 50209244)	FUEL PURCHASES	32,908.60
EFT52489	06/04/2023	BULLIVANTS PTY LTD	PLANT INSPECTION	418.88
EFT52490	06/04/2023	CARRINGTONS TRAFFIC SERVICES	TRAFFIC CONTROL AT RED HILL	1,986.60
EFT52491	06/04/2023	CAVALIER PORTABLES & PARK HOMES	PLANT HIRE - WWtE	2,859.98
EFT52492	06/04/2023	CHARLIE ZANNINO	QUARTERLY COUNCILLORS PAYMENT	400.40
EFT52493	06/04/2023	CIVIL AUTO ELECTRICS PTY LTD	PLANT REPAIRS	2,454.65
EFT52494	06/04/2023	CJD EQUIPMENT PTY LTD	PLANT MAINTENANCE, PARTS & SERVICE	1,447.49
EFT52495	06/04/2023	CMAK TECHNOLOGIES PTY LTD	SECURITY SYSTEM - CCTV CAMERA UPGRADE	100,367.34
EFT52496	06/04/2023	CONVEYOR PRODUCTS AND SOLUTIONS PTY LTD (CPS)	PLANT PARTS	382.80
EFT52497	06/04/2023	DAVID GRAY & CO PTY LTD	HARDWARE SUPPLIES	3,530.71
EFT52498	06/04/2023	DRAKE AUSTRALIA PTY LTD	LABOUR HIRE	1,628.88
EFT52499	06/04/2023	ECOLO WA	ODOUR CONTROL SOLUTIONS	3,668.61
EFT52500	06/04/2023	EDWIN DELL	REIMBURSEMENT - TRAVEL ALLOWANCE	40.04
EFT52501	06/04/2023	ELAN ENERGY MATRIX	TYRE DISPOSAL COSTS - TRANSFER STATIONS	2,106.34
EFT52502	06/04/2023	ENVIRO SWEEP	SITE SWEEPING - HAZELMERE & RED HILL	535.34
EFT52503	06/04/2023	FILTERS PLUS	PLANT FILTERS	590.70
EFT52504	06/04/2023	FOCUS PARTS & SERVICE PTY LTD	PLANT PART - TROMMEL	2,832.90
EFT52505	06/04/2023	GALLOWAY ELECTRICAL CONTRACTORS	ELECTRICAL MAINTENANCE - GRINDER	279.13
EFT52506	06/04/2023	HARVEY NORMAN MIDLAND - RD SUPA PTY LTD T/AS HARVEY NORMAN AV/IT SUPERSTORE MIDLAND	OFFICE EQUIPMENT	229.00
EFT52507	06/04/2023	HAYS SPECIALIST RECRUITMENT	LABOUR HIRE	1,152.51
EFT52508	06/04/2023	HELENE P/L T/AS LO-GO APPOINTMENTS WA	LABOUR HIRE	6,840.64
EFT52509	06/04/2023	HERBERT SMITH FREEHILLS LAWYERS	LEGAL ADVICE	8,340.31
EFT52510	06/04/2023	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	3,847.53
EFT52511	06/04/2023	JIM'S WINDOW CLEANING BALDIVIS	WINDOW CLEANING - ASCOT PLACE	3,860.00
EFT52512	06/04/2023	KONE BUILDING DOORS - A DIV OF KONE ELEVATORS PTY LTD	MAINTENANCE - ASCOT PLACE GARAGE DOOR	107.78
EFT52513	06/04/2023	LUNCH AT SUE'S	CATERING COSTS	156.00
EFT52514	06/04/2023	MCINTOSH & SON	PLANT PARTS	3,912.15
EFT52515	06/04/2023	MIDWAY FORD (WA)	VEHICLE SERVICE	395.00
EFT52516	06/04/2023	MILLS RECRUITMENT - MILLS CORPORATION PTY LTD T/AS	LABOUR HIRE	6,757.62
EFT52517	06/04/2023	MINETEK (INDUSTRIAL EQUIPMENT PTY LTD)	PLANT MAINTENANCE	3,476.00



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EFT52518	06/04/2023	MOTORCHARGE PTY LTD	FLEET FUEL PURCHASES	2,792.18
EFT52519	06/04/2023	MR POTHOLE	ASPHALT REPAIRS - HAZELMERE	7,260.00
EFT52520	06/04/2023	NESSCO GROUP	AIR COMPRESSOR REPAIR	412.50
EFT52521	06/04/2023	NEVERFAIL SPRINGWATER	BOTTLED WATER	383.60
EFT52522	06/04/2023	PARK PACKAGING	RED HILL LITTER CONTROL BAGS	2,200.70
EFT52523	06/04/2023	PIRTEK MALAGA - JH FLUID TRANSFER SOLUTIONS T/AS	PLANT REPAIRS & MAINTENANCE	1,548.03
EFT52524	06/04/2023	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES & REPAIRS	965.52
EFT52525	06/04/2023	RELOCATIONS WA PTY LTD - SP & PG BLACKWELL FAMILY TRUST T/AS	OFFICE FURNITURE REMOVAL	1,237.50
EFT52526	06/04/2023	RENTOKIL INITIAL PTY LTD	QUARTERLY PEST CONTROL SERVICE	1,483.93
EFT52527	06/04/2023	S&L ENGINEERING (WA) PTY LTD	PLANT MAINTENANCE	990.00
EFT52528	06/04/2023	SAGE CONSULTANCY	CONSULTING FEES - FOGO COMPOST PRODUCTION	1,100.00
EFT52529	06/04/2023	SEEK LIMITED	ADVERTISEMENT - RECRUITMENT	3,465.00
EFT52530	06/04/2023	SPUDS GARDENING SERVICES	WEED CONTROL AT HAZELMERE & GARDEN MAINTENANCE AT RED H	5,951.00
EFT52531	06/04/2023	SWAN TOWING SERVICES PTY LTD ATF THE SWAN TOWING TRUST	PLANT TRANSPORTATION COST	550.00
EFT52532	06/04/2023	SYNERGY	ELECTRICITY CHARGES - RED HILL	6,083.35
EFT52533	06/04/2023	TELSTRA LIMITED	TELEPHONE EXPENSES	42.75
EFT52534	06/04/2023	THE HIPPIE FOOD COMPANY PTY LTD	CATERING COSTS - DRINKS	87.91
EFT52535	06/04/2023	THE RE-CYC-ODOGY PROJECT	PEST CONTROL	2,925.00
EFT52536	06/04/2023	TRADEFAIRE INTERNATIONAL PTY LTD (PREVIOUSLY ACCESS INDUSTRIAL TYRES #3106)	TYRE REPAIR	569.25
EFT52537	06/04/2023	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	PLANT SERVICE & MAINTENANCE	883.13
EFT52538	06/04/2023	WA SAFETY PRODUCTS	PROTECTIVE CLOTHING	67.16
EFT52539	06/04/2023	WILLIAMS & HUGHES PTY LTD	LEGAL ADVICE	550.00
EFT52540	06/04/2023	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	37.36
EFT52541	06/04/2023	WORK CLOBBER	PROTECTIVE CLOTHING	178.20
EFT52542	11/04/2023	ABIGAIL JONES	STAFF REIMBURSEMENT	37.95
EFT52543	11/04/2023	ABSOLUTE OFFICE COMFORTS	FURNITURE FOR HAZELMERE & BAYWASTE	1,089.00
EFT52544	11/04/2023	CHARLIE ZANNINO	QUARTERLY COUNCILLORS PAYMENT	2,706.00
EFT52545	11/04/2023	DOUG JEANS	QUARTERLY COUNCILLORS PAYMENT	3,562.88
EFT52546	11/04/2023	DYLAN O'CONNOR	QUARTERLY COUNCILLORS PAYMENT	3,134.43
EFT52547	11/04/2023	GIORGIA JOHNSON	COUNCILLORS ATTENDANCE FEE	244.00
EFT52548	11/04/2023	HILARY MACWILLIAM	QUARTERLY COUNCILLORS PAYMENT	2,706.00
EFT52549	11/04/2023	JAYBRO GROUP PTY LTD T/AS JAYBRO	FOGO MATERIALS	1,920.12
EFT52550	11/04/2023	JOHN DAW	QUARTERLY COUNCILLORS PAYMENT	2,706.00
EFT52551	11/04/2023	KATHRYN HAMILTON	QUARTERLY COUNCILLORS PAYMENT	1,804.00
EFT52552	11/04/2023	MARGARET THOMAS	QUARTERLY COUNCILLORS PAYMENT	2,706.00
EFT52553	11/04/2023	MEL CONGERTON	QUARTERLY COUNCILLORS PAYMENT	9,200.00
EFT52554	11/04/2023	MICHELLE SUTHERLAND	QUARTERLY COUNCILLORS PAYMENT	2,706.00
EFT52555	11/04/2023	MILLS RECRUITMENT - MILLS CORPORATION PTY LTD T/AS	LABOUR HIRE	2,423.52
EFT52556	11/04/2023	STEVE OSTASZEWSKYJ	QUARTERLY COUNCILLORS PAYMENT	2,706.00
EFT52557	11/04/2023	SYNERGY	ELECTRICITY CHARGES - RED HILL	119.28



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EFT52558	11/04/2023	TELSTRA LIMITED	TELEPHONE EXPENSES	529.22
EFT52559	13/04/2023	ADT SECURITY	SECURITY MONITORING	154.00
EFT52560	13/04/2023	AIR FILTER DRY CLEAN SYSTEMS WA	CLEAN & SERVICES FILTERS	725.89
EFT52561	13/04/2023	AMALGAM RECRUITMENT	LABOUR HIRE	4,269.80
EFT52562	13/04/2023	ANGIE ROE PHOTOGRAPHY	PHOTOGRAPHY - AVON DESCENT 2023	2,330.00
EFT52563	13/04/2023	APTS PTY LTD	PLANT MAINTENANCE	1,245.31
EFT52564	13/04/2023	BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L)	PLANT HIRE & LABOUR HIRE	17,688.00
EFT52565	13/04/2023	BIN BATH AUSTRALIA PTY LTD	BIN CLEANING	103.40
EFT52566	13/04/2023	BOXEN HOLDINGS PTY LTD	DEGAS OF FRIDGES - TRANSFER STATION	946.00
EFT52567	13/04/2023	BP AUSTRALIA PTY LTD (A/C 50209244)	FUEL PURCHASES	52,978.99
EFT52568	13/04/2023	CARRINGTONS TRAFFIC SERVICES	TRAFFIC CONTROL AT RED HILL	1,930.50
EFT52569	13/04/2023	CHARLES SERVICE COMPANY	CLEANING SERVICES - RED HILL	3,279.11
EFT52570	13/04/2023	CHILD SUPPORT	EMPLOYEE DEDUCTION	142.54
EFT52571	13/04/2023	CIVIL AUTO ELECTRICS PTY LTD	PLANT REPAIRS	363.00
EFT52572	13/04/2023	CJD EQUIPMENT PTY LTD	PLANT MAINTENANCE, PARTS & SERVICE	2,150.85
EFT52573	13/04/2023	COMMAND-A-COM AUSTRALIA PTY LTD	RED HILL MONTHLY PHONE EXPENSES	4,112.45
EFT52574	13/04/2023	CSE CROSSCOM PTY LTD	TWO-WAY RADIO PURCHASES	5,249.86
EFT52575	13/04/2023	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER)	CONTROL WASTE TRACKING FORM CHARGES	880.00
EFT52576	13/04/2023	ELK FISH ROBOTICS PTY LTD	BATTERY PURCHASE	226.41
EFT52577	13/04/2023	FILTERS PLUS	PLANT FILTERS	198.00
EFT52578	13/04/2023	HAYS SPECIALIST RECRUITMENT	LABOUR HIRE	5,887.27
EFT52579	13/04/2023	HELENE P/L T/AS LO-GO APPOINTMENTS WA	LABOUR HIRE	6,448.73
EFT52580	13/04/2023	HERTZ INSPECTION AND SERVICES PTY LTD TRUSTEE OF HARSIDHHI FAMILY TRUST	PLANT MAINTENANCE - WWtE	15,972.00
EFT52581	13/04/2023	ICONTROLS PTY LTD	CONSTRUCTION COST - WWtE BULDING	25,083.30
EFT52582	13/04/2023	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	3,613.12
EFT52583	13/04/2023	INTEGRATED ICT	SOFTWARE LICENCE ANNUAL RENEWAL & IT SUPPORT	5,194.85
EFT52584	13/04/2023	KLB SYSTEMS	COMPUTER CONSUMABLES	990.00
EFT52585	13/04/2023	LEVEL 5 DESIGN PTY LTD	GDA SUPPORT	33,869.00
EFT52586	13/04/2023	MITZA NOMINEES PTY LTD T/A PROFESSIONAL LOCKSERVICE	BUILDING MAINTENANCE - ASCOT PLACE	167.75
EFT52587	13/04/2023	NAPA (FORMERLY KNOWN AS COVS)	GREASE - PLANTS	2,816.00
EFT52588	13/04/2023	NATIONAL WORKFORCE	LABOUR HIRE	2,099.34
EFT52589	13/04/2023	NEVERFAIL SPRINGWATER	BOTTLED WATER	163.74
EFT52590	13/04/2023	PAYG PAYMENTS	PAYG TAXATION PAYMENT	113,957.26
EFT52591	13/04/2023	POWERUP AUTO TREATMENTS - CHEMSOL AUSTRALIA PTY LTD T/AS	GREASE - PLANTS	1,408.00
EFT52592	13/04/2023	PRORSUS PTY LTD T/AS AP BUSINESS TECHNOLOGY CONSULTANCY	CONSULTING FEE - COMPOSTING FACILITY	2,167.60
EFT52593	13/04/2023	QUAD SERVICES PTY LTD	CLEANING SERVICES & CONSUMABLES - HAZELMERE	1,091.06
EFT52594	13/04/2023	RELATIONSHIPS AUSTRALIA WA INC	EAP - COUNSELLING FEES	170.50
EFT52595	13/04/2023	ROYAL WOLF AUSTRALIA - UNITED RENTALS AUSTRALIA PTY LTD	EQUIPMENT HIRE - BAYWASTE	244.62
EFT52596	13/04/2023	SMART WASTE SOLUTIONS AUSTRALIA PTY LTD	REPAIR POLYSTYRENE MACHINE	8,278.33
EFT52597	13/04/2023	SONIC HEALTHPLUS PTY LTD	PRE-EMPLOYMENT MEDICAL	617.10



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EFT52598	13/04/2023	ST JOHN AMBULANCE ASSOCIATION	REPLENISH FIRST AID KITS	872.71
EFT52599	13/04/2023	STATEWIDE BEARINGS - PARTOUT PTY LTD T/A	PLANT PARTS	470.80
EFT52600	13/04/2023	SYNERGY	ELECTRICITY CHARGES - HAZELMERE	14,427.06
EFT52601	13/04/2023	TELSTRA LIMITED	TELEPHONE EXPENSES	1,194.77
EFT52602	13/04/2023	TOTAL TOOLS MIDLAND	HARDWARE SUPPLIES	975.61
EFT52603	13/04/2023	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	335.75
EFT52604	13/04/2023	TRADEFAIRE INTERNATIONAL PTY LTD (PREVIOUSLY ACCESS INDUSTRIAL TYRES #3106)	TYRE REPLACEMENTS	3,865.40
EFT52605	13/04/2023	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	PLANT SERVICE & MAINTENANCE	9,974.11
EFT52606	13/04/2023	TWISTECH - GREG WOOD	FENCE REPAIRS AT RED HILL	280.00
EFT52607	13/04/2023	WA FIRE & SAFETY	BUSHFIRE ATTACH LEVEL ASSESSMENT	2,860.00
EFT52608	13/04/2023	WA MACHINERY GLASS	REPAIR GLASS WINDOW ON PLANT	1,122.00
EFT52609	13/04/2023	WA SAFETY PRODUCTS	PROTECTIVE GEARS	134.31
EFT52610	13/04/2023	WESTRAC EQUIPMENT PTY LTD	PLANT PARTS	697.00
EFT52611	13/04/2023	WILLIAMS & HUGHES PTY LTD	LEGAL ADVICE	1,980.00
EFT52612	13/04/2023	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	416.05
EFT52613	13/04/2023	WORK CLOBBER	PROTECTIVE CLOTHING	733.10
EFT52614	19/04/2023	DEPUTY COMMISSIONER OF TAXATION	GST PAYMENT	312,076.00
EFT52615	19/04/2023	LIBERTY INDUSTRIAL PTY LTD	REFUND OF PRE-PAYMENT	21,173.32
EFT52616	20/04/2023	ACOR CONSULTANTS (WA) PTY LTD	CONSULTING FEE - HRRP FIRE HYDRANT MAINLINE UPGRADE	6,600.00
EFT52617	20/04/2023	ADT SECURITY	SECURITY MONITORING	66.58
EFT52618	20/04/2023	ADVANCED LIQUID WASTE - ANTHONY WALSH ATF 88 FAMILY TRUST T/A	LIQUID WASTE MANAGEMENT - HAZELMERE	1,567.50
EFT52619	20/04/2023	AIR FILTER DRY CLEAN SYSTEMS WA	CLEAN & SERVICES FILTERS	217.47
EFT52620	20/04/2023	ALLPEST - ROL-WA PTY LTD T/AS	PEST CONTROLS AT BAYWASTE	595.00
EFT52621	20/04/2023	ALLWORKS (WA) PTY LTD	PLANT HIRE - BAYWASTE	8,250.00
EFT52622	20/04/2023	ALSCO PERTH	HYGIENE SERVICES - TRANSFER STATION	60.31
EFT52623	20/04/2023	AMALGAM RECRUITMENT	LABOUR HIRE	10,375.59
EFT52624	20/04/2023	ANNETTE NORTH (RAKICH)	STAFF REIMBURSEMENT	39.83
EFT52625	20/04/2023	APOLLO FABRICATIONS	HOOK-LIFT BIN PURCHASES	35,376.00
EFT52626	20/04/2023	AUSTBEZ HOLDINGS PTY LTD T/AS COMPLETE COMBUSTION	CONSULTING FEE - WWIE	22,273.90
EFT52627	20/04/2023	AVORA PTY LTD	PLANT MAINTENANCE - GRINDER	808.50
EFT52628	20/04/2023	B&J CATALANO PTY LTD	CONSTRUCTION OF CLASS III STAGE 17	306,871.98
EFT52629	20/04/2023	BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L)	PLANT HIRE & LABOUR HIRE	60,116.73
EFT52630	20/04/2023	BATTERY WORLD	BATTERY PURCHASES	285.00
EFT52631	20/04/2023	BAYSWATER AUTO DETAILERS	POOL VEHICLE CLEANING	352.00
EFT52632	20/04/2023	BLACKWOODS ATKINS	PROTECTIVE GEAR	340.00
EFT52633	20/04/2023	BOXEN HOLDINGS PTY LTD	DEGAS OF FRIDGES - TRANSFER STATION & RED HILL	1,397.00
EFT52634	20/04/2023	BOYA EQUIPMENT PTY LTD	PLANT PARTS	737.92
EFT52635	20/04/2023	BRING COURIERS	COURIER SERVICE	595.10
EFT52636	20/04/2023	BUNNINGS GROUP LTD	HARDWARE SUPPLIES	232.70
EFT52637	20/04/2023	CARONDUN PTY LTD T/A PAMS	PLANT PARTS	2,532.86



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EFT52638	20/04/2023	CAVALIER PORTABLES & PARK HOMES	PLANT HIRE - WWiE	1,763.68
EFT52639	20/04/2023	CDM AUSTRALIA	NETWORK SWITCH	3,389.10
EFT52640	20/04/2023	CITY OF BAYSWATER	REIMBURSEMENT - BAYWASTE	235.13
EFT52641	20/04/2023	CIVIL AUTO ELECTRICS PTY LTD	PLANT REPAIRS	363.00
EFT52642	20/04/2023	CJD EQUIPMENT PTY LTD	PLANT MAINTENANCE, PARTS & SERVICE	5,365.15
EFT52643	20/04/2023	COLIN PUMPHREY	CONSULTING FEE - REGIONAL WASTE COLLECTION MODEL	450.00
EFT52644	20/04/2023	COMPU-STOR	IT BACKUP DATA SERVICES	1,029.57
EFT52645	20/04/2023	CREDITORWATCH	ONLINE CREDIT REFERENCE CHECKS	550.00
EFT52646	20/04/2023	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER)	RED HILL LICENCE AMENDMENT FEE	8,908.00
EFT52647	20/04/2023	DRAKE AUSTRALIA PTY LTD	LABOUR HIRE	24,249.89
EFT52648	20/04/2023	ECOTECH P/L	EQUIPMENT HIRE	1,045.00
EFT52649	20/04/2023	ENVIRO SWEEP	SITE SWEEPING - HAZELMERE	3,961.53
EFT52650	20/04/2023	FLEET DYNAMICS PTY LTD	MONTHLY EQUIPMENT HIRE FEE	60.50
EFT52651	20/04/2023	FLICK ANTICIMEX PTY LTD	HYGIENE SERVICES	1,980.69
EFT52652	20/04/2023	FRESH VENTURE GROUP PTY LTD T/AS FRUIT AT WORK	STAFF AMENITIES	781.60
EFT52653	20/04/2023	FUJIFILM BUSINESS INNOVATION AUSTRALIA PTY LTD	PHOTOCOPIER MAINTENANCE & SUPPLIES	896.54
EFT52654	20/04/2023	GOODCHILD ENTERPRISES	BATTERY PURCHASES	178.20
EFT52655	20/04/2023	HAYS SPECIALIST RECRUITMENT	LABOUR HIRE	2,394.32
EFT52656	20/04/2023	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	3,849.89
EFT52657	20/04/2023	INTEGRATED ICT	IT SUPPORT & SUPPORT TO OTHER PROJECTS	10,273.43
EFT52658	20/04/2023	KLB SYSTEMS	COMPUTER HARDWARE PURCHASES	1,199.00
EFT52659	20/04/2023	LUNCH AT SUE'S	CATERING COSTS	102.50
EFT52660	20/04/2023	MAIL PLUS PERTH	MAIL EXPENSES	404.71
EFT52661	20/04/2023	MARKET CREATIONS AGENCY	WEBSITE MAINTENANCE	10,371.90
EFT52662	20/04/2023	MCDOWALL AFFLECK PTY LTD	CONSULTING FEE - WWiE BUILDING	4,840.00
EFT52663	20/04/2023	MCINTOSH & SON	PLANT PARTS	457.60
EFT52664	20/04/2023	MCLEODS BARRISTERS & SOLICITORS	LEGAL ADVICE	3,542.00
EFT52665	20/04/2023	MIDLAND TOYOTA	VEHICLE SERVICES	1,957.41
EFT52666	20/04/2023	MIDWAY FORD (WA)	VEHICLE SERVICE	175.00
EFT52667	20/04/2023	MILLS RECRUITMENT - MILLS CORPORATION PTY LTD T/AS	LABOUR HIRE	5,385.49
EFT52668	20/04/2023	NATIONAL WORKFORCE	LABOUR HIRE	2,099.34
EFT52669	20/04/2023	NEVERFAIL SPRINGWATER	BOTTLED WATER	163.03
EFT52670	20/04/2023	PERTH ENERGY PTY LTD	GAS SUPPLY - WWiE	156.18
EFT52671	20/04/2023	PERTH IS OK - KELLEWAY WHELAN HOLDINGS PTY LTD T/A	ADVERTISING - AVON DESCENT	10,689.80
EFT52672	20/04/2023	PETRO MIN ENGINEERS	CONSULTING FEE - EDL POWER STATION	5,956.50
EFT52673	20/04/2023	PIRTEK MALAGA - JH FLUID TRANSFER SOLUTIONS T/AS	PLANT REPAIRS & MAINTENANCE	490.68
EFT52674	20/04/2023	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES & REPAIRS	1,996.28
EFT52675	20/04/2023	PRUDENTIAL INVESTMENT SERVICES CORP P/L	INVESTMENT ADVISORY SERVICES	2,083.32
EFT52676	20/04/2023	QUAD SERVICES PTY LTD	CLEANING SERVICES & CONSUMABLES - ASCOT PLACE	4,597.80
EFT52677	20/04/2023	RAUBEX CONSTRUCTION	RETURN OF RETENTION FUNDS	129,469.55



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EFT52678	20/04/2023	READY INDUSTRIES PTY. LTD.	SECURITY CAMERAS FOR RED HILL	3,939.32
EFT52679	20/04/2023	RELATIONSHIPS AUSTRALIA WA INC	EAP - COUNSELLING FEES	170.50
EFT52680	20/04/2023	REMONDIS AUSTRALIA PTY LTD	COLLECTION OF PAPER RECYCLABLES	14.43
EFT52681	20/04/2023	RENTCO TRANSPORT EQUIPMENT RENTALS	PLANT HIRE TO TRANSPORT WASTE	10,335.24
EFT52682	20/04/2023	RPT SERVICES PTY. LTD.	PLANT REPAIR	1,958.00
EFT52683	20/04/2023	SETON AUSTRALIA - BRADY AUSTRALIA PTY LTD T/AS	PROTECTIVE GEARS	645.20
EFT52684	20/04/2023	SNAP BELMONT (BELSNAP PTY LTD)	PRINTING COSTS - DOCKET BOOK & CERTIFICATES	374.00
EFT52685	20/04/2023	STANTEC AUSTRALIA PTY LTD	SITE INVESTIGATION & FINDINGS REPORT FOR BAYWASTE	13,271.50
EFT52686	20/04/2023	SWAN FIRE SERVICES	SERVICE MAINTENANCE - FIRE PROTECTION SYSTEM AT HAZELMERE	603.90
EFT52687	20/04/2023	SWAN TOWING SERVICES PTY LTD ATF THE SWAN TOWING TRUST	PLANT TRANSPORTATION COST	946.00
EFT52688	20/04/2023	SYNERGY	ELECTRICITY CHARGES - HAZELMERE	1,125.75
EFT52689	20/04/2023	TALIS CONSULTANTS	CONSULTING FEE - REGIONAL WASTE COLLECTION SERVICE	38,424.38
EFT52690	20/04/2023	TELSTRA LIMITED	TELEPHONE EXPENSES	6,700.95
EFT52691	20/04/2023	TERRESTRIAL ECOSYSTEMS	FAUNA MANAGEMENT	16,500.00
EFT52692	20/04/2023	THE WATERSHED	PLANT PARTS	1,648.13
EFT52693	20/04/2023	TIM DAVIES LANDSCAPING PTY LTD (TDL)	GARDEN MAINTENANCE ASCOT PLACE	1,014.99
EFT52694	20/04/2023	TJ DEPIAZZI & SONS	PRODUCT TRANSPORTATION COSTS	7,145.60
EFT52695	20/04/2023	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	269.90
EFT52696	20/04/2023	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	PLANT SERVICE & MAINTENANCE	353.93
EFT52697	20/04/2023	TWISTECH - GREG WOOD	FENCE REPAIRS - WORKSHOP 3 AT RED HILL	308.00
EFT52698	20/04/2023	UNITED EQUIPMENT PTY LTD	PLANT SERVICE	621.50
EFT52699	20/04/2023	VEOLIA RECYCLING & RECOVERY	FOGO BIN	60.96
EFT52700	20/04/2023	WASTETRANS WA - APPALA HOLDINGS PTY LTD T/AS	PLANT HIRE	418.00
EFT52701	20/04/2023	WEST - SURE GROUP PTY LTD	COURIER SERVICE	808.50
EFT52702	20/04/2023	WEST TIP WASTE CONTROL	SKIP BIN HIRE	270.00
EFT52703	20/04/2023	WESTRAC EQUIPMENT PTY LTD	PLANT SERVICE AGREEMENT & PLANT PARTS	4,372.06
EFT52704	20/04/2023	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	487.52
EFT52705	20/04/2023	WORK CLOBBER	PROTECTIVE CLOTHING	226.80
EFT52706	20/04/2023	WURTH AUSTRALIA PTY LTD	HARDWARE SUPPLIES	386.53
EFT52707	24/04/2023	AVORA PTY LTD	CONSTRUCT WWtE BUILDING	67,482.32
EFT52708	27/04/2023	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER)	QUARTERLY LANDFILL LEVY	3,436,285.47
EFT52709	27/04/2023	ABA AUTOMATIC GATES WA	GATE MAINTENANCE	278.00
EFT52710	27/04/2023	AIR FILTER DRY CLEAN SYSTEMS WA	CLEAN & SERVICES FILTERS	575.52
EFT52711	27/04/2023	ALL RUBBER TMH PTY LTD	PLANT PART - GRINDER	1,089.00
EFT52712	27/04/2023	ALLWEST PLANT HIRE	PLANT HIRE	39,915.70
EFT52713	27/04/2023	AMALGAM RECRUITMENT	LABOUR HIRE	7,559.53
EFT52714	27/04/2023	ARK TARPS	HARDWARE SUPPLIES	2,391.02
EFT52715	27/04/2023	AUSTRALIA POST - ASCOT PLACE	POSTAL CHARGES	31.94
EFT52716	27/04/2023	AVORA PTY LTD	CONSTRUCT WWtE BUILDING	31,958.52
EFT52717	27/04/2023	BATTERY WORLD	BATTERY PURCHASES	798.00



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EFT52718	27/04/2023	CHILD SUPPORT	EMPLOYEE DEDUCTION	147.40
EFT52719	27/04/2023	CIVIL AUTO ELECTRICS PTY LTD	PLANT REPAIRS	6,778.75
EFT52720	27/04/2023	CJD EQUIPMENT PTY LTD	PLANT MAINTENANCE, PARTS & SERVICE	344,330.39
EFT52721	27/04/2023	DELOITTE FINANCIAL ADVISORY PTY LTD	LEGAL ADVICE	48,159.10
EFT52722	27/04/2023	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER)	CONTROL WASTE TRACKING FORM CHARGES	308.00
EFT52723	27/04/2023	FUELFIX PTY LTD	EQUIPMENT HIRE	707.15
EFT52724	27/04/2023	GHD PTY LTD	CONSULTANCY FEE - PERMANENT FOGO	1,594.45
EFT52725	27/04/2023	GROENEVELD AUSTRALIA P/L	PLANT PARTS	832.43
EFT52726	27/04/2023	HAYS SPECIALIST RECRUITMENT	LABOUR HIRE	2,289.85
EFT52727	27/04/2023	HELENE P/L T/AS LO-GO APPOINTMENTS WA	LABOUR HIRE	12,414.86
EFT52728	27/04/2023	HOPGOODGANIM LAWYERS	LEGAL ADVICE	1,221.00
EFT52729	27/04/2023	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	4,077.37
EFT52730	27/04/2023	LUNCH AT SUE'S	CATERING COSTS	156.00
EFT52731	27/04/2023	LYONS AIRCONDITIONING SERVICES	PLANT MAINTENANCE	1,128.60
EFT52732	27/04/2023	MAJOR MOTORS PTY LTD	PLANT REPAIR	3,441.49
EFT52733	27/04/2023	MOBILE EXHAUST	PLANT REPAIR	4,576.00
EFT52734	27/04/2023	NATIONAL WORKFORCE	LABOUR HIRE	3,591.54
EFT52735	27/04/2023	NEVERFAIL SPRINGWATER	BOTTLED WATER	95.90
EFT52736	27/04/2023	ONSITE RENTALS PTY LTD	EQUIPMENT RENTAL	477.46
EFT52737	27/04/2023	OTICON AUSTRALIA P/L T/A AUDIKA	AUDIOLOGICAL ASSESSMENT FOR STAFF	204.05
EFT52738	27/04/2023	PAYG PAYMENTS	PAYG TAXATION PAYMENT	105,699.00
EFT52739	27/04/2023	PERTH SCIENTIFIC	EQUIPMENT SERVICE	330.00
EFT52740	27/04/2023	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES & REPAIRS	571.51
EFT52741	27/04/2023	POWERUP AUTO TREATMENTS - CHEMSOL AUSTRALIA PTY LTD T/AS	GREASE - PLANTS	748.00
EFT52742	27/04/2023	S&L ENGINEERING (WA) PTY LTD	PLANT HIRE	1,485.00
EFT52743	27/04/2023	SAGE CONSULTANCY	CONSULTING FEES - FOGO COMPOST PRODUCTION	550.00
EFT52744	27/04/2023	SONIC HEALTHPLUS PTY LTD	PRE-EMPLOYMENT MEDICAL	757.90
EFT52745	27/04/2023	STANDARDS AUSTRALIA LIMITED	ROYALTY FEE	24.97
EFT52746	27/04/2023	SYNERGY	ELECTRICITY CHARGES - ASCOT PLACE	4,905.79
EFT52747	27/04/2023	TALIS CONSULTANTS	CONSULTING FEE - LICENCE RENEWAL & FOGO	4,845.50
EFT52748	27/04/2023	TANGIBILITY PTY LTD	MARKETING MATERIALS	5,086.62
EFT52749	27/04/2023	TELSTRA LIMITED	TELEPHONE EXPENSES	42.91
EFT52750	27/04/2023	THE HIPPIE FOOD COMPANY PTY LTD	CATERING COST - DRINKS	91.87
EFT52751	27/04/2023	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	467.78
EFT52752	27/04/2023	TRUCKLINE - SPECIALIST WHOLESALERS PTY LTD T/AS	PLANT PARTS	796.23
EFT52753	27/04/2023	TWISTECH - GREG WOOD	FENCE REPAIRS AT RED HILL	418.00
EFT52754	27/04/2023	VOLICH WASTE CONTRACTORS PTY LTD	BULK BIN HIRE	44.00
EFT52755	27/04/2023	WA MACHINERY GLASS	REPAIR GLASS WINDOW ON PLANT	1,804.00
EFT52756	27/04/2023	WASTETRANS WA - APPALA HOLDINGS PTY LTD T/AS	PRODUCT TRANSPORTATION COSTS	58,746.05
EFT52757	27/04/2023	WATERLOGIC AUSTRALIA PTY LTD	EQUIPMENT RENTAL & SERVICE FEE	878.58



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EFT52758	27/04/2023	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	783.24
EFT52759	27/04/2023	WORK CLOBBER	PROTECTIVE CLOTHING	803.70
220714	02/03/2023	EMRC PETTY CASH - BELMONT	PETTY CASH	20.80
220715	02/03/2023	EMRC PETTY CASH - BELMONT	PETTY CASH RECOUP	276.05
220716	02/03/2023	EMRC PETTY CASH - COPPIN ROAD	PETTY CASH RECOUP	141.65
220717	02/03/2023	EMRC PETTY CASH - MATHIESON ROAD	PETTY CASH RECOUP	61.05
220718	02/03/2023	EMRC PETTY CASH - RED HILL	PETTY CASH RECOUP	79.10
220719	05/04/2023	WATER CORPORATION	WATER RATES & USAGE - ASCOT PLACE & HAZELMERE	11,605.56
220720	05/04/2023	WATER CORPORATION	WATER RATES & USAGE - ASCOT PLACE & HAZELMERE	341.61
220721	13/04/2023	EMRC PETTY CASH - BELMONT	PETTY CASH RECOUP	91.05
220722	13/04/2023	EMRC PETTY CASH - COPPIN ROAD	PETTY CASH RECOUP	103.70
220723	13/04/2023	EMRC PETTY CASH - MATHIESON ROAD	PETTY CASH RECOUP	75.75
220724	13/04/2023	EMRC PETTY CASH - RED HILL	PETTY CASH RECOUP	142.30
220725	13/04/2023	WATER CORPORATION	PETTY CASH RECOUP	330.86
220726	13/04/2023	EMRC PETTY CASH - BELMONT	PETTY CASH RECOUP	91.65
220727	24/04/2023	WATER CORPORATION	WATER RATES & USAGE - ASCOT PLACE & HAZELMERE	1,566.18
PAY 2023-18	01/03/2023	PAYROLL FE 26/2/23	NET PAYROLL	289,045.88
PAY 2023-19	15/03/2023	PAYROLL FE 12/3/23	NET PAYROLL	289,578.75
PAY 2023-20	29/03/2023	PAYROLL FE 26/3/23	NET PAYROLL	299,695.87
PAY 2023-21	12/04/2023	PAYROLL FE 9/4/23	NET PAYROLL	297,173.29
PAY 2023-22	26/04/2023	PAYROLL FE 23/4/23	NET PAYROLL	290,517.92
1*MAR23	01/03/2023	BANK CHARGES (Ref: 2024 - 2028)	BANK FEES AND CHARGES	2,142.08
1*APR23	03/04/2023	BANK CHARGES (Ref: 2029 - 2032)	BANK FEES AND CHARGES	2,508.70
DD25631.1	01/03/2023	AWARE SUPER PTY LTD (FORMALLY FIRST STATE SUPER)	SUPERANNUATION	29,449.37
DD25631.2	01/03/2023	MARANI SUPER FUND	SUPERANNUATION	1,182.69
DD25631.3	01/03/2023	HUB24 SUPER FUND	SUPERANNUATION	299.48
DD25631.4	01/03/2023	MY NORTH SUPER (THE TRUSTEE FOR WEALTH PERSONAL SUPERANNUATION & PENSION FUND)	SUPERANNUATION	2,080.70
DD25631.5	01/03/2023	PLUM SUPERANNUATION FUND (MLC)	SUPERANNUATION	1,574.87
DD25631.6	01/03/2023	CBUS INDUSTRY SUPER	SUPERANNUATION	1,351.25
DD25631.7	01/03/2023	RETIREMENT PORTFOLIO SERVICE (ANZ SMART CHOICE SUPER)	SUPERANNUATION	757.13
DD25631.8	01/03/2023	MLC SUPER FUND	SUPERANNUATION	709.62
DD25631.9	01/03/2023	UNISUPER	SUPERANNUATION	31.50
DD25631.10	01/03/2023	COLONIAL FIRST STATE FIRSTCHOICE	SUPERANNUATION	491.02
DD25631.11	01/03/2023	PRIME SUPER	SUPERANNUATION	290.30
DD25631.12	01/03/2023	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	808.96
DD25631.13	01/03/2023	EQUIPSUPER SUPERANNUATION FUND	SUPERANNUATION	342.59
DD25631.14	01/03/2023	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	522.61
DD25631.15	01/03/2023	TELSTRA SUPERANNUATION SCHEME	SUPERANNUATION	282.06
DD25631.16	01/03/2023	LEGALSUPER	SUPERANNUATION	528.48
DD25631.17	01/03/2023	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	3,677.93



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DD25631.18	01/03/2023	BT SUPER (PANORAMA SUPER)	1,042.28
DD25631.19	01/03/2023	AUSTRALIAN SUPER	9,113.64
DD25631.20	01/03/2023	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST SUPER)	1,829.55
DD25631.21	01/03/2023	AUSTRALIAN RETIREMENT TRUST	1,224.96
DD25631.22	01/03/2023	ONEPATH MASTERFUND (ANZ)	213.07
DD25632.1	12/03/2023	AWARE SUPER PTY LTD (FORMALLY FIRST STATE SUPER)	30,561.31
DD25632.2	12/03/2023	MARANI SUPER FUND	1,182.69
DD25632.3	12/03/2023	HUB24 SUPER FUND	238.09
DD25632.4	12/03/2023	MY NORTH SUPER (THE TRUSTEE FOR WEALTH PERSONAL SUPERANNUATION & PENSION FUND)	2,130.23
DD25632.5	12/03/2023	PLUM SUPERANNUATION FUND (MLC)	1,644.91
DD25632.6	12/03/2023	CBUS INDUSTRY SUPER	1,367.96
DD25632.7	12/03/2023	RETIREMENT PORTFOLIO SERVICE (ANZ SMART CHOICE SUPER)	769.52
DD25632.8	12/03/2023	MLC SUPER FUND	709.62
DD25632.9	12/03/2023	COLONIAL FIRST STATE FIRSTCHOICE	498.40
DD25632.10	12/03/2023	PRIME SUPER	287.92
DD25632.11	12/03/2023	EQUIPSUPER SUPERANNUATION FUND	345.42
DD25632.12	12/03/2023	AMP FLEXIBLE LIFETIME SUPER	808.96
DD25632.13	12/03/2023	AUSTRALIAN ETHICAL SUPER	679.24
DD25632.14	12/03/2023	TELSTRA SUPERANNUATION SCHEME	140.48
DD25632.15	12/03/2023	HOSTPLUS SUPERANNUATION FUND	3,753.81
DD25632.16	12/03/2023	LEGALSUPER	528.48
DD25632.17	12/03/2023	BT SUPER (PANORAMA SUPER)	1,027.60
DD25632.18	12/03/2023	AUSTRALIAN SUPER	8,916.81
DD25632.19	12/03/2023	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST SUPER)	1,848.43
DD25632.20	12/03/2023	AUSTRALIAN RETIREMENT TRUST	1,310.09
DD25632.21	12/03/2023	ONEPATH MASTERFUND (ANZ)	272.07
DD25696.1	09/04/2023	AWARE SUPER PTY LTD (FORMALLY FIRST STATE SUPER)	30,230.76
DD25696.2	09/04/2023	MARANI SUPER FUND	1,182.69
DD25696.3	09/04/2023	HUB24 SUPER FUND	275.30
DD25696.4	09/04/2023	MY NORTH SUPER (THE TRUSTEE FOR WEALTH PERSONAL SUPERANNUATION & PENSION FUND)	1,778.30
DD25696.5	09/04/2023	PLUM SUPERANNUATION FUND (MLC)	1,573.44
DD25696.6	09/04/2023	CBUS INDUSTRY SUPER	1,371.54
DD25696.7	09/04/2023	RETIREMENT PORTFOLIO SERVICE (ANZ SMART CHOICE SUPER)	782.33
DD25696.8	09/04/2023	MLC SUPER FUND	638.65
DD25696.9	09/04/2023	COLONIAL FIRST STATE FIRSTCHOICE	500.38
DD25696.10	09/04/2023	PRIME SUPER	289.45
DD25696.11	09/04/2023	EQUIPSUPER SUPERANNUATION FUND	343.50
DD25696.12	09/04/2023	AMP FLEXIBLE LIFETIME SUPER	808.96
DD25696.13	09/04/2023	AUSTRALIAN ETHICAL SUPER	320.17
DD25696.14	09/04/2023	TELSTRA SUPERANNUATION SCHEME	289.29



