



## MINUTES

### CERTIFICATION OF CONFIRMATION OF COUNCIL MEETING MINUTES

**3 DECEMBER 2021**

I, Cr Jai Wilson, hereby certify that the amended minutes from the Council Meeting held on 3 December 2020 pages (1) to (209) were confirmed at a meeting of Council held on 25 March 2021.



Signature

Cr Jai Wilson  
Person presiding at Meeting

# ORDINARY MEETING OF COUNCIL

## MINUTES

3 December 2020

(REF: D2020/24389)

An Ordinary Meeting of Council was held at the EMRC Administration Office, 1<sup>st</sup> Floor, 226 Great Eastern Highway, ASCOT WA 6104 on **Thursday, 3 December 2020**. The meeting commenced at **6:00pm**.

### TABLE OF CONTENTS

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1	<b>DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS</b>	4
2	<b>ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)</b>	4
3	<b>DISCLOSURE OF INTERESTS</b>	5
4	<b>ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION</b>	5
5	<b>RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE</b>	6
6	<b>PUBLIC QUESTION TIME</b>	6
7	<b>APPLICATIONS FOR LEAVE OF ABSENCE</b>	6
8	<b>PETITIONS, DEPUTATIONS AND PRESENTATIONS</b>	6
9	<b>CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</b>	7
	9.1 <i>MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 22 OCTOBER 2020 (Ref: D2020/21181)</i>	7
	9.2 <i>MINUTES OF COMMITTEES THAT WILL NOT MEET AGAIN</i>	7
10	<b>QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN</b>	8
11	<b>QUESTIONS BY MEMBERS WITHOUT NOTICE</b>	8
12	<b>ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC</b>	8
	12.1 <i>DRAFT MEMORANDUM OF UNDERSTANDING – RENEWABLE ENERGY POWER PURCHASE AGREEMENT</i>	8
13	<b>BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING</b>	8
14	<b>REPORTS OF EMPLOYEES</b>	9
	14.1 <i>LIST OF ACCOUNTS PAID DURING THE MONTH OF OCTOBER 2020 (Ref: D2020/20058)</i>	10
	14.2 <i>FINANCIAL REPORT FOR PERIOD ENDED 30 SEPTEMBER 2020 (Ref: D2020/24819)</i>	22
	14.3 <i>FINANCIAL REPORT FOR PERIOD ENDED 31 OCTOBER 2020 (Ref: D2020/25930)</i>	39
	14.4 <i>ANNUAL REPORT (Ref: D2020/24230)</i>	56
	14.5 <i>MEETING DATES FOR 2021 (Ref: D2020/24837)</i>	59
	14.6 <i>REQUEST FOR TENDER RFT 2020-008 CONSTRUCTION OF HAZELMERE RESOURCE RECOVERY PARK ADMINISTRATION WORKSHOP (Ref: D2020/25239)</i>	66
	14.7 <i>REQUEST FOR TENDER RFT 2020-009 SUPPLY OF CADDY BINS, CADDY LINERS, PET WASTE BAGS AND DISTRIBUTION SERVICES (Ref: D2020/25496)</i>	74
	14.8 <i>ARRANGEMENT TO OPERATE BAYWASTE TRANSFER STATION (Ref: D2020/24201)</i>	79
	14.9 <i>MAKING OF THE EASTERN METROPOLITAN REGIONAL COUNCIL WASTE LOCAL LAW 2020 (Ref: D2020/24625)</i>	83
	14.10 <i>SUSTAINABILITY TEAM PROJECTS PROPOSAL 2021/2022 (Ref: D2020/25406)</i>	96
	14.11 <i>ITEMS CONTAINED IN THE INFORMATION BULLETIN (Ref: D2020/20091)</i>	122

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**TABLE OF CONTENTS *continued***

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<b>15</b>	<b>REPORTS OF COMMITTEES</b>	<b>191</b>
	<i>15.1 AUDIT COMMITTEE MEETING HELD 19 NOVEMBER 2020</i>	<b>191</b>
<b>16</b>	<b>REPORTS OF DELEGATES</b>	<b>192</b>
<b>17</b>	<b>MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b>	<b>192</b>
	<i>17.1 NOTICE OF MOTION RECEIVED FROM CR STEVE WOLFF</i>	
<b>18</b>	<b>NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING</b>	<b>206</b>
<b>19</b>	<b>CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC</b>	<b>207</b>
	<i>19.1 DRAFT MEMORANDUM OF UNDERSTANDING – RENEWABLE ENERGY POWER PURCHASE AGREEMENT (Ref: D2020/25340)</i>	<b>207</b>
<b>20</b>	<b>FUTURE MEETINGS OF COUNCIL</b>	<b>209</b>
<b>21</b>	<b>DECLARATION OF CLOSURE OF MEETING</b>	<b>209</b>

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## 1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 6:00pm and welcomed visitors.

### 1.1 ACKNOWLEDGEMENT OF COUNTRY

The Chairman acknowledged the traditional custodians of the land on which the meeting was held and paid respects to the elders past, present and future.

*Kaya Maaman, Kaya Yorga, Kaya Bridia  
 Ngalak kaartitj windji ngalak nynininy  
 Nagalak kaartitj nidja boodja baal Whadjuk Noongar Boodja ngalak nyininy  
 Koorah, Nitja yeyi, Boordahwan*

#### Translation

Greetings everyone

We all understand where we are meeting.

We know that we meet on the lands of the Whadjuk Noongar people

Always was, always will be.

## 2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

### Councillor Attendance

Cr Jai Wilson (Chairman)	EMRC Member	Town of Bassendean
Cr Doug Jeans (Deputy Chairman)	EMRC Member	Shire of Mundaring
Cr Kathryn Hamilton	EMRC Member	Town of Bassendean
Cr Lorna Clarke	EMRC Member	City of Bayswater
Cr Giorgia Johnson	EMRC Member	City of Bayswater
Cr Janet Powell	EMRC Member	City of Belmont
Cr Steve Wolff	EMRC Member	City of Belmont
Cr Lesley Boyd	EMRC Member	City of Kalamunda
Cr Dylan O'Connor	EMRC Member	City of Kalamunda
Cr John Daw	EMRC Member	Shire of Mundaring
Cr Mel Congerton	EMRC Member	City of Swan
Cr Charlie Zannino	EMRC Member	City of Swan

### EMRC Officers

Mr Marcus Geisler	Chief Executive Officer
Mr Hua Jer Liew	Chief Financial Officer
Mr Brad Lacey	Chief Operating Officer
Mr Douglas Bruce	Chief Project Officer
Mrs Wendy Harris	Chief Sustainability Officer
Mr Stephen Fitzpatrick	Waste & Resource Recovery Specialist
Ms Theresa Eckstein	Executive Assistant to the Chief Executive Officer
Mrs Lee Loughnan	Personal Assistant to Chief Financial Officer (Minutes)

### EMRC Observers

Mr David Ameduri	Manager Financial Services
Mr David Schmidt	Manager Information Services
Ms Izabella Krzysko	Manager Procurement and Governance
Mr Richard Whitehead	Communications Co-ordinator





### Observer(s)

Cr Filomena Piffaretti	EMRC Deputy Member	City of Bayswater
Cr Phil Marks	EMRC Deputy Member	City of Belmont
Mr John Christie	Chief Executive Officer	City of Belmont
Ms Rhonda Hardy	Chief Executive Officer	City of Kalamunda
Mr Jeremy Maher	Executive Manager, Sustainability and Environment	Town of Bassendean
Mr Doug Pearson	Director Works and Infrastructure	City of Bayswater
Ms Melanie Reid	Director Infrastructure Services	City of Belmont
Mr Brett Jackson	Director Asset Services	City of Kalamunda
Mr Steve Morrison	Manager Works	City of Belmont
Mr Brice Campbell	Recycling and Waste Co-ordinator	Town of Bassendean

### Visitor(s)

Mr Nicholas Reynolds ( <i>departed at 6.17pm</i> )	Executive Advisor	GHD
Mr Brenton Oakley	Special Counsel	Kott Gunning

## 3 DISCLOSURE OF INTERESTS

Item:	19.1
Subject:	Draft Memorandum of Understanding – Renewable Energy Power Purchase Agreement
Nature of Interest:	Indirect Financial Interest, EMRC Code of Conduct 2.2. Due to Cr Clarke starting a new role as an in-house lawyer for the Economic Regulation Authority (ERA) on Monday 7 December 2020 and licensees which are referred to and affected by the Report.

## 4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION

The Chairman brought Councillors up to date on some very positive recent developments at the EMRC as follows:

### Welcome to Douglas Bruce

In November the EMRC welcomed Douglas Bruce as the new Chief Project Officer. Douglas joins the EMRC after nearly 10 years as Manager – Project Management at the City of Swan, where he has been instrumental in delivering multiple complex infrastructure projects across the City's capital works program.

His previous experience includes nine years at Aberdeen City Council in the UK and 12 years in the private sector. With his wealth of experience across project management, Douglas is a valuable addition to the EMRC's Executive Leadership Team.

### WA Waste Authority WasteSorted Grants

The EMRC successfully applied for two WA Waste Authority WasteSorted grants totalling \$116,000 to further our innovative work in waste reduction in Perth's Eastern Region.

\$56,000 was allocated to set up new drop off points for expanded polystyrene and aerosols in Perth's Eastern Region. The second grant, of \$50,000, will enable the EMRC to work closely with the Circular Economy Alliance Australia (CEAA) to develop and deliver capacity-building training education programs aimed at key people across government, business, industry and the community sectors.



*Item 4 continued*

### **Department of Transport 'Your Move' 2020 Awards**

The EMRC won the 'Innovate Award' in the Department of Transport's Your Move 2020 Awards for its 'Share the Space' behavioural change campaign.

The Award was presented on 18 November by the Minister for Transport and Planning, Rita Saffioti, and accepted by the EMRC's Chief Sustainability Officer Wendy Harris. The Chairman congratulated Wendy Harris and her Team on winning the award.

### **2020 Waste Champion**

Congratulations were given to the EMRC's CEO Marcus Geisler for a high-profile accolade announced in November.

Marcus was the winner of the 2020 Waste Champion title in the WA Waste Authority's Infinity Awards, which acknowledge and celebrate outstanding achievements of Western Australians working towards a better future through improved waste practices and innovative waste solutions.

His citation acknowledged his championing of waste reduction in Western Australia over many years with his sustained efforts contributing to Western Australia being well positioned to become a low waste, sustainable circular economy focussed on protecting human health and the environment.

### **Eastern Region Catchment Management Program (ERCMP)**

The Chairman advised that he attended the End of Year Volunteer Event hosted by the ERCMP at the Mundaring Weir Hotel on Friday 27 November with Cr Daw and Cr Jeans. This annual event has been organised to thank all landcare volunteers for the great work they do in the Perth's Eastern Region.

## **5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

NIL

## **6 PUBLIC QUESTION TIME**

Nil

## **7 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

## **8 PETITIONS, DEPUTATIONS AND PRESENTATIONS**

### **8.1 EMRC STRATEGIC REVIEW UPDATE**

Mr Nicholas Reynolds from GHD provided an update to the EMRC Strategic Review and on the revised approach.

Councillors were advised that Stage 2 – Current Assessment is underway and close to being finalised. A one-day workshop has been scheduled next Friday 11 December 2020 with the EMRC ELT to run through the current assessment stage, to understand the current and future market for waste in the region, and to determine opportunities to enhance the circular economy.

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*Item 8 continued*

Councillors were thanked for making time to meet with GHD staff.

Cr Jeans queried when the process is expected to be complete.

Mr Reynolds informed the meeting that an Options Workshop will be held with members of respective Councils in mid-February 2021. The final Report will be completed by mid-March 2021 to allow the EMRC to provide input into the budget. There is flexibility around the final decision and how it will impact the different councils.

Mr Nicholas Reynolds departed the meeting at 6:17pm.

## **9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

### **9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 22 OCTOBER 2020**

That the minutes of the Ordinary Meeting of Council held on 22 October 2020 which have been distributed, be confirmed.

#### **COUNCIL RESOLUTION**

MOVED CR POWELL

SECONDED CR BOYD

THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 22 OCTOBER 2020 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

**CARRIED UNANIMOUSLY**

### **9.2 MINUTES OF COMMITTEES THAT WILL NOT MEET AGAIN**

It is a requirement under section 5.22(2) of the *Local Government Act 1995* that the minutes of a meeting of a council or a committee are to be submitted to the next ordinary meeting of the council or the committee, as the case requires, for confirmation. Some of the Committees have been disbanded by Council, or their term have expired, and will therefore no longer meet as they are no longer required. Accordingly, Council is required to confirm the previous (unconfirmed) minutes of the following Committees:

#### **COUNCIL RESOLUTION(S)**

MOVED CR O'CONNOR

SECONDED CR HAMILTON

THAT:

1. THE MINUTES OF THE WASTE ADVISORY COMMITTEE (WAC) MEETING HELD ON 8 OCTOBER 2020 WHICH HAVE PREVIOUSLY BEEN DISTRIBUTED, BE CONFIRMED.
  2. THE MINUTES OF THE CHIEF EXECUTIVE OFFICER ADVISORY COMMITTEE (CEOAC) MEETING HELD ON 4 AUGUST 2020 WHICH HAVE PREVIOUSLY BEEN DISTRIBUTED, BE CONFIRMED.
  3. THE MINUTES OF THE CHIEF EXECUTIVE OFFICER RECRUITMENT COMMITTEE (CEORC) MEETING HELD ON 6 MAY 2019 WHICH HAVE PREVIOUSLY BEEN DISTRIBUTED, BE CONFIRMED.
  4. THE MINUTES OF THE RESOURCE RECOVERY COMMITTEE (RRC) MEETING HELD ON 7 MARCH 2019 WHICH HAVE PREVIOUSLY BEEN DISTRIBUTED, BE CONFIRMED.
-



*Item 9.2 continued*

5. THE MINUTES OF THE TECHNICAL ADVISORY COMMITTEE (TAC) MEETING HELD ON 7 MARCH 2019 WHICH HAVE PREVIOUSLY BEEN DISTRIBUTED, BE CONFIRMED.
6. THE MINUTES OF THE INVESTMENT COMMITTEE (IC) MEETING HELD ON 7 FEBRUARY 2019 WHICH HAVE PREVIOUSLY BEEN DISTRIBUTED, BE CONFIRMED.

**CARRIED UNANIMOUSLY**

**10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

**11 QUESTIONS BY MEMBERS WITHOUT NOTICE**

**Trial FOGO Facility**

Cr Wolff asked whether any reports have been provided on the contamination rates at the trial FOGO Facility, given that it has now been operating for around 3 months.

The CEO reported that the first batches were screened 3 weeks ago and the data will be provided to Councillors when available.

Cr Wolff asked once the permanent FOGO facility is running, when the trial FOGO facility will be terminated.

The CEO advised that the interim FOGO Facility is expected to be dismantled in 2021 and the equipment redeployed.

Cr Wolff requested confirmation that the half yearly progress report on contamination rate will be provided.

The CEO confirmed that this will be provided at the next Ordinary Meeting of Council in the New Year.

Cr Wolff commented that the new Monthly Waste Report graphs were very well presented.

**12 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC**

NOTE: Section 5.23(2) of the *Local Government Act 1995*, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

The following report items are covered in Section 19 of this agenda:

- 12.1 DRAFT MEMORANDUM OF UNDERSTANDING – RENEWABLE ENERGY POWER PURCHASE AGREEMENT

**13 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING**

Nil

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## **14 REPORTS OF EMPLOYEES**

- 14.1 *LIST OF ACCOUNTS PAID DURING THE MONTH OF OCTOBER 2020*
- 14.2 *FINANCIAL REPORT FOR PERIOD ENDED 30 SEPTEMBER 2020*
- 14.3 *FINANCIAL REPORT FOR PERIOD ENDED 31 OCTOBER 2020*
- 14.4 *ANNUAL REPORT*
- 14.5 *MEETING DATES FOR 2021*
- 14.6 *REQUEST FOR TENDER RFT 2020-008 CONSTRUCTION OF HAZELMERE RESOURCE RECOVERY PARK ADMINISTRATION WORKSHOP*
- 14.7 *REQUEST FOR TENDER RFT 2020-009 SUPPLY OF CADDY BINS, CADDY LINERS, PET WASTE BAGS AND DISTRIBUTION SERVICES*
- 14.8 *ARRANGEMENT TO OPERATE BAYWASTE TRANSFER STATION*
- 14.9 *MAKING OF THE EASTERN METROPOLITAN REGIONAL COUNCIL WASTE LOCAL LAW 2020*
- 14.10 *SUSTAINABILITY TEAM PROJECTS PROPOSAL 2021/2022*
- 14.11 *ITEMS CONTAINED IN THE INFORMATION BULLETIN*

## **QUESTIONS**

The Chairman invited questions from members on the reports of employees.

Referring to the Sustainability Team Projects listed in Item 14.10 which are regarded as continuing. Cr Wolff noted that some member Councils contribute to certain Sustainability Team Projects, whilst others do not. He queried how these projects were decided.

Councillors were advised that the Sustainability Team holds discussions with the respective member Council CEOs and technical officers to determine which Projects they wish to be involved.

## **RECOMMENDATION(S)**

That with the exception of items ....., which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Reports of Employees (Section 14).

## **COUNCIL RESOLUTION(S)**

MOVED CR CONGERTON                      SECONDED CR HAMILTON

THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE REPORTS OF EMPLOYEES (SECTION 14).

**CARRIED UNANIMOUSLY**



## 14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF OCTOBER 2020

REFERENCE: D2020/20058

### PURPOSE OF REPORT

The purpose of this report is to present to Council a list of accounts paid under the Chief Executive Officer's delegated authority during the month of October 2020 for noting.

### KEY POINTS AND RECOMMENDATION(S)

- As per the requirements of regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, the list of accounts paid during the month of October 2020 is provided for noting.

#### Recommendation(s)

That Council notes the CEO's list of accounts for October 2020 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming the attachment to this report totalling \$11,046,367.17.

### SOURCE OF REPORT

Chief Financial Officer

### BACKGROUND

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Municipal Fund and Trust Fund. In accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the CEO is to be provided to Council, where such delegation is made.



Item 14.1 continued

**REPORT**

The table below summarises the payments drawn on the funds during the month October 2020. A list detailing the payments made is appended as an attachment to this report.

<b>Municipal Fund</b>	EFT Payments	EFT45253 – EFT45483	
	Cheque Payments	220536 – 220548	
	Payroll EFT	PAY 2021- 8, PAY 2021- 8.1 & PAY 2021- 9	
	Direct Debits		
	- Superannuation	DD20997.1 – DD20997.23, DD20998.1 – DD20998.23, DD20999.2 & DD20100.1 – DD20100.25	
	- Bank Charges	1*OCT20	
	- Other	1798 – 1814	\$13,038,998.42
	Less Cancelled EFT's & Cheques:		
		EFTs 45349 & 45443	(\$1,992,631.25)
<b>Trust Fund</b>	Not Applicable		Nil
<b>Total</b>			<b>\$11,046,367.17</b>

<b>Summary of Expenditure for the Month of October 2020</b>	
Payroll	\$692,265.42
Term Deposit Investments	\$2,500,000.00
Capital Expenditure	\$2,874,939.98
Operating Expenditure	
- Landfill Levy *	\$3,297,247.80
- Other	\$1,681,913.97
<b>Total</b>	<b>\$11,046,367.17</b>

\* Note: The Landfill Levy is paid quarterly in July, October, January and April.



*Item 14.1 continued*

## **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 3 – Good Governance

- 3.3 To provide responsible and accountable governance and management of the EMRC
- 3.4 To continue to improve financial and asset management practices

## **FINANCIAL IMPLICATIONS**

As detailed within the report.

## **SUSTAINABILITY IMPLICATIONS**

Nil

## **RISK MANAGEMENT**

<b>RISK:</b> Adverse credit rating if creditor accounts are not paid when due		
<b>Consequence</b>	<b>Likelihood</b>	<b>Rating</b>
Possible	Insignificant	Low
<b>Action / Strategy</b>		
Ensure timely payment of creditor accounts when they fall due		

## **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

## **ATTACHMENT(S)**

CEO's Delegated Payments List for the month of October 2020 (Ref: D2020/25582)





*Item 14.1 continued*

**VOTING REQUIREMENT**

Simple Majority

**RECOMMENDATION(S)**

That Council notes the CEO's list of accounts for October 2020 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming the attachment to this report totalling \$11,046,367.17.

**COUNCIL RESOLUTION(S)**

MOVED CR CONGERTON

SECONDED CR HAMILTON

THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR OCTOBER 2020 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE *LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$11,046,367.17.

**CARRIED UNANIMOUSLY**

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## Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTH OF OCTOBER 2020

Cheque / EFT No	Date	Payee		Amount
EFT45253	01/10/2020	AALAN LINE MARKING SERVICES	LINEMARKING - OLD & NEW ADMIN BUILDING AT RED HILL	4,895.00
EFT45254	01/10/2020	ACCESS INDUSTRIAL TYRES PTY LTD	TYRE REPLACEMENT & REPAIR	1,754.50
EFT45255	01/10/2020	ACCESS SERVICE AUSTRALIA PTY LTD	PLANT SERVICES	642.40
EFT45256	01/10/2020	ADELAIDE SCAFFOLD SOLUTIONS PTY LTD (OLDFIELDS ADVANCE SCAFFOLD)	SCAFFOLDING FOR GRINDER	1,409.56
EFT45257	01/10/2020	ADT SECURITY	SECURITY MONITORING	59.10
EFT45258	01/10/2020	ADVANCED NATIONAL SERVICES PTY LTD	CLEANING SERVICES & CONSUMABLES - ASCOT PLACE	2,682.78
EFT45259	01/10/2020	ADYN KELLY	DESIGN & SOW FOR BATHROOM RENOVATION AT ASCOT PLACE	2,664.75
EFT45260	01/10/2020	AIR FILTER DRY CLEAN SYSTEMS WA	CLEAN & SERVICES FILTERS	540.99
EFT45261	01/10/2020	AIRTIGHT SOLUTIONS	DUST EXTRACTOR BAG FOR GRINDER	1,385.45
EFT45262	01/10/2020	ALL RUBBER TMH PTY LTD	REPAIR CONVEYOR BELT ON GRINDER	2,759.02
EFT45263	01/10/2020	ALLWEST PLANT HIRE	PLANT HIRE	3,195.50
EFT45264	01/10/2020	ANALYTICAL REFERENCE LABORATORY (ARL)	SAMPLE TESTING - HRRP, GHD PFAS TESTING, WOODCHIPS & DUST	2,400.20
EFT45265	01/10/2020	AUSTRALIAN HVAC SERVICES	AIRCONDITIONING MAINTENANCE & REPAIR	1,234.20
EFT45266	01/10/2020	AUTOSWEEP WA (LAMBERT FAMILY TRUST)	SITE SWEEPING - HAZELMERE	3,357.20
EFT45267	01/10/2020	B&J CATALANO PTY LTD	REPLACE SCREEN FOR TROMMEL	2,992.00
EFT45268	01/10/2020	BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L)	PLANT & EQUIPMENT HIRE & PRODUCT TRANSPORTATION	16,744.46
EFT45269	01/10/2020	BATTERY WORLD	BATTERY PURCHASES	350.00
EFT45270	01/10/2020	BEDROCK MINE MAINTENANCE SERVICES PTY LTD	GRINDER & OTHER PLANT MAINTENANCE	1,454.75
EFT45271	01/10/2020	BELMONT - REDCLIFFE NEWSROUND	NEWSPAPERS	59.08
EFT45272	01/10/2020	BIN BATH AUSTRALIA PTY LTD	BIN CLEANING	72.38
EFT45273	01/10/2020	BLACKWOODS CANNINGVALE	PROTECTIVE GEAR	95.19
EFT45274	01/10/2020	BMT COMMERCIAL AUSTRALIA PTY LTD (PREVIOUSLY KNOWN AS BMT WBM PTY LTD)	CONSULTING FEE - FLOOD RISK STUDY	21,393.64
EFT45275	01/10/2020	BRIGHTMARK GROUP PTY LTD	CLEANING SERVICES & CONSUMABLES	5,657.18
EFT45276	01/10/2020	BRING COURIERS	COURIER SERVICE	48.70
EFT45277	01/10/2020	BUDGET ELECTRICS	BUILDING REPAIR & MAINTENANCE	817.79
EFT45278	01/10/2020	BURSON AUTOMOTIVE PTY LTD	PLANT PARTS	255.38
EFT45279	01/10/2020	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	COURIER SERVICE	83.84
EFT45280	01/10/2020	CDM AUSTRALIA	COMPUTER HARDWARE PURCHASE	4,803.70
EFT45281	01/10/2020	CHEMCENTRE	LEACHATE SAMPLE MONITORING	4,523.20
EFT45282	01/10/2020	CJD EQUIPMENT PTY LTD	PLANT MAINTENANCE, PARTS & SERVICE & PLANT REFURBISHMENT	86,820.58
EFT45283	01/10/2020	COMPU-STOR	IT BACKUP DATA SERVICES	692.34
EFT45284	01/10/2020	CPR ELECTRICAL SERVICES	REPAIR / REFURBISH GRINDER MOTORS	4,342.25
EFT45285	01/10/2020	CROSSLAND & HARDY PTY LTD	SURVEYS ON LOT 8 AT RED HILL	649.00
EFT45286	01/10/2020	CSE CROSSCOM PTY LTD	REPAIR TO TWO-WAY RADIOS	698.20
EFT45287	01/10/2020	CUTTING EDGES REPLACEMENT PARTS PTY LTD	PLANT PARTS	810.23
EFT45288	01/10/2020	DORMAKABA AUSTRALIA PTY LTD	DOOR REPAIR	346.18
EFT45289	01/10/2020	ELAN ENERGY MATRIX	TYRE DISPOSAL COSTS	1,486.82
EFT45290	01/10/2020	ENVIRONMENTAL INDUSTRIES PTY LTD	WEED CONTROL & MANAGEMENT AT RED HILL & HAZELMERE	5,153.50
EFT45291	01/10/2020	EVERSAFE FIRE PROTECTION	FIRE FIGHTING EQUIPMENT PURCHASES FOR FOGO AREA	297.00
EFT45292	01/10/2020	EXIT WASTE - QUEST MECHANICAL CONTRACTING PTY LTD T/AS	EMPTYING WASTE FROM WASH BAY TANK	990.00
EFT45293	01/10/2020	FILTERS PLUS	PLANT FILTERS	730.96
EFT45294	01/10/2020	FRESH BOOST PTY LTD ATF BANDITS TRUST	STAFF AMENITIES	1,341.48
EFT45295	01/10/2020	FUELFIX PTY LTD	EQUIPMENT HIRE	707.15
EFT45296	01/10/2020	GHD	CONSULTING FEES - FOGO	42,560.80
EFT45297	01/10/2020	GREENS ELECTRICAL SERVICE	ELECTRICAL MAINTENANCE AT RED HILL	2,718.59

## Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTH OF OCTOBER 2020

Cheque / EFT No	Date	Payee	Amount
EFT45298	01/10/2020	GREENSTEAM AUSTRALIA PTY LTD	TRAINING ON STEAMWAND 880.00
EFT45299	01/10/2020	GREG WOOD TWISTECH	INSTALL LITTER CONTROL FENCE AT INTERIM FOGO AREA 6,223.80
EFT45300	01/10/2020	HERBERT SMITH FREEHILLS	QUARTERLY LEGISLATIVE REVIEW MANUAL 2,530.00
EFT45301	01/10/2020	HIND'S TRANSPORT SERVICES	PRODUCT TRANSPORTATION COSTS 6,943.91
EFT45302	01/10/2020	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) PTY LTD	PLANT SERVICE & MAINTENANCE 841.57
EFT45303	01/10/2020	HOLDENS ELECTRICAL CONTRACTING	ELECTRICAL WORKS - HAZELMERE COMMUNITY ENTRANCE 6,986.76
EFT45304	01/10/2020	HOSERIGHT	CENTRE GATE & WORKSHOP PLANT PARTS & MAINTENANCE 1,751.28
EFT45305	01/10/2020	IAN BANCROFT	BUILDING REPAIR & MAINTENANCE TO WORKSHOP 2,117.50
EFT45306	01/10/2020	ILLION AUSTRALIA PTY LTD ( DUN & BRADSTREET)	ONLINE CREDIT REFERENCE CHECKS 231.00
EFT45307	01/10/2020	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE 3,214.37
EFT45308	01/10/2020	INFINITY TRAINING AUSTRALIA	CONSULTING FEE - CEO PERFORMANCE REVIEW 4,840.00
EFT45309	01/10/2020	IT VISION AUSTRALIA PTY LTD	TRAINING ON ASSET MANAGEMENT 1,433.30
EFT45310	01/10/2020	JBS&G AUSTRALIA P/L T/A STRATEGEN JBS&G	CONSULTING FEE ON RRP - COMPLIANCE ASSESSMENT REPORT 56.10
EFT45311	01/10/2020	JCB CONSTRUCTION EQUIPMENT AUSTRALIA (CFC HOLDINGS-CEA; JCB CEA; DYNAPAC CEA)	PLANT SERVICE & MAINTENANCE 482.33
EFT45312	01/10/2020	KOMATSU FORKLIFT AUSTRALIA PTY LTD	PLANT MAINTENANCE 1,928.52
EFT45313	01/10/2020	KOTT GUNNING LAWYERS	LEGAL ADVICE & DRAFTING OF CONTRACTS / AGREEMENTS 22,070.73
EFT45314	01/10/2020	LABOURFORCE IMPEX PERSONNEL P/L	LABOUR HIRE 11,340.87
EFT45315	01/10/2020	LANDFILL GAS & POWER PTY LTD	ELECTRICITY CHARGES 29,010.23
EFT45316	01/10/2020	LIFTRITE HIRE & SALES	PLANT REPAIR & MAINTENANCE 261.25
EFT45317	01/10/2020	LIQUID LABS WA	SAMPLE TESTING - LEACHATE POND 517.88
EFT45318	01/10/2020	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	STAFF TRAINING 910.00
EFT45319	01/10/2020	MAIL PLUS PERTH	MAIL EXPENSES 369.60
EFT45320	01/10/2020	MAJOR SECURITY SERVICES PTY LTD	SECURITY MONITORING 3,306.07
EFT45321	01/10/2020	MANDALAY TECHNOLOGIES PTY LTD	MANDALAY - SOFTWARE DEVELOPMENT 1,100.00
EFT45322	01/10/2020	MARKET CREATIONS PTY LTD	IT CONSULTING 4,359.30
EFT45323	01/10/2020	MARKETFORCE	ADVERTISEMENT -VARIOUS NOTICES 4,557.48
EFT45324	01/10/2020	MARSHALL BEATTIE PTY LTD	SERVICE HAZELMERE WEIGHBRIDGE BOOM GATE 88.00
EFT45325	01/10/2020	MARSMEN PLUMBING	BUIDLING MAINTENANCE AT ASCOT PLACE 186.45
EFT45326	01/10/2020	MCINTOSH & SON	PLANT MAINTENANCE 577.79
EFT45327	01/10/2020	MERIT LINING SYSTEMS PTY LTD	LINER FOR LEACHATE POND & CLASS IV 22,775.50
EFT45328	01/10/2020	METRO MOTORS (2010) PTY LTD	VEHICLE SERVICE 518.75
EFT45329	01/10/2020	MILLS CORPORATION PTY LTD	LABOUR HIRE 34,798.41
EFT45330	01/10/2020	MINTERELLISON	LEGAL ADVICE 12,119.80
EFT45331	01/10/2020	MS GROUNDWATER MANAGEMENT	GROUNDWATER MANAGEMENT COSTS - RED HILL 1,760.00
EFT45332	01/10/2020	MUNDARING CRANE TRUCK HIRE	PLANT PARTS TRANSPORTATION COSTS 297.00
EFT45333	01/10/2020	NETLINK GROUP PTY LTD	PHONE SYSTEM MAINTENANCE COST 792.00
EFT45334	01/10/2020	NEVERFAIL SPRINGWATER	BOTTLED WATER 459.06
EFT45335	01/10/2020	ONSITE RENTALS PTY LTD	EQUIPMENT RENTAL 433.52
EFT45336	01/10/2020	OTIS ELEVATOR COMPANY PTY LTD	QUARTERLY LIFT MAINTENANCE 12.40
EFT45337	01/10/2020	PERTH BIN HIRE	SKIP BIN HIRE 12,988.50
EFT45338	01/10/2020	PERTH RECRUITMENT SERVICES	LABOUR HIRE 670.21
EFT45339	01/10/2020	PIRTEK MALAGA - JH FLUID TRANSFER SOLUTIONS T/AS	HYDRAULIC HOSE SUPPLIES & REPAIRS 860.04
EFT45340	01/10/2020	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES & REPAIRS 812.59
EFT45341	01/10/2020	PLANTRITE	PURCHASE OF NATIVE PLANTS 1,423.73
EFT45342	01/10/2020	PR POWER PTY LTD	PURCHASES OF GENERATORS & PARTS 12,628.92

## Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTH OF OCTOBER 2020

Cheque / EFT No	Date	Payee		Amount
EFT45343	01/10/2020	PRESTIGE ALARMS	SECURITY EQUIPMENT SERVICE & MAINTENANCE	1,218.00
EFT45344	01/10/2020	PRUDENTIAL INVESTMENT SERVICES CORP P/L	INVESTMENT ADVISORY SERVICES	1,994.93
EFT45345	01/10/2020	RELATIONSHIPS AUSTRALIA WA INC	EAP - COUNSELLING FEES	330.00
EFT45346	01/10/2020	REMONDIS AUSTRALIA PTY LTD	COLLECTION OF PAPER RECYCLABLES	27.50
EFT45347	01/10/2020	RENT A FENCE PTY LTD	HIRING COSTS - TEMPORARY FENCE FOR HRRP	3,678.77
EFT45348	01/10/2020	RICHGRO	MULCH ANALYSIS TO AUSTRALIAN STANDARDS & SOIL TESTING	2,838.00
EFT45349	01/10/2020	RILEY'S AUTO ELECTRICS	PLANT REPAIR	872.03
EFT45350	01/10/2020	ROL-WA PTY LTD T/AS ALLPEST	TERMITE INSPECTION AND RODENT CONTROL	1,910.00
EFT45351	01/10/2020	RSEA - ONE STOP SAFETY SHOP	HARDWARE SUPPLIES & PROTECTIVE CLOTHING	69.96
EFT45352	01/10/2020	RUDD INDUSTRIAL AND FARM SUPPLIES	HARDWARE SUPPLIES	794.45
EFT45353	01/10/2020	S&L ENGINEERING (WA) PTY LTD	PLANT MAINTENANCE	618.86
EFT45354	01/10/2020	SAFETY SIGNS SERVICE - BRADY AUSTRALIA PTY LTD T/AS	SIGNAGE	567.13
EFT45355	01/10/2020	SIGN SUPERMARKET	SIGNAGE	1,485.00
EFT45356	01/10/2020	SNAP BELMONT (BELSNAP PTY LTD)	PRINTING COSTS - BOOKS & DAMAGE WAIVER	448.38
EFT45357	01/10/2020	SOFT LANDING - GREAT LAKES COMMUNITY RESOURCES INCORPORATED T/A	COLLECTION & DISPOSAL OF MATTRESSES AT HAZELMERE	37,262.50
EFT45358	01/10/2020	SONIC HEALTHPLUS PTY LTD	PRE-EMPLOYMENT MEDICAL	880.00
EFT45359	01/10/2020	SPARTEL PTY LTD	ODOUR EXTRACTION SYSTEM	4,845.89
EFT45360	01/10/2020	ST JOHN AMBULANCE ASSOCIATION	STAFF TRAINING	800.00
EFT45361	01/10/2020	STANTONS INTERNATIONAL	PROBITY SERVICES - RRF TENDER	607.20
EFT45362	01/10/2020	STATEWIDE BEARINGS - PARTOUT PTY LTD T/A	PLANT PARTS	1,452.00
EFT45363	01/10/2020	SWAN FIRE SERVICES	SERVICE MAINTENANCE - FIRE PROTECTION SYSTEM	173.80
EFT45364	01/10/2020	TALIS CONSULTANTS	CONSULTING FEE - CRC, HAZELMERE PARK WORKSHOP, DESIGN FOR DUST BLANKET FOR GRINDER, FOGO FINANCIAL MODELLING	50,357.45
EFT45365	01/10/2020	THE WATERSHED	PUMP PURCHASES	7,390.18
EFT45366	01/10/2020	TIM DAVIES LANDSCAPING PTY LTD (TDL)	GARDEN MAINTENANCE ASCOT PLACE	2,494.49
EFT45367	01/10/2020	TJ DEPIAZZI & SONS	PRODUCT TRANSPORTATION COSTS	4,997.85
EFT45368	01/10/2020	TOTAL SUPPLIES	STATIONERY	991.22
EFT45369	01/10/2020	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	1,228.34
EFT45370	01/10/2020	TUDOR HOUSE (WA) PTY LTD	RELOCATING FLAG POLES	1,188.00
EFT45371	01/10/2020	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	PLANT SERVICE & MAINTENANCE	12,918.99
EFT45372	01/10/2020	TYREPOWER MUNDARING	TYRE PUNCTURE REPAIR	35.00
EFT45373	01/10/2020	VOLICH WASTE CONTRACTORS PTY LTD	BULK BIN HIRE	44.00
EFT45374	01/10/2020	WA MACHINERY GLASS	PLANT REPAIR	121.00
EFT45375	01/10/2020	WA SAFETY PRODUCTS	PURCHASE OF RESPIRATOR KITS	8,684.51
EFT45376	01/10/2020	WATERLOGIC AUSTRALIA PTY LTD	EQUIPMENT RENTAL	547.03
EFT45377	01/10/2020	WEST TIP WASTE CONTROL	BULK BIN HIRE	1,694.00
EFT45378	01/10/2020	WESTRAC EQUIPMENT PTY LTD	PLANT SERVICE & MAINTENANCE	4,247.83
EFT45379	01/10/2020	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	1,201.56
EFT45380	01/10/2020	WORK CLOBBER	PROTECTIVE CLOTHING	383.40
EFT45381	01/10/2020	WORKPLACE INVESTIGATION SERVICES PTY LTD	PROVISION FOR WHISTLEBLOWER HOTLINE SERVICES	2,420.00
EFT45382	01/10/2020	WORLDWIDE PRINTING SOLUTIONS CANNINGTON	PRINTING COSTS - FOGO GUIDEBOOK	770.00
EFT45383	01/10/2020	WREN OIL	WASTE OIL REMOVAL	143.00
EFT45384	01/10/2020	YEOMAN PTY LTD ATF THE RJ ROHLRACH FAMILY TRUST	CONSULTING FEES - RFT FOR ELECTRICITY SUPPLY	5,007.20
EFT45385	02/10/2020	AUSCO MODULAR PTY LTD	PLANT HIRE - HAZELMERE	49.50
EFT45386	02/10/2020	AUSTRALIA POST - ASCOT PLACE	POSTAL CHARGES	147.84
EFT45387	02/10/2020	CITY OF SWAN	STAFF HEALTH PROMOTION	455.00

## Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTH OF OCTOBER 2020

Cheque / EFT No	Date	Payee		Amount
EFT45388	02/10/2020	CPR ELECTRICAL SERVICES	REPAIR DAMAGED CABLE ON GRINDER	294.25
EFT45389	02/10/2020	DIVERSECO PTY LTD	RRP WEIGHBRIDGE UPGRADE RFQ & SCIENTIFIC SCALES CALIBRATION - HAZELMERE	7,335.35
EFT45390	02/10/2020	KLB SYSTEMS	COMPUTER HARDWARE PURCHASES	1,793.00
EFT45391	02/10/2020	PETRO MIN ENGINEERS	CONSULTING FEE - WWtE & ELECTRICAL ENGINEERING	9,209.75
EFT45392	02/10/2020	SCF GROUP PTY LTD	PURCHASE OF SEACONTAINER	15,807.00
EFT45393	02/10/2020	SYNERGY	ELECTRICITY CHARGES - HAZELMERE	110.03
EFT45394	02/10/2020	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	346.08
EFT45395	06/10/2020	AMY COLLINS	COUNCILLORS ATTENDANCE FEE	238.00
EFT45396	06/10/2020	AUSTRALIAN INSTITUTE OF MANAGEMENT - AIM	STAFF TRAINING	2,750.00
EFT45397	06/10/2020	CHARLIE ZANNINO	QUARTERLY COUNCILLORS PAYMENT	2,640.00
EFT45398	06/10/2020	CHILD SUPPORT	EMPLOYEE DEDUCTION	352.70
EFT45399	06/10/2020	DOUG JEANS	QUARTERLY COUNCILLORS PAYMENT	3,893.94
EFT45400	06/10/2020	DYLAN O'CONNOR	QUARTERLY COUNCILLORS PAYMENT	2,640.00
EFT45401	06/10/2020	GIORGIA JOHNSON	QUARTERLY COUNCILLORS PAYMENT	2,640.00
EFT45402	06/10/2020	JAI WILSON	QUARTERLY COUNCILLORS PAYMENT	8,975.50
EFT45403	06/10/2020	JANET POWELL	QUARTERLY COUNCILLORS PAYMENT	2,640.00
EFT45404	06/10/2020	JOHN DAW	QUARTERLY COUNCILLORS PAYMENT	2,640.00
EFT45405	06/10/2020	KATHRYN HAMILTON	QUARTERLY COUNCILLORS PAYMENT	2,640.00
EFT45406	06/10/2020	LESLEY BOYD	QUARTERLY COUNCILLORS PAYMENT	2,640.00
EFT45407	06/10/2020	LORNA CLARKE	QUARTERLY COUNCILLORS PAYMENT	2,640.00
EFT45408	06/10/2020	MARSH PTY LTD	CONSULTING FEE - RISK MANAGEMENT	6,842.00
EFT45409	06/10/2020	MEL CONGERTON	TRAVEL CLAIMS	2,640.00
EFT45410	06/10/2020	PAYG PAYMENTS	PAYG TAXATION PAYMENT	88,909.00
EFT45411	06/10/2020	RILEY'S RENTALS & MAINTENANCE T/AS RILEY'S MINING MAINTENANCE SERVICES	PLANT REPAIR	872.03
EFT45412	06/10/2020	STEPHEN K WOLFF	QUARTERLY COUNCILLORS PAYMENT	2,640.00
EFT45413	09/10/2020	ADELAIDE SCAFFOLD SOLUTIONS PTY LTD (OLDFIELDS ADVANCE SCAFFOLD)	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	2,143.42
EFT45414	09/10/2020	ALM FIRE & ELECTRICAL SAFETY TESTING	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	339.02
EFT45415	09/10/2020	GLOBAL AUTOCOAT PTY LTD	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	355.08
EFT45416	09/10/2020	HAYS SPECIALIST RECRUITMENT	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	47,529.24
EFT45417	09/10/2020	INLEx ENGINEERING PTY LTD	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	56,722.60
EFT45418	09/10/2020	JUST IN SCALES	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	2,183.50
EFT45419	09/10/2020	SPECTRUM WELDING PTY LTD	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	3,768.60
EFT45420	09/10/2020	THE STICKER MAN & AUSTRALIS GRAPHICS - THE MAN UNIT TRUST T/AS	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	300.00
EFT45421	09/10/2020	TREVORS BUNBURY PTY LTD (TREVORS CARPETS)	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	2,412.85
EFT45422	09/10/2020	UNITED EQUIPMENT PTY LTD	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	9,321.07
EFT45423	09/10/2020	ZEDFLO AUSTRALIA - PROCESS CONTROL INSTRUMENTATION PTY LTD T/AS	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	4,233.00
EFT45424	09/10/2020	iSOL8 PTY LTD	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	1,930.50
EFT45425	09/10/2020	DFP RECRUITMENT SERVICES P/L	LABOUR HIRE	1,050.19
EFT45426	09/10/2020	KLB SYSTEMS	COMPUTER HARDWARE PURCHASES & LICENCE RENEWAL	7,216.00
EFT45427	09/10/2020	RENT A FENCE PTY LTD	HIRING COSTS - TEMPORARY FENCE FOR HRRP	883.45
EFT45428	13/10/2020	BREATHALYSER SALES AND SERVICE	EQUIPMENT PURCHASE	5,313.00
EFT45429	13/10/2020	DFP RECRUITMENT SERVICES P/L	LABOUR HIRE	1,732.28
EFT45430	13/10/2020	LGIS	2020/2021 INSURANCE PREMIUMS (PART)	194,962.32
EFT45431	13/10/2020	MOTORCHARGE PTY LTD	FLEET FUEL PURCHASES	2,313.74
EFT45432	13/10/2020	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	240.49

## Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTH OF OCTOBER 2020

Cheque / EFT No	Date	Payee		Amount
EFT45433	13/10/2020	WEST TIP WASTE CONTROL	BULK BIN HIRE	440.00
EFT45434	15/10/2020	THERESA ECKSTEIN	STAFF REIMBURSEMENT	160.00
EFT45435	16/10/2020	AUSTRALIAN INSTITUTE OF MANAGEMENT - AIM	STAFF TRAINING	367.00
EFT45436	16/10/2020	BP AUSTRALIA PTY LTD (A/C 50209244 )	FUEL PURCHASES	44,005.70
EFT45437	16/10/2020	DINGO BUS CHARTER	BUS HIRE	462.00
EFT45438	16/10/2020	HAMMEL INTERNATIONAL (COYLE SALES SERVICES) CSS	REPAIR HAMMEL SHREDDER	159,258.00
EFT45439	16/10/2020	EQUIPMENT IBEX AUSTRALIA	PURCHASES OF TOOLS	17,600.00
EFT45440	16/10/2020	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	ALTERNATIVE DAILY COVER MATERIAL	16,044.93
EFT45441	16/10/2020	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	493.69
EFT45442	16/10/2020	TOTAL SUPPLIES	STATIONERY	64.19
EFT45443	19/10/2020	KOTT GUNNING TRUST ACCOUNT	----- CANCELLED EFT -----	1,991,759.22
EFT45444	19/10/2020	KOTT GUNNING TRUST ACCOUNT	BALANCE OF PAYMENT - LAND PURCHASE - RED HILL	2,011,878.00
EFT45445	20/10/2020	AUSTRALIA'S DETAILING GROUP - ADAM TENCH	CLEANING CAR POOL VEHICLES	525.00
EFT45446	20/10/2020	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY ACMA	ANNUAL LICENCE RENEWAL	674.00
EFT45447	20/10/2020	AUSTRALIAN TRAINING MANAGEMENT PTY LTD (ATM)	STAFF TRAINING	395.00
EFT45448	20/10/2020	CHILD SUPPORT	EMPLOYEE DEDUCTION	352.70
EFT45449	20/10/2020	CLEANAWAY PTY LTD	SALE OF RECYCLABLES	675.68
EFT45450	20/10/2020	DFP RECRUITMENT SERVICES P/L	LABOUR HIRE	1,732.28
EFT45451	20/10/2020	MILLS CORPORATION PTY LTD	LABOUR HIRE	3,309.21
EFT45452	20/10/2020	NEVILLE REFRIGERATION & AIRCONDITIONING	DEGASSING OF FRIDGES & AIRCONDITIONERS - COPPIN ROAD & BAYWASTE	2,387.00
EFT45453	20/10/2020	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	ALTERNATIVE DAILY COVER MATERIAL	8,410.83
EFT45454	20/10/2020	PAYG PAYMENTS	PAYG TAXATION PAYMENT	105,816.00
EFT45455	20/10/2020	SAI GLOBAL PTY LIMITED	STANDARDS MARK PRIMARY REGISTRATION - MULCH	5,203.00
EFT45456	20/10/2020	SYNERGY	ELECTRICITY CHARGES - HAZELMERE	1,132.78
EFT45457	20/10/2020	DEPUTY COMMISSIONER OF TAXATION	GST PAYMENT	257,118.00
EFT45458	23/10/2020	AMALGAM RECRUITMENT	LABOUR HIRE	3,336.00
EFT45459	23/10/2020	BLUEFIT PTY LTD (BELMONT OASIS LEISURE CENTRE)	STAFF HEALTH PROMOTION	417.60
EFT45460	23/10/2020	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	6,003.69
EFT45461	23/10/2020	MARKETFORCE	ADVERTISEMENT -VARIOUS NOTICES	13,502.48
EFT45462	23/10/2020	MILLS CORPORATION PTY LTD	LABOUR HIRE	34,579.02
EFT45463	23/10/2020	PERTH ENERGY PTY LTD	GAS SUPPLY - WWtE	145.33
EFT45464	23/10/2020	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	80.51
EFT45465	23/10/2020	YOGA BY LAUREN CATALANO	STAFF HEALTH PROMOTION	450.00
EFT45466	27/10/2020	CITY OF SWAN	COUNCIL RATES (PART)	32,605.91
EFT45467	27/10/2020	CIVIL AUTO ELECTRICS PTY LTD	PLANT REPAIR	579.70
EFT45468	27/10/2020	CME BOILERMAKING PTY LTD	REPLACE PARTS ON GRINDER	17,568.10
EFT45469	27/10/2020	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER)	QUARTERLY LANDFILL LEVY	3,297,247.80
EFT45470	27/10/2020	DFP RECRUITMENT SERVICES P/L	LABOUR HIRE	1,602.31
EFT45471	27/10/2020	KUEHNE+NAGEL PTY LTD	PLANT PARTS - GRINDER	1,432.47
EFT45472	27/10/2020	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	6,032.64
EFT45473	30/10/2020	AUSCO MODULAR PTY LTD	PLANT HIRE - HAZELMERE	2,594.27
EFT45474	30/10/2020	AUSTRALIA POST - ASCOT PLACE	POSTAL CHARGES	181.53
EFT45475	30/10/2020	CHEMCENTRE	WOODCHIP & FINES SAMPLE MONITORING	386.10
EFT45476	30/10/2020	DATA 3 PERTH	SOFTWARE LICENCE ANNUAL RENEWAL	86,094.13
EFT45477	30/10/2020	DOWN TO EARTH TRAINING & ASSESSING	STAFF TRAINING	3,100.00

## Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTH OF OCTOBER 2020

Cheque / EFT No	Date	Payee		Amount
EFT45478	30/10/2020	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER MAINTENANCE & SUPPLIES	1,076.61
EFT45479	30/10/2020	LUCID CONSULTING ENGINEERS (WA) PTY LTD	CONSULTING FEE - BUILDING BENCHMARKING	15,400.00
EFT45480	30/10/2020	MAJOR SECURITY SERVICES PTY LTD	SECURITY MONITORING	955.41
EFT45481	30/10/2020	METAL WORKS PERTH	PURCHASES OF BOLLARDS	1,153.00
EFT45482	30/10/2020	MILLS CORPORATION PTY LTD	LABOUR HIRE	24,951.99
EFT45483	30/10/2020	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	REFURBISHMENT OF BOMAG & PLANT SERVICE & MAINTENANCE	474,817.62
220536	07/10/2020	EMRC PETTY CASH - BAYWASTE	PETTY CASH RECOUP	25.00
220537	07/10/2020	EMRC PETTY CASH - BELMONT	PETTY CASH RECOUP	719.75
220538	07/10/2020	EMRC PETTY CASH - COPPIN ROAD	PETTY CASH RECOUP	65.80
220539	07/10/2020	EMRC PETTY CASH - HAZELMERE	PETTY CASH RECOUP	62.50
220540	07/10/2020	EMRC PETTY CASH - MATHIESON ROAD	PETTY CASH RECOUP	42.00
220541	07/10/2020	EMRC PETTY CASH - RED HILL	PETTY CASH RECOUP	40.20
220542	14/10/2020	WATER CORPORATION	WATER RATES & USAGE - ASCOT PLACE	669.82
220543	26/10/2020	GIDGEGANNUP JUNIOR FOOTBALL CLUB	COMMUNITY GRANT	975.00
220544	26/10/2020	GIDGEGANNUP PRIMARY SCHOOL P&C	COMMUNITY GRANT	2,920.00
220545	26/10/2020	GIDGEGANNUP SCOUT GROUP - SCOUTS WA	COMMUNITY GRANT	2,684.00
220546	26/10/2020	SILVERTREE STEINER SCHOOL	COMMUNITY GRANT	2,656.50
220547	26/10/2020	STONEVILLE - PARKERVILLE PROGRESS ASSOCIATION	COMMUNITY GRANT	2,962.45
220548	26/10/2020	X SPEED AUSTRALIA CYCLE CLUB INC	COMMUNITY GRANT	2,800.00
PAY 2021 - 8	01/10/2020	PAYROLL	PAYROLL	6,150.72
PAY 2021 - 8.1	13/10/2020	PAYROLL FE 13/10/2020	PAYROLL	308,473.62
PAY 2021 - 9	27/10/2020	PAYROLL FE 27/10/2020	PAYROLL	235,544.92
1*OCT20	01/10/2020	BANK CHARGES 1898 - 1902	BANK FEES & CHARGES	1,950.12
DD20997.1	27/10/2020	WALGS PLAN	SUPERANNUATION	26,311.65
DD20997.2	27/10/2020	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	512.23
DD20997.3	27/10/2020	PLUM SUPERANNUATION FUND ( MLC )	SUPERANNUATION	1,293.71
DD20997.4	27/10/2020	MARANI SUPER FUND	SUPERANNUATION	1,001.05
DD20997.5	27/10/2020	AMP - SIGNATURESUPER	SUPERANNUATION	615.40
DD20997.6	27/10/2020	HUB24 SUPER FUND	SUPERANNUATION	209.02
DD20997.7	27/10/2020	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION	544.99
DD20997.8	27/10/2020	MERCER SMART SUPER PLAN	SUPERANNUATION	312.77
DD20997.9	27/10/2020	CBUS INDUSTRY SUPER	SUPERANNUATION	1,367.11
DD20997.10	27/10/2020	BT LIFETIME SUPER - EMPLOYER PLAN	SUPERANNUATION	295.21
DD20997.11	27/10/2020	TELSTRA SUPERANNUATION SCHEME	SUPERANNUATION	233.66
DD20997.12	27/10/2020	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	1,151.12
DD20997.13	27/10/2020	COMMONWEALTH ESSENTIAL SUPER	SUPERANNUATION	263.84
DD20997.14	27/10/2020	MY NORTH SUPER A/T WEALTH PERSONAL SUPERANNUATION & PENSION FUN	SUPERANNUATION	449.16
DD20997.15	27/10/2020	MTAA SUPERANNUATION FUND	SUPERANNUATION	296.97
DD20997.16	27/10/2020	BT SUPER FOR LIFE	SUPERANNUATION	667.78
DD20997.17	27/10/2020	LEGALSUPER	SUPERANNUATION	401.92
DD20997.18	27/10/2020	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	4,094.11
DD20997.19	27/10/2020	AUSTRALIAN SUPER	SUPERANNUATION	2,869.37
DD20997.20	27/10/2020	MLC SUPER FUND	SUPERANNUATION	925.23
DD20997.21	27/10/2020	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION	1,384.95
DD20997.22	27/10/2020	SUNSUPER	SUPERANNUATION	529.49



## Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTH OF OCTOBER 2020

Cheque / EFT No	Date	Payee	Amount
DD20997.23	27/10/2020	ZURICH MASTER SUPERANNUATION FUND	297.89
DD20998.1	13/10/2020	WALGS PLAN	28,217.93
DD20998.2	13/10/2020	AUSTRALIAN ETHICAL SUPER	523.83
DD20998.3	13/10/2020	PLUM SUPERANNUATION FUND ( MLC )	1,229.82
DD20998.4	13/10/2020	MARANI SUPER FUND	1,001.05
DD20998.5	13/10/2020	AMP - SIGNATURESUPER	1,107.35
DD20998.6	13/10/2020	HUB24 SUPER FUND	212.63
DD20998.7	13/10/2020	NORTH PERSONAL SUPERANNUATION	541.50
DD20998.8	13/10/2020	MERCER SMART SUPER PLAN	312.77
DD20998.9	13/10/2020	CBUS INDUSTRY SUPER	1,396.09
DD20998.10	13/10/2020	BT LIFETIME SUPER - EMPLOYER PLAN	278.19
DD20998.11	13/10/2020	TELSTRA SUPERANNUATION SCHEME	232.85
DD20998.12	13/10/2020	AMP FLEXIBLE LIFETIME SUPER	1,151.12
DD20998.13	13/10/2020	COMMONWEALTH ESSENTIAL SUPER	263.54
DD20998.14	13/10/2020	MY NORTH SUPER A/T WEALTH PERSONAL SUPERANNUATION & PENSION FUN	413.67
DD20998.15	13/10/2020	MTAA SUPERANNUATION FUND	264.28
DD20998.16	13/10/2020	BT SUPER FOR LIFE	668.62
DD20998.17	13/10/2020	LEGALSUPER	401.92
DD20998.18	13/10/2020	HOSTPLUS SUPERANNUATION FUND	4,107.35
DD20998.19	13/10/2020	AUSTRALIAN SUPER	2,896.23
DD20998.20	13/10/2020	MLC SUPER FUND	924.80
DD20998.21	13/10/2020	RETAIL EMPLOYEES SUPERANNUATION TRUST	1,409.82
DD20998.22	13/10/2020	SUNSUPER	432.70
DD20998.23	13/10/2020	ZURICH MASTER SUPERANNUATION FUND	296.53
DD20999.2	01/10/2020	WALGS PLAN	13.24
DD21000.1	01/10/2020	WALGS PLAN	26,730.70
DD21000.2	01/10/2020	AUSTRALIAN ETHICAL SUPER	531.41
DD21000.3	01/10/2020	PLUM SUPERANNUATION FUND ( MLC )	1,229.82
DD21000.4	01/10/2020	MARANI SUPER FUND	1,001.05
DD21000.5	01/10/2020	AMP - SIGNATURESUPER	1,153.71
DD21000.6	01/10/2020	UNISUPER	61.25
DD21000.7	01/10/2020	HUB24 SUPER FUND	209.02
DD21000.8	01/10/2020	NORTH PERSONAL SUPERANNUATION	541.50
DD21000.9	01/10/2020	MERCER SMART SUPER PLAN	312.77
DD21000.10	01/10/2020	CBUS INDUSTRY SUPER	1,465.68
DD21000.11	01/10/2020	A&S HUGHES-D'AETH PTY LTD ATF A&S HUGHES-D'AETH SUPERANNUATION FUND	110.11
DD21000.12	01/10/2020	AMP FLEXIBLE LIFETIME SUPER	1,098.15
DD21000.13	01/10/2020	BT LIFETIME SUPER - EMPLOYER PLAN	276.41
DD21000.14	01/10/2020	TELSTRA SUPERANNUATION SCHEME	230.09
DD21000.15	01/10/2020	COMMONWEALTH ESSENTIAL SUPER	304.25
DD21000.16	01/10/2020	MY NORTH SUPER A/T WEALTH PERSONAL SUPERANNUATION & PENSION FUN	470.30
DD21000.17	01/10/2020	MTAA SUPERANNUATION FUND	315.80
DD21000.18	01/10/2020	BT SUPER FOR LIFE	755.86
DD21000.19	01/10/2020	LEGALSUPER	401.92
DD21000.20	01/10/2020	HOSTPLUS SUPERANNUATION FUND	4,055.74



## Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTH OF OCTOBER 2020

Cheque / EFT No	Date	Payee		Amount
DD21000.21	01/10/2020	AUSTRALIAN SUPER	SUPERANNUATION	3,347.35
DD21000.22	01/10/2020	MLC SUPER FUND	SUPERANNUATION	925.96
DD21000.23	01/10/2020	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION	1,441.18
DD21000.24	01/10/2020	SUNSUPER	SUPERANNUATION	503.14
DD21000.25	01/10/2020	ZURICH MASTER SUPERANNUATION FUND	SUPERANNUATION	296.53
1798	06/10/2020	SHANGHAI SHUANGMU RADIATOR MANUFACTURING CO, LTD	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	1,086.50
1799	19/10/2020	WESTPAC BANKING CORPORATION	TERM DEPOSIT INVESTMENT	2,500,000.00
1800	22/10/2020	HAAS HOLZZERKLEINERUNGS - UND FORDERTECHNIK GMBH	HAAS GRINDER - PLANT PARTS	10,252.91
1801	16/10/2020	WBC - CORPORATE MASTERCARD - BRADLEY LACEY	CREDIT CARD PURCHASES	74.00
1802	16/10/2020	WBC - CORPORATE MASTERCARD - D AMEDURI	CREDIT CARD PURCHASES	332.32
1803	16/10/2020	WBC - CORPORATE MASTERCARD - DAVE BERESFORD	CREDIT CARD PURCHASES	1,494.84
1804	16/10/2020	WBC - CORPORATE MASTERCARD - DAVID SCHMIDT	CREDIT CARD PURCHASES	331.35
1805	16/10/2020	WBC - CORPORATE MASTERCARD - DOUGLAS DARMAGO	CREDIT CARD PURCHASES	4,519.50
1806	16/10/2020	WBC - CORPORATE MASTERCARD - FRANK HUA HIM KUA	CREDIT CARD PURCHASES	17.00
1807	16/10/2020	WBC - CORPORATE MASTERCARD - H LIEW	CREDIT CARD PURCHASES	267.00
1808	16/10/2020	WBC - CORPORATE MASTERCARD - IZABELLA KRZYSKO	CREDIT CARD PURCHASES	17.00
1809	16/10/2020	WBC - CORPORATE MASTERCARD - MARCUS GEISLER	CREDIT CARD PURCHASES	185.50
1810	16/10/2020	WBC - CORPORATE MASTERCARD - S FITZPATRICK	CREDIT CARD PURCHASES	816.00
1811	16/10/2020	WBC - CORPORATE MASTERCARD - T BEINHAUER	CREDIT CARD PURCHASES	317.69
1812	16/10/2020	WBC - CORPORATE MASTERCARD - T ECKSTEIN	CREDIT CARD PURCHASES	615.84
1813	16/10/2020	WBC - CORPORATE MASTERCARD - W HARRIS	CREDIT CARD PURCHASES	367.00
1814	16/10/2020	WBC - CORPORATE MASTERCARD - Z WILLIAMSON	CREDIT CARD PURCHASES	292.67
<b>SUB TOTAL</b>				<b>13,038,998.42</b>
<b>LESS CANCELLED EFTs &amp; CHEQUES</b>				
EFT45349	01/10/2020	RILEY'S AUTO ELECTRICS	PLANT REPAIR	-872.03
EFT45443	19/10/2020	KOTT GUNNING TRUST ACCOUNT	BALANCE OF PAYMENT - LAND PURCHASE - RED HILL	-1,991,759.22
<b>SUB TOTAL</b>				<b>-1,992,631.25</b>
<b>TOTAL</b>				<b>11,046,367.17</b>

All Employee Superannuation obligations for the period October 2020 has been paid by the EMRC.



## 14.2 FINANCIAL REPORT FOR PERIOD ENDED 30 SEPTEMBER 2020

REFERENCE: D2020/24819

### PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the EMRC's financial performance for the period ended 30 September 2020.

### KEY POINTS AND RECOMMENDATION(S)

- Significant year to date budget variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Financial Activity as at 30 September 2020 have been identified and are reported on in the body of the report.

#### Recommendation(s)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 30 September 2020.

### SOURCE OF REPORT

Chief Financial Officer

### BACKGROUND

It is a requirement of the *Local Government (Financial Management) Regulations 1996* (r.34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.

Submitted to each meeting of Council is a financial report and summaries which provide an overview of year to date budget performance for operating activities and capital works. Variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income are reported on in the body of the report. Also included are end of year forecasts by nature and type for operating activities and end of year forecasts for each capital works project. These forecasts are reviewed regularly in order to provide an accurate forecast of the end of year result.

### REPORT

Outlined below are financial statements for the period ended 30 September 2020. Where possible the year to date monthly budget allocations will be reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.

