



Ordinary Meeting of Council

AGENDA

to be held on
Thursday, 22 October 2020
at **6:00pm**, at the
EMRC Administration Office
1st Floor, 226 Great Eastern Highway
ASCOT WA 6104

Meeting Room: Council Chambers

Due to COVID-19 pandemic, meetings of Council will be isolated within the Council Chambers and the public gallery will be situated in the adjoining function room and limited to numbers in accordance with Government COVID-19 stipulations.

The meeting will be audio recorded and available through the EMRC's website at www.emrc.org.au.

Public question time will continue as usual but questions may only be submitted electronically prior to the meeting, no later than 4.00pm on the 22 October 2020 to CouncilEnquiry@emrc.org.au

**EASTERN METROPOLITAN REGIONAL COUNCIL
ORDINARY MEETING OF COUNCIL**

NOTICE OF MEETING

Dear Councillors

I wish to advise that an Ordinary Meeting of Council will be held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, ASCOT WA 6104 on **Thursday, 22 October 2020**, commencing at **6:00pm**.



MARCUS GEISLER
Chief Executive Officer

16 October 2020

Please Note

If any Councillor/officer has a **query regarding a report item** or requires additional information in relation to a report item, please **contact the responsible Officer** (SOURCE OF REPORT) prior to the meeting.

EMRC Council Members

Cr Jai Wilson (Chairman)	EMRC Member	Town of Bassendean
Cr Doug Jeans (Deputy Chairman)	EMRC Member	Shire of Mundaring
Cr Kathryn Hamilton	EMRC Member	Town of Bassendean
Cr Lorna Clarke	EMRC Member	City of Bayswater
Cr Giorgia Johnson	EMRC Member	City of Bayswater
Cr Janet Powell	EMRC Member	City of Belmont
Cr Steve Wolff	EMRC Member	City of Belmont
Cr Lesley Boyd	EMRC Member	City of Kalamunda
Cr Dylan O'Connor	EMRC Member	City of Kalamunda
Cr John Daw	EMRC Member	Shire of Mundaring
Cr Mel Congerton	EMRC Member	City of Swan
Cr Charlie Zannino	EMRC Member	City of Swan

EMRC Council Deputies

Cr Hilary MacWilliam	EMRC Deputy Member	Town of Bassendean
Cr Filomena Piffaretti	EMRC Deputy Member	City of Bayswater
Cr Phil Marks	EMRC Deputy Member	City of Belmont
Cr Cameron Blair	EMRC Deputy Member	City of Kalamunda
Cr Amy Collins	EMRC Deputy Member	Shire of Mundaring
Cr Ian Johnson	EMRC Deputy Member	City of Swan

ORDINARY MEETING OF COUNCIL

AGENDA

22 October 2020

(REF: D2020/21181)

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

3 DISCLOSURE OF INTERESTS

4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION

5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6 PUBLIC QUESTION TIME

7 APPLICATIONS FOR LEAVE OF ABSENCE

8 PETITIONS, DEPUTATIONS AND PRESENTATIONS

8.1 WAC – WASTE REPORT PRESENTATION

The CEO will provide a presentation on a proposed new look Council/WAC Information Bulletin (IB) for the Waste Report. The new graphs will replace the current Council Tonnages Comparison report and spreadsheets and will supply information where possible, on waste generation per household on a monthly or year to date basis.

The graphs will include some or all of the following:

- Tonnage Incoming (commercial and member Council);
- Tonnage and Budgeted Tonnages by Budget Category and Financial Year;
- Percentage recovery measure for waste categories;
- Tonnages for Financial Quarter and Financial Year;
- Tonnages by Waste Category (including commercial);
- Tonnages per Household by Financial Quarter and Financial Year; and
- Tonnage per Population by Financial Quarter and Council.



9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 17 SEPTEMBER 2020

That the minutes of the Ordinary Meeting of Council held on 17 September 2020 which have been distributed, be confirmed.

COUNCIL RESOLUTION

MOVED CR

SECONDED CR

10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

11 QUESTIONS BY MEMBERS WITHOUT NOTICE

12 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC

Nil

13 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



14 REPORTS OF EMPLOYEES

- 14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF AUGUST AND SEPTEMBER 2020*
- 14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 AUGUST 2020*
- 14.3 COUNCIL MEETING AND COMMITTEE STRUCTURE*
- 14.4 CLOSURE OF EMRC FACILITIES FOR THE UPCOMING CHRISTMAS/NEW YEAR PERIOD 2020-2021 AND PUBLIC HOLIDAYS FOR 2021*
- 14.5 ITEMS CONTAINED IN THE INFORMATION BULLETIN*

QUESTIONS

The Chairman invites questions from members on the reports of employees.

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Reports of Employees (Section 14).

COUNCIL RESOLUTION(S)

MOVED CR

SECONDED CR



14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF AUGUST & SEPTEMBER 2020

REFERENCE: D2020/22295

PURPOSE OF REPORT

The purpose of this report is to present to Council a list of accounts paid under the Chief Executive Officer's delegated authority during the months of August and September 2020 for noting.

KEY POINTS AND RECOMMENDATION(S)

- As per the requirements of regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, the list of accounts paid during the months of August and September 2020 is provided for noting.

Recommendation(s)

That Council notes the CEO's list of accounts for August and September 2020 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming the attachment to this report totalling \$14,845,191.50.

SOURCE OF REPORT

Chief Financial Officer

BACKGROUND

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Municipal Fund and Trust Fund. In accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the CEO is to be provided to Council, where such delegation is made.



Item 14.1 continued

REPORT

The table below summarises the payments drawn on the funds during the months August and September 2020. A list detailing the payments made is appended as an attachment to this report.

Municipal Fund	EFT Payments	EFT44819 – EFT45252	
	Cheque Payments	220524– 220535	
	Payroll EFT	PAY 2021-3, PAY 2021-4 PAY 2021-5, PAY 2021-6 & PAY 2021-7	
	Direct Debits		
	- Superannuation	DD20667.1 – DD20667.25, DD20668.1 – DD20668.24, DD20761.1 – DD20762.25 & DD20762.1 – DD20762.25	
	- Bank Charges	1*AUG20 & 1*SEP20	
	- Other	1767 – 1797	\$14,898,343.70
	Less Cancelled EFT's & Cheques:	EFT44891	(\$53,152.20)
Trust Fund	Not Applicable		Nil
Total			\$14,845,191.50

Summary of Expenditure for the Months of August & September 2020	
Payroll	\$1,323,735.29
Term Deposit Investments	\$10,000,000.00
Capital Expenditure	\$1,227,502.44
Operating Expenditure	
- Landfill Levy *	\$0.00
- Other	\$2,293,953.77
Total	\$14,845,191.50

* Note: The Landfill Levy is paid quarterly in July, October, January and April.



Item 14.1 continued

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 – Good Governance

3.3 To provide responsible and accountable governance and management of the EMRC

3.4 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

As detailed within the report.

SUSTAINABILITY IMPLICATIONS

Nil

RISK MANAGEMENT

RISK: Adverse credit rating if creditor accounts are not paid when due		
Consequence	Likelihood	Rating
Possible	Insignificant	Low
Action / Strategy		
Ensure timely payment of creditor accounts when they fall due		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

CEO's Delegated Payments List for the months of August and September 2020 (Ref: D2020/22542)



Item 14.1 continued

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council notes the CEO's list of accounts for August and September 2020 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming the attachment to this report totalling \$14,845,191.50.

COUNCIL RESOLUTION(S)

MOVED CR

SECONDED CR



14.1 Eastern Metropolitan Regional Council
CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF AUGUST AND SEPTEMBER 2020

Cheque / EFT No	Date	Payee		Amount
EFT44819	03/08/2020	ABORIGINAL LANDCARE (NGALA-BOODJA)	WEED CONTROL - WANGALLA CEP GRANT PROJECT	588.50
EFT44820	03/08/2020	ACU-TECH PTY LTD	PLANT PARTS	256.37
EFT44821	03/08/2020	ADELAIDE SCAFFOLD SOLUTIONS PTY LTD (OLDFIELDS ADVANCE SCAFFOLD)	REPAIR TO GRINDER	1,628.00
EFT44822	03/08/2020	ADT SECURITY	SECURITY MAINTENANCE & MONITORING	426.50
EFT44823	03/08/2020	ADVANCED NATIONAL SERVICES PTY LTD	CLEANING SERVICES & CONSUMABLES - ASCOT PLACE	8,254.03
EFT44824	03/08/2020	AIR FILTER DRY CLEAN SYSTEMS WA	CLEAN & SERVICES FILTERS	1,176.69
EFT44825	03/08/2020	ALLIGHTSYKES PTY LTD	THREE MONTHLY SERVICE - BACKUP GENERATOR AT RED HILL ADMIN OFFICE & WEIGHBRIDGE	469.70
EFT44826	03/08/2020	ANALYTICAL REFERENCE LABORATORY (ARL)	SAMPLE TESTING - KENSINGTON FIRE STATION & WOODCHIPS & DUST	2,114.20
EFT44827	03/08/2020	ASTRON ENVIRONMENTAL SERVICES	CONSULTING FEE - REMOTE SENSING WHITE PAPER INVESTIGATION	13,455.20
EFT44828	03/08/2020	AUSTRALIAN ACCESS HIRE PTY LTD	GRINDER REPAIR	2,563.53
EFT44829	03/08/2020	AUSTRALIAN ENVIRONMENTAL AUDITORS PTY LTD	WASTE SERVICES ENVIRONMENTAL - MSGM WATER MANAGEMENT PLAN AT RED HILL	115.50
EFT44830	03/08/2020	AUSTRALIAN HVAC SERVICES	AIRCONDITIONING MAINTENANCE & REPAIR	880.00
EFT44831	03/08/2020	AUSTRALIAN INSTITUTE OF MANAGEMENT - AIM	STAFF TRAINING	990.00
EFT44832	03/08/2020	AUSTRALIAN TRAINING MANAGEMENT PTY LTD (ATM)	STAFF TRAINING	970.00
EFT44833	03/08/2020	AUTOSWEEP WA (LAMBERT FAMILY TRUST)	SITE SWEEPING - HAZELMERE	3,920.40
EFT44834	03/08/2020	BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L)	PLANT & EQUIPMENT HIRE & CONSTRUCTION OF ACCESS ROAD TO LOTS 8, 9 & 10 AT RED HILL	66,171.96
EFT44835	03/08/2020	BEDROCK MINE MAINTENANCE SERVICES PTY LTD	GRINDER REFURBISHMENT WORKS & PLANT MAINTENANCE	39,828.25
EFT44836	03/08/2020	BELMONT - REDCLIFFE NEWSROUND	NEWSPAPERS	116.64
EFT44837	03/08/2020	BIN BATH AUSTRALIA PTY LTD	BIN CLEANING	72.38
EFT44838	03/08/2020	BIOGAS SYSTEMS AUSTRALIA PTY LTD	LEACHATE DRAINAGE SYSTEMS & BORES MAINTENANCE & PUMP PURCHASES	47,101.06
EFT44839	03/08/2020	BMT COMMERCIAL AUSTRALIA PTY LTD (PREVIOUSLY KNOWN AS BMT WBM PTY LTD)	CONSULTING FEE - FLOOD RISK STUDY	20,886.32
EFT44840	03/08/2020	BOW STEEL PTY LTD	INSTALL COLUMN ON GRINDER	1,540.00
EFT44841	03/08/2020	BRIGHTMARK GROUP PTY LTD	CLEANING SERVICES & CONSUMABLES	2,828.59
EFT44842	03/08/2020	BRING COURIERS	COURIER SERVICE	152.01
EFT44843	03/08/2020	BUDGET ELECTRICS	BUILDING REPAIR & MAINTENANCE	731.64
EFT44844	03/08/2020	BUNNINGS GROUP LTD	HARDWARE SUPPLIES	54.34
EFT44845	03/08/2020	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	COURIER SERVICE	115.22
EFT44846	03/08/2020	CCH AUSTRALIA LTD	AUSTRALIAN MASTER TAX GUIDE	200.00
EFT44847	03/08/2020	CDM AUSTRALIA	SERVER SUPPORT & ANNUAL LICENCES	82,753.00
EFT44848	03/08/2020	CHEMCENTRE	WOODCHIP & FINES SAMPLE MONITORING	90.20
EFT44849	03/08/2020	CJD EQUIPMENT PTY LTD	PLANT MAINTENANCE, PARTS & SERVICE & PLANT REFURBISHMENT	115,372.88
EFT44850	03/08/2020	COMPU-STOR	IT BACKUP DATA SERVICES	692.34
EFT44851	03/08/2020	CONCEPT AUDIO VISUAL	EQUIPMENT PURCHASES - ASCOT PLACE	27,295.94
EFT44852	03/08/2020	CPR ELECTRICAL SERVICES	REPAIR / REFURBISH GRINDER MOTORS	11,350.57
EFT44853	03/08/2020	CRACKAJACK PARTY HIRE	EQUIPMENT HIRE	522.50
EFT44854	03/08/2020	CROSSLAND & HARDY PTY LTD	SURVEYS ON CRC & WTS SITES	2,717.00
EFT44855	03/08/2020	CSE CROSSCOM PTY LTD	PURCHASES & INSTALLATION OF TWO-WAY RADIOS	3,248.28
EFT44856	03/08/2020	CT BUILDING MAINTENANCE	ROOF MAINTENANCE - ASCOT PLACE	297.00
EFT44857	03/08/2020	DAMSTRA TECHNOLOGY PTY LTD	STAFF ONLINE TRAINING - ANNUAL SUBSCRIPTION	5,926.80
EFT44858	03/08/2020	DIAL BEFORE YOU DIG	DIAL BEFORE YOU DIG - HAZELMERE	110.00
EFT44859	03/08/2020	E & MJ ROSHER	PLANT PARTS	288.51
EFT44860	03/08/2020	ECO ENVIRONMENTAL (BENFOSTER PTY LTD)	EQUIPMENT HIRE	165.00
EFT44861	03/08/2020	ECOTECH P/L	DUST MONITORING EQUIPMENT HIRE	4,394.50



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST FOR THE MONTHS OF AUGUST AND SEPTEMBER 2020

Cheque / EFT No	Date	Payee		Amount
EFT44862	03/08/2020	EFFICIENT REFRIGERATION & ENERGY SAVINGS PTY LTD	AIRCONDITIONING MAINTENANCE AT RED HILL	770.00
EFT44863	03/08/2020	ELAN ENERGY MATRIX	TYRE DISPOSAL COSTS	412.85
EFT44864	03/08/2020	ELEMENT HYDROGRAPHIC SOLUTIONS	EQUIPMENT MAINTENANCE & SERVICE	720.50
EFT44865	03/08/2020	ENVIRONMENTAL INDUSTRIES PTY LTD	REHABILITATE CLASS III CELLS & WEED CONTROL & MANAGEMENT AT HAZELMERE	9,630.50
EFT44866	03/08/2020	FENCE ERECT PTY LTD T/A IBOLT FENCING	HAZELMERE COMMUNITY ENTRANCE UPGRADE & GATE WORKS	24,706.00
EFT44867	03/08/2020	FERRET BOILERMAKING PTY LTD	PARTS FOR BOMAG	6,932.20
EFT44868	03/08/2020	FILTERS PLUS	PLANT FILTERS	430.65
EFT44869	03/08/2020	FRESH BOOST PTY LTD ATF BANDITS TRUST	STAFF AMENITIES	368.60
EFT44870	03/08/2020	FUELFIX PTY LTD	ANNUAL FUEL DISPENSER CALIBRATION	1,155.00
EFT44871	03/08/2020	GLEN MCLEOD LEGAL	CONSULTING FEES - CLOSING THE LOOP SUBMISSION	9,487.50
EFT44872	03/08/2020	GREENS ELECTRICAL SERVICE	ELECTRICAL MAINTENANCE ON PUMPS AT RED HILL	202.40
EFT44873	03/08/2020	GROENEVELD AUSTRALIA P/L	PLANT PARTS	88.44
EFT44874	03/08/2020	HARTAC SALES & DISTRIBUTION PTY LTD	HARDWARE SUPPLIES	86.41
EFT44875	03/08/2020	HEADWAY PSYCHOLOGY AND WORKPLACE SERVICES	CONSULTING FEES - HUMAN RESOURCES	3,403.12
EFT44876	03/08/2020	HECS FIRE	FIRE EQUIPMENT INSPECTIONS	1,470.70
EFT44877	03/08/2020	HERBERT SMITH FREEHILLS	QUARTERLY LEGISLATIVE REVIEW MANUAL	2,530.00
EFT44878	03/08/2020	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) PTY LTD	PLANT SERVICE & MAINTENANCE & REPAIR	4,164.89
EFT44879	03/08/2020	HOLDENS ELECTRICAL CONTRACTING	ELECTRICAL WORKS - HAZELMERE COMMUNITY ENTRANCE UPGRADE	3,172.40
EFT44880	03/08/2020	ILLION AUSTRALIA PTY LTD (DUN & BRADSTREET)	ONLINE CREDIT REFERENCE CHECKS	9.90
EFT44881	03/08/2020	INFRA RED SERVICES (CONSULQUAL PTY LTD)	BUILDING MAINTENANCE - TESTING ELECTRICAL EQUIPMENTS AT ASCOT PLACE	711.60
EFT44882	03/08/2020	IPING PTY LTD	INTERNET SERVICE	1,225.68
EFT44883	03/08/2020	JBS&G AUSTRALIA P/L T/A STRATEGEN JBS&G	CONSULTING FEE - WWIe	2,173.05
EFT44884	03/08/2020	JCB CONSTRUCTION EQUIPMENT AUSTRALIA (CFC HOLDINGS-CEA; JCB CEA; DYNAPAC CEA)	PLANT SERVICE & MAINTENANCE	9,795.75
EFT44885	03/08/2020	JUST IN SCALES	EQUIPMENT PURCHASE	544.50
EFT44886	03/08/2020	JWA LOCATING SERVICE	PROVIDE LOCATION SERVEY AT HAZELMERE	385.00
EFT44887	03/08/2020	KOMATSU FORKLIFT AUSTRALIA PTY LTD	PLANT MAINTENANCE	1,015.55
EFT44888	03/08/2020	KOOL KREATIVE	CREATE NETWORK GRAPHIC	165.00
EFT44889	03/08/2020	KOTT GUNNING LAWYERS	LEGAL ADVICE & DRAFTING OF CONTRACTS / AGREEMENTS	12,800.04
EFT44890	03/08/2020	LABOURFORCE IMPEX PERSONNEL P/L	LABOUR HIRE	5,083.39
EFT44891	03/08/2020	LANDFILL GAS & POWER PTY LTD	ELECTRICITY CHARGES	53,152.20
EFT44892	03/08/2020	LUCID CONSULTING ENGINEERS (WA) PTY LTD	CONSULTING FEE - BUILDING BENCHMARKING	15,160.31
EFT44893	03/08/2020	M2 TECHNOLOGY	UPDATE PHONE MESSAGES	385.00
EFT44894	03/08/2020	MAIL PLUS PERTH	MAIL EXPENSES	369.60
EFT44895	03/08/2020	MAJOR SECURITY SERVICES PTY LTD	SECURITY MONITORING	4,551.51
EFT44896	03/08/2020	MANDALAY TECHNOLOGIES PTY LTD	MANDALAY POWER BI DASHBOARD - DEVELOPMENT	2,860.00
EFT44897	03/08/2020	MARKET CREATIONS PTY LTD	IT CONSULTING	6,884.08
EFT44898	03/08/2020	MCINTOSH & SON	PLANT PARTS, SERVICE & MAINTENANCE	7,352.44
EFT44899	03/08/2020	METAL WORKS PERTH	PURCHASES OF BOLLARDS	8,558.00
EFT44900	03/08/2020	MIDWAY FORD (WA)	VEHICLE SERVICES	900.00
EFT44901	03/08/2020	MILLS CORPORATION PTY LTD	LABOUR HIRE	4,053.18
EFT44902	03/08/2020	MINTERELLISON	LEGAL ADVICE	12,659.46
EFT44903	03/08/2020	MS GROUNDWATER MANAGEMENT	GROUNDWATER MANAGEMENT COSTS - RED HILL	3,960.00
EFT44904	03/08/2020	NATIONWIDE FABRICATIONS - TIGER PLAINS P/L AT 12 ROGERS FAM TST TAS	REPLACE EXTRACTION HOOD ON GRINDER	6,846.79

**CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF AUGUST AND SEPTEMBER 2020**

Cheque / EFT No	Date	Payee		Amount
EFT44905	03/08/2020	NEVERFAIL SPRINGWATER	BOTTLED WATER	397.80
EFT44906	03/08/2020	OFFICE LINE GROUP	PURCHASE OF OFFICE EQUIPMENTS	561.00
EFT44907	03/08/2020	OFFICEWORKS	COMPUTER HARDWARE PURCHASE	992.00
EFT44908	03/08/2020	ONSITE RENTALS PTY LTD	EQUIPMENT RENTAL	424.67
EFT44909	03/08/2020	OTIS ELEVATOR COMPANY PTY LTD	QUARTERLY LIFT MAINTENANCE	1,698.47
EFT44910	03/08/2020	PERTH BIN HIRE	SKIP BIN HIRE	6,675.00
EFT44911	03/08/2020	PETRO MIN ENGINEERS	CONSULTING FEE - WWIe & ELECTRICAL ENGINEERING	23,842.50
EFT44912	03/08/2020	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES & REPAIRS	403.51
EFT44913	03/08/2020	PRESTIGE ALARMS	SECURITY EQUIPMENT INSTALLATION & MAINTENANCE	5,588.00
EFT44914	03/08/2020	PROTECTOR FIRE SERVICES	SIX MONTHLY FIRE FIGHTING EQUIPMENT SERVICE & INSPECTION	3,499.18
EFT44915	03/08/2020	PRUDENTIAL INVESTMENT SERVICES CORP P/L	INVESTMENT ADVISORY SERVICES	1,994.93
EFT44916	03/08/2020	REECE AUSTRALIA PTY LTD	PLUMBING SUPPLIES	2,199.81
EFT44917	03/08/2020	REMBIND PTY LTD	GRANULAR MATERIALS - REMEDIATION PROJECT	8,500.00
EFT44918	03/08/2020	REMONDIS AUSTRALIA PTY LTD	COLLECTION OF PAPER RECYCLABLES	24.20
EFT44919	03/08/2020	RENTOKIL INITIAL PTY LTD	QUARTERLY PEST CONTROL SERVICE	1,144.95
EFT44920	03/08/2020	ROL-WA PTY LTD T/AS ALLPEST	TERMITE INSPECTION AND RODENT CONTROL	1,716.00
EFT44921	03/08/2020	RUDD INDUSTRIAL AND FARM SUPPLIES	HARDWARE SUPPLIES	377.81
EFT44922	03/08/2020	SAFE WORK LABORATORIES PTY LTD	STAFF TRAINING	2,145.00
EFT44923	03/08/2020	SETON AUSTRALIA - BRADY AUSTRALIA PTY LTD T/AS	ANTI SLIP TAPE	213.66
EFT44924	03/08/2020	SEW-EURODRIVE PTY LTD	PLANT PARTS	233.74
EFT44925	03/08/2020	SHOWCASE CATERING	CATERING COSTS (VARIOUS MEETINGS)	8,135.50
EFT44926	03/08/2020	SIGN SUPERMARKET	SIGNAGE	984.00
EFT44927	03/08/2020	SNAP BELMONT (BELSNAP PTY LTD)	PRINTING COSTS - DOCKETS	773.30
EFT44928	03/08/2020	SOFT LANDING - GREAT LAKES COMMUNITY RESOURCES INCORPORATED T/A	COLLECTION & DISPOSAL OF MATTRESSES AT HAZELMERE	31,424.80
EFT44929	03/08/2020	ST JOHN AMBULANCE ASSOCIATION	STAFF TRAINING & FIRST AID KITS PURCHASES	357.90
EFT44930	03/08/2020	STANLEE WA	STAFF KITCHEN SUPPLIES	166.32
EFT44931	03/08/2020	STUDIO ORANGE PTY LTD	CONSULTING FEE - SHARE THE SPACE	528.00
EFT44932	03/08/2020	SWAN FIRE SERVICES	SERVICE MAINTENANCE - FIRE PROTECTION SYSTEM	173.80
EFT44933	03/08/2020	TALIS CONSULTANTS	CONSULTING FEE - STAGE 16 LANDFILL, CLASS IV STAGE 2 LINER, PRELIMINARY EARTHWORK ON LOTS 8,9 & 10 & MARKETING MATERIALS - FOGO DESIGN	7,240.76
EFT44934	03/08/2020	TANGIBILITY PTY LTD		2,909.50
EFT44935	03/08/2020	TENDERLINK	ADVERTISING COSTS - TENDER	172.70
EFT44936	03/08/2020	TERRESTRIAL ECOSYSTEMS	ANNUAL FAUNA SURVEY	22,000.00
EFT44937	03/08/2020	THE WATERSHED	PUMP PURCHASES	3,264.63
EFT44938	03/08/2020	TIM DAVIES LANDSCAPING PTY LTD (TDL)	GARDEN MAINTENANCE ASCOT PLACE	1,014.99
EFT44939	03/08/2020	TJ DEPIAZZI & SONS	PRODUCT TRANSPORTATION COSTS	4,997.85
EFT44940	03/08/2020	TOTAL TOOLS MIDLAND	HARDWARE SUPPLIES	1,757.95
EFT44941	03/08/2020	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	1,140.16
EFT44942	03/08/2020	TRACTOR MAN	SITE REHABILITATION - RED HILL	1,056.00
EFT44943	03/08/2020	TRANEN PTY LTD	SEED COLLECTION FOR RED HILL	416.90
EFT44944	03/08/2020	TRILLION TREES	PURCHASE OF TUBESTOCK	5,887.50
EFT44945	03/08/2020	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	PLANT SERVICE & MAINTENANCE	912.88
EFT44946	03/08/2020	TYREPOWER MUNDARING	TYRE PUNCTURE REPAIR	70.00
EFT44947	03/08/2020	UNITED CRANE SERVICES PTY LTD	GRINDER REPAIR & MAINTENANCE	5,049.28

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EFT44948	03/08/2020	VOLICH WASTE CONTRACTORS PTY LTD	BULK BIN HIRE	44.00
EFT44949	03/08/2020	WA SAND SUPPLY AND HAULAGE PTY LTD	PRODUCT TRANSPORTATION COSTS	2,983.75
EFT44950	03/08/2020	WATERLOGIC AUSTRALIA PTY LTD	EQUIPMENT RENTAL	547.03
EFT44951	03/08/2020	WEST TIP WASTE CONTROL	BULK BIN HIRE	4,988.50
EFT44952	03/08/2020	WESTRAC EQUIPMENT PTY LTD	PLANT SERVICE & MAINTENANCE	5,623.39
EFT44953	03/08/2020	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	1,628.76
EFT44954	03/08/2020	WORK CLOBBER	PROTECTIVE CLOTHING	693.00
EFT44955	03/08/2020	WORLDWIDE PRINTING SOLUTIONS CANNINGTON	PRINTING COSTS - WASTE RECYCLING GUIDE	47,740.00
EFT44956	03/08/2020	WREN OIL	WASTE OIL REMOVAL	676.50
EFT44957	03/08/2020	YEOMAN PTY LTD ATF THE RJ ROHRLACH FAMILY TRUST	CONSULTING FEES - RFT FOR ELECTRICITY SUPPLY	286.00
EFT44958	04/08/2020	CT BUILDING MAINTENANCE	ROOF MAINTENANCE - ASCOT PLACE	401.50
EFT44959	04/08/2020	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	184.26
EFT44960	07/08/2020	BOC LTD	EQUIPMENT RENTAL	603.72
EFT44961	07/08/2020	CME BOILERMAKING PTY LTD	REPLACE PARTS ON GRINDER	11,179.30
EFT44962	07/08/2020	CSE CROSSCOM PTY LTD	TWO-WAY RADIO PURCHASES	66.00
EFT44963	07/08/2020	LANDFILL GAS & POWER PTY LTD	ELECTRICITY CHARGES	5,416.08
EFT44964	07/08/2020	NEVILLE REFRIGERATION & AIRCONDITIONING	DEGASSING OF FRIDGES & AIRCONDITIONERS - COPPIN ROAD & BAYWASTE	1,309.00
EFT44965	07/08/2020	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES & REPAIRS	783.60
EFT44966	07/08/2020	SYNERGY	ELECTRICITY CHARGES - HAZELMERE	103.52
EFT44967	07/08/2020	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	673.38
EFT44968	07/08/2020	THE WATERSHED	PUMP PURCHASES	1,631.82
EFT44969	07/08/2020	WEST COAST WATER FILTER MAN	EQUIPMENT RENTAL	318.00
EFT44970	07/08/2020	WORLDWIDE PRINTING SOLUTIONS CANNINGTON	BANNER & FEATHER FLAGS	2,937.00
EFT44971	11/08/2020	ABA AUTOMATIC GATES WA	REPLACE GATE MOTOR - ASCOT PLACE	540.00
EFT44972	11/08/2020	AUSTRALIA'S DETAILING GROUP - ADAM TENCH	CLEANING CAR POOL VEHICLES	420.00
EFT44973	11/08/2020	CHILD SUPPORT	EMPLOYEE DEDUCTION	352.70
EFT44974	11/08/2020	HEATLEY SALES PTY LTD	PROTECTIVE EQUIPMENT	1,084.58
EFT44975	11/08/2020	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	ALTERNATIVE DAILY COVER MATERIAL	16,821.66
EFT44976	11/08/2020	PAYG PAYMENTS	PAYG TAXATION PAYMENT	80,899.57
EFT44977	11/08/2020	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	240.49
EFT44978	11/08/2020	ADELAB SCIENTIFIC	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	1,655.50
EFT44979	11/08/2020	ADELAIDE SCAFFOLD SOLUTIONS PTY LTD (OLDFIELDS ADVANCE SCAFFOLD)	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	2,074.28
EFT44980	11/08/2020	ADVANCED ELECTRICAL EQUIPMENT	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	358.33
EFT44981	11/08/2020	ANERGY AUSTRALIA PTY LTD T/A ANSAC	WWiE - CONTRACT VARIATION PAYMENT	5,691.96
EFT44982	11/08/2020	BOC LTD	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	410.95
EFT44983	11/08/2020	D&R MACHINING	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	636.90
EFT44984	11/08/2020	HAYS SPECIALIST RECRUITMENT	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	28,886.54
EFT44985	11/08/2020	IBEX AUSTRALIA	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	2,007.61
EFT44986	11/08/2020	NATURAL POWER SOLUTIONS PTY LTD	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	5,270.10
EFT44987	11/08/2020	POWER CONTROL PRODUCTS	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	1,894.20
EFT44988	11/08/2020	STAINLESS FASTENER SUPPLIES	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	367.60
EFT44989	11/08/2020	TRADELINK PTY LIMITED (MIDVALE)	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	810.36
EFT44990	11/08/2020	UNIQUE METALS LASER	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	428.23



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EFT44991	11/08/2020	UNITED EQUIPMENT PTY LTD	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	9,764.59
EFT44992	11/08/2020	iSOL8 PTY LTD	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	1,644.50
EFT44993	12/08/2020	ZAFRA LEGAL COMMERCIAL & TAXATION LAWYERS	DEPOSIT ON LAND PURCHASE	201,187.80
EFT44994	14/08/2020	BOW STEEL PTY LTD	PLANT MAINTENANCE - FOGO PROCESSING PLANT	1,540.00
EFT44995	14/08/2020	CITY OF JOONDALUP	PORTABILITY OF LSL LIABILITY	4,980.32
EFT44996	14/08/2020	MOTORCHARGE PTY LTD	FLEET FUEL PURCHASES	2,251.68
EFT44997	14/08/2020	TALIS CONSULTANTS	CONSULTING FEE - CRC & WTS AT HRRP	22,000.00
EFT44998	14/08/2020	WEST FORCE PLUMBING AND GAS	PLUMBING REPAIR AT RED HILL	462.00
EFT44999	14/08/2020	YOGA BY LAUREN CATALANO	STAFF HEALTH PROMOTION	360.00
EFT45000	18/08/2020	BP AUSTRALIA PTY LTD (A/C 50209244)	FUEL PURCHASES	29,839.76
EFT45001	18/08/2020	BP AUSTRALIA PTY LTD (LUBRICANT A/C 11818248)	OIL PURCHASES	994.85
EFT45002	18/08/2020	BRIGHTMARK GROUP PTY LTD	CLEANING SERVICES & CONSUMABLES	2,828.59
EFT45003	18/08/2020	COMMAND-A-COM AUSTRALIA PTY LTD	PROGRAMMING OF PHONE SYSTEM	242.00
EFT45004	18/08/2020	IT VISION USER GROUP (INC)	ANNUAL SUBSCRIPTION - IT VISION USER GROUP	748.00
EFT45005	18/08/2020	MEL CONGERTON	TRAVEL CLAIMS	421.20
EFT45006	18/08/2020	PERTH ENERGY PTY LTD	GAS SUPPLY - WWiE	145.35
EFT45007	21/08/2020	DEPUTY COMMISSIONER OF TAXATION	GST PAYMENT	191,244.00
EFT45008	21/08/2020	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER MAINTENANCE & SUPPLIES	238.05
EFT45009	21/08/2020	INFORMATION PROFICIENCY & SIGMA DATA SOLUTIONS - PROFICIENCY GROUP P/L T/AS	ANNUAL MAINTENANCE FEE	17,481.45
EFT45010	21/08/2020	NEVILLE REFRIGERATION & AIRCONDITIONING	DEGASSING OF FRIDGES & AIRCONDITIONERS - HAZELMERE	1,012.00
EFT45011	21/08/2020	NORTHSIDE LOGISTICS	FOGO ROLL OUT - BASSENDEAN	2,710.40
EFT45012	21/08/2020	SYNERGY	ELECTRICITY CHARGES - HAZELMERE	1,339.72
EFT45013	21/08/2020	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	87.71
EFT45014	25/08/2020	ADELAIDE SCAFFOLD SOLUTIONS PTY LTD (OLDFIELDS ADVANCE SCAFFOLD)	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	2,143.44
EFT45015	25/08/2020	ANERGY AUSTRALIA PTY LTD T/A ANSAC	WWiE - CONTRACT VARIATION PAYMENT	2,092.22
EFT45016	25/08/2020	CHALLENGER VALVES AND ACTUATORS	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	905.30
EFT45017	25/08/2020	GALVINS PLUMBING SUPPLIES	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	936.90
EFT45018	25/08/2020	GLOBAL AUTO COAT PTY LTD	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	691.68
EFT45019	25/08/2020	HAYS SPECIALIST RECRUITMENT	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	23,980.70
EFT45020	25/08/2020	IBEX AUSTRALIA	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	5,835.36
EFT45021	25/08/2020	KLINGER LIMITED	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	847.42
EFT45022	25/08/2020	L & H GROUP	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	480.15
EFT45023	25/08/2020	MATT COOK TRANSPORT	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	704.00
EFT45024	25/08/2020	PIPE AND STRUCTURAL ENGINEERING SERVICES	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	715.00
EFT45025	25/08/2020	PROCHEM PIPELINE PRODUCTS PTY LTD	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	454.48
EFT45026	25/08/2020	SPECTRUM WELDING PTY LTD	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	1,831.50
EFT45027	25/08/2020	iSOL8 PTY LTD	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	1,001.00
EFT45028	25/08/2020	ABA AUTOMATIC GATES WA	INSTALL SAFETY BEAMS TO GATE	689.38
EFT45029	25/08/2020	CHILD SUPPORT	EMPLOYEE DEDUCTION	352.70
EFT45030	25/08/2020	CITY OF SWAN	COUNCIL RATES (PART)	41,614.65
EFT45031	25/08/2020	MARKETFORCE	ADVERTISEMENT -VARIOUS NOTICES	1,286.64
EFT45032	25/08/2020	PAYG PAYMENTS	PAYG TAXATION PAYMENT	86,233.00
EFT45033	25/08/2020	THE TRUSTEE FOR THE iViz MEDIA UNIT TRUST T/A 15 SITEVISUALS	FOGO TRIAL PROJECT	3,634.40

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EFT45034	28/08/2020	AUSCO MODULAR PTY LTD	PLANT HIRE - HAZELMERE	2,544.77
EFT45035	28/08/2020	AUSTRALIA POST - ASCOT PLACE	POSTAL CHARGES	255.95
EFT45036	28/08/2020	DATA 3 PERTH	SOFTWARE LICENCE ANNUAL RENEWAL	10,609.06
EFT45037	28/08/2020	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER MAINTENANCE & SUPPLIES	1,321.45
EFT45038	28/08/2020	LANDFILL GAS & POWER PTY LTD	ELECTRICITY CHARGES	45,938.08
EFT45039	28/08/2020	SOUTHERN CROSS PROTECTION	COURIER SERVICE	198.00
EFT45040	28/08/2020	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	ANNUAL SUBSCRIPTION RENEWAL	28,736.40
EFT45041	31/08/2020	DNR CONTRACTING PTY LTD	CONSTRUCT HAZELMERE COMMUNITY ENTRANCE UPGRADE & OTHER EARTHWORK ON C&I AT HAZELMERE	107,890.37
EFT45042	31/08/2020	RAZOR SHARPE IMAGES	FEATHER FLAG	339.00
EFT45043	01/09/2020	ABORIGINAL LANDCARE (NGALA-BOODJA)	WEED MANAGEMENT - WANGALLA CEP GRANT PROJECT	588.50
EFT45044	01/09/2020	ACCESS INDUSTRIAL TYRES PTY LTD	TYRE REPLACEMENT & REPAIR	313.50
EFT45045	01/09/2020	ACU-TECH PTY LTD	PLANT PARTS	97.30
EFT45046	01/09/2020	ADT SECURITY	SECURITY CALL OUT	59.10
EFT45047	01/09/2020	ADVANCED NATIONAL SERVICES PTY LTD	CLEANING SERVICES & CONSUMABLES - ASCOT PLACE	2,773.53
EFT45048	01/09/2020	AIR FILTER DRY CLEAN SYSTEMS WA	CLEAN & SERVICES FILTERS	962.19
EFT45049	01/09/2020	ALCOLIZER PTY LTD	ANNUAL CALIBRATION OF BREATH ANALYSERS - RED HILL	99.00
EFT45050	01/09/2020	ANALYTICAL REFERENCE LABORATORY (ARL)	SAMPLE TESTING - RED HILL & HRRP WATER MONITORING & HAZELMERE WOODCHIPS	6,759.50
EFT45051	01/09/2020	AUSTRALIAN ENVIRONMENTAL AUDITORS PTY LTD	WASTE SERVICES ENVIRONMENTAL - MSGM WATER MANAGEMENT PLAN AT RED HILL	115.50
EFT45052	01/09/2020	AUSTRALIAN INSTITUTE OF MANAGEMENT - AIM	CONSULTING FEES - CORPORATE TEMPLATES	5,280.00
EFT45053	01/09/2020	AUTOSWEEP WA (LAMBERT FAMILY TRUST)	SITE SWEEPING - HAZELMERE	2,772.00
EFT45054	01/09/2020	BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L)	PLANT TRANSPORTATION & EQUIPMENT HIRE & CONSTRUCTION OF ACCESS ROAD TO LOTS 8, 9 & 10 AT RED	66,386.46
EFT45055	01/09/2020	BEDROCK MINE MAINTENANCE SERVICES PTY LTD	PLANT MAINTENANCE	6,355.80
EFT45056	01/09/2020	BELMONT - REDCLIFFE NEWSROUND	NEWSPAPERS	59.54
EFT45057	01/09/2020	BIG BUBBLE RETAIL	CLEANING SOLUTION & HARDWARE SUPPLIES	67.96
EFT45058	01/09/2020	BIN BATH AUSTRALIA PTY LTD	BIN CLEANING	82.72
EFT45059	01/09/2020	BMT COMMERCIAL AUSTRALIA PTY LTD (PREVIOUSLY KNOWN AS BMT WBM PTY LTD)	CONSULTING FEE - FLOOD RISK STUDY	24,982.30
EFT45060	01/09/2020	BOBCAT ATTACH	PLANT REPAIR	346.50
EFT45061	01/09/2020	BOC LTD	EQUIPMENT RENTAL	974.95
EFT45062	01/09/2020	BREATHALYSER SALES AND SERVICE	EQUIPMENT PURCHASE	940.50
EFT45063	01/09/2020	BRING COURIERS	COURIER SERVICE	322.09
EFT45064	01/09/2020	BUDGET ELECTRICS	BUILDING REPAIR & MAINTENANCE & INSTALL LIGHTING TO FLAG POLE	9,952.75
EFT45065	01/09/2020	BULLIVANTS PTY LTD	PLANT MAINTENANCE	708.62
EFT45066	01/09/2020	BURSON AUTOMOTIVE PTY LTD	PLANT PARTS	772.87
EFT45067	01/09/2020	BURSWOOD TROPHIES	DOOR TITLE	33.00
EFT45068	01/09/2020	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	COURIER SERVICE	255.98
EFT45069	01/09/2020	CHEMCENTRE	WOODCHIP & FINES SAMPLE MONITORING & LEACHATE DETECTION LAB ANALYSIS	1,656.60
EFT45070	01/09/2020	CJD EQUIPMENT PTY LTD	PLANT REFURBISHMENT & MAINTENANCE, PARTS & SERVICE	102,303.47
EFT45071	01/09/2020	COMMAND-A-COM AUSTRALIA PTY LTD	PROGRAM PHONE SYSTEM	165.00
EFT45072	01/09/2020	COMPELLING ECONOMICS PTY LTD (REMPAN)	ANNUAL SUBSCRIPTION - REMPLAN	24,970.00
EFT45073	01/09/2020	COMPU-STOR	IT BACKUP DATA SERVICES	803.31
EFT45074	01/09/2020	CPR ELECTRICAL SERVICES	ELECTRICAL WORKS - BAYWASTE AND HAZELMERE	3,960.00
EFT45075	01/09/2020	CROSSLAND & HARDY PTY LTD	END OF YEAR VOLUME SURVEYS AT RED HILL & HAZELMERE	5,957.60
EFT45076	01/09/2020	CSE CROSSCOM PTY LTD	TWO-WAY RADIO PURCHASES & MAINTENANCE	5,621.78



