



MINUTES

CERTIFICATION OF CONFIRMATION OF COUNCIL MEETING MINUTES

5 DECEMBER 2013

I, Cr Alan Pilgrim, hereby certify that the following minutes pages 1 to 196 of the Meeting of Council held on 5 December 2013 were confirmed at a meeting of the Council held on 20 February 2014

A handwritten signature in blue ink, appearing to read "Alan Pilgrim", is written over a horizontal line. The signature is fluid and cursive.

Signature

Cr Alan Pilgrim

Person presiding at the Council Meeting held on 20 February 2014



MINUTES

Ordinary Meeting of Council

5 December 2013

ORDINARY MEETING OF COUNCIL

MINUTES

5 December 2013

(REF: DMDOC/185295)

An Ordinary Meeting of Council was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday 5 December 2013**. The meeting commenced at **6:00pm**.

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 6:00pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Councillor Attendance

Cr Alan Pilgrim (Chairman)	EMRC Member	Shire of Mundaring
Cr Janet Powell (Deputy Chairman)	EMRC Member	City of Belmont
Cr Jennie Carter	EMRC Member	Town of Bassendean
Cr Gerry Pule	EMRC Member	Town of Bassendean
Cr Mike Anderton	EMRC Member	City of Bayswater
Cr Chris Cornish	EMRC Member	City of Bayswater
Cr Steve Wolff	EMRC Member	City of Belmont
Cr Frank Lindsey	EMRC Member	Shire of Kalamunda
Cr Andrew Waddell (from 6:03pm) (Deputising for Cr O'Connor)	EMRC Deputy Member	Shire of Kalamunda
Cr Tony Cuccaro	EMRC Member	Shire of Mundaring
Cr Charlie Zannino	EMRC Member	City of Swan

Apologies

Cr Dylan O'Connor	EMRC Member	Shire of Kalamunda
Cr David Färdig	EMRC Member	City of Swan
Cr Darryl Trease	EMRC Deputy Member	City of Swan

EMRC Officers

Mr Peter Schneider	Chief Executive Officer
Mr Hua Jer Liew	Director Corporate Services
Mrs Marilyn Horgan	Director Regional Services
Mr Steve Fitzpatrick	Director Waste Services
Ms Theresa Eckstein	Executive Assistant to Chief Executive Officer
Mrs Annie Hughes-d'Aeth	Personal Assistant to Director Corporate Services (Minutes)

EMRC Observers

Mr David Ameduri	Manager Financial Services
Mr Brian Bushby	Operations Manager
Ms Rachael Lovegrove	Manager Waste, Environmental Operations
Mr Rob Medbury	Manager, Risk Management Services
Ms Teale Binckes	Marketing, Communications & Events Coordinator
Ms Kelly Bickers	Marketing, Communications & Events Officer

Observers

Cr Alan Radford	EMRC Deputy Member	City of Bayswater
Mr Bob Jarvis	Chief Executive Officer	Town of Bassendean
Mr Shane Purdy	Director Infrastructure Services	Shire of Mundaring



3 DISCLOSURE OF INTERESTS

Nil

4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION

4.1 LAUNCH OF THE 2013 CLIMATE CHANGE RISK AWARENESS SEMINAR SERIES

The launch of the Inaugural 2013 Climate Change Risk Awareness Seminar Series was held on 27 November 2013. The aim of the seminar was to bring important decision makers and stakeholders together to discuss the future impacts of climate change and look at the strategic direction that the EMRC and member Councils took in relation to climate change adaptation. It is essential to raise awareness that climate change is not just an environmental issue; it will have significant social, environmental and economic impacts if not managed correctly.

A series of five seminars will be rolled out to member Council staff in the coming year. Topics for the seminars will include: Science, Health, Water, Natural Environment and Infrastructure.

4.2 REGIONAL DIGITAL STRATEGY LAUNCH EVENT

The EMRC launched the Regional Digital Strategy for Perth's Eastern Region on 28 November 2013. The event focused on providing insights into the digital economy and the EMRC's approach to maximising the benefits of high speed broadband and preparing local businesses for the economic development opportunities arising from digital technologies.

The guest speakers were:

- The Hon. David Bartlett, Strategist and Director at Explor Consulting and former Premier of Tasmania;
- Mr Rajab Karume, Director of NeedlenHay, a digital consultancy based in Victoria Park; and
- Mr Phil Kemp, Executive Director of Business Foundations.

The event was well attended including the Federal Member for Perth, the Hon. Alannah MacTiernan MP.

4.3 2013 EASTERN HILLS CATCHMENT MANAGEMENT PROGRAM END OF YEAR VOLUNTEER FUNCTION

A function was held on Saturday 30 November 2013 dedicated to thanking the Eastern Hills Catchment Management Program volunteers. The volunteers put an extraordinary number of hours and care into their work for the Shire of Mundaring, Shire of Kalamunda and City of Swan to implement a wide range of NRM projects that benefit the biodiversity value of our Region.

The function was attended by the Hon. Tony Simpson MLA, Minister for Local Government; Community Services; Seniors and Volunteering; Youth, Councillors from the Shire of Mundaring and 110 volunteers.

4.4 MARRI CANKER APP LAUNCH

The EMRC Environmental Services team will hold the "Marri App" launch on Tuesday 10 December 2013 at the Parkerville Hall from 2:00pm – 4:30pm followed by refreshments at The Brook Restaurant Parkerville from 4:45pm – 6:00pm.

WA's Chief Scientist, Professor Lyn Beazley, will attend and speak at the launch. Other guests include Sabrina Hahn - ABC 720 AM gardening expert; a number of scientists from Murdoch University's State Centre of Excellence on Climate Change, Woodland and Forest Health; Swan River Trust; Perth Region NRM and a staff member from Ken Wyatt MP, Federal Member for Hasluck's Office.

There will be a demonstration of the app.



Item 4 continued

4.5 CHIEF EXECUTIVE OFFICER ON ANNUAL LEAVE

The CEO will be on leave from Friday, 6 December 2013 and returning to work on Monday, 6 January 2014. In his absence, Mr Hua Jer Liew, Director Corporate Services will be Acting CEO.

4.6 CHAIRMAN AND DEPUTY CHAIRMAN OF THE CHIEF EXECUTIVE OFFICER'S ADVISORY COMMITTEE

Mr Bob Jarvis, CEO of the Town of Bassendean and Mr Stuart Cole, CEO of the City of Belmont were elected Chairman and Deputy Chairman respectively of the Chief Executive Officer's Advisory Committee at the meeting held on 19 November 2013.

5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6 PUBLIC QUESTION TIME

Nil

7 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

8 PETITIONS, DEPUTATIONS AND PRESENTATIONS

Nil

9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 19 SEPTEMBER 2013

That the minutes of the Ordinary Meeting of Council held on 19 September 2013 which have been distributed, be confirmed.

COUNCIL RESOLUTION

MOVED CR PULE

SECONDED CR CUCCARO

THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 19 SEPTEMBER 2013 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

9.2 MINUTES OF SPECIAL MEETING OF COUNCIL HELD ON 7 NOVEMBER 2013

That the minutes of the Special Meeting of Council held on 7 November 2013 which have been distributed, be confirmed.

COUNCIL RESOLUTION

MOVED CR ZANNINO

SECONDED CR CUCCARO

THAT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 7 NOVEMBER 2013 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY



10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

11 QUESTIONS BY MEMBERS WITHOUT NOTICE

Cr Wolff enquired the reason for the cancellation of the proposed "Advancing Perth's Eastern Region Tour" that was scheduled to have taken place on Tuesday 3 December 2013.

The Director Regional Services explained that as a result of low registration numbers it was deemed unviable to run the event due to the associated costs. It was highlighted that the event will be rescheduled for February 2014.

12 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC

Nil

13 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



14 REPORTS OF EMPLOYEES

QUESTIONS

The Chairman invited questions from members on the reports of employees.

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Employees Reports (Section 14).

COUNCIL RESOLUTION(S)

MOVED CR POWELL

SECONDED CR PULE

THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE EMPLOYEES REPORTS (SECTION 14).

CARRIED UNANIMOUSLY



14 REPORTS OF EMPLOYEES

14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF SEPTEMBER AND OCTOBER 2013

REFERENCE: D2013/01388

PURPOSE OF REPORT

The purpose of this report is to present to Council a list of accounts paid under the Chief Executive Officer's delegated authority during the months of September and October 2013 for noting.

KEY ISSUES AND RECOMMENDATION(S)

- As per the requirements of the Local Government (Financial Management) Regulations 1996 (Regulation 13(1)), the list of accounts paid during the months of September and October 2013 is provided for noting.

Recommendation(s)

That Council notes the CEO's list of accounts for September and October 2013 paid under delegated power in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, as attached to this report totalling \$11,380,067.93.

SOURCE OF REPORT

Director Corporate Services
 Manager Financial Services
 Finance Team Leader

BACKGROUND

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Municipal Fund and Trust Fund. In accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, a list of accounts paid by the CEO is to be provided to Council, where such delegation is made.

REPORT

The table below summarises the payments drawn on the funds during the months of September and October 2013. A list detailing the payments made is appended as an attachment to this report.

Municipal Fund	EFT Payments:	27767 – 28370	
	Cheque Payments:	219684 – 219735	
	Payroll EFT:	PAY 2014-6, PAY 2014-7, PAY 2014-8 & PAY 2014-9	
	DIRECT DEBITS		
	- Bank Charges:	1*SEP13 & 1*OCT13	
	- Other:	738 - 756	\$13,627,199.81
	LESS		
	Cancelled EFTs and Cheques	EFTs 27998, 28036-28082 & 28308	(\$2,247,131.88)
Trust Fund	Not Applicable		Nil
Total			\$11,380,067.93



Item 14.1 continued

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 – Good Governance

- 4.3 To provide responsible and accountable governance and management of the EMRC
- 4.4 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

As contained within the report.

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil direct implications for member Councils
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

CEO's Delegated Payments List for the months of September and October 2013 (Ref: D2013/01457)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council notes the CEO's list of accounts for September and October 2013 paid under delegated power in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, as attached to this report totalling \$11,380,067.93.

COUNCIL RESOLUTION(S)

MOVED CR POWELL

SECONDED CR PULE

THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR SEPTEMBER AND OCTOBER 2013 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, AS ATTACHED TO THIS REPORT TOTALLING \$11,380,067.93.

CARRIED UNANIMOUSLY

Eastern Metropolitan Regional Council



**CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF SEPTEMBER AND OCTOBER 2013**

Cheque /EFT No	Date	Payee	Amount
EFT27767	03/09/2013	7TH AVE BAR & RESTAURANT	984.90
EFT27768	03/09/2013	AIRLITE CLEANING	3,490.91
EFT27769	03/09/2013	AUSTRALIAN HVAC SERVICES	550.00
EFT27770	03/09/2013	AUSTRALIAN INSTITUTE OF MANAGEMENT - AIM	900.00
EFT27771	03/09/2013	C4 CONCEPTS PTY LTD	770.00
EFT27772	03/09/2013	CCH AUSTRALIA LTD	110.21
EFT27773	03/09/2013	CJD EQUIPMENT PTY LTD	4,622.26
EFT27774	03/09/2013	CROSSLAND & HARDY PTY LTD	3,080.00
EFT27775	03/09/2013	FLICK HYGIENE SERVICES	61.41
EFT27776	03/09/2013	FRESH BOOST PTY LTD ATF BANDITS TRUST	949.10
EFT27777	03/09/2013	HOSECO (WA) PTY LTD	20.95
EFT27778	03/09/2013	KEYNOTE CONFERENCES	370.00
EFT27779	03/09/2013	LO-GO APPOINTMENTS	832.59
EFT27780	03/09/2013	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	370.20
EFT27781	03/09/2013	PAYG PAYMENTS	55,337.85
EFT27782	03/09/2013	PROFICIENCY GROUP PTY LTD T/AS INFORMATION PROFICIENCY & SIGMA DATA	21,433.50
EFT27783	03/09/2013	RECRUITWEST	1,400.30
EFT27784	03/09/2013	STAPLES AUSTRALIA LTD	215.01
EFT27785	03/09/2013	TELSTRA	174.64
EFT27786	03/09/2013	TELSTRA	448.41
EFT27787	03/09/2013	TENDERLINK.COM. PTY LTD	165.00
EFT27788	03/09/2013	TOLL FAST	241.09
EFT27789	03/09/2013	TOTALLY WORKWEAR MIDLAND	182.45
EFT27790	03/09/2013	WORK CLOBBER	198.00
EFT27791	06/09/2013	ADT SECURITY	77.00
EFT27792	06/09/2013	AIR FILTER DRY CLEAN SYSTEMS PTY LTD	95.37
EFT27793	06/09/2013	ANALYTICAL REFERENCE LABORATORY (ARL)	1,148.13
EFT27794	06/09/2013	AUSTRALIAN INSTITUTE OF MANAGEMENT - AIM	420.00
EFT27795	06/09/2013	BUNNINGS BUILDING SUPPLIES PTY LTD	92.33
EFT27796	06/09/2013	CHANDLER MACLEOD GROUP	3,782.10
EFT27797	06/09/2013	CMS EVENTS	2,640.00
EFT27798	06/09/2013	CORESTAFF WA PTY LTD	2,447.76
EFT27799	06/09/2013	COVS PARTS PTY LTD	54.25
EFT27800	06/09/2013	FLEXI STAFF PTY LTD	2,654.74
EFT27801	06/09/2013	GREG MILLER T/A MARGINATA FINE FURNITURE	165.00
EFT27802	06/09/2013	HILLS FRESH	73.48
EFT27803	06/09/2013	HUTCH CORPORATION PTY LTD	20,000.00
EFT27804	06/09/2013	INSTANT WEIGHT PTY LTD T/A INSTANT WEIGHING	368.50
EFT27805	06/09/2013	JAYCOURT NOMINEES P/L T/A BARFIELD EARTHMOVING	3,475.24
EFT27806	06/09/2013	LO-GO APPOINTMENTS	1,193.89
EFT27807	06/09/2013	MICHAEL PAGE INTERNATIONAL	2,908.88
EFT27808	06/09/2013	MISS MAUD	114.75
EFT27809	06/09/2013	MUNDARING CRANE TRUCK HIRE	176.00
EFT27810	06/09/2013	MUNDARING ROOFING & PATIOS	4,840.00
EFT27811	06/09/2013	NATIONAL MEASUREMENT INSTITUTE	404.32
EFT27812	06/09/2013	NEVERFAIL SPRINGWATER	37.50
EFT27813	06/09/2013	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	3,167.92
EFT27814	06/09/2013	PROTECTOR ALSAFE PTY LTD	282.39
EFT27815	06/09/2013	RECRUITWEST	2,089.18
EFT27816	06/09/2013	REMONDIS AUSTRALIA PTY LTD T/A REMONDIS IMS	384.00
EFT27817	06/09/2013	SEME ELECTRICAL ENGINEERING	115.50
EFT27818	06/09/2013	STAPLES AUSTRALIA LTD	28.62
EFT27819	06/09/2013	SWAN MEDICAL GROUP	135.00
EFT27820	06/09/2013	SYNERGY	15,702.35

Eastern Metropolitan Regional Council



**CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF SEPTEMBER AND OCTOBER 2013**

Cheque /EFT No	Date	Payee	Amount
EFT27821	06/09/2013	THERMO FISHER SCIENTIFIC AUSTRALIA PTY LTD	154.00
EFT27822	06/09/2013	TOTALLY WORKWEAR MIDLAND	622.59
EFT27823	06/09/2013	UNIQUE WASTE MANAGEMENT SERVICES	748.00
EFT27824	06/09/2013	WASTEMASTER AUSTRALIA PTY LTD T/A WASTEMASTER	29,763.80
EFT27825	06/09/2013	WESTRAC EQUIPMENT PTY LTD	1,364.17
EFT27826	06/09/2013	WORK CLOBBER	351.00
EFT27827	06/09/2013	XCEED TOWELS PTY LTD	129.05
EFT27828	10/09/2013	ANIMAL PEST MANAGEMENT SERVICES	6,053.85
EFT27829	10/09/2013	ARMAGUARD (LINFOX ARMAGUARD PTY LTD)	371.68
EFT27830	10/09/2013	AUSTRALIAN LABORATORY SERVICES PTY LTD (ALS)	6,919.00
EFT27831	10/09/2013	AUSTRALIAN NATIVE NURSERIES GROUP	870.76
EFT27832	10/09/2013	CHANDLER MACLEOD GROUP	4,110.99
EFT27833	10/09/2013	CITY OF SWAN	585.60
EFT27834	10/09/2013	COMSYNC CONSULTING PTY LTD	2,288.00
EFT27835	10/09/2013	COOL CLEAR WATER GROUP LTD	290.40
EFT27836	10/09/2013	CORESTAFF WA PTY LTD	2,893.92
EFT27837	10/09/2013	FUJI XEROX AUSTRALIA PTY LTD	525.25
EFT27838	10/09/2013	GRA EVERINGHAM PTY LTD	5,500.00
EFT27839	10/09/2013	JAYCOURT NOMINEES P/L T/A BARFIELD EARTHMOVING	357.50
EFT27840	10/09/2013	LO-GO APPOINTMENTS	4,311.86
EFT27841	10/09/2013	MACK 1 KAWASAKI	496.21
EFT27842	10/09/2013	MOBILE MOUSE	265.00
EFT27843	10/09/2013	MUNDARING TYRE CENTRE	377.00
EFT27844	10/09/2013	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	1,289.75
EFT27845	10/09/2013	PIRTEK	553.81
EFT27846	10/09/2013	PORTNER PRESS PTY LTD	97.00
EFT27847	10/09/2013	PUREPROTECT CANNINGVALE	3,877.50
EFT27848	10/09/2013	RECRUITWEST	2,998.99
EFT27849	10/09/2013	SCOTT PRINT	203.50
EFT27850	10/09/2013	SPUDS GARDENING SERVICES	7,448.00
EFT27851	10/09/2013	SWAN LOCK SERVICE PTY LTD	436.00
EFT27852	10/09/2013	SYNERGY	922.40
EFT27853	10/09/2013	TELSTRA	450.05
EFT27854	10/09/2013	THE FUNK FACTORY	528.00
EFT27855	10/09/2013	TOTALLY WORKWEAR MIDLAND	453.97
EFT27856	10/09/2013	WORKFORCE INTERNATIONAL	1,599.29
EFT27857	12/09/2013	JUPITERS LIMITED	909.31
EFT27858	12/09/2013	WESTERN POWER	23,155.00
EFT27859	13/09/2013	DARLINGTON ESTATE WINERY	750.00
EFT27860	13/09/2013	GOURMET INDULGENCE	338.00
EFT27861	13/09/2013	KUEHNE+NAGEL PTY LTD	3,109.88
EFT27862	13/09/2013	MOTORCHARGE PTY LTD	4,793.66
EFT27863	13/09/2013	TELSTRA	215.30
EFT27864	17/09/2013	ANALYTICAL REFERENCE LABORATORY (ARL)	4,697.44
EFT27865	17/09/2013	AUSTRALIAN INSTITUTE OF MANAGEMENT - AIM	550.00
EFT27866	17/09/2013	AUSTRALIAN LABORATORY SERVICES PTY LTD (ALS)	12,200.02
EFT27867	17/09/2013	BELMONT BUSINESS ENTERPRISE CENTRE INC	250.00
EFT27868	17/09/2013	BENFOSTER PTY LTD T/A ECO ENVIRONMENTAL	495.00
EFT27869	17/09/2013	BP GIDGEGANNUP	49.00
EFT27870	17/09/2013	BRING COURIERS	349.89
EFT27871	17/09/2013	BUDGET ELECTRICS	2,208.53
EFT27872	17/09/2013	C & K FABRICATION PTY LTD	429.00
EFT27873	17/09/2013	CABCHARGE	109.67
EFT27874	17/09/2013	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	1,662.23
EFT27875	17/09/2013	CENTRE FORD (LEFKAPHA P/L)	986.23

Eastern Metropolitan Regional Council


**CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF SEPTEMBER AND OCTOBER 2013**

Cheque /EFT No	Date	Payee	Amount
EFT27876	17/09/2013	CGG GROUND GEOPHYSICS (AUSTRALIA) PTY LTD (FUGRO)	3,520.00
EFT27877	17/09/2013	CHICA CATERING (VALLEY ROAD PTY LTD)	2,677.00
EFT27878	17/09/2013	CIRRENA PTY LTD T/A UNISON INTERACTIVE PTY LTD	1,480.00
EFT27879	17/09/2013	CITY OF BELMONT	13,665.92
EFT27880	17/09/2013	CITY SUBARU	980.40
EFT27881	17/09/2013	CJD EQUIPMENT PTY LTD	2,193.02
EFT27882	17/09/2013	COMPU-STOR	768.96
EFT27883	17/09/2013	CORESTAFF WA PTY LTD	2,020.19
EFT27884	17/09/2013	CROSSLAND & HARDY PTY LTD	1,040.84
EFT27885	17/09/2013	DELRON CLEANING PTY LTD	3,397.52
EFT27886	17/09/2013	DUN & BRADSTREET PTY LTD	39.60
EFT27887	17/09/2013	FLEXI STAFF PTY LTD	2,870.67
EFT27888	17/09/2013	FOOTHILLS PLUMBING SERVICES	181.50
EFT27889	17/09/2013	HERBERT SMITH FREEHILLS	2,860.00
EFT27890	17/09/2013	HILLS FRESH	59.75
EFT27891	17/09/2013	HILLS SCRAP METAL	60.06
EFT27892	17/09/2013	IPING PTY LTD	1,128.80
EFT27893	17/09/2013	LO-GO APPOINTMENTS	4,619.81
EFT27894	17/09/2013	MAIL PLUS PERTH	323.40
EFT27895	17/09/2013	MAJOR MOTORS PTY LTD	383.58
EFT27896	17/09/2013	MICHAEL PAGE INTERNATIONAL	1,509.00
EFT27897	17/09/2013	MIDLAND TOYOTA (DVG)	53,103.10
EFT27898	17/09/2013	MUNDARING CRANE TRUCK HIRE	176.00
EFT27899	17/09/2013	MUNDARING TYRE CENTRE	301.00
EFT27900	17/09/2013	MURDOCH UNIVERSITY	11,000.00
EFT27901	17/09/2013	NEVERFAIL SPRINGWATER	67.50
EFT27902	17/09/2013	NEVERFAIL SPRINGWATER LTD - HAZELMERE	258.25
EFT27903	17/09/2013	O'BRIEN GLASS	507.00
EFT27904	17/09/2013	PAYG PAYMENTS	56,646.90
EFT27905	17/09/2013	PERTH FM RADIO PTY LTD MIX 94.5 - AUSTEREO PTY LTD	6,424.00
EFT27906	17/09/2013	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	808.50
EFT27907	17/09/2013	PIRTEK	386.93
EFT27908	17/09/2013	PITNEY BOWES CREDIT AUSTRALIA LTD	333.64
EFT27909	17/09/2013	PPC WORLDWIDE PTY LTD	170.50
EFT27910	17/09/2013	PRUDENTIAL INVESTMENT SERVICES CORP P/L	2,475.00
EFT27911	17/09/2013	RECRUITWEST	1,812.79
EFT27912	17/09/2013	RUDD INDUSTRIAL AND FARM SUPPLIES	594.78
EFT27913	17/09/2013	SAI GLOBAL LIMITED	466.00
EFT27914	17/09/2013	SNAP PRINTING	71.00
EFT27915	17/09/2013	SNAP PRINTING (MIDLAND)	150.00
EFT27916	17/09/2013	STAPLES AUSTRALIA LTD	1,142.61
EFT27917	17/09/2013	SWAN MEDICAL GROUP	45.00
EFT27918	17/09/2013	TJ DEPIAZZI & SONS	3,866.50
EFT27919	17/09/2013	TOTALLY WORKWEAR MIDLAND	410.35
EFT27920	17/09/2013	TRANSPACIFIC CLEANAWAY LTD	133.82
EFT27921	17/09/2013	UNIQUE WASTE MANAGEMENT SERVICES	495.00
EFT27922	17/09/2013	VERTICAL TELECOM WA PTY LTD (VERTEL)	160.60
EFT27923	17/09/2013	WESTERN RESOURCE RECOVERY PTY LTD	917.84
EFT27924	20/09/2013	AIR FILTER DRY CLEAN SYSTEMS PTY LTD	79.86
EFT27925	20/09/2013	ANYTHING TELEPHONE & DATA (ATD)	247.50
EFT27926	20/09/2013	AUSTRALIAN INSTITUTE OF MANAGEMENT - AIM	480.00
EFT27927	20/09/2013	AUSTRALIAN LABORATORY SERVICES PTY LTD (ALS)	1,109.90
EFT27928	20/09/2013	BALSHAWS FLORIST	88.00
EFT27929	20/09/2013	BEAUMONDE CATERING	5,315.90
EFT27930	20/09/2013	BOBCAT ATTACH	2,393.00

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**CEO's DELEGATED PAYMENTS LIST
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Cheque /EFT No	Date	Payee	Amount
EFT27931	20/09/2013	BP AUSTRALIA LIMITED	56,070.04
EFT27932	20/09/2013	BP AUSTRALIA PTY LTD	987.95
EFT27933	20/09/2013	BRIDGESTONE AUSTRALIA LTD	55.00
EFT27934	20/09/2013	BUNNINGS BUILDING SUPPLIES PTY LTD	38.16
EFT27935	20/09/2013	C & H SWEEPING	363.00
EFT27936	20/09/2013	CHAMBERLAIN AUTO ELECTRICS	430.65
EFT27937	20/09/2013	CHANDLER MACLEOD GROUP	1,644.40
EFT27938	20/09/2013	CITY OF BAYSWATER	1,029.60
EFT27939	20/09/2013	CITY SUBARU	520.95
EFT27940	20/09/2013	CJD EQUIPMENT PTY LTD	649.77
EFT27941	20/09/2013	COMSYNC CONSULTING PTY LTD	2,681.25
EFT27942	20/09/2013	CONQUEST SOLUTIONS PTY LTD	3,616.03
EFT27943	20/09/2013	DEERING AUTRONICS	1,214.27
EFT27944	20/09/2013	FLEXI STAFF PTY LTD	2,835.14
EFT27945	20/09/2013	FLIGHT CENTRE BUSINESS TRAVEL DIRECT	942.37
EFT27946	20/09/2013	ID CONSULTING PTY LTD	4,510.00
EFT27947	20/09/2013	JAYCOURT NOMINEES PTY LTD T/A BARFIELD MECHANICAL SERVICES	13,695.00
EFT27948	20/09/2013	KINETIC HEALTH GROUP PTY LTD	315.70
EFT27949	20/09/2013	KONICA MINOLTA BUSINESS SOLUTIONS AUSTRALIA P/L	825.72
EFT27950	20/09/2013	KOTT GUNNING LAWYERS	954.03
EFT27951	20/09/2013	LANDMARK OPERATIONS LIMITED	202.70
EFT27952	20/09/2013	LIEBHERR AUSTRALIA PTY LTD	2,295.25
EFT27953	20/09/2013	MISS MAUD	87.05
EFT27954	20/09/2013	NEVERFAIL SPRINGWATER	105.00
EFT27955	20/09/2013	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	2,378.67
EFT27956	20/09/2013	PIRTEK	256.96
EFT27957	20/09/2013	PRESTIGE ALARMS	1,089.00
EFT27958	20/09/2013	RECRUITWEST	2,772.20
EFT27959	20/09/2013	SNAP PRINTING	416.00
EFT27960	20/09/2013	STAPLES AUSTRALIA LTD	294.78
EFT27961	20/09/2013	SYNERGY	24.60
EFT27962	20/09/2013	TERRI-ANN ASHTON	208.93
EFT27963	20/09/2013	THE ENVIRONMENTAL PRINTING COMPANY	198.00
EFT27964	20/09/2013	TOTALLY WORKWEAR MIDLAND	330.00
EFT27965	20/09/2013	VERTICAL TELECOM WA PTY LTD (VERTEL)	902.83
EFT27966	20/09/2013	WALGA - WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	62,145.17
EFT27967	20/09/2013	WREN OIL	18.15
EFT27968	24/09/2013	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	1,669.73
EFT27969	24/09/2013	CHICA CATERING (VALLEY ROAD PTY LTD)	981.00
EFT27970	24/09/2013	CJD EQUIPMENT PTY LTD	1,642.26
EFT27971	24/09/2013	CSE-COMSOURCE PTY LTD	275.00
EFT27972	24/09/2013	EMAIL MEDIA	165.00
EFT27973	24/09/2013	GREGORY COWAN	432.00
EFT27974	24/09/2013	HILLS FRESH	69.79
EFT27975	24/09/2013	INTEWORK INC	616.62
EFT27976	24/09/2013	JOHN PAPAS TRAILERS (AUST) PTY LTD	154.00
EFT27977	24/09/2013	LO-GO APPOINTMENTS	4,058.43
EFT27978	24/09/2013	MIDLAND CAMERA HOUSE	378.00
EFT27979	24/09/2013	MIDWAY FORD (WA)	580.00
EFT27980	24/09/2013	MUNDARING CRANE TRUCK HIRE	176.00
EFT27981	24/09/2013	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	789.25
EFT27982	24/09/2013	PIRTEK	973.54
EFT27983	24/09/2013	PULSE DESIGN	1,430.00
EFT27984	24/09/2013	PUREPROTECT CANNINGVALE	2,475.00
EFT27985	24/09/2013	RUDD INDUSTRIAL AND FARM SUPPLIES	328.90

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EFT27986	24/09/2013	SEEK LIMITED	302.50
EFT27987	24/09/2013	SITA AUSTRALIA PTY LTD	67.65
EFT27988	24/09/2013	TELSTRA	5,744.48
EFT27989	24/09/2013	TELSTRA	205.46
EFT27990	24/09/2013	TELSTRA	19.25
EFT27991	24/09/2013	THE ODOUR UNIT (WA) P/L	33,000.00
EFT27992	24/09/2013	TRANEN PTY LTD	495.00
EFT27993	24/09/2013	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	3,626.31
EFT27994	24/09/2013	UNIQUE WASTE MANAGEMENT SERVICES	396.00
EFT27995	24/09/2013	WALGA - WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	2,360.00
EFT27996	24/09/2013	WORK CLOBBER	342.00
EFT27997	24/09/2013	WORKFORCE INTERNATIONAL	1,599.29
EFT27998	27/09/2013	WALGS PLAN	60,474.48
EFT27999	27/09/2013	AIRLITE CLEANING	136.68
EFT28000	27/09/2013	ALCOLIZER PTY LTD	88.00
EFT28001	27/09/2013	ANSAC PTY LTD	182,474.82
EFT28002	27/09/2013	BATTERY WORLD	175.00
EFT28003	27/09/2013	BUNNINGS BUILDING SUPPLIES PTY LTD	68.16
EFT28004	27/09/2013	C4 CONCEPTS PTY LTD	4,312.00
EFT28005	27/09/2013	CARBON NEUTRAL LTD	2,750.00
EFT28006	27/09/2013	CARDNO (WA) PTY LTD	5,756.83
EFT28007	27/09/2013	CHANDLER MACLEOD GROUP	3,014.73
EFT28008	27/09/2013	CJD EQUIPMENT PTY LTD	1,534.17
EFT28009	27/09/2013	CORESTAFF WA PTY LTD	1,054.48
EFT28010	27/09/2013	COVS PARTS PTY LTD	89.21
EFT28011	27/09/2013	CROMMELINS AUSTRALIA	160.82
EFT28012	27/09/2013	DEERING AUTRONICS	608.25
EFT28013	27/09/2013	DEPARTMENT OF TRANSPORT	370.60
EFT28014	27/09/2013	FLEXI STAFF PTY LTD	2,925.34
EFT28015	27/09/2013	JAYCOURT NOMINEES P/L T/A BARFIELD EARTHMOVING	286.00
EFT28016	27/09/2013	KEYNOTE CONFERENCES	4,990.00
EFT28017	27/09/2013	KLB SYSTEMS	132.00
EFT28018	27/09/2013	LGIS INSURANCE BROKING	5,303.91
EFT28019	27/09/2013	LIEBHERR AUSTRALIA PTY LTD	1,887.60
EFT28020	27/09/2013	MICHAEL PAGE INTERNATIONAL	2,739.54
EFT28021	27/09/2013	NEARMAP.COM	27,500.00
EFT28022	27/09/2013	NEVERFAIL SPRINGWATER	152.00
EFT28023	27/09/2013	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	13,234.98
EFT28024	27/09/2013	OTIS ELEVATOR COMPANY PTY LTD	1,524.24
EFT28025	27/09/2013	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	1,347.50
EFT28026	27/09/2013	RECRUITWEST	1,532.91
EFT28027	27/09/2013	RUDD INDUSTRIAL AND FARM SUPPLIES	333.70
EFT28028	27/09/2013	SGS AUSTRALIA PTY LTD	4,954.40
EFT28029	27/09/2013	SNAP PRINTING	244.98
EFT28030	27/09/2013	STAPLES AUSTRALIA LTD	567.83
EFT28031	27/09/2013	SYNERGY	6,615.30
EFT28032	27/09/2013	TEMPTATIONS CATERING	900.55
EFT28033	27/09/2013	TOTALLY WORKWEAR MIDLAND	84.96
EFT28034	27/09/2013	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	3,170.69
EFT28035	27/09/2013	WORKPOWER INCORPORATED	1,154.38
EFT28036	01/10/2013	A2K TECHNOLOGIES PTY LTD	2,216.50
EFT28037	01/10/2013	ADCORP	286.22
EFT28038	01/10/2013	ADT SECURITY	432.43
EFT28039	01/10/2013	AIRLITE CLEANING	3,490.91
EFT28040	01/10/2013	ASTAR HARDWARE DISTRIBUTION	47.40

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EFT28041	01/10/2013	AUSTRACLEAR LIMITED (ASX)	46.76
EFT28042	01/10/2013	AUSTRALIA POST	296.70
EFT28043	01/10/2013	AUSTRALIAN HVAC SERVICES	550.00
EFT28044	01/10/2013	AIM	260.00
EFT28045	01/10/2013	AUSTRALIAN LABORATORY SERVICES PTY LTD (ALS)	215.60
EFT28046	01/10/2013	BATTERY WORLD	170.00
EFT28047	01/10/2013	BRING COURIERS	567.46
EFT28048	01/10/2013	CHAMBERLAIN AUTO ELECTRICS	110.00
EFT28049	01/10/2013	CHANDLER MACLEOD GROUP	2,466.59
EFT28050	01/10/2013	CJD EQUIPMENT PTY LTD	6,949.02
EFT28051	01/10/2013	CLARKES MECHANICAL UNIT TRUST & FABRICATION SERVICES	423.50
EFT28052	01/10/2013	CORESTAFF WA PTY LTD	1,313.77
EFT28053	01/10/2013	COVS PARTS PTY LTD	198.29
EFT28054	01/10/2013	CSE-COMSOURCE PTY LTD	335.50
EFT28055	01/10/2013	FAIRFAX RADIO NETWORK	11,121.00
EFT28056	01/10/2013	FLICK HYGIENE SERVICES	1,402.31
EFT28057	01/10/2013	FRESH BOOST PTY LTD ATF BANDITS TRUST	750.70
EFT28058	01/10/2013	FUJI XEROX AUSTRALIA PTY LTD	1,335.86
EFT28059	01/10/2013	GARY FARMER	4,200.90
EFT28060	01/10/2013	HILLS FRESH	59.97
EFT28061	01/10/2013	LO-GO APPOINTMENTS	3,644.68
EFT28062	01/10/2013	NATIONAL RADIO SALES AUSTRALIA	877.80
EFT28063	01/10/2013	ONSITE RENTAL P/L	412.50
EFT28064	01/10/2013	PAYG PAYMENTS	52,125.10
EFT28065	01/10/2013	PERTH FM RADIO PTY LTD MIX 94.5 - AUSTEREO PTY LTD	3,861.00
EFT28066	01/10/2013	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	1,309.00
EFT28067	01/10/2013	PRESTIGE PUMP RENTAL	2,734.28
EFT28068	01/10/2013	PROFICIENCY GROUP PTY LTD T/AS INFORMATION PROFICIENCY & SIGMA DATA	3,366.00
EFT28069	01/10/2013	RECRUITWEST	1,400.30
EFT28070	01/10/2013	STAPLES AUSTRALIA LTD	292.46
EFT28071	01/10/2013	STRATEGEN ENVIRONMENTAL CONSULTANTS	10,246.50
EFT28072	01/10/2013	TIM DAVIES LANDSCAPING	909.70
EFT28073	01/10/2013	TOTALLY WORKWEAR MIDLAND	344.51
EFT28074	01/10/2013	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	70.35
EFT28075	01/10/2013	UNIQUE WASTE MANAGEMENT SERVICES	132.00
EFT28076	01/10/2013	VISY RECYCLING	26.59
EFT28077	01/10/2013	VOLICH WASTE CONTRACTORS	44.00
EFT28078	01/10/2013	WA AIR SPRINGS (AUST) TRADING AS WA SAFETY TAPE & MESH	406.85
EFT28079	01/10/2013	WA HINO SALES AND SERVICES	1,219.95
EFT28080	01/10/2013	WESTERN TREE RECYCLERS	68,070.81
EFT28081	01/10/2013	WORK CLOBBER	156.00
EFT28082	01/10/2013	YEOMAN PTY LTD ATF THE RJ ROHRLACH FAMILY TRUST	550.00
EFT28083	01/10/2013	A2K TECHNOLOGIES PTY LTD	2,216.50
EFT28084	01/10/2013	AUSTRALIA POST - RED HILL	296.70
EFT28085	01/10/2013	PAYG PAYMENTS	52,125.10
EFT28086	01/10/2013	PROFICIENCY GROUP PTY LTD T/AS INFORMATION PROFICIENCY & SIGMA DATA	3,366.00
EFT28087	01/10/2013	YEOMAN PTY LTD ATF THE RJ ROHRLACH FAMILY TRUST	550.00
EFT28088	02/10/2013	WALGS PLAN	60,216.78
EFT28089	03/10/2013	COVS PARTS PTY LTD	198.29
EFT28090	04/10/2013	ACCESS INDUSTRIAL TYRES PTY LTD	187.00
EFT28091	04/10/2013	ADCORP	286.22
EFT28092	04/10/2013	ADT SECURITY	432.43
EFT28093	04/10/2013	AIRLITE CLEANING	3,490.91
EFT28094	04/10/2013	ALAN PILGRIM	8,500.00

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EFT28095	04/10/2013	ALAN RADFORD	2,500.00
EFT28096	04/10/2013	ASTAR HARDWARE DISTRIBUTION	47.40
EFT28097	04/10/2013	AUSTRACLEAR LIMITED (ASX)	46.76
EFT28098	04/10/2013	AUSTRALIAN HVAC SERVICES	550.00
EFT28099	04/10/2013	AUSTRALIAN INSTITUTE OF MANAGEMENT - AIM	260.00
EFT28100	04/10/2013	AUSTRALIAN LABORATORY SERVICES PTY LTD (ALS)	215.60
EFT28101	04/10/2013	BARRY MCKENNA	225.00
EFT28102	04/10/2013	BATTERY WORLD	170.00
EFT28103	04/10/2013	BOB EMERY	2,500.00
EFT28104	04/10/2013	BRIDGESTONE AUSTRALIA LTD	55.00
EFT28105	04/10/2013	BRING COURIERS	567.46
EFT28106	04/10/2013	CHAMBERLAIN AUTO ELECTRICS	110.00
EFT28107	04/10/2013	CHANDLER MACLEOD GROUP	2,466.59
EFT28108	04/10/2013	CHARLIE ZANNINO	2,500.00
EFT28109	04/10/2013	CJD EQUIPMENT PTY LTD	7,237.26
EFT28110	04/10/2013	CLARKES MECHANICAL UNIT TRUST & FABRICATION SERVICES	423.50
EFT28111	04/10/2013	COMSYNC CONSULTING PTY LTD	2,145.00
EFT28112	04/10/2013	CORESTAFF WA PTY LTD	1,313.77
EFT28113	04/10/2013	CSE-COMSOURCE PTY LTD	335.50
EFT28114	04/10/2013	DAVID FARDIG	2,500.00
EFT28115	04/10/2013	DVG MORLEY	300.00
EFT28116	04/10/2013	ELAN ENERGY MANAGEMENT (TYRE RECYCLERS)	508.80
EFT28117	04/10/2013	FAIRFAX RADIO NETWORK PTY LTD	11,121.00
EFT28118	04/10/2013	FLEXI STAFF PTY LTD	3,466.54
EFT28119	04/10/2013	FLICK HYGIENE SERVICES	1,402.31
EFT28120	04/10/2013	FRESH BOOST PTY LTD ATF BANDITS TRUST	750.70
EFT28121	04/10/2013	FUJI XEROX AUSTRALIA PTY LTD	1,335.86
EFT28122	04/10/2013	GARY FARMER	4,200.90
EFT28123	04/10/2013	GERRY PULE	2,500.00
EFT28124	04/10/2013	GOURMET INDULGENCE	285.00
EFT28125	04/10/2013	GRAHAM PITTAWAY	2,500.00
EFT28126	04/10/2013	HEALTHCORP PTY LTD	1,950.00
EFT28127	04/10/2013	HILLS FRESH	59.97
EFT28128	04/10/2013	JANET POWELL	3,687.50
EFT28129	04/10/2013	JENNIE CARTER	2,500.00
EFT28130	04/10/2013	JOHN GANGELL	450.00
EFT28131	04/10/2013	LANDFILL GAS & POWER PTY LTD	5,206.26
EFT28132	04/10/2013	LO-GO APPOINTMENTS	3,644.68
EFT28133	04/10/2013	MS GROUNDWATER MANAGEMENT	2,622.40
EFT28134	04/10/2013	NATIONAL RADIO SALES AUSTRALIA P/L	877.80
EFT28135	04/10/2013	NEVERFAIL SPRINGWATER	52.45
EFT28136	04/10/2013	ONSITE RENTALS PTY LTD	412.50
EFT28137	04/10/2013	PERTH FM RADIO PTY LTD MIX 94.5 - AUSTEREO PTY LTD	3,861.00
EFT28138	04/10/2013	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	1,309.00
EFT28139	04/10/2013	PHIL MARKS	2,500.00
EFT28140	04/10/2013	PIRTEK	391.91
EFT28141	04/10/2013	PRESTIGE ALARMS	176.00
EFT28142	04/10/2013	PRESTIGE PUMP RENTALS	2,734.28
EFT28143	04/10/2013	RECRUITWEST	1,400.30
EFT28144	04/10/2013	SHUGS ELECTRICAL	1,029.60
EFT28145	04/10/2013	STAPLES AUSTRALIA LTD	633.89
EFT28146	04/10/2013	STRATEGEN ENVIRONMENTAL CONSULTANTS PTY LTD	10,246.50
EFT28147	04/10/2013	SWAN MEDICAL GROUP	90.00
EFT28148	04/10/2013	TELSTRA	448.18
EFT28149	04/10/2013	TIM DAVIES LANDSCAPING PTY LTD	909.70

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Cheque /EFT No	Date	Payee	Amount
EFT28150	04/10/2013	TONY CUCCARO	2,500.00
EFT28151	04/10/2013	TOTALLY WORKWEAR MIDLAND	1,100.01
EFT28152	04/10/2013	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	70.35
EFT28153	04/10/2013	UNIQUE WASTE MANAGEMENT SERVICES	132.00
EFT28154	04/10/2013	VISY RECYCLING	26.59
EFT28155	04/10/2013	VOLICH WASTE CONTRACTORS PTY LTD	44.00
EFT28156	04/10/2013	WA AIR SPRINGS (AUST) TRADING AS WA SAFETY TAPE & MESH	406.85
EFT28157	04/10/2013	WA BROILER GROWERS ASSOCIATION (INC)	8,709.25
EFT28158	04/10/2013	WA HINO SALES AND SERVICE	1,219.95
EFT28159	04/10/2013	WESFARMER KLEENHEAT GAS PTY LTD	120.00
EFT28160	04/10/2013	WESTERN TREE RECYCLERS	68,070.81
EFT28161	04/10/2013	WESTRAC EQUIPMENT PTY LTD	1,059.23
EFT28162	04/10/2013	WORK CLOBBER	156.00
EFT28163	04/10/2013	WORKPAC PTY LTD	861.11
EFT28164	08/10/2013	BP GIDGEGANNUP	44.50
EFT28165	08/10/2013	BUDGET ELECTRICS	156.20
EFT28166	08/10/2013	CAVERSHAM HOUSE	2,000.00
EFT28167	08/10/2013	CHAMBERLAIN AUTO ELECTRICS	1,012.14
EFT28168	08/10/2013	CHANDLER MACLEOD GROUP	4,110.99
EFT28169	08/10/2013	CHICA CATERING (VALLEY ROAD PTY LTD)	623.25
EFT28170	08/10/2013	CJD EQUIPMENT PTY LTD	1,552.38
EFT28171	08/10/2013	CLARKES MECHANICAL UNIT TRUST & FABRICATION SERVICES	3,413.30
EFT28172	08/10/2013	CMS EVENTS	2,640.00
EFT28173	08/10/2013	COLONIAL PRINT & PROMOTIONS	19.25
EFT28174	08/10/2013	COOL CLEAR WATER GROUP LTD	290.40
EFT28175	08/10/2013	CORESTAFF WA PTY LTD	1,313.77
EFT28176	08/10/2013	KINETIC HEALTH GROUP PTY LTD	315.70
EFT28177	08/10/2013	KLB SYSTEMS	1,309.00
EFT28178	08/10/2013	LANDFILL GAS & POWER PTY LTD	6,780.52
EFT28179	08/10/2013	LO-GO APPOINTMENTS	3,231.32
EFT28180	08/10/2013	MICHAEL PAGE INTERNATIONAL	1,535.35
EFT28181	08/10/2013	NEVILLE REFRIGERATION	2,618.00
EFT28182	08/10/2013	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	2,667.42
EFT28183	08/10/2013	PIRTEK	964.14
EFT28184	08/10/2013	PUREPROTECT CANNINGVALE	2,722.50
EFT28185	08/10/2013	RECRUITWEST	1,812.79
EFT28186	08/10/2013	SGS AUSTRALIA PTY LTD	13,163.77
EFT28187	08/10/2013	STAPLES AUSTRALIA LTD	6,898.08
EFT28188	08/10/2013	TELSTRA	175.68
EFT28189	08/10/2013	TELSTRA	501.76
EFT28190	08/10/2013	UNIQUE WASTE MANAGEMENT SERVICES	935.00
EFT28191	08/10/2013	WESTRAC EQUIPMENT PTY LTD	180.22
EFT28192	11/10/2013	ACCESS INDUSTRIAL TYRES PTY LTD	93.50
EFT28193	11/10/2013	ALLIGHTSYKES PTY LTD	987.58
EFT28194	11/10/2013	AUSTRALIAN HVAC SERVICES	660.00
EFT28195	11/10/2013	BATTERY WORLD	558.00
EFT28196	11/10/2013	BIN BATH AUSTRALIA PTY LTD	158.95
EFT28197	11/10/2013	BRIDGESTONE AUSTRALIA LTD	145.00
EFT28198	11/10/2013	BUDGET ELECTRICS	156.20
EFT28199	11/10/2013	C4 CONCEPTS PTY LTD	616.00
EFT28200	11/10/2013	E & MJ ROSHER	27,038.00
EFT28201	11/10/2013	FENCEWRIGHT PTY LTD	3,960.00
EFT28202	11/10/2013	FLEXI STAFF PTY LTD	3,120.30
EFT28203	11/10/2013	GOODCHILD ENTERPRISES	171.05
EFT28204	11/10/2013	GRA EVERINGHAM PTY LTD	5,500.00

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Cheque /EFT No	Date	Payee	Amount
EFT28205	11/10/2013	HASELL P/L	6,069.25
EFT28206	11/10/2013	HERBERT SMITH FREEHILLS	39,506.53
EFT28207	11/10/2013	INSTANT WEIGHT PTY LTD T/A INSTANT WEIGHING	774.40
EFT28208	11/10/2013	MAJOR MOTORS PTY LTD	927.95
EFT28209	11/10/2013	MEN OF THE TREES	196.00
EFT28210	11/10/2013	MIDLAND TOYOTA (DVG)	66.00
EFT28211	11/10/2013	MOTORCHARGE PTY LTD	4,584.34
EFT28212	11/10/2013	NEVERFAIL SPRINGWATER	166.95
EFT28213	11/10/2013	NEVERFAIL SPRINGWATER LTD - HAZELMERE	163.75
EFT28214	11/10/2013	OAKNEY PTY LTD T/A AIRPORT PUBLICATIONS	110.00
EFT28215	11/10/2013	PIRTEK	353.32
EFT28216	11/10/2013	PPC WORLDWIDE PTY LTD	511.50
EFT28217	11/10/2013	SNAP PRINTING	71.00
EFT28218	11/10/2013	STEVENSON CONSULTING	2,095.50
EFT28219	11/10/2013	SWAN MEDICAL GROUP	135.00
EFT28220	11/10/2013	TOLL FAST	140.18
EFT28221	11/10/2013	TOTALLY WORKWEAR MIDLAND	195.45
EFT28222	11/10/2013	TOX FREE SOLUTIONS	1,942.23
EFT28223	11/10/2013	WALGA - WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	19,697.45
EFT28224	11/10/2013	WESTRAC EQUIPMENT PTY LTD	1,175.13
EFT28225	11/10/2013	WORK CLOBBER	132.00
EFT28226	11/10/2013	WORKPAC PTY LTD	393.19
EFT28227	15/10/2013	ADCORP	2,857.06
EFT28228	15/10/2013	ARMAGUARD (LINFOX ARMAGUARD PTY LTD)	557.52
EFT28229	15/10/2013	AUSTRALIA POST - ASCOT PLACE	2.82
EFT28230	15/10/2013	B&J CATALANO PTY LTD	80,654.75
EFT28231	15/10/2013	BENFOSTER PTY LTD T/A ECO ENVIRONMENTAL	474.10
EFT28232	15/10/2013	BP AUSTRALIA PTY LTD	2,292.23
EFT28233	15/10/2013	CABCHARGE	6.00
EFT28234	15/10/2013	CHANDLER MACLEOD GROUP	3,288.78
EFT28235	15/10/2013	CIRRENA PTY LTD T/A UNISON INTERACTIVE PTY LTD	1,480.00
EFT28236	15/10/2013	CJD EQUIPMENT PTY LTD	3,722.45
EFT28237	15/10/2013	COMPU-STOR	691.45
EFT28238	15/10/2013	CORESTAFF WA PTY LTD	1,313.77
EFT28239	15/10/2013	CPR ELECTRICAL SERVICES	1,258.40
EFT28240	15/10/2013	DKSH AUSTRALIA PTY LTD	3,723.19
EFT28241	15/10/2013	FLEXI STAFF PTY LTD	1,327.17
EFT28242	15/10/2013	FLICK HYGIENE SERVICES	36.30
EFT28243	15/10/2013	FUJI XEROX AUSTRALIA PTY LTD	525.25
EFT28244	15/10/2013	IPING PTY LTD	1,128.80
EFT28245	15/10/2013	JAYCOURT NOMINEES PTY LTD T/A BARFIELD MECHANICAL SERVICES	6,820.00
EFT28246	15/10/2013	LANDMARK OPERATIONS LIMITED	2,694.84
EFT28247	15/10/2013	LO-GO APPOINTMENTS	4,028.20
EFT28248	15/10/2013	MAIL PLUS PERTH	323.40
EFT28249	15/10/2013	MICHAEL PAGE INTERNATIONAL	1,535.35
EFT28250	15/10/2013	PAYG PAYMENTS	54,126.30
EFT28251	15/10/2013	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	2,541.00
EFT28252	15/10/2013	POWA INSTITUTE	88.00
EFT28253	15/10/2013	PROTECTOR FIRE SERVICES	808.83
EFT28254	15/10/2013	PRUDENTIAL INVESTMENT SERVICES CORP P/L	2,475.00
EFT28255	15/10/2013	RECRUITWEST	1,533.68
EFT28256	15/10/2013	RURAL & LANDFILL ANIMAL CONTROL	285.00
EFT28257	15/10/2013	SHUGS ELECTRICAL	88.00
EFT28258	15/10/2013	STAPLES AUSTRALIA LTD	45.38
EFT28259	15/10/2013	TELSTRA	215.30