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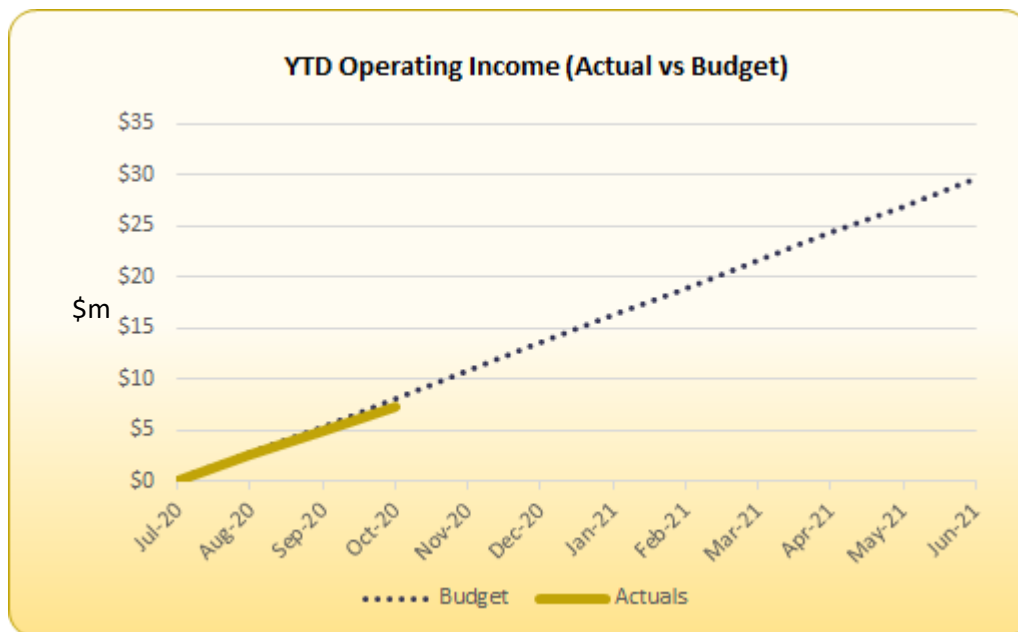


Item 14.2 continued

### Statement of Comprehensive Income - Nature and Type (refer Attachment 1)

The net operating result as at 30 September 2020 is an unfavourable variance of \$49,391 (2.53%) against budget. The following information is provided on key aspects of Council's year to date financial performance:

<b><u>Operating Income</u></b>	<i>Actuals for the Year</i>	An unfavourable variance of \$799,785 (9.84%).
	<i>End of Year Forecast</i>	As per budget - not yet due to be reviewed.



#### Operating Income variances previously reported to Council:

1. Year to date Net User Charges is \$767,823 (14.26%) below the budget of \$5,384,386. The variance is due to the lower than budgeted Commercial tonnages received as at 30 September 2020.
2. Year to date Operating Grants is \$24,662 (34.02%) above the budget of \$72,500. The variance is due to the carried forward of unspent grant funds totalling \$81,406 from the 2019/2020 financial year relating to various projects.

There were no further significant Operating Income variances as at 30 September 2020.



Item 14.2 continued

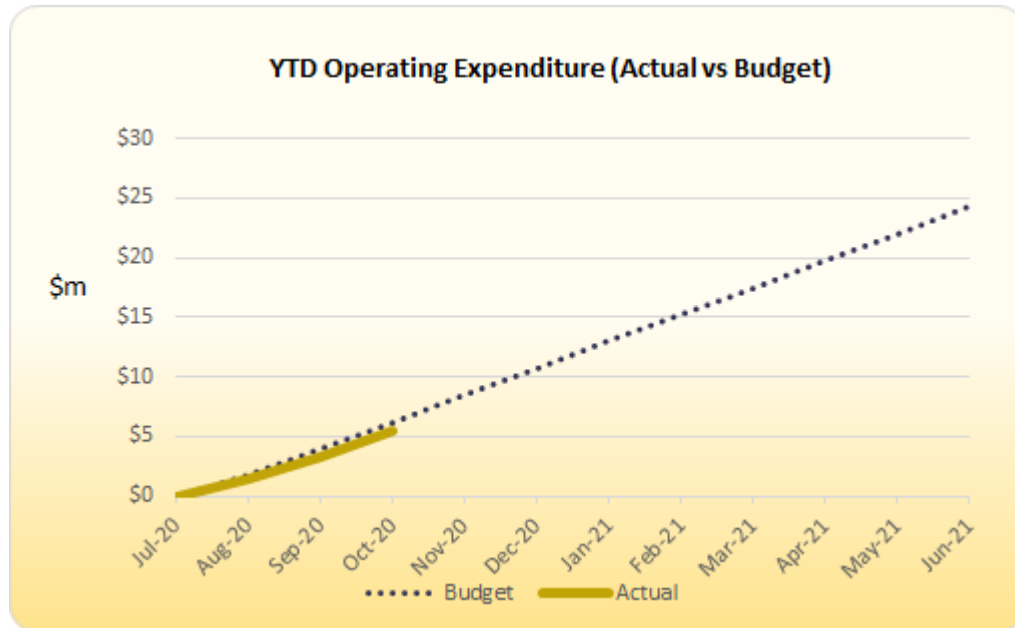
**Operating Expenditure**

Actuals for the Year

A favourable variance of \$750,394 (12.15%).

End of Year Forecast

As per budget - not yet due to be reviewed.



Operating Expenditure variances previously reported to Council:

1. Year to date Salary Expenses of \$2,386,967 is below the budget by \$353,300 (12.89%). The variance is attributable to the vacant positions and newly budgeted positions for 2020/2021 yet to be filled.
2. Year to date Contract Expenses of \$977,893 is \$151,402 (13.41%) below the budget of \$1,129,295 due to the timing of various projects from different business units. Areas where the expenditures are lower than budget for various directorates/business units include: CEO's Team/Business Support/Other (\$104,186), Sustainability (\$60,030), and Projects (\$96,041).

This is offset by Contract Expenses in the Operations Team which is \$108,855 higher than budget.

3. Year to date Material Expenses of \$187,697 is \$90,860 (32.62%) below the budget of \$278,557 due to the timing of various projects from different business units. Areas where the expenditures are lower than budget for various directorates/business units include: CEO's Team/Business Support (\$25,171), Operations (\$63,022) and Projects (\$8,002).

This is offset by Material Expenses in the Sustainability Directorate which is \$5,335 higher than budget.

Operating Expenditure variances not previously reported to Council:

4. Year to date Fuel Expenses of \$120,149 is below the budget by \$41,617 (25.73%). The variance is attributable to the lower purchase price of distillate compared to budget together with the lower level of commercial tonnages received to date compared to budget.
5. Year to date Provision Expenses of \$199,252 is below the budget by \$25,907 (11.51%). The variance is attributable to the level of commercial tonnages received to date compared to budget

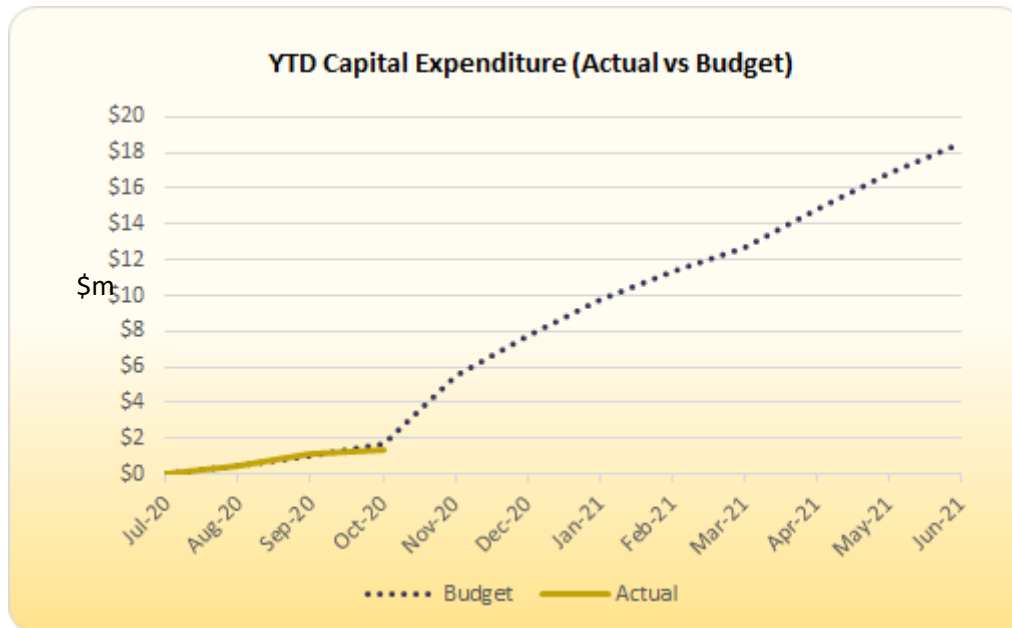
There were no further significant Operating Expenditure variances as at 30 September 2020.



Item 14.2 continued

### Capital Expenditure Statement (refer Attachment 2)

<b><u>Capital Expenditure</u></b>	<i>Actuals for the Year</i>	A favourable variance of \$323,946.
	<i>End of Year Forecast</i>	As per budget - not yet due to be reviewed.



#### Capital Expenditure variances:

An favourable variance of \$323,946 existed as at 30 September 2020 when compared to the year to date budget of \$1,729,547.

Major capital expenditures to 30 September 2020 include:

- Purchase / Replace Plant - Red Hill Landfill Facility - \$246,372;
- Construct and Commission Resource Recovery Park - WWtE Building - \$204,164;
- Purchase Waste Management Land (Deposit) - Red Hill Landfill Facility - \$203,151;
- Purchase Plant and Equipment - Hazelmere Resource Recovery Park - WWtE - \$156,620;
- Construct Site Infrastructure - Hazelmere Resource Recovery Park - \$148,478;
- Construct FOGO Processing Area - Red Hill Landfill Facility - \$140,463;
- Construct Access Road to Lots 8, 9 and 10 - Red Hill Landfill Facility - \$122,858;
- Refurbish Plant - Red Hill Landfill Facility - \$78,158;
- Purchase FOGO Processing Plant - Red Hill Landfill Facility - \$52,639; and
- Construct Community Recycling Centre - HRRP - \$50,714.

The capital expenditure budget spread for 2020/2021 is constantly reviewed to provide a more accurate indication of when capital expenditure projects and purchases have been programmed to be undertaken for reporting and cash flow purposes.



*Item 14.2 continued*

### **Statement of Financial Position (refer Attachment 3)**

The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

Total Equity as at 30 September 2020 totals \$186,352,149. This is an increase of \$1,900,269 from the 30 June 2020 equity of \$184,451,880 and represents the net change in assets from operations.

As end of year forecasts are yet to be reviewed, the forecast balances as at 30 September 2020 are as per the budget estimates.

### **Statement of Cash and Investments (refer Attachment 4)**

The level of cash and investments in the Municipal Fund as at 30 September 2020 is \$10,298,699 and Restricted Cash amount to \$76,516,067.

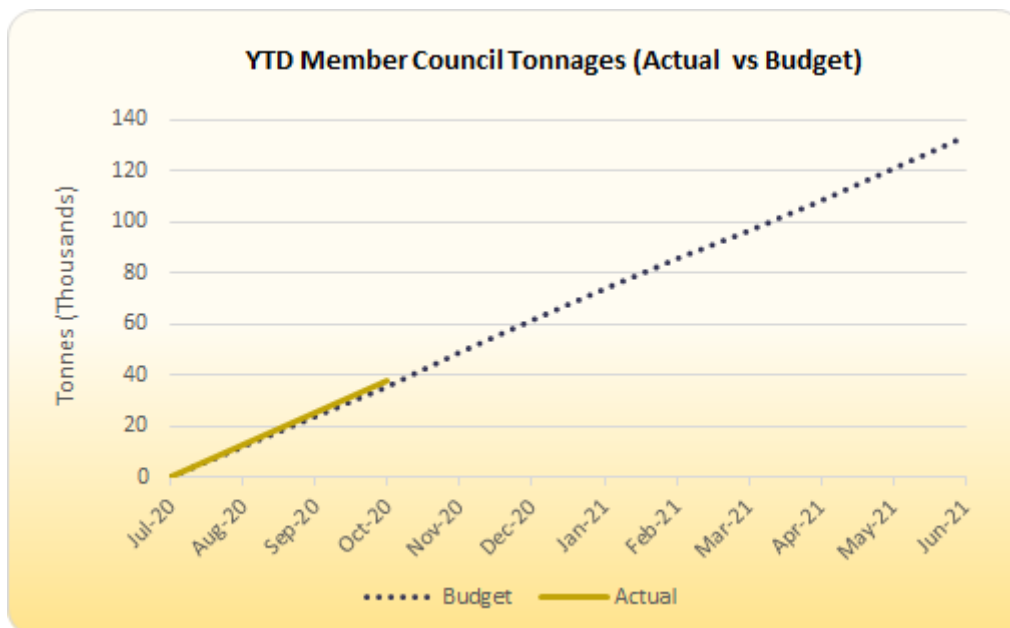
The net movement for the month is an increase of \$1,126,826.

As end of year forecasts are yet to be reviewed, the forecast balances as at 30 September 2020 are as per the budget estimates.

### **Investment Report (refer Attachment 5)**

Term deposits valued at \$3,500,000 matured during September 2020. This amount was reinvested into further term deposits together with additional funds.

### **Tonnages - Member Councils**

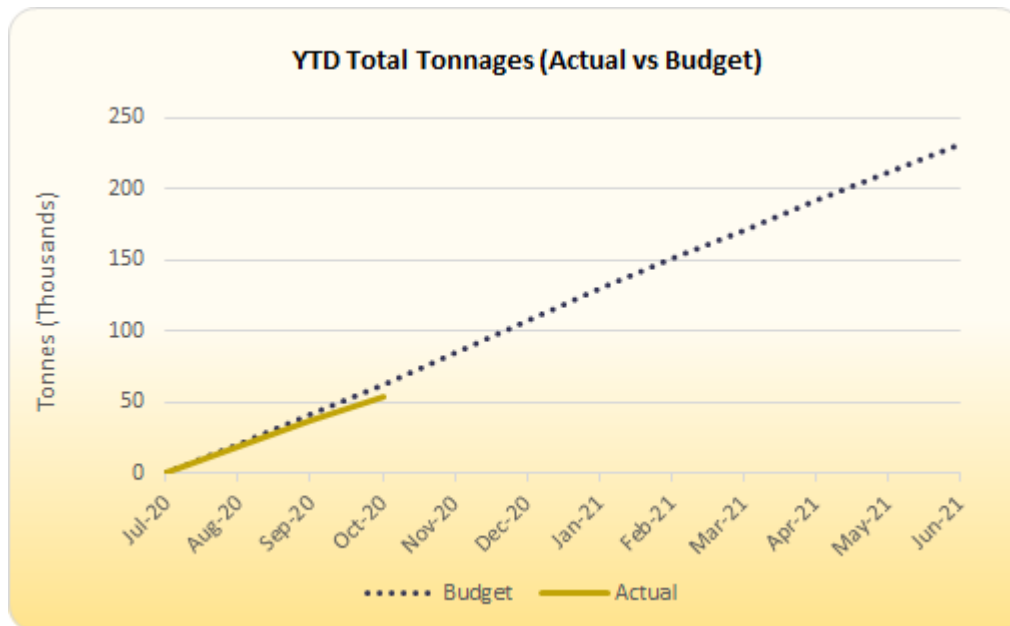


YTD tonnages received from member Councils total 37,479 compared to the budget of 35,536. As at the same period in 2019/2020 tonnages from member Councils totalled 34,939.



Item 14.2 continued

### Tonnages - Total Tonnages



YTD total tonnages received from all source total 54,574 compared to the budget of 62,263. As at the same period in 2019/2020 tonnages received from all sources totalled 60,536.

### STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 - Good Governance

- 3.3 To provide responsible and accountable governance and management of the EMRC
- 3.4 To continue to improve financial and asset management practices

### FINANCIAL IMPLICATIONS

As outlined within the report and attachments.

### SUSTAINABILITY IMPLICATIONS

Nil



Item 14.2 continued

## RISK MANAGEMENT

<b>RISK:</b> Non-compliance with Financial Regulations		
<b>Consequence</b>	<b>Likelihood</b>	<b>Rating</b>
Moderate	Unlikely	Moderate
<b>Action / Strategy</b>		
<ul style="list-style-type: none"> <li>• The financial report is scrutinised by the EMRC Council to ensure that all statutory requirements are met.</li> <li>• Internal Audit reviews to ensure compliance with Financial Regulations.</li> <li>• External Audit confirms compliance.</li> </ul>		

## MEMBER COUNCIL IMPLICATIONS

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean City of Bayswater City of Belmont City of Kalamunda Shire of Mundaring City of Swan	} As outlined in the report.

## ATTACHMENT(S)

1. Statement of Comprehensive Income by Nature and Type (Ref: D2020/25917)
2. Capital Expenditure Statement (Ref: D2020/25921)
3. Statement of Financial Position (Ref: D2020/25922)
4. Statement of Cash and Investments (Ref: D2020/25923)
5. Investment Report (Ref: D2020/25926)

## VOTING REQUIREMENT

Simple Majority





*Item 14.2 continued*

**RECOMMENDATION(S)**

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 30 September 2020.

**COUNCIL RESOLUTION(S)**

MOVED CR CONGERTON

SECONDED CR HAMILTON

THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 SEPTEMBER 2020.

**CARRIED UNANIMOUSLY**

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# STATEMENT OF COMPREHENSIVE INCOME

## Nature and Type

### SEPTEMBER 2020

Year to Date

Full Year

Year to Date			Full Year				
Actual	Budget	Variance		Forecast	Budget	Variance	
<b>Operating Income</b>							
\$7,913,811	\$9,010,480	(\$1,096,669)	(U)	User Charges	\$35,838,110	\$35,838,110	\$0 (F)
(\$3,297,248)	(\$3,626,094)	\$328,846	(F)	<u>Less Landfill Levy Charges</u>	(\$14,504,393)	(\$14,504,393)	\$0 (F)
\$4,616,563	\$5,384,386	(\$767,823)	(U)	Net User Charges	\$21,333,717	\$21,333,717	\$0 (F)
\$125,103	\$121,466	\$3,637	(F)	Special Charges	\$482,683	\$482,683	\$0 (F)
\$1,358,263	\$1,384,829	(\$26,566)	(U)	Secondary Waste Charge	\$4,738,691	\$4,738,691	\$0 (F)
\$218,676	\$227,131	(\$8,455)	(U)	Contributions	\$423,955	\$423,955	\$0 (F)
\$97,162	\$72,500	\$24,662	(F)	Operating Grants	\$415,000	\$415,000	\$0 (F)
\$35,221	\$42,498	(\$7,277)	(U)	Interest Municipal Cash Investments	\$170,000	\$170,000	\$0 (F)
\$223,371	\$232,479	(\$9,108)	(U)	Interest Restricted Cash Investments	\$929,975	\$929,975	\$0 (F)
\$265,865	\$245,791	\$20,074	(F)	Reimbursements	\$1,060,390	\$1,060,390	\$0 (F)
\$385,825	\$414,754	(\$28,929)	(U)	Other	\$2,440,311	\$2,440,311	\$0 (F)
\$0	\$0	\$0	(F)	Proceeds from Sale of Assets	\$275,000	\$275,000	\$0 (F)
<b>\$7,326,049</b>	<b>\$8,125,834</b>	<b>\$799,785</b>	<b>(U)</b>	<b>Total Operating Income</b>	<b>\$32,269,722</b>	<b>\$32,269,722</b>	<b>\$0 (F)</b>
<b>Operating Expenditure</b>							
\$2,386,967	\$2,740,267	\$353,300	(F)	Salary Expenses	\$10,801,281	\$10,801,281	\$0 (F)
\$977,893	\$1,129,295	\$151,402	(F)	Contract Expenses	\$5,627,716	\$5,627,716	\$0 (F)
\$187,697	\$278,557	\$90,860	(F)	Material Expenses	\$1,555,489	\$1,555,489	\$0 (F)
\$59,046	\$78,206	\$19,160	(F)	Utility Expenses	\$356,911	\$356,911	\$0 (F)
\$120,149	\$161,766	\$41,617	(F)	Fuel Expenses	\$827,183	\$827,183	\$0 (F)
\$87,471	\$76,620	(\$10,851)	(U)	Insurance Expenses	\$318,484	\$318,484	\$0 (F)
\$1,036,989	\$1,150,624	\$113,635	(F)	Depreciation Expenses	\$5,537,697	\$5,537,697	\$0 (F)
\$371,769	\$353,916	(\$17,853)	(U)	Miscellaneous Expenses	\$1,293,452	\$1,293,452	\$0 (F)
\$199,252	\$225,159	\$25,907	(F)	Provision Expenses	\$900,658	\$900,658	\$0 (F)
(\$1,453)	(\$18,236)	(\$16,783)	(U)	Costs Allocated	(\$854,401)	(\$854,401)	\$0 (F)
\$0	\$0	\$0	(F)	Carrying Amount of Assets Disposed Of	\$252,738	\$252,738	\$0 (F)
<b>\$5,425,780</b>	<b>\$6,176,174</b>	<b>\$750,394</b>	<b>(F)</b>	<b>Total Operating Expenditure</b>	<b>\$26,617,208</b>	<b>\$26,617,208</b>	<b>\$0 (F)</b>
<b>\$1,900,269</b>	<b>\$1,949,660</b>	<b>(\$49,391)</b>	<b>(U)</b>	<b>NET RESULT BEFORE OTHER COMPREHENSIVE INCOME</b>	<b>\$5,652,514</b>	<b>\$5,652,514</b>	<b>\$0 (F)</b>
Surplus	Surplus				Surplus	Surplus	
<b>Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments</b>							
\$0	\$0	\$0	(F)	Unrealised (Gain)/Loss	\$0	\$0	\$0 (F)
\$0	\$0	\$0	(F)	Realised (Gain)/Loss	\$0	\$0	\$0 (F)
<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(F)</b>	<b>Total (Gain)/Loss from change in Fair Value of Investments</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0 (F)</b>
<b>Other Comprehensive Income</b>							
\$0	\$0	\$0	(F)	Revaluation of Assets/Accumulated Depreciation Reversal	\$0	\$0	\$0 (F)
\$0	\$0	\$0	(F)	Other Comprehensive Income	\$0	\$0	\$0 (F)
<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(F)</b>	<b>Total Other Comprehensive Income</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0 (F)</b>
<b>\$1,900,269</b>	<b>\$1,949,660</b>	<b>\$49,391</b>	<b>(U)</b>	<b>CHANGE IN NET ASSETS FROM OPERATIONS</b>	<b>\$5,652,514</b>	<b>\$5,652,514</b>	<b>\$0 (F)</b>
Surplus	Surplus				Surplus	Surplus	

## Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies; and
5. Other Operating Income - includes income from the sale of products;

(F) denotes Favourable variance and (U) denotes Unfavourable variance



## CAPITAL EXPENDITURE STATEMENT

### SEPTEMBER 2020

On (F) = Favourable variation  
Order (U) = Unfavourable variation

Year to Date				Full Year				
Actual	Budget	Variance		Forecast	Budget	Variance		
<b>Business Support</b>								
\$0	\$49,998	\$49,998	(F)	\$40,112	<b>Purchase Vehicles - Ascot Place ( 24440/00 )</b>	\$200,000	\$200,000	\$0 (F)
\$0	\$15,498	\$15,498	(F)	\$0	<b>Purchase Furniture Fittings &amp; Equipment - Corporate Services ( 24510/01 )</b>	\$62,000	\$62,000	\$0 (F)
\$0	\$0	\$0	(F)	\$0	<b>Purchase Information Technology &amp; Communication Equipment ( 24550/00 )</b>	\$405,000	\$405,000	\$0 (F)
\$7,502	\$76,998	\$69,496	(F)	\$0	<b>Capital Improvement Administration Building - Ascot Place ( 25240/01 )</b>	\$308,000	\$308,000	\$0 (F)
\$0	\$1,248	\$1,248	(F)	\$0	<b>Upgrade Security Equipment - Ascot Place ( 25530/01 )</b>	\$5,000	\$5,000	\$0 (F)
<b>\$7,502</b>	<b>\$143,742</b>	<b>\$136,240</b>	<b>(F)</b>	<b>\$40,112</b>		<b>\$980,000</b>	<b>\$980,000</b>	<b>\$0 (F)</b>



# CAPITAL EXPENDITURE STATEMENT

## SEPTEMBER 2020

Year to Date					Full Year		
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
<b>Operations Team</b>							
\$0	\$0	\$0 (F)	\$0	Resource Recovery Park - Noise Control Fencing ( 24394/06 )	\$150,000	\$150,000	\$0 (F)
\$246,372	\$250,000	\$3,628 (F)	\$0	Purchase / Replace Plant - Red Hill Landfill Facility ( 24410/00 )	\$1,935,000	\$1,935,000	\$0 (F)
(\$30,958)	\$0	\$30,958 (F)	\$0	Purchase / Replace Plant - Hazelmere ( 24410/01 )	\$595,000	\$595,000	\$0 (F)
\$0	\$20,000	\$20,000 (F)	\$42,300	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility ( 24420/00 )	\$525,000	\$525,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	Purchase / Replace Minor Plant and Equipment - Hazelmere ( 24420/02 )	\$34,000	\$34,000	\$0 (F)
\$0	\$29,000	\$29,000 (F)	\$891	Purchase / Replace Vehicles - Red Hill Landfill Facility ( 24430/00 )	\$129,000	\$129,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	Purchase Fire Fighting System/Equipment - Hazelmere ( 24520/07 )	\$10,000	\$10,000	\$0 (F)
\$0	\$0	\$0 (F)	\$28,520	Purchase / Replace Security System - Red Hill Waste Management Facility ( 24530/08 )	\$170,000	\$170,000	\$0 (F)
\$11,356	\$0	(\$11,356) (U)	\$0	Purchase / Replace Other Equipment - Red Hill Landfill Facility ( 24590/00 )	\$80,000	\$80,000	\$0 (F)
\$78,158	\$0	(\$78,158) (U)	\$0	Refurbish Plant - Red Hill Landfill Facility ( 25410/00 )	\$0	\$0	\$0 (F)
(\$26,668)	\$0	\$26,668 (F)	\$0	Refurbish Plant - Hazelmere ( 25410/01 )	\$0	\$0	\$0 (F)
<b>\$278,260</b>	<b>\$299,000</b>	<b>\$20,740 (F)</b>	<b>\$71,711</b>		<b>\$3,628,000</b>	<b>\$3,628,000</b>	<b>\$0 (F)</b>

# CAPITAL EXPENDITURE STATEMENT

## SEPTEMBER 2020

Year to Date					Full Year		
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
<b>Projects Team</b>							
\$203,151	\$203,000	(\$151) (U)	\$618		\$2,235,000	\$2,235,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0		\$200,000	\$200,000	\$0 (F)
\$9,030	\$8,500	(\$530) (U)	\$85,080		\$800,500	\$800,500	\$0 (F)
\$204,164	\$0	(\$204,164) (U)	\$0		\$181,750	\$181,750	\$0 (F)
\$50,714	\$67,385	\$16,671 (F)	\$0		\$100,000	\$100,000	\$0 (F)
\$5,253	\$0	(\$5,253) (U)	\$129,715		\$100,000	\$100,000	\$0 (F)
\$13,545	\$0	(\$13,545) (U)	\$0		\$0	\$0	\$0 (F)
\$0	\$0	\$0 (F)	\$0		\$250,000	\$250,000	\$0 (F)
\$4,920	\$0	(\$4,920) (U)	\$0		\$0	\$0	\$0 (F)
\$5,520	\$9,000	\$3,480 (F)	\$2,285,470		\$3,746,002	\$3,746,002	\$0 (F)
\$0	\$0	\$0 (F)	\$0		\$250,000	\$250,000	\$0 (F)
\$0	\$0	\$0 (F)	\$89,466		\$400,000	\$400,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0		\$124,401	\$124,401	\$0 (F)



# CAPITAL EXPENDITURE STATEMENT

## SEPTEMBER 2020

Year to Date					Full Year			
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance	
<b>Projects Team</b>								
\$122,858	\$50,000	(\$72,858)	(U)	\$0	Construct Access Road to Lots 8 9 10 - Red Hill Landfill Facility ( 24370/02 )	\$50,000	\$50,000	\$0 (F)
\$0	\$0	\$0	(F)	\$0	Construct Drainage Diversion and Earthworks Infrastructures - Red Hill Landfill Facility ( 24380/00 )	\$250,000	\$250,000	\$0 (F)
\$0	\$0	\$0	(F)	\$0	Construct Litter Fence - Redhill Landfill Facility ( 24394/05 )	\$50,000	\$50,000	\$0 (F)
\$0	\$0	\$0	(F)	\$0	Construct Hardstand and Road - Hazelmere ( 24395/01 )	\$55,000	\$55,000	\$0 (F)
\$140,463	\$0	(\$140,463)	(U)	\$5,612	Construct FOGO Processing Area - Red Hill Landfill Facility ( 24395/05 )	\$0	\$0	\$0 (F)
\$0	\$0	\$0	(F)	\$0	Undertake FOGO Reference Site Tours ( 24395/06 )	\$62,500	\$62,500	\$0 (F)
\$0	\$0	\$0	(F)	\$0	Construct Monitoring Bores - Red Hill Landfill Facility ( 24396/00 )	\$20,000	\$20,000	\$0 (F)
\$148,478	\$191,920	\$43,443	(F)	\$38,094	Construct Site Infrastructure - HRRP ( 24399/01 )	\$300,000	\$300,000	\$0 (F)
\$0	\$0	\$0	(F)	\$0	Construct Reuse Store Infrastructure (Car Park) - HRRP ( 24399/07 )	\$250,000	\$250,000	\$0 (F)
\$0	\$0	\$0	(F)	\$0	Air Supply lines - Waste Management Structures - Red Hill Landfill Facility ( 24399/10 )	\$75,000	\$75,000	\$0 (F)
\$1,976	\$115,000	\$113,025	(F)	\$750	Wood Waste to Energy Utilities/Infrastructure - HRRP ( 24399/11 )	\$515,000	\$515,000	\$0 (F)
\$0	\$0	\$0	(F)	\$0	Liquid Waste Project - Red Hill Landfill Facility ( 24399/16 )	\$1,650,000	\$1,650,000	\$0 (F)
\$510	\$201,000	\$200,490	(F)	\$508,629	Develop Lots 8 9 & 10 For Future Waste Activities - Red Hill Landfill Facility ( 24399/19 )	\$1,787,961	\$1,787,961	\$0 (F)
\$156,620	\$395,000	\$238,380	(F)	\$272,314	Purchase Wood Waste to Energy Plant & Equipment - HRRP ( 24410/03 )	\$855,000	\$855,000	\$0 (F)





## STATEMENT OF FINANCIAL POSITION

### SEPTEMBER 2020

Actual June 2020	Actual Year to Date		Full Year		
			Forecast	Budget	Variance
		(F) = Favourable variation (U) = Unfavourable variation			
<b>Current Assets</b>					
\$1,102,124	\$5,536,037	Cash and Cash Equivalents	\$1,109,530	\$1,109,530	\$0 (F)
\$85,324,608	\$81,278,729	Investments	\$71,082,961	\$71,082,961	\$0 (F)
\$2,987,058	\$3,549,263	Trade and Other Receivables	\$2,716,470	\$2,716,470	\$0 (F)
\$39,035	\$35,391	Inventories	\$54,739	\$54,739	\$0 (F)
\$67,382	\$324,208	Other Assets	\$42,555	\$42,555	\$0 (F)
<b>\$89,520,206</b>	<b>\$90,723,628</b>	<b>Total Current Assets</b>	<b>\$75,006,255</b>	<b>\$75,006,255</b>	<b>\$0 (F)</b>
<b>Current Liabilities</b>					
\$6,160,299	\$5,632,812	Trade and Other Payables	\$5,541,725	\$5,541,725	\$0 (F)
\$1,835,255	\$1,835,255	Provisions	\$1,676,448	\$1,676,448	\$0 (F)
<b>\$7,995,554</b>	<b>\$7,468,067</b>	<b>Total Current Liabilities</b>	<b>\$7,218,173</b>	<b>\$7,218,173</b>	<b>\$0 (F)</b>
<b>\$81,524,652</b>	<b>\$83,255,561</b>	<b>Net Current Assets</b>	<b>\$67,788,082</b>	<b>\$67,788,082</b>	<b>\$0 (F)</b>
<b>Non Current Assets</b>					
\$50,570,000	\$50,570,000	Land	\$52,805,000	\$52,805,000	\$0 (F)
\$7,292,678	\$7,264,324	Buildings	\$11,071,240	\$11,071,240	\$0 (F)
\$21,123,020	\$20,540,208	Structures	\$30,764,213	\$30,764,213	\$0 (F)
\$12,895,549	\$12,950,293	Plant	\$18,788,644	\$18,788,644	\$0 (F)
\$606,150	\$583,786	Equipment	\$1,080,598	\$1,080,598	\$0 (F)
\$135,079	\$132,903	Furniture and Fittings	\$158,299	\$158,299	\$0 (F)
\$17,736,763	\$18,686,337	Work in Progress	\$13,411,330	\$13,411,330	\$0 (F)
<b>\$110,359,239</b>	<b>\$110,727,851</b>	<b>Total Non Current Assets</b>	<b>\$128,079,324</b>	<b>\$128,079,324</b>	<b>\$0 (F)</b>
<b>Non Current Liabilities</b>					
\$7,432,011	\$7,631,263	Provisions	\$5,634,031	\$5,634,031	\$0 (F)
<b>\$7,432,011</b>	<b>\$7,631,263</b>	<b>Total Non Current Liabilities</b>	<b>\$5,634,031</b>	<b>\$5,634,031</b>	<b>\$0 (F)</b>
<b>\$184,451,880</b>	<b>\$186,352,149</b>	<b>Net Assets</b>	<b>\$190,233,375</b>	<b>\$190,233,375</b>	<b>\$0 (F)</b>
<b>Equity</b>					
\$58,106,903	\$66,352,626	Accumulated Surplus/Deficit	\$75,379,157	\$75,379,157	\$0 (F)
\$75,968,089	\$75,968,089	Cash Backed Reserves	\$67,070,539	\$67,070,539	\$0 (F)
\$42,131,165	\$42,131,165	Asset Revaluation Reserve	\$42,131,165	\$42,131,165	\$0 (F)
<b>\$8,245,723</b>	<b>\$1,900,269</b>	<b>Net change in assets from operations</b>	<b>\$5,652,514</b>	<b>\$5,652,514</b>	<b>\$0 (F)</b>
<b>\$184,451,880</b>	<b>\$186,352,149</b>	<b>Total Equity</b>	<b>\$190,233,375</b>	<b>\$190,233,375</b>	<b>\$0 (F)</b>



## CASH AND INVESTMENTS SEPTEMBER 2020

Actual June 2020	Actual Year to Date		Full Year		
			Forecast	Budget	Variance
<b>Municipal Cash and Investments</b>					
1,098,174	5,532,087	Cash at Bank - Municipal Fund 01001/00	1,105,580	1,105,580	0 (F)
3,950	3,950	Cash on Hand 01019/00 - 02	3,450	3,450	0 (F)
9,031,911	4,762,662	Investments - Municipal Fund 02021/00	2,988,240	2,988,240	0 (F)
<b>10,134,035</b>	<b>10,298,699</b>	<b>Total Municipal Cash</b>	<b>4,097,270</b>	<b>4,097,270</b>	<b>0 (F)</b>
<b>Restricted Cash and Investments</b>					
141,856	142,358	Restricted Investments - Plant and Equipment 02022/01	267,120	267,120	0 (F)
4,986,647	5,004,320	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	3,525,256	3,525,256	0 (F)
18,263,389	18,328,119	Restricted Investments - Future Development 02022/03	15,072,575	15,072,575	0 (F)
2,350,987	2,359,320	Restricted Investments - Environmental Monitoring Red Hill 02022/04	1,545,172	1,545,172	0 (F)
46,892	47,058	Restricted Investments - Environmental Insurance Red Hill 02022/05	57,268	57,268	0 (F)
15,631	15,686	Restricted Investments - Risk Management 02022/06	15,699	15,699	0 (F)
649,866	652,170	Restricted Investments - Class IV Cells Red Hill 02022/07	710,295	710,295	0 (F)
321,607	322,747	Restricted Investments - Regional Development 02022/08	322,511	322,511	0 (F)
45,240,494	45,400,838	Restricted Investments - Secondary Waste Processing 02022/09	44,803,335	44,803,335	0 (F)
2,873,244	2,883,428	Restricted Investments - Class III Cells 02022/10	482,686	482,686	0 (F)
78,920	79,199	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11	79,259	79,259	0 (F)
324,608	278,729	Restricted Investments - Accrued Interest 02022/19	189,362	189,362	0 (F)
0	0	Restricted Investments - Unrealised Loss/Gain on Investments 02022/20	0	0	0 (F)
998,556	1,002,095	Restricted Investments - Long Service Leave 02022/90	1,024,683	1,024,683	0 (F)
<b>76,292,697</b>	<b>76,516,067</b>	<b>Total Restricted Cash</b>	<b>68,095,221</b>	<b>68,095,221</b>	<b>0 (F)</b>
<b>86,426,732</b>	<b>86,814,766</b>	<b>TOTAL CASH AND INVESTMENTS</b>	<b>72,192,491</b>	<b>72,192,491</b>	<b>0 (F)</b>

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

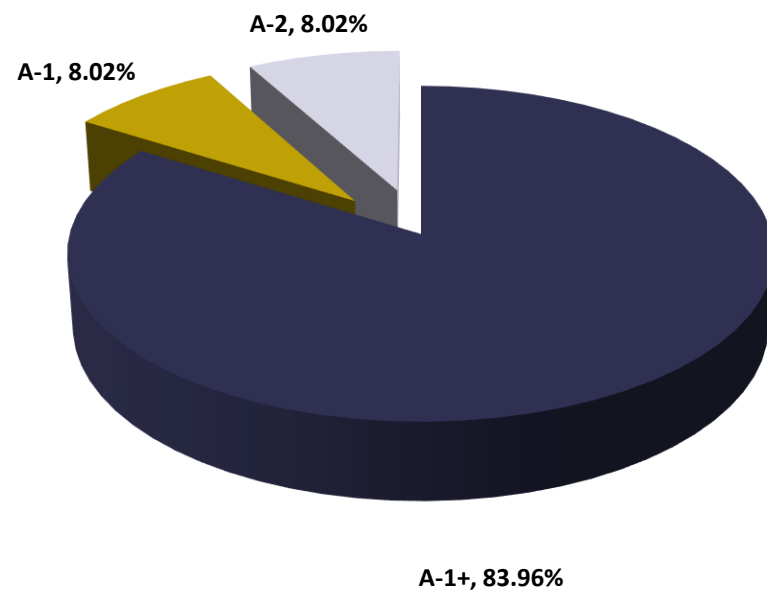
## EMRC Investment Report

September 2020

## I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %
AAA	A-1+	83.96%	100.00%
AA	A-1	8.02%	100.00%
BBB	A-2	8.02%	15.00%
		<u>100.00%</u>	

Investment by S&amp;P Rating



## II. Single Entity Exposure

	S&P Long Term Rating	S&P Short Term Rating	% Portfolio	
AMP	BBB	A-2	4.32%	
ANZ Banking Group	AAA	A-1+	24.70%	
ME Bank	BBB	A-2	0.00%	*
NAB	AAA	A-1+	37.66%	
Rural Bank	BBB	A-2	0.00%	*
Westpac / St. George Bank	AAA	A-1+	21.60%	
Suncorp	AA	A-1	3.70%	*
Bank of Queensland	BBB	A-2	3.70%	
Macquarie Bank	AA	A-1	4.32%	
			<u>100.00%</u>	

\* Non-Fossil Fuel ADI (Authorised Deposit Taking Institution)

## III. Term to Maturity Framework

Maturity Profile	Investment Policy Guidelines		
	% Portfolio	% Min	% Max
Less Than 1 Year	100.00%	40%	100%
Greater than 1 year & less than or equal to 3 years	0.00%	0%	60%
		<u>100.00%</u>	

## IV. Fossil Fuel Divestment

	% Portfolio
Non-Fossil Fuel ADI's	3.70%
Fossil Fuel ADI's	96.30%
<u>100.00%</u>	

NB: This report is consistent with the reporting requirements of the Policy 3.3 - Management of Investments Policy



## 14.3 FINANCIAL REPORT FOR PERIOD ENDED 31 OCTOBER 2020

REFERENCE: D2020/25930

### PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the EMRC's financial performance for the period ended 31 October 2020.

### KEY POINTS AND RECOMMENDATION(S)

- Significant year to date budget variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Financial Activity as at 31 October 2020 have been identified and are reported on in the body of the report.

#### Recommendation(s)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 October 2020.

### SOURCE OF REPORT

Chief Financial Officer

### BACKGROUND

It is a requirement of the *Local Government (Financial Management) Regulations 1996* (r.34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.

Submitted to each meeting of Council is a financial report and summaries which provide an overview of year to date budget performance for operating activities and capital works. Variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income are reported on in the body of the report. Also included are end of year forecasts by nature and type for operating activities and end of year forecasts for each capital works project. These forecasts are reviewed regularly in order to provide an accurate forecast of the end of year result.

### REPORT

Outlined below are financial statements for the period ended 31 October 2020. Where possible the year to date monthly budget allocations will be reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.

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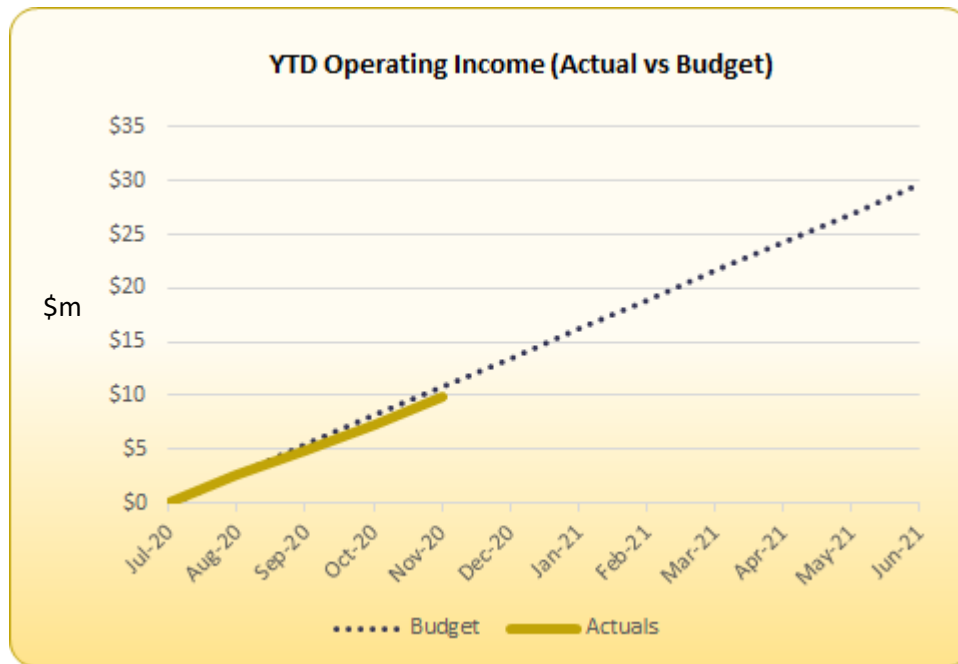


Item 14.3 continued

### Statement of Comprehensive Income - Nature and Type (refer Attachment 1)

The net operating result as at 31 October 2020 is an unfavourable variance of \$364,195 (14.17%) against budget. The following information is provided on key aspects of Council's year to date financial performance:

<b><u>Operating Income</u></b>	<i>Actuals for the Year</i>	An unfavourable variance of \$1,073,861 (9.87%).
	<i>End of Year Forecast</i>	As per budget - not yet due to be reviewed.



#### Operating Income variances previously reported to Council:

1. Year to date Net User Charges is \$1,038,996 (14.41%) below the budget of \$7,211,560. The variance is due to the lower than budgeted Commercial tonnages received as at 31 October 2020.
2. Year to date Operating Grants is \$24,662 (34.02%) above the budget of \$72,500. The variance is due to the carried forward of unspent grant funds totalling \$81,406 from the 2019/2020 financial year relating to various projects.

There were no further significant Operating Income variances as at 31 October 2020.



Item 14.3 continued

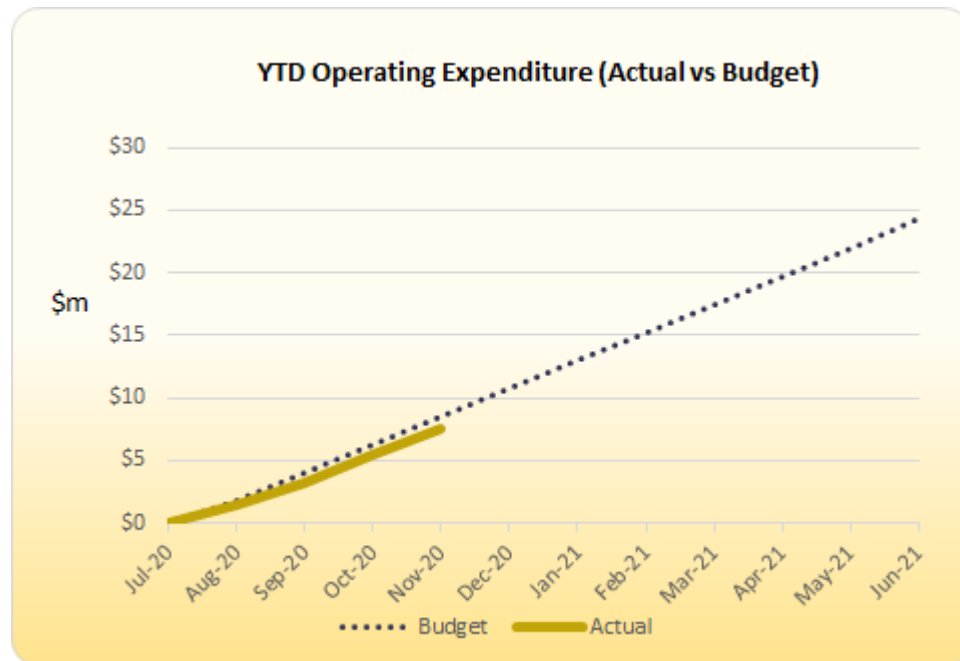
**Operating Expenditure**

Actuals for the Year

A favourable variance of \$709,666 (8.54%).

End of Year Forecast

As per budget - not yet due to be reviewed.



Operating Expenditure variances previously reported to Council:

1. Year to date Material Expenses of \$264,998 is \$128,078 (32.58%) below the budget of \$393,076 due to the timing of various projects from different business units. Areas where the expenditures are lower than budget for various directorates/business units include: CEO's Team/Business Support/Miscellaneous (\$53,539), Operations (\$57,057) and Projects (\$20,760).

This is offset by Material Expenses in the Sustainability Directorate which is \$3,280 higher than budget.

2. Year to date Fuel Expenses of \$166,580 is below the budget by \$64,108 (25.73%). The variance is attributable to the lower purchase price of distillate compared to budget together with the lower level of commercial tonnages received to date compared to budget.
3. Year to date Provision Expenses of \$267,803 is below the budget by \$32,409 (10.80%). The variance is attributable to the level of commercial tonnages received to date compared to budget

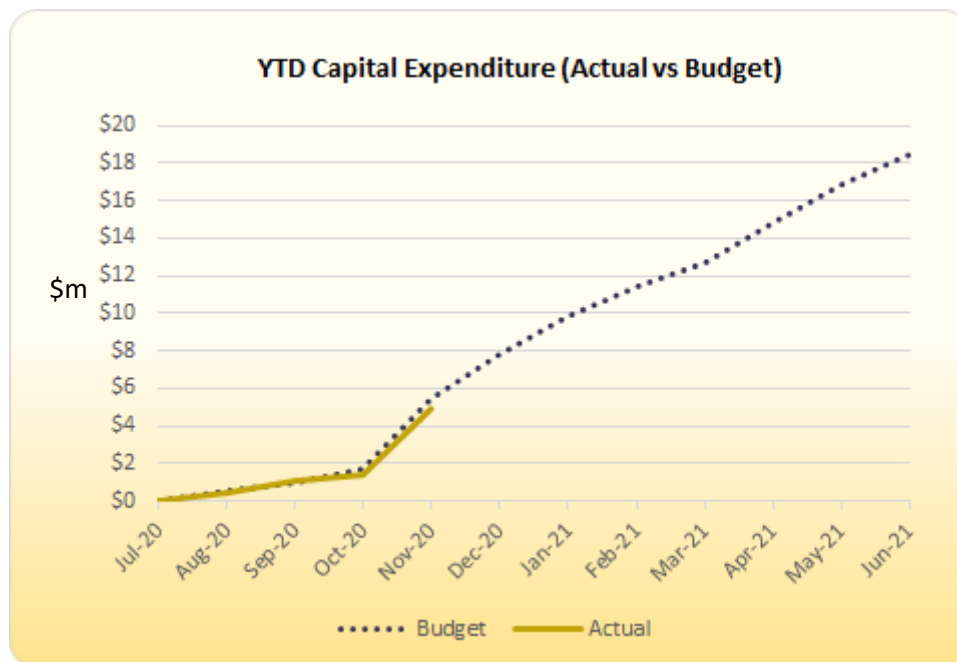
There were no further significant Operating Expenditure variances as at 31 October 2020.



Item 14.3 continued

### Capital Expenditure Statement (refer Attachment 2)

<b><u>Capital Expenditure</u></b>	<i>Actuals for the Year</i>	A favourable variance of \$371,196.
	<i>End of Year Forecast</i>	As per budget - not yet due to be reviewed.



#### Capital Expenditure variances:

A favourable variance of \$371,196 existed as at 31 October 2020 when compared to the year to date budget of \$5,255,396.

Major capital expenditures to 31 October 2020 include:

- Purchase Waste Management Land - Red Hill Landfill Facility - \$2,014,453;
- Develop Lots 8, 9 & 10 For Future Waste Activities - Red Hill Landfill Facility - \$861,030;
- Refurbish Plant - Hazelmere - \$404,984;
- Purchase Plant and Equipment - Hazelmere Resource Recovery Park - WWtE - \$271,636;
- Construct and Commission Resource Recovery Park - WWtE Building - \$255,730;
- Purchase / Replace Plant - Red Hill Landfill Facility - \$246,372;
- Construct Site Infrastructure - Hazelmere Resource Recovery Park - \$201,677;
- Construct FOGO Processing Area - Red Hill Landfill Facility - \$193,035;
- Construct Access Road to Lots 8, 9 and 10 - Red Hill Landfill Facility - \$122,858;
- Refurbish Plant - Red Hill Landfill Facility - \$78,158;
- Construct Site Workshop - HRRP - \$59,022.
- Construct Community Recycling Centre - HRRP - \$57,210; and
- Purchase FOGO Processing Plant - Red Hill Landfill Facility - \$53,617.

The capital expenditure budget spread for 2020/2021 is constantly reviewed to provide a more accurate indication of when capital expenditure projects and purchases have been programmed to be undertaken for reporting and cash flow purposes.



*Item 14.3 continued*

### **Statement of Financial Position (refer Attachment 3)**

The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

Total Equity as at 31 October 2020 totals \$186,658,460. This is an increase of \$2,206,580 from the 30 June 2020 equity of \$184,451,880 and represents the net change in assets from operations.

As end of year forecasts are yet to be reviewed, the forecast balances as at 31 October 2020 are as per the budget estimates.

### **Statement of Cash and Investments (refer Attachment 4)**

The level of cash and investments in the Municipal Fund as at 31 October 2020 is \$5,868,258 and Restricted Cash amount to \$76,584,947.

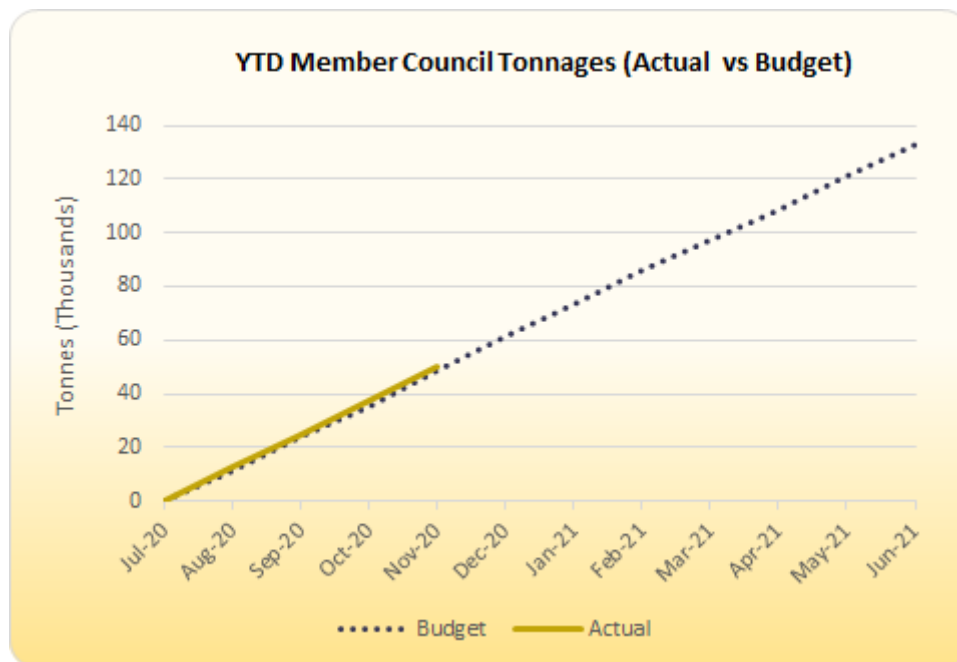
The net movement for the month is a decrease of \$4,361,541.

As end of year forecasts are yet to be reviewed, the forecast balances as at 31 October 2020 are as per the budget estimates.

### **Investment Report (refer Attachment 5)**

Term deposits valued at \$6,000,000 matured during October 2020. Of this amount \$2,500,000 was reinvested into further term deposits.

### **Tonnages - Member Councils**

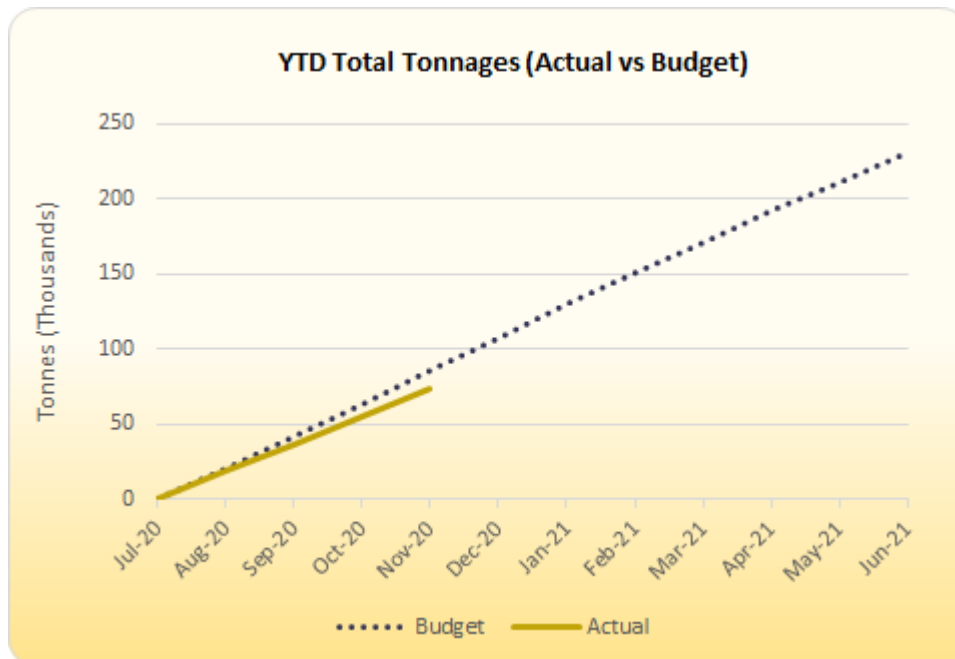


YTD tonnages received from member Councils total 49,891 compared to the budget of 48,674. As at the same period in 2019/2020 tonnages from member Councils totalled 47,569.



Item 14.3 continued

### Tonnages - Total Tonnages



YTD total tonnages received from all source total 73,104 compared to the budget of 85,348. As at the same period in 2019/2020 tonnages received from all sources totalled 87,987.

### STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 - Good Governance

- 3.3 To provide responsible and accountable governance and management of the EMRC
- 3.4 To continue to improve financial and asset management practices

### FINANCIAL IMPLICATIONS

As outlined within the report and attachments.

### SUSTAINABILITY IMPLICATIONS

Nil





Item 14.3 continued

## RISK MANAGEMENT

<b>RISK:</b> Non-compliance with Financial Regulations		
<b>Consequence</b>	<b>Likelihood</b>	<b>Rating</b>
Moderate	Unlikely	Moderate
<b>Action / Strategy</b>		
<ul style="list-style-type: none"> <li>• The financial report is scrutinised by the EMRC Council to ensure that all statutory requirements are met.</li> <li>• Internal Audit reviews to ensure compliance with Financial Regulations.</li> <li>• External Audit confirms compliance.</li> </ul>		

## MEMBER COUNCIL IMPLICATIONS

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} As outlined in the report.
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

## ATTACHMENT(S)

1. Statement of Comprehensive Income by Nature and Type (Ref: D2020/25932)
2. Capital Expenditure Statement (Ref: D2020/25933)
3. Statement of Financial Position (Ref: D2020/25934)
4. Statement of Cash and Investments (Ref: D2020/25935)
5. Investment Report (Ref: D2020/25936)

## VOTING REQUIREMENT

Simple Majority



*Item 14.3 continued*

**RECOMMENDATION(S)**

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 October 2020.

**COUNCIL RESOLUTION(S)**

MOVED CR CONGERTON

SECONDED CR HAMILTON

THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 OCTOBER 2020.