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EFT45077	01/09/2020	EFFICIENT REFRIGERATION & ENERGY SAVINGS PTY LTD	AIRCONDITIONING INSTALLATION AT RED HILL	3,151.16
EFT45078	01/09/2020	ELEMENT HYDROGRAPHIC SOLUTIONS	EQUIPMENT MAINTENANCE & SERVICE	309.10
EFT45079	01/09/2020	ENVIRONMENTAL INDUSTRIES PTY LTD	GROUND AND GARDEN MAINTENANCE AT RED HILL	6,910.75
EFT45080	01/09/2020	FENCE ERECT PTY LTD T/A IBOLT FENCING	SUPPLY & INSTALL I-BOLT FENCING FOR HRRP	12,066.34
EFT45081	01/09/2020	FLEXI STAFF PTY LTD	LABOUR HIRE	1,513.07
EFT45082	01/09/2020	FRESH BOOST PTY LTD ATF BANDITS TRUST	STAFF AMENITIES	1,188.28
EFT45083	01/09/2020	FUELFIX PTY LTD	PLANT HIRE - HAZELMERE	2,215.27
EFT45084	01/09/2020	GEOFABRICS AUSTRALASIA PTY LTD	PLANT PARTS - FOGO PROCESSING PARTS	1,762.20
EFT45085	01/09/2020	GHD	CONSULTING FEES - FOGO	9,672.97
EFT45086	01/09/2020	GREENS ELECTRICAL SERVICE	PUMP REPAIR & ELECTRICAL MAINTENANCE AT RED HILL	3,206.91
EFT45087	01/09/2020	GREG WOOD TWISTECH	REPLACED RAILING AT RED HILL TRANSFER STATION	1,818.30
EFT45088	01/09/2020	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) PTY LTD	PLANT SERVICE & MAINTENANCE	1,036.56
EFT45089	01/09/2020	HOSERIGHT	PLANT PARTS & MAINTENANCE	575.01
EFT45090	01/09/2020	HUMES CONCRETE PIPES	SUPPLY OF WELL LINERS	4,101.24
EFT45091	01/09/2020	ILLION AUSTRALIA PTY LTD (DUN & BRADSTREET)	ONLINE CREDIT REFERENCE CHECKS	165.00
EFT45092	01/09/2020	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	2,018.94
EFT45093	01/09/2020	JBS&G AUSTRALIA P/L T/A STRATEGEN JBS&G	CONSULTING FEE - HRRF & ENVIRONMENTAL MANAGEMENT	1,181.40
EFT45094	01/09/2020	JCB CONSTRUCTION EQUIPMENT AUSTRALIA (CFC HOLDINGS- CEA; JCB CEA; DYNAPAC CEA)	PLANT SERVICE & MAINTENANCE	334.95
EFT45095	01/09/2020	JOYCE EARTHMOVING PTY LTD	CONSTRUCT FOGO HARDSTAND	79,530.00
EFT45096	01/09/2020	KEWDALE CAD & DRAFTING SUPPLIES PTY LTD	PRINTER CONSUMABLES	360.80
EFT45097	01/09/2020	KOTT GUNNING LAWYERS	LEGAL ADVICE & CONTRACT FINALISATION & ANNUAL AUDIT FEE	5,511.02
EFT45098	01/09/2020	LABOURFORCE IMPEX PERSONNEL P/L	LABOUR HIRE	6,387.49
EFT45099	01/09/2020	LANDFILL GAS & POWER PTY LTD	ELECTRICITY CHARGES	20,650.37
EFT45100	01/09/2020	LO-GO APPOINTMENTS	LABOUR HIRE	2,870.18
EFT45101	01/09/2020	LUCID CONSULTING ENGINEERS (WA) PTY LTD	CONSULTING FEE - BUILDING BENCHMARKING	20,350.00
EFT45102	01/09/2020	LYONS AIRCONDITIONING SERVICES	PLANT PARTS	276.65
EFT45103	01/09/2020	MAIL PLUS PERTH	MAIL EXPENSES	369.60
EFT45104	01/09/2020	MAJOR SECURITY SERVICES PTY LTD	SECURITY MONITORING	3,635.52
EFT45105	01/09/2020	MARINE CHALLENGE PTY LTD T/AS PERFECT PROJECT PLANNING	CONSULTING FEE - WWIe FURTHER DEVELOPMENT PROJECT SCHEDULE	17,820.00
EFT45106	01/09/2020	MARKET CREATIONS PTY LTD	IT CONSULTING	12,762.75
EFT45107	01/09/2020	MARSHALL BEATTIE PTY LTD	SERVICE HAZELMERE WEIGHBRIDG BOOM GATE	220.00
EFT45108	01/09/2020	MINTERELLISON	LEGAL ADVICE	5,144.37
EFT45109	01/09/2020	MS GROUNDWATER MANAGEMENT	GROUNDWATER MANAGEMENT COSTS - RED HILL	1,760.00
EFT45110	01/09/2020	NEVERFAIL SPRINGWATER	BOTTLED WATER	187.20
EFT45111	01/09/2020	NEWTEC PLUMBING & GAS	PLUMBING SUPPLIES & WORKS FOR HAZELMERE WORKSHOP & C&I	15,730.49
EFT45112	01/09/2020	OFFICE LINE GROUP	PURCHASE OF OFFICE EQUIPMENTS	4,187.70
EFT45113	01/09/2020	ORH TRUCK SOLUTIONS PTY LTD	PLANT PARTS	43.98
EFT45114	01/09/2020	PERTH BIN HIRE	SKIP BIN HIRE	1,800.00
EFT45115	01/09/2020	PERTH RECRUITMENT SERVICES	LABOUR HIRE	1,423.19
EFT45116	01/09/2020	PETRO MIN ENGINEERS	CONSULTING FEE - WWIe & ELECTRICAL ENGINEERING	14,445.75
EFT45117	01/09/2020	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES & REPAIRS	1,231.22
EFT45118	01/09/2020	PR POWER PTY LTD	PURCHASES OF GENERATORS & PARTS	34,992.10
EFT45119	01/09/2020	PROTECTOR FIRE SERVICES	MAINTENANCE OF FIRE FIGHTING EQUIPMENT SERVICE ON BOMAG	310.20



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Cheque / EFT No	Date	Payee		Amount
EFT45120	01/09/2020	PRUDENTIAL INVESTMENT SERVICES CORP P/L	INVESTMENT ADVISORY SERVICES	1,994.93
EFT45121	01/09/2020	REFRESH WATERS PTY LTD	BOTTLED WATER	88.50
EFT45122	01/09/2020	REMONDIS AUSTRALIA PTY LTD	COLLECTION OF PAPER RECYCLABLES	59.18
EFT45123	01/09/2020	RENT A FENCE PTY LTD	HIRING COSTS - TEMPORARY FENCE FOR HRRP	177.49
EFT45124	01/09/2020	ROL-WA PTY LTD T/AS ALLPEST	TERMITE INSPECTION AND RODENT CONTROL	978.00
EFT45125	01/09/2020	RSEA - ONE STOP SAFETY SHOP	HARDWARE SUPPLIES & PROTECTIVE CLOTHING	180.36
EFT45126	01/09/2020	RUDD INDUSTRIAL AND FARM SUPPLIES	HARDWARE SUPPLIES	2,162.96
EFT45127	01/09/2020	S&L ENGINEERING (WA) PTY LTD	PLANT MAINTENANCE	500.50
EFT45128	01/09/2020	SAFE WORK LABORATORIES PTY LTD	EQUIPMENT PURCHASES	3,355.00
EFT45129	01/09/2020	SIGN SUPERMARKET	SIGNAGE	660.00
EFT45130	01/09/2020	SNAPPER DISPLAY SYSTEM	PLANT PARTS	929.62
EFT45131	01/09/2020	SOFT LANDING - GREAT LAKES COMMUNITY RESOURCES INCORPORATED T/A	COLLECTION & DISPOSAL OF MATTRESSES AT HAZELMERE	39,682.50
EFT45132	01/09/2020	ST JOHN AMBULANCE ASSOCIATION	STAFF TRAINING	98.00
EFT45133	01/09/2020	STATEWIDE BEARINGS - PARTOUT PTY LTD T/A	PLANT PARTS	1,144.00
EFT45134	01/09/2020	STYLEWORLD INVESTMENTS ATF TRUSTEE FOR THE SUSANNE FLYNN FAMILY TRUST T/AS STIHL SHOP REDCLIFFE	EQUIPMENT PURCHASE	1,165.80
EFT45135	01/09/2020	SWAN FIRE SERVICES	SERVICE MAINTENANCE - FIRE PROTECTION SYSTEM	173.80
EFT45136	01/09/2020	SWAN LOCK SERVICE PTY LTD	LOCK SUPPLIES & LOCK MAINTENANCE	3,373.50
EFT45137	01/09/2020	TALIS CONSULTANTS	CONSULTING FEE - STAGE 16 TENDER DOCUMENTS, STAGE 14 LANDFILL CONSTRUCTION PRELIMINARIES, FOGO, POST	48,176.70
EFT45138	01/09/2020	TANGIBILITY PTY LTD	MARKETING MATERIALS - FOGO DESIGN	3,857.70
EFT45139	01/09/2020	TENDERLINK	ADVERTISING COSTS - TENDER	184.80
EFT45140	01/09/2020	TIM DAVIES LANDSCAPING PTY LTD (TDL)	GARDEN MAINTENANCE ASCOT PLACE	1,014.99
EFT45141	01/09/2020	TJ DEPIAZZI & SONS	PRODUCT TRANSPORTATION COSTS	3,331.90
EFT45142	01/09/2020	TJ LINEMARKING	LINE MARKING, REPAINT BOLLARDS & INSTALL BOLLARDS	2,200.00
EFT45143	01/09/2020	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	1,780.48
EFT45144	01/09/2020	TRANEN PTY LTD	SEED COLLECTION FOR RED HILL	588.50
EFT45145	01/09/2020	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	PLANT PARTS	948.29
EFT45146	01/09/2020	TYREPOWER MUNDARING	TYRE PUNCTURE REPAIR & NEW TYRES	1,280.00
EFT45147	01/09/2020	UNITED CRANE SERVICES PTY LTD	EQUIPMENT HIRE	363.00
EFT45148	01/09/2020	UNITED EQUIPMENT PTY LTD	PLANT PARTS	99.42
EFT45149	01/09/2020	VOLICH WASTE CONTRACTORS PTY LTD	BULK BIN HIRE	44.00
EFT45150	01/09/2020	WA MACHINERY GLASS	PLANT REPAIR	2,332.00
EFT45151	01/09/2020	WA RECYCLING PTY LTD	TRANSPORT & DISPOSE OF CONCRETE & ASPHALT	440.00
EFT45152	01/09/2020	WATERLOGIC AUSTRALIA PTY LTD	EQUIPMENT RENTAL	547.03
EFT45153	01/09/2020	WEST TIP WASTE CONTROL	BULK BIN HIRE	1,782.00
EFT45154	01/09/2020	WESTRAC EQUIPMENT PTY LTD	PLANT SERVICE & MAINTENANCE	2,056.41
EFT45155	01/09/2020	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	2,395.99
EFT45156	01/09/2020	WORK CLOBBER	PROTECTIVE CLOTHING	828.60
EFT45157	01/09/2020	WORLDWIDE PRINTING SOLUTIONS CANNINGTON	PRINTING COSTS FOR FOGO	13,475.00
EFT45158	01/09/2020	WREN OIL	WASTE OIL REMOVAL	1,204.50
EFT45159	01/09/2020	WURTH AUSTRALIA PTY LTD	PLANT PARTS	203.60
EFT45160	01/09/2020	YEOMAN PTY LTD ATF THE RJ ROHRLACH FAMILY TRUST	CONSULTING FEES -RFT FOR ELECTRICITY SUPPLY	486.20
EFT45161	04/09/2020	ADT SECURITY	REPLACE STRIKE LOCK	859.65
EFT45162	04/09/2020	AUSCO MODULAR PTY LTD	PLANT HIRE - HAZELMERE	49.50

CEO's DELEGATED PAYMENTS LIST
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EFT45163	04/09/2020	CARPENTRY, HOUSE AND YARD MAINTENANCE	BUILDING REPAIR & MAINTENANCE AT HAZELMERE	464.00
EFT45164	04/09/2020	CJD EQUIPMENT PTY LTD	PLANT MAINTENANCE & SERVICE	795.62
EFT45165	04/09/2020	ID CONSULTING PTY LTD	ANNUAL SUBSCRIPTION RENEWAL	2,310.00
EFT45166	04/09/2020	NEVILLE REFRIGERATION & AIRCONDITIONING	DEGASSING OF FRIDGES & AIRCONDITIONERS - RED HILL	1,166.00
EFT45167	04/09/2020	PIRTEK MALAGA - JH FLUID TRANSFER SOLUTIONS T/AS	HYDRAULIC HOSE SUPPLIES & REPAIRS	1,137.94
EFT45168	04/09/2020	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	352.72
EFT45169	04/09/2020	THERESA ECKSTEIN	STAFF REIMBURSEMENT	187.43
EFT45170	04/09/2020	TUDOR HOUSE (WA) PTY LTD	RELOCATING FLAG POLES	825.00
EFT45171	04/09/2020	WARRANG-BRIDIL	FIRE & SMOKE CLEANSING CEREMONY	1,000.00
EFT45172	08/09/2020	CHILD SUPPORT	EMPLOYEE DEDUCTION	352.70
EFT45173	08/09/2020	ONSITE RENTALS PTY LTD	EQUIPMENT RENTAL	510.53
EFT45174	08/09/2020	PAYG PAYMENTS	PAYG TAXATION PAYMENT	81,230.00
EFT45175	08/09/2020	RUDD INDUSTRIAL AND FARM SUPPLIES	HARDWARE SUPPLIES	165.00
EFT45176	08/09/2020	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	527.02
EFT45177	08/09/2020	WEST COAST WATER FILTER MAN	SERVICE WATER FILTER SYSTEM FOR HAZELMERE	182.00
EFT45178	11/09/2020	AUSTRALIA'S DETAILING GROUP - ADAM TENCH	CLEANING CAR POOL VEHICLES	465.00
EFT45179	11/09/2020	CITY OF BAYSWATER	STAFF HEALTH PROMOTION	241.20
EFT45180	11/09/2020	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER)	HRRP - LICENCE AMENDMENT	7,322.64
EFT45181	11/09/2020	KLB SYSTEMS	COMPUTER HARDWARE PURCHASES	127.77
EFT45182	11/09/2020	MOTORCHARGE PTY LTD	FLEET FUEL PURCHASES	2,701.68
EFT45183	11/09/2020	RENT A FENCE PTY LTD	HIRING COSTS - TEMPORARY FENCE FOR HRRP	215.61
EFT45184	11/09/2020	SAI GLOBAL AUSTRALIA PTY LTD	LICENCE RENEWAL - PRODUCT LISTING MODIFICATION	101.73
EFT45185	11/09/2020	WEST TIP WASTE CONTROL	SKIP BIN HIRE	275.00
EFT45186	15/09/2020	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	COURIER SERVICE	57.37
EFT45187	15/09/2020	CIVIL AUTO ELECTRICS PTY LTD	PLANT REPAIR	1,073.60
EFT45188	15/09/2020	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER)	RED HILL - LICENCE AMENDMENT	4,454.00
EFT45189	15/09/2020	KELLEWAY WHELAN HOLDINGS PTY LTD T/A PERTH IS OK	ADVERTISING - SHARE THE SPACE	1,683.00
EFT45190	15/09/2020	NESSCO GROUP	PLANT SERVICE & MAINTENANCE	3,608.00
EFT45191	15/09/2020	PERTH BIN HIRE	SKIP BIN HIRE	12,396.00
EFT45192	15/09/2020	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	240.49
EFT45193	15/09/2020	WA BROILER GROWERS ASSOCIATION (INC)	REFUND OF PAYMENT GUARANTEE	6,381.84
EFT45194	15/09/2020	WEST TIP WASTE CONTROL	PRODUCT TRANSPORTING COSTS	1,331.00
EFT45195	15/09/2020	YOGA BY LAUREN CATALANO	STAFF HEALTH PROMOTION	360.00
EFT45196	18/09/2020	ADELAIDE SCAFFOLD SOLUTIONS PTY LTD (OLDFIELDS ADVANCE SCAFFOLD)	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	2,143.42
EFT45197	18/09/2020	ATC GROUP (ALL THINGS CONTAINERS)	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	338.87
EFT45198	18/09/2020	HAYS SPECIALIST RECRUITMENT	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	54,973.28
EFT45199	18/09/2020	HENDERSON HOSE & FITTING - GOLDSQUARE CORPORATION T/A	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	317.39
EFT45200	18/09/2020	IBEX AUSTRALIA	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	4,746.28
EFT45201	18/09/2020	MATT COOK TRANSPORT	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	528.00
EFT45202	18/09/2020	MM ELECTRICAL MERCHANDISING	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	480.58
EFT45203	18/09/2020	ROBAYNE INDUSTRIAL SUPPLIES PTY LTD	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	1,330.55
EFT45204	18/09/2020	SPECTRUM WELDING PTY LTD	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	2,574.00
EFT45205	18/09/2020	STAINLESS FASTENER SUPPLIES	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	662.00