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EFT28260	15/10/2013	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	290.40
EFT28261	18/10/2013	ADCORP	298.14
EFT28262	18/10/2013	AIR FILTER DRY CLEAN SYSTEMS PTY LTD	427.35
EFT28263	18/10/2013	ANALYTICAL REFERENCE LABORATORY (ARL)	1,175.63
EFT28264	18/10/2013	AROMA CAFE	400.00
EFT28265	18/10/2013	AUSTRALIAN INSTITUTE OF MANAGEMENT - AIM	205.00
EFT28266	18/10/2013	BIN BATH AUSTRALIA PTY LTD	158.95
EFT28267	18/10/2013	BP AUSTRALIA LTD	70,608.48
EFT28268	18/10/2013	BRIDGESTONE AUSTRALIA LTD	27.50
EFT28269	18/10/2013	CA TECHNOLOGY PTY LTD T/A CAMM MANAGEMENT SOLUTIONS	1,980.00
EFT28270	18/10/2013	CIRRENA PTY LTD T/A UNISON INTERACTIVE PTY LTD	1,089.00
EFT28271	18/10/2013	DELRON CLEANING PTY LTD	3,397.52
EFT28272	18/10/2013	DUN & BRADSTREET PTY LTD	9.90
EFT28273	18/10/2013	FLEXI STAFF PTY LTD	5,309.37
EFT28274	18/10/2013	GARBOLOGIE PTY LTD	250.80
EFT28275	18/10/2013	INTEWORK INC	711.48
EFT28276	18/10/2013	KONE BUILDING DOORS - A DIV OF KONE ELEVATORS PTY LTD	107.78
EFT28277	18/10/2013	KOTT GUNNING LAWYERS	888.25
EFT28278	18/10/2013	MAJOR MOTORS PTY LTD	78.54
EFT28279	18/10/2013	MIDWAY FORD (WA)	580.00
EFT28280	18/10/2013	NEVERFAIL SPRINGWATER	102.50
EFT28281	18/10/2013	RENTOKIL INITIAL PTY LTD	620.35
EFT28282	18/10/2013	SAI GLOBAL LIMITED	240.12
EFT28283	18/10/2013	SHUGS ELECTRICAL	1,172.60
EFT28284	18/10/2013	SNAP PRINTING	426.00
EFT28285	18/10/2013	STAPLES AUSTRALIA LTD	542.53
EFT28286	18/10/2013	WORKPAC PTY LTD	786.39
EFT28287	22/10/2013	AIRLITE CLEANING	236.08
EFT28288	22/10/2013	CHANDLER MACLEOD GROUP	1,306.39
EFT28289	22/10/2013	CJD EQUIPMENT PTY LTD	8,594.05
EFT28290	22/10/2013	CORESTAFF WA PTY LTD	777.90
EFT28291	22/10/2013	DOWNER EDI ENGINEERING POWER PTY LTD	6,741.69
EFT28292	22/10/2013	JOYCE EARTHMOVING PTY LTD	8,909.05
EFT28293	22/10/2013	KERLIN, KAREN MICHELE T/A JAM PACKED COMMUNICATIONS	4,521.00
EFT28294	22/10/2013	LO-GO APPOINTMENTS	2,502.96
EFT28295	22/10/2013	MARSMEN PLUMBING	247.50
EFT28296	22/10/2013	NESSCO GROUP	1,780.35
EFT28297	22/10/2013	NEVILLE REFRIGERATION	1,276.00
EFT28298	22/10/2013	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	30,461.94
EFT28299	22/10/2013	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	1,328.25
EFT28300	22/10/2013	PRESTIGE PUMP RENTALS	754.28
EFT28301	22/10/2013	SHUGS ELECTRICAL	232.80
EFT28302	22/10/2013	SITA AUSTRALIA PTY LTD	58.63
EFT28303	22/10/2013	TRANSPACIFIC CLEANAWAY LTD	133.82
EFT28304	22/10/2013	TRONOX MANAGEMENT PTY LTD (TIWEST PTY LTD)	1,627.77
EFT28305	22/10/2013	UNIQUE WASTE MANAGEMENT SERVICES	3,063.50
EFT28306	22/10/2013	WORK CLOBBER	318.00
EFT28307	24/10/2013	WALGS PLAN	60,991.03
EFT28308	25/10/2013	DEPARTMENT OF ENVIRONMENT REGULATION	1,995,209.63
EFT28309	25/10/2013	DEPARTMENT OF ENVIRONMENT REGULATION	1,842,138.30
EFT28310	25/10/2013	DEPARTMENT OF ENVIRONMENT REGULATION	153,071.33
EFT28311	25/10/2013	DEPUTY COMMISSIONER OF TAXATION	755,550.00
EFT28312	25/10/2013	ACCESS INDUSTRIAL TYRES PTY LTD	165.00
EFT28313	25/10/2013	AUSTRALIAN HVAC SERVICES	1,847.41
EFT28314	25/10/2013	AUSTRALIAN LABORATORY SERVICES PTY LTD (ALS)	1,091.20

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EFT28315	25/10/2013	BENFOSTER PTY LTD T/A ECO ENVIRONMENTAL	462.00
EFT28316	25/10/2013	CHICA CATERING (VALLEY ROAD PTY LTD)	200.30
EFT28317	25/10/2013	CJD EQUIPMENT PTY LTD	645.65
EFT28318	25/10/2013	COMSYNC CONSULTING PTY LTD	2,466.75
EFT28319	25/10/2013	FLEXI STAFF PTY LTD	3,753.18
EFT28320	25/10/2013	HILLS FRESH	71.74
EFT28321	25/10/2013	KONICA MINOLTA BUSINESS SOLUTIONS AUSTRALIA P/L	592.00
EFT28322	25/10/2013	LANDMARK OPERATIONS LIMITED	223.61
EFT28323	25/10/2013	MICHAEL PAGE INTERNATIONAL	1,204.19
EFT28324	25/10/2013	MRCN PTY LTD T/A WESTFORCE CONSTRUCTION	1,224.78
EFT28325	25/10/2013	NEVERFAIL SPRINGWATER LTD - HAZELMERE	103.75
EFT28326	25/10/2013	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	404.25
EFT28327	25/10/2013	PIRTEK	754.26
EFT28328	25/10/2013	PORTNER PRESS PTY LTD	97.00
EFT28329	25/10/2013	PRESTIGE ALARMS	2,134.00
EFT28330	25/10/2013	PUREPROTECT CANNINGVALE	1,526.25
EFT28331	25/10/2013	RECRUITWEST	519.86
EFT28332	25/10/2013	RUDD INDUSTRIAL AND FARM SUPPLIES	31.80
EFT28333	25/10/2013	SNAP PRINTING	244.98
EFT28334	25/10/2013	STANTONS INTERNATIONAL	587.73
EFT28335	25/10/2013	STAPLES AUSTRALIA LTD	1,660.30
EFT28336	25/10/2013	TEALE BINCKES	133.50
EFT28337	25/10/2013	TELSTRA	5,640.42
EFT28338	25/10/2013	TELSTRA	203.28
EFT28339	25/10/2013	TELSTRA	19.25
EFT28340	25/10/2013	TOTALLY WORKWEAR MIDLAND	311.22
EFT28341	25/10/2013	UNIQUE WASTE MANAGEMENT SERVICES	176.00
EFT28342	25/10/2013	WESTERN TREE RECYCLERS	8,382.00
EFT28343	25/10/2013	WORKPAC PTY LTD	1,965.98
EFT28344	29/10/2013	AUSTRALIAN INSTITUTE OF MANAGEMENT - AIM	1,160.00
EFT28345	29/10/2013	AUSTRALIAN LABORATORY SERVICES PTY LTD (ALS)	4,208.60
EFT28346	29/10/2013	BAYSWATER MARTIAL ARTS & YOGA CENTRE	1,080.00
EFT28347	29/10/2013	BP AUSTRALIA PTY LTD	1,360.78
EFT28348	29/10/2013	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	32.99
EFT28349	29/10/2013	CARBON NEUTRAL LTD	2,750.00
EFT28350	29/10/2013	CHANDLER MACLEOD GROUP	1,096.26
EFT28351	29/10/2013	FRESH BOOST PTY LTD ATF BANDITS TRUST	715.60
EFT28352	29/10/2013	HBF HEALTH LIMITED	385.00
EFT28353	29/10/2013	IT VISION AUSTRALIA PTY LTD	3,206.50
EFT28354	29/10/2013	LGISWA	205,903.23
EFT28355	29/10/2013	LO-GO APPOINTMENTS	1,735.80
EFT28356	29/10/2013	MARK THOMPSON CONSTRUCTIONS	15,170.21
EFT28357	29/10/2013	MUNDARING CRANE TRUCK HIRE	154.00
EFT28358	29/10/2013	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	26,469.96
EFT28359	29/10/2013	PARK PACKAGING	495.00
EFT28360	29/10/2013	PAYG PAYMENTS	52,272.29
EFT28361	29/10/2013	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	4,622.59
EFT28362	29/10/2013	RURAL & LANDFILL ANIMAL CONTROL	285.00
EFT28363	29/10/2013	SEEK LIMITED	302.50
EFT28364	29/10/2013	SPUDS GARDENING SERVICES	4,623.00
EFT28365	29/10/2013	ST JOHN AMBULANCE ASSOCIATION	220.20
EFT28366	29/10/2013	STAPLES AUSTRALIA LTD	444.81
EFT28367	29/10/2013	VOLICH WASTE CONTRACTORS PTY LTD	44.00
EFT28368	29/10/2013	WEST TIP WASTE CONTROL	181.39
EFT28369	29/10/2013	WORKFORCE INTERNATIONAL	3,868.80

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EFT28370	29/10/2013	WREN OIL	18.15
219684	03/09/2013	CITY OF SOUTH PERTH	5,560.95
219685	03/09/2013	EMRC PETTY CASH - REDHILL	333.55
219686	17/09/2013	EAST GIDGEGANNUP VOLUNTEER BUSH FIRE BRIGADE (INC)	1,500.00
219687	17/09/2013	GIDGEGANNUP BASKETBALL CLUB	1,500.00
219688	17/09/2013	GIDGEGANNUP FOOTBALL CLUB	1,500.00
219689	17/09/2013	GIDGEGANNUP JUNIOR FOOTBALL CLUB	1,500.00
219690	17/09/2013	JANE BROOK CATCHMENT GROUP INC	1,500.00
219691	17/09/2013	PARKERVILLE JUNIOR CRICKET CLUB	1,500.00
219692	20/09/2013	EASTERN METROPOLITAN REGIONAL COUNCIL	250.00
219693	25/09/2013	EMRC PETTY CASH - REDHILL	351.70
219694	27/09/2013	AMP LIFE LTD	1,340.00
219695	27/09/2013	AMP SUPER LEADER	950.54
219696	27/09/2013	AUSTRALIAN SUPER	2,892.90
219697	27/09/2013	BT BUSINESS SUPER	930.66
219698	27/09/2013	BT LIFETIME - PERSONAL SUPER	456.50
219699	27/09/2013	BT SUPER FOR LIFE	330.88
219700	27/09/2013	CBUS INDUSTRY SUPER	453.76
219701	27/09/2013	COLONIAL FIRST STATE	462.96
219702	27/09/2013	GENERATIONS PERSONAL SUPERANNUATION PLAN	442.06
219703	27/09/2013	MTAA SUPERANNUATION FUND	381.20
219704	27/09/2013	ONEPATH LIFE LTD	394.50
219705	27/09/2013	RETAIL EMPLOYEES SUPERANNUATION TRUST	343.62
219706	27/09/2013	SUNSUPER	376.57
219707	27/09/2013	TELSTRA SUPER	317.76
219708	27/09/2013	UNISUPER	124.33
219709	27/09/2013	VIRGIN MONEY SUPER	42.90
219710	27/09/2013	ZURICH AUSTRALIAN SUPERANNUATION	469.79
219711	01/10/2013	EMRC PETTY CASH - BELMONT	1,021.95
219712	01/10/2013	EMRC PETTY CASH - HAZELMERE	101.35
219713	02/10/2013	EMRC PETTY CASH - REDHILL	206.05
219714	04/10/2013	FRANK LINDSEY	2,500.00
219715	11/10/2013	EMRC PETTY CASH - REDHILL	274.20
219716	15/10/2013	DEPARTMENT OF TRANSPORT - BULK BILLING	283.80
219717	22/10/2013	DEPARTMENT OF TRANSPORT - BULK BILLING	263.05
219718	22/10/2013	WATER CORPORATION	669.31
219719	22/10/2013	ZURICH AUSTRALIAN INSURANCE LIMITED	4,000.00
219720	24/10/2013	AMP LIFE LTD	1,340.00
219721	24/10/2013	AMP SUPER LEADER	880.89
219722	24/10/2013	AUSTRALIAN SUPER	3,148.96
219723	24/10/2013	BT BUSINESS SUPER	964.79
219724	24/10/2013	BT LIFETIME - PERSONAL SUPER	476.69
219725	24/10/2013	BT SUPER FOR LIFE	330.88
219726	24/10/2013	CBUS INDUSTRY SUPER	532.99
219727	24/10/2013	COLONIAL FIRST STATE	462.96
219728	24/10/2013	GENERATIONS PERSONAL SUPERANNUATION PLAN	437.33
219729	24/10/2013	MTAA SUPERANNUATION FUND	384.25
219730	24/10/2013	ONEPATH LIFE LTD	408.30
219731	24/10/2013	RETAIL EMPLOYEES SUPERANNUATION TRUST	456.96
219732	24/10/2013	SUNSUPER	178.93
219733	24/10/2013	TELSTRA SUPER	317.76
219734	24/10/2013	UNISUPER	158.25
219735	24/10/2013	ZURICH AUSTRALIAN SUPERANNUATION	446.32
738	23/09/2013	MACQUARIE BANK LIMITED - SYDNEY	1,000,000.00
739	23/09/2013	HAAS HOLZZERKLEINERUNGS - UND FORDERTECHNIK GMBH	18,567.41

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740	24/09/2013	MACQUARIE BANK LIMITED - SYDNEY	500,000.00
741	30/09/2013	WBC - CORPORATE MASTER CARD - D AMEDURI	5,381.44
742	30/09/2013	WBC - CORPORATE MASTER CARD - MARILYNN HORGAN	100.00
743	30/09/2013	WBC - CORPORATE MASTER CARD - S FITZPATRICK	811.02
744	30/09/2013	WBC - CORPORATE MASTERCARD - H LIEW	1,053.75
745	30/09/2013	WBC - CORPORATE MASTERCARD - P SCHNEIDER	322.67
746	21/10/2013	NATIONAL AUSTRALIA BANK	1,000,000.00
747	21/10/2013	ST GEORGE BANK LIMITED	2,000,000.00
748	28/10/2013	NATIONAL AUSTRALIA BANK	1,000,000.00
749	29/10/2013	WBC - CORPORATE MASTER CARD - D AMEDURI	953.70
750	29/10/2013	WBC - CORPORATE MASTER CARD - MARILYNN HORGAN	968.55
751	29/10/2013	WBC - CORPORATE MASTER CARD - S FITZPATRICK	100.86
752	29/10/2013	WBC - CORPORATE MASTER CARD - T ECKSTEIN	13.25
753	29/10/2013	WBC - CORPORATE MASTERCARD - H LIEW	272.15
754	29/10/2013	WBC - CORPORATE MASTERCARD - P SCHNEIDER	299.50
755	29/10/2013	HAAS HOLZZERKLEINERUNGS - UND FORDERTECHNIK GMBH	1,109.17
756	29/10/2013	HAAS HOLZZERKLEINERUNGS - UND FORDERTECHNIK GMBH	16,291.93
PAY 2014-6	13/08/2013	PAYROLL FE 10/9/13	185,187.07
PAY 2014-7	27/08/2013	PAYROLL FE 24/9/13	174,950.56
PAY 2014-8	13/08/2013	PAYROLL FE 8/10/13	181,293.63
PAY 2014-9	27/08/2013	PAYROLL FE 22/10/13	177,421.49
1*SEP13	02/09/2013	BANK CHARGES 1528 - 1532	1,565.71
1*OCT13	01/10/2013	BANK CHARGES 1532 - 1536	1,708.91
SUB TOTAL			<u>13,627,199.81</u>
LESS CANCELLED CHEQUES & EFTs			
EFT27998	27/09/2013	WALGS PLAN	-60,474.48
EFT28036	01/10/2013	A2K TECHNOLOGIES PTY LTD	-2,216.50
EFT28037	01/10/2013	ADCORP	-286.22
EFT28038	01/10/2013	ADT SECURITY	-432.43
EFT28039	01/10/2013	AIRLITE CLEANING	-3,490.91
EFT28040	01/10/2013	ASTAR HARDWARE DISTRIBUTION	-47.40
EFT28041	01/10/2013	AUSTRACLEAR LIMITED (ASX)	-46.76
EFT28042	01/10/2013	AUSTRALIA POST	-296.70
EFT28043	01/10/2013	AUSTRALIAN HVAC SERVICES	-550.00
EFT28044	01/10/2013	AIM	-260.00
EFT28045	01/10/2013	AUSTRALIAN LABORATORY SERVICES PTY LTD (ALS)	-215.60
EFT28046	01/10/2013	BATTERY WORLD	-170.00
EFT28047	01/10/2013	BRING COURIERS	-567.46
EFT28048	01/10/2013	CHAMBERLAIN AUTO ELECTRICS	-110.00
EFT28049	01/10/2013	CHANDLER MACLEOD GROUP	-2,466.59
EFT28050	01/10/2013	CJD EQUIPMENT PTY LTD	-6,949.02
EFT28051	01/10/2013	CLARKES MECHANICAL UNIT TRUST & FABRICATION SERVICES	-423.50
EFT28052	01/10/2013	CORESTAFF WA PTY LTD	-1,313.77
EFT28053	01/10/2013	COVS PARTS PTY LTD	-198.29
EFT28054	01/10/2013	CSE-COMSOURCE PTY LTD	-335.50
EFT28055	01/10/2013	FAIRFAX RADIO NETWORK	-11,121.00
EFT28056	01/10/2013	FLICK HYGIENE SERVICES	-1,402.31
EFT28057	01/10/2013	FRESH BOOST PTY LTD ATF BANDITS TRUST	-750.70
EFT28058	01/10/2013	FUJI XEROX AUSTRALIA PTY LTD	-1,335.86
EFT28059	01/10/2013	GARY FARMER	-4,200.90
EFT28060	01/10/2013	HILLS FRESH	-59.97
EFT28061	01/10/2013	LO-GO APPOINTMENTS	-3,644.68
EFT28062	01/10/2013	NATIONAL RADIO SALES AUSTRALIA	-877.80

Eastern Metropolitan Regional Council


**CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF SEPTEMBER AND OCTOBER 2013**

Cheque /EFT No	Date	Payee	Amount
EFT28063	01/10/2013	ONSITE RENTAL P/L	-412.50
EFT28064	01/10/2013	PAYG PAYMENTS	-52,125.10
EFT28065	01/10/2013	PERTH FM RADIO PTY LTD MIX 94.5 - AUSTEREO PTY LTD	-3,861.00
EFT28066	01/10/2013	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	-1,309.00
EFT28067	01/10/2013	PRESTIGE PUMP RENTAL	-2,734.28
EFT28068	01/10/2013	PROFICIENCY GROUP PTY LTD T/AS INFORMATION PROFICIENCY & SIGMA DATA	-3,366.00
EFT28069	01/10/2013	RECRUITWEST	-1,400.30
EFT28070	01/10/2013	STAPLES AUSTRALIA LTD	-292.46
EFT28071	01/10/2013	STRATEGEN ENVIRONMENTAL CONSULTANTS	-10,246.50
EFT28072	01/10/2013	TIM DAVIES LANDSCAPING	-909.70
EFT28073	01/10/2013	TOTALLY WORKWEAR MIDLAND	-344.51
EFT28074	01/10/2013	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	-70.35
EFT28075	01/10/2013	UNIQUE WASTE MANAGEMENT SERVICES	-132.00
EFT28076	01/10/2013	VISY RECYCLING	-26.59
EFT28077	01/10/2013	VOLICH WASTE CONTRACTORS	-44.00
EFT28078	01/10/2013	WA AIR SPRINGS (AUST) TRADING AS WA SAFETY TAPE & MESH	-406.85
EFT28079	01/10/2013	WA HINO SALES AND SERVICES	-1,219.95
EFT28080	01/10/2013	WESTERN TREE RECYCLERS	-68,070.81
EFT28081	01/10/2013	WORK CLOBBER	-156.00
EFT28082	01/10/2013	YEOMAN PTY LTD ATF THE RJ ROHRLACH FAMILY TRUST	-550.00
EFT28308	25/10/2013	DEPARTMENT OF ENVIRONMENT REGULATION	-1,995,209.63
		SUB TOTAL	-2,247,131.88
		TOTAL	11,380,067.93

REPORT TOTALS**TOTAL**

Bank Code	Bank Name	
1	EMRC - Municipal Fund	11,380,067.93
TOTAL		11,380,067.93



14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 AUGUST 2013

REFERENCE: DMDOC/185348

PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the Eastern Metropolitan Regional Council's (EMRC's) financial performance for the period ended 31 August 2013.

KEY ISSUES AND RECOMMENDATION(S)

- Significant year to date budget variances greater than 10% or \$10,000, whichever is the greater, within each nature and type category on the Statement of Financial Activity as at 31 August 2013 have been identified and are reported on in the body of the report.

Recommendation(s)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 August 2013.

SOURCE OF REPORT

Director Corporate Services
Manager Financial Services
Finance Team Leader

BACKGROUND

It is a requirement of the Local Government (Financial Management) Regulations 1996 (Clause 34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.

The 2013/2014 Budget was presented in a format that separated operating income and expenditure from other revenue and expenses to provide improved disclosure of Council's underlying operating result.

The financial summaries attached to this report provide an overview of year to date budget performance for operating activities and capital works.

As a result of the City of Stirling ceasing disposal of its tonnages at Red Hill Waste Management Facility from the beginning of August 2013, an initial budget / forecast review has been undertaken during August 2013 and is reflected in the financial reports for August 2013. This was subject to a report submitted to Council at its meeting held on Thursday 19 September 2013 (Ref: DMDOC/185229).

A Statement of Financial Position is also provided with year to date actual balances compared with budget provisions and end of year forecasts for all balance sheet items.

REPORT

Outlined below are financial statements for the period ended 31 August 2013. Where possible the year to date monthly budget allocations have been reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.



Item 14.2 continued

Statement of Comprehensive Income - Nature and Type (refer Attachment 1)

The year to date operating result from normal activities as at 31 August 2013 is a favourable variance of \$388,282 (52.79%) against budget. The following information is provided on key aspects of Council's end of year financial performance:

<u>Operating Income</u>	<i>Year to Date</i>	An unfavourable variance of \$350,696 (5.04%).
	<i>End of Year Forecast</i>	An unfavourable variance of \$8,691,612 (19.80%).

Operating Income variances previously reported to Council:

1. Year to date Other income of \$158,544 is \$79,825 (33.49%) below the year to date budget of \$238,369. This is mainly due to the lower than budgeted sales of mattress products totalling \$1,272 compared to a year to date budget of \$66,666. It is expected that with the purchase of a slow speed shredder which will prepare mattress products for sale, the annual budget of \$400,000 will be achieved during 2013/2014.

Operating Income variances not previously reported to Council:

2. The full year User Charges has been forecast to be \$8,632,186 (22.21%) below the budget of \$38,874,520. This is due to the City of Stirling ceasing disposal of its tonnages at the Red Hill Facility effective from the beginning of August 2013. This was subject to a report (Ref: DMDOC/185229) submitted to Council at its meeting held on 19 September 2013.

There were no further significant Operating Income variances as at 31 August 2013.

<u>Operating Expenditure</u>	<i>Year to Date</i>	A favourable variance of \$738,978 (11.86%).
	<i>End of Year Forecast</i>	A favourable variance of \$4,671,865 (12.28%).

Operating Expenditure variances previously reported to Council:

1. Year to date Salary Expenses of \$1,230,007 is \$329,693 (21.14%) lower than the year to date budget of \$1,559,700. The variance is attributable to budgeted and vacant positions that are yet to be filled.

Following a review of the budget, as outlined earlier in this report, full year Salary Expenses has been forecast to be below the budget of \$9,801,805 by \$498,000 (5.08%).

2. Year to date Contract Expenses of \$542,162 is \$545,714 (50.16%) below the year to date budget of \$1,087,876 due predominantly to the timing of various projects from different business units. Major variances from the Waste Services division include:

- Remove and Crush Lateritic Caprock - \$83,332;
 - Rehabilitate Class III Cells - Red Hill Landfill Facility - \$70,767;
 - Undertake Engineering/Waste Management Special Projects (Regional Funding Program) - \$64,666;
 - Manage Greenwaste Mulching - \$46,433;
 - Operate and Maintain Class III Cells - \$38,809;
 - Construct and Maintain Perimeter Bunds - \$20,832;
 - Operate and Maintain Stormwater System - Red Hill Landfill Facility - \$17,738;
-



Item 14.2 continued

- Operate and Maintain Hazelmere Site - \$14,248;
- Monitor Environmental Impacts - Red Hill Water Monitoring - \$14,046; and
- Support Forum of Regional Councils (FORC) - \$13,824.

Other projects where the year to date Contract Expenses are lower than expected compared to the year to date budget for various business divisions include: Corporate Services activities (\$50,983), Regional Development projects (\$79,684) and Environmental Services projects (\$23,099).

Following the initial forecast review, full year Contract Expenses of \$5,898,507 has been forecast to be \$710,310 (10.75%) below the budget of 6,608,817. The following operational expenditures have been identified as potential savings or deferments in an effort to mitigate the impact of the reduced revenue from the City of Stirling on the 2013/2014 Budget:

- Rehabilitate Class III Cells - Red Hill Landfill Facility - \$260,000;
- Construct and Maintain Perimeter Bunds - \$120,000;
- Operate and Maintain Class III Cells - \$113,300;
- Information Technology - various expenses - \$43,100;
- Rehabilitate Class IV Cells - Red Hill Landfill Facility - \$40,000;
- Operate and Maintain Stormwater System - Red Hill Landfill Facility - \$30,000;
- Manage and Administer Red Hill Landfill Facility - \$30,000; and
- Manage Greenwaste Composting and Mulching - \$23,300.

Other projects where the full year forecasts for Contract Expenses are lower than the budget for various business divisions are: Corporate Services activities (\$14,610), Regional Development projects (\$6,000) and Environmental Services projects (\$10,000). Other projects from Waste Services activities contribute a further \$23,300 to the variance.

3. Year to date Material Expenses of \$74,206 is \$116,618 (61.11%) below the year to date budget of \$190,824. The variances below the year to date budget relate to various Waste Services projects (\$71,685), Corporate Services activities (\$30,160), Regional Development projects (\$8,807) and Environmental Service projects (\$5,693).
4. Year to date Depreciation Expenses of \$1,260,742 is \$190,778 (17.83%) above the year to date budget provision of \$1,069,964. The increase is attributable to the increased value of the depreciable value of plant following the revaluation of assets at the end of the 2012/2013 financial year compared to budget. The revaluation was introduced in 2012/2013 due to a change in accounting treatment as prescribed by the Australian Accounting Standards.
5. Year to date Costs Allocated of \$3,008 is \$67,984 (95.76%) below the year to date budget of \$70,992. Full year Costs Allocated of \$364,451 has been forecast to be \$60,000 (14.14%) below the budget of \$424,451.

Operating Expenditure variances not previously reported to Council:

6. The full year Miscellaneous Expenses of 10,021,979 is forecast to be \$2,947,679 (22.73%) below the budget of \$12,969,658. This variance relates to a reduction in the following variable costs associated with the reduced tonnages from the City of Stirling:
 - Landfill Levy Expenses - \$2,304,154; and
 - Carbon Price Expense Provision - \$617,185.
7. The full year Provision Expenses of \$84,231 is forecast to be \$27,664 (24.72%) below the budget of \$111,895. This is due to a reduction in the site rehabilitation provision expenditure resulting from reduced tonnages from the City of Stirling.



Item 14.2 continued

There were no further significant Operating Expenditure variances as at 31 August 2013.

<u>*Other Revenues and Expenses (Net)</u>	<i>Year to Date</i>	A favourable variance of \$126,089 (13.45%)
	<i>End of Year Forecast</i>	An unfavourable variance of \$770,470 (12.65%).

Other Revenues and Expenses variances previously reported to Council:

1. Interest on Restricted Cash Investments is \$76,010 (29.47%) above the year to date budget of \$257,960 due to the low level of expenditure to date.
2. Year to date Salary Expenses is \$26,480 (54.26%) below the year to date budget of \$48,804. This variance is due to a vacancy created in the Resource Recovery business division as a result of the Manager, Project Development being appointed to the position of Director, Waste Management Services, and a budgeted position that has not been filled.
3. Year to date Costs Allocated of \$3,008 is \$41,176 (93.19%) below the year to date budget of \$44,184.

Other Revenues and Expenses variances not previously reported to Council:

4. The full year Secondary Waste Charge of \$4,796,257 is forecast to be \$894,470 (15.72%) below the budget of \$5,690,727. This variance is attributable directly to the reduced tonnages from the City of Stirling.
5. Year to date Contract Expenses is \$62,015 (51.11%) below the year to date budget of \$121,346 due to the timing of Resource Recovery Project consultancy contracts.

The full year Contract Expenses of \$650,630 is forecast to be \$104,000 (13.78%) below the budget of \$754,630 due to the timing of Resource Recovery Project tender and contract negotiation process.
6. The full year Miscellaneous Expenses of \$39,113 is forecast to be \$20,000 (33.83%) below the budget of \$59,113. The variance primarily relates to a review and timing of Resource Recovery Project tender and contract negotiation process.

There were no further significant Other Revenues and Expenses variances as at 31 August 2013.

Capital Expenditure Statement (refer Attachment 2)

<u>Capital Expenditure</u>	<i>Year to Date</i>	A favourable variance of \$2,344,655.
	<i>End of Year Forecast</i>	A favourable variance of \$2,155,675.

Capital Expenditure variances:

A favourable variance of \$2,344,655 exists as at 31 August 2013 when compared to the year to date budget provision of \$2,578,456. The year to date budget provisions are used as a guide only as expenditure of a capital nature is undertaken as and when required.

Major capital expenditures to 31 August 2013 include:

- Purchase Information Technology & Communication Equipment - \$126,425;
 - Purchase / Replace Vehicle Red Hill Landfill Facility - \$48,023;
 - Purchase/Replace Minor Plant & Equipment Red Hill Waste Management Facility - \$36,987; and
 - Construct Litter Fence Red Hill Farm - \$23,598.
-



Item 14.2 continued

As a result of the City of Stirling ceasing disposal of its tonnages at the Red Hill Waste Management Facility, a review was also undertaken of the Capital Expenditure budget which resulted in a net amount of \$2,155,675 (13.93%) being carried forward from 2013/2014 into future years. The impact of this is a reduction in the 2013/2014 Capital Expenditure budget total of \$15,471,081 to a forecast of \$13,315,406.

Significant reductions to capital budgets include the following:

- Purchase / Replace Plant - Red Hill Landfill Facility - \$1,061,000;
- Purchase / Replace Plant - Hazelmere - \$870,000;
- Construct access road to Lots 8,9 &10 - Red Hill Landfill Facility - \$375,000;
- Purchase Information Technology & Communication Equipment - \$314,500;
- Relocate Greenwaste Processing area - \$250,000;
- Construct Class III Cell - Stage 14(a) - \$215,000;
- Construct Roads / Carparks - \$200,000;
- Construct Class III Leachate Pond - \$180,000;
- Construct and Commission Resource Recovery Park weighbridges - \$150,000;
- Construct Nutrient Stripping Pond) - \$110,500;
- Construct Stormwater Control Pond - \$100,000;
- Construct Perimeter Fencing - \$100,000; and
- Purchase / Replace Security System - Red Hill Landfill Facility - \$100,000.

This is offset by an increase in the following Capital Expenditure budget provisions following a review and timing of the Resource Recovery capital expenditure program:

- Resource Recovery Park Land - Hazelmere - \$1,000,000; and
- Purchase Resource Recovery Park Pyrolysis plant and equipment - \$1,000,000.

Statement of Financial Position (refer Attachment 3)

The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

It has been forecast that Total Equity as at 30 June 2013 will be below the original budget of \$104,540,334 by \$4,790,217.

Statement of Cash and Investments (refer Attachment 4)

The level of cash and investments in the Municipal fund as at 31 August 2013 is \$14,434,004 and Restricted Assets amount to \$42,054,786. This figure is net of cumulative unrealised losses of \$601,485 which has been provided for in this amount.

The net movement for the month is an increase of \$3,120,455.

Investment Report (refer Attachment 5)

Term deposits which matured in the month of August 2013 were reinvested into further term deposits together with additional surplus funds.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 - Good Governance

- 4.3 To provide responsible and accountable governance and management of the EMRC
- 4.4 To continue to improve financial and asset management practices



Item 14.2 continued

FINANCIAL IMPLICATIONS

As outlined within the report and attachments.

SUSTAINABILITY IMPLICATIONS

Nil

ATTACHMENT(S)

1. Statement of Comprehensive Income by Nature and Type (Ref: DMDOC/185582)
2. Capital Expenditure Statement (Ref: DMDOC/185583)
3. Statement of Financial Position (Ref: DMDOC/185584)
4. Statement of Cash and Investments (Ref: DMDOC/185585)
5. Investment Report (Ref: DMDOC/185586)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 August 2013.

COUNCIL RESOLUTION(S)

MOVED CR POWELL

SECONDED CR PULE

THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 AUGUST 2013.

CARRIED UNANIMOUSLY



STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

Year to Date				AUGUST 2013			Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance			
Operating Income									
\$6,099,993	\$6,368,925	(\$268,932)	(U)	User Charges	\$30,242,334	\$38,874,520	(\$8,632,186)	(U)	
\$58,033	\$57,211	\$822	(F)	Special Charges	\$362,143	\$362,143	\$0	(F)	
\$81,761	\$83,645	(\$1,884)	(U)	Contributions	\$665,220	\$724,646	(\$59,426)	(U)	
\$27,800	\$22,800	\$5,000	(F)	Operating Grants	\$1,015,800	\$1,015,800	\$0	(F)	
\$52,061	\$46,382	\$5,679	(F)	Interest Municipal Cash Investments	\$278,303	\$278,303	\$0	(F)	
\$136,190	\$147,746	(\$11,556)	(U)	Reimbursements	\$886,567	\$886,567	\$0	(F)	
\$158,544	\$238,369	(\$79,825)	(U)	Other	\$1,759,404	\$1,759,404	\$0	(F)	
\$6,614,382	\$6,965,078	(\$350,696)	(U)	Total Operating Income	\$35,209,771	\$43,901,383	(\$8,691,612)	(U)	
Operating Expenditure									
\$1,230,007	\$1,559,700	\$329,693	(F)	Salary Expenses	\$9,303,805	\$9,801,805	\$498,000	(F)	
\$542,162	\$1,087,876	\$545,714	(F)	Contract Expenses	\$5,898,507	\$6,608,817	\$710,310	(F)	
\$74,206	\$190,824	\$116,618	(F)	Material Expenses	\$1,136,425	\$1,146,270	\$9,845	(F)	
\$52,491	\$44,238	(\$8,253)	(U)	Utility Expenses	\$264,836	\$265,536	\$700	(F)	
\$136,954	\$140,774	\$3,820	(F)	Fuel Expenses	\$840,264	\$844,764	\$4,500	(F)	
\$3,142	\$3,444	\$302	(F)	Finance Fees and Interest Expenses	\$20,683	\$20,683	\$0	(F)	
\$66,896	\$60,187	(\$6,709)	(U)	Insurance Expenses	\$281,030	\$281,030	\$0	(F)	
\$1,260,742	\$1,069,964	(\$190,778)	(U)	Depreciation Expenses	\$5,886,967	\$6,420,134	\$533,167	(F)	
\$2,127,039	\$2,143,594	\$16,555	(F)	Miscellaneous Expenses	\$10,021,979	\$12,969,658	\$2,947,679	(F)	
\$0	\$0	\$0	(F)	Provision Expenses	\$84,231	\$111,895	\$27,664	(F)	
(\$3,008)	(\$70,992)	(\$67,984)	(U)	Costs Allocated	(\$364,451)	(\$424,451)	(\$60,000)	(U)	
\$5,490,631	\$6,229,609	\$738,978	(F)	Total Operating Expenditure	\$33,374,276	\$38,046,141	\$4,671,865	(F)	
\$1,123,751	\$735,469	\$388,282	(F)	OPERATING RESULT FROM NORMAL ACTIVITIES	\$1,835,495	\$5,855,242	(\$4,019,747)	(U)	
Surplus	Surplus				Surplus	Surplus			

Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies; and
5. Miscellaneous Expenses - includes the Landfill Levy expense of \$1,456,416 as at 31 August 2013.

Operating Income and Expenditure relates to the ordinary operations of the organisation.

Other Revenues and Expenses relates to the Resource Recovery Project, interest from cash reserves and disposal of assets.

(F) denotes Favourable variance and (U) denotes Unfavourable variance



STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

AUGUST 2013

Year to Date			Full Year					
Actual	Budget	Variance		Forecast	Budget	Variance		
Other Revenues								
\$836,568	\$919,151	(\$82,583)	(U)	Secondary Waste Charge	\$4,796,257	\$5,690,727	(\$894,470)	(U)
\$0	\$0	\$0	(F)	Operating Grants	\$0	\$0	\$0	(F)
\$333,970	\$257,960	\$76,010	(F)	Interest Restricted Cash Investments	\$1,547,814	\$1,547,814	\$0	(F)
\$438	\$360	\$78	(F)	Reimbursements	\$2,169	\$2,169	\$0	(F)
\$13,636	\$20,000	(\$6,364)	(U)	Proceeds from Sale of Assets	\$724,614	\$724,614	\$0	(F)
\$1,184,612	\$1,197,471	(\$12,859)	(U)	Total Other Revenues	\$7,070,854	\$7,965,324	(\$894,470)	(U)
Other Expenses								
\$22,324	\$48,804	\$26,480	(F)	Salary Expenses	\$316,956	\$316,956	\$0	(F)
\$59,331	\$121,346	\$62,015	(F)	Contract Expenses	\$650,630	\$754,630	\$104,000	(F)
\$1,121	\$2,410	\$1,289	(F)	Material Expenses	\$14,550	\$14,550	\$0	(F)
\$204	\$416	\$212	(F)	Utility Expenses	\$2,500	\$2,500	\$0	(F)
\$136	\$228	\$92	(F)	Insurance Expenses	\$1,375	\$1,375	\$0	(F)
\$1,746	\$2,002	\$256	(F)	Depreciation Expenses	\$12,020	\$12,020	\$0	(F)
\$4,050	\$9,828	\$5,778	(F)	Miscellaneous Expenses	\$39,113	\$59,113	\$20,000	(F)
\$28,815	\$30,465	\$1,650	(F)	Carrying Amount of Assets Disposed Of	\$450,859	\$450,859	\$0	(F)
\$3,008	\$44,184	\$41,176	(F)	Costs Allocated	\$264,451	\$264,451	\$0	(F)
\$120,735	\$259,683	\$138,948	(F)	Total Other Expenses	\$1,752,454	\$1,876,454	\$124,000	(F)
Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments								
\$0	\$0	\$0	(F)	Unrealised (Gain)/Loss	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Realised (Gain)/Loss	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Total (Gain)/Loss from change in Fair Value of Investments	\$0	\$0	\$0	(F)
Revaluation of Assets								
\$0	\$0	\$0	(F)	Revaluation of Assets	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Total Revaluation of Assets	\$0	\$0	\$0	(F)
\$1,063,877	\$937,788	\$126,089	(F)	OPERATING RESULT FROM OTHER ACTIVITIES	\$5,318,400	\$6,088,870	(\$770,470)	(U)
Surplus	Surplus				Surplus	Surplus		
\$2,187,628	\$1,673,257	\$514,371	(F)	CHANGE IN NET ASSETS FROM OPERATIONS	\$7,153,895	\$11,944,112	(\$4,790,217)	(U)
Surplus	Surplus				Surplus	Surplus		



CAPITAL EXPENDITURE STATEMENT

AUGUST 2013

Year to Date				Full Year					
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance	
Governance and Corporate Services									
\$0	\$63,404	\$63,404	(F)	\$0	Purchase Vehicles - Ascot Place (24440/00)	\$380,429	\$380,429	\$0	(F)
\$0	\$5,124	\$5,124	(F)	\$0	Purchase Furniture Fittings & Equipment - Corporate Services (24510/01)	\$30,750	\$30,750	\$0	(F)
\$126,425	\$149,808	\$23,383	(F)	\$56,874	Purchase Information Technology & Communication Equipment (24550/00)	\$584,350	\$898,850	\$314,500	(F)
\$0	\$5,000	\$5,000	(F)	\$0	Purchase Art Works (24620/00)	\$30,000	\$30,000	\$0	(F)
\$0	\$2,916	\$2,916	(F)	\$0	Capital Improvement Administration Building - Ascot Place (25240/01)	\$17,500	\$17,500	\$0	(F)
\$0	\$606	\$606	(F)	\$0	Upgrade Security Equipment - Ascot Place (25530/01)	\$3,639	\$3,639	\$0	(F)
\$126,425	\$226,858	\$100,433	(F)	\$56,874		\$1,046,668	\$1,361,168	\$314,500	(F)



CAPITAL EXPENDITURE STATEMENT

AUGUST 2013

Year to Date			On (F) = Favourable variation Order (U) = Unfavourable variation	Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance

Environmental Services

\$0	\$250	\$250 (F)	\$0	Purchase Office Equipment - Environmental Services (24510/05)	\$1,000	\$1,500	\$500 (F)
\$0	\$250	\$250 (F)	\$0	Purchase Office Furniture and Fittings - Environmental Services (24610/05)	\$1,500	\$1,500	\$0 (F)
\$0	\$500	\$500 (F)	\$0		\$2,500	\$3,000	\$500 (F)

Regional Development

\$0	\$166	\$166 (F)	\$0	Purchase Office Equipment - Regional Development (24510/04)	\$1,000	\$1,000	\$0 (F)
\$0	\$166	\$166 (F)	\$0	Purchase Office Furniture and Fittings - Regional Development (24610/04)	\$1,000	\$1,000	\$0 (F)
\$0	\$332	\$332 (F)	\$0		\$2,000	\$2,000	\$0 (F)

Risk Management

\$0	\$82	\$82 (F)	\$0	Purchase Office Equipment - Risk Management (24510/06)	\$500	\$500	\$0 (F)
\$0	\$82	\$82 (F)	\$0	Purchase Office Furniture and Fittings - Risk Management (24610/06)	\$500	\$500	\$0 (F)
\$0	\$164	\$164 (F)	\$0		\$1,000	\$1,000	\$0 (F)

Resource Recovery

\$0	\$5,000	\$5,000 (F)	\$0	Resource Recovery Park - Land (24150/05)	\$1,030,000	\$30,000	(\$1,000,000) (U)
\$0	\$83,332	\$83,332 (F)	\$0	Construct and Commission Resource Recovery Park - C & I Building (24259/04)	\$527,000	\$500,000	(\$27,000) (U)



CAPITAL EXPENDITURE STATEMENT

AUGUST 2013

Year to Date				On (F) = Favourable variation Order (U) = Unfavourable variation	Full Year				
Actual	Budget	Variance	Forecast		Budget	Variance			
Resource Recovery									
\$0	\$41,666	\$41,666	(F)	\$0	Construct and Commission Resource Recovery Park - Pyrolysis Building (24259/05)	\$250,000	\$250,000	\$0	(F)
\$0	\$1,666	\$1,666	(F)	\$0	Construct and Commission Resource Recovery Park - Community Transfer Station (24259/06)	\$10,000	\$10,000	\$0	(F)
\$0	\$8,332	\$8,332	(F)	\$0	Construct and Commission Resource Recovery Park - MRF (24259/09)	\$50,000	\$50,000	\$0	(F)
\$0	\$25,000	\$25,000	(F)	\$0	Construct and Commission Resource Recovery Park - Weighbridges (x2) (24392/02)	\$0	\$150,000	\$150,000	(F)
\$0	\$174,998	\$174,998	(F)	\$0	Construct and Commission Resource Recovery Park - Site Infrastructure (24399/01)	\$1,050,000	\$1,050,000	\$0	(F)
\$0	\$166,666	\$166,666	(F)	\$0	Purchase Resource Recovery Park Pyrolysis - Plant & Equipment (24410/03)	\$2,000,000	\$1,000,000	(\$1,000,000)	(U)
\$0	\$16,666	\$16,666	(F)	\$0	Purchase Resource Recovery Park C & I Building - Plant & Equipment (24410/04)	\$100,000	\$100,000	\$0	(F)
\$0	\$166	\$166	(F)	\$0	Purchase Office Equipment - Resource Recovery (24510/07)	\$1,000	\$1,000	\$0	(F)
\$0	\$166	\$166	(F)	\$0	Purchase Other Equipment - Resource Recovery (24590/07)	\$1,000	\$1,000	\$0	(F)
\$0	\$166	\$166	(F)	\$0	Purchase Office Furniture and Fittings - Resource Recovery (24610/07)	\$1,000	\$1,000	\$0	(F)
\$0	\$523,824	\$523,824	(F)	\$0		\$5,020,000	\$3,143,000	(\$1,877,000)	(U)



CAPITAL EXPENDITURE STATEMENT

AUGUST 2013

Year to Date			Full Year		
Actual	Budget	Variance	Forecast	Budget	Variance

On (F) = Favourable variation
Order (U) = Unfavourable variation

Waste Management

\$750	\$15,644	\$14,894 (F)	\$13,791	Construct Waste Management Facility Buildings - Red Hill Landfill Facility (24250/01)	\$93,886	\$93,886	\$0 (F)
\$0	\$15,498	\$15,498 (F)	\$0	Construct Waste Management Facility Buildings - Hazelmere (24250/02)	\$93,000	\$93,000	\$0 (F)
\$4,100	\$0	(\$4,100) (U)	\$0	Construct Weighbridge Office - Hazelmere (24250/03)	\$0	\$0	\$0 (F)
\$0	\$4,566	\$4,566 (F)	\$0	Construct Storage Shed for Mattresses - Hazelmere (24250/05)	\$27,400	\$27,400	\$0 (F)
\$0	\$3,332	\$3,332 (F)	\$0	Construct Lunchroom and Ablution Block - Red Hill Landfill Facility (24250/07)	\$0	\$20,000	\$20,000 (F)
\$0	\$8,332	\$8,332 (F)	\$0	Construct Waste Management Facility Buildings - Other - Hazelmere (24259/02)	\$50,000	\$50,000	\$0 (F)
(\$31,275)	\$0	\$31,275 (F)	\$0	Construct Class III Cell Farm Stage 2 - Red Hill Landfill Facility (24310/11)	\$0	\$0	\$0 (F)
\$2,800	\$535,832	\$533,032 (F)	\$0	Construct Class III Cell Stage 14(a) - Red Hill Landfill Facility (24310/12)	\$3,000,000	\$3,215,000	\$215,000 (F)
\$0	\$0	\$0 (F)	\$0	Construct Class III Landfill Cell - Red Hill Farm Stage 1 Batter (24310/14)	\$300,000	\$0	(\$300,000) (U)
\$0	\$30,000	\$30,000 (F)	\$0	Construct Class III Leachate Pond - Red Hill Landfill Facility (24320/01)	\$0	\$180,000	\$180,000 (F)
\$0	\$2,500	\$2,500 (F)	\$0	Leachate Project - Red Hill Landfill Facility (24320/02)	\$0	\$15,000	\$15,000 (F)
\$0	\$31,666	\$31,666 (F)	\$0	Construct Siltation Ponds - Red Hill Landfill Facility (24350/00)	\$140,000	\$190,000	\$50,000 (F)
\$0	\$16,666	\$16,666 (F)	\$0	Construct Stormwater Control Pond - Red Hill Farm Stage I (24350/01)	\$0	\$100,000	\$100,000 (F)



CAPITAL EXPENDITURE STATEMENT

AUGUST 2013

Year to Date				Full Year				
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance	
Waste Management								
\$0	\$18,416	\$18,416 (F)	\$0		\$0	\$110,500	\$110,500 (F)	
\$0	\$66,664	\$66,664 (F)	\$0		\$200,000	\$400,000	\$200,000 (F)	
\$0	\$62,500	\$62,500 (F)	\$0		\$0	\$375,000	\$375,000 (F)	
\$0	\$16,666	\$16,666 (F)	\$0		\$0	\$100,000	\$100,000 (F)	
\$23,598	\$8,332	(\$15,266) (U)	\$3,600		\$50,000	\$50,000	\$0 (F)	
\$0	\$33,692	\$33,692 (F)	\$0		\$224,000	\$202,175	(\$21,825) (U)	
\$0	\$58,332	\$58,332 (F)	\$0		\$100,000	\$350,000	\$250,000 (F)	
\$0	\$5,304	\$5,304 (F)	\$0		\$31,827	\$31,827	\$0 (F)	
\$0	\$11,666	\$11,666 (F)	\$0		\$0	\$70,000	\$70,000 (F)	
\$0	\$5,000	\$5,000 (F)	\$0		\$0	\$30,000	\$30,000 (F)	
\$0	\$303,640	\$303,640 (F)	\$0		\$760,850	\$1,821,850	\$1,061,000 (F)	
(\$3,842)	\$357,000	\$360,842 (F)	\$19,500		\$1,272,000	\$2,142,000	\$870,000 (F)	
\$0	\$12,500	\$12,500 (F)	\$0		\$0	\$75,000	\$75,000 (F)	
\$36,987	\$43,832	\$6,845 (F)	\$7,836		\$203,000	\$263,000	\$60,000 (F)	



CAPITAL EXPENDITURE STATEMENT

AUGUST 2013

Year to Date			On (F) = Favourable variation Order (U) = Unfavourable variation	Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance

Waste Management

\$13,555	\$14,000	\$445 (F)	\$0	Purchase / Replace Minor Plant and Equipment - Hazelmere (24420/02)	\$99,000	\$84,000	(\$15,000) (U)
\$48,023	\$31,654	(\$16,369) (U)	\$0	Purchase / Replace Vehicles - Red Hill Landfill Facility (24430/00)	\$189,925	\$189,925	\$0 (F)
\$0	\$90	\$90 (F)	\$0	Purchase / Replace Office Equipment - Engineering / Waste Management (24510/02)	\$550	\$550	\$0 (F)
\$0	\$6,500	\$6,500 (F)	\$0	Purchase / Replace Office Equipment - Red Hill Landfill Facility (24510/08)	\$4,000	\$39,000	\$35,000 (F)
\$0	\$5,832	\$5,832 (F)	\$0	Purchase Fire Fighting System/Equipment - Hazelmere (24520/07)	\$35,000	\$35,000	\$0 (F)
\$0	\$166	\$166 (F)	\$0	Purchase / Replace Fire Fighting Equipment - Red Hill Landfill Facility (24520/08)	\$1,000	\$1,000	\$0 (F)
\$590	\$24,098	\$23,508 (F)	\$1,940	Purchase / Replace Security System - Red Hill Waste Management Facility (24530/08)	\$44,600	\$144,600	\$100,000 (F)
\$0	\$4,498	\$4,498 (F)	\$0	Purchase / Replace Security System - Hazelmere (24530/10)	\$27,000	\$27,000	\$0 (F)
\$0	\$50,166	\$50,166 (F)	\$850	Purchase / Replace Other Equipment - Red Hill Landfill Facility (24590/00)	\$251,000	\$301,000	\$50,000 (F)
\$2,495	\$3,950	\$1,455 (F)	\$0	Purchase / Replace Miscellaneous Equipment - Hazelmere (24590/02)	\$8,700	\$23,700	\$15,000 (F)
\$0	\$500	\$500 (F)	\$0	Purchase/Replace Other Equipment - Engineering and Waste Management (24590/03)	\$3,000	\$3,000	\$0 (F)
\$0	\$166	\$166 (F)	\$0	Purchase Office Furniture and Fittings-Engineering and Waste Management (24610/03)	\$1,000	\$1,000	\$0 (F)



CAPITAL EXPENDITURE STATEMENT

AUGUST 2013

Year to Date					Full Year		
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
Waste Management							
\$0	\$166	\$166 (F)	\$0	Purchase / Replace Office Furniture and Fittings - Red Hill Landfill Facility (24610/08)	\$1,000	\$1,000	\$0 (F)
\$0	\$250	\$250 (F)	\$0	Purchase Office Furniture and Fittings-Hazelmere (24610/10)	\$1,500	\$1,500	\$0 (F)
\$0	\$166	\$166 (F)	\$0	Purchase Miscellaneous Furniture and Fittings - Red Hill Education Programme (24690/01)	\$1,000	\$1,000	\$0 (F)
\$0	\$332	\$332 (F)	\$0	Refurbish Environmental Education Centre - Redhill Landfill Facility (25253/00)	\$9,000	\$2,000	(\$7,000) (U)
\$0	\$13,332	\$13,332 (F)	\$0	Refurbish Waste Transfer Station Building - Red Hill Landfill Facility (25259/01)	\$0	\$80,000	\$80,000 (F)
\$9,595	\$3,332	(\$6,263) (U)	\$0	Refurbish Plant - Red Hill Landfill Facility (25410/00)	\$20,000	\$20,000	\$0 (F)
\$107,376	\$1,826,778	\$1,719,402 (F)	\$47,517		\$7,243,238	\$10,960,913	\$3,717,675 (F)
\$233,801	\$2,578,456	\$2,344,655 (F)	\$104,391	TOTAL CAPITAL EXPENDITURE	\$13,315,406	\$15,471,081	\$2,155,675 (F)



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STATEMENT OF FINANCIAL POSITION
AUGUST 2013

Actual June 2012	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
Current Assets					
\$3,021,270	\$4,408,802	Cash and Cash Equivalents	\$570,772	\$266,144	\$304,628 (F)
\$51,761,343	\$52,079,989	Investments	\$54,485,610	\$57,985,610	(\$3,500,000) (U)
\$3,552,486	\$2,853,588	Trade and Other Receivables	\$3,552,486	\$3,552,486	\$0 (F)
\$86,077	\$73,739	Inventories	\$86,077	\$86,077	\$0 (F)
\$65,007	\$267,363	Other Assets	\$65,007	\$65,007	\$0 (F)
\$58,486,183	\$59,683,481	Total Current Assets	\$58,759,952	\$61,955,324	(\$3,195,372) (F)
Current Liabilities					
\$5,409,053	\$2,953,503	Trade and Other Payables	\$5,409,053	\$5,409,053	\$0 (F)
\$1,229,726	\$1,229,726	Provisions	\$1,230,929	\$1,230,929	\$0 (F)
\$6,638,779	\$4,183,229	Total Current Liabilities	\$6,639,982	\$6,639,982	\$0 (F)
\$51,847,404	\$55,500,252	Net Current Assets	\$52,119,970	\$55,315,342	(\$3,195,372) (U)
Non Current Assets					
\$16,361,457	\$16,361,457	Land	\$17,391,457	\$16,391,457	\$1,000,000 (F)
\$4,783,168	\$4,744,704	Buildings	\$5,626,789	\$5,692,789	(\$66,000) (U)
\$9,152,875	\$9,268,825	Structures	\$12,077,627	\$13,068,136	(\$990,509) (U)
\$9,825,700	\$9,156,100	Plant	\$11,602,725	\$12,653,725	(\$1,051,000) (U)
\$291,050	\$567,485	Equipment	\$662,485	\$1,177,485	(\$515,000) (U)
\$156,333	\$154,330	Furniture and Fittings	\$175,060	\$175,060	\$0 (F)
\$5,019,398	\$4,279,575	Work in Progress	\$5,019,398	\$5,019,398	\$0 (F)
\$45,589,981	\$44,532,476	Total Non Current Assets	\$52,555,541	\$54,178,050	(\$1,622,509) (U)
Non Current Liabilities					
\$4,841,163	\$5,248,878	Provisions	\$4,925,394	\$4,953,058	\$27,664 (F)
\$4,841,163	\$5,248,878	Total Non Current Liabilities	\$4,925,394	\$4,953,058	\$27,664 (F)
\$92,596,222	\$94,783,850	Net Assets	\$99,750,117	\$104,540,334	(\$4,790,217) (U)
Equity					
\$49,136,150	\$49,136,150	Accumulated Surplus/Deficit	\$49,136,150	\$49,136,150	\$0 (F)
\$42,319,723	\$42,319,723	Cash Backed Reserves	\$42,319,723	\$42,319,723	\$0 (F)
\$1,140,349	\$1,140,349	Asset Revaluation Reserve	\$1,140,349	\$1,140,349	\$0 (F)
\$0	\$2,187,628	Net change in assets from operations	\$7,153,895	\$11,944,112	(\$4,790,217) (U)
\$92,596,222	\$94,783,850	Total Equity	\$99,750,117	\$104,540,334	(\$4,790,217) (U)



38 CASH AND INVESTMENTS

AUGUST 2013

Actual June 2012	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
Municipal Cash and Investments					
3,018,020	4,405,552	Cash at Bank - Municipal Fund 01001/00	567,522	262,894	304,628 (F)
1,250	1,250	Cash on Hand - Ascot Place 01019/00	1,250	1,250	0 (F)
200	200	Cash on Hand - Walliston/Mathieson & Coppin Road Transfer Stations 01019/01	200	200	0 (F)
1,800	1,800	Cash on Hand - Red Hill / Hazelmere 01019/02	1,800	1,800	0 (F)
10,040,526	10,025,202	Investments - Municipal Fund 02021/00	9,011,061	11,193,973	(2,182,912) (U)
13,061,796	14,434,004	Total Municipal Cash	9,581,833	11,460,117	(1,878,284) (U)
Restricted Cash and Investments					
1,029,772	1,040,933	Restricted Investments - Plant and Equipment 02022/01	2,978,240	927,240	2,051,000 (F)
1,664,322	1,682,360	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	1,734,272	1,846,174	(111,902) (U)
234,694	237,238	Restricted Investments - Future Development 02022/03	245,088	15,087	230,000 (F)
550,617	556,585	Restricted Investments - Environmental Monitoring Red Hill 02022/04	571,040	571,040	0 (U)
168,280	170,104	Restricted Investments - Environmental Insurance Red Hill 02022/05	134,340	134,340	0 (F)
12,619	12,756	Restricted Investments - Risk Management 02022/06	13,087	13,087	0 (F)
439,250	444,010	Restricted Investments - Class IV Cells Red Hill 02022/07	514,025	514,026	0 (U)
20,193	20,412	Restricted Investments - Regional Development 02022/08	158,043	12,828	145,214 (F)
35,964,254	36,354,038	Restricted Investments - Secondary Waste Processing 02022/09	38,784,546	41,432,016	(2,647,470) (U)
1,473,747	1,489,719	Restricted Investments - Class III Cells 02022/10	72,117	1,140,284	(1,068,167) (U)
63,714	64,405	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11	66,078	66,078	0 (U)
2,579	(122,117)	Restricted Investments - Accrued Interest 02022/19	2,579	2,579	0 (F)
(601,485)	(601,485)	Restricted Investments - Unrealised Loss/Gain on Investments 02022/20	(601,485)	(601,485)	0 (F)
698,261	705,829	Restricted Investments - Long Service Leave 02022/90	718,343	718,343	0 (F)
41,720,816	42,054,786	Total Restricted Cash	45,390,313	46,791,636	(1,401,324) (U)
54,782,613	56,488,790	TOTAL CASH AND INVESTMENTS	54,972,146	58,251,754	(3,279,608) (U)

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

Investment Report Including CDOs

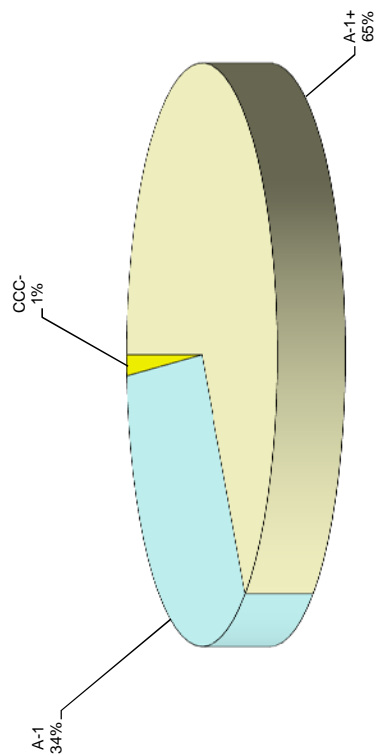
I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %	Comments
AAA	A-1+	65.26%	100%	
AA	A-1	33.59%	100%	
CCC and less		1.15%	0%	Policy Breached ¹
		100.00%		

Notes

1. Policy breach above relates to the Lehman Brothers CDO investment

Investment by S&P Rating

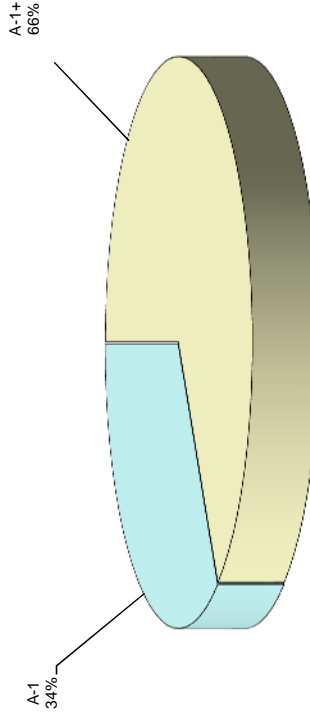


Investment Report Excluding CDOs

I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %	Comments
AAA	A-1+	66.02%	100%	
AA	A-1	33.98%	100%	
CCC and less		0.00%	0%	
		100.00%		

Investment by S&P Rating (excluding CDOs)



Investment Report Including CDOs

Investment Report Excluding CDOs

II. Single Entity Exposure

II. Single Entity Exposure

	% Portfolio	Comments
ING Bank	33.59%	
NAB	41.27%	
Westpac / St. George Bank	23.99%	
Lehman Brothers	1.15%	Policy breached ²
	<u>100.00%</u>	

	% Portfolio	Comments
ING Bank	33.98%	
NAB	41.75%	
Westpac / St. George Bank	24.27%	
	<u>100.00%</u>	

Notes

2. Policy breach above relates to the Lehman Bros CDO investment

III. Term to Maturity Framework

III. Term to Maturity Framework

Maturity Profile	Investment Policy Guidelines		
	% Portfolio	% Min	% Max
Less Than 1 Year	98.94%	40.00%	100.00%
Greater Than 1 Year	1.06%	0.00%	0.00%
	<u>100.00%</u>		

Maturity Profile	Investment Policy Guidelines		
	% Portfolio	% Min	% Max
Less Than 1 Year	100.00%	40.00%	100.00%
Greater Than 1 Year	0.00%	0.00%	0.00%
	<u>100.00%</u>		

Notes

3. Policy breach above relates to the Lehman Bros CDO investment

NB: This report is consistent with the reporting requirements of the Policy 3.3 - Management of Investments Policy



14.3 FINANCIAL REPORT FOR PERIOD ENDED 30 SEPTEMBER 2013

REFERENCE: DMDOC/185461

PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the Eastern Metropolitan Regional Council's (EMRC's) financial performance for the period ended 30 September 2013.

KEY ISSUES AND RECOMMENDATION(S)

- Significant year to date budget variances greater than 10% or \$10,000, whichever is the greater, within each nature and type category on the Statement of Financial Activity as at 30 September 2013 have been identified and are reported on in the body of the report.

Recommendation(s)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 30 September 2013.

SOURCE OF REPORT

Director Corporate Services
Manager Financial Services
Finance Team Leader

BACKGROUND

It is a requirement of the Local Government (Financial Management) Regulations 1996 (Clause 34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.

The 2013/2014 Budget was presented in a format that separated operating income and expenditure from other revenue and expenses to provide improved disclosure of Council's underlying operating result.

The financial summaries attached to this report provide an overview of year to date budget performance for operating activities and capital works.

As a result of the City of Stirling ceasing disposal of its tonnages at Red Hill Waste Management Facility from the beginning of August 2013, an initial budget / forecast review was undertaken during August 2013 and has been reflected in the financial reports since August 2013. This was subject to a report submitted to Council at its meeting held on Thursday 19 September 2013 (Ref: DMDOC/185229).

A Statement of Financial Position is also provided with year to date actual balances compared with budget provisions and end of year forecasts for all balance sheet items.

REPORT

Outlined below are financial statements for the period ended 30 September 2013. Where possible the year to date monthly budget allocations have been reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.



Item 14.3 continued

Statement of Comprehensive Income - Nature and Type (refer Attachment 1)

The year to date operating result from normal activities as at 30 September 2013 is a favourable variance of \$365,804 (28.84%) against budget. The following information is provided on key aspects of Council's end of year financial performance:

<u>Operating Income</u>	<i>Year to Date</i>	An unfavourable variance of \$1,351,111 (12.74%).
	<i>End of Year Forecast</i>	An unfavourable variance of \$8,691,612 (19.80%).

Operating Income variances previously reported to Council:

1. Year to date User Charges of \$8,342,738 is \$1,272,922 (13.24%) below the year to date budget of \$9,615,660. This is due to the City of Stirling ceasing disposing of their tonnages at Red Hill with effect from 5 August 2013 with only 10,553 tonnes of the budgeted 100,000 tonnes for the 2013/2014 financial year having been received at that point in time.

As a result the full year User charges has been forecast to be below the budget of \$38,874,520 by \$8,632,186 (22.21%). This was subject to a report (Item 18.1 – DMDOC/185229) submitted to Council at its meeting held on 19 September 2013.

2. Year to date Other income of \$319,870 is \$98,589 (23.56%) below the year to date budget of \$418,459. This is mainly due to the lower than budgeted sales of mattress products totalling \$1,859 compared to a year to date budget of \$99,999. It is expected that with the purchase of a slow speed shredder which will prepare mattress products for sale, the annual budget of \$400,000 should be achieved during 2013/2014.

Operating Income variances not previously reported to Council:

3. Interest on Municipal Cash Investments is \$24,804 (35.65%) above the year to date budget of \$69,573 as a result of the low level of operating and capital expenditure to date together with the higher than average interest rate (4.25%) being received compared to the budgeted rate of 3.70%.

There were no further significant Operating Income variances as at 30 September 2013.

<u>Operating Expenditure</u>	<i>Year to Date</i>	A favourable variance of \$1,716,915 (18.39%).
	<i>End of Year Forecast</i>	A favourable variance of \$4,671,865 (12.28%).

Operating Expenditure variances previously reported to Council:

1. Year to date Salary Expenses of \$1,776,996 is \$526,314 (22.85%) lower than the year to date budget of \$2,303,310. The variance is attributable to budgeted and vacant positions that are yet to be filled.

Following a review of the budget, as outlined earlier in this report, full year Salary Expenses has been forecast to be below the budget of \$9,801,805 by \$498,000 (5.08%).



Item 14.3 continued

2. Year to date Contract Expenses of \$689,354 is \$942,460 (57.76%) below the year to date budget of \$1,631,814 due predominantly to the timing of various projects from different business units. Major variances from the Waste Services division include:

- Remove and Crush Lateritic Caprock - \$258,766;
- Rehabilitate Class III Cells - Red Hill Landfill Facility - \$113,539;
- Undertake Engineering/Waste Management Special Projects (Regional Funding Program) - \$96,999;
- Operate and Maintain Class III Cells - \$61,793;
- Monitor Environmental Impacts - Red Hill Water Monitoring - \$35,991;
- Construct and Maintain Perimeter Bunds - \$31,248;
- Operate and Maintain Stormwater System - Red Hill Landfill Facility - \$26,687;
- Operate and Maintain Hazelmere Site - \$22,447;
- Rehabilitate Class IV Cells - Red Hill Landfill Facility - \$19,998;
- Support Forum of Regional Councils (FORC) - \$17,879; and
- Manage and Administer Red Hill Landfill Facility - \$13,715.

Other projects where the year to date expenditures are lower than expected compared to the year to date budget for various business divisions are: Corporate Services activities (\$103,752), Regional Development projects (\$117,176) and Environmental Services projects (\$39,978).

Following the initial forecast review, full year Contract Expenses of \$5,898,507 has been forecast to be \$710,310 (10.75%) below the budget of 6,608,817. The following operational expenditures have been identified as potential savings or deferrals in an effort to mitigate the impact of the reduced revenue from the City of Stirling on the 2013/2014 Budget:

- Rehabilitate Class III Cells - Red Hill Landfill Facility - \$260,000;
- Construct and Maintain Perimeter Bunds - \$120,000;
- Operate and Maintain Class III Cells - \$113,300;
- Information Technology - various expenses - \$43,100;
- Rehabilitate Class IV Cells - Red Hill Landfill Facility - \$40,000;
- Operate and Maintain Stormwater System - Red Hill Landfill Facility - \$30,000;
- Manage and Administer Red Hill Landfill Facility - \$30,000; and
- Manage Greenwaste Composting and Mulching - \$23,300.

Other projects where the full year forecasts for Contract Expenses are lower than the annual budget for various business divisions are: Corporate Services activities (\$14,610), Regional Development projects (\$6,000) and Environmental Services projects (\$10,000). Other projects from Waste Services activities contribute a further \$23,300 to the variance.

3. Year to date Material Expenses of \$136,988 is \$149,248 (52.14%) below the year to date budget of \$286,236. Principal variances below the year to date budget relate to various Corporate Services activities (\$38,456), Regional Development projects (\$11,176) and Environmental Service projects (\$7,731). Other projects from Waste Services activities contribute a further \$91,476 to the variance.
4. Year to date Depreciation Expenses of \$1,822,145 is \$217,199 (13.53%) above the year to date budget of \$1,604,946. The increase is attributable to the increased value of the depreciable value of plant following the revaluation of assets at the end of the 2012/2013 financial year compared to budget. The revaluation was introduced in 2012/2013 due to a change in accounting treatment as prescribed by the Australian Accounting Standards.



Item 14.3 continued

5. Year to date Miscellaneous Expenses of \$2,904,878 is \$337,270 (10.40%) below the year to date budget of \$3,242,148. This variance relates primarily to a reduction in the Landfill Levy payable (\$334,728) and a lower Carbon Price Expense Provision (\$63,555) due to the reduced tonnages from the City of Stirling.

As a result of the reduced tonnages from the City of Stirling, the full year Miscellaneous Expenses of \$10,021,979 has been forecast to be \$2,947,679 (22.73%) below the budget of \$12,969,658. This variance relates to a reduction in the Landfill Levy payable (\$2,304,154) and a lower Carbon Price Expense Provision (\$617,185).

6. The full year Provision Expenses of \$84,231 is forecast to be \$27,664 (24.72%) below the budget of \$111,895. This is due to a reduction in the site rehabilitation provision expenditure resulting from reduced tonnages from the City of Stirling.
7. Year to date Costs Allocated of \$72,925 is \$33,647 (31.57%) below the year to date budget provisions of \$106,572. Full year Costs Allocated of \$364,451 has been forecast to be \$60,000 (14.14%) below the budget of \$424,451.

There were no further significant Operating Expenditure variances as at 30 September 2013.

*Other Revenues and Expenses (Net)	<i>Year to Date</i>	A favourable variance of \$9,648 (0.67%).
	<i>End of Year Forecast</i>	An unfavourable variance of \$770,470 (12.65%).

Other Revenues and Expenses variances previously reported to Council:

1. Year to date Secondary Waste Charge is \$191,718 (13.82%) below the year to date budget of \$1,387,176 whilst the full year forecast of \$4,796,257 is \$894,470 (15.72%) below the budget of \$5,690,727. This variance is attributable to the reduced tonnages from the City of Stirling.
2. Interest on Restricted Cash Investments is \$92,991 (24.03%) above the year to date budget of \$386,940 as a result of the low level of capital expenditure to date together with the higher than average interest rate (4.25%) being received compared to the budgeted rate of 3.70%.
3. Year to date Salary Expenses is \$36,764 (51.01%) below the year to date budget of \$72,069. This variance is due to a vacancy created in the Resource Recovery business division as a result of the Manager, Project Development being appointed to the position of Director, Waste Management Services, and a budgeted position that has not been filled.

4. Year to date Contract Expenses is \$68,661 (37.72%) below the year to date budget of \$182,019. The variance primarily relates to the timing of Resource Recovery Project consultancy contracts.

The full year Contract Expenses of \$650,630 is forecast to be \$104,000 (13.78%) below the budget of \$754,630 due to the timing of Resource Recovery Project tender and contract negotiation process.

5. Year to date Miscellaneous Expenses is \$10,002 (67.85%) below the year to date budget of \$14,742. The variance primarily relates to the timing of Resource Recovery Project consultancy contracts.

The full year Miscellaneous Expenses of \$39,113 is forecast to be \$20,000 (33.83%) below the budget of \$59,113. The variance primarily relates to a review and timing of Resource Recovery Project tender and contract negotiation process.

There were no further significant Other Revenues and Expenses variances as at 30 September 2013.



Item 14.3 continued

Capital Expenditure Statement (refer Attachment 2)

<u>Capital Expenditure</u>	<i>Year to Date</i>	A favourable variance of \$3,422,930.
	<i>End of Year Forecast</i>	A favourable variance of \$2,155,675.

Capital Expenditure variances:

A favourable variance of \$3,422,930 exists as at 30 September 2013 when compared to the year to date budget provision of \$3,867,684. The year to date budget provisions are used as a guide only as expenditure of a capital nature is undertaken as and when required.

Major capital expenditures to 30 September 2013 include:

- Contract Payment - Resource Recovery Park Pyrolysis Plant - \$165,886;
- Purchase Information Technology & Communication Equipment - \$130,675;
- Purchase / Replace Vehicle Red Hill Landfill Facility - \$48,023;
- Purchase/Replace Minor Plant & Equipment Red Hill Waste Management Facility - \$39,163; and
- Construct Litter Fence Red Hill Farm - \$27,198.

As a result of the City of Stirling ceasing disposal of its tonnages at the Red Hill Waste Management Facility, a review was also undertaken of the Capital Expenditure budget which resulted in a net amount of \$2,155,675 (13.93%) being carried forward from 2013/2014 into future years. The impact of this is a reduction in the 2013/2014 Capital Expenditure budget total of \$15,471,081 to a forecast of \$13,315,406.

Significant reductions to capital budgets include the following:

- a. Purchase / Replace Plant - Red Hill Landfill Facility - \$1,061,000;
- b. Purchase / Replace Plant - Hazelmere - \$870,000;
- c. Construct access road to Lots 8,9 &10 - Red Hill Landfill Facility - \$375,000;
- d. Purchase Information Technology & Communication Equipment - \$314,500;
- e. Relocate Greenwaste Processing area - \$250,000;
- f. Construct Class III Cell - Stage 14(a) - \$215,000;
- g. Construct Roads / Carparks - \$200,000;
- h. Construct Class III Leachate Pond - \$180,000;
- i. Construct and Commission Resource Recovery Park weighbridges - \$150,000;
- j. Construct Nutrient Stripping Pond) - \$110,500;
- k. Construct Stormwater Control Pond - \$100,000;
- l. Construct Perimeter Fencing - \$100,000; and
- m. Purchase / Replace Security System - Red Hill Landfill Facility - \$100,000.

This is offset by an increase in the following Capital Expenditure budget provisions following a review and timing of the Resource Recovery capital expenditure program:

- n. Resource Recovery Park Land - Hazelmere - \$1,000,000; and
- o. Purchase Resource Recovery Park Pyrolysis plant and equipment - \$1,000,000.

Statement of Financial Position (refer Attachment 3)

The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.



Item 14.3 continued

It has been forecast that Total Equity as at 30 June 2014 will be below the original budget of \$104,540,334 by \$4,790,217.

Statement of Cash and Investments (refer Attachment 4)

The level of cash and investments in the Municipal fund as at 30 September 2013 is \$16,364,281 and Restricted Assets amount to \$42,200,748. This figure is net of cumulative unrealised losses of \$601,485 which has been provided for in this amount.

The net movement for the month is an increase of \$2,076,239.

Investment Report (refer Attachment 5)

Term deposits which matured in the month of September 2013 were reinvested into further term deposits.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 - Good Governance

- 4.3 To provide responsible and accountable governance and management of the EMRC
- 4.4 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

As outlined within the report and attachments.

SUSTAINABILITY IMPLICATIONS

Nil

ATTACHMENT(S)

1. Statement of Comprehensive Income by Nature and Type (Ref: D2013/00967)
2. Capital Expenditure Statement (Ref: D2013/00968)
3. Statement of Financial Position (Ref: D2013/00969)
4. Statement of Cash and Investments (Ref: D2013/00970)
5. Investment Report (Ref: D2013/00971)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 30 September 2013.



Item 14.3 continued

COUNCIL RESOLUTION(S)

MOVED CR POWELL

SECONDED CR PULE

THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 SEPTEMBER 2013.

CARRIED UNANIMOUSLY



STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

SEPTEMBER 2013

Year to Date

Full Year

Actual

Budget

Variance

Forecast

Budget

Variance

Operating Income

\$8,342,738	\$9,615,660	(\$1,272,922)	(U)	User Charges	\$30,242,334	\$38,874,520	(\$8,632,186)	(U)
\$87,466	\$86,723	\$743	(F)	Special Charges	\$362,143	\$362,143	\$0	(F)
\$137,557	\$141,394	(\$3,837)	(U)	Contributions	\$665,220	\$724,646	(\$59,426)	(U)
\$72,800	\$67,800	\$5,000	(F)	Operating Grants	\$1,015,800	\$1,015,800	\$0	(F)
\$94,377	\$69,573	\$24,804	(F)	Interest Municipal Cash Investments	\$278,303	\$278,303	\$0	(F)
\$199,439	\$205,749	(\$6,310)	(U)	Reimbursements	\$886,567	\$886,567	\$0	(F)
\$319,870	\$418,459	(\$98,589)	(U)	Other	\$1,759,404	\$1,759,404	\$0	(F)
\$9,254,247	\$10,605,358	(\$1,351,111)	(U)	Total Operating Income	\$35,209,771	\$43,901,383	(\$8,691,612)	(U)

Operating Expenditure

\$1,776,996	\$2,303,310	\$526,314	(F)	Salary Expenses	\$9,303,805	\$9,801,805	\$498,000	(F)
\$689,354	\$1,631,814	\$942,460	(F)	Contract Expenses	\$5,898,507	\$6,608,817	\$710,310	(F)
\$136,988	\$286,236	\$149,248	(F)	Material Expenses	\$1,136,425	\$1,146,270	\$9,845	(F)
\$62,659	\$66,357	\$3,698	(F)	Utility Expenses	\$264,836	\$265,536	\$700	(F)
\$201,470	\$211,161	\$9,691	(F)	Fuel Expenses	\$840,264	\$844,764	\$4,500	(F)
\$4,620	\$5,166	\$546	(F)	Finance Fees and Interest Expenses	\$20,683	\$20,683	\$0	(F)
\$94,010	\$92,544	(\$1,466)	(U)	Insurance Expenses	\$281,030	\$281,030	\$0	(F)
\$1,822,145	\$1,604,946	(\$217,199)	(U)	Depreciation Expenses	\$5,886,967	\$6,420,134	\$533,167	(F)
\$2,904,878	\$3,242,148	\$337,270	(F)	Miscellaneous Expenses	\$10,021,979	\$12,969,658	\$2,947,679	(F)
\$0	\$0	\$0	(F)	Provision Expenses	\$84,231	\$111,895	\$27,664	(F)
(\$72,925)	(\$106,572)	(\$33,647)	(U)	Costs Allocated	(\$364,451)	(\$424,451)	(\$60,000)	(U)
\$7,620,195	\$9,337,110	\$1,716,915	(F)	Total Operating Expenditure	\$33,374,276	\$38,046,141	\$4,671,865	(F)

\$1,634,052	\$1,268,248	\$365,804	(F)	OPERATING RESULT FROM NORMAL ACTIVITIES	\$1,835,495	\$5,855,242	(\$4,019,747)	(U)
Surplus	Surplus				Surplus	Surplus		

Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies; and
5. Miscellaneous Expenses - includes the Landfill Levy expense of \$1,995,210 as at 30 September 2013.

Operating Income and Expenditure relates to the ordinary operations of the organisation.

Other Revenues and Expenses relates to the Resource Recovery Project, interest from cash reserves and disposal of assets.

(F) denotes Favourable variance and (U) denotes Unfavourable variance



STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

SEPTEMBER 2013

Year to Date			Full Year					
Actual	Budget	Variance		Forecast	Budget	Variance		
Other Revenues								
\$1,195,458	\$1,387,176	(\$191,718)	(U)	Secondary Waste Charge	\$4,796,257	\$5,690,727	(\$894,470)	(U)
\$0	\$0	\$0	(F)	Operating Grants	\$0	\$0	\$0	(F)
\$479,931	\$386,940	\$92,991	(F)	Interest Restricted Cash Investments	\$1,547,814	\$1,547,814	\$0	(F)
\$613	\$540	\$73	(F)	Reimbursements	\$2,169	\$2,169	\$0	(F)
\$54,727	\$55,461	(\$734)	(U)	Proceeds from Sale of Assets	\$724,614	\$724,614	\$0	(F)
\$1,730,729	\$1,830,117	(\$99,388)	(U)	Total Other Revenues	\$7,070,854	\$7,965,324	(\$894,470)	(U)
Other Expenses								
\$35,305	\$72,069	\$36,764	(F)	Salary Expenses	\$316,956	\$316,956	\$0	(F)
\$113,358	\$182,019	\$68,661	(F)	Contract Expenses	\$650,630	\$754,630	\$104,000	(F)
\$2,118	\$3,615	\$1,497	(F)	Material Expenses	\$14,550	\$14,550	\$0	(F)
\$545	\$624	\$79	(F)	Utility Expenses	\$2,500	\$2,500	\$0	(F)
\$204	\$342	\$138	(F)	Insurance Expenses	\$1,375	\$1,375	\$0	(F)
\$2,610	\$3,003	\$393	(F)	Depreciation Expenses	\$12,020	\$12,020	\$0	(F)
\$4,740	\$14,742	\$10,002	(F)	Miscellaneous Expenses	\$39,113	\$59,113	\$20,000	(F)
\$44,908	\$42,976	(\$1,932)	(U)	Carrying Amount of Assets Disposed Of	\$450,859	\$450,859	\$0	(F)
\$72,925	\$66,359	(\$6,566)	(U)	Costs Allocated	\$264,451	\$264,451	\$0	(F)
\$276,713	\$385,749	\$109,036	(F)	Total Other Expenses	\$1,752,454	\$1,876,454	\$124,000	(F)
Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments								
\$0	\$0	\$0	(F)	Unrealised (Gain)/Loss	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Realised (Gain)/Loss	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Total (Gain)/Loss from change in Fair Value of Investments	\$0	\$0	\$0	(F)
Revaluation of Assets								
\$0	\$0	\$0	(F)	Revaluation of Assets	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Total Revaluation of Assets	\$0	\$0	\$0	(F)
\$1,454,016	\$1,444,368	\$9,648	(F)	OPERATING RESULT FROM OTHER ACTIVITIES	\$5,318,400	\$6,088,870	(\$770,470)	(U)
Surplus	Surplus				Surplus	Surplus		
\$3,088,068	\$2,712,616	\$375,452	(F)	CHANGE IN NET ASSETS FROM OPERATIONS	\$7,153,895	\$11,944,112	(\$4,790,217)	(U)
Surplus	Surplus				Surplus	Surplus		



CAPITAL EXPENDITURE STATEMENT

SEPTEMBER 2013

Year to Date				Full Year					
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance	
Governance and Corporate Services									
\$0	\$95,106	\$95,106	(F)	\$0	Purchase Vehicles - Ascot Place (24440/00)	\$380,429	\$380,429	\$0	(F)
\$0	\$7,686	\$7,686	(F)	\$0	Purchase Furniture Fittings & Equipment - Corporate Services (24510/01)	\$30,750	\$30,750	\$0	(F)
\$130,675	\$224,712	\$94,037	(F)	\$48,085	Purchase Information Technology & Communication Equipment (24550/00)	\$584,350	\$898,850	\$314,500	(F)
\$0	\$7,500	\$7,500	(F)	\$0	Purchase Art Works (24620/00)	\$30,000	\$30,000	\$0	(F)
\$0	\$4,374	\$4,374	(F)	\$0	Capital Improvement Administration Building - Ascot Place (25240/01)	\$17,500	\$17,500	\$0	(F)
\$0	\$909	\$909	(F)	\$0	Upgrade Security Equipment - Ascot Place (25530/01)	\$3,639	\$3,639	\$0	(F)
\$130,675	\$340,287	\$209,612	(F)	\$48,085		\$1,046,668	\$1,361,168	\$314,500	(F)



CAPITAL EXPENDITURE STATEMENT

SEPTEMBER 2013

Year to Date				Full Year		
Actual	Budget	Variance	On (F) = Favourable variation Order (U) = Unfavourable variation	Forecast	Budget	Variance

Environmental Services

\$0	\$375	\$375 (F)	\$0	Purchase Office Equipment - Environmental Services (24510/05)	\$1,000	\$1,500	\$500 (F)
\$0	\$375	\$375 (F)	\$0	Purchase Office Furniture and Fittings - Environmental Services (24610/05)	\$1,500	\$1,500	\$0 (F)
\$0	\$750	\$750 (F)	\$0		\$2,500	\$3,000	\$500 (F)

Regional Development

\$0	\$249	\$249 (F)	\$0	Purchase Office Equipment - Regional Development (24510/04)	\$1,000	\$1,000	\$0 (F)
\$0	\$249	\$249 (F)	\$0	Purchase Office Furniture and Fittings - Regional Development (24610/04)	\$1,000	\$1,000	\$0 (F)
\$0	\$498	\$498 (F)	\$0		\$2,000	\$2,000	\$0 (F)

Risk Management

\$0	\$123	\$123 (F)	\$0	Purchase Office Equipment - Risk Management (24510/06)	\$500	\$500	\$0 (F)
\$0	\$123	\$123 (F)	\$0	Purchase Office Furniture and Fittings - Risk Management (24610/06)	\$500	\$500	\$0 (F)
\$0	\$246	\$246 (F)	\$0		\$1,000	\$1,000	\$0 (F)

Resource Recovery

\$0	\$7,500	\$7,500 (F)	\$0	Resource Recovery Park - Land (24150/05)	\$1,030,000	\$30,000	(\$1,000,000) (U)
\$0	\$124,998	\$124,998 (F)	\$0	Construct and Commission Resource Recovery Park - C & I Building (24259/04)	\$527,000	\$500,000	(\$27,000) (U)



CAPITAL EXPENDITURE STATEMENT

SEPTEMBER 2013

Year to Date				On (F) = Favourable variation Order (U) = Unfavourable variation	Full Year		
Actual	Budget	Variance	Forecast		Budget	Variance	
Resource Recovery							
\$0	\$62,499	\$62,499 (F)	\$0	Construct and Commission Resource Recovery Park - Pyrolysis Building (24259/05)	\$250,000	\$250,000	\$0 (F)
\$0	\$2,499	\$2,499 (F)	\$0	Construct and Commission Resource Recovery Park - Community Transfer Station (24259/06)	\$10,000	\$10,000	\$0 (F)
\$0	\$12,498	\$12,498 (F)	\$0	Construct and Commission Resource Recovery Park - MRF (24259/09)	\$50,000	\$50,000	\$0 (F)
\$0	\$37,500	\$37,500 (F)	\$0	Construct and Commission Resource Recovery Park - Weighbridges (x2) (24392/02)	\$0	\$150,000	\$150,000 (F)
\$0	\$262,497	\$262,497 (F)	\$0	Construct and Commission Resource Recovery Park - Site Infrastructure (24399/01)	\$1,050,000	\$1,050,000	\$0 (F)
\$165,886	\$249,999	\$84,113 (F)	\$0	Purchase Resource Recovery Park Pyrolysis - Plant & Equipment (24410/03)	\$2,000,000	\$1,000,000	(\$1,000,000) (U)
\$0	\$24,999	\$24,999 (F)	\$0	Purchase Resource Recovery Park C & I Building - Plant & Equipment (24410/04)	\$100,000	\$100,000	\$0 (F)
\$0	\$249	\$249 (F)	\$0	Purchase Office Equipment - Resource Recovery (24510/07)	\$1,000	\$1,000	\$0 (F)
\$0	\$249	\$249 (F)	\$0	Purchase Other Equipment - Resource Recovery (24590/07)	\$1,000	\$1,000	\$0 (F)
\$0	\$249	\$249 (F)	\$0	Purchase Office Furniture and Fittings - Resource Recovery (24610/07)	\$1,000	\$1,000	\$0 (F)
\$165,886	\$785,736	\$619,850 (F)	\$0		\$5,020,000	\$3,143,000	(\$1,877,000) (U)



CAPITAL EXPENDITURE STATEMENT

SEPTEMBER 2013

Year to Date			Full Year		
Actual	Budget	Variance	Forecast	Budget	Variance

On (F) = Favourable variation
Order (U) = Unfavourable variation

Waste Management

\$5,150	\$23,466	\$18,316 (F)	\$13,791	Construct Waste Management Facility Buildings - Red Hill Landfill Facility (24250/01)	\$93,886	\$93,886	\$0 (F)
\$0	\$23,247	\$23,247 (F)	\$0	Construct Waste Management Facility Buildings - Hazelmere (24250/02)	\$93,000	\$93,000	\$0 (F)
\$4,100	\$0	(\$4,100) (U)	\$0	Construct Weighbridge Office - Hazelmere (24250/03)	\$0	\$0	\$0 (F)
\$0	\$6,849	\$6,849 (F)	\$0	Construct Storage Shed for Mattresses - Hazelmere (24250/05)	\$27,400	\$27,400	\$0 (F)
\$0	\$4,998	\$4,998 (F)	\$0	Construct Lunchroom and Ablution Block - Red Hill Landfill Facility (24250/07)	\$0	\$20,000	\$20,000 (F)
\$0	\$12,498	\$12,498 (F)	\$0	Construct Waste Management Facility Buildings - Other - Hazelmere (24259/02)	\$50,000	\$50,000	\$0 (F)
(\$31,275)	\$0	\$31,275 (F)	\$0	Construct Class III Cell Farm Stage 2 - Red Hill Landfill Facility (24310/11)	\$0	\$0	\$0 (F)
\$2,800	\$803,748	\$800,948 (F)	\$93,999	Construct Class III Cell Stage 14(a) - Red Hill Landfill Facility (24310/12)	\$3,000,000	\$3,215,000	\$215,000 (F)
\$0	\$0	\$0 (F)	\$0	Construct Class III Landfill Cell - Red Hill Farm Stage 1 Batter (24310/14)	\$300,000	\$0	(\$300,000) (U)
\$0	\$45,000	\$45,000 (F)	\$0	Construct Class III Leachate Pond - Red Hill Landfill Facility (24320/01)	\$0	\$180,000	\$180,000 (F)
\$0	\$3,750	\$3,750 (F)	\$0	Leachate Project - Red Hill Landfill Facility (24320/02)	\$0	\$15,000	\$15,000 (F)
\$0	\$47,499	\$47,499 (F)	\$0	Construct Siltation Ponds - Red Hill Landfill Facility (24350/00)	\$140,000	\$190,000	\$50,000 (F)
\$0	\$24,999	\$24,999 (F)	\$0	Construct Stormwater Control Pond - Red Hill Farm Stage I (24350/01)	\$0	\$100,000	\$100,000 (F)



CAPITAL EXPENDITURE STATEMENT

SEPTEMBER 2013

Year to Date			On (F) = Favourable variation Order (U) = Unfavourable variation	Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance

Waste Management

\$0	\$27,624	\$27,624	(F)	\$0	Construct Nutrient Stripping Pond - Red Hill Landfill Facility (24360/00)	\$0	\$110,500	\$110,500	(F)
\$0	\$99,996	\$99,996	(F)	\$0	Construct Roads / Carparks - Red Hill Landfill Facility (24370/00)	\$200,000	\$400,000	\$200,000	(F)
\$0	\$93,750	\$93,750	(F)	\$0	Construct Access Road to Lots 8 9 10 - Red Hill Landfill Facility (24370/02)	\$0	\$375,000	\$375,000	(F)
\$0	\$24,999	\$24,999	(F)	\$0	Construct Perimeter Fencing - Red Hill Landfill Facility (24394/00)	\$0	\$100,000	\$100,000	(F)
\$27,198	\$12,498	(\$14,700)	(U)	\$0	Construct Litter Fence - Red Hill Farm (24394/04)	\$50,000	\$50,000	\$0	(F)
\$0	\$50,538	\$50,538	(F)	\$0	Construct Hardstand and Road - Hazelmere (24395/01)	\$224,000	\$202,175	(\$21,825)	(U)
\$0	\$87,498	\$87,498	(F)	\$0	Relocate Greenwaste Processing area - Red Hill Landfill Facility (24395/04)	\$100,000	\$350,000	\$250,000	(F)
\$0	\$7,956	\$7,956	(F)	\$0	Construct Monitoring Bores - Red Hill Landfill Facility (24396/00)	\$31,827	\$31,827	\$0	(F)
\$0	\$17,499	\$17,499	(F)	\$0	Washdown bay Upgrade - Red Hill Landfill Facility (24399/04)	\$0	\$70,000	\$70,000	(F)
\$0	\$7,500	\$7,500	(F)	\$0	Truck Washdown Bay for Member Councils - Red Hill Landfill Facility (24399/05)	\$0	\$30,000	\$30,000	(F)
\$24,580	\$455,460	\$430,880	(F)	\$0	Purchase / Replace Plant - Red Hill Landfill Facility (24410/00)	\$760,850	\$1,821,850	\$1,061,000	(F)
(\$3,842)	\$535,500	\$539,342	(F)	\$19,500	Purchase / Replace Plant - Hazelmere (24410/01)	\$1,272,000	\$2,142,000	\$870,000	(F)
\$0	\$18,750	\$18,750	(F)	\$0	Purchase Bagging Plant for Mulch/Compost (24410/02)	\$0	\$75,000	\$75,000	(F)
\$39,163	\$65,748	\$26,585	(F)	\$7,836	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility (24420/00)	\$203,000	\$263,000	\$60,000	(F)



CAPITAL EXPENDITURE STATEMENT

SEPTEMBER 2013

Year to Date			Full Year		
Actual	Budget	Variance	Forecast	Budget	Variance

On (F) = Favourable variation
Order (U) = Unfavourable variation

Waste Management

\$13,555	\$21,000	\$7,445 (F)	\$0	Purchase / Replace Minor Plant and Equipment - Hazelmere (24420/02)	\$99,000	\$84,000	(\$15,000) (U)
\$48,023	\$47,481	(\$542) (U)	\$0	Purchase / Replace Vehicles - Red Hill Landfill Facility (24430/00)	\$189,925	\$189,925	\$0 (F)
\$0	\$135	\$135 (F)	\$0	Purchase / Replace Office Equipment - Engineering / Waste Management (24510/02)	\$550	\$550	\$0 (F)
\$0	\$9,750	\$9,750 (F)	\$0	Purchase / Replace Office Equipment - Red Hill Landfill Facility (24510/08)	\$4,000	\$39,000	\$35,000 (F)
\$0	\$8,748	\$8,748 (F)	\$0	Purchase Fire Fighting System/Equipment - Hazelmere (24520/07)	\$35,000	\$35,000	\$0 (F)
\$0	\$249	\$249 (F)	\$0	Purchase / Replace Fire Fighting Equipment - Red Hill Landfill Facility (24520/08)	\$1,000	\$1,000	\$0 (F)
\$590	\$36,147	\$35,557 (F)	\$2,390	Purchase / Replace Security System - Red Hill Waste Management Facility (24530/08)	\$44,600	\$144,600	\$100,000 (F)
\$990	\$6,747	\$5,757 (F)	\$0	Purchase / Replace Security System - Hazelmere (24530/10)	\$27,000	\$27,000	\$0 (F)
\$0	\$75,249	\$75,249 (F)	\$850	Purchase / Replace Other Equipment - Red Hill Landfill Facility (24590/00)	\$251,000	\$301,000	\$50,000 (F)
\$3,316	\$5,925	\$2,609 (F)	\$0	Purchase / Replace Miscellaneous Equipment - Hazelmere (24590/02)	\$8,700	\$23,700	\$15,000 (F)
\$431	\$750	\$319 (F)	\$0	Purchase/Replace Other Equipment - Engineering and Waste Management (24590/03)	\$3,000	\$3,000	\$0 (F)
\$0	\$249	\$249 (F)	\$0	Purchase Office Furniture and Fittings-Engineering and Waste Management (24610/03)	\$1,000	\$1,000	\$0 (F)



CAPITAL EXPENDITURE STATEMENT

SEPTEMBER 2013

Year to Date					Full Year		
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
Waste Management							
\$0	\$249	\$249 (F)	\$0	Purchase / Replace Office Furniture and Fittings - Red Hill Landfill Facility (24610/08)	\$1,000	\$1,000	\$0 (F)
\$0	\$375	\$375 (F)	\$0	Purchase Office Furniture and Fittings-Hazelmere (24610/10)	\$1,500	\$1,500	\$0 (F)
\$0	\$249	\$249 (F)	\$0	Purchase Miscellaneous Furniture and Fittings - Red Hill Education Programme (24690/01)	\$1,000	\$1,000	\$0 (F)
\$3,819	\$498	(\$3,321) (U)	\$0	Refurbish Environmental Education Centre - Redhill Landfill Facility (25253/00)	\$9,000	\$2,000	(\$7,000) (U)
\$0	\$19,998	\$19,998 (F)	\$0	Refurbish Waste Transfer Station Building - Red Hill Landfill Facility (25259/01)	\$0	\$80,000	\$80,000 (F)
\$9,595	\$4,998	(\$4,597) (U)	\$33,752	Refurbish Plant - Red Hill Landfill Facility (25410/00)	\$20,000	\$20,000	\$0 (F)
\$148,192	\$2,740,167	\$2,591,975 (F)	\$172,118		\$7,243,238	\$10,960,913	\$3,717,675 (F)
\$444,754	\$3,867,684	\$3,422,930 (F)	\$220,203	TOTAL CAPITAL EXPENDITURE	\$13,315,406	\$15,471,081	\$2,155,675 (F)



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STATEMENT OF FINANCIAL POSITION
SEPTEMBER 2013

Actual June 2012	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
Current Assets					
\$3,021,270	\$6,372,928	Cash and Cash Equivalents	\$570,772	\$266,144	\$304,628 (F)
\$51,761,343	\$52,192,101	Investments	\$54,485,610	\$57,985,610	(\$3,500,000) (U)
\$3,552,486	\$2,838,411	Trade and Other Receivables	\$3,552,486	\$3,552,486	\$0 (F)
\$86,077	\$77,583	Inventories	\$86,077	\$86,077	\$0 (F)
\$65,007	\$225,633	Other Assets	\$65,007	\$65,007	\$0 (F)
\$58,486,183	\$61,706,656	Total Current Assets	\$58,759,952	\$61,955,324	(\$3,195,372) (F)
Current Liabilities					
\$5,409,053	\$3,556,016	Trade and Other Payables	\$5,409,053	\$5,409,053	\$0 (F)
\$1,229,726	\$1,229,726	Provisions	\$1,230,929	\$1,230,929	\$0 (F)
\$6,638,779	\$4,785,742	Total Current Liabilities	\$6,639,982	\$6,639,982	\$0 (F)
\$51,847,404	\$56,920,914	Net Current Assets	\$52,119,970	\$55,315,342	(\$3,195,372) (U)
Non Current Assets					
\$16,361,457	\$16,361,456	Land	\$17,391,457	\$16,391,457	\$1,000,000 (F)
\$4,783,168	\$4,732,301	Buildings	\$5,626,789	\$5,692,789	(\$66,000) (U)
\$9,152,875	\$9,110,943	Structures	\$12,077,627	\$13,068,136	(\$990,509) (U)
\$9,825,700	\$8,805,358	Plant	\$11,602,725	\$12,653,725	(\$1,051,000) (U)
\$291,050	\$553,145	Equipment	\$662,485	\$1,177,485	(\$515,000) (U)
\$156,333	\$153,344	Furniture and Fittings	\$175,060	\$175,060	\$0 (F)
\$5,019,398	\$4,448,524	Work in Progress	\$5,019,398	\$5,019,398	\$0 (F)
\$45,589,981	\$44,165,071	Total Non Current Assets	\$52,555,541	\$54,178,050	(\$1,622,509) (U)
Non Current Liabilities					
\$4,841,163	\$5,401,695	Provisions	\$4,925,394	\$4,953,058	\$27,664 (F)
\$4,841,163	\$5,401,695	Total Non Current Liabilities	\$4,925,394	\$4,953,058	\$27,664 (F)
\$92,596,222	\$95,684,290	Net Assets	\$99,750,117	\$104,540,334	(\$4,790,217) (U)
Equity					
\$49,136,150	\$49,136,150	Accumulated Surplus/Deficit	\$49,136,150	\$49,136,150	\$0 (F)
\$42,319,723	\$42,319,723	Cash Backed Reserves	\$42,319,723	\$42,319,723	\$0 (F)
\$1,140,349	\$1,140,349	Asset Revaluation Reserve	\$1,140,349	\$1,140,349	\$0 (F)
\$0	\$3,088,068	Net change in assets from operations	\$7,153,895	\$11,944,112	(\$4,790,217) (U)
\$92,596,222	\$95,684,290	Total Equity	\$99,750,117	\$104,540,334	(\$4,790,217) (U)



