



MINUTES

CERTIFICATION OF CONFIRMATION OF COUNCIL MEETING MINUTES

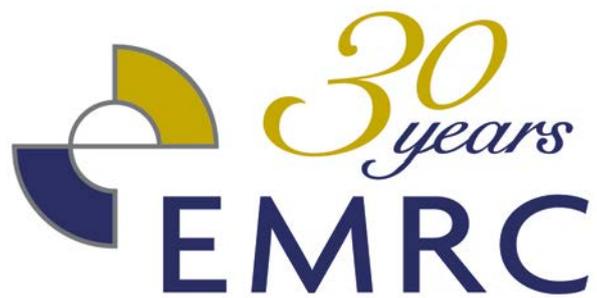
20 MARCH 2014

I, Cr Alan Pilgrim, hereby certify that the minutes from the Council Meeting held on 20 March 2014 pages (1) to (159) were confirmed at a meeting of Council held on 17 April 2014.

A handwritten signature in dark ink, appearing to read 'Alan Pilgrim', written over a horizontal line.

Signature

Cr Alan Pilgrim
Person presiding at Meeting



MINUTES

Ordinary Meeting of Council

20 March 2014

ORDINARY MEETING OF COUNCIL

MINUTES

20 March 2014

(REF: D2014/00388)

An Ordinary Meeting of Council was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 20 March 2014**. The meeting commenced at **6:00pm**.

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 6:00pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Councillor Attendance

| | | |
|---|--------------------|--------------------|
| Cr Alan Pilgrim (Chairman) | EMRC Member | Shire of Mundaring |
| Cr Janet Powell (Deputy Chairman) | EMRC Member | City of Belmont |
| Cr Jennie Carter | EMRC Member | Town of Bassendean |
| Cr Gerry Pule | EMRC Member | Town of Bassendean |
| Cr Mike Anderton | EMRC Member | City of Bayswater |
| Cr Chris Cornish | EMRC Member | City of Bayswater |
| Cr Steve Wolff | EMRC Member | City of Belmont |
| Cr Dylan O'Connor | EMRC Member | Shire of Kalamunda |
| Cr Frank Lindsey | EMRC Member | Shire of Kalamunda |
| Cr Tony Cuccaro | EMRC Member | Shire of Mundaring |
| Cr David Färdig | EMRC Member | City of Swan |
| Cr Darryl Trease (Deputising for Cr Zannino) | EMRC Deputy Member | City of Swan |

Leave of Absence Previously Approved

Cr Zannino (from 16/3/2014 to 22/3/2014 inclusive)

EMRC Officers

| | |
|-------------------------|---|
| Mr Peter Schneider | Chief Executive Officer |
| Mr Hua Jer Liew | Director Corporate Services |
| Mr Steve Fitzpatrick | Director Waste Services |
| Mrs Marilyn Horgan | Director Regional Services |
| Ms Theresa Eckstein | Executive Assistant to Chief Executive Officer |
| Mrs Annie Hughes-d'Aeth | Personal Assistant to Director Corporate Services (Minutes) |

EMRC Observers

| | |
|---------------------|---------------------------------------|
| Mr David Ameduri | Manager Financial Services |
| Ms Terri-Ann Ashton | Manager Administration and Compliance |

Observers

| | | |
|-------------------|-----------------------------|--------------------|
| Cr Andrew Waddell | EMRC Deputy Member | Shire of Kalamunda |
| Mr Bob Jarvis | Chief Executive Officer | Town of Bassendean |
| Mr Doug Pearson | Director Technical Services | City of Bayswater |

3 DISCLOSURE OF INTERESTS

Nil



4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION

4.1 ELECTIONS OF COMMITTEES

During March 2014, a number of committee meetings were held for the first time since the local government elections. At those meetings the following members were elected as Chairman and Deputy Chairman:

- Mr Bob Jarvis and Mr Stuart Cole were declared Chairman and Deputy Chairman respectively of the Chief Executive Officer's Advisory Committee at the meeting held on 19 November 2013.
- Mr Simon Stewert-Dawkins and Mr Doug Pearson were declared Chairman and Deputy Chairman respectively of the Technical Advisory Committee at the meeting held on 6 March 2014.
- Cr Tony Cuccaro and Cr Charlie Zannino were declared Chairman and Deputy Chairman respectively of the Resource Recovery Committee at the meeting held on 6 March 2014.
- Cr David Färdig and Cr Steve Wolff were declared Chairman and Deputy Chairman respectively of the Audit Committee at the meeting held on 6 March 2014.

The Chairman congratulated all members.

4.2 COUNCILLOR STRATEGY/BRIEFING SESSION

The Chairman reminded Councillors that the EMRC Councillor Strategy/Briefing Session will be held on Thursday, 27 March 2014 commencing at 6:00pm at the EMRC. Councillors were asked to confirm their attendance with Annie Hughes-d'Aeth, PA to Director Corporate Services after the meeting.

4.3 LOTTERYWEST AUTUMN PERTH FESTIVAL

The EMRC was successful in receiving grant funding from Lotterywest of \$20,000 to support the staging costs of three member Council events within the 2014 Perth's Autumn Festival. The three events supported by the grant are the City of Bayswater's Autumn River Festival, the City of Belmont's Autumn River Festival and the City of Swan's Bike in the Valley.

5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6 PUBLIC QUESTION TIME

Nil



7 APPLICATIONS FOR LEAVE OF ABSENCE

7.1 CRS GERRY PULE, TONY CUCCARO, CHRIS CORNISH, MIKE ANDERTON AND DYLAN O'CONNOR - LEAVE OF ABSENCE

COUNCIL RESOLUTION(S)

MOVED CR TREASE

SECONDED CR CARTER

THAT COUNCIL APPROVE APPLICATIONS FOR LEAVE OF ABSENCE FOR CR PULE FROM 11 APRIL 2014 TO 5 MAY 2014 INCLUSIVE, CR CUCCARO FROM 11 APRIL 2014 TO 17 MAY 2014 INCLUSIVE, CR CORNISH FOR 27 MARCH 2014, 24 APRIL 2014, 29 MAY 2014, 26 JUNE 2014 AND FROM 5 JULY 2014 TO 15 JULY 2014 INCLUSIVE, CR ANDERTON 25 APRIL 2014 TO 1 MAY 2014 INCLUSIVE AND CR O'CONNOR FROM 10 APRIL 2014 TO 25 APRIL 2014, 7 MAY 2014 TO 10 MAY 2014 INCLUSIVE.

CARRIED UNANIMOUSLY

8 PETITIONS, DEPUTATIONS AND PRESENTATIONS

Nil

9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 20 FEBRUARY 2014

That the minutes of the Ordinary Meeting of Council held on 20 February 2014 which have been distributed, be confirmed.

COUNCIL RESOLUTION

MOVED CR PULE

SECONDED CR POWELL

THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 20 FEBRUARY 2014 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

11 QUESTIONS BY MEMBERS WITHOUT NOTICE

Nil

12 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC

Nil

13 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



14 REPORTS OF EMPLOYEES

QUESTIONS

The Chairman invited questions from members on the reports of employees.

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Employees Reports (Section 14).

COUNCIL RESOLUTION(S)

MOVED CR CUCCARO SECONDED CR PULE

THAT WITH THE EXCEPTION OF ITEM 14.4 WHICH IS TO BE WITHDRAWN AND DEALT WITH SEPARATELY, COUNCIL ADOPTS THE RECOMMENDATIONS IN THE EMPLOYEES REPORTS (SECTION 14).

CARRIED UNANIMOUSLY



14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF FEBRUARY 2014

REFERENCE: D2014/02621

PURPOSE OF REPORT

The purpose of this report is to present to Council a list of accounts paid under the Chief Executive Officer's delegated authority during the month of February 2014 for noting.

KEY ISSUES AND RECOMMENDATION(S)

- As per the requirements of the Local Government (Financial Management) Regulations 1996 (Regulation 13(1)), the list of accounts paid during the month of February 2014 is provided for noting.

Recommendation(s)

That Council notes the CEO's list of accounts for February 2014 paid under delegated power in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, as attached to this report totalling \$9,143,057.27.

SOURCE OF REPORT

Director Corporate Services
 Manager Financial Services
 Finance Team Leader

BACKGROUND

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Municipal Fund and Trust Fund. In accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, a list of accounts paid by the CEO is to be provided to Council, where such delegation is made.

REPORT

The table below summarises the payments drawn on the funds during the month of February 2014. A list detailing the payments made is appended as an attachment to this report.

| | | | |
|-----------------------|----------------------------|---------------------------|-----------------------|
| Municipal Fund | EFT Payments: | 29153 – 29372 | |
| | Cheque Payments: | 219801 – 219821 | |
| | Payroll EFT: | PAY 2014-17 & PAY 2014-18 | |
| | DIRECT DEBITS | | |
| | - Bank Charges: | 1*FEB14 | |
| | - Other: | 783 - 789 | \$9,144,557.27 |
| | LESS | | |
| | Cancelled EFTs and Cheques | EFT 29254 | (\$1,500.00) |
| Trust Fund | Not Applicable | | Nil |
| Total | | | \$9,143,057.27 |



Item 14.1 continued

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 – Good Governance

- 4.3 To provide responsible and accountable governance and management of the EMRC
- 4.4 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

As contained within the report.

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

| Member Council | Implication Details |
|-----------------------|---|
| Town of Bassendean | } Nil direct implications for member Councils |
| City of Bayswater | |
| City of Belmont | |
| Shire of Kalamunda | |
| Shire of Mundaring | |
| City of Swan | |

ATTACHMENT(S)

CEO's Delegated Payments List for the month of February 2014 (Ref: D2014/02806)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council notes the CEO's list of accounts for month of February 2014 paid under delegated power in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, as attached to this report totalling \$9,143,057.27.

COUNCIL RESOLUTION(S)

MOVED CR CUCCARO SECONDED CR PULE

THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR FEBRUARY 2014 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, AS ATTACHED TO THIS REPORT TOTALLING \$9,143,057.27.

CARRIED UNANIMOUSLY

Eastern Metropolitan Regional Council



**CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF FEBRUARY 2014**

| Cheque /EFT No | Date | Payee | Amount |
|---------------------------|-------------|--|---------------|
| EFT29153 | 03/02/2014 | WALGS PLAN | 60,783.61 |
| EFT29154 | 04/02/2014 | ACCESS INDUSTRIAL TYRES PTY LTD | 2,475.00 |
| EFT29155 | 04/02/2014 | ADWARE FLAGS & FLAGPOLES | 2,049.00 |
| EFT29156 | 04/02/2014 | AIR FILTER DRY CLEAN SYSTEMS WA PTY LTD ATF AFDCS TRADING TRUST | 301.29 |
| EFT29157 | 04/02/2014 | AIRLITE CLEANING | 3,490.91 |
| EFT29158 | 04/02/2014 | AUSTRALIAN HVAC SERVICES | 550.00 |
| EFT29159 | 04/02/2014 | CJD EQUIPMENT PTY LTD | 1,070.20 |
| EFT29160 | 04/02/2014 | LANDFILL GAS & POWER PTY LTD | 3,973.42 |
| EFT29161 | 04/02/2014 | LO-GO APPOINTMENTS | 3,515.38 |
| EFT29162 | 04/02/2014 | M2 TECHNOLOGY | 440.00 |
| EFT29163 | 04/02/2014 | PAYG PAYMENTS | 56,287.64 |
| EFT29164 | 04/02/2014 | PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD | 2,411.72 |
| EFT29165 | 04/02/2014 | PIRTEK | 87.23 |
| EFT29166 | 04/02/2014 | PPC WORLDWIDE PTY LTD | 170.50 |
| EFT29167 | 04/02/2014 | PROTECTOR FIRE SERVICES | 1,386.00 |
| EFT29168 | 04/02/2014 | SWAN LOCK SERVICE PTY LTD | 240.00 |
| EFT29169 | 04/02/2014 | TELSTRA | 188.24 |
| EFT29170 | 04/02/2014 | TELSTRA | 455.50 |
| EFT29171 | 04/02/2014 | UNIQUE WASTE MANAGEMENT SERVICES | 1,595.00 |
| EFT29172 | 07/02/2014 | AIR FILTER DRY CLEAN SYSTEMS WA PTY LTD ATF AFDCS TRADING TRUST | 273.52 |
| EFT29173 | 07/02/2014 | AUSTRACLEAR LIMITED (ASX) | 10.79 |
| EFT29174 | 07/02/2014 | AUSTRALIAN LANDFILL OWNERS ASSOCIATION | 1,555.00 |
| EFT29175 | 07/02/2014 | BIG BUBBLE RETAIL | 45.49 |
| EFT29176 | 07/02/2014 | BUNNINGS BUILDING SUPPLIES PTY LTD | 113.60 |
| EFT29177 | 07/02/2014 | CMS EVENTS | 2,640.00 |
| EFT29178 | 07/02/2014 | COMSYNC CONSULTING PTY LTD | 2,252.25 |
| EFT29179 | 07/02/2014 | CONCEPT AUDIO VISUAL | 4,644.20 |
| EFT29180 | 07/02/2014 | DEERING AUTRONICS | 855.39 |
| EFT29181 | 07/02/2014 | DUN & BRADSTREET PTY LTD | 9.90 |
| EFT29182 | 07/02/2014 | ECO ENVIRONMENTAL (BENFOSTER PTY LTD) | 350.90 |
| EFT29183 | 07/02/2014 | ELAN ENERGY MANAGEMENT (TYRE RECYCLERS) | 510.80 |
| EFT29184 | 07/02/2014 | FUJI XEROX AUSTRALIA PTY LTD | 540.65 |
| EFT29185 | 07/02/2014 | GOODCHILD ENTERPRISES | 108.90 |
| EFT29186 | 07/02/2014 | HAYDN ROBINSON BARRISTER & SOLICITOR | 7,045.50 |
| EFT29187 | 07/02/2014 | HUMES CONCRETE PIPES | 1,772.10 |
| EFT29188 | 07/02/2014 | JAYCOURT NOMINEES PTY LTD T/A BARFIELD MECHANICAL SERVICES | 1,684.09 |
| EFT29189 | 07/02/2014 | KLB SYSTEMS | 5,494.50 |
| EFT29190 | 07/02/2014 | LIEBHERR AUSTRALIA PTY LTD | 993.17 |
| EFT29191 | 07/02/2014 | MS GROUNDWATER MANAGEMENT | 15,725.60 |
| EFT29192 | 07/02/2014 | NEVERFAIL SPRINGWATER | 246.00 |
| EFT29193 | 07/02/2014 | NEVERFAIL SPRINGWATER LTD - HAZELMERE | 46.75 |
| EFT29194 | 07/02/2014 | PROTECTOR FIRE SERVICES | 2,821.28 |
| EFT29195 | 07/02/2014 | SHIRE OF KALAMUNDA | 33.00 |
| EFT29196 | 07/02/2014 | SPUDS GARDENING SERVICES | 3,328.00 |
| EFT29197 | 07/02/2014 | STAPLES AUSTRALIA LTD | 200.12 |
| EFT29198 | 07/02/2014 | TELSTRA | 697.37 |
| EFT29199 | 07/02/2014 | WORKPAC PTY LTD | 5,923.25 |
| EFT29200 | 07/02/2014 | WREN OIL | 39.94 |
| EFT29201 | 11/02/2014 | CHANDLER MACLEOD GROUP | 3,998.19 |

Eastern Metropolitan Regional Council


**CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF FEBRUARY 2014**

| Cheque /EFT No | Date | Payee | Amount |
|-------------------|------------|--|-----------|
| EFT29202 | 11/02/2014 | CHICA CATERING (VALLEY ROAD PTY LTD) | 355.00 |
| EFT29203 | 11/02/2014 | COOL CLEAR WATER GROUP LTD | 290.40 |
| EFT29204 | 11/02/2014 | GRA EVERINGHAM PTY LTD | 5,500.00 |
| EFT29205 | 11/02/2014 | IPING PTY LTD | 1,128.80 |
| EFT29206 | 11/02/2014 | JAYCOURT NOMINEES PTY LTD T/A BARFIELD MECHANICAL SERVICES | 935.00 |
| EFT29207 | 11/02/2014 | LINFOX ARMAGUARD PTY LTD | 185.84 |
| EFT29208 | 11/02/2014 | NEVILLE REFRIGERATION | 1,287.00 |
| EFT29209 | 11/02/2014 | PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD | 2,045.97 |
| EFT29210 | 11/02/2014 | PIRTEK | 400.49 |
| EFT29211 | 11/02/2014 | STAPLES AUSTRALIA LTD | 582.57 |
| EFT29212 | 11/02/2014 | TOLL FAST | 59.62 |
| EFT29213 | 11/02/2014 | WESTERN RESOURCE RECOVERY PTY LTD | 1,394.69 |
| EFT29214 | 11/02/2014 | AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY ACMA | 595.00 |
| EFT29215 | 14/02/2014 | ACCESS INDUSTRIAL TYRES PTY LTD | 187.00 |
| EFT29216 | 14/02/2014 | AIRLITE CLEANING | 2,170.81 |
| EFT29217 | 14/02/2014 | AUSTRALIAN ASSOCIATION FOR ENVIRONMENTAL EDUCATION | 250.00 |
| EFT29218 | 14/02/2014 | BP GIDGEGANNUP | 47.60 |
| EFT29219 | 14/02/2014 | CAPITAL TRANSPORT SERVICES (WA) PTY LTD | 96.86 |
| EFT29220 | 14/02/2014 | CHICA CATERING (VALLEY ROAD PTY LTD) | 507.60 |
| EFT29221 | 14/02/2014 | COMPU-STOR | 676.48 |
| EFT29222 | 14/02/2014 | COVS PARTS PTY LTD | 305.89 |
| EFT29223 | 14/02/2014 | CPR ELECTRICAL SERVICES | 1,319.01 |
| EFT29224 | 14/02/2014 | CROMMELINS AUSTRALIA | 1,659.10 |
| EFT29225 | 14/02/2014 | ELEMENT HYDROGRAPHIC SOLUTIONS | 1,502.70 |
| EFT29226 | 14/02/2014 | ENERAQUE (SE POWER PTY LTD) | 30,924.08 |
| EFT29227 | 14/02/2014 | EQUIPMENT GROUP AUSTRALIA P/L T/A EARTHWEST CONSTRUCTION & MINING (HYUNDAI FORKLIFTS) | 110.50 |
| EFT29228 | 14/02/2014 | FLEXI STAFF PTY LTD | 3,517.80 |
| EFT29229 | 14/02/2014 | HERBERT SMITH FREEHILLS | 2,530.00 |
| EFT29230 | 14/02/2014 | JAYCOURT NOMINEES P/L T/A BARFIELD EARTHMOVING | 3,201.38 |
| EFT29231 | 14/02/2014 | LO-GO APPOINTMENTS | 1,757.69 |
| EFT29232 | 14/02/2014 | MAIL PLUS PERTH | 323.40 |
| EFT29233 | 14/02/2014 | MOTORCHARGE PTY LTD | 5,101.37 |
| EFT29234 | 14/02/2014 | MUNDARING TYRE CENTRE | 275.00 |
| EFT29235 | 14/02/2014 | NEVERFAIL SPRINGWATER | 208.60 |
| EFT29236 | 14/02/2014 | NEVERFAIL SPRINGWATER LTD - MATHIESON ROAD | 30.30 |
| EFT29237 | 14/02/2014 | NEVILLE REFRIGERATION | 1,782.00 |
| EFT29238 | 14/02/2014 | PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD | 346.50 |
| EFT29239 | 14/02/2014 | PIRTEK | 149.52 |
| EFT29240 | 14/02/2014 | PRAPTI MEHTA | 1,350.00 |
| EFT29241 | 14/02/2014 | PRUDENTIAL INVESTMENT SERVICES CORP P/L | 2,475.00 |
| EFT29242 | 14/02/2014 | PUREPROTECT CANNINGVALE | 4,083.75 |
| EFT29243 | 14/02/2014 | SEEK LIMITED | 264.00 |
| EFT29244 | 14/02/2014 | STAPLES AUSTRALIA LTD | 341.00 |
| EFT29245 | 14/02/2014 | TELSTRA | 242.76 |
| EFT29246 | 14/02/2014 | UNIQUE WASTE MANAGEMENT SERVICES | 352.00 |
| EFT29247 | 14/02/2014 | VOCAM PTY LTD | 434.50 |
| EFT29248 | 14/02/2014 | WORKPAC PTY LTD | 9,025.45 |
| EFT29249 | 18/02/2014 | ACCENT RUBBER STAMPS & TROPHIES | 105.00 |
| EFT29250 | 18/02/2014 | ACCESS INDUSTRIAL TYRES PTY LTD | 3,324.20 |

Eastern Metropolitan Regional Council


**CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF FEBRUARY 2014**

| Cheque /EFT No | Date | Payee | Amount |
|---------------------------|-------------|--|---------------|
| EFT29251 | 18/02/2014 | AIR FILTER DRY CLEAN SYSTEMS WA PTY LTD ATF AFDCS TRADING TRUST | 515.52 |
| EFT29252 | 18/02/2014 | BP AUSTRALIA LIMITED | 62,422.72 |
| EFT29253 | 18/02/2014 | BP AUSTRALIA LIMITED | 2,135.64 |
| EFT29254 | 18/02/2014 | BRIAN JONES | 1,500.00 |
| EFT29255 | 18/02/2014 | CHEMCENTRE | 2,557.94 |
| EFT29256 | 18/02/2014 | CHICA CATERING (VALLEY ROAD PTY LTD) | 1,325.00 |
| EFT29257 | 18/02/2014 | CIRRENA PTY LTD T/A UNISON INTERACTIVE PTY LTD | 1,480.00 |
| EFT29258 | 18/02/2014 | CPR ELECTRICAL SERVICES | 803.00 |
| EFT29259 | 18/02/2014 | CROSSLAND & HARDY PTY LTD | 11,152.70 |
| EFT29260 | 18/02/2014 | DELRON CLEANING PTY LTD | 2,648.91 |
| EFT29261 | 18/02/2014 | DUN & BRADSTREET PTY LTD | 19.80 |
| EFT29262 | 18/02/2014 | ECO ENVIRONMENTAL (BENFOSTER PTY LTD) | 308.00 |
| EFT29263 | 18/02/2014 | HEAVY AUTOMATICS PTY LTD | 1,719.04 |
| EFT29264 | 18/02/2014 | HILLS FRESH | 91.35 |
| EFT29265 | 18/02/2014 | JAYCOURT NOMINEES PTY LTD T/A BARFIELD MECHANICAL SERVICES | 3,025.00 |
| EFT29266 | 18/02/2014 | LO-GO APPOINTMENTS | 2,775.30 |
| EFT29267 | 18/02/2014 | ODOUR CONTROL SYSTEMS INTERNATIONAL LTD | 13,234.98 |
| EFT29268 | 18/02/2014 | PAYG PAYMENTS | 54,611.00 |
| EFT29269 | 18/02/2014 | PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD | 1,102.72 |
| EFT29270 | 18/02/2014 | PIRTEK | 61.73 |
| EFT29271 | 18/02/2014 | PRESTIGE ALARMS | 12,804.00 |
| EFT29272 | 18/02/2014 | RUDD INDUSTRIAL AND FARM SUPPLIES | 70.24 |
| EFT29273 | 18/02/2014 | SEME ELECTRICAL ENGINEERING | 115.50 |
| EFT29274 | 18/02/2014 | SIGN SUPERMARKET | 265.00 |
| EFT29275 | 18/02/2014 | SPUDS GARDENING SERVICES | 1,715.00 |
| EFT29276 | 18/02/2014 | STAPLES AUSTRALIA LTD | 14.00 |
| EFT29277 | 18/02/2014 | SWAN MEDICAL GROUP | 90.00 |
| EFT29278 | 18/02/2014 | UNIQUE WASTE MANAGEMENT SERVICES | 88.00 |
| EFT29279 | 18/02/2014 | VERTICAL TELECOM WA PTY LTD (VERTEL) | 193.60 |
| EFT29280 | 21/02/2014 | ACCESS INDUSTRIAL TYRES PTY LTD | 423.50 |
| EFT29281 | 21/02/2014 | ADT SECURITY | 77.00 |
| EFT29282 | 21/02/2014 | ASTAR HARDWARE DISTRIBUTION | 523.05 |
| EFT29283 | 21/02/2014 | AUSTRALIAN HVAC SERVICES | 1,991.00 |
| EFT29284 | 21/02/2014 | BP AUSTRALIA LIMITED | 1,020.95 |
| EFT29285 | 21/02/2014 | CHANDLER MACLEOD GROUP | 2,874.77 |
| EFT29286 | 21/02/2014 | COMSYNC CONSULTING PTY LTD | 2,395.25 |
| EFT29287 | 21/02/2014 | CORPORATE WEAR WEST | 1,582.07 |
| EFT29288 | 21/02/2014 | CROMMELINS AUSTRALIA | 566.83 |
| EFT29289 | 21/02/2014 | CSE-COMSOURCE PTY LTD | 275.00 |
| EFT29290 | 21/02/2014 | DENISON (WA) PTY LTD | 2,200.00 |
| EFT29291 | 21/02/2014 | EDWIN DELL | 94.24 |
| EFT29292 | 21/02/2014 | FLEXI STAFF PTY LTD | 4,059.00 |
| EFT29293 | 21/02/2014 | HEALTHCORP PTY LTD | 495.00 |
| EFT29294 | 21/02/2014 | INTEWORK INC | 664.05 |
| EFT29295 | 21/02/2014 | KLB SYSTEMS | 8,721.90 |
| EFT29296 | 21/02/2014 | LIGHTSPEED TECHNOLOGY | 5,808.00 |
| EFT29297 | 21/02/2014 | LO-GO APPOINTMENTS | 1,757.69 |
| EFT29298 | 21/02/2014 | NESSCO GROUP | 2,299.55 |
| EFT29299 | 21/02/2014 | NEVERFAIL SPRINGWATER | 90.95 |
| EFT29300 | 21/02/2014 | NEVERFAIL SPRINGWATER LTD - HAZELMERE | 61.90 |
| EFT29301 | 21/02/2014 | ODOUR CONTROL SYSTEMS INTERNATIONAL LTD | 8,541.72 |

Eastern Metropolitan Regional Council


**CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF FEBRUARY 2014**

| Cheque /EFT No | Date | Payee | Amount |
|-------------------|------------|---|------------|
| EFT29302 | 21/02/2014 | PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD | 1,309.00 |
| EFT29303 | 21/02/2014 | PIRTEK | 1,211.29 |
| EFT29304 | 21/02/2014 | PRESTIGE ALARMS | 657.80 |
| EFT29305 | 21/02/2014 | PROPERTY COUNCIL OF AUSTRALIA | 216.00 |
| EFT29306 | 21/02/2014 | STAPLES AUSTRALIA LTD | 546.98 |
| EFT29307 | 21/02/2014 | SWAN MEDICAL GROUP | 90.00 |
| EFT29308 | 21/02/2014 | TOTALLY WORKWEAR MIDLAND | 198.00 |
| EFT29309 | 21/02/2014 | TRANSPACIFIC CLEANAWAY LTD | 139.17 |
| EFT29310 | 21/02/2014 | TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD) | 3,075.86 |
| EFT29311 | 21/02/2014 | UNIQUE WASTE MANAGEMENT SERVICES | 2,419.00 |
| EFT29312 | 21/02/2014 | WESTRAC EQUIPMENT PTY LTD | 2,595.13 |
| EFT29313 | 21/02/2014 | WORKPAC PTY LTD | 7,971.47 |
| EFT29314 | 25/02/2014 | ANYTHING TELEPHONE & DATA (ATD) | 346.50 |
| EFT29315 | 25/02/2014 | AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY ACMA | 49.00 |
| EFT29316 | 25/02/2014 | CARPENTRY, HOUSE AND YARD MAINTENANCE | 440.00 |
| EFT29317 | 25/02/2014 | CHANDLER MACLEOD GROUP | 2,648.10 |
| EFT29318 | 25/02/2014 | DAVID AMEDURI | 485.00 |
| EFT29319 | 25/02/2014 | GOURMET INDULGENCE | 355.80 |
| EFT29320 | 25/02/2014 | KONICA MINOLTA BUSINESS SOLUTIONS AUSTRALIA P/L | 134.49 |
| EFT29321 | 25/02/2014 | LION GLOBAL HR PTY LTD | 1,320.00 |
| EFT29322 | 25/02/2014 | LO-GO APPOINTMENTS | 3,515.38 |
| EFT29323 | 25/02/2014 | MR DAVID SCHMIDT | 758.50 |
| EFT29324 | 25/02/2014 | PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD | 2,450.22 |
| EFT29325 | 25/02/2014 | PINELLI WINES PTY LTD | 200.00 |
| EFT29326 | 25/02/2014 | PIRTEK | 127.20 |
| EFT29327 | 25/02/2014 | RUDD INDUSTRIAL AND FARM SUPPLIES | 334.86 |
| EFT29328 | 25/02/2014 | SHIRE OF MUNDARING | 2,642.00 |
| EFT29329 | 25/02/2014 | SNAP BELMONT (BELSNAP PTY LTD) | 553.10 |
| EFT29330 | 25/02/2014 | STAPLES AUSTRALIA LTD | 425.54 |
| EFT29331 | 25/02/2014 | SWAN MEDICAL GROUP | 45.00 |
| EFT29332 | 25/02/2014 | TELSTRA | 364.57 |
| EFT29333 | 25/02/2014 | TELSTRA | 19.25 |
| EFT29334 | 25/02/2014 | TRANEN PTY LTD | 3,960.00 |
| EFT29335 | 25/02/2014 | WASTE MANAGEMENT ASSOCIATION OF AUSTRALIA | 1,960.00 |
| EFT29336 | 25/02/2014 | WESTRAC EQUIPMENT PTY LTD | 67.17 |
| EFT29337 | 25/02/2014 | WREN OIL | 19.97 |
| EFT29338 | 27/02/2014 | DEPUTY COMMISSIONER OF TAXATION | 744,942.00 |
| EFT29339 | 27/02/2014 | THIESS SERVICES PTY LTD | 343,628.67 |
| EFT29340 | 28/02/2014 | ACCESS INDUSTRIAL TYRES PTY LTD | 2,818.20 |
| EFT29341 | 28/02/2014 | AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY ACMA | 63.00 |
| EFT29342 | 28/02/2014 | BOBCAT ATTACH | 1,166.00 |
| EFT29343 | 28/02/2014 | BUDGET ELECTRICS | 1,289.89 |
| EFT29344 | 28/02/2014 | CABCHARGE | 6.00 |
| EFT29345 | 28/02/2014 | CAPITAL TRANSPORT SERVICES (WA) PTY LTD | 1,070.87 |
| EFT29346 | 28/02/2014 | CHICA CATERING (VALLEY ROAD PTY LTD) | 575.90 |
| EFT29347 | 28/02/2014 | CJD EQUIPMENT PTY LTD | 9,589.53 |
| EFT29348 | 28/02/2014 | CLARK EQUIPMENT SALES PTY LTD | 539.92 |
| EFT29349 | 28/02/2014 | COVS PARTS PTY LTD | 414.43 |
| EFT29350 | 28/02/2014 | DELRON CLEANING PTY LTD | 748.61 |
| EFT29351 | 28/02/2014 | ELAN ENERGY MANAGEMENT (TYRE RECYCLERS) | 321.18 |
| EFT29352 | 28/02/2014 | FILTERS PLUS | 140.25 |

Eastern Metropolitan Regional Council


**CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF FEBRUARY 2014**

| Cheque /EFT No | Date | Payee | Amount |
|---------------------------|-------------|---|----------------------------|
| EFT29353 | 28/02/2014 | FLEXI STAFF PTY LTD | 4,040.96 |
| EFT29354 | 28/02/2014 | HILLS FRESH | 74.89 |
| EFT29355 | 28/02/2014 | KLB SYSTEMS | 165.00 |
| EFT29356 | 28/02/2014 | LANDFILL GAS & POWER PTY LTD | 21,521.87 |
| EFT29357 | 28/02/2014 | LIEBHERR AUSTRALIA PTY LTD | 1,738.00 |
| EFT29358 | 28/02/2014 | MICHAEL PAGE INTERNATIONAL | 689.84 |
| EFT29359 | 28/02/2014 | MIKE HAYWOOD'S SUSTAINABLE RESOURCE SOLUTIONS | 1,650.00 |
| EFT29360 | 28/02/2014 | MUNDARING CRANE TRUCK HIRE | 176.00 |
| EFT29361 | 28/02/2014 | MUNDARING TYRE CENTRE | 1,520.00 |
| EFT29362 | 28/02/2014 | NEVERFAIL SPRINGWATER | 168.40 |
| EFT29363 | 28/02/2014 | PETRO MIN ENGINEERS | 7,636.75 |
| EFT29364 | 28/02/2014 | RAMI LEHMANN T/A KAMAYATI YOGA | 450.00 |
| EFT29365 | 28/02/2014 | SEEK LIMITED | 310.20 |
| EFT29366 | 28/02/2014 | STAPLES AUSTRALIA LTD | 18.76 |
| EFT29367 | 28/02/2014 | TELSTRA | 5,822.90 |
| EFT29368 | 28/02/2014 | THE FOREVER PROJECT AND LANDCARE SOLUTIONS | 781.00 |
| EFT29369 | 28/02/2014 | UNIQUE WASTE MANAGEMENT SERVICES | 1,287.00 |
| EFT29370 | 28/02/2014 | VOLICH WASTE CONTRACTORS PTY LTD | 44.00 |
| EFT29371 | 28/02/2014 | WA HINO SALES AND SERVICE | 4,493.40 |
| EFT29372 | 28/02/2014 | WORKPAC PTY LTD | 8,072.89 |
| 219801 | 03/02/2014 | AMP LIFE LTD | 1,340.00 |
| 219802 | 03/02/2014 | AMP SUPER LEADER | 868.59 |
| 219803 | 03/02/2014 | AUSTRALIAN SUPER | 2,945.58 |
| 219804 | 03/02/2014 | BT BUSINESS SUPER | 889.70 |
| 219805 | 03/02/2014 | BT LIFETIME - PERSONAL SUPER | 474.27 |
| 219806 | 03/02/2014 | BT SUPER FOR LIFE | 297.79 |
| 219807 | 03/02/2014 | CBUS INDUSTRY SUPER | 488.10 |
| 219808 | 03/02/2014 | COLONIAL FIRST STATE | 462.96 |
| 219809 | 03/02/2014 | KINETIC SUPERANNUATION | 284.60 |
| 219810 | 03/02/2014 | MTAA SUPERANNUATION FUND | 382.31 |
| 219811 | 03/02/2014 | NORTH PERSONAL SUPERANNUATION | 863.98 |
| 219812 | 03/02/2014 | NORWICH UNION LIFE INSURANCE SOCIETY | 537.10 |
| 219813 | 03/02/2014 | ONEPATH LIFE LTD | 325.50 |
| 219814 | 03/02/2014 | RETAIL EMPLOYEES SUPERANNUATION TRUST | 722.28 |
| 219815 | 03/02/2014 | TELSTRA SUPER | 317.76 |
| 219816 | 03/02/2014 | UNISUPER | 158.25 |
| 219817 | 03/02/2014 | VIRGIN MONEY SUPER | 69.25 |
| 219818 | 03/02/2014 | ZURICH AUSTRALIAN SUPERANNUATION | 470.50 |
| 219819 | 07/02/2014 | EMRC PETTY CASH - BELMONT | 296.10 |
| 219820 | 21/02/2014 | EMRC PETTY CASH - REDHILL | 297.50 |
| 219821 | 21/02/2014 | WATER CORPORATION | 848.18 |
| 783 | 20/02/2014 | ANZ BANKING GROUP | 2,000,000.00 |
| 784 | 20/02/2014 | NATIONAL AUSTRALIA BANK | 3,000,000.00 |
| 785 | 27/02/2014 | ANZ BANKING GROUP | 2,000,000.00 |
| 786 | 28/02/2014 | WBC - CORPORATE MASTER CARD - D AMEDURI | 9,791.37 |
| 787 | 28/02/2014 | WBC - CORPORATE MASTER CARD - S FITZPATRICK | 439.67 |
| 788 | 28/02/2014 | WBC - CORPORATE MASTER CARD - T ECKSTEIN | 681.03 |
| 789 | 28/02/2014 | WBC - CORPORATE MASTERCARD - H LIEW | 978.90 |
| PAY 2014-1711/02/2014 | | PAYROLL FE 11/2/14 | 186,070.30 |
| PAY 2014-1825/02/2014 | | PAYROLL FE 25/2/14 | 192,981.14 |
| 1*FEB14 | 03/02/2014 | BANK CHARGES 1550 - 1553 | 2,107.67 |
| SUB TOTAL | | | <u>9,144,557.27</u> |

Eastern Metropolitan Regional Council


**CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF FEBRUARY 2014**

| Cheque /EFT No | Date | Payee | Amount |
|--|-----------------------|--------------|----------------------------|
| LESS CANCELLED CHEQUES & EFTs | | | |
| EFT29254 | 18/02/2014 | BRIAN JONES | -1,500.00 |
| SUB TOTAL | | | <u>-1,500.00</u> |
| TOTAL | | | <u><u>9,143,057.27</u></u> |
| REPORT TOTALS | | | |
| | | | TOTAL |
| Bank Code | Bank Name | | |
| 1 | EMRC - Municipal Fund | | 9,143,057.27 |
| TOTAL | | | 9,143,057.27 |



14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 JANUARY 2014

REFERENCE: D2014/02564

PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the Eastern Metropolitan Regional Council's (EMRC's) financial performance for the period ended 31 January 2014.

