



CONFIRMED MINUTES

PART 2

Ordinary Meeting of Council

5 December 2019



14.12 ITEMS CONTAINED IN THE INFORMATION BULLETIN

REFERENCE: D2019/17159

The following items are included in the Information Bulletin, which accompanies the Agenda.

1 CORPORATE SERVICES

- 1.1 REGISTER OF COUNCIL RESOLUTIONS (Ref: D2019/17572)
- 1.2 CEO EXERCISE OF DELEGATED POWERS AND DUTIES (Ref: D2019/17163)

2 REGIONAL SERVICES

- 2.1 REGIONAL SERVICES ACTIVITY REPORT JULY – SEPTEMBER 2019 (Ref: D2019/17160)
- 2.2 CORPORATE BUSINESS PLAN 2019/2020 - 2023/2024 PROGRESS REPORT JULY TO SEPTEMBER 2019 (Ref: D2019/17161)

3 WASTE MANAGEMENT SERVICES

- 3.1 COUNCIL TONNAGE COMPARISONS AS AT 31 OCTOBER 2019 (Ref: D2019/17396)

RECOMMENDATION(S)

That Council notes the items contained in the Information Bulletin accompanying the 5 December 2019 Ordinary Meeting of Council Agenda.

COUNCIL RESOLUTION(S)

MOVED CR DAW

SECONDED CR HAMILTON

THAT COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 5 DECEMBER 2019 ORDINARY MEETING OF COUNCIL AGENDA.

CARRIED UNANIMOUSLY



INFORMATION BULLETIN

Accompanying the
Ordinary Meeting of Council Agenda

5 December 2019

COUNCIL INFORMATION BULLETIN**5 December 2019****(REF: D2019/17159)****TABLE OF CONTENTS**

1	CORPORATE SERVICES	1
1.1	REGISTER OF COUNCIL RESOLUTIONS 2019 (Ref: D2019/17572)	1
1.2	CEO EXERCISE OF DELEGATED POWERS AND DUTIES (Ref: D2019/17163)	24
2	REGIONAL SERVICES	27
2.1	REGIONAL SERVICES ACTIVITY REPORT - JULY TO SEPTEMBER 2019 (Ref: D2019/17160)	27
2.2	CORPORATE BUSINESS PLAN 2019/2020 - 2023/2024 PROGRESS REPORT JULY TO SEPTEMBER 2019 (Ref: D2019/17161)	34
3	WASTE SERVICES	22
3.1	COUNCIL TONNAGE COMPARISONS AS AT 31 OCTOBER 2019 (Ref: D2019/17396)	66



1 CORPORATE SERVICES

1.1 REGISTER OF COUNCIL RESOLUTIONS 2019

REFERENCE: D2019/17669

PURPOSE OF REPORT

The purpose of this report is to present to Council a list of Council resolutions for the calendar year and update Council on their progress.

KEY POINT(S)

- Historical review of Council's decisions throughout a calendar year.
- Enable current and new Councillor's to review previous decisions made.

SOURCE OF REPORT

Director Corporate Services

BACKGROUND

One of the characteristics often associated with transparency in local government is to keep Council and members of the public informed. This can be achieved by providing knowledge regarding Council resolutions in a useful manner and readily accessible manner. As a local government, the EMRC will actively seek methods to do its business in a transparent and accountable manner where everyone can see what is happening.

With this in mind, the EMRC seeks to build the faith of its stakeholders and build trust with those we serve in the community.

REPORT

The attachment provides a list of Council resolutions made during the calendar year to improve transparency and accountability. It is intended that the register is reported back to Council at each ordinary meeting of Council going forward.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 - Good Governance

- 3.3 To provide responsible and accountable governance and management of the EMRC

FINANCIAL IMPLICATIONS

As reported.

SUSTAINABILITY IMPLICATIONS

The implementation of Council's resolutions were exercised in accordance with Council's direction for the benefit and sustainability of the EMRC and Perth's Eastern Region.



Item 1.1 continued

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} As reported
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Register of Council Resolutions 2019 (D2019/17572)



COUNCIL RESOLUTIONS REGISTER 2019

DATE		RESOLUTIONS		STATUS																
1.	4 NOVEMBER 2019	5.1 APPOINTMENT OF MEMBERS TO THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE (D2019/14638) THAT BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.10 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>: 1. THE CHIEF EXECUTIVE OFFICER OF EACH PARTICIPANT COUNCIL AND THE EMRC BE RE-APPOINTED TO THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE. 2. THE FOLLOWING OFFICERS BE APPOINTED AS DEPUTY MEMBERS ON THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE: <table><tr><th><u>PARTICIPANT LOCAL GOVERNMENT</u></th><th><u>DEPUTY CEOAC MEMBER (OCCUPANT)</u></th></tr><tr><td>TOWN OF BASSENDEAN</td><td>ACTING CEO</td></tr><tr><td>CITY OF BAYSWATER</td><td>DIRECTOR WORKS AND INFRASTRUCTURE</td></tr><tr><td>CITY OF BELMONT</td><td>ACTING CEO</td></tr><tr><td>CITY OF KALAMUNDA</td><td>ACTING CEO</td></tr><tr><td>SHIRE OF MUNDARING</td><td>ACTING CEO</td></tr><tr><td>CITY OF SWAN</td><td>ACTING CEO</td></tr><tr><td>EMRC</td><td>ACTING CEO</td></tr></table> CARRIED BY AN ABSOLUTE MAJORITY 12/0		<u>PARTICIPANT LOCAL GOVERNMENT</u>	<u>DEPUTY CEOAC MEMBER (OCCUPANT)</u>	TOWN OF BASSENDEAN	ACTING CEO	CITY OF BAYSWATER	DIRECTOR WORKS AND INFRASTRUCTURE	CITY OF BELMONT	ACTING CEO	CITY OF KALAMUNDA	ACTING CEO	SHIRE OF MUNDARING	ACTING CEO	CITY OF SWAN	ACTING CEO	EMRC	ACTING CEO	ACTIONED
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SHIRE OF MUNDARING	ACTING CEO																			
CITY OF SWAN	ACTING CEO																			
EMRC	ACTING CEO																			
2.	4 NOVEMBER 2019	5.2 APPOINTMENT OF MEMBERS TO THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE (CEOPRC) REFERENCE: D2019/14639 THAT BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.10 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> THE FOLLOWING COUNCILLORS BE APPOINTED TO THE CHIEF EXECUTIVE OFFICER PERFORMANCE COMMITTEE: <table><tr><th><u>PARTICIPANT LOCAL GOVERNMENT</u></th><th><u>COUNCIL MEMBER</u></th></tr><tr><td>TOWN OF BASSENDEAN</td><td>CR WILSON</td></tr><tr><td>CITY OF BAYSWATER</td><td>CR CLARKE</td></tr><tr><td>CITY OF BELMONT</td><td>CR POWELL</td></tr><tr><td>CITY OF KALAMUNDA</td><td>CR O'CONNOR</td></tr><tr><td>SHIRE OF MUNDARING</td><td>CR DAW</td></tr><tr><td>CITY OF SWAN</td><td>CR CONGERTON</td></tr></table> CARRIED BY AN ABSOLUTE MAJORITY 12/0		<u>PARTICIPANT LOCAL GOVERNMENT</u>	<u>COUNCIL MEMBER</u>	TOWN OF BASSENDEAN	CR WILSON	CITY OF BAYSWATER	CR CLARKE	CITY OF BELMONT	CR POWELL	CITY OF KALAMUNDA	CR O'CONNOR	SHIRE OF MUNDARING	CR DAW	CITY OF SWAN	CR CONGERTON	ACTIONED		
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3.	4 NOVEMBER 2019	5.3 APPOINTMENT OF MEMBERS TO THE AUDIT COMMITTEE (AC) (D2019/14640) THAT BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.10 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>: 1. THE FOLLOWING COUNCILLORS BE APPOINTED AS MEMBERS TO THE AUDIT COMMITTEE: <table><tr><td><u>PARTICIPANT LOCAL GOVERNMENT</u></td><td><u>COUNCIL MEMBER</u></td></tr><tr><td>TOWN OF BASSENDEAN</td><td>CR HAMILTON</td></tr><tr><td>CITY OF BAYSWATER</td><td>CR CLARKE</td></tr><tr><td>CITY OF BELMONT</td><td>CR POWELL</td></tr><tr><td>CITY OF KALAMUNDA</td><td>CR BOYD</td></tr><tr><td>SHIRE OF MUNDARING</td><td>CR JEANS</td></tr><tr><td>CITY OF SWAN</td><td>CR CONGERTON</td></tr></table> 2. THE FOLLOWING COUNCILLORS BE APPOINTED AS DEPUTY MEMBERS TO THE AUDIT COMMITTEE: <table><tr><td><u>PARTICIPANT LOCAL GOVERNMENT</u></td><td><u>DEPUTY COUNCIL MEMBER</u></td></tr><tr><td>TOWN OF BASSENDEAN</td><td>CR WILSON</td></tr><tr><td>CITY OF BAYSWATER</td><td>CR JOHNSON</td></tr><tr><td>CITY OF BELMONT</td><td>CR WOLFF</td></tr><tr><td>CITY OF KALAMUNDA</td><td>CR O'CONNOR</td></tr><tr><td>SHIRE OF MUNDARING</td><td>CR DAW</td></tr><tr><td>CITY OF SWAN</td><td>CR ZANNINO</td></tr></table> CARRIED BY AN ABSOLUTE MAJORITY 12/0		<u>PARTICIPANT LOCAL GOVERNMENT</u>	<u>COUNCIL MEMBER</u>	TOWN OF BASSENDEAN	CR HAMILTON	CITY OF BAYSWATER	CR CLARKE	CITY OF BELMONT	CR POWELL	CITY OF KALAMUNDA	CR BOYD	SHIRE OF MUNDARING	CR JEANS	CITY OF SWAN	CR CONGERTON	<u>PARTICIPANT LOCAL GOVERNMENT</u>	<u>DEPUTY COUNCIL MEMBER</u>	TOWN OF BASSENDEAN	CR WILSON	CITY OF BAYSWATER	CR JOHNSON	CITY OF BELMONT	CR WOLFF	CITY OF KALAMUNDA	CR O'CONNOR	SHIRE OF MUNDARING	CR DAW	CITY OF SWAN	CR ZANNINO	ACTIONED
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4.	4 NOVEMBER 2019	5.4 APPOINTMENT OF MEMBERS TO THE WASTE ADVISORY COMMITTEE (WAC) (D2019/14643) THAT BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.10 OF THE LOCAL GOVERNMENT ACT 1995: 1. THE FOLLOWING COUNCILLORS AND OFFICERS BE APPOINTED TO THE WASTE ADVISORY COMMITTEE: <table><thead><tr><th><u>PARTICIPANT LOCAL GOVERNMENT/EMRC</u></th><th><u>COUNCILLOR MEMBER</u></th><th><u>OFFICER MEMBER</u></th></tr></thead><tbody><tr><td>TOWN OF BASSENDEAN</td><td>CR HAMILTON</td><td>EXECUTIVE MANAGER INFRASTRUCTURE</td></tr><tr><td>CITY OF BAYSWATER</td><td>CR JOHNSON</td><td>DIRECTOR WORKS & INFRASTRUCTURE</td></tr><tr><td>CITY OF BELMONT</td><td>CR WOLFF</td><td>DIRECTOR INFRASTRUCTURE SERVICES</td></tr><tr><td>CITY OF KALAMUNDA</td><td>CR O'CONNOR</td><td>DIRECTOR ASSET SERVICES</td></tr><tr><td>SHIRE OF MUNDARING</td><td>CR JEANS</td><td>DIRECTOR INFRASTRUCTURE SERVICES</td></tr><tr><td>CITY OF SWAN</td><td>CR CONGERTON</td><td>EXECUTIVE MANAGER OPERATIONS</td></tr><tr><td>EMRC</td><td></td><td>CHIEF EXECUTIVE OFFICER</td></tr></tbody></table> 2. THE FOLLOWING COUNCILLORS AND OFFICERS BE APPOINTED AS DEPUTY MEMBERS TO THE WASTE ADVISORY COMMITTEE: <table><thead><tr><th><u>PARTICIPANT LOCAL GOVERNMENT</u></th><th><u>DEPUTY COUNCILLOR MEMBER</u></th><th><u>DEPUTY OFFICER MEMBER</u></th></tr></thead><tbody><tr><td>TOWN OF BASSENDEAN</td><td>CR WILSON</td><td>RECYCLING & WASTE COORDINATOR</td></tr><tr><td>CITY OF BAYSWATER</td><td>CR CLARKE</td><td>MANAGER ENVIRONMENTAL HEALTH</td></tr><tr><td>CITY OF BELMONT</td><td>CR POWELL</td><td>MANAGER WORKS</td></tr><tr><td>CITY OF KALAMUNDA</td><td>CR BOYD</td><td>MANAGER ASSET & WASTE OPERATIONS</td></tr><tr><td>SHIRE OF MUNDARING</td><td>CR DAW</td><td>CO-ORDINATOR WASTE & FLEET</td></tr><tr><td>CITY OF SWAN</td><td>CR ZANNINO</td><td>MANAGER FLEET & WASTE SERVICES</td></tr></tbody></table> CARRIED BY AN ABSOLUTE MAJORITY 12/0			<u>PARTICIPANT LOCAL GOVERNMENT/EMRC</u>	<u>COUNCILLOR MEMBER</u>	<u>OFFICER MEMBER</u>	TOWN OF BASSENDEAN	CR HAMILTON	EXECUTIVE MANAGER INFRASTRUCTURE	CITY OF BAYSWATER	CR JOHNSON	DIRECTOR WORKS & INFRASTRUCTURE	CITY OF BELMONT	CR WOLFF	DIRECTOR INFRASTRUCTURE SERVICES	CITY OF KALAMUNDA	CR O'CONNOR	DIRECTOR ASSET SERVICES	SHIRE OF MUNDARING	CR JEANS	DIRECTOR INFRASTRUCTURE SERVICES	CITY OF SWAN	CR CONGERTON	EXECUTIVE MANAGER OPERATIONS	EMRC		CHIEF EXECUTIVE OFFICER	<u>PARTICIPANT LOCAL GOVERNMENT</u>	<u>DEPUTY COUNCILLOR MEMBER</u>	<u>DEPUTY OFFICER MEMBER</u>	TOWN OF BASSENDEAN	CR WILSON	RECYCLING & WASTE COORDINATOR	CITY OF BAYSWATER	CR CLARKE	MANAGER ENVIRONMENTAL HEALTH	CITY OF BELMONT	CR POWELL	MANAGER WORKS	CITY OF KALAMUNDA	CR BOYD	MANAGER ASSET & WASTE OPERATIONS	SHIRE OF MUNDARING	CR DAW	CO-ORDINATOR WASTE & FLEET	CITY OF SWAN	CR ZANNINO	MANAGER FLEET & WASTE SERVICES	ACTIONED
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DATE		RESOLUTIONS	STATUS
5.	4 NOVEMBER 2019	5.5 APPOINTMENT OF MEMBERS TO THE INVESTMENT COMMITTEE (IC) (D2019/14641) THAT BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.10 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> , CRS POWELL, JOHNSON, BOYD, ZANNINO AND WILSON, BE APPOINTED AS MEMBERS TO THE INVESTMENT COMMITTEE. CARRIED BY AN ABSOLUTE MAJORITY 12/0	ACTIONED
6.	4 NOVEMBER 2019	5.6 APPOINTMENT OF MEMBER DELEGATE AND MEMBER DEPUTY DELEGATE TO THE MUNICIPAL WASTE ADVISORY COUNCIL (MWAC) (D2019/14644) THAT: 1. CR JOHNSON BE THE MEMBER DELEGATE TO THE MUNICIPAL WASTE ADVISORY COUNCIL AND CR HAMILTON BE THE DEPUTY MEMBER DELEGATE TO THE MUNICIPAL WASTE ADVISORY COUNCIL. 2. THE CHIEF EXECUTIVE OFFICER (CEO) BE THE OFFICER DELEGATE TO THE MUNICIPAL WASTE ADVISORY COUNCIL AND THAT THE DIRECTOR WASTE SERVICES BE THE DEPUTY OFFICER DELEGATE TO THE MUNICIPAL WASTE ADVISORY COUNCIL. CARRIED UNANIMOUSLY	ACTIONED
7.	17 OCTOBER 2019	10.1 TENDER RFT2019-002 MOBILE AERATED FLOOR SYSTEM (D2019/15333) THAT: 1. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH R.10 OF THE <i>LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996</i> , REVOKE THE PREVIOUS COUNCIL RESOLUTION TO AWARD TENDER RFT2019-002 – DESIGN, SUPPLY, INSTALL AND MAINTAIN A MOBILE AERATED FLOOR SYSTEM TO SPARTEL PTY LTD. 2. COUNCIL IN ACCORDANCE WITH R. 18(5) OF THE <i>LOCAL GOVERNMENT (FUNCTIONS AND GENERAL) REGULATIONS 1996</i> , DECLINE TO ACCEPT ANY TENDER UNDER RFT 2019-002. 3. COUNCIL REAFFIRMS ITS COMMITMENT TO THE DELIVERY OF AN INTERIM FOGO PROCESSING FACILITY AT THE RED HILL WASTE MANAGEMENT FACILITY AND NOTES THAT THE CEO, ACTING UNDER DELEGATED AUTHORITY AND IN ACCORDANCE WITH THE PREVIOUS RESOLUTIONS AND THE EMRC FOGO STRATEGY, WILL RECOMMENCE A TENDER PROCESS. 4. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.	
8.	19 SEPTEMBER 2019	14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF AUGUST 2019 (D2019/13601) THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR AUGUST 2019 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i> , FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$10,855,894.53.	NOTED
9.	19 SEPTEMBER 2019	14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 JULY 2019 (D2019/12666) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 JULY 2019.	NOTED
10.	19 SEPTEMBER 2019	14.3 SPECIAL MEETING OF COUNCIL 4 NOVEMBER 2019 (D2019/11194) THAT: 1. COUNCIL, IN ACCORDANCE WITH SECTION 5.4 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> , APPROVES A SPECIAL MEETING OF COUNCIL TO BE HELD ON MONDAY 4 NOVEMBER 2019 FOR THE PURPOSE OF ELECTING A CHAIRMAN AND DEPUTY CHAIRMAN, AND TO APPOINT MEMBERS AND DEPUTY MEMBERS TO COMMITTEES. 2. NOTICE OF THE MEETING BE GIVEN IN ACCORDANCE WITH R.12 OF THE <i>LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996</i> .	ACTIONED