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SEPTEMBER 2013

Actual June 2012	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
Municipal Cash and Investments					
3,018,020	6,369,678	Cash at Bank - Municipal Fund 01001/00	567,522	262,894	304,628 (F)
1,250	1,250	Cash on Hand - Ascot Place 01019/00	1,250	1,250	0 (F)
200	200	Cash on Hand - Walliston/Mathieson & Coppin Road Transfer Stations 01019/01	200	200	0 (F)
1,800	1,800	Cash on Hand - Red Hill / Hazelmere 01019/02	1,800	1,800	0 (F)
10,040,526	9,991,353	Investments - Municipal Fund 02021/00	9,011,061	11,193,973	(2,182,912) (U)
13,061,796	16,364,281	Total Municipal Cash	9,581,833	11,460,117	(1,878,284) (U)
Restricted Cash and Investments					
1,029,772	1,042,236	Restricted Investments - Plant and Equipment 02022/01	2,978,240	927,240	2,051,000 (F)
1,664,322	1,684,466	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	1,734,272	1,846,174	(111,902) (U)
234,694	237,535	Restricted Investments - Future Development 02022/03	245,088	15,087	230,000 (F)
550,617	557,281	Restricted Investments - Environmental Monitoring Red Hill 02022/04	571,040	571,040	0 (U)
168,280	170,317	Restricted Investments - Environmental Insurance Red Hill 02022/05	134,340	134,340	0 (F)
12,619	12,772	Restricted Investments - Risk Management 02022/06	13,087	13,087	0 (F)
439,250	444,566	Restricted Investments - Class IV Cells Red Hill 02022/07	514,025	514,026	0 (U)
20,193	20,437	Restricted Investments - Regional Development 02022/08	158,043	12,828	145,214 (F)
35,964,254	36,399,544	Restricted Investments - Secondary Waste Processing 02022/09	38,784,546	41,432,016	(2,647,470) (U)
1,473,747	1,491,584	Restricted Investments - Class III Cells 02022/10	72,117	1,140,284	(1,068,167) (U)
63,714	64,485	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11	66,078	66,078	0 (U)
2,579	(29,703)	Restricted Investments - Accrued Interest 02022/19	2,579	2,579	0 (F)
(601,485)	(601,485)	Restricted Investments - Unrealised Loss/Gain on Investments 02022/20	(601,485)	(601,485)	0 (F)
698,261	706,712	Restricted Investments - Long Service Leave 02022/90	718,343	718,343	0 (F)
41,720,816	42,200,748	Total Restricted Cash	45,390,313	46,791,636	(1,401,324) (U)
54,782,613	58,565,029	TOTAL CASH AND INVESTMENTS	54,972,146	58,251,754	(3,279,608) (U)

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

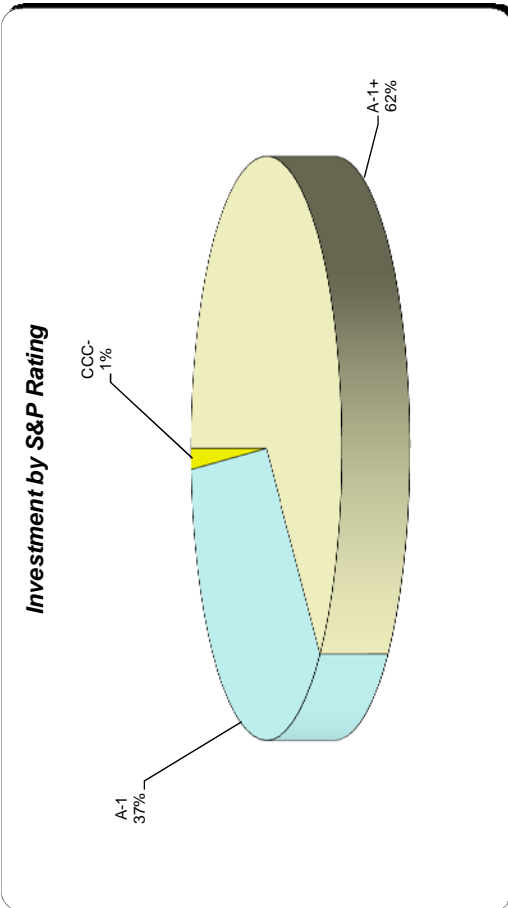
Investment Report Including CDOs

I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %	Comments
AAA	A-1+	62.38%	100%	
AA	A-1	36.47%	100%	
CCC and less		1.15%	0%	Policy Breached ¹
		100.00%		

Notes

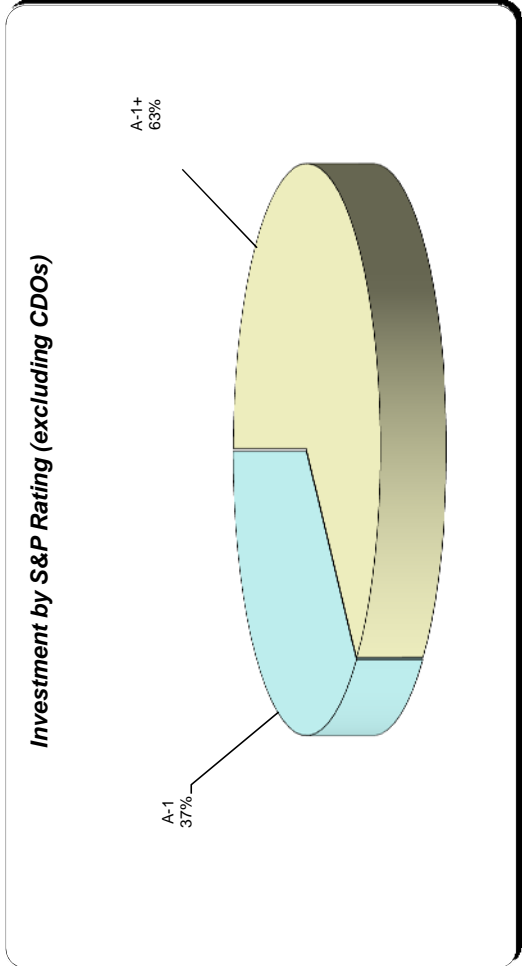
1. Policy breach above relates to the Lehman Brothers CDO investment



Investment Report Excluding CDOs

I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %	Comments
AAA	A-1+	63.11%	100%	
AA	A-1	36.89%	100%	
CCC and less		0.00%	0%	
		100.00%		



Investment Report Including CDOs

Investment Report Excluding CDOs

II. Single Entity Exposure

II. Single Entity Exposure

	% Portfolio	Comments
ING Bank	33.59%	
Macquarie Bank	2.88%	
NAB	41.27%	
Westpac / St. George Bank	21.11%	
Lehman Brothers	1.15%	Policy breached ²
	<u>100.00%</u>	

	% Portfolio	Comments
ING Bank	33.98%	
Macquarie Bank	2.91%	
NAB	41.75%	
Westpac / St. George Bank	21.36%	
	<u>100.00%</u>	

Notes

2. Policy breach above relates to the Lehman Bros CDO investment

III. Term to Maturity Framework

III. Term to Maturity Framework

Maturity Profile	Investment Policy Guidelines		
	% Portfolio	% Min	% Max
Less Than 1 Year	98.97%	40.00%	100.00%
Greater Than 1 Year	1.03%	0.00%	0.00%
	<u>100.00%</u>		

Maturity Profile	Investment Policy Guidelines		
	% Portfolio	% Min	% Max
Less Than 1 Year	100.00%	40.00%	100.00%
Greater Than 1 Year	0.00%	0.00%	0.00%
	<u>100.00%</u>		

Notes

3. Policy breach above relates to the Lehman Bros CDO investment

NB: This report is consistent with the reporting requirements of the Policy 3.3 - Management of Investments Policy



14.4 FINANCIAL REPORT FOR PERIOD ENDED 31 OCTOBER 2013

REFERENCE: D2013/01401

PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the Eastern Metropolitan Regional Council's (EMRC's) financial performance for the period ended 31 October 2013.

KEY ISSUES AND RECOMMENDATION(S)

- Significant year to date budget variances greater than 10% or \$10,000, whichever is the greater, within each nature and type category on the Statement of Financial Activity as at 31 October 2013 have been identified and are reported on in the body of the report.

Recommendation(s)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 October 2013.

SOURCE OF REPORT

Director Corporate Services
Manager Financial Services
Finance Team Leader

BACKGROUND

It is a requirement of the Local Government (Financial Management) Regulations 1996 (Clause 34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.

The 2013/2014 Budget was presented in a format that separated operating income and expenditure from other revenue and expenses to provide improved disclosure of Council's underlying operating result.

The financial summaries attached to this report provide an overview of year to date budget performance for operating activities and capital works.

As a result of the City of Stirling ceasing disposal of its tonnages at Red Hill Waste Management Facility from the beginning of August 2013, an initial budget / forecast review was undertaken during August 2013 and has been reflected in the financial reports since August 2013. This was subject to a report submitted to Council at its meeting held on Thursday 19 September 2013 (Ref: DMDOC/185229).

A Statement of Financial Position is also provided with year to date actual balances compared with budget provisions and end of year forecasts for all balance sheet items.

REPORT

Outlined below are financial statements for the period ended 31 October 2013. Where possible the year to date monthly budget allocations have been reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.



Item 14.4 continued

Statement of Comprehensive Income - Nature and Type (refer Attachment 1)

The year to date operating result from normal activities as at 31 October 2013 is a favourable variance of \$281,033 (14.25%) against budget. The following information is provided on key aspects of Council's end of year financial performance:

<u>Operating Income</u>	<i>Year to Date</i>	An unfavourable variance of \$2,009,655 (13.97%).
	<i>End of Year Forecast</i>	An unfavourable variance of \$8,691,612 (19.80%).

Operating Income variances previously reported to Council:

1. Year to date User Charges of \$10,952,031 is \$1,994,202 (15.40%) below the year to date budget of \$12,946,233. This is due to the City of Stirling ceasing disposing of their tonnages at Red Hill with effect from 5 August 2013 with only 10,553 tonnes of the budgeted 100,000 tonnes for the 2013/2014 financial year having been received at that point in time.

As a result the full year User charges has been forecast to be below the budget of \$38,874,520 by \$8,632,186 (22.21%). This was subject to a report (Ref: DMDOC/185229) submitted to Council at its meeting held on 19 September 2013.

2. Interest on Municipal Cash Investments is \$73,729 (79.48%) above the year to date budget of \$92,764 as a result of the low level of operating and capital expenditure to date together with the higher than average interest rate (4.22%) being received compared to the budgeted rate of 3.70%.
3. Year to date Other income of \$394,129 is \$138,170 (25.96%) below the year to date budget of \$532,299. This is mainly due to the lower than budgeted sales of mattress products totalling \$2,480 compared to a year to date budget of \$133,332. It is expected that with the purchase of a slow speed shredder which will prepare mattress products for sale, the annual budget of \$400,000 should be achieved during 2013/2014.

There were no further significant Operating Income variances as at 31 October 2013.

<u>Operating Expenditure</u>	<i>Year to Date</i>	A favourable variance of \$2,290,688 (18.45%).
	<i>End of Year Forecast</i>	A favourable variance of \$4,671,865 (12.28%).

Operating Expenditure variances previously reported to Council:

1. Year to date Salary Expenses of \$2,321,282 is \$725,638 (23.82%) lower than the year to date budget of \$3,046,920. The variance is attributable to budgeted and vacant positions that are yet to be filled.

Following a review of the budget, as outlined earlier in this report, full year Salary Expenses has been forecast to be below the budget of \$9,801,805 by \$498,000 (5.08%).



Item 14.4 continued

2. Year to date Contract Expenses of \$1,039,072 is \$1,166,130 (52.88%) below the year to date budget of \$2,205,202 due predominantly to the timing of various projects from different business units. Major variances from the Waste Services division include:

- Remove and Crush Lateritic Caprock - \$227,109;
- Rehabilitate Class III Cells - Red Hill Landfill Facility - \$156,871;
- Undertake Engineering/Waste Management Special Projects (Regional Funding Program) - \$129,332;
- Operate and Maintain Class III Cells - \$78,708;
- Construct and Maintain Perimeter Bunds - \$41,664;
- Monitor Environmental Impacts - Red Hill Water Monitoring - \$39,140;
- Operate and Maintain Stormwater System - Red Hill Landfill Facility - \$35,636;
- Rehabilitate Class IV Cells - Red Hill Landfill Facility - \$26,664;
- Support Forum of Regional Councils (FORC) - \$22,879;
- Manage and Administer Red Hill Landfill Facility - \$17,726; and
- Operate and Maintain Hazelmere Site - \$13,850.

Other projects where the year to date expenditures are lower than expected compared to the year to date budget for various business divisions are: Corporate Services activities (\$185,100), Regional Development projects (\$151,595) and Environmental Services projects (\$60,984).

Following the initial forecast review, full year Contract Expenses of \$5,898,507 has been forecast to be \$710,310 (10.75%) below the budget of 6,608,817. The following operational expenditures have been identified as potential savings or deferrals in an effort to mitigate the impact of the reduced revenue from the City of Stirling on the 2013/2014 financial year:

- Rehabilitate Class III Cells - Red Hill Landfill Facility - \$260,000;
- Construct and Maintain Perimeter Bunds - \$120,000;
- Operate and Maintain Class III Cells - \$113,300;
- Information Technology - various expenses - \$43,100;
- Rehabilitate Class IV Cells - Red Hill Landfill Facility - \$40,000;
- Operate and Maintain Stormwater System - Red Hill Landfill Facility - \$30,000;
- Manage and Administer Red Hill Landfill Facility - \$30,000; and
- Manage Greenwaste Composting and Mulching - \$23,300.

Other projects where the full year forecasts for Contract Expenses are lower than the annual budget for various business divisions are: Corporate Services activities (\$14,610), Regional Development projects (\$6,000) and Environmental Services projects (\$10,000). Other projects from Waste Services activities contribute a further \$23,300 to the variance.

3. Year to date Material Expenses of \$198,115 is \$163,201 (45.17%) below the year to date budget of \$361,316. The variances below the year to date budget relate to various Corporate Services activities (\$46,203), Regional Development projects (\$15,637) and Environmental Service projects (\$11,016). Other projects from Waste Services activities contribute a further \$89,801 to the variance.
4. Year to date Depreciation Expenses of \$2,433,027 is \$293,099 (13.70%) above the year to date budget of \$2,139,928. The increase is attributable to the increased value of the depreciable value of plant following the revaluation of assets at the end of the 2012/2013 financial year compared to budget. The revaluation was introduced in 2012/2013 due to a change in accounting treatment as prescribed by the Australian Accounting Standards.



Item 14.4 continued

5. Year to date Miscellaneous Expenses of \$3,729,317 is \$584,610 (13.55%) below the year to date budget of \$4,313,927. This variance relates primarily to a reduction in the Landfill Levy payable (\$498,870) and a lower Carbon Price Expense Provision (\$98,920) due to the reduced tonnages from the City of Stirling.

As a result of the reduced tonnages from the City of Stirling, the full year Miscellaneous Expenses of \$10,021,979 has been forecast to be \$2,947,679 (22.73%) below the budget of \$12,969,658. This variance relates to a reduction in the Landfill Levy payable (\$2,304,154) and a lower Carbon Price Expense Provision (\$617,185).

6. The full year Provision Expenses of \$84,231 is forecast to be \$27,664 (24.72%) below the budget of \$111,895. This is due to a reduction in the site rehabilitation provision expenditure resulting from reduced tonnages from the City of Stirling.
7. Year to date Costs Allocated of \$97,005 is \$45,147 (31.76%) below the year to date budget provisions of \$142,152. Full year Costs Allocated of \$364,451 has been forecast to be \$60,000 (14.14%) below the budget of \$424,451.

There were no further significant Operating Expenditure variances as at 31 October 2013.

*Other Revenues and Expenses (Net)	<i>Year to Date</i>	An unfavourable variance of \$43,786 (2.26%).
	<i>End of Year Forecast</i>	An unfavourable variance of \$770,470 (12.65%).

Other Revenues and Expenses variances previously reported to Council:

1. Year to date Secondary Waste Charge is \$283,839 (15.04%) below the year to date budget of \$1,886,635 whilst the full year forecast of \$4,796,257 is \$894,470 (15.72%) below the budget of \$5,690,727. This variance is attributable to the reduced tonnages from the City of Stirling.
2. Interest on Restricted Cash Investments is \$93,453 (18.11%) above the year to date budget of \$515,920 as a result of the low level of capital expenditure to date together with the higher than average interest rate (4.22%) being received compared to the budgeted rate of 3.70%.
3. Year to date Salary Expenses is \$47,585 (49.91%) below the year to date budget of \$95,334. This variance is due to a vacancy created in the Resource Recovery business division as a result of the Manager, Project Development being appointed to the position of Director, Waste Management Services, and a budgeted position that has not been filled.

4. Year to date Contract Expenses is \$84,327 (33.43%) below the year to date budget of \$252,237. The variance primarily relates to the timing of Resource Recovery Project consultancy contracts.

The full year Contract Expenses of \$650,630 is forecast to be \$104,000 (13.78%) below the budget of \$754,630 due to the timing of Resource Recovery Project tender and contract negotiation process.

5. Year to date Miscellaneous Expenses is \$14,469 (73.61%) below the year to date budget of \$19,656. The variance primarily relates to the timing of Resource Recovery Project consultancy contracts.

The full year Miscellaneous Expenses of \$39,113 is forecast to be \$20,000 (33.83%) below the budget of \$59,113. The variance primarily relates to a review and timing of Resource Recovery Project tender and contract negotiation process.

There were no further significant Other Revenues and Expenses variances as at 31 October 2013.



Item 14.4 continued

Capital Expenditure Statement (refer Attachment 2)

<u>Capital Expenditure</u>	<i>Year to Date</i>	A favourable variance of \$4,675,860.
	<i>End of Year Forecast</i>	A favourable variance of \$2,155,675.

Capital Expenditure variances:

A favourable variance of \$4,675,860 exists as at 31 October 2013 when compared to the year to date budget provision of \$5,156,912. The year to date budget provisions are used as a guide only as expenditure of a capital nature is undertaken as and when required.

Major capital expenditures to 31 October 2013 include:

- Contract Payment - Resource Recovery Park Pyrolysis Plant - \$165,886;
- Purchase Information Technology & Communication Equipment - \$135,214;
- Purchase / Replace Vehicle - Red Hill Landfill Facility - \$48,023;
- Purchase/Replace Minor Plant & Equipment - Red Hill Waste Management Facility - \$46,999;
- Construct Litter Fence - Red Hill Farm - \$27,198;
- Purchase / Replace Plant - Red Hill Facility - \$24,580;
- Construct Waste Management Facility Buildings - Red Hill Landfill Facility - \$18,941; and
- Purchase / Replace Minor Plant and Equipment - Hazelmere \$13,555.

As a result of the City of Stirling ceasing disposal of its tonnages at the Red Hill Waste Management Facility, a review was also undertaken of the Capital Expenditure budget which resulted in a net amount of \$2,155,675 (13.93%) being carried forward from 2013/2014 into future years. The impact of this is a reduction in the 2013/2014 Capital Expenditure budget total of \$15,471,081 to a forecast of \$13,315,406.

Significant reductions to capital budgets include the following:

- a. Purchase / Replace Plant - Red Hill Landfill Facility - \$1,061,000;
- b. Purchase / Replace Plant - Hazelmere - \$870,000;
- c. Construct access road to Lots 8,9 &10 - Red Hill Landfill Facility - \$375,000;
- d. Purchase Information Technology & Communication Equipment - \$314,500;
- e. Relocate Greenwaste Processing area - \$250,000;
- f. Construct Class III Cell - Stage 14(a) - \$215,000;
- g. Construct Roads / Carparks - \$200,000;
- h. Construct Class III Leachate Pond - \$180,000;
- i. Construct and Commission Resource Recovery Park weighbridges - \$150,000;
- j. Construct Nutrient Stripping Pond) - \$110,500;
- k. Construct Stormwater Control Pond - \$100,000;
- l. Construct Perimeter Fencing - \$100,000; and
- m. Purchase / Replace Security System - Red Hill Landfill Facility - \$100,000.

This is offset by an increase in the following Capital Expenditure budget provisions following a review and timing of the Resource Recovery capital expenditure program:

- n. Resource Recovery Park Land - Hazelmere - \$1,000,000; and
 - o. Purchase Resource Recovery Park Pyrolysis plant and equipment - \$1,000,000.
-



Item 14.4 continued

Statement of Financial Position (refer Attachment 3)

The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

It has been forecast that Total Equity as at 30 June 2014 will be below the original budget of \$104,540,334 by \$4,790,217.

Statement of Cash and Investments (refer Attachment 4)

The level of cash and investments in the Municipal fund as at 31 October 2013 is \$15,391,519 and Restricted Assets amount to \$42,330,189. This figure is net of cumulative unrealised losses of \$601,485 which has been provided for in this amount.

The net movement for the month is a decrease of \$843,321.

Investment Report (refer Attachment 5)

Term deposits which matured in the month of October 2013 were reinvested into further term deposits together with additional surplus funds.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 - Good Governance

- 4.3 To provide responsible and accountable governance and management of the EMRC
- 4.4 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

As outlined within the report and attachments.

SUSTAINABILITY IMPLICATIONS

Nil

ATTACHMENT(S)

1. Statement of Comprehensive Income by Nature and Type (Ref: D2013/01530)
2. Capital Expenditure Statement (Ref: D2013/01531)
3. Statement of Financial Position (Ref: D2013/01532)
4. Statement of Cash and Investments (Ref: D2013/01533)
5. Investment Report (Ref: D2013/01534)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 October 2013.



Item 14.4 continued

COUNCIL RESOLUTION(S)

MOVED CR POWELL

SECONDED CR PULE

THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 OCTOBER 2013.

CARRIED UNANIMOUSLY



STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

Year to Date				OCTOBER 2013		Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance			
Operating Income									
\$10,952,031	\$12,946,233	(\$1,994,202)	(U)	User Charges	\$30,242,334	\$38,874,520	(\$8,632,186)	(U)	
\$120,425	\$119,603	\$822	(F)	Special Charges	\$362,143	\$362,143	\$0	(F)	
\$387,058	\$357,077	\$29,981	(F)	Contributions	\$665,220	\$724,646	(\$59,426)	(U)	
\$72,800	\$67,800	\$5,000	(F)	Operating Grants	\$1,015,800	\$1,015,800	\$0	(F)	
\$166,493	\$92,764	\$73,729	(F)	Interest Municipal Cash Investments	\$278,303	\$278,303	\$0	(F)	
\$283,517	\$270,332	\$13,185	(F)	Reimbursements	\$886,567	\$886,567	\$0	(F)	
\$394,129	\$532,299	(\$138,170)	(U)	Other	\$1,759,404	\$1,759,404	\$0	(F)	
\$12,376,453	\$14,386,108	(\$2,009,655)	(U)	Total Operating Income	\$35,209,771	\$43,901,383	(\$8,691,612)	(U)	
Operating Expenditure									
\$2,321,282	\$3,046,920	\$725,638	(F)	Salary Expenses	\$9,303,805	\$9,801,805	\$498,000	(F)	
\$1,039,072	\$2,205,202	\$1,166,130	(F)	Contract Expenses	\$5,898,507	\$6,608,817	\$710,310	(F)	
\$198,115	\$361,316	\$163,201	(F)	Material Expenses	\$1,136,425	\$1,146,270	\$9,845	(F)	
\$91,414	\$88,476	(\$2,938)	(U)	Utility Expenses	\$264,836	\$265,536	\$700	(F)	
\$281,250	\$281,548	\$298	(F)	Fuel Expenses	\$840,264	\$844,764	\$4,500	(F)	
\$6,281	\$6,888	\$607	(F)	Finance Fees and Interest Expenses	\$20,683	\$20,683	\$0	(F)	
\$120,303	\$111,691	(\$8,612)	(U)	Insurance Expenses	\$281,030	\$281,030	\$0	(F)	
\$2,433,027	\$2,139,928	(\$293,099)	(U)	Depreciation Expenses	\$5,886,967	\$6,420,134	\$533,167	(F)	
\$3,729,317	\$4,313,927	\$584,610	(F)	Miscellaneous Expenses	\$10,021,979	\$12,969,658	\$2,947,679	(F)	
\$0	\$0	\$0	(F)	Provision Expenses	\$84,231	\$111,895	\$27,664	(F)	
(\$97,005)	(\$142,152)	(\$45,147)	(U)	Costs Allocated	(\$364,451)	(\$424,451)	(\$60,000)	(U)	
\$10,123,056	\$12,413,744	\$2,290,688	(F)	Total Operating Expenditure	\$33,374,276	\$38,046,141	\$4,671,865	(F)	
\$2,253,397	\$1,972,364	\$281,033	(F)	OPERATING RESULT FROM NORMAL ACTIVITIES	\$1,835,495	\$5,855,242	(\$4,019,747)	(U)	
Surplus	Surplus				Surplus	Surplus			

Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies; and
5. Miscellaneous Expenses - includes the Landfill Levy expense of \$2,607,714 as at 31 October 2013.

Operating Income and Expenditure relates to the ordinary operations of the organisation.

Other Revenues and Expenses relates to the Resource Recovery Project, interest from cash reserves and disposal of assets.

(F) denotes Favourable variance and (U) denotes Unfavourable variance



STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

OCTOBER 2013

Year to Date			Full Year					
Actual	Budget	Variance		Forecast	Budget	Variance		
Other Revenues								
\$1,602,796	\$1,886,635	(\$283,839)	(U)	Secondary Waste Charge	\$4,796,257	\$5,690,727	(\$894,470)	(U)
\$0	\$0	\$0	(F)	Operating Grants	\$0	\$0	\$0	(F)
\$609,373	\$515,920	\$93,453	(F)	Interest Restricted Cash Investments	\$1,547,814	\$1,547,814	\$0	(F)
\$788	\$720	\$68	(F)	Reimbursements	\$2,169	\$2,169	\$0	(F)
\$73,136	\$75,880	(\$2,744)	(U)	Proceeds from Sale of Assets	\$724,614	\$724,614	\$0	(F)
\$2,286,093	\$2,479,155	(\$193,062)	(U)	Total Other Revenues	\$7,070,854	\$7,965,324	(\$894,470)	(U)
Other Expenses								
\$47,749	\$95,334	\$47,585	(F)	Salary Expenses	\$316,956	\$316,956	\$0	(F)
\$167,910	\$252,237	\$84,327	(F)	Contract Expenses	\$650,630	\$754,630	\$104,000	(F)
\$2,118	\$4,820	\$2,702	(F)	Material Expenses	\$14,550	\$14,550	\$0	(F)
\$723	\$832	\$109	(F)	Utility Expenses	\$2,500	\$2,500	\$0	(F)
\$273	\$456	\$183	(F)	Insurance Expenses	\$1,375	\$1,375	\$0	(F)
\$3,503	\$4,004	\$501	(F)	Depreciation Expenses	\$12,020	\$12,020	\$0	(F)
\$5,187	\$19,656	\$14,469	(F)	Miscellaneous Expenses	\$39,113	\$59,113	\$20,000	(F)
\$68,143	\$76,014	\$7,871	(F)	Carrying Amount of Assets Disposed Of	\$450,859	\$450,859	\$0	(F)
\$97,005	\$88,534	(\$8,471)	(U)	Costs Allocated	\$264,451	\$264,451	\$0	(F)
\$392,611	\$541,887	\$149,276	(F)	Total Other Expenses	\$1,752,454	\$1,876,454	\$124,000	(F)
Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments								
\$0	\$0	\$0	(F)	Unrealised (Gain)/Loss	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Realised (Gain)/Loss	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Total (Gain)/Loss from change in Fair Value of Investments	\$0	\$0	\$0	(F)
Revaluation of Assets								
\$0	\$0	\$0	(F)	Revaluation of Assets	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Total Revaluation of Assets	\$0	\$0	\$0	(F)
\$1,893,482	\$1,937,268	(\$43,786)	(U)	OPERATING RESULT FROM OTHER ACTIVITIES	\$5,318,400	\$6,088,870	(\$770,470)	(U)
Surplus	Surplus				Surplus	Surplus		
\$4,146,879	\$3,909,632	\$237,247	(F)	CHANGE IN NET ASSETS FROM OPERATIONS	\$7,153,895	\$11,944,112	(\$4,790,217)	(U)
Surplus	Surplus				Surplus	Surplus		



CAPITAL EXPENDITURE STATEMENT

OCTOBER 2013

Year to Date				Full Year					
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance	
Governance and Corporate Services									
\$0	\$126,808	\$126,808	(F)	\$0	Purchase Vehicles - Ascot Place (24440/00)	\$380,429	\$380,429	\$0	(F)
\$0	\$10,248	\$10,248	(F)	\$0	Purchase Furniture Fittings & Equipment - Corporate Services (24510/01)	\$30,750	\$30,750	\$0	(F)
\$135,214	\$299,616	\$164,402	(F)	\$35,955	Purchase Information Technology & Communication Equipment (24550/00)	\$584,350	\$898,850	\$314,500	(F)
\$0	\$10,000	\$10,000	(F)	\$0	Purchase Art Works (24620/00)	\$30,000	\$30,000	\$0	(F)
\$0	\$5,832	\$5,832	(F)	\$0	Capital Improvement Administration Building - Ascot Place (25240/01)	\$17,500	\$17,500	\$0	(F)
\$0	\$1,212	\$1,212	(F)	\$0	Upgrade Security Equipment - Ascot Place (25530/01)	\$3,639	\$3,639	\$0	(F)
\$135,214	\$453,716	\$318,502	(F)	\$35,955		\$1,046,668	\$1,361,168	\$314,500	(F)



CAPITAL EXPENDITURE STATEMENT

OCTOBER 2013

Year to Date					Full Year		
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance

Environmental Services

\$0	\$500	\$500 (F)	\$0	Purchase Office Equipment - Environmental Services (24510/05)	\$1,000	\$1,500	\$500 (F)
\$0	\$500	\$500 (F)	\$0	Purchase Office Furniture and Fittings - Environmental Services (24610/05)	\$1,500	\$1,500	\$0 (F)
\$0	\$1,000	\$1,000 (F)	\$0		\$2,500	\$3,000	\$500 (F)

Regional Development

\$0	\$332	\$332 (F)	\$0	Purchase Office Equipment - Regional Development (24510/04)	\$1,000	\$1,000	\$0 (F)
\$0	\$332	\$332 (F)	\$0	Purchase Office Furniture and Fittings - Regional Development (24610/04)	\$1,000	\$1,000	\$0 (F)
\$0	\$664	\$664 (F)	\$0		\$2,000	\$2,000	\$0 (F)

Risk Management

\$0	\$164	\$164 (F)	\$0	Purchase Office Equipment - Risk Management (24510/06)	\$500	\$500	\$0 (F)
\$0	\$164	\$164 (F)	\$0	Purchase Office Furniture and Fittings - Risk Management (24610/06)	\$500	\$500	\$0 (F)
\$0	\$328	\$328 (F)	\$0		\$1,000	\$1,000	\$0 (F)

Resource Recovery

\$0	\$10,000	\$10,000 (F)	\$0	Resource Recovery Park - Land (24150/05)	\$1,030,000	\$30,000	(\$1,000,000) (U)
\$0	\$166,664	\$166,664 (F)	\$0	Construct and Commission Resource Recovery Park - C & I Building (24259/04)	\$527,000	\$500,000	(\$27,000) (U)



CAPITAL EXPENDITURE STATEMENT

OCTOBER 2013

Year to Date						Full Year		
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
Resource Recovery								
\$0	\$83,332	\$83,332 (F)	\$0	Construct and Commission Resource Recovery Park - Pyrolysis Building (24259/05)		\$250,000	\$250,000	\$0 (F)
\$0	\$3,332	\$3,332 (F)	\$0	Construct and Commission Resource Recovery Park - Community Transfer Station (24259/06)		\$10,000	\$10,000	\$0 (F)
\$0	\$16,664	\$16,664 (F)	\$0	Construct and Commission Resource Recovery Park - MRF (24259/09)		\$50,000	\$50,000	\$0 (F)
\$0	\$50,000	\$50,000 (F)	\$0	Construct and Commission Resource Recovery Park - Weighbridges (x2) (24392/02)		\$0	\$150,000	\$150,000 (F)
\$0	\$349,996	\$349,996 (F)	\$0	Construct and Commission Resource Recovery Park - Site Infrastructure (24399/01)		\$1,050,000	\$1,050,000	\$0 (F)
\$165,886	\$333,332	\$167,446 (F)	\$0	Purchase Resource Recovery Park Pyrolysis - Plant & Equipment (24410/03)		\$2,000,000	\$1,000,000	(\$1,000,000) (U)
\$0	\$33,332	\$33,332 (F)	\$0	Purchase Resource Recovery Park C & I Building - Plant & Equipment (24410/04)		\$100,000	\$100,000	\$0 (F)
\$0	\$332	\$332 (F)	\$0	Purchase Office Equipment - Resource Recovery (24510/07)		\$1,000	\$1,000	\$0 (F)
\$0	\$332	\$332 (F)	\$0	Purchase Other Equipment - Resource Recovery (24590/07)		\$1,000	\$1,000	\$0 (F)
\$0	\$332	\$332 (F)	\$0	Purchase Office Furniture and Fittings - Resource Recovery (24610/07)		\$1,000	\$1,000	\$0 (F)
\$165,886	\$1,047,648	\$881,762 (F)	\$0			\$5,020,000	\$3,143,000	(\$1,877,000) (U)



CAPITAL EXPENDITURE STATEMENT

OCTOBER 2013

Year to Date			On (F) = Favourable variation Order (U) = Unfavourable variation	Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance

Waste Management

\$18,941	\$31,288	\$12,347 (F)	\$0	Construct Waste Management Facility Buildings - Red Hill Landfill Facility (24250/01)	\$93,886	\$93,886	\$0 (F)
\$0	\$30,996	\$30,996 (F)	\$0	Construct Waste Management Facility Buildings - Hazelmere (24250/02)	\$93,000	\$93,000	\$0 (F)
\$4,100	\$0	(\$4,100) (U)	\$0	Construct Weighbridge Office - Hazelmere (24250/03)	\$0	\$0	\$0 (F)
\$0	\$9,132	\$9,132 (F)	\$0	Construct Storage Shed for Mattresses - Hazelmere (24250/05)	\$27,400	\$27,400	\$0 (F)
\$0	\$6,664	\$6,664 (F)	\$0	Construct Lunchroom and Ablution Block - Red Hill Landfill Facility (24250/07)	\$0	\$20,000	\$20,000 (F)
\$0	\$16,664	\$16,664 (F)	\$0	Construct Waste Management Facility Buildings - Other - Hazelmere (24259/02)	\$50,000	\$50,000	\$0 (F)
(\$31,275)	\$0	\$31,275 (F)	\$0	Construct Class III Cell Farm Stage 2 - Red Hill Landfill Facility (24310/11)	\$0	\$0	\$0 (F)
\$2,800	\$1,071,664	\$1,068,864 (F)	\$93,999	Construct Class III Cell Stage 14(a) - Red Hill Landfill Facility (24310/12)	\$3,000,000	\$3,215,000	\$215,000 (F)
\$0	\$0	\$0 (F)	\$0	Construct Class III Landfill Cell - Red Hill Farm Stage 1 Batter (24310/14)	\$300,000	\$0	(\$300,000) (U)
\$0	\$60,000	\$60,000 (F)	\$0	Construct Class III Leachate Pond - Red Hill Landfill Facility (24320/01)	\$0	\$180,000	\$180,000 (F)
\$0	\$5,000	\$5,000 (F)	\$0	Leachate Project - Red Hill Landfill Facility (24320/02)	\$0	\$15,000	\$15,000 (F)
\$0	\$63,332	\$63,332 (F)	\$0	Construct Siltation Ponds - Red Hill Landfill Facility (24350/00)	\$140,000	\$190,000	\$50,000 (F)
\$0	\$33,332	\$33,332 (F)	\$0	Construct Stormwater Control Pond - Red Hill Farm Stage I (24350/01)	\$0	\$100,000	\$100,000 (F)



CAPITAL EXPENDITURE STATEMENT

OCTOBER 2013

Year to Date			On (F) = Favourable variation Order (U) = Unfavourable variation	Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance

Waste Management

\$0	\$36,832	\$36,832 (F)	\$0	Construct Nutrient Stripping Pond - Red Hill Landfill Facility (24360/00)	\$0	\$110,500	\$110,500 (F)
\$0	\$133,328	\$133,328 (F)	\$0	Construct Roads / Carparks - Red Hill Landfill Facility (24370/00)	\$200,000	\$400,000	\$200,000 (F)
\$0	\$125,000	\$125,000 (F)	\$0	Construct Access Road to Lots 8 9 10 - Red Hill Landfill Facility (24370/02)	\$0	\$375,000	\$375,000 (F)
\$0	\$33,332	\$33,332 (F)	\$0	Construct Perimeter Fencing - Red Hill Landfill Facility (24394/00)	\$0	\$100,000	\$100,000 (F)
\$27,198	\$16,664	(\$10,534) (U)	\$0	Construct Litter Fence - Red Hill Farm (24394/04)	\$50,000	\$50,000	\$0 (F)
\$0	\$67,384	\$67,384 (F)	\$0	Construct Hardstand and Road - Hazelmere (24395/01)	\$224,000	\$202,175	(\$21,825) (U)
\$0	\$116,664	\$116,664 (F)	\$0	Relocate Greenwaste Processing area - Red Hill Landfill Facility (24395/04)	\$100,000	\$350,000	\$250,000 (F)
\$0	\$10,608	\$10,608 (F)	\$0	Construct Monitoring Bores - Red Hill Landfill Facility (24396/00)	\$31,827	\$31,827	\$0 (F)
\$0	\$23,332	\$23,332 (F)	\$0	Washdown bay Upgrade - Red Hill Landfill Facility (24399/04)	\$0	\$70,000	\$70,000 (F)
\$0	\$10,000	\$10,000 (F)	\$0	Truck Washdown Bay for Member Councils - Red Hill Landfill Facility (24399/05)	\$0	\$30,000	\$30,000 (F)
\$24,580	\$607,280	\$582,700 (F)	\$0	Purchase / Replace Plant - Red Hill Landfill Facility (24410/00)	\$760,850	\$1,821,850	\$1,061,000 (F)
\$3,638	\$714,000	\$710,362 (F)	\$43,000	Purchase / Replace Plant - Hazelmere (24410/01)	\$1,272,000	\$2,142,000	\$870,000 (F)
\$0	\$25,000	\$25,000 (F)	\$0	Purchase Bagging Plant for Mulch/Compost (24410/02)	\$0	\$75,000	\$75,000 (F)
\$46,999	\$87,664	\$40,665 (F)	\$0	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility (24420/00)	\$203,000	\$263,000	\$60,000 (F)



CAPITAL EXPENDITURE STATEMENT

OCTOBER 2013

Year to Date					Full Year		
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance

Waste Management

\$13,555	\$28,000	\$14,445 (F)	\$0		Purchase / Replace Minor Plant and Equipment - Hazelmere (24420/02)	\$99,000	\$84,000	(\$15,000) (U)
\$48,023	\$63,308	\$15,285 (F)	\$0		Purchase / Replace Vehicles - Red Hill Landfill Facility (24430/00)	\$189,925	\$189,925	\$0 (F)
\$0	\$180	\$180 (F)	\$0		Purchase / Replace Office Equipment - Engineering / Waste Management (24510/02)	\$550	\$550	\$0 (F)
\$0	\$13,000	\$13,000 (F)	\$0		Purchase / Replace Office Equipment - Red Hill Landfill Facility (24510/08)	\$4,000	\$39,000	\$35,000 (F)
\$0	\$11,664	\$11,664 (F)	\$0		Purchase Fire Fighting System/Equipment - Hazelmere (24520/07)	\$35,000	\$35,000	\$0 (F)
\$0	\$332	\$332 (F)	\$0		Purchase / Replace Fire Fighting Equipment - Red Hill Landfill Facility (24520/08)	\$1,000	\$1,000	\$0 (F)
\$2,530	\$48,196	\$45,666 (F)	\$17,130		Purchase / Replace Security System - Red Hill Waste Management Facility (24530/08)	\$44,600	\$144,600	\$100,000 (F)
\$990	\$8,996	\$8,006 (F)	\$0		Purchase / Replace Security System - Hazelmere (24530/10)	\$27,000	\$27,000	\$0 (F)
\$712	\$100,332	\$99,620 (F)	\$0		Purchase / Replace Other Equipment - Red Hill Landfill Facility (24590/00)	\$251,000	\$301,000	\$50,000 (F)
\$3,316	\$7,900	\$4,584 (F)	\$0		Purchase / Replace Miscellaneous Equipment - Hazelmere (24590/02)	\$8,700	\$23,700	\$15,000 (F)
\$431	\$1,000	\$569 (F)	\$0		Purchase/Replace Other Equipment - Engineering and Waste Management (24590/03)	\$3,000	\$3,000	\$0 (F)
\$0	\$332	\$332 (F)	\$0		Purchase Office Furniture and Fittings-Engineering and Waste Management (24610/03)	\$1,000	\$1,000	\$0 (F)



CAPITAL EXPENDITURE STATEMENT

OCTOBER 2013

Year to Date				Full Year					
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance		
Waste Management									
\$0	\$332	\$332 (F)	\$0	Purchase / Replace Office Furniture and Fittings - Red Hill Landfill Facility (24610/08)	\$1,000	\$1,000	\$0 (F)		
\$0	\$500	\$500 (F)	\$0	Purchase Office Furniture and Fittings-Hazelmere (24610/10)	\$1,500	\$1,500	\$0 (F)		
\$0	\$332	\$332 (F)	\$0	Purchase Miscellaneous Furniture and Fittings - Red Hill Education Programme (24690/01)	\$1,000	\$1,000	\$0 (F)		
\$3,819	\$664	(\$3,155) (U)	\$0	Refurbish Environmental Education Centre - Redhill Landfill Facility (25253/00)	\$9,000	\$2,000	(\$7,000) (U)		
\$0	\$26,664	\$26,664 (F)	\$0	Refurbish Waste Transfer Station Building - Red Hill Landfill Facility (25259/01)	\$0	\$80,000	\$80,000 (F)		
\$9,595	\$6,664	(\$2,931) (U)	\$33,752	Refurbish Plant - Red Hill Landfill Facility (25410/00)	\$20,000	\$20,000	\$0 (F)		
\$179,952	\$3,653,556	\$3,473,604 (F)	\$187,881		\$7,243,238	\$10,960,913	\$3,717,675 (F)		
\$481,052	\$5,156,912	\$4,675,860 (F)	\$223,836	TOTAL CAPITAL EXPENDITURE	\$13,315,406	\$15,471,081	\$2,155,675 (F)		



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STATEMENT OF FINANCIAL POSITION
OCTOBER 2013

Actual June 2012	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
Current Assets					
\$3,021,270	\$3,433,687	Cash and Cash Equivalents	\$570,772	\$266,144	\$304,628 (F)
\$51,761,343	\$54,288,021	Investments	\$54,485,610	\$57,985,610	(\$3,500,000) (U)
\$3,552,486	\$3,259,056	Trade and Other Receivables	\$3,552,486	\$3,552,486	\$0 (F)
\$86,077	\$38,023	Inventories	\$86,077	\$86,077	\$0 (F)
\$65,007	\$404,846	Other Assets	\$65,007	\$65,007	\$0 (F)
\$58,486,183	\$61,423,633	Total Current Assets	\$58,759,952	\$61,955,324	(\$3,195,372) (F)
Current Liabilities					
\$5,409,053	\$1,442,807	Trade and Other Payables	\$5,409,053	\$5,409,053	\$0 (F)
\$1,229,726	\$1,229,726	Provisions	\$1,230,929	\$1,230,929	\$0 (F)
\$6,638,779	\$2,672,533	Total Current Liabilities	\$6,639,982	\$6,639,982	\$0 (F)
\$51,847,404	\$58,751,100	Net Current Assets	\$52,119,970	\$55,315,342	(\$3,195,372) (U)
Non Current Assets					
\$16,361,457	\$16,361,456	Land	\$17,391,457	\$16,391,457	\$1,000,000 (F)
\$4,783,168	\$4,710,967	Buildings	\$5,626,789	\$5,692,789	(\$66,000) (U)
\$9,152,875	\$8,930,643	Structures	\$12,077,627	\$13,068,136	(\$990,509) (U)
\$9,825,700	\$8,416,910	Plant	\$11,602,725	\$12,653,725	(\$1,051,000) (U)
\$291,050	\$667,539	Equipment	\$662,485	\$1,177,485	(\$515,000) (U)
\$156,333	\$152,326	Furniture and Fittings	\$175,060	\$175,060	\$0 (F)
\$5,019,398	\$4,326,519	Work in Progress	\$5,019,398	\$5,019,398	\$0 (F)
\$45,589,981	\$43,566,360	Total Non Current Assets	\$52,555,541	\$54,178,050	(\$1,622,509) (U)
Non Current Liabilities					
\$4,841,163	\$5,574,359	Provisions	\$4,925,394	\$4,953,058	\$27,664 (F)
\$4,841,163	\$5,574,359	Total Non Current Liabilities	\$4,925,394	\$4,953,058	\$27,664 (F)
\$92,596,222	\$96,743,101	Net Assets	\$99,750,117	\$104,540,334	(\$4,790,217) (U)
Equity					
\$49,136,150	\$49,136,150	Accumulated Surplus/Deficit	\$49,136,150	\$49,136,150	\$0 (F)
\$42,319,723	\$42,319,723	Cash Backed Reserves	\$42,319,723	\$42,319,723	\$0 (F)
\$1,140,349	\$1,140,349	Asset Revaluation Reserve	\$1,140,349	\$1,140,349	\$0 (F)
\$0	\$4,146,879	Net change in assets from operations	\$7,153,895	\$11,944,112	(\$4,790,217) (U)
\$92,596,222	\$96,743,101	Total Equity	\$99,750,117	\$104,540,334	(\$4,790,217) (U)



78 CASH AND INVESTMENTS

OCTOBER 2013

Actual June 2012	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
Municipal Cash and Investments					
3,018,020	3,430,437	Cash at Bank - Municipal Fund 01001/00	567,522	262,894	304,628 (F)
1,250	1,250	Cash on Hand - Ascot Place 01019/00	1,250	1,250	0 (F)
200	200	Cash on Hand - Walliston/Mathieson & Coppin Road Transfer Stations 01019/01	200	200	0 (F)
1,800	1,800	Cash on Hand - Red Hill / Hazelmere 01019/02	1,800	1,800	0 (F)
10,040,526	11,957,831	Investments - Municipal Fund 02021/00	9,011,061	11,193,973	(2,182,912) (U)
13,061,796	15,391,519	Total Municipal Cash	9,581,833	11,460,117	(1,878,284) (U)
Restricted Cash and Investments					
1,029,772	1,044,025	Restricted Investments - Plant and Equipment 02022/01	2,978,240	927,240	2,051,000 (F)
1,664,322	1,687,359	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	1,734,272	1,846,174	(111,902) (U)
234,694	237,943	Restricted Investments - Future Development 02022/03	245,088	15,087	230,000 (F)
550,617	558,238	Restricted Investments - Environmental Monitoring Red Hill 02022/04	571,040	571,040	0 (U)
168,280	170,609	Restricted Investments - Environmental Insurance Red Hill 02022/05	134,340	134,340	0 (F)
12,619	12,794	Restricted Investments - Risk Management 02022/06	13,087	13,087	0 (F)
439,250	445,329	Restricted Investments - Class IV Cells Red Hill 02022/07	514,025	514,026	0 (U)
20,193	20,473	Restricted Investments - Regional Development 02022/08	158,043	12,828	145,214 (F)
35,964,254	36,462,051	Restricted Investments - Secondary Waste Processing 02022/09	38,784,546	41,432,016	(2,647,470) (U)
1,473,747	1,494,146	Restricted Investments - Class III Cells 02022/10	72,117	1,140,284	(1,068,167) (U)
63,714	64,596	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11	66,078	66,078	0 (U)
2,579	26,185	Restricted Investments - Accrued Interest 02022/19	2,579	2,579	0 (F)
(601,485)	(601,485)	Restricted Investments - Unrealised Loss/Gain on Investments 02022/20	(601,485)	(601,485)	0 (F)
698,261	707,926	Restricted Investments - Long Service Leave 02022/90	718,343	718,343	0 (F)
41,720,816	42,330,189	Total Restricted Cash	45,390,313	46,791,636	(1,401,324) (U)
54,782,613	57,721,708	TOTAL CASH AND INVESTMENTS	54,972,146	58,251,754	(3,279,608) (U)

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

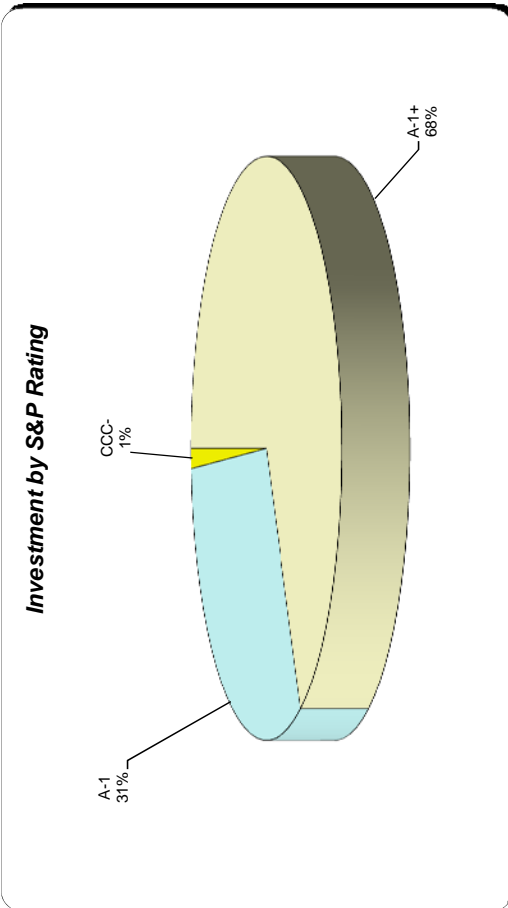
Investment Report Including CDOs

I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %	Comments
AAA	A-1+	67.47%	100%	
AA	A-1	31.42%	100%	
CCC and less		1.11%	0%	Policy Breached ¹
		100.00%		

Notes

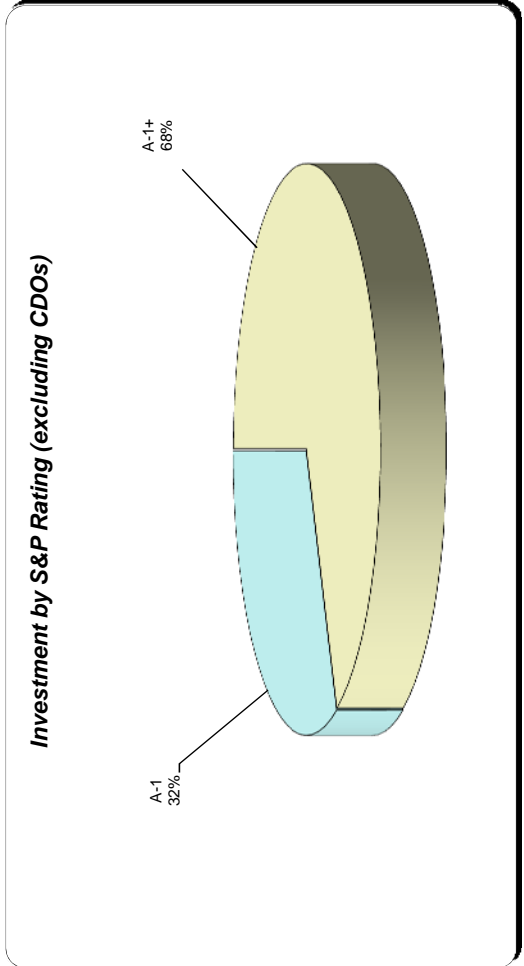
1. Policy breach above relates to the Lehman Brothers CDO investment



Investment Report Excluding CDOs

I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %	Comments
AAA	A-1+	68.22%	100%	
AA	A-1	31.78%	100%	
CCC and less		0.00%	0%	
		100.00%		



Investment Report Including CDOs

Investment Report Excluding CDOs

II. Single Entity Exposure

II. Single Entity Exposure

	% Portfolio	Comments
ING Bank	29.19%	
Macquarie Bank	6.59%	
NAB	42.37%	
Westpac / St. George Bank	20.72%	
Lehman Brothers	1.13%	Policy breached ²
	<u>100.00%</u>	

	% Portfolio	Comments
ING Bank	29.52%	
Macquarie Bank	6.67%	
NAB	42.86%	
Westpac / St. George Bank	20.95%	
	<u>100.00%</u>	

Notes

2. Policy breach above relates to the Lehman Bros CDO investment

III. Term to Maturity Framework

III. Term to Maturity Framework

Maturity Profile	Investment Policy Guidelines		
	% Portfolio	% Min	% Max
Less Than 1 Year	98.96%	40.00%	100.00%
Greater Than 1 Year	1.04%	0.00%	0.00%
	<u>100.00%</u>		

Maturity Profile	Investment Policy Guidelines		
	% Portfolio	% Min	% Max
Less Than 1 Year	100.00%	40.00%	100.00%
Greater Than 1 Year	0.00%	0.00%	0.00%
	<u>100.00%</u>		

Notes

3. Policy breach above relates to the Lehman Bros CDO investment

NB: This report is consistent with the reporting requirements of the Policy 3.3 - Management of Investments Policy



14.5 ITEMS CONTAINED IN THE INFORMATION BULLETIN

REFERENCE: DMDOC/184906

The following items are included in the Information Bulletin, which accompanies the Agenda.