**CEO's DELEGATED PAYMENTS LIST
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EFT45206	18/09/2020	STATEWIDE BEARINGS - PARTOUT PTY LTD T/A	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	646.80
EFT45207	18/09/2020	UNITED EQUIPMENT PTY LTD	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	10,208.11
EFT45208	18/09/2020	iSOL8 PTY LTD	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	1,430.00
EFT45209	18/09/2020	ABA AUTOMATIC GATES WA	REPLACE GATE MOTOR - HRRP	2,159.99
EFT45210	18/09/2020	ABORIGINAL LANDCARE (NGALA-BOODJA)	WEED MANAGEMENT	588.50
EFT45211	18/09/2020	BP AUSTRALIA PTY LTD (A/C 50209244)	FUEL PURCHASES	45,137.57
EFT45212	18/09/2020	CARPENTRY, HOUSE AND YARD MAINTENANCE	INSTALL FITTINGS TO C&I BUILDING DOORS	260.00
EFT45213	18/09/2020	DAVID BERESFORD	STAFF REIMBURSEMENT	1,265.00
EFT45214	18/09/2020	DEPUTY COMMISSIONER OF TAXATION	GST PAYMENT	222,481.00
EFT45215	18/09/2020	KLB SYSTEMS	COMPUTER HARDWARE PURCHASES	4,400.00
EFT45216	18/09/2020	LGIS INSURANCE BROKING	2020/2021 INSURANCE PREMIUMS (PART)	21,740.40
EFT45217	18/09/2020	MARKET CREATIONS PTY LTD	IT CONSULTING	331.65
EFT45218	18/09/2020	SYNERGY	ELECTRICITY CHARGES - HAZELMERE	1,240.73
EFT45219	18/09/2020	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	6,218.43
EFT45220	18/09/2020	WORLDWIDE PRINTING SOLUTIONS CANNINGTON	PRINTING COSTS - FOGO	1,100.00
EFT45221	22/09/2020	CHILD SUPPORT	EMPLOYEE DEDUCTION	352.70
EFT45222	22/09/2020	EVENT AND CONFERENCE CO	WASTE & RECYCLING CONFERENCE 2019	2,001.00
EFT45223	22/09/2020	LGIS	2020/2021 INSURANCE PREMIUMS (PART)	1,327.34
EFT45224	22/09/2020	LGIS INSURANCE BROKING	2020/2021 INSURANCE PREMIUMS (PART)	8,961.19
EFT45225	22/09/2020	MARKETFORCE	ADVERTISEMENT - VARIOUS NOTICES	866.18
EFT45226	22/09/2020	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	ALTERNATIVE DAILY COVER MATERIAL	8,410.92
EFT45227	22/09/2020	PAYG PAYMENTS	PAYG TAXATION PAYMENT	80,858.00
EFT45228	22/09/2020	PERTH ENERGY PTY LTD	GAS SUPPLY - WWiE	175.40
EFT45229	22/09/2020	SAFE WORK LABORATORIES PTY LTD	STAFF TRAINING	700.00
EFT45230	22/09/2020	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	6,110.54
EFT45231	25/09/2020	BARDAP HYDRAULICS - ZONE RESOURCE SERVICES PTY LTD T/A	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	3,202.12
EFT45232	25/09/2020	DATAWORLD AUSTRALIA	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	1,571.02
EFT45233	25/09/2020	HAYS SPECIALIST RECRUITMENT	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	26,558.98
EFT45234	25/09/2020	IBEX AUSTRALIA	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	341.28
EFT45235	25/09/2020	PEGASUS PROCESS SOLUTIONS	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	42,273.66
EFT45236	25/09/2020	SMC CORPORATION (AUSTRALIA) PTY LTD	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	690.53
EFT45237	25/09/2020	SPECTRUM WELDING PTY LTD	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	8,805.50
EFT45238	25/09/2020	UNIQUE METALS LASER	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	317.78
EFT45239	25/09/2020	WELDLOK INDUSTRIES PTY LTD	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	2,817.93
EFT45240	25/09/2020	iSOL8 PTY LTD	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	2,073.50
EFT45241	25/09/2020	CITY OF BELMONT	COUNCIL RATES	15,307.76
EFT45242	25/09/2020	CITY OF SWAN	VEVUE HIRE	162.50
EFT45243	25/09/2020	GURU PRODUCTIONS PTY LTD	ADVERTISING - FOGO	8,745.00
EFT45244	25/09/2020	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	ALTERNATIVE DAILY COVER MATERIAL	7,136.10
EFT45245	25/09/2020	THE TRUSTEE FOR THE iViz MEDIA UNIT TRUST T/AS SITEVISUALS	FOGO TRIAL PROJECT	2,180.00
EFT45246	30/09/2020	A2K TECHNOLOGIES PTY LTD	ANNUAL SUBSCRIPTION RENEWAL	2,838.00
EFT45247	30/09/2020	AUSCO MODULAR PTY LTD	PLANT HIRE - HAZELMERE	2,544.77
EFT45248	30/09/2020	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER MAINTENANCE & SUPPLIES	1,163.12



Eastern Metropolitan Regional Council

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EFT45249	30/09/2020	LENCO NOMINEES PTY LTD	PRODUCT TRANSPORTATION COST	2,640.00
EFT45250	30/09/2020	SOUTHERN CROSS PROTECTION	COURIER SERVICE	308.00
EFT45251	30/09/2020	SOUTHERN METROPOLITAN REGIONAL COUNCIL	ANNUAL MEMBERSHIP RENEWAL - RECYCLE RIGHT	22,601.70
EFT45252	30/09/2020	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	ANNUAL MWAC CONTRIBUTION	41,883.62
220524	10/08/2020	WATER CORPORATION	WATER RATES & USAGE - ASCOT PLACE & HAZELMERE	593.27
220525	12/08/2020	EMRC PETTY CASH - BAYWASTE	PETTY CASH RECOUP	40.25
220526	12/08/2020	EMRC PETTY CASH - BELMONT	PETTY CASH RECOUP	495.10
220527	12/08/2020	EMRC PETTY CASH - COPPIN ROAD	PETTY CASH RECOUP	49.45
220528	12/08/2020	EMRC PETTY CASH - HAZELMERE	PETTY CASH RECOUP	93.50
220529	12/08/2020	EMRC PETTY CASH - MATHIESON ROAD	PETTY CASH RECOUP	18.80
220530	12/08/2020	EMRC PETTY CASH - RED HILL	PETTY CASH RECOUP	32.15
220531	03/09/2020	EMRC PETTY CASH - BELMONT	PETTY CASH RECOUP	774.95
220532	03/09/2020	EMRC PETTY CASH - COPPIN ROAD	PETTY CASH RECOUP	75.80
220533	03/09/2020	EMRC PETTY CASH - HAZELMERE	PETTY CASH RECOUP	195.25
220534	03/09/2020	EMRC PETTY CASH - MATHIESON ROAD	PETTY CASH RECOUP	17.40
220535	03/09/2020	EMRC PETTY CASH - RED HILL	PETTY CASH RECOUP	61.40
PAY 2021 - 3	04/08/2020	PAYROLL FE 4/8/2020	PAYROLL	223,501.43
PAY 2021 - 4	18/08/2020	PAYROLL FE 18/8/2020	PAYROLL	232,115.67
PAY 2021 - 5	01/09/2020	PAYROLL FE 1/9/2020	PAYROLL	224,934.77
PAY 2021 - 6	15/09/2020	PAYROLL FE 15/9/2020	PAYROLL	226,206.78
PAY 2021 - 7	29/09/2020	PAYROLL FE 29/9/2020	PAYROLL	234,563.70
1*AUG20	03/08/2020	BANK CHARGES 1885 - 1889	BANK FEES & CHARGES	1,946.45
1*SEP20	01/09/2020	BANK CHARGES 1885 - 1889	BANK FEES & CHARGES	1,867.66
DD20667.1	04/08/2020	WALGS PLAN	SUPERANNUATION	27,240.28
DD20667.2	04/08/2020	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	258.31
DD20667.3	04/08/2020	ONEPATH MASTERFUND (ANZ)	SUPERANNUATION	187.02
DD20667.4	04/08/2020	PLUM SUPERANNUATION FUND (MLC)	SUPERANNUATION	1,229.82
DD20667.5	04/08/2020	MARANI SUPER FUND	SUPERANNUATION	1,000.27
DD20667.6	04/08/2020	AMP - SIGNATURESUPER	SUPERANNUATION	1,081.52
DD20667.7	04/08/2020	UNISUPER	SUPERANNUATION	63.87
DD20667.8	04/08/2020	HUB24 SUPER FUND	SUPERANNUATION	209.02
DD20667.9	04/08/2020	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION	1,137.53
DD20667.10	04/08/2020	MERCER SMART SUPER PLAN	SUPERANNUATION	312.77
DD20667.11	04/08/2020	BT LIFETIME SUPER - EMPLOYER PLAN	SUPERANNUATION	277.75
DD20667.12	04/08/2020	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	621.15
DD20667.13	04/08/2020	CBUS INDUSTRY SUPER	SUPERANNUATION	1,183.79
DD20667.14	04/08/2020	TELSTRA SUPERANNUATION SCHEME	SUPERANNUATION	232.41
DD20667.15	04/08/2020	COMMONWEALTH ESSENTIAL SUPER	SUPERANNUATION	264.38
DD20667.16	04/08/2020	MY NORTH SUPER A/T WEALTH PERSONAL SUPERANNUATION & PENSION FUN	SUPERANNUATION	463.98
DD20667.17	04/08/2020	MTAA SUPERANNUATION FUND	SUPERANNUATION	291.39
DD20667.18	04/08/2020	BT SUPER FOR LIFE	SUPERANNUATION	217.09
DD20667.19	04/08/2020	LEGALSUPER	SUPERANNUATION	401.92
DD20667.20	04/08/2020	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	3,438.80

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DD20667.21	04/08/2020	AUSTRALIAN SUPER	SUPERANNUATION	2,638.84
DD20667.22	04/08/2020	MLC SUPER FUND	SUPERANNUATION	925.13
DD20667.23	04/08/2020	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION	1,117.74
DD20667.24	04/08/2020	SUNSUPER	SUPERANNUATION	677.26
DD20667.25	04/08/2020	ZURICH MASTER SUPERANNUATION FUND	SUPERANNUATION	296.53
DD20668.1	18/08/2020	WALGS PLAN	SUPERANNUATION	26,663.17
DD20668.2	18/08/2020	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	255.07
DD20668.3	18/08/2020	ONEPATH MASTERFUND (ANZ)	SUPERANNUATION	187.43
DD20668.4	18/08/2020	PLUM SUPERANNUATION FUND (MLC)	SUPERANNUATION	1,229.82
DD20668.5	18/08/2020	MARANI SUPER FUND	SUPERANNUATION	1,001.05
DD20668.6	18/08/2020	AMP - SIGNATURESUPER	SUPERANNUATION	1,081.52
DD20668.7	18/08/2020	HUB24 SUPER FUND	SUPERANNUATION	209.02
DD20668.8	18/08/2020	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION	707.28
DD20668.9	18/08/2020	MERCER SMART SUPER PLAN	SUPERANNUATION	312.77
DD20668.10	18/08/2020	BT LIFETIME SUPER - EMPLOYER PLAN	SUPERANNUATION	276.08
DD20668.11	18/08/2020	CBUS INDUSTRY SUPER	SUPERANNUATION	1,238.56
DD20668.12	18/08/2020	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	621.15
DD20668.13	18/08/2020	TELSTRA SUPERANNUATION SCHEME	SUPERANNUATION	232.41
DD20668.14	18/08/2020	COMMONWEALTH ESSENTIAL SUPER	SUPERANNUATION	263.57
DD20668.15	18/08/2020	MY NORTH SUPER A/T WEALTH PERSONAL SUPERANNUATION & PENSION FUN	SUPERANNUATION	452.44
DD20668.16	18/08/2020	MTAA SUPERANNUATION FUND	SUPERANNUATION	248.97
DD20668.17	18/08/2020	BT SUPER FOR LIFE	SUPERANNUATION	218.77
DD20668.18	18/08/2020	LEGALSUPER	SUPERANNUATION	401.92
DD20668.19	18/08/2020	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	3,511.92
DD20668.20	18/08/2020	AUSTRALIAN SUPER	SUPERANNUATION	3,017.07
DD20668.21	18/08/2020	MLC SUPER FUND	SUPERANNUATION	925.02
DD20668.22	18/08/2020	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION	1,161.74
DD20668.23	18/08/2020	SUNSUPER	SUPERANNUATION	677.26
DD20668.24	18/08/2020	ZURICH MASTER SUPERANNUATION FUND	SUPERANNUATION	296.53
DD20761.1	15/09/2020	WALGS PLAN	SUPERANNUATION	26,238.04
DD20761.2	15/09/2020	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	252.84
DD20761.3	15/09/2020	ONEPATH MASTERFUND (ANZ)	SUPERANNUATION	161.58
DD20761.4	15/09/2020	PLUM SUPERANNUATION FUND (MLC)	SUPERANNUATION	1,229.82
DD20761.5	15/09/2020	MARANI SUPER FUND	SUPERANNUATION	1,001.05
DD20761.6	15/09/2020	AMP - SIGNATURESUPER	SUPERANNUATION	1,095.95
DD20761.7	15/09/2020	HUB24 SUPER FUND	SUPERANNUATION	209.02
DD20761.8	15/09/2020	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION	541.50
DD20761.9	15/09/2020	MERCER SMART SUPER PLAN	SUPERANNUATION	312.77
DD20761.10	15/09/2020	CBUS INDUSTRY SUPER	SUPERANNUATION	1,387.36
DD20761.11	15/09/2020	A&S HUGHES-D'AETH PTY LTD ATF A&S HUGHES-D'AETH SUPERANNUATION FUND	SUPERANNUATION	101.22
DD20761.12	15/09/2020	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	992.15
DD20761.13	15/09/2020	BT LIFETIME SUPER - EMPLOYER PLAN	SUPERANNUATION	277.33
DD20761.14	15/09/2020	TELSTRA SUPERANNUATION SCHEME	SUPERANNUATION	233.39



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF AUGUST AND SEPTEMBER 2020

Cheque / EFT No	Date	Payee		Amount
DD20761.15	15/09/2020	COMMONWEALTH ESSENTIAL SUPER	SUPERANNUATION	262.51
DD20761.16	15/09/2020	MY NORTH SUPER A/T WEALTH PERSONAL SUPERANNUATION & PENSION FUN	SUPERANNUATION	452.21
DD20761.17	15/09/2020	MTAA SUPERANNUATION FUND	SUPERANNUATION	278.46
DD20761.18	15/09/2020	BT SUPER FOR LIFE	SUPERANNUATION	215.57
DD20761.19	15/09/2020	LEGALSUPER	SUPERANNUATION	401.92
DD20761.20	15/09/2020	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	3,357.88
DD20761.21	15/09/2020	AUSTRALIAN SUPER	SUPERANNUATION	3,143.69
DD20761.22	15/09/2020	MLC SUPER FUND	SUPERANNUATION	925.18
DD20761.23	15/09/2020	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION	1,309.16
DD20761.24	15/09/2020	SUNSUPER	SUPERANNUATION	1,250.21
DD20761.25	15/09/2020	ZURICH MASTER SUPERANNUATION FUND	SUPERANNUATION	296.53
DD20762.1	01/09/2020	WALGS PLAN	SUPERANNUATION	26,445.61
DD20762.2	01/09/2020	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	256.50
DD20762.3	01/09/2020	ONEPATH MASTERFUND (ANZ)	SUPERANNUATION	213.28
DD20762.4	01/09/2020	PLUM SUPERANNUATION FUND (MLC)	SUPERANNUATION	1,229.82
DD20762.5	01/09/2020	MARANI SUPER FUND	SUPERANNUATION	1,001.05
DD20762.6	01/09/2020	AMP - SIGNATURESUPER	SUPERANNUATION	1,081.52
DD20762.7	01/09/2020	UNISUPER	SUPERANNUATION	70.00
DD20762.8	01/09/2020	HUB24 SUPER FUND	SUPERANNUATION	214.68
DD20762.9	01/09/2020	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION	541.50
DD20762.10	01/09/2020	MERCER SMART SUPER PLAN	SUPERANNUATION	312.77
DD20762.11	01/09/2020	CBUS INDUSTRY SUPER	SUPERANNUATION	1,378.59
DD20762.12	01/09/2020	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	1,151.12
DD20762.13	01/09/2020	BT LIFETIME SUPER - EMPLOYER PLAN	SUPERANNUATION	276.35
DD20762.14	01/09/2020	TELSTRA SUPERANNUATION SCHEME	SUPERANNUATION	233.50
DD20762.15	01/09/2020	COMMONWEALTH ESSENTIAL SUPER	SUPERANNUATION	261.62
DD20762.16	01/09/2020	MY NORTH SUPER A/T WEALTH PERSONAL SUPERANNUATION & PENSION FUN	SUPERANNUATION	459.18
DD20762.17	01/09/2020	MTAA SUPERANNUATION FUND	SUPERANNUATION	290.37
DD20762.18	01/09/2020	BT SUPER FOR LIFE	SUPERANNUATION	217.90
DD20762.19	01/09/2020	LEGALSUPER	SUPERANNUATION	401.92
DD20762.20	01/09/2020	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	3,308.20
DD20762.21	01/09/2020	AUSTRALIAN SUPER	SUPERANNUATION	2,899.10
DD20762.22	01/09/2020	MLC SUPER FUND	SUPERANNUATION	924.84
DD20762.23	01/09/2020	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION	1,384.95
DD20762.24	01/09/2020	SUNSUPER	SUPERANNUATION	675.59
DD20762.25	01/09/2020	ZURICH MASTER SUPERANNUATION FUND	SUPERANNUATION	296.53
1767	21/08/2020	AUSTRACLEAR LIMITED (ASX)	FINANCIAL SERVICES FEE	16.50
1768	28/08/2020	ANZ BANKING GROUP	TERM DEPOSIT INVESTMENT	4,000,000.00
1769	17/08/2020	WBC - CORPORATE MASTERCARD - BRADLEY LACEY	CREDIT CARD PURCHASES	2,398.82
1770	17/08/2020	WBC - CORPORATE MASTERCARD - D AMEDURI	CREDIT CARD PURCHASES	660.19
1771	17/08/2020	WBC - CORPORATE MASTERCARD - DAVE BERESFORD	CREDIT CARD PURCHASES	658.36
1772	17/08/2020	WBC - CORPORATE MASTERCARD - DAVID SCHMIDT	CREDIT CARD PURCHASES	2,572.20
1773	17/08/2020	WBC - CORPORATE MASTERCARD - DOUGLAS DARMON	CREDIT CARD PURCHASES	2,473.81



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF AUGUST AND SEPTEMBER 2020

Cheque / EFT No	Date	Payee		Amount
1774	17/08/2020	WBC - CORPORATE MASTERCARD - H LIEW	CREDIT CARD PURCHASES	523.00
1775	17/08/2020	WBC - CORPORATE MASTERCARD - IZABELLA KRZYSKO	CREDIT CARD PURCHASES	363.32
1776	17/08/2020	WBC - CORPORATE MASTERCARD - MARCUS GEISLER	CREDIT CARD PURCHASES	274.74
1777	17/08/2020	WBC - CORPORATE MASTERCARD - S FITZPATRICK	CREDIT CARD PURCHASES	347.50
1778	17/08/2020	WBC - CORPORATE MASTERCARD - T BEINHAEUER	CREDIT CARD PURCHASES	216.07
1779	17/08/2020	WBC - CORPORATE MASTERCARD - T ECKSTEIN	CREDIT CARD PURCHASES	1,300.03
1780	17/08/2020	WBC - CORPORATE MASTERCARD - W HARRIS	CREDIT CARD PURCHASES	52.47
1781	17/08/2020	WBC - CORPORATE MASTERCARD - Z WILLIAMSON	CREDIT CARD PURCHASES	863.07
1782	07/09/2020	ANZ BANKING GROUP	TERM DEPOSIT INVESTMENT	3,500,000.00
1783	18/09/2020	HAAS HOLZZERKLEINERUNGS - UND FORDERTECHNIK GMBH	HAAS GRINDER - PLANT PARTS	12,478.45
1784	21/09/2020	AUSTRACLEAR LIMITED (ASX)	FINANCIAL SERVICES FEE	8.25
1785	25/09/2020	ANZ BANKING GROUP	TERM DEPOSIT INVESTMENT	2,500,000.00
1786	15/09/2020	WBC - CORPORATE MASTERCARD - BRADLEY LACEY	CREDIT CARD PURCHASES	262.45
1787	15/09/2020	WBC - CORPORATE MASTERCARD - D AMEDURI	CREDIT CARD PURCHASES	326.12
1788	15/09/2020	WBC - CORPORATE MASTERCARD - DAVE BERESFORD	CREDIT CARD PURCHASES	633.52
1789	15/09/2020	WBC - CORPORATE MASTERCARD - DAVID SCHMIDT	CREDIT CARD PURCHASES	1,448.12
1790	15/09/2020	WBC - CORPORATE MASTERCARD - DOUGLAS DARMAGO	CREDIT CARD PURCHASES	1,226.33
1791	15/09/2020	WBC - CORPORATE MASTERCARD - H LIEW	CREDIT CARD PURCHASES	22.40
1792	15/09/2020	WBC - CORPORATE MASTERCARD - MARCUS GEISLER	CREDIT CARD PURCHASES	103.37
1793	15/09/2020	WBC - CORPORATE MASTERCARD - S FITZPATRICK	CREDIT CARD PURCHASES	34.04
1794	15/09/2020	WBC - CORPORATE MASTERCARD - T BEINHAEUER	CREDIT CARD PURCHASES	2,580.08
1795	15/09/2020	WBC - CORPORATE MASTERCARD - T ECKSTEIN	CREDIT CARD PURCHASES	1,660.70
1796	15/09/2020	WBC - CORPORATE MASTERCARD - W HARRIS	CREDIT CARD PURCHASES	571.73
1797	15/09/2020	WBC - CORPORATE MASTERCARD - Z WILLIAMSON	CREDIT CARD PURCHASES	129.08
SUB TOTAL				14,898,343.70
LESS CANCELLED EFTs & CHEQUES				
EFT44891	03/08/2020	LANDFILL GAS & POWER PTY LTD	ELECTRICITY CHARGES	-53,152.20
SUB TOTAL				-53,152.20
TOTAL				14,845,191.50

All Employee Superannuation obligations for the periods August & September 2020 has been paid by the EMRC.