**CARRIED UNANIMOUSLY**

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# STATEMENT OF COMPREHENSIVE INCOME

## Nature and Type

Year to Date			OCTOBER 2020		Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance	
<b>Operating Income</b>							
\$10,649,839	\$12,046,352	(\$1,396,513)	(U)	User Charges	\$35,838,110	\$35,838,110	\$0 (F)
(\$4,477,275)	(\$4,834,792)	\$357,517	(F)	<u>Less</u> Landfill Levy Charges	(\$14,504,393)	(\$14,504,393)	\$0 (F)
\$6,172,564	\$7,211,560	(\$1,038,996)	(U)	Net User Charges	\$21,333,717	\$21,333,717	\$0 (F)
\$167,295	\$162,892	\$4,403	(F)	Special Charges	\$482,683	\$482,683	\$0 (F)
\$1,816,343	\$1,855,782	(\$39,439)	(U)	Secondary Waste Charge	\$4,738,691	\$4,738,691	\$0 (F)
\$235,896	\$240,893	(\$4,997)	(U)	Contributions	\$423,955	\$423,955	\$0 (F)
\$97,162	\$72,500	\$24,662	(F)	Operating Grants	\$415,000	\$415,000	\$0 (F)
\$43,754	\$56,664	(\$12,910)	(U)	Interest Municipal Cash Investments	\$170,000	\$170,000	\$0 (F)
\$292,269	\$309,972	(\$17,703)	(U)	Interest Restricted Cash Investments	\$929,975	\$929,975	\$0 (F)
\$370,102	\$341,297	\$28,805	(F)	Reimbursements	\$1,060,390	\$1,060,390	\$0 (F)
\$533,714	\$565,127	(\$31,413)	(U)	Other	\$2,440,311	\$2,440,311	\$0 (F)
\$77,727	\$64,000	\$13,727	(F)	Proceeds from Sale of Assets	\$275,000	\$275,000	\$0 (F)
<b>\$9,806,826</b>	<b>\$10,880,687</b>	<b>\$1,073,861</b>	<b>(U)</b>	<b>Total Operating Income</b>	<b>\$32,269,722</b>	<b>\$32,269,722</b>	<b>\$0 (F)</b>
<b>Operating Expenditure</b>							
\$3,315,342	\$3,559,781	\$244,439	(F)	Salary Expenses	\$10,801,281	\$10,801,281	\$0 (F)
\$1,496,350	\$1,645,618	\$149,268	(F)	Contract Expenses	\$5,627,716	\$5,627,716	\$0 (F)
\$264,998	\$393,076	\$128,078	(F)	Material Expenses	\$1,555,489	\$1,555,489	\$0 (F)
\$87,411	\$105,608	\$18,197	(F)	Utility Expenses	\$356,911	\$356,911	\$0 (F)
\$166,580	\$230,688	\$64,108	(F)	Fuel Expenses	\$827,183	\$827,183	\$0 (F)
\$113,967	\$102,160	(\$11,807)	(U)	Insurance Expenses	\$318,484	\$318,484	\$0 (F)
\$1,403,100	\$1,494,492	\$91,392	(F)	Depreciation Expenses	\$5,537,697	\$5,537,697	\$0 (F)
\$431,275	\$416,539	(\$14,736)	(U)	Miscellaneous Expenses	\$1,293,452	\$1,293,452	\$0 (F)
\$267,803	\$300,212	\$32,409	(F)	Provision Expenses	\$900,658	\$900,658	\$0 (F)
\$0	\$0	\$0	(F)	Costs Allocated	(\$854,401)	(\$854,401)	\$0 (F)
\$53,420	\$61,738	\$8,318	(F)	Carrying Amount of Assets Disposed Of	\$252,738	\$252,738	\$0 (F)
<b>\$7,600,246</b>	<b>\$8,309,912</b>	<b>\$709,666</b>	<b>(F)</b>	<b>Total Operating Expenditure</b>	<b>\$26,617,208</b>	<b>\$26,617,208</b>	<b>\$0 (F)</b>
<b>\$2,206,580</b>	<b>\$2,570,775</b>	<b>(\$364,195)</b>	<b>(U)</b>	<b>NET RESULT BEFORE OTHER COMPREHENSIVE INCOME</b>	<b>\$5,652,514</b>	<b>\$5,652,514</b>	<b>\$0 (F)</b>
Surplus	Surplus				Surplus	Surplus	
<b>Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments</b>							
\$0	\$0	\$0	(F)	Unrealised (Gain)/Loss	\$0	\$0	\$0 (F)
\$0	\$0	\$0	(F)	Realised (Gain)/Loss	\$0	\$0	\$0 (F)
<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(F)</b>	<b>Total (Gain)/Loss from change in Fair Value of Investments</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0 (F)</b>
<b>Other Comprehensive Income</b>							
\$0	\$0	\$0	(F)	Revaluation of Assets/Accumulated Depreciation Reversal	\$0	\$0	\$0 (F)
\$0	\$0	\$0	(F)	Other Comprehensive Income	\$0	\$0	\$0 (F)
<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(F)</b>	<b>Total Other Comprehensive Income</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0 (F)</b>
<b>\$2,206,580</b>	<b>\$2,570,775</b>	<b>\$364,195</b>	<b>(U)</b>	<b>CHANGE IN NET ASSETS FROM OPERATIONS</b>	<b>\$5,652,514</b>	<b>\$5,652,514</b>	<b>\$0 (F)</b>
Surplus	Surplus				Surplus	Surplus	

Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies; and
5. Other Operating Income - includes income from the sale of products;

(F) denotes Favourable variance and (U) denotes Unfavourable variance



## CAPITAL EXPENDITURE STATEMENT

### OCTOBER 2020

Year to Date				Full Year					
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance		
<b>Business Support</b>									
\$0	\$66,664	\$66,664	(F)	\$40,112	<b>Purchase Vehicles - Ascot Place ( 24440/00 )</b>	\$200,000	\$200,000	\$0	(F)
\$0	\$20,664	\$20,664	(F)	\$0	<b>Purchase Furniture Fittings &amp; Equipment - Corporate Services ( 24510/01 )</b>	\$62,000	\$62,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	<b>Purchase Information Technology &amp; Communication Equipment ( 24550/00 )</b>	\$405,000	\$405,000	\$0	(F)
\$8,702	\$102,664	\$93,962	(F)	\$0	<b>Capital Improvement Administration Building - Ascot Place ( 25240/01 )</b>	\$308,000	\$308,000	\$0	(F)
\$0	\$1,664	\$1,664	(F)	\$0	<b>Upgrade Security Equipment - Ascot Place ( 25530/01 )</b>	\$5,000	\$5,000	\$0	(F)
<b>\$8,702</b>	<b>\$191,656</b>	<b>\$182,954</b>	<b>(F)</b>	<b>\$40,112</b>		<b>\$980,000</b>	<b>\$980,000</b>	<b>\$0</b>	<b>(F)</b>

# CAPITAL EXPENDITURE STATEMENT

## OCTOBER 2020

Year to Date					Full Year		
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
<b>Operations Team</b>							
\$0	\$0	\$0 (F)	\$0	Resource Recovery Park - Noise Control Fencing ( 24394/06 )	\$150,000	\$150,000	\$0 (F)
\$246,372	\$250,000	\$3,628 (F)	\$0	Purchase / Replace Plant - Red Hill Landfill Facility ( 24410/00 )	\$1,935,000	\$1,935,000	\$0 (F)
(\$30,958)	\$295,000	\$325,958 (F)	\$0	Purchase / Replace Plant - Hazelmere ( 24410/01 )	\$595,000	\$595,000	\$0 (F)
\$10,360	\$70,000	\$59,640 (F)	\$42,300	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility ( 24420/00 )	\$525,000	\$525,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	Purchase / Replace Minor Plant and Equipment - Hazelmere ( 24420/02 )	\$34,000	\$34,000	\$0 (F)
\$0	\$29,000	\$29,000 (F)	\$891	Purchase / Replace Vehicles - Red Hill Landfill Facility ( 24430/00 )	\$129,000	\$129,000	\$0 (F)
\$5,315	\$0	(\$5,315) (U)	\$0	Purchase / Replace Office Equipment - Red Hill Landfill Facility ( 24510/08 )	\$0	\$0	\$0 (F)
\$0	\$0	\$0 (F)	\$0	Purchase Fire Fighting System/Equipment - Hazelmere ( 24520/07 )	\$10,000	\$10,000	\$0 (F)
\$0	\$0	\$0 (F)	\$28,520	Purchase / Replace Security System - Red Hill Waste Management Facility ( 24530/08 )	\$170,000	\$170,000	\$0 (F)
\$11,356	\$10,000	(\$1,356) (U)	\$0	Purchase / Replace Other Equipment - Red Hill Landfill Facility ( 24590/00 )	\$80,000	\$80,000	\$0 (F)
\$78,158	\$0	(\$78,158) (U)	\$0	Refurbish Plant - Red Hill Landfill Facility ( 25410/00 )	\$0	\$0	\$0 (F)
\$404,984	\$0	(\$404,984) (U)	\$0	Refurbish Plant - Hazelmere ( 25410/01 )	\$0	\$0	\$0 (F)
<b>\$725,587</b>	<b>\$654,000</b>	<b>(\$71,587) (U)</b>	<b>\$71,711</b>		<b>\$3,628,000</b>	<b>\$3,628,000</b>	<b>\$0 (F)</b>

# CAPITAL EXPENDITURE STATEMENT

## OCTOBER 2020

Year to Date						Full Year		
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
<b>Projects Team</b>								
\$2,014,453	\$2,235,000	\$220,547	(F)	\$618		\$2,235,000	\$2,235,000	\$0 (F)
\$0	\$0	\$0	(F)	\$0		\$200,000	\$200,000	\$0 (F)
\$21,656	\$8,500	(\$13,156)	(U)	\$85,080		\$800,500	\$800,500	\$0 (F)
\$255,730	\$0	(\$255,730)	(U)	\$0		\$181,750	\$181,750	\$0 (F)
\$57,210	\$100,000	\$42,790	(F)	\$0		\$100,000	\$100,000	\$0 (F)
\$5,253	\$0	(\$5,253)	(U)	\$129,715		\$100,000	\$100,000	\$0 (F)
\$59,022	\$0	(\$59,022)	(U)	\$0		\$0	\$0	\$0 (F)
\$0	\$0	\$0	(F)	\$0		\$250,000	\$250,000	\$0 (F)
\$3,240	\$0	(\$3,240)	(U)	\$0		\$0	\$0	\$0 (F)
\$5,520	\$9,000	\$3,480	(F)	\$2,285,470		\$3,746,002	\$3,746,002	\$0 (F)
\$0	\$0	\$0	(F)	\$0		\$250,000	\$250,000	\$0 (F)
\$0	\$50,000	\$50,000	(F)	\$89,466		\$400,000	\$400,000	\$0 (F)
\$0	\$0	\$0	(F)	\$0		\$124,401	\$124,401	\$0 (F)

# CAPITAL EXPENDITURE STATEMENT

## OCTOBER 2020

Year to Date						Full Year			
Actual	Budget	Variance		On (F) = Favourable variation Order (U) = Unfavourable variation	Forecast	Budget	Variance		
<b>Projects Team</b>									
\$122,858	\$50,000	(\$72,858)	(U)	\$0	Construct Access Road to Lots 8 9 10 - Red Hill Landfill Facility ( 24370/02 )	\$50,000	\$50,000	\$0	(F)
\$0	\$25,000	\$25,000	(F)	\$0	Construct Drainage Diversion and Earthworks Infrastructures - Red Hill Landfill Facility ( 24380/00 )	\$250,000	\$250,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Construct Litter Fence - Redhill Landfill Facility ( 24394/05 )	\$50,000	\$50,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Construct Hardstand and Road - Hazelmere ( 24395/01 )	\$55,000	\$55,000	\$0	(F)
\$193,035	\$0	(\$193,035)	(U)	\$5,612	Construct FOGO Processing Area - Red Hill Landfill Facility ( 24395/05 )	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Undertake FOGO Reference Site Tours ( 24395/06 )	\$62,500	\$62,500	\$0	(F)
\$22,000	\$0	(\$22,000)	(U)	\$0	Construct Monitoring Bores - Red Hill Landfill Facility ( 24396/00 )	\$20,000	\$20,000	\$0	(F)
\$201,677	\$241,920	\$40,243	(F)	\$38,094	Construct Site Infrastructure - HRRP ( 24399/01 )	\$300,000	\$300,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Construct Reuse Store Infrastructure (Car Park) - HRRP ( 24399/07 )	\$250,000	\$250,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Air Supply lines - Waste Management Structures - Red Hill Landfill Facility ( 24399/10 )	\$75,000	\$75,000	\$0	(F)
\$1,976	\$215,000	\$213,025	(F)	\$750	Wood Waste to Energy Utilities/Infrastructure - HRRP ( 24399/11 )	\$515,000	\$515,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Liquid Waste Project - Red Hill Landfill Facility ( 24399/16 )	\$1,650,000	\$1,650,000	\$0	(F)
\$861,030	\$730,320	(\$130,710)	(U)	\$508,629	Develop Lots 8 9 & 10 For Future Waste Activities - Red Hill Landfill Facility ( 24399/19 )	\$1,787,961	\$1,787,961	\$0	(F)
\$271,636	\$595,000	\$323,364	(F)	\$272,314	Purchase Wood Waste to Energy Plant & Equipment - HRRP ( 24410/03 )	\$855,000	\$855,000	\$0	(F)



# CAPITAL EXPENDITURE STATEMENT

## OCTOBER 2020

Year to Date						Full Year		
Actual	Budget	Variance		On (F) = Favourable variation Order (U) = Unfavourable variation		Forecast	Budget	Variance
<b>Projects Team</b>								
\$53,617	\$150,000	\$96,383 (F)	\$1,500		<b>Purchase FOGO Processing Plant - Red Hill Landfill Facility ( 24410/10 )</b>	\$150,000	\$150,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0		<b>Liquid Waste Project Plant - Red Hill Landfill Facility ( 24410/11 )</b>	\$550,000	\$550,000	\$0 (F)
<b>\$4,149,911</b>	<b>\$4,409,740</b>	<b>\$259,829 (F)</b>	<b>\$3,417,246</b>			<b>\$15,008,114</b>	<b>\$15,008,114</b>	<b>\$0 (F)</b>
<b>\$4,884,201</b>	<b>\$5,255,396</b>	<b>\$371,196 (F)</b>	<b>\$3,529,069</b>		<b>TOTAL CAPITAL EXPENDITURE</b>	<b>\$19,616,114</b>	<b>\$19,616,114</b>	<b>\$0 (F)</b>





# STATEMENT OF FINANCIAL POSITION

## OCTOBER 2020

Actual June 2020	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
<b>Current Assets</b>					
\$1,102,124	\$4,650,011	Cash and Cash Equivalents	\$1,109,530	\$1,109,530	\$0 (F)
\$85,324,608	\$77,803,214	Investments	\$71,082,961	\$71,082,961	\$0 (F)
\$2,987,058	\$3,377,133	Trade and Other Receivables	\$2,716,470	\$2,716,470	\$0 (F)
\$39,035	\$27,279	Inventories	\$54,739	\$54,739	\$0 (F)
\$67,382	\$473,761	Other Assets	\$42,555	\$42,555	\$0 (F)
<b>\$89,520,206</b>	<b>\$86,331,398</b>	<b>Total Current Assets</b>	<b>\$75,006,255</b>	<b>\$75,006,255</b>	<b>\$0 (F)</b>
<b>Current Liabilities</b>					
\$6,160,299	\$3,924,789	Trade and Other Payables	\$5,541,725	\$5,541,725	\$0 (F)
\$1,835,255	\$1,835,255	Provisions	\$1,676,448	\$1,676,448	\$0 (F)
<b>\$7,995,554</b>	<b>\$5,760,044</b>	<b>Total Current Liabilities</b>	<b>\$7,218,173</b>	<b>\$7,218,173</b>	<b>\$0 (F)</b>
<b>\$81,524,652</b>	<b>\$80,571,354</b>	<b>Net Current Assets</b>	<b>\$67,788,082</b>	<b>\$67,788,082</b>	<b>\$0 (F)</b>
<b>Non Current Assets</b>					
\$50,570,000	\$52,584,453	Land	\$52,805,000	\$52,805,000	\$0 (F)
\$7,292,678	\$7,254,692	Buildings	\$11,071,240	\$11,071,240	\$0 (F)
\$21,123,020	\$20,411,110	Structures	\$30,764,213	\$30,764,213	\$0 (F)
\$12,895,549	\$13,196,268	Plant	\$18,788,644	\$18,788,644	\$0 (F)
\$606,150	\$577,372	Equipment	\$1,080,598	\$1,080,598	\$0 (F)
\$135,079	\$132,170	Furniture and Fittings	\$158,299	\$158,299	\$0 (F)
\$17,736,763	\$19,630,855	Work in Progress	\$13,411,330	\$13,411,330	\$0 (F)
<b>\$110,359,239</b>	<b>\$113,786,920</b>	<b>Total Non Current Assets</b>	<b>\$128,079,324</b>	<b>\$128,079,324</b>	<b>\$0 (F)</b>
<b>Non Current Liabilities</b>					
\$7,432,011	\$7,699,814	Provisions	\$5,634,031	\$5,634,031	\$0 (F)
<b>\$7,432,011</b>	<b>\$7,699,814</b>	<b>Total Non Current Liabilities</b>	<b>\$5,634,031</b>	<b>\$5,634,031</b>	<b>\$0 (F)</b>
<b>\$184,451,880</b>	<b>\$186,658,460</b>	<b>Net Assets</b>	<b>\$190,233,375</b>	<b>\$190,233,375</b>	<b>\$0 (F)</b>
<b>Equity</b>					
\$58,106,903	\$66,352,626	Accumulated Surplus/Deficit	\$75,379,157	\$75,379,157	\$0 (F)
\$75,968,089	\$75,968,089	Cash Backed Reserves	\$67,070,539	\$67,070,539	\$0 (F)
\$42,131,165	\$42,131,165	Asset Revaluation Reserve	\$42,131,165	\$42,131,165	\$0 (F)
<b>\$8,245,723</b>	<b>\$2,206,580</b>	<b>Net change in assets from operations</b>	<b>\$5,652,514</b>	<b>\$5,652,514</b>	<b>\$0 (F)</b>
<b>\$184,451,880</b>	<b>\$186,658,460</b>	<b>Total Equity</b>	<b>\$190,233,375</b>	<b>\$190,233,375</b>	<b>\$0 (F)</b>

## CASH AND INVESTMENTS OCTOBER 2020

Actual June 2020	Actual Year to Date		Full Year		
			Forecast	Budget	Variance
<b>Municipal Cash and Investments</b>					
1,098,174	4,646,061	Cash at Bank - Municipal Fund 01001/00	1,105,580	1,105,580	0 (F)
3,950	3,950	Cash on Hand 01019/00 - 02	3,450	3,450	0 (F)
9,031,911	1,218,247	Investments - Municipal Fund 02021/00	2,988,240	2,988,240	0 (F)
<b>10,134,035</b>	<b>5,868,258</b>	<b>Total Municipal Cash</b>	<b>4,097,270</b>	<b>4,097,270</b>	<b>0 (F)</b>
<b>Restricted Cash and Investments</b>					
141,856	142,441	Restricted Investments - Plant and Equipment 02022/01	267,120	267,120	0 (F)
4,986,647	5,007,236	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	3,525,256	3,525,256	0 (F)
18,263,389	18,338,797	Restricted Investments - Future Development 02022/03	15,072,575	15,072,575	0 (F)
2,350,987	2,360,694	Restricted Investments - Environmental Monitoring Red Hill 02022/04	1,545,172	1,545,172	0 (F)
46,892	47,086	Restricted Investments - Environmental Insurance Red Hill 02022/05	57,268	57,268	0 (F)
15,631	15,695	Restricted Investments - Risk Management 02022/06	15,699	15,699	0 (F)
649,866	652,550	Restricted Investments - Class IV Cells Red Hill 02022/07	710,295	710,295	0 (F)
321,607	322,935	Restricted Investments - Regional Development 02022/08	322,511	322,511	0 (F)
45,240,494	45,427,287	Restricted Investments - Secondary Waste Processing 02022/09	44,803,335	44,803,335	0 (F)
2,873,244	2,885,108	Restricted Investments - Class III Cells 02022/10	482,686	482,686	0 (F)
78,920	79,246	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11	79,259	79,259	0 (F)
324,608	303,214	Restricted Investments - Accrued Interest 02022/19	189,362	189,362	0 (F)
0	0	Restricted Investments - Unrealised Loss/Gain on Investments 02022/20	0	0	0 (F)
998,556	1,002,678	Restricted Investments - Long Service Leave 02022/90	1,024,683	1,024,683	0 (F)
<b>76,292,697</b>	<b>76,584,967</b>	<b>Total Restricted Cash</b>	<b>68,095,221</b>	<b>68,095,221</b>	<b>0 (F)</b>
<b>86,426,732</b>	<b>82,453,225</b>	<b>TOTAL CASH AND INVESTMENTS</b>	<b>72,192,491</b>	<b>72,192,491</b>	<b>0 (F)</b>

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

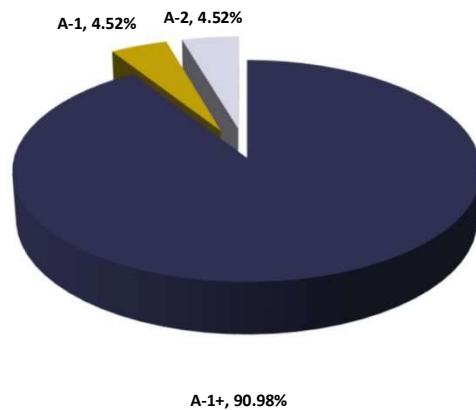
## EMRC Investment Report

October 2020

## I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %
AAA	A-1+	90.98%	100.00%
AA	A-1	4.52%	100.00%
BBB	A-2	4.52%	15.00%
		<u>100.00%</u>	

Investment by S&amp;P Rating



## II. Single Entity Exposure

	S&P Long Term Rating	S&P Short Term Rating	% Portfolio	
AMP	BBB	A-2	4.52%	
ANZ Banking Group	AAA	A-1+	25.81%	
ME Bank	BBB	A-2	0.00%	*
NAB	AAA	A-1+	39.35%	
Rural Bank	BBB	A-2	0.00%	*
Westpac / St. George Bank	AAA	A-1+	25.81%	
Suncorp	AA	A-1	0.00%	*
Bank of Queensland	BBB	A-2	0.00%	
Macquarie Bank	AA	A-1	4.52%	
			<u>100.00%</u>	

\* Non-Fossil Fuel ADI (Authorised Deposit Taking Institution)

## III. Term to Maturity Framework

Maturity Profile	Investment Policy Guidelines		
	% Portfolio	% Min	% Max
Less Than 1 Year	100.00%	40%	100%
Greater than 1 year & less than or equal to 3 years	0.00%	0%	60%
		<u>100.00%</u>	

## IV. Fossil Fuel Divestment

	% Portfolio	
Non-Fossil Fuel ADI's	0.00%	
Fossil Fuel ADI's	100.00%	
		<u>100.00%</u>

NB: This report is consistent with the reporting requirements of the Policy 3.3 - Management of Investments Policy



## 14.4 DRAFT EMRC ANNUAL REPORT

**REFERENCE: D2020/24230**

### PURPOSE OF REPORT

The purpose of this report is to present the EMRC's draft Annual Report 2019/2020 to Council for acceptance.

### KEY POINTS AND RECOMMENDATION(S)

- It is a requirement of section 5.53 of the *Local Government Act 1995* (the Act) that an annual report is prepared for each financial year.
- Section 5.54 of the Act requires the annual report to be accepted by Council, with an absolute majority, no later than 31 December after that financial year.
- Section 5.55 of the Act states that, "*The CEO is to give local public notice of the availability of the annual report as soon as practicable after the report has been accepted by the local government*".

#### Recommendation(s)

That:

1. Council, by absolute majority, in accordance with section 5.54 of the *Local Government Act 1995*, accepts the draft EMRC Annual Report 2019/2020 and the statements therein forming the attachment to this report.
2. Local public notice be given, in accordance with section 5.55 of the *Local Government Act 1995*, of the availability of EMRC's Annual Report 2019/2020.

### SOURCE OF REPORT

Chief Financial Officer

### BACKGROUND

It is a requirement of section 5.53 of the Act that an annual report is prepared for each financial year.

Under the Act, the annual report is to contain:

- (a) A report from the Mayor or President (or Chairman of a regional local government);
- (b) A report from the Chief Executive Officer;
- (c) An overview of the plan for the future of the district made in accordance with section 5.56, including major initiatives that are proposed to commence or continue in the next financial year;
- (d) The financial report for the financial year;
- (e) Such information as may be prescribed in relation to the payments made to employees;
- (f) The auditor's report for the financial year;
- (g) A matter on which a report must be made under section 29(2) of the *Disability Services Act 1993*;
- (h) Details of entries made under section 5.121 of the Act during the financial year in the register of complaints, including:
  - (i) The number of complaints recorded in the register of complaints;
  - (ii) How the recorded complaints were dealt with; and
  - (iii) Any other details that the regulations may require.
- (i) Such other information as may be prescribed.



*Item 14.4 continued*

Section 5.54 of the Act requires the annual report to be accepted by Council no later than 31 December after that financial year by absolute majority.

Section 5.55 of the Act states that, “The CEO is to give local public notice of the availability of the annual report as soon as practicable after the report has been accepted by the local government”.

## REPORT

The EMRC’s Annual Report 2019/2020 is presented in accordance with the provisions of the Act and addresses all the required contents.

As a result of the OAG taking responsibility for the financial audits since the Annual Report 2017/2018, the Annual Report 2019/2020 includes the full audited Financial Report instead of the Concise Financial Report and is consistent with the approach taken by the OAG with State Government departments and agencies.

Similar to previous years, it is proposed that the Annual Report 2019/2020 be distributed in predominantly e-book format, with both hard copy and e-book formats distributed to key stakeholders. A database of the key stakeholders has been compiled to allow a mail-out to be conducted following approval and production of the annual report. The e-book will also be available on EMRC’s corporate website ([www.emrc.org.au](http://www.emrc.org.au)).

Availability of the Annual Report 2019/2020 will be advertised through a local government notice in *The West Australian* newspaper and public notices sent to all member Council libraries for public display.

## STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 – Good Governance

- 3.3 To provide responsible and accountable governance and management of the EMRC
- 3.4 To continue to improve financial and asset management practices

## FINANCIAL IMPLICATIONS

The cost for the design and production of the annual report has been included in the adopted 2020/2021 EMRC budget.

## SUSTAINABILITY IMPLICATIONS

Nil

## RISK IMPLICATIONS

<b>RISK:</b> Compliance with Section 5.53 of the <i>Local Government Act 1995</i>		
<b>Consequence</b>	<b>Likelihood</b>	<b>Rating</b>
Moderate	Unlikely	Moderate
<b>Action/Strategy</b>		
Council to adopt the EMRC Annual Report 2019/2020 and local public notice be given to comply with the <i>Local Government Act 1995</i>		



*Item 14.4 continued*

**Member Council**

Town of Bassendean  
 City of Bayswater  
 City of Belmont  
 City of Kalamunda  
 Shire of Mundaring  
 City of Swan



Member Councils own a proportionate share of the equity of the EMRC per the Establishment Agreement.

ATTACHMENT(S)

Draft EMRC Annual Report 2019/2020 (Ref: D2020/25967)

VOTING REQUIREMENT

Absolute Majority

**RECOMMENDATION(S)**

That:

1. Council, by absolute majority, in accordance with section 5.54 of the *Local Government Act 1995*, accepts the draft EMRC Annual Report 2019/2020 and the statements therein forming the attachment to this report.
2. Local public notice be given, in accordance with section 5.55 of the *Local Government Act 1995*, of the availability of EMRC's Annual Report 2019/2020.

**COUNCIL RESOLUTION(S)**

MOVED CR CONGERTON      SECONDED CR HAMILTON

THAT:

1. COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.54 OF THE *LOCAL GOVERNMENT ACT 1995*, ACCEPTS THE DRAFT EMRC ANNUAL REPORT 2019/2020 AND THE STATEMENTS THEREIN FORMING THE ATTACHMENT TO THIS REPORT.
2. LOCAL PUBLIC NOTICE BE GIVEN, IN ACCORDANCE WITH SECTION 5.55 OF THE *LOCAL GOVERNMENT ACT 1995*, OF THE AVAILABILITY OF EMRC'S ANNUAL REPORT 2019/2020.

**CARRIED UNANIMOUSLY**



## 14.5 MEETING DATES FOR 2021

**REFERENCE: D2020/24837**

### PURPOSE OF REPORT

The purpose of this report is for Council to consider and adopt the dates for the Eastern Metropolitan Regional Council (EMRC) Ordinary Council and Committee meetings for 2021.

### KEY POINTS AND RECOMMENDATION(S)

- Section 5.25(1)(g) of the *Local Government Act 1995* and r.12 of the *Local Government (Administration) Regulations 1996* requires that at least once each year local public notice is to be given of all Ordinary Council meetings and Committee meeting dates, times and places that are to be open to the public and are to be held in the next twelve (12) months.
- Proposed dates for the EMRC's Ordinary Council, Agenda Briefing Sessions, Information Sessions and Audit Committee for the 2021 calendar year are as detailed within this report.
- Chief Executive Officer Performance Review Committee meeting dates will be arranged and convened as required.
- Following the Western Australian Local Government elections to be held the third Saturday in October 2021, member Councils will be appointing their representatives to the EMRC Council.
- A Special Meeting of Council is proposed to be held on Thursday 4 November 2021 to elect the Chairman and Deputy Chairman and appoint members to the various EMRC Committees.
- Immediately prior to the Special Council meeting, councillors will make their declarations in accordance with section 2.29 of the *Local Government Act 1995*.

### Recommendation(s)

That:

1. Council adopts the Ordinary Council meeting and Committee meeting dates, times and places for 2021 as outlined in the report.
2. Council, in accordance with s. 5.4 of the *Local Government Act 1995* approves a Special Meeting of Council to be held on Thursday 4 November 2021 at 5:00pm for the purpose of electing a Chairman and Deputy Chairman, and to appoint members and deputy members to Committees.
3. Notice be given in accordance with r.12 of the *Local Government (Administration) Regulations 1996*.

### SOURCE OF REPORT

Chief Financial Officer

### BACKGROUND

The EMRC develops a meeting calendar each year and when selecting suitable dates ensures that, where possible, there are no clashes with member Councils' meetings.



*Item 14.5 continued*

At the Ordinary Meeting of Council on 22 October 2020, Council (D2020/22101):

1. *ENDORSES THE EMRC MEETING STRUCTURE FORMING ATTACHMENT 1 TO THIS REPORT.*
2. *BY ABSOLUTE MAJORITY DISBAND THE CHIEF EXECUTIVE OFFICER ADVISORY COMMITTEE.*
3. *BY ABSOLUTE MAJORITY DISBAND THE INVESTMENT COMMITTEE.*
4. *BY ABSOLUTE MAJORITY DISBAND THE WASTE ADVISORY COMMITTEE.*
5. *ADOPTS THE MEETING PROCEDURES FOR AGENDA BRIEFING FORUMS AND INFORMATION SESSIONS, FORMING THE ATTACHMENT TO THIS REPORT.*

## REPORT

### Council's Governance Framework

Council historically sets a number of fixed meeting dates a year with the remaining meetings scheduled as "if required".

Following the decision by Council at its 22 October 2020 meeting, Council has two remaining Committees to assist in its decision-making. The role of the Committees is to consider matters within their terms of reference and provide advice to the Council.

The Ordinary Meeting of Council will be held on the fourth Thursday.

The Agenda Briefing Forums and the Information Sessions will be held on the second Thursday as required.

The Audit Committee meetings are to be held on the first Thursday as required.

The Chief Executive Officer Performance Review Committee meeting dates will be arranged and convened as required.

### 2021 Meeting Schedule

The schedule below sets out the proposed meeting dates for the 2021 calendar year. January is a recess period when EMRC Council and Committee meetings are not held and meeting dates are therefore set for February through to November.

As with prior years, the proposed meeting dates have taken into consideration the normal meeting calendar of member Councils.

### Ordinary Council Meetings commencing at 6:00pm:

Ordinary Council meetings will be held on the fourth Thursday of each month for February to November.

No Ordinary Council meeting will be held in October due to the Local Government elections.

Thursday	25 February		at	EMRC Administration Office
Thursday	25 March		at	EMRC Administration Office
Thursday	22 April	(if required)	at	EMRC Administration Office
Thursday	27 May	(if required)	at	EMRC Administration Office
Thursday	24 June		at	EMRC Administration Office
Thursday	22 July	(if required)	at	EMRC Administration Office
Thursday	26 August	(if required)	at	EMRC Administration Office
Thursday	23 September	(if required)	at	EMRC Administration Office
Thursday	25 November	(if required)	at	EMRC Administration Office





*Item 14.5 continued*

### **Special Council Meetings commencing at 5:00pm:**

The Western Australian Local Government elections will be held on the third Saturday in October. Following the elections, the EMRC member Councils will be appointing their representatives to the EMRC Council at their respective first meeting of Council. To ensure sufficient time is given to member Councils to appoint their representatives following the local government elections, a Special Meeting of Council is proposed to be convened on Thursday, 4 November 2021, commencing at 5:00pm at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, Ascot WA 6104.

The purpose of the meeting is for the:

- A. Election of the Chairman of the EMRC;
- B. Election of the Deputy Chairman of the EMRC;
- C. Appointment of Members to the Chief Executive Officer Performance Review Committee (CEOPRC);
- D. Appointment of Members to the Audit Committee (AC); and
- E. Appointment of a Delegate and Deputy Delegate to the Municipal Waste Advisory Committee (MWAC).

An agenda will be distributed to all newly elected EMRC Councillors, Deputy Councillors and member Council CEOs on Monday, 1 November 2021.

Thursday                      4 November                      at      EMRC Administration Office

Immediately prior to the Special Council meeting, councillors will make their declarations in accordance with section 2.29 of the *Local Government Act 1995*.

### **Agenda Briefing Forums commencing at 6:00pm:**

The Agenda Briefing Forums will be held on the second Thursday of each month for February to November except for October due to the Local Government elections.

Thursday	11 February		at	EMRC Administration Office
Thursday	11 March		at	EMRC Administration Office
Thursday	8 April	(if required)	at	EMRC Administration Office
Thursday	13 May	(if required)	at	EMRC Administration Office
Thursday	10 June		at	EMRC Administration Office
Thursday	8 July	(if required)	at	EMRC Administration Office
Thursday	12 August	(if required)	at	EMRC Administration Office
Thursday	9 September	(if required)	at	EMRC Administration Office
Thursday	11 November	(if required)	at	EMRC Administration Office

***\* Please note the Monday prior to the April Agenda Briefing Forum is a Public Holiday.***



*Item 14.5 continued*

**Information Sessions commencing following the Agenda Briefing Forums:**

The Information Sessions will be held on the second Thursday of each month for February to November except for October due to the Local Government elections immediately following the Agenda Briefing Forums.

Thursday	11 February	(if required)	at	EMRC Administration Office
Thursday	11 March	(if required)	at	EMRC Administration Office
Thursday	8 April	(if required)	at	EMRC Administration Office
Thursday	13 May	(if required)	at	EMRC Administration Office
Thursday	10 June	(if required)	at	EMRC Administration Office
Thursday	8 July	(if required)	at	EMRC Administration Office
Thursday	12 August	(if required)	at	EMRC Administration Office
Thursday	9 September	(if required)	at	EMRC Administration Office
Thursday	11 November	(if required)	at	EMRC Administration Office

**Audit Committee (AC) meetings commencing at 6:00pm:**

AC meetings are generally held two weeks prior to the Council meeting.

Thursday	4 February	(if required)	at	EMRC Administration Office
Thursday	4 March		at	EMRC Administration Office
Thursday	1 April	(if required)	at	EMRC Administration Office
Thursday	6 May	(if required)	at	EMRC Administration Office
Thursday	3 June		at	EMRC Administration Office
Thursday	1 July	(if required)	at	EMRC Administration Office
Thursday	5 August	(if required)	at	EMRC Administration Office
Thursday	2 September	(if required)	at	EMRC Administration Office
Thursday	7 October	(if required)	at	EMRC Administration Office
Thursday	4 November	(if required)	at	EMRC Administration Office

**Chief Executive Officer Performance Review Committee (CEOPRC) commencing following the Council Meeting**

The CEOPRC meeting will be held on the fourth Thursday following the Ordinary Meeting of Council.

Thursday	25 February		at	EMRC Administration Office
Thursday	24 June		at	EMRC Administration Office

**STRATEGIC/POLICY IMPLICATIONS**

Section 5.25(1)(g) of the *Local Government Act 1995* and r.12 of the *Local Government (Administration) Regulations 1996* requires that at least once each year local public notice is to be given of all Ordinary Council meetings and Committee meeting dates, times and places that are to be open to the public and are to be held in the next twelve (12) months.

**FINANCIAL IMPLICATIONS**

Nil



*Item 14.5 continued*

## SUSTAINABILITY IMPLICATIONS

Nil

## RISK IMPLICATIONS

<b>RISK:</b> Non-compliance with the EMRC's responsibility to maintain responsible and accountable governance and management of the organisation.		
<b>Consequence</b>	<b>Likelihood</b>	<b>Rating</b>
Moderate	Unlikely	Moderate
<b>Action/Strategy</b>		
Council to adopt the proposed 2021 meeting dates and advertising of the 2021 meeting dates.		

## MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

## ATTACHMENT(S)

EMRC 2021 Meeting Dates Calendar (Ref: D2020/25548)

## VOTING REQUIREMENT

Simple Majority

## RECOMMENDATION(S)

That:

1. Council adopts the Ordinary Council meeting and Committee meeting dates, times and places for 2021 as outlined in the report.
2. Council, in accordance with s. 5.4 of the *Local Government Act 1995* approves a Special Meeting of Council to be held on Thursday 4 November 2021 at 5:00pm for the purpose of electing a Chairman and Deputy Chairman, and to appoint members and deputy members to Committees.
3. Notice be given in accordance with r.12 of the *Local Government (Administration) Regulations 1996*.



*Item 14.5 continued*

**COUNCIL RESOLUTION(S)**

MOVED CR CONGERTON

SECONDED CR HAMILTON

THAT:

1. COUNCIL ADOPTS THE ORDINARY COUNCIL MEETING AND COMMITTEE MEETING DATES, TIMES AND PLACES FOR 2021 AS OUTLINED IN THE REPORT.
2. COUNCIL, IN ACCORDANCE WITH S. 5.4 OF THE *LOCAL GOVERNMENT ACT 1995* APPROVES A SPECIAL MEETING OF COUNCIL TO BE HELD ON THURSDAY 4 NOVEMBER 2021 AT 5:00PM FOR THE PURPOSE OF ELECTING A CHAIRMAN AND DEPUTY CHAIRMAN, AND TO APPOINT MEMBERS AND DEPUTY MEMBERS TO COMMITTEES.
3. NOTICE BE GIVEN IN ACCORDANCE WITH R.12 OF THE *LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996*.

**CARRIED UNANIMOUSLY**

---



# EMRC MEETING DATES 2021

January						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25*	26	27
28						

March						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24*	25	26
27	28	29	30			

July						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Council Meeting

Audit Committee Meeting

Agenda Briefing Forums and Information Sessions

\*CEO Performance Review Committee

All meetings are held at 226 Great Eastern Highway unless otherwise notified.

WA Public Holidays 2021  
 Friday, 1 Jan New Year's Day  
 Tuesday, 26 Jan Australia Day  
 Monday, 1 Mar Labour Day  
 Friday, 2 Apr Good Friday  
 Monday, 5 Apr Easter Monday  
 Monday, 26 Apr ANZAC Day  
 Monday, 7 Jun Western Australia Day  
 Monday, 27 Sep Queen's Birthday  
 Monday, 27 Dec Christmas Day  
 Tuesday, 28 Dec Boxing Day



## 14.6 REQUEST FOR TENDER RFT 2020-008 CONSTRUCTION OF HAZELMERE RESOURCE RECOVERY PARK ADMINISTRATION WORKSHOP

REFERENCE: D2020/25239

### PURPOSE OF REPORT

The purpose of this report is to advise Council of the results of Tender RFT2020-008 to construct the Hazelmere Resource Recovery Park Administration Workshop and recommend acceptance of the Tender from Bistel Construction Pty Ltd.

### KEY POINTS AND RECOMMENDATION(S)

- A tender for the construction of the Hazelmere Resource Recovery Park Administration Workshop was advertised via Tenderlink on 10 August 2020.
- Tenders closed on 10 November 2020 with six (6) submissions being received.
- The tender called for the construction of the Hazelmere Resource Recovery Park Administration Workshop to be located to the west of the wood waste grinding operations.
- The recommended tender is below the pre-tender estimate provided in the Council approved Business Case.
- A contingency allowance of 10% of the contract sum is recommended to cover unexpected costs during the construction process.

#### Recommendation(s)

That:

1. Council award Tender RFT2020-008 – Hazelmere Resource Recovery Park Administration Workshop to Bistel Construction Pty Ltd for a contract term of five (5) months at a total cost of \$1,289,069.18 excluding GST.
2. The CEO be authorised on behalf of the EMRC to enter into a contract with Bistel Construction Pty Ltd in accordance with their submitted tender, subject to any minor variations that may be agreed on between the CEO and Bistel Construction Pty Ltd.
3. Council authorise a 10% contingency based on the tendered price schedule for any contract variations that may arise for Tender RFT2020-008.

### SOURCE OF REPORT

Chief Project Officer  
 Manager Engineering

### BACKGROUND

As part of the development of the Hazelmere Resource Recovery Facility (HRRF), a new administration & workshop building (building) is required to be constructed. The building will accommodate and provide amenities for up to 28 staff including existing operations and administration staff and additional staff anticipated as site operations expand in the next few years. The building will include the following:

- Offices for managers and supervisors as required;
- Centralised IT Server Room for whole of the Site, to include NBN fibre connection and CCTV servers;
- Environmental lab for product material analysis;
- Staff meeting/ lunch room;
- Kitchen;
- Toilets and showers;
- Two large workshop bays including a gantry crane and dedicated compressor bay; and
- Supplies and parts storage.



Item 14.6 continued

The ground layout of the proposed Administration & Workshop Building is presented in **Figure 1** with the First Floor shown in **Figure 2**.

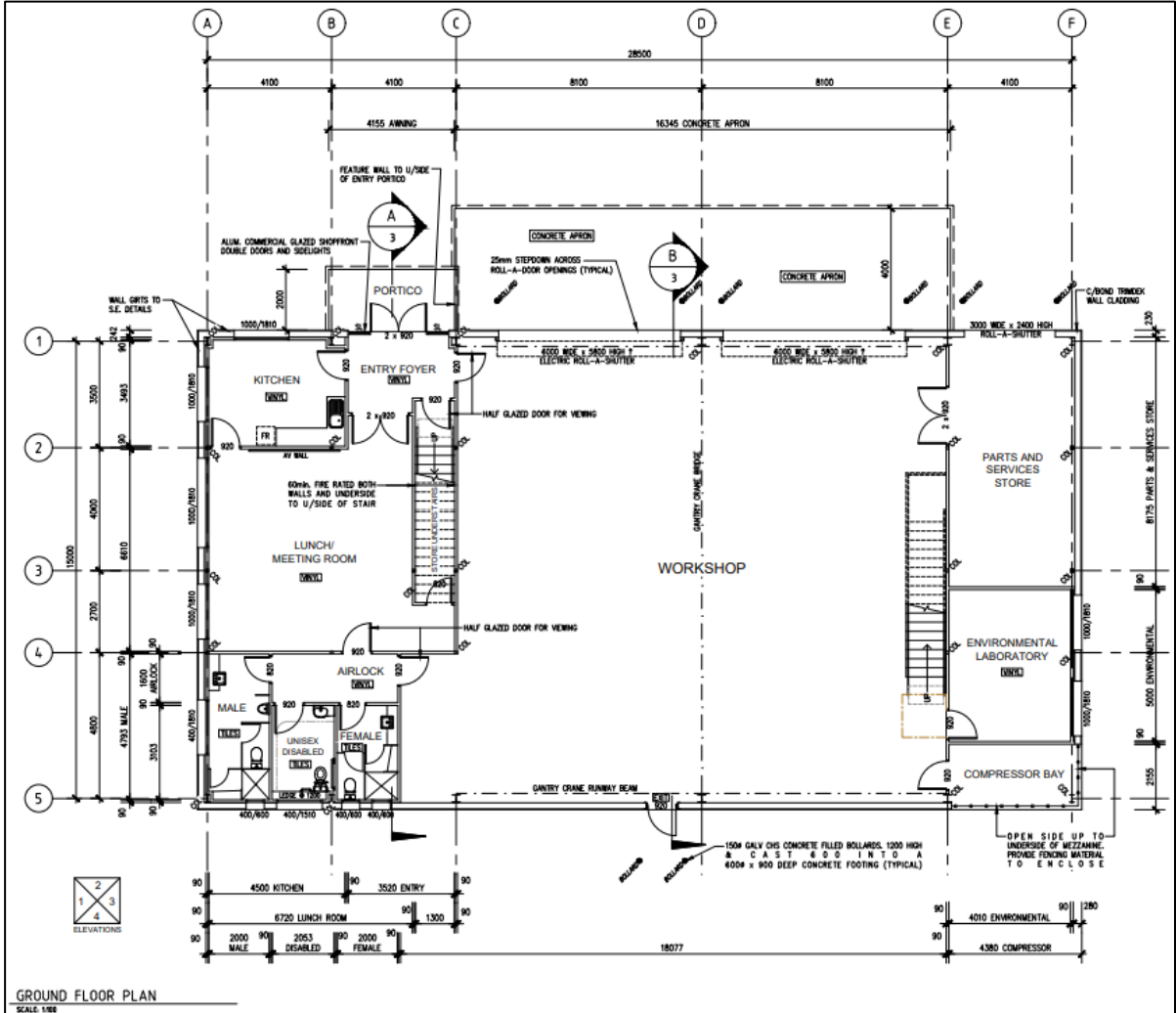
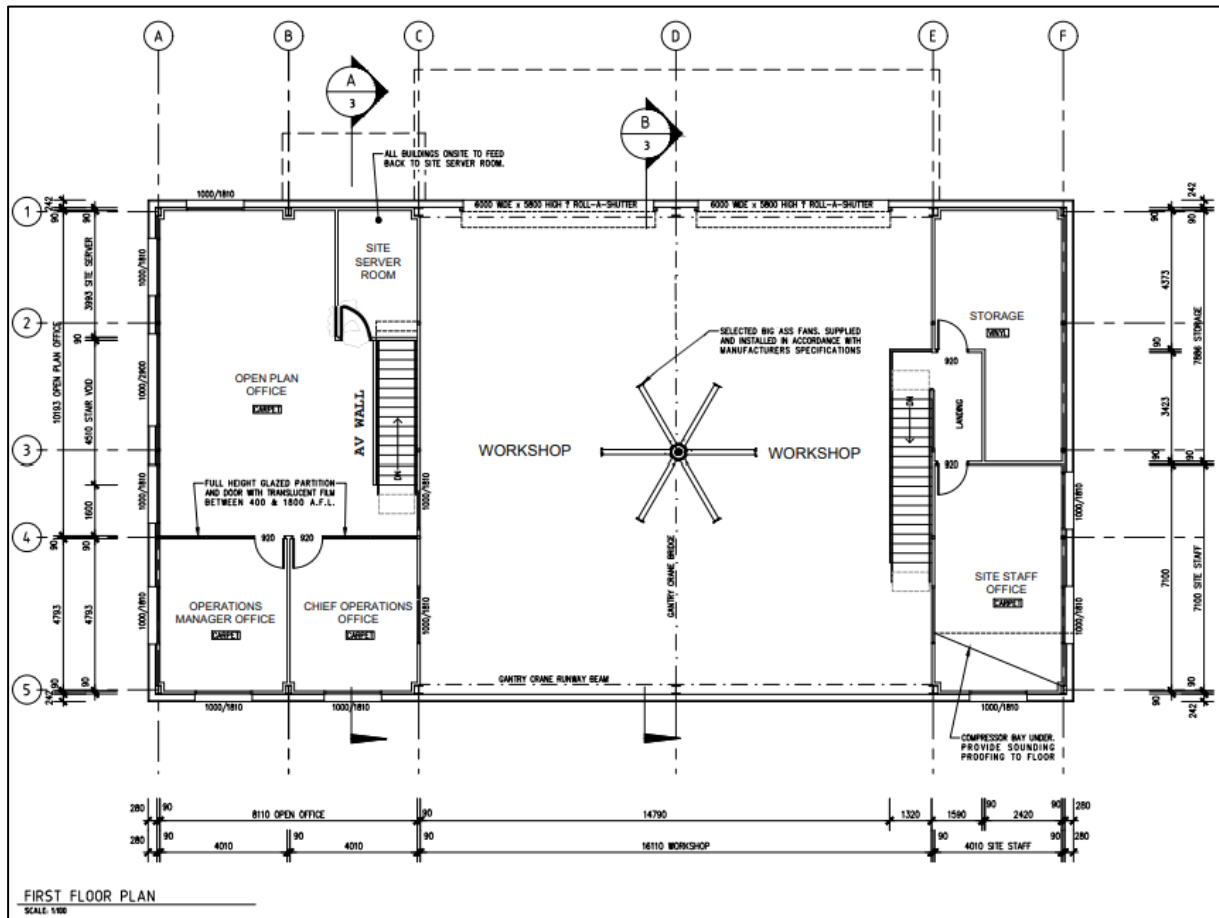


Figure 1: Administration Workshop Building - Ground Floor

Item 14.6 continued



**Figure 2: Administration Workshop Building - First Floor**

The contract includes all labour, plant, materials, supervision, survey and everything else required for the construction of the building.

At its 17 September 2020 meeting, Council resolved:

“*THAT:*

1. *COUNCIL ENDORSES THE BUSINESS CASE FOR THE PROPOSED ADMINISTRATION & WORKSHOP BUILDING AT THE HAZELMERE RESOURCE RECOVERY PARK ATTACHED TO THIS REPORT.*
2. *COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.6.8 OF THE LOCAL GOVERNMENT ACT 1995 APPROVES THE ALLOCATION OF FUNDING AS OUTLINED IN THE CONFIDENTIAL ATTACHMENT 1 FOR THE CAPITAL WORKS PROGRAMME FOR 2020/2021 COUNCIL, FUNDED FROM THE SECONDARY WASTE RESERVE.*
3. *THE ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.”*





*Item 14.6 continued*

## REPORT

Tender RFT2020-008 for the construction of Hazelmere Resource Recovery Park Administration Workshop was advertised on Wednesday, 21 October 2020. Tenders closed on Tuesday, 10 November 2020 and submissions were received from:

- Tenderer A BE Projects (WA) Pty Ltd;
- Tenderer B Bistel Construction Pty Ltd;
- Tenderer C Candor Contractors Pty Ltd;
- Tenderer D Devlyn Australia Pty Ltd;
- Tenderer E Pindan Projects WA Pty Ltd; and
- Tenderer F Shelford Constructions Pty Ltd.

An evaluation panel of EMRC officers assessed the submissions on the following qualitative criteria:

Assessment Criteria	Weighting
(a) Technical capabilities and capacities to provide service.	20%
(b) Tenderer's demonstrated experience in providing similar service.	20%
(c) Project Execution Methodology.	20%
(d) Safety Management Plan.	10%
(e) Environmental Management Plan.	10%

Price was weighted at 20% of the evaluation.

Based on the panel's evaluation, the submission from Bistel Construction Pty Ltd demonstrated the most advantageous submission and is considered to offer the best value for money. The Schedule of Rates against the specified Bill of Quantities submitted by Bistel Construction Pty Ltd amounted to a total value of \$1,289,069 (ex GST). The construction period is estimated to be five (5) months.

A contingency allowance of 10% of the contract sum is recommended to allow for any unforeseen circumstances that may arise during the contract works. The confidential Recommendation Report is attached as supporting information.

## STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

- 1.1 To provide sustainable resource recovery operations
- 1.2 To improve regional resource recovery management

## FINANCIAL IMPLICATIONS

At its 17 September, 2020 Ordinary Council meeting, Council endorsed the Business Case for the Administration Workshop building for the allocation of funding. The recommended tender is below the pre-tender estimate provided in the Business Case.



*Item 14.6 continued*

## SUSTAINABILITY IMPLICATIONS

The development of a new Administration & Workshop facility will replace the existing buildings that are nearing their end of life and are no longer fit for purpose. The proposed Administration & Workshop Building is designed to facilitate the ongoing waste operations at the Hazelmere Resource Recovery Park and to facilitate future waste processing activities including the operation of the proposed Waste Transfer Station (WTS), Community Recycling Centre, Western Power pole sorting, and the operation of the Commercial & Industry (C&I) Plant.

## RISK IMPLICATIONS

<b>RISK:</b> Request for Tenders that are over the Chief Executive Officer's delegated authority limit must be approved by Council prior to the award of the contract.		
<b>Consequence</b>	<b>Likelihood</b>	<b>Rating</b>
Moderate	Possible	Moderate
<b>Action/Strategy</b>		
Council to authorise the CEO to enter into a contract with the recommended tenderer the subject of this report.		

## MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

## ATTACHMENT(S)

1. Drawing - Administration Workshop General Arrangement (Ref: D2020/25401)
2. Drawing - Administration Workshop Site Location (Ref: D2020/25402)

## VOTING REQUIREMENT

Simple Majority



*Item 14.6 continued*

### **RECOMMENDATION(S)**

That:

1. Council award Tender RFT2020-008 – Hazelmere Resource Recovery Park Administration Workshop to Bistel Construction Pty Ltd for a contract term of five (5) months at a total cost of \$1,289,069.18 excluding GST.
2. The CEO be authorised on behalf of the EMRC to enter into a contract with Bistel Construction Pty Ltd in accordance with their submitted tender, subject to any minor variations that may be agreed on between the CEO and Bistel Construction Pty Ltd.
3. Council authorise a 10% contingency based on the tendered price schedule for any contract variations that may arise for Tender RFT2020-008.

### **COUNCIL RESOLUTION(S)**

MOVED CR CONGERTON

SECONDED CR HAMILTON

THAT:

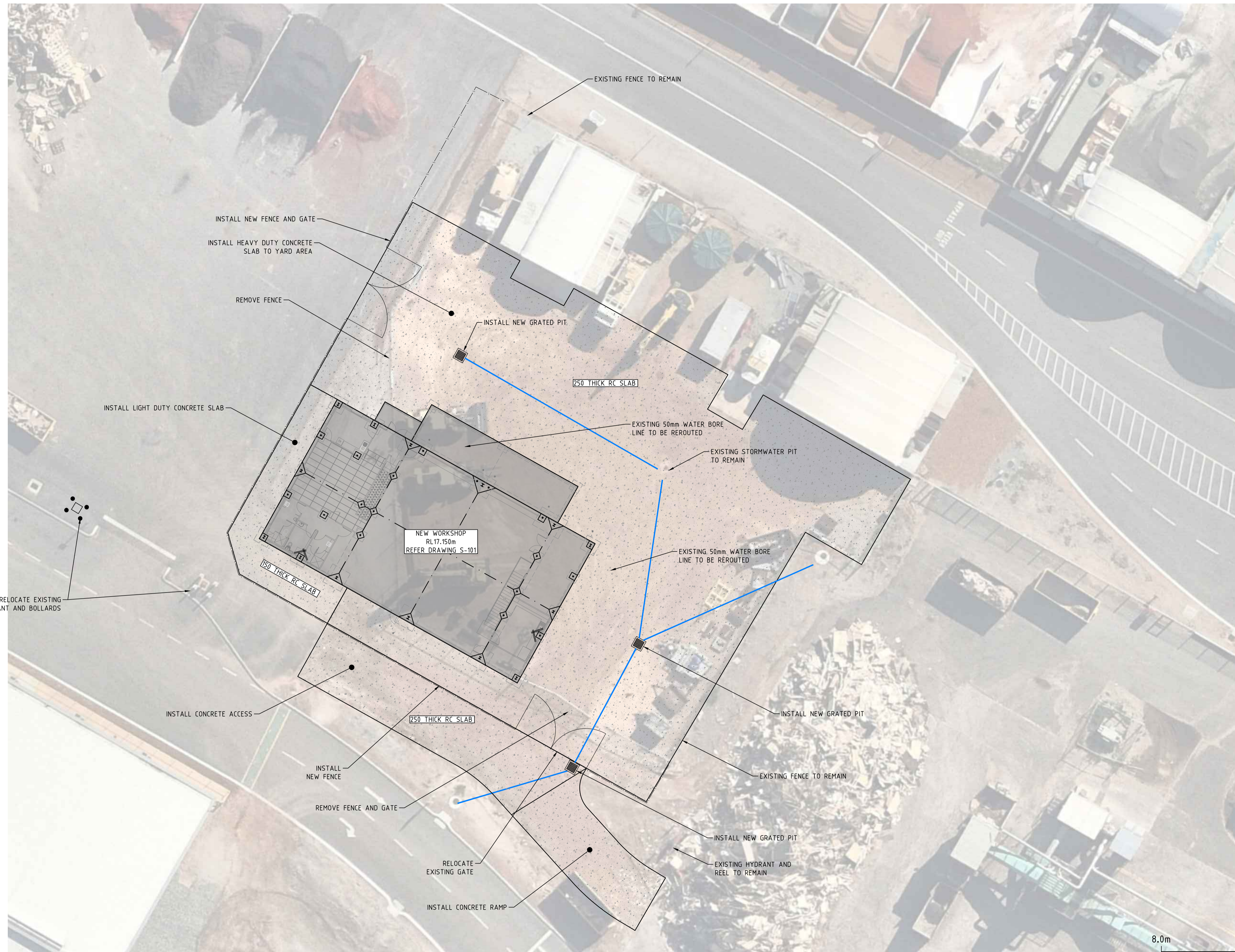
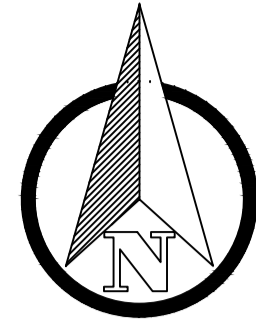
1. COUNCIL AWARD TENDER RFT2020-008 – HAZELMERE RESOURCE RECOVERY PARK ADMINISTRATION WORKSHOP TO BISTEL CONSTRUCTION PTY LTD FOR A CONTRACT TERM OF FIVE (5) MONTHS AT A TOTAL COST OF \$1,289,069.18 EXCLUDING GST.
2. THE CEO BE AUTHORISED ON BEHALF OF THE EMRC TO ENTER INTO A CONTRACT WITH BISTEL CONSTRUCTION PTY LTD IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED ON BETWEEN THE CEO AND BISTEL CONSTRUCTION PTY LTD.
3. COUNCIL AUTHORISE A 10% CONTINGENCY BASED ON THE TENDERED PRICE SCHEDULE FOR ANY CONTRACT VARIATIONS THAT MAY ARISE FOR TENDER RFT2020-008.

**CARRIED UNANIMOUSLY**

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VERTICAL DATUM: AUSTRALIAN HEIGHT DATUM  
 HORIZONTAL DATUM: MGA 94 ZONE 50



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NOTES

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No.	Date	By	App.	Amendment / Issue
A	25.09.2020	AB	SH	ISSUED FOR TENDER

Project: HAZELEMERE WORKSHOP

Title: GENERAL ARRANGEMENT

Scale: 1:200	@ A1	Date: 25.09.2020
Drawn: AB	Checked: SH	Approved: SH
Job No: TC20022	Dwg. No: C-101	Rev: A
Filename: TC20022_CIVILSET.DWG		


FILENAME: \\SERVER\TALIS\SECTIONS\CIVIL\PROJECTS\TC20022\TC20022 - HAZELEMERE WORKSHOP S. DESIGN & DRAWINGS\DIGITAL DWG FILES\PROD\_DRAWING\TC20022\_CIVILSET.DWG





O:\Projects\2013-05 Hazelmere Resource Recovery Park\2020\Drawings\Development\2013-05-39 Hazelmere Workshop Location Plan Rev B.dwg

**Eastern Metropolitan Regional Council**  
 1st Floor Ascot Place, 226 Great Eastern Hwy  
 Belmont, Western Australia 6104  
 PO Box 234 Belmont Western Australia 6984



B	RS	21/05/2020	WHOLE DESIGN ROTATED 180 DEGREES
A	RS	04/05/2020	CONCEPT DRAWING
NO.	INT.	DATE	

DESIGNED	RS 05/2020
DRAWN	AS 05/2020
CHECKED	SC 05/2020
APPROVED	
	SC
	MANAGER, ENGINEERING

SITE	HAZELMERE RESOURCE RECOVERY PARK
ADDRESS	77 LAKES ROAD, HAZELMERE

PROJECT NAME	HAZELMERE RESOURCE RECOVERY PARK
TITLE	HAZELMERE WORKSHOP LOCATION PLAN

DRAWING NO.	2013-05-39
SHEET NO.	4 OF 4
SCALE	AS SHOWN





## **14.7 REQUEST FOR TENDER RFT 2020-009 EMRC CADDY BINS, CADDY LINERS, PET WASTE BAGS AND DISTRIBUTION SERVICES**

**REFERENCE: D2020/25496**

### **PURPOSE OF REPORT**

The purpose of this report is to advise Council of the results of Tender RFT 2020-009 Caddy Bins, Caddy Liners, Pet Waste Bags and Distribution Services and recommend acceptance of the Tender from Mastec Australia Pty Ltd for the supply of caddy bins and Biobag World Australia Pty Ltd for the supply of caddy bin liners.

### **KEY POINTS AND RECOMMENDATION(S)**

- The EMRC has worked with the City of Bayswater to manage the supply chain of caddy bins, caddy liners and pet waste bags in the implementation of the FOGO initiative for the City of Bayswater.
- At this time the award of contract is for the supply of caddy bins and caddy liners only to the City of Bayswater with an opportunity for other member Councils in the future. The EMRC is not proceeding with the award of contract in regards to the FOGO caddy distribution services and supply of pet waste bags.
- The request for tender has also allowed for each tenderer to propose a volume discount commercial arrangement to assist other member Councils with their implementation of the FOGO initiative in the future (if required).
- The EMRC is to be reimbursed from the City of Bayswater, and possibly other participating member Councils in future years, as per the RFT for the supply of caddy bins and caddy liners as and when required.
- A request for tender for the supply of caddy bins, caddy liners, pet waste bags and distribution services was advertised via Tenderlink on 4 November 2020.
- Tenders closed on 26 November 2020 with four (4) conforming submissions being received.
- A contingency allowance of 10% of the contract sum is recommended to cover unexpected costs during the caddy bins and liners distribution process.

#### **Recommendation(s)**

That:

1. Council award Tender RFT 2020-009 Caddy Bins, Caddy Liners, Pet Waste Bags and Distribution Services to Mastec Australia Pty Ltd for \$126,140.00 (ex GST) for the supply of caddy bins and Biobag World Australia Pty Ltd for \$2,412,000.00 for the supply of caddy bin liners based on separate fixed price schedules for 3 years with two (2) optional one (1) year extensions.
2. The CEO be authorised on behalf of the EMRC to enter into a contract separately with Mastec Australia Pty Ltd and Biobag World Australia Pty Ltd in accordance with their submitted tender, subject to any minor variations that may be agreed between the EMRC and Mastec Australia Pty Ltd and/or Biobag World Australia Pty Ltd.
3. Council authorise a 10% contingency based on the tendered price schedule for any contract variations that may arise in relation to Tender RFT 2020-009 Caddy Bins, Caddy Liners, Pet Waste Bags and Distribution Services.

### **SOURCE OF REPORT**

Chief Sustainability Officer



## BACKGROUND

*Item 14.7 continued*

At its 6 December 2018 meeting of Council, it was resolved (Ref: D2018/17076):

*“THAT COUNCIL:*

- 1. ACKNOWLEDGE THE REQUESTS FROM THE TOWN OF BASSENDEAN AND THE CITY OF BAYSWATER FOR THE INVESTIGATION OF THE PROCESSING OF FOOD AND GARDEN ORGANIC WASTE (FOGO) AT THE RED HILL WASTE MANAGEMENT FACILITY.*
- 2. NOTES THE OPTIONS BEING CONSIDERED FOR THE PROCESSING OF FOGO WASTE AT THE RED HILL WASTE MANAGEMENT FACILITY.*
- 3. AS PART OF THE VARIOUS OPTIONS BEING CONSIDERED, THAT INVESTIGATIONS AND COST MODELLING BE UNDERTAKEN ON OPTIONS TO ESTABLISH AN INTERIM FINANCIAL ARRANGEMENT ON BEHALF OF MEMBER COUNCILS, WITH SOUTHERN METROPOLITAN REGIONAL COUNCIL OR OTHER APPROPRIATE THIRD PARTIES FOR THE PROCESSING OF FOGO COMMENCING 1 JULY 2019 UNTIL THE RED HILL WASTE MANAGEMENT FACILITY IS ABLE TO RECEIVE AND PROCESS FOGO WASTE.*
- 4. REQUEST THE OUTCOME FROM THE REVIEW OF THE VARIOUS OPTIONS INCLUDING COST MODELLING BE PRESENTED TO THE MARCH 2019 ORDINARY COUNCIL MEETING.”*

The Food Organics and Garden Organics (FOGO) Waste Strategy was endorsed by Council at its 19 September 2019 meeting:

*THAT COUNCIL ENDORSES THE DRAFT FOOD ORGANICS AND GARDEN ORGANICS (FOGO) RECOVERY STRATEGY SUBJECT TO THE LAST DOT POINT UNDER ‘PRINCIPLES’ ON PAGE 9 BEING AMENDED TO STATE “THE FUNDING OF BINS, CADDIES AND INITIAL EDUCATION/PRODUCT MARKETING FOR MEMBER COUNCILS WILL BE FUNDED THROUGH THE SECONDARY WASTE RESERVE.”*

An Action (Key Activity) in the FOGO Strategy timeline was the joint procurement of the caddies and liners for the Town of Bassendean and the City of Bayswater in the first instance and future joint procurement for the remaining member Councils in the future. Given that the Town of Bassendean had already progressed with their own tender the EMRC worked with the City of Bayswater to develop an RFT.

## REPORT

The EMRC developed a Request for Tender (RFT) for the services of a contractor to manage the supply chain of caddy bins, caddy liners and pet waste bags to support the FOGO initiatives.

The RFT was for the City of Bayswater’s caddies, caddy liner and pet waste bags, replacement liners and pet waste bags for the Town of Bassendean and a pricing option for the remaining member Councils’ at a future time (to be confirmed) for supply of caddy liners and pet waste bags.

The City of Bayswater is planning to roll-out their FOGO initiative at the end of February 2021 or early March 2021, depending on the timing for the caddy delivery.

The term for the supply agreement shall be for 3 years with two (2) optional one (1) year extensions.

The RFT was advertised on 4 November 2020 and the closing date for submissions was 26 November 2020. The evaluation panel comprised of EMRC and City of Bayswater officers. The evaluation process was completed and a recommendation report was prepared.

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*Item 14.7 continued*

A total of four (4) conforming tender submissions were received from:

- Biobag World Australia Pty Ltd;
- Mastec Australia Pty Ltd;
- Trident Plastics (SA) Pty Ltd;
- Woodlands Distributors and Agencies Pty Ltd.

The evaluation panel assessed the submissions on the following criteria:

<b>Assessment Criteria</b>	<b>Weighting</b>
(a) Respondent's experience in providing similar services	20%
(b) Technical compliance with the Scope of Supply	20%
(c) Proposed implementation plan and resourcing	20%
(d) Safety management plan and safety records	10%
(e) Pricing	30%

After combining the weighted scores for both the qualitative criteria and price and based on the panel's evaluation, the submission from Mastec Australia Pty Ltd and Biobag World Australia Pty Ltd demonstrated the most advantageous submissions and are considered to offer the best value for money. The price submitted by Mastec Australia Pty Ltd amounted to a total value of \$126,140.00 (ex GST) and Biobag World Australia Pty Ltd amounted to a total value of \$2,412,000.00 (ex GST).

The total duration of the supply agreement is expected to be three (3) years with two (1) one (1) year extensions at the sole discretion of the EMRC.

A contingency allowance of 10% of the contract sum is recommended to allow for any unforeseen circumstances that may arise during the contract term.

## **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 1 – Environmental Sustainability

- 1.1 To provide sustainable waste disposal operations
- 1.2 To improve regional waste management

## **FINANCIAL IMPLICATIONS**

Member Councils who avail themselves of the supply of caddies or bags now, or into the future will be responsible for reimbursing the EMRC, from the distribution of the reserve funds already provided to member Councils for their FOGO implementation, including the purchase of caddy bins, caddy liners, pet waste bags and/or any distribution services.

## **SUSTAINABILITY IMPLICATIONS**

The introduction of FOGO services is in line with sustainability principles, to reduce the volume of organics going to landfill and in support of the creation of a circular economy through returning the FOGO composted material to the soil.





Item 14.7 continued

## RISK IMPLICATIONS

<b>RISK:</b> Request for Tenders that are over the Chief Executive Officer's delegated authority limit must be approved by Council prior to the award of the contract.		
<b>Consequence</b>	<b>Likelihood</b>	<b>Rating</b>
Moderate	Unlikely	Medium
<b>Action/Strategy</b>		
Council to authorise the CEO to enter into a contract with the recommended tenderer(s), the subject of this report.		

## MEMBER COUNCIL IMPLICATIONS

### Member Council

Town of Bassendean  
 City of Bayswater  
 City of Belmont  
 City of Kalamunda  
 Shire of Mundaring  
 City of Swan

### Implication Details

The outcome of the RFT 2020-009 Caddy Bins, Caddy Liners, Pet Waste Bags and Distribution Services will vary according to the take up by individual member Councils.