KEY ISSUES AND RECOMMENDATION(S)

- Significant year to date budget variances greater than 10% or \$10,000, whichever is the greater, within each nature and type category on the Statement of Financial Activity as at 31 January 2014 have been identified and are reported on in the body of the report.

Recommendation(s)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 January 2014.

SOURCE OF REPORT

Director Corporate Services
Manager Financial Services

BACKGROUND

It is a requirement of the Local Government (Financial Management) Regulations 1996 (Clause 34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.

The 2013/2014 Budget was presented in a format that separated operating income and expenditure from other revenue and expenses to provide improved disclosure of Council's underlying operating result.

The financial summaries attached to this report provide an overview of year to date budget performance for operating activities and capital works.

As a result of the City of Stirling ceasing disposal of its tonnages at Red Hill Waste Management Facility from the beginning of August 2013, an initial budget / forecast review was undertaken during August 2013 and has been reflected in the financial reports since August 2013.

Subsequent forecast reviews were undertaken in November 2013 and January 2014 with the updated forecasts being reflected in the financial reports.

A Statement of Financial Position is also provided with year to date actual balances compared with budget provisions and end of year forecasts for all balance sheet items.

REPORT

Outlined below are financial statements for the period ended 31 January 2014. Where possible the year to date monthly budget allocations have been reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.



Item 14.2 continued

Statement of Comprehensive Income - Nature and Type (refer Attachment 1)

The year to date operating result from normal activities as at 31 January 2014 is an unfavourable variance of \$193,197 (5.31%) against budget. The following information is provided on key aspects of Council's end of year financial performance:

| | | |
|--------------------------------|-----------------------------|---|
| <u>Operating Income</u> | <i>Year to Date</i> | An unfavourable variance of \$4,747,433 (18.47%). |
| | <i>End of Year Forecast</i> | An unfavourable variance of \$7,653,051 (17.43%). |

Operating Income variances previously reported to Council:

1. Year to date User Charges of \$18,108,600 is \$4,695,570 (20.59%) below the year to date budget of \$22,804,170. This is due to the City of Stirling ceasing disposing of their tonnages at Red Hill with effect from 5 August 2013 with only 10,553 tonnes of the budgeted 100,000 tonnes for the 2013/2014 financial year having been received. This was subject to a report (Ref: DMDOC/185229) submitted to Council at its meeting held on 19 September 2013.

As a result the full year User charges has been forecast to be below the budget of \$38,874,520 by \$7,387,613 (19.00%).

2. Interest on Municipal Cash Investments is \$210,138 (129.45%) above the year to date budget of \$162,337 as a result of the low level of operating and capital expenditure to date together with a higher interest rate of 4.14% received to date compared to the budgeted rate of 3.70%.

The full year forecast for Interest on Municipal Funds is above the annual budget by \$131,697 or 47.32%. This is a result of the forecast lower level of operating and capital expenditure to year end together with a higher average interest rate forecast for the year (4.02%) compared to the budgeted rate of 3.70%.

3. Year to date Other income of \$752,103 is \$187,966 (19.99%) below the year to date budget of \$940,069. This is due to the lower than budgeted sales of mattress products totalling \$2,827 compared to a year to date budget of \$233,331. As there is no market for the mattress steel in its current form, it is being stockpiled while more work is undertaken to maximise the return to the EMRC.

The full year forecast for Other Income of \$1,239,364 is \$520,040 (29.56%) below the budget of \$1,759,404. This is mainly due to the lower than budgeted sales of mattress products forecast to be \$50,000 compared to the budget provision of \$400,000.

Also contributing to the variances are a reduction in income for the sale of products relating to the Lime Amended Bio-Clay project due to delays by the Water Corporation (\$5,396 year to date actual compared to \$74,823 year to date budget; \$10,000 forecast compared to a budget provision of \$128,271). As a result of EMRC operational imperatives this project is ceasing and is subject to a separate report (D2014/02066) tabled with the Technical Advisory Committee (TAC) at its March Meeting.

Operating Income variances not previously reported to Council:

1. The full year forecast for Contributions is below the annual budget by \$77,129 (10.64%) and is attributable to income for Environmental consulting services (\$16,744 forecast compared to a budget provision of \$30,000) and for Environmental services future projects (\$30,000 forecast compared to a budget provision of \$90,000). This is as a result of member Councils not fully participating in proposed projects. This reduction however is offset by additional Environmental services grant funds forecast to be received by year end.



Item 14.2 continued

2. The full year forecast for Operating Grants is above the budget by \$170,500 (16.78%). This is attributable to the timing of the Community Energy Efficiency Program (CEEP) which has been forecast to receive an additional \$258,000 brought forward from 2014/2015. This is offset by a forecast reduction of \$62,500 in grant funds for the Eastern Hills Catchment Management Programme (EHCMP) due to an unsuccessful application by Perth Region NRM for "Caring for Country" grant funding.

There were no further significant Operating Income variances as at 31 January 2014.

| | | |
|-------------------------------------|-----------------------------|--|
| <u>Operating Expenditure</u> | <i>Year to Date</i> | A favourable variance of \$4,554,236 (20.63%). |
| | <i>End of Year Forecast</i> | A favourable variance of \$4,902,008 (12.88%). |

Operating Expenditure variances previously reported to Council:

- Year to date Salary Expenses of \$4,270,035 is \$1,370,149 (24.29%) lower than the year to date budget of \$5,640,184. Following a review of the budget, full year Salary Expenses has been forecast to be below the budget of \$9,801,805 by \$1,950,852 (19.90%). The variances are attributable to unfilled positions as well as lower overtime costs compared to budget.
- Year to date Contract Expenses of \$2,002,908 is \$1,834,108 (47.80%) below the year to date budget of \$3,837,016 due predominantly to the timing of various projects from different business units. Major variances from the Waste Services directorate include:
 - Remove and Crush Lateritic Caprock - \$352,107;
 - Rehabilitate Class III Cells - Red Hill Landfill Facility - \$264,043;
 - Undertake Engineering/Waste Management Special Projects (Regional Funding Program) - \$226,331;
 - Operate and Maintain Class III Cells - \$103,740;
 - Monitor Environmental Impacts - Red Hill and Hazelmere Sites - \$78,900;
 - Construct and Maintain Perimeter Bunds - \$72,912;
 - Operate and Maintain Stormwater System - Red Hill Landfill Facility - \$62,483;
 - Manage Greenwaste Mulching - \$56,920; and
 - Rehabilitate Class IV Cells - Red Hill Landfill Facility - \$46,339.

Other projects where the year to date expenditures are lower than expected compared to the year to date budget for various directorates/business units are: Corporate Services activities (\$256,459), Regional Development projects (\$228,197) and Environmental Services projects (\$108,338).

- Year to date Material Expenses of \$396,568 is \$233,485 (37.06%) below the year to date budget of \$630,053. The variances relate to various Corporate Services activities (\$81,725), Regional Development projects (\$22,549) and Environmental Services projects (\$6,861). Other projects from Waste Services activities contribute a further \$121,666 to the variance.
 - Year to date Miscellaneous Expenses of \$6,038,513 is \$1,517,697 (20.09%) below the year to date budget of \$7,556,210. This variance is attributable to a lower than budgeted Landfill Levy payable (\$1,106,113) and a lower Carbon Price Expense Provision (\$239,711) as a result of the reduced tonnages from the City of Stirling.
-



Item 14.2 continued

Consequently, the full year Miscellaneous Expenses of \$10,632,890 has been forecast to be \$2,336,768 (18.02%) below the budget of \$12,969,658. This variance is attributable to a lower than budgeted Landfill Levy payable (\$1,902,459) and a lower Carbon Price Expense Provision (\$416,907).

5. Year to date Provision Expenses of \$36,397 is \$19,551 (34.94%) below the year to date budget of \$55,948. The full year Provision Expenses of \$84,231 is forecast to be \$27,664 (24.72%) below the budget of \$111,895.

This is due to a reduction in the site rehabilitation provision expenditure resulting from the reduced tonnages from the City of Stirling.

6. Year to date Costs Allocated of \$167,576 is \$80,491 (32.45%) below the year to date budget provisions of \$248,067. Full year Costs Allocated of \$266,543 has been forecast to be \$157,908 (37.20%) below the budget of \$424,451.

This is due to the lower than budgeted level of plant utilisation on capital works projects as a result of reduced capital expenditure levels.

Operating Expenditure variances not previously reported to Council:

1. Full year Utility Expenses of \$297,128 is forecast to be \$31,592 (11.90%) above the budget of \$265,536. The variance is attributable to additional electricity expenses incurred at the Hazelmere site including additional costs associated with an increase in utilisation of the grinder.
2. The full year forecast for Depreciation Expenses is forecast to be \$767,879 (11.96%) below the budget of \$6,420,134. This is attributable to lower than budgeted usage of Class III airspace consumed as a result of the reduced tonnages from the City of Stirling as outlined earlier in this report.

There were no further significant Operating Expenditure variances as at 31 January 2014.

| | | |
|---|-----------------------------|--|
| *Other Revenues and Expenses (Net) | <i>Year to Date</i> | An unfavourable variance of \$234,585 (6.78%). |
| | <i>End of Year Forecast</i> | An unfavourable variance of \$590,628 (9.70%). |

Other Revenues and Expenses variances previously reported to Council:

1. Year to date Secondary Waste Charge is \$577,161 (17.11%) below the year to date budget of \$3,372,507 whilst the full year forecast of \$5,039,870 is \$650,857 (11.44%) below the budget of \$5,690,727. The variances are attributable to the reduced tonnages from the City of Stirling.
2. Interest on Restricted Cash Investments is \$92,878 (10.29%) above the year to date budget of \$902,860 as a result of the low level of capital expenditure to date together with a higher interest rate of 4.14% received to date compared to the budgeted rate of 3.70%.
3. Year to date Salary Expenses is \$71,552 (40.54%) below the year to date budget of \$176,492. The full year Salary Expenses is \$96,740 (30.52%) below the budget of \$316,956.

The lower salary expenditure relates to the promotion of the Manager Project Development to the role of Director Waste Services in the first half of 2013/2014 with the former position yet to be recruited for.

4. Year to date Contract Expenses is \$159,196 (36.40%) below the year to date budget of \$437,391. The full year Contract Expenses of \$834,980 is forecast to be \$80,350 (10.65%) above the budget of \$754,630.

The variance is due to the timing of the Resource Recovery Project and the consultancy expenditure.



Item 14.2 continued

5. Year to date Miscellaneous Expenses is \$22,919 (66.63%) below the year to date budget of \$34,398. The variance relates to the timing of Resource Recovery Project consultancy contracts.

Consequently the full year Miscellaneous Expenses of \$36,413 is forecast to be \$22,700 (38.40%) below the budget of \$59,113.

Other Revenues and Expenses variances not previously reported to Council:

1. Year to date Proceeds from Sale of Assets is \$24,759 (25.29%) below the year to date budget of \$97,895. The full year forecast for the Proceeds from Sale of Assets is \$108,988 (15.04%) below the budget of \$724,614. This is due to the timing of vehicles budgeted for change over during the current financial year. Based on current usage figures it is expected that there will be less change over this year than originally budgeted. There is a corresponding reduction in the full year expenditure, Carrying Amount of Assets Disposed of totalling, \$104,464 to offset this.
2. Year to date Carrying Amount of Assets Disposed Of is \$25,367 (27.13%) below the year to date budget of \$93,510. The full year forecast for Carrying Amount of Assets Disposed Of is \$104,464 (23.17%) below the budget of \$450,859. This relates specifically to the timing of vehicles budgeted for change over during the 2013/2014 financial year that have not as yet attained the specified criteria for change over. This is offset by a reduction of \$108,988 in the Proceeds from Sale of Assets.

There were no further significant Other Revenues and Expenses variances as at 31 January 2014.

Capital Expenditure Statement (refer Attachment 2)

| | | |
|-----------------------------------|-----------------------------|---------------------------------------|
| <u>Capital Expenditure</u> | <i>Year to Date</i> | A favourable variance of \$6,323,982. |
| | <i>End of Year Forecast</i> | A favourable variance of \$4,723,777. |

Capital Expenditure variances:

A favourable variance of \$6,323,982 exists as at 31 January 2014 when compared to the year to date budget provision of \$7,149,184. The year to date budget provisions are used as a guide only as expenditure of a capital nature is undertaken as and when required.

Major capital expenditures to 31 January 2014 include:

- Purchase Information Technology & Communication Equipment - \$199,282;
 - Contract Payment - Resource Recovery Park Pyrolysis Plant - \$165,886;
 - Construct Class III Cell - Stage 14(a) - Red Hill Landfill Facility - \$78,134;
 - Purchase/Replace Minor Plant & Equipment - Red Hill Waste Management Facility - \$52,247;
 - Purchase / Replace Vehicles - Ascot Place - \$50,235;
 - Purchase / Replace Vehicles - Red Hill Landfill Facility - \$48,023;
 - Leachate Project - Red Hill Landfill Facility - \$34,452;
 - Refurbish Plant - Red Hill Landfill Facility - \$32,440;
 - Construct Litter Fence - Red Hill Farm - \$27,198;
 - Purchase / Replace Plant - Hazelmere - \$27,138;
 - Construct Waste Management Facility buildings - Red Hill Landfill Facility - \$24,761; and
 - Purchase / Replace Plant - Red Hill Facility - \$24,354.
-



Item 14.2 continued

As a result of the City of Stirling ceasing disposal of its tonnages at the Red Hill Waste Management Facility, a review was undertaken of the Capital Expenditure budget in September 2013. This resulted in \$2,155,675 (13.93%) of Capital Expenditure being deferred and carried forward.

A further review has been undertaken as part of the half year budget review. It was established overall that the approval process with DER in obtaining works approval has been increasingly protracted. As a result of the continual delay outside of the EMRC's control, it has now been decided to construct the Class III - Stage 15 cell in an area alongside the Stage 14 land. Whilst the permits are still being sought for the Farm Stage 3 land, works are able to commence on Stage 15 without delays. This has resulted in a budget forecast reduction of \$3,215,000 for the construction of Class III Cell - Stage 14 and a forecast increase of \$1,600,000 for Class III Cell - Stage 15. The variance has been carried forward to the 2014/2015 financial year.

In addition to the \$2,155,675 identified in September 2013, another \$2,568,102 of capital expenditure including the cell construction is being deferred and carried forward. The impact is an overall reduction in the 2013/2014 Capital Expenditure budget total of \$15,471,081 to a forecast of \$10,747,304, as outlined in the Half Year Budget Review 2013/2014, contained within the March 2014 Audit Committee Minutes.

Full Year significant reductions to capital budgets include the following:

- Construct Class III Cell - Stage 14 - \$3,215,000;
- Purchase / Replace Plant - Red Hill Landfill Facility - \$1,061,000;
- Purchase / Replace Plant - Hazelmere - \$865,000;
- Construct and Commission Resource Recovery Park Site Infrastructure - \$750,000;
- Construct and Commission Resource Recovery Park C & I Building - \$450,000;
- Construct access road to Lots 8,9 &10 - Red Hill Landfill Facility - \$375,000;
- Relocate Greenwaste Processing area - \$350,000;
- Purchase Information Technology & Communication Equipment - \$314,500;
- Construct Roads / Carparks - \$250,000;
- Construct and Commission Resource Recovery Park Pyrolysis Building - \$250,000;
- Purchase Vehicles - Ascot Place - \$227,514;
- Construct Hardstand and Road - Hazelmere - \$202,175;
- Construct Siltation Ponds 10 - Red Hill Landfill Facility - \$190,000;
- Construct Class III Leachate Pond 10 - Red Hill Landfill Facility - \$180,000;
- Construct and Commission Resource Recovery Park weighbridges - \$150,000;
- Construct Nutrient Stripping Pond - \$110,500;
- Construct and Commission Resource Recovery Park C & I Building - Plant & Equipment - \$100,000;
- Construct Perimeter Fencing - \$100,000; and
- Purchase / Replace Security System - Red Hill Landfill Facility - \$100,000.

This is offset by an increase in the following Capital Expenditure budget provisions following a review of the capital expenditure program:

- Resource Recovery Park Pyrolysis plant contract payments - \$2,370,378;
- Construct Class III Cell - Stage 15 - \$1,600,000;
- Construct Class III Cell - Farm Stage 2 - \$350,000;
- Construct Class III Cell - Farm Stage 3 - \$100,000; and
- Construct Class III Landfill Cell - Red Hill Farm Stage 1 Batter - \$400,000.

The Resource Recovery Park Pyrolysis plant contract payments were subject to a separate report previously approved by Council at its September 2013 meeting (DMDOC/183037).



Item 14.2 continued

Statement of Financial Position (refer Attachment 3)

The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

It has been forecast that Total Equity as at 30 June 2014 will be below the original budget of \$104,540,334 by \$3,341,671.

Statement of Cash and Investments (refer Attachment 4)

The level of cash and investments in the Municipal fund as at 31 January 2014 is \$19,664,759 and Restricted Assets amount to \$42,716,554. This figure is net of cumulative unrealised losses of \$601,485 which has been provided for in this amount.

The net movement for the month is an increase of \$871,676.

Investment Report (refer Attachment 5)

Term deposits which matured in the month of January 2014 were reinvested into further term deposits.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 - Good Governance

- 4.3 To provide responsible and accountable governance and management of the EMRC
- 4.4 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

As outlined within the report and attachments.

SUSTAINABILITY IMPLICATIONS

Nil

ATTACHMENT(S)

1. Statement of Comprehensive Income by Nature and Type (Ref: D2014/02608)
2. Capital Expenditure Statement (Ref: D2014/02614)
3. Statement of Financial Position (Ref: D2014/02610)
4. Statement of Cash and Investments (Ref: D2014/02611)
5. Investment Report (Ref: D2014/02612)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 January 2014.



Item 14.2 continued

COUNCIL RESOLUTION(S)

MOVED CR CUCCARO

SECONDED CR PULE

THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 JANUARY 2014.

CARRIED UNANIMOUSLY



STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

JANUARY 2014

Year to Date

Full Year

| Year to Date | | | Full Year | | | | |
|------------------------------|---------------------|----------------------|--|---------------------|---------------------|----------------------|------------|
| Actual | Budget | Variance | | Forecast | Budget | Variance | |
| Operating Income | | | | | | | |
| \$18,108,600 | \$22,804,170 | (\$4,695,570) | (U) | \$31,486,907 | \$38,874,520 | (\$7,387,613) | (U) |
| \$218,869 | \$216,901 | \$1,968 | (F) | \$385,080 | \$362,143 | \$22,937 | (F) |
| \$563,696 | \$622,007 | (\$58,311) | (U) | \$647,517 | \$724,646 | (\$77,129) | (U) |
| \$443,674 | \$468,383 | (\$24,709) | (U) | \$1,186,300 | \$1,015,800 | \$170,500 | (F) |
| \$372,475 | \$162,337 | \$210,138 | (F) | \$410,000 | \$278,303 | \$131,697 | (F) |
| \$502,019 | \$495,002 | \$7,017 | (F) | \$893,164 | \$886,567 | \$6,597 | (F) |
| \$752,103 | \$940,069 | (\$187,966) | (U) | \$1,239,364 | \$1,759,404 | (\$520,040) | (U) |
| \$20,961,436 | \$25,708,869 | (\$4,747,433) | (U) | \$36,248,332 | \$43,901,383 | (\$7,653,051) | (U) |
| Operating Expenditure | | | | | | | |
| \$4,270,035 | \$5,640,184 | \$1,370,149 | (F) | \$7,850,953 | \$9,801,805 | \$1,950,852 | (F) |
| \$2,002,908 | \$3,837,016 | \$1,834,108 | (F) | \$6,629,853 | \$6,608,817 | (\$21,036) | (U) |
| \$396,568 | \$630,053 | \$233,485 | (F) | \$1,139,931 | \$1,146,270 | \$6,339 | (F) |
| \$171,350 | \$155,883 | (\$15,467) | (U) | \$297,128 | \$265,536 | (\$31,592) | (U) |
| \$504,384 | \$492,709 | (\$11,675) | (U) | \$814,474 | \$844,764 | \$30,290 | (F) |
| \$12,561 | \$12,054 | (\$507) | (U) | \$20,683 | \$20,683 | \$0 | (F) |
| \$214,389 | \$195,402 | (\$18,987) | (U) | \$288,278 | \$281,030 | (\$7,248) | (U) |
| \$4,038,501 | \$3,744,874 | (\$293,627) | (U) | \$5,652,255 | \$6,420,134 | \$767,879 | (F) |
| \$6,038,513 | \$7,556,210 | \$1,517,697 | (F) | \$10,632,890 | \$12,969,658 | \$2,336,768 | (F) |
| \$36,397 | \$55,948 | \$19,551 | (F) | \$84,231 | \$111,895 | \$27,664 | (F) |
| (\$167,576) | (\$248,067) | (\$80,491) | (U) | (\$266,543) | (\$424,451) | (\$157,908) | (U) |
| \$17,518,030 | \$22,072,266 | \$4,554,236 | (F) | \$33,144,133 | \$38,046,141 | \$4,902,008 | (F) |
| \$3,443,406 | \$3,636,603 | (\$193,197) | (U) | \$3,104,199 | \$5,855,242 | (\$2,751,043) | (U) |
| Surplus | Surplus | | OPERATING RESULT FROM NORMAL ACTIVITIES | Surplus | Surplus | | |

Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies; and
5. Miscellaneous Expenses - includes the Landfill Levy expense of \$4,330,409 as at 31 January 2014.

Operating Income and Expenditure relates to the ordinary operations of the organisation.

Other Revenues and Expenses relates to the Resource Recovery Project, interest from cash reserves and disposal of assets.

(F) denotes Favourable variance and (U) denotes Unfavourable variance



STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

JANUARY 2014

Year to Date

Full Year

Actual Budget Variance Forecast Budget Variance

Other Revenues

| | | | | | | | | |
|--------------------|--------------------|--------------------|------------|--------------------------------------|--------------------|--------------------|--------------------|------------|
| \$2,795,346 | \$3,372,507 | (\$577,161) | (U) | Secondary Waste Charge | \$5,039,870 | \$5,690,727 | (\$650,857) | (U) |
| \$0 | \$0 | \$0 | (F) | Operating Grants | \$0 | \$0 | \$0 | (F) |
| \$995,738 | \$902,860 | \$92,878 | (F) | Interest Restricted Cash Investments | \$1,573,849 | \$1,547,814 | \$26,035 | (F) |
| \$1,304 | \$1,260 | \$44 | (F) | Reimbursements | \$2,169 | \$2,169 | \$0 | (F) |
| \$73,136 | \$97,895 | (\$24,759) | (U) | Proceeds from Sale of Assets | \$615,626 | \$724,614 | (\$108,988) | (U) |
| \$3,865,524 | \$4,374,522 | (\$508,998) | (U) | Total Other Revenues | \$7,231,514 | \$7,965,324 | (\$733,810) | (U) |

Other Expenses

| | | | | | | | | |
|------------------|------------------|------------------|------------|---------------------------------------|--------------------|--------------------|------------------|------------|
| \$104,940 | \$176,492 | \$71,552 | (F) | Salary Expenses | \$220,216 | \$316,956 | \$96,740 | (F) |
| \$278,195 | \$437,391 | \$159,196 | (F) | Contract Expenses | \$834,980 | \$754,630 | (\$80,350) | (U) |
| \$3,672 | \$8,435 | \$4,763 | (F) | Material Expenses | \$14,850 | \$14,550 | (\$300) | (U) |
| \$1,288 | \$1,456 | \$168 | (F) | Utility Expenses | \$2,500 | \$2,500 | \$0 | (F) |
| \$858 | \$798 | (\$60) | (U) | Insurance Expenses | \$1,375 | \$1,375 | \$0 | (F) |
| \$6,152 | \$7,007 | \$855 | (F) | Depreciation Expenses | \$10,534 | \$12,020 | \$1,486 | (F) |
| \$11,479 | \$34,398 | \$22,919 | (F) | Miscellaneous Expenses | \$36,413 | \$59,113 | \$22,700 | (F) |
| \$68,143 | \$93,510 | \$25,367 | (F) | Carrying Amount of Assets Disposed Of | \$346,395 | \$450,859 | \$104,464 | (F) |
| \$164,579 | \$154,232 | (\$10,347) | (U) | Costs Allocated | \$266,009 | \$264,451 | (\$1,558) | (U) |
| \$639,306 | \$913,719 | \$274,413 | (F) | Total Other Expenses | \$1,733,272 | \$1,876,454 | \$143,182 | (F) |

Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments

| | | | | | | | | |
|------------|------------|------------|------------|---|------------|------------|------------|------------|
| \$0 | \$0 | \$0 | (F) | Unrealised (Gain)/Loss | \$0 | \$0 | \$0 | (F) |
| \$0 | \$0 | \$0 | (F) | Realised (Gain)/Loss | \$0 | \$0 | \$0 | (F) |
| \$0 | \$0 | \$0 | (F) | Total (Gain)/Loss from change in Fair Value of Investments | \$0 | \$0 | \$0 | (F) |

Revaluation of Assets

| | | | | | | | | |
|------------|------------|------------|------------|------------------------------------|------------|------------|------------|------------|
| \$0 | \$0 | \$0 | (F) | Revaluation of Assets | \$0 | \$0 | \$0 | (F) |
| \$0 | \$0 | \$0 | (F) | Total Revaluation of Assets | \$0 | \$0 | \$0 | (F) |

| | | | | | | | | |
|--------------------|--------------------|--------------------|------------|---|--------------------|--------------------|--------------------|------------|
| \$3,226,218 | \$3,460,803 | (\$234,585) | (U) | OPERATING RESULT FROM OTHER ACTIVITIES | \$5,498,242 | \$6,088,870 | (\$590,628) | (U) |
| Surplus | Surplus | | | | Surplus | Surplus | | |

| | | | | | | | | |
|--------------------|--------------------|--------------------|------------|---|--------------------|---------------------|----------------------|------------|
| \$6,669,624 | \$7,097,406 | (\$427,782) | (F) | CHANGE IN NET ASSETS FROM OPERATIONS | \$8,602,441 | \$11,944,112 | (\$3,341,671) | (U) |
| Surplus | Surplus | | | | Surplus | Surplus | | |



CAPITAL EXPENDITURE STATEMENT

JANUARY 2014

| Year to Date | | | | | | Full Year | | | |
|--|------------------|------------------|------------|-----------------|---|------------------|--------------------|------------------|------------|
| Actual | Budget | Variance | | On Order | (F) = Favourable variation (U) = Unfavourable variation | Forecast | Budget | Variance | |
| Governance and Corporate Services | | | | | | | | | |
| \$50,235 | \$221,914 | \$171,679 | (F) | \$50,430 | Purchase Vehicles - Ascot Place (24440/00) | \$152,915 | \$380,429 | \$227,514 | (F) |
| \$539 | \$17,934 | \$17,395 | (F) | \$0 | Purchase Furniture Fittings & Equipment - Corporate Services (24510/01) | \$30,750 | \$30,750 | \$0 | (F) |
| \$199,282 | \$524,328 | \$325,047 | (F) | \$0 | Purchase Information Technology & Communication Equipment (24550/00) | \$584,350 | \$898,850 | \$314,500 | (F) |
| \$0 | \$17,500 | \$17,500 | (F) | \$0 | Purchase Art Works (24620/00) | \$30,000 | \$30,000 | \$0 | (F) |
| \$0 | \$10,206 | \$10,206 | (F) | \$0 | Capital Improvement Administration Building - Ascot Place (25240/01) | \$17,500 | \$17,500 | \$0 | (F) |
| \$0 | \$2,121 | \$2,121 | (F) | \$1,741 | Upgrade Security Equipment - Ascot Place (25530/01) | \$3,639 | \$3,639 | \$0 | (F) |
| \$250,055 | \$794,003 | \$543,948 | (F) | \$52,171 | | \$819,154 | \$1,361,168 | \$542,014 | (F) |



CAPITAL EXPENDITURE STATEMENT

JANUARY 2014

| Year to Date | | | | Full Year | | |
|--------------|--------|----------|---|-----------|--------|----------|
| Actual | Budget | Variance | On (F) = Favourable variation Order (U) = Unfavourable variation | Forecast | Budget | Variance |

Environmental Services

| | | | | | | | |
|------------|----------------|--------------------|------------|---|----------------|----------------|------------------|
| \$0 | \$875 | \$875 (F) | \$0 | Purchase Office Equipment - Environmental Services (24510/05) | \$1,000 | \$1,500 | \$500 (F) |
| \$0 | \$875 | \$875 (F) | \$0 | Purchase Office Furniture and Fittings - Environmental Services (24610/05) | \$1,500 | \$1,500 | \$0 (F) |
| \$0 | \$1,750 | \$1,750 (F) | \$0 | | \$2,500 | \$3,000 | \$500 (F) |

Regional Development

| | | | | | | | |
|------------|----------------|--------------------|------------|---|----------------|----------------|----------------|
| \$0 | \$581 | \$581 (F) | \$0 | Purchase Office Equipment - Regional Development (24510/04) | \$1,000 | \$1,000 | \$0 (F) |
| \$0 | \$581 | \$581 (F) | \$0 | Purchase Office Furniture and Fittings - Regional Development (24610/04) | \$1,000 | \$1,000 | \$0 (F) |
| \$0 | \$1,162 | \$1,162 (F) | \$0 | | \$2,000 | \$2,000 | \$0 (F) |

Risk Management

| | | | | | | | |
|------------|--------------|------------------|------------|--|----------------|----------------|----------------|
| \$0 | \$287 | \$287 (F) | \$0 | Purchase Office Equipment - Risk Management (24510/06) | \$500 | \$500 | \$0 (F) |
| \$0 | \$287 | \$287 (F) | \$0 | Purchase Office Furniture and Fittings - Risk Management (24610/06) | \$500 | \$500 | \$0 (F) |
| \$0 | \$574 | \$574 (F) | \$0 | | \$1,000 | \$1,000 | \$0 (F) |

Resource Recovery

| | | | | | | | |
|-----|-----------|---------------|-----|--|----------|-----------|---------------|
| \$0 | \$17,500 | \$17,500 (F) | \$0 | Resource Recovery Park - Land (24150/05) | \$30,000 | \$30,000 | \$0 (F) |
| \$0 | \$291,662 | \$291,662 (F) | \$0 | Construct and Commission Resource Recovery Park - C & I Building (24259/04) | \$50,000 | \$500,000 | \$450,000 (F) |



CAPITAL EXPENDITURE STATEMENT

JANUARY 2014

| Year to Date | | | On (F) = Favourable variation Order (U) = Unfavourable variation | Full Year | | |
|--------------|--------|----------|---|-----------|--------|----------|
| Actual | Budget | Variance | | Forecast | Budget | Variance |

Resource Recovery

| | | | | | | | | | |
|------------------|--------------------|--------------------|------------|------------|--|--------------------|--------------------|--------------------|------------|
| \$0 | \$145,831 | \$145,831 | (F) | \$0 | Construct and Commission Resource Recovery Park - Pyrolysis Building (24259/05) | \$0 | \$250,000 | \$250,000 | (F) |
| \$0 | \$5,831 | \$5,831 | (F) | \$0 | Construct and Commission Resource Recovery Park - Community Transfer Station (24259/06) | \$10,000 | \$10,000 | \$0 | (F) |
| \$5,280 | \$29,162 | \$23,882 | (F) | \$0 | Construct and Commission Resource Recovery Park - MRF (24259/09) | \$50,000 | \$50,000 | \$0 | (F) |
| \$0 | \$87,500 | \$87,500 | (F) | \$0 | Construct and Commission Resource Recovery Park - Weighbridges (x2) (24392/02) | \$0 | \$150,000 | \$150,000 | (F) |
| \$0 | \$612,493 | \$612,493 | (F) | \$0 | Construct and Commission Resource Recovery Park - Site Infrastructure (24399/01) | \$300,000 | \$1,050,000 | \$750,000 | (F) |
| \$165,886 | \$583,331 | \$417,445 | (F) | \$0 | Purchase Resource Recovery Park Pyrolysis - Plant & Equipment (24410/03) | \$3,370,378 | \$1,000,000 | (\$2,370,378) | (U) |
| \$0 | \$58,331 | \$58,331 | (F) | \$0 | Purchase Resource Recovery Park C & I Building - Plant & Equipment (24410/04) | \$0 | \$100,000 | \$100,000 | (F) |
| \$0 | \$581 | \$581 | (F) | \$0 | Purchase Office Equipment - Resource Recovery (24510/07) | \$1,000 | \$1,000 | \$0 | (F) |
| \$0 | \$581 | \$581 | (F) | \$0 | Purchase Other Equipment - Resource Recovery (24590/07) | \$1,000 | \$1,000 | \$0 | (F) |
| \$0 | \$581 | \$581 | (F) | \$0 | Purchase Office Furniture and Fittings - Resource Recovery (24610/07) | \$1,000 | \$1,000 | \$0 | (F) |
| \$171,166 | \$1,833,384 | \$1,662,218 | (F) | \$0 | | \$3,813,378 | \$3,143,000 | (\$670,378) | (U) |



CAPITAL EXPENDITURE STATEMENT

JANUARY 2014

| Year to Date | | | | | Full Year | | |
|--------------|--------|----------|----------|--|-----------|--------|----------|
| Actual | Budget | Variance | On Order | (F) = Favourable variation (U) = Unfavourable variation | Forecast | Budget | Variance |

Waste Management

| | | | | | | | | |
|----------|-----------|----------------|----------|--|---|-------------|-------------|-------------------|
| \$24,761 | \$54,754 | \$29,993 (F) | \$0 | | Construct Waste Management Facility Buildings - Red Hill Landfill Facility (24250/01) | \$93,886 | \$93,886 | \$0 (F) |
| \$0 | \$54,243 | \$54,243 (F) | \$0 | | Construct Waste Management Facility Buildings - Hazelmere (24250/02) | \$93,000 | \$93,000 | \$0 (F) |
| \$4,100 | \$0 | (\$4,100) (U) | \$0 | | Construct Weighbridge Office - Hazelmere (24250/03) | \$4,100 | \$0 | (\$4,100) (U) |
| \$0 | \$15,981 | \$15,981 (F) | \$2,882 | | Construct Storage Shed for Mattresses - Hazelmere (24250/05) | \$16,600 | \$27,400 | \$10,800 (F) |
| \$0 | \$11,662 | \$11,662 (F) | \$0 | | Construct Lunchroom and Ablution Block - Red Hill Landfill Facility (24250/07) | \$0 | \$20,000 | \$20,000 (F) |
| \$0 | \$29,162 | \$29,162 (F) | \$0 | | Construct Waste Management Facility Buildings - Other - Hazelmere (24259/02) | \$0 | \$50,000 | \$50,000 (F) |
| \$0 | \$0 | \$0 (F) | \$0 | | Construct Class III Cell Farm Stage 2 - Red Hill Landfill Facility (24310/11) | \$350,000 | \$0 | (\$350,000) (U) |
| \$0 | \$0 | \$0 (F) | \$0 | | Construct Class III Cell Stage 14 - Red Hill Landfill Facility (24310/12) | \$0 | \$3,215,000 | \$3,215,000 (F) |
| \$78,134 | \$0 | (\$78,134) (U) | \$18,667 | | Construct Class III Landfill Cell Farm Stage 3 - Red Hill Landfill Facility (24310/13) | \$100,000 | \$0 | (\$100,000) (U) |
| \$0 | \$0 | \$0 (F) | \$0 | | Construct Class III Landfill Cell - Red Hill Farm Stage 1 Batter (24310/14) | \$400,000 | \$0 | (\$400,000) (U) |
| \$0 | \$0 | \$0 (F) | \$0 | | Construct Class III Cell Stage 15 - Red Hill Landfill Facility (24310/16) | \$1,600,000 | \$0 | (\$1,600,000) (U) |
| \$0 | \$105,000 | \$105,000 (F) | \$0 | | Construct Class III Leachate Pond - Red Hill Landfill Facility (24320/01) | \$0 | \$180,000 | \$180,000 (F) |
| \$34,452 | \$8,750 | (\$25,702) (U) | \$0 | | Leachate Project - Red Hill Landfill Facility (24320/02) | \$104,500 | \$15,000 | (\$89,500) (U) |



CAPITAL EXPENDITURE STATEMENT

JANUARY 2014

| Year to Date | | | On (F) = Favourable variation Order (U) = Unfavourable variation | Full Year | | |
|--------------|--------|----------|---|-----------|--------|----------|
| Actual | Budget | Variance | | Forecast | Budget | Variance |

