

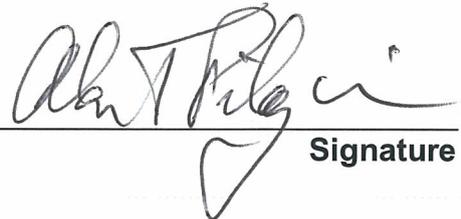


MINUTES

CERTIFICATION OF CONFIRMATION OF COUNCIL MEETING MINUTES

19 MARCH 2015

I, Cr Alan Pilgrim, hereby certify that the minutes from the Council Meeting held on 19 March 2015 pages (1) to (80) were confirmed at a meeting of Council held on 23 April 2015.



Signature

Cr Alan Pilgrim
Person presiding at Meeting



MINUTES

Ordinary Meeting of Council

19 March 2015

ORDINARY MEETING OF COUNCIL

MINUTES

19 March 2015

(REF: D2015/01134)

An Ordinary Meeting of Council was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 19 March 2015**. The meeting commenced at **6:00pm**.

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 6:00pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Councillor Attendance

Cr Alan Pilgrim (Chairman)	EMRC Member	Shire of Mundaring
Cr Janet Powell (Deputy Chairman)	EMRC Member	City of Belmont
Cr Jennie Carter	EMRC Member	Town of Bassendean
Cr Gerry Pule	EMRC Member	Town of Bassendean
Cr Chris Cornish	EMRC Member	City of Bayswater
Cr Steve Wolff	EMRC Member	City of Belmont
Cr Dylan O'Connor	EMRC Member	Shire of Kalamunda
Cr Frank Lindsey	EMRC Member	Shire of Kalamunda
Cr David Färdig	EMRC Member	City of Swan
Cr Charlie Zannino	EMRC Member	City of Swan

Leave of Absence Previously Approved

Cr Anderton, (from 10/3/2015 to 19/3/2015 inclusive)

Cr Cuccaro, (from 14/3/2015 to 18/4/2015 inclusive)

EMRC Officers

Mr Peter Schneider	Chief Executive Officer
Mr Hua Jer Liew	Director Corporate Services
Mr Steve Fitzpatrick	Director Waste Services
Mrs Marilyn Horgan	Director Regional Services
Ms Theresa Eckstein	Executive Assistant to Chief Executive Officer
Mrs Annie Hughes-d'Aeth	Personal Assistant to Director Corporate Services (Minutes)

EMRC Observers

Mr David Ameduri	Manager Financial Services
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Observers

Mr Bob Jarvis	Chief Executive Officer	Town of Bassendean
Mr Doug Pearson	Director Technical Services	City of Bayswater
Mr Dennis Blair	Director Development & Infrastructure Services	Shire of Kalamunda

3 DISCLOSURE OF INTERESTS

3.1 MR PETER B SCHNEIDER – CEO - INTERESTS AFFECTING IMPARTIALITY

Item:	14.1
Subject:	List of Accounts Paid During The Month of February 2015
Nature of Interest:	Disclosure of Interests Affecting Impartiality, EMRC Code of Conduct 2.3. Due to kinship with the payee – EFT 32380.

4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION

Nil



5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6 PUBLIC QUESTION TIME

Nil

7 APPLICATIONS FOR LEAVE OF ABSENCE

7.1 CRS JENNIE CARTER, DYLAN O'CONNOR AND DAVID FÄRDIG - LEAVE OF ABSENCE

COUNCIL RESOLUTION(S)

MOVED CR ZANNINO

SECONDED CR POWELL

THAT COUNCIL APPROVE APPLICATIONS FOR LEAVE OF ABSENCE FOR CR CARTER FROM 26 MARCH 2015 TO 6 APRIL 2015 INCLUSIVE, CR O'CONNOR FROM 20 APRIL 2015 TO 19 MAY 2015 INCLUSIVE AND CR FÄRDIG FROM 10 MAY 2015 TO 17 MAY 2015 INCLUSIVE AND FROM 28 MAY 2015 TO 20 JUNE 2015 INCLUSIVE.

CARRIED UNANIMOUSLY

8 PETITIONS, DEPUTATIONS AND PRESENTATIONS

Nil

9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 19 FEBRUARY 2015

That the minutes of the Ordinary Meeting of Council held on 19 February 2015 which have been distributed, be confirmed.

COUNCIL RESOLUTION

MOVED CR PULE

SECONDED CR O'CONNOR

THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 19 FEBRUARY 2015 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

11 QUESTIONS BY MEMBERS WITHOUT NOTICE

Nil



12 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC

Nil

13 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



14 REPORTS OF EMPLOYEES

QUESTIONS

The Chairman invited questions from members on the reports of employees.

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Reports of Employees (Section 14).

COUNCIL RESOLUTION(S)

MOVED CR PULE

SECONDED CR WOLFF

THAT WITH THE EXCEPTION OF ITEM 14.3, WHICH IS TO BE WITHDRAWN AND DEALT WITH SEPARATELY, COUNCIL ADOPTS THE RECOMMENDATIONS IN THE REPORTS OF EMPLOYEES (SECTION 14).

CARRIED UNANIMOUSLY



14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF FEBRUARY 2015

REFERENCE: D2015/02812

PURPOSE OF REPORT

The purpose of this report is to present to Council a list of accounts paid under the Chief Executive Officer's delegated authority during the month February 2015 for noting.

KEY ISSUES AND RECOMMENDATION(S)

- As per the requirements of the Local Government (Financial Management) Regulations 1996 (Regulation 13(1)), the list of accounts paid during the month of February 2015 is provided for noting.

Recommendation(s)

That Council notes the CEO's list of accounts for February 2015 paid under delegated power in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, as attached to this report totalling \$4,081,212.93.

SOURCE OF REPORT

Director Corporate Services
Manager Financial Services

BACKGROUND

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Municipal Fund and Trust Fund. In accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, a list of accounts paid by the CEO is to be provided to Council, where such delegation is made.

At the meeting of Council on 4 December 2014 (Ref: D2014/12979) it was resolved:

"THAT COUNCIL PURSUANT TO SECTION 5.42 OF THE LOCAL GOVERNMENT ACT 1995, AMENDS THE DELEGATION TO THE CHIEF EXECUTIVE OFFICER WITH RESPECT TO PAYMENTS FROM THE MUNICIPAL OR TRUST FUNDS, TO INCLUDE A CONDITION THAT THE CHIEF EXECUTIVE OFFICER IS TO PROVIDE A BRIEF DESCRIPTION OUTLINING THE NATURE OF EACH TRANSACTION AND PAYMENT MADE FROM MUNICIPAL OR TRUST FUNDS ON A MONTHLY BASIS."



Item 14.1 continued

REPORT

The table below summarises the payments drawn on the funds during the month of February 2015. A list detailing the payments made is appended as an attachment to this report.

Municipal Fund	EFT Payments:	EFT32335 – EFT32550	
	Cheque Payments	220021 – 220028	
	Payroll EFT	PAY 2015-17 & PAY 2015-18	
	DIRECT DEBITS Superannuation	DD14159.1 – DD14159.17, DD14160.1 - DD14160.18,	
	Bank Charges	1*FEB15	
	Other	914 - 924	\$4,081,212.93
	Less Cancelled EFTs & Cheques		Nil
Trust Fund	Not Applicable		Nil
Total			\$4,081,212.93

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 – Good Governance

- 4.3 To provide responsible and accountable governance and management of the EMRC
- 4.4 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

As contained within the report.

SUSTAINABILITY IMPLICATIONS

Nil



Item 14.1 continued

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

CEO's Delegated Payments List for the month of February 2015 (Ref: D2015/03693)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council notes the CEO's list of accounts for February 2015 paid under delegated power in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, as attached to this report totalling \$4,081,212.93.

COUNCIL RESOLUTION(S)

MOVED CR PULE

SECONDED CR WOLFF

THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR FEBRUARY 2015 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, AS ATTACHED TO THIS REPORT TOTALLING \$4,081,212.93

CARRIED UNANIMOUSLY



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF FEBRUARY 2015

Cheque /EFT No	Date	Payee	Payment Description	Amount
EFT32335	03/02/2015	AIRLITE CLEANING	CLEANING EXPENSES	2,922.47
EFT32336	03/02/2015	AUSTRALIA POST - RED HILL	POSTAL SERVICES	307.01
EFT32337	03/02/2015	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	COURIER SERVICE	32.35
EFT32338	03/02/2015	CHANDLER MACLEOD GROUP	LABOUR HIRE	2,398.77
EFT32339	03/02/2015	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPY & MAINTENANCE EXPENSES	1,843.09
EFT32340	03/02/2015	HILLS FRESH	STAFF AMENITIES	74.14
EFT32341	03/02/2015	INDUSTRIAL ROADPAVERS (WA) PTY LTD	SEAL CARPARK AT RED HILL	29,568.00
EFT32342	03/02/2015	KLB SYSTEMS	IT SECURITY SOFTWARE - ANNUAL MEMBERSHIP	2,172.50
EFT32343	03/02/2015	LANDFILL GAS & POWER PTY LTD	ELECTRICITY USAGE	11,781.55
EFT32344	03/02/2015	LLOYD GEORGE ACOUSTICS PTY LTD	ENVIRONMENTAL CONSULTING - RED HILL	1,584.00
EFT32345	03/02/2015	MUNDARING CONCRETE PTY LTD	PURCHASE OF CONCRETE	279.40
EFT32346	03/02/2015	NEVILLE REFRIGERATION	FRIDGE DEGASSING	990.00
EFT32347	03/02/2015	NGT LOGISTICS PTY LTD	PLANT TRANSPORTATION	481.25
EFT32348	03/02/2015	PAYG PAYMENTS	TAXATION PAYMENT	61,908.00
EFT32349	03/02/2015	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	SECURITY MONITORING	2,694.12
EFT32350	03/02/2015	RECRUITWEST	LABOUR HIRE	1,329.57
EFT32351	03/02/2015	SHUGS ELECTRICAL	BUILDING MAINTENANCE & REPAIR	1,196.18
EFT32352	03/02/2015	TALIS CONSULTANTS	CONSULTATION COST - RRF	5,500.00
EFT32353	06/02/2015	ALGA (AUSTRALASIAN LAND & GROUNDWATER ASSOCIATION)	STAFF TRAINING	154.00
EFT32354	06/02/2015	AUSCORP IT	PRINTER REPAIRS & MAINTENANCE	654.39
EFT32355	06/02/2015	AUSTRALIAN CIVIL HAULAGE PTY LTD (ACH)	TRANSPORTATION OF PRODUCTS	12,889.80
EFT32356	06/02/2015	BIG BUBBLE RETAIL	PURCHASE OF CLEANING PRODUCTS	45.49
EFT32357	06/02/2015	BUDGET ELECTRICS	BUILDING MAINTENANCE & REPAIRS	171.88
EFT32358	06/02/2015	CHAMBERLAIN AUTO ELECTRICS	AUTO ELECTRICAL REPAIRS	2,044.04
EFT32359	06/02/2015	CITY OF SWAN	SITE SWEEPING HAZELMERE	800.00
EFT32360	06/02/2015	COMSYNC CONSULTING PTY LTD	IT CONSULTING	1,823.25
EFT32361	06/02/2015	CROSSLAND & HARDY PTY LTD	LAND SURVEYOR	980.33
EFT32362	06/02/2015	CSE-COMSOURCE PTY LTD	RADIO ANTENNA PARTS	148.50
EFT32363	06/02/2015	CVP ELECTRICAL	BUILDING MAINTENANCE AND REPAIRS	2,676.89
EFT32364	06/02/2015	DUN & BRADSTREET PTY LTD	CREDIT REFERENCE CHECKS	29.70
EFT32365	06/02/2015	ENVIRONMENT HOUSE	WORKSHOP PRESENTATION COST	600.00
EFT32366	06/02/2015	HARTAC SALES & DISTRIBUTION PTY LTD	SIGNAGE	652.30
EFT32367	06/02/2015	LO-GO APPOINTMENTS	LABOUR HIRE	1,503.15
EFT32368	06/02/2015	MARSMEN PLUMBING	BUILDING MAINTENANCE AND REPAIRS	96.80
EFT32369	06/02/2015	MIDLAND TOYOTA (DVG)	VEHICLE SERVICE	754.81
EFT32370	06/02/2015	MY SAFETY SUPPLY (STARWISE INVESTMENTS PTY LTD)	PROTECTIVE EQUIPMENT	259.60
EFT32371	06/02/2015	NEVERFAIL SPRINGWATER	BOTTLED WATER	266.85
EFT32372	06/02/2015	PINELLI WINES PTY LTD	CATERING SUPPLIES	240.00
EFT32373	06/02/2015	ROSE & CROWN (MARKEPTRA TRADING)	ACCOMMODATION - HAAS ENGINEER	1,106.25
EFT32374	06/02/2015	SAI GLOBAL LIMITED	MEMBERSHIP SUBSCRIPTION	212.72
EFT32375	06/02/2015	SPUDS GARDENING SERVICES	GROUNDS & GARDEN MAINTENANCE	1,180.00
EFT32376	06/02/2015	STAPLES AUSTRALIA LTD	STATIONERY	35.35
EFT32377	06/02/2015	STEVENSON CONSULTING	FORC SECRETARIAL SUPPORT	2,618.00
EFT32378	06/02/2015	TELSTRA	TELEPHONE CHARGES	184.72
EFT32379	06/02/2015	TELSTRA	TELEPHONE CHARGES	471.59
EFT32380	06/02/2015	TERRI-ANN ASHTON	STAFF REIMBURSEMENT	170.00
EFT32381	06/02/2015	WESTRAC EQUIPMENT PTY LTD	PLANT PARTS	76.49
EFT32382	06/02/2015	WORKFORCE INTERNATIONAL	LABOUR HIRE	1,520.49
EFT32383	06/02/2015	WORKPAC PTY LTD	LABOUR HIRE	2,113.68
EFT32384	06/02/2015	AUSCOL PTY LTD T/A FATAWAY	CARBON TAX REFUND	12.17
EFT32385	06/02/2015	BEDFORDS ROOF RESTORATIONS	CARBON TAX REFUND	7.85
EFT32386	06/02/2015	CEVA LOGISTICS (AUSTRALIA) PTY LTD	CARBON TAX REFUND	1,065.41
EFT32387	06/02/2015	CITY OF STIRLING	CARBON TAX REFUND	2,442.71
EFT32388	06/02/2015	CPD TREE SERVICES	CARBON TAX REFUND	33.62
EFT32389	06/02/2015	DENAYA NOMINEES PTY LTD T/A MERIT CONSULTING GROUP	CARBON TAX REFUND	743.26
EFT32390	06/02/2015	DOWNER MOUCHEL	CARBON TAX REFUND	156.75
EFT32391	06/02/2015	EXPRESS BINS	CARBON TAX REFUND	211.67
EFT32392	06/02/2015	GREEN-SHORE BUILDERS	CARBON TAX REFUND	4.00
EFT32393	06/02/2015	MONFORD PLANT HIRE	CARBON TAX REFUND	28.66
EFT32394	06/02/2015	PEOPLE WHO CARE INC	CARBON TAX REFUND	25.94
EFT32395	06/02/2015	RICHMOND (WA) PTY LTD	CARBON TAX REFUND	284.69
EFT32396	06/02/2015	ROOF CALL	CARBON TAX REFUND	4.16
EFT32397	10/02/2015	AIRLITE CLEANING	CARPET CLEANING	3,121.25
EFT32398	10/02/2015	AUSTRALIAN INSTITUTE OF MANAGEMENT - AIM	STAFF TRAINING, DEVELOPMENT & SUPPORT	620.00
EFT32399	10/02/2015	BUNNINGS BUILDING PRODUCTS	HARDWARE SUPPLIES	12.16
EFT32400	10/02/2015	CHAMBERLAIN AUTO ELECTRICS	AUTO ELECTRICAL REPAIRS	852.50
EFT32401	10/02/2015	CHANDLER MACLEOD GROUP	LABOUR HIRE	3,171.69
EFT32402	10/02/2015	COSPAK PTY LTD	PLASTIC CONTAINERS	88.00
EFT32403	10/02/2015	CPR ELECTRICAL SERVICES	ELECTRICAL WORK ON NEW RETIC IN HAZELMERE	1,195.26
EFT32404	10/02/2015	DVG MORLEY	VEHICLE SERVICE	953.00
EFT32405	10/02/2015	FORTUS GROUP	PLANT REPAIR	15,145.88
EFT32406	10/02/2015	JAYA VAUGHAN	STAFF REIMBURSEMENT	169.98
EFT32407	10/02/2015	LINFOX ARMAGUARD PTY LTD	COURIER SERVICE	389.16
EFT32408	10/02/2015	NAMAMI YOGA (RAMI LEHMANN)	STAFF HEALTH PROMOTION	360.00
EFT32409	10/02/2015	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	SECURITY MONITORING	1,879.59
EFT32410	10/02/2015	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC SUPPLIES	229.11
EFT32411	10/02/2015	RECRUITWEST	LABOUR HIRE	1,258.22
EFT32412	10/02/2015	TELSTRA	TELEPHONE CHARGES	492.70
EFT32413	10/02/2015	WALGA - WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ADVERTISING EXPENSES	10,683.81



