



## MINUTES

### CERTIFICATION OF CONFIRMATION OF COUNCIL MEETING MINUTES

4 DECEMBER 2014

I, Cr Alan Pilgrim, hereby certify that the minutes from the Council Meeting held on 4 December 2014 pages (1) to (201) were confirmed at a meeting of Council held on 19 February 2015.

A handwritten signature in black ink, appearing to read "Alan Pilgrim", is written over a horizontal line. Below the line, the word "Signature" is printed in a bold, black, sans-serif font.

Cr Alan Pilgrim  
Person presiding at Meeting



# **MINUTES**

Ordinary Meeting of Council

**4 December 2014**

## ORDINARY MEETING OF COUNCIL

### MINUTES

4 December 2014

(REF: D2014/12979)

An Ordinary Meeting of Council was held at the EMRC Administration Office, 1<sup>st</sup> Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 4 December 2014**. The meeting commenced at **6:00pm**.

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## 1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 6:00pm and welcomed Mr Laurie James of Kott Gunning Lawyers.

## 2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

### Councillor Attendance

Cr Alan Pilgrim ( <b>Chairman</b> )	EMRC Member	Shire of Mundaring
Cr Janet Powell ( <b>Deputy Chairman</b> )	EMRC Member	City of Belmont
Cr Jennie Carter	EMRC Member	Town of Bassendean
Cr Gerry Pule	EMRC Member	Town of Bassendean
Cr Mike Anderton	EMRC Member	City of Bayswater
Cr Chris Cornish	EMRC Member	City of Bayswater
Cr Steve Wolff	EMRC Member	City of Belmont
Cr Dylan O'Connor (from 6:13pm)	EMRC Member	Shire of Kalamunda
Cr Andrew Waddell (Deputising for Cr Lindsey)	EMRC Deputy Member	Shire of Kalamunda
Cr Tony Cuccaro (from 6:03pm)	EMRC Member	Shire of Mundaring
Cr David Färdig	EMRC Member	City of Swan
Cr Charlie Zannino	EMRC Member	City of Swan

### Apologies

Cr Frank Lindsey	EMRC Member	Shire of Kalamunda
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### EMRC Officers

Mr Peter Schneider	Chief Executive Officer
Mr Hua Jer Liew	Director Corporate Services
Mr Steve Fitzpatrick	Director Waste Services
Mrs Marilyn Horgan	Director Regional Services
Ms Theresa Eckstein	Executive Assistant to Chief Executive Officer
Mrs Annie Hughes-d'Aeth	Personal Assistant to Director Corporate Services (Minutes)

### EMRC Observers

Mr David Ameduri	Manager Financial Services
Mr Gilbert Arlandoo	Manager Waste Engineering & Waste Services
Mr Dave Beresford	Manager Resource Recovery
Ms Rachael Lovegrove	Manager Waste Environmental Operations

### Observers

Ms Helen Dullard	President	Shire of Mundaring
Mr Bob Jarvis	Chief Executive Officer	Town of Bassendean
Mr Doug Pearson	Director Technical Services	City of Bayswater
Mr Ric Lutey	Director Technical Services	City of Belmont
Mr Charles Sullivan	Director Development & Infrastructure Services	Shire of Kalamunda

### Guests

Mr Laurie James	Kott Gunning Lawyers
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Cr Cuccaro entered the meeting at 6:03pm.



### **3 DISCLOSURE OF INTERESTS**

#### **3.1 CR MIKE ANDERTON – DISCLOSURE OF FINANCIAL AND PROXIMITY INTEREST:**

Item: 15.3  
 Subject: Item 11.3 of the Resource Recovery Committee - Implementation of Resource Recovery Facility Project  
 Nature of Interest: Disclosure of Financial and Proximity Interest, Local Government Act 1995 Sections 5.60B, 5.65, 5.70 and 5.71.  
 Subject matter of the Report directly applies to New Energy Corporation who are a client of Cr Anderton's employer.

### **4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION**

#### **4.1 ADOPTING DIGITAL LAUNCH**

The EMRC conducted an 'Adopting Digital Launch' on 13 November 2014 to showcase the projects being undertaken by the EMRC that enabled residents and businesses to capitalise on the opportunities offered by digital technology.

The EMRC Regional Services projects highlighted were:

- The QR Code project;
- The Collaborate Mapping community engagement tool; and
- The Marri Canker App.

At the event the Digital exemplar videos showcasing local business owners in Perth's Eastern Region who are utilising digital technology in an interesting or innovative manner were also launched. The featured businesses were:

- ADAMS Coachlines;
- becloudsmart;
- Hofmanns Engineering;
- St Johns Ambulance; and
- The Mundaring Chamber of Commerce.

The videos are on the EMRC's website and will be promoted through the Region's Small Business Centres and the local Chambers of Commerce. The guests who attended the launch were very impressed with the work being done by the EMRC. The Chairman thanked Cr Powell for deputising on his behalf.

#### **4.2 BILGOMAN AQUATIC CENTRE COMMUNITY ENERGY EFFICIENCY PROGRAM (CEEP) PROJECT LAUNCH**

An event was held at Bilgoman Aquatic Centre in the Shire of Mundaring on Friday, 28 November 2014, acknowledging and celebrating the completion of energy efficiency upgrades at the Bilgoman Aquatic Centre undertaken in conjunction with their major works and officially reopening the centre.

These upgrades were a milestone for the Re-energising Perth's Eastern Region project as they completed installations across the Region under the Australian Government's Community Energy Efficiency Program.

Attending the event from the Department of Industry in Canberra was Mr Gene McGlynn, General Manager Energy Programs and Program Owner of the Community Energy Efficiency Program along with many other guests including local members of parliament.

Feedback from Mr McGlynn was extremely complimentary and he looks forward to working with the EMRC on future projects.



### **4.3 REVIEW OF THE WASTE AVOIDANCE AND RESOURCE RECOVERY ACT 2007 (WARR)**

Section 99 of the WARR Act requires the Minister for the Environment to carry out a statutory review of the Act after the fifth anniversary of its commencement and table a report to both houses of Parliament.

A discussion paper was released this week covering 3 key issues being:

1. Collection and processing of waste;
2. Waste Groups; and
3. Infrastructure Planning.

Amongst other matters the discussion paper proposed the establishment of statutory Waste Groups whose role would be limited to coordinating the procurement of waste processing services and collection from the private sector.

This is a completely different view than the one expressed by the Premier at the Community Cabinet Meeting hosted by the EMRC in March 2014 where the excellent work and future plans of the EMRC were acknowledged and a statement was made that additional support from the State would be appropriate.

The closing date for submissions is 23 February 2015. The CEO has indicated that he will clarify the matters raised in the discussion paper and produce a response for Council's endorsement in time for the February 2015 Council meeting.

Should a preliminary meeting or workshop be required ahead of that, Councillors will be contacted.

### **5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

### **6 PUBLIC QUESTION TIME**

Nil

### **7 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

### **8 PETITIONS, DEPUTATIONS AND PRESENTATIONS**

Nil

### **9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

#### **9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 23 OCTOBER 2014**

That the minutes of the Ordinary Meeting of Council held on 23 October 2014 which have been distributed, be confirmed.

### **COUNCIL RESOLUTION**

MOVED CR PULE

SECONDED CR FÄRDIG

THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 23 OCTOBER 2014 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

**CARRIED UNANIMOUSLY**

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## **10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

## **11 QUESTIONS BY MEMBERS WITHOUT NOTICE**

### **11.1 QUESTION BY CR FÄRDIG WITHOUT NOTICE**

Cr Färdig raised the following questions regarding the Metropolitan Local Government Reform, specifically the City of Bayswater taking over areas of the City of Stirling:

- What contribution, if any, is the City of Bayswater receiving from Mindarie Regional Council and Tamala Park Regional Council (which is developing the residential land next to the current tip site)? The residents of the 12, 105 rateable properties of the City of Stirling moving to the City of Bayswater should be entitled to a share in these assets. Will Bayswater be receiving compensation and if not, why not?
- Will Bayswater be paying the Stirling residents share of any contribution received from the Mindarie Regional Council into the EMRC?

Cr O'Connor entered the meeting at 6:13pm.

## **12 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC**

NOTE: Section 5.23(2) of the Local Government Act 1995, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

The following report items are covered in section 19 of this agenda:

12.1 LANDFILL GAS AND POWER – EXTENSION OF LEASE/LICENCE AT RED HILL WASTE MANAGEMENT FACILITY

12.2 ITEM 14.1 OF THE TECHNICAL ADVISORY COMMITTEE MINUTES -  
ACQUISITION OF LAND

## **13 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING**

Nil

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## **14 REPORTS OF EMPLOYEES**

### **QUESTIONS**

The Chairman invited questions from members on the reports of employees.

### **RECOMMENDATION(S)**

That with the exception of items ....., which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Reports of Employees (Section 14).

### **COUNCIL RESOLUTION(S)**

MOVED CR FÄRDIG

SECONDED CR PULE

THAT WITH THE EXCEPTION OF ITEM 14.5 WHICH IS TO BE WITHDRAWN AND DEALT WITH SEPARATELY, COUNCIL ADOPTS THE RECOMMENDATIONS IN THE REPORTS OF EMPLOYEES (SECTION 14).

**CARRIED UNANIMOUSLY**

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## 14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF OCTOBER 2014

REFERENCE: D2014/13208

### PURPOSE OF REPORT

The purpose of this report is to present to Council a list of accounts paid under the Chief Executive Officer's delegated authority during the month of October 2014 for noting.

### KEY ISSUES AND RECOMMENDATION(S)

- As per the requirements of the Local Government (Financial Management) Regulations 1996 (Regulation 13(1)), the list of accounts paid during the month of October 2014 is provided for noting.

#### Recommendation(s)

That Council notes the CEO's list of accounts for October 2014 paid under delegated power in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, as attached to this report totalling \$10,446,272.08.

### SOURCE OF REPORT

Director Corporate Services  
 Manager Financial Services

### BACKGROUND

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Municipal Fund and Trust Fund. In accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, a list of accounts paid by the CEO is to be provided to Council, where such delegation is made.

### REPORT

The table below summarises the payments drawn on the funds during the month of October 2014. A list detailing the payments made is appended as an attachment to this report.

<b>Municipal Fund</b>	EFT Payments:	EFT31239 – EFT31519	
	Cheque Payments:	219966 – 219986	
	Payroll EFT:	PAY 2015-8 & PAY 2015-9	
	DIRECT DEBITS		
	- Superannuation:	DD13778.1 – DD13778.17 & DD13779.1 – DD13779.18	
	- Bank Charges:	1*OCT14	
	- Other:	873 - 882	\$10,450,160.67
	<b>LESS</b>		
	Cancelled EFTs & Cheques	EFT31404 219966, 219967 & 219968	(\$3,888.59)
<b>Trust Fund</b>	Not Applicable		Nil
<b>Total</b>			<b>\$10,446,272.08</b>



*Item 14.1 continued*

## **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 4 – Good Governance

- 4.3 To provide responsible and accountable governance and management of the EMRC
- 4.4 To continue to improve financial and asset management practices

## **FINANCIAL IMPLICATIONS**

As contained within the report.

## **SUSTAINABILITY IMPLICATIONS**

Nil

## **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

## **ATTACHMENT(S)**

CEO's Delegated Payments List for the month of October 2014 (Ref: D2014/13986)

## **VOTING REQUIREMENT**

Simple Majority

## **RECOMMENDATION(S)**

That Council notes the CEO's list of accounts for October 2014 paid under delegated power in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, as attached to this report totalling \$10,446,272.08.

## **COUNCIL RESOLUTION(S)**

MOVED CR FÄRDIG

SECONDED CR PULE

THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR OCTOBER 2014 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, AS ATTACHED TO THIS REPORT TOTALLING \$10,446,272.08.

**CARRIED UNANIMOUSLY**



**Eastern Metropolitan Regional Council**

**CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTH OF OCTOBER 2014**

<b>Cheque /EFT No</b>	<b>Date</b>	<b>Payee</b>	<b>Amount</b>
EFT31239	03/10/2014	A2K TECHNOLOGIES PTY LTD	2,206.60
EFT31240	03/10/2014	ADT SECURITY	448.87
EFT31241	03/10/2014	AIRLITE CLEANING	3,604.36
EFT31242	03/10/2014	ALAN PILGRIM	8,755.00
EFT31243	03/10/2014	ALLIANCE RECRUITMENT	1,626.49
EFT31244	03/10/2014	AUSTRALIA POST - ASCOT PLACE	0.49
EFT31245	03/10/2014	AUSTRALIA POST - RED HILL	320.48
EFT31246	03/10/2014	BOB PERKS	225.00
EFT31247	03/10/2014	CHARLIE ZANNINO	2,575.00
EFT31248	03/10/2014	CHEMCENTRE	1,165.73
EFT31249	03/10/2014	CHRIS CORNISH	2,575.00
EFT31250	03/10/2014	COATES HIRE OPERATIONS PTY LTD	1,050.31
EFT31251	03/10/2014	COMSYNC CONSULTING PTY LTD	2,931.50
EFT31252	03/10/2014	DAVID FARDIG	2,575.00
EFT31253	03/10/2014	DAVID WILLS & ASSOCIATES	9,779.00
EFT31254	03/10/2014	DEERING AUTRONICS	464.84
EFT31255	03/10/2014	DUN & BRADSTREET PTY LTD	59.40
EFT31256	03/10/2014	FLEXI STAFF PTY LTD	812.79
EFT31257	03/10/2014	FLICK ANTICIMEX PTY LTD	1,507.18
EFT31258	03/10/2014	GERRY PULE	2,575.00
EFT31259	03/10/2014	JANET POWELL	3,798.25
EFT31260	03/10/2014	JENNIE CARTER	2,575.00
EFT31261	03/10/2014	MACRI PARTNERS	11,308.00
EFT31262	03/10/2014	MCINERNEY FORD	31,241.82
EFT31263	03/10/2014	MIKE ANDERTON	2,575.00
EFT31264	03/10/2014	MISS MAUD	39.95
EFT31265	03/10/2014	MS GROUNDWATER MANAGEMENT	4,272.40
EFT31266	03/10/2014	NEARMAP.COM	27,500.00
EFT31267	03/10/2014	NEVERFAIL SPRINGWATER	75.80
EFT31268	03/10/2014	NEVERFAIL SPRINGWATER LTD - HAZELMERE	46.75
EFT31269	03/10/2014	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	414.18
EFT31270	03/10/2014	PRESTIGE ALARMS	319.00
EFT31271	03/10/2014	STEPHEN K WOLFF	2,575.00
EFT31272	03/10/2014	TONY CUCCARO	2,575.00
EFT31273	03/10/2014	UNIQUE WASTE MANAGEMENT SERVICES	484.00
EFT31274	03/10/2014	WESTERN RESOURCE RECOVERY PTY LTD	4,653.00
EFT31275	03/10/2014	WESTRAC EQUIPMENT PTY LTD	824.34
EFT31276	03/10/2014	WORKFORCE INTERNATIONAL	2,104.94
EFT31277	07/10/2014	ACLCA (WA) INC	900.00
EFT31278	07/10/2014	AIRLITE CLEANING	375.66
EFT31279	07/10/2014	AUSTRALIAN HVAC SERVICES	660.00
EFT31280	07/10/2014	BRIAN NAUGHTON (BG'S CAR CLEANING SERVICE)	740.00
EFT31281	07/10/2014	BUDGET ELECTRICS	487.19
EFT31282	07/10/2014	BUGGYBUDDYS PTY LTD	533.50
EFT31283	07/10/2014	CARPENTRY, HOUSE AND YARD MAINTENANCE	246.00
EFT31284	07/10/2014	CHANDLER MACLEOD GROUP	1,679.76
EFT31285	07/10/2014	EASTERN HILLS SAWS & MOWERS	40.85
EFT31286	07/10/2014	FUJI XEROX AUSTRALIA PTY LTD	21.90
EFT31287	07/10/2014	HIRE SOCIETY	115.50
EFT31288	07/10/2014	LEN FRENCH FENCING CONTRACTOR	340.00
EFT31289	07/10/2014	LIEBHERR AUSTRALIA PTY LTD	667.70
EFT31290	07/10/2014	MISS MAUD	258.00
EFT31291	07/10/2014	NEVILLE REFRIGERATION	660.00
EFT31292	07/10/2014	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	2,984.07

## Eastern Metropolitan Regional Council


**CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTH OF OCTOBER 2014**

<b>Cheque /EFT No</b>	<b>Date</b>	<b>Payee</b>	<b>Amount</b>
EFT31293	07/10/2014	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	163.81
EFT31294	07/10/2014	PROTECTOR FIRE SERVICES	2,522.41
EFT31295	07/10/2014	STAPLES AUSTRALIA LTD	348.47
EFT31296	07/10/2014	TELSTRA	175.59
EFT31297	07/10/2014	TELSTRA	461.76
EFT31298	07/10/2014	WORKFORCE INTERNATIONAL	4,317.74
EFT31299	10/10/2014	ACCESS INDUSTRIAL TYRES PTY LTD	148.50
EFT31300	10/10/2014	ADT SECURITY	77.00
EFT31301	10/10/2014	ALLIGHTSYKES PTY LTD	987.58
EFT31302	10/10/2014	AUSTRALIAN TRAINING MANAGEMENT PTY LTD	464.00
EFT31303	10/10/2014	BEAUMONDE CATERING	2,358.86
EFT31304	10/10/2014	BOBCAT ATTACH	396.00
EFT31305	10/10/2014	BRONWYN LEE	97.96
EFT31306	10/10/2014	C4 CONCEPTS PTY LTD	154.00
EFT31307	10/10/2014	CABCHARGE	110.88
EFT31308	10/10/2014	CHICA CATERING (VALLEY ROAD PTY LTD)	376.50
EFT31309	10/10/2014	CJD EQUIPMENT PTY LTD	430.10
EFT31310	10/10/2014	COOLMIST SYSTEMS AUSTRALIA PTY LTD	8,175.20
EFT31311	10/10/2014	CROSSLAND & HARDY PTY LTD	7,485.50
EFT31312	10/10/2014	ECO ENVIRONMENTAL (BENFOSTER PTY LTD)	1,270.50
EFT31313	10/10/2014	FUJI XEROX AUSTRALIA PTY LTD	98.73
EFT31314	10/10/2014	HERBERT SMITH FREEHILLS	5,500.00
EFT31315	10/10/2014	MS GROUNDWATER MANAGEMENT	8,883.84
EFT31316	10/10/2014	NEVERFAIL SPRINGWATER	108.15
EFT31317	10/10/2014	NEVILLE REFRIGERATION	605.00
EFT31318	10/10/2014	PLANTRITE	800.09
EFT31319	10/10/2014	PRESTIGE ALARMS	1,188.55
EFT31320	10/10/2014	RICHGRO	2,582.80
EFT31321	10/10/2014	SONIC HEALTHPLUS PTY LTD	225.50
EFT31322	10/10/2014	SPUDS GARDENING SERVICES	1,587.00
EFT31323	10/10/2014	STAPLES AUSTRALIA LTD	291.98
EFT31324	10/10/2014	STATEWEST PLANNING	1,331.00
EFT31325	10/10/2014	THE FARM SHOP (WA) 1999 PTY LTD	191.14
EFT31326	10/10/2014	TJ DEPIAZZI & SONS	1,985.50
EFT31327	10/10/2014	TOLL FAST	45.76
EFT31328	10/10/2014	TOTALLY WORKWEAR MIDLAND	147.91
EFT31329	10/10/2014	WA BROILER GROWERS ASSOCIATION (INC)	6,423.45
EFT31330	10/10/2014	WATERLOGIC AUSTRALIA PTY LTD	290.40
EFT31331	14/10/2014	ALLIANCE RECRUITMENT	1,626.49
EFT31332	14/10/2014	AUSTRALIAN LABORATORY SERVICES PTY LTD ( ALS)	220.00
EFT31333	14/10/2014	BATTERY WORLD	378.00
EFT31334	14/10/2014	BIG BUBBLE RETAIL	45.49
EFT31335	14/10/2014	BP GIDGEGANNUP	31.50
EFT31336	14/10/2014	BRUNNINGS GARDEN PRODUCTS ( JD INVESTMENTS)	2,173.52
EFT31337	14/10/2014	CHANDLER MACLEOD GROUP	1,679.76
EFT31338	14/10/2014	CHICA CATERING (VALLEY ROAD PTY LTD)	1,383.50
EFT31339	14/10/2014	CITY SUBARU	491.20
EFT31340	14/10/2014	COMSYNC CONSULTING PTY LTD	983.13
EFT31341	14/10/2014	CPR ELECTRICAL SERVICES	308.00
EFT31342	14/10/2014	DUN & BRADSTREET PTY LTD	5.81
EFT31343	14/10/2014	FLIGHT CENTRE BUSINESS TRAVEL DIRECT	1,140.00
EFT31344	14/10/2014	FUJI XEROX AUSTRALIA PTY LTD	66.00
EFT31345	14/10/2014	HILLS FRESH	65.39
EFT31346	14/10/2014	IPING PTY LTD	1,128.80
EFT31347	14/10/2014	LEN FRENCH FENCING CONTRACTOR	225.00

## Eastern Metropolitan Regional Council


**CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTH OF OCTOBER 2014**

<b>Cheque /EFT No</b>	<b>Date</b>	<b>Payee</b>	<b>Amount</b>
EFT31348	14/10/2014	LFA FIRST RESPONSE PTY LTD	46.30
EFT31349	14/10/2014	LINFOX ARMAGUARD PTY LTD	389.16
EFT31350	14/10/2014	METTAMS MUFFLERS MIDLAND	345.00
EFT31351	14/10/2014	MOTORCHARGE PTY LTD	3,975.96
EFT31352	14/10/2014	OPTUM HEALTH & TECHNOLOGY (AUSTRALIA) PTY LTD	255.75
EFT31353	14/10/2014	PAYG PAYMENTS	61,024.00
EFT31354	14/10/2014	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	2,471.27
EFT31355	14/10/2014	SHIRE OF KALAMUNDA	500.00
EFT31356	14/10/2014	STAPLES AUSTRALIA LTD	3.91
EFT31357	14/10/2014	TELSTRA	1,163.43
EFT31358	14/10/2014	WALGA - WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	11,869.97
EFT31359	14/10/2014	WESTERN TREE RECYCLERS	26,733.15
EFT31360	14/10/2014	WORKFORCE INTERNATIONAL	5,809.94
EFT31361	17/10/2014	ADT SECURITY	725.56
EFT31362	17/10/2014	AIRPORT PUBLICATIONS (OAKNEY PTY LTD)	110.00
EFT31363	17/10/2014	AUSTRALIAN ENVIRONMENTAL AUDITORS PTY LTD	29,342.50
EFT31364	17/10/2014	AUSTRALIAN INSTITUTE OF MANAGEMENT - AIM	715.00
EFT31365	17/10/2014	BLUE FORCE PTY LTD	115.50
EFT31366	17/10/2014	BOYA EQUIPMENT	17.85
EFT31367	17/10/2014	CA TECHNOLOGY PTY LTD T/A CAMMS MANAGEMENT SOLUTIONS	1,980.00
EFT31368	17/10/2014	CIRRENA PTY LTD T/A UNISON INTERACTIVE PTY LTD	1,540.00
EFT31369	17/10/2014	COMPU-STOR	768.96
EFT31370	17/10/2014	COVS PARTS PTY LTD	11.24
EFT31371	17/10/2014	CPR ELECTRICAL SERVICES	638.00
EFT31372	17/10/2014	E & MJ ROSHER	166.50
EFT31373	17/10/2014	ELEMENT HYDROGRAPHIC SOLUTIONS	910.80
EFT31374	17/10/2014	FUJI XEROX AUSTRALIA PTY LTD	3,123.53
EFT31375	17/10/2014	HARTAC SALES & DISTRIBUTION PTY LTD	68.20
EFT31376	17/10/2014	HEALTHCORP PTY LTD	1,500.00
EFT31377	17/10/2014	INTEWORK INC	758.91
EFT31378	17/10/2014	KONE BUILDING DOORS - A DIV OF KONE ELEVATORS PTY LTD	107.78
EFT31379	17/10/2014	LANDFILL GAS & POWER PTY LTD	11,896.77
EFT31380	17/10/2014	LEN FRENCH FENCING CONTRACTOR	460.00
EFT31381	17/10/2014	MAIL PLUS PERTH	323.40
EFT31382	17/10/2014	MCINTOSH & SON	272,911.00
EFT31383	17/10/2014	MJ & AR BAMFORD	10,425.25
EFT31384	17/10/2014	NAMAMI YOGA (RAMI LEHMANN)	450.00
EFT31385	17/10/2014	NEVERFAIL SPRINGWATER	113.70
EFT31386	17/10/2014	NEVERFAIL SPRINGWATER LTD - HAZELMERE	119.75
EFT31387	17/10/2014	OPUS INTERNATIONAL CONSULTANTS (PCA) PTY LTD	13,680.00
EFT31388	17/10/2014	PITNEY BOWES CREDIT AUSTRALIA LTD	333.63
EFT31389	17/10/2014	PRUDENTIAL INVESTMENT SERVICES CORP P/L	2,475.00
EFT31390	17/10/2014	RENTOKIL INITIAL PTY LTD	666.86
EFT31391	17/10/2014	SPUDS GARDENING SERVICES	1,290.00
EFT31392	17/10/2014	STAPLES AUSTRALIA LTD	75.92
EFT31393	17/10/2014	SUCCESS WATERS PTY LTD T/A HAYDN ROBINSON	764.50
EFT31394	17/10/2014	SWAN LOCK SERVICE PTY LTD	1,470.00
EFT31395	17/10/2014	TELSTRA	215.30
EFT31396	17/10/2014	TOTALLY WORKWEAR MIDLAND	423.67
EFT31397	20/10/2014	DEPUTY COMMISSIONER OF TAXATION	197,024.00
EFT31398	21/10/2014	ADT SECURITY	77.00
EFT31399	21/10/2014	ALLIANCE RECRUITMENT	1,257.82

## Eastern Metropolitan Regional Council


**CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTH OF OCTOBER 2014**

<b>Cheque /EFT No</b>	<b>Date</b>	<b>Payee</b>	<b>Amount</b>
EFT31400	21/10/2014	ASTAR HARDWARE DISTRIBUTION	523.05
EFT31401	21/10/2014	AUSTRALIAN LABORATORY SERVICES PTY LTD ( ALS)	10,866.90
EFT31402	21/10/2014	BP AUSTRALIA LIMITED	53,827.06
EFT31403	21/10/2014	CARPENTRY, HOUSE AND YARD MAINTENANCE	90.00
EFT31404	21/10/2014	CHANDLER MACLEOD GROUP	3,888.59
EFT31405	21/10/2014	COLONIAL PRINT & PROMOTIONS	127.05
EFT31406	21/10/2014	COMSYNC CONSULTING PTY LTD	2,395.25
EFT31407	21/10/2014	CONQUEST SOLUTIONS PTY LTD	3,724.51
EFT31408	21/10/2014	DELRON CLEANING PTY LTD	3,204.05
EFT31409	21/10/2014	FAST FINISHING SERVICES	1,180.30
EFT31410	21/10/2014	FUJI XEROX AUSTRALIA PTY LTD	567.05
EFT31411	21/10/2014	HAMMEL INTERNATIONAL (COYLE SALES SERVICES) CSS EQUIPMENT	145,500.00
EFT31412	21/10/2014	HILLS FRESH	69.49
EFT31413	21/10/2014	MARSMEN PLUMBING	249.15
EFT31414	21/10/2014	MCLEODS BARRISTERS & SOLICITORS	128.70
EFT31415	21/10/2014	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	13,672.03
EFT31416	21/10/2014	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	1,919.03
EFT31417	21/10/2014	SNAP BELMONT (BELSNAP PTY LTD)	690.09
EFT31418	21/10/2014	SONIC HEALTHPLUS PTY LTD	291.50
EFT31419	21/10/2014	ST JOHN AMBULANCE ASSOCIATION	64.50
EFT31420	21/10/2014	STAPLES AUSTRALIA LTD	333.21
EFT31421	21/10/2014	TENDERLINK.COM. PTY LTD	330.00
EFT31422	21/10/2014	TOTALLY WORKWEAR MIDLAND	152.66
EFT31423	21/10/2014	TRANSPACIFIC CLEANAWAY LTD	146.14
EFT31424	21/10/2014	WORKFORCE INTERNATIONAL	3,140.54
EFT31425	21/10/2014	WURTH AUSTRALIA PTY LTD	124.99
EFT31426	21/10/2014	CHANDLER MACLEOD GROUP	1,679.76
EFT31427	24/10/2014	ADT SECURITY	385.00
EFT31428	24/10/2014	AUSTRALIAN LABORATORY SERVICES PTY LTD ( ALS)	9,815.30
EFT31429	24/10/2014	BEAUMONDE CATERING	2,937.75
EFT31430	24/10/2014	BOBCAT ATTACH	132.00
EFT31431	24/10/2014	BUNNINGS BUILDING PRODUCTS	117.78
EFT31432	24/10/2014	CROSSLAND & HARDY PTY LTD	848.74
EFT31433	24/10/2014	FLIGHT CENTRE BUSINESS TRAVEL DIRECT	120.50
EFT31434	24/10/2014	KONICA MINOLTA BUSINESS SOLUTIONS AUSTRALIA P/L	630.85
EFT31435	24/10/2014	LIEBHERR AUSTRALIA PTY LTD	45,699.57
EFT31436	24/10/2014	MARKETFORCE PRODUCTIONS	770.00
EFT31437	24/10/2014	NEVERFAIL SPRINGWATER	105.70
EFT31438	24/10/2014	NEVILLE REFRIGERATION	1,705.00
EFT31439	24/10/2014	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	532.52
EFT31440	24/10/2014	RUDD INDUSTRIAL AND FARM SUPPLIES	308.44
EFT31441	24/10/2014	SHUGS ELECTRICAL	594.00
EFT31442	24/10/2014	TOTALLY WORKWEAR MIDLAND	312.43
EFT31443	24/10/2014	WESTRAC EQUIPMENT PTY LTD	85.41
EFT31444	27/10/2014	DEPARTMENT OF ENVIRONMENT REGULATION (DER)	1,421,844.32
EFT31445	28/10/2014	ALLIANCE RECRUITMENT	1,507.21
EFT31446	28/10/2014	BOSS PTY LTD T/A TRISSET BUSINESS FORMS	2,882.00
EFT31447	28/10/2014	CHANDLER MACLEOD GROUP	1,679.76
EFT31448	28/10/2014	CHICA CATERING (VALLEY ROAD PTY LTD)	679.00
EFT31449	28/10/2014	CROSSLAND & HARDY PTY LTD	2,270.00
EFT31450	28/10/2014	DIANNE KATSCHERIAN	190.00
EFT31451	28/10/2014	GOODCHILD ENTERPRISES	604.23
EFT31452	28/10/2014	HILLS FRESH	62.41
EFT31453	28/10/2014	JAYCOURT NOMINEES PTY LTD T/A BARFIELD	836.00



## Eastern Metropolitan Regional Council


**CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTH OF OCTOBER 2014**

Cheque /EFT No	Date	Payee	Amount
		MECHANICAL SERVICES	
EFT31454	28/10/2014	KALAMUNDA TOYOTA	341.00
EFT31455	28/10/2014	LEN FRENCH FENCING CONTRACTOR	150.00
EFT31456	28/10/2014	MAJOR MOTORS PTY LTD	320.84
EFT31457	28/10/2014	MUNDARING TYRE CENTRE	341.00
EFT31458	28/10/2014	PAYG PAYMENTS	60,475.49
EFT31459	28/10/2014	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	1,938.75
EFT31460	28/10/2014	SONIC HEALTHPLUS PTY LTD	280.50
EFT31461	28/10/2014	STAPLES AUSTRALIA LTD	1,454.67
EFT31462	28/10/2014	TELSTRA	5,235.15
EFT31463	28/10/2014	TELSTRA	144.24
EFT31464	28/10/2014	TELSTRA	16.37
EFT31465	28/10/2014	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	5,530.06
EFT31466	28/10/2014	UNIQUE WASTE MANAGEMENT SERVICES	2,442.00
EFT31467	28/10/2014	WORKFORCE INTERNATIONAL	5,520.44
EFT31468	28/10/2014	LGIS	208,270.70
EFT31469	31/10/2014	ACCENT RUBBER STAMPS & TROPHIES	56.90
EFT31470	31/10/2014	ACCESS INDUSTRIAL TYRES PTY LTD	621.50
EFT31471	31/10/2014	ADCORP	1,001.57
EFT31472	31/10/2014	AIR FILTER DRY CLEAN SYSTEMS WA PTY LTD ATF AFDCS TRADING TRUST	809.33
EFT31473	31/10/2014	AIRLITE CLEANING	221.74
EFT31474	31/10/2014	AIRWELL GROUP PTY LTD	5,737.93
EFT31475	31/10/2014	AUSTRACLEAR LIMITED (ASX)	44.59
EFT31476	31/10/2014	AUSTRALIAN HVAC SERVICES	550.00
EFT31477	31/10/2014	B&J CATALANO PTY LTD	245,528.12
EFT31478	31/10/2014	BIN BATH AUSTRALIA PTY LTD	158.95
EFT31479	31/10/2014	BRING COURIERS	726.85
EFT31480	31/10/2014	BUNNINGS BUILDING PRODUCTS	73.63
EFT31481	31/10/2014	C4 CONCEPTS PTY LTD	770.00
EFT31482	31/10/2014	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	465.01
EFT31483	31/10/2014	CARRINGTONS TRAFFIC SERVICES	3,135.00
EFT31484	31/10/2014	CHICA CATERING (VALLEY ROAD PTY LTD)	1,010.75
EFT31485	31/10/2014	CJD EQUIPMENT PTY LTD	9,676.64
EFT31486	31/10/2014	COATES HIRE OPERATIONS PTY LTD	2,525.78
EFT31487	31/10/2014	COMSYNC CONSULTING PTY LTD	2,431.00
EFT31488	31/10/2014	COVS PARTS PTY LTD	144.54
EFT31489	31/10/2014	DATA 3 PERTH	53,858.52
EFT31490	31/10/2014	DISCUS ON DEMAND P/L	2,986.50
EFT31491	31/10/2014	ELAN ENERGY MANAGEMENT (TYRE RECYCLERS)	343.48
EFT31492	31/10/2014	FILTERS PLUS	178.21
EFT31493	31/10/2014	FLICK ANTICIMEX PTY LTD	387.20
EFT31494	31/10/2014	FRESH BOOST PTY LTD ATF BANDITS TRUST	822.60
EFT31495	31/10/2014	FUJI XEROX AUSTRALIA PTY LTD	3,106.15
EFT31496	31/10/2014	IT VISION AUSTRALIA PTY LTD	440.00
EFT31497	31/10/2014	LANDFILL GAS & POWER PTY LTD	6,439.51
EFT31498	31/10/2014	LIEBHERR AUSTRALIA PTY LTD	3,208.81
EFT31499	31/10/2014	MISS MAUD	100.90
EFT31500	31/10/2014	MS GROUNDWATER MANAGEMENT	13,467.91
EFT31501	31/10/2014	MURPHY'S TYRE POWER	560.00
EFT31502	31/10/2014	NEVERFAIL SPRINGWATER	45.50
EFT31503	31/10/2014	NEVERFAIL SPRINGWATER LTD - HAZELMERE	31.60
EFT31504	31/10/2014	ONSITE RENTALS PTY LTD	474.38
EFT31505	31/10/2014	PARCHEM CONSTRUCTION SUPPLIES	9.86
EFT31506	31/10/2014	PETRO MIN ENGINEERS	34,039.50



## Eastern Metropolitan Regional Council


**CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTH OF OCTOBER 2014**

<b>Cheque /EFT No</b>	<b>Date</b>	<b>Payee</b>	<b>Amount</b>
EFT31507	31/10/2014	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	858.93
EFT31508	31/10/2014	SAI GLOBAL LIMITED	4,953.30
EFT31509	31/10/2014	SIGN SUPERMARKET	25.00
EFT31510	31/10/2014	STAPLES AUSTRALIA LTD	503.65
EFT31511	31/10/2014	STRATEGEN ENVIRONMENTAL CONSULTANTS PTY LTD	693.96
EFT31512	31/10/2014	TIM DAVIES LANDSCAPING PTY LTD	939.95
EFT31513	31/10/2014	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	205.71
EFT31514	31/10/2014	VISY RECYCLING	84.54
EFT31515	31/10/2014	VOLICH WASTE CONTRACTORS PTY LTD	44.00
EFT31516	31/10/2014	WALGA - WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	495.00
EFT31517	31/10/2014	WESTERN TREE RECYCLERS	96,282.70
EFT31518	31/10/2014	WORK CLOBBER	444.00
EFT31519	31/10/2014	YEOMAN PTY LTD ATF THE RJ ROHRLACH FAMILY TRUST	1,375.00
219966	03/10/2014	CANCELLED CHEQUE - PRINTED OVER IN ERROR	0.00
219967	03/10/2014	CANCELLED CHEQUE - PRINTED OVER IN ERROR	0.00
219968	03/10/2014	CANCELLED CHEQUE - PRINTED OVER IN ERROR	0.00
219969	03/10/2014	DARRYL TREASE JP	225.00
219970	03/10/2014	DYLAN O'CONNOR	2,575.00
219971	03/10/2014	EMRC PETTY CASH - BELMONT	764.15
219972	03/10/2014	EMRC PETTY CASH - HAZELMERE	35.10
219973	03/10/2014	EMRC PETTY CASH - REDHILL	218.20
219974	03/10/2014	FRANK LINDSEY	2,575.00
219975	07/10/2014	EMRC PETTY CASH - COPPIN ROAD	58.60
219976	07/10/2014	EMRC PETTY CASH - MATHIESON ROAD	22.70
219977	21/10/2014	DEPARTMENT OF TRANSPORT - BULK BILLING	293.80
219978	21/10/2014	EMRC PETTY CASH - REDHILL	262.30
219979	23/10/2014	EMRC PETTY CASH - BELMONT	750.00
219980	23/10/2014	GIDGEGANNUP CRICKET CLUB INC.	1,500.00
219981	23/10/2014	GIDGEGANNUP JUNIOR FOOTBALL CLUB	1,500.00
219982	23/10/2014	GIDGEGANNUP PLAYGROUP (INC)	1,499.80
219983	23/10/2014	PERTH HILLS PAINTBALL ASSOCIATION	1,320.00
219984	23/10/2014	WEST GIDGEGANNUP VOLUNTEER BUSHFIRE BRIGADE	2,500.00
219985	24/10/2014	WATER CORPORATION	507.50
219986	31/10/2014	EMRC PETTY CASH - REDHILL	194.30
PAY 2015-8	07/10/2014	PAYROLL FE 7/10/14	195,522.38
PAY 2015-9	21/10/2014	PAYROLL FE 21/10/14	193,124.22
1*OCT14	01/10/2014	BANK CHARGES 1584 - 1588	1,763.17
DD13778.1	07/10/2014	WALGS PLAN	34,008.24
DD13778.2	07/10/2014	RETAIL EMPLOYEES SUPERANNUATION TRUST	807.25
DD13778.3	07/10/2014	UNISUPER	96.12
DD13778.4	07/10/2014	KINETIC SUPERANNUATION	146.15
DD13778.5	07/10/2014	NORTH PERSONAL SUPERANNUATION	754.62
DD13778.6	07/10/2014	BT LIFETIME SUPER - EMPLOYER PLAN	231.19
DD13778.7	07/10/2014	NORWICH UNION SUPERANNUATION TRUST	280.71
DD13778.8	07/10/2014	CBUS INDUSTRY SUPER	297.85
DD13778.9	07/10/2014	MTAA SUPERANNUATION FUND	203.98
DD13778.10	07/10/2014	BT BUSINESS SUPER	506.77
DD13778.11	07/10/2014	ZURICH MASTER SUPERANNUATION FUND	279.47
DD13778.12	07/10/2014	AUSTRALIAN SUPER	1,466.87
DD13778.13	07/10/2014	AMP FLEXIBLE LIFETIME SUPER	884.38
DD13778.14	07/10/2014	TELSTRA SUPERANNUATION SCHEME	168.88
DD13778.15	07/10/2014	VIRGIN SUPERANNUATION	51.86
DD13778.16	07/10/2014	COLONIAL FIRST STATE FIRSTCHOICE	243.68
DD13778.17	07/10/2014	ONEPATH MASTERFUND	51.06

## Eastern Metropolitan Regional Council


**CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTH OF OCTOBER 2014**

Cheque /EFT No	Date	Payee	Amount
DD13779.1	21/10/2014	WALGS PLAN	34,039.12
DD13779.2	21/10/2014	COLONIAL FIRST STATE FIRSTCHOICE	243.68
DD13779.3	21/10/2014	RETAIL EMPLOYEES SUPERANNUATION TRUST	607.37
DD13779.4	21/10/2014	UNISUPER	90.12
DD13779.5	21/10/2014	KINETIC SUPERANNUATION	146.15
DD13779.6	21/10/2014	NORTH PERSONAL SUPERANNUATION	681.28
DD13779.7	21/10/2014	BT LIFETIME SUPER - EMPLOYER PLAN	242.55
DD13779.8	21/10/2014	NORWICH UNION SUPERANNUATION TRUST	287.75
DD13779.9	21/10/2014	CBUS INDUSTRY SUPER	269.18
DD13779.10	21/10/2014	MTAA SUPERANNUATION FUND	203.22
DD13779.11	21/10/2014	BT BUSINESS SUPER	476.87
DD13779.12	21/10/2014	ZURICH MASTER SUPERANNUATION FUND	254.69
DD13779.13	21/10/2014	AUSTRALIAN SUPER	1,491.75
DD13779.14	21/10/2014	AMP FLEXIBLE LIFETIME SUPER	884.38
DD13779.15	21/10/2014	AMP SUPER LEADER	112.21
DD13779.16	21/10/2014	ONEPATH MASTERFUND	99.21
DD13779.17	21/10/2014	TELSTRA SUPERANNUATION SCHEME	168.88
DD13779.18	21/10/2014	VIRGIN SUPERANNUATION	38.89
873	21/10/2014	NATIONAL AUSTRALIA BANK	2,000,000.00
874	28/10/2014	WBC - CORPORATE MASTER CARD - D AMEDURI	87.15
875	28/10/2014	WBC - CORPORATE MASTER CARD - D CANHAM	807.21
876	28/10/2014	WBC - CORPORATE MASTER CARD - MARILYNN HORGAN	268.25
877	28/10/2014	WBC - CORPORATE MASTER CARD - S FITZPATRICK	226.13
878	28/10/2014	WBC - CORPORATE MASTER CARD - T ECKSTEIN	93.25
879	28/10/2014	WBC - CORPORATE MASTERCARD - H LIEW	2,730.15
880	28/10/2014	WBC - CORPORATE MASTERCARD - P SCHNEIDER	84.85
881	30/10/2014	HAAS HOLZZERKLEINERUNGS - UND FORDERTECHNIK	13,984.06
882	30/10/2014	NATIONAL AUSTRALIA BANK	4,500,000.00
<b>SUB TOTAL</b>			<b>10,450,160.67</b>
<b>LESS CANCELLED CHEQUES &amp; EFTs</b>			
EFT31404	21/10/2014	CHANDLER MACLEOD GROUP	-3,888.59
219966	03/10/2014	CANCELLED CHEQUE - PRINTED OVER IN ERROR	0.00
219967	03/10/2014	CANCELLED CHEQUE - PRINTED OVER IN ERROR	0.00
219968	03/10/2014	CANCELLED CHEQUE - PRINTED OVER IN ERROR	0.00
<b>SUB TOTAL</b>			<b>-3,888.59</b>
<b>TOTAL</b>			<b>10,446,272.08</b>

**REPORT TOTALS****TOTAL**

Bank Code	Bank Name	
1	EMRC - Municipal Fund	<b>10,446,272.08</b>
<b>TOTAL</b>		<b>10,446,272.08</b>



## 14.2 FINANCIAL REPORT FOR PERIOD ENDED 30 SEPTEMBER 2014

REFERENCE: D2014/13209

### PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the Eastern Metropolitan Regional Council's (EMRC's) financial performance for the period ended 30 September 2014.

### KEY ISSUES AND RECOMMENDATION(S)

- Significant year to date budget variances greater than 10% or \$10,000, whichever is the greater, within each nature and type category on the Statement of Financial Activity as at 30 September 2014 have been identified and are reported on in the body of the report.
- Two major commercial clients have reduced the disposal of their commercial tonnages at the Red Hill Waste Management Facility from mid July 2014.
- A review of the 2014/2015 budget has been undertaken to determine avoided operational expenditure and deferred capital expenditure resulting from the reduced tonnages, as well as identify other organisational savings in an effort to mitigate the impact of the reduced revenue from commercial clients.

#### Recommendation(s)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 30 September 2014.

### SOURCE OF REPORT

Director Corporate Services  
 Manager Financial Services

### BACKGROUND

It is a requirement of the Local Government (Financial Management) Regulations 1996 (Clause 34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.

The 2014/2015 Budget was presented in a format that separated operating income and expenditure from other revenue and expenses to provide improved disclosure of Council's underlying operating result.

The financial summaries attached to this report provide an overview of year to date budget performance for operating activities and capital works.

A Statement of Financial Position is also provided with year to date actual balances compared with budget provisions and end of year forecasts for all balance sheet items.

During July 2014 the EMRC's two major commercial clients significantly reduced the disposal of their commercial waste at Red Hill. As at 31 August 2014 only 13,026 tonnes of the budgeted 127,959 tonnes of commercial waste for the 2014/2015 financial year had been received and it has been forecast that approximately 77,791 tonnes of commercial waste will be received for the 2014/2015 financial year.



*Item 14.2 continued*

It is estimated that this will result in a \$5.3m reduction in revenue for the financial year. Associated variable costs such as the landfill levy, ongoing site rehabilitation provision and landfill cell usage will also be reduced accordingly resulting in an estimated reduction in the operating result of \$3.6m.

In addition to determining the level of avoided operational expenditure and deferred capital expenditure resulting from the reduced tonnages, other potential organisational savings have been identified in an effort to mitigate the impact of the reduced revenue from the reduction of commercial tonnages on the 2014/2015 Budget.

Following a restructure of the discounts being offered on commercial tonnages, as adopted by Council at its meeting held on 23 October 2014 (Item 14.3 - Ref: D2014/12696), it is anticipated that contractual negotiations with one of EMRC's major clients may lead to an increase in the disposal of commercial tonnages which will further mitigate the impact of the reduced revenue.

## REPORT

Outlined below are financial statements for the period ended 30 September 2014. Where possible the year to date monthly budget allocations have been reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.

### Statement of Comprehensive Income - Nature and Type (refer Attachment 1)

The year to date operating result from normal activities as at 30 September 2014 is a favourable variance of \$522,375 (62.03%) against budget. The following information is provided on key aspects of Council's end of year financial performance:

<b><u>Operating Income</u></b>	<i>Year to Date</i>	An unfavourable variance of \$2,119,608 (22.86%).
	<i>End of Year Forecast</i>	An unfavourable variance of \$8,749,038 (21.08%).

### Operating Income variances previously reported to Council:

1. Year to date User Charges of \$5,957,261 is \$2,307,959 (27.92%) below the budget of \$8,265,220. This is due to the lower than budget tonnages received from two major commercial operators (21,548 tonnes received compared to a budget of 37,169 tonnes). One has changed its business model and is taking waste directly to its own landfill and the other has negotiated a lower gate fee with another landfill operator. As a consequence, strategies to secure extra volume and a reforecasting of operational expenditure to match revised tonnage estimates have and continue to be undertaken.

As a result of a tonnages forecast review the full year User Charges has been forecast to be below the budget of \$36,459,392 by \$9,190,398 (25.21%). This is based on a forecast total of 240,193 tonnes being received compared to the budget total of 295,639 tonnes. This forecast will be reviewed should there be favourable contractual negotiations with one of our major clients.

Also contributing to the variance is the reduction of the Carbon Tax (2014/2015 budget provision of \$2,031,250) which was repealed effective 1 July 2014.

2. Year to date Interest on Municipal Cash Investments is \$80,264 (187.44%) above the budget of \$42,822. This is attributable to the higher level of funds available as at 30 June 2014 compared to budget together with a higher average interest rate received (3.73%) compared to the budgeted rate (3.28%).



