



MINUTES

CERTIFICATION OF CONFIRMATION OF COUNCIL MEETING MINUTES

21 July 2011

I, Cr Graham Pittaway, hereby certify that the following minutes [pages 1 to 147] of the Meeting of Council held on 21 July 2011 were confirmed at a meeting of the Council held on 18 August 2011.

A handwritten signature in blue ink, appearing to read 'Graham Pittaway', is written over a horizontal line. The signature is stylized and cursive.

Signature

Cr Graham Pittaway

Person presiding at the Council Meeting held on 18 August 2011

ORDINARY MEETING OF COUNCIL

MINUTES

21 July 2011

(REF: COMMITTEES-12291)

An Ordinary Meeting of Council was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 21 July 2011**. The meeting commenced at **6.03pm**.

TABLE OF CONTENTS

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS	1
2	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED	1
3	DISCLOSURE OF INTERESTS	1
4	ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION	1
	4.1 <i>EMRC EASTERN HILLS CATCHMENT MANAGEMENT PROGRAM</i>	2
	4.2 <i>2011 SUSTAINABLE CITIES AWARDS PRESENTATION BREAKFAST</i>	2
	4.3 <i>PRESENTATIONS TO ASCOT PLACE AND RED HILL STAFF</i>	2
5	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	2
	5.1 <i>QUESTION FROM MR IAN WALTERS</i>	2
6	PUBLIC QUESTION TIME	2
7	APPLICATION FOR LEAVE OF ABSENCE	2
	7.1 <i>CRS FÄRDIG, RADFORD AND ZANNINO – LEAVE OF ABSENCE</i>	2
8	PETITIONS, DEPUTATIONS AND PRESENTATIONS	3
	8.1 <i>PRESENTATION ON RESULTS OF 2010/2011 STAKEHOLDER PERCEPTION SURVEY BY MS TRACEY MARTELL FROM RESEARCH SOLUTIONS</i>	3
9	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	3
	9.1 <i>MINUTES OF COUNCIL MEETING HELD 23 JUNE 2011 (Ref: Committees-12149)</i>	3
10	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	4
11	QUESTIONS WITHOUT NOTICE	4
12	ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC	4
13	BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING	4
14	REPORTS OF OFFICERS	5
	14.1 <i>LIST OF ACCOUNTS PAID DURING THE MONTH OF JUNE 2011 (Ref: Committees-12742)</i>	6
	14.2 <i>FINANCIAL REPORT FOR PERIOD ENDED 31 MAY 2011 (Ref: Committees-12743)</i>	16
	14.3 <i>SUNDRY DEBTOR WRITE-OFF (Ref: Committees-12769)</i>	35
	14.4 <i>CHANGE OF MEETING DATE (Ref: Committees-12741)</i>	38
15	REPORTS OF COMMITTEES	41
	15.1 <i>AUDIT COMMITTEE MEETING HELD 7 JULY 2011 (REFER TO MINUTES OF COMMITTEE - PINK PAGES)</i>	42
16	REPORTS OF DELEGATES	146
17	MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	146

TABLE OF CONTENTS *continued*

18	NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PERSON PRESIDING OR BY DECISION OF MEETING	146
	<i>18.1 RESOURCE RECOVERY FACILITY PROJECT – FINANCIAL COMMITMENT</i>	146
19	CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC	147
20	FUTURE MEETINGS OF COUNCIL	147
21	DECLARATION OF CLOSURE OF MEETING	147



1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 6.03pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillor Attendance

Cr Graham Pittaway (Chairman)	EMRC Member	City of Bayswater
Cr John Gangell	EMRC Member	Town of Bassendean
Cr Gerry Pule	EMRC Member	Town of Bassendean
Cr Alan Radford	EMRC Member	City of Bayswater
Cr Glenys Godfrey	EMRC Member	City of Belmont
Cr Janet Powell	EMRC Member	City of Belmont
Cr Tony Cuccaro (Deputy Chairman)	EMRC Member	Shire of Mundaring
Cr Alan Pilgrim (from 6.04pm)	EMRC Member	Shire of Mundaring
Cr David Färdig	EMRC Member	City of Swan
Cr Charlie Zannino	EMRC Member	City of Swan

Apologies

Cr Don McKechnie	EMRC Member	Shire of Kalamunda
Cr Noreen Townsend	EMRC Deputy Member	Shire of Kalamunda

Leave of Absence Previously Approved

Cr Frank Lindsey	EMRC Member	Shire of Kalamunda
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EMRC Officers

Mr Peter Schneider	Chief Executive Officer
Mr Brian Jones	Director Waste Services
Mrs Prapti Mehta	Acting Director Regional Services
Mr Hua Jer Liew	Director Corporate Services
Ms Theresa Eckstein	Executive Assistant to Chief Executive Officer
Ms Mary-Ann Winnett	Personal Assistant to Director Corporate Services (Minutes)

EMRC Observers

Mr Steve Fitzpatrick	Manager Project Development
Mr David Ameduri	Manager Financial Services
Ms Teresa Creasy	Manager Marketing and Communications

Observers

Mr Bob Jarvis	Chief Executive Officer	Town of Bassendean
Mr Jonathan Throssell	Chief Executive Officer	Shire of Mundaring
Mr Doug Pearson	Director Technical Services	City of Bayswater
Mr Ric Lutey	Director Technical Services	City of Belmont

Guests

Ms Tracey Martell (to 6.33pm)	Research Solutions
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3 DISCLOSURE OF INTERESTS

Nil

4 ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION

Cr Pilgrim entered the meeting at 6.04pm.



4.1 EMRC EASTERN HILLS CATCHMENT MANAGEMENT PROGRAM

EMRC's Eastern Hills Catchment Management Program has been selected as a finalist in the Local Government Landcare Partnership Award category for the State Landcare Awards.

Jane Brook Catchment Group, one of the community groups supported by the Eastern Hills Catchment Management Program, has also been selected as a finalist in the Community Groups category.

The winners will be announced at the Awards luncheon ceremony on Thursday 25 August 2011 as part of the State Natural Resource Management (NRM) Conference.

4.2 2011 SUSTAINABLE CITIES AWARDS PRESENTATION BREAKFAST

EMRC was selected as a nominee in the Keep Australia Beautiful Sustainable Cities Awards held at the City of Stirling on Wednesday 6 July 2011 and were in the running for the overall Sustainable City recipient. Unfortunately the EMRC was unsuccessful.

4.3 PRESENTATIONS TO ASCOT PLACE AND RED HILL STAFF

The Chairman advised that he had attended presentations to EMRC staff recently at Red Hill and Ascot Place and said it was a great privilege to be able to meet the staff and make the presentations.

5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

5.1 QUESTION FROM MR IAN WALTERS

The following question was taken on notice at the Council meeting held on 23 June 2011 and a written response was supplied to Mr Walters as follows:

Question 1: I refer to Item 6.2 Question 1 raised at last Council meeting and I quote "from a credit perspective whereby I asked did you agree investment held in Westpac Banking Corporation and St George Bank should be grouped."

It appears from your response my question has been misconstrued. I note in this evening's statements that relative investments have been grouped which is commendable.

Please confirm this is now policy.

Response: The CEO advised that the EMRC had been in contact with its investment advisors and they had clarified that Westpac Banking Corporation and St George Bank should be categorised together.

6 PUBLIC QUESTION TIME

Nil

7 APPLICATION FOR LEAVE OF ABSENCE

7.1 CRS DAVID FÄRDIG, ALAN RADFORD AND CHARLIE ZANNINO - LEAVE OF ABSENCE

COUNCIL RESOLUTION(S)

MOVED CR POWELL

SECONDED CR GODFREY

THAT COUNCIL APPROVE APPLICATIONS FOR LEAVE OF ABSENCE FOR CR FÄRDIG FROM 25 AUGUST 2011 TO 5 SEPTEMBER 2011 INCLUSIVE, CR RADFORD FROM 10 SEPTEMBER 2011 TO 15 SEPTEMBER 2011 INCLUSIVE AND CR ZANNINO FROM 20 AUGUST 2011 TO 27 AUGUST 2011 INCLUSIVE.

CARRIED UNANIMOUSLY



8 PETITIONS, DEPUTATIONS AND PRESENTATIONS

8.1 PRESENTATION ON RESULTS OF 2010/2011 STAKEHOLDER PERCEPTION SURVEY BY MS TRACEY MARTELL FROM RESEARCH SOLUTIONS

Ms Tracey Martell, Account Director from Research Solutions, provided a presentation on the summary of findings from the EMRC's 2010/2011 Stakeholder Perception Survey.

The Chairman thanked Ms Martell for the time and effort that went into the survey and for presenting the results.

Ms Martell departed the meeting at 6.33pm.

9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 MINUTES OF ORDINARY MEETING OF COUNCIL MEETING HELD ON 23 JUNE 2011

At the Ordinary Meeting of Council held on 23 June 2011 recommendations 2 and 3 for **Item 19.2 Item 10.1 of the Resource Recovery Committee Minutes - Resource Recovery Facility - Acceptable Tenderers** were recorded as follows:

- "2. *THE CHIEF EXECUTIVE OFFICER WRITES TO SITA ENVIRONMENTAL SOLUTIONS NOTING THE INTENTION OF BOTH SITA ENVIRONMENTAL SOLUTIONS AND WSN ENVIRONMENTAL SOLUTIONS TO WITHDRAW FROM THE EMRC RESOURCE RECOVERY FACILITY TENDER PROCESS.*
- "3. *THE LIST OF ACCEPTABLE TENDERERS IS AMENDED TO REMOVE SITA ENVIRONMENTAL SOLUTIONS AND WSN ENVIRONMENTAL SOLUTIONS.*"

Recommendations 2 and 3 should have been recorded as follows:

- "2. *The list of Acceptable Tenderers be amended to remove SITA Environmental Solutions and WSN Environmental Solutions.*
- "3. *SITA Environmental Solutions be advised of Council's acknowledgement of both SITA Environmental Solutions and WSN Environmental Solution's withdrawal from the EMRC Resource Recovery Facility tender process.*"

COUNCIL RESOLUTION

MOVED CR RADFORD

SECONDED CR CUCCARO

THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 23 JUNE 2011 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED WITH RECOMMENDATIONS 2 AND 3 FOR ITEM 19.2 ITEM 10.1 OF THE RESOURCE RECOVERY COMMITTEE MINUTES - RESOURCE RECOVERY FACILITY - ACCEPTABLE TENDERERS AMENDED AS FOLLOWS:

- "2. *The list of Acceptable Tenderers be amended to remove SITA Environmental Solutions and WSN Environmental Solutions.*
- "3. *SITA Environmental Solutions be advised of Council's acknowledgement of both SITA Environmental Solutions and WSN Environmental Solution's withdrawal from the EMRC Resource Recovery Facility tender process.*"

CARRIED UNANIMOUSLY



10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

11 QUESTIONS WITHOUT NOTICE

Nil

12 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

13 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



14 REPORTS OF OFFICERS

QUESTIONS

The Chairman invited questions from members on the reports of officers.

RECOMMENDATION

That with the exception of items, which are to be withdrawn and dealt with separately, the recommendations in the Officers Reports (Section 14) be adopted.

Cr Radford referred to Item 14.3 Sundry Debtor Write-Off and stated that it seemed to be a large sum of money to be written off and queried whether any other debtors get to this level. The CEO advised that this was unusual and amounts written off were historically small amounts.

Cr Radford queried whether procedures had been put in place to prevent a reoccurrence. The CEO confirmed that procedures were in place.

COUNCIL RESOLUTION

MOVED CR POWELL

SECONDED CR PULE

THAT THE RECOMMENDATIONS IN THE OFFICERS REPORTS (SECTION 14) BE ADOPTED.

CARRIED UNANIMOUSLY



14 REPORTS OF OFFICERS

14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF JUNE 2011

REFERENCE: COMMITTEES-12742

PURPOSE OF REPORT

The purpose of this report is to present to Council a list of accounts paid under the Chief Executive Officer's delegated authority during the month of June 2011 for noting.

KEY ISSUES AND RECOMMENDATION(S)

- As per the requirements of the Local Government (Financial Management) Regulations 1996 (Regulation 13(1)) the list of accounts paid during the month of June 2011 is provided for noting.

Recommendation(s)

That Council notes the CEO's list of accounts for June 2011 paid under delegated power in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, as attached to this report totalling \$10,934,941.33.

SOURCE OF REPORT

Director Corporate Services
 Manager Financial Services

BACKGROUND

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Municipal Fund and Trust Fund. In accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, a list of accounts paid by the CEO is to be provided to Council, where such delegation is made.

REPORT

The table below summarises the payments drawn on the funds during the month of June 2011. A list detailing the payments made is appended as an attachment to this report.

Municipal Fund	EFT Payments:	20008 – 20344	
	Cheque Payments:	219062 – 219086	
	Payroll EFT:	PAY-25, PAY-25.1 & PAY-26	
	DIRECT DEBITS		
	- Bank Charges:	1*JUN11	
	- Other:	499 - 507	\$10,935,130.89
	LESS		
	Cancelled EFTs and Cheques	20081	(\$189.56)
Trust Fund	Not Applicable		Nil
Total			\$10,934,941.33



Item 14.1 continued

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 – Good Governance

- 4.6 To provide responsible and accountable governance and management of the EMRC
- 4.7 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

As contained within the report

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil direct implications for member Councils
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

CEO's Delegated Payments List for the month of June 2011 (Ref: Committees-12760)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council notes the CEO's list of accounts for June 2011 paid under delegated power in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, as attached to this report totalling \$10,934,941.33.

COUNCIL RESOLUTION(S)

MOVED CR POWELL

SECONDED CR PULE

THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR JUNE 2011 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, AS ATTACHED TO THIS REPORT TOTALLING \$10,934,941.33.

CARRIED UNANIMOUSLY



Eastern Metropolitan Regional Council

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**CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF JUNE 2011**

User: Le Truong

Cheque /EFT No	Date	Payee	Amount
EFT20008	01/06/2011	PAYG PAYMENTS	52,003.50
EFT20009	01/06/2011	A ROKA - IQ CABINETMAKERS & SHOPFITTERS	270.00
EFT20010	01/06/2011	AUSTRACLEAR LIMITED (ASX)	20.15
EFT20011	01/06/2011	FUJI XEROX AUSTRALIA PTY LTD	768.64
EFT20012	01/06/2011	KEYWEST LOCK SERVICE - DO NOT USE - REFER 3927	253.00
EFT20013	01/06/2011	PARKERVILLE CARTAGE PTY LTD	22,528.00
EFT20014	01/06/2011	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	3,104.64
EFT20015	01/06/2011	RED 11 PTY LTD	920.51
EFT20016	01/06/2011	SNAP BURSWOOD	88.00
EFT20017	01/06/2011	ACCESS INDUSTRIAL TYRES	753.50
EFT20018	01/06/2011	ADCORP	5,205.15
EFT20019	01/06/2011	ALL DAY CONTRACTING	8,317.71
EFT20020	01/06/2011	BAYTIME NOMINEES (GERALDINE BUSBY)	680.00
EFT20021	01/06/2011	BRING COURIERS	636.24
EFT20022	01/06/2011	BULLANT SECURITY PTY LTD	204.50
EFT20023	01/06/2011	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	1,560.21
EFT20024	01/06/2011	CARRINGTONS TRAFFIC SERVICES	738.38
EFT20025	01/06/2011	CJD EQUIPMENT PTY LTD	3,599.08
EFT20026	01/06/2011	COMSYNC CONSULTING PTY LTD	2,466.75
EFT20027	01/06/2011	FAIRFAX RADIO NETWORK PTY LTD	10,564.40
EFT20028	01/06/2011	FRUIT BOOST PTY LTD ATF BANDITS TRUST	644.80
EFT20029	01/06/2011	HAYS SPECIALIST RECRUITMENT	1,546.88
EFT20030	01/06/2011	HILLS FRESH	83.27
EFT20031	01/06/2011	INDEPTH INTERACTIVE	15,000.00
EFT20032	01/06/2011	ISS WASHROOM SERVICES	52.43
EFT20033	01/06/2011	JOHN HUGHES MITSUBISHI	668.50
EFT20034	01/06/2011	LANDMARK OPERATIONS LIMITED	3,968.50
EFT20035	01/06/2011	MACHINERY WAREHOUSE	47.00
EFT20036	01/06/2011	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	22,680.90
EFT20037	01/06/2011	ON SITE RENTALS PTY LTD	618.20
EFT20038	01/06/2011	PITNEY BOWES AUSTRALIA (WA)	333.64
EFT20039	01/06/2011	PORTNER PRESS PTY LTD	97.00
EFT20040	01/06/2011	PRESTIGE ALARMS	430.00
EFT20041	01/06/2011	PRESTIGE PUMP RENTALS	4,950.00
EFT20042	01/06/2011	RADIO PERTH PTY LTD	4,488.00
EFT20043	01/06/2011	RHONDA HARDY	1,458.30
EFT20044	01/06/2011	ROSS HUMAN DIRECTIONS	1,803.25
EFT20045	01/06/2011	RUDD INDUSTRIAL AND FARM SUPPLIES	69.00
EFT20046	01/06/2011	SEEK LIMITED	561.00
EFT20047	01/06/2011	ST JOHN AMBULANCE ASSOCIATION	690.24
EFT20048	01/06/2011	TIM DAVIES LANDSCAPING PTY LTD	858.00
EFT20049	01/06/2011	TOTALLY WORKWEAR MIDLAND	695.29
EFT20050	01/06/2011	TYRE RECYCLERS WA	422.34
EFT20051	01/06/2011	UNIQUE WASTE MANAGEMENT SERVICES	3,872.00
EFT20052	01/06/2011	VISY RECYCLING	48.78
EFT20053	01/06/2011	VOLICH WASTE CONTRACTORS PTY LTD	44.00
EFT20054	01/06/2011	WASTE MANAGEMENT ASSOCIATION OF AUSTRALIA	45.00
EFT20055	01/06/2011	WESTERN RESOURCE RECOVERY PTY LTD	821.92
EFT20056	01/06/2011	WORKPAC PTY LTD	3,450.89
EFT20057	01/06/2011	WREN OIL	17.32
EFT20058	03/06/2011	EAGLE MACHINERY SALES PTY LTD T/A REVOLUTION	6,050.00
EFT20059	03/06/2011	KLB SYSTEMS	1,199.00
EFT20060	03/06/2011	MINI-TANKERS AUSTRALIA PTY LTD	8,236.37
EFT20061	03/06/2011	MUNDARING CRANE TRUCK HIRE	77.00
EFT20062	03/06/2011	RED 11 PTY LTD	2,930.95



Eastern Metropolitan Regional Council

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CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF JUNE 2011

User: Le Truong

Cheque /EFT No	Date	Payee	Amount
EFT20063	03/06/2011	ADVANCE WASTE DISPOSAL	405.88
EFT20064	03/06/2011	AIR FILTER DRY CLEAN SYSTEMS PTY LTD	260.44
EFT20065	03/06/2011	BATTERY WORLD	70.00
EFT20066	03/06/2011	BEAUMONDE CATERING	1,899.52
EFT20067	03/06/2011	BULLANT SECURITY PTY LTD	752.95
EFT20068	03/06/2011	C & H SWEEPING	495.00
EFT20069	03/06/2011	CAMBERCENTRIC PTY LTD T/A HS HYDE AND SON	146.24
EFT20070	03/06/2011	CORPORATE EXPRESS AUSTRALIA LTD	1,639.44
EFT20071	03/06/2011	JOHN HUGHES MITSUBISHI	575.00
EFT20072	03/06/2011	NATIONAL LUBRICATION SYSTEMS	1,070.89
EFT20073	03/06/2011	NEVERFAIL SPRINGWATER LTD - HAZELMERE	85.35
EFT20074	03/06/2011	OAKS LIQUOR	356.85
EFT20075	03/06/2011	RURAL & LANDFILL ANIMAL CONTROL	200.00
EFT20076	03/06/2011	SCRD HOLDINGS P/L T/A SECURE COMPUTER RECYLING & DISPOSAL	11,524.13
EFT20077	03/06/2011	SEALANES	205.40
EFT20078	03/06/2011	SHUGS ELECTRICAL	88.00
EFT20079	03/06/2011	TOTALLY WORKWEAR MIDLAND	251.68
EFT20080	03/06/2011	UNIQUE WASTE MANAGEMENT SERVICES	504.24
EFT20081	03/06/2011	WALGS PLAN	189.56
EFT20082	03/06/2011	WESTERN TREE RECYCLERS	65,805.65
EFT20083	08/06/2011	INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALIA	140.00
EFT20084	08/06/2011	HOSECO (WA) PTY LTD	256.85
EFT20085	08/06/2011	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	4,094.09
EFT20086	08/06/2011	ADCORP	5,936.82
EFT20087	08/06/2011	ANALYTICAL REFERENCE LABORATORY	148.50
EFT20088	08/06/2011	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	357.05
EFT20089	08/06/2011	CHAMBERLAIN AUTO ELECTRICS	282.89
EFT20090	08/06/2011	CHARACTER CREATIONS	1,980.00
EFT20091	08/06/2011	CITY SUBARU	356.75
EFT20092	08/06/2011	CMS EVENTS	2,090.00
EFT20093	08/06/2011	COMSYNC CONSULTING PTY LTD	2,216.50
EFT20094	08/06/2011	COOL CLEAR WATER GROUP LTD	290.40
EFT20095	08/06/2011	CORPORATE EXPRESS AUSTRALIA LTD	2,014.94
EFT20096	08/06/2011	COVENTRYS	534.78
EFT20097	08/06/2011	CRISALIS INTERNATIONAL PTY LTD	1,980.00
EFT20098	08/06/2011	CUTTING EDGES PTY LTD	1,094.79
EFT20099	08/06/2011	ELEMENT HYDROGRAPHIC SOLUTIONS	783.20
EFT20100	08/06/2011	ELITE-TECH IT	249.00
EFT20101	08/06/2011	FAIRFAX RADIO NETWORK PTY LTD	3,696.00
EFT20102	08/06/2011	FAST FINISHING SERVICES	182.60
EFT20103	08/06/2011	HAYS SPECIALIST RECRUITMENT	1,546.88
EFT20104	08/06/2011	HIGHWAY MOTOR TRIMMERS	319.00
EFT20105	08/06/2011	HILLS FRESH	67.30
EFT20106	08/06/2011	KALLIP PTY LTD	1,457.50
EFT20107	08/06/2011	KELLY SERVICES (AUSTRALIA) LTD	163.41
EFT20108	08/06/2011	LEFKAPHA P/L T/A CENTRE FORD	26,165.90
EFT20109	08/06/2011	MIDWAY FORD (WA)	10.76
EFT20110	08/06/2011	NEVERFAIL SPRINGWATER	151.70
EFT20111	08/06/2011	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	11,822.58
EFT20112	08/06/2011	PIRTEK	676.04
EFT20113	08/06/2011	PRESTIGE ALARMS	638.00
EFT20114	08/06/2011	PUBLIC SPEAKING DYNAMICS	1,760.00
EFT20115	08/06/2011	ROSS HUMAN DIRECTIONS	2,246.79
EFT20116	08/06/2011	SAFETY SIGNS SERVICE	266.20
EFT20117	08/06/2011	SNAP PRINTING	202.55



Eastern Metropolitan Regional Council

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CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF JUNE 2011

User: Le Truong

Cheque /EFT No	Date	Payee	Amount
EFT20118	08/06/2011	TELSTRA - A/C 008 2879 300 - SECONDARY WASTE PRJ	173.04
EFT20119	08/06/2011	TELSTRA - A/C 295 7816 000 - RED HILL	609.04
EFT20120	08/06/2011	TOTALLY WORKWEAR MIDLAND	353.06
EFT20121	08/06/2011	UNIQUE WASTE MANAGEMENT SERVICES	3,872.00
EFT20122	08/06/2011	VALLEY ROAD PTY T/A CHICA CATERING	1,765.00
EFT20123	08/06/2011	WESTRAC EQUIPMENT PTY LTD	11.96
EFT20124	08/06/2011	WORKPAC PTY LTD	3,151.51
EFT20125	10/06/2011	DELTA CORPORATION LIMITED	8,909.96
EFT20126	10/06/2011	ECOWASH	100.00
EFT20127	10/06/2011	ADCORP	4,638.12
EFT20128	10/06/2011	AIR FILTER DRY CLEAN SYSTEMS PTY LTD	70.79
EFT20129	10/06/2011	BT EQUIPMENT PTY LTD	265.47
EFT20130	10/06/2011	BUDGET RENT A CAR	174.20
EFT20131	10/06/2011	CARDIATIVE PTY LTD T/A HEALTH ON THE MOVE	866.25
EFT20132	10/06/2011	COMPELLING ECONOMICS PTY LTD	26,970.00
EFT20133	10/06/2011	CORPORATE EXPRESS AUSTRALIA LTD	28.94
EFT20134	10/06/2011	CUTTING EDGES PTY LTD	189.72
EFT20135	10/06/2011	LEN FRENCH FENCING CONTRACTOR	2,218.00
EFT20136	10/06/2011	LOCAL CHAMBERS OF INDUSTRY AND COMMERCE	1,100.00
EFT20137	10/06/2011	MUNDARING GLASS & SECURITY	2,154.00
EFT20138	10/06/2011	PRECISION PANEL & PAINT	4,000.00
EFT20139	10/06/2011	REBECCA EVELYN GOODWIN	1,263.50
EFT20140	10/06/2011	ROYAL AERO CLUB OF WA	563.99
EFT20141	10/06/2011	SANAX	142.59
EFT20142	10/06/2011	SGS AUSTRALIA PTY LTD	379.50
EFT20143	10/06/2011	ST JOHN AMBULANCE ASSOCIATION	380.00
EFT20144	10/06/2011	TANIA WELLS	207.66
EFT20145	10/06/2011	TELSTRA - A/C 335 6242 598 - MOBILE PHONES	645.98
EFT20146	10/06/2011	TOLL PRIORITY	158.13
EFT20147	10/06/2011	TOTALLY WORKWEAR MIDLAND	77.14
EFT20148	10/06/2011	WESTRAC EQUIPMENT PTY LTD	352.67
EFT20149	14/06/2011	MOTORCHARGE PTY LTD	6,274.10
EFT20150	15/06/2011	CA TECHNOLOGY PTY LTD T/A CAMM MANAGEMENT	14,385.36
EFT20151	15/06/2011	FUJI XEROX AUSTRALIA PTY LTD	701.80
EFT20152	15/06/2011	INTEWORK INC	735.20
EFT20153	15/06/2011	IPING PTY LTD	1,128.80
EFT20154	15/06/2011	KLB SYSTEMS	1,804.00
EFT20155	15/06/2011	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	4,436.63
EFT20156	15/06/2011	SEME ELECTRICAL ENGINEERING	660.00
EFT20157	15/06/2011	ADCORP	2,096.33
EFT20158	15/06/2011	BEAUMONDE CATERING	2,312.17
EFT20159	15/06/2011	BOBCAT ATTACH	4,786.10
EFT20160	15/06/2011	BONZABUY	584.00
EFT20161	15/06/2011	BP GIDGEGANNUP	28.60
EFT20162	15/06/2011	COMSYNC CONSULTING PTY LTD	2,736.25
EFT20163	15/06/2011	DUN & BRADSTREET PTY LTD	43.25
EFT20164	15/06/2011	ELEMENT HYDROGRAPHIC SOLUTIONS	783.20
EFT20165	15/06/2011	FILTERS PLUS	44.55
EFT20166	15/06/2011	HAYS SPECIALIST RECRUITMENT	5,946.88
EFT20167	15/06/2011	HEAVY AUTOMATICS PTY LTD	541.71
EFT20168	15/06/2011	HILLS FRESH	134.00
EFT20169	15/06/2011	INTEGRATED CONCEPT	32,037.50
EFT20170	15/06/2011	JAYCOURT NOMINEES P/L T/A BARFIELD EARTHMOVING	13,775.00
EFT20171	15/06/2011	KELLY SERVICES (AUSTRALIA) LTD	282.26
EFT20172	15/06/2011	LINFOX ARMAGUARD PTY LTD	412.25
EFT20173	15/06/2011	MAIL PLUS PERTH	277.20



Eastern Metropolitan Regional Council

Print 01/07/2011
Print 11:12:14 AM

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF JUNE 2011

User: Le Truong

Cheque /EFT No	Date	Payee	Amount
EFT20174	15/06/2011	MARIEKE BYFORD DESIGN	1,120.00
EFT20175	15/06/2011	NEVERFAIL SPRINGWATER	123.20
EFT20176	15/06/2011	NEVERFAIL SPRINGWATER LTD - MATHIESON ROAD	59.75
EFT20177	15/06/2011	OAKVALE CAPITAL LTD	2,405.82
EFT20178	15/06/2011	PAYG PAYMENTS	59,694.33
EFT20179	15/06/2011	PIRTEK	297.85
EFT20180	15/06/2011	PLANTRITE	283.80
EFT20181	15/06/2011	PULSE DESIGN	5,813.50
EFT20182	15/06/2011	ROSS HUMAN DIRECTIONS	16,953.99
EFT20183	15/06/2011	SGS AUSTRALIA PTY LTD	3,972.64
EFT20184	15/06/2011	STEVENSON CONSULTING	1,452.00
EFT20185	15/06/2011	SYNERGY	4,170.85
EFT20186	15/06/2011	TELSTRA - A/C 3356 2426 14 (MOBILE DATA)	178.00
EFT20187	15/06/2011	TOTALLY WORKWEAR MIDLAND	437.96
EFT20188	15/06/2011	UNIQUE WASTE MANAGEMENT SERVICES	4,016.54
EFT20189	15/06/2011	VERTICAL TELECOM WA PTY LTD (VERTEL)	1,806.76
EFT20190	15/06/2011	WESTERN AUSTRALIAN LOCAL GOVERNMENT	25.00
EFT20191	15/06/2011	WESTRAC EQUIPMENT PTY LTD	851.99
EFT20192	15/06/2011	WORKPAC PTY LTD	1,434.75
EFT20193	15/06/2011	WREN OIL	17.32
EFT20194	17/06/2011	AIR FILTER DRY CLEAN SYSTEMS PTY LTD	241.13
EFT20195	17/06/2011	AUSTRALIA POST - RED HILL	532.91
EFT20196	17/06/2011	B&J CATALANO PTY LTD	313.68
EFT20197	17/06/2011	BENFOSTER PTY LTD T/A ECO ENVIRONMENTAL	409.80
EFT20198	17/06/2011	BP AUSTRALIA LIMITED (A/C 10092625)	1,562.59
EFT20199	17/06/2011	BP AUSTRALIA PTY LTD (LUBRICANT A/C 970302)	881.84
EFT20200	17/06/2011	BUNNINGS BUILDING SUPPLIES PTY LTD	198.67
EFT20201	17/06/2011	CAMPBELL'S LITTLE LOADS	660.00
EFT20202	17/06/2011	CJD EQUIPMENT PTY LTD	891.50
EFT20203	17/06/2011	CMS EVENTS	154.52
EFT20204	17/06/2011	JONES LANG LASALLE AUSTRALIA	2,750.00
EFT20205	17/06/2011	KELLY SERVICES (AUSTRALIA) LTD	282.26
EFT20206	17/06/2011	KOTT GUNNING LAWYERS	1,130.58
EFT20207	17/06/2011	MAJOR MOTORS PTY LTD	901.78
EFT20208	17/06/2011	MIDLAND CAMERA HOUSE	258.00
EFT20209	17/06/2011	MS GROUNDWATER MANAGEMENT	3,520.00
EFT20210	17/06/2011	NATIONAL MEASUREMENT INSTITUTE	1,064.80
EFT20211	17/06/2011	NEVERFAIL SPRINGWATER LTD - HAZELMERE	48.75
EFT20212	17/06/2011	OEM GROUP 2006 PTY LTD	396.34
EFT20213	17/06/2011	OTIS ELEVATOR COMPANY PTY LTD	1,416.63
EFT20214	17/06/2011	PIRTEK	234.97
EFT20215	17/06/2011	PORTNER PRESS PTY LTD	97.00
EFT20216	17/06/2011	ROSS HUMAN DIRECTIONS	4,177.12
EFT20217	17/06/2011	RUDD INDUSTRIAL AND FARM SUPPLIES	80.19
EFT20218	17/06/2011	SOUTHERN METROPOLITAN REGIONAL COUNCIL	1,155.00
EFT20219	17/06/2011	SYNERGETICS ENVIRONMENTAL ENGINEERING	41,227.89
EFT20220	17/06/2011	TOTALLY WORKWEAR MIDLAND	457.45
EFT20221	17/06/2011	TYRE RECYCLERS WA	1,132.52
EFT20222	17/06/2011	UNIQUE WASTE MANAGEMENT SERVICES	1,694.00
EFT20223	17/06/2011	WEBTRACK PTY LTD T/A MOBILE PHONE INSTALLATIONS AUSTRALIA (MPIA)	330.00
EFT20224	20/06/2011	BP AUSTRALIA LIMITED (A/C 10092625)	54,568.28
EFT20225	22/06/2011	MAJOR MOTORS PTY LTD	307,854.00
EFT20226	22/06/2011	FUJI XEROX AUSTRALIA PTY LTD	147.40
EFT20227	22/06/2011	MARSMEN PLUMBING	387.20
EFT20228	22/06/2011	MORLEY GENERAL CLEANING SERVICE	8,560.84