Waste Management

| | | | | | | | | | |
|----------|-----------|-----------|-----|-----|---|-----------|-----------|-----------|-----|
| \$0 | \$110,831 | \$110,831 | (F) | \$0 | Construct Siltation Ponds - Red Hill Landfill Facility (24350/00) | \$0 | \$190,000 | \$190,000 | (F) |
| \$0 | \$58,331 | \$58,331 | (F) | \$0 | Construct Stormwater Control Pond - Red Hill Farm Stage I (24350/01) | \$100,000 | \$100,000 | \$0 | (F) |
| \$0 | \$64,456 | \$64,456 | (F) | \$0 | Construct Nutrient Stripping Pond - Red Hill Landfill Facility (24360/00) | \$0 | \$110,500 | \$110,500 | (F) |
| \$0 | \$233,324 | \$233,324 | (F) | \$0 | Construct Roads / Carparks - Red Hill Landfill Facility (24370/00) | \$150,000 | \$400,000 | \$250,000 | (F) |
| \$0 | \$218,750 | \$218,750 | (F) | \$0 | Construct Access Road to Lots 8 9 10 - Red Hill Landfill Facility (24370/02) | \$0 | \$375,000 | \$375,000 | (F) |
| \$0 | \$58,331 | \$58,331 | (F) | \$0 | Construct Perimeter Fencing - Red Hill Landfill Facility (24394/00) | \$0 | \$100,000 | \$100,000 | (F) |
| \$27,198 | \$29,162 | \$1,964 | (F) | \$0 | Construct Litter Fence - Red Hill Farm (24394/04) | \$50,000 | \$50,000 | \$0 | (F) |
| \$4,125 | \$0 | (\$4,125) | (U) | \$0 | Construct Greenwaste Processing Area - Red Hill Landfill Facility (24395/00) | \$0 | \$0 | \$0 | (F) |
| \$0 | \$117,922 | \$117,922 | (F) | \$0 | Construct Hardstand and Road - Hazelmere (24395/01) | \$0 | \$202,175 | \$202,175 | (F) |
| \$0 | \$204,162 | \$204,162 | (F) | \$0 | Relocate Greenwaste Processing area - Red Hill Landfill Facility (24395/04) | \$0 | \$350,000 | \$350,000 | (F) |
| \$0 | \$18,564 | \$18,564 | (F) | \$0 | Construct Monitoring Bores - Red Hill Landfill Facility (24396/00) | \$31,827 | \$31,827 | \$0 | (F) |
| \$827 | \$0 | (\$827) | (U) | \$0 | Construct Perimeter Bunds - Red Hill Landfill Facility (24397/00) | \$744 | \$0 | (\$744) | (U) |
| \$0 | \$40,831 | \$40,831 | (F) | \$0 | Washdown bay Upgrade - Red Hill Landfill Facility (24399/04) | \$0 | \$70,000 | \$70,000 | (F) |



CAPITAL EXPENDITURE STATEMENT

JANUARY 2014

| Year to Date | | | | Full Year | | |
|--------------|--------|----------|---|-----------|--------|----------|
| Actual | Budget | Variance | On (F) = Favourable variation Order (U) = Unfavourable variation | Forecast | Budget | Variance |

Waste Management

| | | | | | | | |
|----------|-------------|-----------------|----------|---|-------------|-------------|-----------------|
| \$0 | \$17,500 | \$17,500 (F) | \$0 | Truck Washdown Bay for Member Councils - Red Hill Landfill Facility (24399/05) | \$0 | \$30,000 | \$30,000 (F) |
| \$24,354 | \$1,062,740 | \$1,038,386 (F) | \$0 | Purchase / Replace Plant - Red Hill Landfill Facility (24410/00) | \$760,850 | \$1,821,850 | \$1,061,000 (F) |
| \$27,138 | \$1,249,500 | \$1,222,362 (F) | \$19,500 | Purchase / Replace Plant - Hazelmere (24410/01) | \$1,277,000 | \$2,142,000 | \$865,000 (F) |
| \$0 | \$43,750 | \$43,750 (F) | \$0 | Purchase Bagging Plant for Mulch/Compost (24410/02) | \$0 | \$75,000 | \$75,000 (F) |
| \$52,247 | \$153,412 | \$101,165 (F) | \$42,169 | Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility (24420/00) | \$203,000 | \$263,000 | \$60,000 (F) |
| \$13,555 | \$49,000 | \$35,445 (F) | \$0 | Purchase / Replace Minor Plant and Equipment - Hazelmere (24420/02) | \$99,000 | \$84,000 | (\$15,000) (U) |
| \$48,023 | \$110,789 | \$62,766 (F) | \$0 | Purchase / Replace Vehicles - Red Hill Landfill Facility (24430/00) | \$199,415 | \$189,925 | (\$9,490) (U) |
| \$0 | \$315 | \$315 (F) | \$0 | Purchase / Replace Office Equipment - Engineering / Waste Management (24510/02) | \$550 | \$550 | \$0 (F) |
| \$545 | \$22,750 | \$22,205 (F) | \$0 | Purchase / Replace Office Equipment - Red Hill Landfill Facility (24510/08) | \$4,000 | \$39,000 | \$35,000 (F) |
| \$0 | \$20,412 | \$20,412 (F) | \$0 | Purchase Fire Fighting System/Equipment - Hazelmere (24520/07) | \$85,000 | \$35,000 | (\$50,000) (U) |
| \$0 | \$581 | \$581 (F) | \$0 | Purchase / Replace Fire Fighting Equipment - Red Hill Landfill Facility (24520/08) | \$1,000 | \$1,000 | \$0 (F) |
| \$19,660 | \$84,343 | \$64,683 (F) | \$0 | Purchase / Replace Security System - Red Hill Waste Management Facility (24530/08) | \$44,600 | \$144,600 | \$100,000 (F) |
| \$990 | \$15,743 | \$14,753 (F) | \$0 | Purchase / Replace Security System - Hazelmere (24530/10) | \$27,000 | \$27,000 | \$0 (F) |



CAPITAL EXPENDITURE STATEMENT

JANUARY 2014

| Year to Date | | | | | | Full Year | | | |
|-------------------------|--------------------|------------------------|------------------|---|---|---------------------|---------------------|------------------------|--|
| Actual | Budget | Variance | | On (F) = Favourable variation Order (U) = Unfavourable variation | | Forecast | Budget | Variance | |
| Waste Management | | | | | | | | | |
| \$3,425 | \$175,581 | \$172,156 (F) | \$950 | | Purchase / Replace Other Equipment - Red Hill Landfill Facility (24590/00) | \$251,000 | \$301,000 | \$50,000 (F) | |
| \$3,316 | \$13,825 | \$10,509 (F) | \$0 | | Purchase / Replace Miscellaneous Equipment - Hazelmere (24590/02) | \$8,700 | \$23,700 | \$15,000 (F) | |
| \$431 | \$1,750 | \$1,319 (F) | \$0 | | Purchase/Replace Other Equipment - Engineering and Waste Management (24590/03) | \$3,000 | \$3,000 | \$0 (F) | |
| \$441 | \$581 | \$140 (F) | \$0 | | Purchase Office Furniture and Fittings-Engineering and Waste Management (24610/03) | \$1,000 | \$1,000 | \$0 (F) | |
| \$0 | \$581 | \$581 (F) | \$0 | | Purchase / Replace Office Furniture and Fittings - Red Hill Landfill Facility (24610/08) | \$1,000 | \$1,000 | \$0 (F) | |
| \$0 | \$875 | \$875 (F) | \$0 | | Purchase Office Furniture and Fittings-Hazelmere (24610/10) | \$1,500 | \$1,500 | \$0 (F) | |
| \$0 | \$581 | \$581 (F) | \$0 | | Purchase Miscellaneous Furniture and Fittings - Red Hill Education Programme (24690/01) | \$1,000 | \$1,000 | \$0 (F) | |
| \$3,819 | \$1,162 | (\$2,657) (U) | \$0 | | Refurbish Environmental Education Centre - Redhill Landfill Facility (25253/00) | \$10,000 | \$2,000 | (\$8,000) (U) | |
| \$0 | \$46,662 | \$46,662 (F) | \$0 | | Refurbish Waste Transfer Station Building - Red Hill Landfill Facility (25259/01) | \$0 | \$80,000 | \$80,000 (F) | |
| \$32,440 | \$11,662 | (\$20,778) (U) | \$0 | | Refurbish Plant - Red Hill Landfill Facility (25410/00) | \$36,000 | \$20,000 | (\$16,000) (U) | |
| \$403,981 | \$4,518,311 | \$4,114,330 (F) | \$84,168 | | | \$6,109,272 | \$10,960,913 | \$4,851,641 (F) | |
| \$825,202 | \$7,149,184 | \$6,323,982 (F) | \$136,339 | | TOTAL CAPITAL EXPENDITURE | \$10,747,304 | \$15,471,081 | \$4,723,777 (F) | |



30
STATEMENT OF FINANCIAL POSITION
JANUARY 2014

| Actual June 2013 | Actual Year to Date | (F) = Favourable variation (U) = Unfavourable variation | Full Year | | |
|--------------------------------|------------------------|--|----------------------|----------------------|--------------------------|
| | | | Forecast | Budget | Variance |
| Current Assets | | | | | |
| \$3,021,270 | \$3,842,499 | Cash and Cash Equivalents | \$3,226,337 | \$266,144 | \$2,960,193 (F) |
| \$51,761,343 | \$58,538,814 | Investments | \$55,506,033 | \$57,985,610 | (\$2,479,577) (U) |
| \$3,552,486 | \$4,244,387 | Trade and Other Receivables | \$3,552,486 | \$3,552,486 | \$0 (F) |
| \$86,077 | \$61,112 | Inventories | \$86,077 | \$86,077 | \$0 (F) |
| \$65,007 | \$298,739 | Other Assets | \$65,007 | \$65,007 | \$0 (F) |
| \$58,486,183 | \$66,985,551 | Total Current Assets | \$62,435,940 | \$61,955,324 | \$480,616 (F) |
| Current Liabilities | | | | | |
| \$5,409,053 | \$2,749,397 | Trade and Other Payables | \$5,409,053 | \$5,409,053 | \$0 (F) |
| \$1,229,726 | \$1,178,643 | Provisions | \$1,230,929 | \$1,230,929 | \$0 (F) |
| \$6,638,779 | \$3,928,040 | Total Current Liabilities | \$6,639,982 | \$6,639,982 | \$0 (F) |
| \$51,847,404 | \$63,057,511 | Net Current Assets | \$55,795,958 | \$55,315,342 | \$480,616 (F) |
| Non Current Assets | | | | | |
| \$16,361,457 | \$16,361,456 | Land | \$16,391,457 | \$16,391,457 | \$0 (F) |
| \$4,783,168 | \$4,653,474 | Buildings | \$4,839,631 | \$5,692,789 | (\$853,158) (U) |
| \$9,152,875 | \$8,452,436 | Structures | \$10,166,910 | \$13,068,136 | (\$2,901,226) (U) |
| \$9,825,700 | \$7,639,237 | Plant | \$12,732,870 | \$12,653,725 | \$79,145 (F) |
| \$291,050 | \$682,255 | Equipment | \$1,000,475 | \$1,177,485 | (\$177,010) (U) |
| \$156,333 | \$149,731 | Furniture and Fittings | \$177,358 | \$175,060 | \$2,298 (F) |
| \$5,019,398 | \$4,363,798 | Work in Progress | \$5,019,398 | \$5,019,398 | \$0 (F) |
| \$45,589,981 | \$42,302,387 | Total Non Current Assets | \$50,328,099 | \$54,178,050 | (\$3,849,951) (U) |
| Non Current Liabilities | | | | | |
| \$4,841,163 | \$6,094,052 | Provisions | \$4,925,394 | \$4,953,058 | \$27,664 (F) |
| \$4,841,163 | \$6,094,052 | Total Non Current Liabilities | \$4,925,394 | \$4,953,058 | \$27,664 (F) |
| \$92,596,222 | \$99,265,846 | Net Assets | \$101,198,663 | \$104,540,334 | (\$3,341,671) (U) |
| Equity | | | | | |
| \$49,136,150 | \$49,136,150 | Accumulated Surplus/Deficit | \$49,136,150 | \$49,136,150 | \$0 (F) |
| \$42,319,723 | \$42,319,723 | Cash Backed Reserves | \$42,319,723 | \$42,319,723 | \$0 (F) |
| \$1,140,349 | \$1,140,349 | Asset Revaluation Reserve | \$1,140,349 | \$1,140,349 | \$0 (F) |
| \$0 | \$6,669,624 | Net change in assets from operations | \$8,602,441 | \$11,944,112 | (\$3,341,671) (U) |
| \$92,596,222 | \$99,265,846 | Total Equity | \$101,198,663 | \$104,540,334 | (\$3,341,671) (U) |



31 CASH AND INVESTMENTS

JANUARY 2014

| Actual June 2013 | Actual Year to Date | (F) = Favourable variation (U) = Unfavourable variation | Full Year | | |
|--|------------------------|---|-------------------|-------------------|----------------------|
| | | | Forecast | Budget | Variance |
| Municipal Cash and Investments | | | | | |
| 3,018,020 | 3,839,249 | Cash at Bank - Municipal Fund 01001/00 | 3,223,087 | 262,894 | 2,960,193 (F) |
| 1,250 | 1,250 | Cash on Hand - Ascot Place 01019/00 | 1,250 | 1,250 | 0 (F) |
| 200 | 200 | Cash on Hand - Walliston/Mathieson & Coppin Road Transfer Stations 01019/01 | 200 | 200 | 0 (F) |
| 1,800 | 1,800 | Cash on Hand - Red Hill / Hazelmere 01019/02 | 1,800 | 1,800 | 0 (F) |
| 10,040,526 | 15,822,259 | Investments - Municipal Fund 02021/00 | 7,659,547 | 11,193,973 | (3,534,426) (U) |
| 13,061,796 | 19,664,759 | Total Municipal Cash | 10,885,884 | 11,460,117 | (574,233) (U) |
| Restricted Cash and Investments | | | | | |
| 1,029,772 | 1,049,870 | Restricted Investments - Plant and Equipment 02022/01 | 3,032,282 | 927,240 | 2,105,042 (F) |
| 1,664,322 | 1,696,804 | Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02 | 1,804,222 | 1,846,174 | (41,952) (U) |
| 234,694 | 239,275 | Restricted Investments - Future Development 02022/03 | 245,088 | 15,087 | 230,000 (F) |
| 550,617 | 561,363 | Restricted Investments - Environmental Monitoring Red Hill 02022/04 | 591,463 | 571,040 | 20,423 (F) |
| 168,280 | 171,564 | Restricted Investments - Environmental Insurance Red Hill 02022/05 | 134,340 | 134,340 | 0 (F) |
| 12,619 | 12,865 | Restricted Investments - Risk Management 02022/06 | 13,087 | 13,087 | 0 (F) |
| 439,250 | 447,822 | Restricted Investments - Class IV Cells Red Hill 02022/07 | 514,025 | 514,026 | 0 (U) |
| 20,193 | 20,587 | Restricted Investments - Regional Development 02022/08 | 254,848 | 12,828 | 242,019 (F) |
| 35,964,254 | 36,666,157 | Restricted Investments - Secondary Waste Processing 02022/09 | 40,149,499 | 41,432,016 | (1,282,517) (U) |
| 1,473,747 | 1,502,509 | Restricted Investments - Class III Cells 02022/10 | 922,117 | 1,140,284 | (218,167) (U) |
| 63,714 | 64,958 | Restricted Investments - Building Refurbishment (Ascot Place) 02022/11 | 66,078 | 66,078 | 0 (U) |
| 2,579 | 172,376 | Restricted Investments - Accrued Interest 02022/19 | 2,579 | 2,579 | 0 (F) |
| (601,485) | (601,485) | Restricted Investments - Unrealised Loss/Gain on Investments 02022/20 | (601,485) | (601,485) | 0 (F) |
| 698,261 | 711,888 | Restricted Investments - Long Service Leave 02022/90 | 718,343 | 718,343 | 0 (F) |
| 41,720,816 | 42,716,554 | Total Restricted Cash | 47,846,486 | 46,791,636 | 1,054,849 (F) |
| 54,782,613 | 62,381,313 | TOTAL CASH AND INVESTMENTS | 58,732,370 | 58,251,754 | 480,616 (F) |

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

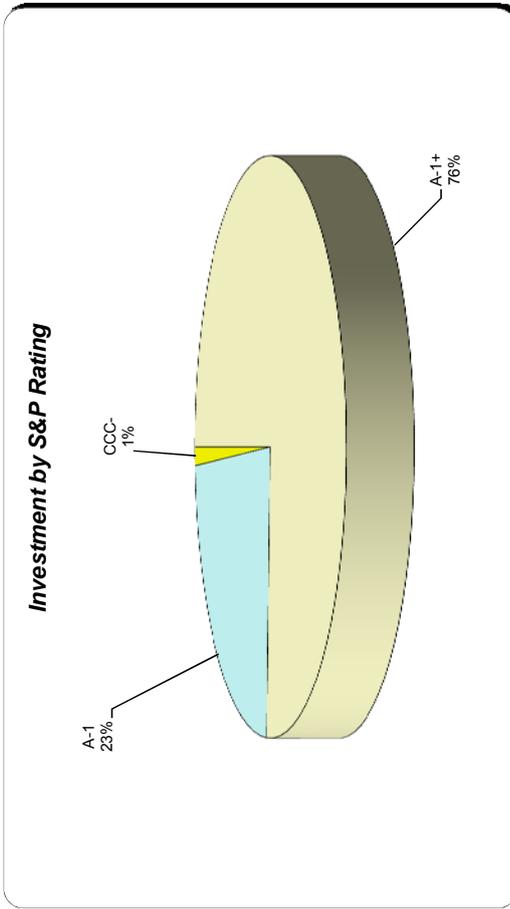
Investment Report Including CDOs

I. Overall Portfolio Limits

| S&P Long Term Rating | S&P Short Term Rating | % Portfolio | Investment Maximum % | Comments |
|----------------------|-----------------------|----------------|----------------------|------------------------------|
| AAA | A-1+ | 77.45% | 100% | |
| AA | A-1 | 21.52% | 100% | |
| CCC and less | | 1.03% | 0% | Policy Breached ¹ |
| | | 100.00% | | |

Notes

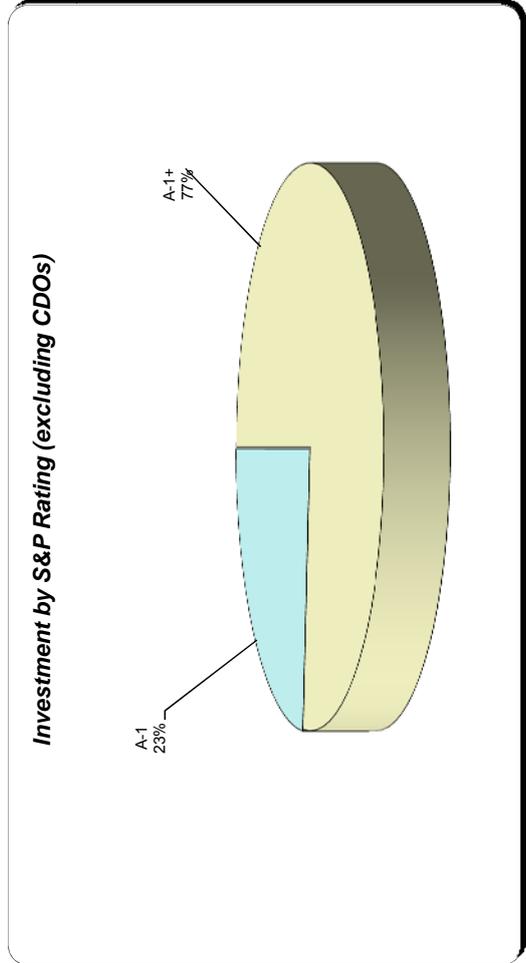
1. Policy breach above relates to the Lehman Brothers CDO investment



Investment Report Excluding CDOs

I. Overall Portfolio Limits

| S&P Long Term Rating | S&P Short Term Rating | % Portfolio | Investment Maximum % | Comments |
|----------------------|-----------------------|----------------|----------------------|----------|
| AAA | A-1+ | 78.26% | 100% | |
| AA | A-1 | 21.74% | 100% | |
| CCC and less | | 0.00% | 0% | |
| | | 100.00% | | |



Investment Report Including CDOs

II. Single Entity Exposure

| | % Portfolio | Comments |
|---------------------------|----------------|------------------------------|
| ANZ Banking Group | 7.88% | |
| ING Bank | 19.26% | |
| Macquarie Bank | 11.39% | |
| NAB | 29.77% | |
| Westpac / St. George Bank | 30.65% | |
| Lehman Brothers | 1.05% | Policy breached ² |
| | <u>100.00%</u> | |

Notes

2. Policy breach above relates to the Lehman Bros CDO investment

Investment Report Excluding CDOs

II. Single Entity Exposure

| | % Portfolio | Comments |
|---------------------------|----------------|----------|
| ANZ Banking Group | 7.96% | |
| ING Bank | 19.47% | |
| Macquarie Bank | 11.51% | |
| NAB | 30.09% | |
| Westpac / St. George Bank | 30.97% | |
| | <u>100.00%</u> | |

III. Term to Maturity Framework

| Maturity Profile | Investment Policy Guidelines | | |
|---------------------|------------------------------|--------|---------|
| | % Portfolio | % Min | % Max |
| Less Than 1 Year | 99.03% | 40.00% | 100.00% |
| Greater Than 1 Year | 0.97% | 0.00% | 0.00% |
| | <u>100.00%</u> | | |

Notes

3. Policy breach above relates to the Lehman Bros CDO investment

III. Term to Maturity Framework

| Maturity Profile | Investment Policy Guidelines | | |
|---------------------|------------------------------|--------|---------|
| | % Portfolio | % Min | % Max |
| Less Than 1 Year | 100.00% | 40.00% | 100.00% |
| Greater Than 1 Year | 0.00% | 0.00% | 0.00% |
| | <u>100.00%</u> | | |

NB: This report is consistent with the reporting requirements of the Policy 3.3 - Management of Investments Policy



14.3 DELEGATION TO CANBERRA 2014

REFERENCE: D2014/02932

PURPOSE OF REPORT

To seek Council approval for a delegation to Canberra to raise awareness of Perth's Eastern Region and discuss key strategic issues with Federal Members of Parliament.

KEY ISSUES AND RECOMMENDATION(S)

- EMRC has undertaken a program of regional advocacy since 2008.
- The Regional Advocacy Strategy 2013 - 2016 outlines the key components that will be used to develop advocacy campaigns and identifies three priority areas for actions:
 - Environmental sustainability;
 - Economic growth and diversity; and
 - Strong communities.
- A delegation comprising the Chairman, the Chief Executive Officer and the Director Regional Services travelled to Canberra in September 2011 to discuss key regional issues with Federal Members of Parliament.
- The change of Federal Government following the September 2013 election provides an opportunity to build upon previous contact with Federal Government Ministers and agencies regarding support and financial commitment toward priority regional projects and activities.
- It is proposed to undertake a visit to Canberra in the week beginning 25 August 2014 to increase awareness of Perth's Eastern Region with the new Federal Government and Shadow Cabinet.
- The recommended date is a sitting week for both Houses of Parliament which should provide good access to Ministers, Shadow Ministers and their advisors.
- Strategic regional issues to be discussed in Canberra will be compiled in consultation with the Chief Executive Officers Advisory Committee.
- Programs and funding announced in the 2014/2015 Federal Budget in May 2014 will be analysed in relation to strategic regional priorities.

Recommendation(s)

That Council Approves a delegation comprising the Chairman, the Chief Executive Officer and the Director Regional Services to travel to Canberra in August 2014 to raise awareness of Perth's Eastern Region and discuss key strategic issues.

SOURCE OF REPORT

Director Regional Services

BACKGROUND

In September 2008, the EMRC sent a delegation of EMRC representatives to Canberra to establish connections with the Federal Government and to identify funding opportunities for regional projects. (Ref: DMDOC 86829)



Item 14.3 continued

Council has expressed strong support for the EMRC to continue to expand advocacy activities as a key strategy to raise the profile of Perth's Eastern Region and to assist in leveraging government investment and funding to progress priority issues in the region.

At its 3 December 2009 meeting, Council adopted a Regional Advocacy Strategy (RAS) 2010-2013 (Ref: DMDOC122766) to provide an overarching framework from which advocacy and leveraging activities would be guided. The strategy established principles, standard approaches and guidelines that underpin strategic advocacy activities and identified regional issues that needed to be addressed.

At its 20 April 2010 meeting, Council considered sending a delegation to Canberra in June 2010; however this delegation was postponed because of Federal Government elections. (Ref: DMDOC 133730)

At its 21 April 2011 meeting, Council approved a delegation comprising the Chairman, the Chief Executive Officer and the Director Regional Services to travel to Canberra in September 2011 to discuss key regional issues with Federal Members of Parliament. (Ref: DMDOC 144764)

The delegation was undertaken on the 14 and 15 September 2011 and over this period, fourteen scheduled appointments with Members and Senators from most political parties were held at Parliament House. A report on this delegation was provided to Council on 3 November 2011. (Ref: DMDOC 154854) The delegation provided a valuable insight into the policy directions of the political parties. It was agreed that it was important that the profile and issues for Perth's Eastern Region be actively raised with both politicians and also key departments.

At its meeting held 23 May 2013, Council adopted the revised Regional Advocacy Strategy (RAS) 2013-2016. (Ref: DMDOC 176755) The RAS 2013-2016 outlines the key components that will be used to develop advocacy campaigns, identifies three areas for focus and related actions to address advocacy priorities. The priority areas are:

1. Environmental sustainability;
2. Economic growth and diversity; and
3. Strong communities.

REPORT

The change of Federal Government following the September 2013 election provides an opportunity to build upon previous contact with and lobby Federal Government Ministers, Shadow Ministers, their advisors and relevant agencies regarding support and financial commitment toward priority regional projects and activities.

It is proposed to undertake a visit to Canberra in the week beginning 25 August 2014 to increase awareness of Perth's Eastern Region. This date has been selected upon advice from the Office of Mr Ken Wyatt Member for Hasluck. This week is a sitting week for both Houses of Parliament and should provide good access to Ministers, Shadow Ministers and their advisors. An August visit will also provide time for the programs and funding announced as part of the 2014/2015 Federal Budget in May 2014 to be analysed in relation to strategic regional priorities.

As with previous visits, it is proposed that this visit be undertaken by the Chairman, the Chief Executive Officer and the Director Regional Services and is expected to extend across three days.

The focus for regional advocacy for 2014/2015 will centre on a range of regional issues raised by member Councils and presented through the Chief Executive Officers Advisory Committee as well as the EMRC strategies such as the Regional Integrated Transport Strategy, the Regional Economic Development Strategy, the Regional Environment Strategy and the Regional Climate Change Adaptation Action Plan.



Item 14.3 continued

Further liaison with local Members of Parliament will be undertaken to arrange and confirm the availability of Ministers and meeting dates/times and to identify other persons that would be beneficial to contact once the key regional issues have been determined.

Advocacy and relationship building will increase awareness of Perth's Eastern Region and the role of the EMRC as well as to identify possible Federal Government funding opportunities to support regional scale projects and activities.

STRATEGIC/POLICY IMPLICATIONS

EMRC 2022 – 10 Year Strategic Plan

Key Result Area 3 – Economic Development

3.1 To facilitate increased investment in regional infrastructure

Key Result Area 4 – Good Governance

4.1 To provide advice and advocacy on issues affecting Perth's Eastern Region

This report aligns to the Regional Advocacy Strategy 2013-2016 and the EMRC Policy 1.8 Lobbying and Advocacy Policy.

FINANCIAL IMPLICATIONS

The cost of the delegation will be met by the 2014/2015 draft budget.

Airfares estimated at \$2,700.

Accommodation estimated at \$1,200.

Ancillary - transport and meals estimated at \$500.

Total estimated cost: \$4,400.

SUSTAINABILITY IMPLICATIONS

The future sustainability of Perth's Eastern Region will be largely dependent on the strength and ability of the region to pool its resources to compete for and attract government funding into the region. An effective ongoing advocacy and leveraging strategy, supported by strategic and robust campaigns, is an essential tool for ensuring the region's ability to attract funding and investment.

MEMBER COUNCIL IMPLICATIONS

| Member Council | Implication Details |
|-----------------------|---|
| Town of Bassendean | } Member Councils continuing to support and to promote the benefits of a regional approach to advocacy and continuing to endorse the EMRC as their peak advocacy body when dealing with regional issues for Perth's Eastern Region. |
| City of Bayswater | |
| City of Belmont | |
| Shire of Kalamunda | |
| Shire of Mundaring | |
| City of Swan | |



Item 14.3 continued

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council Approves a delegation comprising the Chairman, the Chief Executive Officer and the Director Regional Services to travel to Canberra in August 2014 to raise awareness of Perth's Eastern Region and discuss key strategic issues.

COUNCIL RESOLUTION(S)

MOVED CR CUCCARO

SECONDED CR PULE

THAT COUNCIL APPROVES A DELEGATION COMPRISING THE CHAIRMAN, THE CHIEF EXECUTIVE OFFICER AND THE DIRECTOR REGIONAL SERVICES TO TRAVEL TO CANBERRA IN AUGUST 2014 TO RAISE AWARENESS OF PERTH'S EASTERN REGION AND DISCUSS KEY STRATEGIC ISSUES.

CARRIED UNANIMOUSLY



14.4 CITY OF SWAN ACQUISITION OF EX LOT 201 (NO. 77) LAKES ROAD HAZELMERE

REFERENCE: D2014/02984

PURPOSE OF REPORT

The purpose of this report is to update Council on the acquisition by the City of Swan of 162m² part Lot 201 (no. 77) Lakes Road, Hazelmere and to seek approval for the CEO to be able to negotiate a fair price.

KEY ISSUES AND RECOMMENDATION(S)

- The City of Swan is proposing to undertake works to upgrade the intersection of Lakes Road with Stirling Crescent, Hazelmere to improve traffic movement and safety.
- A letter dated 26 February 2014 was issued by the City of Swan to facilitate the acquisition of a 162m² portion of land from Lot 201 (No.77) was received by the EMRC on 5 March 2014.

Recommendation(s)

That Council, by absolute majority, authorises the CEO to dispose of a 162m² portion of part Lot 201 (No. 77) Lakes Road Hazelmere to the City of Swan and negotiate and agree upon a claim for compensation.

SOURCE OF REPORT

Chief Executive Officer
 Director Corporate Services
 Director Waste Services
 Manager Administration & Compliance

BACKGROUND

In October 2011, the Western Australia Planning Commission (WAPC) approved a structure plan by the City of Swan to expand the industrial area in Hazelmere. The additional Hazelmere Industrial Area requires construction of infrastructure that incorporates approximately 9,165 metres of roads, drainage and footpaths. In order to complete these improvements, land is being acquired to enhance traffic movement as well as safety.

REPORT

The City of Swan is proposing to undertake road works to upgrade the intersection of Lakes Road with Stirling Crescent, Hazelmere to improve traffic movement and safety. The proposed works necessitated the widening of the road reserve and this has resulted in the requirement to acquire approximately a 162m² portion of our Hazelmere facility on Lot 201 (No. 77) Lakes Road, Hazelmere (see attachment).

The City of Swan is empowered to acquire the land for the purpose of carrying out public works under the provisions of the Local Government Act 1995, the Land Administration Act 1997 and the Public Works Act.

On 26 February 2014 the City of Swan issued a letter making an offer as settlement of compensation in full for the acquisition of that portion of land. The letter was received on 5 March 2014. The EMRC has twenty-eight (28) days of receipt of this offer to make a written response, after which the City of Swan may consider the acquisition of the land by compulsory taking in accordance with the provisions of the Land Administration Act 1997.



Item 14.4 continued

Impact on Resource Recovery Park

The proposed acquisition of the land by the City of Swan is within the Hazelmere Resource Recovery Park concept plan. Minimal impact is anticipated as the area is within the landscape buffer area. Additionally, this will improve the line of sight along Lakes Road which will improve traffic flow into and out of the proposed new entrance.

Valuation

The offer, based on an independent licensed valuer engaged by City of Swan, has determined the said compensation as \$31,000 albeit the valuation report has not been supplied to the EMRC.

The EMRC has the right to obtain its own independent valuation of compensation. The City of Swan is prepared to meet the cost of the valuation subject to certain conditions, including:

1. The valuer must be licensed with the Valuers Institute of WA and be a certified practising valuer; and
2. The chosen valuer must be the lowest of three quotes obtained.

It is proposed that the EMRC take this offer up and the valuation report prepared by the independent valuer be used in negotiations with the City of Swan towards reaching a settlement of compensation based upon each party's respective valuations.

Authorisation is being sought from Council for the CEO to negotiate the best outcome for the EMRC and agree upon a claim for compensation.

ATTACHMENT(S)

City of Swan Acquisition of EX Lot 201 (No. 77) Lakes Road Hazelmere

VOTING REQUIREMENT

Absolute Majority

RECOMMENDATION(S)

That Council, by absolute majority, authorises the CEO to dispose of a 162m² portion of part Lot 201 (No. 77) Lakes Road Hazelmere to the City of Swan and negotiate and agree upon a claim for compensation.

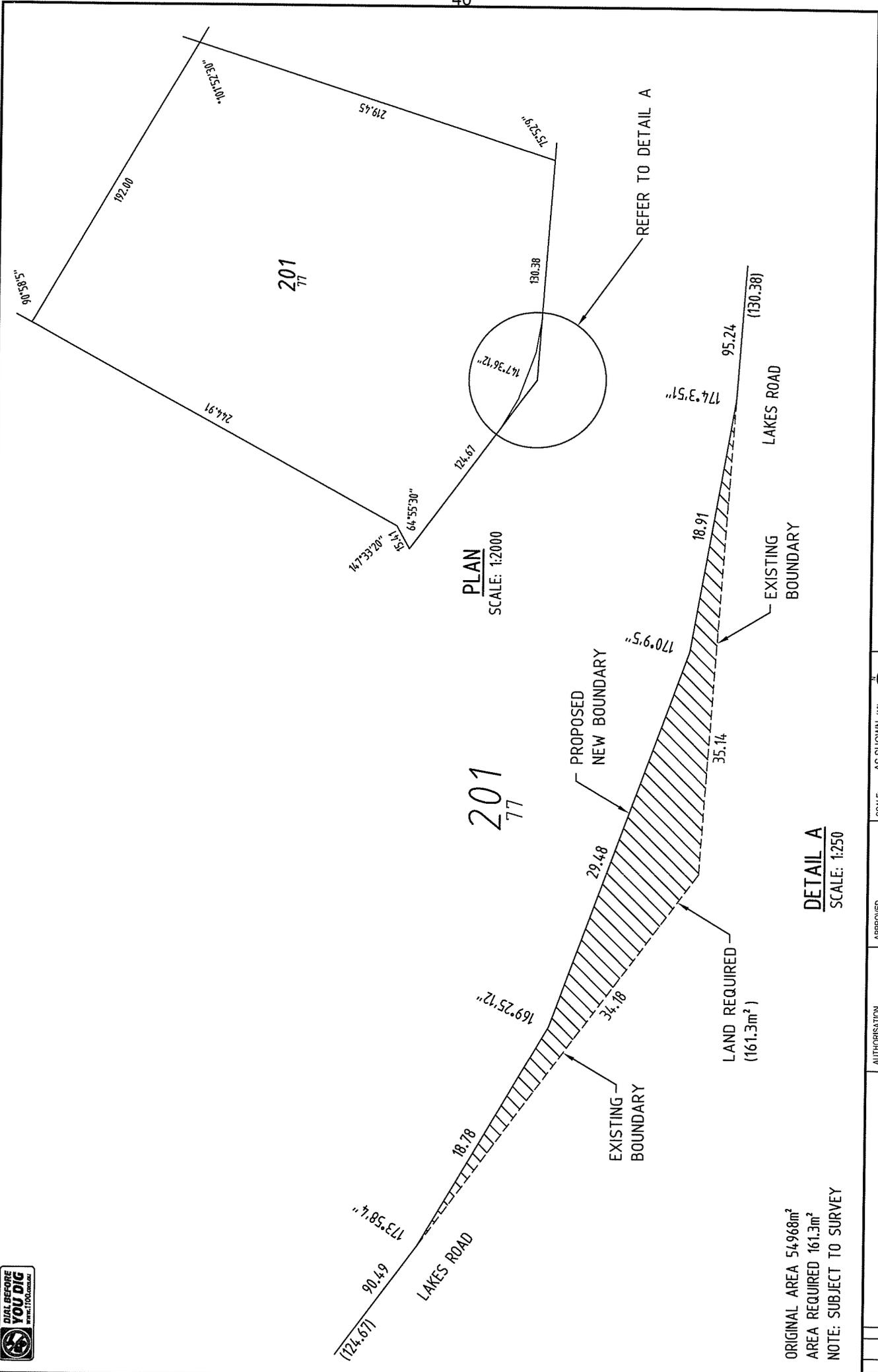
COUNCIL RESOLUTION(S)

MOVED CR POWELL

SECONDED CR LINDSEY

THAT COUNCIL, BY ABSOLUTE MAJORITY, AUTHORISES THE CEO TO DISPOSE OF A 162M² PORTION OF PART LOT 201 (NO. 77) LAKES ROAD HAZELMERE TO THE CITY OF SWAN AND NEGOTIATE AND AGREE UPON A CLAIM FOR COMPENSATION.