*Item 14.2 continued*

3. Year to date Other income of \$403,638 is \$52,725 (11.55%) below the budget of \$456,363. This is due to the lower than budgeted sale of greenwaste products totalling \$37,543 compared to a year to date budget of \$117,498. The year to date variance is attributable to timing and the full year forecast for the sale of greenwaste products is expected to be \$105,000 (22.34%) above the budget of \$470,000.

Other income for the full year has been forecast to be \$424,160 (21.74%) above the budget of \$1,951,500. Other major factors attributable to this variance are income from the sale of laterite forecast to be \$200,000 (55.56%) above the budget of \$360,000 and income from the sale of woodwaste products forecast to be \$125,045 (20.47%) above the budget of \$611,000.

Operating Income variances not previously reported to Council:

1. Year to date reimbursements of \$351,700 is \$154,321 (78.19%) above the budget of \$197,379. This is attributable to an accrual of \$178,896 relating to the Hazelmere woodwaste grinder insurance claim which directly off-sets the expenses relating to the insurance claim.

There were no further significant Operating Income variances as at 30 September 2014.

<b><u>Operating Expenditure</u></b>	<i>Year to Date</i>	A favourable variance of \$2,641,983 (31.34%).
	<i>End of Year Forecast</i>	A favourable variance of \$6,957,770 (17.75%).

Operating Expenditure variances previously reported to Council:

1. Year to date Salary Expenses of \$1,808,728 is \$383,240 (17.48%) lower than the budget of \$2,191,968. The variance is attributable to vacant positions and budgeted new positions yet to be filled. A wages and salaries forecast review will be undertaken as part of the half year budget review.
2. Year to date Contract Expenses of \$797,434 is \$734,972 (47.96%) below the budget of \$1,532,406 due to the timing of various projects from the business units. Major variances from the Waste Services directorate include:
- Remove and crush laterite caprock - \$124,998;
  - Manage Greenwaste mulching - \$108,647;
  - Rehabilitate Class III Cells - Red Hill Landfill Facility - \$77,708;
  - Monitor Environmental Impacts - Red Hill and Hazelmere Sites - \$76,673; and
  - Support Forum of Regional Councils - \$30,000.

Other projects where the year to date expenditures are lower than budget for various directorates/business units include: Corporate Services (\$107,333), Environmental Services (\$83,813) and Regional Development projects (\$92,626). Other projects from Waste Services activities contribute a further \$33,303 to the variance.

Following the initial forecast review, full year Contract Expenses of \$5,448,488 has been forecast to be \$769,210 (12.37%) below the budget of \$6,217,698. The following operational expenditures have been identified as potential savings or deferrals in an effort to mitigate the impact of the reduced revenue from lower commercial tonnages received on the 2014/2015 Budget:

- Rehabilitate Class III Cells - Red Hill Landfill Facility - \$100,000;
- Rehabilitate Class IV Cells - Red Hill Landfill Facility - \$100,000;
- Undertake Geotechnical Investigations - \$100,000; and
- Manage Mattress Project - Hazelmere - \$40,000.



*Item 14.2 continued*

Other projects where the full year expenditures are lower than budget for various directorates/business units include: Corporate Services (\$258,435), Environmental Services (\$24,866) and Regional Development projects (\$34,000). Other projects from Waste Services activities contribute a further \$111,909 to the variance.

3. Year to date Material Expenses of \$120,372 is \$140,598 (53.88%) below the budget of \$260,970. The variances relate to various Corporate Services activities (\$27,592), Regional Development projects (\$2,719) and Environmental Services projects (\$14,062). Other projects from Waste Services activities contribute a further \$95,596 to the variance.

Following the initial forecast review, full year Material Expenses of \$956,834 has been forecast to be \$158,377 (14.20%) below the budget of \$1,115,211. The following operational expenditures for various directorate/business units have been identified as potential savings or deferrals in an effort to mitigate the impact of the reduced revenue from lower commercial tonnages received on the 2014/2015 Budget: Corporate Services (\$46,524), Environmental Services (\$34,953) and Waste Services (\$76,900).

4. Year to date Insurance Expenses of \$244,570 is \$152,883 (166.74%) above the budget of \$91,687. The variance relates primarily to expenditure to date of \$179,896 associated with the Hazelmere woodwaste grinder repairs. This additional expenditure will be claimable and recouped through insurance.
5. Year to date Depreciation Expenses of \$945,620 is \$198,616 (17.36%) below the budget of \$1,144,236. The variance is attributable to the lower level of commercial tonnages received to date resulting in lower Class III cell air space consumption (\$326,759 compared to a year to date budget of \$412,076).

Depreciation for the full year has been forecast to be \$1,494,192 (21.42%) below the budget of \$6,974,147. Major factors attributable to this variance include a lower Class III cell air space consumption attributable to the lower level of tonnages forecast to be received (\$1,340,763 compared to the budget of \$1,679,069), a reduction in plant and equipment depreciation of approximately \$450,000 due to the deferment of capital expenditure totalling \$4.5m and approximately \$550,000 following changes to the asset life of EMRC buildings, plant and equipment.

6. Year to date Miscellaneous Expenses of \$1,727,544 is \$1,277,363 (42.51%) below the budget of \$3,004,907. This variance is attributable to a lower than budgeted landfill levy payable (\$1,257,123) as a result of the reduced tonnages from commercial operators.

Full year Miscellaneous Expenses of \$9,666,676 is forecast to be \$4,385,494 (31.24%) below the budget of \$14,052,170. This variance is attributable to a lower than budgeted landfill levy payable (\$2,125,795) as a result of lower tonnages forecast to be received by year end as well as the reduction of the Carbon Tax provision (\$2,031,250) which was repealed effective 1 July 2014.

Operating Expenditure variances not previously reported to Council:

1. Full year Utility Expenses of \$243,301 is \$70,500 (22.47%) below the budget of \$313,801. The variance is attributable to a forecast reduction in electricity expenses associated with the wood waste grinder at the Hazelmere site. It is anticipated that the wood waste grinder will be out of commission until March/April 2015 following damage caused by fire. The damage to the woodwaste grinder is subject to an insurance claim.
2. Full year Provision Expenses of \$69,584 is \$17,220 (19.84%) below the budget of \$86,804. This variance is attributable to lower tonnages forecast to be received by year end.
3. Year to date Costs Allocated of \$109,596 is \$41,049 (59.88%) above the year to date budget of \$68,547. This is attributable to the utilisation of EMRC plant by operations staff on parts of the Class III Cell Stage 15 construction rather than being undertaken by contractors, which will save on the capital cost of the new landfill cell.

There were no further significant Operating Expenditure variances as at 30 September 2014.



*Item 14.2 continued*

<b>*Other Revenues and Expenses (Net)</b>	<i>Year to Date</i>	A favourable variance of \$243,178 (20.31%).
	<i>End of Year Forecast</i>	An unfavourable variance of \$216,198 (4.61%).

Other Revenues and Expenses variances previously reported to Council:

1. Year to date Interest on Restricted Cash Investments is \$145,862 (40.23%) above the budget of \$362,580. This is attributable to the higher level of funds available as at 30 June 2014 compared to budget together with a higher average interest rate received (3.73%) compared to the budgeted rate (3.28%).

2. Year to date Salary Expenses is \$43,634 (49.08%) below the budget of \$88,897. The variance is attributable to positions yet to be filled as at 30 September 2014.

Full year Salary Expenses of \$406,832 is \$54,669 (11.85%) below the budget of \$461,501.

3. Year to date Contract Expenses is \$153,349 (61.21%) below the budget of \$250,530. The variance is due to the timing of the Resource Recovery Project and the associated consultancy expenditure.

Full year Contract Expenses of \$836,311 is \$186,000 (18.19%) below the budget of \$1,022,311.

Other Revenues and Expenses variances not previously reported to Council:

1. Following the initial forecast review, full year Miscellaneous Expenses of \$105,574 is \$15,800 (13.02%) below the budget of \$121,374.

2. Full year Carrying Amount of Assets Disposed Of totalling \$259,094 is \$47,814 (15.58%) below the budget of \$306,908. This relates specifically to the timing of vehicles budgeted for change over during the financial year that will not have attained the specified criteria for change over. This is partially offset by a reduction of \$19,384 in the Proceeds from Sale of Assets.

There were no further significant Other Revenues and Expenses variances as at 30 September 2014.

**Capital Expenditure Statement (refer Attachment 2)**

<b><u>Capital Expenditure</u></b>	<i>Year to Date</i>	A favourable variance of \$2,532,584.
	<i>End of Year Forecast</i>	A favourable variance of \$4,488,863.

Capital Expenditure variances:

A favourable variance of \$2,532,584 exists as at 30 September 2014 when compared to the year to date budget of \$2,949,762. The year to date budget provisions are used as a guide only as expenditure of a capital nature is undertaken as and when required.

Major capital expenditures to 30 September 2014 include:

- Construct Class III Stage 15 Cell - Red Hill Facility - \$241,472;
- Purchase Vehicles - Red Hill Facility - \$100,526;
- Purchase Information Technology & Communication Equipment - \$22,590; and
- Purchase Vehicles - Ascot Place - \$15,988.



*Item 14.2 continued*

### **Statement of Financial Position (refer Attachment 3)**

The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

It has been forecast that Total Equity as at 30 June 2015 will be below the original budget of \$140,056,224 by \$2,007,466.

### **Statement of Cash and Investments (refer Attachment 4)**

The level of cash and investments in the Municipal Fund as at 30 September 2014 is \$18,946,782 and Restricted Assets amount to \$52,018,063.

The net movement for the month is an increase of \$1,463,185.

### **Investment Report (refer Attachment 5)**

Term deposits valued at \$5,500,000 which matured in the month of September 2014 were reinvested into further term deposits together with additional surplus funds.

## **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 4 - Good Governance

- 4.3 To provide responsible and accountable governance and management of the EMRC
- 4.4 To continue to improve financial and asset management practices

## **FINANCIAL IMPLICATIONS**

As outlined within the report and attachments.

## **SUSTAINABILITY IMPLICATIONS**

Nil

## **ATTACHMENT(S)**

1. Statement of Comprehensive Income by Nature and Type (Ref: D2014/13948)
2. Capital Expenditure Statement (Ref: D2014/13949)
3. Statement of Financial Position (Ref: D2014/13950)
4. Statement of Cash and Investments (Ref: D2014/13951)
5. Investment Report (Ref: D2014/13952)

## **VOTING REQUIREMENT**

Simple Majority

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*Item 14.2 continued*

**RECOMMENDATION(S)**

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 30 September 2014.

**COUNCIL RESOLUTION(S)**

MOVED CR FÄRDIG

SECONDED CR PULE

THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 SEPTEMBER 2014.

**CARRIED UNANIMOUSLY**

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## STATEMENT OF COMPREHENSIVE INCOME

### Nature and Type

**SEPTEMBER 2014**

Year to Date

Full Year

Actual

Budget

Variance

Forecast

Budget

Variance

### Operating Income

\$5,957,261	\$8,265,220	(\$2,307,959)	(U)	User Charges	\$27,268,994	\$36,459,392	(\$9,190,398)	(U)
\$109,436	\$105,643	\$3,793	(F)	Special Charges	\$438,813	\$441,134	(\$2,321)	(U)
\$207,362	\$204,664	\$2,698	(F)	Contributions	\$664,920	\$660,878	\$4,042	(F)
\$0	\$0	\$0	(F)	Operating Grants	\$1,088,920	\$1,031,920	\$57,000	(F)
\$123,086	\$42,822	\$80,264	(F)	Interest Municipal Cash Investments	\$171,300	\$171,300	\$0	(F)
\$351,700	\$197,379	\$154,321	(F)	Reimbursements	\$748,068	\$789,589	(\$41,521)	(U)
\$403,638	\$456,363	(\$52,725)	(U)	Other	\$2,375,660	\$1,951,500	\$424,160	(F)
<b>\$7,152,483</b>	<b>\$9,272,091</b>	<b>(\$2,119,608)</b>	<b>(U)</b>	<b>Total Operating Income</b>	<b>\$32,756,675</b>	<b>\$41,505,713</b>	<b>(\$8,749,038)</b>	<b>(U)</b>

### Operating Expenditure

\$1,808,728	\$2,191,968	\$383,240	(F)	Salary Expenses	\$9,441,741	\$9,471,357	\$29,616	(F)
\$797,434	\$1,532,406	\$734,972	(F)	Contract Expenses	\$5,448,488	\$6,217,698	\$769,210	(F)
\$120,372	\$260,970	\$140,598	(F)	Material Expenses	\$956,834	\$1,115,211	\$158,377	(F)
\$54,926	\$56,438	\$1,512	(F)	Utility Expenses	\$243,301	\$313,801	\$70,500	(F)
\$193,281	\$210,534	\$17,253	(F)	Fuel Expenses	\$875,930	\$883,840	\$7,910	(F)
\$5,062	\$5,325	\$263	(F)	Finance Fees and Interest Expenses	\$21,317	\$21,317	\$0	(F)
\$244,570	\$91,687	(\$152,883)	(U)	Insurance Expenses	\$314,828	\$340,079	\$25,251	(F)
\$945,620	\$1,144,236	\$198,616	(F)	Depreciation Expenses	\$5,479,955	\$6,974,147	\$1,494,192	(F)
\$1,727,544	\$3,004,907	\$1,277,363	(F)	Miscellaneous Expenses	\$9,666,676	\$14,052,170	\$4,385,494	(F)
\$0	\$0	\$0	(F)	Provision Expenses	\$69,584	\$86,804	\$17,220	(F)
(\$109,596)	(\$68,547)	\$41,049	(F)	Costs Allocated	(\$271,844)	(\$271,844)	\$0	(F)
<b>\$5,787,941</b>	<b>\$8,429,924</b>	<b>\$2,641,983</b>	<b>(F)</b>	<b>Total Operating Expenditure</b>	<b>\$32,246,810</b>	<b>\$39,204,580</b>	<b>\$6,957,770</b>	<b>(F)</b>

<b>\$1,364,542</b>	<b>\$842,167</b>	<b>\$522,375</b>	<b>(F)</b>	<b>OPERATING RESULT FROM NORMAL ACTIVITIES</b>	<b>\$509,865</b>	<b>\$2,301,133</b>	<b>(\$1,791,268)</b>	<b>(U)</b>
Surplus	Surplus				Surplus	Surplus		

Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies; and
5. Miscellaneous Expenses - includes the Landfill Levy expense of \$1,421,844 as at 30 September 2014.

Operating Income and Expenditure relates to the ordinary operations of the organisation.

Other Revenues and Expenses relates to the Resource Recovery Project, interest from cash reserves and disposal of assets.

(F) denotes Favourable variance and (U) denotes Unfavourable variance



**STATEMENT OF COMPREHENSIVE INCOME**

**Nature and Type**

**SEPTEMBER 2014**

Year to Date			Full Year					
Actual	Budget	Variance		Forecast	Budget	Variance		
<b>Other Revenues</b>								
\$1,150,301	\$1,247,147	(\$96,846)	(U)	Secondary Waste Charge	\$4,634,359	\$5,147,437	(\$513,078)	(U)
\$0	\$0	\$0	(F)	Operating Grants	\$0	\$0	\$0	(F)
\$508,442	\$362,580	\$145,862	(F)	Interest Restricted Cash Investments	\$1,450,386	\$1,450,386	\$0	(F)
\$0	\$540	(\$540)	(U)	Reimbursements	\$2,169	\$2,169	\$0	(F)
\$118,864	\$112,700	\$6,164	(F)	Proceeds from Sale of Assets	\$325,066	\$344,450	(\$19,384)	(U)
<b>\$1,777,607</b>	<b>\$1,722,967</b>	<b>\$54,640</b>	<b>(F)</b>	<b>Total Other Revenues</b>	<b>\$6,411,980</b>	<b>\$6,944,442</b>	<b>(\$532,462)</b>	<b>(U)</b>
<b>Other Expenses</b>								
\$45,263	\$88,897	\$43,634	(F)	Salary Expenses	\$406,832	\$461,501	\$54,669	(F)
\$97,181	\$250,530	\$153,349	(F)	Contract Expenses	\$836,311	\$1,022,311	\$186,000	(F)
\$1,281	\$3,267	\$1,986	(F)	Material Expenses	\$8,950	\$13,150	\$4,200	(F)
\$418	\$1,872	\$1,454	(F)	Utility Expenses	\$7,500	\$7,500	\$0	(F)
\$1,086	\$1,887	\$801	(F)	Insurance Expenses	\$7,482	\$7,559	\$77	(F)
\$480	\$966	\$486	(F)	Depreciation Expenses	\$32,250	\$39,954	\$7,704	(F)
\$12,103	\$13,907	\$1,804	(F)	Miscellaneous Expenses	\$105,574	\$121,374	\$15,800	(F)
\$104,708	\$96,094	(\$8,614)	(U)	Carrying Amount of Assets Disposed Of	\$259,094	\$306,908	\$47,814	(F)
\$74,695	\$68,333	(\$6,362)	(U)	Costs Allocated	\$271,844	\$271,844	\$0	(F)
<b>\$337,215</b>	<b>\$525,753</b>	<b>\$188,538</b>	<b>(F)</b>	<b>Total Other Expenses</b>	<b>\$1,935,837</b>	<b>\$2,252,101</b>	<b>\$316,264</b>	<b>(F)</b>
<b>Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments</b>								
\$0	\$0	\$0	(F)	Unrealised (Gain)/Loss	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Realised (Gain)/Loss	\$0	\$0	\$0	(F)
<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(F)</b>	<b>Total (Gain)/Loss from change in Fair Value of Investments</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(F)</b>
<b>Revaluation of Assets</b>								
\$0	\$0	\$0	(F)	Revaluation of Assets	\$0	\$0	\$0	(F)
<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(F)</b>	<b>Total Revaluation of Assets</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(F)</b>
<b>\$1,440,392</b>	<b>\$1,197,214</b>	<b>\$243,178</b>	<b>(F)</b>	<b>OPERATING RESULT FROM OTHER ACTIVITIES</b>	<b>\$4,476,143</b>	<b>\$4,692,341</b>	<b>(\$216,198)</b>	<b>(U)</b>
Surplus	Surplus				Surplus	Surplus		
<b>\$2,804,934</b>	<b>\$2,039,381</b>	<b>\$765,553</b>	<b>(F)</b>	<b>CHANGE IN NET ASSETS FROM OPERATIONS</b>	<b>\$4,986,008</b>	<b>\$6,993,474</b>	<b>(\$2,007,466)</b>	<b>(U)</b>
Surplus	Surplus				Surplus	Surplus		



## CAPITAL EXPENDITURE STATEMENT

### SEPTEMBER 2014

Year to Date				Full Year				
Actual	Budget	Variance	Order		Forecast	Budget	Variance	
\$15,988	\$31,746	\$15,758 (F)	\$0	<b>Purchase Vehicles - Ascot Place</b> ( 24440/00 )	\$166,005	\$233,978	\$67,973 (F)	
\$0	\$8,436	\$8,436 (F)	\$0	<b>Purchase Furniture Fittings &amp; Equipment - Corporate Services</b> ( 24510/01 )	\$33,750	\$33,750	\$0 (F)	
\$22,590	\$145,950	\$123,360 (F)	\$0	<b>Purchase Information Technology &amp; Communication Equipment</b> ( 24550/00 )	\$510,650	\$719,650	\$209,000 (F)	
\$0	\$9,999	\$9,999 (F)	\$0	<b>Purchase Art Works</b> ( 24620/00 )	\$20,000	\$40,000	\$20,000 (F)	
\$0	\$64,998	\$64,998 (F)	\$0	<b>Capital Improvement Administration Building - Ascot Place</b> ( 25240/01 )	\$260,000	\$260,000	\$0 (F)	
\$0	\$912	\$912 (F)	\$0	<b>Upgrade Security Equipment - Ascot Place</b> ( 25530/01 )	\$3,650	\$3,650	\$0 (F)	
<b>\$38,578</b>	<b>\$262,041</b>	<b>\$223,463 (F)</b>	<b>\$0</b>		<b>\$994,055</b>	<b>\$1,291,028</b>	<b>\$296,973 (F)</b>	



# CAPITAL EXPENDITURE STATEMENT

## SEPTEMBER 2014

Year to Date					Full Year		
Actual	Budget	Variance	On (F) = Favourable variation Order (U) = Unfavourable variation		Forecast	Budget	Variance

### Environmental Services

\$0	\$300	\$300 (F)	\$0	Purchase Office Equipment - Environmental Services ( 24510/05 )	\$800	\$1,200	\$400 (F)
\$0	\$375	\$375 (F)	\$0	Purchase Office Furniture and Fittings - Environmental Services ( 24610/05 )	\$1,000	\$1,500	\$500 (F)
<b>\$0</b>	<b>\$675</b>	<b>\$675 (F)</b>	<b>\$0</b>		<b>\$1,800</b>	<b>\$2,700</b>	<b>\$900 (F)</b>

### Regional Development

\$0	\$249	\$249 (F)	\$0	Purchase Office Equipment - Regional Development ( 24510/04 )	\$800	\$1,000	\$200 (F)
\$0	\$249	\$249 (F)	\$0	Purchase Office Furniture and Fittings - Regional Development ( 24610/04 )	\$800	\$1,000	\$200 (F)
<b>\$0</b>	<b>\$498</b>	<b>\$498 (F)</b>	<b>\$0</b>		<b>\$1,600</b>	<b>\$2,000</b>	<b>\$400 (F)</b>

### Risk Management

\$0	\$123	\$123 (F)	\$0	Purchase Office Equipment - Risk Management ( 24510/06 )	\$500	\$500	\$0 (F)
\$0	\$123	\$123 (F)	\$0	Purchase Office Furniture and Fittings - Risk Management ( 24610/06 )	\$500	\$500	\$0 (F)
<b>\$0</b>	<b>\$246</b>	<b>\$246 (F)</b>	<b>\$0</b>		<b>\$1,000</b>	<b>\$1,000</b>	<b>\$0 (F)</b>

### Resource Recovery

\$0	\$0	\$0 (F)	\$0	Resource Recovery Park - Land ( 24150/05 )	\$1,000,000	\$1,000,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - C & I Building ( 24259/04 )	\$550,000	\$1,550,000	\$1,000,000 (F)



# CAPITAL EXPENDITURE STATEMENT

SEPTEMBER 2014

Year to Date				On (F) = Favourable variation Order (U) = Unfavourable variation	Full Year		
Actual	Budget	Variance	Forecast		Budget	Variance	
<b>Resource Recovery</b>							
\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - Wood Waste to Energy Building ( 24259/05 )	\$625,000	\$625,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - Community Transfer Station ( 24259/06 )	\$10,000	\$10,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - MRF Building - Hazelmere ( 24259/09 )	\$25,000	\$50,000	\$25,000 (F)
\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - Weighbridges (x2) ( 24392/02 )	\$75,000	\$150,000	\$75,000 (F)
\$0	\$100,000	\$100,000 (F)	\$0	Construct and Commission Resource Recovery Park - Site Infrastructure ( 24399/01 )	\$690,000	\$1,190,000	\$500,000 (F)
\$0	\$0	\$0 (F)	\$0	Purchase Resource Recovery Park - Wood Waste to Energy Plant & Equipment ( 24410/03 )	\$6,135,000	\$6,135,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	Purchase Resource Recovery Park C & I Building - Plant & Equipment ( 24410/04 )	\$800,000	\$1,700,000	\$900,000 (F)
\$0	\$1,000	\$1,000 (F)	\$0	Purchase Office Equipment - Resource Recovery ( 24510/07 )	\$1,000	\$1,000	\$0 (F)
\$0	\$1,000	\$1,000 (F)	\$0	Purchase Other Equipment - Resource Recovery ( 24590/07 )	\$1,000	\$1,000	\$0 (F)
\$0	\$1,000	\$1,000 (F)	\$416	Purchase Office Furniture and Fittings - Resource Recovery ( 24610/07 )	\$1,000	\$1,000	\$0 (F)
<b>\$0</b>	<b>\$103,000</b>	<b>\$103,000 (F)</b>	<b>\$416</b>		<b>\$9,913,000</b>	<b>\$12,413,000</b>	<b>\$2,500,000 (F)</b>



# CAPITAL EXPENDITURE STATEMENT

SEPTEMBER 2014

Year to Date			On (F) = Favourable variation Order (U) = Unfavourable variation	Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance

## Waste Management

\$0	\$63,000	\$63,000	(F)	\$0	<b>Construct Storage Shed for Mattresses - Hazelmere ( 24250/05 )</b>	\$63,000	\$63,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	<b>Construct Class III Cell Stage 14 - Red Hill Landfill Facility ( 24310/12 )</b>	\$960,000	\$960,000	\$0	(F)
\$9,478	\$0	(\$9,478)	(U)	\$0	<b>Construct Class III Landfill Cell Farm Stage 3 - Red Hill Landfill Facility ( 24310/13 )</b>	\$150,000	\$1,100,000	\$950,000	(F)
\$241,472	\$701,567	\$460,095	(F)	\$15,039	<b>Construct Class III Cell Stage 15 - Red Hill Landfill Facility ( 24310/16 )</b>	\$5,010,000	\$5,010,000	\$0	(F)
\$0	\$250,000	\$250,000	(F)	\$0	<b>Leachate Project - Red Hill Landfill Facility ( 24320/02 )</b>	\$1,000,000	\$1,000,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	<b>Design and Construct Class IV Cell Stage 2 - Red Hill Landfill Facility ( 24330/04 )</b>	\$400,000	\$400,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	<b>Construct Siltation Ponds - Red Hill Landfill Facility ( 24350/00 )</b>	\$200,000	\$200,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	<b>Construct Stormwater Control Pond - Red Hill Farm Stage I ( 24350/01 )</b>	\$100,000	\$100,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	<b>Construct Nutrient Stripping Pond - Red Hill Landfill Facility ( 24360/00 )</b>	\$200,000	\$286,000	\$86,000	(F)
\$0	\$100,000	\$100,000	(F)	\$0	<b>Construct Roads / Carparks - Red Hill Landfill Facility ( 24370/00 )</b>	\$500,000	\$500,000	\$0	(F)
\$2,175	\$100,000	\$97,825	(F)	\$204	<b>Construct Perimeter Fencing - Red Hill Landfill Facility ( 24394/00 )</b>	\$100,000	\$100,000	\$0	(F)
\$0	\$124,000	\$124,000	(F)	\$0	<b>Construct Hardstand and Road - Hazelmere ( 24395/01 )</b>	\$224,000	\$224,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	<b>Relocate Greenwaste Processing area - Red Hill Landfill Facility ( 24395/04 )</b>	\$820,000	\$820,000	\$0	(F)



# CAPITAL EXPENDITURE STATEMENT

## SEPTEMBER 2014

Year to Date				Full Year		
Actual	Budget	Variance	On (F) = Favourable variation Order (U) = Unfavourable variation	Forecast	Budget	Variance
<b>Waste Management</b>						
\$0	\$10,927	\$10,927 (F)	\$0	Construct Monitoring Bores - Red Hill Landfill Facility ( 24396/00 )	\$32,782	\$32,782 \$0 (F)
\$0	\$0	\$0 (F)	\$0	Washdown bay Upgrade - Red Hill Landfill Facility ( 24399/04 )	\$0	\$70,000 \$70,000 (F)
\$0	\$0	\$0 (F)	\$0	Truck Washdown Bay for Member Councils - Red Hill Landfill Facility ( 24399/05 )	\$0	\$30,000 \$30,000 (F)
\$0	\$0	\$0 (F)	\$0	Plant Washdown Bay - Hazelmere ( 24399/08 )	\$80,000	\$80,000 \$0 (F)
\$0	\$450,000	\$450,000 (F)	\$0	Purchase / Replace Plant - Red Hill Landfill Facility ( 24410/00 )	\$1,803,000	\$2,103,000 \$300,000 (F)
\$10,461	\$570,000	\$559,539 (F)	\$352,727	Purchase / Replace Plant - Hazelmere ( 24410/01 )	\$2,850,000	\$2,850,000 \$0 (F)
\$5,331	\$29,658	\$24,327 (F)	\$0	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility ( 24420/00 )	\$165,000	\$165,000 \$0 (F)
\$1,318	\$12,000	\$10,682 (F)	\$0	Purchase / Replace Minor Plant and Equipment - Hazelmere ( 24420/02 )	\$12,000	\$12,000 \$0 (F)
\$100,526	\$79,100	(\$21,426) (U)	\$0	Purchase / Replace Vehicles - Red Hill Landfill Facility ( 24430/00 )	\$104,279	\$117,869 \$13,590 (F)
\$0	\$550	\$550 (F)	\$0	Purchase / Replace Office Equipment - Engineering / Waste Management ( 24510/02 )	\$550	\$550 \$0 (F)
\$0	\$0	\$0 (F)	\$0	Purchase / Replace Office Equipment - Red Hill Landfill Facility ( 24510/08 )	\$24,000	\$24,000 \$0 (F)
\$0	\$10,000	\$10,000 (F)	\$0	Purchase Fire Fighting System/Equipment - Hazelmere ( 24520/07 )	\$10,000	\$10,000 \$0 (F)
\$0	\$1,000	\$1,000 (F)	\$0	Purchase / Replace Fire Fighting Equipment - Red Hill Landfill Facility ( 24520/08 )	\$1,000	\$1,000 \$0 (F)





# CAPITAL EXPENDITURE STATEMENT

SEPTEMBER 2014

Year to Date						Full Year			
Actual	Budget	Variance		On (F) = Favourable variation Order (U) = Unfavourable variation		Forecast	Budget	Variance	
<b>Waste Management</b>									
\$3,940	\$54,000	\$50,060 (F)	\$0			\$28,000	\$54,000	\$26,000 (F)	
\$0	\$6,000	\$6,000 (F)	\$0			\$6,000	\$6,000	\$0 (F)	
\$0	\$15,000	\$15,000 (F)	\$961			\$131,000	\$266,000	\$135,000 (F)	
\$0	\$0	\$0 (F)	\$0			\$2,500	\$2,500	\$0 (F)	
\$0	\$1,000	\$1,000 (F)	\$0			\$3,000	\$3,000	\$0 (F)	
\$0	\$1,000	\$1,000 (F)	\$0			\$1,000	\$1,000	\$0 (F)	
\$0	\$1,500	\$1,500 (F)	\$0			\$3,000	\$3,000	\$0 (F)	
\$0	\$0	\$0 (F)	\$0			\$1,500	\$1,500	\$0 (F)	
\$0	\$1,000	\$1,000 (F)	\$0			\$1,000	\$1,000	\$0 (F)	
\$3,900	\$2,000	(\$1,900) (U)	\$0			\$4,000	\$4,000	\$0 (F)	
\$0	\$0	\$0 (F)	\$0			\$0	\$80,000	\$80,000 (F)	
\$0	\$0	\$0 (F)	\$0			\$20,000	\$20,000	\$0 (F)	
<b>\$378,601</b>	<b>\$2,583,302</b>	<b>\$2,204,701 (F)</b>	<b>\$368,931</b>			<b>\$15,010,611</b>	<b>\$16,701,201</b>	<b>\$1,690,590 (F)</b>	





## STATEMENT OF FINANCIAL POSITION

### SEPTEMBER 2014

Actual June 2014	Actual Year to Date		Full Year		
			Forecast	Budget	Variance
		(F) = Favourable variation (U) = Unfavourable variation			
<b>Current Assets</b>					
\$2,022,468	\$3,625,041	Cash and Cash Equivalents	\$2,493,037	\$1,578,569	\$914,468 (F)
\$67,266,510	\$67,339,804	Investments	\$51,727,546	\$51,727,546	\$0 (F)
\$2,974,194	\$2,699,611	Trade and Other Receivables	\$2,974,194	\$2,974,194	\$0 (F)
\$78,895	\$68,708	Inventories	\$78,895	\$78,895	\$0 (F)
\$60,664	\$263,956	Other Assets	\$60,664	\$60,664	\$0 (F)
<b>\$72,402,731</b>	<b>\$73,997,120</b>	<b>Total Current Assets</b>	<b>\$57,334,336</b>	<b>\$56,419,868</b>	<b>\$914,468 (F)</b>
<b>Current Liabilities</b>					
\$4,067,102	\$2,222,927	Trade and Other Payables	\$4,067,102	\$4,067,102	\$0 (F)
\$1,305,240	\$1,305,240	Provisions	\$1,332,019	\$1,332,019	\$0 (F)
<b>\$5,372,342</b>	<b>\$3,528,167</b>	<b>Total Current Liabilities</b>	<b>\$5,399,121</b>	<b>\$5,399,121</b>	<b>\$0 (F)</b>
<b>\$67,030,389</b>	<b>\$70,468,953</b>	<b>Net Current Assets</b>	<b>\$51,935,215</b>	<b>\$51,020,747</b>	<b>\$914,468 (F)</b>
<b>Non Current Assets</b>					
\$47,327,000	\$47,327,000	Land	\$48,327,000	\$48,327,000	\$0 (F)
\$5,751,122	\$5,724,082	Buildings	\$7,116,576	\$8,112,335	(\$995,759) (U)
\$11,708,471	\$11,297,919	Structures	\$20,423,633	\$21,786,396	(\$1,362,763) (U)
\$6,471,181	\$6,056,719	Plant	\$15,092,811	\$15,292,591	(\$199,780) (U)
\$643,141	\$611,330	Equipment	\$1,067,696	\$1,428,967	(\$361,271) (U)
\$147,818	\$144,929	Furniture and Fittings	\$171,783	\$191,364	(\$19,581) (U)
\$783,353	\$1,036,477	Work in Progress	\$783,353	\$783,353	\$0 (F)
<b>\$72,832,086</b>	<b>\$72,198,456</b>	<b>Total Non Current Assets</b>	<b>\$92,982,852</b>	<b>\$95,922,006</b>	<b>(\$2,939,154) (U)</b>
<b>Non Current Liabilities</b>					
\$6,799,725	\$6,799,725	Provisions	\$6,869,309	\$6,886,529	\$17,220 (F)
<b>\$6,799,725</b>	<b>\$6,799,725</b>	<b>Total Non Current Liabilities</b>	<b>\$6,869,309</b>	<b>\$6,886,529</b>	<b>\$17,220 (F)</b>
<b>\$133,062,750</b>	<b>\$135,867,684</b>	<b>Net Assets</b>	<b>\$138,048,758</b>	<b>\$140,056,224</b>	<b>(\$2,007,466) (U)</b>
<b>Equity</b>					
\$48,612,233	\$48,612,233	Accumulated Surplus/Deficit	\$48,612,233	\$48,612,233	\$0 (F)
\$51,139,296	\$51,139,296	Cash Backed Reserves	\$51,139,296	\$51,139,296	\$0 (F)
\$33,311,221	\$33,311,221	Asset Revaluation Reserve	\$33,311,221	\$33,311,221	\$0 (F)
<b>\$0</b>	<b>\$2,804,934</b>	<b>Net change in assets from operations</b>	<b>\$4,986,008</b>	<b>\$6,993,474</b>	<b>(\$2,007,466) (U)</b>
<b>\$133,062,750</b>	<b>\$135,867,684</b>	<b>Total Equity</b>	<b>\$138,048,758</b>	<b>\$140,056,224</b>	<b>(\$2,007,466) (U)</b>



# CASH AND INVESTMENTS

## SEPTEMBER 2014

Actual June 2014	Actual Year to Date		Full Year		
			Forecast	Budget	Variance
<b>Municipal Cash and Investments</b>					
2,019,118	3,621,591	Cash at Bank - Municipal Fund 01001/00	2,489,687	1,575,219	914,468 (F)
1,250	1,250	Cash on Hand - Ascot Place 01019/00	1,250	1,250	0 (F)
300	400	Cash on Hand - Walliston/Mathieson & Coppin Road Transfer Stations 01019/01	300	300	0 (F)
1,800	1,800	Cash on Hand - Red Hill / Hazelmere 01019/02	1,800	1,800	0 (F)
16,496,934	15,321,741	Investments - Municipal Fund 02021/00	6,524,997	9,756,578	(3,231,581) (U)
<b>18,519,402</b>	<b>18,946,782</b>	<b>Total Municipal Cash</b>	<b>9,018,034</b>	<b>11,335,147</b>	<b>(2,317,113) (U)</b>
<b>Restricted Cash and Investments</b>					
3,061,316	3,110,465	Restricted Investments - Plant and Equipment 02022/01	41,621	248,590	(206,969) (U)
1,717,656	1,745,233	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	1,778,670	1,778,670	0 (F)
242,215	246,104	Restricted Investments - Future Development 02022/03	3,706,098	3,706,098	0 (F)
568,262	577,385	Restricted Investments - Environmental Monitoring Red Hill 02022/04	588,351	588,351	0 (F)
133,486	135,630	Restricted Investments - Environmental Insurance Red Hill 02022/05	88,089	88,089	0 (F)
13,023	13,232	Restricted Investments - Risk Management 02022/06	13,460	13,460	0 (F)
111,812	113,608	Restricted Investments - Class IV Cells Red Hill 02022/07	40,547	(241,925)	282,472 (F)
14,747	14,984	Restricted Investments - Regional Development 02022/08	10,826	(239,658)	250,484 (F)
43,581,696	44,281,383	Restricted Investments - Secondary Waste Processing 02022/09	37,844,774	35,568,402	2,276,372 (F)
914,509	929,191	Restricted Investments - Class III Cells 02022/10	632,998	3,776	629,222 (F)
65,756	66,812	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11	67,961	67,961	0 (F)
231,764	57,745	Restricted Investments - Accrued Interest 02022/19	231,764	231,764	0 (F)
(601,485)	0	Restricted Investments - Unrealised Loss/Gain on Investments 02022/20	(601,485)	(601,485)	0 (F)
714,817	726,293	Restricted Investments - Long Service Leave 02022/90	758,873	758,873	0 (F)
<b>50,769,576</b>	<b>52,018,063</b>	<b>Total Restricted Cash</b>	<b>45,202,549</b>	<b>41,970,968</b>	<b>3,231,581 (F)</b>
<b>69,288,978</b>	<b>70,964,845</b>	<b>TOTAL CASH AND INVESTMENTS</b>	<b>54,220,583</b>	<b>53,306,115</b>	<b>914,468 (F)</b>

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

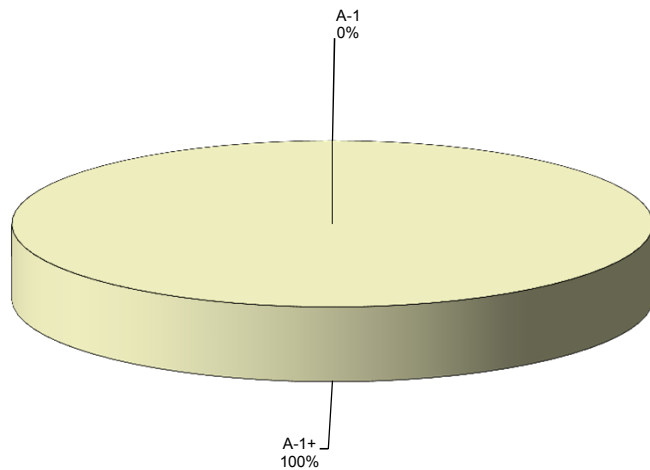
## EMRC Investment Report

September 2014

### I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %
AAA	A-1+	100.00%	100%
AA	A-1	0.00%	100%
		100.00%	

**Investment by S&P Rating**



### II. Single Entity Exposure

	% Portfolio
ANZ Banking Group	44.36%
Bankwest	0.00%
Macquarie Bank	0.00%
NAB	32.33%
Westpac / St. George Bank	23.31%
100.00%	

### III. Term to Maturity Framework

Maturity Profile	Investment Policy Guidelines		
	% Portfolio	% Min	% Max
Less Than 1 Year	100.00%	40.00%	100.00%
Greater Than 1 Year	0.00%	0.00%	0.00%
100.00%			

NB: This report is consistent with the reporting requirements of the Policy 3.3 - Management of Investments Policy



### 14.3 FINANCIAL REPORT FOR PERIOD ENDED 31 OCTOBER 2014

REFERENCE: D2014/14064

#### PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the Eastern Metropolitan Regional Council's (EMRC's) financial performance for the period ended 31 October 2014.

#### KEY ISSUES AND RECOMMENDATION(S)

- Significant year to date budget variances greater than 10% or \$10,000, whichever is the greater, within each nature and type category on the Statement of Financial Activity as at 31 October 2014 have been identified and are reported on in the body of the report.
- Two major commercial clients have reduced the disposal of their commercial tonnages at the Red Hill Waste Management Facility from mid July 2014.
- A review of the 2014/2015 budget has been undertaken to determine avoided operational expenditure and deferred capital expenditure resulting from the reduced tonnages, as well as identify other organisational savings in an effort to mitigate the impact of the reduced revenue from commercial clients.

#### Recommendation(s)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 October 2014.

#### SOURCE OF REPORT

Director Corporate Services  
 Manager Financial Services

#### BACKGROUND

It is a requirement of the Local Government (Financial Management) Regulations 1996 (Clause 34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.

The 2014/2015 Budget was presented in a format that separated operating income and expenditure from other revenue and expenses to provide improved disclosure of Council's underlying operating result.

The financial summaries attached to this report provide an overview of year to date budget performance for operating activities and capital works.

A Statement of Financial Position is also provided with year to date actual balances compared with budget provisions and end of year forecasts for all balance sheet items.

During July 2014 the EMRC's two major commercial clients significantly reduced the disposal of their commercial waste at Red Hill. As at 31 August 2014 only 13,026 tonnes of the budgeted 127,959 tonnes of commercial waste for the 2014/2015 financial year had been received and it has been forecast that approximately 77,791 tonnes of commercial waste will be received for the 2014/2015 financial year.



*Item 14.3 continued*

It is estimated that this will result in a \$5.3m reduction in revenue for the financial year. Associated variable costs such as the landfill levy, ongoing site rehabilitation provision and landfill cell usage will also be reduced accordingly resulting in an estimated reduction in the operating result of \$3.6m.

In addition to determining the level of avoided operational expenditure and deferred capital expenditure resulting from the reduced tonnages, other potential organisational savings have been identified in an effort to mitigate the impact of the reduced revenue from the reduction of commercial tonnages on the 2014/2015 Budget.

Following a restructure of the discounts being offered on commercial tonnages, as adopted by Council at its meeting held on 23 October 2014 (Item 14.3 - Ref: D2014/12696), it is anticipated that contractual negotiations with one of EMRC's major clients may lead to an increase in the disposal of commercial tonnages which will further mitigate the impact of the reduced revenue.

## REPORT

Outlined below are financial statements for the period ended 31 October 2014. Where possible the year to date monthly budget allocations have been reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. Year to date budgets have also been adjusted to reflect the year end forecasts following the recent forecast review. This will provide a better comparison between the year to date actual and year to date budget figures.

### Statement of Comprehensive Income - Nature and Type (refer Attachment 1)

The year to date operating result from normal activities as at 31 October 2014 is an unfavourable variance of \$685,752 (35.92%) against budget. The following information is provided on key aspects of Council's end of year financial performance:

<b><u>Operating Income</u></b>	<i>Year to Date</i>	An unfavourable variance of \$2,660,124 (21.44%).
	<i>End of Year Forecast</i>	An unfavourable variance of \$8,624,901 (20.78%).

### Operating Income variances previously reported to Council:

1. Year to date User Charges of \$7,938,904 is \$2,987,763 (27.34%) below the budget of \$10,926,667. This is due to the lower than budget tonnages received from two major commercial operators (28,386 commercial tonnes received compared to a budget of 47,891 tonnes). One has changed its business model and is taking waste directly to its own landfill and the other has negotiated a lower gate fee with another landfill operator. As a consequence, strategies to secure extra volume and a reforecasting of operational expenditure to match revised tonnage estimates have and continue to be undertaken.

As a result of a tonnages forecast review the full year User Charges has been forecast to be below the budget of \$36,459,392 by \$9,102,261 (24.97%). This is based on a forecast total of 240,193 tonnes being received compared to the budget total of 295,639 tonnes. This forecast will be reviewed should there be favourable contractual negotiations with one of our major clients.

Also contributing to the variance is the reduction of the Carbon Tax (2014/2015 budget provision of \$2,031,250) which was repealed effective 1 July 2014.

2. Year to date Interest on Municipal Cash Investments is \$117,994 (206.66%) above the budget of \$57,096. This is attributable to the higher level of funds available as at 30 June 2014 compared to budget together with a higher average interest rate received (3.72%) compared to the budgeted rate (3.28%).



*Item 14.3 continued*

3. Year to date Reimbursements of \$416,994 is \$153,822 (58.45%) above the budget of \$263,172. This is attributable to a reimbursement of \$191,425 and an accrual of \$9,370 relating to the Hazelmere woodwaste grinder insurance claim which directly off-sets the expenses relating to the insurance claim.
4. Other income for the full year has been forecast to be \$460,160 (23.58%) above the budget of \$1,951,500. Major factors attributable to this variance include the sale of greenwaste products which is expected to be \$105,000 (22.34%) above the budget of \$470,000, the sale of laterite forecast to be \$200,000 (55.56%) above the budget of \$360,000 and income from the sale of woodwaste products forecast to be \$125,045 (20.47%) above the budget of \$611,000.

There were no further significant Operating Income variances as at 31 October 2014.

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<b><u>Operating Expenditure</u></b>	<i>Year to Date</i>	A favourable variance of \$1,974,372 (18.81%).
	<i>End of Year Forecast</i>	A favourable variance of \$7,128,231 (18.18%).

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Operating Expenditure variances previously reported to Council:

1. Year to date Salary Expenses of \$2,365,270 is \$545,462 (18.74%) lower than the budget of \$2,910,732. The variance is attributable to vacant positions and budgeted new positions yet to be filled. A wages and salaries forecast review will be undertaken as part of the half year budget review.
2. Year to date Contract Expenses of \$1,168,785 is \$279,034 (19.27%) below the budget of \$1,447,819 due to the timing of various projects from the business units. Major variances from the Waste Services directorate include:
  - Remove and crush laterite caprock - \$166,664;
  - Manage Greenwaste mulching - \$98,020;

Other projects where the year to date expenditures are lower than budget for various directorates/business units include: Corporate Services (\$7,307), Environmental Services (\$86,028) and Regional Development projects (\$52,775).

This is off-set by projects from Waste Services activities where net expenditure exceeds the budget by \$131,760.

Following the initial forecast review, full year Contract Expenses of \$5,330,188 has been forecast to be \$887,510 (14.27%) below the budget of \$6,217,698. The following operational expenditures have been identified as potential savings or deferments in an effort to mitigate the impact of the reduced revenue from lower commercial tonnages received on the 2014/2015 Budget:

- Manage Woodwaste Project - Hazelmere - \$126,000
- Rehabilitate Class III Cells - Red Hill Landfill Facility - \$100,000;
- Undertake Geotechnical Investigations - \$100,000;
- Rehabilitate Class IV Cells - Red Hill Landfill Facility - \$90,000;
- Operate and Maintain Hazelmere Site - \$55,000; and
- Manage Mattress Project - Hazelmere - \$40,000.

Other projects where the full year expenditures are lower than budget for various directorates/business units include: Corporate Services (\$258,435), Environmental Services (\$24,866) and Regional Development projects (\$34,000). Other projects from Waste Services activities contribute a further \$59,209 to the variance.

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*Item 14.3 continued*

3. Full year Material Expenses of \$931,434 has been forecast to be \$183,777 (16.48%) below the budget of \$1,115,211. The following operational expenditures for various directorate/business units have been identified as potential savings or deferrals in an effort to mitigate the impact of the reduced revenue from lower commercial tonnages received on the 2014/2015 Budget: Corporate Services (\$46,524), Environmental Services (\$34,953) and Waste Services (\$102,300).
4. Year to date Utility Expenses of \$85,958 is \$18,608 (17.80%) below the budget of \$104,566. The variance is primarily attributable to a reduction in electricity expenses associated with the wood waste grinder at the Hazelmere site. It is anticipated that the wood waste grinder will be out of commission until March/April 2015 following damage caused by fire. The damage to the woodwaste grinder is subject to an insurance claim.

Full year Utility Expenses of \$238,801 is \$75,000 (23.90%) below the budget of \$313,801 and is attributable to a forecast reduction in electricity expenses associated with the wood waste grinder at the Hazelmere site.