DATE		RESOLUTIONS	STATUS
11.	19 SEPTEMBER 2019	14.4 DRAFT FOOD ORGANICS AND GARDEN ORGANICS (FOGO) RECOVERY STRATEGY (D2019/13754) THAT COUNCIL ENDORSES THE DRAFT FOOD ORGANICS AND GARDEN ORGANICS (FOGO) RECOVERY STRATEGY SUBJECT TO THE LAST DOT POINT UNDER 'PRINCIPLES' ON PAGE 9 BEING AMENDED TO STATE "THE FUNDING OF BINS, CADDIES AND INITIAL EDUCATION/PRODUCT MARKETING FOR MEMBER COUNCILS WILL BE FUNDED THROUGH THE SECONDARY WASTE RESERVE."	ACTIONED
12.	19 SEPTEMBER 2019	11.1 TENDER RFT2019-002 MOBILE AERATED FLOOR SYSTEM (D2019/12658 (WAC) – D2019/14019) THAT: 1. COUNCIL AWARD TENDER RFT2019-002 – DESIGN, SUPPLY, INSTALL AND MAINTAIN A MOBILE AERATED FLOOR SYSTEM TO SPARTEL PTY LTD FOR \$534,400.00 (EX GST) BASED ON THEIR TENDER FOR THE MAFS AS PER THE ATTACHED SCHEDULE INCLUDING RATES FOR THE MAINTENANCE AND ESTIMATED SPARE PARTS COSTS OVER A FIVE (5) YEAR PERIOD. 2. THE CEO BE AUTHORISED ON BEHALF OF THE EMRC TO ENTER INTO A CONTRACT WITH SPARTEL PTY LTD IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED ON BETWEEN THE CEO AND SPARTEL PTY LTD. 3. COUNCIL AUTHORISE A 10% CONTINGENCY BASED ON THE TENDERED PRICE FOR ANY CONTRACT VARIATIONS THAT MAY ARISE FOR TENDER RFT2019-002.	REVOKED PER 17/10/2019 RESOLUTION
13.	19 SEPTEMBER 2019	11.2 WASTE MANAGEMENT COMMUNITY REFERENCE GROUP MEMBERSHIP RECRUITMENT (D2019/12670 (WAC) – D2019/14020) THAT COUNCIL ENDORSE THE NOMINATIONS OF THE FOLLOWING COMMUNITY MEMBERS FOR A TWO (2) YEAR TERM EXPIRING ON 31 AUGUST 2021: • MS GINA OGILVIE; • MR NICK SIBBEL; • MS KRISTY WALDEN; • MS ROBYN WALSH; • MS JODI GARDENER; • MS BELINDA HENDERSON; AND • MR ALAN WICKS.	ACTIONED
14.	19 SEPTEMBER 2019	11.3 FOGO STUDY TOUR – AUGUST 2019 (D2019/12674 (WAC) – D2019/14021) THAT: 1. THE REPORT BE RECEIVED. 2. THE FINDINGS OF THE FOGO STUDY TOUR BE USED TO INFORM THE FUTURE DEVELOPMENT OF A LONG TERM FOGO STRATEGY AT THE RED HILL WASTE MANAGEMENT FACILITY.	NOTED

DATE		RESOLUTIONS	STATUS
15.	19 SEPTEMBER 2019	11.4 DRAFT FOOD ORGANICS AND GARDEN ORGANICS (FOGO) WASTE STRATEGY (D2019/12734 (WAC) – D2019/14022) THAT COUNCIL: 1. NOTES THE DRAFT FOOD ORGANICS AND GARDEN ORGANICS (FOGO) WASTE STRATEGY. 2. ENDORSES THE PROPOSED OUTCOME OF HAVING A LONG TERM OR PERMANENT FOGO TREATMENT FACILITY FOR THE REGION OPERATING BY JULY 2022. 3. REQUESTS THAT THE DRAFT FOGO WASTE STRATEGY BE FURTHER DEVELOPED IN CONSULTATION WITH MEMBER COUNCIL STAFF AND BE PRESENTED TO COUNCIL FOR ENDORSEMENT. 4. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 6.8(1)(B) OF THE LOCAL GOVERNMENT ACT 1995, AUTHORISES AN ALLOCATED BUDGET OF \$500,000 TO BE UTILISED FROM THE SECONDARY WASTE RESERVE TO IMPLEMENT ELEMENTS OF THE FOGO STRATEGY, INCLUDING BUT NOT NECESSARILY LIMITED, TO PRELIMINARY WORK SUCH AS VARIOUS MODELLING AND TENDER PREPARATIONS.	IN PROGRESS
16.	19 SEPTEMBER 2019	11.5 PURCHASE OF A TRACK LOADER (D2019/13308 (WAC) – D2019/14023) THAT COUNCIL ACCEPT: 1. THE QUOTATION FOR THE SUPPLY AND DELIVERY TO THE RED HILL WASTE MANAGEMENT FACILITY OF ONE (1) CATERPILLAR 973K TRACK LOADER INCLUDING AN EXTENDED FIVE (5) YEAR/8,000 HOUR EXTENDED WARRANTY, SUBMITTED BY WESTRAC PTY LTD, FOR THE SUM OF \$763,000 (EX GST). 2. THE OFFER TO UNDERTAKE A FIXED PRICE PREVENTATIVE MAINTENANCE AGREEMENT FOR THE CATERPILLAR 973K TRACK LOADER TO BE LOCATED AT THE RED HILL WASTE MANAGEMENT FACILITY FOR A FIVE (5) YEAR/8,000 HOUR PERIOD SUBMITTED BY WESTRAC PTY LTD AT A COST OF \$8.83/OPERATING HOUR (EX GST) SUBJECT TO BI-ANNUAL ADJUSTMENTS IN JANUARY AND JULY OF EACH YEAR BASED ON CATERPILLAR'S BI-ANNUAL PRICE REVIEW FOR PARTS AND WESTRAC'S ANNUAL LABOUR RATE REVIEW.	IN PROGRESS
17.	19 SEPTEMBER 2019	19.1 HAZELMERE WOOD WASTE TO ENERGY PLANT UPDATE (D2019/10941 (WAC) - D2019/13752) THAT: 1. COUNCIL DELEGATES AUTHORITY TO THE CHIEF EXECUTIVE OFFICER TO ISSUE, AND TO INSTRUCT EMRC'S LAWYERS TO ISSUE, ANY DEFAULT NOTICES THAT MAY BE REQUIRED PURSUANT TO ANY OF THE AGREEMENTS BETWEEN ANERGY AUSTRALIA PTY LTD AND THE EMRC. 2. COUNCIL AUTHORISE THE CHIEF EXECUTIVE OFFICER TO ENTER INTO THE DEED OF VARIATION WITH ANERGY AUSTRALIA PTY LTD TO THE VALUE SPECIFIED IN THE DEED IF ANERGY PTY LTD SETTLES THE DEBT OWED TO CALLIDUS AND THE PETITION IS WITHDRAWN. 3. COUNCIL, AUTHORISE THE CHIEF EXECUTIVE OFFICER TO ENTER INTO AN IP LICENSE DEED WITH ANERGY PTE LTD FOR A LICENCE TO THE INTELLECTUAL PROPERTY ASSOCIATED WITH THE DESIGN, OPERATION AND MAINTENANCE OF THE HAZELMERE WOOD WASTE TO ENERGY PLANT. 4. COUNCIL REQUESTS A FURTHER REPORT TO BE PREPARED AND PRESENTED TO COUNCIL AT A FUTURE MEETING OF COUNCIL. 5. COUNCIL REQUEST THE CEO COMMENCE DISCUSSIONS FOR A ROYALTY AGREEMENT. 6. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO. CARRIED UNANIMOUSLY	IN PROGRESS

DATE		RESOLUTIONS	STATUS
18.	19 SEPTEMBER 2019	19.2 HAZELMERE WOODWASTE TO ENERGY PLANT, SUPERINTENDENT ROLE (D2019/13875) THAT COUNCIL: 1. ACKNOWLEDGES THAT BECAUSE OF MONADELPHOUS ENGINEERING ASSOCIATES PTY LTD EXISTING INVOLVEMENT AND EXPERIENCE, IT HAS GOOD REASON TO BELIEVE THERE IS UNLIKELY TO BE ANY OTHER SUPPLIER WHO CAN PROVIDE A SIMILAR VALUE FOR MONEY OUTCOME TO COMPLETE THE REQUIREMENTS OF THE CONTRACT SUPERINTENDENT FOR THE HAZELMERE WOOD WASTE TO ENERGY PROJECT. 2. NOTES THE ADDITIONAL EXPENDITURE OF CONSULTING FEES TO THE VALUE INDICATED IN THE REPORT, REQUIRED TO COMPLETE THE SUPERINTENDING OF THE CONTRACT BY MONADELPHOUS ENGINEERING ASSOCIATES PTY LTD, TO BE FUNDED FROM THE SECONDARY WASTE RESERVE.	IN PROGRESS
19.	19 SEPTEMBER 2019	19.3 RESOURCE RECOVERY FACILITY UPDATE (D2019/12681 (WAC) – D2019/13753) THAT: 1. THE REPORT BE RECEIVED. 2. THE REPORT AND ATTACHMENT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.	NOTED
20.	22 AUGUST 2019	7.1 CR MELISSA MYKYTIUK - LEAVE OF ABSENCE THAT COUNCIL APPROVE APPLICATION FOR LEAVE OF ABSENCE FOR CR MYKYTIUK FROM 2 SEPTEMBER 2019 TO 6 OCTOBER 2019 INCLUSIVE.	NOTED
21.	22 AUGUST 2019	9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 20 JUNE 2019 THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 20 JUNE 2019 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	NOTED
22.	22 AUGUST 2019	9.2 MINUTES OF SPECIAL MEETING OF COUNCIL HELD ON 27 JUNE 2019 THAT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 27 JUNE 2019 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	NOTED
23.	22 AUGUST 2019	14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF JUNE AND JULY 2019(D2019/08985) THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR JUNE AND JULY 2019 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$29,906,960.60.	NOTED
24.	22 AUGUST 2019	14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 MAY 2019 (D2019/08984) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 MAY 2019.	NOTED
25.	22 AUGUST 2019	14.3 FINANCIAL REPORT FOR PERIOD ENDED 30 JUNE 2019 (D2019/10163) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 JUNE 2019.	NOTED

DATE		RESOLUTIONS	STATUS
26.	22 AUGUST 2019	14.4 CLOSURE OF EMRC FACILITIES FOR THE CHRISTMAS/NEW YEAR PERIOD 2019/2020 (D2019/10163) THAT COUNCIL APPROVES: 1. THE EMRC ADMINISTRATION OFFICE BEING CLOSED FROM 5PM TUESDAY 24 DECEMBER 2019 AND ON EACH DAY THEREAFTER UNTIL IT RE-OPENS ON THURSDAY 2 JANUARY 2020. 2. THE HAZELMERE RESOURCE RECOVERY PARK BEING CLOSED FROM 3PM TUESDAY 24 DECEMBER 2019 AND ON EACH DAY THEREAFTER UNTIL IT RE-OPENS ON THURSDAY 2 JANUARY 2020, SUBJECT TO AN ASSESSMENT OF OPERATIONAL REQUIREMENTS CLOSER TO THE CHRISTMAS AND NEW YEAR PERIOD. 3. THE RED HILL WASTE MANAGEMENT FACILITY BEING CLOSED ON CHRISTMAS DAY (WEDNESDAY 25 DECEMBER 2019) AND NEW YEAR'S DAY (WEDNESDAY 1 JANUARY 2020). 4. THE MATHIESON ROAD TRANSFER STATION (SHIRE OF MUNDARING) BEING CLOSED ON BOXING DAY (THURSDAY 25 DECEMBER 2019) ONLY.	WILL BE ADVERTISED IN NOVEMBER 2019
27.	22 AUGUST 2019	14.3 COMMITTEE MEMBERSHIP – CHANGE OF MEMBER (D2019/10965) THAT COUNCIL BY ABSOLUTE MAJORITY: 1. IN ACCORDANCE WITH SECTION 5.11(2)(B) OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, CANCELS THE APPOINTMENTS OF THE DIRECTOR OPERATIONAL SERVICES AND MANAGER ASSET SERVICES FROM THE TOWN OF BASSENDEAN AS MEMBER AND DEPUTY MEMBER TO THE WASTE ADVISORY COMMITTEE RESPECTIVELY. 2. IN ACCORDANCE WITH SECTION 5.10 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, APPOINTS THE EXECUTIVE MANAGER INFRASTRUCTURE, TOWN OF BASSENDEAN, AS A MEMBER ON THE WASTE ADVISORY COMMITTEE. 3. IN ACCORDANCE WITH SECTION 5.10 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, APPOINTS THE WASTE AND RECYCLING COORDINATOR, TOWN OF BASSENDEAN, AS A DEPUTY MEMBER ON THE WASTE ADVISORY COMMITTEE.	ACTIONED
28.	22 AUGUST 2019	14.6 ITEMS CONTAINED IN THE INFORMATION BULLETIN THAT COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 22 AUGUST 2019 ORDINARY MEETING OF COUNCIL AGENDA.	NOTED
29.	22 AUGUST 2019	11.1 DEVELOPMENT OF A REGIONAL YOUTH FORUM (D2019/10984 (CEOAC) – D2019/11915) THAT COUNCIL PROVIDES IN PRINCIPLE SUPPORT FOR THE DEVELOPMENT OF A ZERO 2 HERO MENTAL HEALTH AND LEADERSHIP EVENT FOR MEMBER COUNCIL YOUTH OFFICERS AND LOCAL REPRESENTATIVES FROM LOCAL YOUTH ADVISORY COUNCILS.	IN PROGRESS
30.	22 AUGUST 2019	11.2 MEETING DATES FOR 2020 (D2019/11017 (CEOAC) – D2019/11973) THAT COUNCIL ADOPTS THE ORDINARY COUNCIL MEETING AND COMMITTEE MEETING DATES, TIMES AND PLACES FOR 2020 AS OUTLINED IN THE REPORT AND NOTICE BE GIVEN IN ACCORDANCE WITH R.12 OF THE <i>LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996</i>.	WILL BE ADVERTISED IN NOVEMBER 2019

DATE		RESOLUTIONS	STATUS
31.	22 AUGUST 2019	11.2 TENDER RFT2019-001 STAGE 14 LANDFILL CELL CONSTRUCTION (D2019/11119 (WAC) – D2019/12123) THAT: 1. COUNCIL AWARD TENDER RFT2019-001 – STAGE 14 LANDFILL CELL CONSTRUCTION TO WBHO INFRASTRUCTURE PTY LTD FOR \$3,216,081.65 (EX GST) BASED ON A SCHEDULE OF RATES. 2. THE CEO BE AUTHORISED ON BEHALF OF THE EMRC TO ENTER INTO A CONTRACT WITH WBHO INFRASTRUCTURE PTY LTD IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED ON BETWEEN THE CEO AND WBHO INFRASTRUCTURE PTY LTD. 3. COUNCIL AUTHORISE A 20% CONTINGENCY, BASED ON THE TENDERED PRICE SCHEDULE FOR ANY CONTRACT VARIATIONS THAT MAY ARISE FOR TENDER RFT2019-001.	IN PROGRESS
32.	22 AUGUST 2019	11.2 CONTAINER DEPOSIT SCHEME – REFUND POINT OPERATOR(S) (D2019/11386 (WAC) – D2019/12124) THAT: 1. COUNCIL AFFIRMS THE CONTAINER DEPOSIT SCHEME OPERATIONS AS A “CONTINUING PROJECT” AS IDENTIFIED IN THE ESTABLISHMENT AGREEMENT. 2. COUNCIL AGREES FOR THE EMRC TO TAKE THE LEAD ON BEHALF OF THE MEMBER COUNCILS TO COORDINATE THE PREPARATION OF A REGIONAL REFUND POINT APPLICATION(S), FOR SUBMITTING TO THE WA RETURN RECYCLE RENEW LIMITED (WARRRL) PRIOR TO 27 SEPTEMBER 2019. 3. THE EMRC MEMBER COUNCILS, PRIOR TO 15 SEPTEMBER 2019, RESOLVE TO SUPPORT AND COMMIT TO THE EMRC TO TAKE THE LEAD ON BEHALF OF MEMBER COUNCILS TO COORDINATE THE PREPARATION OF A REGIONAL REFUND POINT APPLICATION(S), FOR SUBMITTING TO THE WARRRL. 4. COUNCIL ALLOCATES AN AMOUNT OF UP TO \$25,000 (EX GST) FROM THE SECONDARY WASTE RESERVE TO FUND THE COST OF A CONSULTANT TO PREPARE THE APPLICATION(S).	IN PROGRESS
33.	22 AUGUST 2019	11.3 WASTE & RECYCLE 2019 CONFERENCE - SEPTEMBER 2019 (D2019/10950 (WAC) – D2019/12125) THAT: 1. COUNCILLORS AND OFFICERS NOTE THE DATES OF 25 - 27 SEPTEMBER 2019 FOR THE WA WASTE & RECYCLE 2019 CONFERENCE. 2. INTERESTED COUNCILLOR(S) BE AUTHORISED TO ATTEND THE WA WASTE & RECYCLE 2019 CONFERENCE. 3. TWO (2) PLACES TO THE WA WASTE & RECYCLE 2019 CONFERENCE BE OFFERED TO THE WASTE MANAGEMENT COMMUNITY REFERENCE GROUP (WMCGRG) IN THE EVENT THAT SOME MEMBERS MAY WISH TO ATTEND.	ACTIONED
34.	22 AUGUST 2019	19.1 STRATEGIC REVIEW (D2019/11134) THAT: 1. COUNCIL ENDORSES A STRATEGIC REVIEW OF THE EMRC. 2. THE TERMS OF REFERENCE FOR THE STRATEGIC REVIEW IS TO INCLUDE, BUT NOT NECESSARILY BE LIMITED TO, SERVICE PROVISION, FACILITIES, INFRASTRUCTURE, PROJECTS, ACTIVITIES, FUNDING AND CONTRACTS. 3. THE TERMS OF REFERENCE AND THE REVIEW BE DEVELOPED IN CONSULTATION WITH THE CEOAC, MEMBER COUNCIL STAFF AND COUNCILLORS. 4. COUNCIL BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 6.8(1)(B) OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, AUTHORISES EXPENDITURE UP TO THE AMOUNT SPECIFIED IN THE REPORT FOR A STRATEGIC REVIEW. 5. THE REPORT REMAINS CONFIDENTIAL AND TO BE CERTIFIED BY THE CHAIRMAN AND CEO.	IN PROGRESS

DATE		RESOLUTIONS	STATUS
35.	22 AUGUST 2019	19.2 BIN AUDIT (D2019/12247) THAT: 1. COUNCIL ENDORSES THE REQUIREMENT FOR A WASTE AUDIT OF MEMBER COUNCILS PRIOR TO THE IMPLEMENTATION OF A FOOD ORGANICS AND GARDEN ORGANICS (FOGO) COLLECTION SYSTEM. 2. LOCATIONS OF THE BIN AUDITS TO BE DETERMINED IN CONSULTATION WITH MEMBER COUNCILS. 3. THE AUDIT TO INCLUDE COUNTING AND CLASSIFYING DATA ON CDS MATERIALS. 4. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 6.8(1)(B) OF THE LOCAL GOVERNMENT ACT 1995 AUTHORISES AN EXPENDITURE UP TO THE AMOUNT SPECIFIED IN THE REPORT FOR A WASTE AUDIT. 5. THE REPORT REMAIN CONFIDENTIAL AND TO BE CERTIFIED BY THE CHAIRMAN AND CEO.	IN PROGRESS
36.	22 AUGUST 2019	19.3 CEO LEAVE APPROVAL AUTHORITY (D2019/11274) THAT COUNCIL: 1. GRANTS AUTHORITY TO THE CHAIRMAN TO APPROVE ANY LEAVE REQUEST FROM THE CHIEF EXECUTIVE OFFICER ON ITS BEHALF. 2. GRANTS AUTHORITY TO THE DEPUTY CHAIRMAN TO APPROVE ANY LEAVE REQUEST FROM THE CHIEF EXECUTIVE OFFICER ON ITS BEHALF, IN THE CIRCUMSTANCES THE CHAIRMAN IS UNAVAILABLE. 3. THE REPORT REMAIN CONFIDENTIAL AND TO BE CERTIFIED BY THE CHAIRMAN AND CEO.	NOTED
37.	22 AUGUST 2019	19.4 DELEGATION OF AUTHORITY TO THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE (CEOPRC) (D2019/11320) THAT: 1. COUNCIL DETERMINES THAT THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE IS THE REVIEWER FOR PROBATIONARY REVIEW OF THE CHIEF EXECUTIVE OFFICER. 2. COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.16 OF THE LOCAL GOVERNMENT ACT 1995, DELEGATES AUTHORITY, TO THE CHIEF EXECUTIVE PERFORMANCE REVIEW COMMITTEE, TO UNDERTAKE THE PROBATIONARY REVIEW OF THE CHIEF EXECUTIVE OFFICER AND ACTION ON THE OUTCOMES OF THAT REVIEW. 3. THE REPORT REMAIN CONFIDENTIAL AND TO BE CERTIFIED BY THE CHAIRMAN AND CEO.	IN PROGRESS
NO JULY 2019 COUNCIL MEETING			
38.	27 JUNE 2019	19.1 REQUEST FOR TENDER 2016-005 - RESOURCE RECOVERY FACILITY (D2019/08734) THAT 1. COUNCIL NOTES THE CONTRACTOR'S ADVICE THAT FINANCIAL CLOSE FOR THE EAST ROCKINGHAM RESOURCE RECOVERY FACILITY (RRF) PROJECT WILL NOT BE REACHED BY 30 JUNE 2019 AS SPECIFIED IN THE WASTE SUPPLY AGREEMENT. 2. COUNCIL ADOPTS OPTION 5 AS CONTAINED IN THE BODY OF THE REPORT AND ADVISES THE CONTRACTOR ACCORDINGLY. 3. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.	ACTIONED AND ONGOING MONITORING AGAINST MILESTONE