Eastern Metropolitan Regional Council

Print 01/07/2011
Print 11:12:14 AM

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF JUNE 2011

User: Le Truong

Cheque /EFT No	Date	Payee	Amount
EFT20229	22/06/2011	SNAP BURSWOOD	1,657.86
EFT20230	22/06/2011	ADCORP	594.00
EFT20231	22/06/2011	AUSTRALIA POST - ASCOT PLACE	1,951.29
EFT20232	22/06/2011	AUSTRALIAN HVAC SERVICES	550.00
EFT20233	22/06/2011	AUSTRALIAN LANDFILL OWNERS ASSOCIATION	550.00
EFT20234	22/06/2011	B&J CATALANO PTY LTD	312.20
EFT20235	22/06/2011	BELMONT - REDCLIFFE NEWSROUND	97.78
EFT20236	22/06/2011	BEV'S SAWS & MOWERS	59.00
EFT20237	22/06/2011	BIN BATH AUSTRALIA PTY LTD	271.04
EFT20238	22/06/2011	BOBCAT ATTACH	792.00
EFT20239	22/06/2011	BULLANT SECURITY PTY LTD	170.00
EFT20240	22/06/2011	BUNNINGS BUILDING SUPPLIES PTY LTD	39.39
EFT20241	22/06/2011	CABCHARGE	265.21
EFT20242	22/06/2011	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	896.74
EFT20243	22/06/2011	CITY OF BELMONT	86,038.70
EFT20244	22/06/2011	COMMAND-A-COM AUSTRALIA PTY LTD	165.00
EFT20245	22/06/2011	CORPORATE EXPRESS AUSTRALIA LTD	219.98
EFT20246	22/06/2011	COVENTRYS	292.09
EFT20247	22/06/2011	FREEHILLS	6,245.36
EFT20248	22/06/2011	Gregory Cowan	280.00
EFT20249	22/06/2011	HARVEY NORMAN ELECTRICS MIDLAND	797.00
EFT20250	22/06/2011	HAYS SPECIALIST RECRUITMENT	1,546.88
EFT20251	22/06/2011	HILLS FRESH	58.24
EFT20252	22/06/2011	IT VISION AUSTRALIA PTY LTD	308.00
EFT20253	22/06/2011	Inner Space Commercial Interiors PL	1,826.00
EFT20254	22/06/2011	KINETIC HEALTH GROUP PTY LTD	258.50
EFT20255	22/06/2011	KONICA MINOLTA BUSINESS SOLUTIONS AUSTRALIA P/L	1,107.45
EFT20256	22/06/2011	KORDT ENGINEERING	5,951.00
EFT20257	22/06/2011	LANDFILL GAS & POWER PTY LTD	6,654.74
EFT20258	22/06/2011	LEN FRENCH FENCING CONTRACTOR	420.00
EFT20259	22/06/2011	MUNDARING TYRE CENTRE	120.00
EFT20260	22/06/2011	NEVERFAIL SPRINGWATER	78.30
EFT20261	22/06/2011	NORDIC HOMES PTY LTD	74,495.00
EFT20262	22/06/2011	NORTHAM'S AVON DESCENT ASSOCIATION	670.00
EFT20263	22/06/2011	OAKVALE CAPITAL LTD	2,200.00
EFT20264	22/06/2011	RHONDA HARDY	7.15
EFT20265	22/06/2011	ROSS HUMAN DIRECTIONS	3,602.84
EFT20266	22/06/2011	SLR CONSULTING AUSTRALIA PTY LTD	2,090.00
EFT20267	22/06/2011	STANTONS INTERNATIONAL	23,232.00
EFT20268	22/06/2011	STIRLING LOWLOADER SERVICES	396.00
EFT20269	22/06/2011	THE WORM SHED	140.00
EFT20270	22/06/2011	TOTALLY WORKWEAR MIDLAND	292.53
EFT20271	22/06/2011	UNIQUE WASTE MANAGEMENT SERVICES	399.30
EFT20272	22/06/2011	VALLEY ROAD PTY T/A CHICA CATERING	559.50
EFT20273	22/06/2011	WA HINO SALES AND SERVICE	17.02
EFT20274	22/06/2011	WESTRAC EQUIPMENT PTY LTD	42.44
EFT20275	22/06/2011	WME MEDIA PTY LTD	441.00
EFT20276	22/06/2011	WORKPAC PTY LTD	1,053.76
EFT20277	24/06/2011	EARTHWEST - EQUIPMENT GROUP AUSTRALIA T/S LIFTWEST (WA)	1,057.60
EFT20278	24/06/2011	AIR FILTER DRY CLEAN SYSTEMS PTY LTD	188.76
EFT20279	24/06/2011	AIRWELL PUMPS PTY LTD	1,914.28
EFT20280	24/06/2011	ALL DAY CONTRACTING	3,930.97
EFT20281	24/06/2011	AMBIUS	963.35
EFT20282	24/06/2011	BAYSWATER MARTIAL ARTS & YOGA CENTRE	900.00
EFT20283	24/06/2011	BUNNINGS BUILDING SUPPLIES PTY LTD	71.28



Eastern Metropolitan Regional Council

Print 01/07/2011
Print 11:12:14 AM

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF JUNE 2011

User: Le Truong

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EFT20284	24/06/2011	COMSYNC CONSULTING PTY LTD	1,179.75
EFT20285	24/06/2011	CORPORATE EXPRESS AUSTRALIA LTD	149.11
EFT20286	24/06/2011	COVENTRYS	278.88
EFT20287	24/06/2011	GEORGIOU GROUP	4,457.88
EFT20288	24/06/2011	JAYCOURT NOMINEES PTY LTD T/A BARFIELD MECHANICAL SERVICES	965.25
EFT20289	24/06/2011	MAJOR MOTORS PTY LTD	137.50
EFT20290	24/06/2011	METROPOLITAN CASH REGISTER COMPANY	65.51
EFT20291	24/06/2011	PARKS & LEISURE AUSTRALIA	275.00
EFT20292	24/06/2011	ROSS HUMAN DIRECTIONS	6,115.45
EFT20293	24/06/2011	SCRD HOLDINGS P/L T/A SECURE COMPUTER RECYLING & DISPOSAL	2,488.81
EFT20294	24/06/2011	SEEK LIMITED	247.50
EFT20295	24/06/2011	UNIQUE WASTE MANAGEMENT SERVICES	858.00
EFT20296	24/06/2011	VALLEY ROAD PTY T/A CHICA CATERING	1,239.05
EFT20297	24/06/2011	VERTICAL TELECOM WA PTY LTD (VERTEL)	193.60
EFT20298	27/06/2011	WALGS PLAN	72,343.05
EFT20299	28/06/2011	WALGS PLAN	48.39
EFT20300	29/06/2011	PAYG PAYMENTS	50,301.15
EFT20301	29/06/2011	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	4,436.63
EFT20302	29/06/2011	AHA! CONSULTING	2,117.50
EFT20303	29/06/2011	AIR FILTER DRY CLEAN SYSTEMS PTY LTD	131.75
EFT20304	29/06/2011	APACE AID (INC)	726.00
EFT20305	29/06/2011	AUSTRALIAN HVAC SERVICES	1,210.00
EFT20306	29/06/2011	BATTERY WORLD	378.00
EFT20307	29/06/2011	BEALE FMLY TRUST T/A MINERAL HAULAGE & EARTHMOVING	167.50
EFT20308	29/06/2011	BRING COURIERS	1,024.50
EFT20309	29/06/2011	CHAMBERLAIN AUTO ELECTRICS	706.64
EFT20310	29/06/2011	COVENTRYS	70.59
EFT20311	29/06/2011	ENERGY POWER SYSTEMS AUSTRALIA PTY LTD	26,854.46
EFT20312	29/06/2011	ESP PTY LTD (ENVIRONMENTALLY SOUND PRODUCTS PTY LTD)	1,096.94
EFT20313	29/06/2011	FRUIT BOOST PTY LTD ATF BANDITS TRUST	707.80
EFT20314	29/06/2011	HAYDN ROBINSON BARRISTER & SOLICITOR	10,041.35
EFT20315	29/06/2011	HECS FIRE	257.40
EFT20316	29/06/2011	HUMES CONCRETE PIPES	594.00
EFT20317	29/06/2011	IJK FURNITURE P/L T/A STATUS FURNITURE	55.00
EFT20318	29/06/2011	IPAA (REFER TO 1721 FOR HISTORY)	155.00
EFT20319	29/06/2011	J & K HOPKINS	757.00
EFT20320	29/06/2011	JOONDALUP PHOTO DESIGN	1,100.00
EFT20321	29/06/2011	LISA GRIFFIN	300.00
EFT20322	29/06/2011	LLOYD GEORGE ACOUSTICS PTY LTD	13,508.00
EFT20323	29/06/2011	MISS MAUD	42.95
EFT20324	29/06/2011	MUCHEA TREE FARM	2,981.00
EFT20325	29/06/2011	MUNDARING CONCRETE PTY LTD	2,974.40
EFT20326	29/06/2011	NEVERFAIL SPRINGWATER	93.25
EFT20327	29/06/2011	PRESTIGE PUMP RENTALS	5,115.00
EFT20328	29/06/2011	RADIO PERTH PTY LTD	1,839.20
EFT20329	29/06/2011	REBECCA EVELYN GOODWIN	90.00
EFT20330	29/06/2011	RELIABLE PROCESS MAINTENANCE PTY LTD	699.60
EFT20331	29/06/2011	RUDD INDUSTRIAL AND FARM SUPPLIES	1,378.89
EFT20332	29/06/2011	SEEK LIMITED	495.00
EFT20333	29/06/2011	SPUDS GARDENING SERVICES	1,560.00
EFT20334	29/06/2011	SWAN CHAMBER OF COMMERCE INC	522.90
EFT20335	29/06/2011	TELSTRA - A/C 148 4710 000 - ASCOT PLACE	2,254.09
EFT20336	29/06/2011	TELSTRA - A/C 246 2455 400 - RH SECURITY MONITOR	38.50
EFT20337	29/06/2011	TELSTRA - A/C 256 0950 500 - ASCOT PLACE LIFT	19.25



Eastern Metropolitan Regional Council

 Print 01/07/2011
 Print 11:12:14 AM

 CEO's DELEGATED PAYMENTS LIST
 FOR THE MONTH OF JUNE 2011

User: Le Truong

Cheque /EFT No	Date	Payee	Amount
EFT20338	29/06/2011	TOTALLY WORKWEAR MIDLAND	177.30
EFT20339	29/06/2011	TRANSLATION HOUSE	1,420.65
EFT20340	29/06/2011	VALLEY ROAD PTY T/A CHICA CATERING	444.00
EFT20341	29/06/2011	VISY RECYCLING	24.39
EFT20342	29/06/2011	WESTERN RESOURCE RECOVERY PTY LTD	660.00
EFT20343	29/06/2011	WORKPAC PTY LTD	962.78
EFT20344	29/06/2011	WREN OIL	34.64
219062	03/06/2011	EMRC PETTY CASH - HAZELMERE	80.00
219063	03/06/2011	EMRC PETTY CASH - REDHILL	105.80
219064	09/06/2011	EMRC PETTY CASH - BELMONT	532.60
219065	15/06/2011	3 AUSTRALIA	107.00
219066	17/06/2011	GIDGIE GROG LIQUOR STORE	160.95
219067	17/06/2011	EMRC PETTY CASH - REDHILL	309.00
219068	22/06/2011	DEPARTMENT OF TRANSPORT - BULK BILLING	9,577.80
219069	27/06/2011	COMMONWEALTH BANK SUPERANNUATION	336.94
219070	27/06/2011	GENERATIONS PERSONAL SUPERANNUATION PLAN	406.25
219071	27/06/2011	AMP LIFE LTD	1,214.94
219072	27/06/2011	AMP Super Leader	180.04
219073	27/06/2011	ANZ STAFF SUPER	296.74
219074	27/06/2011	ANZ SUPER ADVANTAGE	351.62
219075	27/06/2011	AUSTRALIAN SUPER	410.50
219076	27/06/2011	BT BUSINESS SUPER	873.38
219077	27/06/2011	BT LIFETIME - PERSONAL SUPER	392.73
219078	27/06/2011	CBUS INDUSTRY SUPER	409.69
219079	27/06/2011	NORWICH UNION LIFE INSURANCE SOCIETY	489.12
219080	27/06/2011	ONEPATH LIFE LTD	573.26
219081	27/06/2011	PRIME SUPER	358.86
219082	27/06/2011	WESTSCHEME	1,949.76
219083	27/06/2011	ZURICH AUSTRALIAN SUPERANNUATION	479.92
219084	28/06/2011	BT LIFETIME - PERSONAL SUPER	4.90
219085	28/06/2011	ONEPATH LIFE LTD	3,764.93
219086	29/06/2011	EASTERN METROPOLITAN REGIONAL COUNCIL	650.00
499	14/06/2011	ANZ BANKING GROUP	2,000,000.00
500	15/06/2011	ANZ BANKING GROUP	1,000,000.00
501	17/06/2011	ANZ BANKING GROUP	5,000,000.00
502	21/06/2011	HAAS HOLZZERKLEINERUNGS - UND FORDERTECHNIK GMBH	560.42
503	23/06/2011	ANZ BANKING GROUP	1,000,000.00
504	28/06/2011	WBC - CORPORATE MASTER CARD - B JONES	990.00
505	28/06/2011	WBC - CORPORATE MASTER CARD - D AMEDURI	5,660.02
506	28/06/2011	WBC - CORPORATE MASTER CARD - S FITZPATRICK	1,798.58
507	28/06/2011	WBC - CORPORATE MASTERCARD - H LIEW	494.98
PAY-25.1	02/06/2011	PAYROLL	439.50
PAY-25	07/06/2011	PAYROLL FE 7/6/11	183,884.63
PAY-26	21/06/2011	PAYROLL FE 21/6/11	170,276.71
1*JUN11	01/06/2011	BANK CHARGES 1409 - 1413	2,279.89
SUB TOTAL			10,935,130.89
LESS CANCELLED CHEQUES & EFTs			
EFT20081	03/06/2011	WALGS PLAN	-189.56
SUB TOTAL			-189.56
TOTAL			10,934,941.33



14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 MAY 2011

REFERENCE: COMMITTEES-12743

PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the Eastern Metropolitan Regional Council's (EMRC's) financial performance for the period ended 31 May 2011.

KEY ISSUES AND RECOMMENDATION(S)

- Significant year to date budget variances greater than 10% or \$10,000, whichever is the greater, within each nature and type category on the Statement of Financial Activity as at 31 May 2011 have been identified and are reported on in the body of the report.

Recommendation(s)

That the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position and the Statement of Cash and Investments for the period ended 31 May 2011 be received.

SOURCE OF REPORT

Director Corporate Services
Manager Financial Services

BACKGROUND

It is a requirement of the Local Government (Financial Management) Regulations 1996 (Regulation 34) that a local government prepare and present to Council financial reports in such a form as the local government considers to be appropriate.

The 2010/2011 Budget was presented in a format that separated operating income and expenditure from other revenue and expenses to provide improved disclosure of Council's underlying operating result.

The financial summaries attached to this report provide an overview of year to date budget performance for operating activities and capital works.

The initial forecast review for 2010/2011 was undertaken during February 2011 and was based on the financial performance to the period ended 31 December 2010.

A Statement of Financial Position is also provided with year to date actual balances compared with budget provisions and end of year forecasts for all balance sheet items.

REPORT

Outlined below are financial summaries for the period ended 31 May 2011. Where possible, the year to date monthly budget allocations have been reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.



Item 14.2 continued

Statement of Comprehensive Income - Nature and Type (refer Attachment 1)

The operating result from normal activities as at 31 May 2011 is a favourable variance of \$2,010,609. The following information is provided on key aspects of Council's financial performance:

<u>Operating Income</u>	<i>Year to Date</i>	A favourable variance of \$1,202,864 (4.82%).
	<i>End of Year Forecast</i>	A favourable variance of \$582,191 (2.11%).

Operating Income variances previously reported to Council:

1. Year end Special Charges are forecast to be below the annual budget provision by \$44,234 or 14.20%. This is attributable to lower than budgeted Community Waste Education Income from member Councils (\$25,291) and WMRC (\$19,943) as a result of lower than budgeted tonnages.
2. Year to date (YTD) Interest Earnings on Municipal Cash and Investments of \$728,377 is \$591,581 above the YTD budget provision of \$136,796. This is offset by the year to date Interest Earnings on Restricted Cash Investments which is \$502,792 below the YTD budget. The variance between the two categories of income is a result of the accounting treatment of accrued interest applicable to the Municipal and Reserve funds. Interest earnings income is allocated to the appropriate funds when received.

End of year Interest Earnings on Municipal Cash and Investments has been forecast to be above the annual provision by \$491,156. This represents the expected increase in value of accrued interest (approximately \$166,000) to be brought to account at year end as well as additional interest earnings resulting from lower than year to date operating & capital expenditure. (Refer also Interest Restricted Cash Investments).

3. Year end Reimbursements income has been forecast to be above the annual budget provision by \$198,882 (28.75%).

Significant variances to Reimbursements are attributable to:

- Forecast reimbursement of workers compensation payments totalling approximately \$30,000 that was not budgeted for.
 - Additional forecast income totalling approximately \$26,000 from the Department of Environment and Conservation for the reimbursement of electronic waste collection & recycling expenses.
 - Net reimbursement income directly relating to the operations at the Kalamunda, Mathieson and Coppin Roads Transfer Stations has been forecast to be \$615,481 compared to a budget provision of \$553,024. This variance relates to the additional level of contract labour & wages staff being utilised at the sites. The higher reimbursement income is offset by corresponding higher expenditure in the Contract Labour and Salaries expenditure.
 - Income associated with the recoupment of costs relating to the Forum of Regional Councils (FORC) has been forecast to increase by approximately \$66,042.
4. YTD Other Income of \$1,058,878 is \$200,087 (23.30%) above the YTD budget provision of \$858,791. This is attributable primarily to income of \$940,114 compared to a YTD budget provision of \$714,438 derived from the sale of laterite, greenwaste and other products from the Red Hill Waste Management Facility, together with income generated from the sale of various products at the Hazelmere site.

Other Income at year end has been forecast to be above the annual budget provision by \$93,038 (9.30%).



Item 14.2 continued

There were no further significant Operating Income variances as at 31 May 2011.

<u>Operating Expenditure</u>	<i>Year to Date</i>	A favourable variance of \$807,745 (3.53%).
	<i>End of Year Forecast</i>	A favourable variance of \$966,198 (3.56%).

Operating Expenditure variances previously reported to Council:

1. Material Expenses at the end of the year have been forecast to be below the budget provision by \$162,782 (14.68%). The use of a new type of alternative fibre-based material used for intermediate / daily cover is expected to generate savings of approximately \$100,000. Additionally there is a forecast reduction in printing related expenditure throughout all divisions of the organisation totalling \$31,626.
2. YTD Utility Expenses of \$126,125 are \$19,196 (13.21%) below the YTD budget provision of \$145,321. Major variations include the lower level of electricity consumed to date (\$79,768 compared to a YTD budget provision of \$87,560) and the lower level of telephone expenses to date (\$41,812 compared to a YTD budget provision of \$55,561).
3. The end of year forecast for Provision Expenses has been forecast to be \$44,903 (31.99%) lower than the annual budget provision of \$140,383. These provisions related directly to the level of tonnages received. An over budget annual provision of \$25,035 was originally made for the Environmental Monitoring provision. This has been adjusted and is reflected in the year end forecasts. The balance of the variation reflects the forecast decrease in Class III tonnages.

There were no further significant Operating Expenditure variances as at 31 May 2011.

<u>*Other Revenues and Expenses (Net)</u>	<i>Year to Date</i>	A favourable variance of \$804,749 (17.84%).
	<i>End of Year Forecast</i>	A favourable variance of \$299,749 (5.77%).

** Note: This section also includes Unrealised Gain/Loss from change in fair value of Investments*

Other Revenues and Expenses variances previously reported to Council:

1. YTD Interest Earnings on Restricted Cash Investments is \$502,792 below the YTD budget provision of \$1,571,174. This is offset by the year to date Interest earnings on Municipal Cash and Investments which is \$591,581 more than the YTD budget. This variation between the two categories of income is a result of the accounting treatment of accrued interest applicable to the Municipal and Reserve funds. Interest earnings income is allocated to the appropriate funds when received.

End of year Interest Earnings on Restricted Cash Investments has been forecast to be below the annual provision by \$351,768. This is offset by a favourable variation of \$491,156 in the forecast Municipal Cash & Investments interest earnings (Refer also Interest Municipal Cash and Investments).

2. YTD Proceeds from Sale of Assets are \$31,325 (13.54%) above the year to date budget provision of \$231,311. This relates specifically to the timing on the disposal by auction of fleet vehicles due for change over.

Proceeds from Sale of Assets as at year end have been forecast to be \$153,017 (34.36%) below the annual budget provision. This relates specifically to the timing on the disposal by auction of fleet vehicles due for change and is offset by a corresponding reduction in the Carrying Amount of Assets Disposed Of accounts.



Item 14.2 continued

3. YTD Carrying Amount of Assets Disposed Of is \$30,037 (18.09%) below the year to date budget provision of \$166,000. This relates specifically to the timing on the disposal by auction of fleet vehicles due for change over.

Year end Carrying Amount of Assets Disposed Of is forecast to be below the annual budget provision by \$153,628 (36.04%). This reduction relates specifically to the timing on the disposal by auction of fleet vehicles due for change over. This amount is offset by a corresponding reduction in the Proceeds from Sale of Assets accounts.

4. Salary Expenses are \$93,026 (34.68%) below the budget on a YTD basis. This is attributable to the timing of recruiting a new budgeted staff member (Project Development Officer) for Resource Recovery.

It has been forecast that full year Salary Expenses will be below budget provisions by \$112,800 (34.29%).

5. The year end forecast for Contract Expenses is \$90,038 (17.30%) above the budget provision of \$520,600 and relates primarily to the additional provisions required for Task 15 of the Resource Recovery project - Seek Environmental Approvals, which was subject to a report to Council at its meeting held 21 October 2010.

6. The end of year forecast for Material Expenses is \$16,950 (53.72%) below the annual budget provision of \$31,550. This primarily reflects a reduction in printing requirements for the Resource Recovery project for this financial year.

7. It has been forecast that the full year Miscellaneous Expenses will be below budget provisions by \$30,415 (26.73%) principally reflecting a reduction in advertising requirements within the Resource Recovery project for this financial year.

8. The total change in fair value of investments for the period ending 31 May 2011 is a gain of \$1,021,018. This is made up of unrealised gains of \$129,208 and realised gains of \$891,810. The Unrealised Gains or Loss from the change in fair value of investments is made up from the change in value of ADI's since 30 June 2010.

The Realised Gains or Loss from the change in fair value of investments represents the profit above book value from the sale of an ADI, five (5) CDO's and the maturity of two (2) ADI's during the year.

Unrealised Gains or Losses represent a fair market value measurement of the financial instruments during the period in which they are held, i.e. marked to market. It should be noted that actual gains or losses on financial instruments will not be realised until such time as the individual investments are sold.

There were no further significant Other Revenues and Expenses variances as 31 May 2011.

Capital Expenditure Statement (refer Attachment 2)

<u>Capital Expenditure</u>	<i>Year to Date</i>	A favourable variance of \$1,062,271.
	<i>End of Year Forecast</i>	A favourable variance of \$892,631.

Capital Expenditure variances:

A favourable variance of \$1,062,271 (23.40%) exists as at 31 May 2011 when compared to the YTD budget provision. The YTD budget provisions are used as a guide only as expenditure of a capital nature is undertaken as and when required.

Capital Expenditure has been forecast to be below the annual budget provisions by \$892,631 (14.10%) at year end.



Item 14.2 continued

Significant variances to end of year forecast capital budgets are attributable to:

- A cost decrease of \$248,732 in the purchase/replacement of vehicles at the Ascot Place Administration centre. Vehicle replacements are dependent on timing with change over occurring at 40,000km or 3 years whichever occurs first. It is forecast that certain vehicles will have reached the changeover criteria later than what has been provided for in the 5 year vehicle replacement programme and will be budgeted for in the 2011/2012 financial year.
- A reduction of \$220,200 relating to the purchase of Information Technology and Communications equipment. This amount, which includes a \$60,000 provision for a communications tower at the Red Hill Waste Disposal facility, will be carried forward into the 2011/2012 financial year.
- A reduction of \$390,000 for the purchase of land at the Red Hill Waste Management Facility. This amount will be carried forward into the 2011/2012 financial year.
- A reduction of \$138,000 for the construction of siltation ponds at the Red Hill Waste Disposal Facility. The capital expenditure will be carried forward into the 2011/2012 financial year.
- A forecast increase of \$110,225 for the purchase of plant at the Hazelmere Waste facility. This relates to an additional contingency amount for the installation of the outdoor fixed electric wood waste grinder system. This was approved by Council at the 2 December 2010 meeting.
- A cost increase of \$200,000 for the upgrade of the hydraulic fire services at the Hazelmere Waste facility. This additional capital expenditure is offset by an equivalent reduction in geotechnical investigations operating costs and was subject to a report to Council at the 17 February 2011 meeting.

Statement of Financial Position (refer Attachment 3)

The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

It has been forecast that Total Equity as at 30 June 2011 will be above the original budget estimate of \$58,494,603 by \$1,848,138. This variation reflects the increase in forecast surplus in 2010/2011.

Statement of Cash and Investments (refer Attachment 4)

The level of Cash and Investments in the Municipal fund as at 31 May 2011 is \$14,917,889 and Restricted Assets amount to \$20,849,354. This figure is net of cumulative unrealised losses of \$4,240,931 which have been provided for in this amount.

The total level of Cash and Investments as at 31 May 2011 is \$35,767,243.

The net movement for the month is an increase of \$1,916,071.

The forecast level of Cash and Investments of \$34,188,863 for 2010/2011 represents the expected balances for the Municipal and Reserve funds at the end of the financial year.

The year to date actual Municipal Cash and Investments reflects the current balance to date and is dependent on the timing of payments made and income received. It should also be noted that the transfers to and from the Reserve funds are undertaken at the end of the financial year.

Investment Report (refer Attachment 5)

Two (2) term deposits matured in the month of May 2011. These were re-invested into further term deposits together with additional surplus funds being invested into a new term deposit.



Item 14.2 continued

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 - Good Governance

- 4.6 To provide responsible and accountable governance and management of the EMRC
- 4.7 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

As outlined in the attached financial reports.

SUSTAINABILITY IMPLICATIONS

Nil

ATTACHMENT(S)

1. [Statement of Comprehensive Income by Nature and Type \(Ref: Committees-12772\)](#)
2. [Capital Expenditure Statement \(Ref: Committees-12773\)](#)
3. [Statement of Financial Position \(Ref: Committees-12774\)](#)
4. [Statement of Cash and Investments \(Ref: Committees-12775\)](#)
5. [Investment Report \(Ref: Committees-12776\)](#)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position and the Statement of Cash and Investments for the period ended 31 May 2011 be received.

COUNCIL RESOLUTION(S)

MOVED CR POWELL

SECONDED CR PULE

THAT THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION AND THE STATEMENT OF CASH AND INVESTMENTS FOR THE PERIOD ENDED 31 MAY 2011 BE RECEIVED.

CARRIED UNANIMOUSLY



STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

Year to Date			May 2011			Full Year		
Actual	Budget	Variance		Current Budget	Forecast Change	End of Year Forecast		
Operating Income								
(\$21,408,475)	(\$21,021,518)	(\$386,957)	(F)	(\$23,105,970)	\$201,697	(U)	(\$22,904,273)	
(\$248,171)	(\$249,800)	\$1,629	(U)	(\$311,456)	\$44,234	(U)	(\$267,222)	
(\$550,954)	(\$504,957)	(\$45,997)	(F)	(\$516,826)	(\$42,068)	(F)	(\$558,894)	
(\$1,479,606)	(\$1,531,701)	\$52,095	(U)	(\$1,797,977)	(\$2,978)	(F)	(\$1,800,955)	
(\$728,377)	(\$136,796)	(\$591,581)	(F)	(\$149,250)	(\$491,156)	(F)	(\$640,406)	
(\$665,578)	(\$633,612)	(\$31,966)	(F)	(\$691,746)	(\$198,882)	(F)	(\$890,628)	
(\$1,058,878)	(\$858,791)	(\$200,087)	(F)	(\$1,000,943)	(\$93,038)	(F)	(\$1,093,981)	
(\$26,140,039)	(\$24,937,175)	(\$1,202,864)	(F)	(\$27,574,168)	(\$582,191)	(F)	(\$28,156,359)	
Operating Expenditure								
\$6,186,213	\$6,325,270	(\$139,057)	(F)	\$7,129,055	(\$235,708)	(F)	\$6,893,347	
\$4,210,759	\$4,591,877	(\$381,118)	(F)	\$5,891,006	\$67,610	(U)	\$5,958,616	
\$690,946	\$758,495	(\$67,549)	(F)	\$1,109,227	(\$162,782)	(F)	\$946,445	
\$126,125	\$145,321	(\$19,196)	(F)	\$158,436	(\$3,704)	(F)	\$154,732	
\$628,472	\$631,786	(\$3,314)	(F)	\$690,630	(\$36,100)	(F)	\$654,530	
\$13,667	\$11,825	\$1,842	(U)	\$12,900	\$4,400	(U)	\$17,300	
\$185,603	\$187,820	(\$2,217)	(F)	\$194,530	\$17,378	(U)	\$211,908	
\$2,829,168	\$2,941,491	(\$112,323)	(F)	\$3,579,279	(\$271,679)	(F)	\$3,307,600	
\$7,342,023	\$7,425,580	(\$83,557)	(F)	\$8,459,575	(\$290,909)	(F)	\$8,168,666	
\$49,332	\$49,500	(\$168)	(F)	\$140,383	(\$44,903)	(F)	\$95,480	
(\$211,472)	(\$210,384)	(\$1,088)	(F)	(\$220,241)	(\$9,801)	(F)	(\$230,042)	
\$22,050,836	\$22,858,581	(\$807,745)	(F)	\$27,144,780	(\$966,198)	(F)	\$26,178,582	
(\$4,089,203)	(\$2,078,594)	(\$2,010,609)	(F)	(\$429,388)	(\$1,548,389)	(F)	(\$1,977,777)	
Surplus	Surplus			Surplus			Surplus	

Notes:

1. User Charges - include member Councils, WMRC and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to predominately from government agencies; and
5. Miscellaneous Expenses - includes Landfill Levy as the major component.

Operating Income and Expenditure relates to the ordinary operations of the organisation.

Other Revenues and Exepenses relates to the Resource Recovery Project, interest from cash reserves and disposal of assets.

(F) denotes Favourable variance and (U) denotes Unfavourable variance



STATEMENT OF COMPREHENSIVE INCOME Nature and Type

Year to Date			May 2011		Full Year		
Actual	Budget	Variance		Current Budget	Forecast Change		End of Year Forecast
Other Revenues							
(\$4,021,107)	(\$3,890,736)	(\$130,371)	(F) Secondary Waste Charge	(\$4,687,717)	\$362,885	(U)	(\$4,324,832)
(\$1,068,382)	(\$1,571,174)	\$502,792	(U) Interest Restricted Cash Investments	(\$1,714,079)	\$351,768	(U)	(\$1,362,311)
(\$109)	(\$1,425)	\$1,316	(U) Reimbursements	(\$1,550)	\$900	(U)	(\$650)
(\$262,636)	(\$231,311)	(\$31,325)	(F) Proceeds from Sale of Assets	(\$445,362)	\$153,017	(U)	(\$292,345)
(\$5,352,234)	(\$5,694,646)	\$342,412	(U) Total Other Revenues	(\$6,848,708)	\$868,570	(U)	(\$5,980,138)
Other Expenses							
\$175,220	\$268,246	(\$93,026)	(F) Salary Expenses	\$328,928	(\$112,800)	(F)	\$216,128
\$467,963	\$475,329	(\$7,366)	(F) Contract Expenses	\$520,600	\$90,038	(U)	\$610,638
\$9,304	\$11,944	(\$2,640)	(F) Material Expenses	\$31,550	(\$16,950)	(F)	\$14,600
\$2,312	\$2,926	(\$614)	(F) Utility Expenses	\$3,200	\$0	(F)	\$3,200
\$1,885	\$2,155	(\$270)	(F) Insurance Expenses	\$2,355	(\$300)	(F)	\$2,055
\$6,537	\$5,995	\$542	(U) Depreciation Expenses	\$6,556	(\$221)	(F)	\$6,335
\$46,451	\$40,272	\$6,179	(U) Miscellaneous Expenses	\$113,800	(\$30,415)	(F)	\$83,385
\$135,963	\$166,000	(\$30,037)	(F) Carrying Amount of Assets Disposed Of	\$426,241	(\$153,628)	(F)	\$272,613
\$211,472	\$210,384	\$1,088	(U) Costs Allocated	\$219,741	\$9,801	(U)	\$229,542
\$1,057,108	\$1,183,251	(\$126,143)	(F) Total Other Expenses	\$1,652,971	(\$214,475)	(F)	\$1,438,496
Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments							
(\$129,208)	\$0	(\$129,208)	(F) Unrealised (Gain)/Loss	\$0	(\$62,034)	(F)	(\$62,034)
(\$891,810)	\$0	(\$891,810)	(F) Realised (Gain)/Loss	\$0	(\$891,810)	(F)	(\$891,810)
(\$1,021,018)	\$0	(\$1,021,018)	(F) Total (Gain)/Loss from change in Fair Value of Investments	\$0	(\$953,844)	(F)	(\$953,844)
(\$5,316,144)	(\$4,511,395)	(\$804,749)	(F) OPERATING RESULT FROM OTHER ACTIVITIES	(\$5,195,737)	(\$299,749)	(F)	(\$5,495,486)
Surplus	Surplus			Surplus			Surplus
(\$9,405,347)	(\$6,589,989)	(\$2,815,358)	(F) CHANGE IN NET ASSETS FROM OPERATIONS	(\$5,625,125)	(\$1,848,138)	(F)	(\$7,473,263)
Surplus	Surplus			Surplus			Surplus



CAPITAL EXPENDITURE STATEMENT

MAY 2011

Full Year

Year to Date				On Order	(F) = Favourable variation (U) = Unfavourable variation	Full Year			
Actual	Budget	Variance				Current Budget	Forecast Change	End of Year Forecast	
Governance and Corporate Services									
\$163,155	\$174,553	(\$11,398)	(F)	\$25,565	Purchase Vehicles - Ascot Place (24440/00)	\$422,232	(\$248,732)	(F)	\$173,500
\$23,441	\$16,000	\$7,441	(U)	\$0	Purchase Furniture Fittings & Equipment - Corporate Services (24510/01)	\$24,000	\$0	(F)	\$24,000
\$106,246	\$160,000	(\$53,754)	(F)	\$2,200	Purchase Information Technology & Communication Equipment (24550/00)	\$380,200	(\$220,200)	(F)	\$160,000
\$3,070	\$0	\$3,070	(U)	\$0	Purchase Office Furniture and Fittings - Corporate Services (24610/01)	\$0	\$0	(F)	\$0
\$11,182	\$11,514	(\$332)	(F)	\$0	Purchase Art Works (24620/00)	\$17,273	\$0	(F)	\$17,273
\$11,010	\$0	\$11,010	(U)	\$0	Purchase/ Replace Miscellaneous Furniture and Equipment-Ascot Place (24690/00)	\$0	\$0	(F)	\$0
\$63,349	\$197,076	(\$133,727)	(F)	\$3,639	Capital Improvement Administration Building - Ascot Place (25240/01)	\$215,000	\$10,000	(U)	\$225,000
\$6,901	\$0	\$6,901	(U)	\$1,257	Upgrade Security Equipment - Ascot Place (25530/01)	\$0	\$10,000	(U)	\$10,000
\$388,355	\$559,143	(\$170,788)	(F)	\$32,660		\$1,058,705	(\$448,932)	(F)	\$609,773



CAPITAL EXPENDITURE STATEMENT

MAY 2011

Full Year

Year to Date			On Order	(F) = Favourable variation (U) = Unfavourable variation		Full Year		
Actual	Budget	Variance				Current Budget	Forecast Change	End of Year Forecast