5. Year to date Insurance Expenses of \$266,469 is \$150,553 (129.88%) above the budget of \$115,916. The variance relates to expenditure to date of \$200,795 associated with the Hazelmere woodwaste grinder repairs. This additional expenditure will be claimable and recouped through insurance.
6. Year to date Depreciation Expenses of \$1,261,385 is \$307,612 (19.61%) below the budget of \$1,568,997. The variance is primarily attributable to the lower level of commercial tonnages received to date resulting in lower Class III cell air space consumption (\$437,170 compared to a year to date budget of \$538,413).

Depreciation for the full year has been forecast to be \$1,494,192 (21.42%) below the budget of \$6,974,147. Major factors attributable to this variance include a lower Class III cell air space consumption attributable to the lower level of tonnages forecast to be received (\$1,340,763 compared to the budget of \$1,679,069), a reduction in plant and equipment depreciation of approximately \$450,000 due to the deferment of capital expenditure totalling \$4.5m and approximately \$550,000 following changes to the asset life of EMRC buildings, plant and equipment.

7. Year to date Miscellaneous Expenses of \$3,077,961 is \$865,952 (21.96%) below the budget of \$3,943,913. This variance is attributable to a lower than budgeted landfill levy payable (\$820,356) as a result of the reduced tonnages from commercial operators.

Full year Miscellaneous Expenses of \$9,645,415 is forecast to be \$4,406,755 (31.36%) below the budget of \$14,052,170. This variance is attributable to a lower than budgeted landfill levy payable (\$2,125,795) as a result of lower tonnages forecast to be received by year end as well as the reduction of the Carbon Tax provision (\$2,031,250) which was repealed effective 1 July 2014.

8. Full year Provision Expenses of \$69,584 is \$17,220 (19.84%) below the budget of \$86,804. This variance is attributable to lower tonnages forecast to be received by year end.
9. Year to date Costs Allocated of \$175,703 is \$83,602 (90.77%) above the year to date budget of \$92,101. This is attributable to the utilisation of EMRC plant by operations staff on parts of the Class III Cell Stage 15 construction rather than being undertaken by contractors, which will save on the capital cost of the new landfill cell.

There were no further significant Operating Expenditure variances as at 31 October 2014.



*Item 14.3 continued*

<b>*Other Revenues and Expenses (Net)</b>	<i>Year to Date</i>	A favourable variance of \$203,943 (11.86%).
	<i>End of Year Forecast</i>	An unfavourable variance of \$81,065 (1.73%).

Other Revenues and Expenses variances previously reported to Council:

1. Year to date Interest on Restricted Cash Investments is \$193,259 (39.98%) above the budget of \$483,440. This is attributable to the higher level of funds available as at 30 June 2014 compared to budget together with a higher average interest rate received (3.72%) compared to the budgeted rate (3.28%).

2. Year to date Salary Expenses is \$55,853 (47.31%) below the budget of \$118,056. The variance is attributable to positions yet to be filled as at 31 October 2014.

Full year Salary Expenses of \$332,728 is \$128,773 (27.90%) below the budget of \$461,501.

3. Year to date Contract Expenses is \$116,075 (44.84%) below the budget of \$258,853. The variance is due to the timing of the Resource Recovery Project and the associated consultancy expenditure.

Full year Contract Expenses of \$789,911 is \$232,400 (22.73%) below the budget of \$1,022,311.

4. Following the initial forecast review, full year Miscellaneous Expenses of \$103,074 is \$18,300 (15.08%) below the budget of \$121,374.

5. Year to date Carrying Amount of Assets Disposed Of totalling \$126,262 is \$34,168 (37.10%) above the budget of \$92,094. This relates specifically to the timing of vehicles budgeted for change over during the financial year. This is offset by an increase of \$37,073 in the Proceeds from Sale of Assets.

Full year Carrying Amount of Assets Disposed Of totalling \$259,094 is \$47,814 (15.58%) below the budget of \$306,908.

Other Revenues and Expenses variances not previously reported to Council:

1. Year to date Proceeds from Sale of Assets totalling \$149,773 is \$37,073 (32.90%) above the budget of \$112,700. This relates specifically to the timing of vehicles budgeted for change over during the financial year. This is offset by an increase of \$34,168 in the Carrying Amount of Assets Disposed Of.

There were no further significant Other Revenues and Expenses variances as at 31 October 2014.

**Capital Expenditure Statement (refer Attachment 2)**

<b><u>Capital Expenditure</u></b>	<i>Year to Date</i>	A favourable variance of \$60,437.
	<i>End of Year Forecast</i>	A favourable variance of \$4,551,863.

Capital Expenditure variances:

A favourable variance of \$60,437 exists as at 31 October 2014 when compared to the year to date budget of \$1,160,378. The year to date budget provisions are used as a guide only as expenditure of a capital nature is undertaken as and when required.



*Item 14.3 continued*

Major capital expenditures to 31 October 2014 include:

- Construct Class III Stage 15 Cell - Red Hill Facility - \$541,211;
- Purchase / Replace Plant - Red Hill Facility - \$248,101;
- Purchase / Replace Plant - Hazelmere - \$142,734;
- Purchase Vehicles - Red Hill Facility - \$100,526;
- Purchase Information Technology & Communication Equipment - \$24,752; and
- Purchase Vehicles - Ascot Place - \$15,988.

**Statement of Financial Position (refer Attachment 3)**

The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

It has been forecast that Total Equity as at 30 June 2015 will be below the original budget of \$140,056,224 by \$1,577,735.

**Statement of Cash and Investments (refer Attachment 4)**

The level of cash and investments in the Municipal Fund as at 31 October 2014 is \$18,257,648 and Restricted Assets amount to \$52,186,320.

The net movement for the month is a decrease of \$520,877.

**Investment Report (refer Attachment 5)**

Term deposits valued at \$10,500,000 which matured in the month of October 2014 were reinvested into further term deposits.

**STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 4 - Good Governance

- 4.3 To provide responsible and accountable governance and management of the EMRC
- 4.4 To continue to improve financial and asset management practices

**FINANCIAL IMPLICATIONS**

As outlined within the report and attachments.

**SUSTAINABILITY IMPLICATIONS**

Nil

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*Item 14.3 continued*

**ATTACHMENT(S)**

1. Statement of Comprehensive Income by Nature and Type (Ref: D2014/14367)
2. Capital Expenditure Statement (Ref: D2014/14368)
3. Statement of Financial Position (Ref: D2014/14370)
4. Statement of Cash and Investments (Ref: D2014/14371)
5. Investment Report (Ref: D2014/14372)

**VOTING REQUIREMENT**

Simple Majority

**RECOMMENDATION(S)**

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 October 2014.

**COUNCIL RESOLUTION(S)**

MOVED CR FÄRDIG

SECONDED CR PULE

THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 OCTOBER 2014.

**CARRIED UNANIMOUSLY**

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## STATEMENT OF COMPREHENSIVE INCOME

### Nature and Type

Year to Date			OCTOBER 2014			Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance		
<b>Operating Income</b>								
\$7,938,904	\$10,926,667	(\$2,987,763)	(U)	User Charges	\$27,357,131	\$36,459,392	(\$9,102,261)	(U)
\$147,387	\$145,694	\$1,693	(F)	Special Charges	\$438,813	\$441,134	(\$2,321)	(U)
\$396,855	\$394,641	\$2,214	(F)	Contributions	\$664,920	\$660,878	\$4,042	(F)
\$5,000	\$0	(\$5,000)	(U)	Operating Grants	\$1,088,920	\$1,031,920	\$57,000	(F)
\$175,090	\$57,096	\$117,994	(F)	Interest Municipal Cash Investments	\$171,300	\$171,300	\$0	(F)
\$416,994	\$263,172	\$153,822	(F)	Reimbursements	\$748,068	\$789,589	(\$41,521)	(U)
\$677,400	\$620,484	\$56,916	(F)	Other	\$2,411,660	\$1,951,500	\$460,160	(F)
<b>\$9,747,630</b>	<b>\$12,407,754</b>	<b>(\$2,660,124)</b>	<b>(U)</b>	<b>Total Operating Income</b>	<b>\$32,880,812</b>	<b>\$41,505,713</b>	<b>(\$8,624,901)</b>	<b>(U)</b>
<b>Operating Expenditure</b>								
\$2,365,270	\$2,910,732	\$545,462	(F)	Salary Expenses	\$9,441,741	\$9,471,357	\$29,616	(F)
\$1,168,785	\$1,447,819	\$279,034	(F)	Contract Expenses	\$5,330,188	\$6,217,698	\$887,510	(F)
\$201,292	\$208,410	\$7,118	(F)	Material Expenses	\$931,434	\$1,115,211	\$183,777	(F)
\$85,958	\$104,566	\$18,608	(F)	Utility Expenses	\$238,801	\$313,801	\$75,000	(F)
\$266,193	\$283,484	\$17,291	(F)	Fuel Expenses	\$874,930	\$883,840	\$8,910	(F)
\$6,854	\$7,100	\$246	(F)	Finance Fees and Interest Expenses	\$21,317	\$21,317	\$0	(F)
\$266,469	\$115,916	(\$150,553)	(U)	Insurance Expenses	\$314,828	\$340,079	\$25,251	(F)
\$1,261,385	\$1,568,997	\$307,612	(F)	Depreciation Expenses	\$5,479,955	\$6,974,147	\$1,494,192	(F)
\$3,077,961	\$3,943,913	\$865,952	(F)	Miscellaneous Expenses	\$9,645,415	\$14,052,170	\$4,406,755	(F)
\$0	\$0	\$0	(F)	Provision Expenses	\$69,584	\$86,804	\$17,220	(F)
(\$175,703)	(\$92,101)	\$83,602	(F)	Costs Allocated	(\$271,844)	(\$271,844)	\$0	(F)
<b>\$8,524,464</b>	<b>\$10,498,836</b>	<b>\$1,974,372</b>	<b>(F)</b>	<b>Total Operating Expenditure</b>	<b>\$32,076,349</b>	<b>\$39,204,580</b>	<b>\$7,128,231</b>	<b>(F)</b>
<b>\$1,223,166</b>	<b>\$1,908,918</b>	<b>(\$685,752)</b>	<b>(U)</b>	<b>OPERATING RESULT FROM NORMAL ACTIVITIES</b>	<b>\$804,463</b>	<b>\$2,301,133</b>	<b>(\$1,496,670)</b>	<b>(U)</b>
Surplus	Surplus				Surplus	Surplus		

## Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies; and
5. Miscellaneous Expenses - includes the Landfill Levy expense of \$2,751,600 as at 31 October 2014.

Operating Income and Expenditure relates to the ordinary operations of the organisation.

Other Revenues and Expenses relates to the Resource Recovery Project, interest from cash reserves and disposal of assets.

(F) denotes Favourable variance and (U) denotes Unfavourable variance



**STATEMENT OF COMPREHENSIVE INCOME**

**Nature and Type**

**OCTOBER 2014**

Year to Date

Full Year

Actual Budget Variance

Forecast Budget Variance

**Other Revenues**

\$1,551,332	\$1,704,329	(\$152,997)	(U)	Secondary Waste Charge	\$4,634,359	\$5,147,437	(\$513,078)	(U)
\$0	\$0	\$0	(F)	Operating Grants	\$0	\$0	\$0	(F)
\$676,699	\$483,440	\$193,259	(F)	Interest Restricted Cash Investments	\$1,450,386	\$1,450,386	\$0	(F)
\$6	\$720	(\$714)	(U)	Reimbursements	\$2,169	\$2,169	\$0	(F)
\$149,773	\$112,700	\$37,073	(F)	Proceeds from Sale of Assets	\$336,195	\$344,450	(\$8,255)	(U)
<b>\$2,377,810</b>	<b>\$2,301,189</b>	<b>\$76,621</b>	<b>(F)</b>	<b>Total Other Revenues</b>	<b>\$6,423,109</b>	<b>\$6,944,442</b>	<b>(\$521,333)</b>	<b>(U)</b>

**Other Expenses**

\$62,203	\$118,056	\$55,853	(F)	Salary Expenses	\$332,728	\$461,501	\$128,773	(F)
\$142,778	\$258,853	\$116,075	(F)	Contract Expenses	\$789,911	\$1,022,311	\$232,400	(F)
\$1,755	\$3,028	\$1,273	(F)	Material Expenses	\$7,950	\$13,150	\$5,200	(F)
\$770	\$2,496	\$1,726	(F)	Utility Expenses	\$7,500	\$7,500	\$0	(F)
\$1,086	\$2,516	\$1,430	(F)	Insurance Expenses	\$7,482	\$7,559	\$77	(F)
\$639	\$1,288	\$649	(F)	Depreciation Expenses	\$32,250	\$39,954	\$7,704	(F)
\$20,262	\$12,352	(\$7,910)	(U)	Miscellaneous Expenses	\$103,074	\$121,374	\$18,300	(F)
\$126,262	\$92,094	(\$34,168)	(U)	Carrying Amount of Assets Disposed Of	\$259,094	\$306,908	\$47,814	(F)
\$98,748	\$91,142	(\$7,606)	(U)	Costs Allocated	\$271,844	\$271,844	\$0	(F)
<b>\$454,503</b>	<b>\$581,825</b>	<b>\$127,322</b>	<b>(F)</b>	<b>Total Other Expenses</b>	<b>\$1,811,833</b>	<b>\$2,252,101</b>	<b>\$440,268</b>	<b>(F)</b>

**Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments**

\$0	\$0	\$0	(F)	Unrealised (Gain)/Loss	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Realised (Gain)/Loss	\$0	\$0	\$0	(F)
<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(F)</b>	<b>Total (Gain)/Loss from change in Fair Value of Investments</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(F)</b>

**Revaluation of Assets**

\$0	\$0	\$0	(F)	Revaluation of Assets	\$0	\$0	\$0	(F)
<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(F)</b>	<b>Total Revaluation of Assets</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(F)</b>

<b>\$1,923,307</b>	<b>\$1,719,364</b>	<b>\$203,943</b>	<b>(F)</b>	<b>OPERATING RESULT FROM OTHER ACTIVITIES</b>	<b>\$4,611,276</b>	<b>\$4,692,341</b>	<b>(\$81,065)</b>	<b>(U)</b>
Surplus	Surplus				Surplus	Surplus		

<b>\$3,146,473</b>	<b>\$3,628,282</b>	<b>(\$481,809)</b>	<b>(U)</b>	<b>CHANGE IN NET ASSETS FROM OPERATIONS</b>	<b>\$5,415,739</b>	<b>\$6,993,474</b>	<b>(\$1,577,735)</b>	<b>(U)</b>
Surplus	Surplus				Surplus	Surplus		



# CAPITAL EXPENDITURE STATEMENT

## OCTOBER 2014

Year to Date						Full Year		
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
<b>Governance and Corporate Services</b>								
\$15,988	\$98,397	\$82,409 (F)	\$0		<b>Purchase Vehicles - Ascot Place</b> ( 24440/00 )	\$166,005	\$233,978	\$67,973 (F)
\$0	\$11,248	\$11,248 (F)	\$0		<b>Purchase Furniture Fittings &amp; Equipment - Corporate Services</b> ( 24510/01 )	\$33,750	\$33,750	\$0 (F)
\$24,752	\$29,529	\$4,777 (F)	\$0		<b>Purchase Information Technology &amp; Communication Equipment</b> ( 24550/00 )	\$510,650	\$719,650	\$209,000 (F)
\$0	\$13,332	\$13,332 (F)	\$0		<b>Purchase Art Works</b> ( 24620/00 )	\$20,000	\$40,000	\$20,000 (F)
\$0	\$86,664	\$86,664 (F)	\$0		<b>Capital Improvement Administration Building - Ascot Place</b> ( 25240/01 )	\$260,000	\$260,000	\$0 (F)
\$0	\$1,216	\$1,216 (F)	\$0		<b>Upgrade Security Equipment - Ascot Place</b> ( 25530/01 )	\$3,650	\$3,650	\$0 (F)
<b>\$40,739</b>	<b>\$240,386</b>	<b>\$199,647 (F)</b>	<b>\$0</b>			<b>\$994,055</b>	<b>\$1,291,028</b>	<b>\$296,973 (F)</b>



# CAPITAL EXPENDITURE STATEMENT

OCTOBER 2014

Year to Date			On (F) = Favourable variation Order (U) = Unfavourable variation	Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance

## Environmental Services

\$0	\$400	\$400 (F)	\$0	Purchase Office Equipment - Environmental Services ( 24510/05 )	\$800	\$1,200	\$400 (F)
\$0	\$500	\$500 (F)	\$0	Purchase Office Furniture and Fittings - Environmental Services ( 24610/05 )	\$1,000	\$1,500	\$500 (F)
<b>\$0</b>	<b>\$900</b>	<b>\$900 (F)</b>	<b>\$0</b>		<b>\$1,800</b>	<b>\$2,700</b>	<b>\$900 (F)</b>

## Regional Development

\$0	\$332	\$332 (F)	\$0	Purchase Office Equipment - Regional Development ( 24510/04 )	\$800	\$1,000	\$200 (F)
\$0	\$332	\$332 (F)	\$0	Purchase Office Furniture and Fittings - Regional Development ( 24610/04 )	\$800	\$1,000	\$200 (F)
<b>\$0</b>	<b>\$664</b>	<b>\$664 (F)</b>	<b>\$0</b>		<b>\$1,600</b>	<b>\$2,000</b>	<b>\$400 (F)</b>

## Risk Management

\$0	\$164	\$164 (F)	\$0	Purchase Office Equipment - Risk Management ( 24510/06 )	\$500	\$500	\$0 (F)
\$0	\$164	\$164 (F)	\$0	Purchase Office Furniture and Fittings - Risk Management ( 24610/06 )	\$500	\$500	\$0 (F)
<b>\$0</b>	<b>\$328</b>	<b>\$328 (F)</b>	<b>\$0</b>		<b>\$1,000</b>	<b>\$1,000</b>	<b>\$0 (F)</b>

## Resource Recovery

\$0	\$0	\$0 (F)	\$0	Resource Recovery Park - Land ( 24150/05 )	\$1,000,000	\$1,000,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - C & I Building ( 24259/04 )	\$550,000	\$1,550,000	\$1,000,000 (F)





# CAPITAL EXPENDITURE STATEMENT

OCTOBER 2014

Year to Date			On (F) = Favourable variation Order (U) = Unfavourable variation	Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance

## Resource Recovery

\$0	\$0	\$0 (F)	\$0	<b>Construct and Commission Resource Recovery Park - Wood Waste to Energy Building ( 24259/05 )</b>	\$625,000	\$625,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	<b>Construct and Commission Resource Recovery Park - Community Transfer Station ( 24259/06 )</b>	\$10,000	\$10,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	<b>Construct and Commission Resource Recovery Park - MRF Building - Hazelmere ( 24259/09 )</b>	\$25,000	\$50,000	\$25,000 (F)
\$0	\$0	\$0 (F)	\$0	<b>Construct and Commission Resource Recovery Park - Weighbridges (x2) ( 24392/02 )</b>	\$75,000	\$150,000	\$75,000 (F)
\$0	\$0	\$0 (F)	\$0	<b>Construct and Commission Resource Recovery Park - Site Infrastructure ( 24399/01 )</b>	\$690,000	\$1,190,000	\$500,000 (F)
\$0	\$0	\$0 (F)	\$0	<b>Purchase Resource Recovery Park - Wood Waste to Energy Plant &amp; Equipment ( 24410/03 )</b>	\$6,135,000	\$6,135,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	<b>Purchase Resource Recovery Park C &amp; I Building - Plant &amp; Equipment ( 24410/04 )</b>	\$800,000	\$1,700,000	\$900,000 (F)
\$0	\$0	\$0 (F)	\$0	<b>Purchase Office Equipment - Resource Recovery ( 24510/07 )</b>	\$1,000	\$1,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	<b>Purchase Other Equipment - Resource Recovery ( 24590/07 )</b>	\$1,000	\$1,000	\$0 (F)
\$0	\$0	\$0 (F)	\$416	<b>Purchase Office Furniture and Fittings - Resource Recovery ( 24610/07 )</b>	\$1,000	\$1,000	\$0 (F)
<b>\$0</b>	<b>\$0</b>	<b>\$0 (F)</b>	<b>\$416</b>		<b>\$9,913,000</b>	<b>\$12,413,000</b>	<b>\$2,500,000 (F)</b>



# CAPITAL EXPENDITURE STATEMENT

OCTOBER 2014

Year to Date					Full Year		
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance

## Waste Management

\$0	\$0	\$0 (F)	\$0	Construct Storage Shed for Mattresses - Hazelmere ( 24250/05 )	\$0	\$63,000	\$63,000 (F)
\$0	\$0	\$0 (F)	\$0	Construct Class III Cell Stage 14 - Red Hill Landfill Facility ( 24310/12 )	\$960,000	\$960,000	\$0 (F)
\$9,478	\$9,500	\$23 (F)	\$0	Construct Class III Landfill Cell Farm Stage 3 - Red Hill Landfill Facility ( 24310/13 )	\$150,000	\$1,100,000	\$950,000 (F)
\$541,211	\$541,600	\$389 (F)	\$21,689	Construct Class III Cell Stage 15 - Red Hill Landfill Facility ( 24310/16 )	\$5,010,000	\$5,010,000	\$0 (F)
\$489	\$500	\$11 (F)	\$5,000	Leachate Project - Red Hill Landfill Facility ( 24320/02 )	\$1,000,000	\$1,000,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	Design and Construct Class IV Cell Stage 2 - Red Hill Landfill Facility ( 24330/04 )	\$400,000	\$400,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	Construct Siltation Ponds - Red Hill Landfill Facility ( 24350/00 )	\$200,000	\$200,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	Construct Stormwater Control Pond - Red Hill Farm Stage I ( 24350/01 )	\$100,000	\$100,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	Construct Nutrient Stripping Pond - Red Hill Landfill Facility ( 24360/00 )	\$200,000	\$286,000	\$86,000 (F)
\$0	\$0	\$0 (F)	\$0	Construct Roads / Carparks - Red Hill Landfill Facility ( 24370/00 )	\$500,000	\$500,000	\$0 (F)
\$2,175	\$2,500	\$325 (F)	\$204	Construct Perimeter Fencing - Red Hill Landfill Facility ( 24394/00 )	\$100,000	\$100,000	\$0 (F)
\$0	\$0	\$0 (F)	\$8,200	Construct Hardstand and Road - Hazelmere ( 24395/01 )	\$224,000	\$224,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	Relocate Greenwaste Processing area - Red Hill Landfill Facility ( 24395/04 )	\$820,000	\$820,000	\$0 (F)



# CAPITAL EXPENDITURE STATEMENT

OCTOBER 2014

Year to Date			On (F) = Favourable variation Order (U) = Unfavourable variation	Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance

## Waste Management

\$0	\$0	\$0 (F)	\$0	<b>Construct Monitoring Bores - Red Hill Landfill Facility ( 24396/00 )</b>	\$32,782	\$32,782	\$0 (F)
\$0	\$0	\$0 (F)	\$0	<b>Washdown bay Upgrade - Red Hill Landfill Facility ( 24399/04 )</b>	\$0	\$70,000	\$70,000 (F)
\$0	\$0	\$0 (F)	\$0	<b>Truck Washdown Bay for Member Councils - Red Hill Landfill Facility ( 24399/05 )</b>	\$0	\$30,000	\$30,000 (F)
\$0	\$0	\$0 (F)	\$0	<b>Plant Washdown Bay - Hazelmere ( 24399/08 )</b>	\$80,000	\$80,000	\$0 (F)
\$248,101	\$250,000	\$1,899 (F)	\$0	<b>Purchase / Replace Plant - Red Hill Landfill Facility ( 24410/00 )</b>	\$1,803,000	\$2,103,000	\$300,000 (F)
\$142,734	\$0	(\$142,734) (U)	\$352,727	<b>Purchase / Replace Plant - Hazelmere ( 24410/01 )</b>	\$2,850,000	\$2,850,000	\$0 (F)
\$5,331	\$5,400	\$69 (F)	\$0	<b>Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility ( 24420/00 )</b>	\$165,000	\$165,000	\$0 (F)
\$1,318	\$0	(\$1,318) (U)	\$0	<b>Purchase / Replace Minor Plant and Equipment - Hazelmere ( 24420/02 )</b>	\$12,000	\$12,000	\$0 (F)
\$100,526	\$100,600	\$74 (F)	\$0	<b>Purchase / Replace Vehicles - Red Hill Landfill Facility ( 24430/00 )</b>	\$104,279	\$117,869	\$13,590 (F)
\$0	\$0	\$0 (F)	\$0	<b>Purchase / Replace Office Equipment - Engineering / Waste Management ( 24510/02 )</b>	\$550	\$550	\$0 (F)
\$0	\$0	\$0 (F)	\$0	<b>Purchase / Replace Office Equipment - Red Hill Landfill Facility ( 24510/08 )</b>	\$24,000	\$24,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	<b>Purchase Fire Fighting System/Equipment - Hazelmere ( 24520/07 )</b>	\$10,000	\$10,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	<b>Purchase / Replace Fire Fighting Equipment - Red Hill Landfill Facility ( 24520/08 )</b>	\$1,000	\$1,000	\$0 (F)



# CAPITAL EXPENDITURE STATEMENT

OCTOBER 2014

Year to Date					Full Year		
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance

## Waste Management

\$3,940	\$4,000	\$60 (F)	\$0		\$28,000	\$54,000	\$26,000 (F)
\$0	\$0	\$0 (F)	\$0		\$6,000	\$6,000	\$0 (F)
\$0	\$0	\$0 (F)	\$961		\$131,000	\$266,000	\$135,000 (F)
\$0	\$0	\$0 (F)	\$0		\$2,500	\$2,500	\$0 (F)
\$0	\$0	\$0 (F)	\$0		\$3,000	\$3,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0		\$1,000	\$1,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0		\$3,000	\$3,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0		\$1,500	\$1,500	\$0 (F)
\$0	\$0	\$0 (F)	\$0		\$1,000	\$1,000	\$0 (F)
\$3,900	\$4,000	\$100 (F)	\$0		\$4,000	\$4,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0		\$0	\$80,000	\$80,000 (F)
\$0	\$0	\$0 (F)	\$0		\$20,000	\$20,000	\$0 (F)
<b>\$1,059,202</b>	<b>\$918,100</b>	<b>(\$141,102) (U)</b>	<b>\$388,781</b>		<b>\$14,947,611</b>	<b>\$16,701,201</b>	<b>\$1,753,590 (F)</b>



# CAPITAL EXPENDITURE STATEMENT

## OCTOBER 2014

Year to Date					Full Year		
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
\$1,099,941	\$1,160,378	\$60,437 (F)	\$389,197		\$25,859,066	\$30,410,929	\$4,551,863 (F)
<b>TOTAL CAPITAL EXPENDITURE</b>							



# STATEMENT OF FINANCIAL POSITION

## OCTOBER 2014

Actual June 2014	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
<b>Current Assets</b>					
\$2,022,468	\$3,077,157	Cash and Cash Equivalents	\$2,985,768	\$1,578,569	\$1,407,199 (F)
\$67,266,510	\$67,366,810	Investments	\$51,727,546	\$51,727,546	\$0 (F)
\$2,974,194	\$2,742,213	Trade and Other Receivables	\$2,974,194	\$2,974,194	\$0 (F)
\$78,895	\$77,939	Inventories	\$78,895	\$78,895	\$0 (F)
\$60,664	\$484,972	Other Assets	\$60,664	\$60,664	\$0 (F)
<b>\$72,402,731</b>	<b>\$73,749,091</b>	<b>Total Current Assets</b>	<b>\$57,827,067</b>	<b>\$56,419,868</b>	<b>\$1,407,199 (F)</b>
<b>Current Liabilities</b>					
\$4,067,102	\$1,978,647	Trade and Other Payables	\$4,067,102	\$4,067,102	\$0 (F)
\$1,305,240	\$1,305,240	Provisions	\$1,332,019	\$1,332,019	\$0 (F)
<b>\$5,372,342</b>	<b>\$3,283,887</b>	<b>Total Current Liabilities</b>	<b>\$5,399,121</b>	<b>\$5,399,121</b>	<b>\$0 (F)</b>
<b>\$67,030,389</b>	<b>\$70,465,204</b>	<b>Net Current Assets</b>	<b>\$52,427,946</b>	<b>\$51,020,747</b>	<b>\$1,407,199 (F)</b>
<b>Non Current Assets</b>					
\$47,327,000	\$47,327,000	Land	\$48,327,000	\$48,327,000	\$0 (F)
\$5,751,122	\$5,713,708	Buildings	\$7,053,576	\$8,112,335	(\$1,058,759) (U)
\$11,708,471	\$11,161,814	Structures	\$20,423,632	\$21,786,396	(\$1,362,764) (U)
\$6,471,181	\$6,134,639	Plant	\$15,092,812	\$15,292,591	(\$199,779) (U)
\$643,141	\$593,648	Equipment	\$1,067,696	\$1,428,967	(\$361,271) (U)
\$147,818	\$143,957	Furniture and Fittings	\$171,783	\$191,364	(\$19,581) (U)
\$783,353	\$1,468,978	Work in Progress	\$783,353	\$783,353	\$0 (F)
<b>\$72,832,086</b>	<b>\$72,543,744</b>	<b>Total Non Current Assets</b>	<b>\$92,919,852</b>	<b>\$95,922,006</b>	<b>(\$3,002,154) (U)</b>
<b>Non Current Liabilities</b>					
\$6,799,725	\$6,799,725	Provisions	\$6,869,309	\$6,886,529	\$17,220 (F)
<b>\$6,799,725</b>	<b>\$6,799,725</b>	<b>Total Non Current Liabilities</b>	<b>\$6,869,309</b>	<b>\$6,886,529</b>	<b>\$17,220 (F)</b>
<b>\$133,062,750</b>	<b>\$136,209,223</b>	<b>Net Assets</b>	<b>\$138,478,489</b>	<b>\$140,056,224</b>	<b>(\$1,577,735) (U)</b>
<b>Equity</b>					
\$48,612,233	\$48,612,233	Accumulated Surplus/Deficit	\$48,612,233	\$48,612,233	\$0 (F)
\$51,139,296	\$51,139,296	Cash Backed Reserves	\$51,139,296	\$51,139,296	\$0 (F)
\$33,311,221	\$33,311,221	Asset Revaluation Reserve	\$33,311,221	\$33,311,221	\$0 (F)
<b>\$0</b>	<b>\$3,146,473</b>	<b>Net change in assets from operations</b>	<b>\$5,415,739</b>	<b>\$6,993,474</b>	<b>(\$1,577,735) (U)</b>
<b>\$133,062,750</b>	<b>\$136,209,223</b>	<b>Total Equity</b>	<b>\$138,478,489</b>	<b>\$140,056,224</b>	<b>(\$1,577,735) (U)</b>



# CASH AND INVESTMENTS

## OCTOBER 2014

Actual June 2014	Actual Year to Date		Full Year		
			Forecast	Budget	Variance
<b>Municipal Cash and Investments</b>					
2,019,118	3,073,707	Cash at Bank - Municipal Fund 01001/00	2,982,418	1,575,219	1,407,199 (F)
1,250	1,250	Cash on Hand - Ascot Place 01019/00	1,250	1,250	0 (F)
300	400	Cash on Hand - Walliston/Mathieson & Coppin Road Transfer Stations 01019/01	300	300	0 (F)
1,800	1,800	Cash on Hand - Red Hill / Hazelmere 01019/02	1,800	1,800	0 (F)
16,496,934	15,180,490	Investments - Municipal Fund 02021/00	6,524,997	9,756,578	(3,231,581) (U)
<b>18,519,402</b>	<b>18,257,648</b>	<b>Total Municipal Cash</b>	<b>9,510,765</b>	<b>11,335,147</b>	<b>(1,824,382) (U)</b>
<b>Restricted Cash and Investments</b>					
3,061,316	3,119,165	Restricted Investments - Plant and Equipment 02022/01	41,621	248,590	(206,969) (U)
1,717,656	1,750,114	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	1,778,670	1,778,670	0 (F)
242,215	246,792	Restricted Investments - Future Development 02022/03	3,706,098	3,706,098	0 (F)
568,262	579,000	Restricted Investments - Environmental Monitoring Red Hill 02022/04	588,351	588,351	0 (F)
133,486	136,009	Restricted Investments - Environmental Insurance Red Hill 02022/05	88,089	88,089	0 (F)
13,023	13,269	Restricted Investments - Risk Management 02022/06	13,460	13,460	0 (F)
111,812	113,925	Restricted Investments - Class IV Cells Red Hill 02022/07	40,547	(241,925)	282,472 (F)
14,747	15,026	Restricted Investments - Regional Development 02022/08	10,826	(239,658)	250,484 (F)
43,581,696	44,405,238	Restricted Investments - Secondary Waste Processing 02022/09	37,844,774	35,568,402	2,276,372 (F)
914,509	931,790	Restricted Investments - Class III Cells 02022/10	632,998	3,776	629,222 (F)
65,756	66,999	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11	67,961	67,961	0 (F)
231,764	80,669	Restricted Investments - Accrued Interest 02022/19	231,764	231,764	0 (F)
(601,485)	0	Restricted Investments - Unrealised Loss/Gain on Investments 02022/20	(601,485)	(601,485)	0 (F)
714,817	728,324	Restricted Investments - Long Service Leave 02022/90	758,873	758,873	0 (F)
<b>50,769,576</b>	<b>52,186,320</b>	<b>Total Restricted Cash</b>	<b>45,202,549</b>	<b>41,970,968</b>	<b>3,231,581 (F)</b>
<b>69,288,978</b>	<b>70,443,968</b>	<b>TOTAL CASH AND INVESTMENTS</b>	<b>54,713,314</b>	<b>53,306,115</b>	<b>1,407,199 (F)</b>

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

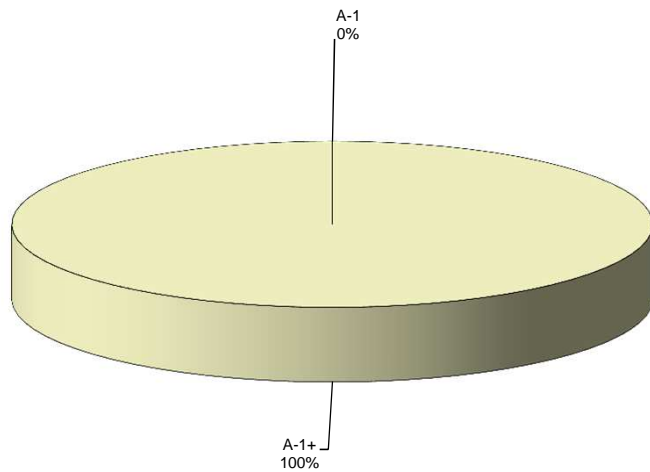
## EMRC Investment Report

October 2014

### I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %
AAA	A-1+	100.00%	100%
AA	A-1	0.00%	100%
		100.00%	

**Investment by S&P Rating**



### II. Single Entity Exposure

	% Portfolio
ANZ Banking Group	44.37%
Bankwest	0.00%
Macquarie Bank	0.00%
NAB	42.10%
Westpac / St. George Bank	13.53%
100.00%	

### III. Term to Maturity Framework

Maturity Profile	Investment Policy Guidelines		
	% Portfolio	% Min	% Max
Less Than 1 Year	100.00%	40.00%	100.00%
Greater Than 1 Year	0.00%	0.00%	0.00%
		100.00%	

NB: This report is consistent with the reporting requirements of the Policy 3.3 - Management of Investments Policy





#### **14.4 FORECAST REVIEW 2014/2015**

**REFERENCE: D2014/12545**

##### **PURPOSE OF REPORT**

The purpose of this report is to provide Council with an overview of the Eastern Metropolitan Regional Council's (EMRC's) initial 2014/2015 budget forecast review following a reduction of commercial waste being received from two major commercial clients at the Red Hill Waste Management Facility.

##### **KEY ISSUES AND RECOMMENDATION(S)**

- Two major commercial clients have reduced the disposal of their commercial tonnages at the Red Hill Waste Management Facility from mid July 2014.
- A review of the 2014/2015 budget has been undertaken to determine avoided operational expenditure and deferred capital expenditure resulting from the reduced tonnages, as well as identify other organisational savings in an effort to mitigate the impact of the reduced revenue from commercial clients.

##### **Recommendation(s)**

That the report be received.

##### **SOURCE OF REPORT**

Director Corporate Services  
Manager Financial Services

##### **BACKGROUND**

The EMRC's 2014/2015 Annual Financial Budget was presented to and adopted by Council at its meeting held on 19 June 2014.

The budget was compiled based on 277,667 Class III tonnes being received at the Red Hill Waste Management Facility (Red Hill) during 2014/2015, of which 127,959 tonnes were forecast to be received from commercial operators.

##### **REPORT**

The EMRC's two major commercial clients significantly reduced the disposal of their commercial waste at Red Hill during July 2014. As at 31 August 2014 only 13,026 tonnes of the budgeted 127,959 tonnes of commercial waste for the 2014/2015 financial year had been received and it has been forecast that approximately 77,791 tonnes of commercial waste will be received for the 2014/2015 financial year.

It is estimated that this will result in a \$5.3m reduction in revenue for the financial year. Associated variable costs such as the landfill levy, ongoing site rehabilitation provision and landfill cell usage will also be reduced accordingly resulting in an estimated net surplus reduction of \$3.6m.

In addition to determining the level of avoided operational expenditure and deferred capital expenditure resulting from the reduced tonnages, other potential organisational savings have been identified in an effort to mitigate the impact of the reduced revenue from the reduction of commercial tonnages on the 2014/2015 Budget.



*Item 14.4 continued*

Outlined below is a summary of the changes resulting from the review undertaken:

**Operating Expenditure Net Reduction by Directorate**

Corporate Services	\$633,994
Regional Services	\$191,490
Waste Management Services	\$857,572
Resource Recovery	\$392,454

**Total Operating Expenditure Net Reduction** **\$2,075,510**

Overall the above forecast changes together with the reduction in commercial tonnages will result in the Normal Operating Surplus, as at year end, being reduced from a budgeted \$2,301,133 to \$841,858 and the Total Net Surplus being reduced from a budgeted \$6,993,474 to a forecast of \$5,453,134.

Following a restructure of the discounts being offered on commercial tonnages, as adopted by Council at its meeting held on 23 October 2014 (Item 14.3 - Ref: D2014/12696), it is anticipated that contractual negotiations with one of the EMRC's major clients may lead to an increase in the disposal of commercial tonnages which will further mitigate the impact of the reduced revenue.

A review was also undertaken of the Capital Expenditure budget, which resulted in a net amount of \$4,561,863 being carried forward from 2014/2015 into future years. The impact of this is a reduction in the 2014/2015 Capital Expenditure budget total of \$30,410,929 to a forecast of \$25,849,066.

These amounts will be reflected in the 2014/2015 forecasts when reporting on the monthly financials and taken into account when the statutory half year budget review is undertaken and presented to Council for adoption in accordance with Local Government (Financial Management) Regulation 33A.

**STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 4 - Good Governance

- 4.3 To provide responsible and accountable governance and management of the EMRC
- 4.4 To continue to improve financial and asset management practices

**FINANCIAL IMPLICATIONS**

Nil

**SUSTAINABILITY IMPLICATIONS**

Nil

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Simple Majority



*Item 14.4 continued*

**RECOMMENDATION(S)**

That the report be received.

**COUNCIL RESOLUTION(S)**

MOVED CR FÄRDIG

SECONDED CR PULE

THAT THE REPORT BE RECEIVED.

**CARRIED UNANIMOUSLY**

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## 14.5 LOCAL GOVERNMENT REFORM – ESTABLISHMENT AGREEMENT OF THE EMRC

REFERENCE: D2014/14552

### PURPOSE OF REPORT

The purpose of this report is to provide Council with information on matters affecting the Establishment Agreement of the EMRC as a result of metropolitan local government reform announcements made by the Minister for Local Government and to recommend appropriate amendments for Council's consideration.

### KEY ISSUES AND RECOMMENDATION(S)

- The Local Government Advisory Board (LGAB) provided their report on metropolitan local government reform to the Minister in September 2014 and on the 22 October 2014 the Minister made his announcement.
- The outcome of the Minister's announcement as it pertains to Perth's Eastern Region was the joining by boundary adjustments of the EMRC's six member Councils to form three as at 1 July 2015:
  - City of Bayswater and Town of Bassendean to form City of Bayswater;
  - City of Belmont and Shire of Kalamunda to form City of Belmont; and
  - City of Swan and Shire of Mundaring to form City of Swan.
- A review of the Establishment Agreement of the Eastern Metropolitan Regional Council (Establishment Agreement) by Council's legal representative has stated that there is nothing contained therein that would prevent the EMRC from continuing to provide services to its member Councils from 1 July 2015.
- There are however, matters that Council could optionally deal with prior to 1 July 2015, as outlined within the report.

#### Recommendation(s)

That Council

- Leave the number of members appointed by participant Councils to be members of the EMRC council at two.
- Amend the relevant clauses of the Establishment Agreement of the Eastern Metropolitan Regional Council relating to the calculation of equity to fix the population of Participants at 30 June 2015 per option 2 (c) within the report.
- Amend the relevant clauses of the Establishment Agreement of the Eastern Metropolitan Regional Council to remove references to the Commercial Arbitration Act 1985 and replace them with Commercial Arbitration Act 2012.

### SOURCE OF REPORT

Chief Executive Officer

### BACKGROUND

The districts of the EMRC Participants were constituted as a regional district and published in The Government Gazette on 19 August 1983. Pursuant to the former Local Government Act 1960 and by virtue of the Order of the Governor, a regional council was then constituted with a Constitution Agreement.

Changes, as a result of the Local Government Act 1995 (the Act), meant that the Participants were required to amend the former Constitution Agreement by revoking it and substituting it with an Establishment Agreement.



*Item 14.5 continued*

Each of the Participants resolved in June 1998 to enter into the current Establishment Agreement of the Eastern Metropolitan Regional Council.

Section 3.65 of the Act "Amendment of establishment agreement" states as follows:

1. *"The participants may amend the establishment agreement for a regional local government by agreement made with the Minister's approval, and a reference in this Division to the establishment agreement includes a reference to the establishment agreement as so amended.*
2. *The establishment agreement can be amended under subsection (1) to include another local government as a further participant if that local government is a party to the amending agreement.*
3. *Section 3.61(2) and (3) apply, with any necessary modifications, to an agreement amending the establishment agreement."*

At its meeting held on 22 February 2007 Council agreed to the Establishment Agreement being amended, via a deed of variation, to incorporate changes to the local government election day from May to October (Ref: DMDOC/62922).

## REPORT

Since the State Government initiated its review of local government reform, the EMRC has been proactive in addressing issues relating to regional councils. This has included:

- Providing submissions to the Robson Report and presenting to the review panel;
- Advocating with the Ministers for Local Government and the Environment in support of those submissions;
- At the request of the Minister for Local Government, recommending legislative amendments for his consideration;
- Arranging a meeting with the Department of Local Government and all metropolitan regional councils to discuss the impact and issues of local government reform on regional councils and their establishment agreements;
- Meeting with the Director General of the Department of Local Government to garner support for a working group to address establishment agreement issues, the consolidation of metropolitan regional councils from five to three and legislative changes to the Local Government Act 1995.

In addition to the above, a meeting was held with the Chair of the Local Government Advisory Board (LGAB) and his chief operating officer to brief them on the position of regional councils.

Despite the Department of Local Government's comments that the EMRC Establishment Agreement was a robust document, the CEOs of the EMRC member Councils were consulted in compiling a list of potential scenarios and issues that might be encountered pending the outcome of the LGAB report and the Minister's announcement. That list was forwarded to the EMRC's legal representative for advice. Subsequent to the receipt of that advice the LGAB provided their report to the Minister in September 2014 and the Minister made his announcement on 22 October 2014.

The outcome of the Minister's announcement, as it pertains to Perth's Eastern Region, was the joining by boundary adjustments of the EMRC's six member Councils to form three as at 1 July 2015:

- City of Bayswater and Town of Bassendean to form City of Bayswater;
- City of Belmont and Shire of Kalamunda to form City of Belmont; and
- City of Swan and Shire of Mundaring to form City of Swan.



*Item 14.5 continued*

Key points in relation to the new joined entities are as follows:

**1 City of Bayswater**

- Area of 58 km<sup>2</sup>
- Localities added: Inglewood, Dianella (part), Kiara, Mount Lawley (part), Menora (part) Noranda (part) and Yokine (part)
- Localities transferred: Morley (part) and Mount Lawley (part)
- Population
  - 85,416 in 2014 (combined Bayswater and Bassendean current boundaries)
  - 117,000 in 2015 (includes added localities less transferred localities)
  - 125,000 in 2026
  - 136,000 in 2050
- 14 Councillors
- No ward structure

**2 City of Belmont**

- Area of 376 km<sup>2</sup>
- Localities added: land adjacent to Perth Airport (transferred from City of Swan), portion of Welshpool (transferred from City of Gosnells)
- Localities transferred: elimination of impractical boundary around Balbuk Reserve
- Population
  - 99,799 in 2014 (combined Belmont and Kalamunda current boundaries)
  - 97,000 in 2015 (includes added localities less transferred localities)
  - 109,000 in 2026
  - 122,000 in 2050
- 12 Councillors
- No ward structure

**3 City of Swan**

- Area of 1,677 km<sup>2</sup>
- Localities added: Morley (part)
- Localities transferred: Kiara, Noranda (part) and land adjacent to Perth Airport
- Population
  - 164,578 in 2014 (combined Swan and Mundaring current boundaries)
  - 163,000 in 2015 (includes added localities less transferred localities)
  - 203,000 in 2026
  - 271,000 in 2050
- 15 Councillors
- No ward structure

Subsequent to the Minister's announcement, arrangement was made for Council's legal representative to address the member Council CEOs and respond to any queries raised. With the reform structure now known this became a somewhat less complex exercise given a number of potential scenarios had been eliminated.



*Item 14.5 continued*

The primary objective in reviewing the Establishment Agreement was to ensure that come 1 July 2015, there were no impediments to the EMRC continuing to provide services to the member Councils.

The issues remaining following the Minister's announcement were as follows:

**1 Reaching a quorum for Council meetings**

The legal advice was that the Establishment Agreement under clause 7.1(1) requires a Participant to appoint two members of the Council to be members of the EMRC Council, therefore a reduction in the number of participants would automatically result in a reduction in the size of the EMRC Council from 12 to 6 members. That in itself is sufficient to overcome any problem and there is no need for any amendments at this stage to deal with that.

Given that each participant also appoints a deputy member, this should overcome any immediate quorum issues albeit at some stage in the future Council may wish to consider the merits of increasing the members to say three from each participant.

**2 Increase in the population of member Council's resulting from boundary changes**

In accordance section 9 of the Establishment Agreement, the division of assets and liabilities (equity/liability) is calculated as the proportion of the population of each participant to the total of the populations of all participants.

In effect, the resident population of the region will increase on 1 July 2015 by an estimated 14,625 as a result of the City of Bayswater obtaining approximately 12,105 rateable properties from the City of Stirling (estimated using Electoral Commission statistics of 1.2 persons per dwelling).

The City of Bayswater's equity share of the EMRC will therefore increase effective 1 July 2015 as a result of its increased population from Stirling and net of the suburbs transferred between it and the City of Swan.

The estimated comparative equity share of member Councils pre and post boundary changes is as follows:

	2014		2015	2026	2050
	Individual %	Combined %	%	%	%
Bassendean	4.552	24.419	31.034	28.604	25.709
Bayswater	19.867				
Kalamunda	17.072	28.531	25.730	24.943	23.062
Belmont	11.459				
Mundaring	11.377	47.050	43.236	46.453	51.229
Swan	35.673				

NB – Calculated using population estimates obtained from DLGC "local government reform" publications

Discussion took place among the CEOs on this matter and a number of options were discussed as outlined below:

a) Maintain the status quo:

Under this option there would be no change to the Establishment Agreement i.e. taking a longer term view that population growth will occur naturally as undeveloped land is developed and through urban infill.

This position is not without precedent as the City of Bayswater obtained the Maylands Peninsular from the City of Stirling on 1 July 1998 as a result of a boundary change without any corresponding adjustment to the equity calculation of the EMRC. In that case, its resident population increased by 9,775.



*Item 14.5 continued*

b) Amend Establishment Agreement/Resolve later:

An amendment to the Establishment Agreement could be made, such that population acquired as a result of boundary changes from 1 July 2015 would not be taken into account as part of the population for the purposes of the Establishment Agreement unless and until so resolved by the EMRC Council and on such terms and conditions as the EMRC Council may determine.