14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 AUGUST 2020

REFERENCE: D2020/22296

PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the EMRC's financial performance for the period ended 31 August 2020.

KEY POINTS AND RECOMMENDATION(S)

- Significant year to date budget variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Financial Activity as at 31 August 2020 have been identified and are reported on in the body of the report.

Recommendation(s)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 August 2020.

SOURCE OF REPORT

Chief Financial Officer

BACKGROUND

It is a requirement of the *Local Government (Financial Management) Regulations 1996* (r.34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.

Submitted to each meeting of Council is a financial report and summaries which provide an overview of year to date budget performance for operating activities and capital works. Variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income are reported on in the body of the report. Also included are end of year forecasts by nature and type for operating activities and end of year forecasts for each capital works project. These forecasts are reviewed regularly in order to provide an accurate forecast of the end of year result.

REPORT

Outlined below are financial statements for the period ended 31 August 2020. Where possible the year to date monthly budget allocations will be reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.

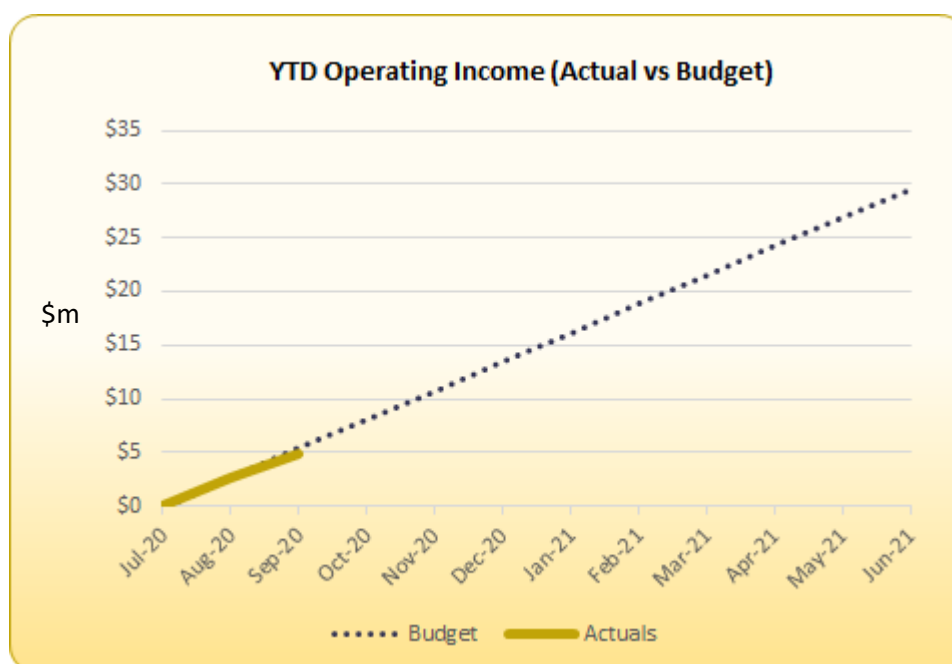


Item 14.2 continued

Statement of Comprehensive Income - Nature and Type (refer Attachment 1)

The net operating result as at 31 August 2020 is a favourable variance of \$15,444 (0.95%) against budget. The following information is provided on key aspects of Council's year to date financial performance:

<u>Operating Income</u>	<i>Actuals for the Year</i>	An unfavourable variance of \$472,570 (8.76%).
	<i>End of Year Forecast</i>	As per budget - not yet due to be reviewed.



Operating Income variances previously reported to Council:

1. Year to date Operating Grants is \$24,662 (34.02%) above the budget of \$72,500. The variance is due to the carried forward of unspent grant funds totalling \$81,406 from the 2019/2020 financial year relating to various projects.

Operating Income variances not previously reported to Council:

2. Year to date Net User Charges is \$472,325 (13.31%) below the budget of \$3,549,359. The variance is due to the lower than budgeted Commercial tonnages received as at 31 August 2020.

There were no further significant Operating Income variances as at 31 August 2020.



Item 14.2 continued

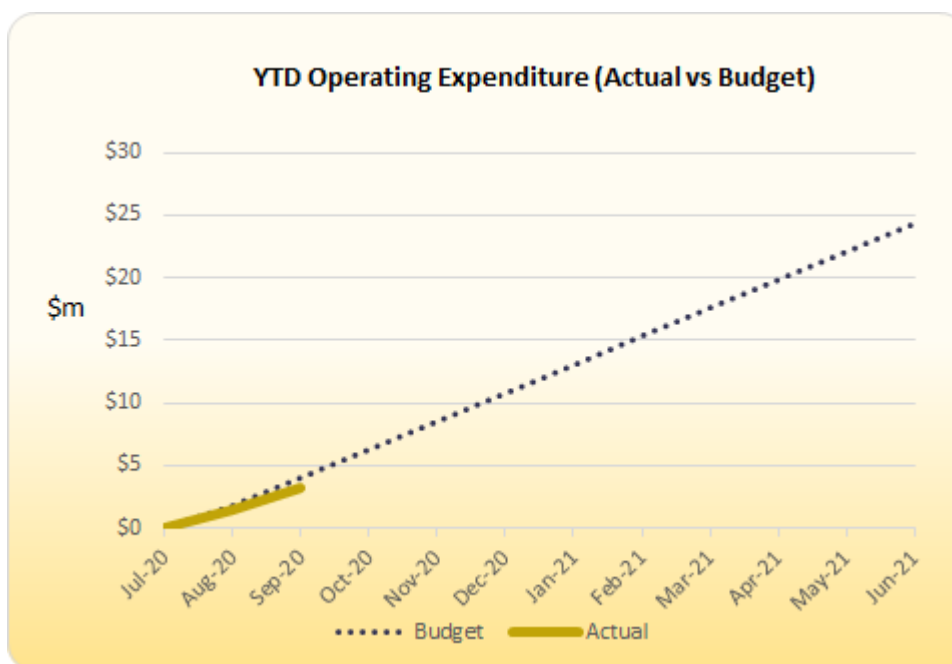
Operating Expenditure

Actuals for the Year

A favourable variance of \$488,014 (12.93%).

End of Year Forecast

As per budget - not yet due to be reviewed.



Operating Expenditure variances previously reported to Council:

1. Year to date Salary Expenses of \$1,346,883 is below the budget by \$171,397 (11.29%). The variance is attributable to the vacant positions and newly budgeted positions for 2020/2021 yet to be filled.
2. Year to date Contract Expenses of \$562,087 is \$165,443 (22.74%) below the budget of \$727,530 due to the timing of various projects from different business units. Areas where the expenditures are lower than budget for various directorates/business units include: CEO's Team/Business Support/Other (\$48,923), Sustainability (\$19,989), Operations (\$46,113) and Projects (\$50,418).
3. Year to date Material Expenses of \$119,757 is \$60,281 (33.48%) below the budget of \$180,038 due to the timing of various projects from different business units. Areas where the expenditures are lower than budget for various directorates/business units include: CEO's Team/Business Support/Other (\$26,003), Operations (\$36,961) and Projects (\$6,338).

This is offset by Material Expenses in the Sustainability Directorate which is \$9,021 higher than budget.

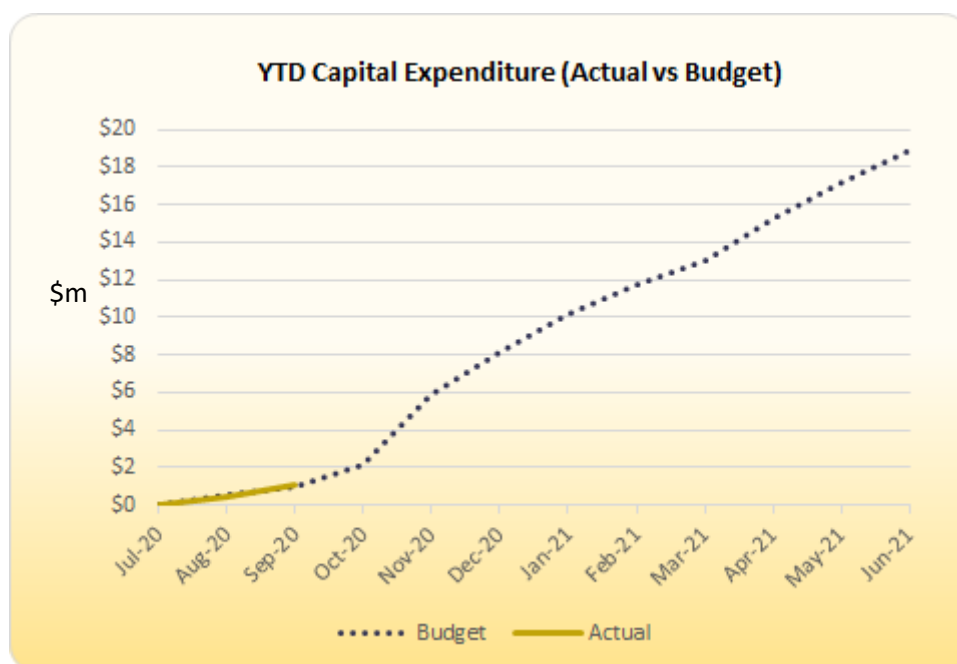
There were no further significant Operating Expenditure variances as at 31 August 2020.



Item 14.2 continued

Capital Expenditure Statement (refer Attachment 2)

<u>Capital Expenditure</u>	<i>Actuals for the Year</i>	A unfavourable variance of \$93,599.
	<i>End of Year Forecast</i>	As per budget - not yet due to be reviewed.



Capital Expenditure variances:

An unfavourable variance of \$93,599 existed as at 31 August 2020 when compared to the year to date budget of \$1,018,848.

Major capital expenditures to 31 August 2020 include:

- Purchase / Replace Plant - Red Hill Landfill Facility - \$246,372;
- Purchase Waste Management Land (Deposit) - Red Hill Landfill Facility - \$201,712;
- Construct Site Infrastructure - Hazelmere Resource Recovery Park - \$141,920;
- Construct Access Road to Lots 8, 9 and 10 - Red Hill Landfill Facility - \$116,243;
- Construct and Commission Resource Recovery Park - WWtE Building - \$105,609;
- Construct FOGO Processing Area - Red Hill Landfill Facility - \$101,771;
- Refurbish Plant - Red Hill Landfill Facility - \$78,158; and
- Purchase Plant and Equipment - Hazelmere Resource Recovery Park - WWtE - \$76,382.

The capital expenditure budget spread for 2020/2021 is constantly reviewed to provide a more accurate indication of when capital expenditure projects and purchases have been programmed to be undertaken for reporting and cash flow purposes.



Item 14.2 continued

Statement of Financial Position (refer Attachment 3)

The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

Total Equity as at 31 August 2020 totals \$186,084,616. This is an increase of \$1,632,736 from the 30 June 2020 equity of \$184,451,880 and represents the net change in assets from operations.

As end of year forecasts are yet to be reviewed, the forecast balances as at 31 August 2020 are as per the budget estimates.

Statement of Cash and Investments (refer Attachment 4)

The level of cash and investments in the Municipal Fund as at 31 August 2020 is \$9,240,067 and Restricted Cash amount to \$76,447,873.

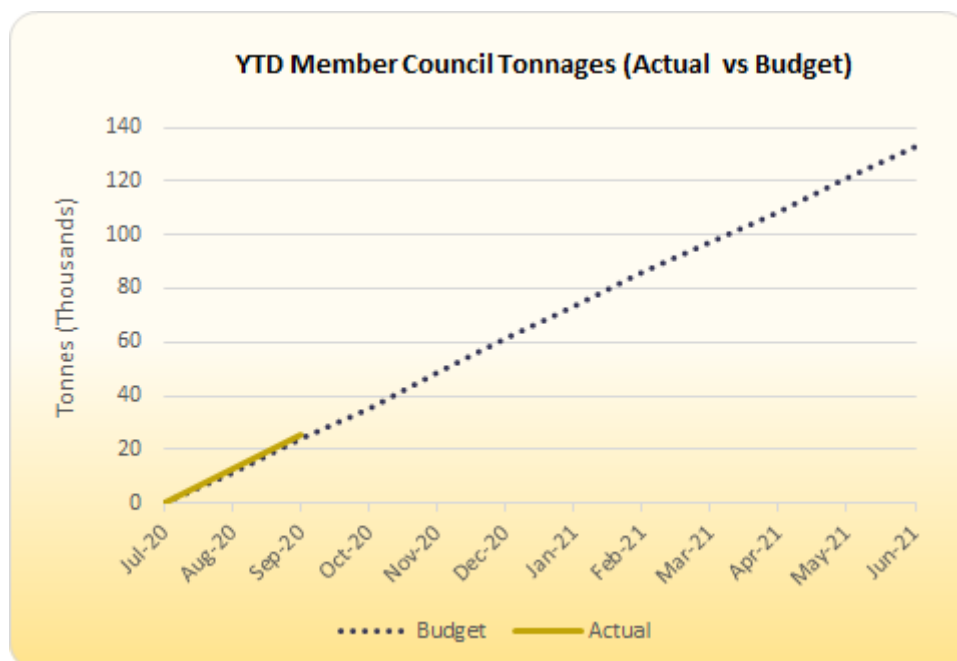
The net movement for the month is an increase of \$1,192,539.

As end of year forecasts are yet to be reviewed, the forecast balances as at 31 August 2020 are as per the budget estimates.

Investment Report (refer Attachment 5)

Term deposits valued at \$9,000,000 matured during August 2020 of which \$7,000,000 was reinvested into further term deposits.

Tonnages - Member Councils

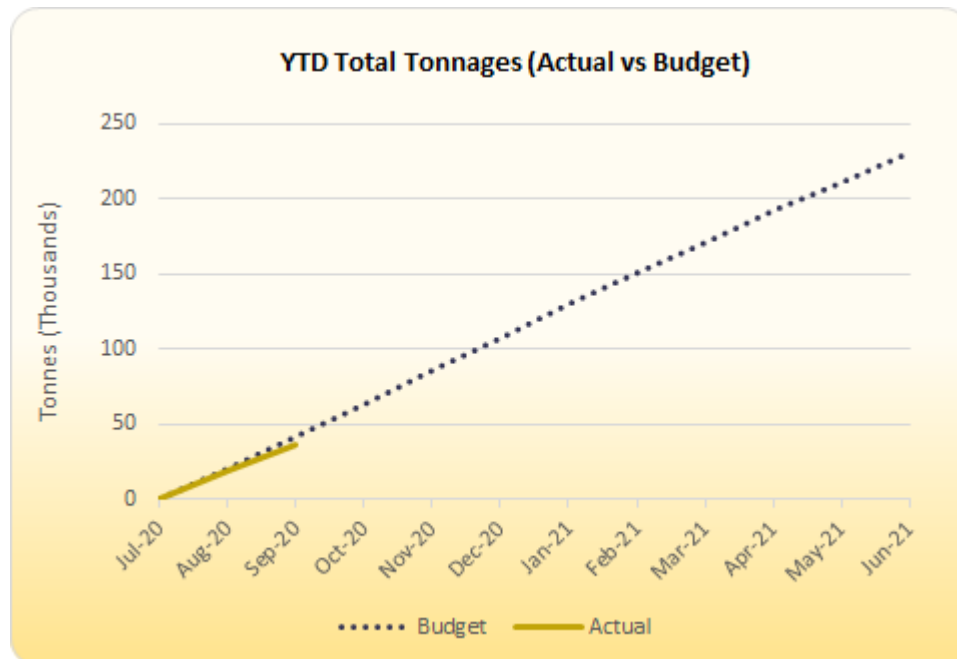


YTD tonnages received from member Councils total 25,081 compared to the budget of 23,808. As at the same period in 2019/2020 tonnages from member Councils totalled 23,228.



Item 14.2 continued

Tonnages - Total Tonnages



YTD total tonnages received from all source total 36,657 compared to the budget of 40,952. As at the same period in 2019/2020 tonnages received from all sources totalled 36,753.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 - Good Governance

- 3.3 To provide responsible and accountable governance and management of the EMRC
- 3.4 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

As outlined within the report and attachments.

SUSTAINABILITY IMPLICATIONS

Nil



Item 14.2 continued

RISK MANAGEMENT

RISK: Non-compliance with Financial Regulations		
Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action / Strategy		
<ul style="list-style-type: none"> The financial report is scrutinised by the EMRC Council to ensure that all statutory requirements are met. Internal Audit reviews to ensure compliance with Financial Regulations. External Audit confirms compliance. 		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean City of Bayswater City of Belmont City of Kalamunda Shire of Mundaring City of Swan	As outlined in the report.

ATTACHMENT(S)

1. Statement of Comprehensive Income by Nature and Type (Ref: D2020/22495)
2. Capital Expenditure Statement (Ref: D2020/22510)
3. Statement of Financial Position (Ref: D2020/22511)
4. Statement of Cash and Investments (Ref: D2020/22514)
5. Investment Report (Ref: Ref: D2020/22515)

VOTING REQUIREMENT

Simple Majority



Item 14.2 continued

RECOMMENDATION(S)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 August 2020.