CARRIED BY AN ABSOLUTE MAJORITY 12/0



| | | | |
|--|--------------------------------|--------------------------------|---------|
| | | DRAWING No: RE316-1S | REV No: |
| LAKES ROAD UPGRADE LOT 201 (#77) LAKES ROAD, HAZELMERE LAND ACQUISITION PLAN | | | |
| APPROVED DESERT COORDINATOR DATE _____ | AS SHOWN (A3) DATUM: | | |
| PROJECT NUMBER _____ DATE _____ DESIGNED CT _____ CHECKED MB _____ DATE 21/06/2013 DRAWN CT _____ | SCALE: AS SHOWN (A3) DATUM: | | |
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| REVISIONS NO. DATE BY DESCRIPTION | OPERATIONS | | |



14.5 ITEMS CONTAINED IN THE INFORMATION BULLETIN

REFERENCE: D2014/02962

The following items are included in the Information Bulletin, which accompanies the Agenda.

1 WASTE SERVICES

- 1.1 COUNCIL TONNAGE COMPARISONS AS AT 31 DECEMBER 2013 (Ref:- D2014/02963)
- 1.2 RED HILL CLASS III LANDFILL CELLS (Ref: D2014/02964)

RECOMMENDATION(S)

That Council notes the items contained in the Information Bulletin.

COUNCIL RESOLUTION(S)

MOVED CR CUCCARO SECONDED CR PULE

THAT COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN.

CARRIED UNANIMOUSLY



INFORMATION BULLETIN

Accompanying the
Ordinary Meeting of Council Agenda

20 March 2014

COUNCIL INFORMATION BULLETIN**20 March 2014****(Ref: D2014/02962)****TABLE OF CONTENTS**

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1 WASTE SERVICES

1.1 COUNCIL TONNAGE COMPARISONS AS AT 31 DECEMBER 2013

REFERENCE: D2014/02963

PURPOSE OF REPORT

The purpose of this report is to provide Council with year to date tonnages and quantities at the Red Hill Waste Management Facility and Hazelmere Recycling Facility for the period 1 July 2013 to 31 December 2013.

REPORT

Attachment 1 to this report indicates that member Council tonnages totalling 68,146.18 tonnes, were received during the period 1 July 2013 to 31 December 2013 compared to 64,141.26 tonnes received during the same period in 2012/2013.

Attachment 2 outlines "other" waste that was received being 84,398.92 tonnes. The combined tonnages for the period totaled 152,545.10 tonnes. The 2012/2013 tonnages of 118,861.33 and 183,002.59 respectively for the same period are also provided for comparison purposes.

Attachment 3 outlines the tonnages of various materials that have been exported from the site during the reporting period.

Attachment 4 outlines the tonnages and quantities of waste timber, wood chip/fines and mattresses, received and sold, at the Hazelmere Recycling Facility.

ATTACHMENT(S)

1. Council Tonnages - 1 July 2013 to 31 December 2013 (Ref: D2014/02162)
 2. Other Tonnages - 1 July 2013 to 31 December 2013 (Ref: D2014/02163)
 3. Tonnages Exported from Red Hill - 1 July 2013 to 31 December 2013 (Ref: D2014/02164)
 4. Tonnages and quantities at Hazelmere Recycling Facility 1 July 2013 to 31 December 2013 (Ref: D2014/02165)
-

EASTERN METROPOLITAN REGIONAL COUNCIL

2013/2014 YTD COUNCIL TONNAGES DISPOSED OF AT RED HILL WASTE MANAGEMENT FACILITY

| Week Ending | Bayswater | | Belmont | | Bassendean | | Swan | | Kalamunda | | Mundaring | | Total |
|-----------------|-----------|------------|----------|------------|------------|------------|-----------|------------|-----------|------------|-----------|------------|-----------|
| | Waste | Greenwaste | Waste | Uncont G/W | Waste | Uncont G/W | Waste | Uncont G/W | Waste | Uncont G/W | Waste | Greenwaste | |
| 09-Jul-13 | 481.22 | 103.64 | 325.58 | 19.74 | 147.94 | 0.00 | 1109.40 | 311.48 | 549.58 | 61.34 | 323.22 | 0.00 | 3,433.14 |
| 16-Jul-13 | 328.80 | 78.30 | 228.80 | 0.00 | 100.04 | 0.00 | 771.92 | 51.18 | 367.44 | 5.64 | 244.64 | 0.00 | 2,176.76 |
| 23-Jul-13 | 340.60 | 68.72 | 237.56 | 0.00 | 106.44 | 0.00 | 757.84 | 0.00 | 376.14 | 13.68 | 252.66 | 0.00 | 2,153.64 |
| 31-Jul-13 | 411.18 | 109.86 | 291.98 | 0.00 | 122.62 | 0.00 | 903.82 | 97.32 | 475.74 | 23.70 | 304.64 | 0.00 | 2,740.86 |
| 6-Aug-13 | 310.48 | 60.30 | 202.50 | 0.00 | 87.54 | 0.00 | 607.28 | 95.86 | 324.74 | 13.58 | 232.48 | 0.00 | 1,934.76 |
| 13-Aug-13 | 354.28 | 107.40 | 254.88 | 34.80 | 122.94 | 0.00 | 796.52 | 212.00 | 402.08 | 18.12 | 276.16 | 0.00 | 2,579.18 |
| 20-Aug-13 | 358.84 | 84.20 | 262.48 | 0.00 | 114.40 | 0.00 | 813.68 | 215.36 | 412.90 | 13.34 | 269.14 | 0.00 | 2,544.34 |
| 27-Aug-13 | 346.06 | 132.00 | 277.10 | 0.00 | 132.60 | 0.00 | 828.84 | 198.68 | 425.62 | 29.74 | 275.82 | 0.00 | 2,646.46 |
| 31-Aug-13 | 187.82 | 57.04 | 162.04 | 0.00 | 67.30 | 0.00 | 488.18 | 29.70 | 241.24 | 0.00 | 148.60 | 0.00 | 1,381.92 |
| 3-Sep-13 | 155.46 | 36.96 | 96.64 | 0.00 | 45.44 | 0.00 | 314.88 | 53.98 | 177.92 | 0.00 | 123.16 | 0.00 | 1,004.44 |
| 10-Sep-13 | 366.46 | 143.12 | 270.56 | 0.00 | 126.60 | 0.00 | 857.18 | 76.84 | 453.62 | 35.74 | 256.20 | 0.00 | 2,586.32 |
| 17-Sep-13 | 348.04 | 104.02 | 274.22 | 41.38 | 108.92 | 0.00 | 858.18 | 98.62 | 475.88 | 38.64 | 264.46 | 0.00 | 2,612.36 |
| 24-Sep-13 | 355.32 | 120.04 | 262.34 | 0.00 | 119.62 | 0.00 | 802.10 | 83.88 | 450.30 | 38.14 | 434.36 | 0.00 | 2,666.10 |
| 30-Sep-13 | 262.62 | 70.52 | 209.90 | 0.00 | 90.22 | 0.00 | 687.16 | 66.46 | 354.78 | 54.48 | 208.36 | 0.00 | 2,004.50 |
| 08-Oct-13 | 457.68 | 177.14 | 336.14 | 0.00 | 157.94 | 0.00 | 1045.90 | 89.44 | 593.80 | 52.32 | 323.32 | 0.00 | 3,233.68 |
| 15-Oct-13 | 378.64 | 126.98 | 257.78 | 0.00 | 121.74 | 0.00 | 864.28 | 35.82 | 495.28 | 80.18 | 260.82 | 0.00 | 2,621.52 |
| 22-Oct-13 | 360.86 | 148.82 | 282.02 | 0.00 | 120.84 | 0.00 | 852.76 | 0.00 | 565.02 | 87.38 | 271.08 | 0.00 | 2,688.78 |
| 31-Oct-13 | 487.30 | 152.62 | 365.44 | 0.00 | 159.40 | 0.00 | 1220.80 | 0.00 | 662.48 | 77.12 | 345.12 | 0.00 | 3,470.28 |
| 05-Nov-13 | 219.06 | 74.68 | 158.90 | 0.00 | 116.28 | 0.00 | 471.16 | 0.00 | 267.88 | 77.02 | 186.88 | 25.70 | 1,597.56 |
| 12-Nov-13 | 366.32 | 83.68 | 262.28 | 25.56 | 211.78 | 0.00 | 830.06 | 0.00 | 471.68 | 61.74 | 402.26 | 65.58 | 2,780.94 |
| 19-Nov-13 | 350.46 | 117.02 | 249.66 | 0.00 | 206.46 | 0.00 | 938.92 | 0.00 | 483.76 | 72.86 | 378.64 | 111.46 | 2,909.24 |
| 26-Nov-13 | 365.56 | 86.12 | 252.90 | 0.00 | 235.66 | 0.00 | 1052.54 | 0.00 | 469.10 | 77.48 | 357.50 | 60.64 | 2,957.50 |
| 30-Nov-13 | 193.02 | 70.80 | 158.94 | 0.00 | 106.66 | 0.00 | 573.82 | 0.00 | 278.62 | 59.92 | 193.90 | 26.84 | 1,662.52 |
| 03-Dec-13 | 164.56 | 42.78 | 96.86 | 0.00 | 88.42 | 0.00 | 423.22 | 0.00 | 216.86 | 17.98 | 153.66 | 17.26 | 1,221.60 |
| 10-Dec-13 | 390.20 | 84.40 | 248.04 | 0.00 | 208.30 | 0.00 | 957.48 | 5.12 | 494.72 | 72.04 | 346.96 | 37.96 | 2,845.22 |
| 17-Dec-13 | 417.68 | 93.06 | 240.66 | 23.48 | 134.30 | 0.00 | 980.98 | 0.00 | 453.50 | 86.64 | 332.56 | 14.52 | 2,777.38 |
| 24-Dec-13 | 428.86 | 71.32 | 244.22 | 0.00 | 111.74 | 0.00 | 789.30 | 0.00 | 479.52 | 83.42 | 266.36 | 0.00 | 2,474.74 |
| 31-Dec-13 | 365.12 | 88.08 | 249.30 | 0.00 | 111.40 | 0.00 | 852.60 | 0.00 | 473.92 | 21.46 | 278.56 | 0.00 | 2,440.44 |
| Year to Date | 9,552.50 | 2,693.62 | 6,759.72 | 144.96 | 3,583.54 | - | 22,450.80 | 1,721.74 | 11,894.12 | 1,273.70 | 7,711.52 | 359.96 | 68,146.18 |
| 31-Dec-13 | | 12,246.12 | 6,904.68 | | 3,583.54 | | 24,172.54 | | 13,167.82 | | 8,071.48 | | 68,146.18 |
| Year to date | 9,375.40 | 2,537.10 | 6,586.16 | 142.36 | 3,415.60 | | 21,008.70 | 797.56 | 11,892.34 | 1,499.68 | 6,886.36 | | 64,141.26 |
| as at 31-Dec-12 | | 11,912.50 | 6,728.52 | | 3,415.60 | | 21,806.26 | | 13,392.02 | | 6,886.36 | | 64,141.26 |

| | | | | | | | | | | | | | |
|--------------|----------|-----------|----------|--------|----------|---|-----------|----------|-----------|----------|----------|--------|-----------|
| Year to Date | 9,552.50 | 2,693.62 | 6,759.72 | 144.96 | 3,583.54 | - | 22,450.80 | 1,721.74 | 11,894.12 | 1,273.70 | 7,711.52 | 359.96 | 68,146.18 |
| 31-Dec-13 | | 12,246.12 | 6,904.68 | | 3,583.54 | | 24,172.54 | | 13,167.82 | | 8,071.48 | | 68,146.18 |

| | | | | | | | | | | | | | |
|-----------------|----------|-----------|----------|--------|----------|--|-----------|--------|-----------|----------|----------|--|-----------|
| Year to date | 9,375.40 | 2,537.10 | 6,586.16 | 142.36 | 3,415.60 | | 21,008.70 | 797.56 | 11,892.34 | 1,499.68 | 6,886.36 | | 64,141.26 |
| as at 31-Dec-12 | | 11,912.50 | 6,728.52 | | 3,415.60 | | 21,806.26 | | 13,392.02 | | 6,886.36 | | 64,141.26 |

EASTERN METROPOLITAN REGIONAL COUNCIL

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2013/2014 YTD OTHER TONNAGES DISPOSED AT RED HILL WASTE MANAGEMENT FACILITY

| Week Ending | Transfer Station | Class III Contaminated | Class IV Contaminated | Uncontaminated Greenwaste Transfer St | Uncontaminated Greenwaste Commercial | Other Commercials | Non Member Council Waste | Total Other | Total Tonnages (Council & Other) |
|-------------------------------------|------------------|------------------------|-----------------------|---------------------------------------|--------------------------------------|-------------------|--------------------------|-------------------|----------------------------------|
| 09-Jul-13 | 172.48 | 0.00 | 0.00 | 20.24 | 18.94 | 3483.04 | 2907.25 | 6601.95 | 10,035.09 |
| 16-Jul-13 | 137.46 | 0.00 | 0.00 | 21.50 | 17.30 | 2321.34 | 2039.68 | 4537.28 | 6,714.04 |
| 23-Jul-13 | 150.64 | 25.74 | 0.00 | 22.86 | 11.82 | 2276.46 | 2093.62 | 4581.14 | 6,734.78 |
| 31-Jul-13 | 177.94 | 9.66 | 0.00 | 19.60 | 30.00 | 2582.20 | 2513.70 | 5333.10 | 8,073.96 |
| 06-Aug-13 | 133.02 | 58.62 | 0.00 | 11.02 | 9.22 | 2115.16 | 998.54 | 3325.58 | 5,260.34 |
| 13-Aug-13 | 161.12 | 424.46 | 0.00 | 10.46 | 18.54 | 2402.72 | 0.00 | 3017.30 | 5,596.48 |
| 20-Aug-13 | 155.82 | 3312.32 | 0.00 | 18.52 | 26.28 | 2251.66 | 0.00 | 5764.60 | 8,308.94 |
| 27-Aug-13 | 157.52 | 1.22 | 0.00 | 17.64 | 19.86 | 2307.28 | 0.00 | 2503.52 | 5,149.98 |
| 31-Aug-13 | 112.00 | 0.00 | 0.00 | 6.60 | 4.12 | 1695.32 | 0.00 | 1818.04 | 3,199.96 |
| 03-Sep-13 | 69.76 | 61.42 | 0.00 | 4.78 | 12.80 | 1096.04 | 0.00 | 1244.80 | 2,249.24 |
| 10-Sep-13 | 183.88 | 345.48 | 0.00 | 14.82 | 18.68 | 2218.64 | 0.00 | 2781.50 | 5,367.82 |
| 17-Sep-13 | 170.48 | 30.00 | 0.00 | 17.42 | 24.92 | 2272.16 | 0.00 | 2514.98 | 5,127.34 |
| 24-Sep-13 | 194.54 | 287.42 | 0.00 | 18.68 | 20.74 | 2361.66 | 0.00 | 2883.04 | 5,549.14 |
| 30-Sep-13 | 156.96 | 0.00 | 0.00 | 15.52 | 20.30 | 1672.12 | 0.00 | 1864.90 | 3,869.40 |
| 08-Oct-13 | 221.10 | 28.86 | 0.00 | 27.12 | 32.86 | 2878.54 | 0.00 | 3188.48 | 6,422.16 |
| 15-Oct-13 | 181.68 | 211.36 | 0.00 | 26.26 | 27.28 | 2549.56 | 0.00 | 2996.14 | 5,617.66 |
| 22-Oct-13 | 189.20 | 70.04 | 0.00 | 25.28 | 22.52 | 2538.58 | 0.00 | 2845.62 | 5,534.40 |
| 31-Oct-13 | 258.40 | 311.62 | 0.00 | 23.00 | 34.20 | 3351.98 | 0.00 | 3979.20 | 7,449.48 |
| 05-Nov-13 | 143.56 | 0.00 | 0.00 | 15.02 | 14.50 | 1773.34 | 0.00 | 1946.42 | 3,543.98 |
| 12-Nov-13 | 172.64 | 0.94 | 0.00 | 20.24 | 31.38 | 2763.56 | 0.00 | 2988.76 | 5,769.70 |
| 19-Nov-13 | 187.86 | 0.00 | 0.00 | 23.76 | 31.74 | 2597.24 | 0.00 | 2840.60 | 5,749.84 |
| 26-Nov-13 | 194.46 | 39.26 | 0.00 | 26.66 | 27.08 | 2419.62 | 0.00 | 2707.08 | 5,664.58 |
| 30-Nov-13 | 96.90 | 13.16 | 0.00 | 12.46 | 22.30 | 1611.88 | 0.00 | 1756.70 | 3,419.22 |
| 03-Dec-13 | 80.68 | 0.00 | 0.00 | 10.28 | 15.94 | 909.90 | 0.00 | 1016.80 | 2,238.40 |
| 10-Dec-13 | 170.26 | 0.00 | 0.00 | 21.54 | 29.28 | 2332.00 | 0.00 | 2553.08 | 5,398.30 |
| 17-Dec-13 | 158.70 | 7.78 | 0.00 | 21.08 | 26.78 | 2405.82 | 0.00 | 2620.16 | 5,397.54 |
| 24-Dec-13 | 269.51 | 0.00 | 0.00 | 27.96 | 36.64 | 2310.80 | 0.00 | 2644.91 | 5,119.65 |
| 31-Dec-13 | 210.36 | 0.00 | 0.00 | 18.10 | 10.42 | 1227.98 | 76.38 | 1543.24 | 3,983.68 |
| Year to date 31-Dec-13 | 4,668.93 | 5,239.36 | 0.00 | 518.42 | 616.44 | 62,726.60 | 10,629.17 | 84,398.92 | 152,545.10 |
| Year to date as at 31-Dec-12 | 3,751.94 | 4,300.30 | 1,068.77 | 520.06 | 661.94 | 60,589.82 | 47,968.50 | 118,861.33 | 183,002.59 |

EASTERN METROPOLITAN REGIONAL COUNCIL

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2013/2014 YTD TONNAGES EXPORTED FROM RED HILL WASTE MANAGEMENT FACILITY

| Week Ending | Clay | Ferricrete | Laterite Rock | Recycled Material | Mulch | Soil | Lime Amended BioClay | Total |
|-------------------------------------|---------------|------------------|---------------|-------------------|-----------------|-----------------|----------------------|------------------|
| 09-Jul-13 | 76.46 | 197.16 | 0.00 | 10.34 | 104.72 | 45.76 | 1021.42 | 1455.86 |
| 16-Jul-13 | 25.14 | 113.98 | 0.00 | 13.92 | 31.96 | 23.82 | 359.48 | 568.30 |
| 23-Jul-13 | 0.00 | 380.16 | 0.00 | 14.60 | 157.14 | 26.00 | 0.00 | 577.90 |
| 31-Jul-13 | 0.00 | 200.98 | 0.00 | 13.20 | 162.75 | 10.16 | 0.00 | 387.09 |
| 06-Aug-13 | 0.00 | 106.74 | 0.00 | 11.48 | 92.96 | 21.84 | 0.00 | 233.02 |
| 13-Aug-13 | 0.00 | 156.82 | 0.00 | 26.48 | 137.88 | 14.80 | 0.00 | 335.98 |
| 20-Aug-13 | 0.00 | 438.98 | 0.00 | 22.60 | 93.88 | 0.00 | 0.00 | 555.46 |
| 27-Aug-13 | 49.84 | 189.70 | 0.00 | 15.20 | 19.02 | 16.32 | 16.94 | 307.02 |
| 31-Aug-13 | 0.00 | 97.88 | 0.00 | 12.72 | 78.54 | 15.74 | 0.00 | 204.88 |
| 03-Sep-13 | 0.00 | 36.20 | 0.00 | 5.14 | 120.10 | 11.60 | 0.00 | 173.04 |
| 10-Sep-13 | 0.00 | 170.38 | 0.00 | 13.64 | 67.78 | 17.58 | 0.00 | 269.38 |
| 17-Sep-13 | 0.00 | 62.30 | 0.00 | 7.72 | 138.59 | 25.14 | 0.00 | 233.75 |
| 24-Sep-13 | 0.00 | 654.18 | 0.00 | 9.56 | 120.91 | 13.42 | 0.00 | 798.07 |
| 30-Sep-13 | 0.00 | 72.58 | 0.00 | 13.15 | 6.78 | 12.52 | 0.00 | 105.03 |
| 08-Oct-13 | 0.00 | 413.44 | 0.00 | 17.92 | 21.28 | 10.38 | 0.00 | 463.02 |
| 15-Oct-13 | 0.00 | 146.50 | 0.00 | 9.18 | 33.14 | 32.14 | 0.00 | 220.96 |
| 22-Oct-13 | 0.00 | 152.94 | 0.00 | 25.00 | 32.68 | 24.42 | 0.00 | 235.04 |
| 31-Oct-13 | 0.00 | 946.84 | 0.00 | 23.06 | 31.08 | 22.90 | 0.00 | 1023.88 |
| 05-Nov-13 | 0.00 | 338.50 | 0.00 | 10.70 | 17.92 | 3.40 | 0.00 | 370.52 |
| 12-Nov-13 | 0.00 | 500.02 | 0.00 | 5.58 | 53.14 | 24.98 | 0.00 | 583.72 |
| 19-Nov-13 | 0.00 | 1882.40 | 0.00 | 14.48 | 30.00 | 18.00 | 0.00 | 1944.88 |
| 26-Nov-13 | 0.00 | 1640.60 | 0.00 | 16.26 | 66.90 | 29.08 | 0.00 | 1752.84 |
| 30-Nov-13 | 35.38 | 326.06 | 0.00 | 5.32 | 7.36 | 19.00 | 54.64 | 447.76 |
| 03-Dec-13 | 0.00 | 228.04 | 0.00 | 9.58 | 33.70 | 3.28 | 105.26 | 379.86 |
| 10-Dec-13 | 0.00 | 615.98 | 0.00 | 13.72 | 47.62 | 25.34 | 104.96 | 807.62 |
| 17-Dec-13 | 0.00 | 303.60 | 0.00 | 11.26 | 49.08 | 16.78 | 416.66 | 797.38 |
| 24-Dec-13 | 0.00 | 371.02 | 0.00 | 14.56 | 33.28 | 19.68 | 0.00 | 438.54 |
| 31-Dec-13 | 0.00 | 52.84 | 0.00 | 10.14 | 8.22 | 8.30 | 0.00 | 79.50 |
| Year to date 31-Dec-13 | 186.82 | 10,796.82 | 0.00 | 376.51 | 1,798.41 | 512.38 | 2,079.36 | 15,750.30 |
| Year to date as at 31-Dec-12 | 260.14 | 2,757.12 | 0.00 | 286.26 | 2,772.15 | 1,495.48 | 0.00 | 7,571.15 |

| EASTERN METROPOLITAN REGIONAL COUNCIL | | | | | | |
|--|---|---|----------------------------------|--|--|--|
| 2013/2014 YTD COUNCIL TONNAGES DISPOSED OF AT HAZELMERE RECYCLING CENTRE | | | | | | |
| Month | Timber Recycling | | Mattress Recycling | | | |
| | Incoming Waste Timber <small>Tonne</small> | Sale of wood chip / fines <small>Tonne</small> | Mattresses and Bases Received | Mattresses Recycled <small>Number</small> | | |
| Jul-2013 | 1,713.01 | 1461.47 | 2,025 | 2,008 | | |
| Aug-2013 | 1,664.02 | 3027.78 | 1,841 | 1,405 | | |
| Sep-2013 | 1,713.12 | 1360.44 | 1,288 | 1,149 | | |
| Oct-2013 | 1,927.40 | 1762.89 | 2,281 | 1,144 | | |
| Nov-2013 | 1,832.13 | 1009.78 | 1,885 | 1,658 | | |
| Dec-2013 | 1,354.67 | 1311.33 | 933 | 1,780 | | |
| Jan-2014 | | | | | | |
| Feb-2014 | | | | | | |
| Mar-2014 | | | | | | |
| Apr-2014 | | | | | | |
| May-2014 | | | | | | |
| Jun-2014 | | | | | | |
| Year to Date 31-Dec-1' | 10,204.34 | 9,933.70 | 10,253 | 9,144 | | |
| Year to date 31-Dec-12 | 9,222.54 | 4,621.11 | 7,846 | 6,267 | | |



1.2 RED HILL CLASS III LANDFILL CELLS

REFERENCE: D2014/02964

PURPOSE OF REPORT

To provide Council with an update of the processes involved and the timeline for the planning and construction of new landfill cells.

KEY ISSUE(S)

- Red Hill Waste Management Facility has a development plan for the planning and management of airspace to meet the requirements of the member Councils and commercial waste customers.
- Stage 14 was initially planned as the next landfill cell to be constructed, but had to change because of lengthy approval waiting periods.
- Farm Stage 3 landfill cell also had to change after a delay was encountered with the clearing permit application.
- Stage 15 landfill cell is now being prepared for construction and is due to be completed by mid 2015.
- From preliminary planning to the final approval from the Department of Environment Regulation (DER) a typical landfill cell takes two years to be completed. Half this time is accounted for by the DER approval process.

SOURCE OF REPORT

Director Waste Services
Manager Engineering / Waste Management Services

BACKGROUND

The EMRC operates the Red Hill Waste Management Facility at 1094 Toodyay Rd, Red Hill, in the City of Swan. The primary function of the Red Hill Waste Management Facility is to dispose of the waste generated within the member Council areas of the EMRC. During the 2012/2013 financial year Red Hill Waste Management Facility received 131,831.74 tonnes of waste from the six member Councils.

REPORT

As set out in the landfill licence by the DER, the EMRC is obliged to provide a facility that conforms to the requirements of the DER for the acceptance and disposal of solid waste.

During the 2013/2014 budget setting process it was planned that the next landfill cell to be developed would be Stage 14 (Attachment). The due date for completion of this cell was set at the end of summer in 2015, at least six months before it is needed for disposal. After considering the approval processes of the newly built Farm Stage 2 landfill cell in June 2013, it became clear that with the lengthy waiting periods on approvals from the DER it would not be possible to deliver Stage 14 landfill cell within the required timeframe because of the greenwaste operations currently in that area.

The alternative to Stage 14 was to continue with the construction of the landfill cells on the eastern edge of the landfill on Lot 12. Once the eastern edge cells are constructed, landfill activities would work away from Red Hill Waste Management Facility's eastern neighbours, thus having less potential noise and odour impact on those neighbours. After completing geotechnical surveys, the eastern footprint of the Class III landfill activity was established and the footprints of the proposed future landfill cells were planned.



Item 1.2 continued

Farm Stage 3 landfill cell was a logical alternative to Stage 14 and it was envisaged that the first phase of filling would yield an approximate volume of 2,000,000m³ airspace. This is a very large landfill cell, which the EMRC believes will provide more cost effective airspace because of the growing cost of cell construction.

Generally three approvals are required before a new landfill cell can be constructed at Red Hill, namely (1) an excavation Licence and periodically a Development Application from the City of Swan, (2) a clearing permit from the DER and (3) a works approval from the DER. In the past the DER allowed the EMRC to submit the clearing permit and the works approval applications concurrently with the understanding that the works approval would not be granted until the clearing permit was issued, thus saving the EMRC lead time on the project.

In the case of Farm Stage 3 the DER would not accept the works approval application without proof of an approved clearing permit. The clearing permit application was lodged on 6 August 2013 requesting approval to clear 6.4 hectares of native vegetation. On 4 November 2013 the DER responded with a request that the EMRC clear native vegetation in phases. In a response to this request the EMRC replied on 12 November 2013 outlining a phased approach involving clearing the minimum area of vegetation (2.6 hectares) required for Farm Stage 3. At the end of January 2014 the DER responded with a letter requiring an offsets program for the native vegetation that is planned to be cleared. This was a new development in the clearing permit process, not previously identified by the DER as being required.

At that point it was clear that the EMRC would not receive the clearing permit in time to complete the Farm Stage 3 cell construction before the cell is needed. Fortunately the EMRC had another option available to pursue. It was then decided to construct the Stage 15 cell, as it did not require a clearing permit. However, the clearing permit with an offsets program for Farm Stage 3 is still being pursued as this cell will now be the next landfill cell to be constructed after Stage 15.

From 5 February 2014, the EMRC's engineering design resources are prioritised on Stage 15 in order for construction to commence in October or November of 2014 and be ready to receive waste before winter of 2015. The Works Approval application for Stage 15 will be lodged at the beginning of March 2014 and the cell construction tender advertised by August 2014. In the meantime excavation works in Stage 15 have been going ahead to extract clay and lateritic caprock for future use as lining/cover material or crushed for ferricrete.

A typical timeline for the development or construction of a landfill cell at Red Hill can be set out as follows:

| Activity | Number of weeks | Number of weeks |
|--|-----------------|-----------------|
| Preliminary planning | 2 | |
| Clearing permit approval (To DER) (if required) | 22 | |
| Excavation Licence (To City of Swan) * | | 8 |
| Geotechnical survey | 4 | |
| Preliminary design | 2 | |
| Works Approval application (To DER) | 30 | |
| Detail Design * | | 8 |
| Tender drawings and documentation | 2 | |
| Tender period | 4 | |
| Tender evaluation and approval | 6 | |
| Contractor on site | 2 | |
| Construction period | 22 | |
| Testing of linings and drainage | 4 | |
| Construction Quality Assurance report (for DER) | 3 | |
| Final DER approval | 2 | |
| Total number of weeks for critical path | 105 ** | |
| Comments: * These activities will run concurrently with other activities already on the critical timeline. ** Note that 105 weeks equals 2 years (24 months) of which 55 weeks (just more than 12 months) is spent on waiting for approvals by the Department of Environment Regulation. | | |



Item 1.2 continued

Conclusions

The timeline for development of new landfill cells has progressively increased in recent years, due significantly to the DER approval process for Work Approvals and where required, for clearing permits. Now environmental offset programs to compensate for loss of habitat for native fauna is extending the timeline for cell construction. In previous years, clearing permits were assessed in conjunction with Works Approval applications but this has now changed.

The DER have adopted the Victorian EPA Best Practice Environmental Management Guideline for the siting, design, operation and rehabilitation of landfills which has contributed towards this lengthy approval process.

The EMRC understands that the lengthy Works Approval process is being experienced by other landfill operators and will raise this as an issue through the Waste Management Association of Australia (WA), Landfill Working Group at their next meeting in April 2014.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 - Environmental Sustainability

- 1.1 To provide sustainable waste disposal operations

FINANCIAL IMPLICATIONS

Adjustments have been made to the 2013/2014 budget during the half year review process to address the revised landfill cell construction program.

SUSTAINABILITY IMPLICATIONS

The change as set out in this report ensures the environmental sustainability of waste management at the EMRC.

MEMBER COUNCIL IMPLICATIONS

| Member Council | Implication Details |
|-----------------------|----------------------------|
| Town of Bassendean | } Nil |
| City of Bayswater | |
| City of Belmont | |
| Shire of Kalamunda | |
| Shire of Mundaring | |
| City of Swan | |

ATTACHMENT(S)

Red Hill Waste Management Facility – Development Plan for Lots 2, 12 (Ref: D2014/02468)



15 REPORTS OF COMMITTEES

15.1 TECHNICAL ADVISORY COMMITTEE MEETING HELD 6 MARCH 2014 (REFER TO MINUTES OF COMMITTEE – YELLOW PAGES) REFERENCE: D2014/01804

The minutes of the Technical Advisory Committee meeting held on **6 March 2014** accompany and form part of this agenda – (refer to yellow section of 'Minutes of Committees' for Council accompanying this Agenda).

QUESTIONS

The Chairman invited general questions from members on the report of the Technical Advisory Committee.

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Technical Advisory Committee report (Section 15.1).

COUNCIL RESOLUTION(S)

MOVED CR CORNISH

SECONDED CR ANDERTON

THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE TECHNICAL ADVISORY COMMITTEE REPORT (SECTION 15.1).

CARRIED UNANIMOUSLY

TECHNICAL ADVISORY COMMITTEE

MINUTES

6 March 2014

REF: D2014/01804 (TAC) - D2014/03055

A meeting of the Technical Advisory Committee was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 6 March 2014**. The meeting commenced at **4:02pm**.

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 4:02pm.

Mr Beresford entered the meeting at 4:02pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Committee Members

| | | |
|--|---------------------------------------|--------------------|
| Mr Simon Stewert-Dawkins (Chairman) | Director Operational Services | Town of Bassendean |
| Mr James Riley (Deputising for Mr Pearson) | Manager Environmental Health Services | City of Bayswater |
| Mr Kevin Davidson (Deputising for Mr Lutey) | Manager Health & Ranger Services | City of Belmont |
| Mr Charles Sullivan | Director Infrastructure Services | Shire of Kalamunda |
| Mr Shane Purdy (from 4:04pm) | Director Infrastructure Services | Shire of Mundaring |
| Mr Jim Coten | Executive Manager Operations | City of Swan |
| Mr Peter Schneider | Chief Executive Officer | EMRC |

Apologies

| | | |
|--------------------------------------|-----------------------------|-------------------|
| Mr Doug Pearson (Deputy Chairman) | Director Technical Services | City of Bayswater |
| Mr Ric Lutey | Director Technical Services | City of Belmont |

EMRC Officers

| | |
|---------------------------------|--------------------------------------|
| Mr Stephen Fitzpatrick | Director Waste Services |
| Mr Hua Jer Liew | Director Corporate Services |
| Mr Johan Le Roux | Manager Engineering / Waste Services |
| Mr Gilbert Arlandoo | Civil Engineer |
| Mr Dave Beresford (from 4:02pm) | Project Engineer – Resource Recovery |
| Ms Timea Galfi | Administration Research Officer |
| Ms Giulia Bono | Administration Officer (Minutes) |

3 DISCLOSURE OF INTERESTS

Nil

4 ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION

Nil



5 ELECTION OF TECHNICAL ADVISORY COMMITTEE CHAIRMAN AND DEPUTY CHAIRMAN

5.1 ELECTION OF A CHAIRMAN OF THE TECHNICAL ADVISORY COMMITTEE

REFERENCE: D2014/01803 (TAC) - D2014/03057

PURPOSE OF REPORT

To provide for an election to be conducted for the office of Chairman of the Technical Advisory Committee (TAC).

KEY ISSUES AND RECOMMENDATION(S)

- It is a statutory requirement that the Committee elect a Chairman at the first meeting of the Technical Advisory Committee (TAC) after an ordinary Council elections day.

Recommendation(s)

That the members of the Technical Advisory Committee elect a Chairman by secret ballot.

SOURCE OF REPORT

Manager Administration and Compliance

BACKGROUND

At the Special Meeting of Council held on Thursday 7 November 2013 the EMRC Chairman and Deputy Chairman were elected and members of the EMRC Committees were appointed.

TAC MEMBERS 2013-2015

The following members were appointed to the TAC at the Special Meeting of Council held on 7 November 2013:

| | | |
|----------------------------------|----------------------------|--------------------|
| Director Operational Services | (Mr Simon Stewart-Dawkins) | Town of Bassendean |
| Director Technical Services | (Mr Doug Pearson) | City of Bayswater |
| Director Technical Services | (Mr Ric Lutey) | City of Belmont |
| Director Infrastructure Services | (Mr Charles Sullivan) | Shire of Kalamunda |
| Director Infrastructure Services | (Mr Shane Purdy) | Shire of Mundaring |
| Executive Manager Operations | (Mr Jim Coten) | City of Swan |
| Chief Executive Officer | (Mr Peter Schneider) | EMRC |

In accordance with section 5.12(1) of the Local Government Act 1995 (the Act), the members of a committee are to elect a presiding member from amongst themselves in accordance with Schedule 2.3, Division 1.



Item 5.1 continued

It is a requirement of Schedule 2.3 of the Act that the election is conducted by the Chief Executive Officer (CEO) and the nominations for the Office are to be given to the CEO in writing before the meeting or during the meeting before the close of nominations. Furthermore, if a member is nominated by another member, the CEO is not to accept the nomination unless the nominee has advised the CEO, orally or in writing, that he or she is willing to be nominated for the Office. Members are to vote on the matter by secret ballot.

The procedure outlined in Schedule 2.3 of the Act will be followed if there is an equality of votes.

REPORT

The CEO will preside at the meeting until the Office of Chairman of the TAC is filled.

The following material accompanies the agenda for this meeting as a means of assisting members of the Committee to nominate themselves or another member for the Office of Chairman of the TAC.

1. A blank nomination form for the Office of Chairman of the TAC, nominate oneself
2. A blank nomination form for the Office of Chairman of the TAC, nominate another
3. A blank ballot paper for Election of Chairman of the TAC

Ballot papers will be made available prior to voting.

The completed nomination forms are to be given to the CEO before the meeting or when the CEO calls for them when dealing with this item at the meeting.

STRATEGIC/POLICY IMPLICATIONS

Council Policy 2.1 Committees of Council provides for the establishment of the Technical Advisory Committee.