According to Council's legal representative this amendment could be made before 1 July 2015 and would almost certainly be approved by the Minister as satisfactory.

c) Amend Establishment Agreement/fix population at 30 June 2015:

Under this option the equity of the member Councils at 30 June 2015 would be fixed and the annual movement in equity thereafter would be added to that figure based on the population calculation for the year in question.

Example (using illustrative figures only)

Belmont equity % in the EMRC 30 June 2015	11.459%	
EMRC Net Assets 30 June 2015	\$ 130m	
EMRC Equity Value 30 June 2015	\$14.896m	
Belmont equity % in the EMRC 30 June 2016	11.555%	
EMRC Net Assets 30 June 2016	\$ 135m	
Change in EMRC Net Assets from previous year	\$ 5m	(i.e. \$135m - \$130m)
EMRC Equity Value in change of Net Assets	\$ 578k	(i.e. \$5m x 11.555%)
EMRC Equity Value 30 June 2016	\$15.474m	(i.e. \$14.896m + \$578k)

Council's legal representative has indicated that this would be a simple amendment to make before 1 July 2015.

### 3 Other Amendments

- a) Council's legal representative has indicated that the arbitration clauses could be brought up to date by changing the reference from the Commercial Arbitration Act 1985 to the Commercial Arbitration Act 2012, the 1985 Act having been repealed.
- b) At the CEOAC meeting of 14 June 2011 the member Council CEOs discussed the Resource Recovery Facility Project and whether it should be treated as a continuing project or new project. Their recommendation was to treat it as a new project and at its meeting of 23 June 2011 Council resolved inter alia:

*"That at some point in the future, prior to tenders being called for the Resource Recovery Facility, the Establishment Agreement be amended to reflect the Resource Recovery Facility as a "new project."*

The timeframe for tenders being called is yet to be finalised and the need to amend the Establishment Agreement may be dependent to some extent on the contract model, as new models such as a "service agreement/lease" have become potentially viable in the marketplace and are currently under consideration.

It is therefore recommended that amendments to the Establishment Agreement in relation to the Resource Recovery Facility Project be deferred and dealt with separately as the preferred contract model becomes clearer.





*Item 14.5 continued*

As can be seen from the above three issues, there is nothing in the Establishment Agreement that is so critical as to affect the continuation of services being provided by the EMRC come 1 July 2015.

The Metropolitan Reform Implementation Committee (MetRIC) has established a Metropolitan Regional Councils Working Group (MRCWG) which will comprise the regional council CEOs and Chairs, Department of Local Government, WALGA and LGMA (WA). The MRCWG will review and consider amongst other things, Establishment Agreements, whether there is an opportunity to reduce the number of regional councils and legislative changes e.g. borrowing arrangements.

Given that the MetRIC may recommend changes to establishment agreements or even a model establishment agreement it would be worth holding off making extensive changes to the Establishment Agreement prior to 1 July 2015, pending the outcome of that group's review.

The option however to identify any changes required as a result of addressing the three issues raised above would be prudent.

To assist council in its deliberations, the EMRC's legal representative Mr Laurie James from Kott Gunning will be in attendance to respond to any queries.

In the event Council wishes to make changes to the Establishment Agreement prior to 1 July 2015, the process required to bring into effect those changes would include the following steps:

1. Draft deed of variation referred to Department of Local Government and Communities for comment.
2. Draft deed of variation referred to EMRC Council for endorsement.
3. Draft report prepared for Participants to submit to their Councils for adoption.
4. Deed of variation to be executed under seal by each participant.
5. Deed submitted to the Department for Ministerial approval.

In summation, the Establishment Agreement is a robust document and there is no risk to the provision of services to the member Councils as a result of the Minister's announcement on metropolitan local government reform. However, it would be considered prudent to address the issue of calculating equity and subsequently reference to the replacement Commercial Arbitration Act 2012. The number of members appointed by participant Councils is not considered an issue and it is therefore recommended that any changes in this regard be deferred to a future point in time.

## **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 4 – Good Governance

- 4.2 To manage partnerships and relationships with stakeholders
- 4.3 To provide responsible and accountable governance and management of the EMRC

## **FINANCIAL IMPLICATIONS**

As outlined within the report.

## **SUSTAINABILITY IMPLICATIONS**


Nil

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*Item 14.5 continued*

## **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	 <p>Requires Participant Councils to adopt changes to the Establishment Agreement of the Eastern Metropolitan Regional Council.</p>
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

## **ATTACHMENT(S)**

Nil

## **VOTING REQUIREMENT**

Simple Majority

## **RECOMMENDATION(S)**

That Council

- Leave the number of members appointed by participant Councils to be members of the EMRC council at two.
- Amend the relevant clauses of the Establishment Agreement of the Eastern Metropolitan Regional Council relating to the calculation of equity to fix the population of Participants at 30 June 2015 per option 2 (c) within the report.
- Amend the relevant clauses of the Establishment Agreement of the Eastern Metropolitan Regional Council to remove references to the Commercial Arbitration Act 1985 and replace them with Commercial Arbitration Act 2012.

Cr Färdig tabled a substantive motion for this item.

The proposed substitute recommendation is essentially the same as contained within the report with the exception of the first dot point in relation to the number of members of the Council. Cr Färdig indicated that increasing the number of members appointed by participant Councils to three and eliminating the provision of deputies would assist with meeting quorums and overcome the perceived issue of deputies not necessarily being across all of the issues and business of Council due to acting on an irregular basis.

Cr Färdig reiterated the importance of ensuring the necessary amendments to the Establishment Agreement were in place prior to 1 July 2015, in accordance with the process outlined within the report.

Mr James of Kott Gunning Lawyers summarised the impact of the proposed changes to the EMRC Establishment Agreement to Councillors and discussion ensued.



*Item 14.5 continued*

**COUNCIL RESOLUTION(S)**

MOVED CR FÄRDIG

SECONDED CR ZANNINO

THAT COUNCIL

- AMEND THE RELEVANT CLAUSES OF THE ESTABLISHMENT AGREEMENT OF THE EASTERN METROPOLITAN REGIONAL COUNCIL TO REFLECT AN INCREASE IN THE NUMBER OF MEMBERS APPOINTED BY PARTICIPANT COUNCILS TO THREE AND ELIMINATE DEPUTIES.
- AMEND THE RELEVANT CLAUSES OF THE ESTABLISHMENT AGREEMENT OF THE EASTERN METROPOLITAN REGIONAL COUNCIL RELATING TO THE CALCULATION OF EQUITY TO FIX THE POPULATION OF PARTICIPANTS AT 30 JUNE 2015 PER OPTION 2 (C) WITHIN THE REPORT.
- AMEND THE RELEVANT CLAUSES OF THE ESTABLISHMENT AGREEMENT OF THE EASTERN METROPOLITAN REGIONAL COUNCIL TO REMOVE REFERENCES TO THE COMMERCIAL ARBITRATION ACT 1985 AND REPLACE THEM WITH COMMERCIAL ARBITRATION ACT 2012.

**CARRIED 10/2**

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## **14.6 ITEMS CONTAINED IN THE INFORMATION BULLETIN**

**REFERENCE: D2014/14145**

The following items are included in the Information Bulletin, which accompanies the Agenda.

### **1 WASTE MANAGEMENT SERVICES**

1.1 COUNCIL TONNAGE COMPARISONS AS AT 30 OCTOBER 2014 (Ref: D2014/14323)

### **RECOMMENDATION(S)**

That Council notes the items contained in the Information Bulletin.

### **COUNCIL RESOLUTION(S)**

MOVED CR FÄRDIG                      SECONDED CR PULE

THAT COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN.

**CARRIED UNANIMOUSLY**

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## **INFORMATION BULLETIN**

Accompanying the  
Ordinary Meeting of Council Agenda

4 December 2014

**COUNCIL INFORMATION BULLETIN**

**4 December 2014**

**D2014/14145**

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## **1 WASTE SERVICES**

### **1.1 COUNCIL TONNAGE COMPARISONS AS AT 31 OCTOBER 2014**

**REFERENCE: D2014/13661 (TAC) – D2014/14323**

#### **PURPOSE OF REPORT**

To provide Council with year to date tonnages and quantities at the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park for the period 1 July 2014 to 31 October 2014.

#### **REPORT**

Attachment 1 to this report indicates that member Council tonnages totaling 46,756.76 tonnes, were received during the period 1 July 2014 to 31 October 2014 compared to 44,479.04 tonnes received during the same period in 2013/2014.

Attachment 2 outlines "other" waste that was received being 32,426.88 tonnes. The combined tonnages for the period totalled 79,183.64 tonnes. The 2013/2014 tonnages of 61,781.17 and 106,260.21 respectively for the same period are also provided for comparison purposes.

Attachment 3 outlines the tonnages of various materials that have been exported from the site during the reporting period.

Attachment 4 outlines the tonnages and quantities of waste timber, wood chip/fines and mattresses, received and sold, at the Hazelmere Resource Recovery Park. For the period 1 July 2014 to 31 October 2014. Incoming Waste Timber totalled 5,349.67 tonnes compared to 7,017.54 tonnes for the same period 2013/2014. The sale of woodchip/fines totalled 8,034.22 tonnes compared to 7,612.58 for the same period 2013/2014. Mattresses recycled totalled 2,575 tonnes compared to 5,706 tonnes for the same period 2013/2014.

#### **ATTACHMENT(S)**

1. Council Tonnages - 1 July 2014 to 31 October 2014 (Ref: D2014/14324)
2. Other Tonnages - 1 July 2014 to 31 October 2014 (Ref: D2014/14325)
3. Tonnages Exported from Red Hill - 1 July 2014 to 31 October 2014 (Ref: D2014/14326)
4. Tonnages and quantities at Hazelmere Resource Recovery Park 1 July 2014 to 31 October 2014 (Ref: D2014/14327)

**EASTERN METROPOLITAN REGIONAL COUNCIL**

**2014/2015 YTD COUNCIL TONNAGES DISPOSED OF AT RED HILL WASTE MANAGEMENT FACILITY**

Week Ending	Bayswater Greenwaste		Belmont		Bassendean		Swan		Kalamunda		Mundaring Greenwaste		Total
	Waste	Uncont G/W	Waste	Uncont G/W	Waste	Uncont G/W	Waste	Uncont G/W	Waste	Uncont G/W	Waste	Uncont G/W	
08-Jul-14	402.46	0.00	280.06	0.00	127.20	0.00	886.56	0.00	571.88	62.32	277.28	0.00	2,685.64
15-Jul-14	331.46	0.00	247.58	0.00	105.40	0.00	801.22	0.00	452.08	44.48	249.06	0.00	2,322.04
22-Jul-14	347.56	0.00	266.64	0.00	112.30	0.00	802.78	1.32	513.20	91.80	262.50	0.00	2,476.48
31-Jul-14	469.88	0.00	347.22	0.00	151.12	0.00	1150.56	0.00	670.56	119.88	332.08	0.00	3,374.84
5-Aug-14	212.26	0.00	157.90	0.00	76.12	0.00	495.88	0.00	329.22	38.28	175.64	0.00	1,538.46
12-Aug-14	342.74	0.00	268.08	0.00	123.30	0.00	868.50	0.00	515.06	91.08	302.86	33.16	2,675.12
19-Aug-14	403.96	0.00	259.34	0.00	124.54	0.00	831.16	0.00	520.64	102.06	386.66	135.18	2,865.68
26-Aug-14	200.60	0.00	217.08	0.00	92.34	0.00	862.00	0.00	550.14	100.40	425.54	123.40	2,637.78
31-Aug-14	253.16	0.00	148.30	0.00	77.14	0.00	486.68	0.00	289.06	85.94	250.22	23.36	1,724.74
9-Sep-14	510.72	0.00	363.54	0.00	172.92	0.00	1198.20	0.00	786.44	124.30	504.92	95.30	3,906.56
16-Sep-14	361.94	0.00	265.42	0.00	129.16	0.00	878.42	69.72	510.00	129.72	365.32	37.92	2,850.14
23-Sep-14	363.12	0.00	285.16	0.00	119.60	0.00	902.48	69.52	519.86	173.38	341.12	32.14	2,952.50
30-Sep-14	349.08	0.00	261.96	0.00	113.24	0.00	817.84	138.84	503.28	47.78	238.98	0.00	2,569.22
7-Oct-14	367.66	0.00	258.56	0.00	117.40	0.00	890.48	70.94	550.00	103.80	253.80	0.00	2,747.28
14-Oct-14	351.58	0.00	292.52	0.00	122.58	0.00	892.08	66.38	520.44	93.92	247.14	0.00	2,693.34
21-Oct-14	371.24	0.00	259.08	0.00	130.18	0.00	846.22	63.52	514.02	166.44	243.66	0.00	2,726.54
28-Oct-14	361.20	0.00	261.70	0.00	109.30	0.00	843.54	29.14	515.04	107.24	241.36	0.00	2,564.30
31-Oct-14	190.12	0.00	162.94	0.00	67.90	0.00	498.42	11.68	249.92	77.22	112.94	0.00	1,446.10
4-Nov-14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-
11-Nov-14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-
18-Nov-14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-
25-Nov-14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-
30-Nov-14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-
9-Dec-14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-
16-Dec-14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-
23-Dec-14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-
31-Dec-14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-
<b>Year to Date</b>	<b>6,190.74</b>	<b>1,884.70</b>	<b>4,603.08</b>	<b>-</b>	<b>2,071.74</b>	<b>-</b>	<b>14,953.02</b>	<b>521.06</b>	<b>9,080.84</b>	<b>1,760.04</b>	<b>5,211.08</b>	<b>480.46</b>	<b>46,756.76</b>
<b>31-Oct-14</b>		<b>8,075.44</b>	<b>4,603.08</b>		<b>2,071.74</b>		<b>15,474.08</b>		<b>10,840.88</b>		<b>5,691.54</b>		<b>46,756.76</b>
<b>Year to date</b>	<b>6,291.66</b>	<b>1,881.68</b>	<b>4,597.96</b>	<b>95.92</b>	<b>2,052.54</b>	<b>0.00</b>	<b>14,580.72</b>	<b>1,716.62</b>	<b>7,804.56</b>	<b>643.14</b>	<b>4,814.24</b>	<b>0.00</b>	<b>44,479.04</b>
<b>as at 31-Oct-13</b>		<b>8,173.34</b>	<b>4,693.88</b>		<b>2,052.54</b>		<b>16,297.34</b>		<b>8,447.70</b>		<b>4,814.24</b>		<b>44,479.04</b>



**EASTERN METROPOLITAN REGIONAL COUNCIL**

**2014/2015 YTD OTHER TONNAGES DISPOSED AT RED HILL WASTE MANAGEMENT FACILITY**

Week Ending	Transfer Station	Class III Contaminated	Class IV Contaminated	Uncontaminated Greenwaste Transfer St	Uncontaminated Greenwaste Commercial	Other Commercials	Non Member Council Waste	Total Other	Total Tonnages (Council & Other)
08-Jul-14	138.60	505.48	0.00	14.16	26.70	2130.46	46.62	2862.02	5,547.66
15-Jul-14	157.56	238.04	0.00	15.56	24.66	1597.45	108.00	2141.27	4,463.31
22-Jul-14	130.88	128.78	0.00	17.82	23.80	1645.04	23.26	1969.58	4,446.06
31-Jul-14	201.26	677.19	0.00	25.52	34.24	2051.74	0.00	2989.95	6,364.79
05-Aug-14	107.30	87.12	0.00	13.12	22.18	897.18	0.00	1126.90	2,665.36
12-Aug-14	157.26	14.74	0.00	21.82	6.80	1288.08	42.10	1530.80	4,205.92
19-Aug-14	137.18	270.38	0.00	11.10	22.64	1357.82	67.00	1866.12	4,731.80
26-Aug-14	127.08	384.56	0.00	11.62	29.06	1281.50	0.00	1833.82	4,471.60
31-Aug-14	105.08	214.18	0.00	9.44	6.96	776.92	34.62	1147.20	2,871.94
09-Sep-14	183.58	54.82	0.00	12.80	27.90	1774.68	111.98	2165.76	6,072.32
16-Sep-14	164.26	28.40	0.00	20.82	17.34	1239.72	40.82	1511.36	4,361.50
23-Sep-14	137.56	43.98	0.00	18.72	23.26	1543.78	0.00	1767.30	4,719.80
30-Sep-14	157.92	53.02	0.00	19.20	11.60	1263.36	0.00	1505.10	4,074.32
07-Oct-14	174.12	132.90	0.00	20.72	21.38	1414.68	64.78	1828.58	4,575.86
14-Oct-14	162.18	6.40	0.00	24.90	38.06	1519.68	43.34	1794.56	4,487.90
21-Oct-14	166.98	46.26	0.00	16.70	25.48	1476.76	85.98	1818.16	4,544.70
28-Oct-14	146.98	41.60	0.00	18.70	18.58	1400.58	70.60	1697.04	4,261.34
31-Oct-14	55.38	6.22	0.00	6.10	11.64	792.02	0.00	871.36	2,317.46
04-Nov-14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-Nov-14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
18-Nov-14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
25-Nov-14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-Nov-14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
09-Dec-14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
16-Dec-14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23-Dec-14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
31-Dec-14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Year to date 31-Oct-14</b>	<b>2,611.16</b>	<b>2,934.07</b>	<b>0.00</b>	<b>298.82</b>	<b>392.28</b>	<b>25,451.45</b>	<b>739.10</b>	<b>32,426.88</b>	<b>79,183.64</b>
<b>Year to date as at 31-Oct-13</b>	<b>2,984.00</b>	<b>5,178.22</b>	<b>0.00</b>	<b>321.32</b>	<b>370.38</b>	<b>42,374.46</b>	<b>10,552.79</b>	<b>61,781.17</b>	<b>106,260.21</b>

<b>EASTERN METROPOLITAN REGIONAL COUNCIL</b>									
<b>2014/2015 YTD TONNAGES EXPORTED FROM RED HILL WASTE MANAGEMENT FACILITY</b>									
<b>Week Ending</b>	<b>Clay</b>	<b>Ferricrete</b>	<b>Laterite Rock</b>	<b>Recycled Material from Transfer Stn</b>	<b>Mulch</b>	<b>Soil Improver</b>	<b>Lime Amended BioClay</b>	<b>Total</b>	
08-Jul-14	0.00	522.82	0.00	22.06	33.20	30.78	0.00	608.86	
15-Jul-14	0.00	302.38	0.00	11.22	53.98	30.10	0.00	397.68	
22-Jul-14	36.78	91.58	0.00	11.40	61.16	22.56	0.00	223.48	
31-Jul-14	231.58	609.40	0.00	20.46	92.40	10.00	0.00	963.84	
05-Aug-14	0.00	173.02	0.00	5.24	24.12	27.32	0.00	229.70	
12-Aug-14	0.00	230.90	0.00	6.92	98.12	21.90	0.00	357.84	
19-Aug-14	0.00	497.68	0.00	22.88	86.04	35.90	0.00	642.50	
26-Aug-14	0.00	1083.84	0.00	24.18	144.82	0.00	0.00	1252.84	
31-Aug-14	0.00	344.14	0.00	10.18	164.60	14.74	0.00	533.66	
09-Sep-14	0.00	3705.68	0.00	21.14	84.20	36.78	0.00	3847.80	
16-Sep-14	0.00	2204.34	0.00	4.34	116.68	14.46	0.00	2339.82	
23-Sep-14	0.00	1489.40	0.00	15.38	65.74	12.14	0.00	1582.66	
30-Sep-14	0.00	1292.06	0.00	15.40	127.60	19.06	0.00	1454.12	
07-Oct-14	0.00	2703.70	0.00	19.30	227.04	22.40	0.00	2972.44	
14-Oct-14	0.00	1904.56	0.00	14.76	815.58	33.60	0.00	2768.50	
21-Oct-14	0.00	1296.50	0.00	16.84	369.22	65.58	0.00	1748.14	
28-Oct-14	0.00	605.58	0.00	9.02	196.32	20.10	0.00	831.02	
31-Oct-14	0.00	1536.60	0.00	9.90	34.10	13.30	0.00	1593.90	
04-Nov-14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
11-Nov-14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
18-Nov-14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
25-Nov-14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
30-Nov-14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
09-Dec-14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
16-Dec-14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
23-Dec-14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
31-Dec-14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Year to date 31-Oct-14</b>	<b>268.36</b>	<b>20,594.18</b>	<b>0.00</b>	<b>260.62</b>	<b>2,794.92</b>	<b>430.72</b>	<b>0.00</b>	<b>24,348.80</b>	
<b>Year to date as at 31-Oct-13</b>	<b>151.44</b>	<b>4,537.76</b>	<b>0.00</b>	<b>264.91</b>	<b>1,451.19</b>	<b>344.54</b>	<b>1,397.84</b>	<b>8,147.68</b>	

**EASTERN METROPOLITAN REGIONAL COUNCIL**  
**2014/2015 YTD - TONNAGES**  
**Disposed of at HAZELMERE RECYCLING CENTRE**

Month	Timber Recycling		Mattress Recycling	
	Incoming Waste Timber	Sale of wood chip / fines	Mattresses and Bases Received	Mattresses Recycled
	Tonne	Tonne	Number	Number
Jul-2014	1,370.57	1670.22	613	1,153
Aug-2014	1,220.63	2685.44	558	662
Sep-2014	1,327.54	1619.22	288	205
Oct-2014	1,430.93	2059.33	313	555
Nov-2014	0.00	0.00		
Dec-2014	0.00	0.00		
Jan-2015	0.00	0.00		
Feb-2015	0.00	0.00		
Mar-2015	0.00	0.00		
Apr-2015	0.00	0.00		
May-2015	0.00	0.00		
Jun-2015	0.00	0.00		

<b>Year to Date 31-Oct-14</b>	<b>5,349.67</b>	<b>8,034.22</b>	<b>1,772</b>	<b>2,575</b>
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<b>Year to date 31-Oct-13</b>	<b>7,017.54</b>	<b>7,612.58</b>	<b>7,435</b>	<b>5,706</b>
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## **15 REPORTS OF COMMITTEES**

### **15.1 CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MEETING HELD 18 NOVEMBER 2014 (REFER TO MINUTES OF COMMITTEE – MAUVE PAGES) REFERENCE: D2014/12977 (CEOAC) – D2014/13987**

The minutes of the Chief Executive Officers Advisory Committee meeting held on **18 November 2014** accompany and form part of this agenda – (refer to blue section of 'Minutes of Committees' for Council accompanying this Agenda).

## **QUESTIONS**

The Chairman invited general questions from members on the minutes of the Chief Executive Officers Advisory Committee.

## **RECOMMENDATION(S)**

That with the exception of items ....., which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Chief Executive Officers Advisory Committee report (Section 15.1).

## **COUNCIL RESOLUTION(S)**

MOVED CR ZANNINO

SECONDED CR O'CONNOR

THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE REPORTS (SECTION 15.1).

**CARRIED UNANIMOUSLY**

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**CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE**

**MINUTES**

**18 November 2014**

**(REF: D2014/12977 (CEOAC) – D2014/13987)**

A meeting of the Chief Executive Officers Advisory Committee was held at the EMRC Administration Office, 1<sup>st</sup> Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Tuesday, 18 November 2014**. The meeting commenced at **12:32pm**.

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## 1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 12:32pm and welcomed Mr Daniel Nelson, Coordinator Project Delivery of the Shire of Kalamunda.

## 2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

### Committee Members

Mr Bob Jarvis ( <b>Chairman</b> )	Chief Executive Officer	Town of Bassendean
Mr Stuart Cole ( <b>Deputy Chairman</b> ) (from 12:37pm)	Chief Executive Officer	City of Belmont
Ms Francesca Lefante	Chief Executive Officer	City of Bayswater
Ms Rhonda Hardy	Chief Executive Officer	Shire of Kalamunda
Mr Peter Schneider	Chief Executive Officer	EMRC

### Apologies

Mr Jonathan Throssell	Chief Executive Officer	Shire of Mundaring
Mr Mike Foley	Chief Executive Officer	City of Swan

### EMRC Officers

Mrs Marilyn Horgan	Director Regional Services
Mrs Wendy Harris	Manager Regional Development
Ms Naomi Rakela	Manager Environmental Services
Ms Theresa Eckstein	Executive Assistant to Chief Executive Officer (Minutes)

### Visitors

Mr Daniel Nelson	Coordinator Project Delivery	Shire of Kalamunda
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## 3 DISCLOSURE OF INTERESTS

Nil

## 4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION

Nil

## 5 PETITIONS, DEPUTATIONS AND PRESENTATIONS

### 5.1 PRESENTATION BY THE SHIRE OF KALAMUNDA ON WATER HARVESTING

A presentation was provided by Mr Daniel Nelson, Coordinator Project Delivery of the Shire of Kalamunda on Water Harvesting.

The presentation covered the Shire of Kalamunda's Foothills Water Proofing Project investigating the impact and assessment of the vulnerability of the existing infrastructure. Mr Nelson briefly discussed the various aspects of Water Harvesting and Managed Aquifer Recharge being planned for Hartfield Park.



Mr Cole joined the meeting at 12:37pm.

**6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**6.1 MINUTES OF THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MEETING HELD ON 7 OCTOBER 2014**

That the minutes of the Chief Executive Officers Advisory Committee meeting held on 7 October 2014, which have been distributed, be confirmed.

**CEOAC RESOLUTION(S)**

MOVED MS LEFANTE                      SECONDED MR COLE

THAT THE MINUTES OF THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MEETING HELD ON 7 OCTOBER 2014 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

**CARRIED UNANIMOUSLY**

**7 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

**8 QUESTIONS BY MEMBERS WITHOUT NOTICE**

Nil

**9 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC**

Nil

**10 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING**

Nil



## 11 REPORTS OF EMPLOYEES

### 11.1 REGIONAL SERVICES PROPOSED FUNDING PROGRAM

**REFERENCE: D2014/13308 (CEOAC) – D2014/14658**

#### PURPOSE OF REPORT

To provide Council with the draft Regional Services Project Funding Summary proposal for the period 2015/2016.

#### KEY ISSUES AND RECOMMENDATION(S)

- The draft Regional Services Projects Funding Summary proposal 2015/2016 has been developed to achieve the objectives of the EMRC 2022 – 10 Year Strategic Plan, adopted by Council in December 2012.
- It is proposed for the period 2015/2016 that the following projects be supported for ongoing funding and delivery:
  - Regional Development projects include:
    1. Regional transport strategies and related projects;
    2. Economic development and digital economy projects; and
    3. Regional events program.
  - Environmental Services projects include:
    1. Eastern Hills Catchment Management Program;
    2. Future Proofing for Climate Change;
    3. Achieving Climate Emission Reductions (ACER);
    4. Water Quality and Conservation Program (transitioning from Water Campaign™);
    5. Swan and Helena Rivers Management Framework;
    6. Sustainability and Environmental Education; and
    7. Regional Urban Canopy Program.

#### Recommendation

That Council approves the project proposals as outlined in the Regional Services Project Funding Summary 2015/2016, forming the attachment to this report, for use in initiating discussion with member Councils for consideration in the 2015/2016 draft budget.

#### SOURCE OF REPORT

Director Regional Services  
 Manager Regional Development  
 Manager Environmental Services





*Item 11.1 continued*

## **BACKGROUND**

Regional Services directorate delivers regionally focused projects to member Councils in the areas of environment and sustainability, economic development (including digital and event related programs) and transport. Projects and programs have varied in response to the needs of member Councils and emerging regional issues that are deemed appropriate to be dealt with on a regional basis.

The EMRC Establishment Agreement 1998 allows for the EMRC to provide a wide range of services to member Councils. Delivery of services is driven through an annual process aligned to the business planning and budget processes of all member Councils. This annual process provides for the EMRC to develop a set of proposals and associated funding amounts and to provide clarity to elected members and member Council officers about what the EMRC's direction should be in delivering regional services and to seek agreement by all parties involved.

The project proposals are based on the EMRC funding model for Regional Development projects that was adopted by Council in 1999. In April 2000, Council reviewed the member Council/EMRC funding mix for Regional Development projects and resolved that where a member Council/EMRC funding mix was to be adopted, the following formula would be utilised to determine contributions (Ref: DMDOC/22875):

*"THAT THE ORIGINAL EMLAG MODEL (EMRC 50%, MEMBER COUNCILS 50%) BE REVISED WITH ONE THIRD SHARED EQUALLY BETWEEN THE SIX MEMBER COUNCILS, THE SECOND THIRD BE SHARED PROPORTIONALLY ACCORDING TO RATE REVENUE AND THE FINAL THIRD SHARED PROPORTIONALLY ACCORDING TO POPULATION".*

The funding model required that for projects greater than \$50,000, and involving all six member Councils, the member Council contributions would be calculated as outlined in the above resolution. The Regional Services funding model and framework was reviewed at the 15 November 2007 CEOAC meeting where it was noted the principles were still relevant and formed a structured and logical way to go forward.

The Regional Services Funding Model and Framework identified four broad categories of projects and services:

- Full cost recovery projects and services;
- Partial cost recovery projects and services;
- EMRC funded projects and services; and
- EMRC support and administration.

For the current 2014/2015 financial year the following programs and projects are being delivered to member Councils:

### **Regional Development**

- Regional Integrated Transport Strategy (RITS) and projects – revised RITS strategy; collaborative mapping community engagement; active transport project; road safety strategy;
- Curtin University transport research project;
- Regional TravelSmart program;
- Regional economic development – "Advancing Perth's Eastern Region" series; regional youth project; regional profiling tools; industry research; digital exemplar videos; QR Code; Coworking spaces;
- Regional events program - Avon Descent Family Fun Days, Perth's Autumn Festival and Perthtourism.com website; and
- Regional advocacy.



*Item 11.1 continued*

### **Environmental Services**

- Eastern Hills Catchment Management Program;
- Future Proofing for Climate Change;
- Achieving Carbon Emissions Reduction (ACER);
- Water Campaign™;
- Swan and Helena Rivers Management Framework; and
- Sustainability and Environmental Education.

In addition to member Council funding support, the Regional Services directorate leverages grant funding to enhance the impact of strategic projects delivery. For the 2014/2015 financial year to date, the EMRC's Regional Services directorate has received \$402,500 in grants for the Region as listed below:

• Avon Descent Family Fun Days	\$	250,500
• Perth's Autumn Festival	\$	20,000
• Swan River Trust	\$	95,000
• Swan Alcoa Landcare Program	\$	9,000
• Green Army **	\$	28,000

\*\* *Funding from Australian Government to BJJ Connecting Communities for implementation of member Council Green Army projects*

The total amount of grant monies the EMRC has received over the past three years to assist with projects in the Region equates to \$1,479,919.

The EMRC contribution to the Regional Services directorate for 2014/2015 is \$2,876,027. This is made up of \$1,397,284 for Environmental Services projects/services and \$1,478,743 for Regional Development projects/services. This is funded from anticipated budgeted revenue from commercial operations of the Red Hill Waste Management Facility. This contribution benefits all member Councils.

### **REPORT**

The Regional Services directorate coordinates, facilitates and jointly funds major regionally significant projects that improve social, economic and environmental outcomes for Perth's Eastern Region. The Regional Development and Environmental Services projects are consistent with the EMRC 2022 - 10 Year Strategic Plan adopted by Council on 6 December 2012. (Ref: DMDOC/170953)

The Regional Services Project Funding Summary 2015/2016 (attached) highlights achievements for the 2014/2015 financial year to date and outlines the proposed projects for delivery for Regional Development and Environmental Services for 2015/2016.

The Regional Services Project Funding Summary 2015/2016 outlines major project areas that will require a level of direct financial support and/or member Councils' officer time to provide input, advice, and the provision of data as required. Details of all such requirements will be managed operationally between EMRC and member Councils' officers, whereby specific actions will be developed and outlined in the project delivery plans for each project. These projects are outlined in Sections 1 and 2 of the Project Funding Summary.

Project delivery plans will be developed once the overarching strategic intent of the project proposals outlined in the Project Funding Summary have been agreed upon by the Chief Executive Officers Advisory Committee and the EMRC Council, after which time the agreed funding will be integrated into the annual budget for 2015/2016.



*Item 11.1 continued*

Member Council contributions have been presented on an individual basis for all six councils and then combined to reflect the proposed three new councils as at 1 July 2015 as outlined in the Ministerial announcement 22 October 2014.

### 1. Regional Development Projects

It is proposed that the following Regional Development projects as outlined in Table 1, be supported for ongoing funding and delivery in 2015/2016. (Refer Attachment, Section 1 for details)

**Table 1**

<b>Regional Development Projects</b>	<b>Proposed Contributions 2015/2016</b>
Regional Integrated Transport	\$ 64,999
Regional Economic Development; Regional Digital and Economic profiling	\$ 82,800
Regional Events	\$ 59,616
<b>TOTAL</b>	<b>** \$ 207,415</b>

\*\* Representing a reduction from the total Regional Development 2014/2015 council contributions of \$264,767

Table 2 shows a summary of the proposed member Council contributions for the 2015/2016 financial year towards the Regional Development projects and activities outlined above in Table 1 with a comparison to the amounts requested for 2014/2015.

**Table 2**

<b>Regional Development Proposed Project Contributions</b>	<b>Total Requested 2014/2015</b>	<b>Total Approved 2014/2015</b>	<b>Total Requested 2015/2016</b>	<b>New Merged Entities</b>
Town of Bassendean	\$ 24,624	\$ 24,624	\$ 18,588	\$ 54,237
City of Bayswater	\$ 47,552	\$ 47,552	\$ 35,649	
City of Belmont	\$ 40,123	\$ 40,123	\$ 30,444	\$ 62,258
Shire of Kalamunda	\$ 32,103	\$ 19,659	\$ 31,814	
Shire of Mundaring	\$ 37,421	\$ 37,421	\$ 28,360	\$ 90,920
City of Swan	\$ 82,944	\$ 82,944	\$ 62,560	
	<b>\$ 264,767</b>	<b>\$ 252,323</b>	<b>\$ 207,415</b>	<b>\$ 207,415</b>



*Item 11.1 continued*

## **2. Environmental Services Projects**

The program for Environmental Services Projects includes a number of ongoing programs that are undertaken using a combination of EMRC, member Council and grant funds. These include:

1. Eastern Hills Catchment Management Program (EHCMP);
2. Future Proofing for Climate Change;
3. Achieving Climate Emissions Reductions (ACER);
4. Water Quality and Conservation Program (transitioning from Water Campaign™);
5. Swan and Helena Rivers Management Framework;
6. Sustainability and Environmental Education; and
7. Regional Urban Canopy Program.

The Environmental Services business unit will continue to deliver on its core projects as well as focus on implementing new projects such as the Green Army (funded), Priority Tributary Restoration Project (funded), 20 Million Trees Program (subject to grant funding and with member Council support), Revitalising Farm Dams Project (subject to grant funding), Bush Skills for Youth Program (subject to grant funding) and Natural Disaster Resilience Program (subject to grant funding).

Work will also continue on climate change mitigation and adaptation initiatives under the Future Proofing Program with ongoing implementation of the Regional and Local Climate Change Adaptation Action Plans.

Under ACER, a new data management system/online software tool will be engaged to capture energy and water data as the WALGA Emissions Reporting Platform will not be available in its present form past 30 June 2015. EMRC will recommend a new system to the member Councils which will incorporate water data as well as energy and emissions data providing member Councils with a powerful tool to achieve financial savings and efficiency across their asset base. This cost is being negotiated with the new service provided and is estimated to be between \$15,000 and \$20,000 per new member Council entity.

A new, better practice water management program, independent of Water Campaign™, will be offered to ensure member Councils needs are met and water resources are enjoyed now and into the future. This will include data management under the new energy data management system proposed under ACER. The EMRC's partnership with the Cooperative Research Centre for Water Sensitive Cities will enter into its fourth year with best practice water research shared with member Councils.

The Sustainability and Environmental Education program will continue to deliver educational programs on sustainability and environmental issues creating behavioural change. This project is being delivered to the Shire of Mundaring and the City of Bayswater as a fee for service program in 2014/2015 and support is sought to expand and develop this service as a continuing program.

A new project, the Regional Urban Canopy Program has been developed to assist member Councils with managing and mitigating the impacts of declining urban canopy coverage. The program will support key performance indicators within member Councils strategic, business and environmental /biodiversity plans in relation to canopy, urban forests and street trees.



*Item 11.1 continued*

Table 3 summarises these projects which are outlined in more detail in Section 2 of the Regional Services Project Funding Summary 2015/2016 (attached).

**Table 3**

<b>Environmental Services Projects</b>	<b>Proposed Contributions 2015/2016</b>
Eastern Hills Catchment Management Program (This includes \$20,000 for participation in 20 Million Trees Program)	\$ 119,990
Future Proofing for Climate Change	\$ 75,000
ACER	** \$ 86,235
Water Quality and Conservation Program (transitioning from Water Campaign™)	\$ 70,759
Sustainability and Environmental Education Program	\$ 92,700
Regional Urban Canopy Program	\$ 90,000
<b>Total</b>	<b>\$ 534,684</b>

\*\* ACER includes \$10,000 license fee per existing Council for online software

Table 4 is a summary of the proposed member Council contributions for the 2015/2016 financial year towards the Environment Services projects and activities outlined above in Table 3 with a comparison to the amounts requested for 2014/2015.

**Table 4**

<b>Environmental Services Proposed Projects Contribution</b>	<b>Total Requested 2014/2015</b>	<b>Total Approved 2014/2015</b>	<b>Total Requested 2015/2016</b>	<b>New Merged Entities</b>
Town of Bassendean	\$ 52,724	\$ 37,324	\$ 83,126	\$ 171,630
City of Bayswater	\$ 56,005	\$ 60,472	\$ 88,504	
City of Belmont	\$ 55,882	\$ 40,820	\$ 86,636	\$ 165,416
Shire of Kalamunda	\$ 62,809	\$ 47,359	\$ 78,780	
Shire of Mundaring	\$ 87,224	\$ 87,274	\$ 118,727	\$ 197,638
City of Swan	\$ 62,449	\$ 47,049	\$ 78,911	
<b>Total</b>	<b>** \$ 377,093</b>	<b>\$ 320,298</b>	<b>** \$ 534,684</b>	<b>\$ 534,684</b>

\*\* It should be noted that the difference between the Environmental Services 2014/2015 and the proposed 2015/2016 budget request is as a result of the following:

- The new Regional Urban Canopy program;
- The new 20 Million Trees Program (subject to grant funding);
- Software license fees for the ACER program; and
- A 3% CPI increase on some programs



*Item 11.1 continued*

Table 5 is a summary of member Council contributions for Regional Development and Environmental Services projects – 2015/2016.

**Table 5**

	<b>Environmental Services</b>	<b>Regional Development</b>	<b>Total</b>
Town of Bassendean	\$ 83,126	\$ 18,588	\$ 101,714
City of Bayswater	\$ 88,504	\$ 35,649	\$ 124,153
City of Belmont	\$ 86,636	\$ 30,444	\$ 117,080
Shire of Kalamunda	\$ 78,780	\$ 31,814	\$ 110,594
Shire of Mundaring	\$ 118,727	\$ 28,360	\$ 147,087
City of Swan	\$ 78,911	\$ 62,560	\$ 141,471
<b>Total</b>	<b>\$ 534,684</b>	<b>\$ 207,415</b>	<b>\$ 742,099</b>

The above figures are excluding GST

Table 6 is a summary of contributions for the proposed merged member Councils for 2015/2016. The variation for the Environmental Services area reflects the anomaly where one member Council is already in a particular program and the other not.

This is the case for the Shire of Kalamunda and the City of Swan not being a member of the ACER program however when merged, the new Council entities will each be requested to pay \$20,000 for software license fees (Refer to pages 38 and 39 of the attachment).

There is however a demonstrated saving with the Regional Urban Canopy program delivery of \$9,000 across the new merged Council entities (Refer to pages 58 and 59 of the attachment).

**Table 6**

	<b>Environmental Services</b>	<b>Regional Development</b>	<b>Total</b>
City of Bayswater / Town of Bassendean	\$ 168,630	\$ 54,237	\$ 222,867
City of Belmont / Shire of Kalamunda	\$ 172,416	\$ 62,258	\$ 234,674
City of Swan / Shire of Mundaring	\$ 204,638	\$ 90,920	\$ 295,558
<b>Total</b>	<b>\$ 545,684</b>	<b>\$ 207,415</b>	<b>\$ 753,099</b>

The above figures are excluding GST

Approval is sought for the project proposals as outlined in the Regional Services Project Funding Summary (attached) to be used in initiating discussion with member Councils for consideration in the 2015/2016 draft budget.

It is acknowledged that the outcomes of the Local Government Review will likely impact future project delivery and funding models for the delivery of Regional Services for member Councils and that the formula prepared for future projects/services funding will likely be reviewed to commence with the 2016/2017 annual budget process.



*Item 11.1 continued*

## **STRATEGIC/POLICY IMPLICATIONS**

### Key Result Area 1 – Environmental Sustainability

- 1.5 To contribute towards improved regional air, water and land quality and regional biodiversity conservation
- 1.6 To address climate change issues within the region

### Key Result Area 2 – Social Opportunities

- 2.1 To facilitate regional cultural and recreational activities

### Key Result Area 3 – Economic Development

- 3.1 To facilitate increased investment in regional infrastructure
- 3.2 To facilitate regional economic development activities

### Key Result Area 4 – Good Governance

- 4.1 To provide advice and advocacy on issues affecting Perth's Eastern Region
- 4.2 To manage partnerships and relationships with stakeholders

## **FINANCIAL IMPLICATIONS**

Following the consultative process and final agreement of the projects, funding will be integrated into future annual and long-term budgets.

## **SUSTAINABILITY IMPLICATIONS**

The Regional Services directorate provides services that are targeted directly at enhancing the Region's sustainability. Projects are diverse to ensure they address key regional issues which fall under each of the broad areas of social, economic and environmental development and meet the outcomes of the Regional Economic Development Strategy, Regional Digital Strategy, Regional Advocacy Strategy, Regional Integrated Transport Strategy, the Regional Environment Strategy and the Regional Climate Change Adaptation Action Plan.

## **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean City of Bayswater City of Belmont Shire of Kalamunda Shire of Mundaring City of Swan	} Member Councils will be invited to support the projects being proposed in both a financial capacity in the case of some projects and with human resource support across all projects by way of providing advice, guidance and data as required during the implementation processes of all projects.



*Item 11.1 continued*

ATTACHMENT(S)

Regional Services Project Funding Summary 2015/2016 (Ref: D2014/13425)

VOTING REQUIREMENT

Simple Majority

**RECOMMENDATION(S)**

That Council approves the project proposals as outlined in the Regional Services Project Funding Summary 2015/2016, forming the attachment to this report, for use in initiating discussion with member Councils for consideration in the 2015/2016 draft budget.

The Chief Executive Officer of the EMRC noted that the report was put together to commence discussion with member Councils. The Director Regional Services provided a brief overview of the report.

**CEOAC RECOMMENDATION(S)**

MOVED MS HARDY

SECONDED MR COLE

That Council approves the project proposals as outlined in the Regional Services Project Funding Summary 2015/2016, forming the attachment to this report, for use in initiating discussion with member Councils for consideration in the 2015/2016 draft budget.

**CARRIED UNANIMOUSLY**

**COUNCIL RESOLUTION(S)**

MOVED CR ZANNINO

SECONDED CR O'CONNOR

THAT COUNCIL APPROVES THE PROJECT PROPOSALS AS OUTLINED IN THE REGIONAL SERVICES PROJECT FUNDING SUMMARY 2015/2016 FORMING THE ATTACHMENT TO THIS REPORT FOR USE IN INITIATING DISCUSSION WITH MEMBER COUNCILS FOR CONSIDERATION IN THE 2015/2016 DRAFT BUDGET.

**CARRIED UNANIMOUSLY**





Advancing Perth's Eastern Region 

## **REGIONAL SERVICES**

### **PROJECT FUNDING SUMMARY 2015/2016**

- **2014/2015 Achievements**
- **2015/2016 Project Planning**
- **2015/2016 – 2018/2019 Budget Projections**

**November 2014**

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## EXECUTIVE SUMMARY

The Regional Services Project Funding Summary highlights achievements for the 2014/2015 financial year and outlines the proposed projects for delivery in 2015/2016.

The Regional Development Business Unit will continue to deliver projects in regional economic development, regional transport planning and regional advocacy as well as actions from the Regional Digital Strategy and Youth Futures Report.

The Environmental Services Business Unit will continue to deliver on its core programs, adapting them to changing circumstances, as well as an increased focus on strategic regional issues and research such as the urban heat island effect and youth engagement in natural resource management. Work will continue on climate change adaptation and rivers management.

The projects being considered for 2015/2016 take into consideration the current local government boundary changes and proposed operational changes in 2015/2016. The funding contributions are shown in two separate tables, one being on an individual member Council basis and the other showing council groupings as per the local government reform outcomes from 1 July 2015 and thereby apportioning the project contributions between three new council entities.

It is acknowledged that Local Government Metropolitan Reform outcomes will impact on future project delivery and funding models for the delivery of Regional Services for member Councils. It is anticipated that a review of project delivery and funding models will be undertaken once the new councils are operational from 1 July 2015.

Under the EMRC's Establishment Agreement, notice of withdrawal by a member Council under clause 9.6 is required to be given at any time between 1 July and 31 December in any year, becoming effective as at 30 June in the following year. For example, if notice of withdrawal was given before 31 December 2014, it will become effective from 30 June 2015.

## **SECTION 1: REGIONAL DEVELOPMENT PROJECTS**

### **OVERVIEW**

The Regional Development Business Unit works collaboratively with the EMRC's six member Councils, regional stakeholders and government partners to stimulate economic growth and associated employment opportunities for the region.

The Regional Development team works to:

- Encourage sustainable economic development in the region;
- Facilitate regional events and activities;
- Facilitate integrated transport planning initiatives to provide an efficient, safe and integrated regional transport network; and
- Advocate for regional issues and opportunities to maximise the benefits for member Councils and communities.

The Regional Development Business Unit projects relate to the following strategic documents:

- Regional Integrated Transport Strategy 2014-2016;
- Regional Economic Development Strategy 2010-2015;
- Regional Digital Strategy;
- Regional Advocacy Strategy 2013-2016; and
- Regional Youth Futures Report.

The Regional Development Business Unit currently comprises five full time employees:

- Manager, Regional Development;
- 3 x Strategic Project Officers; and
- Administration Research Officer.

The positions of Manager Regional Development and Administration Research Officer are established to support the overall service area of the business unit. The three Strategic Project Officers assist with planning, developing, implementing and reviewing key strategic projects to be delivered by the EMRC.

Member Council officers advise the EMRC on the development and delivery of strategies and projects through participation on steering groups as follows:

<b>Project</b>	<b>Regional Officer Advisory Groups</b>
Regional Transport and Land Use Development	<p>Regional Integrated Transport Strategy Implementation Advisory Group (RITS IAG).</p> <p><i>Comprising of Technical Directors from participating member Councils, Department of Transport, Department of Planning, Main Roads WA, Public Transport Authority, WA Road Transport Association and Perth Airport Pty Ltd.</i></p>

TravelSmart Program (Concludes mid-August 2015)	TravelSmart Officer Network <i>Comprising of all TravelSmart Officers in other local government organisations and key activity centres and is supported by the Department of Transport.</i>
Regional Economic Development and Regional Digital Strategy	Economic Development Officers Group (EDOG) <i>Comprising of Economic Development Officers from participating member Councils.</i>
Regional Events Program	Perth's Autumn Festival Project Team Avon Descent Family Fun Days Project Team <i>Comprising of Events, Recreation and Marketing Officers from participating member Councils and participating organisations.</i>

The Regional Development funding model requires that for individual projects greater than \$50,000, the spread of contributions agreed at the Ordinary meeting of Council 27 April 2000 (Ref: DMDOC/22875) are as follows:

- One third shared equally between the six member Councils;
- The second third be shared proportionately according to rate revenue; and
- The final third be shared proportionately according to population.

Further, an annual 5% increase was agreed by Council in June 2011 for the delivery of regional events from 2012/2013 onwards (Ref: DMDOC/149331). The formula applied for regional events in this report is based on a 3% increase instead of the agreed 5% increase. This is due to having the appropriate staff skills resulting in less reliance on external consultants and hence savings applied to direct costs.

It is also worthy of noting that there is no increase for RITS and there is a cost saving of 10% applied to Regional Economic Development Strategy (REDS) projects and Regional Digital Strategy (RDS) projects for 2015/2016.