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF FEBRUARY 2015

Cheque /EFT No	Date	Payee	Payment Description	Amount
EFT32414	10/02/2015	WATERLOGIC AUSTRALIA PTY LTD	WATER COOLER RENTAL & SERVICE	290.40
EFT32415	10/02/2015	WESTERN RESOURCE RECOVERY PTY LTD	CLEANING SUMPS	1,501.50
EFT32416	12/02/2015	CHILD SUPPORT	PAYROLL DEDUCTION	705.32
EFT32417	13/02/2015	BRIAN NAUGHTON (BG'S CAR CLEANING SERVICE)	FLEET CAR CLEANING	520.00
EFT32418	13/02/2015	CHICA CATERING (VALLEY ROAD PTY LTD)	CATERING COST	126.00
EFT32419	13/02/2015	LEN FRENCH FENCING CONTRACTOR	FENCE REPAIRS	1,040.00
EFT32420	13/02/2015	MOTORCHARGE PTY LTD	FLEET FUEL PURCHASES	3,377.02
EFT32421	13/02/2015	ROSE & CROWN (MARKEPTRA TRADING)	ACCOMMODATION - HAAS ENGINEER	1,106.25
EFT32422	13/02/2015	TELSTRA	TELEPHONE CHARGES	215.30
EFT32423	17/02/2015	CHIDLOW WATER CARRIERS	WATER SUPPLIES RED HILL	220.00
EFT32424	17/02/2015	PAYG PAYMENTS	TAXATION PAYMENT	66,169.57
EFT32425	17/02/2015	THERMO FISHER SCIENTIFIC AUSTRALIA PTY LTD	BORE MONITORING EQUIPMENT	370.15
EFT32426	20/02/2015	BP AUSTRALIA LIMITED	FUEL PURCHASES	54,281.05
EFT32427	20/02/2015	BP AUSTRALIA LIMITED	OIL PURCHASES	3,264.32
EFT32428	20/02/2015	COMSYNC CONSULTING PTY LTD	IT CONSULTING	2,395.25
EFT32429	20/02/2015	DEPUTY COMMISSIONER OF TAXATION	GST PAYMENT	403,455.00
EFT32430	20/02/2015	ROSE & CROWN (MARKEPTRA TRADING)	ACCOMMODATION - HAAS ENGINEER	1,106.25
EFT32431	24/02/2015	CORPORATE WEAR WEST	EMBROIDERY COST ON UNIFORMS	124.58
EFT32432	24/02/2015	COSPAK PTY LTD	PLASTIC CONTAINERS	286.00
EFT32433	24/02/2015	DEPARTMENT OF AGRICULTURE	ENVIRONMENTAL AUDIT AT RED HILL	420.00
EFT32434	24/02/2015	GOURMET INDULGENCE	CATERING COST	367.40
EFT32435	24/02/2015	PITNEY BOWES CREDIT AUSTRALIA LTD	POSTAGE EXPENSE	333.63
EFT32436	26/02/2015	CHILD SUPPORT	PAYROLL DEDUCTION	705.32
EFT32437	27/02/2015	ACCESS INDUSTRIAL TYRES PTY LTD	PLANT PARTS & REPAIR	3,201.88
EFT32438	27/02/2015	ADCORP	ADVERTISING EXPENSES	664.93
EFT32439	27/02/2015	AIR FILTER DRY CLEAN SYSTEMS WA PTY LTD ATF AFDCS TRADING TRUST	PLANT PARTS & SERVICE	1,669.81
EFT32440	27/02/2015	AIRLITE CLEANING	CLEANING EXPENSES	483.62
EFT32441	27/02/2015	AIRWELL GROUP PTY LTD	PUMP MAINTENANCE & PURCHASES	1,771.00
EFT32442	27/02/2015	APV VALUERS & ASSET MANAGEMENT	PROVISION OF VALUATION SERVICES	2,810.50
EFT32443	27/02/2015	AUSTRACLEAR LIMITED (ASX)	FINANCIAL SERVICES FEE	13.75
EFT32444	27/02/2015	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY ACMA	LICENCE RENEWAL FOR TWO WAY - HAZELMERE	65.00
EFT32445	27/02/2015	AUSTRALIAN HVAC SERVICES	AIRCONDITIONING MAINTENANCE & REPAIRS	814.00
EFT32446	27/02/2015	AUSTRALIAN LABORATORY SERVICES PTY LTD (ALS)	LABORATORY TESTING & REPORTING	13,771.45
EFT32447	27/02/2015	AUTOSWEEP WA (LAMBERT FAMILY TRUST)	SITE MAINTENANCE - RED HILL	701.80
EFT32448	27/02/2015	BACKSAFE AUSTRALIA	SAFETY EQUIPMENT	730.40
EFT32449	27/02/2015	BATTERY WORLD	PURCHASE OF BATTERY CLAMPS - HAZELMERE	373.00
EFT32450	27/02/2015	BCE SURVEYING PTY LTD	LAND SURVEYOR	1,443.75
EFT32451	27/02/2015	BLACKWOODS ATKINS	PARTS PURCHASES	51.70
EFT32452	27/02/2015	BP GIDGEGANNUP	NEWSPAPER PURCHASES	28.50
EFT32453	27/02/2015	BRING COURIERS	COURIER SERVICE	674.49
EFT32454	27/02/2015	BUDGET ELECTRICS	BUILDING MAINTENANCE & REPAIRS	399.72
EFT32455	27/02/2015	BUNNINGS BUILDING PRODUCTS	HARDWARE SUPPLIES	37.96
EFT32456	27/02/2015	CABCHARGE	ADMINISTRATION CHARGE	6.00
EFT32457	27/02/2015	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	COURIER SERVICE	294.67
EFT32458	27/02/2015	CHAMBERLAIN AUTO ELECTRICS	AUTO ELECTRICAL REPAIRS	1,593.76
EFT32459	27/02/2015	CHANDLER MACLEOD GROUP	LABOUR HIRE	5,684.91
EFT32460	27/02/2015	CHICA CATERING (VALLEY ROAD PTY LTD)	CATERING COST	1,253.80
EFT32461	27/02/2015	CIRRENA PTY LTD T/A UNISON INTERACTIVE PTY LTD	WEBSITE SERVICE AGREEMENT	1,540.00
EFT32462	27/02/2015	CITY OF SWAN	SITE SWEEPING HAZELMERE	907.50
EFT32463	27/02/2015	CJD EQUIPMENT PTY LTD	PLANT PARTS, REPAIR & SERVICE	17,899.08
EFT32464	27/02/2015	COMPU-STOR	DATA STORAGE	807.83
EFT32465	27/02/2015	COMSYNC CONSULTING PTY LTD	IT CONSULTING	2,431.00
EFT32466	27/02/2015	CORPORATE WEAR WEST	STAFF UNIFORMS	931.42
EFT32467	27/02/2015	COVS PARTS PTY LTD	PURCHASE OF PLANT & EQUIPMENT	415.41
EFT32468	27/02/2015	CRISALIS INTERNATIONAL PTY LTD	ENVIRONMENTAL CONSULTING	15,400.00
EFT32469	27/02/2015	CROMMELINS AUSTRALIA	FIRE FIGHTING EQUIPMENT	517.31
EFT32470	27/02/2015	CROSSLAND & HARDY PTY LTD	LAND SURVEYOR	2,541.63
EFT32471	27/02/2015	DELRON CLEANING PTY LTD	CLEANING EXPENSES	3,507.94
EFT32472	27/02/2015	DUN & BRADSTREET PTY LTD	CREDIT REFERENCE CHECKS	79.20
EFT32473	27/02/2015	E & MJ ROSHER	PLANT PARTS	164.70
EFT32474	27/02/2015	ECO ENVIRONMENTAL (BENFOSTER PTY LTD)	EQUIPMENT HIRE	357.50
EFT32475	27/02/2015	ELAN ENERGY MANAGEMENT (TYRE RECYCLERS)	TYRE DISPOSAL COSTS	561.56
EFT32476	27/02/2015	ELEMENT HYDROGRAPHIC SOLUTIONS	EQUIPMENT MAINTENANCE & SERVICE	1,101.10
EFT32477	27/02/2015	FILTERS PLUS	PLANT PARTS	123.75
EFT32478	27/02/2015	FLEXI STAFF PTY LTD	LABOUR HIRE	2,727.36
EFT32479	27/02/2015	FRESH BOOST PTY LTD ATF BANDITS TRUST	STAFF AMENITIES	719.50
EFT32480	27/02/2015	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPY EXPENSES	552.19
EFT32481	27/02/2015	HARTAC SALES & DISTRIBUTION PTY LTD	SIGNAGE	82.50
EFT32482	27/02/2015	HILLS FRESH	STAFF AMENITIES	149.78
EFT32483	27/02/2015	INSTITUTE OF PUBLIC WORKS ENGINEERING AUST T/A IPWEA-WA DIVISION	STAFF TRAINING	990.00
EFT32484	27/02/2015	IPING PTY LTD	INTERNET SERVICE AGREEMENT	1,128.80
EFT32485	27/02/2015	JAYCOURT NOMINEES P/L T/A BARFIELD EARTHMOVING	TRANSPORTATION OF PRODUCTS	838.20
EFT32486	27/02/2015	KALAMUNDA TOYOTA	VEHICLE SERVICE	709.70
EFT32487	27/02/2015	KENNARDS HIRE	EQUIPMENT HIRE	248.00
EFT32488	27/02/2015	KONICA MINOLTA BUSINESS SOLUTIONS AUSTRALIA P/L	PHOTOCOPY EXPENSES	158.93
EFT32489	27/02/2015	LEN FRENCH FENCING CONTRACTOR	FENCE REPAIRS	310.00
EFT32490	27/02/2015	LIEBHERR AUSTRALIA PTY LTD	PLANT PARTS, REPAIR & SERVICE	7,121.87
EFT32491	27/02/2015	LIFTRITE HIRE & SALES	PLANT PARTS	79.33
EFT32492	27/02/2015	LO-GO APPOINTMENTS	LABOUR HIRE	4,208.82
EFT32493	27/02/2015	MAIL PLUS PERTH	MAIL EXPENSES	369.60



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF FEBRUARY 2015

Cheque /EFT No	Date	Payee	Payment Description	Amount
EFT32494	27/02/2015	MAJOR MOTORS PTY LTD	PLANT PARTS & REPAIR	1,667.41
EFT32495	27/02/2015	MANDOON ESTATE	DEPOSIT - BIENNIAL STAKEHOLDER EVENT	3,750.00
EFT32496	27/02/2015	MARKETFORCE PRODUCTIONS	SIGNAGE & BANNER	2,211.00
EFT32497	27/02/2015	MEDIA IMAGINEERS	ADVERTISING EXPENSES	1,318.35
EFT32498	27/02/2015	METROWEST ELECTRICAL & COMMUNICATIONS PTY LTD	IT EQUIPMENT (SERVER ROOM) MAINTENANCE	214.50
EFT32499	27/02/2015	MIDALIA STEEL (ONESTEEL)	HARDWARE SUPPLIES	885.50
EFT32500	27/02/2015	MIDLAND TOYOTA (DVG)	VEHICLE SERVICE	550.01
EFT32501	27/02/2015	MISS MAUD	CATERING COSTS	97.90
EFT32502	27/02/2015	MOBILE MASTERS (DUIDALE PTY LTD)	TWO-WAY RADIO EQUIPMENT	550.00
EFT32503	27/02/2015	MUNDARING TYRE CENTRE	TYRE REPAIRS	110.00
EFT32504	27/02/2015	MYBELLY PTY LTD	CATERING COSTS	103.00
EFT32505	27/02/2015	NEVERFAIL SPRINGWATER	BOTTLED WATER	390.80
EFT32506	27/02/2015	NEVERFAIL SPRINGWATER LTD - HAZELMERE	BOTTLED WATER	150.35
EFT32507	27/02/2015	NEVERFAIL SPRINGWATER LTD - MATHIESON ROAD	BOTTLED WATER	31.65
EFT32508	27/02/2015	NEVILLE REFRIGERATION	FRIDGE DEGASSING	1,155.00
EFT32509	27/02/2015	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	ALTERNATIVE DAILY COVER MATERIAL	13,672.03
EFT32510	27/02/2015	OEM GROUP 2006 PTY LTD	PLANT REPAIRS & PARTS	3,493.26
EFT32511	27/02/2015	ONSITE RENTALS PTY LTD	EQUIPMENT RENTAL	412.50
EFT32512	27/02/2015	OPUS INTERNATIONAL CONSULTANTS (AUSTRALIA) PTY LTD	ENGINEERING CONSULTING	3,465.00
EFT32513	27/02/2015	PDC DESIGN PTY LTD	ENVIRONMENTAL CONSULTING	7,843.69
EFT32514	27/02/2015	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	SECURITY MONITORING	1,065.04
EFT32515	27/02/2015	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC SUPPLIES	1,840.88
EFT32516	27/02/2015	PPR AUSTRALIA	MEDIA TRAINING	7,260.00
EFT32517	27/02/2015	PRECISION PANEL & PAINT	VEHICLE REPAIR COSTS	2,963.51
EFT32518	27/02/2015	PROTECTOR FIRE SERVICES	EQUIPMENT HIRE & SERVICES	2,751.05
EFT32519	27/02/2015	PRUDENTIAL INVESTMENT SERVICES CORP P/L	INVESTMENT ADVISORY SERVICES	2,475.00
EFT32520	27/02/2015	RAV DG SERVICES	CONSULTATION FOR FUEL PLANT INFRASTRUCTURE AT RED HILL	1,925.00
EFT32521	27/02/2015	RUDD INDUSTRIAL AND FARM SUPPLIES	HARDWARE SUPPLIES	241.51
EFT32522	27/02/2015	SAFETY SIGNS SERVICE	SIGNAGE & BANNER	973.94
EFT32523	27/02/2015	SIGNS & LINES	SIGNAGE & BANNER	466.96
EFT32524	27/02/2015	SNAP BELMONT (BELSNAP PTY LTD)	PRINTING EXPENSES	364.95
EFT32525	27/02/2015	SPUDS GARDENING SERVICES	GROUNDS & GARDEN MAINTENANCE	3,120.00
EFT32526	27/02/2015	STAPLES AUSTRALIA LTD	STATIONERY & CONSUMABLES	2,041.75
EFT32527	27/02/2015	STORE-SAFE	SIGNAGE & BANNER	155.98
EFT32528	27/02/2015	TELSTRA	TELEPHONE CHARGES	5,616.61
EFT32529	27/02/2015	TELSTRA	TELEPHONE CHARGES	166.74
EFT32530	27/02/2015	TELSTRA	TELEPHONE CHARGES	17.81
EFT32531	27/02/2015	THOMSON REUTERS (PROFESSIONAL) AUSTRALIA LIMITED	PUBLICATION & BOOK EXPENSES	1,309.11
EFT32532	27/02/2015	TIM DAVIES LANDSCAPING PTY LTD	GROUND & GARDEN MAINTENANCE	938.67
EFT32533	27/02/2015	TOLL FAST	STORAGE RENTAL	63.80
EFT32534	27/02/2015	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	42.07
EFT32535	27/02/2015	TOX FREE SOLUTIONS	WASTE REMOVAL	1,263.06
EFT32536	27/02/2015	TRACS	PLANT REPAIR & SERVICE	962.50
EFT32537	27/02/2015	TRANSPACIFIC CLEANAWAY LTD	BIN HIRE	147.60
EFT32538	27/02/2015	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	PLANT PARTS	1,136.28
EFT32539	27/02/2015	UNIQUE WASTE MANAGEMENT SERVICES	TRANSPORTATION OF PRODUCTS	1,265.00
EFT32540	27/02/2015	UPPER REACH WINERY	CATERING SUPPLIES	273.00
EFT32541	27/02/2015	VISY RECYCLING	BIN HIRE	28.18
EFT32542	27/02/2015	VOLICH WASTE CONTRACTORS PTY LTD	BIN HIRE	44.00
EFT32543	27/02/2015	WA HINO SALES AND SERVICE	PLANT PARTS, REPAIRS & SERVICE	447.50
EFT32544	27/02/2015	WESTERN MAZE T/A WESTERN EDUCTING SERVICE	PLANT MAINTENANCE	544.50
EFT32545	27/02/2015	WESTERN PLANT HIRE (WA) PTY LTD (WPH)	PLANT HIRE	17,527.89
EFT32546	27/02/2015	WESTERN TREE RECYCLERS	WOODWASTE & MULCH PROCESSING	63,966.57
EFT32547	27/02/2015	WESTRAC EQUIPMENT PTY LTD	PLANT PARTS	737.06
EFT32548	27/02/2015	WORKFORCE INTERNATIONAL	LABOUR HIRE	2,145.99
EFT32549	27/02/2015	WORKPAC PTY LTD	LABOUR HIRE	6,599.02
EFT32550	27/02/2015	WURTH AUSTRALIA PTY LTD	PLANT PARTS	94.11
220021	03/02/2015	EMRC PETTY CASH - BELMONT	PETTY CASH RECOUP	390.35
220022	03/02/2015	EMRC PETTY CASH - MATHIESON ROAD	PETTY CASH RECOUP	55.75
220023	06/02/2015	EMRC PETTY CASH - COPPIN ROAD	PETTY CASH RECOUP	56.15
220024	06/02/2015	EMRC PETTY CASH - HAZELMERE	PETTY CASH RECOUP	34.45
220025	10/02/2015	EMRC PETTY CASH - REDHILL	PETTY CASH RECOUP	731.10
220026	12/02/2015	RETAIL EMPLOYEES SUPERANNUATION TRUST	PAYROLL SUPERANNUATION DEDUCTION	90.75
220027	20/02/2015	EMRC PETTY CASH - REDHILL	PETTY CASH RECOUP	208.15
220028	24/02/2015	WATER CORPORATION	WATER USAGE	939.05
PAY 2015-17	10/02/2015	PAYROLL FE 10/2/15	PAYROLL	203,168.45
PAY 2015-18	24/02/2015	PAYROLL FE 24/2/15	PAYROLL	193,938.50
1*FEB15	02/02/2015	BANK CHARGES 1603 - 1606	BANK FEES & CHARGES	1,912.19
DD14159.1	10/02/2015	WALGS PLAN	PAYROLL SUPERANNUATION DEDUCTION	35,347.76
DD14159.2	10/02/2015	AUSTRALIAN ETHICAL SUPER	PAYROLL SUPERANNUATION DEDUCTION	189.60
DD14159.3	10/02/2015	KINETIC SUPERANNUATION	PAYROLL SUPERANNUATION DEDUCTION	146.15
DD14159.4	10/02/2015	HOSTPLUS SUPERANNUATION FUND	PAYROLL SUPERANNUATION DEDUCTION	85.41
DD14159.5	10/02/2015	NORTH PERSONAL SUPERANNUATION	PAYROLL SUPERANNUATION DEDUCTION	687.43
DD14159.6	10/02/2015	BT LIFETIME SUPER - EMPLOYER PLAN	PAYROLL SUPERANNUATION DEDUCTION	242.55
DD14159.7	10/02/2015	NORWICH UNION SUPERANNUATION TRUST	PAYROLL SUPERANNUATION DEDUCTION	289.54
DD14159.8	10/02/2015	CBUS INDUSTRY SUPER	PAYROLL SUPERANNUATION DEDUCTION	272.92
DD14159.9	10/02/2015	MTAA SUPERANNUATION FUND	PAYROLL SUPERANNUATION DEDUCTION	202.40
DD14159.10	10/02/2015	BT BUSINESS SUPER	PAYROLL SUPERANNUATION DEDUCTION	495.27
DD14159.11	10/02/2015	ZURICH MASTER SUPERANNUATION FUND	PAYROLL SUPERANNUATION DEDUCTION	259.55
DD14159.12	10/02/2015	AUSTRALIAN SUPER	PAYROLL SUPERANNUATION DEDUCTION	1,238.35
DD14159.13	10/02/2015	AMP FLEXIBLE LIFETIME SUPER	PAYROLL SUPERANNUATION DEDUCTION	696.65
DD14159.14	10/02/2015	LEGALSUPER	PAYROLL SUPERANNUATION DEDUCTION	280.53



Eastern Metropolitan Regional Council

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Cheque /EFT No	Date	Payee	Payment Description	Amount
DD14159.15	10/02/2015	TELSTRA SUPERANNUATION SCHEME	PAYROLL SUPERANNUATION DEDUCTION	168.88
DD14159.16	10/02/2015	RETAIL EMPLOYEES SUPERANNUATION TRUST	PAYROLL SUPERANNUATION DEDUCTION	836.85
DD14159.17	10/02/2015	COLONIAL FIRST STATE FIRSTCHOICE	PAYROLL SUPERANNUATION DEDUCTION	243.68
DD14160.1	24/02/2015	WALGS PLAN	PAYROLL SUPERANNUATION DEDUCTION	34,901.30
DD14160.2	24/02/2015	AUSTRALIAN ETHICAL SUPER	PAYROLL SUPERANNUATION DEDUCTION	189.60
DD14160.3	24/02/2015	KINETIC SUPERANNUATION	PAYROLL SUPERANNUATION DEDUCTION	146.15
DD14160.4	24/02/2015	RETAIL EMPLOYEES SUPERANNUATION TRUST	PAYROLL SUPERANNUATION DEDUCTION	768.15
DD14160.5	24/02/2015	HOSPLUS SUPERANNUATION FUND	PAYROLL SUPERANNUATION DEDUCTION	256.22
DD14160.6	24/02/2015	NORTH PERSONAL SUPERANNUATION	PAYROLL SUPERANNUATION DEDUCTION	683.81
DD14160.7	24/02/2015	BT LIFETIME SUPER - EMPLOYER PLAN	PAYROLL SUPERANNUATION DEDUCTION	241.27
DD14160.8	24/02/2015	NORWICH UNION SUPERANNUATION TRUST	PAYROLL SUPERANNUATION DEDUCTION	289.87
DD14160.9	24/02/2015	CBUS INDUSTRY SUPER	PAYROLL SUPERANNUATION DEDUCTION	269.93
DD14160.10	24/02/2015	MTAA SUPERANNUATION FUND	PAYROLL SUPERANNUATION DEDUCTION	204.70
DD14160.11	24/02/2015	BT BUSINESS SUPER	PAYROLL SUPERANNUATION DEDUCTION	495.27
DD14160.12	24/02/2015	ZURICH MASTER SUPERANNUATION FUND	PAYROLL SUPERANNUATION DEDUCTION	264.49
DD14160.13	24/02/2015	AUSTRALIAN SUPER	PAYROLL SUPERANNUATION DEDUCTION	1,305.15
DD14160.14	24/02/2015	AMP FLEXIBLE LIFETIME SUPER	PAYROLL SUPERANNUATION DEDUCTION	696.64
DD14160.15	24/02/2015	LEGALSUPER	PAYROLL SUPERANNUATION DEDUCTION	280.53
DD14160.16	24/02/2015	ONEPATH MASTERFUND	PAYROLL SUPERANNUATION DEDUCTION	99.21
DD14160.17	24/02/2015	TELSTRA SUPERANNUATION SCHEME	PAYROLL SUPERANNUATION DEDUCTION	168.88
DD14160.18	24/02/2015	COLONIAL FIRST STATE FIRSTCHOICE	PAYROLL SUPERANNUATION DEDUCTION	243.68
914	10/02/2015	HAAS HOLZZERKLEINERUNGS - UND FORDERTECHNIK GMBH	PLANT PARTS PURCHASES	45,912.65
915	25/02/2015	HAAS HOLZZERKLEINERUNGS - UND FORDERTECHNIK GMBH	PLANT PARTS PURCHASES	3,953.45
916	25/02/2015	PHOENIX ELECTRICAL ENGINEERING SERVICES LTD	CREDIT CARD PURCHASES	7,898.06
917	27/02/2015	WBC - CORPORATE MASTER CARD - D AMEDURI	CREDIT CARD PURCHASES	133.32
918	27/02/2015	WBC - CORPORATE MASTER CARD - D CANHAM	CREDIT CARD PURCHASES	2,375.09
919	27/02/2015	WBC - CORPORATE MASTER CARD - MARILYNN HORGAN	CREDIT CARD PURCHASES	130.00
920	27/02/2015	WBC - CORPORATE MASTER CARD - S FITZPATRICK	CREDIT CARD PURCHASES	883.82
921	27/02/2015	WBC - CORPORATE MASTER CARD - T ECKSTEIN	CREDIT CARD PURCHASES	70.00
922	27/02/2015	WBC - CORPORATE MASTERCARD - H LIEW	CREDIT CARD PURCHASES	268.90
923	27/02/2015	WBC - CORPORATE MASTERCARD - P SCHNEIDER	CREDIT CARD PURCHASES	30.90
924	23/02/2015	WESTPAC BANKING CORPORATION	TERM DEPOSIT INVESTMENT	2,500,000.00
			SUBTOTAL	<u>4,081,212.93</u>
			LESS CANCELLED CHEQUES & EFTs	<u>Nil</u>
			TOTAL	<u>4,081,212.93</u>
REPORT				TOTAL
Bank Code	Bank			
1	EMRC - Municipal Fund			4,081,212.93
TOTAL				4,081,212.93



14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 JANUARY 2015

REFERENCE: D2015/02810

PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the Eastern Metropolitan Regional Council's (EMRC's) financial performance for the period ended 31 January 2015.