1 REGIONAL SERVICES

- 1.1 REGIONAL DEVELOPMENT ACTIVITY REPORT NOVEMBER 2013
(Ref: DMDOC/185568)
- 1.2 ENVIRONMENTAL SERVICES ACTIVITY REPORT - NOVEMBER - 2013.
(Ref: D2013/00643)
- 1.3 REGIONAL DIGITAL STRATEGY PROJECT PLAN FOR 2013-2014 (Ref: D2013/00295)
- 1.4 CURTIN UNIVERSITY RESEARCH: PHASE ONE - INTERGRATING FUTURE LAND USE
TO PROPOSED PUBLIC TRANSPORT INFRASTRUCTURE (Ref: D2013/00995)
- 1.5 BIODIVERSITY CONFERENCE (D2013/01038)

RECOMMENDATION(S)

That Council notes the items contained in the Information Bulletin.

COUNCIL RESOLUTION(S)

MOVED CR POWELL SECONDED CR PULE

THAT COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN.

CARRIED UNANIMOUSLY



INFORMATION BULLETIN

Accompanying the
Ordinary Meeting of Council Agenda

5 December 2013

COUNCIL INFORMATION BULLETIN**5 December 2013****(REF: DMDOC/184906)****TABLE OF CONTENTS**

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1 REGIONAL SERVICES

1.1 REGIONAL DEVELOPMENT ACTIVITY REPORT JULY TO SEPTEMBER 2013

REFERENCE: DMDOC/185568

PURPOSE OF REPORT

To provide a progress report against activities undertaken by the Regional Development Business Unit for the quarter ended 30 September 2013.

KEY ISSUE(S)

- The Regional Development Activity Report is a progress report against the annual Business Unit Action Plan which is aligned to the objectives and strategies of the EMRC 2022 – 10 Year Strategic Plan.
- This report highlights achievements against actions for the period from 1 July 2013 to 30 September 2013 including:
 - The Act-Belong-Commit Avon Descent Family Fun Days in August 2013 attracted over 25,000 people.
 - A \$90,000 multi-media marketing campaign for the Avon Descent Family Fun Days delivered over \$160,000 in estimated advertising value and promotion to the Perth metropolitan and wider intrastate markets.
 - Completion of Phase One of the Curtin University research project, Integrating Future Land Use to Proposed Public Transport Infrastructure research.
 - The TravelSmart Workplace Cluster Program has been undertaken at Kalamunda Central and Maylands Business Activity Centre.
 - The Perth's Eastern Region - Investment and Opportunity draft document has been completed and will be used for advocacy, creating awareness and investment attraction activities for Perth's Eastern Region.
 - The Regional Digital Strategy was formally endorsed by Council at the August meeting and will be launched on 28 November 2013.
 - The inaugural regional *All 4 Youth Summit* sponsored by the EMRC and coordinated by Rise Community Support Network was very successful with 124 individuals attending.

SOURCE OF REPORT

Director Regional Services

BACKGROUND

The Regional Development Business Unit by partnering with member Councils and other stakeholders, facilitates strategies, projects and activities, which provide services for the benefit and sustainability of Perth's Eastern Region.

Regular progress reports are provided to Officer Working Groups, Committee and Council to ensure the EMRC and its member Council Councillors and staff are kept updated on initiatives of the Regional Development Business Unit.



Item 1.1 continued

Two advisory groups comprising of member Council officers, provide ongoing feedback on local and regional issues and opportunities to guide the direction of the Regional Development initiatives. The Economic Development Officers Group (EDOG) meets bi-monthly and considers economic development issues and initiatives. The implementation of the Regional Integrated Transport Strategy is guided by the Regional Integrated Transport Strategy Implementation Advisory Group (RITS IAG). All other matters relating to Regional Development are considered by the Chief Executive Officers Advisory Committee (CEOAC) as required.

REPORT

This report provides a progress report for the period from 1 July 2013 to 30 September 2013 and summarises the Business Unit's major achievements. The strategies and projects being reported against include:

- Regional Transport Planning;
- Regional Economic Development;
- Regional Events; and
- Regional Advocacy.

Strategy: 2.1.1 Promote Perth's Eastern Region as a tourism destination

Action: Manage PerthTourism.com.au regional tourism website (Regional Economic Development Strategy (REDS) Objective 5.2)

EMRC has managed the PerthTourism.com.au regional tourism portal promoting Perth's Eastern Region since 1999. The website promotes events, experiences and trails to residents and prospective visitors and directs enquiries and bookings to the Mundaring, Perth Hills and Swan Valley Visitor Centres. The website has been continually developed and improved and now attracts around 7,000 unique visitors each month.

Strategy: 2.2.2 Develop and promote regional events

Action: Coordinate the Avon Descent Family Fun Days (REDS Objective 5.2)

The Act-Belong-Commit Avon Descent Family Fun Days is a series of community based events staged by participating councils along the foreshore of the Avon and Swan Rivers. The events engage communities and attract spectators in the 124 kilometre white water race along the Avon and Swan Rivers from Northam to Bayswater and attracted over 25,000 people in 2013.

Since 2005 the EMRC has received Lotterywest funding totalling \$1,975,328 for the Avon Descent Family Fun Days. This figure includes \$250,500 (ex GST) secured from Lotterywest for the 2013 event.

Lotterywest grant funding supported a \$90,000 multi-media marketing campaign coordinated by EMRC for the Avon Descent Family Fun Days in August 2013. This campaign delivered over \$160,000 in estimated advertising value and included radio, print and online advertising and promotion to the Perth metropolitan and wider intrastate markets.

The Lotterywest acquittal is under preparation and will be submitted in November. This submission timeframe will likely allow transfers of funds to Councils in January / February 2014.

Action: Coordinate the Perth's Autumn Festival (REDS Objective 5.2)

Planning for the 2014 Perth's Autumn Festival has commenced, including the annual planning meeting with member Councils and participating organisations held on 20 August 2013.



Item 1.1 continued

As in previous years, EMRC has contracted CMS Events, an event management company, to perform the following functions:

- Support event managers in the development of event business plans;
- Coordinate public relations; and
- Produce a collaborative multi-media marketing campaign, including radio, brochure and online elements.

Strategy: 3.1.1 Facilitate implementation of the Regional Integrated Transport Strategy 2010- 2013

Action: Review and update Priority Roads Projects to align with Main Roads Western Australia and member Council priorities (RITS Action 4.10)

The Priority Roads List is being reviewed through the redevelopment of the RITS. Meetings have been held with member Councils to discuss priority projects that require advocacy by the EMRC.

Action: Develop and implement a Regional Walking Strategy for Perth's Eastern Region and facilitate training and promotion of the Walking Audit Tool in partnership with the Department of Transport and member Councils (RITS Actions 3.5, 3.6, 3.8)

As part of the RITS Major Review workshop on 6 February 2013, RITS IAG agreed that the development of a Regional Walking Strategy will be addressed through the new Regional Integrated Transport Strategy 2013-2016.

The Department of Transport Walking Audit Tool was converted to a digital format and launched in December 2012. Regional Walkability Audit Tool training was held at the EMRC on 19 September 2013. The tool provides an opportunity for local governments to identify issues to improve pedestrian safety, accessibility and amenity.

Action: Engage with Curtin University to produce research that highlights the needs and benefits of public transport infrastructure investment in Perth's Eastern Region (RITS Action 5.10)

Curtin University have completed Phase One of the Integrating Future Land Use to Proposed Public Transport Infrastructure research. The EMRC has sourced GIS data from the member Councils for Phase One of the project which will be used to produce a vision for the potential development of land one kilometre either side of the following Rapid Transit Corridors: Ellenbrook; Mundaring; Airport Rail Link.

The final report will be presented at the CEOAC meeting on 19 November 2013 and Curtin University researchers will outline Phase Two of the project to be completed by 30 June 2014. Curtin University will also present the report findings to RITS IAG in November 2013.

Action: Regional Integrated Transport Strategy Redevelopment

Council endorsed the development of the Regional Integrated Transport Strategy Action Plan 2013 -2016 in May 2013 (Committees - 15319) A draft Regional Integrated Transport Strategy 2013-2016 is under development and visits have been undertaken to member Councils to determine advocacy priorities.

The draft Regional Integrated Transport Strategy 2013-2016 will be reviewed by an external consultant who will facilitate a workshop in December with member Council representatives and external stakeholders. This workshop will result in a report that summarises the key transport advocacy priorities in Perth's Eastern Region.



Item 1.1 continued

Action: Conduct Travel Demand Management educational forums to encourage businesses to develop programs such as Employee TravelSmart Plans (RITS Action 5.5)

After consultation with member Council's and investigations into opportunities to complete the planned 2013/14 TravelSmart actions, the EMRC's TravelSmart Officer in partnership with the Department of Transport's TravelSmart Workplace Team developed and trialed the TravelSmart Workplace Cluster Program at two activity centres in the Perth Eastern Region.

The TravelSmart Workplace program assists workplaces to promote active, sustainable travel to employees, clients and visitors. Helping more people walk, cycle, use public transport or carpool to local businesses can improve access and a sense of community, boost healthy activity and reduce traffic and pollution. As a result of presentations to officers at member Councils earlier in the year; two TravelSmart Workplace Clusters (a group of businesses in the same geographic location) were initiated at Kalamunda Central (this includes the Shire of Kalamunda Administrations Offices) and Maylands Business Activity Centre.

An initial scoping meeting was conducted at both Kalamunda and Maylands, inviting key representatives from local business and organisations. These meetings helped set the direction of the information gathering exercises and as a result representatives of the TravelSmart team went door-to-door and approached the owner/managers of the respective businesses inviting their participation into the program and encouraging the completion of a staff travel survey.

An audit of the walking, cycling and public transport services and infrastructure was conducted to combine with the survey data in preparation for a workshop to be held in late November. A report of this trial will be submitted to CEOAC on the completion of the respective travel plans.

A presentation was made to the Town of Bassendean's Wellbeing Committee meeting on 18 September 2013 to encourage the Town's participation in the TravelSmart Workplace Program. An expression of interest form was completed by the Town of Bassendean and a scoping meeting to discuss the direction of the program will be held on 1st November 2013.

Action: Reduce car dependence within Perth's Eastern Region by promoting walking, cycling and public transport to staff at EMRC offices (RITS Action 5.2)

In August, the TravelSmart Officer created a carpool register to help staff car share to work during the major Perth Rail Network closures as part of the Perth City Link project. An incentive was offered to staff to participate.

The development of a Workplace Access Guide was completed in October. This guide is an electronic resource that will be used to provide information to staff and visitors on the available travel options to the EMRC (Ascot Place).

A bike ride departing from the EMRC offices was organised by the TravelSmart Officer for staff to attend the Ride2Work day event at Perth Concert Hall on 16 October 2013.



Item 1.1 continued

Strategy: 3.3.4 Market Perth's Eastern Region as an attractive investment destination

The draft Perth's Eastern Region - Investment and Opportunity document has been reviewed by the Economic Development Officers Group at the meeting of 12 September 2013. This regional promotion document describes Perth's Eastern Region under the headings of:

1. An Introduction to Perth's Eastern Region
2. A Snapshot of our Economy
3. A Connected Location: Transport Infrastructure
4. Diverse Commercial and Industrial Locations
5. In Great Company
6. A Vibrant Place to Live
7. Investing in Our Future

The document will be used for advocacy, creating awareness and investment attraction activities for Perth's Eastern Region and will be available in hard copy as well as an eBook from the EMRC web site.

Strategy: 3.3.5 Implement Regional Economic Development Strategy 2010-2015

Action: Undertake Business Insights Program support strategies; undertake research programme-matching local jobs to local residents

A discussion paper is currently being scoped which will investigate the merits of online learning for skills development for business owners and operators of Small-Medium Enterprises (SMEs).

Action: Provide regional tools to EMRC and member Councils (REMPPLAN, profile.id, atlas.id, ABR)

The EMRC coordinated the continued subscription to REMPLAN, profile.id, and atlas.id. These tools provide economic and socio-demographic profiling data for the Region and provide member councils and other stakeholders with online access to profiling data.

Through provision of access to REMPLAN, profile.id, atlas.id and the Australian Business Register and coordinating forums in which EDOG can compare and contrast products, the EMRC is ensuring that the most relevant, convenient and beneficial products are being maintained for use by member Councils. These tools are used regularly by Council officers when compiling grant applications, industry and council profiles and completing detailed data analysis.

Action: Co-ordinate Industrial Advocacy Tours

The first event for the "Advancing Perth's Eastern Region Tour Series" is under development and will cover the City of Bayswater and Town of Bassendean and focus on the economic, transport and infrastructure issues present in these Councils.

The event is scheduled to take place on 3 December 2013. It will include representation from various State Departments and invitees will include Mayors, Presidents and Councillors, CEOs, Directors and State and Federal politicians. The event will be a bus tour, beginning and ending at the EMRC Administration Offices.



Item 1.1 continued

Action: Implement actions from the Regional Digital Strategy

The Regional Digital Strategy was endorsed by Council at the August meeting and has since undergone graphic design and printing to produce a professional document for use as marketing collateral. This will be launched on 28 November 2013. The event will include presentations from David Bartlett, Director of Explor Consulting and former Premier of Tasmania, and Rajab Karume a local business owner and operator of a digital consultancy. State and Federal politicians will be invited, as well as the local businesses involved in developing the Strategy and the CEOs, Mayors, Presidents and Councillors from the participating member Councils.

A review of Municipal WiFi facilities, their use and their benefits is currently being undertaken and will be completed by EMRC staff. This research project will include consultation with councils that already have municipal WiFi facilities.

A Co-Working Business Case to establish the feasibility of developing municipally run co-working spaces in Perth's Eastern Region will be undertaken and it is anticipated that the completed business case will be delivered in April 2014. A series of Digital Exemplar Videos is also planned and quotes are currently being sought from local videographers to deliver this series of short videos. In coming months, local businesses will be sourced and approached to participate in the development of this project.

Action: Regional Youth Projects

The inaugural *All 4 Youth Summit* was held in August 2013 and was a "showcasing event" for the North East Metropolitan region to increase awareness amongst the youth sector of best practice approaches to strengthen collaboration, sector development and youth inclusive practice. Coordinated by Rise Community Support Network and sponsored by the EMRC, the event was very successful with 124 individuals attending.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 2 – Social Opportunities

- 2.1 To facilitate regional cultural and recreational activities

Key Result Area 3 – Economic Development

- 3.1 To facilitate increased investment in regional infrastructure
- 3.2 To facilitate regional economic development activities

Key Result Area 4 – Good Governance

- 4.1 To provide advice and advocacy on issues affecting Perth's Eastern Region

FINANCIAL IMPLICATIONS

The funding to facilitate Regional Development projects and activities is developed and agreed with member Councils as part of the annual budget and review process.

SUSTAINABILITY IMPLICATIONS

Regional Development operates to pursue economic and social growth outcomes for Perth's Eastern Region. In pursuit of these objectives, environmental considerations are also integrated wherever possible in all activities undertaken by the Regional Development unit.



Item 1.1 continued

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil



1.2 ENVIRONMENTAL SERVICES ACTIVITY REPORT JULY TO SEPTEMBER 2013

REFERENCE: D2013/00643

PURPOSE OF REPORT

To provide a quarterly progress report against strategies and activities being undertaken by the Environmental Services Business Unit for the period 1 July to 30 September 2013.

KEY ISSUE(S)

- The Environmental Services Activity Report is a progress report against the annual Business Unit Action Plan which is aligned to the objectives and strategies of the EMRC 2022 – 10 Year Strategic Plan.
- This report highlights achievements against actions for the period from 1 July 2013 to 30 September 2013 including:
 - Attendance at a number of promotional events to raise community awareness of the EHCMP, including a Ribbons of Blue family educational day.
 - Working with Edith Cowan University to provide volunteering and work experience opportunities.
 - Four Bush Skills for the Hills Workshops have been conducted and were attended by 80 people.
 - The Greenpage newsletter distribution list increased from 1,000 to 1,500 people.
 - A *Phytophthora cinnomomi* (dieback) treatment workshop held at Talbot Road Conservation Reserve Stratton with assistance from ECU, Polytechnic West students and community members.
 - A water audit of Jubilee Reserve in the Town of Bassendean was completed.
 - Implementation of the ACER program is progressing, with emissions data uploaded to the WALGA (Greensense) Emissions Reporting Platform.
 - The Town of Bassendean Carbon Reduction Strategy has been finalised.
 - Regional Climate Change Adaptation Action Plan has been reviewed and a new plan will be developed for the period 2013-2016.
 - Variations to Memoranda of Understanding revising activity scopes and schedules under the Community Energy Efficiency Program (CEEP) were prepared and signed.
 - The Shire of Mundaring and Town of Bassendean have achieved Milestone 5 of the Water Campaign.

SOURCE OF REPORT

Director Regional Services
Acting Manager Environmental Services

BACKGROUND

The EMRC Environmental Services Business Unit reports on key strategies and activities on an ongoing basis. The EMRC 2022 – 10 Year Strategic Plan provides the framework for reporting under the objectives “to contribute towards improved regional air, water and land quality and regional biodiversity conservation” and “to address climate change issues within the region”.



Item 1.2 continued

The projects relevant to Environmental Services primary activities include:

- Eastern Hills Catchment Management Program (EHCMP);
- Water Campaign™;
- Achieving Carbon Emissions Reduction Program (ACEr);
- Future Proofing Project (Regional Climate Change Adaptation Action Plan);
- Swan and Helena Rivers Management Framework;
- Provide environmental consultancy services; and
- Regional environmental advice and advocacy.

REPORT

Activities of the Environmental Services Business Unit focus on a number of key strategies and projects that are agreed as regional priorities by member Councils as part of the annual consultation and budget development processes.

All of the Environmental Services strategies emanate from the EMRC's *10 Year Strategic Plan* and all activities and projects are listed in the *Regional Environment Strategy 2011-2016* and annual Business Unit Plan which becomes the source document for guiding the work of the Business Unit throughout the year.

Strategy: 1.5.1 Implement Regional Environmental Strategy 2011-2016
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Action: Implement Regional Environmental Strategy

The Regional Environmental Strategy continues to be implemented with a minor review in progress.

Action: Develop Local Environment Strategy for the City of Bayswater

The format for the development of the Local Environment Strategy for the City of Bayswater has been confirmed. This will follow a similar structure to the City's Strategic Corporate and Community Plans and work has commenced in relation to writing the report.

Action: Provide an Energy Auditing Service

Energy audits were conducted on two facilities with the assistance of Carbon Neutral. In the Shire of Mundaring, the Bilgoman Aquatic Centre was audited at Level 2 to provide baseline information for the CEEP project. In the City of Bayswater, the Civic and Administration Centre was audited at Level 1 to provide an understanding of energy use trends; major energy using equipment; recommendations to achieve energy efficiency; and cost benefit analysis to assist with business case preparation.

Action: Provide Water Auditing Service

An EMRC Consultant liaised with the City of South Perth regarding potential sites for water auditing. A water audit was completed of Jubilee Reserve in the Town of Bassendean, identifying a number of water and cost savings.

Strategy: 1.5.2 Continue to Implement the Eastern Hills Catchment Management Program

The EHCMP team has assisted private landholders with environmental enquiries in the Shires of Kalamunda and Mundaring. Information on weed identification and control were provided verbally and followed up with the provision of relevant literature. The team supported the community with property management, planning, advice and assistance with grant applications, obtaining quotes and liaising with contractors.



Item 1.2 continued

The team attended Catchment Group bi-monthly meetings for Jane Brook, Helena River, Blackadder Woodbridge, Lower Helena Association and Friends of Piesse Brook. A *Phytophthora cinnomomi* (dieback) treatment workshop was implemented at Talbot Road Conservation Reserve Stratton. Volunteers included members of the public, students from Edith Cowan University (ECU), Polytechnic West Midland and members of surrounding land care community groups. Attendees were introduced to the dieback disease and the target area in Talbot Road Bushland Conservation Area by professionals from Department of Parks and Wildlife (DPaW), Robert (Bob) Huston and Dieback Working Group (DWG) employee Kat Sambrooks.

Action: Co-ordinating Activities for Helping the Helena

This study, in partnership with Department of Water (DoW) and the Swan River Trust (SRT), focuses on non-nutrient pollutants in sediment and water of permanent pools. Data collected will be used as a baseline to build on information about pools, their importance as refuges for native fish during summer dry periods and the possible links between fish paucity and water quality issues in the Helena River. Sampling is being conducted quarterly over a 12 month period with the last sampling to occur in early 2014.

Action: Co-ordinate and Implement Eastern Hills Catchment Management Program

The EHCMP and member Councils meet quarterly to discuss the progress of the program. Preparations are underway for the "End of Year Volunteer Event" and preparation for the 2014 Bush Skills for the Hills workshops. A project proposal involving the ecological restoration of Poison Gully Creek, Maida Vale is under development with Perth Region NRM for the consideration of Bendigo Bank. A partnership has been developed with Edith Cowan University (ECU) to involve university students in community volunteering and work experience. As a result of the partnership, a dieback injecting workshop was undertaken involving ECU students, members of the public, community groups, Department of Parks and Wildlife and the Dieback working group. Due to the success of the workshop, further workshops and work experience opportunities will be developed. Potential grant opportunities are being explored with the Shire of Kalamunda, the Shire of Mundaring and the City of Swan. The grant involves enhancing and protecting farm dams for the purpose of maintaining refugia for freshwater ecosystems.

Action: Co-ordinate Activities for Marri Canker Research Project

Following on from the successful native tree decline workshop in May, a number of enquires relating to the Marri app and the treatment trials have been received from as far afield as Tasmania. Professor Giles Hardy of Murdoch University was invited to speak at a conference in China on native tree decline where he was inundated with questions regarding the Marri app. Cielito Marbus (PhD candidate) has been invited to speak at the New Zealand Australasian Pathology Conference in New Zealand on Marri Canker and the Marri app. The Marri app will be launched in December.

Action: Co-ordinate and Implement Community Led Project (Swan River Trust)

The NRM team assisted community groups to organise, coordinate and conduct planting days. A total of 15,000 seedlings were planted from July to September. Assistance to community groups included:

- Coordinating weed contractors
- Administrative assistance
- Order, pick - up and delivery of equipment and plants
- Developed action plans for Friends of Groups (Kalamunda)
- Monitored previous restoration for Lower Helena Association and Helena River sites
- Assisted groups with their Swan Alcoa Landcare Program projects

The NRM team attended catchment group meetings for Friends of Piesse Brook, Lower Helena Association, Jane Brook Catchment Group and Helena River Catchment Group.

On site visits were made to private landholders to discuss issues of dieback, weed identification and management, flora identification and erosion control. Sixty students from Woodbridge Primary School were assisted and supervised to plant 800 plants at Holmesdale Wetland, with the lower Helena Association.



Item 1.2 continued

Over 80 participants attended the following Bush Skills for the Hills Workshops hosted in this period:

- Building Nest Boxes;
- Botanical Drawing;
- Dieback: Managing the Menace; and
- Bush Tucker Walk.

Action: Undertake Eastern Hills Catchment Management Program (EHCMP) marketing and promotional activities

Activities included:

- Attending meetings with the Helena River, Blackadder Woodbridge and Jane Brook catchment groups to develop the individual catchment action plans;
- Developing catchment group member profiles for inclusion in Greenpage publications including an interview with Una Bell;
- ECU and EHCMP discussed the potential for students to participate in volunteer activities in partnership with community groups. ECU students gain valuable experience in the NRM field and community groups and member Councils are beneficiaries of a labour force delivering on-ground activities;
- Prepared and assisted with the Ribbons of Blue family activity day at Blackadder Wetland where children completed macroinvertebrate sampling and planted 150 trees;
- Articles were published in the Chidlow Chatters, EMRC website, Eco-News, Greenpage Newsletter, PRNRM website and Facebook relating to the "Combined Catchment Group" meeting, "Helping the Helena" project, "Marri canker research project", Ribbons of Blue family activity day, National Tree day activities, plants to residents day, major day out invitation. Invitations to community members to attend landcare activities were also included;
- The Greenpage newsletter was distributed to 1500 subscribers in the months of June to August 2013;
- A tour was conducted of EHCMP sites for the Chief Executive Officer and the Chairman of EMRC; and
- Preparation is underway for a site tour of project sites for the Swan River Trust.

Action: Develop and Implement Youth Programs (NRM)

Two grant applications have been lodged.

1. "Re connecting to Country" through State NRM. This project is designed to deliver to Aboriginal youth, a cultural perspective on the natural environment. Aboriginal Elders will be engaged to provide a leadership and educational role in cultural heritage, and develop the participant's sense of responsibility to caring for country. A series of workshops and field trips will be developed to provide the participants with skills associated with seed collecting, cleaning and propagation, dieback management, hygiene and treatment, revegetation, weeding and linking these with the Noongar six seasons calendar. Participants will work together with Catchment group members on biodiversity plantings, native grasses and flora identification. The successful applicants will be announced in early November 2013.
2. "Youth Environmental Opportunities" (YEO) through Lotterywest. The aim of 'YEO' is to develop and deliver a skills - based, hands - on volunteer participation and education programs for young people in Perth's Eastern Region. The project aims to foster an interest in, and sense of responsibility for, local bushland conservation whilst building community connections and civic participation. The overall objective is to develop a sense of 'environmental stewardship' in young people, which will last a lifetime and motivate them to want to take care of their local bushland, both now and into the future. The project will provide young people with a range of opportunities to gain information and experience in bushland conservation and management. The successful applicants will be announced in December 2013.



Item 1.2 continued

Strategy: 1.5.3 Implement the Water Campaign

ICLEI has informed the EMRC that the Department of Water has significantly reduced funding to ICLEI Oceania for the Water Campaign and that it will be sending a formal letter to all WA participating councils advising of the reduction of funding as of July 2013, and the associated implications. EMRC staff have liaised with ICLEI and negotiated ways forward with an aim to continue providing the same services with minimal disruptions and minimal additional costs. A Briefing Note has been provided to member Councils' relevant directors and staff in advance of ICLEI's letter detailing the background information and outlining the risk management undertaken by the EMRC.

Action: Co-ordinate and Implement Water Campaign for City of Bayswater

The Milestone 2 and 3 Water Action Plan (WAP) was adopted by Council on 23 July 2013. The City was recognized for Water Campaign Milestone 2 and 3 achievements at the 2013 ICLEI Oceania Water Campaign and Waterwise Council Awards Recognition and Briefing breakfast on 8 August 2013. Information has been provided to the City of Bayswater regarding Waterwise Council endorsement and information has been provided on Milestone 4 implementation.

Action: Co-ordinate and Implement Water Campaign for Town of Bassendean

The Town of Bassendean was recognised for Water Campaign Milestone 5 achievement at the 2013 ICLEI Oceania Water Campaign and Waterwise Council Awards Recognition and Briefing breakfast on 8 August 2013. An EMRC Consultant assisted the Town with Waterwise Council criteria and obtained new water consumption data from Water Corporation as part of their ongoing water management.

Action: Co-ordinate and Implement Water Campaign for City of Belmont

The City of Belmont was recognised for achievement as a Waterwise Council at the 2013 ICLEI Oceania Water Campaign and Waterwise Council Awards Recognition and Briefing breakfast on 8 August 2013. EMRC liaised with the City of Belmont to develop a Report Card template for future water management reporting and obtain new water consumption data from Water Corporation as part of their ongoing water management.

Action: Co-ordinate and Implement Water Campaign for Town of Victoria Park

The Town of Victoria Park endorsed the Water Action Plan on 14 May 2013. Assistance was provided to arrange the first Water Team meeting on 2 August 2013. Representatives from Parks, Environment, Building, Engineering and Aqualife were present to give advice on, and initiate actions from the WAP. High priority actions and persons were selected to head the action implementation.

The Town of Victoria Park was recognised for Water Campaign Milestone 2 and 3 achievements at the 2013 ICLEI Oceania Water Campaign and Waterwise Council Awards Recognition and Briefing breakfast on 8 August 2013. Assistance has been provided with implementation of water conservation and water quality actions from the WAP as part of Milestone 4 of the Water Campaign. An EMRC Consultant assisted the Town of Victoria Park with addressing the Waterwise Council criteria and the Town is looking to be endorsed as a Waterwise Council in October 2013.

Action: Participation in CRC for Water Sensitive Cities

EMRC officers attended the inaugural seminar of the Water Sensitive Cities Seminar Series in August, featuring Dr Julian Bolleter, Assistant Professor at the Australian Urban Design Research Centre at the University of Western Australia. The seminar centered on how to creatively plan for liveable, high performance cities and regional centres in the face of significant population growth. Further seminars and workshops are planned for later in the year.



Item 1.2 continued

Action: Co-ordinate and Implement Water Campaign for the City of Swan

Assistance was provided for the preparation and finalisation of the City's Milestone 2 and 3 Water Action Plan (WAP). Information was also provided to the Environmental Officer about Waterwise Council Program and endorsement. Two years of updated data was obtained from ICLEI and the WAP report was updated to reflect this. The WAP report was submitted for the Executive Team Meeting on 26 September. The EMRC Consultant is liaising with the City of Swan's Environmental Consultant and assisting with implementation of Milestone 4 water actions.

Action: Co-ordinate and Implement Water Campaign for the Shire of Mundaring

The Shire was recognised for Water Campaign Milestone 5 achievement at the 2013 ICLEI Oceania Water Campaign and Waterwise Council Awards Recognition and Briefing breakfast on 8 August 2013. The EMRC Consultant liaised with the Water Corporation to determine what actions were required for the Shire to meet the Waterwise Council re-endorsement criteria and has also liaised with Shire staff to obtain the relevant information. The Shire is looking at being re-endorsed as a Waterwise Council in October 2013. New water consumption data has been obtained from the Water Corporation as part of their ongoing water management.

Strategy: 1.5.4 Identify, Investigate and Develop New Environmental and Sustainability Opportunities

Action: Co-ordinate EMRC's Community Energy Efficiency Program (CEEP)

Negotiations with the Department of Resources, Energy and Tourism (DRET) regarding the variation of the Funding Agreement for the Community Energy Efficiency Program have been concluded with all changes to activity scopes and schedules being included. Revised Tables of Milestones, Budget and Activities, were prepared in consultation with member councils to ensure new timeframes and scopes are appropriate and achievable. These have been incorporated into a Deed of Variation. Variations to Memoranda of Understanding have been signed and executed.

The Milestone 4 report was submitted outlining the twelve activities completed. These included purchase and installation of LED street lights on Old Perth Road in the Town of Bassendean, release of a RFQ for the Variable Speed Drive installation at Bayswater Waves Aquatic Centre, release of a tender for the air conditioning system and purchase of LED lights for the Bayswater Library and release of a tender for the solar pool water heating system at the Bilgoman Aquatic Centre in the Shire of Mundaring.

Following the Federal election, the Department of Resources, Energy and Tourism was abolished and its functions transferred to the Department of Industry (DI). The Financial Report for 2012/13 was audited and submitted to DI with the independent auditor statement verifying accuracy of account keeping for the project.

Promotional materials have been developed and are now being authorised for production to support promotion of the project. The EMRC's website is being updated with additional information to promote the project.

Action: Seek Funding and Business Opportunities Relating to Water Quality and Water Conservation

No suitable funding opportunities have become available to date.

Action: Develop and Implement the Sustainability and Environmental Education Program to Member Councils

The Sustainability and Environmental Education Program brings together a number of educational, facilitation and behavioural tools to deliver a tailored educational program. The program will also look at assessing behaviour change and address the barriers as to why people do not alter their behaviour. This program is initially being undertaken by the Shire of Mundaring and City of Bayswater.



Item 1.2 continued

Development of the vision and outcomes for these projects is underway, with the Shire of Mundaring choosing a focus on Shire staff education for this year, and the City of Bayswater focusing on community education and schools engagement. These projects have been designed with reporting and accountability in mind and will undertake baseline assessments prior to education and information delivery to enable assessment of outcomes.

Strategy: 1.6.2 Implement ACER Program

Action: Co-ordinate and Implement the ACER Program for the City of Belmont

The EMRC has continued implementation of the City's Emissions Reporting Platform. Progress towards a full emissions profile (carbon footprint) is ongoing with Greensense advising that the technical issues are being resolved. Technical issues with the Greensense platform software have delayed full data availability which has impacted the preparation of Data Management Guidelines, the achievements report and target setting. Automatic data upload has occurred for the quarter concluding June 2013. Data for manual entry is being processed for entry onto the Platform.

The tendering and procurement process has been reviewed and several scorecards have been developed. There is now a scorecard to review the tenders approach to energy efficiency in the workplace, the production of goods and services being tendered for and the energy efficiency of electrical goods. These documents are now available to City of Belmont staff for use in purchasing.

Action: Co-ordinate and Implement the ACER Program for the EMRC

Implementation of the WALGA (Greensense) Emissions Reporting Platform has continued. Automatic data upload has occurred for the quarter concluding June 2013. Progress towards a full emissions profile (carbon footprint) is ongoing. Some issues have been resolved with Greensense advising other technical issues are still being processed. Data for manual entry is being processed for entry onto the Platform.

The Ascot Place Fleet vehicle emissions have been calculated and information relating to EMRC staff and Councillor air travel will be included for Carbon Neutral offset purchase.

Action: Co-ordinate and Implement the ACER Program for the Town of Bassendean

Implementation of the Emissions Reporting Platform has been continued. Progress towards a full emissions profile (carbon footprint) is ongoing with Greensense advising that the technical issues are being resolved. Technical issues with the Greensense platform software have delayed full data availability for previous financial years. Automatic data upload has occurred for the quarter concluding June 2013. There are several facilities with incomplete electricity data and this will be requested in the following quarter. Data for manual entry, such as fuel use, gas and streetlights, is now being located and processed for entry onto the Platform. The Town's Carbon Reduction Strategy has been finalised and has been accepted by Town of Bassendean's staff. In consultation with staff, work can now begin to develop carbon reduction targets and objectives.

Action: Co-ordinate and Implement the ACER Program for the City of Bayswater

Implementation of the City's Emissions Reporting Platform has been continued. Technical issues with the Greensense platform software have delayed full data availability which has impacted the preparation of Data

Management Guidelines. Progress towards a full emissions profile (carbon footprint) is ongoing, some issues have been resolved with Greensense advising other technical issues are still being processed. Automatic data upload has occurred for the quarter concluding June 2013. There are several facilities with incomplete electricity data and this will be requested in the following quarter. Data for manual entry, such as fuel use, gas and streetlights, is being located and processed for entry onto the Platform.



Item 1.2 continued

The City's Greenhouse Abatement Plan (GAP) is being reviewed. The Environmental Consultant will be meeting with City of Bayswater staff next quarter to discuss the future direction of the ACER Program.

Action: Co-ordinate and Implement the ACER Program for the Shire of Mundaring

Implementation of the Shire's Emissions Reporting Platform has been continued. Technical issues with the Greensense platform software have delayed full data availability. Progress towards a full emissions profile (carbon footprint) is ongoing, some issues have been resolved with Greensense advising other technical issues are still being processed. Automatic data upload has occurred for the quarter concluding June 2013. There are several facilities with incomplete electricity data and this will be requested in the following quarter. Data for manual entry, such as fuel use, gas and streetlights is being processed for entry onto the Platform.

The Shire's draft Carbon Reduction Strategy is being revised and is scheduled for review by the Shire's Sustainability Working Group.

Action: Promote ACER Program to Small Businesses, Member Councils, Client Councils and External Organisations

The August Emissions Reporting Platform Steering Committee meeting hosted by WALGA was postponed and will now be held in late October.

The Environmental Consultant attended the "Synthesis and Key Learning from Australian Adaptation Research" presentation by the National Climate Change Adaptation Research Facility (NCCARF). The presentation looked at the common emerging adaptation research lessons with a focus on over 450 research reports as relevant to WA. The findings will be reviewed to see how they can be incorporated to strengthen the ACER Program.

Action: Co-ordinate and Implement the Carbon Reduction Strategy Review Project for Shire of Kalamunda

The Shire's draft Carbon Reduction Strategy is being reviewed and a meeting with Shire staff will be scheduled for next quarter.

Strategy: 1.6.3 Implement the Regional Climate Change Adaptation Action Plan 2009-2013

Action: Implement the Regional Climate Change Adaptation Action Plan 2013-2015

The 2013-2015 Regional Climate Change Adaptation Action Plan (RCCAAP) is under development. The document is in the final draft stages and will progress into a review phase next quarter.

Member Councils LCCAAP actions, along with regional actions have been reviewed with the aim to identify actions that have been achieved through programs already implemented by EMRC. A common theme identified is the need to educate staff about climate change and the impacts it may have on their current role. A survey was undertaken to determine topics of interest and five seminars have been designed to be implemented over the next 18 months. Each seminar will include expert presenters, an in-house expert and an open panel discussion. Before the seminar series commences, an Inaugural Launch will be held in November aimed at upper management within participating member Councils.

A number of research papers have been analysed and those of relevance have been summarized and sent to member Councils for their reference. These include:

- Cool Communities: Urban trees, climate and health. (Curtin University)
- Four Hiroshima bombs a second: how we imagine climate change. (The Conversation)
- The Critical Decade (Climate Commission)



Item 1.2 continued

WALGA has developed the Climate Change Projects Map. The map allows WA local governments the opportunity to showcase and celebrate the climate change projects they have developed. Additionally the map allows for increased communication, collaboration and support between councils. EMRC has reviewed the map and identified a list of climate change related projects that EMRC and member Councils are currently undertaking. These missing projects have now been uploaded onto the map and any additional projects will be uploaded if and when developed.

Action: Co-ordinate and Implement the Local Climate Change Adaptation Action Plan for the City of Bayswater

A meeting was held with the City of Bayswater's Environmental Coordinator in August to assess the current status of the Future Proofing Program as well as the City of Bayswater's Local Climate Change Adaptation Action Plan (LCCAAP). Priorities for the year have been identified and will be used to assist with the implementation of actions for 2013/14 and 2014/15.

The City of Bayswater's LCCAAP was endorsed in July 2013 and work will commence in relation to implementing actions.

Action: Co-ordinate and Implement the Local Climate Change Adaptation Action Plan for the Shire of Mundaring

A meeting was held with the Shire of Mundaring's Environmental Coordinator in August to assess the current status of the Future Proofing Program as well as the Shire of Mundaring's Local Climate Change Adaptation Action Plan (LCCAAP). Priorities for the year have been identified and will be used to assist with the implementation of actions for 2013/14 and 2014/15.

A review of the Shire's LCCAAP is due for 2014/15. Work has already commenced in relation to this review by assessing actions within the document and their linkages to other strategic documentation.

Action: Co-ordinate and Implement the Local Climate Change Adaptation Action Plan for the City of Belmont

A meeting was held with the City of Belmont's Environmental Coordinator in August to assess the current status of the Future Proofing Program as well as the City of Belmont's Local Climate Change Adaptation Action Plan (LCCAAP). Priorities for the year have been identified and will be used to assist with the implementation of actions for 2013/14 and 2014/15.

A review of the City's LCCAAP is planned for early 2014. Work has commenced in relation to outlining the review processes.

Action: Co-ordinate and Implement the Local Climate Change Adaptation Action Plan for the Town of Bassendean

A meeting was held with the Town of Bassendean's Environmental Officer in September to assess the current status of the Future Proofing Program as well as the Town of Bassendean's Local Climate Change Adaptation Action Plan (LCCAAP). Priorities for the year have been identified and will be used to assist with the implementation of actions for 2013/14 and 2014/15.

The Town will host the first Climate Change Risk Awareness Seminar in early December 2013 or late January 2014. Work will commence in relation to this action next quarter.

Action: Co-ordinate and Implement the Local Climate Change Adaptation Action Plan for the Shire of Kalamunda

A meeting was held with the Shire of Kalamunda's Environmental Coordinator in August to assess the current status of the Future Proofing Program as well as the Shire of Kalamunda's Local Climate Change Adaptation Action Plan (LCCAAP). Priorities for the year have been identified and will be used to assist with the implementation of actions for 2013/14 and 2014/15.



Item 1.2 continued

A meeting was held with the Shire's Health Officer in relation to the Community Health and Wellbeing Plan that is currently under development. It was agreed that a paragraph will be included referencing the councils LCCAAP and briefly detailing the future impacts climate will have on human health.

Strategy: 2.1.2 Implement the Swan and Helena Rivers Framework

Action: Implement Swan and Helena Rivers Regional Recreational Path Development Plan

The EMRC has represented the Town of Bassendean and the Cities of Bayswater and Belmont on the Swan River Trust Swan Canning River Master Trails Plan Advisory Group. The plan is in draft form and has incorporated the Swan and Helena Rivers Regional Recreational Path Development Plan information for Perth's Eastern Region.

The EMRC attended the WA State Outdoors and Trails Conference. Conference topics included the value of engagement with Aboriginal peoples and worldwide trends in trails management. Topics raised included trail marketing, litigation, general management and urban trails and education.

No suitable regional funding opportunities have become available to date.

Action: Undertake Swan and Helena Rivers Management Framework Review

A review of the Swan and Helena Rivers Management Framework will be undertaken by an external consultant, commencing in November 2013.

Action: Promote and Support the Use of the Swan River Trust Best Practice Approaches to Foreshore Stabilisation Manual to Member Councils

The EMRC is represented on the City of Belmont Precinct Planning Process Community Reference Group which is undertaking a trial precinct planning process with the Swan River Trust. A field trip was undertaken by boat to identify sites within the City of Belmont related to planning processes including development areas, parks and reserves and environmental works such as foreshore stabilisation and revegetation. The trip will inform the community reference group about planning considerations in relation to the Swan River precinct area within the City.

No suitable regional funding opportunities have become available to assist with foreshore stabilisation in the Swan and Helena River Management Framework project area.

Strategy: 4.2.2 Continue to Foster and Enhance Relationships with Stakeholders Including Government Agencies and Business Groups

Action: Develop New Stakeholder Relationships eg. Corporate Sponsorship

A Grant Writing Workshop was attended and this provided information on the availability of grants, sponsorship, business partnerships and philanthropic investments. Advice was given on the key aspects of successful funding applications.

Other events attended include the Renewable Energy Forum with Senator Scott Ludlum as the keynote speaker and Clean Run Eco Drive workshop run by DPaW. The launch of the Midland Bendigo Bank was attended and provided an understanding of the way Bendigo Bank reinvests in local communities and supports projects.



Item 1.2 continued

Action: Strengthen Stakeholder Relations (Internal and External)

Meetings were held with the Shires of Mundaring and Kalamunda to discuss delivery of EMRC's environmental services links to Strategic Community and Corporate Business Plans and priorities for the next two financial years. Key priorities, actions and links with Strategic Community and Corporate Business Plans, as well as Climate Change Adaptation Action Plan actions have been identified in order to deliver projects more efficiently and strategically to participating member Councils.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

- 1.5 To contribute towards improved regional air, water and land quality and regional biodiversity conservation
- 1.6 To address climate change issues within the region

Key Result Area 2 – Social Opportunities

- 2.1 To facilitate regional, cultural and recreational activities

Key Result Area 4: Good Governance

- 4.2 To manage partnerships and relationships with stakeholders

FINANCIAL IMPLICATIONS

The funding to facilitate Environmental Services projects and activities is developed and agreed with member Councils as part of the annual budget and review process.

SUSTAINABILITY IMPLICATIONS

The environmental management activities support sustainability principles and contribute towards the environmental, social, and economic benefits through water and energy savings, conservation and management of biodiversity and natural areas and community education and engagement.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean City of Bayswater City of Belmont Shire of Kalamunda Shire of Mundaring City of Swan	} Ongoing officer time is required to provide advice and information to the EMRC to ensure projects are being delivered in accordance with member Council expectations.

ATTACHMENT(S)

Nil



1.3 REGIONAL DIGITAL STRATEGY PROJECTS

REFERENCE: D2013/00295

PURPOSE OF REPORT

To advise of the 2013/14 projects for the delivery of the Regional Digital Strategy.

KEY ISSUE(S)

- On 9 June 2009, the CEOAC recommended to Council that broadband infrastructure be a priority for regional advocacy with the aim of maximising opportunities that arise with the rollout of the National Broadband Network (NBN).
- NBN Co has stated that lobbying will not alter the rollout program and that the most effective economic and social benefit that local government can provide for their communities is to ensure that they are digitally ready and enabled to adopt high-speed broadband as soon as it is provided in their areas.
- The Economic Development Officers Group identified the development of a Regional Digital Strategy (RDS) as a priority for Perth's Eastern Region.
- The development of the strategy has involved extensive consultation with member Council officers and executives, the business and residential communities in Perth's Eastern Region and various other government organisations including the State government.
- The Regional Digital Strategy has seven core strategies to maximise the benefits of high speed broadband and prepare the Region for economic development opportunities arising from digital technologies.
- The RDS was endorsed by Council on 22 August 2013 and provides an overarching direction that member Councils individual digital strategies can dovetail into.
- Priority projects identified in RDS will be implemented throughout 2013/2014 and continued for 2014/2015.

SOURCE OF REPORT

Director Regional Services
Strategic Project Officer (Economic Development)

BACKGROUND

Milestones in the evolution of the regional broadband activities facilitated by the EMRC for Perth's Eastern Region include:

- On 9 June 2009, the CEOAC recommended to Council that broadband infrastructure be a priority for regional advocacy with the aim of maximising opportunities that arise with the rollout of the NBN for Perth's Eastern Region;
- On 2 July 2009, representatives from the EMRC and the City of Swan briefed Senator Stephen Conroy, Minister for Broadband, Communications and the Digital Economy on the broadband issues experienced by residents and businesses in Perth's Eastern Region, as identified in a blackspot survey undertaken by the EMRC in 2008. Senator Conroy invited the EMRC to submit a Regional Business Case to support inclusion of broadband infrastructure upgrades in Perth's Eastern Region within the rollout of the National Broadband Network;



Item 1.3 continued

- In 2010 the EMRC submitted a comprehensive Regional Broadband Business Case to NBN Co Limited and lodged the Business Case as a submission to the Federal Government House of Representatives Standing Committee on Infrastructure and Communications Inquiry into the role and potential of the NBN;
- In March 2011, EMRC officers met with Senator Conroy, Minister for Broadband, Communications and the Digital Economy to discuss the viability of the EMRC Broadband Business Case submitted to Federal Government and NBN Co impacting on the broadband rollout into Perth's Eastern Region;
- The EMRC continued to advocate for the priority rollout of the NBN in Perth's Eastern Region and in September 2011, met with Senator Conroy's Office and the Shadow Minister for Communications, the Hon Malcolm Turnbull in Canberra;
- Meetings with representatives from NBN Co including the CEO, Mr Mike Quigley (LGMA meeting 28 November 2012), emphasised that there is no way to alter the sequencing of NBN Co's construction schedule which is based on technical considerations. The most effective economic and social benefit that local government can provide for their communities is to undertake actions to ensure that they are digitally ready and enabled to adopt high-speed broadband as soon as it is provided in their areas.

REPORT

In recognising the importance of digital readiness, the Economic Development Officers Group (EDOG) identified a Regional Digital Strategy (RDS) as a priority for Perth's Eastern Region. The RDS was developed throughout 2012/13 and endorsed by Council on 22 August 2013 (Ref: Committees-15789).

The RDS outlines strategies and actions to maximise the benefits of high speed broadband and prepare the Region for economic development opportunities arising from digital technologies.

Priority projects identified in the RDS will be implemented throughout 2013/14 and continue for 2014/2015. The Project Plan for 2013/14 was reviewed and approved by EDOG at the September 2013 meeting.

The resources dedicated to ensuring the delivery of the RDS include the Strategic Project Officer (Economic Development) and an Economic Development Project Consultant. The initial scoping for the delivery of the strategy included the possibility of recruiting a dedicated Strategic Project Officer (Digital) however the budget is not sufficient to do so and member Council funding for 2013/2014 will be wholly dedicated to enabling the completion of the various projects outlined below.