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF MARCH TO APRIL 2023

Cheque / EFT No	Date	Payee		Amount
DD25696.15	09/04/2023	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	3,678.96
DD25696.16	09/04/2023	LEGALSUPER	SUPERANNUATION	528.48
DD25696.17	09/04/2023	BT SUPER (PANORAMA SUPER)	SUPERANNUATION	975.62
DD25696.18	09/04/2023	AUSTRALIAN SUPER	SUPERANNUATION	8,909.39
DD25696.19	09/04/2023	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST SUPER)	SUPERANNUATION	1,880.79
DD25696.20	09/04/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION	1,183.98
DD25696.21	09/04/2023	ONEPATH MASTERFUND (ANZ)	SUPERANNUATION	292.43
DD25697.1	01/04/2023	AWARE SUPER PTY LTD (FORMALLY FIRST STATE SUPER)	SUPERANNUATION	30,267.71
DD25697.2	01/04/2023	MARANI SUPER FUND	SUPERANNUATION	1,182.69
DD25697.3	01/04/2023	HUB24 SUPER FUND	SUPERANNUATION	283.28
DD25697.4	01/04/2023	MY NORTH SUPER (THE TRUSTEE FOR WEALTH PERSONAL SUPERANNUATION & PENSION FUND)	SUPERANNUATION	2,037.95
DD25697.5	01/04/2023	PLUM SUPERANNUATION FUND (MLC)	SUPERANNUATION	1,522.96
DD25697.6	01/04/2023	CBUS INDUSTRY SUPER	SUPERANNUATION	1,377.75
DD25697.7	01/04/2023	RETIREMENT PORTFOLIO SERVICE (ANZ SMART CHOICE SUPER)	SUPERANNUATION	823.93
DD25697.8	01/04/2023	MLC SUPER FUND	SUPERANNUATION	709.62
DD25697.9	01/04/2023	COLONIAL FIRST STATE FIRSTCHOICE	SUPERANNUATION	495.24
DD25697.10	01/04/2023	PRIME SUPER	SUPERANNUATION	289.19
DD25697.11	01/04/2023	EQUIPSUPER SUPERANNUATION FUND	SUPERANNUATION	335.20
DD25697.12	01/04/2023	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	808.96
DD25697.13	01/04/2023	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	583.61
DD25697.14	01/04/2023	TELSTRA SUPERANNUATION SCHEME	SUPERANNUATION	283.43
DD25697.15	01/04/2023	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	3,656.55
DD25697.16	01/04/2023	LEGALSUPER	SUPERANNUATION	528.48
DD25697.17	01/04/2023	BT SUPER (PANORAMA SUPER)	SUPERANNUATION	975.91
DD25697.18	01/04/2023	AUSTRALIAN SUPER	SUPERANNUATION	9,187.60
DD25697.19	01/04/2023	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST SUPER)	SUPERANNUATION	1,872.63
DD25697.20	01/04/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION	1,378.01
DD25697.21	01/04/2023	ONEPATH MASTERFUND (ANZ)	SUPERANNUATION	276.33
2328	21/03/2023	AUSTRACLEAR LIMITED (ASX)	FINANCIAL SERVICES FEE	18.15
2329	21/03/2023	UNITED NATIONS SYSTEM STAFF COLLEGE	CONSULTING FEE - CIRCULAR ECONOMY	41,892.94
2330	14/03/2023	WBC - CORPORATE MASTERCARD - BRADLEY LACEY	CREDIT CARD PURCHASES	558.18
2331	14/03/2023	WBC - CORPORATE MASTERCARD - D AMEDURI	CREDIT CARD PURCHASES	2,775.91
2332	14/03/2023	WBC - CORPORATE MASTERCARD - DAVID SCHMIDT	CREDIT CARD PURCHASES	510.97
2333	14/03/2023	WBC - CORPORATE MASTERCARD - H LIEW	CREDIT CARD PURCHASES	74.80
2334	14/03/2023	WBC - CORPORATE MASTERCARD - HEIN VON BENECKE	CREDIT CARD PURCHASES	289.98
2335	14/03/2023	WBC - CORPORATE MASTERCARD - IZABELLA KRZYSKO	CREDIT CARD PURCHASES	1,737.22
2336	14/03/2023	WBC - CORPORATE MASTERCARD - JUAN-MARI DAVIES	CREDIT CARD PURCHASES	1,187.91
2337	14/03/2023	WBC - CORPORATE MASTERCARD - MARCUS GEISLER	CREDIT CARD PURCHASES	160.40
2338	14/03/2023	WBC - CORPORATE MASTERCARD - MARINDA ROUX	CREDIT CARD PURCHASES	4,457.93
2339	14/03/2023	WBC - CORPORATE MASTERCARD - S FITZPATRICK	CREDIT CARD PURCHASES	136.89



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF MARCH TO APRIL 2023

Cheque / EFT No	Date	Payee		Amount
2340	14/03/2023	WBC - CORPORATE MASTERCARD - T BEINHAUER	CREDIT CARD PURCHASES	725.42
2341	14/03/2023	WBC - CORPORATE MASTERCARD - T ECKSTEIN	CREDIT CARD PURCHASES	1,392.84
2342	14/03/2023	WBC - CORPORATE MASTERCARD - W HARRIS	CREDIT CARD PURCHASES	659.11
2343	29/03/2023	AMP BANK	TERM DEPOSIT INVESMTNET	3,000,000.00
2344	29/03/2023	WESTPAC BANKING CORPORATION	TERM DEPOSIT INVESMTNET	2,500,000.00
2345	06/04/2023	ASCHL MANAGEMENT SYSTEMS - DL.ASCHL UNTERNEHMENSBERATUNG	SOFTWARE LICENCE - FOGO COMPOSTING	6,979.99
2346	21/04/2023	AUSTRACLEAR LIMITED (ASX)	FINANCIAL SERVICES FEE	16.50
2347	05/04/2023	BANK OF QUEENSLAND	TERM DEPOSIT INVESMTNET	3,000,000.00
2348	20/04/2023	BANK OF QUEENSLAND	TERM DEPOSIT INVESMTNET	3,500,000.00
2349	20/04/2023	WESTPAC BANKING CORPORATION	TERM DEPOSIT INVESMTNET	6,000,000.00
2350	28/04/2023	SUNCORP BANK	TERM DEPOSIT INVESMTNET	3,000,000.00
2351	17/04/2023	WBC - CORPORATE MASTERCARD - BRADLEY LACEY	CREDIT CARD PURCHASES	812.00
2352	17/04/2023	WBC - CORPORATE MASTERCARD - D AMEDURI	CREDIT CARD PURCHASES	502.71
2353	17/04/2023	WBC - CORPORATE MASTERCARD - DAVID SCHMIDT	CREDIT CARD PURCHASES	3,491.63
2354	17/04/2023	WBC - CORPORATE MASTERCARD - DOUGLAS BRUCE	CREDIT CARD PURCHASES	17.00
2355	17/04/2023	WBC - CORPORATE MASTERCARD - FRANK HUA HIM KUA	CREDIT CARD PURCHASES	17.00
2356	17/04/2023	WBC - CORPORATE MASTERCARD - H LIEW	CREDIT CARD PURCHASES	84.99
2357	17/04/2023	WBC - CORPORATE MASTERCARD - HEIN VON BENECKE	CREDIT CARD PURCHASES	1,646.16
2358	17/04/2023	WBC - CORPORATE MASTERCARD - IZABELLA KRZYSKO	CREDIT CARD PURCHASES	17.00
2359	17/04/2023	WBC - CORPORATE MASTERCARD - JUAN-MARI DAVIES	CREDIT CARD PURCHASES	154.03
2360	17/04/2023	WBC - CORPORATE MASTERCARD - MARCUS GEISLER	CREDIT CARD PURCHASES	34.17
2361	17/04/2023	WBC - CORPORATE MASTERCARD - MARINDA ROUX	CREDIT CARD PURCHASES	106.80
2362	17/04/2023	WBC - CORPORATE MASTERCARD - S FITZPATRICK	CREDIT CARD PURCHASES	17.00
2363	17/04/2023	WBC - CORPORATE MASTERCARD - T BEINHAUER	CREDIT CARD PURCHASES	2,323.45
2364	17/04/2023	WBC - CORPORATE MASTERCARD - T ECKSTEIN	CREDIT CARD PURCHASES	1,557.90
2365	17/04/2023	WBC - CORPORATE MASTERCARD - W HARRIS	CREDIT CARD PURCHASES	1,519.57
2366	17/04/2023	WBC - CORPORATE MASTERCARD - Z WILLIAMSON	CREDIT CARD PURCHASES	17.00
SUB TOTAL				31,545,519.61
LESS CANCELLED EFTs & CHEQUES				Nil
TOTAL				31,545,519.61

REPORT

Bank Code Bank

EMRC - Municipal Fund

31,545,519.61

All Employee Superannuation obligations for the periods March to April 2023 have been paid by the EMRC.

14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 MARCH 2023

D2023/08052

PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the EMRC's financial performance for the period ended 31 March 2023.

KEY POINTS

- Significant year to date budget variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income as at 31 March 2023 have been identified and are reported on in the body of the report.

RECOMMENDATIONS

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 March 2023.

SOURCE OF REPORT

Chief Financial Officer

BACKGROUND

- 1 It is a requirement of the *Local Government (Financial Management) Regulations 1996* (r.34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.
- 2 Submitted to each meeting of Council is a financial report and summaries which provide an overview of year to date budget performance for operating activities and capital works. Variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income are reported on in the body of the report. Also included are end of year forecasts by nature and type for operating activities and end of year forecasts for each capital works project. These forecasts are reviewed regularly in order to provide an accurate forecast of the end of year result.

REPORT

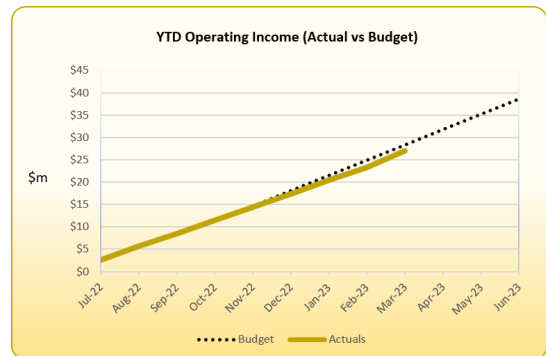
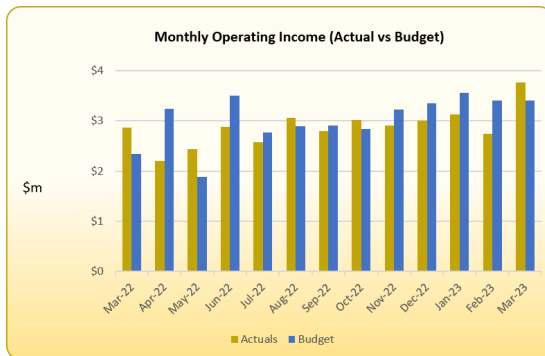
- 3 Outlined below are financial statements for the period ended 31 March 2023. Where possible the year to date monthly budget allocations will be reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.

Statement of Comprehensive Income - Nature and Type (refer Attachment 1)

4 The net operating result as at 31 March 2023 is a favourable variance of \$4,403,341 (159.30%) against budget. The following information is provided on key aspects of Council’s year to date financial performance:

5

Operating Income	Actuals for the Year	An unfavourable variance of \$870,700 (3.13%)
	End of Year Forecasts	An unfavourable variance of \$2,769,223 (7.17%)



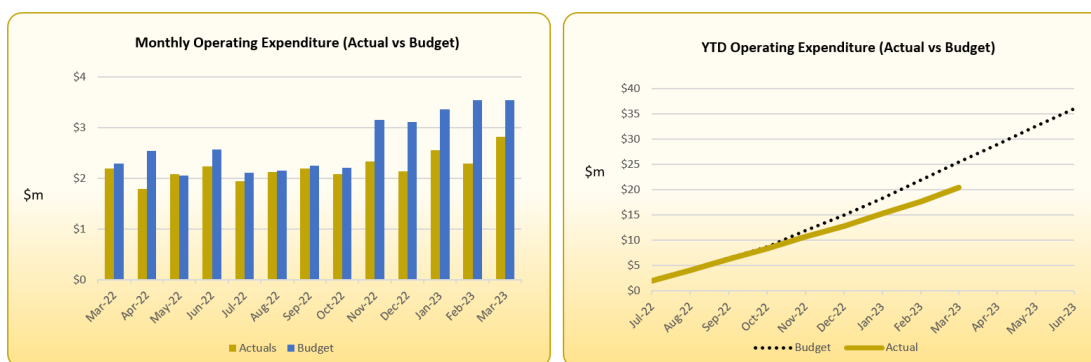
Operating Income Variances previously reported to Council

- 6 Year to date Net User Charges (User Charges less Land Fill Levy Charges) of \$17,621,991 is below the budget by \$3,443,007 (16.34%). Major variances relate to lower than budgeted year to date income from Member Councils. This is partially offset by higher than budgeted year to date commercial tonnes, an increase in the Landfill Levy income of \$3,132,853 (45.65%) and Secondary Waste Income of \$1,043,025 (49.05%) as a result of the delay in the East Rockingham Waste to Energy Project [ERWTE] project.
- 7 The full year Net User Charges (User Charges less Land Fill Levy Charges) has been forecast to be \$6,323,332 (21.23%) is below the budget of \$29,785,295. Major variances relate to lower than budgeted forecast income from Member Councils. This is partially offset by higher than budgeted forecast commercial tonnes, an increase in the Landfill Levy income of \$4,671,654 (54.49%) and Secondary Waste Income of \$1,827,352 (75.03%) as a result of the delay in the East Rockingham Waste to Energy Project [ERWTE] project.
- 8 Year to date Special Charges of \$472,260 is below the budget by \$57,754 (10.90%). This relates specifically to the Waste Education levy income lower than budget due to the lower than budgeted tonnages received from Member Councils as at 31 March 2023.
- 9 Year to date Interest on Municipal Cash Investments of \$178,622 is above the budget by \$126,134 (240.31%) due to the increase in investment rates during the July 2022 - March 2023 period.
- 10 The full year Interest on Municipal Cash Investments of \$471,951 has been forecast to be above the budget by \$401,951 (574.22%) due to the increase in investment rates during the 2022/2023 financial year.
- 11 Year to date Interest on Restricted Cash Investments of \$1,367,910 is above the budget by \$760,860 (125.34%) due to the increase in investment rates during the July 2022 - March 2023 period.
- 12 The full year Interest on Restricted Cash Investments of \$1,946,599 has been forecast to be above the budget by \$1,137,146 (140.48%) due to the increase in investment rates during the 2022/2023 financial year.

13 Year to date Reimbursements is above the budget by \$593,875 (49.14%). Major variances relate to a reimbursement of costs totalling \$137,795 associated with the Woodside Project, a \$45,455 reimbursement of legal costs from the City of Belmont, higher than budget reimbursement of costs of \$98,192 relating to the Baywaste Transfer Station, a reimbursement of costs totalling \$243,625 associated with the purchase of FOGO caddys and liners for the City of Bayswater, Town of Bassendean and the City of Nedlands, \$89,802 associated with the power poles and Hazelmere Woodwaste project and a \$41,232 reimbursement relating to the portability of staff long service leave. This is partially offset by lower than budgeted reimbursements from the Coppin transfer station. The full year Reimbursements has been forecast to be \$397,130 (24.65%) above the budget of \$1,611,291.

14 There were no further significant Operating Income variances as at 31 March 2023.

15	Operating Expenditure	Actuals for the Year	An underspend variance of \$4,660,535 (18.57%)
		End of Year Forecasts	An underspend variance of \$6,683,567 (18.55%)



Operating Expenditure Variances previously reported to Council

16 Year to date Salary Expenses of \$7,897,343 is below the budget by \$905,171 (10.28%). This variance relates to budgeted positions yet to be filled together with unfilled vacant positions.

17 Year to date Contract Expenses of \$5,661,557 is below the budget by \$743,830 (11.61%) due to the timing of various projects, projects no longer being undertaken or projects that have been underspent from different business units. Areas where the expenditures are lower than budget for various directorates/business units include: CEO's (\$141,013), Business Support (\$292,066), Operations (\$152,278) and Projects (\$165,003). This is partially off-set by expenditure greater than budget in the Sustainability directorate/business unit (\$6,530),

18 Year to date Material Expenses of \$1,059,517 is below the budget by \$253,037 (19.28%) due to the timing of various projects, projects no longer being undertaken or projects that have been underspent from different business units. Areas where the expenditures are lower than budget for various directorates/business units include: CEO's (\$76,727), Business Support (\$90,053), Operations (\$249,220) and Projects (\$26,565). This is off-set by higher than budget in the Sustainability directorates/business unit of \$189,528 which relates to the purchase of caddies and liners for external clients (\$243,625). This expenditure has been reimbursed as outlined in the Operating Income section above. The full year Material Expenses has been forecast to be \$348,773 (17.98%) below the budget of \$1,939,704.

19 Year to date Fuel Expenses of \$1,039,113 is above the budget by \$277,052 (36.36%). The variance is attributable to the higher purchase price of diesel fuel compared to budget. The full year Fuel Expenses has been forecast to be \$266,026 (26.17%) above the budget of \$1,016,373.

- 20 Year to date Depreciation Expenses is below the budget by \$434,767 (13.90%). Major variances relate to the lower depreciation expense of \$488,132 due to the lower level of capital expenditure as at 31 March 2023. This is offset by a higher Cell Usage depreciation of \$53,365 due to the additional tonnages received as at 31 March 2023 as a result of the delay in the ERWtE project and additional commercial tonnages received. The full year Depreciation Expenses has been forecast to be \$587,306 (13.70%) below the budget of \$4,286,463.
- 21 Year to date Miscellaneous Expenses of \$678,796 is below the budget by \$3,401,409 (83.36%). This is due mainly to the delay ERWtE project (\$3,071,130) as well as the timing of various projects from different business units. Areas where the expenditures are lower than budget for various directorates/business units include: CEO's (\$45,696), Business Support (\$29,184), Sustainability (\$89,586), Operations (\$156,716) and Projects (\$9,097).
- 22 The full year Miscellaneous Expenses has been forecast to be \$5,069,197 (80.88%) below the budget of \$6,267,356. The major variance relates primarily to the disposal charges associated with the delay in the ERWtE project (\$4.9m).
- 23 Year to date Provision Expenses of \$851,883 is above the budget by \$244,061 (40.15%). The variance is attributable to the tonnes from Member Councils still going to the Red Hill Waste Management Facility (RHWMF) as a result of the delay in the ERWTE project together with additional commercial tonnes compared to budget. The full year Provision Expenses has been forecast to be \$392,306 (53.18%) above the budget of \$737,674.
- 24 Year to date Cost Allocations of \$77,484 is below the budget by \$602,846 (88.61%). This variance relates to internal costs allocated to various projects and specifically capital expenditure projects that have been budgeted to utilise the EMRC's plant and labour as well as the timing of various projects. The full year Cost Allocations has been forecast to be \$139,116 (73.72%) below the budget.
- 25 Year to date Carrying Amount of Assets Disposed Of totalling \$102,750 is below the budget by \$24,169 (19.04%). This variance relates to the sale of plant and vehicles that have not as yet achieved their change over period and have not been sold.
- 26 The full year Carrying Amount of Assets Disposed Of has been forecast to be \$164,033 (67.09%) above the budget of \$244,487. Major variances relate to the sale of plant and vehicles that have achieved their change over period and will be sold. Also included in this value is the demolition and write off of the Hazelmere house forecast to be approximately \$94k.

Operating Expenditure Variances not previously reported to Council

- 27 Year to date Utility expenses of \$240,761 is below the budget of \$268,371 by \$27,610 (10.29%). The major variance relates to lower than budget electricity expenses (\$5,168), telephone expenses (\$18,041) and Water Consumption and Service Charge Expenses (\$4,401).
- 28 There were no further significant Operating Expenditure variances as at 31 March 2023.

Other Expenditure	Actuals for the Year	Nil
	End of Year Forecast	An unbudgeted payment of \$1,575,000

- 29 The amount of \$1.575m relates specifically to the contribution to participating member councils of the FOGO contribution adjustment. No budget provision was provided for this expenditure.
- 30 There were no significant Other Expenditure variances as at 31 March 2023.

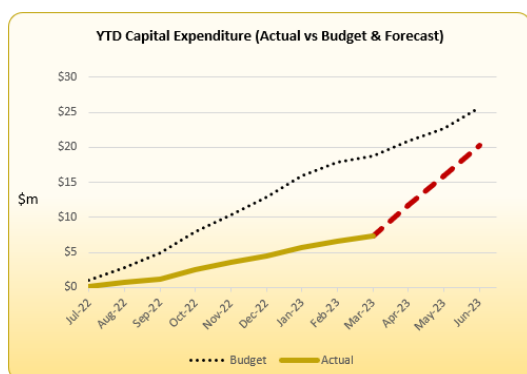
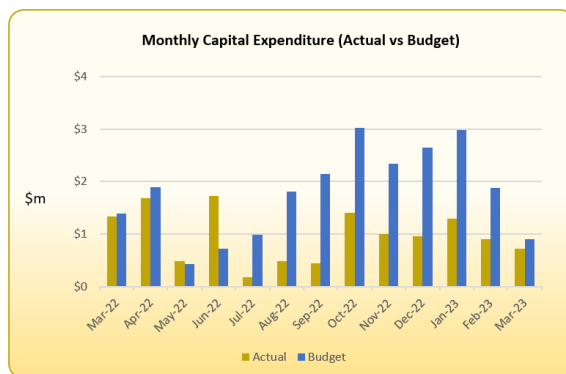
Other Comprehensive Income	Actuals for the Year	A favourable variance of \$613,506
	End of Year Forecasts	A favourable variance of \$613,506

31 An amount of \$613,506 was received during January 2023 relating to a second payment associated with the Lehmann Brothers liquidation. No budget provision was provided for the receipt of this income.

32 There were no significant Other Comprehensive Income variances as at 31 March 2023.

33 **Capital Expenditure Statement (refer Attachment 2)**

Capital Expenditure	Actuals for the Year	An underspend variance of \$10,408,271
	End of Year Forecasts	An underspend variance of \$5,433,991



Capital Expenditure Variances

34 An underspent variance of \$11,332,111 existed as at 31 March 2023 when compared to the budget of \$18,709,761.

35 Capital expenditure totalling \$7,377,650 has been undertaken to 31 March 2023 with the major capital expenditure being undertaken on the following:

- WWtE Project - HRRP - \$2,304,995;
- Construct Commercial Transfer Station - HRRP - \$2,152,476;
- Purchase/Replace Plant - RHWMF - \$636,569.
- Purchase/Replace Plant - HRRP - \$395,000;
- Construct WWtE Building (Pre-Commissioning Costs) - HRRP - \$424,010;
- Construct Workshop No 3 - RHWMF - \$314,417;
- Construct Class III Cell Stage 17 - RHWMF - \$183,361;
- Purchase/Replace Security System - RHWMF - \$157,585;
- Construct FOGO Processing Area - RHWMF - \$152,448;
- Purchase/Replace Vehicles - Ascot Place and RHWMF - \$124,242; and
- Purchase/Replace Minor Plant & Equipment - RHWMF - \$107,852.

36 Full Year Capital Expenditure has been forecast to be \$5,433,991 (21.15%) below the budget of \$25,690,906.

- 37 Significant reductions to capital budgets where savings have been achieved, or where project expenditure has been deferred due to delays and/or carried forward or not required include the following:
- Liquid Waste Project Building and Plant - RHLF - \$2,325,807 (c/fwd);
 - Air Pollution Control Residue Facility and Plant (APCR) - RHLF - \$2,294,000 (c/fwd);
 - Purchase / Replace Plant - HRRP - \$1,460,000 (\$1,390,000 c/fwd);
 - Construct Class IV Cell Stage 3 - RHLF - \$1,206,414 (c/fwd);
 - Wood Waste to Energy Building Project (Pre-Commissioning Cost) - HRRP - \$1,115,000;
 - Construct Access Road to Lots 8, 9 and 10 - RHLF - \$607,000 (c/fwd);
 - Install Power to Lots 8, 9 and 10 - RHLF - \$492,000 (c/fwd);
 - Capital Improvements - EMRC Administration Building - \$458,000 (c/fwd);
 - Construct Class III Cell Stage 17 - RHLF - \$440,000 (c/fwd);
 - Construct Workshop No 3 - RHLF - \$302,840;
 - Sewer line from Lakes Rd to Mary St - HRRP - \$294,405 (c/fwd);
 - WWtE - Utilities/Infrastructure - HRRP - \$268,794 (c/fwd);
 - Implementation of the FOGO Recovery Strategy - RHLF - \$260,000 (c/fwd);
 - WWtE - Fire Protection - HRRP - \$200,000 (c/fwd);
 - Extension of Sewer Line from WWtE to Sewer Sump & Existing ATU - HRRP - \$180,000 (c/fwd); and
 - Construct Community Recycling Centre - \$129,906.
- 38 This is offset by an increase in the following Capital Expenditure budget provision (including new projects) following a review of the capital expenditure program:
- Construct Waste Transfer Station - WTS (HRRP) - \$1,692,778;
 At its meeting on 24 November 2022, Council approved additional funds to the contract sum as detailed in the Confidential Report for the changes to the design and any further contract variations to Tender 2021-006 - Construction of Hazelmere Resource Recovery Park - Waste Transfer Station. However, due to the further project variations, additional funds will be required. A separate Confidential Report was tabled at the February 2023 Ordinary Meeting of Council providing more details and seeking Council's approval of additional contingency sum.
 - Wood Waste to Energy Project - HRRP - \$ 3,147,972;
 This was reviewed and approved by council at its meeting on 25 August 2023.
 - Refurbish Plant - RHLF - \$398,119;
 - Construct Hardstand No 2 - Old House Site HRRP (new project) - \$360,000;
 - Hydrant Upgrade - HRRP (new project) - \$550,000;
 - Sewer Line connection to Talloman - HRRP (new project) - \$250,000;
 - Purchase/Replace Security System - RHLF - \$200,000;
 - Construct Hardstand No 1 - Old House Site HRRP (new project) - \$160,000; and
 - Upgrade Power to Workshop No 2 - RHLF - \$150,000;

Statement of Financial Position (refer Attachment 3)

- 39 The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.
- 40 Total Equity as at 31 March 2023 totals \$177,926,878. This is an increase of \$7,167,525 from the 30 June 2022 equity of \$170,759,353.
- 41 It has been forecast that Total Equity as at 30 June 2023 will be above the original budget of \$179,160,812 by \$2,952,650.

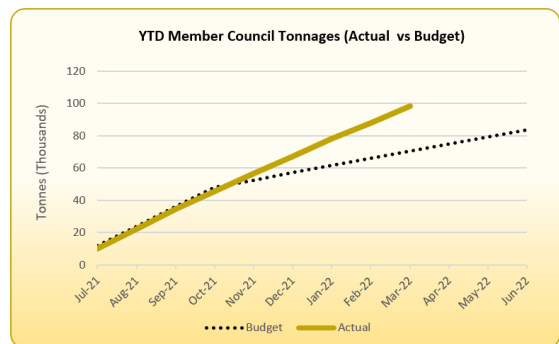
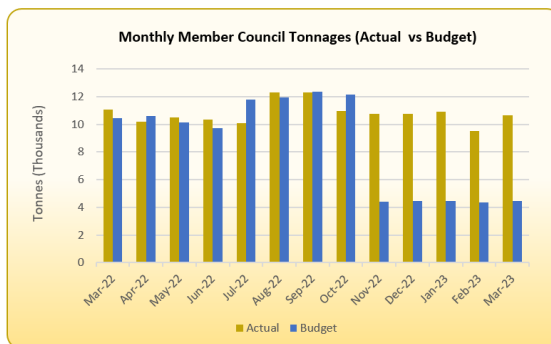
Statement of Cash and Investments (refer Attachment 4)

- 42 The level of cash and investments in the Municipal Fund as at 31 March 2023 is \$28,799,332 and Restricted Cash amount to \$54,142,194.
- 43 The net movement for the month is an increase of \$1,853,303.
- 44 It has been currently forecast that Total Cash and Investments as at 30 June 2023 will be above the original budget of \$71,147,244 by \$6,599,294.

Investment Report (refer Attachment 5)

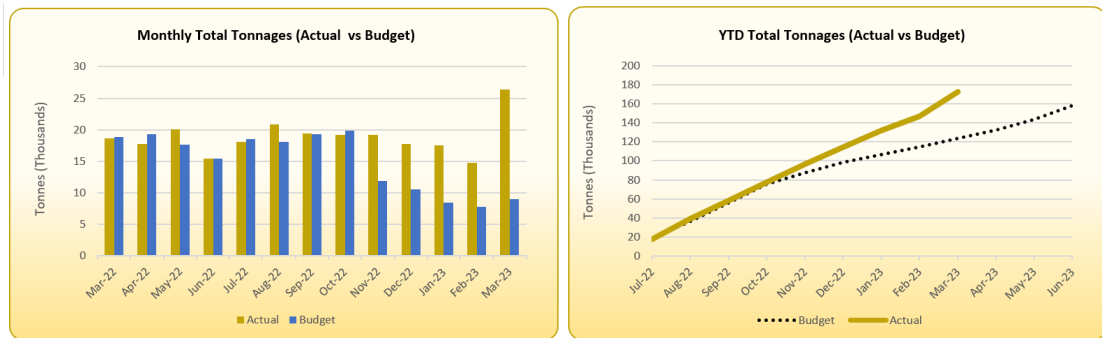
- 45 Term deposits valued at \$7,500,000 matured during March 2023 of which \$5,500,000 was reinvested into further term deposits.

Tonnages - Member Councils



- 46 YTD tonnages received from member Councils total 98,256 tonnes compared to the budget of 70,310 tonnes. The variance is mainly as a result of the delay in the ERWTE project.
- 47 As at the same period in 2021/2022 tonnages from member Councils totalled 99,634 tonnes.

Tonnages - Total Tonnages



48 YTD total tonnages received from all sources total 172,980 tonnes compared to the budget of 123,520 tonnes. The variance is mainly as a result of the delay in the ERWTE project.

49 As at the same period in 2021/2022 tonnages received from all sources totalled 165,461 tonnes

STRATEGIC/POLICY IMPLICATIONS

50 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy.

FINANCIAL IMPLICATIONS

51 As outlined within the report and attachments.

SUSTAINABILITY IMPLICATIONS

52 Nil

RISK MANAGEMENT

Risk – Non-Compliance with Financial Regulations		
Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
<ul style="list-style-type: none"> ➤ The financial report is scrutinised by the EMRC Council to ensure that all statutory requirements are met. ➤ Internal Audit reviews to ensure compliance with Financial Regulations. ➤ External Audit confirms compliance. 		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} As outlined in the report.
City of Bayswater	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

1. Statement of Comprehensive Income by Nature and Type (D2023/08098)
2. Capital Expenditure Statement (D2023/08096)
3. Statement of Financial Position (D2023/08095)
4. Statement of Cash and Investments (D2023/08094)
5. Investment Report (D2023/08093)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 March 2023.

COUNCIL RESOLUTION(S)

MOVED CR THOMAS

SECONDED CR ZANNINO

THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 MARCH 2023.

CARRIED UNANIMOUSLY



STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

Year to Date			March 2023			Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance		
Operating Income								
\$27,617,926	\$27,928,080	(\$310,154)	(U)	User Charges	\$36,706,660	\$38,358,338	(\$1,651,678)	(U)
(\$9,995,935)	(\$6,863,082)	(\$3,132,853)	(U)	<u>Less Landfill Levy Charges</u>	(\$13,244,697)	(\$8,573,043)	(\$4,671,654)	(U)
\$17,621,991	\$21,064,998	(\$3,443,007)	(U)	Net User Charges	\$23,461,963	\$29,785,295	(\$6,323,332)	(U)
\$472,260	\$530,014	(\$57,754)	(U)	Special Charges	\$635,830	\$690,614	(\$54,784)	(U)
\$3,169,151	\$2,126,126	\$1,043,025	(F)	Secondary Waste Charge	\$4,262,802	\$2,435,450	\$1,827,352	(F)
\$115,009	\$117,730	(\$2,721)	(U)	Contributions	\$120,349	\$117,730	\$2,619	(F)
\$149,950	\$140,000	\$9,950	(F)	Operating Grants	\$149,950	\$163,000	(\$13,050)	(U)
\$178,622	\$52,488	\$126,134	(F)	Interest Municipal Cash Investments	\$471,951	\$70,000	\$401,951	(F)
\$1,367,910	\$607,050	\$760,860	(F)	Interest Restricted Cash Investments	\$1,946,599	\$809,453	\$1,137,146	(F)
\$1,802,296	\$1,208,421	\$593,875	(F)	Reimbursements	\$2,008,421	\$1,611,291	\$397,130	(F)
\$1,965,431	\$1,863,038	\$102,393	(F)	Other	\$2,411,585	\$2,558,840	(\$147,255)	(U)
\$146,545	\$150,000	(\$3,455)	(U)	Proceeds from Sale of Assets	\$363,000	\$360,000	\$3,000	(F)
\$26,989,165	\$27,859,865	(\$870,700)	(U)	Total Operating Income	\$35,832,450	\$38,601,673	(\$2,769,223)	(U)
Operating Expenditure								
\$7,897,343	\$8,802,514	\$905,171	(F)	Salary Expenses	\$10,690,873	\$11,862,596	\$1,171,723	(F)
\$5,661,557	\$6,405,387	\$743,830	(F)	Contract Expenses	\$8,658,871	\$9,117,051	\$458,180	(F)
\$1,059,517	\$1,312,554	\$253,037	(F)	Material Expenses	\$1,590,931	\$1,939,704	\$348,773	(F)
\$240,761	\$268,371	\$27,610	(F)	Utility Expenses	\$358,501	\$364,023	\$5,522	(F)
\$1,039,113	\$762,061	(\$277,052)	(U)	Fuel Expenses	\$1,282,399	\$1,016,373	(\$266,026)	(U)
\$0	\$0	\$0	(F)	Interest Expenses	\$0	\$0	\$0	(F)
\$288,207	\$282,708	(\$5,499)	(U)	Insurance Expenses	\$372,924	\$377,272	\$4,348	(F)
\$2,692,703	\$3,127,470	\$434,767	(F)	Depreciation Expenses	\$3,699,157	\$4,286,463	\$587,306	(F)
\$678,796	\$4,080,205	\$3,401,409	(F)	Miscellaneous Expenses	\$1,198,159	\$6,267,356	\$5,069,197	(F)
\$851,883	\$607,822	(\$244,061)	(U)	Provision Expenses	\$1,129,980	\$737,674	(\$392,306)	(U)
(\$77,484)	(\$680,330)	(\$602,846)	(U)	Costs Allocated	(\$49,580)	(\$188,696)	(\$139,116)	(U)
\$102,750	\$126,919	\$24,169	(F)	Carrying Amount of Assets Disposed Of	\$408,520	\$244,487	(\$164,033)	(U)
\$20,435,146	\$25,095,681	\$4,660,535	(F)	Total Operating Expenditure	\$29,340,736	\$36,024,303	\$6,683,567	(F)
\$6,554,019	\$2,764,184	\$3,789,835	(F)	SUBTOTAL BEFORE OTHER COMPREHENSIVE INCOME	\$6,491,714	\$2,577,370	\$3,914,344	(F)
Other Expenditure								
\$0	\$0	\$0	(F)	Distribution to Member Councils	\$1,575,200	\$0	(\$1,575,200)	(U)
\$0	\$0	\$0	(F)	Total Other Expenditure	\$1,575,200	\$0	(\$1,575,200)	(U)
\$6,554,019	\$2,764,184	\$3,789,835	(F)	NET RESULT BEFORE OTHER COMPREHENSIVE INCOME	\$4,916,514	\$2,577,370	\$2,339,144	(F)
Surplus	Surplus				Surplus	Surplus		
Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments								
(\$613,506)	\$0	\$613,506	(F)	Unrealised (Gain)/Loss	(\$613,506)	\$0	\$613,506	(F)
\$0	\$0	\$0	(F)	Realised (Gain)/Loss	\$0	\$0	\$0	(F)
(\$613,506)	\$0	\$613,506	(F)	Total (Gain)/Loss from change in Fair Value of Investments	(\$613,506)	\$0	\$613,506	(F)
Other Comprehensive Income								
\$0	\$0	\$0	(F)	Revaluation of Assets/Accumulated Depreciation Reversal	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Total Other Comprehensive Income	\$0	\$0	\$0	(F)
\$7,167,525	\$2,764,184	\$4,403,341	(F)	CHANGE IN NET ASSETS FROM OPERATIONS	\$5,530,020	\$2,577,370	\$2,952,650	(F)
Surplus	Surplus				Surplus	Surplus		

Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies; and
5. Other Operating Income - includes income from the sale of products;

(F) denotes Favourable variance and (U) denotes Unfavourable variance



CAPITAL EXPENDITURE STATEMENT

MARCH 2023

Year to Date			On Order	Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance
CEO's Team						
\$0	\$35,000	\$35,000	\$0	Purchase Information Technology & Communication Equipment - Councillors (24550/01)	\$0	\$35,000 \$35,000
\$0	\$10,000	\$10,000	\$0	Purchase Art Works (24620/00)	\$0	\$10,000 \$10,000
\$0	\$45,000	\$45,000	\$0		\$0	\$45,000 \$45,000



CAPITAL EXPENDITURE STATEMENT

MARCH 2023

Year to Date			On Order	Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance
Business Support						
\$45,445	\$186,000	\$140,555	\$0	Purchase Vehicles - Ascot Place (24440/00)	\$211,000	\$186,000 (\$25,000)
\$0	\$5,000	\$5,000	\$0	Purchase Furniture Fittings & Equipment - Corporate Services (24510/01)	\$5,500	\$10,000 \$4,500
\$34,427	\$69,000	\$34,573	\$595	Purchase Information Technology & Communication Equipment (24550/00)	\$40,000	\$105,000 \$65,000
\$0	\$95,000	\$95,000	\$0	Capital Improvement Administration Building - Ascot Place (25240/01)	\$0	\$458,000 \$458,000
\$0	\$5,000	\$5,000	\$0	Upgrade Security Equipment - Ascot Place (25530/01)	\$0	\$5,000 \$5,000
\$79,872	\$360,000	\$280,128	\$595		\$256,500	\$764,000 \$507,500



CAPITAL EXPENDITURE STATEMENT

MARCH 2023

Year to Date			On Order		Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance
Operations Team							
\$5,307	\$50,000	\$44,693	\$0	Construct Waste Management Facility Buildings - Red Hill Landfill Facility (24250/01)	\$50,000	\$68,700	\$18,700
\$457	\$65,000	\$64,543	\$0	Construct Leachate and Stormwaste Infrastructure and Siltation Ponds - Red Hill Landfill Facility (24350/01)	\$75,000	\$70,222	(\$4,778)
\$0	\$0	\$0	\$0	Leachate Pond Deepening - Red Hill Landfill Facility (24350/02)	\$100,000	\$0	(\$100,000)
\$14,276	\$60,000	\$45,724	\$2,420	Construct Drainage Diversion and Earthworks Infrastructures - Red Hill Landfill Facility (24380/00)	\$50,000	\$75,000	\$25,000
\$262	\$38,000	\$37,738	\$0	Construct Litter Fence - Redhill Landfill Facility (24394/05)	\$262	\$50,000	\$49,738
\$0	\$0	\$0	\$161,690	Construct Hardstand 1 (Old House Site) - Hazelmere (24395/09)	\$160,000	\$0	(\$160,000)
\$0	\$0	\$0	\$0	Construct Hardstand 2 (Old House Site) - Hazelmere (24395/10)	\$360,000	\$0	(\$360,000)
\$0	\$40,000	\$40,000	\$0	Air Supply lines - Waste Management Structures - Red Hill Landfill Facility (24399/10)	\$25,000	\$50,000	\$25,000
\$1,880	\$40,000	\$38,120	\$0	Gas Extraction System Wells - Red Hill Landfill Facility (24399/20)	\$50,000	\$50,000	\$0
\$636,569	\$950,000	\$313,431	\$0	Purchase / Replace Plant - Red Hill Landfill Facility (24410/00)	\$950,000	\$950,000	\$0
\$395,000	\$2,200,000	\$1,805,000	\$1,564,756	Purchase / Replace Plant - Hazelmere (24410/01)	\$985,000	\$2,445,000	\$1,460,000
\$107,852	\$371,250	\$263,398	\$15,215	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility (24420/00)	\$495,000	\$495,000	\$0
\$61,741	\$210,000	\$148,260	\$0	Purchase / Replace Minor Plant and Equipment - Hazelmere (24420/02)	\$221,741	\$299,000	\$77,259



CAPITAL EXPENDITURE STATEMENT

MARCH 2023

Year to Date			On Order		Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance
Operations Team							
\$78,797	\$307,000	\$228,203	\$208,566	Purchase / Replace Vehicles - Red Hill Landfill Facility (24430/00)	\$307,000	\$307,000	\$0
\$0	\$10,000	\$10,000	\$0	Purchase Fire Fighting System/Equipment - Hazelmere (24520/07)	\$20,000	\$10,000	(\$10,000)
\$157,585	\$60,000	(\$97,585)	\$79,257	Purchase / Replace Security System - Red Hill Waste Management Facility (24530/08)	\$260,000	\$60,000	(\$200,000)
\$0	\$30,000	\$30,000	\$14,279	Purchase Information Technology & Communication Equipment - Hazelmere (24550/03)	\$40,000	\$30,000	(\$10,000)
\$23,939	\$16,497	(\$7,442)	\$0	Purchase Information Technology & Communication Equipment - Baywaste (24550/04)	\$31,825	\$22,000	(\$9,825)
\$0	\$0	\$0	\$611	Purchase Information Technology & Communication Equipment - Red Hill (24550/05)	\$10,000	\$22,000	\$12,000
\$10,909	\$120,000	\$109,091	\$8,250	Purchase / Replace Other Equipment - Red Hill Landfill Facility (24590/00)	\$120,000	\$120,000	\$0
\$0	\$15,000	\$15,000	\$0	Purchase Office Furniture and Fittings - Hazelmere Office (24610/10)	\$10,000	\$20,000	\$10,000
\$0	\$44,000	\$44,000	\$0	Purchase Furniture and Fittings - Hazelmere Workshop (24610/11)	\$32,000	\$55,000	\$23,000
\$8,119	\$1,200,000	\$1,191,881	\$625,591	Refurbish Plant - Red Hill Landfill Facility (25410/00)	\$1,598,119	\$1,200,000	(\$398,119)
\$1,502,694	\$5,826,747	\$4,324,053	\$2,680,635		\$5,950,947	\$6,398,922	\$447,975



CAPITAL EXPENDITURE STATEMENT

MARCH 2023

Year to Date			On Order		Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance
Projects Team							
\$314,417	\$617,257	\$302,840	\$0	Construct Workshop No 3 - Red Hill Landfill Facility (24250/08)	\$314,417	\$617,257	\$302,840
\$1,902,972	\$459,459	(\$1,443,513)	\$640,651	Construct Wood Waste to Energy Building - HRRP (24259/05)	\$3,311,091	\$459,459	(\$2,851,632)
\$0	\$0	\$0	\$0	Construct Community Recycling Centre (CRC) - HRRP (24259/06)	\$0	\$129,906	\$129,906
\$2,152,476	\$2,668,372	\$515,896	\$11,782	Construct Commercial Transfer Station - HRRP (24259/10)	\$4,361,150	\$2,668,372	(\$1,692,778)
\$71,520	\$249,976	\$178,456	\$313,977	Upgrade Power Supply to Workshop No 2 - Red Hill Landfill Facility (24259/15)	\$399,976	\$249,976	(\$150,000)
\$22,206	\$0	(\$22,206)	\$2,579	Install Power Supply to Lots 8 9 & 10 - Red Hill Landfill Facility (24259/16)	\$46,326	\$538,326	\$492,000
\$424,010	\$1,260,612	\$836,602	\$4,527	Construct Wood Waste to Energy Building (Commissioning) - HRRP (24259/18)	\$565,869	\$1,680,869	\$1,115,000
\$0	\$91,000	\$91,000	\$0	Construct Wood Waste to Energy Dry Char Storage Facility - HRRP (24259/19)	\$91,000	\$91,000	\$0
\$39,150	\$0	(\$39,150)	\$0	Construct Wood Waste to Energy Bucket Extension - HRRP (24259/20)	\$39,150	\$0	(\$39,150)
\$296,340	\$0	(\$296,340)	\$10,937	Construct Wood Waste to Energy Project (EMRC WWtE Step-In) - HRRP (24259/21)	\$296,340	\$0	(\$296,340)
\$0	\$200,000	\$200,000	\$0	Wood Waste to Energy Plant - Fire Protection - HRRP (24259/22)	\$0	\$200,000	\$200,000
\$183,361	\$150,000	(\$33,361)	\$378,007	Construct Class III Cell Stage 17 - Red Hill Landfill Facility (24310/21)	\$628,677	\$1,068,677	\$440,000
\$0	\$0	\$0	\$0	Design and Construct Class IV Cell Stage 2 - Red Hill Landfill Facility (24330/04)	\$100,000	\$0	(\$100,000)