Key Result Area 4 – Good Governance

- 4.3 To provide responsible and accountable governance and management of the EMRC

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

| Member Council | Implication Details |
|--------------------|---------------------|
| Town of Bassendean | } Nil |
| City of Bayswater | |
| City of Belmont | |
| Shire of Kalamunda | |
| Shire of Mundaring | |
| City of Swan | |



Item 5.1 continued

ATTACHMENT(S)

1. A blank nomination form for the Office of Chairman of the TAC, nominate oneself (Ref: D2014/01925)
2. A blank nomination form for the Office of Chairman of the TAC, nominate another (Ref: D2014/01925)
3. Ballot Paper – Election of TAC Chairman (Ref: D2014/01927)

VOTING REQUIREMENT

Secret Ballot

Mr Purdy entered the meeting at 4:02pm.

RECOMMENDATION(S)

That the members of the Technical Advisory Committee elect a Chairman by secret ballot.

The CEO advised that no nominations for the Office of Chairman of the TAC had been received, and called for nominations. Mr Coten nominated Mr Stewart-Dawkins. Mr Stewart-Dawkins accepted the nomination.

No further nominations were received.

ANNOUNCEMENT: OF THE OFFICE OF CHAIRMAN

There being no other nominations, Mr Simon Stewart-Dawkins was declared Chairman of the Technical Advisory Committee for the term commencing 6 March until 2015.

The CEO congratulated Mr Stewart-Dawkins and vacated the Chair at 4:06pm.

At 4:06pm, Mr Stewart-Dawkins took the Chair.



Nomination for Chairman Technical Advisory Committee

To the Chief Executive Officer

I hereby nominate myself, _____ for the position of Chairman of the Eastern Metropolitan Regional Council Technical Advisory Committee for the term of Office commencing on the date of the election until the next ordinary elections days and/or other circumstances occur in accordance with section 5.11 of the Local Government Act 1995.

Signed: _____

Date: _____



Nomination for Chairman Technical Advisory Committee

To the Chief Executive Officer

I hereby nominate _____ for the position of Chairman of the Eastern Metropolitan Regional Council Technical Advisory Committee for the term of Office commencing on the date of the election and continuing until the next ordinary elections days and/or other circumstances occur in accordance with section 5.11 of the Local Government Act 1995.

Signed: _____

Date: _____

*I _____ hereby certify that I accept the above nomination to the position of Chairman of the Eastern Metropolitan Regional Council Technical Advisory Committee.

Signed: _____

Date: _____

*This certificate is to be completed when a Representative is nominated by another Representative.



**Eastern Metropolitan Regional Council
TAC 6 March 2014**

**BALLOT PAPER FOR THE
ELECTION OF THE TAC CHAIRMAN**

HOW TO VOTE

Place a tick in the box next to the candidate you want to elect.

Do not make any other marks on the ballot paper.

First Name, Last Name

First Name, Last Name

First Name, Last Name



5.2 ELECTION OF A DEPUTY CHAIRMAN OF THE TECHNICAL ADVISORY COMMITTEE

REFERENCE: D2014/01809 (TAC) - D2014/03058

PURPOSE OF REPORT

To provide for an election to be conducted for the office of Deputy Chairman of the Technical Advisory Committee (TAC).

KEY ISSUES AND RECOMMENDATION(S)

- In accordance with section 5.12(2) of the Local Government Act 1995, the members of a committee may elect a deputy presiding member from amongst themselves.

Recommendation(s)

That the members of the Technical Advisory Committee elect a Deputy Chairman by secret ballot.

SOURCE OF REPORT

Manager Administration and Compliance

BACKGROUND

At the Special Meeting of Council held on Thursday 7 November 2013 the EMRC Chairman and Deputy Chairman were elected and members of the EMRC Committees were appointed.

TAC MEMBERS 2013-2015

The following members were appointed to the TAC at the Special Meeting of Council held on 7 November 2013:

| | | |
|----------------------------------|----------------------------|--------------------|
| Director Operational Services | (Mr Simon Stewert-Dawkins) | Town of Bassendean |
| Director Technical Services | (Mr Doug Pearson) | City of Bayswater |
| Director Technical Services | (Mr Ric Lutey) | City of Belmont |
| Director Infrastructure Services | (Mr Charles Sullivan) | Shire of Kalamunda |
| Director Infrastructure Services | (Mr Shane Purdy) | Shire of Mundaring |
| Executive Manager Operations | (Mr Jim Coten) | City of Swan |
| Chief Executive Officer | (Mr Peter Schneider) | EMRC |

In accordance with section 5.12(2) of the Local Government Act 1995 (the Act), the members of a committee may elect a deputy presiding member from amongst themselves.

It is a requirement of Schedule 2.3 of the Act that the election is conducted by the Chairman and the nominations for the Office are to be given to the CEO in writing before the meeting or the Chairman during the meeting before the close of nominations. Furthermore, if a member is nominated by another member, the Chairman is not to accept the nomination unless the nominee has advised the Chairman, orally or in writing, that he or she is willing to be nominated for the Office. Members are to vote on the matter by secret ballot.

The procedure outlined in Schedule 2.3 of the Act will be followed if there is an equality of votes.



Item 5.2 continued

REPORT

The following material accompanies the agenda for this meeting as a means of assisting members of the Committee to nominate themselves or another member for the Office of Deputy Chairman of the TAC.

1. A blank nomination form for the Office of Deputy Chairman of the TAC, nominate oneself
2. A blank nomination form for the Office of Deputy Chairman of the TAC, nominate another
3. A blank ballot paper for Election of Deputy Chairman of the TAC

Ballot papers will be made available prior to voting.

The completed nomination forms are to be given to the CEO before the meeting or when called for by the Chairman when dealing with this item at the meeting.

STRATEGIC/POLICY IMPLICATIONS

Council Policy 2.1 Committees of Council provides for the establishment of the Technical Advisory Committee.

Key Result Area 4 – Good Governance

- 4.3 To provide responsible and accountable governance and management of the EMRC

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

| Member Council | Implication Details |
|--------------------|---------------------|
| Town of Bassendean | } Nil |
| City of Bayswater | |
| City of Belmont | |
| Shire of Kalamunda | |
| Shire of Mundaring | |
| City of Swan | |

ATTACHMENT(S)

1. A blank nomination form for the Office of Deputy Chairman of the TAC, nominate oneself (Ref: D2014/01930)
2. A blank nomination form for the Office of Deputy Chairman of the TAC, nominate another (Ref: D2014/01930)
3. Ballot Paper – Election of TAC Deputy Chairman (Ref: D2014/01935)



Item 5.2 continued

VOTING REQUIREMENT

Secret Ballot

RECOMMENDATION(S)

That the members of the Technical Advisory Committee elect a Deputy Chairman by secret ballot.

The Chairman advised that no nominations for the Office of Deputy Chairman of the TAC had been received. Mr Purdy nominated Mr Pearson.

No further nominations were received.

ANNOUNCEMENT: OF THE OFFICE OF CHAIRMAN

There being no other nominations Mr Doug Pearson was declared Deputy Chairman of the Technical Advisory Committee for the term commencing 6 March 2014 until 2015.



Nomination for Deputy Chairman Technical Advisory Committee

To the Chief Executive Officer

I hereby nominate myself, _____ for the position of Deputy Chairman of the Eastern Metropolitan Regional Council Technical Advisory Committee for the term of Office commencing on the date of the election until the next ordinary elections days and/or other circumstances occur in accordance with section 5.11 of the Local Government Act 1995.

Signed: _____

Date: _____



Nomination for Deputy Chairman Technical Advisory Committee

To the Chief Executive Officer

I hereby nominate _____ for the position of Deputy Chairman of the Eastern Metropolitan Regional Council Technical Advisory Committee for the term of Office commencing on the date of the election until the next ordinary elections days and/or other circumstances occur in accordance with section 5.11 of the Local Government Act 1995.

Signed: _____

Date: _____

*I _____ hereby certify that I accept the above nomination to the position of Deputy Chairman of the Eastern Metropolitan Regional Council Technical Advisory Committee.

Signed: _____

Date: _____

*This certificate is to be completed when a Representative is nominated by another Representative.



**Eastern Metropolitan Regional Council
TAC Thursday 6 March 2014**

**BALLOT PAPER FOR THE ELECTION OF THE
TAC DEPUTY CHAIRMAN**

HOW TO VOTE

Place a tick in the box next to the candidate you want to elect.

Do not make any other marks on the ballot paper.

Lastname, Firstname

Lastname, Firstname

Lastname, Firstname



12 REPORTS OF OFFICERS

12.1 WATER CORPORATION LIME AMENDED BIOCLAY® PROJECT

REFERENCE: D2014/02066 (TAC) - D2014/03056

PURPOSE OF REPORT

This report is to advise Council of the forthcoming closure of the WaterCorp Lime Amended Bioclay® (LABC) project at the Red Hill Waste Management Facility.

KEY ISSUES AND RECOMMENDATION(S)

- The WaterCorp LABC project at Red Hill has taken almost 4 years to become operational due to various delays by the operator.
- EMRC's staged development of landfill cells now requires the use of the area occupied by the WaterCorp plant and equipment because of approval delays to Farm Stage 3.
- The WaterCorp have been requested to vacate their site by early March 2014 to allow the excavation of the stage 15 landfill cell.
- A temporary location for the demobilised LABC blending equipment has been identified on Lot 12 pending relocation to a permanent new location off-site.

Recommendation(s)

That the report be received.

SOURCE OF REPORT

Director Waste Services

BACKGROUND

At its February 2010 meeting, Council (Ref: DMDOC/125556) resolved:

"THAT:

1. *COUNCIL ENDORSE THE PROJECT PLAN FOR THE BLENDING OF LIME AMENDED BIOCLAY®.*
2. *COUNCIL, IN ACCORDANCE WITH S.6.8 OF THE LOCAL GOVERNMENT ACT 1995, AGREE TO INCUR EXPENDITURE OF \$36,000 DURING 2009/2010 TO BE FUNDED FROM OPERATING SURPLUSES.*
3. *THE LIME AMENDED BIOCLAY® BLENDING PROJECT COMMENCE IN MARCH 2010.*
4. *THE CHIEF EXECUTIVE OFFICER BE AUTHORISED TO NEGOTIATE AN AGREEMENT WITH THE WATER CORPORATION FOR THE BLENDING OF LIME AMENDED BIOCLAY®."*



Item 12.1 continued

REPORT

The WaterCorp's LABC project at Red Hill Waste Management Facility has been underway since mid 2010. Their blending equipment was finally installed ready for commissioning in September 2011, however ongoing issues with the contractor and the blending equipment saw production of the LABC delayed until June 2013. Since this time, only a small quantity of LABC has been produced, generating less than \$10,000 in revenue for the EMRC from Lime Amended Biosolids (LAB) received on site.

The LABC operation has also caused odour nuisance to site staff and possibly neighbours from time to time and created the need for leachate management as a result of runoff from the LABC area during periods of heavy rainfall.

At the time site operations were finally underway in June 2013, an agreement was developed which would have provided WaterCorp the ability to produce LABC up until December 2014 with a one year extension option. However, because of delays experienced in obtaining a clearing permit from the Department of Environment and Regulation (DER) for Farm Stage 3 landfill cell, it was been decided to develop stage 15 on Lot 2, necessitating the shutdown and relocation of the LABC project at short notice.

Unfortunately there is no other possible licensed area on site where the LABC project could be relocated where stormwater runoff could be captured and where odour impact on neighbours would not be an issue.

Consequently, the LABC project has come to a conclusion at Red Hill after nearly four years of frustrated effort by the WaterCorp. The WaterCorp are endeavouring to find another location near Red Hill if possible, so as to access EMRC's clay for the blending operation.

The EMRC has offered the WaterCorp a site for temporary storage of the blending equipment on Lot 12, pending its transport and relocation offsite.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

- 1.3 To provide resource recovery and recycling solutions in partnership with member Councils
- 1.5 To contribute towards regional biodiversity conservation and improved air, water and land quality.

FINANCIAL IMPLICATIONS

The project only realised income of \$9,428 including GST to mid February 2014 from 2,079 tonnes of LABC produced, well below financial projections. It is not anticipated that there are any further costs associated with the project.

SUSTAINABILITY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

- 1.1 To provide sustainable waste management solutions.



16 FUTURE MEETINGS OF THE TECHNICAL ADVISORY COMMITTEE

The next meeting of the Technical Advisory Committee will be held on **Thursday 3 April 2014 (if required)** at the EMRC Administration Office, 1st Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 4:00 pm.

Future Meetings 2014

| | | | | |
|----------|----|-------------------------|----|----------------------------|
| Thursday | 3 | April (if required) | at | EMRC Administration Office |
| Thursday | 8 | May (if required) | at | EMRC Administration Office |
| Thursday | 5 | June (if required) | at | EMRC Administration Office |
| Thursday | 10 | July (if required) | at | EMRC Administration Office |
| Thursday | 7 | August (if required) | at | EMRC Administration Office |
| Thursday | 4 | September (if required) | at | EMRC Administration Office |
| Thursday | 9 | October (if required) | at | EMRC Administration Office |
| Thursday | 20 | November | at | EMRC Administration Office |

17 DECLARATION OF CLOSURE OF MEETING

There being no further business, the Chairman declared the meeting closed at 4:18pm.



**15.2 RESOURCE RECOVERY COMMITTEE MEETING HELD 6 MARCH 2014
(REFER TO MINUTES OF COMMITTEE – ORANGE PAGES)
REFERENCE: D2014/01817**

The minutes of the Resource Recovery Committee meeting held on **6 March 2014** accompany and form part of this agenda – (refer to orange section of 'Minutes of Committees' for Council accompanying this Agenda).

QUESTIONS

The Chairman invited general questions from members on the report of the Resource Recovery Committee.

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Resource Recovery Committee report (Section 15.2).

COUNCIL RESOLUTION(S)

MOVED CR CUCCARO SECONDED CR PULE

THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE RESOURCE RECOVERY COMMITTEE REPORT (SECTION 15.2).

CARRIED UNANIMOUSLY

RESOURCE RECOVERY COMMITTEE

MINUTES

6 March 2014

REF: D2014/01817 (RRC) - D2014/03071

A meeting of the Resource Recovery Committee was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 6 March 2014**. The meeting commenced at **5:00pm**.

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| 7.1 | <i>MINUTES OF THE RESOURCE RECOVERY COMMITTEE MEETING HELD ON 5 SEPTEMBER 2013 (Ref: DMDOC/185190)</i> | |
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| 17 | DECLARATION OF CLOSURE OF MEETING | 26 |



1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 5:01pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Committee Members

| | | |
|--|---------------------------------------|--------------------|
| Cr Tony Cuccaro (Chairman) | EMRC Member | Shire of Mundaring |
| Cr Charlie Zannino (Deputy Chairman) | EMRC Member | City of Swan |
| Cr Jennie Carter | EMRC Member | Town of Bassendean |
| Cr Mike Anderton | EMRC Member | City of Bayswater |
| Cr Frank Lindsey | EMRC Member | Shire of Kalamunda |
| Mr Simon Stewert-Dawkins | Director Operational Services | Town of Bassendean |
| Mr James Riley (Deputising for Mr Pearson) | Manager Environmental Health Services | City of Bayswater |
| Mr Kevin Davidson (Deputising for Mr Lutey) | Manager Health & Ranger Services | City of Belmont |
| Mr Charles Sullivan | Director Infrastructure Services | Shire of Kalamunda |
| Mr Shane Purdy | Director Infrastructure Services | Shire of Mundaring |
| Mr Jim Coten | Executive Manager Operations | City of Swan |
| Mr Peter Schneider | Chief Executive Officer | EMRC |

Apologies

| | | |
|-----------------|-----------------------------|-------------------|
| Mr Doug Pearson | Director Technical Services | City of Bayswater |
| Mr Ric Lutey | Director Technical Services | City of Belmont |

Deputy Committee Members - Observers

| | | |
|---------------|-------------|--------------------|
| Cr Gerry Pule | EMRC Member | Town of Bassendean |
|---------------|-------------|--------------------|

EMRC Officers

| | |
|------------------------|--|
| Mr Stephen Fitzpatrick | Director Waste Services |
| Mr Hua Jer Liew | Director Corporate Services |
| Mr Johan Le Roux | Manager Engineering / Waste Services |
| Mr Dave Beresford | Project Engineer – Resource Recovery |
| Ms Terri-Ann Ashton | Manager Administration and Compliance |
| Ms Timea Galfi | Administration Research Officer |
| Ms Giulia Bono | Administration Support Officer (Minutes) |

3 DISCLOSURE OF INTERESTS

Nil

4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION

Nil



5 ELECTION OF RESOURCE RECOVERY COMMITTEE CHAIRMAN AND DEPUTY CHAIRMAN

5.1 ELECTION OF A CHAIRMAN OF THE RESOURCE RECOVERY COMMITTEE

REFERENCE: D2014/01818 (RRC) - D2014/03074

PURPOSE OF REPORT

To provide for an election to be conducted for the office of Chairman of the Resource Recovery Committee (RRC).

KEY ISSUES AND RECOMMENDATION(S)

- It is a statutory requirement that the Committee elect a Chairman at the first meeting of the Resource Recovery Committee (RRC) after an ordinary Council elections day.

Recommendation(s)

That the members of the Resource Recovery Committee elect a Chairman by secret ballot.

SOURCE OF REPORT

Manager Administration and Compliance

BACKGROUND

At the Special Meeting of Council held on Thursday 7 November 2013 the EMRC Chairman and Deputy Chairman were elected and members of the EMRC Committees were appointed.

RRC MEMBERS 2013 - 2015

The following members were appointed to the RRC at the Special Meeting of Council held on 7 November 2013:

COUNCILLOR MEMBERS

| | |
|--------------------|--------------------|
| Cr Jennie Carter | Town of Bassendean |
| Cr Mike Anderton | City of Bayswater |
| Cr Janet Powell | City of Belmont |
| Cr Frank Lindsey | Shire of Kalamunda |
| Cr Tony Cuccaro | Shire of Mundaring |
| Cr Charlie Zannino | City of Swan |

OFFICER MEMBERS

| | | |
|----------------------------------|----------------------------|--------------------|
| Director Operational Services | (Mr Simon Stewert-Dawkins) | Town of Bassendean |
| Director Technical Services | (Mr Doug Pearson) | City of Bayswater |
| Director Technical Services | (Mr Ric Lutey) | City of Belmont |
| Director Infrastructure Services | (Mr Charles Sullivan) | Shire of Kalamunda |
| Director Infrastructure Services | (Mr Shane Purdy) | Shire of Mundaring |
| Executive Manager Operations | (Mr Jim Coten) | City of Swan |
| Chief Executive Officer | (Mr Peter Schneider) | EMRC |



Item 5.1 continued

In accordance with section 5.12(1) of the Local Government Act 1995 (the Act), the members of a committee are to elect a presiding member from amongst themselves in accordance with Schedule 2.3, Division 1.

It is a requirement of Schedule 2.3 of the Act that the election is conducted by the Chief Executive Officer and the nominations for the Office are to be given to the Chief Executive Officer in writing before the meeting or during the meeting before the close of nominations. Furthermore, if a member is nominated by another member the Chief Executive Officer is not to accept the nomination unless the nominee has advised the Chief Executive Officer, orally or in writing, that he or she is willing to be nominated for the Office. Members are to vote on the matter by secret ballot.

The procedure outlined in Schedule 2.3 of the Act will be followed if there is an equality of votes.

REPORT

The Chief Executive Officer will preside at the meeting until the office of Chairman is filled.

The following material accompanies the agenda for this meeting as a means of assisting members of the Committee to nominate themselves or another member for the Office of Chairman of the RRC.

1. A blank nomination form for the Office of Chairman of the RRC, nominate oneself
2. A blank nomination form for the Office of Chairman of the RRC, nominate another
3. A blank ballot paper for Election of Chairman of the RRC

Ballot papers will be made available prior to voting.

The completed nomination forms are to be given to the Chief Executive Officer before the meeting or when the Chief Executive Officer calls for them when dealing with this item at the meeting.

STRATEGIC/POLICY IMPLICATIONS

Council Policy 2.1 Committees of Council provides for the establishment of the Resource Recovery Committee

Key Result Area 4 – Good Governance

- 4.3 To provide responsible and accountable governance and management of the EMRC

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil



Item 5.1 continued

MEMBER COUNCIL IMPLICATIONS

| Member Council | Implication Details |
|-----------------------|----------------------------|
| Town of Bassendean | } Nil |
| City of Bayswater | |
| City of Belmont | |
| Shire of Kalamunda | |
| Shire of Mundaring | |
| City of Swan | |

ATTACHMENT(S)

1. A blank nomination form for the Office of Chairman of the RRC, nominate oneself (Ref: D2014/01937)
2. A blank nomination form for the Office of Chairman of the RRC, nominate another (Ref: D2014/01937)
3. Ballot Paper – Election of RRC Chairman (Ref: D2014/01938)

VOTING REQUIREMENT

Secret Ballot

RECOMMENDATION(S)

That the members of the Resource Recovery Committee elect a Chairman by secret ballot.

The Chief Executive Officer advised that two (2) nominations for the Office of Chairman of the RRC had been received, from Councillors Zannino and Cuccaro, and called for any further nominations.

Cr Lindsey nominated himself.

No further nominations were received.

Candidate names were listed on the ballot paper following the drawing of lots.

A secret ballot was then conducted and votes counted by the Chief Executive Officer and Director Corporate Services.

ANNOUNCEMENT: RESULT OF BALLOT FOR OFFICE OF CHAIRMAN

The CEO declared Cr Tony Cuccaro with six (6) votes Chairman of the Resource Recovery Committee for the term commencing 6 March 2014 until 2015.

The CEO congratulated Cr Cuccaro and vacated the chair at 5:11pm.

At 5:11pm, Cr Cuccaro took the Chair.



Nomination for Chairman Resource Recovery Committee

To the Chief Executive Officer

**I hereby nominate myself, _____ for the position of
Chairman of the Eastern Metropolitan Regional Council Resource Recovery
Committee for the term of Office commencing on the date of the election until the
next ordinary elections days and/or other circumstances occur in accordance
with section 5.11 of the Local Government Act 1995.**

Signed: _____

Date: _____



Nomination for Chairman Resource Recovery Committee

To the Chief Executive Officer

I hereby nominate _____ for the position of Chairman of the Eastern Metropolitan Regional Council Resource Recovery Committee for the term of Office commencing on the date of the election and continuing until the next ordinary elections days and/or other circumstances occur in accordance with section 5.11 of the Local Government Act 1995.

Signed: _____

Date: _____

*I _____ hereby certify that I accept the above nomination to the position of Chairman of the Eastern Metropolitan Regional Council Resource Recovery Committee.

Signed: _____

Date: _____

*This certificate is to be completed when a Representative is nominated by another Representative.



**Eastern Metropolitan Regional Council
RRC Thursday 6 March 2014**

**BALLOT PAPER FOR THE
ELECTION OF THE RRC CHAIRMAN**

HOW TO VOTE

Place a tick in the box next to the candidate you want to elect.

Do not make any other marks on the ballot paper.

First Name, Last name

First Name, Last name

First Name, Last name



5.2 ELECTION OF A DEPUTY CHAIRMAN OF THE RESOURCE RECOVERY COMMITTEE

REFERENCE: D2014/01819 (RRC) - D2014/03075

PURPOSE OF REPORT

To provide for an election to be conducted for the office of Deputy Chairman of the Resource Recovery Committee (RRC).

KEY ISSUES AND RECOMMENDATION(S)

- In accordance with section 5.12(2) of the Local Government Act 1995, the members of a committee may elect a deputy presiding member from amongst themselves.

Recommendation(s)

That the members of the Resource Recovery Committee elect a Deputy Chairman by secret ballot.

SOURCE OF REPORT

Manager Administration and Compliance

BACKGROUND

At the Special Meeting of Council held on Thursday 7 November 2013 the EMRC Chairman and Deputy Chairman were elected and members of the EMRC Committees were appointed.

RRC MEMBERS 2013-2015

The following members were appointed to the RRC at the Special Meeting of Council held on 7 November 2013:

COUNCILLOR MEMBERS

| | |
|--------------------|--------------------|
| Cr Jennie Carter | Town of Bassendean |
| Cr Mike Anderton | City of Bayswater |
| Cr Janet Powell | City of Belmont |
| Cr Frank Lindsey | Shire of Kalamunda |
| Cr Tony Cuccaro | Shire of Mundaring |
| Cr Charlie Zannino | City of Swan |

OFFICER MEMBERS

| | | |
|----------------------------------|----------------------------|--------------------|
| Director Operational Services | (Mr Simon Stewert-Dawkins) | Town of Bassendean |
| Director Technical Services | (Mr Doug Pearson) | City of Bayswater |
| Director Technical Services | (Mr Ric Lutey) | City of Belmont |
| Director Infrastructure Services | (Mr Charles Sullivan) | Shire of Kalamunda |
| Director Infrastructure Services | (Mr Shane Purdy) | Shire of Mundaring |
| Executive Manager Operations | (Mr Jim Coten) | City of Swan |
| Chief Executive Officer | (Mr Peter Schneider) | EMRC |



Item 5.2 continued

In accordance with section 5.12(2) of the Local Government Act 1995 (the Act), the members of a committee may elect a deputy presiding member from amongst themselves.

It is a requirement of Schedule 2.3 of the Act that the election is conducted by the Chairman and the nominations for the Office are to be given to the CEO in writing before the meeting or the Chairman during the meeting before the close of nominations. Furthermore, if a member is nominated by another member, the Chairman is not to accept the nomination unless the nominee has advised the Chairman, orally or in writing, that he or she is willing to be nominated for the Office. Members are to vote on the matter by secret ballot.

The procedure outlined in Schedule 2.3 of the Act will be followed if there is an equality of votes.

REPORT

The following material accompanies the agenda for this meeting as a means of assisting members of the Committee to nominate themselves or another member for the Office of Deputy Chairman of the RRC.

1. A blank nomination form for the Office of Deputy Chairman of the RRC, nominate oneself
2. A blank nomination form for the Office of Deputy Chairman of the RRC, nominate another
3. A blank ballot paper for Election of Deputy Chairman of the RRC

Ballot papers will be made available prior to voting.

The completed nomination forms are to be given to the CEO in writing before the meeting or when called for by the Chairman when dealing with this item at the meeting.

STRATEGIC/POLICY IMPLICATIONS

Council Policy 2.1 Committees of Council provides for the establishment of the Resource Recovery Committee

Key Result Area 4 – Good Governance

- 4.3 To provide responsible and accountable governance and management of the EMRC

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil



Item 5.2 continued

MEMBER COUNCIL IMPLICATIONS

| Member Council | Implication Details |
|-----------------------|----------------------------|
| Town of Bassendean | } Nil |
| City of Bayswater | |
| City of Belmont | |
| Shire of Kalamunda | |
| Shire of Mundaring | |
| City of Swan | |

ATTACHMENT(S)

1. A blank nomination form for the Office of Deputy Chairman of the RRC, nominate oneself (Ref: D2014/01940)
2. A blank nomination form for the Office of Deputy Chairman of the RRC, nominate another (Ref: D2014/01940)
3. Ballot Paper – Election of RRC Deputy Chairman (Ref: D2014/01941)

VOTING REQUIREMENT

Secret Ballot

RECOMMENDATION(S)

That the members of the Resource Recovery Committee elect a Deputy Chairman by secret ballot.

The Chairman advised that no nominations for the Office of Deputy Chairman of the RRC had been received and called for nominations.

Cr Zannino nominated himself.

No further nominations were received.

ANNOUNCEMENT: OF THE OFFICE OF DEPUTY CHAIRMAN

There being no other nominations Cr Charlie Zannino was declared Deputy Chairman of the Resource Recovery Committee for the term commencing 6 March 2014 until 2015.



Nomination for Deputy Chairman Resource Recovery Committee

To the Chief Executive Officer

I hereby nominate myself, _____ for the position of Deputy Chairman of the Eastern Metropolitan Regional Council Resource Recovery Committee for the term of Office commencing on the date of the election until the next ordinary elections days and/or other circumstances occur in accordance with section 5.11 of the Local Government Act 1995.

Signed: _____

Date: _____



Nomination for Deputy Chairman Resource Recovery Committee

To the Chief Executive Officer

I hereby nominate _____ for the position of Deputy Chairman of the Eastern Metropolitan Regional Council Resource Recovery Committee for the term of Office commencing on the date of the election and continuing until the next ordinary elections days and/or other circumstances occur in accordance with section 5.11 of the Local Government Act 1995.

Signed: _____

Date: _____

*I _____ hereby certify that I accept the above nomination to the position of Deputy Chairman of the Eastern Metropolitan Regional Council Resource Recovery Committee.

Signed: _____

Date: _____

*This certificate is to be completed when a Representative is nominated by another Representative.



**Eastern Metropolitan Regional Council
RRC Thursday 6 March 2014**

**BALLOT PAPER FOR THE
ELECTION OF THE RRC DEPUTY CHAIRMAN**

HOW TO VOTE

Place a tick in the box next to the candidate you want to elect.

Do not make any other marks on the ballot paper.

First Name, Last name

First Name, Last name

First Name, Last name



12 REPORTS OF EMPLOYEES

12.1 PROGRESS REPORT ON THE HAZELMERE PYROLYSIS PLANT

REFERENCE: D2014/02108 (RRC) - D2014/03072

PURPOSE OF REPORT

To advise Council on the status of the implementation of the Hazelmere wood waste pyrolysis project.

KEY ISSUES AND RECOMMENDATION(S)

- A design review meeting was held in November 2013 to finalise aspects of the process design and inspect the proposed gas engine plant in Stafford.
- The first stage of the grid connection process with Western Power, an Early Undertakings Agreement contract, has been completed and a proposal received for the next stage.
- Discussions are progressing with several options for a power purchase agreement.
- The Works Approval Application to the Department of Environmental Protection and Section 38 Referral to the EPA was completed in January 2014.
- Community engagement meetings were held with the Community Action Network and the Hazelmere Progress Association through January and February 2014.
- Adverse publicity on the proposal occurred following advertisement of the proposal by the Department of Environment Regulation (DER) and Environmental Protection Authority (EPA).

Recommendation(s)

That the report be received.

SOURCE OF REPORT

Director Waste Services

BACKGROUND

The 8 December 2011 meeting of Council (Ref: DMDOC/156538) considered the proposed investigation into the feasibility of pyrolysing wood waste and other residuals at EMRC's Hazelmere site and resolved:

"THAT:

1. *COUNCIL APPROVE EMRC PARTICIPATION IN A PROJECT TO ESTABLISH THE FEASIBILITY OF PYROLYSIS OF WOOD WASTE AND OTHER RESIDUALS AT HAZELMERE TIMBER RECYCLING CENTRE INVOLVING AN INITIAL FEASIBILITY STUDY FOLLOWED BY A SECOND STAGE DETAILED ENGINEERING STUDY.*
2. *THE OUTCOMES OF THE FIRST STAGE FEASIBILITY STUDY WILL BE REPORTED TO COUNCIL AND APPROVAL SOUGHT TO PROCEED WITH THE SECOND STAGE FEASIBILITY STUDY."*



Item 12.1 continued

The 19 April 2012 meeting of Council (Ref: DMDOC/159154) resolved:

“THAT COUNCIL, BY ABSOLUTE MAJORITY:

- 1. APPROVES EXPENDITURE OF \$80,000 FOR THE SECOND STAGE DETAILED ENGINEERING STUDY INTO A PYROLYSIS PLANT AT EMRC'S HAZELMERE SITE INVOLVING THE SPECIFICATION OF THE PLANT EQUIPMENT REQUIRED AND A BETTER COST ESTIMATE.*
- 2. APPROVES THE REALLOCATION OF \$80,000 FROM 24399/00.JH (CONSTRUCT AND COMMISSION RESOURCE RECOVERY PARK) TO 72884/00.JF (EVALUATE RESOURCE RECOVERY PARK OPTIONS) TO COVER THE COSTS OF THE SECOND STAGE DETAILED ENGINEERING STUDY.*
- 3. SUPPORTS A GRANT APPLICATION TO THE CLEAN TECHNOLOGY INNOVATION FUND IN JULY 2012, TO BE PREPARED AND SUBMITTED BY ANSAC WITH INPUT FROM EMRC AND UWA AND SEEKING PROJECT FUNDING SUPPORT FOR A DEMONSTRATION WOOD WASTE PYROLYSIS FACILITY AT HAZELMERE.”*

The 20 June 2013 meeting of Council (Ref: DMDOC/180018) resolved:

“THAT COUNCIL:

- 1. PROCEED WITH THE HAZELMERE WOOD WASTE PYROLYSIS PROJECT.*
- 2. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 5.42 OF THE LOCAL GOVERNMENT ACT 1995 AUTHORISE THE CEO TO ENTER INTO A CONTRACT BETWEEN EMRC AND ANSAC FOR THE ENGINEERING, PROCUREMENT, CONSTRUCTION AND COMMISSIONING OF THE HAZELMERE WOOD WASTE PYROLYSIS PLANT TO THE VALUE OF \$7,440,000 SUBJECT TO A, B, AND C;*
 - a) EXECUTION OF A FUNDING AGREEMENT BETWEEN THE COMMONWEALTH GOVERNMENT AND ANSAC PTY LTD FOR GRANT FUNDING UNDER THE CLEAN ENERGY INNOVATION FUND;*
 - b) RECEIPT OF ENVIRONMENTAL AND OTHER STATUTORY APPROVALS FOR THE PROJECT; AND*
 - c) DEVELOPMENT OF A POWER PURCHASE AGREEMENT BETWEEN EMRC AND AN ELECTRICITY RETAILER.”*

The 19 September 2013 meeting of Council (Ref: DMDOC/184939) provided an update on the project progress and also resolved:

“THAT THE CHIEF EXECUTIVE OFFICER BE AUTHORISED TO MAKE THE FIRST QUARTERLY PAYMENT OF \$230,016.60 TO ANSAC PTY LTD FOR THE HAZELMERE PYROLYSIS PROJECT”.



Item 12.1 continued

REPORT

The design and construct contract with Ansac was completed and executed in October 2013 following which a contract payment was made of \$230,000 less EMRC project expenditure to that point.

In November 2013, a design review meeting was held at Anergy's office in Cardiff, Wales and was attended by the Director Waste Services after approval by the CEO in consultation with the Chairman. Anergy is the sister company to Ansac and are responsible for the detailed design and procurement. The meeting was also attended by Professor Dongke Zhang of UWA as a collaboration partner and independent expert on these technologies. Several aspects of the design were resolved at the three day meeting and visits were made to inspect the engine factories of Mayphil in Wales and Perkins in Stafford. Collectively, these companies will be manufacturing the gas engines, assembling the engines, generating sets and controls in soundproof enclosures and delivering and commissioning the equipment at Hazelmere.

Environmental consultants Stratagen were appointed to complete documentation for a Works Approval and a Section 38 Referral to the Environmental Protection Authority, including supporting studies on air quality dispersion modelling, wastewater discharge, traffic and dust impacts. Stratagen were also required to complete a mass balance for the process showing the fate of various chemical parameters in the feedstock. This analysis has formed the basis of the air quality impact assessment model for the plant.

A noise impact assessment was completed by Lloyd George Acoustics including a background noise survey which also formed part of the DER/EPA submission.

Meetings were held with the regulatory authorities prior to the development of the impact assessment documentation to ensure their requirements were being fully addressed.

The draft Works Approval Application was lodged with the DER in late December 2013 and the Section 38 Referral was lodged on 20 January 2014 suggesting the proposal be assessed under Part V of the Act. On 3 February 2014, the EPA advertised the Works Approval for a 3 week comment period and on 6 February, the proposal was advertised for a 7 day comment period.

Western Power grid connection and power purchase agreement

The process to obtain a grid connection with Western Power has continued with their completion of an Early Undertakings study and a proposal for the next stage, a scoping study and detailed costing study has been received for consideration.

Discussions have been proceeding with several energy retailers regarding a power purchase agreement.

Community engagement

Community engagement has continued, with further meetings being held with the Hazelmere Progress Association and the Community Action Network in January and February 2014. Following a letterbox drop of EMRC meeting flyers in Hazelmere, about fifty-five members of the community were present at the Hazelmere Progress Association meeting on 17 February to hear presentations on the project and ask questions of the EMRC.

Concerns were expressed over the short time for comment on the environmental approval documentation, however the DER and EPA are simply following their administrative procedures.

Media enquiries have been fully responded to in writing and project information on the Hazelmere pyrolysis project (including DER and EPA comment periods and web links) and the Hazelmere Resource Recovery Park has been frequently updated on the EMRC's website.

Further community engagement activities are planned over the next few months and will address concerns raised in the media and at these public meetings. The Powerpoint presentation given to the Hazelmere Progress Association has been added to the EMRC website at <http://www.emrc.org.au/pyrolysis-plant-facts.html>, together with the Works Approval application and EPA referral documentation.



Item 12.1 continued

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

- 1.1 To provide sustainable waste disposal operations
- 1.3 To provide resource recovery and recycling solutions in partnership with member Councils
- 1.4 To investigate leading edge waste management practices

FINANCIAL IMPLICATIONS

Funds are provided in the annual budget for 2013/2014 and 2014/2015 for expenditure to undertake capital works for the project and once in operation would reduce expenditure to dispose of any surplus wood chip.