DATE		RESOLUTIONS	STATUS
39.	6 JUNE 2019	10.1 CONTRACT OF CHIEF EXECUTIVE OFFICER (D2019/08137) THAT 1. COUNCIL NOTE MODIFICATIONS TO THE CHIEF EXECUTIVE OFFICER CONTRACT OF EMPLOYMENT PROPOSED BY THE PREFERRED CANDIDATE SHOWN AT ATTACHMENT THREE TO THIS REPORT. 2. COUNCIL BY ABSOLUTE MAJORITY AGREE TO AMEND THE CHIEF EXECUTIVE OFFICER CONTRACT OF EMPLOYMENT "CLAUSE 2.3 – PROBATIONARY PERIOD" TO PROVIDE FOR A MAXIMUM OF 6 MONTHS' PROBATION IN TOTAL. 3. COUNCIL BY ABSOLUTE MAJORITY AGREE TO AMEND THE CHIEF EXECUTIVE OFFICER CONTRACT OF EMPLOYMENT "CLAUSE 5.1- REMUNERATION PACKAGE – GENERAL PROVISIONS" TO INCLUDE AN ADDITIONAL CLAUSE (D) WHICH REQUIRES THE CHIEF EXECUTIVE OFFICER TO USE THEIR OWN PRIVATE VEHICLE FOR BUSINESS USE INCLUSIVE OF ALL OPERATING COSTS. 4. COUNCIL BY ABSOLUTE MAJORITY AGREE TO DELETE THE CHIEF EXECUTIVE OFFICER CONTRACT OF EMPLOYMENT "CLAUSE 5.3 – MOTOR VEHICLE". 5. COUNCIL BY ABSOLUTE MAJORITY AGREE TO AMEND THE CHIEF EXECUTIVE OFFICER CONTRACT OF EMPLOYMENT "CLAUSE 9.2 – ANNUAL LEAVE" TO PROVIDE AN ENTITLEMENT TO SIX (6) WEEKS PAID ANNUAL LEAVE EACH YEAR. 6. COUNCIL BY ABSOLUTE MAJORITY AGREE TO AMEND THE CHIEF EXECUTIVE OFFICER CONTRACT OF EMPLOYMENT "CLAUSE 11.3(3)(A) – TERMINATION BY THE EMRC AT WILL" TO PROVIDE AN AMOUNT EQUAL TO 12 MONTHS' PAYMENT OF THE REMUNERATION PACKAGE 7. COUNCIL NOTE THAT SCHEDULE 2 OF THE CONTRACT OF EMPLOYMENT WILL BE UPDATED BASED ON ANY MODIFICATIONS TO THE CONTRACT OF EMPLOYMENT. 8. COUNCIL REQUESTS THE CHAIRMAN CR MCDONNELL OR HIS DELEGATE CR O'CONNOR, WITH THE ASSISTANCE OF CONSULTANT GEOFF BLADES, TO FINALISE CONTRACT NEGOTIATIONS WITH THE PREFERRED CANDIDATE. 9. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND DEPUTY CHAIRMAN.	COMPLETE
40.	20 JUNE 2019	11.1 INTERNAL AUDIT REPORT – 2019 PROGRAMME (D2019/07474 (AC) – D2019/08509) THAT COUNCIL NOTES THE 2019 INTERNAL AUDIT REPORTS FORMING ATTACHMENTS 1 TO 4 TO THIS REPORT.	COMPLETE
41.	20 JUNE 2019	11.2 REVIEW OF FINANCIAL MANAGEMENT SYSTEMS AND PROCEDURES (D2019/07475 (AC) – D2019/08511) THAT COUNCIL, IN ACCORDANCE WITH REGULATION 5(2)(C) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, RECEIVES THE REVIEW OF THE APPROPRIATENESS AND EFFECTIVENESS OF THE FINANCIAL MANAGEMENT SYSTEMS AND PROCEDURES.	IN PROGRESS
42.	20 JUNE 2019	11.3 DRAFT CORPORATE BUSINESS PLAN 2019/2020 TO 2023/2024 (D2019/05551 (AC) – D2019/08512) THAT 1. COUNCIL BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH R.19DA(6) OF THE <i>LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996</i>, ADOPT THE CORPORATE BUSINESS PLAN 2019/2020 TO 2023/2024 AS AMENDED FORMING AN ATTACHMENT TO THIS REPORT. 2. LOCAL PUBLIC NOTICE OF THE ADOPTION OF THE CORPORATE BUSINESS PLAN 2019/2020 TO 2023/2024 BE GIVEN IN ACCORDANCE WITH R.19D OF THE <i>LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996</i>.	COMPLETE

DATE		RESOLUTIONS	STATUS
43.	20 JUNE 2019	11.4 EASTERN METROPOLITAN REGIONAL COUNCIL (EMRC) 2019/2020 DRAFT ANNUAL BUDGET (D2019/05552 (AC) – D2019/08513) THAT 1. COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 6.2(1) OF THE <i>LOCAL GOVERNMENT ACT 1995</i> AND <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, ADOPTS THE EMRC 2019/2020 ANNUAL BUDGET AND SUPPORTING SCHEDULES WHICH HAVE BEEN PREPARED IN COMPLIANCE WITH THE AUSTRALIAN ACCOUNTING STANDARDS. 2. FOR THE 2019/2020 FINANCIAL YEAR A MATERIAL VARIANCE PERCENTAGE OF 10% OF THE APPROPRIATE BASE, OR A DOLLAR VALUE OF \$20,000, WHICHEVER IS THE GREATER, BE ADOPTED FOR REPORTING VARIANCES IN THE STATEMENTS OF FINANCIAL ACTIVITY. 3. IN ACCORDANCE WITH REGULATION 33 OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, A COPY OF THE 2019/2020 ANNUAL BUDGET BE SUBMITTED TO THE DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES, WITHIN 30 DAYS OF ITS ADOPTION BY COUNCIL.	COMPLETE
44.	20 JUNE 2019	14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF MAY 2019 (D2019/08059) THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR MAY 2019 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$29,602,954.47.	NOTED
45.	20 JUNE 2019	14.2 FINANCIAL REPORT FOR PERIOD ENDED 30 APRIL 2019 (D2019/08060) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 APRIL 2019.	NOTED
46.	20 JUNE 2019	14.1 DISABILITY ACCESS AND INCLUSION PLAN REPORT FOR 2018/2019 (D2019/08312) THAT 1. ENDORSES THE PROGRESS UPDATE FOR 2018/2019 AGAINST EMRC'S DISABILITY ACCESS AND INCLUSION PLAN 2018/2019 TO 2022/2023 FORMING AN ATTACHMENT TO THIS REPORT. 2. REQUESTS THE ACTING CHIEF EXECUTIVE OFFICER TO SUBMIT THE PROGRESS UPDATE FOR 2018/2019 AGAINST THE EMRC'S DISABILITY ACCESS AND INCLUSION PLAN 2018/2019 TO 2022/2023 TO THE MINISTER FOR DISABILITY SERVICES BY 1 JULY 2019.	COMPLETE

DATE		RESOLUTIONS	STATUS
47.	20 JUNE 2019	14.4 RESOURCE RECOVERY STUDY TOUR (D2019/08548) THAT 1. COUNCIL APPROVE A STUDY TOUR TO EASTERN STATES FOOD ORGANICS AND GARDEN ORGANICS (FOGO) PROCESSING AND COMPOSTING FACILITIES IN AUGUST 2019, DETAILS AND TIMING OF WHICH ARE STILL TO BE CONFIRMED. THE STUDY TOUR DELEGATION TO COMPRISE OF RELEVANT EMRC OFFICERS AND NOMINATED WASTE ADVISORY COMMITTEE MEMBERS, SUBJECT TO THEIR AVAILABILITY. 2. WASTE ADVISORY COMMITTEE COUNCILLOR(S) POWELL, MCKENNA, LAVELL, MCDONNELL OR DELEGATE BE AUTHORISED TO ATTEND THE STUDY TOUR OF FACILITIES. 3. WASTE ADVISORY COMMITTEE OFFICER(S) DOUG PEARSON, DIRECTOR WORKS AND INFRASTRUCTURE, CITY OF BAYSWATER; STEVE MORRISON, MANAGER WORKS, CITY OF BELMONT; CHRIS THOMPSON, MANAGER ASSET & WASTE OPERATIONS, CITY OF KALAMUNDA; ROGER HARIPERSAD, REGIONAL WASTE COLLECTION SERVICE (RWCS) STEERING GROUP, SHIRE OF MUNDARING; COLIN PUMPHREY, MANAGER FLEET & WASTE SERVICES, CITY OF SWAN OR DELEGATE BE AUTHORISED TO ATTEND.	COMPLETE
48.	20 JUNE 2019	11.1 PURCHASE OF A TWENTY (20) TONNE WHEEL LOADER (D2019/07247 (WAC) – D2019/08618) THAT 1. THE QUOTATION FOR THE SUPPLY AND DELIVERY TO RED HILL WASTE MANAGEMENT FACILITY OF ONE (1) HITACHI ZW250-5 WHEEL LOADER INCLUDING AN EXTENDED 5 YEAR/8,000 HOUR WARRANTY, SUBMITTED BY HITACHI CONSTRUCTION MACHINERY AUSTRALIA, FOR THE SUM OF \$383,702 (EX. GST). 2. THE OFFER TO UNDERTAKE THE REPAIR AND MAINTENANCE AGREEMENT FOR THE HITACHI ZW250-5 WHEEL LOADER TO BE LOCATED AT THE RED HILL WASTE MANAGEMENT FACILITY FOR A FIVE (5) YEAR/8,000 HOUR PERIOD SUBMITTED BY HITACHI CONSTRUCTION MACHINERY AUSTRALIA AT A COST OF \$6.01/OPERATING HOUR (EX. GST).	COMPLETE
49.	20 JUNE 2019	11.2 WASTE MANAGEMENT COMMUNITY REFERENCE GROUP MEMBERSHIP AND TERMS OF REFERENCE (D2019/07414 (WAC) – D2019/08621) 1. WRITE TO MS RUTH KENDALL THE DEPUTY CHAIRMAN ACKNOWLEDGING HER SERVICE ON THE WMCRG SINCE ITS INCEPTION. 2. ENDORSE THE RENOMINATION OF THE FOLLOWING WMCRG MEMBERS FOR A TWO (2) YEAR TERM EXPIRING ON 31 AUGUST 2021 AND ACKNOWLEDGE THEIR CONTINUING SUPPORT. • MS DIANNE KATSCHERIAN (CHAIRMAN); • MR ANTHONY FOWLER; • MS BELINDA HAMILTON; • MS CARMEL LUCK; • MR EDWIN DELL; • MR MALCOLM BARKER; • MR MARK SIMPSON; AND • MR RAY LEWIS. 3. ACCEPT THE AMENDED TERMS OF REFERENCE AND ROLES OF MEMBERS AND OFFICERS FORMING (ATTACHMENT 2) TO THIS REPORT. 4. ADVERTISE FOR EXPRESSIONS OF INTEREST FOR ADDITIONAL MEMBERSHIP IN THE WMCRG.	COMPLETE

4	DATE	RESOLUTIONS	STATUS
50.	20 JUNE 2019	11.3 AORA 2019 ANNUAL CONFERENCE HELD 1 – 3 MAY 2019 (D2019/07423 (WAC) – D2019/08619) THAT THE REPORT BE RECEIVED.	NOTED
51.	23 MAY 2019	11.1 'REFLECT' RECONCILIATION ACTION PLAN 2019 – 2020 (D2019/04329 (CEOAC) – D2019/05554) THAT COUNCIL 1. ENDORSES THE EMRC 'REFLECT' RECONCILIATION ACTION PLAN 2019-2020, FORMING THE ATTACHMENT TO THIS REPORT. 2. SUBMITS TO RECONCILIATION AUSTRALIA FOR ITS FINAL APPROVAL. 3. LIST FOR CONSIDERATION AN AMOUNT OF \$25,000 IN THE 2019/2020 OPERATIONAL BUDGET.	COMPLETE
52.	23 MAY 2019	19.1 ITEM 14.1 OF THE CHIEF EXECUTIVE OFFICER RECRUITMENT COMMITTEE MINUTES – CHIEF EXECUTIVE OFFICER DRAFT CONTRACT OF EMPLOYMENT (D2019/04618 (CEORC) - D2019/05329) 1. COUNCIL APPROVES THE DRAFT CONTRACT OF EMPLOYMENT FOR THE CHIEF EXECUTIVE OFFICER FORMING ATTACHMENT 3 TO THIS REPORT. 2. THAT STAFF PRESENT OPTIONS IN RELATION TO THE PROCUREMENT OF A SUSTAINABLE VEHICLE FOR THE CHIEF EXECUTIVE OFFICER. 3. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND DEPUTY CHAIRMAN.	COMPLETE
53.	23 MAY 2019	19.2 ITEM 14.1 OF THE CHIEF EXECUTIVE OFFICER RECRUITMENT COMMITTEE MINUTES – CHIEF EXECUTIVE OFFICER RECRUITMENT – SHORLIST OF CANDIDATES (D2019/06196 (CEORC) – D2019/06851) THAT COUNCIL NOTE THAT THE CHIEF EXECUTIVE OFFICER RECRUITMENT COMMITTEE HELD INTERVIEWS WITH CANDIDATES FOR THE ROLE OF CHIEF EXECUTIVE OFFICER ON 20 MAY 2019.	NOTED
54.	23 MAY 2019	14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF MARCH AND APRIL 2019 (D2019/04928) THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR MARCH AND APRIL 2019 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i> , FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$26,682,333.74.	NOTED
55.	23 MAY 2019	14.2 FINANCIAL REPORT FOR PERIOD ENDED 28 FEBRUARY 2019 (D2019/04929) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 28 FEBRUARY 2019.	COMPLETE
56.	23 MAY 2019	14.3 FINANCIAL REPORT FOR PERIOD ENDED 31 MARCH 2019 (D2019/06588) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 MARCH 2019.	COMPLETE

DATE		RESOLUTIONS	STATUS
57.	23 MAY 2019	14.4 REVIEW OF POLICY 3.1 - ANNUAL FINANCIAL REPORTING POLICY (D2019/06915) THAT THE REVISED EMRC POLICY 3.1 ANNUAL FINANCIAL REPORTING POLICY FORMING ATTACHMENT 2 TO THIS REPORT BE ADOPTED BY COUNCIL.	COMPLETE
58.	23 MAY 2019	12.1 REVIEW OF SECONDARY WASTE DISPOSAL CHARGE (D2019/06104 (WAC) – D2019/07296) THAT COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH S.6.16(1) THE <i>LOCAL GOVERNMENT ACT 1995</i> , ADOPTS THE SECONDARY WASTE CHARGE RATE OF \$38.00/TONNE (EX GST) ON EACH TONNE OF MEMBER COUNCIL WASTE FOR 2019/2020 AND THE SECONDARY WASTE CHARGE IS TO BE HELD AT THIS LEVEL UNTIL FURTHER CONSIDERATION.	COMPLETE
59.	23 MAY 2019	12.2 UPDATE ON PROCESSING OF FOOD ORGANICS AND GARDEN ORGANICS (FOGO) WASTE, RED HILL WASTE MANAGEMENT FACILITY (D2019/06110 (WAC) – D2019/07297) THAT COUNCIL RECEIVES THE REPORT.	NOTED
60.	23 MAY 2019	12.3 2019 AUSTRALIAN LANDFILL AND TRANSFER STATIONS CONFERENCE (D2019/06381 (WAC) – D2019/07305) THAT THE REPORT BE RECEIVED.	NOTED
61.	21 MARCH 2019	11.1 HALF YEAR BUDGET REVIEW 2018/2019 (D2019/03161 (AC) – D2019/04150) THAT COUNCIL, BY AN ABSOLUTE MAJORITY IN ACCORDANCE WITH THE PROVISIONS OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i> R.33A, ADOPTS THE REVIEW OF THE 2018/2019 BUDGET AND APPROVES ITS SUBMISSION TO THE DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES WITHIN 30 DAYS.	COMPLETE
62.	21 MARCH 2019	11.2 COMPLIANCE AUDIT RETURN 2018 (D2019/03162 (AC) – D2019/04151) THAT COUNCIL ADOPTS THE DRAFT COMPLIANCE AUDIT RETURN 2018, FORMING AN ATTACHMENT TO THIS REPORT, THAT IT BE CERTIFIED BY THE CHAIRMAN AND CHIEF EXECUTIVE OFFICER AND SUBMITTED TO THE DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES BY 31 MARCH 2019.	COMPLETE
63.	21 MARCH 2019	19.1 UPDATE ON THE REVIEW OF THE ESTABLISHMENT AGREEMENT OF THE EMRC (D2019/03943) THAT COUNCIL NOTES THE RESPONSES PROVIDED BY THE CEOAC IN RELATION TO THE QUESTIONS RAISED AT THE 19 JULY 2018 WORKSHOP.	NOTED
64.	21 MARCH 2019	19.2 LIQUID WASTE PROJECT, RED HILL WASTE MANAGEMENT FACILITY (D2019/04021) THAT 1. THE BUSINESS PLAN FOR THE PROPOSED LIQUID WASTE PROJECT AT THE RED HILL WASTE MANAGEMENT FACILITY ATTACHED TO THIS REPORT BE ENDORSED. 2. COUNCIL ACKNOWLEDGE THAT THE LIQUID WASTE PROJECT IS A CONTINUING PROJECT AND SERVICE UNDER THE EMRC ESTABLISHMENT AGREEMENT. 3. IN THE FIRST STAGE OF THE PROJECT, ACCEPTANCE OF LIQUID WASTES WILL BE RESTRICTED TO CATEGORIES CLASSIFIED AS NON-DANGEROUS GOODS IN ACCORDANCE WITH THE AUSTRALIAN DANGEROUS GOODS CODE. 4. ANY FURTHER STAGES OF THE PROJECT WILL COME BACK TO COUNCIL FOR FURTHER ENDORSEMENT. 5. THE REPORT AND ATTACHMENT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.	IN PROGRESS