The following projects will be implemented in 2013/2014 and projects for 2014/2015 are included in the Regional Services Funding Summary Report (Ref: D2013/00628).

Design and Printing of RDS

A high quality, professional document will be designed and made available in hard copy and online for use as marketing collateral. The RDS will be launched 28 November 2013.

Digital Governance Group

The EMRC will facilitate informal quarterly meetings of a group that includes LGA representatives, local business representatives ('digital champions') and other relevant partnering organisations (such as RDA Perth, Business Foundations etc.) to discuss current digital trends, topics and projects, monitor activity in the digital space and champion the digital cause in Perth's Eastern Region.

Digital Enterprise Program

The EMRC will provide in-kind support to Business Foundations for the delivery of the Federal Government's Digital Enterprise Program (DEP). This will maximize the funding available to businesses in Perth's Eastern Region and the EMRC will make training rooms available to assist in providing training and workshops.



Item 1.3 continued

Digital Investment Pack

A digital version of the *Perth's Eastern Region Investment and Opportunity* document will be developed to showcase the region for inward investment using a method that demonstrates our digital future.

Digital Exemplar Videos

The EMRC will develop short testimonial videos from local organisations that are leading the way with use of digital technologies to advocate the opportunities arising from digital technologies to the broader business community, arising from examples elicited from their peers.

Co-working Space Business Case Development

A business case will be developed to investigate the feasibility of creating and managing both temporary ('pop-up') and permanent co-working spaces. Given the increasing number of people who prefer to work from 'third-spaces', this project will involve the development of a business case concerning the development of both temporary (between 2 days and 2 weeks) and permanent spaces. These spaces can be used by sole-traders, start-ups, freelancers and consultants to meet their needs for a collaborative, social and motivational space in which they can complete their work.

Municipal WiFi Review

The EMRC will review the current and potential use of WiFi in local activity centres with a view to creating a business case template that could be used to justify investment and to offer suggestions and ideas regarding the utilisation and viability of such infrastructure.

Co-working Spaces Directory

The EMRC will create a directory of 'third spaces' where people can work remotely. The directory will include libraries, incubators, cafes and other places (usually with public WiFi access) and may be provided in the form of a flyer, on-line directory or Smartphone app.

STRATEGIC/POLICY IMPLICATIONS

EMRC 2022 10- Year Strategic Plan

Key Result Area 3 – Economic Development

3.2 To facilitate regional economic development activities

Key Result Area 4 – Good Governance

4.2 To manage partnerships and relationships with stakeholders

FINANCIAL IMPLICATIONS

The delivery of the Regional Digital Strategy is included in the annual Regional Services Project Funding Summary.

SUSTAINABILITY IMPLICATIONS

The implementation of the Regional Digital Strategy will assist to strengthen and diversify the economy of Perth's Eastern Region, contribute to business viability and sustainable employment for residents.



Item 1.3 continued

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} The implementation of the RDS will complement partnering member Council priorities.
City of Bayswater	
City of Belmont	
Shire of Mundaring	
City of Swan	
Shire of Kalamunda	Nil as the Shire is not participating in this project.

ATTACHMENT(S)

Nil



1.4 CURTIN UNIVERSITY RESEARCH: PHASE ONE – INTEGRATING FUTURE LAND USE TO PROPOSED PUBLIC TRANSPORT INFRASTRUCTURE

REFERENCE: D2013/00995

PURPOSE OF REPORT

To provide an update on progress of the Curtin University research project investigating the development potential of Rapid Transit Corridors in Perth's Eastern Region.

KEY ISSUE(S)

- In partnership with Curtin University, the EMRC hosted seven community forums on public transport across Perth's Eastern Region in 2010. The forums identified the community's aspirations for an effective public transport service in the region.
- Curtin University prepared a written report collating all feedback received from the community forums and member Councils, for use as an advocacy tool for EMRC.
- In 2011 the State Government released the Public Transport Plan for Perth 2031. This strategic document outlines the expansion of the public transport network in Perth.
- This strategy identified two main rapid public transport routes within the Eastern Metropolitan Region, which are the Airport rail link and Ellenbrook. These routes correlate with the results of Curtin University's previous investigation for the EMRC.
- In October 2012, the EMRC and Curtin University entered into a two year research partnership to research public transport corridors for their development potential and thus build a case for the provision of rapid public transport that is needed in the Perth's Eastern Region.
- The research project will be undertaken in two phases. Phase One has undertaken an audit along the proposed routes and has produced a report outlining the research methodology and findings. Phase Two includes community stakeholder engagement to the popular places and suitable locations for stops along the routes and the preferred nature of development at significant locations.
- The study will be completed in June 2014 and a full report will be provided to Council outlining all findings.

SOURCE OF REPORT

Director Regional Services
 Strategic Projects Officer (Planning and Transport)

BACKGROUND

In mid 2011 the State Government released the Public Transport Plan for Perth 2031. This is a strategic document that outlines the expansion of the public transport network in Perth. This strategy identified two main rapid public transport routes within the eastern metropolitan region; these were Perth Airport and Ellenbrook.

These routes correlate with the results of Curtin University's previous investigation for the EMRC. The study focused on the eastern metropolitan region's public transport aspirations for rapid public transportation. Curtin University hosted seven public forums across Perth's Eastern Region in 2010. The feedback received from these forums was developed into a report which provided an advocacy tool for the EMRC and also assisted the EMRC in addressing two key focus areas of the Regional Integrated Transport Strategy Action Plan 2010-2013, which were public transport service provision and community engagement.



Item 1.4 continued

REPORT

The Integrating Future Land Use to Proposed Public Transport Infrastructure study is therefore a logical follow on from the previous investigation. The study focuses on researching the development potential of the new public transport routes similarly identified in the Public Transport Plan for Perth 2031 and in the EMRC Community Transport Forums. The routes that will be studied are the links to the Airport and Forrestfield Station, Ellenbrook and Mundaring. These are to be studied for their development potential with a view to accelerating development along these corridors based on a strong business case.

The project is being undertaken in two phases.

Phase One

Phase One consists of an audit of land along proposed routes and up to one kilometre either side, to investigate the development potential of the land, and the capability to support higher density transit orientated development. The audit items include:

1. Shape and size of lot;
2. Ownership/ tenure;
3. Current statutory zoning (both State and Local Government levels);
4. Current Strategic Plans (both State and Local Government levels);
5. Land value and economic rent;
6. Environmental constraints; and
7. Heritage.

Drawing on the cycling community forums undertaken by the EMRC 2011 and the EMRC's subsequent Regional Cycle Network Master Plan that it fed into, the study examines the provision of shared cycling and walking paths along proposed rapid public transport routes. The study also determines/ identifies the status of greenfield and brownfield zones in the study area.

The findings of Phase One will be developed into a report which will be disseminated to member Councils.

Phase Two

Following the audit, the second component of the study will undertake a series of stakeholder engagement events. With an emphasis on land use and transport integration, these engagements will encourage the community to envision the future development of the land along routes and around the possible station locations. This component of the study will include consultation forums/workshops with the following stakeholder groups:

1. Developers and major land holders;
2. The community;
3. Local governments and the State government.

The provision of public transport is seen as a catalyst for economic development. Facilitating mobility between various land uses such as residential, employment centres and retail and leisure areas stimulates economic activity.

Public transport stations and stops attract retail activity and are increasingly becoming attractive residential locations for various types of households. In seeking to investigate the strength of these trends, the study will help the EMRC fulfil three of five key focus areas identified in the Regional Integrated Transport Strategy: public transport service provision, community engagement and land use/transport integration.



Item 1.4 continued

The series of forums/ workshops will be designed to build on the local knowledge that is generated. At each forum, participants will be provided access to data collected during the audit phase, so that they are aware of the current status of the land. The first forum will focus on development proponents to determine the outlook of development and assess their views of the potential for development in the area. This will be followed by three community forums across the EMRC region.

The community forums/ workshops will determine popular places and suitable locations for stops along the routes and the preferred nature of development at significant locations. Findings from the audit as well as the forums will be presented at the final forum/ workshop with government agency representatives. This will facilitate the relevant departments in making informed decisions about the potential for developing these rapid public transport routes.

It is anticipated Phase Two will be completed by June 2014 and full reports will be provided to member Councils at the completion of the study.

STRATEGIC/POLICY IMPLICATIONS

EMRC 2022 10- Year Strategic Plan

Key Result Area 3 – Economic Development

- 3.1 To facilitate increased investment in regional infrastructure
- 3.2 To facilitate regional economic development activities

FINANCIAL IMPLICATIONS

The Research Project is budgeted for under the 2013/2014 EMRC Annual Budget.

SUSTAINABILITY IMPLICATIONS

The Regional Integrated Transport Strategy aims to contribute to the sustainability of the region through improved transport links, better access to increased employment opportunities and reducing pollution through greater use of public transport and decreased traffic congestion.

The future sustainability of the region will be enhanced by creating a community that actively advocates for a better public transport system.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean City of Bayswater City of Belmont Shire of Mundaring City of Swan Shire of Kalamunda	In order to deliver the Public Transport Forums each member Council will need to provide support by way of allowing the EMRC and Curtin University access to media and residents' databases so that a representation at the forum can be diverse and well attended. Forums can be held in local council community centres and these facilities will need to identified and recommended by members Councils.

ATTACHMENT(S)

Nil



1.5 INTERNATIONAL BIODIVERCITIES CONFERENCE

REFERENCE: D2013/01038

PURPOSE OF REPORT

To provide an overview of the 2013 International BiodiverCities Conference held in Joondalup.

KEY ISSUE(S)

- The 2013 International BiodiverCities Conference was held in Joondalup from 9 - 11 September 2013.
- Keynote speakers included: Professor Tim Flannery, Scientist, Explorer and Conservationist; Dr Paul Hardisty, Director of the National Climate Adaptation Flagship, CSIRO; Professor Stephen Hopper, Winthrop Professor of Biodiversity, Centre of Excellence in Natural Resource Management and School of Plant Biology, The University of Western Australia.
- The conference explored the major themes of:
 - The value of biodiversity in urban environments and the negative impacts that clearing of natural areas has on flora, fauna and the human population.
 - The potential and actual impacts of climate change on urban environments.
 - Carbon reduction strategies and the value of terrestrial and marine vegetation as carbon sinks.
 - The importance of urban bushland to the conservation of biodiversity.
 - The impacts on human health as population increases and urban areas increase.
 - Using biodiversity to build a Climate Smart City.
 - Redesigning cities as Ecosystem Service Centres.
 - Restoring biodiversity through corporate and community partnerships.

SOURCE OF REPORT

Director Regional Services
Acting Manager Environmental Services

BACKGROUND

The 2013 International BiodiverCities Conference attracted international, interstate and local keynote speakers who delivered case studies and information addressing biodiversity protection in an expanding urban environment. The conference showcased outstanding examples of environmental initiatives worldwide.

REPORT

The 2013 International BiodiverCities Conference addressed significant issues relating to biodiversity in urban environments and how local governments and community groups are integral to the process of protecting, maintaining and creating biodiverse areas. The urgency for action to conserve vegetation and promote "Greenspace" in an effort to mitigate the effects of climate change was highlighted. "Greenspace" is becoming an increasingly important refuge for animals, birds and insects, providing habitat, food and water.



Item 1.5 continued

Keynote Speaker, Professor Tim Flannery, Scientist, Explorer and Conservationist

The Weather Makers: How Man is Changing the Climate and What it means for Life On Earth

Professor Flannery discussed climate change and the importance of remnant bushland areas as wildlife refuges in urban areas. In 1974, Sydney lost the last remaining mainland Quoll population. The Quoll's demise was attributed to the removal of its habitat, the Lantana weed species in Sydney.

In Western Australia the ringtail possum uses the urban environment as a refuge. Studies have shown a direct correlation between the availability of urban refuge and the possums' reproduction. Urban refuges are reducing and subsequently the possums' birth rate has decreased from two to one young per annum.

Professor Flannery stated that humans are affecting the chemical composition of the planet and we need to take responsibility for this and enact change to reduce the impact. A report on climate change revealed that:

- There has been a strong decrease in cold days, an increase in warm days and unprecedented heat waves. In 2009, a spike in heat related deaths occurred during heat waves in Sydney, birds dropped from the sky and NSW lost 25% of its Koala population;
- Australia has seen a 9% reduction in greenhouse emissions this year;
- The United States had a 7.6% decline as the California's Emission Trading Scheme (ETS) is having a positive impact in reducing greenhouse gas emission;
- China is spending \$65 billion on wind and solar energy production. China has developed an app with information on particulate pollution and impacts on human health. The education provided by the app has seen many people take action to reduce their contribution to pollution; and
- Cities are becoming increasingly more important as a refuge for biodiversity. As climate change reduces water sources, more species are colonising urban areas from elsewhere and examples of this include the Currawong, Ibis and Owl.

Keynote Speaker, Dr Michael Dunlop, Land Water Biodiversity Climate, Analyst CSIRO, Australia

Climate Ready Biodiversity Conservation

Dr Dunlop stated that in most parts of Australia, the change in biodiversity will be significant due to climate change. Loss of biodiversity is inevitable and the magnitude of change will see a significant loss of species. Dr Dunlop explained that the role of land managers is to minimize the loss of species and to develop "Green City" projects.

Dr Dunlop stated that current strategies for climate readiness:

- Are not explicit in what we want for desired biodiversity outcomes;
- Lack clarity about ecological ends;
- Recognise climate change, but not ecological change; and
- Don't recognize that protection of threatened species is becoming increasingly ineffective.

He proposed that strategies for climate readiness should:

- Reduce extinctions and distribution range;
- Maintain balance between human and natural landscape types;
- Build adaptation pathways from now to climate ready; and
- Include future changes for innovation and research.

Ecological solutions need to be planned through innovative thinking and research to facilitate change and build resilience under climate change conditions.



Item 1.5 continued

Dr Paul Hardisty, Director of the National Climate, Adaptation Flagship, CSIRO, Australia
Valuing Urban Ecosystem in a Changing Climate

Dr Hardisty provided an overview of the current climate change situation:

- The rise in temperature attributed to climate change will be closer to a rise of 4.5°C as opposed to initial forecasts of 2°C;
- Perth's population in 2014 will be 3 million;
- There is less than 10% of Carnaby Black Cockatoo habitat left; and
- An area of bushland equivalent to 3 x Kings Park is cleared per annum in Perth.

Dr Hardisty stated that it is imperative to protect Perth's natural assets, both for climate protection and for human mental health benefits. The environmental benefits of trees in the urban environment can be given a dollar value as the cooling and insulating effects provided by trees equate to a reduction in heating and cooling costs to homes. Homes that surround greenspace have a higher real estate value than homes further away. The ecosystem services provided by wetlands (e.g. filtering nutrients in waterways) has been valued at \$500-\$15,000 per hectare, per year. The value of urban bushland increases as bushland is cleared.

Keynote Speaker, Professor Haripriya Gundimedha, Indian Institute of Technology, Mumbai, India
Ecosystem Service Valuation for Climate Change, Mitigation and Adaptation

Professor Gundimedha stated that "natural capital" is ignored by governments. Governments use GDP as the measure of productivity of the economy and disregard the deprivation of land which is degraded by agriculture. Water is not valued unless it is in a bottle.

Furthermore the Professor stated that no recognition is given to ecosystems and their services as generally there is a poor understanding of natural cause and effect, i.e. what happens when we remove an ecosystem? Nature has no voice and does not vote. If we can't attribute a value to the environment because it is too complicated, it is given a \$0 value. Ecosystem services provide 47% of the world's income. Also mentioned were pesticides and fertilizers subsidies, and the need to cease these "bad subsidies" and look at a balanced, better and cleaner land management.

Keynote Speaker, Dr Asa Gren, Researcher, Stockholm Resilience Centre, Sweden
Global Urbanisation, Biodiversity, and Ecosystems - Challenges and Opportunities

Dr Gren stated that urban areas should be viewed as stewards of ecosystems, as maintaining urban greenspace retains biodiversity and builds resilience. Other areas discussed were:

- Food security; utilising urban agriculture to produce food for cities; and
- Maintaining functional diversity; urban areas affect pollinator species and managed green areas such as golf courses have the capacity to be biodiverse and a source of pollinators.

Keynote Speaker, Professor Bruce Clarkson, Director of Environmental Research Institute, University of Waikato, New Zealand

Bringing Indigenous Biodiversity Back into Hamilton and Other New Zealand Cities

Topics covered included natural space and designating plots for restoration projects with the intent to restore the ecological integrity of gullies and tributaries to serve as habitats. Professor Clarkson provided a case study on the Tui (bird). In Hamilton, the restoration site was a rubbish and weed dumping ground. The community was engaged, to stimulate participation to transform this site, utilising the positive aspects of urbanisation, to bring back the Tui.



Item 1.5 continued

Keynote Speaker, Dr Debra Roberts, Director of Climate Change, Durban, South Africa
Using Biodiversity to Build a Climate Smart City: The Story of Durban, South Africa

Topics covered included:

- Local Governments have the power to include protection of the environment into strategic documents; and
- Information on treepreneurs, who grow and sell trees. Local people propagate trees from local seed and then sell the trees for credit notes which can be cashed to undertake projects such as building a house (this is a South African initiative).

Keynote speaker, Anissa Lawrence, TierraMar Consulting, Australia
Blue Carbon: Reducing the Impacts of Climate Change by Conserving Coastal Ecosystems

Ms Lawrence spoke of three key ecosystems - marshes, mangroves and seagrasses which store the majority of the seas carbon (Blue carbon) in the sediments below the vegetation. Australia has 7% of the world's mangroves which is the second largest area in the world. Mangroves provide ecosystem services such as fish shelter and spawning and coastal protection. The services provided are valued at \$25 billion.

Ms Lawrence stated that the carbon stores of marine vegetation are significantly higher than the storage capacity of terrestrial vegetation. Scientific studies have indicated that 0.05% of coastal areas contain a similar level of carbon as 18% of forests. Marine vegetation is around 1% of landmass and sequesters 39% of the carbon. These key ecosystems are being removed at an alarming rate, the loss of these significant carbon stores is staggering - 90% of Australia's salt marshes are gone.

Paul Huxley, City of Gold Coast
Balancing Conservation Outcomes

Mr Huxley outlined initiatives the City of Gold Coast is implementing in the environmental conservation area. The City purchases land per a conservation value criteria, restores the site and resells the site with a conservation covenant. This project is self funding and cost neutral.

Conclusion

The information gathered from the 2013 International BiodiverCities Conference will be considered in the development of the new Regional Climate Change Adaptation Action Plan and will provide valuable resources in the development of future strategies for both the EMRC and member Councils.

The value of preserving remnant bushlands is integral to the work of the Eastern Hills Catchment Management Program and will continue to be high on the agenda for future work programs. It is proposed to develop future projects to achieve carbon reduction based on the information gained from the conference. This knowledge will also underpin future grant applications for projects that reduce carbon emissions.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

- 1.5 To contribute towards improved regional air, water and land quality and regional biodiversity conservation
- 1.6 To address climate change issues within the region

FINANCIAL IMPLICATIONS

Nil



Item 1.5 continued

SUSTAINABILITY IMPLICATIONS

The impacts of climate change and maintaining biodiversity are key areas identified by member Councils addressed by actions in the Regional Environmental Strategy and Regional Climate Change Adaptation Action Plan. Sustainability is important both environmentally and economically.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil



15 REPORTS OF COMMITTEES

**15.1 CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MEETING HELD 19 NOVEMBER 2013
(REFER TO MINUTES OF COMMITTEE – BLUE PAGES)**

REFERENCE: DMDOC/184905

The minutes of the Chief Executive Officers Advisory Committee meeting held on **19 November 2013** accompany and form part of this agenda – (refer to blue section of ‘Minutes of Committees’ for Council accompanying this Agenda).

QUESTIONS

The Chairman invite general questions from members on the report of the Chief Executive Officers Advisory Committee.

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Chief Executive Officers Advisory Committee report (Section 15.1).

Cr Lindsey queried report Item 12.1 Resource Recovery Project Update in relation to whether the timeline for the project was still achievable in light of the Metropolitan Local Government Reform.

The Chief Executive Officer advised that due to the possibility of the landfill levy increasing, the progress of the project will provide member Council CEO’s the opportunity to review the project implementation.

COUNCIL RESOLUTION(S)

MOVED CR POWELL

SECONDED CR ZANNINO

THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE REPORT (SECTION 15.1).

CARRIED UNANIMOUSLY

CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE**MINUTES****19 November 2013****(REF: DMDOC/184905)**

A meeting of the Chief Executive Officers Advisory Committee was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Tuesday, 19 November 2013**. The meeting commenced at **12:33pm**.

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chief Executive Officer of the EMRC opened the meeting at 12:33pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Committee Members

Mr Bob Jarvis	Chief Executive Officer	Town of Bassendean
Ms Francesca Lefante	Chief Executive Officer	City of Bayswater
Mr Stuart Cole	Chief Executive Officer	City of Belmont
Ms Rhonda Hardy	Chief Executive Officer	Shire of Kalamunda
Mr Jonathan Throssell (from 12:37pm)	Chief Executive Officer	Shire of Mundaring
Mr Mike Foley	Chief Executive Officer	City of Swan
Mr Peter Schneider	Chief Executive Officer	EMRC

EMRC Officers

Mrs Marilynn Horgan	Director Regional Services
Mr Stephen Fitzpatrick (Departed 1:00pm)	Director Waste Services
Mr Gareth Pottinger (from 1:00pm to 1:25pm)	Strategic Projects Officer (Planning and Transport)
Ms Theresa Eckstein	Executive Assistant to Chief Executive Officer (Minutes)

Visitors

Prof. Shahed Khan (from 1:00pm to 1:25pm)	Curtin University
Dr Mohammed Swapan (from 1:00pm to 1:25pm)	Curtin University

3 DISCLOSURE OF INTERESTS

Nil

4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION

Nil



5 ELECTION OF A CHAIRMAN AND DEPUTY CHAIRMAN OF THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE (CEOAC)

5.1 ELECTION OF A CHAIRMAN OF THE CHIEF EXECUTIVE OFFICERS ADVISORY

REFERENCE: D2013/00128

PURPOSE OF REPORT

To provide for an election to be conducted for the Office of Chairman of the Chief Executive Officers Advisory Committee (CEOAC).

KEY ISSUES AND RECOMMENDATION(S)

- It is a statutory requirement that the Committee elect a chairman at the first meeting of the Chief Executive Officers Advisory Committee after an ordinary Council elections day.

Recommendation(s)

That the members of the Chief Executive Officers Advisory Committee elect a Chairman.

SOURCE OF REPORT

Manager Administration and Compliance

BACKGROUND

At the Special Meeting of Council held on Thursday 7 November 2013 the EMRC Chairman and Deputy Chairman were elected and members of the EMRC Committees were appointed.

CEOAC MEMBERS 2013/2015

The following members were appointed to the CEOAC at the Special Meeting of Council held on 7 November 2013:

OFFICER MEMBERS 2013/2015

Mr Bob Jarvis	Town of Bassendean
Ms Francesca Lefante	City of Bayswater
Mr Stuart Cole	City of Belmont
Ms Rhonda Hardy	Shire of Kalamunda
Mr Jonathan Throssell	Shire of Mundaring
Mr Michael Foley	City of Swan
Mr Peter Schneider	EMRC

In accordance with section 5.12(1) of the Local Government Act 1995, the members of a committee are to elect a presiding member from amongst themselves in accordance with Schedule 2.3, Division 1.



Item 5.1 continued

It is a requirement of Schedule 2.3 of the Local Government Act 1995 (the Act) that the election is conducted by the Chief Executive Officer (CEO) and the nominations for the Office are to be given to the CEO in writing before the meeting or during the meeting before the close of nominations. Furthermore, if a member is nominated by another member the CEO is not to accept the nomination unless the nominee has advised the CEO, orally or in writing, that he or she is willing to be nominated for the Office.

The procedure outlined in Schedule 2.3 of the Act will be followed if there is an equality of votes.

REPORT

The CEO will preside at the meeting until the Office of Chairman of the CEOAC is filled.

The following material accompanies the agenda for this meeting as a means of assisting members of the Committee to nominate themselves or another member for the Office of Chairman of the CEOAC.

1. A blank nomination form for the Office of Chairman of the CEOAC, nominate oneself
2. A blank nomination form for the Office of Chairman of the CEOAC, nominate another
3. A blank ballot paper for Election of Chairman of the CEOAC

Ballot papers will be made available prior to voting.

The completed nomination forms are to be given to the CEO before the meeting or when the CEO calls for them when dealing with this item at the meeting.

STRATEGIC/POLICY IMPLICATIONS

Council Policy 2.1 provides for the establishment of the Chief Executive Officers Advisory Committee.

Key Result Area 4 – Good Governance

- 4.6 To provide responsible and accountable governance and management of the EMRC

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	



Item 5.1 continued

ATTACHMENT(S)

1. A blank nomination form for the Office of Chairman of the CEOAC, nominate oneself (Ref: D2013/01152)
2. A blank nomination form for the Office of Chairman of the CEOAC, nominate another (Ref: D2013/01152)
3. Ballot Paper – Election of CEOAC Chairman (Ref: D2013/01150)

VOTING REQUIREMENT

Secret Ballot

RECOMMENDATION(S)

That the members of the Chief Executive Officers Advisory Committee elect a Chairman.

The Chief Executive Officer of the EMRC (CEO) called for nominations for the Office of Chairman of the Chief Executive Officers Advisory Committee. Mr Jarvis nominated himself.

No further nominations were received and the CEO closed nominations.

The CEO declared, unopposed, Mr Jarvis as Chairman of the Chief Executive Officers Advisory Committee for the term commencing 19 November 2013 until 2015.

The CEO congratulated Mr Jarvis and vacated the Chair at 12:34pm.

At 12:35pm, Mr Jarvis took the Chair.



Nomination for Chairman

To the Chief Executive Officer

I hereby nominate _____ for the position of Chairman of the Eastern Metropolitan Regional Council Chief Executive Officers Advisory Committee for the term of Office commencing on the date of the election and continuing until the next ordinary elections days and/or other circumstances occur in accordance with section 5.11 of the Local Government Act 1995.

Signed: _____

Date: _____

*I _____ hereby certify that I accept the above nomination to the position of Chairman of the Eastern Metropolitan Regional Council Chief Executive Officers Advisory Committee.

Signed: _____

Date: _____

*This certificate is to be completed when a Representative is nominated by another Representative.



Nomination for Chairman

To the Chief Executive Officer

I hereby nominate myself, _____ for the position of Chairman of the Eastern Metropolitan Regional Council Chief Executive Officers Advisory Committee for the term of Office commencing on the date of the election until the next ordinary elections days and/or other circumstances occur in accordance with section 5.11 of the Local Government Act 1995.

Signed: _____

Date: _____



**Eastern Metropolitan Regional Council
CEOAC Tuesday 19 November 2013**

**BALLOT PAPER FOR THE
ELECTION OF THE CEOAC CHAIRMAN**

HOW TO VOTE

**Place a tick in the box next to the candidate you want
to elect.**

Do not make any other marks on the ballot paper.

Lastname, Firstname

Lastname, Firstname

Lastname, Firstname



5.2 ELECTION OF A DEPUTY CHAIRMAN OF THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE

REFERENCE: D2013/01129

PURPOSE OF REPORT

To provide for an election to be conducted for the Office of Deputy Chairman of the Chief Executive Officers Advisory Committee (CEOAC).

KEY ISSUES AND RECOMMENDATION(S)

- In accordance with section 5.12(2) of the Local Government Act 1995, the members of a committee may elect a deputy presiding member from amongst themselves.

Recommendation(s)

That the members of the Chief Executive Officers Advisory Committee elect a Deputy Chairman.

SOURCE OF REPORT

Manager Administration and Compliance

BACKGROUND

At the Special Meeting of Council held on Thursday 7 November 2013 the EMRC Chairman and Deputy Chairman were elected and members of the EMRC Committees were appointed.

CEOAC MEMBERS 2013/2015

The following members were appointed to the CEOAC at the Special Meeting of Council held on 7 November 2013:

OFFICER MEMBERS 2013/2015

Mr Bob Jarvis	Town of Bassendean
Ms Francesca Lefante	City of Bayswater
Mr Stuart Cole	City of Belmont
Ms Rhonda Hardy	Shire of Kalamunda
Mr Jonathan Throssell	Shire of Mundaring
Mr Michael Foley	City of Swan
Mr Peter Schneider	EMRC

In accordance with section 5.12(2) of the Local Government Act 1995, the members of a committee may elect a deputy presiding member from amongst themselves.

It is a requirement of Schedule 2.3 of the Local Government Act 1995 (the Act) that the election is conducted by the Chairman and the nominations for the Office are to be given to the Chairman in writing before the meeting or during the meeting before the close of nominations. Furthermore, if a member is nominated by another member, the Chairman is not to accept the nomination unless the nominee has advised the Chairman, orally or in writing, that he or she is willing to be nominated for the Office.

The procedure outlined in Schedule 2.3 of the Act will be followed if there is an equality of votes.



Item 5.2 continued

REPORT

The following material accompanies the agenda for this meeting as a means of assisting members of the Committee to nominate themselves or another member for the Office of Deputy Chairman of the CEOAC.

1. A blank nomination form for the Office of Deputy Chairman of the CEOAC, nominate oneself
2. A blank nomination form for the Office of Deputy Chairman of the CEOAC, nominate another
3. A blank ballot paper for Election of Deputy Chairman of the CEOAC

Ballot papers will be made available prior to voting.

The completed nomination forms are to be given to the Chairman before the meeting or when the Chairman calls for them when dealing with this item at the meeting.

STRATEGIC/POLICY IMPLICATIONS

Council Policy 2.1 provides for the establishment of the Chief Executive Officers Advisory Committee.

Key Result Area 4 – Good Governance

- 4.6 To provide responsible and accountable governance and management of the EMRC

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

1. A blank nomination form for the Office of Deputy Chairman of the CEOAC, nominate oneself (Ref: D2013/01151)
2. A blank nomination form for the Office of Deputy Chairman of the CEOAC, nominate another (Ref: D2013/01151)
3. Ballot Paper – Election of CEOAC Deputy Chairman (Ref: D2013/01149)



Item 5.2 continued

VOTING REQUIREMENT

Secret Ballot

RECOMMENDATION(S)

That the members of the Chief Executive Officers Advisory Committee elect a Deputy Chairman.

The Chairman advised that no nominations for the Office of Deputy Chairman of the Chief Executive Officers Advisory Committee had been received, and called for nominations. The Chairman nominated Mr Stuart Cole who accepted the nomination.

No further nominations were received and the Chairman closed nominations.

The Chairman declared, unopposed, Mr Cole as Deputy Chairman of the Chief Executive Officers Advisory Committee for the term commencing 19 November 2013 until 2015.



Nomination for Deputy Chairman

To the Chief Executive Officer

I hereby nominate _____ for the position of Deputy Chairman of the Eastern Metropolitan Regional Council Chief Executive Officers Advisory Committee for the term of Office commencing on the date of the election until the next ordinary elections days and/or other circumstances occur in accordance with section 5.11 of the Local Government Act 1995.

Signed: _____

Date: _____

*I _____ hereby certify that I accept the above nomination to the position of Deputy Chairman of the Eastern Metropolitan Regional Council Chief Executive Officers Advisory Committee.

Signed: _____

Date: _____

***This certificate is to be completed when a Representative is nominated by another Representative.**



Nomination for Deputy Chairman

To the Chief Executive Officer

I hereby nominate myself, _____ for the position of Deputy Chairman of the Eastern Metropolitan Regional Council Chief Executive Officers Advisory Committee for the term of Office commencing on the date of the election until the next ordinary elections days and/or other circumstances occur in accordance with section 5.11 of the Local Government Act 1995.

Signed: _____

Date: _____



**Eastern Metropolitan Regional Council
CEOAC Tuesday 19 November 2013**

**BALLOT PAPER FOR THE
ELECTION OF THE CEOAC DEPUTY CHAIRMAN**

HOW TO VOTE

Place a tick in the box next to the candidate you want to elect.

Do not make any other marks on the ballot paper.

Lastname, Firstname

Lastname, Firstname

Lastname, Firstname



Mr Throssell entered the meeting at 12:37pm.

6 PETITIONS, DEPUTATIONS AND PRESENTATIONS

As the presenters of Item 6 had not arrived at the meeting the Chairman proceeded to the next item on the Agenda.

Item 6 was dealt with later in the meeting after Item 12.1 Resource Recovery Project Update.

Prof. Shahed Khan, Dr Mohammed Swapan and Mr Gareth Pottinger entered the meeting at 1:00pm.

The Director Regional Services introduced Prof. Shahed Khan and Dr Mohammed Swapan from Curtin University and EMRC Strategic Projects Officer (Planning and Transport), Mr Gareth Pottinger to the Chairman. Prof. Khan and Dr Swapan gave a presentation on the Integrating Future Land Use to Proposed Public Transport Infrastructure: Phase One and proposed activities for Phase Two.

Prof. Khan, Dr Swapan and Mr Pottinger departed the meeting at 1:25pm.

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

7.1 MINUTES OF THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MEETING HELD ON 6 AUGUST 2013

That the minutes of the Chief Executive Officers Advisory Committee meeting held on 6 August 2013, which have been distributed, be confirmed.

CEOAC RESOLUTION(S)

MOVED MS LEFANTE SECONDED MR FOLEY

THAT THE MINUTES OF THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MEETING HELD ON 6 AUGUST 2013 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

8 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

9 QUESTIONS BY MEMBERS WITHOUT NOTICE

Nil

10 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC

Nil

11 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



12 REPORTS OF EMPLOYEES

12.1 RESOURCE RECOVERY PROJECT UPDATE

REFERENCE: DMDOC/184943

PURPOSE OF REPORT

To advise the CEOAC of the progress of the Resource Recovery Facility (RRF) project.

KEY ISSUES AND RECOMMENDATION(S)

- The environmental approval assessment process was completed in July 2013 when the Environmental Protection Authority (EPA) released its Report and Recommendations on the proposed RRF at Red Hill.
- There were three appeals lodged against this report and the associated recommendations which are being resolved with the Appeals Convenor.
- Final Ministerial approval is expected in November 2013.
- In September 2013, Council resolved to cancel the Expression of Interest process.
- The next stages of the project involve preparations for the tender process, deciding on the contract ownership model, amending the Establishment Agreement, developing a project plan and a participating member's agreement, deciding on the initial capacity of the plant and putting a funding arrangement in place.

Recommendation(s)

That the report be received.

SOURCE OF REPORT

Director Waste Services

BACKGROUND

On 30 April 2009 (Ref: DMDOC/98318), Council resolved to proceed with the Expression of Interest process.

At the 27 August 2009 meeting of Council (Ref: DMDOC/115639), seven respondents were listed as acceptable tenderers:

1. *ENERGOS AS;*
2. *EVERGREEN ENERGY CORPORATION PTY LTD;*
3. *GRD MINPROC LIMITED;*
4. *MOLTONI ENERGY PTY LTD;*
5. *SITA ENVIRONMENTAL SOLUTIONS;*
6. *TRANSPACIFIC CLEANAWAY LIMITED; AND*
7. *WSN ENVIRONMENTAL SOLUTIONS.*

In June 2011, Sita Environmental Solutions and WSN Environmental Solutions withdrew from the tender process and were removed from the list of acceptable tenderers.



Item 12.1 continued

On 24 September 2009 (Ref: DMDOC/119196), Council resolved that:

- "1. THE FOLLOWING PRELIMINARY RECOMMENDATIONS OF THE RESOURCE RECOVERY COMMITTEE FORM THE BASIS OF CONSULTATION BETWEEN THE EMRC AND THE MEMBER COUNCILS AND THE COMMUNITY WITH THE INTENTION OF REPORTING BACK TO COUNCIL IN APPROXIMATELY MARCH 2010 WITH A FINAL RECOMMENDATION:
- A) RED HILL WASTE MANAGEMENT FACILITY IS THE PREFERRED SITE FOR THE RRF BASED ON ENVIRONMENTAL, ECONOMIC AND PLANNING CONSIDERATIONS, COMMUNITY RESEARCH AND THE POTENTIAL VALUE OF THE EMRC HAZELMERE SITE AS A RESOURCE RECOVERY PARK.
 - B) THE DESIGN & CONSTRUCT CONTRACT OWNERSHIP MODEL IS PREFERRED TO A BUILD OWN OPERATE CONTRACT MODEL.
 - C) THE RRF TECHNOLOGY OPTIONS INCLUDING ANAEROBIC DIGESTION, GASIFICATION AND PYROLYSIS ARE RANKED HIGHER THAN COMBUSTION AND PLASMA AT THIS STAGE BUT MORE INFORMATION IS REQUIRED BEFORE A FINAL PREFERENCE CAN BE DETERMINED.
 - D) A THIRD BIN FOR HOUSEHOLD ORGANIC WASTE COLLECTION IS CONSIDERED IN CONJUNCTION WITH ANAEROBIC DIGESTION TECHNOLOGY."

On 20 May 2010 (Ref: DMDOC/129901), Council resolved to proceed with the environmental approval process for an RRF located at Red Hill Waste Management Facility utilising either anaerobic digestion technology or a range of waste to energy technologies (gasification, pyrolysis or combustion). Plasma technology would be considered if an integral part of one of the waste to energy technologies.

Council also resolved at the 23 June 2011 meeting (Ref: DMDOC/146027) to confirm the Design and Construct (D&C) and the Design Build Operate and Maintain (DBOM) contract models as the preferred contract models. It was also resolved to amend the Establishment Agreement prior to tenders being called to reflect the RRF as a new project and to advise member Councils of the implications of this amendment.

By way of explanation, the three contract ownership models that have been considered for the RRF are as follows:

Build Own Operate

Under a Build Own Operate (BOO) contract delivery model, the Contractor will be required to build, finance, own and operate the facility for a fixed period of time (the economical life of the facility and anticipated to be for 20 years). Under this contract model, some of the project risks, and in particular, the risks associated with the design, construction and performance of the RRF, are transferred to the Contractor.

Design and Construct

Under a Design and Construct (D&C) contract delivery model, the Contractor will design and construct a facility that conforms to agreed standards and performance requirements. If the D&C model was adopted by the EMRC, the Contractor will also be required to operate the facility for a minimum of 12 months and up to two years after the completion of wet commissioning. Under this contract model, the operational and ownership risks would be assumed by the EMRC, particularly following transfer of operational responsibilities to the EMRC and expiry of warranties and defects liability periods. The EMRC may operate the facility using its own staff or enter into a separate contract for the operation of the facility under this D&C contract delivery model.

Design, Build Operate and Maintain

Under a Design, Build Operate and Maintain (DBOM) contract delivery model, ownership of the RRF is with the EMRC but operation and maintenance is with the Operator. The EMRC will contract with the main contractor, who is most likely to be an Operator or technology provider who will be responsible for subcontracting and managing the risk of a builder for the construction phase. The EMRC will be required to obtain its own funding for the RRF and will have to fund construction payments during the construction phase and service payments during the operation phase, usually by way of regular monthly payments linked to the amount of waste processed by the RRF.



Item 12.1 continued

As with the BOO, the Operator's involvement in the RRF continues until the expiry of the operation term. However, unlike the BOO, the operating period under a DBOM can be less than under a BOO as it does not have to match the duration of the debt repayments. This is because the debt repayments are made by the EMRC direct to its financier, rather than by the Operator to its financier.

Under this contract model, the project risks associated with the design, construction and performance of the RRF, are transferred to the Contractor whereas the ownership risk resides with the EMRC.

After the initial phases of the environmental approval process, it was resolved on 18 August 2011 (Ref: DMDOC/151285) to reduce the number of technology options to anaerobic digestion and gasification.

The Public Environmental Review (PER) for the proposed RRF at Red Hill was issued for public comment in July 2012 and in October 2012 (Ref: DMDOC/169926), Council resolved to amend the location of the proposed RRF from Lot 12 to Lot 8 (site E).

On 19 September 2013, Council resolved to cancel the EOI/tender process based on the probity advisers advice.

REPORT

On 22 July 2013 the EPA issued its Report and Recommendations on the proposed Resource Recovery Facility at Red Hill. The EPA has concluded that the proposal can be managed to meet the EPA's objectives provided there is satisfactory implementation by the proponent of the recommended conditions.

Matters addressed in the conditions include:

- a) Minimising the cumulative odour emissions;
- b) Ensuring a robust odour control system design, should anaerobic digestion be the chosen technology; and
- c) Ensuring that, should gasification be the chosen technology, it is consistent with the EPA and Waste Authority's strategic advice.

The potential for increased cumulative odour impact was a key consideration of the assessment and requires the EMRC under condition 6 of the approval to reduce cumulative odour levels prior to operation of the anaerobic digestion or gasification facility to as low as reasonably practicable. This will require the investigation of options and measures to reduce the cumulative impacts from Red Hill Waste Management Facility, for by example, relocating the green waste windrows and re-running the odour modelling to demonstrate the chosen measures provide an overall improvement.

For the anaerobic digestion technology option (producing biogas and compost), the approval conditions include:

- Peer review of the detailed design of the total odour control system,
 - Air Quality Report at Works Approval stage including a rerun of the dispersion modelling,
 - Odour limit on biofilter (500 odour units),
 - Waste receipt/processing building under negative air pressure, and
 - Fast acting doors on waste receipt/processing building.
-



Item 12.1 continued

For the gasification technology option (waste to energy), the approval conditions include:

- Must meet the technology considerations in the EPA's and Waste Authority's section 16(e) strategic advice on waste to energy technologies;
 - Components have operated reliably elsewhere,
 - Can operate within the emission standards equal to the EU Waste Incineration Directive,
 - Operated at a similar scale to that proposed, and
 - Components have a successful track record in treating the proposed waste streams.

A time limit of five years applies from the date of the final approval and substantial progress must be made within this period otherwise the approval lapses.

Compliance reporting is required throughout the implementation period and public availability of all validated environmental data is required for the life of the proposal.

There were three appeals on the EPA report from:

1. Swan Valley Ratepayers and Residents Association;
2. Environment House; and
3. Alliance for a Clean Environment.

The EMRC has responded to the Appeals Convenor on the matters in these appeals, none of which is substantive. EMRC officers met with the Appeals Convenor on 20 September 2013 at Red Hill Waste Management Facility as part of the appeals resolution process.

The EMRC recommended cancelling the existing Expressions of Interest (EOI) process at Council's September 2013 meeting based on the project probity advisor's advice and in consideration of the length of time since the EOI process was formalised (four years) and in view of uncertainty around the amalgamation of local governments and its effect on the EMRC and its member Councils. The five acceptable tenderers have been advised accordingly.

The September 2013 Council resolution also confirmed Council's intention to continue with the Resource Recovery Project implementation.

The next steps in the implementation of this project relate to the preparation for the tender process and include:

1. Deciding on the preferred contract model(s);
2. Deciding on the initial RRF capacity;
3. Develop draft tender specification;
4. Amending the Establishment Agreement to make the RRF a new project (Deed of Variation);
5. Prepare Project Plan;
6. Prepare Member Council Participation Agreement;
7. Consultation with member Councils;
8. Individual MC resolutions to proceed with the tender; and
9. EMRC Council resolution to proceed with the tender.

Project consultants Cardno will assist with several of these steps in accordance with the remaining tasks of their contract:



Item 12.1 continued

Preparations for the tender process (Task 17 of Cardno contract)

This was intended to involve pre-tender workshops to decide the scope of the tender, the tender evaluation criteria, the tender evaluation method and the tender evaluation committee. A workshop meeting would be useful to ensure that the member Councils understand the tender process and evaluation methodology and to select an evaluation committee.

Contract Delivery Mechanism (Task 11 of Cardno contract)

This was reviewed in June 2011 with the addition of the Design, Build, Operate and Maintain (DBOM) as one of the preferred contract delivery models. The DBOM and the Design and Construct (D&C) contract delivery models are preferred over the Build Own Operate (BOO) contract delivery model. This preference is based on the financial analysis of the three options and Council's desire to have ownership of the facility with the operations and maintenance either being run by the EMRC or contracted out.

Other options have been investigated recently including an alliance type of contract as used by Main Roads and WaterCorp. To facilitate the tender process, the tender will need to specify preferably one preferred contract delivery model.

Staging of the Project (Task 8)

Cardno prepared an outline report on this task in June 2006, which addressed member Council waste tonnage projections, State policy on resource recovery, product markets and technology providers for a broad range of technologies. For various reasons, the final report on Task 8 was never completed and would have considered economies of scale, technology changes, the effect of the Resource Recovery Park and the staging options for the RRF.

The RRF proposal for environmental approval was based on either an anaerobic digestion facility of up to 150,000 tonnes per annum capacity or an energy from waste (gasification) facility of up to 200,000 tonnes per annum. These capacity limits were based on 2010 EMRC member Council waste tonnage projections to 2050. Either of these two technology options can be staged in their capacity development to suit the tonnage committed by the member Councils and potential growth in waste tonnage driven by population growth.

Therefore, the initial capacity of the RRF needs to be determined as part of the tender specification.

Amendment of the EMRC Establishment Agreement

Council's June 2011 resolution requires the Establishment Agreement to be amended to reflect the Resource Recovery Facility as a new project.

If adopted, this Further Deed of Variation means that member Councils will need to agree to participate in the project and by doing so, provide a proportional guarantee for any borrowings by the EMRC in order to facilitate the financing of the project, noting that a proportion of the funding would be provided from the Secondary Waste Reserve.

Participating Members Agreement and Project Plan (Task 9)

The Participating Members Agreement will:

- set out the requirements for a guarantee of any loan funds on a proportional basis;
- establish the commitment to deliver waste and pay the gate fee; and
- require agreement to the pricing structure to be used for the RRF fee.

A business plan will be required to satisfy the requirements of the Local Government Act 1995.



Item 12.1 continued

Funding Arrangements

The financial commitment requirements from participating member Councils was discussed at the 4 August 2011 meeting of the RRC (Ref: DMDOC/151318, report item 9.6). The report noted that:

Prior to calling for tenders from the acceptable tenderers, the EMRC would need an agreement in principle from the participating member Councils that they would deliver their waste to the RRF for the term of the contract (under a BOO or DBOM) or the life of the facility (under a D&C). This then sets the capacity requirement for the RRF in the tender specification. It would also allow the EMRC to finalise preparations for a loan facility with the Western Australian Treasury Corporation (WATC), subject to adjustments for the final tendered price and the loan offset from use of the Secondary Waste Reserve.

Preliminary discussions were held with the WATC in 2010 and 2011 regarding funding arrangements for the RRF. This would need to be revisited to understand their current procedures and processes and develop an in principle agreement for loan funding before proceeding with a tender.

Project Timeline

The approximate timeline for the project implementation is as follows:

Date	Activity
December 2013 to June 2014 (7 months)	Prepare tender documentation, amend Establishment Agreement, prepare Participating Members Agreement, progress WATC loan arrangements
July 2014	EMRC Council resolution to proceed with tender process
August to October 2014 (3 months)	Issue Request for Tender, run tender process
November 2014 to March 2015 (5 months)	Evaluate tenders
April 2015	Report to Council on preferred tenderer
May to November 2015 (7 months)	Contract finalisation with preferred tenderer
December 2015 to August 2017 (21 months)	Construct and commission RRF

This shows the total elapsed time from December 2013 to an operational RRF is 45 months, or 3.75 years.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

- 1.3 To provide resource recovery and recycling solutions in partnership with member Councils

FINANCIAL IMPLICATIONS

All costs covered within this report are accounted for in the annual budget approved by Council.

SUSTAINABILITY IMPLICATIONS

The Resource Recovery Facility and/or Resource Recovery Park will contribute toward minimising the environmental impact of waste by facilitating the sustainable use and development of resources.



12.2 REGIONAL SERVICES PROPOSED FUNDING PROGRAM

REFERENCE: D2013/00628

PURPOSE OF REPORT

To provide Council with draft project proposals and preliminary requirements for funding Regional Services activities for the period 2014/2015 to 2017/2018.

KEY ISSUES AND RECOMMENDATION(S)

- The Draft Regional Services Projects Funding Summary 2014/2015 – 2017/2018 has been developed to achieve the objectives of the EMRC 2022 – 10 Year Strategic Plan, adopted by Council in December 2012.
- Proposed projects and budgets have been developed for Council and member Council consideration. Funding contributions are on par with those requested for 2013/2014 and reflect a “business as usual” approach until July 2015.
- It is proposed for the period 2014/2015 - 2017/2018 that the following projects be supported for ongoing funding and delivery:
 - Regional Development projects include:
 1. Transport planning and development;
 2. Economic development;
 3. Regional events program; and
 4. Digital economy projects.
 - Environmental Services projects include:
 1. Eastern Hills Catchment Management Program;
 2. Future Proofing for Climate Change;
 3. Achieving Climate Emission Reductions (ACER);
 4. Water Campaign;
 5. Swan and Helena Rivers Management Framework; and
 6. Sustainability and Environmental Education.

Recommendation

That Council approves the project proposals as outlined in the Regional Services Project Funding Summary 2014/2015 - 2017/2018 forming the attachment to this report for use in initiating discussion with member Councils for consideration in the 2014/2015 draft budget.

SOURCE OF REPORT

Director Regional Services
Acting Manager Environmental Services

BACKGROUND

Regional Services delivers regionally focused projects to member Councils in the areas of environmental protection, economic development (including digital and event related programs) and transport planning. Projects and programs have varied in response to the needs of member Councils and regional issues that emerge and are deemed appropriate to be dealt with on a regional basis.



Item 12.2 continued

The EMRC Establishment Agreement 1998 allows for the EMRC to provide a wide range of services to member Councils. Delivery of services is driven through an annual process aligned to the business planning and budget processes of all member Councils. This annual process provides for the EMRC to develop a set of proposals and associated funding amounts in order to provide clarity to elected members and member Council officers about what the EMRC's direction should be in delivering regional services and to seek agreement by all parties involved.

The project proposals are based on the EMRC funding model for Regional Development projects that was adopted by Council in 1999. In April 2000, Council reviewed the member Council/EMRC funding mix for Regional Development projects and resolved that where a member Council/EMRC funding mix was to be adopted, the following formula would be utilised to determine contributions (Ref: DMDOC/22875)

"THAT THE ORIGINAL EMLAG MODEL (EMRC 50%, MEMBER COUNCILS 50%) BE REVISED WITH ONE THIRD SHARED EQUALLY BETWEEN THE SIX MEMBER COUNCILS, THE SECOND THIRD BE SHARED PROPORTIONALLY ACCORDING TO RATE REVENUE AND THE FINAL THIRD SHARED PROPORTIONALLY ACCORDING TO POPULATION".

The funding model requires that for projects greater than \$50,000, and involving all six member Councils, the member Council contributions be calculated as outlined in the above resolution. The Regional Services funding model and framework was reviewed at the 15 November 2007 CEOAC meeting where it was noted that the principles were still relevant and that it formed a structured and logical way to go forward.

The Regional Services Funding Model and Framework identified four broad categories of projects and services:

- Full cost recovery projects and services;
- Partial cost recovery projects and services;
- EMRC funded projects and services; and
- EMRC support and administration.