Environmental Services

\$5,360	\$1,332	\$4,028	(U)	\$0	Purchase Office Equipment - Environmental Services (24510/05)	\$2,000	\$3,400	(U)	\$5,400
\$0	\$1,000	(\$1,000)	(F)	\$0	Purchase Office Furniture and Fittings - Environmental Services (24610/05)	\$1,500	\$0	(F)	\$1,500
\$5,360	\$2,332	\$3,028	(U)	\$0		\$3,500	\$3,400	(U)	\$6,900

Regional Development

\$0	\$0	\$0	(F)	\$0	Purchase Office Equipment - Regional Development (24510/04)	\$1,000	(\$1,000)	(F)	\$0
\$1,077	\$1,000	\$77	(U)	\$0	Purchase Office Furniture and Fittings - Regional Development (24610/04)	\$1,500	\$1,000	(U)	\$2,500
\$1,077	\$1,000	\$77	(U)	\$0		\$2,500	\$0	(F)	\$2,500

Risk Management

\$0	\$332	(\$332)	(F)	\$0	Purchase Office Equipment - Risk Management (24510/06)	\$500	\$0	(F)	\$500
\$0	\$332	(\$332)	(F)	\$0	Purchase Office Furniture and Fittings - Risk Management (24610/06)	\$500	\$0	(F)	\$500
\$0	\$664	(\$664)	(F)	\$0		\$1,000	\$0	(F)	\$1,000

Resource Recovery

\$0	\$0	\$0	(F)	\$0	Construct and Commission Resource Recovery Facility (24399/00)	\$0	\$2,053	(U)	\$2,053
\$0	\$20,000	(\$20,000)	(F)	\$0	Construct and Commission Resource Recovery Park (24399/01)	\$50,000	(\$30,000)	(F)	\$20,000
\$0	\$666	(\$666)	(F)	\$0	Purchase Office Equipment - Resource Recovery (24510/07)	\$1,000	\$0	(F)	\$1,000
\$15,420	\$666	\$14,754	(U)	\$0	Purchase Other Equipment - Resource Recovery (24590/07)	\$1,000	\$30,000	(U)	\$31,000



CAPITAL EXPENDITURE STATEMENT

MAY 2011

Full Year

Year to Date			On Order	(F) = Favourable variation (U) = Unfavourable variation		Full Year		
Actual	Budget	Variance				Current Budget	Forecast Change	End of Year Forecast

Resource Recovery

\$1,932	\$666	\$1,266	(U)	\$0	Purchase Office Furniture and Fittings - Resource Recovery (24610/07)	\$1,000	\$1,000	(U)	\$2,000
\$17,352	\$21,998	(\$4,646)	(F)	\$0		\$53,000	\$3,053	(U)	\$56,053

Waste Management

\$0	\$0	\$0	(F)	\$0	Purchase Waste Management Land - Midland Brick (24150/02)	\$500,000	(\$390,000)	(F)	\$110,000
\$51,855	\$355,832	(\$303,977)	(F)	\$193,287	Construct Waste Management Facility Buildings - Red Hill Landfill Facility (24250/01)	\$410,000	\$0	(F)	\$410,000
\$189,142	\$200,000	(\$10,858)	(F)	\$4,325	Construct Waste Management Facility Buildings - Hazelmere (24250/02)	\$200,000	\$20,000	(U)	\$220,000
\$0	\$0	\$0	(F)	\$0	Investigate and Design Number 3 Workshop - Redhill Landfill Facility (24259/01)	\$60,000	(\$60,000)	(F)	\$0
\$36,157	\$21,000	\$15,157	(U)	\$0	Construct Waste Management Facility Buildings - Other - Hazelmere (24259/02)	\$21,000	\$15,411	(U)	\$36,411
\$1,422	\$50,000	(\$48,578)	(F)	\$29,100	Upgrade Power - Redhill Landfill Facility (24259/03)	\$50,000	\$0	(F)	\$50,000
\$0	\$5,000	(\$5,000)	(F)	\$0	Construct Class III Cell Farm Stage 2 - Red Hill Landfill Facility (24310/11)	\$5,000	\$0	(F)	\$5,000
\$0	\$8,000	(\$8,000)	(F)	\$0	Construct Siltation Ponds - Red Hill Landfill Facility (24350/00)	\$158,000	(\$138,000)	(F)	\$20,000
\$0	\$0	\$0	(F)	\$0	Construct Nutrient Stripping Pond - Red Hill Landfill Facility (24360/00)	\$50,000	(\$50,000)	(F)	\$0
\$1,057	\$38,500	(\$37,443)	(F)	\$0	Construct Roads / Carparks - Red Hill Landfill Facility (24370/00)	\$100,000	(\$61,225)	(F)	\$38,775
\$107,261	\$100,000	\$7,261	(U)	\$0	Construct Weighbridge - Hazelmere (24392/00)	\$150,000	(\$50,000)	(F)	\$100,000



CAPITAL EXPENDITURE STATEMENT

MAY 2011

Full Year

Year to Date			On Order	(F) = Favourable variation (U) = Unfavourable variation	Current Budget	Forecast Change	End of Year Forecast		
Actual	Budget	Variance							
Waste Management									
\$19,623	\$40,000	(\$20,377)	(F)	\$0	Construct Water Storage Dams - Red Hill Landfill Facility (24393/00)	\$80,000	(\$40,000)	(F)	\$40,000
\$0	\$7,865	(\$7,865)	(F)	\$0	Construct Perimeter Fencing - Red Hill Landfill Facility (24394/00)	\$8,600	\$0	(F)	\$8,600
\$27,571	\$45,826	(\$18,255)	(F)	\$304	Construct Hardstand and Road - Hazelmere (24395/01)	\$50,000	(\$2,418)	(F)	\$47,582
\$0	\$5,000	(\$5,000)	(F)	\$0	Construct Monitoring Bores - Red Hill Landfill Facility (24396/00)	\$30,000	(\$25,000)	(F)	\$5,000
\$115,455	\$146,195	(\$30,740)	(F)	\$0	Construct Solar PV Tracking System - Red Hill Landfill Facility (24399/02)	\$160,179	\$0	(F)	\$160,179
\$29,000	\$238,666	(\$209,666)	(F)	\$1,190,000	Purchase / Replace Plant - Red Hill Landfill Facility (24410/00)	\$358,000	\$0	(F)	\$358,000
\$2,305,843	\$2,365,265	(\$59,422)	(F)	\$36,925	Purchase / Replace Plant - Hazelmere (24410/01)	\$2,365,265	\$110,225	(U)	\$2,475,490
\$41,325	\$133,332	(\$92,007)	(F)	\$5,451	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility (24420/00)	\$200,000	\$0	(F)	\$200,000
\$9,731	\$15,000	(\$5,269)	(F)	\$1,400	Purchase / Replace Minor Plant and Equipment - Hazelmere (24420/02)	\$15,000	\$0	(F)	\$15,000
\$0	\$0	\$0	(F)	\$0	Purchase Minor Plant and Equipment - Education Centre - Redhill Landfill Facility (24420/07)	\$0	\$1,310	(U)	\$1,310
\$94,740	\$60,145	\$34,595	(U)	\$33,744	Purchase / Replace Vehicles - Red Hill Landfill Facility (24430/00)	\$60,145	\$35,855	(U)	\$96,000
\$0	\$366	(\$366)	(F)	\$0	Purchase / Replace Office Equipment - Engineering / Waste Management (24510/02)	\$550	\$0	(F)	\$550
\$312	\$4,666	(\$4,354)	(F)	\$0	Purchase / Replace Office Equipment - Red Hill Landfill Facility (24510/08)	\$7,000	\$0	(F)	\$7,000



CAPITAL EXPENDITURE STATEMENT

MAY 2011

Full Year

Year to Date			On Order	(F) = Favourable variation (U) = Unfavourable variation	Current Budget	Forecast Change	End of Year Forecast		
Actual	Budget	Variance							
Waste Management									
\$0	\$400	(\$400)	(F)	\$0	Purchase Fire Fighting System/Equipment - Hazelmere (24520/07)	\$600	\$200,000	(U)	\$200,600
\$0	\$666	(\$666)	(F)	\$0	Purchase / Replace Fire Fighting Equipment - Red Hill Landfill Facility (24520/08)	\$1,000	\$0	(F)	\$1,000
\$19,349	\$30,000	(\$10,651)	(F)	\$0	Purchase / Replace Security System - Red Hill Waste Management Facility (24530/08)	\$45,000	\$0	(F)	\$45,000
\$5,750	\$26,666	(\$20,916)	(F)	\$942	Purchase / Replace Other Equipment - Red Hill Landfill Facility (24590/00)	\$40,000	\$0	(F)	\$40,000
\$7,720	\$8,240	(\$520)	(F)	\$695	Purchase / Replace Miscellaneous Plant & Equipment - Hazelmere (24590/02)	\$8,240	\$0	(F)	\$8,240
\$3,233	\$3,666	(\$433)	(F)	\$1,183	Purchase/Replace Other Equipment - Engineering and Waste Management (24590/03)	\$5,500	\$0	(F)	\$5,500
\$0	\$2,500	(\$2,500)	(F)	\$0	Purchase Office Furniture and Fittings-Engineering and Waste Management (24610/03)	\$2,500	\$0	(F)	\$2,500
\$0	\$4,332	(\$4,332)	(F)	\$0	Purchase / Replace Office Furniture and Fittings - Red Hill Landfill Facility (24610/08)	\$6,500	\$0	(F)	\$6,500
\$0	\$1,500	(\$1,500)	(F)	\$55	Purchase Office Furniture and Fittings-Hazelmere (24610/10)	\$1,500	\$0	(F)	\$1,500
\$455	\$7,992	(\$7,537)	(F)	\$0	Purchase Miscellaneous Furniture and Fittings - Red Hill Education Programme (24690/01)	\$9,000	\$0	(F)	\$9,000
\$0	\$7,992	(\$7,992)	(F)	\$0	Refurbish Environmental Education Centre - Redhill Landfill Facility (25253/00)	\$9,000	(\$1,310)	(F)	\$7,690
\$0	\$16,666	(\$16,666)	(F)	\$0	Refurbish Waste Transfer Station Building - Red Hill Landfill Facility (25259/01)	\$25,000	\$0	(F)	\$25,000
\$0	\$5,000	(\$5,000)	(F)	\$0	Refurbish Plant - Red Hill Landfill Facility (25410/00)	\$20,000	(\$15,000)	(F)	\$5,000
\$3,067,000	\$3,956,278	(\$889,278)	(F)	\$1,497,409		\$5,212,579	(\$450,152)	(F)	\$4,762,427



CAPITAL EXPENDITURE STATEMENT

MAY 2011

Full Year

Year to Date			On Order	(F) = Favourable variation (U) = Unfavourable variation	Current Budget	Forecast Change	End of Year Forecast	
Actual	Budget	Variance						
\$3,479,144	\$4,541,415	(\$1,062,271)	(F)	\$1,530,070	TOTAL CAPITAL EXPENDITURE	\$6,331,284	(\$892,631) (F)	\$5,438,653



30
STATEMENT OF FINANCIAL POSITION

MAY 2011

Actual 2009/2010	Actual Year to Date		Full Year		
			Current Budget 2010/2011	Forecast Change	Forecast 2010/2011
		(F) = Favourable variation (U) = Unfavourable variation			
Current Assets					
\$3,819,119	\$3,202,203	Cash and Cash Equivalents	\$5,236,621	\$875,390 (F)	\$6,112,011
\$24,625,523	\$32,565,039	Investments	\$26,688,404	\$1,388,448 (F)	\$28,076,852
\$2,484,281	\$2,760,891	Trade and Other Receivables	\$2,484,281	\$0 (F)	\$2,484,281
\$23,408	\$48,711	Inventories	\$23,408	\$0 (F)	\$23,408
\$73,514	\$66,079	Other Assets	\$73,514	\$0 (F)	\$73,514
\$31,025,845	\$38,642,923	Total Current Assets	\$34,506,228	\$2,263,838 (F)	\$36,770,066
Current Liabilities					
\$4,830,408	\$3,849,223	Trade and Other Payables	\$4,830,408	\$0 (F)	\$4,830,408
\$1,074,972	\$1,074,972	Provisions	\$1,109,055	(\$6,500) (F)	\$1,102,555
\$5,905,380	\$4,924,195	Total Current Liabilities	\$5,939,463	(\$6,500) (F)	\$5,932,963
\$25,120,465	\$33,718,728	Net Current Assets	\$28,566,765	\$2,270,338 (F)	\$30,837,103



31
STATEMENT OF FINANCIAL POSITION

MAY 2011

Actual 2009/2010	Actual Year to Date		Full Year		
			Current Budget 2010/2011	Forecast Change	Forecast 2010/2011
		(F) = Favourable variation (U) = Unfavourable variation			
Non Current Assets					
\$7,639,917	\$7,639,917	Property Plant and Equipment	\$8,139,917	(\$390,000) (U)	\$7,749,917
\$2,406,984	\$4,093,855	Buildings	\$3,186,118	(\$22,318) (U)	\$3,163,800
\$11,021,749	\$10,352,193	Structures	\$10,589,581	(\$362,290) (U)	\$10,227,291
\$5,454,459	\$4,560,535	Plant	\$6,685,536	\$154,049 (F)	\$6,839,585
\$341,290	\$332,237	Equipment	\$556,069	\$148,904 (F)	\$704,973
\$91,317	\$133,654	Furniture and Fittings	\$117,703	\$4,552 (F)	\$122,255
\$2,213,284	\$2,913,026	Work in Progress	\$2,213,284	\$0 (F)	\$2,213,284
\$29,169,000	\$30,025,416	Total Non Current Assets	\$31,488,208	(\$467,103) (U)	\$31,021,105
Non Current Liabilities					
\$1,419,987	\$1,469,319	Provisions	\$1,560,370	(\$44,903) (F)	\$1,515,467
\$1,419,987	\$1,469,319	Total Non Current Liabilities	\$1,560,370	(\$44,903) (F)	\$1,515,467
\$52,869,478	\$62,274,825	Net Assets	\$58,494,603	\$1,848,138 (F)	\$60,342,741
Equity					
\$28,234,696	\$28,234,696	Accumulated Surplus/Deficit	\$28,234,696	\$0 (F)	\$28,234,696
\$24,634,782	\$24,634,782	Cash Backed Reserves	\$24,634,782	\$0 (F)	\$24,634,782
\$0	\$9,405,347	Net change in assets from operations	\$5,625,125	\$1,848,138 (F)	\$7,473,263
\$52,869,478	\$62,274,825	Total Equity	\$58,494,603	\$1,848,138 (F)	\$60,342,741



32
CASH AND INVESTMENTS

MAY 2011

Full Year

Actual 2009/2010	YTD Actual 2010/2011	(F) = Favourable variation (U) = Unfavourable variation	Current Budget 2010/2011	Forecast Change		Forecast 2010/2011
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Municipal Cash and Investments

3,815,819	3,198,553	Cash at Bank - Municipal Fund 01001/00	5,233,321	875,390	(F)	6,108,711
1,250	1,250	Cash on Hand - Ascot Place 01019/00	1,250	0	(F)	1,250
600	600	Cash on Hand - Walliston/Mathieson & Coppin Road Transfer Stations 01019/01	600	0	(F)	600
1,450	1,800	Cash on Hand - Red Hill / Hazelmere 01019/02	1,450	0	(F)	1,450
6,243,092	11,715,685	Investments - Municipal Fund 02021/00	1,781,357	894,036	(F)	2,675,393
10,062,210	14,917,889	Total Municipal Cash	7,017,977	1,769,426	(F)	8,787,403

Restricted Cash and Investments

387,395	385,836	Restricted Investments - Plant and Equipment 02022/01	117,727	(96,839)	(U)	20,888
2,660,225	2,649,521	Restricted Investments - Site Rehabilitation Red Hill 02022/02	2,626,312	0	(F)	2,626,312
510,222	508,169	Restricted Investments - Future Development 02022/03	1,744,546	0	(F)	1,744,546
292,292	291,116	Restricted Investments - Environmental Monitoring Red Hill 02022/04	312,193	0	(F)	312,193
224,245	223,343	Restricted Investments - Environmental Insurance Red Hill 02022/05	215,457	0	(F)	215,457
10,929	10,885	Restricted Investments - Risk Management 02022/06	11,673	0	(F)	11,673
225,485	224,578	Restricted Investments - Class IV Cells Red Hill 02022/07	287,660	5,785	(F)	293,445
294,281	293,097	Restricted Investments - Regional Development 02022/08	32,216	(22,994)	(U)	9,222
19,029,568	18,952,998	Restricted Investments - Secondary Waste Processing 02022/09	23,741,107	(306,690)	(U)	23,434,417
944,959	941,157	Restricted Investments - Class III Cells 02022/10	1,948,091	(32,194)	(U)	1,915,897
55,180	54,958	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11	58,938	0	(F)	58,938
(6,809,218)	(4,240,931)	Restricted Investments - Unrealised Loss/Gain on Investments 02022/20	(6,809,218)	953,844	(F)	(5,855,374)
556,867	554,627	Restricted Investments - Long Service Leave 02022/90	620,344	(6,500)	(U)	613,844
18,382,432	20,849,354	Total Restricted Cash	24,907,048	494,412	(F)	25,401,460
28,444,642	35,767,243	TOTAL CASH AND INVESTMENTS	31,925,025	2,263,838	(F)	34,188,863

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

EMRC Investment Report

May 2011

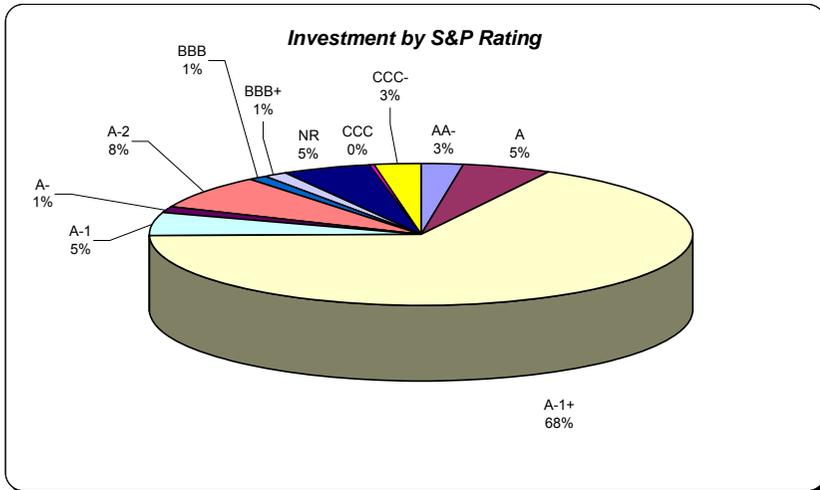
Investment Report Including CDOs

I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %	Comments
AAA	A-1+	75.30%	100%	Includes Bank Guarantee ¹
AA	A-1	2.54%	100%	
A	A-2	8.90%	60%	
BBB		2.54%	0%	
CCC and less		10.73%	0%	Policy Breached ²
		<u>100.00%</u>		

Notes

1. AAA tranche includes \$1m term deposits with banks that have a lower than AAA rating but is covered by the Bank Guarantee
2. Policy breach above relates to the \$4.23m Lehman Brothers CDOs investment



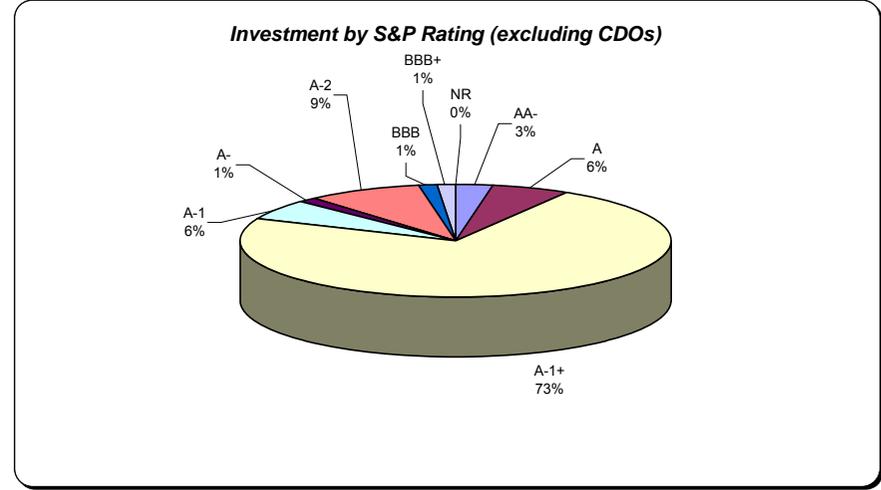
Investment Report Excluding CDOs

I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %	Comments
AAA	A-1+	84.35%	100%	Includes Bank Guarantee ³
AA	A-1	2.84%	100%	
A	A-2	9.97%	60%	
BBB		2.84%	0%	
CCC and less		0.00%	0%	
		<u>100.00%</u>		

Notes

3. AAA tranche includes \$1m term deposits with banks that have a lower than AAA rating but is covered by the Bank Guarantee



EMRC Investment Report

May 2011

Investment Report Including CDOs

II. Counterparty Credit Framework

	% Portfolio	Comments
ANZ Banking Group	8.87%	
Bank of Queensland	2.54%	
Bankwest	10.14%	
Credit Union Australia	2.54%	
Deutsche Bank	1.27%	
Elders Rural Bank	1.27%	
HSBC FRN	2.54%	
ING	2.54%	
Macquarie Bank	1.29%	
Members equity bank	2.54%	
NAB	32.96%	
Suncorp Metway	5.07%	
Westpac / St. George Bank	15.72%	
Lehman Brothers	10.73%	Policy breached ⁴

Notes

4. Policy breach above relates to the Lehman Bros CDOs investment

III. Term to Maturity Framework

Maturity Profile	Investment Policy Guidelines			Comments
	% Portfolio	% Min	% Max	
Less Than 1 Year	86.74%	40%	100%	
Greater Than 1 year	4.06%	0%	60%	
Greater Than 3 Years	9.00%	0%	35%	
Greater Than 5 Years	0.00%	0%	25%	
Greater Than 6 Years	0.20%	0%	0%	Policy Breached ⁵
	<u>100.00%</u>			

Notes

5. Policy breach above relates to a \$80,000 Lehman Brothers CDO with a term to March 2017

Investment Report Excluding CDOs

II. Counterparty Credit Framework

	% Portfolio	Comments
ANZ Banking Group	9.94%	
Bank of Queensland	2.84%	
Bankwest	11.36%	
Credit Union Australia	2.84%	
Deutsche Bank	1.42%	
Elders Rural Bank	1.42%	
HSBC FRN	2.84%	
ING	2.84%	
Macquarie Bank	1.45%	
Members equity bank	2.84%	
NAB	36.92%	
Suncorp Metway	5.68%	
Westpac / St. George Bank	17.60%	

III. Term to Maturity Framework

Maturity Profile	Investment Policy Guidelines			Comments
	% Portfolio	% Min	% Max	
Less Than 1 Year	97.160%	40%	100%	
Greater Than 1 year	1.420%	0%	60%	
Greater Than 3 Years	1.420%	0%	35%	
Greater Than 5 Years	0.000%	0%	25%	
Greater Than 6 Years	0.000%	0%	0%	
	<u>100.00%</u>			

NB: This report is consistent with the reporting requirements of the Policy 3.5 - Management of Investments Policy which only became effective from September 2010



14.3 SUNDRY DEBTOR WRITE-OFF

REFERENCE: COMMITTEES-12769

PURPOSE OF REPORT

The purpose of this report is to seek Council approval to write off one (1) outstanding sundry debtor.

KEY ISSUES AND RECOMMENDATION(S)

- Approval is sought from Council for the write off of an amount totalling \$50,269.53 outstanding from a sundry debtor following notification received from the liquidator of the client that the EMRC will not be receiving any distribution.

Recommendation(s)

That Council, by an absolute majority in accordance with section 6.12(1)(c) of the *Local Government Act 1995*, authorises the write off of the amount of \$50,269.53 from Demolition Works.

SOURCE OF REPORT

Director Corporate Services
Manager Financial Services

BACKGROUND

Section 6.12(1)(c) of the *Local Government Act 1995* states that subject to subsection (2) and any other written law, a local government may write off any amount of money which is owed to the local government.

An absolute majority of Council is required for the write off of any outstanding sundry debtor.

Prior to the setting up of an account for credit for potential clients, reference checks are undertaken together with online checks via the Dunn & Bradstreet website in order to ensure the credit worthiness of the client.

For cash customers who wish to pay by credit card, a credit card authorisation form is completed and duly signed before the charge is processed. Once the payment has been transacted, the form is destroyed for security purposes.

Efforts are constantly being undertaken to reduce the amount of outstanding sundry debtors. This includes mailing of a monthly statement, weekly reminder calls, ongoing correspondence by mail and e-mail, and, as a last resort, the threat of legal action.

REPORT

An outstanding amount of \$50,269.53 owed by client Demolition Works relates to the disposal of waste at the Red Hill Waste Management Facility and the disposal of timbers at the Hazelmere Site during the period between October 2008 and March 2009.

Prior to this period, the client had an instance where the account went into arrears in May 2008. EMRC staff undertook significant efforts in forwarding emails and follow up phone calls. In June 2008, the client was advised in writing that unless all overdue invoices were settled their account would be closed permanently. Regular payments were then received between June and October 2008 resulting in the client no longer being behind in their payments and suspension of their account did not eventuate.



Item 14.3 continued

However, following this instance, the client's account again went into arrears. Consequently the EMRC followed up with one of the directors of Demolition Works by phone and email on the payment of invoices.

In an effort to assist, EMRC officers put together a payment plan for the client. Despite EMRC officers being in continual negotiation with the Demolition Works director between October 2008 and February 2009 to follow up on overdue accounts, it became increasingly clear that the client was in no position to clear the overdue accounts due to a severe cash flow problem. The EMRC then instructed its debtor collection agency, Dun & Bradstreet, to commence legal proceedings against Demolition Works in March 2009.

In May 2009, the EMRC received notification of the client's intention to defend the charge brought against them relating to the outstanding debt owed. The EMRC submitted all relevant documentation via the appropriate channels to substantiate the debt. In early July 2009, notification was received from the client's Liquidator, Hall Chadwick Chartered Accountants & Business Advisers, that Demolition Works had been placed into receivership.

A provision for the impairment of receivables was made in the EMRC's 2008/2009 accounts pending the outcome of the receivership and any resulting distribution.

The EMRC has received notification from the Liquidator advising that there would not be any distribution forthcoming to any class of creditor in relation to this matter. Consequently, approval is sought from Council for the write off of the aforementioned outstanding amount.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 – Good Governance

- 4.6 To provide responsible and accountable governance and management of the EMRC
- 4.7 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

The write off of one (1) outstanding sundry debtor (Demolition Works) to the value of \$50,269.53.

A Provision for Impairment was made for this outstanding amount as at 30 June 2009. As such, the write-off of this amount will not impact in the Statement of Comprehensive Income for the current financial year.

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	



Item 14.3 continued

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Absolute Majority

RECOMMENDATION(S)

That Council, by an absolute majority in accordance with section 6.12(1)(c) of the *Local Government Act 1995*, authorises the write off of the amount of \$50,269.53 from Demolition Works.

COUNCIL RESOLUTION(S)

MOVED CR POWELL

SECONDED CR PULE

THAT COUNCIL, BY AN ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 6.12(1)(C) OF THE *LOCAL GOVERNMENT ACT 1995*, AUTHORISES THE WRITE OFF OF THE AMOUNT OF \$50,269.53 FROM DEMOLITION WORKS.

CARRIED UNANIMOUSLY



14.4 CHANGE OF MEETING DATE

REFERENCE: COMMITTEES-12741

PURPOSE OF REPORT

The purpose of this report is to seek Council approval to change the EMRC Council meeting date from Thursday 20 October 2011 to Thursday 3 November 2011 to allow time for the member Councils to nominate their EMRC representatives. The meeting will also be required for the swearing in of re-appointed and newly appointed EMRC Councillors and Deputy Councillors and to elect a Chairman, Deputy Chairman and committee members.

KEY ISSUES AND RECOMMENDATION(S)

- Section 5.25(1)(g) of the Local Government Act 1995 and Local Government (Administration) Regulation 12 requires that at least once each year local public notice is to be given of all Ordinary Council meetings and Committee meeting dates, time and place that are to be open to the public and are to be held in the next twelve (12) months.
- Council resolved the EMRC Council meeting dates for 2011 on 23 September 2010.
- The Local Government Elections will be held on 15 October 2011.
- The scheduled Council meeting on 20 October 2011 will not provide sufficient time for member Councils to nominate their representatives on the EMRC Council.
- The rescheduled meeting will also be required to elect a Chairman, Deputy Chairman and appoint committee members.
- The meeting will be preceded by a swearing in ceremony for re-appointed and newly appointed members to the EMRC.
- Any rescheduling of the 20 October 2011 meeting will also have an impact on the Council Strategy / Briefing session (if required) that was proposed to be held on 27 October 2011.

Recommendation(s)

That:

1. The Council meeting scheduled for Thursday 20 October 2011 be rescheduled to two weeks later, to be held on Thursday, 3 November 2011.
2. The EMRC Council Strategy/Briefing Session (if required), proposed for 27 October 2011, be cancelled.
3. The EMRC Councillor Induction be held on Thursday, 10 November 2011.

SOURCE OF REPORT

Director Corporate Services
Manager Administration & Compliance



Item 14.4 continued

BACKGROUND

The Western Australian Local Government Elections are to be held on Saturday, 15 October 2011. The EMRC has been advised that not all the member Councils would have appointed their EMRC representatives by Thursday 20 October 2011.

Additionally the Commonwealth Heads of Government Meeting (CHOGM) is being held in Perth between 20 October and 30 October 2011. As many people may have commitments to meetings during this period, the week following CHOGM has been recommended as the Council Swearing in Ceremony and Council meeting for the WA local governments.

In accordance with clause 7.2 of the Establishment Agreement of the Eastern Metropolitan Regional Council (Establishment Agreement), a member of the EMRC Council shall hold office until the Friday prior to the day on which the next biennial ordinary elections to elect Councillors of the Participant which appointed that member is to be held under the Act.

Section 2.29 of the Local Government Act 1995 (the Act) states that a person elected as a Councillor has to make a declaration in the prescribed form before acting in the office and a person elected by the Council as mayor, president, chairman or deputy mayor, deputy president or deputy chairman has to make a declaration in the prescribed form before acting in the office.

REPORT

The EMRC Council Meeting is scheduled for Thursday 20 October 2011. This does not leave sufficient time for the EMRC member Councils to provide all the information in time for the meeting, in particular, their nominated representatives to the EMRC Council. The corporate calendars of each member Council have been checked to identify a suitable new date. The proposed new date should allow time for the CHOGM that is being held in Perth such that there is no conflict with the proposed meeting date.

It is recommended that the Council meeting scheduled for Thursday, 20 October 2011 be rescheduled to Thursday, 3 November 2011 at 6:30pm. The meeting will elect a Chairman and Deputy Chairman and appoint committee members.

The Council meeting will be preceded by a 6.00pm swearing in ceremony for re-appointed and newly appointed members.

As a result of the proposed change, the EMRC Council Strategy/Briefing Session (if required), that was to be held on 27 October 2011, will be required to be cancelled as the EMRC Councillors would not have been sworn in by then.

EMRC usually organises a Councillor Induction evening and it is proposed to hold this on Thursday 10 November 2011. It is proposed that the Induction Evening will commence with an optional tour of the Hazelmere Recycling Centre and Red Hill Waste Management Facility followed by an information session at the EMRC.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 – Good Governance

- 4.4 To manage partnerships and relationships with stakeholders
 - 4.5 To improve marketing and communications
 - 4.6 To provide responsible and accountable governance and management of the EMRC
-



Item 14.4 continued

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That:

1. The Council meeting scheduled for Thursday 20 October 2011 be rescheduled to two weeks later, to be held on Thursday, 3 November 2011.
2. The EMRC Council Strategy/Briefing Session (if required), proposed for 27 October 2011, be cancelled.
3. The EMRC Councillor Induction be held on Thursday, 10 November 2011.

COUNCIL RESOLUTION(S)

MOVED CR POWELL

SECONDED CR PULE

THAT:

1. THE COUNCIL MEETING SCHEDULED FOR THURSDAY 20 OCTOBER 2011 BE RESCHEDULED TO TWO WEEKS LATER, TO BE HELD ON THURSDAY, 3 NOVEMBER 2011.
2. THE EMRC COUNCIL STRATEGY/BRIEFING SESSION (IF REQUIRED), PROPOSED FOR 27 OCTOBER 2011, BE CANCELLED.
3. THE EMRC COUNCILLOR INDUCTION BE HELD ON THURSDAY, 10 NOVEMBER 2011.

CARRIED UNANIMOUSLY



15 REPORTS OF COMMITTEES

15.1 AUDIT COMMITTEE MEETING HELD 7 JULY 2011 (REFER TO MINUTES OF COMMITTEE - PINK PAGES) REFERENCE: COMMITTEES-12295

The minutes of the Audit Committee meeting held on **7 July 2011** accompany and form part of this agenda – (refer to pink section of 'Minutes of Committees' for Council accompanying this Agenda).

QUESTIONS

The Chairman invited general questions from members on the report of the report of the Audit Committee.

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, the recommendations in the Audit Committee report (Section 15.1) be adopted.

Cr Radford asked if the new positions identified in the budget were all new positions. The CEO advised that of the positions, two labourers were proposed to be recruited to replace the use of external labour hire at Hazelmere. Due to the increasing level of activity, the workforce can maintain a larger fixed pool of work force at lower costs compared to labour hire rates. Two other positions were previously budgeted for but the EMRC attempted to manage without them in the past year but had to hire temporary staff to assist. Another position was for the Mundaring Transfer Station and would be reimbursed by the Shire of Mundaring. The remaining position is for an IT apprentice which will be partially funded by a government traineeship scheme. The CEO reaffirmed that none of the new positions identified would be automatically filled and would have to be supported by a business case at the appropriate time.

COUNCIL RESOLUTION(S)

MOVED CR GODFREY SECONDED CR PILGRIM

THAT THE RECOMMENDATIONS IN THE AUDIT COMMITTEE REPORT (SECTION 15.1) BE ADOPTED.

CARRIED UNANIMOUSLY

AUDIT COMMITTEE**MINUTES****7 July 2011****(REF: COMMITTEES-12295)**

A meeting of the Audit Committee was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 7 July 2011**. The meeting commenced at **6.30pm**.