## ATTACHMENT(S)

Nil

## VOTING REQUIREMENT

Simple Majority

## **RECOMMENDATION(S)**

That:

1. Council award Tender RFT 2020-009 Caddy Bins, Caddy Liners, Pet Waste Bags and Distribution Services to Mastec Australia Pty Ltd for \$126,140.00 (ex GST) for the supply of caddy bins and Biobag World Australia Pty Ltd for \$2,412,000.00 for the supply of caddy bin liners based on separate fixed price schedules for 3 years with two (2) optional one (1) year extensions.
2. The CEO be authorised on behalf of the EMRC to enter into a contract separately with Mastec Australia Pty Ltd and Biobag World Australia Pty Ltd in accordance with their submitted tender, subject to any minor variations that may be agreed between the EMRC and Mastec Australia Pty Ltd and/or Biobag World Australia Pty Ltd.
3. Council authorise a 10% contingency based on the tendered price schedule for any contract variations that may arise in relation to Tender RFT 2020-009 Caddy Bins, Caddy Liners, Pet Waste Bags and Distribution Services.



*Item 14.7 continued*

**COUNCIL RESOLUTION(S)**

MOVED CR CONGERTON

SECONDED CR HAMILTON

THAT:

1. COUNCIL AWARD TENDER RFT 2020-009 CADDY BINS, CADDY LINERS, PET WASTE BAGS AND DISTRIBUTION SERVICES TO MASTEC AUSTRALIA PTY LTD FOR \$126,140.00 (EX GST) FOR THE SUPPLY OF CADDY BINS AND BIOBAG WORLD AUSTRALIA PTY LTD FOR \$2,412,000.00 FOR THE SUPPLY OF CADDY BIN LINERS BASED ON SEPARATE FIXED PRICE SCHEDULES FOR 3 YEARS WITH TWO (2) OPTIONAL ONE (1) YEAR EXTENSIONS.
2. THE CEO BE AUTHORISED ON BEHALF OF THE EMRC TO ENTER INTO A CONTRACT SEPARATELY WITH MASTEC AUSTRALIA PTY LTD AND BIOBAG WORLD AUSTRALIA PTY LTD IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED BETWEEN THE EMRC AND MASTEC AUSTRALIA PTY LTD AND/OR BIOBAG WORLD AUSTRALIA PTY LTD.
3. COUNCIL AUTHORISE A 10% CONTINGENCY BASED ON THE TENDERED PRICE SCHEDULE FOR ANY CONTRACT VARIATIONS THAT MAY ARISE IN RELATION TO TENDER RFT 2020-009 CADDY BINS, CADDY LINERS, PET WASTE BAGS AND DISTRIBUTION SERVICES.

**CARRIED UNANIMOUSLY**

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## 14.8 ARRANGEMENT TO OPERATE BAYWASTE TRANSFER STATION

**REFERENCE: D2020/24201**

### PURPOSE OF REPORT

The purpose of this report is to seek Council approval to extend the agreement with the City of Bayswater to operate the City of Bayswater's Baywaste Transfer Station until 30 June 2024 with an option for a further two-year extension at the sole discretion of the City of Bayswater.

### KEY POINTS AND RECOMMENDATION(S)

- The City of Bayswater's transfer station at 271 Collier Road, Morley known as Baywaste was operated by Cleanaway on a month by month lease.
- At their May 2020 Council meeting, the City of Bayswater resolved to enter into an arrangement with the EMRC to operate the transfer station on behalf of the City for a period of six months on a trial basis.
- EMRC Council resolved to enter into an agreement with the City of Bayswater to operate the City of Bayswater's Baywaste Transfer Station at 271 Collier Road, Morley WA 6062 on a cost-plus basis, for a period up to 31 December 2020 or an earlier period as deemed appropriate by the EMRC CEO.
- The EMRC has been operating the site since 1 July 2020 and in that time commercial waste tonnages received have exceeded budget resulting in more waste delivered to Red Hill as well as reducing costs to the City of Bayswater.
- At their 27 October 2020 Council Meeting, the City of Bayswater resolved to extend the agreement with the EMRC to operate Baywaste on its behalf until 30 June 2024 with an option for a further two-year extension at the sole discretion of the City of Bayswater.

#### Recommendation(s)

That Council extends the agreement with the City of Bayswater to operate the City of Bayswater's Baywaste Transfer Station at 271 Collier Road, Morley WA 6062 on a cost-plus basis, until 30 June 2024 with an option for a further two-year extension at the sole discretion of the City of Bayswater.

### SOURCE OF REPORT

Waste and Resources Recovery Specialist

### BACKGROUND

At its meeting on 5 December 2019 (Ref: D2019/17750), it was resolved:

*"THAT COUNCIL BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH S.5.42(1) OF THE LOCAL GOVERNMENT ACT 1995 AUTHORISE THE CEO TO ENTER INTO AN AGREEMENT WITH THE CITY OF BAYSWATER TO OPERATE THE CITY OF BAYSWATER'S BAYWASTE TRANSFER STATION AT 271 COLLIER ROAD, MORLEY WA 6062 ON A COST PLUS BASIS, FOR A PERIOD UP TO 30 JUNE 2020 OR AN EARLIER PERIOD AS DEEMED APPROPRIATE BY THE CEO."*



*Item 14.8 continued*

At its meeting on 18 June 2020 (Ref: D2019/10284), Council resolved that:

1. *BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.42(1) OF THE LOCAL GOVERNMENT ACT 1995 AUTHORISE THE CEO TO ENTER INTO AN AGREEMENT WITH THE CITY OF BAYSWATER TO OPERATE THE CITY OF BAYSWATER'S BAYWASTE TRANSFER STATION AT 271 COLLIER ROAD, MORLEY WA 6062 ON A COST-PLUS BASIS, FOR A PERIOD UP TO 31 DECEMBER 2020 OR AN EARLIER PERIOD AS DEEMED APPROPRIATE BY THE CEO.*
2. *BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 6.16 OF THE LOCAL GOVERNMENT ACT 1995 ADOPTS THE 2020/2021 FEES AND CHARGES FOR THE BAYWASTE TRANSFER STATION AS OUTLINED IN TABLE 1 IN THE REPORT.*
3. *IN ACCORDANCE WITH S.6.19 OF THE LOCAL GOVERNMENT ACT 1995, GIVES PUBLIC NOTICE THAT THE FEES AND CHARGES FOR THE BAYWASTE TRANSFER STATION AS OUTLINED IN TABLE 1 IN THE REPORT ARE EFFECTIVE FROM 1 JULY 2020.*

**REPORT**

At the City of Bayswater Ordinary Council Meeting of 26 May 2020, it was resolved:

*"That Council:*

1. *Authorises the Chief Executive Officer to enter into an agreement with the Eastern Metropolitan Regional Council (EMRC) to operate the transfer station at 271 Collier Road, Bayswater, on behalf of the City of Bayswater for a trial period of six months.*
2. *Notes that the City will work with the EMRC to identify complementary beneficial uses of the site during the trial period.*
3. *Review the future of the site on or before the December 2020 Ordinary Council Meeting."*

The purpose of this short-term arrangement is to maintain operational continuity as a waste transfer station until City of Bayswater determines the long-term use of the site.

The agreement with the City of Bayswater is on a cost-plus basis, similar to the methodology used with the EMRC's operation of the Shire of Mundaring Transfer Stations.

The EMRC began operating Baywaste from 1 July 2020. During this time, it was noted that the City of Bayswater has received a number of positive comments from users of the site broadly, and more specifically, in relation to the improved operations at the site and improvements in general cleanliness of the site.

In the first three months of its operations, operating costs were below forecast while income was above forecast. Additional waste has been received from commercial customers in the area which increases the tonnages received at Red Hill and helps reduce the costs to the City of Bayswater.

As a result of the positive outcomes achieved by the EMRC in operating Baywaste on behalf of the City of Bayswater, at the City of Bayswater Ordinary Meeting of 27 October 2020, it was resolved:

*"That Council extends the agreement with the EMRC to operate the Waste Transfer Station (and any other supplementary uses approved by the City) at 271 Collier Road, Bayswater, on behalf of the City of Bayswater until 30 June 2024 with an option for a further two-year extension at the sole discretion of the City."*

The extension is viewed favourably by EMRC Officers as providing certainty in relation to the tenure of the site beyond the current six-month term. There is potential for the EMRC to pursue supplementary uses at the site which would further reduce the operating costs to the City of Bayswater. To meet the additional uses of the site, the EMRC will review its workforce and asset requirements on the site to meet to future demands of the operation.

The EMRC will continue to provide skip bins for segregation and recycling of metals, cardboard, waste oil, lead acid batteries and e-waste as occurs now at Baywaste. Non-recyclable waste will be transported to Red Hill Waste Management Facility for disposal.



*Item 14.8 continued*

## STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

- 1.1 To provide sustainable waste disposal operations.
- 1.3 To provide resource recovery and recycling solutions in partnership with member Councils.

## FINANCIAL IMPLICATIONS

As the proposed agreement with the City of Bayswater will be on a cost plus basis, there are no adverse financial impacts on the budget.

## SUSTAINABILITY IMPLICATIONS

Operation of the Baywaste Transfer station by the EMRC will enable the provision of a continued service for City of Bayswater residents and local small businesses, as well as neighbouring member Councils, benefitting the Region as a whole.

## RISK IMPLICATIONS

<b>RISK:</b> To ensure that the EMRC provides resource recovery and recycling solutions in partnership with member Councils and that the partnership is governed by an agreement.		
<b>Consequence</b>	<b>Likelihood</b>	<b>Rating</b>
Minor	Possible	Moderate
<b>Action/Strategy</b>		
Council to approve the extension of the agreement with the City of Bayswater to operate the City of Bayswater's Baywaste transfer station.		

## MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	Access to a local transfer station for waste disposal and some recycling.
City of Bayswater	Ongoing use of the Baywaste transfer station.
City of Belmont	Access to a local transfer station for waste disposal and some recycling.
City of Kalamunda	Nil
Shire of Mundaring	Nil
City of Swan	Access to a local transfer station for waste disposal and some recycling.

## ATTACHMENT(S)

Nil



*Item 14.8 continued*

**VOTING REQUIREMENT**

Simple Majority

**RECOMMENDATION(S)**

That Council extends the agreement with the City of Bayswater to operate the City of Bayswater's Baywaste Transfer Station at 271 Collier Road, Morley WA 6062 on a cost-plus basis, until 30 June 2024 with an option for a further two year extension at the sole discretion of the City of Bayswater.

**COUNCIL RESOLUTION(S)**

MOVED CR CONGERTON

SECONDED CR HAMILTON

THAT COUNCIL EXTENDS THE AGREEMENT WITH THE CITY OF BAYSWATER TO OPERATE THE CITY OF BAYSWATER'S BAYWASTE TRANSFER STATION AT 271 COLLIER ROAD, MORLEY WA 6062 ON A COST-PLUS BASIS, UNTIL 30 JUNE 2024 WITH AN OPTION FOR A FURTHER TWO YEAR EXTENSION AT THE SOLE DISCRETION OF THE CITY OF BAYSWATER.

**CARRIED UNANIMOUSLY**

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## 14.9 MAKING OF THE EASTERN METROPOLITAN REGIONAL COUNCIL WASTE LOCAL LAW 2020

REFERENCE: D2020/24625

### PURPOSE OF REPORT

The purpose of this report is to seek Council approval to make *the Eastern Metropolitan Regional Council Waste Management Facilities Local Law 2020* as a result of the review by the Joint Standing Committee on Delegated Legislation (JSCDL) and consequential amendments made to the existing *Eastern Metropolitan Regional Council Waste Management Facilities Local Law 2019*.

### KEY POINTS AND RECOMMENDATION(S)

- The *Eastern Metropolitan Regional Council Waste Management Facilities Local Law 2019* (current Waste Local Law) was gazetted on 3 January 2020.
- On 19 March 2020 the JSCDL advised the EMRC that some amendments to the current Waste Local Law were required to be made. The JSCDL also requested that undertakings were to be made by the EMRC and those undertakings to be accepted by the JSCDL.
- At the meeting of Council on 21 May 2020 Council resolved to provide an undertaking to the JSCDL that the EMRC Waste Local Law would be amended in accordance with the JSCDL's recommendations and the undertakings were approved by Council.
- At the meeting of Council on 18 June 2020 Council resolved to repeal the *Eastern Metropolitan Regional Council Waste Management Facilities Local Law 2019* and to recommence the process for adopting a new Waste Local Law in accordance with the statutory process set out in section 3.12 of the Act and section 61 of the *Waste Avoidance and Resource Recovery Act 2007*.
- To facilitate this, the statutory process in accordance with section 3.12 of the Act and section 61 of the *Waste Avoidance and Resource Recovery Act 2007* is to be followed.
- The current Waste Local Law was made available to the public for review for a period of six (6) weeks (1 July to 12 August 2020) however, no submissions were received during the consultation period.
- Following the consultation period, the current Waste Local Law was submitted to the Department of Water and Environmental Regulation (DWER) for consent and a copy was also forwarded to the Minister for Local Government, Sport and Cultural Industries.
- DWER provided their consent to the Waste Local Law on 16 October 2020 and Council is now required to adopt the proposed Waste Local Law by absolute majority before publishing it in the WA Government Gazette.

### Recommendation(s)

That:

1. Council, by absolute majority, in accordance with section 3.12 of the *Local Government Act 1995* and section 61 of the *Waste Avoidance and Resource Recovery Act 2007* make the *EMRC Waste Management Facilities Local Law 2020*, forming the attachment to this report.
2. Local public notice of the gazetted *EMRC Waste Management Facilities Local Law 2020* be given.
3. The *EMRC Waste Management Facilities Local Law 2020* and supporting documents be sent to the Joint Standing Committee on Delegated Legislation within 10 working days of their gazettal in the WA Government Gazette and a copy of the Waste Local Law be provided to the Minister for Local Government and the Department of Water and Environmental Regulation.

### SOURCE OF REPORT

Chief Financial Officer



*Item 14.9 continued*

## **BACKGROUND**

Section 3.16 of the *Local Government Act 1995* requires that all of the local laws of a local government must be reviewed within an eight (8) year period of their gazettal to determine if they should remain unchanged or be repealed or amended.

The current Waste Local Law provides for the orderly regulation of the disposal of waste and the payment of fees for that waste disposal at the Red Hill Waste Management Facility and the Hazelmere Timber Recycling Centre Hazelmere Resource Recovery Park).

The current Waste Local Law was adopted by Council at the 5 December 2019 meeting (Ref: D2019/17329). It was subsequently gazetted on 3 January 2020 with a commencement date of 17 January 2020.

The JSCDL at its committee meeting on 18 March 2020 considered the current Waste Local Law and resolved to write to the EMRC to advise that Clause 1.5 and Schedule 1 of the EMRC Waste Local Law require amendments.

At the meeting of Council on 21 May 2020 Council resolved to provide an undertaking to the JSCDL that the EMRC Waste Local Law would be amended in accordance with the JSCDL's recommendations and the approved undertakings were accepted by the JSCDL.

The law making-making process was restarted after Council resolved at its 18 June 2020 meeting (Ref: D2020/05568).

*THAT:*

- 1. COUNCIL, BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 3.16(4) OF THE LOCAL GOVERNMENT ACT 1995, DETERMINES TO REPEAL THE EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2019 AND RECOMMENCES THE PROCESS OF MAKING A LOCAL LAW TO REPLACE THE EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2019 IN ACCORDANCE WITH SECTION 3.12 OF THE LOCAL GOVERNMENT ACT 1995 AND SECTION 61 OF THE WASTE AVOIDANCE AND RESOURCE RECOVERY ACT 2007.*
- 2. COUNCIL ADVERTISES THE PROPOSED EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2020, FORMING ATTACHMENT 1 TO THIS REPORT.*
- 3. COUNCIL REQUESTS THE CHIEF EXECUTIVE OFFICER FORWARD A COPY OF THE PROPOSED EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2020 TO THE MINISTER FOR LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES AND DIRECTOR GENERAL OF THE DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION.*
- 4. THE CHIEF EXECUTIVE OFFICER PREPARE A FURTHER REPORT AT THE CONCLUSION OF THE PUBLIC ADVERTISING PERIOD TO ENABLE THE COUNCIL TO CONSIDER ANY SUBMISSIONS MADE.*

## **REPORT**

Submissions on the proposed Waste Local Law were invited from members of the public through a public notice and an advertisement placed in the West Australian newspaper on 1 July 2020 for a six-week period closing on 12 August 2020. No submissions were received.

DWER reviewed the Waste Local Law to ensure that it complied with the requirements of the JSCDL and provided their feedback. The DWER Director General provided consent to the Waste Local Law on 16 October 2020.

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*Item 14.9 continued*

After Council makes the *EMRC Waste Management Facilities Local Law 2020* it must be published in the WA Government Gazette. Following Gazettal, Council is to give local public notice stating the title of the adopted Waste Local Law; summarising the purpose and effect of the adopted Waste Local Law (specifying the date on which it comes into operation) and advising that copies of the adopted Waste Local Law may be inspected or obtained.

The adopted Waste Local Law must be sent to the JSCDL within 10 working days of gazettal. An Explanatory Memoranda is to be provided to the JSCDL after gazettal of the Waste Local Law.

### STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 – Good Governance

3.3 To provide responsible and accountable governance and management of the EMRC

### FINANCIAL IMPLICATIONS

Nil

### SUSTAINABILITY IMPLICATIONS

Nil

### RISK IMPLICATIONS

<b>RISK:</b> The existence of the <i>EMRC Waste Management Facilities Local Law 2020</i> ensures the orderly regulation of disposal of waste and payment of fees.		
<b>Consequence</b>	<b>Likelihood</b>	<b>Rating</b>
Moderate	Likely	High
<b>Action/Strategy</b>		
Council to adopt the proposed EMRC Waste Management Facilities Local Law 2020		

### MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	



*Item 14.9 continued*

### ATTACHMENT

*Eastern Metropolitan Regional Council Waste Management Facilities Local Law 2020 including cover letter from DWER dated 16 October 2020 (Ref: D2020/24627).*

### VOTING REQUIREMENT

Absolute Majority

### **RECOMMENDATION(S)**

That:

1. Council, by absolute majority, in accordance with section 3.12 of the *Local Government Act 1995* and section 61 of the *Waste Avoidance and Resource Recovery Act 2007* make the *EMRC Waste Management Facilities Local Law 2020*, forming the attachment to this report.
2. Local public notice of the gazetted *EMRC Waste Management Facilities Local Law 2020* be given.
3. The *EMRC Waste Management Facilities Local Law 2020* and supporting documents be sent to the Joint Standing Committee on Delegated Legislation within 10 working days of their gazettal in the WA Government Gazette and a copy of the *Waste Local Law* be provided to the Minister for Local Government and the Department of Water and Environmental Regulation.

### **COUNCIL RESOLUTION(S)**

MOVED CR CONGERTON

SECONDED CR HAMILTON

THAT:

1. COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 3.12 OF THE *LOCAL GOVERNMENT ACT 1995* AND SECTION 61 OF THE *WASTE AVOIDANCE AND RESOURCE RECOVERY ACT 2007* MAKE THE *EMRC WASTE MANAGEMENT FACILITIES LOCAL LAW 2020*, FORMING THE ATTACHMENT TO THIS REPORT.
2. LOCAL PUBLIC NOTICE OF THE GAZETTED *EMRC WASTE MANAGEMENT FACILITIES LOCAL LAW 2020* BE GIVEN.
3. THE *EMRC WASTE MANAGEMENT FACILITIES LOCAL LAW 2020* AND SUPPORTING DOCUMENTS BE SENT TO THE JOINT STANDING COMMITTEE ON DELEGATED LEGISLATION WITHIN 10 WORKING DAYS OF THEIR GAZETTAL IN THE WA GOVERNMENT GAZETTE AND A COPY OF THE *WASTE LOCAL LAW* BE PROVIDED TO THE MINISTER FOR LOCAL GOVERNMENT AND THE DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION.

**CARRIED UNANIMOUSLY**

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Government of **Western Australia**  
Department of **Water and Environmental Regulation**

Your ref: D2020/20186  
Our ref: DWERDG807/20  
Enquiries: Leanne Reid, 6364 7028

Mr Marcus Geisler  
Chief Executive Officer  
Eastern Metropolitan Regional Council

Email: [mail@emrc.org.au](mailto:mail@emrc.org.au)

Dear Mr Geisler

***EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2020***

Thank you for the correspondence dated 7 September 2020 requesting consent to the Eastern Metropolitan Regional Council Waste Management Facilities Local Law 2020.

I confirm that I consent to the Eastern Metropolitan Regional Council Waste Management Facilities Local Law 2020 and accordingly have signed and enclosed two copies of the Local Law.

My decision to provide consent to the making of the Local Law is based on policy considerations and the responsibility for ensuring that the Local Law is within power rests with the Local Government.

I request that you provide the Minister for Environment, the Minister for Local Government and me with a copy of the Waste Local Law as gazetted.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Mike Rowe'.

Mike Rowe  
**DIRECTOR GENERAL**

16 October 2020

Att. Eastern Metropolitan Regional Council Waste Management Facilities Local Law 2020 (2 copies)

**EASTERN METROPOLITAN REGIONAL COUNCIL**

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**WASTE MANAGEMENT FACILITIES LOCAL LAW  
2020**

*Waste Avoidance and Resource Recovery Act 2007*  
*Local Government Act 1995*

EASTERN METROPOLITAN REGIONAL COUNCIL

## Waste Management Facilities Local Law 2020

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# CONTENTS

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<b>Part 1 - Preliminary</b> .....	
1.1 Short title .....	
1.2 Commencement .....	
1.3 Application.....	
1.4 Repeal.....	
1.5 Meaning of terms used in this local law .....	
1.6 Local public notice of determinations.....	
1.7 Rates, fees and charges.....	
1.8 Power to provide waste services .....	
<b>Part 2 - Operation of waste facilities</b> .....	
2.1 Operation of this Part.....	
2.2 Hours of operation.....	
2.3 Signs and directions .....	
2.4 Fees and charges.....	
2.5 Depositing waste .....	
2.6 Prohibited activities .....	
<b>Part 3 - Enforcement</b> .....	
3.1 Offences and general penalty.....	
3.2 Other costs and expenses.....	
3.3 Prescribed offences.....	
3.4 Form of notices.....	
<b>Schedule 1 – Prescribed offences</b> .....	

***Waste Avoidance and Resource Recovery Act 2007***  
***Local Government Act 1995***

**EASTERN METROPOLITAN REGIONAL COUNCIL**

## **Waste Management Facilities Local Law 2020**

Under the powers conferred on it by the *Waste Avoidance and Resource Recovery Act 2007*, the *Local Government Act 1995* and under all other enabling powers, the Council of the Eastern Metropolitan Regional Council resolved on xxxxxx to make the following local law.

### **Part 1 - Preliminary**

**1.1 Short title**

This is the *Eastern Metropolitan Regional Council Waste Facilities Local Law 2020*.

**1.2 Commencement**

This local law commences 14 days after the day on which it is published in the *Government Gazette*.

**1.3 Application**

This local law applies throughout the Red Hill Waste Management Facility and the Hazelmere Resource Recovery Park.

**1.4 Repeal**

The *Eastern Metropolitan Regional Council Waste Management Facilities Local Law 2019* published in the *Government Gazette* on 3 January 2020 is repealed.

**1.5 Meaning of terms used in this local law**

(1) In this local law—

***authorised person*** means a person appointed by the regional local government under section 9.10 of the LG Act to perform any of the functions of an authorised person under this local law;

**costs** of the regional local government include administrative costs;

**Council** means the council of the regional local government;

**Hazelmere Resource Recovery Park** is the waste facility located on 77 Lakes Road, Hazelmere WA 6055

**LG Act** means the *Local Government Act 1995*;

**LG Regulations** means the *Local Government (Functions and General) Regulations 1996*;

**local government waste** has the same meaning as in the WARR Act;

**Red Hill Waste Management Facility** is the waste facility located at 1094 Toodyay Road, Red Hill WA 6056

**regional local government** means the Eastern Metropolitan Regional Council established under section 3.61 of the *Local Government Act 1995*;

**specified** means specified by the regional local government or an authorised person, as the case may be;

**WARR Act** means the *Waste Avoidance and Resource Recovery Act 2007*;

**WARR Regulations** means the *Waste Avoidance and Resource Recovery Regulations 2008*;

**waste** has the same meaning as in the WARR Act;

**waste facility** means a waste facility, as defined in the WARR Act, that is operated by the regional local government.

## 1.6 Local public notice of determinations

Where, under this local law, the regional local government has a power to determine a matter –

- (a) local public notice, under section 1.7 of the LG Act, must be given of the matter determined;
- (b) the determination becomes effective only after local public notice has been given;
- (c) the determination remains in force for the period of one year after the date that local public notice has been given under paragraph (a);
- (d) after the period referred to in paragraph (c), the determination continues in force only if, and for so long as, it is the subject of local public notice, given annually, under section 1.7 of the LG Act; and
- (e) the determination must be recorded in a publicly accessible register of determinations that must be maintained by the regional local government.

### **1.7 Rates, fees and charges**

The regional local government's powers to impose rates, fees and charges in relation to waste services are set out in sections 66 to 68 of the WARR Act and sections 6.16 and 6.17 of the LG Act.

### **1.8 Power to provide waste services**

The regional local government's power to provide, or enter into a contract for the provision of, waste services is dealt with in section 50 of the WARR Act.

## **Part 2 - Operation of waste facilities**

### **2.1 Operation of this Part**

This Part applies to a person who enters a waste facility.

### **2.2 Hours of operation**

The regional local government may from time to time determine the hours of operation of a waste facility.

### **2.3 Signs and directions**

- (1) The regional local government or an authorised person may regulate the use of a waste facility—
  - (a) by means of a sign; or
  - (b) by giving a direction to a person within a waste facility.
- (2) A person within a waste facility must comply with a sign or direction under subclause (1).
- (3) The regional local government or an authorised person may direct a person who commits, or is reasonably suspected by the regional local government or the authorised person of having committed, an offence under this clause to leave the waste facility immediately.
- (4) A person must comply with a direction under subclause (3).

### **2.4 Fees and charges**

- (1) Unless subclause (3) applies, a person must, on or before entering a waste facility or on demand by the regional local government or an authorised person, pay the fee or charge as assessed by an authorised person.
- (2) An authorised person may assess the fee or charge in respect of a particular load of waste at a rate that applies to any part of that load, even if that rate is higher than the rate that would apply to any other part of the load.
- (3) Subclause (1) does not apply—
  - (a) to a person who disposes of waste in accordance with the terms of—



- (i) a credit arrangement with the regional local government; or
  - (ii) any other arrangement with the regional local government to pay the fee or charge at a different time or in a different manner; and
- (b) to the deposit of waste owned by the regional local government, or in the possession of an employee on behalf of the regional local government.

## **2.5 Depositing waste**

- (1) A person must not deposit waste at a waste facility other than—
- (a) at a location determined by a sign and in accordance with the sign; and
  - (b) in accordance with the direction of an authorised person.
- (2) The regional local government may determine the classification of any waste that may be deposited at a waste facility.

## **2.6 Prohibited activities**

- (1) Unless authorised by the regional local government, a person must not—
- (a) remove any waste or any other thing from a waste facility;
  - (b) deposit at a waste facility that is a landfill site any waste that is toxic, poisonous or hazardous, or the depositing of which is regulated or prohibited by any written law;
  - (c) light a fire in a waste facility;
  - (d) remove, damage or otherwise interfere with any flora in a waste facility;
  - (e) remove, injure or otherwise interfere with any fauna in a waste facility; or
  - (f) damage, deface or destroy any building, equipment, plant or property within a waste facility.
- (2) A person must not act in an abusive or threatening manner towards any person using, or engaged in the management or operation of, a waste facility.

## **Part 3 - Enforcement**

### **3.1 Offences and general penalty**

- (1) A person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law a person is prohibited from doing, commits an offence.
- (2) A person who commits an offence under this local law is liable, on conviction, to a penalty not exceeding \$5,000, and if the offence is of a continuing nature, to a further penalty not exceeding \$500 in respect of each day or part of a day during which the offence has continued.

### **3.2 Other costs and expenses**

- (1) A person who is convicted of an offence under this local law is to be liable, in addition to any penalty imposed under clause 3.1, to pay to the regional local government the costs and expenses incurred by the regional local government in taking remedial action such as—
  - (a) removing and lawfully disposing of toxic, hazardous or poisonous waste; or
  - (b) making good any damage caused to a waste facility.
- (2) The costs and expenses incurred by the regional local government are to be recoverable, as a debt due to the regional local government, in a court of competent civil jurisdiction.

### **3.3 Prescribed offences**

- (1) An offence against a clause specified in Schedule 1 is a prescribed offence for the purposes of section 9.16(1) of the LG Act.
- (2) The amount of the modified penalty for a prescribed offence is that specified adjacent to the clause in Schedule 1.

### **3.4 Form of notices**

- (1) Where a vehicle is involved in the commission of an offence, the form of the notice referred to in section 9.13 of the LG Act is that of Form 1 in Schedule 1 of the LG Regulations.
- (2) The form of the infringement notice given under section 9.16 of the LG Act is that of Form 2 in Schedule 1 of the LG Regulations.
- (3) The form of the infringement withdrawal notice given under section 9.20 of the LG Act is that of Form 3 in Schedule 1 of the LG Regulations.

**Schedule 1 - Prescribed offences****[3.3]**

Item No.	Clause No.	Description	Modified Penalty
1	2.3(2)	Failing to comply with a sign or direction	\$500
2	2.3(4)	Failing to comply with a direction to leave	\$500
3	2.4(1)	Disposing waste without payment of fee or charge	\$500
4	2.5(1)	Depositing waste contrary to sign or direction	\$500
5	2.6(1)(a)	Removing waste without authority in a waste facility	\$250
6	2.6(1)(b)	Depositing toxic, poisonous or hazardous waste at a waste facility	\$500
7	2.6(1)(c)	Lighting a fire in a waste facility	\$300
8	2.6(1)(d)	Removing or interfering with any flora in a waste facility	\$300
9	2.6(1)(e)	Removing or interfering with any fauna without approval in a waste facility	\$300
10	2.6(1)(f)	Damaging, defacing or destroying any building, equipment, plant or property within a waste facility	\$500
11	2.6(2)	Acting in an abusive or threatening manner	\$300

The Common Seal of the Eastern Metropolitan Regional Council was affixed by authority of a resolution of the Council in the presence of –

Cr JAI WILSON, Chairperson.  
Mr MARCUS GEISLER, Chief Executive Officer.

Consented to –



Mr MIKE ROWE, Director General  
Department of Water and Environmental Regulation.

Dated 16 of October 2020



## 14.10 SUSTAINABILITY TEAM PROJECTS PROPOSAL 2021/2022

REFERENCE: D2020/25406

### PURPOSE OF REPORT

The purpose of this report is to provide Council with the Sustainability Team Projects Proposal 2021/2022 for noting.

### KEY POINTS AND RECOMMENDATION(S)

- The Sustainability Team Projects Proposal for 2021/2022 has been developed and is attached for Council's consideration.
- Regional strategies including advocacy, economic development, integrated transport and the environment assist in guiding delivery of the Sustainability Team's programs and projects to participating member Councils.
- The programs/projects and associated financial commitments have been prepared for member Councils' consideration.
- It is proposed that commencing in 2021/2022 the Sustainability Team will focus its efforts on a regional scale to progress a Net Zero Cities (Region) 2040 or 2050 depending on the will of member Councils.
- Net Zero will be the overarching theme for existing programs/projects such as Achieving Carbon Emissions Reduction (ACER); Water and Energy programs, Building Benchmarking; Future Proofing and new initiatives such as LED Street lights conversions and other supported initiatives.
- The following regional programs/projects will continue for 2021/2022:
  - Integrated transport projects, with a particular emphasis on road safety and congestion;
  - Economic development related projects;
  - Regional events and Advocacy;
  - Eastern Region Catchment Management Program; and
  - Final Stage 4 of the Flood Study - Managing Flood Risk.
- The EMRC Regional Development Reserve currently totalled at \$322,511, will be utilised to fund Net Zero initiatives as agreed to by member Councils.
- State and federal government and other stakeholder funding will also continue to be sought to help fund and guide future delivery of key infrastructure projects in the region.

#### Recommendation

That Council:

1. Notes the programs/projects and funding commitments outlined in the Sustainability Team Projects Proposal 2021/2022, forming the attachment to this report, which will form the basis of discussion with member Council CEOs; and
2. Acknowledges that any new Net Zero program will be part funded from the Regional Development Reserve fund (currently totalling \$322,511) in 2021/2022, which will be the subject of a future report to Council in 2021.

### SOURCE OF REPORT

Chief Sustainability Officer



*Item 14.10 continued*

## **BACKGROUND**

The Regional Services Directorate delivers regionally focused projects to member Councils in the areas of environment and sustainability, economic development (including event related programs) and integrated transport. The EMRC also advocates on behalf of the Region in accordance with the Regional Advocacy Strategy and in accordance with Council decisions. The programs/projects have varied in response to the needs of member Councils and emerging regional issues that are deemed appropriate to be dealt with on a regional scale.

Delivery of services is driven through an annual process aligned with business planning and budget cycles of the EMRC and its member Councils.

The regional programs/projects currently being delivered in 2020/2021 include:

- Integrated Transport Strategy related projects (RITS);
- Economic Development Strategy (REDS) related projects;
- Events (Avon Descent was put on hold due to COVID 19);
- Environment Strategy related projects;
- Eastern Region Catchment Management Program;
- Regional Advocacy;
- Building Benchmarking Efficiencies;
- Water Quality and Conservation program; and
- Achieving Carbon Emissions Reduction (ACER).

The Sustainability Team coordinates, facilitates and jointly funds regionally significant projects that improve social, economic and environmental outcomes for Perth's Eastern Region, which are also consistent with the EMRC's 10 Year Strategic Plan 2017 to 2027 adopted by Council at its meeting of 18 August 2016 (Ref: D2016/10193) and which took effect from 1 July 2017.

The current strategies outlined below have assisted to guide project delivery across the region:

- Regional Advocacy Strategy 2016 – 2020;
- Regional Environment Strategy 2016 – 2020;
- Regional Economic Development Strategy 2017 – 2021; and
- Regional Integrated Transport Strategy 2017 – 2021.

During 2021 these strategies will be merged into one overarching EMRC Strategy that covers the entire business.

## **REPORT**

The Sustainability Team Projects Proposal 2021/2022 demonstrates continued delivery of current programs/projects and proposed delivery of new programs for 2021/2022. Agreed programs/projects are funded via a mix of funding from the EMRC, participating member Councils and grant funding, where possible and the Net Zero program will be part funded from the Regional Development Reserve, once authorised.

Program/project delivery is managed by the EMRC in collaboration with participating member Councils.

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Item 14.10 continued

Table 1 below depicts the level of funding required from participating member Councils to deliver the Sustainability Team Projects Proposal 2021/2022 outlined in Attachment 1 (Ref: D2020/25616).

**Table 1 – Sustainability Team Projects Proposal 2021/2022**

<b>SUSTAINABILITY PROGRAMS/PROJECTS 2021/22 (all figures ex GST)</b>						
<b>PROGRAM</b>	<b>Bassendean</b>	<b>Belmont</b>	<b>Mundaring</b>	<b>Swan</b>	<b>Bayswater</b>	<b>Kalamunda</b>
Proposed new Net Zero Cities Program (complimentary or discounted for ACER and partial cost of Transport)	0	0	0	15,000	9,000	15,000
• ACER - Energy Data Management	4,090	4,090	4,090	x	x	x
• ACER – Climate Energy and Emissions Actions	7,989	x	6,411	x	x	x
• Future BBE– to be incorporated into ACER or proposed Net Zero Cities Initiative	-	-	-	-	-	-
• Regional Integrated Transport projects relevant to Net Zero	3,000	5,000	5,000	x	6,000	x
WQCP - Water Data Management	4,090	4,090	4,090	x	x	x
WQCP – Water Conservation Action Plans	6,798	x	7,216	8,981	x	x
WQCP – Waterwise Council Accreditation	7,010	0	7,010	7,010	x	x
Flood Risk - Community Awareness (Final stage of flood study)	2,000	2,000	x	2,000	2,000	x
(New) Regional Mapping proposal	tbc	tbc	tbc	tbc	tbc	tbc
Regional Integrated Transport – Road safety, research, congestion,	3,359	5,818	5,076	x	6,800	x
Regional Economic Development	9,102	14,042	13,219	x	x	x
Regional Events Program (Avon Descent)	2,204	3,782	x	7,734	4,448	x
Eastern Region Catchment Management Program (ERCMP)	x	x	45,226	45,226	x	x
Bush Skills 4 Youth	x	7,000	Included in above	Included in above	x	x
Regional Advisory Groups*	*	*	*	*	*	*
Regional Advocacy*	*	*	*	*	*	*
Regional Youth initiatives*	*	*	*	*	*	*
<b>TOTAL MEMBER COUNCIL PROPOSED CONTRIBUTIONS 2021/2022</b>	<b>\$49,642</b>	<b>\$45,822</b>	<b>\$97,338</b>	<b>\$85,951</b>	<b>\$28,248</b>	<b>\$15,000</b>

Member Councils indicative support is requested for the programs/projects and associated financial contributions as outlined in the Sustainability Team Projects Proposal for the 2021/2022 financial year. The programs/projects and associated funding commitments are finalised after consultation with member Council CEOs.



*Item 14.10 continued*

## STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

- 1.5 To contribute towards improved regional air, water & land quality, regional biodiversity conservation and address climate change

Key Result Area 2 – Economic Development

- 2.1 To facilitate and advocate for increased investment in regional infrastructure
- 2.2 To facilitate and advocate for regional economic development activities
- 2.3 To facilitate regional cultural and recreational activities

Key Result Area 3 – Good Governance

- 3.1 To provide advice and advocacy on issues affecting Perth's Eastern Region
- 3.2 To manage partnerships and relationships with stakeholders

## FINANCIAL IMPLICATIONS

The funding to facilitate the Sustainability Teams projects and services is developed and agreed with member Councils as part of the annual budget process.

## SUSTAINABILITY IMPLICATIONS

The Sustainability Team operates to pursue environmental, economic and social outcomes for Perth's Eastern Region. In pursuit of these objectives, sustainability considerations are also integrated wherever possible in all activities undertaken by the directorate.

## RISK IMPLICATIONS

<b>RISK: Reduced Grant Funding and a Lack of Interest from Member Councils in Sustainability Programs</b>		
<b>Consequence</b>	<b>Likelihood</b>	<b>Rating</b>
Moderate	Likely	High
<b>Action/Strategy</b>		
EMRC to actively pursue grant funding opportunities and to liaise with member Councils to ensure maximum participation.		

## MEMBER COUNCIL IMPLICATIONS

### Member Council

Town of Bassendean  
 City of Bayswater  
 City of Belmont  
 City of Kalamunda  
 Shire of Mundaring  
 City of Swan

### Implication Details

Participating member Councils officers' time may be required when liaising with the EMRC on specific projects delivered by the Sustainability Team



*Item 14.10 continued*

**ATTACHMENT(S)**

Sustainability Team Projects Proposal 2021/2022 (Ref: D2020/25616)

**VOTING REQUIREMENT**

Simple Majority

**RECOMMENDATION(S)**

That Council:

1. Notes the programs/projects and funding commitments outlined in the Sustainability Team Projects Proposal 2021/2022, forming the attachment to this report, which will form the basis of discussion with member Council CEOs; and
2. Acknowledges that any new Net Zero program will be part funded from the Regional Development Reserve fund (currently totalling \$322,511) in 2021/2022, which will be the subject of a future report to Council in 2021.

**COUNCIL RESOLUTION(S)**

MOVED CR CONGERTON

SECONDED CR HAMILTON

THAT COUNCIL:

1. NOTES THE PROGRAMS/PROJECTS AND FUNDING COMMITMENTS OUTLINED IN THE SUSTAINABILITY TEAM PROJECTS PROPOSAL 2021/2022, FORMING THE ATTACHMENT TO THIS REPORT, WHICH WILL FORM THE BASIS OF DISCUSSION WITH MEMBER COUNCIL CEOS; AND
2. ACKNOWLEDGES THAT ANY NEW NET ZERO PROGRAM WILL BE PART FUNDED FROM THE REGIONAL DEVELOPMENT RESERVE FUND (CURRENTLY TOTALLING \$322,511) IN 2021/2022, WHICH WILL BE THE SUBJECT OF A FUTURE REPORT TO COUNCIL IN 2021.

**CARRIED UNANIMOUSLY**

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# EASTERN METROPOLITAN REGIONAL COUNCIL

## Sustainability Team Projects Proposal 2021/2022



Eastern Metropolitan Regional Council  
 226 Great Eastern Highway, Ascot WA 6104  
 PO Box 234, Belmont WA 6984  
 T (08) 9424 2222  
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## CONTENTS

Document Control .....	2
Introduction .....	3
Sustainability Team .....	3
Strategic Context.....	3
Sustainable Development Goals (SDGs) .....	3
Sustainability Team Projects Proposal .....	3
Funding according to previous Council decisions .....	4
Benefits and Approach .....	4
Advocacy Projects Support Our Member Councils .....	4
Regional Approach.....	4
Complimentary Services .....	4
Regional Advocacy .....	5
Urban Environment Programs 2021/2022.....	6
Net Zero Cities (Region) 2040 or 2050 Program .....	6
Programs to come under Net Zero Cities (Region) 2040 or 2050 Program.....	7
Achieving Carbon Emission Reduction Program .....	7
Regional Integrated Transport Program (Portion Of) .....	7
Benchmarking Building Efficiency Project (BBE) .....	7
Urban Environment Programs 2021/22 (Not Part of Net Zero Cities (Region) 2040 or 2050.....	7
Regional Integrated Transport Program (portion of) .....	7
Water Quality and Conservation Project (WQCP).....	8
Regional Economic Development Program .....	8
Natural Environment Programs .....	9
Eastern Region Catchment Management Program .....	9
Bush Skills 4 Youth (BS4Y) Program.....	10
Proposed Final Stage Of The Flood Study – Flood Risk Community Awareness .....	10
Proposed New Regional Mapping Project.....	11
Sustainability Team Projects Proposal Funding Summary 2021/2022 .....	13
Withdrawal from Program .....	18
Appendix 1 Sustainability Team Structure 2020 .....	19
Reviewed .....	October/November 2020
.....	20
Adoption .....	TBC
.....	20
Business Unit.....	Sustainability
.....	20

## Tables

No table of figures entries found.

## Figures

Figure 1: Sustainability Team Structure 2020/21.....	19
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**Document Control**

<b>Version</b>	<b>Date</b>	<b>Changes</b>	<b>Author</b>	<b>Review</b>
Rev A	12/10/2020	Revision 1	NET and UET Officers	Chief Sustainability Officer
Rev B				

## Introduction

This Sustainability Team Projects Proposal 2021/2022 comprises urban and natural environmental services and programs and also notes participation in regional advocacy campaigns.

## Sustainability Team

The Sustainability Team (formerly Regional Services Directorate) comprises of the Urban Environment and Natural Environment Teams. The Urban Environment Team delivers sustainability services associated with the urban environment including carbon emissions, water conservation, energy efficiency, future proofing, economic development and integrated transport. The Natural Environment Team provides sustainability services within the natural environment by supporting volunteers and the communities within the region to restore degraded land, deliver educational workshops, implement natural resource grant funded projects and generate partnerships to deliver environmental outcomes.

## Strategic Context

The Sustainability Team work to deliver the objectives within EMRC Strategies. These strategies are being consolidated into one overarching Sustainability Strategy which will be accompanied by associated action plans:

- Energy & Water Action Plans
- Integrated Transport Action Plan
- Economic Development Action Plan
- Environmental Action Plans

These are in line with the following objectives of the EMRC's 10 Year Strategic Plan 2017 to 2027:

- 1.5 To contribute towards improved regional air, water and land quality and regional biodiversity conservation and to address climate change issues within the Region;
- 2.1 To facilitate and advocate for increased investment in regional infrastructure;
- 2.2 To facilitate and advocate for regional economic development activities;
- 3.1 To provide advice and advocacy on issues affecting Perth's Eastern Region; and
- 3.2 To manage partnerships and relationships with stakeholders.

These objectives are embedded in the annual EMRC Corporate Business Plan, with associated costs included in the budget. These objectives are also aligned with the global Sustainable Development Goals (SDG) framework, enabling the EMRC and its member Councils to collaboratively progress regional sustainability that is regionally, nationally and globally aligned, where possible.

## Sustainable Development Goals (SDGs)

The Strategy and Action Plans are underpinned by the United Nations Sustainable Development Goals Framework including targets and indicators for achieving excellence in sustainable development. The EMRC has embedded these goals within our strategies to drive innovation within actions on behalf of our member councils. The EMRC in partnership with member Councils, is one of the first organisations in Australia to progress regional environmental management under the United Nations Agenda 2030 Sustainable Development Goals (SDGs) framework. The relevant SDGs include:

- SDG 3: Ensuring healthy lives and promoting well-being at all ages is essential to sustainable development.
- SDG 4: Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all.
- SDG 6: Ensure availability and sustainable management of water and sanitation for all.
- SDG 7: Ensure access to affordable, reliable, sustainable and modern energy for all.
- SDG 8: Sustained and inclusive economic growth that can drive progress, create decent jobs for all and improve living standards.
- SDG 9: Industries, Innovation and Infrastructure - Build resilient infrastructure, promote sustainable industrialisation and foster innovation.
- SDG 11: Make cities and human settlements inclusive, safe, resilient and sustainable.
- SDG 12: Ensure sustainable consumption and production patterns.
- SDG 15: Protect, restore and promote sustainable use of terrestrial ecosystem, sustainably manage forests, combat desertification, and halt and reverse land degradation and halt biodiversity loss.
- SDG 13: Take urgent actions to combat climate change and its impacts.
- SDG 17: Partnerships for the Goals – Revitalize the global partnership for sustainable development.

## Sustainability Team Projects Proposal

The participating member Council contributions for the delivery of each program have not been increased for 2021/2022, due to the impacts associated with COVID19.

Contributions for the ongoing Sustainability Programs have been based on the previously agreed 'business as usual' funding model split into different modules, with the addition of proposed regional-scale fixed-length 'fee for service' projects to add value to existing services and meet identified priorities.

A new Net Zero Cities (Region) 2040 or 2050 Program is being planned for 2021/2022 and beyond, to commence our journey as a Region towards Net Zero encompassing both Council and Community perspectives. Existing programs or projects that logically fit under a Net Zero concept will be moved under this program.

### Funding according to previous Council decisions

Funding contributions associated with the Regional Development projects have continued to be calculated according to a historic decision of Council, whereby Regional Development projects were based on a one third; contribution, with one third of the contributions distributed equally, one third apportioned according to member Councils' population and one third apportioned according to member Councils' rate income.

Council, at its meeting of 18 October 2018 resolved as follows:

*"THAT COUNCIL SUPPORTS THE CONTINUATION OF THE EXISTING REGIONAL DEVELOPMENT FUNDING MODEL TO DELIVER REGIONAL DEVELOPMENT PROGRAMS TO MEMBER COUNCILS FOR THE PERIOD 1 JULY TO 30 JUNE 2020."*

Council at its meeting of 5 December 2019, resolved as follows:

*"THAT COUNCIL NOTES THE PROGRAMS/PROJECTS AND FUNDING COMMITMENTS OUTLINED IN THE REGIONAL SERVICES PROJECT FUNDING SUMMARY FOR 2020/2021, FORMING THE ATTACHMENT TO THIS REPORT, WHICH WILL FORM THE BASIS OF DISCUSSION WITH MEMBER COUNCIL CEOS."*

Given that the strategic review of the EMRC is currently underway it would seem premature to make any holistic changes to the current delivery of the Sustainability Team (former Regional Development and Environment) projects until the review is concluded and the future direction of EMRC programs and service delivery has been determined by Council.

## Benefits and Approach

### Advocacy Projects Support Our Member Councils

Member Councils are included in regional advocacy campaigns as and when they occur. This may require providing information or making officers available to attend meetings, events or other advocacy activities. Elected members also have a critical role to play in regional advocacy which may require them to attend events and delegations and to advocate on key regional issues needing to be addressed.

### Regional Approach

Participating member Councils will benefit through the alignment of regional priorities and local area priorities to deliver outcomes that support industry investment, advocate for regional priorities and promote the Region as a whole.

The regional support provided by the Urban and Natural Environment Programs will not duplicate existing activities but act as "enablers" that will add value to member Councils' own initiatives. The EMRC's strategies complement local priorities of member Councils in order to maximise, leverage and make effective use of collective resources, based on economies of scale and having a regional voice.

The inclusion of a new Net Zero Cities (Region) 2040 or 2050 will become the new 'Flagship' program in the Sustainability Team and any existing programs or projects that have the capacity to contribute towards Net Zero will be moved under this new Program.

The EMRC acknowledges that member Councils have built considerable environmental knowledge and skills over the last decade and understands that its role is changing and diversifying from mainly delivering programs and projects to offering more coordination and technical support; providing knowledge and innovation; and adding value to the skills that already exist within member Councils, the community and other key stakeholders.

### Complimentary Services

Being part of the EMRC provides many benefits including a range of complimentary services to foster networking, information sharing and support youth and cultural growth within the region.

The EMRC provides complimentary youth advocacy and youth events to ensure that young people are able to access services and support and learn about environmental and sustainability issues.

Networking and knowledge sharing are key to building sustainable projects and relationships within the region. The EMRC offers complimentary quarterly and bimonthly forums for various areas of sustainability across the region. At these forums member Council representatives have the opportunity to share information across the region, hear presentations by key speakers in sustainable development, transport, natural areas and waste management.

Table 1 below lists the various EMRC Advisory Groups to which member Council representation is encouraged as is key stakeholder representation.

<b>Programs/Projects</b>	<b>Complimentary Sustainability Advisory Group</b>
<b>Net Zero Action Group (New - Proposed)</b>	<i>Comprising of Directors/ Officers from participating member Councils and including key stakeholders within LG, State Government, Industry and Expert Consultants as required. This group will aim to identify, develop and coordinate regional or local Net Zero Projects to assist member Councils to achieve Targets set for 100% Renewables and Net Zero Emissions for the Region by 2040 or 2050.</i>
<b>Regional Integrated Transport Advisory Group (formerly known as RITS IAG)</b>	<i>Comprising Directors/Officers from participating member Councils, Department of Transport, Department of Planning, Lands and Heritage, Road Safety Commission, Main Roads WA, Public Transport Authority, Western Roads Federation, WALGA, RAC, Westcycle, Perth Airport Pty Ltd, and the Freight and Logistics Council  This group aims to report back on agreed Regional Integrated Transport Actions and Initiatives, to facilitate knowledge sharing, networking and connectedness within Transport practitioners and to advocate for regional transport related issues within the Region.</i>
<b>Regional Economic Development Officer Group</b>	<i>Comprising Directors/Officers from participating member Councils. This group aims to report back on agreed Sustainable Economic Development Actions and Initiatives and to facilitate knowledge sharing, networking and connectedness within Economic development practitioners within the Region.</i>
<b>Regional Events Project Team</b>	<i>Comprising Events, Recreation and Marketing Officers from participating member Councils, non-member Councils and participating organisations.  Online portal that promotes events, themed under the 'seasons' e.g. Hello Spring.</i>
<b>Waste Education Steering Group</b>	<i>Comprising relevant member Councils and EMRC personnel.</i>

## Regional Advocacy

The Regional Advocacy Strategy 2016 - 2020 (which will be merged into the new overarching Sustainability Strategy 2021 and beyond) outlines key components that will be used to develop advocacy campaigns, and identifies the focus areas to address advocacy priorities. The priority areas and corresponding areas of focus are shown in the table below:

<b>Advocacy Priorities</b>	<b>Areas of Focus</b>
<b>Regional Waste Management Priorities</b>	<ul style="list-style-type: none"> <li>➤ Waste reduction and resource recovery</li> <li>➤ Environmentally sustainable solutions</li> <li>➤ Capacity for the future</li> </ul>
<b>Regional Environmental Priorities</b>	<ul style="list-style-type: none"> <li>➤ Swan and Helena Rivers</li> <li>➤ Natural resource management</li> <li>➤ Environmentally sustainable solutions</li> <li>➤ Climate change</li> </ul>
<b>Regional Economic Development Priorities</b>	<ul style="list-style-type: none"> <li>➤ Business growth, investment and innovation</li> <li>➤ Infrastructure to support strategic centres and population growth</li> <li>➤ Maximise infrastructure benefits</li> </ul>
<b>Regional Integrated Transport Priorities</b>	<ul style="list-style-type: none"> <li>➤ Safety</li> <li>➤ Increase and maximise benefits of infrastructure and services</li> <li>➤ Behaviour change</li> <li>➤ Research and Innovation</li> </ul>

To date the Regional Advocacy Program has sought to build capacity within the EMRC and its member Councils to attract an increased share of benefits and services to Perth's Eastern Region through a framework that delivers effective regional advocacy campaigns. Major advocacy campaigns for 2021/2022 will continue to include unfunded projects from the "Connect Perth's East" City Deal proposal and will also include, but not necessarily be limited to; infrastructure projects, environmental, resource recovery and community initiatives and projects/programs/services that align with Net Zero Cities Region) 2040 or 2050.

Examples of potential projects to be advocated for, on a regional scale, include, but are not necessarily limited to:

- Streetlighting LED conversions
- Great Eastern Highway Upgrade
- Perth Adelaide National Highway
- Midland Freight Rail Realignment
- Electric/Hydrogen Highway
- Green power purchase agreements

## Urban Environment Programs 2021/2022

The EMRC is committed to delivering the following projects aligned with the new Sustainability Strategy in the 2021/22 period. The programs offered are split into modules, with some modules fitting under a proposed new Net Zero Cities (Region) Program and then remainder sitting outside this program to allow for maximum flexibility and participation.

## Net Zero Cities (Region) 2040 or 2050 Program

The West Australian State Government has committed to working with all sectors of the WA economy to achieve net zero greenhouse gas emissions by 2050. Some local governments have acknowledged WA is in a climate emergency, and urgent action is needed by all levels of government to meet Australia's Paris Commitments and address aspects of climate change. The EMRC supports these commitments and aims to assist member Councils to develop road maps and implementation planning, trial new technologies to contribute toward meeting agreed commitments, develop projects to achieve targets and provide funding to trial innovative approaches or develop pilot projects in consultation with member Councils.

- Module 1a - Development of a Net Zero Tracker on a regional level, broken down into each participating council, to evaluate how aligned the regional and each council is with the Net Zero 2050 goal. The document will be a high level and councils will be evaluated in term of their current commitment/ targets for emission reduction and any activities under; Energy conservation, renewable energy, fuel switching and non-energy emission.  
(METHODOLOGY <https://www.climateworksaustralia.org/methodology/>)
- Future Year 2022/23, development of future projects or action plan/road map for participating councils to be funding via co-contributions, Regional Development Reserve Funds and/or possible grant funding. The EMRC will assess identified projects specific to the Net Zero Tracker and in conjunction with member councils assist in sourcing funds externally via grants or in partnership with EMRC. EMRC funding may function as a contribution to member Councils (criteria to be outlined early 2021).

Net Zero trial or pilot projects could include, but not necessarily be limited to some of the following:

- Regional-scale building energy efficiency retrofits
- LED street lighting, park and carpark floodlighting conversions
- Power Purchase Agreements for green power
- Hydrogen & Electric Highway
- Electric Fleet and charging stations
- Community e-vehicle charging stations
- Urban Heat Island mitigation, Urban Forest and Regional Mapping
- Solar (and possibly Wind) Farm – Red Hill
- Energy Storage
- Your Move (Metronet public transport campaign) program

Any trial or pilot projects would be conducted in consultation with member Councils to gauge interest and the requirements needed to progress with any trials or projects. The Regional Development Reserve Fund could be allocated towards developing and achieving Net Zero projects and outcomes and this will be the subject of a future Council Report in 2021. Net Zero is also very applicable to EMRC's current and future waste management and resource recovery initiatives.



## Programs to come under Net Zero Cities (Region) 2040 or 2050 Program

### Achieving Carbon Emission Reduction Program

The Achieving Carbon Emissions Reduction (ACER) program was developed in 2009 by the EMRC in collaboration with its six-member councils to replace the former ICLEI Cities for Climate Protection (CCP) Program. The EMRC and its member councils agreed that it was necessary to continue to monitor and mitigate their emissions as well as to educate the community. The ACER program is governed by a carbon management framework that encompasses a cyclic process of continued monitoring, review and improvement.

- Module 1a Subscription to develop Net Zero Cities initiative (complimentary for member Councils participating in ACER and a portion of member Council's contribution toward Regional Integrated Transport – splitting out the transport components that are relevant to Net Zero.
- Module 1b Energy Data analysis, visualisation & reporting – provides energy and emission data reports and provides support for data management platforms as required.
- Module 1c Climate Energy and Emissions Action Planning provides technical support to progress strategies, plans and actions to meet emissions reduction targets as well as supporting participation in the Cities Power Partnership. Energy Data provides management of the Azility platform, data analysis and reporting.

### Regional Integrated Transport Program (Portion Of)

Module 2a - Aspects of the Regional Congestion Management Action Plan to increase efficiency in the eastern region's transport network together with, freight management and efficiencies and also behaviour change initiatives that lead to traffic reduction will come under Net Zero. Other aspects of Transport that will also feature under Net Zero include but are not necessarily be limited to; research on the Electric Hydrogen Highway, electric fleet, electric charging stations.

### Benchmarking Building Efficiency Project (BBE)

Module 3 - The Benchmarking Building Efficiency (BBE) project expanded on work completed under the ACER program by assessing and documenting facility energy performance against existing national standards (such as NABERS and Section J Energy Efficiency of the National Construction Code) for selected facilities in participating member Councils.

In recent years, member Councils have been proactive implementing energy efficiency initiatives and many have completed identifiable actions such as retrofitting LED lighting, installing solar PV systems and upgrading air conditioning. However, member Councils have identified knowledge gaps in terms of cost benefit analysis of initiatives, assessing building efficiency performance, and identifying and understanding key performance indicators for different facility types.

The BBE project provided comparable benchmarks for buildings with similar functions and recommendations for energy efficiency initiatives, retrofits and investments.

BBE was a two-year project which running during 2019/20 and 2020/21. Phases completed in 2019/20 include developing a building inventory with facility types, prioritising buildings for auditing, determining benchmarking targets, completing building energy audits based on AS/NZ 3598.1:2014 and the benchmarking this data. The second phase of the project will be completed in 2020/21, including completion of building energy audit reports encompassing energy efficiency recommendations (including cost benefit analysis), and regional building benchmarking by agreed facility types.

The BBE project's outputs support participating councils to continue implementing energy efficiency initiatives for their facilities with robust facility and regional scale building energy information. The EMRC can assist or lead projects locally and regionally, either under ACER or a proposed new Net Zero Cities Program. These projects may include community awareness and education, feasibility studies, business case preparation, updating policies and procedures and facilitating a sustainability supplier and service providers expo.

## Urban Environment Programs 2021/22 (Not Part of Net Zero Cities (Region) 2040 or 2050

### Regional Integrated Transport Program (portion of)

The EMRC Sustainability Strategy aims to advocate for and support the development of a safe, efficient and well connected transport system that supports and enhances the region's economic, social and environmental well-being. An Integrated Transport Action Plan that underpins the strategy will be guided by priority areas and would work with stakeholders collaboratively to service the region's passenger and freight demands.

The EMRC works to facilitate integrated transport planning initiatives to provide an efficient, safe and integrated regional transport network and delivers a number of initiatives to support this goal. The provision of an efficient and safe transport network in Perth's Eastern Region is a critical issue for both local and state government, particularly with the predicted population and transport growth for Perth in the future



In 2019/2020, the EMRC delivered a number of key initiatives in the areas of road safety, public transport and active transport. The Regional Road Safety Plan was developed in 2019 to cater to the safety needs of the region and recommendations from the plan are being implemented. This work also includes the Share the Space campaign that generated awareness on using shared spaces safely. During 2020 the 'No matter the case- share the space' campaign was delivered with a focus on differently abled persons sharing active transport spaces.

In order to deliver integrated transport initiatives successfully, the EMRC developed the Regional Integrated Transport Strategy Implementation Advisory Group (RITS IAG) in 2008. RITS IAG is a stakeholder and networking group that collaboratively reviews and approves programs and shares valuable transport information for the Eastern Region. This group includes representatives from the EMRC, member Councils, Department of Transport, Department of Lands, Planning and Heritage, Public Transport Authority, Main Roads WA, WALGA, Road Safety Commission, RAC, Western Roads Federation, Westcycle, Perth Airport Pty Ltd and the Freight and Logistics Council. The former wordy title (RITS IAG) is being reduced down to the Regional Integration Transport Advisory Group (RITAG).

- Module 2b This module comprises complimentary membership of the Regional Integrated Transport Advisory Group to ensure regional networking is effective across the region and that there is an effective forum for knowledge sharing for all key stakeholders with an interest in transport. The RITAG Agenda will include status reporting on the development and progress of projects and associated actions in the region, where relevant. This module also includes an ongoing advocacy component including advocating for infrastructure projects (not yet funded) that formed part of the former Connect Perth's East" City Deal, proposal.
- Module 2c Invigorates and drives Active/Public Transport Promotion within the region by re-engaging the Your Move and other programs, including Bike Week. It also covers off on road safety for the region and includes the tracking and update of actions within the Congestion Management Plan and Regional Road Safety Plan. This module also updates the annual Regional Transport Report Card to provide valuable information regarding how our region travels and it also aligns with Safe Systems and includes the development of a Safe Systems guideline and relevant projects in consultation with member Councils.

### Water Quality and Conservation Project (WQCP)

The Water Quality and Conservation Program (WQCP) have been developed to provide a structured approach for local governments in Perth's Eastern Region to continue to be leaders in water management. The WQCP develops opportunities to improve water efficiency and water quality to ensure a sustainable water future for the council, and their environment. The WQCP will build on past achievements to continually improve water management practices and will assist council in achieving recognition for Water Corporation's waterwise council program

- Module 4a Water data analysis, visualisation & reporting - provides water data reporting and provides other support through the Azility platform as required.
- Module 4b Waterwise Council Action Plan (WCAP) provides technical support to progress strategies, plans and actions to meet water conservation goals as well as supporting integration of the Water Sensitive Cities Index framework into strategies and plans.
- Module 4c Waterwise Council Certification supports participation, reporting and recognition in Water Corporation's Waterwise Council Program.

### Regional Economic Development Program

The EMRC and its participating member Councils are working together to achieve and address future Economic Development opportunities for the Region, its residents, local businesses and communities. A range of activities are undertaken to enable business and industry growth, education and employment opportunities and maximise infrastructure benefits to meet the needs of the Region and support economic development.

The EMRC has supported member Councils and key industry stakeholders to achieve regional economic development outcomes since 1998, the establishment of the Economic Development Officers Group (EDOG) in 2007 added value towards developing economic goals in the Region and creating a regional networking opportunity. Regional economic development activities undertaken by the EMRC that address barriers to business, industry growth, investment and capitalising on future opportunities as agreed to by member Councils form part of the overall EDOG Agenda.

In addition, this program delivers a regional events package to improve lifestyle, increase liveability and resilience in the Region while raising awareness and capability of small business within the Region.