COUNCIL RESOLUTION(S)

MOVED CR

SECONDED CR



STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

Year to Date

AUGUST 2020

Full Year

Year to Date				Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
Operating Income							
\$5,298,538	\$5,966,755	(\$668,217)	(U)	User Charges	\$35,838,110	\$35,838,110	\$0 (F)
(\$2,221,504)	(\$2,417,396)	\$195,892	(F)	<u>Less</u> Landfill Levy Charges	(\$14,504,393)	(\$14,504,393)	\$0 (F)
\$3,077,034	\$3,549,359	(\$472,325)	(U)	Net User Charges	\$21,333,717	\$21,333,717	\$0 (F)
\$82,840	\$80,441	\$2,399	(F)	Special Charges	\$482,683	\$482,683	\$0 (F)
\$899,405	\$920,961	(\$21,556)	(U)	Secondary Waste Charge	\$4,738,691	\$4,738,691	\$0 (F)
\$217,494	\$209,201	\$8,293	(F)	Contributions	\$423,955	\$423,955	\$0 (F)
\$97,162	\$72,500	\$24,662	(F)	Operating Grants	\$415,000	\$415,000	\$0 (F)
\$25,904	\$28,332	(\$2,428)	(U)	Interest Municipal Cash Investments	\$170,000	\$170,000	\$0 (F)
\$155,177	\$154,986	\$191	(F)	Interest Restricted Cash Investments	\$929,975	\$929,975	\$0 (F)
\$109,111	\$112,194	(\$3,083)	(U)	Reimbursements	\$1,060,390	\$1,060,390	\$0 (F)
\$255,658	\$264,381	(\$8,723)	(U)	Other	\$2,440,311	\$2,440,311	\$0 (F)
\$0	\$0	\$0	(F)	Proceeds from Sale of Assets	\$275,000	\$275,000	\$0 (F)
\$4,919,785	\$5,392,355	\$472,570	(U)	Total Operating Income	\$32,269,722	\$32,269,722	\$0 (F)
Operating Expenditure							
\$1,346,883	\$1,518,280	\$171,397	(F)	Salary Expenses	\$10,801,281	\$10,801,281	\$0 (F)
\$562,087	\$727,530	\$165,443	(F)	Contract Expenses	\$5,627,716	\$5,627,716	\$0 (F)
\$119,757	\$180,038	\$60,281	(F)	Material Expenses	\$1,555,489	\$1,555,489	\$0 (F)
\$51,614	\$58,804	\$7,190	(F)	Utility Expenses	\$356,911	\$356,911	\$0 (F)
\$79,667	\$92,844	\$13,177	(F)	Fuel Expenses	\$827,183	\$827,183	\$0 (F)
\$58,968	\$51,080	(\$7,888)	(U)	Insurance Expenses	\$318,484	\$318,484	\$0 (F)
\$692,907	\$736,416	\$43,509	(F)	Depreciation Expenses	\$5,537,697	\$5,537,697	\$0 (F)
\$242,344	\$259,965	\$17,621	(F)	Miscellaneous Expenses	\$1,293,452	\$1,293,452	\$0 (F)
\$132,822	\$150,106	\$17,284	(F)	Provision Expenses	\$900,658	\$900,658	\$0 (F)
\$0	\$0	\$0	(F)	Costs Allocated	(\$854,401)	(\$854,401)	\$0 (F)
\$0	\$0	\$0	(F)	Carrying Amount of Assets Disposed Of	\$252,738	\$252,738	\$0 (F)
\$3,287,049	\$3,775,063	\$488,014	(F)	Total Operating Expenditure	\$26,617,208	\$26,617,208	\$0 (F)
\$1,632,736	\$1,617,292	\$15,444	(F)	NET RESULT BEFORE OTHER COMPREHENSIVE INCOME	\$5,652,514	\$5,652,514	\$0 (F)
Surplus	Surplus				Surplus	Surplus	
Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments							
\$0	\$0	\$0	(F)	Unrealised (Gain)/Loss	\$0	\$0	\$0 (F)
\$0	\$0	\$0	(F)	Realised (Gain)/Loss	\$0	\$0	\$0 (F)
\$0	\$0	\$0	(F)	Total (Gain)/Loss from change in Fair Value of Investments	\$0	\$0	\$0 (F)
Other Comprehensive Income							
\$0	\$0	\$0	(F)	Revaluation of Assets/Accumulated Depreciation Reversal	\$0	\$0	\$0 (F)
\$0	\$0	\$0	(F)	Other Comprehensive Income	\$0	\$0	\$0 (F)
\$0	\$0	\$0	(F)	Total Other Comprehensive Income	\$0	\$0	\$0 (F)
\$1,632,736	\$1,617,292	\$15,444	(F)	CHANGE IN NET ASSETS FROM OPERATIONS	\$5,652,514	\$5,652,514	\$0 (F)
Surplus	Surplus				Surplus	Surplus	

Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies; and
5. Other Operating Income - includes income from the sale of products;



CAPITAL EXPENDITURE STATEMENT

AUGUST 2020

Year to Date				On Order	(F) = Favourable variation (U) = Unfavourable variation	Full Year			
Actual	Budget	Variance	Forecast			Budget	Variance		
Governance and Corporate Services									
\$0	\$33,332	\$33,332	(F)	\$82,276	Purchase Vehicles - Ascot Place (24440/00)	\$200,000	\$200,000	\$0	(F)
\$0	\$10,332	\$10,332	(F)	\$0	Purchase Furniture Fittings & Equipment - Corporate Services (24510/01)	\$62,000	\$62,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Purchase Information Technology & Communication Equipment (24550/00)	\$405,000	\$405,000	\$0	(F)
\$452	\$51,332	\$50,880	(F)	\$1,200	Capital Improvement Administration Building - Ascot Place (25240/01)	\$308,000	\$308,000	\$0	(F)
\$0	\$832	\$832	(F)	\$0	Upgrade Security Equipment - Ascot Place (25530/01)	\$5,000	\$5,000	\$0	(F)
\$452	\$95,828	\$95,376	(F)	\$83,476		\$980,000	\$980,000	\$0	(F)

CAPITAL EXPENDITURE STATEMENT

AUGUST 2020

Year to Date				On Order	(F) = Favourable variation (U) = Unfavourable variation	Full Year			
Actual	Budget	Variance	Forecast			Budget	Variance		
Resource Recovery									
\$105,609	\$0	(\$105,609)	(U)	\$0	Construct Wood Waste to Energy Building - HRRP (24259/05)	\$181,750	\$181,750	\$0	(F)
\$30,599	\$30,600	\$1	(F)	\$0	Construct Community Recycling Centre (CRC) - HRRP (24259/06)	\$100,000	\$100,000	\$0	(F)
\$5,253	\$0	(\$5,253)	(U)	\$0	Construct Commercial Transfer Station - HRRP (24259/10)	\$100,000	\$100,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Resource Recovery Park - Noise Control Fencing (24394/06)	\$150,000	\$150,000	\$0	(F)
\$101,771	\$0	(\$101,771)	(U)	\$0	Construct FOGO Processing Area - Red Hill Landfill Facility (24395/05)	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Undertake FOGO Reference Site Tours (24395/06)	\$62,500	\$62,500	\$0	(F)
\$141,920	\$141,920	\$0	(F)	\$28,639	Construct Site Infrastructure - HRRP (24399/01)	\$300,000	\$300,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Construct Reuse Store Infrastructure (Car Park) - HRRP (24399/07)	\$250,000	\$250,000	\$0	(F)
\$1,976	\$2,000	\$25	(F)	\$750	Wood Waste to Energy Utilities/Infrastructure - HRRP (24399/11)	\$515,000	\$515,000	\$0	(F)
\$76,382	\$181,000	\$104,618	(F)	\$279,115	Purchase Wood Waste to Energy Plant & Equipment - HRRP (24410/03)	\$855,000	\$855,000	\$0	(F)
\$45,922	\$46,000	\$78	(F)	\$1,500	Purchase FOGO Processing Plant - Red Hill Landfill Facility (24410/10)	\$150,000	\$150,000	\$0	(F)
\$509,431	\$401,520	(\$107,911)	(U)	\$310,004		\$2,664,250	\$2,664,250	\$0	(F)

Waste Management

\$201,712	\$203,000	\$1,288 (F)	\$1,230		Purchase Waste Management Land (24150/02)	\$2,235,000	\$2,235,000	\$0 (F)
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CAPITAL EXPENDITURE STATEMENT

AUGUST 2020

Year to Date				On Order	(F) = Favourable variation (U) = Unfavourable variation	Full Year			
Actual	Budget	Variance	Forecast			Budget	Variance		
Waste Management									
\$0	\$0	\$0	(F)	\$0	Construct Waste Management Facility Buildings - Red Hill Landfill Facility (24250/01)	\$200,000	\$200,000	\$0	(F)
\$8,436	\$8,500	\$65	(F)	\$101,738	Construct Workshop No 3 - Red Hill Landfill Facility (24250/08)	\$800,500	\$800,500	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Upgrade Power Supply to Workshop No 2 - Red Hill Landfill Facility (24259/15)	\$250,000	\$250,000	\$0	(F)
\$3,240	\$0	(\$3,240)	(U)	\$0	Construct Class III Cell Stage 14 - Red Hill Landfill Facility (24310/12)	\$0	\$0	\$0	(F)
\$5,520	\$9,000	\$3,480	(F)	\$0	Construct Class III Cell Stage 16 - Red Hill Landfill Facility (24310/19)	\$3,746,002	\$3,746,002	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Construct Class III Cell Stage 17 - Red Hill Landfill Facility (24310/21)	\$250,000	\$250,000	\$0	(F)
\$0	\$0	\$0	(F)	\$284,074	Construct Leachate and Stormwaste Infrastructure and Siltation Ponds - Red Hill Landfill Facility (24350/01)	\$400,000	\$400,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Construct Roads / Carparks - Red Hill Landfill Facility (24370/00)	\$124,401	\$124,401	\$0	(F)
\$116,243	\$50,000	(\$66,243)	(U)	\$0	Construct Access Road to Lots 8 9 10 - Red Hill Landfill Facility (24370/02)	\$50,000	\$50,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Construct Drainage Diversion and Earthworks Infrastructures - Red Hill Landfill Facility (24380/00)	\$250,000	\$250,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Construct Litter Fence - Redhill Landfill Facility (24394/05)	\$50,000	\$50,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Construct Hardstand and Road - Hazelmere (24395/01)	\$55,000	\$55,000	\$0	(F)
\$0	\$0	\$0	(F)	\$22,000	Construct Monitoring Bores - Red Hill Landfill Facility (24396/00)	\$20,000	\$20,000	\$0	(F)

CAPITAL EXPENDITURE STATEMENT

AUGUST 2020

Year to Date				On Order	(F) = Favourable variation (U) = Unfavourable variation	Full Year			
Actual	Budget	Variance				Forecast	Budget	Variance	
Waste Management									
\$0	\$0	\$0	(F)	\$0	Air Supply lines - Waste Management Structures - Red Hill Landfill Facility (24399/10)	\$75,000	\$75,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Liquid Waste Project - Red Hill Landfill Facility (24399/16)	\$1,650,000	\$1,650,000	\$0	(F)
\$510	\$1,000	\$490	(F)	\$0	Develop Lots 8 9 & 10 For Future Waste Activities - Red Hill Landfill Facility (24399/19)	\$1,787,961	\$1,787,961	\$0	(F)
\$246,372	\$250,000	\$3,628	(F)	\$0	Purchase / Replace Plant - Red Hill Landfill Facility (24410/00)	\$1,935,000	\$1,935,000	\$0	(F)
(\$30,958)	\$0	\$30,958	(F)	\$0	Purchase / Replace Plant - Hazelmere (24410/01)	\$595,000	\$595,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Liquid Waste Project Plant - Red Hill Landfill Facility (24410/11)	\$550,000	\$550,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility (24420/00)	\$525,000	\$525,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Purchase / Replace Minor Plant and Equipment - Hazelmere (24420/02)	\$34,000	\$34,000	\$0	(F)
\$0	\$0	\$0	(F)	\$119,723	Purchase / Replace Vehicles - Red Hill Landfill Facility (24430/00)	\$129,000	\$129,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Purchase Fire Fighting System/Equipment - Hazelmere (24520/07)	\$10,000	\$10,000	\$0	(F)
\$0	\$0	\$0	(F)	\$28,520	Purchase / Replace Security System - Red Hill Waste Management Facility (24530/08)	\$170,000	\$170,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Purchase / Replace Other Equipment - Red Hill Landfill Facility (24590/00)	\$80,000	\$80,000	\$0	(F)
\$78,158	\$0	(\$78,158)	(U)	\$0	Refurbish Plant - Red Hill Landfill Facility (25410/00)	\$0	\$0	\$0	(F)

CAPITAL EXPENDITURE STATEMENT

AUGUST 2020

Year to Date				Full Year			
Actual	Budget	Variance		On (F) = Favourable variation Order (U) = Unfavourable variation	Forecast	Budget	Variance
Waste Management							
(\$26,668)	\$0	\$26,668 (F)	\$0	Refurbish Plant - Hazelmere (25410/01)	\$0	\$0	\$0 (F)
\$602,564	\$521,500	(\$81,064) (U)	\$557,286		\$15,971,864	\$15,971,864	\$0 (F)
\$1,112,447	\$1,018,848	(\$93,599) (U)	\$950,765	TOTAL CAPITAL EXPENDITURE	\$19,616,114	\$19,616,114	\$0 (F)



STATEMENT OF FINANCIAL POSITION

AUGUST 2020

Actual June 2020	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
Current Assets					
\$1,102,124	\$6,949,021	Cash and Cash Equivalents	\$1,109,530	\$1,109,530	\$0 (F)
\$85,324,608	\$78,738,919	Investments	\$71,082,961	\$71,082,961	\$0 (F)
\$2,987,058	\$3,229,723	Trade and Other Receivables	\$2,716,470	\$2,716,470	\$0 (F)
\$39,035	\$33,438	Inventories	\$54,739	\$54,739	\$0 (F)
\$67,382	\$314,855	Other Assets	\$42,555	\$42,555	\$0 (F)
\$89,520,206	\$89,265,956	Total Current Assets	\$75,006,255	\$75,006,255	\$0 (F)
Current Liabilities					
\$6,160,299	\$4,560,031	Trade and Other Payables	\$5,541,725	\$5,541,725	\$0 (F)
\$1,835,255	\$1,835,255	Provisions	\$1,676,448	\$1,676,448	\$0 (F)
\$7,995,554	\$6,395,286	Total Current Liabilities	\$7,218,173	\$7,218,173	\$0 (F)
\$81,524,652	\$82,870,670	Net Current Assets	\$67,788,082	\$67,788,082	\$0 (F)
Non Current Assets					
\$50,570,000	\$50,570,000	Land	\$52,805,000	\$52,805,000	\$0 (F)
\$7,292,678	\$7,273,649	Buildings	\$11,071,240	\$11,071,240	\$0 (F)
\$21,123,020	\$20,733,763	Structures	\$30,764,213	\$30,764,213	\$0 (F)
\$12,895,549	\$13,079,580	Plant	\$18,788,644	\$18,788,644	\$0 (F)
\$606,150	\$583,635	Equipment	\$1,080,598	\$1,080,598	\$0 (F)
\$135,079	\$133,613	Furniture and Fittings	\$158,299	\$158,299	\$0 (F)
\$17,736,763	\$18,404,539	Work in Progress	\$13,411,330	\$13,411,330	\$0 (F)
\$110,359,239	\$110,778,779	Total Non Current Assets	\$128,079,324	\$128,079,324	\$0 (F)
Non Current Liabilities					
\$7,432,011	\$7,564,833	Provisions	\$5,634,031	\$5,634,031	\$0 (F)
\$7,432,011	\$7,564,833	Total Non Current Liabilities	\$5,634,031	\$5,634,031	\$0 (F)
\$184,451,880	\$186,084,616	Net Assets	\$190,233,375	\$190,233,375	\$0 (F)
Equity					
\$58,106,903	\$66,352,626	Accumulated Surplus/Deficit	\$75,379,157	\$75,379,157	\$0 (F)
\$75,968,089	\$75,968,089	Cash Backed Reserves	\$67,070,539	\$67,070,539	\$0 (F)
\$42,131,165	\$42,131,165	Asset Revaluation Reserve	\$42,131,165	\$42,131,165	\$0 (F)
\$8,245,723	\$1,632,736	Net change in assets from operations	\$5,652,514	\$5,652,514	\$0 (F)
\$184,451,880	\$186,084,616	Total Equity	\$190,233,375	\$190,233,375	\$0 (F)

CASH AND INVESTMENTS AUGUST 2020

Actual June 2020	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
Municipal Cash and Investments					
1,098,174	6,945,071	Cash at Bank - Municipal Fund 01001/00	1,105,580	1,105,580	0 (F)
3,950	3,950	Cash on Hand 01019/00 - 02	3,450	3,450	0 (F)
9,031,911	2,291,046	Investments - Municipal Fund 02021/00	2,988,240	2,988,240	0 (F)
10,134,035	9,240,067	Total Municipal Cash	4,097,270	4,097,270	0 (F)
Restricted Cash and Investments					
141,856	142,305	Restricted Investments - Plant and Equipment 02022/01	267,120	267,120	0 (F)
4,986,647	5,002,457	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	3,525,256	3,525,256	0 (F)
18,263,389	18,321,295	Restricted Investments - Future Development 02022/03	15,072,575	15,072,575	0 (F)
2,350,987	2,358,441	Restricted Investments - Environmental Monitoring Red Hill 02022/04	1,545,172	1,545,172	0 (F)
46,892	47,041	Restricted Investments - Environmental Insurance Red Hill 02022/05	57,268	57,268	0 (F)
15,631	15,680	Restricted Investments - Risk Management 02022/06	15,699	15,699	0 (F)
649,866	651,927	Restricted Investments - Class IV Cells Red Hill 02022/07	710,295	710,295	0 (F)
321,607	322,627	Restricted Investments - Regional Development 02022/08	322,511	322,511	0 (F)
45,240,494	45,383,935	Restricted Investments - Secondary Waste Processing 02022/09	44,803,335	44,803,335	0 (F)
2,873,244	2,882,354	Restricted Investments - Class III Cells 02022/10	482,686	482,686	0 (F)
78,920	79,170	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11	79,259	79,259	0 (F)
324,608	238,919	Restricted Investments - Accrued Interest 02022/19	189,362	189,362	0 (F)
0	0	Restricted Investments - Unrealised Loss/Gain on Investments 02022/20	0	0	0 (F)
998,556	1,001,722	Restricted Investments - Long Service Leave 02022/90	1,024,683	1,024,683	0 (F)
76,292,697	76,447,873	Total Restricted Cash	68,095,221	68,095,221	0 (F)
86,426,732	85,687,940	TOTAL CASH AND INVESTMENTS	72,192,491	72,192,491	0 (F)

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

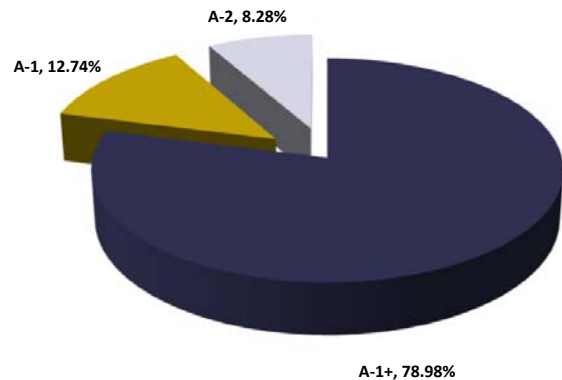
EMRC Investment Report

August 2020

I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %
AAA	A-1+	78.98%	100.00%
AA	A-1	12.74%	100.00%
BBB	A-2	8.28%	15.00%
		<u>100.00%</u>	

Investment by S&P Rating



II. Single Entity Exposure

	S&P Long Term Rating	S&P Short Term Rating	% Portfolio	
AMP	BBB	A-2	4.46%	
ANZ Banking Group	AAA	A-1+	17.83%	
ME Bank	BBB	A-2	0.00%	*
NAB	AAA	A-1+	38.86%	
Rural Bank	BBB	A-2	0.00%	*
Westpac / St. George Bank	AAA	A-1+	22.29%	
Suncorp	AA	A-1	3.82%	*
Bank of Queensland	BBB	A-2	3.82%	
Macquarie Bank	AA	A-1	8.92%	
			<u>100.00%</u>	

* Non-Fossil Fuel ADI (Authorised Deposit Taking Institution)

III. Term to Maturity Framework

Maturity Profile	Investment Policy Guidelines		
	% Portfolio	% Min	% Max
Less Than 1 Year	100.00%	40%	100%
Greater than 1 year & less than or equal to 3 years	0.00%	0%	60%
	<u>100.00%</u>		

IV. Fossil Fuel Divestment

	% Portfolio
Non-Fossil Fuel ADI's	3.82%
Fossil Fuel ADI's	96.18%
	<u>100.00%</u>

NB: This report is consistent with the reporting requirements of the Policy 3.3 - Management of Investments Policy



14.3 COUNCIL MEETING AND COMMITTEE STRUCTURE

REFERENCE: D2020/22101

PURPOSE OF REPORT

The purpose of this report is to review the Council Meeting and Committee Structure and recommend disbanding the Chief Executive Officer Advisory Committee (CEOAC), Investment Committee (IC) and the Waste Advisory Committee (WAC).

KEY POINTS AND RECOMMENDATION(S)

- The modern role of Council is to set policy and strategy, and provide goals and targets for the local government (the EMRC).
- To enhance the decision-making process, agenda briefing sessions and regular information sessions are to be introduced.
- There may be merit under this format that there is no further requirement for the CEOAC, IC and WAC.
- The Audit Committee (AC) is required to continue in accordance with section 7.1A(1) of the *Local Government Act 1995* (the Act) and will therefore remain.
- In accordance with section 5.8 of the Act the Chief Executive Officer Performance Review Committee (CEOPRC) shall continue to exist to administer the CEO's annual performance review process.