TABLE OF CONTENTS

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS	1
2	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED	1
3	DISCLOSURE OF INTERESTS	1
4	ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION	1
5	APPLICATION FOR LEAVE OF ABSENCE	1
6	PRESENTATIONS	1
7	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	2
	<i>7.1 MINUTES OF THE AUDIT COMMITTEE MEETING HELD ON 7 APRIL 2011 (Ref: Committees-11960)</i>	
8	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	2
9	QUESTIONS WITHOUT NOTICE	2
10	ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC	2
11	BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING	2
12	REPORTS OF OFFICERS/AUDITORS	3
	<i>12.1 INTERNAL AUDIT PROGRAMME 2010/2011 (Ref: Committees-12299)</i>	3
	<i>12.2 EASTERN METROPOLITAN REGIONAL COUNCIL (EMRC) 2011/2012 DRAFT ANNUAL BUDGET (Ref: Committees-12298)</i>	17
13	REPORTS OF DELEGATES	103
14	CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC	103
15	GENERAL BUSINESS	103
16	FUTURE MEETINGS OF THE AUDIT COMMITTEE	103
17	DECLARATION OF CLOSURE OF MEETING	103



1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 6.30pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillor Attendance

Cr Janet Powell (Chairman)	EMRC Member	City of Belmont
Cr Gerry Pule	EMRC Member	Town of Bassendean
Cr Alan Radford	EMRC Member	City of Bayswater
Cr Alan Pilgrim (Deputy Chairman)	EMRC Member	Shire of Mundaring
Cr David Färdig	EMRC Member	City of Swan

EMRC Officers

Mr Peter Schneider	Chief Executive Officer
Mr Hua Jer Liew	Director Corporate Services
Mr Brian Jones	Director Waste Services
Mrs Prapti Mehta	Acting Director Regional Services
Mr David Ameduri	Manager Financial Services
Ms Mary-Ann Winnett	Personal Assistant to Director Corporate Services (Minutes)

Visitors

Mr James Cottrill (<i>departed 6.38pm</i>)	Stantons International
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Deputy Committee Members – Observers.

Cr Graham Pittaway	City of Bayswater
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3 DISCLOSURE OF INTERESTS

Nil

4 ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION

Nil

5 APPLICATION FOR LEAVE OF ABSENCE

Cr Färdig advised that he would be away from 20 August 2011 to 3 September 2011 inclusive.

6 PRESENTATIONS

Nil



7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

7.1 MINUTES OF AUDIT COMMITTEE MEETING HELD ON 7 APRIL 2011

That the Minutes of the Audit Committee meeting held 7 April 2011, which have been distributed, be confirmed.

AC RESOLUTION(S)

MOVED CR PULE

SECONDED CR FÄRDIG

THAT THE MINUTES OF THE AUDIT COMMITTEE HELD ON 7 APRIL 2011, WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

8 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

9 QUESTIONS WITHOUT NOTICE

Nil

10 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

11 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



12 REPORTS OF OFFICERS/AUDITORS

12.1 INTERNAL AUDIT PROGRAMME 2010/2011

REFERENCE: COMMITTEES-12299

PURPOSE OF REPORT

The purpose of this report is to present the Audit Committee (AC) with the internal audit report of the 2010/2011 internal audit programme.

KEY ISSUES AND RECOMMENDATION(S)

- At the April 2007 round of meetings, Council endorsed a four year internal audit programme consisting of 16 auditable areas.
- The internal audit programme commenced in May 2011 for the Finance and Compliance audit areas.
- The internal audit report for the above area is attached and has been assessed with satisfactory ratings and no major issues identified.

Recommendation(s)

That the internal audit report forming the attachment to this report be noted.

SOURCE OF REPORT

Director Corporate Services

BACKGROUND

At the Audit Committee (AC) meeting held on 12 April 2007, the committee endorsed a four year audit programme, which was subsequently adopted by Council at its meeting of 26 April 2007.

The four year programme consists of:

Auditable Area	Year			
	1	2	3	4
Accounts Payable		✓		
Accounts Receivable			✓	
Budgeting – Capital			✓	
Contract Management	✓			
Grant Management (Grants Received)		✓		
Governance		✓		
Human Resource Management		✓		
Information Systems – General Controls	✓			
Investment Policies				✓



Item 12.1 continued

Auditable Area	Year			
	1	2	3	4
Payroll	✓			
Policy Development				✓
Procurement	✓			
Records Management/FOI				✓
Risk Management			✓	
Taxation – GST, FBT, PAYG				✓
Waste Management			✓	

At the Audit Committee (AC) meeting held on 16 April 2009, the committee recommended that the audit of the investment policies be brought forward from year four to year three of the audit programme and the Budgeting – Capital audit in year three be moved back to year four. This was subsequently adopted by Council at its meeting of 30 April 2009.

REPORT

The internal audit programme commenced in May 2011 for the Finance and Compliance audit areas, specifically:

- Budgeting – Capital;
- Investment Policies;
- Policy Development;
- Records Management / FOI; and
- Taxation – GST, FBT, PAYG.

The overall assessments of the quality of management controls were satisfactory, with no major issues identified. The internal audit has been beneficial in assisting management to continuously improve its systems of internal control. It has been noted that for EMRC to improve the financial framework to best practice, the EMRC should consider adopting formal procedures in its financial manuals where it is feasible.

The report for the 2010/2011 internal audit programme is attached.

Arrangements have been made for a representative of the EMRC's internal auditors, Stantons International, to be in attendance at the meeting to give an overview of their findings and address any queries the AC may have.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 – Good Governance

- 4.1 To improve member Council and EMRC financial viability
- 4.7 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

The annual budget provides for the internal audit function.



Item 12.1 continued

SUSTAINABILITY IMPLICATIONS

The internal audit function assists in ensuring the EMRC remains economically sustainable.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Internal Audit Report (Ref: Committees-12712)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That the internal audit report forming the attachment to this report be noted.

Discussion ensued

The CEO summarised the report.

Mr Cottrill advised that from a compliance perspective everything was satisfactory and there were only minor areas identified as opportunities for improvements in relation to formalising the procedures, guidelines and appropriate checks.

AUDIT COMMITTEE RECOMMENDATION(S)

MOVED CR FÄRDIG SECONDED CR PILGRIM

That the internal audit report forming the attachment to this report be noted.

CARRIED UNANIMOUSLY

Mr Cottrill departed the meeting at 6.38pm.

COUNCIL RESOLUTION(S)

MOVED CR GODFREY SECONDED CR PILGRIM

THAT THE INTERNAL AUDIT REPORT FORMING THE ATTACHMENT TO THIS REPORT BE NOTED.

CARRIED UNANIMOUSLY

48
Stantons International Audit and Consulting Pty Ltd
(ABN 84 144 581 519) trading as

Stantons International

Chartered Accountants and Consultants

EASTERN METROPOLITAN REGIONAL COUNCIL

Internal Audit Report

June 2011

TABLE OF CONTENTS

1.0 MANAGEMENT SUMMARY 1

 1.1 OVERVIEW 2

 1.2 SUMMARY OF OBSERVATIONS..... 3

 1.3 CONCLUSION 7

2.0 DETAILED AUDIT OBSERVATIONS AND RECOMMENDATIONS 8

 2.1 Financial polices and procedures..... 9

Inherent Limitations

Because of the inherent limitations of any internal control structure it is possible that fraud, error, or non-compliance with laws and regulations may occur and not be detected.

An Audit is not designed to detect all weaknesses in control procedures as it is not performed continuously throughout the period and the tests performed are on a sample basis.

Any projection of the evaluation of control procedures to future periods is subject to the risk that the procedures may become inadequate because of changes in conditions, or that the degree of compliance with them may deteriorate

1.0 MANAGEMENT SUMMARY

1.1 OVERVIEW

Audit Scope:	The specific scope for the audit areas were: Budgeting Capital Investment Policies Policy Development Records Management Taxation.
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Audit Objectives	<p>Budgeting Capital Determine whether the capital budgeting process provides adequate assurance that the projected costs and benefits of projects are accurate and based on realistic data available at the time.</p> <p>Investment Policies Determine whether there are adequate reporting processes in place to provide reasonable assurance that investment information is useful and received in a timely manner.</p> <p>Policy Development Determine whether there are adequate processes for the development, issue and update of internal policies and procedures.</p> <p>Records Management Determine whether efficiency and effectiveness of the records management process complying with States Records Act 2000.</p> <p>Taxation Determine whether procedures meet the requirements of the respective Acts.</p>
-------------------------	---

Quality of Management Control:	<input type="checkbox"/> Excellent <input type="checkbox"/> Very Good <input checked="" type="checkbox"/> Satisfactory <input type="checkbox"/> Needs Improvement <input type="checkbox"/> Unsatisfactory	Overall Risk Exposure (considering controls in place)	Low <input checked="" type="checkbox"/> Medium <input type="checkbox"/> High <input type="checkbox"/>
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Key Comments:	Refer to Summary of Observations.
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Trends in Quality of Management Controls	<input checked="" type="checkbox"/> N/A <input type="checkbox"/> Better <input type="checkbox"/> Unchanged <input type="checkbox"/> Worse
Key Factors	▪ N/A

1.2 SUMMARY OF OBSERVATIONS

Budgeting- Capital

This review consisted of the following:

- Determining whether budget reports are accurate, timely and useful for decision making
- Determining whether budget variances are followed up in a timely manner
- Reviewing a sample of capital investment plans and ensuring they are properly authorised
- Determining whether the budgetary process complies with approved policies and procedures.

Budgets are prepared in April to June of each year, and are subject to review in October/November and January of each year by the Chief Executive Officer, directors and the respective managers to ensure that the budgets in place are realistic and adjusted for any unexpected events. Given that the nature of the capital expenditure incurred by the Council relates mainly to the purchase of Property Plant and Equipment (PPE) and motor vehicles.

Budget variances are analysed on a monthly basis by the Manager Financial Services. These variances are reviewed monthly and discussed with the appropriate managers and directors. It is a requirement of the Local Government (Financial Management) Regulations 1996 (Regulation 34) that a local government is to prepare and present to Council financial reports in such a form as the local government considers to be appropriate. Significant year to date budget variances greater than 10% or \$10,000 whichever is the greater, within each nature and type category on the Statement of Financial Activity are to be identified and reported on in the body of the report. Therefore the Council has oversight on budget variances which are being reported in a timely manner - no issues noted.

The annual Budget has been prepared using the Five Year Financial Plan (the latest being based on the 2010-2015) that has been reviewed and adjusted to take into consideration forecast financial results for current year, budget provisions from current year required to be carried forward into the following year's Budget, the adopted fees and charges relating to Waste Management, Environmental Services and Risk Management Services plus other variations and adjustments as outlined within the report.

The EMRC Annual Budget and supporting schedules are prepared in accordance with the requirements of Australian Accounting Standards, the Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996. They are reviewed by the Chief Executive Officer and the directors, before being endorsed by the Audit Committee and then adopted by an absolute majority by the EMRC Council.

In accordance with Regulation 33 of the Local Government (Financial Management) Regulations 1996, a copy of the 2010/2011 Annual Budget is submitted to the Departmental CEO, Department of Local Government, within 30 days of its adoption by Council.

During the 2010/11 financial year Eastern Metropolitan Regional Council (EMRC) we noted that there is a five year strategic Plan which details the capital investment plan that underpins the operating budget and strategic plan. In addition EMRC have a five year plant replacement program along with a five year motor vehicle replacement plan. During our review we noted to improve the financial management framework to EMRC defined standards, it should consider adopting formal procedures that are embedded in the organisation's financial manual for the capital budgeting process (refer to Detailed Observation 2.1).

Investment Policies

This review consisted of the following:

- Identifying funds held in reserve and current investment patterns. Review for effectiveness
- Identifying the documentation used by management for the monitoring of the investments portfolio and the actions taken. Assessing both the adequacy of the reports and the use made of them
- Identifying whether an investments policy exists, which is authorised and available to the relevant staff
- Reviewing the policy/procedure and ensuring it has been duly authorised, reviewed regularly and is available to the relevant staff members
- Performing an analytical review to assess whether the Council is receiving the best possible ROI (Return On Investment).

There are three types of investments currently held by EMRC:

- Term deposits
- Authorised Deposit-Taking Institutions (ADIs)
- Collateralised Debt Obligations (CDOs).

Oakvale along with CPG are the financial advisors for EMRC and provide investment advice. The investments are managed by the Director Corporate Services and the Manager Financial Services. Recommendations are made by them to the CEO who then has the final approval. For the sale of CDOs and ADIs, the Council has an Investment Committee setup that has the delegated authority to approve any such transactions.

Each month Oakvale provides a summary of the investment portfolio. The information includes, and is not limited to:

- valuation of CDOs, ADIs, term deposits
- maturity profile to report against the Investment Policy
- Counter Party Credit Limit profile.

On a monthly basis, the investment portfolio is analysed by the Finance Manager, and all resulting journal entries are prepared and posted into the General ledger. We have reviewed the monthly reconciliations, and no issues have been noted; all movements in investments are being posted in an accurate and timely manner. EMRC have implemented an effective investment policy which has been endorsed by management and the Council. Through our analysis we have noted that through external advice and management oversight, EMRC are getting an appropriate rate of return for the level of risk adopted by Council.

Policy development

This review consisted of the following:

- Determining and documenting how policy needs are identified within EMRC
- Documenting the processes/procedures in place for the development and issue of policies
- Ascertaining whether policies are reviewed and updated regularly
- Through discussion and review of appropriate documentation determine whether there is an adequate QA framework in place
- Assessing the adequacy of the policy framework and identify areas for improvement.

The identification and generation of new policies are based on any issues identified over which the Council either has control over, or has an interest in. These policies are all prepared by the Manager Administration and Compliance in conjunction with the Directors of the appropriate directorate over which the policy relates. All policies are then tabled and approved by the EMRC Council, with approval evidenced within the Council Minutes. Previously all policies were reviewed 12 months after

the election of a new Council (which occurs every two to two and a half years). As this process was found to be cumbersome, the review period has been changed to every four years. However, when required, policies can be updated or modified on as required.

Over the past few years, a large number of policies previously approved by Council have been delisted as policies, and are now regarded as guidelines - given that these 'policies' relate more to the operational requirements of the Council (i.e. related to processes such as EFT approval, approval delegations limits, FBT processing), which are better managed by the staff and managers directly affected by such guidance.

The current process for policy development is as follows:

1. A policy is written based on an identified need or requirement (as mentioned above)
2. Once the policy is written, an accompanying report is prepared to provide additional information and background on the policy
3. The policy and the report are provided to the appropriate Director for review and to ensure that the details are correct. Any adjustments that need to be made are provided to Manager of Administration and Compliance who will make the required adjustments (which are then subject to another review)
4. The policy and the report are provided to the Executive Management team for review.
5. The policy and the report are then given to the Council for review and adoption
6. The policy gets approved (approval is detailed in the minutes).

Only the Councillors have the ability to approve and set policies.

Audit has reviewed all policy documentation available, and based on our testing the current process is adequate leading to policies being reviewed on a regular basis, with all levels of management and Council appropriately involved in the process with no issues noted.

Records Management

This review consisted of the following:

- Assessing the EMRC Records Management Plan to ensure its adequate
- EMRCs record keeping policies and procedures cover records in all formats and all aspects of their management, including:
 1. creation of records
 2. capture and control of records
 3. security and protection of records
 4. access to records
 5. appraisal, retention and disposal of records
- Is there appropriate control over access to the system/s?
- Is there an approved records Retention and Disposal Schedule operating and the Retention and Disposal Schedule?
- Does the organisation conduct a recordkeeping training program or induction program addressing employee's roles and responsibilities in regard to compliance with the organisation's recordkeeping plan?

EMRC has a Record Keeping Plan in place, which was reviewed in April 2011 in line with changes made by the General Disposal Authority; however we have noted that these changes have not as yet been approved by the CEO. All records are kept electronically in the '80-20' system. This system is maintained by the Records Officer in accordance with the 'Record Keeping Plan'. All documentation within the Council is uploaded into this system, including all incoming mail, and any MS Word or Excel documents prepared by individual staff members. All staff has access to the '80-20' system, however access to the individual documents is limited to those staff members who are given access to the documents, which is determined by the staff member who uploads the document into the system.

There are five different levels of document access available (which again is determined at the time the document is uploaded into the '80-20' system):

- Full Access – can read edit and delete the document (only provided to the Records staff)
- Read/Write – can read and edit the document
- Read only – can only open the document as read only, but not edit the document
- Search – can find the document in searches but not open it
- No access – not aware of the documents existence, it will not be listed in search results.

These above designations can only be set and changed by the person who uploads the document into the system and the Records staff.

The EMRC has active and inactive hard copy records located in onsite storage on the first floor Corporate Business Services Library. This storage facility includes:

- Compactus storage cabinet
- Metal shelving
- Fire resistant safe
- Fire detection system
- Secure lockable room.

The EMRC also has a room dedicated to the storage of archives. This is found on the ground floor of the EMRC Council building. This storage facility includes features such as:

- Metal shelving
- Compact in design to prevent spread of fire or water
- Secure lockable room
- Air conditioning (11 hours per day).

It has also been noted that in relation to the disposal of records, the ERMRC refers directly to the 'General Disposal Authority for Local Government Records' (the GDALG). The GDALG covers records common to most local government authorities in Western Australia, thereby providing consistent disposal decisions throughout local government and eliminating the necessity for each local government to prepare a disposal authority for its records.

To ensure that staff has a clear understanding of the Record keeping requirements of the organisation, the following training is provided:

- New staff members get one-on-one training with Records Staff and follow up training three weeks after the commencement of their employment
- Ongoing advice can be provided by the Records Staff as the need arises
- All staff members are provided with a training booklet at the commencement of their employment which details their responsibilities and usage of the system.

We have reviewed the booklet and deem that it provides sufficient information regarding the employees' responsibilities under the State Records Act.

No issues have been noted in the Records Management section and EMRC have appropriate procedures ensuring the organisation complies with States Records Act 2000.

Taxation

This review consisted of the following:

- Determining whether procedures meet the requirements of the respective Acts
- Withholding tax is charged where no ABN is provided
- GST adjustments are in accordance with legislation
- Timely reconciliation of control accounts are performed
- GST is accurately charged against creditor and debtor invoices and creditable supplies

- Creditable and input tax credits are appropriately calculated
- The Business Activity Statement (BAS) is complete, accurate, timely and supported by source documentation.

As per discussions with the Finance team, the preparation of the quarterly BAS statements is as follows:

- At the end of each quarter the Assistant Accountant will print out all the required information out of the SynergySoft accounting system
- The Assistant Accountant will then scan through the reports to ensure that the information appears reasonable, and that the values are correctly allocated (i.e. in relation to capital expenditure, she will ensure that the GST related to capital expenditure and those not related to capital expenditure are correctly allocated to ensure the accuracy of the BAS)
- The Assistant Accountant then prepares the BAS and has it reviewed by the Finance Manager prior to lodgement. We have identified an opportunity for improvement by implementing a checklist which will formalise the review (refer to Detailed Observation 2.1).

Through our review and discussion with the Assistant Accountant, all BAS statements have been lodged in a timely manner. During our review we noted an opportunity for improvement to the financial management framework by consider adopting formal procedures in relation to GST processing and that is embedded in the organisation's financial manual. EMRC can also embed a checklist to formalise and ensure ABN checks are performed as per guideline (refer to Detailed Observation 2.1). We have reviewed all BAS statements available to date (for the quarters ending September 2010, December 2010 and March 2011). All have been prepared appropriately, are accurate and have adequate supporting documentation. No issues have been noted.

Audit also selected a sample of 20 invoices throughout the financial year to ensure that the GST has been correctly calculated, recorded and posted into the correct GST accounts. No issues were noted.

Audit reviewed a sample of five employees ensuring that Superannuation Contribution Surcharge had been paid to the correct nominated fund as per employees' instruction on the personnel file. Audit also checked to ensure that all tax file declarations are promptly completed and tax file numbers are provided and properly stored in file - one instance of a missing Tax File Number Declaration was noted (for Leanne Kimberly) and this was deemed to be a once off incident.

We have also noted that a sample of PAYG Summaries are being reviewed and signed by the Senior Payroll Officer before the payment is made.

With the exception of the minor opportunities identified for improvement in regards to taxation we consider that internal controls for taxation are adequate to ensure accuracy, completeness and timeliness.

1.3 CONCLUSION

With the exception of some minor opportunities identified for improvement, overall there are good controls in place for the effective management of the reviewed auditable areas and there is a high level of documentation relating to the processes and procedures used.

2.0 DETAILED AUDIT OBSERVATIONS AND RECOMMENDATIONS

Key to Risk Ranking - relates to strategic importance or opportunity to improve operations.

- Critical** : Critical strategic importance
- Major** : Significant strategic importance or opportunity to improve business
- Moderate** : Minimal strategic importance or opportunity to improve business
- Minor** : No strategic importance, minor opportunity to improve business

The risk ranking will be depicted at the top left hand corner of each action plan as follows (in this example for a moderate ranking):

<i>Critical</i>	<i>Major</i>	MODERATE	<i>Minor</i>
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<i>Critical</i>	<i>Major</i>	<i>Moderate</i>	MINOR
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Audit Observation	Recommendation	Action plan
<p>2.1 Financial polices and procedures</p> <p>Accounting policies, procedures or management guidelines are essential to assist staff in the effective management and best practise financial management. And to assist in the mitigation of financial risks to the Council. Although Finance and Red Hill staff has a thorough knowledge and application of the necessary procedures and processes for effective Capital Budgeting, GST processing and processing new suppliers, we have noted that some processes are informal and undocumented.</p> <p>To enhance the financial management framework within the Council to demonstrate good financial governance there is a need for the management to document the key financial cycles this includes:</p> <ul style="list-style-type: none"> • GST processing • Capital budgeting. <p>Risk There is an increased risk that the Council will be exposed to greater financial risks associated with the application of inconsistent practices.</p>	<ol style="list-style-type: none"> 1. A Capital Budget Management Guideline/Procedure or Management Guideline should be developed. 2. A GST Management Guideline/Procedure or Management Guideline should be developed. 3. A checklist to be developed and used when the EMRC engage a new supplier. The checklist should require an ABN check before the supplier is added to the Supplier master list. 	<p>Proposed Action Adopt formal procedures in financial manuals</p> <p>Responsible Officer Manager Financial Services</p> <p>Target Date 30 June 2012</p>



12.2 EASTERN METROPOLITAN REGIONAL COUNCIL (EMRC) 2011/2012 DRAFT ANNUAL BUDGET

REFERENCE: COMMITTEES-12298

PURPOSE OF REPORT

To present the 2011/2012 Draft Annual Budget for Council adoption.

KEY ISSUES AND RECOMMENDATION(S)

- The 2011/2012 Draft Annual Budget has been prepared using the Five Year Financial Plan 2011-2016 that has been reviewed and adjusted to take into consideration forecast financial results for 2010/2011, budget provisions from 2010/2011 required to be carried forward into the 2011/2012 Budget, the adopted 2011/2012 fees and charges relating to Waste Management, Environmental Services and Regional Development and, other variations and adjustments as outlined within the report.

AC RESOLUTION

That the:

1. EMRC 2011/2012 Annual Budget be endorsed by the Audit Committee.
2. EMRC 2011/2012 Annual Budget be referred to Council for adoption at its 21 July 2011 meeting.

AC RECOMMENDATION(S)

That:

1. The EMRC 2011/2012 Annual Budget and supporting schedules, prepared in accordance with the requirements of Australian Accounting Standards, the Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996, be adopted by an absolute majority.
2. For the 2011/2012 financial year a material variance percentage of 10% of the appropriate base, and dollar value of \$10,000, whichever is the greater, be adopted for reporting variances in the statements of financial activity.
3. In accordance with Regulation 33 of the Local Government (Financial Management) Regulations 1996, a copy of the 2011/2012 Annual Budget be submitted to the Departmental CEO, Department of Local Government, within 30 days of its adoption by Council.

SOURCE OF REPORT

Director Corporate Services
Manager Financial Services

BACKGROUND

Financial forecasts within the EMRC's Five Year Financial Plan are regularly reviewed in order to provide an indicative forecast of the EMRC's five year financial position.

The revised plan includes key assumptions which provide the framework for the 2011/2012 budget and includes fees and charges for Waste Management, Regional Development and Environmental Services and project funding for Regional Development and Environmental Services.



Item 12.2 continued

The annual review was undertaken by the Executive Management team initially on the 10 and 13 June 2011 and again on 27 June 2011. Part of the review included an update of the income generated from the EMRC's fees and charges.

- The Proposed 2011/2012 Schedule of Fees and Charges for Waste Management was presented to Council at its meeting dated 21 April 2011 where it was resolved as follows:

"THE SCHEDULE OF PRELIMINARY FEES AND CHARGES, FORMING THE ATTACHMENT TO THIS REPORT, BE ACCEPTED FOR THE USE IN DEVELOPING THE DRAFT BUDGET FOR 2011/2012."

- The 2011/2012 Schedule of Fees and Charges for Waste Management was again presented to Council at its meeting dated 19 May 2011 where it was resolved as follows:

"THAT COUNCIL BY AN ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 6.16 OF THE LOCAL GOVERNMENT ACT 1995 ADOPTS THE 2011/2012 SCHEDULE OF FEES AND CHARGES FORMING THE ATTACHMENT TO THIS REPORT AND THOSE APPLICABLE TO THE PUBLIC BE ADVERTISED TO BECOME EFFECTIVE FROM 1 JULY 2011."

- The Regional Services Consulting Rates 2011/2012 was presented to Council at its meeting dated 21 April 2011 where it was resolved as follows:

"THAT:

- 1. THE 2011/2012 REGIONAL SERVICES CONSULTING RATES, FORMING ATTACHMENTS 1 AND 2 TO THIS REPORT BE ADOPTED AND BE EFFECTIVE AS FROM 1 JULY 2011.*
- 2. THE 2011/2012 REGIONAL SERVICES CONSULTING RATES BE ADVERTISED IN ACCORDANCE WITH SECTION 6.19 OF THE LOCAL GOVERNMENT ACT 1995."*

EMRC's Five Year Financial Plan tonnage forecasts are regularly reviewed and have been used to derive forecast income and expenditure for the Red Hill Waste Management Facility and to revise the Five Year Financial Plan. These tonnages, which have been reviewed, based on forecasts for 2010/2011 are included within the budget document (Refer attachment 1, page 33 of 77).

All business units have developed detailed financial estimates for 2011/2012 to 2015/2016. These estimates have been entered into the EMRC's financial management system to produce the five year financial forecasts.

The following key assumptions have been used in development of the Five Year Financial Plan and the 2011/2012 Budget:

- An increase of \$2.00 per tonne (exc. GST) for 2011/2012 in the member Council base waste disposal charge;
- An increase of \$1.00 per tonne (exc. GST) for 2011/2012 in the Waste Education Disposal Charge;
- No increase in the Landfill Levy for 2011/2012;
- An increase of \$2.00 per tonne (exc. GST) for 2011/2012 in the Secondary Waste Disposal Charge;
- An increase of \$3.18 (exc. GST) per tonne for 2011/2012 in the Commercial waste disposal charge;
- A 2.70% - 3.13% increase in Environmental Services member Council consulting rates for 2011/2012;
- The introduction of Regional Development consulting rates;



Item 12.2 continued

- Interest rates on term deposit investments have been set based on an average of the current 6 monthly term deposit rates offered by ANZ, Bankwest, National Australia Bank and Westpac and taking into account advice received from EMRC's independent investment advisors. The Interest rate for term deposit investments for the 2011/2012 financial year is estimated at 5.88% p.a.;
- An additional allowance of approximately 55,000 tonnes has been provided for Class III commercial, Class III contaminated and Class IV material to be received; and
- The funding of Regional Development and Environmental Services projects is based on the schedules used in the Regional Services Proposed Funding Program 2011/2012-2015/2016 presented to Council at its meeting held on 17 February 2011. (Funding contributions may change subject to member Council feedback).

As part of the budget development six (6) new positions have been identified:

- Governance and Corporate Services - IT Apprentice required due to the increase in IT projects.
- Governance and Corporate Services - Administration Support Officer required for backup support relating particularly to minutes and agenda preparation.
- Governance and Corporate Services - Functions/Administration Officer required to provide full time functions and administration support for the organisation.
- Waste Management - 2 x Labourers to replace the use of external labour hire at the Hazelmere mattress project due to the increasing level of activity; and
- Waste Management - An additional employee at the Mathieson Road Transfer Station. These additional costs are recoupable from the Shire of Mundaring.

The EMRC is currently in the process of preparing its Annual Financial Statements for 2010/2011, therefore forecast results for 2010/2011 have been used as a basis for the finalisation of the 2011/2012 Budget.

REPORT

In producing the 2011/2012 Budget, the EMRC's Five Year Financial Plan has been reviewed and adjusted to take into consideration the following:

- Forecast financial results for 2010/2011;
- Further budget provisions from 2010/2011 required to be carried forward into the 2011/2012 Budget; and
- Other variations and adjustments required to amend the 2011/2012 Budget.

The budgeted 2011/2012 Net Result resulting from operations of \$9,145,166 has increased from a budgeted surplus in 2010/2011 of \$5,625,124 and a forecast surplus in 2010/2011 of \$7,473,263.

Investments

Investments are accounted for in the scope of *AASB139 Financial Investments: Recognition and Measurement* and are classified as financial assets at fair value through profit and loss. Investments are recognised at their fair value on a marked to market basis. As their market value is only determinable on the day of valuation, it is not possible to provide for the movement in values within the context of the budget.

It is important to note that until such time as an investment is physically disposed of, any movement in valuation represents an unrealised or "paper" gain or loss only. The true gain or loss will only be realised on disposal.



Item 12.2 continued

Tonnages - (page 33 of 77)

There has been a 19.16% increase in the budgeted tonnages for 2011/2012 compared with the half year budget projection of 293,425 tonnes for 2010/2011.

Class IV and Class V tonnages have been budgeted at 5,000 tonnes for 2011/2012 compared with a 2010/2011 projection of 4,500 tonnes. This budget provision represents the average historical base tonnages for Class IV waste in the absence of specific contracts being in place.

	Actual 2007/2008	Actual 2008/2009	Actual 2009/2010	Forecast 2010/2011	Budget 2011/2012
Class III	373,070	331,642	283,437	276,152	331,213
Class IV	4,636	6,576	11,825	4,500	5,005
Greenwaste	10,726	18,316	14,025	12,776	13,430
Total	<u>388,432</u>	<u>356,534</u>	<u>309,287</u>	<u>293,428</u>	<u>349,648</u>

Note: The 2010/2011 forecast is based on the half year budget review estimates. It is likely however, that actual tonnes for 2010/2011 will be in the order of 298,000 tonnes.

The increase in tonnages for 2011/2012 is attributable to increased tonnages from potential commercial, non-member Councils and State Government Projects customers.

Disposal Fees and Charges - (pages 27-29 of 77)

The member Council disposal charge for Class III waste has increased from \$92.00 (exc. GST) to \$97.00 (exc. GST). This increase of \$5.00 per tonne comprises a \$2.00 increase in the Secondary Waste Reserve, a \$1.00 increase in the Waste Education Disposal Charge and a \$2.00 increase in the general disposal charge.

Secondary Waste Levy

The member Council contribution to the Secondary Waste Reserve, for allocation to the Secondary Waste Reserve, has increased to \$24.00 per tonne (exc. GST), a \$2.00 per tonne (ex GST) increase over the 2010/2011 contribution.

A summary of income generated from the secondary waste levy is provided in the following table:

	Actual 2007/2008	Actual 2008/2009	Actual 2009/2010	Forecast 2010/2011	Budget 2011/2012
Class III	\$4,569,241	\$4,424,697	\$4,250,236	\$4,324,832	\$5,086,092
Class IV	NA	NA	N/A	NA	NA
Total	<u>\$4,569,241</u>	<u>\$4,424,697</u>	<u>\$4,250,236</u>	<u>\$4,324,832</u>	<u>\$5,086,092</u>

Consulting Fees - (pages 30-31 of 77)

2011/2012 Regional Development and Environmental consulting fees were adopted by Council at its meeting held on 21 April 2011.

An increase of 2.70% - 3.13% for the Environmental Service member Council consulting rates was adopted for 2011/2012.

Regional Development consulting rates have been introduced for 2011/2012.



Item 12.2 continued

Statement of Comprehensive Income - (pages 2-4 of 77)

The Statement of Comprehensive Income provides a “normal operating result” before “other revenues and expenses”.

The “normal operating result” has been calculated by removing the impact of the Secondary Waste Levy income, Resource Recovery expenditure and capital revenues and expenses and thus provides a better indication of underlying operating performance.

The proposed “normal operating result” of \$2,976,628 surplus for 2011/2012 compares with a budgeted surplus of \$429,388 for 2010/2011 and an estimated actual surplus of \$1,977,777 for 2010/2011.

The “Net Result” includes Secondary Waste Disposal Charge Income and related expenditure and is highly dependant on the volumes of Commercial Class III and Class IV Waste accepted at the Red Hill Waste Management Facility.

The budgeted “Net Result” is a surplus of \$9,145,166 compared with an actual surplus of \$6,819,149 for 2009/2010 and an estimated actual surplus for 2010/2011 of \$7,473,263.

Also provided is a Statement of Comprehensive Income by Local Government Program.

Capital Works - (pages 69-77 of 77)

The total proposed Capital Works expenditure for 2011/2012 is \$8,872,357 compared to budgeted expenditure of \$6,331,284 for 2010/2011 and an estimated actual expenditure of \$5,438,653.

Major capital expenditure items for 2011/2012 include:

• Administration Building Capital Works - Ascot Place (\$151,651 carried forward from 2010/2011)	\$305,000
• Purchase Information Technology and Communications Equipment -- Ascot Place (\$132,000 carried forward from 2010/2011)	\$425,000
• Replacement of Vehicles - Ascot Place	\$275,238
• Provision for the Purchase of Waste Management land adjacent to Red Hill (\$110,000 carried forward from 2010/2011)	\$570,000
• Construction of Waste Management Facility Buildings - Red Hill Waste Management facility (\$266,000 carried forward from 2010/2011)	\$334,000
• Construction of Siltation Pond - Red Hill Waste Management facility (\$20,000 carried forward from 2010/2011)	\$120,000
• Construction of Roads/Carparks - Red Hill Waste Management facility (\$20,000 carried forward from 2010/2011)	\$140,000
• Construction of Water Storage Dam - Red Hill Waste Management facility (\$60,000 carried forward from 2010/2011)	\$960,000
• Construction of Perimeter Bunds - Red Hill Waste Management facility	\$120,000
• Purchase/Replace Plant - Red Hill Waste Management facility (\$49,000 carried forward from 2010/2011)	\$3,071,000
• Replacement of Vehicles - Red Hill Red Hill Waste Management facility	\$132,369
• Purchase/Replace Plant - Hazelmere (\$100,000 carried forward from 2010/2011)	\$539,000



Item 12.2 continued

Capital Works - (pages 69-77 of 77) continued

• Purchase/Replace Minor Plant and Equipment - Red Hill Red Hill Waste Management facility (\$148,000 carried forward from 2010/2011)	\$388,000
• Purchase/Replace Security System - Red Hill Red Hill Waste Management facility (\$25,000 carried forward from 2010/2011)	\$155,000
• Purchase/Replace Other Equipment - Red Hill Red Hill Waste Management facility (\$22,700 carried forward from 2010/2011)	\$129,150
• Purchase Fire Fighting System/Equipment - Hazelmere (Carried forward from 2010/2011)	\$200,600
• Resource Recovery Park Preliminaries - Hazelmere (\$50,000 carried forward from 2010/2011)	\$215,500

Statement of Cash Flows - (page 6 of 77)

The format of the Statement of Cash Flows separates “*normal operating activities*” from Resource Recovery activities.