DATE		RESOLUTIONS	STATUS
65.	21 MARCH 2019	19.3 CHIEF EXECUTIVE OFFICER RECRUITMENT- POSITION DESCRIPTION, REMUNERATION PACKAGE AND ADVERTISING PROCESS (DD2019/03959) THAT 1. COUNCIL ENDORSE THE DRAFT POSITION DESCRIPTION FOR THE POSITION OF CHIEF EXECUTIVE OFFICER FORMING ATTACHMENT 1 OF THIS REPORT. 2. COUNCIL APPROVE THE TOTAL REWARD PACKAGE FOR THE CHIEF EXECUTIVE OFFICER POSITION BEING SET IN THE RANGE OF \$260,000 TO \$300,000 PER ANNUM. 3. COUNCIL ENDORSE THE DRAFT ADVERTISEMENT FOR THE CHIEF EXECUTIVE OFFICER POSITION FORMING ATTACHMENT 2 OF THIS REPORT. 4. COUNCIL NOTE THE DRAFT ADVERTISEMENT FOR THE POSITION OF CHIEF EXECUTIVE OFFICER WILL BE PLACED IN THE 'WEST AUSTRALIAN' NEWSPAPER, AND OTHER MEDIA WITH APPLICATIONS FOR THE ROLE CLOSING ON MONDAY 22 APRIL 2019 AT 5.00PM WST. 5. THE REPORT AND ATTACHMENT 3 REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND DEPUTY CHAIRMAN.	COMPLETE
66.	21 MARCH 2019	14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF JANUARY AND FEBRUARY 2019 (D2019/03380) THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR JANUARY AND FEBRUARY PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$23,006,488.29	NOTED
67.	21 MARCH 2019	14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 JANUARY 2019 (D2019/02874) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 JANUARY 2019.	COMPLETE
68.	21 MARCH 2019	14.5 MAKING OF THE EASTERN METROPOLITAN REGIONAL COUNCIL WASTE LOCAL LAW 2019 (D2019/04029) 1. COUNCIL ADVERTISES THE PROPOSED <i>EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2019</i>, FORMING ATTACHMENT 1 TO THIS REPORT. 2. COUNCIL REQUESTS THE CHIEF EXECUTIVE OFFICER FORWARD A COPY OF THE PROPOSED <i>EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2019</i> TO THE MINISTER FOR LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES AND DIRECTOR GENERAL OF THE DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION. 3. THE CHIEF EXECUTIVE OFFICER PREPARE A FURTHER REPORT AT THE CONCLUSION OF THE PUBLIC ADVERTISING PERIOD TO ENABLE THE COUNCIL TO CONSIDER ANY SUBMISSIONS MADE.	IN PROGRESS
69.	21 MARCH 2019	14.4 WASTE ADVISORY GROUP COMMITTEE (D2019/03379) THAT COUNCIL 1. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 5.8 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> ESTABLISHES A WASTE ADVISORY COMMITTEE, WITH TERMS OF REFERENCE AS CONTAINED WITHIN THE ATTACHMENT OF THIS REPORT. 2. DISBAND THE TECHNICAL ADVISORY COMMITTEE AND THE RESOURCE RECOVERY COMMITTEE. 3. ADOPTS THE WASTE ADVISORY COMMITTEE MEETING DATES, TIMES AND PLACES FOR THE REST OF 2019 CALENDAR YEAR AS OUTLINED IN THE REPORT.	COMPLETE

DATE		RESOLUTIONS	STATUS																																													
70.	21 MARCH 2019	14.5 APPOINTMENT OF MEMBERS TO THE WASTE ADVISORY COMMITTEE (D2019/03849) THAT BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.10 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>: 1. THE FOLLOWING COUNCILLORS AND OFFICERS BE APPOINTED TO THE WASTE ADVISORY COMMITTEE: <table><tr><th><u>PARTICIPANT LOCAL GOVERNMENT</u></th><th><u>COUNCILLOR MEMBER</u></th><th><u>OFFICER MEMBER</u></th></tr><tr><td>TOWN OF BASSENDEAN</td><td>CR MYKYTIUK</td><td>DIRECTOR OPERATIONAL SERVICES</td></tr><tr><td>CITY OF BAYSWATER</td><td>CR MCKENNA</td><td>DIRECTOR WORKS AND INFRASTRUCTURE</td></tr><tr><td>CITY OF BELMONT</td><td>CR WOLFF</td><td>DIRECTOR INFRASTRUCTURE SERVICES</td></tr><tr><td>CITY OF KALAMUNDA</td><td>CR O'CONNOR</td><td>DIRECTOR ASSET SERVICES</td></tr><tr><td>SHIRE OF MUNDARING</td><td>CR LAVELL</td><td>DIRECTOR INFRASTRUCTURE SERVICES</td></tr><tr><td>CITY OF SWAN</td><td>CR MCDONNELL</td><td>EXECUTIVE MANAGER OPERATIONS</td></tr><tr><td>EMRC</td><td></td><td>CHIEF EXECUTIVE OFFICER</td></tr></table> 2. THE FOLLOWING COUNCILLORS AND OFFICERS BE APPOINTED AS DEPUTY MEMBERS TO THE RESOURCE RECOVERY COMMITTEE: <table><tr><th><u>PARTICIPANT LOCAL GOVERNMENT</u></th><th><u>DEPUTY COUNCILLOR MEMBER</u></th><th><u>DEPUTY OFFICER MEMBER</u></th></tr><tr><td>TOWN OF BASSENDEAN</td><td>CR WILSON</td><td>MANAGER ASSET SERVICES</td></tr><tr><td>CITY OF BAYSWATER</td><td>CR PALMER</td><td>MANAGER ENVIRONMENTAL HEALTH SERVICES</td></tr><tr><td>CITY OF BELMONT</td><td>CR POWELL</td><td>MANAGER WORKS</td></tr><tr><td>CITY OF KALAMUNDA</td><td>CR STALLARD</td><td>MANAGER ASSET & WASTE OPERATIONS</td></tr><tr><td>SHIRE OF MUNDARING</td><td>CR DAW</td><td>MANAGER DESIGN SERVICES</td></tr><tr><td>CITY OF SWAN</td><td>CR KOVALEVS</td><td>MANAGER FLEET & WASTE SERVICES</td></tr></table>	<u>PARTICIPANT LOCAL GOVERNMENT</u>	<u>COUNCILLOR MEMBER</u>	<u>OFFICER MEMBER</u>	TOWN OF BASSENDEAN	CR MYKYTIUK	DIRECTOR OPERATIONAL SERVICES	CITY OF BAYSWATER	CR MCKENNA	DIRECTOR WORKS AND INFRASTRUCTURE	CITY OF BELMONT	CR WOLFF	DIRECTOR INFRASTRUCTURE SERVICES	CITY OF KALAMUNDA	CR O'CONNOR	DIRECTOR ASSET SERVICES	SHIRE OF MUNDARING	CR LAVELL	DIRECTOR INFRASTRUCTURE SERVICES	CITY OF SWAN	CR MCDONNELL	EXECUTIVE MANAGER OPERATIONS	EMRC		CHIEF EXECUTIVE OFFICER	<u>PARTICIPANT LOCAL GOVERNMENT</u>	<u>DEPUTY COUNCILLOR MEMBER</u>	<u>DEPUTY OFFICER MEMBER</u>	TOWN OF BASSENDEAN	CR WILSON	MANAGER ASSET SERVICES	CITY OF BAYSWATER	CR PALMER	MANAGER ENVIRONMENTAL HEALTH SERVICES	CITY OF BELMONT	CR POWELL	MANAGER WORKS	CITY OF KALAMUNDA	CR STALLARD	MANAGER ASSET & WASTE OPERATIONS	SHIRE OF MUNDARING	CR DAW	MANAGER DESIGN SERVICES	CITY OF SWAN	CR KOVALEVS	MANAGER FLEET & WASTE SERVICES	COMPLETE
<u>PARTICIPANT LOCAL GOVERNMENT</u>	<u>COUNCILLOR MEMBER</u>	<u>OFFICER MEMBER</u>																																														
TOWN OF BASSENDEAN	CR MYKYTIUK	DIRECTOR OPERATIONAL SERVICES																																														
CITY OF BAYSWATER	CR MCKENNA	DIRECTOR WORKS AND INFRASTRUCTURE																																														
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CITY OF SWAN	CR KOVALEVS	MANAGER FLEET & WASTE SERVICES																																														
71.	21 MARCH 2019	14.5 REVIEW OF THE MEETING AGENDA / MINUTES – CONFIDENTIAL ITEMS POLICY (D2019/03460) THAT THE REVISED EMRC POLICY 1.5 MEETING AGENDA / MINUTES – CONFIDENTIAL ITEMS POLICY FORMING ATTACHMENT 3 TO THIS REPORT BE ADOPTED BY COUNCIL.	COMPLETE																																													
72.	21 MARCH 2019	14.9 EMRC STAKEHOLDER NETWORKING EVENTS (D2019/03936) THAT COUNCIL NOT PROCEED WITH THE EMRC STAKEHOLDER NETWORKING EVENT IN THE CURRENT FORMAT IN 2019 BUT CONSIDERS HOSTING RELEVANT EVENTS, AS PRESENTED TO COUNCIL FROM TIME TO TIME, WHICH HAVE A PARTICULAR FOCUS OR CAUSE FOR CELEBRATION.	NOTED																																													

DATE		RESOLUTIONS	STATUS
73.	21 MARCH 2019	11.1 PROCESSING OF FOOD ORGANICS AND GARDEN ORGANICS (FOGO) WASTE, RED HILL WASTE MANAGEMENT FACILITY (D2019/02984 (RRC) – D2019/04263) THAT 1. THE EMRC BEGIN THE PROCESS OF DEVELOPING A LONG-TERM FOOD ORGANIC & GARDEN ORGANIC (FOGO) STRATEGY INCLUDING, IF REQUIRED, SEEKING EXPRESSIONS OF INTEREST FOR THE APPROPRIATE TECHNOLOGY TO IMPLEMENT LONG-TERM FOGO PROCESSING SOLUTIONS TO CATER FOR ALL MEMBER COUNCIL WASTE STREAMS. 2. IN THE INTERIM, THE EMRC PROCEEDS WITH THE PROCUREMENT PROCESS AND LICENCE APPROVAL FOR THE ADDITION OF A TRIAL MOBILE AERATOR FLOOR (MAF) COMPOSTING SYSTEM FOR THE PROCESSING OF UP TO 10,000 TPA OF FOGO WASTE AT THE RED HILL WASTE MANAGEMENT FACILITY. 3. APPROVES THE EXPENDITURE OF UP TO \$400,000 EX GST FOR THE PURCHASE AND INSTALLATION OF A SUITABLE MAF SYSTEM, INCLUDING HARDSTAND INSTALLATION AND THAT THE FUNDS BE ALLOCATED FROM THE SECONDARY WASTE RESERVE. 4. NOTES THAT INTERIM ARRANGEMENTS ARE AVAILABLE WITH SEVERAL THIRD PARTY PROCESSORS OF FOGO WASTE IF THE INSTALLATION OF A PROCESSING FACILITY OR THE LICENCE APPROVAL IS DELAYED FOR WHATEVER REASON BEYOND PLANNED START DATES FOR FOGO COLLECTIONS BY MEMBER COUNCILS. 5. ADVISE THE TOWN OF BASSENDEAN AND THE CITY OF BAYSWATER OF THE COUNCIL RESOLUTION AND AUTHORISE THE CEO TO ENTER INTO NEGOTIATIONS WITH THESE MEMBER COUNCILS FOR A SUITABLE PROCESSING ARRANGEMENT. 6. SEEK FUNDING SUPPORT FROM THE WASTE AUTHORITY FOR THE FOGO TRIAL AT THE RED HILL WASTE MANAGEMENT FACILITY. 7. THAT THE EMRC EXPLORE ALL MARKETING OPPORTUNITIES FOR THE COMPOST PRODUCT DURING THE FOGO TRIAL PERIOD.	IN PROGRESS
74.	21 MARCH 2019	11.2 CONTAINER DEPOSIT SCHEME (CDS) (D2019/03267 (RRC) – D2019/04264) THAT THE INFORMATION IS RECEIVED.	NOTED
75.	21 MARCH 2019	11.1 TENDER 2018-012 - PROVISION OF GREEN WASTE SHREDDING AND TRANSPORT SERVICES (D2019/02197 (TAC)-D2019/04209) 1. COUNCIL AWARD TENDER 2018-012 FOR THE PROVISION OF GREEN WASTE SHREDDING AND TRANSPORT SERVICES TO CRANESWEST (WA) PTY LTD TRADING AS WESTERN TREE RECYCLERS FOR A THREE (3) YEAR PERIOD COMMENCING 1 APRIL 2019, WITH AN OPTION TO EXTEND FOR TWO (2) ONE (1) YEAR EXTENSIONS SUBJECT TO SATISFACTORY PERFORMANCE, AS PER THE ATTACHED SCHEDULE OF RATES. 2. COUNCIL AUTHORISE THE CEO TO ENTER INTO A CONTRACT, ON BEHALF OF THE EMRC, WITH CRANESWEST (WA) PTY LTD IN ACCORDANCE WITH THE TENDER SUBMITTED, AND THE ATTACHED SCHEDULE OF RATES, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED BETWEEN THE CEO AND CRANESWEST (WA) PTY LTD. 3. THE CONTRACT RATES FOR TENDER 2018-012 ARE ADJUSTED ANNUALLY AT THE ANNIVERSARY OF THE CONTRACT USING THE CONSUMER PRICE INDEX FOR PERTH OVER THE PREVIOUS TWELVE MONTHS.	AWARDED
76.	21 MARCH 2019	11.2 WASTE AVOIDANCE AND RESOURCE RECOVERY STRATEGY 2030 (D2019/03164 (TAC) – D2019/04210) THAT COUNCIL NOTE THE RELEASE OF THE WESTERN AUSTRALIAN WASTE AVOIDANCE AND RESOURCE RECOVERY STRATEGY 2030 AND ACTION PLAN AND COMMITS TO ALIGNING THE EMRC WASTE PRACTICES WHERE POSSIBLE.	NOTED

DATE		RESOLUTIONS	STATUS
77.	21 FEBRUARY 2019	11.1 PROPOSED REGIONAL SERVICES CONSULTING RATES AND MISCELLANEOUS ADMINISTRATION FEES AND CHARGES FOR 2019/2020 (D2019/01224 (CEOAC) – D2019/02776) 1. THE PROPOSED 2019/2020 REGIONAL SERVICES CONSULTING RATES AND STEAM WEEDER HIRE CHARGES AND THE EMRC'S ADMINISTRATION FEES AND CHARGES, FORMING ATTACHMENT 1 AND 2 TO THIS REPORT, BE UTILISED IN DEVELOPING THE DRAFT 2019/2020 BUDGET. 2. FUTURE REPORTS ON CONSULTING RATES ARE INCLUDED IN THE EMRC'S BUDGET PROCESS, UNLESS THERE IS A SIGNIFICANT CHANGE IN DIRECTION FOR CONSULTING SERVICE, WHICH THEN REQUIRES CEOAC ADVICE.	COMPLETE
78.	21 FEBRUARY 2019	19.1 UPDATE ON THE REVIEW OF THE ESTABLISHMENT AGREEMENT OF THE EMRC (D2019/01570 (CEOAC) – D2019/02257) 1. NOT PURSUE ANY CHANGES TO THE ESTABLISHMENT AGREEMENT AT THIS TIME; AND 2. NOTES THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE HAS WITHDRAWN THE INITIAL DRAFT RESPONSES TO THE JULY 2018 WORKSHOP QUESTIONS TO ALLOW FURTHER TIME FOR THE COMMITTEE TO GIVE FURTHER CONSIDERATIONS TO THE RESPONSES DURING MARCH 2019.	ONGOING
79.	21 FEBRUARY 2019	14.2 REVIEW OF THE MANAGEMENT OF INVESTMENT POLICY (D2018/17029 (IC) – D2019/02706) 1. COUNCIL ADOPTS THE INVESTMENT STRATEGY OF INVESTING WITH FINANCIAL INSTITUTIONS THAT DO NOT INVEST IN OR FINANCE THE FOSSIL FUEL INDUSTRY, AS LONG AS: a. THE INVESTMENT IS COMPLIANT WITH COUNCIL'S EXISTING APPROACH TO RISK MANAGEMENT; AND b. THE INVESTMENT RATE OF INTEREST IS FAVOURABLE TO OTHER SIMILAR INVESTMENTS THAT MAY BE ON OFFER AT THE TIME OF INVESTMENT. 2. THE REVISED EMRC POLICY 3.3 MANAGEMENT OF INVESTMENTS FORMING ATTACHMENT 3 TO THIS REPORT BE ADOPTED BY COUNCIL.	COMPLETE
80.	21 FEBRUARY 2019	14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF NOVEMBER AND DECEMBER 2018 (D2019/00722) THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR NOVEMBER AND DECEMBER PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i> , FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$20,392,784.79.	NOTED
81.	21 FEBRUARY 2019	14.2 FINANCIAL REPORT FOR PERIOD ENDED 30 NOVEMBER 2018 (D2019/00723) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 NOVEMBER 2018.	COMPLETE
82.	21 FEBRUARY 2019	14.3 FINANCIAL REPORT FOR PERIOD ENDED 31 DECEMBER 2018 (D2019/02507) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 DECEMBER 2018..	COMPLETE
83.	21 FEBRUARY 2019	14.4 REVIEW OF DELEGATED POWERS AND DUTIES (D2019/00720) THAT COUNCIL RE-AFFIRMS THE DELEGATED POWERS AND DUTIES AS LISTED IN THE REPORT	NOTED

DATE		RESOLUTIONS	STATUS
84.	21 FEBRUARY 2019	14.6 COMMITTEE MEMBERSHIP – CHANGE OF MEMBER (D2019/02046) 1. IN ACCORDANCE WITH SECTION 5.11(2)(B) OF THE <i>LOCAL GOVERNMENT ACT 1995</i> , CANCEL THE APPOINTMENT OF THE DIRECTOR TECHNICAL SERVICES, FROM THE CITY OF BELMONT AS A MEMBER TO THE TECHNICAL ADVISORY COMMITTEE AND RESOURCE RECOVERY COMMITTEE. 2. IN ACCORDANCE WITH SECTION 5.10 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> APPOINTS THE DIRECTOR INFRASTRUCTURE SERVICES, CITY OF BELMONT, AS A MEMBER ON THE TECHNICAL ADVISORY COMMITTEE AND RESOURCE RECOVERY COMMITTEE.	COMPLETE
85.	21 FEBRUARY 2019	19.2 DRAFT MEMORANDUM OF UNDERSTANDING – RENEWABLE ENERGY POWER PURCHASE AGREEMENT (D2019/01444 (TAC) – D2019/02170) 1. COUNCIL APPROVES IN PRINCIPLE THE DEVELOPMENT OF A DRAFT MEMORANDUM OF UNDERSTANDING BETWEEN THE EMRC, THE RRF PARTICIPATING MEMBER COUNCILS AND HITACHI ZOSEN INOVA (HZI) CONSORTIUM FOR THE SUPPLY OF RENEWABLE ENERGY FROM THE EAST ROCKINGHAM RESOURCE RECOVERY FACILITY. 2. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.	IN PROGRESS
86.	21 FEBRUARY 2019	19.3 RESOURCE RECOVERY FACILITY UPDATE (D2019/01428 (TAC) – D2019/02171) 1. COUNCIL NOTES THE CONTRACTOR'S ADVICE THAT FINANCIAL CLOSE FOR THE EAST ROCKINGHAM RESOURCE RECOVERY FACILITY (RRF) PROJECT MAY NOT BE REACHED BY 14 MARCH 2019 AS SPECIFIED IN THE WASTE SUPPLY AGREEMENT. 2. COUNCIL GRANTS AN EXTENSION OF TIME FOR THE CONTRACTOR TO ACHIEVE FINANCIAL CLOSE UNTIL 30 JUNE 2019. 3. COUNCIL AUTHORISES THE CEO TO GRANT FURTHER EXTENSIONS OF TIME TO THE CONTRACTOR FOR FINANCIAL CLOSE AS REQUIRED. 4. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.	COMPLETE NOT UTILISED
87.	21 FEBRUARY 2019	19.4 LIQUID WASTE PROJECT, RED HILL WASTE MANAGEMENT FACILITY (D2019/01562 (TAC) – D2019/02172) THAT COUNCIL DEFER THE ITEM TO A FUTURE COUNCIL MEETING AND REQUEST THE CEO HOLD A BRIEFING SESSION TO INTERESTED COUNCILLORS.	COMPLETE
88.	21 FEBRUARY 2019	11.1 2019 AUSTRALIAN LANDFILL AND TRANSFER STATIONS CONFERENCE (D2019/01555 (TAC) – D2019/02833) THAT COUNCILLOR(S) LAVELL BE REGISTERED TO ATTEND THE 2019 AUSTRALIAN LANDFILL & TRANSFER STATIONS CONFERENCE BEING HELD IN BRISBANE FROM 26 TO 29 MARCH 2019.	COMPLETE
89.	21 FEBRUARY 2019	11.1 TENDER 2018-006 SUPPLY OF ALTERNATIVE DAILY COVER (D2019/01065 (TAC) – D20189/02821) THAT 1. COUNCIL AWARD TENDER 2018-006 TO ODOUR CONTROL SYSTEMS INTERNATIONAL (AUSTRALIA) LIMITED FOR THE PERIOD 1 MARCH 2019 TO 28 FEBRUARY 2022 IN ACCORDANCE WITH THEIR SUBMITTED PRICE SCHEDULE ATTACHED TO THIS REPORT WITH AN OPTION OF TWO (2) SINGLE YEAR EXTENSIONS, EXERCISABLE BY THE CEO SUBJECT TO SATISFACTORY PERFORMANCE. 2. THE CONTRACT RATES FOR TENDER 2018-006 BE ADJUSTED ANNUALLY USING THE CONSUMER PRICE INDEX FOR PERTH FOR THE PREVIOUS TWELVE MONTHS.	AWARDED