## 1.1 REGIONAL TRANSPORT – 2014/2015

### PURPOSE

The EMRC and its six member Councils are committed to working with government and commercial partners to create and promote a transport network in Perth's Eastern Region that is efficient, safe and integrates all modes of transport.

### BACKGROUND

The Regional Integrated Transport Strategy 2014-2016 (RITS) examines transport and access issues affecting economic growth, liveability of the region and the wellbeing of the community. The RITS identifies actions to address transport and access issues in Perth's Eastern Region. Securing investment in infrastructure is a challenge for the Region and the EMRC's role is predominantly to advocate the region's business case to government. The RITS Implementation Advisory Group (IAG) provides an important source of information and advice to the EMRC to ensure advocacy activities are well targeted. Since endorsement of the RITS, the EMRC has assisted in activities including advocacy for the Region in

key state road projects, participation in key state advisory groups such as GatewayWA and NorthLinkWA and the TravelSmart and Cycle Tourism projects.

## **ACHIEVEMENTS – 2014/2015**

### **1.1.1 Regional Integrated Transport Strategy**

The RITS (2010-2013) underwent an extensive review during 2013 and the first half of 2014. This review included a full consultant review followed by workshops around key focus actions and priorities with the RITS IAG members. The RITS 2014-2016 was developed as a result of the reviews and the RITS IAG workshops and will guide advocacy priorities and promote and advocate for key infrastructure projects to be undertaken during 2014-2016.

Regional transport planning projects outlined below were identified as priority actions, or identified to assist in the delivery of priority actions outlined in RITS 2010-2013 or RITS 2014-2016.

### **1.1.2 Curtin University Study: Integrating Future Land Use to Proposed Public Transport Infrastructure – Phases One and Two**

The Curtin University study; *Integrating Future Land Use to Proposed Public Transport Infrastructure* built on research undertaken in 2010, the findings of which paralleled routes identified in the State Government's *Public Transport Plan for Perth 2031*, including the Airport to Forrestfield, Ellenbrook and Midland to Mundaring rapid transit corridors. A series of stakeholder engagement events, utilising GIS mapping developed in Phase One, encouraged the community, developers and representatives from state and local government to envision the future development of land along the routes and future station locations and facilities. The Curtin University final research report will be released in early 2015 for use by member Councils to support future funding applications and/or underpin regional transport advocacy at local, state and federal levels by the EMRC on behalf of the participating member Councils.

### **1.1.3 Transport Research Project - Perth's Eastern Region Transport Engagement**

Perth's Eastern Region Transport Vision highlights the desired infrastructure, public transport and active transport networks in Perth's Eastern Region. The EMRC has undertaken a community engagement process through utilisation of a collaborative map tool, affording residents with the opportunity to highlight desired improvements to the transport network. The key infrastructure improvements highlighted through the community and key stakeholder engagement will be presented to member Councils and will be used as an advocacy tool for transport improvements and initiatives in Perth's Eastern Region. It is planned to repeat this project in 2017/2018.

### **1.1.4 Regional TravelSmart Plan (2012-2015)**

The 3-year TravelSmart program is in its final year, concluding in mid-August 2015. This program will cease to exist thereafter unless further funding can be identified to continue part funding the TravelSmart Officer position. A Regional TravelSmart Plan was developed to assist the EMRC and its member Councils in including TravelSmart related information into ongoing activities. TravelSmart workplace travel plans have been developed for Bassendean and Kalamunda and a TravelSmart business cluster travel plan developed for Maylands. An audit of existing facilities in the City of Swan, in particular bicycle lanes, shared paths and bicycle parking locations was undertaken to enable the City to update their TravelSmart Map.

### 1.1.5 Regional Active Transport

Bicycle skills and maintenance workshops are planned to be held throughout Perth's Eastern Region in the first half of 2015. The aim of these workshops is to develop community member's confidence in cycling and maintaining their bicycles which will in turn increase their use of bicycles as a form of transport.

### 1.1.6 Regional Road Safety Strategy

Progression of a Regional Road Safety Strategy will identify safety issues throughout Perth's Eastern Region. The Strategy will assist in advocacy work for identifying improvements required to develop a safe road network. Work on the draft strategy will include relevant key agencies/stakeholders and participating member Councils. Work on developing the strategy is expected to commence in early 2015 and will be carried out in conjunction with the RITS IAG.

## 1.2 REGIONAL TRANSPORT PROJECT PLANNING – 2015/2016

### 1.2.1 Regional Integrated Transport Strategy Actions

The EMRC will scope and initiate projects aligned with the RITS. The implementation of these projects will be guided by the RITS IAG. These projects are proposed to include:

- **Event Active Transport Package** – Access to events is often difficult due to the varied locations and lack of public transport connections. An event package will be developed which focuses on increasing the proportion of event attendees choosing active transport options to attend Perth Autumn Festival or Avon Descent events.
- **Regional Public Transport Infrastructure Audit** - A review of public transport infrastructure in Perth's Eastern Regional will be undertaken to provide a sound basis for advocacy documents and to support the development of the future RITS (2016-2020), This audit would include a review of:
  - Public transport services to Perth Airport;
  - Proposed public transport services to the new rail stations;
  - Bus interchange facilities at rail stations; and
  - Bus lanes and priority intersections.
- **Regional Active Transport Infrastructure Audit** – Scope for this project will include a review of regional active transport infrastructure in Perth's Eastern Region which will provide a sound basis for advocacy documents and will support the development of the Regional Integrated Transport Strategy (2016-2020) , This audit will include a review of:
  - Pedestrian and cyclist access to public transport services;
  - Residents accessibility to active transport networks; and
  - Perth's Eastern Region Cycle Masterplan.

### 1.2.2 NorthLinkWA Tour

The NorthLinkWA, Perth Darwin National Highway, project comprises: Tonkin Highway grade separations and the Tonkin to Muchea new 37km link connecting Tonkin Highway to Brand Highway and Great

Northern Highway. The project is both state and federally funded, of state and regional economic significance and due to begin construction in 2015/2016. A proposed tour coordinated by the EMRC would provide an opportunity for state and local government agencies with an insight into the proposed developments and the likely outcomes for the region.

### **1.2.3 Transport Research Project – Perth’s Eastern Region Transport Engagement**

The EMRC will undertake a detailed community engagement activity highlighting areas requiring further input. Topics may include type, style and location of bicycle parking; train station facilities required within stations or near-by; public transport connections and design of pedestrian access points. This detailed engagement will utilise the successful collaborative mapping tool and will strengthen advocacy submissions in the region.

### **1.2.4 Regional Road Safety Strategy Actions**

The EMRC will scope and initiate projects aligned with the RITS and the new Regional Road Safety Strategy. The implementation of these projects will be guided by the RITS IAG and these projects may include:

- **Advocacy/Marketing Campaigns/Research for Funding** – Are actions likely to be identified in the Regional Road Safety Strategy 2015/2016. These actions could include, but not necessarily be limited to, identification and mapping of intersections and roads where ‘near-misses’ are occurring but not being captured as ‘black spots’; and the EMRC actively identifying/seeking funding to assist member councils implement road safety initiatives. All actions will be developed in consultation with the RITS IAG.

### **1.2.5 Regional Recreational Cycling Guide**

The *Cycle Perth’s Eastern Region* Guide was published in 2009 and last reviewed in September 2014. The EMRC will scope the costs and requirements for an updated Regional Recreational Cycling Guide including identifying the potential for an online or app based version.

### **1.2.6 Regional Integrated Transport Strategy Review**

The transport priorities in Perth’s Eastern Region as outlined in the 2014-16 RITS will be reviewed in the first half of 2016 in order to capture all changes and to provide a solid base upon which to develop the 2016 – 2020 RITS.

### ***Benefits for participating Member Councils***

The provision of an efficient and safe transport network in Perth’s Eastern Region is a critical issue for both local and state government particularly with the predicted population and transport growth for Perth in the medium to longer term. The EMRC will continue to deliver regional strategies which assist in guiding delivery of projects which achieve value for money on a regional scale and advocate for funding and raising awareness of transport issues facing Perth’s Eastern Region.



**Impacts for participating Member Councils**

In-kind support will be required from participating member Councils in the form of officer time as either a member of the RITS IAG and/or the TravelSmart project teams which will continue to focus upon activities listed above over the next 12 months.

The funding contributions for 2015/2016 are shown in two separate tables, one being on an individual council basis and the other showing council groupings as per the local government reform outcomes, thereby apportioning the project contributions between three proposed new council entities.

Member Council support for the following Regional Transport Planning and Development projects are presented as follows:

**1.2.7 SUMMARY OF TRANSPORT RELATED PROJECTS 2015/2016**

**Member Council financial support is sought for the following projects in 2015/2016:**

<b>Strategies and Projects</b>	<b>Estimated Costs</b>
<b>Regional Integrated Transport Strategy Actions</b>	
RITS IAG Meetings/workshops	No cost to Councils
Event Active Transport Package	\$6,000
Regional Public Transport Infrastructure Audit	\$8,000
Regional Active Transport Infrastructure Audit	\$8,000
NorthLinkWA Tour	\$3,000
Transport Research Project – Perth’s Eastern Region Transport Engagement	\$5,000
<b>Sub Total</b>	<b>\$30,000</b>
<b>Regional Road Safety Strategy Actions</b>	
Advocacy; Marketing Campaigns; Funding Research and other initiatives identified through the development of the strategy	\$15,000
<b>Regional Recreational Cycling Guide</b>	\$20,000
Regional Integrated Transport Strategy Review	No cost to Councils
<b>Total Council Financial Support Requested for Transport Related Projects - 2015/2016</b>	<b>\$65,000</b>

**TRANSPORT - 2015/2016 TO 2018/2019**

**1.2.8 PROPOSED 2015/2016 PROJECTS BUDGET OVERVIEW – INDIVIDUAL COUNCIL BASIS**

Regional Transport Planning and Development		2015/16	2016/17	2017/18	2018/19
<b>Adopted Budget 2014/15</b>	<b>Operating Income</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
	<b>Member Council Contributions: TravelSmart</b>				
5,299	Town of Bassendean	0	0	0	0
10,624	City of Bayswater	0	0	0	0
8,568	City of Belmont	0	0	0	0
9,209	Shire of Kalamunda	0	0	0	0
8,010	Shire of Mundaring	0	0	0	0
18,290	City of Swan	0	0	0	0
<b>60,000</b>	<b>Member Council Contributions: TravelSmart</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Member Council Contribution: RITS Projects</b>				
5,561	Town of Bassendean	5,561	5,728	5,900	6,077
11,194	City of Bayswater	11,194	11,530	11,876	12,232
9,461	City of Belmont	9,461	9,745	10,037	10,338
0*	Shire of Kalamunda* (Kalamunda budget request = \$10,111 in 2014/2015 )	10,111	10,414	10,726	11,048
8,811	Shire of Mundaring	8,811	9,075	9,347	9,627
19,861	City of Swan	19,861	20,457	21,071	21,703
<b>54,888</b>	<b>Total Member Council Contributions: RITS</b>	<b>64,999</b>	<b>66,949</b>	<b>68,957</b>	<b>71,025</b>
30,000	Regional Road Safety Grant	0	0	0	0
20,000	Regional Active Transport Strategy Grant	0	0	0	0
<b>164,888</b>	<b>Total Income</b>	<b>64,999</b>	<b>68,949</b>	<b>68,957</b>	<b>71,025</b>
	<b>Operating Expenditure</b>				
68,839	<b>Implement RITS – Transport Projects</b>	61,609	63,448	65,291	67,190
71,776	Implement TravelSmart programs	0	0	0	0
0	RITS Redevelopment 2016/2020	0	30,000	0	0
39,500	Curtin Phase Two	0	0	0	0
74,278	RITS Actions	30,000	30,909	31,896	33,913
10,000	Regional Active Transport Plan	0	0	20,000	0
0	Regional Road Safety Strategy Actions	15,000	15,450	15,913	16,390
5,000	Regional Recreation Cycling Guide	20,000	0	0	20,000
<b>269,393</b>	<b>Total Expenditure</b>	<b>126,608</b>	<b>139,807</b>	<b>133,100</b>	<b>136,493</b>
<b>\$104,505</b>	<b>Net EMRC Contribution</b>	<b>\$61,609</b>	<b>\$72,858</b>	<b>\$64,143</b>	<b>\$65,468</b>

\*NOTE: Difference between 2014/15 and 2015/2016 Council contributions is the inclusion of Kalamunda. Kalamunda did not contribute to RITS in either 2013/2014 or 2014/2015.

**TRANSPORT - 2015/2016 TO 2018/2019**

**PROPOSED 2015/2016 COMBINED COUNCIL CONTRIBUTIONS**

Regional Transport Planning and Development		2015/16	2016/17	2017/18	2018/19
<b>Adopted Budget 2014/15</b>	<b>Operating Income</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>60,000</b>	<b>Member Council Contributions : TravelSmart</b>	0	0	0	0
	<b>Member Council Contributions: RITS Projects</b>				
16755	Bayswater/Bassendean	16,755	17,258	17,776	18,309
9461	Belmont / Kalamunda (Kalamunda budget requested was \$10,111 in 2014/2015 )	19,572	20,159	20,763	21,386
28672	Swan/Mundaring	28,672	29,532	30,418	31,330
<b>54,888</b>	<b>Total Council Contributions: RITS</b>	<b>\$64,999</b>	<b>\$66,949</b>	<b>\$68,957</b>	<b>\$71,025</b>

### 1.3 REGIONAL ECONOMIC DEVELOPMENT 2014/2015

#### PURPOSE

Regional economic development activities seek to achieve and maintain a prosperous future for the region and its residents. A range of activities that facilitate the alignment of workforce and skills and enable infrastructure and investment to meet the needs of industry are delivered to support economic growth.

#### BACKGROUND

The EMRC has supported member Councils and industry stakeholders to achieve regional economic development outcomes since 1998. Through the establishment of the Economic Development Officers Group (EDOG) in 2007, regional economic development activities undertaken by the EMRC are aligned to those of member Councils and address barriers to business, industry growth and investment attraction.

The Regional Economic Development Strategy 2010-2015 (REDS) sets in place a structured framework for the delivery of regional economic development activities and identifies seven Key Focus Areas:

- Local Jobs for Local People
- Buy Local, Supply Local
- Think Smart, Work Smart
- Joining the Dots
- Work Hard, Play Hard
- Natural Growth
- Responsible Leadership

Objectives and actions defined within the above Key Focus Areas form the basis for future activities.

## ACHIEVEMENTS - 2014/2015

### 1.3.1 Regional Economic Development Strategy

The EMRC delivers a number of on-going services in relation to REDS as well as scoping and coordinating various projects identified in the strategy. Projects are implemented in consultation with the EDOG.

- **Economic Development Officers Group Facilitation** - EDOG meetings are hosted and facilitated by the EMRC on a bi-monthly basis. The meetings provide a forum for the Economic Development Officers from each participating member Council to direct and discuss the progress of REDS projects and to share information to encourage greater regional collaboration.
- **Provision of Regional Profiling Tools** - The EMRC coordinated the continued subscription to REMPLAN, profile.id, and atlas.id and arranged software training. These tools provide economic and socio-demographic profiling data for the Region and provide member Councils and other stakeholders with online access to profiling data.
- **Advocacy Tours** - Advocacy, familiarisation and promotion were identified as three key priorities by EDOG and to address them, a series of Advocacy (Showcase) Tours was developed under the banner of "Advancing Perth's Eastern Region". The tours are designed to align with the Department of Planning's Directions 2031 and Beyond Framework, focusing on Strategic Metropolitan Centres, Specialised Centres and Industrial Precincts located in the region that have been identified as key areas by the State Government. The most recent tours have included Bayswater, Bassendean, Belmont and Swan local governments.
- **Industry Research Project Phase I** – Scoping and developing an industry research project will be guided by EDOG members. Phase I will commence in early 2015 and will deliver useful insights into regional industry networks and identifying supply chain gaps. Phase II will be undertaken in 2015/16 and projects will be scoped in consultation with the EDOG to address the insights gained in Phase I.

### 1.3.2 Regional Digital Strategy

The EMRC has initiated several projects aligned with the Regional Digital Strategy (RDS). An "Adopting Digital" Launch was held in November 2014 to promote several of these projects. The EDOG supported the following projects to be completed in 2014/2015:

- **Digital Exemplar Videos** – Comprising of short testimonial videos from local organisations that are leading the way with the use of digital technologies and to advocate the opportunities arising from digital technologies to the broader business community arising from examples elicited from their peers.
- **Co-working Space** – The EMRC engaged a consultant to assist in the development of a Co-working Spaces Business Case/Issues Paper to assist participating member councils determine the feasibility of establishing a temporary ('pop-up') or permanent co-working spaces. Given the increasing number of people who prefer to work from 'third-spaces', this project considers the creation of spaces that sole-traders, start-ups, freelancers and consultants can use to meet their needs for a collaborative, social and motivational space in which to work.

- **QR Code Pilot Project** - The concept involved developing and testing an innovative means of engaging the community and visitors in relation to trails, parks and heritage in the region by erecting signage at twelve key sites across the region. The signs display a QR (Quick Response) code which links users to information on the EMRC's dedicated tourism page [perthtourism.com.au](http://perthtourism.com.au). The project will be launched in December 2014 in line with the Christmas school holiday period in order to achieve maximum engagement with families.

### 1.3.3 Regional Youth Projects

The Regional Youth Future report guides development of regional youth projects undertaken by the EMRC.

- **Bike Recycle Pilot Project** - The EMRC in partnership with the not-for-profit bicycle maintenance group 'Dismantle' is progressing a bicycle recycling pilot project designed to engage local youth organisations, youth and Men's Sheds participants in a hands-on educational program that will deliver a range of community benefits. It is planned to have Dismantle run the workshop series with people from Perth's Eastern Region, likely incorporating Men's Sheds and Youth Centres over a 10 week period. The project is aimed at developing skills to recycle old bicycles from landfill at Red Hill and turn them into useable bicycles. The EMRC will seek grant funding from the RAC to support the project.

### 1.3.4 Regional Events

The EMRC supports regional events by pooling resources to provide extensive collaborative promotion and through securing and administering regional event funding.

- **Avon Descent Family Fun Days** - The EMRC received a \$250,500 grant from Lotterywest on behalf of the member Councils and the Shires of Toodyay and Northam. The EMRC also coordinated the regional marketing campaign which cost \$90,000 and achieved an estimated \$254,000 in advertising value, established a fee for service arrangement with the Shire of Toodyay and co-ordinated a grant review meeting in conjunction with Lotterywest and the race event organisers.
- **Perth's Autumn Festival** - Member Councils nominate core events held within their region for promotion via a regional marketing campaign. Additional fringe events held in the region are also promoted to a lesser extent. Significant achievements in 2014/2015 include a review of the program and funding mechanisms, coordination of the Festival and liaison with Lotterywest and other potential sponsors to expand the scope of Festival.

### 1.3.5 Regional Online Portal

The Perth Tourism website <[perthtourism.com.au](http://perthtourism.com.au)> is a regional tourism website maintained by the EMRC that provides information on events, trails and experiences in Perth's Eastern Region to over 100,000 residents and prospective visitors each year. Visitor statistics continued to increase in 2014/15, especially during the regional event period. The online portal provides a valuable point of presence and a call to action for community events.

## 1.4 REGIONAL ECONOMIC DEVELOPMENT PROJECT PLANNING – 2015/2016

The EMRC will continue to undertake projects aligned with the Regional Economic Development Strategy (REDS) as approved by EDOG members. Potential projects subject to EDOG support include:

### 1.4.1 Regional Economic Development Strategy

Review of REDS – The Regional Development team will undertake a review of REDS in the first half of 2015/2016.

**1.4.2 Economic Development Officers Group Facilitation** - The EMRC will continue to coordinate EDOG meetings on a bi-monthly basis providing a forum for the discussion of current and future projects and issues.

**1.4.3 Provision of Regional Profiling Tools** - Subscription to REMPLAN, profile.id, and atlas.id and ongoing software training will continue to be coordinated by the EMRC to provide member Councils access to economic and socio-demographic profiling data relating to Perth's Eastern Region.

**1.4.4 'Advancing Perth's Eastern Region' Events** - Further events will be explored in order to better represent the diverse and varied event offerings that the EMRC and Councils make available to local businesses, key stakeholders (including government agencies) and residents.

**1.4.5 Business Exemplar Videos** – In light of the success of the Digital Exemplar Videos the EMRC will continue the program of promoting exceptional businesses in the region through exemplar videos. The structure and businesses included will be developed in consultation with EDOG but may include winners of business awards or follow a theme such as the digital theme in 2014/15.

**1.4.6 Connecting People to Activity Centres** – Development of a maps that link people to activity centres enticing them to buy local and to utilise their local transport or active transport will be developed through collaboration with the EDOG and a launch event organised to celebrate and acknowledge the outcomes.

**1.4.7 Industry Research Project Phase II** - The EMRC will scope and promote actions to address insights gained in Phase I of the Industry Research Project in consultation with EDOG members.

## 1.5 REGIONAL DIGITAL STRATEGY PROJECT PLANNING 2015/2016

The EMRC will continue to undertake projects aligned with the Regional Digital Strategy (RDS) as approved by EDOG members. Potential projects subject to EDOG support include:

**1.5.1 Co-Working Spaces Directory** – Create a directory of 'third spaces' where people can work remotely will be developed. The directory will include libraries, business incubators, cafes and other places (usually with public WiFi access) and may be provided in the form of a flyer, on-line directory or Smartphone app. Directory development will also facilitate community engagement to identify business clusters and will allow for promotion of digital technology such as teleconferencing, co-working spaces or hot-seat desks to reduce work-related car trips and therefore road congestion and emissions.

- 1.5.2 Produce Digital Report Cards** – Identify KPIs for the delivery of digital services through the region (for example number and location of Free WIFI locations) and report against these on an annual basis to promote the digital capacity of the region to residents and prospective business.
- 1.5.3 Digital Champion Forum** – Identify digital champions within the region and celebrate their achievements through a digital champion forum. The forum will also assist with promotion of new technologies, raise digital awareness, including the digital exemplar videos and facilitate regional business networks through a networking event.
- 1.5.4 Regional Digital Art Awards** – Develop a competition for the development of engaging digital art works by artists in the region in partnership with relevant organizations such as local galleries/schools.
- 1.5.5 Review of the Regional Digital Strategy** – The Regional Development Team, in consultation with EDOG, will consider the merits of incorporating the RDS into an overarching Regional Economic Development Strategy post 2015 thereby ensuring that all future projects either fall under a Regional Integrated Transport Strategy or a Regional Economic Development Strategy.

## **1.6 REGIONAL EVENTS PLANNING – 2015/2016**

The EMRC will continue the promotion of regional events and co-ordination of regional events funding in partnership with the Avon Descent Family Fun Days Project Team and the Perth's Autumn Festival Project Team.

- 1.6.1 Avon Descent Family Fun Days** -. Funding will be sought from Lotterywest for the 2016 Avon Descent Family Fun Days to assist councils meet the costs of staging family fun day events including infrastructure, services and entertainment. A collaborative regional marketing campaign will be coordinated by EMRC, in partnership with participating councils.
- 1.6.2 Perth's Autumn Festival** - Through participation in the Perth's Autumn Festival, member Councils will continue to receive access to a regional marketing campaign and festival branded marketing collateral. EMRC will seek grant funding to support member Council events to grow the Perth's Autumn Festival for 2016 and grow sponsorship for the regional marketing campaign.
- 1.6.3 Spring/Summer Campaign** – The EMRC will develop a regional campaign promoting community, culture and active lifestyle events held in the region during spring/summer. This promotion will focus on promoting the region as a great place to live, work and play in the warmer months and will build on the current winter and autumn promotions to achieve all-year-round promotion of the region.

## **1.7 REGIONAL ONLINE PORTAL ([perthtourism.com.au](http://perthtourism.com.au)) – 2015/2016**

The EMRC will continue development and maintenance of the English, Chinese and Japanese versions of the Perth Tourism website. The site will be redeveloped to refresh the look and technical capacity of the site.

## 1.8 REGIONAL YOUTH PROJECT PLANNING – 2015/2016

The EMRC will continue development of appropriate Regional Youth Projects aligned with the Regional Youth Futures report. The Youth Futures Report identifies the following focus areas:

- Youth capacity building and leadership;
- Regional collaboration;
- Youth in environmental management;
- Creative and engaged youth; and
- Supporting youth.

Any youth projects or initiatives will be developed in consultation with the EDOG or RITS IAG and will build on the direction and initiatives outlined in the Regional Economic Development Strategy, Regional Digital Strategy or the Regional Integrated Transport Strategy.

### ***How will member Councils benefit?***

Member Councils have made significant contributions to the development of the Regional Economic Development Strategy and the Regional Digital Strategy. This ensures the alignment of regional priorities with local area priorities to deliver outcomes that support member Councils through increasing local employment, supporting industry investment, advocating for regional priorities and promoting the region as a whole. The Regional Digital Strategy will support local industry by encouraging new methods of working, developing the digital capacity of local businesses and through enhanced provision of services using innovative new digital methods. These strategies complement local priorities of member Councils, to maximise, leverage and make effective use of collective resources. Close collaboration with member Councils is planned and member Councils will benefit from the sharing of research and information as well as realising potential value from engagement with businesses.

### ***What impact/support will this project have on member Councils?***

In-kind support will be required from member Councils in the form of officer time to participate in the Economic Development Officers Group, or as part of the Perth's Autumn Festival and Avon Descent Family Fun Days project teams, all of whom will focus on and consider the activities listed above during 2015/2016.



## 1.9 SUMMARY OF REDS/RDS and EVENTS RELATED PROJECTS 2015/2016

Member Council financial support is sought for the following projects in 2015/2016:

Strategies and Projects	Estimated Costs
<b>Regional Economic Development Strategy (REDS)</b> <ul style="list-style-type: none"> <li>▪ Review of REDS</li> <li>▪ EDOG Facilitation</li> <li>▪ Regional Profiling Tools</li> <li>▪ Advancing Perth's Eastern Region Events</li> <li>▪ Business Exemplar Videos</li> <li>▪ Connecting People to Activity Centres</li> <li>▪ Industry Research Project Phase II</li> </ul> <p style="text-align: right;"><b>Sub Total</b></p>	<p>No cost to Councils</p> <p>No cost to Councils</p> <p>\$12,000</p> <p>\$6,000</p> <p>\$20,000</p> <p>\$6,000</p> <p>\$10,000</p> <p><b>\$54,000</b></p>
<b>Regional Digital Strategy Projects (RDS)</b> <ul style="list-style-type: none"> <li>▪ Review of RDS</li> <li>▪ Co-Working Spaces directory</li> <li>▪ Produce Digital Report Cards</li> <li>▪ Digital Champion forum</li> <li>▪ Digital Art Awards</li> </ul> <p style="text-align: right;"><b>Sub Total</b></p> <p style="text-align: right;"><b>Combined REDS/RDS Project Total</b></p>	<p>No cost to Councils</p> <p>\$14,000</p> <p>No cost to Councils</p> <p>\$6,000</p> <p>\$8,400</p> <p><b>\$28,400</b></p> <p><b>\$82,400</b></p>
<b>Regional Events</b> <ul style="list-style-type: none"> <li>▪ Avon Descent Family Fun Days</li> <li>▪ Perth's Autumn Festival</li> <li>▪ Spring/Summer Campaign</li> <li>▪ Regional Online Portal</li> </ul> <p style="text-align: right;"><b>Events Total</b></p>	<p>\$35,000</p> <p>\$20,000</p> <p>No cost to Councils</p> <p>\$5,000</p> <p><b>\$60,000</b></p>
<b>Regional Youth Project (Subject to funding)</b>	No cost to Councils
<b>Total Council Financial Support Requested for REDS/RDS Related Projects, Events and Youth Projects - 2015/2016</b>	<b>\$142,400</b>

## REGIONAL ECONOMIC DEVELOPMENT - 2015/2016 to 2018/2019

## 1.10 PROPOSED 2015/2016 PROJECTS BUDGET OVERVIEW – INDIVIDUAL COUNCIL BASIS

Regional Economic Development Strategy Projects (REDS) and Regional Digital Strategy Projects (RDS)					
Adopted Budget 2014/15	Project Summary	2015/16	2016/17	2017/18	2018/19
\$	Operating Income	\$	\$	\$	\$
<b>Member council Contributions: REDS/RDS</b>					
8,844	Town of Bassendean	7,960	8,199	8,445	8,698
15,778	City of Bayswater	14,200	14,626	15,065	15,517
13,644	City of Belmont	12,280	12,648	13,027	13,418
2,000*	Shire of Kalamunda (Remplan only in 2014/15)*	13,000	13,390	13,792	14,206
12,844	Shire of Mundaring	11,560	11,907	12,264	12,632
26,444	City of Swan	23,800	24,514	25,249	26,006
<b>79,554</b>	<b>Total Member Council Contributions: REDS/RDS</b>	<b>82,800</b>	<b>85,284</b>	<b>87,842</b>	<b>90,477</b>
<b>Member Council Contributions: Regional Events**</b>					
4,920	Town of Bassendean	5,067	5,219	5,376	5,537
9,956	City of Bayswater	10,255	10,563	10,853	11,178
8,450	City of Belmont	8,703	8,964	9,233	9,510
8,450	Shire of Kalamunda	8,703	8,964	9,233	9,510
7,756	Shire of Mundaring	7,989	8,228	8,475	8,729
18,349	City of Swan	18,899	19,466	20,050	20,651
<b>57,881</b>	<b>Total Member Council Contributions: Regional Events</b>	<b>59,616</b>	<b>61,404</b>	<b>63,247</b>	<b>65,143</b>
	<b>Combined Contributions: REDS/RDS &amp; Regional Events</b>	<b>142,416</b>	<b>146,688</b>	<b>151,089</b>	<b>155,620</b>
<b>Grants/Other Contributions</b>					
250,500	Avon Descent Family Fun Days grant (Lotterywest)***	150,000	100,000	50,000	50,000
20,000	Perth's Autumn Festival grant (Lotterywest)	20,000	20,000	20,000	20,000
7,000	Perth's Autumn Festival sponsorship	15,000	15,000	15,000	15,000
5,000	Shire of Northam	5,000	5,000	5,000	5,000
5,000	Shire of Toodyay	5,000	5,000	5,000	5,000
<b>287,500</b>	<b>Total Grants/Other Contributions: Regional Events</b>	<b>195,000</b>	<b>145,000</b>	<b>95,000</b>	<b>95,000</b>
<b>424,935</b>	<b>Total Income</b>	<b>337,416</b>	<b>291,688</b>	<b>246,089</b>	<b>250,620</b>
<b>\$</b>	<b>Operating Expenditure</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
69,344	Implementing REDS/RDS Strategy projects and Events	71,888	74,045	76,266	78,554
30,000	Economic community profile tools	34,000	34,000	34,000	34,000
125,500	REDS/RDS projects	82,400	84,872	87,418	90,040

133,745	Perth's Autumn Festival	106,360	109,996	115,653	118,465
296,331	Avon Descent Family Fun Days**	198,509	149,830	101,200	107,666
8,349	Perth Tourism website	8,472	8,855	8,996	9,266
10,000	Regional Youth Initiative	10,800	10,800	10,800	10,800
<b>673,269</b>	<b>Total Expenditure</b>	<b>512,429</b>	<b>472,398</b>	<b>434,333</b>	<b>448,791</b>
<b>248,334</b>	<b>Net EMRC contribution</b>	<b>\$175,013</b>	<b>\$180,710</b>	<b>\$188,244</b>	<b>\$198,171</b>

\*NOTE: The Shire of Kalamunda has been included in all projects. Further, a 10% cost saving has been applied to 2014/15 Council contributions for 2015/2016 for REDS/RDS Project delivery.

\*\*NOTE: In regards to Regional Events the annual 5% increase agreed by Council in June 2011 for the delivery of regional events from 2012/2013 onwards (Ref: DMDOC 149331) has been factored back to a 3% increase for 2015/2016.

\*\*\*NOTE - Avon Descent Family Fun Days grant is under review by Lotterywest and they have advised it will be reduced. Expenditure has been modified for Avon Descent to reflect a likely reduced Lotterywest grant.

### 1.11 PROPOSED 2015/2016 to 2018/2019 COMBINED COUNCIL CONTRIBUTIONS

Regional Economic Development Strategy Projects (REDS) and Regional Digital Strategy Projects (RDS)					
Adopted Budget 2014/15	Project Summary	2015/16	2016/17	2017/18	2018/19
\$	Operating Income	\$	\$	\$	\$
<b>Member Councils Contributions: REDS/RDS</b>					
24,622	Bayswater/Bassendean	22,160	22,825	23,509	24,214
15,644	Belmont / Kalamunda	25,280	26,038	26,819	27,624
39,288	Swan/Mundaring	35,360	36,421	37,514	38,639
<b>79,554</b>	<b>Member Council Contributions: REDS/RDS</b>	<b>82,800</b>	<b>85,284</b>	<b>87,842</b>	<b>90,477</b>
<b>Member Council Contribution: Regional Events</b>					
14,876	Bassendean / Bayswater	15,322	15,782	16,256	16,743
16,900	Belmont / Kalamunda	17,406	17,928	18,466	19,020
26,105	Mundaring / Swan	26,888	27,694	28,525	29,380
<b>57,881</b>	<b>Member Council Contributions: Regional Events</b>	<b>59,616</b>	<b>61,404</b>	<b>63,247</b>	<b>65,143</b>
<b>Member Council Contribution: REDS/RDS &amp; Regional Events - COMBINED</b>					
	Bassendean / Bayswater	37,482	38,607	39,765	40,957
	Belmont / Kalamunda	42,686	43,966	45,285	46,644
	Mundaring / Swan	62,248	64,115	66,039	68,019
	<b>TOTALS</b>	<b>\$142,416</b>	<b>\$146,688</b>	<b>\$151,089</b>	<b>\$155,620</b>

**1.12 SUMMARY OF INDIVIDUAL MEMBER COUNCILS TOTAL PROPOSED 2015/2016 CONTRIBUTIONS FOR REGIONAL DEVELOPMENT PROJECTS INCLUDING TRANSPORT**

<b>Individual Member Councils Contributions 2015/2016</b>	<b>REDS &amp; RDS</b>	<b>Events</b>	<b>RITS</b>	<b>Total Requested</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Town of Bassendean	7,960	5,067	5,561	<b>18,588</b>
City of Bayswater	14,200	10,255	11,194	<b>35,649</b>
City of Belmont	12,280	8,703	9,461	<b>30,444</b>
Shire of Kalamunda	13,000	8,703	10,111	<b>31,814</b>
Shire of Mundaring	11,560	7,989	8,811	<b>28,360</b>
City of Swan	23,800	18,899	19,861	<b>62,560</b>
<b>TOTAL</b>	<b>\$82,800</b>	<b>\$59,616</b>	<b>\$64,999</b>	<b>\$207,415</b>

**1.13 SUMMARY OF COMBINED MEMBER COUNCILS TOTAL PROPOSED 2015/2016 CONTRIBUTIONS FOR REGIONAL DEVELOPMENT PROJECTS INCLUDING TRANSPORT**

<b>Combined Member Councils Contributions 2015/2016</b>	<b>REDS RDS</b>	<b>Events</b>	<b>RITS</b>	<b>Total Requested</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Bayswater/Bassendean	22,160	15,322	16,755	<b>54,237</b>
Belmont/Kalamunda	25,280	17,406	19,572	<b>62,258</b>
Swan/Mundaring	35,360	26,888	28,672	<b>90,920</b>
<b>TOTAL</b>	<b>\$82,800</b>	<b>\$59,616</b>	<b>\$64,999</b>	<b>\$207,415</b>

**1.14 REGIONAL ADVOCACY PROGRAM**

**PURPOSE**

The Regional Advocacy Strategy 2013-2016 outlines key components that will be used to develop advocacy campaigns, and identifies three focus areas to address advocacy priorities. The priority areas are:

- Environmental sustainability;
- Economic growth and diversity; and
- Strong communities.

**BACKGROUND**

The focus of regional advocacy actions for 2014/2015 was on a range of strategic issues raised by member Councils and outlined in the EMRC strategies such as the Regional Economic Development Strategy, Regional Integrated Transport Strategy, the Regional Environment Strategy and the Regional Climate Change Adaptation Action Plan.

## ACHIEVEMENTS – 2014/2015

Topics raised at meetings with politicians have included issues facing the Swan and Helena River systems, local government reform in relation to waste management and regional councils, strategic transport and road infrastructure, including Great Eastern Highway Mundaring safety issues, the need for the Perth Airport rail link and the need for a university presence in the region.

The Perth's Eastern Region Investment and Opportunity document aims to attract investment and increase awareness of Perth's Eastern Region and is available in both hard copy and on the EMRC website.

Links to Perth's Eastern Region Investment and Opportunity have been provided to the Property Council WA, Mirvac Fini, CB Richard Ellis, City of Perth, Department of State Development, Regional Economic Development Officers, member Council CEOs and at a Strategic Briefing Session to EMRC Councillors.

The State Government held a Cabinet Meeting at the EMRC on 24 March 2014. Attended by the Premier, Cabinet Ministers and local members, the meeting gave the EMRC the opportunity to increase awareness of the strengths and opportunities of Perth's Eastern Region. A tour was also undertaken to discuss issues facing the Swan River foreshore whereby the Ministers saw firsthand the foreshore restoration works completed and proposed for Garvey Park. Land management issues facing the Ashfield Flats reserve were discussed on site with representatives from the Town of Bassendean.

The EMRC undertook a delegation to Canberra on 25 to 27 August 2014 and was hosted by Mr Ken Wyatt, Federal Member for Hasluck. Meetings were held at Parliament House with 12 federal members and waste to energy, environment, regional development and transport issues were discussed.

The EMRC has consolidated its image as a credible partner for regional projects and this is supported by significant research. The following submissions were developed in response to various strategic direction documents:

- Australian Government Climate Adaptation Outlook, January 2014 ;
- Green Army Draft Statement of Requirements, February 2014 ;
- Emissions Reduction Fund Green Paper, February 2014 ;
- City of Belmont Draft Foreshore Precinct Plan, May 2014 ;
- City of Swan Transport Strategy, June 2014 ;
- 20 Million Trees Programme, July 2014;
- National Landcare Programme Consultation, August 2014
- Perth Airport Draft Master Plan, September 2014 ;
- Planning for Bushfire Risk Management Draft State planning Policy, July 2014;
- Bushfire Regulations, October 2014;
- Midland Draft Master Plan 2014, October 2014; and
- Review of Road Safety Governance in Western Australia, October 2014.

The EMRC provides representation for the region on numerous peak bodies and committees including:

- GatewayWA Project Coordination Group
- NorthLinkWA Freight and Road User Group;
- NorthLinkWA Environmental Reference Group;
- Perth Region NRM - Swan NRM Committee;
- Regional Development Australia Perth;
- Swan Canning Riverpark Iconic Trails Steering Group;
- Swan River Trust Committees; including Technical Advisory Group, Catchment Management;
- WALGA Greensense Emissions Reporting Platform and Climate Change Senior Officers Group;
- Sustainability Officers Networking Group;
- CRC for Water Sensitive Cities;
- Forum of Regional Councils;
- Municipal Waste Advisory Council and committees - Officers Advisory Group, Household Hazardous Waste Committee, Contaminated Sites Committee;
- Australian Landfill Owners Association;
- Waste Management Association of Australia; and
- Strategic Waste Infrastructure Planning Working Group (Waste Authority).

#### **REGIONAL ADVOCACY FUTURE PLANNING – 2015/2016**

The Regional Advocacy Program seeks to build capacity within the EMRC and its member Councils to attract an increased share of benefits and services to Perth's Eastern Region through a framework that delivers effective regional advocacy campaigns.

An annual review of regional advocacy issues in relation to the focus areas identified in the Regional Advocacy Strategy and the progress of existing projects will be undertaken in April 2015 and a report will be provided to Chief Executive Officers Advisory Committee to establish advocacy priorities for 2015/2016.

#### ***How will member Councils benefit?***

Advocacy and relationship building is aimed at increasing awareness of Perth's Eastern Region, the EMRC's role and to identify future funding opportunities to support regional scale projects and activities.

#### ***What impact/support will this project have on member Councils?***

Member Councils will be invited to participate in regional advocacy campaigns. This may require providing information or making people available to attend meetings, events or other advocacy activities. Elected members will also have a critical role to play in regional advocacy requiring them to be prepared to attend events and delegations and to gather community intelligence on key regional issues needing to be addressed.

***NOTE: All advocacy expenses are met by the EMRC.***

## **SECTION 2 – ENVIRONMENTAL SERVICES PROJECTS**

### **OVERVIEW**

The Environmental Services Business Unit works to achieve two main objectives of the EMRC 2022 – 10 Year Strategic Plan:

*“To contribute towards improved regional air, water and land quality and regional biodiversity conservation”.*

*“To address climate change issues within the region”.*

All of the Environmental Services strategies emanate from the EMRC 2022 – 10 Year Strategic Plan and activities and projects are listed in the Regional Environment Strategy 2011 - 2016 and the annual Business Unit Plan which becomes the source document for guiding the work of the business unit throughout the year.

Environmental Services comprises 11 FTE’s:

- Manager Environmental Services;
- Administration Officer;
- Business Development Coordinator;
- Environmental Advisor;
- Environmental Consultants x 4;
- NRM Coordinator; and
- NRM Officers x 2.

Two positions, the Manager Environmental Services and the Administration Officer, are established to support the overall service area and their associated costs are fully funded by the EMRC. The nine specialist positions are contract positions attached to specific delivery areas and their costs are incorporated into the project summaries outlined.

The Environmental Services team provides regional coordination of projects to member Councils through the Regional Environmental Advisory Group (REAG) established to assist in setting the direction for the Regional Environment Strategy (RES).

#### **The Environmental Services programs being proposed for continuation include:**

- Eastern Hills Catchment Management Program;
- Achieving Carbon Emissions Reduction (ACER);
- Future Proofing Perth’s Eastern Region;
- Water Quality and Conservation Program (transitioning from Water Campaign™);
- Swan and Helena Rivers Management Framework; and
- Sustainability and Environmental Education.

**The Environmental Services programs being proposed for initiation include:**

- Regional Urban Canopy Program.

**ACHIEVEMENTS FOR 2014/2015**

**Regional Environment Strategy**

The Regional Environment Strategy (RES) 2011-2016 was approved by Council in November 2011 with the vision of:

*“A region supporting healthy ecosystems and habitat for flora and fauna, where the air, land and waterways are clean, there is green space, highly efficient buildings and transport systems, renewable energy and minimal waste and emissions”.*

Major projects undertaken under the RES in 2014/15 include:

- **Regional Environment Strategy:** A minor review was undertaken to ensure that projects and services being delivered and developed align with strategic objectives of member Councils.
- **Swan and Helena Rivers Management Framework (SHRMF):** Completion of the major review undertaken in 2013/2014. Commenced implementation of recommendations including investigating opportunities to leverage resources, the establishment of a strategic working group and development of a regional funding application for flood mapping in partnership with Department of Water.
- **Community Energy Efficiency Program, Re-energising Perth's Eastern Region:** Completed its final year of implementation, including final review of LED street lighting on Old Perth Road in the Town of Bassendean; final review of LED lighting and efficient air conditioning retrofits at the Bayswater Library; final review of LED lighting and Variable Speed Drive system (VSDs) retrofits at the Bayswater Waves Aquatic Centre in the City of Bayswater; and installation and final review of energy efficient pool plant including VSDs and a solar pool water heating system at the Bilgoman Aquatic Centre in the Shire of Mundaring.
- **Energy Audits for Local Government:** Energy reviews of community facilities were undertaken in the City of Bayswater and Shire of Mundaring to meet requirements under the Community Energy Efficiency Program.
- **Water Audits for Local Government:** Water audits of high use facilities were undertaken for the City of Belmont and the City of Bayswater.
- **Environmental Projects Consultancy:** A fee for service project to coordinate the review of the Carbon Reduction Strategy and another to coordinate the Water Conservation Review and Recommendations were delivered for the Shire of Kalamunda. Two fee for service projects under the Sustainability and Environmental Education Program were delivered for the Shire of Mundaring and City of Bayswater. The City of Bayswater Local Environment Strategy was completed. A climate change adaptation project was undertaken for the City of South Perth.
- **Marri Canker Research Project:** Data utilising the Marri App has been collected and submitted to Murdoch University for inclusion in their research.
- **Helping the Helena Research Project:** The project was finalised with a number of recommendations made in the final report.
- **Dam Research Project:** Another research project with Murdoch University was developed looking at dams as biodiversity refuges in a drying climate.



- **Green Army:** An application to be a Project Sponsor for the Federal Government Green Army program was successful and will commence in January 2015 delivering natural resource management support to five member Councils.

## 2.1 Eastern Hills Catchment Management Program

### PURPOSE

The Eastern Hills Catchment Management Program (EHCMP) supports a coordinated strategic approach to the restoration of land, bushland and creek lines in Perth's Eastern Region. This has been achieved through a range of natural resource management (NRM) activities responding to member Council, community and regional NRM groups' needs.

### BACKGROUND

The EHCMP is a highly successful partnership between the Shire of Kalamunda, Shire of Mundaring, City of Swan, Swan River Trust and the EMRC that has operated over the past decade. The program aims to achieve a coordinated strategic approach to the restoration of land, bushland and creek lines through a range of NRM activities and practices within the Councils, broader community and regional NRM groups.

### Funding received or applied for by the EHCMP (as at October 2014):

Funding Body	Project	Amount Received or Applied For
Swan River Trust	Community Led Projects	\$95,000
Swan Alcoa Landcare Program	Priority Tributary Restoration in Perth's Eastern Region	\$9,000
Department of Environment	Green Army	**\$28,000
State NRM Office	Revitalising farm dams to create biodiversity refuges in extreme conditions	*\$50,000
State NRM Office	Farm dams - drying climate refuges for freshwater plants and animals	*\$50,000
Lotterywest	Busk Skills for Youth	*\$53,155
Department of Environment	20 Million Trees	*\$100,000
<b>Total Funding</b>		<b>\$385,155</b>

*\*Grants pending approval*

*\*\* Funds by Australian Government to BJJ Connecting Communities for implementation of member Council Green Army projects*

## ACHIEVEMENTS FOR 2014/2015

- **Green Army:** The EMRC and participating member Councils were successful in three Project Sponsor applications that will see the Green Army commence in January 2015. River restoration will occur in the City of Bayswater, weeding in the City of Belmont, building nest boxes, planting and weeding in the Shire of Kalamunda, building a fish ladder and river restoration in the City of Swan and weeding and planting in the Shire of Mundaring. The projects will contribute \$28,000 of funding to the region. An announcement event was hosted by Mr Ken Wyatt MP, Federal Member for Hasluck in September 2014 at Anderson Road Reserve, Forrestfield.
- **Farm Dams Project:** Two grant applications were developed in collaboration with Murdoch University. The grants focus on biodiversity values of farm dams, and the importance of farm dams as a biodiversity refuge in a drying climate. The grants submitted total \$100,000.
- **Helping the Helena:** Seasonal water quality sampling of pollutants (e.g. pesticides, herbicides, heavy metals, hydrocarbons) has been completed, culminating in a report tabling the results and suggested land management activities to address non-nutrient contaminate minimisation. Agriculture and Food Minister Hon. Ken Baston MLC attended a Helping the Helena project site, where he announced the State Governments funding to support diverse projects over three years for Natural Resource Management.
- **Marri Canker research project:** Data utilising the Marri App has been collected and submitted to Murdoch University for inclusion in their research. Preparations are underway for commencement of the treatment trials which will complete the final stage of the project.
- **NRM Officers assistance:** Three catchment groups and two sub catchment groups were assisted with: grant applications; attendance at catchment group meetings; technical advice; mapping; on-ground assistance and administrative support.
- **Planting:** Community groups and school children were assisted to plant 5,000 native plants.
- **Bush Skills for the Hills:** 11 workshops were delivered in 2014. Workshops undertaken with the assistance of member Councils were; Green card training, Native bird identification, Photo monitoring essentials, Maximising biodiversity, Atlas of living Australia, Botanical drawing, Remote camera trapping, Aboriginal heritage, Water quality monitoring, Native grasses workshop basics and Native grasses workshop advanced.
- **Greenpage Newsletter:** This continued to be distributed bimonthly in 2014. The distribution of the newsletter increased from 1,500 in 2012 to 2,000 in 2014. The newsletter was reviewed with a survey distributed to all readers to obtain feedback on audience satisfaction and improvements required. Feedback received was extremely positive.
- **Promotion:** The EHCMP, community groups, member Councils and funding bodies were promoted at a number of community events.
- **Input:** Provided through a working group to Perth Region NRM and other stakeholders to review the Swan Region Strategy, 2004. The draft document will be ready for public review in November 2014.