CAPITAL EXPENDITURE STATEMENT

MARCH 2023

Year to Date			On Order		Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance
Projects Team							
\$4,641	\$324,000	\$319,359	\$13,035	Design and Construct Class IV Cell Stage 3 - Red Hill Landfill Facility (24330/05)	\$90,589	\$1,297,003	\$1,206,414
\$0	\$150,000	\$150,000	\$0	Construct Roads / Carparks - Red Hill Landfill Facility (24370/00)	\$248,319	\$248,319	\$0
\$432	\$682,751	\$682,319	\$0	Construct Access Road to Lots 8 9 10 - Red Hill Landfill Facility (24370/02)	\$75,751	\$682,751	\$607,000
\$4,697	\$198,842	\$194,145	\$173,160	Resource Recovery Park - Noise Control Fencing (24394/06)	\$198,842	\$198,842	\$0
\$152,448	\$90,000	(\$62,448)	\$0	Construct FOGO Processing Area - Red Hill Landfill Facility (24395/05)	\$160,209	\$90,000	(\$70,209)
\$0	\$0	\$0	\$0	Undertake FOGO Reference Site Tours (24395/06)	\$0	\$37,500	\$37,500
\$51,052	\$267,093	\$216,041	\$0	Implementation of the FOGO Recovery Strategy (24395/07)	\$96,144	\$356,144	\$260,000
\$0	\$100,000	\$100,000	\$0	Construct Monitoring Bores - Red Hill Landfill Facility (24396/00)	\$150,000	\$150,000	\$0
\$66,533	\$335,327	\$268,794	\$0	Wood Waste to Energy Utilities/Infrastructure - HRRP (24399/11)	\$66,533	\$335,327	\$268,794
\$124	\$400,000	\$399,876	\$0	Liquid Waste Project - Red Hill Landfill Facility (24399/16)	\$124	\$1,775,931	\$1,775,807
\$85,373	\$2,850,000	\$2,764,627	\$12,305	Air Pollution Control Residue Facility (APCR) - Red Hill Landfill Facility (24399/21)	\$1,520,000	\$2,850,000	\$1,330,000
\$0	\$180,000	\$180,000	\$0	Extension of Sewer Line from WWtE to Sewer Sump & existing ATU - HRRP (24399/23)	\$0	\$180,000	\$180,000
\$0	\$294,405	\$294,405	\$0	Sewer Line from Lakes Rd to Mary St - HRRP (24399/24)	\$0	\$294,405	\$294,405
\$0	\$99,900	\$99,900	\$0	Noise Barrier for Hammer Mill - HRRP (24399/26)	\$0	\$99,900	\$99,900



CAPITAL EXPENDITURE STATEMENT

MARCH 2023

Year to Date			On Order	Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance
Projects Team						
\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000
\$0	\$0	\$0	\$0	\$550,000	\$0	(\$550,000)
\$1,236	\$0	(\$1,236)	\$0	\$250,000	\$0	(\$250,000)
\$0	\$24,020	\$24,020	\$0	\$0	\$24,020	\$24,020
\$9,961	\$0	(\$9,961)	\$0	\$9,961	\$25,000	\$15,039
\$0	\$0	\$0	\$0	\$0	\$550,000	\$550,000
\$0	\$25,000	\$25,000	\$10,666	\$0	\$25,000	\$25,000
\$0	\$300,000	\$300,000	\$0	\$0	\$964,000	\$964,000
\$0	\$250,000	\$250,000	\$0	\$250,000	\$250,000	\$0
\$0	\$150,000	\$150,000	\$0	\$150,000	\$150,000	\$0
\$0	\$0	\$0	\$0	\$25,000	\$25,000	\$0
\$0	\$0	\$0	\$0	\$0	\$60,000	\$60,000
\$0	\$30,000	\$30,000	\$0	\$30,000	\$30,000	\$0



CAPITAL EXPENDITURE STATEMENT

MARCH 2023

Year to Date			On Order	Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
Projects Team							
\$12,135	\$30,000	\$17,865	\$0	Purchase of Equipment for Testing of Basic Parameters - Waste Environment (24590/11)	\$24,000	\$30,000	\$6,000
\$5,795,084	\$12,478,014	\$6,682,930	\$1,571,625		\$14,049,468	\$18,482,984	\$4,433,516
\$7,377,650	\$18,709,761	\$11,332,111	\$4,252,855	TOTAL CAPITAL EXPENDITURE	\$20,256,915	\$25,690,906	\$5,433,991



STATEMENT OF FINANCIAL POSITION

MARCH 2023

Actual June 2022	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
Current Assets					
\$5,820,110	\$6,301,920	Cash and Cash Equivalents	\$8,245,441	\$3,147,244	\$5,098,197 (F)
\$75,253,152	\$76,639,606	Investments	\$69,501,097	\$68,000,000	\$1,501,097 (F)
\$4,089,645	\$3,988,243	Trade and Other Receivables	\$2,988,058	\$2,987,058	\$1,000 (F)
\$16,301	\$54,853	Inventories	\$39,035	\$39,035	\$0 (F)
\$28,039	\$429,783	Other Assets	\$67,382	\$67,382	\$0 (F)
\$85,207,247	\$87,414,405	Total Current Assets	\$80,841,013	\$74,240,719	\$6,600,294 (F)
Current Liabilities					
\$6,148,741	\$4,918,688	Trade and Other Payables	\$6,201,968	\$6,201,968	\$0 (F)
\$1,929,017	\$1,929,017	Provisions	\$1,920,181	\$1,920,181	\$0 (F)
\$8,077,758	\$6,847,705	Total Current Liabilities	\$8,122,149	\$8,122,149	\$0 (F)
\$77,129,489	\$80,566,700	Net Current Assets	\$72,718,864	\$66,118,570	\$6,600,294 (F)
Non Current Assets					
\$47,850,257	\$47,850,257	Land	\$47,850,257	\$47,850,257	\$0 (F)
\$7,813,771	\$7,626,556	Buildings	\$26,179,915	\$23,363,403	\$2,815,951 (F)
\$22,308,519	\$21,654,236	Structures	\$29,854,048	\$35,130,271	(\$5,276,223) (U)
\$12,431,581	\$12,048,818	Plant	\$18,104,193	\$19,079,688	(\$975,495) (U)
\$547,031	\$447,809	Equipment	\$1,917,169	\$1,689,881	\$227,288 (F)
\$178,276	\$161,794	Furniture and Fittings	\$183,087	\$230,507	(\$47,420) (U)
\$30,210,173	\$36,132,335	Work in Progress	\$17,536,763	\$17,536,763	\$0 (F)
\$121,339,608	\$125,921,805	Total Non Current Assets	\$141,625,432	\$144,880,770	(\$3,255,899) (U)
Non Current Liabilities					
\$27,709,744	\$28,561,627	Provisions	\$32,230,834	\$31,838,528	(\$392,306) (U)
\$27,709,744	\$28,561,627	Total Non Current Liabilities	\$32,230,834	\$31,838,528	(\$392,306) (U)
\$170,759,353	\$177,926,878	Net Assets	\$182,113,462	\$179,160,812	\$2,952,089 (F)
Equity					
\$71,139,293	\$77,146,185	Accumulated Surplus/Deficit	\$94,035,278	\$94,035,278	\$0 (F)
\$36,883,537	\$36,883,537	Asset Revaluation Reserve	\$37,157,892	\$37,157,892	\$0 (F)
\$56,729,631	\$56,729,631	Cash Backed Reserves	\$45,390,272	\$45,390,272	\$0 (F)
\$6,006,892	\$7,167,525	Net change in assets from operations	\$5,530,020	\$2,577,370	\$2,952,650 (F)
\$170,759,353	\$177,926,878	Total Equity	\$182,113,462	\$179,160,812	\$2,952,650 (F)



CASH AND INVESTMENTS MARCH 2023

Actual June 2022	Actual Year to Date		Full Year		
			Forecast	Budget	Variance
Municipal Cash and Investments					
5,816,060	6,297,870	Cash at Bank - Municipal Fund 01001/00	7,104,427	2,006,230	5,098,197 (F)
4,050	4,050	Cash on Hand 01019/00 - 02	4,050	4,050	0 (F)
18,270,369	22,497,412	Investments - Municipal Fund 02021/00	21,047,286	22,660,078	(1,612,792) (U)
24,090,479	28,799,332	Total Municipal Cash	28,155,763	24,670,358	3,485,405 (F)
Restricted Cash and Investments					
2,207,861	2,226,437	Restricted Investments - Plant and Equipment 02022/01	744,742	10,681	734,061 (F)
4,509,687	4,547,630	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	5,024,020	4,964,929	59,091 (F)
20,460,811	10,271,055	Restricted Investments - Future Development 02022/03	20,412,005	13,134,832	7,277,173 (F)
2,107,483	2,125,215	Restricted Investments - Environmental Monitoring Red Hill 02022/04	2,327,221	2,300,936	26,285 (F)
742,057	748,300	Restricted Investments - Class IV Cells Red Hill 02022/07	743,026	879,352	(136,326) (U)
17,764,498	8,258,072	Restricted Investments - Secondary Waste Processing 02022/09	10,138,038	16,286,784	(6,148,746) (U)
2,535,771	2,557,106	Restricted Investments - Class III Cells 02022/10	2,806,872	2,120,087	686,785 (F)
5,345,394	5,390,369	Restricted Investments - EastLink Relocation 02022/13	5,479,583	5,343,168	136,415 (F)
0	15,813,449	Restricted Investments - Committed Funds 02022/14	0	0	0 (F)
253,152	1,139,606	Restricted Investments - Accrued Interest 02022/19	813,643	349,503	464,140 (F)
1,056,069	1,064,955	Restricted Investments - Long Service Leave 02022/90	1,101,625	1,086,614	15,011 (F)
56,982,783	54,142,194	Total Restricted Cash	49,590,775	46,476,886	3,113,889 (F)
81,073,262	82,941,526	TOTAL CASH AND INVESTMENTS	77,746,538	71,147,244	6,599,294 (F)

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

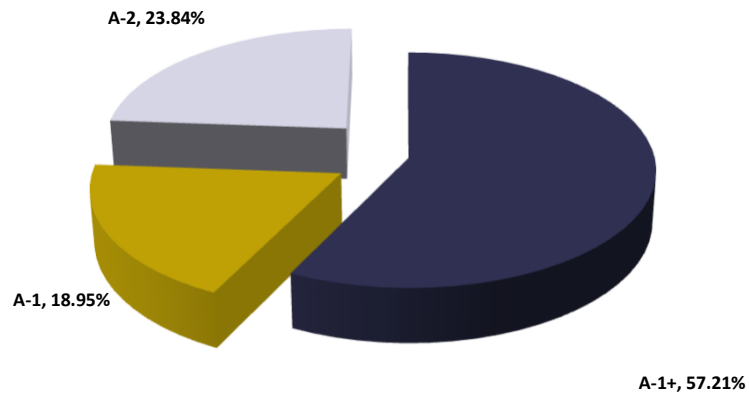
EMRC Investment Report

March 2023

I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	Short Term % Portfolio	Investment Maximum %
AA-	A-1+	57.21%	100.00%
A	A-1	18.95%	100.00%
BBB	A-2	23.84%	40.00%
		100.00%	

Investment by S&P Rating



II. Single Entity Exposure

	S&P Long Term Rating	S&P Short Term Rating	Short Term % Portfolio
ANZ Banking Group	AA-	A-1+	0.00%
AMP	BBB	A-2	12.23%
NAB	AA-	A-1+	9.78%
Westpac / St. George Bank	AA-	A-1+	23.59%
Suncorp	A+	A-1	14.67% *
BOQ / ME Bank	BBB+	A-2	11.61%
Commonwealth Bank	AA-	A-1+	23.84%
ING	A	A-1	2.45%
Macquarie Bank	A+	A-1	1.83%
			100.00%

* Non-Fossil Fuel ADI (Authorised Deposit Taking Institution)

III. Term to Maturity Framework

Maturity Profile	Investment Policy Guidelines		
	% Portfolio	% Min	% Max
Less Than 1 Year	100.00%	40%	100%
Greater than 1 year & less than or equal to 3 years	0.00%	0%	60%
		100.00%	

IV. Fossil Fuel Divestment

	% Portfolio	
Non-Fossil Fuel ADI's	14.67%	
Fossil Fuel ADI's	85.33%	
		100.00%

14.3 FINANCIAL REPORT FOR PERIOD ENDED 30 APRIL 2023

D2023/08053

PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the EMRC's financial performance for the period ended 30 April 2023.

KEY POINTS

- Significant year to date budget variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income as at 30 April 2023 have been identified and are reported on in the body of the report.

RECOMMENDATIONS

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 30 April 2023.

SOURCE OF REPORT

Chief Financial Officer

BACKGROUND

- 1 It is a requirement of the *Local Government (Financial Management) Regulations 1996* (r.34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.
- 2 Submitted to each meeting of Council is a financial report and summaries which provide an overview of year to date budget performance for operating activities and capital works. Variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income are reported on in the body of the report. Also included are end of year forecasts by nature and type for operating activities and end of year forecasts for each capital works project. These forecasts are reviewed regularly in order to provide an accurate forecast of the end of year result.

REPORT

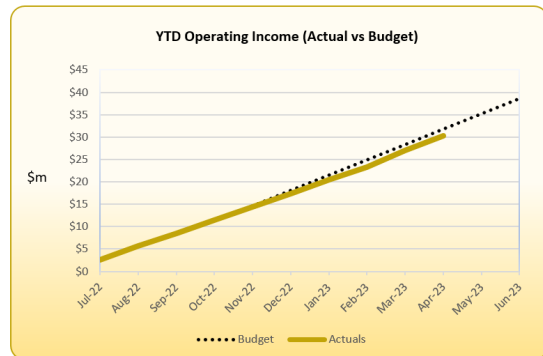
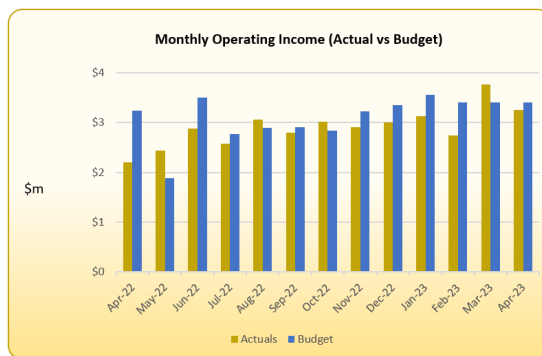
- 3 Outlined below are financial statements for the period ended 30 April 2023. Where possible the year to date monthly budget allocations will be reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.

Statement of Comprehensive Income - Nature and Type (refer Attachment 1)

4 The net operating result as at 30 April 2023 is a favourable variance of \$5,206,081 (182.93%) against budget. The following information is provided on key aspects of Council’s year to date financial performance:

5

Operating Income	Actuals for the Year	An unfavourable variance of \$1,284,007 (4.07%)
	End of Year Forecasts	An unfavourable variance of \$2,769,223 (7.17%)



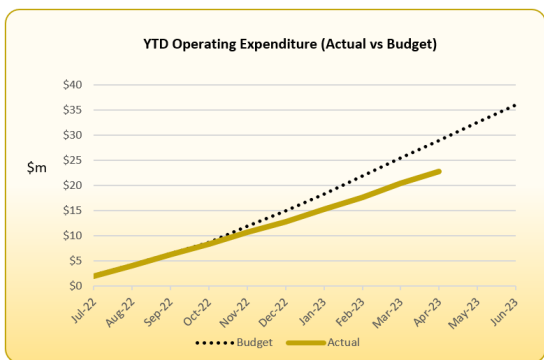
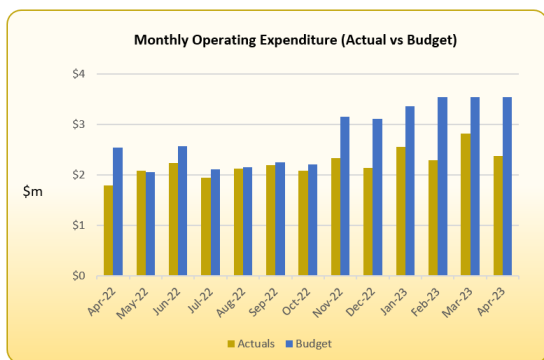
Operating Income Variances previously reported to Council

- 6 Year to date Net User Charges (User Charges less Land Fill Levy Charges) of \$19,893,806 is below the budget by \$4,205,114 (17.45%). Major variances relate to lower than budgeted year to date income from Member Councils. This is partially offset by higher than budgeted year to date commercial tonnes, an increase in the Landfill Levy income of \$3,984,808 (54.48%) and Secondary Waste Income of \$1,244,013 (55.68%) as a result of the delay in the East Rockingham Waste to Energy Project [ERWTE] project.
- 7 The full year Net User Charges (User Charges less Land Fill Levy Charges) has been forecast to be \$6,323,332 (21.23%) is below the budget of \$29,785,295. Major variances relate to lower than budgeted forecast income from Member Councils. This is partially offset by higher than budgeted forecast commercial tonnes, an increase in the Landfill Levy income of \$4,671,654 (54.49%) and Secondary Waste Income of \$1,827,352 (75.03%) as a result of the delay in the East Rockingham Waste to Energy Project [ERWTE] project.
- 8 Year to date Special Charges of \$518,207 is below the budget by \$68,777 (11.72%). This relates specifically to the Waste Education levy income lower than budget due to the lower than budgeted tonnages received from Member Councils as at 30 April 2023.
- 9 Year to date Interest on Municipal Cash Investments of \$264,566 is above the budget by \$206,246 (353.65%) due to the increase in investment rates during the July 2022 - April 2023 period.
- 10 The full year Interest on Municipal Cash Investments of \$471,951 has been forecast to be above the budget by \$401,951 (574.22%) due to the increase in investment rates during the 2022/2023 financial year.
- 11 Year to date Interest on Restricted Cash Investments of \$1,551,251 is above the budget by \$876,751 (129.99%) due to the increase in investment rates during the July 2022 - April 2023 period.
- 12 The full year Interest on Restricted Cash Investments of \$1,946,599 has been forecast to be above the budget by \$1,137,146 (140.48%) due to the increase in investment rates during the 2022/2023 financial year.

13 Year to date Reimbursements is above the budget by \$637,474 (47.48%). Major variances relate to a reimbursement of costs totalling \$163,045 associated with the Woodside Project, a \$45,455 reimbursement of legal costs from the City of Belmont, higher than budget reimbursement of costs of \$132,127 relating to the Baywaste Transfer Station, a reimbursement of costs totalling \$243,625 associated with the purchase of FOGO caddys and liners for the City of Bayswater, Town of Bassendean and the City of Nedlands, \$101,717 associated with the power poles and Hazelmere Woodwaste project and a \$41,232 reimbursement relating to the portability of staff long service leave. This is partially offset by lower than budgeted reimbursements from the Coppin transfer station. The full year Reimbursements has been forecast to be \$397,130 (24.65%) above the budget of \$1,611,291.

14 There were no further significant Operating Income variances as at 30 April 2023.

15	Operating Expenditure	Actuals for the Year	An underspend variance of \$5,876,582 (20.49%)
		End of Year Forecasts	An underspend variance of \$6,683,567 (18.55%)



Operating Expenditure Variances previously reported to Council

16 Year to date Salary Expenses of \$8,788,060 is below the budget by \$1,026,611 (10.46%). This variance relates to budgeted positions yet to be filled together with unfilled vacant positions.

17 Year to date Contract Expenses of \$6,438,641 is below the budget by \$884,574 (12.08%) due to the timing of various projects, projects no longer being undertaken or projects that have been underspent from different business units. Areas where the expenditures are lower than budget for various directorates/business units include: CEO's (\$52,158), Business Support (\$349,781), Sustainability (\$12,843), Operations (\$281,640) and Projects (\$188,152).

18 Year to date Material Expenses of \$1,121,159 is below the budget by \$400,229 (26.31%) due to the timing of various projects, projects no longer being undertaken or projects that have been underspent from different business units. Areas where the expenditures are lower than budget for various directorates/business units include: CEO's (\$84,681), Business Support (\$96,625), Operations (\$375,574) and Projects (\$26,214). This is off-set by higher than budget in the Sustainability directorates/business unit of \$182,866 which relates to the purchase of caddies and liners for external clients (\$243,625). This expenditure has been reimbursed as outlined in the Operating Income section above. The full year Material Expenses has been forecast to be \$348,773 (17.98%) below the budget of \$1,939,704.

19 Year to date Utility expenses of \$269,287 is below the budget of \$300,210 by \$30,923 (10.30%). The major variance relates to lower than budget electricity expenses (\$7,093), telephone expenses (\$20,328) and Water Consumption and Service Charge Expenses (\$3,402).

- 20 Year to date Fuel Expenses of \$1,163,385 is above the budget by \$316,595 (37.39%). The variance is attributable to the higher purchase price of diesel fuel compared to budget. The full year Fuel Expenses has been forecast to be \$266,026 (26.17%) above the budget of \$1,016,373.
- 21 Year to date Depreciation Expenses is below the budget by \$492,352 (14.04%). Major variances relate to the lower depreciation expense of \$583,701 due to the lower level of capital expenditure as at 30 April 2023. This is offset by a higher Cell Usage depreciation of \$91,349 due to the additional tonnages received as at 30 April 2023 as a result of the delay in the ERWtE project and additional commercial tonnages received. The full year Depreciation Expenses has been forecast to be \$587,306 (13.70%) below the budget of \$4,286,463.
- 22 Year to date Miscellaneous Expenses of \$707,458 is below the budget by \$4,086,463 (85.24%). This is due mainly to the delay ERWtE project (\$3,685,356) as well as the timing of various projects from different business units. Areas where the expenditures are lower than budget for various directorates/business units include: CEO's (\$58,017), Business Support (\$29,381), Sustainability (\$94,673), Operations (\$201,089) and Projects (\$17,948).
- 23 The full year Miscellaneous Expenses has been forecast to be \$5,069,197 (80.88%) below the budget of \$6,267,356. The major variance relates primarily to the disposal charges associated with the delay in the ERWtE project (\$4.9m).
- 24 Year to date Provision Expenses of \$963,516 is above the budget by \$312,409 (47.98%). The variance is attributable to the tonnes from Member Councils still going to the Red Hill Waste Management Facility (RHWMF) as a result of the delay in the ERWTE project together with additional commercial tonnes compared to budget. The full year Provision Expenses has been forecast to be \$392,306 (53.18%) above the budget of \$737,674.
- 25 Year to date Cost Allocations of \$85,075 is below the budget by \$430,845 (83.51%). This variance relates to internal costs allocated to various projects and specifically capital expenditure projects that have been budgeted to utilise the EMRC's plant and labour as well as the timing of various projects. The full year Cost Allocations has been forecast to be \$139,116 (73.72%) below the budget.
- 26 Year to date Carrying Amount of Assets Disposed Of totalling \$102,750 is below the budget by \$24,169 (19.04%). This variance relates to the sale of plant and vehicles that have not as yet achieved their change over period and have not been sold.
- 27 The full year Carrying Amount of Assets Disposed Of has been forecast to be \$164,033 (67.09%) above the budget of \$244,487. Major variances relate to the sale of plant and vehicles that have achieved their change over period and will be sold. Also included in this value is the demolition and write off of the Hazelmere house forecast to be approximately \$94k.
- 28 There were no further significant Operating Expenditure variances as at 30 April 2023.

Other Expenditure	Actuals for the Year	Nil
	End of Year Forecast	An unbudgeted payment of \$1,575,000

- 29 The amount of \$1.575m relates specifically to the contribution to participating member councils of the FOGO contribution adjustment. No budget provision was provided for this expenditure.
- 30 There were no significant Other Expenditure variances as at 30 April 2023.

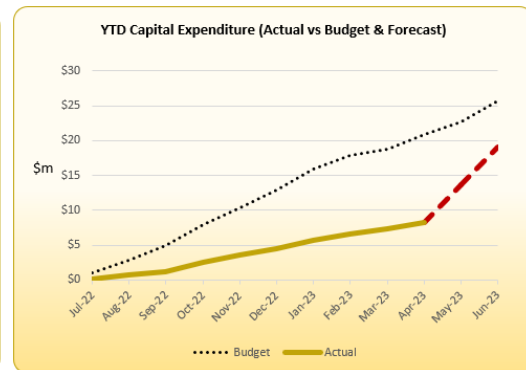
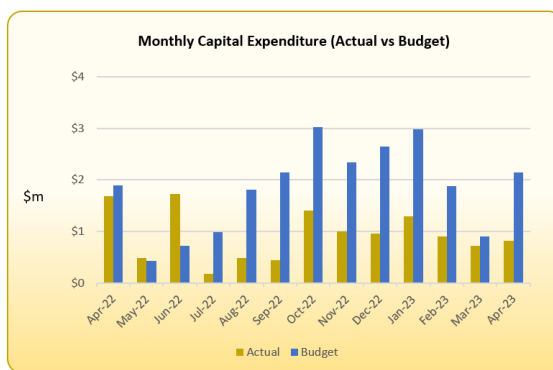
Other Comprehensive Income	Actuals for the Year	A favourable variance of \$613,506
	End of Year Forecasts	A favourable variance of \$613,506

31 An amount of \$613,506 was received during January 2023 relating to a second payment associated with the Lehmann Brothers liquidation. No budget provision was provided for the receipt of this income.

32 There were no significant Other Comprehensive Income variances as at 30 April 2023.

33 **Capital Expenditure Statement (refer Attachment 2)**

Capital Expenditure	Actuals for the Year	An underspend variance of \$10,408,271
	End of Year Forecasts	An underspend variance of \$6,630,501



Capital Expenditure Variances

34 An underspend variance of \$11,816,693 existed as at 30 April 2023 when compared to the budget of \$20,013,589.

35 Capital expenditure totalling \$8,196,896 has been undertaken to 30 April 2023 with the major capital expenditure being undertaken on the following:

- WWtE Project - HRRP - \$2,567,629;
- Construct Commercial Transfer Station - HRRP - \$2,162,822;
- Purchase/Replace Plant - HRRP - \$690,000;
- Purchase/Replace Plant - RHWMF - \$636,569.
- Construct WWtE Building (Pre-Commissioning Costs) - HRRP - \$447,093;
- Construct Class III Cell Stage 17 - RHWMF - \$332,924;
- Construct Workshop No 3 - RHWMF - \$314,417;
- Purchase/Replace Security System - RHWMF - \$157,585;
- Construct FOGO Processing Area - RHWMF - \$153,897;
- Purchase/Replace Minor Plant & Equipment - RHWMF - \$140,012; and
- Purchase/Replace Vehicles - Ascot Place and RHWMF - \$124,242.

36 Full Year Capital Expenditure has been forecast to be \$6,630,501 (25.81%) below the budget of \$25,690,906.

- 37 Significant reductions to capital budgets where savings have been achieved, or where project expenditure has been deferred due to delays and/or carried forward or not required include the following:
- Air Pollution Control Residue Facility and Plant (APCR) - RHLF - \$2,678,627 (c/fwd);
 - Liquid Waste Project Building and Plant - RHLF - \$2,325,807 (c/fwd);
 - Purchase / Replace Plant - HRRP - \$1,460,000 (\$1,390,000 c/fwd);
 - Construct Class IV Cell Stage 3 - RHLF - \$1,206,414 (c/fwd);
 - Wood Waste to Energy Building Project (Pre-Commissioning Cost) - HRRP - \$1,115,000;
 - Construct Access Road to Lots 8, 9 and 10 - RHLF - \$607,000 (c/fwd);
 - Install Power to Lots 8, 9 and 10 - RHLF - \$492,000 (c/fwd);
 - Capital Improvements - EMRC Administration Building - \$458,000 (c/fwd);
 - Construct Class III Cell Stage 17 - RHLF - \$440,000 (c/fwd);
 - Construct Workshop No 3 - RHLF - \$302,840;
 - Sewer line from Lakes Rd to Mary St - HRRP - \$294,405 (c/fwd);
 - WWtE - Utilities/Infrastructure - HRRP - \$268,794 (c/fwd);
 - Implementation of the FOGO Recovery Strategy - RHLF - \$260,000 (c/fwd);
 - WWtE - Fire Protection - HRRP - \$200,000 (c/fwd);
 - Extension of Sewer Line from WWtE to Sewer Sump & Existing ATU - HRRP - \$180,000 (c/fwd); and
 - Construct Monitoring Bores - RHLF - \$150,000 (c/fwd).
- 38 This is offset by an increase in the following Capital Expenditure budget provision (including new projects) following a review of the capital expenditure program:
- Construct Waste Transfer Station - WTS (HRRP) - \$1,692,778;
- At its meeting on 24 November 2022, Council approved additional funds to the contract sum as detailed in the Confidential Report for the changes to the design and any further contract variations to Tender 2021-006 - Construction of Hazelmere Resource Recovery Park - Waste Transfer Station. However, due to the further project variations, additional funds will be required. A separate Confidential Report was tabled at the February 2023 Ordinary Meeting of Council providing more details and seeking Council's approval of additional contingency sum.
- Wood Waste to Energy Project - HRRP - \$ 2,829,003;
 - This was reviewed and approved by council at its meeting on 25 August 2023.
 - Refurbish Plant - RHLF - \$398,119;
 - Construct Hardstand No 2 - Old House Site HRRP (new project) - \$360,000;
 - Hydrant Upgrade - HRRP (new project) - \$375,000;
 - Sewer Line connection to Talloman - HRRP (new project) - \$196,236;
 - Purchase/Replace Security System - RHLF - \$200,000;
 - Construct Hardstand No 1 - Old House Site HRRP (new project) - \$160,000; and
 - Upgrade Power to Workshop No 2 - RHLF - \$150,000;

Statement of Financial Position (refer Attachment 3)

- 39 The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.
- 40 Total Equity as at 30 April 2023 totals \$178,811,365. This is an increase of \$8,052,012 from the 30 June 2022 equity of \$170,759,353.
- 41 It has been forecast that Total Equity as at 30 June 2023 will be above the original budget of \$179,160,812 by \$2,952,650.

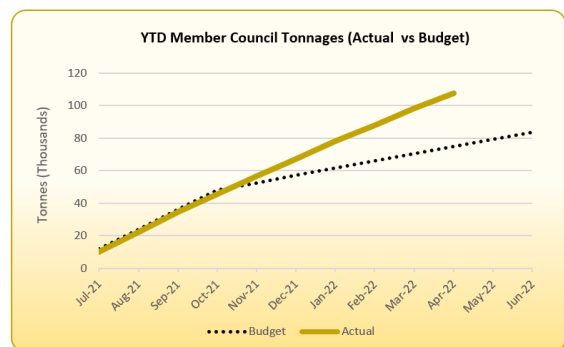
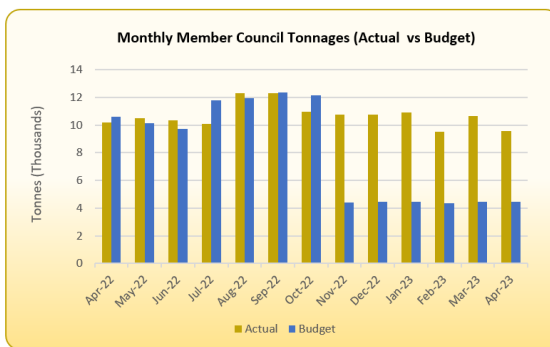
Statement of Cash and Investments (refer Attachment 4)

- 42 The level of cash and investments in the Municipal Fund as at 30 April 2023 is \$27,239,726 and Restricted Cash amount to \$53,815,533.
- 43 The net movement for the month is a decrease of \$1,885,836.
- 44 It has been currently forecast that Total Cash and Investments as at 30 June 2023 will be above the original budget of \$71,147,244 by \$6,599,294.

Investment Report (refer Attachment 5)

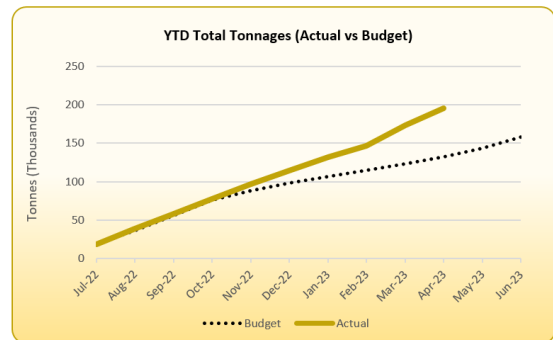
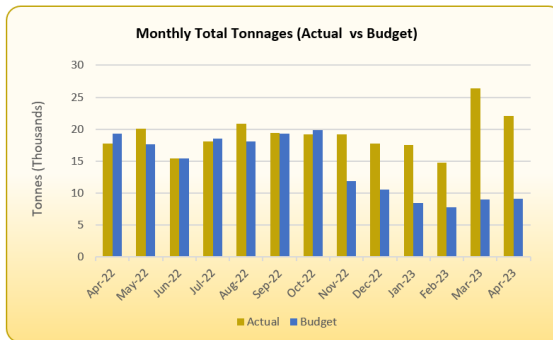
- 45 Term deposits valued at \$18,000,000 matured during April 2023 and were reinvested into further term deposits together with additional funds of \$2,000,000.

Tonnages - Member Councils



- 46 YTD tonnages received from member Councils total 107,795 tonnes compared to the budget of 74,754 tonnes. The variance is mainly as a result of the delay in the ERWTE project.
- 47 As at the same period in 2021/2022 tonnages from member Councils totalled 109,811 tonnes.

Tonnages - Total Tonnages



48 YTD total tonnages received from all sources total 195,111 tonnes compared to the budget of 132,616 tonnes. The variance is mainly as a result of the delay in the ERWTE project.

49 As at the same period in 2021/2022 tonnages received from all sources totalled 182,336 tonnes

STRATEGIC/POLICY IMPLICATIONS

50 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy.

FINANCIAL IMPLICATIONS

51 As outlined within the report and attachments.

SUSTAINABILITY IMPLICATIONS

52 Nil

RISK MANAGEMENT

Risk – Non-Compliance with Financial Regulations		
Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
<ul style="list-style-type: none"> ➤ The financial report is scrutinised by the EMRC Council to ensure that all statutory requirements are met. ➤ Internal Audit reviews to ensure compliance with Financial Regulations. ➤ External Audit confirms compliance. 		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} As outlined in the report.
City of Bayswater	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

1. Statement of Comprehensive Income by Nature and Type (D2023/08087)
2. Capital Expenditure Statement (D2023/08088)
3. Statement of Financial Position (D2023/08089)
4. Statement of Cash and Investments (D2023/08090)
5. Investment Report (D2023/08092)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 30 April 2023.

COUNCIL RESOLUTION(S)

MOVED CR THOMAS

SECONDED CR ZANNINO

THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 APRIL 2023.

CARRIED UNANIMOUSLY



STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

Year to Date			April 2023			Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance		
Operating Income								
\$31,192,932	\$31,413,238	(\$220,306)	(U)	User Charges	\$36,706,660	\$38,358,338	(\$1,651,678)	(U)
(\$11,299,126)	(\$7,314,318)	(\$3,984,808)	(U)	<u>Less Landfill Levy Charges</u>	(\$13,244,697)	(\$8,573,043)	(\$4,671,654)	(U)
\$19,893,806	\$24,098,920	(\$4,205,114)	(U)	Net User Charges	\$23,461,963	\$29,785,295	(\$6,323,332)	(U)
\$518,207	\$586,984	(\$68,777)	(U)	Special Charges	\$635,830	\$690,614	(\$54,784)	(U)
\$3,478,395	\$2,234,382	\$1,244,013	(F)	Secondary Waste Charge	\$4,262,802	\$2,435,450	\$1,827,352	(F)
\$115,009	\$117,730	(\$2,721)	(U)	Contributions	\$120,349	\$117,730	\$2,619	(F)
\$149,950	\$140,000	\$9,950	(F)	Operating Grants	\$149,950	\$163,000	(\$13,050)	(U)
\$264,566	\$58,320	\$206,246	(F)	Interest Municipal Cash Investments	\$471,951	\$70,000	\$401,951	(F)
\$1,551,251	\$674,500	\$876,751	(F)	Interest Restricted Cash Investments	\$1,946,599	\$809,453	\$1,137,146	(F)
\$1,980,164	\$1,342,690	\$637,474	(F)	Reimbursements	\$2,008,421	\$1,611,291	\$397,130	(F)
\$2,146,909	\$2,125,283	\$21,626	(F)	Other	\$2,411,585	\$2,558,840	(\$147,255)	(U)
\$146,545	\$150,000	(\$3,455)	(U)	Proceeds from Sale of Assets	\$363,000	\$360,000	\$3,000	(F)
\$30,244,802	\$31,528,809	(\$1,284,007)	(U)	Total Operating Income	\$35,832,450	\$38,601,673	(\$2,769,223)	(U)
Operating Expenditure								
\$8,788,060	\$9,814,671	\$1,026,611	(F)	Salary Expenses	\$10,690,873	\$11,862,596	\$1,171,723	(F)
\$6,438,641	\$7,323,215	\$884,574	(F)	Contract Expenses	\$8,658,871	\$9,117,051	\$458,180	(F)
\$1,121,159	\$1,521,388	\$400,229	(F)	Material Expenses	\$1,590,931	\$1,939,704	\$348,773	(F)
\$269,287	\$300,210	\$30,923	(F)	Utility Expenses	\$358,501	\$364,023	\$5,522	(F)
\$1,163,385	\$846,790	(\$316,595)	(U)	Fuel Expenses	\$1,282,399	\$1,016,373	(\$266,026)	(U)
\$0	\$0	\$0	(F)	Interest Expenses	\$0	\$0	\$0	(F)
\$323,010	\$314,120	(\$8,890)	(U)	Insurance Expenses	\$372,924	\$377,272	\$4,348	(F)
\$3,014,105	\$3,506,457	\$492,352	(F)	Depreciation Expenses	\$3,699,157	\$4,286,463	\$587,306	(F)
\$707,458	\$4,793,921	\$4,086,463	(F)	Miscellaneous Expenses	\$1,198,159	\$6,267,356	\$5,069,197	(F)
\$963,516	\$651,107	(\$312,409)	(U)	Provision Expenses	\$1,129,980	\$737,674	(\$392,306)	(U)
(\$85,075)	(\$515,920)	(\$430,845)	(U)	Costs Allocated	(\$49,580)	(\$188,696)	(\$139,116)	(U)
\$102,750	\$126,919	\$24,169	(F)	Carrying Amount of Assets Disposed Of	\$408,520	\$244,487	(\$164,033)	(U)
\$22,806,296	\$28,682,878	\$5,876,582	(F)	Total Operating Expenditure	\$29,340,736	\$36,024,303	\$6,683,567	(F)
\$7,438,506	\$2,845,931	\$4,592,575	(F)	SUBTOTAL BEFORE OTHER COMPREHENSIVE INCOME	\$6,491,714	\$2,577,370	\$3,914,344	(F)
Other Expenditure								
\$0	\$0	\$0	(F)	Distribution to Member Councils	\$1,575,200	\$0	(\$1,575,200)	(U)
\$0	\$0	\$0	(F)	Total Other Expenditure	\$1,575,200	\$0	(\$1,575,200)	(U)
\$7,438,506	\$2,845,931	\$4,592,575	(F)	NET RESULT BEFORE OTHER COMPREHENSIVE INCOME	\$4,916,514	\$2,577,370	\$2,339,144	(F)
Surplus	Surplus				Surplus	Surplus		
Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments								
(\$613,506)	\$0	\$613,506	(F)	Unrealised (Gain)/Loss	(\$613,506)	\$0	\$613,506	(F)
\$0	\$0	\$0	(F)	Realised (Gain)/Loss	\$0	\$0	\$0	(F)
(\$613,506)	\$0	\$613,506	(F)	Total (Gain)/Loss from change in Fair Value of Investments	(\$613,506)	\$0	\$613,506	(F)
Other Comprehensive Income								
\$0	\$0	\$0	(F)	Revaluation of Assets/Accumulated Depreciation Reversal	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Total Other Comprehensive Income	\$0	\$0	\$0	(F)
\$8,052,012	\$2,845,931	\$5,206,081	(F)	CHANGE IN NET ASSETS FROM OPERATIONS	\$5,530,020	\$2,577,370	\$2,952,650	(F)
Surplus	Surplus				Surplus	Surplus		

Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies; and
5. Other Operating Income - includes income from the sale of products;

(F) denotes Favourable variance and (U) denotes Unfavourable variance



CAPITAL EXPENDITURE STATEMENT

APRIL 2023

Year to Date			On Order	Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance
CEO's Team						
\$0	\$35,000	\$35,000	\$0	Purchase Information Technology & Communication Equipment - Councillors (24550/01)	\$0	\$35,000 \$35,000
\$0	\$10,000	\$10,000	\$0	Purchase Art Works (24620/00)	\$0	\$10,000 \$10,000
\$0	\$45,000	\$45,000	\$0		\$0	\$45,000 \$45,000



CAPITAL EXPENDITURE STATEMENT

APRIL 2023

Year to Date			On Order	Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance
Business Support						
\$45,445	\$186,000	\$140,555	\$0	Purchase Vehicles - Ascot Place (24440/00)	\$211,000	\$186,000 (\$25,000)
\$0	\$5,000	\$5,000	\$0	Purchase Furniture Fittings & Equipment - Corporate Services (24510/01)	\$5,500	\$10,000 \$4,500
\$34,427	\$69,000	\$34,573	\$595	Purchase Information Technology & Communication Equipment (24550/00)	\$40,000	\$105,000 \$65,000
\$0	\$223,000	\$223,000	\$0	Capital Improvement Administration Building - Ascot Place (25240/01)	\$0	\$458,000 \$458,000
\$0	\$5,000	\$5,000	\$0	Upgrade Security Equipment - Ascot Place (25530/01)	\$0	\$5,000 \$5,000
\$79,872	\$488,000	\$408,128	\$595		\$256,500	\$764,000 \$507,500



CAPITAL EXPENDITURE STATEMENT

APRIL 2023

Year to Date			On Order		Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance
Operations Team							
\$5,717	\$50,000	\$44,283	\$0	Construct Waste Management Facility Buildings - Red Hill Landfill Facility (24250/01)	\$50,000	\$68,700	\$18,700
\$457	\$65,000	\$64,543	\$0	Construct Leachate and Stormwaste Infrastructure and Siltation Ponds - Red Hill Landfill Facility (24350/01)	\$75,000	\$70,222	(\$4,778)
\$0	\$0	\$0	\$0	Leachate Pond Deepening - Red Hill Landfill Facility (24350/02)	\$100,000	\$0	(\$100,000)
\$14,276	\$60,000	\$45,724	\$2,420	Construct Drainage Diversion and Earthworks Infrastructures - Red Hill Landfill Facility (24380/00)	\$50,000	\$75,000	\$25,000
\$262	\$42,000	\$41,738	\$0	Construct Litter Fence - Redhill Landfill Facility (24394/05)	\$262	\$50,000	\$49,738
\$0	\$0	\$0	\$161,690	Construct Hardstand 1 (Old House Site) - Hazelmere (24395/09)	\$160,000	\$0	(\$160,000)
\$0	\$0	\$0	\$0	Construct Hardstand 2 (Old House Site) - Hazelmere (24395/10)	\$360,000	\$0	(\$360,000)
\$0	\$40,000	\$40,000	\$0	Air Supply lines - Waste Management Structures - Red Hill Landfill Facility (24399/10)	\$25,000	\$50,000	\$25,000
\$1,880	\$50,000	\$48,120	\$0	Gas Extraction System Wells - Red Hill Landfill Facility (24399/20)	\$50,000	\$50,000	\$0
\$636,569	\$950,000	\$313,431	\$0	Purchase / Replace Plant - Red Hill Landfill Facility (24410/00)	\$950,000	\$950,000	\$0
\$690,000	\$2,200,000	\$1,510,000	\$1,564,756	Purchase / Replace Plant - Hazelmere (24410/01)	\$985,000	\$2,445,000	\$1,460,000
\$140,012	\$412,500	\$272,488	\$15,215	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility (24420/00)	\$495,000	\$495,000	\$0
\$64,863	\$235,000	\$170,137	\$0	Purchase / Replace Minor Plant and Equipment - Hazelmere (24420/02)	\$221,741	\$299,000	\$77,259