DATE		RESOLUTIONS	STATUS
90.	21 FEBRUARY 2019	11.2 TENDER 2018-011 PROVISION OF LATERITIC CAPROCK QUARRYING SERVICE (D2019/01211 (TAC) – D2019/11342) THAT 1. COUNCIL AWARD TENDER 2018-011 PROVISION OF LATERITIC CAPROCK QUARRYING SERVICE TO B&J CATALANO PTY LTD AT THE LISTED RATES FORMING THE ATTACHMENT TO THIS REPORT, FOR THE PERIOD 1 MARCH 2019 TO 28 FEBRUARY 2021, WITH AN OPTION FOR TWO (2) SINGLE YEAR EXTENSIONS, EXERCISABLE BY THE CEO SUBJECT TO SATISFACTORY PERFORMANCE. 2. THE CEO BE AUTHORISED TO ENTER INTO A CONTRACT WITH B&J CATALANO PTY LTD IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED ON BETWEEN THE CEO AND B&J CATALANO PTY LTD. 3. THE CONTRACT RATES FOR TENDER 2018-011 PROVISION OF LATERITIC CAPROCK QUARRYING SERVICE ARE ADJUSTED ANNUALLY AT EACH ANNIVERSARY OF THE CONTRACT BASED ON THE CONSUMER PRICE INDEX FOR PERTH OVER THE PREVIOUS TWELVE MONTHS.	AWARDED COMPLETE
91.	21 FEBRUARY 2019	11.3 HAZELMERE WOODWASTE TO ENERGY PLANT, SUPERINTENDENT ROLE (D2019/01574 (TAC) – D2019/02825) THAT 1. COUNCIL ACKNOWLEDGES THAT BECAUSE OF MONADELPHOUS ENGINEERING ASSOCIATES PTY LTD EXISTING INVOLVEMENT AND EXPERIENCE, IT HAS GOOD REASON TO BELIEVE THERE IS UNLIKELY TO BE ANY OTHER SUPPLIER WHO CAN PROVIDE A SIMILAR VALUE FOR MONEY OUTCOME TO COMPLETE THE REQUIREMENTS OF THE CONTRACT SUPERINTENDENT FOR THE HAZELMERE WOOD WASTE TO ENERGY PROJECT. 2. NOTES THE EXPENDITURE OF CONSULTING FEES TO THE VALUE INDICATED IN THE REPORT, REQUIRED TO COMPLETE THE SUPERINTENDING OF THE CONTRACT BY MONADELPHOUS ENGINEERING ASSOCIATES PTY LTD, TO BE FUNDED FROM THE SECONDARY WASTE RESERVE.	NOTED
92.	21 FEBRUARY 2019	11.4 TENDER 2018-003 HAZELMERE RESOURCE RECOVERY PARK WEIGHBRIDGE UPGRADE (D2019/02350 (TAC) – D2019/02826) THAT 1. COUNCIL ENDORSES THE AWARD OF TENDER 2018-003 FOR HAZELMERE RESOURCE RECOVERY PARK WEIGHBRIDGE UPGRADE TO ACCUCORP PTY LTD T/A ACCUWEIGH PTY LTD FOR THE SUM OF \$370,445 (EX GST). 2. COUNCIL ENDORSES THE OFFER FROM ACCUCORP PTY LTD T/A ACCUWEIGH PTY LTD TO UNDERTAKE WEIGHBRIDGE MAINTENANCE AND CALIBRATION SERVICES FOR TWO (2) YEARS FOR THE SUM OF \$10,190 (EX GST). 3. COUNCIL ENDORSES THE SUPPLY OF SPARE PARTS AS PER THE PRICE SCHEDULE ATTACHED TO THIS REPORT. 4. COUNCIL AUTHORISE A 15% CONTINGENCY ON THE CONTRACT SUM FOR CONTRACT VARIATIONS FOR TENDER 2018- 003.	AWARDED



1.2 CEO EXERCISE OF DELEGATED POWERS AND DUTIES

REFERENCE: D2019/17163

PURPOSE OF REPORT

The purpose of this report is to present to Council a list of delegations exercised by the Chief Executive Officer (CEO) in accordance with Council's resolution of 24 March 2016.

KEY POINT(S)

- Council reaffirmed delegations to the CEO and Committees at its meeting of 24 March 2016 and requested a periodic report listing the items approved since the last Ordinary Council meeting.
- The delegations exercised since last reported to Council are detailed within this report.

SOURCE OF REPORT

Chief Executive Officer

BACKGROUND

At the Council meeting held on 24 March 2016 Council conducted its annual review of powers and/or discharge of its duties as delegated to the CEO and Committees, in accordance within s.5.46 of the *Local Government Act 1995*. (Ref: D2016/03708)

As part of that review Council resolved inter alia:

"THAT COUNCIL RECEIVES A REPORT DETAILING THE LIST OF ITEMS APPROVED UNDER DELEGATED AUTHORITY AS THEY ARISE AT THE NEXT ORDINARY MEETING OF COUNCIL."



Item 1.2 continued

REPORT

The following delegated powers or discharge of duties were exercised by the CEO.

Delegation Number	Date of Original Delegation	Description of Delegation	Details of Delegated Powers and Discharge of Duties
C4/2015	20/08/2015	That Council, by absolute majority, in accordance with Section 5.42(1) of the <i>Local Government Act 1995</i> , delegate authority, to the CEO, to invite tenders on its behalf.	Approved the issuing of tender RFT2019-006 Design, Supply, Install and Maintain a Mobile Aerated Floor System. This tender was advertised in the West Australian newspaper on 26/10/2019. The closing date for tender submissions was 13/11/2019.
C5/2016	24/03/2016	By absolute majority in accordance with section 5.42 of the <i>Local Government Act 1995</i> , delegates authority to the Chief Executive Officer to exercise the option to extend and contract awarded under a tender with further extension periods following the initial contract period, subject to satisfactory performance.	The provision of Gardening and Rehabilitation Services on behalf of the EMRC contract for waste services sites has been extended to 6 March 2020 to allow enough time for the new Garden Maintenance and Environmental Services tender (reference No. RFT 2019-003) to be approved by Council and awarded to the winning tenderer.
C5/2016	24/03/2016	By absolute majority in accordance with section 5.42 of the <i>Local Government Act 1995</i> , delegates authority to the Chief Executive Officer to exercise the option to extend any contract awarded under a tender with further extension periods following the initial contract period, subject to satisfactory performance.	The contract for the Transport of Bulk Materials to and from EMRC Facilities has been extended to 10 May 2020 to allow enough time to finalise the new Provision of Transport Services tender (reference No. RFT2019-004) and approval by Council before awarding the contract.
C5/2016	24/03/2016	By absolute majority in accordance with section 5.42 of the <i>Local Government Act 1995</i> , delegates authority to the Chief Executive Officer to exercise the option to extend any contract awarded under a tender with further extension periods following the initial contract period, subject to satisfactory performance.	A plant hire contract (reference no. RFT2018-001) has been extended by 12 months to 18 November 2020 (1 year extension option).
C6/2016	23/06/2016	That Council by absolute majority in accordance with section 5.42 of the <i>Local Government Act 1995</i> delegate authority to the Chief Executive Officer to negotiate and enter into contracts for waste disposal related to operations at the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park.	A contract was entered into with a government department for the disposal of waste at the Red Hill Waste Management Facility.



Item 1.2 continued

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 - Good Governance

3.3 To provide responsible and accountable governance and management of the EMRC

FINANCIAL IMPLICATIONS

As reflected in monthly financial reports.

SUSTAINABILITY IMPLICATIONS

The delegations exercised were in accordance with Council's resolution for the benefit and sustainability of the EMRC and Perth's Eastern Region.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil



2. REGIONAL SERVICES

2.1. REGIONAL SERVICES ACTIVITY REPORT - JULY TO SEPTEMBER 2019

REFERENCE: D2019/16734 (CEOAC) – D2019/17160

PURPOSE OF REPORT

The purpose of this report is to provide a progress update on the activities undertaken by the Regional Services Directorate for the period 1 July 2019 to 30 September 2019.

KEY POINTS

Achievements highlighted for the period 1 July 2019 to 30 September 2019 include:

- All activities undertaken by the Environmental Services business unit for the ensuing period; and
- All activities undertaken by the Regional Development business unit for the ensuing period.

SOURCE OF REPORT

Director Regional Services

BACKGROUND

The Environmental Services and Regional Development business units partner with member Councils and key stakeholders to facilitate strategies, projects and activities and provide services (where appropriate) for the benefit and sustainability of Perth's Eastern Region.

Two advisory groups meet regularly to consider regional economic and integrated transport projects and initiatives and assist in guiding EMRC strategies. Representation from each participating member Council and the EMRC constitute each group's membership with an expanded membership of the Regional Integrated Transport Strategy Implementation Advisory Group including numerous key stakeholders with an interest in transport.

The two advisory groups currently operating are the:

- Economic Development Officers Group (EDOG); and
- Regional Integrated Transport Strategy Implementation Advisory Group (RITS IAG).

Regular progress reports are provided to advisory groups, committees and councils to ensure ongoing and effective communication.

REPORT

The progress report is provided below, firstly grouping the actions relevant to all councils, followed by those actions applicable to individual member Councils or participating Councils on Regional Services activity for the period 1 July 2019 to 30 September 2019.



Item 2.1 continued

Key Regional Actions (Relevant to all Councils)

- Partnered with 2020 Vision for the delivery of the Urban Forest Growing Together forum.
- Represented the region on the Department of Planning, Lands and Heritage Stakeholder Reference Group for the State Planning Policy (SPP) review of water policies.
- Represented the region on the Western Region Advisory Panel and the IRP2 Economic Evaluation Framework Project Steering Committee of the Cooperative Research Centre for Water Sensitive Cities.
- Continued to represent the region on the Swan and Canning Rivers Protection Strategy Advisory Group.
- Attended Procurement Australia event on Renewable energy and provided an event Summary.
- Attended WALGA consultation workshop on Climate Change paper released by the State Government for comment.
- Attended Sustainability Reporting Platform workshop hosted by City of Canning.
- Delivered 'Rainwater Tank Tips', 'Permeable Paving' and 'Tree Pit Design' factsheets to Member Councils.
- Advised member Councils of potential funding through the Water Corporation's Verge Scheme, Water Corporation's Weather Smart Irrigation rebate, Waterwise Greening Scheme and Department of Environment and Energy's Communities Environment Program.
- Attended the Horticulture, CLM and Landscaping Technical Advisory Group meeting for North Metropolitan TAFE.
- Attended the Nature Link Conference at Murdoch University.
- Participated in the Swan Alcoa Landcare Program assessment panel.
- Attended the Metronet project seminar to understand the latest update on the future of mobility concept.
- Held a RITS IAG quarterly meeting on 17 Sept with attendees from member Councils and key stakeholders as identified above. Claire Thompson from Department of Transport (DoT) presented on the concept of Mobility as a Service and how the Urban Mobility Division in DoT is working towards implementing this concept in the region of Perth.
- Researching a grant to implement the trial for use of innovating materials/ CoolSeal technology on roads of the region.
- Collecting data to start mapping the Cycle Route and identifying the missing links and further start advocacy for the missing link.
- Developed the scope for the Investment and Attraction booklet Request for Quote and advertised for consultant.
- Participated in the Road Safety Strategy Forum by Road Safety Commission for Engineers, Planners and Developers.
- Participated in the Road Safety Strategy Workshop organized by TranSafe for heavy vehicle transport in Perth.
- Revisited the Share the Space campaign, the new campaign will highlight disability awareness of the aged and tackle 'frequently asked questions'.
- Provided access to both the REMPLAN and id.Profile statistical tools and prepared an Economic Report Card.
- Developed a concept to progress a forum for small business on Social Media.
- Prepared and disseminated media releases for local award-winning local businesses to help raise their profile in the wider community.



Item 2.1 continued

- EMRC's Communications team has created a plan which will enable consistent media releases to be made.
- Met with EMICOL to share ideas on reaching out to the engineering and manufacturing supply chains in the region.
- The final draft of the Road Safety Action Plan has now been prepared.
- Commenced data collection and a project plan for an autonomous transport trial.
- Met with Lotterywest to discuss the EMRC's regional events funding program.
- Held a debrief meeting with local governments and NADA on what worked well and any lessons learnt.
- Commenced the acquittal of the 2018 Avon Descent family fund days grant funding from Lotterywest.
- Initial planning has commenced on a new advocacy campaign to follow on from the previous Connect Perth's East City Deal proposal.
- Corresponded with the federal department of City Deals (NT, Tasmania, WA, Regional), Policy and Programs Branch; Cities Division; Department of Infrastructure, Transport, Cities and Regional Development and the WA state government's Department of Premier and Cabinet on the status of the City Deal proposal for WA.
- WA Department Premier and Cabinet has advised via email that the first City Deal will be centred around the Perth CBD, however there will be opportunities for more 'Deals' in WA.
- Reviewed project plans for all Environmental Services or Sustainability programs.
- Updated the EMRC's website perthseasternregion.com.au with information.
- Regional Youth Officer meeting was held on the 7 August, Mason Rothwell from Youth Affairs Council of WA presented on current projects and how they can help support out member Councils.
- Advertised the EMRC's Request for Quotation to consultants for the delivery of a new Business Investment and Attraction booklet. Consultant was awarded and inception meeting took place in August.

Town of Bassendean

- Review of Bassendean's Emission Reduction Plan to reflect their new One Planet Framework (net zero carbon emissions). Commenced a review of potential actions for Bassendean's Emission Reduction Plan.
- Confirmed Pledges for Bassendean as part of the Climate Power Partnership.
- Discussed with the Town of Bassendean the scope for their Future Proofing Program.
- Historically, an LCCAAP has been produced but it was decided a 'Climate Risk Synthesis Report' was better aligned with Bassendean's goals. Provided a draft of the 'Climate Risk Synthesis Report' for review.
- Facilitated Water Team Meetings with the Town of Bassendean.
- Collated information and evidence for Waterwise Council Reporting for re-endorsement Waterwise Council Town of Bassendean.
- Facilitated and attended Quarterly Performance Reviews for the Town of Bassendean.
- Held a Regional Benchmarking Building Efficiency project information session with participating member Councils at the EMRC.
- Completed the final reporting for the acquittal of the funding for Understanding Flood Risk Stages 1 – 3. Met with Department of Water and Environment Regulation regarding the potential next steps for Stage 4.



Item 2.1 continued

- Held an EDOG meeting on 13th August with attendees from member Councils and key stakeholders. Tim Connoley and Michael Knight from Urbis presented on the concept of Economic Development through urban development in main streets.

City of Bayswater

- Held a Regional Benchmarking Building Efficiency project information session with participating member Councils at the EMRC.
- Coordinated with the member Councils for securing letter of support for the FAL 'Your Move' Program. Followed up with DoT and were informed that Belmont and Bayswater letters were received.
- Completed the final reporting for the acquittal of the funding for Understanding Flood Risk Stages 1 – 3. Met with Department of Water and Environment Regulation regarding the potential next steps for Stage 4.
- Held an EDOG meeting on 13th August with attendees from member Councils and key stakeholders. Tim Connoley and Michael Knight from Urbis presented on the concept of Economic Development through urban development in main streets.

City of Belmont

- Facilitated Water Team Meetings with City of Belmont.
- Facilitated and attended Quarterly Performance Reviews for the City of Belmont.
- Held a Regional Benchmarking Building Efficiency project information session with participating member Councils at the EMRC.
- Coordinated with the member Councils for securing letter of support for the FAL 'Your Move' Program. Followed up with DoT and were informed that Belmont and Bayswater letters were received.
- Held an EDOG meeting on 13th August with attendees from member Councils and key stakeholders. Tim Connoley and Michael Knight from Urbis presented on the concept of Economic Development through urban development in main streets.

City of Kalamunda

- Delivered 5 workshops for the City of Kalamunda, Mundaring and Swan through school partnerships and holiday events.
- Delivered one Bush Skills for the Hills workshop - Carnivorous Plants Workshop.
- Provided Environmental Project Officer in-situ support to the City of Kalamunda one day per week.
- Submitted a WA Landcare Award nomination for the ERCMP.
- Coordinated with the member Councils for securing letter of support for the FAL 'Your Move' Program. Followed up with DoT and were informed that Belmont and Bayswater support letters have been received.
- Attended Catchment Group meetings with Helena River Catchment Group, Friends of Piesse Brook Group.
- Loaned test equipment and assisted City of Kalamunda with Water Quality Monitoring for eight sites for first flush and post-flush data sets.
- Member Councils at the EMRC.
- Hosted an information event for the project "Farm dams as refuges for freshwater plants and animals in a drying climate" where Murdoch University researchers shared their findings to project participants and local government representatives.



Item 2.1 continued

- Held an EDOG meeting on 13th August with attendees from member Councils and key stakeholders. Tim Connoley and Michael Knight from Urbis presented on the concept of Economic Development through urban development in main streets.

Shire of Mundaring

- Facilitated Water Team Meetings with the Shire of Mundaring.
- Collated information and evidence for Waterwise Council Reporting for re-endorsement Waterwise Council for the Shire of Mundaring.
- Organised and attended two planting days at the Gidgegannup Reserve 2145 and the Cookes Brook.
- Attended the What on Earth Day to promote the Wooroloo Brook catchment.
- Attended and Hosted nature walks at Noble Falls and Lake Leschenaultia.
- Attended WHIM festival to promote Wooroloo Brook catchment.
- Attended Energy team meeting at Mundaring to discuss actions in Mundaring Emission Reduction Strategy.
- Delivered 11 workshops in the Shire of Mundaring through school partnerships and holiday events.
- Delivered workshops at 'What on Earth' community events at Mundaring Arts Centre.
- Provided Environmental Project Officer in-situ support to the Shire of Mundaring one day per week.
- Delivered a Bush Skills for the Hills workshop: Carnivorous Plants.
- Attended Catchment Group meetings with Helena River Catchment Group, and Jane Brook Catchment Group.
- Resumed Eucalyptus rudis photo-monitoring on Lower Helena river floodplain for further contribution to Murdoch University research.
- Assisted Katharine Street River Gang, Friends of Wangalla Brook and Friends of Lion Mill Creek with individual grant applications for the third round of DBCA Community Rivercare Program funding. Proposed projects include weed control and revegetation with a focus on habitat enhancement.
- Mentored an Edith Cowan University Masters Student to assist with the preparation of two Dept. of Communities Community Environment Grants for the Friends of Wangalla Brook to implement a Fweed control and revegetation project and a Noongar heritage trail and interpretation project.
- Conducted two private landholder consultation in the Shire of Mundaring to assist land holders develop weed control and revegetation plans for their properties.
- Held a Regional Benchmarking Building Efficiency project information session with participating member Councils at the EMRC.
- Hosted an information event for the project "Farm dams as refuges for freshwater plants and animals in a drying climate" where Murdoch University researchers shared their findings to project participants and local government representatives.
- Submitted a WA Landcare Award nomination for the ERCMP.
- Coordinated with PTA to get an update of Station Access Strategies within the region.
- Attended IPWEA conference on how travel plans can be used to support optimal use of transport.
- Updated the EMRC's website perthseasternregion.com.au with information, workshops and events occurring in the region such as Bush Skills 4 Youth and Bush Skills for the Hills, the Greenpage Newsletter and events occurring in participating member Council areas.
- Held an EDOG meeting on 13th August with attendees from member Councils and key stakeholders. Tim Connoley and Michael Knight from Urbis presented on the concept of Economic Development through urban development in main streets.