The budgeted net cash provided by normal operating activities is \$7,840,866. This represents an increase of \$3,663,932 when compared with the 2010/2011 budget and an increase of \$2,437,926 compared with the forecast cash position in 2010/2011.

Municipal Cash and Restricted Investments (Reserves) - (pages 7-10 of 77)

The total forecast cash (Municipal and Restricted Investments) for 2011/2012 is \$45,700,296 (excluding unrealised losses from changes in the fair value of investment) compared with estimated actual cash for 2010/2011 of \$40,044,236 (excluding unrealised losses from changes in the fair value of investment).

Council will have an estimated \$3,046,881 in the Municipal fund (Cash and Investments) at the end of 2011/2012 compared with an estimated actual balance of \$8,787,403 in 2010/2011 due to funds being transferred into Reserve accounts.

Approximately 74.61% of total cash and restricted investments (\$34,095,648) budgeted for 30 June 2012 will be held in the Secondary Waste Reserve to fund the development of a Resource Recovery Facility. Other restricted cash investments will be used to fund future capital works projects including:

- Major Plant Replacements at the Red Hill and Hazelmere Waste Management Facilities;
- Site Rehabilitation at Red Hill Waste Management Facility;
- Future Class III and Class IV cell construction; and
- Ascot Place administration building refurbishment.

Reporting Requirements

It is a requirement of the Local Government (Financial Management) Regulations 1996 - Regulation 34(5) that a local government is to establish and adopt materiality levels either as a percentage and/or dollar value to be used in statements of financial activity for reporting variances.

Accounting Standard AAS 5 defines materiality in relation to information to mean that information which if omitted, misstated or not disclosed has the potential to adversely affect decisions or the discharge of accountability by management or the governing body of the entity.



Item 12.2 continued

The Standard also provides that an amount, which is equal to or greater than 10% of the appropriate base, may be presumed to be material, whilst an amount equal to or less than 5% of the appropriate base may be presumed not to be material unless there is evidence to the contrary.

In determining whether the variance amount of an item is material, the variance is to be compared with the corresponding budgeted revenue and expense amount to the end of the month to which the statement of financial activity relates.

Council adopted 10% as the percentage, and a dollar value of \$10,000, whichever is the greater to be used during the 2010/2011 financial year when reporting variances.

It is recommended that for the 2011/2012 financial year the materiality percentage of 10% and dollar value of \$10,000, whichever is the greater, be retained and adopted for reporting variances in the statements of financial activity.

STRATEGIC/POLICY IMPLICATIONS

The draft 2011/2012 Budget and supporting documents have been prepared to assist in achieving the EMRC's outcome objective 'Improve member Council and EMRC financial viability'.

FINANCIAL IMPLICATIONS

As detailed in the attachment to this report.

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} As per budget implications.
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Financial Statements - 2011/2012 Budget (Ref: Committees-12740)

VOTING REQUIREMENT

Absolute Majority



Item 12.2 continued

AC RESOLUTION(S)

That the:

1. EMRC 2011/2012 Annual Budget be endorsed by the Audit Committee.
2. EMRC 2011/2012 Annual Budget be referred to Council for adoption at its 21 July 2011 meeting.

RECOMMENDATION(S)

That:

1. The EMRC 2011/2012 Annual Budget and supporting schedules, prepared in accordance with the requirements of Australian Accounting Standards, the Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996, be adopted by an absolute majority.
2. For the 2011/2012 financial year a material variance percentage of 10% of the appropriate base, and dollar value of \$10,000, whichever is the greater, be adopted for reporting variances in the statements of financial activity.
3. In accordance with Regulation 33 of the Local Government (Financial Management) Regulations 1996, a copy of the 2011/2012 Annual Budget be submitted to the Departmental CEO, Department of Local Government, within 30 days of its adoption by Council.

Discussion ensued

The CEO gave a presentation and an overview of the budget.

In response to Cr Färdig's query on why some of the capital works projects had been carried forward, the CEO advised that it was a timing issue.

Cr Radford referred to the roadworks being undertaken to widen Great Eastern Highway and asked if the impact of the resumption of land at the front of Ascot Place had been reflected in the budget. The CEO advised that the EMRC was awaiting the determination of its claim for compensation and accordingly the impact of the resumption of land had not been reflected in the budget as it could take up to 12 months to finalise.

AC RESOLUTION(S)

MOVED CR FÄRDIG

SECONDED CR PULE

That the:

1. EMRC 2011/2012 Annual Budget be endorsed by the Audit Committee.
2. EMRC 2011/2012 Annual Budget be referred to Council for adoption at its 21 July 2011 meeting.

CARRIED UNANIMOUSLY



Item 12.2 continued

AC RECOMMENDATION(S)

MOVED CR PULE

SECONDED CR RADFORD

That:

1. The EMRC 2011/2012 Annual Budget and supporting schedules, prepared in accordance with the requirements of Australian Accounting Standards, the Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996, be adopted by an absolute majority.
2. For the 2011/2012 financial year a material variance percentage of 10% of the appropriate base, and dollar value of \$10,000, whichever is the greater, be adopted for reporting variances in the statements of financial activity.
3. In accordance with Regulation 33 of the Local Government (Financial Management) Regulations 1996, a copy of the 2011/2012 Annual Budget be submitted to the Departmental CEO, Department of Local Government, within 30 days of its adoption by Council.

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION(S)

MOVED CR GODFREY

SECONDED CR PILGRIM

THAT:

1. THE EMRC 2011/2012 ANNUAL BUDGET AND SUPPORTING SCHEDULES, PREPARED IN ACCORDANCE WITH THE REQUIREMENTS OF AUSTRALIAN ACCOUNTING STANDARDS, THE LOCAL GOVERNMENT ACT 1995 AND THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, BE ADOPTED BY AN ABSOLUTE MAJORITY.
2. FOR THE 2011/2012 FINANCIAL YEAR A MATERIAL VARIANCE PERCENTAGE OF 10% OF THE APPROPRIATE BASE, AND DOLLAR VALUE OF \$10,000, WHICHEVER IS THE GREATER, BE ADOPTED FOR REPORTING VARIANCES IN THE STATEMENTS OF FINANCIAL ACTIVITY.
3. IN ACCORDANCE WITH REGULATION 33 OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, A COPY OF THE 2011/2012 ANNUAL BUDGET BE SUBMITTED TO THE DEPARTMENTAL CEO, DEPARTMENT OF LOCAL GOVERNMENT, WITHIN 30 DAYS OF ITS ADOPTION BY COUNCIL.

CARRIED UNANIMOUSLY



FINANCIAL STATEMENTS

2011/2012 BUDGET

**STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDING 30 JUNE 2012**

	BUDGET 2010/2011	EST. ACTUAL 2010/2011	BUDGET 2011/2012
REVENUE FROM ORDINARY ACTIVITIES			
User Charges	23,105,971	22,904,273	28,754,116
Special Charges	311,455	267,222	390,849
Contributions	516,826	558,894	527,121
Operating Grants	1,797,977	1,800,955	698,695
Interest Municipal Cash Investments	149,250	640,406	391,786
Reimbursements	691,746	890,628	676,194
Other	1,000,943	1,093,981	1,248,565
TOTAL REVENUE FROM ORDINARY ACTIVITIES	27,574,168	28,156,359	32,687,326
OPERATING EXPENSES FROM ORDINARY ACTIVITIES			
Salary Expenses	7,129,055	6,893,347	7,731,804
Contract Expenses	5,891,006	5,958,616	5,219,223
Material Expenses	1,109,227	946,445	1,257,363
Fuel Expenses	690,630	654,530	718,520
Utility Expenses	158,436	154,732	187,359
Insurance Expenses	194,530	211,908	216,782
Finance Fees and Interest Expenses	12,900	17,300	14,800
Provision Expenses	140,383	95,480	114,384
Miscellaneous Expenses	8,459,575	8,168,666	9,747,671
Depreciation Expenses	3,579,279	3,307,600	4,720,972
Costs Allocated	(220,241)	(230,042)	(218,180)
TOTAL OPERATING EXPENSES FROM ORDINARY ACTIVITIES	27,144,779	26,178,582	29,710,698
NORMAL OPERATING RESULT	429,389	1,977,777	2,976,628

**STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDING 30 JUNE 2012**

	BUDGET 2010/2011	EST. ACTUAL 2010/2011	BUDGET 2011/2012
REVENUE FROM OTHER ACTIVITIES			
Secondary Waste Charge	4,687,716	4,324,832	5,086,092
Interest Restricted Cash Investments	1,714,079	1,362,311	1,911,190
Reimbursements	1,550	650	1,550
Proceeds from Sale of Assets	445,362	292,345	912,773
TOTAL REVENUE FROM OTHER ACTIVITIES	6,848,707	5,980,138	7,911,605
OPERATING EXPENSES FROM OTHER ACTIVITIES			
Salary Expenses	328,928	216,128	292,815
Contract Expenses	520,600	610,638	600,100
Material Expenses	31,550	14,600	26,050
Utility Expenses	3,200	3,200	3,200
Insurance Expenses	2,355	2,055	2,261
Miscellaneous Expenses	113,800	83,385	87,150
Depreciation Expenses	6,556	6,335	11,745
Carrying Amount of Assets Disposed Of	219,741	229,542	218,180
Costs Allocated	426,241	272,613	501,566
TOTAL OPERATING EXPENSES FROM OTHER ACTIVITIES	1,652,971	1,438,496	1,743,067
REALISED/ UNREALISED GAIN/(LOSS) FROM CHANGE IN FAIR VALUE OF INVESTMENTS			
Unrealised Gain/(Loss)	0	62,034	0
Realised Gain/(Loss)	0	891,810	0
TOTAL REALISED / UNREALISED GAIN/(LOSS)	0	953,844	0
NET RESULT	5,625,124	7,473,263	9,145,166

**STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM
FOR THE YEAR ENDING 30 JUNE 2012**

	BUDGET 2010/2011 \$	EST. ACTUAL 2010/2011 \$	BUDGET 2011/2012 \$
REVENUE FROM ORDINARY ACTIVITIES			
Governance	301,796	196,078	334,598
General Purpose Funding	1,863,329	2,002,717	2,302,976
Community Amenities	29,621,364	29,483,278	35,740,715
Other Property and Services	2,191,025	2,162,079	1,307,869
TOTAL REVENUE FROM ORDINARY ACTIVITIES	33,977,513	33,844,152	39,686,159
EXPENSES FROM ORDINARY ACTIVITIES			
Governance	1,093,251	660,010	1,572,021
Community Amenities	22,112,479	21,983,278	24,986,286
Other Property and Services	5,165,779	4,701,177	4,393,893
TOTAL EXPENSES FROM ORDINARY ACTIVITIES	28,371,509	27,344,465	30,952,200
INCREASE / (DECREASE)	5,606,004	6,499,687	8,733,959
DISPOSAL OF ASSETS			
Proceeds from Sale of Assets	445,362	292,345	912,773
Less Carrying Amount of Assets Disposed Of	(426,241)	(272,613)	(501,566)
PROFIT / (LOSS) ON DISPOSALS	19,121	19,732	411,207
REALISED / UNREALISED GAIN / (LOSS) FROM CHANGE IN FAIR VALUE OF INVESTMENTS			
General Purpose Funding	0	953,844	0
TOTAL REALISED / UNREALISED GAIN / (LOSS)	0	953,844	0
NET RESULT	5,625,124	7,473,263	9,145,166

**STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2012**

	NOTE	BUDGET 2010/2011 \$	EST. ACTUAL 2010/2011 \$	BUDGET 2011/2012 \$
CURRENT ASSETS				
Cash and Cash Equivalents	4(i)	22,387,116	31,608,547	39,788,074
Investments		5,475,870	2,580,315	56,848
Trade and Other Receivables		2,255,656	2,484,281	2,484,281
Inventories		30,680	23,408	23,408
Other Assets		50,881	73,514	73,514
TOTAL CURRENT ASSETS		30,200,203	36,770,065	42,426,125
CURRENT LIABILITIES				
Trade and Other Payables		1,762,406	4,830,408	4,830,408
Provisions		969,586	1,102,555	1,137,138
TOTAL CURRENT LIABILITIES		2,731,992	5,932,963	5,967,546
NET CURRENT ASSETS		27,468,211	30,837,102	36,458,579
NON CURRENT ASSETS				
Property Plant and Equipment		8,143,117	7,749,917	8,319,917
Buildings		4,966,519	3,163,800	3,806,812
Structures		10,985,763	10,227,291	10,049,391
Plant		6,511,229	6,839,585	8,679,791
Equipment		594,295	704,973	1,421,656
Furniture and Fittings		133,743	122,255	168,828
Work in Progress		33,924	2,213,284	2,212,784
TOTAL NON CURRENT ASSETS		31,368,590	31,021,105	34,659,179
NON CURRENT LIABILITIES				
Provisions		1,593,464	1,515,467	1,629,851
TOTAL NON CURRENT LIABILITIES		1,593,464	1,515,467	1,629,851
NET ASSETS		57,243,337	60,342,740	69,487,907
EQUITY				
Accumulated Surplus		26,217,381	21,791,092	27,511,929
Reserves		31,025,956	38,551,648	41,975,978
TOTAL EQUITY		57,243,337	60,342,740	69,487,907

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDING 30 JUNE 2012**

	NOTE	BUDGET 2010/2011	EST. ACTUAL 2010/2011	BUDGET 2011/2012
			Inflows (Outflows)	
CASH FLOWS FROM NORMAL OPERATING				
Cash receipts in the course of normal operations		27,366,418	27,621,900	32,297,040
Cash payments in the course of normal operations		(23,398,734)	(22,753,919)	(24,847,960)
Interest receipts - Municipal Cash		209,250	534,959	391,786
Net Cash Provided by Normal Operating Activities	4(ii)	4,176,934	5,402,940	7,840,866
CASH FLOWS FROM OTHER OPERATING				
<u>Resource Recovery</u>				
Cash receipts from secondary waste charge		4,687,716	4,324,832	5,086,092
Cash receipts from resource recovery project		50	150	50
Cash payments for resource recovery project		(1,212,474)	(1,153,548)	(1,222,556)
Interest receipts - secondary waste restricted investment		1,295,803	1,029,079	1,432,890
<u>Other Activities</u>				
Interest receipts - other restricted investments		418,276	1,287,076	478,300
Net Cash Provided by Other Operating Activities	4(ii)	5,189,371	5,487,589	5,774,776
CASH FLOWS FROM INVESTING ACTIVITIES				
Cash receipts from sale of property, plant and equipment		445,362	292,435	912,773
Cash payments for property, plant and equipment		(6,331,284)	(5,438,653)	(8,872,357)
Net Cash Provided by Investing Activities		(5,885,922)	(5,146,218)	(7,959,584)
CASH FLOWS FROM FINANCE ACTIVITIES				
Cash receipts from sale of investments		1,500,000	4,673,742	2,523,469
Net Cash Used in Financing Activities		1,500,000	4,673,742	2,523,469
SUMMARY OF CASH FLOWS				
Cash at the beginning of the year		17,406,733	21,190,494	31,608,547
Net Increase (Decrease) in Cash Held		4,980,383	10,418,053	8,179,527
Cash at the end of the year	4(i)	22,387,116	31,608,547	39,788,074

**BUDGETED STATEMENT OF CASH MOVEMENTS
FOR THE YEAR ENDING 30 JUNE 2012**

	NOTE	BUDGET 2010/2011	EST. ACTUAL 2010/2011	BUDGET 2011/2012
Municipal Fund (Cash and Investment)				
Opening Balance		6,042,770	10,062,210	8,787,403
Transfer to Restricted Investments		(10,246,517)	(10,115,420)	(16,953,296)
Transfer from Restricted Investments		5,435,980	5,764,315	7,467,905
Transfer to/from Municipal Investments		0	0	0
Interest on Municipal Funds		209,250	478,407	391,786
Payments and Receipts		1,617,054	2,492,444	3,353,083
Movement in Accrued Interest		(60,000)	105,447	0
Closing Balance		2,998,537	8,787,403	3,046,881
Plant and Equipment Reserve				
Opening Balance		385,564	387,395	20,888
Transfer to Restricted Investments		2,642,288	2,656,984	3,808,998
Transfer from Restricted Investments		(2,938,265)	(3,049,800)	(3,751,000)
Interest on Restricted Investments		26,309	26,309	1,277
Closing Balance		115,896	20,888	80,163
Site Rehabilitation Reserve				
Opening Balance		2,647,972	2,660,225	2,626,312
Transfer to Restricted Investments		0	0	0
Transfer from Restricted Investments		(214,595)	(214,595)	0
Interest on Restricted Investments		180,682	180,682	160,585
Closing Balance		2,614,059	2,626,312	2,786,897
Future Development Reserve				
Opening Balance		503,039	510,222	1,744,546
Transfer to Restricted Investments		1,700,000	1,700,000	350,000
Transfer from Restricted Investments		(500,000)	(500,000)	(1,770,000)
Interest on Restricted Investments		34,324	34,324	106,670
Closing Balance		1,737,363	1,744,546	431,216
Environmental Monitoring Reserve				
Opening Balance		291,655	292,292	312,193
Transfer to Restricted Investments		0	0	0
Transfer from Restricted Investments		0	0	0
Interest on Restricted Investments		19,901	19,901	19,089
Closing Balance		311,556	312,193	331,282

**BUDGETED STATEMENT OF CASH MOVEMENTS
FOR THE YEAR ENDING 30 JUNE 2012**

	NOTE	BUDGET 2010/2011	EST. ACTUAL 2010/2011	BUDGET 2011/2012
Environmental Insurance Reserve				
Opening Balance		223,673	224,245	215,457
Transfer to Restricted Investments		0	0	0
Transfer from Restricted Investments		(24,050)	(24,050)	(26,455)
Interest on Restricted Investments		15,262	15,262	13,174
Closing Balance		214,885	215,457	202,176
Risk Management Reserve				
Opening Balance		10,902	10,929	11,673
Transfer to Restricted Investments		0	0	0
Transfer from Restricted Investments		0	0	0
Interest on Restricted Investments		744	744	714
Closing Balance		11,646	11,673	12,387
Class IV Cell Reserve				
Opening Balance		225,310	225,485	293,445
Transfer to Restricted Investments		46,801	52,586	58,487
Transfer from Restricted Investments		0	0	0
Interest on Restricted Investments		15,374	15,374	17,943
Closing Balance		287,485	293,445	369,875
Regional Development Reserve				
Opening Balance		293,473	294,281	9,222
Transfer to Restricted Investments		200,000	450,000	450,000
Transfer from Restricted Investments		(482,090)	(755,084)	(442,699)
Interest on Restricted Investments		20,025	20,025	564
Closing Balance		31,408	9,222	17,087
Secondary Waste Reserve				
Opening Balance		18,990,498	19,029,568	23,434,417
Transfer to Restricted Investments		4,687,716	4,324,832	10,686,092
Transfer from Restricted Investments		(1,271,980)	(1,215,786)	(1,457,751)
Interest on Restricted Investments		1,295,803	1,295,803	1,432,890
Closing Balance		23,702,037	23,434,417	34,095,648

**BUDGETED STATEMENT OF CASH MOVEMENTS
FOR THE YEAR ENDING 30 JUNE 2012**

	NOTE	BUDGET 2010/2011	EST. ACTUAL 2010/2011	BUDGET 2011/2012
Class III Cells Reserve				
Opening Balance		937,656	944,959	1,915,897
Transfer to Restricted Investments		944,152	911,958	1,573,659
Transfer from Restricted Investments		(5,000)	(5,000)	(20,000)
Interest on Restricted Investments		63,980	63,980	117,147
Closing Balance		1,940,788	1,915,897	3,586,703
Long Service Leave - Restricted Asset				
Opening Balance		555,691	556,867	613,844
Transfer to Restricted Investments		25,560	19,060	26,060
Transfer from Restricted Investments		0	0	0
Interest on Restricted Investments		37,917	37,917	37,533
Closing Balance		619,168	613,844	677,437
Building Refurbishment Reserve				
Opening Balance		55,075	55,180	58,938
Transfer to Restricted Investments		0	0	0
Transfer from Restricted Investments		0	0	0
Interest on Restricted Investments		3,758	3,758	3,604
Closing Balance		58,833	58,938	62,542
Cash and Investments at the end of the Year		34,643,661	40,044,236	45,700,296
<u>Less</u> Unrealised losses from change in fair value of investments		(6,780,675)	(5,855,374)	(5,855,374)
Cash and Investments as per Balance Sheet		27,862,986	34,188,862	39,844,922

**BUDGETED STATEMENT OF CASH MOVEMENTS
FOR THE YEAR ENDING 30 JUNE 2012**

	NOTE	BUDGET 2010/2011	EST. ACTUAL 2010/2011	BUDGET 2011/2012
SUMMARY				
MUNICIPAL FUND (CASH and INVESTMENTS)				
Opening Balance		6,042,770	10,062,210	8,787,403
Transfer to Restricted Investments		(10,246,517)	(10,115,420)	(16,953,296)
Transfer from Restricted Investments		5,435,980	5,764,315	7,467,905
Interest on Municipal Funds		209,250	478,407	391,786
Payments and Receipts		1,617,054	2,492,444	3,353,083
Movement in Accrued Interest		(60,000)	105,447	0
Closing Balance	4(i)	2,998,537	8,787,403	3,046,881
RESTRICTED INVESTMENTS				
Opening Balance		25,120,508	25,191,651	31,256,834
Transfer to Restricted Investments		10,246,517	10,115,420	16,953,296
Transfer from Restricted Investments		(5,435,980)	(5,764,315)	(7,467,905)
Interest on Restricted Investments		1,714,079	1,714,077	1,911,190
Closing Balance		31,645,124	31,256,833	42,653,415
Sub Total		34,643,661	40,044,236	45,700,296
<u>Less</u> Unrealised Losses from change in fair value of investments		(6,780,675)	(5,855,374)	(5,855,374)
Cash and Investments as per Statement of Financial Position		27,862,986	34,188,862	39,844,922

**NET CURRENT ASSETS CARRIED FORWARD
FOR THE YEAR ENDING 30 JUNE 2012**

	BUDGET 2010/2011	EST. ACTUAL 2010/2011	BUDGET 2011/2012
NET CURRENT ASSETS REPRESENTED BY			
CURRENT ASSETS			
Cash at Bank - Unrestricted	2,998,537	8,787,403	3,046,881
Receivables	2,255,656	2,484,281	2,484,281
Inventory	30,680	23,408	23,408
Prepayments	50,881	73,514	73,514
	<hr/>	<hr/>	<hr/>
	5,335,754	11,368,606	5,628,084
LESS: CURRENT LIABILITIES			
Creditors	1,762,406	4,830,408	4,830,408
Current Provisions	969,586	1,102,555	1,137,138
	<hr/>	<hr/>	<hr/>
	2,731,992	5,932,963	5,967,546
(DEFICIT) SURPLUS - OTHER FUNDS	<hr/>	<hr/>	<hr/>
	2,603,762	5,435,643	(339,462)
ADD BALANCE OF NET RESTRICTED INVESTMENTS *	24,864,449	25,401,459	36,798,041
ESTIMATED NET CURRENT ASSET POSITION	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
	27,468,211	30,837,102	36,458,579

* Net of unrealised gains or losses from change in fair value of investments



BUDGET NOTES

2011/2012 BUDGET

**EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2012**

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this financial report are:

Basis of Preparation

The financial report is a general purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and non-for-profit entities), other mandatory professional reporting requirements and the Local Government Act 1995 and accompanying regulations. The report has also been prepared on the accrual basis under the convention of historical cost accounting modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

(a) Cash and Cash Equivalents

Cash and cash equivalents in the balance sheet comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. For the purposes of the Statement of Cash Flows, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts, where applicable, are included as short-term borrowings in current liabilities on the balance sheet.

(b) Fixed Assets

Initial Recognition

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed includes the cost of all materials, direct labour and variable and fixed overheads.

Revaluation

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on a basis to reflect the already consumed or expired future economic benefits. Those assets carried at a revalued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and accumulated impairment losses, are to be revalued with sufficient regularity to ensure the carrying amount does not differ significantly from that determined using fair value at reporting date.

Land Under Roads

The roads on the land owned by the EMRC are private roads. The land under these private roads has already been recognised as part of the land cost shown in the Statement of Financial Position.

**EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2012**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(c) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are separately and systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period, as follows:

· Buildings	2-10%
· Structures	
General	2-10%
Class III and IV Waste Cells	% of actual usage
· Plant	15-40%
· Furniture and fittings	10-40%
· Equipment	10-40%

(d) Rates

The Eastern Metropolitan Regional Council does not levy rates. Accordingly rating information as required under the Local Government (Financial Management) Regulations 1996 has not been presented in these financial reports.

(e) Grants, Donations and Other Contributions

Grants, donations and other contributions have been recognised as revenues when received. Conditional Grants and contributions income is recognised subject to conditions applicable to the use of such income. Expenditure of those monies has been made in the manner specified under the conditions upon which the Eastern Metropolitan Regional Council received those monies.

(f) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Local Government prior to the end of the financial year that are unpaid and arise when the Local Government becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(g) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 *'Impairment of Assets'* and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Statement of Comprehensive Income.

**EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2012**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Revenue Recognition

Sale of Goods and Disposal of Assets

Revenue from the sale of goods and disposal of other assets is recognised when the Council has passed control of the goods or other assets to the buyer.

Rendering of Services

Revenue from the provision of services is recognised on an accrual basis.

Royalties

Royalty revenue is recognised on an accrual basis.

(i) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

(j) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables in the Balance Sheet are stated inclusive of applicable GST.

Cash flows are included in the cash flow statement on a gross basis. The GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the taxation authority is classified as operating cash flows.

(k) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2012**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(l) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

(m) Provision for Site Rehabilitation

The estimated closure and post-closure site rehabilitation cost is charged to the income statement on a volumetric basis over the life of the landfill site.

The nature of work planned by Council includes cell capping, landform reconstruction, dismantling of site operating facilities and implementation of a revegetation plan to suit the final land use. The cost is based on estimated current costs, determined on a non-discounted basis.

(n) Provision for Environmental Monitoring

The estimated closure and post-closure environmental monitoring cost is charged to the income statement on a volumetric basis over the life of the landfill site.

The nature of work planned by Council includes monitoring of groundwater, surface water, leachate and landfill gas generation. The cost is based on estimated current costs, determined on a non-discounted basis.

(o) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

The EMRC does not currently have any outstanding loans.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2012**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances. The results of this experience and other factors combine to form the basis of making judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

(q) Employee Entitlements

The provisions for employee benefits relate to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits):

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Long Service Leave (Long-term Benefits):

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(iii) Superannuation Fund:

The Council contributes to the WA Local Government Superannuation Plan (LGSP) and other choice funds for qualifying employees as per statutory requirements (9% for 2011/12). It also contributes to the LGSP and other choice funds for full scheme members (5% for 2011/12).

Contributions to defined contribution plans are recognised as an expense as they become payable.

(r) Rounding Of Amounts

All amounts shown in this annual financial report, other than the Schedule of Fees and Charges, are rounded to the nearest dollar. As a result of rounding, some minor reconciliation discrepancies may be present in the disclosures to the financial statement.

(s) Comparative Figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

**EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2012**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(t) Leases

Leases of fixed assets, where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the Council, are classified as finance leases. Finance leases are capitalised recording an asset and a liability equal to the present value of the minimum lease payments, including any guaranteed residual value. Leased assets are amortised over their estimated useful lives. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

(u) Investments and Other Financial Assets

Classification

Council classifies its investments in the following categories: financial assets at fair value through profit or loss, loans and receivables, held-to-maturity investments and available-for-sale financial assets. The classification depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition and, in the case of assets classified as held-to-maturity, re-evaluates this designation at each reporting date.

(i) Financial assets at fair value through profit and loss

Financial assets at fair value through profit or loss are financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term. Derivatives are classified as held for trading unless they are designated as hedges. Assets in this category are classified as current assets.

(ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except for those with maturities greater than 12 months after the balance sheet date which are classified as non-current assets. Loans and receivables are included in trade and other receivables in the balance sheet.

(iii) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturities that the Council's management has the positive intention and ability to hold to maturity. If Council were to sell other than an insignificant amount of held-to-maturity financial assets, the whole category would be tainted and reclassified as available-for-sale. Held-to-maturity financial assets are included in non-current assets, except for those with maturities less than 12 months from the reporting date, which are classified as current assets.

(iv) Available-for-sale financial assets

Available-for-sale financial assets, comprising principally marketable equity securities, are non-derivatives that are either designated in this category or not classified in any of the other categories. They are included in non-current assets unless management intends to dispose of the investment within 12 months of the balance sheet date. Investments are designated as available-for-sale if they do not have fixed maturities and fixed or determinable payments and management intends to hold them for the medium to long term.

Recognition and Derecognition

Regular purchases and sales of financial assets are recognised on trade-date – the date on which Council commits to purchase or sell the asset. Investments are initially recognised at fair value plus transaction costs for all financial assets not carried at fair value through profit or loss. Financial assets carried at fair value through profit or loss are initially recognised at fair value and transaction costs are expensed in the income statement. Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and Council has transferred substantially all the risks and rewards of ownership.

When securities classified as available-for-sale are sold, the accumulated fair value adjustments recognised in equity are included in the income statement as gains and losses from investment securities.

**EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2012**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(u) Investments and Other Financial Assets (Continued)

Subsequent measurement

Loans and receivables and held-to-maturity investments are carried at amortised cost using the effective interest method.

Available-for-sale financial assets and financial assets at fair value through profit and loss are subsequently carried at fair value. Gains or losses arising from changes in the fair value of the financial assets at fair value through profit or loss category are presented in the income statement within other income or other expenses in the period in which they arise. Dividend income from financial assets at fair value through profit and loss is recognised in the income statement as part of revenue from continuing operations when Council's right to receive payments is established. Changes in the fair value of other monetary and non-monetary securities classified as available-for-sale are recognised in equity.

Impairment

Council assesses at each balance date whether there is objective evidence that a financial asset or group of financial assets is impaired. In the case of equity securities classified as available-for-sale, a significant or prolonged decline in the fair value of a security below its cost is considered as an indicator that the securities are impaired. If any such evidence exists for available-for-sale financial assets, the cumulative loss- measured as the difference between the acquisition cost and the current fair value, less any impairment loss on that financial asset previously recognised in profit or loss – is removed from equity and recognised in the income statement.

(v) Estimation of Fair Value

The fair value of financial assets and financial liabilities must be estimated for recognition and measurement or for disclosure purposes.

The fair value of financial instruments traded in active markets is based on quoted market prices at the balance sheet date.

The fair value of financial instruments that are not traded in an active market is determined using valuation techniques. Council uses a variety of methods and makes assumptions that are based on market conditions existing at each balance date. These include the use of recent arm's length transactions, reference to other instruments that are substantially the same, discounted cash flow analysis, and option pricing models making maximum use of market inputs and relying as little as possible on entity-specific inputs.

Quoted market prices or dealer quotes for similar instruments are used for long-term debt instruments held. Other techniques, such as estimated discounted cash flows, are used to determine fair value for the remaining financial instruments.

The nominal value less estimated credit adjustments of trade receivables and payables are assumed to approximate their fair values. The fair value of financial liabilities for disclosure purposes is estimated by discounting the future contractual cash flows at the current market interest rate that is available to the Council for similar financial instruments.

**EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2012**

2. PROGRAMS

The activities relating to the Eastern Metropolitan Regional Council's programs reported on in the Operating Statement are as follows: -

Governance

Records income and expenditure relating to the administration and operation of facilities and services to members of Council together with other administrative governance costs.

General Purpose Funding

Records interest revenue as well as other general purpose revenue.

Community Amenities

Records income and expenditure associated with the Class III cell, Class IV cell, weighbridge, and transfer station at the Red Hill Waste Management Facility, the Hazelmere Site and the Lawnbrook, Coppin Road and Mathieson Road transfer stations. .

Other Property and Services

Records income and expenditure for public works overheads, plant operation, materials, salaries and wages. It also records income and expenditure for the Risk Management and Environmental Service departments (incorporating various Environmental Projects), the operations of the Ascot Place activity, and income and expenditure relating to the Regional Development activity incorporating various projects.

**EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2012**

3. RECONCILIATION OF RATES LEVIED

The Eastern Metropolitan Regional Council does not levy rates therefore a Rate Setting Statement [Local Government (Financial Management) Regulations 1996: 22(1)(d) and 30(1)(c)] has not been prepared.

4. NOTES TO THE STATEMENT OF CASH FLOWS

(i) Reconciliation of Cash

For the purpose of the statement of cash flows, The Eastern Metropolitan Regional Council considers cash to include cash on hand, cash at bank and bank term deposits. Cash at the end of the reporting period as shown in the statement of cash flows is as follows:

	BUDGET 2010/2011	EST. ACTUAL 2010/2011	BUDGET 2011/2012
Cash - Unrestricted	2,998,537	8,787,403	3,046,881
Cash - Restricted	19,388,579	22,821,144	36,741,193
Total Cash	22,387,116	31,608,547	39,788,074

(ii) Reconciliation of net cash used in operating activities to change in net assets arising from operations

	BUDGET 2010/2011	EST. ACTUAL 2010/2011	BUDGET 2011/2012
Net Change in assets from operations	5,625,125	7,473,263	9,145,166
Write back Depreciation	3,585,835	3,313,935	4,732,717
Write back Provisions	140,383	95,480	114,384
Write back Accruals - Loan Interest	0	0	0
Write back Accruals - Staff Entitlements	34,083	27,583	34,582
Write back Accruals - Creditors	0	0	0
Write back (Profit) Loss on sale of assets	(19,121)	(19,732)	(411,207)
Write back loss or destruction of assets	0	0	0
Write back Debtor Movements	0	0	0
Net cash from operating activities	9,366,305	10,890,529	13,615,642

(iii) Depreciation of Assets

Details of depreciation expenditure budgets for each program are as follows

	BUDGET 2010/2011	EST. ACTUAL 2010/2011	BUDGET 2011/2012
Administration	588,040	402,590	581,610
Community Amenities	1,660,893	1,617,655	2,440,785
Other Property and Services	1,336,902	1,293,690	1,710,322
Total Depreciation all Programs	3,585,835	3,313,935	4,732,717

**EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2012**

5. FEES AND CHARGES SUMMARY BY PROGRAM

	BUDGET 2010/2011	EST. ACTUAL 2010/2011	BUDGET 2011/2012
Administration	0	85	0
Community Amenities	27,982,143	27,438,331	34,210,994
Governance	2,000	0	2,000
Other Property and Services	121,000	57,911	18,063
Total Statutory Fees and Charges	28,105,143	27,496,327	34,231,057

6. FEES AND CHARGES – REDUCTION OF REVENUE

Annual cumulative Commercial tonnages disposed in excess of 15,000 tonnes and 25,000 tonnes are subject to a reduction of \$5.00/tonne (inclusive of GST) and \$10.00/tonne (inclusive of GST) respectively.