SUSTAINABILITY IMPLICATIONS

The Resource Recovery Project is aimed at reducing greenhouse gas emissions from the EMRC's waste disposal operations and State programmes for reduction of waste to landfill.

MEMBER COUNCIL IMPLICATIONS

| Member Council | Implication Details |
|-----------------------|----------------------------|
| Town of Bassendean | } Nil |
| City of Bayswater | |
| City of Belmont | |
| Shire of Kalamunda | |
| Shire of Mundaring | |
| City of Swan | |

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That the report be received.



Item 12.1 continued

Discussion ensued

The Director Waste Services provided a brief overview of the report and gave a presentation regarding the Hazelmere Pyrolysis Plant technology and approval process.

RRC RECOMMENDATION(S)

MOVED CR ZANNINO SECONDED CR LINDSEY

That the report be received.

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION(S)

MOVED CR CUCCARO SECONDED CR PULE

THAT THE REPORT BE RECEIVED.

CARRIED UNANIMOUSLY



12.2 PROGRESS REPORT ON THE HAZELMERE RESOURCE RECOVERY PARK

REFERENCE: D2014/02102 (RRC) - D2014/03073

PURPOSE OF REPORT

To advise Council of the progress of a proposed Commercial and Industrial (C&I) waste facility at the Hazelmere Resource Recovery Park.

KEY ISSUES AND RECOMMENDATION(S)

- Site infrastructure planning is proceeding.
- The EMRC was successful in receiving a grant under the Regional Funding Program of the Waste Authority.
- Work has been proceeding to refine the business case for a C&I sorting facility to process dry C&I and verge waste streams.
- A draft tender specification has been developed.
- The C&I waste sorting facility is part of the concept plan for the Hazelmere Resource Recovery Park.

Recommendation(s)

That the report be received.

SOURCE OF REPORT

Director Waste Services

BACKGROUND

A report to Council in August 2011 (Ref: DMDOC/150840) on the regional funding program resolved:

“THAT:

1. *THE INFORMATION BE NOTED.*
2. *MEMBER COUNCILS BE REQUESTED TO CONFIRM THE EMRC IS TO BE THE ENTITY REPRESENTING THE MEMBER COUNCILS IN REGARDS TO THE REGIONAL FUNDING PROGRAMME.*
3. *THE CITY OF STIRLING BE INVITED TO JOIN WITH THE MEMBER COUNCILS IN THE REGIONAL FUNDING PROGRAMME CONDITIONAL UPON WRITTEN AGREEMENT TO UNDERTAKE A PROJECT OR PROJECTS THAT BENEFIT BOTH THE CITY OF STIRLING AND THE EMRC”.*

In April 2012, Council (Ref: DMDOC/161988) resolved:

“THAT:

1. *MEMBER COUNCILS BE REQUESTED TO SUPPORT THE APPLICATION FOR FUNDING TO CONSTRUCT A BUILDING IN WHICH WASTE AUDITS BE UNDERTAKEN.*
2. *MEMBER COUNCILS BE REQUESTED TO SUPPORT THE PURCHASE OF HOOK LIFT BINS INTO WHICH MATERIALS THAT CAN BE RECYCLED CAN BE COLLECTED.*
3. *MEMBER COUNCILS BE REQUESTED TO SUPPORT THE PURCHASE OF THE EQUIPMENT TO PROCESS MATERIALS COLLECTED FOR RECYCLING.*
4. *MEMBER COUNCILS BE REQUESTED TO NOMINATE OTHER PROJECTS THAT THEY WISH TO HAVE INCLUDED IN THE SUBMISSION.*
5. *THE CITY OF STIRLING BE REQUESTED TO NOMINATE OTHER PROJECTS THEY WISH TO HAVE INCLUDED IN THE SUBMISSION”.*



Item 12.2 continued

In June 2013, the EMRC (with the support of the six member Councils and the City of Stirling) applied for grant funding for waste processing infrastructure and equipment at the Hazelmere Resource Recovery Park under the Regional Funding Program (RFP) of the Waste Authority. No other projects were nominated by either the member Councils or the City of Stirling.

In November 2013 the Waste Authority advised the EMRC was successful and that an amount of \$388,000 plus GST was awarded to the project. A signed contract was received from the Waste Authority in January 2014.

REPORT

Site Infrastructure Development

The contract for site Engineering Services and Landscaping was awarded to Opus International Consultants in October 2013.

Preliminary meetings have been held with City of Swan planning section to verify urban design issues and discuss any requirements of future development in the vicinity.

Opus have reviewed, from an engineering design perspective, the original concept plan developed by Hassell and have recommended several amendments to the layout to facilitate operational functionality. Traffic flow modelling has been utilised to alter the internal road network and for relocation of some of the proposed infrastructure (Attachment 1). Recommendations have also been submitted for the proposed entrances and amendments made to these due to issues identified by the traffic study.

Officers of the City of Swan and EMRC have established working relationships to foster information sharing especially with respect to the proposed upgrade of the road and drainage infrastructure around the site. Conceptual road and drainage plans have been obtained by EMRC and these have been incorporated into the design process Opus are undertaking.

Commercial and Industrial Waste Plant

The RFP project proposal submitted to the Waste Authority in June 2013 provided for expenditure on infrastructure to various items of equipment so as to maximise the recovery of resources from the C&I and verge waste streams. This was to be a small scale facility to prove the concept of C&I waste sorting.

The budgeted expenditure included:

1. A concrete slab on which the sorting and processing will be undertaken at a cost in the order of \$300,000 based on a slab size of 40.0 metres X 60.0 metres.
2. A temporary structure consisting of 8 X 40 seatainers and a Dome Shelter approximately 21.0m X 30.0m estimated to cost \$92,000.
3. Various items of plant and equipment – trommels, sorting stations (Weldstar), shredding equipment (HAAS, HDWV-D), conveyors, stackers and baling equipment will be hired to identify those items that will be most suitable to maximise resource recovery. Estimated cost for 12 months \$720,000.
4. Hooklift bins (6 X 40m³) into which the recyclable materials will be placed @ \$12,500/bin, total of \$75,000.
5. Hire of mobile plant – loaders excavators with grabs and skid steer loaders with grab buckets \$138,000.

| | |
|--------------|-----------------------|
| Funding RFP | \$388,000 |
| EMRC Funding | <u>\$637,000</u> |
| Total Cost | \$1,025,000 (ex. GST) |



Item 12.2 continued

Since submission of the project proposal, a waste audit of the household bins and commercial waste received at Red Hill has been conducted to provide data for a C&I sorting facility. The EMRC has also obtained price estimates for a waste sorting facility based on a picking line and sorting stations and amended the location of the proposed C&I facility in the concept plan for the Hazelmere Resource Recovery Park (Attachment 2).

A business case is being developed for the proposed C&I facility based on revenue received from gate fees, scrap metal, aluminium, plastics, PET, mixed plastics, HDPE, mixed paper, cardboard and newsprint.

A draft specification for a demonstration C&I facility has been developed and a separate specification will be developed for the building to house the equipment. Whilst this is a variation to the project proposal submitted to the Waste Authority, they are amenable to this change of scope.

The C&I facility will need a Works Approval from the Department of Environment and Regulation (DER) under Category 62 (Waste Report) and Category 67a (shredding and processing). Preliminary discussions have been held with DER officers and it is anticipated this will be lodged in March/April 2014, subject to approval of the business case.

Likewise a Development Application for the construction of the facility will be submitted to the City of Swan in the coming months.

The likely timing is that a tender will be finalised by June 2014, followed by construction and commissioning in 2014/2015 after all relevant DER and City of Swan approvals have been secured.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

- 1.1 To provide sustainable waste disposal operations
 - 1.1.3 Develop Hazelmere Resource Recovery Park
- 1.3 To provide resource recovery and recycling solutions in partnership with member Councils
 - 1.3.2 Identify and develop resource recovery products and markets in order to reduce waste going to landfill.

FINANCIAL IMPLICATIONS

For the initial development, the budget is expected to be around \$2.5 million, of which \$388,000 ex GST will be provided by the Waste Authority.

A budget amount of \$3.0 million is provided in the Resource Recovery Budget for 2013/2014 and 2014/2015 periods.

SUSTAINABILITY IMPLICATIONS

The project will enable additional actions that improve the sustainability of waste operations to be implemented.



Item 12.2 continued

MEMBER COUNCIL IMPLICATIONS

| Member Council | Implication Details |
|--------------------|---------------------|
| Town of Bassendean | } Nil |
| City of Bayswater | |
| City of Belmont | |
| Shire of Kalamunda | |
| Shire of Mundaring | |
| City of Swan | |

ATTACHMENT(S)

1. Revised Concept Plan Road Layout (Ref: D2014/02568)
2. Concept Plan, Hazelmere Resource Recovery Park (Ref: D2014/02465)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That the report be received.

Discussion ensued

The Director Waste Services provided a brief overview of the report. The Project Engineer – Resource Recovery also provided an outline of the Hazelmere Resource Recovery Park road layout based on the concept plan.

RRC RECOMMENDATION(S)

MOVED CR LINDSEY SECONDED CR ZANNINO

That the report be received.

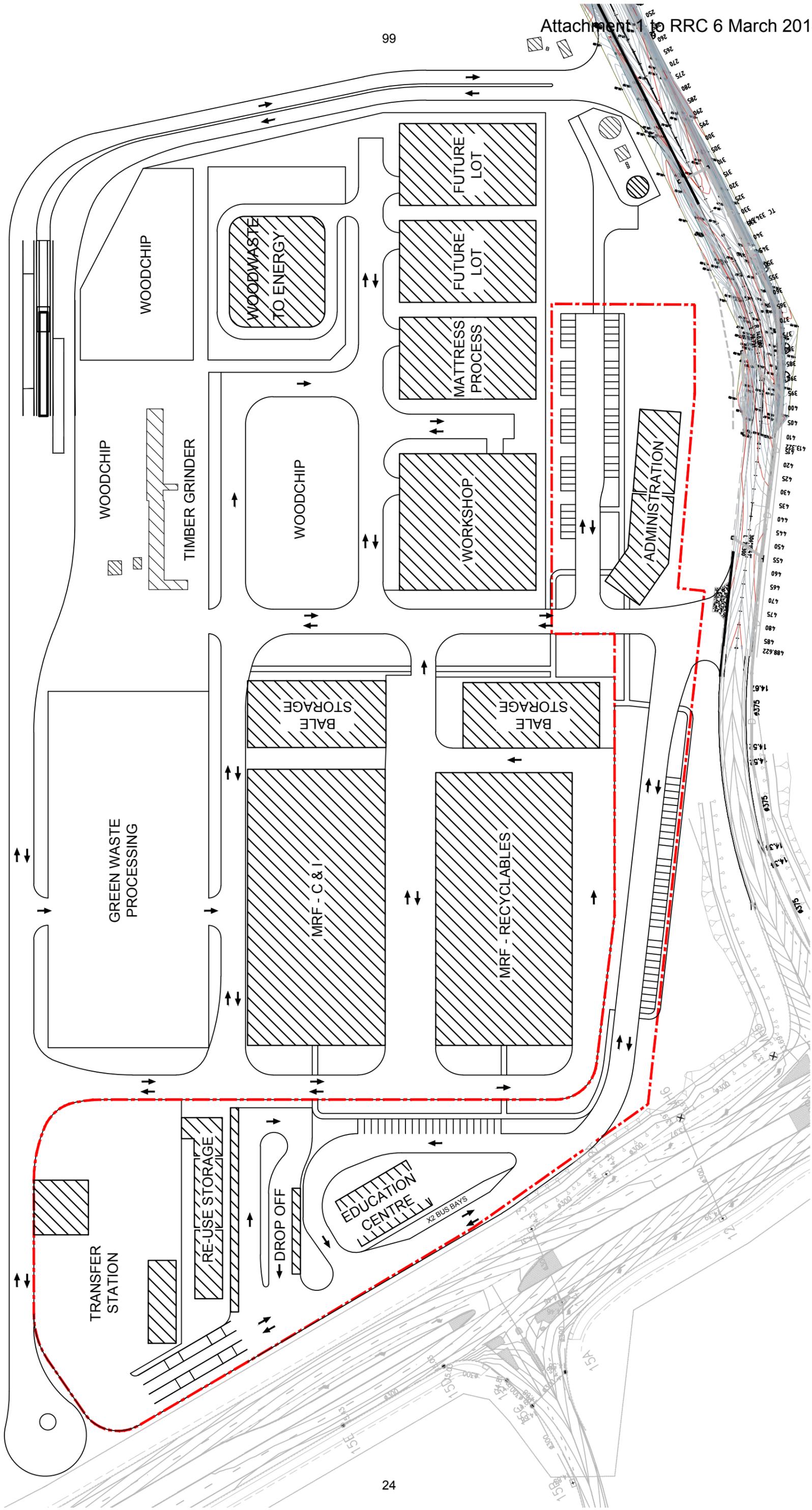
CARRIED UNANIMOUSLY

COUNCIL RESOLUTION(S)

MOVED CR CUCCARO SECONDED CR PULE

THAT THE REPORT BE RECEIVED.

CARRIED UNANIMOUSLY





Key

- 01 Public entry
- 02 Admin Building
- 03 Commercial entry
- 04 Workshop
- 05 Mattress process workshop
- 06 Future lot
- 07 Future lot
- 08 Wood chip stockpile
- 09 Waste to Energy Plant
- 10 Wood chip stockpile
- 11 Timber Grinding Area
- 12 Green Waste Area
- 13 Commercial and Industrial Waste
- 14 Baled Material from Commercial and Industrial Waste
- 15 Materials Recovery Facility
- 16 Baled Material From Materials Recovery Facility
- 17 Community Parking
- 18 Office and Education Centre
- 19 Recycling Drop off
- 20 Re use and tip shop, E waste shed and battery collection
- 21 Public Transfer Station
- 22 Existing transformer
- 23 Existing water tanks
- 24 Swale planting

Date 23rd July 2013
 Revision A
 Scale 1:1500@A3
 Drawing Land Uses



13 REPORTS OF DELEGATES

Nil

14 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING

Nil

15 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

16 FUTURE MEETINGS OF THE RESOURCE RECOVERY COMMITTEE

The next meeting of the Resource Recovery Committee will be held on **Thursday, 3 April 2014 (if required)** at the EMRC Administration Office, 1st Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 5:00pm.

Future Meetings 2014

| | | | | |
|----------|----|-------------------------|----|----------------------------|
| Thursday | 3 | April (if required) | at | EMRC Administration Office |
| Thursday | 8 | May (if required) | at | EMRC Administration Office |
| Thursday | 5 | June (if required) | at | EMRC Administration Office |
| Thursday | 10 | July (if required) | at | EMRC Administration Office |
| Thursday | 7 | August (if required) | at | EMRC Administration Office |
| Thursday | 4 | September (if required) | at | EMRC Administration Office |
| Thursday | 9 | October (if required) | at | EMRC Administration Office |
| Thursday | 20 | November | at | EMRC Administration Office |

17 DECLARATION OF CLOSURE OF MEETING

There being no further business, the Chairman declared the meeting closed at 5:55pm.



**15.3 AUDIT COMMITTEE MEETING HELD 6 MARCH 2014
(REFER TO MINUTES OF COMMITTEE – PINK PAGES)
REFERENCE: D2014/00254**

The minutes of the Audit Committee meeting held on **6 March 2014** accompany and form part of this agenda – (refer to pink section of 'Minutes of Committees' for Council accompanying this Agenda).

QUESTIONS

The Chairman invited general questions from members on the report of the Audit Committee.

RECOMMENDATION(S)

That with the exception of item, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Audit Committee report (Section 15.3).

COUNCIL RESOLUTION(S)

MOVED CR PULE

SECONDED CR TREASE

THAT WITH THE EXCEPTION OF ITEMS 12.1 AND 12.3 WHICH ARE TO BE WITHDRAWN AND DEALT WITH SEPARATELY, COUNCIL ADOPTS THE RECOMMENDATIONS IN THE AUDIT COMMITTEE REPORT (SECTION 15.3).

CARRIED UNANIMOUSLY

AUDIT COMMITTEE**MINUTES****6 March 2014****REF: D2014/00254 (AC) – D2014/03137**

A meeting of the Audit Committee was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 6 March 2014**. The meeting commenced at **6:30pm**.

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chief Executive Officer opened the meeting at 6:30pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Councillor Attendance

| | | |
|--|--------------------|--------------------|
| Cr Gerry Pule (until 6:46pm) | EMRC Member | Town of Bassendean |
| Cr Chris Cornish | EMRC Member | City of Bayswater |
| Cr Steve Wolff | EMRC Member | City of Belmont |
| Cr Bob Perks (Deputising for Cr Pilgrim) | EMRC Deputy Member | Shire of Mundaring |
| Cr Dylan O'Connor | EMRC Member | Shire of Kalamunda |
| Cr Charlie Zannino (Deputising for Cr Färdig) | EMRC Member | City of Swan |

Leave of Absence Previously Approved

Cr Färdig (from 6/03/2014 to 25/03/2014 inclusive)

Apologies

| | | |
|-----------------|-------------|--------------------|
| Cr Alan Pilgrim | EMRC Member | Shire of Mundaring |
|-----------------|-------------|--------------------|

EMRC Officers

| | |
|-------------------------|---|
| Mr Peter Schneider | Chief Executive Officer |
| Mr Hua Jer Liew | Director Corporate Services |
| Mr David Ameduri | Manager Financial Services |
| Ms Terri-Ann Ashton | Manager, Administration and Compliance |
| Mrs Annie Hughes-d'Aeth | Personal Assistant to Director Corporate Services (Minutes) |

3 DISCLOSURE OF INTERESTS

Nil

4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION

Nil



5 ELECTION OF AUDIT COMMITTEE CHAIRMAN AND DEPUTY CHAIRMAN

5.1 ELECTION OF A CHAIRMAN OF THE AUDIT COMMITTEE

REFERENCE: D2014/00253 (AC) – D2014/03141

PURPOSE OF REPORT

To provide for an election to be conducted for the office of Chairman of the Audit Committee (AC).

KEY ISSUES AND RECOMMENDATION(S)

- It is a statutory requirement that a Committee elects a Chairman at the first meeting of the AC after an Ordinary Council elections day.

Recommendation(s)

That the members of the Audit Committee elect a Chairman by secret ballot.

SOURCE OF REPORT

Director Corporate Services
 Manager Administration & Compliance

BACKGROUND

A Special Meeting of Council was held on Thursday 7 November 2013, the EMRC Chairman and Deputy Chairman were elected and members to the EMRC Committees were appointed.

AC MEMBERS 2013-2015

The following AC members were appointed to the AC at the Special Meeting of Council held on 7 November 2013:

| | | |
|-------------|-------------------|--------------------|
| EMRC Member | Cr Gerry Pule | Town of Bassendean |
| EMRC Member | Cr Chris Cornish | City of Bayswater |
| EMRC Member | Cr Steve Wolff | City of Belmont |
| EMRC Member | Cr Dylan O'Connor | Shire of Kalamunda |
| EMRC Member | Cr Alan Pilgrim | Shire of Mundaring |
| EMRC Member | Cr David Färdig | City of Swan |

In accordance with section 5.12(1) of the Local Government Act 1995, (the Act) the members of a committee are to elect a presiding member from amongst themselves in accordance with Schedule 2.3, Division 1.

It is a requirement of Schedule 2.3 of the Act that the election is conducted by the Chief Executive Officer and the nominations for the Office are to be given to the Chief Executive Officer in writing before the meeting or during the meeting before the close of nominations. Furthermore, if a member is nominated by another member the Chief Executive Officer is not to accept the nomination unless the nominee has advised the Chief Executive Officer, orally or in writing, that he or she is willing to be nominated for the Office. Members are to vote on the matter by secret ballot.

The procedure outlined in Schedule 2.3 of the Act will be followed if there is an equality of votes.



Item 5.1 continued

REPORT

The Chief Executive Officer will preside at the meeting until the office of Chairman is filled.

The following material accompanies the agenda for this meeting as a means of assisting members of the Committee to nominate themselves or another member for the Office of Chairman of the AC.

1. Audit Committee Terms of Reference
2. A blank nomination form for the Office of Chairman of the AC, nominate oneself
3. A blank nomination form for the Office of Chairman of the AC, nominate another
4. A blank ballot paper for Election of Chairman of the AC

Ballot papers will be made available prior to voting.

The completed nomination forms are to be given to the Chief Executive Officer before the meeting or when the Chief Executive Officer calls for them when dealing with this item at the meeting.

STRATEGIC/POLICY IMPLICATIONS

Council Policy 2.1 Committees of Council provides for the establishment of the Audit Committee.

Key Result Area 4 – Good Governance

- 4.3 To provide responsible and accountable Governance and Management of the EMRC

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

| Member Council | Implication Details |
|--------------------|---------------------|
| Town of Bassendean | } Nil |
| City of Bayswater | |
| City of Belmont | |
| Shire of Kalamunda | |
| Shire of Mundaring | |
| City of Swan | |

ATTACHMENT(S)

1. Audit Committee Terms of Reference (D2014/02518)
2. A blank nomination form for the Office of Chairman of the AC, nominate oneself (Ref: D2014/00299)
3. A blank nomination form for the Office of Chairman of the AC, nominate another (Ref: D2014/00299)
4. Ballot Paper – Election of AC Chairman (Ref: D2014/00295)



Item 5.1 continued

VOTING REQUIREMENT

Secret Ballot

RECOMMENDATION(S)

That the members of the Audit Committee elect a Chairman by secret ballot.

The Chief Executive Officer (CEO) advised that he had received one (1) nomination for the Office of Chairman of the Audit Committee prior to the meeting and called for further nominations.

No further nominations were received.

ANNOUNCEMENT: OF THE OFFICE OF CHAIRMAN

There being no further nominations, the CEO declared Cr David Färdig Chairman of the Audit Committee unopposed for the term commencing 6 March 2014 until 2015.

The CEO congratulated Cr Färdig.

As Cr Färdig was an apology for the meeting, the CEO continued to chair the meeting and proceeded with the next item of the meeting.

TERMS OF REFERENCE

AUDIT COMMITTEE

1 OBJECTIVES OF COMMITTEE:

1.1 The Audit Committee (AC) is a formally appointed committee of Council and is responsible to that body. It has been established to assist Council with:

- (a) The effective conduct of its responsibilities for financial reporting, management of risk and maintaining a reliable system of controls.
- (b) The co-ordination of relevant activities of management, compliance, internal audit, external audit and to facilitate achieving overall organisational objectives in an efficient and effective manner.
- (c) The facilitation of:
 - the enhancement of the credibility and objectivity of internal and external financial reporting;
 - effective management of financial and other risks and the protection of Council assets;
 - compliance with laws and regulations as well as use of best practice guidelines;
 - the provision of an effective means of communication between the external auditor, internal audit, management and the Council;
 - the allocation of the EMRC's finances and resources.

2 RESPONSIBILITIES

The duties of the Audit Committee include the following:

2.1 To review the scope of the internal audit plan and programme and the effectiveness of the function. This review should consider whether, over a period of years the internal audit plan systematically addresses:

- (a) internal controls over revenue, expenditure, assets and liability processes
- (b) the efficiency, effectiveness and economy of significant EMRC programmes; and
- (c) compliance with regulations, policies, best practice guidelines, instructions and contractual arrangements.

2.2 Critically analyse and follow up any internal or external audit report that raises significant issues relating to risk management, internal control, financial reporting and other accountability or governance issues, and any other matters relevant under the Committee's terms of reference. Review management's response to, and actions taken as a result of the issues raised.

2.3 Monitor the risk exposure of Council by determining if management has appropriate risk management processes and adequate management information systems.

- 2.4 Monitor ethical standards and related party transactions by determining whether the systems of control are adequate.
- 2.5 Review Council's draft annual financial report, focusing on:
- (a) accounting policies and practices;
 - (b) changes to accounting policies and practices;
 - (c) the process used in making significant accounting estimates;
 - (d) significant adjustments to the financial report (if any) arising from the audit process;
 - (e) compliance with accounting standards and other reporting requirements;
 - (f) significant variances from prior years.
- 2.6 Recommend adoption of the annual financial report to Council. Review any significant changes that may arise subsequent to any such recommendation but before the financial report is signed.
- 2.7 Discuss with the external auditor the scope of the audit and the planning of the audit.
- 2.8 Discuss with the external auditor issues arising from the audit, including any management letter issued by the auditor and the resolution of such matters. Identify and refer specific projects or investigations deemed necessary through the Chief Executive Officer, the internal auditor and the Council if appropriate.
- 2.9 Address issues brought to the attention of the Committee, including responding to requests from Council for advice that are within the parameters of the Committee's terms of reference.

3 MEMBERSHIP:

- 3.1 The Audit Committee will comprise of:
- a. Six Councillors, one from each member Council.
 - b. A deputy member of the Committee will be appointed
- 3.2 Members and Deputies will be appointed for a period of two years following each ordinary Council election.
- 3.3 The Chief Executive Officer and the Director Corporate Services will attend all meetings except when the Committee chooses to meet in camera.
- 3.4 An Internal Auditor (whether a member of staff or contractor) will attend meetings where internal audit reports are being considered by the committee

4 MEETINGS

- 4.1 The Audit Committee will meet as required at the discretion of the chairperson of the committee and at least three times per year to coincide with:
- a. approval of strategic and annual plans
 - b. approval of the annual budget; and

- c. the auditor's report on the annual financial report.
- 4.2 Additional meetings will be convened at the discretion of the Chairperson.

5 OPERATING PROCEDURES

- 5.1 All meetings of the AC are to be conducted in accordance with the Local Government Act 1995, associated Regulations and the *EMRC Standing Orders Local Law 1998*.
- 5.2 A quorum for a meeting of the Committee shall be at least four of the number of offices (whether vacant or not) of members of the Committee.
- 5.3 Voting
- a. All decisions of the Committee shall be made on the basis of a simple majority decision of the members present or, if another kind of majority has been prescribed by regulations for the particular kind of decision, by that kind of majority.
 - b. If the decision results in a tied vote, the person presiding is to cast a second vote.
 - c. Persons other than Committee members are not entitled to cast a vote.
 - d. All other aspects related to voting procedure shall be consistent with relevant sections of the EMRC Standing Orders Local Law 1998
- 5.4 Other EMRC staff or member Council staff may attend meetings, at the discretion of the Chief Executive Officer and/or the Committee Chairperson, to provide advice and information when required.
- 5.5 Representatives of the External Auditor will be invited to attend meetings at the discretion of the Committee but MUST attend meetings considering the draft annual financial report and results of the external audit.

6 REPORTING

- 6.1 The Committee shall after every meeting forward the minutes of that meeting to the next Ordinary Meeting of Council, including a report explaining any specific recommendations and key outcomes

7 DELEGATED POWER

- 7.1 The Committee does not have authority to implement actions in areas over which management has responsibility and does not have any delegated financial responsibility.

Related Documentation:

- Policy 1.2 Meetings
 Policy 2.1 Committees of Council
 Policy 3.1 Annual Financial Reporting
 Policy 7.1 Risk Management Policy

EMRC Standing Orders Local Law 2013

EMRC Code of Conduct

Administration:

- Adopted / Reviewed by Council: 23 September 2010
 Next Review: Following the Ordinary Elections in 2013
 Responsible: Director Corporate Services



Nomination for Chairman Audit Committee

To the Chief Executive Officer

I hereby nominate myself, _____ for the position of Chairman of the Eastern Metropolitan Regional Council Audit Committee for the term of Office commencing on the date of the election and continuing until the next ordinary elections day and/or other circumstances occur in accordance with Section 5.11 of the Local Government Act 1995.

Signed: _____

Date: _____



Nomination for Chairman Audit Committee

To the Chief Executive Officer

I hereby nominate _____ for the position of Chairman of the Eastern Metropolitan Regional Council Audit Committee for the term of Office commencing on the date of the election and continuing until the next ordinary elections day and/or other circumstances occur in accordance with Section 5.11 of the Local Government Act 1995.

.

Signed: _____

Date: _____

*I _____ hereby certify that I accept the above nomination to the position of Chairman of the Eastern Metropolitan Regional Council Audit Committee.

Signed: _____

Date: _____

*This certificate is to be completed when a Representative is nominated by another Representative.



**Eastern Metropolitan Regional Council
AC Thursday 6 March 2014**

**BALLOT PAPER FOR THE
ELECTION OF THE AC CHAIRMAN**

HOW TO VOTE

Place a tick in the box next to the candidate you want to elect.

Do not make any other marks on the ballot paper.

First Name, Last Name

First Name, Last Name



5.2 ELECTION OF A DEPUTY CHAIRMAN OF THE AUDIT COMMITTEE

REFERENCE: D2014/00252 (AC) – D2014/03142

PURPOSE OF REPORT

To provide for an election to be conducted for the office of Deputy Chairman of the Audit Committee (AC).

KEY ISSUES AND RECOMMENDATION(S)

- In accordance with section 5.12(2) of the Local Government Act 1995, the members of a committee may elect a deputy presiding member from amongst themselves.

Recommendation(s)

That the members of the Audit Committee elect a Deputy Chairman by secret ballot.

SOURCE OF REPORT

Director Corporate Services
 Manager Administration & Compliance

BACKGROUND

A Special Meeting of Council was held on Thursday 7 November 2013, the EMRC Chairman and Deputy Chairman were elected and members to the EMRC Committees were appointed.

AC MEMBERS 2013-2015

The following AC members were appointed to the AC at the Ordinary Meeting of Council held on 7 November 2013:

| | | |
|-------------|-------------------|--------------------|
| EMRC Member | Cr Gerry Pule | Town of Bassendean |
| EMRC Member | Cr Chris Cornish | City of Bayswater |
| EMRC Member | Cr Steve Wolff | City of Belmont |
| EMRC Member | Cr Dylan O'Connor | Shire of Kalamunda |
| EMRC Member | Cr Alan Pilgrim | Shire of Mundaring |
| EMRC Member | Cr David Färdig | City of Swan |

In accordance with section 5.12(2) of the Local Government Act 1995, (the Act) the members of a committee may elect a deputy presiding member from amongst themselves.

It is a requirement of Schedule 2.3 of the Act that the election is conducted by the Chairman and the nominations for the Office are to be given to the Chairman in writing before the meeting or during the meeting before the close of nominations. Furthermore, if a member is nominated by another member, the Chairman is not to accept the nomination unless the nominee has advised the Chairman, orally or in writing, that he or she is willing to be nominated for the Office. Members are to vote on the matter by secret ballot.

The procedure outlined in Schedule 2.3 of the Act will be followed if there is an equality of votes.



Item 5.2 continued

REPORT

The following material accompanies the agenda for this meeting as a means of assisting members of the Committee to nominate themselves or another member for the Office of Deputy Chairman of the AC.

1. A blank nomination form for the Office of Deputy Chairman of the AC, nominate oneself
2. A blank nomination form for the Office of Deputy Chairman of the AC, nominate another
3. A blank ballot paper for Election of Deputy Chairman of the AC

Ballot papers will be made available prior to voting.

The completed nomination forms are to be given to the CEO or to the Chairman when the Chairman calls for them when dealing with this item at the meeting.

STRATEGIC/POLICY IMPLICATIONS

Council Policy 2.1 Committees of Council provides for the establishment of the Audit Committee.

Key Result Area 4 – Good Governance

- 4.3 To provide responsible and accountable Governance and Management of the EMRC

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

| Member Council | Implication Details |
|--------------------|---------------------|
| Town of Bassendean | } Nil |
| City of Bayswater | |
| City of Belmont | |
| Shire of Kalamunda | |
| Shire of Mundaring | |
| City of Swan | |

ATTACHMENT(S)

1. A blank nomination form for the Office of Deputy Chairman of the AC, nominate oneself (Ref: D2014/00302)
2. A blank nomination form for the Office of Deputy Chairman of the AC, nominate another (Ref: D2014/00302)
3. Ballot Paper – Election of AC Deputy Chairman (Ref: D2014/00297)



Item 5.2 continued

VOTING REQUIREMENT

Secret Ballot

RECOMMENDATION(S)

That the members of the Audit Committee elect a Deputy Chairman by secret ballot.

The CEO advised that he had received one (1) nomination for the Office of Deputy Chairman of the Audit Committee prior to the meeting. Cr Pule nominated Cr Steve Wolff who accepted the nomination.

The CEO called for further nominations. No further nominations were received.

ANNOUNCEMENT: OF THE OFFICE OF DEPUTY CHAIRMAN

There being no other nominations, Cr Steve Wolff was declared Deputy Chairman of the Audit Committee for the term commencing 6 March 2014 until 2015.

The CEO congratulated Cr Wolff and vacated the Chair at 6:31pm.

At 6:31pm, Cr Wolff took the Chair.



Nomination for Deputy Chairman Audit Committee

To the Chief Executive Officer

I hereby nominate myself, _____ for the position of Deputy Chairman of the Eastern Metropolitan Regional Council Audit Committee for the term of Office commencing on the date of the election and continuing until the next ordinary elections day and/or other circumstances occur in accordance with Section 5.11 of the Local Government Act 1995.

Signed: _____

Date: _____



Nomination for Deputy Chairman Audit Committee

To the Chief Executive Officer

I hereby nominate _____ for the position of Deputy Chairman of the Eastern Metropolitan Regional Council Audit Committee for the term of Office commencing on the date of the election and continuing until the next ordinary elections day and/or other circumstances occur in accordance with Section 5.11 of the Local Government Act 1995.

Signed: _____

Date: _____

*I _____ hereby certify that I accept the above nomination to the position of Deputy Chairman of the Eastern Metropolitan Regional Council Audit Committee.

Signed: _____

Date: _____

*This certificate is to be completed when a Representative is nominated by another Representative.



**Eastern Metropolitan Regional Council
AC Thursday 6 March 2014**

**BALLOT PAPER FOR THE
ELECTION OF THE AC DEPUTY CHAIRMAN**

HOW TO VOTE

Place a tick in the box next to the candidate you want to elect.

Do not make any other marks on the ballot paper.

First Name, Last Name

First Name, Last Name



6 PETITIONS, DEPUTATIONS AND PRESENTATIONS

Nil

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

7.1 MINUTES OF AUDIT COMMITTEE MEETING HELD ON 5 SEPTEMBER 2013

That the Minutes of the Audit Committee meeting held 5 September 2013, which have been distributed, be confirmed.

AC RESOLUTION(S)

MOVED CR PULE

SECONDED CR O'CONNOR

THAT THE MINUTES OF THE AUDIT COMMITTEE HELD ON 5 SEPTEMBER 2013, WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

8 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

9 QUESTIONS BY MEMBERS WITHOUT NOTICE

Nil

10 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC

Nil

11 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



12 REPORTS OF EMPLOYEES

12.1 HALF YEAR BUDGET REVIEW 2013/2014

REFERENCE: D2014/00304 (AC) - D2014/03138

PURPOSE OF REPORT

The purpose of this report is to provide Council, via the Audit Committee, with an overview of the Eastern Metropolitan Regional Council's (EMRC's) 2013/2014 budget review for adoption and subsequent submission to the Department of Local Government.

KEY ISSUES AND RECOMMENDATION(S)

- It is a requirement of the Local Government (Financial Management) Regulations 1996 (r.33A) that a Local Government, between 1 January and 31 March in each year, is to carry out a review of its annual budget for that year.
- Council receives monthly financial reports inclusive of end of year forecasts. Forecasts have been constantly monitored and reviewed based on current information and circumstances available to provide a more accurate forecast of the year end result.

Recommendation(s)

That Council, by an absolute majority in accordance with the provisions of Local Government (Financial Management) Regulations 1996 r.33A, adopts the review of the 2013/2014 budget and approve its submission to the Department of Local Government and Communities within 30 days.

SOURCE OF REPORT

Director Corporate Services
 Manager Financial Services

BACKGROUND

It is a requirement of the Local Government (Financial Management) Regulations 1996 (r.33A) that a Local Government, between 1 January and 31 March in each year, is to carry out a review of its annual budget for that year.

Regulation 33A(2) also states that within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the Council who is to consider the review submitted to it and is to determine, by absolute majority, whether or not to adopt the review, any parts of the review or any recommendation made to the review.

The EMRC's budget is presented in a format that separates operating income and expenditure from other revenue and expenses to provide improved disclosure of Council's underlying operating result.

Submitted to each meeting of Council is a financial report and summaries which provide an overview of year to date budget performance for operating activities and capital works. Variances greater than 10% or \$10,000, whichever is the greater, within each nature and type category on the Income Statement are reported on in the body of the report. Also included are end of year forecasts by nature and type for operating activities and end of year forecasts for each capital works project. These forecasts are reviewed regularly in order to provide an accurate forecast of the end of year result.



Item 12.1 continued

REPORT

In compliance with the Local Government (Financial Management) Regulations 1996 (r.33A), the EMRC currently undertakes forecast reviews in November and January of each financial year with changes incorporated within the financial report submitted to Council at its next ordinary meeting.

Format of Budget Review

The format of the review undertaken is based on a review by officers of all EMRC accounts (operating income, operating expenditure and capital expenditure accounts) within their area of responsibility.