- Module 5a This module comprises complimentary membership of the Regional Economic Development Officer Group to ensure regional networking is effective across the Region and provides an effective forum for knowledge sharing.
- Module 5b Covers the delivery of actions and initiatives identified as part of the Regional Economic Development Action Plan. It also includes:
  - ↗ Access to EMRC subscriptions to REMPLAN and id. profile, area-specific data and modelling software programs, for use in economic development and planning. The EMRC subscription with REMPLAN affords member Councils' significant discounts if they choose to subscribe. Equally, member Councils can choose to simply utilise REMPLAN through the EMRC's membership. Ongoing software training will continue to be coordinated by the EMRC to provide member Councils access to economic and socio-demographic profiling data relating to Perth's Eastern Region.
  - ↗ Business Investment and Development aims to attract appropriate businesses and investment and promote and support businesses within the Region. The attraction of new business and investment includes the promotion of the Business Investment and Attractions Prospectus & the Council Specific Sustainable Economic Development Report Cards.
  - ↗ Existing businesses are supported through the promotion of winners of the Business Exemplar Awards within the Region (via promotion through the Regions Business Support Services and professional media releases).
  - ↗ Existing businesses are supported through the delivery of educational forums and events to build digital technology capacity within small business (e.g. Digital Marketing Training).
  - ↗ Youth Advocacy, facilitate networking opportunities for the Regions Youth and focus on regional opportunities in research, advocacy, forums, grant funding and collaborative projects.
- Module 5c The EMRC supports Regional Events by pooling resources to provide collaborative promotion and through securing and administering regional event funding. The EMRC will continue promotion of regional events (promotion of Autumn/Spring events as well as online event campaigns) and hosting a platform for member Councils to register their own events via Perth Eastern Region website, co-ordination of regional funding of Avon Descent Family Fun Days.

## Natural Environment Programs

The EMRC is committed to delivering the following projects aligned with the Sustainability Strategy in the 2021/22 period. The Natural Environment Program is broken down into modules to suit the needs of member Councils.

### Eastern Region Catchment Management Program

Module 6a The ERCMP is a partnership program with the Shire of Mundaring and the City of Swan, DBCA and the EMRC. It is an integral component of a combined landcare and bushcare structure that supports one of the largest community networks in Australia. Implementation of the ERCMP aims to protect and enhance the land, water and biodiversity assets and support the Eastern Landcare Volunteer Network in the Perth's Eastern Region. This is a cross -regional catchment management program delivered by the EMRC to support priorities identified by the EMRC, member Councils, DBCA and the regions landcare volunteers.

The ERCMP continues to focus on providing technical, organisational, on ground and project management support to Catchment Groups, the community and private landholders, local government and the region as a whole, through projects, grants, educational workshops and more. Annual program deliverables include:

- Regular updates regarding activities to the community and stakeholders via up to 6 Greenpage newsletters annually.
- Providing support to Catchment Groups and volunteers through Natural Environment Officer attendance at Catchment Group meetings across the region.
- Attendance at Catchment Group and community events.
- Provision of technical advice.
- Assistance with grant funding applications and implementation.
- Providing education opportunities for the community through the Bush Skills for the Hills program comprised of up to 10 workshops across and the community within the region, with assistance from member Councils.
- Providing direct NRM support to the SoM and the community via Natural Environmental Officer time in Shire offices (weekly Council days).
- Supporting member Councils across the region through access to technical advice and advocacy via grant funding applications on behalf of the member Councils and associated Friends Groups.

## Bush Skills 4 Youth (BS4Y) Program

Module 6b The Bush Skills 4 Youth (BS4Y) Project delivers specifically designed nature-based workshops to schools, community groups and organisations based on needs and interest. BS4Y supports and collaborates with The City of Belmont Youth and Environment Officers to deliver activities. BS4Y aims to engage children with nature through activities in their local community and create connections that will continue throughout their life. The program is also delivered in the Shire of Mundaring and City of Swan.

The BS4Y Project was originally piloted under a Lotterywest grant in 2015, then continued as part of the Creating a Capable Community in NRM, funded by State NRM until 2019 when funding was taken over by the EMRC and member Councils. Since early in 2015, BS4Y has been delivering workshops that encourage young people (aged 6 – 16) and families to get out into the bush safely and learn to respect and care for the bush through activities in their local area. The program has engaged with a variety of groups including schools, home-schoolers, Council libraries, scouts, guides, YMCA and out of school care groups.

The 2020 program retains all these elements with a fit for purpose approach to supporting education and nature awareness including a new initiative. Online content is being developed to engage families and youth in exploring the outdoors independently, further improving the ability to raise awareness of nature within the youth community in our region.

The Annual Program deliverables include:

- Delivery and/or assistance in up to 10 BS4Y School-Workshops.
- Delivery and/or assistance in up to 3 Holiday-Workshops.
- Access to online content and resources.

## Proposed Final Stage Of The Flood Study – Flood Risk Community Awareness

Module 7 The final stage of the Flood Study aims to provide participating Councils with the tools to communicate updated flood risk mapping to their affected residents, businesses and general community, to be used by member Councils as required. All communications materials will include vulnerable institutions and disabled persons needs and be inclusive to Culturally and Linguistically diverse communities. This project aims to seek Commonwealth National Disaster Resilience Program funding to implement this package.

This project aims to build resilient communities through raising awareness of the flood risks associated with the Swan and Helena rivers in the communities within Perth's Eastern Region. To date LGAs in Perth's Eastern Region have not completed a flood awareness campaign that provides up to date flood risk mapping and preparedness information to their communities. This project will be developed across participating LGAs in conjunction with DFES and DWER. Developing any community awareness is not intended to be alarmist but to provide high level guidance and handy hints and contacts to be used in the event of flood and will be done in close consultation with each participating Council and tailored to suit their needs.

The tools to be developed will include:

- Council specific Flood Awareness Brochures outlining flood risk areas for residents and businesses and how to be prepared in the event of a flood,
- High-level Flood Awareness animated video that can be utilised on social media and in communication with the Community and
- Council specific Flood Awareness Communication and/or Marketing Plan developed to capture the target demographic for communications, to be utilised by the Participating Council as required.

The Regional Flood Awareness animated video will provide high level messaging around the types of flood risk and flood events associated with Swan and Helena rivers, as well as frequencies/ likelihood of flood. The video will likely use the slogan 'Be Prepared - Be Flood Aware' and focus on educating and preparing communities at a high level. The video will also address specific messaging around flood risks such as driving or swimming within flood waters, health concerns, preparedness necessity, vulnerable peoples and institutions as well as provide links to key resources. This video will however, be regional and as such be more general than the LGA specific Flood Awareness Information Booklet.

The member Council specific Flood information booklet will provide an overview of flood risk for member Councils, up to date maps showing inundation in medium or high-risk flood areas. The booklet will contain infographics and messaging to assist in generating the right behaviour in regards to understanding flood risk including access and egress. The booklet will also have preparedness information in relation to risks present in the LGA. The booklets across each participating Council will have similar design and messaging to ensure a consistent approach (similar to the approach used in developing the member Councils' Waste Guides).

The member Council specific Flood Awareness Communication and/or Marketing Plan will provide two benefits to the project. Firstly, the demographic and targeted audience will contribute to the overall messaging and scope for the video and brochure. Secondly the

recommended campaign for each member Council will target their vulnerable institutions and peoples (disabled, aged and linguistically challenged communities), businesses and or those in medium to high flood risk areas, using a combination of direct engagement to ensure messaging has the most impact in terms of behaviour change.

It is not the EMRCs intention to engage directly with member Councils residents nor to dictate to the LGAs around the overall content. This will be a collaborative process with each participating Council having the final say on the content of the brochures in particular. The animated video will be more generic and general in its flood messaging with all member Councils being included in the development and approval of the video.

Funding contribution for each participating Council would be \$2,000.00 (plus GST) should all 6 participating Councils opt in and the EMRC would contribute \$8,000 (plus GST) to ensure the initiative remains affordable for all participating Councils. The initiative is also subject to receiving grant funding of \$20,000.

This work will be completed in collaboration with DFES and DWER and the grant funding body. Benefits of completing this work regionally include the standardisation of information for Emergency Services officers within participating Councils and DFES, cost effective communication materials provided and expert technical advice included that is Council specific.

## Proposed New Regional Mapping Project

Module 8 This proposed new project aims to address potential gaps identified in regional scale mapping and an analysis of environmental attributes that support NRM approaches across the region. The project further aims to identify and manage gaps in existing mapping and provide a regional scale mapping tool to assist the member Councils to strategically plan and manage their NRM activities to address whole of catchment health, bushfire, die back, urban planning and climate change preparedness management approaches across the region. This new project will provide guidelines to support ongoing analysis of the regional mapping to provide indicators for strategic planning and track progress against actions as well as report on the environmental outcomes regionally.

- Stage 1 of the project was a trial to ascertain the 'fit for purpose' approach to mapping environmental indicators such as vegetation condition, density, vegetation complexes, weed species and coverage, bushfire fuel loading, soil types and terrain. This trial included development of the Remote Sensing Guideline (RSG) to provide a technical guidance document to assist member Councils to understand the types of indicators that can measure performance and assist in management of the urban and natural environments.
- Stage 2 of the project would include undertaking Council mapping for participating Councils with a view to planning a phased approach over a number of years, utilise existing mapping available and then prioritise target areas for alternative mapping approaches such as light detecting and ranging (LIDAR). This stage would also include analysis of the mapping data to provide indicators for each participating Council. The EMRC has sourced indicative pricing to assist member Councils determine value for money. Mapping providers could pass on significant discounts where numerous member Councils opted into sourcing indicators through this program. In early 2021 the EMRC will engage with member Councils to ascertain any agreed indicators and the land areas identified for analysis.

The EMRC could provide this as an ongoing service, dependent on interest, and initially the proposal is to develop a 2-year plan with interested member Councils, including specific costs based on the proposal scope. Quotations will be sought for a provider once the level of interest in each member Council is confirmed. The environmental indicators under consideration are outlined in a spreadsheet over the page.

Environmental Indicators	Local Government									Landgate Data
	\$ Range	Swan	Mundaring	Kalamunda	Belmont	Bayswater	Bassendean	South Perth	Victoria Park	
Size(km2)	Per 20km2**	1,072 km2	644.9 km2	342.2 km2	39.8 km2	34.6 km2	10.4km2	19.6km2	17.62km2	Required (Y/N)
Vegetation Indicators	1100 - 5500	\$21,440	\$12,898	\$10,266	\$3,343	\$2,906	\$874	\$1,646	\$1,480	N*
Dieback Indicators	2000 - 3000	\$24,656	\$14,833	\$11,806						N
Heat Islands	1000 - 2000	\$18,224	\$10,963	\$8,726	\$2,786	\$2,422	\$728	\$1,372	\$1,233	N
Riparian Health Structure - Local	2000 - 3000	\$21,440	\$12,898	\$10,266	\$4,179	\$3,633	\$1,092	\$2,058	\$1,850	Y
Riparian Health Structure - Broad	1000 - 2000	\$17,152	\$10,318	\$8,213	\$3,104	\$2,699	\$811	\$1,529	\$1,374	N
Pool Audit Identification	1000 - 2000	\$21,440	\$12,898	\$10,266	\$3,104	\$2,699	\$811	\$1,529	\$1,374	Y
Turf Condition	1000 - 2000	\$19,832	\$11,931	\$9,496	\$2,786	\$2,422	\$728	\$1,372	\$1,233	N*
Catchment and Water Flows	2000 - 3000	\$22,512	\$13,543	\$10,779	\$3,980	\$3,460	\$1,040	\$1,960	\$1,762	Y
Bushfire Risk	3000 - 4000	\$19,832	\$11,931	\$9,496						N
<b>Total</b>		<b>\$187,600</b>	<b>\$112,212</b>	<b>\$89,314</b>	<b>\$23,322</b>	<b>\$20,241</b>	<b>\$6,094</b>	<b>\$11,485.00</b>	<b>\$10,325</b>	
* Better resolution - 10m to 0.1m if imagery from Landgate is purchased										
** Pricing from the Remote Sensing Guideline										

## **Sustainability Team Projects Proposal Funding Summary 2021/2022**

In response to member Councils' changing priorities and progress in achieving sustainability outcomes for 2020/2021 a 'modular approach' has been taken to the ongoing Sustainability Program to allow more flexibility for participation and ensure ongoing value for each Council. This is planned to continue for 2021/2022.

The EMRC acknowledges that some member Councils may have the need of some services but not others. All modules and options are listed below for member Council's consideration.

Where possible, the EMRC aims to tailor services to the individual needs of a member Council, either through an ongoing program or as a fee for service project. Specific module packages and deliverables can be negotiated and agreed within a program plan, and a new cost allocation can be determined.

Table 1 Sustainability Team Projects Proposal Funding Summary 2021/2022

Sustainability Programs 2021/2022		Bassendean (\$)	Belmont (\$)	Mundaring (\$)	Swan (\$)	Bayswater (\$)	Kalamunda (\$)
<b>Urban Environmental Team Programs</b>							
<b>Net Zero Cities (Region) 2040 Or 2050 Program</b>							
1a	Develop a draft Net Zero Tracker specific to participating Councils to identify opportunities to achieve Net Zero with a further Module (2) to follow based on interest and covering 100% Renewable and Net Zero Carbon Emissions Targets by 2040 or 2050, including research and identifying potential projects and funding opportunities.	0	6,000	0	15,000	9,000	15,000
1b	<b>Achieving Carbon Emissions Reduction</b>  <b>Energy Data Management</b>	4,000	4,000	4,000	0	0	0
1c	<ul style="list-style-type: none"> <li>- Energy and emission data verification and manual data upload (fleet, streetlighting, measures)</li> <li>- Anomaly detection and monitoring, and data analysis</li> <li>- Facilitation of quarterly Performance Reviews Annual data analysis and reporting including snapshots for Energy and emissions</li> <li>- Management of Azility of Platform (if applicable)</li> </ul> <b>Climate Energy &amp; Emissions Actions</b> <ul style="list-style-type: none"> <li>- Monitoring of progress towards Emissions Reduction Target action tracking</li> <li>- Technical Support</li> <li>- Community awareness and promotion material</li> <li>- Cities Power Partnership (CPP) support including:               <ul style="list-style-type: none"> <li>- Assistance with CPP participation and reporting</li> <li>- Technical support for knowledge hub, tools and resources Home Energy Audit Kit maintenance and support</li> </ul> </li> </ul>	8,000	0	6,000	0	0	0
<b>Regional Integrated Transport (Part 1)</b>							
2a	Congestion and freight management; research on the electric/hydrogen highway; charging stations, electric fleet and any other transport related project that contributes towards Net Zero	3,000	5,000	5,000	0	6,000	0
<b>Building Benchmarking Efficiency (BBE)</b>							
3	Any future BBE projects will be incorporated into the new Net Zero Cities (Region) Program – \$0 costings assigned to this component at present						
	<b>Sub Total - Net Zero related projects</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
<b>Urban Environment Programs 2021/22 (Not Part of Net Zero Cities (Region) 2040 or 2050)</b>							

Module		Regional Integrated Transport (Part 2)					
2b	Regional Integrated Transport Advisory Group membership, <b>(complimentary)</b> meetings and networking and knowledge sharing opportunities with all key stakeholders	0	0	0	0	0	0
2c	<ul style="list-style-type: none"> <li>- Delivery of actions from Regional Road Safety Plans</li> <li>- Advocacy and potential implementation for infrastructure projects</li> <li>- Regional Road Safety Awareness Campaign and Road Safety Report Card</li> <li>- Recreational Walking and Cycling Campaigns</li> <li>- Research projects identified and agreed on</li> </ul>	3,359	5,818	5,076	0	6,800	0
Module		Water Quality and Conservation (WQC)					
4a	<b>Water Data Management</b> <ul style="list-style-type: none"> <li>- Water Data verification</li> <li>- Anomaly reporting, monitoring and data analysis</li> <li>- Facilitation of quarterly performance review</li> <li>- Annual data analysis and reporting including water performance snapshot</li> <li>- Management of Azility Platform (if applicable)</li> </ul>	4,000	4,000	4,000	0	0	0
4b	<b>Water Conservation Action Plans</b>						
	Water actions support including: <ul style="list-style-type: none"> <li>- Monitoring of progress towards water targets, action tracking</li> <li>- Technical support for action development and implementation</li> <li>- Facilitation of Water Team Meetings</li> <li>- Community awareness and promotion material</li> </ul> Recommendations for integrating Water Sensitive Cities Index framework into strategies and plans	6,798	0	7,216	9,125	0	0
4c	<b>Waterwise Council Accreditation</b>						
	Assistance with Waterwise Council program participation including: <ul style="list-style-type: none"> <li>- Data analysis and technical support for reporting</li> <li>- Completed Waterwise Council reporting for re-endorsement</li> <li>- Assistance with Waterwise Council program initiatives, such as Water Sensitive Cities Benchmarking Workshop</li> </ul>	7,010		7,010	7,010	0	0
Module		Regional Economic Development					
5a	Reginal Economic Development Officers Group <b>(complimentary)</b> meetings and networking and knowledge sharing opportunities with all key stakeholders	0	0	0	0	0	0
5b	Digital Technology and Innovation REMPPLAN and id Profiling tools Business Exemplar Project Business and Investment Attraction Project Advancing Perth's Eastern Region tours	9,102	14,042	13,219	0	0	0



5c	<b>Regional Events</b> Avon Descent Family Fun Days, Perth's Eastern Region events, campaigns; and Management of Perth's Eastern Region Website – perthseasternregion.com.au	2,204	3,782	0	7,734	4,448	0
<b>Module</b>	<b>Natural Environment Team Programs</b>						
6a	<b>Eastern Region Catchment Management Program (ERCMP)</b> - EMRC officer located 1 day a week in member Council offices - Landholder enquiries and private landowner visits (time permitting) - Support and attendance at Catchment Group meetings and planting days - End of Year Volunteer Event Bush Skills for the Hills (8-10 workshops) - ERCMP meetings (4 meetings) - Greenpage Newsletter (x 6). - Assist with local and regional grant applications for volunteer groups (e.g. SALP, Rivercare) - Provide general environmental support and information and assist with research where required - Coordination of local NRM initiatives (e.g. Booklet reprints, information forums)	0	0	45,226	45,226	0	0
6b	<b>Bush Skills 4 Youth Program</b> Up to 10 Workshops per LGA (up to 40 workshops across the region)	0	7,000	In above	In above	0	0
<b>Module</b>	<b>Flood Risk and Community Awareness – Stage 4 (Final Stage)</b>						
7	Flood Risk – Community Awareness	2,000	2,000	0	2,000	2,000	0
<b>Module</b>	<b>Regional Mapping – Proposed New Project</b>						
8	Aims to identify mapping gaps in the region - will be dependent on the needs of individual Councils as to whether various aspects of this proposed project are progressed - costs to be determined						
<b>Module</b>	<b>Complimentary Initiatives – Value Add</b>						
9	Regional Integrated Transport Advisory Group membership (quarterly meetings)	✓	✓	✓	✓	✓	✓
	Regional Economic Development Officers' Group membership (bi-monthly or quarterly meetings?)	✓	✓	✓	✓	✓	✓
	Regional Youth priorities identified by member Council youth officers	✓	✓	✓	✓	✓	✓
	Regional Advocacy Strategy 2016 – 2020, priorities including: Major regional infrastructure projects, LED conversions and other identified opportunities	✓	✓	✓	✓	✓	✓
<b>Total Member Council Proposed Contributions 2021/2022</b>		<b>\$49,473</b>	<b>\$51,642</b>	<b>\$96,747</b>	<b>\$86,095</b>	<b>\$28,248</b>	<b>\$15,000</b>

<b>SUSTAINABILITY PROGRAMS 2021/22</b>						
<b>PROGRAM</b>	<b>Bassendean</b>	<b>Belmont</b>	<b>Mundaring</b>	<b>Swan</b>	<b>Bayswater</b>	<b>Kalamunda</b>
<b>PROGRAMS TO SIT UNDER NET ZERO CITIES (REGIONS) 2040 OR 2050:</b>						
1a (New) Proposed Net Zero Cities Initiative (complimentary for ACER subscribers)	0	6,000	0	15,000	9,000	15,000
1b ACER - Energy Data Management	4,000	4,000	4,000	x	x	x
1c ACER – Climate Energy and Emissions Actions	8,000	x	6,000	x	x	x
2a Regional Integrated Transport (Portion of)	3,000	5,000	5,000	x	6,000	x
3 Future BBE– to be incorporated into ACER or proposed Net Zero Cities Initiative	tbc	tbc	tbc	tbc	tbc	tbc
<b>SUB TOTAL NET ZERO:</b>	15,000	15,000	15,000	15,000	15,000	15,000
<b>REMAINING URBAN ENVIRONMENT PROGRAMS (Not part of Net Zero)</b>						
2b Regional Integrated Transport (Portion of)	3,359	5,818	5,076	x	6,800	x
4a WQCP - Water Data Management	4,000	4,000	4,000	x	x	x
4b WQCP – Water Conservation Action Plans	6,798	x	7,216	9,125	x	x
4c WQCP – Waterwise Council Accreditation	7,010	0	7,010	7,010	x	x
5a Regional Economic Development – EDOG Networking (complimentary)	0	0	0	0	0	0
5b Regional Economic Development projects	9,102	14,042	13,219	x	x	x
5c Regional Events Program (Avon Descent)	2,204	3,782	x	7,734	4,448	x
<b>NATURAL ENVIRONMENT TEAM PROGRAMS/PROJECTS (Not part of Net Zero)</b>						
6a Eastern Region Catchment Management Program (ERCMP)	x	x	45,226	45,226	x	x
6b Bush Skills 4 Youth	x	7,000	included in above	included in above	x	x
7 Flood Risk - Community Awareness (Final stage of flood study)	2,000	2,000	x	2,000	2,000	x
8 Proposed new Regional Mapping project	tbc	tbc	tbc	tbc	tbc	tbc
<b>COMPLIMENTARY SERVICES</b>						
Regional Advisory Groups*	*	*	*	*	*	*
Regional Advocacy*	*	*	*	*	*	*
Regional Youth initiatives*	*	*	*	*	*	*
<b>TOTAL MEMBER COUNCIL PROPOSED CONTRIBUTIONS 2021/2022</b>	<b>\$49,473</b>	<b>\$51,642</b>	<b>\$96,747</b>	<b>\$86,095</b>	<b>\$28,248</b>	<b>\$15,000</b>

\* Value add initiatives – Member Councils don't contribute

## **Withdrawal from Program**

Under the EMRC's Establishment Agreement notice of withdrawal by a member council clause 9.6 states:

"A participant may, at any time between 1 July and 31 December in any year, give to the EMRC notice of its intention to withdraw from any of the Continuing Programs and Services. The withdrawal of the participant under clause 9.6 shall take effect from the end of the financial year following the giving of the notice of withdrawal under clause 9.6. For example, if notice of withdrawal was given on 1 July 2020, it will not take effect until 30 June 2021."

If member councils wish to withdraw from any or all of the programs that are outlined within this program plan, formal notice of withdrawal is required to be provided for each individual program.

Appendix 1 Sustainability Team Structure 2020

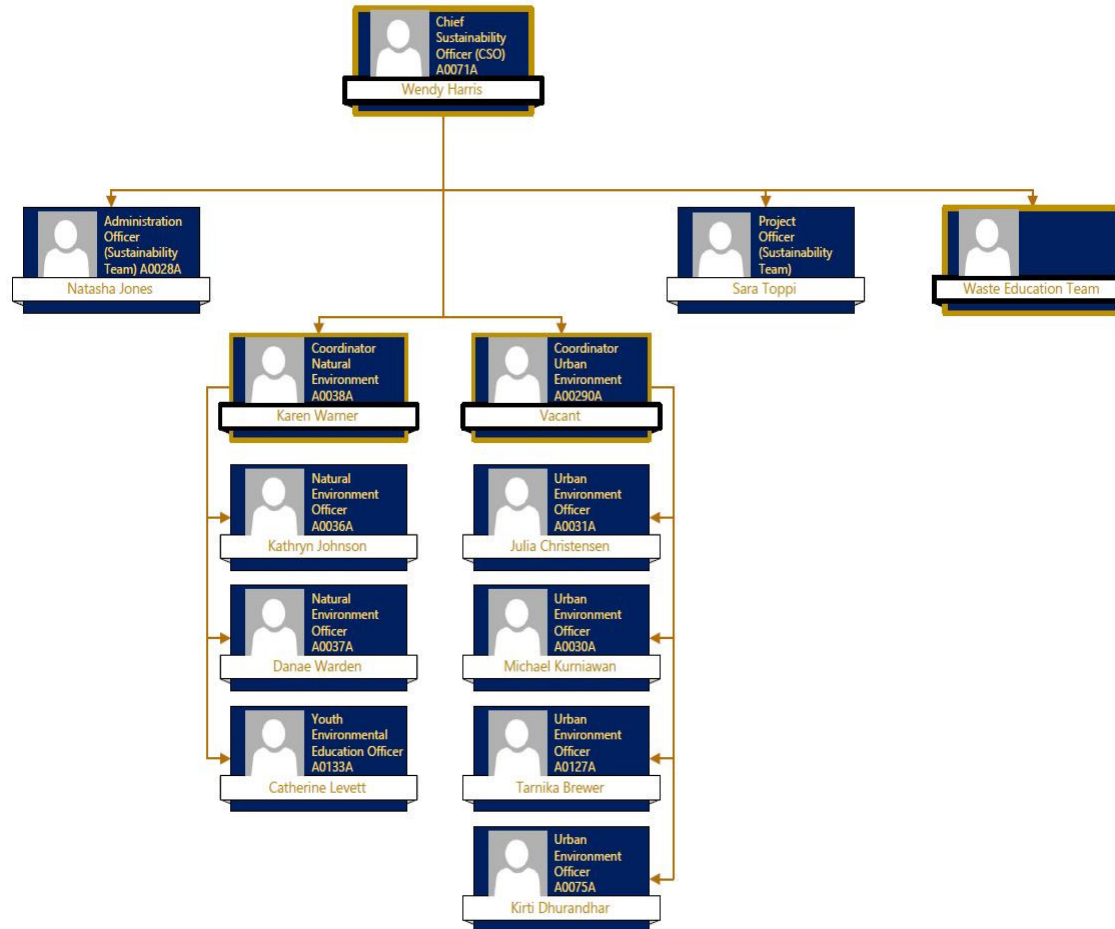


Figure 1: Sustainability Team Structure 2020/21 & 2021/2022



**Reviewed**      October/November 2020  
**Adoption**      TBC  
**Business Unit**    Sustainability



#### **14.11 ITEMS CONTAINED IN THE INFORMATION BULLETIN**

##### **REFERENCE: D2020/20091**

The following items are included in the Information Bulletin, which accompanies the Agenda.

- 1.1 REGISTER OF COUNCIL RESOLUTIONS 2020 (Ref: D2020/20101)
- 1.2 CEO EXERCISE OF DELEGATED POWERS AND DUTIES (Ref: D2020/24985)
- 1.3 COUNCIL TONNAGE COMPARISONS AS AT 31 OCTOBER 2020 (Ref: D2020/25238)
- 1.4 EMRC NEWSLETTER – OCTOBER 2020 (Ref: D2020/25553)

#### **RECOMMENDATION(S)**

That Council notes the items contained in the Information Bulletin accompanying the 3 December 2020 Ordinary Meeting of Council Agenda.

#### **COUNCIL RESOLUTION(S)**

MOVED CR CONGERTON                      SECONDED CR HAMILTON

That Council notes the items contained in the Information Bulletin accompanying the 3 December 2020 Ordinary Meeting of Council Agenda.

**CARRIED UNANIMOUSLY**

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## **INFORMATION BULLETIN**

Accompanying the  
Ordinary Meeting of Council Agenda

3 December 2020

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**COUNCIL INFORMATION BULLETIN****3 December 2020****(REF: D2020/20091)****TABLE OF CONTENTS**

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1.1	REGISTER OF COUNCIL RESOLUTIONS 2020 (Ref: D2020/20101)	<b>3</b>
1.2	CEO EXERCISE OF DELEGATED POWERS AND DUTIES (Ref: D2020/24985)	<b>25</b>
1.3	2020/2021 COUNCIL TONNAGE COMPARISONS AS AT 31 OCTOBER 2020 (Ref: D2020/25238)	<b>27</b>
1.4	EMRC NEWSLETTER – OCTOBER 2020 (Ref: D2020/25553)	<b>51</b>

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## **1.1 REGISTER OF COUNCIL RESOLUTIONS 2020**

**REFERENCE: D2020/20101**

### **PURPOSE OF REPORT**

The purpose of this report is to present to Council a list of Council resolutions for the calendar year and update Council on their progress.

### **KEY POINT(S)**

- Historical review of Council's decisions throughout a calendar year.
- Enable current and new Councillors to review previous decisions made.

### **SOURCE OF REPORT**

Chief Financial Officer

### **BACKGROUND**

One of the characteristics often associated with transparency in local government is to keep Council and members of the public informed. This can be achieved by providing knowledge regarding Council resolutions in a useful manner and readily accessible manner. As a local government, the EMRC will actively seek methods to do its business in a transparent and accountable manner where everyone can see what is happening.

With this in mind, the EMRC seeks to build the faith of its stakeholders and build trust with those we serve in the community.

### **REPORT**

The attachment provides a list of Council resolutions made during the calendar year to improve transparency and accountability. It is intended that the register is reported back to Council at each ordinary meeting of Council going forward.

### **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 3 - Good Governance

- 3.3 To provide responsible and accountable governance and management of the EMRC

### **FINANCIAL IMPLICATIONS**

As reported.

### **SUSTAINABILITY IMPLICATIONS**

The implementation of Council's resolutions were exercised in accordance with Council's direction for the benefit and sustainability of the EMRC and Perth's Eastern Region.

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*Item 1.1 continued*

## **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} As reported
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

## **ATTACHMENT(S)**

Register of Council Resolutions 2020 (Ref: D2020/24817)

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## COUNCIL RESOLUTIONS REGISTER 2020

DATE		RESOLUTIONS	STATUS
1.	22 OCTOBER 2020	<p><b>9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 17 SEPTEMBER 2020</b></p> <p>THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 17 SEPTEMBER 2020 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	NOTED
2.	22 OCTOBER 2020	<p><b>14 REPORTS OF EMPLOYEES</b></p> <p>THAT WITH THE EXCEPTION OF ITEM 14.3, WHICH IS TO BE WITHDRAWN AND DEALT WITH SEPARATELY, COUNCIL ADOPTS THE RECOMMENDATIONS IN THE REPORTS OF EMPLOYEES (SECTION 14).</p>	NOTED
3.	22 OCTOBER 2020	<p><b>14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF AUGUST &amp; SEPTEMBER 2020 (D2020/22295)</b></p> <p>THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR AUGUST AND SEPTEMBER 2020 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$14,845,191.50.</p>	NOTED
4.	22 OCTOBER 2020	<p><b>14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 AUGUST 2020 (D2020/22296)</b></p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 AUGUST 2020.</p>	NOTED
5.	22 OCTOBER 2020	<p><b>14.3 COUNCIL MEETING AND COMMITTEE STRUCTURE (D2020/22101)</b></p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>1. ENDORSES THE EMRC MEETING STRUCTURE AS DETAILED IN THIS REPORT.</li> <li>2. BY ABSOLUTE MAJORITY DISBAND THE CHIEF EXECUTIVE OFFICER ADVISORY COMMITTEE.</li> <li>3. BY ABSOLUTE MAJORITY DISBAND THE INVESTMENT COMMITTEE.</li> <li>4. BY ABSOLUTE MAJORITY DISBAND THE WASTE ADVISORY COMMITTEE.</li> <li>5. ADOPTS THE MEETING PROCEDURES FOR AGENDA BRIEFING FORUMS AND INFORMATION SESSIONS, FORMING THE ATTACHMENT TO THIS REPORT.</li> <li>6. REQUESTS THAT THE CEO CONTINUE TO PROVIDE CONFIDENTIAL REPORTS AND ATTACHMENTS AS PART OF THE PUBLIC AGENDA FORUM PROCESS TO THE MEMBER COUNCIL CHIEF EXECUTIVE OFFICERS AND STAFF NORMALLY ATTENDING THE TECHNICAL OFFICERS MEETING TO ALLOW THEM TO ADVISE THEIR RESPECTIVE EMRC COUNCILLORS.</li> </ol>	NOTED

6.	DATE	RESOLUTIONS	STATUS
6.	22 OCTOBER 2020	<p><b>14.4 CLOSURE OF EMRC FACILITIES FOR THE UPCOMING CHRISTMAS/NEW YEAR PERIOD 2020-2021 AND PUBLIC HOLIDAYS FOR 2021 (D2020/16180)</b></p> <p>THAT COUNCIL APPROVES:</p> <ol style="list-style-type: none"> <li>1. THE EMRC ASCOT ADMINISTRATION OFFICE BEING CLOSED FROM 5:00PM THURSDAY, 24 DECEMBER 2020 AND ON EACH DAY THEREAFTER UNTIL IT RE-OPENS ON MONDAY, 4 JANUARY 2021 AND ALL PUBLIC HOLIDAYS IN 2021.</li> <li>2. THE HAZELMERE RESOURCE RECOVERY PARK BEING CLOSED FROM 3:00PM THURSDAY, 24 DECEMBER 2020 AND ON EACH DAY THEREAFTER UNTIL IT RE-OPENS ON MONDAY 4 JANUARY 2021 AND ALL PUBLIC HOLIDAYS IN 2021.</li> <li>3. THE RED HILL WASTE MANAGEMENT FACILITY BEING CLOSED ON CHRISTMAS DAY (FRIDAY, 25 DECEMBER 2020), NEW YEAR'S DAY (FRIDAY 1 JANUARY 2021) AND GOOD FRIDAY (FRIDAY 2 APRIL 2021).</li> <li>4. THE MATHIESON ROAD TRANSFER STATION (SHIRE OF MUNDARING) BEING CLOSED ON CHRISTMAS DAY (FRIDAY, 25 DECEMBER 2020), BOXING DAY (SATURDAY, 26 DECEMBER 2020), NEW YEAR'S DAY (FRIDAY, 1 JANUARY 2021) AND GOOD FRIDAY (FRIDAY 2 APRIL 2021).</li> <li>5. THE COPPIN ROAD TRANSFER STATION WILL BE CLOSED ON BOXING DAY (SATURDAY, 26 DECEMBER 2020) ONLY. (REFER TO REPORT FOR NORMAL CLOSING DAYS).</li> <li>6. THE BAYWASTE TRANSFER STATION (CITY OF BAYSWATER) WILL BE CLOSED ON CHRISTMAS DAY (FRIDAY, 25 DECEMBER 2020), NEW YEAR'S DAY (FRIDAY, 1 JANUARY 2021) AND GOOD FRIDAY (FRIDAY, 2 APRIL 2021).</li> </ol>	NOTED
7.	22 OCTOBER 2020	<p><b>14.5 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2020/22009)</b></p> <p>THAT COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 22 OCTOBER 2020 ORDINARY MEETING OF COUNCIL AGENDA.</p>	NOTED
8.	22 OCTOBER 2020	<p><b>15 REPORTS OF COMMITTEES</b></p> <p><b>15.1 WASTE ADVISORY COMMITTEE MEETING HELD 8 OCTOBER 2020 (D2020/20941 (WAC) – D2020/22383)</b></p> <p>THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE WASTE ADVISORY COMMITTEE REPORT (SECTION 15.1).</p>	NOTED
9.	22 OCTOBER 2020	<p><b>11.1 TENDER RFT2020-003 STAGE 16 LANDFILL CELL CONSTRUCTION (D2020/20943 (WAC) – D2020/22721)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL AWARD TENDER RFT2020-003 – STAGE 16 LANDFILL CELL CONSTRUCTION TO RAUBEX CONSTRUCTION PTY LTD FOR \$2,184,764 (EX GST) BASED ON A SCHEDULE OF RATES.</li> <li>2. THE CEO BE AUTHORISED ON BEHALF OF THE EMRC TO ENTER INTO A CONTRACT WITH RAUBEX CONSTRUCTION PTY LTD IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED ON BETWEEN THE CEO AND RAUBEX CONSTRUCTION PTY LTD.</li> <li>3. COUNCIL AUTHORISE A 20% CONTINGENCY BASED ON THE TENDERED PRICE SCHEDULE FOR ANY CONTRACT VARIATIONS THAT MAY ARISE FOR TENDER RFT 2020-003.</li> </ol>	

DATE		RESOLUTIONS	STATUS
10.	22 OCTOBER 2020	<p><b>11.2 RFQ2020-108 SUPPLY OF ELECTRICITY TO THE EMRC (D2020/20939 (WAC) – D2020/22724)</b></p> <p>THAT COUNCIL ACCEPTS:</p> <ol style="list-style-type: none"> <li>1. THE QUOTATION FOR THE SUPPLY OF ELECTRICITY TO THE ASCOT PLACE ADMINISTRATION CENTRE, THE RED HILL WASTE MANAGEMENT FACILITY AND THE HAZELMERE RESOURCE RECOVERY PARK FOR A TWO (2) YEAR PERIOD COMMENCING NOVEMBER 2020 WITH TWO (2) ONE (1) YEAR EXTENSIONS AT THE SOLE DISCRETION OF THE EMRC, SUBMITTED BY ELECTRICITY GENERATION AND RETAIL CORPORATION T/A SYNERGY, AT THE RATES FOR THE DAILY SUPPLY CHARGE, PEAK CHARGE AND OFF- PEAK CHARGE INDICATED IN THEIR OFFER.</li> <li>2. THE OFFER BY ELECTRICITY GENERATION AND RETAIL CORPORATION T/A SYNERGY FOR BUY BACK OF THE SURPLUS ELECTRICITY GENERATED FROM THE EXISTING SOLAR PV SYSTEMS AT EACH SITE AT THE RATES INDICATED IN THEIR OFFER.</li> </ol>	COMPLETED
11.	22 OCTOBER 2020	<p><b>11.3 DRAFT FOGO SUPPLY AGREEMENT (D2020/21222 (WAC) – D2020/22727)</b></p> <p>THAT THE MATTER BE DEFERRED TO A FUTURE MEETING, THE TIME OF WHICH IS TO BE ADVISED, TO PERMIT MORE CONSIDERATION.</p>	NOTED

DATE		RESOLUTIONS	STATUS
12.	17 SEPTEMBER 2020	<b>7.1 CR LORNA CLARKE – LEAVE OF ABSENCE</b> THAT COUNCIL APPROVE APPLICATIONS FOR LEAVE OF ABSENCE FOR CR LORNA CLARKE FROM 18 SEPTEMBER TO 22 SEPTEMBER 2020 INCLUSIVE.	COMPLETED
13.	17 SEPTEMBER 2020	<b>9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</b> <b>9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 23 JULY 2020</b> THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 23 JULY 2020 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	COMPLETED
14.	17 SEPTEMBER 2020	<b>14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF JULY 2020 (D2020/19887)</b> THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR JULY 2020 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE LOCAL GOVERNMENT ( <i>FINANCIAL MANAGEMENT</i> ) REGULATIONS 1996, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$8,160,155.51.	COMPLETED
15.	17 SEPTEMBER 2020	<b>14.2 FINANCIAL REPORT FOR PERIOD ENDED 30 JUNE 2020 (D2020/19584)</b> THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 JUNE 2020.	COMPLETED
16.	17 SEPTEMBER 2020	<b>14.3 FINANCIAL REPORT FOR PERIOD ENDED 31 JULY 2020 (D2020/20056)</b> THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 JULY 2020.	COMPLETED
17.	17 SEPTEMBER 2020	<b>14.4 REVIEW OF COUNCIL POLICY 3.5 – PURCHASING POLICY (D2020/19979)</b> THAT THE REVISED EMRC POLICY – 3.5 PURCHASING POLICY FORMING ATTACHMENT 2 OF THIS REPORT BE ADOPTED BY COUNCIL.	COMPLETED
18.	17 SEPTEMBER 2020	<b>14.5 REVIEW OF COUNCIL POLICY 7.3 – RECORDS MANAGEMENT (D2020/20018)</b> THAT COUNCIL ADOPTS EMRC POLICY 7.3 – RECORDS MANAGEMENT FORMING THE ATTACHMENT TO THIS REPORT.	COMPLETED
19.	17 SEPTEMBER 2020	<b>14.6 REQUEST FOR TENDER RFT2020-006 EMRC STRATEGIC REVIEW (D2020/20033)</b> THAT: <ol style="list-style-type: none"> <li>1. COUNCIL AWARD TENDER RFT2020-006 EMRC STRATEGIC REVIEW TO TENDERER E FOR \$298,535 (EX GST) BASED ON A FIXED PRICE SCHEDULE.</li> <li>2. THE CEO BE AUTHORISED ON BEHALF OF THE EMRC TO ENTER INTO A CONTRACT WITH TENDERER E IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED BETWEEN THE EMRC AND TENDERER E.</li> <li>3. COUNCIL AUTHORISE A 10% CONTINGENCY BASED ON THE TENDERED PRICE SCHEDULE FOR ANY CONTRACT VARIATIONS THAT MAY ARISE IN RELATION TO TENDER RFT2020 006.</li> <li>4. THE IDENTITY OF THE SUCCESSFUL TENDERER AND THE AWARDED AMOUNT BE REDACTED FOR LEGAL REASONS AND REMAIN CONFIDENTIAL UNTIL SUCH TIME THAT THE RESULTANT CONTRACT HAS BEEN FORMED.</li> </ol>	COMPLETED



DATE	RESOLUTIONS	STATUS
20. 17 SEPTEMBER 2020	<p><b>14.7 EMRC'S DRAFT WASTE PLAN (D2020/20172)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL ENDORSES THE DRAFT WASTE PLAN FORMING ATTACHMENT 1 OF THIS REPORT.</li> <li>2. THE EMRC DRAFT WASTE PLAN TO BE SUBMITTED DWER FOR COMMENT.</li> </ol>	COMPLETED
21. 17 SEPTEMBER 2020	<p><b>14.8 ITEMS CONTAINED IN THE INFORMATION BULLETIN</b></p> <p>THAT COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 17 SEPTEMBER 2020 ORDINARY MEETING OF COUNCIL AGENDA.</p>	COMPLETED
22. 17 SEPTEMBER 2020	<p><b>15 REPORTS OF COMMITTEES</b></p> <p><b>15.1 CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MEETING HELD 4 AUGUST 2020 (D2020/12846 (CEOAC) - D2020/20100)</b></p> <p>THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE REPORTS (SECTION 15.1).</p>	COMPLETED
23. 17 SEPTEMBER 2020	<p><b>11 REPORTS OF EMPLOYEES</b></p> <p><b>11.1 ATTRACTING BUSINESS INVESTMENT IN PERTH'S EASTERN REGION (D2020/13754 (CEOAC) – D2020/20263)</b></p> <p>THAT COUNCIL ENDORSES THE REVISED DRAFT PROSPECTUS INVESTING IN PERTH'S EASTERN REGION, FORMING THE ATTACHMENT TO THIS REPORT.</p>	COMPLETED
24. 17 SEPTEMBER 2020	<p><b>11.2 DRAFT PARTICIPANTS AGREEMENT FOR FOGO SUPPLY (D2020/14372 (CEOAC) – D2020/20265)</b></p> <p>THAT THIS MATTER BE REFERRED TO THE WASTE ADVISORY COMMITTEE.</p>	COMPLETED
25. 17 SEPTEMBER 2020	<p><b>15.2 WASTE ADVISORY COMMITTEE MEETING HELD 3 SEPTEMBER 2020 (D2020/13852 (WAC) - D2020/19920)</b></p> <p>THAT WITH THE EXCEPTION OF ITEM 11.2, WHICH IS TO BE WITHDRAWN AND DEALT WITH SEPARATELY, COUNCIL ADOPTS THE RECOMMENDATIONS IN THE WASTE ADVISORY COMMITTEE REPORTS (SECTION 15.2).</p>	COMPLETED
26. 17 SEPTEMBER 2020	<p><b>19.1 ITEM 14.1 OF THE WASTE ADVISORY COMMITTEE MINUTES – CLASS IV WASTE CELL (PRELIMINARY DESIGN &amp; APPROVALS) (D2020/20103)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL AUTHORISES THE COMMENCEMENT OF THE DESIGN AND APPROVAL PROCESS FOR CLASS IV STAGE 3 CELL DEVELOPMENT.</li> <li>2. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.6.8 OF THE LOCAL GOVERNMENT ACT 1995 APPROVES THE UNBUDGETED EXPENDITURE UP TO THE AMOUNT DETAILED IN THE REPORT TO PROCEED WITH THE DESIGN AND REGULATORY APPROVALS FOR THE DEVELOPMENT OF A NEW CLASS IV CELL AT THE RED HILL WASTE MANAGEMENT FACILITY.</li> <li>3. THE REPORT AND ATTACHMENT(S) REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	IN PROGRESS

DATE	RESOLUTIONS	STATUS
27. 17 SEPTEMBER 2020	<p><b>11.1 PROGRESS REPORT ON THE IMPLEMENTATION OF THE EMRC FOGO RECOVERY STRATEGY (D2020/13486 (WAC) – D2020/20522)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL ENDORSES THE FEASIBILITY STUDY FOR A PERMANENT FOGO FACILITY FORMING THE CONFIDENTIAL ATTACHMENT TO THIS REPORT.</li> <li>2. COUNCIL APPROVES THE PREPARATION OF A REQUEST FOR TENDER FOR A PERMANENT FOGO FACILITY TO BE ISSUED TO THE ACCEPTABLE TENDERERS AFTER ENDORSEMENT OF THE TENDER DOCUMENTS BY THE MEMBER COUNCIL TECHNICAL OFFICER GROUP AND REQUESTS THAT A BUSINESS CASE BE PREPARED BASED ON THE TENDER SUBMISSIONS FOR ENDORSEMENT BY COUNCIL BEFORE THE TENDER IS AWARDED.</li> <li>3. COUNCIL REQUEST ITS MEMBER COUNCILS TO CONFIRM THEIR COMMITMENT TO SUPPLY THEIR FOGO WASTE, AT AN INDICATIVE COST IN THE RANGE AS REFERRED TO IN THE CONFIDENTIAL ATTACHMENT TO THIS REPORT, TO THE PERMANENT FOGO PROCESSING FACILITY FOR A 20-YEAR PERIOD FROM THE COMMENCEMENT OF OPERATIONS.</li> <li>4. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.6.8 OF THE LOCAL GOVERNMENT ACT 1995 APPROVES UNBUDGETED EXPENDITURE OF \$400,000 FOR THE 2020/2021 TO PROGRESS THE IMPLEMENTATION OF THE FOGO RECOVERY STRATEGY.</li> <li>5. THE ATTACHMENT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	IN PROGRESS
28. 17 SEPTEMBER 2020	<p><b>11.2 EXEMPTION FROM TENDER REGULATIONS FOR A SUPPLIER (D2020/19068 (WAC) – D2020/20523)</b></p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>1. NOTES THAT THE EMRC WILL CONTINUE TO USE PETRO MIN ENGINEERS FOR THE REMAINING ELECTRICAL ENGINEERING REQUIREMENTS FOR THE HAZELMERE WOOD WASTE TO ENERGY PROJECT UP TO THE TENDER LIMIT IF REQUIRED.</li> <li>2. PROCEEDS TO PROCURE ALTERNATIVE ELECTRICAL ENGINEERING SERVICES IN THE EVENT THAT PETRO MIN ENGINEERS CANNOT COMPLETE THE WORK REQUIRED FOR THE HAZELMERE WOOD WASTE TO ENERGY PROJECT.</li> </ol>	COMPLETED
29. 17 SEPTEMBER 2020	<p><b>11.3 DEVELOPMENT OF ADMINISTRATION &amp; WORKSHOP BUILDING, HAZELMERE RESOURCE RECOVERY PARK (D2020/16426 (WAC) – D2020/20524)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL ENDORSES THE BUSINESS CASE FOR THE PROPOSED ADMINISTRATION &amp; WORKSHOP BUILDING AT THE HAZELMERE RESOURCE RECOVERY PARK ATTACHED TO THIS REPORT.</li> <li>2. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.6.8 OF THE LOCAL GOVERNMENT ACT 1995 APPROVES THE ALLOCATION OF FUNDING AS OUTLINED IN THE CONFIDENTIAL ATTACHMENT 1 FOR THE CAPITAL WORKS PROGRAMME FOR 2020/2021 COUNCIL, FUNDED FROM THE SECONDARY WASTE RESERVE.</li> <li>3. THE ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	IN PROGRESS
30. 17 SEPTEMBER 2020	<p><b>11.4 WASTE TRANSFER STATION, HAZELMERE RESOURCE RECOVERY PARK (D2020/16425 (WAC) – D2020/20526)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL ENDORSES THE BUSINESS CASE FOR THE PROPOSED WASTE TRANSFER STATION AT HAZELMERE RESOURCE RECOVERY PARK WHICH FORMS A CONFIDENTIAL ATTACHMENT TO THIS REPORT.</li> <li>2. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.6.8 OF THE LOCAL GOVERNMENT ACT 1995 APPROVES UP TO \$150,000 EXPENDITURE TO THE CAPITAL WORKS PROGRAMME FOR 2020/2021 TO PROGRESS THE DESIGN AND TENDER PROCESS FOR THE PROPOSED WASTE TRANSFER STATION.</li> <li>3. THE ATTACHMENT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	IN PROGRESS

	DATE	RESOLUTIONS	STATUS
31.	23 JULY 2020	<b>7.1 LEAVE OF ABSENCE - CR MEL CONGERTON</b> THAT COUNCIL APPROVE APPLICATIONS FOR LEAVE OF ABSENCE FOR CR CONGERTON FROM 6 AUGUST 2020 TO 8 AUGUST 2020 INCLUSIVE.	COMPLETED
32.	23 JULY 2020	<b>9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</b> <b>9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 18 JUNE 2020</b> THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 18 JUNE 2020 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	COMPLETED
33.	23 JULY 2020	<b>9.2 MINUTES OF SPECIAL MEETING OF COUNCIL HELD ON 25 JUNE 2020</b> THAT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 25 JUNE 2020 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	COMPLETED
34.	23 JULY 2020	<b>14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF MAY AND JUNE 2020 (D2020/12367)</b> THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR MAY AND JUNE 2020 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i> , FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$76,709,289.13.	COMPLETED
35.	23 JULY 2020	<b>14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 MAY 2020 (D2020/12368)</b> THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 MAY 2020.	COMPLETED
36.	23 JULY 2020	<b>14.4 DRAFT WASTE CONSULTATION PAPERS (D2020/12774)</b> THAT COUNCIL ENDORSES: <ol style="list-style-type: none"> <li>1. THE DRAFT 'REVIEW OF THE WASTE LEVY' SUBMISSION FORMING ATTACHMENT 1 OF THIS REPORT, AS AMENDED AND BE SUBMITTED TO THE DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION ON FRIDAY 24 JULY 2020.</li> <li>2. THE DRAFT 'WASTE REFORMS FOR A CIRCULAR ECONOMY' SUBMISSION FORMING ATTACHMENT 2 OF THIS REPORT, AS AMENDED AND BE SUBMITTED TO THE DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION ON FRIDAY 24 JULY 2020.</li> </ol>	COMPLETED
37.	23 JULY 2020	<b>14.5 RECYCLE RIGHT PARTNERSHIP WITH THE SMRC (D2020/13250)</b> THAT COUNCIL NOTES THE REPORT.	COMPLETED
38.	23 JULY 2020	<b>14.6 COMMITTEE MEMBERSHIP – CHANGE OF MEMBER (D2020/13308)</b> THAT COUNCIL BY ABSOLUTE MAJORITY: <ol style="list-style-type: none"> <li>1. IN ACCORDANCE WITH SECTION 5.11(2)(B) OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, CANCELS THE APPOINTMENT OF THE EXECUTIVE MANAGER INFRASTRUCTURE FROM THE TOWN OF BASSENDEAN AS MEMBER TO THE WASTE ADVISORY COMMITTEE.</li> <li>2. IN ACCORDANCE WITH SECTION 5.10 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, APPOINTS THE EXECUTIVE MANAGER SUSTAINABILITY AND ENVIRONMENT, TOWN OF BASSENDEAN, AS A MEMBER ON THE WASTE ADVISORY COMMITTEE.</li> </ol>	COMPLETED
39.	23 JULY 2020	<b>15 REPORTS OF COMMITTEES</b> <b>15.1 CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MEETING HELD 25 JUNE 2020 (D2020/08372 (CEOPRC) – D2020/12758)</b> THAT COUNCIL NOTES THE MINUTES OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MEETING HELD 25 JUNE 2020.	COMPLETED

DATE	RESOLUTIONS	STATUS
40. 23 JULY 2020	<p><b>19.1 ITEM 14.1 OF THE CHIEF EXECUTIVE OFFICERS PERFORMANCE REVIEW COMMITTEE MINUTES - CHIEF EXECUTIVE OFFICER PERFORMANCE AND SALARY REVIEW FOR 2019/2020 AND OBJECTIVE SETTING FOR 2020/2021 (D2020/12562)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL ASSESSES THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE FOR THE PERIOD 2019/2020.</li> <li>2. COUNCIL ADOPTS THE PERFORMANCE CRITERIA OUTLINED WITHIN THE REPORT FOR 2020/2021 WITH A MINOR AMENDMENT TO KPI 1.3.</li> <li>3. COUNCIL NOTES THAT CHIEF EXECUTIVE OFFICER HAS VOLUNTARILY ELECTED TO MAINTAIN HIS CURRENT SALARY.</li> <li>4. THAT THE COUNCIL AUTHORISES THE CHAIRMAN OF THE EMRC TO VARY THE CEO'S EMPLOYMENT AGREEMENT TO:               <ol style="list-style-type: none"> <li>a) INCORPORATE THE ASSOCIATION MEMBERSHIP FEES AS OUTLINED WITHIN SCHEDULE 2 OF THE AGREEMENT INTO THE CEO'S BASE SALARY</li> </ol> </li> <li>5. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	COMPLETED
41. 25 JUNE 2020	<p><b>13.1 EASTERN METROPOLITAN REGIONAL COUNCIL (EMRC) 2020/2021 DRAFT ANNUAL BUDGET (D2020/11582)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 6.2(1) OF THE <i>LOCAL GOVERNMENT ACT 1995</i> AND <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, ADOPTS THE EMRC 2020/2021 ANNUAL BUDGET AND SUPPORTING SCHEDULES WHICH HAVE BEEN PREPARED IN COMPLIANCE WITH THE AUSTRALIAN ACCOUNTING STANDARDS AS AMENDED WITH THE CHANGES AS RESOLVED BY THE AUDIT COMMITTEE.</li> <li>2. FOR THE 2020/2021 FINANCIAL YEAR A MATERIAL VARIANCE PERCENTAGE OF 10% OF THE APPROPRIATE BASE, OR A DOLLAR VALUE OF \$20,000, WHICHEVER IS THE GREATER, BE ADOPTED FOR REPORTING VARIANCES IN THE STATEMENTS OF FINANCIAL ACTIVITY.</li> <li>3. IN ACCORDANCE WITH REGULATION 33 OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, A COPY OF THE 2020/2021 ANNUAL BUDGET BE SUBMITTED TO THE DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES, WITHIN 30 DAYS OF ITS ADOPTION BY COUNCIL.</li> </ol>	COMPLETED
42. 18 JUNE 2020	<p><b>9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</b></p> <p><b>9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 21 MAY 2020</b></p> <p>THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 21 MAY 2020 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	COMPLETED
43. 18 JUNE 2020	<p><b>14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF APRIL 2020 (D2020/09572)</b></p> <p>THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR APRIL 2020 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, FORMING THE ATTACHMENT TO THIS REPORT TOTTALLING \$11,121,144.15.</p>	COMPLETED
44. 18 JUNE 2020	<p><b>14.2 FINANCIAL REPORT FOR PERIOD ENDED 30 APRIL 2020 (D2020/09573)</b></p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 APRIL 2020.</p>	COMPLETED
45. 18 JUNE 2020	<p><b>14.3 SUNDRY DEBTOR WRITE-OFF (D2020/08288)</b></p> <p>THAT COUNCIL, BY AN ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 6.12(1)(C) OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, AUTHORISES THE WRITE-OFF OF \$85.66 (INC. GST) OWING FROM GATE CIVIL.</p>	COMPLETED

DATE	RESOLUTIONS	STATUS
46. 18 JUNE 2020	<p><b>14.4 MAKING OF THE EASTERN METROPOLITAN REGIONAL COUNCIL (EMRC) WASTE MANAGEMENT FACILITIES LOCAL LAW 2020 (D2020/10028)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL, BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 3.16(4) OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, DETERMINES TO REPEAL THE EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2019 AND RECOMMENCES THE PROCESS OF MAKING A LOCAL LAW TO REPLACE THE EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2019 IN ACCORDANCE WITH SECTION 3.12 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> AND SECTION 61 OF THE <i>WASTE AVOIDANCE AND RESOURCE RECOVERY ACT 2007</i>.</li> <li>2. COUNCIL ADVERTISES THE PROPOSED EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2020, FORMING ATTACHMENT 1 TO THIS REPORT.</li> <li>3. COUNCIL REQUESTS THE CHIEF EXECUTIVE OFFICER FORWARD A COPY OF THE <i>PROPOSED EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2020</i> TO THE MINISTER FOR LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES AND DIRECTOR GENERAL OF THE DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION.</li> <li>4. THE CHIEF EXECUTIVE OFFICER PREPARE A FURTHER REPORT AT THE CONCLUSION OF THE PUBLIC ADVERTISING PERIOD TO ENABLE THE COUNCIL TO CONSIDER ANY SUBMISSIONS MADE.</li> </ol>	<p><b>COMPLETED</b></p> <p><b>COMPLETED</b></p> <p><b>COMPLETED</b></p>
47. 18 JUNE 2020	<p><b>14.5 INTERIM ARRANGEMENT TO OPERATE BAYWASTE TRANSFER STATION (D2020/10284)</b></p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>1. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.42(1) OF THE <i>LOCAL GOVERNMENT ACT 1995</i> AUTHORISE THE CEO TO ENTER INTO AN AGREEMENT WITH THE CITY OF BAYSWATER TO OPERATE THE CITY OF BAYSWATER'S BAYWASTE TRANSFER STATION AT 271 COLLIER ROAD, MORLEY WA 6062 ON A COST-PLUS BASIS, FOR A PERIOD UP TO 31 DECEMBER 2020 OR AN EARLIER PERIOD AS DEEMED APPROPRIATE BY THE CEO.</li> <li>2. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 6.16 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> ADOPTS THE 2020/2021 FEES AND CHARGES FOR THE BAYWASTE TRANSFER STATION AS OUTLINED IN TABLE 1 IN THE REPORT.</li> <li>3. IN ACCORDANCE WITH S.6.19 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, GIVES PUBLIC NOTICE THAT THE FEES AND CHARGES FOR THE BAYWASTE TRANSFER STATION AS OUTLINED IN TABLE 1 IN THE REPORT ARE EFFECTIVE FROM 1 JULY 2020.</li> </ol>	<b>COMPLETED</b>
48. 18 JUNE 2020	<p><b>16 REPORTS OF COMMITTEES</b></p> <p><b>15.1 CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MEETING HELD 2 JUNE 2020 (D2020/08370 (CEOAC) – D2020/09588)</b></p> <p><b>11 REPORTS OF EMPLOYEES</b></p> <p><b>11.1 EMRC STAKEHOLDER ENGAGEMENT PLAN (D2020/98785 (CEOAC) – D2020/11011)</b></p> <p>THAT THE CEOAC RECOMMENDS THAT THE COUNCIL APPROVES THE STAKEHOLDER ENGAGEMENT PLAN WITH MINOR MODIFICATIONS TO THE REPORTING AS DETAILED IN THE PLAN.</p>	<b>COMPLETED</b>
49. 18 JUNE 2020	<p><b>11.2 FOGO DISTRIBUTION DEED 2020 (D2020/08903 (CEOAC) – D2020/11013)</b></p> <p>THAT COUNCIL NOTES MAYORS AND CHIEF EXECUTIVE OFFICERS OF ALL MEMBER COUNCILS ARE REQUIRED TO EXECUTE THE FINAL FOGO DISTRIBUTION DEED PRIOR TO 30 JUNE 2020.</p>	<b>COMPLETED</b>
50. 18 JUNE 2020	<p><b>11.3 RED HILL WASTE MANAGEMENT FACILITY DEVELOPMENT PLAN 2020 (D2020/09087 (CEOAC) – D2020/11016)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. THE CEOAC NOTES THE DRAFT RED HILL WASTE MANAGEMENT FACILITY DEVELOPMENT PLAN 2020 WAS PROVIDED TO THE MEMBER COUNCIL CEOS ON 2 JUNE 2020.</li> <li>2. THE ATTACHMENT REMAINS CONFIDENTIAL.</li> </ol>	<b>COMPLETED</b>

DATE	RESOLUTIONS	STATUS
51. 18 JUNE 2020	<p><b>11.4 DRAFT PARTICIPANTS AGREEMENT FOR FOGO SUPPLY (D2020/09088 (CEOAC) – D2020/11019)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. THAT THE MATTER BE DEFERRED TO 4 AUGUST 2020 FOR CONSULTATION WITH THE INDIVIDUAL MEMBER COUNCILS.</li> <li>2. THE ATTACHMENT REMAINS CONFIDENTIAL.</li> </ol>	COMPLETED
52. 18 JUNE 2020	<p><b>11.5 PARTICIPANTS WASTE SUPPLY SCHEDULES FOR THE EAST ROCKINGHAM RRF AND FOGO PROCESSING FACILITY (D2020/09092 (CEOAC) – D2020/11021)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL NOTES THE INPUT OF THE TECHNICAL OFFICERS IN THE PROVISION OF WASTE SUPPLY SCHEDULES IN RELATION TO THE SUPPLY OF RESIDUAL WASTE FOR THE EAST ROCKINGHAM RRF VIA A WASTE TRANSFER STATION AT HAZELMERE AND THE SUPPLY OF FOGO WASTE FOR A PROPOSED PERMANENT FOGO FACILITY.</li> <li>2. THAT THE MATTER BE DEFERRED PENDING THE PROVISION OF DETAILED INFORMATION ON HOW THE TARGET PRICE WAS ESTABLISHED.</li> <li>3. THE ATTACHMENT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	COMPLETED
53. 18 JUNE 2020	<p><b>11.6 ATTRACTING BUSINESS INVESTMENT IN PERTH'S EASTERN REGION (D2020/09090 (CEOAC) – D2020/11023)</b></p> <p>THAT CEOAC RECOMMENDS THE DRAFT PROSPECTUS <i>INVESTING IN PERTH'S EASTERN REGION</i> BE DEFERRED TO THE AUGUST 2020 CEOAC MEETING.</p>	COMPLETED
54. 18 JUNE 2020	<p><b>AUDIT COMMITTEE MEETING HELD 4 JUNE 2020 (D2020//07718 (AC) – D2020/10148)</b></p> <p><b>11 REPORTS OF EMPLOYEES</b></p> <p><b>11.1 DRAFT STRATEGIC INTERNAL AUDIT PLAN 2020/2021 – 2025/2026 (D2020/05734 (AC) – D2020/1053)</b></p> <p>THAT COUNCIL NOTES THE REVIEW OF THE INTERNAL AUDIT PROGRAMME BY THE AUDIT COMMITTEE AND ENDORSES THE DRAFT STRATEGIC INTERNAL AUDIT PLAN 2020/2021-2025/2026 FORMING THE ATTACHMENT TO THIS REPORT.</p>	COMPLETED
55. 18 JUNE 2020	<p><b>11.2 DRAFT CORPORATE BUSINESS PLAN 2020/2021 TO 2024/2025 (D2020/07721 (AC) – D2020/10534)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH R.19DA(6) OF THE <i>LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996</i>, ADOPT THE CORPORATE BUSINESS PLAN <i>2020/2021 TO 2024/2025</i> FORMING AN ATTACHMENT TO THIS REPORT.</li> <li>2. LOCAL PUBLIC NOTICE OF THE ADOPTION OF THE CORPORATE BUSINESS PLAN <i>2020/2021 TO 2024/2025</i> BE GIVEN IN ACCORDANCE WITH R.19D OF THE <i>LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996</i>.</li> </ol>	COMPLETED
56. 18 JUNE 2020	<p><b>11.3 EASTERN METROPOLITAN REGIONAL COUNCIL (EMRC) 2020/2021 DRAFT ANNUAL BUDGET (D2020/07724 (AC) – D2020/10537)</b></p> <p>THAT COUNCIL NOTES THE RESOLUTION OF THE AC COMMITTEE MEETING 4 JUNE 2020.</p>	COMPLETED
57. 18 JUNE 2020	<p><b>11.4 AUDIT PLANNING FOR THE YEAR ENDING 30 JUNE 2020 (D2020/09825 (AC) – D2020/10540)</b></p> <p>THAT COUNCIL NOTES THE AUDIT PLANNING SUMMARY FOR THE YEAR ENDING 30 JUNE 2020 AND THE AUDIT TIMETABLE FORMING ATTACHMENTS 1 AND 2 TO THIS REPORT.</p>	COMPLETED