CAPITAL EXPENDITURE STATEMENT

APRIL 2023

Year to Date			On Order		Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance
Operations Team							
\$78,797	\$307,000	\$228,203	\$208,566	Purchase / Replace Vehicles - Red Hill Landfill Facility (24430/00)	\$307,000	\$307,000	\$0
\$0	\$10,000	\$10,000	\$0	Purchase Fire Fighting System/Equipment - Hazelmere (24520/07)	\$20,000	\$10,000	(\$10,000)
\$157,585	\$60,000	(\$97,585)	\$79,257	Purchase / Replace Security System - Red Hill Waste Management Facility (24530/08)	\$260,000	\$60,000	(\$200,000)
\$0	\$30,000	\$30,000	\$14,279	Purchase Information Technology & Communication Equipment - Hazelmere (24550/03)	\$40,000	\$30,000	(\$10,000)
\$23,939	\$18,330	(\$5,609)	\$0	Purchase Information Technology & Communication Equipment - Baywaste (24550/04)	\$31,825	\$22,000	(\$9,825)
\$0	\$0	\$0	\$611	Purchase Information Technology & Communication Equipment - Red Hill (24550/05)	\$10,000	\$22,000	\$12,000
\$10,909	\$120,000	\$109,091	\$8,250	Purchase / Replace Other Equipment - Red Hill Landfill Facility (24590/00)	\$120,000	\$120,000	\$0
\$0	\$15,000	\$15,000	\$0	Purchase Office Furniture and Fittings - Hazelmere Office (24610/10)	\$10,000	\$20,000	\$10,000
\$0	\$44,000	\$44,000	\$0	Purchase Furniture and Fittings - Hazelmere Workshop (24610/11)	\$32,000	\$55,000	\$23,000
\$8,119	\$1,200,000	\$1,191,881	\$625,591	Refurbish Plant - Red Hill Landfill Facility (25410/00)	\$1,598,119	\$1,200,000	(\$398,119)
\$1,833,386	\$5,908,830	\$4,075,444	\$2,680,635		\$5,950,947	\$6,398,922	\$447,975



CAPITAL EXPENDITURE STATEMENT

APRIL 2023

Year to Date			On Order		Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance
Projects Team							
\$314,417	\$617,257	\$302,840	\$0	Construct Workshop No 3 - Red Hill Landfill Facility (24250/08)	\$314,417	\$617,257	\$302,840
\$2,165,361	\$459,459	(\$1,705,902)	\$640,451	Construct Wood Waste to Energy Building - HRRP (24259/05)	\$2,952,972	\$459,459	(\$2,493,513)
\$0	\$0	\$0	\$0	Construct Community Recycling Centre (CRC) - HRRP (24259/06)	\$0	\$129,906	\$129,906
\$2,162,822	\$2,668,372	\$505,550	\$26,782	Construct Commercial Transfer Station - HRRP (24259/10)	\$4,361,150	\$2,668,372	(\$1,692,778)
\$71,520	\$249,976	\$178,456	\$313,977	Upgrade Power Supply to Workshop No 2 - Red Hill Landfill Facility (24259/15)	\$399,976	\$249,976	(\$150,000)
\$27,621	\$0	(\$27,621)	\$2,579	Install Power Supply to Lots 8 9 & 10 - Red Hill Landfill Facility (24259/16)	\$46,326	\$538,326	\$492,000
\$447,093	\$1,400,680	\$953,587	\$4,527	Construct Wood Waste to Energy Building (Commissioning) - HRRP (24259/18)	\$565,869	\$1,680,869	\$1,115,000
\$0	\$91,000	\$91,000	\$0	Construct Wood Waste to Energy Dry Char Storage Facility - HRRP (24259/19)	\$91,000	\$91,000	\$0
\$39,150	\$0	(\$39,150)	\$0	Construct Wood Waste to Energy Bucket Extension - HRRP (24259/20)	\$39,150	\$0	(\$39,150)
\$296,585	\$0	(\$296,585)	\$10,937	Construct Wood Waste to Energy Project (EMRC WWtE Step-In) - HRRP (24259/21)	\$296,340	\$0	(\$296,340)
\$0	\$200,000	\$200,000	\$0	Wood Waste to Energy Plant - Fire Protection - HRRP (24259/22)	\$0	\$200,000	\$200,000
\$332,924	\$150,000	(\$182,924)	\$378,007	Construct Class III Cell Stage 17 - Red Hill Landfill Facility (24310/21)	\$628,677	\$1,068,677	\$440,000
\$0	\$0	\$0	\$0	Design and Construct Class IV Cell Stage 2 - Red Hill Landfill Facility (24330/04)	\$100,000	\$0	(\$100,000)



CAPITAL EXPENDITURE STATEMENT

APRIL 2023

Year to Date			On Order		Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance
Projects Team							
\$6,650	\$648,000	\$641,350	\$13,035	Design and Construct Class IV Cell Stage 3 - Red Hill Landfill Facility (24330/05)	\$90,589	\$1,297,003	\$1,206,414
\$0	\$200,000	\$200,000	\$0	Construct Roads / Carparks - Red Hill Landfill Facility (24370/00)	\$248,319	\$248,319	\$0
\$432	\$682,751	\$682,319	\$0	Construct Access Road to Lots 8 9 10 - Red Hill Landfill Facility (24370/02)	\$75,751	\$682,751	\$607,000
\$4,799	\$198,842	\$194,043	\$173,160	Resource Recovery Park - Noise Control Fencing (24394/06)	\$198,842	\$198,842	\$0
\$153,897	\$90,000	(\$63,897)	\$0	Construct FOGO Processing Area - Red Hill Landfill Facility (24395/05)	\$160,209	\$90,000	(\$70,209)
\$0	\$0	\$0	\$0	Undertake FOGO Reference Site Tours (24395/06)	\$0	\$37,500	\$37,500
\$51,200	\$296,770	\$245,570	\$0	Implementation of the FOGO Recovery Strategy (24395/07)	\$96,144	\$356,144	\$260,000
\$0	\$150,000	\$150,000	\$0	Construct Monitoring Bores - Red Hill Landfill Facility (24396/00)	\$0	\$150,000	\$150,000
\$66,533	\$335,327	\$268,794	\$0	Wood Waste to Energy Utilities/Infrastructure - HRRP (24399/11)	\$66,533	\$335,327	\$268,794
\$124	\$900,000	\$899,876	\$0	Liquid Waste Project - Red Hill Landfill Facility (24399/16)	\$124	\$1,775,931	\$1,775,807
\$100,041	\$2,850,000	\$2,749,959	\$12,305	Air Pollution Control Residue Facility (APCR) - Red Hill Landfill Facility (24399/21)	\$1,135,373	\$2,850,000	\$1,714,627
(\$7)	\$180,000	\$180,007	\$0	Extension of Sewer Line from WWtE to Sewer Sump & existing ATU - HRRP (24399/23)	\$0	\$180,000	\$180,000
(\$680)	\$294,405	\$295,085	\$0	Sewer Line from Lakes Rd to Mary St - HRRP (24399/24)	\$0	\$294,405	\$294,405
\$0	\$99,900	\$99,900	\$0	Noise Barrier for Hammer Mill - HRRP (24399/26)	\$0	\$99,900	\$99,900



CAPITAL EXPENDITURE STATEMENT

APRIL 2023

Year to Date			On Order	Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance
Projects Team						
\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000
\$11,606	\$0	(\$11,606)	\$0	\$375,000	\$0	(\$375,000)
\$1,280	\$0	(\$1,280)	\$0	\$196,236	\$0	(\$196,236)
\$0	\$24,020	\$24,020	\$0	\$0	\$24,020	\$24,020
\$9,961	\$0	(\$9,961)	\$0	\$9,961	\$25,000	\$15,039
\$0	\$0	\$0	\$0	\$0	\$550,000	\$550,000
\$7,720	\$25,000	\$17,280	\$10,666	\$0	\$25,000	\$25,000
\$0	\$300,000	\$300,000	\$0	\$0	\$964,000	\$964,000
\$202	\$250,000	\$249,798	\$0	\$200,000	\$250,000	\$50,000
\$253	\$150,000	\$149,747	\$0	\$125,000	\$150,000	\$25,000
\$0	\$0	\$0	\$0	\$25,000	\$25,000	\$0
\$0	\$0	\$0	\$0	\$0	\$60,000	\$60,000
\$0	\$30,000	\$30,000	\$0	\$30,000	\$30,000	\$0



CAPITAL EXPENDITURE STATEMENT

APRIL 2023

Year to Date			On Order	Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
Projects Team							
\$12,135	\$30,000	\$17,865	\$0	Purchase of Equipment for Testing of Basic Parameters - Waste Environment (24590/11)	\$24,000	\$30,000	\$6,000
\$6,283,638	\$13,571,759	\$7,288,121	\$1,586,425		\$12,852,958	\$18,482,984	\$5,630,026
\$8,196,896	\$20,013,589	\$11,816,693	\$4,267,655	TOTAL CAPITAL EXPENDITURE	\$19,060,405	\$25,690,906	\$6,630,501



STATEMENT OF FINANCIAL POSITION

APRIL 2023

Actual June 2022	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
Current Assets					
\$5,820,110	\$2,485,154	Cash and Cash Equivalents	\$8,245,441	\$3,147,244	\$5,098,197 (F)
\$75,253,152	\$78,570,104	Investments	\$69,501,097	\$68,000,000	\$1,501,097 (F)
\$4,089,645	\$3,963,821	Trade and Other Receivables	\$2,988,058	\$2,987,058	\$1,000 (F)
\$16,301	\$12,278	Inventories	\$39,035	\$39,035	\$0 (F)
\$28,039	\$436,004	Other Assets	\$67,382	\$67,382	\$0 (F)
\$85,207,247	\$85,467,361	Total Current Assets	\$80,841,013	\$74,240,719	\$6,600,294 (F)
Current Liabilities					
\$6,148,741	\$2,473,370	Trade and Other Payables	\$6,201,968	\$6,201,968	\$0 (F)
\$1,929,017	\$1,929,017	Provisions	\$1,920,181	\$1,920,181	\$0 (F)
\$8,077,758	\$4,402,387	Total Current Liabilities	\$8,122,149	\$8,122,149	\$0 (F)
\$77,129,489	\$81,064,974	Net Current Assets	\$72,718,864	\$66,118,570	\$6,600,294 (F)
Non Current Assets					
\$47,850,257	\$47,850,257	Land	\$47,850,257	\$47,850,257	\$0 (F)
\$7,813,771	\$7,606,058	Buildings	\$26,179,915	\$23,363,403	\$2,816,512 (F)
\$22,308,519	\$21,563,257	Structures	\$29,854,048	\$35,130,271	(\$5,276,223) (U)
\$12,431,581	\$11,863,085	Plant	\$18,104,193	\$19,079,688	(\$975,495) (U)
\$547,031	\$425,423	Equipment	\$1,917,169	\$1,689,881	\$227,288 (F)
\$178,276	\$159,989	Furniture and Fittings	\$183,087	\$230,507	(\$47,420) (U)
\$30,210,173	\$36,951,582	Work in Progress	\$17,536,763	\$17,536,763	\$0 (F)
\$121,339,608	\$126,419,651	Total Non Current Assets	\$141,625,432	\$144,880,770	(\$3,255,338) (U)
Non Current Liabilities					
\$27,709,744	\$28,673,260	Provisions	\$32,230,834	\$31,838,528	(\$392,306) (U)
\$27,709,744	\$28,673,260	Total Non Current Liabilities	\$32,230,834	\$31,838,528	(\$392,306) (U)
\$170,759,353	\$178,811,365	Net Assets	\$182,113,462	\$179,160,812	\$2,952,650 (F)
Equity					
\$71,139,293	\$77,146,185	Accumulated Surplus/Deficit	\$94,035,278	\$94,035,278	\$0 (F)
\$36,883,537	\$36,883,537	Asset Revaluation Reserve	\$37,157,892	\$37,157,892	\$0 (F)
\$56,729,631	\$56,729,631	Cash Backed Reserves	\$45,390,272	\$45,390,272	\$0 (F)
\$6,006,892	\$8,052,012	Net change in assets from operations	\$5,530,020	\$2,577,370	\$2,952,650 (F)
\$170,759,353	\$178,811,365	Total Equity	\$182,113,462	\$179,160,812	\$2,952,650 (F)



CASH AND INVESTMENTS APRIL 2023

Actual June 2022	Actual Year to Date		Full Year			
			Forecast	Budget	Variance	
Municipal Cash and Investments						
5,816,060	2,481,104	Cash at Bank - Municipal Fund 01001/00	7,104,427	2,006,230	5,098,197	(F)
4,050	4,050	Cash on Hand 01019/00 - 02	4,050	4,050	0	(F)
18,270,369	24,754,572	Investments - Municipal Fund 02021/00	21,047,286	22,660,078	(1,612,792)	(U)
24,090,479	27,239,726	Total Municipal Cash	28,155,763	24,670,358	3,485,405	(F)
Restricted Cash and Investments						
2,207,861	2,236,018	Restricted Investments - Plant and Equipment 02022/01	744,742	10,681	734,061	(F)
4,509,687	4,567,200	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	5,024,020	4,964,929	59,091	(F)
20,460,811	10,359,846	Restricted Investments - Future Development 02022/03	20,412,005	13,134,832	7,277,173	(F)
2,107,483	2,134,361	Restricted Investments - Environmental Monitoring Red Hill 02022/04	2,327,221	2,300,936	26,285	(F)
742,057	751,520	Restricted Investments - Class IV Cells Red Hill 02022/07	743,026	879,352	(136,326)	(U)
17,764,498	8,651,068	Restricted Investments - Secondary Waste Processing 02022/09	10,138,038	16,286,784	(6,148,746)	(U)
2,535,771	2,568,110	Restricted Investments - Class III Cells 02022/10	2,806,872	2,120,087	686,785	(F)
5,345,394	5,413,565	Restricted Investments - EastLink Relocation 02022/13	5,479,583	5,343,168	136,415	(F)
0	14,994,202	Restricted Investments - Committed Funds 02022/14	0	0	0	(F)
253,152	1,070,104	Restricted Investments - Accrued Interest 02022/19	813,643	349,503	464,140	(F)
1,056,069	1,069,538	Restricted Investments - Long Service Leave 02022/90	1,101,625	1,086,614	15,011	(F)
56,982,783	53,815,532	Total Restricted Cash	49,590,775	46,476,886	3,113,889	(F)
81,073,262	81,055,258	TOTAL CASH AND INVESTMENTS	77,746,538	71,147,244	6,599,294	(F)

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

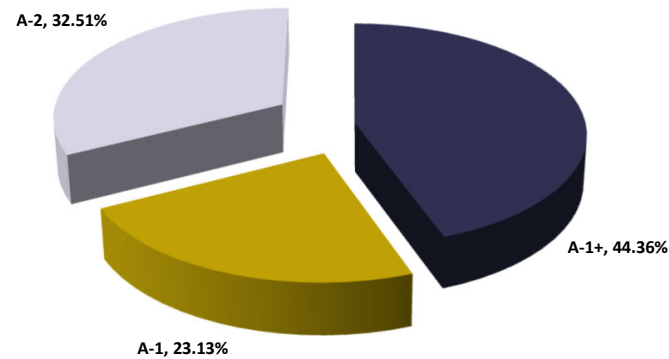
EMRC Investment Report

April 2023

I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	Short Term % Portfolio	Investment Maximum %
AA-	A-1+	44.36%	100.00%
A	A-1	23.13%	100.00%
BBB	A-2	32.51%	40.00%
		100.00%	

Investment by S&P Rating



II. Single Entity Exposure

	S&P Long Term Rating	S&P Short Term Rating	Short Term % Portfolio
ANZ Banking Group	AA-	A-1+	0.00%
AMP	BBB	A-2	12.50%
NAB	AA-	A-1+	10.00%
Westpac / St. George Bank	AA-	A-1+	18.74%
Suncorp	A+	A-1	18.75%
BOQ / ME Bank	BBB+	A-2	20.00%
Commonwealth Bank	AA-	A-1+	15.63%
ING	A	A-1	2.50%
Macquarie Bank	A+	A-1	1.88%
			100.00%

* Non-Fossil Fuel ADI (Authorised Deposit Taking Institution)

III. Term to Maturity Framework

Maturity Profile	Investment Policy Guidelines		
	% Portfolio	% Min	% Max
Less Than 1 Year	100.00%	40%	100%
Greater than 1 year & less than or equal to 3 years	0.00%	0%	60%
		100.00%	

IV. Fossil Fuel Divestment

	% Portfolio	
Non-Fossil Fuel ADI's	18.75%	
Fossil Fuel ADI's	81.25%	
		100.00%

14.4 WASTE MANAGEMENT COMMUNITY REFERENCE GROUP MEMBERSHIP

D2023/10409

PURPOSE OF REPORT

The purpose of this report is to seek Council endorsement of a nominated community member to the Waste Management Community Reference Group (WMCRG).

KEY POINT(S)

- The Waste Management Community Reference Group (WMCRG) currently comprises seven members.
- The majority of the members were endorsed by the EMRC Council at its November 2022 meeting.
- A further member was endorsed by the EMRC Council at its March 2023 meeting.
- The EMRC is now in receipt of a nomination from a community member from the City of Swan.
- A further membership change will occur at the end of June 2023 with the pending departure of the City of Kalamunda WMCRG members.

RECOMMENDATION(S)

That Council endorses the nomination of Bill Karoll as a community member of the WMCRG, such nomination expiring in October 2025.

SOURCE OF REPORT

Chief Sustainability Officer

BACKGROUND

- 1 The WMCRG was formed in 2002 with membership drawn from interested person representing the then six member Council local communities.
- 2 At the 20 June 2019 meeting of Council it was resolved:

“THAT COUNCIL:

1. *WRITE TO MS RUTH KENDALL THE DEPUTY CHAIRMAN ACKNOWLEDGING HER SERVICE ON THE WMCRG SINCE ITS INCEPTION.*
2. *ENDORSE THE RENOMINATION OF THE FOLLOWING WMCRG MEMBERS FOR A TWO (2) YEAR TERM EXPIRING ON 31 AUGUST 2021 AND ACKNOWLEDGE THEIR CONTINUING SUPPORT.*
 - *MS DIANNE KATSCHERIAN (CHAIRMAN);*
 - *MR ANTHONY FOWLER;*
 - *MS BELINDA HAMILTON;*
 - *MS CARMEL LUCK;*
 - *MR EDWIN DELL;*
 - *MR MALCOLM BARKER;*
 - *MR MARK SIMPSON; AND*
 - *MR RAY LEWIS.*

3. *ACCEPT THE AMENDED TERMS OF REFERENCE AND ROLES OF MEMBERS AND OFFICERS FORMING (ATTACHMENT 2) TO THIS REPORT.*
4. *ADVERTISE FOR EXPRESSIONS OF INTEREST FOR ADDITIONAL MEMBERSHIP IN THE WMCRG.”*

REPORT

- 3 Since 2019 the endorsed community members have taken part in numerous WMCRG meetings with some member resigning from the WMCRG between 2019 and 2022.
- 4 The role of the WMCRG Members is outlined in the Terms of Reference (previously circulated to Councillors as part of the November 2022 Council report) and includes the opportunity for the members to:
 - a. Bring to the WMCRG their expertise and experience to assist the Group
 - b. Discuss relevant issues, in accordance with the Terms of Reference
 - c. Raise items for consideration by the WMCRG. These may require an officer to research and prepare a report for the reference group’s consideration at a subsequent meeting
 - d. Provide expert advice if, and where, qualified to do so
 - e. Recognise that the EMRC is required to makes its own decisions with regard to any advice placed before it, including operating within the parameters of the Local Government Act, 1995
 - f. To be open and honest in their dealings at WMCRG meeting
 - g. To declare any vested interests
 - h. To respect any confidentiality requirements requested by the EMRC
- 5 In order to reaffirm existing members intentions to continue as a WMCRG member and to also increase the representation of the WMCRG across the five member Councils, Expressions of Interest were sought from the community via the EMRC’s Earth Carers network and the Regional Waste Education Officers group. Nominations closed on 24 October 2022 and at the time of preparing this report, seven applications had been received: Carmel Luck; Anthony Fowler; Mark Simpson; Belinda Cass; Edwin Dell; Dianne Katscherian; Alan Wicks.
- 6 Council deliberated on the applications received at its November 2022 meeting and it was resolved:

“THAT COUNCIL ENDORSE THE NOMINATIONS OF THE FOLLOWING COMMUNITY MEMBERS FOR A THREE-YEAR TERM EXPIRING IN OCTOBER 2025:

 1. *MS CARMEL LUCK*
 2. *MR ANTHONY FOWLER*
 3. *MR MARK SIMPSON*
 4. *MS BELINDA CASS (HAMILTON)*
 5. *MR EDWIN DELL*
 6. *MS DIANNE KATSCHERIAN*
 7. *MR ALAN WICKS”*

7 Subsequent to this, a further nomination was received from an interested community member residing in the Town of Bassendean and this nomination was presented to the EMRC Council for consideration at its March 2023 ordinary meeting of Council and it was resolved:

“THAT COUNCIL ENDORSES THE NOMINATION OF PENNY STEEL-BROWN AS A COMMUNITY MEMBER OF THE WMCRG, SUCH NOMINATION EXPIRING IN OCTOBER 2025.”

8 The EMRC is now in receipt of a further nomination from Mr Bill Karoll, who resides in Gidgegannup in the City of Swan. Bill is well known to the EMRC and will be a valuable addition to the WMCRG. His nomination form is attached.

9 Council endorsed members have an interest in waste management and waste education and can act as EMRC advocates when promoting waste and resource recovery initiatives. The table below indicates which local government area each of the current member resides in:

Council	Current Members
Bassendean	Penny Steel Brown
Bayswater	Carmel Luck
Kalamunda	Anthony Fowler Mark Simpson Belinda Cass
Mundaring	Edwin Dell Dianne Katscherian
Swan	Alan Wicks
Total	8

10 It is worth noting that membership of the WMCRG will be further modified at the end of June 2023 to account for the departure of the three City of Kalamunda community representatives, given Kalamunda’s impending departure as a member Council of the EMRC as at 30 June 2023.

STRATEGIC/POLICY IMPLICATIONS

11 Reporting on EMRC Strategic Policy implications align with the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027:

- Goal: Demonstrate Circular Economy Leadership
 - Target: 80% resource recovery of waste generated in the region by 2030
- Goal: To Respond to a Climate Emergency
 - Target: Infrastructure adaptation and education by 2030
 - Target: Below zero emissions by 2040
- Goal: Reduce our Environmental Impact
 - Target: Contribute to a decrease in illegal waste disposal by 2040
- Goal: To Create Value in the Community
 - Target: Source separation by 2027

FINANCIAL IMPLICATIONS

12 The costs associated with the WMCRG are included in the annual budget.

SUSTAINABILITY IMPLICATIONS

13 The WMCRG group provide feedback and input into the waste and resource recovery initiatives and activities that occur at any of the EMRC’s facilities, which all contribute towards minimising the environmental impact of waste by facilitating the sustainable use and development of resources.

RISK MANAGEMENT

Risk – The WMCRP ceases to function		
Consequence	Likelihood	Rating
Possible	Insignificant	Low
Action/Strategy		
➤ Continued liaison with the group ensures they remain engaged		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

WMCRG Nomination Form – Mr Bill Karoll (D2023/10410)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council endorses the nomination of Bill Karoll as a community member of the WMCRG, such nomination expiring in October 2025.

COUNCIL RESOLUTION(S)

MOVED CR THOMAS

SECONDED CR ZANNINO

THAT COUNCIL ENDORSES THE NOMINATION OF BILL KAROLL AS A COMMUNITY MEMBER OF THE WMCRG, SUCH NOMINATION EXPIRING IN OCTOBER 2025.

CARRIED UNANIMOUSLY



Eastern Metropolitan Regional Council (EMRC)
226 Great Eastern Highway, Belmont WA 6104
Waste Management Community Reference Group (WMCRG)
Nomination Form for a New Member (Expressions of Interest)

The Eastern Metropolitan Regional Council (EMRC) is defined by the boundaries of five Local Governments consisting of the Town of Bassendean, City of Bayswater, City of Kalamunda, Shire of Mundaring and the City of Swan

First Name _____ **Last Name** _____
Address _____ **Suburb** _____
Preferred Email _____ **Mobile No.** _____

Local Government Council you reside and for how long?

A Community Representative needs to possess the following criteria:

- a) Live or have business in the EMRC region as mentioned above.
- b) Possess a wide knowledge base and an interest in the community issues surrounding waste and recycling.
- c) Be available for a minimum of two meetings per year. All meetings are held at the EMRC, 226 Great Eastern Highway (Cnr Kalgoorlie Street), Belmont commencing at 6:00pm on a Monday evening.
- d) Be comfortable engaging with a wide range of stakeholders regarding the waste/recycling industry (residents, businesses, community groups, Council, other government and private organisations).
- e) Have the ability to research, analyse and translate waste and recycling issues in their eastern region back to the group, with recommendations and suggestions.
- f) Have the ability to work effectively in a team and individually.
- g) Update and report to the community in an effective and timely manner.

Experience and knowledge in waste management is not essential. If you think you have what it takes to represent your community on this important issue, we invite you to apply with a brief statement outlining your suitability for the role. Please provide any relevant documentation which may support your application.

Should you have any enquiries, please contact Isabelle Marie, Waste Education Coordinator on 9424 2222 or Isabelle.Marie@emrc.org.au

Please email Nomination Form to the above email or alternatively mail to WMCRG Application – Waste Services, EMRC, PO Box 234, Belmont 6984 or hand deliver to 226 Great Eastern Highway, Belmont.

14.5 REQUEST FOR TENDER RFT 2022-009 – PROVISION OF TRANSPORT SERVICES FROM HAZELMERE RESOURCE RECOVERY PARK TO EAST ROCKINGHAM AND RED HILL WASTE MANAGEMENT FACILITY

D2023/10411

PURPOSE OF REPORT

The purpose of this report is to advise Council of the results of Tender RFT 2022 - 009 Provision of Transport Services and recommend acceptance of the Tender from Appala Holdings Pty Ltd T/A Wastetrans WA for the transportation of municipal solid waste (MSW) and commercial and industrial (C&I) waste from the Hazelmere Resource Recovery Park (HRRP) Waste Transfer Station (WTS) to the East Rockingham Waste to Energy facility (ERWtE).

KEY POINT(S)

- HRRP WTS will facilitate the consolidation of participating member Council's kerb collected MSW and subsequent transportation to the ERWtE facility that is anticipated to be operational in November 2023.
- HRRP WTS will also facilitate the consolidation of member Council FOGO materials before a third-party processor collects and transports them to its treatment facility for recovery.
- A tender request for transport services was advertised via Tenderlink, local libraries and the West Australian on 17 December 2022.
- The tender closed on 20 January 2023, with three submissions received in total.

RECOMMENDATION(S)

That:

1. Council awards Tender RFT 2022-009 Provision of Transportation Services based on a fixed schedule of rates (subject to annual CPI adjustments) for two years with two optional one-year extensions at the sole discretion of the EMRC to Appala Holdings Pty Ltd T/A Wastetrans WA for an estimated total cost of \$5,973,043.00 for the transportation of municipal solid waste (MSW) and commercial & industrial (C&I) waste from HRRP to East Rockingham Waste to Energy (ERWtE) facility.
2. The CEO be authorised on behalf of the EMRC to enter into a contract with Appala Holdings Pty Ltd T/A Wastetrans WA in accordance with their submitted Tender, subject to any minor variations that may be agreed upon between the EMRC and Appala Holdings Pty Ltd T/A Wastetrans WA.

SOURCE OF REPORT

Chief Operating Officer

BACKGROUND

- 1 HRRP WTS is anticipated to receive 44,000 tonnes of MSW from the City of Swan, the City of Kalamunda and the Shire of Mundaring annually, commencing November 2023, with the view to bulk transport of the consolidated MSW and C&I waste to ERWtE facility.
- 2 HRRP WTS is anticipated to receive 40,000 tonnes of FOGO material from member Councils annually, which will be collected by a third-party processor and transported off-site for recovery. However, in a contingent situation, the EMRC may require a transport contractor to transport the FOGO material to the Red Hill Waste Management Facility (RHWMF).

- 3 For maximum efficiency while remaining compliant with all transport regulatory requirements, it is recommended that a suitable Contractor uses double-trailer truck configurations no longer than 27.5 metres in length with the ability to cart up to forty-two tonnes of waste per load.

REPORT

- 4 A request for Tender process was undertaken on 4 November 2022 for the provision of transport services; however, the EMRC terminated the portion relating to the transportation of MSW and C&I waste from HRRP to ERWtE due to the lack of compliant responses that limited EMRC’s ability to compare and ensure the most efficient Offer is recommended for contracting.

- 5 Henceforth, the EMRC developed a Request for Tender (RFT) for the provision of transport services comprised of the following separable portions:

- Collect MSW and C&I waste from HRRP WTS and transport them to the ERWtE facility. The contract term is two (2) years with two (2) one (1) year optional extensions at the sole discretion of the Principal.
- Collect FOGO from HRRP WTS and transport them to the RHWMF (only if required). The contract term is two (2) years with two (2) one (1) year optional extensions at the sole discretion of the Principal.

- 6 The RFT was advertised via Tenderlink, local Libraries, and the West Australian on 17 December 2022, and the closing date for submissions was 20 January 2023 with offers submitted by the following companies:

- Appala Holdings Pty Ltd T/A Wastetrans WA;
- All Point Nominees T/A K Trans; and
- GMG Haulage.

- 7 After the compliance check conducted by EMRC Procurement, all submissions were found to be compliant and proceeded to evaluation.

- 8 An evaluation panel of EMRC officers assessed and scored the submission on the following qualitative criteria:

Assessment Criteria	Weighting
(a) Resource Planning	30%
(b) Relevant Experience	5%
(c) Workplace Health and Safety Management (WHS)	10%
(d) Methodology	15%

- 9 Price was weighted at 40% of the evaluation.

- 10 The estimated expenditure for the portion relating to the transportation of MSW and C&I from HRRP WTS is \$4,403,808.00 (ex GST) based on the estimated waste volumes available for transportation and tendered price submitted by Appala Holdings Pty Ltd T/A Wastetrans for the transportation of C&I and MSW from the HRRP WTS to the ERWtE over a two (2) year period.

- 11 The estimated expenditure for the portion relating to the transportation of FOGO from the HRRP WTS to the RHWMF is \$1,569,235.20 over two (2) years based on the estimated waste volumes and tendered price submitted by Appala Holdings Pty Ltd T/A Wastetrans however, the EMRC may or may not require this service as it will only be utilised during a contingent situation.

- 12 The submission from Appala Holdings Pty Ltd T/A Wastetrans for the transportation of C&I and MSW from the HRRP WTS to ERWtE is based on a fixed schedule of rates and is recommended for acceptance as the preferred tenderer.

STRATEGIC/POLICY IMPLICATIONS

13 Reporting on EMRC Strategic Policy implications align with the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027:

Goal: Environment Impact

Objective: Reduce our environmental impacts through efficient operations, forward thinking and supporting circular and sustainability initiatives in the region

FINANCIAL IMPLICATIONS

14 Nil

SUSTAINABILITY IMPLICATIONS

15 Efficient and compliant transport of waste is part of the EMRC’s sustainability policies.

RISK MANAGEMENT

Risk – Loss of revenue for short term contract with Cleanaway.		
Consequence	Likelihood	Rating
Catastrophic	Almost certain	High
Action/Strategy		
➤ Council to authorise the CEO to enter into a contract with the recommended tenderer(s), the subject of this report.		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Supplier Company Details (D2023/10412)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That:

1. Council awards Tender RFT 2022-009 Provision of Transportation Services based on a fixed schedule of rates (subject to annual CPI adjustments) for two years with two optional one-year extensions at the sole discretion of the EMRC to Appala Holdings Pty Ltd T/A Wastetrans WA for an estimated total cost of \$5,973,043.00 for the transportation of municipal solid waste (MSW) and commercial & industrial (C&I) waste from HRRP to East Rockingham Waste to Energy (ERWtE) facility.
2. The CEO be authorised on behalf of the EMRC to enter into a contract with Appala Holdings Pty Ltd T/A Wastetrans WA in accordance with their submitted Tender, subject to any minor variations that may be agreed upon between the EMRC and Appala Holdings Pty Ltd T/A Wastetrans WA.

COUNCIL RESOLUTION(S)

MOVED CR THOMAS

SECONDED CR ZANNINO

THAT:

1. COUNCIL AWARDS TENDER RFT 2022-009 PROVISION OF TRANSPORTATION SERVICES BASED ON A FIXED SCHEDULE OF RATES (SUBJECT TO ANNUAL CPI ADJUSTMENTS) FOR TWO YEARS WITH TWO OPTIONAL ONE-YEAR EXTENSIONS AT THE SOLE DISCRETION OF THE EMRC TO APPALA HOLDINGS PTY LTD T/A WASTETRANS WA FOR AN ESTIMATED TOTAL COST OF \$5,973,043.00 FOR THE TRANSPORTATION OF MUNICIPAL SOLID WASTE (MSW) AND COMMERCIAL & INDUSTRIAL (C&I) WASTE FROM HRRP TO EAST ROCKINGHAM WASTE TO ENERGY (ERWTE) FACILITY.
2. THE CEO BE AUTHORISED ON BEHALF OF THE EMRC TO ENTER INTO A CONTRACT WITH APPALA HOLDINGS PTY LTD T/A WASTETRANS WA IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED UPON BETWEEN THE EMRC AND APPALA HOLDINGS PTY LTD T/A WASTETRANS WA.

CARRIED UNANIMOUSLY



Eastern Metropolitan Regional Council
 226 Great Eastern Highway, Ascot WA 6104
 PO Box 234, Belmont WA 6984
 T (08) 9424 2222
 E mail@emrc.org.au
www.emrc.org.au

COMPANY DIRECTOR DETAILS FORM

COMPANY PARTICULARS	
Company Name in Full:	Appala Holdings Pty Ltd
ABN / ACN:	81 265 759 040
Address of Registered Office:	2 Brook Street, Perth WA 6004
Principal Place of Business:	25 Mooney Street, Bayswater
Information on previous company names (if applicable):	Appala Holdings Pty Ltd previously operated the Perth Bin Hire business, until it's sale in May 2021.
DIRECTOR PARTICULARS	
Title:	Mr
Full Forename(s):	Jack
Surname:	Kailis
Former Name(s):	
Country / State of Residence:	Western Australia
Nationality:	Australian
Date of Birth:	14 August 1958
Date of Appointment:	4 August 1994
Telephone:	0418 913 820
Email:	jack@wastetranswa.com.au
LIST OF CONTRACTORS	
Contractor 1:	
Contractor 2:	
Contractor 3:	
Contractor 4:	
Contractor 5:	
Contractor 6:	
Contractor 7:	
Director's Signature:	
Date:	20 January 2023

Please complete and return this form with your tender submission

14.6 MAKING OF THE EMRC MEETING PROCEDURES LOCAL LAW 2023

D2023/10413

PURPOSE OF REPORT

To seek Council's instruction whether to make the *Eastern Metropolitan Regional Council Meeting Procedures Local Law 2023* (Local Law 2023) as a result of the review of the existing *Eastern Metropolitan Regional Council Standing Orders Local Law 2013* (Local Law 2013) in accordance with the requirements of the *Local Government Act 1995* (the Act).

KEY POINT(S)

- Local laws are required to be reviewed within a period of eight years from the day they commenced.
- Following a review of the existing Local Law 2013, it was recommended that they be repealed and a new Local Law 2023 be adopted.
- To facilitate this, the statutory process in accordance with section 3.12 of the Act is to be followed.
- Alternatively, Council may wish to consider the planned new phase of reforms for the *Local Government Act 1995* in relation to the standardisation to meeting procedure local laws, thus maintaining the status quo of keeping the *Local Law 2013* until the changes as a result of new phase of reforms is certain and comes into effect.

RECOMMENDATION(S)

That:

1. Council, by absolute majority in accordance with section 3.12 of the *Local Government Act 1995*, makes the *Eastern Metropolitan Regional Council Meeting Procedures Local Law 2023*.
2. Local public notice of the gazetted *Eastern Metropolitan Regional Council Meeting Procedures Local Law 2023* be given.
3. *Eastern Metropolitan Regional Council Meeting Procedures Local Law 2023* be sent to the Joint Standing Committee on Delegated Legislation within 10 working days of their gazettal in the *Government Gazette*.

SOURCE OF REPORT

Chief Executive Officer

BACKGROUND

- 1 Section 3.16 of the Act 'Periodic review of local laws' states:
“(1) *Within a period of 8 years from the day when a local law commenced or a report of a review of the local law was accepted under this section, as the case requires, a local government is to carry out a review of the local law to determine whether or not it considers that it should be repealed or amended.*”
- 2 Under the powers conferred by the Act, the EMRC Council resolved on 21 March 2013 to adopt the *EMRC Standing Orders Local Law 2013* which was published in the *Government Gazette* on 26 June 2013.

- 3 Section 3.16 of the Act stipulates the review process which incorporates the following:
- S. 3.16 (2) (a) Giving statewide public notice that the Local Government proposes to review the local law
 - S. 3.16 (2) (b) Permitting copies of the local law to be inspected or obtained
 - S. 3.16 (2) (c) Allowing 6 weeks from printing of public notice for submissions to be made
 - S. 3.16 (2a) Notice to be published and exhibited as though it were a local public notice
 - S. 3.16 (3) Local Government to consider any public submissions and prepare a report of the review for Council consideration
 - S. 3.16 (4) Any determination to repeal or amend the local law to be made by absolute majority
- 4 At the Ordinary Meeting of Council on 25 November 2021 (Ref: D2021/23182), it was resolved:
- “THAT:*
- 1. IN ACCORDANCE WITH SECTION 3.16(1) OF THE LOCAL GOVERNMENT ACT 1995, COUNCIL COMMENCES A REVIEW OF THE EASTERN METROPOLITAN REGIONAL COUNCIL STANDING ORDERS LOCAL LAW 2013.*
 - 2. IN ACCORDANCE WITH SECTION 3.16(2) OF THE LOCAL GOVERNMENT ACT 1995, LOCAL PUBLIC NOTICE BE GIVEN OF THE EMRC PROPOSING TO REVIEW THE EASTERN METROPOLITAN REGIONAL COUNCIL STANDING ORDERS LOCAL LAW 2013.”*
- 5 On Wednesday 8 December 2021 an advertisement was placed in the West Australian newspaper informing members of the public of a review of the Local Law 2013 to determine whether it should be repealed or amended. The information was available for public comment for a period of six weeks (submissions closed on 21 January 2022).
- 6 By the closing date, the EMRC had not received any public submissions.
- 7 An e-mail was sent to all Councillors on 9 May 2022 seeking feedback in respect of the review of the EMRC Standing Orders Local Law 2013. No major feedback was received from Councillors except for a couple of queries which were responded to by EMRC staff and dealt with.
- 8 An initial review of the Local Law 2013 by EMRC’s legal representative, McLeods noted that the current structure was sound and only minor amendments are required to ensure consistency with the current provisions of the Act and Regulations and the requirements of the Joint Standing Committee on Delegated Legislation. However, McLeods recommended amending the existing Local Law 2013 by making a new local law rather than by making an amendment local law. The same process is required to make an amendment local law as is required to make a new local law but the outcome of making an amendment local law is two documents (the existing local law plus the amendment local law), whereas the outcome of making a new local law is one document (a new local law which will effectively be the existing Local Law 2013 with the required amendments).
- 9 At the Agenda Briefing Forum on 13 October 2022 Council discussed the draft Meeting Procedures Local Law 2023 and the followings requested amendments have now been incorporated in the tabled Local Law 2023 forming attachment 1:
- Names of all votes are recorded in the minutes [Clause 13.2(2)]
 - All council meetings are recorded [Clause 5.14(1)]
 - Recordings of all council meetings are publicly available (on the EMRC website) [Clause 5.14(1)]
 - Removal of time limitation on the announcements by the chairperson or presiding member [Clause 4.5(c)]; and
 - Attendance at a Committee meeting as an observer for members and deputy members [Clause 5.11(2)]

10 At the ordinary Meeting of Council on 27 October 2022 (Ref: D2022/18546), it was resolved:

“*THAT:*

1. *COUNCIL, BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 3.16 OF THE LOCAL GOVERNMENT ACT 1995, REPEAL THE EMRC STANDING ORDERS LOCAL LAW 1998.*
2. *COUNCIL, COMMENCE THE PROCESS REQUIRED BY SECTION 3.12 OF THE LOCAL GOVERNMENT ACT 1995, TO MAKE THE EASTERN METROPOLITAN REGIONAL COUNCIL MEETING PROCEDURES LOCAL LAW 2023.”*

REPORT

11 On 7 December 2022 an advertisement was placed in the West Australian newspaper informing members of the public that the EMRC proposes to make a new local law relating to the *Eastern Metropolitan Regional Council Meeting Procedures Local Law 2023* for public comment for a period of six weeks (submissions closed on 20 January 2023).

12 By the closing date, the EMRC had not received any public submissions.

13 On 2 February 2023 the EMRC sent a copy of the proposed Local Law 2023 to the Minister for Local Government.

14 By e-mail dated 28 February 2023, the Department of Local Government, Sport and Cultural Industries responded and as part of their response they suggested some minor edits to the draft Local Law 2023. These edits have been considered and are included in Attachment 1 and Attachment 2 to this report.

15 The minor edits made are summarised below and form part of the tracked changes contained in Attachment 1:

- Contents Page – Page numbers have been removed in the contents page and the bottom of each page. This is to ensure that the page numbers do not clash with the Government Gazette’s existing page numbering system. The clause numbers and the clause titles are included and this is sufficient to navigate the document;
- Clause 1.1(1) – The citation title ‘Eastern Metropolitan Regional Council’ in this clause has been changed to italics;
- Clause 2.6 – This clause has been removed in its entirety as it is unnecessary. It was originally retained from the Local Law 2013 however, it is superfluous and therefore not required.
- Clause 5.14(2) – In this clause the word ‘vocal’ has been replaced with the word ‘audio’. This was picked up from the Local Law 2013 and has been updated as the previous wording was inconsistent with the new wording; and
- Final paragraph – the final paragraph/sentence was moved several lines below clause 18.3 so that the sentence is not confused as being part of clause 18.3. Also the full stop at the end of the final paragraph has been replaced with a colon instead.

16 In accordance with section 3.12(4) of the Act, the local government is to consider any submissions made and by absolute majority may make the local law as proposed or make a local law that is not significantly different from what was proposed. The minor edits proposed by the Department of Local Government, Sport and Cultural Industries, as referred to above, are not considered significantly different from what was proposed and therefore may be applied without the requirement to re-start the local law making process.

- 17 If Council resolves to make the proposed new Local Law 2023 (or one that is not significantly different to that local law) then, in accordance with the Act, the EMRC will be required to publish it in the *Government Gazette*, give a copy of the Gazetted local law to the Minister, give local public notice of the making of the local law and provide the local law to the Joint Standing Committee on Delegated Legislation along with the Explanatory Memorandum and other material required by the Minister's *Local Laws Explanatory Memoranda Directions 2010*.
- 18 The other noteworthy matter in the response from the Department is regarding the outcome of the proposed reforms to the Act, particularly regarding the Meeting Procedures Local Law.
- 19 The Minister for the Department of Local Government, Sport and Cultural Industries is planning a new phase of reforms for the *Local Government Act 1995*.
- 20 As part of these reforms, the Minister intends to introduce some degree of standardisation to meeting procedure local laws. The EMRC has been advised that depending on the final result of the reforms, it may be possible that meeting procedure local laws will be replaced with a set of regulations.
- 21 While there is nothing preventing the EMRC from making a meeting procedure local law in the meantime, it should be noted that the content of the local law will likely be impacted over the mid to long term because of the reforms.
- 22 The first part of the proposed reforms were introduced to State Parliament in February 2023 (in the *Local Government Amendment Bill 2023*). The Bill allows for regulations about meeting procedures to be made. If the Bill makes it through the Parliament with those regulation provisions intact, nothing will change until those regulations are made. Consequently, if it is assumed everything goes according to the Minister's plan, it is likely to be sometime in 2025 before the regulations come into effect. It is not known whether or not there will be a transition phase.
- 23 Given this development, it would be open to the Council to decide whether to proceed with making the proposed Local Law 2023 the new local law. The requirements of section 3.16(4) of the Act have already been met by the process to date and the outcome of the review was that little change was required.
- 24 Thus, Council have two options to consider:
- a Option 1 – Continue with the making of the EMRC Meeting Procedures Local Law 2023
 - b Option 2 – Await the outcome of the proposed reforms to the Local Government Act 1995 regarding meeting procedures local laws.
- 25 Should Council decide to proceed with Option 1, the motion to be consider is:
- That:*
1. Council, by absolute majority in accordance with section 3.12 of the Local Government Act 1995, make the Eastern Metropolitan Regional Council Meeting Procedures Local Law 2023.
 2. Local public notice of the gazetted Eastern Metropolitan Regional Council Meeting Procedures Local Law 2023 be given.
 3. Eastern Metropolitan Regional Council Meeting Procedures Local Law 2023 be sent to the Joint Standing Committee on Delegated Legislation within 10 working days of their gazettal in the Government Gazette.