KEY ISSUES AND RECOMMENDATION(S)

- Significant year to date budget variances greater than 10% or \$10,000, whichever is the greater, within each nature and type category on the Statement of Financial Activity as at 31 January 2015 have been identified and are reported on in the body of the report.
- Two major commercial clients have reduced the disposal of their commercial tonnages at the Red Hill Waste Management Facility from mid July 2014.
- A review of the 2014/2015 budget has been undertaken to determine avoided operational expenditure and deferred capital expenditure resulting from the reduced tonnages, as well as identify other organisational savings in an effort to mitigate the impact of the reduced revenue from commercial clients.

Recommendation(s)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 January 2015.

SOURCE OF REPORT

Director Corporate Services
 Manager Financial Services

BACKGROUND

It is a requirement of the Local Government (Financial Management) Regulations 1996 (Clause 34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.

The 2014/2015 Budget was presented in a format that separated operating income and expenditure from other revenue and expenses to provide improved disclosure of Council's underlying operating result.

Submitted to each meeting of Council is a financial report and summaries which provide an overview of year to date budget performance for operating activities and capital works. Variances greater than 10% or \$10,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income are reported on in the body of the report. Also included are end of year forecasts by nature and type for operating activities and end of year forecasts for each capital works project. These forecasts are reviewed regularly in order to provide an accurate forecast of the end of year result.

The latest forecast review was undertaken during January/February 2015 as part of the Local Government (Financial Management) Regulations 1996 (r. 33A) requirement to carry out a review of its annual budget for the year. This is subject to a report submitted to this meeting of Council via the Audit Committee meeting held on 5 March 2015 (Ref: D2015/01133).



Item 14.2 continued

At the 23 October 2014 Council meeting, it was reported that lower than budgeted tonnages were being received from two major commercial customers (Ref: D2014/11829). An initial review of the 2014/2015 budget was undertaken and reported to Council in December 2014 to determine avoided operational expenditure and deferred capital expenditure resulting from the reduced tonnages, as well as identify other organisational savings in an effort to mitigate the impact of the reduced revenue from commercial clients (Ref: D2014/12545).

REPORT

Outlined below are financial statements for the period ended 31 January 2015. Where possible the year to date monthly budget allocations have been reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. Year to date budgets have also been adjusted to reflect the year end forecasts following the recent forecast review. This will provide a better comparison between the year to date actual and year to date budget figures.

Statement of Comprehensive Income - Nature and Type (refer Attachment 1)

The year to date operating result from normal activities as at 31 January 2015 is an unfavourable variance of \$454,978 (8.88%) against budget. The following information is provided on key aspects of Council's end of year financial performance:

<u>Operating Income</u>	<i>Year to Date</i>	An unfavourable variance of \$3,713,988 (16.02%).
	<i>End of Year Forecast</i>	An unfavourable variance of \$7,353,007 (17.72%).

Operating Income variances previously reported to Council:

1. Year to date User Charges of \$15,685,394 is \$4,462,290 (22.15%) below the budget of \$20,147,684. This is due to the lower than budget tonnages forecast to be received from two major commercial operators as reported to Council at its December 2014 meeting. As a consequence, strategies to secure extra volume and a reforecasting of operational expenditure to match revised tonnage estimates have and continue to be undertaken.

As a result of a tonnages forecast review the full year User Charges has been forecast to be below the budget of \$36,459,392 by \$8,679,224 (23.81%). This is based on a forecast total of 242,464 tonnes to be received compared to the budget total of 295,639 tonnes.

Also contributing to the variance is the reduction of the Carbon Tax (2014/2015 budget provision of \$2,031,250) which was repealed effective 1 July 2014.

2. Year to date Interest on Municipal Cash Investments is \$131,527 (131.63%) above the budget of \$99,918. This is attributable to the higher level of funds available as at 30 June 2014 compared to budget together with a higher average interest rate received (3.69%) compared to the budgeted rate (3.28%).

The full year forecast for Interest on Municipal Funds is \$238,896 (139.46%) above the budget of \$171,300. This is attributable to the higher level of funds available as at 30 June 2014 compared to budget together with a higher average interest rate received (3.60% forecast to June 2015) compared to the budgeted rate (3.28%). Also contributing is the lower level of capital expenditure which has been forecast to be \$10,442,863 below the budget of \$30,410,929.



Item 14.2 continued

3. Year to date Reimbursements of \$827,083 is \$366,532 (79.59%) above the budget of \$460,551. This is primarily attributable to a reimbursement of \$417,339 and an accrual of \$203,976 relating to the Hazelmere woodwaste grinder insurance claim which directly off-sets the expenses relating to the insurance claim. This amount is also offset by the reimbursement of carbon tax estimated at \$240,000.

Full year Reimbursements of \$1,397,461 has been forecast to be above the budget of \$789,589 by \$607,872 (76.99%). This is primarily attributable to the Hazelmere woodwaste grinder insurance claim which directly off-sets the expenses relating to the insurance claim (\$894,000). This amount is also off-set by the reimbursement of carbon tax estimated at \$240,000.

4. Year to date Other Income of \$1,445,845 is \$268,748 (22.83%) above the budget of \$1,177,097. The major factor attributable to this variance is the sale of laterite of \$431,656 compared to a budget of \$290,000.

The full year forecast for Other Income of \$2,474,168 is \$522,668 (26.78%) above the budget of \$1,951,000. Major factors contributing to this variance include the sale of greenwaste products which is expected to be \$105,000 (22.34%) above the budget of \$470,000, the sale of laterite forecast to be \$200,000 (55.56%) above the budget of \$360,000 and income from the sale of woodwaste products forecast to be \$89,000 (14.57%) above the budget of \$611,000.

There were no further significant Operating Income variances as at 31 January 2015.

Operating Expenditure

<i>Year to Date</i>	A favourable variance of \$3,259,010 (18.04%).
<i>End of Year Forecast</i>	A favourable variance of \$7,181,165 (18.32%).

Operating Expenditure variances previously reported to Council:

- Year to date Salary Expenses of \$4,473,928 is \$944,219 (17.43%) lower than the budget of \$5,418,147. The variance is attributable to vacant positions and budgeted new positions yet to be filled. A wages and salaries forecast review was undertaken as part of the half year budget review.
- Year to date Contract Expenses of \$1,964,767 is \$829,454 (29.68%) below the budget of \$2,794,221 due to the timing of various projects from the business units. Major variances from the Waste Services directorate include:
 - Remove and crush laterite caprock - \$291,662;
 - Manage Greenwaste mulching - \$136,067; and
 - Rehabilitate Class III Landfill cells (Red Hill) - \$70,097.

Other projects where the year to date expenditures are lower than budget for various directorates/business units include: Corporate Services (\$126,274), Environmental Services (\$175,973) and Regional Development projects (\$139,394).

This is offset by projects from Waste Services activities where net expenditure exceeds the budget by \$110,014.

- Year to date Material Expenses of \$341,865 has been forecast to be \$57,591 (14.42%) below the budget of \$399,456. Directorates/business units where the year to date expenditures are lower than budget include: Corporate Services (\$9,479), Environmental Services (\$5,005), Regional Development (\$7,660) and Waste Services (\$35,525).



Item 14.2 continued

Full year Material Expenses of \$936,135 has been forecast to be \$179,076 (16.06%) below the budget of \$1,115,211. The following operational expenditures for various directorate/business units have been identified as potential savings or deferments in an effort to mitigate the impact of the reduced revenue from lower commercial tonnages received on the 2014/2015 Budget: Corporate Services (\$47,074), Environmental Services (\$32,763), Regional Development (\$10,350) and Waste Services (\$88,689).

4. Year to date Utility Expenses of \$130,223 is \$30,782 (19.12%) below the budget of \$161,005. The variance is primarily attributable to a reduction in electricity expenses associated with the wood waste grinder at the Hazelmere site.

Full year Utility Expenses of \$229,011 is \$84,790 (27.02%) below the budget of \$313,801 and is primarily attributable to a forecast reduction in electricity expenses associated with the wood waste grinder at the Hazelmere site.

5. Year to date Insurance Expenses of \$818,006 is \$599,365 (274.13%) above the budget of \$218,641. The variance relates to expenditure to date of \$622,315 associated with the Hazelmere woodwaste grinder repairs. This additional expenditure will be claimable and recouped through insurance.

Full year Insurance Expenses of \$1,207,828 is \$867,749 (255.16%) above the budget of \$340,079 and is attributable to the grinder repairs as detailed above.

6. Year to date Depreciation Expenses of \$2,287,367 is \$943,787 (29.21%) below the budget of \$3,231,154. The variance is primarily attributable to the lower level of commercial tonnages received to date resulting in lower Class III cell air space consumption (\$832,472 compared to a year to date budget of \$1,005,210), the low level of capital expenditure to date and changes to the asset life of EMRC buildings, plant and equipment in accordance with accounting standards.

Depreciation for the full year has been forecast to be \$2,825,406 (40.51%) below the budget of \$6,974,147. Major factors attributable to this variance are as outlined above.

7. Year to date Miscellaneous Expenses of \$4,680,938 is \$812,941 (14.80%) below the budget of \$5,493,879. This variance is mainly attributable to a lower than budgeted landfill levy payable (\$576,830) as a result of the reduced tonnages from commercial operators.

Full year Miscellaneous Expenses of \$9,751,573 is forecast to be \$4,300,597 (30.60%) below the budget of \$14,052,170. This variance is attributable to a lower than budgeted landfill levy payable (\$1,987,087) as a result of lower tonnages forecast to be received by year end as well as the reduction of the Carbon Tax provision (\$2,031,250) which was repealed effective 1 July 2014.

8. Full year Provision Expenses of \$70,708 is \$16,096 (18.54%) below the budget of \$86,804. This variance relates to the reduction in the provision for Site Rehabilitation as a result of lower tonnages forecast to be received by year end.
9. Year to date Costs Allocated of \$357,679 is \$198,160 (124.22%) above the year to date budget of \$159,519. This is attributable to the utilisation of EMRC plant by operations staff on parts of the Class III Cell Stage 15 construction rather than being undertaken by contractors, which will save on the capital cost of the new landfill cell.

There were no further significant Operating Expenditure variances as at 31 January 2015.



Item 14.2 continued

*Other Revenues and Expenses (Net)	<i>Year to Date</i>	A favourable variance of \$541,380 (18.88%).
	<i>End of Year Forecast</i>	A favourable variance of \$224,229 (4.78%).

Other Revenues and Expenses variances previously reported to Council:

1. Year to date Interest on Restricted Cash Investments is \$419,356 (49.57%) above the budget of \$846,020. This is attributable to the higher level of funds available as at 30 June 2014 compared to budget together with a higher average interest rate received (3.69% to January 2015) compared to the budgeted rate (3.28%).

The full year forecast for Interest on Restricted Cash Investments is \$308,446 (21.27%) above the budget of \$1,450,386. This is attributable to the higher level of funds available as at 30 June 2014 compared to budget together with a higher average interest rate of 3.60% forecast over the twelve months compared to the budgeted rate of 3.28%.

2. Year to date Proceeds from Sale of Assets totalling \$200,598 is \$67,898 (51.17%) above the budget of \$132,700. This variance relates to additional funds received (\$38,345) on the disposal of vehicles compared to budget and proceeds received from the part sale of Hazelmere land (\$47,000) that was required as part of roadwork and not previously budgeted for.

Full year Proceeds from Sale of Assets of \$383,195 is \$38,745 (11.25%) above the budget of \$344,450. This is predominantly attributable to the compensation received for the resumption of a portion of the land at Hazelmere for the Lloyd Street extension (\$47,000) and is off-set by the timing of the disposal of assets.

3. Year to date Salary Expenses is \$88,740 (40.38%) below the budget of \$219,749. The variance is attributable to positions yet to be filled as at 31 January 2015.

Full year Salary Expenses of \$241,245 is \$220,256 (47.73%) below the budget of \$461,501. The variance is attributable to budgeted positions forecast not to be filled by year end due to the timing of Resource Recovery Park projects.

4. Year to date Contract Expenses is \$168,708 (37.15%) below the budget of \$454,138. The variance is due to the timing of the Resource Recovery Project and the associated consultancy expenditure.

Full year Contract Expenses of \$836,775 is \$185,536 (18.15%) below the budget of \$1,022,311.

5. Year to date Miscellaneous Expenses is \$42,376 (67.62%) below the budget of \$62,666. The variance is due to the timing of the Resource Recovery Project and associated tasks.

Full year Miscellaneous Expenses of \$53,383 has been forecast to be \$67,991 (56.02%) below the budget of \$121,374.

Other Revenues and Expenses variances not previously reported to Council:

1. Full year Secondary Waste Charge of \$4,504,300 is \$643,137 (12.49%) below the budget of \$5,147,437. This is based on a forecast total of 242,464 tonnes being received compared to the budget total of 295,639 tonnes.
2. Full Year Depreciation Expenses is \$37,842 (94.71%) below the budget of \$39,954. The variance is due to the timing of capital expenditure associated with Resource Recovery projects.

There were no further significant Other Revenues and Expenses variances as at 31 January 2015.



Item 14.2 continued

Capital Expenditure Statement (refer Attachment 2)

<u>Capital Expenditure</u>	<i>Year to Date</i>	A favourable variance of \$671,801.
	<i>End of Year Forecast</i>	A favourable variance of \$10,442,863.

Capital Expenditure variances:

A favourable variance of \$671,801 exists as at 31 January 2015 when compared to the year to date budget of \$2,438,386. The year to date budget provisions are used as a guide only as expenditure of a capital nature is undertaken as and when required.

Major capital expenditures to 31 January 2015 include:

- Construct Class III Stage 15 Cell - Red Hill Facility - \$725,292;
- Purchase / Replace Plant - Hazelmere - \$516,383;
- Purchase / Replace Plant - Red Hill Facility - \$248,101;
- Purchase Vehicles - Red Hill Facility - \$100,526;
- Purchase Information Technology & Communication Equipment - \$27,938; and
- Construct Roads/Carparks - Red Hill Facility - \$26,880.

The Capital Expenditure budgets as at year end were reviewed in an effort to mitigate the impact of the reduced revenue from the reduction of commercial tonnages on the 2014/2015 Budget and as part of the half year budget review.

Full Year Capital Expenditure has been forecast to be \$10,442,863 (34.34%) below the budget of \$30,410,929.

Full Year significant reductions to capital budgets that have been reduced or deferred include the following:

- Purchase Resource Recovery Park - Wood Waste to Energy Plant and Equipment \$2,935,000;
- Purchase Resource Recovery Park - C & I Building Plant and Equipment \$1,700,000;
- Purchase / Replace Plant - Hazelmere - \$1,340,000;
- Construct and Commission Resource Recovery Park - C & I Building - \$1,050,000;
- Construct Class III Landfill Cell Farm Stage 3 - Red Hill Facility - \$820,000;
- Construct Class III Landfill Cell Stage 14 - Red Hill Facility - \$800,000;
- Construct and Commission Resource Recovery Park - Wood Waste to Energy Building - \$625,000;
- Construct and Commission Resource Recovery Park - Site Infrastructure - \$500,000;
- Purchase / Replace Plant - Red Hill Facility - \$300,000;
- Purchase Information Technology and Communication Equipment - \$209,000;
- Construct and Commission Resource Recovery Park - Weighbridges (x2) - \$150,000;
- Purchase / Replace Other Equipment - Red Hill Facility - \$146,000;
- Construct Roads/Carparks - Red Hill Facility - \$100,000; and
- Construct Nutrient Stripping Pond - Red Hill Facility - \$86,000.

This is offset by an increase in the following Capital Expenditure budget provisions following a review of the capital expenditure program:

- Leachate Project - Red Hill Landfill Facility - \$650,000; and
- Construct Monitoring Bores - Red Hill Landfill Facility - \$122,000.



Item 14.2 continued

Statement of Financial Position (refer Attachment 3)

The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

It has been forecast that Total Equity as at 30 June 2015 will be above the original budget of \$140,056,224 by \$52,387.

Statement of Cash and Investments (refer Attachment 4)

The level of cash and investments in the Municipal Fund as at 31 January 2015 is \$20,962,039 and Restricted Assets amount to \$52,636,436.

The net movement for the month is an increase of \$530,837.

Investment Report (refer Attachment 5)

Term deposits valued at \$13,000,000 which matured in the month of January 2015 were reinvested into further term deposits together with additional funds of \$500,000.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 - Good Governance

4.3 To provide responsible and accountable governance and management of the EMRC

4.4 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

As outlined within the report and attachments.

SUSTAINABILITY IMPLICATIONS

Nil

ATTACHMENT(S)

1. Statement of Comprehensive Income by Nature and Type (Ref: D2015/03681)
2. Capital Expenditure Statement (Ref: D2015/03682)
3. Statement of Financial Position (Ref: D2015/03683)
4. Statement of Cash and Investments (Ref: D2015/03684)
5. Investment Report (Ref: D2015/03685)

VOTING REQUIREMENT

Simple Majority



Item 14.2 continued

RECOMMENDATION(S)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 January 2015.

COUNCIL RESOLUTION(S)

MOVED CR PULE

SECONDED CR WOLFF

THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 JANUARY 2015.

CARRIED UNANIMOUSLY

STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

Year to Date				JANUARY 2015			Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance			
Operating Income									
\$15,685,394	\$20,147,684	(\$4,462,290)	(U)	User Charges	\$27,780,168	\$36,459,392	(\$8,679,224)	(U)	
\$258,594	\$264,219	(\$5,625)	(U)	Special Charges	\$422,114	\$441,134	(\$19,020)	(U)	
\$596,876	\$604,755	(\$7,879)	(U)	Contributions	\$642,579	\$660,878	(\$18,299)	(U)	
\$428,000	\$433,000	(\$5,000)	(U)	Operating Grants	\$1,026,020	\$1,031,920	(\$5,900)	(U)	
\$231,445	\$99,918	\$131,527	(F)	Interest Municipal Cash Investments	\$410,196	\$171,300	\$238,896	(F)	
\$827,083	\$460,551	\$366,532	(F)	Reimbursements	\$1,397,461	\$789,589	\$607,872	(F)	
\$1,445,845	\$1,177,097	\$268,748	(F)	Other	\$2,474,168	\$1,951,500	\$522,668	(F)	
\$19,473,236	\$23,187,224	(\$3,713,988)	(U)	Total Operating Income	\$34,152,706	\$41,505,713	(\$7,353,007)	(U)	
Operating Expenditure									
\$4,473,928	\$5,418,147	\$944,219	(F)	Salary Expenses	\$8,544,531	\$9,471,357	\$926,826	(F)	
\$1,964,767	\$2,794,221	\$829,454	(F)	Contract Expenses	\$6,524,773	\$6,217,698	(\$307,075)	(U)	
\$341,865	\$399,456	\$57,591	(F)	Material Expenses	\$936,135	\$1,115,211	\$179,076	(F)	
\$130,223	\$161,005	\$30,782	(F)	Utility Expenses	\$229,011	\$313,801	\$84,790	(F)	
\$451,200	\$493,737	\$42,537	(F)	Fuel Expenses	\$863,740	\$883,840	\$20,100	(F)	
\$13,521	\$12,425	(\$1,096)	(U)	Finance Fees and Interest Expenses	\$21,400	\$21,317	(\$83)	(U)	
\$818,006	\$218,641	(\$599,365)	(U)	Insurance Expenses	\$1,207,828	\$340,079	(\$867,749)	(U)	
\$2,287,367	\$3,231,154	\$943,787	(F)	Depreciation Expenses	\$4,148,741	\$6,974,147	\$2,825,406	(F)	
\$4,680,938	\$5,493,879	\$812,941	(F)	Miscellaneous Expenses	\$9,751,573	\$14,052,170	\$4,300,597	(F)	
\$0	\$0	\$0	(F)	Provision Expenses	\$70,708	\$86,804	\$16,096	(F)	
(\$357,679)	(\$159,519)	\$198,160	(F)	Costs Allocated	(\$275,025)	(\$271,844)	\$3,181	(F)	
\$14,804,136	\$18,063,146	\$3,259,010	(F)	Total Operating Expenditure	\$32,023,415	\$39,204,580	\$7,181,165	(F)	
\$4,669,100	\$5,124,078	(\$454,978)	(U)	OPERATING RESULT FROM NORMAL ACTIVITIES	\$2,129,291	\$2,301,133	(\$171,842)	(U)	
Surplus	Surplus				Surplus	Surplus			

Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies; and
5. Miscellaneous Expenses - includes the Landfill Levy expense of \$4,221,645 as at 31 January 2015.