DATE	RESOLUTIONS	STATUS
58. 18 JUNE 2020	<p><b>15.3 AUDIT COMMITTEE MEETING HELD 11 JUNE 2020 (D2020//10101 (AC) – D2020/10304)</b>  <b>11.1 EASTERN METROPOLITAN REGIONAL COUNCIL (EMRC) 2020/2021 DRAFT ANNUAL BUDGET</b></p> <p><b>REFERENCE: D2020/10102 (AC) – D2020/11004</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 6.2(1) OF THE <i>LOCAL GOVERNMENT ACT 1995</i> AND <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, ADOPTS THE EMRC 2020/2021 ANNUAL BUDGET AND SUPPORTING SCHEDULES WHICH HAVE BEEN PREPARED IN COMPLIANCE WITH THE AUSTRALIAN ACCOUNTING STANDARDS WITH THE FOLLOWING AMENDMENTS:  THE FOLLOWING ITEMS ARE TO BE WITHDRAWN AND BE BROUGHT BACK TO COUNCIL FOR ITS CONSIDERATION AT A FUTURE MEETING OF COUNCIL: <ul style="list-style-type: none"> <li>• CONSTRUCT AND COMMISSION RESOURCE RECOVERY PARK - SITE / ADMIN OFFICE</li> <li>• CONSTRUCT AND COMMISSION RESOURCE RECOVERY PARK - SITE WORKSHOP</li> <li>• CONSTRUCT AND COMMISSION RESOURCE RECOVERY PARK – COMMUNITY REUSE STORE</li> </ul> AS WELL AS DEFERRING THE PURCHASE OF ARTWORKS TO THE FOLLOWING FINANCIAL YEAR 2021/2022.</li> <li>2. FOR THE 2020/2021 FINANCIAL YEAR A MATERIAL VARIANCE PERCENTAGE OF 10% OF THE APPROPRIATE BASE, OR A DOLLAR VALUE OF \$20,000, WHICHEVER IS THE GREATER, BE ADOPTED FOR REPORTING VARIANCES IN THE STATEMENTS OF FINANCIAL ACTIVITY.</li> <li>3. IN ACCORDANCE WITH REGULATION 33 OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, A COPY OF THE 2020/2021 ANNUAL BUDGET BE SUBMITTED TO THE DEPARTMENTAL CEO, DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES, WITHIN 30 DAYS OF ITS ADOPTION BY COUNCIL.</li> </ol> <p style="text-align: right;"><b>MOTION LOST 4/8</b></p>	COMPLETED
59. 18 JUNE 2020	<p><b>19.1 ITEM 15.1 OF THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MINUTES – MATTRESS RECYCLING (D2020/09589)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL ADOPTS OPTION 1 AS THE EMRC'S PREFERRED OPTION FOR PROCESSING MATTRESSES GOING FORWARD.</li> <li>2. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 6.16 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> ADOPTS THE 2020/2021 FEES AND CHARGES FOR THE MATTRESS DISPOSAL AS OUTLINED IN TABLE 3 IN THE REPORT.</li> <li>3. COUNCIL IN ACCORDANCE WITH S.6.19 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, GIVES PUBLIC NOTICE THAT THE FEES AND CHARGES FOR THE MATTRESS DISPOSAL AS OUTLINED IN TABLE 3 IN THE REPORT ARE EFFECTIVE FROM 1 JULY 2020</li> <li>4. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	COMPLETED
60. 21 MAY 2020	<p><b>9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</b>  <b>9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 19 MARCH 2020</b></p> <p>THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 19 MARCH 2020 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	COMPLETED
61. 21 MAY 2020	<p><b>9.2 MINUTES OF SPECIAL MEETING OF COUNCIL HELD ON 16 APRIL 2020</b></p> <p>THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 16 APRIL 2020 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED</p>	COMPLETED



DATE		RESOLUTIONS	STATUS
62.	21 MAY 2020	<b>14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF FEBRUARY AND MARCH 2020 (D2020/06905)</b> THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR FEBRUARY AND MARCH 2020 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i> , FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$23,304,284.77.	COMPLETED
63.	21 MAY 2020	<b>14.2 FINANCIAL REPORT FOR PERIOD ENDED 29 FEBRUARY 2020 (D2020/06920)</b> THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 29 FEBRUARY 2020.	COMPLETED
64.	21 MAY 2020	<b>14.3 FINANCIAL REPORT FOR PERIOD ENDED 31 MARCH 2020 (D2020/06970)</b> THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 MARCH 2020.	COMPLETED
65.	21 MAY 2020	<b>14.4 MAKING OF THE EASTERN METROPOLITAN REGIONAL COUNCIL WASTE LOCAL LAW 2019 (D2020/06921)</b> THAT: <ol style="list-style-type: none"> <li>1. COUNCIL UNDERTAKES TO THE JOINT STANDING COMMITTEE ON DELEGATED LEGISLATION THAT WITHIN SIX (6) MONTHS, COUNCIL WILL MAKE THE FOLLOWING AMENDMENTS TO THE <i>EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2019</i>: <ol style="list-style-type: none"> <li>(a) IN CLAUSE 1.5, DELETE THE DEFINITIONS OF 'COLLECTABLE WASTE RECEPTACLE', 'NON-COLLECTABLE-WASTE' AND 'RECYCLING WASTE'.</li> <li>(b) IN CLAUSE 2.4(3)(B) AND 3.2, REPLACE THE WORDS 'LOCAL GOVERNMENT' WITH 'REGIONAL LOCAL GOVERNMENT.'</li> <li>(c) DELETE SCHEDULE 1.</li> <li>(d) MAKE ALL NECESSARY CONSEQUENTIAL AMENDMENTS.</li> </ol> </li> <li>2. UNTIL THE EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2019 IS AMENDED IN ACCORDANCE WITH ITEM 1 ABOVE, COUNCIL UNDERTAKES TO: <ol style="list-style-type: none"> <li>(a) NOT ENFORCE THE <i>EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2019</i> IN A MANNER CONTRARY TO THE UNDERTAKING IN ITEM 1 ABOVE.</li> </ol> </li> <li>3. WHERE THE <i>EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2019</i> IS MADE PUBLICLY AVAILABLE, WHETHER IN HARD COPY OR ELECTRONIC FORM (INCLUDING COUNCIL'S WEBSITE), ENSURE THAT IT IS ACCOMPANIED BY A COPY OF THESE UNDERTAKINGS.</li> </ol>	COMPLETED
66.	21 MAY 2020	<b>14.5 RFT2019-005 EMRC STRATEGIC REVIEW (D2020/08306)</b> THAT COUNCIL NOTES THE BIMONTHLY UPDATE IN RELATION TO RFT2019-005 – EMRC STRATEGIC REVIEW, FORMING THE SUBSTANCE OF THIS REPORT.	COMPLETED



DATE	RESOLUTIONS	STATUS
67. 21 MAY 2020	<p><b>15 REPORTS OF COMMITTEES</b></p> <p><b>15.1 WASTE ADVISORY COMMITTEE MEETING HELD 7 MAY 2020</b></p> <p><b>11.1 UPDATE ON DEVELOPMENTS AT RED HILL WASTE MANAGEMENT FACILITY AND HAZELMERE RESOURCE RECOVERY PARK (D2020/07489 (WAC) – D2020/08951)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. THE REPORT BE RECEIVED.</li> <li>2. FURTHER REPORTS ARE PROVIDED FOR CONSIDERATION BY THE WASTE ADVISORY COMMITTEE ON THE PROPOSED OPERATING MODELS, REVENUES AND CAPITAL AND; OPERATING EXPENSES FOR THE COMMUNITY RECYCLING CENTRE AND THE WASTE TRANSFER STATION BEFORE ANY CONSTRUCTION IS COMMENCED.</li> </ol>	IN PROGRESS
68. 21 MAY 2020	<p><b>11.2 UPDATE ON FOGO PROCESSING IMPLEMENTATION (D2020/05747 (WAC) – D2020/08952)</b></p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>1. RECEIVES THE REPORT.</li> <li>2. REFER THE DRAFT TIMELINE FOR TENDER IMPLEMENTATION TO A WORKING GROUP, CONSISTING OF EMRC OFFICERS AND MEMBER COUNCIL'S TECHNICAL OFFICERS.</li> <li>3. REPORT BACK TO A FUTURE WASTE ADVISORY COMMITTEE MEETING WITH A REVISED TIMELINE.</li> <li>4. THAT THE SCOPE OF WORKS FOR THE FEASIBILITY STUDY STEMMING FROM THE EMRC COUNCIL MEETING DECISION OF 20 FEBRUARY 2020 IS ENDORSED BY THE WASTE ADVISORY COMMITTEE PRIOR TO COMMENCEMENT.</li> </ol>	COMPLETED
69. 21 MAY 2020	<p><b>11.3 RESOURCE RECOVERY FACILITY UPDATE</b></p> <p><b>REFERENCE: D2020/05409 (WAC) – D2020/08955</b></p> <p>THAT THE REPORT BE RECEIVED.</p>	COMPLETED
70. 21 MAY 2020	<p><b>11.4 DRAFT FOGO DISTRIBUTION DEED</b></p> <p><b>REFERENCE: D2020/07537 (WAC) – D2020/08956</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL ADOPTS THE DRAFT FOGO DISTRIBUTION DEED WITH THE FOLLOWING CHANGE TO THE DOCUMENT: <ol style="list-style-type: none"> <li>a) THAT THE WORD "SUITABLE" BE INSERTED ON PAGE 4, PARAGRAPH 1, SO THAT IT READS "SUBJECT TO A SUITABLE FOGO FACILITY BEING AVAILABLE..."</li> <li>b) PAGE 3 PARA 2, INSERT AFTER "... THE 2021 CENSUS", "AND/OR IMMEDIATELY PRIOR TO THE IMPLEMENTATION OF EACH RECIPIENT'S FOGO MANAGEMENT SERVICE".</li> <li>c) PAGE 4, PARA 1, INSERT AFTER "... NO LATER THAN" THE DATE SPECIFIED IN THE WASTE AVOIDANCE AND RESOURCE RECOVERY STRATEGY 2030".</li> <li>d) WITH CORRESPONDING CHANGES TO BE MADE TO THE CLEAN VERSION OF THE DRAFT FOGO DISTRIBUTION DEED.</li> </ol> </li> <li>2. THE CEO ARRANGES FOR MEMBER COUNCILS TO EXECUTE THE FOGO DISTRIBUTION DEED IN ORDER TO RECEIVE THE DISTRIBUTION.</li> </ol>	COMPLETED
71. 21 MAY 2020	<p><b>19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC</b></p> <p><b>19.1 ITEM 14.1 OF THE WASTE ADVISORY COMMITTEE MINUTES - DRAFT PARTICIPANTS AGREEMENT FOR FOGO SUPPLY (D2020/07543 (WAC) – D2020/08314)</b></p> <ol style="list-style-type: none"> <li>1. THAT COUNCIL NOTES THE DRAFT PARTICIPANTS AGREEMENT FOR FOGO SUPPLY.</li> <li>2. THAT THE REPORT AND ATTACHMENT(S) REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	COMPLETED

DATE		RESOLUTIONS	STATUS
72.	21 MAY 2020	<p><b>19.2 ITEM 14.2 OF THE WASTE ADVISORY COMMITTEE MINUTES - PURCHASE OF LOTS 3, 4, 5, 6 and 7 TOODYAY ROAD, RED HILL (D2020/07524 (WAC) – D2020/08315)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 5.42 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, AUTHORISE THE CEO IN CONSULTATION WITH THE CHAIRMAN TO NEGOTIATE A FINAL SETTLEMENT WITH LINC PROPERTY UP TO THE VALUE IDENTIFIED IN THIS REPORT FOR THE PURCHASE OF LOTS 3, 4, 5, 6 AND 7 TOODYAY ROAD, RED HILL.</li> <li>2. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	COMPLETED
73.	21 MAY 2020	<p><b>19.3 ITEM 14.3 OF THE WASTE ADVISORY COMMITTEE MINUTES - UPDATE ON HAZELMERE WOOD WASTE TO ENERGY PROJECT (D2019/10941 (WAC) – D2020/08317)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL AUTHORISES THE CHIEF EXECUTIVE OFFICER TO ENTER INTO AN AMENDMENT TO THE DEED OF VARIATION WITH ANERGY AUSTRALIA PTY LTD SIGNED IN NOVEMBER 2019 AND NEGOTIATE AND AGREE AMENDMENTS OTHER THAN TO THE MAXIMUM TOTAL AMOUNT OF PAYMENTS SPECIFIED IN SCHEDULE A TO THE DEED OF VARIATION.</li> <li>2. COUNCIL AUTHORISES A CONTINGENCY ALLOWANCE ON THE COST TO COMPLETION UP TO THE VALUE SPECIFIED IN THE REPORT.</li> <li>3. THE REPORT AND REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	COMPLETED
74.	21 MAY 2020	<p><b>19.4 ITEM 14.4 OF THE WASTE ADVISORY COMMITTEE MINUTES - REGIONAL WASTE COLLECTION SERVICE UPDATE (D2020/04491 (WAC) - D2020/08318)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. THE EMRC PROCEEDS WITH AN APPLICATION FOR AN EXEMPTION WITH THE AUSTRALIAN COMPETITION AND CONSUMER COMMISSION (ACCC) AND FROM THE WA STATE GOVERNMENT UNDER ITS COMPARABLE LEGISLATION FOR A RULING ON THE PROPOSED REGIONAL WASTE COLLECTION SERVICE.</li> <li>2. THE EMRC PROCEEDS WITH THE PRE-PLANNING TASKS IDENTIFIED IN CONSULTATION WITH THE MEMBER COUNCILS THROUGH THE REGIONAL WASTE COLLECTION STEERING GROUP.</li> <li>3. A REPORT AND RECOMMENDATIONS BE TABLED AT A FUTURE MEETING OF COUNCIL.</li> <li>4. THE ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHIEF EXECUTIVE OFFICER AND THE EMRC CHAIRMAN.</li> </ol>	IN PROGRESS

DATE	RESOLUTIONS	STATUS
75. 16 APRIL 2020	<p><b>14 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b></p> <p><b>14.1 NOTICE OF MOTION FROM CR DAW</b></p> <p><b>NOTICE OF ALTERNATE MOTION RECEIVED FROM CR CONGERTON</b></p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>1. NOT ADJUST THE SECONDARY WASTE RESERVE CHARGE APPLIED TO LANDFILL TONNAGES FROM MEMBER COUNCILS FOR THE 2020/2021 FINANCIAL YEAR.</li> <li>2. BY ABSOLUTE MAJORITY, THE EMRC DECLARE A DIVIDEND OF \$5M TO BE FUNDED BY \$2.5M FROM MUNICIPAL FUND BASED ON ESTIMATED 2019/2020 OPERATING SURPLUSES, AND IN ACCORDANCE WITH S.6.11(2)(B) OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, A DISTRIBUTION OF \$2.5M FROM THE FUTURE DEVELOPMENT RESERVE.</li> <li>3. THE DIVIDEND IS PAYABLE TO EACH MEMBER COUNCIL ON OR BEFORE JUNE 30 2020 BASED ON THE COUNCILS SHAREHOLDING AS PER THE LAST AUDITED ACCOUNTS BEING 30 JUNE 2019.</li> <li>4. CONFIRMS, IN ACCORDANCE WITH R.18(C) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, THAT THE EMRC IS NOT REQUIRED TO GIVE LOCAL PUBLIC NOTICE OF A PROPOSED CHANGE OF USE OF MONEY IN A RESERVE ACCOUNT DUE THE SATISFACTION OF THE FOLLOWING CONDITIONS: <ol style="list-style-type: none"> <li>a. A DECISION TO CHANGE THE USE OF THE MONEY IS MADE WHILE THERE IS IN FORCE A STATE OF EMERGENCY DECLARATION APPLYING TO THE DISTRICT, OR PART OF THE DISTRICT, OF THE LOCAL GOVERNMENT;</li> <li>b. THE EMRC CONSIDERS THAT THE CHANGE OF USE IS REQUIRED TO ADDRESS A NEED ARISING FROM THE HAZARD, OR FROM THE IMPACT OR CONSEQUENCES OF THE HAZARD, TO WHICH THE STATE OF EMERGENCY DECLARATION RELATES;</li> <li>c. THE DECISION AND THE REASONS FOR IT ARE TO BE RECORDED IN THE MINUTES OF THE MEETING AT WHICH THE DECISION IS MADE.</li> </ol> </li> <li>5. NOTE THE REASON FOR CHANGING THE ORIGINAL RECOMMENDATION IS TO RESPOND TO THE CURRENT GLOBAL COVID-19 PANDEMIC BY PROVIDING FINANCIAL AND ECONOMIC BENEFIT TO MEMBER COUNCILS, THEIR RATEPAYERS AND COMMUNITIES.</li> </ol>	COMPLETED
76. 19 MARCH 2020	<p><b>7 APPLICATIONS FOR LEAVE OF ABSENCE</b></p> <p><b>7.1 CR MEL CONGERTON - LEAVE OF ABSENCE</b></p> <p>THAT COUNCIL APPROVE APPLICATIONS FOR LEAVE OF ABSENCE FOR CR CONGERTON FROM 23 MARCH 2020 TO 27 MARCH 2020 INCLUSIVE.</p>	COMPLETED
77. 19 MARCH 2020	<p><b>9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</b></p> <p><b>9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 20 FEBRUARY 2020</b></p> <p>THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 20 FEBRUARY 2020 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	COMPLETED
78. 19 MARCH 2020	<p><b>14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF JANUARY 2020 (D2020/04645)</b></p> <p>THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR JANUARY 2020 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, FORMING THE ATTACHMENT TO THIS REPORT TOTTALLING \$11,320,209.95.</p>	COMPLETED
79. 19 MARCH 2020	<p><b>14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 JANUARY 2020 (D2020/04668)</b></p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 JANUARY 2020.</p>	COMPLETED

DATE	RESOLUTIONS	STATUS
80. 19 MARCH 2020	<p><b>14.3 MANAGEMENT OF AGENDAS AND MINUTES (D2020/05037)</b></p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>1. RECEIVES THE OUTCOME OF THE INVESTIGATION DETAILED IN THIS REPORT.</li> <li>2. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 6.8(1)(B) OF THE <i>LOCAL GOVERNMENT ACT 1995</i> AUTHORISES AN EXPENDITURE UP TO THE AMOUNT SPECIFIED IN THIS REPORT FOR THE PROCUREMENT OF AN ELECTRONIC AGENDA, MINUTES AND ATTACHMENTS DISTRIBUTION PLATFORM FROM QUOTE 1.</li> <li>3. THE IDENTITY OF THE SUCCESSFUL QUOTE AND THE QUOTED AMOUNT BE REDACTED FOR COMMERCIAL REASONS AND REMAIN CONFIDENTIAL UNTIL SUCH TIME THAT THE PROCUREMENT OF THE PRODUCT AND SERVICE HAS BEEN COMPLETED.</li> </ol>	COMPLETED
81. 19 MARCH 2020	<p><b>14.4 AUDIO RECORDING OF COUNCIL AND COMMITTEES (D2020/05029)</b></p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>1. RECEIVES THE OUTCOME OF THE INVESTIGATION UNDERTAKEN AS DETAILED IN THIS REPORT.</li> <li>2. IN ACCORDANCE WITH CLAUSE 5.14(2) OF THE <i>EMRC STANDING ORDERS 2013</i> RESOLVES TO AUDIO RECORD ALL COUNCIL MEETINGS THAT ARE OPEN TO THE PUBLIC.</li> <li>3. RESOLVED THAT RECORDING DOES NOT OCCUR BEHIND CLOSED DOORS.</li> <li>4. AUTHORISES PUBLIC ACCESS TO AUDIO RECORDINGS OF EACH OF THE COUNCIL MEETINGS THAT ARE OPEN TO THE PUBLIC AND BE PLACED ON THE COUNCIL'S WEBSITE.</li> <li>5. ADOPTS THE COUNCIL POLICY 2.2 AUDIO RECORDING OF COUNCIL MEETINGS POLICY AS AMENDED AS AT 19 MARCH 2020, FORMING THE ATTACHMENT TO THIS REPORT.</li> </ol>	COMPLETED
82. 19 MARCH 2020	<p><b>14.5 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2020/05050)</b></p> <p>THAT COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 20 FEBRUARY 2020 ORDINARY MEETING OF COUNCIL AGENDA.</p>	COMPLETED
83. 19 MARCH 2020	<p><b>15.2 WASTE ADVISORY COMMITTEE MEETING HELD 5 MARCH 2020</b></p> <p><b>11.1 REQUEST FOR TENDER 2020-001 EARTHWORKS FOR DEVELOPMENT OF LOTS 8, 9 &amp; 10 (D2020/03984 (WAC) (D2020/05263)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL AWARD TENDER RFT 2020-001 – EARTHWORKS FOR DEVELOPMENT OF LOTS 8, 9 &amp; 10 TO TENDERER B FOR \$2,537,960.85 (EX GST) BASED ON A SCHEDULE OF RATES.</li> <li>2. THE CEO BE AUTHORISED ON BEHALF OF THE EMRC TO ENTER INTO A CONTRACT WITH TENDERER B IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED ON BETWEEN THE CEO AND TENDERER B.</li> <li>3. COUNCIL AUTHORISE A 20% CONTINGENCY BASED ON THE TENDERED PRICE SCHEDULE FOR ANY CONTRACT VARIATIONS THAT MAY ARISE FOR TENDER RFT 2020-001.</li> <li>4. THE IDENTITY OF THE SUCCESSFUL TENDERER AND THE AWARDED AMOUNT BE REDACTED FOR LEGAL REASONS AND REMAIN CONFIDENTIAL UNTIL SUCH TIME THAT THE RESULTANT CONTRACT HAS BEEN FORMED.</li> </ol>	COMPLETED

DATE	RESOLUTIONS	STATUS
84. 19 MARCH 2020	<p><b>11.2 MEMBER COUNCIL REQUIREMENTS FOR BINS AND CADDIES FOR THE IMPLEMENTATION OF FOOD ORGANICS AND GARDEN ORGANICS (FOGO) (D2020/04228 (WAC) – D2020/05271)</b></p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>1. DECLARES ON THIS DAY 19 MARCH 2020, A DISTRIBUTION TOTTALING \$13,789,200 FROM THE SECONDARY WASTE RESERVE TO BE DISTRIBUTED TO ALL MEMBERS COUNCIL ON OR BEFORE 30 JUNE 2020.</li> <li>2. AUTHORISES THE DISTRIBUTION TO THE RESPECTIVE PARTICIPANTS OF THE EMRC: <ol style="list-style-type: none"> <li>a. BE BASED ON \$100 PER HOUSEHOLD; AND</li> <li>b. FOLLOWING THE NEXT CENSUS IN 2021 AN ADJUSTMENT DISTRIBUTION BE MADE BASED ON REVISED NUMBER OF HOUSEHOLDS PER MEMBER COUNCIL.</li> </ol> </li> <li>3. AGREES THE DISTRIBUTION OF FUNDS TO THE RESPECTIVE MEMBER COUNCILS IS TO ASSIST AND SUPPORT THE IMPLEMENTATION OF FOGO RECOVERY PROGRAM INCLUDING THE COST OF BINS, KITCHEN CADDIES AND FIRST YEAR CADDY LINERS IN LINE WITH THE SECONDARY WASTE TREATMENT OF HOUSEHOLD MUNICIPAL WASTE. SHOULD A MEMBER COUNCIL DECIDE NOT TO PROCEED WITH THE FOGO PROGRAM, DISTRIBUTED FUNDS ARE TO BE REFUNDED TO THE SECONDARY WASTE RESERVE.</li> <li>4. REQUEST AN UPDATED TIMELINE FOR TENDER IMPLEMENTATION OF A PERMANENT FOGO PROCESSING SOLUTION THAT INCLUDES THE TASKS OF PREPARING A FEASIBILITY STUDY AND OBTAINING COUNCIL APPROVAL PRIOR TO TENDERS BEING CALLED.</li> </ol>	COMPLETED
85. 19 MARCH 2020	<p><b>11.3 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2020/03982)</b></p> <p>THAT THE WASTE ADVISORY COMMITTEE NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 5 MARCH 2020 WASTE ADVISORY COMMITTEE AGENDA.</p>	COMPLETED
86. 19 MARCH 2020	<p><b>15.3 AUDIT COMMITTEE MEETING HELD 5 MARCH 2020</b></p> <p><b>11.1 HALF YEAR BUDGET REVIEW 2019/2020 (D2020/00413 (AC) – D2020/00413)</b></p> <p>THAT COUNCIL, BY AN ABSOLUTE MAJORITY IN ACCORDANCE WITH THE PROVISIONS OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996 R.33A, ADOPTS THE REVIEW OF THE 2019/2020 BUDGET AND APPROVES ITS SUBMISSION TO THE DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES WITHIN 30 DAYS.</p>	COMPLETED
87. 19 MARCH 2020	<p><b>11.2 COMPLIANCE AUDIT RETURN 2019 (D2020/00414 (AC) – D2020/00414)</b></p> <p>THAT COUNCIL ADOPTS THE DRAFT COMPLIANCE AUDIT RETURN 2019, FORMING AN ATTACHMENT TO THIS REPORT, THAT IT BE CERTIFIED BY THE CHAIRMAN AND CHIEF EXECUTIVE OFFICER AND SUBMITTED TO THE DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES BY 31 MARCH 2020.</p>	COMPLETED
88. 19 MARCH 2020	<p><b>17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b></p> <p><b>17.1 NOTICE OF MOTION RECEIVED FROM CR JOHN DAW</b></p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>1. IN ACCORDANCE WITH S.5.21(4)(B) OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, RESOLVES TO RECORD THE VOTE OF ALL MEMBERS PRESENT ON ALL MATTERS VOTED AT A MEETING OF COUNCIL OR COMMITTEES OF COUNCIL, UNLESS THE VOTE IS CARRIED UNANIMOUSLY OR BY SECRET BALLOT OR OTHERWISE PROHIBITED BY THE <i>LOCAL GOVERNMENT ACT 1995</i> AND ASSOCIATED REGULATIONS.</li> <li>2. INSTRUCTS THE PRESIDING MEMBER TO CAUSE THE VOTE OR VOTES TO BE RECORDED IN THE MINUTES.</li> </ol>	COMPLETED
89. 19 MARCH 2020	<p><b>19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC</b></p> <p>THAT WITH THE EXCEPTION OF THE PERSONAL ASSISTANT TO THE CHIEF EXECUTIVE OFFICER THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2) OF THE <i>LOCAL GOVERNMENT ACT 1995</i> FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE</p>	COMPLETED

DATE	RESOLUTIONS	STATUS
90. 19 MARCH 2020	<p><b>19.1 ITEM 15.1 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MINUTES – SELECTION OF FACILITATOR FOR THE CHIEF EXECUTIVE OFFICER’S PERFORMANCE REVIEW PROCESS (D2020/00467 (CEOPRC) – D2020/04781)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL AWARD THE CONSULTANCY FOR FACILITATING THE CHIEF EXECUTIVE OFFICER’S PERFORMANCE REVIEW TO DOCTOR JUDE BALM OF INFINITY TRAINING AUSTRALIA.</li> <li>2. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CHIEF EXECUTIVE OFFICER.</li> </ol>	COMPLETED
91. 19 MARCH 2020	<p><b>19.2 ITEM 15.2 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MINUTES – CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW PROCESS FOR 2020 (D2020/01385 (CEOPRC) – D2020/04784)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL ENDORSE THE TIMETABLE FOR UNDERTAKING THE CHIEF EXECUTIVE OFFICER’S PERFORMANCE REVIEW PROCESS FOR 2020 AS OUTLINED WITHIN THIS REPORT.</li> <li>2. THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	COMPLETED
92. 20 FEBRUARY 2020	<p><b>9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</b></p> <p><b>9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 5 DECEMBER 2019</b></p> <p>THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 5 DECEMBER 2019 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	COMPLETED
93. 20 FEBRUARY 2020	<p><b>9.2 MINUTES OF SPECIAL MEETING OF COUNCIL HELD ON 23 JANUARY 2020</b></p> <p>THAT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 23 JANUARY 2020 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	COMPLETED
94. 20 FEBRUARY 2020	<p><b>9.3 MINUTES OF SPECIAL MEETING OF COUNCIL HELD ON 6 FEBRUARY 2020</b></p> <p>THAT THE MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 6 FEBRUARY 2020 WHICH HAVE BEEN DISTRIBUTED BE CONFIRMED, SUBJECT TO AMENDMENT OF:</p> <p><i>ITEM 19.1 THE FOLLOWING RESOLUTION IS TO BE ADDED FIRST:</i></p> <p><i>MOVED CR O’CONNOR                      SECONDED CR BOYD</i></p> <p><i>THAT THE DIRECTOR ASSET SERVICES OF THE CITY OF KALAMUNDA BE ALLOWED TO ADDRESS THE MEETING.</i></p>	COMPLETED
95. 20 FEBRUARY 2020	<p><b>14 REPORTS OF EMPLOYEES</b></p> <p><b>14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF NOVEMBER AND DECEMBER 2019 (D2019/18490)</b></p> <p>THAT COUNCIL NOTES THE CEO’S LIST OF ACCOUNTS FOR NOVEMBER AND DECEMBER 2019 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$22,623,589.15.</p>	COMPLETED
96. 20 FEBRUARY 2020	<p><b>14.2 FINANCIAL REPORT FOR PERIOD ENDED 30 NOVEMBER 2019 (D2019/18491)</b></p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 NOVEMBER 2019.</p>	COMPLETED
97. 20 FEBRUARY 2020	<p><b>14.3 FINANCIAL REPORT FOR PERIOD ENDED 31 DECEMBER 2019 (D2019/18491)</b></p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 DECEMBER 2019.</p>	COMPLETED

DATE	RESOLUTIONS	STATUS
98. 20 FEBRUARY 2020	<b>14.4 REVIEW OF DELEGATED POWERS AND DUTIES (D2019/00720)</b> THAT COUNCIL RE-AFFIRMS THE DELEGATED POWERS AND DUTIES AS LISTED IN THE REPORT.	COMPLETED
99. 20 FEBRUARY 2020	<b>14.5 LAND ALLOCATION FOR PROPOSED PEPPERCORN LEASE(S) OF A PORTION OF RED HILL WASTE MANAGEMENT FACILITY AND HAZELMERE RESOURCE RECOVERY PARK (D2020/02321)</b> THAT COUNCIL: 1. APPROVES IN-PRINCIPLE SUPPORT FOR A PEPPERCORN LEASE OF APPROXIMATELY 0.4 HECTARES OF UNIMPROVED LAND WITHIN LOT 2 TOODYAY ROAD, RED HILL AND LOT 301, LAKES ROAD HAZELMERE FOR THE ESTABLISHMENT OF CDS REFUND POINT AND AGGREGATION POINTS. 2. AUTHORISES THE CEO TO ENTER INTO NEGOTIATIONS WITH A NOT-FOR-PROFIT ORGANISATION(S) THAT HAS BEEN RECOMMENDED BY WARRRL, FOR THE PURPOSE OF OPERATING A CDS REFUND AND AGGREGATION POINT AT EACH OF ABOVE LOCATIONS.	IN PROGRESS
100. 20 FEBRUARY 2020	<b>14.6 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2019/02338)</b> THAT COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 20 FEBRUARY 2020 ORDINARY MEETING OF COUNCIL AGENDA.	COMPLETED
101. 20 FEBRUARY 2020	<b>17 REPORTS OF COMMITTEES</b> <b>15.1 WASTE ADVISORY COMMITTEE MEETING HELD 13 FEBRUARY 2020 (REFER TO MINUTES OF COMMITTEE) (D2020/00688 (WAC) – D2020/01091)</b> THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE WASTE ADVISORY COMMITTEE REPORTS (SECTION 15.1).	COMPLETED
102. 20 FEBRUARY 2020	<b>11 REPORTS OF EMPLOYEES</b> <b>11.1 2019 WASTE AUDIT RESULTS (D2020/00720 (WAC) – D2020/02378)</b> THAT: 1. THE REPORT BE RECEIVED. 2. THE RESULTS FROM THE 2019 WASTE AUDIT BE USED IN THE TENDER PROCESS FOR A FOGO PROCESSING FACILITY AND IN THE FOGO MODELLING STUDY.	COMPLETED

	DATE	RESOLUTIONS	STATUS
103.	20 FEBRUARY 2020	<p><b>11.2 EXPRESSION OF INTEREST – EOI2019-007 EMRC FOOD ORGANICS, GARDEN ORGANICS (FOGO) PROCESSING</b>  <b>REFERENCE: D2020/00713 (WAC) – D2020/02381</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. THE FOLLOWING RESPONDENTS TO THE EXPRESSION OF INTEREST ARE LISTED AS ACCEPTABLE TENDERERS: <ol style="list-style-type: none"> <li>a. BARPA PTY LTD;</li> <li>b. HITACHI ZOSEN INOVA AUSTRALIA PTY LTD;</li> <li>c. PINDAN CONTRACTING PTY LTD;</li> <li>d. SACYR ENVIRONMENT AUSTRALIA PTY LTD; AND</li> <li>e. VEOLIA ENVIRONMENTAL SERVICES (AUSTRALIA) PTY LTD.</li> </ol> </li> <li>2. THE FOLLOWING RESPONDENTS TO THE EXPRESSION OF INTEREST ARE NOT LISTED AS ACCEPTABLE TENDERERS: <ol style="list-style-type: none"> <li>a. AURIGEN GROUP</li> <li>b. BIOGASS RENEWABLES PTY LTD;</li> <li>c. CLEANAWAY PTY LTD;</li> <li>d. FOCUS ENVIRO (EMER PTY LTD)</li> <li>e. RE.GROUP PTY LTD; AND</li> <li>f. SKALA AUSTRALASIA PTY LTD.</li> </ol> </li> <li>3. THE RESPONDENTS TO EXPRESSION OF INTEREST 2019 -007 BE ADVISED OF THE OUTCOME OF THE ASSESSMENT.</li> <li>4. THAT A FEASIBILITY STUDY IS PREPARED AND ADOPTED BY COUNCIL PRIOR TO TENDERS BEING CALLED.</li> <li>5. THE ATTACHMENT(S) REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	COMPLETED
104.	20 FEBRUARY 2020	<p><b>17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b>  <b>17.1 NOTICE OF MOTION RECEIVED FROM CR FILOMENA PIFFARETTI</b></p> <p>THAT COUNCIL REQUEST THE CHIEF EXECUTIVE OFFICER INVESTIGATE THE NECESSARY ARRANGEMENTS AND COSTS TO ENABLE AUDIO RECORDINGS OF COUNCIL AND COMMITTEE MEETINGS OPEN TO THE PUBLIC AND THAT THE AUDIO RECORDINGS OF EACH OF THE MEETINGS OPEN TO THE PUBLIC BE PLACED ON THE COUNCIL'S WEBSITE TO ENABLE PUBLIC ACCESS FOR A REPORT TO BE BROUGHT BACK TO COUNCIL AT THE NEXT MEETING OF COUNCIL.</p>	COMPLETED
105.	6 FEBRUARY 2020	<p><b>CONFIDENTIAL REPORT</b>  <b>15.1 CONTAINER DEPOSIT SCHEME (CDS) REFUND AND AGGREGATION POINTS (D2020/01257)</b></p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>1. APPROVES THE ATTACHED CONTAINER DEPOSIT SCHEME (CDS) REFUND AND AGGREGATION POINTS BUSINESS PLAN 2020 FORMING A CONFIDENTIAL ATTACHMENT TO THIS REPORT.</li> <li>2. BY ABSOLUTE MAJORITY, APPROVES UNBUDGETED EXPENDITURE FROM THE SECONDARY WASTE RESERVE, TO THE MAXIMUM VALUE OF \$3,570,000 EX GST FOR RELEVANT CDS PLANT, EQUIPMENT AND INFRASTRUCTURE.</li> <li>3. AUTHORISES THE CEO TO ENTER INTO THE REFUND POINT AGREEMENT WITH WARRRL FOR THE NOMINATED REFUND/AGGREGATION POINTS AS OUTLINED IN THE BUSINESS PLAN.</li> <li>4. AUTHORISES THE CEO TO ENTER INTO ANY LAND USE AGREEMENT(S) AS REQUIRED AS PART OF THE BUSINESS PLAN.</li> <li>5. THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	RESOLUTION LOST





## 1.2 CEO EXERCISE OF DELEGATED POWERS AND DUTIES

**REFERENCE: D2020/24985**

### PURPOSE OF REPORT

The purpose of this report is to present to Council a list of delegations exercised by the Chief Executive Officer (CEO) in accordance with Council's resolution of 24 March 2016.

### KEY POINT(S)

- Council reaffirmed delegations to the CEO and Committees at its meeting of 24 March 2016 and requested a periodic report listing the items approved since the last Ordinary Council meeting.
- The delegations exercised since last reported to Council are detailed within this report.

### SOURCE OF REPORT

Chief Executive Officer

### BACKGROUND

At the Council meeting held on 24 March 2016 Council conducted its annual review of powers and/or discharge of its duties as delegated to the CEO and Committees, in accordance within s.5.46 of the *Local Government Act 1995*. (Ref: D2016/03708).

As part of that review Council resolved inter alia:

*"THAT COUNCIL RECEIVES A REPORT DETAILING THE LIST OF ITEMS APPROVED UNDER DELEGATED AUTHORITY AS THEY ARISE AT THE NEXT ORDINARY MEETING OF COUNCIL."*

### REPORT

The following delegated powers or discharge of duties were exercised by the CEO.

Delegation Number	Date of Original Delegation	Description of Delegation	Details of Delegated Powers and Discharge of Duties
C4/2015	20/08/2015	That Council, by absolute majority, in accordance with Section 5.42(1) of the <i>Local Government Act 1995</i> , delegate authority, to the CEO, to invite tenders on its behalf.	Approved the issuing of tender RFT2020-008 Construction of Hazelmere Resource Recovery Park Administration Workshop. This tender was advertised in the West Australian newspaper on 21/10/2020. The closing date for tender submissions was 10/11/2020.



*Item 1.2 continued*

Delegation Number	Date of Original Delegation	Description of Delegation	Details of Delegated Powers and Discharge of Duties
C4/2015	20/08/2015	That Council, by absolute majority, in accordance with Section 5.42(1) of the <i>Local Government Act 1995</i> , delegate authority, to the CEO, to invite tenders on its behalf.	Approved the issuing of tender RFT2020-009 Supply of Caddy Bins, Caddy Liners, Pet Waste Bags and Distribution Services. This tender was advertised in the West Australian newspaper on 04/11/2020. The closing date for tender submissions was 26/11/2020.
C3/2017	18/05/2017	Grant the CEO delegated authority to accept quotations from HAAS or its authorised suppliers for the supply of spare parts and periodic equipment repairs of the HAAS timber grinder.	Purchase of spare parts for the HAAS timber grinder in October and November 2020 (Ref: purchase order nos. 53652, 54109 & 54238)

#### **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 3 - Good Governance

3.3 To provide responsible and accountable governance and management of the EMRC.

#### **FINANCIAL IMPLICATIONS**

As reflected in monthly financial reports.

#### **SUSTAINABILITY IMPLICATIONS**

The delegations exercised were in accordance with Council's resolution for the benefit and sustainability of the EMRC and Perth's Eastern Region.

#### **MEMBER COUNCIL IMPLICATIONS**

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

#### **ATTACHMENT(S)**

Nil



### **1.3 2020/2021 COUNCIL TONNAGE COMPARISONS AS AT 31 OCTOBER 2020**

**REFERENCE: D2020/25238**

#### **PURPOSE OF REPORT**

The purpose of this report is to provide Council with tonnages and quantities at the Red Hill Waste Management Facility (Red Hill) and the Hazelmere Resource Recovery Park (Hazelmere) for the reporting period of 1 July 2020 to 31 October 2020.

#### **REPORT**

A total of 49,891 tonnes were received from Member Council at the Red Hill Waste Disposal Site (Red Hill) during the reporting period, compared to 47,570 tonnes received during the same period in 2019/2020.

"Other" waste tonnages totaling 23,213 were received at Red Hill during the reporting period compared to 40,417 tonnes received during the same period in 2019/2020.

During the reporting period a combined total of 73,104 tonnes compared to 87,987 tonnes during the same period in 2019/2020 were received at Red Hill.

Tonnages and quantities of waste timber, C&I material and mattresses, plus sales of woodchip/fines at Hazelmere for the above reporting period were as follows:

- Incoming Waste Timber totalled 4,990.08 tonnes compared to 5,873.38 tonnes for the same period in 2019/2020.
- The sale of fines and woodchip totalled 4,595.68 tonnes, compared to 4,286.67 tonnes for the same period in 2019/2020.
- Incoming Commercial and Industrial (C&I) Waste totalled 66.40 tonnes, compared to 114.22 tonnes for the same period in 2019/2020.
- Mattresses incoming totalled 5,885 compared to 5,012 for the same period in 2019/2020.
  - Note: Effective from 11 December 2019, mattresses received have been processed off-site by Soft Landing Mattress Recycling.

Attachments 1 and 2 provide the various tonnages information in a graphical format and highlights the movements and trends for the financial year.

#### **ATTACHMENT(S)**

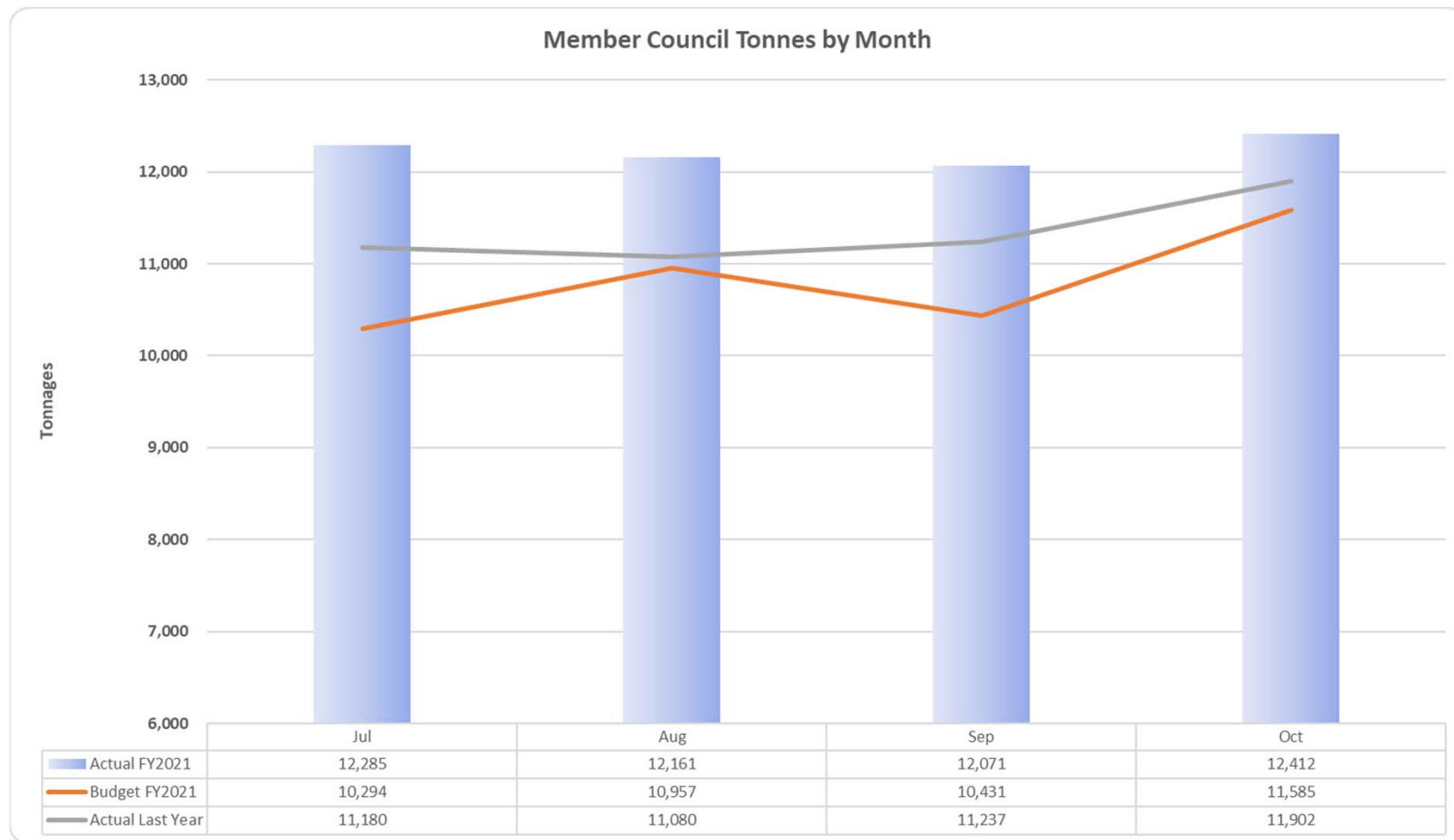
1. Council Tonnages - Waste Report 1 (Ref: D2020/25203)
  2. Council Tonnages - Waste Report 2 (Ref: D2020/26000)
-

# Tonnages Report

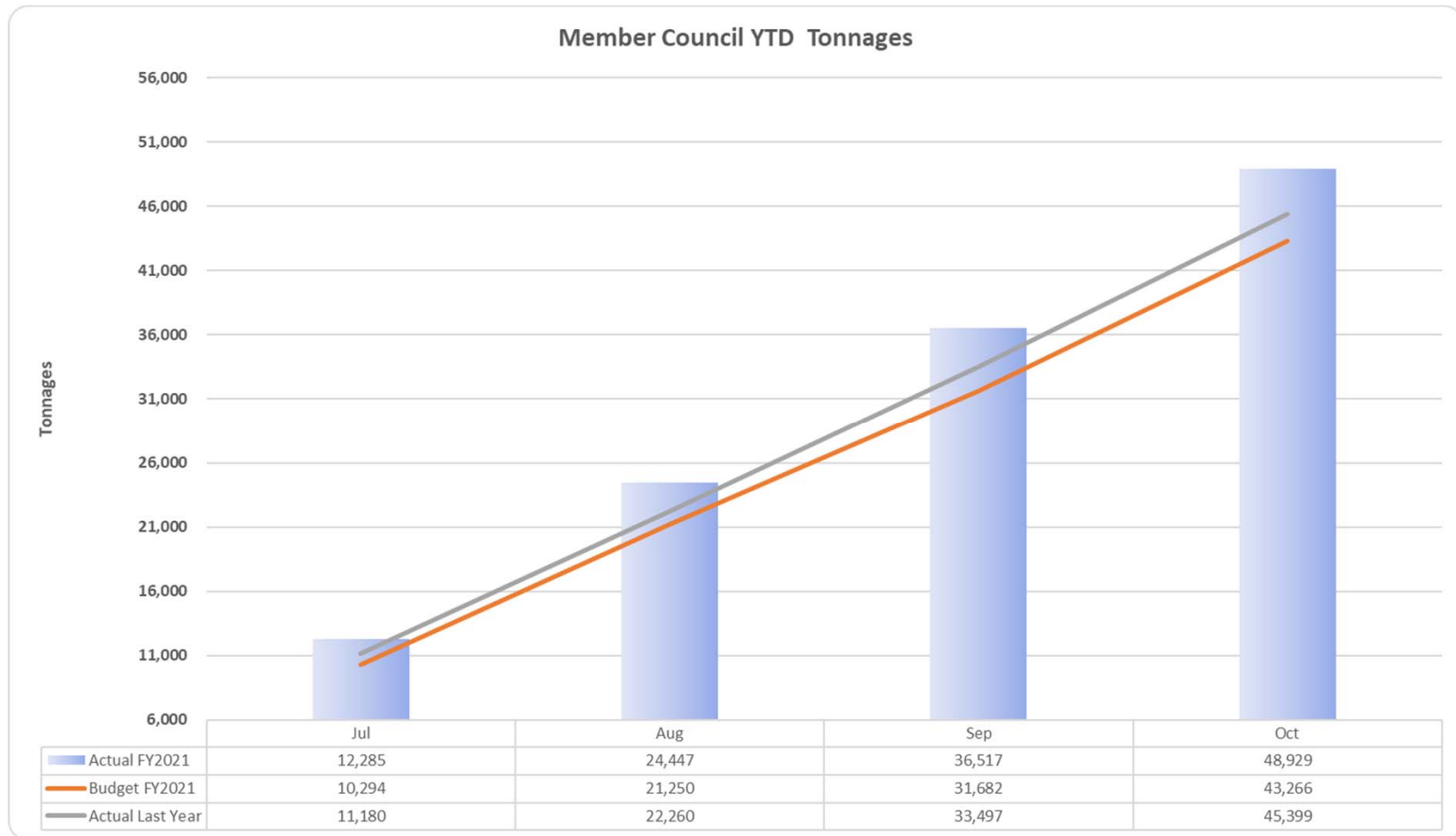
31 October 2020



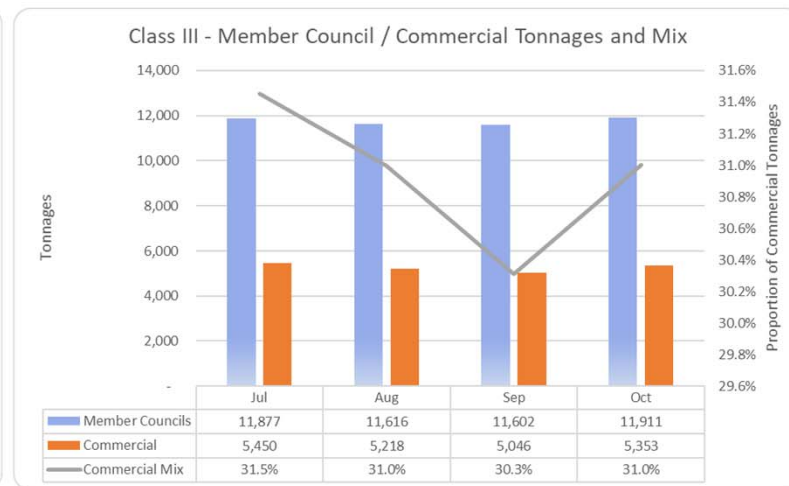
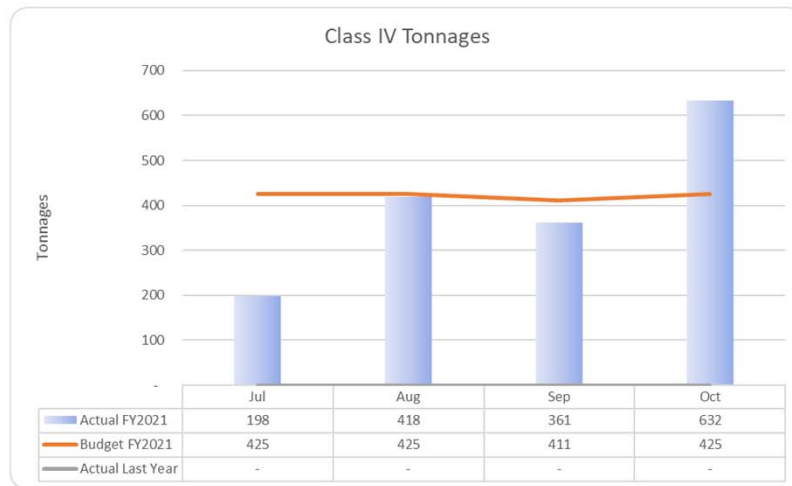
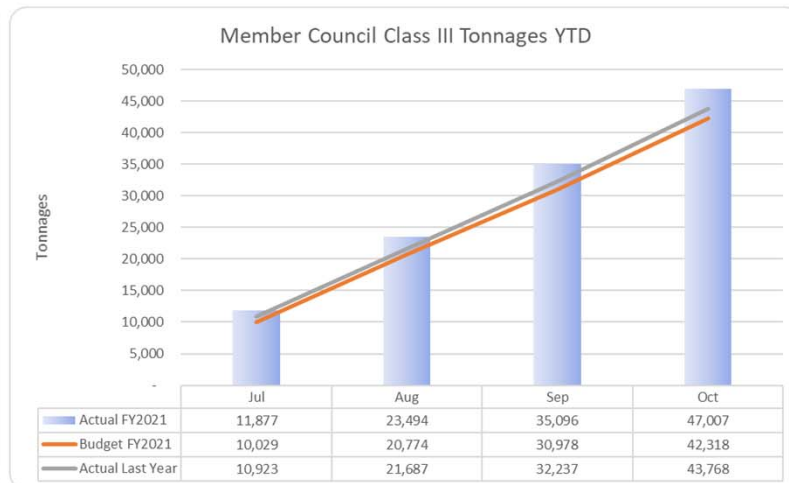
## 2020/2021 Member Council Overall Tonnages



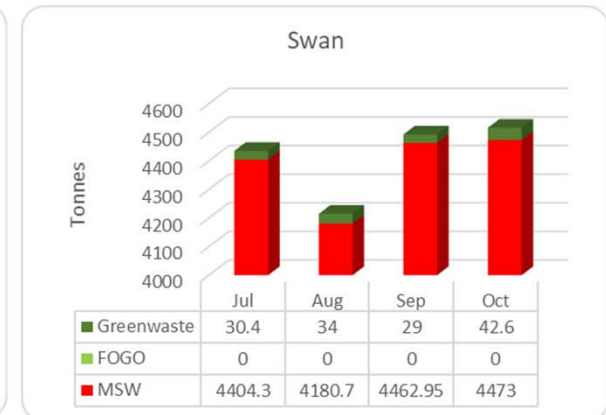
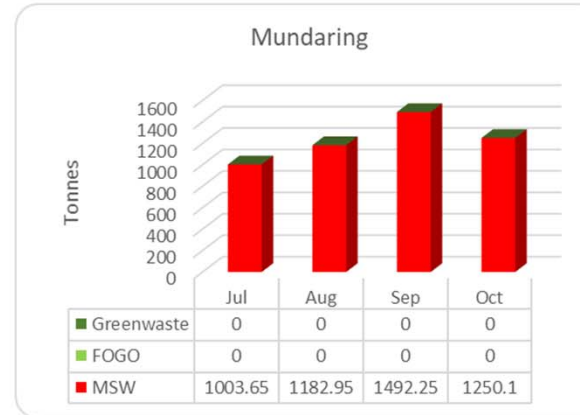
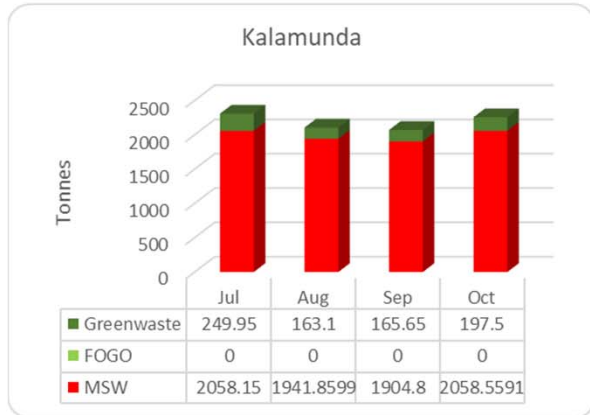
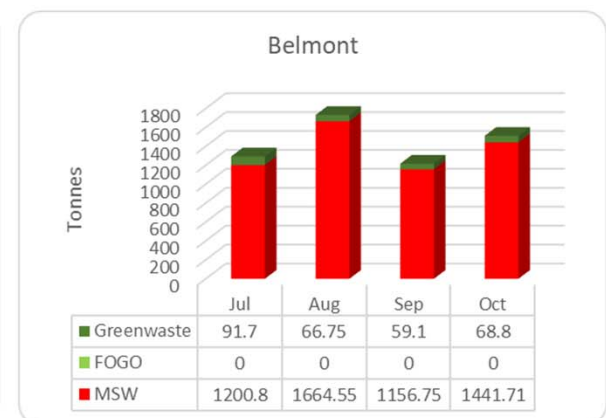
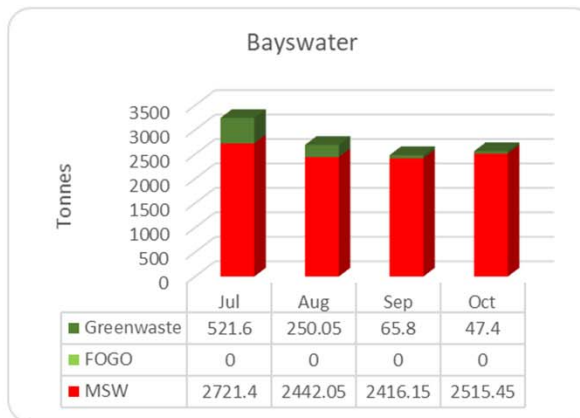
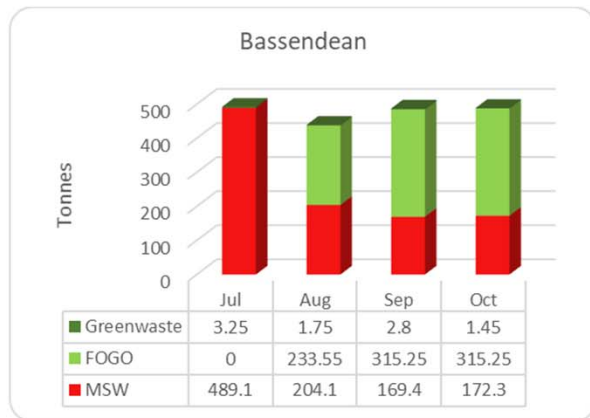
## 2020/2021 Member Council Overall Tonnages



# 2020/2021 Tonnages



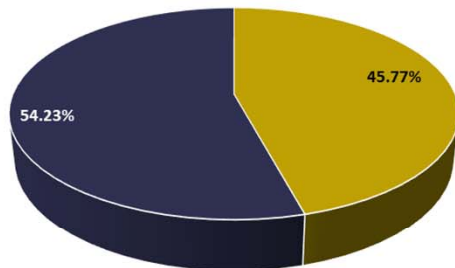
# 2020/2021 Member Council Tonnages





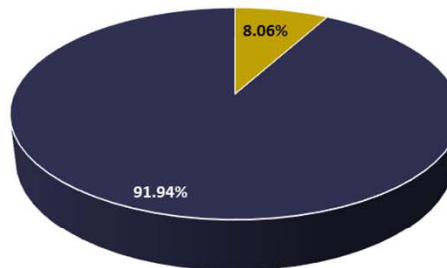
## 2020/2021 Member Council Recovery @ EMRC