Item 2.1 continued

City of Swan

- Conducted water quality monitoring with Susannah Brook Catchment Group at Susannah Brook Reserve as part of their State NRM grant data collection.
- Supported Susannah Brook Catchment Group and Lower Helena Association planting events with promotion and logistical support.
- Delivered 'Rainwater Tank Tips', 'Permeable Paving' and 'Tree Pit Design' factsheets to City of Swan.
- Facilitated Water Team Meetings with the City of Swan.
- Collated information and evidence for Waterwise Council Reporting for re-endorsement Waterwise Council City of Swan.
- Attended Catchment Group meetings with Lower Helena Catchment Group, Susannah Brook Catchment Group, Blackadder Catchment Group and Jane Brook Catchment Group.
- Collated information and evidence for Waterwise Council Reporting for re-endorsement of Waterwise Council for City of Swan.
- Collaborated on one Bush Skills for the Hills workshop: Dieback Treatment Training.
- Delivered 8 workshops in the City of Swan through school partnerships and holiday events.
- Delivered workshops at 'What on Earth' community events at Swan Arts Centre.
- Provided Water Corporation marketing material to City of Swan.
- Provided Environmental Project Officer in-situ support to the City of Swan one day per week.
- Held a Regional Benchmarking Building Efficiency project information session with participating member Councils at the EMRC.
- Met with the Coordinator of Friends of Glen Park to develop a plan to engage Hills out of School Childcare Association (HOSCA) and the local community in on-ground work in Glen Park.
- Submitted a WA Landcare Award nomination for the ERCMP.
- Participated in the Swan Alcoa Landcare Program assessment panel.
- Updated the EMRC's website perthseasternregion.com.au with information, workshops and events occurring in the region such as Bush Skills 4 Youth and Bush Skills for the Hills, the Greenpage Newsletter and events occurring in participating member Council areas.
- Completed the final reporting for the acquittal of the funding for Understanding Flood Risk Stages 1 – 3. Met with Department of Water and Environment Regulation regarding the potential next steps for Stage 4.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

- 1.5 To contribute towards improved regional air, water and land quality and regional biodiversity conservation and address climate change

Key Result Area 2 – Economic Development

- 2.1 To facilitate and advocate for increased investment in regional infrastructure
- 2.2 To facilitate and advocate for regional economic development activities
- 2.3 To facilitate regional cultural and recreational activities



Item 2.1 continued

Key Result Area 3 – Good Governance

- 3.1 To provide advice and advocacy on issues affecting Perth's Eastern Region
- 3.2 To manage partnerships and relationships with stakeholders

FINANCIAL IMPLICATIONS

The funding to facilitate projects is developed and agreed with member Councils as part of the annual budget process.

SUSTAINABILITY IMPLICATIONS

The Regional Services Directorate operates to pursue environmental, economic and social growth outcomes for Perth's Eastern Region.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	Participating member Council officer time on the two advisory groups: EDOG and RITS IAG.
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil



2.2 CORPORATE BUSINESS PLAN 2019/2020 - 2023/2024 PROGRESS REPORT JULY TO SEPTEMBER 2019

REFERENCE: D2019/16420 (CEOAC) – D2019/17161

PURPOSE OF REPORT

The purpose of this report is to provide a progress update against activities identified within EMRC's Corporate Business Plan 2019/2020 - 2023/2024 for the period July to September 2019.

KEY POINTS AND RECOMMENDATION(S)

- Section 5.56(1) and (2) of the Local Government Act 1995 requires that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations.
- The Local Government (Administration) Regulations 1996 specify that a 'plan for the future' comprises of the following:
 - o A Strategic Community Plan – a minimum 10 year timeframe; and
 - o A Corporate Business Plan – a four to five year plan, which translates the 10 year strategic plan into operations.
- Council adopted the EMRC's Strategic Community Plan titled 10 Year Strategic Plan 2017 – 2027 on 18 August 2016 for implementation from 1 July 2017 onwards (Ref: D2016/10193).
- Council adopted the EMRC's Corporate Business Plan 2018/2019 – 2022/2023 on 21 June 2018.
- Council adopted the revised EMRC's Corporate Business Plan 2019/2020 – 2023/2024 on 20 June 2019.
- The attachment to this report provides a progress report against activities identified within the Corporate Business Plan 2019/2020 - 2023/2024 for the period July to September 2019.

SOURCE OF REPORT

Director Regional Services

BACKGROUND

Section 5.56(1) and (2) of the *Local Government Act 1995* require that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations. The *Local Government (Administration) Regulations 1996* specify that a 'plan for the future' comprises of the following:

- A Strategic Community Plan – a minimum 10 year timeframe; and
- A Corporate Business Plan – a four to five year plan, which translates the 10 year strategic plan into operations.

Council adopted the EMRC's Strategic Community Plan titled 10 Year Strategic Plan 2017 – 2027 on 18 August 2016 for implementation from 1 July 2017 onwards (Ref: D2016/10193).

Council adopted the EMRC's Corporate Business Plan 2018/2019 – 2022/2023 on 21 June 2018 (Ref: D2018/05498).

Council adopted the EMRC's Corporate Business Plan 2019/2020 – 2023/2024 on 20 June 2019 (Ref: D2019/09652), for activities progressed from 1 July 2019 onwards.



Item 2.2 continued

REPORT

The *10 Year Strategic Plan 2017 – 2027* guides, at a strategic level, the direction that the EMRC will take over the next ten years towards achievement of its vision: *“To be a responsive and innovative leader in assisting Perth’s Eastern Region to be a great place to live, work, play and do business.”*

The Corporate Business Plan 2019/2020 – 2023/2024 has been developed to articulate the strategic direction into operational activities. It is designed to ensure that the organisation as a whole is able to deliver on Council’s high level priorities, and summarises the services, operations and projects EMRC will deliver over the next five years, commencing as of 1 July 2019.

The attachment to this report provides the quarterly progress report against activities identified within the Corporate Business Plan 2019/2020 - 2023/2024 for the period July to September 2019.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 – Good Governance

- 3.3 To provide responsible and accountable governance and management of the EMRC
- 3.4 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

As reflected in budgets and long term financial plans.

SUSTAINABILITY IMPLICATIONS

The Corporate Business Plan 2019/2020 - 2023/2024 identified projects, programs and services for the benefit and sustainability of Perth’s Eastern Region.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Corporate Business Plan 2019/2020 - 2023/2024 Half yearly Progress Report for the period July to September 2019 (Ref: D2019/17162)



CORPORATE BUSINESS PLAN 2019/2020 - 2023/2024

PROGRESS REPORT

July to September 2019

INTRODUCTION

The Eastern Metropolitan Regional Council's (EMRC) Integrated Planning Framework has been developed to ensure that programs and services are being delivered in alignment with the strategic priorities of EMRC's key stakeholders.

The **10 Year Strategic Plan 2017 to 2027** identifies the overarching outcomes that the EMRC Council aspires to achieve.

The newly adopted **Corporate Business Plan 2019/2020 – 2023/2024** (Corporate Business Plan) is used to drive operational activities and is aligned to the priorities identified in the 10 Year Strategic Plan. These two comprise EMRC's Plan for the Future. Strategic high level plans guide development of actions which are prioritised during annual business planning workshops, and resourced through the annual budget.

Council adopted the latest EMRC's Corporate Business Plan on 20 June 2019 (Ref: D2019/09730) The Corporate Business Plan is built on the foundation of three strategic Key Result Areas (KRA) identified within the 10 Year Strategic Plan 2017 to 2027. The Corporate Business Plan sets out the actions that staff will undertake to deliver on Council's strategic priorities.

Reports against the Corporate Business Plan provide Council with information on progress in relation to the achievement of projects and programs developed to achieve Council's vision "*To be a responsive and innovative leader in assisting Perth's Eastern Region to be a great place to live, work, play and do business*".

Updates against the Corporate Business Plan for the period July to September 2019 are contained within this document and are against the previously adopted Plan.

MARCUS GEISLER
Chief Executive Officer

KEY RESULT AREA 1 - ENVIRONMENTAL SUSTAINABILITY

1.1 TO PROVIDE SUSTAINABLE WASTE DISPOSAL OPERATIONS

1.1.1 Minimise the Environmental Impact of Waste Management Operations

PROJECTS/ACTIONS	QUARTER	COMMENTS
Leachate Project (transfer leachate from Class IV and recommission)	July - September 2019	No pumping occurring due to adverse weather conditions of winter, pumping will recommence once the weather permits. The Class IV cell is ready at present to accept small quantities of waste.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Construct Class III leachate pond	July - September 2019	Completed December 2018
	October - December 2019	
	January - March 2020	
	April - June 2020	
Construct storm water and siltation ponds as required	July - September 2019	None required this quarter.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Rehabilitate former landfill cells	July - September 2019	Nil action this quarter
	October - December 2019	
	January - March 2020	
	April - June 2020	
Prepare and submit annual Monitoring and Compliance Reports: - Red Hill - Hazelmere - Offset Compliance	July - September 2019	Nil action this quarter
	October - December 2019	
	January - March 2020	
	April - June 2020	
Prepare National Greenhouse and Energy (NGERS) report	July - September 2019	Nil action this quarter
	October - December 2019	
	January - March 2020	
	April - June 2020	

PROJECTS/ACTIONS	QUARTER	COMMENTS
Prepare National Pollutants Inventory Report (NPI)	July - September 2019	• NPI Report submitted to the Clean Energy Regulator on 27 September prior to deadline of 30 September 2019.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Implement Offset Program (Lots 501 and 82)	July - September 2019	• Ongoing management of weeds.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Transition the Environmental Management System for the Red Hill Waste Management Facility from ISO 14001:2004 to ISO 14001:2015	July - September 2019	• Nil action this quarter. This action was successfully completed in February 2019.
	October - December 2019	
	January - March 2020	
	April - June 2020	

1.1.2 Provide a Waste Disposal Service at Red Hill Waste Management Facility

PROJECTS/ACTIONS	QUARTER	COMMENTS
Operate Red Hill Waste Management Facility	July - September 2019	- The Red Hill Waste Management Facility continues to operate in compliance with our Department of Water & Environmental Regulation (DWER) Licence Conditions. - The DWER carried out a Landfill Levy and Compliance Inspection in September 2019 and the site passed the audit with no non-compliance issues raised.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Conduct site infrastructure as required	July - September 2019	Minor drainage works upgraded to new greenwaste pad. New compost storage area under construction as a variation of the Stage 14 works.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Resolve potential fire ban closure Red Hill with Minister of Environment	July - September 2019	Nil action this quarter.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Undertake Greenwaste (MGB) Audit	July - September 2019	Complete, report has been issued to Bayswater to review.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Establish Liquid Waste Processing Plant	July - September 2019	Documentation submitted to regulators for approval of Lot 10 to be included as part of Ministerial Statement 274 for the establishment of a liquid waste facility.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Construct Class III Stage 14	July - September 2019	Stage 14 commenced construction late September 2019 and due for completion March 2020.
	October - December 2019	
	January - March 2020	
	April - June 2020	

PROJECTS/ACTIONS	QUARTER	COMMENTS
Construct Class III Cell Stage 15B	July - September 2019	• Complete March 2019
	October - December 2019	
	January - March 2020	
	April - June 2020	
Design and Construct Class IV Cell (Stage 2)	July - September 2019	• Recommendation report received from our consultants stating how to proceed with reopening the Class IV Stage 2 cell once all the leachate has been removed and full access is achieved. This will be implemented once the cell has been drained of leachate.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Construct drainage diversion and earthworks infrastructure, as required	July - September 2019	• None this quarter
	October - December 2019	
	January - March 2020	
	April - June 2020	
Construct water storage dams	July - September 2019	• None this quarter
	October - December 2019	
	January - March 2020	
	April - June 2020	

1.1.3 Review and Implement the Red Hill Development Plan

PROJECTS/ACTIONS	QUARTER	COMMENTS
Review and Update Red Hill Development Plan	July - September 2019	• Draft report complete requires final internal review before completion by Consultants.
	October - December 2019	
	January - March 2020	
	April - June 2020	

1.1.4 Operate Member Councils' Waste Transfer Stations where applicable

PROJECTS/ACTIONS	QUARTER	COMMENTS
Operate Shire of Mundaring Transfer	July - September 2019	Operation of transfer stations carried as normal with no issues or concerns raised this quarter.
	October - December 2019	
	January - March 2020	
	April - June 2020	

1.2 TO IMPROVE REGIONAL WASTE MANAGEMENT

1.2.1 Collect, Manage and Dispose of Problematic Waste in the Region in a sustainable manner

PROJECTS/ACTIONS	QUARTER	COMMENTS
Implement the Household Hazardous Waste Program	July - September 2019	The Household Hazardous Waste Collection Program continued at the Facility with our quarterly collection by the WALGA Contractor completed in July 2019 with a total of 5.15 tonnes of HHW collected and 5.95 tonnes of Paint collected under the Federal Paintback Program for this period.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Implement the Battery Collection Program	July - September 2019	3,353.2 kg of batteries were collected at public places and 1630.3 kg were collected from schools. 519.8 kg of CFL (compact florescent lighting) was collected from public places. - A battery collection container and a poster were provided to Ellenbrook School of Early Learning, however the EMRC will not provide a collection service to the centre. - Five new schools enrolled into the program; Cyril Jackson Senior Campus Education Support Centre, Stratton Out of School Care, John Forrest Secondary College and St Columbas Primary School.
	October - December 2019	
	January - March 2020	
	April - June 2020	

1.2.2 Continue the Waste Education Program and Align this to New Operations and Resource Recovery

PROJECTS/ACTIONS	QUARTER	COMMENTS
Develop the Waste and Recycling Guide and distribute to member Councils	July - September 2019	- All 2019/20 Waste and Recycling guide distribution was completed by five member councils. New measures were implemented to streamline the approval process this year. - Discussions are underway regarding an online platform to complement the paper version of the guide.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Review and Implement the Waste Education Strategy	July - September 2019	- With the WA Waste Strategy now released, work was undertaken to align in with it. - RWESG members have been asked to provide specific information. - WMCRG will review draft in October and provide feedback. This feedback will be incorporated and an updated document will be made available.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Develop and deliver waste education resources and tools at workshops and events to support behaviour change	July - September 2019	- Waste Education Loan Resources utilisation: - Loan Boxes – Paper Making Loan Box borrowed by Falls Road Primary School July/August; - WHY cages + drink filter stations for the Perth Royal Show - 27 September - 7 October 2019; and - RGANG Mannequins – borrowed by City of Swan from April 2018 onwards. - Events attended: - Two school visits, consisting of incursions, a waste audit and presentations. - Two community events attended. - Waste Education officers attended the Royal Show with other regional councils. Earth Carer volunteers helped staff throughout the week. 12 event planning/network/working group/promotion events were attended by Waste Education. - Community tree planting day held at Red Hill on 10 July 2019, with 500 native tubestock planted by 34 participants and included a site tour and activities in the education centre. - Website, Fact Sheets and Brochures - The website (RGang) has had a number of page updates completed. Correct versions of all W&R Guides are now online. Pages are being updated and condensed as time allows, with a number of old pages removed and new pages created. - Input was provided to the City of Bayswater regarding the development of posters for their publicly located recycling stations.
	October - December 2019	
	January - March 2020	
	April - June 2020	

PROJECTS/ACTIONS	QUARTER	COMMENTS
Facilitate the Earth Carer's Training Course	July - September 2019	The next course is scheduled to run from 15 October - 5 November 2019. Expressions of Interest were open via the RGang website in May and registrations for the course opened on September. Participants of the May course who missed one or more sessions have been invited to complete those sessions which will enable them to graduate from the course.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Support WA Waste Initiatives regarding: - Container Deposit Scheme - Illegal Dumping - Plastic Bag Ban	July - September 2019	- Attended the following working groups: - Reducing Illegal Dumping (RID) Working Group. - Container Deposit Scheme (CDS) Working Group. - Consistent Communications Collective meetings. - Consultation workshops on the implementation of the Container Deposit Scheme. - Waste Educators Networking Group meetings. 2 staff attended facilitated tour to Queensland to visit CDS refund points as part of the WARRRL container deposit request for refund point submission.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Promote and Coordinate Waste Education Tours	July - September 2019	- Red Hill Guided Tours and Education Centre - July - 4 tours, 143 attended - August - 6 tours, 292 attended - September - 1 tour, 34 attended
	October - December 2019	
	January - March 2020	
	April - June 2020	

1.2.3 Provide a Waste Management Advisory Service

PROJECTS/ACTIONS	QUARTER	COMMENTS
Facilitate the Earth Carer's Training Course	July - September 2019	• Ongoing site investigations being undertaken for various external clients.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Provide environmental consultancy service to member Councils and other clients (where required)	July - September 2019	• Preliminary site investigation completed for City of Bayswater.
	October - December 2019	
	January - March 2020	
	April - June 2020	

1.3 TO PROVIDE RESOURCE RECOVERY AND RECYCLING SOLUTIONS IN PARTNERSHIP WITH MEMBER COUNCILS

1.3.1 Establish a Resource Recovery Facility (RRF)

PROJECTS/ACTIONS	QUARTER	COMMENTS
Implement the Household Hazardous Waste Program	July - September 2019	• Contractor is proceeding towards financial close, EPC contract awarded, site works commenced.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Prepare Annual Report on Ministerial Conditions for the RRF	July - September 2019	• Nil action this quarter.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Investigate modular model options for an Anaerobic Digestion Plant at the Red Hill Waste Management Facility	July - September 2019	• Nil action this quarter.
	October - December 2019	
	January - March 2020	
	April - June 2020	

1.3.2 Develop the Hazelmere Resource Recovery Park (HRRP)

PROJECTS/ACTIONS	QUARTER	COMMENTS
Implement the Household Hazardous Waste Program	July - September 2019	Site development plan updated to incorporate concept plan for Waste Transfer Station and Community Recycle Centre.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Research and scope Community Transfer Station and Community Reuse Store	July - September 2019	- Concept Plan in development. - DWER works approval under development.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Construct and commission weighbridges (2)	July - September 2019	- New outbound weighbridge constructed and commissioned - Weighbridge hut internal fit-out completed - Sanitation unit installed and commissioned - Power supply and fibre optic cables laid and awaiting termination - Existing site weighbridge (inbound) to be relocated 2nd week of October
	October - December 2019	
	January - March 2020	
	April - June 2020	
Construct and commission Wood Waste to Energy Plant (WWTE)	July - September 2019	- Fabrication works at Bunbury factory continues - HX- 41B heat exchanger delivered to site - Cooling tower remedial works completed - Professional scheduler engaged to develop a detailed estimate based resources loaded Project Schedule - HV cable terminated and fully tested and commissioned and now controlled under PAPL high voltage (HV) access permit – remains isolated and unenergised - Remedial works undertaken on Generator engine packages to comply with Australian Standards - Remedial works undertaken on HV earth grid - Remedial works undertaken on HV substation - Low voltage switchboards received - Continuous emissions monitoring system (CEMS) housing received - Civil works including concrete slab and drainage for CEMS completed - First fill of spare parts receipted - Standby generator refurbished and returned to site
	October - December 2019	
	January - March 2020	
	April - June 2020	