Operating Income and Expenditure relates to the ordinary operations of the organisation.

Other Revenues and Expenses relates to the Resource Recovery Project, interest from cash reserves and disposal of assets.

(F) denotes Favourable variance and (U) denotes Unfavourable variance



STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

JANUARY 2015

Year to Date			Full Year					
Actual	Budget	Variance		Forecast	Budget	Variance		
Other Revenues								
\$2,729,958	\$2,978,886	(\$248,928)	(U)	Secondary Waste Charge	\$4,504,300	\$5,147,437	(\$643,137)	(U)
\$0	\$0	\$0	(F)	Operating Grants	\$0	\$0	\$0	(F)
\$1,265,376	\$846,020	\$419,356	(F)	Interest Restricted Cash Investments	\$1,758,832	\$1,450,386	\$308,446	(F)
\$6	\$1,260	(\$1,254)	(U)	Reimbursements	\$50	\$2,169	(\$2,119)	(U)
\$200,598	\$132,700	\$67,898	(F)	Proceeds from Sale of Assets	\$383,195	\$344,450	\$38,745	(F)
\$4,195,937	\$3,958,866	\$237,071	(F)	Total Other Revenues	\$6,646,377	\$6,944,442	(\$298,065)	(U)
Other Expenses								
\$131,009	\$219,749	\$88,740	(F)	Salary Expenses	\$241,245	\$461,501	\$220,256	(F)
\$285,430	\$454,138	\$168,708	(F)	Contract Expenses	\$836,775	\$1,022,311	\$185,536	(F)
\$3,147	\$5,863	\$2,716	(F)	Material Expenses	\$7,950	\$13,150	\$5,200	(F)
\$1,379	\$4,368	\$2,989	(F)	Utility Expenses	\$2,500	\$7,500	\$5,000	(F)
\$3,854	\$4,403	\$549	(F)	Insurance Expenses	\$7,482	\$7,559	\$77	(F)
\$1,113	\$2,396	\$1,283	(F)	Depreciation Expenses	\$2,112	\$39,954	\$37,842	(F)
\$20,290	\$62,666	\$42,376	(F)	Miscellaneous Expenses	\$53,383	\$121,374	\$67,991	(F)
\$167,648	\$179,502	\$11,854	(F)	Carrying Amount of Assets Disposed Of	\$303,336	\$306,908	\$3,572	(F)
\$173,541	\$158,635	(\$14,906)	(U)	Costs Allocated	\$275,025	\$271,844	(\$3,181)	(U)
\$787,411	\$1,091,720	\$304,309	(F)	Total Other Expenses	\$1,729,808	\$2,252,101	\$522,293	(F)
Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments								
\$0	\$0	\$0	(F)	Unrealised (Gain)/Loss	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Realised (Gain)/Loss	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Total (Gain)/Loss from change in Fair Value of Investments	\$0	\$0	\$0	(F)
Revaluation of Assets								
\$0	\$0	\$0	(F)	Revaluation of Assets	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Total Revaluation of Assets	\$0	\$0	\$0	(F)
\$3,408,526	\$2,867,146	\$541,380	(F)	OPERATING RESULT FROM OTHER ACTIVITIES	\$4,916,570	\$4,692,341	\$224,229	(F)
Surplus	Surplus				Surplus	Surplus		
\$8,077,626	\$7,991,224	\$86,402	(F)	CHANGE IN NET ASSETS FROM OPERATIONS	\$7,045,861	\$6,993,474	\$52,387	(F)
Surplus	Surplus				Surplus	Surplus		



CAPITAL EXPENDITURE STATEMENT

JANUARY 2015

Year to Date						Full Year		
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
Governance and Corporate Services								
\$15,988	\$162,855	\$146,867	(F)	\$133,819	Purchase Vehicles - Ascot Place (24440/00)	\$166,005	\$233,978	\$67,973 (F)
\$0	\$19,684	\$19,684	(F)	\$0	Purchase Furniture Fittings & Equipment - Corporate Services (24510/01)	\$33,750	\$33,750	\$0 (F)
\$27,938	\$358,315	\$330,377	(F)	\$1,025	Purchase Information Technology & Communication Equipment (24550/00)	\$510,650	\$719,650	\$209,000 (F)
\$0	\$23,331	\$23,331	(F)	\$0	Purchase Art Works (24620/00)	\$20,000	\$40,000	\$20,000 (F)
\$0	\$151,662	\$151,662	(F)	\$0	Capital Improvement Administration Building - Ascot Place (25240/01)	\$260,000	\$260,000	\$0 (F)
\$0	\$2,128	\$2,128	(F)	\$0	Upgrade Security Equipment - Ascot Place (25530/01)	\$3,650	\$3,650	\$0 (F)
\$43,925	\$717,975	\$674,050	(F)	\$134,844		\$994,055	\$1,291,028	\$296,973 (F)



CAPITAL EXPENDITURE STATEMENT

JANUARY 2015

Year to Date						Full Year		
Actual	Budget	Variance		On (F) = Favourable variation Order (U) = Unfavourable variation		Forecast	Budget	Variance
Environmental Services								
\$0	\$700	\$700 (F)	\$0	Purchase Office Equipment - Environmental Services (24510/05)	\$800	\$1,200	\$400 (F)	
\$0	\$875	\$875 (F)	\$0	Purchase Office Furniture and Fittings - Environmental Services (24610/05)	\$1,000	\$1,500	\$500 (F)	
\$0	\$1,575	\$1,575 (F)	\$0		\$1,800	\$2,700	\$900 (F)	
Regional Development								
\$0	\$581	\$581 (F)	\$0	Purchase Office Equipment - Regional Development (24510/04)	\$800	\$1,000	\$200 (F)	
\$0	\$581	\$581 (F)	\$0	Purchase Office Furniture and Fittings - Regional Development (24610/04)	\$800	\$1,000	\$200 (F)	
\$0	\$1,162	\$1,162 (F)	\$0		\$1,600	\$2,000	\$400 (F)	
Risk Management								
\$0	\$287	\$287 (F)	\$0	Purchase Office Equipment - Risk Management (24510/06)	\$0	\$500	\$500 (F)	
\$0	\$287	\$287 (F)	\$0	Purchase Office Furniture and Fittings - Risk Management (24610/06)	\$0	\$500	\$500 (F)	
\$0	\$574	\$574 (F)	\$0		\$0	\$1,000	\$1,000 (F)	
Resource Recovery								
\$0	\$0	\$0 (F)	\$0	Resource Recovery Park - Land (24150/05)	\$1,000,000	\$1,000,000	\$0 (F)	
\$0	\$0	\$0 (F)	\$14,500	Construct and Commission Resource Recovery Park - C & I Building (24259/04)	\$500,000	\$1,550,000	\$1,050,000 (F)	



CAPITAL EXPENDITURE STATEMENT

JANUARY 2015

Year to Date						Full Year			
Actual	Budget	Variance		On (F) = Favourable variation Order (U) = Unfavourable variation		Forecast	Budget	Variance	
Resource Recovery									
\$0	\$0	\$0 (F)	\$0			\$0	\$625,000	\$625,000 (F)	
\$0	\$0	\$0 (F)	\$0			\$0	\$10,000	\$10,000 (F)	
\$0	\$0	\$0 (F)	\$0			\$25,000	\$50,000	\$25,000 (F)	
\$0	\$0	\$0 (F)	\$0			\$0	\$150,000	\$150,000 (F)	
\$22,025	\$22,500	\$475 (F)	\$40,082			\$690,000	\$1,190,000	\$500,000 (F)	
\$0	\$0	\$0 (F)	\$0			\$3,200,000	\$6,135,000	\$2,935,000 (F)	
\$0	\$0	\$0 (F)	\$0			\$0	\$1,700,000	\$1,700,000 (F)	
\$0	\$0	\$0 (F)	\$0			\$1,000	\$1,000	\$0 (F)	
\$0	\$0	\$0 (F)	\$0			\$1,000	\$1,000	\$0 (F)	
\$0	\$0	\$0 (F)	\$0			\$1,000	\$1,000	\$0 (F)	
\$22,025	\$22,500	\$475 (F)	\$54,582			\$5,418,000	\$12,413,000	\$6,995,000 (F)	



CAPITAL EXPENDITURE STATEMENT

JANUARY 2015

Year to Date					Full Year		
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance



Waste Management

\$0	\$0	\$0 (F)	\$0	Construct Storage Shed for Mattresses - Hazelmere (24250/05)	\$0	\$63,000	\$63,000 (F)
\$0	\$10,000	\$10,000 (F)	\$0	Construct Class III Cell Stage 14 - Red Hill Landfill Facility (24310/12)	\$160,000	\$960,000	\$800,000 (F)
\$20,926	\$21,000	\$74 (F)	\$3,636	Construct Class III Landfill Cell Farm Stage 3 - Red Hill Landfill Facility (24310/13)	\$280,000	\$1,100,000	\$820,000 (F)
\$725,292	\$730,000	\$4,708 (F)	\$2,698,345	Construct Class III Cell Stage 15 - Red Hill Landfill Facility (24310/16)	\$5,010,000	\$5,010,000	\$0 (F)
\$489	\$500	\$11 (F)	\$261,133	Leachate Project - Red Hill Landfill Facility (24320/02)	\$1,650,000	\$1,000,000	(\$650,000) (U)
\$0	\$0	\$0 (F)	\$0	Design and Construct Class IV Cell Stage 2 - Red Hill Landfill Facility (24330/04)	\$400,000	\$400,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	Construct Siltation Ponds - Red Hill Landfill Facility (24350/00)	\$200,000	\$200,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	Construct Stormwater Control Pond - Red Hill Farm Stage I (24350/01)	\$100,000	\$100,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	Construct Nutrient Stripping Pond - Red Hill Landfill Facility (24360/00)	\$200,000	\$286,000	\$86,000 (F)
\$26,880	\$0	(\$26,880) (U)	\$0	Construct Roads / Carparks - Red Hill Landfill Facility (24370/00)	\$400,000	\$500,000	\$100,000 (F)
\$2,399	\$2,500	\$101 (F)	\$92,962	Construct Perimeter Fencing - Red Hill Landfill Facility (24394/00)	\$100,000	\$100,000	\$0 (F)
\$1,030	\$0	(\$1,030) (U)	\$0	Construct Greenwaste Processing Area - Red Hill Landfill Facility (24395/00)	\$0	\$0	\$0 (F)
\$8,200	\$8,500	\$300 (F)	\$59,124	Construct Hardstand and Road - Hazelmere (24395/01)	\$224,000	\$224,000	\$0 (F)



CAPITAL EXPENDITURE STATEMENT

JANUARY 2015

Year to Date			On (F) = Favourable variation Order (U) = Unfavourable variation	Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance

Waste Management

\$0	\$0	\$0 (F)	\$0	Relocate Greenwaste Processing area - Red Hill Landfill Facility (24395/04)	\$820,000	\$820,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	Construct Monitoring Bores - Red Hill Landfill Facility (24396/00)	\$154,782	\$32,782	(\$122,000) (U)
\$0	\$0	\$0 (F)	\$0	Washdown bay Upgrade - Red Hill Landfill Facility (24399/04)	\$0	\$70,000	\$70,000 (F)
\$0	\$0	\$0 (F)	\$0	Truck Washdown Bay for Member Councils - Red Hill Landfill Facility (24399/05)	\$0	\$30,000	\$30,000 (F)
\$0	\$0	\$0 (F)	\$0	Plant Washdown Bay - Hazelmere (24399/08)	\$80,000	\$80,000	\$0 (F)
\$248,101	\$250,000	\$1,899 (F)	\$0	Purchase / Replace Plant - Red Hill Landfill Facility (24410/00)	\$1,803,000	\$2,103,000	\$300,000 (F)
\$516,383	\$520,000	\$3,617 (F)	\$5,487	Purchase / Replace Plant - Hazelmere (24410/01)	\$1,510,000	\$2,850,000	\$1,340,000 (F)
\$18,852	\$19,000	\$148 (F)	\$0	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility (24420/00)	\$120,000	\$165,000	\$45,000 (F)
\$8,950	\$9,500	\$550 (F)	\$3,636	Purchase / Replace Minor Plant and Equipment - Hazelmere (24420/02)	\$12,000	\$12,000	\$0 (F)
\$100,526	\$100,600	\$74 (F)	\$0	Purchase / Replace Vehicles - Red Hill Landfill Facility (24430/00)	\$104,279	\$117,869	\$13,590 (F)
\$0	\$0	\$0 (F)	\$0	Purchase / Replace Office Equipment - Engineering / Waste Management (24510/02)	\$550	\$550	\$0 (F)
\$0	\$0	\$0 (F)	\$0	Purchase / Replace Office Equipment - Red Hill Landfill Facility (24510/08)	\$24,000	\$24,000	\$0 (F)
\$2,783	\$3,000	\$217 (F)	\$4,750	Purchase Fire Fighting System/Equipment - Hazelmere (24520/07)	\$10,000	\$10,000	\$0 (F)



CAPITAL EXPENDITURE STATEMENT

JANUARY 2015

Year to Date			On (F) = Favourable variation Order (U) = Unfavourable variation	Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance

Waste Management

\$0	\$0	\$0 (F)	\$0	Purchase / Replace Fire Fighting Equipment - Red Hill Landfill Facility (24520/08)	\$1,000	\$1,000	\$0 (F)
\$3,940	\$4,000	\$60 (F)	\$0	Purchase / Replace Security System - Red Hill Waste Management Facility (24530/08)	\$28,000	\$54,000	\$26,000 (F)
\$0	\$0	\$0 (F)	\$0	Purchase / Replace Security System - Hazelmere (24530/10)	\$6,000	\$6,000	\$0 (F)
\$11,983	\$12,000	\$17 (F)	\$0	Purchase / Replace Other Equipment - Red Hill Landfill Facility (24590/00)	\$120,000	\$266,000	\$146,000 (F)
\$0	\$0	\$0 (F)	\$0	Purchase / Replace Miscellaneous Equipment - Hazelmere (24590/02)	\$2,500	\$2,500	\$0 (F)
\$0	\$0	\$0 (F)	\$154	Purchase/Replace Other Equipment - Engineering and Waste Management (24590/03)	\$3,000	\$3,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	Purchase Office Furniture and Fittings-Engineering and Waste Management (24610/03)	\$1,000	\$1,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	Purchase / Replace Office Furniture and Fittings - Red Hill Landfill Facility (24610/08)	\$3,000	\$3,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	Purchase Office Furniture and Fittings-Hazelmere (24610/10)	\$1,500	\$1,500	\$0 (F)
\$0	\$0	\$0 (F)	\$0	Purchase Miscellaneous Furniture and Fittings - Red Hill Education Programme (24690/01)	\$0	\$1,000	\$1,000 (F)
\$3,900	\$4,000	\$100 (F)	\$596	Refurbish Environmental Education Centre - Redhill Landfill Facility (25253/00)	\$4,000	\$4,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	Refurbish Waste Transfer Station Building - Red Hill Landfill Facility (25259/01)	\$0	\$80,000	\$80,000 (F)
\$0	\$0	\$0 (F)	\$0	Refurbish Plant - Red Hill Landfill Facility (25410/00)	\$20,000	\$20,000	\$0 (F)



CAPITAL EXPENDITURE STATEMENT

JANUARY 2015

Year to Date					Full Year		
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
\$1,700,635	\$1,694,600	(\$6,035)	(U)	\$3,129,823	\$13,552,611	\$16,701,201	\$3,148,590 (F)
\$1,766,585	\$2,438,386	\$671,801 (F)		\$3,319,249	TOTAL CAPITAL EXPENDITURE	\$19,968,066	\$30,410,929 \$10,442,863 (F)



STATEMENT OF FINANCIAL POSITION

JANUARY 2015

Actual June 2014	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
Current Assets					
\$2,022,468	\$3,117,927	Cash and Cash Equivalents	\$8,656,601	\$1,578,569	\$7,078,032 (F)
\$67,266,510	\$70,480,548	Investments	\$52,261,849	\$51,727,546	\$534,303 (F)
\$2,974,194	\$5,238,411	Trade and Other Receivables	\$2,974,194	\$2,974,194	\$0 (F)
\$78,895	\$72,115	Inventories	\$78,895	\$78,895	\$0 (F)
\$60,664	\$324,392	Other Assets	\$60,664	\$60,664	\$0 (F)
\$72,402,731	\$79,233,395	Total Current Assets	\$64,032,203	\$56,419,868	\$7,612,335 (F)
Current Liabilities					
\$4,067,102	\$2,370,914	Trade and Other Payables	\$4,067,102	\$4,067,102	\$0 (F)
\$1,305,240	\$1,192,481	Provisions	\$1,332,019	\$1,332,019	\$0 (F)
\$5,372,342	\$3,563,395	Total Current Liabilities	\$5,399,121	\$5,399,121	\$0 (F)
\$67,030,389	\$75,670,000	Net Current Assets	\$58,633,082	\$51,020,747	\$7,612,335 (F)
Non Current Assets					
\$47,327,000	\$47,294,785	Land	\$48,327,000	\$48,327,000	\$0 (F)
\$5,751,122	\$5,682,367	Buildings	\$6,406,045	\$8,112,335	(\$1,706,290) (U)
\$11,708,471	\$10,698,356	Structures	\$20,412,021	\$21,786,396	(\$1,374,375) (U)
\$6,471,181	\$6,191,490	Plant	\$11,097,440	\$15,292,591	(\$4,195,151) (U)
\$643,141	\$552,071	Equipment	\$1,149,673	\$1,428,967	(\$279,294) (U)
\$147,818	\$141,080	Furniture and Fittings	\$170,430	\$191,364	(\$20,934) (U)
\$783,353	\$1,582,395	Work in Progress	\$783,353	\$783,353	\$0 (F)
\$72,832,086	\$72,142,544	Total Non Current Assets	\$88,345,962	\$95,922,006	(\$7,576,044) (U)
Non Current Liabilities					
\$6,799,725	\$6,672,167	Provisions	\$6,870,433	\$6,886,529	\$16,096 (F)
\$6,799,725	\$6,672,167	Total Non Current Liabilities	\$6,870,433	\$6,886,529	\$16,096 (F)
\$133,062,750	\$141,140,377	Net Assets	\$140,108,611	\$140,056,224	\$52,387 (F)
Equity					
\$48,612,233	\$48,612,233	Accumulated Surplus/Deficit	\$48,612,233	\$48,612,233	\$0 (F)
\$51,139,296	\$51,139,297	Cash Backed Reserves	\$51,139,296	\$51,139,296	\$0 (F)
\$33,311,221	\$33,311,221	Asset Revaluation Reserve	\$33,311,221	\$33,311,221	\$0 (F)
\$0	\$8,077,626	Net change in assets from operations	\$7,045,861	\$6,993,474	\$52,387 (F)
\$133,062,750	\$141,140,377	Total Equity	\$140,108,611	\$140,056,224	\$52,387 (F)