Bassendean



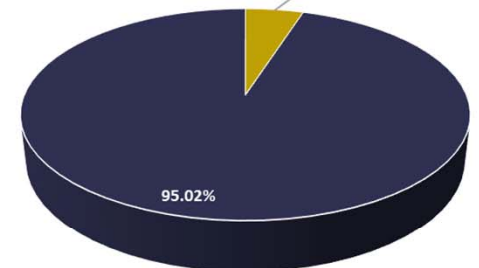
■ Recovery ■ Landfill

Bayswater



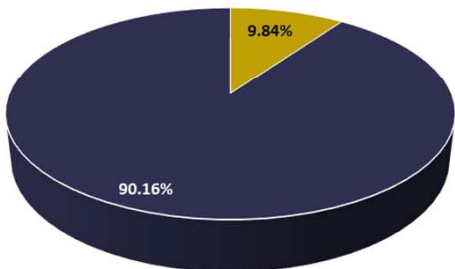
■ Recovery ■ Landfill

Belmont



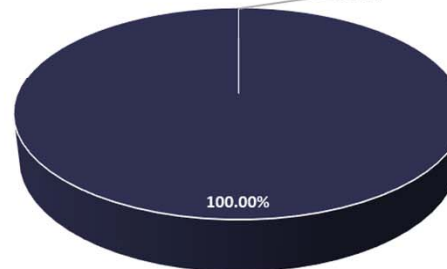
■ Recovery ■ Landfill

Kalamunda



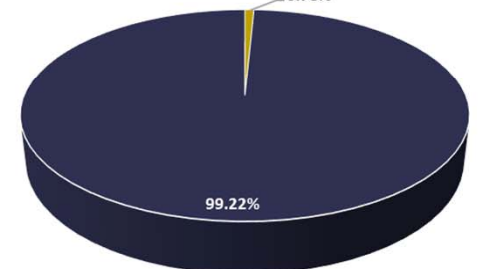
■ Recovery ■ Landfill

Mundaring



■ Recovery ■ Landfill

Swan

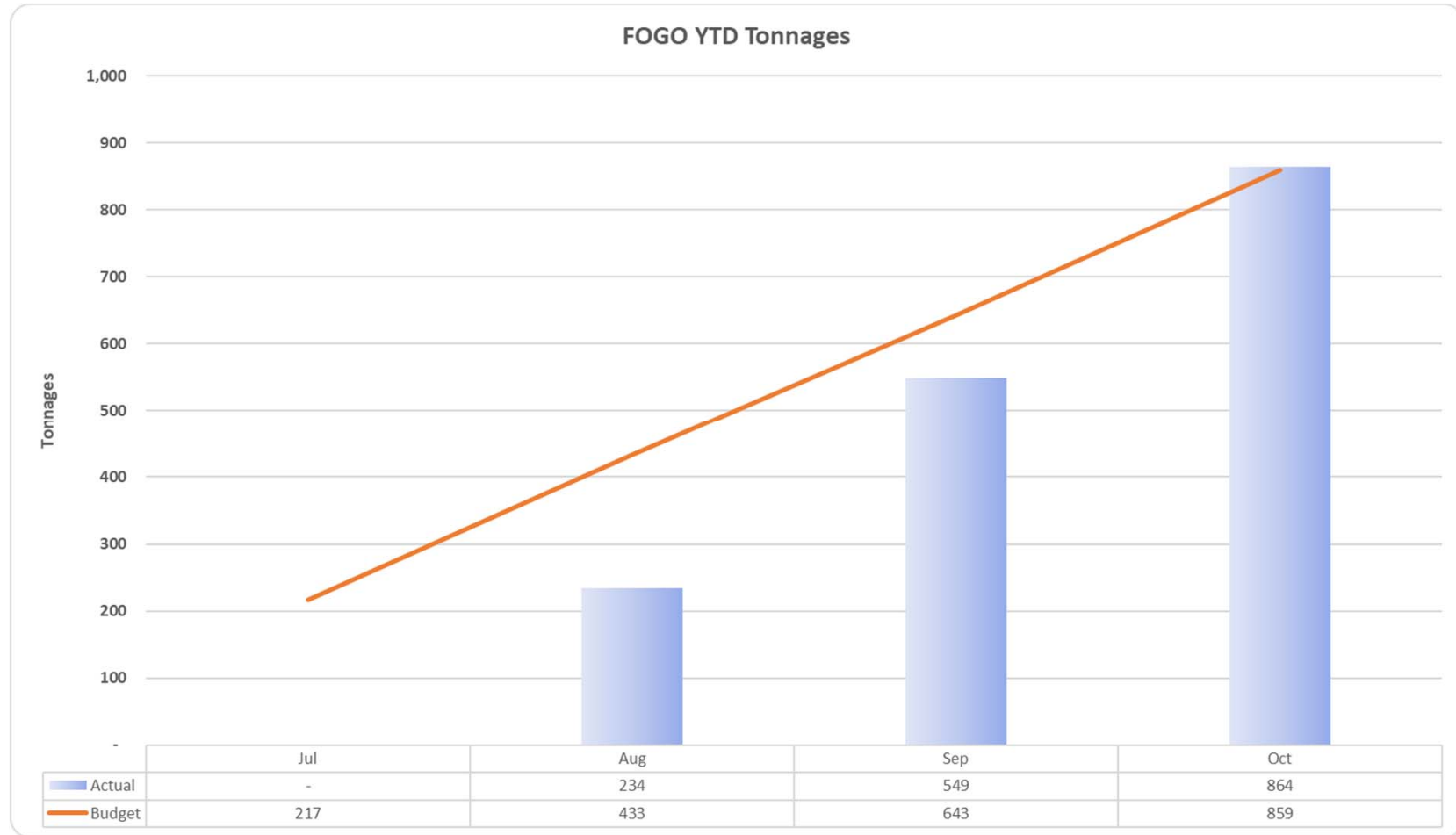


■ Recovery ■ Landfill

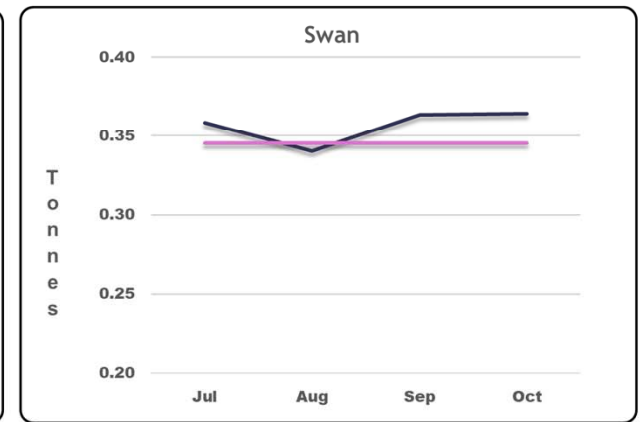
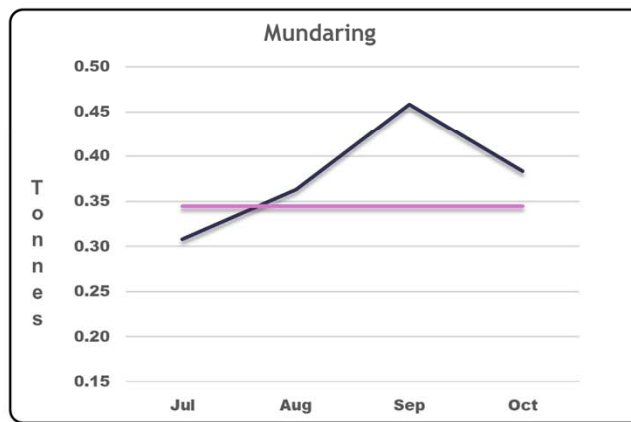
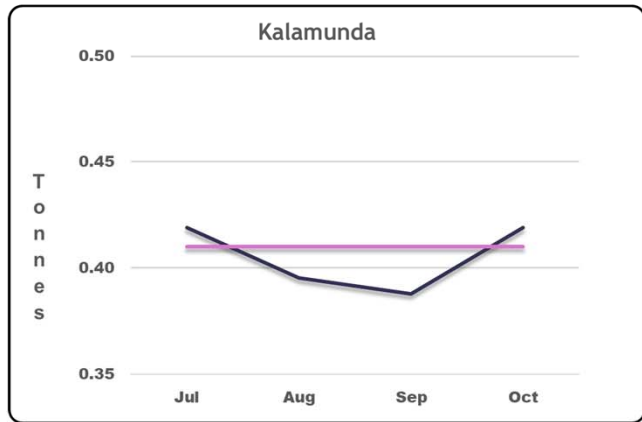
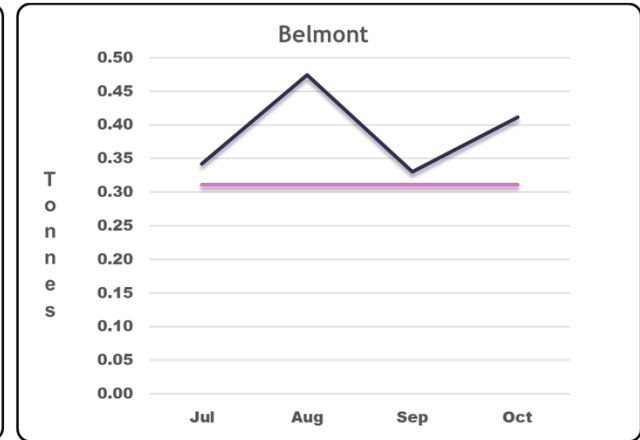
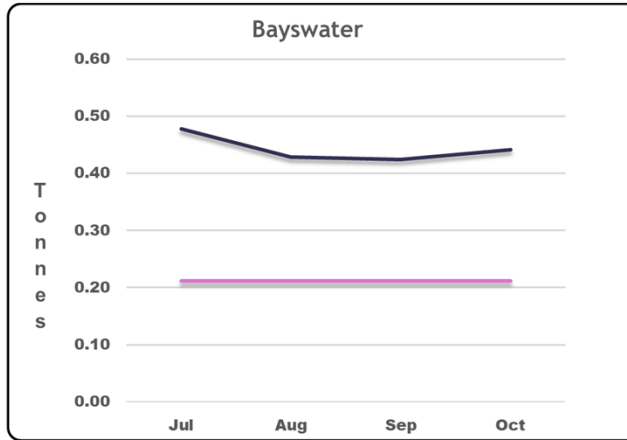
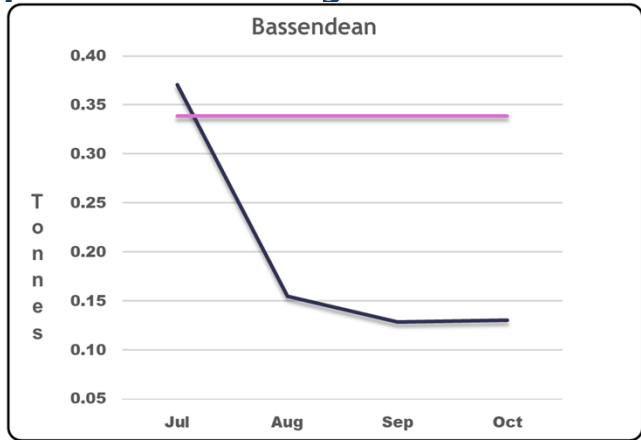
## 2020/2021 FOGO Tonnages



## 2020/2021 FOGO Tonnages

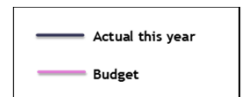
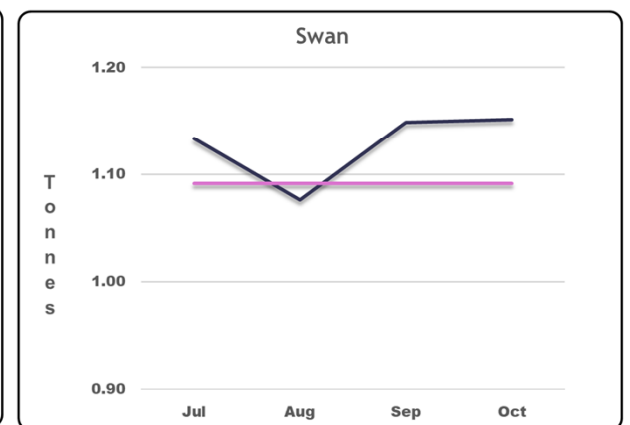
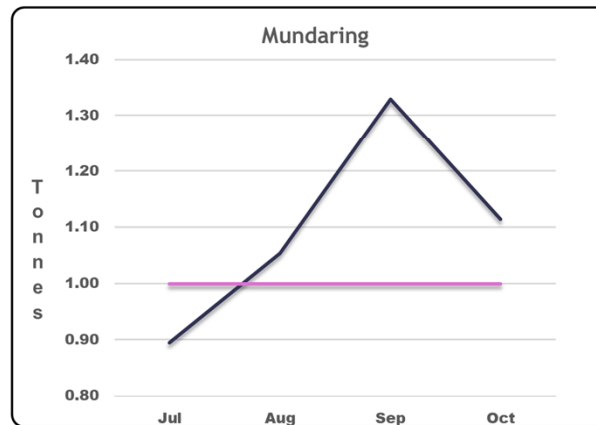
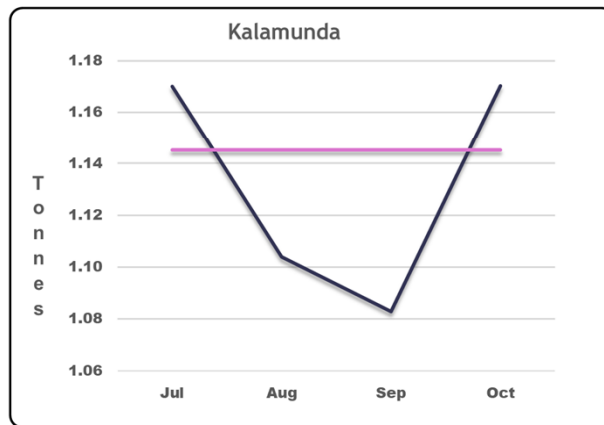
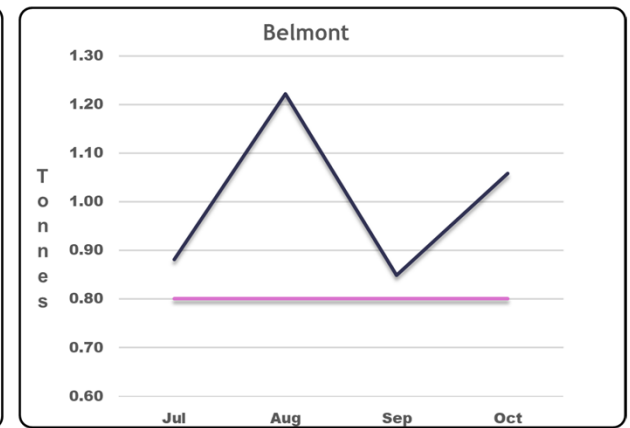
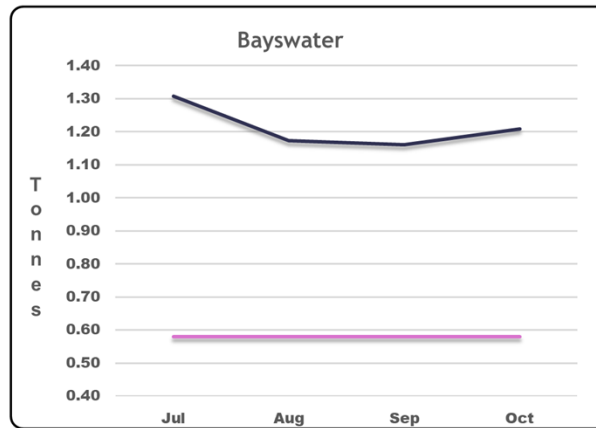
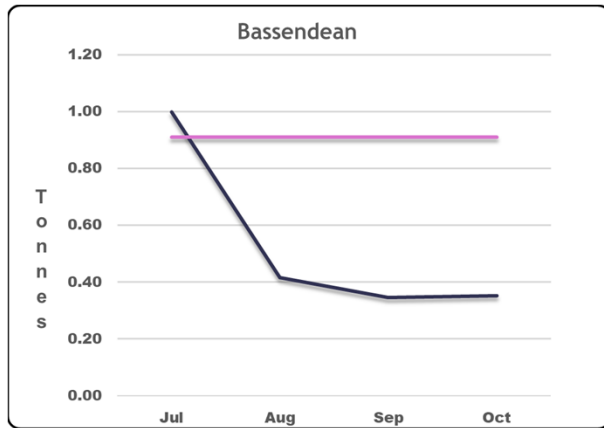


# 2020/2021 Annualised Average Tonnes per population by Member Council



— Actual this year  
— Budget

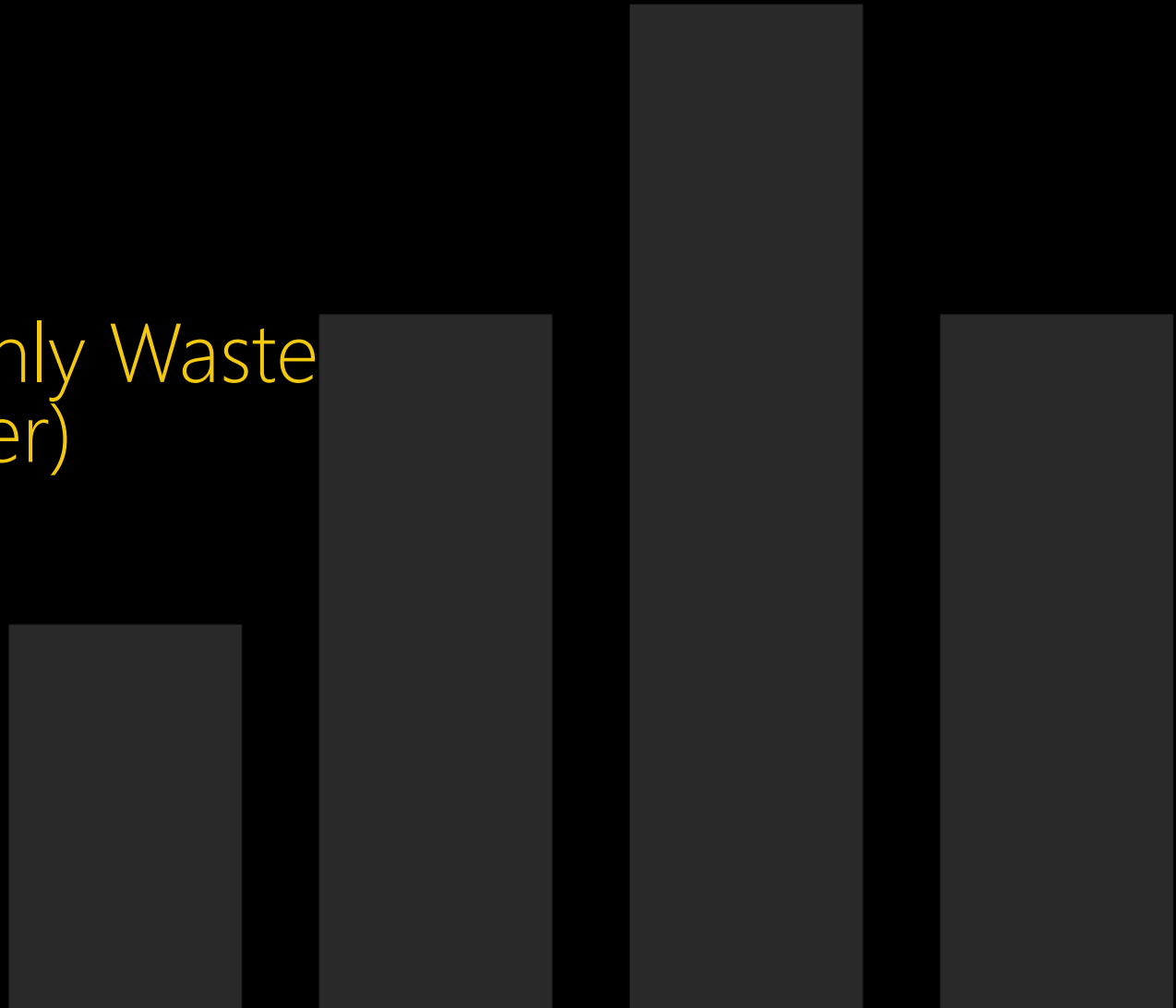
## 2020/2021 Annualised Average Tonnes per household by Member Council



Microsoft | Power BI

# Power BI Monthly Waste Report (October)

[View in Power BI](#) ↗



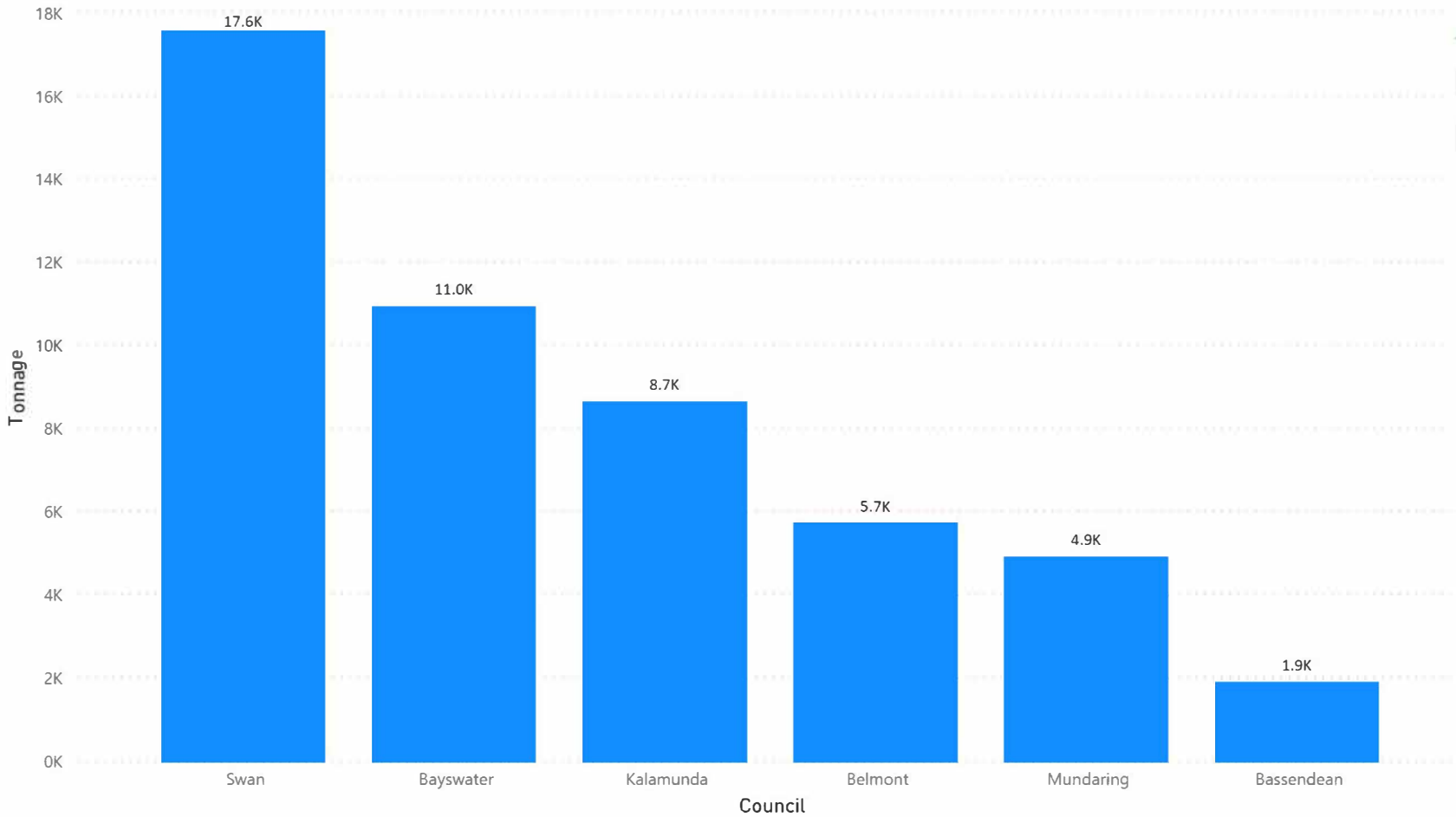


# EMRC Combined Waste Report

Financial Year

2021

Tonnages Incoming (Commercial and Member Councils)



Member Councils/Commercial ● Member Councils

Waste Received

FY Month	Member Council	Total
01. Jul	12,774	<b>12,774</b>
02. Aug	12,328	<b>12,328</b>
03. Sep	12,316	<b>12,316</b>
04. Oct	12,370	<b>12,370</b>
<b>Total</b>	<b>49,789</b>	<b>49,789</b>



# EMRC Member Council Waste Report

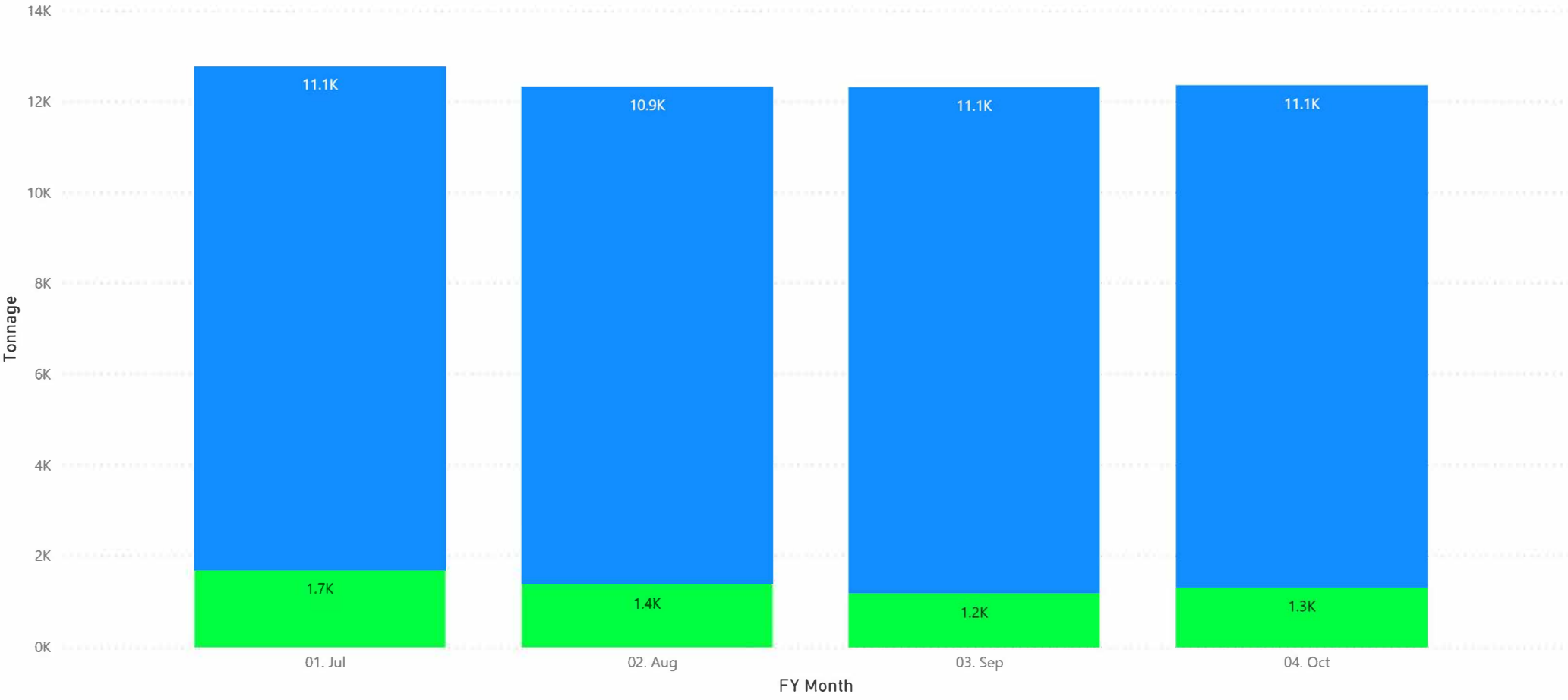
Financial Year

2021

Council

All

Tonnages by FY Month and Waste/Recovery



Waste/Recovery ● Recovery ● Waste





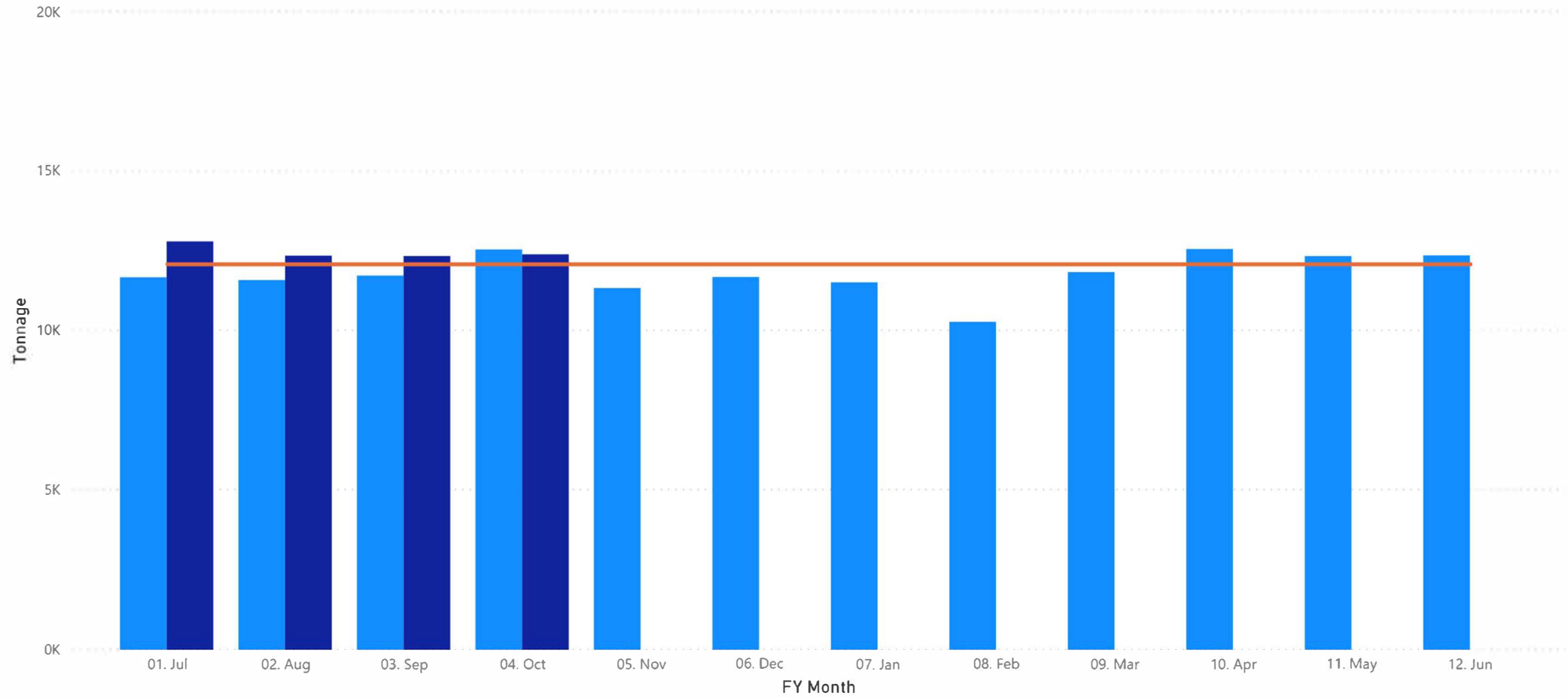
# EMRC Member Council Waste Report

Council

All

## Waste Tonnages by Financial Year

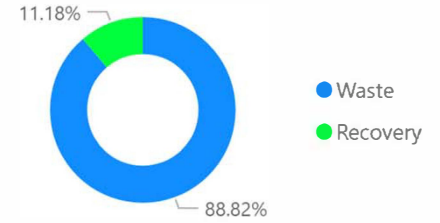
Financial Year Name ● 2019/2020 ● 2020/2021 ● Budgeted Tonnages 2020/2021



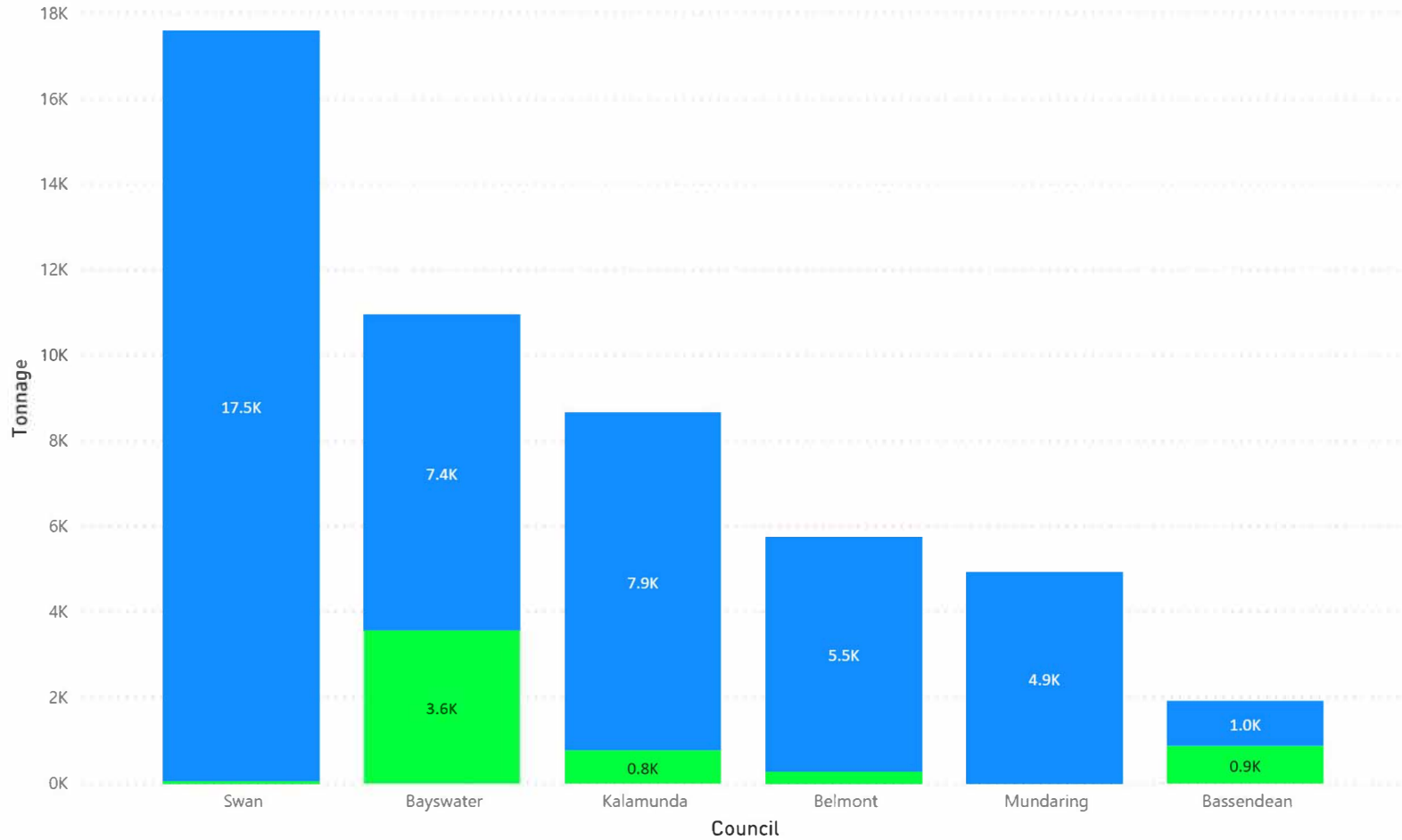
**EMRC** EMRC Member Council Waste Report

Financial Year  
2021

Waste/Recovery



Tonnages by Council and Waste/Recovery



Waste/Recovery ● Recovery ● Waste

Council	Recovery	Waste
Bassendean	46%	54%
Bayswater	33%	67%
Belmont	5%	95%
Kalamunda	9%	91%
Mundaring		100%
Swan	0%	100%
<b>Total</b>	<b>11%</b>	<b>89%</b>

Waste Received

FY Month	Tonnage
01. Jul	12,774
02. Aug	12,328
03. Sep	12,316
04. Oct	12,370
<b>Total</b>	<b>49,789</b>

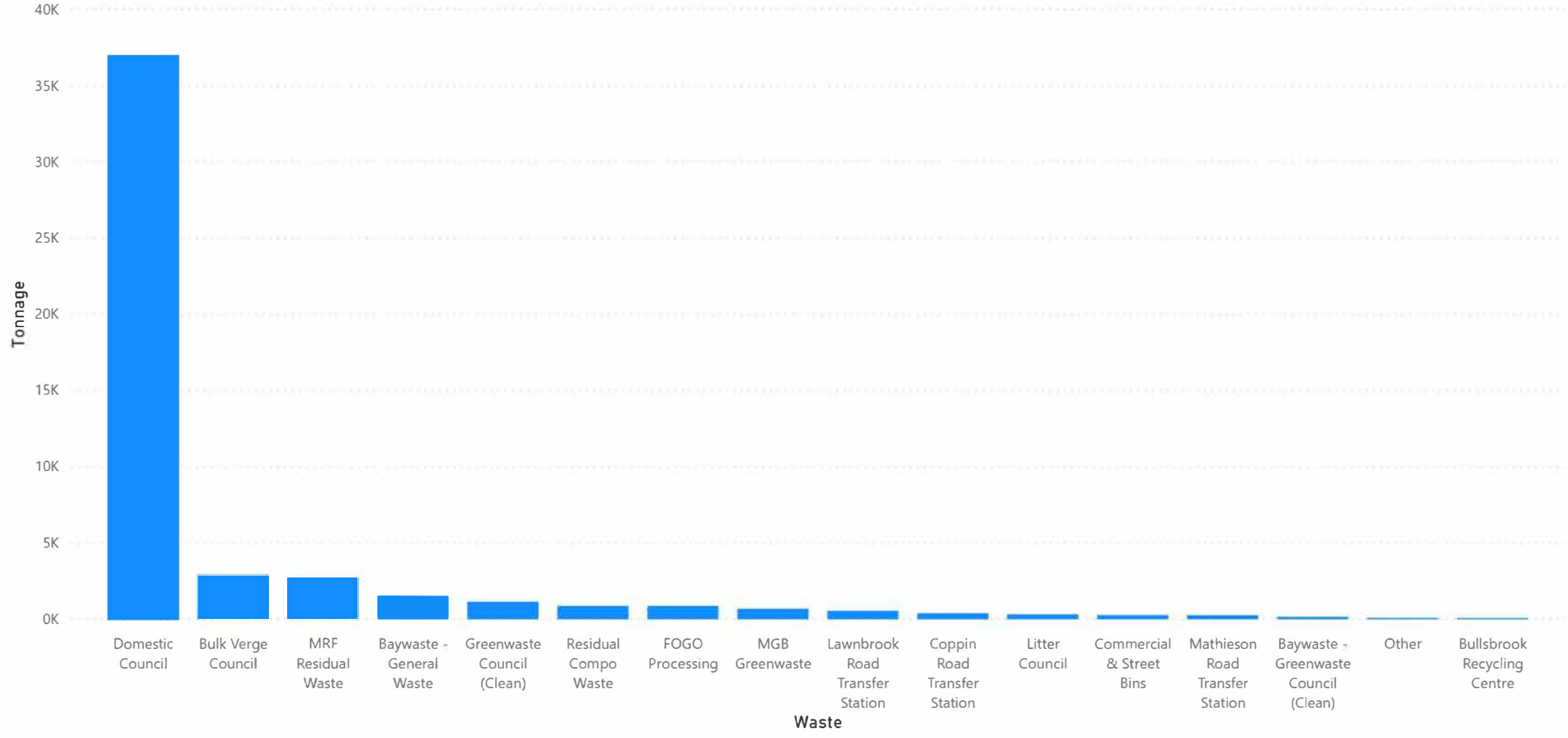


# EMRC Combined Waste Report

Council

Financial Year

Tonnages by Waste Category





# EMRC Member Council Waste Report

Financial Year

2021

Council

All

Budget Category

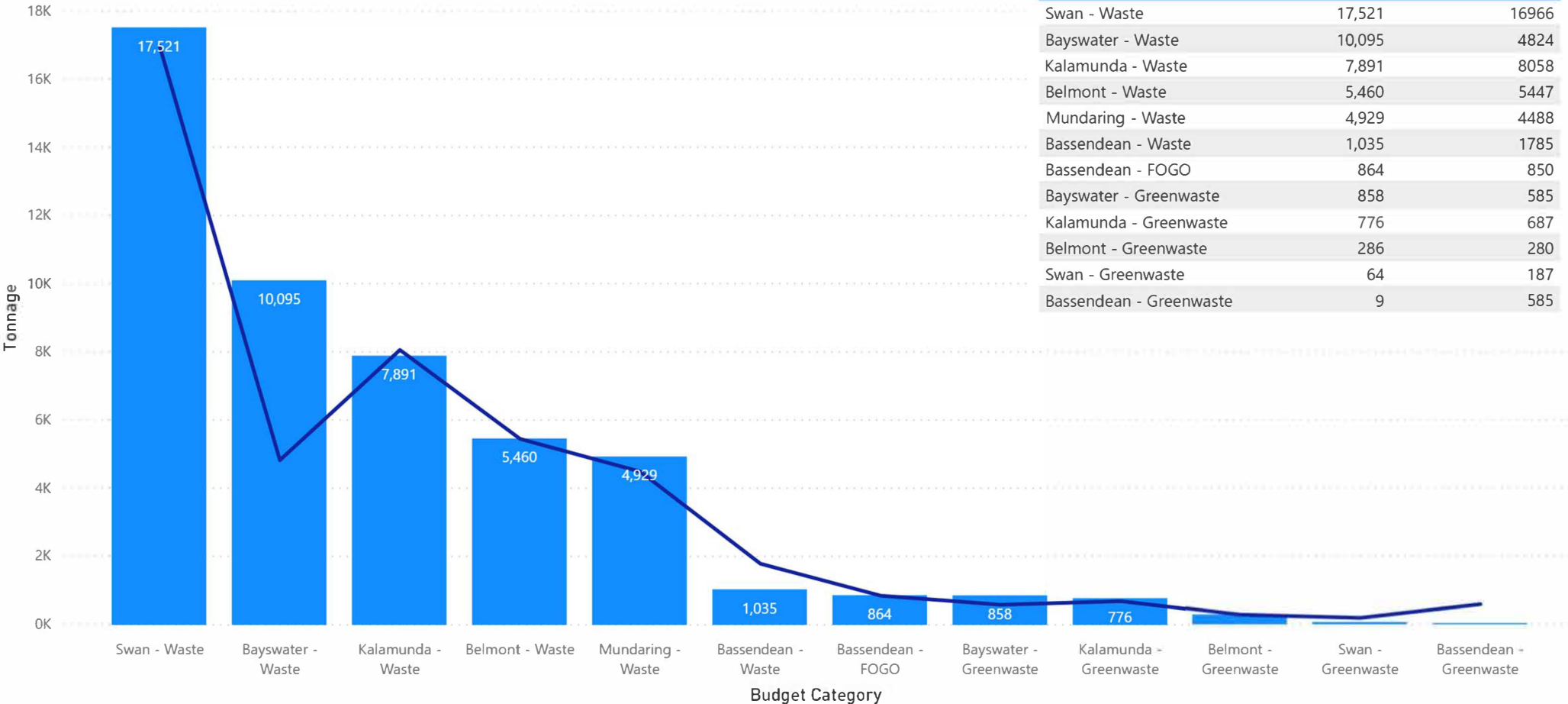
Tonnages

Budgeted Tonnages

2020/2021 YTD

Budget Category	Tonnages	Budgeted Tonnages
Swan - Waste	17,521	16966
Bayswater - Waste	10,095	4824
Kalamunda - Waste	7,891	8058
Belmont - Waste	5,460	5447
Mundaring - Waste	4,929	4488
Bassendean - Waste	1,035	1785
Bassendean - FOGO	864	850
Bayswater - Greenwaste	858	585
Kalamunda - Greenwaste	776	687
Belmont - Greenwaste	286	280
Swan - Greenwaste	64	187
Bassendean - Greenwaste	9	585

Tonnages and Budgeted Tonnages YTD



Financial Year ● 2021 ● Budgeted Tonnages 2020/2021 YTD



# EMRC Member Council Waste Report

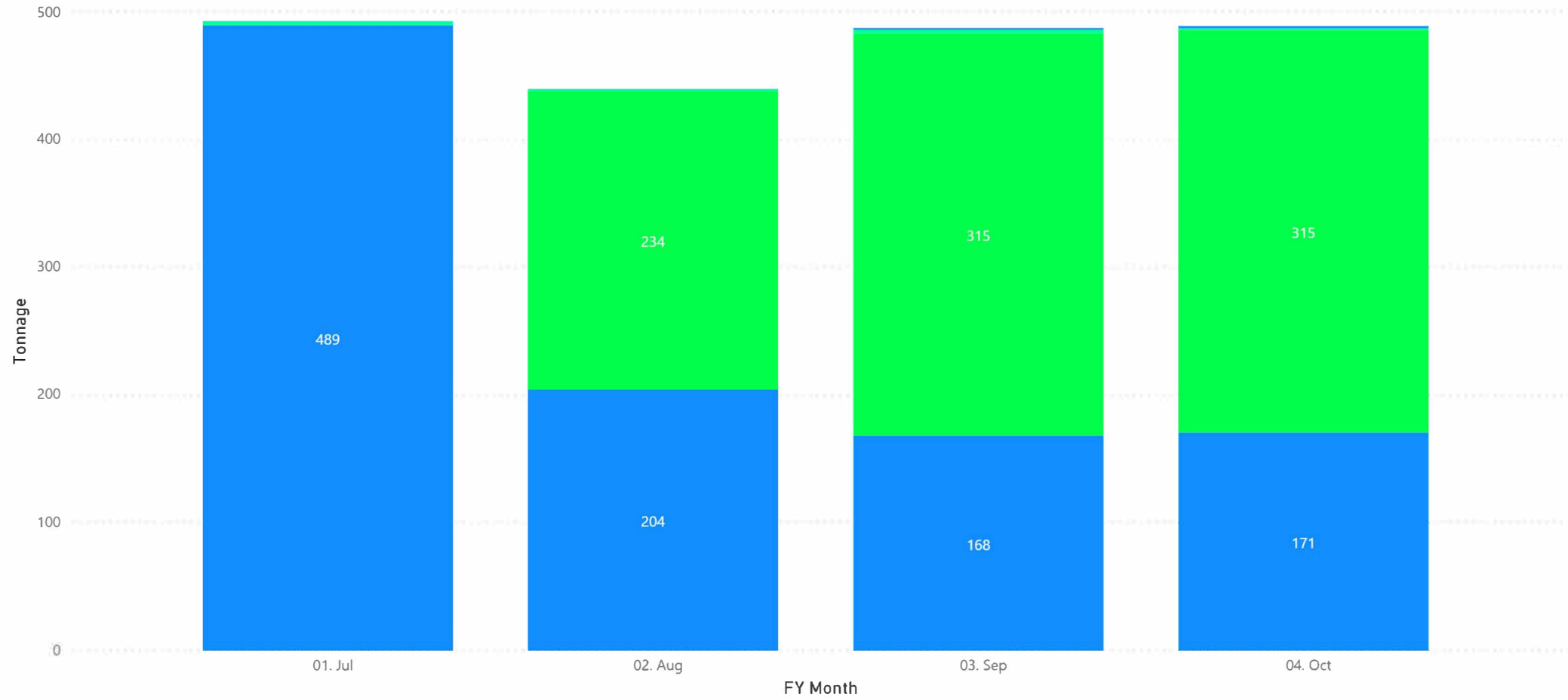
Council

Bassendean



## Bassendean Tonnages FY2021

Waste ● Domestic Council ● FOGO Processing ● Greenwaste Council (Clean) ● Other





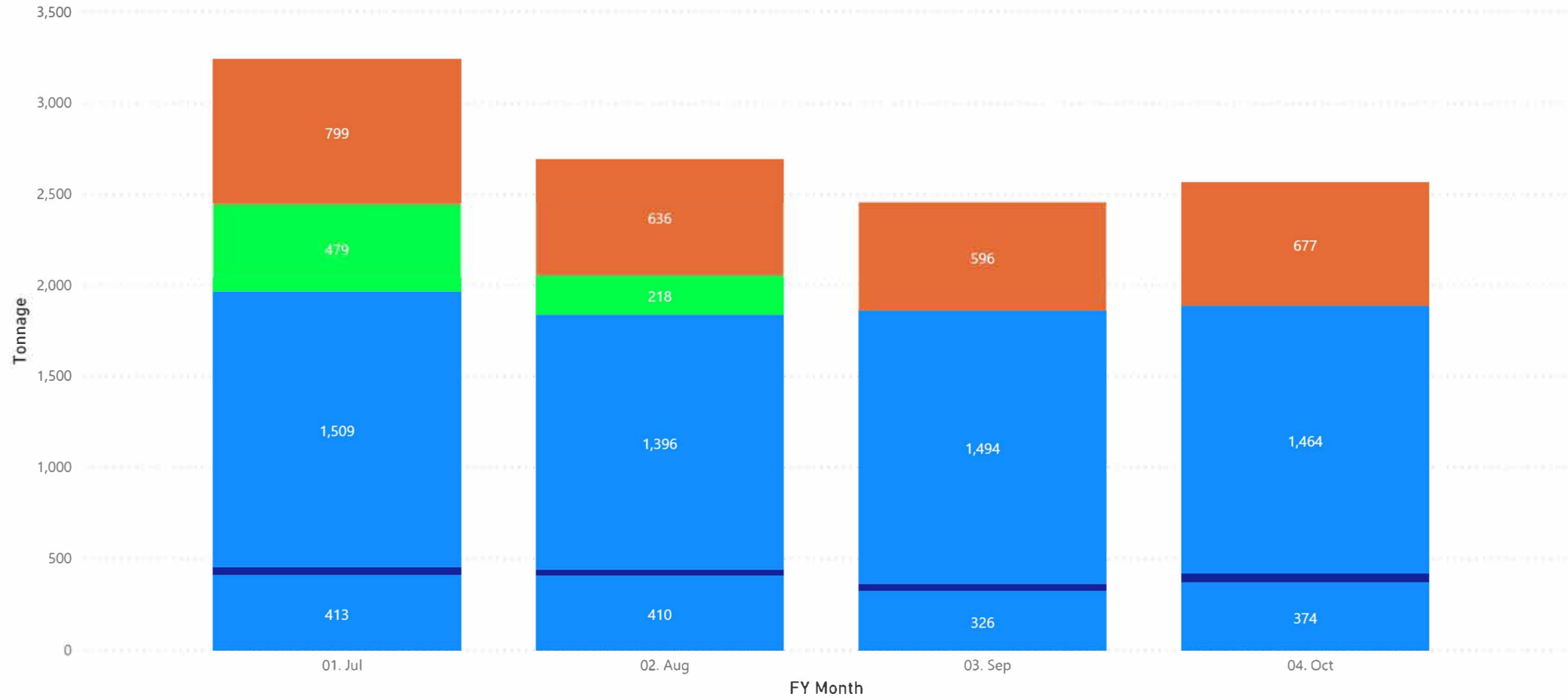
# EMRC Member Council Waste Report

Council

Bayswater

## Bayswater Tonnages FY2021

Waste ● Baywaste - General Waste ● Baywaste - Greenwaste Council (Clean) ● Domestic Council ● MGB Greenwaste ● MRF Residual Waste





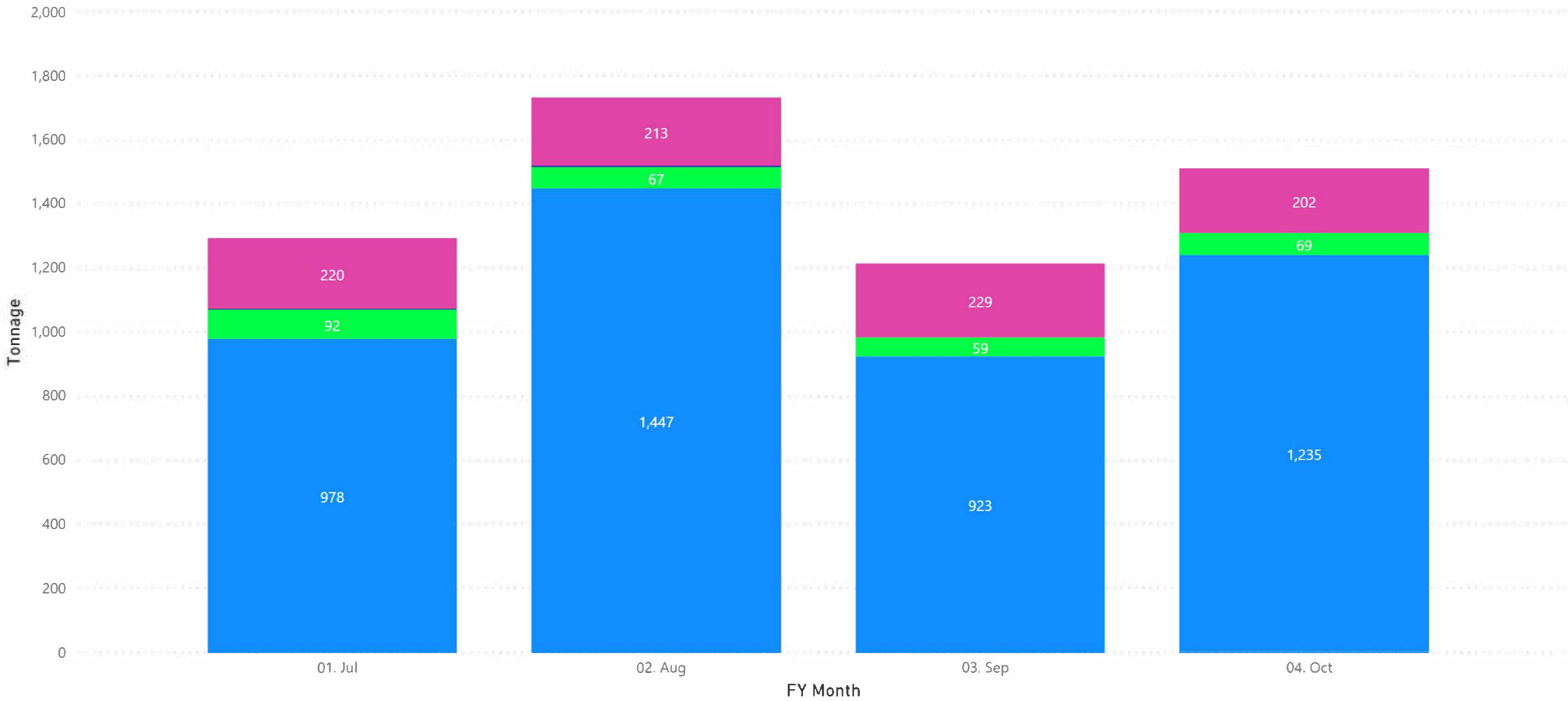
# EMRC Member Council Waste Report

Council

Belmont ▼

## Belmont Tonnages FY2021

Waste ● Bulk Verge Council ● Domestic Council ● Greenwaste Council (Clean) ● Other ● Residual Compo Waste





## EMRC Member Council Waste Report

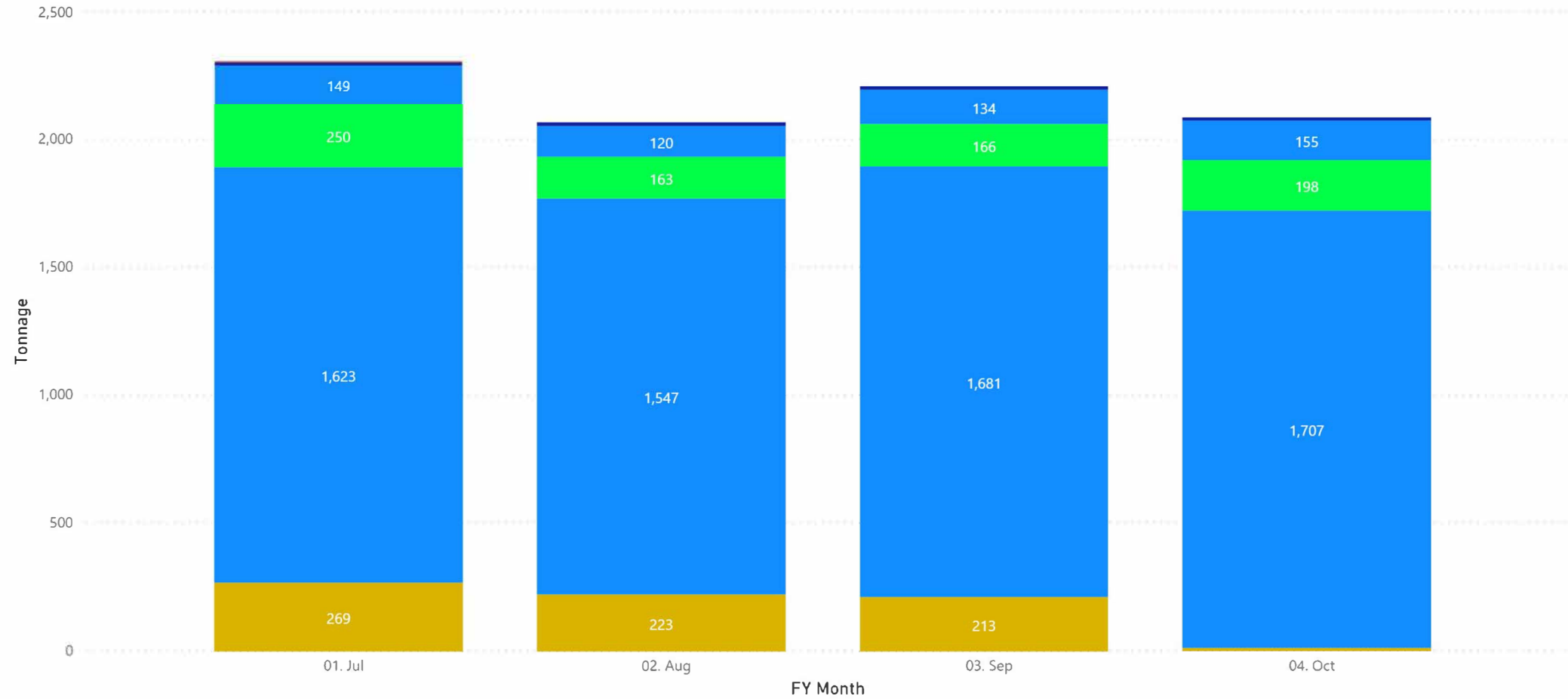
Council

Kalamunda



### Kalamunda Tonnages FY2021

Waste ● Bulk Verge Council ● Domestic Council ● Greenwaste Council (Clean) ● Lawnbrook Road Transfer Station ● Litter Council ● Other







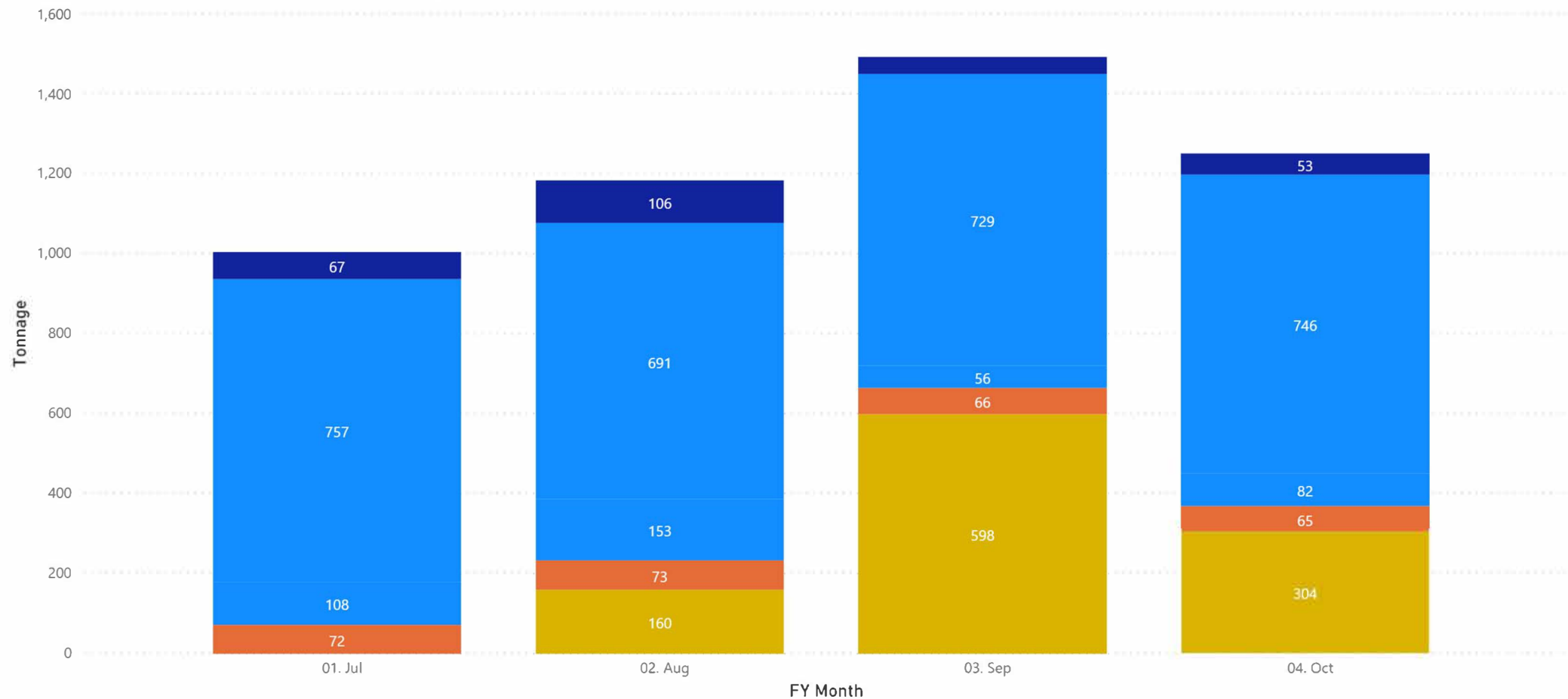
# EMRC Member Council Waste Report

Council

Mundaring ▼

## Mundaring Tonnages FY2021

**Waste** ● Bulk Verge Council ● Commercial & Street Bins ● Coppin Road Transfer Station ● Domestic Council ● Mathieson Road Transfer Station





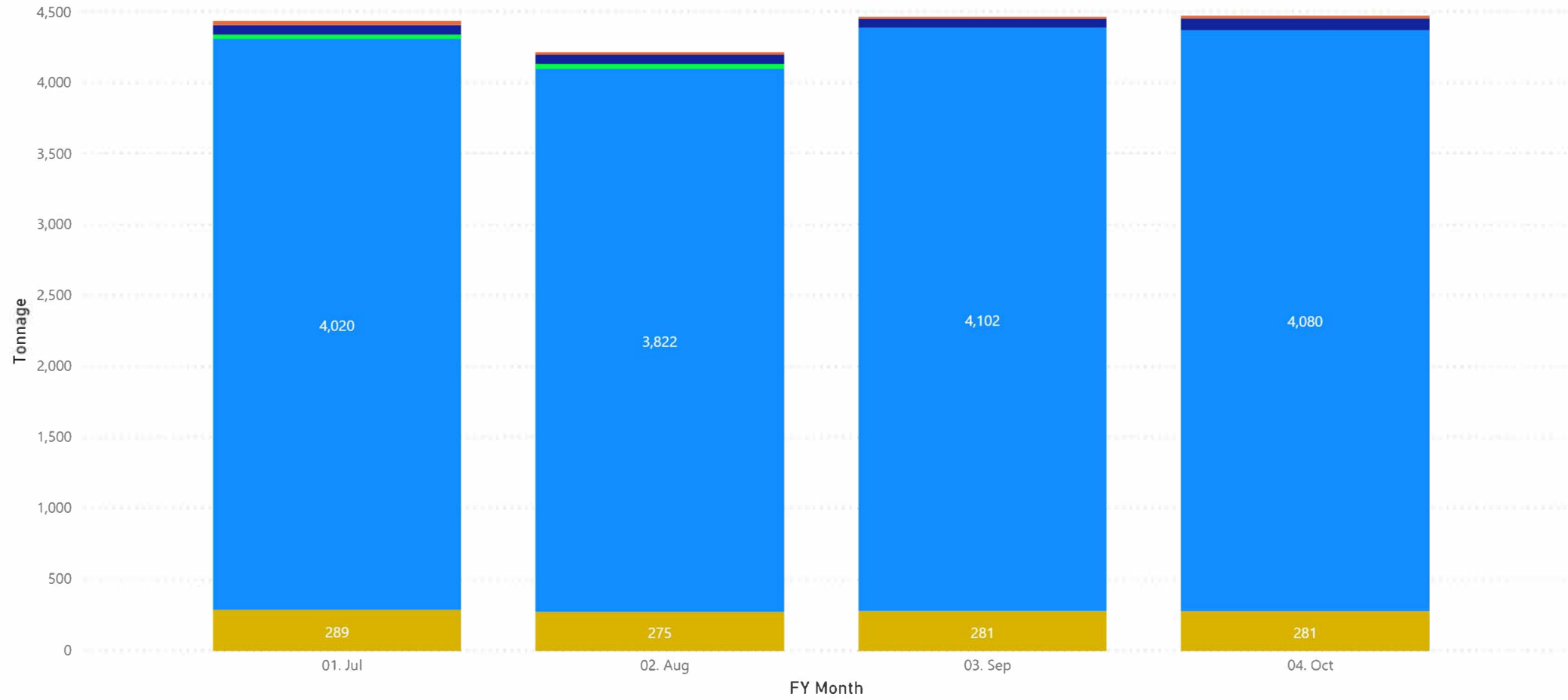
# EMRC Member Council Waste Report

Council

Swan

## Swan Tonnages FY2021

Waste ● Bulk Verge Council ● Bullsbrook Recycling Centre ● Domestic Council ● Greenwaste Council (Clean) ● Litter Council ● Other





## **1.4 EMRC NEWSLETTER**

**REFERENCE: D2020/25553**

### **PURPOSE OF REPORT**

The purpose of this report is to update Council on a wide range of EMRC activities in line with the EMRC Strategic initiatives and communications strategy.

### **KEY POINT(S)**

- The bi-monthly Newsletter is a key component of the EMRC's communications strategy.
- The Newsletter provides stakeholders with updates on a wide range of Council activities.

### **SOURCE OF REPORT**

Chief Financial Officer

### **BACKGROUND**

Local governments maintain transparency for the benefit of their stakeholders by communicating developments on a wide range of activities in a timely fashion. One of the communications channels by which the EMRC achieves this is by publication of a bi-monthly Newsletter.

This sits alongside a range of communications methods including the corporate website and the EMRC's social media channels.

### **REPORT**

The attachment is a copy of the latest EMRC Newsletter dated October 2020. One more issue is planned for distribution in December 2020 and a publication schedule for 2021 will be finalised early in the New Year. It is intended that the Newsletter is made available as an attachment at ordinary meetings of Council going forward.

### **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 3 - Good Governance

- 3.3 To provide responsible and accountable governance and management of the EMRC

### **FINANCIAL IMPLICATIONS**

The cost of producing the Newsletter has been allowed for in the adopted annual budget.

### **SUSTAINABILITY IMPLICATIONS**

The implementation of Council's resolutions were exercised in accordance with Council's direction for the benefit and sustainability of the EMRC and Perth's Eastern Region.