- **Priority flora:** Was protected by identifying and registering species location through the Natural Areas Initial Assessment process.
- **Presentation:** This was made at the State NRM Tipping Point Conference on the “Value of Volunteering”.
- **Workshop Delivery:** A Native Grasses Workshop for Conservation Volunteers Australia was delivered.

## WHAT IS PLANNED FOR 2015/2016?

The EHCMP team will continue to support participating member Councils and their community groups in protecting and managing the biodiversity, waterways and catchments of the relevant member Councils.

This includes:

- Providing NRM officers to work with member Councils to ensure maximum benefit and integration. This includes providing advice to member Council staff and the community on NRM issues.
- Seeking funding and assisting member Councils and community groups to source significant external funding for NRM strategic and on-ground projects.
- Providing project development and implementation of on-ground projects.
- Providing executive and technical support to catchment groups, as well as supporting some of the 130 plus friends groups in the region.
- Working with community groups to deliver actions outlined in the catchment groups individual catchment action plans.
- Continuing production and distribution of the **Greenpage Newsletter** on a bi-monthly basis.
- Organising and delivering, in partnership with participating member Councils, the annual **Bush Skills** series of free environmental training workshops. These include annual sessions on volunteer management and safety, practical bushland management and restoration skills. These are attended by up to 250 community members each year.
- Promoting and delivering **Bush Skills** workshops to corporate entities and schools on a fee for service basis.
- Delivering the annual **Eastern Landcare Volunteer Recognition** event attended by the Region’s volunteers.
- Providing private landholder support, including site visits, responding to phone enquiries, assistance with technical expertise, property planning training and, where appropriate, assisting with accessing external funding and support for protecting and managing creek lines and bushland.
- Representing participating member Councils in NRM forums and networks.
- Recruiting community volunteers through promotional events at suitable sites within the region. Including liaison with external agencies such as universities to attract youth volunteers.
- Continuing involvement in and initiating research projects that address threats to the natural environment.

- Reviewing and commenting on strategic documents relevant to the natural environment of the eastern region.
- Delivering **Green Army** to the City of Swan, Shire of Kalamunda, Shire of Mundaring, City of Belmont and City of Bayswater.
- Delivering the **Dam Restoration** projects (pending grant approval). The two projects are research based, collecting information on the biodiversity values of farm dams. Revegetating degraded farm dams and educating property owners on the value of creating, maintaining and enhancing the biodiversity values of dams.
- Delivering the **Bush Skills for Youth** project (pending grant approval). The project is a skills-based, hands-on volunteer participation and education program for young people.
- Delivering the **20 Million Trees program** (pending grant approval). The program will re-establish green corridors and urban forests; tackle the Urban Heat Island effect; sequester carbon and increase biodiversity.
- Developing projects that align with the recommendations from the “**Helping the Helena**” non-nutrient water quality monitoring report.
- Working with community groups to develop and implement sampling analysis plans, to measure and monitor water quality.
- Continuing with the combined catchment group meetings to engage the community in strategic planning and dissemination of information.

#### ***How will member Councils benefit?***

EHCMP provides a planned, structured and coordinated program which has been developed specifically in collaboration with participating member Councils, catchment groups and NRM Officers. EHCMP provides ongoing environmental management, avoiding duplication of resources and work for similar projects within the region, while ensuring volunteer participation is effective.

The value for member Councils includes:

- Appropriate management of conservation reserves, well beyond the level of on-ground management possible by the member Council alone;
- Generation of significant income from external grants for conservation projects within the member Council, particularly where volunteer hours provide leverage for large grants;
- Provision of labour through the Green Army to undertake on-ground work for councils and community groups;
- Implementation of member Council environmental strategies;
- Friends Groups and associated Catchment Groups assistance in the implementation of regional and State Government NRM strategies;
- Volunteers keep watch on the bushland in their area. This translates into reduced vandalism;
- Provision of a social avenue for residents to become actively engaged in their community through Friends and Catchment Groups and gain a sense of personal contribution and value; and

- Incorporation of new and innovative approaches to land management, access to latest research and improving on current best management practices.

***What impact/support will EHCMP have on member councils?***

Ongoing funding contributions from the Swan River Trust, City of Swan and the Shires of Mundaring and Kalamunda will be the key to maintaining the program.

**CONTRIBUTIONS ON A “BUSINESS AS USUAL” BASIS**

<b>Program Title</b>	<b>Eastern Hills Catchment Management Program</b>				
<b>Adopted Budget 2014/15</b>	<b>Project Summary</b>	<b>2015/16</b>	<b>2016/17</b>	<b>2017/18</b>	<b>2018/19</b>
<b>\$</b>	<b>Operating Income</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
	Member Council Contributions				
32,359	Shire of Kalamunda	33,330	34,330	36,182	37,268
32,359	Shire of Mundaring **	38,330	39,330	41,182	37,268
32,359	City of Swan	33,330	34,330	36,182	37,268
0	City of Belmont **	5,000	5,000	5,000	5,000
0	City of Bayswater **	5,000	5,000	5,000	5,000
0	Town of Bassendean **	5,000	5,000	5,000	5,000
143,000	Operating Grant Income *	147,290	151,709	156,260	160,948
<b>240,077</b>	<b>Total Income</b>	<b>267,280</b>	<b>274,699</b>	<b>284,806</b>	<b>287,752</b>
	<b>Operating Expenditure</b>				
<b>303,210</b>	<b>Implement EHCMP</b>	<b>311,481</b>	<b>321,728</b>	<b>332,368</b>	<b>343,416</b>
<b>\$63,133</b>	<b>Net EMRC Contribution</b>	<b>\$44,201</b>	<b>\$47,029</b>	<b>\$47,562</b>	<b>\$55,664</b>

*Figures exclude GST*

*Contributions include the Annual End of Year Volunteer Event*

*\*Operating grant income is pending the success of grant applications*

*\*\* Contribution to the Twenty Million Trees Program totalling \$20,000*

**CONTRIBUTIONS ON A "COMBINED ENTITY" BASIS (from BAU)**

<b>Program Title</b>	<b>Eastern Hills Catchment Management Program</b>				
<b>Adopted Budget 2014/15</b>	<b>Project Summary</b>	<b>2015/16</b>	<b>2016/17</b>	<b>2017/18</b>	<b>2018/19</b>
<b>\$</b>	<b>Operating Income</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
	Member Council Contributions				
32,359	City of Belmont **/ Shire of Kalamunda	38,330	39,330	41,182	42,268
64,718	City of Swan/ Shire of Mundaring **	71,660	73,660	77,364	74,536
0	City of Bayswater **/ Town of Bassendean **	10,000	10,000	10,000	10,000
143,000	Operating Grant Income	147,290	151,709	156,260	160,948
<b>240,077</b>	<b>Total Income</b>	<b>267,280</b>	<b>274,699</b>	<b>284,806</b>	<b>287,752</b>
	<b>Operating Expenditure</b>				
<b>303,210</b>	<b>Implement EHCMP</b>	<b>311,481</b>	<b>321,728</b>	<b>332,368</b>	<b>343,416</b>
<b>\$63,133</b>	<b>Net EMRC Contribution</b>	<b>\$44,201</b>	<b>\$47,029</b>	<b>\$47,562</b>	<b>\$55,664</b>

*Figures exclude GST*

*Contributions include the Annual End of Year Volunteer Event*

*\*Operating grant income is pending the success of grant applications*

*\*\* Contribution to the Twenty Million Trees Program totalling \$20,000*

## 2.2 Future Proofing Perth's Eastern Region Program

### PURPOSE

The Future Proofing Program was developed to assist and prepare the Region to adapt to the impacts of climate change at a regional and local level.

### BACKGROUND

The Regional Climate Change Adaptation Action Plan (RCCAAP) identifies regional risks and actions to assist local government operations, services and communities in adapting and building resilience to climate change. The implementation and progression of these regional actions, along with the implementation of the Local Climate Change Adaptation Action Plans (LCCAAPs) for each participating member Council will continue to be an ongoing priority for the Future Proofing Program.

### ACHIEVEMENTS FOR 2014/2015

- Developed a new RCCAAP and approval by Council.
- Reviewed the regional and local climate change adaptation actions and their progress for 2014. This included a report for each council identifying the progress of their actions.
- Implemented regional actions within the RCCAAP.
- Continued delivery of the Climate Change Risk Awareness Seminar Series. The third seminar was held in July 2014 and hosted in conjunction with the City of Bayswater and the Cooperative Research Centre for Water Sensitive Cities. Planning to Reduce Urban Heat was the most popular of the seminars to date, with presentations from universities, state and local government and private consultants. The workshop covered the importance of trees within the urban setting and how development and planning can impact canopy coverage.
- Awarded a contract with the City of South Perth to assist with their Climate Change Adaptation Project.
- Assisted the Perth Region NRM with their Planning for Climate Change project which involves updating their regional strategies to include climate change adaptation and mitigation. This will include the development of priority maps that may assist with future strategy development. The EMRC has provided information and advice from a local government perspective into the project and is also advocating for priority mapping that the region requires to complete actions within the RCCAAP and member Council LCCAAPs.
- Continued participation in WALGA's Climate Change Senior Officers Group.

### WHAT IS PLANNED FOR 2015/2016?

Future Proofing Program deliverables for 2015/2016 include:

- Continued roll out of the Climate Change Risk Awareness Seminar Series;
- Continued research and advocacy in relation to priority areas;
- Implementation of short and medium term priority actions within the new RCCAAP;

- Continued assistance with the monitoring and management of member Councils LCCAAPs;
- Development of grant applications (where funding is available);
- Development of relevant submissions;
- Network and relationship building with stakeholders;
- Quarterly reports and catch-up meetings;
- End of Year Report;
- Attendance at relevant meetings and working groups such as WALGA's Climate Change Senior Officers Group; and
- Continued marketing and promotion of the Future Proofing Program.

During this transitional period of Local Government Reform, EMRC will assist merging Councils streamline the process of combining their LCCAAPs (or equivalent). EMRC has a clear understanding of each member Council's LCCAAP and will be able to facilitate a process of transitioning and combining of Plans.

Once the Plans have been reviewed and combined, EMRC will continue to assist the merged entities with the implementation and monitoring of actions from the RCCAAP.

Deliverables will be for "business as usual" and will additionally include:

- Assisting member Councils with merging their climate change documents for the new entity during the transitional period;
- Assisting with streamlining the transitional process for climate change documentation; and
- Assisting with facilitating engagement with relevant council staff.

### ***How will member Councils benefit?***

Through participating in the Future Proofing Program, member Councils will benefit by:

- Increasing the Region's resilience to the impacts of climate change;
- Mitigating potential legal risks by actively engaging with the impacts of climate change;
- Reducing resourcing by participating in a regionally focused program;
- Improving strategic alignment with other EMRC managed programs such as ACER, Water Conservation and Quality Program, Sustainability and Environmental Education, and TravelSmart;
- Increasing networks and collaboration with stakeholders such as Federal and State Governments, researchers, universities and other relevant organisations;
- Meeting the councils' corporate and social responsibility to address the impacts of climate change;
- Remaining proactive towards climate adaptation and the prevention of mal-adaptation and future liabilities; and
- Increasing knowledge sharing through seminars, meetings and network building.



***What impact/support will this project have on member Councils?***

Participating member Councils will be required to provide annual funding as set out in the Funding Summary. Member Councils may be required to make in-kind and financial contributions to leverage grant funding for regional actions being implemented under the RCCAAP or local actions being implemented under the relevant LCCAAP.

In-kind support will be required from member Councils in the form of officer time to participate on the Regional Environmental Advisory Group and attend quarterly catch-up meetings. Also in-kind support will be required to provide technical input into submissions, advocacy and project briefs. In-kind support in the form of officer time is also recommended for participation in seminars, meetings and network building.

The EMRC employs a dedicated officer to coordinate and to implement the requirements of the program.

**CONTRIBUTIONS ON A “BUSINESS AS USUAL” BASIS**

<b>Program Title</b>	<b>Future Proofing - Regional Climate Change Adaptation Action Plan</b>				
<b>Adopted Budget 2014/15</b>	<b>Project Summary</b>	<b>2015/16</b>	<b>2016/17</b>	<b>2017/18</b>	<b>2018/19</b>
<b>\$</b>	<b>Operating Income</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
	Member Council Contributions:				
15,000	City of Bayswater	15,000	15,450	15,915	16,395
15,000	Town of Bassendean	15,000	15,450	15,915	16,395
15,000	City of Belmont	15,000	15,450	15,915	16,395
15,000	Shire of Kalamunda	15,000	15,450	15,915	16,395
15,000	Shire of Mundaring	15,000	15,450	15,915	16,395
0	City of Swan *	0	0	0	0
<b>75,000</b>	<b>Total Income</b>	<b>75,000</b>	<b>77,250</b>	<b>79,575</b>	<b>81,975</b>
	<b>Operating Expenditure</b>				
<b>92,605</b>	<b>Implement Future Proofing</b>	<b>95,132</b>	<b>97,986</b>	<b>100,925</b>	<b>103,953</b>
<b>\$17,605</b>	<b>Net EMRC Contribution</b>	<b>\$20,132</b>	<b>\$20,736</b>	<b>\$21,350</b>	<b>\$21,978</b>

*Figures exclude GST*

*\* City of Swan withdrew from Future Proofing in 2011. Figures for 2015/2016 remain the same as 2014/2015.*

*There has been no increase in the program costs to member Councils since the project was first implemented in 2009 and approved by Council in June 2013. A 3% CPI increase has been applied from 2016/2017 onwards.*

**CONTRIBUTIONS ON A "COMBINED ENTITY" BASIS (from BAU)**

<b>Program Title</b>	<b>Future Proofing - Regional Climate Change Adaptation Action Plan</b>				
<b>Adopted Budget 2014/15</b>	<b>Project Summary</b>	<b>2015/16</b>	<b>2016/17</b>	<b>2017/18</b>	<b>2018/19</b>
<b>\$</b>	<b>Operating Income</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
	Member Council Contributions:				
30,000	City of Bayswater / Town of Bassendean	30,000	30,900	31,830	32,790
30,000	City of Belmont / Shire of Kalamunda	30,000	30,900	31,830	32,790
*15,000	City of Swan / Shire of Mundaring	15,000	15,450	15,915	16,395
<b>75,000</b>	<b>Total Income</b>	<b>75,000</b>	<b>77,250</b>	<b>79,575</b>	<b>81,975</b>
	<b>Operating Expenditure</b>				
<b>92,605</b>	<b>Implement Future Proofing</b>	<b>95,132</b>	<b>97,986</b>	<b>100,925</b>	<b>103,953</b>
<b>\$17,605</b>	<b>Net EMRC Contribution</b>	<b>\$20,132</b>	<b>\$20,736</b>	<b>\$21,350</b>	<b>\$21,978</b>

Figures exclude GST

\* City of Swan withdrew from Future Proofing in 2011

Figures for 2015/2016 remain the same as 2014/2015.

There has been no increase in the program costs to member Councils since the project was first implemented in 2009 and approved by Council in June 2013. A 3% CPI increase has been applied from 2016/2017 onwards.

## 2.3 Achieving Carbon Emission Reductions

### PURPOSE

Achieving Carbon Emission Reductions (ACER) encourages and supports member Councils in Perth's Eastern Region to monitor, report on and reduce their corporate carbon emissions. Additionally the Program provides advice, information and education to member Councils, the community and local businesses within the region on energy efficiency, carbon emissions and other climate change related issues.

### BACKGROUND

ACER was developed in response to the Australian Government's withdrawal of funding for the Cities for Climate Protection Program (CCP) in 2009. The EMRC and its member Councils understood it was necessary to continue to monitor and to mitigate emissions as well as to educate the community through leading by example. ACER was recognised in 2010 by the Sustainable Energy Association of Australia as a finalist in the WA Sustainable Energy Awards for Innovation and Excellence in the category of Community and Regional Initiative.

Key to the successful implementation of ACER is the ongoing collection and management of energy and emissions data for the council through dedicated online software. This data management system is used to track, benchmark, manage and report emissions with a consistent approach.

The system used to manage energy data since CCP ended has been the WALGA Emissions Reporting Platform hosted by Greensense Consulting. This online software will not be available in its present form past 30 June 2015.

The EMRC is presently reviewing and evaluating a number of online software systems which can be used to:

- Automatically capture relevant data, where available;
- Display carbon emissions and energy use information logically across the whole organisation, business units and individual facilities;
- Capture and display water usage information across the whole organisation, business units and individual facilities;
- Target areas of operations which require energy and/or water efficiency measures to be implemented; and
- Ensure accurate monitoring and reporting of carbon emissions, energy use and water use.

EMRC is also undertaking negotiations with suppliers to ensure that best value for money can be achieved through applying discounting to a regional group. Recommendations from this review will be advised to councils as soon as the information becomes available. It is, however, expected that the cost for any new data management system will increase significantly, as the previous online software was developed for local governments in consultation with WALGA and had limited capability. New software is expected to have increased functionality and will include water as well as energy and emissions data which will provide councils with a powerful tool to achieve financial savings and efficiency across their asset base.

## ACHIEVEMENTS FOR 2014/2015

- Ongoing implementation of the WALGA Emissions Reporting Platform;
- Membership of the WALGA Platform Steering Committee which recommends and approves ongoing upgrades to the Platform;
- Full emissions profiles (carbon footprint) completed for each participating council;
- Evaluation of achievements to date including reporting of corporate carbon emissions and abatement and energy efficiency measures adopted;
- Finalisation and implementation of the:
  - Town of Bassendean's Carbon Reduction Strategy;
  - City of Bayswater's Energy Efficiency and Carbon Reduction Strategy; and
  - Shire of Mundaring's Carbon Reduction Strategy.
- Setting of future targets and commencing of action planning under each Strategy;
- Assisting the City of Belmont to implement actions under their Environment Plan;
- Undertaking community engagement on energy efficiency actions through the Sustainability and Environmental Education program; and
- Assisting with carbon mitigation and abatement actions across the Region.

## WHAT IS PLANNED FOR 2015/2016?

In 2015/2016, development and implementation of the ACER Program will continue with a particular focus on actions linking ACER to council strategic community and corporate objectives, as well as to the Regional Climate Change Adaption Action Plan and individual Local Climate Change Adaption Action Plans under the Future Proofing Program. This will occur through objective setting, action planning and action implementation for the:

- Town of Bassendean's Carbon Reduction Strategy;
- City of Bayswater's Energy Efficiency and Carbon Reduction Strategy;
- Shire of Mundaring's Carbon Reduction Strategy; and
- City of Belmont's Environment Plan.

There will also be continuation of:

- Transition and implementation of a data management system used to track, benchmark, manage and report emissions with a consistent approach.
- Assistance with carbon mitigation and abatement actions across the Region.
- Identification of grants and funding in relation to energy efficiency and climate change mitigation on behalf of member Councils.

During this transitional period of Local Government Reform, EMRC will assist merging councils streamline the process of combining their carbon reduction and energy management activities. This will include:

- Assisting member Councils with amalgamation of carbon reduction strategies (or equivalent) and associated actions;
- Assisting member Councils with amalgamation of carbon reduction targets and objectives; and
- Assisting member Councils with amalgamation and transition of platform information and data to a new, merged data management system.

***How will member Councils benefit from participating in ACER?***

The EMRC employs a dedicated officer to coordinate and implement the requirements of the ACER Program. Member Councils derive direct benefits from being involved in the ACER Program as follows:

- Assistance to achieve strategic objectives related to climate change, emissions or energy management with opportunities and linkages to:
  - Strategic community and corporate documentation which in turn assists with meeting Key Performance Indicators/Key Result Areas;
  - Regional and Local Climate Change Adaptation Action Plans under Future Proofing Program; and
  - Other strategies, plans and policies.
- Reducing financial impacts through cost effective mitigation and abatement actions;
- Reducing financial impacts through group discounting where appropriate;
- Providing transparency and accountability for reporting of energy use and emissions;
- Sharing of resources to achieve regional, common or compatible projects and support in seeking external funding;
- Advising on emerging issues in climate change, emissions policy and related matters; and
- Demonstrating visibility of member Councils' climate change leadership and mitigation commitments.

***What impact/support will this project have on member Councils?***

Participating member Councils will be required to provide:

- Annual funding contributions as set out in the funding summary including annual licence contributions to implement and maintain the data management system;
- Ongoing input into the delivery of ACER through relevant member Council officers including provision of raw data for the data management system; and
- Direction and feedback to the ACER program officer through relevant member Council officer/s including officer time for meetings, briefings, liaison and support.

Member Councils may be required to make in-kind and financial contributions to leverage grant funding for projects that arise from implementation of actions.

## CONTRIBUTIONS ON A "BUSINESS AS USUAL" BASIS

Program Title	Achieving Carbon Emissions Reduction				
Adopted Budget 2014/2015	Project Summary	2015/16	2016/17	2017/18	2018/19
\$	Operating Income	\$	\$	\$	\$
	Member Council Contributions:				
10,600 (+ 3,824)	Town of Bassendean	20,600	21,145	21,705	22,280
16,449 (+ 3,824)	City of Bayswater	23,610	24,245	24,900	25,570
13,610 (+ 3,879)	City of Belmont	23,610	24,245	24,900	25,570
0	Shire of Kalamunda *	0	0	0	0
8,415 (+ 3,770)	Shire of Mundaring	18,415	18,895	19,390	19,900
0	City of Swan **	0	0	0	0
<b>49,074 (+ 15,297) = 64,371</b>	<b>Total Income</b>	<b>86,235</b>	<b>88,530</b>	<b>90,895</b>	<b>93,320</b>
	<b>Operating Expenditure</b>				
<b>67,814 (+ 15,297) = 83,111</b>	<b>Implement ACER</b>	<b>110,128</b>	<b>112,526</b>	<b>115,010</b>	<b>117,584</b>
<b>18,740</b>	<b>Net EMRC Contribution</b>	<b>23,893</b>	<b>23,996</b>	<b>24,115</b>	<b>24,264</b>

Figures exclude GST  
(+ Greensense licence fee)

\* Shire of Kalamunda withdrew from ACER in 2011 but undertook a fee-for-service project in 2013/14 contributing \$10,290

\*\* City of Swan withdrew from ACER in 2010

**Figures from 2015/16 include cost of annual subscription or licence fee for new data management system estimated at \$10,000 per council to manage energy, emissions and water data**

The difference between the \$86,235 total Council contribution shown here and the \$106,235 shown on the next page is the license fee of \$20,000 allocated as \$10,000 to the new City of Belmont and \$10,000 to the new City of Swan.

**CONTRIBUTIONS ON A "COMBINED ENTITY" BASIS (from BAU)**

<b>Program Title</b>	<b>Achieving Carbon Emissions Reduction</b>				
<b>Adopted Budget 2014/15</b>	<b>Project Summary</b>	<b>2015/16</b>	<b>2016/17</b>	<b>2017/18</b>	<b>2018/19</b>
<b>\$</b>	<b>Operating Income</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
	Member Council Contributions:				
34,697	City of Bayswater / Town of Bassendean	44,210	45,390	46,605	47,850
17,489	City of Belmont / Shire of Kalamunda*	33,610	34,470	35,355	36,265
12,185	City of Swan** / Shire of Mundaring	28,415	29,120	29,845	30,590
<b>64,371</b>	<b>Total Income</b>	<b>106,235</b>	<b>108,980</b>	<b>111,805</b>	<b>114,705</b>
	<b>Operating Expenditure</b>				
<b>83,111</b>	<b>Implement ACER</b>	<b>130,128</b>	<b>132,526</b>	<b>135,010</b>	<b>137,584</b>
<b>\$18,740</b>	<b>Net EMRC Contribution</b>	<b>\$23,893</b>	<b>\$23,546</b>	<b>\$23,205</b>	<b>\$22,879</b>

Figures exclude GST

\* Shire of Kalamunda withdrew from ACER in 2011

\*\* City of Swan withdrew from ACER in 2010

**Figures from 2015/16 include cost of annual subscription or licence fee for new data management system estimated at \$20,000 per combined council to manage energy, emissions and water data**

The difference between the \$106,235 and the previous page amount of \$86,235 is the license fee of \$20,000 allocated as \$10,000 to the new City of Belmont and \$10,000 to the new City of Swan.

## 2.4 Water Quality and Conservation Program (transitioning from Water Campaign™)

### PURPOSE

The Water Quality and Conservation Program (WQCP) has been developed to provide a structured approach for local governments in Perth's Eastern Region to continue to be leaders in water management by taking opportunities to improve water efficiency and water quality, ensuring a sustainable water future for the council, community and the environment.

### BACKGROUND

Sustainable water management is crucial for local government to operate effectively. Local governments in Perth's Eastern Region recognise that water is a scarce and valuable resource. For these reasons, Councils are proud of the prior involvement in the Water Campaign™ which has enabled local governments to investigate, understand, improve and show leadership in water management and inspire the community to adopt more sustainable water management practices. The EMRC has recognised this as an opportunity to build on these past achievements and offer a new, better practice water management program independent of the Water Campaign™ to ensure the councils' needs are met and the water resources are enjoyed by the councils and the community both now and into the future.

Depending at what stage each council is at, the progression through the WQCP is outlined below:

- Facilitating the action implementation of existing Water Action Plans where appropriate;
- Performing more frequent monitoring of water consumption to ensure the council is on track to achieve the qualitative and quantitative benefits resulting from the implemented actions, including reviewing, evaluating and reporting on council's progress;
- Setting new goals and targets, revising water quality priority areas, and identifying new actions where required;
- Producing a WQCP action plan where required;
- Assisting with action implementation, including Waterwise Council endorsement or re-endorsement; and
- Providing research outcomes and information from the Cooperative Research Centre for Water Sensitive Cities and other relevant research and technology information.

The EMRC is presently reviewing and evaluating a number of online data management software systems which can be used to:

- Automatically capture relevant data, where available;
- Display water usage information across the whole organisation, business units and individual facilities;
- Display carbon emissions and energy use information logically across the whole organisation, business units and individual facilities;
- Target areas of operations which require water and/or energy efficiency measures to be implemented; and



- Ensure accurate monitoring and reporting of carbon emissions, energy use and water use.

Transitioning from the current International Council for Local Environmental Initiatives (ICLEI) Water Conservation Tool which is used to analyse water data to a more consistent, integrated data management system will ensure integrity of data and progress councils towards best practice water management.

## **ACHIEVEMENTS FOR 2014/2015**

### **Shire of Mundaring**

A review of the Shire of Mundaring's corporate and community water consumption to identify potential new water actions was completed. Assistance was also provided with implementation of the identified actions, liaising with the Water Corporation's preferred supplier organising fixture audits and retrofits at Shire community buildings. A stocktake of the Shire's facilities was undertaken to identify non-efficient fixtures and provide recommendations in terms of retrofits and determining their priorities. Liaising with Department of Water and Water Corporation, the re-endorsement process for the Shire as a Waterwise Council was facilitated.

### **City of Swan**

A review of the City of Swan's Water Action Plan occurred reflecting on the actions implemented and reviewing outstanding actions. Goals and targets remained unchanged with focus on further action implementation and progression of Milestone 4 of the Water Campaign™. Assistance was provided recording the actions implemented as well as with implementation of actions such as liaising with Water Corporation, Department of Water and relevant staff members in order to meet the criteria for the Waterwise Council Status.

### **City of Belmont**

The City of Belmont obtained re-endorsement as a Waterwise Council. New water consumption data was analysed and a Report Card was developed reporting on the City's progress towards the new water goals and targets set last year. A water audit of a high use facility was undertaken by the EMRC Waterwise accredited water auditor identifying water saving recommendations. Another facility was also identified for an audit to be undertaken as part of the following financial year.

### **City of Bayswater**

The City of Bayswater achieved Water Campaign™ Milestone 4 by implementing priority water plan actions and assessing and reporting the quantitative and qualitative benefits resulting from the implemented actions. The City of Bayswater commenced Water Campaign™ Milestone 5 by reviewing, evaluating and reporting progress towards the goals established in Water Campaign™ Milestone 2 and setting directions for future actions to improve water management practices. Further information was provided regarding the Waterwise Councils Program.

### **Town of Bassendean**

The Town of Bassendean was assisted to finalise the review of its water conservation and water quality goals and setting of new water goals and targets. A water audit of fixtures including retrofits at a number

of the Town's high water using facilities was undertaken by Water Corporation's preferred supplier resulting in ongoing water savings. EMRC assisted with implementation of actions such as liaising with Water Corporation, Department of Water and relevant staff members in order to meet the criteria for the Waterwise Council Status.

### **Town of Victoria Park**

The Town of Victoria Park was assisted with implementation of water conservation and water quality actions from their Water Action Plan as part of Milestone 4 of the Water Campaign™, working towards achievement of their goals. The EMRC's greywater discussion paper (2011) was revised and provided to the Council to assist in a scoping study to determine the feasibility of recycling wastewater for council operations, a high priority action in the Water Action Plan.

### **Shire of Kalamunda**

The EMRC provided assistance to the Shire of Kalamunda in the form of fee for service consulting to review and reset its water conservation and water quality goals. The process involved revisiting the Water Campaign™ progress, analysing recent and current water consumption and identifying potential actions in order to justify the new goals and targets. A final report with new goals and targets and recommendations was produced for the Shire of Kalamunda.

### **Cooperative Research Centre for Water Sensitive Cities**

The University of Western Australia in partnership with the Centre for Water Sensitive Cities at Monash University were successful in their proposal to establish a national Cooperative Research Centre (CRC) for Water Sensitive Cities. The CRC officially commenced in July 2012 and will continue for a period of nine years. The CRC plays a pivotal role in transforming Australian cities to become resilient to current and future challenges. The EMRC is a participant of the CRC and a member of the Western Region Regional Advisory Panel. The EMRC contributes \$10,000 per annum to be a member of the CRC. The ongoing benefits of EMRC being a member include:

- Access to and training in the latest research on best management water practices including stormwater harvesting, groundwater management, urban heat island effect and water sensitive urban design;
- Collaboration on water management with a number of different agencies including universities, state and local government and non-government organisations; and
- Best practice delivery of new and existing water projects as per the Regional Environment Strategy 2011-2016.

### **ACHIEVEMENTS FOR 2014/2015**

- A briefing by the CRC Board was provided to the EMRC Council;
- A number of CRC workshops were held to engage industry partners and invitations were extended to member Council officers;
- EMRC co-hosted a workshop with the CRC at the City of Bayswater on the Urban Heat Island;
- A membership category for small and medium enterprises opened;
- Quarterly Regional Advisory Panel meetings were attended;

- A Western Region roadshow was hosted with the CEO of the CRC travelling to Western Australia to update members on current projects and outcomes;
- A function for local government CEO's and Mayors was attended by the EMRC's CEO where the CRC's CEO, Tony Wong provided an overview of the achievements of the CRC to date;
- A CRC Industry Partners Workshop was held in Sydney; and
- The CRC held its inaugural conference in Melbourne, where EMRC was a panel member for one of the concurrent sessions.

## **OTHER ACHIEVEMENTS**

- Under the Water Auditing Service, water efficiency audits of high use facilities were undertaken for the City of Belmont and the City of Bayswater. These audits have identified significant water savings, assisting councils with their Waterwise Council programs as well as ensuring monetary savings into the future.

## **WHAT IS PLANNED FOR 2015/2016?**

Program priorities identified by member Councils for EMRC support of their water management activities include:

- Facilitating the action implementation of existing Water Action Plans where appropriate.
- Facilitating the process of setting new goals, targets and actions for water management, including undertaking re-inventories of corporate and community water consumption and identifying water quality priority areas where required.
- Producing Water Quality and Conservation Action Plans where required.
- Continuing to assist member Councils to meet priorities in terms of water management and planning set under Strategic Community and Corporate Business Plans.
- Facilitating the process of leak management and regular monitoring of individual high use accounts.
- Continue assisting Councils to obtain endorsement or re-endorsement under the Waterwise Councils program.
- Undertake one small to medium water audit for each member Council of one of their high water using facilities as part of the program, as well as providing the water auditing service to businesses in the region on a fee for service basis.
- Continue participation in the CRC for Water Sensitive Cities, representing the Region, attending seminars, workshops and disseminating relevant research outcomes and information to member Councils.
- Identify potential water management projects for member Councils, such as stormwater harvesting, water sensitive urban design and continuing to seek funding opportunities available to the councils. Provide assistance with funding application development and submissions.
- Transition and implementation of a data management system integrating water with energy and carbon emissions management.

During this transitional period of Local Government Reform, EMRC will assist merging councils streamline the process of combining their water conservation and water quality activities. This will include:

- Streamlining the merged process by setting new goals, targets and actions for water management, including undertaking re-inventories of corporate and community water consumption and identifying water quality priority areas.
- Producing a Water Quality and Conservation Action Plan.
- Continue assisting councils to meet priorities in terms of water management and planning set under revised Strategic Community and Corporate Business Plans.
- Continue assisting councils to obtain endorsement or re-endorsement under the Waterwise Councils program.
- Undertake water auditing of Council high water using facilities on a fee for service basis as well as providing the water auditing service to businesses in the region.

### ***How will participating councils benefit?***

Participation in the WQCP will result in the member Councils generating significant water use reductions and monetary savings and will demonstrate their leadership in the management of water resources, as well as improving their water conservation and water quality practices and working towards a more sustainable water future. This will ensure that water remains a secure resource for the environment and for current and future generations of people living and working within Perth's Eastern Region.

Water management is an integral part of councils' operations and as such is part of Strategic Community and Corporate Business Plans. Water management actions become Key Performance Indicators (KPI's) that councils are accountable for and need to report on. By working and liaising with EMRC environmental specialists that work across sectors and on a regional level, councils have a unique opportunity to utilise specialist skills, obtain, use and share valuable information.

Transitioning to a data management system which integrates water use, energy use and carbon emissions data will provide councils with a powerful tool to achieve financial savings and efficiency across their asset base.

Further benefits include:

- Water savings through the implementation of better practice water management including sustainable use of groundwater and scheme water management;
- Reduction of costs through improved monitoring of water use and water efficiency;
- Reduction of scheme/groundwater consumption through an alternative water supply use such as stormwater, greywater and or treated wastewater;
- Encouraging and assisting community members to reduce their water use;
- Improvements in the local economy through the development of new markets in areas such as water efficient devices, irrigation and landscape services;

- Improvements in water quality through the implementation of initiatives such as erosion and sediment control; reduced use of chemicals and the containment and appropriate disposal of gross litter, etc.;
- Healthy natural areas, waterways and wetlands that support biodiversity; and
- Fostering positive relationships with the community, business and other stakeholders.

***What impact/support will this project have on member Councils?***

Participating member Councils will be required to provide funding based on their individual requirements formulated through a project planning process. It should be noted that the cost of the licence fee for an integrated data management system is included in the ACER program costings from 2015/2016. The costs are \$10,000 per individual member Council and \$20,000 per combined council.

Member Council officers will be required to provide ongoing input into the delivery of water management related activities and to provide direction and feedback to the EMRC, as well as providing data and information as required to implement actions. The EMRC employs a dedicated officer to coordinate and implement the requirements of the program.

## CONTRIBUTIONS ON A "BUSINESS AS USUAL" BASIS

Program Title	Water Quality and Conservation Program (transitioning from Water Campaign™)				
Adopted Budget 2014/15	Project Summary	2015/16	2016/17	2017/18	2018/19
\$	Operating Income	\$	\$	\$	\$
	Member Council Contributions:				
14,023	City of Bayswater	14,444	14,877	15,323	15,783
11,724	Town of Bassendean	12,076	12,438	12,811	13,195
12,210	City of Belmont	12,576	12,954	13,342	13,742
11,840	Shire of Kalamunda*	0	0	0	0
16,050	Shire of Mundaring	16,532	17,027	17,538	18,064
14,690	City of Swan	15,131	15,585	16,052	16,534
15,900	Other Client LGAs (South Perth and Victoria Park)	31,377	32,318	33,288	34,286
<b>96,437</b>	<b>Total Income</b>	<b>102,136</b>	<b>105,199</b>	<b>108,354</b>	<b>111,604</b>
	<b>Operating Expenditure</b>				
<b>119,810</b>	<b>Implement Water Quality and Conservation program</b>	<b>123,126</b>	<b>126,474</b>	<b>131,350</b>	<b>135,692</b>
<b>\$23,373</b>	<b>Net EMRC Contribution</b>	<b>\$20,990</b>	<b>\$21,275</b>	<b>\$22,996</b>	<b>\$24,088</b>

Figures exclude GST

\* Shire of Kalamunda withdrew from the Water Campaign in 2011- re-engaged in 2014/15 as fee for service.

A 3% CPI increase has been applied.

**CONTRIBUTIONS ON A “COMBINED ENTITY” BASIS (from BAU)**

<b>Program Title</b>	<b>Water Quality and Conservation Program (transitioning from Water Campaign™)</b>				
<b>Adopted Budget 2014/15</b>	<b>Project Summary</b>	<b>2015/16</b>	<b>2016/17</b>	<b>2017/18</b>	<b>2018/19</b>
<b>\$</b>	<b>Operating Income</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
	Member Council Contributions:				
25,747	City of Bayswater / Town of Bassendean	26,520	27,315	28,134	28,978
24,050	City of Belmont / Shire of Kalamunda*	12,576	12,954	13,342	13,742
30,740	City of Swan / Shire of Mundaring	31,663	32,612	33,590	34,598
15,900	Other Client LGAs (South Perth and Victoria Park)	31,377	32,318	33,288	34,286
<b>96,437</b>	<b>Total Income</b>	<b>102,136</b>	<b>105,199</b>	<b>108,354</b>	<b>111,604</b>
	<b>Operating Expenditure</b>				
<b>119,810</b>	<b>Implement Water Quality and Conservation program</b>	<b>123,126</b>	<b>126,474</b>	<b>131,350</b>	<b>135,692</b>
<b>\$23,373</b>	<b>Net EMRC Contribution</b>	<b>\$20,990</b>	<b>\$21,275</b>	<b>\$22,996</b>	<b>\$24,088</b>

Figures exclude GST

\* Shire of Kalamunda withdrew from the Water Campaign in 2011- re-engaged in 2014/15 as fee for service.

A 3% CPI increase has been applied.

## 2.5 Swan and Helena Rivers Management Framework

### PURPOSE

The Swan and Helena Rivers Management Framework (SHRMF) seeks to activate and realise the rivers' potential as natural, cultural and economic assets for Perth's Eastern Region.

### BACKGROUND

The SHRMF was initiated by the EMRC on behalf of member Councils with support of the Swan River Trust and the Western Australian Planning Commission. The strategic framework provides a vision for the future protection and development of the Swan River and its major tributary, the Helena River. The SHRMF identifies roles and responsibilities and allocates strategic actions to all stakeholders to guide the ongoing management and development of the rivers. The framework recommends preparation of regional level planning strategies and guidelines to ensure a coordinated effort to tackle the large scale issues that cross council boundaries. The project involves the City of Bayswater, the Town of Bassendean, the City of Belmont and the City of Swan.

### VISION

In order to provide consistency between documents and organisations, the vision statement in State Planning Policy 2.10: Swan-Canning River System has been adopted.

*Our vision for the river and its setting is that it displays its true worth as a sustaining resource to Aboriginal society over many millennia and as the foundation of European settlement in Western Australia.*

*We are committed to protecting and enhancing the river by respecting its environmental values, social benefits and cultural significance. We will guide adjacent land use, civic design and development to ensure that the value of the river and its setting to the community is maintained.*

### ACHIEVEMENTS FOR 2014/2015

- A major review of the Swan and Helena Rivers Management Framework was completed and received by the EMRC Council in August 2014 (Ref: D2014/09726). The report was distributed to stakeholders for comment and comments incorporated;
- Provided representation for the Town of Bassendean and the Cities of Bayswater and Belmont provided on the Swan River Trust Riverpark Trails Project Steering Group; and
- Grant funding applied for through the Natural Disaster Resilience Program for \$200,000 used to complete a hydrological assessment of the Swan and Helena Rivers as Stage 1 of a flood risk study of Perth's Eastern Region.

### WHAT IS PLANNED FOR 2015/2016?

- Re-establishment of a SHRMF strategic steering group and hosting an inaugural annual summit. Commence implementation of priority projects identified;
- Investigate opportunities to leverage resources through funding mechanisms;



- Continue to advocate at agency and political levels to increase funding to the Swan River. The EMRC will work with its member Councils to advocate and develop collaborative submissions, as funding programs become available;
- Seek a commitment to undertake Stage 2 of flood risk mapping in Perth's Eastern Region (if funding becomes available);
- Seek support to develop a pilot interpretation project in Perth's Eastern Region in collaboration with Swan River Trust, National Trust of Australia (WA) and member Councils;
- Networking and relationship building with stakeholders; and
- Continued representation on the Swan River Trust Riverpark Trails Project Steering Group.

The transitional period of Local Government Reform will not impact the activities or outcomes of this project. If Councils are combined as expected, this project will then involve all three new combined entities as they will all have riverpark to manage. All project expenses will continue to be met by the EMRC.

### ***How will member Councils benefit?***

Member Councils derive direct benefits from the SHRMF as follows:

- Dedicated EMRC resource for the SHRMF to assist and support member Councils;
- Opportunities to value add to current individual local government river projects;
- Opportunities to leverage resources and increase funding through collaborative projects and funding submissions;
- Informed advocacy for funding and political support for priority actions from State and Federal government;
- Improved foreshore stabilisation and increased riparian vegetation;
- Increased tourism and recreational opportunities at key sites along the Swan River;
- Inclusive community and Noongar consultation; and
- Increased public safety and amenity along the Swan River foreshore.

### ***What impact/support will this project have on member Councils?***

Member Councils will be required to make in-kind and financial contributions to leverage grant funding for projects that arise from implementation of regional strategies including foreshore recreational path construction, interpretation, signage and foreshore stabilisation.

Support will be required from member Councils in the form of:

- Representation of senior management level staff on the SHRMF strategic steering group;
- Representation of member Council staff on specific operational groups as required;
- Attendance at the SHRMF annual summit;
- Officer time to provide representation on the Regional Environmental Advisory Group;

- Officer time to provide technical input into submissions, reports and project briefs as required; and
- Financial commitment through capital works programs to facilitate implementation of SHRMF regional strategies and to leverage resources when opportunities may arise.

Financial commitment will be required to undertake Stage 2 of the flood risk study of Perth's Eastern Region if grant funding becomes available through the Natural Disaster Resilience Program.

#### CONTRIBUTIONS ON A "BUSINESS AS USUAL" BASIS AND "COMBINED ENTITY" BASIS

Program Title	Swan and Helena Rivers Management Framework				
Adopted Budget 2014/2015	Project Summary	2015/2016	2016/17	2017/18	2018/19
\$	Operating Expenditure	\$	\$	\$	\$
109,461	Implement SHRMF	111,917	114,460	117,093	119,819
<b>\$109,461</b>	<b>Net EMRC Contribution</b>	<b>\$111,917</b>	<b>\$114,460</b>	<b>\$117,093</b>	<b>\$119,819</b>

*Figures exclude GST*

***All project expenses are met by EMRC.***

## 2.6 Sustainability and Environmental Education Program

### PURPOSE

The Sustainability and Environmental Education Program aims to educate Councillors, staff and the community on sustainability and environmental issues and develop the capacity of individuals or groups to create sustainable behaviour change. This program is designed to assist councils to meet their strategic objectives and outcomes, as well as providing key support to other plans and programs.

The EMRC is seeking support from all member Councils to further develop this service as a continuing program with a dedicated EMRC officer to provide design, development and implementation support.

### BACKGROUND

EMRC and member Councils have identified sustainability and environmental education as a gap in current service delivery. Member Council Corporate Business Plans, which give effect to their Strategic Community Plans, have actions relating to education to meet strategic objectives and themes relating to protecting, valuing, caring for or enhancing the natural environment. The Regional Climate Change Adaptation Action Plan and Council Local Climate Change Adaptation Action Plans also have actions relating to community engagement and education.

The EMRC will apply educational, behavioural change and facilitation techniques to develop individual educational programs for each member Council, whilst maintaining a regional vision:

#### VISION 1 – Staff

*To improve the level of knowledge in relation to sustainability and the environment within member Councils to increase knowledge and assist with effective and lasting behaviour change.*

#### VISION 2 – Community

*To develop effective tools to assist with community based education and engagement, including school education and engagement, in relation to sustainability and the environment and for EMRC to use these tools to provide a service to member Councils.*

### ACHIEVEMENTS FOR 2014/2015

This program was undertaken by the Shire of Mundaring and City of Bayswater as a fee for service project in 2014/15, with the Shire of Mundaring choosing a focus on Shire staff education and schools engagement and the City of Bayswater focusing on staff education, community education and schools engagement. These projects were designed with reporting and accountability in mind and baseline assessments were undertaken prior to education and information delivery to enable evaluation of outcomes. Achievements included:

- Development and delivery of a staff sustainability education program within the City of Bayswater and the Shire of Mundaring and development of effective behaviour change tools to achieve further outcomes for the program;
- Liaised with the Department of Education's Australian Sustainable Schools Initiative - Western Australia in relation to sustainability and the environment to identify further opportunities for involvement, collaboration and network building;

- Further engagement with schools in the City of Bayswater and the Shire of Mundaring to develop tools to deliver effective sustainability and environmental outcomes to meet school and community needs;
- Development, delivery and evaluation of eight community workshops on sustainability for the City of Bayswater and identification of future workshop needs; and
- Facilitation of Bayswater and Mundaring staff participation in the 'Switch Your Thinking' water program.

#### **WHAT IS PLANNED FOR 2015/2016?**

- Develop, deliver or facilitate community workshops in participating member Councils based on identified needs to increase awareness of sustainability and foster positive behaviour change;
- Assess the level of knowledge of community participants before and after each sustainability workshop to evaluate and report on whether the workshop has resulted in increased knowledge of sustainability and the environment;
- Build on existing work with the Department of Education's Australian Sustainable Schools Initiative - Western Australia in relation to sustainability and the environment and identify further opportunities for involvement, collaboration and network building;
- Further engagement with schools in participating member Councils to develop tools to deliver effective sustainability and environmental outcomes to meet school and community needs; and
- Develop, deliver or facilitate Staff Sustainability and Environmental Education program in participating member Councils based on identified needs to increase awareness of sustainability and foster positive behaviour change.

During this transitional period of Local Government Reform, EMRC will assist merging Councils to review and extend their desired outcomes for sustainability and environment education, identifying needs and developing programs.

#### ***How will member Councils benefit?***

Member Councils will derive direct benefits from being involved in the Sustainability and Environmental Education Program as follows:

- Assistance to achieve their strategic objectives related to education and engagement;
- Assistance to achieve actions in Regional and Local Climate Change Adaptation Action Plans under the Future Proofing Program and actions arising from water and energy audits of council facilities;
- Sharing of resources to achieve common or compatible projects;
- Increased engagement with community on sustainability and environmental activities;
- Access to facilitation, tools and information to effect positive behaviour change both within the council and in the wider community; and

- Visibility of member Councils' commitment to community by promoting achievements and success stories.

***What impact/support will this project have on member Councils?***

Participating member Councils will be required to provide funding to support the employment of a dedicated officer to coordinate and implement the requirements of the program. As further activities are developed, there may be additional costs relating to expert consultancy, materials and promotion.

Member Council officers will be required to provide ongoing input into the delivery of activities related to the program and to provide direction and feedback to the EMRC.