Recommendation(s)

That Council:

1. Endorses the EMRC Meeting Structure forming attachment 1 to this report.
2. By absolute majority disband the Chief Executive Officer Advisory Committee.
3. By absolute majority disband the Investment Committee.
4. By absolute majority disband the Waste Advisory Committee.
5. Adopts the Meeting Procedures for Agenda Briefing Forums and Information Sessions, forming the attachment to this report.

SOURCE OF REPORT

Chief Executive Officer

BACKGROUND

At the EMRC Council Strategy Briefing Session held on 10 September 2020, a draft Council and Committee structure and meeting schedule was presented to seek feedback from Councillors.

The review of the EMRC's Council and Committee meeting structure and format was conducted.

As a result of the information session some options for a new meeting structure and format were put forward for feedback and a new meeting structure to be proposed for Council endorsement. This has also drawn from the experiences from member Councils and their respective meeting structures. Additional correspondences were received following the meeting from Councillors and officers including member Council CEOs.



Item 14.3 continued

REPORT

The modern role of Council is to set policy and strategy, and provide goals and targets for the local government (the EMRC). The employees, through the Chief Executive Officer, have the task of implementing the decisions of Council.

A well-structured decision-making process that has established protocols, will provide the elected body with the opportunity to:

- have input into the future strategic direction set by Council;
- seek points of clarification;
- ask questions;
- be given adequate time to research issues;
- be given maximum time to debate matters before Council; and
- ensures that the elected body is fully informed to make the best possible decisions for the EMRC.

Following feedback from Councillors, member Council CEOs and WAC officers, the proposed meeting structure has been developed for Council endorsement as reflected in the attachment 1.

Agenda Briefing Forums

Agenda Briefing Forums will involve Councillors, Deputy Councillors, employees as determined by the Chief Executive Officer and external advisors (where appropriate) and will be open to the public except for matters of a confidential nature. The guide in determining those matters of a confidential nature shall be in accordance with s.5.23(2) of the *Local Government Act 1995*.

Agenda Briefing Forums will provide the opportunity for Councillors and Deputy Councillors to be equally informed and seek additional information on matters prior to the presentation of such matters to the next ordinary meeting of Council for formal consideration and decision.

Councillors identified the benefits of holding Agenda Briefing Forums prior to Council meetings. The draft agenda excluding the financial reports will be made available prior to the Agenda Briefing Forums. These benefits include the opportunity for Councillors to discuss, enquire and request further information to gather a better understanding of the draft report items in the agenda that will be tabled before Council. There will be no debate or decision making.

The feedback and matters identified in the Agenda Briefing Session will greatly facilitate the decision-making process. Subject to additional information where required, the agenda will largely be the same as will be tabled as the final agenda papers for the ordinary meeting of Council.

Agenda Briefing Forums are proposed to be held on the second Thursday of each calendar month (excluding the January recess). The draft agenda excluding the financials will be made available on the Monday prior to the meeting.



Item 14.3 continued

Information Sessions

The purpose of the Information Session is to present and discuss strategic matters, organisational issues, policies and procedures and any matters of interest raised by Councillors including suggestions for future employee reports to Council.

Information Sessions will involve Elected Members, employees as determined by the Chief Executive Officer and, where appropriate, external advisors and provide the opportunity to exchange information and ideas for the development of the EMRC.

Information Sessions will generally involve projects or matters that are in the early planning stages and may be some time away from being presented to Council for consideration of a formal decision. This session also represents an opportunity for officer or consultants to present on those matters that are relevant and/or emerging.

The input through open and free-flowing exchange of ideas and the willingness to contribute to the Information Sessions will provide invaluable direction to the Chief Executive Officer for the research and eventual report on the matter.

At present, Council has adopted three strategy/briefing sessions (if required) per calendar year. Due to rapid evolving matters that affect the Region and the EMRC, there is merit that a more structured and regular sessions may be held.

The Information Sessions will be held following the Agenda Briefing Forums.

Technical Officers Meeting

Previously, Council established Technical Advisory Committee (TAC) and a Resource Recovery Committee (RRC). Membership of the TAC comprised a technical officer from each of the member Councils as nominated by the respective member Council CEOs. Membership of the RRC comprised the members of the TAC and one councillor from each of the member Councils.

At the Ordinary Meeting of Council on the 21 March 2019, Council resolved to establish a new Waste Advisory Committee by merging the functions and membership of the TAC and the RRC. The TAC and RRC were disbanded as a result.

To ensure and to facilitate discussion for those matters that are more technical in nature, the technical officers have been meeting informally to progress their review.

There is merit that this arrangement amongst the technical officers continues and it is proposed that the first Thursday of each month, a Technical Officers Meeting is held to review the draft technical reports.

As the matters will be brought before Council via the Agenda Briefing Forums with the inputs from technical officers, it is proposed that the WAC is no longer required.



Item 14.3 continued

CEO Meeting

At present, Council has established a Chief Executive Officer Advisory Committee (CEOAC) to consider matters that have an impact on the member Councils and/or EMRC's business activities. Membership of the CEO meeting comprises the CEO of the EMRC and the respective CEO of each member Council.

The Committee's responsibility is to:

- (a) Ensure that the EMRC conducts its operations in accordance with its Establishment Agreement; and
- (b) Give consideration, advice and make recommendations to Council in relation to:
 - Regional strategic and policy development; and
 - Matters of regional relevance.

As the CEOAC is an established Committee of Council, there is a structured formality around agendas and minutes which adds bureaucratic and administrative overheads to its role. It may be viewed that this is no longer appropriate to support the modern role of Council.

Accordingly, it is proposed the Chief Executive Officer Advisory Committee itself will no longer be required.

It is proposed that the member Council CEOs and EMRC's CEO will meet on the third Thursday of each month as required on informal basis.

Committee structure and review

In accordance with s.5.8 of the *Local Government Act 1995*, a local government may establish by absolute majority committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

Per Council Policy 2.1 – Committees of Council, the EMRC has established the following current committees:

- Chief Executive Officer Advisory Committee (CEOAC);
- Waste Advisory Committee (WAC);
- Chief Executive Officer Performance Review Committee (CEOPRC);
- Audit Committee (AC); and
- Investment Committee (IC).

Should Council agree with the restructure, there may be merit that some of the committees may no longer be required.

i. Chief Executive Advisory Committee

As discussed earlier in the report, with the proposed CEO meeting format, the CEOAC will no longer be required.

ii. Waste Advisory Committee

Similarly, the WAC will no longer be required.



Item 14.3 continued

iii. Chief Executive Officer Performance Review Committee

The CEOPRC has been established to conduct an annual review of the Chief Executive Officer's (CEO) performance, remuneration, contract terms and conditions, with the assistance of an external facilitator. Its objective is to ensure that the review of performance of the Chief Executive Officer (CEO) for the EMRC is undertaken in accordance with the provisions of the *Local Government Act (1995)* and *Local Government (Administration) Regulations 1996* and EMRC's policies.

According it is proposed that the CEOPRC will continue to assist in the administration of the annual Chief Executive Officer's performance.

iv. Audit Committee

The AC has been established to assist Council with:

- (a) The effective conduct of its responsibilities for financial reporting, management of risk and maintaining a reliable system of controls.
- (b) The co-ordination of relevant activities of management, compliance, internal audit, external audit and to facilitate achieving overall organisational objectives in an efficient and effective manner.
- (c) The facilitation of:
 - The enhancement of the credibility and objectivity of internal and external financial reporting;
 - Effective management of financial and other risks and the protection of Council assets;
 - Compliance with laws and regulations as well as use of best practice guidelines;
 - The provision of an effective means of communication between the external auditor, internal audit, management and the Council;
 - The allocation of the EMRC's finances and resources.

The AC also has a prescribed role as defined by the *Local Government Act 1995* and its associated regulations. The functions of the Audit Committee is also defined under r. 16 of the *Local Government (Audit) Regulations 1996*, and includes the role of guiding and assist the local government in carrying out its functions under Part 6 of the Act and its functions relating to other audits and other matters related to financial management. This includes the review of CEO's report on the risk management, internal control and legislative compliance. Additionally, in accordance with r.14(3A) of the *Local Government (Audit) Regulations 1996*, the AC is to review and Compliance Audit Return and report the results of the review to Council prior to adoption by Council.

Accordingly, the AC is to be retained as it is a legislative requirement under the Act.

It is proposed that the Audit Committee be held on the first Thursday as required. This is consistent with the current practice. The other alternatives considered are the second Thursday or the third Thursday. The former is not recommended as it would represent three different meetings on the same evening (along with the Agenda Briefing Forum and Information Session). The latter is also not recommended as the minutes of the meeting will not be finalised in time while finalising the agenda for the next Ordinary meeting of Council to be held in the same month.



Item 14.3 continued

v. Investment Committee

The IC has been established to deal with matters related to EMRC's Council Policy 3.3 - Management of Investment Policy. As a result of the loss incurred with the investment in collateralized debt obligation securities (CDOs) in 2008, the IC has been delegated the powers and duties of Council associated with the EMRC investment portfolio including to deal with any legal proceeds that may need to be initiated.

The IC meets as and when required on short notice. As the most of matters relating to the CDOs have largely been resolved, there hasn't been a great need for holding the IC meetings. The last IC meeting was held on 7 February 2019. Prior to that meeting, the IC met on 5 May 2016.

Accordingly, there may be a reasonable assertion that the IC has met its original obligations and is no longer required.

Ordinary Council Meeting

To accommodate the introduction of the Agenda Briefing Forum and Information Session on week 2, the Ordinary Council Meeting is proposed to be moved from its current third Thursday to the fourth Thursday.

There is an additional benefit to pushing the Ordinary Council Meeting out by one further week. This will allow the previous month's financials to be completed in time for the meeting.

The full agenda for the Ordinary Council meeting will be available either on the third Friday or the Monday on Week 4.

Implementation timeframe

Section 5.25(1)(g) of the *Local Government Act 1995* and r.12 of the *Local Government (Administration) Regulations 1996* requires that at least once each year local public notice is to be given of all Ordinary Council meetings and Committee meeting dates, times and places that are to be open to the public and are to be held in the next twelve (12) months.

Council has previously adopted the meeting dates for the 2020 calendar year at its 22 August 2019 meeting. Public notice has also been given.

As there is only one more scheduled ordinary meeting of Council for 2020 (3 December 2020), there is merit that this meeting will continue as planned.

A separate report will be prepared table for Council to adopt the meeting dates for 2021 at the 3 December 2020 based on Council's consideration and deliberation of this employee report, in particular the Meeting Structure forming attachment of this report.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 – Good Governance

3.3 To provide responsible and accountable governance and management of the EMRC



Item 14.3 continued

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

RISK IMPLICATIONS

RISK: The existing Council Meeting and Committee structure is no longer conducive to effective and efficient decision making.		
Consequence	Likelihood	Rating
Moderate	Likely	High
Action/Strategy Review the Committee structure and introduce agenda briefing forums to improve information flow, communication and decision making.		

MEMBER COUNCIL IMPLICATIONS

Member Council

Town of Bassendean
City of Bayswater
City of Belmont
City of Kalamunda
Shire of Mundaring
City of Swan

Implication Details

The interests of the member Council will continue to be served

ATTACHMENT(S)

1. EMRC Meeting Structure (Ref: D2020/22991)
2. EMRC Meeting Procedure – Agenda Briefing Forum and Information Session (Ref: D2020/22580)



Item 14.3 continued

VOTING REQUIREMENT

Absolute Majority

RECOMMENDATION(S)

That Council:

1. Endorses the EMRC Meeting Structure forming attachment 1 to this report.
2. By absolute majority disband the Chief Executive Officer Advisory Committee.
3. By absolute majority disband the Investment Committee.
4. By absolute majority disband the Waste Advisory Committee.
5. Adopts the Meeting Procedures for Agenda Briefing Forums and Information Sessions, forming the attachment to this report.

COUNCIL RESOLUTION(S)

MOVED CR

SECONDED CR



EMRC MEETING STRUCTURE

COUNCILLOR WORKSHOPS

Arranged on an as required basis

NOTE

From February to November, the meeting cycle generally as shown.

All meetings are held on Thursday

SPECIAL COUNCIL MEETINGS

Will be scheduled as required by the Chairman or Council

STANDING COMMITTEES AND EXECUTIVE COMMITTEE

Meet on an as required basis. All Committee Meetings are closed to public.

3:00PM - 5:00PM

1ST THURSDAY

TECHNICAL OFFICERS MEETING (TOM)

Member Council
Technical Officers
Informal Report Review
(TOM)

Draft technical reports
issued to member
Council Technical
Officers by close of
business 1st Tuesday

6:00PM

1ST THURSDAY

COMMITTEE MEETINGS

STANDING COMMITTEE
(Audit and Risk)

12:00PM - 2:00PM

3RD THURSDAY

CEO MEETING

Member Council
CEO meeting

6:00PM

2ND THURSDAY

AGENDA BRIEFING FORUM



Open to Public
(Chaired by Chairman)

Draft agenda excluding financials available on 2nd Monday

PURPOSE

- ✎ No Public questions
- ✎ No debate or decision making
- ✎ Questions and responses on OCM Agenda items
- ✎ Officer presentations and deputations
- ✎ Requests for information
- ✎ formal minutes

Following

2ND THURSDAY

INFORMATION SESSION

Closed to Public
(Chaired by Chairman)

PURPOSE

- ✎ No decisions made
- ✎ Strategic issues
- ✎ Suggestions for future reports
- ✎ Consultant / Officer presentations
- ✎ Organisational issues
- ✎ Policies and procedures
- ✎ Items of interest raised by Councillors
- ✎ Relevant notes taken (no formal minutes)

6:00PM

4TH THURSDAY

ORDINARY COUNCIL MEETING



Open to Public
(Chaired by Chairman)

Final full agenda available 3rd week Friday or 4th week Monday

PURPOSE

- ✎ Public question time
- ✎ Formal decision making
- ✎ En-bloc voting
- ✎ Notices of motion
- ✎ Requests for Leave of Absence
- ✎ Confirmation of previous Ordinary Council Meeting minutes
- ✎ Receipt of Standing Committee minutes

Following

4TH THURSDAY

COMMITTEE MEETINGS

EXECUTIVE COMMITTEE
(CEOPRC)



Eastern Metropolitan Regional Council

Procedures

Information Sessions | Agenda Briefing
Forums | Council | Committee Meetings

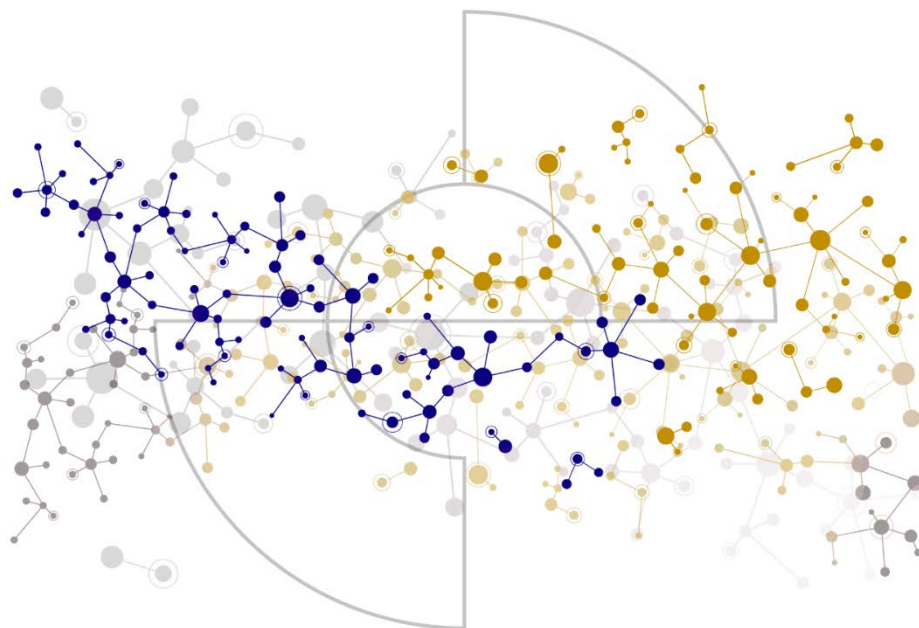


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1 Information Sessions

The following procedures for the conduct of Strategy Sessions were adopted at the Council meeting held on XXXXX 2020.

1.1 Introduction of Information Sessions

The modern role of Council is to set policy and strategy, and provide goals and targets for the local government (the EMRC). The employees, through the Chief Executive Officer, have the task of implementing the decisions of Council.

A well-structured decision-making process that has established protocols will provide the elected body with the opportunity to:

- ⇒ have input into the future strategic direction set by Council;
- ⇒ seek points of clarification;
- ⇒ ask questions;
- ⇒ be given adequate time to research issues;
- ⇒ be given maximum time to debate matters before Council; and
- ⇒ ensures that the elected body is fully informed to make the best possible decisions for the EMRC.

1.2 Purpose of Information Sessions

Information Sessions will involve Elected Members, employees as determined by the Chief Executive Officer and, where appropriate, external advisors and provide the opportunity to exchange information and ideas for the development of the EMRC.

Information Sessions will generally involve projects or matters that are in the early planning stages and are some time away from being presented to Council for consideration of a formal decision.

During Information Sessions:

- ⇒ The Chief Executive Officer seeks input from Elected Members as the research and further drafting concepts for the report progress.
- ⇒ Elected Members are fully informed on matters to enable decisions to be made in the best interests of the EMRC.
- ⇒ Elected Members represent the views of the community.
- ⇒ The input through open and free-flowing exchange of ideas and the willingness to contribute to the Information Sessions will provide invaluable direction to the Chief Executive Officer for the research and eventual report on the matter.

1.3 Procedures for Information Sessions

The following procedures will apply to Information Sessions that are conducted by the EMRC.

- ⇒ Information Sessions will be closed to the public and all agendas and supporting material, including presentations will be deemed Confidential.
- ⇒ Where considered appropriate to ensure Elected Members are fully informed on a matter, the proponent for a proposal listed on the agenda may be invited to attend a Information Session to provide a presentation, and will be present for so much of that session that applies to their proposal.
- ⇒ Where a proponent has provided a presentation to a Information Session, a report on the matter raised during the presentation will not be progressed to the next scheduled meeting of Council unless agreed to by the Chief Executive Officer.
- ⇒ Dates and times for Information Sessions will be set well in advance where practicable.
- ⇒ The Chief Executive Officer will ensure timely written notice and a confidential agenda for each Information Session will be provided to all Elected Members.
- ⇒ The Chairman is to be the Presiding Member at the Information Sessions. If the Chairman is unable to assume the role of Presiding Member, then the Deputy Chairman may preside at the Information Session. If the Deputy Chairman is unable to assume the role of Presiding Member, those Elected Members present may select someone from amongst themselves to preside at the session.
- ⇒ The Presiding Member at the commencement of each Information Session shall:
 - ⇒ Advise Elected Members that there will be no debate on any matters raised during the session
 - ⇒ Ensure that the relevant employee, through liaising with the Chief Executive Officer, provides a detailed presentation on matters listed on the agenda for the session
 - ⇒ Encourage all Elected Members present to participate in the session and the sharing and gathering of information
 - ⇒ Ensure that all Elected Members have a fair and equal opportunity to participate in the session
 - ⇒ Ensure the time available for the session is liberal enough to allow for all matters of relevance to be identified.
- ⇒ Elected Members, employees and relevant consultants shall disclose their interests on any matter listed for the Information Sessions. When disclosing an interest the following is suggested:
- ⇒ Interests are to be disclosed in accordance with the provisions of the *Local Government Act 1995, the Local Government (Rules of Conduct) Regulations 2007 and the EMRC's Code of Conduct.*
- ⇒ Elected Members disclosing a financial interest will not participate in that part of the session relating to the matter to which their interest applies and shall depart the room.
- ⇒ Employees with a financial interest in a matter may also consider it appropriate to depart the room when the matter is being considered, however there is no legislative requirement to do so.
- ⇒ Elected Members have the opportunity to request matters to be included on the agenda for consideration at a future Information Session by:
 - ⇒ A request to the Chief Executive Officer or
 - ⇒ A request made during the Information Session.
- ⇒ A record shall be kept of all Information Sessions. As no decisions are made at a Information Session, the record need only be a general record of the items covered but shall record any disclosure of interests as declared by individuals. A copy of the record is to be forwarded to all Elected Members.