It is estimated that the total value of applicable discounts during 2011/2012 will be \$605,000 (inclusive of GST).

**EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2012**

7. LOAN BORROWINGS

(a) Loan Repayments

No loans existed as at 30 June 2011.

(b) Unspent Loans

No unspent loan funds existed as at 30 June 2011.

(c) New Borrowings

The Eastern Metropolitan Regional Council does not propose to undertake new borrowings during the 2011/2012 financial year.

(d) Overdraft

Council has not utilised an overdraft facility during the 2010/2011 financial year and it is not anticipated that this facility will be utilised during the 2011/2012 financial year.

**EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2012**

8. COUNCILLOR FEES AND ALLOWANCES

Each Councillor, other than the Chairman, is entitled to an annual meeting fee of \$7,000.

The Chairman is entitled to an annual meeting fee of \$14,000 as well as an annual Local Government fee of \$6,000

The Deputy Chairman is entitled to an annual Local Government fee of \$1,500.

A provision of \$3,500 for meeting fees has been provided for deputy Councillors when deputising for a Councillor at a meeting. All fees paid to Councillors and the Chairman are paid quarterly in arrears.

The budget provided for Councilor(s) fee, allowances and expenses is as follows:

	BUDGET 2010/2011	EST. ACTUAL 2010/2011	BUDGET 2011/2012
Councillor(s) meeting fees	77,000	77,000	77,000
Chairman's meeting fees	14,000	14,000	14,000
Chairman's Local Government fee	6,000	6,000	6,000
Deputy Chairman's Local Government fee	1,500	1,500	1,500
Deputy Councillors' meeting fees	3,360	3,500	3,500
Total Fees and Allowances	102,000	102,000	102,000

9. INVESTMENT INTEREST

The total estimated earnings from interest on investments is made up as follows:

	BUDGET 2010/2011	ACTUAL 2010/2011	BUDGET 2011/2012
Interest on Funds held in Reserve	1,676,162	1,332,197	1,873,657
Interest on other restricted investments (LSL)	37,917	30,114	37,533
Interest on other funds	149,250	640,406	391,786
Total Interest on Investments	1,863,329	1,409,700	2,302,976

**EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2012**

10. ASSET PROFIT OR LOSS ON DISPOSAL

	BUDGET 2010/2011	EST. ACTUAL 2010/2011	BUDGET 2011/2012
Land			
Proceeds from Sale of Assets	0	0	0
Carrying Amount of Assets Disposed	0	0	0
(Profit) Loss on Disposal	0	0	0
Buildings			
Carrying Amount of Assets Disposed	0	0	0
(Profit) Loss on Disposal	0	0	0
Plant			
Proceeds from Sale of Assets	(445,362)	(292,300)	(912,773)
Carrying Amount of Assets Disposed	426,241	272,400	501,566
(Profit) Loss on Disposal	(19,121)	(19,900)	(411,207)
Equipment			
Proceeds from Sale of Assets	0	(45)	0
Carrying Amount of Assets Disposed	0	213	0
(Profit) Loss on Disposal	0	168	0
Furniture and Fittings			
Carrying Amount of Assets Disposed	0	0	0
(Profit) Loss on Disposal	0	0	0
Net (Profit) Loss on Disposal	(19,121)	(19,732)	(411,207)

11. STRATEGIC PLAN FOR THE FUTURE

The *Five Year Strategic Plan for the Future 2010/2011 - 2014/2015*, being the legislated plan for the future pursuant to Section 5.56 of the *Local Government Act 1995*, was adopted by Council at its meeting held 22 July 2010 for a two year period with the next review due prior to 30 June 2012, and the contents were taken into account in the preparation of the 2011/2012 Budget.



FEES AND CHARGES

**For the Year Ending
30 June 2012**

**EASTERN METROPOLITAN REGIONAL COUNCIL
2011/2012 WASTE MANAGEMENT SCHEDULE OF FEES AND CHARGES**

Description	Unit	2010/2011		2010/2011		2011/2012		% Inc Exc. GST
		Charges with no GST \$	Value of GST \$	Charges inc GST \$	Value of GST \$	Charges with no GST \$	Charges inc GST \$	
Waste Management Charges								
Disposal Rates								
Member Councils								
Base Tipping Fee	1 tonne	40.00	4.00	44.00	4.20	42.00	46.20	5.00%
CWES Levy		2.00	0.20	2.20	0.30	3.00	3.30	50.00%
Secondary Waste Reserve		22.00	2.20	24.20	2.40	24.00	26.40	9.09%
Landfill Levy		28.00	2.80	30.80	2.80	28.00	30.80	0.00%
Total Member Council disposal rate - (*)		92.00	9.20	101.20	9.70	97.00	106.70	5.43%
Councils - Other								
Non-Member Local Government - Commercial								
WMRC - Domestic (*)	1 tonne	92.00	9.20	101.20	9.56	95.59	105.15	3.90%
WMRC - Commercial	1 tonne	92.00	9.20	101.20	9.70	97.00	106.70	5.43%
Domestic Refuse Tip Pass (Gidgegannup @ 3bags/wk)	n/a	3.64	0.36	4.00	0.36	3.64	4.00	0.00%
Council Refuse Tip Passes - Cars (up to 200kg)	n/a	16.36	1.64	18.00	1.91	19.09	21.00	16.66%
Council Refuse Tip Passes - Trailers (up to 500kg)	n/a	30.91	3.09	34.00	3.41	34.09	37.50	10.29%
General Waste								
Cars / Station Wagons	n/a	15.45	1.55	17.00	1.95	19.55	21.50	26.54%
Trailers (6 x 4)	n/a	30.91	3.09	34.00	3.91	39.09	43.00	26.46%
Trailers (6 x 4) High Sides	n/a	35.45	3.55	39.00	4.91	49.09	54.00	38.48%
Tandem/ Horse Floats (< 1 tonne)	n/a	65.45	6.55	72.00	7.27	72.73	80.00	11.12%
Vans / Utes	n/a	28.18	2.82	31.00	3.14	31.36	34.50	11.28%
Commercial (General)	1 tonne	93.18	9.32	102.50	9.64	96.36	106.00	3.41%
Minimum Commercial Charges	0.50 tonnes	45.45	4.55	50.00	4.82	48.18	53.00	6.01%
Greenwaste								
Greenwaste - Member Councils (uncontaminated)	1 tonne	32.00	3.20	35.20	3.36	33.64	37.00	5.13%
Greenwaste - Member Councils (stumps/logs/palms)	1 tonne	N/A	N/A	N/A	4.73	47.27	52.00	N/A
Greenwaste - MGB (Member Councils)	1 tonne	64.00	6.40	70.40	6.90	69.00	75.90	7.81%
Greenwaste - Commercial (uncontaminated)	1 tonne	32.00	3.20	35.20	3.64	36.36	40.00	13.63%
Greenwaste - Commercial (stumps/logs/palms)	1 tonne	N/A	N/A	N/A	5.09	50.91	56.00	N/A
Minimum uncontaminated greenwaste charge	1 tonne	15.00	1.50	16.50	2.00	20.00	22.00	33.33%
Greenwaste - uncontaminated (to Hazelmere)	1 tonne	46.55	4.66	51.21	5.27	52.73	58.00	13.28%
Greenwaste - shredded to EMRC specification (to Red Hill)	1 tonne	3.64	0.36	4.00	0.50	5.00	5.50	37.36%

(Cumulative Commercial & Contaminated Soils tonnages disposed in excess of 15,000 tonnes and 25,000 tonnes over financial year are subject to a reduction of \$5.00/tonne and \$10.00/tonne respectively.)

(*) 2011/2012 - Inclusive of \$24.00 Secondary Waste Reserve and \$3.00 CWES Levy.

Note:

In the event that the weighbridges at Red Hill Waste Management Facility are not operational, vehicles will be charged according to their carrying capacity (in tonne) multiplied by the appropriate rate from the schedule of fees and charges according to the type of waste being disposed.

**EASTERN METROPOLITAN REGIONAL COUNCIL
2011/2012 WASTE MANAGEMENT SCHEDULE OF FEES AND CHARGES**

Description	Unit	2010/2011		2011/2012		% Inc Exc. GST
		Charges with no GST \$	Value of GST Charges inc GST \$	Charges with no GST \$	Value of GST Charges inc GST \$	
Waste Management Charges continued..						
Disposal Rates continued..						
Special Wastes						
Asbestos	1 tonne	136.36	13.64	158.18	15.82	16.00%
Asbestos - Member Council residents only	1 tonne	90.91	9.09	95.45	9.55	4.99%
Asbestos - Minimum Charge		18.18	1.82	19.09	21.00	5.01%
Car Bodies - Commercial	each	18.18	1.82	22.73	25.00	25.00%
Car Bodies - Member Council residents only	each	9.09	0.91	9.09	10.00	0.00%
Quarantine Waste	1 tonne	110.00	11.00	118.18	130.00	7.44%
Burial Fee (for immediate burial requirements)	n/a	122.73	12.27	136.36	150.00	11.11%
Handling Fee (for special handling requirements)	n/a	122.73	12.27	136.36	150.00	11.11%
Tyre Disposal (off rim)	each	3.18	0.32	5.00	5.50	57.23%
Tyre Disposal (with rim)	each	5.91	0.59	6.82	7.50	15.40%
Tyre Recovery Charges (for tyres at the landfill face)	each	22.00	2.20	22.73	25.00	3.32%
Mattress disposal fee (Member Council Residents)	each	5.00	0.50	5.00	5.50	0.00%
Mattress disposal fee (Charitable Organisations)	each	10.00	1.00	10.00	11.00	0.00%
Mattress disposal fee (Commercial)	each	13.64	1.36	13.64	15.00	0.00%
Computers, Computer Monitors or Televisions	each	9.10	0.90	9.10	10.00	0.00%
Wash Facility Fee	n/a	31.82	3.18	36.36	40.00	14.27%
Class III Waste	1 tonne	93.18	9.32	96.36	106.00	3.41%
Class III Contaminated Soil	1 tonne	78.09	7.81	89.09	98.00	14.09%
Class IV Waste	1 tonne	116.58	11.66	134.55	148.00	15.41%
Class IV Contaminated Soil	1 tonne	102.44	10.24	125.45	138.00	22.46%
Class V Waste - Concrete encapsulated drums (1000mm x 600mm dia)	each	520.00	52.00	545.45	600.00	4.89%
Class V Waste - Concrete encapsulated bulka bags (1.1m x 1.1m x 1.1m)	each	900.00	90.00	909.09	1000.00	1.01%
Administration Charge - Class III (for waste acceptance approvals)	consignment	63.64	6.36	90.91	100.00	42.85%
Administration Charge - Class IV (for waste acceptance approvals)	consignment	86.36	8.64	109.09	120.00	26.32%
Hazelmere						
Wood Waste (per cubic metre)						
- Grade 1	1 m3	5.00	0.50	5.00	5.50	0.00%
- Grade 2	1 m3	6.36	0.64	6.36	7.00	0.00%
- Contaminated	1 m3	13.64	1.36	13.64	15.00	0.00%
Wood Waste (per tonne)						
- Grade 1	1 tonne	50.00	5.00	50.00	55.00	0.00%
- Grade 2	1 tonne	63.64	6.36	63.64	70.00	0.00%
- Contaminated	1 tonne	136.36	13.64	136.36	150.00	0.00%

(Cumulative Commercial & Contaminated Soils tonnages disposed in excess of 15,000 tonnes and 25,000 tonnes over financial year are subject to a reduction of \$5.00/tonne and \$10.00/tonne respectively.)

**EASTERN METROPOLITAN REGIONAL COUNCIL
2011/2012 WASTE MANAGEMENT SCHEDULE OF FEES AND CHARGES**

Description	Unit	2010/2011		2011/2012		% Inc Exc. GST
		Charges with no GST \$	Value of GST Charges inc GST \$	Charges with no GST \$	Value of GST Charges inc GST \$	
Waste Management Charges continued ..						
Sale of Materials (all ex stockpile, minimum 10 tonnes)						
Mixed clay/fill (purchaser to load)	1 tonne	0.50	0.05	0.50	0.05	0.00%
Ferricrete	1 tonne	11.00	1.10	11.00	1.10	0.00%
Manufactured Products (per cubic metre)						
Mulch Compost	1 m3	13.91	1.39	13.91	1.39	0.00%
Soil Compost	1 m3	16.36	1.64	16.36	1.64	0.00%
Coloured Chip	1 m3	30.00	3.00	30.00	3.00	0.00%
Wood Chip (unscreened secondary ground) - Hazelmere	1 m3	5.50	0.55	5.50	0.55	0.00%
EcoChip Mulch - Hazelmere	1 m3	10.91	1.09	10.91	1.09	0.00%
Wood Chip (fines) - Hazelmere	1 m3	10.91	1.09	10.91	1.09	0.00%
Manufactured Products (per tonne)						
Mulch Compost	1 tonne	23.18	2.32	23.18	2.32	0.00%
Mulch Compost (Member Council)	1 tonne	19.00	1.90	19.00	1.90	0.00%
Soil Compost	1 tonne	18.18	1.82	18.18	1.82	0.00%
Soil Compost (Member Councils)	1 tonne	15.00	1.50	15.00	1.50	0.00%
Coloured Chip	1 tonne	150.00	15.00	150.00	15.00	0.00%
Wood Chip (unscreened secondary ground) - Hazelmere	1 tonne	27.27	2.73	27.27	2.73	0.00%
EcoChip Mulch - Hazelmere	1 tonne	54.55	5.45	54.55	5.45	0.00%
Wood Chip (fines) - Hazelmere	1 tonne	40.91	4.09	40.91	4.09	0.00%
Trailer Loaded Products (per scoop)						
Soil Compost	1 scoop	9.09	0.91	9.09	0.91	0.00%
Mulch Compost	1 scoop	9.09	0.91	9.09	0.91	0.00%
EcoChip Mulch	1 scoop	9.09	0.91	9.09	0.91	0.00%
Colour Chip	1 scoop	13.64	1.36	13.64	1.36	0.00%
Ferricrete	1 scoop	9.09	0.91	9.09	0.91	0.00%
Miscellaneous Plant Hire (per hour)						
Hire of Water Tanker	1 hour	N/A	N/A	136.36	13.64	N/A
Hire of Loader (Volvo L120 or equivalent)	1 hour	N/A	N/A	136.36	13.64	N/A
Hire of Tip Truck (11 m3)	1 hour	N/A	N/A	100.00	10.00	N/A
Labour Hire	1 hour	N/A	N/A	45.45	4.55	N/A

(Material purchases in excess of 200 tonnes and 1,000 over financial year are subject to a reduction of 15% and 20% respectively.)

Environmental Consulting Rates 2011/2012

	Prior Year Actuals							Proposed	
	2006/2007	2007/2008	2008/2009	2009/2010	2010/2011	2011/2012	% Change		
Member Council Consulting Fees									
Consultant Director	\$80.00	\$85.00	\$88.00	\$92.00	\$96.00	\$99.00	3.13%		
Consultant Manager	\$70.00	\$75.00	\$78.00	\$82.00	\$86.00	\$88.50	2.91%		
Senior Consultant	N/A	\$65.00	\$68.00	\$71.00	\$74.00	\$76.00	2.70%		
Consultant	\$58.00	\$58.00	\$60.00	\$63.00	\$66.00	\$68.00	3.03%		
Project Officer	\$42.00	\$44.00	\$46.00	\$48.00	\$50.00	\$51.50	3.00%		
Other Organisations Consulting Fees									
Consultant Director	\$115.00	\$150.00	\$165.00	\$174.00	\$182.00	\$187.50	3.02%		
Consultant Manager	\$100.00	\$130.00	\$145.00	\$153.00	\$160.00	\$165.00	3.13%		
Senior Consultant	N/A	\$130.00	\$145.00	\$153.00	\$160.00	\$165.00	3.13%		
Consultant	\$90.00	\$120.00	\$132.00	\$139.00	\$145.00	\$149.50	3.10%		
Project Officer	\$80.00	\$105.00	\$115.00	\$121.00	\$127.00	\$131.00	3.15%		

* Note : All Rates are exclusive of GST

Regional Development Consulting Rates 2011/2012

	Prior Year Actuals						Proposed	
	2006/2007	2007/2008	2008/2009	2009/2010	2010/2011	2011/2012	% Change	
Member Council Consulting Fees								
Consultant Director	N/A	N/A	N/A	N/A	N/A	\$99.00	N/A	N/A
Consultant Manager	N/A	N/A	N/A	N/A	N/A	\$88.50	N/A	N/A
Senior Consultant	N/A	N/A	N/A	N/A	N/A	\$76.00	N/A	N/A
Consultant	N/A	N/A	N/A	N/A	N/A	\$68.00	N/A	N/A
Project Officer	N/A	N/A	N/A	N/A	N/A	\$51.50	N/A	N/A
Other Organisations Consulting Fees								
Consultant Director	N/A	N/A	N/A	N/A	N/A	\$187.50	N/A	N/A
Consultant Manager	N/A	N/A	N/A	N/A	N/A	\$165.00	N/A	N/A
Senior Consultant	N/A	N/A	N/A	N/A	N/A	\$165.00	N/A	N/A
Consultant	N/A	N/A	N/A	N/A	N/A	\$149.50	N/A	N/A
Project Officer	N/A	N/A	N/A	N/A	N/A	\$131.00	N/A	N/A

* Note : All Rates are exclusive of GST



WASTE DISPOSAL TONNAGES

**For the Year Ending
30 June 2012**

TONNAGES ANALYSIS

COUNCIL	ACTUAL 2007/08 TONNES	ACTUAL 2008/09 TONNES	ACTUAL 2009/10 TONNES	PROJECTION 2010/11 TONNES	PROJECTED 2011/12 TONNES
Bayswater - MSW					
Bayswater - MSW	26,425	25,930	27,214	25,880	25,449
Belmont	17,828	20,191	15,678	15,537	14,919
Bassendean	5,867	5,886	5,813	5,996	5,821
Swan - MSW	42,421	40,923	41,628	39,354	40,197
Mundaring	15,586	15,871	14,948	15,113	14,931
Kalamunda	18,492	22,064	22,304	21,204	22,223
Sub-total Member Councils - MSW	126,619	130,865	127,584	123,084	123,540
Bayswater - Greenwaste					
Bayswater - Greenwaste	4,587	4,578	4,783	4,695	4,537
Swan - Greenwaste	3,485	2,187	1,648	1,719	1,375
Bassendean - Greenwaste	776	762	743	100	0
Belmont - Greenwaste	4	168	263	245	228
Kalamunda - Greenwaste	399	4,411	4,128	2,742	3,958
Mundaring - Greenwaste	245	4,246	268	840	456
Transfer Station - Greenwaste	478	701	993	1,151	1,342
Commercial/Other - Greenwaste	754	1,264	1,198	1,284	1,534
Sub-total Member Councils - Greenwaste	10,726	18,316	14,025	12,776	13,430
W.M.R.C					
W.M.R.C Commercial	18,938	17,089	17,284	10,529	6,743
EMRC Transfer Stn (Trailers & Commercial etc)	11,182	13,458	12,302	3,623	0
Commercial/Other Class III	7,187	6,989	7,433	6,867	6,522
Contaminated Class III	205,664	155,706	115,552	128,049	189,408
Class IV Waste	3,480	7,536	3,282	4,000	5,000
Class V - Concrete Encapsulation	4,636	6,576	11,826	4,500	5,000
	0	0	0	0	5
Sub-total Other Tonnages	251,086	207,354	167,678	157,568	212,678
TOTAL TONNAGES	388,431	356,534	309,287	293,428	349,648
Class III					
Class III	373,070	331,643	283,437	276,152	331,213
Class IV & V	4,636	6,576	11,826	4,500	5,005
Greenwaste	10,726	18,316	14,025	12,776	13,430
TOTAL TONNAGES	388,431	356,534	309,287	293,428	349,648

BASE INCOME (INCLUDING LANDFILL LEVY) FROM TONNAGES ANALYSIS

COUNCIL	A/C#	IE	ACTUAL 2006/07	ACTUAL 2007/08	ACTUAL 2008/09	ACTUAL 2009/10	PROJECTION 2010/11	PROJECTED 2011/12
			\$	\$	\$	\$	\$	\$
Bayswater - MSW	53310/00	BB	-759,712	-936,987	-949,106	-1,318,859	-1,759,806	-1,781,430
Belmont	53310/00	BC	-662,340	-632,932	-766,521	-757,162	-1,056,516	-1,044,330
Bassendean	53310/00	BA	-181,019	-208,788	-224,328	-290,092	-407,694	-407,470
Swan - MSW	53310/00	BD	-1,330,826	-1,516,984	-1,582,642	-2,124,301	-2,676,072	-2,813,790
Mundaring	53310/00	BF	-559,573	-553,333	-605,770	-753,350	-1,027,650	-1,045,170
Kalamunda	53310/00	BE	-698,551	-637,266	-827,666	-1,135,984	-1,441,872	-1,555,610
Sub-total Member Councils - MSW			-4,172,022	-4,486,291	-4,956,032	-6,379,749	-8,369,610	-8,647,800
Bayswater - Greenwaste	58864/00	BB	-246,358	-209,786	-231,515	-263,720	-300,480	-313,053
Swan - Greenwaste	58864/00	BD	-68,773	-80,356	-50,993	-47,794	-55,008	-46,255
Bassendean - Greenwaste	58864/00	BA	-16,180	-20,174	-20,195	-21,469	-3,200	0
Belmont - Greenwaste	58864/00	BC	0	-104	-5,834	-6,570	-7,824	-7,670
Kalamunda - Greenwaste	58864/00	BE	-4,949	-10,598	-107,340	-118,523	-87,744	-133,147
Mundaring - Greenwaste	58864/00	BF	-2,335	-6,463	-2,333	-7,785	-26,880	-15,340
Transfer Station - Greenwaste	58864/00	BI	0	0	0	0	0	0
Commercial/Other - Greenwaste	58864/00	BK	-42,211	-58,137	-72,157	-94,393	-101,275	-125,773
Sub-total Member Councils - Greenwaste			-380,805	-385,617	-490,366	-560,254	-582,411	-641,238
W.M.R.C	53310/00	BG	-571,522	-709,420	-609,380	-886,342	-715,938	-472,010
W.M.R.C Commercial	53310/00	BH	-600,583	-609,514	-746,302	-850,552	-301,361	0
EMRC Transfer Stn (Trailers etc)	58857/00	BI	-413,141	-585,958	-543,227	-717,878	-810,306	-795,684
EMRC Transfer Stn (Commercial)	58857/00	BK	-110,638	-148,748	-209,661	-219,752	-202,577	-198,921
Contaminated Class III	53310/00	BJ	-2,088,679	-169,653	-399,540	-220,357	-312,360	-445,450
Class IV Waste	53330/00	BK	-730,314	-309,801	-528,087	-970,834	-524,610	-672,750
Class V - Concrete Encapsulation	53330/01	BK	-709,069	0	0	0	0	-2,727
Commercial/Other Class III	53310/00	BK	-9,194,357	-9,194,357	-8,015,614	-7,617,436	-10,101,116	-15,807,275
Sub-total Other			-8,613,581	-11,727,451	-11,051,811	-11,483,150	-12,968,267	-18,394,817
TOTAL BASE			-13,166,409	-16,599,359	-16,498,209	-18,423,153	-21,920,289	-27,683,855
Class III			-11,346,221	-15,903,941	-15,479,756	-16,892,065	-20,813,267	-26,367,140
Class IV			-1,439,383	-309,801	-528,087	-970,834	-524,610	-675,477
Greenwaste			-380,805	-385,617	-490,366	-560,254	-582,411	-641,238
TOTAL BASE			-13,166,409	-16,599,359	-16,498,209	-18,423,153	-21,920,289	-27,683,855



ANNUAL BUDGET SUMMARY

**For the Year Ending
30 June 2012**

Annual Budget Summary 2011/2012

	Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
Governance			
Operating Income	0	0	0
Operating Expenditure	607,629	617,489	704,201
Total for Governance	607,629	617,489	704,201
Corporate Services			
Operating Income	(123,478)	(183,648)	(267,480)
Operating Expenditure	(181,322)	(476,164)	117,395
Other Income	(277,766)	(168,345)	(294,318)
Other Expenditure	272,545	156,613	323,481
Capital Expenditure	843,705	384,773	808,678
Total for Corporate Services	533,684	(286,771)	687,756
Waste Management Services			
Operating Income	(25,303,363)	(25,420,696)	(31,040,891)
Operating Expenditure	21,578,085	21,185,362	24,786,811
Other Income	(169,096)	(124,500)	(619,955)
Other Expenditure	161,396	122,000	185,285
Capital Expenditure	5,212,579	4,762,427	7,528,179
Total for Waste Management Services	1,479,601	524,594	839,428
Environmental Services			
Operating Income	(1,537,601)	(1,546,966)	(828,406)
Operating Expenditure	2,480,316	2,463,493	1,753,542
Capital Expenditure	3,500	6,900	3,500
Total for Environmental Services	946,215	923,427	928,636
Regional Development			
Operating Income	(461,024)	(484,437)	(378,763)
Operating Expenditure	1,871,125	1,737,021	1,763,907
Capital Expenditure	2,500	2,500	2,500
Total for Regional Development	1,412,601	1,255,084	1,387,644

Annual Budget Summary 2011/2012

	Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
Risk Management Services			
Operating Income	(98,900)	(36,121)	(7,200)
Operating Expenditure	394,548	289,308	157,899
Capital Expenditure	1,000	1,000	1,000
Total for Risk Management Services	296,648	254,187	151,699
Resource Recovery			
Other Income	(4,687,767)	(4,324,982)	(5,086,142)
Other Expenditure	1,219,030	1,159,883	1,234,301
Capital Expenditure	53,000	56,053	223,500
Total for Resource Recovery	(3,415,737)	(3,109,046)	(3,628,341)
Ascot Place			
Operating Income	(1,000)	(1,085)	(1,000)
Operating Expenditure	394,399	362,072	426,944
Capital Expenditure	215,000	225,000	305,000
Total for Ascot Place	608,399	585,987	730,944
Investment			
Operating Income	(48,802)	(483,406)	(163,586)
Other Income	(1,714,079)	(2,316,155)	(1,911,190)
Total for Investment	(1,762,881)	(2,799,561)	(2,074,776)
Net Operating and Capital Expenditure	706,159	(2,034,610)	(272,809)



FINANCIAL PERFORMANCE BY ACCOUNT

**For the Year Ending
30 June 2012**

Financial Performance by Account 2011/2012

Governance and Corporate Services		Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
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Manage Governance and Corporate Services

Operating Income

54440/00	Income Vehicles - Ascot Place	(1,100)	(7,532)	(1,100)
58925/01	Income Workers Compensation Governance and Corporate	0	0	0
59981/00	Income Governance and Corporate Services Business Unit	0	(100)	0
		(1,100)	(7,632)	(1,100)

Operating Expenditure

61440/00	Internal Revenue Vehicles - Ascot Place	(263,399)	(289,647)	(255,800)
65420/05	Operate and Maintain Minor Plant - Ascot Place	0	758	0
65420/06	Operate and Maintain Power Supply Equipment - Ascot Place	7,600	7,617	8,824
65420/07	Operate and Maintain Office Furniture and Miscellaneous Plant and	43,645	31,568	29,111
65440/00	Operate and Maintain Vehicles - Ascot Place	317,394	272,118	284,728
66510/01	Operate and Maintain Office Equipment - Corporate Services	0	3,083	15,478
66520/10	Operate and Maintain Fire Fighting Equipment - Ascot Place	0	0	0
67610/01	Operate and Maintain Office Furniture and Fittings - Corporate	0	950	2,957
68690/00	Operate and Maintain Miscellaneous Furniture and Fittings - Ascot	0	60	59
73917/01	Provide Staff Annual Leave - Governance and Corporate Services	0	124,819	0
73918/01	Recruit Staff - Corporate Services	20,000	30,150	25,200
73918/08	Recruit Senior Staff	29,600	4,500	29,600
73921/01	Provide Staff Sick Leave - Governance and Corporate Services	0	22,240	0
73922/01	Provide Staff Long Service Leave - Governance and Corporate	0	20,340	0
73923/01	Provide Staff RDO and TIL - Governance and Corporate Services	0	43,818	0
73924/01	Provide Staff Public Holiday Leave - Governance and Corporate	0	35,117	0
73925/01	Provide Staff Workers' Compensation - Governance and Corporate	0	411	0
73929/01	Provide Staff Other Leave - Governance and Corporate Services	0	669	0
73981/00	Manage Governance and Corporate Services Business Unit	573,986	532,998	659,948
73987/00	Provide Corporate Environmental Advice and Monitor Business Risk	56,000	56,000	56,000
		784,826	897,569	856,105

Net (Income) Expenditure

783,726	889,937	855,005
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Provide Governance

Operating Expenditure

73993/00	Governance - Council Members	505,679	505,639	546,437
73994/00	Conduct Committee Meetings	12,000	10,150	14,406
73995/00	Conduct Council Meetings	26,250	26,000	24,482
73995/01	Catering Kitchen - Povisions	0	0	22,000
		543,929	541,789	607,325

Net (Income) Expenditure

543,929	541,789	607,325
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Allocate Corporate Services Costs

Operating Expenditure

71981/00	Internal Revenue Governance and Corporate Services Business	(3,728,581)	(3,728,581)	(3,685,989)
		(3,728,581)	(3,728,581)	(3,685,989)

Net (Income) Expenditure

(3,728,581)	(3,728,581)	(3,685,989)
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Financial Performance by Account 2011/2012

Governance and Corporate Services	Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
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Facilitate Continuous Organisational Improvement Programmes

Operating Expenditure

73988/01	Implement Business Management System	1,000	0	1,250
73988/02	Facilitate Continuous Improvement Programme	15,000	5,100	11,000
73988/03	Implement the Rewards and Recognition Programme	0	0	2,500
		16,000	5,100	14,750

Net (Income) Expenditure

16,000	5,100	14,750
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Identify and Coordinate Networking Opportunities

Operating Income

58996/00	Income Conduct Other Functions	(17,180)	(17,180)	(17,630)
		(17,180)	(17,180)	(17,630)

Operating Expenditure

73904/01	Attend Corporate and Award Functions and Events - Governance	1,200	900	1,200
73965/00	Conduct Promotions/Public Relations Events - Marketing	13,050	1,500	13,050
73992/00	Hold Biennial Dinner/ Cocktail Function	45,000	45,000	50,000
73996/00	Conduct Other Functions	17,500	29,800	35,676
73996/02	EMRC Staff Kitchen - Provisions	0	0	10,000
		76,750	77,200	109,926

Net (Income) Expenditure

59,570	60,020	92,296
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Implement Employee Assistance Programme (EAP)

Operating Expenditure

73911/00	Provide Staff Health Welfare & EAP	7,923	8,100	5,300
73911/01	Promote Staff Health and Welfare - Corporate Services	0	1,000	5,300
		7,923	9,100	10,600

Net (Income) Expenditure

7,923	9,100	10,600
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Implement EMRC's Strategic Information Plan

Other Expenditure

83550/00	Disposal of Information Technology PC's and Printers	0	213	0
		0	213	0

Capital Expenditure

24550/00	Purchase Information Technology & Communication Equipment	380,200	160,000	425,000
		380,200	160,000	425,000

Net (Income) Expenditure

380,200	160,213	425,000
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Financial Performance by Account 2011/2012

Governance and Corporate Services	Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
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Implement Governance and Corporate Services Staff Training and Development

Operating Expenditure

73919/00	Train and Develop Staff - Corporate General	0	11,580	35,000
73919/01	Train and Develop Staff - Governance and Corporate Services	37,200	41,838	53,000
		37,200	53,418	88,000
		37,200	53,418	88,000

Net (Income) Expenditure

Implement Governance and Corporate Services Study Assistance Programme

Operating Expenditure

73914/01	Implement Governance and Corporate Services Study Assistance	4,000	0	4,000
		4,000	0	4,000
		4,000	0	4,000

Net (Income) Expenditure

Integrate EMRC's Strategic Future Business Unit Plans and Budget Process

Operating Expenditure

73989/00	Undertake Strategic Planning Research and Special Projects	90,300	60,300	80,300
73999/00	Prepare Strategic Plan and Plan for the Future	38,500	134	38,500
73999/02	Develop Organisational KPI's	5,000	2,000	2,000
73999/03	Implement Disability Access & Inclusion Plan	0	0	2,200
		133,800	62,434	123,000
		133,800	62,434	123,000

Net (Income) Expenditure

Manage Corporate Administration Facilities (Ascot Place)

Operating Income

52240/01	Income Administration Building - Ascot Place	(1,000)	(1,085)	(1,000)
		(1,000)	(1,085)	(1,000)

Operating Expenditure

63240/01	Operate and Maintain Administration Building - Ascot Place	308,199	288,612	355,732
63240/02	Clean Administration Building - Ascot Place	79,200	63,000	63,150
63240/04	Lease Artwork Administration Building - Ascot Place	7,000	10,460	8,000
66530/01	Operate and Maintain Security System - Ascot Place	0	0	62
66590/00	Operate and Maintain Miscellaneous Equipment-Ascot Place	0	32	79
		394,399	362,104	427,023

Capital Expenditure

24690/00	Purchase/ Replace Miscellaneous Furniture and Equipment-Ascot	0	0	0
25240/01	Capital Improvement Administration Building - Ascot Place	215,000	225,000	305,000
		215,000	225,000	305,000

Net (Income) Expenditure

		608,399	586,019	731,023
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Financial Performance by Account 2011/2012

Governance and Corporate Services	Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
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Manage Portfolio of Assets

Other Income

82440/00	Income Disposal of Vehicles - Ascot Place	(277,766)	(168,300)	(294,318)
		(277,766)	(168,300)	(294,318)

Other Expenditure

83440/00	Disposal of Vehicles - Ascot Place	272,545	156,400	323,481
		272,545	156,400	323,481

Capital Expenditure

24440/00	Purchase Vehicles - Ascot Place	422,232	173,500	275,238
24510/01	Purchase Furniture Fittings & Equipment - Corporate Services	24,000	24,000	91,440
24610/01	Purchase Office Furniture and Fittings - Corporate Services	0	0	0
24620/00	Purchase Art Works	17,273	17,273	17,000
25530/01	Upgrade Security Equipment - Ascot Place	0	10,000	0
		463,505	224,773	383,678

Net (Income) Expenditure

458,284	212,873	412,841
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Monitor Stakeholder Satisfaction with Type and Quality of Services Provided

Operating Expenditure

73961/01	Conduct Biennial Stakeholder Perception Survey	27,000	27,000	0
		27,000	27,000	0