A review of the tonnages budgeted to be received at the Red Hill Waste Management Facility is also undertaken. Tonnage budgets are reviewed to provide a forecast of volumes expected to be received by 30 June 2014. These forecasts, when calculated against the previously adopted disposal rates, provide financial forecasts relating to the following:

- Income from normal operations (including landfill levy);
- Secondary Waste Income;
- Landfill Levy Expenditure;
- Carbon Price;
- Waste Education Levy Income; and
- Cell usage and depreciation.

All forecasts, which are an actual review of the budgets set against each account, are input into the financial management system in order to provide a more accurate forecast of the end of year result.

The year to date monthly budget allocations are also reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. Effort is undertaken to ensure that the year to date budget allocations best reflect the timing applicable either to expenditure expected to be incurred or income to be received. This process commences immediately following adoption of the budget and is constantly being monitored and reviewed based on current information and circumstances available. This process provides a better comparison between the year to date actual and year to date budget figures.

Adjustments resulting from Budget Review

EMRC officers undertook the latest review based on the actual financial data provided for the period ended 31 December 2013. The financial report relating to the period ended 31 January 2014 will be submitted to Council at its meeting to be held on 20 March 2014. Variances reported in that report will be based on the budget review as specified within the body of this report. This is undertaken as part of the EMRC's ongoing budget and forecast review process and in accordance with Council's adopted criteria.

In accordance with the process followed in previous years, the original budget is not updated with the revised forecasts, as relevant regulations require the end of year results to be compared to the original adopted annual budget, rather than the reviewed budget

Whilst it is accepted that many costs are incurred generally within a specific pattern, many are not. These may include costs incurred relating to operating and capital projects, for which the EMRC have many, and depend solely on the timing of when the project is undertaken.



Item 12.1 continued

Outlined below is a summary of the forecast changes to budget provisions resulting from the half year budget review:

| | |
|--|---------------|
| (Increase) / (Decrease) in Operating Income/Other Revenues: | \$8,386,861 |
| (Increase) / (Decrease) in Operating Expenditure/Other Expenses: | (\$5,045,190) |
| (Increase) / (Decrease) in Change in net assets from operations: | \$3,341,671 |
| (Increase) / (Decrease) in Capital Expenditure: | (\$4,723,777) |
| (Increase) / (Decrease) in overall expenditure: | (\$1,382,106) |

Provided below is a summary of changes between the original budget and the forecast for the financial year ending 30 June 2014. Comments are provided for significant variances using Council's adopted criteria of 10% or \$10,000, which ever is the greater, as a guide:

Operating Income/Other Revenues

User Charges

- Current Budget: \$38,874,520 Forecast Budget: \$31,486,907 Variance: (\$7,387,613); (19.00%)

The full year forecast for User Charges is below the annual budget by \$7,387,612 (19.00%). This is due to the City of Stirling ceasing disposing of their tonnages at Red Hill with effect from 5 August 2013 with only 10,553 tonnes of the budgeted 100,000 tonnes for the 2013/2014 financial year having been received from them. This was subject to a report (Ref: DMDOC/185229) submitted to Council at its meeting held on 19 September 2013.

Special Charges

- Current Budget: \$362,143 Forecast Budget: \$385,080 Variance: \$22,937 6.33%

Contributions

- Current Budget: \$724,646 Forecast Budget: \$647,517 Variance: (\$77,129); (10.64%)

The full year forecast for Contributions is below the annual budget by \$77,129 (10.64%) and is attributable to income for Environmental consulting services (\$16,744 forecast compared to a budget provision of \$30,000) and for Environmental services future projects (\$30,000 forecast compared to a budget provision of \$90,000). This is as a result of Member Councils not fully participating in proposed projects. This reduction however is offset by additional Environmental services grant funds forecast to be received by year end.

Operating Grants

- Current Budget: \$1,015,800 Forecast Budget: \$1,186,300 Variance: \$170,500; 16.78%

The full year forecast for Operating Grants is above the annual budget by \$170,500 (16.78%). This is attributable to the timing of the Community Energy Efficient program (CEEP) which has been forecast to receive an additional \$258,000 brought forward from 2014/2015. This is offset by a forecast reduction of \$62,500 in grant funds for the Eastern Hills Catchment Management Programme (EHCMP) due to an unsuccessful application by Perth Region NRM for "Caring for Country" grant funding.



Item 12.1 continued

Interest Municipal Cash & Investments

- Current Budget: \$278,303 Forecast Budget: \$410,000 Variance: \$131,697; 47.32%

The full year forecast for Interest on Municipal Funds is above the annual budget by \$131,697 or 47.32%. This is as a result of the forecast lower level of operating and capital expenditure to year end together with a higher average interest rate forecast for the year (4.02%) compared to the budgeted rate of 3.70%.

Reimbursements

- Current Budget: \$886,567 Forecast Budget: \$893,164 Variance: \$6,597; 0.74%

Other Income

- Current Budget: \$1,759,404 Forecast Budget: \$1,239,364 Variance: (\$520,040); (29.56%)

The full year forecast for Other Income of \$1,239,364 is \$520,040 (29.56%) below the budget of \$1,759,404. This is mainly due to the lower than budgeted sales of mattress products forecast to be \$50,000 compared to the budget provision of \$400,000. As there is no market for the mattress steel in its current form, it is being stockpiled while more work is undertaken to maximise the return to the EMRC.

Also contributing to the variance is a forecast reduction in income (\$10,000 forecast compared to a budget provision of \$128,271) for the sale of products relating to the Lime Amended Bio-Clay project due to delays by the Water Corporation. As a result of EMRC operational imperatives this project is ceasing and is subject to a separate report tabled with the Technical Advisory Committee (TAC) at its March Meeting.

Secondary Waste Charge (Other Revenues)

- Current Budget: \$5,690,727 Forecast Budget: \$5,039,870 Variance: (\$650,857); (11.44%)

The full year forecast for Secondary Waste Charge is \$650,857 (11.44%) below the budget of \$5,690,727 due to the reduced tonnages from the City of Stirling as outlined earlier in this report.

Interest Restricted Cash Investments (Other Revenues)

- Current Budget: \$1,547,814 Forecast Budget: \$1,573,849 Variance: \$26,035; 1.68%

Reimbursements (Other Revenues)

- Current Budget: \$2,169 Forecast Budget: \$2,169 Variance: \$0; 0.00%

Proceeds from Sale of Assets (Other Revenues)

- Current Budget: \$724,614 Forecast Budget: \$615,626 Variance: (\$108,988); (15.04%)

The full year forecast for the Proceeds from Sale of Assets is \$108,988 (15.04%) below the budget of \$724,614 due to the timing of vehicles budgeted for change over during the current financial year. Based on current usage figures it is expected that there will be less change over this year than originally budgeted. There is a corresponding reduction in the expenditure, Carrying Amount of Assets Disposed of totalling, \$104,464 to offset this.

Operating Expenditure

Salary Expenses

- Current Budget: \$9,801,805 Forecast Budget: \$7,850,953 Variance: \$1,950,852; 19.90%

The variance is attributable to unfilled positions as well as lower overtime costs forecast compared to budget.



Item 12.1 continued

Contract Expenses

- Current Budget: \$6,608,817 Forecast Budget: \$6,629,853 Variance: (\$21,036); (0.32%)

Material Expenses

- Current Budget: \$1,146,270 Forecast Budget: \$1,139,931 Variance: \$6,339; 0.55%

Utility Expenses

- Current Budget: \$265,536 Forecast Budget: \$297,128 Variance: (\$31,592); (11.90%)

The variance is attributable to additional electricity expenses incurred at the Hazelmere site including additional costs associated with an increase in utilisation of the grinder.

Fuel Expenses

- Current Budget: \$844,764 Forecast Budget: \$814,474 Variance: \$30,290; 3.59%

Finance Fees and Interest Expenses

- Current Budget: \$20,683 Forecast Budget: \$20,683 Variance: \$0; 0.00%

Insurance Expenses

- Current Budget: \$281,030 Forecast Budget: \$288,278 Variance: (\$7,248); (2.58%)

Depreciation Expenses

- Current Budget: \$6,420,134 Forecast Budget: \$5,652,255 Variance: \$767,879; 11.96%

The full year forecast for Depreciation Expenses is \$767,879 (11.96%) below the budget of \$6,420,134. This relates primarily to lower than budgeted usage of Class III airspace consumed following the reduced tonnages from the City of Stirling as outlined earlier in this report.

Miscellaneous Expenses (incl. landfill levy expenditure)

- Current Budget: \$12,969,658 Forecast Budget: \$10,632,890 Variance: \$2,336,768; 18.02%

The full year forecast Miscellaneous Expenses is \$2,336,768 (18.02%) below the budget of \$12,969,658. This is due to lower Landfill Levy expenses (\$7,417,309 forecast compared to a budget provision of \$9,319,768) and lower Carbon Price Expense provision (\$2,079,460 forecast compared to a budget provision of \$2,496,367) following the reduced tonnages from the City of Stirling as outlined earlier in this report.

Provision Expenses

- Current Budget: \$111,895 Forecast Budget: \$84,231 Variance: \$27,664; 24.72%

The full year forecast for Provision Expenses is \$27,664 (24.72%) below the budget of \$111,895. This is attributable to a lower Site Rehabilitation provision following the reduced tonnages from the City of Stirling as outlined earlier in this report.

Costs Allocated

- Current Budget: (\$424,451) Forecast Budget: (\$266,543) Variance: (\$157,908); 37.20%

The full year forecast for Costs Allocated of \$266,543 is \$157,908 (37.20%) below the budget \$424,451. This is due to the lower than budgeted level of plant utilisation on capital works projects as a result of a reduced level of capital expenditure.



Item 12.1 continued

Salary Expenses (Other Expenses)

- Current Budget: \$316,956 Forecast Budget: \$220,216 Variance: \$96,740; 30.52%

The full year Salary Expenses is \$96,740 (30.52%) below the budget of \$316,956. The lower salary expenditure relates to the promotion of the Manager Project Development to the role of Director Waste Services in the first half of 2013/2014 with the former position yet to be recruited for.

Contract Expenses (Other Expenses)

- Current Budget: \$754,630 Forecast Budget: \$834,980 Variance: (\$80,350); (10.65%)

The variance is due to the timing of the Resource Recovery Project and the consultancy expenditure.

Material Expenses (Other Expenses)

- Current Budget: \$14,550 Forecast Budget: \$14,850 Variance: (\$300); (2.06%)

Utility Expenses (Other Expenses)

- Current Budget: \$2,500 Forecast Budget: \$2,500 Variance: \$0; 0.00%

Insurance Expenses (Other Expenses)

- Current Budget: \$1,375 Forecast Budget: \$1,375 Variance: \$0; 0.00%

Depreciation Expenses (Other Expenses)

- Current Budget: \$12,020 Forecast Budget: \$10,534 Variance: \$1,486; 12.36%

Miscellaneous Expenses (Other Expenses)

- Current Budget: \$59,113 Forecast Budget: \$36,413 Variance: \$22,700; 38.40%

The variance is due to the timing of various Resource Recovery Project tasks which will be carried forward into the 2014/2015 financial year.

Carrying Amount of Assets Disposed Of (Other Expenses)

- Current Budget: \$450,859 Forecast Budget: \$346,395 Variance: \$104,464; 23.17%

The full year forecast for Carrying Amount of Assets Disposed Of is \$104,464 (23.17%) below the budget of \$450,859. This relates specifically to the timing of vehicles budgeted for change over during the 2013/2014 financial year that have not as yet attained the specified criteria for change over. This is offset by a reduction of \$108,988 in the Proceeds from Sale of Assets.

Costs Allocated (Other Expenses)

- Current Budget: \$264,451 Forecast Budget: \$266,009 Variance: (\$1,558); (0.59%)

Capital Expenditure

- Current Budget: \$15,471,081 Forecast Budget: \$10,747,304 Variance: \$4,723,777; 30.53%

As a result of the City of Stirling ceasing disposal of its tonnages at the Red Hill Waste Management Facility, a review was undertaken of the Capital Expenditure budget in September 2013. This resulted in \$2,155,675 (13.93%) of Capital Expenditure being deferred and carried forward. A further review has been undertaken as part of the half year budget review. It was established overall that the approval process with DER in obtaining works approval has been increasingly protracted. As a result of the continual delay outside of the EMRC's control, it has now been decided to construct the Class III –



Item 12.1 continued

Stage 15 cell in an area alongside the Stage 14 land. Whilst the permits are still being sought for the Farm Stage 3 land, works are able to commence on Stage 15 without delays.

This has resulted in a budget forecast reduction of \$3,215,000 for the construction of Class III Cell - Stage 14 and a forecast increase of \$1,600,000 for Class III Cell - Stage 15. The variance has been carried forward to the 2014/2015 financial year.

\$2,568,102 is being deferred and carried forward. The impact of this is a reduction in the 2013/2014 Capital Expenditure budget total of \$15,471,081 to a forecast of \$10,747,304.

Significant reductions to capital budgets include the following:

- Construct Class III Cell - Stage 14 - \$3,215,000;
- Purchase / Replace Plant - Red Hill Landfill Facility - \$1,061,000;
- Purchase / Replace Plant - Hazelmere - \$865,000;
- Construct and Commission Resource Recovery Park Site Infrastructure - \$750,000;
- Construct and Commission Resource Recovery Park C & I Building - \$450,000;
- Construct access road to Lots 8,9 &10 - Red Hill Landfill Facility - \$375,000;
- Relocate Greenwaste Processing area - \$350,000;
- Purchase Information Technology & Communication Equipment - \$314,500;
- Construct Roads / Carparks - \$250,000;
- Construct and Commission Resource Recovery Park Pyrolysis Building - \$250,000;
- Purchase Vehicles - Ascot Place - \$227,514;
- Construct Hardstand and Road - Hazelmere - \$202,175;
- Construct Siltation Ponds 10 - Red Hill Landfill Facility - \$190,000;
- Construct Class III Leachate Pond 10 - Red Hill Landfill Facility - \$180,000;
- Construct and Commission Resource Recovery Park weighbridges - \$150,000;
- Construct Nutrient Stripping Pond - \$110,500;
- Construct and Commission Resource Recovery Park C & I Building - Plant & Equipment - \$100,000;
- Construct Perimeter Fencing - \$100,000; and
- Purchase / Replace Security System - Red Hill Landfill Facility - \$100,000.

This is offset by an increase in the following Capital Expenditure budget provisions following a review of the capital expenditure program:

- Resource Recovery Park Pyrolysis plant contract payments - \$2,370,378;
- Construct Class III Cell - Stage 15 - \$1,600,000;
- Construct Class III Cell - Farm Stage 2 - \$350,000;
- Construct Class III Cell - Farm Stage 3 - \$100,000; and
- Construct Class III Landfill Cell - Red Hill Farm Stage 1 Batter - \$400,000.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 - Good Governance

- 4.3 To provide responsible and accountable governance and management of the EMRC
- 4.4 To continue to improve financial and asset management practices

STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

| Year to Date | | | | JANUARY 2014 | | Full Year | | | |
|------------------------------|---------------------|----------------------|------------|--|---------------------|---------------------|----------------------|------------|--|
| Actual | Budget | Variance | | Forecast | Budget | Variance | | | |
| Operating Income | | | | | | | | | |
| \$18,108,600 | \$22,804,170 | (\$4,695,570) | (U) | User Charges | \$31,486,907 | \$38,874,520 | (\$7,387,613) | (U) | |
| \$218,869 | \$216,901 | \$1,968 | (F) | Special Charges | \$385,080 | \$362,143 | \$22,937 | (F) | |
| \$563,696 | \$622,007 | (\$58,311) | (U) | Contributions | \$647,517 | \$724,646 | (\$77,129) | (U) | |
| \$443,674 | \$468,383 | (\$24,709) | (U) | Operating Grants | \$1,186,300 | \$1,015,800 | \$170,500 | (F) | |
| \$372,475 | \$162,337 | \$210,138 | (F) | Interest Municipal Cash Investments | \$410,000 | \$278,303 | \$131,697 | (F) | |
| \$502,019 | \$495,002 | \$7,017 | (F) | Reimbursements | \$893,164 | \$886,567 | \$6,597 | (F) | |
| \$752,103 | \$940,069 | (\$187,966) | (U) | Other | \$1,239,364 | \$1,759,404 | (\$520,040) | (U) | |
| \$20,961,436 | \$25,708,869 | (\$4,747,433) | (U) | Total Operating Income | \$36,248,332 | \$43,901,383 | (\$7,653,051) | (U) | |
| Operating Expenditure | | | | | | | | | |
| \$4,270,035 | \$5,640,184 | \$1,370,149 | (F) | Salary Expenses | \$7,850,953 | \$9,801,805 | \$1,950,852 | (F) | |
| \$2,002,908 | \$3,837,016 | \$1,834,108 | (F) | Contract Expenses | \$6,629,853 | \$6,608,817 | (\$21,036) | (U) | |
| \$396,568 | \$630,053 | \$233,485 | (F) | Material Expenses | \$1,139,931 | \$1,146,270 | \$6,339 | (F) | |
| \$171,350 | \$155,883 | (\$15,467) | (U) | Utility Expenses | \$297,128 | \$265,536 | (\$31,592) | (U) | |
| \$504,384 | \$492,709 | (\$11,675) | (U) | Fuel Expenses | \$814,474 | \$844,764 | \$30,290 | (F) | |
| \$12,561 | \$12,054 | (\$507) | (U) | Finance Fees and Interest Expenses | \$20,683 | \$20,683 | \$0 | (F) | |
| \$214,389 | \$195,402 | (\$18,987) | (U) | Insurance Expenses | \$288,278 | \$281,030 | (\$7,248) | (U) | |
| \$4,038,501 | \$3,744,874 | (\$293,627) | (U) | Depreciation Expenses | \$5,652,255 | \$6,420,134 | \$767,879 | (F) | |
| \$6,038,513 | \$7,556,210 | \$1,517,697 | (F) | Miscellaneous Expenses | \$10,632,890 | \$12,969,658 | \$2,336,768 | (F) | |
| \$36,397 | \$55,948 | \$19,551 | (F) | Provision Expenses | \$84,231 | \$111,895 | \$27,664 | (F) | |
| (\$167,576) | (\$248,067) | (\$80,491) | (U) | Costs Allocated | (\$266,543) | (\$424,451) | (\$157,908) | (U) | |
| \$17,518,030 | \$22,072,266 | \$4,554,236 | (F) | Total Operating Expenditure | \$33,144,133 | \$38,046,141 | \$4,902,008 | (F) | |
| \$3,443,406 | \$3,636,603 | (\$193,197) | (U) | OPERATING RESULT FROM NORMAL ACTIVITIES | \$3,104,199 | \$5,855,242 | (\$2,751,043) | (U) | |
| Surplus | Surplus | | | | Surplus | Surplus | | | |

Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies; and
5. Miscellaneous Expenses - includes the Landfill Levy expense of \$4,330,409 as at 31 January 2014.

Operating Income and Expenditure relates to the ordinary operations of the organisation.

Other Revenues and Expenses relates to the Resource Recovery Project, interest from cash reserves and disposal of assets.

(F) denotes Favourable variance and (U) denotes Unfavourable variance



STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

JANUARY 2014

Year to Date

Full Year

Actual Budget Variance Forecast Budget Variance

Other Revenues

| | | | | | | | | |
|--------------------|--------------------|--------------------|------------|--------------------------------------|--------------------|--------------------|--------------------|------------|
| \$2,795,346 | \$3,372,507 | (\$577,161) | (U) | Secondary Waste Charge | \$5,039,870 | \$5,690,727 | (\$650,857) | (U) |
| \$0 | \$0 | \$0 | (F) | Operating Grants | \$0 | \$0 | \$0 | (F) |
| \$995,738 | \$902,860 | \$92,878 | (F) | Interest Restricted Cash Investments | \$1,573,849 | \$1,547,814 | \$26,035 | (F) |
| \$1,304 | \$1,260 | \$44 | (F) | Reimbursements | \$2,169 | \$2,169 | \$0 | (F) |
| \$73,136 | \$97,895 | (\$24,759) | (U) | Proceeds from Sale of Assets | \$615,626 | \$724,614 | (\$108,988) | (U) |
| \$3,865,524 | \$4,374,522 | (\$508,998) | (U) | Total Other Revenues | \$7,231,514 | \$7,965,324 | (\$733,810) | (U) |

Other Expenses

| | | | | | | | | |
|------------------|------------------|------------------|------------|---------------------------------------|--------------------|--------------------|------------------|------------|
| \$104,940 | \$176,492 | \$71,552 | (F) | Salary Expenses | \$220,216 | \$316,956 | \$96,740 | (F) |
| \$278,195 | \$437,391 | \$159,196 | (F) | Contract Expenses | \$834,980 | \$754,630 | (\$80,350) | (U) |
| \$3,672 | \$8,435 | \$4,763 | (F) | Material Expenses | \$14,850 | \$14,550 | (\$300) | (U) |
| \$1,288 | \$1,456 | \$168 | (F) | Utility Expenses | \$2,500 | \$2,500 | \$0 | (F) |
| \$858 | \$798 | (\$60) | (U) | Insurance Expenses | \$1,375 | \$1,375 | \$0 | (F) |
| \$6,152 | \$7,007 | \$855 | (F) | Depreciation Expenses | \$10,534 | \$12,020 | \$1,486 | (F) |
| \$11,479 | \$34,398 | \$22,919 | (F) | Miscellaneous Expenses | \$36,413 | \$59,113 | \$22,700 | (F) |
| \$68,143 | \$93,510 | \$25,367 | (F) | Carrying Amount of Assets Disposed Of | \$346,395 | \$450,859 | \$104,464 | (F) |
| \$164,579 | \$154,232 | (\$10,347) | (U) | Costs Allocated | \$266,009 | \$264,451 | (\$1,558) | (U) |
| \$639,306 | \$913,719 | \$274,413 | (F) | Total Other Expenses | \$1,733,272 | \$1,876,454 | \$143,182 | (F) |

Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments

| | | | | | | | | |
|------------|------------|------------|------------|---|------------|------------|------------|------------|
| \$0 | \$0 | \$0 | (F) | Unrealised (Gain)/Loss | \$0 | \$0 | \$0 | (F) |
| \$0 | \$0 | \$0 | (F) | Realised (Gain)/Loss | \$0 | \$0 | \$0 | (F) |
| \$0 | \$0 | \$0 | (F) | Total (Gain)/Loss from change in Fair Value of Investments | \$0 | \$0 | \$0 | (F) |

Revaluation of Assets

| | | | | | | | | |
|------------|------------|------------|------------|------------------------------------|------------|------------|------------|------------|
| \$0 | \$0 | \$0 | (F) | Revaluation of Assets | \$0 | \$0 | \$0 | (F) |
| \$0 | \$0 | \$0 | (F) | Total Revaluation of Assets | \$0 | \$0 | \$0 | (F) |

| | | | | | | | | |
|--------------------|--------------------|--------------------|------------|---|--------------------|--------------------|--------------------|------------|
| \$3,226,218 | \$3,460,803 | (\$234,585) | (U) | OPERATING RESULT FROM OTHER ACTIVITIES | \$5,498,242 | \$6,088,870 | (\$590,628) | (U) |
| Surplus | Surplus | | | | Surplus | Surplus | | |

| | | | | | | | | |
|--------------------|--------------------|--------------------|------------|---|--------------------|---------------------|----------------------|------------|
| \$6,669,624 | \$7,097,406 | (\$427,782) | (F) | CHANGE IN NET ASSETS FROM OPERATIONS | \$8,602,441 | \$11,944,112 | (\$3,341,671) | (U) |
| Surplus | Surplus | | | | Surplus | Surplus | | |



CAPITAL EXPENDITURE STATEMENT

JANUARY 2014

| Year to Date | | | | | | Full Year | | | |
|--|------------------|------------------|------------|-----------------|---|------------------|--------------------|------------------|------------|
| Actual | Budget | Variance | | On Order | (F) = Favourable variation (U) = Unfavourable variation | Forecast | Budget | Variance | |
| Governance and Corporate Services | | | | | | | | | |
| \$50,235 | \$221,914 | \$171,679 | (F) | \$79,753 | Purchase Vehicles - Ascot Place (24440/00) | \$152,915 | \$380,429 | \$227,514 | (F) |
| \$539 | \$17,934 | \$17,395 | (F) | \$0 | Purchase Furniture Fittings & Equipment - Corporate Services (24510/01) | \$30,750 | \$30,750 | \$0 | (F) |
| \$199,282 | \$524,328 | \$325,047 | (F) | \$3,480 | Purchase Information Technology & Communication Equipment (24550/00) | \$584,350 | \$898,850 | \$314,500 | (F) |
| \$0 | \$17,500 | \$17,500 | (F) | \$0 | Purchase Art Works (24620/00) | \$30,000 | \$30,000 | \$0 | (F) |
| \$0 | \$10,206 | \$10,206 | (F) | \$0 | Capital Improvement Administration Building - Ascot Place (25240/01) | \$17,500 | \$17,500 | \$0 | (F) |
| \$0 | \$2,121 | \$2,121 | (F) | \$1,741 | Upgrade Security Equipment - Ascot Place (25530/01) | \$3,639 | \$3,639 | \$0 | (F) |
| \$250,055 | \$794,003 | \$543,948 | (F) | \$84,973 | | \$819,154 | \$1,361,168 | \$542,014 | (F) |



CAPITAL EXPENDITURE STATEMENT

JANUARY 2014

| Year to Date | | | On Order | (F) = Favourable variation (U) = Unfavourable variation | Full Year | | |
|--------------|--------|----------|----------|--|-----------|--------|----------|
| Actual | Budget | Variance | | | Forecast | Budget | Variance |

Environmental Services

| | | | | | | | | | |
|------------|----------------|----------------|------------|------------|---|----------------|----------------|--------------|------------|
| \$0 | \$875 | \$875 | (F) | \$0 | Purchase Office Equipment - Environmental Services (24510/05) | \$1,000 | \$1,500 | \$500 | (F) |
| \$0 | \$875 | \$875 | (F) | \$0 | Purchase Office Furniture and Fittings - Environmental Services (24610/05) | \$1,500 | \$1,500 | \$0 | (F) |
| \$0 | \$1,750 | \$1,750 | (F) | \$0 | | \$2,500 | \$3,000 | \$500 | (F) |

Regional Development

| | | | | | | | | | |
|------------|----------------|----------------|------------|------------|---|----------------|----------------|------------|------------|
| \$0 | \$581 | \$581 | (F) | \$0 | Purchase Office Equipment - Regional Development (24510/04) | \$1,000 | \$1,000 | \$0 | (F) |
| \$0 | \$581 | \$581 | (F) | \$0 | Purchase Office Furniture and Fittings - Regional Development (24610/04) | \$1,000 | \$1,000 | \$0 | (F) |
| \$0 | \$1,162 | \$1,162 | (F) | \$0 | | \$2,000 | \$2,000 | \$0 | (F) |

Risk Management

| | | | | | | | | | |
|------------|--------------|--------------|------------|------------|--|----------------|----------------|------------|------------|
| \$0 | \$287 | \$287 | (F) | \$0 | Purchase Office Equipment - Risk Management (24510/06) | \$500 | \$500 | \$0 | (F) |
| \$0 | \$287 | \$287 | (F) | \$0 | Purchase Office Furniture and Fittings - Risk Management (24610/06) | \$500 | \$500 | \$0 | (F) |
| \$0 | \$574 | \$574 | (F) | \$0 | | \$1,000 | \$1,000 | \$0 | (F) |

Resource Recovery

| | | | | | | | | | |
|-----|-----------|-----------|-----|-----|--|----------|-----------|-----------|-----|
| \$0 | \$17,500 | \$17,500 | (F) | \$0 | Resource Recovery Park - Land (24150/05) | \$30,000 | \$30,000 | \$0 | (F) |
| \$0 | \$291,662 | \$291,662 | (F) | \$0 | Construct and Commission Resource Recovery Park - C & I Building (24259/04) | \$50,000 | \$500,000 | \$450,000 | (F) |



CAPITAL EXPENDITURE STATEMENT

JANUARY 2014

| Year to Date | | | | On (F) = Favourable variation Order (U) = Unfavourable variation | Full Year | | |
|--------------------------|--------------------|------------------------|------------|---|--------------------|--------------------|------------------------|
| Actual | Budget | Variance | Forecast | | Budget | Variance | |
| Resource Recovery | | | | | | | |
| \$0 | \$145,831 | \$145,831 (F) | \$0 | Construct and Commission Resource Recovery Park - Pyrolysis Building (24259/05) | \$0 | \$250,000 | \$250,000 (F) |
| \$0 | \$5,831 | \$5,831 (F) | \$0 | Construct and Commission Resource Recovery Park - Community Transfer Station (24259/06) | \$10,000 | \$10,000 | \$0 (F) |
| \$5,280 | \$29,162 | \$23,882 (F) | \$0 | Construct and Commission Resource Recovery Park - MRF (24259/09) | \$50,000 | \$50,000 | \$0 (F) |
| \$0 | \$87,500 | \$87,500 (F) | \$0 | Construct and Commission Resource Recovery Park - Weighbridges (x2) (24392/02) | \$0 | \$150,000 | \$150,000 (F) |
| \$0 | \$612,493 | \$612,493 (F) | \$0 | Construct and Commission Resource Recovery Park - Site Infrastructure (24399/01) | \$300,000 | \$1,050,000 | \$750,000 (F) |
| \$165,886 | \$583,331 | \$417,445 (F) | \$0 | Purchase Resource Recovery Park Pyrolysis - Plant & Equipment (24410/03) | \$3,370,378 | \$1,000,000 | (\$2,370,378) (U) |
| \$0 | \$58,331 | \$58,331 (F) | \$0 | Purchase Resource Recovery Park C & I Building - Plant & Equipment (24410/04) | \$0 | \$100,000 | \$100,000 (F) |
| \$0 | \$581 | \$581 (F) | \$0 | Purchase Office Equipment - Resource Recovery (24510/07) | \$1,000 | \$1,000 | \$0 (F) |
| \$0 | \$581 | \$581 (F) | \$0 | Purchase Other Equipment - Resource Recovery (24590/07) | \$1,000 | \$1,000 | \$0 (F) |
| \$0 | \$581 | \$581 (F) | \$0 | Purchase Office Furniture and Fittings - Resource Recovery (24610/07) | \$1,000 | \$1,000 | \$0 (F) |
| \$171,166 | \$1,833,384 | \$1,662,218 (F) | \$0 | | \$3,813,378 | \$3,143,000 | (\$670,378) (U) |



CAPITAL EXPENDITURE STATEMENT

JANUARY 2014

| Year to Date | | | | | Full Year | | |
|-------------------------|-------------|-----------------|----------|---|-------------|-------------|-----------------|
| Actual | Budget | Variance | On Order | (F) = Favourable variation (U) = Unfavourable variation | Forecast | Budget | Variance |
| Waste Management | | | | | | | |
| \$24,761 | \$54,754 | \$29,993 (F) | \$136 | | \$93,886 | \$93,886 | \$0 (F) |
| | | | | Construct Waste Management Facility Buildings - Red Hill Landfill Facility (24250/01) | | | |
| \$0 | \$54,243 | \$54,243 (F) | \$0 | | \$93,000 | \$93,000 | \$0 (F) |
| | | | | Construct Waste Management Facility Buildings - Hazelmere (24250/02) | | | |
| \$4,100 | \$0 | (\$4,100) (U) | \$0 | | \$4,100 | \$0 | (\$4,100) (U) |
| | | | | Construct Weighbridge Office - Hazelmere (24250/03) | | | |
| \$0 | \$15,981 | \$15,981 (F) | \$0 | | \$16,600 | \$27,400 | \$10,800 (F) |
| | | | | Construct Storage Shed for Mattresses - Hazelmere (24250/05) | | | |
| \$0 | \$11,662 | \$11,662 (F) | \$0 | | \$0 | \$20,000 | \$20,000 (F) |
| | | | | Construct Lunchroom and Ablution Block - Red Hill Landfill Facility (24250/07) | | | |
| \$0 | \$29,162 | \$29,162 (F) | \$0 | | \$0 | \$50,000 | \$50,000 (F) |
| | | | | Construct Waste Management Facility Buildings - Other - Hazelmere (24259/02) | | | |
| \$0 | \$0 | \$0 (F) | \$0 | | \$350,000 | \$0 | (\$350,000) (U) |
| | | | | Construct Class III Cell Farm Stage 2 - Red Hill Landfill Facility (24310/11) | | | |
| \$78,134 | \$1,875,412 | \$1,797,278 (F) | \$18,665 | | \$1,600,000 | \$3,215,000 | \$1,615,000 (F) |
| | | | | Construct Class III Cell Stage 15 - Red Hill Landfill Facility (24310/12) | | | |
| \$0 | \$0 | \$0 (F) | \$0 | | \$100,000 | \$0 | (\$100,000) (U) |
| | | | | Construct Class III Landfill Cell Farm Stage 3 - Red Hill Landfill Facility (24310/13) | | | |
| \$0 | \$0 | \$0 (F) | \$0 | | \$400,000 | \$0 | (\$400,000) (U) |
| | | | | Construct Class III Landfill Cell - Red Hill Farm Stage 1 Batter (24310/14) | | | |
| \$0 | \$105,000 | \$105,000 (F) | \$0 | | \$0 | \$180,000 | \$180,000 (F) |
| | | | | Construct Class III Leachate Pond - Red Hill Landfill Facility (24320/01) | | | |
| \$34,452 | \$8,750 | (\$25,702) (U) | \$0 | | \$104,500 | \$15,000 | (\$89,500) (U) |
| | | | | Leachate Project - Red Hill Landfill Facility (24320/02) | | | |
| \$0 | \$110,831 | \$110,831 (F) | \$0 | | \$0 | \$190,000 | \$190,000 (F) |
| | | | | Construct Siltation Ponds - Red Hill Landfill Facility (24350/00) | | | |



CAPITAL EXPENDITURE STATEMENT

JANUARY 2014

| Year to Date | | | On (F) = Favourable variation Order (U) = Unfavourable variation | Full Year | | |
|--------------|--------|----------|---|-----------|--------|----------|
| Actual | Budget | Variance | | Forecast | Budget | Variance |

Waste Management

| | | | | | | | | | |
|----------|-----------|-----------|-----|-----|--|-----------|-----------|-----------|-----|
| \$0 | \$58,331 | \$58,331 | (F) | \$0 | Construct Stormwater Control Pond - Red Hill Farm Stage I (24350/01) | \$100,000 | \$100,000 | \$0 | (F) |
| \$0 | \$64,456 | \$64,456 | (F) | \$0 | Construct Nutrient Stripping Pond - Red Hill Landfill Facility (24360/00) | \$0 | \$110,500 | \$110,500 | (F) |
| \$0 | \$233,324 | \$233,324 | (F) | \$0 | Construct Roads / Carparks - Red Hill Landfill Facility (24370/00) | \$150,000 | \$400,000 | \$250,000 | (F) |
| \$0 | \$218,750 | \$218,750 | (F) | \$0 | Construct Access Road to Lots 8 9 10 - Red Hill Landfill Facility (24370/02) | \$0 | \$375,000 | \$375,000 | (F) |
| \$0 | \$58,331 | \$58,331 | (F) | \$0 | Construct Perimeter Fencing - Red Hill Landfill Facility (24394/00) | \$0 | \$100,000 | \$100,000 | (F) |
| \$27,198 | \$29,162 | \$1,964 | (F) | \$0 | Construct Litter Fence - Red Hill Farm (24394/04) | \$50,000 | \$50,000 | \$0 | (F) |
| \$4,125 | \$0 | (\$4,125) | (U) | \$0 | Construct Greenwaste Processing Area - Red Hill Landfill Facility (24395/00) | \$0 | \$0 | \$0 | (F) |
| \$0 | \$117,922 | \$117,922 | (F) | \$0 | Construct Hardstand and Road - Hazelmere (24395/01) | \$0 | \$202,175 | \$202,175 | (F) |
| \$0 | \$204,162 | \$204,162 | (F) | \$0 | Relocate Greenwaste Processing area - Red Hill Landfill Facility (24395/04) | \$0 | \$350,000 | \$350,000 | (F) |
| \$0 | \$18,564 | \$18,564 | (F) | \$0 | Construct Monitoring Bores - Red Hill Landfill Facility (24396/00) | \$31,827 | \$31,827 | \$0 | (F) |
| \$827 | \$0 | (\$827) | (U) | \$0 | Construct Perimeter Bunds - Red Hill Landfill Facility (24397/00) | \$744 | \$0 | (\$744) | (U) |
| \$0 | \$40,831 | \$40,831 | (F) | \$0 | Washdown bay Upgrade - Red Hill Landfill Facility (24399/04) | \$0 | \$70,000 | \$70,000 | (F) |
| \$0 | \$17,500 | \$17,500 | (F) | \$0 | Truck Washdown Bay for Member Councils - Red Hill Landfill Facility (24399/05) | \$0 | \$30,000 | \$30,000 | (F) |



CAPITAL EXPENDITURE STATEMENT

JANUARY 2014

| Year to Date | | | On (F) = Favourable variation Order (U) = Unfavourable variation | Full Year | | |
|--------------|--------|----------|---|-----------|--------|----------|
| Actual | Budget | Variance | | Forecast | Budget | Variance |