CASH AND INVESTMENTS

JANUARY 2015

Actual June 2014	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
Municipal Cash and Investments					
2,019,118	3,114,477	Cash at Bank - Municipal Fund 01001/00	8,653,251	1,575,219	7,078,032 (F)
1,250	1,250	Cash on Hand - Ascot Place 01019/00	1,250	1,250	0 (F)
300	400	Cash on Hand - Walliston/Mathieson & Coppin Road Transfer Stations 01019/01	300	300	0 (F)
1,800	1,800	Cash on Hand - Red Hill / Hazelmere 01019/02	1,800	1,800	0 (F)
16,496,934	17,844,112	Investments - Municipal Fund 02021/00	1,254,684	9,756,578	(8,501,894) (U)
18,519,402	20,962,039	Total Municipal Cash	9,911,285	11,335,147	(1,423,862) (U)
Restricted Cash and Investments					
3,061,316	3,142,379	Restricted Investments - Plant and Equipment 02022/01	371,369	248,590	122,779 (F)
1,717,656	1,763,139	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	1,772,264	1,778,670	(6,406) (U)
242,215	248,629	Restricted Investments - Future Development 02022/03	3,699,916	3,706,098	(6,182) (U)
568,262	583,309	Restricted Investments - Environmental Monitoring Red Hill 02022/04	586,328	588,351	(2,023) (U)
133,486	137,021	Restricted Investments - Environmental Insurance Red Hill 02022/05	88,691	88,089	602 (F)
13,023	13,368	Restricted Investments - Risk Management 02022/06	13,437	13,460	(23) (U)
111,812	114,773	Restricted Investments - Class IV Cells Red Hill 02022/07	18,873	(241,925)	260,798 (F)
14,747	15,138	Restricted Investments - Regional Development 02022/08	52,570	(239,658)	292,228 (F)
43,581,696	44,735,722	Restricted Investments - Secondary Waste Processing 02022/09	42,602,858	35,568,402	7,034,456 (F)
914,509	938,725	Restricted Investments - Class III Cells 02022/10	1,345,432	3,776	1,341,656 (F)
65,756	67,497	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11	67,847	67,961	(114) (U)
231,764	142,991	Restricted Investments - Accrued Interest 02022/19	231,764	231,764	0 (F)
(601,485)	0	Restricted Investments - Unrealised Loss/Gain on Investments 02022/20	(601,485)	(601,485)	0 (F)
714,817	733,745	Restricted Investments - Long Service Leave 02022/90	757,299	758,873	(1,574) (U)
50,769,576	52,636,436	Total Restricted Cash	51,007,165	41,970,968	9,036,197 (F)
69,288,978	73,598,476	TOTAL CASH AND INVESTMENTS	60,918,450	53,306,115	7,612,335 (F)

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

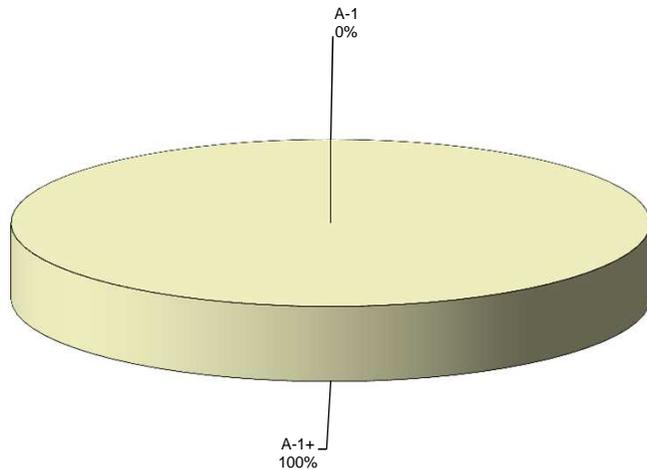
EMRC Investment Report

January 2015

I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %
AAA	A-1+	100.00%	100%
AA	A-1	0.00%	100%
		100.00%	

Investment by S&P Rating



II. Single Entity Exposure

	% Portfolio
ANZ Banking Group	42.46%
NAB	44.59%
Westpac / St. George Bank	12.95%
100.00%	

III. Term to Maturity Framework

Maturity Profile	Investment Policy Guidelines		
	% Portfolio	% Min	% Max
Less Than 1 Year	100.00%	40.00%	100.00%
Greater Than 1 Year	0.00%	0.00%	0.00%
100.00%			

NB: This report is consistent with the reporting requirements of the Policy 3.3 - Management of Investments Policy



14.3 ESTABLISHMENT AGREEMENT OF THE EMRC

REFERENCE: D2015/03010

PURPOSE OF REPORT

The purpose of this report is for Council to consider revoking its decision in relation to amending the Establishment Agreement of the EMRC made at the 4 December 2014 ordinary meeting of Council.

KEY ISSUES AND RECOMMENDATION(S)

- At the 4 December 2014 Council meeting, it was resolved to amend the Establishment Agreement of the EMRC in response to impending boundary changes as part of the State Government's local government reform agenda.
- On 24 December 2014, Governor's Orders were published which would have resulted in the EMRC's six member Councils being reduced to three as a result of boundary amendments.
- On 7 February 2015 polls were held for metropolitan Councils involved in amalgamations and as a result of those polls it was determined that the proposed amalgamations would not proceed.
- Following the results of the aforementioned polls, the Premier announced that the boundary changes subject to Governor's Orders would not proceed without Council resolutions of support.
- As a result of resolutions by EMRC member Councils, the boundary amendments in Perth's Eastern Region will not progress.
- Given the revocation of the Governor's Orders it is considered appropriate that the decision by Council to amend the Establishment Agreement of the EMRC now be revoked.

Recommendation(s)

1. Support for Revocation

That Council supports a motion to revoke its resolutions pertaining to Item 14.5 Local Government Reform – Establishment Agreement of the EMRC made at the 4 December 2014 ordinary meeting of Council.

2. Revocation Decision

That Council by absolute majority in accordance with regulation 10(2) of the Local Government (Administration) Regulations 1996 revokes its resolution pertaining to Item 14.5 Local Government Reform – Establishment Agreement of the EMRC made at the 4 December 2014 ordinary meeting of Council.

SOURCE OF REPORT

Chief Executive Officer



Item 14.3 continued

BACKGROUND

At its meeting of 4 December 2014, Council in response to the Minister for Local Government's announcement that the EMRC's six member Councils would be reduced to three as a result of boundary adjustments (Ref: D2014/14552), resolved as follows:

MOVED CR FÄRDIG SECONDED CR ZANNINO

THAT COUNCIL

- *AMEND THE RELEVANT CLAUSES OF THE ESTABLISHMENT AGREEMENT OF THE EASTERN METROPOLITAN REGIONAL COUNCIL TO REFLECT AN INCREASE IN THE NUMBER OF MEMBERS APPOINTED BY PARTICIPANT COUNCILS TO THREE AND ELIMINATE DEPUTIES.*
- *AMEND THE RELEVANT CLAUSES OF THE ESTABLISHMENT AGREEMENT OF THE EASTERN METROPOLITAN REGIONAL COUNCIL RELATING TO THE CALCULATION OF EQUITY TO FIX THE POPULATION OF PARTICIPANTS AT 30 JUNE 2015 PER OPTION 2 (C) WITHIN THE REPORT.*
- *AMEND THE RELEVANT CLAUSES OF THE ESTABLISHMENT AGREEMENT OF THE EASTERN METROPOLITAN REGIONAL COUNCIL TO REMOVE REFERENCES TO THE COMMERCIAL ARBITRATION ACT 1985 AND REPLACE THEM WITH COMMERCIAL ARBITRATION ACT 2012.*

CARRIED 10/2

REPORT

Governor's Orders confirming local government reform changes resulting in boundary amendments were published in The WA Government Gazette (No. 208) on 24 December 2014.

Councils that were involved in amalgamations that would have formed the Cities of South Perth, Jervoise Bay and Fremantle were subject to a poll and electors in the City of South Perth, City of Kwinana and Town of East Fremantle voted against the proposals on 7 February 2015.

Following the outcome of the polls the Premier announced that boundary adjustments, the subject of Governor's Orders, would only proceed if affected Councils provided a council resolution in support of it.

It has been confirmed by the EMRC member Council CEOs that their respective proposed boundary changes will not take place. Subsequently the Minister has advised that revocation of the Governor's Orders will be gazetted on Friday 13 March 2015.

Given this advice, it is appropriate to recommend that Council's resolutions of 4 December 2014, referred to in the background section of this report, be revoked.

The procedure for revoking decisions made at a Council meeting involves a two stage process as follows:

1. Obtaining support for the revocation by at least $\frac{1}{3}$ of the number of offices of members of the Council, inclusive of the mover.
2. The making of the decision to revoke the original decision of the Council by an absolute majority.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 – Good Governance

- 4.2 To manage partnerships and relationships with stakeholders
- 4.3 To provide responsible and accountable governance and management of the EMRC



Item 14.3 continued

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

1. $\frac{1}{3}$ of members.
2. Absolute majority.

RECOMMENDATION(S)

1. Support for Revocation

That Council supports a motion to revoke its resolutions pertaining to Item 14.5 Local Government Reform – Establishment Agreement of the EMRC made at the 4 December 2014 ordinary meeting of Council.

COUNCIL RESOLUTION(S)

MOVED CR FÄRDIG

SECONDED CR PULE

1. SUPPORT FOR REVOCATION

THAT COUNCIL SUPPORTS A MOTION TO REVOKE ITS RESOLUTIONS PERTAINING TO ITEM 14.5 LOCAL GOVERNMENT REFORM – ESTABLISHMENT AGREEMENT OF THE EMRC MADE AT THE 4 DECEMBER 2014 ORDINARY MEETING OF COUNCIL.

CARRIED UNANIMOUSLY



Item 14.3 continued

COUNCIL RESOLUTION(S)

MOVED CR FÄRDIG

SECONDED CR PULE

2. REVOCATION DECISION

THAT COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH REGULATION 10(2) OF THE LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996 REVOKES ITS RESOLUTION PERTAINING TO ITEM 14.5 LOCAL GOVERNMENT REFORM – ESTABLISHMENT AGREEMENT OF THE EMRC MADE AT THE 4 DECEMBER 2014 ORDINARY MEETING OF COUNCIL.

CARRIED BY ABSOLUTE MAJORITY 10/0



14.4 PROPOSED INTEGRATION OF FORC INTO WALGA/MWAC

REFERENCE: D2015/03014

PURPOSE OF REPORT

The purpose of this report is to update Council on a proposal to transition the Forum of Regional Councils (FORC) from a stand alone independent voluntary group to being incorporated into the WALGA/MWAC structure.

KEY ISSUES AND RECOMMENDATION(S)

- FORC was established in 2006 to focus on waste interests, especially resource recovery.
- In June 2014 the FORC Chairs requested that the feasibility of FORC and the Municipal Waste Advisory Council (MWAC) being incorporated be explored.
- FORC CEOs met with MWAC and a proposal was developed and supported by MWAC at their meeting of 18 February 2015.
- Both the Southern Metropolitan Regional Council (SMRC) and Mindarie Regional Council (MRC) have supported the proposal to incorporate FORC and MWAC.
- Given the withdrawal of the SMRC and MRC from FORC it is recommended that Council endorse the FORC/MWAC incorporation.

Recommendation(s)

That Council supports the proposed incorporation of the Forum of Regional Councils with the Municipal Waste Advisory Council subject to final terms being agreed by the CEO in consultation with the Chairman.

SOURCE OF REPORT

Chief Executive Officer

BACKGROUND

FORC was established in 2006 to be a vehicle for regional councils to focus on issues of a common interest in waste, especially resource recovery. Members of FORC consist of the Chairs of Eastern Metropolitan Regional Council (EMRC), City of Greater Geraldton (CGG), Mindarie Regional Council (MRC), Rivers Regional Council (RRC), Southern Metropolitan Regional Council (SMRC) and Western Metropolitan Regional Council (WMRC) and meetings are also attended by the CEOs of each regional council. FORC has undertaken key advocacy and research activities on such matters as funding for alternative waste treatment facilities, planning for strategic waste management sites and changes to the Local Government Act 1995 pertaining to regional councils.

REPORT

There has always been a close working relationship between individual regional councils, FORC and WALGA's Municipal Waste Advisory Council.

In June 2014 the FORC Chairs discussed whether there might be merit in FORC and MWAC becoming one body in order to more effectively advocate to the State Government on waste management. MWAC was requested to advise on structures they could put in place to enable regional councils' interests to be properly met.



Item 14.4 continued

Following several meetings with the FORC CEOs, a Discussion Paper on the Regional Councils/MWAC Structure was considered at the 18 February 2015 MWAC meeting where the establishment of a Metropolitan Regional Council Working Group (MRCWG) was endorsed, subject to the agreement of FORC members (Attachment).

Essentially MWAC has proposed a two stage approach with the first step being for MWAC to establish a MRCWG which will happen immediately, once agreed, and the second step is for the working group to be formally incorporated into the MWAC Partnership Agreement which may take a little longer to complete.

The MRCWG will focus on strategic waste issues identified by the regional councils and membership will consist of the Chairs and CEOs of the regional councils, with executive support supplied by WALGA/MWAC at an estimated annual cost of \$2,000 per regional council.

It has been confirmed that the SMRC and MRC have both agreed to support the incorporation of FORC into MWAC, with Rivers Regional Council resolving to await the outcome of the Waste Avoidance and Resource Recovery Act 2007 (WARR Act) review before making a final decision on the matter.

FORC has been an excellent vehicle for advocating on the specific waste management needs of regional councils and has built a credible reputation with relevant Ministers, the Waste Authority and various other parties since 2006. Whether WALGA/MWAC can achieve the same results for FORC members remains to be seen, however given the fact that SMRC and MRC are withdrawing from FORC there seems little other alternative than to either agree to the incorporation or proceed alone with a reduced number of FORC members.

It is therefore recommended to agree to the incorporation subject to agreeable terms being finalised and in the event it is established that it is not serving the EMRC's purposes, membership can be reviewed at an appropriate time in the future. Additionally, nothing would prevent the EMRC from advocating on its own matters of importance should that be considered in its best interests.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 – Good Governance

4.2 To manage partnerships and relationships with stakeholders

FINANCIAL IMPLICATIONS

As outlined within the report.

SUSTAINABILITY IMPLICATIONS

Nil



Item 14.4 continued

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Extract from unconfirmed MWAC Minutes 18 February 2015 meeting – Item 4.3 FORC/MWAC Incorporation (Ref: D2015/03859)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council supports the proposed incorporation of the Forum of Regional Councils with the Municipal Waste Advisory Council subject to final terms being agreed by the CEO in consultation with the Chairman.

COUNCIL RESOLUTION(S)

MOVED CR PULE

SECONDED CR WOLFF

THAT COUNCIL SUPPORTS THE PROPOSED INCORPORATION OF THE FORUM OF REGIONAL COUNCILS WITH THE MUNICIPAL WASTE ADVISORY COUNCIL SUBJECT TO FINAL TERMS BEING AGREED BY THE CEO IN CONSULTATION WITH THE CHAIRMAN.

CARRIED UNANIMOUSLY

4.3 FORC / MWAC Incorporation***

MUNICIPAL WASTE ADVISORY COUNCIL MOTION (CR SHORT/CR CAMPBELL)

That the Municipal Waste Advisory Council:

1. Agree to the proposed approach to incorporating FORC into MWAC
2. Endorse the establishment of a Metropolitan Regional Council Working Group, subject to the agreement of FORC members.

CARRIED

In Brief

- A discussion paper has been developed, identifying a proposal to incorporate FORC into MWAC
- The suggested two staged approach makes allowances for any impacts arising from metropolitan Local Government reform.

Relevance to Strategic / Business Plan:

- Key Results Area: Member engagement and services.
 - Strategy: Facilitate Local Government engagement on key issues relating to Government policy, legislation or regulation.

Policy Implications: N/A

Budgetary Implications: If agreed, may result in additional funding.

Actions/Advocacy Activity

Consider the Discussion Paper and other areas where MWACs specific focus would be beneficial.

Background

At the October MWAC meeting, the development of a Discussion Paper on incorporating FORC into MWAC was endorsed. In December, the OAG considered a first draft of the Discussion Paper. Following further feedback the Paper has been refined and a two stage approach suggested.

The Discussion Paper identifies the first stage of the process is the establishment of a Metropolitan Regional Council Working Group. This Group can be established by a motion of MWAC, and would not require any changes to the MWAC Partnership Agreement. The second stage of the process is to place a Metropolitan Regional Council Group, which would be included in the MWAC Partnership Agreement.

Comment

The advantage of the suggested approach, is that the Working Group can be established and start operating immediately. The longer process of changing the MWAC Partnership Agreement can then progress, but not impede activities. Therefore it is recommended that MWAC approve the proposed approach and endorse the establishment of the Working Group.

Three Regional Councils are yet to formally make a decision on the merge. It is anticipated that this decision will be made by the end of the month.

It was suggested MWAC investigate whether a forum for the Regional Centres identified in the State Waste Strategy would be beneficial to assist with addressing the issues they face. The Discussion Paper is **attached pg. 19**.

Discussion at the Municipal Waste Advisory Council Meeting

It was noted that some Regional Councils have still to formally consider this incorporation of FORC and MWAC. This will occur by the end of February. The Executive Officer will contact all Regional Councils at the end of February to determine if this formal consideration has occurred. The motion was amended to reflect that the formation of the working group would be dependent on the Regional Councils resolving to endorse the incorporation.

There was discussion regarding the MWAC Chair being an ex-officio member of the Group. This was supported and will be discussed at the working group's first meeting.



14.5 BUSINESS CONTINUITY CONTINGENCY PLAN AGREEMENT – MINDARIE REGIONAL COUNCIL AND EMRC

REFERENCE: D2015/04045

PURPOSE OF REPORT

To seek Council approval for the terms of a business continuity contingency plan agreement with Mindarie Regional Council (MRC) in the event that either regional council is unable to receive waste.

KEY ISSUES AND RECOMMENDATION(S)

- The EMRC has had a previous arrangement with the MRC for the acceptance of each other's waste in an emergency event.
- As a result of revising the EMRC total fire ban procedure, it is appropriate the business continuity contingency plan agreement with MRC be renewed.
- The agreement proposes that the agreed waste disposal rate will be the member Council rate applicable to the schedule of fees and charges applicable at the time.

Recommendation(s)

That Council:

1. Approves the proposed Business Continuity Contingency Plan Agreement between the Mindarie Regional Council and EMRC and to offer the member Council rate for waste disposal at Red Hill Waste Management Facility to the Mindarie Regional Council if they are unable to accept waste from their member Councils.
2. Authorises the CEO to sign the Business Continuity Contingency Plan Agreement with the Mindarie Regional Council, forming the attachment to this report.

SOURCE OF REPORT

Director Waste Services

BACKGROUND

In 2003, as part of the EMRC's Business Continuity planning, the EMRC and the MRC entered into an agreement to receive each other's member Council waste in the event of an emergency.

As part of the review of the EMRC Total Fire Ban Procedure, it is appropriate that the Business Continuity Plan Agreement with MRC be renewed to reinforce the bilateral commitment of both regional councils' support in the event of an emergency.

REPORT

As council waste collections and waste disposal are essential services to ratepayers and businesses in the Region, it is imperative that the services are maintained and alternative solutions be in place in the event of any disruption. In the event of an emergency affecting either the Red Hill Waste Management Facility or the MRC's Tamala Park facility, a reciprocal arrangement to receive each other's member Council waste is a sensible arrangement to ensure operational continuity of each organisation for the benefit of its respective member councils.

While these events are likely to be short term, they nevertheless would be disruptive to member Council waste collections. This could happen in the event of a total fire ban or in some other circumstances where either facility is unable to receive waste such as a site shutdown by the regulatory agency.



Item 14.5 continued

The renewal agreement proposes that the agreed waste disposal rate will be the regional councils' member Council rate applicable to the current schedule of fees and charges. This means that MRC member Councils would currently be charged the EMRC member Council rate of \$141.05 (ex. GST) whereas EMRC member Councils disposing waste at Tamala Park would be charged \$137.11 (ex. GST).

Under the current EMRC schedule of fees and charges, the non-member local government waste disposal rate which qualifies under is the same rate as the member Council rate.

The proposed agreement will continue until either regional council withdraws from the agreement giving 30 days' notice.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental sustainability

- 1.1 To provide sustainable waste disposal operations

FINANCIAL IMPLICATIONS

As outlined in the report.