For the current financial year (2013/2014) the following programs and projects are being delivered to member Councils:

Regional Development

- Regional integrated transport planning;
 - Curtin University transport research project;
 - Regional TravelSmart program;
 - Regional economic development - Showcase Series, Industry Engagement Framework, Regional Digital Strategy;
 - Regional youth projects;
 - Regional events program - Avon Descent Family Fun Days, Perth's Autumn Festival;
 - Perthtourism.com website; and
 - Regional advocacy.
-



Item 12.2 continued

Environmental Services

- Eastern Hills Catchment Management Program;
- Future Proofing for Climate Change;
- Achieving Carbon Emissions Reduction (ACER) program;
- Water Campaign; and
- Swan and Helena Rivers Management Framework.

In addition to member Council funding support, the Regional Services directorate leverages grant funding to enhance the impact of strategic projects delivery. For the 2013/2014 financial year to date, the EMRC has received \$443,230 in grants for the Region as listed below:

• Perth Region NRM – Community Engagement	\$	20,000
• Travel Smart Program	\$	22,800
• Perth's Autumn Festival	\$	54,930
• Swan River Trust	\$	95,000
• Avon Descent Family Fun Days	\$	250,500

In the 2011/2012 and 2012/2013 period, the EMRC was awarded \$2,810,708 in grant money to assist with projects in the Region. The total amount received over the last three years is \$3,253,938.

The EMRC contribution to the Regional Services directorate for 2013/2014 is \$2,645,341. This is made up of \$1,365,898 for Regional Development and \$1,279,443 for Environmental Services projects and services and is funded from anticipated budgeted revenue from the commercial operations of the Red Hill Waste Management Facility. This contribution benefits all member Councils.

REPORT

The Regional Services directorate coordinates, facilitates and jointly funds major regionally significant projects that improve social, economic and environmental outcomes for Perth's Eastern Region. The Regional Development and Environmental Services projects are consistent with the EMRC 2022 - 10 Year Strategic Plan adopted by Council 6 December 2012. (Ref: DMDOC/170953)

The Regional Services Project Funding Summary 2014/2015 - 2017/2018 (attached) outlines major project areas that will require a level of direct financial support and/or member Councils' officer time to provide input, advice, and the provision of data as required. Details of all such requirements will be managed operationally between EMRC and member Councils' officers, whereby specific actions will be developed and outlined in the project delivery plans for each project. These projects are outlined in Sections 1 and 2 of the Project Funding Summary.

Project delivery plans will be developed once the overarching strategic intent of the project proposals outlined in the Project Funding Summary have been agreed upon, in the first instance, by the EMRC Council via the Chief Executive Officers Advisory Committee and then through presentations to member Councils' Executive Officers and Executive staff in the first quarter of 2014. Following the consultative process and final agreement of the projects, funding will be integrated into future annual and long-term budgets.

Funding contributions are on par with those requested for 2013/2014 and reflect a "business as usual" approach until 1 July 2015.



Item 12.2 continued

1. Regional Development Projects

It is proposed that the following Regional Development projects as outlined in Table 1, be supported for ongoing funding and delivery in 2014/2015. (Refer Attachment, Section 1 for details)

Table 1

Regional Development Projects	Proposed Contributions 2014/15
Regional Integrated Transport Planning	\$ 65,000
Travel Smart	\$ 60,000
Regional Economic Development	\$ 30,000
Regional Digital Projects	\$ 50,000
Regional Events	\$ 57,878
Economic and Social Profiling	\$ 12,000
	\$ 274,878

Table 2 shows a summary of the proposed member Council contributions for the 2014/2015 financial year towards the Regional Development projects and activities outlined above in Table 1 with a comparison to the amounts requested for 2013/2014.

Table 2

Regional Development Proposed Project Contributions	Total Requested 2013/2014	Total Requested 2014/2015
Town of Bassendean	\$ 25,944	\$ 24,624
City of Bayswater	\$ 49,208	\$ 47,552
City of Belmont	\$ 41,832	\$ 40,123
Shire of Kalamunda	\$ 43,980	\$ 42,214
Shire of Mundaring	\$ 39,075	\$ 37,421
City of Swan	\$ 85,285	\$ 82,944
	\$ 285,324	\$ 274,878

2. Environmental Services Projects

The program for Environmental Services Projects includes a number of ongoing programs that are undertaken using a combination of EMRC, member Council and grant funds. These include:

1. Eastern Hills Catchment Management Program (EHCMP);
2. Future Proofing for Climate Change;
3. Achieving Climate Emissions Reductions (ACER);
4. Water Campaign;
5. Swan and Helena Rivers Management Framework; and
6. Sustainability and Environmental Education.



Item 12.2 continued

The Environmental Services business unit will continue to deliver on its core projects as well as focus on strategic regional issues and research such as Marri canker and water quality. Work will also continue on the three year Community Energy Efficiency Program and climate change mitigation and adaptation initiatives.

The Sustainability and Environmental Education program will develop educational programs on sustainability and environmental issues on the capacity of individuals and groups to create behavioural change. This project is being delivered to the Shire of Mundaring and the City of Bayswater as a fee for service program in 2013/2014 and support is sought to expand and develop this service as a continuing program. A fee-for-service program to assist member Councils undertake the review and development of strategic environmental policies and documentation is also proposed.

Table 3 summarises these projects which are outlined in more detail in Section 2 of the Regional Services Project Funding Summary 2014/2015 - 2017/2018.

Table 3

Environmental Services Projects	Proposed Contributions 2014/15
Eastern Hills Catchment Management Program	\$ 97,077
Future Proofing for Climate Change	\$ 75,000
ACER	\$ 46,235
Water Campaign™	\$ 66,081
Sustainability and Environmental Education Program	\$ 92,700
Total	\$ 377,093

Table 4 is a summary of the proposed member Council contributions for the 2014/2015 financial year towards the Environment Services projects and activities outlined above in Table 3 with a comparison to the amounts requested for 2013/2014

Table 4

Environmental Services Proposed Projects Contribution	Total Requested 2013/2014	Total Requested 2014/2015
Town of Bassendean	\$ 51,090	\$ 52,724
City of Bayswater	\$ 54,273	\$ 56,005
City of Belmont	\$ 54,154	\$ 55,882
Shire of Kalamunda	\$ 58,989	\$ 62,809
Shire of Mundaring	\$ 82,159	\$ 87,224
City of Swan	\$ 57,669	\$ 62,449
Total	\$ 358,334	\$ 377,093



Item 12.2 continued

Table 5 is a summary of Proposed Member Council Project Combined Contributions for Regional Development and Environmental Services Projects – 2014/2015.

Table 5

	Environmental Services	Regional Development	Total
Town of Bassendean	\$ 52,724	\$ 24,624	\$ 77,348
City of Bayswater	\$ 56,005	\$ 47,552	\$ 103,557
City of Belmont	\$ 55,882	\$ 40,123	\$ 96,005
Shire of Kalamunda	\$ 62,809	\$ 42,214	\$ 105,023
Shire of Mundaring	\$ 87,224	\$ 37,421	\$ 124,645
City of Swan	\$ 62,449	\$ 82,944	\$ 145,393
Total	\$ 377,093	\$ 274,878	\$ 651,971

***These figures are excluding GST*

The Regional Services Project Funding Summary 2014/2015 - 2017/2018 (attached) highlights achievements for the 2013/2014 financial year and outlines the proposed projects for delivery for Regional Development and Environmental Services for 2014/2015. Funding contributions are on par with those requested for 2013/2014 and reflect a “business as usual” approach until 1 July 2015.

Approval is sought to the project proposals as outlined in the Regional Services Project Funding Summary (attached) for use in initiating discussion with member Councils for consideration in the 2014/2015 draft budget. Presentations will be undertaken with the Executive Management Teams of each member Council in early 2014. These presentations will facilitate member Council feedback and discussion on proposed projects and direction for 2014/2015.

It is acknowledged that the outcomes of the Local Government Review will likely impact on the future project delivery and funding models for the delivery of Regional Services for member Councils. It is anticipated that a review of project delivery and funding models will be undertaken once Governor’s Orders have been issued for new local governments in August 2014.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

- 1.5 To contribute towards improved regional air, water and land quality and regional biodiversity conservation
- 1.6 To address climate change issues within the region

Key Result Area 2 – Social Opportunities

- 2.1 To facilitate regional cultural and recreational activities

Key Result Area 3 – Economic Development

- 3.1 To facilitate increased investment in regional infrastructure
- 3.2 To facilitate regional economic development activities



Item 12.2 continued

Key Result Area 4 – Good Governance

- 4.1 To provide advice and advocacy on issues affecting Perth's Eastern Region
- 4.2 To manage partnerships and relationships with stakeholders

FINANCIAL IMPLICATIONS

Following the consultative process and final agreement of the projects, funding will be integrated into future annual and long-term budgets.

SUSTAINABILITY IMPLICATIONS

The Regional Services directorate provides services that are targeted directly at enhancing the Region's sustainability. Projects are diverse to ensure they address key regional issues which fall under each of the broad areas of social, economic and environmental development and meet the outcomes of the Regional Economic Development Strategy, the Regional Digital Strategy, the Regional Environment Strategy, the Regional Climate Change Adaptation Action Plan, the Regional Advocacy Strategy and the Regional Integrated Transport Strategy.

MEMBER COUNCIL IMPLICATIONS

Member Council

Town of Bassendean
City of Bayswater
City of Belmont
Shire of Kalamunda
Shire of Mundaring
City of Swan

Implication Details



Member Councils will be invited to support the projects being proposed in both a financial capacity in the case of some projects and with human resource support across all projects by way of providing advice, guidance and data as required during the implementation processes of all projects.

ATTACHMENT(S)

Regional Services Project Funding Summary 2014/2015 to 2017/2018 (Ref: D2013/01076)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council approves the project proposals as outlined in the Regional Services Project Funding Summary 2014/2015 - 2017/2018 forming the attachment to this report for use in initiating discussion with member Councils for consideration in the 2014/2015 draft budget.

It was agreed that further discussions relating to Regional Services Projects be undertaken at meetings with member Councils executives proposed for January/February 2014.



Item 12.2 continued

CEOAC RECOMMENDATION(S)

MOVED MR FOLEY

SECONDED MS HARDY

That Council approves the project proposals as outlined in the Regional Services Project Funding Summary 2014/2015 - 2017/2018 forming the attachment to this report for use in initiating discussion with member Councils for consideration in the 2014/2015 draft budget.

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION(S)

MOVED CR POWELL

SECONDED CR ZANNINO

THAT COUNCIL APPROVES THE PROJECT PROPOSALS AS OUTLINED IN THE REGIONAL SERVICES PROJECT FUNDING SUMMARY 2014/2015 - 2017/2018 FORMING THE ATTACHMENT TO THIS REPORT FOR USE IN INITIATING DISCUSSION WITH MEMBER COUNCILS FOR CONSIDERATION IN THE 2014/2015 DRAFT BUDGET.

CARRIED UNANIMOUSLY



Advancing Perth's Eastern Region 

**REGIONAL SERVICES
PROJECT FUNDING SUMMARY**

for

**Regional Development and
Environmental Services**

2014/2015 - 2017/2018

December 2013

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Executive Summary

The Regional Services Project funding summary for 2014/2015 - 2017/2018 highlights achievements for the 2013/2014 financial year and outlines the proposed projects for delivery from 2014/2015.

Given the proposed local government boundary changes, the projects are put forward as a "business as usual" basis for 2014/2015. The Regional Development business unit will continue to deliver projects in regional economic development, regional transport planning as well as actions from the Regional Digital Strategy. Work in regional development and regional advocacy will build on that undertaken in 2013/2014.

The Environmental Services business unit will continue to deliver on its core projects as well as an increased focus on strategic regional issues and research such as Marri canker and water quality. Work will continue on the three year Community Energy Efficiency Program and climate change adaptation.

It is acknowledged that the outcomes of the Local Government Review will impact on the future project delivery and funding models for the delivery of Regional Services for member Councils. It is anticipated that a review of project delivery and funding models will be undertaken once Governor's Orders have been issued for new local governments in August 2014.

Section 1 - Regional Development Projects - Overview

The Regional Development team works with the EMRC's six member Councils, regional stakeholders and government partners to stimulate economic growth and associated employment opportunities for the region.

The Regional Development team works collaboratively with member Councils and regional stakeholders to:

- Encourage sustainable economic development in the region;
- Facilitate two key regional tourism events and activities;
- Facilitate integrated transport planning initiatives to provide an efficient, safe and integrated regional transport network; and
- Advocate for regional issues and opportunities to maximise the benefits for member Councils and communities.

The Regional Development projects proposed relate to the following strategic documents:

- Regional Integrated Transport Strategy Action Plan 2010-2013.
- Regional Economic Development Strategy 2010-2015.
- Regional Digital Strategy.

The Regional Development Business Unit comprises six full time employees:

- Manager, Regional Development;
- Strategic Project Officer (Economic Development);
- Strategic Project Officer (Tourism & Community);
- Strategic Project Officer (Transport & Planning);
- TravelSmart Officer; and
- Administration Research Officer.

The positions of Manager Regional Development and Administration Research Officer are established to support the overall service area of the business unit. The four specialist positions are contract positions attached to the specific project delivery areas.

Member Council officers advise the EMRC on the development and delivery of strategies and projects through participation on steering groups as follows:

Project	Regional Officer Advisory Groups
Regional Transport and Land Use Development	Regional Integrated Transport Strategy Implementation Advisory Group (RITS IAG) <i>Comprising of Technical Directors from member Councils, Department of Transport, Department of Planning, Main Roads, Public Transport Authority, WA Transport Forum and Perth Airport Pty Ltd</i>
TravelSmart Program	TravelSmart Officer Network <i>Comprising of all TravelSmart Officers in other local government organisations and key activity centres</i>
Regional Economic Development including Regional Digital Strategy	Economic Development Officers Group (EDOG) <i>Comprising of Economic Development Officers from member Councils</i>
Regional Events Program	Perth's Autumn Festival Project Team Avon Descent Family Fun Days Project Team <i>Comprising of Events, Recreation and Marketing Officers from member Councils and participating Councils and/or organisations</i>

The Regional Development funding model requires that for member Council contributions that are greater than \$50,000 for a single project, these contributions follow the model agreed at the Ordinary meeting of Council April 2000 (Ref: DMDOC 22875).

- One third shared equally between the six member Councils;
- The second third be shared proportionately according to rate revenue; and
- The final third be shared proportionately according to population.

The Regional Development formula was last applied in 2004/2005 and an annual 5% increase was agreed. The formula applied in this report is based on an annual 3% increase from 2013/2014 to take into account CPI changes.

1.1 Regional Transport Planning

PURPOSE

The EMRC and its six member Councils are committed to working with government and commercial partners to create and promote a transport network in Perth's Eastern Region that is efficient, safe and integrates all modes of transport.

BACKGROUND

The Regional Integrated Transport Strategy (RITS) Action Plan 2010-2013 examines transport and access issues affecting economic growth, liveability of the region and the wellbeing of the community.

The RITS Action Plan identifies prioritised strategies and actions to address transport and access issues in Perth's Eastern Region. Securing investment in infrastructure is a challenge for the region and the EMRC's role is predominantly to advocate the region's business case to government. The RITS Implementation Advisory Group is an important source of information and advice to EMRC to ensure advocacy activities are well targeted.

Since endorsement of the RITS, the EMRC has assisted with the following activities:

- Advocacy for the prioritisation of urban roads around Perth Airport.
- Participation in the State Government's Gateway WA Perth Airport and Freight Access Project Steering Committee.
- Participation in the City East Alliance Great Eastern Highway Upgrade Network Operations Working Group.
- Growth in TravelSmart programs such as delivery of TravelSmart Household through the Living Smart project.
- Promotion of Cycle Tourism experiences particularly through the Cycle Perth's Eastern Region brochure.
- Development of a Regional Cycle Network Masterplan to guide development and integration of local cycle paths across the region.
- Increased advocacy efforts for the Perth to Darwin Highway and safety upgrades to Great Eastern Highway Mundaring.
- Promotion of the Walkability Audit Tool in partnership with the Department of Transport to increase the take up of walking as an alternative mode of transport.
- Instrumental in the development of the Perth Hills Trails Masterplan.
- Employment of a TravelSmart Officer in partnership with the Department of Transport to implement the TravelSmart Program and meet the following objectives and milestones:
 - Participate in the TravelSmart Local Government Officer Network and professional development offered by the Department of Transport;
 - Develop a TravelSmart Work Plan for adoption by EMRC and work with EMRC employees to develop a Green Transport Plan for the organisation;
 - Integrate TravelSmart travel information and behavioral approaches into the broad transport, land-use planning and community development policies of the EMRC;
 - Initiate, develop and coordinate community events, programs and displays that promote and encourage sustainable transport especially during Bike and Walk Weeks;
 - Promote and assist the local community to engage in TravelSmart to School, Walking School Bus, LivingSmart and TravelSmart workplace programs; and
 - Develop innovations in the promotion of travel alternatives such as walking, cycling and public transport.

ACHIEVEMENTS FOR 2013/2014

1. Regional Integrated Transport Strategy 2013-2016

The Regional Integrated Strategy was redeveloped through a consultant review and work shopping the key focus actions and priority projects for Perth's Eastern Region with the Regional Integrated Transport Strategy Implementation Advisory Group. The Regional Integrated Transport Strategy 2013-2016 will guide advocacy priorities and outlines projects to be undertaken in the 2013-2016 timeframe.

2. Curtin University Study: Integrating Future Land Use to Proposed Public Transport Infrastructure - Phase Two

The second component of the Integrating Future Land Use to Proposed Public Transport Infrastructure study will undertake a series of stakeholder engagement events. With an emphasis on land use and transport integration, these events will encourage the community to envision what the future development of the land along the routes and stations could be. This component of the study includes consultation forums/workshops with developers, the community and Local/State Government.

The series of forum workshops will provide participants with access to the data collected during the audit phase. The first forum will focus on the development proponents which determine the outlook of development and assess views for the potential for development in the area. Three community forums/workshops across the EMRC region will determine the popular places and suitable locations for stops along the routes and the preferred nature of development at significant locations.

The findings from the audit and the forums will be presented at the final forum/workshop with government agency representatives which will provide the relevant departments with information to make informed decisions about the potential for developing the rapid public transport routes.

3. Perth's Eastern Region Transport Vision

Perth's Eastern Region Transport Vision will highlight the desired infrastructure, public transport and active transport networks in Perth's Eastern Region. The vision will undertake community engagement through a collaborative map tool which allows residents to highlight desired improvements to the transport network. This information will be work shopped with Strategic Planners from member Councils and recommendations made on required upgrades. This vision highlights key infrastructure improvements and public transport corridors and provides an advocacy tool for Perth's Eastern Region for desired improvements.

4. Investigate the Benefits of a Business and/or Community Travel Survey TravelSmart Educational Forums

After consultation with member Councils and investigations into opportunities to complete the planned 2013/14 TravelSmart actions, the EMRC's TravelSmart Officer in partnership with the Department of Transport's TravelSmart Workplace Team developed and trialed the TravelSmart Workplace Cluster Program at two activity centres in the Perth Eastern Region

The TravelSmart Workplace program assists workplaces to promote active, sustainable travel to employees, clients and visitors. Helping more people walk, cycle, use public transport or carpool to local businesses can improve access and a sense of community, boost healthy activity and reduce traffic and pollution. Two TravelSmart Workplace Clusters (a group of businesses and/or organisations in the same geographic location) were trialed at Kalamunda Central (that includes the Shire of Kalamunda offices) and Maylands Business Activity Centre.

Travel surveys were conducted that identified current travel behaviours, supporting infrastructure, policies and public transport services and helped identify the community opinion on walking, cycling, public transport, carpooling and teleworking. Workshops were held to help participants in these clusters identify and develop actions to promote and encourage TravelSmart behaviours.

5. TravelSmart Communications and Marketing Tool

A TravelSmart Communications and Marketing Tool was developed to assist the EMRC and its member Councils integrate TravelSmart related information into relevant events and meetings where there is a potential to encourage staff and community members to choose a more sustainable method of transport. This includes guides that highlighted all the viable walking, cycling and public transport routes to the event/meeting location, making the choice to use a sustainable transport method an easier option. This project links to RITS Action 5.1 and 5.8.

WHAT IS PLANNED FOR 2014/2015

1. Regional Road Network and Safety Strategy

The development of a Regional Road Network and Safety Strategy was identified in the Regional Integrated Transport Strategy 2013-2016. The Regional Road Network and Safety Strategy will identify congestion and safety issues throughout Perth's Eastern Region. The Strategy will assist in advocacy work for upgrades to key congested areas in Perth's Eastern Region and identify improvements required to develop a safe road network.

2. Regional Active Transport Strategy

The development of a Regional Active Transport Strategy has been identified in the Regional Integrated Transport Strategy 2013-2016. The Regional Active Transport Strategy will identify accessibility issues for cycling and walking in Perth's Eastern Region. The Strategy will provide a foundation for advocacy to improve connections throughout Perth's Eastern Region.

The Strategy will review and update the previous Regional Cycle Network Master Plan and provide recommended infrastructure treatments to improve walking access to key activity centres throughout Perth's Eastern Region.

3. TravelSmart Workplace Program

The EMRC will continue to build upon the established TravelSmart Workplace and TravelSmart Workplace Clusters within the Region by assisting organisations to complete the actions developed in their individual Travel Plans. The successes of the established programs will be used to promote and encourage more businesses to participate in the TravelSmart Workplace Program.

How will member Councils benefit?

The provision of an efficient and safe transport network in Perth's Eastern Region is a critical issue for both local and State Government with predicted population and transport growth for Perth in the medium to longer term. Providing information to assist in advocacy can raise the awareness of transport issues facing Perth's Eastern Region.

What impact/support will this project have on member Councils?

In-kind support will be required from member Councils in the form of officer time to participate in the RITS IAG and TravelSmart project teams which will be focused upon the activities listed above over the next 12 months.

Member Council support is sought to undertake the following Regional Transport Planning and Development projects:

Regional Road Safety Strategy	\$50,000
Regional Active Transport Strategy	\$15,000
Travel Smart - Year 3 Project	\$60,000
Total Support Requested	\$125,000

Regional Transport Planning and Development		2014/15	2015/16	2016/17	2017/18
Adopted Budget 2013/14	Operating Income	\$	\$	\$	\$
	Member councils contributions TravelSmart				
3,286	Town of Bassendean	5,299	0	0	0
6,588	City of Bayswater	10,624	0	0	0
5,312	City of Belmont	8,568	0	0	0
5,710	Shire of Kalamunda	9,209	0	0	0
4,966	Shire of Mundaring	8,010	0	0	0
11,338	City of Swan	18,290	0	0	0
37,200	Member Council Contribution TravelSmart	60,000	0	0	0
	Member Council Contribution: RITS Projects				
5,561	Town of Bassendean	5,561	5,728	5,900	6,077
11,194	City of Bayswater	11,194	11,530	11,876	12,232
9,461	City of Belmont	9,461	9,745	10,037	10,338
0	Shire of Kalamunda	10,111	10,414	10,727	11,049
8,811	Shire of Mundaring	8,811	9,075	9,348	9,628
19,861	City of Swan	19,861	20,457	21,071	21,703
54,888	Council Contribution RITS	64,999	66,949	68,959	71,027
22,800	Department of Transport Grant - TravelSmart	0	0	0	0
	Regional Road Safety Grant*	30,000	0	0	0
	Regional Active Transport Strategy Grant*	20,000	0	0	0
114,888	Total Income	174,999	66,949	68,959	71,027
	Operating Expenditure				
66,356	Implement Regional Integrated Transport Strategy	68,839	71,565	73,712	75,923
78,126	Implement TravelSmart programs	80,233	0	0	0
16,889	RITS Redevelopment	0	0	0	0
39,500	Curtin Phase Two	0	0	0	0
0	Regional Active Transport Strategy	51889	20,000	20,000	
8,412	Transport Network Vision	0	0	0	30,000
0	Regional Road Safety Strategy	80,000	30,000	30,000	30,000
209,283	Total Expenditure	280,961	121,565	123,712	135,923
94,395	Net EMRC Contribution	105,962	54,616	54,753	64,896

* Figures exclude GST

1.2 Regional Economic Development

PURPOSE

Regional economic development activities seek to achieve and maintain a prosperous future for the region and its residents. A range of activities that facilitate the alignment of workforce and skills and enable infrastructure and investment to meet the needs of industry are delivered to support economic growth. This aligns to key State Government planning strategies such as the Directions 2031 and Beyond.

BACKGROUND

The EMRC has supported member Councils and industry stakeholders to achieve economic development outcomes since 1998. Through the establishment of the Economic Development Officers Group (EDOG) in 2007, regional economic development activities undertaken by the EMRC are aligned to those of member Councils and address barriers to business and industry growth and investment attraction.

Economic development is identified as a key result area in the EMRC 2022 – 10 Year Strategic Plan, with the objectives to facilitate regional economic development activities and increase investment in regional infrastructure.

The Regional Economic Development Strategy 2010-2015 (REDS) sets in place a structured framework for the delivery of economic development activities and identifies seven Key Focus Areas:

- **Local Jobs for Local People** - To improve employment self-containment by working with partners to focus on initiatives that align the availability of local jobs to the local working resident population.
- **Buy Local, Supply Local** - To maximise local supply and demand opportunities through initiatives that reduce leakage of economic activity to other areas.
- **Think Smart, Work Smart** - To increase the output value of Perth's Eastern Region by developing and attracting knowledge intensive and creative industries, encouraging innovation in existing businesses, and generally creating higher value employment opportunities in the region.
- **Joining the Dots** - To create world class enabling infrastructure that maximise economic productivity, creates competitive advantage for businesses in Perth's Eastern Region and resolves infrastructure bottlenecks that inhibit growth.
- **Work Hard, Play Hard** - To protect, improve and promote the livability of Perth's Eastern Region through the supply and diversity of housing, education, health, culture and vibrancy to attract workers to live and enjoy the Region in which they work.
- **Natural Growth** - To ensure that economic growth complements rather than compromises the environmental future of Perth's Eastern Region by taking an environmentally responsible and sustainable approach.
- **Responsible Leadership** - To provide good governance that facilitates responsible economic growth, advocates for Perth's Eastern Region, and encourages all stakeholders to work collaboratively together, equipped with the best knowledge to exercise sound leadership.

A series of objectives and actions are defined within each Key Focus Area to form the basis for future activities. The REDS is monitored, reviewed and evaluated through a number of mechanisms including:

- Regular meetings of the Economic Development Officers Group;
- The monitoring of KPI's;
- Quarterly Regional Development Activity Reports which are presented to the Chief Executive Officers Advisory Committee and EMRC Council;
- A minor review of the Strategy undertaken annually; and
- Where appropriate, the community is informed of significant developments through the EMRC website, media releases and newsletter.

ACHIEVEMENTS FOR 2013/2014

1. Economic Development Officers Group (EDOG) Facilitation

EDOG meetings have been hosted and facilitated by the EMRC throughout 2013/2014 on a bi-monthly basis. The meetings provide a forum for the Economic Development Officers from each member Council to direct and discuss the progress of REDS projects and to share information to encourage greater regional collaboration.

2. Advocacy Tours

Advocacy, familiarisation and promotion were identified as three key priorities by EDOG and to address them, a series of Advocacy Tours was developed. These take the form of chartered bus tours focusing on addressing the three priority areas outlined below to which relevant stakeholders are invited.

Advocacy:

- State and Federal politicians
- State Government department CEOs and Officers
- Business associations

Familiarisation:

- Member Council Councillors
- Member Council CEOs and Directors

Promotion:

- Local businesses
- Potential investors

The tours are also designed to align with the Department of Planning's Directions 2031 and Beyond Framework, focusing on Strategic Metropolitan Centres, Specialised Centres and Industrial Precincts located in the region that have been identified as key areas by the State Government.

3. Provision of Regional Profiling Tools

The EMRC coordinated the continued subscription to REMPLAN, profile.id, and atlas.id. These tools provide economic and socio-demographic profiling data for the Region and provide member Councils and other stakeholders with online access to profiling data.

The EMRC coordinated a review of the economic profiling tools available on the market. Comparative presentations from *.id – Informed Decisions* and *Compelling Economics* who provide similar products were undertaken. Upon discussion and review, EDOG determined that REMPLAN was better suited to the needs of the councils. In addition, the EMRC also brokered a solution to the problem of 'on-site' access. For a significantly reduced fee, member Councils could choose to purchase access to REMPLAN at their own offices, an option several member Councils chose to pursue. Prior to this, REMPLAN was only accessible at the EMRC Administration Office.

4. Industry Engagement Framework and Business Insights Program

The Industry Engagement Framework and Business Insights Program project begun in 2012/2013, continued in 2013/2014. A framework of tools was developed and applied to facilitate consultation, engagement and dialogue with local industry. The three tools utilized were:

- A Survey – to capture a snapshot of the key issues facing businesses
- A Workshop – to explore the key issues and collaboratively brainstorm solutions
- A Website – to provide an online forum for extended engagement to discuss issues and solutions

The process was overwhelmingly positive, with a cross-section of over 400 people from the business community participating from across the member Councils, most engaging with one or more of the tools utilized throughout the project. These people shared their issues, solutions and ideas in a variety of areas.

The 2013/2014 phase of the project focuses on addressing the issues and solutions identified through the consultation. A key finding was that skills development remains a pressing issue for small-to-medium enterprises (SME's) and that they feel technology is underutilized in addressing this. EDOG requested the development of a discussion paper focused on exploring the use of digital technology for skills development.

Another key finding was that SME's found high quality, skilled staff difficult to attract. To assist in addressing this issue, a series of video testimonials from local workers will be developed that could be utilized by local governments, business associations and local businesses to assist in attracting workers to the area.

5. Regional Digital Strategy (RDS)

The Regional Digital Strategy (RDS) was endorsed by Council in August 2013 and implementation of the strategy has begun with the development of a project plan. EDOG has supported the following projects to be undertaken in 2013/2014:

Digital Exemplar Videos – short testimonial videos from local organisations that are leading the way with the use of digital technologies, to advocate the opportunities arising from digital technologies to the broader business community arising from examples elicited from their peers.

Co-Working Spaces Directory – a directory of 'third spaces' where people can work remotely will be developed. The directory includes libraries, incubators, cafes and other places (usually with public WiFi access) and may be provided in the form of a flyer, on-line directory or Smartphone app. With increasing numbers of independent workers and flexible working arrangements, there is a trend for people to work from home, however home is not always the most appropriate environment. The directory provides a list of other options together with facilities provided, a map, description, etc.

Co-Working Spaces Business Case – a formal business case will be developed to consider the viability of establishing one or many co-working spaces in Perth's Eastern Region. The review includes an analysis of the costs and returns that are typically seen when establishing a space of this nature.

Municipal WiFi Review – a review of the current and potential use of WiFi in local activity centres with a view to creating a business case template that could be used to justify investment and to offer suggestions and ideas regarding the utilization and viability of such infrastructure.

6. Regional Event – Avon Descent Family Fun Days

The annual Avon Descent Family Fun Days are a series of family-orientated events held on the banks of the Avon and Swan Rivers on the first weekend of August with the aim of engaging local communities and visitors with the Avon Descent white water race. EMRC coordinates annual Lotterywest grant funding to assist councils with event staging costs and support a significant regional marketing campaign coordinated by EMRC.

EMRC has applied for and acquitted funding from Lotterywest on behalf of the member Councils and the Shires of Toodyay and Northam since 2004. Since this time, the EMRC has received Lotterywest funding totalling \$1,975,328 (ex GST). The EMRC's ongoing relationship with Lotterywest has resulted in a streamlined grant funding agreement for the Avon Descent Family Fun Days, which reduces the paperwork requirements from member Councils as part of the grant application and acquittal processes and increases the amount of funding available on a regional basis.

Significant achievements in 2013/2014 include:

- Increased collaboration on the 2013 Avon Descent Family Fun Days, for greater integration with the race event. It is estimated that over 25,000 people attended the five family fun day events held at Northam, Toodyay, Guildford, Belmont and Bayswater.
- Securing and administering a Lotterywest grant for \$250,500 for the 2013 Avon Descent Family Fun Days event on behalf of the Town of Bassendean, City of Bayswater, City of Belmont, Shire of Northam, City of Swan and Shire of Toodyay.
- Coordination of a collaborative marketing campaign on behalf of participating councils to promote the 2013 Avon Descent Family Fun Days to the wider Perth metropolitan and intrastate areas. The \$90,000 regional marketing campaign consolidated and cross-promoted marketing efforts, and achieved an estimated \$160,000 in advertising value.
- Undertaking of a Memorandum of Understanding and fee for service arrangement with the Shire of Northam and Shire of Toodyay for the Avon Descent Family Fun Days.

7. Regional Event – Perth’s Autumn Festival

Perth's Autumn Festival is an annual six week program of events coordinated by EMRC that collaboratively promotes member Council nominated tourism, community and cycling events held in Perth's Eastern Region under the umbrella of 'Perth's Autumn Festival'. The regional event program allows member Councils to nominate one community or tourism event and one cycling event held within their region during the time period. Event organisers are encouraged to use the events to create a profile that can benefit the local community and Perth's Eastern Region by attracting visitation through tourism and activities. EMRC also coordinates a regional marketing campaign that delivers over \$180,000 in estimated advertising value. The total value of this support is conservatively estimated at around \$10,000 to \$20,000 per event.

Significant achievements in 2013/2014 include:

- Coordination of the 2014 Perth's Autumn Festival program, with eight tourism, community and cycling events held throughout Perth's Eastern Region. It is estimated that the festival will attract over 20,000 people based on previous years.
- Continued support for councils to implement the 'Clean and Green' Strategy Action Plans for the Perth's Autumn Festival.
- Liaison with Lotterywest to expand the scope of Perth's Autumn Festival by applying for a grant of \$86,181 (ex GST) on behalf of the City of Bayswater, City of Belmont and City of Swan to assist member Councils with event staging costs.

8. Regional Online Portal

PerthTourism.com.au is a regional tourism website maintained by the EMRC that provides information events, trails and experiences in Perth's Eastern Region to over 50,000 residents and prospective visitors each year. The website refers enquiries to the three Visitor Centres located in the region for detailed product information and bookings. The website is a central point of information for the Perth's Autumn Festival and Avon Descent Family Fun Day events.

EMRC continued development of and increased visitor statistics to the regional tourism website during 2013/2014. The website received 6,097 unique visitors to the dedicated Avon Descent page during July and early August 2013. This was an increase of over 40% on the 4,241 unique visitors to this page during the same period of the year before. The website will be translated to Chinese to leverage the increased federal and state government focus on China as a growing tourism market.

9. Inaugural Regional Youth Summit

The *All 4 Youth Summit* was held in August 2013 and was a “showcasing event” for the North East Metropolitan region to increase awareness amongst the youth sector of best practice approaches to strengthen collaboration, sector development and youth inclusive practice. Coordinated by Rise Community Support Network and sponsored by the EMRC, the event was very successful with 124 individuals attending.

WHAT IS PLANNED FOR 2014/2015?

1. Economic Development Officers Group (EDOG) Facilitation

The EMRC will continue to coordinate EDOG meetings on a bi-monthly basis as they provide a forum for the discussion of current projects and issues.

2. Continued Provision of Regional Profiling Tools

Subscription to REMPLAN, profile.id, and atlas.id will continue to be coordinated by the EMRC to provide member Councils and other stakeholders’ access to economic and socio-demographic profiling data relating to Perth’s Eastern Region. Annual training for member Councils and key stakeholders will be coordinated by the EMRC in 2014/2015.

3. Business Development Events (previously known as ‘Advocacy Tours and Showcase Series’)

The ‘Showcase Series’ and ‘Advocacy Tours’ will be re-branded as ‘Business Development Events’ to better represent the diverse and varied event offerings that the EMRC makes available to local businesses and key stakeholders. The EMRC will expand the events offered by exploring opportunities to partner with local business associations or other relevant organisations to conduct a business related Expo.

4. Regional Economic Development Strategy (REDS) Projects

Skills Development Through Online Learning – following a review of the discussion paper developed in 2013/2014 to focus on exploring the use of digital technology for skills development, the EMRC will implement strategies and actions targeted towards closing the gaps and making the most of opportunities in online skills development.

5. Regional Digital Strategy (RDS) Projects

Co-working Space – after reviewing the outcomes of the Co-Working Space Business Case, the EMRC will determine the feasibility of establishing a temporary (‘pop-up’) or permanent co-working space. The final model for the project will be determined by the findings of the business case, created in 2013/2014. Given the increasing number of people who prefer to work from ‘third-spaces’, this project would involve the creation of spaces that sole-traders, start-ups, freelancers and consultants can use to meet their needs for a collaborative, social and motivational space in which they can complete their work.

Municipal WiFi – after reviewing the findings of the Municipal WiFi Business Case developed over 2013/2014, the EMRC will develop a WiFi project that aims to provide a solution to the problems, gaps and opportunities identified. This might include facilitating a regional approach to the local implementation of WiFi networks, potentially including group purchasing arrangements.

6. Regional Event – Avon Descent Family Fun Days

The annual Avon Descent Family Fun Days will continue to be promoted and developed in collaboration with the Town of Bassendean, City of Bayswater, City of Belmont, Shire of Northam, City of Swan and Shire of Toodyay. Funding of \$250,500 will be sought from Lotterywest for the 2014 Avon Descent Family Fun Days to assist councils to meet the costs of staging family fun day events including infrastructure, services and entertainment.

The funding also supports a significant collaborative regional marketing campaign coordinated by EMRC, in collaboration with participating councils. In 2013, the \$90,000 regional marketing campaign achieved over \$160,000 in estimated advertising value, delivering approximately \$30,000 to each of the participating councils, and a similar result is anticipated for 2014.

7. Regional Event – Perth’s Autumn Festival

The annual Perth’s Autumn Festival will continue to be promoted and developed in collaboration with member Councils. Through participation in the Perth’s Autumn Festival, member Councils receive access to an event management consultant, event business planning support and festival branded marketing collateral.

Following discussions with Lotterywest, EMRC will seek grant funding to support member Council events and grow the Perth’s Autumn Festival for 2015. The grant funding will support event infrastructure, services, entertainment and EMRC’s regional marketing campaign. Some of the events to be scheduled include: The City of Bayswater’s Autumn River Festival held at Riverside Gardens, The City of Belmont’s Autumn River Festival held at Garvey Park and the Bike in the Valley to be held at Lilac Hill Park in Caversham.

8. Regional Online Portal

EMRC will continue development and maintenance of the English, Chinese and Japanese versions of the PerthTourism.com.au website. Record numbers have visited the Perth’s Autumn Festival event page with hits on the website doubled in 2013 compared with 2012.

9. Research Program

It is proposed that seed funding from the EMRC be utilised to undertake research to deliver REDS outcomes. Consultation with EDOG will determine the nature of the research to be undertaken in partnership with a tertiary institution.

10. Regional Youth Projects

Building on the success of the inaugural regional youth summit, the feasibility of a regional forum to be held during National Youth Week in 2014 will be investigated. Funding has been also allocated to support the development of regional youth networks.

How will member Councils benefit?

Member Councils have made significant contributions to the development of the Regional Economic Development Strategy and the Regional Digital Strategy. This ensures the alignment of regional priorities with local area priorities to deliver outcomes that support member Councils through increasing local employment, supporting industry investment, advocacy for regional priorities and promoting the region as a whole. The Regional Digital Strategy will support local industry by encouraging new methods of working, developing the digital capacity of local businesses and through the enhanced provision of services using innovative new digital methods. These strategies complement the local priorities of member Councils, to maximise leverage and make effective use of collective resources. Close collaboration with member Councils is planned and member Councils will benefit from the sharing of research and information as well as realising potential value from engagement with businesses.

What impact/support will this project have on member Councils?

In-kind support will be required from member Councils in the form of officer time to participate in the Economic Development Officers Group, Perth’s Autumn Festival and Avon Descent Family Fun Days project teams which will be focused upon the activities listed above over the next 12 months.

Member Council financial support is sought for the following projects:

Regional Economic Development Strategy <ul style="list-style-type: none"> ▪ Skills Development through Online Learning (\$15,000) ▪ Business Development Events (\$15,000) 	\$30,000
Regional Digital Strategy Projects <ul style="list-style-type: none"> ▪ Co-Working Spaces (\$30,000) ▪ Municipal WiFi (\$20,000) 	\$50,000
Economic and Social Profiling	\$12,000
Regional Events	\$57,881
Total Support Requested	\$149,881

Regional Economic Development		2014/15	2015/16	2016/17	2017/18
Adopted Budget 2013/14	Operating Income	\$	\$	\$	\$
Member councils Contributions: REDS					
12,411	Town of Bassendean	8,844	9,110	9,383	9,665
21,944	City of Bayswater	15,778	16,251	16,739	17,241
19,011	City of Belmont	13,644	14,054	14,475	14,910
0	Shire of Kalamunda	14,444	14,878	15,324	15,784
17,911	Shire of Mundaring	12,844	13,230	13,627	14,035
36,611	City of Swan	26,444	27,238	28,055	28,897
107,888	Member Council Income REDS	91,998	94,761	97,603	100,532
Member Council Contribution: Regional Events					
4,686	Town of Bassendean	4,920	5,166	5,424	5,586
9,482	City of Bayswater	9,956	10,454	10,976	11,305
8,048	City of Belmont	8,450	8,873	9,316	9,595
8,048	Shire of Kalamunda	8,450	8,873	9,316	9,595
7,387	Shire of Mundaring	7,756	8,144	8,551	8,807
17,475	City of Swan	18,349	19,266	19,843	20,438
55,126	Member council Income Regional Events	57,881	60,776	63,426	65,326
250,500	Avon Descent Family Fun Days grant (Lotterywest)	250,500	250,500	250,500	250,500
67,411	Perth's Autumn Festival grant (Lotterywest)	86,000	50,000	50,000	50,000

20,000	Perth's Autumn Festival sponsorship	10,000	10,000	10,000	10,000
2,000	Shire of Northam	5,000	5,000	5,000	5,000
500	Shire of Toodyay	5,000	5,000	5,000	5,000
503,425	Total Income	506,379	476,037	481,529	486,358
	Operating Expenditure	\$	\$	\$	\$
173,080	Implement Regional Economic Development Strategy	178,086	183,741	195,657	202,171
34,000	Economic community profile tools	34,000	34,000	34,000	34,000
90,000	REDS	30,000	30,000	30,000	30,000
0	RDS Projects	50,000	50,000	50,000	50,000
154,855	Perth's Autumn Festival	151,934	156,592	153,275	157,980
296,599	Avon Descent Family Fun Days	298,804	301,074	302,492	303,960
10,000	Research Program	10,000	10,000	10,000	10,000
46,909	Regional Youth Initiatives	46,909	46,909	46,909	46,909
13,472	Perth Tourism website	8,587	8,719	8,855	8,996
818,915	Total Expenditure	808,320	821,035	831,188	844,016
315,490	Net EMRC contribution	301,941	344,998	349,659	357,658

* *Figures exclude GST*

1.3 Regional Advocacy Program

PURPOSE

The Regional Advocacy Program seeks to build capacity within the EMRC and its member Councils to attract an increased share of benefits and services to Perth's Eastern Region through a framework that delivers effective regional advocacy campaigns.

BACKGROUND

The Regional Advocacy Strategy 2010-2013 was reviewed and a revised Regional Advocacy Strategy 2013/2016 was approved by Council in April 2013. The three focus areas are:

1. Environmental sustainability;
2. Economic growth and diversity; and
3. Strong communities.

ACHIEVEMENTS FOR 2013-2014

The focus of regional advocacy was on a range of strategic issues raised by member Councils and EMRC strategies such as the Regional Integrated Transport Strategy, the Regional Environmental Strategy and the Regional Climate Change Adaptation Action Plan. Other topics raised at meetings with politicians included issues facing the Swan and Helena River systems, rollout for the National Broadband Network, strategic transport and road infrastructure, including Great Eastern Highway Mundaring safety issues, the need for the Perth Airport rail link and the need for a university presence in the region.

The *Perth's Eastern Region Investment and Opportunity* document has been completed and this aims to attract investment and increase awareness of the Perth's Eastern Region. This document has applicability to the achievement of outcomes in the Regional Economic Development Strategy 2010-2015 and also the Regional Advocacy Strategy 2013/2016.

A pre budget submission to the State Government for the 2014/2015 budget will be developed and presented council in February 2014.

The following submissions were developed in response to various strategic direction documents:

- Swan Valley Land Use and Management Discussion Paper
- Draft State Planning Strategy (March 2013)
- Securing Western Australia's Water Future – a position paper (31 December 2013)
- Australian Government - Emissions Reduction Fund – Terms of Reference, Green Paper, White Paper
- Australian Government – Repealing the Carbon Tax consultation
- City of Belmont Bike Plan 2013-2018
- Town of Bassendean Local Bike Plan 2012
- Draft Western Australian State Aviation Strategy; and
- Review of the Swan Region Strategy for Natural Resource Management.

The EMRC provides representation for the region on numerous peak bodies and committees and including:

- Gateway Project Coordination Group;
- Perth Region NRM Local Government Reference Group;
- Swan Canning Riverpark Iconic Trails Steering Group;
- Swan River Trust Committees; including Technical Advisory Group, Catchment Management;
- WALGA Greensense Emissions Reporting Platform and Climate Change Senior Officers Group;
- CRC for Water Sensitive Cities;
- Forum of Regional Councils;

- Municipal Waste Advisory Council and committees - Officers Advisory Group, Household Hazardous Waste Committee, Contaminated Sites Committee;
- Australian Landfill Owners Association; and
- Waste Management Association of Australia.

WHAT IS PLANNED FOR 2014/2015?

An annual review of regional advocacy issues in relation to the focus areas identified in the Regional Advocacy Strategy and the progress of existing projects will be undertaken in April 2014 and a report will be provided to Chief Executive Officers Advisory Committee to establish advocacy priorities for 2014/2015.

How will member Councils benefit?

Advocacy and relationship building aims to increase the awareness of Perth's Eastern Region, the role of the EMRC, and to identify future funding opportunities that can support regional scale projects and activities.

What impact/support will this project have on member Councils?

Member Councils will be invited to participate in regional advocacy campaigns. This may require providing information or making people available to attend meetings, events or other advocacy activities. Elected Members will also have a critical role to play in regional advocacy requiring them to be prepared to attend events and delegations and to gather community intelligence on key regional issues needing to be addressed.

**** All advocacy project expenses are met by the EMRC.**

1.4 Summary Proposed Member Council Contributions

The table below shows a summary of the proposed member council contributions for the 2014/2015 financial year towards the proposed Regional Development projects totaling \$1,089,281 and outlined in tables in Sections 1.1 to 1.4.

Member Councils Contributions	REDS RDS	Events	TravelSmart	RITS	Total Requested
	\$	\$	\$	\$	\$
Town of Bassendean	8,844	4,920	5,299	5,561	24,624
City of Bayswater	15,778	9,956	10,624	11,194	47,552
City of Belmont	13,644	8,450	8,568	9,461	40,123
Shire of Kalamunda	14,444	8,450	9,209	10,111	42,214
Shire of Mundaring	12,844	7,756	8,010	8,811	37,421
City of Swan	26,444	18,349	18,290	19,861	82,944
Total	\$91,998	\$57,881	\$60,000	\$64,999	\$274,878

**Figures exclude GST*

Section 2 – Environmental Services Projects – Overview

The Environmental Services business unit works towards two main objectives of the EMRC 2022 – 10 Year Strategic Plan.

“To contribute towards improved regional air, water and land quality and regional biodiversity conservation”

“To address climate change issues within the region”.

All of the Environmental Services strategies emanate from the EMRC 2022 – 10 Year Strategic Plan and all activities and projects are listed in the Regional Environment Strategy 2011 - 2016 and the annual Business Unit Plan which becomes the source document for guiding the work of the business unit throughout the year.

Environmental Services comprises 11 FTE's:

- Manager Environmental Services
- Administration Officer
- Business Development Coordinator
- Environmental Advisor
- NRM Coordinator
- NRM Officers x 2
- Environmental Consultants x 4

Two positions, the Manager Environmental Services and the Administration Officer, are established to support the overall service area and their associated costs are fully funded by the EMRC. The nine specialist positions are contract positions attached to the specific delivery areas and their costs are incorporated into the project summaries outlined in this section.

The Environmental Services team provides regional coordination of projects to member councils through the Regional Environmental Advisory Group (REAG) established to assist in setting the direction for the Regional Environment Strategy (RES).

The Environmental Services projects being proposed for continuation include:

- Eastern Hills Catchment Management Program (EHCMP)
- Achieving Carbon Emission Reduction (ACER)
- Future Proofing for Climate Change
- WaterCampaign™
- Sustainability and Environmental Education

ACHIEVEMENTS FOR 2013/2014

Regional Environment Strategy (RES)

The Regional Environment Strategy (RES) 2011-2016 was approved by Council in November 2011 with the vision of:

“A region supporting healthy ecosystems and habitat for flora and fauna, where the air, land and waterways are clean, there is green space, highly efficient buildings and transport systems, renewable energy and minimal waste and emissions”.

Major projects undertaken under the RES in 2013/14 include:

- Regional Environment Strategy – a minor review was undertaken to ensure that projects and services being delivered and developed align with strategic objectives of member Councils.
- Swan and Helena Rivers Management Framework – a major review was undertaken.
- Community Energy Efficiency Program (CEEP), *Re-energising Perth's Eastern Region* completed its second year of implementation, including installation of LED street lights on Old Perth Road in the Town of Bassendean; LED lights and efficient air conditioning in the Bayswater Library; LED lights and Variable Speed Drive systems at Bayswater Waves Aquatic Centre in the City of Bayswater; and a solar pool water heating system at the Bilgoman Aquatic Centre in the Shire of Mundaring.
- Energy Audits for Local Government – completed a Level 1 Energy Audit of City of Bayswater Civic and Administration Building; and a Level 2 Energy Audit was undertaken in the Shire of Mundaring to meet requirements under the Community Energy Efficiency Program (CEEP).
- Water Audits for Local Government – completed water efficiency audits of City of South Perth Operations Centre, City of Belmont Youth Centre, and Town of Bassendean Administration Building and Senior Citizens Building.
- Review Environmental Strategies – completed reviews of the Town of Bassendean's Environmental Management Plan and the City of Bayswater's Local Environment Strategy.
- Environmental Projects Consultancy – a fee for service project was delivered for the Shire of Kalamunda to co-ordinate the review of the Carbon Reduction Strategy. Two fee for service projects under the Sustainability and Environmental Education Program were delivered for the Shire of Mundaring and City of Bayswater.
- Marri Canker - A collaborative partnership with Murdoch University to undertake research into the treatment of Marri Canker.
- Helping the Helena River project - EMRC is working collaboratively with the Swan River Trust and the Department of Water to undertake non nutrient water quality monitoring of the Helena River. regime.
- The commencement of Combined Catchment Group meetings, a networking and information event.

Unsuccessful Grants

EHCMP worked with Perth Region NRM to develop the Heritage Trails project Target Area Grant (TAG) for \$2 million and the Priority Tributaries project TAG for \$1 million. Both applications were unsuccessful.