26 Should Council decide to proceed with Option 2, the following alternative motion may be considered:

“That:

1. Council, by absolute majority suspends the local law making process to make the Eastern Metropolitan Regional Council Meeting Procedures Local Law 2023 and cancels the repeal of the EMRC Standing Orders Local Law 2013.
2. Council, awaits the outcome of the proposed reforms allowing for regulations about meeting procedures to be made and instructs officers to report back to Council if required.

27 EMRC officers recommend Option 1 as there remains uncertainty when the outcome of the proposed reforms to the Act will be in effect. As the current review has been undertaken, there is merit proceeding and make the Local Law 2023.

STRATEGIC/POLICY IMPLICATIONS

28 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy:

Target: Sustainability integrated into management processes.

FINANCIAL IMPLICATIONS

29 Nil

SUSTAINABILITY IMPLICATIONS

30 Nil

RISK MANAGEMENT

Risk – Failure to comply with section 3.16 of the Local Government Act 1995 by not conducting the required periodic review of local laws

Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
<p>➤ Council to resolve to repeal the <i>Eastern Metropolitan Regional Council Standing Orders Local Law 2013</i> pursuant to section 3.16 of the <i>Local Government Act 1995</i> and commence the process to replace it with the proposed new <i>Eastern Metropolitan Regional Council Meeting Procedures Local Law 2023</i></p>		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

1. Draft Eastern Metropolitan Regional Council *Meeting Procedures Local Law 2023* with Tracked Changes (D2023/10414)
2. Final Eastern Metropolitan Regional Council *Meeting Procedures Local Law 2023* (D2023/10415)

VOTING REQUIREMENT

Absolute Majority

RECOMMENDATION(S)

That:

1. Council, by absolute majority in accordance with section 3.12 of the *Local Government Act 1995*, makes the *Eastern Metropolitan Regional Council Meeting Procedures Local Law 2023*.
2. Local public notice of the gazetted *Eastern Metropolitan Regional Council Meeting Procedures Local Law 2023* be given.
3. *Eastern Metropolitan Regional Council Meeting Procedures Local Law 2023* be sent to the Joint Standing Committee on Delegated Legislation within 10 working days of their gazettal in the *Government Gazette*.

COUNCIL RESOLUTION(S)

MOVED CR THOMAS

SECONDED CR ZANNINO

THAT:

1. COUNCIL, BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 3.12 OF THE LOCAL GOVERNMENT ACT 1995, MAKES THE EASTERN METROPOLITAN REGIONAL COUNCIL MEETING PROCEDURES LOCAL LAW 2023.
2. LOCAL PUBLIC NOTICE OF THE GAZETTED EASTERN METROPOLITAN REGIONAL COUNCIL MEETING PROCEDURES LOCAL LAW 2023 BE GIVEN.
3. EASTERN METROPOLITAN REGIONAL COUNCIL MEETING PROCEDURES LOCAL LAW 2023 BE SENT TO THE JOINT STANDING COMMITTEE ON DELEGATED LEGISLATION WITHIN 10 WORKING DAYS OF THEIR GAZETTAL IN THE GOVERNMENT GAZETTE.

CARRIED UNANIMOUSLY

Draft 14/9/22

EMRC

Style Definition: TOC 1: Tab stops: 15.9 cm, Right,Leader: ...

Style Definition: TOC 2

MEETING PROCEDURES LOCAL LAW 2023

Local Government Act 1995
Eastern Metropolitan Regional Council

Meeting Procedures Local Law 2023

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Local Government Act 1995
Eastern Metropolitan Regional Council

Meeting Procedures Local Law 2023

Under the powers conferred by the Local Government Act 1995 and all other enabling powers, the Council of the Eastern Metropolitan Regional Council resolved on _____ to make the following local law.

Part 1 - Preliminary

1.1 Short title

- (1) This is the *Eastern Metropolitan Regional Council Meeting Procedures Local Law 2023*.
- (2) In the clauses that follow, this local law is referred to as 'this Local Law'.

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1.2 Commencement

This local law commences 14 days after it is published in the Government Gazette.

1.3 Application and intent

- (1) This Local Law contains the rules that apply to the conduct of meetings of the Council and its committees.
- (2) All meetings are to be conducted in accordance with the Act, the Regulations and this local law.
- (3) This Local Law is intended to result in –
 - (a) better decision making by the Council and its committees;
 - (b) the orderly conduct of meetings;
 - (c) better understanding of the process of conducting meetings; and
 - (d) more efficient and effective use of time at meetings.

1.4 Defined terms

In this Local Law unless the context otherwise requires -

absolute majority has the meaning given to it in the Act;

Act means the *Local Government Act 1995*;

CEO means the Chief Executive Officer or Acting Chief Executive Officer for the time being of the EMRC;

Chairperson means the Chairperson of the EMRC elected under the Establishment Agreement;

Code of Conduct means the EMRC Code of Conduct for Council Members, Committee Members and Candidates;

committee means a committee of the Council established under section 5.8 of the Act;

Council means the Council of the EMRC;.

Deputy Chairperson means the Deputy Chairperson of the EMRC elected under the Establishment Agreement;

deputy member means a member of the council of a Participant appointed by the Participant under the Establishment Agreement to act temporarily in place of a member appointed by that Participant;

employee has the same meaning as is given to it in the Act;

EMRC means the Eastern Metropolitan Regional Council;

Establishment Agreement means the establishment agreement between the Participants ;

meeting means a meeting of the Council, or a meeting of a committee, as the context requires;

member means a member of the council of a Participant appointed by the Participant under the Establishment Agreement to be a member of the Council;

Participant means a party to the Establishment Agreement;

presiding member means -

- (a) in respect of the Council, the Chairperson or other person presiding under section 5.6 of the Act (see clause 3.1); and
- (b) in respect of a committee, the person presiding under sections 5.12, 5.13 and 5.14 of the Act (see clauses 3.4 and 3.5);

Regulations means the *Local Government (Administration) Regulations 1996*;

simple majority means more than 50% of the members present and voting;

special majority has the meaning given to it in the Act; and

substantive motion means an original motion, or an original motion as amended, but does not include an amendment motion or a procedural motion.

1.5 Interpretation

Unless otherwise defined, the terms used in this Local Law have the meaning given to them in the Act and Regulations.

1.6 Deputy member

- (1) If a member is unable to attend a meeting or part of a meeting, a deputy member may attend in place of that member provided that –
 - (a) the deputy member has been appointed by the Participant which appointed the absent member.

(b) the deputy member has made a declaration in the prescribed form (under section 2.29 of the Act) before acting in the office.

(2) While attending a meeting in place of a member, a deputy member has all the powers of that member.

1.7 Repeal

The Eastern Metropolitan Regional Council Standing Orders Local Law 2013, published in the Government Gazette on 26 June 2013, is repealed.

Part 2 - Meetings of the Council and committees

2.1 Ordinary and special Council meetings

(1) Ordinary and special Council meetings are dealt with in the Act.

(2) An ordinary meeting of the Council, held on a monthly basis or otherwise as determined by the Council, is for the purpose of considering and dealing with the ordinary business of the Council.

(3) A special meeting of the Council is held for the purpose of considering and dealing with Council business that is urgent, complex in nature, for a particular purpose or confidential.

2.2 Calling Council meetings

The calling of Council meetings is dealt with in the Act.

2.3 Convening Council meetings

(1) The convening of a Council meeting is dealt with in the Act.

(2) Subject to subclause (3), the CEO is to give at least 48 hours' notice, for the purposes of section 5.5 of the Act, in convening a special meeting of the Council.

(3) Where, in the opinion of the Chairperson or at least 1/3 of the members, there is a need to meet urgently, the CEO may give a lesser period of notice of a special Council meeting

2.4 Calling committee meetings

A meeting of a committee is to be held –

(a) if called for in a verbal or written request to the CEO by the Chairperson or by the presiding member of the committee, setting out the date and purpose of the proposed meeting;

(b) if called for by at least 1/3 of the members of the committee in a notice to the CEO, setting out the date and purpose of the proposed meeting;

(c) if called for by the CEO; or

(d) in accordance with a decision of the Council or the committee.

2.5 Public notice of meetings

Public notice of meetings is dealt with in the Regulations.

2.6 Minor irregularity

The legal effect of a minor irregularity on the validity of a meeting is dealt with in the *Interpretation Act 1984*.

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Part 3 - Presiding member and quorum

3.1 Who presides

Who presides at a Council meeting is dealt with in the Act.

3.2 When the Deputy Chairperson can act

When the Deputy Chairperson can act is dealt with in the Act.

3.3 Who acts if no Chairperson or Deputy Chairperson

Who acts if there is no Chairperson is dealt with in the Act.

3.4 Election of presiding members of committees

The election of presiding members of committees is dealt with in the Act.

3.5 Election of deputy presiding members of committees

The election of deputy presiding members of committees is dealt with in the Act.

3.6 Functions of deputy presiding members

The functions of deputy presiding members are dealt with in the Act.

3.7 Who acts if no presiding member

Who acts if there is no presiding member is dealt with in the Act

3.8 Quorum for meetings

The quorum for meetings is dealt with in the Act.

3.9 Attendance by means of instantaneous communication

The circumstances in which a person who is not physically present at a meeting of the Council or a committee is taken to be present at the meeting are dealt with in the Regulations.

3.10 Reduction of quorum for Council meetings

The power of the Minister to reduce the number for a quorum and certain majorities is dealt with in the Act.

3.11 Reduction of quorum for committee meetings

The reduction of a quorum for committee meetings is dealt with in the Act.

3.12 Procedure where no quorum to begin a meeting

The procedure where there is no quorum to begin a meeting is dealt with in the Regulations.

3.13 Procedure where quorum not present during a meeting

If at any time during a meeting a quorum is not present –

- (a) the Chairperson or presiding member is immediately to suspend the proceedings of the meeting for a period of up to 15 minutes;
- (b) if a quorum is not present at the expiry of the suspension period under subclause (a), the Chairperson or presiding member may either adjourn the meeting to some future time or date or may extend the extension period for a further period of 30 minutes; and
- (c) if a quorum is not present at the expiry of the extended period of suspension under subclause (b), the Chairperson or presiding member is to adjourn the meeting to a later time on the same day or to another day.

3.14 Names to be recorded

At any meeting –

- (a) at which there is not a quorum present to begin the meeting; or
- (b) which is adjourned under clause 3.13,

the names of the members then present are to be recorded in the minutes.

Part 4 - Business of a meeting

4.1 Business to be specified

- (1) No business is to be transacted at any ordinary meeting of the Council other than that specified in the agenda, without the approval of the presiding member or a decision of the Council.
- (2) No business is to be transacted at a special meeting of the Council other than that given in the notice as the purpose of the meeting.
- (3) No business is to be transacted at a committee meeting other than that specified in the agenda, or given in the notice of the meeting as the purpose of the meeting, without the approval of the presiding member or a decision of the committee.
- (4) Where a Council meeting is adjourned to the next ordinary meeting of the Council, the business unresolved at the meeting that is adjourned is to be dealt with under item 13 of clause 4.2 at that ordinary meeting.
- (5) Where a committee meeting is adjourned to the next ordinary committee meeting, the business unresolved at the meeting that is adjourned is to be given precedence at that ordinary meeting.
- (6) Where a Council or committee meeting is adjourned to a meeting not described in subclauses (4) or (5), no business is to be transacted at that later meeting other than that

- (a) specified in the notice of the meeting that is adjourned; and
- (b) which remains unresolved.

4.2 Order of business

- (1) Unless otherwise decided by the Council, the order of business at any ordinary meeting of the Council is to be as follows -
 - 1. Declaration of opening and announcement of visitors
 - 2. Record of attendance, apologies and leave of absence (previously approved)
 - 3. Disclosure of interests
 - 4. Announcements by the Chairperson or presiding member without discussion
 - 5. Response to previous public questions taken on notice
 - 6. Public question time
 - 7. Applications for leave of absence
 - 8. Petitions, deputations and presentations
 - 9. Confirmation of minutes of previous meetings
 - 10. Questions by members of which due notice has been given
 - 11. Questions by members without notice
 - 12. Announcement of confidential matters for which meetings may be closed to the public
 - 13. Business not dealt with from a previous meeting
 - 14. Reports of employees
 - 15. Reports of committees
 - 16. Reports of delegates
 - 17. Members' motions of which previous notice has been given
 - 18. New business of an urgent nature approved by the Chairperson or presiding member or by decision of the meeting
 - 19. Confidential matters for which the meeting may be closed to the public
 - 20. Future meetings of Council
 - 21. Declaration of closure of meeting
- (2) Unless otherwise decided by the members present, the order of business at any special meeting of the Council or at a committee meeting is to be the order in which that business stands in the notice of, or agenda for, the meeting.
- (3) Notwithstanding subclauses (1) and (2), the CEO may include on the agenda of a Council or committee meeting in an appropriate place within the order of business any matter which must be decided, or which he or she considers is appropriate to be decided, by that meeting.

4.3 Change to the order of business

- (1) The Chairperson or presiding member may propose a change to the order of business.
- (2) Any member may move that a change in order of business proposed by the Chairperson or presiding member not be accepted and, if carried by a majority of members present, the proposed change in order is not to take place.

4.4 Disclosure of Interest

Written notices of disclosure of interests are to be announced –

- (a) at item 3 of clause 4.2(1); and
- (b) immediately before the matter to which the disclosure relates is discussed.

4.5 Announcements by the Chairperson or presiding member

Announcements by the Chairperson or presiding member under item 4 of clause 4.2(1) are –

- (a) to inform the Council or the committee of any matter of interest or relevance to the business of the Council or a committee; and
- (b) to be brief and concise;

4.6 Response to previous questions taken on notice

Where a question is taken on notice, the CEO is to ensure that -

- (a) a written answer is forwarded to the questioner as soon as practicable; and
- (b) a summary of the answer is recorded in the minutes of the following meeting of the Council or committee under item 5 of clause 4.2(1).

4.7 Public question time

Provisions relating to public question time are set out in Part 5 of this Local Law.

4.8 Application for leave of absence

- (1) A request for leave of absence may be made by a member –
 - (a) verbally at the meeting; or
 - (b) in writing to the CEO before the meeting.

- (2) The grant of leave of absence is dealt with in the Act.

4.9 Petitions, deputations and presentations

Provisions relating to petitions, deputations and presentations are set out in Part 5 of this Local Law.

4.10 Confirmation of minutes of previous meetings

Provisions relating to minutes are set out in Part 13 of this Local Law.

4.11 Questions by members of which due notice has been given

- (1) A question on notice is to be given by a member in writing to the CEO at least 48 hours before the meeting at which it is to be asked.
- (2) If the CEO considers that the question breaches or may breach this Local Law or any other law –
 - (a) the CEO is to refer the question to the Chairperson;
 - (b) the Chairperson is to exclude the question if he or she concurs with the view of the CEO; and

- (c) if the question is excluded, the CEO is to give all members, as soon as practicable but not later than the next ordinary meeting, the reasons for the exclusion.
- (3) Notice of a question that is not withdrawn or excluded under subclause (2), together with the answer to that question, are -
- (a) where practicable, to be included in the agenda of the meeting; or
 - (b) otherwise, to be tabled at the meeting.
- (4) Each question and answer is to be submitted as briefly and concisely as possible and, unless with the consent of the Chairperson or presiding member, there is to be no discussion on the question or answer.

4.12 Questions without notice

- (1) In this clause, question includes a request for information.
- (2) At any time during the debate on a motion, before the motion is put, a member may ask a question and, with the consent of the Chairperson or the presiding member, may ask one or more further questions.
- (3) A question asked by a member, and a response given by a member or an employee –
- (a) is to be brief and concise; and
 - (b) is not to be accompanied by –
 - (i) expressions of opinion, statement of fact or other comment, except where necessary to explain the question or answer; or
 - (ii) any discussion or further question, except with the consent of the Chairperson or presiding member.
- (4) Where a question requests information from an employee who is present at the meeting, the employee may ask that -
- (a) the question be placed on notice for the next meeting of the Council; or
 - (b) the answer to the question be given to the member who asked it prior to the next ordinary meeting of the Council.
- (5) If the answer to the question without notice cannot be given at the meeting at which it is asked, the member asking the question may request that the answer be given to the appropriate committee or Council meeting and the Chairperson or presiding member may, if he or she thinks fit, so direct.

4.13 Announcement of confidential matters for which meetings may be closed to the public

Any confidential matters for which the meeting may be closed to the public are to be announced under item 12 of clause 4.2(1).

4.14 Business not dealt with from a previous meeting

The Council is to deal, under item 13 of clause 4.2(1), with any business that was listed on the agenda of a previous meeting and has not been dealt with.

4.15 Employee reports

The Council is to deal, under item 14 of clause 4.2(1), with any employee reports included in the agenda under this item by the CEO.

4.16 Reports of committees

The Council is to deal, under item 15 of clause 4.2(1), with reports of committees.

4.17 Reports of delegates

- (1) Under item 16 of clause 4.2(1) a member may give a written or oral report on an activity undertaken by the member on behalf of the EMRC.
- (2) Unless the Council decides otherwise on the grounds of urgency, a report which requires a decision of the Council must be the subject of a written report by or on behalf of the CEO.
- (3) The Chairperson or presiding member may declare any report by a member to be out of order and, if he or she does so, the member must immediately cease speaking.

4.18 Members' motions of which previous notice has been given

- (1) Unless the Act, Regulations or this Local Law otherwise provide, a member may raise at a meeting such business of the EMRC as he or she considers appropriate, in the form of a motion, of which notice has been given in writing to the CEO.
- (2) A notice of motion under subclause (1) is to be given at least 4 clear working days before the meeting at which the motion is proposed to be moved.
- (3) A notice of motion must relate to the regional purposes for which the EMRC is established under the Establishment Agreement.
- (4) The CEO -
 - (a) with the concurrence of the Chairperson or presiding member, may exclude from the notice paper any notice of motion that he or she considers to be out of order; or
 - (b) may make such amendments to the form, but not the substance, as will bring the notice of motion into due form.
- (5) A notice of motion is not out of order because its subject is considered to be objectionable.
- (6) If a notice of motion is excluded under subclause (4), the CEO is to provide the reason for its exclusion to all members as soon as practicable.
- (7) The CEO may provide relevant and material facts and circumstances relating to the notice of motion on such matters as policy, budget and law.

- (8) A motion of which notice has been given is to lapse unless -
- (a) the member who gave notice of it, or some other member authorised by him or her in writing, moves the motion when called on; or
 - (b) the Council or committee on a motion decides to defer consideration of the motion to a later stage or date.
- (9) If a notice of motion is given and lapses in the circumstances referred to in subclause (8), a notice of motion in substantially the same terms, or to substantially the same effect, is not to be given again for at least 3 months from the date of the lapse.

4.19 New business of an urgent nature

- (1) In cases of extreme urgency or other special circumstance, matters may, on the initiative of the Chairperson or presiding member or by way of a motion that is carried by the meeting, be raised without notice and decided by the meeting.
- (2) In subclause (1), "cases of extreme urgency or other special circumstances" means matters –
- (a) that have arisen after the preparation of the agenda that are considered by the meeting to be of such importance and urgency that they are unable to be dealt with administratively by the EMRC and must be considered and dealt with by the Council before the next meeting; and
 - (b) that, if not dealt with at the meeting, are likely to –
 - (i) have a significant adverse effect (financially or otherwise) on the EMRC; or
 - (ii) result in a contravention of a written law.
- (3) Before debate begins on a matter under this clause that is not the subject of a written employee report to the meeting –
- (a) the Chairperson or presiding member is to ask the CEO to give; and
 - (b) the CEO, or the CEO's nominee, is to give, a verbal report to the meeting.
- (4) The minutes of the meeting are to include –
- (a) a summary of the verbal report and any recommendations of the CEO or the CEO's nominee; and
 - (b) the reasons for any decision made at the meeting that is significantly different from any recommendations of the CEO or the CEO's nominee.

4.20 Confidential matters for which the meeting may be closed to the public

Provisions relating to the closure of all or part of the meeting to the public are set out in Part 5 of this Local Law.

4.21 Future meetings of Council

Under item 20 of clause 4.2(1), future meeting dates as previously resolved or amended (in accordance with the Act and Regulations) are to be listed.

4.22 Adoption by exception resolution

- (1) In this clause 'adoption by exception resolution' means –
 - (a) a resolution of the Council that has the effect of adopting, for each of a number of specifically identified reports, the committee or employee recommendation as the Council resolution; and
 - (b) a resolution of a committee that has the effect of adopting, for each of a number of specifically identified reports, the employee recommendation as the committee resolution.
- (2) Subject to subclause (3), the Council or a committee may pass an adoption by exception resolution.
- (3) An adoption by exception resolution may not be used for a matter –
 - (a) that requires an absolute majority or a special majority;
 - (b) in which an interest has been disclosed;
 - (c) that has been the subject of a petition or deputation;
 - (d) that is a matter on which a member wishes to make a statement; or
 - (e) that is a matter on which a member wishes to move a motion that is different to the recommendation.

4.23 Closure – time limits for meetings

- (1) If a meeting of the Council is in progress 3 hours after its commencement –
 - (a) the Chairperson or presiding member is to give the Council the opportunity to decide whether the meeting should continue;
 - (b) the meeting may continue –
 - (i) for up to 1 more hour;
 - (ii) only if a motion that the meeting continue is carried; and
 - (iii) only for the time (up to 1 more hour) specified in that motion; and
 - (c) the Chairperson or presiding member is to adjourn the meeting –
 - (i) if the motion under paragraph (b) is not carried; or
 - (ii) at the conclusion of any extension specified in a motion that is carried under paragraph (b).
- (2) Subject to subclause (1), each Council and committee meeting is to be closed not later than 11.00pm.

Part 5 - Public participation

5.1 Meetings generally open to the public

Meetings being generally open to the public is dealt with in the Act.

5.2 Meetings not open to the public

- (1) The CEO may, at any time, recommend that a meeting or part of a meeting be closed to members of the public (other than any person specified in a resolution).
- (2) The Council or a committee, in one or more of the circumstances dealt with in the Act, may at any time, by resolution, decide to close to members of the public a meeting or part of a meeting.
- (3) If a resolution under subclause (2) is carried –
 - (a) the presiding member is to direct everyone to leave the meeting except –
 - (i) the members;
 - (ii) the CEO;
 - (iii) any other employee of the EMRC specified in a resolution; and
 - (iv) any other person specified in a resolution; and
 - (b) the meeting is to be closed to the public until, at the conclusion of the matter justifying the closure of the meeting to the public, the Council or the committee, by resolution, decides otherwise.
- (4) A person who fails to comply with a direction under subclause (3) may, by order of the presiding member, be removed from the meeting.
- (5) A resolution under this clause may be made without notice of the relevant motion.
- (6) The CEO may require any person, other than a member or employee, to sign a confidentiality agreement relating to the disclosure of information acquired at a meeting closed to members of the public.
- (7) Unless the Council or the committee resolves otherwise, once the meeting is reopened to members of the public the presiding member is to ensure that –
 - (a) any resolution of the Council or committee made while the meeting was closed is to be read out; and
 - (b) the vote of a member or members is recorded in the minutes.

5.3 Question time for the public

Question time for the public is dealt with in the Act.

5.4 Question time for the public at certain meetings

Question time for the public at certain meetings is dealt with in the Regulations.

5.5 Minimum question time for the public

Minimum question time for the public is dealt with in the Regulations.

5.6 Procedures for question time for the public

Procedures for question time for the public are dealt with in the Regulations.

5.7 Other procedures for question time for the public

- (1) A member of the public who wishes to ask a question during question time must –
 - (a) first state his or her name and address;
 - (b) direct the question to the presiding member;
 - (c) ask the question briefly and concisely;
 - (d) limit any preamble to matters directly relevant to the question; and
 - (e) ensure that the question is not accompanied by any expression of opinion, statement of fact or other comment, except where necessary to explain the question.
- (2) Each member of the public with a question is entitled to ask up to 3 questions before other members of the public will be invited to ask their questions.
- (3) A member of the public may give prior written notice to the CEO of the text or substance of a question that he or she wishes to ask at a meeting.
- (4) Unless the presiding member determines otherwise, a question of which prior written notice has been given to the CEO is to be given priority in question time.
- (5) Where a member of the public gives written notice of a question, the presiding member may determine that the question is to be responded to as normal business correspondence.
- (6) A question may be taken on notice by the Council or committee for later response.
- (7) When a question is taken on notice, the CEO is to ensure that –
 - (a) a written response is given to the person who asked the question; and
 - (b) a summary of the response is included in the agenda for the next meeting of the Council or committee.
- (8) Where a question relating to a matter in which a person has an interest is directed to that person, that person is to –
 - (a) declare that he or she has an interest in the matter; and
 - (b) allow another person to respond to the question.
- (9) A response to a question –
 - (a) is to be brief and concise; and

- (b) is not to be the subject of any discussion, except that if in the opinion of a member, false information or any adverse reflection is contained in any question asked or comments made by a member of the public, then (through the presiding member) the member may correct or clarify the matter.
- (10) Where a response to a question is given at a meeting, a summary of the question and the response is to be included in the minutes.
- (11) The presiding member may decide that a question is not to be responded to where –
- (a) the same or similar question was asked at a previous meeting, a response was provided and the person who asked the question is directed to the minutes of the meeting at which the response was provided;
 - (b) it is in the form of a statement, provided that the presiding member has taken reasonable steps to assist the person to phrase the statement as a question; or
 - (c) the question is offensive or defamatory in nature, or is one which, if asked by a member, would be in breach of this Local Law or any other law.
- (12) The Council or committee, by resolution, may agree to extend public question time.

5.8 Distinguished visitor

If a distinguished visitor is present at a meeting of the Council or a committee, the Chairperson or presiding member –

- (a) may invite the distinguished visitor to sit beside the Chairperson or presiding member or at the Council table;
- (b) may acknowledge the presence of the distinguished visitor at an appropriate time during the meeting; and
- (c) may direct that the presence of the distinguished visitor be recorded in the minutes.

5.9 Petitions

- (1) A petition must -
- (a) be addressed to the Chairperson;
 - (b) be made by electors of the Participants;
 - (c) state the request on each page;
 - (d) contain the legible names, addresses and signatures of the electors making the request, and the date each elector signed;
 - (e) contain a summary of the reasons for the request;
 - (f) state the name of the person upon whom, and an address at which, notice to the petitioners can be given;
 - (g) be respectful and temperate in its language; and
 - (h) comply with any form prescribed by the Act or any other written law.

- (2) On the presentation of a petition –
 - (a) the member presenting it is confined to reading the petition; and
 - (b) the only motion that is in order is that the petition be received and, if necessary, that it be referred for the CEO's report.
- (3) At any meeting, the Council or committee is not to vote on any matter that is the subject of a petition presented to that meeting, unless –
 - (a) the matter is the subject of a report included in the agenda; and
 - (b) the Council or committee has considered the issues raised in the petition.

5.10 Deputations

- (1) A deputation may be made to the Council or a committee in accordance with this clause.
- (2) A person or group who wishes to be received as a deputation by the Council or a committee must –
 - (a) apply in writing to the CEO for approval; and
 - (b) include with the application information relating to the subject matter to be raised by the deputation in concise terms, but in sufficient detail to provide a general understanding of the purpose of the delegation.
- (3) The CEO is to refer a copy of a summary of the application –
 - (a) to the Chairperson – if the request is to attend a Council meeting; or
 - (b) the presiding member – if the request is to attend a committee meeting.
- (4) The Chairperson or presiding member (as the case may be) –
 - (a) may approve the request, in which case the CEO is to invite the deputation to attend a meeting of the Council or committee as the case may be; or
 - (b) may ask the CEO to refer the request to the Council or committee to decide whether or not to receive the deputation.
- (5) Unless the meeting resolves otherwise -
 - (a) a deputation is not to exceed 5 people, only 2 of whom may address the meeting, although others may respond to specific questions from the members; and
 - (b) the deputation may address the meeting for up to 15 minutes.
- (6) For the purposes of this clause, a deputation comprises all those people either in favour of, or opposed to, the matter which is the subject of the deputation.
- (7) A matter which is the subject of a deputation to the committee is not to be decided by the committee until the deputation has completed its presentation.

- (8) Where a deputation is to be received by the committee, the person or group comprising of the deputation is to address the meeting at the relevant part in the order of business as detailed in clause 4.2(2).
- (9) Any item of business to be discussed at a committee meeting that is subject of a received deputation, is to be brought forward in the order of business for the meeting as the next item of business after the deputation has been received.

5.11 Participation at committee meetings

- (1) In this clause a reference to a “person” is to a person who –
 - (a) is entitled to attend a committee meeting;
 - (b) attends a committee meeting; and
 - (c) is not a member of that committee.
- (2) A member or deputy may attend, as an observer, any meeting of a committee.
- (3) Without the consent of the presiding member, a person must not address a committee meeting.
- (4) The presiding member of a committee may allow a person to make an oral submission to the committee for up to 3 minutes.
- (5) A person addressing the committee with the consent of the presiding member must cease that address immediately after being directed to do so by the presiding member.
- (6) A person who fails to comply with a direction of the presiding member under subclause (5) may, by order of the presiding member, be removed from the committee room.
- (7) The Council may make a policy dealing with the circumstances in which a person may be given consent to address a committee meeting.

5.12 Public inspection of agenda material

The right of a member of the public to inspect the documents relating to a Council or committee meeting are dealt with in the Regulations.

5.13 Confidentiality of information withheld

- (1) Information withheld by the CEO from members of the public under regulation 14(2) of the Regulations is to be -
 - (a) identified in the agenda of a Council or committee meeting under item 19 of clause 4.2(1) (ie “Confidential matters for which the meeting may be closed to the public”);
 - (b) marked “confidential” in the agenda; and
 - (c) kept confidential by members and employees until the Council or committee resolves otherwise.
- (2) A member or an employee who has –
 - (a) confidential information under subclause (1); or

- (b) information that is provided or disclosed for the purposes of, or during, a meeting or part of a meeting that is closed to the public,

must not disclose any part of that information to any person other than another member or an employee of the Council to the extent necessary for the purpose of carrying out his or her functions.

- (3) Subclause (2) does not prevent a member or employee from disclosing information –
 - (a) at a closed meeting;
 - (b) to the extent specified by the Council and subject to such other conditions as the Council decides;
 - (c) that is already in the public domain;
 - (d) to an officer of the Department;
 - (e) to the Minister;
 - (f) to a legal practitioner for the purpose of obtaining legal advice; or
 - (g) if the disclosure is required or permitted by law.

5.14 Recording of proceedings

- (1) An audio recording is to be taken of the proceedings of each meeting and is to be published on the official Website of the EMRC.
- (2) With the exception of the audio recording referred to in subclause (1), a person must not use any electronic, visual or ~~audiovisual~~ recording device or instrument to record the proceedings of the Council or a committee without the permission of the Council.
- (3) Subclause (2) does not apply if the record is taken by or at the direction of the CEO, with the permission of the Council or committee.

5.15 Prevention of disturbance

- (1) A reference in this clause to a "person" is to a person other than a member.
- (2) A person must ensure that his or her electronic communication or information device is not switched on or used during any meeting of the Council or a committee.
- (3) A person addressing the Council or a committee must extend due courtesy and respect to the Council or committee and the processes under which it operates and must comply with any direction by the presiding member.
- (4) A person present at or observing a meeting must not create a disturbance, by interrupting or interfering with the orderly conduct of the proceedings, whether by expressing approval or dissent, by conversing or by any other means.
- (5) The presiding member may warn a person who fails to comply with this clause.
- (6) If –
 - (a) after being warned, the person again acts contrary to this clause, or to this Local Law; or

(b) a person refuses or fails to comply with a direction by the presiding member,

the presiding member may expel the person from the meeting by ordering him or her to leave the meeting room.

(7) A person who is ordered to leave the meeting room and fails to do so may, by order of the presiding member, be removed from the meeting room and, if the presiding member orders, from the premises.

Part 6 - Disclosure of interests

6.1 Disclosure of interests

The requirements for members and employees to disclose financial and other interests, the nature of the interests that must be disclosed, and related matters, are dealt with in the Act, the Regulations and the Code of Conduct.

6.2 Separation of committee recommendations

Where, at a committee meeting, a member discloses a financial or proximity interest in a matter, and the matter is included in the recommendations (or part of the recommendations) of the committee to a Council or to another committee meeting that will or may be attended by the member, the agenda of that Council or committee meeting is to separate the relevant recommendation (or relevant part of the recommendations) from other recommendations of the committee.

Part 7 - Conduct of members

7.1 Official titles to be used

A speaker, when speaking or referring to the Chairperson or Deputy Chairperson, or to a member or employee, must use the title of that person's office.

7.2 Members to occupy own seats

(1) At Council meetings, members must be seated in the positions determined by the Council.

(2) At committee meetings, committee members must be seated in those positions, if any, that are determined by the relevant committee.

7.3 Entering or leaving a meeting

During the course of a meeting, a member must not enter or leave the meeting without giving an appropriate indication, in order to facilitate the recording in the minutes of the time of entry or departure.

7.4 Members who wish to speak

A member who wishes to speak at a Council meeting –

(a) must indicate his or her intention to speak by raising his or her hand, or by any other method determined by the Council; and

(b) when invited by the Chairperson or presiding member to speak, must address the meeting through the Chairperson or presiding member and, unless

otherwise determined by the Council, may either rise or remain seated while speaking.

7.5 Priority of speaking

- (1) At a Council meeting where 2 or more members indicate, at the same time, their intention to speak, the Chairperson or presiding member is to decide which member is entitled to be heard first.
- (2) At a committee meeting, the presiding member is first to invite committee members to speak followed by, at the discretion of the presiding member, other members and attendees.
- (3) A decision of the Chairperson or presiding member under this clause is not open to discussion or dissent.

7.6 The Chairperson or presiding member may take part in debates

- (1) Subject to compliance with the procedures for the debate of motions contained in this Local Law, the Chairperson or presiding member, without vacating the chair, may take part in a discussion of any matter before the meeting.
- (2) Before the Chairperson or presiding member moves a motion or amendment, he or she must first vacate the chair and the Deputy Chairperson or other person elected for the purpose is to preside over the meeting while the motion or amendment is being debated and voted upon.

7.7 Relevance

- (1) A member must restrict his or her remarks to the motion or amendment under discussion, or to a personal explanation or point of order.
- (2) The Chairperson or presiding member, at any time, may –
 - (a) draw the attention of the meeting to any irrelevant or repetitious remarks by a member; or
 - (b) direct that member, if speaking, to discontinue his or her speech.
- (3) A member must comply with the direction of the presiding member under subclause (2) by immediately ceasing to speak.

7.8 Speaking twice

- (1) A member must not address the Council more than once on any motion or amendment except –
 - (a) as the mover of a substantive motion, to exercise a right of reply;
 - (b) to raise a point of order; or
 - (c) to make a personal explanation.
- (2) A member who asks a question before speaking has not addressed the meeting for the purposes of this clause.

7.9 Duration of speeches

A member must not speak on any matter for more than 5 minutes without the consent of the meeting which, if given, is to be given without discussion.

7.10 No speaking after conclusion of debate

A member must not speak on any motion or amendment –

- (a) after the mover has replied; or
- (b) after the question has been put.

7.11 No interruption

A member must not interrupt another member who is speaking unless -

- (a) to raise a point of order;
- (b) to call attention to the absence of a quorum;
- (c) to make a personal explanation under clause 7.16; or
- (d) to move a procedural motion that the member be no longer heard (see clause 10.1(e)).

7.12 Respect for the Chairperson or presiding member and speaker

A member must not –

- (a) while a motion is being voted on, walk out of or across the meeting room ; and
- (b) while any other member is speaking, pass between the speaker and the Chairperson or presiding member.

7.13 No re-opening of discussion

A member must not re-open a discussion on any decision of the Council or committee, except to move that the decision be revoked or changed (see Part 14).

7.14 Offensive language

- (1) A member must not reflect adversely on a decision of the Council or a committee except on a motion that the decision be revoked or changed (see Part 14).
- (2) A member must not –
 - (a) reflect adversely on the character or actions of another member or employee;
 - (b) impute any motive to a member or employee; or
 - (c) use an expression that is offensive or objectionable.
- (3) A member must not use offensive or objectionable expressions in reference to any other member, employee or other person.

7.15 Withdrawal of offensive language

A member who, in the opinion of the Chairperson or presiding member –

- (a) reflects adversely on the character or actions of another member or employee;
- (b) imputes any motive to a member or employee; or
- (c) uses an expression that is offensive or objectionable,

must, when directed by the Chairperson or presiding member, withdraw the reflection, imputation or expression and make a satisfactory apology.

7.16 Personal explanation

- (1) A member who wishes to make a personal explanation relating to a matter referred to by another member who is then speaking must indicate to the Chairperson or presiding member his or her intention to make a personal explanation.
- (2) The Chairperson or presiding member is to determine whether the personal explanation is to be heard immediately or at the conclusion of the speech by the other member.
- (3) A member making a personal explanation must confine his or her observations to a succinct statement relating to the specific part of the speech at which he or she may have been misunderstood.

Part 8 - Preserving Order

8.1 The Chairperson or presiding member to preserve order

The Chairperson or presiding member is to preserve order and, whenever he or she considers it necessary, may –

- (a) call a member to order; or
- (b) may direct a member to cease breaching, or to comply with, any provision of this Local Law.

8.2 Point of order

- (1) A member may object, by way of a point of order, only to a breach of –
 - (a) any provision of this Local Law; or
 - (b) any other written law.
- (2) Examples of valid points of order are –
 - (a) a speaker's remarks not being relevant to the motion or amendment being debated (see clause 7.7); and
 - (b) a speaker's use of offensive or objectionable expressions (see clause 7.14).
- (3) Despite anything in this Local Law to the contrary, a point of order –
 - (a) takes precedence over any discussion; and

- (b) until determined, suspends the consideration or discussion of any other matter.

8.3 Procedures on a point of order

- (1) A member who is addressing the Chairperson or presiding member must not be interrupted except on a point of order.
- (2) A member interrupted on a point of order must resume his or her seat until –
 - (a) the member raising the point of order has been heard; and
 - (b) the presiding member has ruled on the point of order,and, if permitted, the member who has been interrupted may then proceed.

8.4 Ruling by the Chairperson or presiding member

- (1) The Chairperson or presiding member is to rule on any point of order which is raised by either upholding or rejecting the point of order.
- (2) A ruling by the presiding member on a point of order is to be final unless the majority of members then present and voting, on a motion moved immediately after the ruling, dissent from the ruling.
- (3) Subject to a motion of dissent being carried under subclause (2), if the presiding member rules that –
 - (a) any motion, amendment or other matter before the meeting is out of order, it is not to be considered further; and
 - (b) a statement made or act done by a member is out of order, the presiding member may direct the member to make an explanation, retraction or apology.

8.5 Continued breach of order

If a member –

- (a) persists in any conduct that the Chairperson or presiding member has ruled is out of order; or
- (b) fails or refuses to comply with a direction from the presiding member (such as a direction under clause 7.7(2)(b), 7.15 or 8.4),

the presiding member may direct the member to refrain from taking any further part in the debate of that item, other than by voting, and the member must comply with that direction.

8.6 Presiding member may adjourn meeting

- (1) For the purpose of preserving or regaining order, the presiding member may adjourn the meeting for a period of up to 15 minutes.
- (2) On resumption, the debate is to continue at the point at which the meeting was adjourned.
- (3) If, at any one meeting, the presiding member adjourns the meeting more than once for the purpose of preserving or regaining order, the second or subsequent adjournment may be to a later time on the same day or to another day.

Part 9 - Debate of substantive motions

9.1 Motions to be stated and in writing

- (1) A member who wishes to move a substantive motion, or an amendment to a substantive motion –
 - (a) is to state the substance of the motion before speaking to it; and
 - (b) if required by the Chairperson or presiding member, is to put the motion or amendment in writing.
- (2) The written terms of the motion or amendment are to be given to the CEO who is to ensure that they are recorded in the minutes.

9.2 Motions to be supported

- (1) A substantive motion or an amendment to a substantive motion is not open to debate until it has been seconded.
- (2) A motion to revoke or change a decision made at a meeting is not open to debate unless the motion has the support required under regulation 10 of the Regulations (see clause 14.1).

9.3 Unopposed business

- (1) Immediately after a substantive motion has been moved and seconded, the Chairperson or presiding member may ask the meeting if any member opposes it.
- (2) If no member opposes the motion, the Chairperson or presiding member may put the motion directly to the vote.
- (3) If a member opposes the motion, the motion is to be dealt under this Part.
- (4) This clause does not apply to any motion or decision to revoke or change a decision which has been made at a meeting (see Part 14).

9.4 Only one substantive motion at a time

The Council or committee –

- (a) is not to accept a substantive motion while another substantive motion is being debated; and
- (b) is not to consider more than one substantive motion at any time.

9.5 Complex motions

The Chairperson or presiding member may require that a complex substantive motion, or a complex amendment to a substantive motion, is to be broken down and put in the form of more than one motion, each of which is to be put in sequence.

9.6 Call of order in debate

The Chairperson or presiding member is to call speakers to a substantive motion in the following order -

- (a) the mover to state the motion;
- (b) a seconder to the motion;
- (c) the mover to speak to the motion;
- (d) the seconder to speak to the motion;
- (e) a speaker against the motion;
- (f) a speaker for the motion;
- (g) other speakers, alternating between those against and for the motion; and
- (h) the mover invited to take the right of reply which closes debate.

9.7 Limit of debate

The Chairperson or presiding member may offer the right of reply and put a substantive motion to the vote if he or she considers that sufficient discussion has taken place even though all members may not have spoken.

9.8 Members may require motion to be read

A member may require the motion under discussion to be read at any time during a debate, but not so as to interrupt any other member who is speaking.

9.9 Consent of seconder required to amend motion

The mover of a substantive motion may not amend the motion without the consent of the seconder.

9.10 Order of amendments

Any number of amendments may be proposed to a substantive motion, but when an amendment is moved to a substantive motion, no second or subsequent amendment is to be moved or considered until the first amendment has been withdrawn, lost or carried.

9.11 Amendments must not negate original motion

An amendment to a substantive motion cannot negate the original motion or the intent of the original motion.

9.12 Relevance of amendments

An amendment must be relevant to the substantive motion in respect of which it is moved.

9.13 Mover of motion may speak on amendment

Any member may speak during debate on an amendment.

9.14 Effect of an amendment

If an amendment to a substantive motion is carried, the motion as amended then becomes the substantive motion, on which any member may speak and any further amendment may be moved.

9.15 Withdrawal of motion and amendments

- (1) The Council or a committee may, without debate, grant leave to withdraw a substantive motion or amendment on the request of the mover of the motion or amendment if –
 - (a) it has the approval of the seconder; and
 - (b) there is no voice expressed to the contrary by any member.
- (2) If either paragraph (a) or (b) of subclause (1) does not apply, the discussion on the motion or amendment is to continue.
- (3) Where an amendment has been proposed to a substantive motion, the substantive motion is not to be withdrawn, except by consent of the majority of members present, until the amendment proposed has been withdrawn or lost.