Net (Income) Expenditure

27,000	27,000	0
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Provide Administration Services

Operating Income

59901/00	Income Administration Services	0	(400)	(250)
		0	(400)	(250)

Operating Expenditure

73901/00	Provide Administrative Service	466,580	426,155	488,765
		466,580	426,155	488,765

Net (Income) Expenditure

466,580	425,755	488,515
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Financial Performance by Account 2011/2012

Governance and Corporate Services	Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
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Provide Financial Services

Operating Income

59943/00	Income Financial Services	(1,150)	(1,000)	0
59945/00	Income Municipal Cash Investments	(48,802)	(483,406)	(163,586)
59945/02	Income Municipal Cash at Bank	(100,448)	(157,000)	(228,200)
		(150,400)	(641,406)	(391,786)

Operating Expenditure

73943/00	Provide Financial Services	620,363	580,482	631,387
73943/01	Provide Financial Services - Non GST Fees and Charges	900	1,300	1,300
93999/01	Clearing Account - Salaries Paid	0	0	0
93999/02	Clearing Account - Salaries Allocated	0	0	0
		621,263	581,782	632,687

Other Income

59945/01	Income Restricted Cash Investments	(1,714,079)	(1,362,311)	(1,911,190)
59945/03	Unrealised loss/gain on Restricted Investments	0	(953,844)	0
		(1,714,079)	(2,316,155)	(1,911,190)

Net (Income) Expenditure

(1,243,216)	(2,375,779)	(1,670,289)
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Provide Human Resource Management Services

Operating Expenditure

73912/00	Provide Human Resource Management Service	179,850	147,664	180,804
73912/01	Conduct Staff Recognition Presentations	2,500	1,500	2,500
		182,350	149,164	183,304

Net (Income) Expenditure

182,350	149,164	183,304
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Provide Information and Technology Service

Operating Income

59951/00	Income Information Technology Services	0	(236)	(20,000)
		0	(236)	(20,000)

Operating Expenditure

66550/00	Operate and Maintain Information Technology & Communication	318,182	193,430	340,851
73951/00	Manage Information Technology Services	213,918	205,469	296,865
73952/00	Manage Application and Operating System Software	272,165	224,955	288,170
		804,265	623,854	925,886

Other Income

82570/00	Income Disposal of Information Technology Servers	0	(45)	0
		0	(45)	0

Net (Income) Expenditure

804,265	623,573	905,886
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Financial Performance by Account 2011/2012

Governance and Corporate Services	Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
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Provide Internal Audit and Compliance Services

Operating Expenditure

73906/00	Provide Compliance Services and Internal Audit	35,000	35,000	36,000
		35,000	35,000	36,000

Net (Income) Expenditure

35,000	35,000	36,000
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Provide Organisation Development Services

Operating Income

58988/01	Income Organisational Development Service	0	(200)	(200)
		0	(200)	(200)

Operating Expenditure

73988/00	Provide Organisational Development Service	119,907	105,411	129,737
		119,907	105,411	129,737

Net (Income) Expenditure

119,907	105,211	129,537
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Provide Organisation Marketing and Communication Services

Operating Income

59961/00	Income Marketing and Communications	(3,600)	0	(100)
		(3,600)	0	(100)

Operating Expenditure

73961/00	Manage Marketing and Communications Services	170,195	152,026	176,781
73963/00	Prepare Annual Report	9,500	8,472	9,500
		179,695	160,498	186,281

Net (Income) Expenditure

176,095	160,498	186,181
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Update Maintain and Promote EMRC's Web Presence

Operating Expenditure

73953/00	Manage Web Based Communications	49,200	49,200	83,140
73953/01	Update Style and Content of EMRC Web Sites	65,200	65,200	28,000
		114,400	114,400	111,140

Net (Income) Expenditure

114,400	114,400	111,140
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Financial Performance by Account 2011/2012

Waste Management	Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
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Manage Engineering and Waste Management Services

Operating Income

59982/00	Income Engineering / Waste Management Business Unit	(1,000)	(1,000)	(1,000)
59982/01	Income Engineering / Waste Management Business Unit - Vehicle	(200)	0	(2,100)
		(1,200)	(1,000)	(3,100)

Operating Expenditure

66510/02	Operate and Maintain Office Equipment - Waste Management	223	1,047	304
67610/02	Operate and Maintain Office Furniture and Fittings - Waste	3,414	3,215	3,862
67610/09	Operate and Maintain Office Furniture and Fittings - Hazelmere	467	358	863
71915/02	Internal Revenue Staff Leave Entitlements - Engineering and Waste	(178,201)	(178,227)	(164,925)
73917/02	Provide Staff Annual Leave - Engineering Waste Management	64,887	100,547	56,007
73918/02	Recruit Staff - Engineering / Waste Management	7,000	7,000	7,250
73921/02	Provide Staff Sick Leave - Engineering Waste Management	13,806	15,723	12,074
73922/02	Provide Staff Long Service Leave - Engineering Waste Management	4,000	4,812	4,000
73923/02	Provide Staff RDO and TIL Leave - Engineering Waste Management	0	14,420	0
73924/02	Provide Staff Public Holiday Leave - Engineering Waste	27,611	24,908	24,148
73982/00	Manage Engineering / Waste Management Business Unit	1,755,465	1,630,949	1,644,284
		1,698,672	1,624,752	1,587,867

Capital Expenditure

24510/02	Purchase / Replace Office Equipment - Engineering / Waste	550	550	550
24590/03	Purchase/Replace Other Equipment - Engineering and Waste	5,500	5,500	5,500
24610/03	Purchase Office Furniture and Fittings-Engineering and Waste	2,500	2,500	2,500
24610/10	Purchase Office Furniture and Fittings-Hazelmere	1,500	1,500	2,500
		10,050	10,050	11,050

Net (Income) Expenditure

1,707,522	1,633,802	1,595,817
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Collect Problematic Waste in the Region

Operating Income

58866/00	Income Household Hazardous Waste	(6,000)	(4,000)	(6,000)
		(6,000)	(4,000)	(6,000)

Operating Expenditure

72866/00	Manage Household Hazardous Waste	4,982	3,146	5,200
72866/02	Dispose of Household Hazardous Waste	73,595	87,612	42,823
72866/03	Market Household Hazardous Waste Collections	12,000	12,055	8,000
		90,577	102,813	56,023

Net (Income) Expenditure

84,577	98,813	50,023
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Develop Advocacy and Lobbying Protocol

Operating Expenditure

73966/03	Develop and Implement a Lobbying and Advocacy Plan - Waste	2,000	2,000	2,000
		2,000	2,000	2,000

Net (Income) Expenditure

2,000	2,000	2,000
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Financial Performance by Account 2011/2012

Waste Management	Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
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Develop an Education Programme to Address Problematic Waste in the Region

Operating Income

58866/01	Income Conduct School Battery Collection Programme	(8,000)	(8,000)	0
58939/06	Income Fluorescent Light Recycling Study & Trial	(42,280)	(42,280)	0
		(50,280)	(50,280)	0

Operating Expenditure

72866/01	Conduct School Battery Collection Programme	44,407	28,901	22,098
73939/06	Undertake Fluorescent Light Recycling Study & Trial	32,358	32,539	0
		76,765	61,440	22,098

Net (Income) Expenditure

26,485	11,160	22,098
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Develop and implement an Education Programme for the Red Hill Education Centre

Operating Expenditure

72873/00	Conduct Waste Education Programmes	122,752	157,589	83,268
		122,752	157,589	83,268

Capital Expenditure

24690/01	Purchase Miscellaneous Furniture and Fittings - Red Hill Education	9,000	9,000	2,500
		9,000	9,000	2,500

Net (Income) Expenditure

131,752	166,589	85,768
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Develop Environmental Management System for Red Hill Waste Management Facility

Operating Expenditure

72856/00	Develop Environmental Management System - Red Hill Landfill	20,300	11,800	21,100
		20,300	11,800	21,100

Net (Income) Expenditure

20,300	11,800	21,100
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Implement Red Hill Master Plan Land Acquisition Recommendations

Capital Expenditure

24150/02	Purchase Waste Management Land - Midland Brick	500,000	110,000	570,000
		500,000	110,000	570,000

Net (Income) Expenditure

500,000	110,000	570,000
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Financial Performance by Account 2011/2012

Waste Management	Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
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Implement Red Hill Master Plan Planning Recommendations

Capital Expenditure

24310/11	Construct Class III Cell Farm Stage 2 - Red Hill Landfill Facility	5,000	5,000	20,000
24350/00	Construct Siltation Ponds - Red Hill Landfill Facility	158,000	20,000	120,000
24370/00	Construct Roads / Carparks - Red Hill Landfill Facility	100,000	38,775	140,000
24393/00	Construct Water Storage Dams - Red Hill Landfill Facility	80,000	40,000	960,000
24394/00	Construct Perimeter Fencing - Red Hill Landfill Facility	8,600	8,600	0
24396/00	Construct Monitoring Bores - Red Hill Landfill Facility	30,000	5,000	30,000
24397/00	Construct Perimeter Bunds - Red Hill Landfill Facility	0	0	120,000
		381,600	117,375	1,390,000

Net (Income) Expenditure

381,600	117,375	1,390,000
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Implement Red Hill Master Plan Recommendations (Other)

Operating Expenditure

73939/02	Update Red Hill Development Plan	0	0	5,000
		0	0	5,000

Net (Income) Expenditure

0	0	5,000
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Implement Regional Waste Education Plan

Operating Income

58873/01	Income Stakeholder Waste Education	(312,956)	(271,222)	(397,349)
58873/02	Income Earth Carers Volunteer Program	0	(16,017)	0
58873/03	Income Stakeholder Waste Education - Vehicle Costs	(1,872)	(1,872)	(1,872)
		(314,828)	(289,111)	(399,221)

Operating Expenditure

72873/01	Provide Stakeholder Waste Education Service	51,672	33,545	47,304
72873/02	Conduct Waste Education Research / Surveys	47,500	47,500	20,000
72873/04	Produce Regional Waste Education Marketing Materials	134,000	129,000	131,000
72873/06	Conduct Earth Carers Volunteer Program	42,461	39,756	20,849
72873/07	Support Living Smart Sustainability Education Program - Waste	13,000	19,140	0
72873/08	Conduct Keep Australia Beautiful - Litter Control	0	0	10,549
		288,633	268,941	229,702

Net (Income) Expenditure

(26,195)	(20,170)	(169,519)
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Implement Waste Management Services Study Assistance Programme

Operating Expenditure

73914/03	Implement Red Hill Landfill Facility Administration Staff Study	250	250	250
73914/08	Implement Red Hill Landfill Facility Operations Staff Study	500	500	500
		750	750	750

Net (Income) Expenditure

750	750	750
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Financial Performance by Account 2011/2012

Waste Management		Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
Implement Waste Management Staff Training and Development				
Operating Expenditure				
73919/02	Train and Develop Staff - Engineering / Waste Management	38,882	21,274	35,060
73919/03	Train and Develop Staff - Red Hill Landfill Facility	51,342	20,784	58,389
73919/09	Train and Develop Staff - Hazelmere Operations Staff	7,078	2,255	13,864
		97,302	44,313	107,313
Net (Income) Expenditure				
		97,302	44,313	107,313
Manage Major and Minor Plant (Red Hill Waste Disposal Facility)				
Operating Income				
58410/00	Income Plant	(93,500)	(94,555)	(93,500)
		(93,500)	(94,555)	(93,500)
Operating Expenditure				
61410/00	Internal Revenue Plant	(1,743,820)	(1,856,586)	(1,993,858)
61430/00	Internal Revenue Vehicles - Red Hill Landfill Facility	(122,419)	(122,419)	(106,500)
65410/00	Operate and Maintain Plant - Waste Management Facilities	2,408,238	2,362,920	2,902,206
65410/01	Operate and Maintain Plant - Arrange for servicing repairs and	18,775	23,330	33,649
65410/02	Operate and Maintain Plant - Hazelmere	0	76	0
65420/01	Operate and Maintain Minor Plant - Water Pumps	145,812	106,178	173,144
65420/02	Operate and Maintain Minor Plant - Generators	24,395	27,521	31,235
65420/03	Operate and Maintain Minor Plant - Water Tanker	1,506	1,526	327
65420/04	Operate and Maintain Minor Plant-Trailers-Red Hill	1,171	1,180	1,173
65420/08	Operate and Maintain Miscellaneous Plant - Hazelmere	10,130	9,699	48,805
65420/99	Operate and Maintain Minor Plant - Misc Attachments - Red Hill	73,650	81,594	83,864
		817,438	635,019	1,174,045
Other Income				
82410/00	Income Disposal of Plant - Red Hill Landfill Facility	(101,500)	(9,500)	(541,500)
82430/00	Income Disposal of Vehicles - Red Hill Landfill Facility	(67,596)	(115,000)	(78,455)
		(169,096)	(124,500)	(619,955)
Other Expenditure				
83410/00	Disposal of Plant - Red Hill Landfill Facility	101,500	12,000	101,000
83430/00	Disposal of Vehicles - Red Hill Landfill Facility	59,896	110,000	84,285
		161,396	122,000	185,285
Capital Expenditure				
24410/00	Purchase / Replace Plant - Red Hill Landfill Facility	358,000	358,000	3,071,000
24410/01	Purchase / Replace Plant - Hazelmere	2,365,265	2,475,490	539,000
24420/02	Purchase / Replace Minor Plant and Equipment - Hazelmere	15,000	15,000	15,000
24430/00	Purchase / Replace Vehicles - Red Hill Landfill Facility	60,145	96,000	132,369
25410/00	Refurbish Plant - Red Hill Landfill Facility	20,000	5,000	20,000
		2,818,410	2,949,490	3,777,369
Net (Income) Expenditure				
		3,534,648	3,487,454	4,423,244

Financial Performance by Account 2011/2012

Waste Management	Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
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Market Red Hill Waste Management Facility By-Products

Operating Income

58861/00	Income Surplus Clay	(1,000)	(500)	(1,000)
58862/00	Income Laterite	(100,000)	(163,363)	(105,000)
58863/00	Income Methane	(55,000)	(55,000)	(55,000)
58864/00	Income Greenwaste Operations	(774,367)	(712,411)	(751,238)
		(930,367)	(931,274)	(912,238)

Operating Expenditure

64395/00	Operate and Maintain Greenwaste Processing Area (Unsealed)	22,479	21,159	21,582
64395/01	Operate and Maintain Contaminated Soil Remediation Area	3,368	10,247	3,251
64395/02	Operate and Maintain Hardstand & Road - Hazelmere	29,432	30,569	32,715
72860/00	Market Waste Facility Products	10,000	15,000	14,700
72861/00	Manage Surplus Clay Stock Pile	2,600	10,901	2,809
72862/00	Manage Laterite	17,065	26,278	22,463
72862/02	Remove and Crush Lateritic Caprock - Farm Stage 2	0	0	200,000
72863/00	Manage Methane	15,440	16,108	43,071
72864/01	Manage Greenwaste Composting	183,360	181,061	152,862
72864/02	Manage Greenwaste Mulching	435,290	440,317	452,268
		719,034	751,640	945,722

Capital Expenditure

24410/02	Purchase Bagging Plant for Mulch/Compost	0	0	35,000
		0	0	35,000

Net (Income) Expenditure

(211,333)	(179,635)	68,484
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Promote Red Hill Landfill Facility Operations

Operating Expenditure

63252/00	Operate and Maintain Training Centre Buildings (House) - Red Hill	24,938	24,953	3,941
63253/00	Operate and Maintain Environmental Education Centre Buildings -	16,873	15,673	14,760
66530/10	Operate and Maintain Security System Education / Training Centre	919	1,675	900
68690/01	Operate and Maintain Miscellaneous Furniture and Fittings -	5,637	3,458	6,092
72851/03	Support EMRC Community Grants Program	15,300	13,180	15,700
72871/00	Provide Site Tours - Red Hill Landfill Facility	11,890	9,983	18,746
72872/00	Conduct Open day - Red Hill Landfill	12,275	9,704	0
		87,832	78,626	60,139

Capital Expenditure

24420/07	Purchase Minor Plant and Equipment - Education Centre - Redhill	0	1,310	0
25253/00	Refurbish Environmental Education Centre - Redhill Landfill Facility	9,000	7,690	9,000
		9,000	9,000	9,000

Net (Income) Expenditure

96,832	87,626	69,139
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Financial Performance by Account 2011/2012

Waste Management		Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
Provide Waste Disposal Service (Red Hill Waste Disposal Facility)				
Operating Income				
53221/00	Income - Hazelmere Site	(82,951)	(82,951)	(10,000)
53310/00	Income Class III Cells - Red Hill Landfill Facility	(20,251,746)	(19,801,885)	(25,374,035)
53310/01	Income Tyre Recovery Charge Class III Cells - Red Hill Landfill	(30,000)	(30,000)	(24,000)
53310/02	Income E-Waste Charge Class III Cells - Red Hill Landfill Facility	(4,000)	(7,000)	(4,000)
53330/00	Income Class IV Cells - Red Hill Landfill Facility	(466,320)	(524,610)	(672,750)
53330/01	Income Encapsulate Class IV Material in Concrete - Red Hill Landfill	(3,000)	0	(2,727)
53399/02	Income Solar PV Tracking System - Red Hill Landfill Facility	(74,000)	(74,000)	0
58581/01	Income Workers Compensation Reimbursement - Red Hill Landfill	0	(30,149)	0
58851/00	Income Red Hill Landfill Administration	(500)	(3,250)	(500)
58857/00	Income Waste Transfer Station Operations - Red Hill Landfill Facility	(872,207)	(1,079,853)	(1,035,205)
58857/01	Income Kalamunda Transfer Station Operations	(197,986)	(220,800)	(43,154)
58857/02	Income Mathieson Road Transfer Station Operations	(229,532)	(255,589)	(330,614)
58857/03	Income Coppin Road Transfer Station Operations	(391,349)	(460,680)	(403,415)
58859/01	Income - Lime Amended Bio-Clay Operations	(115,442)	(20,000)	(119,715)
		(22,719,033)	(22,590,767)	(28,020,115)
Operating Expenditure				
62120/00	Operate and Maintain Hazelmere Site	114,534	113,715	138,367
62150/00	Operate and Maintain Waste Management Land - Redhill Landfill	88,190	94,229	134,769
62150/03	Operate and Maintain Waste Management Land - Lot 501 (Lot 81	350	4,050	900
62150/05	Hills Spine Road Realignment	0	0	65,000
62151/00	Operate and Maintain Waste Management Land - Red Hill Farm	21,400	26,593	22,930
63221/00	Operate and Maintain Hazelmere Buildings	31,598	44,508	22,378
63251/00	Operate and Maintain Administration Buildings - Red Hill Landfill	11,500	18,840	25,167
63259/00	Operate and Maintain Other Waste Management Buildings Red Hill	114,166	141,770	127,959
63259/02	Operate and Maintain Other Waste Management Buildings	6,598	18,108	7,793
64310/01	Operate and Maintain Class III Cells - Receive and Compact Waste	1,266,245	1,305,458	1,449,268
64310/02	Operate and Maintain Class III Cells - Suppress Dust	46,525	85,074	73,477
64310/03	Operate and Maintain Class III Cells - Manage Litter	193,365	174,615	251,878
64310/04	Operate and Maintain Class III Cells - Manage Traffic and Maintain	149,080	156,943	205,344
64310/05	Operate and Maintain Class III Cells - Supply and Maintain	734,780	651,751	751,824
64310/06	Operate and Maintain Class III Cells - Sample/Test Materials/Waste	61,832	31,031	59,927
64310/07	Operate and Maintain Class III Cell Drainage System - Red Hill	108,150	109,937	122,017
64310/08	Operate and Maintain Class III Cells - Cell Usage (Airspace	8,263,854	7,947,637	10,055,380
64310/09	Operate and Maintain Class III Cells - Maintain Liner	5,000	5,000	50,000
64310/10	Rehabilitate Class III Cells (ALGER) - Red Hill Landfill Facility	214,595	287,966	255,355
64310/12	Mining of Lot 11 - Red Hill Waste Disposal Site	0	0	275,000
64320/01	Operate and Maintain Class III Leachate Ponds - Red Hill Landfill	99,278	110,744	27,734
64330/01	Operate and Maintain Class IV Cells - Receive and Compact Waste	18,495	16,099	17,900
64330/02	Operate and Maintain Class IV Cells - Suppress Dust	8,920	8,909	9,858
64330/03	Operate and Maintain Class IV Cells - Maintain Liner / Sand Filter	500	5,000	5,000
64330/04	Operate and Maintain Class IV Cells - Manage Traffic and Maintain	5,555	7,776	5,730
64330/05	Operate and Maintain Class IV Cells - Supply and Maintain	9,880	8,491	9,090
64330/06	Operate and Maintain Class IV Cells - Sample / Test Materials /	5,000	5,000	3,000
64330/07	Operate and Maintain Class IV Cell Drainage System - Red Hill	33,200	32,089	40,149
64330/08	Operate and Maintain Class IV Cells - Cell Usage (Airspace	155,670	170,037	189,119
64330/09	Operate and Maintain Class IV Cell - Encapsulate Material in	2,000	2,000	2,500
64330/10	Rehabilitate Class IV Cells - Red Hill Landfill Facility	3,000	3,000	3,000
64340/01	Operate and Maintain Class IV Leachate Ponds - Red Hill Landfill	41,443	41,899	151,879
64350/00	Operate and Maintain Siltation Ponds - Red Hill Landfill Facility	34,645	43,403	38,934
64360/00	Operate and Maintain Nutrient Stripping Ponds - Red Hill Landfill	4,500	2,000	3,250
64370/00	Operate and Maintain Roads / Car Parks - Red Hill Landfill Facility	83,677	118,036	99,568
64380/00	Operate and Maintain Stormwater System - Red Hill Landfill Facility	56,834	103,287	212,137
64391/00	Operate and Maintain Waste Transfer Station Buildings - Red Hill	5,525	6,335	6,729
64392/00	Operate and Maintain Weighbridge Structure	27,171	23,740	31,325
64393/00	Operate and Maintain Water Storage Dams - Red Hill Landfill	15,267	5,118	9,668

Financial Performance by Account 2011/2012

Waste Management		Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
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Provide Waste Disposal Service (Red Hill Waste Disposal Facility)

Operating Expenditure

64393/01	Operate and Maintain Water Storage Dams/Tanks - Hazelmere	2,794	2,827	2,801
64394/00	Operate and Maintain Perimeter Fencing - Red Hill Landfill Facility	7,305	7,261	7,939
64394/01	Operate and Maintain Perimeter Fencing - Hazelmere	942	1,061	761
64394/03	Operate and Maintain Perimeter Fencing - Lot 501 (81North)	1,763	1,785	1,769
64394/04	Operate and Maintain Perimeter Fencing - Red Hill Farm	15,770	16,232	15,828
64396/00	Operate and Maintain Monitoring Bores - Red Hill Landfill Facility	11,152	13,090	22,995
64398/00	Operate and Maintain Miscellaneous Waste Management Structures	12,691	6,013	18,227
65430/00	Operate and Maintain Vehicles - Red Hill Landfill Facility	151,117	137,432	136,146
66510/08	Operate and Maintain Office Equipment - Redhill Landfill Facility	1,670	2,792	8,826
66520/08	Operate and Maintain Fire Fighting Equipment - Red Hill Landfill	12,720	11,281	9,919
66520/09	Operate and Maintain Fire Fighting Equipment - Hazelmere	1,000	9,103	45,120
66530/08	Operate and Maintain Security System - Red Hill Waste	66,659	54,765	76,110
66530/09	Operate and Maintain Security System - Hazelmere	19,500	27,000	24,780
66590/08	Operate and Maintain Other Equipment - Red Hill Landfill Facility	39,992	45,639	60,871
66590/09	Operate and Maintain Other Equipment - Hazelmere	8,056	8,984	9,563
66690/08	Operate and Maintain Miscellaneous Furniture and Fittings-Red Hill	1,646	2,538	91
67610/08	Operate and Maintain Office Furniture and Fittings - Red Hill Landfill	1,261	633	7,676
71915/03	Internal Revenue Staff Leave Entitlements - Red Hill Landfill	(53,474)	(108,000)	(56,702)
71916/00	Internal Revenue Red Hill Operations Staff On Costs	(805,337)	(802,324)	(983,980)
72851/00	Manage and Administer Red Hill Landfill Facility	1,737,333	1,868,742	1,966,083
72851/01	Waste Market Facilities	8,364	8,864	2,400
72851/02	Manage Red Hill Landfill Facility Safety Requirements	3,100	4,100	2,600
72857/00	Manage Waste Transfer Station Operations - Red Hill Landfill	615,581	602,400	568,593
72857/01	Manage Kalamunda Transfer Station Operations	179,987	200,883	39,231
72857/02	Manage Mathieson Road Transfer Station Operations	207,293	231,875	300,558
72857/03	Manage Coppin Road Transfer Station Operations	354,772	420,080	366,741
72858/00	Manage Weighbridge Operations - Red Hill Landfill Facility	244,060	235,474	230,951
72859/04	Lime Amended Bio-Clay Operations	112,343	38,550	76,950
72865/00	Remediate Contaminated Soils	14,856	6,576	2,200
73916/00	Manage Red Hill Landfill Operations Staff On Costs	140,454	142,106	180,754
73917/03	Provide Staff Annual Leave - Red Hill Landfill Facility Administration	36,557	20,065	37,960
73917/08	Provide Staff Annual Leave - Waste Management Landfill	150,121	54,559	187,488
73918/03	Recruit Staff - Red Hill Landfill	15,000	10,000	15,000
73921/03	Provide Staff Sick Leave - Red Hill Landfill Facility Administration	7,778	5,362	8,077
73921/08	Provide Staff Sick Leave - Waste Management Landfill Operations	31,191	19,187	39,141
73922/03	Provide Staff Long Service Leave - Red Hill Landfill Facility	0	3,503	0
73922/08	Provide Staff Long Service Leave - Waste Management Landfill	7,000	19,580	7,000
73923/03	Provide Staff RDO and TIL Leave - Red Hill Landfill Facility	0	0	0
73923/08	Provide Staff RDO and TIL Leave - Waste Management Landfill	0	100	0
73924/03	Provide Staff Public Holiday Leave - Red Hill Landfill Facility	15,556	6,287	16,153
73924/08	Provide Staff Public Holiday Leave - Waste Management Landfill	21,791	14,149	26,106
73925/03	Provide Staff Workers' Compensation - Red Hill Landfill Facility	0	37,277	0
73925/08	Provide Staff Workers' Compensation - Waste Management Landfill	0	1,155	0
73929/03	Provide Staff Other Leave - Red Hill Landfill Facility Administration	0	328	0
73936/00	Manage Workshop Operations	16,700	17,700	16,900
73939/01	Undertake Geotechnical Investigations	200,000	0	1,000
		15,659,386	15,337,201	18,461,928

Capital Expenditure

24250/01	Construct Waste Management Facility Buildings - Red Hill Landfill	410,000	410,000	334,000
24250/02	Construct Waste Management Facility Buildings - Hazelmere	200,000	220,000	55,000
24250/03	Construct Weighbridge Office - Hazelmere	0	0	40,000
24250/04	Construct Amenities and Ablution Building - Hazelmere	0	0	20,000
24250/05	Construct Storage Shed for Mattresses - Hazelmere	0	0	30,000
24259/01	Investigate and Design Number 3 Workshop - Redhill Landfill Facility	60,000	0	0
24259/02	Construct Waste Management Facility Buildings - Other - Hazelmere	21,000	36,411	0

Financial Performance by Account 2011/2012

Waste Management	Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
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Provide Waste Disposal Service (Red Hill Waste Disposal Facility)

Capital Expenditure

24259/03	Upgrade Power - Redhill Landfill Facility	50,000	50,000	31,578
24360/00	Construct Nutrient Stripping Pond - Red Hill Landfill Facility	50,000	0	50,000
24392/00	Construct Weighbridge - Hazelmere	150,000	100,000	0
24395/01	Construct Hardstand and Road - Hazelmere	50,000	47,582	37,000
24395/03	Construct LABC Blending Area - Red Hill Landfill Facility	0	0	43,200
24399/02	Construct Solar PV Tracking System - Red Hill Landfill Facility	160,179	160,179	24,606
24399/03	Hazelmere Site Development	0	0	14,500
24420/00	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill	200,000	200,000	388,000
24510/08	Purchase / Replace Office Equipment - Red Hill Landfill Facility	7,000	7,000	37,680
24520/07	Purchase Fire Fighting System/Equipment - Hazelmere	600	200,600	200,600
24520/08	Purchase / Replace Fire Fighting Equipment - Red Hill Landfill	1,000	1,000	1,000
24530/08	Purchase / Replace Security System - Red Hill Waste Management	45,000	45,000	155,000
24530/10	Purchase / Replace Security System - Hazelmere	0	0	21,000
24590/00	Purchase / Replace Other Equipment - Red Hill Landfill Facility	40,000	40,000	129,150
24590/02	Purchase / Replace Miscellaneous Plant & Equipment - Hazelmere	8,240	8,240	1,000
24610/08	Purchase / Replace Office Furniture and Fittings - Red Hill Landfill	6,500	6,500	39,946
25259/01	Refurbish Waste Transfer Station Building - Red Hill Landfill Facility	25,000	25,000	80,000
		1,484,519	1,557,512	1,733,260
Net (Income) Expenditure		(5,575,128)	(5,696,054)	(7,824,927)

Satisfy Red Hill Legislative Environmental Requirements

Operating Expenditure

72853/00	Monitor Environmental Impacts - Red Hill Water Monitoring	220,036	185,000	219,500
72854/00	Monitor Environmental Impacts - Red Hill Groundwater Remediation	225,500	225,893	140,631
72859/00	Monitor Environmental Impacts - Red Hill Landfill Other	41,100	11,900	40,000
72859/01	Monitor Environmental Impacts - Red Hill National Pollutant	20,000	20,000	25,000
72859/02	Monitor Environmental Impacts - Red Hill Landfill Occupational	16,500	15,000	20,500
72859/03	Monitor Environmental Impacts - Red Hill Landfill Air	11,500	0	0
72859/06	Monitor Environmental Impacts - Red Hill Noise Monitoring	0	0	20,000
72859/07	Monitor Environmental Impacts - Hazelmere Dust Monitoring	0	0	20,000
72859/08	Monitor Environmental Impacts - Hazelmere Noise Monitoring	0	0	25,000
		534,636	457,793	510,631
Net (Income) Expenditure		534,636	457,793	510,631

Financial Performance by Account 2011/2012

Waste Management		Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
Undertake Waste Management Research and Development				
Operating Income				
58888/01	Income Woodwaste Project	(893,414)	(1,005,000)	(1,236,896)
58888/02	Income Mattress Project - Hazelmere	(173,674)	(268,840)	(233,474)
58888/03	Income Hazelmere - Vehicle Costs Reimbursement	(1,740)	(2,000)	(1,740)
58888/04	Income Mattress Project - Red Hill	(6,500)	(5,000)	(4,200)
58888/05	Income Woodwaste Project (broiler growers guarantee fee) -	(9,440)	(9,440)	(15,125)
58939/00	Income Forum of Regional Councils (FORC)	(49,140)	(115,182)	(115,182)
58939/01	Income Engineering / Waste Management Special Projects	(100)	(100)	(100)
58939/11	Income Council Turf Recycling - SWIS Grant 14023	(54,147)	(54,147)	0
		(1,188,155)	(1,459,709)	(1,606,717)
Operating Expenditure				
72888/01	Manage Woodwaste Project - Hazelmere	1,056,011	1,140,635	1,046,234
72888/02	Manage Mattress Project - Hazelmere	143,007	273,871	263,535
72888/04	Manage Carpet Recycling Project - Hazelmere	2,550	1,700	1,360
72888/05	Woodwaste Project - Hazelmere (broiler growers guarantee fee)	9,440	9,440	15,125
73932/00	Undertake Engineering / Waste Management Research and	41,000	11,000	41,000
73933/00	Undertake Household Hazardous Waste Research and	5,000	5,000	3,000
73939/04	Support Forum of Regional Councils (FORC)	60,000	142,200	142,200
73939/10	Greenhouse Waste Plan Project	0	21,840	6,771
73939/11	Manage Council Turf Recycling - SWIS Grant 14023	45,000	45,000	0
		1,362,008	1,650,686	1,519,225
Net (Income) Expenditure		173,853	190,977	(87,492)

Financial Performance by Account 2011/2012

Environmental Services	Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
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Identify and Coordinate Networking Opportunities

Operating Expenditure

73904/05	Attend Corporate and Award Functions and Events - Environmental	0	0	0
		0	0	0

Net (Income) Expenditure

0	0	0
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Implement Cities For Climate Protection (CCP) Programme

Operating Income

58725/00	Income Achieving Carbon Emissions Reduction (ACEr)	(42,300)	(45,700)	(52,000)
		(42,300)	(45,700)	(52,000)

Operating Expenditure

72725/00	Achieving Carbon Emissions Reduction (ACEr)	57,133	42,082	60,752
72725/01	EMRC - Achieving Carbon Emissions Reduction (ACEr)	7,500	7,158	7,500
		64,633	49,240	68,252

Net (Income) Expenditure

22,333	3,540	16,252
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Implement Eastern Hills Catchment Management Action Project

Operating Income

58721/00	Income Eastern Hills Catchment Management (EHCM)	(249,000)	(242,272)	(328,415)
58721/04	Income Watsonia OMCF Project	0	1,141	0
		(249,000)	(241,131)	(328,415)

Operating Expenditure

72721/00	Implement Eastern Hills Catchment Management Project - EHCM	21,720	44,710	36,902
72721/05	Support Landcare Centre Administration (EHCM)	0	(351)	0
72721/06	Implement Eastern Hills Catchment Management Project - NRM	71,063	71,720	61,377
72721/07	Implement Eastern Hills Catchment Management Project - NRM	84,189	92,989	88,067
72721/10	Implement Eastern Hills Catchment Management Project - NRM	73,612	67,821	73,594
72721/13	Implement Watsonia OMCF Project	20,000	7,619	0
72721/17	Native Fish Monitoring Project (EHCM)	35,000	34,200	53,702
72721/18	Strengthening Our Streams Project (EHCM)	0	0	51,042
		305,584	318,708	364,684

Net (Income) Expenditure

56,584	77,577	36,269
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Implement Environmental Services Staff Training and Development

Operating Expenditure

73919/05	Train and Develop Staff - Environmental Services	36,153	34,703	35,446
		36,153	34,703	35,446

Net (Income) Expenditure

36,153	34,703	35,446
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Financial Performance by Account 2011/2012

Environmental Services	Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
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Implement Environmental Services Study Assistance Programme

Operating Expenditure

73914/05	Implement Environmental Services Staff Study Assistance	2,000	450	2,000
		2,000	450	2,000

Net (Income) Expenditure

2,000	450	2,000
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Implement Future Proofing Climate Change Adaptation Project