**CONTRIBUTIONS ON A "BUSINESS AS USUAL" BASIS**

Program Title	Sustainability and Environmental Education				
Adopted Budget 2014/15	Project Summary	2015/16	2016/17	2017/18	2018/19
\$	Operating Income	\$	\$	\$	\$
	Member Council contributions:				
0	Town of Bassendean	15,450	15,915	16,395	16,890
15,000	City of Bayswater	15,450	15,915	16,395	16,890
0	City of Belmont	15,450	15,915	16,395	16,890
0	Shire of Kalamunda	15,450	15,915	16,395	16,890
15,450	Shire of Mundaring	15,450	15,915	16,395	16,890
0	City of Swan	15,450	15,915	16,395	16,890
<b>30,450</b>	<b>Total Income</b>	<b>92,700</b>	<b>95,490</b>	<b>98,370</b>	<b>101,340</b>
	<b>Operating Expenditure</b>				
<b>86,808</b>	<b>Implement Sustainability and Environmental Education Program</b>	<b>89,856</b>	<b>93,014</b>	<b>96,282</b>	<b>99,665</b>
<b>56,358</b>	<b>Net EMRC contribution</b>	<b>-2,844</b>	<b>-2,476</b>	<b>-2,088</b>	<b>1,675</b>

*Figures exclude GST*

*There has been no 3% increase applied to this program for 2015/2016*

*Figures include a \$2,000 allocation towards engaging workshop presenters, purchasing materials and other operational expenses*

*Funds from all Councils were requested in the 2014/2015 budget proposal however only 2 Councils chose to be involved in the program. Funds are requested from all Council in the 2015/2016 budget proposal.*

**CONTRIBUTIONS ON A "COMBINED ENTITY" BASIS (from BAU)**

<b>Program Title</b>	<b>Sustainability and Environmental Education</b>				
<b>Adopted Budget 2014/15</b>	<b>Project Summary</b>	<b>2015/16</b>	<b>2016/17</b>	<b>2017/18</b>	<b>2018/19</b>
<b>\$</b>	<b>Operating Income</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
	Member Council Contributions:				
15,000	City of Bayswater / Town of Bassendean	30,900	31,830	32,790	33,780
0	City of Belmont / Shire of Kalamunda	30,900	31,830	32,790	33,780
15,450	City of Swan / Shire of Mundaring	30,900	31,830	32,790	33,780
<b>30,450</b>	<b>Total Income</b>	<b>92,700</b>	<b>95,490</b>	<b>98,370</b>	<b>101,340</b>
	<b>Operating Expenditure</b>				
<b>86,808</b>	<b>Implement Sustainability and Environmental Education Program</b>	<b>89,856</b>	<b>93,014</b>	<b>96,282</b>	<b>99,665</b>
<b>56,358</b>	<b>Net EMRC Contribution</b>	<b>-2,844</b>	<b>-2,476</b>	<b>-2,088</b>	<b>1,675</b>

*Figures exclude GST*

*There has been no 3% increase applied to this program for 2015/2016*

*Figures include a \$2,000 allocation towards engaging workshop presenters, purchasing materials and other operational expenses.*

*Funds from all Councils were requested in the 2014/2015 budget proposal however only 2 Councils chose to be involved in the program. Funds are requested from all Council in the 2015/2016 budget proposal.*

## 2.7 Regional Urban Canopy Program – New Program

### PURPOSE

The purpose of the Regional Urban Canopy Program is to deliver a regional program that assists member Councils with managing and mitigating the impacts of declining urban canopy coverage and its associated environmental, social and financial impacts.

### BACKGROUND

Perth's Eastern Region, like most urban settlements around Australia, is feeling the pressure of increasing urban density due to population growth. However, this increase in density is coming at a high cost to urban vegetation. As land is cleared to fit more houses on smaller blocks, less space is left for vegetation which is having a significantly negative impact on the urban landscape.

A significant amount of research has been undertaken over the past decade to highlight the importance of vegetation within the urban environment and ways to design and retrofit developments to be liveable communities. Benefits include:

- Reduction in the urban heat island effect;
- Reduction in the running costs of buildings (e.g. heating and air conditioning);
- Improved water quality; Improved biodiversity;
- Mitigating the impacts of climate change; and
- Improved human health and wellbeing.

In July 2014, EMRC in partnership with the CRC for Water Sensitive Cities, hosted a full day workshop entitled "Planning to Reduce Urban Heat". This event highlighted that declining canopy coverage and its associated impacts are a high priority and a regional approach is needed to address the issues. This need has also been conveyed through conversations with member Council staff.

In addition to the program's strategic alignment to EMRC's Corporate Business Plan and the Regional Climate Change Adaptation Action Plan, this program also has links with other EMRC programs such as the Water Campaign and Natural Resource Management programs. This Program will also support KPI's within member Councils' strategic, business and environmental/biodiversity plans in relation to canopy, urban forest and street trees.

### WHAT IS PLANNED FOR 2015/2016?

The Regional Urban Canopy Program will concentrate on three key focus areas which have been identified as priorities by member Councils for EMRC to progress. These areas are:

- Education and engagement;
- Research and technology; and
- Advocacy.

Education and engagement	Research and technology	Advocacy
<p>Develop and implement a targeted education program for:</p> <ul style="list-style-type: none"> <li>• Communities</li> <li>• Schools</li> <li>• Councillors</li> <li>• Member Council staff</li> </ul> <p>Hold community events such as:</p> <ul style="list-style-type: none"> <li>• Festivals</li> <li>• 'Speed dating' industry experts</li> <li>• Green street events</li> </ul> <p>Engage with industry including:</p> <ul style="list-style-type: none"> <li>• Holding networking events and Masterclasses</li> </ul> <p>Tree adoption programs</p>	<p>Continue to collaborate with universities and the CRC for Water Sensitive Cities on relevant research and technology</p> <p>Facilitate canopy mapping at a regional/local/micro-scale for member Councils (including investigating the use of university students for localised mapping)</p> <p>Assist member Councils set canopy benchmarks and ongoing monitoring programs</p> <p>Explore developing a mobile "app" for use by the community (citizen science) that maps hot spots and green spots</p> <p>Ensure that up to date and relevant research is disseminated to member Councils</p> <p>Develop a briefing paper on the value of trees</p>	<p>Develop and distribute briefing notes for members of parliament</p> <p>Include relevant materials in advocacy briefings</p> <p>Seek funding opportunities</p> <p>Hold information sessions</p> <p>Assist member Councils with policy and planning</p> <p>Developing regional funding applications (Green Army, 20 Million Trees etc)</p>

Regional priorities are to be discussed and agreed to in collaboration with member Councils prior to the programs commencement in 2015/2016 through focus group meetings to be held in 2014/2015.

***How will member Councils benefit?***

Through participating in the Regional Urban Canopy Program, the following outcomes will be addressed:

- Increase the value of trees and their importance within the urban environment;
- Support and build on existing research and activities through collaboration and partnerships;
- Provide a cross-disciplinary approach to addressing the impacts of urban canopy loss;
- Benchmark regional canopy coverage; and
- Reduce the impacts of declining urban canopy coverage and its associated environmental, social and financial impacts.



***What impact/support will this project have on member Councils?***

Member Councils will be required to provide annual funding to a set level for the duration of the program. Member Councils may be required to make in-kind and financial contributions to leverage grant funding for regional activities and actions.

In-kind support may be required from member Councils in the form of officer time to participate on the Regional Environmental Advisory Group and/or Focus Group and to provide technical input into submissions, advocacy and project briefs. Member Council officers will be required to provide ongoing input into the delivery of the program to make sure that the program continues to meet member Councils' key regional priorities.

Funding contribution for the program will include a dedicated amount that will be pooled specifically for research and development purposes. This will ensure that there will be funding available for research that will benefit the region.

**CONTRIBUTIONS ON A "BUSINESS AS USUAL" BASIS****Individual contributions (per member Council)**

<b>Funding Breakdown for 2015/2016</b>	<b>Member Council Contribution</b>	<b>EMRC Contribution</b>
<b>Operations</b>	\$500	
<b>Research and Development</b>	\$3,000	\$2,000
<b>Salary</b>	\$11,500	\$19,500
<b>Total</b>	<b>\$15,000</b>	<b>\$21,500</b>

Program Title	Regional Urban Canopy Program				
Adopted Budget 2014/15	Project Summary	2015/16	2016/17	2017/18	2018/19
	<b>Member Councils</b>				
<b>\$</b>	<b>Operating Income</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
	Member Council Contributions:				
0	City of Bayswater	15,000	16,000	17,000	18,000
0	Town of Bassendean	15,000	16,000	17,000	18,000
0	City of Belmont	15,000	16,000	17,000	18,000
0	Shire of Kalamunda	15,000	16,000	17,000	18,000
0	Shire of Mundaring	15,000	16,000	17,000	18,000
0	City of Swan	15,000	16,000	17,000	18,000
<b>0</b>	<b>Total Income</b>	<b>90,000</b>	<b>96,000</b>	<b>102,000</b>	<b>108,000</b>
	<b>Operating Expenditure</b>				
<b>*21,500</b>	<b>Implement Regional Urban Canopy Program</b>	<b>111,500</b>	<b>118,500</b>	<b>125,500</b>	<b>132,500</b>
<b>* \$21,500</b>	<b>Net EMRC Contribution</b>	<b>\$21,500</b>	<b>\$22,500</b>	<b>\$23,500</b>	<b>\$24,500</b>

*Figures exclude GST*

*\* Funds allocated in EMRC budget for this project in 2014/2015*

**CONTRIBUTIONS ON A “COMBINED ENTITY” BASIS**  
**Combined contributions (per merged Council)**

Funding Breakdown for 2015/2016	Member Council Contribution	EMRC Contribution
Operations	\$ 1,000	
Research and Development	\$ 6,000	\$ 2,000
Salary	\$ 20,000	\$ 19,500
<b>Total</b>	<b>\$ 27,000</b>	<b>\$ 21,500</b>

Program Title	Regional Urban Canopy Program				
Adopted Budget 2014/15	Project Summary	2015/16	2016/17	2017/18	2018/19
	<b>Member Councils</b>				
<b>\$</b>	<b>Operating Income</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
	Member Council Contributions:				
0	City of Bayswater / Town of Bassendean	27,000	28,000	29,000	30,000
0	City of Belmont / Shire of Kalamunda	27,000	28,000	29,000	30,000
0	City of Swan / Shire of Mundaring	27,000	28,000	29,000	30,000
<b>0</b>	<b>Total Income</b>	<b>81,000</b>	<b>84,000</b>	<b>87,000</b>	<b>90,000</b>
	<b>Operating Expenditure</b>				
<b>21,500</b>	<b>Implement Regional Urban Canopy Program</b>	<b>102,500</b>	<b>106,500</b>	<b>110,500</b>	<b>114,500</b>
\$21,500	<b>Net EMRC Contribution</b>	\$21,500	\$22,500	\$23,500	\$24,500

*Figures exclude GST*

*Savings of \$9,000 are achievable by providing this new program to a combined entity model.*

*\* Funds allocated in EMRC budget for this project in 2014/2015*

## 2.8 Review / Develop Strategic Environmental Policies and Documentation (Fee-for-service)

### PURPOSE

To provide review or development services to member Councils for key strategic environmental and sustainability documents to ensure that they:

- Consider all relevant environmental and sustainability related issues;
- Are appropriately aligned with stakeholder needs;
- Are appropriately aligned with current legislation, state government requirements and guidance areas; and
- Where necessary, provide appropriate strategic direction for environmental management activities.

### BACKGROUND

Strategic environmental documentation provides direction and a framework for future environmental management activities aimed at meeting statutory obligations and best management practices for the Local Government sector. It is vital for Local Government to undertake a review process of its major environmental strategies to ensure that Councils comply with current legislation, policy and guidelines at Federal and State Government levels.

The EMRC has identified Strategic Environmental Policies and Documentation gaps within a number of member Councils and as such has included providing assistance in developing and implementing strategic environmental documentation as a proposed project for 2015/2016. This project will also assist member Councils to meet objectives within their Corporate Business Plans.

The project is provided on a fee-for-service according to the individual requirements of the member Councils.

Some of the documents that EMRC has developed in recent years include:

- Shire of Broome's Environmental Management Strategy;
- Shire of Mundaring's Environmental Management Plan;
- Town of Bassendean's Environmental Management Plan;
- City of Bayswater's Local Environmental Strategy; and
- Collective Biodiversity Strategy (Town of Bassendean, City of Bayswater and City of Belmont).

### ***How will member Councils benefit?***

Benefits to member Councils seeking assistance from EMRC to review and/or develop strategic environmental policies and documentation include:

- Utilising EMRC staff time instead of member Council utilising their own staff;

- Utilising the EMRC’s experience of working closely with member Councils to bring local and regional knowledge as well as technical expertise to produce high quality policy and strategic documentation;
- Significantly reduced consultancy rates for member Councils compared to market rates for similar consultancy services.

***What impact/support will this project have on member Councils?***

This project will support member Councils to continue to deliver projects and outcomes while EMRC develops these documents on behalf of the member Council.

Impacts will include some in-kind support in the form of Council officer time for liaison and direction, as well as costs for EMRC officer time to develop the documentation.

**Financial Summary (Fee-for-service)**

This project is a fee-for-service project. Additional costs may include printing and/or material costs, as required. Standard member Council consulting rates will apply.

**Summary Proposed Member Council Contributions**

The table below shows a summary of the proposed member Council contributions for the 2015/2016 financial year towards the proposed Environmental Services projects totaling \$534,684 and outlined in tables in Sections 2.1 to 2.8.

**CONTRIBUTIONS ON A “BUSINESS AS USUAL” BASIS**

<b>Environmental Services Proposed Projects Contribution</b>	
	<b>Total Requested</b>
Town of Bassendean	\$83,126
City of Bayswater	\$88,504
City of Belmont	\$86,636
Shire of Kalamunda	\$78,780
Shire of Mundaring	\$118,727
City of Swan	\$78,911
<b>Total</b>	<b>\$534,684</b>

*Figures exclude GST*

## CONTRIBUTIONS ON A “COMBINED ENTITY” BASIS

Table 6 is a summary of contributions for the proposed merged member Councils for 2015/2016.

The variation for the Environmental Services area reflects the anomaly where one member Council is already in a particular program and the other not.

This is the case for the Shire of Kalamunda and the City of Swan not being a member of the ACER program however when merged, the new Council entities will each be requested to pay \$20,000 for software license fees (Refer to Pages 38 and 39).

<b>Environmental Services Proposed Projects Contribution</b>	
	<b>Total Requested</b>
City of Bayswater/Town of Bassendean	\$168,630
City of Belmont/ Shire of Kalamunda	\$172,416
City of Swan/Shire of Mundaring	\$204,638
<b>Total</b>	<b>\$545,684</b>

*Figures exclude GST*

### **SECTION 3: MEMBER COUNCIL INDIVIDUAL FINANCIAL CONTRIBUTIONS**

#### **3.1 Town of Bassendean**

<b>Contribution 2014/15</b>	<b>Project Summary</b>	<b>Budget 2015/16</b>	<b>Budget 2016/17</b>	<b>Budget 2017/18</b>	<b>Budget 2018/2019</b>
<b>\$</b>	<b>Regional Development</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
5,299	Regional Travel Smart Program	0	0	0	0
5,561	Regional Integrated Transport Projects	5,561	5,728	5,900	6,077
8,844	Regional Economic Development	7960	8,199	8,445	8,698
4,920	Regional Events	5,067	5,219	5,376	5,537
<b>24,624</b>	<b>RD Sub Total</b>	<b>18,588</b>	<b>19,146</b>	<b>19,721</b>	<b>20,312</b>
	<b>Environmental Services</b>				
0	Eastern Hills Catchment Management Program	5,000	5,000	5,000	5,000
15,000	Future Proofing for Climate Change	15,000	15,450	15,915	16,395
10,600	ACER	20,600	21,145	21,705	22,280
11,724	Water Quality and Conservation Program (transitioning from Water Campaign™)	12,076	12,438	12,811	13,195
0	Environment and Sustainability Education	15,450	15,915	16,395	16,890
0	Regional Urban Canopy Program	15,000	16,000	17,000	18,000
FFS	Review / Develop Strategic Environmental Policies and Documentation	FFS	FFS	FFS	FFS
<b>32,324</b>	<b>Environmental Sub Total</b>	<b>83,126</b>	<b>85,948</b>	<b>88,826</b>	<b>91,760</b>
<b>\$61,948</b>	<b>Total Funding Being Sought</b>	<b>\$101,714</b>	<b>\$105,094</b>	<b>\$108,547</b>	<b>\$112,072</b>

*Figures exclude GST*

*FFS Fee for Service*

## 3.2 City of Bayswater

Contribution 2014/15	Project Summary	Budget 2015/16	Budget 2016/17	Budget 2017/18	Budget 2018/19
\$	<b>Regional Development</b>	\$	\$	\$	\$
10,624	Regional Travel Smart Program	0	0	0	0
11,194	Regional Integrated Transport Projects	11,194	11,530	11,876	12,232
15,778	Regional Economic Development	14,200	14,626	15,065	15,517
9,956	Regional Events Program	10,255	10,563	10,880	11,178
<b>47,552</b>	<b>RD Sub Total</b>	<b>35,649</b>	<b>36,719</b>	<b>37,821</b>	<b>38,927</b>
	<b>Environmental Services</b>				
0	Eastern Hills Catchment Management Program	5,000	5,000	5,000	5,000
15,000	Future Proofing for Climate Change	15,000	15,450	15,915	16,395
16,449	ACER	23,610	24,245	24,900	25,570
14,023	Water Quality and Conservation Program (transitioning from Water Campaign™)	14,444	14,877	15,323	15,783
15,000	Sustainability and Environmental Education	15,450	15,915	16,395	16,890
0	Regional Urban Canopy Program	15,000	16,000	17,000	18,000
FFS	Review / Develop Strategic Environmental Policies and Documentation	FFS	FFS	FFS	FFS
<b>60,472</b>	<b>Environmental Sub Total</b>	<b>88,504</b>	<b>91,487</b>	<b>94,533</b>	<b>97,638</b>
<b>\$108,024</b>	<b>Total Funding Being Sought</b>	<b>\$124,153</b>	<b>\$128,206</b>	<b>\$132,354</b>	<b>\$136,565</b>

Figures exclude GST

FFS Fee for Service



## 3.3 City of Belmont

Contribution 2014/15	Project Summary	Budget 2015/16	Budget 2016/17	Budget 2017/18	Budget 2018/19
\$	<b>Regional Development</b>	\$	\$	\$	\$
8,568	Regional Travel Smart Program	0	0	0	0
9,461	Regional Integrated Transport Projects	9,461	9,745	10,037	10,338
13,644	Regional Economic Development	12,280	12,648	13,027	13,418
8,450	Regional Events Program	8,703	8,964	9,233	9,510
<b>40,123</b>	<b>RD Sub Total</b>	<b>30,444</b>	<b>31,357</b>	<b>32,297</b>	<b>33,266</b>
	<b>Environmental Services</b>				
0	Eastern Hills Catchment Management Program	5,000	5,000	5,000	5,000
15,000	Future Proofing for Climate Change	15,000	15,450	15,915	16,395
13,610	ACER	23,610	24,245	24,900	25,570
12,210	Water Quality and Conservation Program (transitioning from Water Campaign™)	12,576	12,954	13,342	13,742
15,450	Sustainability and Environmental Education	15,450	15,915	16,395	16,890
0	Regional Urban Canopy Program	15,000	16,000	17,000	18,000
FFS	Review / Develop Strategic Environmental Policies and Documentation	FFS	FFS	FFS	FFS
<b>40,820</b>	<b>Environmental Sub Total</b>	<b>86,636</b>	<b>89,564</b>	<b>92,552</b>	<b>95,597</b>
<b>\$80,943</b>	<b>Total Funding Being Sought</b>	<b>\$117,080</b>	<b>\$120,921</b>	<b>\$124,849</b>	<b>\$128,863</b>

Figures exclude GST

FFS Fee for Service

### 3.4 Shire of Kalamunda

Contribution 2014/15	Project Summary	Budget 2015/16	Budget 2016/17	Budget 2017/18	Budget 2018/19
\$	<b>Regional Development</b>	\$	\$	\$	\$
9,209	Regional Travel Smart Program	0	0	0	0
0	Regional Integrated Transport Projects	10,111	10,414	10,726	11,048
2,000	Regional Economic Development	13,000	13,390	13,792	14,206
8,450	Regional Events Program	8,704	8,964	9,233	9,510
<b>19,659</b>	<b>RD Sub Total</b>	<b>31,815</b>	<b>32,768</b>	<b>33,751</b>	<b>34,764</b>
	<b>Environmental Services</b>				
32,359	Eastern Hills Catchment Management Program	33,330	34,330	36,182	37,268
15,000	Future Proofing for Climate Change	15,000	15,450	15,915	16,395
0	ACER	0	0	0	0
0	Water Quality and Conservation Program (transitioning from Water Campaign™)	0	0	0	0
0	Sustainability and Environmental Education	15,450	15,915	16,395	16,890
0	Regional Urban Canopy Program	15,000	16,000	17,000	18,000
FFS	Review / Develop Strategic Environmental Policies and Documentation	FFS	FFS	FFS	FFS
<b>47,359</b>	<b>Environmental Sub Total</b>	<b>78,780</b>	<b>81,695</b>	<b>85,492</b>	<b>88,553</b>
<b>\$67,018</b>	<b>Total Funding Being Sought</b>	<b>\$95,595</b>	<b>\$98,463</b>	<b>\$102,243</b>	<b>\$105,317</b>

Figures exclude GST

FFS Fee for Service

### 3.5 Shire of Mundaring

Budget 2014/15	Project Summary	Budget 2015/16	Budget 2016/17	Budget 2017/18	Budget 2018/19
\$	<b>Regional Development</b>	\$	\$	\$	\$
8,010	Regional Travel Smart Program	0	0	0	0
8,811	Regional Integrated Transport Projects	8,811	9,075	9,347	9,627
12,844	Regional Economic Development	11,560	11,907	12,264	12,632
7,756	Regional Events Program	7,989	8,228	8,475	8,729
<b>37,421</b>	<b>RD Sub Total</b>	<b>28,360</b>	<b>29,210</b>	<b>30,086</b>	<b>30,988</b>
	<b>Environmental Services</b>				
32,359	Eastern Hills Catchment Management Program	38,330	39,330	41,182	37,268
15,000	Future Proofing for Climate Change	15,000	15,450	15,915	16,395
8,415	ACER	18,415	18,895	19,390	19,900
16,050	Water Quality and Conservation Program (transitioning from Water Campaign™)	16,532	17,027	17,538	18,064
15,450	Sustainability and Environmental Education	15,450	15,915	16,395	16,890
0	Regional Urban Canopy Program	15,000	16,000	17,000	18,000
FFS	Review / Develop Strategic Environmental Policies and Documentation	FFS	FFS	FFS	FFS
<b>87,274</b>	<b>Environmental Sub Total</b>	<b>118,727</b>	<b>122,617</b>	<b>127,420</b>	<b>126,517</b>
<b>\$124,695</b>	<b>Total Funding Being Sought</b>	<b>\$147,087</b>	<b>\$151,827</b>	<b>\$157,506</b>	<b>\$157,505</b>

Figures exclude GST

FFS Fee for Service

## 3.6 City of Swan

Budget 2014/15	Project Summary	Budget 2015/16	Budget 2016/17	Budget 2017/18	Budget 2018/19
\$	<b>Regional Development</b>	\$	\$	\$	\$
18,290	Regional Travel Smart Program	0	0	0	0
19,861	Regional Integrated Transport Projects	19,861	20,457	21,071	21,703
26,444	Regional Economic Development	23,800	24,514	25,249	26,006
18,349	Regional Events Program	18,899	19,466	20,050	20,651
<b>82,944</b>	<b>RD Sub Total</b>	<b>62,560</b>	<b>64,437</b>	<b>66,370</b>	<b>68,360</b>
	<b>Environmental Services</b>				
32,359	Eastern Hills Catchment Management Program	33,330	34,330	36,182	37,268
0	Future Proofing for Climate Change	0	0	0	0
0	ACER	0	0	0	0
16,690	Water Quality and Conservation Program (transitioning from Water Campaign™)	15,131	15,585	16,052	16,534
0	Sustainability and Environmental Education	15,450	15,915	16,395	16,890
0	Regional Urban Canopy Program	15,000	16,000	17,000	18,000
FFS	Review / Develop Strategic Environmental Policies and Documentation	FFS	FFS	FFS	FFS
<b>47,049</b>	<b>Environmental Sub Total</b>	<b>78,911</b>	<b>81,830</b>	<b>85,629</b>	<b>88,692</b>
<b>\$129,993</b>	<b>Total Funding Being Sought</b>	<b>\$230,877</b>	<b>\$238,816</b>	<b>\$247,801</b>	<b>\$256,222</b>

Figures exclude GST

FFS Fee for Service

## SECTION 4: REGIONAL SERVICES DIRECTORATE

### 4.1 SUMMARY OF MEMBER COUNCIL CONTRIBUTIONS 2014/2015 AND PROPOSED CONTRIBUTIONS 2015/2016

The table below illustrates the proposed Regional Services Directorate member Council contributions towards Regional Development and Environmental Services projects for 2014/2015 and proposed contributions for the 2015/2016 financial year.

Proposed member Council contributions for Regional Development projects in 2015/2016 represent **14.9%** of the proposed total value of the Regional Development Business Unit of **\$1,393,803**. Proposed member council contributions for proposed Environmental Services projects for 2015/2016 represent **39.5%** of the total project value of the Environmental Services Business Unit of **\$1,353,189**.

	Environmental Services 2014/2015	Environmental Services Proposed 2015/2016	Regional Development 2014/2015	Regional Development Proposed 2015/2016	Total 2015/2016
Town of Bassendean	52,724	83,126	24,624	18,588	101,714
City of Bayswater	56,005	88,504	47,552	35,649	124,153
City of Belmont	55,882	86,636	40,123	30,444	117,080
Shire of Kalamunda	62,809	78,780	32,103	31,814	110,594
Shire of Mundaring	87,224	118,727	37,421	28,360	147,087
City of Swan	62,449	78,911	82,944	62,560	141,471
<b>Total</b>	<b>**\$377,093</b>	<b>**\$534,684</b>	<b>\$264,767</b>	<b>*\$207,415</b>	<b>\$742,099</b>

*Figures exclude GST*

\*This represents an overall cost reduction of \$57,352 on Regional Development 2014/2015 contributions for projects and strategies delivery.

\*\* It should be noted that the difference between the Environmental Services 2014/2015 and the proposed 2015/2016 budget request is as a result of the following:

- The new Regional Urban Canopy program;
- The new 20 Million Trees Program (subject to funding);
- Software license fees for the ACER program; and
- A 3% CPI increase on some programs

#### 4.2 SUMMARY OF COMBINED MEMBER COUNCILS PROPOSED 2015/2016 CONTRIBUTIONS

##### REGIONAL DEVELOPMENT PROJECTS - 2015/2016

Proposed Member Councils Contributions	REDS RDS	Events	RITS	Total Requested
	\$	\$	\$	\$
Bassendean/Bayswater	22,160	15,322	16,755	<b>54,237</b>
Kalamunda/Belmont	25,280	17,406	19,572	<b>62,258</b>
Mundaring/Swan	35,360	26,888	28,672	<b>90,920</b>
<b>TOTAL</b>	<b>\$82,800</b>	<b>\$59,616</b>	<b>\$64,999</b>	<b>\$207,415</b>

Figures exclude GST

##### ENVIRONMENTAL SERVICES PROJECTS – 2015/2016

Proposed Member Councils Contributions	Total Requested
City of Bayswater/Town of Bassendean	168,630
City of Belmont/ Shire of Kalamunda	172,416
City of Swan/Shire of Mundaring	204,638
<b>Total</b>	<b>\$545,684</b>

Figures exclude GST

Detailed project delivery plans will be developed once the overarching strategic intent of the project proposals outlined in the Project Funding Summary have been agreed upon, in the first instance, by the EMRC Council via the Chief Executive Officers Advisory Committee and then through presentations to member Councils' Executive Officers and Executive staff in the first quarter of 2015.



## 12 REPORTS OF DELEGATES

Nil

## 13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING

Nil

## 14 GENERAL BUSINESS

### 14.1 EVENTS IN THE REGION

Nil

### 14.2 OTHER GENERAL BUSINESS

Nil

## 15 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

## 16 FUTURE MEETINGS OF THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE

The next meeting of the Chief Executive Officers Advisory Committee will be held on **3 February 2015** at the EMRC Administration Office, 1<sup>st</sup> Floor, 226 Great Eastern Highway, Belmont WA 6104 commencing at 12:30pm with lunch at 12noon.

### Future Meetings 2015

#### Chief Executive Officers' Advisory Committee (CEOAC) meetings commencing at 12 noon:

Tuesday	3	February	at	EMRC Administration Office
Tuesday	3	March* (informal)	at	City of Belmont
Tuesday	7	April*	at	EMRC Administration Office
Tuesday	5	May (informal)	at	Town of Bassendean
Tuesday	2	June*	at	EMRC Administration Office
Tuesday	7	July (informal)	at	Shire of Mundaring
Tuesday	4	August	at	EMRC Administration Office
Tuesday	1	September (if required)	at	EMRC Administration Office
Tuesday	6	October (informal)	at	City of Swan
Tuesday	17	November	at	EMRC Administration Office

\*Please note the Monday prior to the March, April and June meetings is a Public Holiday

## 17 DECLARATION OF CLOSURE OF MEETING

There being no further business the meeting was closed at 1:17pm.



**15.2 TECHNICAL ADVISORY COMMITTEE MEETING HELD 20 NOVEMBER 2014  
(REFER TO MINUTES OF COMMITTEE – YELLOW PAGES)  
REFERENCE: D2014/13543 (TAC) - D2014/13977**

The minutes of the Technical Advisory Committee meeting held on **20 November 2014** accompany and form part of this agenda – (refer to yellow section of 'Minutes of Committees' for Council accompanying this Agenda).

**QUESTIONS**

The Chairman invited general questions from members on the minutes of the Technical Advisory Committee.

**RECOMMENDATION(S)**

That with the exception of items ....., which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Technical Advisory Committee report (Section 15.2).

**COUNCIL RESOLUTION(S)**

MOVED CR PULE

SECONDED CR WOLFF

THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE TECHNICAL ADVISORY COMMITTEE REPORTS (SECTION 15.2).

**CARRIED UNANIMOUSLY**

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**TECHNICAL ADVISORY COMMITTEE**

**MINUTES**

**20 November 2014**

**(Ref: D2014/13543 (TAC) – D2014/13977)**

A meeting of the Technical Advisory Committee was held at the EMRC Administration Office, 1<sup>st</sup> Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 20 November 2014**. The meeting commenced at **1:03pm**.

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## 1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 1:03pm.

## 2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

### Committee Members

Mr Simon Stewert-Dawkins <b>(Chairman)</b>	Director Operational Services	Town of Bassendean
Mr James Riley (Deputising for Mr Pearson)	Manager Environmental Health Services	City of Bayswater
Mr Ric Lutey	Director Technical Services	City of Belmont
Mr Charles Sullivan	Director Development and Infrastructure Services	Shire of Kalamunda
Mr Colin Pumphrey (Deputising for Mr Coten)	Manager Fleet and Waste Services	City of Swan
Mr Peter Schneider	Chief Executive Officer	EMRC

### Apologies

Mr Jim Coten	Executive Manager Operations	City of Swan
Mr Doug Pearson <b>(Deputy Chairman)</b>	Director Technical Services	City of Bayswater

### EMRC Officers

Mr Stephen Fitzpatrick	Director Waste Services
Mr Gilbert Arlandoo	Manager Engineering & Waste Services
Mr Brian Bushby	Operations Manager
Ms Giulia Bono	Administration Officer (Minutes)

## 3 DISCLOSURE OF INTERESTS

Nil

## 4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION

Nil

## 5 PETITIONS, DEPUTATIONS AND PRESENTATIONS

Nil



## **6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

### **6.1 MINUTES OF THE TECHNICAL ADVISORY COMMITTEE MEETING HELD ON 9 OCTOBER 2014**

That the Minutes of the Technical Advisory Committee meeting held on 9 October 2014, which have been distributed, be confirmed.

#### **TAC RESOLUTION(S)**

MOVED MR LUTEY

SECONDED MR SULLIVAN

THAT THE MINUTES OF THE TECHNICAL ADVISORY COMMITTEE MEETING HELD ON 9 OCTOBER 2014 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

**CARRIED UNANIMOUSLY**

## **7 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

## **8 QUESTIONS BY MEMBERS WITHOUT NOTICE**

Nil

## **9 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

NOTE: Section 5.23(2) of the Local Government Act 1995, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

The following report items are covered in section 14 of this agenda.

9.1 ACQUISITION OF LAND

## **10 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING**

Nil



## 11 REPORTS OF OFFICERS

### 11.1 SKIP SACK TRIAL

**REFERENCE: D2014/13544 (TAC) – D2014/14804**

#### PURPOSE OF REPORT

To advise Council of the outcomes of a trial programme using skip sacks in lieu of member Council verge collections and skip bins.

#### KEY ISSUES AND RECOMMENDATION(S)

- The City of Swan and the Shire of Mundaring conducted trials in 2012 and 2013 involving the use of skip sacks in lieu of verge collections and skip bins.
- The Shire of Mundaring trialled the skip sacks for residential greenwaste collection and reported that the trial was unsatisfactory because of higher costs and higher contamination rates.
- The City of Swan trialled the skip sacks for a hard waste collection and found that they were impractical because of the restrictions the skip sacks placed on the size of items that could be collected in a hard waste collection.

#### **Recommendation(s)**

That Council notes the use of skip sacks in lieu of verge collections and skip bins was trialled by the City of Swan and the Shire of Mundaring in 2012 and found to be unsatisfactory.

#### SOURCE OF REPORT

Director Waste Services

#### BACKGROUND

In a confidential report to Council on 2 December 2010 (DMDOC/159702), Council resolved that:

*“THAT*

1. *EMRC OFFICERS UNDERTAKE A MORE DETAILED INVESTIGATION WITH MEMBER COUNCILS AND DEVELOP A FURTHER REPORT TO THE TECHNICAL ADVISORY COMMITTEE.*
2. *THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE AUTHORISED BY THE CHAIRMAN AND CEO.”*

#### REPORT

In late 2012, the City of Swan and the Shire of Mundaring trialled the use of 2m<sup>3</sup> polypropylene bags (skip sacks) supplied by Jumbo Bags as an alternative to verge collections and skip bins. The trials were intended to establish the percentage of recyclable material within the bags.

#### Shire of Mundaring Trial

Between September 2012 and December 2012, the Shire of Mundaring trialled the skip sacks for greenwaste collections. The contractor collected skip sacks were transported to either the Shire’s Mathieson Road Transfer Station or to the EMRC’s Hazelmere Resource Recovery Park, where the bags were emptied, folded and reused and the greenwaste was shredded and recycled. Contamination was disposed of at Red Hill Waste Management Facility.



*Item 11.1 continued*

The Shire of Mundaring concluded that:

- The trial use of JumboBags for greenwaste has some clear benefits to the community in terms of visual amenity and a streamlined collection process, however it has resulted in higher costs and a number of drawbacks and in particular increased contamination.
- Community support was shown to be mixed.
- As a result the Shire concluded it was prudent to revert back to a traditional style collection where greenwaste is piled directly on to the verge. This traditional system of collection commenced again in the 2013/14 financial year.

Throughout the trial it was reported that contamination of the skip sacks was very high when compared to contamination of greenwaste in previous collections. Where waste was contained within the skip sack it was difficult for the operator to see where other items of waste were mixed with or placed under greenwaste. A number of the greenwaste skip sacks collected contained waste other than greenwaste, such as carpet, metal pickets and general waste. These items must be removed before greenwaste can be processed into mulch as they will contaminate the final product and can cause damage to processing machinery.

The Shire of Mundaring noted the experience from the City of Swan's trial use of skip sacks for hard waste collection (refer below) where unacceptable items such as tyres, bricks and gas bottles were collected. There is also the potential for residents to conceal other items which may pose a significant hazard to the public and staff such as asbestos and chemicals. As contamination was likely to become a significant issue during the bulk verge waste collection, it was decided against trialling skip sacks for the bulk waste collection.

Other findings outlined in the Shire of Mundaring report on the use of skip sacks:

1. As skip sacks were lifted by crane truck there was no need for a skid steer loader to travel along verges and in most cases the crane truck did not need to leave the road resulting in less damage to landscaped verges.
2. Leaf litter and lawn clippings were able to be placed directly onto and were contained within the skip sacks. This led to a reduction in waste being spread by the wind along verges and onto the road. Residents considered this a benefit.
3. Waste was contained within the skip sacks as opposed to being placed loosely onto the verge.
4. As the volume of waste that could be collected was restricted to the skip sacks, residents were unable to place large volumes of greenwaste on to the verge or stack greenwaste to a height that may obscure the vision of motorists, so there were benefits to the line of sight. Opinions varied about the aesthetics of the skip sacks as opposed to piles of waste stacked directly on to the verge.
5. Accessibility of the skip sacks for the crane truck was an issue compared to the use of a skid-steer loader.
6. Late presentation of the skip sacks for collection increased compared to previous verge collections, resulting in a significant cost to the Shire to return to areas previously serviced to remove late bags. Residents seemed to consider it acceptable to place waste on to the verge late because it was placed into a Shire issued bag rather than directly on to the verge.

City of Swan Trial

The City of Swan trialled the skip sacks for hard waste at about 300 properties throughout St Leonards in November 2012. The trial showed that residents utilised the bags for small items of waste such as clothes, boxes and books. These waste items would not usually be collected as part of a hard waste collection but should instead be placed in the household waste bin or delivered to a transfer station in a standard family sedan.

The trial also illustrated the impracticality of the restrictions the bags place on the size of waste for the purpose of a hard waste collection. From 350 households, only two small couches and one single mattress were collected. Very little else in the way of furniture or appliances was collected. Also, whilst 350 bags were delivered to residences, only 50 were put out for collection with material in, or returned to the City.



*Item 11.1 continued*

The total tonnage collected was 4.1 tonnes, however an audit on the material was not completed by the EMRC.

Depending on travel times to Hazelmere or other tipping sites, between 40 and 60 residences can be serviced in an 8 hour shift per truck. Each truck requires 2 operators to ensure the safety of the bag connection and crane loading onto the truck. This compares to an average of 310 residences per day using 6 staff (2 crews). The Shire of Mundaring found that on average the crane truck was able to hold 20 skip sacks before being required to unload. By comparison, a compactor truck is able to collect the waste from around 50 residences before being required to unload.

The low participation rate could have been due to the St Leonards area being very new with most people only moving into the area in the 12 months prior to the trial. It could also have been due to the confusing advertising on the outside of the bags.

All the bags collected were delivered to Hazelmere and left for EMRC to empty. The current bag design has no safe mechanism to efficiently roll bags over and empty them. This would need to be designed into future bags.

If the City of Swan chose to use skip sacks in the future they would consider:

- Skip sacks to be provided to residents on request rather than dropping the bags off to all properties within a selected suburb to obtain a better participation rate;
- Improving the design of the bags and addressing with the manufacturers the following issues:
  - Incompatibility of the bags with the current City's trucks leading to OSH issues with lifting the bags above human height;
  - The bags can be damaged by any sharp waste so reusing of the bags is not always possible; and
  - Emptying and refolding is time consuming.

Conclusion

It is proposed to not proceed further with the use of skip sacks as an alternative to verge collections and skip bins based on operational issues and OSH concerns identified by the Shire of Mundaring and the City of Swan.

**STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 1 – Environmental Sustainability

- 1.1 To provide sustainable waste disposal operations
- 1.2 To improve regional waste management
- 1.3 To provide resource recovery and recycling solutions in partnership with member Councils
- 1.4 To investigate leading edge waste management practices

**FINANCIAL IMPLICATIONS**

A consignment of 3,000 skip sacks was purchased by the EMRC for the trial at a cost of \$44,000 ex. GST. These skip sacks are no longer required and are available to member Councils at cost (\$14.64 ex. GST each). Other options to be investigated include selling the skip sacks back to the supplier or to another organisation.



*Item 11.1 continued*

## **SUSTAINABILITY IMPLICATIONS**

If the trial had succeeded and a significant percentage of the waste collected in the Skip Sacks and Jumbo Bags was recoverable then more sustainable collection programmes may have resulted.

## **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

## ATTACHMENT(S)

Nil

## VOTING REQUIREMENT

Simple Majority

## Discussion ensued

The Director Waste Services summarised the report.

Mr Pumphrey reported on the City of Swan's findings. Mr Pumphrey advised that the trial took place in the area of St. Leonards which is a new area with minimal verges and double driveways. The issues addressed were that the skip sacks weren't suitable for the equipment being used and there was no proper sorting facility. These are some areas that could be improved upon if the skip sack trial was to be conducted in the future. The Director Waste Services advised that this could be something that could be considered when the C&I facility is developed at Hazelmere.

## **RECOMMENDATION(S)**

That Council notes the use of skip sacks in lieu of verge collections and skip bins was trialled by the City of Swan and the Shire of Mundaring in 2012 and found to be unsatisfactory.

## **TAC RECOMMENDATION(S)**

MOVED MR LUTEY

SECONDED MR RILEY

That Council notes the use of skip sacks in lieu of verge collections and skip bins was trialled by the City of Swan and the Shire of Mundaring in 2012 and found to be unsatisfactory.

**CARRIED UNANIMOUSLY**

## **COUNCIL RESOLUTION(S)**

MOVED CR PULE

SECONDED CR WOLFF

THAT COUNCIL NOTE THAT THE USE OF SKIP SACKS IN LIEU OF VERGE COLLECTIONS AND SKIP BINS WAS TRIALLED BY THE CITY OF SWAN AND THE SHIRE OF MUNDARING IN 2012 AND FOUND TO BE UNSATISFACTORY.

**CARRIED UNANIMOUSLY**



## 11.2 TENDER 2014-006 - STAGE 15 LANDFILL CELL CONSTRUCTION

REFERENCE: D2014/13545 (TAC) – D2014/14805

### PURPOSE OF REPORT

To advise Council of the results of tender 2014-006 to construct the Red Hill Waste Management Facility Stage 15 Class III cell and recommend a preferred contractor.

### KEY ISSUES AND RECOMMENDATION(S)

- A tender for the construction of Red Hill Waste Management Facility Stage 15 Class III Cell was advertised in the West Australian newspaper on 13 October 2014 and online at the EMRC Tenderlink website.
- Tenders closed on 3 November 2014 with four (4) submissions being received.

#### Recommendation(s)

That Council:

1. Award tender number 2014-006 – Stage 15 Landfill Cell Construction to WBHO Civil Pty Ltd for \$2,698,345.05 (ex. GST).
2. Authorise the CEO to enter into a contract, on behalf of the EMRC, with WBHO Civil Pty Ltd in accordance with their submitted tender, subject to any minor variations that may be agreed on between the CEO and WBHO Civil Pty Ltd.
3. Authorise a 10% contingency on the contract sum for contract variations for Tender 2014-006 – Stage 15 Landfill Cell Construction.

### SOURCE OF REPORT

Director Waste Services  
 Manager Engineering and Waste Services

### BACKGROUND

As part of the development of the Red Hill Waste Management Facility, new landfill cells are constructed in time to facilitate the ongoing acceptance of waste. The current cells for Class III waste (Farm Stages 1 & 2) are projected to be filled by December 2015. A new landfill cell for Class III waste is required to be built in the summer of 2014/2015. The area south of the existing green waste processing facility has been identified and is referred to as "Stage 15".

The design of the proposed Stage 15 Class III cell has been completed in-house in accordance with best practice landfill guidelines. The lining system consists of a compacted clay sub layer on top of which will be placed a geosynthetic clay liner and a high density polyethylene liner protected by a geotextile fabric. A geoelectrical leak detection system is incorporated in the system to provide for a practical method of testing the geomembranes for any perforating damage after installation. Leachate collection will be by means of polypropylene drainage cells and leachate sumps, which will in turn be covered by a geotextile cushion to ensure waste does not block the leachate drainage system.

Lateritic cap rock has been removed within the proposed footprint of the Stage 15 landfill cell and gravelly clay materials are currently being removed by EMRC Red Hill Operations to within 1.0m of the landfill design level. It is now intended to award a contract to shape the landfill cell, construct the barrier layers, the drainage layers and install the leak detection system. The contract includes all labour, plant, materials, supervision, and survey and everything else required for the construction, lining and completion of the Stage 15 landfill cell.





*Item 11.2 continued*

## REPORT

Tender 2014-006 for the construction of Red Hill Stage 15 Class III cell was advertised in the West Australian newspaper on 13 October 2014 and online at the EMRC Tenderlink website. A mandatory site briefing was held on 16 October 2014, and was attended by representatives of 16 companies. Tenders closed on 3 November 2014 and submissions were received from:

- a) B & J Catalano Pty Ltd;
- b) Ertech Pty Ltd;
- c) Tracc Civil Pty Ltd; and
- d) WBHO Civil Pty Ltd.

A detailed bill of quantities was submitted by each tenderer under six main tasks:

- Preliminary and Special Requirements;
- Earthworks;
- Lining Layers;
- Drainage;
- Miscellaneous; and
- "As Constructed" Drawings.

An evaluation panel of EMRC officers assessed the submissions on the following criteria:

<b>Assessment Criteria</b>	<b>Weighting</b>
(a) Previous experience in bulk excavation and clay lining/capping	20%
(b) Previous experience in the installation of Geosynthetic and Geocomposite materials	20%
(c) Safety Management Plan	10%
(d) Environmental Management Plan	10%
(e) Tendered price inclusive of all operating expenses	40%

After combining the weighted scores for both the qualitative criteria and price, WBHO Civil Pty Ltd represented the highest rated overall assessment.

Based on the panel's evaluation, the submission from WBHO Civil Pty Ltd demonstrated the most advantageous submission and is considered to offer the best value for money. The schedule of rates submitted by WBHO Civil amounted to an estimated total value of \$2,698,345.05 (ex. GST). The construction period is estimated to be 16 weeks.



*Item 11.2 continued*

## **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 1 – Environmental Sustainability

- 1.1 To provide sustainable waste disposal operations
- 1.2 To improve regional waste management

## **FINANCIAL IMPLICATIONS**

The cost of this tender has been budgeted in the approved 2014/2015 Budget.

## **SUSTAINABILITY IMPLICATIONS**

In order to provide sustainable waste management the provision of airspace, in advance of it being required, is essential.

## **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

## ATTACHMENT(S)

Nil

## VOTING REQUIREMENT

Simple Majority



*Item 11.2 continued*

### **RECOMMENDATION(S)**

That Council:

1. Award tender number 2014-006 – Stage 15 Landfill Cell Construction to WBHO Civil Pty Ltd for \$2,698,345.05 (ex. GST).
2. Authorise the CEO to enter into a contract, on behalf of the EMRC, with WBHO Civil Pty Ltd in accordance with their submitted tender, subject to any minor variations that may be agreed on between the CEO and WBHO Civil Pty Ltd.
3. Authorise a 10% contingency on the contract sum for contract variations for Tender 2014-006 – Stage 15 Landfill Cell Construction.

### **TAC RECOMMENDATION(S)**

MOVED MR SULLIVAN

SECONDED MR LUTEY

That Council:

1. Award tender number 2014-006 – Stage 15 Landfill Cell Construction to WBHO Civil Pty Ltd for \$2,698,345.05 (ex. GST).
2. Authorise the CEO to enter into a contract, on behalf of the EMRC, with WBHO Civil Pty Ltd in accordance with their submitted tender, subject to any minor variations that may be agreed on between the CEO and WBHO Civil Pty Ltd.
3. Authorise a 10% contingency on the contract sum for contract variations for Tender 2014-006 – Stage 15 Landfill Cell Construction.

**CARRIED UNANIMOUSLY**

### **COUNCIL RESOLUTION(S)**

MOVED CR PULE

SECONDED CR WOLFF

THAT COUNCIL:

1. AWARD TENDER NUMBER 2014-006 – STAGE 15 LANDFILL CELL CONSTRUCTION TO WBHO CIVIL PTY LTD FOR \$2,698,345.05 (EX. GST).
2. AUTHORISE THE CEO TO ENTER INTO A CONTRACT, ON BEHALF OF THE EMRC, WITH WBHO CIVIL PTY LTD IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED ON BETWEEN THE CEO AND WBHO CIVIL PTY LTD.
3. AUTHORISE A 10% CONTINGENCY ON THE CONTRACT SUM FOR CONTRACT VARIATIONS FOR TENDER 2014-006 – STAGE 15 LANDFILL CELL CONSTRUCTION.

**CARRIED UNANIMOUSLY**



### 11.3 RED HILL OPEN DAY 2014

**REFERENCE: D2014/14019 (TAC) – D2014/14806**

#### **PURPOSE OF REPORT**

To provide Council with feedback on the 2014 Red Hill Open Day and propose that the event be cancelled for future years because of low interest from the community.