PROJECTS/ACTIONS	QUARTER	COMMENTS
Prepare and submit WWTE Facility commissioning compliance report to DWER	July - September 2019	• Nil action this quarter
	October - December 2019	
	January - March 2020	
	April - June 2020	
Prepare and submit Ministerial Conditions Report to EPA	July - September 2019	• Nil action this quarter
	October - December 2019	
	January - March 2020	
	April - June 2020	
Construct Storage Bunkers for wood fines	July - September 2019	• Nil action this quarter
	October - December 2019	
	January - March 2020	
	April - June 2020	
Develop a monitoring regime for the WWTE Facility to meet regulatory requirements: • Wood waste feedstock monitoring • Stack emissions monitoring Ambient monitoring	July - September 2019	• Nil action this quarter
	October - December 2019	
	January - March 2020	
	April - June 2020	
Monitor ground water at the HHRP with the aim of removing the site as a 'potentially' contaminated site.	July - September 2019	• Groundwater Assessment Report together with historical reports submitted seeking the Hazelmere Resource Recovery Park to be removed from the Contaminated Sites Database.
	October - December 2019	
	January - March 2020	
	April - June 2020	

1.3.3 Identify and Develop Resource Recovery Products and Markets in order to reduce waste going to Landfill

PROJECTS/ACTIONS	QUARTER	COMMENTS
Investigate markets for plastics (C&I Facility)	July - September 2019	Market for mixed plastics still depressed.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Undertake research and market development for Biochar (WWTE)	July - September 2019	Potential for use as fuel in the brick-making industry, in BBQ briquettes and as soil amendment.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Investigate markets for Ferricrete and PFAS	July - September 2019	Investigating opportunities for PFAS disposal and Ferricrete sales.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Develop and implement programs to increase sales of Red Hill by-products	July - September 2019	Preparation for AS4454 audit in November.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Develop and implement programs to increase sales for Hazelmere by-products	July - September 2019	Ongoing sales of woodchip to broiler growers supported by some additional supplies of timber waste.
	October - December 2019	
	January - March 2020	
	April - June 2020	

1.4 TO INVESTIGATE LEADING EDGE WASTE MANAGEMENT PRACTICES

1.4.1 Undertake research into Integrated Waste Management

PROJECTS/ACTIONS	QUARTER	COMMENTS
Investigate feasibility of a MRF at the Hazelmere Resource Recovery Park	July - September 2019	Nil action this quarter.
	October - December 2019	
	January - March 2020	
	April - June 2020	

1.4.2 Provide leadership in the development of Waste Policy and Practices

PROJECTS/ACTIONS	QUARTER	COMMENTS
Provide input to new DWER policies and regulations affecting waste disposal, composting etc.	July - September 2019	Nil action this quarter.
	October - December 2019	
	January - March 2020	
	April - June 2020	

1.4.3 Identify, Investigate and Develop New Waste Management Practices and Services

PROJECTS/ACTIONS	QUARTER	COMMENTS
Seek approval for a reduction in water monitoring frequency at the Red Hill Waste Management Facility	July - September 2019	Successfully completed. DWER approved in November 2018.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Undertake a cost-benefit analysis to determine the feasibility of in-house processing of: - Crushing ferricrete - Grinding greenwaste	July - September 2019	Report complete and is achievable but due to the current lack of suitable operational staff for the crushing and screening plant it is not possible at this stage.
	October - December 2019	
	January - March 2020	
	April - June 2020	

PROJECTS/ACTIONS	QUARTER	COMMENTS
Investigate costs related to power supply to the southern end of the Red Hill site	July - September 2019	Quotation received from electrical engineering consultant.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Investigate an EMRC regional waste collection service	July - September 2019	• Nil action this quarter.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Seek Greenwaste license amendment at the Red Hill Waste Management Facility	July - September 2019	• Approval pending additional information.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Seek license amendment for the construction of leachate evaporation ponds at the Red Hill Waste Management Facility	July - September 2019	• Finalised. Approval granted.
	October - December 2019	
	January - March 2020	
	April - June 2020	

1.5 TO CONTRIBUTE TOWARDS IMPROVED REGIONAL AIR, WATER AND LAND QUALITY AND REGIONAL BIODIVERSITY CONSERVATION

1.5.1 Review and Implement the Regional Environment Strategy

PROJECTS/ACTIONS	QUARTER	COMMENTS
Implement priority projects (refer Regional Environment Strategy 2016-2020)	July - September 2019	- Held a Regional Benchmarking Building Efficiency project information session with participating member Councils at the EMRC. - Partnered with 2020 Vision for the delivery of the Urban Forest Growing Together forum. - Represented the region on the Department of Planning, Lands and Heritage Stakeholder Reference Group for the State Planning Policy (SPP) review of water policies. - Represented the region on the Western Region Advisory Panel and the IRP2 Economic Evaluation Framework Project Steering Committee of the Cooperative Research Centre for Water Sensitive Cities. - Continued to represent the region on the Swan and Canning Rivers Protection Strategy Advisory Group. - Reviewed project plans for all Environmental Services programs. - Conducted recruitment for a new Manager Environmental Services.
	October - December 2019	
	January - March 2020	
	April - June 2020	

1.5.2 Implement the Eastern Region Catchment Management Program (ERCMP)

PROJECTS/ACTIONS	QUARTER	COMMENTS
Coordinate the cross-regional ERCMP	July - September 2019	• Provided Environmental Project Officer in-situ support to the City of Swan, City of Kalamunda and Shire of Mundaring one day per week. • Delivered two Bush Skills for the Hills workshops: Dieback Treatment Training and Carnivorous Plants Workshop. • Attended Catchment Group meetings with Lower Helena Association, Helena River Catchment Group, Friends of Piesse Brook, Susannah Brook Catchment Group, Blackadder Woodbridge Catchment Group and Jane Brook Catchment Group. • Supported Susannah Brook Catchment Group and Lower Helena Association planting events with promotion and logistical support. • Conducted water quality monitoring with Susannah Brook Catchment Group at Susannah Brook Reserve as part of their State NRM grant data collection. • Loaned test equipment and assisted City of Kalamunda with Water Quality Monitoring for eight sites for first flush and post-flush data sets. • Resumed Eucalyptus rudis photo-monitoring on Lower Helena river floodplain for further contribution to Murdoch University research. • Assisted Katharine Street River Gang, Friends of Wangalla Brook and Friends of Lion Mill Creek with individual grant applications for the third round of DBCA Community Rivercare Program funding. Proposed projects include weed control and revegetation with a focus on habitat enhancement. • Mentored an Edith Cowan University Masters Student to assist with the preparation of two Dept. of Communities Community Environment Grants for the Friends of Wangalla Brook to implement a weed control and revegetation project and a Noongar heritage trail and interpretation project. • Conducted two private landholder consultation in the Shire of Mundaring to assist land holders develop weed control and revegetation plans for their properties. • Met with the Coordinator of Friends of Glen Park to develop a plan to engage HOSCA and the local community in on-ground work in Glen Park. • Hosted an information event for the project "Farm dams as refuges for freshwater plants and animals in a drying climate" where Murdoch University researchers shared their findings to project participants and local government representatives. • Submitted a WA Landcare Award nomination for the ERCMP. • Attended the Horticulture, CLM and Landscaping Technical Advisory Group meeting for North Metropolitan TAFE. • Attended the Nature Link Conference at Murdoch University • Participated in the Swan Alcoa Landcare Program assessment panel.
	October - December 2019	
	January - March 2020	
	April - June 2020	

PROJECTS/ACTIONS	QUARTER	COMMENTS
Implement the Bush Skill 4 Youth Program	July - September 2019	- Delivered 25 workshops in Belmont, Kalamunda, Mundaring and Swan through school partnerships and holiday events. - Delivered workshops at 'What on Earth' community events at Swan and Mundaring Arts Centres. - Total attendance numbers 847 children and 180 adult participants at BS4Y events.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Implement the Creating a Capable Community in NRM Program	July - September 2019	- Consulted and attended site visits with City of Swan and Shire of Mundaring to focus on priority areas for landcare within the Wooroloo Brook catchment. - Consulted with previous members of Wooroloo Brook Landcare Group for history and forward planning of the development of a new Wooroloo Brook catchment group. - Developed and hosted an educational nature walk at Lake Leschenaultia and Noble Falls. - Attended the Farm Dams Survey Results Presentation as a networking and recruitment opportunity. - Prepared flyers and articles for events and promotion of Wooroloo Brook catchment. - Organised and attended two planting days to promote sites in the Wooroloo Brook catchment. - Attended the Shire of Mundaring "What on Earth Day" and "WHIM Festival" to promote the Wooroloo Brook catchment. - Collaborated with Shire of Mundaring to engage with 'Seedlings for Landcare' recipients to recruit Wooroloo Brook catchment group members. As a result conducted a private land holder consultation at a Chidlow property. - Prepared articles for EnviroNews; Greenpage; Chidlow Chatter; Chidlow Primary School Newsletter; EMRC Facebook and City of Swan and Shire of Mundaring Social media pages.
	October - December 2019	
	January - March 2020	
	April - June 2020	

1.5.3 Review and Implement the Water Quality and Conservation Program

PROJECTS/ACTIONS	QUARTER	COMMENTS
Implement the Water Quality and Conservation Program	July - September 2019	- Hosted and Attended Quarterly performance review for City of Belmont, Shire of Mundaring and Town of Bassendean. - Collated information and evidence for Waterwise Council Reporting for Gold re-endorsement on behalf of Town of Bassendean, Shire of Mundaring, Town of Victoria Park and City of Swan. - Facilitated Water Team Meetings with the Town of Bassendean, Shire of Mundaring, Town of Victoria Park and City of Swan. - Delivered 'Rainwater Tank Tips', 'Permeable Paving' and 'Tree Pit Design' factsheets to Member Councils. - Advised City of Swan and Town of Victoria Park of potential funding through the Water Corporation's Verge Scheme, Water Corporation's Weather Smart Irrigation rebate, Waterwise Greening Scheme and Department of Environment and Energy's Communities Environment Program. - Provided Water Corporation marketing material to City of Swan and Town of Victoria Park. Collated information and evidence for Waterwise Council Reporting for re-endorsement Waterwise Council Town of Victoria Park and City of Swan.
	October - December 2019	
	January - March 2020	
	April - June 2020	

1.5.4 Review and Implement the Regional Climate Change Adaptation Action Program (RCCAAP)

PROJECTS/ACTIONS	QUARTER	COMMENTS
Implement the Regional Climate Change Adaptation Action Plans (RCCAAP)	July - September 2019	- Discussed with the Town of Bassendean's the scope for their Future Proofing Program. - Historically, an LCCAAP has been produced but it was decided a 'Climate Risk Synthesis Report' was better aligned with Bassendean's goals. - Provided first draft for the 'Climate Risk Synthesis Report'
	October - December 2019	
	January - March 2020	
	April - June 2020	

1.5.5 Review and Implement the Achieving Carbon Emissions Reduction (ACEr) Program

PROJECTS/ACTIONS	QUARTER	COMMENTS
Implement the ACer Program	July - September 2019	- Facilitated and attended Quarterly Performance Reviews for City of Belmont, Shire of Mundaring and Town of Bassendean - Attended Procurement Australia event on Renewable Energy and provided an event summary - Attended WALGA workshop on Climate Change issues paper released by the State Government for comment. - Attended Sustainability Reporting Platform workshop hosted by City of Canning. - Attended Energy team meeting at Mundaring to discuss actions in Mundaring Emission Reduction Strategy - Review of Bassendean's Emission Reduction Plan to reflect their new One Planet Framework (net zero carbon emission) - Start to review potential actions for Bassendean's Emission Reduction Plan - Confirmed pledges for Bassendean as part of Climate Power Partnership
	October - December 2019	
	January - March 2020	
	April - June 2020	

1.5.6 Review and Implement the Swan and Helena Rivers Framework

PROJECTS/ACTIONS	QUARTER	COMMENTS
Implement priority projects and initiatives for the Swan and Helena Rivers	July - September 2019	Met with DWER to discuss the next options for Stage 4 of the Swan and Helena River Flood Study.
	October - December 2019	
	January - March 2020	
	April - June 2020	

1.5.7 Review and Implement the Benchmarking Building Efficiency Project

PROJECTS/ACTIONS	QUARTER	COMMENTS
Implement the Benchmarking Building Efficiency (BBE) Project	July - September 2019	- Facilitated consultation meetings with City of Swan, City of Belmont, City of Bayswater, Shire of Mundaring and Town of Bassendean. - Drafted and submitted Request for Quote to eight WALGA preferred consultants. - Evaluated the four RFQ submissions received. - Drafted and finalised Recommendation report and supporting documents for the CEO. - Attended Sustainability Reporting Platform Workshop hosted by the City of Canning.
	October - December 2019	
	January - March 2020	
	April - June 2020	

KEY RESULT AREA 2 - ECONOMIC DEVELOPMENT

2.1 TO FACILITATE AND ADVOCATE FOR INCREASED INVESTMENT IN REGIONAL INFRASTRUCTURE

2.2.1 Review and Implement the Regional Integrated Transport Strategy (RITS)

PROJECTS/ACTIONS	QUARTER	COMMENTS
Facilitate the RITS Implementation Advisory Group (RITS IAG) meetings and implement actions	July - September 2019	Held a RITS IAG quarterly meeting on 17 Sept with attendees from member Councils and key stakeholders as identified above. Claire Thompson from DoT presented on the concept of Mobility as a Service and how the Urban Mobility Division in DoT is working towards implementing this concept in the region of Perth.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Deliver actions and initiatives from the RITS 2017 – 2021	July - September 2019	- Attended the seminar to understand the latest update on the Metronet project especially the future of mobility concept. - Looking for grant to implement the trial for use of innovating materials/ CoolSeal technology on roads of the region. - Attended smart mobility conference for future of mobility concepts. - Started data collection project plan for autonomous transport trial.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Promote and implement the Regional Congestion Management Action Plan	July - September 2019	- Coordinated with the member Councils (Bayswater, Kalamunda and Belmont) for securing letter of support for the FAL 'Your Move' Program. Followed up with DoT and were informed that Belmont and Bayswater have received. - Collecting Data to start mapping the Cycle Route and identifying the missing links and further start advocacy for the missing link.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Develop and implement the Regional Congestion Management Action Plan	July - September 2019	Nil this quarter.
	October - December 2019	
	January - March 2020	
	April - June 2020	

PROJECTS/ACTIONS	QUARTER	COMMENTS
Develop and implement Active/Public Transport Campaigns	July - September 2019	- Coordinated with PTA to get an update of Station Access Strategies within the region. - Attended IPWEA conference on how travel plans can be used to support optimal use of transport. Looked into the possibility of developing travel plans for the member Councils.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Develop and implement Road Safety initiatives and Campaigns	July - September 2019	- The Regional Road Safety Plan is now in the Final Stage. - Participated in the Road Safety Strategy Forum by Road Safety Commission for Engineers, Planners and Developers. - Participated in the Road Safety Strategy Workshop organized by TranSafe for heavy vehicle transport in Perth. - Revisited the Share the Space campaign, the new campaign will highlight disability awareness and tackle 'frequently asked question'.
	October - December 2019	
	January - March 2020	
	April - June 2020	

2.2 TO FACILITATE AND ADVOCATE FOR REGIONAL ECONOMIC DEVELOPMENT ACTIVITIES

2.2.2 Review and Implement the Regional Economic Development Strategy (REDS)

PROJECTS/ACTIONS	QUARTER	COMMENTS
Implement actions from REDS	July - September 2019	- Developed the scope for the Investment and Attraction booklet Request for Quote. - Liaised with NBN to progress a forum relating to NBN connectivity and service providers - Liaised with the Small Business Development Corporation on the delivery of a small business forum.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Facilitate the Economic Development Officers Group Meetings	July - September 2019	EDOG meeting held 13 August 2019 – guest speakers from Urbis.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Provide access to REMPLAN Tools to member Councils	July - September 2019	Provided access to both the REMPLAN and id.Profile statistical tools and prepared an Economic Report Card.
	October - December 2019	
	January - March 2020	
	April - June 2020	

PROJECTS/ACTIONS	QUARTER	COMMENTS
Facilitate tours or forums that Advance Perth's Eastern Region	July - September 2019	Nil this quarter.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Facilitate forums that have a focus on technology and innovation	July - September 2019	Developed a concept to progress a forum for small business on Social Media (Digital Marketing Essentials)
	October - December 2019	
	January - March 2020	
	April - June 2020	

2.2.3 Identify and Investigate Strategic Regional Development Project and Investment Opportunities

PROJECTS/ACTIONS	QUARTER	COMMENTS
Progress the Business Exemplar project	July - September 2019	- Prepared and disseminated media releases for local award-winning local businesses to help raise their profile in the wider community. - EMRC's Communications team has created a plan which will enable consistent releases to be made. - Invitations were sent to Belmont's local business organisation to invite 2019 award winning businesses to the program - Met with EMICOL to share ideas on reaching out to the engineering and manufacturing supply chains in the region.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Progress the Business and Investment Attraction project	July - September 2019	- Advertised the EMRC's Request for Quotation to consultants for the delivery of a new Business Investment and Attraction booklet. - Reviewed all consultants' quotations and awarded the contract to Pracsys. - Inception meeting was held with Pracsys to kick start the project and the requirements were finalised.
	October - December 2019	
	January - March 2020	
	April - June 2020	

2.3 TO FACILITATE REGIONAL CULTURAL AND RECREATIONAL ACTIVITIES

2.3.1 Continue the coordination, marketing and promotion of Regional Events

PROJECTS/ACTIONS	QUARTER	COMMENTS
Coordinate the Avon Descent Family Days	July - September 2019	- Met with Lotterywest to discuss the EMRC's regional events funding program. - Held a debrief meeting with local governments and NADA on what worked well and any lessons learnt. - Commenced the acquittal of the 2018 Avon Descent family fund days grant funding from Lotterywest.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Coordinate the Perth's Autumn Festival	July - September 2019	Nil this quarter.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Coordinate Hello Spring Campaign	July - September 2019	- The 2019 Hello Spring campaign invitation was sent out to organisations who have previously submitted their events. - All events submitted were posted onto the perthseasternregion.com.au website
	October - December 2019	
	January - March 2020	
	April - June 2020	
Administer the Perth Tourism.com.au Regional Tourism Website (now known as the perthseasternregion.com.au)	July - September 2019	Updated the EMRC's website perthseasternregion.com.au with information, workshops and events occurring in the region such as Bush Skills 4 Youth and Bush Skills for the Hills, the Greenpage Newsletter and events occurring in participating member Council areas.
	October - December 2019	
	January - March 2020	
	April - June 2020	

KEY RESULT AREA 3 - GOOD GOVERNANCE

3.1 TO PROVIDE ADVICE AND ADVOCACY ON ISSUES AFFECTING PERTH'S EASTERN REGION

3.1.1 Review and Implement the Regional Advocacy Strategy (RAS)

PROJECTS/ACTIONS	QUARTER	COMMENTS
Develop and implement advocacy campaigns to support regional priorities in consultation with member Councils	July - September 2019	Initial planning has commenced on a new advocacy campaign to follow on from the previous Connect Perth's East City Deal proposal.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Continue to advocate for and promote the "Connect Perth's East City Deal" proposal	July - September 2019	- Corresponded with the federal department of City Deals (NT, Tasmania, WA, Regional), Policy and Programs Branch; Cities Division; Department of Infrastructure, Transport, Cities and Regional Development and the WA state government's Department of Premier and Cabinet on the status of the City Deal proposal for WA. - WA Department Premier and Cabinet has advised via email that the first City Deal will be centred around the Perth CBD, however there will be opportunities for more 'Deals' in WA.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Continue to advocate for Regional Youth priorities as identified by RITS IAG, EDOG and member Council Youth Officers	July - September 2019	- Regional Youth Officer meeting was held on 7th August 2019. - Formal approach taken to host a regional youth forum with member Councils and their youth groups. Action taken to Council on the 22 August, recommendation was that Council provides in principal support for the development of a Zero2 hero Mental Health and leadership workshop.
	October - December 2019	
	January - March 2020	
	April - June 2020	