SUSTAINABILITY IMPLICATIONS

In the event of any disruptive to the receipt of waste at Red Hill Waste Management Facility, the proposed agreement with Mindarie Regional Council will ensure continuity of service.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Business Continuity Contingency Plan Agreement (Ref: D2015/04051)

VOTING REQUIREMENT

Simple Majority



Item 14.5 continued

RECOMMENDATION(S)

That Council:

1. Approves the proposed Business Continuity Contingency Plan Agreement between the Mindarie Regional Council and EMRC and to offer the member Council rate for waste disposal at Red Hill Waste Management Facility to the Mindarie Regional Council if they are unable to accept waste from their member Councils.
2. Authorises the CEO to sign the Business Continuity Contingency Plan Agreement with the Mindarie Regional Council, forming the attachment to this report.

COUNCIL RESOLUTION(S)

MOVED CR PULE

SECONDED CR WOLFF

THAT:

1. APPROVES THE PROPOSED BUSINESS CONTINUITY CONTINGENCY PLAN AGREEMENT BETWEEN THE MINDARIE REGIONAL COUNCIL AND EMRC AND TO OFFER THE MEMBER COUNCIL RATE FOR WASTE DISPOSAL AT RED HILL WASTE MANAGEMENT FACILITY TO THE MINDARIE REGIONAL COUNCIL IF THEY ARE UNABLE TO ACCEPT WASTE FROM THEIR MEMBER COUNCILS.
2. AUTHORISES THE CEO TO SIGN BUSINESS CONTINUITY CONTINGENCY PLAN AGREEMENT WITH THE MINDARIE REGIONAL COUNCIL, FORMING THE ATTACHMENT TO THIS REPORT.

CARRIED UNANIMOUSLY



5 January 2015

RE: BUSINESS CONTINUITY CONTINGENCY PLAN AGREEMENT

MINDARIE REGIONAL COUNCIL
AND
EASTERN METROPOLITAN REGIONAL COUNCIL

In the event either Regional Council is unable to accept waste from their respective member councils the waste will be diverted to the respective landfill being Tamala Park and Red Hill that is able to accept waste.

The agreed rate per tonne will be the council member's rate applicable to the current schedule of fees and charges.

This agreement will continue until either Regional Council withdraws from the agreement giving 30 days' notice in writing.

Brian Callander
MINDARIE REGIONAL COUNCIL

Peter Schneider
EASTERN METROPOLITAN REGIONAL
COUNCIL



15 REPORTS OF COMMITTEES

15.1 AUDIT COMMITTEE MEETING HELD 5 MARCH 2015 (REFER TO MINUTES OF COMMITTEE – PINK PAGES) REFERENCE: D2015/00410 (AC) – D2015/01134

The minutes of the Audit Committee meeting held on **5 March 2015** accompany and form part of this agenda – (refer to pink section of 'Minutes of Committees' for Council accompanying this Agenda).

QUESTIONS

The Chairman invited general questions from members on the minutes of the Audit Committee.

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Audit Committee report (Section 15.2).

COUNCIL RESOLUTION(S)

MOVED CR FÄRDIG

SECONDED CR PULE

THAT WITH THE EXCEPTION OF ITEM 11.1, WHICH IS TO BE WITHDRAWN AND DEALT WITH SEPARATELY, COUNCIL ADOPTS THE RECOMMENDATIONS IN THE AUDIT COMMITTEE REPORTS (SECTION 15.1).

CARRIED UNANIMOUSLY

AUDIT COMMITTEE

MINUTES

5 March 2015

(REF: D2015/00410 (AC) – D2015/04310)

A meeting of the Audit Committee was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 5 March 2015**. The meeting commenced at **6:30pm**.

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 6:30pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Councillor Attendance

Cr David Färdig (Chairman)	EMRC Member	City of Swan
Cr Gerry Pule	EMRC Member	Town of Bassendean
Cr Chris Cornish	EMRC Member	City of Bayswater
Cr Frank Lindsey (Deputising for Cr O'Connor)	EMRC Member	Shire of Kalamunda

Apologies

Cr Dylan O'Connor	EMRC Member	Shire of Kalamunda
Cr Alan Pilgrim	EMRC Member	Shire of Mundaring

EMRC Officers

Mr Peter Schneider	Chief Executive Officer
Mr Hua Jer Liew	Director Corporate Services
Mr David Ameduri	Manager Financial Services
Ms Theresa Eckstein	EA to the Chief Executive Officer (Minutes)

3 DISCLOSURE OF INTERESTS

Nil

4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION

Nil

5 PETITIONS, DEPUTATIONS AND PRESENTATIONS

Nil

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 MINUTES OF AUDIT COMMITTEE MEETING HELD ON 4 SEPTEMBER 2014

That the Minutes of the Audit Committee meeting held 4 September 2014, which have been distributed, be confirmed.

AC RESOLUTION(S)

MOVED CR PULE

SECONDED CR LINDSEY

THAT THE MINUTES OF THE AUDIT COMMITTEE HELD ON 4 SEPTEMBER 2014, WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY



7 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

8 QUESTIONS BY MEMBERS WITHOUT NOTICE

Nil

9 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC

Nil

10 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



11 REPORTS OF EMPLOYEES

11.1 HALF YEAR BUDGET REVIEW 2014/2015

REFERENCE: D2015/01133 (AC) – D2015/04316

PURPOSE OF REPORT

The purpose of this report is to provide Council, via the Audit Committee, with an overview of the Eastern Metropolitan Regional Council's (EMRC's) 2014/2015 budget review for adoption and subsequent submission to the Department of Local Government.

KEY ISSUES AND RECOMMENDATION(S)

- It is a requirement of the Local Government (Financial Management) Regulations 1996 (r.33A) that a Local Government, between 1 January and 31 March in each year, is to carry out a review of its annual budget for that year.
- Council receives monthly financial reports inclusive of end of year forecasts. Forecasts have been constantly monitored and reviewed based on current information and circumstances available to provide a more accurate forecast of the year end result.

Recommendation(s)

That Council, by an absolute majority in accordance with the provisions of Local Government (Financial Management) Regulations 1996 r.33A, adopts the review of the 2014/2015 budget and approve its submission to the Department of Local Government and Communities within 30 days.

SOURCE OF REPORT

Director Corporate Services
 Manager Financial Services

BACKGROUND

It is a requirement of the Local Government (Financial Management) Regulations 1996 (r.33A) that a Local Government, between 1 January and 31 March in each year, is to carry out a review of its annual budget for that year.

Regulation 33A(2) also states that within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the Council who is to consider the review submitted to it and is to determine, by absolute majority, whether or not to adopt the review, any parts of the review or any recommendation made to the review.

The EMRC's budget is presented in a format that separates operating income and expenditure from other revenue and expenses to provide improved disclosure of Council's underlying operating result.

Submitted to each meeting of Council is a financial report and summaries which provide an overview of year to date budget performance for operating activities and capital works. Variances greater than 10% or \$10,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income are reported on in the body of the report. Also included are end of year forecasts by nature and type for operating activities and end of year forecasts for each capital works project. These forecasts are reviewed regularly in order to provide an accurate forecast of the end of year result.



Item 11.1 continued

At the 23 October 2014 Council meeting, it was reported that lower than budgeted tonnages were being received from two major Commercial customers (D2014/11829). An initial review of the 2014/2015 budget was undertaken and reported to Council in December to determine avoided operational expenditure and deferred capital expenditure resulting from the reduced tonnages, as well as identify other organisational savings in an effort to mitigate the impact of the reduced revenue from commercial clients (D2014/12545).

REPORT

Whilst the January review is a statutory requirement, due to the commercial nature of the EMRC's waste operations, forecasts are conducted throughout the year in order to adjust costs in relation to available tonnage throughput.

Format of Budget Review

The format of the statutory review undertaken is based on an examination by officers of all EMRC accounts (operating income, operating expenditure and capital expenditure accounts) within their area of responsibility.

A review of the tonnages budgeted to be received at the Red Hill Waste Management Facility is also undertaken. Tonnage budgets are reviewed to provide a forecast of volumes expected to be received by 30 June 2015. These forecasts, when calculated against the previously adopted disposal rates, provide financial forecasts relating to the following:

- Income from normal operations (including landfill levy);
- Secondary Waste Income;
- Landfill Levy Expenditure;
- Waste Education Levy Income; and
- Cell usage and depreciation.

All forecasts, which are an actual review of the budgets set against each account, are input into the financial management system in order to provide a more accurate forecast of the end of year result.

The year to date monthly budget allocations are also reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. A review is undertaken to ensure that the year to date budget allocations best reflect the timing applicable either to expenditure expected to be incurred or income to be received. This process commences immediately following adoption of the budget and is constantly being monitored and reviewed based on current information and circumstances available. This process provides a better comparison between the year to date actual and year to date budget figures.

Adjustments resulting from Budget Review

EMRC officers undertook the latest review based on the actual financial data provided for the period ended 31 December 2014. The financial report relating to the period ended 31 January 2014 will be submitted to Council at its meeting to be held on 19 March 2015. Variances reported in that report will be based on the budget review as specified within the body of this report. This is undertaken as part of the EMRC's ongoing budget and forecast review process and in accordance with Council's adopted criteria.

In accordance with the process followed in previous years, the original budget is not updated with the revised forecasts, as relevant regulations require the end of year results to be compared to the original adopted annual budget, rather than the reviewed budget.

Whilst it is accepted that many costs are incurred generally within a specific pattern, many are not. These include significant costs incurred relating to operating and capital projects, which depend solely on the timing of when the project is undertaken.



Item 11.1 continued

The following is a summary of the forecast changes to budget provisions resulting from the half year budget review:

Increase / (Decrease) in Operating Income/Other Revenues:	(\$7,651,072)
(Increase) / Decrease in Operating Expenditure/Other Expenses:	\$7,703,459
Increase / (Decrease) in Change in net assets from operations:	\$52,387
(Increase) / Decrease in Capital Expenditure:	\$10,442,863
(Increase) / Decrease in overall expenditure:	\$10,495,250

Provided below is a summary of changes between the original budget and the forecast for the financial year ending 30 June 2015. Comments are provided for significant variances using Council's adopted criteria of 10% or \$10,000, whichever is the greater, as a guide:

Operating Income/Other Revenues

User Charges

- Current Budget: \$36,459,392 Forecast Budget: 27,780,168 Variance: (\$8,679,224); (23.81%)

The full year forecast for User Charges is below the annual budget by \$8,679,224 (23.81%). This is due to the lower than budget tonnages forecast to be received from two major commercial operators as reported to Council at its December 2014 meeting (D2014/12545).

Also contributing to the variance is the reduction of the Carbon Tax (2014/2015 budget provision of \$2,031,250) which was repealed effective 1 July 2014.

Special Charges

- Current Budget: \$441,134 Forecast Budget: \$422,114 Variance: (\$19,020); (4.31%)

Contributions

- Current Budget: \$660,878 Forecast Budget: \$642,579 Variance: (\$18,299); (2.77%)

Operating Grants

- Current Budget: \$1,031,920 Forecast Budget: \$1,026,020 Variance: (\$5,900); (0.57%)

Interest Municipal Cash & Investments

- Current Budget: \$171,300 Forecast Budget: \$410,196 Variance: \$238,896; 139.46%

The full year forecast for Interest on Municipal Funds is \$238,896 (139.46%) above the budget of \$171,300. This is attributable to the higher level of funds available as at 30 June 2014 compared to budget together with a higher average interest rate received (3.69% to January 2015) compared to the budgeted rate (3.28%). Also contributing is the lower level of capital expenditure which has been forecast to be \$10,442,863 below the budget of \$30,410,929.

The average interest rate expected over the twelve months is forecast to be 3.60% compared to the budgeted rate of 3.28%.



Item 11.1 continued

Reimbursements

- Current Budget: \$789,589 Forecast Budget: \$1,397,461 Variance: \$607,872; 76.99%

Full year Reimbursements of \$1,397,461 has been forecast to be above the budget of \$789,589 by \$607,872 (76.99%). This is primarily attributable to the Hazelmere woodwaste grinder insurance claim (\$894,000) which directly off-sets the expenses relating to the insurance claim. This amount is also off-set by the reimbursement of carbon tax estimated at \$240,000.

Other Income

- Current Budget: \$1,951,500 Forecast Budget: \$2,474,168 Variance: \$522,668; 26.78%

The full year forecast for Other Income of \$2,474,168 is \$522,668 (26.78%) above the budget of \$1,951,000. Major factors attributable to this variance include the sale of greenwaste products which is expected to be \$105,000 (22.34%) above the budget of \$470,000, the sale of laterite forecast to be \$200,000 (55.56%) above the budget of \$360,000 and income from the sale of woodwaste products forecast to be \$89,000 (14.57%) above the budget of \$611,000.

Secondary Waste Charge (Other Revenues)

- Current Budget: \$5,147,437 Forecast Budget: \$4,504,300 Variance: (\$643,137); (12.49%)

Interest Restricted Cash Investments (Other Revenues)

- Current Budget: \$1,450,386 Forecast Budget: \$1,758,832 Variance: \$308,446; 21.27%

The full year forecast for Interest on Restricted Cash Investments is \$308,446 (21.27%) above the budget of \$1,450,386. This is attributable to the higher level of funds available as at 30 June 2014 compared to budget together with a higher average interest rate of 3.60% forecast over the twelve months compared to the budgeted rate of 3.28%.

Reimbursements (Other Revenues)

- Current Budget: \$2,169 Forecast Budget: \$50 Variance: (\$2,119); (97.69%)

Proceeds from Sale of Assets (Other Revenues)

- Current Budget: \$344,450 Forecast Budget: \$383,195 Variance: 38,745; 11.25%

Full year Proceeds from Sale of Assets of \$383,195 has been forecast to be \$38,745 (11.25%) above the budget of \$344,450. This is predominantly attributable to the compensation received for the resumption of a portion of the land at Hazelmere for the Lloyd Street extension (\$47,000) and is off-set by the timing of the disposal of assets.

Operating Expenditure

Salary Expenses

- Current Budget: \$9,471,357 Forecast Budget: \$8,544,531 Variance: \$926,826; 9.79%

The variance is attributable to certain vacant positions and budgeted new positions currently unfilled that have been forecast not to be filled by year end together with the timing of filling vacant positions and budgeted new positions throughout the year.

Contract Expenses

- Current Budget: \$6,217,698 Forecast Budget: \$6,524,773 Variance: (\$307,075); (4.94%)



Item 11.1 continued

Material Expenses

- Current Budget: \$1,115,211 Forecast Budget: \$936,135 Variance: \$179,076; 16.06%

The following operational expenditures for various directorate/business units have been identified as potential savings or deferrals in an effort to mitigate the impact of the reduced revenue from lower commercial tonnages received on the 2014/2015 Budget: Corporate Services (\$47,074), Environmental Services (\$32,763), Regional Development (\$10,350) and Waste Services (\$88,689).

Utility Expenses

- Current Budget: \$313,801 Forecast Budget: \$229,011 Variance: \$84,790; 27.02%

The variance is primarily attributable to a reduction in electricity expenses associated with the utilisation of the wood waste grinder at the Hazelmere site. It is anticipated that the wood waste grinder will be out of commission until March/April 2015 following damage caused by fire in August 2014.

Fuel Expenses

- Current Budget: \$883,840 Forecast Budget: \$863,740 Variance: \$20,100; 2.27%

Finance Fees and Interest Expenses

- Current Budget: \$21,317 Forecast Budget: \$21,400 Variance: (\$83); (0.39%)

Insurance Expenses

- Current Budget: \$340,079 Forecast Budget: \$1,207,828 Variance: (\$867,749); (255.16%)

The variance relates to forecast expenditure of \$895,000 associated with the Hazelmere woodwaste grinder repairs. This additional expenditure will be claimable and recouped through insurance and is offset by a corresponding increase in the reimbursement income.

Depreciation Expenses

- Current Budget: \$6,974,147 Forecast Budget: \$4,148,741 Variance: \$2,825,406; 40.51%

The full year forecast for Depreciation Expenses is \$2,825,406 (40.51%) below the budget of \$6,974,147.

This is attributable to the lower level of commercial tonnages forecast to be received by year end resulting in lower Class III cell air space consumption (full year forecast of \$1,355,355 compared to a budget of \$1,679,069), the lower level of capital expenditure (full year forecast of \$19,968,066 compared to a budget of \$30,410,929) and changes to the asset life of EMRC buildings, plant and equipment in accordance with accounting standards.

Miscellaneous Expenses (incl. landfill levy expenditure)

- Current Budget: \$14,052,170 Forecast Budget: \$9,751,573 Variance: \$4,300,597; 30.60%

The full year forecast Miscellaneous Expenses is \$4,300,597 (30.60%) below the budget of \$14,052,170. This variance is attributable to a lower than budgeted landfill levy payable (\$1,987,087) as a result of lower tonnages forecast to be received by year end as well as the reduction of the Carbon Tax provision (\$2,031,250) which was repealed effective 1 July 2014.

Provision Expenses

- Current Budget: \$86,804 Forecast Budget: \$70,708 Variance: \$16,096; 18.54%

The full year forecast for Provision Expenses is \$16,096 (18.54%) below the budget of \$86,804. This variance relates to the reduction in the provision for Site Rehabilitation as a result of lower tonnages forecast to be received by year end.



Item 11.1 continued

Costs Allocated

- Current Budget: (\$271,844) Forecast Budget: (\$275,025) Variance: (\$3,181); (1.17%)

Salary Expenses (Other Expenses)

- Current Budget: \$461,501 Forecast Budget: \$241,245 Variance: \$220,256; 47.73%

The variance is attributable to budgeted positions forecast not to be filled by year end due to the timing of Resource Recovery Park projects.

Contract Expenses (Other Expenses)

- Current Budget: \$1,022,311 Forecast Budget: \$836,775 Variance: \$185,536; 18.15%

The variance is due to the timing of the Resource Recovery projects and the associated consultancy expenditure.

Material Expenses (Other Expenses)

- Current Budget: \$13,150 Forecast Budget: \$7,950 Variance: \$5,200; 39.54%

Utility Expenses (Other Expenses)

- Current Budget: \$7,500 Forecast Budget: \$2,500 Variance: \$5,000; 66.67%

Insurance Expenses (Other Expenses)

- Current Budget: \$7,559 Forecast Budget: \$7,482 Variance: \$77; 1.02%

Depreciation Expenses (Other Expenses)

- Current Budget: \$39,954 Forecast Budget: \$2,112 Variance: \$37,842; 94.71%

The variance is due to the timing of capital expenditure associated with the Resource Recovery projects.

Miscellaneous Expenses (Other Expenses)

- Current Budget: \$121,374 Forecast Budget: \$53,383 Variance: \$67,991; 56.02%

The variance is due to the timing of various Resource Recovery project tasks which will be carried forward into the 2015/2016 financial year.

Carrying Amount of Assets Disposed Of (Other Expenses)

- Current Budget: \$306,908 Forecast Budget: \$303,336 Variance: \$3,572; 1.16%

Costs Allocated (Other Expenses)

- Current Budget: \$271,844 Forecast Budget: \$275,025 Variance: (\$3,181); (1.17%)

Capital Expenditure

- Current Budget: \$30,410,929 Forecast Budget: \$19,968,066 Variance: \$10,422,863; 34.27%

The Capital Expenditure budgets as at year end were reviewed in September 2014 and again as part of the half year review undertaken during January 2015 in an effort to mitigate the impact of the reduced revenue from the reduction of commercial tonnages on the 2014/2015 Budget.

Full Year Capital Expenditure has been forecast to be \$10,422,863 (34.27%) below the budget of \$30,410,929.



Item 11.1 continued

Significant reductions to capital budgets that have been deferred and carried forward include the following:

- Purchase Resource Recovery Park Wood Waste to Energy Plant & Equipment - \$2,935,000;
- Purchase Resource Recovery Park C & I Building - Plant & Equipment - \$1,700,000;
- Purchase / Replace Plant - Hazelmere - \$1,340,000;
- Construct and Commission Resource Recovery Park C & I Building - \$1,050,000;
- Construct Class III Cell - Farm Stage 3 - \$820,000;
- Construct Class III Cell - Stage 14 - \$800,000;
- Construct and Commission Resource Recovery Park Wood Waste to Energy Building - \$625,000;
- Construct and Commission Resource Recovery Park Site Infrastructure - \$500,000;
- Purchase / Replace Plant - Red Hill Landfill Facility - \$300,000;
- Purchase Information Technology & Communication Equipment - \$209,000;
- Construct and Commission Resource Recovery Park Weighbridges (x2) - \$150,000;
- Purchase / Replace Other Equipment - Red Hill Landfill Facility - \$146,000;
- Construct Roads / Carparks - \$100,000; and
- Construct Nutrient Stripping Pond - \$86,000.