Operating Income

58725/02	Income Future Proofing Climate Change Adaptation Project	(75,000)	(75,000)	(75,000)
		(75,000)	(75,000)	(75,000)

Operating Expenditure

72725/07	Implement Future Proofing Climate Change Adaptation Project	121,653	95,469	109,904
		121,653	95,469	109,904

Net (Income) Expenditure

46,653	20,469	34,904
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Implement Perth Solar City Project

Operating Income

58731/00	Income Perth Solar City Project	(1,005,559)	(1,005,559)	(259,280)
		(1,005,559)	(1,005,559)	(259,280)

Operating Expenditure

72731/00	Implement Perth Solar City Project	86,493	102,089	82,807
72731/01	Implement Perth Solar City Living Smart Program	460,000	460,000	40,000
72731/03	Implement Perth Solar City Bassendean Demonstration Projects	58,000	58,000	0
72731/04	Implement Perth Solar City Bayswater Demonstration Projects	72,240	72,240	0
72731/05	Implement Perth Solar City Belmont Demonstration Projects	107,000	107,000	0
72731/06	Implement Perth Solar City Kalamunda Demonstration Projects	56,664	56,664	10,125
72731/07	Implement Perth Solar City Mundaring Demonstration Projects	66,740	66,740	24,240
72731/08	Implement Perth Solar City Swan Demonstration Projects	94,915	94,915	94,915
		1,002,052	1,017,648	252,087

Net (Income) Expenditure

(3,507)	12,089	(7,193)
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Implement Swan and Helena River Management Framework

Operating Expenditure

72799/03	Implement Swan and Helena River Management Framework	112,113	105,970	114,497
		112,113	105,970	114,497

Net (Income) Expenditure

112,113	105,970	114,497
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Financial Performance by Account 2011/2012

Environmental Services		Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
Implement Water Campaign Programme				
Operating Income				
58739/05	Income Regional Water Campaign	(76,422)	(77,328)	(77,248)
		(76,422)	(77,328)	(77,248)
Operating Expenditure				
72739/05	Undertake Regional Water Campaign	70,168	68,344	91,026
		70,168	68,344	91,026
		(6,254)	(8,984)	13,778
Net (Income) Expenditure				
Manage and Deliver Environmental Services				
Operating Income				
58984/00	Income Environmental Services Business Unit	(500)	(200)	(500)
58984/01	Income Environmental Services - Vehicle Costs Reimbursement	(8,320)	(8,320)	(8,320)
		(8,820)	(8,520)	(8,820)
Operating Expenditure				
66510/05	Operate and Maintain Office Equipment - Environmental Services	1,145	1,293	1,828
67610/05	Operate and Maintain Office Furniture and Fittings - Environmental	1,538	1,095	1,540
71915/05	Internal Revenue Staff Leave Entitlements - Environmental Services	(99,573)	(102,301)	(94,073)
73917/05	Provide Staff Annual Leave - Environmental Services	57,739	41,221	54,456
73918/05	Recruit Staff - Environmental Services	6,500	6,185	6,000
73921/05	Provide Staff Sick Leave - Environmental Services	11,925	10,436	11,253
73922/05	Provide Staff Long Service Leave - Environmental Services	6,000	6,000	6,000
73923/05	Provide Staff RDO and TIL Leave - Environmental Services	0	3,047	0
73924/05	Provide Staff Public Holiday Leave - Environmental Services	23,850	13,985	22,507
73984/00	Manage Environmental Services Business Unit	663,348	677,602	651,318
73984/01	Undertake Environmental Services Special Projects	6,000	6,000	3,000
73984/05	Undertake Environmental Sustainability Initiatives for EMRC	0	0	5,000
		678,472	664,563	668,829
Capital Expenditure				
24510/05	Purchase Office Equipment - Environmental Services	2,000	5,400	2,000
24610/05	Purchase Office Furniture and Fittings - Environmental Services	1,500	1,500	1,500
		3,500	6,900	3,500
		673,152	662,943	663,509
Net (Income) Expenditure				

Financial Performance by Account 2011/2012

Environmental Services	Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
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Participate in Environmental Issues and Projects that Affect the Region

Operating Income

58730/00	Income Dieback Management Framework	(57,500)	(46,602)	0
58730/01	Income Bushland Phytophthora Dieback Project	0	(20,000)	0
		(57,500)	(66,602)	0

Operating Expenditure

72730/00	Develop Dieback Management Framework	57,485	45,890	0
72730/01	Bushland Phytophthora Dieback Project	0	26,834	800
72739/00	Implement Other Environmental Projects	11,623	1,984	0
		69,108	74,708	800

Net (Income) Expenditure

11,608	8,106	800
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Provide Environmental Consulting Service to member Councils

Operating Income

58711/00	Income Environmental Consulting Services	(23,000)	(27,126)	(27,643)
		(23,000)	(27,126)	(27,643)

Operating Expenditure

72711/00	Provide Environmental Consulting Services	18,380	31,936	46,017
		18,380	31,936	46,017

Net (Income) Expenditure

(4,620)	4,810	18,374
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Provide Environmental Consulting Services to External Organisations

Operating Expenditure

72712/00	Provide Environmental Consulting Services - Other Clients	0	1,754	0
		0	1,754	0

Net (Income) Expenditure

0	1,754	0
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Financial Performance by Account 2011/2012

Regional Development	Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
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Develop Advocacy and Lobbying Protocol

Operating Expenditure

73966/02	Implement Regional Advocacy Strategy	265,176	224,459	176,761
		265,176	224,459	176,761

Net (Income) Expenditure

265,176	224,459	176,761
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Develop and Promote Perth's Eastern Region as a Tourism Destination

Operating Expenditure

72818/01	Implement Regional Tourism Strategy	65,497	28,364	76,577
		65,497	28,364	76,577

Net (Income) Expenditure

65,497	28,364	76,577
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Facilitate Regional Tourism Projects

Operating Income

58801/00	Income Regional Tourism Development	(90,654)	(102,416)	(116,663)
		(90,654)	(102,416)	(116,663)

Net (Income) Expenditure

(90,654)	(102,416)	(116,663)
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Facilitate Regional Youth Strategies

Operating Expenditure

72762/00	Develop Youth Education Strategy	21,926	26,758	30,556
		21,926	26,758	30,556

Net (Income) Expenditure

21,926	26,758	30,556
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Facilitate Tourism Industry Development Activities

Operating Expenditure

72801/01	Conduct Regional Tourism Market Research	23,329	19,265	0
72801/03	Regional Tourism Destination Development	46,163	10,459	0
		69,492	29,724	0

Net (Income) Expenditure

69,492	29,724	0
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Financial Performance by Account 2011/2012

Regional Development	Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
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Implement Perth's Eastern Autumn Festival Regional Publicity Campaign

Operating Income

58802/01	Income Perth's Eastern Autumn Festival	0	(7,000)	0
		0	(7,000)	0

Operating Expenditure

72802/01	Perth's Autumn Festival	68,832	74,832	90,941
		68,832	74,832	90,941

Net (Income) Expenditure

68,832	67,832	90,941
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Implement Regional Cycling Tourism Opportunities

Operating Expenditure

72819/00	Implement Regional Cycling Tourism Opportunities	1,726	1,311	0
		1,726	1,311	0

Net (Income) Expenditure

1,726	1,311	0
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Implement Regional Development Services Study Assistance Programme

Operating Expenditure

73914/04	Implement Regional Development Staff Study Assistance	1,000	0	1,000
		1,000	0	1,000

Net (Income) Expenditure

1,000	0	1,000
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Implement Regional Development Staff Training and Development

Operating Expenditure

73919/04	Train and Develop Staff - Regional Development	24,828	17,437	26,660
		24,828	17,437	26,660

Net (Income) Expenditure

24,828	17,437	26,660
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Financial Performance by Account 2011/2012

Regional Development	Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
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Implement Regional Integrated Transport Strategy

Operating Income

58787/02	Income Travel Smart Programme	(45,000)	(30,000)	0
58787/03	Income Co-ordinate Regional Cycle Plan	(50,000)	(50,000)	0
58787/07	Income Planning for Walking	(14,380)	(14,380)	0
		(109,380)	(94,380)	0

Operating Expenditure

72787/01	Implement Regional Integrated Transport Strategy	77,758	55,227	71,707
72787/02	Implement Regional Travel Smart Programme	40,000	40,000	0
72787/03	Co-ordinate Regional Cycle Plan	100,000	100,000	10,000
72787/04	Regional Active Transport Plan	21,794	24,061	22,556
		239,552	219,288	104,263

Net (Income) Expenditure

130,172	124,908	104,263
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Investigate and Develop Industry Capability and Clustering Project

Operating Income

58782/00	Income Regional Economic Development	0	(14,000)	0
		0	(14,000)	0

Operating Expenditure

72782/00	Facilitate Industry Capability/Clustering Research	0	0	0
72782/01	Implement Regional Economic Development Strategy	101,913	125,164	142,872
		101,913	125,164	142,872

Net (Income) Expenditure

101,913	111,164	142,872
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Financial Performance by Account 2011/2012

Regional Development	Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
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Manage and Deliver Regional Development Service

Operating Income

58983/00	Income Regional Development Business Unit	(10,990)	(16,141)	(12,100)
		(10,990)	(16,141)	(12,100)

Operating Expenditure

66510/04	Operate and Maintain Office Equipment - Regional Development	400	224	215
66590/05	Operate and Maintain Other Equipment - Regional Development	805	2,094	2,075
67610/04	Operate and Maintain Furniture and Fittings - Regional Development	1,166	1,236	1,842
71915/04	Internal Revenue Staff Leave Entitlements - Regional Development	(75,182)	(76,655)	(89,346)
72799/02	Provide Regional Economic Profile Information	34,000	34,000	34,000
73917/04	Provide Staff Annual Leave - Regional Development	42,207	36,145	48,345
73918/04	Recruit Staff - Regional Development	4,000	5,800	3,500
73921/04	Provide Staff Sick Leave - Regional Development	9,004	1,455	10,745
73922/04	Provide Staff Long Service Leave - Regional Development	1,560	1,560	1,560
73923/04	Provide Staff RDO and TIL Leave - Regional Development	0	1,554	0
73924/04	Provide Staff Public Holiday Leave - Regional Development	18,008	10,260	21,489
73983/00	Manage Regional Development Business Unit	673,483	679,384	750,511
73983/03	Support Regional Development Grant/Sponsorship Opportunities	30,000	15,000	30,000
		739,451	712,057	814,936

Capital Expenditure

24510/04	Purchase Office Equipment - Regional Development	1,000	0	1,000
24590/08	Purchase Other Equipment - Regional Development	0	0	0
24610/04	Purchase Office Furniture and Fittings - Regional Development	1,500	2,500	1,500
		2,500	2,500	2,500

Net (Income) Expenditure

730,961	698,416	805,336
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Support Avon Descent Community Days

Operating Income

58829/01	Income Avon Descent	(250,000)	(250,500)	(250,000)
		(250,000)	(250,500)	(250,000)

Operating Expenditure

72829/01	Support Avon Descent	271,732	277,627	299,341
		271,732	277,627	299,341

Net (Income) Expenditure

21,732	27,127	49,341
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Financial Performance by Account 2011/2012

Risk Management	Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
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Deliver Risk Management Training

Operating Income

58833/01	Income Occupational Health and Safety Training	(36,200)	(594)	0
		(36,200)	(594)	0

Operating Expenditure

72833/01	Conduct Training - Occupational Health and Safety	7,650	0	0
72833/99	Conduct Training - Other Risk Management Courses	150	0	0
		7,800	0	0

Net (Income) Expenditure

(28,400)	(594)	0
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Deliver Traffic Management Training

Operating Income

58833/02	Income Traffic Management Training	(16,200)	0	0
		(16,200)	0	0

Operating Expenditure

72833/02	Conduct Training - Traffic Management	3,500	0	0
		3,500	0	0

Net (Income) Expenditure

(12,700)	0	0
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Develop a Risk Management Marketing Plan (Consulting)

Operating Expenditure

73985/01	Market Risk Management Consulting Services	3,000	1,200	0
		3,000	1,200	0

Net (Income) Expenditure

3,000	1,200	0
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Develop Risk Management Documentation

Operating Income

58842/00	Income Risk Management Documentation	(4,000)	(320)	0
		(4,000)	(320)	0

Operating Expenditure

72842/00	Provide Risk Management Documentation	1,500	0	0
		1,500	0	0

Net (Income) Expenditure

(2,500)	(320)	0
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Financial Performance by Account 2011/2012

Risk Management		Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
Develop Risk Management Training Courses				
Operating Expenditure				
72833/03	Develop Risk Management Training Courses	0	0	0
		0	0	0
Net (Income) Expenditure		0	0	0
Implement Risk Management Staff Training and Performance Review Process				
Operating Expenditure				
73919/06	Train and Develop Staff - Risk Management	5,452	1,167	3,640
		5,452	1,167	3,640
Net (Income) Expenditure		5,452	1,167	3,640
Manage and Deliver Regional Risk Management Service				
Operating Income				
58985/00	Income Risk Management Service Business Unit	(200)	(300)	(200)
		(200)	(300)	(200)
Operating Expenditure				
66510/06	Operate and Maintain Office Equipment - Risk Management	150	67	100
67610/06	Operate and Maintain Office Furniture and Fittings - Risk Management	150	0	150
71915/06	Internal Revenue Staff Leave Entitlements - Risk Management	(27,386)	(27,386)	(13,008)
71985/00	Internal Revenue Risk Management Service Business Unit	(76,550)	(73,850)	(75,100)
73917/06	Provide Staff Annual Leave - Risk Management	16,915	24,534	8,822
73918/06	Recruit Staff - Risk Management	2,000	0	0
73921/06	Provide Staff Sick Leave - Risk Management Services	3,280	1,318	1,558
73922/06	Provide Staff Long Service Leave - Risk Management Services	6,500	8,273	7,000
73923/06	Provide Staff RDO and TIL Leave - Risk Management Services	0	2,479	0
73924/06	Provide Staff Public Holiday Leave - Risk Management	6,559	2,290	3,116
73985/00	Manage Risk Management Services Business Unit	438,678	346,200	221,621
73985/02	Provide Risk Management Advice to Organisation	0	0	0
73985/03	Provide Risk Management Advice Red Hill	0	0	0
		370,296	283,925	154,259
Capital Expenditure				
24510/06	Purchase Office Equipment - Risk Management	500	500	500
24610/06	Purchase Office Furniture and Fittings - Risk Management	500	500	500
		1,000	1,000	1,000
Net (Income) Expenditure		371,096	284,625	155,059

Financial Performance by Account 2011/2012

Risk Management	Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
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Provide Regional Risk Management Consulting and Advice to member Councils

Operating Income

58831/00	Income Risk Management Consulting Services - Member Councils	(9,500)	(16,676)	(7,000)
		(9,500)	(16,676)	(7,000)

Operating Expenditure

72831/00	Provide Risk Management Consulting Services - Member Councils	0	0	0
		0	0	0

Net (Income) Expenditure

		(9,500)	(16,676)	(7,000)
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Provide Risk Management Consulting and Advice to Other External Clients

Operating Income

58832/00	Income Risk Management Consulting Services - Other Clients	(26,000)	(11,431)	0
		(26,000)	(11,431)	0

Operating Expenditure

72832/00	Provide Risk Management Consulting Services - Other Clients	3,000	3,016	0
		3,000	3,016	0

Net (Income) Expenditure

		(23,000)	(8,415)	0
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Undertake Risk Management Benchmarking

Operating Income

58841/00	Income Risk Management Benchmarking	(6,800)	(6,800)	0
		(6,800)	(6,800)	0

Operating Expenditure

72841/00	Undertake Risk Management Benchmarking	0	0	0
		0	0	0

Net (Income) Expenditure

		(6,800)	(6,800)	0
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Financial Performance by Account 2011/2012

Resource Recovery	Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
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Develop a Clearer Understanding of Available Resource Recovery Technologies

Other Expenditure

72884/02	Undertake Resource Recovery Project Study Tour	29,000	29,000	46,000
		29,000	29,000	46,000
Net (Income) Expenditure		29,000	29,000	46,000

Develop Resource Recovery Products

Other Expenditure

72888/00	Market Resource Recovery Products	9,500	1,000	12,000
		9,500	1,000	12,000
Net (Income) Expenditure		9,500	1,000	12,000

Identify and Coordinate Networking Opportunities

Other Expenditure

73904/07	Attend Corporate and Award Functions and Events - Resource	250	331	250
		250	331	250
Net (Income) Expenditure		250	331	250

Implement Resource Recovery Project Plan

Other Expenditure

72882/03	Conduct Resource Recovery Community Consultation	103,000	83,000	45,000
72889/01	Prepare Project Management Plan and Schedule (Task 1)	24,000	20,000	24,000
72889/03	Undertake Community Consultation (Task 3)	30,000	30,000	25,000
72889/04	Undertake EMRC Participant Consultation (Task 4)	10,000	8,000	12,000
72889/06	Determine Preferred Site and Technology (Task 6)	20,000	65,500	20,000
72889/07	Develop Financial Models (Task 7)	30,000	15,000	15,000
72889/08	Determine Project Staging (Task 8)	10,000	12,000	10,000
72889/09	Prepare Business Plan and Participating Members Agreement (Task 9)	30,000	22,000	35,000
72889/10	Review Waste Collection Systems (Task 10)	10,000	6,000	6,000
72889/11	Determine Contract Delivery Mechanism (Task 11)	10,000	5,000	10,000
72889/12	Prepare Expression of Interest Documents (Task 12)	0	718	0
72889/15	Seek Environmental Approvals (Task 15)	220,000	317,000	203,000
72889/16	Seek Town Planning Approvals (Task 16)	7,000	0	20,000
72889/17	Prepare Tender Documents (Task 17)	0	0	59,000
72889/18	Seek Tenders (Task 18)	0	0	12,000
72889/19	Evaluate Tenders (Task 19)	0	758	0
72889/22	Prepare Project Progress Reports (Task 22)	7,000	5,000	5,000
72889/23	Conduct Project Advisory Group Meetings (Task 23)	18,500	5,250	6,500
		529,500	595,226	507,500

Capital Expenditure

24399/00	Construct and Commission Resource Recovery Facility	0	2,053	0
24399/01	Construct and Commission Resource Recovery Park	50,000	20,000	215,500
		50,000	22,053	215,500
Net (Income) Expenditure		579,500	617,279	723,000

Financial Performance by Account 2011/2012

Resource Recovery	Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
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Implement Resource Recovery Project Study Assistance Programme

Other Expenditure

73914/07	Implement Resource Recovery Staff Study Assistance Programme	500	500	500
		500	500	500
	Net (Income) Expenditure	500	500	500

Implement Resource Recovery Staff Training and Development

Other Expenditure

73919/07	Train and Develop Staff - Resource Recovery	16,351	14,353	16,409
		16,351	14,353	16,409
	Net (Income) Expenditure	16,351	14,353	16,409

Manage Resource Recovery Project

Other Income

58986/00	Income Resource Recovery Project	(4,687,767)	(4,324,982)	(5,086,142)
		(4,687,767)	(4,324,982)	(5,086,142)

Other Expenditure

65420/09	Operate and Maintain Minor Plant/Equipment - Resource Recovery	2,871	2,905	0
66510/07	Operate and Maintain Office Equipment - Resource Recovery	534	265	300
66590/07	Operate and Maintain Miscellaneous Equipment - Resource	2,043	1,923	9,879
67610/07	Operate and Maintain Office Furniture and Fittings - Resource	1,108	1,242	1,566
71915/07	Internal Revenue Staff Leave Entitlements - Resource Recovery	(41,858)	(41,858)	(50,630)
72884/00	Evaluate Resource Recovery Park Options	10,000	10,000	10,000
72884/01	Undertake Waste Stream Audits	22,000	22,000	71,000
72986/00	Manage Resource Recovery Project	556,662	472,290	536,843
73917/07	Provide Staff Annual Leave - Resource Recovery	33,320	19,027	28,620
73918/07	Recruit Staff - Resource Recovery	0	2,000	2,000
73921/07	Provide Staff Sick Leave - Resource Recovery	6,983	1,206	6,088
73922/07	Provide Staff Long Service Leave - Resource Recovery	500	500	500
73923/07	Provide Staff RDO and TIL Leave - Resource Recovery	0	4,075	0
73924/07	Provide Staff Public Holiday Leave - Resource Recovery	13,966	5,948	12,176
		608,129	501,523	628,342

Capital Expenditure

24510/07	Purchase Office Equipment - Resource Recovery	1,000	1,000	1,000
24590/07	Purchase Other Equipment - Resource Recovery	1,000	31,000	4,000
24610/07	Purchase Office Furniture and Fittings - Resource Recovery	1,000	2,000	3,000
		3,000	34,000	8,000

Net (Income) Expenditure

		(4,076,638)	(3,789,459)	(4,449,800)
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Financial Performance by Account 2011/2012

Resource Recovery	Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
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Promote Awareness of Resource Recovery Project

Other Expenditure

72882/01	Implement Resource Recovery Education Programme	4,200	5,200	2,200
72882/02	Market Resource Recovery Education Programme	7,500	6,100	14,500
		11,700	11,300	16,700
Net (Income) Expenditure		11,700	11,300	16,700

Support Waste Management Community Reference Group (WMCRG)

Other Expenditure

72883/01	Support Waste Management Community Reference Group	14,100	6,650	6,600
		14,100	6,650	6,600
Net (Income) Expenditure		14,100	6,650	6,600

Financial Performance by Account 2011/2012

	Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
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Net Operating and Capital Expenditure**706,159****(2,034,610)****(272,809)**



CAPITAL WORKS SUMMARY

**For the Year Ending
30 June 2012**

Capital Works Summary 2011/2012

Governance and Corporate Services	Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
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Implement EMRC's Strategic Information Plan

Capital Expenditure

24550/00	Purchase Information Technology & Communication	380,200	160,000	425,000
Net (Income) Expenditure		380,200	160,000	425,000

Manage Corporate Administration Facilities (Ascot Place)

Capital Expenditure

24690/00	Purchase/ Replace Miscellaneous Furniture and	0	0	0
25240/01	Capital Improvement Administration Building - Ascot Place	215,000	225,000	305,000
Net (Income) Expenditure		215,000	225,000	305,000

Manage Portfolio of Assets

Capital Expenditure

24440/00	Purchase Vehicles - Ascot Place	422,232	173,500	275,238
24510/01	Purchase Furniture Fittings & Equipment - Corporate Services	24,000	24,000	91,440
24610/01	Purchase Office Furniture and Fittings - Corporate Services	0	0	0
24620/00	Purchase Art Works	17,273	17,273	17,000
25530/01	Upgrade Security Equipment - Ascot Place	0	10,000	0
Net (Income) Expenditure		463,505	224,773	383,678

Capital Works Summary 2011/2012

Waste Management	Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
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Manage Engineering and Waste Management Services

Capital Expenditure

24510/02	Purchase / Replace Office Equipment - Engineering / Waste	550	550	550
24590/03	Purchase/Replace Other Equipment - Engineering and Waste	5,500	5,500	5,500
24610/03	Purchase Office Furniture and Fittings-Engineering and Waste	2,500	2,500	2,500
24610/10	Purchase Office Furniture and Fittings-Hazelmere	1,500	1,500	2,500

Net (Income) Expenditure		10,050	10,050	11,050
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Develop and implement an Education Programme for the Red Hill Education Centre

Capital Expenditure

24690/01	Purchase Miscellaneous Furniture and Fittings - Red Hill	9,000	9,000	2,500
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Net (Income) Expenditure		9,000	9,000	2,500
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Implement Red Hill Master Plan Land Acquisition Recommendations

Capital Expenditure

24150/02	Purchase Waste Management Land - Midland Brick	500,000	110,000	570,000
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Net (Income) Expenditure		500,000	110,000	570,000
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Implement Red Hill Master Plan Planning Recommendations

Capital Expenditure

24310/11	Construct Class III Cell Farm Stage 2 - Red Hill Landfill	5,000	5,000	20,000
24350/00	Construct Siltation Ponds - Red Hill Landfill Facility	158,000	20,000	120,000
24370/00	Construct Roads / Carparks - Red Hill Landfill Facility	100,000	38,775	140,000
24393/00	Construct Water Storage Dams - Red Hill Landfill Facility	80,000	40,000	960,000
24394/00	Construct Perimeter Fencing - Red Hill Landfill Facility	8,600	8,600	0
24396/00	Construct Monitoring Bores - Red Hill Landfill Facility	30,000	5,000	30,000
24397/00	Construct Perimeter Bunds - Red Hill Landfill Facility	0	0	120,000

Net (Income) Expenditure		381,600	117,375	1,390,000
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Manage Major and Minor Plant (Red Hill Waste Disposal Facility)

Capital Expenditure

24410/00	Purchase / Replace Plant - Red Hill Landfill Facility	358,000	358,000	3,071,000
24410/01	Purchase / Replace Plant - Hazelmere	2,365,265	2,475,490	539,000
24420/02	Purchase / Replace Minor Plant and Equipment - Hazelmere	15,000	15,000	15,000
24430/00	Purchase / Replace Vehicles - Red Hill Landfill Facility	60,145	96,000	132,369
25410/00	Refurbish Plant - Red Hill Landfill Facility	20,000	5,000	20,000

Net (Income) Expenditure		2,818,410	2,949,490	3,777,369
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Capital Works Summary 2011/2012

Waste Management	Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
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Market Red Hill Waste Management Facility By-Products

Capital Expenditure

24410/02	Purchase Bagging Plant for Mulch/Compost	0	0	35,000
Net (Income) Expenditure		0	0	35,000

Promote Red Hill Landfill Facility Operations

Capital Expenditure

25253/00	Refurbish Environmental Education Centre - Redhill Landfill	9,000	7,690	9,000
Net (Income) Expenditure		9,000	9,000	9,000

Provide Waste Disposal Service (Red Hill Waste Disposal Facility)

Capital Expenditure

24250/01	Construct Waste Management Facility Buildings - Red Hill	410,000	410,000	334,000
24250/02	Construct Waste Management Facility Buildings - Hazelmere	200,000	220,000	55,000
24250/03	Construct Weighbridge Office - Hazelmere	0	0	40,000
24250/04	Construct Amenities and Ablution Building - Hazelmere	0	0	20,000
24250/05	Construct Storage Shed for Mattresses - Hazelmere	0	0	30,000
24259/01	Investigate and Design Number 3 Workshop - Redhill Landfill	60,000	0	0
24259/02	Construct Waste Management Facility Buildings - Other -	21,000	36,411	0
24259/03	Upgrade Power - Redhill Landfill Facility	50,000	50,000	31,578
24360/00	Construct Nutrient Stripping Pond - Red Hill Landfill Facility	50,000	0	50,000
24392/00	Construct Weighbridge - Hazelmere	150,000	100,000	0
24395/01	Construct Hardstand and Road - Hazelmere	50,000	47,582	37,000
24395/03	Construct LABC Blending Area - Red Hill Landfill Facility	0	0	43,200
24399/02	Construct Solar PV Tracking System - Red Hill Landfill Facility	160,179	160,179	24,606
24399/03	Hazelmere Site Development	0	0	14,500
24420/00	Purchase / Replace Minor Plant and Equipment-Red Hill	200,000	200,000	388,000
24510/08	Purchase / Replace Office Equipment - Red Hill Landfill	7,000	7,000	37,680
24520/07	Purchase Fire Fighting System/Equipment - Hazelmere	600	200,600	200,600
24520/08	Purchase / Replace Fire Fighting Equipment - Red Hill Landfill	1,000	1,000	1,000
24530/08	Purchase / Replace Security System - Red Hill Waste	45,000	45,000	155,000
24530/10	Purchase / Replace Security System - Hazelmere	0	0	21,000
24590/00	Purchase / Replace Other Equipment - Red Hill Landfill	40,000	40,000	129,150
24590/02	Purchase / Replace Miscellaneous Plant & Equipment -	8,240	8,240	1,000
24610/08	Purchase / Replace Office Furniture and Fittings - Red Hill	6,500	6,500	39,946
25259/01	Refurbish Waste Transfer Station Building - Red Hill Landfill	25,000	25,000	80,000
Net (Income) Expenditure		1,484,519	1,557,512	1,733,260

Capital Works Summary 2011/2012

Environmental Services	Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
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Manage and Deliver Environmental Services

Capital Expenditure

24510/05	Purchase Office Equipment - Environmental Services	2,000	5,400	2,000
24610/05	Purchase Office Furniture and Fittings - Environmental	1,500	1,500	1,500
Net (Income) Expenditure		3,500	6,900	3,500

Capital Works Summary 2011/2012

Regional Development		Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
Manage and Deliver Regional Development Service				
Capital Expenditure				
24510/04	Purchase Office Equipment - Regional Development	1,000	0	1,000
24590/08	Purchase Other Equipment - Regional Development	0	0	0
24610/04	Purchase Office Furniture and Fittings - Regional	1,500	2,500	1,500
Net (Income) Expenditure		2,500	2,500	2,500

Capital Works Summary 2011/2012

Risk Management		Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
Manage and Deliver Regional Risk Management Service				
Capital Expenditure				
24510/06	Purchase Office Equipment - Risk Management	500	500	500
24610/06	Purchase Office Furniture and Fittings - Risk Management	500	500	500
Net (Income) Expenditure		1,000	1,000	1,000

Capital Works Summary 2011/2012

Resource Recovery	Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
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Implement Resource Recovery Project Plan

Capital Expenditure

24399/00	Construct and Commission Resource Recovery Facility	0	2,053	0
24399/01	Construct and Commission Resource Recovery Park	50,000	20,000	215,500

Net (Income) Expenditure		50,000	22,053	215,500
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Manage Resource Recovery Project

Capital Expenditure

24510/07	Purchase Office Equipment - Resource Recovery	1,000	1,000	1,000
24590/07	Purchase Other Equipment - Resource Recovery	1,000	31,000	4,000
24610/07	Purchase Office Furniture and Fittings - Resource Recovery	1,000	2,000	3,000

Net (Income) Expenditure		3,000	34,000	8,000
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Capital Works Summary 2011/2012

	Budget 2010/2011	Est. Actual 2010/2011	Budget 2011/2012
Total Capital Expenditure	6,331,284	5,438,653	8,872,357



13 REPORTS OF DELEGATES

Nil

14 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

15 GENERAL BUSINESS

Nil

16 FUTURE MEETINGS OF THE AUDIT COMMITTEE

Meetings of the Audit Committee are covered under the Audit Committee Terms of Reference as follows.

“2.3 Meetings

The Committee meet as required at the discretion of the Chairman of the Committee at least three (3) times per year to coincide with approval of strategic and annual plans, the annual budget and the auditor’s report on the annual financial report.

Additional meetings shall be convened at the discretion of the Chairman or at the written request of any member of the Committee or external auditor.”

Future Meetings 2011

Thursday	4	August (if required)	at	EMRC Administration Office
Thursday	8	September (if required)	at	EMRC Administration Office
Thursday	6	October (if required)	at	EMRC Administration Office

17 DECLARATION OF CLOSURE OF MEETING

There being no further business the meeting was closed at 7.00pm.



16 REPORTS OF DELEGATES

Nil

17 MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

18 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PERSON PRESIDING OR BY DECISION OF MEETING

18.1 RESOURCE RECOVERY FACILITY PROJECT – FINANCIAL COMMITMENT

Cr Zannino moved the following recommendation:

"That due to the Local Government Reform process currently being undertaken by the Minister for Local Government and the uncertainty that this brings to the current and future size of the Eastern Metropolitan Regional Council, the financial commitment in the form of a guarantee needed to be given by each member Council in relation to the Resource Recovery Project be deferred until the size and population of the Eastern Metropolitan Regional Council can be determined."

Cr Gangell seconded the motion.

Cr Cuccaro foreshadowed that if the motion was lost he would move an alternative motion.

Cr Zannino felt that it was important to defer the decision for the member Councils to provide a financial commitment in the form of a guarantee until there was more certainty regarding the impact of proposed amalgamations of local governments. Cr Zannino stated that there could be an effect on the size of the member Council guarantees for the Resource Recovery Facility Project if any of EMRC's member Councils merged with local councils outside of Perth's Eastern Region or withdrew from the EMRC.

The CEO advised that he, along with the Manager Project Development, had attended a meeting with the Environmental Protection Authority (EPA) on 21 July 2011 to discuss the Public Environmental Review (PER) and Environmental Scoping Document (ESD). The EPA had provided some suggestions and guidance for consideration. However, if the EMRC accepted their suggestions, the project timelines and the approval process would be delayed. This could be the subject of a separate report to Council.

The CEO advised that it would be difficult for member Councils to make a commitment until the EMRC knew what the level of guarantee was and until that time the EMRC would continue to progress the project as far as it could. Due to the limited time available to consider the implications of the recommendation it had not been possible to discuss with the probity auditor the ramifications of a deferral on the tender process.

COUNCIL RESOLUTION(S)

MOVED CR ZANNINO

SECONDED CR GANGELL

THAT DUE TO THE LOCAL GOVERNMENT REFORM PROCESS CURRENTLY BEING UNDERTAKEN BY THE MINISTER FOR LOCAL GOVERNMENT AND THE UNCERTAINTY THAT THIS BRINGS TO THE CURRENT AND FUTURE SIZE OF THE EASTERN METROPOLITAN REGIONAL COUNCIL, THE FINANCIAL COMMITMENT IN THE FORM OF A GUARANTEE NEEDED TO BE GIVEN BY EACH MEMBER COUNCIL IN RELATION TO THE RESOURCE RECOVERY PROJECT BE DEFERRED UNTIL THE SIZE AND POPULATION OF THE EASTERN METROPOLITAN REGIONAL COUNCIL CAN BE DETERMINED.

MOTION LOST 4/6



Item 18 continued

Cr Cuccaro moved the following recommendation:

“That a report be brought back to the next meeting of council on the ramifications of deferring the financial guarantee of the member councils in relation to the resource recovery facility project.”

The motion was seconded by Cr Pule.

COUNCIL RESOLUTION(S)

MOVED CR CUCCARO SECONDED CR PULE

THAT A REPORT BE BROUGHT BACK TO THE NEXT MEETING OF COUNCIL ON THE RAMIFICATIONS OF DEFERRING THE FINANCIAL GUARANTEE OF THE MEMBER COUNCILS IN RELATION TO THE RESOURCE RECOVERY FACILITY PROJECT.

CARRIED 8/2
Crs Zannino and Färdig against

19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

20 FUTURE MEETINGS OF COUNCIL

The next meeting of Council will be held on **Thursday 18 August 2011** at the EMRC Administration Office, 1st Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 6.00pm.

Future Meetings 2011

Thursday	18 August	at	EMRC Administration Office
Thursday	22 September (if required)	at	EMRC Administration Office
Thursday	3 November	at	EMRC Administration Office
Thursday	8 December	at	EMRC Administration Office
January 2012 (recess)			

21 DECLARATION OF CLOSURE OF MEETING

There being no further business, the meeting was closed at 7.27pm.