9.16 Right of reply

- (1) The mover of a substantive motion has the right of reply.
- (2) The right of the reply may be exercised only –
 - (a) where no amendment is moved to the substantive motion – at the conclusion of the discussion on the motion; or
 - (b) where one or more amendments have been moved to the substantive motion – at the conclusion of the discussion on the substantive motion and any amendments.
- (3) After the mover of the substantive motion has commenced the reply –
 - (a) no other member is to speak on the motion; and
 - (b) there is to be no further discussion on, or any further amendment to, the motion.
- (4) The right of the reply is to be confined to rebutting arguments raised by previous speakers and no new matter is to be introduced.
- (5) At the conclusion of the right of reply, the substantive motion, or the substantive motion as amended, is immediately to be put to the vote.

Part 10 - Procedural motions

10.1 Permissible procedural motions

In addition to the right to move an amendment to a substantive motion (under Part 9), a member may move any of the following procedural motions -

- (a) that the meeting proceed to the next item of business;
- (b) that the item be referred or adjourned to a Council or committee meeting;
- (c) that the meeting now adjourn;
- (d) that the motion be now put;
- (e) that the member be no longer heard;

- (f) that the ruling of the Chairperson or presiding member be disagreed with; and
- (g) that the meeting be closed to members of the public (see clause 5.2).

10.2 No debate on procedural motion

- (1) The mover of a motion stated in paragraphs (a), (b), (c), (f) or (g) of clause 10.1 may speak to the motion for not more than 5 minutes, the seconder is not to speak other than to formally second the motion, and there is to be no debate on the motion.
- (2) The mover of a motion stated in paragraphs (d) and (e) of clause 10.1 may not speak to the motion, the seconder is not to speak other than to formally second the motion, and there is to be no debate on the motion.

10.3 Who may move

A person who has moved, seconded, or spoken for or against a substantive motion, or any amendment to a substantive motion, cannot move any procedural motion which, if carried, would close the debate on the substantive motion or amendment.

10.4 Right of reply on substantive motion

The carrying of a procedural motion which closes debate on the substantive motion or amendment and forces a decision on the substantive motion or amendment does not deny the right of reply to the mover of the substantive motion.

10.5 Meeting to proceed to next item of business

A motion “that the meeting proceed to the next item of business”, if carried, has the effect that –

- (a) the debate on the substantive motion or amendment ceases immediately; and
- (b) no decision is made on the substantive motion;
- (c) the meeting moves to the next item of business; and
- (d) there is no requirement for the matter to be raised again for consideration.

10.6 Item to be referred or adjourned

A motion “that the item be adjourned” -

- (a) is to state the time to which the debate is to be adjourned (and the reasons for the motion); and
- (b) if carried, has the effect that all debate on the substantive motion or amendment ceases immediately, but continues at the meeting, and at the time, stated in the motion.

10.7 Meeting now adjourn

- (1) A member is not to move or second more than one motion of adjournment during the same meeting.

- (2) Before putting a motion for the adjournment, the Chairperson or presiding member may seek leave of the meeting to deal first with matters that may be the subject of an adoption by exception resolution (see clause 4.22);
- (3) a motion “that the meeting now adjourn” -
 - (a) is to state the time and date to which the meeting is to be adjourned; and
 - (b) if carried, has the effect that the meeting is adjourned to the time and date specified in the motion.
- (4) A meeting adjourned under subclause (3) is to continue from the point at which it was adjourned, unless the Chairperson or presiding member, or the meeting, determines otherwise.

10.8 Motion to be put

- (1) If a motion “that the motion be now put”, is carried during discussion on a substantive motion without amendment, the Chairperson or presiding member is to offer the right of reply and then immediately put the motion to the vote without further debate.
- (2) If the motion, “that the motion be now put” is carried during debate of an amendment, the presiding member is to put the amendment to the vote without further debate.
- (3) If the motion, “that the motion be now put” is lost, debate is to continue.

10.9 Member to be no longer heard

If the motion “that the member be no longer heard”, is carried, the speaker against whom the motion has been moved cannot speak further on the current substantive motion, or any amendment relating to it, except to exercise the right of reply if he or she is the mover of the substantive motion.

10.10 Ruling of the Chairperson or presiding member be disagreed with

If the motion “that the ruling of the Chairperson or presiding member be disagreed with” is carried, that ruling is to have no effect and the meeting is to proceed accordingly.

Part 11 - Voting

11.1 Motion – when put

- (1) Immediately after the debate on any motion is concluded and the right of reply has been exercised, the Chairperson or presiding member –
 - (a) is to put the motion to the meeting; and ,
 - (b) if requested by any member, is again to state the terms of the motion.
- (2) A member must not leave a meeting when the Chairperson or the presiding member is putting any motion.

11.2 Voting

Voting is dealt with in the Act and the Regulations.

11.3 Majorities required for decisions

The majorities required for decisions of the Council and committees are dealt with in the Act.

11.4 Method of taking vote

In taking the vote on any motion, the presiding member –

- (a) is to put the motion, first in the affirmative, and then in the negative;
- (b) may put the motion in this way as often as may be necessary to enable him or her to determine whether the affirmative or the negative has the majority of votes;
- (c) is to count and determine the votes of members in any way (such as electronically or by a show of hands) that enables a record to be taken of each member's vote; and
- (d) subject to this clause, is to declare the result.

Part 12 - Adjournment of meeting

12.1 Meeting may be adjourned

The Council or a committee may decide to adjourn any meeting to a later time on the same day, or to any other day.

12.2 Limit to moving adjournment

No member is to move or second more than one motion of adjournment during the same meeting of the Council or committee.

12.3 Unopposed business – motion for adjournment

On a motion for the adjournment of the Council or committee, the Chairperson or presiding member, before putting the motion, may seek leave of the Council or committee to proceed to the transaction of unopposed business.

12.4 Withdrawal of motion for adjournment

A motion or an amendment relating to the adjournment of the Council or committee may be withdrawn by the mover, with the consent of the seconder, except that if any member objects to the withdrawal, debate of the motion is to continue.

12.5 Time to which adjourned

The time to which a meeting is adjourned for want of a quorum, by the Chairperson or presiding member to regain order, or by decision of the Council, may be to a specified hour on a particular day or to a time which coincides with the conclusion of another meeting or event on a particular day.

Part 13 - Minutes

13.1 Keeping of minutes

The keeping and confirmation of minutes are dealt with in the Act.

13.2 Content of minutes

- (1) The content of minutes is dealt with in the Regulations.
- (2) The votes of all members voting on a motion are to be recorded in the minutes.

13.3 Public inspection of unconfirmed minutes

The public inspection of unconfirmed minutes is dealt with in the Regulations.

13.4 Confirmation of minutes

- (1) If a member is dissatisfied with the accuracy of the unconfirmed minutes, he or she is to provide to the CEO a written copy of the alternative wording to amend the unconfirmed minutes no later than 3 clear working days before the meeting where the minutes are to be confirmed.
- (2) At that meeting, the member who provided the alternative wording shall, at the time for confirmation of minutes –
 - (a) state the item or items with which he or she is dissatisfied; and
 - (b) propose a motion clearly outlining the alternative wording to amend the minutes.

Part 14 - Revoking or changing a decision

14.1 Requirements to revoke or change a decision

The requirements to revoke or change a decision made at a meeting are dealt with in regulation 10 of the Regulations.

14.2 Limitations on powers to revoke or change a decision

- (1) In this clause –

authorisation means a licence, permit, approval, or other means of authorising a person to do anything; and

implement, in relation to a decision, includes –

 - (a) communicate notice of the decision to a person affected by, or with an interest in, the decision; and
 - (b) take any other action to give effect to the decision.
- (2) Subject to subclause (3), the Council or a committee is not to consider a motion to revoke or change a decision –
 - (a) where, at the time the motion is moved or notice is given, any action has been taken to implement the decision;
 - (b) where the decision concerns the grant of an authorisation, and where that authorisation has been communicated in writing by the EMRC to the applicant; or
 - (c) where the decision is procedural in its form or effect.

- (3) The Council or a committee may consider a motion to revoke or change a decision of the kind described in subclause (2)(a) or (b) if the motion is accompanied by a written statement, by or on behalf of the CEO, of the legal and financial consequences of the motion being carried.

Part 15 - Committees

15.1 Establishment and appointment of committees

- (1) The establishment of committees is dealt with in the Act.
- (2) A Council resolution to establish a committee under section 5.8 of the Act is to include -
- (a) the terms of reference or functions of the committee;
 - (b) either –
 - (i) the names or titles of the members, employees and any other persons to be appointed to the committee; or
 - (ii) the number of members, employees and other persons to be appointed to the committee and a provision that they be appointed under a separate resolution; and
 - (c) details of the delegation of any powers or duties to the committee under section 5.16 of the Act.

15.2 Types of committees

The types of committees are dealt with in the Act.

15.3 Delegation of some powers and duties to certain committees

The delegation of some powers and duties to certain committees is dealt with in the Act.

15.4 Limits on delegation of powers and duties to certain committees

The limits on the delegation of powers and duties to certain committees are dealt with in the Act.

15.5 Appointment of committee members

The appointment of committee members is dealt with in the Act.

15.6 Tenure of committee membership

Tenure of committee membership is dealt with in the Act.

15.7 Appointment of deputies

The appointment of a person to be a deputy of a member of a committee is dealt with in the Act.

15.8 Resignation of committee members

The resignation of committee members is dealt with in the Regulations.

15.9 Register of delegations to committees

The register of delegations to committees is dealt with in the Act.

15.10 Appointment of Participant members to committees

- (1) Where the Council establishes a committee with a member from a Participant, the appointment of that member must be made according to the wishes of the Participant.
- (2) Where the members of a committee established by the Council is to include an employee of a Participant, that employee is to be the CEO of the Participant, or an employee appointed by the CEO of the Participant.

15.11 Reports of committees – questions

Where a recommendation of a committee is submitted for adoption by the Council, any member of the Council may direct a question directly relating to the recommendation, through the Chairperson or presiding member, to the presiding member of the committee or to any member of the committee in attendance.

15.12 Permissible motions on committee recommendations

A recommendation made by a committee may -

- (a) be adopted by the Council without amendment;
- (b) be rejected by the Council and replaced by an alternative decision;
- (c) be amended, and adopted as amended, by the Council; or
- (d) be referred back to the committee for further consideration.

15.13 This Local Law to apply

This Local Law applies generally to the proceedings of committees except for clause 7.8, in relation to the limit on the number of speeches.

Part 16 - Administrative matters

16.1 Suspension of any provision of this Local Law

- (1) The Council or a committee may decide, by simple majority vote, to suspend temporarily one or more of the provisions of this Local Law.
- (2) The mover of a motion to suspend temporarily any one or more of the provisions of this Local Law is to state the clause or clauses to be suspended, and the purpose of the suspension.
- (3) A provision of this Local Law so suspended is to remain suspended until decided otherwise by the Council or the committee.

16.2 Cases not provided for in this Local Law

- (1) The Chairperson or presiding member is to decide questions of procedure in cases where this Local Law and the Act and Regulations are silent.

- (2) The decision of the Chairperson or presiding member in these cases is final, except where a motion is moved and carried under clause 10.1(f).

16.3 Representation on public bodies

Wherever it becomes necessary to nominate a member of the Council to represent the Council on a public body or State agency, that nomination must be made by the Council.

Part 17 - Enforcement

17.1 Penalty for breach

A person who breaches a provision of this Local Law commits an offence.

Penalty: \$1,000 and a daily penalty of \$500.

17.2 Who can prosecute

Who can prosecute is dealt with in the Act.

Part 18 - Common seal

18.1 Custody of the common seal

The CEO is to have charge of the common seal of the EMRC, and is responsible for the safe custody and proper use of it.

18.2 Use of the common seal

The use of the common seal is dealt with in the Act.

18.3 Recording of common seal uses

The CEO is to record in a register each instance where the common seal of the EMRC was affixed to a document including -

- (a) the date on which it was affixed;
- (b) the nature of the document; and
- (c) where the document is an agreement, the parties to that agreement.

This local law was made by the EMRC at an Ordinary Meeting held on:.

Draft 14/9/22

EMRC

MEETING PROCEDURES LOCAL LAW 2023

Meeting Procedures Local Law 2023

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Local Government Act 1995

Eastern Metropolitan Regional Council

Meeting Procedures Local Law 2023

Under the powers conferred by the Local Government Act 1995 and all other enabling powers, the Council of the Eastern Metropolitan Regional Council resolved on _____ to make the following local law.

Part 1 - Preliminary

1.1 Short title

- (1) This is the *Eastern Metropolitan Regional Council Meeting Procedures Local Law 2023*.
- (2) In the clauses that follow, this local law is referred to as 'this Local Law'.

1.2 Commencement

This local law commences 14 days after it is published in the Government Gazette.

1.3 Application and intent

- (1) This Local Law contains the rules that apply to the conduct of meetings of the Council and its committees.
- (2) All meetings are to be conducted in accordance with the Act, the Regulations and this local law.
- (3) This Local Law is intended to result in –
 - (a) better decision making by the Council and its committees;
 - (b) the orderly conduct of meetings;
 - (c) better understanding of the process of conducting meetings; and
 - (d) more efficient and effective use of time at meetings.

1.4 Defined terms

In this Local Law unless the context otherwise requires -

absolute majority has the meaning given to it in the Act;

Act means the *Local Government Act 1995*;

CEO means the Chief Executive Officer or Acting Chief Executive Officer for the time being of the EMRC;

Chairperson means the Chairperson of the EMRC elected under the Establishment Agreement;

Code of Conduct means the EMRC Code of Conduct for Council Members, Committee Members and Candidates;

committee means a committee of the Council established under section 5.8 of the Act;

Council means the Council of the EMRC;.

Deputy Chairperson means the Deputy Chairperson of the EMRC elected under the Establishment Agreement;

deputy member means a member of the council of a Participant appointed by the Participant under the Establishment Agreement to act temporarily in place of a member appointed by that Participant;

employee has the same meaning as is given to it in the Act;

EMRC means the Eastern Metropolitan Regional Council;

Establishment Agreement means the establishment agreement between the Participants ;

meeting means a meeting of the Council, or a meeting of a committee, as the context requires;

member means a member of the council of a Participant appointed by the Participant under the Establishment Agreement to be a member of the Council;

Participant means a party to the Establishment Agreement;

presiding member means -

- (a) in respect of the Council, the Chairperson or other person presiding under section 5.6 of the Act (see clause 3.1); and
- (b) in respect of a committee, the person presiding under sections 5.12, 5.13 and 5.14 of the Act (see clauses 3.4 and 3.5);

Regulations means the *Local Government (Administration) Regulations 1996*;

simple majority means more than 50% of the members present and voting;

special majority has the meaning given to it in the Act; and

substantive motion means an original motion, or an original motion as amended, but does not include an amendment motion or a procedural motion.

1.5 Interpretation

Unless otherwise defined, the terms used in this Local Law have the meaning given to them in the Act and Regulations.

1.6 Deputy member

- (1) If a member is unable to attend a meeting or part of a meeting, a deputy member may attend in place of that member provided that –
 - (a) the deputy member has been appointed by the Participant which appointed the absent member.

- (b) the deputy member has made a declaration in the prescribed form (under section 2.29 of the Act) before acting in the office.
- (2) While attending a meeting in place of a member, a deputy member has all the powers of that member.

1.7 Repeal

The Eastern Metropolitan Regional Council Standing Orders Local Law 2013, published in the Government Gazette on 26 June 2013, is repealed.

Part 2 - Meetings of the Council and committees

2.1 Ordinary and special Council meetings

- (1) Ordinary and special Council meetings are dealt with in the Act.
- (2) An ordinary meeting of the Council, held on a monthly basis or otherwise as determined by the Council, is for the purpose of considering and dealing with the ordinary business of the Council.
- (3) A special meeting of the Council is held for the purpose of considering and dealing with Council business that is urgent, complex in nature, for a particular purpose or confidential.

2.2 Calling Council meetings

The calling of Council meetings is dealt with in the Act.

2.3 Convening Council meetings

- (1) The convening of a Council meeting is dealt with in the Act.
- (2) Subject to subclause (3), the CEO is to give at least 48 hours' notice, for the purposes of section 5.5 of the Act, in convening a special meeting of the Council.
- (3) Where, in the opinion of the Chairperson or at least 1/3 of the members, there is a need to meet urgently, the CEO may give a lesser period of notice of a special Council meeting

2.4 Calling committee meetings

A meeting of a committee is to be held –

- (a) if called for in a verbal or written request to the CEO by the Chairperson or by the presiding member of the committee, setting out the date and purpose of the proposed meeting;
- (b) if called for by at least 1/3 of the members of the committee in a notice to the CEO, setting out the date and purpose of the proposed meeting;
- (c) if called for by the CEO; or
- (d) in accordance with a decision of the Council or the committee.

2.5 Public notice of meetings

Public notice of meetings is dealt with in the Regulations.

Part 3 - Presiding member and quorum

3.1 Who presides

Who presides at a Council meeting is dealt with in the Act.

3.2 When the Deputy Chairperson can act

When the Deputy Chairperson can act is dealt with in the Act.

3.3 Who acts if no Chairperson or Deputy Chairperson

Who acts if there is no Chairperson is dealt with in the Act.

3.4 Election of presiding members of committees

The election of presiding members of committees is dealt with in the Act.

3.5 Election of deputy presiding members of committees

The election of deputy presiding members of committees is dealt with in the Act.

3.6 Functions of deputy presiding members

The functions of deputy presiding members are dealt with in the Act.

3.7 Who acts if no presiding member

Who acts if there is no presiding member is dealt with in the Act

3.8 Quorum for meetings

The quorum for meetings is dealt with in the Act.

3.9 Attendance by means of instantaneous communication

The circumstances in which a person who is not physically present at a meeting of the Council or a committee is taken to be present at the meeting are dealt with in the Regulations.

3.10 Reduction of quorum for Council meetings

The power of the Minister to reduce the number for a quorum and certain majorities is dealt with in the Act.

3.11 Reduction of quorum for committee meetings

The reduction of a quorum for committee meetings is dealt with in the Act.

3.12 Procedure where no quorum to begin a meeting

The procedure where there is no quorum to begin a meeting is dealt with in the Regulations.

3.13 Procedure where quorum not present during a meeting

If at any time during a meeting a quorum is not present –

- (a) the Chairperson or presiding member is immediately to suspend the proceedings of the meeting for a period of up to 15 minutes;
- (b) if a quorum is not present at the expiry of the suspension period under subclause (a), the Chairperson or presiding member may either adjourn the meeting to some future time or date or may extend the extension period for a further period of 30 minutes; and
- (c) if a quorum is not present at the expiry of the extended period of suspension under subclause (b), the Chairperson or presiding member is to adjourn the meeting to a later time on the same day or to another day.

3.14 Names to be recorded

At any meeting –

- (a) at which there is not a quorum present to begin the meeting; or
- (b) which is adjourned under clause 3.13,

the names of the members then present are to be recorded in the minutes.

Part 4 - Business of a meeting

4.1 Business to be specified

- (1) No business is to be transacted at any ordinary meeting of the Council other than that specified in the agenda, without the approval of the presiding member or a decision of the Council.
- (2) No business is to be transacted at a special meeting of the Council other than that given in the notice as the purpose of the meeting.
- (3) No business is to be transacted at a committee meeting other than that specified in the agenda, or given in the notice of the meeting as the purpose of the meeting, without the approval of the presiding member or a decision of the committee.
- (4) Where a Council meeting is adjourned to the next ordinary meeting of the Council, the business unresolved at the meeting that is adjourned is to be dealt with under item 13 of clause 4.2 at that ordinary meeting.
- (5) Where a committee meeting is adjourned to the next ordinary committee meeting, the business unresolved at the meeting that is adjourned is to be given precedence at that ordinary meeting.
- (6) Where a Council or committee meeting is adjourned to a meeting not described in subclauses (4) or (5), no business is to be transacted at that later meeting other than that -
 - (a) specified in the notice of the meeting that is adjourned; and
 - (b) which remains unresolved.

4.2 Order of business

- (1) Unless otherwise decided by the Council, the order of business at any ordinary meeting of the Council is to be as follows -

1. Declaration of opening and announcement of visitors
2. Record of attendance, apologies and leave of absence (previously approved)
3. Disclosure of interests
4. Announcements by the Chairperson or presiding member without discussion
5. Response to previous public questions taken on notice
6. Public question time
7. Applications for leave of absence
8. Petitions, deputations and presentations
9. Confirmation of minutes of previous meetings
10. Questions by members of which due notice has been given
11. Questions by members without notice
12. Announcement of confidential matters for which meetings may be closed to the public
13. Business not dealt with from a previous meeting
14. Reports of employees
15. Reports of committees
16. Reports of delegates
17. Members' motions of which previous notice has been given
18. New business of an urgent nature approved by the Chairperson or presiding member or by decision of the meeting
19. Confidential matters for which the meeting may be closed to the public
20. Future meetings of Council
21. Declaration of closure of meeting

(2) Unless otherwise decided by the members present, the order of business at any special meeting of the Council or at a committee meeting is to be the order in which that business stands in the notice of, or agenda for, the meeting.

(3) Notwithstanding subclauses (1) and (2), the CEO may include on the agenda of a Council or committee meeting in an appropriate place within the order of business any matter which must be decided, or which he or she considers is appropriate to be decided, by that meeting.

4.3 Change to the order of business

(1) The Chairperson or presiding member may propose a change to the order of business.

(2) Any member may move that a change in order of business proposed by the Chairperson or presiding member not be accepted and, if carried by a majority of members present, the proposed change in order is not to take place.

4.4 Disclosure of Interest

Written notices of disclosure of interests are to be announced –

- (a) at item 3 of clause 4.2(1); and
- (b) immediately before the matter to which the disclosure relates is discussed.

4.5 Announcements by the Chairperson or presiding member

Announcements by the Chairperson or presiding member under item 4 of clause 4.2(1) are –

- (a) to inform the Council or the committee of any matter of interest or relevance to the business of the Council or a committee; and

- (b) to be brief and concise;

4.6 Response to previous questions taken on notice

Where a question is taken on notice, the CEO is to ensure that -

- (a) a written answer is forwarded to the questioner as soon as practicable; and
- (b) a summary of the answer is recorded in the minutes of the following meeting of the Council or committee under item 5 of clause 4.2(1).

4.7 Public question time

Provisions relating to public question time are set out in Part 5 of this Local Law.

4.8 Application for leave of absence

- (1) A request for leave of absence may be made by a member –

- (a) verbally at the meeting; or
- (b) in writing to the CEO before the meeting.

- (2) The grant of leave of absence is dealt with in the Act.

4.9 Petitions, deputations and presentations

Provisions relating to petitions, deputations and presentations are set out in Part 5 of this Local Law.

4.10 Confirmation of minutes of previous meetings

Provisions relating to minutes are set out in Part 13 of this Local Law.

4.11 Questions by members of which due notice has been given

- (1) A question on notice is to be given by a member in writing to the CEO at least 48 hours before the meeting at which it is to be asked.

- (2) If the CEO considers that the question breaches or may breach this Local Law or any other law –

- (a) the CEO is to refer the question to the Chairperson;
- (b) the Chairperson is to exclude the question if he or she concurs with the view of the CEO; and
- (c) if the question is excluded, the CEO is to give all members, as soon as practicable but not later than the next ordinary meeting, the reasons for the exclusion.

- (3) Notice of a question that is not withdrawn or excluded under subclause (2), together with the answer to that question, are -

- (a) where practicable, to be included in the agenda of the meeting; or
- (b) otherwise, to be tabled at the meeting.

- (4) Each question and answer is to be submitted as briefly and concisely as possible and, unless with the consent of the Chairperson or presiding member, there is to be no discussion on the question or answer.

4.12 Questions without notice

- (1) In this clause, question includes a request for information.
- (2) At any time during the debate on a motion, before the motion is put, a member may ask a question and, with the consent of the Chairperson or the presiding member, may ask one or more further questions.
- (3) A question asked by a member, and a response given by a member or an employee –
- (a) is to be brief and concise; and
 - (b) is not to be accompanied by –
 - (i) expressions of opinion, statement of fact or other comment, except where necessary to explain the question or answer; or
 - (ii) any discussion or further question, except with the consent of the Chairperson or presiding member.
- (4) Where a question requests information from an employee who is present at the meeting, the employee may ask that –
- (a) the question be placed on notice for the next meeting of the Council; or
 - (b) the answer to the question be given to the member who asked it prior to the next ordinary meeting of the Council.
- (5) If the answer to the question without notice cannot be given at the meeting at which it is asked, the member asking the question may request that the answer be given to the appropriate committee or Council meeting and the Chairperson or presiding member may, if he or she thinks fit, so direct.

4.13 Announcement of confidential matters for which meetings may be closed to the public

Any confidential matters for which the meeting may be closed to the public are to be announced under item 12 of clause 4.2(1).

4.14 Business not dealt with from a previous meeting

The Council is to deal, under item 13 of clause 4.2(1), with any business that was listed on the agenda of a previous meeting and has not been dealt with.

4.15 Employee reports

The Council is to deal, under item 14 of clause 4.2(1), with any employee reports included in the agenda under this item by the CEO.

4.16 Reports of committees

The Council is to deal, under item 15 of clause 4.2(1), with reports of committees.

4.17 Reports of delegates

- (1) Under item 16 of clause 4.2(1) a member may give a written or oral report on an activity undertaken by the member on behalf of the EMRC.
- (2) Unless the Council decides otherwise on the grounds of urgency, a report which requires a decision of the Council must be the subject of a written report by or on behalf of the CEO.
- (3) The Chairperson or presiding member may declare any report by a member to be out of order and, if he or she does so, the member must immediately cease speaking.

4.18 Members' motions of which previous notice has been given

- (1) Unless the Act, Regulations or this Local Law otherwise provide, a member may raise at a meeting such business of the EMRC as he or she considers appropriate, in the form of a motion, of which notice has been given in writing to the CEO.
- (2) A notice of motion under subclause (1) is to be given at least 4 clear working days before the meeting at which the motion is proposed to be moved.
- (3) A notice of motion must relate to the regional purposes for which the EMRC is established under the Establishment Agreement.
- (4) The CEO -
 - (a) with the concurrence of the Chairperson or presiding member, may exclude from the notice paper any notice of motion that he or she considers to be out of order; or
 - (b) may make such amendments to the form, but not the substance, as will bring the notice of motion into due form.
- (5) A notice of motion is not out of order because its subject is considered to be objectionable.
- (6) If a notice of motion is excluded under subclause (4), the CEO is to provide the reason for its exclusion to all members as soon as practicable.
- (7) The CEO may provide relevant and material facts and circumstances relating to the notice of motion on such matters as policy, budget and law.
- (8) A motion of which notice has been given is to lapse unless -
 - (a) the member who gave notice of it, or some other member authorised by him or her in writing, moves the motion when called on; or
 - (b) the Council or committee on a motion decides to defer consideration of the motion to a later stage or date.
- (9) If a notice of motion is given and lapses in the circumstances referred to in subclause (8), a notice of motion in substantially the same terms, or to substantially the same effect, is not to be given again for at least 3 months from the date of the lapse.

4.19 New business of an urgent nature

- (1) In cases of extreme urgency or other special circumstance, matters may, on the initiative of the Chairperson or presiding member or by way of a motion that is carried by the meeting, be raised without notice and decided by the meeting.
- (2) In subclause (1), “cases of extreme urgency or other special circumstances” means matters –
 - (a) that have arisen after the preparation of the agenda that are considered by the meeting to be of such importance and urgency that they are unable to be dealt with administratively by the EMRC and must be considered and dealt with by the Council before the next meeting; and
 - (b) that, if not dealt with at the meeting, are likely to –
 - (i) have a significant adverse effect (financially or otherwise) on the EMRC; or
 - (ii) result in a contravention of a written law.
- (3) Before debate begins on a matter under this clause that is not the subject of a written employee report to the meeting –
 - (a) the Chairperson or presiding member is to ask the CEO to give; and
 - (b) the CEO, or the CEO’s nominee, is to give, a verbal report to the meeting.
- (4) The minutes of the meeting are to include –
 - (a) a summary of the verbal report and any recommendations of the CEO or the CEO’s nominee; and
 - (b) the reasons for any decision made at the meeting that is significantly different from any recommendations of the CEO or the CEO’s nominee.

4.20 Confidential matters for which the meeting may be closed to the public

Provisions relating to the closure of all or part of the meeting to the public are set out in Part 5 of this Local Law.

4.21 Future meetings of Council

Under item 20 of clause 4.2(1), future meeting dates as previously resolved or amended (in accordance with the Act and Regulations) are to be listed.

4.22 Adoption by exception resolution

- (1) In this clause 'adoption by exception resolution' means –
 - (a) a resolution of the Council that has the effect of adopting, for each of a number of specifically identified reports, the committee or employee recommendation as the Council resolution; and
 - (b) a resolution of a committee that has the effect of adopting, for each of a number of specifically identified reports, the employee recommendation as the committee resolution.

- (2) Subject to subclause (3), the Council or a committee may pass an adoption by exception resolution.
- (3) An adoption by exception resolution may not be used for a matter –
 - (a) that requires an absolute majority or a special majority;
 - (b) in which an interest has been disclosed;
 - (c) that has been the subject of a petition or deputation;
 - (d) that is a matter on which a member wishes to make a statement; or
 - (e) that is a matter on which a member wishes to move a motion that is different to the recommendation.

4.23 Closure – time limits for meetings

- (1) If a meeting of the Council is in progress 3 hours after its commencement –
 - (a) the Chairperson or presiding member is to give the Council the opportunity to decide whether the meeting should continue;
 - (b) the meeting may continue –
 - (i) for up to 1 more hour;
 - (ii) only if a motion that the meeting continue is carried; and
 - (iii) only for the time (up to 1 more hour) specified in that motion; and
 - (c) the Chairperson or presiding member is to adjourn the meeting –
 - (i) if the motion under paragraph (b) is not carried; or
 - (ii) at the conclusion of any extension specified in a motion that is carried under paragraph (b).
- (2) Subject to subclause (1), each Council and committee meeting is to be closed not later than 11.00pm.

Part 5 - Public participation

5.1 Meetings generally open to the public

Meetings being generally open to the public is dealt with in the Act.

5.2 Meetings not open to the public

- (1) The CEO may, at any time, recommend that a meeting or part of a meeting be closed to members of the public (other than any person specified in a resolution).
- (2) The Council or a committee, in one or more of the circumstances dealt with in the Act, may at any time, by resolution, decide to close to members of the public a meeting or part of a meeting.
- (3) If a resolution under subclause (2) is carried –

- (a) the presiding member is to direct everyone to leave the meeting except –
 - (i) the members;
 - (ii) the CEO;
 - (iii) any other employee of the EMRC specified in a resolution; and
 - (iv) any other person specified in a resolution; and
 - (b) the meeting is to be closed to the public until, at the conclusion of the matter justifying the closure of the meeting to the public, the Council or the committee, by resolution, decides otherwise.
- (4) A person who fails to comply with a direction under subclause (3) may, by order of the presiding member, be removed from the meeting.
- (5) A resolution under this clause may be made without notice of the relevant motion.
- (6) The CEO may require any person, other than a member or employee, to sign a confidentiality agreement relating to the disclosure of information acquired at a meeting closed to members of the public.
- (7) Unless the Council or the committee resolves otherwise, once the meeting is reopened to members of the public the presiding member is to ensure that –
- (a) any resolution of the Council or committee made while the meeting was closed is to be read out; and
 - (b) the vote of a member or members is recorded in the minutes.

5.3 Question time for the public

Question time for the public is dealt with in the Act.

5.4 Question time for the public at certain meetings

Question time for the public at certain meetings is dealt with in the Regulations.

5.5 Minimum question time for the public

Minimum question time for the public is dealt with in the Regulations.

5.6 Procedures for question time for the public

Procedures for question time for the public are dealt with in the Regulations.

5.7 Other procedures for question time for the public

- (1) A member of the public who wishes to ask a question during question time must –
- (a) first state his or her name and address;
 - (b) direct the question to the presiding member;
 - (c) ask the question briefly and concisely;

- (d) limit any preamble to matters directly relevant to the question; and
 - (e) ensure that the question is not accompanied by any expression of opinion, statement of fact or other comment, except where necessary to explain the question.
- (2) Each member of the public with a question is entitled to ask up to 3 questions before other members of the public will be invited to ask their questions.
 - (3) A member of the public may give prior written notice to the CEO of the text or substance of a question that he or she wishes to ask at a meeting.
 - (4) Unless the presiding member determines otherwise, a question of which prior written notice has been given to the CEO is to be given priority in question time.
 - (5) Where a member of the public gives written notice of a question, the presiding member may determine that the question is to be responded to as normal business correspondence.
 - (6) A question may be taken on notice by the Council or committee for later response.
 - (7) When a question is taken on notice, the CEO is to ensure that –
 - (a) a written response is given to the person who asked the question; and
 - (b) a summary of the response is included in the agenda for the next meeting of the Council or committee.
 - (8) Where a question relating to a matter in which a person has an interest is directed to that person, that person is to –
 - (a) declare that he or she has an interest in the matter; and
 - (b) allow another person to respond to the question.
 - (9) A response to a question –
 - (a) is to be brief and concise; and
 - (b) is not to be the subject of any discussion, except that if in the opinion of a member, false information or any adverse reflection is contained in any question asked or comments made by a member of the public, then (through the presiding member) the member may correct or clarify the matter.
 - (10) Where a response to a question is given at a meeting, a summary of the question and the response is to be included in the minutes.
 - (11) The presiding member may decide that a question is not to be responded to where –
 - (a) the same or similar question was asked at a previous meeting, a response was provided and the person who asked the question is directed to the minutes of the meeting at which the response was provided;
 - (b) it is in the form of a statement, provided that the presiding member has taken reasonable steps to assist the person to phrase the statement as a question; or

- (c) the question is offensive or defamatory in nature, or is one which, if asked by a member, would be in breach of this Local Law or any other law.
- (12) The Council or committee, by resolution, may agree to extend public question time.

5.8 Distinguished visitor

If a distinguished visitor is present at a meeting of the Council or a committee, the Chairperson or presiding member –

- (a) may invite the distinguished visitor to sit beside the Chairperson or presiding member or at the Council table;
- (b) may acknowledge the presence of the distinguished visitor at an appropriate time during the meeting; and
- (c) may direct that the presence of the distinguished visitor be recorded in the minutes.

5.9 Petitions

(1) A petition must -

- (a) be addressed to the Chairperson;
- (b) be made by electors of the Participants;
- (c) state the request on each page;
- (d) contain the legible names, addresses and signatures of the electors making the request, and the date each elector signed;
- (e) contain a summary of the reasons for the request;
- (f) state the name of the person upon whom, and an address at which, notice to the petitioners can be given;
- (g) be respectful and temperate in its language; and
- (h) comply with any form prescribed by the Act or any other written law.

(2) On the presentation of a petition –

- (a) the member presenting it is confined to reading the petition; and
- (b) the only motion that is in order is that the petition be received and, if necessary, that it be referred for the CEO's report.

(3) At any meeting, the Council or committee is not to vote on any matter that is the subject of a petition presented to that meeting, unless –

- (a) the matter is the subject of a report included in the agenda; and
- (b) the Council or committee has considered the issues raised in the petition.

5.10 Deputations

- (1) A deputation may be made to the Council or a committee in accordance with this clause.
- (2) A person or group who wishes to be received as a deputation by the Council or a committee must –
 - (a) apply in writing to the CEO for approval; and
 - (b) include with the application information relating to the subject matter to be raised by the deputation in concise terms, but in sufficient detail to provide a general understanding of the purpose of the delegation.
- (3) The CEO is to refer a copy of a summary of the application –
 - (a) to the Chairperson – if the request is to attend a Council meeting; or
 - (b) the presiding member – if the request is to attend a committee meeting.
- (4) The Chairperson or presiding member (as the case may be) –
 - (a) may approve the request, in which case the CEO is to invite the deputation to attend a meeting of the Council or committee as the case may be; or
 - (b) may ask the CEO to refer the request to the Council or committee to decide whether or not to receive the deputation.
- (5) Unless the meeting resolves otherwise -
 - (a) a deputation is not to exceed 5 people, only 2 of whom may address the meeting, although others may respond to specific questions from the members; and
 - (b) the deputation may address the meeting for up to 15 minutes.
- (6) For the purposes of this clause, a deputation comprises all those people either in favour of, or opposed to, the matter which is the subject of the deputation.
- (7) A matter which is the subject of a deputation to the committee is not to be decided by the committee until the deputation has completed its presentation.
- (8) Where a deputation is to be received by the committee, the person or group comprising of the deputation is to address the meeting at the relevant part in the order of business as detailed in clause 4.2(2).
- (9) Any item of business to be discussed at a committee meeting that is subject of a received deputation, is to be brought forward in the order of business for the meeting as the next item of business after the deputation has been received.

5.11 Participation at committee meetings

- (1) In this clause a reference to a “person” is to a person who –
 - (a) is entitled to attend a committee meeting;
 - (b) attends a committee meeting; and

- (c) is not a member of that committee.
- (2) A member or deputy may attend, as an observer, any meeting of a committee.
- (3) Without the consent of the presiding member, a person must not address a committee meeting.
- (4) The presiding member of a committee may allow a person to make an oral submission to the committee for up to 3 minutes.
- (5) A person addressing the committee with the consent of the presiding member must cease that address immediately after being directed to do so by the presiding member.
- (6) A person who fails to comply with a direction of the presiding member under subclause (5) may, by order of the presiding member, be removed from the committee room.
- (7) The Council may make a policy dealing with the circumstances in which a person may be given consent to address a committee meeting.

5.12 Public inspection of agenda material

The right of a member of the public to inspect the documents relating to a Council or committee meeting are dealt with in the Regulations.

5.13 Confidentiality of information withheld

- (1) Information withheld by the CEO from members of the public under regulation 14(2) of the Regulations is to be -
 - (a) identified in the agenda of a Council or committee meeting under item 19 of clause 4.2(1) (ie “Confidential matters for which the meeting may be closed to the public”);
 - (b) marked “confidential” in the agenda; and
 - (c) kept confidential by members and employees until the Council or committee resolves otherwise.
- (2) A member or an employee who has –
 - (a) confidential information under subclause (1); or
 - (b) information that is provided or disclosed for the purposes of, or during, a meeting or part of a meeting that is closed to the public,

must not disclose any part of that information to any person other than another member or an employee of the Council to the extent necessary for the purpose of carrying out his or her functions.

- (3) Subclause (2) does not prevent a member or employee from disclosing information –
 - (a) at a closed meeting;
 - (b) to the extent specified by the Council and subject to such other conditions as the Council decides;
 - (c) that is already in the public domain;

- (d) to an officer of the Department;
- (e) to the Minister;
- (f) to a legal practitioner for the purpose of obtaining legal advice; or
- (g) if the disclosure is required or permitted by law.

5.14 Recording of proceedings

- (1) An audio recording is to be taken of the proceedings of each meeting and is to be published on the official Website of the EMRC.
- (2) With the exception of the audio recording referred to in subclause (1), a person must not use any electronic, visual or audio recording device or instrument to record the proceedings of the Council or a committee without the permission of the Council.
- (3) Subclause (2) does not apply if the record is taken by or at the direction of the CEO, with the permission of the Council or committee.

5.15 Prevention of disturbance

- (1) A reference in this clause to a “person” is to a person other than a member.
- (2) A person must ensure that his or her electronic communication or information device is not switched on or used during any meeting of the Council or a committee.
- (3) A person addressing the Council or a committee must extend due courtesy and respect to the Council or committee and the processes under which it operates and must comply with any direction by the presiding member.
- (4) A person present at or observing a meeting must not create a disturbance, by interrupting or interfering with the orderly conduct of the proceedings, whether by expressing approval or dissent, by conversing or by any other means.
- (5) The presiding member may warn a person who fails to comply with this clause.
- (6) If –
 - (a) after being warned, the person again acts contrary to this clause, or to this Local Law; or
 - (b) a person refuses or fails to comply with a direction by the presiding member,the presiding member may expel the person from the meeting by ordering him or her to leave the meeting room.
- (7) A person who is ordered to leave the meeting room and fails to do so may, by order of the presiding member, be removed from the meeting room and, if the presiding member orders, from the premises.

Part 6 - Disclosure of interests

6.1 Disclosure of interests

The requirements for members and employees to disclose financial and other interests, the nature of the interests that must be disclosed, and related matters, are dealt with in the Act, the Regulations and the Code of Conduct.

6.2 Separation of committee recommendations

Where, at a committee meeting, a member discloses a financial or proximity interest in a matter, and the matter is included in the recommendations (or part of the recommendations) of the committee to a Council or to another committee meeting that will or may be attended by the member, the agenda of that Council or committee meeting is to separate the relevant recommendation (or relevant part of the recommendations) from other recommendations of the committee.

Part 7 - Conduct of members

7.1 Official titles to be used

A speaker, when speaking or referring to the Chairperson or Deputy Chairperson, or to a member or employee, must use the title of that person's office.

7.2 Members to occupy own seats

- (1) At Council meetings, members must be seated in the positions determined by the Council.
- (2) At committee meetings, committee members must be seated in those positions, if any, that are determined by the relevant committee.

7.3 Entering or leaving a meeting

During the course of a meeting, a member must not enter or leave the meeting without giving an appropriate indication, in order to facilitate the recording in the minutes of the time of entry or departure.

7.4 Members who wish to speak

A member who wishes to speak at a Council meeting –

- (a) must indicate his or her intention to speak by raising his or her hand, or by any other method determined by the Council; and
- (b) when invited by the Chairperson or presiding member to speak, must address the meeting through the Chairperson or presiding member and, unless otherwise determined by the Council, may either rise or remain seated while speaking.

7.5 Priority of speaking

- (1) At a Council meeting where 2 or more members indicate, at the same time, their intention to speak, the Chairperson or presiding member is to decide which member is entitled to be heard first.

- (2) At a committee meeting, the presiding member is first to invite committee members to speak followed by, at the discretion of the presiding member, other members and attendees.
- (3) A decision of the Chairperson or presiding member under this clause is not open to discussion or dissent.

7.6 The Chairperson or presiding member may take part in debates

- (1) Subject to compliance with the procedures for the debate of motions contained in this Local Law, the Chairperson or presiding member, without vacating the chair, may take part in a discussion of any matter before the meeting.
- (2) Before the Chairperson or presiding member moves a motion or amendment, he or she must first vacate the chair and the Deputy Chairperson or other person elected for the purpose is to preside over the meeting while the motion or amendment is being debated and voted upon.

7.7 Relevance

- (1) A member must restrict his or her remarks to the motion or amendment under discussion, or to a personal explanation or point of order.
- (2) The Chairperson or presiding member, at any time, may –
 - (a) draw the attention of the meeting to any irrelevant or repetitious remarks by a member; or
 - (b) direct that member, if speaking, to discontinue his or her speech.
- (3) A member must comply with the direction of the presiding member under subclause (2) by immediately ceasing to speak.

7.8 Speaking twice

- (1) A member must not address the Council more than once on any motion or amendment except –
 - (a) as the mover of a substantive motion, to exercise a right of reply;
 - (b) to raise a point of order; or
 - (c) to make a personal explanation.
- (2) A member who asks a question before speaking has not addressed the meeting for the purposes of this clause.

7.9 Duration of speeches

A member must not speak on any matter for more than 5 minutes without the consent of the meeting which, if given, is to be given without discussion.

7.10 No speaking after conclusion of debate

A member must not speak on any motion or amendment –

- (a) after the mover has replied; or

- (b) after the question has been put.

7.11 No interruption

A member must not interrupt another member who is speaking unless -

- (a) to raise a point of order;
- (b) to call attention to the absence of a quorum;
- (c) to make a personal explanation under clause 7.16; or
- (d) to move a procedural motion that the member be no longer heard (see clause 10.1(e)).

7.12 Respect for the Chairperson or presiding member and speaker

A member must not –

- (a) while a motion is being voted on, walk out of or across the meeting room ; and
- (b) while any other member is speaking, pass between the speaker and the Chairperson or presiding member.

7.13 No re-opening of discussion

A member must not re-open a discussion on any decision of the Council or committee, except to move that the decision be revoked or changed (see Part 14).