This is offset by an increase in the following Capital Expenditure budget provisions following a review of the capital expenditure program:

- Leachate Project - Red Hill Landfill Facility - \$650,000; and
- Construct Monitoring Bores - Red Hill Landfill Facility - \$122,000.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 - Good Governance

- 4.3 To provide responsible and accountable governance and management of the EMRC
- 4.4 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

ATTACHMENT(S)

1. Income Statement by Nature and Type (Ref: D2015/04311)
2. Capital Expenditure Statement (Ref: D2015/04312)
3. Statement of Financial Position (Ref: D2015/04313)
4. Statement of Cash and Investments (Ref: D2015/04314)



Item 11.1 continued

VOTING REQUIREMENT

Absolute Majority

RECOMMENDATION(S)

That Council, by an absolute majority in accordance with the provisions of Local Government (Financial Management) Regulations 1996 r.33A, adopts the review of the 2014/2015 budget and approve its submission to the Department of Local Government and Communities within 30 days.

The Chief Executive Officer provided an overview of the half year budget review and discussion ensued.

AUDIT COMMITTEE RECOMMENDATION(S)

MOVED CR PULE

SECONDED CR CORNISH

That Council, by an absolute majority in accordance with the provisions of Local Government (Financial Management) Regulations 1996 r.33A, adopts the review of the 2014/2015 budget and approve its submission to the Department of Local Government and Communities within 30 days.

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION(S)

MOVED CR FÄRDIG

SECONDED CR PULE

THAT COUNCIL, BY AN ABSOLUTE MAJORITY IN ACCORDANCE WITH THE PROVISIONS OF LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996 R.33A, ADOPTS THE REVIEW OF THE 2014/2015 BUDGET AND APPROVE ITS SUBMISSION TO THE DEPARTMENT OF LOCAL GOVERNMENT AND COMMUNITIES WITHIN 30 DAYS.

CARRIED BY ABSOLUTE MAJORITY 10/0

STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

Year to Date				JANUARY 2015			Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance			
Operating Income									
\$15,685,394	\$20,147,684	(\$4,462,290)	(U)	User Charges	\$27,780,168	\$36,459,392	(\$8,679,224)	(U)	
\$258,594	\$264,219	(\$5,625)	(U)	Special Charges	\$422,114	\$441,134	(\$19,020)	(U)	
\$596,876	\$604,755	(\$7,879)	(U)	Contributions	\$642,579	\$660,878	(\$18,299)	(U)	
\$428,000	\$433,000	(\$5,000)	(U)	Operating Grants	\$1,026,020	\$1,031,920	(\$5,900)	(U)	
\$231,445	\$99,918	\$131,527	(F)	Interest Municipal Cash Investments	\$410,196	\$171,300	\$238,896	(F)	
\$827,083	\$460,551	\$366,532	(F)	Reimbursements	\$1,397,461	\$789,589	\$607,872	(F)	
\$1,445,845	\$1,177,097	\$268,748	(F)	Other	\$2,474,168	\$1,951,500	\$522,668	(F)	
\$19,473,236	\$23,187,224	(\$3,713,988)	(U)	Total Operating Income	\$34,152,706	\$41,505,713	(\$7,353,007)	(U)	
Operating Expenditure									
\$4,473,928	\$5,418,147	\$944,219	(F)	Salary Expenses	\$8,544,531	\$9,471,357	\$926,826	(F)	
\$1,964,767	\$2,794,221	\$829,454	(F)	Contract Expenses	\$6,524,773	\$6,217,698	(\$307,075)	(U)	
\$341,865	\$399,456	\$57,591	(F)	Material Expenses	\$936,135	\$1,115,211	\$179,076	(F)	
\$130,223	\$161,005	\$30,782	(F)	Utility Expenses	\$229,011	\$313,801	\$84,790	(F)	
\$451,200	\$493,737	\$42,537	(F)	Fuel Expenses	\$863,740	\$883,840	\$20,100	(F)	
\$13,521	\$12,425	(\$1,096)	(U)	Finance Fees and Interest Expenses	\$21,400	\$21,317	(\$83)	(U)	
\$818,006	\$218,641	(\$599,365)	(U)	Insurance Expenses	\$1,207,828	\$340,079	(\$867,749)	(U)	
\$2,287,367	\$3,231,154	\$943,787	(F)	Depreciation Expenses	\$4,148,741	\$6,974,147	\$2,825,406	(F)	
\$4,680,938	\$5,493,879	\$812,941	(F)	Miscellaneous Expenses	\$9,751,573	\$14,052,170	\$4,300,597	(F)	
\$0	\$0	\$0	(F)	Provision Expenses	\$70,708	\$86,804	\$16,096	(F)	
(\$357,679)	(\$159,519)	\$198,160	(F)	Costs Allocated	(\$275,025)	(\$271,844)	\$3,181	(F)	
\$14,804,136	\$18,063,146	\$3,259,010	(F)	Total Operating Expenditure	\$32,023,415	\$39,204,580	\$7,181,165	(F)	
\$4,669,100	\$5,124,078	(\$454,978)	(U)	OPERATING RESULT FROM NORMAL ACTIVITIES	\$2,129,291	\$2,301,133	(\$171,842)	(U)	
Surplus	Surplus				Surplus	Surplus			

Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies; and
5. Miscellaneous Expenses - includes the Landfill Levy expense of \$4,221,645 as at 31 January 2015.

Operating Income and Expenditure relates to the ordinary operations of the organisation.

Other Revenues and Expenses relates to the Resource Recovery Project, interest from cash reserves and disposal of assets.

(F) denotes Favourable variance and (U) denotes Unfavourable variance



STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

JANUARY 2015

Year to Date			Full Year					
Actual	Budget	Variance		Forecast	Budget	Variance		
Other Revenues								
\$2,729,958	\$2,978,886	(\$248,928)	(U)	Secondary Waste Charge	\$4,504,300	\$5,147,437	(\$643,137)	(U)
\$0	\$0	\$0	(F)	Operating Grants	\$0	\$0	\$0	(F)
\$1,265,376	\$846,020	\$419,356	(F)	Interest Restricted Cash Investments	\$1,758,832	\$1,450,386	\$308,446	(F)
\$6	\$1,260	(\$1,254)	(U)	Reimbursements	\$50	\$2,169	(\$2,119)	(U)
\$200,598	\$132,700	\$67,898	(F)	Proceeds from Sale of Assets	\$383,195	\$344,450	\$38,745	(F)
\$4,195,937	\$3,958,866	\$237,071	(F)	Total Other Revenues	\$6,646,377	\$6,944,442	(\$298,065)	(U)
Other Expenses								
\$131,009	\$219,749	\$88,740	(F)	Salary Expenses	\$241,245	\$461,501	\$220,256	(F)
\$285,430	\$454,138	\$168,708	(F)	Contract Expenses	\$836,775	\$1,022,311	\$185,536	(F)
\$3,147	\$5,863	\$2,716	(F)	Material Expenses	\$7,950	\$13,150	\$5,200	(F)
\$1,379	\$4,368	\$2,989	(F)	Utility Expenses	\$2,500	\$7,500	\$5,000	(F)
\$3,854	\$4,403	\$549	(F)	Insurance Expenses	\$7,482	\$7,559	\$77	(F)
\$1,113	\$2,396	\$1,283	(F)	Depreciation Expenses	\$2,112	\$39,954	\$37,842	(F)
\$20,290	\$62,666	\$42,376	(F)	Miscellaneous Expenses	\$53,383	\$121,374	\$67,991	(F)
\$167,648	\$179,502	\$11,854	(F)	Carrying Amount of Assets Disposed Of	\$303,336	\$306,908	\$3,572	(F)
\$173,541	\$158,635	(\$14,906)	(U)	Costs Allocated	\$275,025	\$271,844	(\$3,181)	(U)
\$787,411	\$1,091,720	\$304,309	(F)	Total Other Expenses	\$1,729,808	\$2,252,101	\$522,293	(F)
Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments								
\$0	\$0	\$0	(F)	Unrealised (Gain)/Loss	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Realised (Gain)/Loss	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Total (Gain)/Loss from change in Fair Value of Investments	\$0	\$0	\$0	(F)
Revaluation of Assets								
\$0	\$0	\$0	(F)	Revaluation of Assets	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Total Revaluation of Assets	\$0	\$0	\$0	(F)
\$3,408,526	\$2,867,146	\$541,380	(F)	OPERATING RESULT FROM OTHER ACTIVITIES	\$4,916,570	\$4,692,341	\$224,229	(F)
Surplus	Surplus				Surplus	Surplus		
\$8,077,626	\$7,991,224	\$86,402	(F)	CHANGE IN NET ASSETS FROM OPERATIONS	\$7,045,861	\$6,993,474	\$52,387	(F)
Surplus	Surplus				Surplus	Surplus		



CAPITAL EXPENDITURE STATEMENT

JANUARY 2015

Year to Date						Full Year			
Actual	Budget	Variance		On Order		Forecast	Budget	Variance	
				(F) = Favourable variation (U) = Unfavourable variation					
Governance and Corporate Services									
\$15,988	\$162,855	\$146,867	(F)	\$133,819	Purchase Vehicles - Ascot Place (24440/00)	\$166,005	\$233,978	\$67,973	(F)
\$0	\$19,684	\$19,684	(F)	\$0	Purchase Furniture Fittings & Equipment - Corporate Services (24510/01)	\$33,750	\$33,750	\$0	(F)
\$27,938	\$358,315	\$330,377	(F)	\$1,025	Purchase Information Technology & Communication Equipment (24550/00)	\$510,650	\$719,650	\$209,000	(F)
\$0	\$23,331	\$23,331	(F)	\$0	Purchase Art Works (24620/00)	\$20,000	\$40,000	\$20,000	(F)
\$0	\$151,662	\$151,662	(F)	\$0	Capital Improvement Administration Building - Ascot Place (25240/01)	\$260,000	\$260,000	\$0	(F)
\$0	\$2,128	\$2,128	(F)	\$0	Upgrade Security Equipment - Ascot Place (25530/01)	\$3,650	\$3,650	\$0	(F)
\$43,925	\$717,975	\$674,050	(F)	\$134,844		\$994,055	\$1,291,028	\$296,973	(F)



CAPITAL EXPENDITURE STATEMENT

JANUARY 2015

Year to Date			Full Year		
Actual	Budget	Variance	Forecast	Budget	Variance

On (F) = Favourable variation
Order (U) = Unfavourable variation

Environmental Services

\$0	\$700	\$700 (F)	\$0	Purchase Office Equipment - Environmental Services (24510/05)	\$800	\$1,200	\$400 (F)
\$0	\$875	\$875 (F)	\$0	Purchase Office Furniture and Fittings - Environmental Services (24610/05)	\$1,000	\$1,500	\$500 (F)
\$0	\$1,575	\$1,575 (F)	\$0		\$1,800	\$2,700	\$900 (F)

Regional Development

\$0	\$581	\$581 (F)	\$0	Purchase Office Equipment - Regional Development (24510/04)	\$800	\$1,000	\$200 (F)
\$0	\$581	\$581 (F)	\$0	Purchase Office Furniture and Fittings - Regional Development (24610/04)	\$800	\$1,000	\$200 (F)
\$0	\$1,162	\$1,162 (F)	\$0		\$1,600	\$2,000	\$400 (F)

Risk Management

\$0	\$287	\$287 (F)	\$0	Purchase Office Equipment - Risk Management (24510/06)	\$0	\$500	\$500 (F)
\$0	\$287	\$287 (F)	\$0	Purchase Office Furniture and Fittings - Risk Management (24610/06)	\$0	\$500	\$500 (F)
\$0	\$574	\$574 (F)	\$0		\$0	\$1,000	\$1,000 (F)

Resource Recovery

\$0	\$0	\$0 (F)	\$0	Resource Recovery Park - Land (24150/05)	\$1,000,000	\$1,000,000	\$0 (F)
\$0	\$0	\$0 (F)	\$14,500	Construct and Commission Resource Recovery Park - C & I Building (24259/04)	\$500,000	\$1,550,000	\$1,050,000 (F)



CAPITAL EXPENDITURE STATEMENT

JANUARY 2015

Year to Date						Full Year			
Actual	Budget	Variance		On (F) = Favourable variation Order (U) = Unfavourable variation		Forecast	Budget	Variance	
Resource Recovery									
\$0	\$0	\$0 (F)	\$0		\$0	\$625,000	\$625,000	(F)	
Construct and Commission Resource Recovery Park - Wood Waste to Energy Building (24259/05)									
\$0	\$0	\$0 (F)	\$0		\$0	\$10,000	\$10,000	(F)	
Construct and Commission Resource Recovery Park - Community Transfer Station (24259/06)									
\$0	\$0	\$0 (F)	\$0		\$25,000	\$50,000	\$25,000	(F)	
Construct and Commission Resource Recovery Park - MRF Building - Hazelmere (24259/09)									
\$0	\$0	\$0 (F)	\$0		\$0	\$150,000	\$150,000	(F)	
Construct and Commission Resource Recovery Park - Weighbridges (x2) (24392/02)									
\$22,025	\$22,500	\$475 (F)	\$40,082		\$690,000	\$1,190,000	\$500,000	(F)	
Construct and Commission Resource Recovery Park - Site Infrastructure (24399/01)									
\$0	\$0	\$0 (F)	\$0		\$3,200,000	\$6,135,000	\$2,935,000	(F)	
Purchase Resource Recovery Park - Wood Waste to Energy Plant & Equipment (24410/03)									
\$0	\$0	\$0 (F)	\$0		\$0	\$1,700,000	\$1,700,000	(F)	
Purchase Resource Recovery Park C & I Building - Plant & Equipment (24410/04)									
\$0	\$0	\$0 (F)	\$0		\$1,000	\$1,000	\$0	(F)	
Purchase Office Equipment - Resource Recovery (24510/07)									
\$0	\$0	\$0 (F)	\$0		\$1,000	\$1,000	\$0	(F)	
Purchase Other Equipment - Resource Recovery (24590/07)									
\$0	\$0	\$0 (F)	\$0		\$1,000	\$1,000	\$0	(F)	
Purchase Office Furniture and Fittings - Resource Recovery (24610/07)									
\$22,025	\$22,500	\$475 (F)	\$54,582		\$5,418,000	\$12,413,000	\$6,995,000	(F)	



CAPITAL EXPENDITURE STATEMENT

JANUARY 2015

Year to Date					Full Year		
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance

Waste Management

\$0	\$0	\$0	(F)	\$0	Construct Storage Shed for Mattresses - Hazelmere (24250/05)	\$0	\$63,000	\$63,000	(F)
\$0	\$10,000	\$10,000	(F)	\$0	Construct Class III Cell Stage 14 - Red Hill Landfill Facility (24310/12)	\$160,000	\$960,000	\$800,000	(F)
\$20,926	\$21,000	\$74	(F)	\$3,636	Construct Class III Landfill Cell Farm Stage 3 - Red Hill Landfill Facility (24310/13)	\$280,000	\$1,100,000	\$820,000	(F)
\$725,292	\$730,000	\$4,708	(F)	\$2,698,345	Construct Class III Cell Stage 15 - Red Hill Landfill Facility (24310/16)	\$5,010,000	\$5,010,000	\$0	(F)
\$489	\$500	\$11	(F)	\$261,133	Leachate Project - Red Hill Landfill Facility (24320/02)	\$1,650,000	\$1,000,000	(\$650,000)	(U)
\$0	\$0	\$0	(F)	\$0	Design and Construct Class IV Cell Stage 2 - Red Hill Landfill Facility (24330/04)	\$400,000	\$400,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Construct Siltation Ponds - Red Hill Landfill Facility (24350/00)	\$200,000	\$200,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Construct Stormwater Control Pond - Red Hill Farm Stage I (24350/01)	\$100,000	\$100,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Construct Nutrient Stripping Pond - Red Hill Landfill Facility (24360/00)	\$200,000	\$286,000	\$86,000	(F)
\$26,880	\$0	(\$26,880)	(U)	\$0	Construct Roads / Carparks - Red Hill Landfill Facility (24370/00)	\$400,000	\$500,000	\$100,000	(F)
\$2,399	\$2,500	\$101	(F)	\$92,962	Construct Perimeter Fencing - Red Hill Landfill Facility (24394/00)	\$100,000	\$100,000	\$0	(F)
\$1,030	\$0	(\$1,030)	(U)	\$0	Construct Greenwaste Processing Area - Red Hill Landfill Facility (24395/00)	\$0	\$0	\$0	(F)
\$8,200	\$8,500	\$300	(F)	\$59,124	Construct Hardstand and Road - Hazelmere (24395/01)	\$224,000	\$224,000	\$0	(F)



CAPITAL EXPENDITURE STATEMENT

JANUARY 2015

Year to Date			On (F) = Favourable variation Order (U) = Unfavourable variation	Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance

Waste Management

\$0	\$0	\$0 (F)	\$0	Relocate Greenwaste Processing area - Red Hill Landfill Facility (24395/04)	\$820,000	\$820,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	Construct Monitoring Bores - Red Hill Landfill Facility (24396/00)	\$154,782	\$32,782	(\$122,000) (U)
\$0	\$0	\$0 (F)	\$0	Washdown bay Upgrade - Red Hill Landfill Facility (24399/04)	\$0	\$70,000	\$70,000 (F)
\$0	\$0	\$0 (F)	\$0	Truck Washdown Bay for Member Councils - Red Hill Landfill Facility (24399/05)	\$0	\$30,000	\$30,000 (F)
\$0	\$0	\$0 (F)	\$0	Plant Washdown Bay - Hazelmere (24399/08)	\$80,000	\$80,000	\$0 (F)
\$248,101	\$250,000	\$1,899 (F)	\$0	Purchase / Replace Plant - Red Hill Landfill Facility (24410/00)	\$1,803,000	\$2,103,000	\$300,000 (F)
\$516,383	\$520,000	\$3,617 (F)	\$5,487	Purchase / Replace Plant - Hazelmere (24410/01)	\$1,510,000	\$2,850,000	\$1,340,000 (F)
\$18,852	\$19,000	\$148 (F)	\$0	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility (24420/00)	\$120,000	\$165,000	\$45,000 (F)
\$8,950	\$9,500	\$550 (F)	\$3,636	Purchase / Replace Minor Plant and Equipment - Hazelmere (24420/02)	\$12,000	\$12,000	\$0 (F)
\$100,526	\$100,600	\$74 (F)	\$0	Purchase / Replace Vehicles - Red Hill Landfill Facility (24430/00)	\$104,279	\$117,869	\$13,590 (F)
\$0	\$0	\$0 (F)	\$0	Purchase / Replace Office Equipment - Engineering / Waste Management (24510/02)	\$550	\$550	\$0 (F)
\$0	\$0	\$0 (F)	\$0	Purchase / Replace Office Equipment - Red Hill Landfill Facility (24510/08)	\$24,000	\$24,000	\$0 (F)
\$2,783	\$3,000	\$217 (F)	\$4,750	Purchase Fire Fighting System/Equipment - Hazelmere (24520/07)	\$10,000	\$10,000	\$0 (F)



CAPITAL EXPENDITURE STATEMENT

JANUARY 2015

Year to Date			On (F) = Favourable variation Order (U) = Unfavourable variation	Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance

Waste Management

\$0	\$0	\$0 (F)	\$0	Purchase / Replace Fire Fighting Equipment - Red Hill Landfill Facility (24520/08)	\$1,000	\$1,000	\$0 (F)
\$3,940	\$4,000	\$60 (F)	\$0	Purchase / Replace Security System - Red Hill Waste Management Facility (24530/08)	\$28,000	\$54,000	\$26,000 (F)
\$0	\$0	\$0 (F)	\$0	Purchase / Replace Security System - Hazelmere (24530/10)	\$6,000	\$6,000	\$0 (F)
\$11,983	\$12,000	\$17 (F)	\$0	Purchase / Replace Other Equipment - Red Hill Landfill Facility (24590/00)	\$120,000	\$266,000	\$146,000 (F)
\$0	\$0	\$0 (F)	\$0	Purchase / Replace Miscellaneous Equipment - Hazelmere (24590/02)	\$2,500	\$2,500	\$0 (F)
\$0	\$0	\$0 (F)	\$154	Purchase/Replace Other Equipment - Engineering and Waste Management (24590/03)	\$3,000	\$3,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	Purchase Office Furniture and Fittings-Engineering and Waste Management (24610/03)	\$1,000	\$1,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	Purchase / Replace Office Furniture and Fittings - Red Hill Landfill Facility (24610/08)	\$3,000	\$3,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	Purchase Office Furniture and Fittings-Hazelmere (24610/10)	\$1,500	\$1,500	\$0 (F)
\$0	\$0	\$0 (F)	\$0	Purchase Miscellaneous Furniture and Fittings - Red Hill Education Programme (24690/01)	\$0	\$1,000	\$1,000 (F)
\$3,900	\$4,000	\$100 (F)	\$596	Refurbish Environmental Education Centre - Redhill Landfill Facility (25253/00)	\$4,000	\$4,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	Refurbish Waste Transfer Station Building - Red Hill Landfill Facility (25259/01)	\$0	\$80,000	\$80,000 (F)
\$0	\$0	\$0 (F)	\$0	Refurbish Plant - Red Hill Landfill Facility (25410/00)	\$20,000	\$20,000	\$0 (F)