#### **KEY ISSUES AND RECOMMENDATION(S)**

- The number of attendees to the biennial Red Hill Open Day have been declining in recent years.
- A contributing factor has been the number of tours of the site provided by the EMRC's Waste Education staff and Red Hill staff on throughout the year.
- The quarterly Red Hill Community Liaison Group meetings provide an ongoing forum for the community to hear about site developments and discuss any concerns.
- To save cost and staff time to prepare and implement the biennial Open Day it is recommended that the event be cancelled.

#### **Recommendation(s)**

That Council approves the cancellation of future biennial Red Hill Open Days.

#### **SOURCE OF REPORT**

Director Waste Services

#### **BACKGROUND**

The Red Hill Open Day has been held for a number of years to provide the general public with an opportunity to view site operations and ask questions regarding the future development of the site. Up to and including 2010, the Open Day has been held annually.

At its 2 December 2010 meeting (Ref: DMDOC/139457), Council resolved

*“THAT:*

1. *THE NEXT RED HILL OPEN DAY BE HELD IN 2012 AND BIENNIALY THEREAFTER.*
2. *THE COMMUNITY GRANTS BE AWARDED AT AN ALTERNATIVE FUNCTION IN THOSE YEARS WHEN AN OPEN DAY IS NOT BEING HELD.”*



*Item 11.3 continued*

## **REPORT**

The Red Hill Open Day was held on 8 November 2014 in conjunction with the annual presentation of community grants to successful recipients.

The Open Day consisted of two bus tours of the site, displays showing landfill cell construction, site environmental management, Red Hill products including mulch, soil conditioner, clay and ferricrete and tours of the Education Centre.

The Red Hill staff make a special effort ensuring that the site is at its best for the Open Day, whilst ensuring operations are able to continue on the day. Other EMRC staff prepare invitations, advertising, develop displays and make themselves available on the day to greet guests and answer questions. The total cost, including staff costs, is in the order of \$12,000 per Open Day.

In spite of advertising in the local newspaper and personal invitations to some 180 stakeholders this year, only 55 people attended of which 8 were Community Grant recipients. These numbers have been steadily declining since 2008 when 109 people attended.

In recent years a large number of tours of the site have been provided on request throughout the year by the EMRC's Waste Education staff and Red Hill staff for community groups, school groups and other groups interested in seeing the site such that the biennial Open Day is now less of a special event. Community members also attend the quarterly Red Hill Community Liaison Group meetings to be updated on site developments and to discuss any concerns.

Due to the decline in numbers attending the Open Day, together with the other avenues to view and keep informed of site development initiatives, it is proposed that the Red Hill Open Day be cancelled for future years. This however would not preclude one off events being held on an ad hoc basis to promote significant initiatives and developments.

The annual community awards will continue to be made as a separate event.

## **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 1 – Environmental Sustainability

- 1.1 To provide sustainable waste disposal operations
- 1.2 To improve regional waste management
- 1.3 To provide resource recovery and recycling solutions in partnership with member Councils

## **FINANCIAL IMPLICATIONS**

An amount of \$12,000 is budgeted for the Red Hill Open Day for the cost of bus hire, equipment hire, labour hire, site cleanup, giveaways and catering. This amount will be saved should the biennial event not proceed in the future.

## **SUSTAINABILITY IMPLICATIONS**

Nil



*Item 11.3 continued*

### **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

### ATTACHMENT(S)

Nil

### VOTING REQUIREMENT

Simple Majority

### **RECOMMENDATION(S)**

That Council approves the cancellation of future biennial Red Hill Open Days.

### **TAC RECOMMENDATION(S)**

MOVED MR LUTEY

SECONDED MR PUMPHREY

That Council approves the cancellation of future biennial Red Hill Open Days.

**CARRIED UNANIMOUSLY**

### **COUNCIL RESOLUTION(S)**

MOVED CR PULE

SECONDED CR WOLFF

THAT COUNCIL APPROVES THE CANCELLATION OF FUTURE BIENNIAL RED HILL OPEN DAYS.

**CARRIED UNANIMOUSLY**



#### **11.4 ITEMS CONTAINED IN THE INFORMATION BULLETIN**

**REFERENCE: Ref: D2014/13659 (TAC) – D2014/14145**

The following items are included in the Information Bulletin, which accompanies the Agenda.

#### **1. WASTE SERVICES**

1.1 COUNCIL TONNAGE COMPARISONS AS AT 31 OCTOBER 2014 (Ref: D2014/13661)

##### Discussion ensued

The CEO advised that commercial tonnages are down. The EMRC have changed the discount structure to encourage companies to start returning waste to Red Hill Waste Management Facility.

#### **RECOMMENDATION**

That the Technical Advisory Committee notes the items contained in the Information Bulletin.

#### **TAC RESOLUTION(S)**

MOVED MR RILEY

SECONDED MR SULLIVAN

THAT THE TECHNICAL ADVISORY COMMITTEE NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN.

**CARRIED UNANIMOUSLY**

#### **12 REPORTS OF DELEGATES**

Nil

#### **13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING**

Nil



## **14 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

### **RECOMMENDATION (Closing meeting to the public)**

That the meeting be closed to members of the public in accordance with Section 5.23 (2) (c) of the Local Government Act for the purpose of dealing with matters of a confidential nature.

### **TAC RESOLUTION**

MOVED MR LUTEY

SECONDED MR SULLIVAN

THAT THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2) (C) OF THE LOCAL GOVERNMENT ACT FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.

**CARRIED UNANIMOUSLY**

### **14.1 ACQUISITION OF LAND**

**REFERENCE: D2014/13755 (TAC) – D2014/14802**

The Committee considered the Confidential Item circulated with the Agenda under Separate Cover.

### **RECOMMENDATION [Meeting re-opened to the public]**

That the meeting be re-opened, the members of the public be invited to return to the meeting and the recommendations passed behind closed doors be recorded.

### **TAC RESOLUTION**

MOVED MR SULLIVAN

SECONDED MR LUTEY

THAT THE MEETING BE RE-OPENED, THE MEMBERS OF THE PUBLIC BE INVITED TO RETURN TO THE MEETING AND THE RECOMMENDATIONS PASSED BEHIND CLOSED DOORS BE RECORDED.

**CARRIED UNANIMOUSLY**

Recording of the recommendations passed behind closed doors, namely:

### **14.1 ACQUISITION OF LAND**

**REFERENCE: D2014/13755 (TAC) – D2014/14802**

### **TAC RECOMMENDATION(S)**

MOVED MR LUTEY

SECONDED MR RILEY

That:

1. Council by absolute majority in accordance with section 5.42 of the Local Government Act 1995, authorise the CEO in consultation with the Chairman to negotiate a final settlement with the Department of Planning for the exchange of that portion of Lot 99(1), required by the Department of Planning for the proposed Lloyd Street extension, for that portion of Lot 99(2), owned by the Department of Planning and adjacent to Lot 100 Lakes Road, Hazelmere, owned by the EMRC.
2. The report and attachments remain confidential and be certified by the Chairman and CEO.

**CARRIED UNANIMOUSLY**





## 15 FUTURE MEETINGS OF THE TECHNICAL ADVISORY COMMITTEE

The next meeting of the Technical Advisory Committee will be held on **Thursday 5 February 2015** at the EMRC Administration Office, 1<sup>st</sup> Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 4:00pm.

### Future Meetings 2015

Thursday	5	February	at	EMRC Administration Office
Thursday	5	March (if required)	at	EMRC Administration Office
Thursday	9	April (if required)	at	EMRC Administration Office
Thursday	7	May (if required)	at	EMRC Administration Office
Thursday	4	June (if required)	at	EMRC Administration Office
Thursday	9	July (if required)	at	EMRC Administration Office
Thursday	6	August (if required)	at	EMRC Administration Office
Thursday	3	September (if required)	at	EMRC Administration Office
Thursday	8	October (if required)	at	EMRC Administration Office
Thursday	19	November (if required)	at	Red Hill Waste Management Facility

## 16 DECLARATION OF CLOSURE OF MEETING

There being no further business, the Chairman declared the meeting closed at 1:23pm.



**15.3 RESOURCE RECOVERY COMMITTEE MEETING HELD 20 NOVEMBER 2014  
(REFER TO MINUTES OF COMMITTEE – SAND PAGES)  
REFERENCE: D2014/13550 (RRC) - D2014/13984**

The minutes of the Resource Recovery Committee meeting held on **20 November 2014** accompany and form part of this agenda – (refer to orange section of 'Minutes of Committees' for Council accompanying this Agenda).

**QUESTIONS**

The Chairman invited general questions from members on the minutes of the Resource Recovery Committee.

Any questions relating to the confidential report will be dealt with under section 19.2 of the agenda "Confidential Items."

**RECOMMENDATION(S)**

That with the exception of items ....., which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Resource Recovery Committee report (Section 15.3).

**COUNCIL RESOLUTION(S)**

MOVED CR CUCCARO                      SECONDED CR ZANNINO

THAT WITH THE EXCEPTION OF ITEM 11.3 WHICH IS TO BE WITHDRAWN AND DEALT WITH SEPARATELY, COUNCIL ADOPTS THE RECOMMENDATIONS IN THE RESOURCE RECOVERY COMMITTEE REPORTS (SECTION 15.3).

**CARRIED UNANIMOUSLY**

---

**RESOURCE RECOVERY COMMITTEE**

**MINUTES**

**20 November 2014**

(REF: D2014/13550 (RRC) – D2014/13984)

A meeting of the Resource Recovery Committee was held at the EMRC Administration Office, 1<sup>st</sup> Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 20 November 2014** The meeting commenced at **5:00pm**.

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## 1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 5:00pm.

## 2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

### Committee Members

Cr Tony Cuccaro ( <b>Chairman</b> )	EMRC Member	Shire of Mundaring
Cr Charlie Zannino ( <b>Deputy Chairman</b> )	EMRC Member	City of Swan
Cr Jennie Carter	EMRC Member	Town of Bassendean
Cr Mike Anderton	EMRC Member	City of Bayswater
Cr Janet Powell (from 5:03pm)	EMRC Member	City of Belmont
Cr Frank Lindsey	EMRC Member	Shire of Kalamunda
Mr Simon Stewert-Dawkins	Director Operational Services	Town of Bassendean
Mr James Riley (Deputising for Mr Pearson)	Manager Environmental Health Services	City of Bayswater
Mr Ric Lutey	Director Technical Services	City of Belmont
Mr Charles Sullivan	Director Development and Infrastructure Services	Shire of Kalamunda
Mr Shane Purdy	Director Infrastructure Services	Shire of Mundaring
Mr Colin Pumphrey (Deputising for Mr Coten)	Manager Fleet and Waste Services	City of Swan
Mr Peter Schneider	Chief Executive Officer	EMRC

### Apologies

Mr Doug Pearson	Director Technical Services	City of Bayswater
Mr Jim Coten	Executive Manager Operations	City of Swan

### Deputy Committee Members - Observers

Cr Gerry Pule	EMRC Member	Town of Bassendean
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### EMRC Officers

Mr Stephen Fitzpatrick	Director Waste Services
Mr Dave Beresford	Manager Resource Recovery
Ms Giulia Bono	Administration Support Officer (Minutes)

## 3 DISCLOSURE OF INTERESTS

### 3.1 CR MIKE ANDERTON – DISCLOSURE OF FINANCIAL AND PROXIMITY INTERESTS:

Item:	11.3
Subject:	Item 11.3 – Implementation of Resource Recovery Facility Project
Nature of Interest:	Disclosure of Financial and Proximity Interests Local Government Act 1995 Sections 5.60B, 5.65, 5.70 and 5.71. Subject matter of the Report directly applies to New Energy Corporation who are a client of Cr Anderton's employer, which provides insurance around Australia (Renewal 4 January 2015).

## 4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION

Nil

## 5 PETITIONS, DEPUTATIONS AND PRESENTATIONS

Nil



**6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**6.1 MINUTES OF THE RESOURCE RECOVERY COMMITTEE MEETING HELD ON 7 AUGUST 2014**

That the Minutes of the Resource Recovery Committee meeting held on 7 August 2014, which have been distributed, be confirmed.

**RRC RESOLUTION(S)**

MOVED CR ZANNINO                      SECONDED MR LUTEY

THAT THE MINUTES OF THE RESOURCE RECOVERY COMMITTEE MEETING HELD ON 7 AUGUST 2014, WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

**CARRIED UNANIMOUSLY**

**7 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

**8 QUESTIONS BY MEMBERS WITHOUT NOTICE**

Nil

**9 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC**

Nil

**10 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING**

Nil



## 11 REPORTS OF EMPLOYEES

### 11.1 UPDATE OF HAZELMERE WOOD WASTE TO ENERGY PROJECT

REFERENCE: D2014/13551 (RRC) – D2014/14825

#### PURPOSE OF REPORT

To update Council on the progress of the Hazelmere Wood Waste to Energy Plant (WWTE).

#### KEY ISSUES AND RECOMMENDATION(S)

- A peer review of the Hazelmere Wood Waste to Energy Plant proposal has been conducted as agreed with the Environmental Protection Authority (EPA).
- The peer review was conducted by Enertech and WSP Consultants, both being located in the UK.
- Results of the peer review are being incorporated into the Response to Submissions report to the EPA.
- The EPA will consider the proposal at its meeting in December 2014 provided the EMRC Response to Submissions is completed in time.

#### Recommendation(s)

That the report be received.

#### SOURCE OF REPORT

Director Waste Services

#### BACKGROUND

The 8 December 2011 meeting of Council (Ref: DMDOC/156538) considered the proposed investigation into the feasibility of pyrolysing wood waste and other residuals at EMRC's Hazelmere site and resolved:

*"THAT:*

1. *COUNCIL APPROVE EMRC PARTICIPATION IN A PROJECT TO ESTABLISH THE FEASIBILITY OF PYROLYSIS OF WOOD WASTE AND OTHER RESIDUALS AT HAZELMERE TIMBER RECYCLING CENTRE INVOLVING AN INITIAL FEASIBILITY STUDY FOLLOWED BY A SECOND STAGE DETAILED ENGINEERING STUDY.*
2. *THE OUTCOMES OF THE FIRST STAGE FEASIBILITY STUDY WILL BE REPORTED TO COUNCIL AND APPROVAL SOUGHT TO PROCEED WITH THE SECOND STAGE FEASIBILITY STUDY."*

The 19 April 2012 meeting of Council (Ref: DMDOC/159154) resolved:

*"THAT COUNCIL, BY ABSOLUTE MAJORITY:*

1. *APPROVES EXPENDITURE OF \$80,000 FOR THE SECOND STAGE DETAILED ENGINEERING STUDY INTO A PYROLYSIS PLANT AT EMRC'S HAZELMERE SITE INVOLVING THE SPECIFICATION OF THE PLANT EQUIPMENT REQUIRED AND A BETTER COST ESTIMATE.*
2. *APPROVES THE REALLOCATION OF \$80,000 FROM 24399/00.JH (CONSTRUCT AND COMMISSION RESOURCE RECOVERY PARK) TO 72884/00.JF (EVALUATE RESOURCE RECOVERY PARK OPTIONS) TO COVER THE COSTS OF THE SECOND STAGE DETAILED ENGINEERING STUDY.*
3. *SUPPORTS A GRANT APPLICATION TO THE CLEAN TECHNOLOGY INNOVATION FUND IN JULY 2012, TO BE PREPARED AND SUBMITTED BY ANSAC WITH INPUT FROM EMRC AND UWA AND SEEKING PROJECT FUNDING SUPPORT FOR A DEMONSTRATION WOOD WASTE PYROLYSIS FACILITY AT HAZELMERE."*



*Item 11.1 continued*

The 20 June 2013 meeting of Council (Ref: DMDOC/180018) resolved:

*“THAT COUNCIL:*

1. *PROCEED WITH THE HAZELMERE WOOD WASTE PYROLYSIS PROJECT.*
2. *BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 5.42 OF THE LOCAL GOVERNMENT ACT 1995 AUTHORISE THE CEO TO ENTER INTO A CONTRACT BETWEEN EMRC AND ANSAC FOR THE ENGINEERING, PROCUREMENT, CONSTRUCTION AND COMMISSIONING OF THE HAZELMERE WOOD WASTE PYROLYSIS PLANT TO THE VALUE OF \$7,440,000 SUBJECT TO A, B, AND C;*
  - a) *EXECUTION OF A FUNDING AGREEMENT BETWEEN THE COMMONWEALTH GOVERNMENT AND ANSAC PTY LTD FOR GRANT FUNDING UNDER THE CLEAN ENERGY INNOVATION FUND;*
  - b) *RECEIPT OF ENVIRONMENTAL AND OTHER STATUTORY APPROVALS FOR THE PROJECT; AND*
  - c) *DEVELOPMENT OF A POWER PURCHASE AGREEMENT BETWEEN EMRC AND AN ELECTRICITY RETAILER.”*

The 19 September 2013 meeting of Council (Ref: DMDOC/184939) provided an update on the project progress and also resolved:

*“THAT THE CHIEF EXECUTIVE OFFICER BE AUTHORISED TO MAKE THE FIRST QUARTERLY PAYMENT OF \$230,016.60 TO ANSAC PTY LTD FOR THE HAZELMERE PYROLYSIS PROJECT”.*

The April 2014 meeting of Council resolved:

*“THAT COUNCIL:*

1. *ACKNOWLEDGES THAT BECAUSE OF STRATEGEN ENVIRONMENTAL CONSULTANTS PTY LTD'S EXISTING INVOLVEMENT AND EXPERIENCE, IT HAS GOOD REASON TO BELIEVE THERE IS UNLIKELY TO BE ANY OTHER SUPPLIER WHO CAN PROVIDE A SIMILAR VALUE FOR MONEY OUTCOME TO COMPLETE THE REQUIREMENTS OF THE PER PROCESS FOR THE HAZELMERE WOODWASTE TO ENERGY PROJECT.*
2. *NOTES THE EXPENDITURE OF UP TO \$150,000 FOR THE CONSULTING FEES REQUIRED TO COMPLETE THE ENVIRONMENTAL SCOPING DOCUMENT, THE PER DOCUMENTATION, EPA LIAISON, RESPONSE TO PUBLIC SUBMISSIONS AND ANY APPEALS AND ATTENDANCE AT COMMUNITY INFORMATION SESSIONS BY STRATEGEN, TO BE FUNDED FROM THE SECONDARY WASTE RESERVE.”*

## **REPORT**

### Peer Review

Following the 17 July 2014 meeting with the EPA, discussions were held with the Office of the EPA (OEPA) to progress the assessment process. It was agreed that the EMRC would undertake an independent peer review of some aspects of the proposal to satisfy the EPA in relation to its Section 16(e) advice on waste to energy technologies.

A scope of work for the peer review was developed and agreed with the EPA together with the independent consultants nominated for the review – Mr Gerald Tetchner and Dr Frank Hardwick of Enertech Engineering Consultants Limited and Dr Kevin Whiting and Steven Wood of WSP UK Ltd.

Because of the availability of these personnel, the review has taken longer to complete than anticipated. The final peer review report is expected by 14 November 2014 which will enable the amended Response to Submissions to be submitted to the OEPA. The OEPA will then complete its assessment report and recommendations for consideration by the EPA.



*Item 11.1 continued*

### Community Engagement

Further community engagement with the Hazelmere community is planned nearer to the release of the EPA report and recommendations.

A project advertorial was placed in the regional community newspapers during October 2014 (Attachment) and more are planned over the next few months to provide information on the project.

### **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 1 – Environmental Sustainability

- 1.1 To provide sustainable waste disposal operations
- 1.3 To provide resource recovery and recycling solutions in partnership with member Councils
- 1.4 To investigate leading edge waste management practices

### **FINANCIAL IMPLICATIONS**

Funds are provided in the annual budget for 2014/2015 and 2015/2016 to undertake capital works for the project and once in operation the plant will reduce wood chip stockpiles.

### **SUSTAINABILITY IMPLICATIONS**

The Hazelmere Wood Waste to Energy plant is aimed at reducing waste to landfill and therefore greenhouse gas emissions and producing renewable electricity and biochar. This is consistent with the State Waste Strategy for reduction of waste to landfill.

### **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

### ATTACHMENT(S)

EMRC Advertorial – Hazelmere Resource Recovery Park Update (Ref: D2014/14824)





*Item 11.1 continued*

#### VOTING REQUIREMENT

Simple Majority

#### Discussion ensued

The Director Waste Services provided a brief overview of the report together with a short presentation on the project.

#### **RECOMMENDATION(S)**

That the report be received.

#### **RRC RECOMMENDATION(S)**

MOVED CR ZANNINO

SECONDED CR ANDERTON

That the report be received.

**CARRIED UNANIMOUSLY**

#### **COUNCIL RESOLUTION(S)**

MOVED CR CUCCARO

SECONDED CR ZANNINO

THAT THE REPORT BE RECEIVED.

**CARRIED UNANIMOUSLY**





## 11.2 UPDATE OF HAZELMERE RESOURCE RECOVERY PARK DEVELOPMENT

REFERENCE: D2014/13552 (RRC) – D2014/14826

### PURPOSE OF REPORT

To advise Council on the status of the Hazelmere Resource Recovery Park development.

### KEY ISSUES AND RECOMMENDATION(S)

- Engineering infrastructure and landscape design of the site is progressing.
- The scheme water connection construction tender has closed. Evaluation of the tender submissions has commenced.
- The Commercial and Industrial (C&I) recycling facility tender is being prepared for release in early 2015. This project has Regional Funding Program funding support from the Waste Authority.

#### Recommendation(s)

That the report be received

### SOURCE OF REPORT

Director Waste Services  
 Manager Resource Recovery

### BACKGROUND

A report to Council in August 2011 (Ref: DMDOC/150840) on the regional funding program resolved:

*“THAT:*

1. *THE INFORMATION BE NOTED.*
2. *MEMBER COUNCILS BE REQUESTED TO CONFIRM THE EMRC IS TO BE THE ENTITY REPRESENTING THE MEMBER COUNCILS IN REGARDS TO THE REGIONAL FUNDING PROGRAMME.*
3. *THE CITY OF STIRLING BE INVITED TO JOIN WITH THE MEMBER COUNCILS IN THE REGIONAL FUNDING PROGRAMME CONDITIONAL UPON WRITTEN AGREEMENT TO UNDERTAKE A PROJECT OR PROJECTS THAT BENEFIT BOTH THE CITY OF STIRLING AND THE EMRC”.*

In April 2012, Council (Ref: DMDOC/161988) resolved:

*“THAT:*

1. *MEMBER COUNCILS BE REQUESTED TO SUPPORT THE APPLICATION FOR FUNDING TO CONSTRUCT A BUILDING IN WHICH WASTE AUDITS BE UNDERTAKEN.*
2. *MEMBER COUNCILS BE REQUESTED TO SUPPORT THE PURCHASE OF HOOK LIFT BINS INTO WHICH MATERIALS THAT CAN BE RECYCLED CAN BE COLLECTED.*
3. *MEMBER COUNCILS BE REQUESTED TO SUPPORT THE PURCHASE OF THE EQUIPMENT TO PROCESS MATERIALS COLLECTED FOR RECYCLING.*
4. *MEMBER COUNCILS BE REQUESTED TO NOMINATE OTHER PROJECTS THAT THEY WISH TO HAVE INCLUDED IN THE SUBMISSION.*
5. *THE CITY OF STIRLING BE REQUESTED TO NOMINATE OTHER PROJECTS THEY WISH TO HAVE INCLUDED IN THE SUBMISSION”.*



*Item 11.2 continued*

## **REPORT**

### Engineering Infrastructure and Landscape Design

Opus International Consultants were awarded the contract for engineering infrastructure and landscape design on 1 October 2013.

Following feasibility studies on the original concept plan, meetings with City of Swan engineering staff, and the undertaking of a detailed geotechnical investigation a draft stormwater design was produced. Following an internal review adjustments have been made to the engineering design to incorporate on-site storage requirements prior to discharge to the City of Swan network.

Design levels for building platforms and the internal road network are currently being detailed incorporating service corridors for underground services.

A draft landscape design has been submitted for review and comments will be provided to the consultants to allow a final design to be established working closely with the engineering designers for storm water and waste water efficiencies. Irrigation considerations have also been accounted for in the landscape plan.

### Scheme Water Connection Design

A scheme water connection to the site is required to supply portable water and process water for the Wood Waste to Energy plant and for future development needs for fire protection of buildings and infrastructure. Currently the water supply to the Hazelmere site is from an abstraction bore that serves a dual storage tank and fire suppression ring main system and also the minor supply to the site house and reticulation system.

An engineering design has been produced for a suitable pipeline and connection to the Water Corp network in Stirling Crescent. This has been approved for construction by Water Corp and a tender has been prepared and lodged via the WALGA e-quote system for responses by selected suitable contractors.

The tender has closed and evaluation of submissions is underway.

### Commercial and Industrial Recycling Facility

As reported previously, the EMRC was successful in receiving a grant under the Regional Funding Program of the Waste Authority for the sum of \$388,000.00 (ex. GST) (Ref: D2014/03073). Under this grant application, the EMRC proposed to install a concrete pad with temporary storage shelters, purchase hook lift bins and purchase or hire equipment for sorting to determine the most efficient way of sorting commercial waste. The total commitment for the project was \$1.025 million including the \$388,000 Regional Funding grant.

Following advice from a specialist consultant in the sorting of commercial waste, the project team decided to develop a tender for the design and construction of a building and supply of equipment for a small scale materials recovery facility for dry commercial waste. The methodology for sorting waste of this type is well established but to prove the concept, the proposed C&I waste sorting plant would be developed in stages.

Once the concept is proven, it is intended for the facility to be extended in size and capacity following a period of consolidation and analysis of material quantities recovered. The Waste Authority have agreed to this change of purpose in principle and the amended payment milestones and purpose are being formalised with the Authority.



*Item 11.2 continued*

Assumptions made in the financial model for the C&I plant include the following:

Item	Assumption
Capital cost for building, plant and equipment	\$2.48 million (ex. GST)
Cost of capital	8.5%
Project Life	20 years
Initial throughput (tonnes per annum)	20,000 tonnes
Maximum throughput	50,000 tonnes
Throughput per shift	Up to 150 tonnes
Year capacity reached	Year 3

The preliminary financial indicators are as follows:

Parameter	Result
Gate fee	\$100/tonne (ex. GST)
NPV	\$1.3 million
Payback	4 years
IRR	20.9 %
No of years of negative cash flow	1

The financial indicators are encouraging but need to be re-examined before the capital cost is committed. The economics are based on the gate fee income which is conservatively set at \$100/tonne (ex. GST) in the above summary, comparable with the cheapest landfill gate fee in the metropolitan area. Revenue is also based on recovered materials including plastics, metals, paper and cardboards using current price information. Once the tender process is completed, the financial model will be updated and a business case and report brought to the Resource Recovery Committee for approval.

## STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

- 1.1 To provide sustainable waste disposal operations
- 1.3 To provide resource recovery and recycling solutions in partnership with member Councils
- 1.4 To investigate leading edge waste management practices

## FINANCIAL IMPLICATIONS

For the initial development, the budget is expected to be approximately \$2,500,000, of which \$388,000 (ex. GST) will be provided by the Waste Authority.

A budget amount of \$3,000,000 is provided in the Resource Recovery Budget over the 2014/2015 and 2015/2016 periods.

## SUSTAINABILITY IMPLICATIONS

The project will enable additional actions that improve the sustainability of waste operations to be implemented



*Item 11.2 continued*

## **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

## **ATTACHMENT(S)**

Nil

## **VOTING REQUIREMENT**

Simple Majority

## **Discussion ensued**

The Manager Resource Recovery provided a brief overview of the report.

## **RECOMMENDATION(S)**

That the report be received

## **RRC RECOMMENDATION(S)**

MOVED CR POWELL

SECONDED CR ZANNINO

That the report be received.

**CARRIED UNANIMOUSLY**

## **COUNCIL RESOLUTION(S)**

MOVED CR CUCCARO

SECONDED CR ZANNINO

THAT THE REPORT BE RECEIVED.

**CARRIED UNANIMOUSLY**



### 11.3 IMPLEMENTATION OF RESOURCE RECOVERY PROJECT

**REFERENCE: D2014/13553 (RRC) – D2014/14827**

#### PURPOSE OF REPORT

To advise Council of a possible implementation programme for the Resource Recovery Project at Red Hill Waste Management Facility.

#### KEY ISSUES AND RECOMMENDATION(S)

- The consultancy contract with Cardno is being assigned to Talis Consulting Pty Ltd.
- A programme of work has been proposed to get the project to the conclusion of the tender phase.

#### **Recommendation(s)**

That Council receives the report.

#### SOURCE OF REPORT

Director Waste Services

#### BACKGROUND

On 30 April 2009 (Ref: DMDOC/98318), Council resolved to proceed with the Expression of Interest process for the Resource Recovery Facility.

Since that time and as part of the project implementation, Council has also resolved that:

- Acceptable tenderers be listed;
- EMRC representatives visited nominated reference facilities of acceptable tenderers;
- Red Hill Waste Management Facility is the preferred site for the Resource Recovery Facility (RRF);
- The contract models of Design and Construct (D&C) and Design, Build, Operate and Maintain (DBOM) are preferred to the Build Own Operate (BOO) contract models at this stage of the project;
- Anaerobic digestion and gasification are the preferred technology options and a third bin for household organic waste collection will be considered in conjunction with anaerobic digestion technology;
- EMRC has proceeded with the environmental approval for the proposal and acceptable tenderers have provided information required for this process as required; and
- Prior to calling tenders, the Establishment Agreement will be amended to reflect the RRF as a “new project” and member Councils will be advised of the implications of this amendment.

On 19 September 2013, (Ref: DMDOC/185090) Council resolved:

“*THAT:*

1. *THE CURRENT EXPRESSION OF INTEREST/TENDER PROCESS FOR THE EMRC RESOURCE RECOVERY FACILITY (EOI 2009-10) BE CANCELLED AND ACCEPTABLE TENDERERS ADVISED ACCORDINGLY.*
2. *COUNCIL CONTINUE WITH THE RESOURCE RECOVERY PROJECT IMPLEMENTATION. THE REPORT REMAINS CONFIDENTIAL AND IS CERTIFIED BY THE CHAIRMAN AND CEO.”*



*Item 11.3 continued*

## **REPORT**

### Assignment of consultancy report

Following a request from Cardno (WA) Pty Ltd, the consultancy contract with Cardno is in the process of being assigned to Talis Consulting Pty Ltd for the balance of the work remaining under the contract. The reason for this assignment is that key Cardno personnel including Mr John King now work for Talis Consulting.

The key personnel who now work for Talis Consultancy have been extensively involved with the EMRC on the Resource Recovery Project. Consequently, it is prudent that the EMRC continue its consultancy arrangement with Talis Consulting.

### Resource Recovery Project Implementation

The following steps are proposed to get the EMRC Resource Recovery Facility (RRF) project to the tender conclusion stage:

1. Determine the capacity and expandability of the RRF;
2. Determine the contract model (current preferences are D&C or DBOM);
3. Review and adjust as necessary the project financial model for use in the tender evaluation process, including incorporating the future landfill levy increases;
4. Revise the EMRC Establishment Agreement giving member Councils the choice of participating in the RRF project;
5. Develop a Participant's Agreement to address the rights and obligations of the participating member Councils and the EMRC relating to their involvement in the project, including but not limited to the provision of waste and of guarantees;
6. Prepare the tender specification covering the two technologies (anaerobic digestion and gasification) and incorporating the requirement of the environmental approval and the Community Partnership Agreement;
7. Prepare a tender evaluation plan including:
  - a. A tender process;
  - b. Tender evaluation process; and
  - c. Tender evaluation criteria.
8. Assist the EMRC to compile the tender pack of documents comprising conditions of tender, tender specification, tender evaluation plan, Draft Resource Recovery Agreement, probity process and facility inspections;
9. Assist the EMRC obtain agreement for the financing of the project from a suitable financing organisation, such as WA Treasury Corporation;
10. Present the financing agreement, participants agreement and the tender pack to the member Councils and seek their commitment to participate in the project;
11. EMRC Council decides whether to proceed with the call for tenders;
12. Assist the EMRC with responding to requests for clarifications from tenderers during the tender period;
13. Facilitate and participate in the evaluation of tenders received;
14. Participate in an inspection tour of facilities as part of the evaluation process;
15. Prepare and present the tender evaluation report to the Resource Recovery Committee, the Technical Advisory Committees and the Council of the EMRC; and
16. Assist the EMRC to finalise the Resource Recovery Agreement with the successful tenderer.

A project schedule is being developed for the above process and will be submitted to the Resource Recovery Committee at a future meeting.





*Item 11.3 continued*

Since the EMRC expression of interest process, there has been a change in the resource recovery market focussed around the development of privately developed resource recovery facilities with associated waste supply agreements from a number of waste generators. This option provides a shifting of risk to the facility operator and away from the waste generators, such as the EMRC (on behalf of its member Councils). The impacts on the member Councils are likely to be significantly less than would occur if the RRF were owned by the EMRC, as is currently proposed. It is proposed that this option and other changes in the resource recovery market will be assessed in Tasks 1 to 5 above.

**STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 1 – Environmental Sustainability

- 1.3 To provide resource recovery and recycling solutions in partnership with member Councils

**FINANCIAL IMPLICATIONS**

Nil

**SUSTAINABILITY IMPLICATIONS**

The Resource Recovery Facility will contribute towards minimising the environmental impact of waste by facilitating the sustainable use and development of resources.

**MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Simple Majority



*Item 11.3 continued*

Discussion ensued

The Director Waste Services provided a brief overview of the report and advised that a timeline will be developed for the Resource Recovery Project. The type of contract will need to be decided on before the tender process can commence.

Cr Anderton provided a Disclosure of Interest for Item 11.3 Financial and Proximity Interests Local Government Act 1995 Sections 5.60B, 5.65, 5.70 and 5.71 due to his working relationship with New Energy Corporation.

**RECOMMENDATION(S)**

That Council receives the report.

**RRC RECOMMENDATION(S)**

MOVED CR ZANNINO                      SECONDED CR LINDSEY

That Council receives the report.

**CARRIED UNANIMOUSLY**

Cr Anderton disclosed an interest affecting Financial and Proximity Interests in relation to this item and departed the meeting at 6:30pm.

A brief discussion ensued and Cr Anderton re-entered the meeting at 6:32pm.

**COUNCIL RESOLUTION(S)**

MOVED CR CUCCARO                      SECONDED CR ZANNINO

THAT COUNCIL RECEIVES THE REPORT.

**CARRIED UNANIMOUSLY**



## 11.4 FEASIBILITY STUDY MATERIALS RECOVERY FACILITY – HAZELMERE RESOURCE RECOVERY PARK

REFERENCE: D2014/13549 (RRC) – D2014/14828

### PURPOSE OF REPORT

To advise Council on the outcomes of a preliminary feasibility study into the establishment of a Materials Recovery Facility (MRF) at the Hazelmere Resource Recovery Park.

### KEY ISSUES AND RECOMMENDATION(S)

- The establishment of a MRF at the Hazelmere Resource Recovery Park is part of the five year development plan for the site.
- The City of Swan requested that the feasibility study into the project be undertaken in 2014/2015.
- The preliminary results of the feasibility study are presented for further discussion.

#### Recommendation(s)

That:

1. The report be received.
2. Further evaluation be undertaken incorporating likely member Council recyclable volumes allowing for current contracts.

### SOURCE OF REPORT

Director Waste Services

### BACKGROUND

The concept plan for the Hazelmere Resource Recovery Park includes a possible MRF to process member Council household recyclable collections.

A presentation on the preliminary findings of the MRF feasibility study was made to a Council Strategy/Briefing session on 27 March 2014. At that briefing, the City of Swan requested that the EMRC further examine the feasibility into the establishment of a Materials Recovery Facility (MRF) at the Hazelmere Resource Recovery Park as a priority. A budget provision was made in the 2014/2015 annual budget for consultancy costs required for this work.

### REPORT

A financial model has been prepared for a proposed MRF at the Hazelmere Resource Recovery Park based on previous work undertaken by the EMRC in conjunction with the Southern Metropolitan Regional Council. EMRC officers have liaised with the City of Swan's Manager Fleet and Waste Services to establish current MRF operating data, including operating costs and commodity prices, which has been very useful in refining the financial model.



*Item 11.4 continued*

Assumptions made in the financial model include:

<b>Item</b>	<b>Assumption</b>
Capital cost for a MRF	\$17m (incl GST) or \$15.5m (excl GST)
Cost of Capital	8.5%
Refurbishment Interval	5 years
Project Life	20 years
No of Operating Weeks	49
Throughput (per shift)	150 tonnes
Throughput (tonnes per hour)	20 tonnes
Operating days per week	5
% direct to waste	25%
Recovery efficiency	90%
Overall recovery	67.5%

The tonnage of recyclables processed by the MRF is assumed from year 1 (2017/2018) of the financial model to be equivalent to the current member council tonnages, as shown below, with growth at 3% per year to reach 60,000 tonnes in year 5. This would need to be aligned with existing collection contracts.

<b>Member Council</b>	<b>Tonnage of Recyclables</b>
Bassendean	1,632
Bayswater	6,158
Belmont	3,677
Kalamunda	5,716
Mundaring	4,026
Swan	10,000
<b>Total</b>	<b>31,209</b>

Note there is no allowance in the modelling results for other Council waste or commercial waste being processed. This needs to be explored further as there is potential to access northern suburbs and commercial waste.

Current data has been used for the revenue for recyclables which include:

- Old news print – loose unbaled paper (ONP #6);
- Corrugated containers, grade 10 (OCC #10);
- Glass;
- HDPE clear;
- Mixed Paper;
- Steel;
- PET clear;
- Aluminium;
- PET coloured; and
- Other recoverables.



*Item 11.4 continued*

The financial results are as follows:

<b>Parameter</b>	<b>Result</b>
NPV	\$6.7 million
Payback	9 years
IRR	12.6%
No. of years of negative cashflow	0

Conclusion

The feasibility study shows that the financial return is promising using the assumptions made. The financial return is sensitive to capital cost, recycling tonnages, the cost of operation and commodity prices.

More work is needed to determine the timing and availability of member Council tonnages which will depend on current contracts. Also more research is required to determine the potential for other customers, potential contract models (Design and Construct, Design Build Operate and Maintain, Build Own Operate or fee for service). This will enable more rigorous analysis of the business case and a future report to Council.

An informal group comprising the EMRC's Director Waste Services and Manager Resource Recovery and the City of Swan's Manager Fleet and Waste Services has been collaborating over the financial analysis in conjunction with the EMRC's financial modelling consultant. This will continue on a more regular basis over the next several months to bring the feasibility to a conclusion and recommendations on implementing the project.

**STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 1 – Environmental Sustainability

- 1.1 To provide sustainable waste disposal operations
- 1.2 To improve regional waste management
- 1.3 To provide resource recovery and recycling solutions in partnership with member Councils
- 1.4 To investigate leading edge waste management practices

**FINANCIAL IMPLICATIONS**

Provisions have been made in the ten year budget projection for feasibility and design studies of a MRF in 2014/2015 and 2015/2016 with construction of a MRF in 2016/2017, contingent on the outcome of the feasibility study.

**SUSTAINABILITY IMPLICATIONS**

The recovery of recyclable materials from the waste stream is consistent with the State Waste Strategy of reducing waste to landfill.



*Item 11.4 continued*

## **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Will assist with planning of future contracts for household recycling bin collections and processing.
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

## **ATTACHMENT(S)**

Nil

## **VOTING REQUIREMENT**

Simple Majority

## **Discussion ensued**

The Director Waste Services provided a brief overview of the report.

## **RECOMMENDATION(S)**

That:

1. The report be received.
2. Further evaluation be undertaken incorporating likely member Council recyclable volumes allowing for current contracts.

## **RRC RECOMMENDATION(S)**

MOVED CR POWELL

SECONDED CR ZANNINO

That:

1. The report be received.
2. Further evaluation be undertaken incorporating likely member Council recyclable volumes allowing for current contracts.

**CARRIED UNANIMOUSLY**

## **COUNCIL RESOLUTION(S)**

MOVED CR CUCCARO

SECONDED CR ZANNINO

THAT:

1. THE REPORT BE RECEIVED.
2. FURTHER EVALUATION BE UNDERTAKEN INCORPORATING LIKELY MEMBER COUNCIL RECYCLABLE VOLUMES ALLOWING FOR CURRENT CONTRACTS.

**CARRIED UNANIMOUSLY**



## 12 REPORTS OF DELEGATES

Nil

## 13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING

Nil

## 14 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

## 15 FUTURE MEETINGS OF THE RESOURCE RECOVERY COMMITTEE

The next meeting of the Resource Recovery Committee will be held on **Thursday, 5 February 2015** at the EMRC Administration Office, 1<sup>st</sup> Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 5:00pm.

### Future Meetings 2015

Thursday	5	February	at	EMRC Administration Office
Thursday	5	March (if required)	at	EMRC Administration Office
Thursday	9	April (if required)	at	EMRC Administration Office
Thursday	7	May (if required)	at	EMRC Administration Office
Thursday	4	June (if required)	at	EMRC Administration Office
Thursday	9	July (if required)	at	EMRC Administration Office
Thursday	6	August (if required)	at	EMRC Administration Office
Thursday	3	September (if required)	at	EMRC Administration Office
Thursday	8	October (if required)	at	EMRC Administration Office
Thursday	19	November (if required)	at	EMRC Administration Office

## 16 DECLARATION OF CLOSURE OF MEETING

There being no further business, the Chairman declared the meeting closed at 5:40pm.



## 16 REPORTS OF DELEGATES

Nil

## 17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

### 17.1 NOTICE OF MOTION RECEIVED FROM CR FÄRDIG

In accordance with Clause 4.18 of the EMRC Standing Orders Local Law 2013, Cr Färdig has given notice of his intention to move the following motion at the Ordinary Meeting of Council to be held on 4 December 2014:

***"That the CEO develops a report to the next full meeting of Council, to establish a committee of Council to review the EMRC Establishment Agreement by April 2015, to provide continuity and transitional adjustment to a new Council, and to prepare the EMRC Council for the State Government boundary adjustments as a result of changes to a Council made up of six (6) member Councils to three (3) member Councils."***

#### **Reason for Motion:**

No written reason for the notice of motion was given by Cr Färdig.

#### **Officer's Comment**

A full report on changes to the Establishment Agreement of the Eastern Metropolitan Regional Council (Establishment Agreement) as a result of the State's local government reform agenda has been provided at Item 14.5 Local Government Reform – Establishment Agreement of the EMRC (Ref: D2014/14552), as foreshadowed by the CEO at the 23 October 2014 Ordinary Council meeting.

It was envisaged that matters dealing with amendments to the Establishment Agreement would be dealt with via officer reports to the (whole) council or via the CEOAC, where appropriate.

This item was dealt with earlier in the meeting under Item 14.5. Local Government Reform – Establishment Agreement of the EMRC. Consequently Cr Färdig withdrew this motion.

### 17.2 NOTICE OF MOTION RECEIVED FROM CR O'CONNOR

In accordance with Clause 4.18 of the EMRC Standing Orders Local Law 2013, Cr O'Connor has given notice of his intention to move the following motion at the Ordinary Meeting of Council to be held on 4 December 2014:

***"That Council pursuant to section 5.42 of the Local Government Act 1995, amends the delegation to the Chief Executive Officer with respects to payments from the Municipal or Trust Funds, to include a condition that the Chief Executive Officer is to provide a brief description outlining the nature of each transaction and payment made from Municipal or Trust Funds on a monthly basis."***

#### **Reason for Motion:**

As a regional council, the Eastern Metropolitan Regional Council (EMRC) oversees the successful operation of multiple facilities and the provision of many services around the Eastern region of Perth. The EMRC is a multi-million dollar organisation. It is critical to the success of a well-functioning and transparent regional council that each councillor is provided with sufficient information to allow them to fulfil their role under the Local Government Act 1995 Section 2.10 – paragraph (d) *"participates in the local government's decision-making processes at council and committee meetings"*. An additional reference is section 5.41 – Functions of CEO – paragraph (b) *"ensure that advice and information is available so that informed decisions can be made."* Councillors are required to avail themselves with sufficient information to correctly fulfil their duties.

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*Item 17.2 continued*

This amendment will ensure councillors are provided with a brief description that outlines the nature of the transaction that took place with the payee and the subsequent payment that is being reported.

**Officer's Comment**

For operational efficiency purposes, Council has long delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Municipal Fund and Trust Fund, the alternative being that every payment be authorised in advance by a resolution of Council. In accordance with the delegation under Regulation 13(1) of the Local Government (Financial Management) Regulations 1996 (regulations), the CEO is to provide Council with a list of accounts paid showing:

- (a) *the payee's name;*
- (b) *the amount of the payment;*
- (c) *the date of the payment; and*
- (d) *sufficient information to identify the transaction.*

The EMRC's list of payments fully complies with the requirements of the regulations in relation to the listing of accounts paid.

Each transaction has sufficient information to identify the transaction (such as cheque number, electronic funds transfer identification number etc.).

In addition to the above requirements, r11 requires procedures to be developed for the authorisation of, and the payment of accounts to ensure there is effective security for, and properly authorised use of cheques, credit cards, computerised payments, petty cash etc.

There is also a requirement under r11 to have in place procedures for the approval of accounts to ensure that before payment of an account a determination is made that the relevant debt was incurred by a person who was properly authorised to do so.

Both the procedures in relation to payments and compliance with the Local Government Act 1995 and the regulations are subject to internal and external audit review and no issues have been raised in relation to this matter.

Many of the payments are relatively intuitive from the name of the payee, however, officers are always available to respond to queries on specific payments prior to or post the Council meeting to which the list of accounts relates.

If a description of each payment was to be provided, it would consume additional resources to meet this request - approximately 9 hours per month of officer time would be required to produce a spreadsheet containing the information. This would place greater impost on the limited resources of Council at a time when revenue from commercial clients is shrinking and a review has been undertaken to identify savings and limit discretionary expenditure across all operations of the organisation.

Given that Council is in compliance with the act and regulations, the additional resources and cost involved in the request and the audited control procedures already in place, it is recommended that the format and structure of the report on the delegated payment list continue in its current form as tabled with Council each month.

**RECOMMENDATION(S)**

That Council continue with the format and structure of the report on the delegated payment list in its current form as tabled with council each month.

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**19.1 LANDFILL GAS AND POWER – EXTENSION OF LEASE/LICENCE AT RED HILL WASTE MANAGEMENT FACILITY**

**REFERENCE: D2014/13741**

This item is recommended to be confidential because it contains matters of a commercial-in-confidence. Nature.

The Council considered the Confidential Item circulated with the Agenda under Separate Cover.

**19.2 ITEM 14.1 OF THE TECHNICAL ADVISORY COMMITTEE MINUTES – ACQUISITION OF LAND**

**REFERENCE: (Ref: D2014/14802)**

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

The Council considered the Confidential Item circulated with the Agenda under Separate Cover

**RECOMMENDATION [Meeting re-opened to the public]**

That the meeting be re-opened, the members of the public be invited to return to the meeting and the recommendations passed behind closed doors be recorded.

**COUNCIL RESOLUTION**

MOVED CR CUCCARO

SECONDED CR CARTER

THAT THE MEETING BE RE-OPENED, THE MEMBERS OF THE PUBLIC BE INVITED TO RETURN TO THE MEETING AND THE RECOMMENDATIONS PASSED BEHIND CLOSED DOORS BE RECORDED.

**CARRIED UNANIMOUSLY**

The doors of the meeting were re-opened at 6:56pm and members of the public returned to the meeting.

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## 20 FUTURE MEETINGS OF COUNCIL

The next meeting of Council will be held on **Thursday 19 February 2015** at the EMRC Administration Office, 1<sup>st</sup> Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 6:00pm.

### Future Meetings 2015

Thursday	19 February	at	EMRC Administration Office
Thursday	19 March	at	EMRC Administration Office
Thursday	23 April (if required)	at	EMRC Administration Office
Thursday	21 May (if required)	at	EMRC Administration Office
Thursday	18 June	at	EMRC Administration Office
Thursday	23 July (if required)	at	EMRC Administration Office
Thursday	20 August (if required)	at	EMRC Administration Office
Thursday	17 September (if required)	at	EMRC Administration Office
Thursday	3 December (if required)	at	EMRC Administration Office
January 2016 (recess)			

## 21 DECLARATION OF CLOSURE OF MEETING

There being no further business, the meeting was closed at 6:57pm.