2.1 Eastern Hills Catchment Management Program (EHCMP)

PURPOSE

The EHCMP supports a coordinated strategic approach to the restoration of land, bushland and creek lines in Perth's Eastern Region. This has been achieved through a range of natural resource management (NRM) activities responding to member council, community and regional NRM groups' needs.

BACKGROUND

The EHCMP is a highly successful partnership between the Shire of Kalamunda, Shire of Mundaring, City of Swan, Swan River Trust, Perth Region NRM and the EMRC that has operated over the past decade. The program aims to achieve a coordinated strategic approach to the restoration of land, bush land and creek lines through a range of natural resource management (NRM) activities and practices within the Councils, broader community and regional NRM groups.

Funding received by EHCMP (as of January 2014):

Funding Body	Project	Amount Received
Swan River Trust	Community Led Projects	\$95,000
Perth Region NRM/State NRM Office	Community engagement	\$20,000
State NRM Office	Reconnecting to Country	*\$21,560
Lottery West	Youth Environmental Opportunities	*\$24,741
Total Funding		\$161,301

**Grants pending approval*

ACHIEVEMENTS FOR 2013/2014

- The commencement of Combined Catchment Group meetings, a networking and information event held every six months, provided an opportunity for networking, knowledge sharing and providing feedback on the service provided by the EHCMP. The successful meeting linked representatives from the four catchment and two sub catchment groups in Perth's Eastern Region and a representative from Bassendean Preservation group.
- Helping the Helena: Seasonal water quality sampling of pollutants (e.g. pesticides, herbicides, heavy metals, hydrocarbons) was undertaken on a bi-monthly basis over 12 months to establish a baseline data set. This project builds on the Helena River Fish and Macroinvertebrate Surveys 2010 and 2011 which found abundances of native freshwater aquatic species were significantly low. Habitat degradation, such as from eutrophication and catchment pollution, is a significant threat to this unique fauna. Three water and sediment sampling events have been taken at 8 sites in the Helena River. One more sampling event will occur in 2014 to complete the project sampling
- Marri Canker research project: EMRC hosted a workshop with keynote speakers from Murdoch University. Three expert scientists from Murdoch University presented information on native tree decline specific to Marri Canker and took participants into the field to identify and compare expressions of canker and other tree infestations such as tree borers. The launch of the Marri App was presented to local government officers, community groups and dignitaries, followed by a demonstration of the use of the app and identification of the Canker. NRM officers and the Murdoch University research team conducted treatment trials on marri trees.

- NRM Officers assisted six catchment groups with:
 - Grant applications;
 - Technical advice;
 - Mapping;
 - On-ground assistance; and
 - Administrative support.
- Conducted two tours of key project sites for the EMRC Chief Executive Officer and Chairperson and representatives of the Swan River Trust and sub regional NRM groups in Perth.
- Coordinated and assisted community groups and school children plant 10,600 native plants.
- The EHCMP delivered a series Bush Skills For The Hills workshops in 2013. Courses conducted include Green Card Training, Cockatoo Cluedo, Native Tree Decline, Building Nest Boxes, Botanical Drawing, Dieback: Managing The Menace, Bush Tucker Walk, Introduction to Native Grasses, and Advanced Native grasses.
- The Greenpage Newsletter continued to be distributed bi monthly in 2013. The distribution of the newsletter increased from 1,000 in 2012 to 1,500 in 2013.
- Finalised the Eastern Catchment Management Plan (ECMP), including individual catchment group action plans and maps.
- Promoted the EHCMP, community groups, member councils and funding bodies at five community events.
- Collaborated with the Swan River Trust to deliver “Ribbons of Blue” educational activity and planting day for children at Blackadder wetland.
- Organised and implemented a Dieback Treatment Day with ECU, Midland TAFE students and community members at Talbot Road Bushland Conservation Area.

WHAT IS PLANNED FOR 2014/2015?

The EHCMP team will continue to support participating member councils and their community groups in protecting and managing the biodiversity, waterways and catchments of the relevant member councils.

This includes:

- Providing officers to work in participating member council's offices to ensure maximum benefit and integration for member councils. This includes providing advice to member council staff on NRM issues.
- Seeking funding and assisting member councils and community groups to source significant external funding for NRM and on-ground projects.
- Providing project development and implementation of on-ground projects.
- Providing executive and technical support to Catchment Groups, as well as supporting some of the 130 plus friends groups in the region.
- The continued production and distribution of the Greenpage newsletter on a bi-monthly basis.
- Running and delivering, in partnership with participating member councils, the annual Bush Skills for the Hills series of free environmental training workshops. These include annual sessions on volunteer management and safety, practical bush land management and restoration skills. These are attended by up to 350 community members each year.

- Delivery of the annual Eastern Hills Landcare Volunteer Recognition event attended by Eastern Region volunteers.
- Provide private landholder support, including site visits, responding to phone enquiries, assistance with technical expertise, property planning training and, where appropriate, assisting with accessing external funding and support for protecting and managing creek lines and bush land.
- Representing participating member councils in forums and networks.
- Recruitment of community volunteers through promotional events at suitable sites within the region. This could include liaison with external agencies such as Useful Inc to attract youth volunteers.
- Continue to be involved in and initiate research projects that address threats to the natural environment.
- Review and comment on strategic documents relevant to the natural environment of the eastern region.
- Deliver “Re-connecting to country” project (pending grant approval). The project will deliver to Aboriginal youth, a cultural perspective on the natural environment. The project will deliver environmental workshops, Aboriginal leadership, NRM activities linking with community groups and member councils.
- Deliver the Youth Environmental Opportunities (YEO) project (pending grant approval). The Project is a skills-based, hands-on volunteer participation and education program for young people. The project involves “Big Help Mob” and other youth organisations.
- Implement, with the assistance of PRNRM and the Shire of Kalamunda, the Poison Gully Creek restoration project. The project comprises of on ground work and environmental workshops with an emphasis on community engagement.
- Deliver a Bush Skills for the Hills workshop in Bayswater as a pilot project, with the potential to offer a similar service to other member councils.
- Develop projects that align with the recommendations from the “Helena River Native Freshwater Fish Survey” report.

How will member councils benefit?

EHCMP provides a planned, structured and coordinated program which has been developed specifically in collaboration with participating member councils, catchment groups and NRM Officers. EHCMP provides structured and ongoing environmental management, avoiding duplication of resources and work for similar projects within the region, while ensuring volunteer participation is effective.

The value for member councils includes:

- Appropriate management of conservation reserves, well beyond the level of on-ground management possible by the member council alone.
- Generation of significant income from external grants for conservation projects within the member council, particularly where volunteer hours provide leverage for large grants.
- Implementation of member council environmental strategies.
- Friends Groups and associated Catchment Groups will be a major force in the implementation of regional and State Government NRM strategies.

- Volunteers keep watch on the bush land in their area. This translates into reduced vandalism repair costs and more rapid reporting of suspicious behaviour.
- Friends and Catchment Groups provide a social avenue for residents to become actively engaged in their community and gain a sense of personal contribution and value.
- Incorporating new and innovative approaches to land management, improving on current best management practices.

What impact/support will EHCMP have on member council?

Ongoing funding contributions from the Swan River Trust, Perth Region NRM, City of Swan and the Shires of Mundaring and Kalamunda will be the key to maintaining the program.

Program Title	Eastern Hills Catchment Management Program				
Adopted Budget 2013/14	Project Summary	2014/15	2015/16	2016/17	2017/18
\$	Operating Income	\$	\$	\$	\$
28,989	Member council Contributions Shire of Kalamunda	32,359	33,255	34,177	35,128
28,989	Shire of Mundaring	32,359	33,255	34,177	35,128
28,989	City of Swan	32,359	33,255	34,177	35,128
115,000	Operating Grant Income	115,000	115,000	115,000	115,000
5,000	Other Income	0	0	0	0
46,301	*Other grant Income	47,661	47,707	29,376	0
253,268	Total Income	259,738	262,472	246,907	220,384
	Operating Expenditure				
304,429	Total Expenditure	314,790	326,136	338,163	348,308
51,161	Net EMRC contribution	55,052	63,664	91,256	127,924

Figures exclude GST

Contributions include the Annual End of Year Volunteer Event

** Other Grant income is pending the success of grant applications with Lotterywest and the State NRM Office.*

2.2 Future Proofing Perth's Eastern Region – Regional and Local Climate Change Adaptation Action Planning

PURPOSE

Climate Change Adaptation Action Planning outlines what needs to be done at a regional and local level to assist Perth's Eastern Region to adapt or 'future proof' itself to the effects and impacts of our changing climate.

BACKGROUND

Adapting to climate change, particularly in South West WA, represents one of the biggest challenges and opportunities faced by Local Government and must be addressed in a continuing and sustained manner at both a regional and local level. In 2013, the World Economic Forum ranked failure to adapt to the impacts of climate change as one of the five highest impact global risks.

The Future Proofing Perth's Eastern Region - Regional Climate Change Adaptation Action Plan (RCCAAP) identifies regional risks and actions to assist local government operations, services and communities in adapting and building resilience to climate change. The implementation and progression of these regional actions, along with the implementation of the Local Climate Change Adaptation Action Plans (LCCAAPs) for each participating member council will continue to be an ongoing priority.

ACHIEVEMENTS FOR 2013/2014

- Endorsement of the new Regional Climate Change Adaptation Action Plan 2013-2015
- Endorsement of the City of Bayswater's Local Climate Change Adaptation Action Plan
- Endorsement of the Shire of Kalamunda's Local Climate Change Adaptation Action Plan
- Assist with the review of the City of Belmont's Local Climate Change Adaptation Action Plan
- Delivery of the Climate Change Risk Awareness Seminar Series Inaugural Launch
- Delivery of the Climate Change Risk Awareness Seminar Series for participating Council staff and other stakeholders (continues into 2014/15)
- Implementation of regional actions within the RCCAAP
- Assistance to implement actions within LCCAAPs for participating member Councils
- Establishing networks and connections with climate research organisations

WHAT IS PLANNED FOR 2014/2015?

RCCAAP and LCCAAPs are regularly reviewed and updated to address emerging risks, including incorporating new climate change impact and adaptation information and knowledge as it becomes available, allowing for corrective action and avoiding mal-adaptation. Regular monitoring also ensures that the process is implemented in a timely and cost effective manner.

Future Proofing program priorities identified include:

1. Continue delivery of the Climate Change Risk Awareness Seminar Series for participating Council staff and other stakeholders
2. Develop and deliver a community based Climate Change Risk Awareness Seminar Series
3. Continue advocacy, particularly in relation to flooding, fire and health
4. Continue research in relation to key themes, including flooding, fire and health
5. Continue building strong networks with climate research organisations such as NCCARF, CSIRO, IPCC and Universities
6. Continue to seek funding opportunities through national and international funding bodies
7. Assist with the strategic alignment of the RCCAAP and LCCAAPs to other member Council documentation and projects
8. Assist with the review of the Town of Bassendean's Local Climate Change Adaptation Action Plan

9. Assist with the review of the Shire of Mundaring's Local Climate Change Adaptation Action Plan
10. Continue delivery of other actions within the RCCAAP
11. Continue assistance with delivery of member Councils' LCCAAPs

How will member councils benefit?

Through participating in the Future Proofing Program, member Councils will benefit by:

- Regional approach – achieving common actions, benefiting from others' experience, benchmarking, linkages and alignments with other member Councils, access to a higher level of research and up to date information; advice on emerging issues in climate change and related matters
- Order of magnitude – achieve more with less (time, funding and resources)
- Provision of strategic linkages with member Councils' strategic corporate and community documentation – assists with meeting KPI's/KRA's across a range of fields including health and safety, community, planning, development, and the environment
- Strategic alignment with other programs – ACER, Water Campaign, TravelSmart, and others
- Increased opportunity for funding – Regional funding is often more successful, e.g. Perth Solar City, Community Energy Efficiency Program (CEEP) and Local Adaptation Pathways Program (LAPP) which originally funded the development of the RCCAAP.

What impact/support will this project have on member councils?

Participating member councils will be required to provide annual funding at a set level for the duration of the program. Member councils may be required to make in-kind and financial contributions to leverage grant funding for either regional actions being implemented under the RCCAAP or local actions being implemented under the relevant LCCAAP.

In-kind support may be required from member Councils in the form of officer time to participate on the Regional Environmental Advisory Group and to provide technical input into submissions, advocacy and project briefs. Member council officers will be required to provide ongoing input into the delivery of climate change adaptation related activities and to provide direction and feedback to the EMRC. The EMRC employs a dedicated officer to coordinate and to implement the requirements of the program.

Program Title	Future Proofing - Climate Change Regional Adaptation Action Plan				
Adopted Budget 2013/14	Project Summary	2014/15	2015/16	2016/17	2017/18
	Member councils				
\$	Operating Income	\$	\$	\$	\$
15,000	Member council Contributions: City of Bayswater	15,000	TBA	TBA	TBA
15,000	Town of Bassendean	15,000	TBA	TBA	TBA
15,000	City of Belmont	15,000	TBA	TBA	TBA
15,000	Shire of Kalamunda	15,000	TBA	TBA	TBA
15,000	Shire of Mundaring	15,000	TBA	TBA	TBA
0	City of Swan *	0	TBA	TBA	TBA
75,000	Total Income	75,000	TBA	TBA	TBA
	Operating Expenditure		TBA	TBA	TBA
100,587	Implement climate change actions as per Regional Adaptation Action Plan; Progress Local Climate Change Adaptation Action Plans for member councils	103,639	TBA	TBA	TBA
25,587	Net EMRC contribution	28,639	TBA	TBA	TBA

* Figures exclude GST

* City of Swan withdrew from Future Proofing in 2011

2.3 Achieving Carbon Emission Reductions (ACER)

PURPOSE

To encourage and support member councils in Perth's Eastern Region to monitor, report on and reduce their corporate carbon emissions. Additionally the Program provides advice, information and education to member councils, the community and local businesses within the region on energy efficiency, carbon emissions and other climate change related issues.

BACKGROUND

The ACER: Achieving Carbon Emissions Reduction Program was developed in response to the Australian Government's withdrawal of funding for the Cities for Climate Protection Program (CCP) in 2009. The EMRC and its member councils understood it was necessary to continue to monitor and to mitigate emissions as well as to educate the community through leading by example. The ACER Program was recognised in 2010 by the Sustainable Energy Association of Australia as a finalist in the WA Sustainable Energy Awards for Innovation and Excellence in the category of Community and Regional Initiative.

Key to the implementation to the ACER Program is subscribing to the WALGA Emissions Reporting Platform hosted by Greensense Consulting. Developed for local governments, this platform is an online software system used to:

- collect and display carbon emissions and energy use data;
- target areas of operations which require energy efficiency measures to be implemented; and
- ensure accurate monitoring and reporting of carbon emissions.

ACHIEVEMENTS FOR 2013/2014

- Ongoing implementation of the WALGA Emissions Reporting Platform for participating member Councils, including membership of the WALGA Platform Steering Committee which approves ongoing upgrades to the platform;
- Full emissions profiles (carbon footprint) completed for each participating member council;
- Evaluation of achievements to date including reporting of corporate carbon emissions and abatement and energy efficiency measures adopted;
- Finalisation and implementation of the:
 - Town of Bassendean's Carbon Reduction Strategy (CRS);
 - City of Bayswater's Greenhouse Abatement Plan (GAP);
 - Shire of Mundaring's Carbon Reduction Strategy (CRS);
- Setting of future targets and beginning of action planning under each Carbon Reduction Strategy or Greenhouse Abatement Plan;
- Assisting the City of Belmont to implement actions under their Environment Plan; and
- Assistance with carbon mitigation actions across the Region.

WHAT IS PLANNED FOR 2014/2015?

In 2014/2015 development and implementation of the ACER Program will continue with a particular focus on actions linking ACER to participating member Council strategic community and corporate documentation, as well as to the Regional Climate Change Adaption Action Plan and individual Local Climate Change Adaption Action Plans under the Future Proofing Program. This will occur through the objective setting, action planning and action implementation for the:

- Town of Bassendean's Carbon Reduction Strategy
- City of Bayswater's Greenhouse Abatement Plan
- Shire of Mundaring's Carbon Reduction Strategy; and
- City of Belmont's Environment Plan;

There will also be continuation of:

- Implementation of the WALGA Emissions Reporting Platform;
- Assistance with carbon mitigation actions across the Region; and
- Identification of grants and funding in relation to energy efficiency and climate change mitigation on behalf of member councils.

How will member councils benefit from participating in ACER?

The EMRC employs a dedicated officer to coordinate and implement the requirements of the ACER Program. Member councils will derive direct benefits from being involved in the ACER Program as follows:

- Assistance to achieve strategic objectives related to climate change with linkages to:
 - Strategic community and corporate documentation which in turn assists with meeting KPI's/ KRA's;
 - Regional and Local Climate Change Adaptation Action Plans under Future Proofing Program;
 - Carbon Reduction Strategy or Greenhouse gas Abatement Plan; and
 - Carbon Action Plan to meet targets.
- Sharing of resources to achieve regional, common or compatible projects and support in seeking external funding;
- Reduced financial impacts through cost effective mitigation actions often resulting in lower energy or fuel consumption and therefore lower costs;
- Advice on emerging issues in climate change, emissions policy and related matters; and
- Demonstrated visibility of member Councils' climate change mitigation commitments at community events.

What impact/support will this project have on member councils?

Participating member Councils will be required to provide:

- funding based on their individual requirements formulated through a project planning process;
- ongoing input into the delivery of ACER through the relevant member Council officer/s including provision of raw data for the Emissions Reporting Platform; and
- direction and feedback to the ACER program officer through the relevant member Council officer/s including officer time for meetings, liaison and support.

Member councils may be required to make in-kind and financial contributions to leverage grant funding for projects that arise from implementation of actions.

Program Title	Achieving Carbon Emissions Reduction				
Adopted Budget 2013/14	Project Summary	2014/15	2015/16	2016/17	2017/18
\$	Operating Income	\$	\$	\$	\$
10,290	Member council Contributions: Town of Bassendean	10,600	10,920	11,248	11,585
13,210	City of Bayswater	13,610	14,018	14,438	14,871
13,210	City of Belmont	13,610	14,018	14,438	14,871
0	Shire of Kalamunda *	0	0	0	0
8,170	Shire of Mundaring	8,415	8,667	8,927	9,165
0	City of Swan *	0	0	0	0
44,880	Total Income	46,235	47,623	49,051	50,492
	Operating Expenditure				
66,765	Implement ACER program	68,875	97,260	101,380	104,556
21,885	Net EMRC contribution	22,640	49,637	52,329	54,064

Figures exclude GST

Figures exclude cost of WALGA Greensense Platform annual subscription (refer to below)

** City of Swan and Shire of Kalamunda withdrew from the ACER project in 2010 and 2011*

WALGA Greensense Platform Costs for 2014/15		
Bassendean	\$3,824.55 (ex GST) **	Renewal date: 13 September 2014
Bayswater	\$3,824.55 (ex GST) **	Renewal date: 1 July 2014
Belmont	3,879.20 (ex GST) **	Renewal date: 29 September 2014
Mundaring	3,769.90 (ex GST) **	Renewal date: 14 December 2014

(Paid directly by Councils to Greensense and not included in EMRC budget figures)

*** Figures are estimated for 2014/15 based on the contractual increase of 3% on 2013/14 costs. Final costs for 2014/15 are available by contacting Greensense Consulting directly.*

2.4 Water Campaign™

PURPOSE

The Water Campaign™ provides local governments with a framework and structured approach to actively assess consumption of water and to understand how activities affect water quality within their area. The project delivers Water Action Plans to address the issues identified and to achieve water reduction goals that have been set by member Councils. This can result in significant water use reductions and cost savings for participating Councils and demonstrates Local Government leadership in the management of precious water resources.

BACKGROUND

The Water Campaign™ is a sustainability initiative from the International Council for Local Environmental Initiatives (ICLEI) and the State Government. There are 126 Councils participating in the Water Campaign™ program throughout Australia including 42 Councils from Western Australia, six of which are EMRC Member councils. Progression through the framework is marked by milestones through a series of steps outlined below:

- Milestone 1** Conduct a water consumption inventory and analysis for Corporate and Community consumers. Produce a water quality checklist, selecting water quality priority areas for both Corporate and Community sectors.
- Milestone 2** Develop water goals in four action areas.
- Milestone 3** Produce a Water Action Plan.
- Milestone 4** Undertake implementation of the Water Action Plan, including assessment and reporting of the quantitative and qualitative benefits resulting from the implemented actions.
- Milestone 5** Review and evaluate Council's progress by conducting a re-inventory.

After completing Milestone 5, Councils are encouraged and supported to continue with re-inventories to track their water consumption as well as developing new water conservation and water quality goals, setting new base and target years, and developing new actions to assist in achievement of those goals.

CHANGES TO ICLEI FUNDING

In September 2013, ICLEI informed the EMRC that the Department of Water had significantly reduced funding to ICLEI Oceania for the Water Campaign™ as of July 2013, and that Councils had to pay an annual participation fee of \$550. During September 2013, EMRC liaised with ICLEI and negotiated a way forward to continue providing the same services with minimal disruptions and minimal additional costs. Member Councils were provided with background information on implications and risk management undertaken by the EMRC to ensure that Water Campaign™ could be continued.

ACHIEVEMENTS FOR 2013/2014

Shire of Mundaring

The Shire of Mundaring achieved Water Campaign Milestone 5. EMRC assisted with the process of reviewing water conservation and water quality goals and setting of new water goals, as well as selection of new base and target year. Shire of Mundaring obtained Waterwise Council Re-endorsement based on a water audit undertaken in the previous financial year, and a further water audit of a high use facility was undertaken to assist the Shire with its ongoing commitment to the Waterwise Council Program, as well as achieving further water savings.

City of Swan

The City of Swan's Water Action Plan was endorsed following preparation and finalisation of Milestones 2 and 3. Action implementation and progression of Milestone 4 of the Water Campaign was then undertaken. Information was provided to the City regarding obtaining Waterwise Council status and EMRC assisted with obtaining endorsement through the Water Corporation. EMRC also assisted with the Living Smart Course run by the City as guest speakers on water related topics.

City of Belmont

The City of Belmont achieved recognition as a Waterwise Council. A Report Card template was developed for future water management reporting, and a re-inventory of the City's water consumption was undertaken to investigate increases in water consumption. A water audit of a high use facility was undertaken which identified water saving recommendations. Another facility was also identified for an audit to be undertaken as part of the following financial year.

City of Bayswater

The City of Bayswater's Water Action Plan was endorsed following finalisation of Milestones 2 and 3. The City achieved Water Campaign Milestone 2 and 3. Action implementation and progression through Milestone 4 of the Water Campaign continued. Background information from the City's 'Strategic Plan', 'Strategic Community Plan' and 'Corporate Business Plan' was analysed to determine the best approach and the priority actions to be implemented. Information was provided regarding the Waterwise Councils Program and the City was assisted with obtaining endorsement.

Town of Bassendean

The Town of Bassendean achieved Water Campaign Milestone 5. EMRC assisted Town of Bassendean to review its water conservation and water quality goals and worked on development and setting of new water goals, as well as selection of new base and target year. A water audit of a high use facility was undertaken which provided water saving recommendations. Information was provided regarding the Waterwise Councils Program and the Town was assisted with obtaining endorsement.

Town of Victoria Park

EMRC assisted the Town of Victoria Park with implementation of water conservation and water quality actions from their Water Action Plan as part of Milestone 4 of the Water Campaign, working towards achievement of their goals. Information was provided regarding the Waterwise Councils Program and the Town was assisted with obtaining endorsement.

Cooperative Research Centre for Water Sensitive Cities

The University of Western Australia (UWA) in partnership with the Centre for Water Sensitive Cities at Monash University were successful in their proposal to establish a national Cooperative Research Centre (CRC) for Water Sensitive Cities, and the CRC officially commenced in July 2012 and will continue for a period of 9 years. The CRC will play a pivotal role in transforming Australian cities to become resilient to current and future challenges.

The ongoing benefits of EMRC being a member of CRC for WSC include:

- Access to and training in the latest research on best management water practices including stormwater harvesting, groundwater management, urban heat island effect and water sensitive urban design;
- Collaboration on water management with a number of different agencies including universities, state and local government and non-government organisations; and
- Best practice delivery of new and existing water projects as per the Regional Environment Strategy 2011-2016.

OTHER ACHIEVEMENTS

- Water Corporation awarded Waterwise Water Efficiency Auditor accreditation to the EMRC Environmental Consultant and added EMRC Consultant's details to the list of Waterwise specialists located on their website.
- Under the Water Auditing Service, water efficiency audits of high use facilities were undertaken for the City of Belmont, Shire of Mundaring, Town of Bassendean, and the City of South Perth. These audits have identified significant water savings, assisting councils with their Waterwise Council programs as well as ensuring monetary savings into the future.
- EMRC attended the Walk the Zig Zag 2013 (Walking on Water) event in Shire of Kalamunda providing information on general water saving options for households, information regarding water quality and the great work EMRC is doing in Perth's Eastern Region. This event was also used to promote the EMRC Water Auditing Service for businesses.

WHAT IS PLANNED FOR 2014/2015

Program priorities identified by member councils for EMRC support of their water management activities include:

1. Continue assisting councils with their water management, including assisting with implementation of actions from Water Action Plans, undertaking re-inventories and tracking council's water use and progress towards achievement of their goals.
2. Continue assisting councils to meet priorities in terms of water management and planning under Strategic Community and Corporate Business Plans.
3. Continue assisting councils to obtain endorsement or re-endorsement under the Waterwise Councils program;
4. Undertake water auditing of council high water using facilities as well as providing the water auditing service to businesses in the region.
5. Continue participation in the CRC for Water Sensitive Cities, representing the eastern region, attending seminars, workshops and disseminating relevant research outcomes and information to participating councils.
6. Identify potential water management projects for participating councils, such as stormwater harvesting, and continuing to seek funding opportunities available to the councils. Provide assistance with funding application development and submissions.
7. Offer services in community sustainability and environmental education with a focus on water conservation.

How will participating councils benefit?

Participation in the Water Campaign™ will result in the participating councils generating significant water use reductions and monetary savings, and will demonstrate their leadership in the management of water resources, as well as improving their water conservation and water quality practices and working towards a more sustainable future.

Water management is an integral part of councils' operations and as such is part of councils' Strategic Community and Corporate Business Plans. Water management actions become Key Performance Indicators (KPI's) that councils are accountable for and need to report on. By working and liaising with EMRC environmental specialists that work across sectors and on a regional level, councils have a unique opportunity to utilise specialist skills, obtain, use and share valuable information.

Further benefits include:

- Water savings through the implementation of best practice water management including sustainable use of groundwater and scheme water management;
- Reduction of scheme/groundwater consumption through an alternative water supply use such as stormwater, greywater and or treated wastewater;

- Establishment of environmental indicators through water consumption and water quality analysis to measure and compare the success of programs;
- Assisting community members to reduce their water use;
- Improvements in the local economy through the development of new markets in areas such as water efficient devices, irrigation and landscape services; and
- Improvements in water quality through the implementation of initiatives such as erosion and sediment control; reduced use of chemicals and the containment and appropriate disposal of gross litter, etc.

What impact/support will this project have on member councils?

Participating member councils will be required to provide funding based on their individual requirements formulated through a project planning process, as well as annual participation fees and milestone recognition fees.

Member council officers will be required to provide ongoing input into the delivery of water management related activities and to provide direction and feedback to the EMRC, as well as providing data and information as required to implement actions. The EMRC employs a dedicated officer to coordinate and to implement the requirements of the program.

	Water Campaign™				
Revised Budget 2013/14	Project Summary	2014/15	2015/16	2016/17	2017/18
\$	Operating Income	\$	\$	\$	\$
11,063	Member council Contributions: City of Bayswater	11,945	12,287	12,639	13,002
10,800	Town of Bassendean	11,674	12,008	12,351	12,705
10,944	City of Belmont	11,822	12,160	12,509	12,868
0	Shire of Kalamunda*	0	0	0	0
15,000	Shire of Mundaring	16,000	16,464	16,941	17,433
13,680	City of Swan	14,640	15,063	15,500	15,950
25,920	Other Client LGAs **	27,800	28,400	29,425	30,275
87,407	Total Income	93,881	96,382	99,365	102,233
	Operating Expenditure				
97,115	Water Campaign™	123,126	126,474	131,350	135,692
9,708	Net EMRC Contribution	29,245	30,092	31,985	33,459

Figures exclude GST

Figures for 2014/15 onwards include the annual Water Campaign participation fee of \$550

(Figures exclude additional milestone recognition fees which will be payable on completion of a milestone and will vary from year to year)

** Shire of Kalamunda withdrew from the Water Campaign in 2011*

*** Currently in discussion regarding water auditing service provision (fee for service)*

2.5 Swan and Helena Rivers Management Framework

PURPOSE

The Swan and Helena Rivers Management Framework (SHRMF) seeks to activate and realise the rivers' potential as natural, cultural and economic assets for Perth's Eastern Region.

BACKGROUND

The SHRMF was initiated by the EMRC on behalf of member councils with support of the Swan River Trust and the Western Australian Planning Commission. The strategic framework provides a vision for the future protection and development of the Swan River and its major tributary, the Helena River. The SHRMF identifies roles and responsibilities and allocates strategic actions to all stakeholders to guide the ongoing management and development of the rivers. The framework recommends preparation of regional level planning strategies and guidelines to ensure a co-ordinated effort to tackle the large scale issues that cross Council boundaries. The project has involved the City of Bayswater, the Town of Bassendean, the City of Belmont and the City of Swan. Recent high priority regional projects completed include:

- Swan and Helena Rivers Foreshore Trail Interpretation Plan – Stage 1 (2011); and
- Regional Aboriginal Consultation Guidelines (2013).

ACHIEVEMENTS FOR 2013/2014

- Completion of a major review of the Swan and Helena Rivers Management Framework (2007) including evaluation of the overall framework and completed strategies; reviewing and aligning the SHRMF with current river management and planning legislation and policy; identifying opportunities and gaps; undertaking stakeholder consultation and making recommendations for future actions and direction for the SHRMF and related strategies.
- Feedback was provided to the Swan River Trust on the Draft Swan Canning Riverpark Master Trails Plan. The plan has incorporated previous work undertaken in the development of the Swan and Helena Rivers Regional Recreational Path Development Plan.
- Representation for the Town of Bassendean and the Cities of Bayswater and Belmont was provided on the Swan River Trust Master Trails Plan Advisory Group.
- Submission provided on the "Draft State Planning Strategy" to the Western Australian Planning Commission.
- EMRC representative on the City of Belmont Precinct Planning Process Community Reference Group.
- Contributions made to submissions on the draft local bike plans for the Town of Bassendean and the City of Belmont.

WHAT IS PLANNED FOR 2014/2015

1. Implement recommendations from the major review of the Swan and Helena Rivers Management Framework.
2. Initiate precinct planning process in all SHRMF member councils dependent on outcomes of trial processes in the Town of Bassendean and the City of Belmont.
3. Implement Stage Two of the Swan and Helena Rivers Foreshore Trail Interpretation Plan which will seek to undertake further consultation with the Noongar and general community to refine the selection of sites, themes and stories for interpretation related to the historical, Noongar and natural heritage meta-themes from the Swan and Helena Rivers Heritage Audit and Statement of Significance. Consideration will be given to the Swan River Trust Swan Canning Riverpark Interpretation Plan if completed in 2013/2014.
4. Seek funding to implement recreational path construction and maintenance priorities.
5. Continue representations at agency and political levels to increase funding to the Swan River. The EMRC will work with its member Councils to advocate and develop collaborative submissions, as funding programs become available.

How will member councils benefit?

Member councils derive direct benefits from the SHRMF as follows:

- Opportunities to value add to current individual local government river projects;
- Opportunities to increase funding applications through collaborative submissions;
- Informed advocacy for funding and political support for priority actions from State and Federal government;
- Improved foreshore stabilisation and increased riparian vegetation;
- Increased tourism and recreational opportunities at key sites along the Swan River;
- Inclusive community and Noongar consultation; and
- Increased public safety and amenity along the Swan River foreshore.

What impact/support will this project have on member councils?

Member councils will be required to make in-kind and financial contributions to leverage grant funding for projects that arise from implementation of regional strategies including foreshore recreational path construction and foreshore trail interpretation.

In-kind support will be required from member Councils in the form of officer time to participate on the Regional Environmental Advisory Group and to provide technical input into submissions and project briefs.

There may be other impacts and opportunities to support member councils arising from recommendations made from the major review of the Swan and Helena Rivers Management Framework undertaken in 2013/2014.

Please note: The Minister has indicated that the Swan River Trust will amalgamate with the Department of Parks and Wildlife. At this time it is unknown what impacts this may have on member councils.

Program Title	Swan and Helena Rivers Management Framework				
	Project Summary	2014/15	2015/16	2016/17	2017/18
Adopted Budget 2013/14					
\$	Operating Expenditure	\$	\$	\$	\$
104,253	Implement SHRMF	116,430	118,908	121,472	124,126
104,253	Net EMRC Contribution	116,430	118,908	121,472	124,126

Figures exclude GST

All project expenses are met by EMRC.

2.6 Sustainability and Environmental Education Program

PURPOSE

The Sustainability and Environmental Education Program aims to educate Councillors, staff and the community on sustainability and environmental issues, and develop the capacity of the individuals or groups to create sustainable behaviour change. This program is designed to assist councils to meet their strategic objectives and outcomes, as well as providing key support to other plans and programs.

The EMRC is seeking support from all member Councils to develop this service as a continuing program with a dedicated EMRC officer to provide design, development and implementation support.

BACKGROUND

EMRC and member Councils have identified sustainability and environmental education as a gap in current service delivery. Member Council Corporate Business Plans, which give effect to their Strategic Community Plans, have actions relating to education to meet strategic objectives and themes relating to protecting, valuing, caring for or enhancing the natural environment. The Regional Climate Change Adaptation Action Plan (RCCAAP) and council Local Climate Change Adaptation Action Plans (LCCAAPs) also have actions relating to community engagement and education.

EMRC will employ educational, behavioural change and facilitation techniques to develop individual educational programs for each member Council, whilst maintaining a regional vision.

VISION 1 – Staff

To improve the level of knowledge in relation to sustainability and the environment within member Councils to increase knowledge and assist with effective and lasting behaviour change.

VISION 2 – Community

To develop effective tools to assist with community based education and engagement, including school education and engagement, in relation to sustainability and the environment and for EMRC to use these tools to provide a service to member Councils.

ACHIEVEMENTS FOR 2013/2014

This program was initially undertaken by the Shire of Mundaring and City of Bayswater as a fee for service project in 2013/14, with the Shire of Mundaring choosing a focus on Shire staff education, and the City of Bayswater focussing on community education and schools engagement. These projects were designed with reporting and accountability in mind, and baseline assessments were undertaken prior to education and information delivery to enable evaluation of outcomes.

- Development, delivery and analysis of a staff sustainability awareness survey to assess the level of knowledge and interest within the staff at the Shire of Mundaring to understand what education is required to improve that level of knowledge so behaviour change can be effected.
- Development and delivery of a workshop; evaluation of the level of knowledge and behaviour of individual staff following the workshop; development of effective tools to achieve further outcomes for the program.
- Development and delivery of a Program and Literature Review regarding schools sustainability and environmental education and behaviour change in Western Australia to identify what has been done, what has worked and to identify any gaps.
- Engagement with schools in the City of Bayswater to begin development of tools to deliver effective sustainability and environmental education to meet school and community needs.

WHAT IS PLANNED FOR 2014/2015

1. Development, delivery and analysis of staff sustainability awareness surveys within participating member Councils.
2. Development and delivery of at least one workshop per participating Council, evaluation of the level of knowledge and behaviour of individual staff following the workshop; development of effective tools to achieve further outcomes for the program.
3. Development and delivery of a Program and Literature Review to gather information regarding community sustainability and environmental education and behaviour change which has been delivered in Western Australia to identify what has been done, what has worked and to identify any gaps.
4. Engagement with schools in participating member Councils to develop tools to deliver effective sustainability and environmental education to meet school and community needs.
5. Delivery of community workshops to meet actions identified within linked programs.
6. Development of a sustainability newsletter to assist with education and engagement.

How will member councils benefit?

Member councils will derive direct benefits from being involved in the Sustainability and Environmental Education Program as follows:

- Assistance to achieve their strategic objectives related to education and engagement;
- Assistance to achieve actions in Regional and Local Climate Change Adaptation Action Plans under Future Proofing Project;
- Sharing of resources to achieve common or compatible projects; and
- Visibility of member councils' commitment to community.

What impact/support will this project have on member councils?

Participating member councils will be required to provide funding to support the employment of a dedicated officer to coordinate and to implement the requirements of the program. As further activities are developed, there may be additional costs relating to expert consultancy, materials and promotion.

Member council officers will be required to provide ongoing input into the delivery of activities related to the program and to provide direction and feedback to the EMRC.

Program Title	Sustainability and Environmental Education				
Revised Budget 2013/14	Project Summary	2014/15	2015/16	2016/17	2017/18
\$	Operating Income	\$	\$	\$	\$
	Member council Contributions:				
0	Town of Bassendean	15,450	15,915	16,395	16,890
15,000	City of Bayswater	15,450	15,915	16,395	16,890
0	City of Belmont	15,450	15,915	16,395	16,890
0	Shire of Kalamunda	15,450	15,915	16,395	16,890
15,000	Shire of Mundaring	15,450	15,915	16,395	16,890
0	City of Swan	15,450	15,915	16,395	16,890
0	Total Income	92,700	95,490	98,370	101,340
	Operating Expenditure				
30,000	Implement Program	92,700	95,490	98,370	101,340
0	Net EMRC contribution	0	0	0	0

Figures exclude GST

2.7 Review / Develop Strategic Environmental Policies and Documentation (Fee-for-service)

PURPOSE

To provide review or development services to member councils for key strategic environmental and sustainability documents to ensure that they:

- Consider all relevant environmental and sustainability related issues;
- Are appropriately aligned with stakeholder needs;
- Are appropriately aligned with current legislation, state government requirements and guidance areas; and
- Where necessary, provide appropriate strategic direction for environmental management activities.
- The EMRC will work with each member Council to identify their individual needs and requirements. A Project Plan will then be developed specifically tailored for the member council.

BACKGROUND

Strategic environmental documentation provides direction and a framework for future environmental management activities aimed at meeting statutory obligations and best management practices for the Local Government sector. It is vital for Local Government to undertake a review process of its major environmental strategies to ensure that Council complies with current legislation, policy and guidelines at Federal and State Government levels.

EMRC has identified Strategic Environmental Policies and Documentation as a gap within a number of member councils and as such has included providing assistance in developing and implementing strategic environmental documentation as a proposed project for 2014/15. This project will also assist member Councils to meet objectives within their Corporate Business Plans.

The project is fee-for-service and will be based on the individual requirements of the member Council.

Some of the documents that EMRC has developed in recent years include:

- Shire of Broome's Environmental Management Strategy
- Shire of Mundaring's Environmental Management Plan
- Town of Bassendean's Environmental Management Plan
- City of Bayswater's Local Environmental Strategy
- Collective Biodiversity Strategy (Town of Bassendean, City of Bayswater and City of Belmont)

How will member councils benefit?

Benefits to member councils seeking assistance from EMRC to review and/or develop strategic environmental policies and documentation include:

- Frees up time that would have otherwise had to be committed by member council staff to undertake the work internally.
- EMRC has the benefit and experience of working closely with member Councils and brings local and regional knowledge as well as technical expertise to produce high quality policy and strategic documentation.
- Member Council consultancy rates are significantly less than market rates for consultancy services.

What impact/support will this project have on member councils?

This project will support member Councils to continue to deliver projects and outcomes while EMRC develops these documents on behalf of the member Council.

Impacts will include some in-kind support in the form of Council officer time for liaison and direction, as well as costs for EMRC officer time to develop the documentation.

Financial Summary (Fee-for-service)

This project is a fee-for-service project. Additional costs may include printing and/or material costs, as required. Standard member Council consulting rates will apply.

2.8 Summary Proposed Member Council Contributions

The table below shows a summary of the proposed member council contributions for the 2014/2015 financial year towards the proposed Environmental Services projects totaling \$819,560 and outlined in tables in Sections 2.1 to 2.7.

Environmental Services Proposed Projects Contribution	
	Total Requested
Town of Bassendean	\$52,724
City of Bayswater	\$56,005
City of Belmont	\$55,882
Shire of Kalamunda	\$62,809
Shire of Mundaring	\$87,224
City of Swan	\$62,449
Total	\$377,093

* *Figures exclude GST*

Section 3 - Member Council Individual Financial Contributions Summary

3.1 Town of Bassendean

Budget 2013/2014	Project Summary	2014/15	2015/16	2016/17	2017/18
\$		\$	\$	\$	\$
3,286	Regional Travel Smart Program	5,299	0	0	0
5,561	Regional Integrated Transport Strategy	5,561	5,728	5,900	6,077
12,411	Regional Economic Development	8,844	9,110	9,383	9,665
4,686	Regional Events	4,920	5,166	5,425	5,586
15,000	Future Proofing for Climate Change	15,000	0	0	0
10,290	ACER	10,600	10,920	11,248	11,585
10,800	Water Campaign™	11,674	12,008	12,351	12,705
0	Environment and Sustainability Education	15,450	15,915	16,395	16,890
0	Review / Develop Strategic Environmental Policies and Documentation	FFS	FFS	FFS	FFS
62,034	Total Funding Being Sought	77,348	58,847	60,702	62,508

* Figures exclude GST

3.2 City of Bayswater

Budget 2013/2014	Project Summary	2014/15	2015/16	2016/17	2017/18
\$		\$	\$	\$	\$
6,588	Regional Travel Smart Program	10,624	0	0	0
11,194	Regional Integrated Transport Strategy	11,194	11,530	11,876	12,232
21,944	Regional Economic Development	15,778	16,251	16,739	17,241
9,482	Regional Events Program	9,956	10,454	10,976	11,305
15,000	Future Proofing for Climate Change	15,000	0	0	0
13,210	ACER	13,610	14,018	14,438	14,871
11,063	Water Campaign TM	11,945	12,287	12,639	13,002
15,000	Sustainability and Environmental Education	15,450	15,915	16,395	16,890
0	Review / Develop Strategic Environmental Policies and Documentation	FFS	FFS	FFS	FFS
103,481	Total Funding Being Sought	103,557	80,455	83,063	85,541

* Figures exclude GST

3.3 City of Belmont

Budget 2013/2014	Project Summary	2014/15	2015/16	2016/17	2017/18
\$		\$	\$	\$	\$
5,312	Regional Travel Smart Program	8,568	0	0	0
9,461	Regional Integrated Transport Strategy	9,461	9,745	10,037	10,338
19,011	Regional Economic Development	13,644	14,054	14,475	14,910
8,048	Regional Events Program	8,450	8,873	9,316	9,595
15,000	Future Proofing for Climate Change	15,000	0	0	0
13,210	ACER	13,610	14,018	14,438	14,871
10,944	Water Campaign™	11,822	12,160	12,509	12,868
0	Sustainability and Environmental Education	15,450	15,915	16,395	16,890
0	Review / Develop Strategic Environmental Policies and Documentation	FFS	FFS	FFS	FFS
80,986	Total Funding Being Sought	96,005	74,765	77,170	79,472

* Figures exclude GST

3.4 Shire of Kalamunda

Budget 2013/2014	Project Summary	2014/15	2015/16	2016/17	2017/18
\$		\$	\$	\$	\$
5,710	Regional Travel Smart Program	9,209	0	0	0
0	Regional Integrated Transport Strategy	10,111	10,414	10,727	11,049
2,000	Regional Economic Development	14,444	14,878	15,324	15,784
8,048	Regional Events Program	8,450	8,873	9,316	9,595
28,989	Eastern Hills Catchment Management Program	32,359	33,255	34,177	35,128
15,000	Future Proofing for Climate Change	15,000	0	0	0
10,290	ACER	0	0	0	0
0	Water Campaign™	0	0	0	0
0	Sustainability and Environmental Education	15,450	15,915	16,395	16,890
0	Review / Develop Strategic Environmental Policies and Documentation	FFS	FFS	FFS	FFS
70,037	Total Funding Being Sought	105,023	83,335	85,939	88,446

* Figures exclude GST

3.5 Shire of Mundaring

Budget 2013/2014	Project Summary	2014/15	2015/16	2016/17	2017/18
\$		\$	\$	\$	\$
4,966	Regional Travel Smart Program	8,010	0	0	0
8,811	Regional Integrated Transport Strategy	8,811	9,075	9,348	9,628
17,911	Regional Economic Development	12,844	13,230	13,627	14,035
7,387	Regional Events Program	7,756	8,144	8,551	8,807
28,989	Eastern Hills Catchment Management Program	32,359	33,255	34,177	35,128
15,000	Future Proofing for Climate Change	15,000	0	0	0
8,170	ACER	8,415	8,667	8,927	9,165
15,000	Water Campaign™	16,000	16,464	16,941	17,433
15,000	Sustainability and Environmental Education	15,450	15,915	16,395	16,890
0	Review / Develop Strategic Environmental Policies and Documentation	FFS	FFS	FFS	FFS
121,234	Total Funding Being Sought	124,645	104,750	107,966	111,086

* Figures exclude GST

3.6 City of Swan

Budget 2013/2014	Project Summary	2014/15	2015/16	2016/17	2017/18
\$		\$	\$	\$	\$
11,338	Regional Travel Smart Program	18,290	0	0	0
19,861	Regional Integrated Transport Strategy	19,861	20,457	21,071	21,703
36,611	Regional Economic Development	26,444	27,238	28,055	28,897
17,475	Regional Events Program	18,349	19,266	19,843	20,438
28,989	Eastern Hills Catchment Management Program	32,359	33,255	34,177	35,128
0	ACER	0	0	0	0
13,680	Water Campaign™	14,640	15,063	15,500	15,950
0	Sustainability and Environmental Education	15,450	15,915	16,395	16,890
0	Review / Develop Strategic Environmental Policies and Documentation	FFS	FFS	FFS	FFS
127,954	Total Funding Being Sought	145,393	131,194	135,041	139,006

* Figures exclude GST

Section 4 - Summary of Proposed Member Council Combined Contributions 2014/2015

The table below illustrates combined proposed member council contributions towards Regional Development and Environmental Services projects proposed for the 2014/2015 financial year.

Funding contributions are on par with those requested for 2013/2014 and reflect a “business as usual” approach until 1 July 2015.

Proposed member council contributions for proposed Regional Development projects are 25% of the total value of \$1,089,281.

Proposed member council contributions for proposed Environmental Services projects are 46% of the total project value of \$819,560.

	Environmental Services	Regional Development	Total
Town of Bassendean	\$52,724	\$24,624	\$77,348
City of Bayswater	\$56,005	\$47,552	\$103,557
City of Belmont	\$55,882	\$40,123	\$96,005
Shire of Kalamunda	\$62,809	\$42,214	\$105,023
Shire of Mundaring	\$87,224	\$37,421	\$124,645
City of Swan	\$62,449	\$82,944	\$145,393
Total	\$377,093	\$274,878	\$651,971

*** Figures exclude GST*

Project delivery plans will be developed once the overarching strategic intent of the project proposals outlined in the Project Funding Summary have been agreed upon, in the first instance, by the EMRC Council via the Chief Executive Officers Advisory Committee and then through presentations to member Councils' Executive Officers and Executive staff in the first quarter of 2014.



**12.3 ITEMS CONTAINED IN THE INFORMATION BULLETIN
REFERENCE: DMDOC/184906**

The following items are included in the Information Bulletin, which accompanies the Agenda.

1. REGIONAL SERVICES

- 1.1 REGIONAL DEVELOPMENT ACTIVITY REPORT JULY TO SEPTEMBER 2013
(Ref: DMDOC/185568)
- 1.2 ENVIRONMENTAL SERVICES ACTIVITY REPORT JULY TO SEPTEMBER 2013
(Ref: D2013/00643)
- 1.3 REGIONAL DIGITAL STRATEGY PROJECT PLAN 2013/2014 (Ref: D2013/00295)
- 1.4 CURTIN UNIVERSITY RESEARCH: PHASE ONE – INTEGRATING FUTURE LAND USE
TO PROPOSED PUBLIC TRANSPORT INFRASTRUCTURE (Ref: D2013/00995)
- 1.5 INTERNATIONAL BIODIVERCITIES CONFERENCE (Ref: D2013/01038)

RECOMMENDATION

That the Chief Executive Officers Advisory Committee notes the items contained in the Information Bulletin.

CEOAC RESOLUTION

MOVED MR COLE

SECONDED MR THROSSELL

THAT THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE NOTES THE ITEMS CONTAINED
IN THE INFORMATION BULLETIN.

CARRIED UNANIMOUSLY



13 REPORTS OF DELEGATES

Nil

14 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING

Nil

15 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

16 GENERAL BUSINESS

16.1 EVENTS IN THE REGION

27 November 2013	Climate Change Risk Awareness Seminar	at	EMRC Council Chambers
28 November 2013	Regional Digital Strategy Launch	at	Ascot Race Course
30 November 2013	Eastern Hills Catchment Management Program End of Year Volunteer Event	at	Darlington Winery Estate 1495 Nelson Road Darlington

16.2 OTHER GENERAL BUSINESS

Nil

17 FUTURE MEETINGS OF THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE

The next meeting of the Chief Executive Officers Advisory Committee will be held on **Tuesday 4 February 2014** at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, Belmont WA 6104 commencing at 12:30pm with lunch at 12noon.

Future Meetings 2014

Chief Executive Officers' Advisory Committee (CEOAC) meetings commencing at 12 noon:

Tuesday	4	February	at	EMRC Administration Office
Tuesday	4	March (informal)	at	City of Belmont
Tuesday	1	April	at	EMRC Administration Office
Tuesday	6	May (informal)	at	Shire of Mundaring
Tuesday	3	June	at	EMRC Administration Office
Tuesday	1	July (informal)	at	Town of Bassendean
Tuesday	5	August	at	EMRC Administration Office
Tuesday	2	September (informal)	at	City of Swan
Tuesday	7	October	at	EMRC Administration Office
Tuesday	18	November	at	EMRC Administration Office

18 DECLARATION OF CLOSURE OF MEETING

There being no further business the meeting was closed at 1:43pm.



16 REPORTS OF DELEGATES

Nil

17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

18 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING

Nil

19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

20 FUTURE MEETINGS OF COUNCIL

The next meeting of Council will be held on **Thursday 20 February 2014** at the EMRC Administration Office, 1st Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 6:00pm.

Future Meetings 2014

Thursday	20 February	at	EMRC Administration Office
Thursday	20 March	at	EMRC Administration Office
Thursday	17 April (if required)	at	EMRC Administration Office
Thursday	22 May (if required)	at	EMRC Administration Office
Thursday	19 June	at	EMRC Administration Office
Thursday	24 July (if required)	at	EMRC Administration Office
Thursday	21 August	at	EMRC Administration Office
Thursday	18 September	at	EMRC Administration Office
Thursday	23 October (if required)	at	EMRC Administration Office
Thursday	4 December	at	EMRC Administration Office
January 2015 (recess)			

21 DECLARATION OF CLOSURE OF MEETING

There being no further business, the meeting was closed at 6:19pm.