Waste Management

| | | | | | | | | | |
|----------|-------------|-------------|-----|----------|---|-------------|-------------|-------------|-----|
| \$24,354 | \$1,062,740 | \$1,038,386 | (F) | \$0 | Purchase / Replace Plant - Red Hill Landfill Facility (24410/00) | \$760,850 | \$1,821,850 | \$1,061,000 | (F) |
| \$27,138 | \$1,249,500 | \$1,222,362 | (F) | \$19,500 | Purchase / Replace Plant - Hazelmere (24410/01) | \$1,277,000 | \$2,142,000 | \$865,000 | (F) |
| \$0 | \$43,750 | \$43,750 | (F) | \$0 | Purchase Bagging Plant for Mulch/Compost (24410/02) | \$0 | \$75,000 | \$75,000 | (F) |
| \$52,247 | \$153,412 | \$101,165 | (F) | \$42,169 | Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility (24420/00) | \$203,000 | \$263,000 | \$60,000 | (F) |
| \$13,555 | \$49,000 | \$35,445 | (F) | \$0 | Purchase / Replace Minor Plant and Equipment - Hazelmere (24420/02) | \$99,000 | \$84,000 | (\$15,000) | (U) |
| \$48,023 | \$110,789 | \$62,766 | (F) | \$0 | Purchase / Replace Vehicles - Red Hill Landfill Facility (24430/00) | \$199,415 | \$189,925 | (\$9,490) | (U) |
| \$0 | \$315 | \$315 | (F) | \$0 | Purchase / Replace Office Equipment - Engineering / Waste Management (24510/02) | \$550 | \$550 | \$0 | (F) |
| \$545 | \$22,750 | \$22,205 | (F) | \$0 | Purchase / Replace Office Equipment - Red Hill Landfill Facility (24510/08) | \$4,000 | \$39,000 | \$35,000 | (F) |
| \$0 | \$20,412 | \$20,412 | (F) | \$0 | Purchase Fire Fighting System/Equipment - Hazelmere (24520/07) | \$85,000 | \$35,000 | (\$50,000) | (U) |
| \$0 | \$581 | \$581 | (F) | \$0 | Purchase / Replace Fire Fighting Equipment - Red Hill Landfill Facility (24520/08) | \$1,000 | \$1,000 | \$0 | (F) |
| \$19,660 | \$84,343 | \$64,683 | (F) | \$0 | Purchase / Replace Security System - Red Hill Waste Management Facility (24530/08) | \$44,600 | \$144,600 | \$100,000 | (F) |
| \$990 | \$15,743 | \$14,753 | (F) | \$0 | Purchase / Replace Security System - Hazelmere (24530/10) | \$27,000 | \$27,000 | \$0 | (F) |
| \$3,425 | \$175,581 | \$172,156 | (F) | \$950 | Purchase / Replace Other Equipment - Red Hill Landfill Facility (24590/00) | \$251,000 | \$301,000 | \$50,000 | (F) |



CAPITAL EXPENDITURE STATEMENT

JANUARY 2014

| Year to Date | | | | | Full Year | | |
|-------------------------|--------------------|------------------------|------------------|---|---------------------|---------------------|------------------------|
| Actual | Budget | Variance | On Order | (F) = Favourable variation (U) = Unfavourable variation | Forecast | Budget | Variance |
| Waste Management | | | | | | | |
| \$3,316 | \$13,825 | \$10,509 (F) | \$0 | Purchase / Replace Miscellaneous Equipment - Hazelmere (24590/02) | \$8,700 | \$23,700 | \$15,000 (F) |
| \$431 | \$1,750 | \$1,319 (F) | \$0 | Purchase/Replace Other Equipment - Engineering and Waste Management (24590/03) | \$3,000 | \$3,000 | \$0 (F) |
| \$441 | \$581 | \$140 (F) | \$0 | Purchase Office Furniture and Fittings-Engineering and Waste Management (24610/03) | \$1,000 | \$1,000 | \$0 (F) |
| \$0 | \$581 | \$581 (F) | \$0 | Purchase / Replace Office Furniture and Fittings - Red Hill Landfill Facility (24610/08) | \$1,000 | \$1,000 | \$0 (F) |
| \$0 | \$875 | \$875 (F) | \$0 | Purchase Office Furniture and Fittings-Hazelmere (24610/10) | \$1,500 | \$1,500 | \$0 (F) |
| \$0 | \$581 | \$581 (F) | \$0 | Purchase Miscellaneous Furniture and Fittings - Red Hill Education Programme (24690/01) | \$1,000 | \$1,000 | \$0 (F) |
| \$3,819 | \$1,162 | (\$2,657) (U) | \$0 | Refurbish Environmental Education Centre - Redhill Landfill Facility (25253/00) | \$10,000 | \$2,000 | (\$8,000) (U) |
| \$0 | \$46,662 | \$46,662 (F) | \$0 | Refurbish Waste Transfer Station Building - Red Hill Landfill Facility (25259/01) | \$0 | \$80,000 | \$80,000 (F) |
| \$32,440 | \$11,662 | (\$20,778) (U) | \$0 | Refurbish Plant - Red Hill Landfill Facility (25410/00) | \$36,000 | \$20,000 | (\$16,000) (U) |
| \$403,981 | \$6,393,723 | \$5,989,742 (F) | \$81,421 | | \$6,109,272 | \$10,960,913 | \$4,851,641 (F) |
| \$825,202 | \$9,024,596 | \$8,199,394 (F) | \$166,394 | TOTAL CAPITAL EXPENDITURE | \$10,747,304 | \$15,471,081 | \$4,723,777 (F) |



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STATEMENT OF FINANCIAL POSITION
JANUARY 2014

| Actual June 2013 | Actual Year to Date | (F) = Favourable variation (U) = Unfavourable variation | Full Year | | |
|--------------------------------|------------------------|--|----------------------|----------------------|--------------------------|
| | | | Forecast | Budget | Variance |
| Current Assets | | | | | |
| \$3,021,270 | \$3,842,499 | Cash and Cash Equivalents | \$3,226,337 | \$266,144 | \$2,960,193 (F) |
| \$51,761,343 | \$58,538,814 | Investments | \$55,506,033 | \$57,985,610 | (\$2,479,577) (U) |
| \$3,552,486 | \$4,244,387 | Trade and Other Receivables | \$3,552,486 | \$3,552,486 | \$0 (F) |
| \$86,077 | \$61,112 | Inventories | \$86,077 | \$86,077 | \$0 (F) |
| \$65,007 | \$298,739 | Other Assets | \$65,007 | \$65,007 | \$0 (F) |
| \$58,486,183 | \$66,985,551 | Total Current Assets | \$62,435,940 | \$61,955,324 | \$480,616 (F) |
| Current Liabilities | | | | | |
| \$5,409,053 | \$2,749,397 | Trade and Other Payables | \$5,409,053 | \$5,409,053 | \$0 (F) |
| \$1,229,726 | \$1,178,643 | Provisions | \$1,230,929 | \$1,230,929 | \$0 (F) |
| \$6,638,779 | \$3,928,040 | Total Current Liabilities | \$6,639,982 | \$6,639,982 | \$0 (F) |
| \$51,847,404 | \$63,057,511 | Net Current Assets | \$55,795,958 | \$55,315,342 | \$480,616 (F) |
| Non Current Assets | | | | | |
| \$16,361,457 | \$16,361,456 | Land | \$16,391,457 | \$16,391,457 | \$0 (F) |
| \$4,783,168 | \$4,653,474 | Buildings | \$4,839,631 | \$5,692,789 | (\$853,158) (U) |
| \$9,152,875 | \$8,452,436 | Structures | \$10,166,910 | \$13,068,136 | (\$2,901,226) (U) |
| \$9,825,700 | \$7,639,237 | Plant | \$12,732,870 | \$12,653,725 | \$79,145 (F) |
| \$291,050 | \$682,255 | Equipment | \$1,000,475 | \$1,177,485 | (\$177,010) (U) |
| \$156,333 | \$149,731 | Furniture and Fittings | \$177,358 | \$175,060 | \$2,298 (F) |
| \$5,019,398 | \$4,363,798 | Work in Progress | \$5,019,398 | \$5,019,398 | \$0 (F) |
| \$45,589,981 | \$42,302,387 | Total Non Current Assets | \$50,328,099 | \$54,178,050 | (\$3,849,951) (U) |
| Non Current Liabilities | | | | | |
| \$4,841,163 | \$6,094,052 | Provisions | \$4,925,394 | \$4,953,058 | \$27,664 (F) |
| \$4,841,163 | \$6,094,052 | Total Non Current Liabilities | \$4,925,394 | \$4,953,058 | \$27,664 (F) |
| \$92,596,222 | \$99,265,846 | Net Assets | \$101,198,663 | \$104,540,334 | (\$3,341,671) (U) |
| Equity | | | | | |
| \$49,136,150 | \$49,136,150 | Accumulated Surplus/Deficit | \$49,136,150 | \$49,136,150 | \$0 (F) |
| \$42,319,723 | \$42,319,723 | Cash Backed Reserves | \$42,319,723 | \$42,319,723 | \$0 (F) |
| \$1,140,349 | \$1,140,349 | Asset Revaluation Reserve | \$1,140,349 | \$1,140,349 | \$0 (F) |
| \$0 | \$6,669,624 | Net change in assets from operations | \$8,602,441 | \$11,944,112 | (\$3,341,671) (U) |
| \$92,596,222 | \$99,265,846 | Total Equity | \$101,198,663 | \$104,540,334 | (\$3,341,671) (U) |



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JANUARY 2014

| Actual June 2013 | Actual Year to Date | (F) = Favourable variation (U) = Unfavourable variation | Full Year | | |
|--|------------------------|---|-------------------|-------------------|----------------------|
| | | | Forecast | Budget | Variance |
| Municipal Cash and Investments | | | | | |
| 3,018,020 | 3,839,249 | Cash at Bank - Municipal Fund 01001/00 | 3,223,087 | 262,894 | 2,960,193 (F) |
| 1,250 | 1,250 | Cash on Hand - Ascot Place 01019/00 | 1,250 | 1,250 | 0 (F) |
| 200 | 200 | Cash on Hand - Walliston/Mathieson & Coppin Road Transfer Stations 01019/01 | 200 | 200 | 0 (F) |
| 1,800 | 1,800 | Cash on Hand - Red Hill / Hazelmere 01019/02 | 1,800 | 1,800 | 0 (F) |
| 10,040,526 | 15,822,259 | Investments - Municipal Fund 02021/00 | 7,659,547 | 11,193,973 | (3,534,426) (U) |
| 13,061,796 | 19,664,759 | Total Municipal Cash | 10,885,884 | 11,460,117 | (574,233) (U) |
| Restricted Cash and Investments | | | | | |
| 1,029,772 | 1,049,870 | Restricted Investments - Plant and Equipment 02022/01 | 3,032,282 | 927,240 | 2,105,042 (F) |
| 1,664,322 | 1,696,804 | Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02 | 1,804,222 | 1,846,174 | (41,952) (U) |
| 234,694 | 239,275 | Restricted Investments - Future Development 02022/03 | 245,088 | 15,087 | 230,000 (F) |
| 550,617 | 561,363 | Restricted Investments - Environmental Monitoring Red Hill 02022/04 | 591,463 | 571,040 | 20,423 (F) |
| 168,280 | 171,564 | Restricted Investments - Environmental Insurance Red Hill 02022/05 | 134,340 | 134,340 | 0 (F) |
| 12,619 | 12,865 | Restricted Investments - Risk Management 02022/06 | 13,087 | 13,087 | 0 (F) |
| 439,250 | 447,822 | Restricted Investments - Class IV Cells Red Hill 02022/07 | 514,025 | 514,026 | 0 (U) |
| 20,193 | 20,587 | Restricted Investments - Regional Development 02022/08 | 254,848 | 12,828 | 242,019 (F) |
| 35,964,254 | 36,666,157 | Restricted Investments - Secondary Waste Processing 02022/09 | 40,149,499 | 41,432,016 | (1,282,517) (U) |
| 1,473,747 | 1,502,509 | Restricted Investments - Class III Cells 02022/10 | 922,117 | 1,140,284 | (218,167) (U) |
| 63,714 | 64,958 | Restricted Investments - Building Refurbishment (Ascot Place) 02022/11 | 66,078 | 66,078 | 0 (U) |
| 2,579 | 172,376 | Restricted Investments - Accrued Interest 02022/19 | 2,579 | 2,579 | 0 (F) |
| (601,485) | (601,485) | Restricted Investments - Unrealised Loss/Gain on Investments 02022/20 | (601,485) | (601,485) | 0 (F) |
| 698,261 | 711,888 | Restricted Investments - Long Service Leave 02022/90 | 718,343 | 718,343 | 0 (F) |
| 41,720,816 | 42,716,554 | Total Restricted Cash | 47,846,486 | 46,791,636 | 1,054,849 (F) |
| 54,782,613 | 62,381,313 | TOTAL CASH AND INVESTMENTS | 58,732,370 | 58,251,754 | 480,616 (F) |

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.



12.2 COMPLIANCE AUDIT RETURN 2013

REFERENCE: D2014/00250 (AC) – D2014/03139

PURPOSE OF REPORT

The purpose of the report is to present to Council for adoption the Compliance Audit Return (CAR) for the year ending 31 December 2013.

KEY ISSUES AND RECOMMENDATION(S)

- Each local government is required to complete a compliance audit return at the end of each calendar year.
- The CAR is required to be reviewed by the Audit Committee (AC) before being adopted by Council, certified by the Chairman and Chief Executive Officer (CEO) and submitted to the Acting Director General of Department of Local Government and Communities, by 31 March 2014.

Recommendation(s)

That Council adopts the draft Compliance Audit Return 2013, that it be certified by the Chairman and Chief Executive Officer and be submitted to the Director General, Department of Local Government and Communities by 31 March 2014.

SOURCE OF REPORT

Director Corporate Services
 Manager Administration and Compliance

BACKGROUND

The audit and applicable return is completed in accordance with the requirements of regulation 14 and 15 of the *Local Government (Audit) Regulations 1996*. It is a compliance audit for the period 1 January to 31 December 2013 against the requirements included in the Compliance Audit Return for that period.

A change to Regulation 14 of the Local Government (Audit) Regulation 1996 in 2011 now requires the Audit Committee to review the CAR and to report the results of the review to Council prior to adoption by Council.

REPORT

The Compliance Audit Return, as required by the Local Government Act 1995 (the Act) and relevant Regulations, was received from the Acting Director General of the Department of Local Government and Communities with Departmental Circular No 02-2014 (the circular) on 9 January 2014.

The CAR sought advice on the extent of compliance by the EMRC to a range of sections of the Act and the local government regulations.

The 2013 CAR continues in the reduced format introduced in 2011, with the areas of compliance restricted to those considered high risk.

A satisfactory level of compliance was achieved with no items of non compliance reported. The details and explanations applicable to the completion of the return appear in the relevant comment sections of the CAR.

After the Compliance Audit Return has been adopted by Council a certified copy of the Return, along with the relevant section of the minutes and additional information explaining or qualifying the compliance audit, is to be submitted to the Acting Director General of the Department of Local Government and Communities by 31 March 2014.



Item 12.2 continued

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 – Good Governance

4.3 To provide responsible and accountable governance and management of the EMRC

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

| Member Council | Implication Details |
|-----------------------|----------------------------|
| Town of Bassendean | } Nil |
| City of Bayswater | |
| City of Belmont | |
| Shire of Kalamunda | |
| Shire of Mundaring | |
| City of Swan | |

ATTACHMENT(S)

Local Government Compliance Audit Return from 1 January 2013 to 31 December 2013.
 (Ref: D2014/02345)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council adopts the draft Compliance Audit Return 2013, that it be certified by the Chairman and Chief Executive Officer and be submitted to the Director General, Department of Local Government and Communities by 31 March 2014.

Cr Pule left the meeting at 6:46pm.



Item 12.2 continued

AUDIT COMMITTEE RECOMMENDATION(S)

MOVED CR CORNISH

SECONDED CR O'CONNOR

That Council adopts the draft Compliance Audit Return 2013, that it be certified by the Chairman and Chief Executive Officer and be submitted to the Director General, Department of Local Government and Communities by 31 March 2014.

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION(S)

MOVED CR PULE

SECONDED CR TREASE

THAT COUNCIL ADOPTS THE DRAFT COMPLIANCE AUDIT RETURN 2013, THAT IT BE CERTIFIED BY THE CHAIRMAN AND CHIEF EXECUTIVE OFFICER AND BE SUBMITTED TO THE ACTING DIRECTOR GENERAL, DEPARTMENT OF LOCAL GOVERNMENT AND COMMUNITIES BY 31 MARCH 2014.

CARRIED UNANIMOUSLY



Eastern Metropolitan Regional Council - Compliance Audit Return Regional Local Government 2013

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government and Communities together with a copy of section of relevant minutes.

| Commercial Enterprises by Local Governments | | | | | | |
|--|--|---|----------|----------|------------------|--|
| No | Reference | Question | Response | Comments | Respondent | |
| 1 | s3.59(2)(a)(b)(c) Functions & General Regulation 7,9 | Has the local government prepared a business plan for each major trading undertaking in 2013. | N/A | | Terri-Ann Ashton | |
| 2 | s3.59(2)(a)(b)(c) Functions & General Regulation 7,10 | Has the local government prepared a business plan for each major land transaction that was not exempt in 2013. | N/A | | Terri-Ann Ashton | |
| 3 | s3.59(2)(a)(b)(c) Functions & General Regulation 7,10 | Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2013. | N/A | | Terri-Ann Ashton | |
| 4 | s3.59(4) | Has the local government given Statewide public notice of each proposal to commence a major trading undertaking or enter into a major land transaction for 2013. | N/A | | Terri-Ann Ashton | |
| 5 | s3.59(5) | Did the Council, during 2013, resolve to proceed with each major land transaction or trading undertaking by absolute majority. | N/A | | Terri-Ann Ashton | |



| Delegation of Power / Duty | | | | | | |
|-----------------------------------|--|--|----------|----------|------------------|--|
| No | Reference | Question | Response | Comments | Respondent | |
| 1 | s5.16, 5.17, 5.18 | Were all delegations to committees resolved by absolute majority. | N/A | | Terri-Ann Ashton | |
| 2 | s5.16, 5.17, 5.18 | Were all delegations to committees in writing. | N/A | | Terri-Ann Ashton | |
| 3 | s5.16, 5.17, 5.18 | Were all delegations to committees within the limits specified in section 5.17. | N/A | | Terri-Ann Ashton | |
| 4 | s5.16, 5.17, 5.18 | Were all delegations to committees recorded in a register of delegations. | N/A | | Terri-Ann Ashton | |
| 5 | s5.18 | Has Council reviewed delegations to its committees in the 2012/2013 financial year. | Yes | | Terri-Ann Ashton | |
| 6 | s5.42(1), 5.43 Administration Regulation 18G | Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act. | Yes | | Terri-Ann Ashton | |
| 7 | s5.42(1)(2) Admin Reg 18G | Were all delegations to the CEO resolved by an absolute majority. | Yes | | Terri-Ann Ashton | |
| 8 | s5.42(1)(2) Admin Reg 18G | Were all delegations to the CEO in writing. | Yes | | Terri-Ann Ashton | |
| 9 | s5.44(2) | Were all delegations by the CEO to any employee in writing. | Yes | | Terri-Ann Ashton | |
| 10 | s5.45(1)(b) | Were all decisions by the Council to amend or revoke a delegation made by absolute majority. | N/A | | Terri-Ann Ashton | |
| 11 | s5.46(1) | Has the CEO kept a register of all delegations made under the Act to him and to other employees. | Yes | | Terri-Ann Ashton | |
| 12 | s5.46(2) | Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2012/2013 financial year. | Yes | | Terri-Ann Ashton | |
| 13 | s5.46(3) Admin Reg 19 | Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required. | Yes | | Terri-Ann Ashton | |

| Disclosure of Interest | | | | | | |
|-------------------------------|-----------|---|----------|----------|------------------|--|
| No | Reference | Question | Response | Comments | Respondent | |
| 1 | s5.67 | If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68). | Yes | | Terri-Ann Ashton | |
| 2 | s5.68(2) | Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings. | Yes | | Terri-Ann Ashton | |



| No | Reference | Question | Response | Comments | Respondent |
|----|--|---|----------|----------|------------------|
| 3 | s5.73 | Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made. | Yes | | Terri-Ann Ashton |
| 4 | s5.75(1) Admin Reg 22 Form 2 | Was a primary return lodged by all newly elected members within three months of their start day. | N/A | | Terri-Ann Ashton |
| 5 | s5.75(1) Admin Reg 22 Form 2 | Was a primary return lodged by all newly designated employees within three months of their start day. | Yes | | Terri-Ann Ashton |
| 6 | s5.76(1) Admin Reg 23 Form 3 | Was an annual return lodged by all continuing elected members by 31 August 2013. | Yes | | Terri-Ann Ashton |
| 7 | s5.76(1) Admin Reg 23 Form 3 | Was an annual return lodged by all designated employees by 31 August 2013. | Yes | | Terri-Ann Ashton |
| 8 | s5.77 | On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return. | Yes | | Terri-Ann Ashton |
| 9 | s5.88(1)(2) Admin Reg 28 | Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76 | Yes | | Terri-Ann Ashton |
| 10 | s5.88(1)(2) Admin Reg 28 | Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28. | Yes | | Terri-Ann Ashton |
| 11 | s5.88 (3) | Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76. | Yes | | Terri-Ann Ashton |
| 12 | s5.88(4) | Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee. | Yes | | Terri-Ann Ashton |
| 13 | s5.103 Admin Reg 34C & Rules of Conduct Reg 11 | Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes. | Yes | | Terri-Ann Ashton |
| 14 | s5.70(2) | Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report. | Yes | | Terri-Ann Ashton |



| No | Reference | Question | Response | Comments | Respondent |
|----|-------------------------|---|----------|----------|------------------|
| 15 | s5.70(3) | Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee. | Yes | | Terri-Ann Ashton |
| 16 | s5.103(3) Admin Reg 34B | Has the CEO kept a register of all notifiable gifts received by Council members and employees. | Yes | | Terri-Ann Ashton |

Disposal of Property

| No | Reference | Question | Response | Comments | Respondent |
|----|-----------|---|----------|----------|------------------|
| 1 | s3.58(3) | Was any property that was not disposed of by public auction or tender, given local public notice prior to disposal (except where excluded by Section 3.58(5)). | N/A | | Terri-Ann Ashton |
| 2 | s3.58(4) | Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property. | N/A | | Terri-Ann Ashton |

Finance

| No | Reference | Question | Response | Comments | Respondent |
|----|----------------|---|----------|----------|------------------|
| 1 | s7.1A | Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act. | Yes | | Terri-Ann Ashton |
| 2 | s7.1B | Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority. | N/A | | Terri-Ann Ashton |
| 3 | s7.3 | Was the person(s) appointed by the local government to be its auditor, a registered company auditor. | N/A | | Terri-Ann Ashton |
| 4 | s7.3 | Was the person(s) appointed by the local government to be its auditor, an approved auditor. | N/A | | Terri-Ann Ashton |
| 5 | S7.3, s7.6(3) | Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council. | N/A | | Terri-Ann Ashton |
| 6 | s7.12A(3), (4) | Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken by the local government, was that action undertaken. | N/A | | Terri-Ann Ashton |



| No | Reference | Question | Response | Comments | Respondent |
|----|----------------|--|----------|----------|------------------|
| 7 | s7.12A(3), (4) | Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a report prepared on any actions undertaken. | N/A | | Terri-Ann Ashton |
| 8 | s7.12A(3), (4) | Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a copy of the report forwarded to the Minister by the end of the financial year or 6 months after the last report prepared under s7.9 was received by the local government whichever was the latest in time. | N/A | | Terri-Ann Ashton |
| 9 | A Reg 7 | Did the agreement between the local government and its auditor include the objectives of the audit. | N/A | | Terri-Ann Ashton |
| 10 | A Reg 7 | Did the agreement between the local government and its auditor include the scope of the audit. | N/A | | Terri-Ann Ashton |
| 11 | A Reg 7 | Did the agreement between the local government and its auditor include a plan for the audit. | N/A | | Terri-Ann Ashton |
| 12 | A Reg 7 | Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor. | N/A | | Terri-Ann Ashton |
| 13 | A Reg 7 | Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor. | N/A | | Terri-Ann Ashton |
| 14 | Audit Reg 10 | Was the Auditor's report for the financial year ended 30 June 2013 received by the local government within 30 days of completion of the audit. | Yes | | Terri-Ann Ashton |
| 15 | s7.9(1) | Was the Auditor's report for 2012/2013 received by the local government by 31 December 2013. | Yes | | Terri-Ann Ashton |



| Local Government Employees | | | | | |
|-----------------------------------|----------------------------------|---|----------|----------|------------------|
| No | Reference | Question | Response | Comments | Respondent |
| 1 | Admin Reg 18C | Did the local government approve the process to be used for the selection and appointment of the CEO before the position was advertised. | N/A | | Terri-Ann Ashton |
| 2 | s5.36(4), 5.37(3), Admin Reg 18A | Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s5.36(4), s5.37(3) and Admin Reg 18A. | N/A | | Terri-Ann Ashton |
| 3 | s5.37(2) | Did the CEO inform council of each proposal to employ or dismiss a designated senior employee. | N/A | | Terri-Ann Ashton |
| 4 | Admin Reg 18F | Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4). | N/A | | Terri-Ann Ashton |
| 5 | Admin Regs 18E | Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only). | N/A | | Terri-Ann Ashton |



| Official Conduct | | | | | | |
|-------------------------|--------------|--|----------|----------|------------------|--|
| No | Reference | Question | Response | Comments | Respondent | |
| 1 | s5.120 | Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer. | Yes | | Terri-Ann Ashton | |
| 2 | s5.121(1) | Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c). | Yes | | Terri-Ann Ashton | |
| 3 | s5.121(2)(a) | Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made. | Yes | | Terri-Ann Ashton | |
| 4 | s5.121(2)(b) | Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint. | Yes | | Terri-Ann Ashton | |
| 5 | s5.121(2)(c) | Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred. | Yes | | Terri-Ann Ashton | |
| 6 | s5.121(2)(d) | Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b) (c). | Yes | | Terri-Ann Ashton | |

| Tenders for Providing Goods and Services | | | | | | |
|---|---------------------|--|----------|----------|------------------|--|
| No | Reference | Question | Response | Comments | Respondent | |
| 1 | s3.57 F&G Reg 11 | Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2)). | Yes | | Terri-Ann Ashton | |
| 2 | F&G Reg 12 | Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than inviting tenders for a single contract. | Yes | | Terri-Ann Ashton | |
| 3 | F&G Reg 14(1) | Did the local government invite tenders via Statewide public notice. | Yes | | Terri-Ann Ashton | |
| 4 | F&G Reg 14, 15 & 16 | Did the local government's advertising and tender documentation comply with F&G Regs 14,15 & 16. | Yes | | Terri-Ann Ashton | |



| No | Reference | Question | Response | Comments | Respondent |
|----|-----------------|--|----------|----------|------------------|
| 5 | F&G Reg 18(1) | Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender. | Yes | | Terri-Ann Ashton |
| 6 | F&G Reg 18 (4) | In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria. | Yes | | Terri-Ann Ashton |
| 7 | F&G Reg 17 | Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17. | Yes | | Terri-Ann Ashton |
| 8 | F&G Reg 19 | Was each tenderer sent written notice advising particulars of the successful tender or advising that no tender was accepted. | Yes | | Terri-Ann Ashton |
| 9 | F&G Reg 21 & 22 | Did the local governments's advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22. | N/A | | Terri-Ann Ashton |
| 10 | F&G Reg 23(1) | Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice. | N/A | | Terri-Ann Ashton |
| 11 | F&G Reg 23(4) | After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services. | N/A | | Terri-Ann Ashton |
| 12 | F&G Reg 24 | Was each person who submitted an expression of interest, given a notice in writing in accordance with Functions & General Regulation 24. | N/A | | Terri-Ann Ashton |
| 13 | F&G Reg 24E | Where the local government gave regional price preference in relation to a tender process, did the local government comply with requirements of F&G Reg 24E in relation to the preparation of a regional price preference policy (only if a policy had not been previously adopted by Council). | N/A | | Terri-Ann Ashton |
| 14 | F&G Reg 11A | Does the local government have a current purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$100,000 or less. | Yes | | Terri-Ann Ashton |
| 15 | F&G Reg 14(5) | If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation. | Yes | | Terri-Ann Ashton |



Government of **Western Australia**
Department of **Local Government and Communities**

I certify this Compliance Audit return has been adopted by Council at its meeting on

20th March 2014

A handwritten signature in blue ink, appearing to read "Alan T. Pilgeri", written over a horizontal line.

Signed Mayor / President, Eastern Metropolitan
Regional Council

A handwritten signature in blue ink, written over a horizontal line.

Signed CEO, Eastern Metropolitan Regional
Council



12.3 EXTERNAL AUDIT CONTRACT QUOTATION

REFERENCE: D2014/00251 (AC) – D2014/03140

PURPOSE OF REPORT

The purpose of this report is to provide Council, via the Audit Committee, with the results of a Request for Quotation (RFQ) for the Provision of External Audit Services and recommend acceptance of the quotation from Macri Partners.

KEY ISSUES AND RECOMMENDATION(S)

- It is a requirement of the Local Government Act 1995 (Part 7, Division 2 - Appointment of auditors) specifically s.7.3 and the Local Government (Audit) Regulations 1996 that a Local Government is to appoint a person, on the recommendation of the audit committee, to be its auditor.
- The previous audit contract expired with the completion of the audit undertaken on the 2012/2013 Annual Financial Statements.
- A RFQ was invited from qualifying persons on the WALGA tender panel for the provision of external audit services in accordance with the requirements of the Local Government Act 1995 and the Local Government (Audit) Regulations 1996, for the Eastern Metropolitan Regional Council (EMRC).
- The RFQ closed on 13 February 2014. Three quotations were received and assessed against a pre-defined selection criterion.

Recommendation(s)

That Council, by absolute majority in accordance with s.7.3 of the Local Government Act 1995, appoints Anthony Macri, Registered Company Auditor (No. 14034), of Macri Partners, as the EMRC's external auditor for the three (3) financial years 2013/2014 - 2015/2016 at an annual fee in accordance with the Attachment to this report with an option of a further two (2) year extension, at the sole discretion of the EMRC, for the two (2) financial years 2016/2017 - 2017/2018.

SOURCE OF REPORT

Director Corporate Services
 Manager Financial Services

BACKGROUND

It is a requirement of the Local Government Act 1995 (Part 7, Division 2 - Appointment of auditors) and the Local Government (Audit) Regulations 1996 that a Local Government is to, from time to time whenever such an appointment is necessary or expedient, appoint (by absolute majority) a person, on the recommendation of the audit committee, to be its auditor.

EMRC's audit contract with Anthony Macri of Macri Partners expired with the completion of the audit undertaken on the 2012/2013 Annual Financial Statements.

Macri Partners are currently the external auditors for all of the EMRC's member councils with the exception of the Shire of Kalamunda.

REPORT

On 6 February 2014 a RFQ was invited from qualified persons on the WALGA tender panel for the provision of external audit services in accordance with the requirements of the Local Government Act 1995 and the Local Government (Audit) Regulations 1996, for the Eastern Metropolitan Regional Council (EMRC).



Item 12.3 continued

The RFQ closed on 14 February 2014, and three (3) submissions were received from the following:

- Deloitte Touche Tohmatsu
- Macri Partners
- UHY Haines Norton

Quotations were assessed against the following pre-defined selection criteria:

| Criteria | Weighting |
|--|------------------|
| • Demonstrated experience in providing similar external audit services, particularly in local government | 20% |
| • Skills and experience of key personnel | 20% |
| • Contractors' resources | 10% |
| • A demonstrated understanding of the required tasks | 10% |
| • Price | 40% |

Whilst all submissions scored similarly in the pre-selection criteria, Macri Partners had the highest overall weighted score as assessed by the evaluation panel, including the lowest cost quotation.

Macri Partners are the current auditors for 15 metropolitan local governments, 3 country local governments and 3 other metropolitan local government regional councils. The Metropolitan local governments include the Cities of Bayswater, Belmont and Swan, the Shire of Mundaring and the Town of Bassendean.

As the weighted score ranking for Macri Partners was higher than the other quotations, it is recommended that they be appointed as the EMRC's external auditor for the three (3) financial years 2013/2014 - 2015/2016, with an option of a further two (2) year extension, at the sole discretion of the EMRC, for the two (2) financial years 2016/2017 - 2017/2018.

Section 7.6(1) of the Local Government Act 1995 states that an auditor is eligible for reappointment.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 - Good Governance

- 4.3 To provide responsible and accountable governance and management of the EMRC
- 4.4 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

As the contract has a maximum potential period of five years (three years plus a two year extension at the sole discretion of the EMRC), the total contract value is \$105,500 (ex GST).

SUSTAINABILITY IMPLICATIONS

Nil

**PRICE SCHEDULE AS SUBMITTED BY MACRI PARTNERS AS PART OF
RFQ – PROVISION OF EXTERNAL AUDIT SERVICES**

LUMP SUM – EXTERNAL AUDIT SERVICES

| Year | Price Quoted (ex GST) | GST | Price Quoted (inc GST) |
|----------------------|----------------------------------|-----------------|-----------------------------------|
| 2013/2014 | \$ 18,000 | \$ 1,800 | \$ 19,800 |
| 2014/2015 | \$ 19,500 | \$ 1,950 | \$ 21,450 |
| 2015/2016 | \$ 21,000 | \$ 2,100 | \$ 23,100 |
| 2016/2017 (Optional) | \$ 23,000 | \$ 2,300 | \$ 25,300 |
| 2017/2018 (Optional) | \$ 24,000 | \$ 2,400 | \$ 26,400 |
| TOTALS | \$105,500 | \$10,550 | \$116,050 |



13 REPORTS OF DELEGATES

Nil

14 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING

Nil

15 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

16 FUTURE MEETINGS OF THE AUDIT COMMITTEE

Meetings of the Audit Committee are covered under the Audit Committee Terms of Reference as follows.

“2.3 Meetings

The Committee meet as required at the discretion of the Chairman of the Committee at least three (3) times per year to coincide with approval of strategic and annual plans, the annual budget and the auditor’s report on the annual financial report.

Additional meetings shall be convened at the discretion of the Chairman or at the written request of any member of the Committee or external auditor.”

Future Meetings 2014

| | | | | |
|----------|----|----------------------|----|----------------------------|
| Thursday | 3 | April (if required) | at | EMRC Administration Office |
| Thursday | 8 | May (if required) | at | EMRC Administration Office |
| Thursday | 5 | June | at | EMRC Administration Office |
| Thursday | 10 | July (if required) | at | EMRC Administration Office |
| Thursday | 9 | August (if required) | at | EMRC Administration Office |
| Thursday | 20 | November | at | EMRC Administration Office |

17 DECLARATION OF CLOSURE OF MEETING

There being no further business the meeting was closed at 7:10pm.



16 REPORTS OF DELEGATES

Nil

17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

18 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING

The Chairman informed members of the Chief Executive Officer's involvement as a member of the Strategic Waste Infrastructure Planning Working Group (SWIPWG). The CEO's involvement in this group has been to advise, guide and participate in the strategic waste process. It had been recommended that members consider attending a study tour on Waste to Energy taking place in Europe on June 2014. It was felt that this study tour would bring the CEO up to date with more recent innovations in this area. The Chairman asked Council to endorse the visit so as to take advantage of the Early Bird registration being offered.

Councillors discussed and asked questions in relation to cost, officer attendance, Local Government Act and the EMRC travel policy.

The CEO advised that the approximate cost would be A\$7600 inclusive of airfare, accommodation and conference costs.

COUNCIL RESOLUTION(S)

MOVED CR PULE

SECONDED CR FÄRDIG

THAT COUNCIL APPROVES THE CHIEF EXECUTIVE OFFICER TO ATTEND AN ISWA STUDY TOUR ON WASTE TO ENERGY IN EUROPE IN JUNE 2014.

CARRIED UNANIMOUSLY

19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil



20 FUTURE MEETINGS OF COUNCIL

The next meeting of Council will be held on **Thursday 17 April 2014 (if required)** at the EMRC Administration Office, 1st Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 6:00pm.

Future Meetings 2014

| | | | |
|-----------------------|--------------------------|----|----------------------------|
| Thursday | 17 April (if required) | at | EMRC Administration Office |
| Thursday | 22 May (if required) | at | EMRC Administration Office |
| Thursday | 19 June | at | EMRC Administration Office |
| Thursday | 24 July (if required) | at | EMRC Administration Office |
| Thursday | 21 August | at | EMRC Administration Office |
| Thursday | 18 September | at | EMRC Administration Office |
| Thursday | 23 October (if required) | at | EMRC Administration Office |
| Thursday | 4 December | at | EMRC Administration Office |
| January 2015 (recess) | | | |

21 DECLARATION OF CLOSURE OF MEETING

There being no further business, the meeting was closed at 6:25pm.