7.14 Offensive language

- (1) A member must not reflect adversely on a decision of the Council or a committee except on a motion that the decision be revoked or changed (see Part 14).
- (2) A member must not –
 - (a) reflect adversely on the character or actions of another member or employee;
 - (b) impute any motive to a member or employee; or
 - (c) use an expression that is offensive or objectionable.
- (3) A member must not use offensive or objectionable expressions in reference to any other member, employee or other person.

7.15 Withdrawal of offensive language

A member who, in the opinion of the Chairperson or presiding member –

- (a) reflects adversely on the character or actions of another member or employee;
- (b) imputes any motive to a member or employee; or
- (c) uses an expression that is offensive or objectionable,

must, when directed by the Chairperson or presiding member, withdraw the reflection, imputation or expression and make a satisfactory apology.

7.16 Personal explanation

- (1) A member who wishes to make a personal explanation relating to a matter referred to by another member who is then speaking must indicate to the Chairperson or presiding member his or her intention to make a personal explanation.
- (2) The Chairperson or presiding member is to determine whether the personal explanation is to be heard immediately or at the conclusion of the speech by the other member.
- (3) A member making a personal explanation must confine his or her observations to a succinct statement relating to the specific part of the speech at which he or she may have been misunderstood.

Part 8 - Preserving Order

8.1 The Chairperson or presiding member to preserve order

The Chairperson or presiding member is to preserve order and, whenever he or she considers it necessary, may –

- (a) call a member to order; or
- (b) may direct a member to cease breaching, or to comply with, any provision of this Local Law.

8.2 Point of order

- (1) A member may object, by way of a point of order, only to a breach of –
 - (a) any provision of this Local Law; or
 - (b) any other written law.
- (2) Examples of valid points of order are –
 - (a) a speaker's remarks not being relevant to the motion or amendment being debated (see clause 7.7); and
 - (b) a speaker's use of offensive or objectionable expressions (see clause 7.14).
- (3) Despite anything in this Local Law to the contrary, a point of order –
 - (a) takes precedence over any discussion; and
 - (b) until determined, suspends the consideration or discussion of any other matter.

8.3 Procedures on a point of order

- (1) A member who is addressing the Chairperson or presiding member must not be interrupted except on a point of order.
- (2) A member interrupted on a point of order must resume his or her seat until –
 - (a) the member raising the point of order has been heard; and
 - (b) the presiding member has ruled on the point of order,

and, if permitted, the member who has been interrupted may then proceed.

8.4 Ruling by the Chairperson or presiding member

- (1) The Chairperson or presiding member is to rule on any point of order which is raised by either upholding or rejecting the point of order.
- (2) A ruling by the presiding member on a point of order is to be final unless the majority of members then present and voting, on a motion moved immediately after the ruling, dissent from the ruling.
- (3) Subject to a motion of dissent being carried under subclause (2), if the presiding member rules that –
 - (a) any motion, amendment or other matter before the meeting is out of order, it is not to be considered further; and
 - (b) a statement made or act done by a member is out of order, the presiding member may direct the member to make an explanation, retraction or apology.

8.5 Continued breach of order

If a member –

- (a) persists in any conduct that the Chairperson or presiding member has ruled is out of order; or
- (b) fails or refuses to comply with a direction from the presiding member (such as a direction under clause 7.7(2)(b), 7.15 or 8.4),

the presiding member may direct the member to refrain from taking any further part in the debate of that item, other than by voting, and the member must comply with that direction.

8.6 Presiding member may adjourn meeting

- (1) For the purpose of preserving or regaining order, the presiding member may adjourn the meeting for a period of up to 15 minutes.
- (2) On resumption, the debate is to continue at the point at which the meeting was adjourned.
- (3) If, at any one meeting, the presiding member adjourns the meeting more than once for the purpose of preserving or regaining order, the second or subsequent adjournment may be to a later time on the same day or to another day.

Part 9 - Debate of substantive motions

9.1 Motions to be stated and in writing

- (1) A member who wishes to move a substantive motion, or an amendment to a substantive motion –
 - (a) is to state the substance of the motion before speaking to it; and
 - (b) if required by the Chairperson or presiding member, is to put the motion or amendment in writing.

- (2) The written terms of the motion or amendment are to be given to the CEO who is to ensure that they are recorded in the minutes.

9.2 Motions to be supported

- (1) A substantive motion or an amendment to a substantive motion is not open to debate until it has been seconded.
- (2) A motion to revoke or change a decision made at a meeting is not open to debate unless the motion has the support required under regulation 10 of the Regulations (see clause 14.1).

9.3 Unopposed business

- (1) Immediately after a substantive motion has been moved and seconded, the Chairperson or presiding member may ask the meeting if any member opposes it.
- (2) If no member opposes the motion, the Chairperson or presiding member may put the motion directly to the vote.
- (3) If a member opposes the motion, the motion is to be dealt under this Part.
- (4) This clause does not apply to any motion or decision to revoke or change a decision which has been made at a meeting (see Part 14).

9.4 Only one substantive motion at a time

The Council or committee –

- (a) is not to accept a substantive motion while another substantive motion is being debated; and
- (b) is not to consider more than one substantive motion at any time.

9.5 Complex motions

The Chairperson or presiding member may require that a complex substantive motion, or a complex amendment to a substantive motion, is to be broken down and put in the form of more than one motion, each of which is to be put in sequence.

9.6 Call of order in debate

The Chairperson or presiding member is to call speakers to a substantive motion in the following order -

- (a) the mover to state the motion;
- (b) a seconder to the motion;
- (c) the mover to speak to the motion;
- (d) the seconder to speak to the motion;
- (e) a speaker against the motion;
- (f) a speaker for the motion;

- (g) other speakers, alternating between those against and for the motion; and
- (h) the mover invited to take the right of reply which closes debate.

9.7 Limit of debate

The Chairperson or presiding member may offer the right of reply and put a substantive motion to the vote if he or she considers that sufficient discussion has taken place even though all members may not have spoken.

9.8 Members may require motion to be read

A member may require the motion under discussion to be read at any time during a debate, but not so as to interrupt any other member who is speaking.

9.9 Consent of seconder required to amend motion

The mover of a substantive motion may not amend the motion without the consent of the seconder.

9.10 Order of amendments

Any number of amendments may be proposed to a substantive motion, but when an amendment is moved to a substantive motion, no second or subsequent amendment is to be moved or considered until the first amendment has been withdrawn, lost or carried.

9.11 Amendments must not negate original motion

An amendment to a substantive motion cannot negate the original motion or the intent of the original motion.

9.12 Relevance of amendments

An amendment must be relevant to the substantive motion in respect of which it is moved.

9.13 Mover of motion may speak on amendment

Any member may speak during debate on an amendment.

9.14 Effect of an amendment

If an amendment to a substantive motion is carried, the motion as amended then becomes the substantive motion, on which any member may speak and any further amendment may be moved.

9.15 Withdrawal of motion and amendments

- (1) The Council or a committee may, without debate, grant leave to withdraw a substantive motion or amendment on the request of the mover of the motion or amendment if –
 - (a) it has the approval of the seconder; and
 - (b) there is no voice expressed to the contrary by any member.
- (2) If either paragraph (a) or (b) of subclause (1) does not apply, the discussion on the motion or amendment is to continue.

- (3) Where an amendment has been proposed to a substantive motion, the substantive motion is not to be withdrawn, except by consent of the majority of members present, until the amendment proposed has been withdrawn or lost.

9.16 Right of reply

- (1) The mover of a substantive motion has the right of reply.
- (2) The right of the reply may be exercised only –
- (a) where no amendment is moved to the substantive motion – at the conclusion of the discussion on the motion; or
 - (b) where one or more amendments have been moved to the substantive motion – at the conclusion of the discussion on the substantive motion and any amendments.
- (3) After the mover of the substantive motion has commenced the reply –
- (a) no other member is to speak on the motion; and
 - (b) there is to be no further discussion on, or any further amendment to, the motion.
- (4) The right of the reply is to be confined to rebutting arguments raised by previous speakers and no new matter is to be introduced.
- (5) At the conclusion of the right of reply, the substantive motion, or the substantive motion as amended, is immediately to be put to the vote.

Part 10 - Procedural motions

10.1 Permissible procedural motions

In addition to the right to move an amendment to a substantive motion (under Part 9), a member may move any of the following procedural motions -

- (a) that the meeting proceed to the next item of business;
- (b) that the item be referred or adjourned to a Council or committee meeting;
- (c) that the meeting now adjourn;
- (d) that the motion be now put;
- (e) that the member be no longer heard;
- (f) that the ruling of the Chairperson or presiding member be disagreed with; and
- (g) that the meeting be closed to members of the public (see clause 5.2).

10.2 No debate on procedural motion

- (1) The mover of a motion stated in paragraphs (a), (b), (c), (f) or (g) of clause 10.1 may speak to the motion for not more than 5 minutes, the seconder is not to speak other than to formally second the motion, and there is to be no debate on the motion.

- (2) The mover of a motion stated in paragraphs (d) and (e) of clause 10.1 may not speak to the motion, the seconder is not to speak other than to formally second the motion, and there is to be no debate on the motion.

10.3 Who may move

A person who has moved, seconded, or spoken for or against a substantive motion, or any amendment to a substantive motion, cannot move any procedural motion which, if carried, would close the debate on the substantive motion or amendment.

10.4 Right of reply on substantive motion

The carrying of a procedural motion which closes debate on the substantive motion or amendment and forces a decision on the substantive motion or amendment does not deny the right of reply to the mover of the substantive motion.

10.5 Meeting to proceed to next item of business

A motion “that the meeting proceed to the next item of business”, if carried, has the effect that –

- (a) the debate on the substantive motion or amendment ceases immediately; and
- (b) no decision is made on the substantive motion;
- (c) the meeting moves to the next item of business; and
- (d) there is no requirement for the matter to be raised again for consideration.

10.6 Item to be referred or adjourned

A motion “that the item be adjourned” -

- (a) is to state the time to which the debate is to be adjourned (and the reasons for the motion); and
- (b) if carried, has the effect that all debate on the substantive motion or amendment ceases immediately, but continues at the meeting, and at the time, stated in the motion.

10.7 Meeting now adjourn

- (1) A member is not to move or second more than one motion of adjournment during the same meeting.
- (2) Before putting a motion for the adjournment, the Chairperson or presiding member may seek leave of the meeting to deal first with matters that may be the subject of an adoption by exception resolution (see clause 4.22);
- (3) a motion “that the meeting now adjourn” -
 - (a) is to state the time and date to which the meeting is to be adjourned; and
 - (b) if carried, has the effect that the meeting is adjourned to the time and date specified in the motion.

- (4) A meeting adjourned under subclause (3) is to continue from the point at which it was adjourned, unless the Chairperson or presiding member, or the meeting, determines otherwise.

10.8 Motion to be put

- (1) If a motion “that the motion be now put”, is carried during discussion on a substantive motion without amendment, the Chairperson or presiding member is to offer the right of reply and then immediately put the motion to the vote without further debate.
- (2) If the motion, “that the motion be now put” is carried during debate of an amendment, the presiding member is to put the amendment to the vote without further debate.
- (3) If the motion, “that the motion be now put” is lost, debate is to continue.

10.9 Member to be no longer heard

If the motion “that the member be no longer heard”, is carried, the speaker against whom the motion has been moved cannot speak further on the current substantive motion, or any amendment relating to it, except to exercise the right of reply if he or she is the mover of the substantive motion.

10.10 Ruling of the Chairperson or presiding member be disagreed with

If the motion “that the ruling of the Chairperson or presiding member be disagreed with” is carried, that ruling is to have no effect and the meeting is to proceed accordingly.

Part 11 - Voting

11.1 Motion – when put

- (1) Immediately after the debate on any motion is concluded and the right of reply has been exercised, the Chairperson or presiding member –
- (a) is to put the motion to the meeting; and ,
 - (b) if requested by any member, is again to state the terms of the motion.
- (2) A member must not leave a meeting when the Chairperson or the presiding member is putting any motion.

11.2 Voting

Voting is dealt with in the Act and the Regulations.

11.3 Majorities required for decisions

The majorities required for decisions of the Council and committees are dealt with in the Act.

11.4 Method of taking vote

In taking the vote on any motion, the presiding member –

- (a) is to put the motion, first in the affirmative, and then in the negative;

- (b) may put the motion in this way as often as may be necessary to enable him or her to determine whether the affirmative or the negative has the majority of votes;
- (c) is to count and determine the votes of members in any way (such as electronically or by a show of hands) that enables a record to be taken of each member's vote; and
- (d) subject to this clause, is to declare the result.

Part 12 - Adjournment of meeting

12.1 Meeting may be adjourned

The Council or a committee may decide to adjourn any meeting to a later time on the same day, or to any other day.

12.2 Limit to moving adjournment

No member is to move or second more than one motion of adjournment during the same meeting of the Council or committee.

12.3 Unopposed business – motion for adjournment

On a motion for the adjournment of the Council or committee, the Chairperson or presiding member, before putting the motion, may seek leave of the Council or committee to proceed to the transaction of unopposed business.

12.4 Withdrawal of motion for adjournment

A motion or an amendment relating to the adjournment of the Council or committee may be withdrawn by the mover, with the consent of the seconder, except that if any member objects to the withdrawal, debate of the motion is to continue.

12.5 Time to which adjourned

The time to which a meeting is adjourned for want of a quorum, by the Chairperson or presiding member to regain order, or by decision of the Council, may be to a specified hour on a particular day or to a time which coincides with the conclusion of another meeting or event on a particular day.

Part 13 - Minutes

13.1 Keeping of minutes

The keeping and confirmation of minutes are dealt with in the Act.

13.2 Content of minutes

- (1) The content of minutes is dealt with in the Regulations.
- (2) The votes of all members voting on a motion are to be recorded in the minutes.

13.3 Public inspection of unconfirmed minutes

The public inspection of unconfirmed minutes is dealt with in the Regulations.

13.4 Confirmation of minutes

- (1) If a member is dissatisfied with the accuracy of the unconfirmed minutes, he or she is to provide to the CEO a written copy of the alternative wording to amend the unconfirmed minutes no later than 3 clear working days before the meeting where the minutes are to be confirmed.
- (2) At that meeting, the member who provided the alternative wording shall, at the time for confirmation of minutes –
 - (a) state the item or items with which he or she is dissatisfied; and
 - (b) propose a motion clearly outlining the alternative wording to amend the minutes.

Part 14 - Revoking or changing a decision

14.1 Requirements to revoke or change a decision

The requirements to revoke or change a decision made at a meeting are dealt with in regulation 10 of the Regulations.

14.2 Limitations on powers to revoke or change a decision

- (1) In this clause –

authorisation means a licence, permit, approval, or other means of authorising a person to do anything; and

implement, in relation to a decision, includes –

- (a) communicate notice of the decision to a person affected by, or with an interest in, the decision; and
 - (b) take any other action to give effect to the decision.
- (2) Subject to subclause (3), the Council or a committee is not to consider a motion to revoke or change a decision –
 - (a) where, at the time the motion is moved or notice is given, any action has been taken to implement the decision;
 - (b) where the decision concerns the grant of an authorisation, and where that authorisation has been communicated in writing by the EMRC to the applicant; or
 - (c) where the decision is procedural in its form or effect.
 - (3) The Council or a committee may consider a motion to revoke or change a decision of the kind described in subclause (2)(a) or (b) if the motion is accompanied by a written statement, by or on behalf of the CEO, of the legal and financial consequences of the motion being carried.

Part 15 - Committees

15.1 Establishment and appointment of committees

- (1) The establishment of committees is dealt with in the Act.

- (2) A Council resolution to establish a committee under section 5.8 of the Act is to include -
- (a) the terms of reference or functions of the committee;
 - (b) either –
 - (i) the names or titles of the members, employees and any other persons to be appointed to the committee; or
 - (ii) the number of members, employees and other persons to be appointed to the committee and a provision that they be appointed under a separate resolution; and
 - (c) details of the delegation of any powers or duties to the committee under section 5.16 of the Act.

15.2 Types of committees

The types of committees are dealt with in the Act.

15.3 Delegation of some powers and duties to certain committees

The delegation of some powers and duties to certain committees is dealt with in the Act.

15.4 Limits on delegation of powers and duties to certain committees

The limits on the delegation of powers and duties to certain committees are dealt with in the Act.

15.5 Appointment of committee members

The appointment of committee members is dealt with in the Act.

15.6 Tenure of committee membership

Tenure of committee membership is dealt with in the Act.

15.7 Appointment of deputies

The appointment of a person to be a deputy of a member of a committee is dealt with in the Act.

15.8 Resignation of committee members

The resignation of committee members is dealt with in the Regulations.

15.9 Register of delegations to committees

The register of delegations to committees is dealt with in the Act.

15.10 Appointment of Participant members to committees

- (1) Where the Council establishes a committee with a member from a Participant, the appointment of that member must be made according to the wishes of the Participant.

- (2) Where the members of a committee established by the Council is to include an employee of a Participant, that employee is to be the CEO of the Participant, or an employee appointed by the CEO of the Participant.

15.11 Reports of committees – questions

Where a recommendation of a committee is submitted for adoption by the Council, any member of the Council may direct a question directly relating to the recommendation, through the Chairperson or presiding member, to the presiding member of the committee or to any member of the committee in attendance.

15.12 Permissible motions on committee recommendations

A recommendation made by a committee may -

- (a) be adopted by the Council without amendment;
- (b) be rejected by the Council and replaced by an alternative decision;
- (c) be amended, and adopted as amended, by the Council; or
- (d) be referred back to the committee for further consideration.

15.13 This Local Law to apply

This Local Law applies generally to the proceedings of committees except for clause 7.8, in relation to the limit on the number of speeches.

Part 16 - Administrative matters

16.1 Suspension of any provision of this Local Law

- (1) The Council or a committee may decide, by simple majority vote, to suspend temporarily one or more of the provisions of this Local Law.
- (2) The mover of a motion to suspend temporarily any one or more of the provisions of this Local Law is to state the clause or clauses to be suspended, and the purpose of the suspension.
- (3) A provision of this Local Law so suspended is to remain suspended until decided otherwise by the Council or the committee.

16.2 Cases not provided for in this Local Law

- (1) The Chairperson or presiding member is to decide questions of procedure in cases where this Local Law and the Act and Regulations are silent.
- (2) The decision of the Chairperson or presiding member in these cases is final, except where a motion is moved and carried under clause 10.1(f).

16.3 Representation on public bodies

Wherever it becomes necessary to nominate a member of the Council to represent the Council on a public body or State agency, that nomination must be made by the Council.

Part 17 - Enforcement

17.1 Penalty for breach

A person who breaches a provision of this Local Law commits an offence.

Penalty: \$1,000 and a daily penalty of \$500.

17.2 Who can prosecute

Who can prosecute is dealt with in the Act.

Part 18 - Common seal

18.1 Custody of the common seal

The CEO is to have charge of the common seal of the EMRC, and is responsible for the safe custody and proper use of it.

18.2 Use of the common seal

The use of the common seal is dealt with in the Act.

18.3 Recording of common seal uses

The CEO is to record in a register each instance where the common seal of the EMRC was affixed to a document including -

- (a) the date on which it was affixed;
- (b) the nature of the document; and
- (c) where the document is an agreement, the parties to that agreement.

This local law was made by the EMRC at an Ordinary Meeting held on.:

14.7 FOOD WASTE FOR HEALTHY SOILS DEED OF GRANT

D2023/10490

PURPOSE OF REPORT

The purpose of this report is to advise Council of the outcome of the Food Waste for Healthy Soils Deed of Grant and to seek Council endorsement of same.

KEY POINT(S)

- The EMRC applied for funding from both the State and Federal governments through the Food Waste for Healthy Soils grant process.
- The EMRC was notified by the Department of Water and Environmental Regulation of the impending visit and announcement of the EMRC's successful funding application of \$2M as part of an overall commitment to three processing facilities in WA.
- The Red Hill Waste Management Facility was chosen by DWER for the media announcement.
- The Deed of Grant was required to be signed prior to the formal ministerial announcement to the media.
- The visit by the Federal Minister for the Environment took place on Thursday 4 May 2023 at the Red Hill Waste Management Facility.

RECOMMENDATION(S)

That Council endorses the EMRC's Food Waste for Healthy Soils Deed of Grant for FOGO processing at the Red Hill Waste Management Facility.

SOURCE OF REPORT

Chief Executive Officer

BACKGROUND

- 1 The EMRC has been processing the Food Organics and Garden Organics (FOGO) from the City of Bayswater and the Town of Bassendean, which commenced with Bassendean in August 2020 and expanded to include Bayswater in March 2021. The processing to date has been in open windrows has been a challenge when dealing with the elements and also dealing with reducing the level of contamination of the FOGO material.

REPORT

- 15 The EMRC applied for funding from both the State and Federal governments through the Food Waste for Healthy Soils grant process and was notified by the Department of Water and Environmental Regulation of the impending visit by the Federal Minister for the Environment to the Red Hill Waste Management Facility for a media announcement.
- 16 The Minister announced the EMRC's successful funding application of \$2M as part of an overall commitment to three processing facilities in WA.
- 17 The Deed of Grant relating to the funding was required to be signed prior to the formal ministerial announcement to the media which took place on Thursday 4 May 2023 at Red Hill.
- 18 The Operations Team at the Red Hill Waste Management Facility has worked to perfect the processing of the 15,000 tonnes of FOGO material received annually from the City of Bayswater and the Town of Bassendean and has constructed a new pad in readiness to process FOGO from the remainder of the EMRC's member Councils.

- 19 It is estimated that by 2025 up to 55,000 tonnes of FOGO material will be processed at the Red Hill facility.
- 20 The EMRC staff are continuing their efforts to identify the most appropriate and cost effective solutions for the large scale processing of FOGO at Red Hill and are also continuing their efforts to secure further external funding for this project.

STRATEGIC/POLICY IMPLICATIONS

- 1 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy:
 - Goal: To Demonstrate Circular Economy Leadership
 - Target: 80% resource recovery of waste generated in the region by 2030
 - Goal: To Respond to a Climate Emergency
 - Target: Infrastructure adaptation and education by 2030
 - Target: Below zero emissions by 2040
 - Goal: Reduce our Environmental Impact
 - Target: Environmental management system
 - Goal: To Create Value in the Community
 - Target: Source separation by 2027

FINANCIAL IMPLICATIONS

- 2 The \$2M of funding will be included in the budget as an additional source of income.

SUSTAINABILITY IMPLICATIONS

- 3 Separation of organics from the waste stream will continue to ensure a reduction in organics from landfill and therefore a reduction in the amount of potent methane gas being created.

RISK MANAGEMENT

Risk – Failure to comply with section 3.16 of the <i>Local Government Act 1995</i> by not conducting the required periodic review of local laws		
Consequence	Likelihood	Rating
Possible	Insignificant	Low
Action/Strategy		
➤ Continued liaison with member Councils and other interested Councils		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council endorses the EMRC’s Food Waste for Healthy Soils Deed of Grant for FOGO processing at the Red Hill Waste Management Facility.

COUNCIL RESOLUTION(S)

MOVED CR JOHNSON

SECONDED CR DAW

THAT COUNCIL ENDORSES THE EMRC’S FOOD WASTE FOR HEALTHY SOILS DEED OF GRANT FOR FOGO PROCESSING AT THE RED HILL WASTE MANAGEMENT FACILITY.

CARRIED UNANIMOUSLY

14.8 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2023/08047)

The following items are included in the Information Bulletin, which accompanies the Agenda.

1. REGISTER OF COUNCIL RESOLUTIONS 2022 AND 2023 (D2023/05279)
2. CEO EXERCISE OF DELEGATED POWERS AND DUTIES (D2023/05280)
3. 2022/2023 COUNCIL TONNAGE COMPARISONS AS AT 31 MARCH 2023 (D2023/08050)
4. SUSTAINABILITY TEAM UPDATE – JANUARY TO MARCH 2023 (D2023/10416)
5. CORPORATE BUSINESS PLAN 2022/2023 – 2026/2027 – THIRD QUARTER REPORTING FROM JANUARY TO MARCH 2023 (D2023/10417)

RECOMMENDATION

That the Council notes the items contained in the Information Bulletin accompanying the 25 May 2023 Ordinary Meeting of Council Agenda.

COUNCIL RESOLUTION

MOVED CR JOHNSON

SECONDED CR OSTASZEWSKYJ

THAT THE COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 25 MAY 2023 ORDINARY MEETING OF COUNCIL AGENDA.

CARRIED UNANIMOUSLY

15 REPORTS OF COMMITTEES

Nil

16 REPORTS OF DELEGATES

16.1 MUNICIPAL WASTE ADVISORY COUNCIL (MWAC) MINUTES HELD 22 FEBRUARY 2023

Council noted the MWAC minutes held 22 February 2023.



MUNICIPAL WASTE ADVISORY COUNCIL
"Getting the Environment Right"

Municipal Waste Advisory Council

Minutes

4:00pm Wednesday, 22 February 2023

Online

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Attendance

Cr Doug Thompson (Fremantle)	WALGA State Council	<i>Chair</i>
Cr Giorgia Johnson (City of Bayswater)	Eastern Metropolitan Regional Council	<i>Deputy Chair</i>
Mayor Ruth Butterfield (Armadale)	WALGA State Council	
Cr Les Price (Cue)	WALGA State Council	
Cr Peter Abetz	City of Gosnells	
Cr Andrew Maurice (Mosman Park)	Western Metropolitan Regional Council	
Mr Marcus Geisler	Eastern Metropolitan Regional Council	
Mr Michael Dufour	City of Greater Geraldton	
Mr Scott Cairns	Mindarie Regional Council	
Mr Tim Youé	Resource Recovery Group	<i>OAG Chair</i>
Mr Stefan Frodsham	Western Metropolitan Regional Council	
Mr Brett Jackson (Kalamunda)	Metropolitan Local Government	
Ms Ruth March (Albany)	Non-Metropolitan Local Government	<i>OAG Deputy</i>
Ms Rebecca Brown	Municipal Waste Advisory Council	
Ms Tazra Hawkins	Municipal Waste Advisory Council	
Ms Conor Macgill	Municipal Waste Advisory Council	
Ms Candy Wong	Municipal Waste Advisory Council	
Ms Nicole Matthews	WALGA	

Apologies

Cr Karen Chappel JP	WALGA President	<i>Observer</i>
Mr Kevin Ketterer (Kalgoorlie-Boulder)	Non-Metropolitan Local Government	
Cr Tresslyn Smith	Bunbury Harvey Regional Council	
Cr Karen Vernon (Victoria Park)	Mindarie Regional Council	
Cr Karen Wheatland (Melville)	Resource Recovery Group	
Cr Bob Hall	City of Greater Geraldton	

Acknowledgement of Country

We acknowledge the Australian Aboriginal and Torres Strait Islander peoples of the lands on which we work throughout Western Australia, recognising their unique cultural and spiritual relationships to the land, waters and seas. We pay our respects to their ancestors and Elders, past and present.

1 Procedural Matters

1.1 MWAC Minutes tabled at WALGA State Council

A summary of the Minutes of the Municipal Waste Advisory Council meeting held Wednesday, 14 December 2022 will be noted at the next WA Local Government Association State Council meeting.

1.2 Confirmation of the Previous MWAC Minutes

MUNICIPAL WASTE ADVISORY COUNCIL MOTION (Cr Maurice/Cr Price)

The Minutes of the meeting of the Municipal Waste Advisory Council held on Wednesday, 14 December 2022 were confirmed as a true and accurate record of the proceedings.

2 Business Arising

A	Issue	June 2021 MWAC Item 5.8 FOGO in MUDs		
	Action	1. Executive Officer will follow up to determine if information on the <i>Waste Avoidance and Resource Recovery Act 2007</i> can be provided to DAPs so the members understand the regulatory requirements regarding Local Government waste collection. 2. The Chair requested that the Executive Officer provide information on how the amount/type of education a Local Government undertakes can impact on their contamination rate.		
	Timeframe		Status	1. Complete. 2. To be completed.

3 Decision Items

3.1 Draft QLD CDS Submission***

MUNICIPAL WASTE ADVISORY COUNCIL MOTION (Cr Johnson/Cr Price)

That the Municipal Waste Advisory Council endorse the Submission on *Discussion Paper: Proposal to expand the scope of eligible container in Queensland's Container Refund Scheme – Containers for Change*.

In Brief

- The QLD Department of Environment and Science is currently conducting consultation on expanding the scope of eligible containers included their Container Refund Scheme – Containers for Change.
- A Submission has been developed which focuses on supporting the expansion of the Scheme to cover a range of additional products including wine and spirits, fruit and vegetable juice, plain and flavoured milk and milk alternatives, concentrated fruit juice, cordial, flavoured alcoholic beverages with a wine base and registered health tonics.
- Given the review of the scope of the WA Container Deposit Scheme it is important that there is national alignment on material types covered by the various Schemes. A Submission was provided to the NSW EPA in December 2022 in response to their Scheme review.
- WALGA has engaged with the Local Government Association of Queensland (LGAQ) to ensure a consistent approach.

Background

The Queensland Department of Environment and Science have released [Discussion Paper: Proposal to expand the scope of eligible containers in Queensland's Container Refund Scheme - Containers for Change](#). The Discussion Paper provides an overview of the progress of the QLD Scheme, including the environmental, economic and social impacts, and outlines a proposed approach to the expansion of the Scheme.

Comment

The focus of the Draft WALGA Submission is supporting the expansion of the Scheme to products which meet the requirements of the [Policy Statement on Container Deposit Systems](#). The criteria in the Policy Statement are:

- a) Does the material or container type cause significant environmental or social impacts?
- b) Does the material or container type cause significant costs for waste processors?
- c) Does the material or container type have unrealised potential for recycling / resource recovery?
- d) Is the material or container type likely to be disposed of illegally?
- e) Does the material or container type cause significant community concern?
- f) Is there an alternative system in place to recover the material or container type effectively?

WALGA engaged with the LGAQ regarding this Submission to ensure that both Association Submissions aligned. The consultation closes Monday 20 February, an extension has been requested and received to allow the Submission to be considered at this meeting 22 February MWAC meeting.

Discussion at the Municipal Waste Advisory Council

The rationale for the inclusion of various beverage container types has focused on products that are most commonly consumed, disposed of and littered in public places. Health tonics and plain milk have been excluded as they are generally considered as products that are consumed in the home. WALGA supports the continued exclusion of 'Registered Health Tonics' as this currently aligns with the range of container types not accepted by Container Deposit Schemes in other Australian jurisdictions. The Submission supports the expansion of the Scheme to cover plain milk and milk alternatives as there are opportunities to recover a significant proportion of these container types that are not recyclable through kerbside. Future opportunities to expand the Scheme could look more broadly to include health tonics as well as other non-beverage containers.

Prior to making submissions on Container Deposit Scheme consultations of other states, Local Government Association counterparts have been contacted to ensure that they are supportive of WALGA having a view on the approach in their jurisdiction. To date, none have sought to provide feedback on the Western Australian review.

4 Discussion Items

4.1 Draft Submission WA Container Deposit Scheme Expansion***

In Brief

- A Discussion Paper has been released on expanding the scope of the eligible containers covered by the WA Container Deposit Scheme. The scope of the proposed expansion includes glass wine and spirit bottles and beverage containers up to 3L.
- The draft Submission supports the expansion of the Scheme and proposes that plain and milk alternatives also be included.

For Discussion

- Feedback on the draft Submission.

Background

The Department of Water and Environmental Regulation (DWER) has released a [*Discussion paper: Container deposit scheme – Expanding the scope of eligible beverage containers.*](#)

The Draft Submission:

- Supports the expansion of the Scheme to include glass wine and spirit bottles and an increase in the container size accepted to 3L
- Recommends that the inclusion of larger containers, up to 10L, be investigated and that plain milk and milk alternatives be included in the Scheme
- Recommends that the capacity of existing refund points be assessed to ensure they have sufficient capacity
- Recommends that an investigation of the current 10c refund amount be undertaken, with a view to increasing the deposit amount.

The consultation timeframe for the Discussion Paper provides an opportunity to engage Local Government in the process and encourage additional submissions from the sector. The proposed approach is:

- February: OAG and MWAC consider draft Submission
- 23 February - 27 March: Consultation with Local Government on draft Submission

- 3 and 19 April: OAG and MWAC consider final Submission.

The consultation closes Monday, 1 May 2023.

Discussion at the Municipal Waste Advisory Council

Following the discussion on Decision Item 3.1, clarification was sought as to whether plain milk containers collected through kerbside recycling were recycled. Plain milk containers as well as all containers currently covered by the Scheme can be recycled through kerbside collections with the exception of long-life cartons such as those produced by Tetra Pak.

WALGA supports the inclusion of plain milk and milk alternative containers as there are opportunities to recover other material types, including long-life cartons that are often used for milk alternatives, which cannot be recycled through kerbside collections. There is also the potential to recover high volumes from commercial businesses that may not necessarily have recycling collections. In WA, the legislated requirement that all Scheme containers must be recycled presents a significant benefit for expanding the Scheme to include a broader scope of materials.

In relation to Information Item 5.7, it was suggested that a point on flexible plastics be included in the Submission. For context, Australian environment ministers agreed for all packaging to be made recyclable, reusable or compostable by 2025 or before. Under this agreement, the community needs to have suitable access to recovery options such as kerbside recycling or Container Deposit Schemes. Prior to the cessation of REDcycle the packaging industry represented by the Australian Food and Grocery Council (AFGC) initiated a pilot program called 'Curby' to trial a collection model for flexible plastics recycling. A self-selected group of residents within a New South Wales council were provided with yellow plastic bags which they would then fill with other flexible plastics. Once the yellow plastic bags were full, participants would place these in their kerbside Recycling bins with the aim of having them separated out at a material recovery facility. While this may have been feasible for a self-selected group of participants, it would be difficult to achieve at a population level.

There is clear messaging in WA that recyclables should be placed loose in the Recycling bin as bagged material has the potential to contain unpleasant, dangerous or hazardous substances. Flexible plastics can also be a source of contamination in other waste streams and are not readily recoverable in the absence of appropriate processing facilities. WALGA is increasingly concerned that AFGC is lobbying for Local Government to provide a solution for flexible plastics recycling through kerbside collections. The current messaging in WA is for flexible plastics to be placed in the General Waste bin.

The WALGA Submission will be updated to suggest that there is merit in diversifying the functions of Container Deposit Scheme Refund Points to include the collection of other material types such as flexible plastics. The established collection network of Refund Points would provide suitable accessibility for the community in addition to a clean stream of recovered materials.

4.2 E-waste Landfill Ban Consultation***

In Brief

- The Department of Water and Environmental Regulation have released a Consultation Paper on the proposed e-waste landfill ban. The State Government made an election commitment to deliver a state-wide ban by 2024.

- Currently, there are not any fully effective product stewardship schemes in place for the materials covered by the bans, which means if the ban is implemented the costs will be borne by Local Government and the community.
- A draft Submission has been developed which highlights this and other issues raised by Local Government.

For Discussion

- Feedback on the draft Submission.

Background

The State Government made an election commitment to deliver a state-wide ban on e-waste disposal to landfill by 2024. The State Government has identified funding for collection and processing infrastructure will be provided to support the e-waste recycling industry. The Department of Water and Environmental Regulation has released a [E-waste to landfill ban in Western Australian: Consultation Paper](#) which outlines three regulatory options and proposed scope of the material included.

The WA Government has not used landfill bans extensively however they are a tool which is used in other several other jurisdictions. The only existing landfill ban is the tyre exclusion zone, which prohibits the landfilling of tyres in and around the Perth metropolitan area. The unintended consequence of the tyre exclusion zone is that tyres are transported outside this area and landfilled.

In 2006, the then Waste Management Board commissioned work to investigate the environmental, social and economic impacts of potential landfill bans on household packaging, building products and organic waste. The [WALGA Submission](#) make a key recommendation:

Any future investigations into a potential ban to landfill for any material type only be undertaken as a part of a multi-tool approach incorporating Extended Producer Responsibility programmes and other appropriate policies and mechanisms.

The issues relating to Landfill bans have not changed. The DWER Discussion Paper identifies that scope of the ban will include:

“Electrical, electronic and battery-powered items that have been collected and aggregated purposes of recycling or recovery that: a) are covered by effective product stewardship schemes, particularly those accredited schemes under the Recycling and Waste Reduction Act 2020”

Currently, there are not any fully effective product stewardship schemes in place for these materials, nor are they likely to be when the landfill ban is scheduled for implementation:

- The current TV and Computer Product Stewardship Scheme costs Local Government up to \$300 / tonne to recycling products. Feedback from the Federal Government is that there is no intent to improve this Scheme in the coming years, with the focus on the new Scheme.
- The new Product Stewardship Scheme, anticipated to cover a wider scope of e-waste, is not scheduled for introduction until mid-2025, with on ground implementation timeframes to be determined (refer to item 5.1).
- [Fluorocycle](#), the voluntary national product stewardship scheme, does not provide any funding for recycling of fluorescent lighting. These materials are collected through the HHW Program, the cost to recycle these products for the 2021-22 financial year, excluding transport, was \$70,568. 22,403 kgs of material was collected, this is 5% of the material collected through the HHW Program.

Feedback from the Officers Advisory Group emphasised the costs associated with the current management of e-waste. Officers also noted that the current situation was inequitable in some instances, for example where a Local Government or Regional Council was providing an e-waste drop off which was used by non- ratepayers or non-member Councils. This means the ratepayers and member Council are subsidising e-waste recycling for those Local Governments who do not have drop-off options.

The proposed timeframe for consultation is:

- 6 February – Initial feedback from OAG
- 15 February – Initial feedback from Local Government
- 22 February - Draft Submission considered by MWAC
- 1 March – Draft Submission considered by Environment Policy Team
- 1 - 21 March – Draft Submission released for Local Government feedback (including online consultation session)
- 22 - 29 March – Final Submission considered out of session by MWAC/State Council.

The consultation timeframe for this paper is 10 weeks, with Submissions due 31 March. An extension of 6 weeks was requested from DWER but not agreed to. DWER had initially indicated there would be a 16-week consultation period, however it appears that delays to the release of the Consultation Paper have impacted this timeframe.

The Officers Advisory Group recommended WALGA write to the Waste Authority and Minister for Environment expressing the sectors concerns regarding the e-waste landfill ban and the need for effective product stewardship.

Discussion at the Municipal Waste Advisory Council

It was noted that the mismatch in timing between the proposed WA e-waste landfill ban (2024) and the introduction of the new national e-waste product stewardship scheme (mid-2025) could make it difficult to coordinate approaches and resources for e-waste recovery. The WALGA Submission expresses concern that the ban is being progressed before there are effective product stewardship schemes in place for the products targeted.

There was comment that the Consultation Paper did not go into detail regarding the costs to process e-waste which can amount to a significant additional outlay for Local Governments who provide a collection service.

Placing e-waste in the kerbside General Waste bin to go to landfill will not be illegal under the proposed State Government legislation. However, the placement of e-waste in kerbside bins is already prohibited by the Template [Waste Local Law](#).

4.3 WALGA Policy Statement Review – Household Hazardous Waste

In Brief

- The current 5-year Household Hazardous Waste (HHW) Program is coming to an end this financial year. With a new program being developed, it is timely to review the HHW Policy Statement to ensure it maintains relevance.
- The Policy Statement includes reference to waste avoidance, the primacy of staff and community safety, extended producer responsibility and Local Government responsibilities.

For Discussion

- Comments on current Policy Statement/areas for review.

Background

WALGA is progressively reviewing its advocacy positions and Policy Statements to ensure they are still required, contemporary and relevant. The existing [Household Hazardous Waste Policy Statement](#) has not been amended since it was adopted in 2003. Although prior to the current HHW Program, the Policy Statement was discussed.

The HHW Policy Statement identifies:

- The importance of waste avoidance for these materials
- Primacy of staff and community safety in managing HHW
- The use of Extended Producer Responsibility
- Local Government responsibilities – including operating HHW Facilities, complying with relevant regulation, collecting data and educating the local community
- Matters outside Local Government responsibilities – including the resourcing of HHW programs, developing and resourcing state-wide consumer and producer campaigns, building or operating disposal or treatment facilities, developing procedures for HHW handling HHW and any environmental impacts of HHW if a facility is managed in line with environmental regulations
- Siting considerations for facilities.

Many of the key elements of the Policy Statement remain contemporary, however some of the language and references in the Policy Statement require updating. Discussion at the Officer Advisory Group noted that in many of the HHW Facilities are used by people outside the catchment of the Local Government or Regional Council providing the facility.

The process for updating the Policy Statement requires consideration by State Council. The proposed timeframe for the review of this Policy Statement is:

- February: OAG and MWAC discuss Policy Statement and consider
- February: Engagement with Local Government and Regional Councils operating HHW Facilities
- April: OAG and MWAC consider updated draft Policy Statement
- April-May: Consultation with Local Government on draft Policy Statement
- End May: MWAC Considers update Policy Statement, out of session
- July: State Council considers updated Policy Statements (Agenda deadline 2 June).

Discussion at the Municipal Waste Advisory Council

A requirement for the HHW Program is that the service be provided free of charge for all residents. Local Governments or Regional Councils who operate HHW facilities subsidise the collection costs of HHW material for non-ratepayers or non-member Councils. It was suggested that the Policy Statement could include a mechanism to assist in more equitable sharing of collection costs across Local Government. It was noted, that this issue is far broader than the HHW Program as it applies to any program or activity where Local Government cannot undertake cost recovery.

4.4 WALGA Policy Statement Review – Consultation and Communications

In Brief

- This Policy Statement outlines the key principles, stakeholders and approach for consultation and communications on waste management matters.
- With increasing and ongoing focus on consultation and effective communication, reviewing this Policy Statement is timely.

For Discussion

- Is this Policy Statement still needed.

Background

The [Consultation and Communication Policy Statement](#) identifies the roles and responsibilities of the Association, including:

- Key principles of engagement
- Primary and secondary stakeholders
- Commitments to stakeholders
- Guidance on the appropriate level of and methods for Consultation and Communication on waste management.

This Policy Statement does not focus on individual Local Government engagement with its local community.

This Policy Statement may no longer be needed, as it is not an advocacy position but rather identifies how consultation will occur for waste management issues, so it could be captured as an internal process. The Officers Advisory Group agreed that this Policy Statement should be rescinded.

Discussion at the Municipal Waste Advisory Council

There was agreement to withdraw the *Consultation and Communication Policy Statement*.

MUNICIPAL WASTE ADVISORY COUNCIL MOTION (Cr Abetz/Cr Price)

That the Municipal Waste Advisory Council withdraw the *Consultation and Communication Policy Statement* and continue to utilise the document as a reference point for engagement purposes.

4.5 WALGA Policy Statement Review – Waste Management Education

In Brief

- This Policy Statement outlines the Association’s position on waste management education including the roles and responsibilities of Government (Local, State and Federal).
- The work of the Consistent Communications Collective, and the ongoing focus of the Waste Authority/Department of Water and Environmental Regulation on behaviour change, make reviewing this Policy Statement timely.

For Discussion

- Comments on current Policy Statement/areas for review.

Background

The [Waste Management Education Policy Statement](#):

- Identifies the roles and responsibilities of Local, State and Federal Government regarding Waste Management Education
- Clarifies what other roles Local Government has in terms of Waste Management Education.

This Policy Statement does not focus on individual Local Government engagement with its local community. Many of the key elements of the Policy Statement remain relevant, however some of the language, collection systems, communication approaches and references in the Policy Statement require updating. We now have social media, for example.

The proposed timeframe for the review of the Waste Education Policy Statement is:

- February: OAG and MWAC discuss Policy Statement and consider
- February: Small Working Group formed from members of Consistent Communication Collective to provide input into the review of the Waste Management Education Policy Statement
- April: OAG and MWAC consider updated draft Policy Statement
- April - May: Consultation with Local Government on draft Policy Statement
- End May: MWAC Consider update Policy Statement, out of session
- July: State Council consider updated Policy Statements (Agenda deadline 2 June).