3.2 TO MANAGE PARTNERSHIPS AND RELATIONSHIPS WITH STAKEHOLDERS

3.2.1 Review and Implement the Regional Advocacy Strategy (RAS)

PROJECTS/ACTIONS	QUARTER	COMMENTS
Develop and implement an EMRC Reconciliation Action Plan (RAP)	July - September 2019	- Auspire and Urban Indigenous identified as local Aboriginal and Torres Strait Islander organisations for cultural awareness training; - Create opportunities for Aboriginal students to engage in work experience at the EMRC; - Developing a management guide instead of a policy to use Acknowledgement of country; - CEO developing a business case for increasing Aboriginal and Torres Strait Island cultures, histories and achievements within organisation. - Liaising with the Shire of Mundaring to assist with RAP development. - Local Aboriginal and Torres Strait Islander message sticks were made and purchased for gifts for end of year Volunteer Event. - Engaged with Neville Collard to deliver smoking ceremony and Welcome to Country for the end of year Volunteer Event. - The NRM team consulted and liaised with Aboriginal and Torres Strait Islanders before working on cultural significant land at Wangalla Brook.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Review and make recommendations to Council regarding alternatives to the EMRC formal Stakeholder Cocktail function	July - September 2019	This will require further discussion at an Executive and Council level.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Co-ordinate EMRC's Community Grants Program	July - September 2019	Three eligible grant applications were received under the 2019/2020 Community Grants Program by the deadline of 31 August, totalling \$4,500 from an available \$15,000.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Produce EMRC's Annual Report	July - September 2019	A supplier, design concept and landscape format were agreed, photography and copywriting commenced.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Implement biennial Stakeholder Perception Survey	July - September 2019	With the completion of the 2018 Stakeholder Perception Survey and presentation to Council in early 2019, it is not anticipated that a repeat survey will be required in 2019/2020.
	October - December 2019	
	January - March 2020	
	April - June 2020	

3.2.2 Review and Implement the Marketing and Communications Plan

PROJECTS/ACTIONS	QUARTER	COMMENTS
Implement priority initiatives (refer Marketing and Communications Plan)	July - September 2019	- The EMRC's Facebook page was successfully launched on 1 July. - Communications coordinated design and print of the EMRC FOGO Recovery Strategy. - Communications organised and manned the EMRC stand at the 2019 Waste & Recycle Conference. - Work commenced on a redesigned EMRC Corporate Profile document.
	October - December 2019	
	January - March 2020	
	April - June 2020	

3.3 TO PROVIDE RESPONSIBLE AND ACCOUNTABLE GOVERNANCE AND MANAGEMENT OF THE EMRC

3.3.1 Continue to Improve Organisational Governance

PROJECTS/ACTIONS	QUARTER	COMMENTS
Implement the Recordkeeping Plan	July - September 2019	- The following records management procedures were finalised or updated: Social Media Record Keeping Guideline, Surveillance Records Treatment Guideline, Management Guideline for Freedom of Information Applications. - Records were disposed of in accordance with the GDALG (General Disposal Authority for Local Government). - During the period, 112 folders and 5,330 records were created.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Review and update Council Policies	July - September 2019	Council Policies have been reviewed in December 2018. As per Council Resolution, the next review will be within 12 months following the 2021 Council elections. Other policies will be updated as required.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Review and update Management Guidelines as required	July - September 2019	Nil
	October - December 2019	
	January - March 2020	
	April - June 2020	

3.3.2 Implement EMRC's Integrated Planning Framework

PROJECTS/ACTIONS	QUARTER	COMMENTS
Review the Corporate Business Plan	July - September 2019	The Corporate Business Plan will be reviewed as part of the Annual Budget Review, which is expected to be tabled at the June 2020 round of meetings.
	October - December 2019	
	January - March 2020	
	April - June 2020	

3.3.3 Review and Implement a Risk Management Plan

PROJECTS/ACTIONS	QUARTER	COMMENTS
Implement priority projects (refer Risk Management Plan)	July - September 2019	The Strategic Risk Management Plan was last reviewed in May 2019 by the Strategic Risk Steering Group and presented to Audit Committee at its June 2019 meeting. The Strategic Risk Management Plan is reviewed annually. The risk identified in the Risk Management are constantly reviewed and actively managed by the responsible officers.
	October - December 2019	
	January - March 2020	
	April - June 2020	

3.3.4 Review and Implement the Disability Access and Inclusion Plan (DAIP)

PROJECTS/ACTIONS	QUARTER	COMMENTS
Review and implement DAIP	July - September 2019	• Ongoing.
	October - December 2019	
	January - March 2020	
	April - June 2020	

3.4 TO CONTINUE TO IMPROVE FINANCIAL AND ASSET MANAGEMENT PRACTICES

3.4.1 Review and Implement Long Term Financial Plans

PROJECTS/ACTIONS	QUARTER	COMMENTS
Review the 5 and 10 Financial Plans	July - September 2019	A review of the EMRC Ten Year Financial Plan is due to be undertaken during Feb-May'2020 as part of the 2020/2021 Budget deliberation process.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Monitor and review financial investment portfolio	July - September 2019	The Investment portfolio is continually monitored in order to ensure that cash flow requirements are met and that maximum returns are achieved on investments within the parameters of the Investment Policy and the regulations.
	October - December 2019	
	January - March 2020	
	April - June 2020	

3.4.2 Review and Implement the Asset Management Plan (AMP)

PROJECTS/ACTIONS	QUARTER	COMMENTS
Implement the AMP	July - September 2019	The Asset Management Plan is to be reviewed and updated as part of the budget deliberation process for the 2020/2021 financial year.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Undertake capital improvements to Ascot Place Building	July - September 2019	
	October - December 2019	
	January - March 2020	
	April - June 2020	

3.4.3 Review and Implement the Strategic IT Plan

PROJECTS/ACTIONS	QUARTER	COMMENTS
Implement priority projects (refer Strategic IT Plan)	July - September 2019	- Wireless networking was implemented for internal and external users. - The Mandalay Weighbridge System at Red Hill was run in parallel with the existing weighbridge system. - Commenced Microsoft Office 2019 rollout. - The Internet router was configured for "high availability" so that a duplicate device will maintain a connection should the primary unit fail.
	October - December 2019	
	January - March 2020	
	April - June 2020	
Develop an IT Disaster Recovery Plan incorporating the Red Hill Disaster Recovery site	July - September 2019	The IT Disaster Recovery Plan was previously developed and is now progressively being implemented and refined with budgeted capital expenditure in the IT infrastructure.
	October - December 2019	
	January - March 2020	
	April - June 2020	

3.5 TO IMPROVE ORGANISATIONAL CULTURE, HEALTH, WELFARE AND SAFETY

3.5.1 Review and Implement the Workforce Plan

PROJECTS/ACTIONS	QUARTER	COMMENTS
Review and implement the Workforce Plan	July - September 2019	Preliminary review undertaken.
	October - December 2019	
	January - March 2020	
	April - June 2020	

3.5.2 Review and Implement the Safety Management Plan

PROJECTS/ACTIONS	QUARTER	COMMENTS
Coordinate OS&H Program	July - September 2019	Nil this quarter.
	October - December 2019	
	January - March 2020	
	April - June 2020	



3 WASTE SERVICES

3.1 COUNCIL TONNAGE COMPARISONS AS AT 31 OCTOBER 2019

REFERENCE: D2019/16606 (WAC) – D2019/17396

PURPOSE OF REPORT

The purpose of this report is to provide Council with tonnages and quantities at the Red Hill Waste Management Facility and the Hazelmere Resource Recovery Park for the reporting period of 1 July 2019 to 31 October 2019.

REPORT

Attachment 1 of this report indicates that member Council tonnages totaling 47,569.34 tonnes were received at the Red Hill Waste Management Facility during the reporting period, compared to 47,241.84 tonnes received during the same period in 2018/2019.

Attachment 2 outlines “other” waste that was received at the Red Hill Waste Management Facility being 40,417.41 tonnes. The combined tonnages for the reporting period totalled 87,986.75 tonnes. This is an increase of 9,890 tonnes, or 11.7% compared to same period in 2018/2019. The 2018/2019 tonnages of 31,555.25 and 78,797.09 respectively for the same period are also provided for comparison purposes.

Attachment 3 outlines the tonnages of various materials that have been exported from the Red Hill Waste Management Facility during the reporting period, compared to the same period in 2018/2019.

Attachment 4 outlines the tonnages and quantities received of waste timber, C&I material and mattresses, plus sales of woodchip/fines at the Hazelmere Resource Recovery Park for the above reporting period.

- Incoming Waste Timber totalled 5,873.39 tonnes compared to 4,330.68 tonnes for the same period in 2018/2019.
- The sale of fines and woodchip totalled 5,264.82 tonnes, compared to 4,666.96 tonnes for the same period in 2018/2019.
- Incoming Commercial and Industrial (C&I) Waste totalled 114.22 tonnes, compared to 275.94 tonnes for the same period in 2018/2019.
- Mattresses incoming totalled 4,759 units compared to 4,697 for the same period in 2018/2019.

ATTACHMENT(S)

1. Council Tonnages - 1 July 2019 to 31 October 2019 (Ref: D2019/17397)
2. Other Tonnages - 1 July 2019 to 31 October 2019 (Ref: D2019/17398)
3. Tonnages Exported from Red Hill - 1 July 2019 to 31 October 2019 (Ref: D2019/17400)
4. Hazelmere Resource Recovery Park – Incoming Materials and Product Sales - 1 July 2019 to 31 October 2019 (Ref: D2019/17401)

EASTERN METROPOLITAN REGIONAL COUNCIL																	
2019/2020 YTD COUNCIL TONNAGES DISPOSED OF AT RED HILL WASTE MANAGEMENT FACILITY																	Page 1 of 1
Week Ending	BAYSWATER				BELMONT			BASSENDEAN			SWAN		KALAMUNDA		MUNDARING		Total
	Waste	MRF	MGB Greenwaste	Uncont G/W	Waste	Residual	Uncont G/W	Waste	FOGO	Uncont G/W	Waste	Uncont G/W	Waste	Uncont G/W	Waste	Uncont G/W	
09-Jul-19	575.32	71.30	128.05	0.00	297.65	37.95	19.85	145.45	0.00	0.00	1,259.56	9.00	619.88	56.00	297.45	0.00	3,517.46
16-Jul-19	399.17	51.00	83.80	0.00	240.20	69.45	17.75	111.15	0.00	0.00	922.18	9.00	455.08	42.50	215.57	0.00	2,616.85
23-Jul-19	314.15	57.10	124.30	0.00	242.25	74.00	18.60	97.05	0.00	0.00	910.97	7.40	448.08	36.40	229.07	0.00	2,559.37
31-Jul-19	382.85	58.96	110.80	0.00	284.70	74.50	15.40	123.90	0.00	2.75	1,094.15	9.60	493.67	43.25	269.01	0.00	2,963.54
06-Aug-19	249.40	88.68	96.18	0.00	195.35	31.55	3.70	92.90	0.00	0.00	742.48	4.20	345.73	32.05	189.18	0.00	2,071.40
13-Aug-19	312.65	76.66	89.25	0.00	235.15	31.85	24.75	109.85	0.00	0.00	914.60	5.00	434.75	35.35	235.87	0.00	2,505.73
20-Aug-19	315.88	92.68	130.90	0.00	253.15	0.00	14.45	112.65	0.00	1.25	933.12	6.50	437.93	40.95	231.12	0.00	2,570.58
31-Aug-19	487.35	61.27	78.60	0.00	400.40	216.20	46.55	175.55	0.00	0.00	1,502.00	12.80	710.78	69.85	547.62	114.58	4,423.55
10-Sep-19	455.54	63.30	140.70	0.00	321.45	0.00	19.70	153.65	0.00	0.00	1,335.25	8.60	630.52	49.55	388.27	154.65	3,721.18
17-Sep-19	326.65	43.90	146.40	0.00	266.10	106.35	21.55	122.75	0.00	1.50	994.74	8.80	464.36	47.64	371.74	87.27	3,009.75
24-Sep-19	322.74	43.90	123.35	0.00	253.00	120.25	21.95	109.70	0.00	0.00	979.43	9.00	456.86	47.05	329.20	80.81	2,897.24
30-Sep-19	239.10	19.40	124.75	0.00	195.85	34.75	14.50	87.50	0.00	0.00	756.16	9.40	319.49	22.45	238.24	21.20	2,082.79
08-Oct-19	527.97	47.40	138.55	0.00	310.90	0.00	12.05	139.00	0.00	1.45	1,189.40	16.20	585.49	58.40	419.27	0.00	3,446.08
15-Oct-19	319.67	26.00	148.69	0.00	261.15	63.45	14.15	119.75	0.00	0.00	984.53	20.00	468.08	45.15	309.79	0.00	2,780.41
22-Oct-19	330.95	52.97	98.45	0.00	216.45	102.00	18.80	107.80	0.00	0.80	965.87	21.40	455.74	43.35	204.56	0.00	2,619.14
31-Oct-19	734.79	80.13	161.30	0.00	223.25	158.35	18.85	155.05	0.00	0.00	1,305.02	16.00	592.68	59.25	279.60	0.00	3,784.27
Year to Date	6,294.18	934.65	1,924.07	0.00	4,197.00	1,120.65	302.60	1,963.70	0.00	7.75	16,789.46	172.90	7,919.12	729.19	4,755.56	458.51	47,569.34
31-Oct-19	9,152.90				5,620.25			1,971.45			16,962.36		8,648.31		5,214.07		47,569.34
Year to date	6,416.88	1,237.81	2,107.51	0.00	4,422.61	0.00	0.00	2,017.46	0.00	7.45	16,458.23	196.80	7,983.55	749.93	4,933.44	710.17	47,241.84
31-Oct-18	9,762.20				4,422.61			2,024.91			16,655.03		8,733.48		5,643.61		47,241.84

EASTERN METROPOLITAN REGIONAL COUNCIL

Page 1 of 1

2019/2020 YTD OTHER TONNAGES DISPOSED AT RED HILL WASTE MANAGEMENT FACILITY

Week Ending	Transfer Station	Class III Contaminated	Class IV Contaminated	Clean Green Transfer St	Clean Green Commercial	Other Commercials	Asbestos (Wrapped)	Hazelmere C&I, Mattress, Woodwaste	Total	TOTAL TONNAGES (Council & Other)
09-Jul-19	127.45	141.80	0.00	12.65	12.55	1,305.79	58.15	69.05	1,727.44	5,244.90
16-Jul-19	99.90	224.10	0.00	13.85	3.95	1,063.76	41.95	0.00	1,447.51	4,064.36
23-Jul-19	84.65	1,063.90	0.00	9.90	6.40	880.01	34.25	67.93	2,147.04	4,706.41
31-Jul-19	114.45	1,598.35	0.00	15.05	13.40	1,098.66	40.75	67.68	2,948.34	5,911.88
06-Aug-19	54.75	354.15	0.00	12.60	12.85	745.53	28.70	11.60	1,220.18	3,291.58
13-Aug-19	72.20	0.00	0.00	17.00	7.80	867.66	38.95	0.00	1,003.61	3,509.34
20-Aug-19	79.90	64.35	0.00	8.95	7.50	857.65	38.90	33.90	1,091.15	3,661.73
31-Aug-19	154.35	93.25	0.00	25.85	17.10	1,455.46	63.75	130.35	1,940.11	6,363.66
10-Sep-19	103.40	380.60	0.00	22.90	4.75	1,645.84	60.75	32.90	2,251.14	5,972.32
17-Sep-19	119.45	518.05	0.00	13.25	16.10	1,484.20	40.30	45.60	2,236.95	5,246.70
24-Sep-19	79.25	2,512.00	0.00	16.05	8.00	1,439.90	45.05	16.10	4,116.35	7,013.59
30-Sep-19	105.10	2,202.80	0.00	16.60	3.75	1,037.44	28.10	73.15	3,466.94	5,549.73
08-Oct-19	102.65	4,808.75	0.00	7.60	22.20	1,462.24	60.55	52.75	6,516.74	9,962.82
15-Oct-19	96.85	4,045.40	0.00	6.25	21.30	1,009.81	58.60	61.25	5,299.46	8,079.87
22-Oct-19	113.15	225.20	0.00	4.15	22.25	923.31	65.75	26.80	1,380.61	3,999.75
31-Oct-19	114.25	63.75	0.00	3.95	23.10	1,301.94	71.40	45.45	1,623.84	5,408.11
Year to date 31-Oct-19	1,621.75	18,296.45	0.00	206.60	203.00	18,579.20	775.90	734.51	40,417.41	87,986.75
31-Oct-18	1,659.93	1,179.05	0.00	246.45	233.25	26,320.43	796.80	1,119.34	31,555.25	78,797.09

EASTERN METROPOLITAN REGIONAL COUNCIL

Page 1 of 1

2019/2020 YTD TONNAGES EXPORTED FROM RED HILL WASTE MANAGEMENT FACILITY

Week	Clay	Ferricrete	Filter / Laterite Rock	Recycled Material from Transfer St.	Mulch	Soil Improver	Total
09-Jul-19	0.00	538.85	95.12	13.35	0.00	17.10	664.42
16-Jul-19	0.00	37.75	114.05	5.93	27.75	21.25	206.73
23-Jul-19	0.00	670.10	51.10	8.70	22.20	38.20	790.30
31-Jul-19	0.00	347.62	16.16	15.55	0.00	20.55	399.88
06-Aug-19	0.00	83.20	39.45	6.18	0.00	30.10	158.93
13-Aug-19	0.00	412.75	33.25	12.15	7.95	56.50	522.60
20-Aug-19	0.00	263.60	0.00	5.43	23.20	11.20	303.43
31-Aug-19	0.00	1,013.20	54.10	17.05	45.65	96.60	1,226.60
10-Sep-19	0.00	528.15	8.15	15.70	14.85	28.30	595.15
17-Sep-19	0.00	576.45	11.30	10.35	19.60	26.90	644.60
24-Sep-19	221.20	597.05	5.85	7.75	0.00	46.10	877.95
30-Sep-19	26.00	0.00	0.00	2.30	18.80	46.40	93.50
08-Oct-19	0.00	26.20	0.00	15.40	21.55	51.80	114.95
15-Oct-19	0.00	240.55	28.95	7.60	9.40	31.05	317.55
22-Oct-19	0.00	272.80	38.40	4.85	18.40	26.35	360.80
31-Oct-19	0.00	88.30	0.00	14.10	21.45	40.95	164.80
Year to date 31-Oct-19	247.20	5,696.57	495.88	162.39	250.80	589.35	7,442.19
Year to date 31-Oct-18	0.00	4,761.95	134.50	135.90	2,863.13	475.26	8,370.74

EASTERN METROPOLITAN REGIONAL COUNCIL
2019/2020 YTD - COUNCIL TONNAGES
Hazelmere Resource Recovery Park - Incoming Materials & Product Sales

Month	Timber Recycling			C & I	Mattress Processing
	Incoming Waste Timber	Sale of Fines 58888/05	Sale of Woodchip 58888/01	Incoming C & I Material	Total Incoming Mattresses
	Tonne	Tonne	Tonne	Tonne	Number
Jul-2019	1,342.13	992.22	997.12	27.74	959
Aug-2019	1,434.12	1,071.56	22.57	8.28	1,437
Sep-2019	1,455.19	984.89	41.92	69.70	1,250
Oct-2019	1,641.94	1,105.11	49.44	8.50	1,113
Year to Date	5,873.39	4,153.78	1,111.04	114.22	4,759
YTD Comparison previous year (October)	4,330.68	4,570.89	96.07	275.94	4,697
Previous Yr total 2018/2019	12,333.87	15,358.67	290.24	2,566.14	12,806