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*Item 1.4 continued*

## **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} As reported
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

## **ATTACHMENT(S)**

EMRC Newsletter - October 2020 (Ref: D2020/25200)

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# EMRC NEWSLETTER

EASTERN METROPOLITAN REGIONAL COUNCIL

ISSUE 135 OCTOBER 2020



## ***In This Issue:***

1. *Message from our CEO*
2. *A momentous event – the Red Hill Mobile Aeration Facility takes its first FOGO delivery*
3. *Hazelmere Resource Recovery Park Wood Waste to Energy plant commissioning draws closer*
4. *EMRC plant refurbishment – the circular economy in action*
5. *EMRC launches Investing in Perth’s Eastern Region prospectus*
6. *‘No matter the case, Share the Space!’ The EMRC’s major road safety campaign*
7. *27<sup>th</sup> Belmont & WA Small Business Awards – the EMRC Business Person of the Year 2020*
8. *EMRC flag relocation honoured with Smoking and Cleansing Ceremony*
9. *No lost time – 365 Days LTI Free*
10. *Retirement after 17 years – the EMRC thanks Doug Miller*
11. *2020 Council and Committee meeting dates*

## 1. Message from our CEO



I am pleased to report that this Newsletter contains a wide variety of good news stories which demonstrate how the EMRC is augmenting its core business of waste management with a steadily broadening range of activities.

Following the successful launch of our interim FOGO facility at the Red Hill Waste Management Facility, we are on course to deliver our Wood Waste to Energy (WWtE) facility at the Hazelmere Resource Recovery Park.

Our commitment to the circular economy is illustrated by the example of refurbishment of our plant as a positive move away from outright replacement – a practice which will save hundreds of thousands of dollars in the long term, create local jobs and boost the local economy.

Our region's already-enviable economic performance is outlined in a major EMRC publication, the *Investing in Perth's Eastern Region* prospectus, which sets out in clear terms how growth in major capital investment projects is creating a major impetus for greater business opportunities. Enhancing the safety of our residents is the focus of Share The Space, a major new education campaign endorsed by our member Councils, developed to raise awareness around the use of shared spaces by different modes of transport, people with various abilities and the elderly. Our sponsorship of the EMRC Business Person of the Year 2020 at the forthcoming 27<sup>th</sup> Belmont Business Enterprise Centre's annual awards demonstrates our commitment to our region's up and coming entrepreneurs.

Our respect for the traditional owners of the land is shown by our participation in a Smoking and Cleansing Ceremony to mark the relocation of the Aboriginal, State and Australian flags to a more prominent position at the front of our Ascot office.

Lastly, I can confirm with great pleasure the EMRC recording no lost time injuries in the last 12 months. This notable achievement is the result of our Safety First culture which is embedded in pre-starts, site inspections, contractor management and behavioural safety.

I hope this Newsletter provides informative and engaging content for all our stakeholders and I look forward to reporting positive and continuing progress on all fronts in future editions.

**MARCUS GEISLER**  
Chief Executive Officer

## 2. A momentous event – the Red Hill Mobile Aeration Facility takes its first FOGO delivery

The weather may have been cold, windy and wet – but there were bright smiles on the faces of witnesses to the first delivery of FOGO material to the EMRC's Mobile Aeration Facility at the Red Waste Management Facility on Monday, 1 August 2020.

The Town of Bassendean's intensive community engagement reached a crescendo during the week commencing Monday 27 July, when it became the first of the EMRC's six member Councils to launch a FOGO collection service. FOGO enables the Town's residents to separate food and garden material from other household waste and materials for recycling. Using compostable bags inside kitchen caddies, food scraps together with garden waste are placed in residents' new lime green lid bins. FOGO material is then taken to Red Hill where the Mobile Aeration Facility converts it into compost. Instead of heading to landfill, this method preserves the material's value.

EMRC CEO Marcus Geisler said, 'FOGO is a great example of the circular economy in action, where we are encouraging a move away from the 'take, make, use and dispose' model to one which keeps materials circulating in the economy for as long as possible.'

The rollout follows months of intensive community engagement and campaigning by Town of Bassendean staff, supported by a team of EMRC Waste Education specialists.

Earlier in 2020 the EMRC distributed \$13.9m to its six member Councils to help pay for new lime-green lid bins, kitchen caddies, community education and other related costs. FOGO will be rolled out progressively across all of Perth's Eastern Region by 2025, boosting the circular economy and making a major contribution towards the Western Australian Government's waste diversion targets.

Lime green lid FOGO bins in the Town of Bassendean will be collected weekly. Existing fortnightly collections of yellow lid recycling materials will continue as normal with red lid general waste bins collected on alternate weeks. A useful guide to FOGO produced by the Town is available [here](#).

EMRC CEO Marcus Geisler said, 'The Town of Bassendean is to be warmly congratulated for taking a lead position on the rollout of FOGO. Every resident in the Town can now play an important part in making FOGO a success.'

*Overleaf: A aerial view of the Mobile Aeration Facility, shortly after the first delivery of FOGO material from the Town of Bassendean*







### 3. Hazelmere Resource Recovery Park Wood Waste to Energy plant commissioning draws closer



Construction of the Hazelmere Wood Waste to Energy plant is nearing completion in readiness for commissioning towards the end of 2020/early 2021. The plant will produce 3MW of renewable electricity which will be supplied to Perth Airport through a dedicated underground cable; it will also produce 1,500t of biochar annually, to be used as a soil amendment in agriculture and horticulture, and also in industry as an additive.

Plant operators have been recruited and familiarised with the technology and are finalising the commissioning plan ready for start up.

Chief Project Officer Steve Fitzpatrick said, 'The plant uses state of the art pyrolysis technology - not combustion but indirect heating of woodchip to release fuel gas and biochar. Fuel gas is cleaned to remove and contaminants before being fed to six separate onsite electricity generating sets.'

He continued, 'We're proud that commissioning of the project is imminent. It will form an integral component of the Hazelmere Resource Recovery Park.'

#### 4. EMRC plant refurbishment – the circular economy in action



*Left to right: Neville James, Tutt Bryant Executive Manager Operations, EMRC Chief Operating Officer Brad Lacey and EMRC CEO Marcus Geisler*

The EMRC's commitment to the circular economy by refurbishing equipment due for replacement this year is proving a hit on three fronts – impressive savings, a boost to the regional economy and support for apprenticeships.

Instead of being replaced by new vehicles, a BOMAG compactor, two Volvo front end loaders and a Caterpillar grader have been refurbished by contractors Tutt Bryant, CJD and Caterpillar.

EMRC CEO Marcus Geisler said, 'We commissioned feasibility studies with those contractors which found that a number of essential plant items could be refurbished, based around required repairs and upgrades.

'As well as a considerable savings of approximately \$1.5m, there are extensive upsides to going down the refurbishment path. We generate work back to the Region, boost the economy and help support apprenticeship programs. It's an obvious way of keeping the benefits of our substantial investments within our region.'

He added, 'It's also a great example of the circular economy – the EMRC practising what it preaches. Not all of our plant items can be refurbished, but we'll continue to refurbish and not replace wherever we can. Taking the grader as an example - refurbishment was an obvious choice because of its relatively low utilisation rate. It's sound business practice in action.'

## 5. EMRC launches *Investing in Perth's Eastern Region* prospectus

Supporting ongoing growth of industry and business in Perth's Eastern Region is a priority for the EMRC, especially with the impact of COVID-19. The *Investing in Perth's Eastern Region* prospectus is a practical resource for current and future global, national and local investors considering investment decisions in business and industry in the Region.

Growth in major capital investment projects are creating a major impetus for greater business opportunities in Perth's Eastern Region and competitive advantages among new and established businesses are identified as one of the factors behind the Region's ongoing economic success.

The economic performance and benefits of Perth's Eastern Region identified in the *Investing in Perth's Eastern Region* prospectus include:



- Gross Regional Product of \$31.8bn.
- Over 12.5% of WA exports are produced in the Region.
- 40% of container imports and 30% of container exports pass through the Region.
- 70% of regional businesses cite affordability of premises as an advantage.
- Approximately 60% of the world's population lives within one hour of the Region's time zone.
- Annual tourist spend of \$340m at the Region's food and accommodation businesses.

The Region has achieved an impressive 5.7% annual growth in Gross Regional Product over the past five years – with a bright future for the Region as the benefits of an impressive list of current and planned capital investments begin to flow.

Launching the report, EMRC CEO Marcus Geisler said, 'Our *Investing in Perth's Eastern Region* prospectus makes essential reading for any businesses who are looking for new and future opportunities for business growth. It lists an impressive array of advantages covering a skilled workforce, vibrant services sector, diverse manufacturing base and well-planned industry clusters.'

He continued: 'The prospectus also highlights the great diversity offered by the Region's leisure and tourism industries, placing the Region in an enviable situation socially, environmentally and economically. We thoroughly recommend our prospectus as a practical resource for all investors who are considering investment decisions in business and industry.' An electronic copy of the EMRC's *Investing in Perth's Eastern Region* prospectus is available to download [here](#).



## 6. 'No matter the case, Share the Space!' The EMRC's major road safety campaign



For the period of eight weeks from mid-September, Share the Space has been delivered through a series of videos, social media tools, online advertising and print advertising. The campaign showcases different scenarios demonstrating how observation of road rules and footpath etiquette can improve the safety and enjoyment of others.

To see the videos and for more information please visit:

[www.sharethespace.com.au](http://www.sharethespace.com.au)

Share the Space has been funded by the Office of Road Safety, Road Safety Australian Government and endorsed by the Town of Bassendean, City of Bayswater, City of Belmont, City of Kalamunda, Shire of Mundaring, City of Swan, Town of Victoria Park and the City of Canning.

Stay safe on the road and in shared spaces and remember, 'No matter the case, #sharethespace!'

The safety of community members who walk, cycle and drive is the aim of the new behavioural change campaign coordinated by the EMRC. The campaign focus is on raising awareness around the use of shared spaces by different mobility equipment, people with various abilities and the elderly.

During the COVID-19 pandemic an increase in cycling and walking in Perth's Eastern Region has led to some misunderstanding among users of shared spaces. Working with member Councils and the Regional Integrated Transport Advisory Group, the EMRC has developed this campaign for the Region and two neighbouring Councils.



## 7. 27<sup>th</sup> Belmont & WA Small Business Awards – EMRC Business Person of the Year 2020

The EMRC is furthering its support for local business development with sponsorship of the EMRC Business Person of the Year 2020 at the prestigious 27th Belmont & Western Australia Small Business Awards. Providing recognition and encouragement for small business achievements, the Awards celebrate small businesses, individuals and organisations in Belmont, the Perth metropolitan area and across regional Western Australia.

EMRC CEO Marcus Geisler said, 'The EMRC is proud to support the Belmont Business Awards with our sponsorship of the EMRC Business Person of the Year 2020. Our commitment to the economic health and vitality of Perth's Eastern Region has a strong focus on small business growth through a wide variety of initiatives. We are particularly keen to support upskilling opportunities, regional investment and fresh opportunities to help small business grow and flourish.'

Applicants for the Belmont & Western Australian Small Business Awards benefit from a wide range of support in preparing their submission, including award entry kits, workshops, webinars and access to award mentors who can assist with tips when preparing award submissions.

Winners will be announced at the 'Night of Stars' event taking place at the Perth Exhibition and Convention Centre on Thursday, 26 November 2020.

The 27<sup>th</sup> Belmont & Western Australian Small Business Awards are supported by major sponsors City of Belmont and the Textile Clothing Footwear Resource Centre of WA and coordinated by the Belmont Business Enterprise Centre Inc.

For more information on how to enter the awards and other categories, please contact [awards@belmontbec.com](mailto:awards@belmontbec.com) or phone: (08) 9479 3777 or visit [www.belmontbec.com/awards](http://www.belmontbec.com/awards).





## 8. EMRC flag relocation honoured with Smoking and Cleansing Ceremony

The EMRC's Ascot office recently underwent works to relocate the flags from the side to the front of the building. Once completed, EMRC invited Whadjuk Noongar elder Nick Abraham to perform a Smoke and Cleansing Ceremony.

On Thursday 10 September, EMRC Councillors and staff attended this ceremony. This ancient custom among Aboriginal Australians in which native plants are burnt to produce smoke and acknowledge the ancestors and pay respect to the land, waters and sea of country. The smoke is believed to have healing and cleansing properties.

The EMRC would like to thank Nick Abraham for conducting the ceremony and for the EMRC councillors and staff for their participation.









## 9. No lost time – 365 Days LTI free

As an outcome of the EMRC's high priority for the safety of guest and staff, a 'Safety First' culture is fully embedded with pre-starts, site inspections, contractor management and behavioural safety Key Performance Indicators being our 'normal'.

On 8 October 2020, the EMRC proudly reached the milestone of no lost time injuries recorded over the previous 12 months.

EMRC CEO Marcus Geisler said, 'The EMRC would like to especially thank OSH Coordinator, Jonathan 'Jono' Park for his dedication, persistence and resilience in helping the EMRC Team reach this milestone. The EMRC will continue to develop and implement new safety practices and place the highest priority on the safety of all staff and guests.'

## 10. Retirement after 17 years – the EMRC thanks Doug Miller

EMRC's Chairman, Councillors and staff would like to thank Doug Miller for his long and dedicated service to the EMRC.

Doug Miller, whose last day of service was Friday, 7 August 2020, joined the EMRC in February 2003 as a plant operator/truck driver at the Red Hill Waste Management Facility. Doug took over the position of Transfer Station Attendant soon after and this is a position he has held ever since.

Doug is well-known by customers for his trusty Akubra hat – a fixture since day one.

Site manager Tanya Beinhauer (*pictured right, with Doug*) said, 'Being a valued member of the Red Hill team, your contribution and loyalty has been greatly appreciated.'

'Thanks Doug, and please enjoy your well-deserved retirement!'



## 11. Council and Committee meeting dates

EMRC Council and Committee meeting dates for the remainder of 2020 are as follows:

### **Ordinary Council Meetings:**

Ordinary Council meetings will be held on the second last Thursday of each month except in December.  
Thursday, 3 December 6pm at the EMRC Administration Office

### **Audit Committee (AC) meetings:**

AC meetings are generally held two weeks prior to Council meetings.  
Thursday, 19 November 6:30pm (if required) at the EMRC Administration Office



## **15 REPORTS OF COMMITTEES**

### **15.1 AUDIT COMMITTEE MEETING HELD 19 NOVEMBER 2020 (REFER TO MINUTES OF COMMITTEE)**

**REFERENCE: (D2020/21392 (AC) D2020/25206)**

The minutes of the Audit Committee meeting held on **19 November 2020** accompany and form part of this agenda – (refer to section of 'Minutes of Committees' for Council accompanying this Agenda).

### **QUESTIONS**

The Chairman invites general questions from members on the minutes of the Audit Committee.

### **RECOMMENDATION(S)**

That with the exception of items ....., which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Audit Committee report (Section 15.1).

### **COUNCIL RESOLUTION(S)**

MOVED CR CONGERTON

SECONDED CR HAMILTON

THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE AUDIT COMMITTEE REPORT  
(SECTION 15.1).

**CARRIED UNANIMOUSLY**

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## 16 REPORTS OF DELEGATES

Nil

## 17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

### 17.1 NOTICE OF MOTION RECEIVED FROM CR STEVE WOLFF

In accordance with Clause 4.18 of the *EMRC Standing Orders Local Law 2013*, Cr Wolff gave notice prior to the meeting of his intention to move the following motion at the Ordinary Meeting of Council. The notice was distributed to Councillors and was made available to members of the public on 1 December 2020.

#### Motion

*That Council:*

1. *Notes resolution 2 made at the Ordinary Council Meeting on 17 September 2020 in relation to Item 15.2; Waste Advisory Committee (WAC) Item 11.1.*
2. *Agrees to not, at this time, proceed with issuing a request for tender to those parties identified as acceptable tenderers in response to the expression of interest 2019-007 for a permanent Food Organics and Garden Organics processing facility (FOGO Facility) to be developed at the Red Hill Waste Management Facility (Red Hill).*
3. *Directs the Chief Executive Officer of the EMRC (CEO) to:*
  - (a) *Immediately cause the preparation of the request for tender to cease; and;*
  - (b) *Not proceed with the preparation of the request for tender until further resolution of Council.*
4. *In the event that a request for tender has already been prepared, directs the Member Council Technical Officer Group not to proceed with consideration of the request for tender until further resolution of Council.*
5. *Notes resolution 3 made at the Ordinary Council Meeting on 17 September 2020 in relation to Item 15.2; WAC Item 11.1.*
6. *To the extent a Member Council has not yet confirmed its commitment to supply their Food Organic and Garden Organic waste, agrees that Council no longer requires a response from that Member Council in that regard.*
7. *Notes the provisions of the Establishment Agreement (EA) and Section 3.59 of the Local Government Act 1995.*
8. *Confirms that:*
  - (a) *It considers the development of the FOGO Facility to be a "New Project and Service" as that term is defined in the EA; and*
  - (b) *The FOGO Facility will be a "major trading undertaking" as that term is defined by Section 3.59 of the Local Government Act 1995.*
9. *Notes that:*
  - (a) *Clause 10.1 of the EA provides that the EMRC shall only undertake a New Project or Service in accordance with Clause 10 and provided that, amongst other things, the requirement for the preparation of a Business Plan under Section 3.59 of the Local Government Act 1995, if applicable, is complied with;*
  - (b) *Clause 10.2 of the EA provides that where the EMRC is considering a New Project or Service, it must prepare a "Project Plan";*
  - (c) *Clause 10.3 of the EA provides what a Project Plan shall include; and*
  - (d) *Section 3.59 of the Local Government Act 1995 provides that, before the EMRC commences a major trading undertaking, the EMRC is to prepare a Business Plan.*
10. *Directs the CEO to:*
  - (a) *Prepare and provide Council with a Project Plan in respect of the FOGO Facility, ensuring that the Project Plan includes the matters contained at Clause 10.3 of the EA; and*
  - (b) *Comply with Section 3.59 of the Local Government Act 1995, including the preparation of a Business Plan for the FOGO Facility.*



*Item 17.1 continued*

11. *By absolute majority, in accordance with Section 6.16(3) of the Local Government Act 1995, agrees to cease, effective immediately, the imposition of the Secondary Waste Charge on the gate fee at Red Hill.*
12. *Directs the CEO to facilitate the immediate cessation of the imposition of the Secondary Waste Charge on the gate fee at Red Hill.*
13. *By absolute majority, in accordance with Section 6.11(2)(b) of the Local Government Act 1995, Council agrees that the funds held in the Secondary Waste Reserve Account (SWRA) be distributed to each of the Member Councils pursuant to and in accordance with their respective contributions to the SWRA.*
14. *Directs the CEO to give, in accordance with Section 6.11(2) of the Local Government Act 1995, one month's local public notice of Council's resolution that the funds held in the SWRA be distributed to each of the Member Councils pursuant to and in accordance with their respective contributions to the SWRA.*
15. *Directs the CEO to, after giving the one month's local public notice, facilitate the distribution of the funds held in the SWRA to each of the Member Councils pursuant to and in accordance with their respective contributions to the SWRA no later than 31 January 2021.*

**Rationale provided by Cr Wolff**

In progressing the development of the Food Organics and Garden Organics Processing Facility at Redhill, it appears the Eastern Metropolitan Regional Council has overlooked key elements of the Establishment Agreement and the *Local Government Act 1995* (1995 LG Act). It is therefore important that the EMRC resolves to immediately cease with the progression of the FOGO Project as currently planned.

If the EMRC is to continue with the FOGO Project, it must do so in accordance with the Establishment Agreement and in particular, pursuant to the requirements of Clause 10 (of the Agreement) and Section 3.59 of the 1995 LG Act.

The definition of "Continuing Projects and Services" contained within Schedule 1 of the Establishment Agreement is a generic description of the activities that were being undertaken at the Operative Date of the Establishment Agreement – the Operative Date being the date of the Minister's consent of the Establishment Agreement in 1998. Any project started after that date is then by definition a "New Project or Service" and is subject to Clause 10.

With this interpretation of "Continuing Project and Service", any project commenced after 1998, including the FOGO Project, should be classified a "New Project or Service". To say otherwise in order to avoid the EMRC having to comply with the requirements of Clause 10 gives rise to a misconceived interpretation of the Establishment Agreement.

If the EMRC continues with the FOGO Project without due regard to Clause 10 of the Establishment Agreement and Section 3.59 of the 1995 LG Act, it could expose the EMRC and its member Councils to scrutiny from both the general public and the Department of Local Government with the potential for adverse findings of its operations, decision making processes and allocation of finances.

The Establishment Agreement was entered into by the Member Councils during 1998 to bring the EMRC (which had existed since 1983 under the *Local Government Act 1960* as a "regional council") up to date and in line with the provisions of the recently enacted 1995 LG Act, which provided the statutory basis for local governments to establish a "regional local government".



*Item 17.1 continued*

Pursuant to sections 3.61(2) and 3.64, the 1995 LG Act required that a “regional local government” be established pursuant to an “establishment agreement” between the member councils (and approved by the Minister) setting out a number of matters, including:

1. the purpose for which the regional government was established;
2. a means of determining the financial contributions of the participants to the funds of the regional local government;
3. procedures for the winding up of the regional local government or for the withdrawal of a participant from the regional local government;
4. procedures for the division of assets and liabilities between the participants in the event of the regional local government being wound up or a participant withdrawing from the regional local government.

When the EMRC commenced in 1983 it carried out activities pursuant to the terms of its “Constitution Agreement”. Accordingly, the Establishment Agreement (which came into effect in 1998) needed to deal with these existing activities. In that regard, because the existing activities had already been approved by the Member Councils, it was not necessary for the Establishment Agreement to require the existing activities to go through another due diligence and approval process. Rather, the Establishment Agreement would simply allow the existing projects to “continue”.

In contrast to the EMRC’s existing activities, the Establishment Agreement had to deal with any “new” activities the EMRC might propose in the future.

The Establishment Agreement deals with the EMRC’s existing activities at Clause 9 (“Continuing Projects and Services”), and deals with future activities at Clause 10 (“New Project or Service”).

The generic description of a Continuing Project contained within Schedule 1 (a) causes some confusion when the definition of “New Projects and Services” is considered – because the definition of what constitutes a “New Project and Service” appears to say that a new project cannot be anything that falls within the generic description of the activities contained within Schedule 1 and which are defined as “Continuing Projects and Services”.

However, reading Clause 9 and Clause 10 makes clear that in fact a continuing project refers to anything that existed prior to the Operative Date (in 1998), and a new project refers to anything proposed after the Operative Date. Clearly, this interpretation of “Continuing Project” and “New Project” is what the Member Councils intended when the Establishment Agreement was drafted.

After all, how could any new project, no matter what its scale and cost, be allowed to proceed without a financial analysis and without a thorough project plan, simply because it apparently accords with an item in a list in the schedule?

Additionally, the Food Organics and Garden Organics Processing Facility Project has identified the potential, under the Draft Tender Specification, to consider Anaerobic Digestion, which as a result, will produce a Biogas and generate a renewable energy source.

Schedule 1 (a) does not include the concept of energy production and therefore the development of a Food Organics and Garden Organics Processing Facility at Redhill does not fall entirely within the definition of a “Continuing Project and Service.

Consequently, in order for the Establishment Agreement to work properly and in accordance with how it was intended, the definition of “Continuing Projects and Services” should be interpreted to read: “Continuing Projects and Services means an undertaking of the EMRC which is being carried out immediately before the Operative Date in respect of the activities described in Schedule 1.”

The effect of that interpretation is that the generic description of the activities contained within Schedule 1 are not carved out of the definition of “New Project and Service” such that any new project falling within one of those generic descriptions is not automatically deemed to be a “Continuing Project and Service”.

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*Item 17.1 continued*

Rather, a “Continuing Project and Service” is limited to those undertakings (i.e. activities) the EMRC was carrying out immediately before the Operative Date (i.e. 1998). Any new activities or projects after the Operative Date fall within the definition of a “New Project and Service”.

If the Establishment Agreement is not interpreted in the way described above, the generic definition of a “Continuing Project and Service” at sub clause (a) of Schedule 1 means that it would simply not be possible for any Project and Service that is associated with the removal, processing, treatment and disposal of waste to be classified as a New Project and Service. That is simply not a reasonable and rational interpretation having regard to the purpose the Establishment Agreement was drafted for.

With this “proper interpretation” of “Continuing” and “New” in the Establishment Agreement, the Waste to Energy facility at Rockingham is a “New Project and Service”, and subject to Clause 10. A consequence of that is that any Member can choose to participate or not, just as Bassendean and Bayswater chose not to participate.

And, with this “proper interpretation” of “Continuing” and “New” in the Establishment Agreement, the FOGO Project is a “New Project and Service”, and subject to Clause 10 as well. A consequence is that any Member can choose to participate or not, and can choose contribute their share of funds or not. And additionally, a Project Plan must be prepared.

The funds contained within the Secondary Waste Reserve have been identified as a funding source to construct the Food Organics and Garden Organics Facility at Redhill. However, to date the EMRC Council is yet to see a proper, fully developed Business Case or Project Plan for this facility and we should not be committing to the development and construction of a facility without undertaking our due diligence in accordance with Clause 10 of the Establishment Agreement.

This Project should not be classified as a Continuing Project and Service. It is, and should be, classified as a New Project and Service and be subject to clause 10 of the Establishment Agreement. This means that a Project Plan must be developed before this organisation commits significant funding to this project, not after it commits significant funding.

Being a “New Project”, and in accord with Clause 10, Member Councils have the option to participate or not, with those who do participate being responsible for the funding and costs associated with the project. Those who don’t participate would not have to contribute their share of the Secondary Waste Reserve to funding it. There is also a statutory requirement to comply with Section 3.59 of the 1995 LG Act. The Establishment Agreement of the EMRC cannot and does not override the requirements of Section 3.59 of the 1995 LG Act with regard to a “major trading undertaking”. Section 3.59 states that before it commences a major trading undertaking “a local government is to prepare a business plan”.

As it stands today, I do not have confidence that the EMRC has undertaken the necessary due diligence required to develop a Project Plan or Business Case. It is my opinion that by overlooking the provisions of the Establishment Agreement and Section 3.59 of the 1995 LG Act, the EMRC Council does not have sufficient information to make an informed decision on the development of a Food Organics and Garden Organics Processing Facility at Redhill.

If the EMRC applies the Establishment Agreement correctly and complies with Section 3.59 of the 1995 LG Act, it will give the EMRC Council (and its Member Councils) the confidence and the information required to make an informed decision about the FOGO Project.

To facilitate confidence in the good governance and process of developing this project, it is recommended that the funds contained within the Secondary Waste Reserve be returned back to the Member Councils (in proportion to contributions made). This would not mean these funds would be unavailable for any future FOGO Processing Facility at Redhill, as those members wanting to participate can still contribute to the project. Should the Project Plan identify that the Project is a viable Project and particular Member Councils want to commit to the Project, those Member Council’s would still have those funds available.

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*Item 17.1 continued*

Together with returning the funds of the Secondary Waste Reserve to Member Councils, it is recommended that the Secondary Waste Levy on the Gate Fee at Redhill cease.

In summary, I believe the development of a Project Plan in accordance with not only Clause 10 of the Establishment Agreement, but Section 3.59 of the *Local Government Act 1995*, (which is a legislative requirement) will ensure the EMRC has undertaken its due diligence and Council will have all the information required to make an informed decision.

Returning the funds contained in the Secondary Waste Reserve to the Member Councils does not jeopardise the future development of a FOGO Processing Facility at Redhill, as Member Councils will still have the funds available to commit to the Project, if the Project Plan identifies the project to be viable.

Councillors, I trust that the reasons I have given clearly outline why I have moved this motion tonight. As Councillors we have a duty bestowed on us and that duty extends to ensuring we have sufficient information to make informed decisions.

We should not be progressing further until we have a fully developed Project Plan for this Project.

Thank you Councillors.

**Officer Comments**

***Continuing Project Vs New Project***

The first element of the Notice of Motion is whether the Food Organics and Garden Organics Project should be considered or classified as being a project or service within the meaning of:

- (a) the definition of "Continuing Projects and Services"; or
- (b) the definition of "New Project or Service";

as those terms are defined in the Establishment Agreement entered into between the Participants in 1998 for the purposes of establishing the EMRC under the *Local Government Act 1995* (the Act) as a Regional Council.

The expression "Continuing Projects and Services" is defined in the Establishment Agreement as follows:

*"means the activities described in Schedule 1".*

Per *Schedule 1 of the Establishment Agreement*, 'Continuing Projects and Services' means the following activities:

- (a) the removal, processing, treatment and disposal of waste;
- (b) risk management, training and advisory services;
- (c) environmental services;
- (d) regional, economic and community development.

The expression "New Project or Service" is defined in the Establishment Agreement as follows:

*"means any activity for a Regional Purpose other than Continuing Projects and Services".*

As per the *Waste Avoidance and Resource Recovery Strategy 2030*, achieving the avoidance target will require an emphasis on the waste materials that make up more than 90% of the waste Western Australian's generate including organics. The Strategy focuses on the reuse, reprocessing and recycling of the waste with the greatest potential for increased recovery. This includes Food Organics and Garden Organics (FOGO).



*Item 17.1 continued*

While the Establishment Agreement does not clearly define Continuing Projects and Services to include FOGO, the fact remains that FOGO is a waste generated by municipal households. The difference is that it is now separated at source into a third bin (FOGO).

As such, FOGO falls under the definition of “waste” and the processing, treatment and disposal of waste by the EMRC is consistent with the definition in Schedule 1 of the Establishment Agreement as ‘Continuing Projects and Services’.

We have also sought legal advice to provide clarity on this matter which is as follows:

*“In our view, the definition of “Continuing Projects and Services” is prima facie clear in its application. By this we mean that a plain reading of the definition incorporates projects and services of a particular character which involve specific types of activity and is not restricted to a project or service that predates formation of the EMRC in 1998.*

*In our view the language is clear and unambiguous. The definition of “New Projects or Services” correspondingly incorporates projects or services that are of a character or type that are not identified in Schedule 1 to the Establishment Agreement.*

*We note that this advice is consistent with earlier advice provided by Kott Gunning in February 2009 relating to the Resource Recovery Facility Tender.*

*In our view the proposed development of the FOGO Facility is appropriately covered by the “Continuing Projects and Services” definition. Put simply it is of the character or type of activity described in the Schedule 1 definition as:*

*“(a) the removal, processing, treatment and disposal of waste”.*

*The proposed Notice of Motion suggests that: “Schedule 1(a) does not include the concept of energy production and therefore the development of a Food Organics and Garden Organics Processing Facility at Redhill does not fall entirely within the definition of a “Continuing Project or Service”.*

*We do not consider that this contention is correct. The primary purpose of the FOGO Facility is consistent with Schedule 1(a). Energy production is only a consequence of the primary purpose and it being only a consequence of the primary purpose does not, in our view, take it outside of the definition.*

*It is also noted that the definition in Schedule 1(a) does not restrict itself to ‘disposal’ but also refers to “processing” and “treatment” These concepts do not exclude energy production if one considers their plain and ordinary meaning.”*

**Major Trading Undertaking**

In terms of what constitutes what constitutes a “major trading undertaking” within the meaning of section 3.59 of the Act, it defines “major trading undertaking” as follows:

“means a trading undertaking that —

- (a) in the last completed financial year, involved; or
- (b) in the current financial year or the financial year after the current financial year, is likely to involve,

expenditure by the local government of more than the amount prescribed or the purposes of this definition, except an exempt trading undertaking.”



*Item 17.1 continued*

Section 3.59 (1) also defines “trading undertaking” as follows:

“means an activity carried on by a local government with a view to producing profit to it, or any other activity carried on by it that is of a kind prescribed for the purposes of this definition, but does not include anything referred to in paragraph (a) or (b) of the definition of land transaction.”

Regulation 9 of the *Local Government (Functions and General) Regulations 1996* contains particulars of the threshold amount of expenditure that would trigger the compliance requirements of section 3.59. Regulation 9(1) provides the threshold of expenditure to be:

- (a) \$5,000,000 or 10% of the lowest operating expenditure described in regulation 9(2) for local governments whose district is in the metropolitan area or a major regional centre; or
- (b) \$2,000,000 or 10% of the lowest operating expenditure described in regulation 9(2) for other local governments.

In terms of the current EMRC process for this project, the following timelines are relevant.

*Item 17.1 continued*

At its 21 March 2019 meeting of Council, it was unanimously resolved (D2019/05266):

“**THAT:**

1. **THE EMRC BEGIN THE PROCESS OF DEVELOPING A LONG-TERM FOOD ORGANIC & GARDEN ORGANIC (FOGO) STRATEGY INCLUDING, IF REQUIRED, SEEKING EXPRESSIONS OF INTEREST FOR THE APPROPRIATE TECHNOLOGY TO IMPLEMENT LONG-TERM FOGO PROCESSING SOLUTIONS TO CATER FOR ALL MEMBER COUNCIL WASTE STREAMS.**
2. **IN THE INTERIM, THE EMRC PROCEEDS WITH THE PROCUREMENT PROCESS AND LICENCE APPROVAL FOR THE ADDITION OF A TRIAL MOBILE AERATOR FLOOR (MAF) COMPOSTING SYSTEM FOR THE PROCESSING OF UP TO 10,000 TPA OF FOGO WASTE AT THE RED HILL WASTE MANAGEMENT FACILITY.**
3. **APPROVES THE EXPENDITURE OF UP TO \$400,000 EX GST FOR THE PURCHASE AND INSTALLATION OF A SUITABLE MAF SYSTEM, INCLUDING HARDSTAND INSTALLATION AND THAT THE FUNDS BE ALLOCATED FROM THE SECONDARY WASTE RESERVE.**
4. **NOTES THAT INTERIM ARRANGEMENTS ARE AVAILABLE WITH SEVERAL THIRD PARTY PROCESSORS OF FOGO WASTE IF THE INSTALLATION OF A PROCESSING FACILITY OR THE LICENCE APPROVAL IS DELAYED FOR WHATEVER REASON BEYOND PLANNED START DATES FOR FOGO COLLECTIONS BY MEMBER COUNCILS.**
5. **ADVISE THE TOWN OF BASSENDEAN AND THE CITY OF BAYSWATER OF THE COUNCIL RESOLUTION AND AUTHORISE THE CEO TO ENTER INTO NEGOTIATIONS WITH THESE MEMBER COUNCILS FOR A SUITABLE PROCESSING ARRANGEMENT.**
6. **SEEK FUNDING SUPPORT FROM THE WASTE AUTHORITY FOR THE FOGO TRIAL AT THE RED HILL WASTE MANAGEMENT FACILITY.**
7. **THAT THE EMRC EXPLORE ALL MARKETING OPPORTUNITIES FOR THE COMPOST PRODUCT DURING THE FOGO TRIAL PERIOD.”**



*Item 17.1 continued*

Following the draft Food Organics and Garden Organics (FOGO) Waste Strategy (Ref: D2019/14024) being presented to WAC on 5 September 2019 it was subsequently endorsed by Council at its 19 September 2019 meeting where it was unanimously resolved (D2019/14022):

*“THAT COUNCIL ENDORSES THE DRAFT FOOD ORGANICS AND GARDEN ORGANICS (FOGO) RECOVERY STRATEGY SUBJECT TO THE LAST DOT POINT UNDER ‘PRINCIPLES’ ON PAGE 9 BEING AMENDED TO STATE “THE FUNDING OF BINS, CADDIES AND INITIAL EDUCATION/PRODUCT MARKETING FOR MEMBER COUNCILS WILL BE FUNDED THROUGH THE SECONDARY WASTE RESERVE.”*

At the 17 September 2020 meeting of Council, it was unanimously resolved (D2020/13852):

*“THAT:*

- 1. COUNCIL ENDORSES THE FEASIBILITY STUDY FOR A PERMANENT FOGO FACILITY FORMING THE CONFIDENTIAL ATTACHMENT TO THIS REPORT.*
- 2. COUNCIL APPROVES THE PREPARATION OF A REQUEST FOR TENDER FOR A PERMANENT FOGO FACILITY TO BE ISSUED TO THE ACCEPTABLE TENDERERS AFTER ENDORSEMENT OF THE TENDER DOCUMENTS BY THE MEMBER COUNCIL TECHNICAL OFFICER GROUP AND REQUESTS THAT A BUSINESS CASE BE PREPARED BASED ON THE TENDER SUBMISSIONS FOR ENDORSEMENT BY COUNCIL BEFORE THE TENDER IS AWARDED.*
- 3. COUNCIL REQUEST ITS MEMBER COUNCILS TO CONFIRM THEIR COMMITMENT TO SUPPLY THEIR FOGO WASTE, AT AN INDICATIVE COST IN THE RANGE AS REFERRED TO IN THE CONFIDENTIAL ATTACHMENT TO THIS REPORT, TO THE PERMANENT FOGO PROCESSING FACILITY FOR A 20-YEAR PERIOD FROM THE COMMENCEMENT OF OPERATIONS.*
- 4. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.6.8 OF THE LOCAL GOVERNMENT ACT 1995 APPROVES UNBUDGETED EXPENDITURE OF \$400,000 FOR THE 2020/2021 TO PROGRESS THE IMPLEMENTATION OF THE FOGO RECOVERY STRATEGY.*
- 5. THE ATTACHMENT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.*

As noted in the resolution 2 of the 17 September 2020 decision, a business case has always been envisaged to be prepared based on the tender submissions for endorsement by Council before the tender is awarded. It has been contemplated that the financial figures from the tender submissions will be required to finalise the business case.

### **Secondary Waste Reserve**

The Secondary Waste Reserve was established to accumulate and to make provision for Secondary Waste Treatment Technology in the future.

At the 16 April 2020 Special Meeting of Council, it was resolved unanimously not to adjust the Secondary Waste Reserve charge (D2020/07499):

*THAT COUNCIL:*

- 1. NOT ADJUST THE SECONDARY WASTE RESERVE CHARGE APPLIED TO LANDFILL TONNAGES FROM MEMBER COUNCILS FOR THE 2020/2021 FINANCIAL YEAR.*
- 2. BY ABSOLUTE MAJORITY, THE EMRC DECLARE A DIVIDEND OF \$5M TO BE FUNDED BY \$2.5M FROM MUNICIPAL FUND BASED ON ESTIMATED 2019/2020 OPERATING SURPLUSES, AND IN ACCORDANCE WITH S.6.11(2)(B) OF THE LOCAL GOVERNMENT ACT 1995, A DISTRIBUTION OF \$2.5M FROM THE FUTURE DEVELOPMENT RESERVE.*



*Item 17.1 continued*

3. *THE DIVIDEND IS PAYABLE TO EACH MEMBER COUNCIL ON OR BEFORE JUNE 30 2020 BASED ON THE COUNCILS SHAREHOLDING AS PER THE LAST AUDITED ACCOUNTS BEING 30 JUNE 2019.*
4. *CONFIRMS, IN ACCORDANCE WITH R.18(C) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, THAT THE EMRC IS NOT REQUIRED TO GIVE LOCAL PUBLIC NOTICE OF A PROPOSED CHANGE OF USE OF MONEY IN A RESERVE ACCOUNT DUE THE SATISFACTION OF THE FOLLOWING CONDITIONS:*
  - a. *A DECISION TO CHANGE THE USE OF THE MONEY IS MADE WHILE THERE IS IN FORCE A STATE OF EMERGENCY DECLARATION APPLYING TO THE DISTRICT, OR PART OF THE DISTRICT, OF THE LOCAL GOVERNMENT;*
  - b. *THE EMRC CONSIDERS THAT THE CHANGE OF USE IS REQUIRED TO ADDRESS A NEED ARISING FROM THE HAZARD, OR FROM THE IMPACT OR CONSEQUENCES OF THE HAZARD, TO WHICH THE STATE OF EMERGENCY DECLARATION RELATES;*
  - c. *THE DECISION AND THE REASONS FOR IT ARE TO BE RECORDED IN THE MINUTES OF THE MEETING AT WHICH THE DECISION IS MADE.*
5. *NOTE THE REASON FOR CHANGING THE ORIGINAL RECOMMENDATION IS TO RESPOND TO THE CURRENT GLOBAL COVID-19 PANDEMIC BY PROVIDING FINANCIAL AND ECONOMIC BENEFIT TO MEMBER COUNCILS, THEIR RATEPAYERS AND COMMUNITIES.*

The funds in the Secondary Waste Reserve is also utilised for the existing FOGO project and earmarked for the development of the Hazelmere Resource Recovery Park in contemplation and satisfaction of the requirements for the Resource Recovery Facility (RRF) Project, particularly the development of the waste transfer station.

Accordingly, the motion(s) as it currently stands with respect to the Secondary Waste Reserve will require correction to recognise the cost of meeting the existing EMRC and participating member Councils' to meet our collective contractual obligations.

In accordance with Clause 4.18 of the *EMRC Standing Orders Local Law 2013*, Cr Wolff has given notice of his intention to move the following motion:

**MOTION(S)**

That Council:

1. Notes resolution 2 made at the Ordinary Council Meeting on 17 September 2020 in relation to Item 15.2; Waste Advisory Committee (WAC) Item 11.1.
2. Agrees to not, at this time, proceed with issuing a request for tender to those parties identified as acceptable tenderers in response to the expression of interest 2019-007 for a permanent Food Organics and Garden Organics processing facility (FOGO Facility) to be developed at the Red Hill Waste Management Facility (Red Hill).
3. Directs the Chief Executive Officer of the EMRC (CEO) to:
  - (a) Immediately cause the preparation of the request for tender to cease; and;
  - (b) Not proceed with the preparation of the request for tender until further resolution of Council.
4. In the event that a request for tender has already been prepared, directs the Member Council Technical Officer Group not to proceed with consideration of the request for tender until further resolution of Council.
5. Notes resolution 3 made at the Ordinary Council Meeting on 17 September 2020 in relation to Item 15.2; WAC Item 11.1.



*Item 17.1 continued*

6. To the extent a Member Council has not yet confirmed its commitment to supply their Food Organic and Garden Organic waste, agrees that Council no longer requires a response from that Member Council in that regard.
7. Notes the provisions of the Establishment Agreement (EA) and Section 3.59 of the *Local Government Act 1995*.
8. Confirms that:
  - (a) It considers the development of the FOGO Facility to be a “New Project and Service” as that term is defined in the EA; and
  - (b) The FOGO Facility will be a “major trading undertaking” as that term is defined by Section 3.59 of the *Local Government Act 1995*.
9. Notes that:
  - (a) Clause 10.1 of the EA provides that the EMRC shall only undertake a New Project or Service in accordance with Clause 10 and provided that, amongst other things, the requirement for the preparation of a Business Plan under Section 3.59 of the *Local Government Act 1995*, if applicable, is complied with;
  - (b) Clause 10.2 of the EA provides that where the EMRC is considering a New Project or Service, it must prepare a “Project Plan”;
  - (c) Clause 10.3 of the EA provides what a Project Plan shall include; and
  - (d) Section 3.59 of the *Local Government Act 1995* provides that, before the EMRC commences a major trading undertaking, the EMRC is to prepare a Business Plan.
10. Directs the CEO to:
  - (a) Prepare and provide Council with a Project Plan in respect of the FOGO Facility, ensuring that the Project Plan includes the matters contained at Clause 10.3 of the EA; and
  - (b) Comply with Section 3.59 of the *Local Government Act 1995*, including the preparation of a Business Plan for the FOGO Facility.
11. By absolute majority, in accordance with Section 6.16(3) of the *Local Government Act 1995*, agrees to cease, effective immediately, the imposition of the Secondary Waste Charge on the gate fee at Red Hill.
12. Directs the CEO to facilitate the immediate cessation of the imposition of the Secondary Waste Charge on the gate fee at Red Hill.
13. By absolute majority, in accordance with Section 6.11(2)(b) of the *Local Government Act 1995*, Council agrees that the funds held in the Secondary Waste Reserve Account (SWRA) be distributed to each of the Member Councils pursuant to and in accordance with their respective contributions to the SWRA.
14. Directs the CEO to give, in accordance with Section 6.11(2) of the *Local Government Act 1995*, one month’s local public notice of Council’s resolution that the funds held in the SWRA be distributed to each of the Member Councils pursuant to and in accordance with their respective contributions to the SWRA.
15. Directs the CEO to, after giving the one month’s local public notice, facilitate the distribution of the funds held in the SWRA to each of the Member Councils pursuant to and in accordance with their respective contributions to the SWRA no later than 31 January 2021.

The Chairman invited general questions from members on the Notice of Motion received from Cr Steve Wolff.

Cr O’Connor foreshadowed an alternative motion should Cr Wolff’s motion be lost.

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*Item 17.1 continued*

## **FORESHADOWED MOTION(S)**

*That Council:*

1. *Defers the issuing of a request for tender to those parties identified as acceptable tenderers in response to the expression of interest 2019-007 for a permanent FOGO processing facility to be developed at Red Hill waste management facility until a further resolution of Council provides direction on the matter.*
2. *Request the CEO to develop a detailed legal brief in conjunction with all Member council Chief Executive Officers regarding implications of Section 3.59 of the Local Government Act 1995 and the EMRC Establishment Agreement to ensure the EMRC is compliant in its intent to establish a future FOGO facility.*

Cr O'Connor expressed his concern that some of the matters may have to be dealt with behind closed doors due to the confidentiality of the legal advice. Accordingly, Cr O'Connor moved a procedural motion for the meeting to be closed to members of the public.

## **RECOMMENDATION (Closing meeting to the Public)**

That the meeting be closed to members of the public in accordance with Section 5.23 (2) of the *Local Government Act 1995* for the purpose of dealing with matters of a confidential nature.

## **COUNCIL RESOLUTION(S)**

MOVED CR O'CONNOR

SECONDED CR BOYD

THAT THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2) OF THE *LOCAL GOVERNMENT ACT 1995* FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.

**MOTION LOST 4/8**

**For: Crs O'Connor, Zannino, Boyd, Congerton**  
**Against: Crs Wilson, Powell, Wolff, Johnson, Clarke, Hamilton, Jeans, Daw**

The Chairman suggested to the meeting that the general questions can be dealt with first before going behind closed doors for those matters dealing with legal advice.

General questions and discussions ensued with Councillors querying Cr Wolff the reasons for his notice of motion.

Upon the cessation of general questions, the Chairman put the vote to go behind closed doors where Mr Brenton Oakley of Kott Gunning will be able to provide advice in confidence.

## **RECOMMENDATION (Closing meeting to the Public)**

That with the exception of ....., the meeting be closed to members of the public in accordance with Section 5.23 (2) of the *Local Government Act 1995* for the purpose of dealing with matters of a confidential nature.



*Item 17.1 continued*

### **COUNCIL RESOLUTION(S)**

MOVED CR JEANS

SECONDED CR HAMILTON

THAT WITH THE EXCEPTION OF THE CEO, CHIEF FINANCIAL OFFICER, CHIEF PROJECT OFFICER, CHIEF SUSTAINABILITY OFFICER, CHIEF OPERATING OFFICER, MANAGER PROCUREMENT AND GOVERNANCE, MANAGER FINANCIAL SERVICES, MANAGER INFORMATION SERVICES, WASTE AND RESOURCE RECOVERY SPECIALIST, CEO (CITY OF BELMONT), CEO (CITY OF KALAMUNDA), EXECUTIVE MANAGER SUSTAINABILITY AND ENVIRONMENT (TOWN OF BASSENDEAN), DIRECTOR OF WORKS AND INFRASTRUCTURE (CITY OF BAYSWATER), DIRECTOR INFRASTRUCTURE SERVICES (CITY OF BELMONT), DIRECTOR ASSET SERVICES (CITY OF KALAMUNDA), RECYCLING AND WASTE CO-ORDINATOR (TOWN OF BASSENDEAN), MANAGER WORKS (CITY OF BELMONT), SPECIAL COUNSEL (KOTT GUNNING), EXECUTIVE ASSISTANT TO THE CEO AND PERSONAL ASSISTANT TO THE CHIEF FINANCIAL OFFICER THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2) OF THE *LOCAL GOVERNMENT ACT 1995* FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.

**CARRIED 10/2**

**For: Crs Zannino, Boyd, O'Connor, Congerton, Wilson,  
 Johnson, Clarke, Hamilton, Jeans, Daw**  
**Against: Crs Powell, Wolff**

The CEO, Chief Financial Officer, Chief Project Officer, Chief Sustainability Officer, Chief Operating Officer, Manager Procurement and Governance, Manager Financial Services, Manager Information Services, Waste and Resource Recovery Specialist, CEO (City of Belmont), CEO (City of Kalamunda), Executive Manager Sustainability and Environment (Town of Bassendean), Director of Works and Infrastructure (City of Bayswater), Director Infrastructure Services (City of Belmont), Director Asset Services (City of Kalamunda), Recycling and Waste Co-Ordinator (Town of Bassendean), Manager Works (City of Belmont), Special Counsel (Kott Gunning), Executive Assistant To The CEO and Personal Assistant to the Chief Financial Officer remained in Council Chambers.

The matter is recommended to be confidential because it contains matters detailing legal advice from Mr Oakley from Kott Gunning.

Mr Richard Whitehead departed the meeting at 7:05pm.

The doors of the meeting were closed at 7:05pm.

Cr Congerton departed the meeting at 7:06pm and returned at 7:07pm.

Cr Piffaretti left the meeting at 7:47pm and arrived back at 7:48pm.

### **RECOMMENDATION (Meeting re-opened to the Public)**

That the meeting be reopened, the members of the public be invited to return to the meeting and be recorded.

### **COUNCIL RESOLUTION(S)**

MOVED CR CLARKE

SECONDED CR JOHNSON

THAT THE MEETING BE REOPENED, THE MEMBERS OF THE PUBLIC BE INVITED TO RETURN TO THE MEETING AND BE RECORDED.

**CARRIED UNANIMOUSLY**





*Item 17.1 continued*

The doors of the meeting were opened at 7:52pm.

The Chairman requested a seconder to Cr Wolff's motion.

Cr Powell seconded the motion.

Cr Wolff spoke to his motion.

Cr Powell spoke to the motion.

Cr Boyd departed the meeting at 8:03pm and returned at 8:06pm.

Cr Clarke spoke against the motion.

The Chairman asked for anyone to speak in support of the motion.

No one further spoke to the motion.

The Chairman opened the debate to anyone else to speak against or for the motion.

Various Councillors spoke against the motion.

Ms Rhonda Hardy departed the meeting at 8:19pm

The CEO departed the meeting at 8:19pm and returned at 8:21pm.

At the conclusion of the debate, the Chairman put the motion to the vote.

**COUNCIL RESOLUTION(S)**

MOVED CR WOLFF                      SECONDED CR POWELL

THAT COUNCIL:

1. NOTES RESOLUTION 2 MADE AT THE ORDINARY COUNCIL MEETING ON 17 SEPTEMBER 2020 IN RELATION TO ITEM 15.2; WASTE ADVISORY COMMITTEE (WAC) ITEM 11.1.
  2. AGREES TO NOT, AT THIS TIME, PROCEED WITH ISSUING A REQUEST FOR TENDER TO THOSE PARTIES IDENTIFIED AS ACCEPTABLE TENDERERS IN RESPONSE TO THE EXPRESSION OF INTEREST 2019-007 FOR A PERMANENT FOOD ORGANICS AND GARDEN ORGANICS PROCESSING FACILITY (FOGO FACILITY) TO BE DEVELOPED AT THE RED HILL WASTE MANAGEMENT FACILITY (RED HILL).
  3. DIRECTS THE CHIEF EXECUTIVE OFFICER OF THE EMRC (CEO) TO:
    - (A) IMMEDIATELY CAUSE THE PREPARATION OF THE REQUEST FOR TENDER TO CEASE; AND;
    - (B) NOT PROCEED WITH THE PREPARATION OF THE REQUEST FOR TENDER UNTIL FURTHER RESOLUTION OF COUNCIL.
  4. IN THE EVENT THAT A REQUEST FOR TENDER HAS ALREADY BEEN PREPARED, DIRECTS THE MEMBER COUNCIL TECHNICAL OFFICER GROUP NOT TO PROCEED WITH CONSIDERATION OF THE REQUEST FOR TENDER UNTIL FURTHER RESOLUTION OF COUNCIL.
  5. NOTES RESOLUTION 3 MADE AT THE ORDINARY COUNCIL MEETING ON 17 SEPTEMBER 2020 IN RELATION TO ITEM 15.2; WAC ITEM 11.1.
-



*Item 17.1 continued*

6. TO THE EXTENT A MEMBER COUNCIL HAS NOT YET CONFIRMED ITS COMMITMENT TO SUPPLY THEIR FOOD ORGANIC AND GARDEN ORGANIC WASTE, AGREES THAT COUNCIL NO LONGER REQUIRES A RESPONSE FROM THAT MEMBER COUNCIL IN THAT REGARD.
7. NOTES THE PROVISIONS OF THE ESTABLISHMENT AGREEMENT (EA) AND SECTION 3.59 OF THE LOCAL GOVERNMENT ACT 1995.
8. CONFIRMS THAT:
  - (A) IT CONSIDERS THE DEVELOPMENT OF THE FOGO FACILITY TO BE A "NEW PROJECT AND SERVICE" AS THAT TERM IS DEFINED IN THE EA; AND
  - (B) THE FOGO FACILITY WILL BE A "MAJOR TRADING UNDERTAKING" AS THAT TERM IS DEFINED BY SECTION 3.59 OF THE LOCAL GOVERNMENT ACT 1995.
9. NOTES THAT:
  - (A) CLAUSE 10.1 OF THE EA PROVIDES THAT THE EMRC SHALL ONLY UNDERTAKE A NEW PROJECT OR SERVICE IN ACCORDANCE WITH CLAUSE 10 AND PROVIDED THAT, AMONGST OTHER THINGS, THE REQUIREMENT FOR THE PREPARATION OF A BUSINESS PLAN UNDER SECTION 3.59 OF THE LOCAL GOVERNMENT ACT 1995, IF APPLICABLE, IS COMPLIED WITH;
  - (B) CLAUSE 10.2 OF THE EA PROVIDES THAT WHERE THE EMRC IS CONSIDERING A NEW PROJECT OR SERVICE, IT MUST PREPARE A "PROJECT PLAN";
  - (C) CLAUSE 10.3 OF THE EA PROVIDES WHAT A PROJECT PLAN SHALL INCLUDE; AND
  - (D) SECTION 3.59 OF THE LOCAL GOVERNMENT ACT 1995 PROVIDES THAT, BEFORE THE EMRC COMMENCES A MAJOR TRADING UNDERTAKING, THE EMRC IS TO PREPARE A BUSINESS PLAN.
10. DIRECTS THE CEO TO:
  - (A) PREPARE AND PROVIDE COUNCIL WITH A PROJECT PLAN IN RESPECT OF THE FOGO FACILITY, ENSURING THAT THE PROJECT PLAN INCLUDES THE MATTERS CONTAINED AT CLAUSE 10.3 OF THE EA; AND
  - (B) COMPLY WITH SECTION 3.59 OF THE LOCAL GOVERNMENT ACT 1995, INCLUDING THE PREPARATION OF A BUSINESS PLAN FOR THE FOGO FACILITY.
11. BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 6.16(3) OF THE LOCAL GOVERNMENT ACT 1995, AGREES TO CEASE, EFFECTIVE IMMEDIATELY, THE IMPOSITION OF THE SECONDARY WASTE CHARGE ON THE GATE FEE AT RED HILL.
12. DIRECTS THE CEO TO FACILITATE THE IMMEDIATE CESSATION OF THE IMPOSITION OF THE SECONDARY WASTE CHARGE ON THE GATE FEE AT RED HILL.
13. BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 6.11(2)(B) OF THE LOCAL GOVERNMENT ACT 1995, COUNCIL AGREES THAT THE FUNDS HELD IN THE SECONDARY WASTE RESERVE ACCOUNT (SWRA) BE DISTRIBUTED TO EACH OF THE MEMBER COUNCILS PURSUANT TO AND IN ACCORDANCE WITH THEIR RESPECTIVE CONTRIBUTIONS TO THE SWRA.
14. DIRECTS THE CEO TO GIVE, IN ACCORDANCE WITH SECTION 6.11(2) OF THE LOCAL GOVERNMENT ACT 1995, ONE MONTH'S LOCAL PUBLIC NOTICE OF COUNCIL'S RESOLUTION THAT THE FUNDS HELD IN THE SWRA BE DISTRIBUTED TO EACH OF THE MEMBER COUNCILS PURSUANT TO AND IN ACCORDANCE WITH THEIR RESPECTIVE CONTRIBUTIONS TO THE SWRA.
15. DIRECTS THE CEO TO, AFTER GIVING THE ONE MONTH'S LOCAL PUBLIC NOTICE, FACILITATE THE DISTRIBUTION OF THE FUNDS HELD IN THE SWRA TO EACH OF THE MEMBER COUNCILS PURSUANT TO AND IN ACCORDANCE WITH THEIR RESPECTIVE CONTRIBUTIONS TO THE SWRA NO LATER THAN 31 JANUARY 2021.

**MOTION LOST 2/10**

**For: Crs Powell, Wolff**  
**Against: Crs Zannino, Boyd, O'Connor, Congerton, Wilson, Johnson, Clarke, Hamilton, Jeans, Daw**

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*Item 17.1 continued*

With the substantive motion being lost Cr O'Connor's foreshadowed motion is put to the meeting for debate and discussion.

At the request of the meeting the Chairman agreed to a brief recess.

Council went into recess from 8:31pm to 8:42pm.

Cr O'Connor advised that he would like to slightly amend the second part of his motion such that it now reads:

**FORESHADOWED MOTION(S)**

That Council:

1. Defers the issuing of a request for tender to those parties identified as acceptable tenderers in response to the expression of interest 2019-007 for a permanent FOGO processing facility to be developed at Red Hill waste management facility until such time a further resolution of Council provides direction on the matter.
2. Request the CEO to convene a meeting with all Member council Chief Executive Officers to collectively develop a legal brief regarding implications of Section 3.59 of the Local Government Act 1995 and the EMRC Establishment Agreement to ensure the EMRC is compliant in its intent to establish a future FOGO facility.

Cr O'Connor advised the rationale for his motion is in response to Cr Wolff's motion as well as having regard to the discussions over the recent weeks, months and years about the Establishment Agreement and how it is to be interpreted.

Cr Congerton questioned whether the substantive motion is a revocation motion or in effect a 'stop the clock' motion.

The Chairman enquired from the CEO the possibility of convening a meeting with all member Council CEOs to discuss the matter raised tonight including the Establishment Agreement.

The CEO confirmed that he will convene a meeting.

Having received the reassurance, Cr O'Connor agreed to withdraw his motion.

**18 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING**

Nil

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## 19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

### RECOMMENDATION (Closing meeting to the public)

That with the exception of ....., the meeting be closed to members of the public in accordance with Section 5.23 (2) of the *Local Government Act 1995* for the purpose of dealing with matters of a confidential nature.

### COUNCIL RESOLUTION

MOVED CR HAMILTON

SECONDED CR CONGERTON

THAT WITH THE EXCEPTION OF THE CEO, CHIEF FINANCIAL OFFICER, CHIEF PROJECT OFFICER, CHIEF SUSTAINABILITY OFFICER, CHIEF OPERATING OFFICER, MANAGER PROCUREMENT AND GOVERNANCE, MANAGER FINANCIAL SERVICES, MANAGER INFORMATION SERVICES, WASTE AND RESOURCE RECOVERY SPECIALIST, CEO (CITY OF BELMONT), EXECUTIVE MANAGER SUSTAINABILITY AND ENVIRONMENT (TOWN OF BASSENDEAN), DIRECTOR OF WORKS AND INFRASTRUCTURE (CITY OF BAYSWATER), DIRECTOR INFRASTRUCTURE SERVICES (CITY OF BELMONT), DIRECTOR ASSET SERVICES (CITY OF KALAMUNDA), RECYCLING AND WASTE CO-ORDINATOR (TOWN OF BASSENDEAN), MANAGER WORKS (CITY OF BELMONT), SPECIAL COUNSEL (KOTT GUNNING), EXECUTIVE ASSISTANT TO THE CEO AND PERSONAL ASSISTANT TO THE CHIEF FINANCIAL OFFICER THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2) OF THE *LOCAL GOVERNMENT ACT 1995* FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.

**CARRIED UNANIMOUSLY**

Having declared a disclosure of interest Cr Clarke left the room at 8:55pm.

The doors of the meeting were closed at 8:55pm.

The CEO, Chief Financial Officer, Chief Project Officer, Chief Sustainability Officer, Chief Operating Officer, Manager Procurement and Governance, Manager Financial Services, Manager Information Services, Waste and Resource Recovery Specialist, CEO (City of Belmont), Executive Manager Sustainability and Environment (Town of Bassendean), Director of Works and Infrastructure (City of Bayswater), Director Infrastructure Services (City of Belmont), Director Asset Services (City of Kalamunda), Recycling and Waste Co-Ordinator (Town of Bassendean), Manager Works (City of Belmont), Special Counsel (Kott Gunning), Executive Assistant To The CEO and Personal Assistant to the Chief Financial Officer remained in Council Chambers.

### 19.1 DRAFT MEMORANDUM OF UNDERSTANDING – RENEWABLE ENERGY POWER PURCHASE AGREEMENT

**REFERENCE: D2020/25340**

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

The Council considered the Confidential Item circulated with the Agenda under Separate Cover.



*Item 19.1 continued*

**RECOMMENDATION [Meeting re-opened to the public]**

That the meeting be re-opened, the members of the public be invited to return to the meeting and the recommendations passed behind closed doors be recorded.

**COUNCIL RESOLUTION**

MOVED CR DAWES

SECONDED CR JEANS

THAT THE MEETING BE RE-OPENED, THE MEMBERS OF THE PUBLIC BE INVITED TO RETURN TO THE MEETING AND THE RECOMMENDATIONS PASSED BEHIND CLOSED DOORS BE RECORDED.

**CARRIED UNANIMOUSLY**

The doors of the meeting were re-opened at 8:58pm and members of the public and Cr Clarke returned to the meeting.

Recording of the resolutions passed behind closed doors, namely:

**19.1 DRAFT MEMORANDUM OF UNDERSTANDING- RENEWABLE ENERGY POWER PURCHASE AGREEMENT**


**REFERENCE: D2020/25340**

Corrections as requested at the Ordinary Meeting of Council held 25 February 2021, the following amendments are to be included in the minutes of the 3 December 2020 Ordinary Meeting of Council, specifically relating to Confidential Item 19.1. As the matter relates to a confidential item, the following clarification is made in this section which is publicly accessible.

*The following matter has arisen during confidential discussion regarding the supply of renewable energy from the East Rockingham Resource Recovery Facility when the name of a large scale Western Australian organisation in the energy industry was discussed. This large scale organisation is not subject to the decision in relation to the report item.*

*When the name of the large scale organisation was brought up during discussion and prior to debate, the Chairman disclosed to the meeting that his wife is employed by the large scale organisation.*

*While the person whom the Chairman is closely associated with is related to the large scale organisation, the Confidential Item 19.1 required a local government related to the supply of renewable energy from the East Rockingham Resource Recovery Facility and did not require a local government decision regarding the large scale organisation mentioned during confidential discussion.*

  
 \_\_\_\_\_  
 Executive Officer

\_\_\_\_\_  
 Date

30/3/21



*Item 19.1 continued*

### **COUNCIL RESOLUTION(S)**

MOVED CR CONGERTON

SECONDED CR HAMILTON

THAT:

1. COUNCIL DOES NOT PROCEED WITH A MEMORANDUM OF UNDERSTANDING BETWEEN THE EMRC, THE RESOURCE RECOVERY FACILITY PARTICIPATING MEMBER COUNCILS AND EAST ROCKINGHAM RESOURCE RECOVERY FACILITY FOR THE SUPPLY OF RENEWABLE ENERGY FROM THE EAST ROCKINGHAM RESOURCE RECOVERY FACILITY AT THIS TIME.
2. THE CEO ADVISES THE HZI CONSORTIUM OF THIS DECISION.
3. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.

**CARRIED UNANIMOUSLY 11/0**

## **20 FUTURE MEETINGS OF COUNCIL**

### **Future Meetings**

January 2021 (recess)

The proposed meeting dates for 2021 are included in Agenda Item 14.5, subject to Council adoption.

## **21 DECLARATION OF CLOSURE OF MEETING**

The Chairman advised that this is the last Ordinary Meeting of Council scheduled for 2020.

The Chairman thanked everyone for their robust conversation this evening, their contribution to the EMRC Council during this time and wished everyone a bright and peaceful holiday season. There being no further business, the meeting was closed at 8.59pm.

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