CAPITAL EXPENDITURE STATEMENT

JANUARY 2015

Year to Date					Full Year		
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
\$1,700,635	\$1,694,600	(\$6,035)	(U)	\$3,129,823	\$13,552,611	\$16,701,201	\$3,148,590 (F)
\$1,766,585	\$2,438,386	\$671,801 (F)		\$3,319,249	TOTAL CAPITAL EXPENDITURE	\$19,968,066	\$30,410,929 \$10,442,863 (F)



STATEMENT OF FINANCIAL POSITION

JANUARY 2015

Actual June 2014	Actual Year to Date		Full Year			
			Forecast	Budget	Variance	
		(F) = Favourable variation (U) = Unfavourable variation				
Current Assets						
\$2,022,468	\$3,117,927	Cash and Cash Equivalents	\$8,656,601	\$1,578,569	\$7,078,032	(F)
\$67,266,510	\$70,480,548	Investments	\$52,261,849	\$51,727,546	\$534,303	(F)
\$2,974,194	\$5,238,411	Trade and Other Receivables	\$2,974,194	\$2,974,194	\$0	(F)
\$78,895	\$72,115	Inventories	\$78,895	\$78,895	\$0	(F)
\$60,664	\$324,392	Other Assets	\$60,664	\$60,664	\$0	(F)
\$72,402,731	\$79,233,395	Total Current Assets	\$64,032,203	\$56,419,868	\$7,612,335	(F)
Current Liabilities						
\$4,067,102	\$2,370,914	Trade and Other Payables	\$4,067,102	\$4,067,102	\$0	(F)
\$1,305,240	\$1,192,481	Provisions	\$1,332,019	\$1,332,019	\$0	(F)
\$5,372,342	\$3,563,395	Total Current Liabilities	\$5,399,121	\$5,399,121	\$0	(F)
\$67,030,389	\$75,670,000	Net Current Assets	\$58,633,082	\$51,020,747	\$7,612,335	(F)
Non Current Assets						
\$47,327,000	\$47,294,785	Land	\$48,327,000	\$48,327,000	\$0	(F)
\$5,751,122	\$5,682,367	Buildings	\$6,406,045	\$8,112,335	(\$1,706,290)	(U)
\$11,708,471	\$10,698,356	Structures	\$20,412,021	\$21,786,396	(\$1,374,375)	(U)
\$6,471,181	\$6,191,490	Plant	\$11,097,440	\$15,292,591	(\$4,195,151)	(U)
\$643,141	\$552,071	Equipment	\$1,149,673	\$1,428,967	(\$279,294)	(U)
\$147,818	\$141,080	Furniture and Fittings	\$170,430	\$191,364	(\$20,934)	(U)
\$783,353	\$1,582,395	Work in Progress	\$783,353	\$783,353	\$0	(F)
\$72,832,086	\$72,142,544	Total Non Current Assets	\$88,345,962	\$95,922,006	(\$7,576,044)	(U)
Non Current Liabilities						
\$6,799,725	\$6,672,167	Provisions	\$6,870,433	\$6,886,529	\$16,096	(F)
\$6,799,725	\$6,672,167	Total Non Current Liabilities	\$6,870,433	\$6,886,529	\$16,096	(F)
\$133,062,750	\$141,140,377	Net Assets	\$140,108,611	\$140,056,224	\$52,387	(F)
Equity						
\$48,612,233	\$48,612,233	Accumulated Surplus/Deficit	\$48,612,233	\$48,612,233	\$0	(F)
\$51,139,296	\$51,139,297	Cash Backed Reserves	\$51,139,296	\$51,139,296	\$0	(F)
\$33,311,221	\$33,311,221	Asset Revaluation Reserve	\$33,311,221	\$33,311,221	\$0	(F)
\$0	\$8,077,626	Net change in assets from operations	\$7,045,861	\$6,993,474	\$52,387	(F)
\$133,062,750	\$141,140,377	Total Equity	\$140,108,611	\$140,056,224	\$52,387	(F)

CASH AND INVESTMENTS

JANUARY 2015

Actual June 2014	Actual Year to Date		Full Year		
			Forecast	Budget	Variance
Municipal Cash and Investments					
2,019,118	3,114,477	Cash at Bank - Municipal Fund 01001/00	8,653,251	1,575,219	7,078,032 (F)
1,250	1,250	Cash on Hand - Ascot Place 01019/00	1,250	1,250	0 (F)
300	400	Cash on Hand - Walliston/Mathieson & Coppin Road Transfer Stations 01019/01	300	300	0 (F)
1,800	1,800	Cash on Hand - Red Hill / Hazelmere 01019/02	1,800	1,800	0 (F)
16,496,934	17,844,112	Investments - Municipal Fund 02021/00	1,254,684	9,756,578	(8,501,894) (U)
18,519,402	20,962,039	Total Municipal Cash	9,911,285	11,335,147	(1,423,862) (U)
Restricted Cash and Investments					
3,061,316	3,142,379	Restricted Investments - Plant and Equipment 02022/01	371,369	248,590	122,779 (F)
1,717,656	1,763,139	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	1,772,264	1,778,670	(6,406) (U)
242,215	248,629	Restricted Investments - Future Development 02022/03	3,699,916	3,706,098	(6,182) (U)
568,262	583,309	Restricted Investments - Environmental Monitoring Red Hill 02022/04	586,328	588,351	(2,023) (U)
133,486	137,021	Restricted Investments - Environmental Insurance Red Hill 02022/05	88,691	88,089	602 (F)
13,023	13,368	Restricted Investments - Risk Management 02022/06	13,437	13,460	(23) (U)
111,812	114,773	Restricted Investments - Class IV Cells Red Hill 02022/07	18,873	(241,925)	260,798 (F)
14,747	15,138	Restricted Investments - Regional Development 02022/08	52,570	(239,658)	292,228 (F)
43,581,696	44,735,722	Restricted Investments - Secondary Waste Processing 02022/09	42,602,858	35,568,402	7,034,456 (F)
914,509	938,725	Restricted Investments - Class III Cells 02022/10	1,345,432	3,776	1,341,656 (F)
65,756	67,497	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11	67,847	67,961	(114) (U)
231,764	142,991	Restricted Investments - Accrued Interest 02022/19	231,764	231,764	0 (F)
(601,485)	0	Restricted Investments - Unrealised Loss/Gain on Investments 02022/20	(601,485)	(601,485)	0 (F)
714,817	733,745	Restricted Investments - Long Service Leave 02022/90	757,299	758,873	(1,574) (U)
50,769,576	52,636,436	Total Restricted Cash	51,007,165	41,970,968	9,036,197 (F)
69,288,978	73,598,476	TOTAL CASH AND INVESTMENTS	60,918,450	53,306,115	7,612,335 (F)

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.



11.2 COMPLIANCE AUDIT RETURN 2014

REFERENCE: D2015/00407 (AC) – D2015/04317

PURPOSE OF REPORT

The purpose of the report is to present to Council for adoption the Compliance Audit Return (CAR) for the year ending 31 December 2014.

KEY ISSUES AND RECOMMENDATION(S)

- Each local government is required to complete a compliance audit return at the end of each calendar year.
- The CAR is required to be reviewed by the Audit Committee (AC) before being adopted by Council, certified by the Chairman and Chief Executive Officer (CEO) and submitted to the Director General of the Department of Local Government and Communities, by 31 March 2015.

Recommendation(s)

That Council adopts the draft Compliance Audit Return 2014, that it be certified by the Chairman and Chief Executive Officer and be submitted to the Director General, Department of Local Government and Communities by 31 March 2015.

SOURCE OF REPORT

Director Corporate Services
 Manager Administration and Compliance

BACKGROUND

The audit and applicable return is completed in accordance with the requirements of regulation 14 and 15 of the *Local Government (Audit) Regulations 1996*. It is a compliance audit for the period 1 January to 31 December 2014 against the requirements included in the Compliance Audit Return for that period.

A change to Regulation 14 of the Local Government (Audit) Regulation 1996 in 2011 now requires the Audit Committee to review the CAR and to report the results of the review to Council prior to adoption by Council.

REPORT

The Compliance Audit Return, as required by the Local Government Act 1995 (the Act) and relevant Regulations, was received from the Director General of the Department of Local Government and Communities with Departmental Circular No 35-2014 (the circular) on 23 December 2014.

The CAR sought advice on the extent of compliance by the EMRC to a range of sections of the Act and the local government regulations.

The 2014 CAR continues in the revised format introduced in 2011, with the areas of compliance restricted to those considered high risk.

A satisfactory level of compliance was achieved with only a non-compliance reported in the area of Disclosure of Interest which was the late lodgement of a Primary Return by an elected member. The details and explanations applicable to the completion of the return appear in the relevant comment sections of the CAR.

After the Compliance Audit Return has been adopted by Council a certified copy of the Return along with the relevant section of the minutes and additional information explaining or qualifying the compliance audit, is to be submitted to the Director General of the Department of Local Government and Communities by 31 March 2015.



Item 11.2 continued

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 – Good Governance

4.3 To provide responsible and accountable governance and management of the EMRC

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Local Government Compliance Audit Return from 1 January 2014 to 31 December 2014.
 (Ref: D2015/04315)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council adopts the draft Compliance Audit Return 2014, that it be certified by the Chairman and Chief Executive Officer and be submitted to the Director General, Department of Local Government and Communities by 31 March 2015.



Item 11.2 continued

AUDIT COMMITTEE RECOMMENDATION(S)

MOVED CR CORNISH SECONDED CR PULE

That Council adopts the draft Compliance Audit Return 2014, that it be certified by the Chairman and Chief Executive Officer and be submitted to the Director General, Department of Local Government and Communities by 31 March 2015.

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION(S)

MOVED CR FÄRDIG SECONDED CR PULE

THAT COUNCIL ADOPTS THE DRAFT COMPLIANCE AUDIT RETURN 2014, THAT IT BE CERTIFIED BY THE CHAIRMAN AND CHIEF EXECUTIVE OFFICER AND BE SUBMITTED TO THE DIRECTOR GENERAL, DEPARTMENT OF LOCAL GOVERNMENT AND COMMUNITIES BY 31 MARCH 2015.

CARRIED UNANIMOUSLY



Eastern Metropolitan Regional Council - Compliance Audit Return Regional Local Government 2014

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government and Communities together with a copy of section of relevant minutes.

Commercial Enterprises by Local Governments						
No	Reference	Question	Response	Comments	Respondent	
1	s3.59(2)(a)(b)(c) Functions & General Regulation 7,9	Has the local government prepared a business plan for each major trading undertaking in 2014.	N/A		Terri-Ann Ashton	
2	s3.59(2)(a)(b)(c) Functions & General Regulation 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2014.	N/A		Terri-Ann Ashton	
3	s3.59(2)(a)(b)(c) Functions & General Regulation 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2014.	N/A		Terri-Ann Ashton	
4	s3.59(4)	Has the local government given Statewide public notice of each proposal to commence a major trading undertaking or enter into a major land transaction for 2014.	N/A		Terri-Ann Ashton	
5	s3.59(5)	Did the Council, during 2014, resolve to proceed with each major land transaction or trading undertaking by absolute majority.	N/A		Terri-Ann Ashton	



Delegation of Power / Duty						
No	Reference	Question	Response	Comments	Respondent	
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority.	Yes		Terri-Ann Ashton	
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing.	Yes		Terri-Ann Ashton	
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17.	Yes		Terri-Ann Ashton	
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations.	Yes		Terri-Ann Ashton	
5	s5.18	Has Council reviewed delegations to its committees in the 2013/2014 financial year.	Yes		Terri-Ann Ashton	
6	s5.42(1), 5.43 Administration Regulation 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act.	Yes		Terri-Ann Ashton	
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority.	Yes		Terri-Ann Ashton	
8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing.	Yes		Terri-Ann Ashton	
9	s5.44(2)	Were all delegations by the CEO to any employee in writing.	Yes		Terri-Ann Ashton	
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority.	N/A		Terri-Ann Ashton	
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees.	Yes		Terri-Ann Ashton	
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2013/2014 financial year.	Yes		Terri-Ann Ashton	
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required.	Yes		Terri-Ann Ashton	

Disclosure of Interest						
No	Reference	Question	Response	Comments	Respondent	
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68).	Yes		Terri-Ann Ashton	
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings.	Yes		Terri-Ann Ashton	



No	Reference	Question	Response	Comments	Respondent
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made.	Yes		Terri-Ann Ashton
4	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day.	No	One failed to submit by the due date, this was reported to the Department of Local Government and Corruption and Crime Commission.	Terri-Ann Ashton
5	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day.	N/A		Terri-Ann Ashton
6	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2014.	Yes		Terri-Ann Ashton
7	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2014.	Yes		Terri-Ann Ashton
8	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return.	Yes		Terri-Ann Ashton
9	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76	Yes		Terri-Ann Ashton
10	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28.	Yes		Terri-Ann Ashton
11	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76.	Yes		Terri-Ann Ashton
12	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee.	Yes		Terri-Ann Ashton
13	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes.	Yes		Terri-Ann Ashton



No	Reference	Question	Response	Comments	Respondent
14	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report.	Yes		Terri-Ann Ashton
15	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee.	Yes		Terri-Ann Ashton
16	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees.	Yes		Terri-Ann Ashton

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was any property that was not disposed of by public auction or tender, given local public notice prior to disposal (except where excluded by Section 3.58(5)).	N/A		Terri-Ann Ashton
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property.	N/A		Terri-Ann Ashton

Finance

No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act.	Yes		Terri-Ann Ashton
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority.	N/A		Terri-Ann Ashton
3	s7.3	Was the person(s) appointed by the local government to be its auditor, a registered company auditor.	Yes		Terri-Ann Ashton
4	s7.3	Was the person(s) appointed by the local government to be its auditor, an approved auditor.	Yes		Terri-Ann Ashton
5	S7.3, s7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council.	Yes		Terri-Ann Ashton



No	Reference	Question	Response	Comments	Respondent
6	s7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken by the local government, was that action undertaken.	N/A		Terri-Ann Ashton
7	s7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a report prepared on any actions undertaken.	N/A		Terri-Ann Ashton
8	s7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a copy of the report forwarded to the Minister by the end of the financial year or 6 months after the last report prepared under s7.9 was received by the local government whichever was the latest in time.	N/A		Terri-Ann Ashton
9	A Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit.	Yes		Terri-Ann Ashton
10	A Reg 7	Did the agreement between the local government and its auditor include the scope of the audit.	Yes		Terri-Ann Ashton
11	A Reg 7	Did the agreement between the local government and its auditor include a plan for the audit.	Yes		Terri-Ann Ashton
12	A Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor.	Yes		Terri-Ann Ashton
13	A Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor.	Yes		Terri-Ann Ashton
14	Audit Reg 10	Was the Auditor's report for the financial year ended 30 June 2014 received by the local government within 30 days of completion of the audit.	Yes		Terri-Ann Ashton
15	s7.9(1)	Was the Auditor's report for 2013/2014 received by the local government by 31 December 2014.	Yes		Terri-Ann Ashton



Local Government Employees					
No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position was advertised.	N/A		Terri-Ann Ashton
2	s5.36(4), 5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s5.36(4), s5.37(3) and Admin Reg 18A.	N/A		Terri-Ann Ashton
3	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss a designated senior employee.	N/A		Terri-Ann Ashton
4	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4).	N/A		Terri-Ann Ashton
5	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only).	N/A		Terri-Ann Ashton



Official Conduct						
No	Reference	Question	Response	Comments	Respondent	
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer.	Yes		Terri-Ann Ashton	
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c).	Yes		Terri-Ann Ashton	
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made.	Yes		Terri-Ann Ashton	
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint.	Yes		Terri-Ann Ashton	
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred.	Yes		Terri-Ann Ashton	
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b) (c).	Yes		Terri-Ann Ashton	

Tenders for Providing Goods and Services						
No	Reference	Question	Response	Comments	Respondent	
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2)).	Yes		Terri-Ann Ashton	
2	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than inviting tenders for a single contract.	Yes		Terri-Ann Ashton	
3	F&G Reg 14(1)	Did the local government invite tenders via Statewide public notice.	Yes		Terri-Ann Ashton	
4	F&G Reg 14, 15 & 16	Did the local government's advertising and tender documentation comply with F&G Regs 14,15 & 16.	Yes		Terri-Ann Ashton	



No	Reference	Question	Response	Comments	Respondent
5	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender.	Yes		Terri-Ann Ashton
6	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria.	Yes		Terri-Ann Ashton
7	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17.	Yes		Terri-Ann Ashton
8	F&G Reg 19	Was each tenderer sent written notice advising particulars of the successful tender or advising that no tender was accepted.	Yes		Terri-Ann Ashton
9	F&G Reg 21 & 22	Did the local governments's advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22.	N/A		Terri-Ann Ashton
10	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice.	N/A		Terri-Ann Ashton
11	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services.	N/A		Terri-Ann Ashton
12	F&G Reg 24	Was each person who submitted an expression of interest, given a notice in writing in accordance with Functions & General Regulation 24.	N/A		Terri-Ann Ashton
13	F&G Reg 24E	Where the local government gave regional price preference in relation to a tender process, did the local government comply with requirements of F&G Reg 24E in relation to the preparation of a regional price preference policy (only if a policy had not been previously adopted by Council).	N/A		Terri-Ann Ashton
14	F&G Reg 11A	Does the local government have a current purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$100,000 or less.	Yes		Terri-Ann Ashton
15	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation.	Yes		Terri-Ann Ashton



Government of **Western Australia**
Department of Local Government and Communities

I certify this Compliance Audit return has been adopted by Council at its meeting on

19-3-15

A handwritten signature in black ink, appearing to read 'Alan T. Pagan', written over a horizontal line.

Signed Mayor / President, Eastern Metropolitan
Regional Council

A handwritten signature in black ink, appearing to be a stylized name, written over a horizontal line.

Signed CEO, Eastern Metropolitan Regional
Council



12 REPORTS OF DELEGATES

Nil

13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING

Nil

14 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

14 FUTURE MEETINGS OF THE AUDIT COMMITTEE

Meetings of the Audit Committee are covered under the Audit Committee Terms of Reference as follows.

“2.3 Meetings

The Committee meet as required at the discretion of the Chairman of the Committee at least three (3) times per year to coincide with approval of strategic and annual plans, the annual budget and the auditor’s report on the annual financial report.

Additional meetings shall be convened at the discretion of the Chairman or at the written request of any member of the Committee or external auditor.”

Future Meetings 2015

Thursday	9	April (if required)	at	EMRC Administration Office
Thursday	7	May (if required)	at	EMRC Administration Office
Thursday	4	June	at	EMRC Administration Office
Thursday	9	July (if required)	at	EMRC Administration Office
Thursday	6	August (if required)	at	EMRC Administration Office
Thursday	3	September (if required)	at	EMRC Administration Office
Thursday	8	October (if required)	at	EMRC Administration Office
Thursday	19	November (if required)	at	EMRC Administration Office

15 DECLARATION OF CLOSURE OF MEETING

There being no further business the meeting was closed at 6:45pm.



16 REPORTS OF DELEGATES

Nil

17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

18 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING

Nil

19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

20 FUTURE MEETINGS OF COUNCIL

The next meeting of Council will be held on **Thursday 23 April 2015 (if required)** at the EMRC Administration Office, 1st Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 6:00pm.

Future Meetings 2015

Thursday	23 April (if required)	at	EMRC Administration Office
Thursday	21 May (if required)	at	EMRC Administration Office
Thursday	18 June	at	EMRC Administration Office
Thursday	23 July (if required)	at	EMRC Administration Office
Thursday	20 August (if required)	at	EMRC Administration Office
Thursday	17 September (if required)	at	EMRC Administration Office
Thursday	3 December (if required)	at	EMRC Administration Office
January 2016 (recess)			

21 DECLARATION OF CLOSURE OF MEETING

There being no further business, the meeting was closed at 6:08pm.