Discussion at the Municipal Waste Advisory Council

It was suggested that some form of guidance be provided for Local Government regarding waste education expenditure in relation to total waste budget. It was suggested that better practice approaches to waste communication and engagement be included in the Policy Statement. However as approaches to better practice can change over time, the development of a separate better practice guide for waste communication and engagement would be more suitable.

The Executive Officer will investigate options to develop a better practice guide and approach DWER to discuss potential resourcing of similar guidance which has supported the delivery of kerbside Food Organics and Garden Organics collections.

5 Information Items

5.1 E-waste Product Stewardship Update

- WALGA, with the other Local Government Associations, met with the Federal Department of Environment to provide input into the scope and approach for the new e-waste product stewardship scheme, intended to replace the National TV and Computer Recycling Scheme (NCRS).
- Consistent with previous Submissions and discussions, the focus of feedback was to ensure as wide a scope of e-waste would be included, and all costs associated with recycling would be covered.
- Current information indicates there is no intention to improve the NCRS and the new Scheme will not be in place until mid-2025.

5.2 HHW Program Update

- At the end of Q2 2022-23, the HHW Program has expended \$838,026 (51.2%) of the annual budget.
- In the October to December 2022 quarter, a total of 116,735kg of HHW was collected and \$382,703 expended.
- The main materials collected through the Program in Q2 were gas cylinders – propane (30%), batteries (15%) and flammable liquids (11%).
- So far, since the introduction of the B-Cycle Scheme on 1 January 2022, the Battery Product Stewardship Scheme has saved the HHW Program \$157,136.
- The local take back arrangement the Program has for gas cylinders with Kleenheat saved the Program \$8,523 this quarter.
- In October 2022, WALGA completed site visits to the two processing facilities in Victoria which process batteries collected through the Program.
- WALGA has been working with DWER to develop the next funding agreement for the HHW Program, as the current one ends on June 30, 2023. However, the process has been delayed and WALGA may need to extend the current contract with Cleanaway to allow sufficient time for the Tender process to occur.

5.3 Economic Modelling WARR Levy Revenue

- Work has commenced modelling the impact of the waste to energy facilities, and FOGO implementation, on the revenue generated from the Waste Avoidance and Resource Recovery Levy (WARR Levy). This work will inform the advocacy activities in relation to the Levy.

5.4 South West Landfill Report

- As discussed at the April 2022 Officers Advisory Group meeting, the Department of Water and Environmental Regulation has completed a report on the compliance of landfills in the South West with their licencing requirements. It is anticipated the Report will be released in the coming weeks.
- A webinar is planned, following the Report's release, to cover:
 - The key issues identified in the Report
 - Contaminated Site Act requirements for landfills
 - Whole of life costing for landfills.

5.5 Policy Statement Review Process

- MWAC has 9 [Policy Statements](#).
- At the April OAG/MWAC meetings:
 - A schedule for review of these Policy Statements will be presented for agreement
 - Additional areas for Policy Statement development identified for discussion and input.

5.6 Analysis of Better Practice Organics Recycling Guideline

- The final [Guideline: Better Practice Organics Recycling](#) has been released, with a supporting \$1M funding Program.
- WALGA's Submission on the Department of Water and Environmental Regulation (DWER) draft *Guideline: Better Practice Composting*, in November 2020, highlighted the guideline focused heavily on environmental compliance rather than Better Practice guidance as in previous documents. The final guideline has shifted focus by using the term 'benchmark controls' rather than minimum standards and stating alternative controls can be put in place to meet the environmental protection objectives (EPO).
- Some of the outstanding items in the Guideline include:
 - The specific requirements for demonstrating that an EPO has been met and where this information will be included (e.g. in the implementation procedure mentioned)
 - The timeline and process for the development of the implementation procedure
 - Clarification/justification for the use of the UK standard for point source emissions for anaerobic digestors
 - How these guidelines interact with the yet to be finalized end of waste legislative framework.

5.7 Flexible Plastic – 'Curby'

- The Australian Food and Grocery Council (AFGC) is promoting the [Curby Program](#) which uses specific bags to collect flexible plastic through the kerbside recycling bin.
- In WA there is agreement to exclude flexible plastic from kerbside because it is very difficult to recover, gets bundled up with the paper stream and is therefore a contaminate – which impacts export ability, is a low value product and is largely something that should be phased out.
- The approach that AFGC is taking – put it in a bag in kerbside - is very concerning for a number of reasons:
 - Potential to Increase Contamination – the biggest contaminate of kerbside by weight – 6.8% (as per the [CDS Baseline Audit](#)) and frequency (data from bin tagging) is things in bags (whether they be rubbish or recycling).
 - Leads to inconsistent messaging - one of key recycling messages is – put material loose in the bin.
 - Work Health & Safety – Opening any bag that has been placed in the recycling bin is a potential WHS hazard.
- An alternative approach could be to add flexible plastics into the container deposit scheme in some way so that people are incentivised to return soft plastics, in a clean form.

6 Reports

6.1 MWAC Groups

1. **Metropolitan Regional Council Working Group**
Delegates/Nominees: Mr Tim Youé, Working Group Chair
This Group has not met since the previous MWAC Meeting.

2. **Reducing Illegal Dumping Working Group**
Delegates/Nominees: n/a
This Group has now ceased meeting permanently and will be removed from the MWAC Agenda.
3. **Consistent Communications Collective**
Delegates/Nominees: n/a
This Group met on Wednesday, 1 February.
4. **Industry Training Reference Group**
Delegates/Nominees: n/a
This Group has not met since the previous MWAC Meeting.
5. **Household Hazardous Waste Advisory Group/Operators Meeting**
This Group has not met since the previous MWAC Meeting.

6.2 External Committees & Working Groups

1. **DWER Waste Reform Advisory Group**
Representative: MWAC Chair, MWAC Executive Officer and CEO of RRG
This Group has not met since the previous MWAC meeting.
2. **DWER Regulatory Reference Group**
Representative: WALGA Executive Manager, Policy
This Group has not met since the previous MWAC meeting.
3. **DWER FOGO Reference Group**
Representative: MWAC Executive Officer, RRG, EMRC, WMRC,
This Group has not met since the previous MWAC meeting.
4. **DWER Single-use Plastic Working Group**
Representative: MWAC Executive Officer
This Group has not met since the previous MWAC meeting.
5. **Australasian Packaging Label Working Group**
Representative: MWAC Executive Officer
This Group has not met since the previous MWAC meeting.
6. **Hazard Coordinating Committee**
Representative: MWAC Executive Officer
This Group has not met since the previous MWAC meeting.
7. **Across Agency Asbestos Group**
Representative: MWAC Executive Officer
This Group has not met since the previous MWAC meeting.
8. **Waste Authority C&D Working Group**
Representative: Waste Management Specialist
This Group has not met since the previous MWAC Meeting.

9. Waste Management and Resource Recovery Association

Representative: MWAC Executive Officer
This Group meets on a monthly basis.

10. Charitable Recyclers Australia

Representative: MWAC Executive Officer
This Group met on Thursday, 16 February.

11. Keep Australia Beautiful Council

Representative: MWAC Executive Officer
This Group has not met since the previous MWAC Meeting.

12. ALGA Representation

Representative: MWAC Executive Officer
WALGA is working with ALGA to ensure representation on several national committees including the Australian Packaging Covenant Organisation Government Officers Group and the E-stewardship Reform Working Group. Involvement in these groups assist in amplifying WALGA's advocacy on key policy priorities.

7 Other General Business

The meeting closed at 4:40pm.

8 Next Meeting

The next meeting of the Municipal Waste Advisory Council will be held online at 4:00pm on Wednesday, **19 April 2023**.

Submission on the Discussion paper: Proposal to expand the scope of eligible containers in Queensland's Container Refund Scheme – Containers for Change

January 2023

Status of this Submission

This Submission has been prepared through the Municipal Waste Advisory Council (MWAC) for the Western Australian Local Government Association (WALGA). MWAC is a standing committee of WALGA, with delegated authority to represent the Association in all matters relating to solid waste management. MWAC's membership includes the major Regional Councils (waste management) as well as a number of Local Government representatives. This makes MWAC a unique forum through which all the major Local Government waste management organisations cooperate.

This Submission therefore represents the consolidated view of Western Australian Local Governments. Individual Local Governments and Regional Councils may have views that differ from the positions taken here.

MWAC will consider this Submission at the next meeting on Wednesday, 22 February 2023.

Introduction

WALGA welcomes the opportunity to comment on the Queensland Government's [Discussion Paper: Proposal to expand the scope of eligible containers in Queensland's Container Refund Scheme - Containers for Change.](#)

Since its introduction in November 2018, the Queensland Container Deposit Scheme, known as Containers for Change, has seen more than 5.6 billion containers returned through its 359 container refund points. The Queensland Government is seeking feedback from community, industry and government sectors on proposed expansion of the Scheme.

The Discussion Paper presents the option to expand the Scheme by including wine and spirit bottles and increasing the size of containers already accepted, in order to deliver further benefits to the community.

South Australia undertook a consultation process, between 2019 and 2021, to gauge community and industry feedback on proposed changes to the State's Container Deposit Scheme. This consultation showed broad support for expanding the range of beverage containers included in the SA Scheme. The New South Wales Environment Protection Authority (EPA) recently undertook a similar consultation, while Western Australia is also seeking feedback on a proposed Scheme expansion.

WALGA acknowledges the significant environmental and community benefits provided by individual schemes since their inception, and that the reviews present an opportunity for aligning the scope of containers across jurisdictions to assist in developing consistent national frameworks and messaging. Many products are sold into the national market so ensuring a the scope of Schemes is the same will allow consistent labelling and reduce any potential consumer confusion.

WALGA's [Policy Statement on Container Deposit Schemes](#) has been used as a basis for this Submission. The following criteria, taken from the WALGA Policy Statement, have been used to assess whether there is benefit in including these materials in the Scheme:

- a) *Does the material or container type cause significant environmental or social impacts?*
- b) *Does the material or container type cause significant costs for waste processors?*
- c) *Does the material or container type have unrealised potential for recycling / resource recovery?*
- d) *Is the material or container type likely to be disposed of illegally?*
- e) *Does the material or container type cause significant community concern?*
- f) *Is there an alternative system in place to recover the material or container type effectively?*

This Submission provides feedback on the proposed scope and type of materials to be included in an expanded Queensland Containers for Change Scheme.

Comments

The expansion of the Containers for Change Scheme is proposed to include glass wine and spirit bottles, alongside increased size limits for beverages already included in the Scheme.

1. Do you support more containers being accepted for a refund as part of Queensland's container refund scheme, Containers for Change?

The expansion in scope of containers in the Queensland scheme will deliver a range of benefits, including increased recovery of glass. This will lead to cleaner recycling streams, further reduction in litter and clearer messaging on Scheme eligibility.

2. Do you support glass wine bottles between 150ml and 3 litres being eligible for a refund?

3. Do you support glass pure spirit bottles between 150ml and 3 litres being eligible for a refund?

The inclusion of glass wine and spirit bottles is supported, as these changes will reduce community confusion around accepted items and provide more incentive to participate at both household and commercial level. While the Discussion Paper does not provide an estimate of the increased number of glass containers expected through the proposed expansion, the further diversion of glass from kerbside recycling is expected to contribute to cleaner recycling streams and greater efficiencies in kerbside service due to weight reduction.

4. The current size limit for flavoured milk, pure vegetable and fruit juice, and water and wine aseptic packs is 1 litre. Do you think the size limit of these containers should be increased to 3 litres?

The increase in size limit for these containers is supported as including larger container sizes will simplify messaging around eligible containers and provide more incentive to participate in the Scheme, as both households and commercial premises may be utilising a wide range of containers in their daily operations.

Plain milk containers, health tonics, cordials and concentrated fruit and vegetable juices intended to be diluted before consumption are proposed to remain excluded. The proposed changes for each container type are outlined in Table 1.

The continued exclusion of plain milk and milk alternative containers from an expanded Scheme has not been addressed in detail in the Discussion Paper, however these items were originally excluded from the Scheme on the basis they are a staple item in most households and are not considered a significant litter item.

WALGA acknowledges these points, however, based on an assessment against the criteria included in the WALGA Policy Statement, considers these materials should be included in an expanded Scheme. This would contribute to higher recovery rates of quality materials and provide further incentive for householders to divert these materials from landfill, particularly in areas where kerbside recycling may not be accessible. Inclusion of plain milk, and milk alternative, containers has the potential to increase commercial participation in the Scheme, through the high volume of container types used by the hospitality sector.

Consultation feedback from South Australia conducted in 2021 indicated a high level of interest in including milk containers in an expanded Scheme, with only 12 per cent of respondents in favour of continuing to exclude plain milk containers.¹ The inclusion of cordial and concentrated fruit juice containers would align the Queensland Scheme proposed Scheme expansions in South Australia, New South Wales and Western Australia as well as reducing community confusion over eligibility.

Table 1: A summary of the current and proposed container types

Beverage type	Accepted in current scheme	Proposed inclusions	WALGA Comment
Wine and spirits	Wine and spirits in plastic containers from 150ml to 3L Wine sachets (plastic and/or foil) 150ml – 250ml Wine in aseptic packs 150ml – 1L	Wine and spirits in glass containers from 150ml to 3L Wine sachets (plastic and/or foil) 250ml – 3L Wine in aseptic packs 1L – 3L	Support
Fruit and vegetable juice	All container types 150ml – 1L	All container types 1L-3L	Support
Flavoured milk	All container types 150ml – 1L	All container types 1L – 3L	Support
Concentrated fruit and vegetable juice (intended for dilution)	Not accepted	Not accepted	Suggest including in the Scheme
Cordial (undiluted)	Not accepted	Not accepted	Suggest including in the Scheme
Flavoured alcoholic beverages with a wine base	Aseptic packs 150ml – 1L	Aseptic packs 1L – 3L	Support
Plain milk and milk substitutes	Not accepted	Not accepted	Suggest including in the Scheme
Registered health tonics	Not accepted	Not accepted	Support continued exclusion

¹ [Improving South Australia's Recycling makes cents – Consultation summary report](#)

Submission on the Discussion paper: Container deposit scheme – Expanding the scope of eligible beverage containers

February 2023

Status of this Submission

This Submission has been prepared through the Municipal Waste Advisory Council (MWAC) for the Western Australian Local Government Association (WALGA). MWAC is a standing committee of WALGA, with delegated authority to represent the Association in all matters relating to solid waste management. MWAC's membership includes the major Regional Councils (waste management) as well as a number of Local Government representatives. This makes MWAC a unique forum through which all the major Local Government waste management organisations cooperate.

This Submission therefore represents the consolidated view of Western Australian Local Government. However, individual Local Governments and Regional Councils may have views that differ from the positions taken here.

This Draft Submission is for Local Government comment. Please provide feedback by **COB 27 March 2023** to waste@walga.asn.au.

Introduction

WALGA welcomes the opportunity to comment on the Department of Water and Environmental Regulation's (DWER) [Discussion paper: Container deposit scheme – Expanding the scope of eligible beverage containers](#).

Since its introduction in October 2020, the WA Container Deposit Scheme, Containers for Change, has seen more than 1.5 billion containers returned and recovered through refund points and Material Recovery Facilities (MRFs).

The benefits of Containers for Change have been far reaching, generating more than 800 jobs within the WA community in addition to the environmental benefits of reducing litter and increasing material recovery across the state. The Scheme supports the WA [Waste Avoidance and Resource Recovery Strategy 2030](#), by promoting the recovery of more, and higher quality and value and resources, from waste.

The Scheme Coordinator, WA Return Recycle Renew Limited (WARRRL), is required by the legislation to achieve 85 per cent of eligible containers by the end of the 2023-24 financial year. As of November 2022, the Scheme recovery rate averaged 64 per cent, a significant increase on the pre-Scheme rate of 34 per cent.

The Department is seeking feedback from community, industry and government sectors on proposed expansion of the Containers for Change Scheme. The Discussion Paper presents the option to expand the Scheme by including wine and spirit bottles and increasing the size of containers already accepted, in order to deliver further benefits to the community.

South Australia undertook a consultation process, between 2019 and 2021, to gauge community and industry feedback on proposed changes to the state's Container Deposit Scheme. This consultation showed broad support for expanding the range of beverage containers included in the SA Scheme. The New South Wales Environment Protection

Authority (NSW EPA) and Queensland Department of Environment and Science undertook similar consultations in late 2022/early 2023.

WALGA acknowledges the significant environmental and community benefits provided by individual schemes since their inception, and that the reviews present an opportunity for aligning the scope of containers across Australia to assist in developing consistent national frameworks and messaging. WALGA's [Policy Statement on Container Deposit Schemes](#) has been used as a basis for this Submission. The following criteria, taken from the WALGA Policy Statement, have been used to assess whether there is benefit in including these materials in the Scheme:

- a) *Does the material or container type cause significant environmental or social impacts?*
- b) *Does the material or container type cause significant costs for waste processors?*
- c) *Does the material or container type have unrealised potential for recycling / resource recovery?*
- d) *Is the material or container type likely to be disposed of illegally?*
- e) *Does the material or container type cause significant community concern?*
- f) *Is there an alternative system in place to recover the material or container type effectively?*

This Submission provides feedback on the proposed scope and type of materials to be included in an expanded WA Container Deposit Scheme.

Proposed Expansion of the WA Container Deposit Scheme

The expansion proposed by DWER, of the WA Container Deposit Scheme, focuses on inclusion of glass wine and spirit bottles, alongside increased size limits for beverage containers already included in the Scheme. The proposed changes for each container type are outlined in Table 1.

The expansion in scope of containers in the WA Scheme will deliver a range of benefits, including increased diversion of glass from kerbside recycling bins. This will lead to cleaner streams of separated material for processing, further reduction of litter and clearer messaging on eligibility.

The inclusion of glass wine and spirit bottles is supported.

These changes will reduce community confusion around accepted items and potentially provide more incentive to participate in the Scheme at both household and commercial level. While the Discussion Paper does not provide a specific estimate of the increased number of glass containers expected through the proposed expansion, the further diversion of glass from kerbside recycling is expected to contribute to cleaner recycling streams and greater efficiencies in kerbside service due to weight reduction.

Modelling undertaken by South Australia has estimated expanding their Scheme to include glass wine and spirit bottles, as well as increasing the size of currently accepted containers, has the potential to reduce the amount of glass in kerbside bins by 15% with a saving to Local Governments of \$34 million in waste management costs.

While similar modelling has not been undertaken for Western Australia, the Discussion Paper estimates an additional 45 million 'expanded scope' glass containers were collected through the kerbside recycling system in 2021. Many of these containers would be diverted from kerbside under the proposed expansion, reducing costs for kerbside

recycling. Currently, non-Container Deposit Scheme glass costs to recycle, its removal from kerbside is likely to have a positive financial impact.

The increase in size limits, of up to 3L for containers already accepted in the Scheme, is supported.

Including larger container sizes will simplify messaging regarding eligible containers and provide more incentive to participate in the Scheme, as both households and commercial premises may be utilising a wide range of containers in their daily operations.

Feedback from Material Recovery Facility operators indicates increased numbers of larger containers, primarily water containers between 5 and 10 litres, are being received through MRFs but are not able to be readily processed alongside smaller containers.

Recommendation: The collection of larger beverage containers up to 10L be investigated as part of an expanded Scheme.

Plain milk and alternative milk containers

Plain milk containers and registered health tonics are proposed to remain excluded from the Scheme. The continued exclusion of plain milk and alternative milk containers from an expanded Scheme has not been addressed in detail in the Discussion Paper, however these items were originally excluded from the Scheme on the basis they are a staple item in most households, including low-income households, and are not considered a significant litter item.

WALGA acknowledges these points, however, based on an assessment against the criteria included in the WALGA Policy Statement, considers that these materials should be included in an expanded Scheme. This would contribute to the recovery of higher rates of quality materials and provide further incentive for householders to divert these materials from landfill, particularly in areas where kerbside recycling may not be accessible. Consultation feedback from South Australia conducted in 2021 indicated a high level of interest in including milk containers in an expanded Scheme, with only 12 per cent of respondents in favour of continuing to exclude plain milk containers.¹

Inclusion of milk and milk alternative containers in the Scheme will not only provide opportunity to recover higher quantities of high value HDPE containers in a cleaner stream, but also offer a recycling option for composite packaging (such as Tetra Pak™), which have very limited recycling process. As the Scheme currently accepts composite packaging containers, of up to 1L size for some beverages, existing recycling arrangements can be leveraged to process these materials.

Community feedback reported by Local Governments and refund point operators shows strong support for these materials to be included in the Scheme. Data collected through Local Government bin tagging and auditing programs shows there is a high level of community confusion around the recyclability of composite packaging such as Tetra Pak™, which are a common contaminant in kerbside recycling bins. The proposed inclusion in the Scheme of these containers for juices and water, while still excluding milk and milk alternatives, is likely to cause further community confusion.

¹ [Improving South Australia's Recycling makes cents – Consultation summary report](#)

Further benefits would be realised through ease and consistency of messaging, as the expanded scope would include all beverage containers community confusion on 'what's in and what's out' of kerbside recycling would be mitigated.

Inclusion of plain milk and milk alternative containers also has the potential to increase commercial participation in the Scheme, through the high volume of container types used by the hospitality sector.

Expansion of products accepted in the Scheme, including plain milk and milk alternative containers, presents an opportunity to capture the full range of beverage containers represented in the comingled recycling bin and therefore improve overall material recovery rates across the State through increased recycling options and incentives.

Recommendation: That plain milk and milk alternative container types be included in an expanded WA Scheme.

Regional Benefits

Western Australia's geography and distance between transport hubs results in high costs to Local Governments when considering the provision of kerbside recycling services to regional and remote communities.

At present, 36 Local Governments in WA do not offer a domestic kerbside recycling service, primarily in the Wheatbelt, Goldfields-Esperance, Kimberley, Pilbara, Midwest and Gascoyne regions².

Of these, 23 Local Governments have access to a Containers for Change collection point within their boundaries. Under the Scheme's minimum network standards, refund points are required to be within a maximum distance of 200km from townsites in remote and very remote areas.

Expansion of the Scheme, to accept as wide a range of beverage containers as possible, including plain milk and milk alternatives, is an opportunity to significantly increase material recovery in regional areas by leveraging the existing network and providing an incentive to consumers to recycle.

The numbers of containers redeemed through regional refund points relative to population has been consistently high, showing community willingness to participate. As many regional sites are smaller operations or flexible refund points, expansion of the Scheme and associated increase in throughput offers an opportunity to increase the viability of existing sites, as well as create new employment opportunities.

Recommendation: Review all sites to ensure sufficient there is sufficient capacity and resourcing to effectively accept and process the estimated increase in containers.

Deposit rate considerations

WALGA's 2017 [Submission](#) on the Scheme establishment recommended the refund amount and handling fees be reviewed within the first two to three years of Scheme operation.

² [Domestic waste and recycling dashboard 2020-21, Waste Authority](#)

Economic modelling undertaken by South Australia showed the highest recycling rate for the SA Scheme would be achieved through increasing the deposit rate from 10c to 20c per container, by providing a greater incentive for consumers to participate.³ Stakeholder feedback was generally in favour of the increase, with the highest number of responses (21%), in favour of increasing the deposit rate in line with inflation and other jurisdictions.

Comparison of container deposit schemes worldwide shows higher overall return rates for schemes offering higher deposit values, coupled with a convenient and accessible return network⁴.

Recommendation: That the 10c deposit rate be reviewed, with the view to a potential increase.

Table 1: A summary of the current and proposed container types

Beverage type	Accepted in current scheme	Proposed inclusions	WALGA Comment
Wine and spirits	Wine and spirits in plastic containers from 150ml to 3L Wine sachets (plastic and/or foil) 150ml – 250ml Wine in aseptic packs 150ml – 1L	Wine and spirits in glass containers from 150ml to 3L Wine sachets (plastic and/or foil) 250ml – 3L Wine in casks/aseptic packs 1L – 3L	Support
Fruit and vegetable juice (less than 90% pure)	All container types 150ml – 3L	All container types 150ml-3L	Support
Flavoured milk	All container types 150ml – 1L	All container types 1L – 3L	Support
Concentrated fruit and vegetable juice (intended for dilution)	All container types 150ml – 1L	All container types 1L – 3L	Support
Cordial (undiluted)	Not accepted	All container types 150mL – 3L	Support
Flavoured alcoholic beverages with a wine base	Aseptic packs 150ml – 1L	Aseptic packs 1L – 3L	Support
Water	All container types 150mL-1L	Cask/aseptic packs 1-3L	Recommend including in the Scheme: Plastic containers 3L-10L

³ [SA Container Deposit Scheme - Economic analysis review \(final report\), December 2020 \(epa.sa.gov.au\)](https://www.epa.sa.gov.au/publications/2020/12/sa-container-deposit-scheme-economic-analysis-review-final-report)

⁴ [European Deposit Systems for One-Way Beverage Containers: Comparison of Key Features \(reloopplatform.org\)](https://reloopplatform.org/)

Plain milk and milk substitutes	Not accepted	Not accepted	Recommend including in the Scheme: Plastic and glass bottles 150ml-3L Liquid paperboard cartons 150ml – 3L Composite packs 150ml-3L
Registered health tonics	Not accepted	Not accepted	Support continued exclusion

Submission on the Consultation Paper: E-waste to Landfill Ban in Western Australia

February 2023

Status of this Submission

This Submission has been prepared through the Municipal Waste Advisory Council (MWAC) for the Western Australian Local Government Association (WALGA).

WALGA is an independent, member-based, not for profit organisation representing and supporting the WA Local Government sector. WALGA's membership includes all 139 Local Governments in the State. MWAC is a standing committee of WALGA, with delegated authority to represent the Association in all matters relating to solid waste management. MWAC's membership includes the major Regional Councils (waste management) as well as a number of Local Government representatives. This makes MWAC a unique forum through which all the major Local Government waste management organisations cooperate.

This Submission represents the consolidated view of Western Australian Local Governments. Individual Local Governments and Regional Councils may have views that differ from the positions taken here.

Local Governments are invited to provide feedback on the Draft Submission by **COB Tuesday, 21 March** to waste@walga.asn.au.

Introduction

WALGA welcomes the opportunity to provide comment on the Department of Water and Environmental Regulation (DWER) [Consultation Paper: E-Waste to landfill ban in Western Australia](#).

The Western Australian Government has committed to deliver a statewide ban on e-waste disposal to landfill by 2024, with the aim of improving management and recycling of e-waste produced by households and businesses across the State.

Approximately 70,000 tonnes of e-waste (electrical, electronic and battery powered items) are currently generated in WA every year, with an estimated 27 per cent of this material being recycled. Material flows analysis, undertaken on behalf of DWER, shows that the amount of e-waste is expected to increase by 250 per cent to approximately 175,000 tonnes (including batteries and photovoltaics) a year by 2043.

Objectives of the ban include supporting increased recovery of value from e-waste materials, protecting the environment by better management of hazardous products, and expanding the State's e-waste collection, recycling and processing networks. The ban will apply to e-waste collected for the purposes of recycling. Incidental disposal, such as items placed in a kerbside bin, will not be subject to the ban.

The e-waste landfill ban will initially focus on:

Electrical, electronic and battery-powered items that have been collected and aggregated purposes of recycling or recovery that:

- a) are covered by effective product stewardship schemes, particularly those accredited schemes under the Recycling and Waste Reduction Act 2020
- b) have established markets or systems for collection, recycling and processing in Western Australia that can grow with increased supply or that have access to national processing infrastructure
- c) contain recoverable base materials of value, for example metals, including precious metals.

A list of the proposed items to be covered by the ban initially, and in a future phase, are included in Appendix 1.

WALGA acknowledges the objectives of the ban and its alignment to global, national and local environmental and recovery targets, in particular the [Waste Avoidance and Resource Recovery Strategy 2030](#). However, **the implementation of an e-waste to landfill ban by 2024, in its proposed form, will have significant financial implications for Local Governments, and the communities they service.**

In 2006, the then Western Australian Waste Management Board commissioned work to investigate the environmental, social and economic impacts of potential landfill bans on household packaging, building products and organic waste. The WALGA Submission made a key recommendation:

Any future investigations into a potential ban to landfill for any material type only be undertaken as a part of a multi-tool approach incorporating Extended Producer Responsibility programmes and other appropriate policies and mechanisms.

WALGA's 2022 [Submission](#) on the Stewardship for Consumer and Other Electrical and Electronic Products **did not support a landfill ban for e-waste in the absence of a fully effective product stewardship scheme for products which would be subject to the ban.**

While it is acknowledged that there are Product Stewardship Schemes in place for some of the products subject to the ban, such as the National TV and Computer Recycling Scheme (NTRCS) and Flurocycle, a new National Product Stewardship Scheme, anticipated to cover a wider scope of e-waste, is not scheduled for introduction until mid-2025, with on ground implementation timeframes still to be determined.

WALGA reiterates its position that **comprehensive and effective product stewardship schemes must be implemented for products subject to the e-waste landfill ban prior to the ban taking effect.**

Product Stewardship

The "polluter pays" principle requires that producers should pay the full social cost of the products they produce, including the environmental costs.

Product stewardship schemes are based on this principle, and are an instrument to manage the environmental, health and safety impacts (negative externalities) associated the full lifecycle of products and materials. These schemes require that all parties involved in producing, selling or consuming a product have a responsibility for the full environmental, social and economic costs of the product.

Without Product Stewardship arrangements in place for all items covered under the proposed e-waste ban, the burden of managing the product at end of life falls disproportionately to Local Governments.

Many of the items proposed to be banned from landfill in the first stage of implementation (Under Screens, IT and telecommunications in Appendix 1) are accepted under the National Television and Computer Recycling Scheme (NTCRS). The NTCRS was established in 2011 to provide households and small businesses with free access to e-waste recycling, with collection and processing services offered through co-regulatory arrangements with recyclers.

In 2014, the services provided under these arrangements were reduced to the minimum legislated requirements for collected tonnes and number of access points provided. This resulted in reduced services in regional and remote areas of the state and increased costs to all Local Governments or Regional Councils hosting an e-waste drop off site.

A 2021 survey of 29 Local Governments which offer e-waste collection services to the community showed that each Local Government provides staffing, infrastructure and sites which contribute to the in-kind costs of recycling e-waste. The amount of financial in-kind costs varied from \$1,000 - \$150,000 per year per Local Government, for both in and out-of-scope NTCRS products. WALGA understands that recycling of NTCRS material costs \$350 per tonne and e-waste not included in the NTCRS \$700/tonne.

These costs are also distributed inequitably, as they are only borne by those Local Governments or Regional Councils which operate e-waste drop off facilities; and are required to provide a 'free' service to any member of the community. The Local Governments and Regional Councils which operate these facilities are effectively subsidising the e-waste recycling costs for residents from other Local Governments.

Flurocycle, the voluntary national product stewardship scheme, does not provide any funding for recycling of fluorescent lighting. 22,403 kg of fluorescent lighting materials were collected through the Household Hazardous Waste Program in 2021-22 and cost \$70,568 to recycle, excluding transport. This material comprised 5 per cent of the overall material collected through the HHW Program.

Regional considerations

Due to Western Australia's dispersed population, transport costs have a significant impact on the viability of collection mechanisms in regional and remote areas.

Individual collection sites within the Perth metropolitan area have reported costs of up to \$1,000 per tonne for staffing, sorting, transport and recycling of both in and out-of-scope NTCRS products. This cost will be significantly higher for regional areas due to required transport distances and limited economies of scale. Consumers, Local Governments and retailers operating in regional and remote areas of WA are subject to higher than average costs of living and operation, which places added pressure on meeting any additional costs outside of scheme operations.

WALGA's 2006 submission on the investigation into landfill bans made the following recommendation:

That investigation of any proposed regulatory waste management instrument incorporate a triple bottom line impact analysis applied specifically to the Western Australian context.

While a [cost benefit analysis](#) has been undertaken and provided alongside the discussion paper, feedback from Local Governments has highlighted that the figures used, particularly regarding transport cost, do not reflect the costs experienced in regional Western Australia. For example, the figure used for transport cost of \$100 per tonne has been slightly

increased from the tonne per kilometre rate in a Victorian study and based on an average transport distance of less than 50km. Applying this rate to a remote Western Australian context would result in costs per tonne of approximately \$5,000 for transport of e-waste from the Kimberley to Perth, which is not a realistic or viable cost and disproportionately disadvantages regional and remote Local Governments.

The cost benefit analysis and discussion paper have not clearly delineated the disproportionate costs between metropolitan and regional collection points, by applying a standard cost across the state which primarily reflects a metropolitan perspective. In order to present a more accurate figure, consultation with regional Local Governments is recommended to assess current transport costs and incorporate this into an overall cost per tonne.

The additional cost to regional Local Governments not currently collecting e-waste would include ensuring sites are appropriately licenced to collect e-waste for recycling, potentially installing collection infrastructure, ongoing maintenance and resourcing of the collection site, transport costs to an approved recycler and recycling costs. WALGA has received feedback from a number of Local Governments expressing considerable concern regarding their ability to resource such a requirement.

Conclusion

WALGA acknowledges the provision of grant funding to assist in increasing the capacity of recyclers in WA to accept increasing amounts of e-waste and to assist with collection and reuse.

However, Local Governments would be better supported by ensuring effective product stewardship schemes are in place for all materials which are included in the bans, or alternative funding schemes are put in place to cover additional costs, rather than these costs being borne by Local Governments and the community.

Appendix 1: Scope of products covered by the landfill ban (initial and future)

Table B1: Categories and item examples

	Category	Item examples (sourced from UNU-Keys)
Western Australian e-waste ban initial scope	Screens, IT, and tele - communications	Laptops and tablets
		Cathode Ray Tube Monitors and Televisions
		Flat Display Panel Monitors (LCD, LED)
		Flat Display Panel Televisions (LCD, LED, PDP)
		Professional IT (servers, routers, data storage, copiers)
		Small IT (routers, mice, keyboards, external drives, accessories)
		Desktop PCs and printers (including scanners and faxes)
		Mobile Phones (including smartphones and pagers)
	Lighting and lamps	Telecom (cordless phones, answering machines etc.)
		Compact fluorescent lamps
		Straight tube fluorescent lamps
		Special (mercury, high and low pressure, sodium vapour, other professional lamps)
		LED
	Large household appliances	Lamps (pocket, Christmas)
		Luminaires (including household incandescent fittings)
		Dishwashers
		Kitchen (large furnaces, ovens, cooking equipment)
		Washing Machines (including combined dryers)
	Batteries	Dryers (wash dryers, centrifuges)
Large leisure (including large toys, exercise, large musical instruments)		
Temperature exchange equipment	Dispenser (non-cooled vending, coffee, tickets, etc.)	
	Batteries including those in the Household Hazardous Waste program and the Commonwealth Battery Stewardship Scheme.	
	Lead acid batteries	
	Freezers and Fridges (including combi-fridges)	
	Air Conditioners (household installed and portable)	
Medical devices	Other Cooling (dehumidifiers, heat pump dryers)	
	Professional Cooling (large air conditioners, cooling displays)	
Future phase	Photovoltaics	Dispenser (cooled vending, bottles, candy, etc.)
		Heating and Ventilation (household and professional)
	Small household appliances	Professional medical (hospital, dentist, diagnostics, etc.)
		All items listed under the future Commonwealth Photovoltaic Systems Product Stewardship Scheme (anticipated for 2022/23)
		Microwaves (including combined, excluding grills)
		Other Small Household (small ventilators, irons, clocks, adapters)
		Food (toaster, grills, food processing, frying pans)
		Hot Water (coffee, tea, water cookers)
		Vacuum Cleaners (excluding professional)
		Personal Care (toothbrushes, hair dryers, razors)
		Small Consumer Electronics (headphones, remote controls)
		Portable Audio and Video (MP3, e-readers, car navigation)
		Music Instruments, Radio, HiFi (including audio sets)
		Video (video recorders, DVD, Blu-ray, set-top boxes)
		Speakers
		Cameras (camcorders, photo, and digital still cameras)
		Tools (all household saws, drills, cleaning, garden, etc.)
Toys (small toys, vehicles, small music)		
Monitoring and control equipment	Game Consoles (video games and consoles)	
	Monitoring (professional monitoring and control, garage, diagnostic, etc.)	
	Monitoring (alarm, heat, smoke, security, excluding screens)	
		Household health monitoring (small thermometers, blood pressure meters)

17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

18 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING

Nil

19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

The Presiding Member enquired if any Councillor wishes to withdraw any confidential items for discussion or debate as he would like Council to move an en bloc resolution which will negate the need to go behind closed doors.

Councillors nominated items 19.1, 19.3 and 19.4 to be withdrawn for discussion or debate.

Consequently, the Presiding Member requested a mover and seconder to move a resolution to go behind closed doors to discuss the confidential items separately.

RECOMMENDATION (Closing Meeting to the Public)

That with the exception of, the meeting be closed to members of the public in accordance with Section 5.23(2) of the *Local Government Act 1995* for the purpose of dealing with matters of a confidential nature.

COUNCIL RESOLUTION

MOVED CR CONGERTON SECONDED CR MACWILLIAM

THAT WITH THE EXCEPTION OF THE CHIEF EXECUTIVE OFFICER, CHIEF FINANCIAL OFFICER, CHIEF OPERATING OFFICER, CHIEF SUSTAINABILITY OFFICER, MANAGER FINANCIAL SERVICES, MANAGER PROCUREMENT AND GOVERNANCE, WASTE AND RESOURCES RECOVERY SPECIALIST, INFORMATION SERVICES SUPPORT OFFICER AND EXECUTIVE ASSISTANT TO THE CHIEF EXECUTIVE OFFICER THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23(2) OF THE *LOCAL GOVERNMENT ACT 1995* FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.

MOTION CARRIED 9/1

**For: Crs Congerton, Jeans, MacWilliam, Poliwka, Sutherland
O'Connor, Thomas, Daw, Zannino**

Against: Cr Ostaszewskyj

The doors of the meeting were closed at 6:21pm.

The Chief Executive Officer, Chief Financial Officer, Chief Operating Officer, Chief Sustainability Officer, Manager Financial Services, Manager Procurement and Governance, Waste and Resources Recovery Specialist, Information Services Support Officer and Executive Assistant to the Chief Executive Officer remained in Council Chambers.

19.1 LICENCE TO OCCUPY PART OF LOT 12, TOODYAY ROAD, GIDGEGANNUP (D2023/10422)

This item is recommended to be confidential because it contains legal advice.

See Confidential Item circulated with the Agenda under Separate Cover.

19.2 HAZELMERE WOOD WASTE TO ENERGY PROJECT UPDATE (D2023/10425)

This item is recommended to be confidential because it contains legal advice.

See Confidential Item circulated with the Agenda under Separate Cover.

19.3 GRANT FUNDING (D2023/10685)

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

See Confidential Item circulated with the Agenda under Separate Cover.

19.4 REGIONAL WASTE COLLECTION SERVICE PROJECT PLAN (D2023/08685)

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

See Confidential Item circulated with the Agenda under Separate Cover.

RECOMMENDATION [MEETING RE-OPENED TO THE PUBLIC]

That the meeting be re-opened, the members of the public be invited to return to the meeting and the recommendations passed behind closed doors be recorded.

COUNCIL RESOLUTION(S)

MOVED CR CONGERTON SECONDED CR OSTASZEWSKYJ

THAT THE MEETING BE RE-OPENED, THE MEMBERS OF THE PUBLIC BE INVITED TO RETURN TO THE MEETING AND THE RECOMMENDATIONS PASSED BEHIND CLOSED DOORS BE RECORDED.

CARRIED UNANIMOUSLY

The doors of the meeting were re-opened at 6:33pm.

Recording of the resolutions passed behind closed doors, namely:

19.1 LICENCE TO OCCUPY PART OF LOT 12, TOODYAY ROAD, GIDGEGANNUP
(D2023/10422)

COUNCIL RESOLUTION(S)

MOVED CR CONGERTON SECONDED CR ZANNINO

THAT:

1. COUNCIL ENDORSES THE GRANTING OF A TWO (2) YEAR LICENCE TO OCCUPY A PORTION OF LOT 12, 1204 TOODYAY ROAD, GIDGEGANNUP TO MR ANDREW NORMAN DE SAXE THE OWNER OF LOT 56 KARRAK COURT, GIDGEGANNUP WA 6083 IN ACCORDANCE WITH R.30(2)(E) OF THE *LOCAL GOVERNMENT (FUNCTIONS AND GENERAL) REGULATIONS 1996*, FOR A PEPPERCORN LICENCE FEE.
2. COUNCIL AUTHORISES THE CEO TO NEGOTIATE AND EXECUTE A TWO (2) YEAR LICENCE WITH MR ANDREW NORMAN DE SAXE.
3. THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.

CARRIED UNANIMOUSLY

19.2 HAZELMERE WOOD WASTE TO ENERGY PROJECT UPDATE (D2023/10425)

COUNCIL RESOLUTION(S)

MOVED CR CONGERTON SECONDED CR DAW

THAT:

1. COUNCIL NOTES THE REPORT.
2. COUNCIL, BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.42 OF THE *LOCAL GOVERNMENT ACT 1995* DELEGATES AUTHORITY TO THE CEO TO REPRESENT THE EMRC'S INTEREST AND VOTE ON ITS BEHALF AT ANY CREDITORS MEETING TO BE HELD BY THE VOLUNTARY ADMINISTRATOR OF ANERGY AUSTRALIA PTY LTD, IN CONSULTATION WITH THE CHAIRMAN AND DEPUTY CHAIRMAN.
3. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.

CARRIED UNANIMOUSLY

19.3 GRANT FUNDING (D2023/10685)

COUNCIL RESOLUTION(S)

MOVED CR OSTASZEWSKYJ SECONDED CR ZANNINO

THAT:

1. COUNCIL ACKNOWLEDGES RECEIVAL OF GRANT FUNDING TO THE EMRC TO ASSIST WITH REDUCING CONTAMINATION DURING THE PROCESSING OF FOGO MATERIAL, AS OUTLINED IN THE REPORT.
2. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE EMRC CHAIRMAN AND THE CEO.
3. THE REPORT BE DECLASSIFIED IMMEDIATELY UPON THE PUBLIC ANNOUNCEMENT BY THE GRANTOR.

CARRIED UNANIMOUSLY

19.4 REGIONAL WASTE COLLECTION SERVICE PROJECT PLAN (D2023/08685)

COUNCIL RESOLUTION(S)

MOVED CR CONGERTON SECONDED CR THOMAS

THAT:

1. COUNCIL PROCEEDS WITH THE REGIONAL WASTE COLLECTION SERVICE IN ACCORDANCE WITH THE PROJECT PLAN FORMING CONFIDENTIAL ATTACHMENT 1 TO THIS REPORT.
2. COUNCIL APPROVES THE LOAN AGREEMENT FORMING CONFIDENTIAL ATTACHMENT 2 TO THIS REPORT.
3. COUNCIL AUTHORISES THE CHIEF EXECUTIVE OFFICER TO FINALISE AND EXECUTE THE PROJECT PLAN AND LOAN AGREEMENT.
4. THAT COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.6.8 OF THE *LOCAL GOVERNMENT ACT 1995* APPROVES UNBUDGETED EXPENDITURE OF \$200,000 FROM THE MUNICIPAL FUND TO PROGRESS THE IMPLEMENTATION OF THE REGIONAL WASTE COLLECTION SERVICES AS DETAILED IN THE REPORT.
5. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CHIEF EXECUTIVE OFFICER.

CARRIED UNANIMOUSLY

20 FUTURE MEETINGS OF COUNCIL

The next meeting of Council will be held on Thursday 22 June 2023 at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, Ascot WA 6104 commencing at 6.00pm.

Future Meetings 2023

Thursday	22	June	Required	at	EMRC Administration Office
Thursday	27	July	(If Required)	at	EMRC Administration Office
Thursday	24	August	(If Required)	at	EMRC Administration Office
Thursday	28	September	(If Required)	at	EMRC Administration Office
Thursday	02	November	Special	at	EMRC Administration Office
Thursday	23	November	(If Required)	at	EMRC Administration Office

21 DECLARATION OF CLOSURE OF MEETING

The Chairman declared the meeting closed at 6:34pm.