2 Agenda Briefing Forums

The following procedures for the conduct of Agenda Briefing Forums were adopted at the Council meeting held on XXXX 2020.

2.1 Introduction of Agenda Briefing Forums

The modern role of Council is to set policy and strategy, and provide goals and targets for the local government (the EMRC). The employees, through the Chief Executive Officer, have the task of implementing the decisions of Council.

A well-structured decision-making process that has established protocols will provide the elected body with the opportunity to:

- ⇒ have input into the future strategic direction set by Council
- ⇒ seek points of clarification
- ⇒ ask questions
- ⇒ be given adequate time to research issues
- ⇒ be given maximum time to debate matters before Council, and
- ⇒ and ensures that the elected body is fully informed to make the best possible decisions for the EMRC.

2.2 Purpose of Agenda Briefing Forums

Agenda Briefing Forums will involve Elected Members, employees as determined by the Chief Executive Officer and external advisors (where appropriate) and will be open to the public.

Agenda Briefing Forums will provide the opportunity for Elected Members to be equally informed and seek additional information on matters prior to the presentation of such matters to the next ordinary meeting of Council for formal consideration and decision.

2.3 Procedures for Agenda Briefing Forums

The following procedures will apply to Agenda Briefing Forums that are conducted by the EMRC:

- ⇒ Agenda Briefing Forums will be open to the public except for matters of a confidential nature. The guide in determining those matters of a confidential nature shall be in accordance with the Local Government Act 1995.
- ⇒ Dates and times for Agenda Briefing Forums will be set well in advance where practicable, and appropriate notice given to the public.
- ⇒ The Chief Executive Officer will ensure timely written notice and an agenda for each Agenda Briefing Forum will be provided to all Elected Members, members of the public and external advisors (where appropriate).
- ⇒ The Chairman is to be the Presiding Member at Agenda Briefing Forums. If the Chairman is unable to assume the role of Presiding Member, then the Deputy Chairman may preside at the Agenda Briefing Forums. If the Deputy Chairman is unable to assume the role of Presiding Member, those Elected Members present may select someone from amongst themselves to preside at the Agenda Briefing Forum.
- ⇒ There is to be no debate among Elected Members on any matters raised during the Agenda Briefing Forum.

- ⇒ Relevant employees of the EMRC will be available to make a presentation or respond to questions on matters listed on the agenda for the Agenda Briefing Forum.
- ⇒ All Elected Members will be given a fair and equal opportunity to participate in the Agenda Briefing Forum.
- ⇒ The Presiding Member will ensure that time is made available to allow for all matters of relevance to be covered.
- ⇒ Elected Members, employees and relevant consultants shall disclose their interests on any matters listed for the Agenda Briefing Forum. When disclosing an interest the following is suggested:
- ⇒ Interests are to be disclosed in accordance with the provisions of the *Local Government Act 1995*, the *Local Government (Rules of Conduct) Regulations 2007* and the *EMRC's Code of Conduct*.
- ⇒ Elected Members disclosing a financial interest will not participate in that part of the forum relating to the matter to which their interest applies and shall depart the room.
- ⇒ Employees with a financial interest in a matter may also consider it appropriate to depart the room when the matter is being considered, however there is no legislative requirement to do so.
- ⇒ A record shall be kept of all Agenda Briefing Forums. As no decisions are made at a Agenda Briefing Forum, the record need only be a general record of the items covered but shall record any disclosure of interests as declared by individuals. A copy of the record is to be forwarded to all Elected Members.
- ⇒ Elected Members have the opportunity to request the Chief Executive Officer to prepare a report on a matter they feel is appropriate to be raised and which is to be presented at a future Agenda Briefing Forum.

3 Recording of the Proceedings of the Agenda Briefing Forum

Proceedings of the Agenda Briefing Forum shall be electronically recorded for administrative purposes only, except for matters of a confidential nature. The guide in determining those matters of a confidential nature shall be in accordance with the *Local Government Act 1995*.

Council and Committee Meetings

5 Procedures for Public Question Time

The following procedures for the conduct of Public Question Time were adopted at the Council meeting held on XXXX 2020.

Provisions relating to Public Question Time are out in Part 5 of the *EMRC Standing Order Local Law 2013*.

Where a meeting of a committee is open to the public the procedures for public question time and public statement time apply. In this regard these procedures are amended by substituting "Council" with "Committee" to provide proper context.

5.1 Questions Asked Verbally

- ⇒ Members of the public are invited to ask questions at Council Meetings.
- ⇒ Questions asked at an Ordinary Council meeting must relate to a matter that affects the EMRC. Questions asked at a Special meeting of Council must relate to the purpose for which the meeting has been called.
- ⇒ A register will be provided for those persons wanting to ask questions to enter their name. Persons will be requested to come forward in the order in which they are registered, and to give their name and full address.
- ⇒ Public question time will be limited to two minutes per member of the public, with a limit of two verbal questions per member of the public.
- ⇒ Statements are not to precede the asking of a question during public question time. Statements should be made during public statement time.
- ⇒ Members of the public are encouraged to keep their questions brief to enable everyone who desires to ask a question to have the opportunity to do so.
- ⇒ Public question time will be allocated a minimum of 15 minutes and may be extended in intervals of up to 10 minutes by resolution of Council, but the total time allocated for public questions to be asked and responses to be given is not to exceed 35 minutes in total. Public question time is declared closed following the expiration of the allocated time period, or earlier than such time where there are no further questions.
- ⇒ Questions are to be directed to the Presiding Member and shall be asked politely, in good faith, and are not to be framed in such a way as to reflect adversely or be defamatory on a particular Elected Member or EMRC employee. The Presiding Member shall decide to:
 - ⇒ accept or reject any question and his/her decision is final
 - ⇒ nominate a member of the Council and/or EMRC employee to respond to the question
 - or
 - ⇒ take a question on notice. In this case a written response will be provided as soon as possible, and included in the agenda of the next Council meeting.
- ⇒ Where an Elected Member is of the opinion that a member of the public is:
 - ⇒ asking a question at a Council meeting, that does not relate to a matter affecting the EMRC
 - or
 - ⇒ making a statement during public question time, they may bring it to the attention of the Presiding Member who will make a ruling.

- ⇒ Questions and any response will be summarised and included in the minutes of the Council meeting.
- ⇒ It is not intended that question time should be used as a means to obtain information that would not be made available if it was sought from the EMRC's records under Section 5.94 of the *Local Government Act 1995* or the *Freedom of Information Act 1992* (FOI Act 1992). Where the response to a question(s) would require a substantial commitment of the EMRC's resources, the Chief Executive Officer (CEO) will determine that it is an unreasonable impost upon the EMRC and refuse to provide it. The CEO will advise the member of the public that the information may be sought in accordance with the FOI Act 1992.

5.2 Questions in Writing

- ⇒ The public may submit questions to the EMRC in writing.
- ⇒ Questions asked at an Ordinary Council meeting must relate to a matter that affects the EMRC. Questions asked at a Special meeting of Council must relate to the purpose for which the meeting has been called.
- ⇒ The EMRC will accept a maximum of five (5) written questions per public. To ensure equality and consistency, each part of a multi-part question will be treated as a question in its own right.
- ⇒ Questions lodged by 9.00am on the day immediately prior to the scheduled Council meeting will be responded to, where possible, at the Council meeting. These questions, and their responses, will be distributed to Elected Members and made available to the public in written form at the meeting.
- ⇒ The Presiding Member shall decide to accept or reject any written question and his/her decision is final. Where there is any concern about a question being offensive, defamatory or the like, the Presiding Member will make a determination in relation to the question. Questions determined as offensive, defamatory or the like will not be published. Where the Presiding Member rules questions to be out of order, an announcement to this effect will be made at the meeting, including the reason(s) for the decision.
- ⇒ The Presiding Member may rule questions out of order where they are substantially the same as questions previously submitted and responded to.
- ⇒ Written questions unable to be responded to at a Council meeting will be taken on notice. In this case, a written response will be provided as soon as possible and included on the agenda of the next Council meeting.
- ⇒ A person who submits written questions may also ask questions at a Council meeting and questions asked verbally may be different to those submitted in writing.
- ⇒ Questions and any response will be summarised and included in the minutes of the Council meeting.
- ⇒ It is not intended that question time should be used as a means to obtain information that would not be made available if it was sought from the EMRC's records under Section 5.94 of the *Local Government Act 1995* or the *Freedom of Information Act 1992* (FOI Act 1992). Where the response to a question(s) would require a substantial commitment of the EMRC's resources, the Chief Executive Officer (CEO) will determine that it is an unreasonable impost upon the EMRC and may refuse to provide it. The CEO will advise the member of the public that the information may be sought in accordance with the FOI Act 1992.

5.3 Disclaimer

Responses to questions not submitted in writing are provided in good faith and as such, should not be relied upon as being either complete or comprehensive.

5.4 Procedures for Public Statement Time

The following procedures for the conduct of Public Statement Time were adopted at the Council meeting held on XXXX 2020.

- ⇒ Members of the public are invited to make statements, either verbally or in writing, at Council meetings.
- ⇒ Statements made at an Ordinary Council meeting must relate to a matter that affects the EMRC. Statements made at a Special meeting of Council must relate to the purpose for which the meeting has been called.
- ⇒ A register will be provided for those persons wanting to make a statement to enter their name. Persons will be requested to come forward in the order in which they are registered, and to give their name and full address.
- ⇒ Statement time will be limited to two minutes per member of the public.
- ⇒ Members of the public are encouraged to keep their statements brief to enable everyone who desires to make a statement to have the opportunity to do so.
- ⇒ Public statement time will be allocated a maximum time of 15 minutes. Public statement time is declared closed following the 15 minute allocated time period, or earlier than such time where there are no further statements.
- ⇒ Statements are to be directed to the Presiding Member and are to be made politely in good faith and are not to be framed in such a way as to reflect adversely or be defamatory on a particular Elected Member or EMRC employee.
- ⇒ Where an Elected Member is of the opinion that a member of the public is making a statement at a Council meeting, that does not relate to a matter affecting the EMRC, they may bring it to the attention of the Presiding Member who will make a ruling.
- ⇒ A member of the public attending a Council meeting may present a written statement rather than making the statement verbally if he or she so wishes.
- ⇒ Statements will be summarised and included in the minutes of the Council meeting.



14.4 CLOSURE OF EMRC FACILITIES FOR THE UPCOMING CHRISTMAS/NEW YEAR PERIOD 2020-2021 AND PUBLIC HOLIDAYS FOR 2021

REFERENCE: D2020/16180

PURPOSE OF REPORT

The purpose of this report is to seek approval from Council for the closure of the EMRC facilities over the 2020/2021 Christmas/New Year period and Public Holidays for 2021.

KEY POINTS AND RECOMMENDATION(S)

- It is standard practice for the EMRC Ascot Administration Office to close over the Christmas/New Year period.
- Closure of the Waste Management Facilities open to the community is limited over the Christmas/New Year period and all public holidays.
- Coppin Road Transfer Station's current closing days are Wednesday, Thursday and Friday.

Recommendation(s)

That Council approves:

1. The EMRC Ascot Administration Office being closed from 5:00pm Thursday, 24 December 2020 and on each day thereafter until it re-opens on Monday, 4 January 2021 and all public holidays in 2021.
2. The Hazelmere Resource Recovery Park being closed from 3:00pm Thursday, 24 December 2020 and on each day thereafter until it re-opens on Monday 4 January 2021 and all public holidays in 2021.
3. The Red Hill Waste Management Facility being closed on Christmas Day (Friday, 25 December 2020), New Year's Day (Friday 1 January 2021) and Good Friday (Friday 2 April 2021).
4. The Mathieson Road Transfer Station (Shire of Mundaring) being closed on Christmas Day (Friday, 25 December 2020), Boxing Day (Saturday, 26 December 2020), New Year's Day (Friday, 1 January 2021) and Good Friday (Friday 2 April 2021).
5. The Coppin Road Transfer Station will be closed on Boxing Day (Saturday, 26 December 2020) only. (Refer to report for normal closing days).
6. The Baywaste Transfer Station (City of Bayswater) will be closed on Christmas Day (Friday, 25 December 2020), New Year's Day (Monday, 4 January 2021) and Good Friday (Friday, 2 April 2021).

SOURCE OF REPORT

Chief Operating Officer

BACKGROUND

Council at its meeting on 8 December 1994 resolved that the Red Hill Waste Management Facility (Red Hill) close on Christmas Day, New Year's Day and Good Friday of each year. Consequently, over the Christmas/New Year period, Red Hill was closed on Christmas Day and New Year's Day. (Ref: DMDOC/148557)

It has been standard practice in the past to close the EMRC Ascot Administration Office during the Christmas and New Year period and to close the Hazelmere Resource Recovery Park (Hazelmere) between Christmas Day and New Year's Day (subject to operational requirements assessed closer to the Christmas/New Year closure period).



Item 14.4 continued

In 2019/2020, the EMRC Ascot Administration Office was closed from Tuesday, 24 December 2019 and re-opened on Thursday, 2 January 2020. Hazelmere was also closed during the same period. In consultation with the Shire of Mundaring, the Mathieson Road Transfer Station was closed on Boxing Day only (Thursday, 26 December 2019). The Coppin Road Transfer Station opening hours were not affected by the 2019/2020 Christmas/New Year period.

In July 2020 the EMRC began operating the Baywaste Facility on behalf of the City of Bayswater. The Site Agreement states that the facility will close on Christmas Day, New Year's Day and Good Friday.

REPORT

It is proposed that the EMRC Ascot Administration Office be closed from 5:00pm Thursday, 24 December 2020 and re-open on Monday, 4 January 2021. As most enquiries during this period of closure would relate to waste disposal and can be handled at Red Hill, it is considered that customers and/or the general public will not be inconvenienced by this arrangement.

There may be a requirement for the Hazelmere Commercial and Industrial (C&I) facility to operate over the Christmas/New Year period. It is also possible that contracted customers may require supply of wood fines during this period. An assessment regarding the closure of Hazelmere over the Christmas and New Year period will therefore be made closer to the Christmas/New Year closure period. If the assessment concludes that there is no operational requirement Hazelmere to remain open, then the proposal is to close that facility from 3:00pm Thursday, 24 December 2020 and re-open on Monday, 4 January 2021.

The EMRC Council previously resolved that Red Hill close on Christmas Day, New Year's Day and Good Friday of each year. It is proposed that this arrangement continues with Red Hill being closed on Christmas Day (Friday, 25 December 2020) and New Year's Day (Friday, 1 January 2021) for the upcoming Christmas/New Year period and Good Friday (Friday, 2 April 2021).

The EMRC operates the Coppin Road and Mathieson Road Transfer Stations on behalf of the Shire of Mundaring. In consultation with the Shire of Mundaring and in accordance with the Site Management Agreement, the Mathieson Road Transfer Station will be closed on Christmas Day, Boxing Day and New Year's Day for the 2020/2021 Christmas and New Year period. There is no requirement to close the Coppin Road Transfer Station as Christmas Day and New Year's Day fall on days (Friday) when the Coppin Road Transfer Station is usually closed however, there is a requirement to close the facility on Boxing Day (Saturday, 26 December 2020). Both transfer stations will close on Good Friday (Friday, 2 April 2021).

The EMRC operates the Baywaste Facility on behalf of the City of Bayswater. In consultation with the City of Bayswater and in accordance with the Site Management Agreement, the Baywaste Facility will be closed on Christmas Day and New Year's Day for the 2020/2021 Christmas and New Year period. The Facility will also be closed on Good Friday.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 – Good Governance

- 3.2 To manage partnerships and relationships with stakeholders
- 3.3 To provide responsible and accountable governance and management of the EMRC

FINANCIAL IMPLICATIONS

Reduction of accrued leave balances.



Item 14.4 continued

SUSTAINABILITY IMPLICATIONS

Nil

Member Council

Town of Bassendean
City of Bayswater
City of Belmont
City of Kalamunda
Shire of Mundaring
City of Swan

Member Councils to note closure dates within the report for the following sites:

- EMRC Ascot Administration Office
- Red Hill Waste Management
- Hazelmere Resource Recovery Park
- Mathieson and Coppin Road Transfer Stations
- Baywaste Transfer Station

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council approves:

1. The EMRC Ascot Administration Office being closed from 5:00pm Thursday, 24 December 2020 and on each day thereafter until it re-opens on Monday, 4 January 2021 and all public holidays in 2021.
2. The Hazelmere Resource Recovery Park being closed from 3:00pm Thursday, 24 December 2020 and on each day thereafter until it re-opens on Monday 4 January 2021 and all public holidays in 2021.
3. The Red Hill Waste Management Facility being closed on Christmas Day (Friday, 25 December 2020), New Year's Day (Friday 1 January 2021) and Good Friday (Friday 2 April 2021).
4. The Mathieson Road Transfer Station (Shire of Mundaring) being closed on Christmas Day (Friday, 25 December 2020), Boxing Day (Saturday, 26 December 2020), New Year's Day (Friday, 1 January 2021) and Good Friday (Friday 2 April 2021).
5. The Coppin Road Transfer Station will be closed on Boxing Day (Saturday, 26 December 2020) only. (Refer to report for normal closing days).
6. The Baywaste Transfer Station (City of Bayswater) will be closed on Christmas Day (Friday, 25 December 2020), New Year's Day (Monday, 4 January 2021) and Good Friday (Friday, 2 April 2021).

COUNCIL RESOLUTION(S)

MOVED CR

SECONDED CR



14.5 ITEMS CONTAINED IN THE INFORMATION BULLETIN

REFERENCE: D2020/22009

The following items are included in the Information Bulletin, which accompanies the Agenda.

- 1.1 REGISTER OF COUNCIL RESOLUTIONS (Ref: D2020/22007)
- 1.2 CEO EXERCISE OF DELEGATED POWERS AND DUTIES (Ref: D2020/22287)
- 1.3 2020/2021 COUNCIL TONNAGE COMPARISONS AS AT 31 AUGUST 2020 (Ref: D2020/22371)
- 1.4 CORPORATE BUSINESS PLAN 2020/2021 – 2024/2025 PROGRESS REPORT JULY TO SEPTEMBER 2020 (Ref: D2020/22342)
- 1.5 URBAN AND NATURAL ENVIRONMENT TEAMS ACTIVITY REPORT JULY TO SEPTEMBER 2020 (Ref: D2020/22343)
- 1.6 WASTE EDUCATION REPORT – JULY - SEPTEMBER 2020 (Ref: D2020/22344)

RECOMMENDATION(S)

That Council notes the items contained in the Information Bulletin accompanying the 22 October 2020 Ordinary Meeting of Council Agenda.

COUNCIL RESOLUTION(S)

MOVED CR

SECONDED CR



15 REPORTS OF COMMITTEES

15.1 WASTE ADVISORY COMMITTEE MEETING HELD 8 October 2020 (REFER TO MINUTES OF COMMITTEE) REFERENCE: D2020/20941 (WAC) – D2020/22383

The minutes of the Waste Advisory Committee meeting held on **8 October 2020** accompany and form part of this agenda – (refer to section of 'Minutes of Committees' for Council accompanying this Agenda).

QUESTIONS

The Chairman invites general questions from members on the minutes of the Waste Advisory Committee.

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Waste Advisory Committee report (Section 15.1).

COUNCIL RESOLUTION(S)

MOVED CR

SECONDED CR



16 REPORTS OF DELEGATES

17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

18 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING

19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

20 FUTURE MEETINGS OF COUNCIL

The next meeting of Council will be held on **Thursday 3 December 2020** at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, Belmont WA 6104 commencing at 6:00pm.

Future Meetings 2020

Thursday	3 December	at	EMRC Administration Office
January 2021 (recess)			

21 DECLARATION OF CLOSURE OF MEETING